



AGENDA

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF ST. LOUIS COUNTY, MINNESOTA

Tuesday, August 11, 2020, 9:30 A.M.

**St. Louis County Courthouse, Jury Lounge
1810 12th Avenue East
Hibbing, Minnesota**

NOTE: Due to the COVID-19 pandemic, this meeting is being conducted in accordance with Minnesota Statutes § 13D.021. Members of the St. Louis County Board may attend the meeting by telephone or other electronic means. For information on how to view or participate in the County Board meeting, please visit the county website at www.stlouiscountymn.gov, scroll to the County Board Meeting section, and click on the meeting date. Remote attendance by the public is not practical, so the only way the public can monitor is in person or after the fact by Duluth PACTv.

Subd. 3. Monitoring from remote site; costs. If telephone or another electronic means is used to conduct a meeting, to the extent practical, the body shall allow a person to monitor the meeting electronically from a remote location. The body may require the person making a connection to pay for the documented additional cost that the body incurs as a result of the additional connection.

FRANK JEWELL
First District

PATRICK BOYLE
Second District

BETH OLSON – VICE CHAIR
Third District

PAUL McDONALD
Fourth District

KEITH MUSOLF
Fifth District

KEITH NELSON
Sixth District

MIKE JUGOVICH - CHAIR
Seventh District

County Auditor
Nancy Nilsen

County Administrator
Kevin Gray

County Attorney
Mark Rubin

Clerk of the Board
Phil Chapman

The St. Louis County Board of Commissioners welcomes you to this meeting. This agenda contains a brief description of each item to be considered. The Board encourages your participation. Because all meetings are closed to public attendance until further notice, citizens can submit comments for the public comment portion or for specific Board agenda items prior to the meeting by e-mailing them to publiccomment@stlouiscountymn.gov or by raising your “virtual hand” while using the WebEx software during the Board meeting. When using the “virtual hand” feature, wait for the Board Chair to recognize you. Once the Chair yields the floor to you, state your name and home address at the beginning of your comment or testimony. Except as otherwise provided by the Standing Rules of the County Board, no action shall be taken on any item not appearing in the agenda.

Comments to individual Commissioners or staff are not permitted. The St. Louis County Board promotes adherence to civility in conducting the business of the County. Civility will provide increased opportunities for civil discourse in order to find positive resolutions to the issue before the Board. Tools of civility include: pay attention, listen, be inclusive, do not gossip, show respect, be agreeable, apologize, give constructive criticism and take responsibility [County Board Resolution No. 560, adopted on September 9, 2003]. Speakers will be limited to five (5) minutes.

****In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Administration Department 72 hours prior to the meeting at (218)726-2450.****

All supporting documentation is available for public review in the County Auditor’s Office, 100 North 5th Avenue West - Room No. 214, St. Louis County Courthouse, Duluth, MN, during regular business hours 8:00 A.M. - 4:30 P.M., Monday through Friday. Agenda is also available on our website at <http://www.stlouiscountymn.gov/GOVERNMENT/BoardofCommissioners.aspx>

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Meetings Attended by Telephone due to COVID-19 Pandemic: Overview by County Attorney Mark Rubin.

9:30 A.M. Moment of Silence
 Pledge of Allegiance
 Roll Call

AT THIS TIME CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA. [Speakers will be limited to 5 minutes each.]

FOR ITEMS LISTED ON THE BOARD AGENDA OR COMMITTEE OF THE WHOLE AGENDA, CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD AT THE TIME A MOTION IS ON THE FLOOR.

CONSENT AGENDA

Approval of business submitted on the consent agenda.

REGULAR AGENDA

Health & Human Services Committee – Commissioner Boyle, Chair

1. Authorize increase of a 1.0 FTE social work position for the Assertive Community Treatment program in the Public Health and Human Services Department and amend the contract with Human Development Center. {20-273} **[Without recommendation.]**

Central Management & Intergovernmental Committee – Commissioner Jewell, Chair

2. Clair Trebil settlement agreement. {20-280}

NOTE: The Board will recess and reconvene to consider items passed at the Committee of the Whole meeting.

ADJOURNED:

BOARD LETTER NO. 20 - 273

HEALTH & HUMAN SERVICES COMMITTEE NO. 2

BOARD AGENDA NO. 1

DATE: August 4, 2020

RE: Adjust Staffing in Assertive
Community Treatment
Program; Increase SLC staffing
by 1.0 FTE and Amend
Contract with Human
Development Center

FROM: Kevin Z. Gray
County Administrator

Linnea Mirsch, Director
Public Health & Human Services

James R. Gottschald, Director
Human Resources

RELATED DEPARTMENT GOAL:

Children will be born healthy, live a life free from abuse and neglect, and will have a permanent living arrangement. Adults will live in the least restrictive living arrangement that meets their health and safety needs

ACTION REQUESTED:

The St. Louis County Board is requested to approve the adjustment of the staffing team model for the Duluth Assertive Community Treatment (ACT) program in the Public Health and Human Services Department (PHHS).

BACKGROUND:

PHHS has an ACT program in Duluth and Virginia as well as a Transition Assertive Community Team (TACT) in Duluth. The Duluth ACT program services up to 75 individuals with serious and persistent mental illness in the community. The ACT and TACT programs are collaborative teams with staff from PHHS and partner community providers Human Development Center (HDC), Range Mental Health, Arrowhead Center and the Center for Alcohol and Drug Treatment. The community partners have not always been able to hire ACT/TACT members when vacancies occur. The Duluth ACT team has had a vacant social work position with HDC since November 2019. HDC has been trying to hire this position but has not been able to do so. The social work position being vacant for eight months has significantly increased the work of the ACT team members. All members and partner organizations are in support of requesting the county attempt to fill the social worker position. Currently PHHS has a contract with HDC to fund two social work positions, Nursing and Psychiatry. PHHS would amend the contract with HDC and decrease funding by \$48,732 to cover one social work position that would be filled by PHHS. The remaining 2020 funding for the cost of the

position is available from personnel savings (the HDC case manager position has been vacant since November, 2019).

The Human Resources Department reviewed the duties with the Minnesota Merit System and on July 15, 2020, the Merit System allocated the position to a social worker. Because this requires an increase in 1.0 FTE for PHHS, County Board approval is required.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the increase of a 1.0 FTE social work position for the Assertive Community Treatment program in the Public Health and Human Services Department, and decrease the contract with Human Development Center by \$48,732, to be accounted for in Fund 230, Agency 232003, Object 610100; and Fund 230, Agency 232003, Object 609600.

Adjust Staffing in Assertive Community Treatment Program; Increase SLC Staffing by 1.0 FTE and Amend Contract with Human Development Center

BY COMMISSIONER_____

WHEREAS, The Public Health and Human Services Department (PHHS), Human Development Center (HDC) and Center for Alcohol and Drug Treatment are part of a collaborative Assertive Community Treatment (ACT) program; and

WHEREAS, A social work position has been vacant at HDC since November 2019; and

WHEREAS, ACT partners have requested that the county hire a case manager position due to challenges experienced and vacancies that impact the team and clients served; and

WHEREAS, PHHS and the Human Resources Department submitted the position to the Merit System and the position was allocated to a social worker.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the increase of a 1.0 FTE social work position for the Assertive Community Treatment program in the Public Health and Human Services Department.

RESOLVED FURTHER, That the County Board authorizes a decrease to the contract with Human Development Center by \$48,732, to be accounted for in Fund 230, Agency 232003, Object 610100, and Fund 230, Agency 232003, Object 609600.

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BOARD LETTER NO. 20 – 280

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE

AUGUST 11, 2020 BOARD AGENDA NO. 2

DATE: August 11, 2020

RE: Claire Trebil Settlement
Agreement

FROM: Kevin Z. Gray
County Administrator

Mark S. Rubin
County Attorney

RELATED DEPARTMENT GOAL:

To resolve claims against St. Louis County.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a proposed settlement of claims asserted by Claire Trebil against St. Louis County.

BACKGROUND INFORMATION:

In May 2019, an accident involving a vehicle in which Ms. Trebil was a passenger and a car owned by St. Louis County and operated by an employee of St. Louis County occurred at the intersection of State Highway 23 and State Highway 25 in or near Foley, MN. In April 2020, Ms. Trebil delivered to St. Louis County a notice of claim with respect to her personal-injury claims arising from the accident. Ms. Trebil and St. Louis County have agreed to a proposed settlement of the claims that is subject to the approval of the St. Louis County Board. Under the proposed settlement, Ms. Trebil will release her claims against St. Louis County and its officers, employees, and agents, and St. Louis County will make a settlement payment in the amount of \$35,000.00. The settlement amount is reasonable given the facts and circumstances giving rise to the claims, and the proposed settlement will allow St. Louis County to avoid the risk and expense associated with litigation.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the proposed settlement and authorize the appropriate county officials to negotiate and execute appropriate settlement documents and to make the settlement payments contemplated by the proposed settlement in the amount of \$35,000.00.

Claire Trebil Settlement Agreement

BY COMMISSIONER _____

WHEREAS, In May 2019, an accident involving a vehicle in which Claire Trebil was a passenger and a car owned by St. Louis County and operated by an employee of St. Louis County occurred at the intersection of State Highway 23 and State Highway 25 in or near Foley, MN; and

WHEREAS, In April 2020, Ms. Trebil delivered to St. Louis County a notice of claim with respect to her personal-injury claims arising from the accident; and

WHEREAS, Ms. Trebil and St. Louis County have agreed to a proposed settlement of the claims that is subject to the approval of the St. Louis County Board; and

WHEREAS, Under the proposed settlement, Ms. Trebil will release her claims against St. Louis County and its officers, employees, and agents, and St. Louis County will make a settlement payment in the amount of \$35,000.00; and

WHEREAS, The St. Louis County Board wishes to approve the proposed settlement to avoid the expense and risk associated with litigation.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the proposed settlement and authorizes the appropriate county officials to negotiate and execute appropriate settlement documents and to make the settlement payments contemplated by the proposed settlement in the amount of \$35,000.00, payable from Fund 720, Agency 720001, Expense Code 636200.