

**OFFICIAL PROCEEDINGS OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF ST. LOUIS, MINNESOTA,
HELD ON NOVEMBER 3, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 3rd day of November 2020, at 9:32 a.m., at the Government Services Center, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Chair Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell and Beth Olson participated telephonically.

Chair Jugovich asked for a moment of silence in remembrance of all victims of violence, foreign and domestic; followed by the pledge of allegiance.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

Commissioner Nelson, supported by Commissioner Boyle, moved to approve the consent agenda. A roll call vote was taken, the motion passed; seven yeas, zero nays.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 20-375, Toward Zero Deaths Agreement with the City of Duluth.—61369

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 20-376, Authorization to Accept Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program (COSSAP) Grant Award.—61370

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-378, Authorization to Enter into the Arrowhead Trail Agreement.—61371

Kevin Gray, County Administrator, and Mark Weber, Land and Minerals Director, submitting Board Letter No. 20-380, Award of Bid: 2022-2023 Containerized Tree Seedlings.—51372

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53985, between St. Louis County and Gayle Koop Foster Care, Duluth, MN.—20-735

Amendment No. 1, Grant Contract No. 170254, between the State of Minnesota, Department of Human Services, and St. Louis County, for Naloxone training and distribution, extending the contract through September 29, 2021.—20-736

FY 2021 State of Minnesota Board of Water and Soil Resources MPCA SSTS Program Grant Agreement in the amount of \$58,600 through December 31, 2022.—20-737

Amendment No. 1, Original Damion No. 2018-012415, between the County of St. Louis and Churches United in Ministry (CHUM), Duluth, MN, increasing the hours of service increasing the yearly contract amount from \$19,584 to \$21,600.—20-738

Service Contract between the County of St. Louis and Scalzo Architects, Ltd., Duluth, MN, for design, construction and permit documents, and limited construction administration for the renovation of the central ticketing and gift shop areas of the Lake Superior Railroad Museum and North Shore Scenic Railroad at the St. Louis County Heritage and Arts Center (Depot) in Duluth.—20-739

Upon motion by Commissioner Nelson, supported by Commissioner Boyle, resolutions numbered 20-499 through 20-508, as submitted on the consent agenda, were unanimously adopted as follows:

BY COMMISSIONER NELSON:

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of October 27, 2020, are hereby approved.

Adopted November 3, 2020. No. 20-499

WHEREAS, In February 2020, the Public Health and Human Services Department (PHHS) submitted a cost neutral transfer proposal to the Minnesota Department of Human Services (DHS) through the Housing and Support Services Division; and

WHEREAS, DHS has accepted the proposal from PHHS and will adjust funds every year for funding cycles aligning with the State Fiscal Year (SFY-July 1); and

WHEREAS, These funds are to be awarded to PHHS in the amount of \$1,760,218 for the period beginning when the contract with DHS is executed through June 30, 2021, and continuing each SFY with the amount adjusted according to what DHS awards; and

WHEREAS, PHHS wishes to accept the cost neutral transfer funds to distribute to community partners that are licensed housing support providers and provide services to those who are homeless or domestic violence shelters that submitted proposals and to contract with community partners as follows:

Agency	Contract amount
Life House	\$ 48,307.82
American Indian Community Housing Organization	\$161,026.07
CHUM	\$563,591.23
Safe Haven	\$338,154.74
AEOA	\$628,001.67
Bois Forte	\$ 21,136.47

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept funding from the Minnesota Department of Human services (DHS) through the Housing and Support Services Division through the cost neutral transfer in the amount up to \$1,760,218 for the period beginning with the contract execution date through June 30, 2021, and continuing each year with the amounts adjusted based on what is

awarded from DHS.

BUDGET REFERENCE: 230-232006-540283
230-232006-607200

Adopted November 3, 2020. No. 20-500

WHEREAS, The state allocated a total of \$7,700,000 to Community Health Boards and \$825,000 to tribal governments for COVID-19 prevention, management and response; and

WHEREAS, St. Louis County was allocated \$192,670 in funds based on the formula utilized by the Minnesota Department of Health; and

WHEREAS, The Minnesota Department of Health utilized the Local Public Health grant as a means to distribute this additional funding; and

WHEREAS, These funds are to be utilized for additional COVID-19 expenses between March 3, 2020, and February 1, 2021.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department (PHHS) to accept funding from the Minnesota Department of Health through the COVID-19 emergency through an increase in the Local Public Health grant from March 3, 2020, through February 1, 2021.

RESOLVED FURTHER, That the St. Louis County Board authorizes the PHHS 2020 and 2021 revenue and expense budgets to be adjusted accordingly in Fund 230, Agency 233001, Objects 530508 and 629900, to reflect the unplanned revenue and expenses.

Budget coding:

230-233001-530508-99999-23601001-9999

230-233001-629900-99999-23601001-9999

Adopted November 3, 2020. No. 20-501

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted November 3, 2020. No. 20-502

WHEREAS, The Public Works Department requested the reallocation of a vacant 1.0 FTE Engineering Technician to an Engineering Technician Senior will better meet the current and future needs of the Department; and

WHEREAS, This is a restoration of a previously existing Engineering Technician Senior Position that was downgraded in 2013 to recruit employees outside of the organization; and

WHEREAS, We currently have well qualified staff that are eligible for promotion into the Engineering Technician Senior position; and

WHEREAS, On September 29, 2020, the Human Resources Department has reviewed the proposed duties for this position and have determined that reallocation to the Engineering Technician Senior class is appropriate; and

WHEREAS, The net effect of the reallocations will result in an annual cost increase of approximately \$9,516; and

WHEREAS, County Fiscal Policies specify that any position change greater than three pay grades must go to the County Board for approval.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the

reallocation of a vacant 1.0 FTE Engineering Technician position (Civil Service Basic Unit, \$3,499/mo. at Grade B16, Step 1, position code 0870-011) to an Engineering Technician Senior position (Civil Service Basic Unit, \$4,292/mo. at Grade B22, Step 1) in the Public Works Department.

Adopted November 3, 2020. No. 20-503

WHEREAS, The City of Duluth has received the 2021 Toward Zero Deaths grant;
and

WHEREAS, The grant is intended for participation by several governmental units, including St. Louis County.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an agreement with the City of Duluth to participate in the 2021 Toward Zero Deaths Grant in the amount of \$51,507.50, to be accounted for as follows:

\$42,134.00 Fund 100, Agency 129999, Grant 12902, Year 2021

\$ 6,703.50 Fund 100, Agency 129999, Grant 12922, Year 2021

\$ 2,670.00 Fund 100, Agency 129999, Grant 12951, Year 2021.

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

Adopted November 3, 2020. No. 20-504

WHEREAS, The U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, sought applications to develop, implement, or expand comprehensive programs in response to illicit opioids, stimulants or other substances of abuse; and

WHEREAS, St. Louis County submitted an application for the Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program (COSSAP) grant in May, 2020 for up to \$900,000; and

WHEREAS, St. Louis County received notification that it has been awarded \$897,607 over the course of the three-year grant period of October 1, 2020, through October 1, 2023; and

WHEREAS, The COSSAP grant will fund a coordinator at Recovery Alliance Duluth, add a nurse at the St. Louis County Jail, and provide funds for a community healthcare worker and peer recovery support activities in the Jail and the community.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the acceptance of Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program (COSSAP) grant funds in the amount of \$897,607 for the three-year period of October 1, 2020, through October 1, 2023, to be accounted for in Fund 100, Agency 137999, Grant 13703.

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

Adopted November 3, 2020. No. 20-505

WHEREAS, Pursuant to Minnesota Session Laws 2018, Chapter 186, Section 17, St. Louis County may sell by private sale the following described state tax forfeited land:

Legal: TOWN OF GNESEN

That part of SW 1/4 of SE 1/4 of SW 1/4 of SW 1/4, lying Southeasterly of the centerline of Andler Road, described as follows: Commencing at the West quarter corner of said Section 27, as remonumented by an aluminum capped pipe in 1953; thence S 00 deg 52' 42" E,

assigned bearing, along the west line of said Section 27, a distance of 2710.78 feet to the Southwest corner of said Section 27, as remonumented by an aluminum capped pipe in 1953; thence S 89 deg 02' 06" E along the south line of Section 27, a distance of 586.62 feet to the point of beginning of said centerline; thence N 49 deg 23' 13" E, a distance of 250 feet; thence N 56 deg 05' 21" E, a distance of 50 feet; thence N 66 deg 46' 18" E, a distance of 200 feet, more or less, to the east line of said SW 1/4 of SE 1/4 of SW 1/4 of SW 1/4 and there terminating. Section 27, Township 53 North, Range 14 West

Parcel Code: 375-0020-04346

Acres: 1.40

LDKey: 124382; and

WHEREAS, This parcel of land has been classified as "non-conservation" land pursuant to Minn. Stat. § 282.01; and

WHEREAS, This parcel of land has been withdrawn from memorial forest pursuant to Minn. Stat. § 459.06, Subd. 3; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to Minnesota Power, for the value of \$1,600 plus the following fees: 3% assurance fee of \$48, deed fee of \$25, deed tax of \$1.65 and recording fee of \$46, for a total of \$1,720.65 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted November 3, 2020. No. 20-506

WHEREAS, The Commissioner of Natural Resources has the authority, duty and responsibility under Minn. Stat. § 85.015, Subd. 13, to establish, develop, maintain and operate the Arrowhead State Trail; and

WHEREAS, The State and the County are authorized under Minn. Stat. § 471.59 to enter into agreements to jointly or cooperatively exercise common powers; and

WHEREAS, The State and the County have previously determined that providing a contiguous trail corridor for the Arrowhead State Trail within St. Louis County tax forfeited property, as written on Exhibit A and shown on the attached map which is attached as Exhibit B, is of high priority; and

WHEREAS, The State shall have sole responsibility for the operations, maintenance, administration and improvement of the trail.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Land Commissioner to enter into an agreement with the Commissioner of Natural Resources, which will allow the DNR to administer and maintain the Arrowhead State Trail on state tax forfeited land, and will allow the Land and Minerals Department to use the trail for management activities.

Adopted November 3, 2020. No. 20-507

WHEREAS, The Land and Minerals Department budget includes funding for the purchase of a total of 920,920 containerized tree seedlings for delivery in spring of 2022 and 2023; and

WHEREAS, The bid offering was divided into 10 Sections with the award of bid going to the low bidder of each Section; and

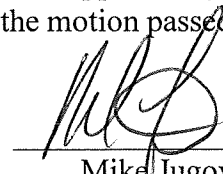
WHEREAS, Pacific Regeneration Technologies, Inc. (PRT USA Inc.), Victoria, British Columbia, Canada, submitted the low bid for Sections 1-10 of the contract in the amount of \$179,014.32; and

WHEREAS, The bids submitted are considered reasonable by the Land and Minerals Department staff.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County officials to execute a contract with PRT USA, Inc., for Sections 1-10 in the amount of \$179,014.32 for containerized tree seedlings for delivery in spring of 2022 and 2023, in accordance with the specifications of Bid No. 5639, payable from Fund 290, Agency 29001, subject to approval by the County Attorney.

Adopted November 3, 2020. No. 20-508

At 9:35 a.m., November 3, 2020, Commissioner McDonald, supported by Commissioner Musolf, moved to adjourn the meeting. A roll call vote was taken, the motion passed; seven yeas, zero nays.



Mike Jugovich, Chair of the Board
of County Commissioners

Attest:



Nancy Nilsen, County Auditor
and Ex-Officio Clerk of the Board
of County Commissioners

(Seal of the County Auditor)