	APPLICATION St. Louis County, Minnesota					Reference #						
<b>About</b> : Nearly all land divisions in Minnesota are regulated by local authorities. St. Louis County Ordinance 60 regulates the subdivision of land outside of municipalities (cities). For properties under the county's land use jurisdiction, the Planning and Community Development Department can tell you if your parcel is being created properly, and if it conforms to subdivision and zoning requirements. For more information, see our website at: <u>https://www.stlouiscountymn.gov/departments-a-z/planning-development/land-use/subdividing-property</u>												
PROPERTY I	DENTIFIC	CATION NUMBER	R (PIN) PIN	is found on your Prope	erty Tax State	ement						
Primary PIN Structure/SSTS	Associated PIN							-				
Associated PIN	Associated											
E.g. 123-1234-12345. Primary PIN: Parcel where Structure/SSTS are located. Associated PIN: Additional and/or adjacent property that you own or that is related to the project. County Land Explorer: https://gis.stlouiscountymn.gov/landexplorer/ Property Lookup: http://apps.stlouiscountymn.gov/auditor/parcelInfo2005Iframe/												
APPLICANT												
Applicant Name (Last, First)       I am a □ Contractor □ Homeowner □ Other       Daytime #							Date					
Applicant Address						State			ZIF	ZIP		
Applicant Email												
Contact Person If applicable     Contact Person #												
Mailing Address (Where to Send Permit)						State			ZIP			
Email Address (Where to Email Permit)												
SITE INFOR	MATION											
🗌 Yes 🗌 No												
🗌 Yes 🗌 No	Does the p	Does the property have legally demonstrated access to a public road?										
🗌 Yes 🗌 No		Is there an easement to access the property? If, yes:  Private easement  State/federal/county easement If yes, you must attach easement documentation.										
🗌 Yes 🗌 No		Is the property located in one of the following Townships: <b>Duluth, Gnesen, Lakewood or Midway</b> ? If yes, the Township Zoning Administrator must provide zoning information and signoff below:										
Zone District: Does the subdivision meet zoning requirements? See No												
Township Zoning	g Administrat	or Signature:										
TYPE OF PR	OPOSED S	UBDIVISION										
Minor Subd	ivision- <b>\$65</b>	50										
AGREEMENT												
By submitting this application, I certify and agree that I am the owner or the authorized agent of the owner of the above property, and that all uses will conform to the provisions of St. Louis County. I further certify and agree that I will comply with all conditions imposed in connection with the approval of the application. Applicants may be required to submit additional property descriptions, property surveys, site plans, building plans and other information before the application is accepted or approved. <i>Intentional or unitentional falsification of this application or any attachments thereto will make the application, any</i> <i>approval of the application and any resulting permit invalid.</i> I authorize St. Louis County staff to inspect the property to review the application and for compliance inspections. Furthermore, by submitting this application, I release St. Louis County and its employees from any and all liability and claims for damages to person or property in any manner or form that may arise from the application or any related plans, the issuance of any resulting permit or the subsequent location, construction, alteration, repair, extension, operation or maintenance of the application.												
CONTACT: Planning and Community Development Department												
Technical Assistance Toll Free: 1-800-450-9777 Land Use Information www.stlouiscountymn.gov/landuseDuluth Government Services Center 320 West 2 <sup>nd</sup> Street, Suite 301 Duluth, MN 55802 (218) 725-5000			Center Gov Guite 301 201 Virg	<b>ginia</b> vernment Services Cen L South 3 <sup>rd</sup> Avenue We ginia, MN 55792 8) 749-7103		Office Use Only Receipt # Receipt Date Payment Amount						



# Minor Subdivision

Reference #

FINAL WORKSHEET St. Louis County, Minnesota

<b>About:</b> Minor Subdivision – An approval process that a local for simple land divisions.	unit of governme	ent may adopt ι	under MN Sta	tues, Chapter 505,			
APPLICANT							
Name							
Address		City	State	ZIP			
Email			1				
Contact Person	Contact Person #	rson #					
Contact Person Email							
DEVELOPER, IF DIFFERENT FROM APPLICANT ABO	OVE						
Name							
Address		City					
Email		1	1				
Contact Person	Contact Person #	n #					
SURVEYOR							
Name							
Address		City					
Email							
Contact Person	Contact Person #	¥					
Contact Person Email	•						
SEPTIC SYSTEM DESIGNER							
Name							
Address		City					
Email		1	1				
Contact Person	Contact Person #	¥					
Contact Person Email	1						

## **REQUIRED ATTACHMENTS**

Submittals shall be an electronic map or sketch in a format determined by the Director and supporting documents as follows:

### 1. Final Minor Subdivision Electronic Map Provisions:

### Shall be prepared by a licensed land surveyor.

Shall contain the signatures of all parties with legal interest in the fee ownership of the land, together with a statement of their interest. Signatures shall be acknowledged by a notary.

### Shall contain a signature block indicating approval of the Director.\*

Shall provide drainage and utility easements, as necessary.

\* E.g.: Approved as a minor subdivision plat by the St. Louis County Planning and Community Development Department on this day of \_\_\_\_\_, 20\_\_\_\_

, Director

#### 2. Final Minor Subdivision Review Documents Provisions:

The signed licensed land surveyor certificate shall indicate that all corners and monuments have been established as shown on the final plat.

Developer shall provide a title opinion less than 60 days old, and an abstract of title and/or certificate of title to the subject property. All abstracts of title shall be updated to a date no more than 60 days prior to the date said abstracts are submitted to the county.

## AGREEMENT

By submitting this application, I certify and agree that I am the owner or the authorized agent of the owner of the above property, and that all uses will conform to the provisions of St. Louis County. I further certify and agree that I will comply with all conditions imposed in connection with the approval of the application. Applicants may be required to submit additional property descriptions, property surveys, site plans, building plans and other information before the application is accepted or approved. *Intentional falsification of this application or any attachments thereto will make the application, any approval of the application and any resulting permit invalid.* I authorize St. Louis County staff to inspect the property to review the application and for compliance inspections. Furthermore, by submitting this application, I release St. Louis County and its employees from any and all liability and claims for damages to person or property in any manner or form that may arise from the approval of the application. Subject the proval of the subsequent location, construction, alteration, repair, extension, operation or maintenance of the subsequent location, construction, alteration, repair, extension, operation or maintenance of the subject matter of the application.

## **CONTACT: Planning and Community Development Department**

Technical Assistance Toll Free: 1-800-450-9777

Land Use Information www.stlouiscountymn.gov/landuse Duluth

Government Services Center 320 West 2<sup>nd</sup> Street, Suite 301 Duluth, MN 55802 (218) 725-5000

#### Virginia

Government Services Center 201 South 3<sup>rd</sup> Avenue West Virginia, MN 55792 (218) 749-7103 **Office Use Only** 

Receipt #	
Receipt #	

Receipt Date \_\_\_\_\_

Payment Amount

Paid By