



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

September 7, 2021

Immediately following the Board Meeting, which begins at 9:30 A.M.
Lake Superior Room, Government Services Center, 320 W. 2nd St., Duluth, MN

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of August 10, 2021

Health & Human Services Committee, Commissioner Boyle, Chair

1. Semi-Independent Living Services Contracts for SFY 2022 and 2023 [21-364]
2. Authorization to Convert the Family Services Collaborative Joint Powers Agreement to a Collaborative Interagency Agreement [21-365]

Public Works & Transportation Committee, Commissioner McDonald, Chair

3. Local Operational Research Assistance (OPERA) Program Grant for Remote Monitoring Camera Project [21-366]
4. Professional Services Agreement with HDR, Inc. to Develop a Railroad Crossing Safety Plan for Railroad Crossings Located on County Roads in St. Louis County [21-367]
5. Cooperative Construction Agreement with the Minnesota Department of Transportation to Construct Left-Turn Lanes on US 2 at the Intersection of CSAH 98 in Solway Township [21-368]
6. Highway Right-of-Way Easements Across State Tax Forfeited Land Proposed for Auction [21-369]
7. Acquisition of Right of Way-CSAH 13 Projects [21-370]
8. Controlled Access Relocation CSAH 13 (Sandstrom Request) [21-371]

Finance & Budget Committee, Commissioner Nelson, Chair

9. Violation of St. Louis County Ordinance No. 28, (Unorganized Township 59-16) [21-372]
10. Premise Permit Application for Lawful Gambling (Unorganized Township 59-21) [21-373]
11. Abatement List for Board Approval [21-374]
12. Cancellation of Forfeiture List for Board Approval [21-375]
13. Authorization to Apply for Depot Foundation Grant for St. Louis County Heritage & Arts Center: Depot Lounge [21-376]
14. 2021 HUD CDBG Entitlement Grant Increase and Mortgage Term Standardization [21-377]

Public Safety & Corrections Committee, Commissioner Grimm, Chair

15. Professional Services Agreement with Dovetail Partners, Inc. [21-378]
16. Application and Acceptance of the 2022 DWI Officer Grant Along with the Addition of 1.0 Deputy Sheriff FTE [21-379]

Environment & Natural Resources Committee, Commissioner Musolf, Chair

17. Authorization to Apply for and Accept FY2022 MPCA SSTS Base Grant and Low-Income Fix-Up Grant Funding [21-380]

18. Special Sale to the Duluth Housing and Redevelopment Authority (HRA) for Affordable Housing [21-381]
 19. Special Sale to the City of Proctor for Affordable Housing [21-382]
 20. Repurchase of State Tax Forfeited Land – Kacer (Homestead) [21-383]
 21. Cancellation of Contract for Purchase of State Tax Forfeited Land – Nicholas [21-384]
 22. Cancellation of Contract for Purchase of State Tax Forfeited Land – Sorg [21-385]
 23. Cancellation of Contract for Purchase of State Tax Forfeited Land – Koralia [21-386]
 24. Cancellation of Contract for Purchase of State Tax Forfeited Land – Walker [21-387]
 25. Cancellation of Contract for Purchase of State Tax Forfeited Land – Troumbly [21-388]
 26. Cancellation of Contract for Repurchase of State Tax Forfeited Land – Saice [21-389]
 27. Cancellation of Contract for Repurchase of State Tax Forfeited Land – Abel [21-390]
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ESTABLISHMENT OF PUBLIC HEARINGS:

Finance & Budget Committee, Commissioner Nelson, Chair

1. Establish a Public Hearing to Consider Adoption of the 2021 Fee Schedule (Tuesday, November 16, 2021 at 9:35 a.m.) [21-391]
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ESTABLISHMENT OF PUBLIC MEETINGS:

Finance & Budget Committee, Commissioner Nelson, Chair

1. Establish Public Meetings on 2022 Property Tax and Operating Budget (Monday, November 22, 2022, 7:00 p.m., St. Louis County Courthouse, Virginia, MN, and Monday, November 29, 2022, 7:00 p.m., St. Louis County Government Services Center, Duluth, MN. [21-392]
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TIME SPECIFIC PRESENTATIONS:

10:30 AM Chronic Wasting Disease and Captive Deer Farms
Peter Larsen, Ph.D., University of Minnesota

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Public Works & Transportation Committee, Commissioner McDonald, Chair

1. **Cooperative Agreement with the Minnesota Department of Transportation to Accept Funding from the Local Road Improvement Program for the CSAH 138 Pavement Replacement Project [21-393]**
Resolution to authorize a cooperative agreement with MnDOT to accept funding from the LRIP for the CSAH 138 pavement replacement project.
2. **Consideration of Request for Free Conveyance of State Tax Forfeited Land to St. Louis County – New Maintenance and Garage Facility (Kugler Township) [21-394]**
Resolution to approve the request for a free conveyance of parcels of state tax forfeited lands necessary for CP 000-6219101.
3. **Acquisition of Lands for New Maintenance and Garage Facility (Kugler Township) [21-395]**
Resolution to authorize the acquisition of lands necessary to build a new Maintenance and Garage Facility in Kugler Township.

Finance & Budget Committee, Commissioner Nelson, Chair

1. **2021 Second Quarter Budget Changes [21-396]**
Resolution to approve the 2021 second quarter budget changes.

2. **Unorganized Township Road Levy – FY 2022 [21-397]**
Resolution certifying the levy for Unorganized Township road maintenance for tax year 2022.
3. **HRA 2022 Proposed Levy [21-398]**
Resolution certifying the St. Louis County HRA maximum proposed property tax levy for 2022.
4. **Certification of 2022 Maximum Property Tax Levy [21-399]**
Certification of the 2022 tax levy to be moved to the September 14 County Board agenda without recommendation.

Public Safety & Corrections Committee, Commissioner Grimm, Chair

1. **Authorize Purchase of Prosecutor by Karpel Case Management System and Purchase Data Migration and SHIELD Referral Interface from Equivant (DAMION Case Management System) [21-400]**
Resolution authorizing the County Attorney to enter into a purchase agreement with Prosecutor by Karpel for a case management system and the purchase of data migration services and SHIELD referral interface development from Equivant.

Central Management & Intergovernmental Committee, Commissioner Jewell, Chair

1. **Committee Vacancy Appointment to the CDBG Citizen Advisory Committee [21-401]**
Resolution appointing one (1) individual to the CDBG Citizen Advisory Committee.
2. **Appointment of St. Louis County Attorney [21-402]**
Resolution appointing the St. Louis County Attorney upon Attorney Rubin's retirement and setting the salary based off of the St. Louis County Management Compensation Plan.

Environment & Natural Resources Committee, Commissioner Musolf, Chair

1. **Supporting Legislation Prohibiting New Captive Deer Farms [21-403]**
Resolution calling upon the Minnesota Legislature to, as soon as possible, enact Legislation prohibiting new captive cervid farms in the state.
2. **Memorandum of Agreement, Local Water Planning – Rainy River – Headwaters/Vermilion River One Watershed, One Plan [21-404]**
Resolution authorizing a Memorandum of Agreement to develop and adopt a coordinated watershed management plan.
3. **Local Water Planning – Rainy River – Headwaters/Vermilion River One Watershed, One Plan Policy Committee Member and Alternate Appointment [21-405]**
Resolution appointing one (1) Commissioner as a Policy Committee member and one Commissioner as an alternate to the Rainy River – Headwaters/Vermilion River One Watershed, One Plan Policy Committee.
4. **Award of Bid: Demolition of Tax Forfeited Structures in Biwabik (Former V.L. Reishus High School and Natatorium) [21-406]**
Resolution awarding the contract for the demolition of the former V.L. Reishus High School and Natatorium in Biwabik to Carleton Companies, Inc. and authorizing the appropriate county officials to enter into a contract subject to approval of the County Attorney.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

Commissioners may introduce items for future discussion, or report on past and upcoming activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

September 14, 2021 **Virginia Courthouse, 300 S. 5th Ave., Virginia, MN**

September 28, 2021 **Alborn Community Center, 6388 Hwy 7, Alborn, MN**

October 5, 2021 **Government Services Center, 320 W. 2nd St., Duluth, MN**

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Administration (218-726-2450) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

August 10, 2021

Location: Government Services Center, Virginia, Minnesota

Present: Commissioners Jewell, Boyle, Grimm, McDonald, Nelson and Chair Jugovich

Absent: Commissioner Musolf

Convened: Chair Jugovich called the meeting to order at 9:34 a.m.

CONSENT AGENDA

Jewell/Grimm moved to approve the consent agenda. Item #17, Sale of Tax Forfeited Land to the Fond du Lac Band of Lake Superior Chippewa [21-354] was removed from the consent agenda for separate consideration. The motion passed. (6-0, Musolf absent)

- Minutes of August 3, 2021
- Family Homeless Prevention and Assistance Program Grant Acceptance [21-338]
- Acceptance of County Veterans Service Office Operational Enhancement Grant [21-339]
- Right of Way Easement Exchange Across State Tax Forfeited Land to Frederic D. Miller et al. (Unorg Twp 63-17) [21-340]
- Right of Way and Utility Easement Across State Tax Forfeited Land to Terry E. Thene (Gnesen 53-14) [21-341]
- Cancellation of Contract for Purchase of State Tax Forfeited Land – Nordlund [21-342]
- Cancellation of Contract for Purchase of State Tax Forfeited Land – LeMoyne [21-343]
- Cancellation of Contract for Purchase of State Tax Forfeited Land – Catlin [21-344]
- Cancellation of Contract for Purchase of State Tax Forfeited Land – Dement (Parcel 100-0042-00160) [21-345]
- Cancellation of Contract for Purchase of State Tax Forfeited Land – Dement (Parcel 100-0071-00280, 00360) [21-346]
- Cancellation of Contract for Purchase of State Tax Forfeited Land – Enquist [21-347]
- Cancellation of Contract for Purchase of State Tax Forfeited Land – Lester (Parcel 676-0010-01412, 01414) [21-348]
- Cancellation of Contract for Purchase of State Tax Forfeited Land – Lester (Parcel 010-1350-06050) [21-349]
- Cancellation of Contract for Purchase of State Tax Forfeited Land – Surla [21-350]
- Cancellation of Contract for Purchase of State Tax Forfeited Land – Kraabel [21-351]
- Withdrawal of State Tax Forfeited Land from Memorial Forest Status [21-352]
- Conveyance of State Tax Forfeited Land to Town of Morse [21-353]
- Authorization to Apply for and Accept MN Board of Water & Soil Resources SSTS Abatement Grant [21-355]
- Memorandum of Understanding with the Friends of the Wellstone Memorial [21-356]

Finance & Budget Committee

McDonald/Nelson moved that the St. Louis County Board approves the establishment of the Broadband Infrastructure Grant Program; approves initial funding of up to \$1,750,000 in funds for the program from an allocation of St. Louis County's American Rescue Plan Act; and further, authorizes appropriate county officials to enter into and execute any funding agreement(s) and associated documents as necessary to administer the program and fund projects in accordance with the American Rescue Plan Act (ARPA). [21-357]. St. Louis County Planning and Community Development Director Matt Johnson said that the grant program will invest and distribute up to \$1,750,000 in 2021-2024 American Rescue Plan Act Funds. Applicants can apply for grants up to \$400,000 per project and will be required to provide a one-to-one match. Commissioner Nelson expressed concern regarding the lack of federal funding specific to broadband and said that the lack of rate or structure control could lead to profit gouging once broadband infrastructure is established. Commissioner Jewell commented that parties have been divided and the federal government needs to pass policy. Patrick Malley, of Duluth Networks, LLC, commented on challenges related to the Rural Digital Opportunity Fund (RDOF) process and noted that there may be an opportunity to leverage ARPA money as a local match. Chuck Davis, of Lakewood, noted that the co-op broadband companies have been extremely responsive to questions, whereas the larger companies have not been as responsive. Suzanne Herstad, City of Rice Lake Councilor, thanked the Board for supporting the project. After further discussion, the motion passed. (6-0, Musolf absent)

Jugovich/McDonald moved that the St. Louis County Board approves the Broadband Infrastructure Grant program application from Consolidated Telephone Corporation (CTC) in the amount up to \$400,000 to be used as part of a federal funding grant match for the broadband public infrastructure construction project in the City of Rice Lake and the Towns of Canosia, Gnesen, Lakewood and Normanna; authorizes appropriate county officials to enter into and execute any funding agreement(s) and associated documents as necessary to administer the program, comply with American Rescue Plan Act, and fund projects, payable from Fund 239, Object 239054 or its designated fund; and further, authorizes that if the funds are not awarded by the U.S. Department of Commerce, National Telecommunications and Information Administration (NTIA), the project funds are placed back into St. Louis County's Broadband Infrastructure Grant Program pool of funds for other broadband project awards. Should it be determined that a public hearing be required under Minn. Stat. §§ 116J.993 through 116J.995, such hearing will be held only after it is determined if CTC is successful in its NTIA grant application. [21-358]. Commissioner Boyle noted that this project is approximately 23% of the budget; the county may not have enough funding available for every project. Commissioner McDonald commented that that Rural Digital Opportunity Fund (RDOF) process makes some projects ineligible for the Border-to-Border Broadband Development Grant Program. Commissioner Grimm said that the Board should have a strategic plan in place relating to the approval of broadband funding. After further discussion, the motion passed. (6-0, Musolf absent)

A Point of Personal Privilege was requested at 10:25 a.m. At 10:33 a.m., the Board reconvened with all members present except Commissioner Musolf.

Central Management & Intergovernmental Committee

Nelson/Jugovich moved to authorize the appropriate county officials to enter into a professional services agreement with Stoel Rives, LLP, to conduct a real property appraisal and title search, and property acquisition assistance of the Voyageur Industrial Landfill at a cost of \$199,000. [21-359]. Commissioner Nelson stated that one hunting shack lease would be required to relocate and there is one 40-acre private parcel included in the area to be acquired. The motion passed. (6-0, Musolf absent)

Jewell/Boyle moved that the County Board convene a closed session immediately after the Committee of the Whole meeting adjourns for litigation purposes. The motion passed. (6-0, Musolf absent)

Health & Human Services Committee

Boyle/Jugovich moved that the St. Louis County Board of Commissioners, effective immediately, directs the County Administrator (or designee) to institute a face covering requirement for all county employees and visitors to county facilities, regardless of vaccination status, when inside facilities and offices owned or operated by the county, and for employees when they are conducting in-person county meetings away from county-owned facilities in the course of their work; and further, that a face covering requirement so implemented, be reviewed for ongoing necessity and actively managed (paused and reinstated) by the County Administrator, in consultation with the Board Chair, until the end of the COVID-19 public health crisis or rescission by County Board action. [21-361]. Nelson/Jugovich moved to amend the resolution to add “Further Resolved, That County Administration shall report all COVID-related information to the County Board on a weekly basis including but not limited to location, type of institutions involved, and number of tests performed.” Commissioner McDonald commented that he would like to be able to give more concrete answers to constituents as long as the information is not considered private. Commissioner Jewell expressed concern that additional work may be added to the Public Health and Human Services staff. After further Commissioner discussion, the amendment passed. (6-0, Musolf absent) Commissioner Nelson distributed a copy of his COVID vaccine card and commented that he has been vaccinated and is a strong advocate of people getting the vaccine; many people do not know who or what to believe and that the Federal and State government needs to give clear and concise information. After further discussion, the motion passed as amended. (6-0, Musolf absent)

Environment & Natural Resources Committee

Nelson/Jewell moved that the St. Louis County Board approve the sale of state tax forfeited land (parcels 535-0010-05220, 535-0010-05250, 535-0010-05440, 535-0010-05470) to the Fond du Lac Band of Lake Superior Chippewa for the estimated market value of \$89,200 plus the following fees: 3% assurance fee of \$2,676, deed fee of \$25, deed tax of \$294.36, and recording fee of \$46, for a total of \$92,241.36 to be deposited into Fund 240 (Forfeited Tax Fund). [21-354]. Commissioner Nelson said that if the trend continues, it will erode the tax base for townships and recommended that the county provide the townships with a higher portion of the split. The motion passed. (6-0, Musolf absent)

COMMISSIONER DISCUSSION ITEMS AND REPORTS

Commissioner Nelson said that over 26,000 people attended the St. Louis County Fair last week; the attendance was higher, but kids attending the fair on Friday and Sunday got in free, so they were not included in the count. Commissioner Nelson noted that attendance was over 50,000 when the fair was held in Hibbing.

Commissioner Jugovich said that while he attended the fair, many citizens thanked the Board for the investment in the fair buildings. In addition, Commissioner Jugovich thanked St. Louis County Attorney Mark Rubin for his leadership as County Attorney.

Attorney Rubin responded that he always felt that this was his purpose and commented that his work with the Board impacts lives.

Deputy Administrator Brian Fritsinger commented that St. Louis County Attorney Mark Rubin has announced that he will retire on September 30, 2021, and distributed a handout outlining the appointment procedure. Administrator Fritsinger referenced Minn. Stat. § 375.08 and noted that all persons interested must submit the application to Administration no later than August 31, 2021. The Committee of the Whole will consider the appointment during the September 7, 2021 meeting and the Board will consider and make the appointment during the September 14, 2021 meeting.

Commissioner Nelson suggested that the Board Chair appoint a subcommittee consisting of the Board Chair, Vice-Chair, and the Chair of the Central Management and Intergovernmental Committee to review all applications and forward top candidates to the Board for consideration. Commissioner Nelson noted that this process worked well when former County Auditor Don Dicklich was appointed to fill the vacant Auditor's position.

Commissioner Jewell recommended that Commissioner Grimm be appointed to the subcommittee. Commissioner Grimm commented that she would be unable to serve on the subcommittee because she would be unavailable from August 24, 2021, through September 5, 2021. Commissioner Grimm commented that she was supportive of the subcommittee and recommended that the subcommittee bring forward at least three (3) candidates for Board consideration.

Chair Jugovich created a Board subcommittee relating to the appointment of County Attorney and appointed Chair Jugovich, Commissioner McDonald and Commissioner Jewell to the subcommittee.

At 11:40 a.m., Jewell/Grimm moved to adjourn the Committee of the Whole meeting. The motion passed. (6-0, Musolf absent)

Mike Jugovich, Chair of the County Board

Phil Chapman, Clerk of the County Board

BOARD LETTER NO. 21 - 364

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: September 7, 2021 **RE:** Semi-Independent Living Services
Contracts for SFY 2022 and 2023

FROM: Kevin Z. Gray
County Administrator

Linnea Mirsch, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Adults will live in the least restrictive living arrangements that meet their health and safety needs. Adults will be self-sufficient, providing for their own welfare and that of their children.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize purchase of service contracts with Semi-Independent Living Services (SILS) providers for State Fiscal Year (SFY) 2022 and 2023.

BACKGROUND:

The St. Louis County Board has agreements in effect with SILS providers through June 30, 2021. SILS is not funded by the DD waiver, but by a combination of state and local funding. The County is required to provide a 30% match.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize purchase of service contracts with Semi-Independent Living Services (SILS) providers for SFY 2022 and 2023. SILS rates will remain at the SFY 2021 rate of \$33.00 per hour as shown below:

SILS rates are \$33.00 per hour for the following providers of SILS services, to be paid from Fund 230, Agency 232006, Object 605200:

Duluth Regional Care Center	\$33.00 per hour
Northern Habilitative Services, Inc. of Chisholm	\$33.00 per hour
Trillium Services, Inc.	\$33.00 per hour
REM Arrowhead, Inc.	\$33.00 per hour

Residential Services of NE MN Inc.	\$33.00 per hour
Peace of Mind of Duluth	\$33.00 per hour
Access North- Center for Independent Living	\$33.00 per hour
Tender Loving Care of Duluth, Inc.	\$33.00 per hour
Arrowhead Community Employment	\$33.00 per hour

**Day Training and Habilitation and Semi-Independent Living
Services Contracts for SFY 2022 and 2023**

BY COMMISSIONER _____

WHEREAS, St. Louis County purchases Day Training and Habilitation (DT&H) and Semi-Independent Living Services (SILS) for residents with developmental disabilities;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute contract documents to purchase Day Training and Habilitation (DT&H) and Semi-Independent Living Services (SILS) for St. Louis County clients for State Fiscal Year (SFY) 2022 and 2023;

RESOLVED FURTHER, That rates for DT&H are set by the State Disability Waiver Rate Management system on a client-by-client basis while SILS will remain at \$33.00 per hour as shown below:

Day Training and Habilitation (DT&H) rates for all county-funded persons are individually determined using the Rate Management System established by the Minnesota Department of Human Services for the following providers to be paid from Fund 230, Agency 232006, Object 604800:

CHOICE, Unlimited - CHOICE
CHOICE, Unlimited – OPTIONS
East Range DAC
Range Center, Inc.
UDAC, Inc.

Semi-Independent Living Services (SILS) rates are \$33.00 per hour for the following providers of SILS services to be paid from Fund 230, Agency 232006, Object 605200:

Duluth Regional Care Center	\$33.00 per hour
Northern Habilitative Services, Inc. of Chisholm	\$33.00 per hour
Trillium Services, Inc.	\$33.00 per hour
REM Arrowhead, Inc.	\$33.00 per hour
Residential Services of NE MN Inc.	\$33.00 per hour
Peace of Mind of Duluth	\$33.00 per hour
Access North- Center for Independent Living	\$33.00 per hour
Tender Loving Care of Duluth, Inc.	\$33.00 per hour
Arrowhead Community Employment	\$33.00 per hour

BOARD LETTER NO. 21 - 365

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Authorization to Convert
the Family Services
Collaborative Joint Powers
Agreement to a
Collaborative Interagency
Agreement

FROM: Kevin Z. Gray
County Administrator

Linnea Mirsch, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be born healthy, live a life free from abuse and neglect and will have a permanent living arrangement. Our community will make healthy life choices and have safe food, water and air.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Public Health and Human Services Department (PHHS) to convert the existing Joint Powers Agreement initially authorized by Resolution No. 01-125 and revised by Resolution No. 04-75 for the Northern St. Louis County Family Services Collaborative and the Southern St. Louis County Family Services Collaborative (herein after referred to as "Collaboratives") into Interagency Agreements based on a recommendation the Family Services Collaborative received from the State of Minnesota.

BACKGROUND:

Minnesota Statute 124D.23 permits public and private child-serving agencies to come together by mutual agreement to establish Family Services and Community-Based Collaboratives. The Collaboratives work to advance an inclusive network of community services that helps families to prevent adverse childhood experiences and develop resiliency, supports healthy child development, and improves educational outcomes.

The Family Services Collaboratives in St. Louis County were originally established as Joint Powers Agreements in part due to the level of funding they received. State funding has been reduced over the years and the State is now recommending Interagency Agreements as the appropriate governing agreement for the Collaboratives and their Boards.

St. Louis County is the fiscal agent for the Collaboratives and will maintain an integrated fund to help provide an integrated service system and fund additional supplemental services. The County Attorney's Office has reviewed the recommendation from the State and supports this approach. The office has reviewed the proposed agreements.

The proposed Interagency Agreements are attached and have been reviewed by the County Attorney's Office.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the appropriate County officials to execute the Interagency Agreements and rescind Resolution No. 04-75 resulting in the dissolution of the former Joint Powers Agreements.

Authorization to Convert the Family Services Collaborative Joint Powers Agreement to a Collaborative Interagency Agreement

BY COMMISSIONER_____

WHEREAS, Minn. Stat.125D.23 permits public and private child-serving agencies to come together by mutual agreement to establish a family services collaborative; and

WHEREAS, These activities have been governed by a Joint Powers Agreement authorized by County Board Resolution No. 01-125 and No. 04-75 for the Northern St. Louis County Family Services Collaborative and the Southern St. Louis County Family Services Collaborative; and

WHEREAS, The State of Minnesota has recommended that Interagency Agreements be established to replace the existing joint powers agreements; and

WHEREAS, Such agreements be used to maintain a collaborative integrated fund of monetary and in-kind resources for the purpose of purchasing goods and services for those eligible children; and

WHEREAS, The County Attorney's Office has reviewed and approved the proposed Collaborative Agreement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby authorizes the appropriate county officials to execute the Interagency Agreements for Northern St. Louis County Family Services Collaborative and Southern St. Louis County Family Services Collaborative.

RESOLVED FURTHER, That County Board Resolution No. 01-125 and No. 04-75 are rescinded resulting in the dissolution of the former joint powers agreements.

BOARD LETTER NO. 21 366

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 3

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Local Operational Research
Assistance (OPERA) Program
Grant for Remote Monitoring
Camera Project

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/ Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well-maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a grant agreement with the University of Minnesota for the Minnesota Local Operational Research Assistance (OPERA) Program for a pilot/research project involving the installation of remote cameras around rural St. Louis County to evaluate the potential for monitoring weather, MP 0000-625069.

BACKGROUND:

The Public Works Department applied for funding from the Local Operational Research Assistance (OPERA) Program in July 2021 for the installation of remote monitoring cameras for winter maintenance and snow removal, located within rural St. Louis County.

This project will aid our Maintenance Superintendents in the decision-making process as to timing and deployment of our snow removal assets. St. Louis County currently has four Road Weather Information Stations (RWIS) currently in operation. A single RWIS unit costs \$50K-\$100K to install, which makes county wide deployment nearly impossible within our budget constraints. We are currently on track to implement the proposed new camera system for under \$10,000 per location. This new system will be entirely self-sustaining through solar power and cellular connectivity, keeping costs low. The deployment locations for this first pilot program will be in the southern half of the county along the eastern and western borders.

St. Louis County was awarded up to \$20,000 in OPERA funding for this project. This funding will be used to offset the cost of the camera purchases and installations for St. Louis County. The total cost to implement this project is estimated at \$40,000. Public Works will contribute the additional resources that are required above the amount awarded in the Grant through a combination of cash and in-kind contributions.

The Public Works Department will submit an in-depth and detailed field-test report, photos, and assistance with CTS media/videographer; and provide a presentation at agreed event to receive grant funding. OPERA funds will be receipted into Fund 200, Agency 201102, Object 532305.

RECOMMENDATION:

It is recommended the St. Louis County Board authorize a grant agreement with the University of Minnesota and Local Operational Research Assistance (OPERA) Program for the installation and purchase of four remote weather monitoring cameras. The funds received from the University of Minnesota/OPERA will be receipted into Fund 200, Agency 201102, Object 532305.

**Local Operational Research Assistance (OPERA) Program Grant for Remote
Monitoring Camera Project**

COMMISSIONER_____

WHEREAS, St. Louis County has applied to the Local Operational Research Assistance (OPERA) Program for a grant from the Minnesota Local Road Research Board administered by the University of Minnesota for a pilot project to implement remote monitoring cameras; and

WHEREAS, The Local Operational Research Assistance (OPERA) Program has given notice that funding for this project is available; and

WHEREAS, The amount of the grant has been determined to be up to \$20,000 to furnish and install four remote monitoring cameras.

THEREFORE, BE IT RESOLVED, That St. Louis County does hereby agree to the terms and conditions of the grant consistent with Minn. Stat. § 174.52 and will pay any additional amount by which the cost exceeds the estimate and will return to the Operational Research Assistance (OPERA) Program any amount appropriated for the project but not required.

RESOLVED FURTHER, That the appropriate county officials are authorized to execute a grant agreement and any amendments thereto with the Operational Research Assistance (OPERA) Program concerning the above-referenced grant.

RESOLVED FURTHER, That funds from the Local Road Improvement Program will be receipted into Fund 200, Agency 201102, Object 532305.

BOARD LETTER NO. 21 367

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 4

BOARD AGENDA NO.

DATE: September 7, 2021 **RE:** Professional Services Agreement
with HDR, Inc. to Develop a Railroad
Crossing Safety Plan for Railroad
Crossings Located on County Roads
in St. Louis County

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well-maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a professional services agreement with HDR, Inc. to develop a Railroad Crossing Safety Plan for railroad crossings located on county roads in St. Louis County. This project is further identified as CP 0000-621920.

BACKGROUND:

St. Louis County owns and maintains approximately 3,000 centerline miles of county roads on which there are 122 active at-grade railroad crossings. The number of trains at these crossings range from one (1) to 36 trains per day. The traffic volumes at these crossings range from five (5) to 7,200 vehicles per day. Most of the rail lines are used for transporting freight and taconite ore.

There are four railroads that operate within St. Louis County. They are the Canadian National Railroad, BNSF Railway, the North Shore Scenic Railroad, and the Lake Superior and Mississippi Railroad. The North Shore Scenic Railroad, and Lake Superior and Mississippi Railroad are both short line railroads that provide recreational sightseeing with a railroad experience. The North Shore Scenic Railroad operates along Minnesota's North Shore of Lake Superior from Duluth to Two Harbors. The Lake Superior and Mississippi Railroad operates near the St. Louis River in West Duluth and Gary New Duluth areas. Of the two short line railroads, only the North Shore Scenic Railroad has railroad crossings on county roads.

For the ten-year period of 2011 through 2020, there were 13 reported crashes on county roads that involved a train in St. Louis County. Three (3) of these crashes resulted in a fatality, and two (2) of these crashes resulted in an injury. The remainder of the crashes resulted in property damage only. While crashes at railroad crossings involving a train are rare, they have a higher likelihood of resulting in injury or death as compared to other crash types. This was tragically demonstrated by one of the most recent crashes on a county road at a railroad crossing involving a train in St. Louis County. In this crash event, a vehicle pulled in front of an oncoming train resulting in the death of the driver. The crossing at which this crash occurred is controlled by a STOP sign and has unrestricted sight distance when stopped at the STOP sign. This type of crossing (controlled by a STOP sign) has the greatest percentage of crashes at crossings on county roads in St. Louis County involving a train.

Crossing gates could be considered as the “gold standard” or the traffic control goal for each railroad crossing. However, a concerning realization is that crashes involving trains still occur at crossings controlled by crossing gates. For the ten-year period of 2011 through 2020 for crashes that occurred on county roads that involved a train in St. Louis County, the crash density at crossings controlled by crossing gates was 0.0056 crashes/year/crossing whereas the crash density at crossings controlled by STOP signs was 0.0087 crashes/year/crossing. This means the safety performance of crossings controlled by crossing gates is approximately 36 percent better than crossings controlled by STOP signs (it is not 100 percent better). Another way to view the difference in safety performance between crossings controlled by crossing gates and STOP signs is for every two (2) crashes that occur at a crossing controlled by a STOP sign, it is expected for there to be one (1) crash at a crossing controlled by crossing gates.

Another consideration is some crossing types are overrepresented in the crash data. Using the same crash data for crossings on county roads involving a train in St. Louis County, it appears crossings controlled by cantilevers (with gates or no gates) are overrepresented. This seems counterintuitive given the added conspicuity afforded by the overhead cantilever structure. Figure 1 provides a comparison of railroad crossings on county roads in St. Louis County by their traffic control devices and contribution to total crashes.

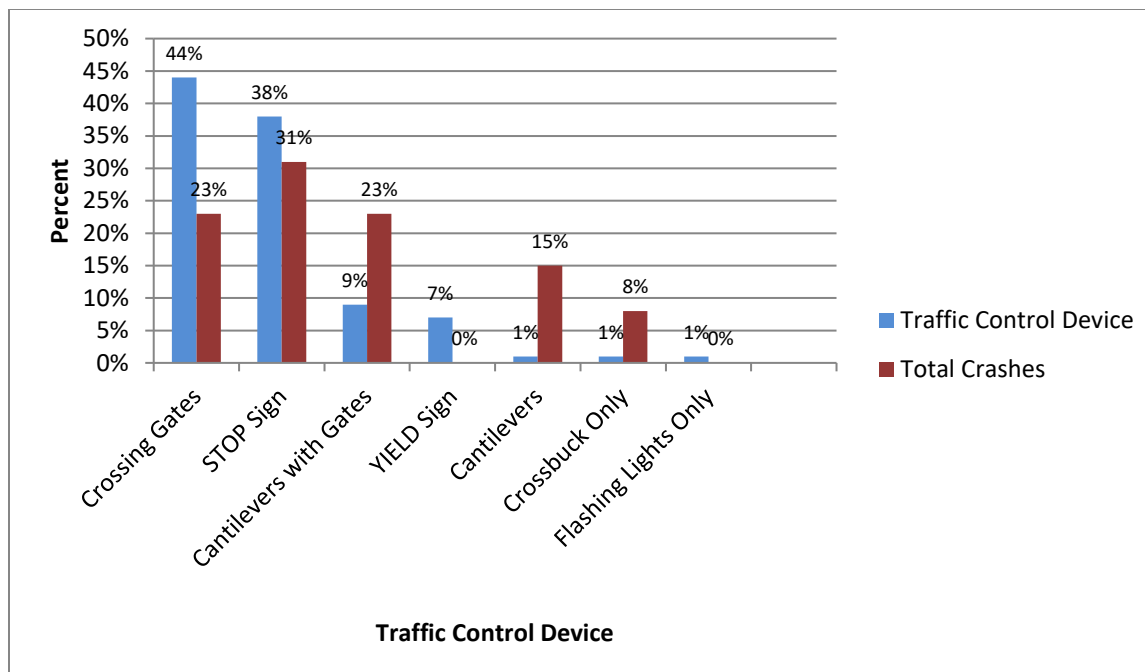


Figure 1: Comparison of Railroad Crossings on County Roads in St. Louis County by Traffic Control Device and Contribution to Total Crashes (2011-2020 crash data)

This background information, along with St. Louis County's commitment to Minnesota's Towards Zero Deaths initiative, provides an opportunity to consider alternatives to railroad crossing safety.

This project will develop a Railroad Crossing Safety Plan for railroad crossings located on county roads in St. Louis County. The key aspects of this plan will:

- Identify railroad crossings that have a high potential for permanent closure
- Identify railroad crossings that may justify grade separation
- Recommend safety upgrades to certain railroad crossings that will remain open
- Balance replacements of existing gates/signals systems with installation of new gates/signals systems
- Outreach to key stakeholders to gather input

The Public Works Department identified the need to secure an engineering consultant to assist with this project. A request for proposals was sent to four (4) engineering consultants which are listed in the following table.

Engineering Consultant	Address	Response
Alliant Engineering	Minneapolis, MN	Submitted Proposal
HDR, Inc.	St. Louis Park, MN	Submitted Proposal
Short Elliott Hendrickson, Inc. (SEH)	Duluth, MN	Did Not Respond
SRF Consulting Group, Inc.	Minneapolis, MN	Teamed with HDR

Through the quality-based selection method, HDR, Inc. was selected as the engineering consultant. The evaluation committee was composed of representatives from the Public Works Department and the Minnesota Department of Transportation. The total fee of the professional services agreement is \$149,413.00. The Minnesota Department of Transportation, Office of Rail has committed to contributing \$50,000.00 towards the development of this plan reflected in St. Louis County Board Resolution No. 21-415. The cost share of St. Louis County is anticipated to be \$99,413.00.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a professional services agreement with HDR, Inc. to develop a Railroad Crossing Safety Plan for railroad crossings located on county roads in St. Louis County. Payment for this agreement will be paid from Fund 220, Agency 220642, Object 626600.

Professional Services Agreement with HDR, Inc. to Develop a Railroad Crossing Safety Plan for Railroad Crossings Located on County Roads in St. Louis County

BY COMMISSIONER _____

WHEREAS, St. Louis County owns and maintains approximately 3,000 miles of county roads on which there are 122 active at-grade railroad crossings; and

WHEREAS, While crashes at railroad crossings involving a train are rare, they have a higher likelihood of resulting in injury or death as compared to other crash types; and

WHEREAS, A concerning realization is that railroad crossings controlled by crossing gates still experience crashes involving trains; and

WHEREAS, This background information, along with St. Louis County's commitment to Minnesota's Towards Zero Deaths initiative, suggests it is time to think differently about the approach to railroad crossing safety; and

WHEREAS, The Public Works Department intends to develop a Railroad Crossing Safety Plan for railroad crossings on county roads to better target investments to improve safety at railroad crossings (CP 0000-621920); and

WHEREAS, The Public Works Department identified the need to secure an engineering consultant to assist with the development of this Railroad Crossing Safety Plan; and

WHEREAS, The evaluation committee, composed of representatives from the Public Works Department and the Minnesota Department of Transportation, selected HDR, Inc. of Minneapolis, Minnesota through the quality-based selection method.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into a professional services agreement, and approve any amendments authorized by the County Attorney, with HDR, Inc. to develop a Railroad Crossing Safety Plan for railroad crossings located on county roads in St. Louis County with the total cost of these services is not to exceed \$149,413.00, payable from Fund 220, Agency 220642, Object 626600.

BOARD LETTER NO. 21 368

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Cooperative Construction
Agreement with the Minnesota
Department of Transportation
to Construct Left-Turn Lanes
on US 2 at the Intersection of
CSAH 98 in Solway Township

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well-maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a cooperative construction agreement with the Minnesota Department of Transportation (MnDOT) to share in the costs to construct left-turn lanes on US 2, and other associated construction, at the intersection of County State Aid Highway (CSAH) 98 (Canosia Road) in Solway Township. This project is further identified as SAP 069-698-015, CP 0098-538875.

BACKGROUND:

The MnDOT State Aid Division administers the Local Partnership Program (LPP) which provides opportunities for local agencies to partner with MnDOT to construct mutually beneficial improvements on the Trunk Highway system that are not currently programmed. Selected projects are funded with Trunk Highway funds in accordance with MnDOT's cost participation policy. A local agency funding match is required for the portion of the project located on the local roadway. The local agency is also responsible for design and construction administration.

The Public Works Department applied for funding through LPP to construct left-turn lanes on US 2 at the intersection of CSAH 98 (Canosia Road), located in Solway Township. MnDOT State Aid awarded \$500,000 in funding for this project for the year 2022. The estimated project cost is \$530,000.

St. Louis County relies on the County Road Safety Plan (CRSP) to prioritize traffic safety investments. The CRSP is a risk-based approach where locations are prioritized by presence of risk factors rather than crash history only. There are up to 10 risk factors identified in the County Road Safety Plan for rural intersections of which these risk factors are correlated to an overrepresentation in the crash data. In other words, if one of these risk factors is present, there is an increased risk for a serious crash occurring in the future. The more risk factors present, the greater the risk of a serious crash occurring in the future.

The intersection of US 2 and Canosia Road has four (4) risk factors present. They include:

- Entering ADT \geq 2,000 veh/day (actual value = 4,400 veh/day)
- Leg Configuration = 4 legs (actual number of legs = 4)
- Alignment Skew > 10 degrees (actual skew = 15 degrees)
- Adjacent Curve = Present (curve is located immediately to the west)

The number of risk factors present places the intersection of US 2 and Canosia Road in the top 4 percent of intersections by risk on the county road system.

For the period of 2016 through 2020 (5 year period), there were seven (7) intersection related crashes at the intersection of US 2 and Canosia Road. The observed crash rate for this period was 0.87 crashes/million entering vehicles. The statewide average crash rate for a similar intersection is 0.25 crashes/million entering vehicles. The critical crash rate for this type of intersection is 0.77 crashes/million entering vehicles. This places the observed crash rate higher than the critical crash rate. The critical crash rate is the statistical benchmark where values greater than the critical crash rate are statistically different than what could be explained as “normal” or “expected” safety performance. The following table summarizes the crash history:

US 2 at CSAH 98 (Canosia Road) 2016 – 2020 Crashes by Severity and Type						
Crash Type	Crash Severity					Total
	Fatal	Major Injury	Minor Injury	Possible Injury	Property Damage Only	
Right Angle			1	2	2	5
Head On					1	1
Sideswipe – Same Direction					1	1
Total			1	2	4	7

As noted, the project will construct left-turn lanes on US 2 at Canosia Road. There are existing right-turn lanes on US 2. These right-turn lanes will be maintained (included) in the new intersection layout. According to the CMF Crash Modification Clearinghouse (www.cmfclearinghouse.org), the estimated crash reduction factor for the installation of left-turn lanes is 25 percent for all crashes and 50 percent for rear-end type crashes. There was one crash (sideswipe – same direction) that is related to a rear-end type crash that would likely be directly addressed by this safety strategy. The intersection

already has right-turn lanes present so there is no expected additional safety benefit by maintaining the right-turn lanes. Based upon the estimated construction cost of \$500,000, the estimated Benefit-Cost ratio for installing left-turn and right-turn lanes is 1.58. This means for every dollar spent on construction, there is an estimated \$1.58 benefit in reduction of crash costs.

St. Louis County will be the lead for this project which includes design engineering, bidding and construction engineering/administration.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a cooperative construction agreement with the Minnesota Department of Transportation to share in the costs to construct left-turn lanes on US 2, and other associated construction, at the intersection of CSAH 98 (Canosia Road) in Solway Township. State funds will be receipted into Fund 220, Agency 220591, Object 532304.

**Cooperative Construction Agreement with the Minnesota Department of
Transportation to Construct Left-Turn Lanes on US 2 at the Intersection of CSAH
98 in Solway Township**

BY COMMISSIONER _____

WHEREAS, The Minnesota Department of Transportation State Aid Division administers the Local Partnership Program which provides opportunities for local agencies to partner with MnDOT to construct mutually beneficial improvements on the Trunk Highway system that are not currently programmed; and

WHEREAS, The Public Works Department submitted a Local Partnership Program funding request to construct left-turn lanes on US 2 at the intersection with CSAH 98 (Canosia Road) located in Solway Township in the year 2022; and

WHEREAS, St. Louis County was awarded \$500,000 in Local Partnership Program funding for this project, which is further identified as SAP 069-698-015, CP 0098-538875; and

WHEREAS, The Public Works Department will lead this project which work includes design engineering, bidding and construction engineering/administration; and

WHEREAS, The Minnesota Department of Transportation will share in the construction cost of this project in accordance with a cooperative construction agreement.

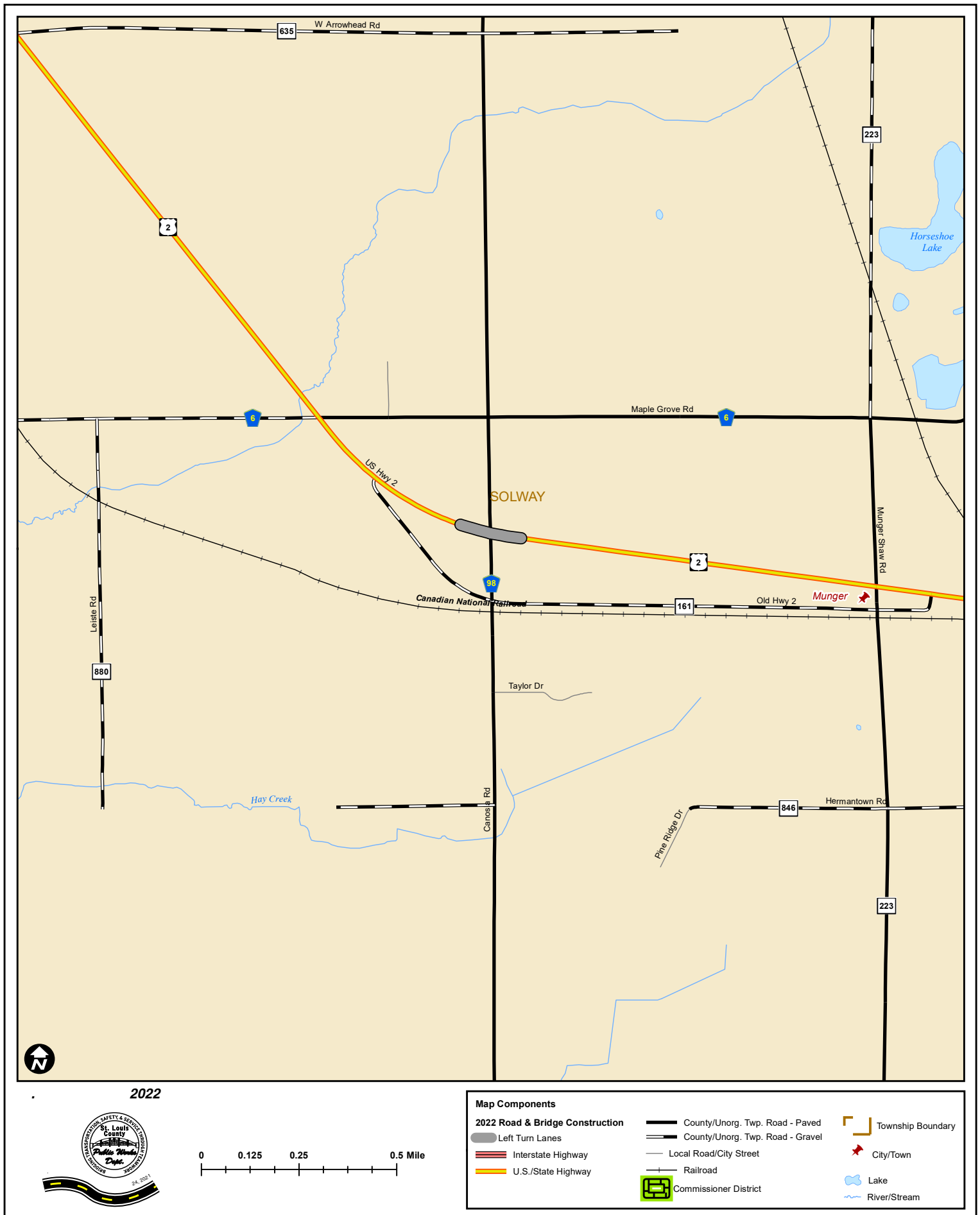
THEREFORE, BE IT RESOLVED, That St. Louis County enter into MnDOT Agreement No. 1048289 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County of the State's share of the costs of the left turn lane construction, and other associated construction to be performed upon, along, and adjacent to Trunk Highway 2 at the junction of County State Aid Highway 98 (Canosia Road) under State Project No. 6908-70 (T.H. 2=203).

RESOLVED FURTHER, That the County Board Chair, Public Works Director and the Assistant County Attorney are authorized to execute the Agreement and any amendments to the Agreement.

RESOLVED FURTHER, That State funds will be receipted into Fund 220, Agency 220591, Object 532304.

Construct Left-Turn Lanes on US 2 at CSAH 98 (Canosia Road)
 County Project Numbers: SAP 069-698-015, CP 0098-538875
 State Project Number: SP 6908-70
 Project Year: 2022



BOARD LETTER NO. 21 369

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 6

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Highway Right-of-Way
Easements Across State Tax
Forfeited Land Proposed for
Auction

FROM: Kevin Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well-maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the County Auditor to grant permanent highway easements for various County Highways now existing on tax forfeited land that is proposed for auction and sale.

BACKGROUND:

The St. Louis County Public Works Department has reviewed the proposed list of tax forfeited parcels to be offered for sale at the upcoming October 2021 Auction. The Department has identified 6 of the listed parcels that are presently encumbered with only prescriptive easements over the course of the existing county highways located on those parcels. It is in the best interests of the County to secure and to record permanent highway easements for these highways prior to any sale or other conveyance of the property into private ownership.

Minn. Stat. § 282.04, Subdivision 4, provides that the county auditor may grant easements on tax-forfeited land for highways, and that future sale or lease of the land affected by such easement would be subject to the easement. The following is a listing of Tax Forfeited parcels proposed for sale in October 2021 and the County highway potentially affected by any such sale:

1. CSAH 35 (Schultz Road) – Canosia Township
SW ¼ of SE ¼, Section 2, Township 51 North, Range 15 West.

- (parcel ID No. 280-0010-00450)
2. CR 311 and CSAH 27 (Fermoy and Zim Roads) – McDavitt Township
SW ¼ of the NW ¼, Section 27, Township 56 North, Range 18 West.
(parcel ID No. 435-0010-04760)
 3. CR 213 (McDavitt Road) – McDavitt Township
Part of SW ¼ of SW ¼, Section 21, Township 55 North, Range 18 West.
(parcel ID No. 435-0020-03880)
 4. CR 207 and CR 788 (Kolu and Cranberry Roads) – McDavitt Township
Part of NE ¼ of SE 1/4, Section 28, Township 55 North, Range 18 West.
(parcel ID No. 435-0020-05210 & 435-0020-05240)
 5. CSAH 56 (Morris Thomas Road) – Solway Township
Part of NW ¼, Section 35, Township 50 North, Range 16 West.
(parcel ID No. 530-0010-06470 & 530-0010-06480)
 6. CSAH 21 (Highway 21) – Embarrass Township
N ½ of SW ¼, Section 29, Township 60 North, Range 15 West.
(parcel ID No. 330-0010-04680)

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the county auditor to grant the necessary easements over tax forfeited land. There are no new costs associated with this request.

Highway Right-of-Way Easements Across State Tax Forfeited Land Proposed for Auction

BY COMMISSIONER _____

WHEREAS, The St. Louis County Lands and Minerals Department is preparing plans to offer a number of tax forfeited tracts of land for public auction or sale in October 2021; and

WHEREAS, The St. Louis County Public Works Department has reviewed the list of parcels proposed to be offered for sale at said auction and identified 6 parcels that are presently encumbered only with only prescriptive easements over the course of existing county highways located on those parcels; and

WHEREAS, It is in the best interests of the County to secure and to record permanent highway easements for these highways prior to any sale or other conveyance of the property into private ownership.

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 282.04, Subdivision 4, the St. Louis County Board hereby authorizes the County Auditor to grant the necessary easements for highway purposes over the following tax forfeited parcels:

1. CSAH 35 (Schultz Road) – Canosia Township
SW ¼ of SE ¼, Section 2, Township 51 North, Range 15 West.
(parcel ID No. 280-0010-00450)
2. CR 311 and CSAH 27 (Fermoy and Zim Roads) – McDavitt Township
SW ¼ of the NW ¼, Section 27, Township 56 North, Range 18 West.
(parcel ID No. 435-0010-04760)
3. CR 213 (McDavitt Road) – McDavitt Township
Part of SW ¼ of SW ¼, Section 21, Township 55 North, Range 18 West.
(parcel ID No. 435-0020-03880)
4. CR 207 and CR 788 (Kolu and Cranberry Roads) – McDavitt Township
Part of NE ¼ of SE 1/4, Section 28, Township 55 North, Range 18 West.
(parcel ID No. 435-0020-05210 & 435-0020-05240)
5. CSAH 56 (Morris Thomas Road) – Solway Township
Part of NW ¼, Section 35, Township 50 North, Range 16 West.
(parcel ID No. 530-0010-06470 & 530-0010-06480)
6. CSAH 21 (Highway 21) – Embarrass Township
N ½ of SW ¼, Section 29, Township 60 North, Range 15 West.
(parcel ID No. 330-0010-04680)

BOARD LETTER NO. 21 370

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 7

BOARD AGENDA NO.

DATE: September 7, 2021 **RE:** Acquisition of Right of Way -
CSAH 13 Projects

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well-maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the acquisition of right of way necessary for County State Aid Highway (CSAH) 13 Projects: CP 0013-458864 & SP 069-070-052, CP 0013-458865 & SP 069-070-053, and CP 0013-533028 & SP 069-070-057.

BACKGROUND:

The St. Louis County Public Works Department is planning to make improvements to 3 separate intersections along CSAH 13 (Midway Road). These improvements will consist of constructing dedicated left turn lanes which will improve safety greatly and improve safe traffic flow. The improvements are to be done at the intersections of Midway Road and North Cloquet Road (CSAH 45), Midway Road and Stark Road (CSAH 11) and Midway Road and Arrowhead Road (CSAH 32). This State Aid project is to be constructed in 2023.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Public Works Department to acquire the right of way necessary for, CSAH 13 Projects: CP 0013-458864 & SP 069-070-052, CP 0013-458865 & SP 069-070-053, and CP 0013-533028 & SP 069-070-057 and to authorize the County Auditor to grant permanent highway easements across tax forfeited lands and temporary construction easements for the project. Right of way acquisition is payable from Fund 200, Agency 203001.

Acquisition of Right of Way - CSAH 13 Projects

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department is planning to make improvements to 3 separate intersections along CSAH 13 (Midway Road) consisting of constructing dedicated left turn lanes which will improve safety greatly and improve safe traffic flow; and

WHEREAS, The improvements are to be done at the intersections of Midway Road and North Cloquet Road (CSAH 45), Midway Road and Stark Road (CSAH 11) and Midway Road and Arrowhead Road (CSAH 32); and

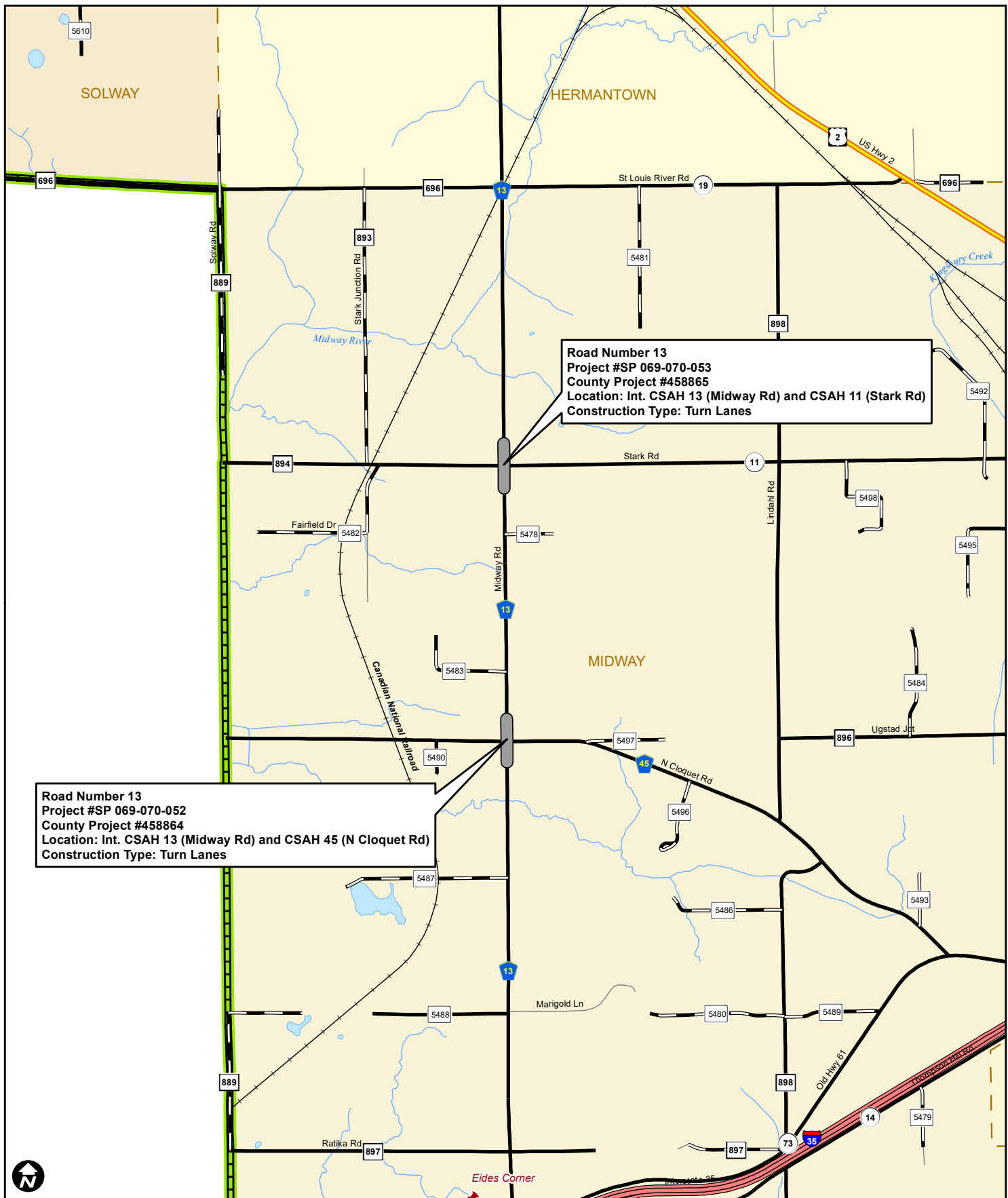
WHEREAS, This State Aid Project is to be constructed in 2023; and

WHEREAS, The improvements have been determined necessary to provide for the safety and convenience of the traveling public; and

WHEREAS, In addition to the existing highway right of way, certain lands are required for construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for CSAH 13 Projects: CSAH 13, CP 0013-458864 & SP 069-070-052, CP 0013-458865 & SP 069-070-053, and CP 0013-533028 & SP 069-070-057 and to authorize the County Auditor to grant permanent highway easements across tax forfeited lands and temporary construction easements for the project with right of way acquisition is payable from Fund 200, Agency 203001.

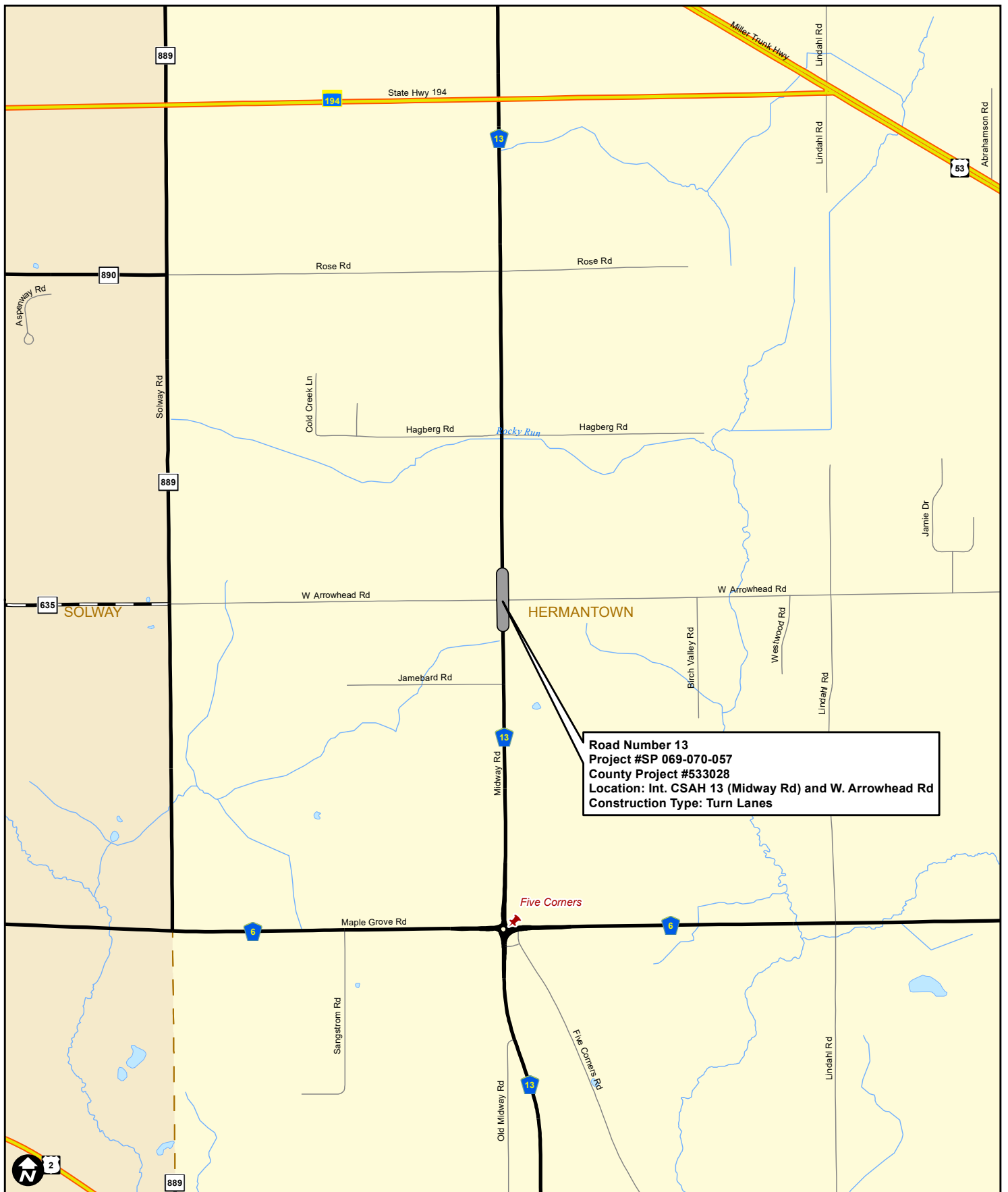
RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.



2023



0 0.125 0.25 0.5 Mile



2023



0 0.125 0.25 0.5 Mile

Map Components

2023 Road & Bridge Construction

Turn Lanes

Interstate Highway

U.S./State Highway

County/Unorg. Twp. Road - Paved

County/Unorg. Twp. Road - Gravel

Local Road/City Street

Railroad

Commissioner District

Township Boundary

City/Town

Lake

River/Stream

BOARD LETTER NO. 21 371

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 8

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Controlled Access Relocation
CSAH 13 (Sandstrom Request)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/ Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well-maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Public Works Director to approve and oversee the removal of the existing entrance and the relocation of the entrance on County State Aid Highway (CSAH) 13.

BACKGROUND:

In the latter 1970s, a roughly four-mile segment of CSAH 13 within the City of Hermantown, was reconstructed. Controlled access was established and acquired along with additional right of way in connection with this project. Acquiring the controlled access locations limited the access points onto CSAH 13 to improve safety and traffic flow along that corridor.

The St. Louis County Public Works Department has received a request to relocate an existing legal access within the controlled access area along CSAH 13. Steven and Mary Beth Sandstrom, the owners of the following described property, would like to move this approved controlled access further south so that it is on higher ground and out of the wetland area.

South Half of Northwest Quarter of Southwest Quarter (S1/2 of NW1/4 of SW1/4), Section 5, Township 50, Range 15 West of the Fourth Principal Meridian, St. Louis County, Minnesota, EXCEPT the following described parcel: Beginning at the Northwest corner of said NW1/4 of SW1/4, thence East along the North line of said NW1/4 of SW1/4 a distance of 60 feet to a point; thence running South distant 60 feet of and parallel to the West line of said NW1/4 of

SW1/4 a distance of 188.22 feet to a point; thence running East a distance of 15 feet to a point; thence running South distant 75 feet East of and parallel to the West line of said NW1/4 of SW1/4 to the South line of said NW1/4 of SW1/4; thence running West along said South line to the Southwest corner of said NW1/4 of SW1/4; thence running North along the West line of said NW1/4 of SW1/4 a distance of approximately 1324.06 feet to the point of beginning

RECOMMENDATION:

It is recommended the St. Louis County Board authorize the request for the relocation of an existing entrance location.

Controlled Access Relocation CSAH 13 (Sandstrom Request)

COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department acquired controlled access along a four mile segment of County State Aid Highway 13 within the City of Hermantown; and

WHEREAS, Steven and Mary Beth Sandstrom, the owners of the South Half of Northwest Quarter of Southwest Quarter (S1/2 of NW1/4 of SW1/4), Section 5, Township 50, Range 15 West of the Fourth Principal Meridian, St. Louis County, Minnesota, EXCEPT the following described parcel: Beginning at the Northwest corner of said NW1/4 of SW1/4, thence East along the North line of said NW1/4 of SW1/4 a distance of 60 feet to a point; thence running South distant 60 feet of and parallel to the West line of said NW1/4 of SW1/4 a distance of 188.22 feet to a point; thence running East a distance of 15 feet to a point; thence running South distant 75 feet East of and parallel to the West line of said NW1/4 of SW1/4 to the South line of said NW1/4 of SW1/4; thence running West along said South line to the Southwest corner of said NW1/4 of SW1/4; thence running North along the West line of said NW1/4 of SW1/4 a distance of approximately 1324.06 feet to the point of beginning, would like to move this approved controlled access further south so that is on higher ground and out of the wetland area; and

WHEREAS, Public Works has reviewed the request and has determined that the relocation of the entrance to the new location does not negatively impact or reduce public safety.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to approve and oversee the removal of the existing entrance and the relocation of the entrance on County State Aid Highway (CSAH) 13.

RESOLVED FURTHER, Mr. and Mrs. Sandstrom must apply for an entrance permit prior to any commencement of work.

Exhibit

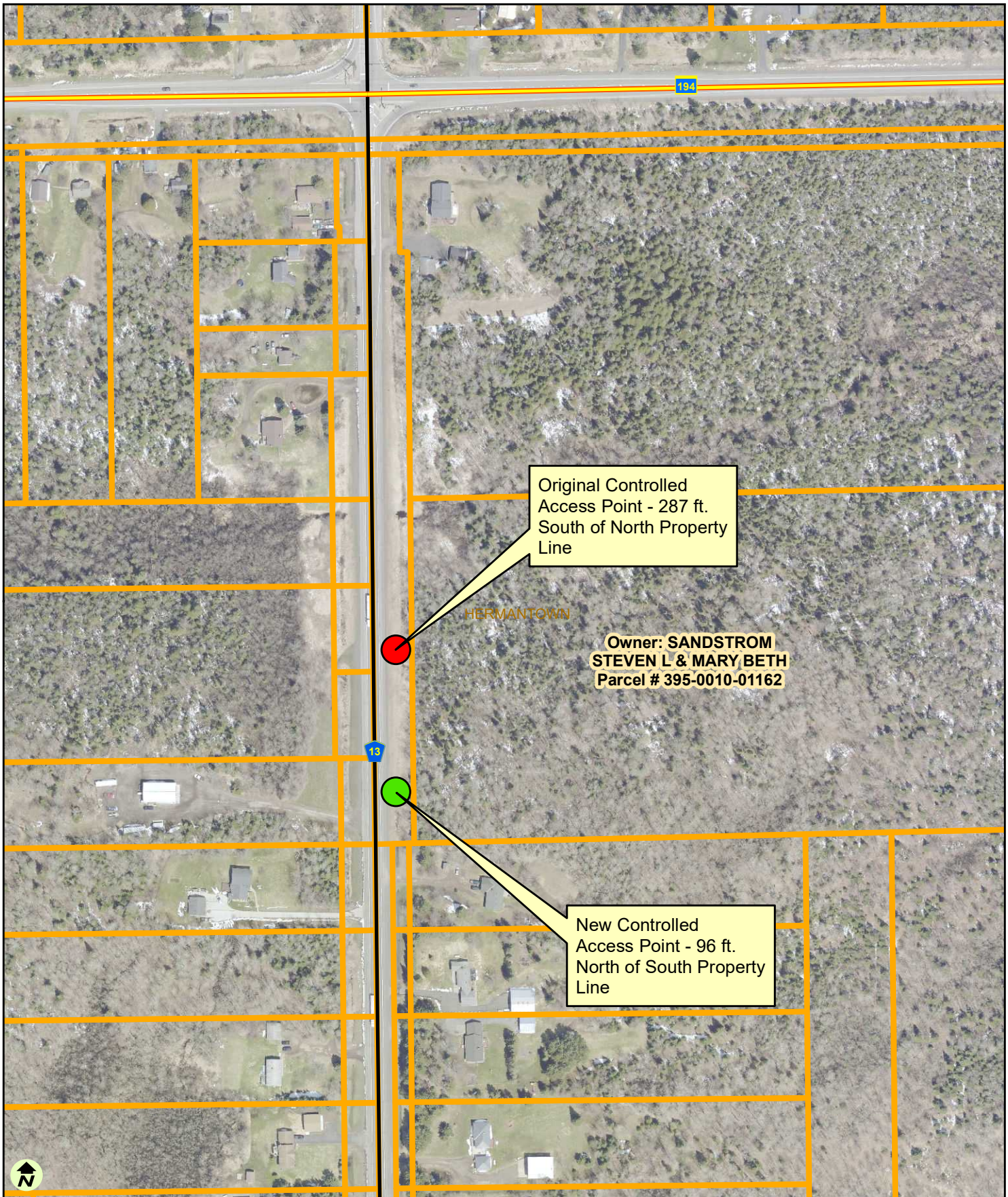
The South Half of Northwest Quarter of Southwest Quarter (S1/2 of NW1/4 of SW1/4), Section 5, Township 50, Range 15 West of the Fourth Principal Meridian, St. Louis County, Minnesota, EXCEPT the following described parcel: Beginning at the Northwest corner of said NW1/4 of SW1/4, thence East along the North line of said NW1/4 of SW1/4 a distance of 60 feet to a point; thence running South distant 60 feet of and parallel to the West line of said NW1/4 of SW1/4 a distance of 188.22 feet to a point; thence running East a distance of 15 feet to a point; thence running South distant 75 feet East of and parallel to the West line of said NW1/4 of SW1/4 to the South line of said NW1/4 of SW1/4; thence running West along said South line to the Southwest corner of said NW1/4 of SW1/4; thence running North along the West line of said NW1/4 of SW1/4 a distance of approximately 1324.06 feet to the point of beginning,

Description of existing legal access entrance within S1/2 of SW1/4 of SW1/4 of SW1/4 EX HWY RT of Way. (Sandstrom)

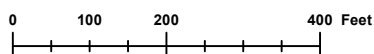
The right of access between points distant 350 feet and 390 feet Northerly from the South line of the above-described tract.

Description of the relocated legal access entrance: within the SW1/4 of NW1/4 EX Hwy R/W & EX S1/2 of S1/2, Section 17, Township 51, Range 14, (Sandstrom)

The right of access between points distant 81 feet and 131 feet Northerly from the South line of the above-described tract.



13



Map Components

Controlled Access Point

- New Access Point
- Original Access Point
- Interstate Highway

- U.S./State Highway
- County Road - Paved
- County Road - Gravel
- Local Road/City Street
- Railroad
- Parcel Boundary

- Township Boundary
- City/Town
- Lake
- River/Stream

BOARD LETTER NO. 21 - 372

FINANCE & BUDGET COMMITTEE CONSENT NO. 9

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Violation of St. Louis County
Ordinance No. 28,
(Unorganized Township 59-16)

FROM: Kevin Z. Gray
County Administrator

Nancy J. Nilsen
County Auditor/Treasurer

Mark S. Rubin
County Attorney

RELATED DEPARTMENT GOAL:

To provide mandated and discretionary licensing services in a timely manner.

ACTION REQUESTED:

The St. Louis County Board is requested to consider penalties and/or suspension of liquor license for alleged violation of St. Louis County Ordinance No. 28 by The Shack, Inc. dba The Shack, Unorganized Township 59-16, failure to obtain a Special Event Permit, July 10, 2021.

BACKGROUND:

The County Attorney and the County Auditor have received reports from the St. Louis County Sheriff's Office of an alleged violation of St. Louis County Ordinance No. 28 on July 10, 2021, by The Shack, Inc. dba The Shack, Unorganized Township 59-16.

On August 3, 2021, the St. Louis County Liquor Licensing Committee met to discuss the alleged Ordinance No. 28 and Minn. Stat. §340A violation against The Shack, Inc. After consideration of the allegations and circumstances, the committee recommended a thirty (30) day license suspension and \$1,500 civil penalty, stayed for two (2) years on the condition that the licensee have no same or similar violations during that period.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an agreement with The Shack, Inc. dba The Shack, imposing the penalty as recommended by the St. Louis County Liquor Licensing Committee.

Violation of St. Louis County Ordinance No. 28 (Unorganized Township 59-16)

BY COMMISSIONER _____

WHEREAS, The St. Louis County Liquor Licensing Committee met on August 3, 2021, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation, failure to obtain a Special Event Permit, July 10, 2021, against The Shack, Inc. dba The Shack, Unorganized Township 59-16; and

WHEREAS, The Liquor Licensing Committee recommended a thirty (30) day license suspension and \$1,500 civil penalty, with thirty (30) days of the suspension and \$1,500 of the civil penalty stayed for two (2) years on the condition that the licensee have no same or similar violations during the two (2) year period, and recommended that the County Attorney's Office propose this penalty to The Shack, Inc.; and

WHEREAS, The Shack, Inc. has agreed to accept the proposal if approved by the County Board.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement suspending the Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor License issued to The Shack, Inc. dba The Shack, Unorganized Township 59-16, for thirty (30) days and \$1,500 civil penalty, with thirty (30) days and \$1,500 of the civil penalty stayed for two (2) years on the condition that the licensee have no same or similar violations during the two (2) year period.

RESOLVED FURTHER, That a new violation within the next (2) two years (ending September 14, 2023) will result in the imposition of the suspension and civil penalty and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance No. 28, Section 13.

BOARD LETTER NO. 21 - 373

FINANCE & BUDGET COMMITTEE CONSENT NO. 10

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Premise Permit Application for
Lawful Gambling (Unorganized
Township 59-21)

FROM: Kevin Z. Gray
County Administrator

Nancy J. Nilsen
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To provide mandated and discretionary licensing services in a timely manner.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a Premise Permit Application for Lawful Gambling in Unorganized Township 59-21.

BACKGROUND:

The following Lawful Gambling Application has been reviewed by the members of the Liquor Licensing Committee and is recommended for approval.

Confidence Learning Center, East Gull Lake, Minnesota, to operate lawful gambling out of the following:

The Highway 5, Unorganized Township 59-21, 6304 Highway 5, Hibbing, MN, new.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the Premise Permit Application for Lawful Gambling for Confidence Learning Center at The Highway 5, Unorganized Township 59-21.

**Premise Permit Application for Lawful Gambling
(Unorganized Township 59-21)**

BY COMMISSIONER _____

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board of Commissioners approves the following Premise Permit Application, on file in the office of the County Auditor, identified as County Board File No. 61435 for the following organization:

Confidence Learning Center, East Gull Lake, to operate lawful gambling out of the following:

The Highway 5, Unorganized Township 59-21, 6304 Highway 5, Hibbing, MN, new.

BOARD LETTER NO. 21 - 374

FINANCE & BUDGET COMMITTEE CONSENT NO. 11

BOARD AGENDA NO.

DATE: September 14, 2021 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mary Garness, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the list of applications for abatement dated September 14, 2021.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St. Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 16-82, dated January 26, 2016, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the list of applications for abatement dated September 14, 2021.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61426.



Abatements Submitted for Approval by the St. Louis County Board

September 14, 2021

AUD. NO.	PARCEL ID	TAXPAYER NAME	LOCATION	APPRAISER	REASON	TAX YR.	REDUCTION
000456	010-0880-06920	LEHTO, MEGAN	DULUTH	AL PARRENT	HOMESTEAD	2021	\$342.00
000457	010-0900-00280	JONES, TRENT	DULUTH	STEVE BIRMAN	HOMESTEAD	2021	\$414.00
000437	010-2741-00310	FINEOUT, JEREL	DULUTH	DAVE SIPILA	VETERAN EXCLUSION	2021	\$2,196.00
000438	015-0011-00030	ROY-COSSALTER, JILL	BIWABIK	CHRIS JOELSON	HOMESTEAD	2021	\$854.00
000439	030-0200-02480	FADUM, YULEA	ELY	PAUL CHERRY	HOMESTEAD	2021	\$878.00
000462	100-0080-01180	MATHISON, BRENT & STEPHANIE	AURORA	TODD MANNINEN	CLASSIFICATION	2021	\$36.00
000458	100-0080-01185	MATHISON, BRENT & STEPHANIE	AURORA	TODD MANNINEN	VALUATION	2021	\$630.00
000461	100-0080-01186	MATHISON, BRENT & STEPHANIE	AURORA	TODD MANNINEN	CLASSIFICATION	2021	\$6.00
000459	105-0010-00900	ROSETH, KARENA & DAWNLARAE	BABBITT	ANDREW OLSON	HOMESTEAD	2021	\$716.00
000440	275-0019-00701	NELSON, ANTHONY	BREVATOR	MASON COUVIER	HOMESTEAD	2021	\$334.00
000451	395-0000-01100	NEWSTRAND, MITCHELL	HERMANTOWN	MARGARET DUNSMORE	HOMESTEAD	2021	\$850.00
000452	395-0000-01192	KARI, CYNTHIA	HERMANTOWN	MARGARET DUNSMORE	HOMESTEAD	2021	\$236.00
000460	725-0120-00080	SKYTТА, JILL	UNORG 60-19	SHAUN HAINEY	VALUATION	2021	\$236.00

BOARD LETTER NO. 21 - 375

FINANCE & BUDGET COMMITTEE CONSENT NO. 12

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Cancellation of Forfeiture List
for Board Approval

FROM: Kevin Z. Gray
County Administrator

Nancy J. Nilsen
County Auditor/Treasurer

Brandon Larson
Deputy County Assessor, Tax Division Manager

RELATED DEPARTMENT GOAL:

The County Auditor will ensure all property is taxed fairly in accordance with state mandates.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the list of applications for cancellation of forfeiture dated September 14, 2021.

BACKGROUND:

Certificates of forfeiture may be canceled as outlined in Minn. Stat. § 279.33 and 279.34. An application must be reviewed and approved by the St. Louis County Auditor before going to the St. Louis County Board for approval. The application is then forwarded to the Minnesota Department of Revenue with the recommendation of both parties. The commissioner of revenue must provide final approval for a certificate of forfeiture to be canceled.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the list of applications for cancellation of forfeiture dated September 14, 2021.

Cancellation of Forfeiture List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for cancellation of forfeiture, identified in County Board File No. _____.



Cancellations of Forfeiture Submitted for Approval by the St. Louis County Board

September 14, 2021

AUD. NO.	PARCEL ID	TAXPAYER NAME	LOCATION
000453	010-0470-00610	ST. LOUIS COUNTY AUDITOR	DULUTH
000454	010-2400-03300	ST. LOUIS COUNTY AUDITOR	DULUTH

BOARD LETTER NO. 21 376

FINANCE & BUDGET COMMITTEE CONSENT NO. 13

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Authorization to Apply for
Depot Foundation Grant for St.
Louis County Heritage & Arts
Center: Depot Lounge

FROM: Kevin Z. Gray
County Administrator

Mary Tennis, Director
St. Louis County Depot

RELATED DEPARTMENT GOAL:

To manage county-owned properties in an efficient and cost-effective manner to ensure success in their designated public use.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the application of a \$54,334 grant from the Depot Foundation.

BACKGROUND:

The Depot Foundation awards grant funding to entities housed within the St. Louis County Heritage and Arts Center (the Depot), or those that hold events at the Depot, as part of its mission to enrich the region through the preservation and presentation of arts, culture, and history. Depot Foundation grants are used to enhance the identity and aesthetic appearance of the Depot and/or stimulate increased attendance at Depot events.

The St. Louis County Heritage and Arts Center Director would like to request a \$54,334 Depot Foundation Grant to create a versatile lounge/gathering area on the mezzanine level.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a grant application to the Depot Foundation in the amount of \$54,334 for the St. Louis County Heritage and Arts Center (the Depot) to create a lounge/gathering area in the mezzanine lounge.

**Authorization to Apply for Depot Foundation Grant for St. Louis
County Heritage & Arts Center: Depot Lounge**

BY COMMISSIONER_____

WHEREAS, The Depot Foundation awards grant funding to entities housed within the St. Louis County Heritage and Arts Center (the Depot), or those that hold events at the Depot; and

WHEREAS, The St. Louis County Heritage and Arts Director would like to request \$54,334 to hire a professional team to relight and furnish the mezzanine lounge; and

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application of a Depot Foundation grant in the amount of \$54,334 for the St. Louis County Heritage and Arts Center (the Depot) for furnishing and relighting the mezzanine lounge.

BOARD LETTER NO. 21 377

FINANCE & BUDGET COMMITTEE CONSENT NO. 14

BOARD AGENDA NO.

DATE: September 7, 2021

RE: 2021 HUD CDBG Entitlement
Grant Increase and Mortgage
Term Standardization

FROM: Kevin Z. Gray
County Administrator

**Matthew E. Johnson, Director
Planning and Community Development**

RELATED DEPARTMENT GOAL:

To assist communities in achieving housing, economic development, and community development objectives. Secure and administer federal, state, and other funding which implement county policies and maximize local resources.

ACTION REQUESTED:

The St. Louis County Board is requested to approve acceptance of additional FY2021 funding to the Community Development Block Grant (CDBG) Program from the U.S. Department of Housing and Urban Development (HUD). The Board is also requested to authorize modification to the term of existing mortgages held under the CDBG Single Family Housing Rehabilitation Program.

BACKGROUND INFORMATION:

HUD notified St. Louis County on February 25, 2021, of its CDBG entitlement grant of \$1,982,710 for FY2021. With this notification, the St. Louis County Board approved submission of the 2021 Action Plan and acceptance of the 2021 CDBG, HOME, and ESG entitlement grants by Resolution No. 21-272 dated April 27, 2021. After submission of the Action Plan, HUD sent a revised award letter dated May 13, 2021, listing a CDBG entitlement grant of \$2,011,928.

The additional \$29,218 in CDBG funding was not awarded to an agency or community. Instead, \$23,375 was distributed to the Neighborhood Revitalization Program (NRP) and \$5,843 to St. Louis County to assist with program administration costs. The NRP is a contingency project established in the Action Plan. It is used to retain funding for a future CDBG application process. To accompany the Board Letter, Board File No. 61459 has been revised to list the updated awards to communities, agencies, and the NRP.

The entitlement grants and project awards for the HOME and ESG Programs remain as approved in Resolution No. 21-272. St. Louis County was also notified the 2021 Action Plan has been approved by HUD.

Furthermore, the Single-Family Housing Rehabilitation Program receives its funding from the HUD CDBG entitlement and is administered by the Arrowhead Economic Opportunity Agency (AEOA) throughout St. Louis County, outside of Duluth. The program provides zero interest, deferred loans to eligible clients to aid with improvements to their homes. The financial assistance is currently secured by a written agreement and mortgage requiring occupancy for ten years. Occupancy terms have varied since program inception in 1994. All past mortgages with a term in excess of ten years will now be converted to a ten-year period of required occupancy for consistency, monitoring, and payoff calculation. The ten-year term is compliant with the HUD CDBG Regulations.

RECOMMENDATION:

The County Board is requested authorize acceptance of the increased 2021 CDBG entitlement grant, authorize the signing of the HUD agreement for the CDBG Program and the execution of the agreements for all referenced 2021 CDBG projects listed in the revised County Board File No. 61459; and authorize that the term of occupancy for all previous CDBG-funded Single Family Housing Rehabilitation Program mortgages will be administratively reduced to ten years for consistency, monitoring, and payoff calculation.

**2021 HUD CDBG Entitlement Grant Increase and
Mortgage Term Standardization**

BY COMMISSIONER _____

WHEREAS, Title I of the Housing and Community Development Act of 1974, as amended, establishes the Community Development Block Grant Program (CDBG) for the purpose of developing viable communities by providing decent housing and a suitable living environment, and by expanding community opportunities principally for low- and moderate-income persons; and

WHEREAS, The Secretary of Housing and Urban Development (HUD) is authorized to make entitlement grants to cities and counties to finance local CDBG programs and provided notice to St. Louis County of its 2021 entitlement grant for the CDBG program; and

WHEREAS, The St. Louis County Board conducted a public hearing on the fiscal year 2021 Action Plan on April 27, 2021, to allow public comment and approved submission of the 2021 Action Plan by Board Resolution No. 21-272 to receive the 2021 CDBG entitlement grant; and

WHEREAS, After submission of the 2021 Action Plan, HUD revised the amount of the CDBG entitlement grant greater than \$25,000 requiring resolution of the County Board to accept the increased entitlement in accordance with Board Policy.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board accepts the 2021 HUD CDBG entitlement grant and authorizes the St. Louis County Planning and Community Development Director and a representative of the County Attorney to execute the grant agreement on behalf of St. Louis County, along with all the necessary forms, attachments, addendums, certifications, and subsequent forms to implement the program and complete the agreement between St. Louis County and the U.S. Department of Housing and Urban Development.

RESOLVED FURTHER, That \$2,011,928 in grant funds will be allocated from CDBG Grant 2021 to Fund 260.

RESOLVED FURTHER, The St. Louis County Board allocates funding from the entitlement grant and program income to 2021 projects and authorizes the St. Louis County Planning and Community Development Director and a representative of the County Attorney to execute agreements for these projects. Disbursements related to the CDBG agreements are to be made from CDBG Fund 260 according to the specific 2021 projects included in the revised County Board File No. 61459.

RESOLVED FURTHER, That the St. Louis County Board authorizes that the term of occupancy for all previous CDBG-funded Single Family Housing Rehabilitation Program mortgages with a term in excess of ten years be administratively reduced to a term of ten years for consistency, monitoring, and payoff calculation. The ten-year term remains compliant with the HUD CDBG Regulations.

2021 HUD Action Plan Projects for Board File No. 61459 - Amended 6/1/2021

2021 HUD Funding Sources	
CDBG Entitlement	2,011,928
CDBG Estimated Program Income	30,000
CDBG Unexpended and Reprogrammed Funds	-0-
Total CDBG	2,041,928
HOME Entitlement	563,569
HOME Estimated Program Income	30,000
Total HOME	593,569
ESG Entitlement	168,854
Total ESG	168,854
St. Louis County and Consortium Action Plan Funding	2,804,351

2021 HOME Program Northeast Minnesota HOME Consortium				
Project	Objective	Outcome	Indicator	Amount
AEOA - Home Ownership Assistance	Decent Housing	Affordability	40 units	250,000
KOOTASCA - Home Ownership Assistance	Decent Housing	Affordability	20 units	124,000
One Roof Community Housing - CHDO Set-Aside	Decent Housing	Availability	1	100,000
Housing Development Fund (reserve not awarded)	Decent Housing	Availability	1	63,213
Administration	N/A	N/A	1 org	56,356
Total				593,569
2021 ESG Program – St. Louis County				
Project	Objective	Outcome	Indicator	Amount
Range Transition Housing - Street Outreach/ Homeless Prevention	Suitable Living	Accessibility		25,400
AEOA - Homeless Prevention/Rapid Re-housing	Decent Housing	Affordability		68,349
AEOA - Emergency Shelter	Suitable Living	Accessibility		44,063
Legal Aid - Homeless Prevention	Decent Housing	Affordability		15,000
Institute for Community Alliances - HMIS	N/A	N/A		3,378
Administration	N/A	N/A		12,664
Total				168,854

2021 CDBG Program Proposed Uses of Funding				
Project	Objective	Outcome	Indicator	Amount
Access North: Aging in Place	Decent Housing	Accessibility	10 units	20,000
AEOA Single Family Housing Rehabilitation	Decent Housing	Sustainability	15 units	205,000
NSLC Habitat: Site Acquisition/Rehab	Decent Housing	Accessibility	2 units	25,000
One Roof Community Housing: Acquisition, Rehab, Resale	Decent Housing	Accessibility	1 units	25,000
Subtotal				275,000
Economic Development				
Entrepreneur Fund: Micro-enterprise assistance	Economic Opportunities	Accessibility	10 people	20,000
SOAR Career Solutions: Employment Services	Economic Opportunities	Accessibility	15 people	20,000
Subtotal				40,000
Community Facilities and Public Infrastructure				
Community Facilities				
Colvin Township: Town Hall Improvements	Suitable Living	Sustainability	1 facility	12,000
East Range DAC: Safety Improvements	Suitable Living	Sustainability	1 facility	75,000
Gilbert: Community Center Accessibility	Suitable Living	Accessibility	1 facility	36,000
Greenhaven PTO: Inclusive Playground	Suitable Living	Accessibility	1 facility	20,000
Public Infrastructure				
Aurora: Infrastructure	Suitable Living	Sustainability	1,665 people	100,000
Breitung Township: Infrastructure	Suitable Living	Sustainability	413 people	100,000
Cook: Infrastructure	Suitable Living	Sustainability	580 people	40,000
Ely: Infrastructure	Suitable Living	Sustainability	500 people	100,000
Floodwood: Infrastructure	Suitable Living	Sustainability	470 people	150,000
Hibbing: Infrastructure	Suitable Living	Sustainability	1,250 people	166,168
Hibbing PUC: Infrastructure	Suitable Living	Sustainability	690 people	50,000
Mt. Iron: Infrastructure	Suitable Living	Sustainability	43 people	50,000
Tower: Infrastructure	Suitable Living	Sustainability	334 people	152,000
Neighborhood Revitalization Program (NRP)	Suitable Living	Sustainability	1 facility	23,375
Subtotal				1,074,543
Public Service				
Advocates for Family Peace: Children's Program	Suitable Living	Accessibility	150 people	18,000
AEOA: Homeless Shelter Operations	Suitable Living	Accessibility	125 people	43,000
AEOA: Homeless Youth Services	Suitable Living	Accessibility	50 people	23,000
Hibbing HRA: Moving to Work	Suitable Living	Accessibility	54 people	8,000
Legal Aid Service: Housing Counseling	Suitable Living	Accessibility	250 people	33,000
Project Care Free Clinic: Clinic Services	Suitable Living	Accessibility	1,800 people	15,000
Quad City Food Shelf	Suitable Living	Accessibility	6,600 people	13,000
Range Transitional Housing: Housing Programs	Suitable Living	Accessibility	70 people	40,000
Salvation Army Hibbing: Melting Pot Meals Program	Suitable Living	Accessibility	7,500 people	17,000
Salvation Army Virginia: Virginia Supper Club Meals Program	Suitable Living	Accessibility	12,000 people	17,000
Sexual Assault: Youth Outreach Services	Suitable Living	Accessibility	225 people	23,000
Subtotal				250,000
Administration	N/A	N/A	1 org	402,385
Total FY 2021 CDBG Program				
Housing				275,000
Economic Development				40,000
Community Facilities and Public Infrastructure				1,074,543
Public Service				250,000
Administration				402,385
Total				2,041,928

BOARD LETTER NO. 21 378

PUBLIC SAFETY & CORRECTIONS COMMITTEE CONSENT NO. 15

BOARD AGENDA NO.

DATE: September 7, 2021 **RE:** Professional Services
 Agreement with Dovetail
 Partners, Inc.

FROM: Kevin Z. Gray
 County Administrator

 Ross Litman
 Sheriff

RELATED DEPARTMENT GOAL:

To enhance public safety.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a contract with Dovetail Partners, Inc. of Minneapolis, Minnesota for a service agreement to manage Firewise projects.

BACKGROUND:

The St. Louis County Sheriff's Office has worked with the Purchasing Division on creating a single source vendor service contract with Dovetail Partners, Inc. to manage both the FY2021 Cross Boundary Hazardous Fuel Grant (formerly Stevens Grant) along with multi-year Title III Firewise funding. The Sheriff's Office has held service contracts with Dovetail Partners, Inc. since 2017 and is currently under contract managing grant funded projects. Dovetail Partners, Inc. has the time, expertise and desire to manage Firewise projects on behalf of the Sheriff's Office including but not limited to updating the Community Wildfire Protection Plan (CWPP), managing projects to use the Firewise grant monies, and other Firewise tasks. The Contract is for Fifty Dollars and no cents (\$50.00) per hour, mileage to be reimbursed at the conus rate and to be accounted for: Twenty Five Thousand Five Hundred Dollars and no cents (\$25,500.00) from Fund 100 Agency 132999, Object 629900, Grant 13210, Year 2021, Seventy Four Thousand, Five Hundred Dollars and no cents (\$74,500.00) from Fund 100, Agency 135999, Object 629900, Grant 13503 across multiple years.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a contract with Dovetail, Inc. of Minneapolis, MN, for a one year contract, not to exceed One Hundred Thousand Dollars and no cents (\$100,000.00), to be accounted for: Twenty Five Thousand Five Hundred Dollars and no cents (\$25,500.00) from Fund 100 Agency 132999, Object 629900, Grant 13210, Year 2021, Seventy Four Thousand, Five Hundred Dollars and no cents (\$74,500.00) from Fund 100, Agency 135999, Object 629900, Grant 13503 across multiple years. The contract comes with an available option for three (3) one (1) year extensions subject to contract price change, dependent upon available funding.

Professional Services Agreement with Dovetail Partners, Inc.

BY COMMISSIONER _____

WHEREAS, The Sheriff's Office has worked with the Purchasing Division to create a single source contract with Dovetail Partners Inc; and

WHEREAS, The Firewise grant allows for the hiring of a Firewise Coordinator; and

WHEREAS, The Title III funding allows for assisting communities with Firewise planning; and

WHEREAS, Dovetail Partners, is currently under contract managing grant funded projects with the Sheriff's Office: and

WHEREAS, Dovetail Partners, Inc has the time, expertise and desire to manage the Firewise projects on behalf of the Sheriff's Office.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a contract with Dovetail Partners, Inc of Minneapolis, MN for a one year contract, not to exceed One Hundred Thousand Dollars and no cents (\$100,000.00), to be accounted for: Twenty Five Thousand Five Hundred Dollars and no cents (\$25,500.00) from Fund 100 Agency 132999, Object 629900, Grant 13210, Year 2021, Seventy Four Thousand, Five Hundred Dollars and no cents (\$74,500.00) from Fund 100, Agency 135999, Object 629900, Grant 13503 across multiple years. The contract comes with an available option for three (3) one (1) year extensions subject to contract price change, dependent upon available funding.

BOARD AGENDA NO.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the application and acceptance of the Minnesota Department of Public Safety, DWI Officer Grant along with the hiring of a 1.0 Deputy Sheriff FTE, to be accounted for in Fund 100, Agency 129999, Grant 12954, Year 2022.

**Application and Acceptance of the 2022 DWI Officer Grant Along with the
Addition of 1.0 Deputy Sheriff FTE**

BY COMMISSIONER _____

WHEREAS, The Minnesota Department of Public Safety, Office of Traffic Safety (OTS) has a mandate to promote the safety of those who use public roadways; and

WHEREAS, Federal guidelines require this money be spent on projects designed to reduce DWI incidents; and

WHEREAS, The DWI officer will work the required peak nights and times when drinking and driving occurs; and

WHEREAS, The DWI Officer grant requires the addition of a 1.0 Deputy Sheriff FTE that will be eliminated at the end of the grant period.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application and acceptance of the 2022 DWI Officer Grant (\$81,797.04) and the additional hiring of 1.0 Deputy Sheriff FTE position to be accounted for in Fund 100, Agency 129999, Grant 12954, Year 2022.

BOARD LETTER NO. 21 380

ENVIRONMENTAL & NATURAL RESOURCES COMMITTEE CONSENT NO. 17

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Authorization to Apply for
and Accept FY2022
MPCA SSTS Base Grant
and Low-Income Fix-Up
Grant Funding

FROM: Kevin Z. Gray
County Administrator

Matthew E. Johnson, Director
Planning and Community Development

RELATED DEPARTMENT GOAL:

To secure and administer federal, state and other funding which implement county policies and maximize local resources.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Planning and Community Development Department to apply for and accept up to \$58,600 in FY2022 grant funding from the Minnesota Pollution Control Agency (MPCA) to assist with Subsurface Sewage Treatment System (SSTS) program administration and the upgrade of substandard SSTS for low-income residents.

BACKGROUND:

The MPCA announced that FY2022 grant funding is available to counties for administration of SSTS programs and to assist low-income homeowners with needed SSTS upgrades. The Department will use MPCA grant funds, in addition to Environmental Trust Funds, to assist low-income residents with the upgrade of substandard SSTS. In FY2021, the County received \$58,600 in grant funding. The FY2022 base grant and application will consist of:

- SSTS Base Grant – County will receive a SSTS base grant in the amount of \$18,600 for counties that administer an SSTS program which meets state standards and has filed a current SSTS annual report.

- SSTS Low-Income Fix-up Grant – These grants will be awarded to counties for upgrading eligible SSTS (Notice of Non-Compliance issued; Imminent Threat to Public Health or failing to protect groundwater) for low-income residents. Grants awarded may not exceed \$40,000 per county annually and may be reduced if the total of all county requests exceeds the low-income fix-up grant funds available.

If successful, the grant funds will help bolster the St. Louis County Failing STSS Abatement Program. This program was established using Board of Soil and Water Resources funding and is administered through a partnership between the Planning and Community Development Department, the Housing and Redevelopment Authority, and the Arrowhead Economic Opportunity Agency. Beginning in 2016, Environmental Trust Funds have served as a local match for that program.

A local match is not required for this grant.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Planning and Community Development Department to apply for and accept up to \$58,600 in FY2022 grant funding to be used for Subsurface Sewage Treatment System (SSTS) program administration and the upgrade of substandard SSTS for low-income residents.

**Authorization to Apply for and Accept FY2022 MPCA SSTS Base Grant
and Low- Income Fix-up Grant Funding**

BY COMMISSIONER _____

WHEREAS, The Minnesota Pollution Control Agency (MPCA) notified the Planning and Community Development Department that FY2022 funding is available to assist in Subsurface Sewage Treatment System (SSTS) program administration and upgrades; and

WHEREAS, MPCA SSTS Base Grant is \$18,600 per county for counties that administer an SSTS program; and

WHEREAS, MPCA SSTS Low-Income Fix-up Grant Program awards counties up to \$40,000 per county for upgrading eligible substandard SSTS systems for low-income residents; and

WHEREAS, St. Louis County has applied for, and received, funding through this grant since 2012.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Planning and Community Development Department to apply for and accept up to \$58,600 in FY2022 SSTS Base and Low-Income Fix-up Grant Funding from the Minnesota Pollution Control Agency. Funds will be deposited into Fund 289/285, Agency 289999/285999, Revenue 530102, Grant 28902/28501, Year 2022 for \$18,600, and Fund 285, Agency 285999, Revenue 532503, Grant 28501, Year 2022 for up to \$40,000, or its designated fund.

This form must be completed for any and all grants.

Please Note: It is acceptable that some details are later added (once the grant is awarded).

Indicate the source of funds—(check all that apply)

St. Louis County – Grant Approval Form, Updated 09/14/2017

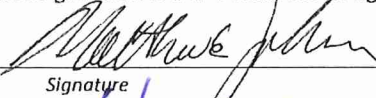


SECTION II—APPROVAL (to be completed by department contact)

Form B (Request for recurring grant of any amount to include in December Budget Resolution)

PURPOSE: Request to include grant in December Budget Resolution—

DEADLINE: Signatures must be submitted by November 1.

STEP #1: Obtain authorization to include grant award in December Budget Resolution—

Dept. Head Authorization:	<u></u>	<u>8/13/21</u>
	Signature	Date
Administrator Authorization:	<u></u>	<u>17. AUG. 2021</u>
	Signature	Date
Auditor Authorization:	<u></u>	<u>8/12/2021</u>
	Signature / Deputy Auditor	Date

STEP #2: Submit *Section I and II (Form B)* of this "Grant Approval Form" to the Auditor's Office to ensure the grant is listed on the December Budget Resolution.

Follow-up information to record—(once grant award notification has been received)

DEADLINE: The following must be completed when the information becomes available:

STEP #3: Record December Budget Resolution Number and Date Adopted.

Board Resolution #: _____ Date Adopted: _____

STEP #4: Give grant contract (*once received*) to County Attorney's Office for review.

Reviewed by: _____
Attorney Name Date

Damion #: _____

STEP #5: Ensure proper documentation is entered into the system, and the appropriate parties are notified.

DEPARTMENT CONTACT: Submit *Section I and II (Form B)* of this "Grant Approval Form," along with all grant documents (application, award notification, contract, etc.) to the accounting staff person to ensure the grant award matches what is in the financial system.

****IMPORTANT****

If the actual grant award amount differs from the amount listed in the December Budget Resolution, complete *Form C*.

ACCOUNTING STAFF: Ensure the grant award amount matches what is in the financial system. If the grant award amount does NOT match what is in the system, instruct the department contact to complete *Form C*. If this grant includes federal funding, please send an electronic copy of *Section I and II (Form B)* of this "Grant Approval Form" as notification to wehselerh@stlouiscountymn.gov with "Federal Funds" in the *Subject* of the e-mail.

BOARD LETTER NO. 21 - 381

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 18

BOARD AGENDA NO.

DATE: September 7, 2021 **RE:** Special Sale to the Duluth
Housing and Redevelopment
Authority (HRA) for Affordable
Housing

FROM: Kevin Z. Gray
County Administrator

Julie Marinucci, Director
Land and Minerals

Nancy J. Nilsen
County Auditor/Treasurer

RELATED DEPARTMENTAL GOAL:

To assist communities in achieving affordable housing, economic development and community development objectives while providing financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the sale of state tax forfeited land to the Duluth Housing and Redevelopment Authority (HRA).

BACKGROUND:

The Duluth Housing and Redevelopment Authority (HRA) has requested to purchase state tax forfeited land (parcels 010-0370-01170,01330,01350,01380,01390) to develop a 15-25 unit cottage village to be leased as affordable housing to income-qualified households to address the City's affordable housing demand. The total estimated market value (EMV) for these parcels is \$12,500. The recommended price of \$2,500 is 20% of the EMV and reflects St. Louis County's commitment to affordable housing.

The properties are classified as non-conservation, and Minn. Stat. § 282.01, Subd. 1a. (d) allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if the reduced price will lead to the development of affordable housing.

The properties may be offered for sale at public auction if the HRA does not purchase by March 14, 2022.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the sale of state tax forfeited land to the Duluth Housing and Redevelopment Authority (HRA) for the price of \$2,500 plus the following fees: 3% assurance fee of \$75, deed fee of \$25, deed tax of \$1.65, and recording fee of \$112; for a total of \$2,713.65. Funds are to be deposited into Fund 240 (Forfeited Tax Fund).

**Special Sale to the Duluth Housing and Redevelopment Authority (HRA) for
Affordable Housing**

BY COMMISSIONER _____

WHEREAS, The Duluth Housing and Redevelopment Authority (HRA) has requested to purchase the following described state tax forfeited land for the price of \$2,500, plus fees, for affordable housing:

Legal: LOTS 1 THRU 16, BLOCK 13 and LOTS 1 THRU 16, BLOCK 14,
CARLTON PLACE ADDITION TO DULUTH
Parcel Codes: 010-0370-01170, 010-0370-01330, 010-0370-01350,
010-0370-01380, 010-0370-01390
GIS Acres: 2.29
LDKeys: 100295, 100296, 100297, 100298, 100299

WHEREAS, Minn. Stat. § 282.01, Subd. 1a. (d) allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price will provide incentive to correct blighted conditions or will lead to the development of affordable housing; and

WHEREAS, These parcels of land have been classified as 'non-conservation' land pursuant to Minnesota Stat. § 282.01; and

WHEREAS, These parcels of land have not been withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd. 8; and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Duluth Housing and Redevelopment Authority (HRA) for the price of \$2,500 plus the following fees: 3% assurance fee of \$75, deed fee of \$25, deed tax of \$1.65, and recording fee of \$112, for a total of \$2,713.65, to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the St. Louis County Auditor may offer for sale at public auction the state tax forfeited properties described here if the Duluth Housing and Redevelopment Authority (HRA) does not purchase by March 14, 2022.



St. Louis County Land & Minerals Department Tax Forfeited Land Sales

Special Sale

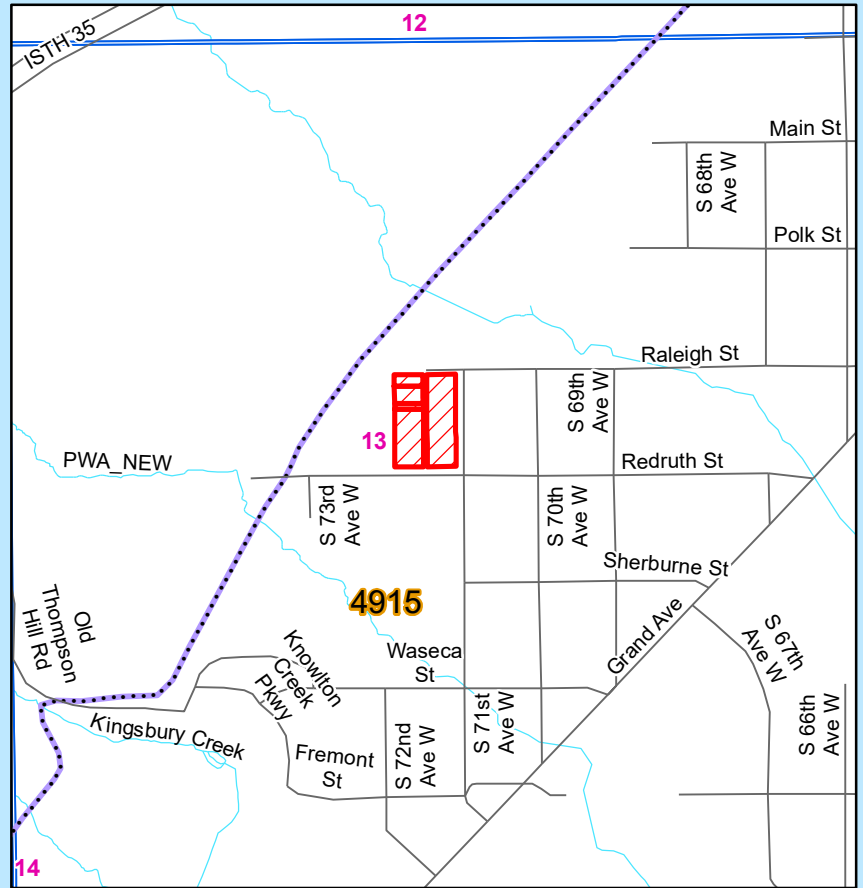
LOTS 1 THRU 16, BLOCK 13
CARLTON PLACE ADDITION TO DULUTH
Parcel Code: 010-0370-01170
LDKey: 100295

LOTS 1 AND 2, BLOCK 14
CARLTON PLACE ADDITION TO DULUTH
Parcel Code: 010-0370-01330
LDKey: 100296

LOTS 3, 4 AND 5, BLOCK 14
CARLTON PLACE ADDITION TO DULUTH
Parcel Code: 010-0370-01350
LDKey: 100297

LOT 6, BLOCK 14
CARLTON PLACE ADDITION TO DULUTH
Parcel Code: 010-0370-01380
LDKey: 100298

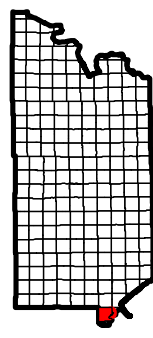
LOTS 7 THRU 16, BLOCK 14,
CARLTON PLACE ADDITION TO DULUTH
Parcel Code: 010-0370-01390
LDKey: 100299



City of Duluth Sec: 13 Twp: 49 Rng: 15

Commissioner District # 3

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

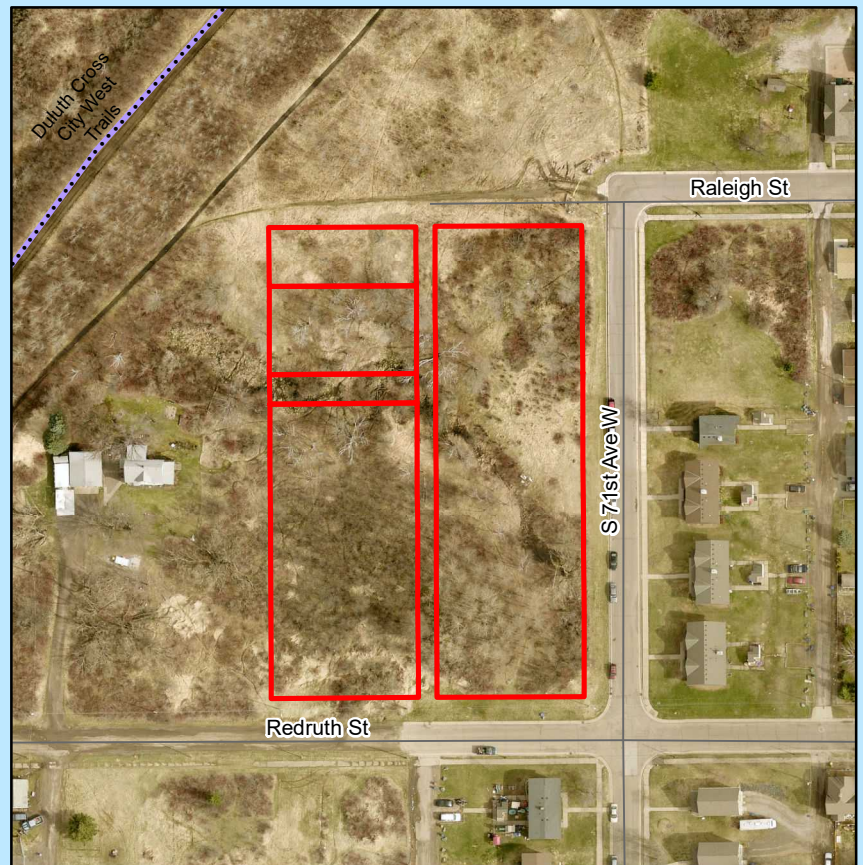


St. Louis County, Minnesota

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**St. Louis County
Land and Minerals Department**

2021





**HOUSING AND REDEVELOPMENT AUTHORITY
OF DULUTH, MINNESOTA**

222 East Second Street | PO Box 16900
Duluth, MN 55816-0900
(218) 529-6300
www.duluthhousing.com

August 3, 2021

Stacy Caldwell Melcher
St. Louis County Land Department
320 W. 2nd St.
Duluth, MN 55802

Re: Acquisition and Conveyance

Dear Stacy:

This letter is requesting the acquisition and conveyance of the following tax forfeit property to the Housing and Redevelopment Authority of Duluth, Minnesota (Authority). The plan for this property is for the Authority to develop a 15-25 unit cottage village. The units will be a mix of efficiency, one, and/or two bedroom units. These units will be managed by the Authority and leased as affordable housing to income-qualified households to address the City's affordable housing demand.

- Lots 1 through 16, Block 13, Carlton Place Addition to Duluth; PID 010-0370-01170
- Lots 7 through 16, Block 14, Carlton Place Addition to Duluth: PID 010-0370-01390
- Lot 6, Block 14, Carlton Place Addition to Duluth: PID 010-0370-01380
- Lots 3, 4 and 5, Block 14, Carlton Place Addition to Duluth: PID 010-0370-01350
- Lots 1 and 2, Block 14 Carlton Place Addition to Duluth: PID 010-0370-01330

Please find enclosed the Property Status Review Form from the City approving the acquisition and conveyance as well as the Authority Board Resolution.

I appreciate your assistance.

Sincerely,

A handwritten signature in blue ink that reads "Jill A. Keppers". The signature is fluid and cursive.

Jill A. Keppers, MPH
Executive Director

BECAUSE EVERYONE SHOULD HAVE A HOME





CITY OF DULUTH

DEPARTMENT OF COMMUNITY PLANNING & CONSTRUCTION SERVICES
Community Planning Division
411 West First Street – Room 332 - Duluth, Minnesota 55802-1197
218-730-5480 – An Equal Opportunity Employer

PROPERTY STATUS REVIEW FORM


Request Details

Requesting party:	Duluth HRA
Date of request:	7/26/2021
Parcel ID:	010-0370-01170 010-0370-01390 010-0370-01380 010-0370-01350 010-0370-01330
Address:	2XX S 71st Ave W
Description of request:	A cottage home park consisting of 15-20 affordable homes will be constructed at this site.

Review and Conditions

Property Review Committee date:	Reviewed with individual departments.
Review decision:	No city use for property, ok for development.
Rationale/other considerations/statute:	n/a
Method of transaction:	Acquisition through HRA.
Conditions:	Development will result in new affordable units.
Comprehensive Plan notes:	Consistent with comprehensive plan Housing Goals.

Approval

Date:	7/27/21
Ben VanTassel, Manager	



**HOUSING AND REDEVELOPMENT AUTHORITY
OF DULUTH, MINNESOTA**

222 East Second Street | PO Box 16900
Duluth, MN 55816-0900
(218) 529-6300
www.duluthhousing.com

CERTIFICATE OF RECORDING OFFICER

I, Jill A. Keppers, being the duly appointed and qualified acting Executive Director of the Housing and Redevelopment Authority of Duluth, Minnesota, do hereby verify that the attached Resolution was duly and regularly adopted at a duly constituted meeting of the aforesaid Authority, and that the attached Resolution is a true, full and correct transcript of the original thereof as so adopted.

IN WITNESS WHEREOF, I have hereunto set my hand this 3rd day of August, 2021.


Executive Director

BECAUSE EVERYONE SHOULD HAVE A HOME



RESOLUTION NO. 4197-21
AUTHORIZING ACQUISITION OF TAX FORFEIT PROPERTY IN THE CITY OF
DULUTH FROM THE ST. LOUIS COUNTY LAND DEPARTMENT FOR THE
COTTAGE VILLAGE AFFORDABLE HOUSING DEVELOPMENT

WHEREAS, the Housing and Redevelopment Authority of Duluth, Minnesota (the “Authority”) Board of Commissioners has determined there is a need for an affordable housing development in the City of Duluth (the “City”) for persons of low and moderate incomes; and

WHEREAS, under the newly created Cottage Home Park zoning regulations, the Authority wishes to develop a Cottage Village of 15-25 units of affordable, single family rental units in the Fairmount neighborhood; and

WHEREAS, the Authority believes that such redevelopment would be appropriate and consistent with the City’s Comprehensive Land Use Plan; and

WHEREAS, the Authority has identified the following tax forfeit properties controlled by the St. Louis County Land Department as an appropriate site for the development of a Cottage Village in the City of Duluth:

- Lots 1 through 16, Block 13, Carlton Place Addition to Duluth; PID 010-0370-01170
- Lots 7 through 16, Block 14, Carlton Place Addition to Duluth: PID 010-0370-01390
- Lot 6, Block 14, Carlton Place Addition to Duluth: PID 010-0370-01380
- Lots 3, 4 and 5, Block 14, Carlton Place Addition to Duluth: PID 010-0370-01350
- Lots 1 and 2, Block 14 Carlton Place Addition to Duluth: PID 010-0370-01330

and;

WHEREAS, the City of Duluth has reviewed the request and finds its use appropriate and in accordance with its planning processes.

NOW, THEREFORE, BE IT RESOLVED, that the Authority Board of Commissioners hereby authorizes the Executive Director to execute any and all instruments as she, in her judgment, deem necessary, advisable, and appropriate to purchase the above tax forfeit land from St. Louis County for a price not to exceed \$10,000.00.

 Exec. Dir.

July 27, 2021

STATEMENT OF PURPOSE

This resolution authorizes the Executive Director to execute any and all instruments as she, in her judgment, deem necessary, advisable, and appropriate to purchase the above tax forfeit land from St. Louis County for a price not to exceed \$10,000.00 for the purpose of an affordable housing development.



County Land Explorer

St. Louis County, Minnesota



Cottage Village

default author

Map created using County Land Explorer
www.stlouiscountymn.gov/explorer



0 0.005 0.01 0.02 0.03
mi

County Land Explorer

St. Louis County

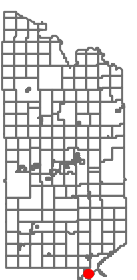
www.stlouiscountymn.gov/explorer

Minnesota

Disclaimer

This is a compilation of records as they appear in the Saint Louis County
Offices affecting the area shown. This drawing is to be used only for reference
purposes and the County is not responsible for any inaccuracies herein

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BOARD LETTER NO. 21 - 382

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 19

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Special Sale to the City of
Proctor for Affordable Housing

FROM: Kevin Z. Gray
County Administrator

Julie Marinucci, Director
Land and Minerals

Nancy J. Nilsen
County Auditor/Treasurer

RELATED DEPARTMENTAL GOAL:

To assist communities in achieving affordable housing, economic development and community development objectives while providing financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the sale of state tax forfeited land to the City of Proctor.

BACKGROUND:

The City of Proctor has requested to purchase state tax forfeited land parcel 185-0030-00670 for One Roof Community Housing to build a single-family home to address the City's affordable housing priorities. The total estimated market value (EMV) for this parcel is \$11,000. The recommended price of \$2,200 is 20% of the EMV and reflects St. Louis County's commitment to affordable housing.

This parcel is classified as non-conservation and Minn. Stat. § 282.01, Subd. 1a. (d) allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if the reduced price will lead to the development of affordable housing.

The property may be offered for sale at public auction if the City of Proctor does not purchase by March 14, 2022.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the sale of state tax forfeited land to the City of Proctor for the price of \$2,200 plus the following fees: 3% assurance fee of \$66, deed fee of \$25, deed tax of \$1.65, and recording fee of \$46; for a total of \$2,338.65. Funds are to be deposited into Fund 240 (Forfeited Tax Fund).

Special Sale to the City of Proctor for Affordable Housing

BY COMMISSIONER _____

WHEREAS, The City of Proctor has requested to purchase the following described state tax forfeited land for the price of \$2,200, plus fees, for affordable housing:

Legal: Lots 2 and 3, Block 19, PROCTORKNOTT TOWNSITE OF
Parcel Code: 185-0030-00670
GIS Acres: 0.17
LDKey: 124148

WHEREAS, Minn. Stat. § 282.01, Subd. 1a. (d) allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price will provide incentive to correct blighted conditions or will lead to the development of affordable housing; and

WHEREAS, This parcel of land has been classified as 'non-conservation' land pursuant to Minnesota Stat. § 282.01; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd. 8; and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the City of Proctor for the price of \$2,200 plus the following fees: 3% assurance fee of \$66, deed fee of \$25, deed tax of \$1.65, and recording fee of \$46, for a total of \$2,338.65, to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the St. Louis County Auditor may offer for sale at public auction the state tax forfeited property described here if the City of Proctor does not purchase by March 14, 2022.



St. Louis County Land & Minerals Department Tax Forfeited Land Sales

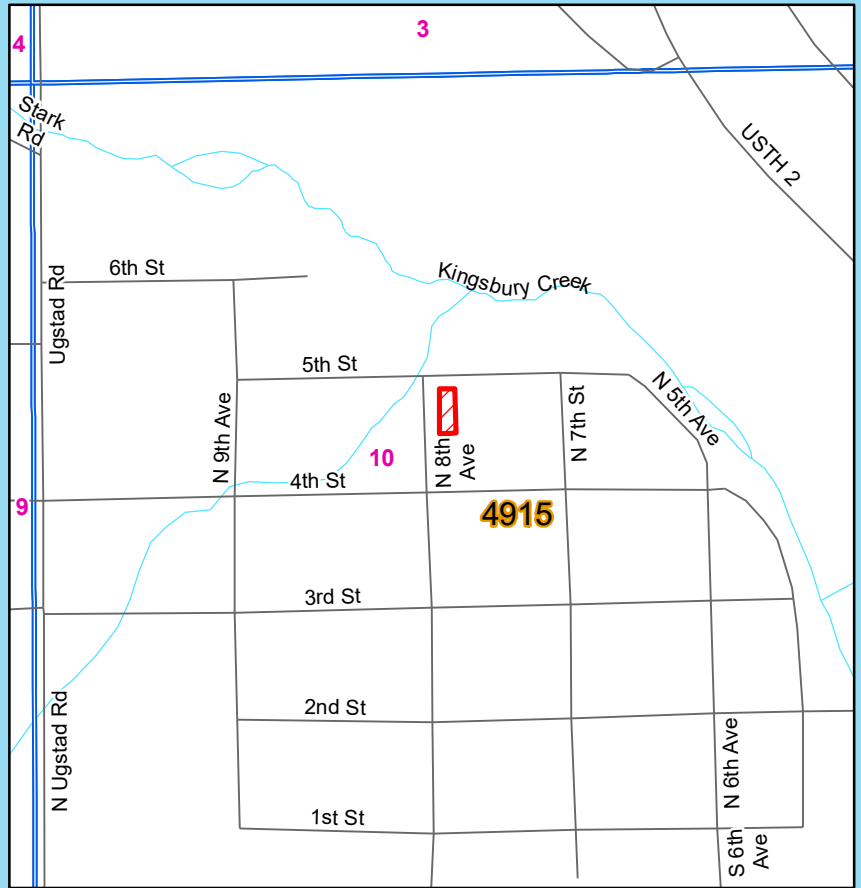
Special Sale

Legal : CITY OF PROCTOR
LOTS 2 AND 3, BLOCK 19
PROCTORKNOTT TOWNSITE OF

Parcel Code : 185-0030-00670

LDKey: 124148

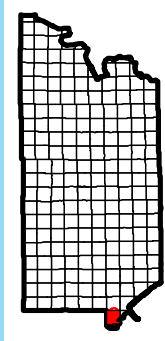
Address: 730 5th Street
Proctor, MN 55810



City of Proctor Sec: 10 Twp: 49 Rng: 15

Commissioner District # 5

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

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St. Louis County
Land and Minerals Department

2021



Chad Ward
Mayor

Jess Rich
City Administrator

City of Proctor

You Have A Place In Proctor

COUNCILORS
Jake P. Benson
Troy R. DeWall
Rory Johnson
James Rohweder

100 Pionk Drive • Proctor, Minnesota 55810-1700 • (218) 624-3641 • Fax (218) 624-9459 • email: cityhall@proctormn.gov

RESOLUTION 29-21

REQUESTING FROM ST. LOUIS COUNTY, ON BEHALF OF THE STATE OF MINNESOTA,
CERTAIN TAX FORFEIT LAND FOR THE PUPOSE OF PROVIDING AFFORDABLE SINGLE-FAMILY HOUSING.

WHEREAS, 730 5th St, legally described as Lots 2 and 3 of Block 19 Townsite of Proctorknott, Parcel 185-0030-00670, Zoned Residential R-2 forfeited to the state of Minnesota for nonpayment of property taxes in 2019 and is currently in tax forfeiture status; and

WHEREAS, the 2016 City of Proctor Comprehensive Plan - Housing Goal states Proctor will strive to provide housing neighborhoods that offer a selectin of affordable, sustainable and aesthetically-pleasing housing options; and

WHEREAS, a political subdivision of the State can make a written request to acquire tax forfeited property under Minnesota Statute 282-01 subd. 1a (d) 1 & 2 below market rate; and

WHEREAS, One Roof Community Housing wishes to obtain the property from the City of Proctor for the purpose of constructing a single family home; and

WHEREAS, the reduced price of the parcel allows One Roof Community Housing to build an affordable home.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF PROCTOR, MINNESOTA, the City of Proctor requests to acquire 730 5TH Street from the St. Louis County Auditor on behalf of the State of Minnesota for the purpose of conveying the property to 1 Roof Community Housing to construct an affordable single-family home:

BE IT FURTHER RESOLVED, that the City Administrator and Mayor are hereby authorized to execute all required documents in connection with the request and acceptance of the property described above and pay the sale price of \$2,200, plus administrative fees, recording fees and other costs associated with the conveyance;

AND BE IT FURTHER RESOLVED, that One Roof Community Housing will purchase the land from the City of Proctor for the sale price of \$2,200, plus administrative fees, recording fees and other costs associated with the conveyance.

Passed by a majority vote of the Proctor City Council this 2nd day of August 2021.



Chad Ward, Mayor



Jess Rich, City Administrator



July 21, 2021

Jessica Rich
City Administrator
100 Pionk Drive
Proctor, MN 55810

Dear Jess,

One Roof Community Housing is requesting acquisition of the tax forfeited lot at 730 5th St, Proctor, 185-0030-00670, where we plan to build a single-family home. The home will be sold to a household with a gross annual income under \$107,000, which is 115% of the State Median Income. One Roof understands that the land cost is based on 20% of the estimated market value, approximately \$2400, and is prepared to pay up to that amount.

One Roof Community Housing was formed in 2012 by the merger of Northern Communities Land Trust, founded in 1990) and Neighborhood Housing Services (founded in 1984). Our mission is: Enriching lives and communities one home at a time, and we envision a community where everyone has access to sustainable, affordable housing. Please see the attached Annual Report for more information about One Roof.

Thank you very much with your assistance with this request. We have acquired, rehabilitated and sold 20 Community Land Trust homes in Proctor over the last 12 years to households earning under 80% of Duluth area median income, and we are excited to continue to provide housing choices for families there.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Debbie Freedman'.

Debbie Freedman
Housing Development Associate
One Roof Community Housing

We make home a better place.



NeighborWorks
CHARTERED MEMBER

12 E. 4TH ST.
DULUTH, MN 55805

1ROOFHOUSING.ORG

218 727-5372

BOARD LETTER NO. 21 - 383

ENVIRONMENT & NATURAL RESOURCES COMMITTEE

CONSENT NO. 20

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Repurchase of State Tax
Forfeited Land – Kacer
(Homestead)

FROM: Kevin Z. Gray
County Administrator

Julie Marinucci, Director
Land and Minerals

Nancy J. Nilsen
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to approve an application to repurchase state tax forfeited land.

BACKGROUND:

Minn. Stat. § 282.241 provides for state tax forfeited land to be repurchased by the previous owner subject to payment equivalent to the delinquent taxes and assessments, with penalties, interest, and maintenance costs. The homestead property to be repurchased forfeited to the State of Minnesota on November 6, 2020. Daneil Kathlene Kacer of Cloquet, MN, has made application to repurchase this property and is eligible to repurchase the property.

The applicant will either pay in full or enter into a ten-year contract for deed, per county board guidelines. The repurchase of this property will promote the use of lands that will best serve the public interest. There are no open or pending zoning violations with the Town of Solway or St. Louis County on the property.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the repurchase application of Daneil Kathlene Kacer of Cloquet, MN, subject to payments including: total taxes and assessments of \$12,905.69, deed fee of \$25, deed tax of \$42.59, and recording fee of \$46, to be deposited into Fund 240 (Forfeited Tax Fund); plus a service fee of \$500, to be deposited into Fund 100 (General Fund).

**Repurchase of State Tax Forfeited Land – Kacer
(Homestead)**

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Daneil Kathlene Kacer of Cloquet, MN, has applied to repurchase state tax forfeited land legally described as:

TOWN OF SOLWAY
E1/2 of E1/2 of NE1/4 of NW1/4
Sec 19 Twp 50N Rge 16W
530-0010-03460

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, The applicant shall either pay in full or enter into a ten year contract for deed to repurchase the homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Daneil Kathlene Kacer of Cloquet, MN, on file in County Board File No.____, subject to payments including: total taxes and assessments of \$12,905.69, deed fee of \$25, deed tax of \$42.59, and recording fee of \$46, for a total of \$13,019.28, to be deposited into Fund 240 (Forfeited Tax Fund); plus a service fee of \$500, to be deposited into Fund 100 (General Fund); and further subject to any other conditions discussed herein.



St. Louis County Land & Minerals Department Tax Forfeited Land Sales

Repurchase of Property

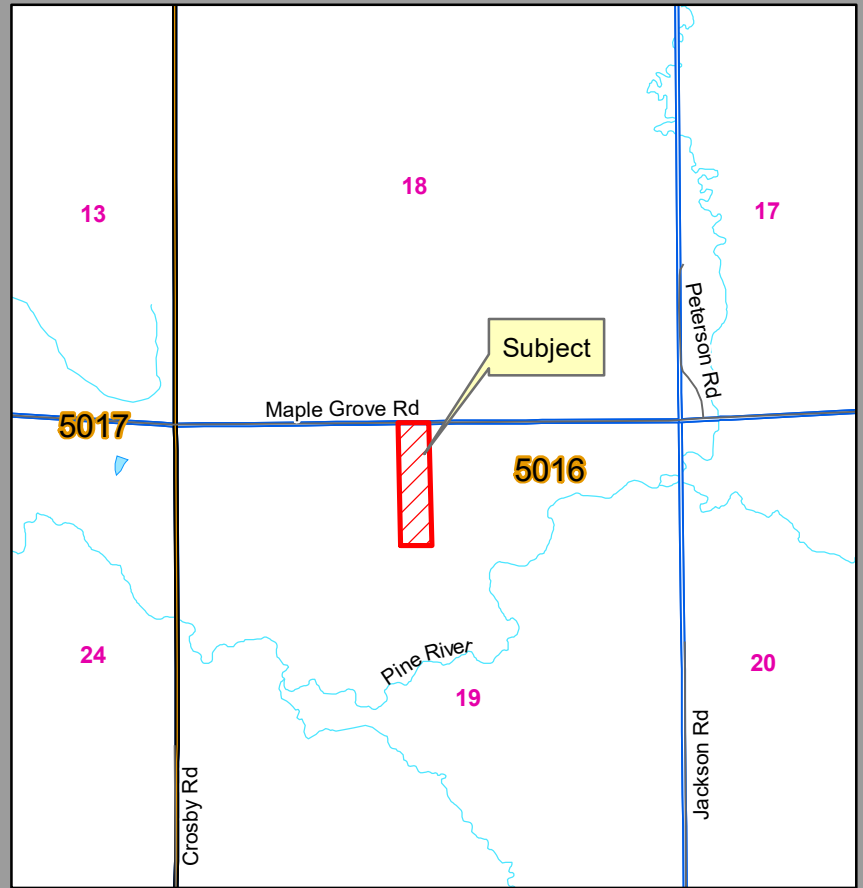
Legal : TOWN OF SOLWAY
E1/2 of E1/2 of NE1/4 of NW1/4
Sec 19, Twp 50, Rge 16

Parcel Code : 530-0010-03460

LDK: 125507





Address: 7012 Maple Grove Rd,
Cloquet, MN 55720

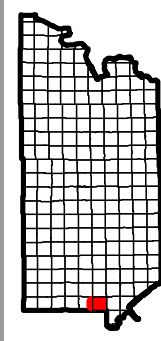
Acres: 10.00



Town of Solway Sec: 19 Twp: 50 Rng: 16

Commissioner District # 5

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract

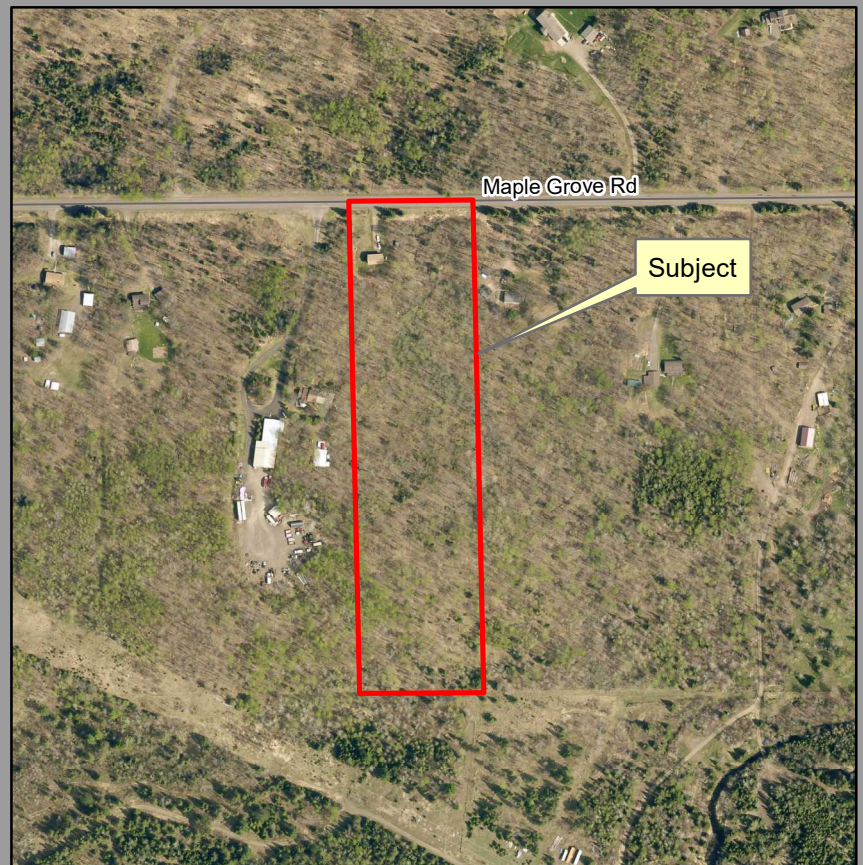


St. Louis County, Minnesota

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**St. Louis County
Land and Minerals Department**

2021





REPURCHASE APPLICATION

Tax Forfeited Lands

St. Louis County, Minnesota

4000

PURSUANT TO MINNESOTA STATUTES, SECTION 282.241, the undersigned hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

PROPERTY

Parcel Identification Number(s) (PIN)	530-0010-03460		
Physical Street Address	Legal Description		
7012 Maple Grove Rd	Sect. 19 township 50 Range 16 E 1/2 of E 1/2		
City	State	ZIP	of NE 1/4 of NW 1/4
Claguet	MN	55720	

APPLICANT

Applicant Name (First, Middle, Last, Suffix)	Daytime Phone #	Mobile #	
Daniel Kathleen Kacer	(218) 499-1298	(218) 499-1298	
Applicant Name (First, Middle, Last, Suffix)	Email		
	dkacer1992@gmail.com		
Mailing Address	City	State	ZIP
7012 Maple Grove Rd	Claguet	MN	55720

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one):

- ☒ Owner
☐ Heir(s) of the owner
☐ Representative or devisee of owner
☐ Person to whom the right to pay taxes is given by statute, mortgage or other agreement
(Provide documentation with application)

REPURCHASE JUSTIFICATION

Based on the following information, the County Board will determine how undue hardship or injustice resulting from the tax forfeiture will be corrected by the repurchase; or how the repurchase will best serve the public interest.

1. List all individuals or entities that are eligible to repurchase the parcel(s). Must provide legal documentation.


Daniel Kacer

Who is Eligible to Repurchase: MN Statute 282.241, Subdivision 1. Repurchase requirements: The owner at the time of forfeiture, or the owner's heirs, devisees, or representatives, or any person to whom the right to pay taxes was given by statute, mortgage, or other agreement, may repurchase any parcel of land claimed by the state to be forfeited to the state for taxes unless before the time repurchase is made the parcel is sold under installment payments, or otherwise, by the state as provided by law, or is under mineral prospecting permit or lease, or proceedings have been commenced by the state or any of its political subdivisions or by the United States to condemn the parcel of land.

2. Describe when and how you first became aware of any tax delinquency and explain by each year, why the property taxes were not paid.

My mother passed away in 2015. I got into a very bad relationship. I was trying to support 2 people with very limit funds. I was a ~~part~~ full time student working a very part time job. I was having a hard time providing food and paying bills. Then, I had to try and dig myself out of debt. Taxes just got away from me.

3. Did the tax forfeiture create an undue hardship or injustice for you?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If no, skip to #5.
4. If your answer to question #3 is "Yes," please answer the following:			
A. Explain how the tax forfeiture created an undue hardship or injustice for you.			
<p>This is the house I grew up in. I inherited the house from my mother. She had passed away in this house.</p>			
B. If approved to repurchase, explain how the undue hardship or injustice will be corrected.			
<p>My fiance and I are purchasing a new house. We plan on using the proceeds of this house to help fund that we want a fresh start in our marriage.</p>			
5. Explain, in detail, how allowing you to repurchase the parcel will promote the use of the land that will best serve the public interest.			
<p>This will allow another person to experience homeownership.</p>			
WELLS (Please check the appropriate box below)			
<input type="checkbox"/> There are no wells on this property		<input type="checkbox"/> There are one or more wells on this property <small>(See enclosed well disclosure information sheet)</small>	
<input checked="" type="checkbox"/> No change since last well certificate		<input type="checkbox"/> Well disclosure completed - \$50.00 enclosed <small>(Check Payable to St. Louis County Auditor)</small>	
MILITARY SERVICE			
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Are you currently in active military service?	
If you have been discharged within the last 6 months, provide discharge date and attach documentation.			Discharge Date:

DEED NAME(S)			
Applicant must be an eligible repurchaser and requests that repurchase be made in the name of: (If more than two, attach additional list.)			
Name (First, Middle, Last, Suffix) Daneil Kathleen Kacer			
Name (First, Middle, Last, Suffix)			
Mailing Address Where to send deed, contract for deed, billings, tax statements, etc. 7012 Maple Grove Rd	City Cloquet	State MN	ZIP 55720
Ownership (For Deed Purposes) Check One <input checked="" type="checkbox"/> Single Ownership <input type="checkbox"/> Co-ownership: Joint Tenancy <input type="checkbox"/> Co-ownership: Tenancy in Common <input type="checkbox"/> Co-ownership: Other			
If more than one applicant, what is your relationship?			
AGREEMENT AND SIGNATURE			
Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.			
If I am allowed to repurchase the parcel, I understand that there will be conditions on the repurchase, including, but not limited to the following:			
A. To combine any split tax parcels across structure or property into common ownership. B. To pay all county-incurred maintenance costs and administrative fees related to the tax forfeiture of the parcel prior to the repurchase. C. To pay and keep current all taxes and assessments. D. To keep and maintain property insurance on structures for the life of the contract for deed. E. To comply with all state and local code requirements. F. To not remove any structure, minerals, sand, gravel, topsoil, subsoil, peat, timber or timber products until the contract for deed has been paid in full.			
In submitting this application, I understand that it will be disclosed to the County Board as part of a resolution, and that all of the contents of this application will become accessible to any member of the public, and that the County may use any data or information provided for communication and other uses as needed.			
Signature 		Date 7/23/21	
Signature		Date	
CONTACT			
St. Louis County Land and Minerals Department Government Services Center 320 West 2nd Street, Suite 302 Duluth, MN 55802		EMAIL: landdept@stlouiscountymn.gov PHONE: (218) 726-2606 FAX: (218) 726-2600 WEB: stlouiscountymn.gov	
Incomplete Applications: All application questions must be filled in for this repurchase application to be complete. All incomplete applications will be returned to applicant to be completed and resubmitted.			

Contact our office at 218-726-2606 for the current amount due, which increases monthly.

OFFICE USE ONLY	
TAX DELINQUENCY	
Taxes became delinquent in (Year):	2016
Taxes remained delinquent and unpaid for the subsequent years of:	2017, 2018, 2019, 2020
REPURCHASE COSTS (Check Payable to St. Louis County Auditor)	
That pursuant to Minnesota Statutes, the total cost of the repurchase is:	\$12,905.69 Thru: Date 7/31/21
This amount is the greater value of all delinquent taxes and assessments computed under Section 282.241 and 282.251, together with all accrued interest and penalties, including fees and maintenance costs. with fees: \$13,519.28	

4000-RP FORM, Rev. 11-2019

BOARD LETTER NO. 21 - 384

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 21

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Cancellation of Contract for
Purchase of State Tax
Forfeited Land – Nicholas

FROM: Kevin Z. Gray
County Administrator

Julie Marinucci, Director
Land and Minerals

Nancy J. Nilsen
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To perform public services; provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel a contract for purchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. The purchaser, William Frederick Nicholas of Duluth, MN, has defaulted on the purchase agreement due to their failure to pay the required installments and real estate taxes. The purchaser has been served with Notice of Cancellation of Contract by publication.

Minn. Stat. § 282.04, Subd. 2(d) authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owners, taxpayers, and any current occupants.

William Frederick Nicholas, Duluth, MN

Legal Description	CITY OF DULUTH NW 1/4 OF SE 1/4 OF SW 1/4 OF SW 1/4, Sec 30 Twp 50N Rge 14W 010-2710-07690 C22160206
Purchase Price	\$14,715.00
Principal Amount Remaining	\$13,243.50
Date of Last Payment	7/18/2019
Installment Payments Not Made	\$1,324.35
Subsequent Delinquent Taxes and Fees	\$3,263.55
Amount Needed to Cure Default	\$4,587.90
Percentage of Contract Paid	10%

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of the contract with William Frederick Nicholas of Duluth, MN, and authorize the disposal or sale of abandoned personal property that may remain on the site.

**Cancellation of Contract for Purchase of State Tax Forfeited Land –
Nicholas**

BY COMMISSIONER _____

WHEREAS, The contract with the William Frederick Nicholas of Duluth, MN , for the purchase of state tax forfeited land is in default for nonpayment of installments and real estate taxes; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by publication for lands legally described as:

CITY OF DULUTH
NW 1/4 OF SE 1/4 OF SW 1/4 OF SW 1/4, Sec 30 Twp 50N Rge 14W
010-2710-07690
C22160206

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d) authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with William Frederick Nicholas of Duluth, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above-described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.



St. Louis County Land & Minerals Department Tax Forfeited Land Sales

Cancellation of Contract

Legal : CITY OF DULUTH
NW 1/4 OF SE 1/4 OF SW 1/4 OF SW 1/4
Sec 30 Twp 50 Rge 14

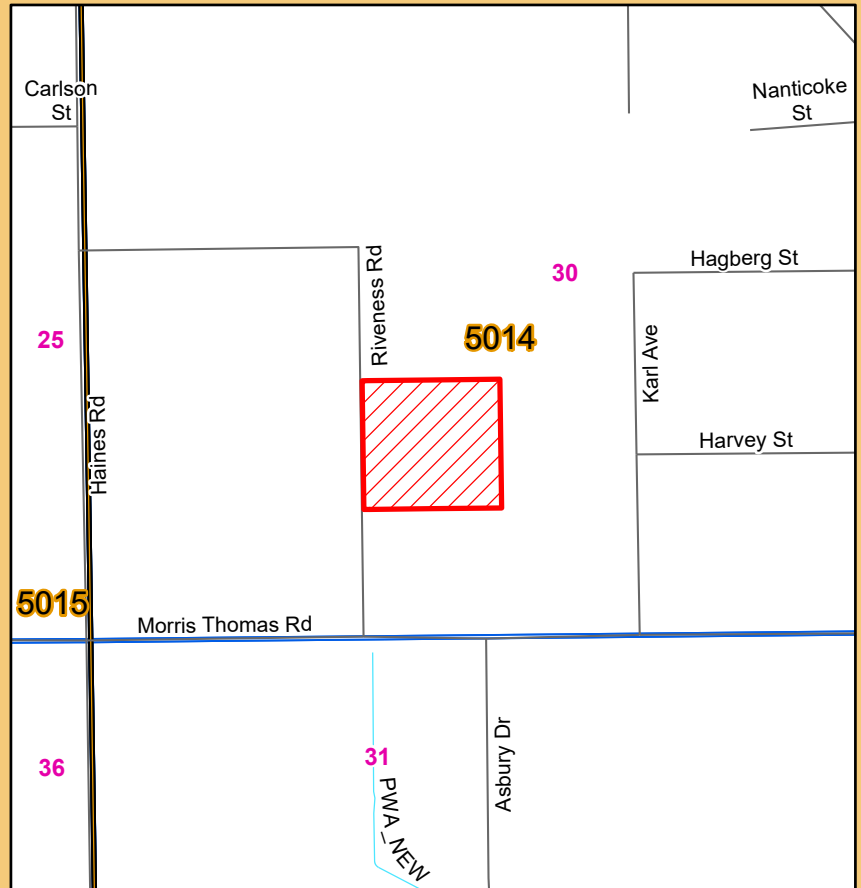
Parcel Code : 010-2710-07690

LDK: 102625

Acres: 2.7



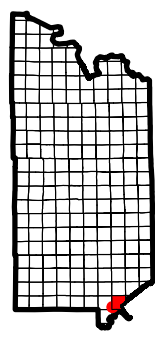
C22160206



City of Duluth Sec: 30 Twp: 50 Rng: 14

Commissioner District #3

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

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**St. Louis County
Land and Minerals Department**

2021



BOARD LETTER NO. 21 - 385

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 22

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Cancellation of Contract for
Purchase of State Tax
Forfeited Land – Sorg

FROM: Kevin Z. Gray
County Administrator

Julie Marinucci, Director
Land and Minerals

Nancy J. Nilsen
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To perform public services; provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel a contract for purchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. The purchaser, the Estate of Leroy Francis Sorg of Duluth, MN, has defaulted on the purchase agreement due to their failure to pay the required installments and real estate taxes. The purchaser has been served with Notice of Cancellation of Contract by publication. This structure is vacant and the previous owner is deceased.

Minn. Stat. § 282.04, Subd. 2(d) authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owners, taxpayers, and any current occupants.

Estate of Leroy Francis Sorg, Duluth, MN

Legal Description	CITY OF DULUTH LOT 32, BLOCK 0, LINCOLN PARK ADDITION TO DULUTH 010-2870-00330 C22170071
Purchase Price	\$38,400.00
Principal Amount Remaining	\$27,648.00
Date of Last Payment	11/12/2019
Installment Payments Not Made	\$3,456.00
Subsequent Delinquent Taxes and Fees	\$8,141.35
Amount Needed to Cure Default	\$11,597.35
Percentage of Contract Paid	28%

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of the contract with the Estate of Leroy Francis Sorg of Duluth, MN, and authorize the disposal or sale of abandoned personal property that may remain on the site.

**Cancellation of Contract for Purchase of State Tax Forfeited Land –
Sorg**

BY COMMISSIONER _____

WHEREAS, The contract with the Estate of Leroy Francis Sorg of Duluth, MN, for the purchase of state tax forfeited land is in default for nonpayment of installments and real estate taxes; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by publication for lands legally described as:

CITY OF DULUTH
LOT 32, BLOCK 0, LINCOLN PARK ADDITION TO DULUTH
010-2870-00330
C22170071

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d) authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with the Estate of Leroy Francis Sorg of Duluth, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above-described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.



St. Louis County Land & Minerals Department Tax Forfeited Land Sales

Cancellation of Contract

Legal : CITY OF DULUTH
LOT: 0032 BLOCK:000
LINCOLN PARK ADDITION
TO DULUTH

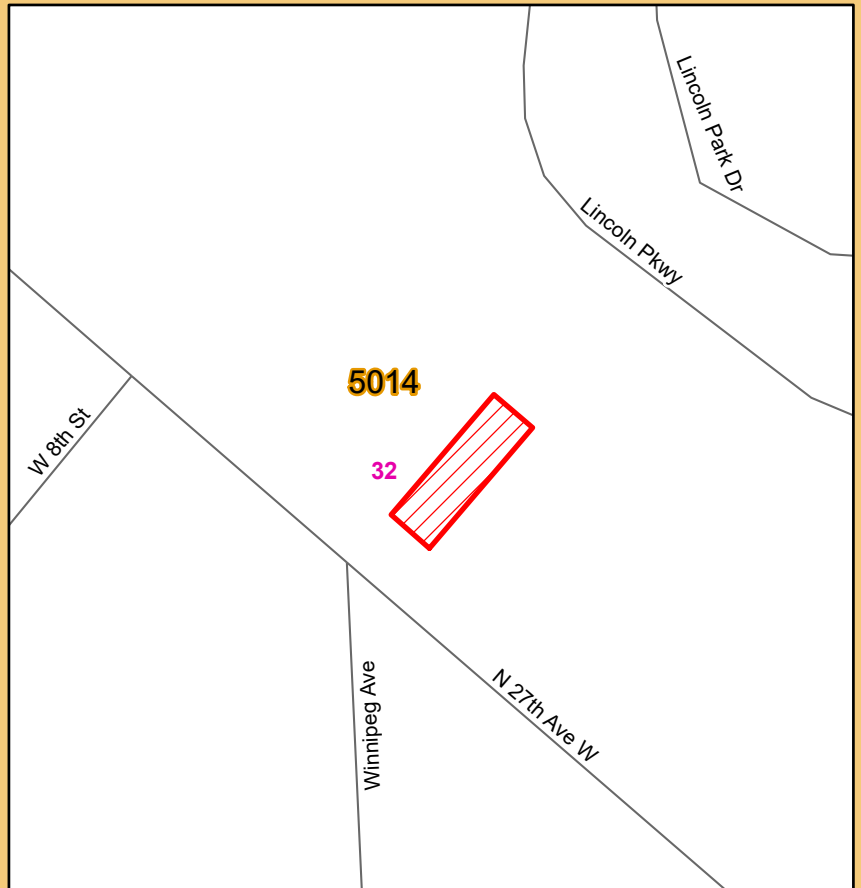
Parcel Code : 010-2870-00330

LDK: 122763

Address: 634 N 27th Ave W
Duluth, MN 55806



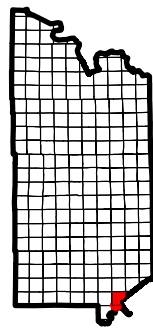
C22170071



City of Duluth Sec: 32 Twp: 50 Rng: 14

Commissioner District # 3

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

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**St. Louis County
Land and Minerals Department**

2021



BOARD LETTER NO. 21 386

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 23

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Cancellation of Contract for
Purchase of State Tax
Forfeited Land – Koralia

FROM: Kevin Z. Gray
County Administrator

Julie Marinucci, Director
Land and Minerals

Nancy J. Nilsen
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To perform public services; provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel a contract for purchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. The purchaser, Barbara Koralia of Duluth, MN, has defaulted on the purchase agreement due to their failure to pay the required installments. The purchaser has been served with Notice of Cancellation of Contract.

Minn. Stat. § 282.04, Subd. 2(d) authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owners, taxpayers, and any current occupants.

Barbara Koralia of Duluth, MN

Legal Description	CITY OF DULUTH LOTS 5 THRU 9, BLOCK 4, MYERS AND WHIPPLES ADDITION TO DULUTH 010-3410-00500 C22170187
Purchase Price	\$33,400.00
Principal Amount Remaining	\$24,047.80
Date of Last Payment	12/11/2019
Installment Payments Not Made	\$3,006.00
Subsequent Delinquent Taxes and Fees	\$3,141.22
Amount Needed to Cure Default	\$6,147.22
Percentage of Contract Paid	28%

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of the contract with Barbara Koralia of Duluth, MN, and authorize the disposal or sale of abandoned personal property that may remain on the site.

**Cancellation of Contract for Purchase of State Tax Forfeited Land –
Koralia**

BY COMMISSIONER _____

WHEREAS, The contract with Barbara Koralia of Duluth, MN, for the purchase of state tax forfeited land is in default for nonpayment of installments; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract for lands legally described as:

CITY OF DULUTH
LOTS 5 THRU 9, BLOCK 4, MYERS AND WHIPPLES ADDITION TO DULUTH
010-3410-00500
C22170187

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d) authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Barbara Koralia of Duluth, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above-described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.



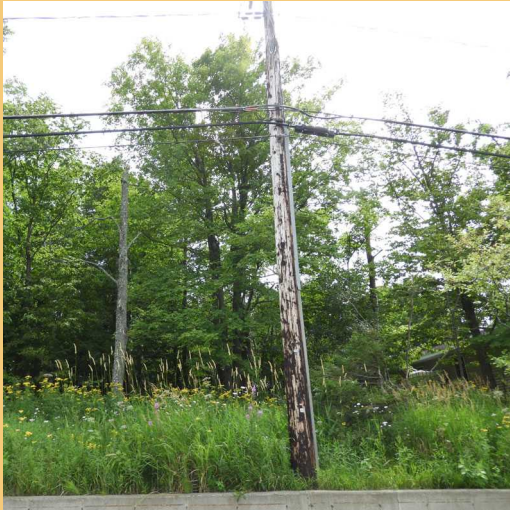
St. Louis County Land & Minerals Department Tax Forfeited Land Sales

Cancellation of Contract

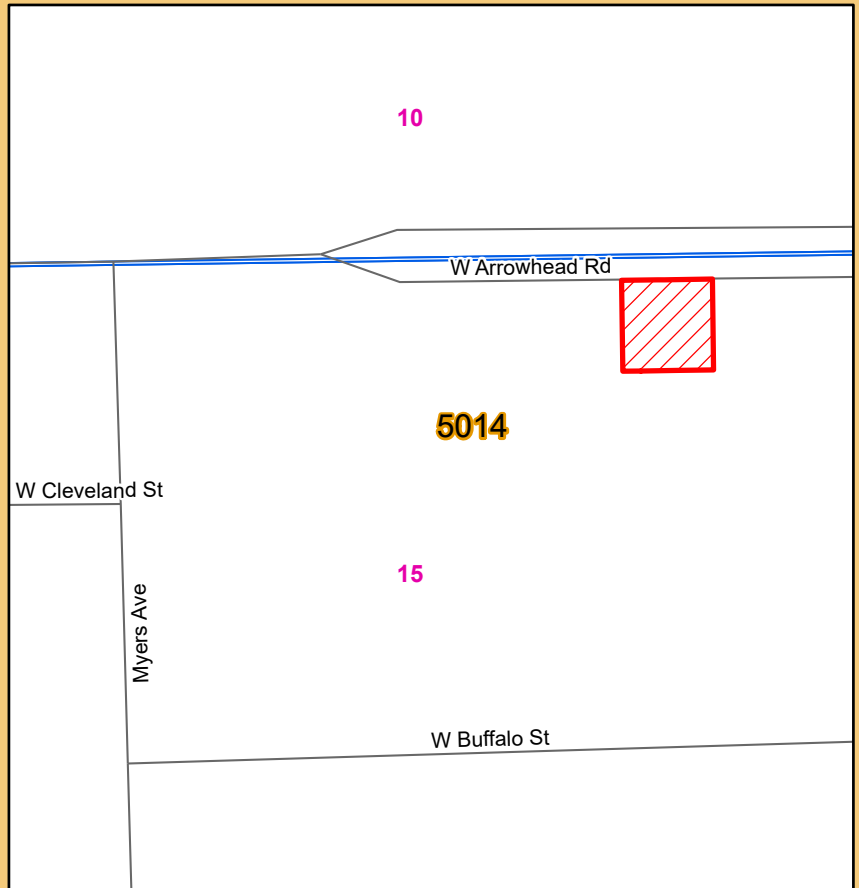
Legal : CITY OF DULUTH
LOTS 5 THRU 9, BLOCK 4,
MYERS AND WHIPPLES ADDITION
TO DULUTH

Parcel Code : 010-3410-00500

LDK: 103279








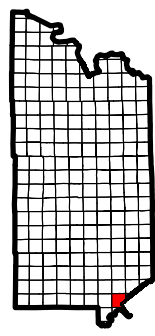
C22170187



City of Duluth Sec: 15 Twp: 50 Rng: 14

Commissioner District # 1

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract

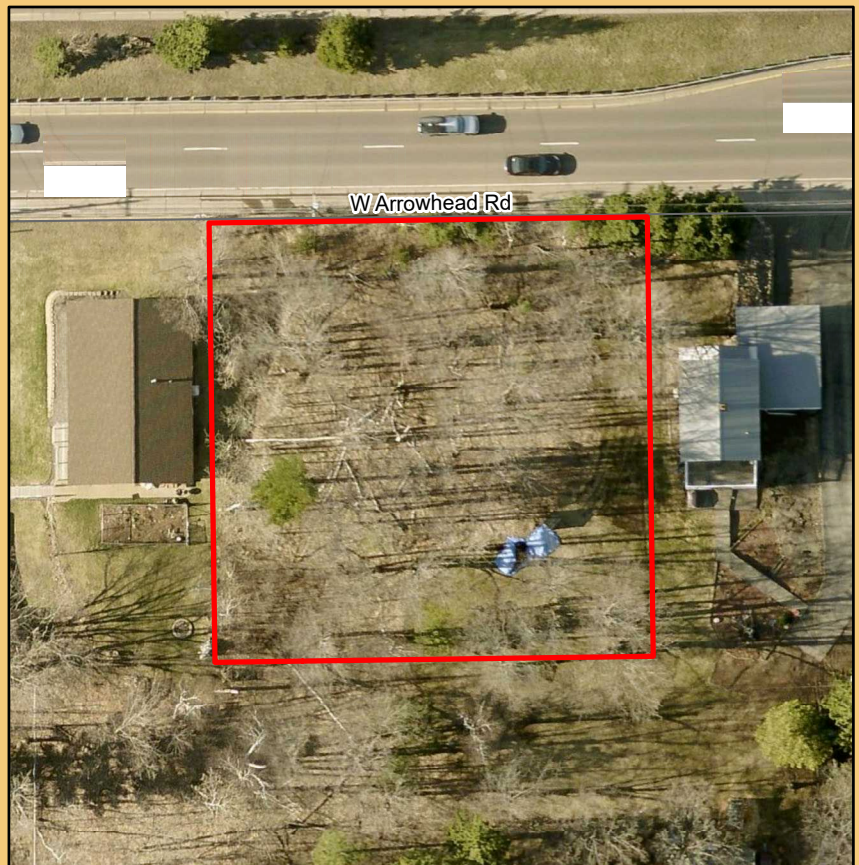


St. Louis County, Minnesota

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**St. Louis County
Land and Minerals Department**

2021



BOARD LETTER NO. 21 - 387

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 24

BOARD AGENDA NO.

DATE: September 7, 2021 **RE:** Cancellation of Contract for
Purchase of State Tax
Forfeited Land – Walker

FROM: Kevin Z. Gray
County Administrator

Julie Marinucci, Director
Land and Minerals

Nancy J. Nilsen
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To perform public services; provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel a contract for purchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. The purchaser, Lorn Walker of Duluth, MN, has defaulted on the purchase agreement due to their failure to pay the required installments and real estate taxes. The purchaser has been served with Notice of Cancellation of Contract.

Minn. Stat. § 282.04, Subd. 2(d) authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owners, taxpayers, and any current occupants.

Lorn Walker of Duluth, MN

Legal Description	CITY OF DULUTH E 1/2 LOT 444, BLOCK 116, DULUTH PROPER SECOND DIVISION 010-1180-02620 C22170235
Purchase Price	\$1,750.00
Principal Amount Remaining	\$1,248.50
Date of Last Payment	11/07/2018
Installment Payments Not Made	\$624.24
Subsequent Delinquent Taxes and Fees	\$640.22
Amount Needed to Cure Default	\$1,106.66
Percentage of Contract Paid	28%

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of the contract with Lorn Walker of Duluth, MN, and authorize the disposal or sale of abandoned personal property that may remain on the site.

**Cancellation of Contract for Purchase of State Tax Forfeited Land –
Walker**

BY COMMISSIONER _____

WHEREAS, The contract with Lorn Walker of Duluth, MN, for the purchase of state tax forfeited land is in default for nonpayment of installments and real estate taxes; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract for lands legally described as:

CITY OF DULUTH
E 1/2 LOT 444, BLOCK 116, DULUTH PROPER SECOND DIVISION
010-1180-02620
C22170235

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d) authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Lorn Walker of Duluth, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above-described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.



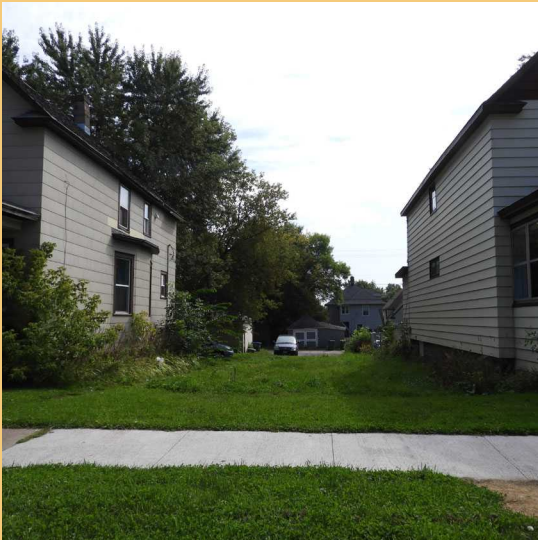
St. Louis County Land & Minerals Department Tax Forfeited Land Sales

Cancellation of Contract

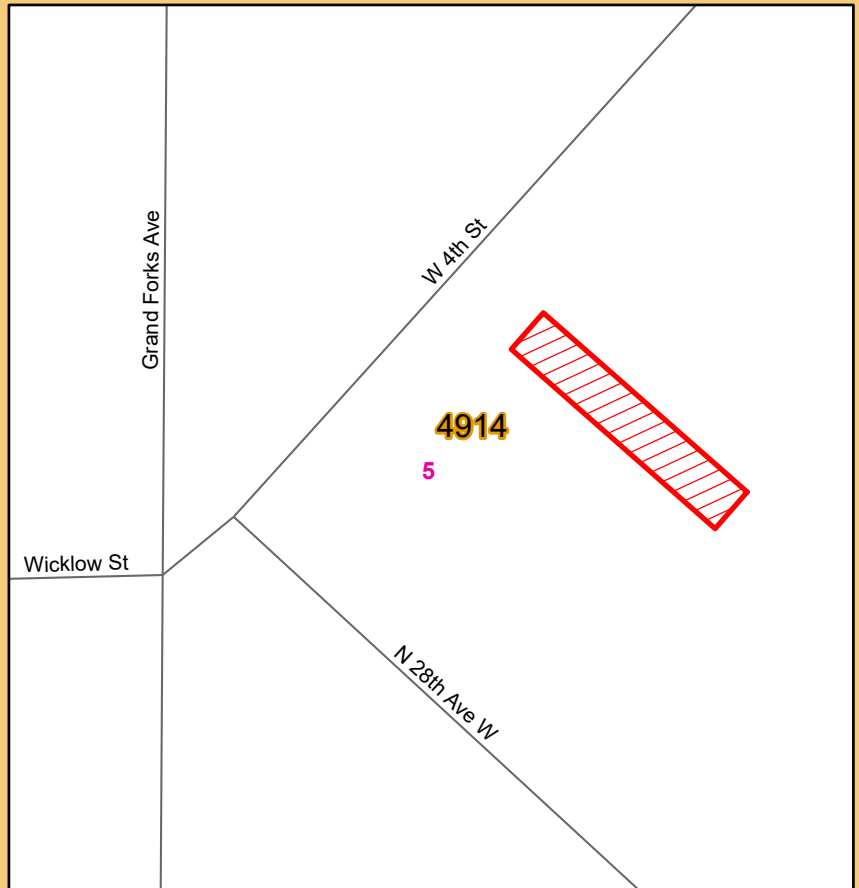
Legal : CITY OF DULUTH
E 1/2 LOT 444, BLOCK 116,
DULUTH PROPER SECOND DIVISION

Parcel Code : 010-1180-02620

LDK: 117618



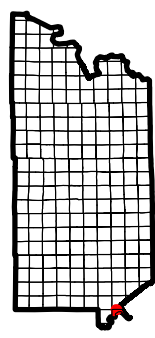
C22170235



City of Duluth Sec: 5 Twp: 49 Rng: 14

Commissioner District # 3

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

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**St. Louis County
Land and Minerals Department**

2021



BOARD LETTER NO. 21 - 388

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 25

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Cancellation of Contract for
Purchase of State Tax
Forfeited Land – Troumbly

FROM: Kevin Z. Gray
County Administrator

Julie Marinucci, Director
Land and Minerals

Nancy J. Nilsen
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To perform public services; provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel a contract for purchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. The purchaser, Mitchell Tieg Troumbly of Taylors Falls, MN, has defaulted on the purchase agreement due to their failure to pay the required installments and real estate taxes. The purchaser has been served with Notice of Cancellation of Contract.

Minn. Stat. § 282.04, Subd. 2(d) authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owners, taxpayers, and any current occupants.

Mitchell Tieg Troumbly of Taylors Falls, MN

Legal Description	CITY OF VIRGINIA LOT 3, BLOCK 49, VIRGINIA 090-0010-12940 C22170346
Purchase Price	\$27,150.00
Principal Amount Remaining	\$24,435.00
Date of Last Payment	3/21/2018
Installment Payments Not Made	\$4,887.00
Subsequent Delinquent Taxes and Fees	\$13,381.18
Amount Needed to Cure Default	\$18,268.18
Percentage of Contract Paid	10%

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of the contract with Mitchell Tieg Troumbly of Taylors Falls, MN, and authorize the disposal or sale of abandoned personal property that may remain on the site.

**Cancellation of Contract for Purchase of State Tax Forfeited Land –
Troumbly**

BY COMMISSIONER _____

WHEREAS, The contract with Mitchell Tieg Troumbly of Taylors Falls, MN, for the purchase of state tax forfeited land is in default for nonpayment of installments and real estate taxes; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract for lands legally described as:

CITY OF VIRGINIA
LOT 3, BLOCK 49
VIRGINIA
090-0010-12940
C22170346

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d) authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Mitchell Tieg Troumbly of Taylors Falls, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above-described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.



St. Louis County Land & Minerals Department Tax Forfeited Land Sales

Cancellation of Contract

Legal : CITY OF VIRGINIA
LOT: 0003 BLOCK:049
VIRGINIA

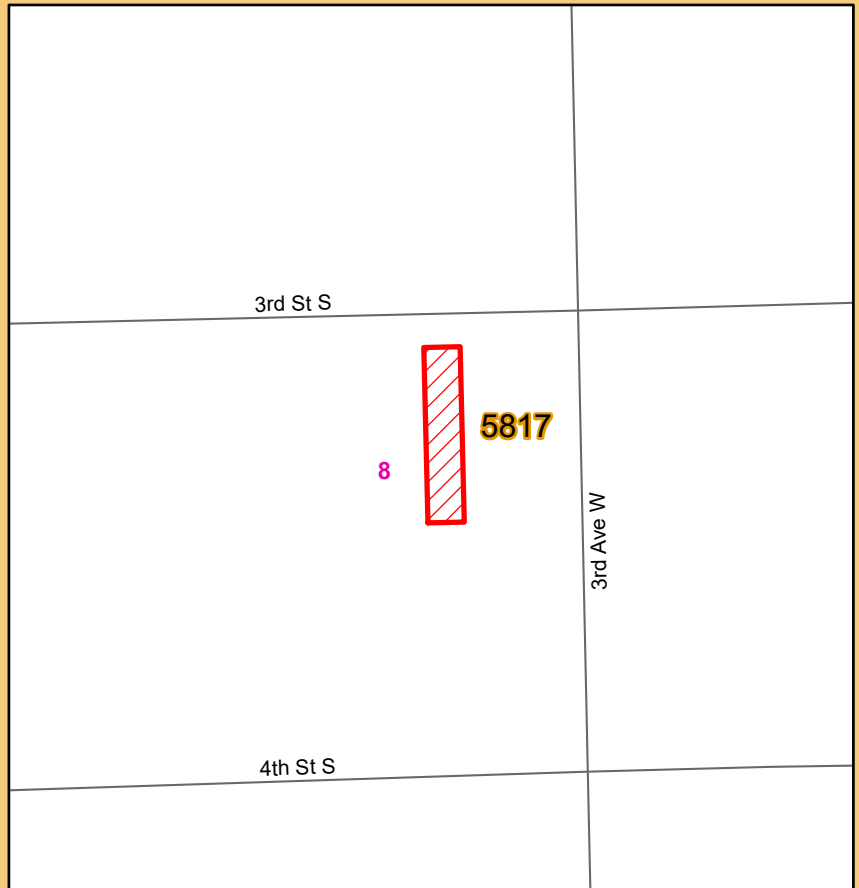
Parcel Code : 090-0010-12940

LDK: 122793

Address: 306 3rd St S
Virginia, MN 55792



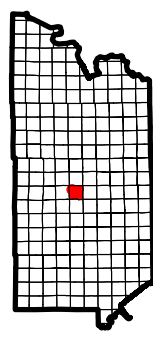
C22170346



City of Virginia Sec: 8 Twp: 58 Rng: 17

Commissioner District # 6

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

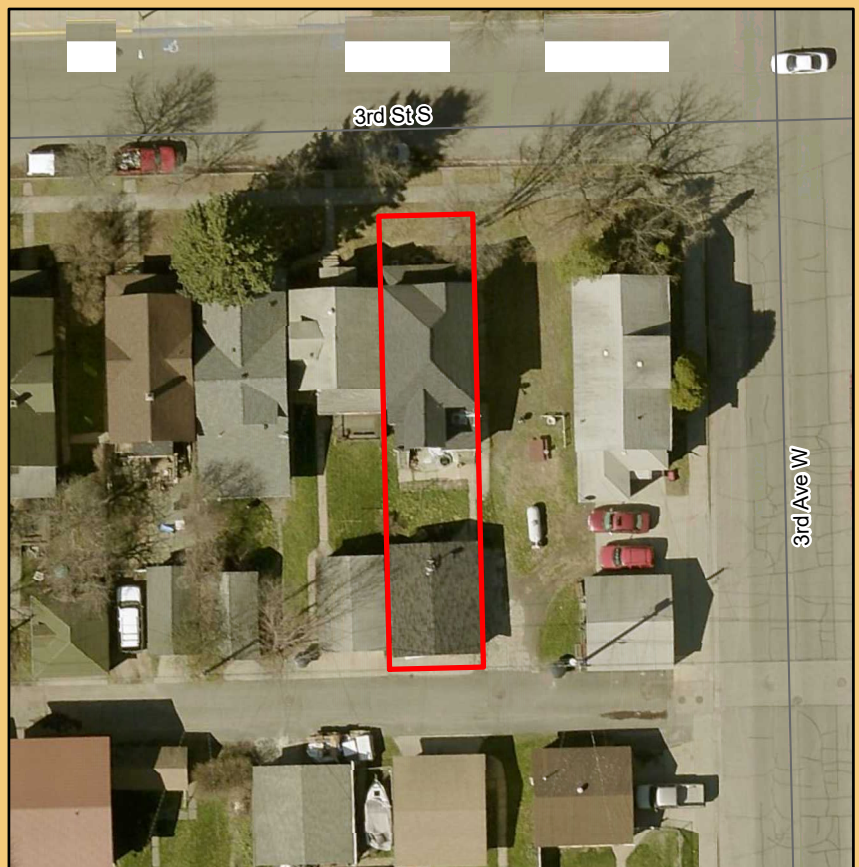


St. Louis County, Minnesota

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**St. Louis County
Land and Minerals Department**

2021



BOARD LETTER NO. 21 - 389

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 26

BOARD AGENDA NO.

DATE: September 7, 2021 **RE:** Cancellation of Contract for
Repurchase of State Tax
Forfeited Land – Saice

FROM: Kevin Z. Gray
County Administrator

Julie Marinucci, Director
Land and Minerals

Nancy J. Nilsen
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To perform public services; provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel a contract for repurchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. The purchaser, Wallace Glen Saice, III of Minneapolis, MN, has defaulted on the repurchase agreement due to their failure to pay the required installments and real estate taxes. The purchaser has been served with Notice of Cancellation of Contract by publication. The cancellation is contingent upon the purchaser failing to cure the default.

Minn. Stat. § 282.04, Subd. 2(d) authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owners, taxpayers, and any current occupants.

Wallace Glen Saice, III of Minneapolis, MN

Legal Description	CITY OF DULUTH LOT 3, BLOCK 86, WEST DULUTH 6TH DIVISION 010-4520-11500 C22170367
Purchase Price	\$40,950.00
Principal Amount Remaining	\$36,313.50
Date of Last Payment	5/18/2018
Installment Payments Not Made	\$7,262.70
Subsequent Delinquent Taxes and Fees	\$16,752.78
Amount Needed to Cure Default	\$24,015.48
Percentage of Contract Paid	11%

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of the contract with Wallace Glen Saice, III of Minneapolis, MN, and authorize the disposal or sale of abandoned personal property that may remain on the site.

**Cancellation of Contract for Purchase of State Tax Forfeited Land –
Saice**

BY COMMISSIONER _____

WHEREAS, The contract with Wallace Glen Saice, III of Minneapolis, MN, for the repurchase of state tax forfeited land is in default for nonpayment of installments and real estate taxes; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by publication. The cancellation is contingent upon the purchaser failing to cure the default for lands legally described as:

CITY OF DULUTH
LOT 3, BLOCK 86, WEST DULUTH 6TH DIVISION
010-4520-11500
C22170367

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d) authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Wallace Glen Saice, III of Minneapolis, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above-described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.



St. Louis County Land & Minerals Department Tax Forfeited Land Sales

Cancellation of Contract

Legal : CITY OF DULUTH
LOT: 0003 BLOCK:086
WEST DULUTH 6TH DIVISION

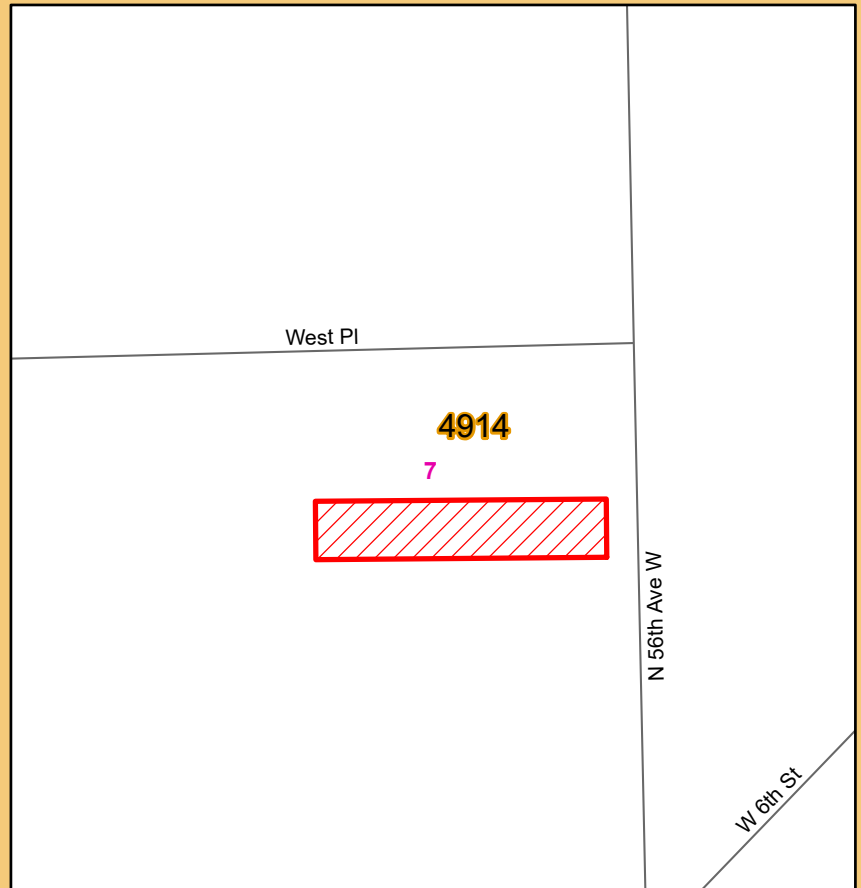
Parcel Code : 010-4520-11500

LDK: 122777

Address: 823 N 56th Ave W
Duluth, MN 55807



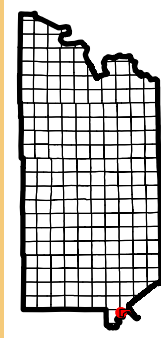
C22170367



City of Duluth Sec: 7 Twp: 49 Rng: 14

Commissioner District # 3

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

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**St. Louis County
Land and Minerals Department**

2021



BOARD LETTER NO. 21 - 390

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 27

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Cancellation of Contract for
Repurchase of State Tax
Forfeited Land – Abel

FROM: Kevin Z. Gray
County Administrator

Julie Marinucci, Director
Land and Minerals

Nancy J. Nilsen
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To perform public services; provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel a contract for repurchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. The purchaser, Estate of Raymond Abel of Glenwood City, WI, has defaulted on the repurchase agreement due to their failure to pay the required installments and real estate taxes. The purchaser has been served with Notice of Cancellation of Contract by publication. The cancellation is contingent upon the purchaser failing to cure the default. This commercial structure is vacant and the purchaser is deceased.

Minn. Stat. § 282.04, Subd. 2(d) authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owners, taxpayers, and any current occupants.

Estate of Raymond Abel of Glenwood City, WI

Legal Description	CITY OF HIBBING Lot 7 Block 5 EXCEPT Easterly 2.68 feet, CENTRAL ADDITION TO HIBBING 140-0070-00790 C22190111
Purchase Price	\$7,770.09
Principal Amount Remaining	\$6,216.07
Date of Last Payment	5/10/2019
Installment Payments Not Made	\$3,108.04
Subsequent Delinquent Taxes and Fees	\$2,203.04
Amount Needed to Cure Default	\$5,311.08
Percentage of Contract Paid	20%

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of the contract with Estate of Raymond Abel of Glenwood City, WI, and authorize the disposal or sale of abandoned personal property that may remain on the site.

**Cancellation of Contract for Purchase of State Tax Forfeited Land –
Abel**

BY COMMISSIONER _____

WHEREAS, The contract with Estate of Raymond Abel of Glenwood City, WI, for the repurchase of state tax forfeited land is in default for nonpayment of installments and real estate taxes; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by publication. The cancellation is contingent upon the purchaser failing to cure the default for lands legally described as:

CITY OF HIBBING

Lot 7 Block 5 EXCEPT Easterly 2.68 feet, CENTRAL ADDITION TO HIBBING

140-0070-00790

C22190111

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d) authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Estate of Raymond Abel of Glenwood City, WI, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above-described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.



St. Louis County Land & Minerals Department Tax Forfeited Land Sales

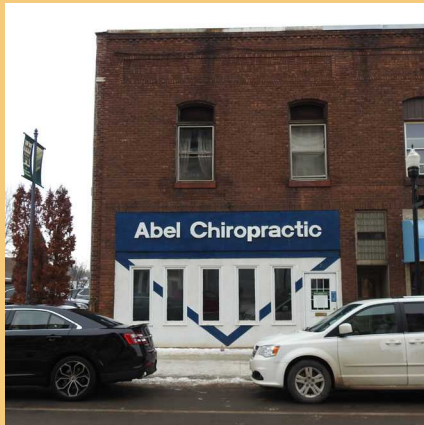
Cancellation of Contract

Legal : CITY OF HIBBING
LOT 7 BLOCK 5 EXCEPT
EASTERLY 2.68 FEET
CENTRAL ADDITION TO HIBBING

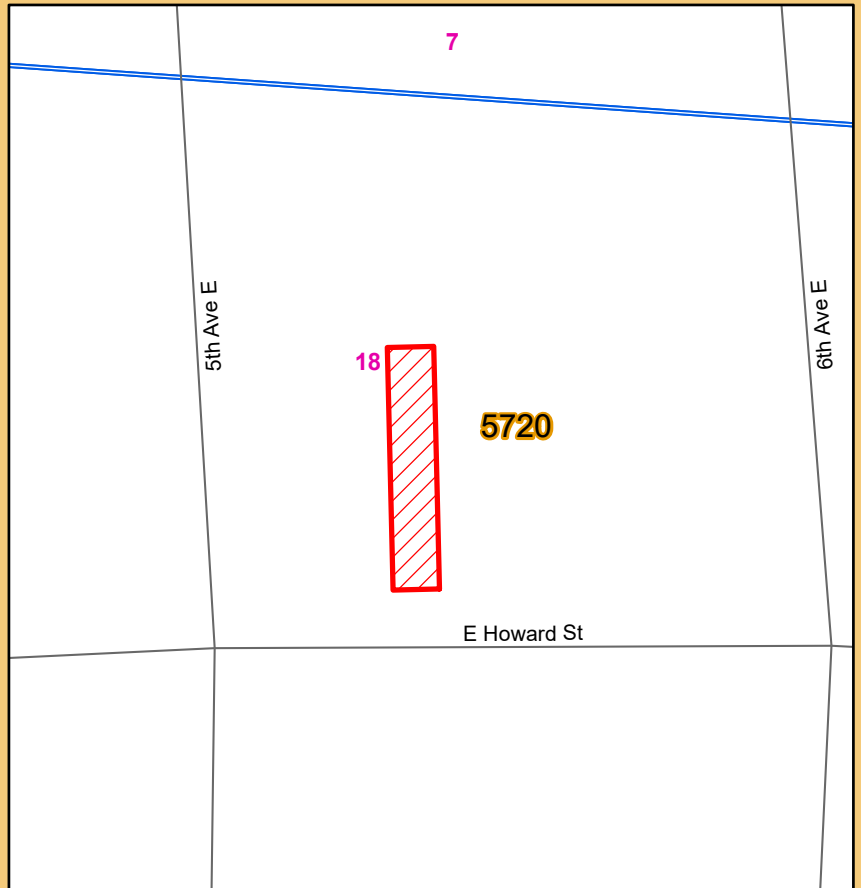
Parcel Code : 140-0070-00790

LDK: 123701

Address: 507 Howard St E
Hibbing, MN 55746



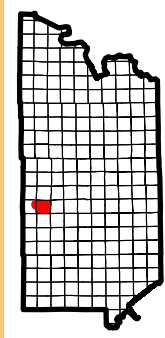
C22190111



City of Hibbing Sec: 18 Twp: 57 Rng: 20

Commissioner District # 7

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

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**St. Louis County
Land and Minerals Department**

2021



BOARD LETTER NO. 21 - 391

ESTABLISHMENT OF PUBLIC HEARINGS FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Establish a Public Hearing to
Consider Adoption of the 2022
Fee Schedule

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To manage the preparation of the County Budget and make budget recommendations to the County Board.

ACTION REQUESTED:

The St. Louis County Board is requested to establish a public hearing to receive comment on and adopt the 2022 Fee Schedule.

BACKGROUND:

County departments were asked to review current fees and submit to Administration fees reflecting increased costs due to inflationary pressures or specific products necessary to perform services. Some departments determined that current fees adequately covered the cost of services, and justification for this decision was included in their submittals. Administration reviewed revisions and compiled a proposed fee schedule for various county services. It is necessary to hold a public hearing on these fees, which have been included in the projected revenues proposed for the 2022 budget.

RECOMMENDATION:

It is recommended that the St. Louis County Board establish a public hearing for Tuesday, November 16, 2021 at 9:35 a.m., Industrial Town Hall, Saginaw, MN, for the purpose of obtaining public comment and adopting the 2022 fee schedule.

Establish a Public Hearing to Consider Adoption of the 2022 Fee Schedule

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board will convene a public hearing on Tuesday, November 16, at 9:35 a.m., Industrial Town Hall, Saginaw, MN, to consider the adoption of the fee schedule for various county services for the year 2022.

BOARD LETTER NO. 21 - 392

ESTABLISHMENT OF PUBLIC MEETINGS FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Establish Public Meetings on
the 2022 Property Tax and
Operating Budget

FROM: Kevin Z. Gray
County Administrator

Nancy J. Nilsen
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To ensure that board directives are followed and are in full compliance with state laws and regulations.

ACTION REQUESTED:

The St. Louis County Board is requested to establish public meetings to provide opportunity for citizens to have input on the county's proposed 2022 property tax levy and operating budget.

BACKGROUND:

Minn. Stat. § 275.065, more commonly referred to as the Truth in Taxation statute, requires a number of duties to be performed by the various political subdivisions of the state. Included within the statute is the requirement that the County Board hold a meeting to allow the public an opportunity to communicate opinions regarding the proposed property tax levy and budget for the next fiscal year. Such meeting must occur after November 24 and before December 30. Additionally, the meeting must be scheduled to begin on or after 6:00 p.m. on the day selected.

Every county must hold such a meeting and the time and place must be established at the same meeting when the preliminary maximum property tax levy is adopted. The specific information regarding the meeting must be subsequently published in the County Board's official minutes.

St. Louis County typically holds two meetings to provide greater opportunity for public participation. One meeting is typically held in Virginia and the second meeting held in Duluth.

RECOMMENDATION:

It is recommended that the St. Louis County Board establish public meetings for 7:00 p.m. on Monday, November 22 at the St. Louis County Courthouse in Virginia MN, and 7:00 p.m. on Monday, November 29 at the St. Louis County Government Services Center in Duluth, MN, to allow the public an opportunity to communicate opinions regarding the proposed property tax levy and operating budget for the next fiscal year.

**Establish Public Meetings on the 2022 Property Tax
and Operating Budget**

BY COMMISSIONER _____

WHEREAS, Minn. Stat. § 275.065 requires that counties establish a public meeting date for the purpose of receiving comments from the public on the proposed property tax levy and operating budget for the year 2022 prior to adopting a final levy and budget;

THEREFORE, BE IT RESOLVED, The St. Louis County Board establishes public meetings to gather comment on the proposed property tax levy and operating budget for year 2021 on Monday, November 22, 2021, 7:00 p.m., St. Louis County Courthouse, Virginia, MN, and Monday, November 29, 2021, 7:00 p.m., St. Louis County Government Services Center, Duluth, MN.

BOARD LETTER NO. 21 393

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Cooperative Agreement with
the Minnesota Department of
Transportation to Accept
Funding from the Local Road
Improvement Program for the
CSAH 138 Pavement
Replacement Project

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well-maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a cooperative agreement with the Minnesota Department of Transportation (MnDOT) to accept funding from the Local Road Improvement Program (LRIP) for the County State Aid Highway (CSAH) 138 (Giants Ridge Road) pavement replacement project scheduled to be completed in 2022. This project is further identified as SAP 069-738-009, CP 0138-367846.

BACKGROUND:

The Public Works Department applied for funding through the Minnesota LRIP for the CSAH 138 (Giants Ridge Road) pavement replacement project scheduled to be completed in 2022. The County Board supported this application through County Board Resolution No. 21-83. Giants Ridge Road is located near the City of Biwabik and accesses the Giants Ridge recreation area. The project termini begin at Minnesota Trunk Highway 135 and ends at the gravel surface for a total length of 4.0 miles.

The Giants Ridge Road pavement replacement project was selected to receive up to \$1,250,000 in funding through LRIP. The estimated project cost is \$1,700,000. Project costs not covered by LRIP will be funded by State Aid funding.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a cooperative agreement with the MnDOT to accept funding from the Local Road Improvement Program for the CSAH 138 (Giants Ridge Road) pavement replacement project scheduled to be completed in 2022. Local Road Improvement Program funds will be receipted into Fund 220, Agency 220613, Object 521612.

**Cooperative Agreement with the Minnesota Department of Transportation to
Accept Funding from the Local Road Improvement Program for the CSAH 138
Pavement Replacement Project**

BY COMMISSIONER _____

WHEREAS, St. Louis County applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Local Road Improvement for the CSAH 138 (Giants Ridge Road) pavement replacement project, which project is further identified as SAP 069-738-009, CP 0138-367846; and

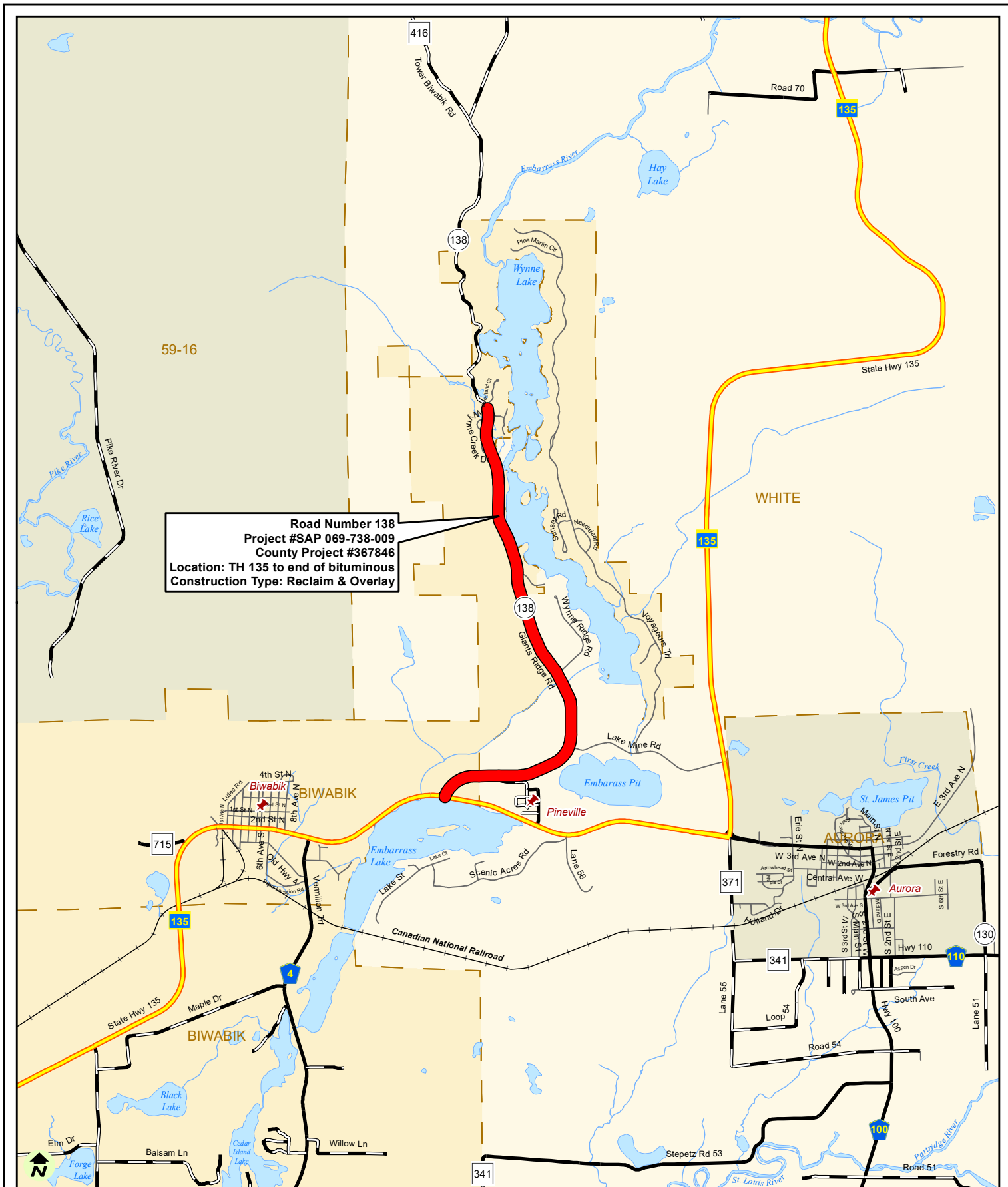
WHEREAS, The Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, The amount of the grant has been determined to be \$1,250,000 by reason of the lowest responsible bid.

THEREFORE, BE IT RESOLVED, That St. Louis County does hereby agree to the terms and conditions of the grant consistent with Minn. Stat. § 174.52 and will pay any additional amount by which the cost exceeds the estimate and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required.

RESOLVED FURTHER, That the County Board Chair, Public Works Director and the Assistant County Attorney are hereby authorized to execute the Local Road Improvement Program grant agreement and any amendments thereto for and on behalf of St. Louis County.

RESOLVED FURTHER, That Local Road Improvement Program funds will be receipted into Fund 220, Agency 220613, Object 521612.



Road Number 138
Project #SAP 069-738-009
County Project #367846
Location: TH 135 to end of bituminous
Construction Type: Reclaim & Overlay



0 0.5 1 2 Miles



BOARD LETTER NO. 21 394

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: September 7, 2021 **RE:** Consideration of Request for Free Conveyance of State Tax Forfeited Land to St. Louis County – New Maintenance and Garage Facility (Kugler Township)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well-maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to consider a request for a free conveyance of approximately 50 acres of state tax forfeited property to St. Louis County for the potential development of a new Maintenance and Garage Facility in Kugler Township.

BACKGROUND:

The St. Louis County Public Works Department would like to have approximately 50 acres of state tax forfeited land converted into county fee land for use as part of the new Maintenance and Garage Facility in Kugler Township.

The first step in the process for conveyance of state tax forfeited lands is for the County Board to pass a resolution that the parcels be conveyed to the County so that it may own them in fee. Pursuant to Minn. Stat. § 282.01, Subd. 1a (e), non-conservation state tax forfeited land may be conveyed by the Commissioner of Revenue to a governmental subdivision for an authorized public use with the favorable recommendation of the County Board. Because maintenance and garage facilities are an authorized public use, no monetary compensation or consideration is required for the conveyance. All property conveyed under a conditional use deed by the Commissioner of Revenue pursuant to this statutory provision is released from the use restriction and the possibility of reversion 30 years from the date of the deed is acknowledged.

If this resolution passes, the Land and Minerals Department will undertake its statutory obligations to properly classify and prepare the state tax forfeited lands for conveyance. Upon successful completion of those obligations, will consider a second resolution making a favorable recommendation regarding the conveyance.

If the second resolution passes, the Land and Minerals department will then include both resolutions in its application to the Commissioner of Revenue for the conveyance of these lands to the County.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve St. Louis County's request for a free conveyance of these parcels of state tax forfeited lands necessary for CP 0000-621901 with the application fee of \$250 payable from Fund 200, Agency 203001.

**Request for Free Conveyance of State Tax Forfeited Land to St. Louis County-
New Maintenance and Garage Facility (Kugler Township)**

COMMISSIONER_____

WHEREAS, The St. Louis County Board, at the request of the Public Works Department, seeks to have approximately 50 acres of state tax forfeited land converted into county fee land for use as part of a new Maintenance and Garage Facility in Kugler Township; and

WHEREAS, Pursuant to Minn. Stat. §. 282.01 1a(e), nonconservation tax forfeited land may be conveyed without monetary compensation or consideration to a governmental subdivision for an authorized public use.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby requests, that pursuant to Minn. Stat. § 282.04, Subd. 1a(e), a free conveyance of the state tax forfeited parcels described in County Board File No._____ for use as part of a Maintenance and Garage Facility, with the \$250 application fee payable from Fund 200, Agency 203001.

State of Minnesota Tax Forfeited Lands:

Parcel ID: 410-0022-00690 Legal Description: The Northeast 1/4 of the Northwest 1/4 of Section 29, Township 61 North, Range 15 West, of the Fourth Principal Meridian, EXCEPT the westerly 350 feet of the southerly 260 feet of the northeast quarter of the northwest quarter (NE 1/4 of the NW 1/4).

Parcel ID: 410-0022-00700 Legal Description: The Northwest Quarter of the Northwest Quarter of Section 29, Township 61 North, Range 15 West, of the Fourth Principal Meridian Lying East of HWY 135 EXCEPT Railway Right of Way, 3.80 acres, EXCEPT part lying west of HWY 135, and EXCEPT 6.15 Acres for the highway.

Parcel ID: 410-0022-00850 Legal Description: Former Railroad Right of Way across the Southwest 1/4 of the Northwest 1/4 of Section 29, Township 61 North, Range 15 West, of the Fourth Principal Meridian that lies North of CSAH 26.



St. Louis County Land & Minerals Department Tax Forfeited Land Sales

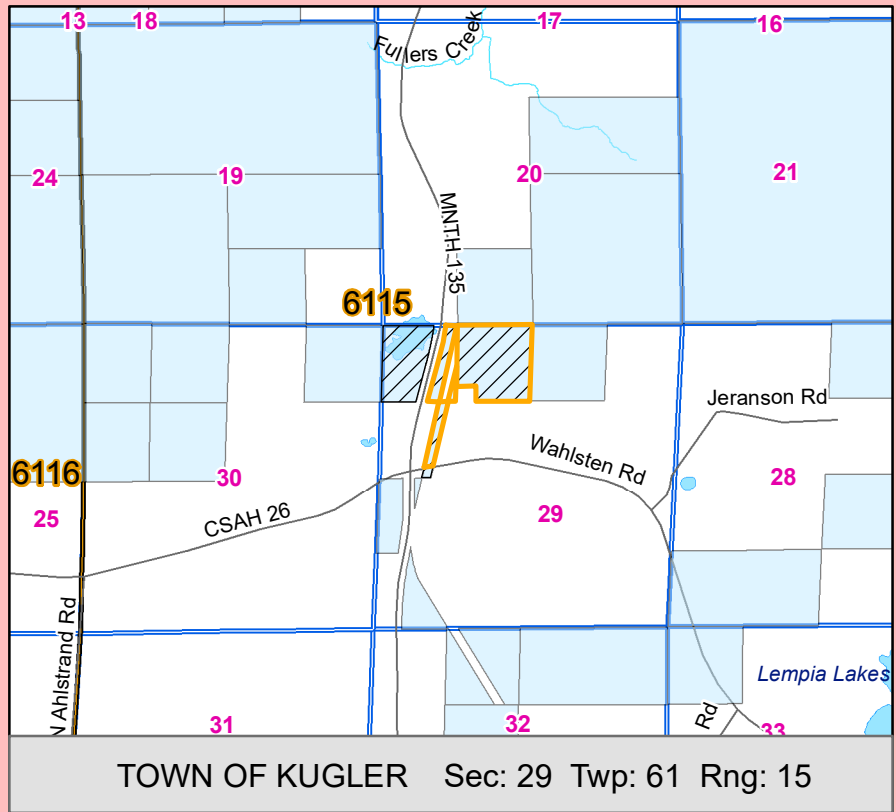
Free Conveyance

Legal : TOWN OF KUGLER
NE1/4 OF NW1/4 EX 2.08 AC FOR
GRAVEL PIT and
part of NW 1/4 OF NW 1/4 EX RY
R OF W 3 80/100 AC EX 6 15/100
AC FOR HWY (east of HWY 135) and
part of FORMER RY R/W ACROSS
SW1/4 OF NW1/4 (north of CSAH 26)
Sec 29 Twp 61 Rge 15






Parcel Codes: 410-0022-00690
410-0022-00700 *Part East of HWY 135
410-0022-00850 *Part North of CSAH 26

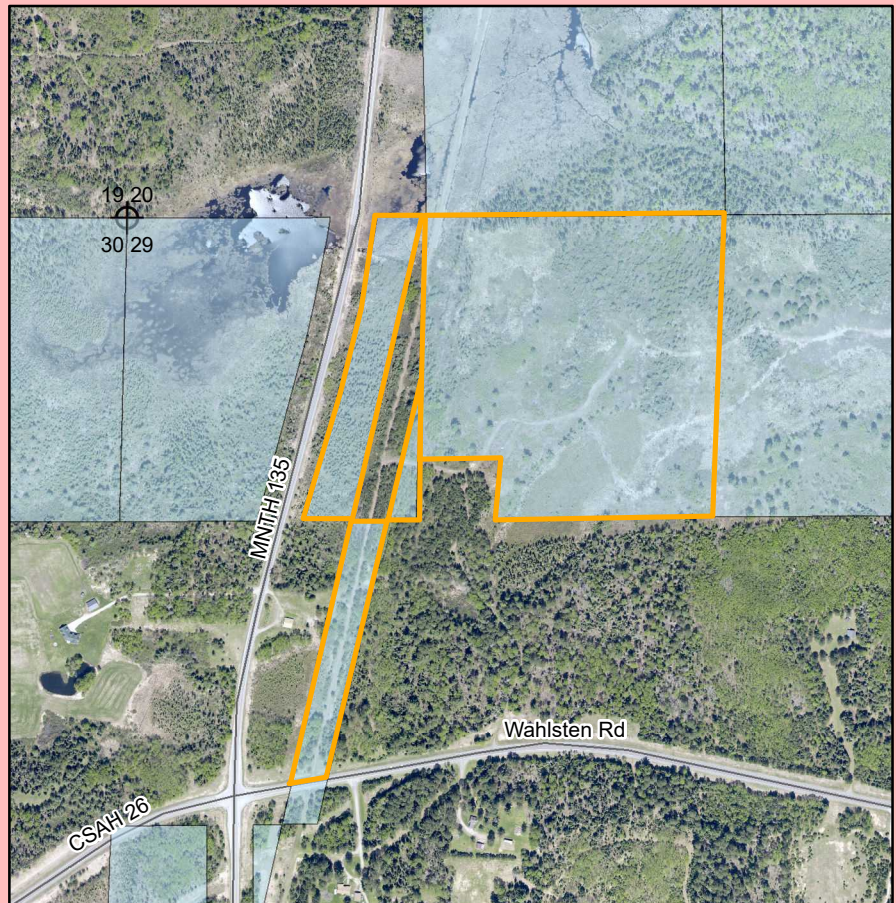
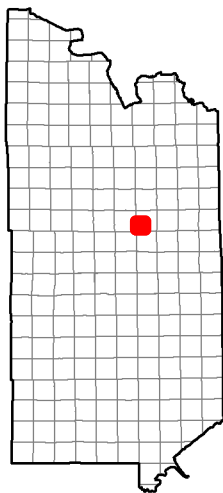
LDKeys: 111121, 111122, 111125

Acres: +/- 50



Commissioner District # 4

-  Water
-  Road
-  Tract
-  Area of Interest
-  State Tax Forfeited Land



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nor a survey and is not intended to be used as such.
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2021

BOARD LETTER NO. 21 395

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 3

BOARD AGENDA NO.

DATE: September 7, 2021 **RE:** Acquisition of Lands for New
Maintenance and Garage
Facility (Kugler Township)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well-maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Public Works Director to proceed with acquisition of lands necessary to build a new Maintenance and Garage Facility in Kugler Township and to request the purchase of State of Minnesota Department of Transportation (MnDOT) owned lands necessary for the project.

BACKGROUND:

The St. Louis County Public Works Department is planning to build a new Maintenance and Garage Facility in Kugler Township. The new facility and campus will be in Section 29, Township 61 North, Range 15 West approximately ¼ mile north of the intersection of County State Aid Highway (CSAH) 26 and MN Trunk Highway (TH) 135. The lands to be acquired include State of Minnesota (MnDOT) lands, State of Minnesota Tax Forfeited Lands, and privately owned lands.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Public Works Department to acquire the lands necessary for this project and to authorize the application for purchase of State of MN Department of Transportation (MnDOT) owned lands. Land acquisition and associated fees for CP 0000-621901 are payable from Fund 200, Agency 203001.

Acquisition of Lands for New Maintenance and Garage Facility (Kugler Township)

COMMISSIONER_____

WHEREAS, The St. Louis County Public Works Department is planning to build a new Maintenance and Garage Facility in Kugler Township; and

WHEREAS, In addition to the existing highway right of way, certain lands are required for said construction, together with temporary construction easements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for County Project 0000-621901, and to execute the documents as may become necessary on behalf of the county. Acquisition of lands is payable from Fund 200, Agency 203001.

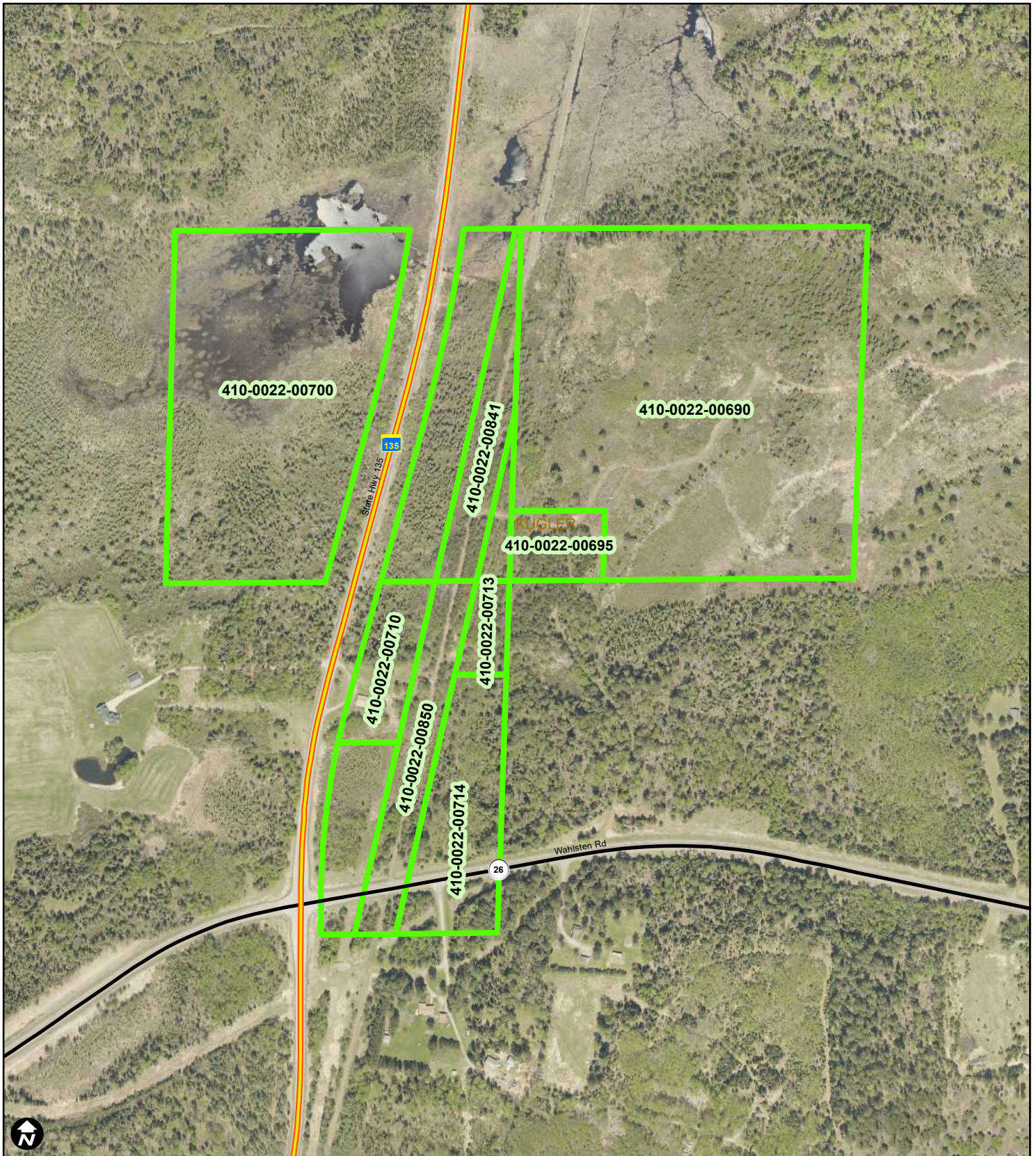
RESOLVED FURTHER, That the State of Minnesota Department of Transportation (MnDOT) is requested to sell the State of Minnesota owned lands described in County Board File No. _____ for use as part of a Maintenance and Garage Facility, payable from Fund 200, Agency 203001.

State of Minnesota (MN DOT) Lands:

Parcel 1- 410-0022-00695- State Pit 3704-B Legal Description-Westerly 350 feet of the southerly 260 feet of the Northeast quarter of the northwest quarter (NE $\frac{1}{4}$ NW $\frac{1}{4}$) of Section 29, Township 61 North, Range 15 West; containing 2.08 acres more or less

Parcel 2= Tax ID:410-0022-00713-State Pit 3704-C Legal Description= The northerly 350 feet of the easterly 250 feet of the Southwest Quarter of the Northwest Quarter (SW $\frac{1}{4}$ NW $\frac{1}{4}$) of Section 29, Township 61 North, Range 15 West, excepting therefrom all that part of said tract which lies northwesterly of the southeasterly right of way line of the Duluth, Missabe & Iron Range Railway Company; containing 1.52 acres more or less

Acquisition of Lands for a New Maintenance and Garage Facility
 County Project Numbers: CP 0000-621901
 Project Year: 2022



2022



0 165 330 660 Feet

Map Components

- | | | |
|----------------------------------|------------------------|-------------------|
| Parcel Boundary | Local Road/City Street | Township Boundary |
| Interstate Highway | Railroad | City/Town |
| U.S./State Highway | Commissioner District | |
| County/Unorg. Twp. Road - Paved | | |
| County/Unorg. Twp. Road - Gravel | | |

BOARD LETTER NO. 21 - 396

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: September 7, 2021 **RE:** 2021 Second Quarter Budget Changes

FROM: Kevin Z. Gray
County Administrator

Nancy J. Nilsen
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To provide professional finance and accounting services in keeping with best practices, ensuring that public dollars are used exclusively for authorized public purposes.

ACTION REQUESTED:

It is requested that the St. Louis County Board authorize the budgetary revenue and expenditure changes incurred in the second quarter of 2021.

BACKGROUND:

Each year, the County Board adopts a resolution which allows for transfers and appropriations within funds for the current budget year. In addition, the 2021 Budget Resolution (No. 600, dated Dec. 15, 2020) requires that increases to the original governmental funds revenue and expenditure budgets cannot be made without County Board approval. The following represent the transfers and budgetary changes requested during the second quarter of 2021.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the 2021 second quarter budget changes.

2021 Second Quarter Budget Changes

BY COMMISSIONER: _____

WHEREAS, All increases in original governmental funds revenue and expenditure budgets require County Board approval; and

WHEREAS, Departments anticipate being notified of additional revenues throughout the year and need approval to increase revenue and expenditure budgets; and

WHEREAS, Proposed budget adjustments are levy neutral;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the following budget changes:

GRANT BUDGET CHANGE

1. Increase the Sheriff's revenue and expense budget in the 2018 Stonegarden grant to account for additional grant funding (\$14,520.00).

USE OF AN EXISTING FUND BALANCE

2. Use of Property Management's parking fund balance for an emergency storm drain repair in the Duluth Government Services Center parking ramp (\$11,360.00).
3. Use of Environmental Services fund balance for costs associated with the Canyon development project, including planning services (Res No. 21-358), lobbying, and other government-related services (\$153,916.00).

REVENUE AND EXPENSE BUDGET INCREASE

4. Increase Public Works capital equipment revenue and expense budget to account for capital asset sales in excess of the original budget (\$227,577.44).

BUDGET TRANSFER

5. Transfer funds from Administration to Attorney to cover unbudgeted costs associated with a CHIPS (Child in Need of Protective Services) contract amendment (\$4,050.00).
6. Transfer from Public Works to Sheriff for 2021 enforcement of road restrictions (\$10,000.00).
7. Transfer funds from the Environmental Trust Fund to Environmental Services for site planning and geographical services for St. Louis County in its consideration to acquire the Waste Management Voyageur Landfill in Canyon (\$21,000.00).

CONTRIBUTION TO FUND BALANCE

8. Decrease Environmental Services budgeted use of fund balance and increase the revenue budget to account for expense reimbursements from the Minnesota Pollution Control Agency for the Environmental Assistance Recycling Program Grant (\$10,680.20).

	Fund	Agency	Object	Grant	Year	Expense Budget	Transfer Out	Accumulation of Fund Balance	Revenue Budget	Transfers In	Use of Fund Balance
GRANT BUDGET CHANGE											
1	100	129999	540959						(14,520.00)		
	100	129999	610300			4,326.00					
	100	129999	615000			764.00					
	100	129999	695100			9,430.00					
USE OF AN EXISTING FUND BALANCE											
2	100	128010	632900			11,360.00					
	100	999999	311105								(11,360.00)
3	600	608001	660268			153,916.00					
	600	999999	311200								(153,916.00)
REVENUE AND EXPENSE BUDGET INCREASE											
4	407	407001	666300			227,577.44					
	407	407001	590650						(227,577.44)		
BUDGET TRANSFER											
5	100	113002	626100			4,050.00					
	100	113002	590500							(4,050.00)	
	100	104001	629900			(4,050.00)					
	100	104001	697700				4,050.00				
6	100	129001	590100							(10,000.00)	
	100	129001	583100						10,000.00		
	200	200001	697600				10,000.00				
	200	200001	627700			(10,000.00)					
7	600	608001	590100							(21,000.00)	
	600	608001	660268			21,000.00					
	500	500001	697600				21,000.00				
	500	500001	311200								(21,000.00)
CONTRIBUTION TO FUND BALANCE											
8	600	602100	532506						(10,680.20)		
	600	999999	311200					10,680.20			

BOARD LETTER NO. 21 - 397

FINANCE & BUDGET COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Unorganized Township Road
Levy – FY 2022

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well-maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to adopt a levy for the purpose of road and bridge maintenance and construction in unorganized townships.

BACKGROUND:

Minnesota Laws 1995, Chapter 47 authorizes the County to pool unorganized town road levies pursuant to Minn. Stat. §163.06. These levies are for the purpose of road and bridge maintenance and construction. The proposed levy of \$1,700,775.17 is an increase of 5.94% from 2021.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorizes the county to act on behalf of the unorganized townships for the purpose of road and bridge maintenance and construction and adopt a levy of \$1,700,775.17 for 2022.

Unorganized Township Road Levy – FY 2022

BY COMMISSIONER _____

WHEREAS, Minnesota Laws 1995, Chapter 47, authorizes St. Louis County to pool unorganized town road levies pursuant to Minn. Stat. §163.06.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board, acting on behalf of unorganized townships for the purpose of road and bridge maintenance and construction, adopts and certifies a maximum levy of \$1,700,775.17 for the year 2022 to be levied only in such unorganized townships.

BOARD LETTER NO. 21 - 398

FINANCE & BUDGET COMMITTEE NO. 3

BOARD AGENDA NO.

DATE: September 7, 2021 **RE:** HRA 2022 Proposed Levy

FROM: Kevin Z. Gray
County Administrator

Matthew E. Johnson, Director
Planning and Community Development
HRA Executive Director

RELATED DEPARTMENT GOAL:

To expand affordable housing opportunities, maximizing financial resources, and promoting strategies that result in an expanded tax base.

ACTION REQUESTED:

The St. Louis County Board is requested to certify the St. Louis County Housing and Redevelopment Authority (HRA) maximum proposed property tax levy for 2022.

BACKGROUND:

Minn. Stat. § 275.065 requires all special taxing districts to certify a proposed property tax levy to the County Auditor on or before September 30, 2021. The St. Louis County HRA has exercised the authority to levy since 1990. The HRA tax levy for 2022 is proposed at a 5.94% increase from 2021, for a total of \$230,288. The HRA Board of Commissioners approved a proposed property tax levy for 2022 in the amount of \$230,228 and recommended that the St. Louis County Board certify the levy at this amount. Attached is a copy of the 2022 HRA budget.

RECOMMENDATION:

It is recommended the St. Louis County Board certify the St. Louis County HRA maximum proposed property tax levy for 2022 in the amount of \$230,288.

HRA Proposed 2022 Levy

BY COMMISSIONER _____

WHEREAS, The St. Louis County Housing and Redevelopment Authority (HRA) must establish a maximum proposed property tax levy and have this amount certified by the St. Louis County Board by September 30, 2021.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board certifies the HRA maximum property tax levy for 2022 in the amount of \$230,228.

ST. LOUIS COUNTY HRA

FUND 250 BUDGET

Code	Description	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
251000	HRA Administration¹	Budget	Budget	Budget	Budget	Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast
	Personnel Services	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00
	Operating	58,614.32	59,658.32	65,786.07	67,319.69	71,446.21	73,347.97	87,790.66	87,717.48	87,630.03	87,535.33	87,433.67
	Legal	12,415.68	12,415.68	11,589.93	10,056.31	5,929.79	4,028.03	2,497.34	2,570.52	2,657.97	2,752.67	2,854.33
	Other Charges-Hsg Activities²	150,000.00	250,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00
	Total	361,030.00	462,074.00	417,376.00	417,376.00	417,376.00	417,376.00	430,288.00	430,288.00	430,288.00	430,288.00	430,288.00

HRA REVENUES

Code	Description	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
251001	HRA Revenue	Budget	Budget	Budget	Budget	Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast
	Certified levy	211,030.00	212,074.00	217,376.00	217,376.00	217,376.00	217,376.00	230,288.00	230,288.00	230,288.00	230,288.00	230,288.00
								5.94% increase				

¹HRA Admin. - Salary and fringes reimbursed to St. Louis County based on hours charged to HRA - remaining funds go into fund balance.

²Housing Activities - Funds are taken from fund balance and require HRA Board approval.

Fund 250	HRA Fund Balance 12/31/2020	2,286,346.81
311050		
	2021 Obligations:	
	COVID Relief	1,000,000.00 HRA Board Res 1-02 Transfer In/Out - per Res 20-588 - CHUM SHELTER - ST FRANCIS APTS - PAID JUNE 2021
	United Way	11,400.00
	Garfield Square	200,000.00
	Bill's House	255,110.00 PO 166300
	Town of Embarrass	12,000.00 HRA Board Res 21-03 Public Restroom Rehab)
	Hibbing HRA	150,000.00 HRA Board Res 21-04 New Haven Court Apts
	Buhl Housing Development	75,000.00 HRA Board Res 21-05 Residential Lots
	Birchwood Apartments	200,000.00
	Total Projected Expenditures	1,903,510.00
12/31/2021	Est Ending Funding Balance	382,836.81
	Emergency Reserve	\$ 200,000.00 Emergencies and one (1) year projects/levy
	East Range Aurora Market	150,000.00 Pending
	Projected Fund Balance	32,836.81

BOARD LETTER NO. 21 - 399

FINANCE & BUDGET COMMITTEE NO. 4

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Certification of 2022 Maximum
Property Tax Levy

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To ensure that County Board directives are followed and are in full compliance with state laws and regulations.

ACTION REQUESTED:

The St. Louis County Board is requested to move the certification of the 2022 maximum property tax levy to the September 14, 2021 County Board agenda.

BACKGROUND:

Minn. Stat. § 275.065 requires the County Board to adopt a maximum proposed property tax levy for taxes payable in 2022 and certify that amount to the County Auditor on or before September 30, 2021.

The County Board has met individually and collectively in board workshops with staff to discuss and review the proposed 2022 operating budget and property tax levy. It is proposed to increase the levy by 5.94%. With net tax capacity growth currently estimated to be 4.25% for 2022, which on balance will reduce and/or offset the impacts of the levy increase. This is consistent with the goal to minimize or reduce property tax impacts while preserving core services and supports to our residents.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve a proposed 2022 maximum preliminary property tax levy of \$156,496,531.73 (5.94% increase).

Certification of 2022 Maximum Property Tax Levy

BY COMMISSIONER _____

WHEREAS, The St. Louis County Board must establish a maximum proposed property tax levy and have this amount certified to the County Auditor by the St. Louis County Board by September 30, 2021;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board certifies the maximum property tax levy for 2022 in the amount of \$156,496,531.73.

BOARD LETTER NO. 21 - 400

PUBLIC SAFETY & CORRECTIONS COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Authorize Purchase of
Prosecutor by Karpel Case
Management System and
Purchase Data Migration and
SHIELD Referral Interface from
Equivant (DAMION Case
Management System)

FROM: Kevin Z. Gray
County Administrator

Mark S. Rubin
St. Louis County Attorney

RELATED DEPARTMENT GOAL:

To implement a modern case management solution to aid the County Attorney's Office in efficient and effective prosecution of crimes.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the County Attorney's Office to Purchase Prosecutor by Karpel and authorize the purchase of data migration and SHIELD referral interface development from Equivant, the parent company of our existing DAMION case management system.

BACKGROUND:

Among other limitations, the current case management system used in the County Attorney's Office is antiquated and unsuitable for fast paced electronic court environments. With the hope of identifying a funding source for the purchase of a new case management system, the Office sought grant opportunities that would cover a portion of the cost.

On May 12, 2020, by Resolution No. 20-269, the County Board authorized the County Attorney's Office to apply for a Federal Innovative Prosecution Solutions Grant in the amount of up to \$340,000 to aid in the purchase and implementation of a case management system. On November 24, 2020, by Resolution No. 20-545, the County Board authorized the acceptance of the two-year Innovative Prosecution Solutions Grant in the amount of \$340,000.

After discussing case management systems with other county attorney's offices throughout the state and undertaking the Single Source procurement process, the County Attorney's Office selected Prosecutor by Karpel as its desired case

management system, in part because of the following features:

- Integrated discovery module, which includes audio and video files. The discovery system interfaces directly with the State Public Defender's Office case management software, which allows for electronic transmission of discovery, which saves employee time and resources.
- Integrates with Westlaw legal research software. Attorneys will have the ability to research case law and bookmark cases that are relevant to their case directly in Karpel. We have an existing Westlaw contract and will not need to purchase additional software to use this option.
- Pre-programmed reports, including Victims of Crime Act (VOCA) grant report. Our office is a recipient of a VOCA grant and would save time and resources with this reporting feature.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the County Attorney's Office to enter into a purchase agreement with Prosecutor by Karpel for a case management system. It also recommended that the St. Louis County Board authorize the County Attorney's Office to purchase data migration services and SHIELD referral interface development from Equivant to migrate current and historical data from the existing DAMION case management system to the Prosecutor by Karpel case management system for a total of \$548,640 with \$340,000 payable from Fund 100, Agency 113999, Object 634801, Grant 11309, Year 2020, and funds transferred from the Information Technology assigned fund balance, Fund 100, Object 311139 in the amount of \$208,640.

**Authorize Purchase of Prosecutor by Karpel Case Management System and
Purchase Data Migration and SHIELD Referral Interface from Equivant (DAMION
Case Management System)**

BY COMMISSIONER _____

WHEREAS, Among other limitations, the current case management system used in the County Attorney's Office is antiquated and unsuitable for fast paced electronic court environments; and

WHEREAS, On May 12, 2020, by Resolution No. 20-269, the County Board authorized the County Attorney's Office to apply for a Federal Innovative Prosecution Solutions Grant in the amount of up to \$340,000 to aid in the purchase and implementation of a case management system; and

WHEREAS, On November 24, 2020, by Resolution No. 20-545, the County Board authorized the acceptance of the two-year Innovative Prosecution Solutions Grant in the amount of \$340,000; and

WHEREAS, After discussing case management systems with other county attorney's offices throughout the state and undertaking the Single Source procurement process, the County Attorney's Office selected Prosecutor by Karpel as its desired case management system.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Attorney's Office to enter into a purchase agreement with Prosecutor by Karpel for a case management system.

RESOLVED FURTHER, That the St. Louis County Board authorizes the County Attorney's Office to purchase data migration services and SHIELD referral interface development from Equivant to migrate current and historical data from the existing DAMION case management system to the Prosecutor by Karpel case management system for a total of \$548,640 with \$340,000 payable from Fund 100, Agency 113999, Object 634801, Grant 11309, Year 2020, and funds transferred from the Information Technology assigned fund balance, Fund 100, Object 311139 in the amount of \$208,640.

BOARD LETTER NO. 21 - 401

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Committee Vacancy
Appointment to the CDBG
Citizen Advisory Committee

FROM: Kevin Z. Gray
County Administrator

Matthew E. Johnson, Director
Planning and Community Development

RELATED DEPARTMENT GOAL:

To assist communities in achieving housing, economic development, and community development objectives.

ACTION REQUESTED:

The St. Louis County Board is requested to appoint an individual to fill a vacancy on the Community Development Block Grant (CDBG) Citizen Advisory Committee.

BACKGROUND:

The Community Development Block Grant (CDBG) Program provides activity funding in four areas: housing; community facilities and public infrastructure; economic development; and public services. St. Louis County receives CDBG funding from the U.S. Department of Housing and Urban Development (HUD) and distributes the funding to local communities and non-profit agencies through an annual competitive process. The process is managed by the Planning and Community Development Department.

The CDBG Citizen Advisory Committee reviews the applications and formulates a funding recommendation to the St. Louis County Board. The process typically includes three (3) public meetings for applicant presentations and interviews and one (1) public meeting to set the Final Fiscal Year Funding recommendation to be sent to the County Board. The meetings are held in January within a three-week period and run between the hours of 9:00 a.m. and 5:00 p.m.

On June 1, 2021, the County Board adopted Board Resolution No. 21-331 authorizing the Clerk of the County Board to advertise to fill one vacant At-Large position. The term of service for this representative will run from January 1, 2022, to April 30, 2024. Four applications have been received to fill the vacancy:

- Mr. Todd Hall – Biwabik Township
- Mr. Alan Stanaway – Mt. Iron
- Mr. John Stoessel – Meadowlands
- Mr. John Werner – Rice Lake

Attached are the individual applications and a map showing applicant residences and existing Advisory Committee member residences.

RECOMMENDATION:

It is recommended the St. Louis County Board approve the appointment of one (1) individual to the CDBG Citizen Advisory Committee with a term expiring April 30, 2024.

Committee Vacancy Appointment to the CDBG Citizen Advisory Committee

BY COMMISSIONER _____

WHEREAS, The St. Louis County Board appoints citizens to serve on the Community Development Block Grant (CDBG) Citizen Advisory Committee; and

WHEREAS, Four individuals applied for the one At-Large vacancy on the committee; and

WHEREAS, On August 6, 2021 the County Board was provided with a three-week applicant review period via Board Memo No. 21-35, as required by Board policy.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby appoints the following individual to the CDBG Citizen Advisory Committee with term ending April 30, 2024:

At-Large Representative _____

Phil Chapman

From: todd-m-hall@live.com
Sent: Saturday, July 17, 2021 3:48 PM
To: Phil Chapman
Subject: Application for Citizen Advisory Committee

WARNING: External email. Please verify sender before opening attachments or clicking on links.

Live Form

Application For: St. Louis County CDBG Citizen Advisory Committee,

Applicant Name Todd Hall

Email

How long have you lived in St. Louis County?

I've lived in St. Louis County for all but 5 or 6 years of my life. Only a few years out of the area for military service and about a year and a half living in Morrison county. At 50 years old, I would say 44 years.

List other community groups, boards, committees, or commissions for which you are, or have been a member.

President of the Eveleth/Gilbert baseball boosters for the past four years and a member for five. President of the Mid-Range Toastmasters Club this past year and reelected this past June for another year term. I've been a member of Toastmasters for just over two years. Elected township supervisor in Biwabik township this past March. Serving a three-year term.

What interests you about becoming a member of the committee, commission or board for which you are applying?

More interested in the interworking of government. I thought I knew how the government worked until I sat in on my first meeting as Supervisor and realized I had a lot to learn. Serving on this board gives me more opportunities to learn.

Please describe your education, employment, areas of interest, and expertise.

In my final year of study, to obtain a Bachelor of Science in Business Leadership for Wisconsin Lutheran College in Milwaukee, Wisconsin. I have worked for Essentia Health, Virginia, for the past 21 years in the supply chain. My Current title is Site Supply Chain Supervisor. I have experience in keeping a level 4 trauma hospital stocked and operational. And as I stated earlier looking to learn more about the inner working of the government at the local level.

Please provide additional information you believe is important in considering your application.

One aspect of my character that stands out is that once I am committed to doing something, I show up. If selected for this committee, I will be at the meetings. .

Please list two references including name, address, and telephone number. Debbie Jokinen Essentia Health Virginia 901 9th St. N Virginia, MN 55741
[REDACTED] Jamie Lindseth Miner Insurance Agency 401
Grant Ave. Eveleth, [REDACTED]

Date 7-17-2021

Phil Chapman

From: alstanaway@gmail.com
Sent: Thursday, June 10, 2021 2:38 PM
To: Phil Chapman
Subject: Application for Citizen Advisory Committee

WARNING: External email. Please verify sender before opening attachments or clicking on links.

Live Form

Application For: CDBG Board

Applicant Name Alan Stanaway

Email

Address

Phone

How long have you lived in St. Louis County?

62 years

List other community groups, boards, committees, or commissions for which you are, or have been a member.

Past CBDG Board member Past City Councilor City of Mtn. Iron, appointed to various boards within the City Past RAMS Board member

What interests you about becoming a member of the committee, commission or board for which you are applying?

Having been on the CDBG Board in the past and gaining insight into what is going on in other communities within the County. Being able to add some knowledge of what I have gained from serving as a City Councilor as well as a board member of RAMS

Please describe your education, employment, areas of interest, and expertise.

Currently retired Being invold in local government

Please provide additional information you believe is important in considering your application.

My past experience serving on the CDBG Board

Please list two references including name, address, and telephone number.

Gary Skalko, former mayor City of Mtn. Iron [REDACTED]
Mtn. Iron, MN 55768 Craig Wainio, City Administator City of Mtn. Iron [REDACTED] MN 55768

Date

6-10-2021

Phil Chapman

From: johnstoessel@hotmail.com
Sent: Monday, June 21, 2021 8:55 AM
To: Phil Chapman
Subject: Application for Citizen Advisory Committee

WARNING: External email. Please verify sender before opening attachments or clicking on links.

Live Form

Application For: CDBG

Applicant Name John Stoessel

Email

Address

Phone

How long have you lived in St. Louis County? since 1994

List other community groups, boards, committees, or commissions for which you are, or have been a member. 1988-1994: Radioactive Waste Review Commission (Wisconsin), City Clerk (Meadowlands 2012-present)

What interests you about becoming a member of the committee, commission or board for which you are applying? Its work involves science and engineering which is part of my continuing profession. I have been part of the city's applications for public funds as its clerk, and have had federal employment as a safety and health officer when I lived in the metropolitan area of Chicago. I have been invited to be a judge in educational projects, like science fairs and still lecture free lance at educational institutions.

Please describe your education, employment, areas of interest, and expertise. BS Chemistry, MA studies in fine arts and education. Post graduate work at three universities in Chicago, including advanced chemistry, psychology, education, and music theory involving composition and acoustics. 12 years at Argonne National Laboratory, 12 years in the US Department of Labor (OSHA). Senior Member of the International Percussive Arts Society (still active) and recognized expert in percussion science and instruments.

Please provide additional information you believe is important in considering your application. My education became diverse because of professors and other teachers I've worked with from high school to my master's studies. My jobs varied according to current economies with trends

requiring quick adjustments to changing events. I am also a journalist with the Floodwood Forum since 2003 and carry a press pass. My age is only a number. I have no plans to retire (from what?). It's better to wear out than rust out.

Please list two references including name, address, and telephone number.

Jake Benson, Publisher, Proctor Journal, Proctor, MN [REDACTED]
Betsy Crabb, Mayor of Meadowlands, [REDACTED]

Date

6-21-2021



Revised 1-2006
APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board

St. Louis County

Return Application to:

Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

OR e-mail at: chapmanp@stlouiscountymn.gov

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For:

CDBG

Please list the committee, commission, or board for which you are applying

Applicant Name:

Werner John S

☒ Mr. ☐ Mrs. ☐ Ms.

Last Name

First Name

Middle Initial

Home Address:

Street

Rice Lake. Mn. 55803

City

State

Zip

Telephone/Fax/

E-Mail:

Home

Work

Fax

E-mail Address

1. How long have you lived in St. Louis County?

71 yrs

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

St Louis Cty Historical Society

County CDBG.

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

Helping communities .
Associating and interacting with like peers on the committee

4. Please describe your education, employment, areas of interest, and expertise.

13 hrs
Construction Trade 50yrs

5. Please provide additional information you believe is important in considering your application?

Previous 6 yr term

Township board member for 10 yrs.

Mayor of Rice Lake for 6 yrs

6. Please list two references including name, address, and telephone number.

Steve Nelson. Cty CDBG

Keith Musolf 5th Dist Commissioner

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature: John Werner

Date 5-12-21

THANK YOU!

Page 2 of 2

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District

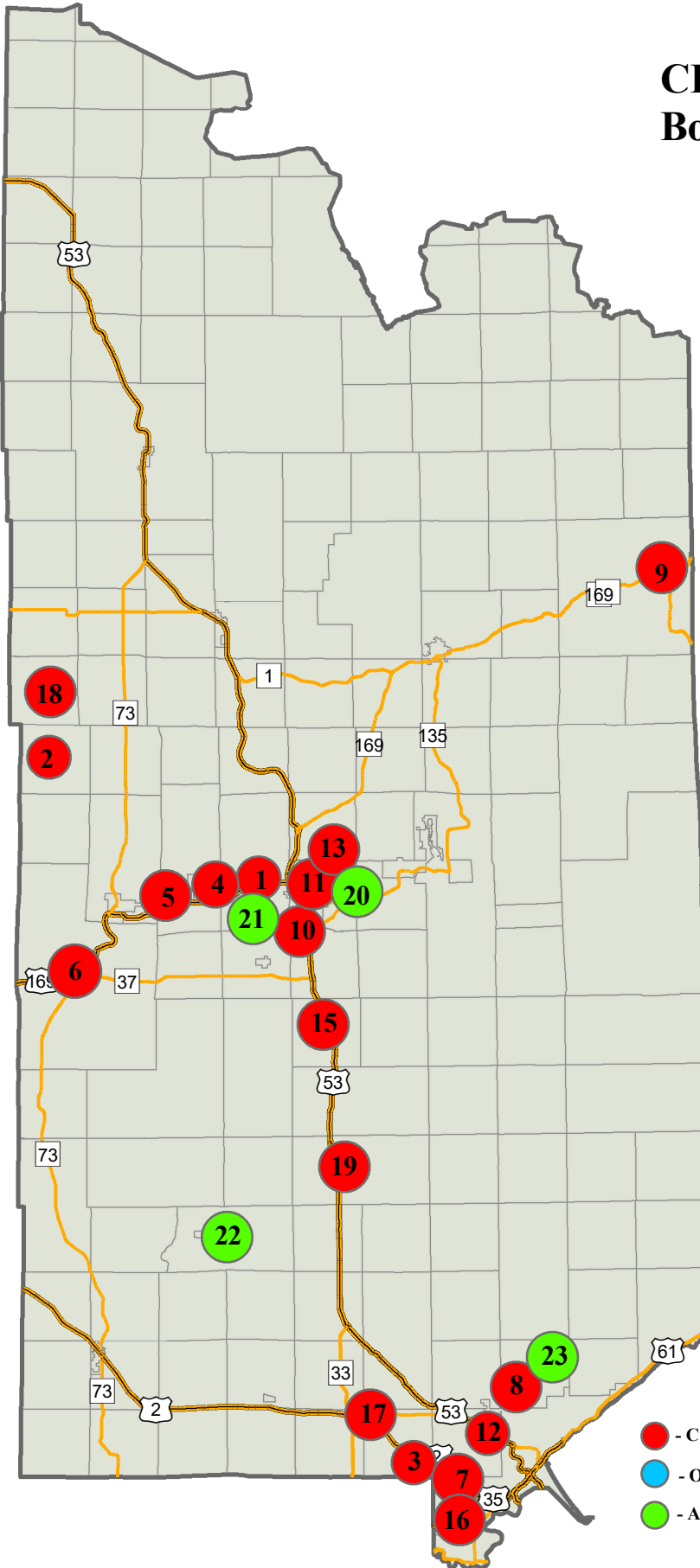
Retention Date

Appointed: ☐ Yes ☐ No

Committee/Board/Commission:

CDBG Advisory Board Members

St. Louis County



CDBG Advisory Board Members

1. Ida Rukavina
(R.A.M.S.)
2. Reed Erickson
(Northern Townships)
3. Paul Buckentin
(Southern Townships)
4. John Clarich
(Buhl)
5. Terry Samsa
(Chisholm)
6. Jennifer Hoffman Saccoman
(Hibbing)
7. Stephen Anderson
(At-Large)
8. Jayme Heim
(Rice Lake)
9. Robert Wilmunen
(Ely)
10. John Rauzi
(Eveleth)
11. Britt See-Benes
(Virginia)
12. Jim Rich
(Hermantown)
13. James Glancy
(At-Large)
14. Open
(At-Large)
15. James McKenzie
(At-Large)
16. Rory Johnson
(At-Large)
17. Margaret Taylor
(At-Large)
18. Sasha Lehto
(At-Large)
19. Marcia Hage
(Twp Association)

Applicants

20. Todd Hall
(Gilbert)
21. Alan Stanaway
(Mountain Iron)
22. John Stoessel
(Meadowlands)
23. John Werner
(Rice Lake)

Legend

- - Current Members
- - Open Position
- - Applicant

Prepared By: **Planning & Community Development**
(218) 725-5000
www.stlouiscountymn.gov

Team Credits: Planning, Land, Public Works, 911

Source: St. Louis County

Map Created: 8/10/2021

BG

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St. Louis County MN

BOARD LETTER NO. 21 - 402

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: September 7, 2021
FROM: Kevin Z. Gray
County Administrator

RE: Appointment of St. Louis
County Attorney

RELATED DEPARTMENT GOAL:

To fill the forthcoming vacancy in the office of St. Louis County Attorney by appointment and set the appointed person's annual salary for the remainder of calendar year 2021 as provided under Minnesota law.

ACTION REQUESTED:

The St. Louis County Board is requested to appoint a person to fill the forthcoming vacancy in the office of St. Louis County Attorney pursuant to Minn. Stat. § 375.08 (2020) and set the appointed person's annual salary for the remainder of calendar year 2021 pursuant to Minn. Stat. § 388.18, subd. 2 (2020).

BACKGROUND:

On August 9, 2021, St. Louis County Attorney Mark S. Rubin announced that he will retire on September 30, 2021. With regard to filling the forthcoming vacancy, section 375.08 provides, in relevant part, that "[w]hen a vacancy occurs in the office of an elected . . . county attorney . . . , the County Board shall fill it by appointment" and the appointed person "shall . . . serve the remainder of the term, and until a successor qualifies." With regard to the appointed person's annual salary, section 388.18, subdivision 2, provides, in relevant part, that "[i]n the event a vacancy occurs in the office of county attorney the board may set the annual salary for the remainder of the calendar year at an amount less than was set for that year."

RECOMMENDATION:

It is recommended that the St. Louis County Board appoint a person of its choosing to fill the forthcoming vacancy in the office of St. Louis County Attorney pursuant to section 375.08 and set the appointed person's annual salary for the remainder of calendar year 2021 at an amount of its choosing pursuant to section 388.18, subdivision 2.

Appointment of St. Louis County Attorney

BY COMMISSIONER _____

WHEREAS, On August 9, 2021, St. Louis County Attorney Mark S. Rubin announced that he will retire on September 30, 2021; and

WHEREAS, Minn. Stat. § 375.08 (2020) provides, in relevant part, that “[w]hen a vacancy occurs in the office of an elected . . . county attorney . . . , the county board shall fill it by appointment” and the appointed person “shall . . . serve the remainder of the term, and until a successor qualifies”; and

WHEREAS, Minn. Stat. § 388.18, subd. 2 (2020), provides, in relevant part, that “[i]n the event a vacancy occurs in the office of county attorney the board may set the annual salary for the remainder of the calendar year at an amount less than was set for that year.”

THEREFORE, BE IT RESOLVED, That the St. Louis County Board appoints _____ to serve as St. Louis County Attorney upon Attorney Rubin’s retirement and for the remainder of the applicable term, and until a successor qualifies.

RESOLVED FURTHER, That the annual salary for the appointed person for the remainder of calendar year 2021 shall be the amount associated with Step ____ of Grade ____ of Pay Plan AE in the St. Louis County Management Compensation Plan.

BOARD LETTER NO. 21 - 403

ENVIRONMENT & NATURAL RESOURCES COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Supporting Legislation
Prohibiting New Captive Deer
Farms

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENTAL GOAL:

To exercise responsible stewardship of county resources.

ACTION REQUESTED:

Several Commissioners have requested that the St. Louis County Board consider calling on the Minnesota State Legislature to enact legislation prohibiting new captive cervid farms in Minnesota, and further calling on state agencies to immediately prohibit the transport of farmed cervids within the state and halt the registration of any new captive cervid farms in the state of Minnesota until such time that the legislature enacts such legislation. Several commissioners have also requested that the County adopt an interim zoning ordinance placing a moratorium on any new captive cervid farms in the County until such time that the County Board is able to study and consider enacting a permanent ordinance relative to this issue.

BACKGROUND:

Several years ago, the St. Louis County Board became engaged in discussion associated with Chronic Wasting Disease (CWD) and its potential negative impact on the wild deer population. Since that time the disease has spread and has now been found in farmed deer located in Beltrami County. It is through these farms that the disease is propagated and spread to the wild deer herd.

CWD is a contagious fatal neurodegenerative disease that afflicts cervids (whitetail deer). The impact of this disease has been felt throughout the state of Wisconsin and southern Minnesota and now, unfortunately, has moved to northern Minnesota. This is concerning as the financial impacts of deer hunting for the businesses of St. Louis County are significant. The expansion of this concerning problem has resulted in a variety of legislative actions and considerations being discussed during this past state legislative session as well as during legislative committee meetings this summer.

Equally important is the impact of the disease on the environment and health of other animals and humans. It has been shown that the prions of diseased animals will remain viable in the soil after the death of the animals, and there is significant concern regarding the transmission of CWD to other animals and potentially even humans.

Due to these concerns, it is proposed that the County Board consider actions to protect our region from the expansion of the disease and its devastating economic impacts on our business community and the tradition of deer hunting that is so important to families and friends. Specifically, the resolution would call on the state legislature to enact legislation prohibiting new captive cervid (deer) farms in the State. The resolution would also call on state agencies to, until such time that the legislature enacts such legislation, immediately prohibit the transport of farmed cervids within the state and halt registration of any new captive cervid farms in the state. Further, the resolution would set a public hearing relative to the County Board's possible adoption of an interim zoning ordinance placing a moratorium on any new captive cervid farms in St. Louis County until such time that the County Board is able to study and consider enacting a permanent ordinance relative to this issue. The County Board's consideration of an interim zoning ordinance later this month would require a waiver of County Board Resolution No. 85-103 and moratorium guidelines adopted in connection therewith. While the resolution does not directly address the following issues, it would be a goal to have the State also address the double fencing of all cervid farms and that if CWD is found on a cervid farm, the entire herd on that farm must be slaughtered with proper disposal of each carcass.

Dr. Peter Larsen of the University of Minnesota and Craig Engwall of the Minnesota Deer Hunters Association will be present at the Committee of the Whole meeting to provide a more in-depth background of CWD and its impacts on the wild deer herd.

RECOMMENDATION:

A resolution is attached should the St. Louis County Board wish to (1) request that the Minnesota State Legislature enact legislation prohibiting new captive deer farms, (2) request state agencies to prohibit the transport of farmed cervids within the state and immediately halt the registration of any new captive cervid farms, and (3) set a hearing to consider an interim zoning ordinance placing a moratorium on any new captive cervid farms in St. Louis County.

Supporting Legislation Prohibiting New Captive Deer Farms

BY COMMISSIONER _____

WHEREAS, Chronic Wasting Disease (CWD) is a contagious fatal neurodegenerative disease afflicting white tailed deer (cervids); and

WHEREAS, CWD is caused by misfolded proteins called prions, which attack the brain of infected animals, resulting in death; and

WHEREAS, CWD has spread to 26 states, three Canadian provinces, several counties in Southeast Minnesota, and now one county in Northern Minnesota (Beltrami); and

WHEREAS, Nearly all CWD-infected cervids (deer) originate in captive commercial farms, of which 259 are located in Minnesota, including three in St. Louis County; and

WHEREAS, Minnesota wild deer are an important source of food, recreation, and tradition for our nearly 500,000 firearm and archery hunters who in turn, generate over a half billion dollars in economic activity in rural counties; and

WHEREAS, CWD spread reached a crisis level in Minnesota this spring after several CWD infected deer were found on a Beltrami County deer farm; and

WHEREAS, The owners of the Beltrami County deer farm disposed several CWD-infected deer carcasses on nearby tax-forfeited land where disease carrying prions were found in the soil, allowing for their ongoing and indefinite viability.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board calls upon the Minnesota Legislature to, as soon as possible, enact legislation prohibiting new captive cervid farms in the state, and further calls upon state agencies to immediately prohibit the transport of farmed cervids within the state and halt the registration of any new captive cervid farms until such time that the legislature enacts such legislation.

RESOLVED FURTHER, That, for purposes of this issue only, the St. Louis County Board waives County Board Resolution No. 85-103 and related guidelines, and hereby sets a public hearing to occur on Tuesday, September 28, 2021 at 9:35 a.m. at the Alborn Community Center, 6388 Hwy 7, Alborn, Minnesota 55702 to consider and receive public input in connection with an interim zoning ordinance placing a moratorium on any new captive cervid farms in St. Louis County until such time that the County Board is able to study and consider enacting a permanent ordinance.

RESOLVED FURTHER, Copies of this resolution shall be sent to: Governor Walz, House Speaker Hortman, Senate Majority Leader Gazelka, the SLC Legislative Delegation, the House & Senate Environment Committees, the Commissioners of DNR, Agriculture, and PCA and the Minnesota Board of Animal Health.

BOARD LETTER NO. 21 - 404

ENVIRONMENT & NATURAL RESOURCES COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Memorandum of Agreement,
Local Water Planning – Rainy
River – Headwaters/Vermilion
River One Watershed, One
Plan

FROM: Kevin Z. Gray
County Administrator

Mathew E. Johnson
Planning and Community Development Director

RELATED DEPARTMENT GOAL:

Administer county ordinances and state regulations pertaining to land use and water planning in the most effective and efficient manner.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a Memorandum of Agreement (MOA) with government partners to collectively develop and adopt, as Local Government Units (LGU), a coordinated watershed management plan for implementation consistent with the Board of Water and Soil Resources (BWSR) Operating Procedures for One Watershed, One Plan for the Rainy River – Headwaters/Vermilion River Watershed.

BACKGROUND:

In the 1990s, Minn. Statutes §§ 103B.301 to 103B.355 authorized counties in Minnesota to develop and implement a local water management plan. St. Louis County had a state-approved Comprehensive Local Water Management Plan that originally covered the period of August 26, 2010 to August 26, 2020. This was extended by the Minnesota Board of Water and Soil Resources (BWSR) to December 31, 2023 to allow the county time to develop a Comprehensive Watershed Management Plan through the One Watershed, One Plan (1W1P) program administered by the State. In the past couple of years, Minnesota has been transitioning, via Minn. Statutes § 103B.801, to planning by watershed instead of by county and has directed the BWSR to develop policies for coordination and development of these 1W1P plans.

On March 26, 2019, Res. No 19-198, the St. Louis County Board of Commissioners delegated the North and South St. Louis Soil and Water Conservation Districts (SWCD)

the fiscal responsibility of coordinating, assembling, writing and implementing the 1W1P plans pursuant to Minnesota Statutes Chapter 103B. BWSR selected the Rainy River – Headwaters/Vermilion River Watershed planning area for a planning grant to the North St. Louis SWCD through the 1W1P program due to the fact that the Minnesota Pollution Control Agency has completed preliminary studies of this watershed. There are numerous watersheds within St. Louis County and those planning efforts will start at a later date. Some county watersheds may be combined by the state for a larger planning area.

The Rainy River – Headwaters/Vermilion River 1W1P planning process requires participation from local units of government including the Counties and SWCD's within the planning boundary. A representative and alternate from each LGU will serve on the Rainy River – Headwaters/Vermilion River 1W1P Policy Committee. The County Board is in the process of approving representatives to the Rainy River – Headwaters/Vermilion River Policy Committee. Ultimately, the County Board has the authority to approve each watershed plan.

The MOA identifies roles and responsibilities of each LGU and the MOA will be effective upon signature of the parties and will remain in effect until adoption of the plan by all parties or the end date of the BWSR 1W1P planning grant agreement, whichever is later, unless cancelled according to the provisions of the agreement or earlier terminated by law.

Once the plan is adopted, the watershed will be eligible for non-competitive project implementation dollars that are outlined in the plan. Currently, all project dollars are dependent on a competitive grant process.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a Memorandum of Agreement with government partners to collectively develop and adopt, as Local Government Units, a coordinated watershed management plan for implementation consistent with the Board of Water and Soil Resources Operating Procedures for One Watershed, One Plan for the Rainy River – Headwaters/Vermilion River Watershed.

**Memorandum of Agreement, Local Water Planning – Rainy River –
Headwaters/Vermilion River One Watershed, One Plan**

WHEREAS, Minnesota Statutes §§ 103B.301 to 103B.355, Comprehensive Local Water Management Act, authorize Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, St. Louis County currently has a state-approved Comprehensive Local Water Management Plan that covers the period of August 26, 2010 through December 31, 2023; and

WHEREAS, The Minnesota Board of Water and Soil Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, § 103B.801, Comprehensive Watershed Management Planning Program; and

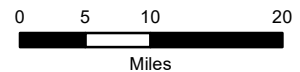
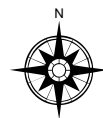
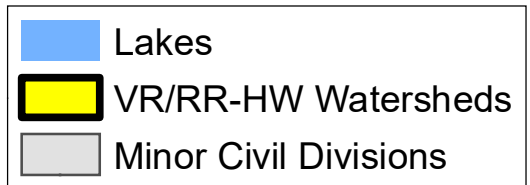
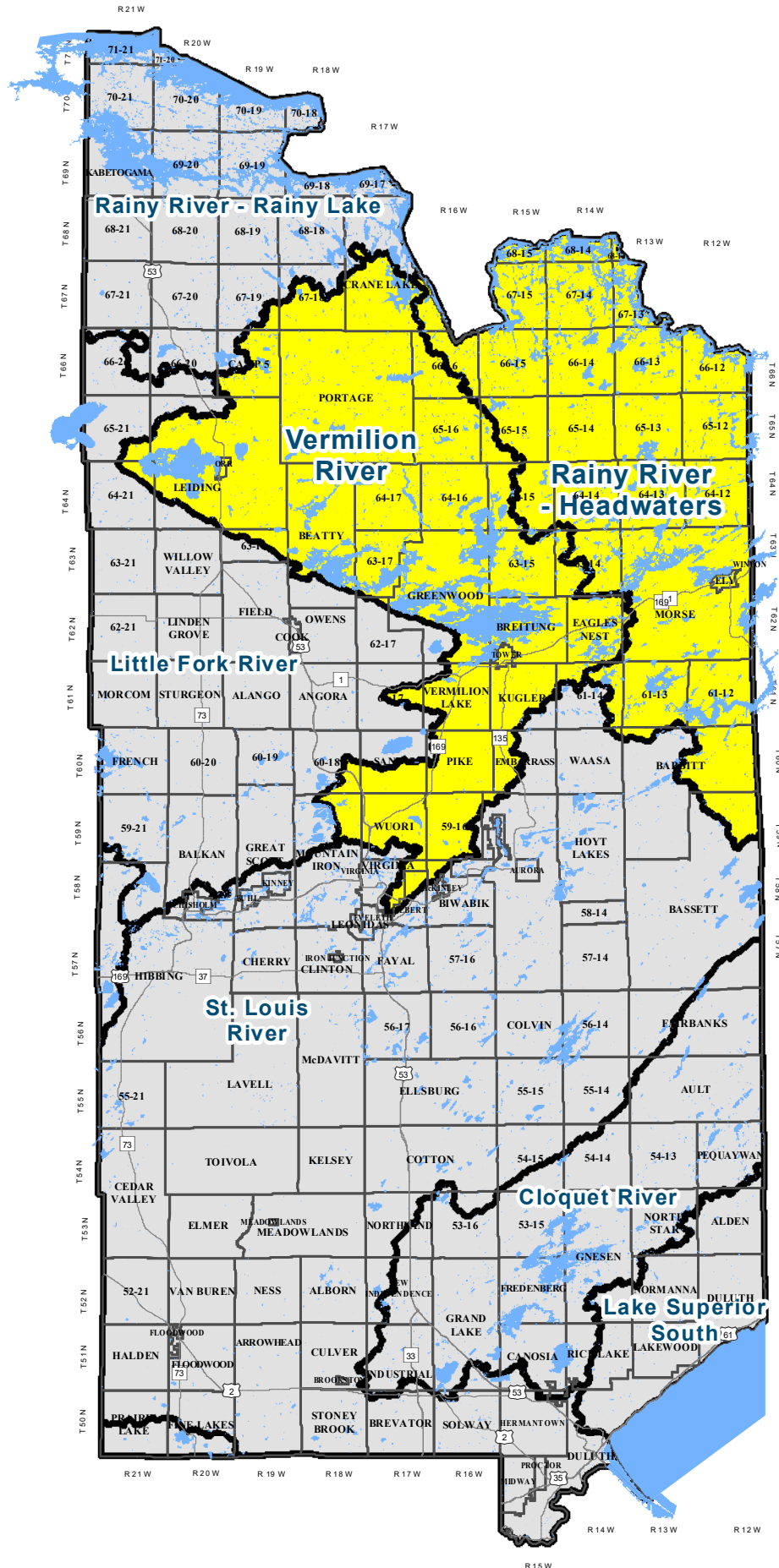
WHEREAS, The Minnesota Board of Water and Soil Resources selected the Rainy River – Headwaters/Vermilion River Watershed planning area for a planning grant through the One Watershed, One Plan program; and

WHEREAS, The One Watershed, One Plan planning process requires participation from Local Government Units within the planning boundary through the adoption of a Memorandum of Agreement.

THEREFORE, BE IT RESOLVED, The St. Louis County Board of Commissioners authorizes the appropriate County Officials to enter into a Memorandum of Agreement with Local Government Units to collectively develop and adopt a coordinated watershed management plan for implementation consistent with the Board of Water and Soil Resources Operating Procedures for One Watershed, One Plan for the Rainy River – Headwaters/Vermilion River Watershed.

Vermilion & Rainy River-HW Watersheds

St. Louis County



Prepared By: **Planning & Community Development**
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Source: **St. Louis County**

Date: **8/24/2021**

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St. Louis County MN

BOARD LETTER NO. 21 - 405

ENVIRONMENT & NATURAL RESOURCES COMMITTEE NO. 3

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Local Water Planning – Rainy River – Headwaters/Vermilion River One Watershed, One Plan Policy Committee Member and Alternate Appointment

FROM: Kevin Z. Gray
County Administrator

Mathew E. Johnson
Planning and Community Development Director

RELATED DEPARTMENT GOAL:

Administer county ordinances and state regulations pertaining to land use and water planning in the most effective and efficient manner.

ACTION REQUESTED:

The St. Louis County Board is requested to appoint a Policy Committee member and alternate to the Rainy River – Headwaters/Vermilion River One Watershed, One Plan (RRHW/VR-1W1P) Policy Committee.

BACKGROUND:

In the 1990s, Minn. Statutes §§ 103B.301 to 103B.355 authorized counties in Minnesota to develop and implement a local water management plan. St. Louis County had a state-approved Comprehensive Local Water Management Plan that originally covered the period of August 26, 2010, to August 26, 2020, and was extended by the Minnesota Board of Water and Soil Resources (BWSR) to December 31, 2023 to allow the county time to develop a Comprehensive Watershed Management Plan through the “One Watershed, One Plan” (1W1P) program administered by the State.

In the past couple of years, Minnesota has been transitioning, via Minn. Statutes § 103B.801, to planning by watershed instead of by county and has directed the BWSR to develop policies for coordination and development of these 1W1P plans.

On March 26, 2019, under Res. No 19-198, the St. Louis County Board of Commissioners delegated the North and South St. Louis Soil and Water Conservation Districts (SWCD) the fiscal responsibility of coordinating, assembling, writing, and implementing the 1W1P plans pursuant to Minnesota Statutes Chapter 103B.

The Minnesota Board of Water and Soil Resources selected the “Rainy River – Headwaters/Vermilion River” watershed planning area for a planning grant to the North St. Louis SWCD through the 1W1P program due to the fact that the Minnesota Pollution Control Agency has completed preliminary studies of this watershed. There are numerous watersheds within St. Louis County and those planning efforts will start at a later date. Some county watersheds may be combined by the state for a larger planning area.

The RRHW/VR-1W1P planning process requires participation from local units of government including the Counties and SWCD’s within the planning boundary. A representative and alternate from each Local Government Unit (LGU) will serve on the RRHW/VR-1W1P Policy Committee. The purpose of the Policy Committee is to review recommendations of the Advisory Committee and make final decisions about the content of the plan and its submittal. Policy Committee members are also responsible for representing their respective local government in the development of the plan and to report back to their respective boards about the progress and direction of the plan. Ultimately, the County Board has the authority to approve each watershed plan.

The next steps after appointing a Policy Committee member and alternate (and once the level of participation by each local unit of government is determined), are for a Memorandum of Agreement (MOA) to be drafted and brought to the County Board for approval. A formal MOA will be signed by all LGUs participating in the process. Once the plan is adopted, the watershed will be eligible for non-competitive project implementation dollars that are outlined in the plan. Currently, all project dollars are dependent on a competitive grant process.

RECOMMENDATION:

It is recommended that the St. Louis County Board appoint one Commissioner as a Policy Committee member and one Commissioner as an alternate to the Rainy River – Headwaters/Vermilion River One Watershed, One Plan Policy Committee.

**Local Water Planning – St. Louis River One Watershed, One Plan Policy
Committee Member and Alternate Appointment**

WHEREAS, Minnesota Statutes §§ 103B.301 to 103B.355, Comprehensive Local Water Management Act, authorize Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, St. Louis County currently has a state-approved Comprehensive Local Water Management Plan that covers the period of August 26, 2010 through December 31, 2023; and

WHEREAS, The Minnesota Board of Water and Soil Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, § 103B.801, Comprehensive Watershed Management Planning Program; and

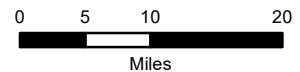
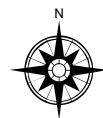
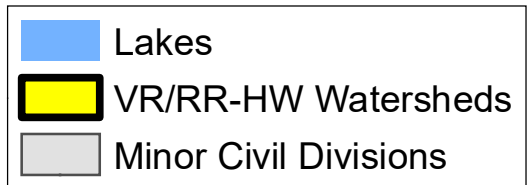
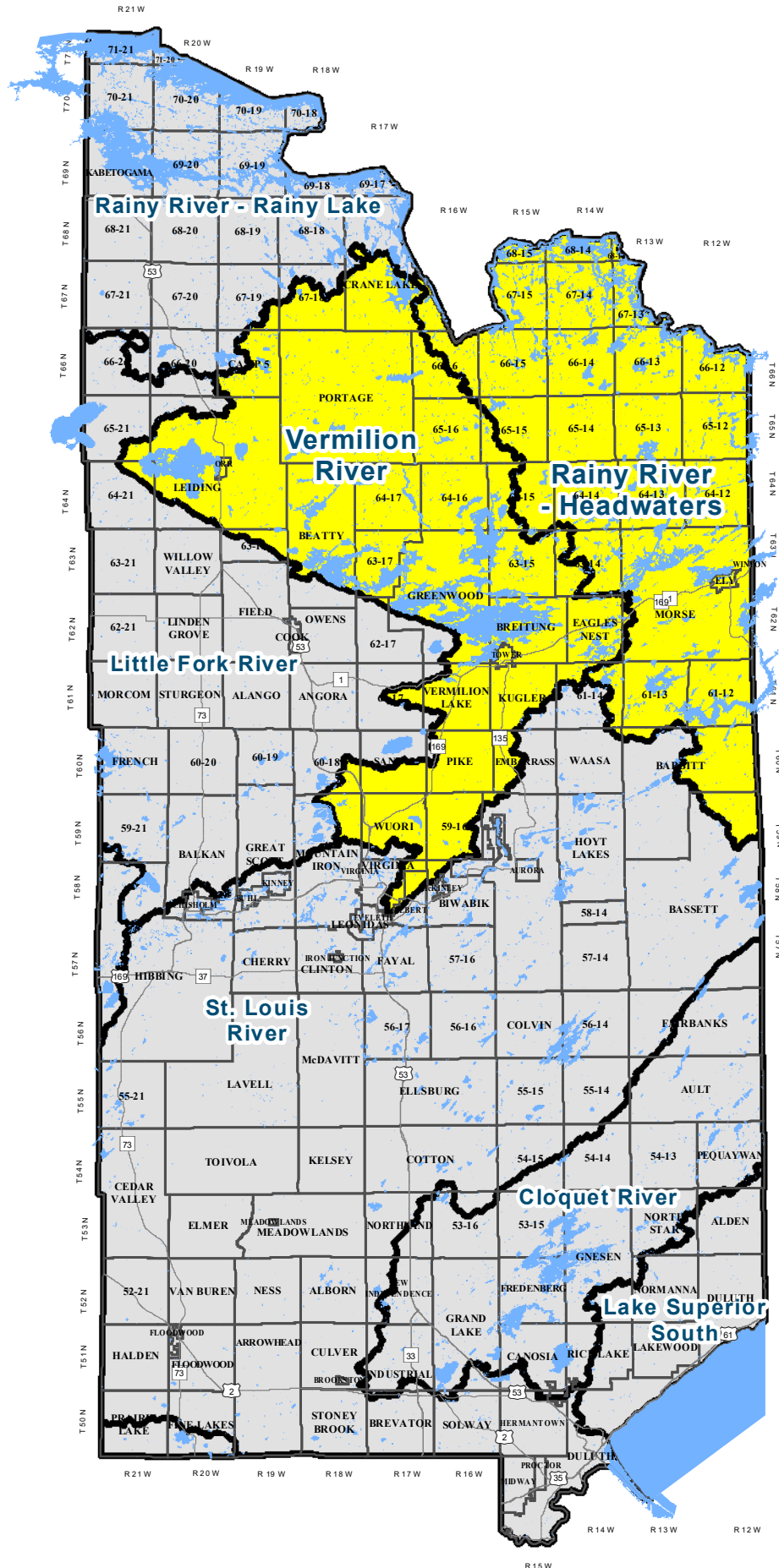
WHEREAS, The Minnesota Board of Water and Soil Resources selected the Rainy River – Headwaters/Vermilion River watershed planning area for a planning grant through the One Watershed, One Plan program; and

WHEREAS, The One Watershed, One Plan planning process requires participation from local units of government within the planning boundary with a representative from each Local Government Unit to serve on the Rainy River – Headwaters/Vermilion River One Watershed, One Plan Policy Committee;

THEREFORE, BE IT RESOLVED, The St. Louis County Board of Commissioners appoints Commissioner _____ as Policy Committee member and Commissioner _____ as an alternate to the Rainy River – Headwaters/Vermilion River One Watershed, One Plan Policy Committee.

Vermilion & Rainy River-HW Watersheds

St. Louis County



Prepared By: **Planning & Community Development**
(218) 725-5000
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Source: **St. Louis County**

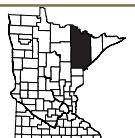
Date: **8/24/2021**

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St. Louis County MN



Rainey River - Headwaters/Vermilion River Watershed Planning for One Watershed, One Plan

St. Louis County, Minnesota

Spatial Analysis by Commissioner District					
District		Rainey River Headwaters Acres	Rainey River Headwaters %	Vermilion River Acreage	Vermilion River %
1	Commissioner Frank Jewell	0	0%	0	0%
2	Commissioner Patrick Boyle	0	0%	0	0%
3	Commissioner Ashley Grimm	0	0%	0	0%
4	Commissioner Paul McDonald	536,176	100%	647,630	98%
5	Commissioner Keith Musolf	0	0%	0	0%
6	Commissioner Keith Nelson	0	0%	13,668	2%
7	Comissioner Mike Jugovich	0	0%	0	0%

BOARD LETTER NO. 21 - 406

ENVIRONMENT & NATURAL RESOURCES COMMITTEE NO. 4

BOARD AGENDA NO.

DATE: September 7, 2021

RE: Award of Bid: Demolition of
Tax Forfeited Structures in
Biwabik (Former V.L. Reishus
High School and Natatorium)

FROM: Kevin Z. Gray
County Administrator

Julie Marinucci, Director
Land and Minerals

Nancy J. Nilsen
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

Assist communities in achieving housing, economic development and community development objectives.

ACTION REQUESTED:

The St. Louis County Board is requested to award a contract for the demolition of tax forfeited structures within in the city of Biwabik.

BACKGROUND:

The Land and Minerals Department is addressing blighted tax forfeit residential and commercial structures throughout St. Louis County. The proposed action addresses the pending demolition of the former V.L. Reishus High School and Natatorium complex. These structures forfeited to the State of MN on November 7th, 2019.

This complex is comprised of two distinct buildings residing on two parcels (015-0050-01450 and 01760). The total area of this site is 1.92 acres, or 83,713 square feet. The Natatorium building is a two-story brick structure which opened in 1921. This structure houses a swimming pool, locker rooms and associated storage rooms. The former V.L. Reishus High School is a combined single and two-story brick structure located to the south of the Natatorium. It was built to replace the Horace Mann High School which burned down in 1968. The new high school opened in 1969, housing classrooms and a combined auditorium/gymnasium. The buildings were closed after the consolidation of the Biwabik and Aurora school systems in 1991. There is currently no power or heat in the buildings nor was there for an extended period prior to forfeiture.

The City of Biwabik adopted a resolution of support for the demolition of these structures on June 14th, 2021 citing the significant threat to the health and safety of the community as well as opening the space for much needed development.

The St. Louis County Board of Commissioners approved the demolition of tax forfeited structures listed in County Board File No. 60441 by Board Resolution No. 17-518 and was informed about the addition of the former V.L. Reishus High School and Natatorium structures to the demolition list by Board Memo No. 21-20, submitted on April 22, 2021.

The County Board also authorized the County to apply to the Iron Range Resources Rehabilitation (IRRR) Commercial Redevelopment Grant Program for assistance in demolition costs by Resolution No. 21-389 and Resolution No. 21-409. These applications are in process with the IRRR, with grant funds of up to \$150,000.00 for the project.

Vendors were notified of the request for demolition bids under Bid No. 5735, as well as project labor agreement and prevailing wage rate provisions through DemandStar. The following bids were received:

Alliance Construction, Inc., Superior, WI:	\$2,389,000.00
Carl Bolander & Sons, St. Paul, MN:	\$1,198,000.00
Carleton Companies, Inc. Bemidji, MN:	\$458,600.00

Carleton Companies, Inc. of Bemidji, MN, submitted the low bid in the amount of \$458,600.00.

RECOMMENDATION:

It is recommended that the St. Louis County Board award the contract for the demolition of the former V.L. Reishus High School and Natatorium in Biwabik to Carleton Companies, Inc. at its low bid of \$458,600.00 payable from the Economic Development Blight Project Fund 178, Agency 178005, and authorize the appropriate county officials to enter into a contract subject to approval of the County Attorney.

**Award of Bid: Demolition of Tax Forfeited Structures in Biwabik
(Former V.L. Reishus High School and Natatorium)**

BY COMMISSIONER: _____

WHEREAS, the tax forfeited former V.L. Reishus High School and Natatorium in Biwabik are blighted, unsafe, unsuitable for rehabilitation, and need to be demolished to address public health and safety concerns; and

WHEREAS, The St. Louis County Board of Commissioners approved the demolition of tax forfeited structures listed in County Board File No. 60441 by Board Resolution No. 17-518, and was informed about the addition of these structures to the demolition list by Board Memo No. 21-20, submitted on April 22, 2021; and

WHEREAS, The city of Biwabik supports the demolition of these tax forfeited structures; and

WHEREAS, The Purchasing Division solicited bids for the demolition of tax forfeited structures; and

WHEREAS, Carleton Companies, Inc. of Bemidji, MN, submitted the low bid in the amount of \$458,600.00;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a contract with Carleton Companies, Inc for the demolition of the former V.L. Reishus High School and Natatorium located in Biwabik at the bid price of \$458,600.00 in accordance with the specifications of Bid No. 5735 and addendum's, payable from the Economic Development Blight Project Fund 178, Agency 178005 and subject to approval of the County Attorney.