



Land Alteration

APPLICATION St. Louis County, Minnesota

Permit #

About: This application is used to apply for a land alteration permit. Applicants will need to attach the appropriate worksheet(s) in order to process. For more information, see our website at: www.stlouiscountymn.gov/land-use

PROPERTY IDENTIFICATION NUMBER (PIN) *PIN is found on your Property Tax Statement*

*Primary PIN	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Associated PIN	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Associated PIN	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Associated PIN	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

E.g. 123-1234-12345. Primary PIN: Parcel where Structure/SSTS are located. Associated PIN: Additional and/or adjacent property that you own or that is related to the project.
County Land Explorer: <https://gis.stlouiscountymn.gov/landexplorer/> Property Lookup: <http://apps.stlouiscountymn.gov/auditor/parcelInfo2005Iframe/>

APPLICANT

*Applicant Name	I am a... <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner <input type="checkbox"/> Other	*Daytime #	Date
*Applicant Address	*City	*State	*ZIP

Applicant Email

Contact Person <i>If applicable.</i>	Contact Person #
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Mailing Address <i>If different than above.</i>	City	State	ZIP
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Email Address *Where to email permit. Providing an email address will expedite the time in which a permit is received by an applicant.*

SITE INFORMATION

Yes No *Is there a site address for this property? (If no, the application will be forwarded to 911/Communications to assign one.)

*If yes above, please list site address:

Yes No *Is this leased property? If yes, leased from: MN Power MN DNR US Forest Service St. Louis County Other

Yes No *Do you have written authorization from the leased property owner? If yes, you must attach written authorization form.

*How is the property accessed? Public Road Private Road Easement Water Other

PROJECT INFORMATION

Yes No *Is this project on a parcel less than 2.5 acres?

Yes No *Is this project within 300 feet of a stream/river or 1,000 feet of a lake?

TYPE OF APPLICATION

Performance Standard Permit: Land Alteration-\$370

AGREEMENT

By submitting this application, I certify and agree that I am the owner or the authorized agent of the owner of the above property, and that all uses will conform to the provisions of St. Louis County. I further certify and agree that I will comply with all conditions imposed in connection with the approval of the application. Applicants may be required to submit additional property descriptions, property surveys, site plans, building plans and other information before the application is accepted or approved. **Intentional or unintentional falsification of this application or any attachments thereto will make the application, any approval of the application and any resulting permit invalid.** I authorize St. Louis County staff to inspect the property to review the application and for compliance inspections. Furthermore, by submitting this application, I release St. Louis County and its employees from any and all liability and claims for damages to person or property in any manner or form that may arise from the approval of the application or any related plans, the issuance of any resulting permit or the subsequent location, construction, alteration, repair, extension, operation or maintenance of the subject matter of the application.

***Indicates required field. Incomplete applications will be returned.**

CONTACT: Planning and Community Development Department

Technical Assistance Toll Free: 1-800-450-9777 Land Use Information www.stlouiscountymn.gov/landuse	Duluth Government Services Center 320 West 2 nd Street, Suite 301 Duluth, MN 55802 (218) 725-5000	Virginia Government Services Center 201 South 3 rd Avenue West Virginia, MN 55792 (218) 749-7103
Office Use Only Receipt # _____ Receipt Date _____ Payment Amount _____ Paid By _____		



Land Alteration

WORKSHEET St. Louis County, Minnesota

About: Filling, grading, or excavating on shoreland property requires a land alteration permit if the activity that you are planning exceeds certain limits.

ALTERATION PROPOSAL

Describe the proposed alteration:

What is the reason or need for the alteration?

MATERIAL REMOVAL (List the type and number of trees and shrubs to be removed)

Tree(s)		Shrub(s)	
Type	Number	Type	Number

Total Amount of Excavation? Cubic Yards Total Area to be Graded? Square Feet

Existing Soil Type(s)? (E.g. Gravel, sand, clay, etc)

Nature of Material (Fill) Added to Site (E.g. Gravel, sand, clay, etc)

Total Amount of Fill? Cubic Yards

Type of Clearing Used? (Check all that apply.)

Mechanical Clearing Hand Clearing

Please explain:

EROSION CONTROL PRACTICES

Indicate the following erosion control measures that will be used (before, during and after) as part of your project? (Check all that apply.)

- Silt Fencing Earthen Diversion (Trench)
 Native Seeding and Mulching Infiltration Basin (Rain Garden)
 Tree Planting Other

Please describe how you intend to implement this plan? (Attach additional sheets, if necessary)

AUTHORIZING AGENCIES

Have you received authorization from the following agencies for this land alteration project?	Yes	No	Pending
Minnesota Board of Water & Soil Resources (BWSR)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
US Army Corps of Engineers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Minnesota Department of Natural Resources (MN DNR)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Minnesota Pollution Control Agency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ADDITIONAL REQUIRED INFORMATION & ATTACHMENTS

- Photo documentation of alteration site, including at the shoreline.
- Cross section or profile of area to be altered or excavated. The cross section or profile must include, but is not limited to the following information:
 - Cut area for excavation
 - Fill area
 - Range of steepness and length
 - Limits of disturbance area/Total area of disturbance
 - Plans to minimize runoff
 - Type and location of erosion control products to be used to minimize runoff
- Site sketch. The site sketch must include, but is not limited to the following information:
 - Type and location of erosion control products.
 - Existing type and location of vegetation (trees, shrubs, etc.)
 - Type and location of vegetation to be removed
 - Shoreline setback to disturbance area
- Picture or video documentation of phases of construction. (This may result in site visits by County staff prior to construction, during construction and post construction.)

CONTACT: Planning and Community Development Department**Technical Assistance**

Toll Free: 1-800-450-9777

Land Use Information

www.stlouiscountymn.gov/landuse**Duluth**

Government Services Center
 320 West 2nd Street, Suite 301
 Duluth, MN 55802
 (218) 725-5000

Virginia

Government Services Center
 201 South 3rd Avenue West
 Virginia, MN 55792
 (218) 749-7103

Office Use Only

Receipt # _____

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Land Alteration Site Sketch Form

The Sketch is to graphically illustrate your proposed projects(s)

Draw and Label on Sketch (in feet)

- All** Structures on the Property and Dimensions
- All** Driveways, Access Roads, and Wetlands
- Proposed** Structures and Dimensions
- Location** and **Size** of Alteration
- Location** of Erosion Control Measures
- Location** of Disposal, if done on site

- Distance** of Alteration to Shoreline (Closest Point)
- Distance** of Alteration to Wetlands
- Distance** of Proposed Structures to Septic System and Tank
- Distance** of Alteration to Property Lines
- Distance** of Proposed Structures to Road Centerline
- Distance** of Proposed Structures to Road Right-of-Ways

You may submit your own site sketch **IF it has the required information indicated above.**

