

**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**  
**JANUARY, 2020**

**OFFICIAL PROCEEDINGS OF THE ANNUAL MEETING**  
**OF THE BOARD OF COMMISSIONERS**  
**OF THE COUNTY OF ST. LOUIS, MINNESOTA,**  
**HELD ON JANUARY 7, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 7<sup>th</sup> day of January 2020, at 9:33 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

The meeting was convened by St. Louis County Auditor Nancy Nilsen.

Auditor Nilsen asked for a moment of silence to recognize all those people who protect and serve this nation, followed by the pledge of allegiance.

Auditor Nilsen asked for nominations for Chair of the St. Louis County Board of Commissioners for 2020. Commissioner Jewell, supported by Commissioner Nelson, nominated Commissioner Jugovich to serve as Board Chair. Commissioner McDonald, supported by Commissioner Boyle, moved to close nominations and declare Commissioner Jugovich to be Chair for 2020 by unanimous ballot; seven yeas, zero nays.

Chair Jugovich asked for nominations for Vice-Chair of the St. Louis County Board of Commissioners for 2020. Commissioner Jewell, supported by Commissioner Boyle, nominated Commissioner Olson to serve as Vice-Chair. The motion passed; seven yeas, zero nays.

Outgoing Chair Boyle asked for a moment of silence in recognition of the one-year anniversary of the passing of former Commissioner Tom Rukavina. Chair Boyle briefly highlighted 2019 accomplishments which included \$55 million spent on road and bridge repair, approval of \$10 million bonding funds for mental health, and the hiring of a Depot director.

Chair Jugovich appointed the following as Chairs of Standing Committees of the St. Louis County Board for 2020:

- Health and Human Services – Commissioner Boyle
- Public Works and Transportation – Commissioner McDonald
- Finance and Budget – Commissioner Nelson
- Central Management and Intergovernmental Committee – Jewell
- Public Safety and Corrections – Commissioner Olson
- Environment and Natural Resources – Commissioner Musolf

Chair Jugovich announced that he was appointing a Subcommittee for Rural Mental Health and Chemical Dependency. The Subcommittee members are Commissioners McDonald, Musolf and Chair

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Jugovich.

Chair Jugovich announced that he was appointing a Subcommittee to address Joint Powers and Governance. The subcommittee members are Commissioners Boyle, McDonald and Chair Jugovich.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

At 9:51 a.m., a public hearing was conducted pursuant to Resolution No. 19-746, adopted December 17, 2019, to consider issuance of an off-sale intoxicating liquor license to Grizzly Hospitality, LLC d/b/a Trail's End Resort, Portage Township. County Attorney Mark Rubin gave the initial presentation and submitted a packet for the record that included documentation of required notices, minutes from the Liquor Licensing Committee meeting, proof of paid property taxes and required documents for the license. Commissioner Nelson asked Jeanne and David Sorensen, of Grizzly Hospitality, LLC, if they had read all liquor license requirements and if they will abide by them; the applicants responded yes. Chair Jugovich asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action, and no one came forth. At 9:55 a.m., Commissioner Nelson, supported by Commissioner Jewell, moved to close the public hearing. The motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner McDonald, moved to approve granting the off-sale intoxicating liquor license to Grizzly Hospitality, LLC d/b/a Trail's End Resort, Portage Township. The motion passed; seven yeas, zero nays. Resolution No. 20-03.

At 9:57 a.m., a public hearing was conducted pursuant to Resolution No. 19-747, adopted December 17, 2019, to consider issuance of an off-sale intoxicating liquor license to Vermilion River Tavern, LLC d/b/a Vermilion River Tavern, Portage Township. County Attorney Mark Rubin gave the initial presentation and submitted a packet for the record that included documentation of required notices, minutes from the Liquor Licensing Committee meeting, proof of paid property taxes and required documents for the license. Commissioner Nelson asked Nichole Johnson, of Vermilion River Tavern, LLC, if she had read all liquor license requirements and if she will abide by them; Ms. Johnson responded yes. Chair Jugovich asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action, and no one came forth. At 10:01 a.m., Commissioner Boyle, supported by Commissioner Jewell, moved to close the public hearing. The motion passed; seven yeas, zero nays.

Commissioner McDonald, supported by Commissioner Nelson, moved to approve granting the off-sale intoxicating liquor license to Vermilion River Tavern, LLC d/b/a Vermilion River Tavern, Portage Township. The motion passed; seven yeas, zero nays. Resolution No. 20-04.

Commissioner Olson, supported by Commissioner Musolf, moved to approve the consent agenda. The motion passed; seven yeas, zero nays.

Commissioner Olson, supported by Commissioner Jewell, moved that the St. Louis County Board hereby consents to the resettlement of refugees in St. Louis County and directs the County Administrator to submit the county's written consent allowing refugee resettlement within St. Louis County to the federal government, with a copy of the written consent to be provided to the Minnesota Department of Human Services. Patricia Fenrick, Refugee Workforce Development and Outreach Specialist for the Minnesota Department of Human Services, provided the Board with an overview of the resettlement process. Ms. Fenrick commented that all phases of resettlement are federally funded. If resettlement consent is not given prior to June 1, 2020, it is the same as "no" consent. The Board recessed at 10:29 a.m. At 10:43 a.m., the Board reconvened with all members present.

The following people addressed the Board regarding the resolution to allow resettlement of refugees in St. Louis County: Bill Dian, of Wrenshall, spoke in opposition of the resolution and expressed

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concern regarding the impacts to schools and security. Angela Campbell, of Ely, said that she opposed the resolution because the taxpayers in the county or cities have not demonstrated that they can financially support housing, clothing, healthcare and food for resettlement of refugees. Gerald Williams, of Virginia, spoke in opposition of the resolution because he felt that the county does not have the resources to support resettlement. Geoffrey Gates, of Duluth, said that he supports the passage of the resolution and would be willing to pay additional taxes to support refugee resettlement. Meg Kearns, of Duluth, spoke in favor of the resolution and said that passage was the right thing to do. Tim Jezierski, of Two Harbors, questioned how many and where people would be resettled and the cultural impact of the resettlement. Gary Werkhoven, of Duluth, encouraged the Board to research and develop a plan prior to approving the resolution. Gay Trachsel, of Duluth, urged the Board to pass the resolution and said that it is humanitarian to extend a helping hand to those who need a home. Bob Rutko, of Aurora, spoke in favor of the resolution and read an excerpt from a letter written by the late Commissioner Tom Rukavina. Christina Woods, of Duluth, said that there is not a tax burden due to the resettlement and was in favor of the resolution. Steven Lerol, of Gilbert, spoke against the resolution and expressed concerns regarding security. Wanda Lerol, of Gilbert, spoke in opposition of the resolution and said that federally funded means the program will be funded by taxpayers. Veronica Smith, of Fond du Lac, inquired if government officials will be discussing the resolution with the Fond du Lac Band and Bois Forte Band before making a decision. David Blomberg, of Duluth, urged the Board to provide written consent for the resettlement of refugees. Gary Boelhower, of Duluth, said that he was willing to make the sacrifices to allow the resettlement of refugees. Jeri Georges, of Duluth, expressed concern regarding the resources available to support resettlement and encouraged the Board to vote no. Rev. Charlotte Frantz, Interfaith Committee for Migrant Justice, said that we should welcome refugees and encouraged the Board to vote in favor of the resolution. Ricky Defoe, Pipe Carrier of the Fond du Lac Band of Anishanabe, said that in 1900 Duluth was 95% immigrants and spoke in favor of refugee resettlement. Rabbi David Steinberg, Temple Israel Duluth, said that the United States is lax in assisting refugees and said that it is a small ask to allow refugee resettlement. Rev. Kathy Nelson, Pastor, Peace United Church of Christ, said that refugees are at the lowest level in forty years and encouraged the Board to pass the resolution. Rev. David Tryggstad, of Duluth, spoke in favor of the resolution. Patrice Critchley-Menor, Director of Social Services, Diocese of Duluth, said that people of our own is everyone, not just people next door and encourage passage of the resolution. Commissioner Jewell stepped out of the meeting from 11:53 a.m. to 11:55 a.m. Sheila Packa, of Duluth, commented on the hard work of immigrant students when she was a teacher and said that she supports the resolution. The Board recessed at 11:58 a.m.

At 12:07 p.m., the Board reconvened with all members present. Discussion regarding the consent to the resettlement of refugees in St. Louis County continued. Dan Bergeland, former Director of Resettlement of Refugees for Lutheran Social Services of Minnesota, described his past experience in working with refugees and encouraged passage of the resolution. Brooks Anderson, retired pastor, co-founder of the Duluth Sister City program, commented on how the faith communities have come together and suggested that we welcome refugees to the area. Lynn Goerd, of Duluth, said that people want to speak up without fear of being murdered or prosecuted for their thoughts. Bea Larson, of Duluth, spoke in favor of the resolution. Betty Preus, of Duluth, talked about her experience hosting a teenage girl who had to flee Ethiopia due to religious beliefs. Joel Kilgour, Loaves and Fishes Community, said that the resolution was not starting a new program and encouraged the Board to pass the resolution. Gary Anderson, City of Duluth Councilor, said that the vote is a symbolic vote and he does not believe passing the resolution would impact residents in St. Louis County. Kevin Skwira-Brown, of Duluth, felt that the county would not see a large number of refugees. Dory Sjoblom, Interfaith Committee for Migrant Justice, submitted a document to the Board containing signatures in favor of the resolution. Richard Johnston, of Tower, spoke in opposition of the resolution. Orlyn Kringstad, of Tower, spoke in favor of the resolution and commented that approval of the resolution would help fill vacant jobs on the Iron Range. Joel Sipress, of Duluth, said that Duluth has not had a refugee resettle in the area in the past five years and said that the vote is bigger than politics. Lee Stuart, Duluth, encouraged people to open their arms to strangers and approve the resolution. Eileen Zeitz Hudelson commented about refugees in Argentina who were on a death list and had twenty-four hours to flee the country. Because people are in this type of position, the county should approve the

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resolution. Melisa Axelson, of Virginia, said that she opposes the resolution unless a plan is developed. Fred Schumacher, of Gheen, commented that once a person leaves their country, they cannot go back to their old life. Timothy Herstead, of Duluth, said that the government should not fund resettlement; he would rather give money to his pastor to help people. Joan Peterson, of Duluth, said that there is a role in government to help refugees. Andrea Gelb, of Cook, spoke in favor of the resolution. Kathleen McQuillan, of Cook, encouraged the Board to pass the resolution. After further discussion, Commissioner Nelson, supported by Commissioner Musolf, moved to table the resolution to the May 26, 2020 Board meeting. A roll call vote was taken and the tabling motion passed; four yeas (McDonald, Musolf, Nelson, Jugovich), three nays (Jewell, Boyle, Olson).

The Board recessed at 1:25 p.m. At 2:27 p.m., the Board reconvened with all members present.

Commissioner Nelson, supported by Commissioner McDonald, moved to approve the County Board meeting schedule for 2020. The motion passed; seven yeas, zero nays. Resolution No. 20-05.

Commissioner Boyle, supported by Commissioner Musolf, moved to approve the Committee of the Whole meeting schedule for 2020. The motion passed; seven yeas, zero nays. Resolution No. 20-06.

Resolutions for the following appointments are one-year terms, unless otherwise noted:

Commissioner Jewell, supported by Commissioner McDonald, moved to appoint Commissioners Boyle and Nelson as representatives and Commissioner Olson as alternate to Arrowhead Counties Association (ad hoc); seven yeas, zero nays. Resolution No. 20-07.

Commissioner Nelson, supported by Chair Jugovich, moved to appoint Commissioner Boyle as representative and Commissioner Olson as alternate to the Arrowhead Health Alliance; seven yeas, zero nays. Resolution No. 20-08.

Commissioner Jewell, supported by Commissioner Olson, moved to appoint Commissioners Olson, Jewell and Musolf as representatives and Commissioner McDonald as alternate to the Arrowhead Regional Corrections (ARC) Executive Board. The motion passed; seven yeas, zero nays. Resolution No. 20-09.

Commissioner Boyle, supported by Commissioner McDonald, moved to appoint Commissioners Jewell and Olson as representatives to the Arrowhead Regional Development Commission (ARDC) – for 3-year terms ending December 31, 2022; seven yeas, zero nays. Resolution No. 20-10.

Chair Jewell, supported by Commissioner Olson, moved to appoint Commissioner Musolf as representative and Commissioners Jugovich and Olson as alternates to the Arrowhead Regional Development Commission (ARDC) - Metropolitan Interstate Council (MIC); seven yeas, zero nays. Resolution No. 20-11.

Commissioner McDonald, supported by Commissioner Musolf, moved to appoint Commissioner Nelson as representative to the Arrowhead Regional Development Commission (ARDC) – Northeast Minnesota Area Transportation Partnership (NEMNATP); seven yeas, zero nays. Resolution No. 20-12.

Commissioner Nelson, supported by Commissioner Jewell, moved to appoint County Administrator Kevin Gray; Commissioners Jewell, Boyle, Olson, McDonald, Musolf, Nelson, Jugovich; Environmental Services Director, Mark St. Lawrence; and Deputy Administrator, Brian Fritsinger to the Association of Minnesota Counties (AMC); seven yeas, zero nays. Resolution No. 20-13.

Commissioner Nelson, supported by Commissioner Olson, moved to make the following appointments to the AMC District I Policy Committees:

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- Commissioner Musolf as representative to the AMC District I Policy Environmental & Natural Resources Committee;
  - Commissioner Jewell as representative to the AMC District I Policy General Government Committee;
  - Commissioners Boyle and Olson as representatives to the AMC District I Policy Health & Human Services Committee;
  - Chair Jugovich as representative to the AMC District I Policy Public Safety Committee;
- Commissioners McDonald and Nelson as representatives to the AMC District I Policy Transportation & Infrastructure Committee; seven yeas, zero nays. Resolution No. 20-14.

Chair Boyle, supported by Commissioner Jewell, moved to appoint Commissioners Nelson and McDonald as representatives to the Camp Esquagama Advisory Committee Board; seven yeas, zero nays. Resolution No. 20-15.

Chair Nelson, supported by Commissioner Jewell, moved to appoint Commissioners Olson and Boyle as representatives for a 3-year term ending December 31, 2022, to the Community Health Services Board; seven yeas, zero nays. Resolution No. 20-16.

Commissioner McDonald, supported by Commissioner Boyle, moved to appoint Commissioners Nelson and Jewell as representatives for 3-year terms ending December 31, 2022, to the Cooperative Extension Committee; seven yeas, zero nays. Resolution No. 20-17.

Commissioner Jewell, supported by Commissioner McDonald, moved to appoint Commissioners Musolf and Jewell as representatives and Commissioner Boyle as alternate to the Duluth International Airport Joint Zoning Board for 2-year terms ending December 31, 2021; seven yeas, zero nays. Resolution No. 20-18.

Commissioner Boyle, supported by Commissioner Nelson, moved to appoint Commissioners Jewell and Nelson as representatives to the Election Canvassing Board; seven yeas, zero nays. Resolution No. 20-19.

Commissioner Nelson, supported by Commissioner Boyle, moved to appoint Commissioners Nelson and McDonald as representatives and Chair Jugovich as alternate to the Executive ATV Permit Committee; seven yeas, zero nays. Resolution No. 20-20.

Commissioner Nelson, supported by Commissioner Olson, moved to appoint Commissioner Jewell to the Laurentian Resource Conservation and Development Council; seven yeas, zero nays. Resolution No. 20-21.

Commissioner Nelson, supported by Commissioner Boyle, moved to appoint Commissioner Olson as representative to the Law Library Board; seven yeas, zero nays. Resolution No. 20-22.

Commissioner Boyle, supported by Commissioner Jewell, moved to appoint Commissioner Nelson and Chair Jugovich as representatives to the Liquor Licensing Committee; seven yeas, zero nays. Resolution No. 20-23.

Commissioner Nelson, supported by Commissioner McDonald, moved to appoint Commissioner Jewell and Chair Jugovich as representatives and Commissioner McDonald as alternate to the Minnesota Inter-County Association (MICA); seven yeas, zero nays. Resolution No. 20-24.

Commissioner Boyle, supported by Commissioner Olson, moved to appoint Commissioners Jewell and McDonald as representatives and Commissioners Olson and Jugovich as alternates to the 9-1-1 Emergency System User Board; seven yeas, zero nays. Resolution No. 20-25.

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Commissioner Jewell, supported by Commissioner Olson, moved to appoint Commissioner McDonald as representative and Commissioner Nelson as alternate to the Northeast Minnesota Office of Job Training, Local Elected Officials Board; seven yeas, zero nays. Resolution No. 20-26.

Commissioner Boyle, supported by Commissioner Olson, moved to appoint Commissioner McDonald as representative and Commissioner Nelson as alternate to the Northeast Emergency Communications Board; seven yeas, zero nays. Resolution No. 20-27.

Commissioner Nelson, supported by Commissioner Olson, moved to appoint Commissioners McDonald, Musolf and Chair Jugovich as representatives and Commissioner Jewell as alternate to the Northern Counties Land Use Coordinating Board; seven yeas, zero nays. Resolution No. 20-28.

Commissioner McDonald, supported by Commissioner Boyle, moved to appoint Commissioner Nelson as representative and Chair Jugovich as alternate to the Planning Commission; seven yeas, zero nays. Resolution No. 20-29.

Commissioner Nelson, supported by Commissioner Jewell, moved to appoint Commissioner Olson and Chair Jugovich as representatives and Commissioner Boyle as alternate to the Public Health and Human Services (PHHS) Advisory Committee; seven yeas, zero nays. Resolution No. 20-30.

Commissioner Boyle, supported by Commissioner Jewell, moved to appoint Commissioner Olson as representative and Chair Jugovich as alternate to the St. Louis County Historical Society Board of Governors; seven yeas, zero nays. Resolution No. 20-31.

Commissioner Olson, supported by Commissioner Jewell, moved to appoint Commissioners Nelson, Boyle, and Chair Jugovich as representatives and Commissioners McDonald and Jewell as alternates to the St. Louis/Lake Counties Regional Railroad Authority; seven yeas, zero nays. Resolution No. 20-32.

The following Board and contract files were created from documents received by this Board:

County Board Communications for 2019.—61197

Mine Inspector submitting reports of inspections, accidents and to fence mine property during CY 2020.—61198

Workers' compensation reports submitted during CY 2020.—61199

Kevin Gray, County Administrator, submitting Board Letter No. 19-556, Written Consent to Resettlement of Refugees in St. Louis County.—61200

Committee of the Whole minutes for CY 2020.—61201

Purchase of Service Agreement, Contract No. 16804, between St. Louis County and Human Development Center, Duluth, MN, for Assertive Community Treatment (ACT) Services during the period January 1, 2020, to December 31, 2020.—20-01

Service Contract between the County of St. Louis and Gausman & Moore Associates, Inc., Duluth, MN, for Chiller Load Study for the Duluth Courthouse and Duluth GSC facilities.—20-02

Purchase of Service Agreement, Contract No. 16794, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period November 1, 2019, to December 31, 2019.—20-03

Purchase of Service Agreement, Contract No. 16795, between St. Louis County and Brady Stahl,

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Chisholm, MN, for Chore Services during the period November 1, 2019, to December 31, 2019.—20-04

Purchase of Service Agreement, Contract No. 16796, between St. Louis County and Lutheran Social Services (LSS), St. Paul, MN, for Urgent Client Needs services during the period November 1, 2019, to December 31, 2020.—20-05

Purchase of Service Agreement, Contract No. 16797, between St. Louis County and Brady Stahl, Chisholm, MN, for Chore Services during the period November 1, 2019, to June 30, 2020.—20-06

Purchase of Service Agreement, Contract No. 16800, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-07

Purchase of Service Agreement, Contract No. 16801, between St. Louis County and Lowell Erickson, Babbitt, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-08

Purchase of Service Agreement, Contract No. 16802, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period November 20, 2019, to June 30, 2020.—20-09

Purchase of Service Agreement, Contract No. 16803, between St. Louis County and Arrowhead Center, Inc., Virginia, MN, for Assertive Community Treatment (ACT) Services during the period January 1, 2020, to December 31, 2020.—20-10

Purchase of Service Agreement, Contract No. 16808, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period October 1, 2019, to November 30, 2019.—20-11

Purchase of Service Agreement, Contract No. 16809, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period November 1, 2019, to November 1, 2019.—20-12

Purchase of Service Agreement, Contract No. 16812, between St. Louis County and Jeff Melhorn, Hibbing, MN, for Chore Services during the period November 1, 2019, to June 30, 2020.—20-13

Purchase of Service Agreement, Contract No. 16813, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-14

Purchase of Service Agreement, Contract No. 16816, between St. Louis County and Brady Stahl, Chisholm, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-15

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 63778, between St. Louis County and Garden House Estates, Ltd., Duluth, MN.—20-16

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 63786, between St. Louis County and Rising Sun Vista, Hibbing, MN.—20-17

Minnesota Department of Health Statewide Health Improvement Partnership Grant Project Agreement, SLC Contract No. 90263, between the Carlton-Cook-St. Louis Community Health Board and St. Louis County Public Health and Human Services, for the period November 1, 2019 – October 31, 2020.—20-18

State Department of Human Services County Grant Contract No. 167708 between the State of Minnesota, Department of Human Services, Housing and Support Services Division, and the County of St. Louis, for the Long-Term Homelessness Supportive Services Fund Program in the amount of

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\$1,708,926 for the period January 1, 2020, through December 31, 2021.—20-19

Minnesota Department of Health Grant Award Amendment to the Community-Based Suicide Prevention Grant “Thrive Range” in the amount of \$100,000 annually for the period July 1, 2019, through June 30, 2023.—20-20

State of Minnesota Department of Human Services County Grant Contract No. 168406 between the State of Minnesota, Department of Human Services Behavioral Health Division and the County of St. Louis, for Children’s Mental Health Screenings in the amount of \$203,404 for the period January 1, 2020, through December 31, 2020.—20-21

Addendum to Purchase Agreement, Contract No. 16702A, between the St. Louis County Board of Commissioners and Arrowhead Economic Opportunity Agency, for Family Homeless Prevention and Assistance (FHPAP), to accept additional funding in the amount of \$215,045 for the 2019-2021 biennium.—20-22

Addendum to Purchase Agreement, Contract No. 16703A, between the St. Louis County Board of Commissioners and Arrowhead Economic Opportunity Agency, for Family Homeless Prevention and Assistance (FHPAP), to add reference to the Board Resolutions authorizing acceptance of and contracting with additional FHPAP funding.—20-23

Addendum to Purchase Agreement, Contract No. 16705A, between the St. Louis County Board of Commissioners and Life House, Inc., for Family Homeless Prevention and Assistance (FHPAP), to add reference to the Board Resolutions authorizing acceptance of and contracting with additional FHPAP funding.—20-24

Addendum to Purchase Agreement, Contract No. 16706A, between the St. Louis County Board of Commissioners and Churches United in Ministry, for Family Homeless Prevention and Assistance (FHPAP), to add reference to the Board Resolutions authorizing acceptance of and contracting with additional FHPAP funding.—20-25

Purchase of Service Agreement, Contract No. 16784, between St. Louis County and Center for Alcohol and Drug Treatment, Inc., Duluth, MN, for Detoxification and Hold Services during the period January 1, 2020, to December 31, 2020.—20-26

Addendum to Purchase Agreement, Contract No. 16585A, between the St. Louis County Board of Commissioners and Churches United in Ministry, for Warming Center Services, extending the contract through December 31, 2020, to increase the contract maximum, and to update the Emergency Warming Center Year Two Operating Manual.—20-27

Service Contract No. 5567 between the County of St. Louis and Kangas Excavating, Inc., Ely, MN, for the Hibbing Transfer Station Operation and Haulage Services during the period January 1, 2020, to December 31, 2023, inclusive.—20-28

Service Contract No. 5571 between the County of St. Louis and G-Men Environmental Services, Inc., Ely, MN, for recyclable materials haulage, processing, marketing and facility operations during the period December 1, 2019, to December 31, 2020.—20-29

Cooperative Agreement between the County of St. Louis and the City of Hibbing for the 2020 South Town Line Road Rehabilitation Project (CP 0000-505304).—20-30

Minnesota Department of Natural Resources Miscellaneous Lease No. LMIS000475, Field Unit Region 2 – Tower Forestry (Area 245), between the Commissioner of Natural Resources (Landlord) and St. Louis County (Tenant) for a road maintenance facility (building and storage area) adjacent to the Linden Grove Public Works facility, for the term January 1, 2018, through December 31, 2022.—



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State of Minnesota Grant Contract between its Commissioner of Natural Resources and the St. Louis County Sheriff's Office for the Snowmobile Safety Enforcement Safety Grant in the amount of \$19,220 for the period July 1, 2019, to June 30, 2021.—20-32

Addendum to Purchase Agreement, Contract No. 15702A, between the St. Louis County Board of Commissioners and Arrowhead Economic Opportunity Agency, Virginia, MN, for Family Homeless Prevention and Assistance (FHPAP) services, accepting additional funding.—20-33

Addendum to Purchase Agreement, Contract No. 15703A, between the St. Louis County Board of Commissioners and Arrowhead Economic Opportunity Agency, Virginia, MN, for Family Homeless Prevention and Assistance (FHPAP) services, accepting additional funding.—20-34

Purchase of Service Agreement, Contract No. 16761, between St. Louis County and Fond du Lac Band of Lake Superior Chippewa, Cloquet, MN, for Court ordered Specialized CHIPS (Children in Need of Protections or Services) Psychological Evaluations during the period August 19, 2019, to December 31, 2020.—20-35

Purchase of Service Agreement, Contract No. 16811, between St. Louis County and Arrowhead Economic Opportunity Agency (AEOA), Virginia, MN, for the Good Food Guidelines Project services during the period June 3, 2019, to November 30, 2020.—20-36

Purchase of Service Agreement, Contract No. 15828, between St. Louis County and Northern Waters Clinic, PLLC, Hermantown, MN, for Assertive Community Treatment (ACT) Services during the period January 1, 2020, to June 30, 2020.—20-37

Agreement for Professional Services between the County of St. Louis and MSA Professional Services, Inc., Baraboo, WI, to perform a contaminated soil investigation on Rice Lake Road (CP 0004-342005, SAP 069-604-078).—20-38

Agreement for Professional Services between the County of St. Louis and MSA Professional Services, Inc., Baraboo, WI, to perform a contaminated soil investigation on Woodland Avenue (CP 0009-275996, SAP 069-609-043).—20-39

Amendment No. 3, Lease Agreement No. 2015-009786, Homestead Apartments Building Office Lease, between the Cook Housing and Redevelopment Authority (Lessor) and St. Louis County (Lessee), extending the term of the lease beginning May 1, 2018, and terminating December 31, 2019.—20-40

Fire Protection Services Agreement between the County of St. Louis and Pequaywan Lake Volunteer Fire Department, Inc., for services in Unorganized Township 54-13 during the period January 1, 2020, through December 31, 2020.—20-41

Fire Protection and First Responder Services Agreement between the County of St. Louis and Ellsburg Volunteer Fire Department, Inc., for services in Unorganized Township 55-15 identified as Sections 22 through 28 and Section 31 through 36, for a total of 13 sections, during the period January 1, 2020, through December 31, 2020.—20-42

Service Contract No. 5565B between the County of St. Louis and Bill L. Thompson Law Office, Duluth, MN, to provide parent representation for Children in Need of Protection (CHIPS), Termination of Parental Rights (TPR), transfer of legal and physical custody, permanent custody to the agency, temporary legal custody to the agency and Long Term Foster Care (LTFC) placement during the period January 1, 2020, to December 31, 2021.—20-43

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Service Contract No. 5565C between the County of St. Louis and Port Wright Law Office, Cloquet, MN, to provide parent representation for Children in Need of Protection (CHIPS), Termination of Parental Rights (TPR), transfer of legal and physical custody, permanent custody to the agency, temporary legal custody to the agency and Long Term Foster Care (LTFC) placement during the period January 1, 2020, to December 31, 2021.—20-44

Service Contract No. 5565D between the County of St. Louis and Benjamin Jeffrey Grams dba The Law Office of Benjamin Grams, PLLC, Duluth, MN, to provide parent representation for Children in Need of Protection (CHIPS), Termination of Parental Rights (TPR), transfer of legal and physical custody, permanent custody to the agency, temporary legal custody to the agency and Long Term Foster Care (LTFC) placement during the period January 1, 2020, to December 31, 2021.—20-45

Service Contract No. 5565E between the County of St. Louis and Matthew Miller, Attorney at Law, Cloquet, MN, to provide parent representation for Children in Need of Protection (CHIPS), Termination of Parental Rights (TPR), transfer of legal and physical custody, permanent custody to the agency, temporary legal custody to the agency and Long Term Foster Care (LTFC) placement during the period January 1, 2020, to December 31, 2021.—20-46

Service Contract No. 5565F between the County of St. Louis and Rachel Caplan, Cook, MN, to provide parent representation for Children in Need of Protection (CHIPS), Termination of Parental Rights (TPR), transfer of legal and physical custody, permanent custody to the agency, temporary legal custody to the agency and Long Term Foster Care (LTFC) placement during the period January 1, 2020, to December 31, 2021.—20-47

Purchase of Service Agreement, Contract No. 16810, between St. Louis County and Center for Alcohol and Drug Treatment, Inc., Duluth, MN, for Assertive Community Treatment (ACT) Services during the period January 1, 2020, to December 31, 2020.—20-48

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Community Settings, Contract No. 53792, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—20-49

St. Louis County Public Health & Human Services Department Agreement No. 90264 between St. Louis County and Lynn Goerdt for consultation services to facilitate the establishment of a Local Mental Health Advisory Council in St. Louis County during the period January 1, 2020, to December 31, 2020.—20-50

Letter of Intent between St. Louis County and St. Mary's Duluth Clinic Health System d/b/a Essentia Health East, Duluth, MN, to provide examinations of victims of criminal sexual conduct during the term beginning with the effective date through December 31, 2022.—20-51

Agreement for Services between the County of St. Louis and EOR, Inc., Oakdale, MN, for hydrological analysis/review for additional ditch abandonment on an as needed basis.—20-52

Upon motion by Commissioner Olson, supported by Commissioner Musolf, resolutions numbered 20-01 and 20-02, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER OLSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of December 17, 2019, are hereby approved.

Adopted January 7, 2020. No. 20-01

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated December 20, 2019, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Adopted January 7, 2020. No. 20-02

**BY COMMISSIONER NELSON:**

WHEREAS, Grizzly Hospitality, LLC d/b/a Trail's End Resort, Portage Township, St. Louis County, Minnesota, has applied for an off-sale intoxicating liquor license; and

WHEREAS, Minn. Stat. § 340A.405, Subdivision 2(d), requires that a public hearing be held prior to the issuance of an off-sale intoxicating liquor license; and

WHEREAS, A public hearing was held on January 7, 2020, at 9:40 a.m., in the St. Louis County Courthouse, Duluth, Minnesota, for the purpose of considering the granting of the off-sale intoxicating liquor license; and

WHEREAS, With regard to the application for said license, Trail's End Resort has complied in all respects with the requirements of Minnesota Law and St. Louis County Ordinance No. 28; and

WHEREAS, The Liquor Licensing Committee of the St. Louis County Board of Commissioners has considered the nature of the business to be conducted and the propriety of the location and has recommended approval of the application;

THEREFORE, BE IT RESOLVED, That an Off-Sale Intoxicating Liquor License shall be issued to Grizzly Hospitality, LLC d/b/a Trail's End Resort, Portage Township, located in Area 3, and in accordance with the St. Louis County Fee Schedule the annual fee is \$150.00;

RESOLVED FURTHER, That said liquor license shall be effective through June 30, 2020;

RESOLVED FURTHER, That said license is approved contingent upon payment of real estate taxes when due;

RESOLVED FURTHER, That if the named license holder sells the licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of license fee to the license holder.

Unanimously adopted January 7, 2020. No. 20-03

**BY COMMISSIONER McDONALD:**

WHEREAS, Vermilion River Tavern, LLC d/b/a Vermilion River Tavern, Portage Township, St. Louis County, Minnesota, has applied for an off-sale intoxicating liquor license; and

WHEREAS, Minn. Stat. § 340A.405, Subdivision 2(d), requires that a public hearing be held prior to the issuance of an off-sale intoxicating liquor license; and

WHEREAS, A public hearing was held on January 7, 2020, at 9:45 a.m., in the St. Louis County Courthouse, Duluth, Minnesota, for the purpose of considering the granting of the off-sale intoxicating liquor license; and

WHEREAS, With regard to the application for said license, Vermilion River Tavern has complied in all respects with the requirements of Minnesota Law and St. Louis County Ordinance No. 28; and

WHEREAS, The Liquor Licensing Committee of the St. Louis County Board of Commissioners has considered the nature of the business to be conducted and the propriety of the location and has recommended approval of the application;

THEREFORE, BE IT RESOLVED, That an Off-Sale Intoxicating Liquor License shall be issued to Vermilion River Tavern, LLC d/b/a Vermilion River Tavern, Portage Township, located in Area 3, and in accordance with the St. Louis County Fee Schedule the annual fee is \$150.00;

RESOLVED FURTHER, That said liquor license shall be effective through June 30, 2020;

RESOLVED FURTHER, That said license is approved contingent upon payment of real estate taxes when due;

RESOLVED FURTHER, That if the named license holder sells the licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of license fee to the license holder.

Unanimously adopted January 7, 2020. No. 20-04

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board of Commissioners will meet in 2020 commencing at 9:30 a.m. on Tuesdays according to the following schedule:

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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<b>BOARD MEETING DATE</b>	<b>MEETING LOCATION</b>
January 7	Courthouse-Duluth
January 14	Midway Town Hall, 3230 Midway Road, Duluth
January 28	Gilbert City Hall, 16 S. Broadway, Gilbert
February 11	Courthouse-Duluth
February 25	Hibbing City Hall, 401 E. 21 <sup>st</sup> Street, Hibbing
March 10	Courthouse-Duluth
March 24	Morse Town Hall, 911 S. Central Avenue, Ely
April 14	Courthouse-Duluth
April 28	Eveleth City Auditorium, 421 Jackson Street, Eveleth
May 5	Courthouse-Duluth
May 12	Rice Lake City Hall, 4107 W. Beyer Road, Duluth
May 26	Buhl Senior Center, 302 Frantz Street, Buhl
June 2	Courthouse-Duluth
June 9	Courthouse-Duluth
June 23	Voyagaire Lodge, 7576 Gold Coast Road, Crane Lake
July 7	Courthouse-Duluth
July 14	Brevator Town Hall, 7246 Morris Thomas Road W., Cloquet
July 28	GSC-Virginia, 201 S. 3 <sup>rd</sup> Avenue West, Virginia
August 4	Courthouse-Duluth
August 11	Hibbing City Hall, 401 E. 21 <sup>st</sup> Street, Hibbing
September 1	Courthouse-Duluth
September 8	Courthouse-Duluth
September 22	Aurora City Hall, 16 W. 2 <sup>nd</sup> Avenue North, Aurora
October 6	Courthouse-Duluth
October 13	Solway Town Hall, 4029 Munger Shaw Road, Cloquet
October 27	Mt. Iron City Hall, 8586 Enterprise Drive South, Mt. Iron
November 3	Courthouse-Duluth
November 10	Courthouse-Duluth
November 24	Meadowlands Community Center, 7758 Western Avenue, Meadowlands
December 1	Courthouse-Duluth
December 15	Ault Town Hall, 1839 Brimson Road, Brimson

**AMC Legislative Conference**  
**NACo Legislative Conference**  
**Duluth & SLC at the Capitol**  
**NACo Annual Conference**  
**AMC Annual Conference**

**Feb. 26-27, 2020, St. Paul, MN**  
**Feb. 29-March 4, 2020, Washington, DC**  
**March 18-19, 2020, St. Paul, MN**  
**July 17-20, 2020, Orlando, FL**  
**December 7-9, 2020, Minneapolis, MN**

Unanimously adopted January 7, 2020. No. 20-05

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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**BY COMMISSIONER BOYLE:**

WHEREAS, The following are the Standing Committees of the St. Louis County Board with Chairs as appointed by the Chair of the County Board:

Health and Human Services Committee Chair – Commissioner Boyle

Public Works and Transportation Committee Chair – Commissioner McDonald

Finance and Budget Committee Chair – Commissioner Nelson

Central Management and Intergovernmental Committee Chair – Commissioner Jewell

Public Safety and Corrections Committee Chair – Commissioner Olson

Environment and Natural Resources Committee Chair – Commissioner Musolf

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners will meet in 2020 as a Committee of the Whole immediately following the County Board meetings on Tuesdays according to the following schedule:

<b>BOARD MEETING DATE</b>	<b>MEETING LOCATION</b>
January 7	Courthouse-Duluth
January 14	Midway Town Hall, 3230 Midway Road, Duluth
January 28	Gilbert City Hall, 16 S. Broadway, Gilbert
February 11	Courthouse-Duluth
February 25	Hibbing City Hall, 401 E. 21 <sup>st</sup> Street, Hibbing
March 10	Courthouse-Duluth
March 24	Morse Town Hall, 911 S. Central Avenue, Ely
April 14	Courthouse-Duluth
April 28	Eveleth City Auditorium, 421 Jackson Street, Eveleth
May 5	Courthouse-Duluth
May 12	Rice Lake City Hall, 4107 W. Beyer Road, Duluth
May 26	Buhl Senior Center, 302 Frantz Street, Buhl
June 2	Courthouse-Duluth
June 9	Courthouse-Duluth
June 23	Voyagaire Lodge, 7576 Gold Coast Road, Crane Lake
July 7	Courthouse-Duluth
July 14	Brevator Town Hall, 7246 Morris Thomas Road W., Cloquet
July 28	GSC-Virginia, 201 S. 3 <sup>rd</sup> Avenue West, Virginia
August 4	Courthouse-Duluth
August 11	Hibbing City Hall, 401 E. 21 <sup>st</sup> Street, Hibbing
September 1	Courthouse-Duluth
September 8	Courthouse-Duluth
September 22	Aurora City Hall, 16 W. 2 <sup>nd</sup> Avenue North, Aurora
October 6	Courthouse-Duluth
October 13	Solway Town Hall, 4029 Munger Shaw Road, Cloquet
October 27	Mt. Iron City Hall, 8586 Enterprise Drive South, Mt. Iron
November 3	Courthouse-Duluth
November 10	Courthouse-Duluth

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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November 24	Meadowlands Community Center, 7758 Western Avenue, Meadowlands
December 1	Courthouse-Duluth
December 15	Ault Town Hall, 1839 Brimson Road, Brimson

**AMC Legislative Conference**  
**NACo Legislative Conference**  
**Duluth & SLC at the Capitol**  
**NACo Annual Conference**  
**AMC Annual Conference**

**Feb. 26-27, 2020, St. Paul, MN**  
**Feb. 29-March 4, 2020, Washington, DC**  
**March 18-19, 2020, St. Paul, MN**  
**July 17-20, 2020, Orlando, FL**  
**December 7-9, 2020, Minneapolis, MN**

Unanimously adopted January 7, 2020. No. 20-06

**BY COMMISSIONER JEWELL:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Arrowhead Counties Association** (ad hoc) for one-year terms expiring on December 31, 2020:

Commissioner Boyle, Representative  
Commissioner Nelson, Representative  
Commissioner Olson, Alternate

Unanimously adopted January 7, 2020. No. 20-07

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Arrowhead Health Alliance** for one-year terms expiring December 31, 2020:

Commissioner Boyle, Representative  
Commissioner Olson, Alternate

Unanimously adopted January 7, 2020. No. 20-08

**BY COMMISSIONER JEWELL:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Arrowhead Regional Corrections Executive Board** for one-year terms expiring December 31, 2020:

Commissioner Olson, Representative  
Commissioner Jewell, Representative  
Commissioner Musolf, Representative  
Commissioner McDonald, Alternate

Unanimously adopted January 7, 2020. No. 20-09

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Arrowhead Regional Development Commission (ARDC)** for three-year terms expiring December 31, 2022:

Commissioner Jewell, Representative  
Commissioner Olson, Representative

Unanimously adopted January 7, 2020. No. 20-10

**BY COMMISSIONER JEWELL:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Arrowhead Regional Development Commission (ARDC) - Metropolitan Interstate Council** for one-year terms expiring December 31, 2020:

Commissioner Musolf, Representative  
Commissioner Jugovich, Alternate  
Commissioner Olson, Alternate

Unanimously adopted January 7, 2020. No. 20-11

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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**BY COMMISSIONER McDONALD:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representative to the **Arrowhead Regional Development Commission (ARDC) – Northeast Minnesota Area Transportation Partnership** for a one-year term expiring December 31, 2020:

Commissioner Nelson, Representative

Unanimously adopted January 7, 2020. No. 20-12

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Association of Minnesota Counties (AMC)** for one-year terms expiring December 31, 2020:

Kevin Gray, County Administrator

Commissioner Jewell

Commissioner Boyle

Commissioner Olson

Commissioner McDonald

Commissioner Musolf

Commissioner Nelson

Commissioner Jugovich

Mark St. Lawrence, St. Louis County Environmental Services Director

Brian Fritsinger, Deputy Administrator

Unanimously adopted January 7, 2020. No. 20-13

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the following **AMC District 1 Policy Committees** for one-year terms expiring December 31, 2020:

**Environment & Natural Resources:**

Commissioner Musolf, Representative

**General Government:**

Commissioner Jewell, Representative

**Health & Human Services:**

Commissioner Boyle, Representative

Commissioner Olson, Representative

**Public Safety:**

Commissioner Jugovich, Representative

**Transportation & Infrastructure:**

Commissioner McDonald, Representative

Commissioner Nelson, Representative

Unanimously adopted January 7, 2020. No. 20-14

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Camp Esquagama Advisory Committee Board** for one-year terms expiring December 31, 2020:

Commissioner Nelson, Representative

Commissioner McDonald, Representative

Unanimously adopted January 7, 2020. No. 20-15

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Community Health Services Board** for three-year terms expiring December 31, 2022:

Commissioner Olson, Representative

Commissioner Boyle, Representative

Unanimously adopted January 7, 2020. No. 20-16

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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**BY COMMISSIONER McDONALD:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Cooperative Extension Committee** for three-year terms expiring December 31, 2022:

Commissioner Nelson, Representative

Commissioner Jewell, Representative

Unanimously adopted January 7, 2020. No. 20-17

**BY COMMISSIONER JEWELL:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Duluth International Airport Joint Zoning Board** for two-year terms expiring December 31, 2021:

Commissioner Musolf, Representative

Commissioner Jewell, Representative

Commissioner Boyle, Alternate

Unanimously adopted January 7, 2020. No. 20-18

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Election Canvassing Board** for one-year terms expiring December 31, 2020:

Commissioner Jewell, Representative

Commissioner Nelson, Representative

Unanimously adopted January 7, 2020. No. 20-19

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Executive ATV Permit Committee** for one-year terms expiring December 31, 2020:

Commissioner Nelson, Representative

Commissioner McDonald, Representative

Commissioner Jugovich, Alternate

Unanimously adopted January 7, 2020. No. 20-20

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representative to the **Laurentian Resource Conservation and Development Council** for a one-year term expiring December 31, 2020:

Commissioner Jewell, Representative

Unanimously adopted January 7, 2020. No. 20-21

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representative to the **Law Library Board** for a one-year term expiring December 31, 2020:

Commissioner Olson, Representative

Unanimously adopted January 7, 2020. No. 20-22

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Liquor Licensing Committee** for one-year terms expiring December 31, 2020:

Commissioner Jugovich, Representative

Commissioner Nelson, Representative

Unanimously adopted January 7, 2020. No. 20-23

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Minnesota Inter-County Association (MICA)** for one-year terms expiring December 31, 2020:



**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Commissioner Jugovich, Representative  
Commissioner Jewell, Representative  
Commissioner McDonald, Alternate  
Unanimously adopted January 7, 2020. No. 20-24

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **9-1-1 Emergency System User Board** for one-year terms expiring December 31, 2020:

Commissioner Jewell, Representative  
Commissioner McDonald, Representative  
Commissioner Olson, Alternate  
Commissioner Jugovich, Alternate

Unanimously adopted January 7, 2020. No. 20-25

**BY COMMISSIONER JEWELL:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Northeast Minnesota Office of Job Training, Local Elected Officials Board** for one-year terms ending December 31, 2020:

Commissioner McDonald, Representative  
Commissioner Nelson, Alternate

Unanimously adopted January 7, 2020. No. 20-26

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Northeast Emergency Communications Board** for one-year terms expiring December 31, 2020:

Commissioner McDonald, Representative  
Commissioner Nelson, Alternate

Unanimously adopted January 7, 2020. No. 20-27

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Northern Counties Land Use Coordinating Board** for one-year terms expiring December 31, 2020:

Commissioner Jugovich, Representative  
Commissioner McDonald, Representative  
Commissioner Musolf, Representative  
Commissioner Jewell, Alternate

Unanimously adopted January 7, 2020. No. 20-28

**BY COMMISSIONER McDONALD:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Planning Commission** for one-year terms expiring December 31, 2020:

Commissioner Nelson, Representative  
Commissioner Jugovich, Alternate

Unanimously adopted January 7, 2020. No. 20-29

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Public Health and Human Services Advisory Committee** for one-year terms expiring December 31, 2020:

Commissioner Jugovich, Representative  
Commissioner Olson, Representative  
Commissioner Boyle, Chair of the Health & Human Services Committee, Alternate

Unanimously adopted January 7, 2020. No. 20-30

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **St. Louis County Historical Society Board of Governors** for one-year terms expiring December 31, 2020:

Commissioner Olson, Representative

Commissioner Jugovich, Alternate

Unanimously adopted January 7, 2020. No. 20-31

**BY COMMISSIONER OLSON:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **St. Louis/Lake Counties Regional Railroad Authority** for one-year terms expiring December 31, 2020:

Commissioner Nelson, Representative

Commissioner Boyle, Representative

Commissioner Jugovich, Representative

Commissioner McDonald, Alternate

Commissioner Jewell, Alternate

Unanimously adopted January 7, 2020. No. 20-32

At 3:08 p.m., January 7, 2020, Commissioner Olson, supported by Commissioner Nelson, moved to adjourn the meeting. The motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON JANUARY 14, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 14<sup>th</sup> day of January 2020, at 9:33 a.m., at the Midway Town Hall, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Paul McDonald, Keith Musolf, Keith Nelson, and Chair Mike Jugovich - 7. Absent: None - 0.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Township Supervisors Margaret Taylor and Jim Aird welcomed the Board to the Township of Midway.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Beth McCuskey, of the Duluth Central Labor Body, commented on negotiations between St. Louis County and the Teamsters Union and said that she hoped a timely agreement could be reached. Ms. McCuskey provided the Board a resolution that was passed by the Duluth Central Labor Body in support of refugee resettlement in St. Louis County and commented that the labor body was disappointed that the St. Louis County Board tabled the refugee resettlement resolution at the January 7, 2020 Board meeting.

Commissioner Nelson, supported by Commissioner McDonald, moved to approve the consent agenda. The motion passed; seven yeas, zero nays.

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 20-04, St. Louis County ADA Transition Plan.—61202

Highway Department Bid Awards, Contracts, Quotes & Grants submitted during CY 2020.—61203

County Auditor submitting applications for Permits Authorizing the Consumption and Display of Intoxicating Liquor (set-ups) approved during CY 2020.—61204

Job Classifications & Allocations approved during CY 2020.—61205

Kevin Gray, County Administrator, and Patty Swedberg, County Extension Administrator, submitting Board Letter No. 20-11, Reappointment to the Cooperative Extension Committee.—61206

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 20-06, Application and Acceptance of the 2020 DWI Officer Grant.—61207

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 20-07, Memorandum of Understanding with the City of Duluth for the 2019 Justice Assistance Grant.—61208

Kevin Gray, County Administrator, and Darren Jablonsky, Planning and Economic Development Interim Director, submitting Board Letter No. 20-08, Establish Public Hearing to Consider Adoption of Proposed Short Term Rental Zoning Ordinance 62 Amendment.—61209

Timber sales approved during CY 2020.—61210

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Agreement between the Township of Midway and the County of St. Louis for the 2020 South Scrub Seal project (CP 0000-455599 SLC and CP 0000-509480 Midway Township).—20-53

St. Louis County On-Line Software Subscriber Agreement between the County of St. Louis and Knight Barry Title United, LLC, Racine, WI.—20-54

St. Louis County On-Line Software Subscriber Agreement between the County of St. Louis and Dahlberg Law Office, PA, Duluth, MN.—20-55

Addendum to Purchase Agreement, Contract No. 16705A, between the St. Louis County Board of Commissioners and Life House, Inc., Duluth, MN, adding a reference to the authorization of the acceptance of and contracting with additional Family Homeless Prevention and Assistance (FHPAP) funding.—20-56

Addendum to Purchase Agreement, Contract No. 16727A, between the St. Louis County Board of Commissioners and Legal Aid Services of Northeastern Minnesota – Duluth Offices, Duluth, MN, adding a reference to the authorization of the acceptance of and contracting with additional Family Homeless Prevention and Assistance (FHPAP) funding.—20-57

Addendum to Purchase Agreement, Contract No. 16728A, between the St. Louis County Board of Commissioners and Legal Aid Services of Northeastern Minnesota – Range Offices, Duluth, MN, adding a reference to the authorization of the acceptance of and contracting with additional Family Homeless Prevention and Assistance (FHPAP) funding.—20-58

Purchase of Service Agreement, Contract No. 16760, between St. Louis County and Medical Transportation Management, Inc., St. Louis, MO, for Access Transportation Services during the period January 1, 2020, to December 31, 2020.—20-59

Purchase of Service Agreement, Contract No. 16854, between St. Louis County and Human Development Center (HDC), Duluth, MN, for Statewide Minnesota Family Investment Program (MFIP) Employment Services and Diversionary Work Program Services (DWP) during the period January 1, 2020, to December 31, 2020.—20-60

Purchase of Service Agreement, Contract No. 16857, between St. Louis County and Arrowhead Economic Opportunity Agency (AEOA), Virginia, MN, for Statewide Minnesota Family Investment Program (MFIP) Employment Services and Diversionary Work Program Services (DWP) during the period January 1, 2020, to December 31, 2020.—20-61

Purchase of Service Agreement, Contract No. 16861, between St. Louis County and Northwood Children's Home Society d/b/a Northwood Children's Services, Duluth, MN, for Children's Residential Services during the period January 1, 2020, to December 31, 2020.—20-62

Purchase of Service Agreement, Contract No. 16862, between St. Louis County and The Hills Youth and Family Services d/b/a Woodland Hills and Cambia Hills, Duluth, MN, for Children's Residential and Mental Health Services during the period January 1, 2020, to December 31, 2020.—20-63

Purchase of Service Agreement, Contract No. 16863, between St. Louis County and Lutheran Social Service of Minnesota, St. Paul, MN, for youth behavioral, emotional, chemical and mental health needs as Bethany Crisis Shelter, Family Resource Center, Bethany Crisis Nursery and Bethany Foster Care Programs during the period January 1, 2020, to December 31, 2020.—20-64

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Purchase of Service Agreement, Contract No. 16873, between St. Louis County and Lutheran Social Services of Minnesota, St. Paul, MN, for Child Protective Services and Court-Ordered Supervised Visitation and Related Services as LSS Family Resource Center in Virginia and LSS Bethany in Duluth, during the period January 1, 2020, to December 31, 2020.—20-65

Purchase of Service Agreement, Contract No. 16874, between St. Louis County and Lincoln Park Children & Families Collaborative (LPCFC), Duluth, MN, for Child Protective Services and Court-Ordered Supervised Visitation and Related Services during the period January 1, 2020, to December 31, 2020.—20-66

Amendment No. 2 to the Child and Teen Checkup (C&TC) Administrative Outreach Services Contract CFDA #93.778 between the Carlton-Cook-Lake-St. Louis Community Health Board and St. Louis County Public Health and Human Services for the period January 1, 2018 – December 31, 2020.—20-67

Service Contract No. 5580A between the County of St. Louis and Legal Aid of NE Minnesota, Duluth, MN, to purchase services through the Coordinated Entry system which assess individuals for vulnerability, and for data entry into the Homeless Management Information System, during the period September 1, 2019, to August 31, 2020.—20-68

Contract for County-State Aid Highway Projects between the County of St. Louis and George Bougalis & Sons Co., Hibbing, MN, for ATV Trail Improvements & Elevated Boardwalk on U.S. Forest Land from Vermilion Falls Road to Gold Coast Road in Crane Lake Township (CP 0000-438737).—20-69

Amendment No. 1, Original Damion No. 2018-012548, between the County of St. Louis (Lessor) and the St. Louis County Historical Society (Lessee) for rental of certain space in the St. Louis County Heritage & Arts Center (the Depot) for the period January 1, 2020, to December 31, 2020.—20-70

Fire Protection Services Agreement between the County of St. Louis and Northland Volunteer Fire Department, Canyon, MN, for services in Unorganized Township 53-16 during the period January 1, 2020, to December 31, 2020.—20-71

Amendment No. 2, Amendment No. 1 Damion No. 2019-013139, Original Damion No. 2019-012748, between the County of St. Louis and Oneida Realty Company, Duluth, MN, to provide strategic direction, management and marketing services for the Depot, adding that the contractor shall provide the following services: using the Point-of-Sale (POS) system to take in gate receipts, reconciling the transaction, taking care of the deposit each day and running financial reports through December 31, 2020.—20-72

Legislative Services Agreement between the County of St. Louis and the Arrowhead Counties Association for the use of the County Intergovernmental Relations Director during the period January 1, 2020, to December 31, 2020.—20-73

Addendum to Purchase Agreement, Contract No. 16647A, between the St. Louis County Board of Commissioners and the Arrowhead Economic Opportunity Agency (AEOA), Virginia, MN, for Administration of Volunteer Driver Program, extending the contract through January 31, 2020 and increasing the loaded mileage reimbursement rate to \$1.40 per mile.—20-74

Addendum to Purchase Agreement, Contract No. 16651A, between the St. Louis County Board of Commissioners and Roseth Construction for Environmental Accessibility Adaptations under the CADI Waiver, extending the contract through April 30, 2020.—20-75

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Purchase of Service Agreement, Contract No. 16715, between St. Louis County and Independent School District (ISD) #704, Proctor, MN, for foster children in need of transportation services during the period July 1, 2019, to June 30, 2020.—20-76

Purchase of Service Agreement, Contract No. 16837, between the St. Louis County Board of Commissioners and the Arrowhead Economic Opportunity Agency (AEOA), Virginia, MN, for Statewide Minnesota Supplemental Nutrition Assistance Program Employment and Training Program (SNAP E&T) during the period October 1, 2019 to September 30, 2020.—20-77

Purchase of Service Agreement, Contract No. 16838, between St. Louis County and Nicole and Tomas Schaer, Duluth, MN, for Emergency Child Foster Care Services during the period January 1, 2020, to June 30, 2020.—20-78

Purchase of Service Agreement, Contract No. 16845, between St. Louis County and the Arrowhead Economic Opportunity Agency, Virginia, MN, for a Rutabaga Project Manager who is responsible for planning, implementation and evaluation of Minnesota Department of Health's Statewide Health Improvement Program (SHIP) Community Healthy Eating Strategies during the period November 1, 2019, to October 31, 2020.—20-79

Purchase of Service Agreement, Contract No. 16846, between St. Louis County and the American Indian Community Housing Organization (AICHO), Duluth, MN, to provide Indigenous Foods System Change through planning, implementation and evaluation of Minnesota Department of Health's Statewide Health Improvement Program (SHIP) Community Healthy Eating Strategies during the period November 1, 2019, to October 31, 2020.—20-80

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53785, between St. Louis County and LOTUS Corporation – Katherine's House, Eveleth, MN.—20-81

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53793, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—20-82

St. Louis County Public Health & Human Services (PHHS) Department Agreement No. 16782 between St. Louis County PHHS and Lana Morrow (Group Leader), Eveleth, MN, for Relationships First Initiative Circle of Parents Support Groups during the period September 1, 2019, to December 31, 2019.—20-83

Purchase of Service Agreement, Contract No. 16798, between St. Louis County and ServiceMaster Commercial Services, Duluth, MN, for Chore Services during the period November 1, 2019, to December 31, 2019.—20-84

Purchase of Service Agreement, Contract No. 16805, between St. Louis County and Marilyn Pershern, Gilbert, MN, for Transportation Services during the period January 1, 2020, to December 31, 2020.—20-85

Purchase of Service Agreement, Contract No. 16806, between St. Louis County and Joe Pershern, Gilbert, MN, for Transportation Services during the period January 1, 2020, to December 31, 2020.—20-86

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Purchase of Service Agreement, Contract No. 16805, between St. Louis County and Lora Pershern, Gilbert, MN, for Transportation Services during the period January 1, 2020, to December 31, 2020.—20-87

Purchase of Service Agreement, Contract No. 16814, between St. Louis County and George Morrell, Hibbing, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-88

St. Louis County Public Health & Human Services (PHHS) Department Agreement, Contract No. 16819, between St. Louis County PHHS and Arrowhead Center, Virginia, MN, for site host for Circle of Parents groups at Arrowhead Center, provide a facilitator for groups, a light lunch for attendees and access to technology.—20-89

Purchase of Service Agreement, Contract No. 16820, between St. Louis County and ServiceMaster Commercial Services, Duluth, MN, for Chore Services during the period December 1, 2019, to January 31, 2020.—20-90

Purchase of Service Agreement, Contract No. 16822, between St. Louis County and Ray A. Rogers, Hibbing, MN, for Transportation Services during the period January 1, 2020, to June 30, 2020.—20-91

Purchase of Service Agreement, Contract No. 16829, between St. Louis County and Gene Vanderscheuren, Proctor, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-92

Purchase of Service Agreement, Contract No. 16839, between St. Louis County and Brady Stahl, Chisholm, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-93

Upon motion by Commissioner Nelson, supported by Commissioner McDonald, resolutions numbered 20-33 through 20-46, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of January 7, 2020, are hereby approved.

Adopted January 14, 2020. No. 20-33

WHEREAS, The St. Louis County Health & Human Service Conference (HHSC) has been held annually since 1982 and has grown through the years to its current enrollment of over 3,000 participants; and

WHEREAS, The mission of the conference is to bring together public and private sector practitioners for training and networking, providing a forum for sharing innovative ideas, best practices and strengthening community health and human services; and

WHEREAS, The estimated cost of the Duluth Entertainment Convention Center for the 2020 HHSC is \$81,400, but the final figure will not be known until closer to the conference date.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes payment of up to \$85,000 to the Duluth Entertainment Convention Center for use of the facility for the annual 2020 St. Louis County Health & Human Service Conference, payable from Fund 238, Agency 238001, Object 634200.

Adopted January 14, 2020. No. 20-34

WHEREAS, The Americans with Disabilities Act (ADA) is a civil rights law enacted on July 26, 1990, that prohibits discrimination against individuals on the basis of disability; and

WHEREAS, St. Louis County must comply with Title II of ADA as it specifically applies to public

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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service agencies; and

WHEREAS, The Public Works Department performed a self-evaluation of its pedestrian facilities within the county roadway right-of-way and has developed an ADA Transition Plan detailing how the organization will ensure that all of those facilities are accessible to all individuals; and

WHEREAS, The Public Works Department coordinated a broad public outreach to invite comments on the ADA Transition Plan.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the St. Louis County ADA Transition Plan as the official document pertaining to the inventory and assessment of pedestrian facilities located within the county roadway right-of-way and to comply with the ADA Title II for Public Rights-of-Way.

Adopted January 14, 2020. No. 20-35

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0128-414688, SAP 069-728-010 (Low); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on December 19, 2019, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
KGM Contractors, Inc.	9211 Hwy. 53	\$1,262,760.86
	Angora, MN 55703	

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

Fund 220, Agency 220563, Object 652700, SAP 069-728-010	\$732,178.31
Fund 200, Agency 203568, Object 652800, CP 0989-299098	\$463,077.00
Fund 204, Agency 204164, Object 652806, CP 0489-299096	\$67,505.55

Adopted January 14, 2020. No. 20-36

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated January 3, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted January 14, 2020. No. 20-37

RESOLVED, That pursuant to the provisions of Minn. Stat., § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following applications for permit authorizing the consumption and display of intoxicating liquors are hereby approved, on file in the office of the County Auditor, identified as County Board File No. 61204:

Melrude Whistle Stop, LLC d/b/a Melrude Whistle Stop, LLC, Ellsburg Township, renewal;  
Thirsty Moose Bar and Grill, Inc., d/b/a Thirsty Moose Bar & Grill, Cherry Township,  
renewal.

Adopted January 14, 2020. No. 20-38

WHEREAS, Administration has identified a need to strengthen the County's land use permitting process; and

WHEREAS, Administration reviewed and implemented changes to the County's organization structure consistent with service and delivery goals and strategic plan objectives; and

WHEREAS, The St. Louis County Board, as part of its 2020 budget development process, considered and supported the concept of moving the On-Site Wastewater Division from Environmental Services to Planning and Community Development; and

WHEREAS, The adopted 2020 budget included funding for the following positions being transferred from Environmental Services to Planning and Community Development:

- One (1.0 FTE) Planning Manager



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- Three (3.0 FTE) Environmental Specialist Seniors
- Two (2.0 FTE) Environmental Specialists
- Two (2.0 FTE) Information Specialist IIs
- One (1.0 FTE) Information Specialist III.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the transfer of On-Site Wastewater operations and nine (9.0 FTE) positions from the Environmental Services Department to the Planning and Community Development Department including one (1.0 FTE) Planning Manager, three (3.0 FTE) Environmental Specialist Seniors, two (2.0 FTE) Environmental Specialists, two (2.0 FTE) Information Specialist IIs, and one (1.0 FTE) Information Specialist III.

Adopted January 14, 2020. No. 20-39

WHEREAS, Reclassification of an occupied 1.0 FTE Victim/Witness Investigator to Director of Victim/Witness Services will better serve the victims of crime and the citizens of St. Louis County; and

WHEREAS, The Human Resources Department has reviewed the proposed duties for this position and have determined that reclassification to the Director of Victim/Witness Services class is appropriate; and

WHEREAS, Funding for this reallocation is available within the County Attorney's Office budget.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reclassification of an occupied 1.0 FTE Victim/Witness Investigator position (County Attorney Investigator Unit, Pay Grade QAT) to a Director of Victim/Witness Services (Management Compensation Plan, Pay Grade A19) in the Attorney's Office.

RESOLVED FURTHER, That the reallocation will result in an annual cost increase of approximately \$10,920, with funding available from Fund 100, Agency 113001, Object 610100.

Adopted January 14, 2020. No. 20-40

RESOLVED, That the St. Louis County Board reappoints Gary Rantala to the St. Louis County Cooperative Extension Committee for a three-year term ending December 31, 2022.

Adopted January 14, 2020. No. 20-41

WHEREAS, The Minnesota Department of Public Safety, Office of Traffic Safety, has made available a 2020 DWI Officer Grant based on its mandate to promote the safety of those who use public roadways; and

WHEREAS, St. Louis County Sheriff's Office has been awarded the DWI Officer Grant in the amount of \$69,194.03; and

WHEREAS, Federal guidelines require this money be spent on projects designed to reduce DWI incidents; and

WHEREAS, The DWI Officer will work the peak nights and times when drinking and driving occurs; and

WHEREAS, The grant will encompass the first three quarters of FY 2020, January 1, 2020, through September 30, 2020.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application and acceptance of the 2020 DWI Officer Grant in the amount of \$69,194.03, to be accounted for in Fund 100, Agency 129999, Grant 12954, Year 2020.

RESOLVED FURTHER, That the appropriate county officials are authorized to execute all agreements and amendments as are necessary to implement the project on behalf of St. Louis County and to be the fiscal agent and administer the grant.

Adopted January 14, 2020. No. 20-42

WHEREAS, The federal government, through the Bureau of Justice Assistance, has made available \$35,760 in funding from the Justice Assistance Grant for approved prevention and controlling of crime; and

WHEREAS, The Bureau of Justice Assistance Grant requires a Memorandum of Understanding between St. Louis County and the City of Duluth for purposes of outlining the cooperative agreement and allocation of funds.

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THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a Memorandum of Understanding with the City of Duluth for the 2019 Justice Assistance Grant.  
Adopted January 14, 2020. No. 20-43

WHEREAS, On August 15, 2019, the St. Louis County Planning Commission initiated proposed Short Term Rental, Zoning Ordinance 62 amendments and distributed for further public input; and  
WHEREAS, On October 10, 2019, the Planning Commission, after soliciting comments for 30 days, held a public hearing regarding the proposed Short Term Rental, Zoning Ordinance 62 amendments, reviewed draft Short Term Rental, Zoning Ordinance 62 amendments, and provided an additional 30 days for public comment; and

WHEREAS, On December 12, 2019, the Planning Commission held a second public hearing; and  
WHEREAS, The Planning Commission voted to recommend that the St. Louis County Board adopt the proposed Short Term Rental permitting standards as amendments to Zoning Ordinance 62.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board establish a public hearing to be held on February 25, 2020, at 9:40 a.m. at the Hibbing City Hall, 401 E. 21<sup>st</sup> Street, Hibbing, MN, for the purpose of receiving citizen comments on the proposed Short Term Rental permitting standards as amendments to Ordinance 62, Zoning Regulations.

Adopted January 14, 2020. No. 20-44

RESOLVED, That the appraisal report for sale of timber, numbered Tract 1 as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 61210, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report.

Adopted January 14, 2020. No. 20-45

RESOLVED, That the appraisal reports for the sale of timber to be offered at PUBLIC SEALED BID TIMBER AUCTION, Tracts 1 through 26 (totaling \$719,943.55), as submitted by the Land Commissioner, on file in the office of the County Auditor, identified as County Board File No. 61210, are approved and the County Auditor is authorized to carry out the recommendations as listed in said appraisal reports.

Adopted January 14, 2020. No. 20-46

At 9:39 a.m., January 14, 2020, Commissioner Nelson, supported by Commissioner Boyle, moved to adjourn the meeting. The motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON JANUARY 28, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 28<sup>th</sup> day of January 2020, at 9:31 a.m., at the Gilbert City Hall, Gilbert, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Keith Nelson, and Chair Mike Jugovich - 6. Absent: Commissioner Paul McDonald - 1.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Gilbert Mayor Karl Oberstar Jr. welcomed the Board to the City of Gilbert.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Beth Holst, of Duluth, encouraged the St. Louis County Board to pass the refugee resettlement resolution and noted that 70% of refugees are women and children and St. Louis County has had one refugee resettlement since 2012. Dennis Frazier, of AFSCME, local 66, spoke in support of the refugee resettlement resolution. Andrea Gelb, of Duluth, urged the Board to approve the refugee resettlement resolution.

Commissioner Jewell, supported by Commissioner Nelson, moved to approve the consent agenda. The motion passed; six yeas, zero nays, one absent (McDonald).

The following Board and contract files were created from documents received by this Board:

Liquor Licensing Committee minutes for CY 2020.—61211

Easements & Rights-of-Way authorized during CY 2020.—61212

Lawful Gambling applications approved during CY 2020.—61213

Abatement lists approved during CY 2020.—61214

Liquor license applications approved during CY 2020.—61215

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-19, 2020 Pay Equity Report.—61216

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-15, Classification of November 7, 2019 Forfeitures (Conservation).—61217

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-16, Classification of November 7, 2019 Forfeitures (Non-Conservation).—61218

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-17, 2020 Special Legislation for the Private Sale of State Tax Forfeited Lands.—61219

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-18, Public Auction of a Timber Stand Improvement and Decorative Product Harvest Lease on State Tax Forfeited Land.—61220

Service Contract between the County of St. Louis and RW Fern Associates, Inc., Duluth, MN, for construction documents plans and specifications for the 911 Communications Office Remodel project at the Public Safety Building in Duluth.—20-94

Purchase of Service Agreement, Contract No. 16855, between St. Louis County and Soar Career Solutions (SOAR), Duluth, MN, for Statewide Minnesota Family Investment Program (MFIP) Employment Services and Diversionary Work Program Services (DWP) during the period January 1, 2020, to December 31, 2020.—20-95

Cooperative Agreement between the County of St. Louis and the City of Virginia for the 2020 Maintenance Striping Project (CP 0000-369583).—20-96

Cooperative Agreement between the County of St. Louis and the City of Proctor for the 2020 Maintenance Striping Project (CP 0000-369583).—20-97

Ten-year Lease Agreement No. C21200001 between the County of St. Louis and MossNaturally, LLC, Chisholm, MN, for the harvesting of sphagnum moss in Toivola Township during the period January 1, 2020, to December 31, 2029.—20-98

Service Contract No. 5580B between the County of St. Louis and The Housing and Redevelopment Authority of Duluth, Duluth, MN, to use the Coordinated Entry system which assess individuals for vulnerability, and data entry into the Homeless Management Information System during the term September 2, 2019, to August 31, 2020.—20-99

Amendment to Service Agreement between St. Louis County and PMA Management Corporation, St. Louis Park, MN, for Workers' Compensation Assistance, extending the term one year beginning December 1, 2019, to November 30, 2020.—20-100

Collaboration Agreement between the Crisis Text Line, Inc., New York, NY, and St. Louis County for a one-year period with automatic renewals unless notified.—20-101

Service Contract No. 5590B between the County of St. Louis and DeLaForest Consulting, LLC, St. Paul, MN, for State Government Relation Services during the period January 1, 2020, to December 31, 2020.—20-102

Amendment No. 3, Original Damion No. 2014-008470, Amendment No. 1 Damion No. 2018-011883, Amendment No. 2 Damion No. 2019-012913, between the County of St. Louis and Alliance Courier, Duluth, MN, for courier services extending the terms from February 1, 2020, to March 31, 2020.—20-103

Minnesota Department of Transportation, State of Minnesota Railroad Crossing Signal, MnDOT Agreement No. 1030845, between the State of Minnesota Commissioner of Transportation and the County of St. Louis for the Wisconsin Central, Ltd. Crossing on County State Aid Highway (CSAH) 59/Melrude Road in Ellsburg Township.—20-104

First Amendment, Original Damion No. 2019-012757, between the County of St. Louis (Lessor) and Arrowhead Chorale (Lessee) for rental of space in the St. Louis County Heritage & Arts Center (the Depot) for the period August 1, 2019, through December 31, 2020, reducing the 2020 rent to 84 square feet due to water damage.—20-105

Amendment No. 2, Original Damion No. 2017-11104, St. Louis County Aquatic Invasive Species

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Prevention Program Grant Agreement between St. Louis County and Regents of the University of Minnesota, extending the agreement term through June 30, 2020.—20-106

Agreement for Purchasing Services between St. Louis and Lake Counties Regional Railroad Authority and the County of St. Louis effective until January 1, 2021.—20-107

Purchase of Service Agreement, Contract No. 16875, between St. Louis County and Domestic Abuse Intervention Programs (DAIP), Duluth, MN, for Court-Ordered Supervised Visitation and Related Services in the Duluth Family Visitation Center during the period January 1, 2020, to December 31, 2020.—20-108

Partner Agreement regarding FY 2019 National Sexual Assault Kit Initiative (SAKI) between the City of Duluth, The Program for Aid to Victims of Sexual Assault, Inc., (PAVSA), and St. Louis County for the period October 1, 201, through September 30, 2022.—20-109

First Amendment to Original Damion No. 2019-012760 between the County of St. Louis (Lessor) and Lake Superior Railroad Museum (Lessee) for rental of certain space in the St. Louis County Heritage & Arts Center (the Depot), effective January 8, 2020, through December 31, 2020.—20-110

First Amendment to Original Damion No. 2019-012762, between the County of St. Louis (Lessor) and North Shore Scenic Railroad (Lessee) for rental of certain space in the St. Louis County Heritage & Arts Center (the Depot), effective January 8, 2020, through December 31, 2020.—20-111

Upon motion by Commissioner Jewell, supported by Commissioner Nelson, resolutions numbered 20-47 through 20-59, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER JEWELL:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of January 14, 2020, are hereby approved.

Adopted January 28, 2020. No. 20-47

WHEREAS, The St. Louis County Public Works Department acquired new right-of-way by direct purchase and by eminent domain proceedings for the reconstruction of County State Aid Highway (CSAH) 4 in Colvin Township (SP 69-604-57) in 2001; and

WHEREAS, The acquisition of highway easement on one parcel within this project, identified as Parcel 12 in St. Louis County Highway Right-of-Way Plat No. 18, was not satisfactorily completed and therefore, not properly recorded at that time; and

WHEREAS, It is in the best interests of the County to secure and record highway easements over tax forfeited property prior to any sale or other conveyance of said property to private ownership.

THEREFORE, BE IT RESOLVED, That, pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board hereby authorizes the County Auditor to grant the necessary easement for highway purposes over the following tax forfeited parcel:

The NW ¼ of the SW ¼, Section 4, Township 56 North, Range 15 West, EXCEPT the Northerly 200 feet. (Parcel ID No. 300-0010-00580)

Adopted January 28, 2020. No. 20-48

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board of Commissioners approves the following Lawful Gambling License Application (Pull-Tabs [paper], Pull-Tabs [paper] with dispensing device, Bar Bingo, Tipboards, and Electronic Pull-Tabs) on file in the office of the County Auditor, identified as County Board File No. 61213, for the following organization:

Reservoir Riders, Inc., Duluth, MN, to operate out of Melrude Whistle Stop, Ellsburg Township, 1763 Melrude Road, Melrude, MN 55766, new.

Adopted January 28, 2020. No. 20-49

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RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted January 28, 2020. No. 20-50

RESOLVED, That pursuant to Ordinance No. 28, Section 11, Subd. 11.06, authorization is hereby granted to Bimbo's, Inc., d/b/a Bimbo's Octagon, French Township, to sell/serve outside the designated serving area of the County Liquor License for the date of February 29, 2020, as per application on file in the office of the County Auditor, identified as County Board File No. 61215.

Adopted January 28, 2020. No. 20-51

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following applications for permit authorizing the consumption and display of intoxicating liquor are hereby approved, on file in the office of the County Auditor, identified as County Board File No. 61204:

Ely Golf Club Corporation d/b/a Ely Golf Club, Morse Township, change of board members, renewal;

Ely Nordic Ski Club d/b/a Hidden Valley Chalet, Morse Township, change of board members, renewal.

Adopted January 28, 2020. No. 20-52

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 61215.

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due.

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

RESOLVED FURTHER, That said license is approved contingent upon licensee's proof of workers' compensation and liquor liability insurance.

RESOLVED FURTHER, That said license shall be effective through June 30, 2020:

GJL Enterprise, LLC d/b/a Crescent Bar and Grill, The, Beatty Township, On-Sale and

Sunday On-Sale Intoxicating Liquor License, transfer.

Adopted January 28, 2020. No. 20-53

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated December 20, 2019, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted January 28, 2020. No. 20-54

WHEREAS, State Law requires all public jurisdictions to eliminate any gender-based wage inequities in compensation. By continuing to review employee pay equity, the county maintains compliance; and WHEREAS, The 1984 Local Government Pay Equity Act mandated that each political subdivision establish a job evaluation system in order to determine the comparable work value of each job classification in its employment, and to establish and maintain equitable compensation relationships between female-dominated and male-dominated job classes; and

WHEREAS, The Act further mandated that each jurisdiction submit additional reports so that Minnesota Management & Budget can monitor on-going compliance with provisions of the Statute and St. Louis County was notified that it must submit its compliance report by January 31, 2020; and WHEREAS, According to the current report, St. Louis County continues to maintain compliance with the Pay Equity Act.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the 2020 St. Louis

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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County Pay Equity Implementation Report and authorizes the Board Chair to sign the report to be submitted to the State of Minnesota by the January 31, 2020 deadline.

Adopted January 28, 2020. No. 20-55

WHEREAS, The parcel described in County Board File No. 61217 forfeited to the State of Minnesota on November 7, 2019, for nonpayment of real estate taxes; and

WHEREAS, All parcels of land becoming the property of the State of Minnesota in Trust through forfeiture for nonpayment of real estate taxes shall be classified as conservation or non-conservation as required by Minn. Stat. § 282.01, Subd. 1; and

WHEREAS, The Land and Minerals Department has recommended that this parcel be classified as conservation after considering many factors including the present use of adjacent land, the productivity of the soil, the character of forest or other growth, the accessibility of lands to established roads, schools, and other public services, the suitability or desirability for particular uses and the suitability of the forest resources on the land for multiple use and sustained yield management; and

WHEREAS, The forfeited parcel may be located inside the boundaries of a municipality or town and Minn. Stat. § 282.01 provides that notice of the classification or reclassification and sale of lands situated within a municipality or town must be transmitted to its governing body; and

WHEREAS, The classification of the forfeited parcel will be deemed approved if the County Board does not receive notice of a municipality's or town's disapproval within 60 days of the date on which this resolution is delivered to the clerk of the municipality or town in which the parcel is located.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board classifies the state tax forfeited parcel described in County Board File No. 61217 as conservation, and a notice of the classification shall be transmitted by the Land and Minerals Department to the clerk of the municipality or town in which the parcel is located.

Adopted January 28, 2020. No. 20-56

WHEREAS, The parcels described in County Board File No. 61218 forfeited to the State of Minnesota on November 7, 2019, for nonpayment of real estate taxes; and

WHEREAS, All parcels of land becoming the property of the State of Minnesota in Trust through forfeiture for nonpayment of real estate taxes shall be classified as conservation or non-conservation as required by Minn. Stat. § 282.01, Subd. 1; and

WHEREAS, The goals of classification are to encourage the most economical and efficient use of the property, reduce local and state government expenses, conserve and develop the state's natural resources, and encourage economic development; and

WHEREAS, The Land and Minerals Department has recommended that these parcels be classified as non-conservation after considering many factors including the present use of adjacent land, the productivity of the soil, the character of forest or other growth, the accessibility of lands to established roads, schools, and other public services, the suitability or desirability for particular uses and the suitability of the forest resources on the land for multiple use and sustained yield management; and

WHEREAS, The forfeited parcels may be located inside the boundaries of a municipality or town and Minn. Stat. § 282.01 provides that notice of the classification or reclassification and sale of lands situated within a municipality or town must be transmitted to its governing body; and

WHEREAS, The classification of the forfeited parcels will be deemed approved if the County Board does not receive notice of a municipality's or town's disapproval within 60 days of the date on which this resolution is delivered to the clerks of the municipalities or towns in which the parcels are located.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board classifies the state tax forfeited parcels described in County Board File No. 61218 as non-conservation, and a notice of the classification shall be transmitted by the Land and Minerals Department to the clerks of the municipalities or towns in which the parcels are located.

Adopted January 28, 2020. No. 20-57

WHEREAS, St. Louis County may seek legislation to authorize the private sale of state tax forfeited land notwithstanding the public sale requirements in Minnesota Statutes Chapter 282; and

WHEREAS, St. Louis County's best interest would be served from a land management point of view if the tax forfeited parcels described in County Board File No. 61219 are released for sale.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports legislation enabling the sale of state tax forfeited land described in County Board File No. 61219.

Adopted January 28, 2020. No. 20-58

WHEREAS, Black Spruce Holdings, LLC of Roseville, MN, has requested a lease of state tax forfeited lands for the purpose of harvesting decorative products, namely black spruce tree tops and red pine boughs; and

WHEREAS, The lease may require the contractor to perform timber stand improvement (TSI) activities on some of the land leased, which will result in increased timber quality and productivity of those forest lands; and

WHEREAS, Minn. Stat. § 282.04, Subd. 1(d), allows for leasing of state lands for such purposes, however any lease involving a consideration of more than \$12,000 per year must be offered at public sale.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor, pursuant to Minn. Stat. § 282.04, Subd. 1(d), to offer at public sale and execute to the highest responsible bidder a lease of state tax forfeited land for the purpose of timber stand improvement work and decorative product harvesting.

RESOLVED FURTHER, That the lease will be available at the minimum royalty rate of \$0.20 per black spruce top removed on Black Spruce TSI Treatments; \$0.32 per black spruce top removed on Black Spruce Top Harvest Treatments; and \$0.05 per pine bough removed on Pine TSI Treatments with the proceeds being deposited into Fund 240, Forfeited Tax Fund.

RESOLVED FURTHER, That the County and the successful contractor will have 90 days after the effective date to agree on the specific lands included in the lease, up to a maximum of six hundred (600) acres, and sixty (60) acres have been identified as required under this lease and included as County Board File No. 61220, with a lease fee of \$10.00 per acre being paid annually, which is eligible to be applied to and set off against the annual royalty payment, with the proceeds being deposited into Fund 240, Forfeited Tax Fund.

Adopted January 28, 2020. No. 20-59

At 9:43 a.m., January 28, 2020, Commissioner Boyle, supported by Commissioner Olson, moved to adjourn the meeting. The motion passed; six yeas, zero nays, one absent (McDonald).

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)



**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**  
**FEBRUARY, 2020**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON FEBRUARY 11, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 11<sup>th</sup> day of February 2020, at 9:32 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Keith Musolf, Paul McDonald, Keith Nelson, and Mike Jugovich - 6. Absent: Commissioner Beth Olson - 1.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

St. Louis County Purchasing Director Donna Viskoe was presented the Minnesota Procurement Manager of the Year award. St. Louis County Human Resources and Administration Director Jim Gottschald commented that Director Viskoe has worked for the county for sixteen years and is an active leader in purchasing who has high ethical standards. Director Viskoe said that the county allows you to grow as an employee and noted that she started as an Information Specialist I. Director Viskoe also thanked the Board for their support.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Todd Youngberg, of Duluth, discussed concerns relating to a right-of-way and a property sale to the Canadian National Railway Company. Mr. Youngberg claims that he is the owner of the property and it was wrongly sold to the railroad. Alberta Marana, of Duluth, spoke in favor of the Board passing the refugee resettlement resolution. David Tryggstad, of Duluth, discussed comments made during the January 7, 2020 St. Louis County Board meeting and read an opinion article he submitted to the Duluth New Tribune. John Musick, of Duluth, said that the county would not be what it is today if we did not allow refugee resettlement in the past. Kathy Heltzer, of the DFL Senior Caucus, said that the group was concerned with the message that was sent when the Board tabled the refugee resettlement resolution and noted that the DFL Senior Caucus passed a resolution in support of refugee resettlement. Lori Dando, of Duluth, commented on the lack of understanding regarding refugees and described the process to receive an immigrant visa. Abigail Blonigen, of Duluth, said that St. Louis County has had one refugee resettlement since 2011 and urged the Board to approve the refugee resolution. Andrea Gelb, of Duluth, spoke in favor of the refugee resettlement resolution. Christine Colbenson, of Duluth, said that she came to America in 2000 and had struggled in Iowa to assimilate into the community; however, she felt welcomed in St. Louis County.

Commissioner Nelson, supported by Commissioner Jewell, moved to approve the consent agenda. The motion passed; six yeas, zero nays, one absent (Olson).

The following Board and contract files were created from documents received by this Board:

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Mary Garness, Public Records and Property Valuation Director, submitting report of all business transacted and monies received as County Recorder and Registrar of Titles for and during the year 2019.—61221

Public Health and Human Services Department grant applications, awards and contracts approved during CY 2020.—61222

County Fee Land sales, purchases, easements and rights-of-way approved during CY 2020.—61223

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-34, Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License to GJL, LLC d/b/a The Crescent Bar and Grill, Beatty Township.—61224

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-29, Sale and Disposal of Abandoned Personal Property.—61225

Special Land Sales approved during CY 2020.—61226

Cancellations of Contract for Purchase of State Tax Forfeited Land approved during CY 2020.—61227

Kevin Gray, County Administrator, and Darren Jablonsky, Planning and Economic Development Interim Director, submitting Board Letter No. 20-40, Local Water Planning – St. Louis River One Watershed, One Plan Policy Committee Member and Alternate Appointments.—61228

Purchase of Service Agreement, Contract No. 16877, between St. Louis County and Range Mental Health Center, Virginia, MN, for psychological evaluations and services by Court order in Child(ren) in Need of Protection or Services (CHIPS) hearings during the period January 1, 2020, to December 31, 2020.—20-112

Purchase of Service Agreement, Contract No. 16879, between St. Louis County and HP Psychological Associates, PC, Duluth, MN, for psychological evaluations and services by Court order in Child(ren) in Need of Protection or Services (CHIPS) hearings during the period January 1, 2020, to December 31, 2020.—20-113

Purchase of Service Agreement, Contract No. 16883, between St. Louis County and AAA Ventures, Inc., d/b/a Applied Professional Services, Duluth, MN, for Process Service during the period January 1, 2020, to December 31, 2020.—20-114

Purchase of Service Agreement, Contract No. 16887, between the St. Louis County Board of Commissioners and Partners in Recovery, Hibbing, MN, for a Licensed Alcohol and Drug Counselor support services for the Northstar Families Program during the period January 1, 2020, to December 31, 2020.—20-115

Purchase of Service Agreement, Contract No. 16888, between the St. Louis County Board of Commissioners and Human Development Center (HDC), Duluth, MN, for a Licensed Alcohol and Drug Counselor support services for the Northstar Families Program during the period January 1, 2020, to December 31, 2020.—20-116

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53796, between St. Louis County and Churches United in Ministry, Duluth, MN.—20-117

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53797, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—20-118

Service Contract between the County of St. Louis and ACCT, Inc., Cloquet, MN, for Thunderbird House - Hazardous Waste Abatement, Disposal and Reporting.—20-119

Purchase of Service Agreement, Contract No. 16856, between St. Louis County and Northeast Minnesota Office of Job Training (NEMOJT), Virginia, MN, for Statewide Family Investment Program (MFIP) Employment Services and Diversionary Work Program (DWP) Services during the period January 1, 2020, to December 31, 2020.—20-120

Purchase of Service Agreement, Contract No. 16885, between St. Louis County and Lutheran Social Service (LSS) of Minnesota, St. Paul, MN, for Successful Transition to Adulthood for Youth (STAY) “Oh No Eighteen” (O.N.E.) services during the period January 1, 2020, to December 31, 2021.—20-121

Purchase of Service Agreement, Contract No. 16871, between St. Louis County and Life House, Inc., Duluth, MN, for Children’s Group Residential Care services as The Loft during the period January 1, 2020, to December 31, 2020.—20-122

Purchase of Service Agreement, Contract No. 16872, between St. Louis County and Life House, Inc., Duluth, MN, for Children’s Group Residential Care services as Sol House during the period January 1, 2020, to December 31, 2020.—20-123

First Amendment, Original Damion No. 2019-012758, between the County of St. Louis and Duluth Art Institute, Duluth, MN, for rental of certain space in the St. Louis County Heritage & Arts Center (the Depot) for the 2020 calendar year, extending the term through December 31, 2020, amend the premise to 5,733 square feet, and amend the rental rate to \$1.28 per square foot per year.—20-124

Grant Agreement No. A-OFFICR20V2-2020-STLOUISO-005, between the Minnesota Department of Public Safety, Office of Traffic Safety, St. Paul, MN, and the St. Louis County Sheriff’s Office, for the 2020 DWI Officer Grant in the amount of \$69,194.03 for the term January 1, 2020, to September 30, 2020.—20-125

Grant Agreement No. A-EMPG-2019-STLOUISCO-076, between the Minnesota Department of Public Safety, Homeland Security and Emergency Management Division, St. Paul, MN, and the St. Louis County Sheriff’s Office/Emergency Management Division, for the 2019 Emergency Management Performance Grant in the amount of \$78,927 for the term January 1, 2019, to January 31, 2020.—20-126

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53798, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—20-127

Minnesota Department of Health Local Public Health Act Grant Project Agreement between the Carlton-Cook-Lake-St. Louis Community Health Board and St. Louis County Public Health and Human Services in the amount of \$1,277,594 for the period January 1, 2020, through December 31, 2024.—20-128

Carlton-Cook-Lake-St. Louis Community Health Board FFY WIC Program Award Letter for funding for the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) in the amount of \$469,920 for the period October 1, 2019, through September 30, 2020.—20-129

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Purchase of Service Agreement, Contract No. 16781, between St. Louis County and Dan Wiswell, Aurora, MN, for Chore Services during the period October 1, 2019, to December 31, 2019.—20-130

Purchase of Service Agreement, Contract No. 16799, between St. Louis County and Human Development Center, Duluth, MN, for Assertive Community Treatment (ACT) Services during the period January 1, 2020, to December 31, 2020.—20-131

Purchase of Service Agreement, Contract No. 16818, between St. Louis County and Dan Wiswell, Aurora, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-132

Purchase of Service Agreement, Contract No. 16821, between St. Louis County and Great Lakes Excavating, Duluth, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-133

Purchase of Service Agreement, Contract No. 16825, between St. Louis County and Great Lakes Excavating, Duluth, MN, for Chore Services during the period December 1, 2019, to June 30, 2020.—20-134

Purchase of Service Agreement, Contract No. 16827, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-135

Purchase of Service Agreement, Contract No. 16830, between St. Louis County and Gavin Robinson, Hibbing, MN, for Chore Services during the period December 1, 2019, to June 30, 2020.—20-136

Purchase of Service Agreement, Contract No. 16831, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-137

Purchase of Service Agreement, Contract No. 16832, between St. Louis County and Mark Musakka, Angora, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-138

Purchase of Service Agreement, Contract No. 16833, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-139

Purchase of Service Agreement, Contract No. 16836, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—20-140

Purchase of Service Agreement, Contract No. 16841, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-141

Purchase of Service Agreement, Contract No. 16843, between St. Louis County and Dan Wiswell, Aurora, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-142

Purchase of Service Agreement, Contract No. 16847, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-143

Purchase of Service Agreement, Contract No. 16850, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-144

Purchase of Service Agreement, Contract No. 16851, between St. Louis County and Dan Wiswell, Aurora, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-145

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Purchase of Service Agreement, Contract No. 16859, between St. Louis County and Mike Mellesmoen, Embarrass, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-146

St. Louis County Public Health & Human Services Department Agreement, Contract No. 16860, between St. Louis County and Well Being Development Center d/b/a Northern Lights Clubhouse, Ely, MN, for Client Flex Funds Disbursement Services during the period January 1, 2019, to December 31, 2019.—20-147

Purchase of Service Agreement, Contract No. 16864, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-148

Purchase of Service Agreement, Contract No. 16865, between St. Louis County and Jeff Melhorn, Hibbing, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-149

Addendum to Purchase Agreement, Contract No. 16866A, between the St. Louis County Board of Commissioners and Great Lakes Excavating, Duluth, MN, for Waiver Funded Chore Services, removing a chore client errantly included in the chore contract.—20-150

Purchase of Service Agreement, Contract No. 16868, between St. Louis County and Great Lakes Excavating, Duluth, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—20-151

Purchase of Service Agreement, Contract No. 16870, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-152

Purchase of Service Agreement, Contract No. 16894, between St. Louis County and Range Mental Health Center, Virginia, MN, for Urinalysis Collection and Drug Testing Services during the period January 1, 2020, to December 31, 2020.—20-153

Cooperative Agreement between the City of Duluth and County of St. Louis for the 2020 South Chip Seal Project (CP 0000-430506).—20-154

Cooperative Agreement between the County of St. Louis and the City of Hermantown for the 2020 Maintenance Striping Project (CP 0000-369583).—20-155

Service Contract between the County of St. Louis and Damberg Scott Gerzina Wagner Architects, Inc., Virginia, MN, for schematic design, construction documents and drawings, and project administration for the construction of a car port for County pool vehicles as part of the Virginia Government Services Center construction project.—20-156

Purchase of Service Agreement, Contract No. 16886, between St. Louis County and First Witness Child Advocacy Center, Duluth, MN, for Forensic Interviews, Forensic Child Interview Training, and Family Advocacy Services during the period January 1, 2020, to December 31, 2020.—20-157

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53795, between St. Louis County and Gayle Koop Foster Care, Duluth, MN.—20-158

Purchase of Service Agreement, Contract No. 16766, between St. Louis County and Range Transitional Housing, Virginia, MN, for Referral Services and Onsite Triage Consultation Services during the period January 1, 2020, to December 31, 2021.—20-159

Purchase of Service Agreement, Contract No. 16844, between St. Louis County and Zeitgeist Center for Arts and Community, Duluth, MN, for provide an Active Living Coordinator for the Minnesota

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Department of Health's Statewide Health Improvement Program (SHIP) Community Active Living Strategies during the period November 1, 2019, to October 31, 2020.—20-160

Purchase of Service Agreement, Contract No. 16848, between St. Louis County and Donald Driscoll, Aurora, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-161

Purchase of Service Agreement, Contract No. 16853, between St. Louis County and Community Action Duluth (CAD), Duluth, MN, for Statewide Minnesota Family Investment Program (MFIP) Employment Services and Diversionary Work Program Services (DWP) during the period January 1, 2020, to December 31, 2020.—20-162

Purchase of Service Agreement, Contract No. 16890, between St. Louis County and Michael Teska, Kinney, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-163

Purchase of Service Agreement, Contract No. 16893, between St. Louis County and Dale Lund, Duluth, MN, for Transportation Services during the period January 1, 2020, to June 30, 2020.—20-164

Purchase of Service Agreement, Contract No. 16900, between St. Louis County and Accend Services, Inc., Duluth, MN, for Mental Health – Targeted Case Management (MH-TCM) during the period January 1, 2020, to December 31, 2020.—20-165

Amendment No. 1, Original Damion No. 2019-012777, between the County of St. Louis and MSA Professional Services, Inc., Baraboo, WI, to perform general engineering on St. Louis County roads on an on-call basis, increasing the original project budget by \$10,000 to accommodate for additional work for a total contract value of \$50,000.—20-166

Contract for County-State Aid Highway Project between the County of St. Louis and S & R Reinforcing, Inc., Aitkin, MN, for Bridge No. 69A71 (County Bridge 634) and Approach Grading located on County State Aid Highway (CSAH) 5 in French Township (CP 0005-352335, SAP 069-605-050).—20-167

Cooperative Agreement between the County of St. Louis and the City of Duluth related to the Rice Lake Road Reconstruction Project (CP 0004-342005/SAP 069-604-078, City of Duluth Project No. 1758/SAP 118-160-025).—20-168

Cooperative Agreement – Amendment #1 between the County of St. Louis and the Voyageur Country ATV Club for the Vermilion Falls Road to Gold Coast Road ATV Trail Segment (CP 0000-438737).—20-169

Contract for County State Aid Highway Project between the County of St. Louis and KGM Contractors, Inc., Angora, MN, for Bituminous Pavement Reclamation, Aggregate Base Class 5, Plant Mix Bituminous Surface, Aggregate Surfacing, Aggregate Base, Aggregate Base Stabilization, and Guardrail Installation on CSAH 128, 489, and 989 located in Eagles Nest and Morse Townships.—20-170

Amendment No. 1 for Family Homelessness Prevention & Assistance Program Grant Agreement between the State of Minnesota, Commissioner of Minnesota Housing Finance Agency, and St. Louis County increasing the maximum amount to \$1,021,061 and increasing the grant proceeds to cover the expenses related to new duties during the period July 1, 2019, to September 30, 2021.—20-171

Grant Agreement No. 5590C between the County of St. Louis and South St. Louis County Fair Association, Duluth, MN, for education and recreational opportunities for the citizens of St. Louis County for the period January 1, 2020, to December 31, 2020.—20-172

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Upon motion by Commissioner Nelson, supported by Commissioner Jewell, resolutions numbered 20-60 through 20-83, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of January 28, 2020, are hereby approved.

Adopted February 11, 2020. No. 20-60

WHEREAS, The Minnesota Department of Health (MDH) has made outreach and Early Intervention Services (EIS) funds available to Greater Minnesota jurisdictions to reduce the risk of HIV transmission; and

WHEREAS, On April 23, 2019, the County Board adopted Resolution No. 19-246 authorizing the acceptance of EIS funds and authorizing a lease agreement with Arrowhead Center, Inc., Virginia, MN, for purposes of HIV testing and outreach services; and

WHEREAS, The Public Health and Human Services Department (PHHS) has been awarded \$84,375 to support EIS for purposes of reducing the risk of HIV transmission in St. Louis County; and

WHEREAS, MDH wishes to extend the EIS contract with the PHHS for the period January 1, 2020, through September 29, 2020, to administer the EIS program; and

WHEREAS, Arrowhead Center, Inc., has made space available at 505 12<sup>th</sup> Avenue West, Virginia, MN, to provide these services; and

WHEREAS, PHHS wishes to enter into a contract with the Rural AIDS Action Network for purposes of performing HIV testing and outreach services for the amount of up to \$16,079 for the period January 1, 2020, through September 29, 2020.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept EIS funds through a contract with the Minnesota Department of Health in the amount of \$84,375 for the period January 1, 2020, through September 29, 2020.

RESOLVED FURTHER, That the St. Louis County Board authorizes PHHS to enter into a nine-month lease agreement with the Arrowhead Center, Inc., Virginia, MN, for space located at 505 12<sup>th</sup> Avenue West, Virginia, MN, in the amount of \$500 per month for a total of \$4,500 for the period January 1, 2020, through September 29, 2020.

RESOLVED FURTHER, That the St. Louis County Board authorizes the Public Health and Human Services Department to enter into a contract with the Rural AIDS Action Network for testing and outreach services for up to \$16,079 for the period January 1, 2020, through September 29, 2020.

**BUDGET REFERENCE:**

EIS grant: January 1, 2020 – September 29, 2020: \$84,375

Fund 230, Agency 233999, Object 540272, Grant 23332, Project 99999999, Grant Year 2020

Fund 230, Agency 233999, Object 610000, Grant 23332, Project 99999999, Grant Year 2020

Fund 230, Agency 233999, Object 629900, Grant 23332, Project 99999999, Grant Year 2020

Fund 230, Agency 233999, Object 634200, Grant 23332, Project 99999999, Grant Year 2020

Adopted February 11, 2020. No. 20-61

WHEREAS, The UCare Foundation has made available grant funds to counties to implement a plan related to behavioral health and well-being; and

WHEREAS, The St. Louis County Continuum of Care Leadership Team has reviewed this opportunity and it meets unique needs of the homeless population in St. Louis County and systemic barriers; and

WHEREAS, Community partners are willing to continue to engage in this work.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to apply for and accept a grant award in the amount of \$50,000 for *Well Being Fund for Individuals Experiencing or at Risk of Experiencing Homelessness* for the 2020-2021 grant cycle, with St. Louis County serving as the fiscal agent for the grant, and to enter into contracts with community partners.

RESOLVED FURTHER, That the 2020 Public Health and Human Services Expense and Revenue Budget be increased by \$50,000 as follows with any adjustments to be made in the 2021 and 2022 budgets accordingly if there are any unspent funds not to exceed the total grant funding of \$50,000:

**BUDGET REFERENCE:**

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Fund 230, Agency 232001, Object 629900, Grant 23276, Grant Year 2020  
Fund 230, Agency 232001, Object 607200, Grant 23276, Grant Year 2020  
Fund 230, Agency 232001, Object 545161, Grant 23276, Grant Year 2020  
Adopted February 11, 2020. No. 20-62

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the City of Hermantown for the construction on County State Aid Highway 56, CP 0056-284469/SP 069-656-019, whereby the City of Hermantown will pay the "City of Hermantown Non-Participating" local share items listed in the Plan. The funds from the City of Hermantown for project CP 0056-284469/SP 069-656-019 will be receipted into Fund 220, Agency 220532, Object 551503.  
Adopted February 11, 2020. No. 20-63

WHEREAS, St. Louis County, in cooperation with the Minnesota Department of Transportation (MnDOT), has prepared a project to complete intersection improvements at the intersection of Minnesota Trunk Highway 37 and County State Aid Highway 25/County Road 447 (Tamminen Road) in the Town of Cherry, which project is further identified as SAP 069-625-019, CP 0025-431705; and WHEREAS, The project scope will include installing left-turn lanes on MNTH-37; and WHEREAS, St. Louis County will lead the project which will include design, bidding, construction and project administration, and inspection; and WHEREAS, St. Louis County and the Minnesota Department of Transportation will each share in the cost of the project as determined by the cooperative construction agreement.  
THEREFORE, BE IT RESOLVED, That St. Louis County enters into MnDOT Agreement No. 1035316 with the State of Minnesota, Department of Transportation for the following purposes:  
To provide for payment by the State to the County of the State's share of the costs of the grading, aggregate base, bituminous surfacing, and lighting construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 37 at County State Aid Highway No. 25 and County Road No. 447 in St. Louis County under State Project No. 6947-56 (T.H. 37=216).  
RESOLVED FURTHER, That the County Board Chair, Public Works Director and County Attorney are authorized to execute the Agreement and any amendments to the Agreement.  
RESOLVED FURTHER, That State funds will be receipted into Fund 220, Agency 220567, Object 532304.  
Adopted February 11, 2020. No. 20-64

WHEREAS, The Public Works Department's 2020 equipment budget includes purchase of one (1) hydro excavator; and  
WHEREAS, The Public Works Department received a quote from Trenchers Plus of Burnsville, MN, for State of Minnesota contract pricing of \$234,143.00.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase order of one (1) Ringomatic VacEXtreme 1300 Hydro Excavator from Trenchers Plus of Burnsville, MN, at the State of Minnesota contract price of \$234,143.00, payable from Fund 407, Agency 407001, Object 665900.  
Adopted February 11, 2020. No. 20-65

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0060-348247, SAP 069-660-011(Low); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on January 23, 2020, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
KGM Contractors	9211 Hwy. 53 Angora, MN 55703	\$2,595,707.95

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the



**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

Fund 204, Agency 204165, Object 652806	SAP 069-660-011	\$947,499.06
Fund 204, Agency 204166, Object 652806	CP 0453-367292	464,484.37
Fund 204, Agency 204167, Object 652806	CP 0592-400887	\$424,836.87
Fund 204, Agency 204168, Object 652806	CP 0704-367297	\$105,464.30
Fund 210, Agency 210080, Object 652800	CP 9108-475815	\$144,551.75
Fund 204, Agency 204169, Object 652806	CP 9112-367298	\$108,245.15
Fund 200, Agency 203569, Object 652800	CP 9112-475837	\$ 48,675.85
Fund 204, Agency 204170, Object 652806	CP 9126-367299	\$162,369.35
Fund 200, Agency 203570, Object 652800	CP 9129-475839	\$ 39,894.15
Fund 220, Agency 220562, Object 652700	CP 0000-505304	\$149,687.10

With additional revenue budgeted for expense:

City of Hibbing, Fund 220, Agency 220562, Object 551504	\$149,687.10
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Adopted February 11, 2020. No. 20-66

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0310-368477 (Low Prime) TST; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on January 23, 2020, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Hawkinson Construction Co.	PO Box 278	\$1,262,282.57
	Grand Rapids, MN 55744	

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

Fund 204, Agency 204172, Object 652806	CP 0310-368477	\$605,129.10
Fund 204, Agency 204173, Object 652806	CP 0317-275618	\$152,581.10
Fund 204, Agency 204174, Object 652806	CP 0690-367294	\$233,467.94
Fund 204, Agency 204175, Object 652806	CP 0955-275609	\$271,104.43

Adopted February 11, 2020. No. 20-67

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted February 11, 2020. No. 20-68

WHEREAS, St. Louis County desires to preserve highway right-of-way necessary to construct and maintain its road system when county owned parcels are sold or transferred.

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 163.11, the St. Louis County Board hereby dedicates to the public the permanent highway easement as described in County Board File No. 61223.

Adopted February 11, 2020. No. 20-69

WHEREAS, The joint vehicle impound lot is purposely designed and constructed to be readily "uprooted" if the campus design, planning, and use necessitate relocation in the future and there are no permanent structures, fixtures, fences, or equipment installed; and

WHEREAS, County Property Management requested and received Board approval for a ten (10) year ground lease with the City of Duluth for a vehicle impound lot shared equally by the St. Louis County Sheriff's Office and the City of Duluth Police Department. This lease term commenced January 1, 2010, and terminated December 31, 2019; and

WHEREAS, An amendment to the lease is needed to extend operation of the impound lot for one (1) additional year from January 1, 2020, until December 31, 2020, while alternatives are planned and

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constructed by both the St. Louis County Sheriff's Office and the City of Duluth Police Department; and

WHEREAS, The lease rate for the City of Duluth will be \$3,724.00 annually, which represents one half of the costs (includes electricity for lighting, fence, storm water fees, gate maintenance and repair, snow removal, and miscellaneous staff expenses), with the Sheriff's Office incurring the other half.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County officials to execute a lease amendment with the City of Duluth, MN, for an amount of \$3,724.00 annually. The funds from the City will be receipted into Fund 100, Agency 128015.

Adopted February 11, 2020. No. 20-70

RESOLVED, That the St. Louis County Board establishes a public hearing at Tuesday, February 25, 2020, 9:45 a.m., at the Hibbing City Hall, Hibbing, MN, for the purpose of considering the issuance of an Off-Sale Intoxicating Liquor License to GJL Enterprise, LLC d/b/a The Crescent Bar and Grill, Beatty Township.

Adopted February 11, 2020. No. 20-71

RESOLVED, That pursuant to Ordinance No. 28, Section 11, Subdivision 11.06, authorization is hereby granted to Frygard, LLC d/b/a Timber's Edge Grill & Bar, Unorganized Township 56-17, to sell/serve outside the designated serving area of the County Liquor License for the dates of February 28, 2020, to March 1, 2020, as per application on file in the office of the County Auditor, identified as County Board File No. 61215.

Adopted February 11, 2020. No. 20-72

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated January 31, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted February 11, 2020. No. 20-73

WHEREAS, Each year St. Louis County receives numerous petitions under Minn. Stat. § 278.01 challenging the assessment of real property; and

WHEREAS, Pursuant to Minn. Stat. § 278.05, the County Attorney's Office takes charge of and prosecutes the tax court proceedings on behalf of St. Louis County; and

WHEREAS, In these proceedings the County Assessor advises the County Attorney's Office with regard to valuation of property and makes all determinations related to property tax exemption; and

WHEREAS, At times it is in the best interests of the County to efficiently and effectively resolve these cases by settlement.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners hereby delegates to the County Attorney, after consulting with the County Assessor, the authority to resolve property tax petitions.

RESOLVED FURTHER, The County Attorney shall report annually to the St. Louis County Board of Commissioners on resolved tax court petitions.

Adopted February 11, 2020. No. 20-74

THEREFORE, BE IT RESOLVED, That the following unorganized townships are designated by the St. Louis County Board as election precincts with polling places as listed. Additionally, the below listed eligible voters are appointed as clerks and/or election judges for 2020 elections:

UNORGANIZED TOWNSHIP 57-16 (Unorganized Precinct 14)

Clerk/Head Judge – Jan Dzwonkowski, 6317 Heritage Trail, Gilbert, MN, 55741

Judge – Elaine Elmquist, 4273 McKinley Road, Gilbert, MN, 55741

Judge – Wanda Lerol, 4493 Lilac Road, Gilbert, MN, 55741

Judge – Edith Carr, 4372 Lilac Road, Gilbert, MN, 55741

Judge – Rhonda Mahovich, 4675 Vermilion Trail, Gilbert, MN, 55741

Judge – Nancy Chapman, 4070 S. Barker Road, Gilbert, MN, 55741

Polling Place – Lakeland Fire Hall, 4667 Vermilion Trail, Gilbert, MN, 55741

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UNORGANIZED TOWNSHIP 60-18 (Unorganized Precinct 15)

Clerk/Head Judge – Mary Elaine Arola, 7354 Donnywood Road, Britt, MN, 55710  
Judge – Melody Kottom, 77418 E. Donnywood Circle, Britt, MN, 55710  
Judge – Susan Kolstad, 9204 Ketola Road, Britt, MN, 55710  
Judge – Kim Orton, 7182 N. Dark Lake Road, Britt, MN, 55710  
Judge – Shirley Olson, 9252 Ketola Road, Britt, MN, 55710  
Judge – Mary Jean Eilertson, 7364 Highway 53, Britt, MN, 55710  
Polling Place – Sand Lake Chapel, 9038 Biss Road, Britt, MN, 55710

UNORGANIZED TOWNSHIP 60-19 (Unorganized Precinct 16)

Clerk/Head Judge – Victoria Emmons, 9659 Folsom Road, Britt, MN, 55710  
Judge – Diane Falstrom, 9705 Folsom Road, Britt, MN, 55710  
Judge – Margaret Morgan, 9783 Dickinson Lane, Britt, MN, 55710  
Polling Place – Evergreen Volunteer Fire Department, 10233 Hwy. 65, Britt, MN, 55710

UNORGANIZED TOWNSHIP 56-16 (Unorganized Precinct 17)

Clerk/Head Judge – Lorraine Niskala, 6118 Long Lake Road, Makinen, MN, 55763  
Judge – Sharon Wefel, 3722 Lost Lake Road, Gilbert, MN, 55741  
Judge – Elaine Jarvi, 6104 Long Lake Road, Makinen, MN, 55763  
Polling Place – Makinen Community Center, Makinen, MN, 55763.

RESOLVED FURTHER, That the following individuals are hereby appointed as election judges to process and tabulate votes in the Duluth Courthouse for unorganized townships voting by mail and/or to serve on the County Absentee Ballot Board, Uniformed and Overseas Citizen Absentee Voting Act (UOCAVA) Ballot Board and Mail Ballot Board:

Judge – Linda Deraas, 3554 Prindle Road, Duluth, MN, 55803  
Judge – Catherine (Tina) Voce, 822 5<sup>th</sup> Avenue, Two Harbors, MN, 55616  
Judge – William Wise, 3618 Allendale Avenue, Duluth, MN, 55803  
Judge/Staff – Lisa Sweet, 100 N. 5<sup>th</sup> Ave. W. #214, Duluth, MN, 55802  
Judge/Staff – Wendy Johnson, 100 N. 5<sup>th</sup> Ave. W. #214, Duluth, MN, 55802  
Judge/Staff – Brenda George, 100 N. 5<sup>th</sup> Ave. W. #214, Duluth, MN, 55802  
Judge/Staff – Jon Blevins, 100 N. 5<sup>th</sup> Ave. W. #214, Duluth, MN, 55802  
Judge/Staff – Jackie Listemaa, 100 N. 5<sup>th</sup> Ave. W. #214, Duluth, MN, 55802.

RESOLVED FURTHER, That the following individuals are hereby appointed as election judges to serve on the County Absentee, UOCAVA and Mail Ballot Boards in the Virginia Auditor's Office, Government Services Center, 201 South 3<sup>rd</sup> Ave. West, Virginia, MN:

Judge/Staff – Cindy Palm, 201 South 3<sup>rd</sup> Ave West, Virginia, MN, 55792  
Judge/Staff – Sheree Sweeney, 201 South 3<sup>rd</sup> Ave West, Virginia, MN, 55792  
Judge/Staff – Jason Raida, 201 South 3<sup>rd</sup> Ave West, Virginia, MN, 55792  
Judge/Staff – Jill Berg, 201 South 3<sup>rd</sup> Ave West, Virginia, MN, 55792  
Judge/Staff – Jackie Aikey, 201 South 3<sup>rd</sup> Ave West, Virginia, MN, 55792.

RESOLVED FURTHER, That the County Auditor and/or Clerk of the County Board, and/or Clerk/Head Election Judge may make election judge appointments to fill vacancies should they occur.  
RESOLVED FURTHER, That compensation for 2020 election judge services – not including county staff – is established at \$10.50 per hour, and the current mileage reimbursement rate of \$.575 per mile. Funding will be from Auditor/Elections: Fund 100, Agency 127001, Objects 635300 and 635500.  
Adopted February 11, 2020. No. 20-75

WHEREAS, On July 9, 2019, the St. Louis County Board adopted Resolution No.19-422 authorizing acceptance of the Hazardous Fuels Reduction Grant; and  
WHEREAS, St. Louis County has worked with the U.S. Forest Service to identify projects that will promote the Hazardous Fuels Reduction Grant objective, including the Britt and Burntside Lake project sites; and

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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WHEREAS, TNT Timber of Duluth, MN, was awarded the projects in the amount of \$88,720.50. THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a contract with TNT Timber, Duluth, MN, for the U.S. Forest Service Britt and Burntside Lake project sites in the amount of \$88,720.50, to be accounted for in Fund 100, Agency 132999, Grant 13210, Year 2019. Adopted February 11, 2020. No. 20-76

WHEREAS, The St. Louis County Land and Minerals Department requests authorization to sell or dispose of abandoned personal property on state tax forfeited parcels described in County Board File No. 61225; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County to sell or dispose of abandoned personal property remaining on the state tax forfeited properties described in County Board File No. 61225, after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted February 11, 2020. No. 20-77

WHEREAS, The Legislative-Citizen Commission on Minnesota Resources (LCCMR) Grant Program makes recommendations to the legislature for special environment and natural resource projects; and WHEREAS, St. Louis County recognizes that a completed county-wide Aggregate Mapping Program would be of great benefit to several county departments, especially those having land management and land use functions; and

WHEREAS, The Minnesota Department of Natural Resources (MNDNR) oversees the Aggregate Mapping Program, including grant administration.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a joint grant application to the Legislative-Citizen Commission on Minnesota Resources (LCCMR) Grant Program for the St. Louis County Aggregate Mapping Program with the Minnesota Department of Natural Resources (MNDNR).

Adopted February 11, 2020. No. 20-78

WHEREAS, The Duluth Housing and Redevelopment Authority (HRA) has requested to purchase the following described state tax forfeited land for the price of \$1,660, plus fees, for affordable housing:

Legal: LOT 10 and W 15 FT OF S 63 FT OF LOT 11 AND W 12 1/2 FT OF N 37 FT OF LOT 11 and E 10 FT OF S 63 FT OF LOT 11 AND E 12 1/2 FT OF N 37 FT OF LOT 11, BLOCK 16, WEST PARK DIVISION OF DULUTH

Parcel Codes: 010-4570-01720, 010-4570-01726 and 010-4570-01735

GIS Acres: 0.11

LDKeys: 104489, 104490 and 104491; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a(d), allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price will provide incentive to correct blighted conditions or will lead to the development of affordable housing; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Duluth Housing and Redevelopment Authority (HRA) for the price of \$1,660 plus the following fees: 3% assurance fee of \$49.80, deed fee of \$25, deed tax of \$1.65, and recording fee of \$66, for a total of \$1,802.45 to be deposited into Fund 240 (Forfeited Tax Fund). RESOLVED FURTHER, That the St. Louis County Auditor may offer for sale at public auction the state tax forfeited properties described here if the Duluth Housing and Redevelopment Authority (HRA) does not purchase by August 11, 2020.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Adopted February 11, 2020. No. 20-79

WHEREAS, The Duluth Housing and Redevelopment Authority (HRA) has requested to purchase the following described state tax forfeited land for the price of \$1,280, plus fees, for affordable housing:

Legal: Easterly 40 feet of Lot 9, Block 5,  
BRYANT ADDITION TO DULUTH FIRST DIV  
Parcel Code: 010-0330-00630  
GIS Acres: 0.08  
LDKey: 122741; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a(d), allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price will provide incentive to correct blighted conditions or will lead to the development of affordable housing; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Duluth Housing and Redevelopment Authority (HRA) for the price of \$1,280 plus the following fees: 3% assurance fee of \$38.40, deed fee of \$25, deed tax of \$1.65, and recording fee of \$46, for a total of \$1,391.05 to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the St. Louis County Auditor may offer for sale at public auction the state tax forfeited property described here if the Duluth Housing and Redevelopment Authority (HRA) does not purchase by August 11, 2020.

Adopted February 11, 2020. No. 20-80

WHEREAS, Clark and Linda Hayden of Biwabik, MN, have requested that the contracts for the purchase of state tax forfeited lands described in County Board File No. 61227 be cancelled and have indicated they will cooperate with the county in the cancellation process; and

WHEREAS, The parties' mutual mistake regarding the purchase price and the assessed market value for taxation provides grounds for cancellation of these contracts, and Clark and Linda Hayden have requested a full refund of their contractual down payments.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contracts with Clark and Linda Hayden of Biwabik, MN, for the purchase of state tax forfeited lands described in County Board File No. 61227, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to provide a full refund of contractual down payments and associated fees to Clark and Linda Hayden for the purchase of state tax forfeited lands described in County Board File No. 61227.

Adopted February 11, 2020. No. 20-81

WHEREAS, Minn. Stat. §§ 103B.301 to 103B.355, Comprehensive Local Water Management Act, authorize Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, St. Louis County currently has a state-approved Comprehensive Local Water Management Plan that covers the period of August 26, 2010, through December 31, 2023; and

WHEREAS, The Minnesota Board of Water and Soil Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minn. Stat. § 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, The Minnesota Board of Water and Soil Resources selected the St. Louis River watershed planning area for a planning grant through the One Watershed, One Plan program; and

WHEREAS, The One Watershed, One Plan planning process requires participation from local units of government within the planning boundary with a representative from each Local Government Unit to serve on the St. Louis River One Watershed, One Plan Policy Committee.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners appoints

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Commissioner Jewell as Policy Committee member and Commissioner Musolf as an alternate to the St. Louis River One Watershed, One Plan Policy Committee.  
Adopted February 11, 2020. No. 20-82

RESOLVED, That the appraisal report for sale of timber, numbered Tract 1 as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 61210, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report.  
Adopted February 11, 2020. No. 20-83

At 10:23 a.m., February 11, 2020, Commissioner Jewell, supported by Commissioner McDonald, moved to adjourn the meeting. The motion passed; six yeas, zero nays, one absent (Olson).

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON FEBRUARY 25, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 25<sup>th</sup> day of February 2020, at 9:36 a.m., at the Hibbing City Hall, Hibbing, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Barb Tanem, of Hibbing, spoke in favor of the refugee resettlement resolution. Dan Manick, of Cook, provided the Board with a brief overview of the work done by the Planning Commission regarding the amendments to Ordinance 61 and encouraged the Board to adopt the standards. Melissa Roach, of Cook, commented that having to vote on accepting refugees is a divisive tool and encouraged the Board to adopt the refugee resettlement resolution. Kathy Vake, of Chisholm, provided a brief history of her family's immigration to America and asked that the Board approve the refugee resettlement resolution. Leah Rogne, of Gheen, commented that to avoid being known as an unwelcoming county, the Board should pass the refugee resolution. Adrea Gelb, of Duluth, spoke in favor of welcoming refugees to St. Louis County and encouraged the Board to pass the refugee resettlement resolution.

The Board recognized St. Louis County Property Management Director Tony Mancuso. Director Mancuso is retiring after twenty-two years of service. Director Mancuso thanked the Board for their support.

At 10:14 a.m., a public hearing was conducted pursuant to Resolution No. 20-71, adopted February 11, 2020, to consider issuance of an off-sale intoxicating liquor license to GJL Enterprise, LLC d/b/a The Crescent Bar and Grill, Beatty Township. County Attorney Mark Rubin gave the initial presentation and submitted a packet for the record that included documentation of required notices, minutes from the Liquor Licensing Committee meeting, proof of paid property taxes and required documents for the license. Commissioner Nelson asked Gregory Lapatka, of GJL Enterprise, LLC, if he had read all liquor license requirements and if he will abide by them; Mr. Lapatka responded yes. Chair Jugovich asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action, and no one came forth. At 10:20 a.m., Commissioner Nelson, supported by Commissioner McDonald, moved to close the public hearing. The motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner McDonald, moved to approve granting the off-sale intoxicating liquor license to GJL Enterprise, LLC d/b/a The Crescent Bar and Grill, Beatty Township. The motion passed; seven yeas, zero nays. Resolution No. 20-109.

At 10:22 a.m., a public hearing was conducted pursuant to Resolution No. 20-44, adopted January 14, 2020, to receive citizen comments on the proposed Short Term Rental permitting standards as amendments to Ordinance 62, Zoning Regulations. Darren Jablonsky, Deputy Director of St. Louis County Planning and Community Development, said that short-term rentals have seen a significant growth over the last ten to fifteen years. Deputy Director Jablonsky provided the Board with a brief history of past county discussions relating to short-term rentals and provided the Board with a synopsis of concerns and citizen comments regarding the amendments to Ordinance 62. Jennifer Bourbonais, St. Louis County Planning Manager, discussed permit requirements and standards. Chair Jugovich asked if there were any other governmental entities who wished to speak regarding the proposed action, and no one came forth. Chair Jugovich opened the meeting to persons who wish to address the

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Board concerning amendments to Ordinance 62. Danyel Filipovich, of Eveleth, spoke against short-term rental permitting standards because people own their own homes and should be allowed to rent them out without additional restrictions. Jean Burlanski, of Lino Lakes, stressed that it is important to not punish ordinary citizens for rentals under six weeks because of the economic benefits they provide to the area. John Wilson, of Duluth, commented that restrictions have to be put in place and he does not sell property if it is being used as a rental. Steven Hamilton, of Duluth, spoke in favor of restrictions and commented that he is aware of up to thirty-six people in a two-bedroom home. Brian Tasky, of Hermantown, spoke in favor of minimal and reasonable regulations; however, was concerned about the increase in taxes. Mike Barrett, of Solway, said that short-term rentals are an attractive alternate to hotels and felt regulation is not necessary. Paul Klassen, of Pequaywan Lake, spoke in favor of restrictions and discussed issues he has experienced due to a short-term rental located near him. Christina Anderson, of Hibbing, felt this was the wrong approach and commented that people should have more power and government should have less. Lori Beauchamp, of Duluth, said that short-term rentals help people and the area and felt many of these properties are already regulated.

At 11:28 a.m., Commissioner Jewell, supported by Commissioner Olson, moved to close the public hearing. The motion passed; seven yeas, zero nays.

The Board recessed at 11:28 a.m. At 11:40 a.m., the Board reconvened with all members present.

Commissioner Nelson, supported by Commissioner McDonald, moved to adopt the amendments to Ordinance 62, Zoning Regulations; and further, that the effective date for these actions will be effective upon Board approval. After further Commissioner discussion, the motion passed; seven yeas, zero nays. Resolution No. 20-108.

Commissioner Boyle, supported by Commissioner Jewell, moved to approve the consent agenda. The motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner Jewell, moved to amend Ordinance No. 51 to prohibit the sale of tobacco and tobacco related devices to persons under the age of twenty-one (21). Pat McKone, Senior Director of the American Lung Association, said Ordinance 51 includes language regarding penalties for possession, use, or purchase of tobacco products by underage people. Ms. McKone asked that the Board remove the language because science does not support punishment of youth and the unintended consequence of negative interactions between law enforcement and Native Americans and people of color. After further Commissioner discussion, the motion passed; seven yeas, zero nays. Resolution No. 20-110.

Commissioner Boyle, supported by Commissioner Nelson, moved to consider a request for sponsorship of Ashawa Ski Trail grooming equipment purchase from the Ashawa Trail Ski Club; the item had not been to Committee of the Whole. The motion passed; seven yeas, zero nays.

Commissioner McDonald, supported by Commissioner Musolf, moved that St. Louis County agrees to sponsor the purchase of ski trail grooming equipment on behalf of the Ashawa Trail Ski Club at no cost to the County; that the appropriate county officials are authorized to sign grant applications, agreements, and reimbursement claims to the Minnesota Department of Natural Resources for purchase of the ski trail grooming equipment; that the appropriate county officials, specifically Michael A. Jugovich, Chairman of the St. Louis County Board of Commissioners and/or Nancy J. Nilsen, County Auditor, 100 N. 5th Ave. W. #214, Duluth, MN, 55802, are authorized to sign all easements, licenses, or other instruments associated with the purchase, subject to the approval of the County Attorney; that this Resolution is contingent upon the Ashawa Trail Ski Club remaining individually named as an insured on the general liability policy covering St. Louis County sponsored State Grant-in-Aid Trails; that St. Louis County and/or Ashawa Trail Ski Club will comply with the Federal Purchasing Requirements as set forth in the 2016 Manual for Equipment Grants of the Federal Recreational Trails Program published by the Minnesota Department of Natural Resources; and further, St. Louis County assures the grooming equipment acquired through this grant will be



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maintained for no less than twenty (20) years as required by the Federal Recreational Trail Grant Program or until such time as appropriate disposition actions are approved by the Minnesota Department of Natural Resources. The motion passed; seven yeas, zero nays. Resolution No. 20-111.

Jacqueline Prescott, Executive Director of the Hibbing HRA, and Holly Schneider, of Center City Housing, gave a brief presentation regarding future housing plans for the City of Hibbing.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Donna Viskoe, Purchasing Director, submitting Board Letter No. 20-46, Revised St. Louis County Purchasing Rules and Regulations.—61229

Claims and accounts approved during CY 2020.—61230

Kevin Gray, County Administrator, and Darren Jablonsky, Planning and Economic Development Interim Director, submitting Board Letter No. 20-50, Memorandum of Agreement, Local Water Planning – St. Louis River One Watershed, One Plan.—61231

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Request for Free Conveyance of State Tax Forfeited Land to City of Virginia.—61232

Applications for repurchase of state tax forfeited lands approved during CY 2020.—61233

Sales of tax forfeited properties approved during CY 2020.—61234

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-37, Consideration of Amendment to Ordinance No. 51, Rules and Regulations Governing the Sale, Possession and Use of Tobacco and Tobacco-Related Devices.—61235

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-60, Request for Sponsorship of Ashawa Ski Trail Grooming Equipment Purchase – Ashawa Trail Ski Club.—61236

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53799, between St. Louis County and NHS-Northstar Specialized Services, Inc., Chisholm, MN.—20-173

Purchase of Service Agreement, Contract No. 16852, between St. Louis County and Essentia Health Virginia, LLC d/b/a Essentia Health Ely Clinic, Ely, MN, for a collaborative network between healthcare, mental health care, government social services, non-government social services and educational services during the period January 1, 2020, to December 31, 2020.—20-174

Purchase of Service Agreement, Contract No. 16889, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-175

Purchase of Service Agreement, Contract No. 16892, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-176

Purchase of Service Agreement, Contract No. 16896, between St. Louis County and Michael Teska, Kinney, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-177

Service Contract between the County of St. Louis and Architectural Resources, Inc., Hibbing, MN, for the Virginia Courthouse Landscaping Project.—20-178

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Service Contract between the County of St. Louis and Scalzo Architects, Ltd., Duluth, MN, for Professional Architectural Services for the Thunderbird House Demolition Project.—20-179

Service Contract No. 5580C between the County of St. Louis and Patty Beech Consulting, Inc., Duluth, MN, Homeless Grant Evaluation Services during the period January 2, 2020, to August 31, 2020.—20-180

Service Contract No. 5590G between the County of St. Louis and the St. Louis County Historical Society, Duluth, MN, for a cataloguing services project during the period January 1, 2020, to December 31, 2020.—20-181

Service Contract No. 5590H between the County of St. Louis and the St. Louis County Historical Society, Duluth, MN, for promotion of historical work, collection, preservation and publication of historical material and to disseminate historical information of the county during the period January 1, 2020, to December 31, 2020.—20-182

Purchase of Service Agreement, Contract No. 16878, between St. Louis County and Sara Vaccarella, Psy.D., LP, Duluth, MN, for psychological evaluations and services by Court order in Child(ren) in Need of Protection or Services (CHIPS) hearings during the period January 1, 2020, to December 31, 2020.—20-183

Purchase of Service Agreement, Contract No. 16817, between St. Louis County and Carol Thomas, Eveleth, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-184

Purchase of Service Agreement, Contract No. 16834, between St. Louis County and Michael Teska, Kinney, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-185

Purchase of Service Agreement, Contract No. 16842, between St. Louis County and Michael Teska, Kinney, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-186

Purchase of Service Agreement, Contract No. 16849, between St. Louis County and Jerry Hase, Britt, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-187

Purchase of Service Agreement, Contract No. 16897, between St. Louis County and Joe Trela, Duluth, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-188

Purchase of Service Agreement, Contract No. 16899, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-189

Purchase of Service Agreement, Contract No. 16901, between St. Louis County and Michael Teska, Kinney, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-190

Purchase of Service Agreement, Contract No. 16902, between St. Louis County and Michael Teska, Kinney, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-191

Agreement for Services between the County of St. Louis and Braun Intertec Corporation, Duluth, MN, to perform geotechnical soil boring explorations at eight (8) County bridge locations through July 31, 2020.—20-192

Amendment #1 – Arrowhead Center Office Lease between The Arrowhead Center (Lessor) and St. Louis County (Lessee) for 90 square feet of floor space in the Arrowhead Center Building in Virginia, MN, for staff offices and client meetings, extending the term of the lease beginning January 1, 2020, through September 30, 2020.—20-193

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Service Contract between the County of St. Louis and Gausman & Moore Associates, Inc., Duluth, MN, to assist in discussions with Duluth Energy Systems relating to the changes to the heating plant configuration for the Duluth Courthouse and Duluth Government Services Center.—20-194  
Security Officer Service Agreement between General Security Services Corporation (GSSC) and St. Louis County to provide uniformed/unarmed Strike Security Officers at certain Iron Range and Duluth area facilities during the period January 3, 2020, until cancelled (5-day notice).—20-195

Upon motion by Commissioner Boyle, supported by Commissioner Jewell, resolutions numbered 20-84 through 20-107, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER BOYLE:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of February 11, 2020, are hereby approved.  
Adopted February 25, 2020. No. 20-84

WHEREAS, The Minnesota Department of Health (MDH) has received funding from the U.S. Department of Justice and the U.S. Department of Health and Human Services to support statewide adoption of Overdose Detection Mapping Application (ODMAP) software application and the development of coordinated public safety, behavioral health, and public health response to overdose “hot spots”; and

WHEREAS, MDH has made funds available to local jurisdictions to implement the ODMAP program and to improve coordination of overdose prevention and response activities; and

WHEREAS, MDH has identified St. Louis County as one of the targeted local jurisdictions to receive ODMAP program funding; and

WHEREAS, These funds are to be awarded to local jurisdictions for up to \$90,000 for the period February 1, 2020, through August 31, 2021; and

WHEREAS, The Public Health and Human Services Department wishes to apply for these ODMAP program funds.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to apply for grant funding from the Minnesota Department of Health through the ODMAP Statewide Expansion and Response Project for the amount up to \$90,000 for the period February 1, 2020, through August 31, 2021.

Adopted February 25, 2020. No. 20-85

WHEREAS, On December 17, 2019, the St. Louis County Board adopted Resolution No. 19-723 authorizing the Public Health and Human Services Department (PHHS) to apply for funding with the Minnesota Department of Human Services for Children’s Mental Health Respite Care; and

WHEREAS, PHHS plans to provide non-traditional respite care options to meet the needs of the child and/or families’ needs as identified by families; and

WHEREAS, PHHS plans to build up relationships and further develop natural respite options for children with severe emotional disturbance diagnosis through education and training.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept \$47,422 in funds for the period January 1, 2020, to June 30, 2021, and to adjust the 2020 and 2021 budgets accordingly in Fund 230, Agency 232008, Objects 530676 and 601600.

Adopted February 25, 2020. No. 20-86

WHEREAS, The Public Works Department administers an annual state aid funded project to install ground-in wet-reflective pavement markings on county state aid highways that recently have been surfaced with a chip seal or scrub seal; and

WHEREAS, Lake County has requested to participate in this project to maintain pavement markings on their county state aid highway system; and

WHEREAS, The Public Works Department will prepare the plan, specifications and perform all necessary contract administration from contract award to certification of final payment; and

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WHEREAS, Lake County will pay to St. Louis County the cost of their share as detailed in the Proposal/Plan package, schedule of prices and as referenced in the cooperative agreement.

THEREFORE, BE IT RESOLVED, That the appropriate County Officials are hereby authorized to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with Lake County whereby Lake County will pay its share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as SAP 069-030-042, CP 0000-369582, 2020 State Aid Pavement Marking Project, with the funds to be receipted into Fund 220, Agency 220570, Object 551508.

Adopted February 25, 2020. No. 20-87

WHEREAS, On September 3, 2019, St. Louis County and the Voyageur Country ATV (VCATV) Club entered into a cooperative agreement regarding CP 0000-438737, as amended in January 2020, for the administration of funds related to the design and construction of an ATV trail segment and elevated boardwalk from Vermilion Falls Road to Gold Coast Road in Crane Lake Township, MN, hereafter referred to as the "Project"; and

WHEREAS, Under the cooperative agreement, the County is responsible for administration of the construction contracts for the Project, including all payments to the contractor; and

WHEREAS, The VCATV Club secured an additional grant from the Iron Range Resources and Rehabilitation Board (IRRRB) in the amount of \$100,000 for the Project utilizing the Township as the sponsor; and

WHEREAS, Crane Lake Township is required to act as the fiscal agent and contract administrator for the IRRRB funds for the Project; and

WHEREAS, The Township and the County, as well as the VCATV Club, desire to have all payments to the contractor flow through the County as set forth in the cooperative agreement between the County and the VCATV Club, as amended in January 2020.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into a cooperative agreement with Crane Lake Township to receive and administer the IRRRB grant funds for the ATV trail and elevated boardwalk segment from Vermilion Falls Road to Gold Coast Road in Crane Lake Township, MN.

Adopted February 25, 2020. No. 20-88

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0007-261096, SP 069-607-052; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on January 16, 2020, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Hawkinson Construction Co.	PO Box 278	\$4,850,777.00
	Grand Rapids, MN 55744	

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220526, Object 652700, \$1,700,000.00, and Fund 204, Agency 204171, Object 652806, \$3,150,777.00.

Adopted February 25, 2020. No. 20-89

WHEREAS, Minn. Stat. § 471.38, Subd. 3a, used to only require school boards to annually delegate authority to a designated business administrator or chief financial officer or the officer's designee(s) to make electronic funds transfers; and

WHEREAS, Minn. Stat. § 471.38, Subd. 3a, has now been updated to require all local governing boards to annually delegate authority to a designated business administrator or chief financial officer or the officer's designee(s) to make electronic funds transfers.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby delegates authority to the County Auditor and Auditor designees to make Electronic Funds Transfers during 2020.

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Adopted February 25, 2020. No. 20-90

WHEREAS, Minn. Stat. § 375.18 provides that each county board may have the care of the county property and management of the county funds and business, except in cases otherwise provided for, and make orders concerning them as it deems expedient; and

WHEREAS, Minn. Stat. § 471.85, and Resolution No. 98-369, provides that any county, city, town, or school district may transfer its personal property for a nominal (fee) or without consideration to another public corporation for public use when duly authorized by its governing body; and

WHEREAS, The Purchasing Rules and Regulations require the approval of the County Board for the transfer or sale of any surplus, obsolete, or unused property; and

WHEREAS, Blanket approval is requested for transfers or sale of personal property valued at less than or equal to \$15,000.00 to public entities within the borders of St. Louis County, at the discretion of the Purchasing Director, or designee.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby amends the St. Louis County Purchasing Rules and Regulations adopted on February 12, 2019, as follows:

- St. Louis County Board authorizes blanket approval for transfers or sale of personal property valued at less than or equal to \$15,000.00 to public entities within the borders of St. Louis County, at the discretion of the Purchasing Director, or designee.
- A report of all items that were transferred or sold in this manner will be delivered to the Board at the end of each fiscal year.
- Items valued at \$15,000.00, whether transferred or sold to public entities or to the general public, require prior Board approval.

Adopted February 25, 2020. No. 20-91

WHEREAS, The current St. Louis County Courier Contract expires on March 31, 2020; and

WHEREAS, St. Louis County Purchasing Division solicited, received and evaluated the proposal from the responder for this service; and

WHEREAS, Alliance Courier's proposal demonstrated they meet the required qualifications and experience to complete the requested services at a fair and competitive price.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a four (4) year contract with two (2) possible two (2) year extensions for courier services with Alliance Courier at an annual cost of \$72,293.52 with 3% annual increases, payable from Fund 705, Agency 705001, Object 620500.

Adopted February 25, 2020. No. 20-92

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted February 25, 2020. No. 20-93

WHEREAS, St. Louis County engaged vendor partner, Interloc Solutions, to perform an assessment focused on the existing integrations between the Maximo cost accounting system utilized by Public Works for work order management, purchasing, and cost accounting functions and the Mitchell-Humphrey system (also called FMS) which is designated to maintain the General Ledger and Accounting functions; and

WHEREAS, The assessment outlined a few critical flaws in the current integrations between these two critical systems including problems when attempting to enter and correct purchase orders and invoices lacking proper vendor support; and

WHEREAS, St. Louis County worked with software vendors Interloc and Mitchell Humphrey to outline a more efficient integration which streamlines the interface utilizing the Maximo Integration Framework; and

WHEREAS, This integration will ensure proper vendor support, the ability to support change orders and revisions, improve error handling, upgrade systems, and prepare for future OnBase integrations; and

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WHEREAS, This project will be completed in coordination with vendor partner Interloc, headquartered out of Folsom, CA, and Mitchell Humphrey, headquartered out of St. Louis, MO, at a one-time project cost of \$160,000.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Information Technology Department (IT) to execute service contracts to implement the Maximo to Mitchell Humphrey interface enhancements in the amount of \$160,000 utilizing Fund 100, Agency 117001, Object 629900, with funds transferred from the Information Technology assigned fund balance, Fund 100, Object 311139.

Adopted February 25, 2020. No. 20-94

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 61230, are hereby approved and the County Auditor shall issue checks in the following amounts:

	<b>November 2019</b>	
100	General Fund	8,098,480.74
149	Personal Service Fund	1,510.92
150	Sheriff's Nemesis Fund Group	10,095.09
155	Depot	73,960.74
168	Sheriff's State Forfeitures	3,470.56
169	Attorney Trust Accounts – VW	1,984.92
173	Emergency Shelter Grant	3,988.00
176	Revolving Loan Fund	251.93
178	Economic Development – Tax Forfeit	273,711.16
184	Extension Service	76,052.29
200	Public Works	4,499,286.10
204	Local Option Transit Sales Tax	907,164.21
210	Road Maint. – Unorg. Townships	113.92
220	State/Federal Road Aid	5,514,225.78
230	Public Health & Human Services	8,924,189.23
240	Forfeited Tax	587,721.79
250	St. Louis County HRA	198.00
260	CDBG Grant	401,752.74
270	HOME Grant	44,350.33
285	Septic Loans – MPCA	26,606.80
286	Septic Loans – SSTS/BWSR	21,621.00
288	Septic Loans – Env. Trust Fund	70.00
289	ISTS Grant	152,121.67
290	Forest Resources	331,028.00
400	County Facilities	554,455.12
402	Depreciation Reserve Fund	686.33
405	Public Works Building Const.	207,245.30
407	Public Works – Equipment	142,631.37
445	2018A – Virginia GSC-PW Cook	371,751.66
600	Environmental Services	824,549.35
640	Plat Books	42.33
715	County Garage	209,288.72
720	Property Casualty Liability	10,955.94
730	Workers Compensation	207,772.50
740	Medical Dental Insurance	3,222,333.91
770	Retired Employees Health Insurance	118.70
		<u>\$35,705,787.15</u>

Adopted February 25, 2020. No. 20-95

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RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 61230, are hereby approved and the County Auditor shall issue checks in the following amounts:

<b>December 2020</b>		
100	General Fund	6,376,698.72
149	Personal Service Fund	303.20
150	Sheriff's Nemesis Fund Group	5,926.83
155	Depot	97,797.36
166	Sheriff's Fine Contingency	12,451.74
167	Attorney's Forfeitures	10,100.00
168	Sheriff's State Forfeitures	996.75
169	Attorney Trust Accounts – VW	1,374.29
173	Emergency Shelter Grant	50,014.78
176	Revolving Loan Fund	251.93
178	Economic Development – Tax Forfeit	64,920.00
179	Enhanced 9-1-1	4,301.00
183	City/County Communications	264.86
184	Extension Service	54,889.33
190	Sheriff Explorers	825.00
191	Recorders Deposit Account	953.68
200	Public Works	3,242,335.33
204	Local Option Transit Sales Tax	250,597.04
220	State/Federal Road Aid	1,031,884.06
230	Public Health & Human Services	7,647,827.46
240	Forfeited Tax	432,147.83
260	CDBG Grant	582,192.40
261	CDBG Program Income	16,171.45
270	HOME Grant	2,870.00
281	SLC Septic Loans	4,000.00
289	ISTS Grant	48,434.44
290	Forest Resources	65,115.72
318	2013A Capital Improve Bond	1,212,592.50
319	2013B Capital Equipment Note	730,625.00
320	2014A ARC Capital Improve Bond	393,759.38
321	2013C Refunding 2004A&2005A	1,642,375.00
322	2013D Refunding 2010A	509,312.50
324	2015B Refunding 316-2008B	918,950.00
325	2015C Capital Improve Bond	2,758,603.13
326	2016A Capital Improve Bond	1,610,768.75
327	2016B Refunding 318-2013A	229,375.01
328	2018A Capital Improve Bond	1,533,665.63
329	2018B Capital Improve Bond	298,550.00
400	County Facilities	273,879.53
402	Depreciation Reserve Fund	88,739.82
405	Public Works Building Const.	76,989.00
407	Public Works – Equipment	87,075.38
445	2018A Virginia GSC-PW Cook	1,287,565.28
448	2018B PW Dist. 4 New Facility	1,345,236.00
500	Shoreline Sales	924,522.39
600	Environmental Services	1,450,945.92
640	Plat Books	35.79
715	County Garage	92,530.28
720	Property Casualty Liability	267,750.31
730	Workers Compensation	1,038,243.47

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740	Medical Dental Insurance	3,191,427.12
770	Retired Employees Health Insurance	<u>394.00</u>
		\$41,969,556.39

Adopted February 25, 2020. No. 20-96

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated February 14, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted February 25, 2020. No. 20-97

RESOLVED, That pursuant to Ordinance No. 28, Section 11, Subd. 11.06, authorization is hereby granted to Elephant Lake Lodge, Inc., d/b/a Melgeorge's Elephant Lake Lodge, Camp 5 Township, to sell/serve outside the designated serving area of the County Liquor License for the date of March 14, 2020, as per application on file in the office of the County Auditor, identified as County Board File No. 61215.

Adopted February 25, 2020. No. 20-98

WHEREAS, St. Louis County owns and operates a youth camp facility known as Camp Esquagama; and

WHEREAS, It is in the public's interest to contract for coordination of the use and strategic management of the camp; and

WHEREAS, The Camp Esquagama, 501c3, has previously provided and shown that it has the training, experience, and knowledge to provide this service; and

WHEREAS, The camp provides opportunities for youth respite (foster) care participation at the camp; and

WHEREAS, The cost for management and operations services in 2020 are \$230,000 and \$25,000 for respite/foster care.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a contract with Camp Esquagama, 501c3, for management and operation services at Camp Esquagama, payable from Fund 100, Agency 102006, Object 690300.

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

Adopted February 25, 2020. No. 20-99

WHEREAS, Minn. Stat. §§ 103B.301 to 103B.355, Comprehensive Local Water Management Act, authorize Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, St. Louis County currently has a state-approved Comprehensive Local Water Management Plan that covers the period of August 26, 2010, through December 31, 2023; and

WHEREAS, The Minnesota Board of Water and Soil Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minn. Stat. § 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, The Minnesota Board of Water and Soil Resources selected the St. Louis River watershed planning area for a planning grant through the One Watershed, One Plan program; and

WHEREAS, The One Watershed, One Plan planning process requires participation from Local Government Units within the planning boundary through the adoption of a Memorandum of Agreement.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the appropriate County Officials to enter into a Memorandum of Agreement with Local Government Units to collectively develop and adopt a coordinated watershed management plan for implementation consistent with the Board of Water and Soil Resources Operating Procedures for One Watershed, One Plan for the St. Louis River Watershed.

Adopted February 25, 2020. No. 20-100



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WHEREAS, Pursuant to Minn. Stat. § 282.01, Subd. 1a(e), upon the favorable recommendation of the County Board, the Commissioner of Revenue may convey state tax forfeited land to another governmental subdivision for an authorized public use without monetary compensation or consideration; and

WHEREAS, The City of Virginia wishes to acquire the following tax forfeited property for a public parking lot:

Legal: CITY OF VIRGINIA

Lots 21 and 22, Block 18

VIRGINIA

0.14 GIS Acres

Parcel code: 090-0010-03730; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board recommends that the Commissioner of Revenue convey the above described state tax forfeited land to the City of Virginia subject to payment of \$250 Department of Revenue fee, \$250 administrative fee, \$1.65 deed tax, \$25 deed fee, and \$46 recording fee, for a total of \$572.65.

Adopted February 25, 2020. No. 20-101

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners or heirs subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Harold Anderson of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF RICE LAKE

N 1/2 of NW 1/4 of SE 1/4 of SE 1/4

Section 18, Township 51 North, Range 14 West

Parcel code: 520-0013-00900; and

WHEREAS, The applicant is an heir to the owners of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, The applicant shall either pay in full or enter into a four-year contract for deed to repurchase the non-homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Harold Anderson of Duluth, MN, on file in County Board File No. 61233, subject to payments including total taxes and assessments of \$1,617.41, deed fee of \$25, deed tax of \$5.34, and recording fee of \$46, for a total of \$1,693.75 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted February 25, 2020. No. 20-102

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicants, Ricky and Nicole Miller of Aurora, MN, have applied to repurchase state tax forfeited land legally described as:

CITY OF AURORA

Lot 16, Block 5, AURORA 2<sup>ND</sup> DIVISION

Parcel code: 100-0030-00860; and

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WHEREAS, The applicants are the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, The applicants shall either pay in full or enter into a four-year contract for deed to repurchase the non-homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Ricky and Nicole Miller of Aurora, MN, on file in County Board File No. 61233, subject to payments including total taxes and assessments of \$6,196.67, deed fee of \$25, deed tax of \$20.45, and recording fee of \$46, for a total of \$6,288.12 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted February 25, 2020. No. 20-103

WHEREAS, The City of Eveleth requested to purchase the following state tax forfeited lands for the purpose of economic development:

Legal: CITY OF EVELETH

LOT 1, BLOCK 22, REARRANGEMENT OF 1ST ADDN TO EVELETH

Parcel code: 040-0010-00240

LOTS 2 AND 3, BLOCK 22, REARRANGEMENT OF 1ST ADDN TO EVELETH

Parcel code: 040-0010-00250

ALL OF LOT 1 1/2, BLOCK 22, EVELETH 2ND ADDITION

Parcel code: 040-0030-00010

LOT 20, BLOCK 22, EVELETH 2ND ADDITION

Parcel code: 040-0030-00130

0.29 GIS Acres; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a, authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, These parcels of land have been classified as 'non-conservation' land pursuant to Minn. Stat. § 282.01; and

WHEREAS, These parcels of land have not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the City of Eveleth for the price of \$9,700 plus the following fees: 3% assurance fee of \$291, deed fee of \$25, deed tax of \$32.01, and recording fee of \$46, for a total of \$10,094.01 to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the St. Louis County Auditor may offer for sale at public auction the state tax forfeited land described here if the City of Eveleth does not purchase the lands by August 25, 2020.

Adopted February 25, 2020. No. 20-104

WHEREAS, Pursuant to Minnesota Session Laws 2018, Chapter 186, Section 17, St. Louis County may sell by private sale the following described state tax forfeited land to remedy an unintentional encroachment:

Legal: TOWN OF GRAND LAKE

South 55 feet of NE 1/4 of SW 1/4, Section 24, Township 52 North, Range 16 West

Parcel Code: 380-0020-03980

Acres: 1.67

LDKey: 123943; and

WHEREAS, These parcels of land have been classified as 'non-conservation' land pursuant to Minnesota Stat. § 282.01; and

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WHEREAS, Pursuant to Minn. Stat. § 459.06, Subd. 3, state tax forfeited land which has been included in an established memorial forest and found more suitable for other purposes may, by resolution of the County Board, be withdrawn from the forest for disposal if the Commissioner of Natural Resources approves the sale of such land; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to Michael and Colleen Karban, for the value of \$1,400 plus the following fees: 3% assurance fee of \$42, deed fee of \$25, deed tax of \$1.65 and recording fee of \$46, for a total of \$1,514.65 to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the state tax forfeited parcel described herein shall be withdrawn from Memorial Forest status.

Adopted February 25, 2020. No. 20-105

RESOLVED, That the appraisal report for sale of timber, described as Tract 1, C19200028, as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 61210, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report.

Adopted February 25, 2020. No. 20-106

RESOLVED, That the appraisal report for sale of timber, numbered Tract 1, C19200031, as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 61210, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report.

Adopted February 25, 2020. No. 20-107

**BY COMMISSIONER NELSON:**

WHEREAS, St. Louis County has important roles impacting the short term rental market in land use administration, solid waste, on-site wastewater sewage treatment compliance, and public safety; and WHEREAS, Public input received during development of the adopted St. Louis County Comprehensive Land Use Plan in 2019 was strongly in support of looking at ways to improve the regulation of short term rentals; and

WHEREAS, On August 15, 2019, the St. Louis County Planning Commission initiated proposed Short Term Rental, Zoning Ordinance 62 amendments and distributed for further public input; and

WHEREAS, On October 10, 2019, the Planning Commission, after soliciting comments for 30 days, held a public hearing regarding the proposed Short Term Rental, Zoning Ordinance 62 amendments, reviewed draft proposed Ordinance 62 amendments to regulate short term rentals, and provided an additional 30 days for public comment; and

WHEREAS, On December 12, 2019, the Planning Commission held a second public hearing; and

WHEREAS, The Planning Commission voted to recommend that the St. Louis County Board adopt the proposed Ordinance 62 amendments to regulate short-term rentals.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners adopts the amendments to Ordinance 62, Zoning Regulations contained in County Board File No. 61209.

RESOLVED FURTHER, That the effective date for these actions will be effective upon Board approval.

Unanimously adopted February 25, 2020. No. 20-108

**BY COMMISSIONER NELSON:**

WHEREAS, GJL Enterprise, LLC d/b/a The Crescent Bar and Grill, Beatty Township, St. Louis County, Minnesota, has applied for an off-sale intoxicating liquor license; and

WHEREAS, Minn. Stat. § 340A.405, Subd. 2(d), requires that a public hearing be held prior to the issuance of an off-sale intoxicating liquor license; and

WHEREAS, A public hearing was held on Tuesday, February 25, 2020, 9:45 a.m., at the Hibbing City Hall, Hibbing, MN, for the purpose of considering the granting of the off-sale intoxicating liquor

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license; and

WHEREAS, With regard to the application for said license, The Crescent Bar and Grill has complied in all respects with the requirements of Minnesota Law and St. Louis County Ordinance No. 28; and WHEREAS, The Liquor Licensing Committee of the St. Louis County Board has considered the nature of the business to be conducted and the propriety of the location and has recommended approval of the application.

THEREFORE, BE IT RESOLVED, That an Off-Sale Intoxicating Liquor License shall be issued to GJL Enterprise, LLC d/b/a The Crescent Bar and Grill, Beatty Township, located in Area 3, and in accordance with the St. Louis County Fee Schedule the annual fee is \$150.00.

RESOLVED FURTHER, That said liquor license shall be effective through June 30, 2020.

RESOLVED FURTHER, That said license is approved contingent upon payment of real estate taxes when due.

RESOLVED FURTHER, That said license is approved contingent upon proof of workers' compensation and liquor liability insurance.

RESOLVED FURTHER, That if the named license holder sells the licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of license fee to the license holder.

Unanimously adopted February 25, 2020. No. 20-109

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board amends Ordinance No. 51 to prohibit the sale of tobacco and tobacco related devices to persons under the age of twenty-one (21), identified in County Board File No. 61235.

Unanimously adopted February 25, 2020. No. 20-110

**BY COMMISSIONER McDONALD:**

WHEREAS, St. Louis County serves as the sponsor of various winter recreational trails that are part of the State of Minnesota Grant-in-Aid Trail System; and

WHEREAS, The construction and maintenance of these trails are funded through the Minnesota Trail Assistance Program Grants issued with the approval of the Minnesota Department of Natural Resources; and

WHEREAS, The Ashawa Trail Ski Club will make application to the Minnesota Department of Natural Resources for the Federal Recreation Trail Program, and has requested that St. Louis County serve as the local government sponsor for the purchase of ski trail grooming equipment to be funded by the Minnesota Department of Natural Resources for the Federal Recreational Trail Program.

THEREFORE, BE IT RESOLVED, That St. Louis County agrees to sponsor said purchase of ski trail grooming equipment on behalf of the Ashawa Trail Ski Club at no cost to the County.

RESOLVED FURTHER, That the appropriate county officials are authorized to sign grant applications, agreements, and reimbursement claims to the Minnesota Department of Natural Resources for purchase of the ski trail grooming equipment.

RESOLVED FURTHER, That the appropriate county officials, specifically Michael A. Jugovich, Chairman of the St. Louis County Board of Commissioners and/or Nancy J. Nilsen, County Auditor, 100 N. 5<sup>th</sup> Ave. W. #214, Duluth, MN, 55802, are authorized to sign all easements, licenses, or other instruments associated with the purchase, subject to the approval of the County Attorney.

RESOLVED FURTHER, That this Resolution is contingent upon the Ashawa Trail Ski Club remaining individually named as an insured on the general liability policy covering St. Louis County sponsored State Grant-in-Aid Trails.

RESOLVED FURTHER, That St. Louis County and/or Ashawa Trail Ski Club will comply with the Federal Purchasing Requirements as set forth in the 2016 Manual for Equipment Grants of the Federal Recreational Trails Program published by the Minnesota Department of Natural Resources.

RESOLVED FURTHER, That St. Louis County assures the grooming equipment acquired through this grant will be maintained for no less than twenty (20) years as required by the Federal Recreational Trail Grant Program or until such time as appropriate disposition actions are approved by the Minnesota Department of Natural Resources.

Unanimously adopted February 25, 2020. No. 20-111

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At 12:35 p.m., February 25, 2020, Commissioner Boyle, supported by Commissioner Jewell, moved to adjourn the meeting. The motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**  
**MARCH, 2020**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON MARCH 10, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 10<sup>th</sup> day of March 2020, at 9:34 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

At 9:37 a.m., St. Louis County Public Health Division Director Amy Westbrook gave the Board a presentation and provided a handout regarding COVID-19.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. David Tryggstad, of Duluth, read an article that was printed in the Duluth New Tribune in support of refugee resettlement. Verne Wagner, of Duluth, spoke in favor of the refugee resettlement resolution. Richard Hudelson, of Duluth, said that money is not an issue when considering the refugee resettlement resolution and encouraged the Board to pass the refugee resettlement resolution. Penny Cragun, of Duluth, highlighted her experience with assisting a Vietnamese family in Nobles County. Ms. Cragun said that the community initially opposed assisting the family; however, they changed their opinion once the family lived in the community. Lisa Fitzpatrick, of Duluth, quoted scriptures from the Bible and said that St. Louis County should accept refugees. John Musick said that he was impressed with how the Northeast Regional Corrections Center (NERCC) operates and urged the Board to continue funding. Don Streetfert, of Duluth, commented that he was impressed at how staff was able to meet the needs of NERCC residents. Andrea Gelb, of Duluth, discussed misinformation relating to refugee resettlement and asked the Board how long they are going to remain silent on the topic. Christine Colberson, of Duluth, discussed her struggles as a refugee of Sudan. Dean Colberson, of Duluth, discussed the benefits of immigration.

Commissioner Nelson, supported by Commissioner Olson, moved to approve the consent agenda. Item #21, Application and Acceptance of Building Bridges Between Jails and Community Based Treatment for Opioid Use Disorder Grant, was removed from the agenda for separate consideration. In addition, Item #9, Award of Bid was removed from the agenda and sent to Administration for further review. The motion passed; seven yeas, zero nays.

Commissioner Jewell, supported by Commissioner McDonald, moved that the St. Louis County Board hereby schedules a public hearing on the Westby Cartway Petition to occur at 9:40 a.m. on Tuesday, May 26, 2020, at the Buhl Senior Center, 302 Frantz Street, Buhl, MN; and that, except as amended herein, the provisions of Resolution No. 19-485 remain in full force and effect. In addition to complying with all other notice and publication requirements, county staff shall provide written notice of the rescheduling of the Westby cartway hearing directly to the Petitioner and the owners of property

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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underlying both the proposed original and alternate cartway routes. The motion passed; seven yeas, zero nays. Resolution No. 20-135.

Commissioner Nelson, supported by Commissioner Boyle, moved to consider a resolution to revise county policy regarding utilization of paid leave during a public health emergency; the item had not been to Committee of the Whole. The motion passed; seven yeas, zero nays.

Commissioner Jewell, supported by Commissioner Olson, moved that the St. Louis County Board adopts the revised Utilization of Paid Leave during a Public Health Emergency Policy, and that County Board Resolution No. 499 and the Advance of Paid Sick Leave in a Pandemic Policy, adopted on November 3, 2009, are hereby rescinded. St. Louis County Human Resources and Administration Director Jim Gottschald said that the revision contains a provision that allows employees to advance sick leave up to 14 days. Director Gottschald said that there is no fiscal impact on taxpayers. After further discussion, the motion passed; seven yeas, zero nays. Resolution No. 20-136.

Commissioner Olson, supported by Commissioner Boyle, moved that the St. Louis County Board authorizes the application and acceptance of grant funds in the amount of \$93,750 to support a Medication Assisted Treatment (MAT) Navigator position at the St. Louis County Jail and execute a contract, approved by the County Attorney, with Recovery Alliance Duluth (RAD) to provide training for peer recovery support specialists and transportation for offenders to treatment facilities from March 2020 through March 2021; that the appropriate county officials are authorized to execute the required agreements, and any amendments approved by the County Attorney, to provide services and receive funds; and further, that the grant position will be terminated when the grant ends, and work performed will be assessed. The motion passed; seven yeas, zero nays. Resolution No. 20-132.

Upon motion by Commissioner Nelson, supported by Commissioner Olson, resolutions numbered 20-112 through 20-131 and 133 through 134, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of February 25, 2020, are hereby approved.  
Adopted March 10, 2020. No. 20-112

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of Independence Road (County Road 874) and to replace the existing bridge (County Bridge 142, State Bridge L0877) spanning to the Bear Trap River in Industrial Township (County Project 0874-368350); and

WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the existing location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board hereby authorizes the County Auditor to grant the necessary easements for highway purposes over the following tax forfeited parcel:

1. The South One-half of the Southwest Quarter of Northwest Quarter (S ½ of SW ¼ of NW ¼), Section 26, Township 51 North of Range 17 West of the Fourth Principal Meridian. (Parcel ID No. 400-0010-04435)

Adopted March 10, 2020. No. 20-113

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WHEREAS, The St. Louis County Public Works Department is planning to reclaim and overlay Morris Thomas Road (CSAH 56), replace some culverts and possibly build some new turn lanes; and WHEREAS, The project begins at State Highway 2 and continues east to Haines Road (CSAH 91), a total distance of approximately 4.67 miles; and WHEREAS, The improvements have been determined necessary to provide for the safety and convenience of the traveling public; and WHEREAS, In addition to the existing highway right-of-way, certain lands are required for construction, together with temporary construction easements. THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for CP 0056-284469, SP 069-656-018, payable from Fund 200, Agency 203001. RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.  
Adopted March 10, 2020. No. 20-114

WHEREAS, The Minnesota Department of Transportation District 1 Safety Plan ranks the intersection of US-169 and County State Aid Highway (CSAH) 137/County Road (CR) 661 (Spirit Lake Road) as 19<sup>th</sup> in the rural expressway intersection category by risk; and WHEREAS, For the ten year period of 2006 through 2015, there were eight (8) total crashes at the intersection of US-169 and CSAH 137/CR 661 (Spirit Lake Road) of which all (100%) were right-angle crashes on the far side of the intersection; and WHEREAS, In May 2017, there was a far-side, right-angle crash that resulted in two fatalities; and WHEREAS, A reduced conflict intersection (J-Turn) has been identified as the best strategy to improve the safety of the intersection of US-169 and CSAH 137/CR 661 (Spirit Lake Road); and WHEREAS, The experience in Minnesota demonstrates that reduced conflict intersections (J-Turns) eliminate fatal and serious injury intersection-related crashes which ultimately supports the goal of the Toward Zero Deaths initiative in St. Louis County; and WHEREAS, The Minnesota Department of Transportation and the Public Works Department have both secured Federal funding through the Highway Safety Improvement Program to fund the construction of the reduced conflict intersection; and WHEREAS, The evaluation committee, composed of representatives from the Public Works Department and the Minnesota Department of Transportation District 1, selected HDR Engineering, Inc., of Minneapolis, MN, through the quality based selection method to assist with the engineering design; and WHEREAS, St. Louis County and the Minnesota Department of Transportation District 1 will share in the cost of the engineering consultant at 50 percent each. THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into a professional services agreement, and approve any amendments authorized by the County Attorney, with HDR Engineering, Inc., of Minneapolis, MN, to perform an intersection control evaluation study and design a reduced conflict intersection (J-Turn) at the intersection of US-169 and CSAH 137/CR 661 (Spirit Lake Road), located in the City of Mountain Iron and Great Scott Township. RESOLVED FURTHER, That this project is further identified as SP 069-070-046, CP 0137-395072. Funds received from the Minnesota Department of Transportation will be receipted into Fund 220, Agency 220571, Object 532304. The total cost of these services is not to exceed \$112,000.00, payable from Fund 220, Agency 220571, Object 626600.  
Adopted March 10, 2020. No. 20-115

WHEREAS, The Public Works Department's budget includes the purchase of a Wheel Loader for maintenance operations; and WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested pricing for a Wheel Loader based on the department's needs; and WHEREAS, McCoy Equipment of Duluth, MN, responded with the Sourcewell price for a John Deere 524L Wheel Loader of \$161,000.00.



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THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of one (1) John Deere 524L Wheel Loader from McCoy Equipment of Duluth, MN, for a total cost of \$161,000.00, payable from Fund 407, Agency 407001, and Object 666400.  
Adopted March 10, 2020. No. 20-116

WHEREAS, The Minnesota Department of Transportation (MnDOT) is leading the Twin Ports Interchange Project to reconstruct the interchange of I-35, I-535 and US-53; and  
WHEREAS, This is a multi-year project that will require the utilization of county roads and city streets to maintain traffic through the City of Duluth; and  
WHEREAS, The Minnesota Department of Transportation has determined it is necessary to detour certain traffic onto County State Aid Highway (CSAH) 91 (Haines Road/40<sup>th</sup> Avenue West); and  
WHEREAS, The Minnesota Department of Transportation will reimburse St. Louis County for the utilization of CSAH 91 (Haines Road/40<sup>th</sup> Avenue West).  
THEREFORE, BE IT RESOLVED, That St. Louis County enter into MnDOT Agreement No. 1036158 with the State of Minnesota, Department of Transportation, for the following purposes:  
To provide for payment by the State to the County for the use and maintenance of County State Aid Highway No. 91 as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 35 from 0.28 miles south of 27<sup>th</sup> Avenue West to 0.1 miles north of Garfield Avenue under State Project No. 6982-322WP1 (T.H. 35=103).  
RESOLVED FURTHER, That the County Board Chair, Public Works Director and the Assistant County Attorney are authorized to execute the Agreement and approve any amendments authorized by the County Attorney.  
RESOLVED FURTHER, That State funds will be receipted into Fund 200, Agency 205003, Object 583100.  
Adopted March 10, 2020. No. 20-117

WHEREAS, The Public Works Department has a project planned for County State Aid Highway (CSAH) 155 (James Street) located in the City of Ely for 2020 identified as SAP 069-755-002, CP 0155-338059; and  
WHEREAS, The project begins at CSAH 21 (Central Avenue) and ends at 8<sup>th</sup> Avenue; and  
WHEREAS, The City of Ely will replace sanitary sewer, sanitary sewer services, water main, and water services along CSAH 155 (James Street) during the scope of this project; and  
WHEREAS, The City of Ely intends to reconstruct 3<sup>rd</sup> Avenue and 7<sup>th</sup> Avenue from James Street to Pattison Street in conjunction with the CSAH 155 project as part of City Project No. 17-344; and  
WHEREAS, St. Louis County will be responsible for 100 percent of the cost of the CSAH 155 roadway reconstruction; and  
WHEREAS, The City of Ely will be responsible for 100 percent of the sanitary sewer and water main reconstruction on CSAH 155 (James Street), the reconstruction of 3<sup>rd</sup> Avenue, and the reconstruction of 7<sup>th</sup> Avenue; and  
WHEREAS, The reconstruction of the storm sewer on CSAH 155 (James Street) will be the responsibility of St. Louis County (55%) and the City of Ely (45%).  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into a cooperative agreement with the City of Ely to reconstruct CSAH 155 (James Street) including storm sewer, sanitary sewer and water main and the reconstruction of 3<sup>rd</sup> Avenue and 7<sup>th</sup> Avenue from James Street to Pattison Street. This project is further identified as SAP 069-755-002, CP 0155-338059. Ely's funds for this project will be receipted into Fund 220, Agency 220558, Object 551538.  
Adopted March 10, 2020. No. 20-118

WHEREAS, Costco is preparing a project to construct a new store in the City of Duluth with access to County State Aid Highway (CSAH) 32 (West Arrowhead Road) and CSAH 91 (Haines Road); and  
WHEREAS, The Public Works Department has worked with Costco's engineer to determine placement of access and improvements to CSAH 32 (West Arrowhead Road) and CSAH 91 (Haines Road) that are necessary to support traffic generated as a result of the new store; and

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WHEREAS, Costco will prepare the roadway plans to complete certain roadway improvements on CSAH 32 (West Arrowhead Road) and CSAH 91 (Haines Road) to provide access to the new Costco store; and

WHEREAS, The Public Works Department will review and approve the roadway plans, and work with Costco's engineer to provide oversight and inspection of the construction of the roadway improvements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into a cooperative construction and maintenance agreement, and approve any amendments authorized by the County Attorney, with Costco to complete certain roadway improvements on CSAH 32 (West Arrowhead Road) and CSAH 91 (Haines Road).

Adopted March 10, 2020. No. 20-119

WHEREAS, Hibbing Taconite is preparing a project to expand a mine tailings basin; and

WHEREAS, It is anticipated that all of the material needed for this project will be transported over County State Aid Highway (CSAH) 79 and County Road (CR) 710 (Kleffman Road); and

WHEREAS, The Public Works Department has met with representatives from Hibbing Taconite to discuss options for allowing overweight vehicles on CSAH 79 and CR 710 (Kleffman Road) during the spring load restriction period, and to develop a cooperative agreement clarifying roadway maintenance responsibilities and accounting for the cost of potential acceleration in the deterioration of these county roads.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into a cooperative maintenance agreement, and approve any amendments authorized by the County Attorney, with Hibbing Taconite to allow overweight vehicles on CSAH 79 and CR 710 (Kleffman Road).

Adopted March 10, 2020. No. 20-120

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0000-369583; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on February 13, 2020, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
AAA Striping Service Co.	12220 43rd Street NE St. Michael, MN 55376	\$776,402.01

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 200, Agency 207001, Object 651800 \$776,402.01

With additional revenue budgeted for expense:

City of Hermantown	Fund 200, Agency 207001, Object 551503	\$13,061.00
City of Proctor	Fund 200, Agency 207001, Object 551502	\$ 1,074.50
City of Virginia	Fund 200, Agency 207001, Object 551505	\$13,202.00
Lake County	Fund 200, Agency 207001, Object 551508	\$20,345.00

Adopted March 10, 2020. No. 20-121

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0238-465620 (Low Prime); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on February 13, 2020, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Ulland Brothers, Inc.	PO Box 340	\$733,900.00

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Cloquet, MN 55720

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 200, Agency 203571, Object 652800.

Adopted March 10, 2020. No. 20-122

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0037-368337, SAP 069-637-024 (Low Prime); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on February 20, 2020, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Ulland Brothers, Inc.	PO Box 340	\$814,380.00
Cloquet, MN 55720		

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220568, Object 652700 SAP 069-637-024, \$609,308.68; Fund 200, Agency 203572, Object 652800 CP 0037-276898, CP 0037-509059, CP 0530-405165, \$205,071.32. Adopted March 10, 2020. No. 20-123

WHEREAS, The St. Louis County's Veterans Service Office relies on partnership with other organizations throughout the region and state; and

WHEREAS, Since 2013, the United Way of Northeastern Minnesota (UWNEMN) has been addressing the needs of local veterans through a program called United for Veterans; and

WHEREAS, The UWNEMN has requested funding support for a week of veteran-focused programming and events including the presentation of The Wall That Heals: Vietnam Veterans Memorial Replica & Mobile Education Center; and

WHEREAS, Minn. Stat. § 375.18, Subd. 10, authorizes the County Board to appropriate funds to erect or aid in erecting a monument or other memorial to the soldiers and sailors of the nation to be constructed in the County; and

WHEREAS, The St. Louis County Veterans Service Office is currently planning on utilizing this event to further promote its programs and services to St. Louis County Veterans; and

WHEREAS, The St. Louis County Board recognizes the unwavering commitment of our service members and veterans who have served our County and Country; and

WHEREAS, The Wall That Heals event is an opportunity to recognize and thank Vietnam Veterans for serving, and provide healing for the wounds surviving Vietnam Veterans and families have.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the contribution of \$15,000 to the United Way of Northeastern Minnesota for use associated with The Wall That Heals: Vietnam Veterans Memorial Replica & Mobile Education Center event, payable from Fund 100, Agency 104001, Object 629900.

RESOLVED FURTHER, That in exchange for this contribution, the United Way will work with the St. Louis County Veterans Service Office to provide promotional opportunities including banners, t-shirts, etc., and access to veterans identifying the office as a sponsoring agency of the event.

Adopted March 10, 2020. No. 20-124

WHEREAS, St. Louis County has been approached by leaders on the Iron Range to consider financial participation in a Fellowship program developed by Lead for America/Minnesota; and

WHEREAS, The Fellowship is proposed to focus on four distinct issues of importance in the Iron Range area including the following:

- Child Care Affordability & Accessibility
- Increasing Multi-Usage Affordable Housing Options with Public Assets
- Schools as Hubs for Mental Health Wellness
- Cross-Sector Revitalization; and

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WHEREAS, The total budget proposed for the two-year program is approximately \$157,000 and the County is being asked to provide \$7,500 per year (\$15,000 total) in partnership with other public and private agencies; and

WHEREAS, Minn. Stat. § 375.83 authorizes the County Board to appropriate funds for this purpose; and

WHEREAS, The Board finds that these fellowships will improve and/or develop economic resources of the County, study issues that currently are affecting our regional economy and create opportunities to holistically address issues.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves a two-year \$7,500 annual contribution to Lead for America/Minnesota for use associated with its Fellowship program with funds from Fund 100, Agency 104001, Object 629900.

Adopted March 10, 2020. No. 20-125

WHEREAS, The Purchasing Division has prepared bid specifications for new 2020 fleet vehicles; and

WHEREAS, Bids were received and compared with the State of Minnesota Contracts; and

WHEREAS, Local qualifying bids within \$350.00 of the State of Minnesota Contract prices will be awarded to local bidders; and

WHEREAS, Build-out dates are often announced with short lead times for placing orders; and

WHEREAS, Quantities are based upon the available funds for the purchase of 2020 fleet vehicles; and

WHEREAS, The total purchase price of the vehicles amounts to \$1,599,118.34 plus 6.5% motor vehicle sales tax of \$69,639.25 on taxable vehicles for a total cost of \$1,668,757.59.

THEREFORE, BE IT RESOLVED, The St. Louis County Board authorizes the purchase of 2020 fleet vehicles in accordance with the specifications of Bid No. 5563 and State of Minnesota Contract releases as follows:

- 1.0 Two (2) Pickups, Extended Cab, 4WD, 4 Door (**Chevrolet F150 CK10753**) from **Ranger Chevrolet, of Hibbing, MN**, at their low specification bid price of **\$28,207.00** each, plus 6.5% motor vehicle sales tax of **\$1,833.46** per unit, for a total extended price of **\$60,080.92**, delivered to the Duluth Motor Pool and payable from Fund 240, Agency 241007, Object Code 666200 (pickups/vans);
- 2.0 One (1) Pickup, Extended Cab, 4WD, 4 Door (**Chevrolet F150 CK10753**) from **Ranger Chevrolet, of Hibbing, MN**, at their low specification bid price of **\$28,207.00** each, plus 6.5% motor vehicle sales tax of **\$1,833.46** per unit, for a total extended price of **\$30,040.46**, delivered to Public Works Pike Lake and payable from Fund 240, Agency 241003, Object Code 666200 (pickups/vans);
- 3.0 Two (2) Pickups, Extended Cab, 4WD, 4 Door (**Chevrolet F150 CK10753**) from **Ranger Chevrolet, of Hibbing, MN**, at their low specification bid price of **\$28,207.00** each, plus 6.5% motor vehicle sales tax of **\$1,833.46** per unit, for a total extended price of **\$60,080.92**, delivered to Public Works Virginia and payable from Fund 240, Agency 241008, Object Code 666200 (pickups/vans);
- 4.0 One (1) Pickup, Regular Cab, 4WD, 2 Door (**Dodge Ram 1500 DS6L62**) from **Mike Motors, of Ely, MN**, at their low specification bid price of **\$24,284.00** each, plus 6.5% motor vehicle sales tax of **\$1,578.46** per unit, for a total extended price of **\$25,862.46**, delivered to the Duluth Motor Pool and payable from Fund 100, Agency 128777, Object Code 666200 (pickups/vans);
- 5.0 Four (4) Sedans, Mid-size, FWD, 4 Door (**Ford Fusion S P0G**) from **Ford of Hibbing, of Hibbing, MN**, at their low specification bid price of **\$17,901.00** each, plus 6.5% motor vehicle sales tax of **\$1,163.57** per unit, for a total extended price of **\$76,258.28**, delivered to the Duluth Motor Pool and payable from Fund 715, Agency 715001, Object Code 666100 (automobiles);

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- 6.0 Four (4) Sedans, Mid-size, FWD, 4 Door (**Ford Fusion S P0G**) from **Ford of Hibbing, of Hibbing, MN**, at their low specification bid price of **\$17,901.00** each, plus 6.5% motor vehicle sales tax of **\$1,163.57** per unit, for a total extended price of **\$76,258.28**, delivered to the Virginia Motor Pool and payable from Fund 715, Agency 715001, Object Code 666100 (automobiles);
- 7.0 Four (4) Sedans, Mid-size, AWD, 4 Door (**Dodge Charger LDES48**) from **Mike Motors, of Ely, MN**, at their low specification bid price of **\$25,634.00** each, plus 6.5% motor vehicle sales tax of **\$1,666.21** per unit, for a total extended price of **\$109,200.84**, delivered to the Duluth Motor Pool and payable from Fund 715, Agency 715001, Object Code 666100 (automobiles);
- 8.0 Two (2) Sedans, Mid-size, AWD, 4 Door (**Dodge Charger LDES48**) from **Mike Motors, of Ely, MN**, at their low specification bid price of **\$25,634.00** each, plus 6.5% motor vehicle sales tax of **\$1,666.21** per unit, for a total extended price of **\$54,600.42**, delivered to the Virginia Motor Pool and payable from Fund 715, Agency 715001, Object Code 666100 (automobiles);
- 9.0 Two (2) Crossover, E-Vehicles, FWD, 4 Door (**Chevrolet Bolt EV**) from **Mike Motors, of Ely, MN**, at their low specification bid price of **\$31,378.00** each, plus 6.5% motor vehicle sales tax of **\$2,039.57** per unit, for a total extended price of **\$66,835.14**, delivered to the Duluth Motor Pool and payable from Fund 715, Agency 715001, Object Code 666100 (automobiles);
- 10.0 Two (2) Sport Utility Vehicles, AWD, 4 Door (**Ford Explorer K8B**) from **Ford of Hibbing, of Hibbing, MN**, at their low specification bid price of **\$28,739.60** each, plus 6.5% motor vehicle sales tax of **\$1,868.07** per unit, for a total extended price of **\$61,215.34**, delivered to the Duluth Motor Pool and payable from Fund 715, Agency 715001, Object Code 666200 (pickups/vans);
- 11.0 Two (2) Sport Utility Vehicles, AWD, 4 Door (**Chevrolet Equinox 1XX26**) from **Ranger Chevrolet, of Hibbing, MN**, at their low specification bid price of **\$22,970.00** each, plus 6.5% motor vehicle sales tax of **\$1,493.05** per unit, for a total extended price of **\$48,926.10**, delivered to the Duluth Motor Pool and payable from Fund 715, Agency 715001, Object Code 666200 (pickups/vans);
- 12.0 Two (2) Sport Utility Vehicles, AWD, 4 Door (**Chevrolet Equinox 1XX26**) from **Ranger Chevrolet, of Hibbing, MN**, at their low specification bid price of **\$22,970.00** each, plus 6.5% motor vehicle sales tax of **\$1,493.05** per unit, for a total extended price of **\$48,926.10**, delivered to the Virginia Motor Pool and payable from Fund 715, Agency 715001, Object Code 666200 (pickups/vans);
- 13.0 Three (3) Pickups, Double Cab, 4WD, 4 Door (**GMC Sierra TK10753**) from **Ranger Chevrolet, of Hibbing, MN**, at their low specification bid price of **\$28,351.00** each, plus 6.5% motor vehicle sales tax of **\$1,842.82** per unit, for a total extended price of **\$90,581.46**, delivered to the Duluth Motor Pool and payable from Fund 715, Agency 715001, Object Code 666200 (pickups/vans);
- 14.0 Two (2) Pickups, Extended Cab, 4WD, 4 Door (**GMC Sierra TK10753**) from **Ranger Chevrolet, of Hibbing, MN**, at their low specification bid price of **\$28,351.00** each, plus 6.5% motor vehicle sales tax of **\$1,842.82** per unit, for a total extended price of **\$60,387.64**, delivered to the Public Works Virginia and payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans);
- 15.0 Four (4) Sedans, Mid-size, AWD, 4 Door, Police Package, Marked (**Dodge Charger LDEE48**) from **Mike Motors, of Ely, MN**, at their low specification bid price of **\$26,158.32** each, for a total extended price of **\$104,633.28**, tax exempt, delivered to the Duluth Public Safety Building and payable from Fund 100, Agency 129003, Object Code 666100 (automobiles);
- 16.0 Seven (7) SUVs, AWD, 4 Door, Police Package, Marked (**Ford Explorer Interceptor**) from **Ford of Hibbing, of Hibbing, MN**, at their low specification bid price of **\$37,220.06** each, delivered to the Public Safety Building in Duluth for a total of **\$260,540.42**, tax exempt, delivered to the Duluth Public Safety Building and payable from Fund 100, Agency 129003, Object Code 666100 (pickups/vans);

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- 17.0 Three (3) SUVs, AWD, 4 Door, Police Package, Unmarked (**Ford Explorer Interceptor**) from **Ford of Hibbing, of Hibbing, MN**, at their low specification bid price of **\$34,089.48** each, plus 6.5% motor vehicle sales tax of **\$2,215.82** per unit, for a total extended price of **\$108,915.90**, delivered to the Duluth Public Safety Building and payable from Fund 100, Agency 129003, Object Code 666100 (pickups/vans).
- 18.0 One (1) Passenger Van, RWD, Unmarked (**Chevrolet Express CG23406**) from **Ranger Chevrolet, of Hibbing, MN**, at their low specification bid price of **\$25,934.00** each, plus 6.5% motor vehicle sales tax of **\$1,685.71** per unit, for a total extended price of **\$27,619.71**, delivered to the Duluth Public Safety Building and payable from Fund 100, Agency 129003, Object Code 666200 (pickups/vans);
- 19.0 Three (3) Pickups, Extended Cab, 4WD, 4 Door, Marked (**Ford F150 Responder WIP**) from **Ford of Hibbing, of Hibbing, MN**, at their low specification bid price of **\$34,095.00** each, delivered to the Public Safety Building in Duluth for a total of **\$102,285.00**, tax exempt, payable from Fund 100, Agency 129003, Object Code 666200 (pickups/vans);
- 20.0 Two (2) Pickups, Extended Cab, 4WD, 4 Door, Unmarked (**Ford F150 Responder WIP**) from **Ford of Hibbing, of Hibbing, MN**, at their low specification bid price of **\$33,340.00** each, plus 6.5% motor vehicle sales tax of **\$2,167.10** per unit, for a total extended price of **\$71,014.20**, delivered to the Duluth Public Safety Building and payable from Fund 100, Agency 129003, Object Code 666200 (pickups/vans);
- 21.0 Two (2) Pickups, Crew Cab, 4WD, 4 Door, Marked (**Dodge Ram Tradesman DJ7191**) from **Mike Motors, of Ely, MN**, at their low specification bid price of **\$30,144.00** each, for a total extended price of **\$60,288.00**, tax exempt, delivered to the Duluth Public Safety Building and payable from Fund 100, Agency 129003, Object Code 666200 (pickups/vans);
- 22.0 Two (2) Pickups, Crew Cab, 4WD, 4 Door, Unmarked (**Dodge Ram Tradesman DJ7191**) from **Mike Motors, of Ely, MN**, at their low specification bid price of **\$30,144.00** each, plus 6.5% motor vehicle sales tax of **\$1,959.36** per unit, for a total extended price of **\$64,206.72**, delivered to the Duluth Public Safety Building and payable from Fund 100, Agency 129003, Object Code 666200 (pickups/vans).

Adopted March 10, 2020. No. 20-126

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61237, is hereby approved and the County Auditor is authorized to issue the license to the following establishment:

JL Musech, Inc., d/b/a Country Store, City of Cook, transfer.

RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Adopted March 10, 2020. No. 20-127

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61237, is hereby approved and the County Auditor is authorized to issue the license to the following establishment:

C & B Warehouse Distributing d/b/a Town Line Short Stop, Fayal Township, transfer.

RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Adopted March 10, 2020. No. 20-128

RESOLVED, That pursuant to Ordinance No. 28, Section 11, Subd. 11.06, authorization is hereby granted to Lake 14 & Lake Leander Club, Unorganized Township 60-19, to sell/serve outside the

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designated serving area of the County Liquor License for the date of July 4, 2020 (rain date July 5, 2020), as per application on file in the office of the County Auditor, identified as County Board File No. 61215.

Adopted March 10, 2020. No. 20-129

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated February 28, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted March 10, 2020. No. 20-130

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 61230, are hereby approved and the County Auditor shall issue checks in the following amounts:

	<b>January 2020</b>	
100	General Fund	7,696,338.49
148	Volunteer Fire Departments	296,794.80
149	Personal Service Fund	2,033.74
150	Sheriff's Nemesis Fund Group	98,215.62
155	Depot	41,958.23
160	MN Trail Assistance	87,065.20
167	Attorney's Forfeitures	10,000.00
168	Sheriff's State Forfeitures	876.75
169	Attorney Trust Accounts – VW	1,459.02
173	Emergency Shelter Grant	31,177.99
176	Revolving Loan Fund	251.93
178	Economic Development – Tax Forfeit	237,637.00
180	Law Library	13,129.27
183	City/County Communications	259.22
184	Extension Service	139,076.26
190	Sheriff Explorers	100.00
192	Permit to Carry	7,093.79
200	Public Works	3,747,556.88
204	Local Option Transit Sales Tax	275,448.40
210	Road Maint – Unorg Townships	2,612.02
220	State/Federal Road Aid	504,882.56
230	Public Health & Human Services	7,280,958.02
240	Forfeited Tax	395,652.16
260	CDBG Grant	264,485.86
261	CDBG Program Income	16,720.44
270	HOME Grant	40,633.51
285	Septic Loans – MPCA	70.00
286	Septic Loans – SSTS/BWSR	25,372.30
289	ISTS Grant	45,540.93
290	Forest Resources	13,561.11
400	County Facilities	126,356.07
402	Depreciation Reserve Fund	137,758.89
405	Public Works Building Const.	396,044.15
407	Public Works – Equipment	29,674.50
445	2018A – Virginia GSC-PW Cook	291,808.87
448	2018B PW Dist 4 New Facility	385,633.00
600	Environmental Services	578,066.07
715	County Garage	82,725.66
720	Property Casualty Liability	8,439.12

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730	Workers Compensation	274,441.98
740	Medical Dental Insurance	2,746,575.98
770	Retired Employees Health Insurance	<u>2,146.00</u>
		\$26,336,631.79

Adopted March 10, 2020. No. 20-131

WHEREAS, The United States Department of Justice, Bureau of Justice Assistance (BJA), awards grant funds as part of the National Sexual Assault Kit Initiative (SAKI); and

WHEREAS, The City of Duluth has received funding from the BJA to continue the coordinated community response that ensures just resolution to unsubmitted kit cases whenever possible through a victim-centered approach; and

WHEREAS, The St. Louis County Attorney's Office's continuing efforts to improve community response to sexual assault, participation with the City of Duluth and the Program for Aid to Victims of Sexual Assault (PAVSA) to accomplish the goals of the grant is essential; and

WHEREAS, The St. Louis County Attorney's Office has previously committed to providing prosecution resources through September 30, 2021, in accordance with Board Resolution 19-221.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the provision of prosecution resources to assist the City of Duluth and PAVSA in the National Sexual Assault Kit Initiative and the receipt of funding from the 2019 SAKI grant, through the City of Duluth in the amount of \$98,899, for the costs of prosecution resources in the third year of the grant (October 1, 2021, through September 30, 2022).

RESOLVED FURTHER, That the appropriate county officials are authorized to execute the required agreements, and any amendments approved by the County Attorney, to provide services and receive funds which shall be deposited into Fund 100, Agency 113002, Object 552506.

Adopted March 10, 2020. No. 20-133

WHEREAS, In 2014, the Minnesota Legislative Session established the Aquatic Invasive Species Prevention Aid Program, Minnesota Session Law Ch. 308; and

WHEREAS, In 2015, by Resolution 15-284, the St. Louis County Board approved the Aquatic Invasive Species Prevention Plan and authorized the Planning and Community Development Director to solicit proposals for the use of the Aquatic Invasive Species Prevention Aid; and

WHEREAS, Minnesota Sea Grant provided technical assistance with the review of the applications and provided comments to the county staff; and

WHEREAS, Based on these comments and other considerations, county staff formulated funding recommendations.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the 2020 Aquatic Invasive Species Prevention Aid as listed in County Board File No. 61238.

RESOLVED FURTHER, That the appropriate county officials are authorized to execute contracts negotiated by the Planning and Community Development Director and a representative of the County Attorney in order to implement the aid program, payable from Fund 100, Agency 109999, Grant 10910, Year 2020.

Adopted March 10, 2020. No. 20-134

**BY COMMISSIONER JEWELL:**

WHEREAS, A cartway petition was presented to the St. Louis County Board by Timothy R. Westby a/k/a Tim Westby on behalf of SW2, LLC; and

WHEREAS, By adoption of Resolution No. 19-598 on October 8, 2019, the Board scheduled a hearing on the cartway petition to occur at 9:40 a.m. on Tuesday, December 3, 2019, at the Embarrass Town Hall, 7503 Levander Road, Embarrass, MN; and

WHEREAS, Petitioner requested the December 3, 2019 hearing be canceled to allow time to determine feasibility of an alternate route and negotiate with impacted landowners; and

WHEREAS, An amended petition was filed by Petitioner on January 9, 2020, proposing a new route; and

WHEREAS, St. Louis County Public Works has begun review of Petitioner's submissions in this matter and necessary appraisals have been ordered; and



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WHEREAS, Petitioner and St. Louis County believe they will be fully prepared to proceed with the public hearing by May 26, 2020, and jointly request that date and corresponding location for the hearing.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby schedules a public hearing on the Westby Cartway Petition to occur at 9:40 a.m. on Tuesday, May 26, 2020, at the Buhl Senior Center, 302 Frantz Street, Buhl, MN.

RESOLVED FURTHER, That except as amended herein, the provisions of Resolution No. 19-485 remain in full force and effect.

RESOLVED FURTHER, That, in addition to complying with all other notice and publication requirements, county staff shall provide written notice of the rescheduling of the Westby cartway hearing directly to the Petitioner and the owners of property underlying both the proposed original and alternate cartway routes.

Unanimously adopted March 10, 2020. No. 20-135

**BY COMMISSIONER JEWELL:**

WHEREAS, Conditions may occur where a disease, such as influenza or other contagious respiratory disease, has reached a World Health Organization (WHO), Centers for Disease Control (CDC), or Minnesota Department of Health (MDH) declaration of a public health emergency; and

WHEREAS, Under these circumstances, the County Administrator may invoke the Utilization of Paid Leave during a Public Health Emergency Policy to support employees who are sick to stay home.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board adopts the revised Utilization of Paid Leave during a Public Health Emergency Policy found in County Board File No. 61239.

RESOLVED FURTHER, That County Board Resolution No. 499 and the Advance of Paid Sick Leave in a Pandemic Policy, adopted on November 3, 2009, are hereby rescinded.

Unanimously adopted March 10, 2020. No. 20-136

**BY COMMISSIONER OLSON:**

WHEREAS, In May 2019, the Arnold Ventures and U.S. Department of Justice, Bureau of Justice Assistance (BJA) selected St. Louis County to receive a planning grant to start implementing Medication Assisted Treatment (MAT) for eligible individuals in the jail who have an opioid use disorder; and

WHEREAS, Selected sites were invited to apply for a grant to further support their work to implement MAT in their jail; and

WHEREAS, St. Louis County has received funding from the BJA to further support their work to implement MAT in its jail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application and acceptance of grant funds in the amount of \$93,750 to support a Medication Assisted Treatment (MAT) Navigator position at the St. Louis County Jail, and execute a contract, approved by the County Attorney, with Recovery Alliance Duluth (RAD) to provide training for peer recovery support specialists and transportation for offenders to treatment facilities from March 2020 through March 2021.

RESOLVED FURTHER, That the appropriate county officials are authorized to execute the required agreements, and any amendments approved by the County Attorney, to provide services and receive funds, to be accounted for in Fund 100, Agency 137999, Grant 13702.

RESOLVED FURTHER, That the County Board authorizes the hiring of a 1.0 FTE Corrections Counselor position (\$69,311.00), payable from Fund 100, Agency 137999, Grant 13702.

RESOLVED FURTHER, That the County Board authorizes the position to be eliminated upon completion of the Building Bridges Between Jails and Community-Based Treatment for Opioid Use Disorder Grant, if no other funding source is identified.

Unanimously adopted March 10, 2020. No. 20-132

At 10:58 a.m., March 10, 2020, Commissioner Jewell, supported by Commissioner McDonald, moved to adjourn the meeting. The motion passed; seven yeas, zero nays.

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Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

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**OFFICIAL PROCEEDINGS OF THE EMERGENCY MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON MARCH 18, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, held an emergency meeting on this 18<sup>th</sup> day of March 2020, at 12:02 p.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioners Patrick Boyle, Beth Olson, Paul McDonald, and Frank Jewell participated telephonically.

St. Louis County Attorney Mark Rubin said that Commissioners are allowed to call into the meeting by telephone because of the emergency situation. Attorney Rubin outlined five points as to why Commissioners are allowed to attend the meeting by telephone:

- It has been determined that an in-person meeting is not practical or prudent because of the COVID-19 pandemic and the related peacetime emergency declaration made by Governor Walz in accordance with Minnesota Statutes Chapter 12.
- We have ensured that all members of the body participating in the meeting, wherever their physical location, can hear one another and can hear all discussion and testimony offered at today's meeting.
- We have also ensured that members of the public present at the regular meeting location of the body can hear all discussion and testimony and all votes of the member of the body. We have urged the public not to attend this meeting in person because of the COVID-19 pandemic, and have ensured that members of the public can view and monitor the meeting remotely, in real time, by broadcasting the meeting on Public Access Television.
- County Administrator Kevin Gray, Attorney Rubin, and three Commissioners are physically present at the County Board Room located on the second floor of the Duluth Courthouse.
- All votes will be conducted by roll call, so each member's vote on each issue will be identified and recorded.

Commissioner Boyle, supported by Commissioner Nelson, moved to consider a resolution to declare a State of Local Emergency; the item had not been to Committee of the Whole. The motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner Musolf, moved that the St. Louis County Board of Commissioners hereby declares that a State of Local Emergency exists; that the County Administrator or his designee(s) are directed to request and coordinate all necessary aid from local, state and federal government; that the County Board delegates to the County Administrator authority to exercise the emergency powers outlined in Minnesota Statutes § 12.37 for the duration of this Local Emergency; that all St. Louis County ordinances, rules, and policies that may inhibit or prevent prompt response to COVID-19 are suspended for the duration of the local emergency, in the sole discretion of the St. Louis County Administrator or designee, but any such suspension by the County Administrator shall be timely reported to the Chair of the County Board; and further, that the Chair of the St. Louis County Board directs the County Administrator to ensure a formal Request for Board Action be put forward to a meeting of the Board of County Commissioners, as required by law, to obtain consent for the continuation of the local emergency. After further discussion, the motion passed; seven yeas, zero nays. Resolution No. 20-137.

Commissioner Boyle, supported by Commissioner Nelson, moved to consider a resolution to change the March 24, 2020 Board meeting location; the item had not been to Committee of the Whole. The motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner Musolf, moved that the St. Louis County Board

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will adjust its 2020 Board Meeting Schedule to substitute the meeting location of its March 24, 2020 meeting from the Morse Town Hall, Ely, MN to the Virginia GSC building, Virginia, MN. County Attorney Rubin stated that because of the pandemic, Commissioners are allowed to call in to the meeting. Because of this, the meeting must be broadcasted simultaneously to the public. The Duluth location was suggested because PACT TV would meet the broadcast requirements. After further discussion, the motion passed; seven yeas, zero nays. Resolution No. 20-138.

Human Resources and Administration Director Jim Gottschald provided the Board with an update of support for St. Louis County employees and operations during the COVID-19 emergency. Director Gottschald said that county in-person services would be suspended on both March 19 and March 20; some in-person services would be restored on Monday, March 23.

The Board recessed at 12:51 p.m. At 12:56 p.m., the Board reconvened with all members present.

Public Health and Human Services Director Linnea Mirsch gave the Board a presentation regarding the challenges that Public Health and Human Services is facing due to the COVID-19 pandemic.

Safety and Risk Management Director Joe Austin provided the Board with an overview of work being done to secure public areas.

Arrowhead Regional Corrections (ARC) Executive Director Wally Kostich provided the Board with an update of changes made at ARC in response to the COVID-19 pandemic. Director Kostich indicated that the county offices have restricted face-to-face meetings.

**Commissioner Discussion**

Commissioner Nelson expressed concern not only for St. Louis County staff, but also for small business owners and families throughout St. Louis County. Commissioner Nelson urged Commissioners to work with legislators to look for ways to provide relief for small business owners and families, including property tax relief.

Commissioner Olson said that the county should prioritize reducing the spread of the disease and need to work to get staff mobile and out of the building. Commissioner Olson asked that the Board receive regular updates that includes action items and inquired about a plan for the jail and for the homeless. Commissioner Olson also thanked staff and encouraged everyone to take advantage of remote meetings.

Commissioner Jewell recommended that a procedure be developed to address a situation in which someone tests positive within the workforce.

The following Board files were created from documents received at this Board meeting:

Kevin Gray, County Administrator, submitting a Resolution Declaring a State of Local Emergency in St. Louis County.—61242

Kevin Gray, County Administrator, submitting Board Letter No. 20-98, Reschedule Location for March 24, 2020 County Board Meeting.—61243

Linnea Mirsch, Public Health and Human Services Director, submitting a Powerpoint handout Public Health & Human Services: Significant Challenges.—61244

County Attorney Mark Rubin submitting Meetings Attended by Telephone due to COVID-19 Pandemic.—61245

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**BY COMMISSIONER NELSON:**

WHEREAS, There is an outbreak of respiratory illness, called coronavirus disease 2019 (COVID-19), in a growing number of countries, including the United States; and

WHEREAS, Federal, state, and local public health authorities have identified the public health threat posed by COVID-19, which may be spread from person to person; and

WHEREAS, On March 11, 2020, the World Health Organization deemed COVID-19 to be a pandemic; and

WHEREAS, On March 13, 2020, President Donald Trump declared a Presidential National Emergency, and Governor Tim Walz declared a Peacetime State of Emergency in Minnesota, to authorize any and all necessary resources to be used in support of the response to COVID-19; and

WHEREAS, Minn. Stat. § 12.29 gives authority to the Chair of the St. Louis County Board of Commissioners to declare a local emergency in St. Louis County for a period of three days, after which a meeting of the Board of County Commissioners will be needed to resolve to continue the local emergency; and

WHEREAS, A declaration of local emergency invokes St. Louis County's disaster plans, including response and recovery aspects, and authorizes aid and assistance under those plans, pursuant to Minn. Stat. § 12.29; and

WHEREAS, The St. Louis County Board finds that the COVID-19 pandemic, the potential for outbreak in St. Louis County, and the need for extraordinary and immediate measures to protect the health, safety, and welfare of the public and St. Louis County residents and employees will not be resolved in the immediate future.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners hereby declares a State of Local Emergency exists.

RESOLVED FURTHER, That the County Administrator or his designee(s) are directed to request and coordinate all necessary aid from local, state and federal governments.

RESOLVED FURTHER, That the County Board delegates to the County Administrator authority to exercise the emergency powers outlined in Minn. Stat. § 12.37 for the duration of this Local Emergency.

RESOLVED FURTHER, That all St. Louis County ordinances, rules, and policies that may inhibit or prevent prompt response to COVID-19 are suspended for the duration of the local emergency, in the sole discretion of the St. Louis County Administrator or designee, but any such suspension by the County Administrator shall be timely reported to the Chair of the County Board.

RESOLVED FURTHER, That the Chair of the St. Louis County Board directs the County Administrator to ensure a formal Request for Board Action be put forward to a meeting of the Board of County Commissioners, as required by law, to obtain consent for the continuation of the local emergency.

Unanimously adopted March 18, 2020. No. 20-137     *Rescinded Nov. 24, 2020 by Res. #20-546.*

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board will adjust its 2020 Board Meeting Schedule to substitute the meeting location of its March 24, 2020 meeting from the Morse Town Hall, Ely, MN to the St. Louis County Government Services Center, Liz Prebich Room, 201 South 3<sup>rd</sup> Avenue West, Virginia, MN.

Unanimously adopted March 18, 2020. No. 20-138

At 2:32 p.m., March 18, 2020, Commissioner Musolf, supported by Commissioner Nelson, moved to adjourn the meeting. The motion passed; five yeas, zero nays, two absent (Boyle, McDonald).

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board

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(Seal of the County Auditor)

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**OFFICIAL PROCEEDINGS OF THE EMERGENCY MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON MARCH 23, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, held an emergency meeting on this 23<sup>rd</sup> day of March 2020, at 8:36 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioners Patrick Boyle, Beth Olson, Paul McDonald, and Frank Jewell participated telephonically.

St. Louis County Attorney Mark Rubin said that Commissioners are allowed to call into the meeting by telephone because of the emergency situation. Attorney Rubin outlined five points as to why Commissioners are allowed to attend the meeting by telephone:

- It has been determined that an in-person meeting is not practical or prudent because of the COVID-19 pandemic and the related peacetime emergency declaration made by Governor Walz in accordance with Minnesota Statutes Chapter 12.
- We have ensured that all members of the body participating in the meeting, wherever their physical location, can hear one another and can hear all discussion and testimony offered at today's meeting.
- We have also ensured that members of the public present at the regular meeting location of the body can hear all discussion and testimony and all votes of the member of the body. We have urged the public not to attend this meeting in person because of the COVID-19 pandemic, and have ensured that members of the public can view and monitor the meeting remotely, in real time, by broadcasting the meeting on Public Access Television.
- County Administrator Kevin Gray, Attorney Rubin, and three Commissioners are physically present at the County Board Room located on the second floor of the Duluth Courthouse.
- All votes will be conducted by roll call, so each member's vote on each issue will be identified and recorded.

Commissioner Nelson said that he objected holding this meeting because the items could have been added to tomorrow's Board meeting agenda and expressed concern regarding the limited public notice for this meeting.

St. Louis County Public Health Division Director Amy Westbrook provided the Board with a public health update. Director Westbrook said that there are currently 169 confirmed COVID-19 cases in Minnesota with one reported death. Director Westbrook indicated that St. Louis County had their first confirmed case of COVID-19 over the weekend.

Commissioner Olson, supported by Commissioner Musolf, moved to consider a resolution to direct the County Administrator to achieve minimum staffing levels necessary to accomplish essential-critical infrastructure work during the COVID-19 event. A roll call vote was taken and the motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner McDonald, moved that effective March 23, 2020, the St. Louis County Board directs the County Administrator to work with all county departments to identify and conduct only essential-critical infrastructure work consistent with the March 19, 2020 guidance issued by the Department of Homeland Security; that the Board authorizes the creation of a COVID-19 agency within each of the departmental budget funds to be used by all departments to track costs associated with the efforts to combat COVID-19 and directs that \$1,000,000 be transferred from Fund 100, Agency 104005, Object 629900, to the newly established agency under Administration, Fund 100, Agency 104019. Human Resources and Administration Director Jim Gottschald provided the Board with a brief overview of the COVID-19 staffing plan update. Director Gottschald said that

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the plan will be implemented as soon as this afternoon. After further discussion, Commissioner Nelson, supported by Commissioner Boyle, moved to amend the motion and add wording that the staffing plan will remain in effect for a minimum of ninety (90) days. A roll-call vote was taken and the amendment passed; seven yeas, zero nays. St. Louis County Deputy Administrator Brian Fritsinger said that if the board supports the resolution, County Administration will be working with each department to move staff out of the building today. After further discussion, a roll call vote was taken and the motion as amended passed; seven yeas, zero nays. Resolution No. 20-139.

**Commissioner Discussion**

Commissioner Nelson indicated that he would be bringing forward a resolution to provide a 25% property tax relief for all property tax holders who were closed by Governor Waltz's directive.

Commissioner McDonald said that the County should develop a plan to address people who are snowbirds, cabin owners, and vacation homeowners.

Commissioner Boyle said that a local small business owner has indicated that they could produce personal protective gear (PPG); however, they are unable to until the President enacts the Defense Production Act. Chair Jugovich encouraged Commissioner Boyle to create a letter that can be sent to State and National delegates in support of enacting the Defense Production Act.

Commissioner Jewell said that he supported implementing the staffing plan in place as soon as possible and thanked all of the folks who have worked to respond to the emergency.

Commissioner Nelson recommended that all future news conferences be conducted in writing or by using Skype.

Commissioner Olson cautioned the public that taking unnecessary risks could result in a person contracting the virus, which will affect other people due to the limited amount of hospital beds.

The following Board files were created from documents received at this Board meeting:

Kevin Gray, County Administrator, and Brian Fritsinger, Deputy County Administrator, submitting Board Letter No. 20-123, Directing County Administration to Achieve Minimum Staffing Levels Necessary to Accomplish Essential-Critical Infrastructure Work during COVID-19 Event.—[61247](#)

Jim Gottschald, Human Resources and Administration Director, submitting a handout COVID-19 Staffing Plan Update – March 23, 2020.—[61248](#)

**BY COMMISSIONER NELSON:**

WHEREAS, There is an outbreak of respiratory illness, called coronavirus disease 2019 (COVID-19) in a growing number of countries, including the United States; and

WHEREAS, A case of COVID-19 has now been confirmed within St. Louis County; and

WHEREAS, On March 11, 2020, the World Health Organization deemed COVID-19 to be a pandemic; and

WHEREAS, On March 13, 2020, President Donald Trump declared a Presidential National Emergency, and Governor Tim Walz declared a Peacetime State of Emergency in Minnesota, to authorize any and all necessary resources to be used in support of COVID-19; and

WHEREAS, On March 18, 2020, the St. Louis County Board declared a State of Local Emergency for St. Louis County; and

WHEREAS, The U.S. Department of Homeland Security issued guidance on March 19, 2020, on continuation of essential-critical infrastructure work and which work constitutes essential-critical; and

WHEREAS, The Minnesota Office of Management and Budget issued a directive on March 20, 2020, to state agencies to not stop services without approval because now more than ever, Minnesotans are relying on critical services provided by government agencies.



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THEREFORE, BE IT RESOLVED, That effective March 23, 2020, the St. Louis County Board directs the County Administrator to work with all county departments to identify and conduct only essential-critical infrastructure work consistent with the March 19, 2020 guidance issued by the Department of Homeland Security.

RESOLVED FURTHER, That the Board authorizes the creation of a COVID-19 agency within each of the departmental budget funds to be used by all departments to track costs associated with the efforts to combat COVID-19 and directs that \$1,000,000 be transferred from Fund 100, Agency 104005, Object 629900, to the newly established agency under Administration, Fund 100, Agency 104019.

RESOLVED FURTHER, That county departments are directed to define and implement strategies necessary to achieve minimum on-site staffing levels which serve essential-critical infrastructure work.

RESOLVED FURTHER, That County Administration and county departments are directed to make use of any and all available Federal and State COVID-19 leave pay options as well as county paid leave options.

RESOLVED FURTHER, That County Administration and county departments are directed to implement operational strategies to achieve minimum on-site staffing levels, including but not limited to mobile work and use of paid and administrative leave, which strategies are subject to change and may be revoked at the discretion of the County Administrator upon consultation with the County Board Chair.

RESOLVED FURTHER, That the Staffing Plan effective March 23, 2020, shall remain in effect for a minimum of ninety (90) days.

Unanimously adopted March 23, 2020. No. 20-139

At 11:01 a.m., March 23, 2020, Commissioner Musolf, supported by Commissioner Nelson, moved to adjourn the meeting. A roll call vote was taken and the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON MARCH 24, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 24<sup>th</sup> day of March 2020, at 9:37 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioners Patrick Boyle, Beth Olson, Paul McDonald, and Frank Jewell participated telephonically.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and for healthcare professionals; followed by the pledge of allegiance.

St. Louis County Attorney Mark Rubin said that Commissioners are allowed to call into the meeting by telephone because of the emergency situation. Attorney Rubin outlined five points as to why Commissioners are allowed to attend the meeting by telephone:

- It has been determined that an in-person meeting is not practical or prudent because of the COVID-19 pandemic and the related peacetime emergency declaration made by Governor Walz in accordance with Minnesota Statutes Chapter 12.
- We have ensured that all members of the body participating in the meeting, wherever their physical location, can hear one another and can hear all discussion and testimony offered at today's meeting.
- We have also ensured that members of the public present at the regular meeting location of the body can hear all discussion and testimony and all votes of the member of the body. We have urged the public not to attend this meeting in person because of the COVID-19 pandemic, and have ensured that members of the public can view and monitor the meeting remotely, in real time, by broadcasting the meeting on Public Access Television.
- County Administrator Kevin Gray, Attorney Rubin, and three Commissioners are physically present at the County Board Room located on the second floor of the Duluth Courthouse.
- All votes will be conducted by roll call, so each member's vote on each issue will be identified and recorded.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Sarah Mikesell, of Duluth, spoke in opposition of St. Louis County becoming a Second Amendment Sanctuary.

Commissioner Nelson, supported by Commissioner Musolf, moved to approve the consent agenda. A roll call vote was taken and the motion passed; seven yeas, zero nays.

The Board recessed at 9:48 a.m.

At 2:25 p.m., the County Board reconvened with the following members present: Commissioners Frank Jewell, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle – 7. Absent: None - 0.

Commissioners Patrick Boyle, Beth Olson, Paul McDonald, and Frank Jewell participated telephonically.

Commissioner Musolf, supported by Commissioner Jewell, moved to approve a second consent agenda consisting of items passed unanimously at the Committee of the Whole meeting. A roll call vote was taken and the motion passed; seven yeas, zero nays.

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The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Matthew Johnson, Planning and Community Development Director, submitting Board Letter No. 20-92, Establish a Public Hearing on the 2020-2024 Consolidated Plan and the 2020 Action Plan for CDBG, HOME and ESG Funding.—[61249](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-88, Public Auction of Earthen Material on State Tax Forfeited Land (McDavitt Township).—[61250](#)

Kevin Gray, County Administrator, and Mark Weber, Land and Minerals Director, submitting Board Letter No. 20-89, Authorizing a Donation of Tree Seedlings and Planting Labor.—[61251](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-97, Endorsement of the St. Louis River Public Lands Project and Support of Funding.—[61252](#)

Kevin Gray, County Administrator, Jeremy Craker, Information Technology Department Director, and Donna Viskoe, Purchasing Director, submitting Board Letter No. 20-101, 2020 IT Standard Equipment Order: Computers, Tablets and Laptops.—[61253](#)

Kevin Gray, County Administrator, Jerry Hall, Interim Property Management Director, and Mark Weber, Land and Minerals Director, submitting Board Letter No. 20-102, Re-conveyance of State Tax Forfeited Land from St. Louis County Ownership.—[61254](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-105, Public Auction of Earthen Material on State Tax Forfeited Land (Gnesen Township).—[61255](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-106, Reclassification of State Tax Forfeited Lands to Non-Conservation.—[61256](#)

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-109, Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License (Canosia Township).—[61257](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-110, Establish a Public Hearing for a St. Louis County Class "B" Land Exchange.—[61258](#)

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-117, Civil Service Basic Agreement: 2020-2021.—[61259](#)

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-118, Merit System Basic Agreement: 2020-2021.—[61260](#)

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-119, Management Compensation Plan Update and Salary Range Adjustments.—[61261](#)

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-120, Highway Maintenance Divisions Bargaining Agreement: 2020-2021.—[61262](#)

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Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-121, Unrepresented Employees' Compensation Plan Update and Salary Range Adjustment.—61263

Kevin Gray, County Administrator, and Brian Fritsinger, Deputy County Administrator, submitting Board Letter No. 20-122, Declaring a Continued State of Local Emergency in St. Louis County.—61264

Commissioner Nelson submitting a proposed resolution regarding property tax abatements for small business owners in St. Louis County.—61265

Service Contract between the County of St. Louis and EPC Engineering & Testing, Duluth, MN, for construction materials testing, special inspections, reporting and project management for the Sheriff's Office Training Center which will be located at the Emergency Operations Center in Duluth.—20-225

Purchase of Service Agreement, Contract No. 16903, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-226

Purchase of Service Agreement, Contract No. 16835, between St. Louis County and ACCT, Inc., Asbestos Control and Consulting Team, Cloquet, MN, for Chore Services during the period December 1, 2019, to June 30, 2020.—20-227

Personnel and Training Services 2020 Agreement between the County of St. Louis and the Arrowhead Regional Corrections Board.—20-228

Purchase of Service Agreement, Contract No. 16905, between St. Louis County and Jeff Melhorn, Hibbing, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-229

Purchase of Service Agreement, Contract No. 16907, between St. Louis County and Joe Walli, Gilbert, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-230

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53784, between St. Louis County and TL Care Services, LLC d/b/a Westview Services, Duluth, MN.—20-231

St. Louis County On-Line Software Subscriber Agreement between the County of St. Louis, Auditor's Office, and Stinson, LLP, Minneapolis, MN.—20-232

Agreement between the County of St. Louis and the Arrowhead Regional Corrections Board for Safety and Risk Management Services during CY 2020.—20-233

Service Contract between the County of St. Louis and CR-BPS Building Performance Specialists, Isabella, MN, to investigate the cause for heat loss in the Duluth GSC skywalk structure, provide a written report and recommendations to remedy the heat loss condition.—20-234

Purchase of Service Agreement, Contract No. 16906, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-235

Purchase of Service Agreement, Contract No. 16910, between St. Louis County and Rural Aids Action Network, Duluth, MN, for Naloxone Dispensing Training, Opioid Overdose Reduction and Continuing Medical Education Services during the period January 1, 2020, to September 29, 2020.—20-236

Service Contract between the County of St. Louis and Gausman & Moore Associates, Inc., Duluth, MN, to develop electrical scope of work narrative specifications and equipment vendor coordination for uninterruptible power supply at the Emergency Operations Center located at the County's Pike

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Lake campus.—20-237

Agreement for Services between the County of St. Louis and Beck & Co. Engineering, Inc., Woodbury, MN, to perform an assessment of pavement markings through December 31, 2020 (CP 0000-369683).—20-238

Cooperative Agreement between the City of Chisholm and the County of St. Louis for a Crack Sealing & Repair Special project on various paved roads (CP 0000-447672).—20-239

Cooperative Agreement between the City of Cook and the County of St. Louis for a Crack Sealing & Repair Special project on various paved roads (CP 0000-447672).—20-240

Payment and Performance Bond No. 9301398 in the amount of \$168,200 from JK Mechanical Contractors, Inc., for the Northeast Regional Corrections Center (NERCC) Administration Building – Heating Renovations.—20-241

Service Contract No. 5598E-2 between the County of St. Louis and North St. Louis Soil and Water Conservation District (SWCD), Virginia, MN, to provide Lake and Stream Protection Projects, Outreach and Education, Technical Assistance to Landowners and other Agencies, Private Forest Management, as well as Direct Administration through December 31, 2020.—20-242

Agreement for Services between St. Louis County and Interloc Solutions, Inc., Folsom, CA, for Maximo to Mitchell Humphrey Integration Enhancements.—20-243

Snowmobile Trail License Agreement between St. Louis County and Path-Blazers Snowmobile Club, Chisholm, MN, for approximately nine (9) miles long by ten (10) feet wide from North Hibbing passing under the Mitchel Bridge to Chisholm and then to Buhl.—20-244

Grant Agreement No. 5590D between the County of St. Louis and Duluth Seaway Port Authority, Duluth, MN, for countywide services during the period January 1, 2020, to December 31, 2020.—20-245

Canister Site Lease Agreement between The Kabetogama Lake Association, Inc., “Lessor” and St. Louis County Environmental Services Department “Lessee” for the purpose of operating a solid waste canister site on the SW ¼ of NW ¼ of NW ¼ of NE ¼, Section 18, Township 69 North, Range 21 West, not including the old dump or barn site, for a five-year period January 1, 2020, to December 31, 2024.—20-246

St. Louis County On-Line Software Subscriber Agreement between the County Auditor and Prebich Law Office, P.C., Hibbing, MN.—20-247

Fiscal Services Agreement between the County of St. Louis, Nancy Nilsen, St. Louis County Auditor, and the Carlton-Cook-Lake-St. Louis Community Health Board for services during CY 2020.—20-248

Agreement for Shared Accountant Services between St. Louis and Lake Counties Regional Railroad Authority and the County of St. Louis for accounting services on a one-half of full-time (2.5 days per week) basis.—20-249

Upon motion by Commissioner Nelson, supported by Commissioner Musolf, resolutions numbered 20-140 through 20-163, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of March 10, 2020, are hereby approved.

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Adopted March 24, 2020. No. 20-140

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of March 18, 2020, are hereby approved.

Adopted March 24, 2020. No. 20-141

WHEREAS, The South St. Louis Soil and Water Conservation District in concert with the St. Louis County Public Works Department submitted an application for a grant from the Department of Natural Resources for the replacement of the culvert on Keene Creek crossing Morris Thomas Road and was awarded the grant; and

WHEREAS, The amount of the grant has been determined to be \$205,000, of which, the South St. Louis Soil and Water Conservation District will retain \$5,000 for administration of the grant; and

WHEREAS, St. Louis County is required to provide a 10% match and cover all overages.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the South St. Louis Soil and Water Conservation District for the replacement of the culvert on Keene Creek crossing Morris Thomas Road as part of the construction project on Morris Thomas Road, SP 069-656-018/CP 00056-284469. Funds from the Local Road Improvement Program will be receipted into Fund 220, Agency 220532, Object 583100.

Adopted March 24, 2020. No. 20-142

RESOLVED, That pursuant to Minn. Stat. §161.36, the Commissioner of Transportation be appointed as Agent of St. Louis County to accept as its agent, federal aid funds which may be made available for eligible transportation-related projects.

RESOLVED FURTHER, That the Board Chairman and County Auditor are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1036393", a copy of which was before the County Board and is made a part hereof by reference, for Federal funding on County Project CP 0061-283486, SP 069-060-002. Funds to be receipted into Fund 220, Agency 220494.

Adopted March 24, 2020. No. 20-143

WHEREAS, The St. Louis County Public Works Department is planning to construct left turn lanes onto Morris Thomas Road/County State Aid Highway (CSAH) 56 off of State Highway 2 and do a realignment of the east leg of Morris Thomas Road (CSAH 56) including the closure of the short west leg of Morris Thomas Road; and

WHEREAS, The project is at the intersection of State Highway 2 and Morris Thomas Road (CSAH 56) and is a total distance of approximately a couple hundred feet; and

WHEREAS, The improvements have been determined necessary to provide for the safety and convenience of the traveling public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for CP 0056-431717, SAP 069-656-019, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

Adopted March 24, 2020. No. 20-144

WHEREAS, St. Louis County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Local Road Improvement through agreement number 1036355; and

WHEREAS, The Commissioner of Transportation has given notice that funding for this project is

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available; and

WHEREAS, The amount of the grant has been determined to be \$1,000,000 by reason of the lowest responsible bid.

THEREFORE, BE IT RESOLVED, That St. Louis County does hereby agree to the terms and conditions of the grant consistent with Minn. Stat. § 174.52, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required.

RESOLVED FURTHER, That the proper County Officials are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

RESOLVED FURTHER, That this project is further identified as SAP 069-604-078, CP 0004-342005 with funds for this project receipted into Fund 220, Agency 220444.

Adopted March 24, 2020. No. 20-145

WHEREAS, Lake County and Fall Lake Township are preparing a project with State Park Road Account funding for their portion of the Cloquet Line Road; and

WHEREAS, St. Louis County has plans to complete a Gravel Road Investment Program (GRIP) project on our portion of the Cloquet Line Road (County Road 990); and

WHEREAS, It is appropriate for Lake County and St. Louis County to combine these projects to mutually benefit from economies of scale, mobilization, and contract administration.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into a cooperative agreement with Lake County to complete a Gravel Road Investment Program (GRIP) project on the Cloquet Line Road (County Road 990), and approve any amendments approved by the County Attorney's Office.

Adopted March 24, 2020. No. 20-146

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0004-342005, SAP 069-604-078; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on February 27, 2020, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
KGM Contractors	9211 Hwy. 53	\$4,072,366.46
	Angora, MN 55703	

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220444, Object 652700 \$4,072,366.46

With additional revenue budgeted for expense:

City of Duluth Fund 220, Agency 220444, Object 551501 \$349,637.79

Adopted March 24, 2020. No. 20-147

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0043-275802, SAP 069-643-016 (Low Prime); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on February 27, 2020, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Ulland Brothers, Inc.	PO Box 340	\$2,397,925.00
	Cloquet, MN 55720	

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220569, Object 652700, SAP 069-643-016, \$819,080.41, and Fund

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204, Agency 204177, Object 652806, CP 0010-396221, CP 0245-276399, CP 0277-276401, CP 0286-395074, \$1,578,844.59.

Adopted March 24, 2020. No. 20-148

WHEREAS, The Public Works Department's equipment budget includes twelve (12) dump bodies with hydraulic systems and snow removal equipment for trucks purchased separately; and  
WHEREAS, Towmaster, Inc., of Litchfield, MN, responded with the State of Minnesota contract price for twelve (12) dump bodies with hydraulic systems and snow removal equipment for \$1,168,936.00.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase order for the installation of twelve (12) dump bodies with hydraulic systems and snow removal equipment from Towmaster, Inc., of Litchfield, MN, for \$1,168,936.00, payable from Fund 407, Agency 407001, Object 666300.

Adopted March 24, 2020. No. 20-149

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board of Commissioners approves the following Lawful Gambling License Application (raffle) on file in the office of the County Auditor, identified as County Board File No. 61213 for the following organization:

Lake Superior Steelhead Association, PO Box 16034, Duluth, MN, 55816, to conduct  
off-site gambling on April 25, 2020, at Clearwater Grille, 5135 North Shore Drive,  
Duluth, MN, 55804, Duluth Township.

Adopted March 24, 2020. No. 20-150

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board of Commissioners approves the following Lawful Gambling License Application (Pull-Tabs {paper}, Bar Bingo, Tipboards, Paddlewheel, Electronic Pull-Tabs, Electronic Linked Bingo) on file in the office of the County Auditor, identified as County Board File No. 61213 for the following organization:

Irving Community Association, Duluth, Minnesota, to operate out of Boondocks Saloon &  
Grill, Gnesen Township, 7047 Rice Lake Road, Duluth, MN, 55803, new.

Adopted March 24, 2020. No. 20-151

WHEREAS, St. Louis County desires to dedicate additional highway right-of-way necessary to construct and maintain its road system and allow placement of necessary utilities serving the public.

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 163.11, the St. Louis County Board hereby dedicates to the public the permanent highway easement as described in County Board File No. 61223.

Adopted March 24, 2020. No. 20-152

WHEREAS, The U.S. Department of Housing and Urban Development (HUD) requires a consolidated application process for entitlement funds under the following Community Planning and Development programs: Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG); and

WHEREAS, St. Louis County has prepared the draft 2020-2024 Consolidated Plan that includes the 2020 Action Plan required by HUD; and

WHEREAS, HUD requires a 30 day comment period on these plans after which a public hearing be conducted to allow citizen input prior to submittal of the plans; and

WHEREAS, The 30 day comment period begins March 13, 2020, and will be completed April 13, 2020.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board will hold a public hearing on Tuesday, April 14, 2020, at 9:40 a.m., at the St. Louis County Courthouse in Duluth, MN, for the purpose of receiving citizen comments on the established priorities and funding recommendations included in the 2020-2024 Consolidated Plan and 2020 Action Plan.

Adopted March 24, 2020. No. 20-153



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RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated March 13, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.  
Adopted March 24, 2020. No. 20-154

RESOLVED, That pursuant to the provisions of Minn. Stat., § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following applications for permit authorizing the consumption and display of intoxicating liquors are hereby approved, on file in the office of the County Auditor, identified as County Board File No. 61204:

Hugo's, Inc., d/b/a Hugo's, Ault Township, renewal;

Vernon Skoglund, Sole Proprietor, d/b/a Silver Fox Lodge, Gnesen Township, renewal;

Wilkins Pine Aire Resort, Inc., d/b/a Pine Aire Resort, Kabetogama Township, renewal.

Adopted March 24, 2020. No. 20-155

RESOLVED, Pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 61215.

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due.

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

RESOLVED FURTHER, That said license is contingent upon proof of workers' compensation insurance, On-Site Waste Water approval and Planning & Community Development approval.

RESOLVED FURTHER, That the serving area includes entire fenced in area of the property and that the applicant must employ a wristband requirement for customers to purchase or consume alcohol.

RESOLVED FURTHER, That said license shall be effective through June 30, 2020:

Pike Lake Golf & Beach, LLC d/b/a Pike Lake Golf & Beach Club, Canosia

Township, On-Sale and Sunday On-Sale Intoxicating Liquor License, new.

Adopted March 24, 2020. No. 20-156

WHEREAS, IT leadership recently presented an IT staffing plan to the County Board at its January 21, 2020 workshop where this presentation examined the current and future workload and also assessed both current and future staffing levels to ensure that IT can continue to maintain existing systems, replace older systems, and implement new hardware/software systems; and

WHEREAS, With the growing number of county work units that IT supports, it has become clear that a new supervisory position will be able to more efficiently escalate issues, mentor, set direction, and support these employees on a daily basis; and

WHEREAS, The IT Department, in coordination with the Sheriff's Office, has identified a need to increase support within the Application Development team to provide dedicated IT support to the Sheriff's Office.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board reallocates a vacant 1.0 FTE IT Support Specialist, position #0543-001 (Civil Service Basic, Pay Grade B16 Step 1) to a vacant 1.0 FTE IT Unit Supervisor (Civil Service Supervisory, Pay Grade E28 Step 1), which will result in an approximate annual budget increase of \$23,244 within Fund 100, Agency 117001.

RESOLVED FURTHER, That the St. Louis County Board approve the transfer of an Information Specialist II, position #0432-050 (Civil Service Basic, Pay Grade B10 Step 1) from the Sheriff's Office, Fund 100, Agency 129003, to the IT Department, Fund 100, Agency 117001, and reallocate the position to the Application Developer Associate (Civil Service Basic, Pay Grade B20 Step 1), which will result in an approximate annual budget increase of \$12,968.

Adopted March 24, 2020. No. 20-157

WHEREAS, The Sheriff's Office is mandated to provide tactical training, self- defense training, and

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basic close quarters physical training for all sworn peace officers and correctional officers on an ongoing basis; and

WHEREAS, The existing training facilities located in the Emergency Operations Center (EOC) have become untenable due to constant relocation of equipment, mats, and supplies with the associated risk of injury and inefficient use of training time; and

WHEREAS, Holding physical training in facilities not designed for this type of training results in logistic impediments preventing or delaying the training, associated avoidable injuries, and increased liability exposure to the county; and

WHEREAS, Due to the limited space in the existing EOC, medium and large scale emergency response events, personnel, and equipment must overflow to the vehicle storage garage; and

WHEREAS, The proposed new building, located directly adjacent to the existing EOC, will serve as a dedicated training facility and will also provide expanded operational capacity in the event of an emergency; and

WHEREAS, The Purchasing Division opened bids on February 15, 2020, with Johnson-Wilson Construction of Duluth, MN, providing the lowest qualified bid in the amount of \$609,393.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement with Johnson-Wilson Construction, Duluth, MN, for the construction of the Sheriff's Office Training and Emergency Operations Center expansion in the amount of \$609,393, payable from Fund 400, Agency 400005, Object 663100 (Capital Improvement Fund).

RESOLVED FURTHER, That the County Board authorizes a fund transfer in the amount of \$100,000 from the St. Louis County Jail, Fund 100, Agency 137002, Object 635300, to the Capital Improvement Fund, Fund 400, Agency 400005, Object 663100.

RESOLVED FURTHER, That the County Board authorizes a fund transfer in the amount of \$100,000 from Fund 400, Agency 400023, Object 663100, to Fund 400, Agency 400005, Object 663100.

Adopted March 24, 2020. No. 20-158

WHEREAS, A request has been received to purchase gravel from a tax forfeited pit that does not conflict with the needs of the county; and

WHEREAS, Minn. Stat. § 282.04, Subd. 1(d), allows for leasing of state tax forfeited land for the purpose of removing gravel and requires any lease involving a consideration of more than \$12,000 per year be offered at public sale.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor, pursuant to Minn. Stat. § 282.04, to offer at public sale to the highest responsible bidder, a lease of State tax forfeited land described as Section 17, Township 56 North, Range 18 West (Norway Road Pit), for the purpose of removing a minimum of 20,000 cubic yards loose volume measure of gravel.

RESOLVED FURTHER, That this lease will be available at the minimum appraised price of \$1.50 per cubic yard, loose volume measure, plus a \$150 administration fee, plus a \$15.20 publication fee, plus a refundable reclamation fee of \$7,500, for a minimum total cost of \$37,665.20, subject to terms of the lease with the proceeds being deposited into Fund 240, Forfeited Tax Fund.

RESOLVED FURTHER, This auction will be held at 10:00 a.m. on Friday, May 1, 2020, at the Government Services Center, 320 W 2<sup>nd</sup> Street, Suite 302, Duluth, MN, 55802.

Adopted March 24, 2020. No. 20-159

WHEREAS, The St. Louis County Board is requested to authorize the acceptance of a Conservation Partners Legacy grant for tree seedlings and planting labor, having a value of approximately \$9,679; and

WHEREAS, The tree seedlings will be planted on tax forfeited lands and managed by the Land and Minerals Department as part of the county's working forest; and

WHEREAS, This is a unique opportunity for the St. Louis County Land and Minerals Department to partner with other government agencies.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the acceptance of a Conservation Partners Legacy grant for tree seedlings and planting labor on tax forfeited land to be accounted for in Fund 290, Agency 290999, Grant 29005, Year 2020.

Adopted March 24, 2020. No. 20-160

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WHEREAS, LiDAR data provides foundational information to support decision making for asset and resource management, and has been shown to save costs in multiple sectors, such as transportation and infrastructure, land use planning, geologic resource mapping, and forestry; and  
WHEREAS, The United States Geologic Survey (USGS) and Minnesota Department of Natural Resources have reached out to stakeholders that have business needs for new, high quality LiDAR and derived products to be part of a cost share program for LiDAR acquisition; and  
WHEREAS, The State of Minnesota submitted a shared funding application to the USGS 3D Elevation Program for the collection of high density LiDAR data, and recently learned that the USGS is recommending funding in support of the project; and  
WHEREAS, The Land and Minerals Department and the Planning and Community Development Department have budgeted \$40,000 in 2020 to contribute to the LiDAR acquisition program.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a Joint Funding Agreement with the United States Geologic Survey for the Northeast Forested Rainy Lake LiDAR Acquisition Project.  
Adopted March 24, 2020. No. 20-161

WHEREAS, St. Louis County is exploring the establishment of wetland banks, carbon offsets, and other ecosystem services on state tax forfeited lands; and  
WHEREAS, A legislative change in Minn. Stat. Chapter 282 is needed to allow St. Louis County and other counties to enter into conservation planning leases and convey conservation easements on state tax forfeited lands in order to seek opportunities in these markets.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports legislation enabling the conveyance of conservation easements and conservation planning leases on state tax forfeited lands.  
Adopted March 24, 2020. No. 20-162

WHEREAS, The City of the Duluth wishes to acquire state tax forfeited lands within the St. Louis River Estuary area which are highly valued for their ecological benefits and are vital to the City's Natural Areas Program; and  
WHEREAS, The Environmental Protection Agency has invited a noncompetitive grant application from the City of Duluth for Great Lakes Restoration Initiative funds to acquire ecologically valuable tax forfeited lands along the St. Louis River Estuary, subject to a commitment from St. Louis County to sell these lands under terms agreeable to both governmental units; and  
WHEREAS, The City of Duluth is proposing to purchase approximately 535 acres of tax forfeited land along the St. Louis River Estuary at a price of twenty percent (20%) of the estimated market value as established by the St. Louis County Assessor in 2020; and  
WHEREAS, In accordance with Minn. Stat. § 282.01, Subd. 1a(h), conservation tax forfeited land may be sold to a governmental subdivision of the state for less than its market value for either: (1) creation or preservation of wetlands; (2) drainage or storage of storm water under a storm water management plan; or (3) preservation, or restoration and preservation, of the land in its natural state; and  
WHEREAS, The deed must contain a restrictive covenant limiting the use of the land to one of these purposes for 30 years or until the property is reconveyed back to the state in trust; and  
WHEREAS, The Land and Minerals Department will review the list of tax forfeited parcels the City is proposing to acquire to determine if they are classified, or should be classified as 'conservation', and if their highest and best use is to be sold to a governmental subdivision for conservation purposes.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board endorses the St. Louis River Public Lands Project proposed by the City of Duluth and supports the City's application to the Great Lakes Restoration Initiative for funding to purchase up to 535 acres of tax forfeited land in accordance with Minn. Stat. § 282.01, Subd. 1a(h).  
RESOLVED FURTHER, That the Land and Minerals Department will seek County Board approval to sell tax forfeited parcels that are classified as 'conservation' and are suitable to be sold for conservation purposes to the City of Duluth at a price of twenty percent (20%) of the estimated market value as established by the St. Louis County Assessor in 2020, or twenty percent (20%) of the actual appraised value, whichever is greater.  
Adopted March 24, 2020. No. 20-163

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Upon motion by Commissioner Musolf, supported by Commissioner Jewell, resolutions numbered 20-164 through 20-188, as submitted on a second consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER MUSOLF:**

WHEREAS, Essentia Health has made funds available to the Public Health and Human Services (PHHS) Department for the purposes of building upon and expanding the Farm to School presence within the Duluth School District; and

WHEREAS, PHHS has been awarded \$33,800 to embed Farm to School programming so students will learn healthy, active lifestyles and systems will be implemented for greater access to healthy, local foods at schools; and

WHEREAS, Essentia Health wishes to contract with PHHS for the period of March 1, 2020, through February 28, 2021, to administer Farm to School Programming; and

WHEREAS, Renee Willemsen has served as the Farm to School Coordinator through previous funding; and

WHEREAS, PHHS wishes to contract with Renee Willemsen as a part-time local coordinator for the period of March 1, 2020, through February 28, 2021, for the amount up to \$34,050 to sustain programming.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the PHHS to accept funds through a contract with Essentia Health in the amount up to \$33,800 for the period of March 1, 2020, through February 28, 2021, to be accounted for in Fund 230, Agency 233999, Object 545158, Grant 23333, Grant Year 2020.

RESOLVED FURTHER, That the St. Louis County Board authorizes PHHS to enter into a contract with Renee Willemsen in the amount up to \$34,050 for the period of March 1, 2020, through February 28, 2021, to be accounted for in Fund 230, Agency 233999, Object 629900, Grant 23333, Grant Year 2020.

Adopted March 24, 2020. No.20-164

WHEREAS, Cook County has been awarded \$1,700,000 in federal construction funds for program year 2020 and is unable to deliver project SP 016-612-075 within federal timelines; and

WHEREAS, St. Louis County can apply an additional \$1,700,000 in federal funds to the project without additional requirements; and

WHEREAS, St. Louis County will repay Cook County \$1,700,000 with regular state aid construction funds.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the Minnesota Department of Transportation (MnDOT) for a fund swap with Cook County under Agreement No. 1036614.

RESOLVED FURTHER, That pursuant to Minnesota Stat. § 161.36, the Commissioner of Transportation be appointed as Agent of St. Louis County to accept, as its agent, federal aid funds which may be made available for eligible transportation related projects.

RESOLVED FURTHER, That the Chairman and Auditor are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1036614", a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Adopted March 24, 2020. No. 20-165

WHEREAS, In an effort to provide St. Louis County with the best possible pricing on laptop, desktop, and tablet technologies, the Information Technology (IT) Department in coordination with the Purchasing Division have directed all departments that standardized computer purchases will utilize the State of Minnesota Contract Release C-1046(5); and

WHEREAS, One of the goals of the IT Department is to ensure common computing standards are followed throughout the county to ensure application compatibility, security, and supportability; and

WHEREAS, The IT Department has worked with each department to identify their specific computing

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needs.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the IT Department to utilize the State of Minnesota Contract Release C-1046(5) for the scheduled replacement of standardized computer hardware totaling \$413,522, with an initial purchase of \$216,722, and subsequent purchases estimated at \$196,800.

Adopted March 24, 2020. No. 20-166

WHEREAS, The Minnesota Department of Revenue has issued conditional use deeds to St. Louis County conveying state tax forfeited land for public uses since the 1940s; and

WHEREAS, The Land and Minerals Director has a fiduciary responsibility to determine if these lands are being used, in whole or in part, for the authorized public use for which they were conveyed; and

WHEREAS, The Land and Minerals and Environmental Services Departments have determined that the authorized public use has been abandoned on the state tax forfeited parcel described here; and

WHEREAS, Pursuant to Minn. Statute § 282.01, Subd. 1d, the governing body of a governmental subdivision must voluntarily direct its officers to re-convey property to the state when a whole parcel or part of parcel of state tax forfeited land is not being used for the authorized public use for which it was conveyed.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the re-conveyance of the state tax forfeited parcel described in County Board File. No. 61254 and authorizes the appropriate County Officials to execute Minnesota Department of Revenue PT Form 976.

Adopted March 24, 2020. No. 20-167

WHEREAS, The Property Management Team has reviewed the county's Sale of Fee Land Policy and approves the public sale of surplus fee land legally described as follows:

The Southwest ¼ of the Northwest ¼ of Section 31, Township 50 North, Range 15 West

lying west of the Rocky Run Creek, Parcel Code 395-0010-09210; and

WHEREAS, A review of assessed value and sales has determined a minimum bid amount for this property to be \$60,500.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Interim Property Management Director to advertise for written bids for the above described property (a parcel approximately 25.8 acres in size), pursuant to the requirements and procedures of Minn. Stat. § 373.01, at a minimum bid price of \$60,500.

RESOLVED FURTHER, That the St. Louis County Board establishes the time for bid consideration to be at 9:40 a.m. on Tuesday, June 2, 2020, at the St. Louis County Courthouse in Duluth, MN.

Adopted March 24, 2020. No. 20-168

WHEREAS, The Land and Mineral Department's equipment budget includes the purchase of one (1) new dump truck and one (1) new dump box; and

WHEREAS, Nuss Truck & Equipment, Inc., of Duluth, MN, responded with the State of Minnesota contract price for the dump truck for \$126,068.76; and

WHEREAS, Midland Equipment of Lakeville, MN, responded with a low quoted price for the dump box for \$38,780.00.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of (1) Mack truck from Nuss Truck & Equipment, Inc., of Duluth, MN, in the amount of \$126,068.76, payable from Fund 290, Agency 290004, Object 666400.

RESOLVED FURTHER, That the St. Louis County Board authorizes the purchase of one (1) dump box from Midland Equipment of Lakeville, MN, in the amount of \$38,780.00, payable from Fund 290, Agency 290004, Object 666400.

Adopted March 24, 2020. No. 20-169

WHEREAS, A request has been received to purchase gravel from a tax forfeited pit that does not conflict with the needs of the county; and

WHEREAS, Minn. Stat. § 282.04, Subd. 1(d), allows for leasing of state tax forfeited land for the purpose of removing gravel and requires any lease involving a consideration of more than \$12,000 per year be offered at public sale.

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THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor, pursuant to Minn. Stat. § 282.04, to offer at public sale to the highest responsible bidder, a lease of state tax forfeited land described as Section 2, Township 52 North, Range 14 West (Vermilion Pit), for the purpose of removing a minimum of 13,000 cubic yards loose volume measure of gravel.

RESOLVED FURTHER, That this lease will be available at the minimum appraised price of \$2.50 per cubic yard, loose volume measure, plus a \$150 administration fee, plus a \$15.20 publication fee, plus a refundable reclamation fee of \$8,125, for a minimum total cost of \$40,790.20, subject to terms of the lease with the proceeds being deposited into Fund 240, Forfeited Tax Fund.

RESOLVED FURTHER, That this auction will be held at 1:30 p.m. on Friday, May 1, 2020, at the Government Services Center, 320 W. 2<sup>nd</sup> Street, Suite 302, Duluth, MN, 55802.

Adopted March 24, 2020. No. 20-170

WHEREAS, All parcels of land becoming the property of the State of Minnesota in Trust through forfeiture for nonpayment of real estate taxes shall be classified or reclassified as conservation or non-conservation as required by Minn. Stat. § 282.01, Subd. 1; and

WHEREAS, The parcels described in the attached County Board File forfeited to the State of Minnesota for nonpayment of real estate taxes and were previously classified as conservation; and

WHEREAS, The St. Louis County Land and Minerals Department has recommended that the parcels be reclassified as non-conservation after considering, among other things, the present use of adjacent land, the productivity of the soil, the character of forest or other growth, the accessibility of lands to established roads, schools, utilities and other public services, and their peculiar suitability or desirability for particular uses; and

WHEREAS, These parcels of land may be located inside the boundaries of a municipality or town and Minn. Stat. § 282.01 provides that classification or reclassification and sale of lands situated within a municipality or town must be approved by the governing body of the municipality or town; and

WHEREAS, The reclassification of these parcels will be deemed approved if the county board does not receive notice of the municipality's or town's disapproval of the reclassification of any parcel within 60 days of the date on which this resolution is delivered to the clerk of the municipality or town in which the parcels are located.

THEREFORE, BE IT RESOLVED, That the state tax forfeited parcels described in County Board File No. 61256 shall be reclassified as non-conservation, and the request for approval of the reclassification shall be transmitted by the St. Louis County Land and Minerals Department to the clerk of the municipality or town in which the parcels are located.

Adopted March 24, 2020. No. 20-171

WHEREAS, The Duluth Housing and Redevelopment Authority has requested to purchase the following described state tax forfeited land for the price of \$17,200, plus fees, for single family housing:

Legal: LOT: 0015, BLOCK: 001  
WESTERN WOODS DIVISION DULUTH  
Parcel Code: 010-4555-00150  
Acres: 0.54 Acres  
LDKey: 124017; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a.(b), allows for non-conservation tax forfeited lands to be sold for their market value as determined by the St. Louis County Board to an organized or incorporated governmental subdivision of the state for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minnesota Stat. § 282.01; and

WHEREAS, This parcel of land have not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Duluth Housing and Redevelopment Authority for the price of \$17,200 plus the following fees: 3% assurance fee of \$516, deed fee of \$25, deed tax of \$56.76, and

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recording fee of \$46, for a total of \$17,843.76, to be deposited into Fund 240 (Forfeited Tax Fund).  
RESOLVED FURTHER, That the St. Louis County Auditor may offer for sale at public auction the state tax forfeited land described here if the Duluth Housing and Redevelopment Authority does not purchase the land by October 14, 2020.

Adopted March 24, 2020. No. 20-172

WHEREAS, Approximately 5.5 million gallons of leachate from the Regional Landfill (Landfill) is collected, pumped and stored annually in two High Density Polyethylene (HDPE)-lined ponds where it is aerated, denitrified and land applied on a 60 acre spray field; and

WHEREAS, The Landfill's Minnesota Pollution Control Agency (MPCA)-issued permit requires the Department to conduct extensive surface and groundwater monitoring to ensure the leachate treatment system performs as intended, allowing the continuation of land application of leachate as the County's preferred leachate treatment option versus transport to a wastewater treatment facility; and

WHEREAS, In recent years, the Minnesota Pollution Control Agency (and the Environmental Protection Agency) identified polyfluoroalkyl substances (PFAS) as an emerging water contaminant of interest resulting in landfill leachate coming under increased scrutiny and management requirements due to an increased presence of PFAS; and

WHEREAS, In 2019, the Department contracted with Northeast Technical Services, Inc. (NTS), the Department's environmental engineer, to construct, maintain, and evaluate the efficacy of a microcosm-scale Wetland Treatment System (WTS) designed to remove multiple leachate contaminants of interest, including PFAS; and

WHEREAS, The results from the project were highly encouraging, prompting the Department to replicate its research efforts with the microcosm-scale WTS in 2020 and developing a larger scale WTS should Legislative-Citizen Commission on Minnesota Resources (LCCMR) funds be approved for this proposal; and

WHEREAS, The Legislative-Citizen Commission on Minnesota Resources (LCCMR) has issued a Request for Proposal for projects that aim to protect, conserve, preserve, and enhance Minnesota's air, water, land, fish, wildlife, and other natural resources and uses Minnesota Environment and Natural Resources Trust Fund to fund approved projects.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Environmental Services Department to submit a proposal to the Legislative-Citizen Commission on Minnesota Resources for a \$743,000 Minnesota Environmental & Natural Resources Trust Fund grant to fund a comprehensive pilot project focusing on development, implementation, and evaluation of a semi-passive, demonstration-scale engineered wetland treatment system with integrated outflow-filtration for reducing Per- and Polyfluoroalkyl Substances and other Landfill leachate contaminants of interest; Fund 600, Agency 607002, Year 2021.

Adopted March 24, 2020. No. 20-173 ***Rescinded April 28, 2020 by Res. #20-229***

RESOLVED, That the St. Louis County Board establishes a public hearing on April 28, 2020, at 9:40 a.m., in the St. Louis County Courthouse, Duluth, MN, for the purpose of considering the issuance of an Off-Sale Intoxicating Liquor License to Pike Lake Golf & Beach, LLC d/b/a Pike Lake Golf & Beach Club, Canosia Township.

Adopted March 24, 2020. No. 20-174

WHEREAS, Pursuant to Minn. Stat. §§ 94.341 to 94.349, inclusive, a land exchange proposal has been submitted to the County Board of St. Louis County, State of Minnesota, for certain lands owned by Triple J Land Company; and

WHEREAS, The proposed exchange has been reviewed by the St. Louis County Land and Minerals Department to determine the suitability of lands for exchange; and

WHEREAS, The lands acquired by the St. Louis County Land and Minerals Department will consolidate tax forfeited ownership and increase timber management opportunities for the benefit of the taxpayers of St. Louis County; and

WHEREAS, The joint proposal is to exchange lands being and lying in St. Louis County, Minnesota, to wit:

Offered Lands (Triple J Land Company) – 80 Acres

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W 1/2 OF SW 1/4, SECTION 3, Township 60 North, Range 21 West

TAX FORFEITED LAND (CLASS B) – 60.1 Acres

GOV. LOTS 2 and 3, SECTION 5, Township 62 North, Range 17 West.

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 94.344, Subd. 7, a public hearing shall be scheduled on Tuesday, April 14, 2020, at 9:45 a.m. at the St. Louis County Courthouse, Duluth, MN.

RESOLVED FURTHER, That the County Auditor shall post notice of hearing in her office containing a description of the lands affected and shall cause a copy of said notice to be published in the official newspaper at least two weeks before the date of hearing.

Adopted March 24, 2020. No. 20-175

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0155-338059, SAP 069-755-002; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on March 5, 2020, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Utility Systems of America, Inc.	Eveleth, MN	\$3,034,555.75

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220558, Object 652700 \$3,034,555.75

With additional revenue budgeted for expense:

City of Ely, Fund 220, Agency 220558, Object 551538 \$ 961,086.05

Adopted March 24, 2020. No. 20-176

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0000-369582, SAP 069-030-042; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on March 12, 2020, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Century Fence Company	PO Box 277 Forest Lake, MN, 55025	\$838,492.10

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220570, Object 652700 \$838,492.10

With additional revenue budgeted for expense:

Lake County Fund 220, Agency 220570, Object 551508 \$73,688.69

Adopted March 24, 2020. No. 20-177

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0000-524127; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on March 19, 2020, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Mesabi Bituminous, Inc.	PO Box 728 Gilbert, MN 55741	\$110,775.00



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RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 200, Agency 203575, Object 652800, \$110,775.00.  
Adopted March 24, 2020. No. 20-178

WHEREAS, The Purchasing Division has prepared bid specifications for new 2020 fleet vehicles; and  
WHEREAS, Quantities are based upon the available funds for the purchase of 2020 fleet vehicles; and  
WHEREAS, The Public Works Department pulled this group of vehicles off of the original 2020 vehicle board letter prepared by the Purchasing Division due to a last minute discussion over three-quarter ton vs. heavy half ton pickup trucks; and  
WHEREAS, The total purchase price of the requested additional vehicles amounts to \$415,228.00, plus 6.5% motor vehicle sales tax of \$26,989.89, for a total cost of \$442,217.89.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of the additional 2020 fleet vehicles, in accordance with the Request for Bid specifications of Bid No. 5563, as follows:

- 1.0 Fourteen (14) Pickups, Extended Cab, 4WD, 4 Door GMC Sierra TK10753 ,will be purchased locally from Ranger Chevrolet of Hibbing, MN, at their low specification bid price of **\$28,351.00** each, plus 6.5% motor vehicle sales tax of **\$1,842.82** per unit, for a total extended price of **\$422,713.48**, delivered to the Virginia Public Works and payable from Fund 407, Agency 407001, Object Code 666200 (pickups and vans); and
- 2.0 One (1) Sedan, Mid-size, FWD, 4Door (Chevrolet Malibu) will be purchased locally from Ranger Chevrolet Hibbing MN, at a cost of **\$18,314.00** each, plus 6.5% motor vehicle sales tax of **\$1,190.41** per unit, for a total extended price of **\$19,504.41**, delivered to the Virginia Public Works, and payable from Fund 407, Agency 407001, 666100 (automobiles).

Adopted March 24, 2020. No. 20-179

WHEREAS, St. Louis County and the City of Duluth have experienced multiple large storm events in recent years that caused significant damage to infrastructure along the shore of Lake Superior; and  
WHEREAS, The City of Duluth has applied for an Advanced Assistance Hazard Mitigation Grant from the United States Department of Homeland Security to perform a coastal infrastructure assessment of the shore of Lake Superior; and  
WHEREAS, The City of Duluth has asked the county to participate in the study and share in the cost of the local match up to \$62,500.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and any amendments approved by the County Attorney, with the City of Duluth to partner on their application for an Advanced Assistance Hazard Mitigation Grant from the United States Department of Homeland Security.  
Adopted March 24, 2020. No. 20-180

WHEREAS, The St. Louis County Regional Landfill (Landfill) opened in November 1993 and provides municipal solid waste (MSW) disposal to the County's Solid Waste Management Area (SWMA); and  
WHEREAS, Landfill capacity is projected to last another twenty years, based on current fill rates; and  
WHEREAS, Geologic and geographic limitations prevent significant expansion of the Landfill footprint and related capacity; and  
WHEREAS, The Environmental Services Department (Department) has been evaluating alternative waste disposal options for the SWMA after the Landfill reaches its permitted ultimate capacity including the siting of a MSW landfill sized to serve the SWMA, with expansion capability to serve the Western Lake Superior Sanitary District and neighboring counties, should conditions warrant; and  
WHEREAS, The Department selected for consideration the Voyageur Industrial Landfill site in Canyon, as it appears well-suited for a future MSW landfill; and  
WHEREAS, The Department has retained the services, on an as-needed basis, of Stael Rives, LLP, a nation-wide legal consulting firm with an office in Minneapolis that focuses, in part, on providing guidance to public sector entities in Minnesota related to environmental, land use and solid waste

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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issues involving regulatory compliance, due diligence and negotiation related to facility and property transfers, and siting, permitting and development of solid waste facilities; and

WHEREAS, The Department requested, received and accepted a proposal from Stoel Rives, LLP, to conduct a comprehensive environmental assessment of the Voyageur Industrial Landfill in Canyon to determine if further consideration of the landfill as a critical component of the Department's long-range waste management plan is warranted.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a professional services agreement with Stoel Rives, LLP, to conduct a comprehensive environmental assessment of the Voyageur Industrial Landfill in Canyon to determine if the landfill warrants further consideration as a critical component of the Department's long-range waste management plan at a cost of \$199,530, payable from Fund 600, Agency 608001, Object 660268.

Adopted March 24, 2020. No. 20-181

RESOLVED, That the 2020-2022 Civil Service Basic Unit contract is ratified and the appropriate county officials are authorized to execute the Collective Bargaining Unit Agreement, a copy of which is on file in County Board File No. 61259.

Adopted March 24, 2020. No. 20-182

RESOLVED, That the 2020-2022 Merit System Basic Unit contract is ratified and the appropriate county officials are authorized to execute the Collective Bargaining Unit Agreement, a copy of which is on file in County Board File No. 61260.

Adopted March 24, 2020. No. 20-183

RESOLVED, That for individuals covered under the Management Compensation Plan, plan document updates are adopted and the following cost of living salary increases are approved: effective December 21, 2019 – 2.00%; effective December 19, 2020 – 2.25%; effective December 18, 2021 – 2.25%.

Adopted March 24, 2020. No. 20-184

RESOLVED, That the 2020-2022 Public Works Department Highway Maintenance Division's bargaining agreement is ratified and the appropriate county officials are authorized to execute the Collective Bargaining Unit Agreement, a copy of which is on file in County Board File No. 61262.

RESOLVED FURTHER, That a Memorandum of Understanding which sunsets on December 31, 2022, that allows the job class of Highway Laborer to work seasonal appointments throughout the calendar year and for employees hired after January 1, 2013, to receive an additional day of personal leave effective January 1, 2021, is approved.

Adopted March 24, 2020. No. 20-185

RESOLVED, That for individuals covered under the Unrepresented Employees' Compensation Plan, plan document updates are adopted and the following cost of living salary increases are approved: effective December 21, 2019 – \$.40 per hour plus 2.00%; effective December 19, 2020 – 2.25%; effective December 18, 2021 – 2.25%.

Adopted March 24, 2020. No. 20-186

WHEREAS, There is an outbreak of respiratory illness, called coronavirus disease 2019 (COVID-19), in a growing number of countries, including the United States; and

WHEREAS, Federal, state, and local public health authorities have identified the public health threat posed by COVID-19, which may be spread from person to person; and

WHEREAS, On March 11, 2020, the World Health Organization deemed COVID-19 to be a pandemic; and

WHEREAS, On March 13, 2020, President Donald Trump declared a Presidential National Emergency, and Governor Tim Walz declared a Peacetime State of Emergency in Minnesota, to authorize any and all necessary resources to be used in support of the response to COVID-19; and

WHEREAS, Minn. Stat. § 12.29 gives authority to the Chair of the St. Louis County Board of Commissioners to declare a local emergency in St. Louis County for a period of three days, after which

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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a meeting of the Board of County Commissioners will be needed to resolve to continue the local emergency; and

WHEREAS, A declaration of local emergency invokes St. Louis County's disaster plans, including response and recovery aspects, and authorizes aid and assistance under those plans, pursuant to Minn. Stat. § 12.29; and

WHEREAS, On March 18, 2020, the St. Louis County Board declared a local emergency, pursuant to Minn. Stat. § 12.29; and

WHEREAS, The St. Louis County Board finds that the COVID-19 pandemic, the potential for outbreak in St. Louis County, and the need for extraordinary and immediate measures to protect the health, safety, and welfare of the public and St. Louis County residents and employees will not be resolved in the immediate future; and

WHEREAS, The St. Louis County Board finds that the local emergency will last for more than three (3) days.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners hereby declares a State of Local Emergency exists and will continue until such time that the Board determines that an emergency no longer exists; and

RESOLVED FURTHER, That the County Administrator or his designee(s) are directed to request and coordinate all necessary aid from local, state and federal government.

RESOLVED FURTHER, That the County Board delegates to the County Administrator authority to exercise the emergency powers outlined in Minn. Stat. § 12.37 for the duration of this Local Emergency.

RESOLVED FURTHER, That all St. Louis County ordinances, rules, and policies that may inhibit or prevent prompt response to COVID-19 are suspended for the duration of the Local Emergency, in the sole discretion of the St. Louis County Administrator or designee.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 375.21, the County Administrator is hereby authorized to immediately enter into contracts as described thereto.

Adopted March 24, 2020. No. 20-187

WHEREAS, There is an outbreak of respiratory illness, called coronavirus disease 2019 (COVID-19), in a growing number of countries, including the United States; and

WHEREAS, On March 11, 2020, the World Health Organization deemed COVID-19 to be a pandemic; and

WHEREAS, On March 13, 2020, President Donald Trump declared a Presidential National Emergency, and Governor Tim Walz declared a Peacetime State of Emergency in Minnesota, to authorize any and all necessary resources to be used in support of COVID-19; and

WHEREAS, The State of Minnesota collects over \$600 million annually in general property taxes from Minnesota businesses; and

WHEREAS, Governor Tim Walz issued an executive order closing all bars and restaurants on March 16, 2020, effective 5:00 p.m. on March 17, 2020; and

WHEREAS, On March 18, 2020, the St. Louis County Board declared a State of Local Emergency for St. Louis County; and

WHEREAS, Small business owners employ 40% of the nation's workforce and are a significant source of property taxes paid in St. Louis County.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board directs Administration to pursue the potential for local property tax relief through abatement for small businesswomen and men directly affected by Governor Tim Walz's order.

Adopted March 24, 2020. No. 20-188

At 2:28 p.m., March 24, 2020, Commissioner Nelson, supported by Commissioner Musolf, moved to adjourn the meeting. A roll call vote was taken and the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

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Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**

**APRIL, 2020**

**OFFICIAL PROCEEDINGS OF THE MEETING**  
**OF THE BOARD OF COUNTY COMMISSIONERS**  
**OF THE COUNTY OF ST. LOUIS, MINNESOTA,**  
**HELD ON APRIL 14, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 14<sup>th</sup> day of April 2020, at 9:45 a.m., at the Government Services Center, St. Louis River Room, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell, Patrick Boyle, Beth Olson, and Paul McDonald, participated by WebEx.

St. Louis County Attorney Mark Rubin said that pursuant to Minn. Stat. 13D.021, County Administrator Kevin Gray and County Board Chair Jugovich have determined that in-person meetings are not practical or prudent because of the COVID-19 pandemic and the declared federal, state and local emergencies. All county facilities are closed to the public in keeping with Governor Tim Walz's orders directing Minnesotans to Stay at Home through May 13, 2020. All meetings of the St. Louis County Board will, until further notice, be conducted by telephone or other electronic means as it is not feasible to have commissioners, staff, and/or members of the public present at the regular meeting location due to the COVID-19 pandemic and the declared emergencies. The meetings will be broadcast to the public. Also until further notice, to accommodate the use of telephonic or other electronic means, St. Louis County Board meetings will be conducted from the St. Louis River Room, Government Services Center, in Duluth, Minnesota.

Chair Jugovich confirmed that all members could hear him and reviewed the ground rules. Chair Jugovich said that under WebEx, the County will be allowing public comment and participation through the use of the "Raise Hand" feature or written comments that had been submitted to the County prior to the agenda items being discussed.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and for healthcare professionals; followed by the pledge of allegiance.

The St. Louis County Board proclaimed the week of April 12-18, 2020, as Telecommunicators Week in St. Louis County, Minnesota; Commissioner Olson read the proclamation.

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Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda; no one requested the opportunity to speak.

St. Louis County Public Health Division Director Amy Westbrook and St. Louis County Public Health & Human Services Director Linnea Mirsch provided the Board with an update regarding the COVID-19 outbreak at Saint Ann's Seniors' Residence in Duluth. Director Westbrook said that the County is currently reviewing options to address the issue.

At 10:04 a.m., a public hearing was conducted pursuant to Resolution No. 20-153, adopted March 24, 2020, to receive citizen comments on the established priorities and funding recommendations included in the 2020-2024 Consolidated Plan and 2020 Action Plan for the Community Development Block Grant (CDBG), Home Investment Partnerships (HOME) and Emergency Solutions Grant (ESG) programs. Commissioner Nelson stepped out of the meeting from 10:06 a.m. to 10:10 a.m. St. Louis County Deputy Director of Planning and Community Development Darren Jablonsky said U.S. Department of Housing and Urban Development (HUD) requires that the consolidated plan is updated every five years. Due to emergency conditions, HUD has waived in-person testimony and is allowing written and electronic testimony. Deputy Director Jablonsky said that approximately \$3 million of funding was being distributed in St. Louis County. Chair Jugovich asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action; no one requested the opportunity to speak. At 10:12 a.m., Commissioner Nelson, supported by Commissioner Musolf, moved to close the public hearing. A roll call vote was taken and the motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner McDonald, moved to approve the St. Louis County 2020-2024 Consolidated Plan that includes the fiscal year 2020 Action Plan and authorize the St. Louis County Planning and Community Development Director to submit the Plans to the U.S. Department of Housing and Urban Development (HUD). A roll call vote was taken and the motion passed; seven yeas, zero nays. Resolution No. 20-196.

At 10:25 a.m., a public hearing was conducted pursuant to Resolution No. 20-175, adopted March 24, 2020, to consider a proposed Class "B" Land Exchange for certain lands owned by Triple J Land Company. St. Louis County Deputy Director of Land and Minerals Jason Meyer provided the Board with an overview and reviewed required documents relating to the land exchange. Chair Jugovich asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action; no one requested the opportunity to speak. At 10:37 a.m., Commissioner Nelson, supported by Commissioner Musolf, moved to close the public hearing. A roll call vote was taken and the motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner McDonald, moved to approve and recommend that the proposed exchange conditioned upon county attorney verification of good title for the lands being received by the State of Minnesota and directs the County Auditor to submit a copy of the proposal for exchange of the parcels of land to the Commissioner of Revenue. A roll call vote was taken and the motion passed; seven yeas, zero nays. Resolution No. 20-197.

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Commissioner Nelson, supported by Commissioner Olson, moved to approve the consent agenda. A roll call vote was taken and the motion passed; seven yeas, zero nays.

The following Board and contract files were created from documents received by this Board:

Proclamation: National Telecommunicators Week – April 12-18, 2020.—61266

Service Contract between the County of St. Louis and Scalzo Architects, Ltd., Duluth, MN, to incorporate a pre-booking area, additional renovation of the existing booking/intake area, and a potential expansion to house the increasing number of female inmates at the St. Louis County Jail.—20-250

Cooperative Agreement between the County of St. Louis and Crane Lake Township to receive and administer the Iron Range Resources & Rehabilitation Board (IRRRB) grant funds for the ATV trail segment and elevated Boardwalk from Vermilion Falls Road to Gold Coast Road in Crane Lake Township, MN (CP 0000-438737).—20-251

Contract for County-State Aid Highway Project between the County of St. Louis and AAA Striping Service Co., St. Michael, MN, for the 2020 Maintenance Striping project (CP 0000-369583).—20-252

Cooperative Agreement between the County of St. Louis and the County of Lake for the 2020 State Aid Pavement Marking Project (SAP 069-030-042, CP 0000-369582) Lake County (SAP 038-030-008).—20-253

Minnesota Department of Natural Resources 2020 State of Minnesota Federal Supplemental Boating Safety Patrol Grant Agreement in the amount of \$23,250 for the period May 8, 2020, to September 7, 2020.—20-254

Service Contract between the County of St. Louis and Camp Esquagama, Gilbert, MN, for the management and operation of St. Louis County's Camp Esquagama during the period January 1, 2020, to December 31, 2020.—20-255

Service Contract between the County of St. Louis and Alliance Courier, Duluth, MN, to provide courier service for locations through St. Louis County during the period April 1, 2020, to March 31, 2024, with two (2) additional two-year terms upon satisfactory performance.—20-256

Second Amendment to Lease Agreement No. 21075 between the County of St. Louis and the City of Duluth for the use of the Impound Lot near the Public Safety Campus extending the lease through December 31, 2020.—20-257

Sub-award Agreement between St. Louis County and the Institute for Intergovernmental Research (IIR) in the Building Bridges between Jails and Community-Based Treatment for Opioid Use Disorder Demonstration Project during the period March 1, 2020, to February 28, 2021.—20-258

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Merit System Basic Unit Supplemental Labor Agreement, PHHS Department Weekend and Holiday Rotational Coverage and On-Call Coverage, effective December 21, 2019.—20-259

Minnesota Department of Human Services SFY 2019 Housing Support Agreement – Group Settings, Contract No. 53805, between St. Louis County and The Waterview Woods Assisted Living, LLC, Mankato, MN.—20-260

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53806, between St. Louis County and The Waterview Woods Assisted Living, LLC, Mankato, MN.—20-261

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53801, between St. Louis County and Center City Housing San Marco, Duluth, MN.—20-262

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53804, between St. Louis County and Julie Hobson Hindermann, Angora, MN.—20-263

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53803, between St. Louis County and Human Development Center, Duluth, MN.—20-264

Addendum to Purchase Agreement, Contract No. 16607B, between the St. Louis County Board of Commissioners and Arrowhead Economic Opportunity Agency, for Temporary Emergency Housing for Homeless Individuals, removing the temperature threshold for service provision, reallocate money from Cots to Transportation, change the reporting frequency to weekly and monthly, and extending the contract through December 31, 2020.—20-265

Contract for County-State Aid Highway Project between the County of St. Louis and KGM Contractors, Inc., Angora, MN, for Mill Bituminous Surface Grading, Storm Sewer, Storm Basin, Aggregate Base, Curb Gutter, Sidewalks, Bituminous Sidewalk, Bituminous Surfacing, Traffic Control Signal Systems, Aggregate Shouldering, State Bridge No. 69K79 (County Bridge No. 1) located on CSAH 4/Rice Lake Road in Duluth (CP 0004-342005, SAP 069-604-078).—20-266

Project Contract 5512B between the County of St. Louis and Johnson-Wilson Constructors, Duluth, MN, for the Sheriff's Tactical Training Facility project.—20-267

First Amendment, Original Damion No. 2019-012761, between the County of St. Louis (Lessor) and Minnesota Ballet (Lessee) for rental of space in the St. Louis County Heritage & Arts Center (the Depot), extending the terms through December 31, 2020; amending the square feet to 4,825; and amending to \$3.83 per square foot, resulting in a total annual rent of \$18,491.81.—20-268

Service Contract Revision 1, 5598B-6, between the County of St. Louis and Vermilion Lake Association, Tower, MN, for Aquatic Invasive Species Prevention Program (AIS)



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during the period April 1, 2020, to March 31, 2021, with a possible three (3) additional one (1) years terms.—20-269

Agreement for Professional Services between St. Louis County and Addey Olson, Superior, WI, for COVID-19 Preparedness and Response services.—20-270

Cooperative Agreement between the County of St. Louis and Hibbing Taconite Company, Managed by ArcelorMittal Hibbing Management, LLC, Hibbing, MN, to allow overweight vehicles on CSAH 79 and CR 710.—20-271

Contract for County-State Aid Highway Project between the County of St. Louis and Ulland Brothers, Inc., Cloquet, MN, to Construct Bridge 69K77 (County Bridge 15) and Approaches, Culvert Repair, 6'x4' Precast Concrete Box Culvert Replacement and Culvert Replacement located on CSAH 37 and CR 530 in the City of Duluth and Canosia Township (CP 0037-368337, SAP 069-637-024 BR 15 Low Prime; CP 0037-276898; CP 0037-509059; CP 0530-405165).—20-272

Contract for County-State Aid Highway Project between the County of St. Louis and Hawkinson Construction Co., Inc., Grand Rapids, MN, for Mill Bituminous Surface, Bituminous Pavement Reclamation, Aggregate Base Stabilization, Plant Mixed Bituminous Surface, Aggregate Base and Aggregate Surfacing on CSAH 7 in Kelsey, McDavitt and Clinton Townships (CP 0007-261-096, SAP 069-706-052; STPF 6920 115).—20-273

Contract for County-State Aid Highway Project between the County of St. Louis and Ulland Brothers, Inc., Cloquet, MN, for Aggregate Surfacing and Aggregate Base Stabilization (Chemical) as a Gravel Road Investment Program (GRIP) Project located in Gnesen, North Star and Normanna Townships (CP 0238-465620 Low Prime).—20-274

Purchase of Services Agreement, Contract No. 16911, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period March 1, 2020, to June 30, 2020.—20-275

Purchase of Services Agreement, Contract No. 16912, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-276

Purchase of Services Agreement, Contract No. 16908, between St. Louis County and Robin Gerulli, Gilbert, MN, for Transportation Services during the period January 1, 2020, to June 30, 2020.—20-277

Safety & Risk Management Training Contract between St. Louis County and Forrest Co., LLC, Duluth, MN, for *First Aid Training* during the period March 11, 2020, to April 29, 2020.—20-278

Agreement between AFSCME Council 5 Representing St. Louis County Merit System Basic Unit Employees and St. Louis County for the term 2020-2022.—20-279

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Memorandum of Understanding and Agreement between the St. Louis County Board of Commissioners and The Minnesota Teamsters Public and Law Enforcement Unit, Local 320 for the term 2020-2022.—20-280

Upon motion by Commissioner Nelson, supported by Commissioner Olson, resolutions numbered 20-189 through 20-195, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of March 23, 2020, are hereby approved.

Adopted April 14, 2020. No. 20-189

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of March 24, 2020, are hereby approved.

Adopted April 14, 2020. No. 20-190

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 61215.

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due.

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

RESOLVED FURTHER, That said license is contingent upon payment of delinquent real estate taxes, proof of Kabetogama Township approval and Certificate of Liquor Liability Insurance.

RESOLVED FURTHER, That said license shall be effective May 1, 2020, through October 31, 2020:

Blind Pig Tap House, LLC d/b/a Blind Pig Tap House, LLC, Kabetogama Township, requesting Seasonal On-Sale & Seasonal Sunday On-Sale Intoxicating Liquor License, new.

Adopted April 14, 2020. No. 20-191

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated March 27, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted April 14, 2020. No. 20-192

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 61230, are hereby approved and the County Auditor shall issue checks in the following amounts:

	February 2020	
100	General Fund	7,164,265.96

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149	Personal Service Fund	2,146.87
150	Sheriff's Nemesis Fund Group	7,246.41
155	Depot	42,160.68
160	MN Trail Assistance	55,008.58
167	Attorney's Forfeitures	5,000.00
168	Sheriff's State Forfeitures	1,163.30
169	Attorney Trust Accounts – VW	1,459.03
173	Emergency Shelter Grant	23,771.27
176	Revolving Loan Fund	251.93
178	Economic Development – Tax Forfeit	12,440.00
179	Enhanced 9-1-1	102,104.85
180	Law Library	9,165.64
183	City/County Communications	332.46
184	Extension Service	57,487.06
190	Sheriff Explorers	1,667.50
192	Permit to Carry	14,826.78
200	Public Works	3,027,904.33
204	Local Option Transit Sales Tax	162,191.47
220	State/Federal Road Aid	381,049.46
225	PW – June 2012 Flood	1,900,000.00
230	Public Health & Human Services	6,717,857.92
240	Forfeited Tax	391,755.39
260	CDBG Grant	122,035.81
270	HOME Grant	20,186.69
289	ISTS Grant	56,730.89
290	Forest Resources	13,035.45
400	County Facilities	126,363.90
402	Depreciation Reserve Fund	19,486.36
405	Public Works Building Const.	8,772.00
407	Public Works – Equipment	1,506,711.03
445	2018A – Virginia GSC-PW Cook	98,388.06
600	Environmental Services	587,537.91
640	Plat Books	36.17
715	County Garage	78,140.86
720	Property Casualty Liability	258,531.35
730	Workers Compensation	1,988,636.00
740	Medical Dental Insurance	3,285,340.72
770	Retired Employees Health Insurance	5,984.80
		<u>\$28,257,174.89</u>

Adopted April 14, 2020. No. 20-193

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0043-335046, SP 069-643-017; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on February 6, 2020, and the low responsible bid determined;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

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ST. LOUIS COUNTY, MINNESOTA**

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<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Ulland Brothers, Inc.	PO Box 340 Cloquet, MN 55720	\$2,534,800.00

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220566, Object 652700, \$1,250,000.00, and Fund 204, Agency 204176, Object 652806, \$1,284,800.00.

Adopted April 14, 2020. No. 20-194

RESOLVED, That the appraisal reports for the sale of timber to be offered at SEALED BID TIMBER AUCTION, Tracts 1 through 31 (totaling \$756,882.64), as submitted by the Land Commissioner, on file in the office of the County Auditor, identified as County Board File No. 61210, are approved and the County Auditor is authorized to carry out the recommendations as listed in said appraisal reports.

Adopted April 14, 2020. No. 20-195

**BY COMMISSIONER NELSON:**

WHEREAS, Title I of the Housing and Community Development Act of 1974, as amended, establishes the Community Development Block Grant Program (CDBG) for the purpose of developing viable communities by providing decent housing and a suitable living environment, and by expanding community opportunities principally for low- and moderate-income persons; and

WHEREAS, Title II of the Affordable Housing Act of 1990, as amended, establishes the HOME Investment Partnerships Program (HOME) for purposes of expanding the supply of affordable housing units for low-income families; and

WHEREAS, Subtitle B of Title IV of McKinney Homeless Assistance Act of 1987, as amended and reauthorized under the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act, establishes homeless assistance programs including the Emergency Solutions Grant (ESG) program for purposes of providing homeless prevention and rapid re-housing assistance to homeless families; and

WHEREAS, The Secretary of Housing and Urban Development (HUD) is authorized to make grants to cities and counties to finance local CDBG, HOME and ESG programs, submitted and approved in accordance with the Consolidated Plan regulations; and

WHEREAS, The St. Louis County Board desires to carry out the 2020-2024 Consolidated Plan HUD entitlement programs, including CDBG, HOME, and ESG; and

WHEREAS, The St. Louis County Board conducted a public hearing on the 2020-2024 Consolidated Plan and fiscal year 2020 Action Plan on April 14, 2020 to receive public comment.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Planning and Community Development Director to prepare and submit the 2020-2024 Consolidated Plan and fiscal year 2020 Action Plan and amendments thereto, and all assurances and understanding contained therein, to the United States Department of Housing and Urban Development for those projects and corresponding funding levels as set forth in the Plans as described in County Board File No. 61249, and to act in connection with its submission and subsequent activity, and to provide such additional information as may be required.

Unanimously adopted April 14, 2020. No. 20-196

**BY COMMISSIONER NELSON:**

WHEREAS, Triple J Land Company, LLC has filed with the County Auditor a proposal for the exchange of lands; and

WHEREAS, St. Louis County has inspected the private lands and tax forfeited property classified as Class B lands that are the subject of said proposed exchange; and

WHEREAS, A public hearing was held on April 14, 2020, at the St. Louis County Courthouse in Duluth, Minnesota, pursuant to proper notice as required by Minn. Stat. § 94.344, Subdivision 7; and

WHEREAS, The 60.1 acres of Class B state tax forfeited property that is the subject of the proposed exchange is described in County Board File No. 61258; and

WHEREAS, The 80 acres of private land that is the subject of the proposed exchange is described in County Board File No. 61258; and

WHEREAS, The Class B land proposed for exchange is classified for sale and is within a zone district which allows all suitable uses of land as required by Minnesota Statutes, Section 94.344, Subdivision 2; and

WHEREAS, The private land offered to the State of Minnesota to be held in trust in favor of the taxing districts and under the control of St. Louis County is suitable for land management purposes; and

WHEREAS, The County Auditor posted notice of hearing in the County Auditor's Office, on March 26th, 2020, said notice containing a description of the lands affected, and caused a copy of such notice to be published in an official newspaper of St. Louis County at least two weeks prior to April 14, 2020, the date of the hearing; and

WHEREAS, The land acquired from this exchange will consolidate tax forfeited ownership and increase long-term forest management opportunities for the benefit of the taxpayers of St. Louis County; and

WHEREAS, The lands received by Triple J Land Company, LLC in this exchange will allow Triple J Land Company, LLC to consolidate their land holdings.

THEREFORE, BE IT RESOLVED, That the following constitutes the findings of the St. Louis County Board:

1. That the St. Louis County Land and Minerals Department has appraised the properties proposed for exchange using the most recent county assessed values. Said values indicated that the land to be transferred from the State of Minnesota is valued at \$54,800, and the land to be transferred from Triple J Land Company, LLC to the State of Minnesota is valued at \$76,200. Said valuations are hereby accepted and adopted by the Board of Commissioners.
2. That timber appraisal reports have been prepared by the St. Louis County Land and Minerals Department pursuant to the Department of Natural Resources Operational Order No. 63. Said appraisals indicated that timber on the land to be transferred from the State of Minnesota is valued at \$36,542.16, and timber on the land to be transferred from the Triple J Land Company, LLC to the State of Minnesota is valued at \$22,555.91.

That the St. Louis County Board of Commissioners hereby approves and recommends the proposed exchange conditioned upon county attorney verification of good title for the lands being received by the State of Minnesota.

RESOLVED FURTHER, That the County Auditor is directed to submit this proposal for exchange of the parcels of land described in County Board File No. 61258 to the Commissioner of Revenue as required by Minn. Stat. § 94.344, Subdivision 10.

Unanimously adopted April 14, 2020. No. 20-197

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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At 10:39 a.m., April 14, 2020, Commissioner Musolf, supported by Commissioner Nelson, moved to adjourn the meeting. A roll call vote was taken and the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON APRIL 28, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 28<sup>th</sup> day of April 2020, at 9:35 a.m., at the Government Services Center, St. Louis River Room, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell, Patrick Boyle, Beth Olson, and Paul McDonald, participated by WebEx.

St. Louis County Attorney Mark Rubin said that pursuant to Minn. Stat. 13D.021, County Administrator Kevin Gray and County Board Chair Jugovich have determined that in-person meetings are not practical or prudent because of the COVID-19 pandemic and the declared federal, state and local emergencies. All county facilities are closed to the public in keeping with Governor Tim Walz's orders directing Minnesotans to Stay at Home through May 13, 2020. All meetings of the St. Louis County Board will, until further notice, be conducted by telephone or other electronic means as it is not feasible to have commissioners, staff, and/or members of the public present at the regular meeting location due to the COVID-19 pandemic and the declared emergencies. The meetings will be broadcast to the public. Also until further notice, to accommodate the use of telephonic or other electronic means, St. Louis County Board meetings will be conducted from the St. Louis River Room, Government Services Center, in Duluth, Minnesota.

Chair Jugovich confirmed that all members could hear him and reviewed the ground rules. Chair Jugovich said that under WebEx, the County will be allowing public comment and participation through the use of the "Raise Hand" feature or written comments that had been submitted to the County prior to the agenda items being discussed.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and for healthcare professionals; followed by the pledge of allegiance.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda; no one requested the opportunity to speak.

At 9:40 a.m., a public hearing was conducted pursuant to Resolution No. 20-174, adopted March 24, 2020, to consider the issuance of an Off-Sale Intoxicating Liquor License to Pike Lake Golf & Beach, LLC d/b/a Pike Lake Golf & Beach Club, Canosia Township. County Attorney Rubin gave the initial presentation and indicated that a packet that included documentation of required notices, minutes from the Liquor Licensing Committee meeting, proof of paid property taxes, and required documents for the license has been submitted to the Clerk of the County Board. Commissioner Nelson asked Dianne Anderson, who was participating by WebEx, of Pike Lake Golf & Beach, LLC, if she had read all liquor license requirements and if she will abide by them; Ms. Anderson responded yes. Chair Jugovich asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action; no one requested the opportunity to speak. At 9:47 a.m., Commissioner Musolf, supported by Commissioner Nelson, moved to close the public hearing. A roll call vote was taken and the motion passed; seven yeas, zero nays.

Commissioner Musolf, supported by Commissioner McDonald, moved to approve granting the off-sale intoxicating liquor license to Pike Lake Golf & Beach, LLC d/b/a Pike Lake Golf & Beach Club, Canosia Township. A roll call vote was taken and the motion passed; seven yeas, zero nays. Resolution No. 20-230.

Commissioner Olson, supported by Commissioner Boyle, moved to approve the consent agenda. A roll call vote was taken and the motion passed; seven yeas, zero nays.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Commissioner Jewell, supported by Commissioner Olson, moved to consider a request to reschedule the location of the May 5, 2020 and the May 12, 2020 County Board Meetings; the item had not been to Committee of the Whole. The motion passed; seven yeas, zero nays.

Commissioner Musolf, supported by Commissioner Boyle, moved that the St. Louis County Board will adjust its 2020 Board Meeting Schedule to reschedule the meeting location of its May 5, 2020 meeting from the St. Louis County Courthouse in Duluth to the St. Louis River Room at the Government Services Center, Duluth, MN and the St. Louis County Board will adjust its 2020 Board Meeting Schedule to reschedule the meeting location of its May 12, 2020 meeting from the Rice Lake City Hall to the St. Louis River Room at the Government Services Center, Duluth, MN. Commissioner Nelson expressed concern regarding the lack of public participation. After further discussion, a roll call vote was taken and the motion passed; six yeas, one nay (Nelson). Resolution No. 20-231.

The following Board and contract files were created from documents received at this meeting:

Kevin Gray, County Administrator, Jim Foldesi, Public Works Director/Highway Engineer, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-149, Four Day Work Week – Teamster’s (2020-2022).—[61267](#)

Kevin Gray, County Administrator, submitting Board Letter No. 20-131, Reschedule Location of April 28, 2020 Board Meeting.—[61268](#)

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 20-132, 2020 St. Louis County Multi-Hazard Mitigation Plan.—[61269](#)

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 20-133, Application and Acceptance of 2020 NG911 Call Handling Equipment Grant.—[61270](#)

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 20-134, Application and Acceptance of the 2020 Coronavirus Emergency Supplemental Funding Program.—[61271](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-141, Adjoining Owner Sale.—[61272](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-142, Public Sale of State Tax Forfeited Properties on June 11, 2020.—[61273](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-143, Public Sale of Shoreland Lease Lots.—[61274](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-144, Surface Lease Agreement with MnDOT.—[61275](#)

Kevin Gray, County Administrator, and Mark St. Lawrence, Environmental Services Director, submitting Board Letter No. 20-145, Rescind County Board Resolution No. 20-173, and Authorization to Submit Proposal to the LCCMR for FY 21 Minnesota Environmental & Natural Resources Trust Fund Grant for the Regional Landfill Leachate PFAS Reduction Pilot Project.—[61276](#)



**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Kevin Gray, County Administrator, submitting Board Letter No. 20-151, Reschedule Location of May 5 and 12, 2020 Board Meetings.—61277

Addendum to 2020 DWI Officers Grant Agreement No. A-OFFICR20V2-2020-STLOUIISO-005, between the Minnesota Department of Public Safety, Office of Traffic Safety, and the St. Louis County Sheriff's Office.—20-281

Agreement between the County of St. Louis and the St. Louis & Lake Counties Regional Railroad Authority to purchase accounting and payroll services from the County during the period January 1, 2020, to December 31, 2020.—20-282

Reconveyance of Portions of Forfeited Lands to the State of Minnesota by a Governmental Subdivision of South 300 feet of the East 800 feet of Government Lot Four (4), except that part lying South of the Northerly ROW of County Road 442, Township Sixty-Three (63), Range Seventeen (17), Section Two (2).—20-283

Agreement between St. Louis County Board of Commissioners and Council 5, AFSCME, Representing St. Louis County Civil Service Basic Unit Employees.—20-284

Service Contract between the County of St. Louis and CR-BPS Building Performance Specialists, Isabella, MN, to update and complete VFA facility assessment information (planning and energy updates) for the Duluth Courthouse and adjoining Sally Port facilities.—20-285

Service Contract between the County of St. Louis and ALTA Land Survey Company, P.C., Duluth, MN, to survey Lots 1, 2, 3 and 4, Block 31, Plat of Virginia (parcel code 090-0010-07530).—20-286

Service Contract No. 5607A between the County of St. Louis and Hildi Incorporated Actuaries and Consultants, Minneapolis, MN, for consulting actuaries during the period January 1, 2020, to December 31, 2021.—20-287

Service Contract No. 5598B-2 between the County of St. Louis and Canosia Township, Duluth, MN, for activities and objectives consistent with the Aquatic Invasive Species (AIS) Program regulations during the period April 1, 2020, to March 31, 2021.—20-288

Service Contract No. 5598B-3 between the County of St. Louis and the City of Babbitt, MN, for activities and objectives consistent with the AIS Program regulations during the period April 1, 2020, to March 31, 2021.—20-289

Service Contract No. 5598B-4 between the County of St. Louis and the Grand Lake Township, Saginaw, MN, for activities and objectives consistent with the AIS Program regulations during the period April 1, 2020, to March 31, 2021.—20-290

Service Contract No. 5598B-5 between the County of St. Louis and the North St. Louis Soil and Water Conservation District, Virginia, MN., for activities and objectives consistent with the AIS Program regulations during the period April 1, 2020, to March 31, 2021.—20-291

Service Contract No. 5598B-7 between the County of St. Louis and the Wildlife Forever, White Bear Lake, MN, for activities and objectives consistent with the AIS Program regulations during the period April 1, 2020, to March 31, 2021.—20-292

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings,

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Contract No. 53810, between St. Louis County and Arrowhead House West, Inc., Duluth, MN.—20-293

Purchase of Service Agreement, Contract No. 16881, between the St. Louis County Board of Commissioners and Arrowhead Regional Corrections, Duluth, MN, for Children's Mental Health Screenings in juvenile justice during the period January 1, 2020, to December 31, 2020.—20-294

Purchase of Service Agreement, Contract No. 16913, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, during the period November 1, 2019, to December 31, 2019.—20-295

Purchase of Service Agreement, Contract No. 16913, between St. Louis County and Servicemaster Cleaning, Eveleth, MN, during the period January 1, 2020, to June 30, 2020.—20-296

Upon motion by Commissioner Olson, supported by Commissioner Boyle, resolutions numbered 20-198 through 20-229, as submitting on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER OLSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of April 14, 2020, are hereby approved.

Adopted April 28, 2020. No. 20-198

WHEREAS, The Minnesota Department of Transportation is leading a construction project on MNTH-135 within the City of Biwabik that includes grading, bituminous surfacing, bituminous mill and overlay, lighting, and ADA improvements; and

WHEREAS, The Minnesota Department of Transportation has determined it is necessary to detour truck traffic from MNTH-135 onto County State Aid Highway (CSAH) 4 (Vermilion Trail) and CSAH 20 (Heritage Trail); and

WHEREAS, The Minnesota Department of Transportation will reimburse St. Louis County for the utilization of CSAH 4 and CSAH 20.

THEREFORE, BE IT RESOLVED, That St. Louis County enters into MnDOT Agreement No. 1036616 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use and maintenance of County State Aid Highway No. 4 and County State Aid Highway No. 20 as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 135 from County Road No. 715 to 3,250 feet east of County State Aid Highway No. 4 under State Project No. 6912-79 (T.H. 135=035).

RESOLVED FURTHER, That the County Board Chair, Public Works Director and the Assistant County Attorney are authorized to execute the agreement and any amendments to the agreement.

RESOLVED FURTHER, That State funds will be receipted into Fund 200, Agency 205003, Object 583100.

Adopted April 28, 2020. No. 20-199

WHEREAS, The City of Hermantown will pay the "City of Hermantown Non-Participating" local share items listed in the plan and a lump sum of \$25,000 for survey, design, permitting, and construction administration.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the City of Hermantown for the construction on Swan Lake Road between Sundby Road and Haines Road (CP 0000-533596), and on Sundby Road between Airbase Road and Swan Lake Road (CP 0000-533597), with funds from the City of Hermantown to be receipted into Fund 220, Agency 220578, Object 551503.

Adopted April 28, 2020. No. 20-200

WHEREAS, The St. Louis County Public Works Department is planning to do a reclaim and overlay on County State Aid Highway (CSAH) 41(Culbertson Road) from CSAH 42 north and east to the county line; and

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WHEREAS, The St. Louis County Public Works Department is also planning to replace a culvert that crosses CSAH 41 that is located approximately .75 miles north of CSAH 2 (Knife River Road); and WHEREAS, The reclaim and overlay project is planned to be built in 2022 and is a State Aid funded project; and

WHEREAS, The culvert (Bridge) portion is funded through a grant; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for CP 0041-368455, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

Adopted April 28, 2020. No. 20-201

WHEREAS, The Voyageur Country ATV Club (VCATV) has secured a State grant in the amount of \$100,000 from the all-terrain vehicle account for an Environmental Assessment Worksheet (EAW) for the overall construction of the Voyageur Country ATV trail system and connections located in St. Louis and Koochiching Counties, hereafter referred to as the "Project"; and

WHEREAS, The County shall act as the fiscal agent and contract administrator for the State grant funds for the Project; and

WHEREAS, The VCATV Club shall enter into a consultant agreement with a qualified consultant to prepare the EAW for the Voyageur Country ATV trail system and connections; and

WHEREAS, Any Project costs in excess of the \$100,000 of State grant funds are responsibility of the VCATV Club.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the execution of a grant with the State of Minnesota.

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and any amendments approved by the County Attorney, with the VCATV Club to receive and administer the State grant from the all-terrain vehicle account for an EAW for the overall construction of the Voyageur Country ATV trail system and connections located in St. Louis and Koochiching Counties, Minnesota. This project is further identified as CP 0000-519872.

Adopted April 28, 2020. No. 20-202

WHEREAS, The Quad Cities ATV Club (QCATV) has secured a two-year State grant in the amount of \$950,000 in the first year and an additional \$950,000 in the second year from the all-terrain vehicle account for the Quad Cities ATV Club trail construction program located in St. Louis County, hereafter referred to as the "Project"; and

WHEREAS, St. Louis County shall act as the fiscal agent and contract administrator for the State grant funds for the Project; and

WHEREAS, The QCATV Club, or its Consultants, shall perform the planning, design, environmental permitting, and right-of-way acquisition for the Project; and

WHEREAS, Any Project costs in excess of the State grant funds are responsibility of the QCATV Club.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the execution of a grant with the State of Minnesota.

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and any amendments approved by the County Attorney, with the QCATV Club to receive and administer the State grant from the all-terrain vehicle account for the Quad Cities ATV Club trail construction program for planning, design, environmental permitting, right-of-way acquisition and construction of up to 24 miles of trail connecting the cities of Mountain Iron, Virginia, Eveleth, Gilbert, Hibbing, and Chisholm to the Laurentian Divide, County Road 303, the Taconite State Trail, and Biwabik, and from Pfeiffer Lake Forest Road to County Road 361 located in St. Louis County, Minnesota. This project is further identified as CP 0000-515085.

Adopted April 28, 2020. No. 20-203

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WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0269-240699 (Low Prime) & CP 9205-465047, SAP 069-600-049; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on March 26, 2020, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Northland Constructors of Duluth, Inc.	4843 Rice Lake Road Duluth, MN 55803	\$1,111,911.11

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

Fund 220, Agency 220572, Object 652700 \$700,000.00

Fund 204, Agency 204178, Object 652806 \$411,911.11

Adopted April 28, 2020. No. 20-204

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0000-447672; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on March 26, 2020, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Asphalt Surface Technologies Corp.	P.O. Box 1025 St. Cloud, MN 56302	\$624,021.14

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 200, Agency 203579, Object 653300.

Adopted April 28, 2020. No. 20-205

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0000-293135, SP 069-070-033; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on April 2, 2020, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Traffic Marking Service	621 Division St. E Maple Lake, MN 55358	\$41,410.96

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220573, Object 652700.

Adopted April 28, 2020. No. 20-206

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0137-465279, SAP 069-737-004 (Low), CP 0708-526988 (Tied); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on April 2, 2020, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

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<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
KGM Contractors, Inc.	9211 HWY. 53 Angora, MN 55703	\$443,193.60

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

Fund 204, Agency 204179, Object 652806, SAP 069-737-004	\$337,139.00
Fund 200, Agency 203582, Object 652800, CP 0708-526988	\$106,054.60

Adopted April 28, 2020. No. 20-207

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0000-504509, SAP 069-030-051 (Low Prime); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on April 2, 2020, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Asphalt Surface Technologies Corp	P.O. Box 1025 St. Cloud, MN 56302	\$2,058,646.01

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

Fund 220, Agency 220575, Object 652700, SAP 069-030-051	\$1,940,888.34
Fund 200, Agency 203583, Object 652800, LC local projects	\$ 117,757.67

With additional revenue budgeted for expense:

City of Hermantown	Fund 220, Agency 220575, Object 551503	\$47,576.05
Town of Canosia	Fund 220, Agency 220575, Object 551511	\$32,567.70
Town of Midway	Fund 220, Agency 220575, Object 551536	\$56,710.37

Adopted April 28, 2020. No. 20-208

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0000-293137, SP 069-070-035; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on April 9, 2020, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
DeAngelo Brothers, LLC	100 N. Conahan Dr. Hazelton, PA 18201	\$479,506.24

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220576, Object 652700.

Adopted April 28, 2020. No. 20-209

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0000-494182; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on April 9, 2020, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Louis Leustek	1715 East Sheridan St.	\$479,224.50

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& Sons, Inc. Ely, MN 55731

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

Fund 200, Agency 201098, Object 650200	\$479,224.50
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With additional revenue budgeted for expense:

Town of Cedar Valley Fund 200, Agency 201098, Object 551568	\$ 2,242.50
Town of Fine Lakes Fund 200, Agency 201098, Object 551575	\$ 4,186.00
Town of Floodwood Fund 200, Agency 201098, Object 551576	\$ 4,186.00
Town of Grand Lake Fund 200, Agency 201098, Object 551536	\$40,740.00
Town of Halden Fund 200, Agency 201098, Object 551536	\$ 2,990.00
Town of Van Buren Fund 200, Agency 201098, Object 551536	\$ 2,990.00

Adopted April 28, 2020. No. 20-210

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted April 28, 2020. No. 20-211

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 61230, are hereby approved and the County Auditor shall issue checks in the following amounts:

	March 2020	
100	General Fund	7,553,436.75
149	Personal Service Fund	1,026.30
155	Depot	87,389.57
160	MN Trail Assistance	78,952.01
168	Sheriff's State Forfeitures	440.00
169	Attorney Trust Accounts – VW	1,459.03
173	Emergency Shelter Grant	13,203.26
176	Revolving Loan Fund	251.93
178	Economic Development – Tax Forfeit	33,445.00
179	Enhanced 9-1-1	75.00
180	Law Library	10,911.74
183	City/County Communications	386.64
184	Extension Service	67,009.60
192	Permit to Carry	3,761.10
200	Public Works	2,934,196.30
204	Local Option Transit Sales Tax	1,815.00
210	Road Maint. – Unorg. Townships	113.92
220	State/Federal Road Aid	641,117.66
230	Public Health & Human Services	8,216,445.18
238	HHS Conference	3,669.21
240	Forfeited Tax	388,709.55
260	CDBG Grant	62,879.43
280	Federal Septic Loan – EPA Fund	24,894.00
289	ISTS Grant	46,500.37
290	Forest Resources	13,380.42
400	County Facilities	127,273.91
402	Depreciation Reserve Fund	107,446.25
405	Public Works Building Const.	28,417.58
407	Public Works – Equipment	571,726.88
600	Environmental Services	443,170.92
640	Plat Books	12.78

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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715	County Garage	108,213.78
720	Property Casualty Liability	24,260.75
730	Workers Compensation	556,362.30
740	Medical Dental Insurance	3,183,381.64
770	Retired Employees Health Insurance	<u>1,546.30</u>
		\$25,337,282.06

Adopted April 28, 2020. No. 20-212

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated April 10, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted April 28, 2020. No. 20-213

RESOLVED, That the Public Works Departments four day work week agreement pertaining to the Sign Maintenance Divisions-North and South, and Highway Maintenance Divisions Four (Ely) and Five (Duluth) effective during the 2020, 2021 and 2022 summer maintenance seasons is approved, and the appropriate county officials are authorized to execute the SUPPLEMENTAL LABOR AGREEMENT, a copy of which is on file in County Board File No. 61267.

Adopted April 28, 2020. No. 20-214

RESOLVED, That the St. Louis County Board will adjust its 2020 Board Meeting Schedule to reschedule the meeting location of its April 28, 2020 meeting from the Eveleth City Auditorium to the St. Louis River Room at the Government Services Center, Duluth, MN.

Adopted April 28, 2020. No. 20-215

WHEREAS, St. Louis County has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000; and

WHEREAS, The Disaster Mitigation Act of 2000 requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, The St. Louis County Multi-Hazard Mitigation Plan includes a risk assessment including past hazards, hazards that threaten the county, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, The St. Louis County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how St. Louis County will maintain public participation and coordination; and

WHEREAS, The Plan has been approved by the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency (FEMA); and

WHEREAS, The St. Louis County Multi-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, This is a multi-jurisdictional plan and cities that participated in the planning process may choose to also adopt the County's Plan.

THEREFORE, BE IT RESOLVED, That St. Louis County supports the hazard mitigation planning effort and wishes to adopt the 2020 St. Louis County Multi-Hazard Mitigation Plan.

RESOLVED FURTHER, That the appropriate county officials are authorized to execute the required agreements.

Adopted April 28, 2020. No. 20-216

WHEREAS, The Minnesota Department of Public Safety Division of Emergency Communication Networks applied for and was awarded a 2020 Next Generation 911 (NG911) grant funded by the National Telecommunications and Information Administration and the National Highway Traffic Safety Administration; and

WHEREAS, 911 call centers nationwide will be able to upgrade equipment and operations so that citizens, first responders, and 911 call takers can use digital, IP-based, broadband-enabled technologies to coordinate emergency responses; and

WHEREAS, St. Louis County will serve as the fiscal agent for the Northeast Emergency

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Communication Board.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application and acceptance of the 2020 Next Generation 911 (NG911) Call Handling Equipment grant from the State of Minnesota Emergency Communications Network, to be accounted for in Fund 876, Agency 876999, Grant 87601, Year 2020.

RESOLVED FURTHER, That the appropriate county officials are authorized to execute all agreements and contracts necessary to fulfill the 2020 NG911 Call Handling Equipment grant as approved by the St. Louis County Attorney, with St. Louis County serving as coordinator and fiscal agent for the grant.

Adopted April 28, 2020. No. 20-217

WHEREAS, The U.S. Department of Justice, Office of Justice Programs and Bureau of Justice Assistance, is seeking applications for the Coronavirus Emergency Supplemental Funding Program; and

WHEREAS, Eligibility is based on the awarded funding of the 2019 FY State and Local Edward Byrne Memorial Justice Assistance Grant (JAG); and

WHEREAS, St. Louis County was allocated \$58,008.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application and acceptance of the 2020 Coronavirus Emergency Supplemental Funding Program funds in the amount of \$58,008 to support the prevention, preparation and response to the coronavirus crisis, to be accounted for in Fund 100, Agency 132999, Grant 13213.

RESOLVED FURTHER, That the appropriate county officials are authorized to execute the required agreements.

Adopted April 28, 2020. No. 20-218

WHEREAS, The City of Tower and the Tower Economic Development Authority have requested to purchase the following described state tax forfeited land for the price of \$500, plus fees, for correction of blight and residential redevelopment:

CITY OF TOWER

Lot 5, Block 22

TOWER

Parcel Code: 080-0010-02630

LDKey: 124093; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minnesota Stat. § 282.01; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a(d), allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value to provide an incentive to correct the blighted conditions; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Tower Economic Development Authority for the price of \$500 plus the following fees: 3% assurance fee of \$15, deed fee of \$25, deed tax of \$1.65, and recording fee of \$46, for a total of \$587.65, to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the St. Louis County Auditor may offer for sale at public auction the state tax forfeited land described here if the Tower Economic Development Authority does not purchase the land by October 28, 2020.

Adopted April 28, 2020. No. 20-219

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Duane Dupuis of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:



**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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**CITY OF DULUTH**

South 35 feet of the West 1/2 of Lot 446 AND the South 35 feet of Lot 448,  
Block 116

**DULUTH PROPER SECOND DIVISION**

Parcel code: 010-1180-02650; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, The applicant shall either pay in full or enter into a ten-year contract for deed to repurchase the homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Duane Dupuis of Duluth, MN, on file in County Board File No. 61233, subject to payments including total taxes and assessments of \$5,964.82, deed tax of \$19.68, deed fee of \$25, recording fee of \$46, for a total of \$6,055.50 to be deposited into Fund 240 (Forfeited Tax Fund); plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted April 28, 2020. No. 20-220

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Craig Hanninen of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:

**CITY OF DULUTH**

Lots 316 and 317, Block 29

**CROSLEY PARK ADDITION TO DULUTH**

Parcel code: 010-0790-03160; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, The applicant shall either pay in full or enter into a ten-year contract for deed to repurchase the homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Craig Hanninen of Duluth, MN, on file in County Board File No. 61233, subject to payments including total taxes and assessments of \$20,932.50, deed tax of \$69.08, deed fee of \$25, and recording fee of \$46, for a total of \$21,072.58 to be deposited into Fund 240 (Forfeited Tax Fund); plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted April 28, 2020. No. 20-221

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Matthew A. Nelson of Chisholm, MN, has applied to repurchase state tax forfeited land legally described as:

**CITY OF CHISHOLM**

West 1/2 of Lot 3, Block 14

**WESTERN ADDITION TO CHISHOLM**

Parcel code: 020-0200-03260; and

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, The applicant shall pay in full to repurchase the homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Matthew A. Nelson of Chisholm, MN, on file in County Board File No. 61233, subject to payments including total taxes and assessments of \$517.82, deed tax of \$1.65, deed fee of \$25, and recording fee of \$46, for a total of \$590.47 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted April 28, 2020. No. 20-222

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Amber Finn of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF HERMANTOWN

Westerly 200 feet of Easterly 830 feet of NE 1/4 of NW 1/4

Section 17, Township 50 North, Range 15 West

Parcel code: 395-0010-04632; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, The applicant shall either pay in full or enter into a ten-year contract for deed to repurchase the homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Amber Finn of Duluth, MN, on file in County Board File No. 61233, subject to payments including total taxes and assessments of \$25,725.98, deed fee of \$25, deed tax of \$84.90, and recording fee of \$46, for a total of \$25,881.88 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted April 28, 2020. No. 20-223

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Rene Moehlenbrock of Gilbert, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF BIWABIK

Lot 2, Block 37, BIWABIK

Parcel code: 015-0030-00700; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, The applicant shall either pay in full or enter into a four-year contract for deed to repurchase the non-homestead property; and

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Rene Moehlenbrock of Gilbert, MN, on file in County Board File No. 61233, subject to payments including total taxes and assessments of \$1,898.14, deed fee of \$25, deed tax of \$1.65, and recording fee of \$46, for a total of \$1,970.79 to be deposited into Fund 240 (Forfeited Tax Fund.; plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted April 28, 2020. No. 20-224

WHEREAS, The St. Louis County Board desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, These parcels cannot be improved because they are less than the minimum size, shape, frontage and/or access required by the applicable zoning ordinance; and

WHEREAS, The County Auditor has determined that a non-public sale to adjacent property owners will promote the return of the lands to the tax rolls; and

WHEREAS, These parcels of land have been classified as non-conservation land pursuant to Minn. Stat. § 282.01;

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, Minn. Stat. § 282.016(c) authorizes the County Auditor to identify any person or entity, or entity controlled by such person, as a prohibited purchaser or bidder if said person or entity is delinquent on real or personal property taxes in St. Louis County; and

WHEREAS, Under Minn. Stat. § 282.016(c), the prohibited purchaser or bidder condition applies to all sales of tax forfeited parcels that are offered at a public auction, adjoining property owner sales, and properties that are on past and future available land lists; and

WHEREAS, Minn. Stat. § 282.01, Subd. 4(c), authorizes the County Board to provide for the listing and sale of individual parcels by other means, including through a real estate broker, notwithstanding the public sale provisions in Minn. Stat. § 282.01 Subd. 7; and

WHEREAS, Under Minn. Stat. § 282.01, Subd. 4(c), this subdivision shall be liberally construed to encourage the sale and utilization of tax forfeited land in order to eliminate nuisances and dangerous conditions and to increase compliance with land use ordinances; and

WHEREAS, Minn. Stat. § 282.135 authorizes the County Board to delegate to the County Auditor any authority, power, or responsibility relating generally to the administration of tax forfeited land, including developing the necessary policies and procedures to implement the sale of individual tax forfeited parcels by alternative methods as permitted by Minn. Stat. § 282.01 Subd. 4(c);

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of the parcels described in County Board File No. 61272, and the county auditor is authorized to offer the parcels at private sale to the adjacent property owners, with prohibited purchaser and bidder conditions, to encourage return of the parcel to the tax rolls. Funds from the sales are to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the Land Commissioner shall give at least 30 days' notice of the sale to all adjoining property owners.

Adopted April 28, 2020. No. 20-225

WHEREAS, The St. Louis County Board desires to offer for sale, as recommended by the Land Commissioner, certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, The parcels as described in County Board File No. 61273 have been classified as non-conservation as provided for in Minn. Stat. Chapter 282.01; and

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, The Commissioner of Natural Resources has approved the sale of these lands, as required

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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by Minn. Stat. § Chapter 282; and

WHEREAS, Minn. Stat. § 282.016(c) authorizes the County Auditor to prohibit persons or entities from becoming a purchaser, either personally or as an agent or attorney for another person or entity, of tax forfeited properties offered for sale if the person or entity owns another property within the county for which there are delinquent taxes owing; and

WHEREAS, Minn. Stat. § 282.01, Subd. 4(c), authorizes the County Board to provide for the listing and sale of individual parcels by other means, including through a real estate broker, notwithstanding the public sale provisions in Minn. Stat. § 282.01, Subd. 7; and

WHEREAS, Under Minn. Stat. § 282.01, Subd. 4(c), this subdivision shall be liberally construed to encourage the sale and utilization of tax forfeited land in order to eliminate nuisances and dangerous conditions and to increase compliance with land use ordinances; and

WHEREAS, Minn. Stat. § 282.01, Subd. 13, authorizes the county board, or the county auditor if the auditor has been delegated such authority, to sell tax forfeited lands through an online auction. When an online auction is used to sell tax forfeited lands, the county auditor shall post a physical notice of the online auction and shall publish a notice of the online auction on its website not less than ten (10) days before the online auction begins, in addition to any other notice required; and

WHEREAS, Minn. Stat. § 282.135 authorizes the county board to delegate to the county auditor any authority, power, or responsibility relating generally to the administration of tax forfeited land, including developing the necessary policies and procedures to implement the sale of individual tax forfeited parcels by alternative methods as permitted by Minn. Stat. § 282.01 Subd. 4(c).

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to offer the state tax forfeited lands described in County Board File No. 61273 for sale at public or online auction with prohibited purchaser and bidder conditions, starting at the fair market value in accordance with terms set forth in the Land and Minerals Department policy, and in a manner provided for by law on Thursday, June 11, 2020, at 10:00 a.m., at the AAD Shriners Center and Meeting Facility, 5152 Miller Trunk Highway, Hermantown, MN.

RESOLVED FURTHER, That the St. Louis County Board authorizes the county auditor to reoffer individual unsold parcels at periodically adjusted prices based on market conditions to the general public through an over-the-counter listing or the online auction until the parcels are sold or withdrawn by the county auditor.

RESOLVED FURTHER, That funds from the auction are to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted April 28, 2020. No. 20-226

WHEREAS, Minnesota Session Laws, 2012, Chapter 236, Section 28, and Minnesota Session Laws, 2016, Chapter 154, Section 9, authorize St. Louis County to sell state tax forfeited shoreland lots currently under lease; and

WHEREAS, If the leaseholder chooses not to purchase the lot or continue leasing, the county may offer the lands for sale at public auction under the provisions of Minn. Stat. § 282.01, Subd. 7; and

WHEREAS, The parcels described in County Board File No. 61274 have not been purchased by the former leaseholder.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to offer the parcels described in County Board File No. 61274 at public auction in accordance with the provisions in Minnesota Session Laws, 2012, Chapter 236, Section 28, and Minnesota Session Laws, 2016, Chapter 154, Section 9. Net proceeds from the auction are to be deposited into Fund 500, Agency 500001 (Environmental Trust Fund).

Adopted April 28, 2020. No. 20-227

WHEREAS, Minn. Stat. § 282.04, Subd. 1(e), authorizes the County Auditor, as directed by the County Board, to lease state tax forfeited land to individuals, corporations, or organized subdivisions of the state for such uses at such prices and under such terms as the County Board may determine; and

WHEREAS, The Minnesota Department of Transportation (MnDOT) has requested permission to conduct landscaping activities on state tax forfeited property contained within the Mission Creek Cemetery as delineated by the State Archeologist and as described in County Board File No. 61275; and

WHEREAS, The Land and Minerals Department has reviewed the request and recommends approval of the landscaping project on state tax forfeited land through a short-term lease agreement.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to lease state tax forfeited land described in County Board File No. 61275 to the Minnesota Department of Transportation to complete landscaping activities for the Mission Creek Cemetery under the terms and conditions set forth in a lease agreement.

Adopted April 28, 2020. No. 20-228

WHEREAS, Approximately 5.5 million gallons of leachate from the Regional Landfill (Landfill) is collected, pumped and stored annually in two HDPE-lined ponds where it is aerated, denitrified and land-applied on a 60 acre sprayfield; and

WHEREAS, The Landfill's Minnesota Pollution Control Agency (MPCA) issued permit requires the Department conduct extensive surface and groundwater monitoring to ensure the leachate treatment system performs as intended, allowing the continuation of land application of leachate as the County's preferred leachate treatment option versus transport to a wastewater treatment facility; and

WHEREAS, In recent years, the Minnesota Pollution Control Agency (and the Environmental Protection Agency) identified Polyfluoroalkyl Substances (PFAS) as an emerging water contaminant of interest resulting in landfill leachate coming under increased scrutiny and management requirements due to an increased presence of PFAS; and

WHEREAS, In 2019, the Department contracted with Northeast Technical Services, Inc. (NTS), the Department's environmental engineer, to construct, maintain, and evaluate the efficacy of a microcosm-scale Wetland Treatment Systems (WTS) designed to remove multiple leachate contaminants of interest, including PFAS; and

WHEREAS, The results from the project were highly encouraging, prompting the Department to replicate its research efforts with the microcosm-scale WTS in 2020 and developing a larger scale WTS should Legislative-Citizen Commission on Minnesota Resources (LCCMR) funds be approved for this proposal; and

WHEREAS, The LCCMR has issued a Request for Proposal for projects that aim to protect, conserve, preserve, and enhance Minnesota's air, water, land, fish, wildlife, and other natural resources and uses Minnesota Environment and Natural Resources Trust Fund to fund approved projects.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Environmental Services Department to submit a proposal to the Legislative-Citizen Commission on Minnesota Resources for a Minnesota Environmental & Natural Resources Trust Fund grant in an amount up to \$895,000 to fund a comprehensive pilot project focusing on development, implementation, and evaluation of a semi-passive, demonstration-scale engineered wetland treatment system with integrated outflow-filtration for reducing Per- and Polyfluoroalkyl Substances and other Landfill leachate contaminants of interest; Fund 600, Agency 607002, Year 2021.

RESOLVED FURTHER, That St. Louis County Board Resolution No. 20-173 is rescinded.

Adopted April 28, 2020. No. 20-229

**BY COMMISSIONER MUSOLF:**

WHEREAS, Pike Lake Golf & Beach, LLC d/b/a Pike Lake Golf & Beach Club, Canosia Township, St. Louis County, MN, has applied for an off-sale intoxicating liquor license; and

WHEREAS, Minn. Stat. § 340A.405, Subdivision 2(d), requires that a public hearing be held prior to the issuance of an off-sale intoxicating liquor license; and

WHEREAS, A public hearing was held on April 28, 2020, at 9:40 a.m., by telephonic or other electronic means, from the St. Louis River Room, Government Services Center, 320 W. 2<sup>nd</sup> Street, Duluth, MN, for the purpose of considering the granting of the off-sale intoxicating liquor license; and

WHEREAS, With regard to the application for said license, Pike Lake Golf & Beach, LLC has complied in all respects with the requirements of Minnesota Law and St. Louis County Ordinance No. 28; and

WHEREAS, The Liquor Licensing Committee of the St. Louis County Board of Commissioners has considered the nature of the business to be conducted and the propriety of the location and has recommended approval of the application.

THEREFORE, BE IT RESOLVED, That an Off-Sale Intoxicating Liquor License shall be issued to

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Pike Lake Golf & Beach, LLC d/b/a Pike Lake Golf & Beach Club, Canosia Township, located in Area 1, and in accordance with the St. Louis County Fee Schedule the annual fee is \$500.00.

RESOLVED FURTHER, That said liquor license shall be effective through June 30, 2020.

RESOLVED FURTHER, That said license is approved contingent upon payment of real estate taxes when due.

RESOLVED FURTHER, That if the named license holder sells the licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of license fee to the license holder.

Unanimously adopted April 28, 2020. No. 20-230

**BY COMMISSIONER MUSOLF:**

RESOLVED, That the St. Louis County Board will adjust its 2020 Board Meeting Schedule to reschedule the meeting location of its May 5, 2020 meeting from the St. Louis County Courthouse in Duluth to the St. Louis River Room at the Government Services Center, Duluth, MN.

RESOLVED FURTHER, That the St. Louis County Board will adjust its 2020 Board Meeting Schedule to reschedule the meeting location of its May 12, 2020 meeting from the Rice Lake City Hall to the St. Louis River Room at the Government Services Center, Duluth, MN.

Yeas – Commissioners Jewell, Boyle, Olson, McDonald, Musolf and Chair Jugovich – 6

Nays – Commissioner Nelson – 1

Adopted April 28, 2020. No. 20-231

At 10:02 a.m., April 28, 2020, Commissioner Nelson, supported by Commissioner Jewell, moved to adjourn the meeting. A roll call vote was taken and the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**  
**MAY, 2020**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON MAY 5, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 5<sup>th</sup> day of May 2020, at 9:31 a.m., at the Government Services Center, St. Louis River Room, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell, Patrick Boyle, Beth Olson and Paul McDonald participated by WebEx.

Assistant St. Louis County Attorney Kim Maki said that pursuant to Minn. Stat. 13D.021, County Administrator Kevin Gray and County Board Chair Jugovich have determined that in-person meetings are not practical or prudent because of the COVID-19 pandemic and the declared federal, state and local emergencies. All county facilities are closed to the public in keeping with Governor Tim Walz's orders directing Minnesotans to Stay at Home. All meetings of the St. Louis County Board will, until further notice, be conducted by telephone or other electronic means as it is not feasible to have commissioners, staff, and/or members of the public present at the regular meeting location due to the COVID-19 pandemic and the declared emergencies. The meetings will be broadcast to the public. Also until further notice, to accommodate the use of telephonic or other electronic means, St. Louis County Board meetings will be conducted from the St. Louis River Room, Government Services Center, in Duluth, Minnesota.

Chair Jugovich confirmed that all members could hear him and reviewed the meeting rules. Chair Jugovich said that under WebEx, the County will be allowing public comment and participation through the use of the "Raise Hand" feature or written comments that had been submitted to the County prior to the agenda items being discussed.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and for healthcare professionals; followed by the pledge of allegiance.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Aimee Johnson requested the opportunity to speak; however, due to an issue with her microphone she was unable to address the Board. Ms. Johnson was directed to contact St. Louis County Administrator Kevin Gray with her comments; Administrator Gray will forward the information to the Board.

Commissioner Nelson, supported by Commissioner Jewell, moved to approve the consent agenda. A roll call vote was taken and the motion passed; seven yeas, zero nays.

The following Board and contract files were created from documents received by this Board:

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Kevin Gray, County Administrator, submitting Board Letter No. 20-155, Establishment of a Motorized Trail Joint Powers Board with Lake County and Koochiching County.—61278

Quarterly Budget Changes approved during CY 2020.—61279

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-160, Accepting Donations during the COVID-19 State of Local Emergency.—61280

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 20-161, Application and Acceptance of 2020 Next Generation 911 Geographic Information System Grant.—61281

Withdrawals from Memorial Forest status approved during CY 2020.—61282

Carlton-Cook-Lake-St. Louis Community Health Board Grant Agreement, Contract No. 90236B, Amendment No. 1 to the Evidence Based Home Visiting/HFA Expansion increasing the grant amount by \$2,541 for a total grant amount of \$1,401,314 for the period May 1, 2018, through December 31, 2022.—20-297

Addendum to Purchase Agreement, Contract No. 16760A, between the St. Louis County Board of Commissioners and Medical Transportation Management, Inc., for Access Transportation Services to allow for reimbursement to provider for the cost of direct transportation and administrative cost for services provided to COVID-19 target population.—20-298

Purchase of Service Agreement, Contract No. 16917, between St. Louis County and Renee Willemsen, Duluth Farm to School Coordinator, Duluth, MN, for services during the period March 1, 2020, to February 28, 2021.—20-299

State of Minnesota Department of Transportation and St. Louis County Detour Agreement, MnDOT Contract No. 1036159, for the I-35 Twin Ports Interchange Project (State Project No. 6982-322WP1).—20-300

Local Road Improvement Program (LRIP) Grant Agreement, MnDOT Agreement No. 1036355, between the Minnesota Department of Transportation (MnDOT) and St. Louis County for the Rice Lake Reconstruction Project (SAP 069-604-078).—20-301

Contract for County-State Aid Highway (CSAH) Project between the County of St. Louis and Utility Systems of America, Inc., Eveleth, MN, for grading, aggregate base, curb and gutter, bituminous surfacing and storm sewer on CSAH 155 in Ely.—20-302

Contract for County-State Aid Highway Project between the County of St. Louis and Century Fence Co., Forest Lake, MN, for pavement markings throughout St. Louis and Lake Counties.—20-303

Contract for County-State Aid Highway Project between the County of St. Louis and Ulland Brothers, Inc., Cloquet, MN, for five (5) tied bituminous paving projects on CSAH 43/Lismore Road, CSAH 10/Strand Road, County Road (CR) 245/Washburn Road, CR 277/Schultz Lake Road, and CR 286/Strand Road.—20-304

Contract for County-State Aid Highway Project between the County of St. Louis and Ulland Brothers, Inc., Cloquet, MN, for culverts, milling bituminous, bituminous reclamation, plant mixed bituminous surface and aggregate shoulders on CSAH 43/Lismore Road in Normanna Township.—20-305

State of Minnesota Agency Agreement for Exchange of Federal Funds for State Aid Funds (Recipient), MnDOT Contract No. 1036614, between St. Louis County and the State of Minnesota to transfer \$1,700,000 in federal funds for State Project 069-607-052 in exchange for Cook County federal funds received for SP 016-612-075.—20-306



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State of Minnesota Agency Agreement for Federal Participation in Advance Construction, MnDOT Contract No. 1036393, between St. Louis County and the State of Minnesota for the French River Wayside and Bridge Replacement Project.—20-307

Subgrant Agreement between the South St. Louis Soil and Water Conservation District (SWCD) and St. Louis County for the culvert replacement on Keene Creek crossing Morris Thomas Road as part of the construction project SP 069-656-018/CP 0056-284469. SWCD will retain \$5,000 for administration of the grant; St. Louis County will provide a 10% match and cover all overages.—20-308

Service Contract No. 5598B-1 between the County of St. Louis and Burntside Lake Association, Ely, MN, for activities and objectives consistent with the Aquatic Invasive Species (AIS) Prevention Program during the period April 1, 2020, to March 31, 2021.—20-309

Cooperative Agreement between the County of St. Louis and the City of Hermantown for a reclaim and overlay with utility improvements project on Morris Thomas Road (CSAH 56) in Hermantown.—20-310

Agreement for Services between the County of St. Louis and HDR Engineering, Inc., Minneapolis, MN, for engineering services for reduced conflict intersection at US-169 and CSAH 137/CR 661 (Spirit Lake Road) located in the city of Mountain Iron and Great Scott Township.—20-311

Agreement for Professional Services between St. Louis County and Cole Appraisal and Consulting, LLC, Eveleth, MN, for appraisal services for easement property acquisition relating to a petition to establish a cartway by Timothy R. Westby on behalf of SW2, LLC (CP 491904).—20-312

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Community Settings, Contract No. 53813, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—20-313

Service Agreement, Contract No. 16920, between St. Louis County and Arrowhead Economic Opportunity Agency (AEOA), Virginia, MN, to provide COVID-10 temporary housing.—20-314

Purchase of Service Agreement, Contract No. 16778, between St. Louis County and Thomas Allen, Inc., West St. Paul, MN, for Delegated Case Management during the period January 1, 2020, to December 31, 2020.—20-315

Purchase of Service Agreement, Contract No. 16918, between the St. Louis County Board of Commissioners and Marcus Walker, Duluth, MN, for ArcGIS Research & Analytics Consultant services during the period April 1, 2020, to October 31, 2020.—20-316

Upon motion by Commissioner Nelson, supported by Commissioner Jewell, resolutions numbered 20-232 through 20-252, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of April 28, 2020, are hereby approved.

Adopted May 5, 2020. No. 20-232

WHEREAS, Mental Health Resources helps adults with mental illness to remain safe and as independent as possible by providing a full range of community mental health services; and  
WHEREAS, Public Health and Human Services (PHHS) recognizes that Mental Health Resources has been providing Mental Health-Targeted Case Management (MH-TCM) services to clients living in Hennepin, Dakota and Ramsey counties where St. Louis County clients reside and require services be provided to them; and

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WHEREAS, PHHS has determined that Mental Health Resources authorized service provision should be expanded to Medical Assistance clients and that this expansion would be allowed under a MH-TCM purchase of service contract with St. Louis County; and

WHEREAS, County funds must be set aside to pay the non-federal share of Medical Assistance for mental health services for residents of St. Louis County.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a contract for Adult Mental Health-Targeted Case Management with Mental Health Resources for the period March 1, 2020, through December 31, 2020.

RESOLVED FURTHER, That the rate is determined by the State of Minnesota every July 1 per month per client, 50% of which is the county share of the rate for fee for service clients, payable from Fund 230, Agency 232006, Object 604400.

Adopted May 5, 2020. No. 20-233

WHEREAS, On February 11, 2020, the St. Louis County Board adopted Resolution No. 20-41, authorizing the Public Health and Human Services Department (PHHS) to apply for funding with the Minnesota Department of Health (MDH) who received funding from the U.S. Department of Justice and the U.S. Department of Health and Human Services to support statewide adoption of Overdose Detection Mapping Application (ODMAP) software application and the development of coordinated public safety, behavioral health, and public health response to overdose “hot spots”; and

WHEREAS, MDH has made funds available to local jurisdictions to implement the ODMAP program and to improve coordination of overdose prevention and response activities; and

WHEREAS, MDH has identified St. Louis County as one of the targeted local jurisdictions to receive ODMAP program funding; and

WHEREAS, These funds are to be awarded to local jurisdictions for up to \$90,000 for the period May 1, 2020, through August 31, 2021; and

WHEREAS, PHHS wishes to accept ODMAP program funds.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes PHHS to accept grant funding from the Minnesota Department of Health through the ODMAP Statewide Expansion and Response Project for the amount up to \$90,000 for the period May 1, 2020, through August 31, 2021, and to enter into contracts with community partners including the Virginia Police Department, and to adjust the 2020 and 2021 budgets accordingly in Fund 230, Agency 232006, Object 629900, Object 633100, Object 624300, and Object 540280, Grant 23276, Grant year 2020.

Adopted May 5, 2020. No. 20-234

WHEREAS, On March 26, 2020 the state legislature passed \$330 million emergency funding package that was signed into law by Governor Walz on March 28, 2020. The legislation secured funding for providers to serve people experiencing homelessness; and

WHEREAS, The Office of Economic Opportunity (OEO) at Minnesota Department of Human Services (DHS) is responsible for administering the COVID-19 Emergency Services Program (ESP) funding; and

WHEREAS, PHHS applied for COVID-19 funds for isolation and quarantine for people who are homeless; and

WHEREAS, These funds in the amount of \$361,969 are to be awarded to PHHS for the period April 1, 2020, through February 1, 2021; and

WHEREAS, PHHS wishes to accept funds.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the PHHS to accept funding from DHS through the COVID-19 Emergency Services Program in the amount of \$361,969 for the period April 1, 2020, through February 1, 2021, and enter into contracts with community partners for essential services, and to adjust the 2020 and 2021 budgets accordingly in Fund 230, Agency 233010, Object 530717 and Object 629900, Grant 23375, Grant Year 2020.

Adopted May 5, 2020. No. 20-235

WHEREAS, The St. Louis County Board of Commissioners adopted the St. Louis County All-Terrain Vehicle Ordinance titled “The Management and Permitting of All-Terrain Vehicles within the Public

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Right-of-Way of Roads Under the County's Jurisdiction", and further identified as St. Louis County Ordinance Number 64; and

WHEREAS, There has been significant expansion and increased interest in motorized recreation within St. Louis County with most of this activity focused on the development of new all-terrain vehicle trails; and

WHEREAS, This rapid expansion of the development of all-terrain vehicle trails has led to disorganization amongst items such as prioritization of all-terrain vehicle trail development projects, pursuit of state and federal funding, and long term trail infrastructure maintenance responsibilities; and

WHEREAS, This experience has led to the recognition of an immediate need to better manage and coordinate efforts related to the development and ownership of motorized trails; and

WHEREAS, One method to better manage and coordinate efforts would be to develop a joint powers board that would be similar to the Regional Railroad Authority and could focus on the critical functions of planning, funding, construction, and management and maintenance; and

WHEREAS, The regional motorized recreational activity is generally focused within the counties of Koochiching, St. Louis and Lake.

THEREFORE, BE IT RESOLVED, That the appropriate County Officials are hereby authorized to enter into discussions with the appropriate officials of Lake County and Koochiching County on the development of a motorized trail joint powers board that is represented by Koochiching County, Lake County and St. Louis County.

Adopted May 5, 2020. No. 20-236

WHEREAS, The Public Works Department's budget includes the purchase of seven (7) Walk n Rollers for maintenance operations; and

WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested pricing for seven (7) Walk n Rollers based on the department's needs; and

WHEREAS, Ziegler, Inc., of Buhl, MN, responded with the State of Minnesota Contract price for seven (7) Walk n Rollers of \$260,470.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of seven (7) Walk n Rollers from Ziegler, Inc., of Buhl, MN, for a total cost of \$260,470, payable from Fund 407, Agency 407001, Object 666400.

Adopted May 5, 2020. No. 20-237

WHEREAS, The St. Louis County Public Works Department plans to repair a retaining wall on County State Aid Highway (CSAH) 61/Congdon Boulevard, which is located approximately 1/3 mile north of McQuade Harbor; and

WHEREAS, As part of the project, the parking lot will be rebuilt; and

WHEREAS, This State Aid-funded project is scheduled to be constructed in 2021; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the Public Works Director to proceed with the acquisition of the necessary lands and potential temporary easements for CP 0061-465211, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands for the necessary permanent highway easements and temporary construction easements for the project.

Adopted May 5, 2020. No. 20-238

WHEREAS, The VCATV Club has secured a State grant in the amount of \$500,000 from the all-terrain vehicle account for the Voyageur Country ATV trail from Buyck to Holmes Logging Road and to Shuster Road toward Cook, located in St. Louis County, hereafter referred to as the "Project"; and

WHEREAS, St. Louis County shall act as the fiscal agent and contract administrator for the State grant funds for the Project; and

WHEREAS, The VCATV Club, or its Consultants, shall perform the planning, design, environmental permitting, and right-of-way acquisition for the Project; and

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WHEREAS, Any Project costs in excess of the State grant funds are responsibility of the VCATV Club.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorize the execution of a grant with the State of Minnesota.

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate County Officials to enter into an agreement, and any amendments approved by the County Attorney, with the VCATV Club to receive and administer the State grant from the all-terrain vehicle account to design, plan, permit, acquire right-of-way for and construct the Voyageur Country ATV trail from Buyck to Holmes Logging Road and to Shuster Road toward Cook, located in St. Louis County, Minnesota. This project is further identified as CP 0000-519875. Funds for this project will be accounted for in Fund 220 Agency 220583.

Adopted May 5, 2020. No. 20-239

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0025-431705, SAP 069-625-019; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on February 27, 2020, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Mesabi Bituminous, Inc.	PO Box 728 Gilbert, MN 55741	\$445,901.07

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220567, Object 652700.

Adopted May 5, 2020. No. 20-240

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0000-293138, SP 069-070-036; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on April 16, 2020, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
DeAngelo Brothers, LLC	100 N. Conahan Dr. Hazelton, PA 18201	\$549,849.13

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220577, Object 652700.

Adopted May 5, 2020. No. 20-241

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following tied project:

CP 0024-407496 (Low Prime), and CP 0180-273925 (Tied); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on April 16, 2020, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Ulland Brothers, Inc.	PO Box 340 Cloquet, MN 55720	\$355,900.00

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project

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payable from:

Fund 200, Agency 203584, Object 652800, CP 0024-407496	\$165,112.70
Fund 200, Agency 203585, Object 652800, CP 0180-273925	\$190,787.30
Adopted May 5, 2020. <u>No. 20-242</u>	

WHEREAS, St. Louis County is implementing County State Aid Construction Projects in 2020 which require State Aid funds in excess of those available in its State Aid Regular Construction Account; and

WHEREAS, St. Louis County is prepared to proceed with the construction of said projects through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular/Municipal Construction Account; and

WHEREAS, The advance is based on the following determination of estimated expenditures:

Project No. SAP 069-604-078	\$2,700,000
Project No. SAP 069-605-050	\$ 900,000
Project No. SAP 069-030-051	\$1,700,000
Total 2020 Advance Amount:	\$5,300,000; and

WHEREAS, Repayment of the funds so advanced will be made in accordance with the provisions of Minn. Stat. § 162.08, Subd. 5 & 7, and Minnesota Rules, Chapter 8820; and

WHEREAS, St. Louis County acknowledges advance funds are released on a first-come-first-served basis and this resolution does not guarantee the availability of funds.

THEREFORE, BE IT RESOLVED, That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Projects of St. Louis County in an amount up to \$5,300,000 in accordance with Minnesota Rules 8820.1500, Subp. 9.

RESOLVED FURTHER, That St. Louis County hereby authorizes repayments from subsequent accruals to the Regular State Aid Construction Account of St. Louis County with repayment from the 2021 year allocation until fully repaid.

Adopted May 5, 2020. No. 20-243

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board of Commissioners approves the following Lawful Gambling License Application (raffle) on file in the office of the County Auditor, identified as County Board File No. 61213, for the following organization:

Voyageur Trail Society, Inc., Crane Lake, MN, to operate out of Blind Pig Tap House, LLC, Kabetogama Township, 9602 Gamma Road, Kabetogama, MN 56669, new.

Adopted May 5, 2020. No. 20-244

WHEREAS, All increases in original governmental funds revenue and expenditure budgets require County Board approval; and

WHEREAS, Departments anticipate being notified of additional revenues throughout the year and need approval to increase revenue and expenditure budgets; and

WHEREAS, Proposed budget adjustments are levy neutral.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the following budget changes:

**GRANT BUDGET CHANGE**

1. Increase Sheriff revenue and expense budget to include additional funds awarded by the Duluth Police Department for the Toward Zero Deaths grant (\$1,648.37).
2. Increase Sheriff revenue and expense budget to include additional funds awarded by the Minnesota Department of Natural Resources for the Boat & Water Safety grant (\$758.00).
3. Increase Sheriff revenue and expense budget to include additional funds awarded by the State of Minnesota for the Emergency Management Performance grant (\$11,504.05).
4. Increase Sheriff revenue and expense budget to include additional funds awarded by the U.S. Forest Service for the Title III grant (\$2,440.04).

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5. Increase Public Health and Human Services revenue and expense budget to include additional funds awarded by the Minnesota Department of Health for the community-based suicide prevention grant, Thrive Range (\$10,000.00).

**USE OF AN EXISTING FUND BALANCE**

6. Use of missing heirs fund balance to cover transfer to the general fund; after 21 years, the money becomes property of St. Louis County (\$3,638.90).
7. Use of Public Works gas/diesel variability assigned fund balance to cover 2019 overages in unleaded and diesel fuels (\$180,898.34).
8. Transfer Public Health and Human Services building remodel assigned fund balance to capital projects to purchase standing desks for Duluth Government Services Center (\$52,609.04).
9. Transfer Public Health and Human Services building remodel assigned fund balance to capital projects to purchase furniture for Ely, Hibbing, and Duluth offices (\$100,773.00).
10. Use of Public Health and Human Services prevention and innovation assigned fund balance to cover the cost of the opioid withdrawal Pathfinder unit (\$116,492.00).
11. Use of Motor Pool fund balance to fund the fuel island project at the Duluth Motor Pool (\$183,216.00).

**REVENUE AND EXPENSE BUDGET INCREASE**

12. Increase general fund revenue and expense budget to record the St. Louis County share of the state's contribution to PERA (\$311,397.82).
13. Increase Aid to Other Agencies revenue and expense budget for pass-through state fire aid funds, to match what was received (\$10,472.38).
14. Increase Planning revenue and expense budget to reflect actual reimbursements from Ecosystem Investment Partnership for the Wetland Bank Project (Res. 14-384) (\$26,442.43).
15. Increase Auditor revenue and expense budget to include the MNLARS reimbursement received from the state (\$137,674.09).
16. Increase Purchasing revenue and expense budget to reflect actual amount of public surplus auction fee revenue received (\$2,741.49).
17. Increase Property Management revenue and expense budget to include reimbursement for window repair due to damage caused by a vendor's lawnmower (\$2,115.00).
18. Increase Property Management revenue and expense budget for county fee land to reflect the actual amount of revenue collected (\$100,799.95).
19. Increase Property Management's revenue and expense budget for Virginia parking to include actual revenue in excess of budget (\$8,000.00).
20. Increase Sheriff revenue and expense budget to account for a donation awarded by Amsoil to cover the expense of a new K9 (\$13,000.00).
21. Increase Depot revenue and expense budget to include actual gate revenue received (\$99,772.15).
22. Increase Sheriff's state forfeitures revenue and expense budget to account for revenue and expenditures that were higher than originally budgeted (\$271.74).
23. Increase Public Works revenue and expense budget to account for additional town bridge revenue (\$250,055.13).
24. Increase Public Works revenue and expense budget to include Town of White's responsibility for the overage on CP 6528-319130 (reclaim and overlay) (\$3,720.20).
25. Increase Public Health and Human Services revenue and expense budget for pass-through funds from the Minnesota Department of Health for the cost-effective health insurance program (\$160,000.00).
26. Increase Public Health and Human Services revenue and expense budget to include UCare funding for Substance Use Disorder training expenses (\$1,000.00).
27. Increase Public Health and Human Services revenue and expense budget for additional Supplemental Nutrition Assistance Program (SNAP) employment and training funds (\$9,047.75).
28. Increase the Public Health and Human Services revenue and expense budget to include a Hepatitis A mini-grant for the purchase of new refrigerator equipment for the Health Department (\$3,500.00).

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29. Increase CDBG revenue and expense budget to reflect actual amount of Homeownership Program income collected (\$27,033.26).
30. Increase capital projects revenue and expense budget to account for energy conservation rebates received in 2019 (\$39,776.65).
31. Increase revenue and expense budget in 2016A capital improvement bond to match actual amount of investment earnings revenue (\$10,309.14).

**BUDGET TRANSFER**

32. Transfer Attorney personnel savings to operating to cover higher than anticipated expenditures (\$2,116.14).
33. Transfer Assessor personnel savings to operating to cover higher than anticipated expenditures (\$13,494.09).
34. Increase transfer from Property Management to the depreciation reserve fund based on actual year-end results (\$14,125.90).
35. Transfer excess volunteer fire department revenue to the general fund (\$30,763.02).
36. Transfer a portion of general fund savings to Economic Development to be assigned for abatements, which will fund County Board approved abatements in future years (\$700,000.00).
37. Transfer a portion of general fund savings to the Economic Development fund for future projects approved by the County Board (\$300,000.00).
38. Transfer a portion of general fund savings to the Public Works capital fund for future capital needs (\$1,500,000.00).
39. Transfer a portion of general fund savings to capital projects (\$1,100,000.00) and the depreciation reserve fund (\$400,000.00) to be used for future capital needs.
40. Transfer a portion of general fund savings to Public Health and Human Services to be assigned to prevention and innovation fund balance for anticipated budget impacts (\$800,000.00) and to cash flow (\$1,500,000.00).
41. Transfer funds from Land & Minerals to Public Works to reimburse for crushing, culverts, entrance relocation, road inspections, maintenance, and repairs (\$298,506.93) and transfer from Public Works to Land & Minerals to reimburse for the use of Land assets on Public Works projects (\$32,104.40).
42. Transfer funds from Land & Minerals to the depreciation reserve fund to cover costs associated with the Virginia Land & Minerals building addition (\$53,427.97).
43. Transfer CDBG administrative budget from personnel to operating to cover higher than budgeted grant eligible expenses (\$11,000.00).

**CONTRIBUTION TO FUND BALANCE**

44. Increase mineral rents and royalties revenue budget to account for higher-than-anticipated revenue and reduce budgeted use of future unallotments fund balance, using the additional mineral royalties to cover the transfer to Surveyor instead (\$340,000.00).
45. Decrease Environmental Services budgeted use of fund balance and increase revenue budget to account for expense reimbursements from the Minnesota Pollution Control Agency for the Environmental Assistance Recycling Program Grant (\$34,403.90).
46. Reduce Motor Pool expense budget and return unused fund balance originally intended for the Pike Lake kiosk project, which came in under budget (\$3,159.01).
47. Add revenue and contribution to fund balance budget in the Environmental Services financial assurance fund to account for fees collected throughout the year (\$297,000.00).

**FUND BALANCE ASSIGNMENTS**

48. Assign 2019 mineral rents and royalties revenue to be used for 2020 scholarships (\$150,000.00).
49. Increase general fund Public Safety Innovation fund balance assignment to be used to fund pilot programs that promote public safety (\$200,000.00).
50. Increase Public Health and Human Services fund balance assignment for prevention and innovation by \$814,929.29 from 2019 operations and \$310,527.75 from past building remodel fund balance assignments, to be used to support pilot programs that focus on prevention services which will offset future costs.
51. Increase Public Health and Human Services fund balance assignment for periodic data match by the unspent amount of the 2019 allocation from the state, to be used to support future periodic data match work related to state systems (\$58,313.64).

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**CORRECTION TO A PRIOR RESOLUTION**

52. Increase use of NEMESIS fund balance on Resolution 19-366 (2019 First Quarter Budget Changes) by \$27 to a total of \$841.23 for ticket writer software maintenance.

**REQUIRED ACCOUNTING CHANGES**

53. Perform all transfers between custodial and county funds required by Governmental Accounting Standards Board (GASB) Statement No. 84, Fiduciary Activities.

Adopted May 5, 2020. No. 20-245

WHEREAS, The Governor's Executive Order effective 5:00 p.m., March 17, 2020, required all bars and restaurants to close to customers and prohibited on-site consumption of food and alcohol; and WHEREAS, Off-sale liquor establishments have not been allowed to sell their product; however, they have the continued cost of liability insurance and other costs; and

WHEREAS, The County Liquor Licensing Committee met on April 14, 2020, and unanimously agreed to recommend that the Board authorize a fee refund, based on the number of days the establishment was closed, to establishments that were closed due to the Governor's Executive Order; and

WHEREAS, Ordinance No. 28, Section 4.01, gives the Board the authority to authorize a refund to license holders in the event "it shall become unlawful for the licensee to carry on the licensed business under the license."

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes County Administration and the St. Louis County Auditor's Office to provide a one-time proportional refund of any annual liquor license fee paid to the County, based on the number of days required to be closed, to licensed liquor establishments that were required to be closed due to the Governor's Executive Order requiring that all bars and restaurants close to customers and prohibit on-site consumption of food and alcohol.

RESOLVED FURTHER, That the one-time fee refund will be calculated and distributed to license holders once the Governor's Executive Order requiring that all bars and restaurants close to customers and prohibit on-site consumption of food and alcohol expires.

Adopted May 5, 2020. No. 20-246

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated April 24, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted May 5, 2020. No. 20-247

WHEREAS, State and local emergencies have been declared relative to the COVID-19 outbreak; and WHEREAS, Donations of real and personal property for the benefit of its citizens; and

WHEREAS, Residents and businesses of St. Louis County and the region have stepped forward with donations to alleviate some of the challenges associated to fighting the COVID-19 pandemic; and

WHEREAS, All donations have been contributed to the County for the benefit of its citizens; and

WHEREAS, The Board finds that it is appropriate to accept such donations.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby accepts COVID-19 related donations that have been made to date.

RESOLVED FURTHER, That the Board hereby authorizes acceptance of any future donations that will assist the County in responding to and fighting the COVID-19 pandemic.

RESOLVED FURTHER, That the County shall acknowledge the receipt of the donor's donations through the issuance of a letter or receipt to the donating party.

RESOLVED FURTHER, That the County will report accepted donations to the Board via periodic Board Memo.

Adopted May 5, 2020. No. 20-248

WHEREAS, The Minnesota Department of Public Safety Division of Emergency Communication Networks applied for and was awarded a 2020 Next Generations 911 (NG911) Geographic Information Systems (GIS) grant funded by the National Telecommunications and Information Administration and the National Highway Traffic Safety Administration; and



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WHEREAS, The primary purpose of the NG911 project is to develop a set of standards based on statewide GIS data, required to support NG911 systems in Minnesota; and  
WHEREAS, NG911 uses GIS data provided by local GIS agencies (city, county, and tribal) as the core database for civic location validation, call routing, and Public Safety Answering Point map display functionality; and  
WHEREAS, St. Louis County will serve as the fiscal agent for the grant on behalf of the Northeast Emergency Communication Board.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application and acceptance of the 2020 Next Generation 911 Geographic Information Systems grant from the State of Minnesota Emergency Communications Network in the amount of \$249,685.45, to be accounted for in Fund 876, Agency 876999, Grant 87602, Year 2020.  
RESOLVED FURTHER, That the appropriate county officials are authorized to execute all agreements and contracts necessary to fulfill the grant as approved by the St. Louis County Attorney, with St. Louis County serving as coordinator and fiscal agent for the grant.  
Adopted May 5, 2020. No. 20-249

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and  
WHEREAS, The applicant, Angela Lear of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:  
CITY OF DULUTH  
Lot 11 AND Lot 12, Block 5, BAY VIEW ADDITION TO DULUTH NO. 1  
Parcel codes: 010-0220-00710 and 010-0220-00720; and  
WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and  
WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and  
WHEREAS, The applicant shall either pay in full or enter into a four-year contract for deed to repurchase the non-homestead property; and  
WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Angela Lear of Duluth, MN, on file in County Board File No. 61233, subject to payments including total taxes and assessments of \$1,785.99, deed fee of \$25, deed tax of \$1.65, and recording fee of \$46, for a total of \$1,858.64 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.  
Adopted May 5, 2020. No. 20-250

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and  
WHEREAS, The applicant, Daniel P. Gregorich of McKinley, MN, has applied to repurchase state tax forfeited land legally described as:  
TOWN OF BIWABIK  
NE 1/4 of NW 1/4 lying North of DM&IR Railway Company Right-of-Way  
SECTION 20, TOWNSHIP 58 NORTH, RANGE 16 WEST  
Parcel code: 260-0013-00692; and  
WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and  
WHEREAS, The applicant shall either pay in full or enter into a four-year contract for deed to repurchase the non-homestead property; and  
WHEREAS, The St. Louis County Environmental Services Department has inspected the site and provided guidance for the applicant to acquire necessary permits; and

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WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Daniel P. Gregorich of McKinley, MN, on file in County Board File No. 61233, subject to payments including total taxes and assessments of \$2,974.13, deed fee of \$25, deed tax of \$1.65, recording fee of \$46, and court costs of \$302, for a total of \$3,348.78 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund).

Adopted May 5, 2020. No. 20-251

WHEREAS, The state tax forfeited parcels described in County Board File No. 61282 are currently included in an established memorial forest; and

WHEREAS, Pursuant to Minn. Stat. § 459.06, Subd. 3, state tax forfeited land which has been included in an established memorial forest and found more suitable for other purposes may, by resolution of the County Board, be withdrawn from the forest for disposal if the Commissioner of Natural Resources approves the sale of such land; and

WHEREAS, The state tax forfeited parcels described here are more suitable for purposes other than forest management.

THEREFORE, BE IT RESOLVED, That the state tax forfeited parcels described in County Board File No. 61282 shall be withdrawn from Memorial Forest status.

Adopted May 5, 2020. No. 20-252

At 9:39 a.m., May 5, 2020, Commissioner Musolf, supported by Commissioner McDonald, moved to adjourn the meeting. A roll call vote was taken and the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON MAY 12, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 12<sup>th</sup> day of May 2020, at 9:33 a.m., at the Government Services Center, St. Louis River Room, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell, Patrick Boyle, Beth Olson and Paul McDonald participated by WebEx.

Assistant St. Louis County Attorney Kim Maki said that pursuant to Minn. Stat. 13D.021, County Administrator Kevin Gray and County Board Chair Jugovich have determined that in-person meetings are not practical or prudent because of the COVID-19 pandemic and the declared federal, state and local emergencies. All county facilities are closed to the public in keeping with Governor Tim Walz's orders directing Minnesotans to Stay at Home. All meetings of the St. Louis County Board will, until further notice, be conducted by telephone or other electronic means as it is not feasible to have commissioners, staff, and/or members of the public present at the regular meeting location due to the COVID-19 pandemic and the declared emergencies. The meetings will be broadcast to the public. Also until further notice, to accommodate the use of telephonic or other electronic means, St. Louis County Board meetings will be conducted from the St. Louis River Room, Government Services Center, in Duluth, Minnesota.

Chair Jugovich confirmed that all members could hear him and reviewed the meeting rules. Chair Jugovich said that under WebEx, the County will be allowing public comment and participation through the use of the "Raise Hand" feature or written comments that had been submitted to the County prior to the agenda items being discussed.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and for healthcare professionals; followed by the pledge of allegiance.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Clerk Chapman indicated that there were two messages on the Commissioner's public comment line that were department-specific questions and comments directed to the Board. Otherwise, no citizens requested the opportunity to address the Board.

Commissioner Jewell, supported by Commissioner Olson, moved to approve the consent agenda. A roll call vote was taken and the motion passed; seven yeas, zero nays.

The Board recessed at 9:40 a.m. At 11:30 a.m., the Board reconvened with all members present.

Commissioner Musolf, supported by Commissioner Jugovich, moved to approve a second consent agenda consisting of items passed at the Committee of the Whole meeting. A roll call vote was taken and the motion passed; seven yeas, zero nays.

Commissioner Boyle, supported by Commissioner Olson, moved to direct Administration to meet the conditions of any subsequent Governor emergency orders and, if necessary, adjust the 2020 Board Meeting Schedule to revise the location of its May 26, 2020 meeting from the Buhl Senior Center, Buhl, MN, to the Liz Prebich Room at the Government Services Center, Virginia, MN. Commissioner Nelson commented that the Board should make a decision on the May 26, 2020 Board meeting location after the Governor announces his decision regarding extending the executive order limiting public gatherings. Commissioner Nelson moved to schedule an emergency Board meeting on May 19, 2020 at 9:30 a.m., and to table the resolution to the May 19, 2020 emergency Board meeting. The motion did not have support; motion failed. A roll call vote was taken and the original motion passed; six yeas, one nay (Nelson). Resolution No. 20-275.

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The following Board and contract files were created from documents received by this Board:

Applications for license to sell non-intoxicating liquor (beer) received during 2020.—61283

Kevin Gray, County Administrator, submitting Board Letter No. 20-177, Establish a Public Hearing to Consider Adoption of the 2020 Fee Schedule Amendment.—61284

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-185, State of Emergency – COVID-19 Property Tax Penalty Waiver.—61285

Kevin Gray, County Administrator, Mary Garness, Public Records & Property Valuation Director, and David Sipila, County Assessor, submitting Board Letter No. 20-186, Appointment of 2020 Special Board of Appeal and Equalization.—61286

Kevin Gray, County Administrator, and James Gottschald, Human Resources & Administration Director, submitting Board Letter No. 20-187, Reappointment to the Civil Service Commission.—61287

Kevin Gray, County Administrator, submitting Board Letter No. 20-189, Reschedule Location of May 26, 2020 Board Meeting.—61288

Karen Holden submitting electronic mail regarding: County Budget Deficit due to Coronavirus shutdown.—61289

Amendment No. 2, Original Damion No. 2018-12109, Amendment No. 1 Damion No. 2018-12109, between the County of St. Louis and Alliant Engineering, Inc., Minneapolis, MN, to complete a temporary traffic signal design for the intersection of County State Aid Highway (CSAH) 4 and West Arrowhead Road (CSAH 32) increasing the contract amount by \$10,220 to \$34,240 and extending the term of service to December 31, 2021 (SAP 069-604-078, CP 0004-342005).—20-317

Agreement for Services between the County of St. Louis and Barr Engineering Co., Hibbing, MN, to conduct wetland delineations and Floristic Quality Assessments, assess the presence of invasive plant species and assist in the wetland mitigation credit process for the proposed Polemonium Bog Preserve wetland mitigation project near Side Lake, MN.—20-318

Agreement for Professional Services between St. Louis County and Kevin J. McConnell for consulting services to Highway Maintenance staff on future project development during the period April 1, 2020, to December 31, 2020.—20-319

State of Minnesota Department of Transportation and St. Louis County Detour Agreement, MnDOT Contract No. 1036616 the Trunk Highway No. 135 truck detour routes on CSAH 4 and CSAH 20.—20-320

Grant Agreement No. A-DECN-CPE-2019-NEECB2-2 between the Minnesota Department of Public Safety, Division of Emergency Communications Networks, and the Northeast MN Minnesota Emergency Communications Board for the 2019 DECN (CPE) Customer Premise Equipment Grant Program for the period January 1, 2020, to March 31, 2022.—20-321

Upon motion by Commissioner Jewell, supported by Commissioner Olson, resolutions numbered 20-253 through 20-264, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER JEWELL:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of May 5, 2020, are hereby approved.

Adopted May 12, 2020. No. 20-253

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WHEREAS, St. Louis County's County Road Safety Plan ranks the intersection of MN Trunk Highway (MNTH) 33 and County State Aid Highway (CSAH) 7 (Industrial Road) as 94 out of 709 intersections by risk; and

WHEREAS, For the ten-year period of 2006 through 2015, there were five (5) total crashes at the intersection of MNTH 33 and CSAH 7 of which three (3) were right-angle crashes; and

WHEREAS, A reduced conflict intersection (J-Turn) has been identified in St. Louis County's County Road Safety Plan as the best strategy to improve the safety of the intersection of MNTH 33 and CSAH 7; and

WHEREAS, The experience in Minnesota demonstrates that reduced conflict intersections (J-Turns) eliminate fatal and serious injury intersection-related crashes, which ultimately supports the goal of the Toward Zero Deaths initiative in St. Louis County; and

WHEREAS, The Public Works Department has secured Federal funding through the Highway Safety Improvement Program to fund the construction of the reduced conflict intersection; and

WHEREAS, The evaluation committee, composed of representatives from the Public Works Department and the Minnesota Department of Transportation District 1, selected Bolton & Menk, Inc., through the quality-based selection method to assist with the engineering design; and

WHEREAS, St. Louis County and the Minnesota Department of Transportation District 1 will share in the cost of the engineering consultant at 50 percent each.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a professional services agreement, and approve any amendments authorized by the County Attorney, with Bolton & Menk, Inc., to perform an intersection control evaluation study and design a reduced conflict intersection (J-Turn) at the intersection of MNTH 33 and CSAH 7 (Industrial Road) located in Industrial Township. The project is further identified as SP 069-070-044, CP 0007-369674. Funds received from the Minnesota Department of Transportation will be receipted into Fund 220, Agency 220584, Object 532304. The total cost of these services is not to exceed \$98,070.00, payable from Fund 220, Agency 220584, Object 626600.

Adopted May 12, 2020. No. 20-254

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a 0.125 mile segment of the County State Aid Highway (CSAH) 59 (Melrude Road) and replace the existing crossing structure over the Paleface River in Ellsburg Township (County Project 0059-366241, State Aid Project 069-659-003); and

WHEREAS, These improvements consist of replacing the existing crossing structure with a new bridge (County Bridge 389, State Bridge 69A77) at the existing location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for CP 0059-366241, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands for the necessary permanent highway easements and temporary construction easements for the project.

RESOLVED FURTHER, That the State of Minnesota Department of Natural Resources is requested to provide St. Louis County with an easement across the following State of Minnesota land located adjacent to the present course of County State Aid Highway 59 in Ellsburg Township:

1. The Southeast Quarter of the Northeast Quarter (SE ¼ of NE ¼) of Section 19, Township 55 North, Range 16 West, EXCEPT the Railroad Right-of-Way of 3.37 acres. (Parcel ID No. 320-0010-03020)

Adopted May 12, 2020. No. 20-255

WHEREAS, A Request for Bids has been issued and received by the St. Louis County Purchasing Division for Bid #5619 - 2020 Liquid Surface Treatment (Calcium Chloride/Magnesium Chloride), requesting services to Furnish and Apply 810,000 gallons of liquid calcium chloride; and

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WHEREAS, Bids were opened in the Purchasing Division on April 29, 2020, and the low responsible bidder was EnviroTech Services, Inc., of Greeley, CO.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Purchasing Division to enter into contract with EnviroTech Services, Inc., of Greeley, CO, for 810,000 gallons of 38% liquid calcium chloride delivered and applied for the bid price of \$0.99 cents per gallon for a cost of \$801,900.00 plus \$50,000 for alternates, for a total cost of \$851,900.00, payable from Fund 200, Agency 207001, Object 653400.

Adopted May 12, 2020. No. 20-256

WHEREAS, The Planning and Community Development Department facilitated processes with respective advisory committees for the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) programs that resulted in project funding recommendations for each of these programs shown in the 2020 U.S. Department of Housing and Urban Development (HUD) Action Plan; and

WHEREAS, The St. Louis County Board of Commissioners by Board Resolution No. 20-196 on April 14, 2020, approved submission of the 2020-2024 Consolidated Plan containing the 2020 Action Plan to HUD for the CDBG, HOME, and ESG programs; and

WHEREAS, HUD has provided entitlement allocations to St. Louis County of \$1,979,736 for the CDBG program, \$548,584 for the HOME program, and \$167,851 for the ESG program.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes acceptance of the 2020 HUD entitlement grants and their execution by the St. Louis County Planning and Community Development Director and a representative of the County Attorney on behalf of St. Louis County, along with all the necessary forms, attachments, addendums, certifications, and subsequent forms to implement the programs and complete the agreements between St. Louis County and the U.S. Department of Housing and Urban Development.

RESOLVED FURTHER, That grant funds will be allocated as follows:

\$ 1,979,736	CDBG Grant 2020 to Fund 260
\$ 548,584	HOME Grant 2020 to Fund 270
\$ 167,851	ESG Grant 2020 to Fund 173

RESOLVED FURTHER, That the St. Louis County Board allocates funding from the entitlement grants, program income and reprogrammed funds to 2020 CDBG, HOME, and ESG projects and authorizes the Planning and Community Development Director and a representative of the County Attorney to execute agency agreements for these projects. Disbursements related to the CDBG subrecipient agreements will be made from CDBG Fund 260, HOME agreements from HOME Fund 270, and ESG agreements from ESG Fund 173 according to the specific 2020 projects included in County Board File No. 61249.

Adopted May 12, 2020. No. 20-257

RESOLVED, That the St. Louis County Board will convene a public hearing on Tuesday, June 9, 2020, at 9:40 a.m., St. Louis County Courthouse, Duluth, MN, to consider the adoption of a fee schedule amendment for various county services, including the St. Louis County Heritage, Arts, and Culture Center for the year 2020.

Adopted May 12, 2020. No. 20-258

RESOLVED, That pursuant to Ordinance No. 28, Section 11, Subd. 11.06, authorization is hereby granted to Melrude Whistlestop, LLC d/b/a Melrude Whistlestop, LLC to sell/serve outside the designated serving area of their County Liquor License for the dates of September 4-7, 2020, as per application on file in the office of the County Auditor, identified as County Board File No. 61283.

Adopted May 12, 2020. No. 20-259

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61237, is hereby approved and the County Auditor is authorized to issue the license to the establishment listed below. The license holder was issued a tobacco violation citation on the dates as stated:

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Zupancich Bros., Inc., d/b/a Zup's Food Market of Cook, City of Cook, May 7, 2000, and October 18, 2002.

RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Adopted May 12, 2020. No. 20-260

WHEREAS, The U.S. Forest Service has made available Title III funding for St. Louis County to carry out Firewise Communities activities; and

WHEREAS, The St. Louis County Sheriff's Office will enhance its preparation for wildland fires and emergency response as a result of this funding.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Sheriff's Office to use Title III funding for authorized Firewise Communities activities, to be accounted for in Fund 100, Agency 135999, Grant 13503, Year 2020.

Adopted May 12, 2020. No. 20-261

WHEREAS, The U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, is seeking applications to develop, implement, or expand comprehensive programs in response to illicit opioids, stimulants, or other substances of abuse; and

WHEREAS, St. Louis County is eligible for submitting an application for the solicitation, Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program (COSSAP) grant; and

WHEREAS, A gap assessment was conducted to identify priority areas for investments in supporting individuals who experience substance use disorders in the criminal justice system.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application of grant funds for up to \$900,000 over the course of the three-year grant period from October 1, 2020, to October 1, 2023, to support a coordinator at Recovery Alliance Duluth, add a nurse for the St. Louis County Jail, and support a community healthcare worker through Duluth Family Medicine and peer recovery specialist activities in St. Louis County, to be accounted for in Fund 100, Agency 137999, Grant 13703.

Adopted May 12, 2020. No. 20-262

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner or heirs subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Gerald Nelson, of Waukegan, IL, has applied to repurchase state tax forfeited land legally described as:

CITY OF DULUTH

North ½ of Lot 2, Block 4

WOODLAND AVENUE GARDENS DULUTH

Parcel code: 010-4650-00270; and

WHEREAS, The applicant is an heir to the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, The applicant shall either pay in full or enter into a ten-year contract for deed to repurchase the homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Gerald Nelson of Waukegan, IL, on file in County Board File No. 61233, subject to payments including total taxes and assessments of \$6,404.09, deed tax of \$21.13, deed fee of \$25, and recording fee of \$46, for a total of \$6,496.22 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

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Adopted May 12, 2020. No. 20-263

WHEREAS, Minnesota Department of Transportation (MnDOT) has requested a non-exclusive temporary easements across state tax forfeited land to improve Trunk Highway 37 (Broadway Street) for highway purposes; and

WHEREAS, Minn. Stat. § 282.017 authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to grant a non-exclusive temporary easement to Minnesota Department of Transportation (MnDOT) over, under and across state tax forfeited lands described in County Board File No. 61212.

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of a \$1,850 land use fee, and \$150 administration fee for a total of \$2,000 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted May 12, 2020. No. 20-264

Upon motion by Commissioner Musolf, supported by Commissioner Olson, resolutions numbered 20-265 through 20-274, as submitted on a second consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER MUSOLF:**

WHEREAS, The 2020 Blue Plus Fund Contribution Program – Housing Flex Fund has released an application for Housing Flex funds which can be utilized for a variety of needs to assist youth, families and individuals that are experiencing homelessness or housing instability; and

WHEREAS, If approved to apply, St. Louis County's Public Health and Human Services Department (PHHS) is proposing to utilize project funds to support individuals with mental illness and/or chemical dependency (MI/CD) experiencing or at risk of experiencing homelessness; and

WHEREAS, These funds will allow St. Louis County and partnering agencies to provide financial support to individuals and families experiencing homelessness or at risk of homelessness who also have behavioral health needs such as mental illness and/or chemical dependency; and

WHEREAS, PHHS will coordinate requests for funds from St. Louis County adult and children's mental health case managers, triage workers and community partners including but not limited to CHUM shelter, Human Development Center, Life House, Salvation Army, AEOA (Arrowhead Economic Opportunity Agency), Range Transitional Housing, Bois Forte Health and Human Services, Fond du Lac Health and Human Services, and AICHO (American Indian Community Housing Organization); and

WHEREAS, The total request specific to supporting individuals with MI/CD experiencing or at risk of experiencing homelessness would be \$100,000 which will fund client emergency funds such as security deposits, back rent, first month's rent, application fees, moving costs, etc.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorize the Public Health and Human Services Department to apply for a grant award of \$100,000 from the 2020 Blue Plus Fund Contribution Program.

Adopted May 12, 2020. No. 20-265

WHEREAS, The Minnesota Department of Transportation (MnDOT) has prepared a project to complete improvements on MN Trunk Highway (MNTH) 37 in the City of Eveleth; and

WHEREAS, St. Louis County has reviewed County State Aid Highway (CSAH) 101, directly adjacent to the MnDOT project, and has determined that an improvements project is required for a portion of CSAH 101; and

WHEREAS, MnDOT will include bituminous milling, bituminous surfacing, and other related construction on CSAH 101 in its plans for MNTH 37; and

WHEREAS, St. Louis County must enter into a cooperative construction agreement with MnDOT to provide payment to MnDOT for the County's share of design and construction costs for the CSAH 101 improvements.

THEREFORE, BE IT IS RESOLVED, That St. Louis County enters into MnDOT Agreement No. 1036096 with the State of Minnesota, Department of Transportation for the following purposes:



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To provide for payment by the County to the State of the County's share of the costs of the bituminous milling, bituminous surfacing construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 37 from north junction of T.H. 53 to T.H. 135 within the corporate under State Project No. 6914-19 (T.H. 37=202).

RESOLVED FURTHER, That the County Board Chair, Public Works Director and the Assistant County Attorney are authorized to execute the Agreement and any amendments to the Agreement.

RESOLVED FURTHER, That funds for this project will be payable from Fund 200, Agency 203590, Object 652800.

Adopted May 12, 2020. No. 20-266

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board of Commissioners approves the following Lawful Gambling License Application (Pull-Tabs {paper}, Bar Bingo, Tipboards, Paddlewheel, Electronic Pull-Tabs, Electronic Linked Bingo) on file in the office of the County Auditor, identified as County Board File No. 61213, for the following organization:

AMVETS Post 12, Keewatin, Minnesota, to operate out of:

Riverside Inn, French Township, 7477 Hwy. 5, Side Lake, MN, 55781, new; and

Bimbos Octagon, French Township, 7626 Hwy. 5, Side Lake, MN, 55781, new.

Adopted May 12, 2020. No. 20-267

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted May 12, 2020. No. 20-268

WHEREAS, The St. Louis County Attorney's Office received notice that the Federal Office of Justice Programs is seeking proposals for its Innovative Prosecution Solutions in Combating Violent Crime Initiative Grant; and

WHEREAS, The Innovative Prosecution Solutions in Combating Violent Crime Initiative Grant is designed to aid prosecuting authorities in developing and implementing modern solutions for the prosecution of violent crime through the use of effective data and technology geared towards improving the efficiency of processes and procedures, reducing caseloads, and enhancing overall case management; and

WHEREAS, There is a need for enhanced technology and modernization of processes to aid the County Attorney's Office in effective data tracking, case management, and case load reduction.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Attorney's Office to submit a grant application for an Innovative Prosecution Solutions in Combating Violent Crime Initiative Grant from the U.S. Department of Justice Bureau of Justice Assistance in the amount of up to \$340,000 to be paid during the 24-month grant funding period of October 1, 2020, through September 30, 2022.

Adopted May 12, 2020. No. 20-269

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following project:

CP 0000-449099 (LOW) (PRIME); CP 0000-449100 / SAP 069-030-048 (TIED)

(PRIME); CP 0000-447673 / SAP 069-030-047 (TIED) (PRIME); CP 0000-430506

(TIED) (PRIME); CP 0000-513126 (TIED); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on May 7, 2020, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
KGM Contractors, Inc.	9211 HWY. 53 Angora, MN 55703	\$2,492,531.13

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RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

CP 0000-449099 (LOW) (PRIME):

Fund 200, Agency 203587, Object 652800	\$329,302.98
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With additional revenue budgeted for expense:

City of Chisholm, Fund 200, Agency 203587, Object 551530	\$47,763.40
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CP 0000-449100 / SAP 069-030-048 (TIED) (PRIME):

Fund 220, Agency 220579, Object 652700	\$1,060,031.24
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CP 0000-447673 / SAP 069-030-047 (TIED) (PRIME):

Fund 220, Agency 220580, Object 652700	\$780,859.04
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CP 0000-430506 (TIED) (PRIME):

Fund 200, Agency 203588, Object 652800	\$146,695.96
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With additional revenue budgeted for expense:

City of Hermantown, Fund 200, Agency 203588, Object 551503	\$146,695.96
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CP 0000-513126 (TIED):

Fund 220, Agency 220581, Object 652700	\$175,641.91
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With additional revenue budgeted for expense:

City of Duluth, Fund 220, Agency 220581, Object 551501	\$175,641.91
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Adopted May 12, 2020. No. 20-270

WHEREAS, On March 18, the St. Louis County Board, under Minn. Stat. § 12.29 declared a local emergency exists within St. Louis County and such declaration was extended by the Board on March 23, 2020; and

WHEREAS, Minnesota Governor Tim Walz has issued a series of Emergency Executive Orders 20-01 through 20-49 (As of May 6, 2020) which include, among many others, a "Stay at Home" order which temporarily requires non-critical workers to stay safe at home, and several orders that require temporary closure of noncritical businesses, all of which are aggressive, but necessary, community mitigation strategies to slow the transmission of COVID-19, reduce illnesses and deaths, and limit the economic impacts of the outbreak; and

WHEREAS, The necessary measures to put in place to mitigate the COVID-19 health emergency have resulted in a significant loss of income to many individuals, businesses, and property owners in St. Louis County and across the state and nation; and

WHEREAS, Emergency Executive Orders 20-05 recognizes that the economic insecurity caused by the COVID-19 pandemic will be a major concern for many Minnesotans; and

WHEREAS, All levels of government are looking for ways to reduce the impact of the COVID-19 pandemic on the economy in general and on individuals, businesses, and property owners; and

WHEREAS, The due date for payment of the first one-half of property taxes (May 15, 2020) may not be changed locally, but the County Board may provide temporary payment relief for qualifying taxpayers through the waiver of penalty for a time period to allow flexibility for affected property owners; and

WHEREAS, Counties collect and disburse property taxes not only for counties, but also for all cities, townships, school districts, special taxing districts and the State of Minnesota and the cash flow and operations of all local government is set around the collection dates for property taxes; and

WHEREAS, St. Louis County desires to provide temporary relief to its residents and businesses within the County that have been directly or indirectly financially impacted by the economic pressures caused by the COVID-19 pandemic; and

WHEREAS, St. Louis County recognizes that as a result of unemployment, lost or reduced wages and the loss of business income, the prompt payment of property taxes will be a major economic pressure for many County residents this year; and

WHEREAS, The County Board acknowledges the seriousness of any consideration to delay the collection of property taxes and the financial impact of such a delay would have on all subordinate jurisdictions with St. Louis County and has conferred with many cities, townships, and school districts to determine their ability to adjust to reduced or delayed payments; and

WHEREAS, Not all individuals and business property owners are experiencing financial hardship in St. Louis County due to COVID-19, and those who can, should pay their property taxes in a timely manner including those individuals or property owners who utilize escrow payments and automatic ACH payments (direct payment of property tax); properties classified as Utility, and properties that have had a delinquent property tax payment within the last 10 years; and

WHEREAS, Pursuant to Minn. Stat. § 279.01 Subdivision 2(a), “a county board, may with the concurrence of the county treasurer, delegate to the county treasurer the power to abate the penalty provided for late payment of taxes in the current year”; and

WHEREAS, The St. Louis County Auditor /Treasurer concurs with the County Board’s delegation of authority to abate property tax penalty pursuant to Minn. Stat. § 279.01 for qualifying taxpayers affected by Covid-19; and

WHEREAS, The St. Louis County Board finds that the imposition of penalties for late payments of property taxes owed by certain individual and business property owners due by May 15, 2020 but not paid until July 15, 2020 would be unjust and unreasonable due to the significant economic hardships experienced by these individuals and entities during the COVID-19 State of Emergency; and

WHEREAS, The St. Louis County Auditor/Treasurer has concurred with the proposal to temporarily abate the penalty fees for late property tax payments for qualifying taxpayers who pay their first half taxes by July 15, 2020.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby delegates its authority under Minn. Stat. § 279.01 to the County Auditor /Treasurer to abate penalties for late payments made for the first half of current year property taxes due by May 15, 2020 but paid by July 15, 2020, for qualifying taxpayers: those who are experiencing significant economic hardship due to the Covid-19 pandemic and the Governor’s Emergency Executive Orders 20-01 through 20-49, excepting individuals and businesses with escrowed property or payments through Automatic ACH payments, properties classified as Utility, or for properties that have had a delinquent property tax payment within the last 10 years; no refunds will be authorized for property taxes paid.

RESOLVED FURTHER, That the County Auditor/ Treasurer, or their designee are directed to undertake such actions and request such assistance as needed to accomplish this Resolution action to the extent practicable and allowed by law.

RESOLVED FURTHER, That this abatement consideration applies only to current year property tax payments originally due May 15, 2020 but received by July 15, 2020 and that property owners may seek reduction or abatement of any other property tax costs, penalties, or interest through the regular procedures provided for in Minn. Stat. § 375.192.

RESOLVED FURTHER, That consistent with the approved COVID-19 abatement application, if the first one-half of property taxes (due May 15, 2020) are not paid by July 15, 2020, then no abatement of penalties will occur.

Adopted May 12, 2020. No. 20-271

WHEREAS, Minn. Stat. § 274.13 requires that county commissioners constitute a County Board of Appeal and Equalization each year to hear complaints of taxpayers and review assessments of real and personal property throughout the county; and

WHEREAS, The statute empowers the County Board of Appeal and Equalization to appoint a Special Board of Appeal and Equalization to which it may delegate all powers and duties of the County Board of Appeal and Equalization; and

WHEREAS, The St. Louis County Board, having reviewed the matter, determines it is in the public interest to appoint said Special Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board appoints the following individuals to serve as the Special Board of Appeal and Equalization for Assessment Year 2020:

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- John Vigen, Duluth Commissioner District #1
- John Doberstein, Duluth Commissioner District #2
- Sherri Puckett, Duluth Commissioner District #3
- Leonard Cersine, Ely Commissioner District #4
- Tim Peterson, Hermantown Commissioner District #5
- Dawn Cole, Town of Fayal Commissioner District #6
- Frank Bigelow, City of Hibbing Commissioner District #7

RESOLVED FURTHER, That the Special Board of Appeal and Equalization is:

- Delegated all powers and duties of the County Board of Appeal and Equalization;
- To report the results of their deliberations back to the St. Louis County Board in the form of minutes kept by the Clerk of the County Board;
- Directed to hold at least one meeting day in the St. Louis County Courthouse, Duluth, and one day at the St. Louis County Courthouse in Virginia, Minnesota;
- To be compensated at the rate of \$200 per meeting day (payable from Assessor's Department Fund 100, Agency 118001, Object #635300 - Non-employee fees) and be reimbursed for mileage and expenses at the current county rate (from Assessor's Department Object #635500 - Non-employee travel);
- Directed to convene at 10:00 A.M., June 16, 2020, in the Commissioner's Conference Room, St. Louis County Courthouse, Duluth, MN.

Adopted May 12, 2022. No. 20-272

RESOLVED, That the St. Louis County Board reappoints Kenneth Butler, as a full member to the Civil Service Commission, for a three-year term ending May 6, 2023.

Adopted May 12, 2022. No. 20-273

WHEREAS, The Sheriff's Office has identified a need to increase the current St. Louis County Jail Corrections Officer FTEs by 3.5 to improve recruitment and retention; and

WHEREAS, Jail Administration has historically had to schedule .5 FTEs at 1.0 FTE hours (2080) to backfill vacancies due to leave; and

WHEREAS, A financial analysis was done with the assumption that current .5 FTEs are working 2080 hours, equivalent to current 1.0 FTEs; and

WHEREAS, The financial impact to increase the FTE complement by 3.5 is \$61,964.98;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the conversion of seven (7) current .5 FTE Corrections Officer positions to 1.0 FTEs, for a total complement increase of 3.5 (which will result in an approximate annual expense of \$61,964.98).

Adopted May 12, 2022. No. 20-274

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board directs Administration to meet the conditions of any subsequent Governor emergency orders and, if necessary, adjust the 2020 Board Meeting Schedule to revise the location of its May 26, 2020 meeting from the Buhl Senior Center, Buhl, MN, to the Liz Prebich Room at the Government Services Center, Virginia, MN.

Yeas – Commissioners Jewell, Boyle, Olson, McDonald, Musolf and Chair Jugovich – 6

Nays – Commissioner Nelson – 1

Adopted May 12, 2022. No. 20-275

At 11:38 p.m., May 12, 2020, Commissioner Nelson, supported by Commissioner Boyle, moved to adjourn the meeting. Commissioner Nelson exited the meeting after making the motion to adjourn. A roll call vote was taken and the motion passed; six yeas, zero nays, one absent (Nelson).

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

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Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON MAY 26, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 26<sup>th</sup> day of May 2020, at 9:33 a.m., at the Government Services Center, Liz Prebich Room, Virginia, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell, Patrick Boyle, Beth Olson and Paul McDonald participated by WebEx.

St. Louis County Attorney Mark Rubin said that pursuant to Minn. Stat. 13D.021, County Administrator Kevin Gray and County Board Chair Jugovich have determined that in-person meetings are not practical or prudent because of the COVID-19 pandemic and the declared federal, state and local emergencies. All county facilities are closed to the public in keeping with Governor Tim Walz's orders directing Minnesotans to Stay at Home. All meetings of the St. Louis County Board will, until further notice, be conducted by telephone or other electronic means as it is not feasible to have commissioners, staff, and/or members of the public present at the regular meeting location due to the COVID-19 pandemic and the declared emergencies. The meetings will be broadcast to the public.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence, healthcare professionals, and all others who are working to keep us safe during the pandemic; followed by the pledge of allegiance.

The Board declared May 2020 as Community Action Month in recognition of the hard work and dedication of all Minnesota Community Action Agencies; Chair Jugovich read the proclamation.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. The following citizens were given the opportunity to address the board using a phone line set up due to the COVID-19 pandemic: Leah Rogne, of Gheen, spoke in favor of the refugee resolution and said that the symbolic vote would symbolize the values of St. Louis County. Fred Schumacker, of Gheen, quoted Horace Grant (from 1901) and commented that the people Mr. Grant was writing against are decedents in St. Louis County today. Guy Holmes, of Virginia, commented that the county could not afford refugee resettlement. Andrea Gelb, of Duluth, said that we are dependent on each other and everyone was a refugee unless you are indigenous or came to America on a slave boat. Eli Lara, of Duluth, spoke in favor of the refugee resolution and commented on his experience as a Mexican immigrant.

The Board then listened to the following voice recordings received on the Commissioner call-in number: Allen Kehr, of Duluth, spoke against the refugee resolution and was concerned about the culture of immigrants. Andrew Fung, of Mt. Iron, commented that we could not afford to support immigrants. Audrey Wiita, of Mt. Iron, spoke against refugee resettlement due to the lack of jobs in the area. Beth Holst, of Duluth, encouraged the Board to vote yes for the refugee resolution as a symbolic vote to make people feel welcome in St. Louis County. Beverly Bakken, of Hibbing, was disappointed that the vote was not postponed until people could attend in person. Carol Hautala, unknown address, spoke against refugee resettlement due to safety concerns. Carol Issacson, of Iron, encouraged the Board to vote no and cited various issues in the Twin Cities. Christine Buderak, of Mt. Iron, opposed relocation of refugees to the area. Sue Stevens, of Virginia, approves of refugee resettlement and said that we are a welcoming county. Dan Isaacson, of Mt. Iron, said that the mining industry is down, taxes are increasing, and we have a homeless problem; this area cannot afford bringing in additional people to support. David Felten, of Mt. Iron, spoke against refugee resettlement. David Rossely, of Duluth, asked the Board not to accept immigrants due to the extra financial responsibility as a result of the pandemic. David Wiita, of Mt. Iron, was against bringing refugees to Buhl. Dennis Frazier, of Zim, urged the Board to support the refugee resolution. Gaylord Vincent, of

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Babbitt, discussed the burden placed on governments to support refugees and said that he was against refugee resettlement. Grant Hauschild, of Hermantown, said that refugee resettlement will enhance his son's livelihood and will help to make us all better. Heidi Bennett, of Mt. Iron, said that refugee resettlement was not a good idea for the Buhl Academy. Helen Niemi, of Iron, commented that she was against resettlement due to the lack of jobs and safety concerns. Jake Nichols, of Mr. Iron, was not in favor of accepting refugees. Joanne Jokela, of Duluth, said that she supports the original refugee resolution and felt it was important to vote on the resolution. Joe, unknown last name and address, was against refugee resettlement and suggested they should resettle in the Twin Cities. John Musick, of Duluth, asked the Board to take a strong stand for openness and inclusion and pass a resolution that we are a welcoming community. John Wohlwend, representing the corrections officers of the St. Louis County Jail, thanked the Board for passing a resolution approving a switch from part-time to full-time status for employees. Joy Mesia, of Mt. Iron, said that she was opposed to resettlement in the Virginia area. Judy Bernard, of Mt. Iron, was opposed to illegal aliens resettling in the area. Judy Pierce, of Mt. Iron, was opposed to resettlement unless they had a job and were citizens.

The Board recessed at 10:37 a.m. At 10:49 a.m., the Board reconvened with all members present.

Commissioners continued to listen to voice recordings received on the Commissioner call-in number: Leroy Aho, of Babbitt, said that he was against bringing Somalian people to the Iron Range because of the doctrine they teach. Lisa Wilson, of Virginia, asked the Board to vote no for the refugee resettlement due to the state of the economy. Marvin Isaacson, of Iron, spoke against allowing immigrants to come to the County due to limited resources. Richard Misiewicz, of Saginaw, was against supporting resettlement and assisting citizens of the county. Robert Igisla, of Biwabik, would like the Board to vote no for people coming into the county. Robert Tap, of Gilbert, urged the Board to vote no due to all of the COVID-19 layoffs. Samuel Leal, of Proctor, does not support relocation of refugees because it is a burden to taxpayers. Sara Wells, of Duluth, urged the Board to vote symbolically to accept refugees to St. Louis County. Steven Lapatka, of Virginia, wanted the Board to vote no to the refugee resettlement resolution and urged everyone who votes yes to take a family in and support them. Susan Winkler, of Embarrass, commented that the pilgrims were refugees. Sylvia Makela, of Fayal, shared sponsoring agent information and urged the Board to vote no because of the extra strain on schools and the lack of support for residents. Terry Edke, of Embarrass, urged the Board to vote no because the area is struggling to meet demands of citizens. Tim Morgan, of Britt, urged the Board to vote no because resources are strapped right now. Tony Zupancich, unknown address, said to vote no. An unknown caller commented that they did not want refugees here. An unknown caller was opposed to illegal resettlement and mentioned that we do not have jobs in the area. Valerie Myntti, Ely, was calling to urge the Board to consent to the resettlement of refugees due to effective strategy to reverse population decline. Minnesota has a long rich history of accepting immigrants and it is important to do the right thing. Larry Debredak, of Virginia, was against refugee resettlement. Steven Wilson, of Virginia, asked the Board to vote no. Kenneth Kiefert, of Aurora, did not support accepting new refugees. Karen Emerson, of Gilbert, was against accepting refugees because there is so much unemployment in Virginia. Kerry Ryder, of Gilbert, urged the Board to vote no. Michelle McDonald, of Solway, was concerned about a closed meeting and the County should focus on residents due to COVID. Edward Alto, of White, said that there is enough issues with the mines closing and layoffs; resettlement on the range would be problematic with the current issues. Gary Skelko, of Mt. Iron, said that it was sad that we have to address this issue and that we are all immigrants unless you are Native American, and was supportive of the refugee resolution. John Onsword, of Cook, commented on the closed-door meeting.

St. Louis County IT Director indicated that that was the end of recorded messages. The following citizens were given the opportunity to address the Board using a phone line: Marlise Riffel, of Virginia, was strongly in favor of allowing refugee resettlement in St. Louis County. Jenny Craign, of Duluth, said that she worked with many different cultures and that all of the negative comments about the Hmong people are simply not true. Lee Peterson, of Greenwood, was in favor of the resettlement resolution and was disappointed in the fear mongering; many immigrants are in the United States are from failed military operations by the United States. Joshua Williams, of Duluth,

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was in support of allowing refugees into the county; we exist because of immigrants. Mary Adams, of Duluth, said that the Board should vote yes because refugees built the region. Charlotte Frantz, of Duluth, commented about the treatment of her son because he looked different and encouraged the Board to vote yes. Carol Orban, of Ely, commented that it is sad that there are so many negative comments and people should be more compassionate. Beth Tamminen, of Duluth, spoke in favor of the resolution; Tamminen family is an immigrant family. Lisa Westby, of Britt, expressed concern for safety and the economy due to questionable vetting of refugees. Sara Mikesell, of Duluth, urged the Board to vote yes and to correct inaccurate comments made during the meeting. People have stated that the meeting is closed; it is the most open meeting the Board has held. Citizens can participate by phone, WebEx, email, or by leaving a message, and are incorrectly calling refugees illegals, aliens, illegal aliens, and illegal immigrants. Ethan Westby, of Gilbert, was not in agreement because the county cannot fund immigrants and funding should be used for more pressing needs. Kathleen McQuillan, of Cook, urged the Board to maintain the current status and vote yes to support the resettlement of refugees. Breanna Ellison, of Duluth, disagreed that we did not have enough resources and was in support of refugee resettlement. Alberta Marana, of Duluth, asked the Board to support refugee resettlement. Commissioner Musolf stepped out of the meeting from 11:47 a.m. to 11:50 a.m. Abigail Blonnigan, of Duluth, requested the opportunity to speak via WebEx. Ms. Blonnigan was in support of refugee resettlement in St. Louis County and read a poem that she wrote on the topic. Commissioners continued to listen calls on the live phone line: Gayle Madison, of Gilbert, was against resettlement due to economic problems and the safety children and grandchildren. Dale Zamlen, of Eveleth, was opposed to resettlement during the pandemic and felt the county was spending more than our means and we are broke at the county, state, and federal levels. Gerald Williams, of Virginia, opposed refugee resettlement; the vote could have been postponed until citizens could participate in person. Keny Adams, unknown address, requested the opportunity to speak via WebEx. Ms. Adams spoke in favor of refugee resettlement. Commissioners continued to listen calls on the live phone line: Lori Dando, of Duluth, commented that there was a lot of confusion regarding refugees and commented on the vetting process. Ashley Grimm, of Duluth, commented that she has worked with dozens of refugees and you will be hard pressed to find people who work harder. Steven Lerol, of Gilbert, spoke against refugee resettlement and commented that Minnesota is number one at exporting terrorists. Geffory Forseen, of Mt. Iron, said that prioritization is necessary when it comes to accepting refugees. There is economic devastation due to COVID-19; resettlement should be down the list of priorities. Orlyn Kringstad, of Tower, was in favor of the resettlement resolution; in the future there will be a shortage of workers. Kelby Romans, of Hibbing, commented that this was the worst time to accept refugees and would be detrimental to our economy and was concerned about safety. Brian Anderson, of Duluth, encouraged the Board to accept immigrants. The Board listened to the following voice messages: Mary Peterson, of Virginia, asked the Board to vote no because the county is not capable of supporting refugees at this time. Diane Maki, of Chisholm, asked that the Board vote against refugee placement in Buhl. Cheryl Epps, of Hibbing, spoke against refugee resettlement in the area. Bud Jenson, of Floodwood, spoke against refugee resettlement and expressed concerns with the Somalian population. Commissioners continued to listen calls on the live phone line: Gay Trachsel, of Duluth, commented that people speaking against the resolution were speaking out of fear and people speaking for the resolution were speaking for hope. Gerald Yourczek, of Eveleth, expressed concern that there would not be enough money to support refugees. Milton Jensen, of Chisholm, spoke against the resolution due to safety concerns.

The Board recessed at 12:42 p.m. At 1:19 p.m., the Board reconvened with all members present.

At 1:20 p.m., a public hearing was conducted, pursuant to Resolution No. 20-135, adopted March 10, 2020, to consider a cartway petition by Timothy R. Westby a/k/a Tim Westby on behalf of SW2, LLC. Assistant County Attorney Chris Pinkert gave the initial presentation and provided an overview of cartway law. Attorney Pinkert indicated the cartway was initially filed in the fall of 2019. The Board recessed at 1:43 p.m. At 1:51 p.m., the Board reconvened with all members present. The county's initial presentation continued. Eric Fallstrom, of Public Works, said that the current route is a reasonable route; whereas, there we construction challenges regarding other proposed routes. County Surveyor Nick Stewart said that the office has no concerns regarding the easement description and



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stated the proposed road followed the red centerline on the diagram and was 33 feet wide. St. Louis County Right-of-Way Agent Steve Kniefel said that appraisals were completed by Dawn Cole and it has been determined that the value of the land taken and additional damages were as follows: Muelken property - \$16,200; Schlieske property - \$11,700; Andreasen property \$8,800. The Board recessed at 2:30 p.m. At 2:37 p.m., the Board reconvened with all members present. St. Louis County Public Works Director Jim Foldesi said that the cost to St. Louis County was \$15,878.09; these costs do not include time for the public hearing or post hearing processes. Chair Jugovich asked if the petitioner or their representatives would like to give testimony. Attorney Kelly Klun, representing Tim Westby, commented that the route is accessible and buildable and complies with cartway law. Tim Westby said that three families own the property. They tried to negotiate a private easement, but were unable to come to an agreement. Chair Jugovich asked if the affected landowners or their representatives would like to give testimony. Attorney Scott Neff, representing affected landowners, argued that the platted road should be considered abandoned and landowners should be compensated for use of the platted road. Attorney Neff commented that the County should review a proposed northern route that was submitted to the County on May 18, 2020. Bobby Schlieske commented that he had no interest in having a cartway through his property and questioned why the timber was not included in the appraisal. Peter Stoddard felt his family should be compensated for use of the platted road. Rita O'Reilly and Kim Goodwin asked the County to deny the current road and were supportive of a northern route. Robert Backschneider requested that the cartway be located further north and was concerned that his septic field was too close to the proposed route. Grant Andreasen commented that he would prefer a northern route. Commissioner Nelson stepped out of the meeting from 3:59 p.m. to 4:02 p.m. Kris Matilla, of Norther Lights Surveying, commented on various topographic challenges and mentioned that the northern route would impact Roger Andreasen's property. Chair Jugovich asked if there were any supporters or opponents, or citizens who wished to speak regarding the proposed cartway; no one requested the opportunity to speak. At 4:18 p.m., Commissioner McDonald, supported by Commissioner Jewell, moved to close the public hearing. A roll call vote was taken and the motion passed; seven yeas, zero nays.

Commissioner Nelson moved to accept staff findings, appraisals, cost to the county, and the proposed cartway route. After further discussion, Commissioner Nelson withdrew his motion. Commissioner McDonald inquired about delaying the cartway decision to allow the County to review the northern route. County Attorney Mark Rubin said that procedurally, the Board could vote to reopen the public hearing and reconvene the hearing at a later date. Commissioner McDonald, supported by Commissioner Jewell, moved to reopen the cartway public hearing and reconvene the hearing at the June 9, 2020, County Board meeting. A roll call vote was taken and the motion passed; five yeas, two nays (Nelson, Jugovich).

The Board recessed at 5:03 p.m. At 5:18 p.m., the Board reconvened with all members present.

Commissioner Olson, supported by Commissioner Jewell, moved to approve the consent agenda. A roll call vote was taken and the motion passed; seven yeas, zero nays.

Chair Jugovich asked if any Commissioner would object to a blanket vote to suspend the rules to consider the items on the regular agenda (items have not been to committee); there were no Commissioner objections. Commissioner Nelson, supported by Commissioner Jewell, moved to suspend the rules for items that had not been to committee. A roll call vote was taken and the motion passed; seven yeas, zero nays.

Commissioner Boyle, supported by Commissioner Musolf, moved to award a bid to Kraemer North America, LLC of Burnsville, MN, in the amount of \$4,969,586.35, for project CP 0061-276516 (Low), SAP 069-661-019 and CP 0061-283486, SP 069-060-002 (Tied). Public Works Director Jim Foldesi commented that the current bridge is weight restricted and this project has a tight construction timeline. A roll call vote was taken and the motion passed; seven yeas, zero nays. Resolution No. 20-281.

Commissioner Olson, supported by Commissioner Jewell, moved to authorize an agreement with the

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Minnesota Department of Transportation to accept Motor Vehicle Leased Sales Tax (MVLST) Bridge grant funds and commit to the St. Louis County Local funds for costs of Project SAP 069-661-019, which exceeds the grant. A roll call vote was taken and the motion passed; seven yeas, zero nays. Resolution No. 20-282.

Commissioner McDonald, supported by Commissioner Olson, moved to delegate to the St. Louis County Liquor License Committee authority to approve temporary expansion of designated serving areas for on-sale liquor license holders. A roll call vote was taken and the motion passed; seven yeas, zero nays. Resolution No. 20-283.

Commissioner Jewell, supported by Commissioner Olson, moved to adjust its 2020 Board Meeting Schedule to reschedule the location of its June 2 and 9, 2020 meetings from the Duluth Courthouse to the St. Louis River Room at the Government Services Center, Duluth, MN, on June 2 and the Liz Prebich Room at the Virginia Government Services Center, Virginia, MN, on June 9, 2020. A roll call vote was taken and the motion passed; seven yeas, zero nays. Resolution No. 20-284.

County Attorney Rubin commented on the resolution for Board Letter 19-556 (Written Consent to Resettlement of Refugees in St. Louis County). Attorney Rubin said that the resolution was introduced in early 2020 because of an executive order by President Trump. The executive order has been challenged and is non-enforceable until the court makes a ruling on the challenge; current law is the same as it has been in the past.

Commissioner Jewell, supported by Commissioner Olson, moved to remove the "Written consent to resettlement of refugees in St. Louis County." from the table (Tabled from January 7, 2020). A roll call vote was taken and the motion passed; four yeas (Jewell, Boyle, Olson, Nelson), three nays (McDonald, Musolf, Jugovich). Commissioner Olson spoke in favor of the resolution and addressed various untruths regarding refugees and negative citizen comments. Commissioner Olson commented that the county needs to send a clear message and this resolution will define who we are. The Board recessed at 5:50 p.m. At 5:58 p.m., the Board reconvened with all members present. Chair Jugovich acknowledged previous citizen comments and noted that all previous comments, including previous meeting comments, are part of the record for this discussion. Melissa Scaia addressed the Board by WebEx. Ms. Scaia noted that if 18,000 refugees came to the United States, it would amount to .00005% of the current United States population. If all refugees were settled in St. Louis County, it would amount to 11% of the county's population. Commissioner Nelson commented that people have a genuine fear and highlighted current issues of unemployment, COVID-19 issues, opioid use, and taxpayer impacts. Commissioner Nelson felt the resolution should be sent back to county administration and brought back once discussion is relevant. Chair Jugovich commented about misinformation and the need to educate people. Commissioner Jugovich, supported by Commissioner Nelson, moved to refer the resolution back to administration until the pending litigation regarding the constitutionality of the executive order is resolved by the courts. Commissioner Jewell requested a point of order and asked if the Chair can make a motion. Attorney Rubin responded that the Chair could make and support motions. Commissioner McDonald commented that if the executive order were in place, it would not allow family reunification. Commissioner Jewell discussed the fact that the Board has voted numerous times on symbolic votes and this vote is just as important as other symbolic votes. Commissioner Musolf said that the executive order is dividing people and returning this to administration will help people get on a common ground. Commissioners listened to the following live phone calls: Kathy Heltzer, of Duluth, said that the St. Louis County Health and Human Services Advisory Committee unanimously passed a resolution of support; sending this back to administration would send a message. Betty Preus, of Duluth, commented that no action would be a no vote. Christina Persons, of Britt, urged the Board to vote no because there are other issues that need to be addressed. Commissioner Boyle commented on an article from 1910 and history is repeating itself today. After further discussion, a roll call vote was taken and the amended motion passed; four yeas (McDonald, Musolf, Nelson, Jugovich), three nays (Jewell, Boyle, Olson). Resolution No. 20-285.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-203, Delegate Authority to the St. Louis County Liquor Licensing Committee to Approve Temporary Expansion of Designated Serving Areas.—61290

Kevin Gray, County Administrator, submitting Board Letter No. 20-204, Reschedule Location of June 2 and June 9, 2020 Board Meetings.—61291

Proclamation: Arrowhead Economic Opportunity Agency, Inc., (AEOA) - Community Action Month.—61292

Supplemental Labor Agreement between the St. Louis County Board of Commissioners and the Minnesota Teamsters Public and Law Enforcement Employees Union, Local No. 320 (4-day workweek).—20-322

Purchase of Service Agreement, Contract No. 16767, between St. Louis County and Head of the Lakes United Way, Duluth, MN, for Referral Services and Onsite CCA consultation during the period January 1, 2020, to December 31, 2020.—20-323

Purchase of Service Agreement, Contract No. 16921, between St. Louis County and Dinehery Fence and Ironworks, Duluth, MN, for Environmental Accessibility Adaptations under the CADI waiver.—20-324

Minnesota Department of Health Statewide Health Improvement Partnership Grant Project Agreement Amendment, SLC Contract No. 90263A, between the Carlton-Cook-Lake-St. Louis Community Health Board and St. Louis County Public Health and Human Services during the period November 1, 2019 – October 31, 2020.—200-325

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53809, between St. Louis County and Trillium Services, Inc., Duluth, MN.—20-326

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53812, between St. Louis County and Drew Shaine, LLC, Duluth, MN.—20-327

St. Louis County Public Health & Human Services Department Agreement, Contract No. 16783, between St. Louis County Public Health & Human Services and Jennifer Nelson (Group Leader), Virginia, MN, for Relationships First Initiative (RFI) Circle of Parents Support Groups.—20-328

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53808, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—20-329

Purchase of Service Agreement, Contract No. 16904, between St. Louis County and J and J, LLC, Britt, MN, for Chore Services during the period February 1, 2020, to June 30, 2020.—20-330

Purchase of Service Agreement, Contract No. 16928, between St. Louis County and Mark Musakka, Angora, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-331

Contract for County-State Aid Highway Project between the County of St. Louis and Asphalt Surface Tech – ASTECH, St. Cloud, MN, for Sealcoating – GSB-88 on CR 343 (Bodas Road), UT 9211 (East Barker Road) & UT 9212 (Barker Road) (CP 0343-454140 Low Prime; CP 9211-454158; CP 9212-454159 Quote).—20-332

Service Contract No. 5590B between the County of St. Louis and Recovery Alliance Duluth located at the Damiano Center, Duluth, MN, for peer recovery support services pertaining to Medication

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Assisted Treatment to eligible individuals in the St. Louis County jail system with an opioid use disorder during the period March 1, 2020, to February 28, 2021.—20-333

Addendum to Purchase Agreement, Contract No. 16702B, between the St. Louis County Board of Commissioners and Arrowhead Economic Opportunity Agency for Family Homeless Prevention and Assistance (FHPAP) increasing the amount of money available for Direct Assistance Prevention which is allowed by the release of additional COVID-19 related funds by the MHFA.—20-334

Addendum to Purchase Agreement, Contract No. 16705B, between the St. Louis County Board of Commissioners and Life House, Inc., for Family Homeless Prevention and Assistance (FHPAP) increasing the amount of money available for Direct Assistance Prevention which is allowed by the release of additional COVID-19 related funds by the MHFA.—20-335

Addendum to Purchase Agreement, Contract No. 16760B, between the St. Louis County Board of Commissioners and Medical Transportation Management, Inc., for Access Transportation Services to allow reimbursement to provider for the cost of direct transportation and administrative costs for services provided to COVID-19 target population for all Consortium Counties.—20-336

Purchase of Service Agreement, Contract No. 16815, between St. Louis County and Tim Ellison, Chisholm, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-337

Purchase of Service Agreement, Contract No. 16926, between St. Louis County and Accra Care, Inc., Minnetonka, MN, for Housing Support Services for Adults with Serious Mental Illness Services during the period December 16, 2019, to June 30, 2021.—20-338

Purchase of Service Agreement, Contract No. 16929, between St. Louis County and Cunningham Electric, Ely, MN, for Environmental Accessibility Adaptations under the CAC waiver.—20-339

Service Agreement, Contract No. 16922, between St. Louis County and WebMed Mental Health Services (WebMed), Virginia, MN, for Outpatient Crisis Psychiatric Appointments; Crisis Therapy Appointments; Outpatient Psychiatric Care; and Psychotherapy for the homeless population in coordination with the County at the Isolation & Quarantine (I&Q) location in Southern St. Louis County which has agreed to host the COVID-19 temporary housing for individuals in I&Q.—20-340

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53814, between St. Louis County and Kesselhon Family Adult Foster Care, Duluth, MN.—20-341

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53815, between St. Louis County and Balmer AFC, Duluth, MN.—20-342

Contract for County-State Aid Highway Project between the County of St. Louis and Traffic Marking Service, Inc., Maple Lake, MN, for 6" Solid Line Paint Edgeline on various County highways (CP 0000-293135, SP 069-070-033).—20-343

Contract for County-State Aid Highway Project between the County of St. Louis and Mesabi Bituminous, Inc., Gilbert, MN, for grading, aggregate base, bituminous surfacing & lighting on MN Trunk Highway (MNTH) 37 at CSAH 25/CR 447 in Cherry Township (CP 0025-431705, SAP 069-625-019).—20-344

Contract for County-State Aid Highway Project between the County of St. Louis and Ulland Brothers, Inc., Cloquet, MN, for culvert replacement and ditch profile correction on CSAH 24 and CR 180 in Portage and Leiding Townships (CP 0024-407496 Low Prime and CP 0180-273925 Tied).—20-345

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Agreement for Services between the County of St. Louis and Bolton & Menk, Inc., Duluth, MN, for an intersection control evaluation study and design of a reduced conflict intersection (J-Turn) at the intersection of MNTH 33 and CSAH 7 (Industrial Road) in Industrial Township (CP 069-070-044, CP 0007-369674).—20-346

Cooperative Agreement between the County of St. Louis and the Voyageur Country ATV Club to receive and administer the State of Minnesota Department of Natural Resources grant for an Environmental Assessment Worksheet for the overall construction of the Voyageur Country ATV trail system and connections located in St. Louis and Koochiching Counties, MN (CP 0000-519872).—20-347

Upon motion by Commissioner Olson, supported by Commissioner Jewell, resolutions numbered 20-276 through 20-280, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER OLSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of May 12, 2020, are hereby approved.

Adopted May 26, 2020. No. 20-276

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated May 8, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted May 26, 2020. No. 20-277

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 61230, are hereby approved and the County Auditor shall issue checks in the following amounts:

**April 2020**

100	General Fund	6,694,367.06
149	Personal Service Fund	2,025.20
150	Sheriff's Nemesis Fund Group	71,545.30
160	MN Trail Assistance	10,591.54
168	Sheriff's State Forfeitures	243.50
169	Attorney Trust Accounts – VW	1,726.70
173	Emergency Shelter Grant	24,533.26
176	Revolving Loan Fund	251.93
178	Economic Development – Tax Forfeit	22,085.86
179	Enhanced 9-1-1	10,964.56
180	Law Library	18.46
183	City/County Communications	250.75
184	Extension Service	130,136.12
200	Public Works	2,706,940.86
204	Local Option Transit Sales Tax	11,811.74
210	Road Maint. – Unorg. Townships	214.96
220	State/Federal Road Aid	287,635.06
230	Public Health & Human Services	8,100,659.26
240	Forfeited Tax	523,504.48
260	CDBG Grant	43,405.73
261	CDBG Program Income	21,934.91
270	HOME Grant	23,477.13
289	ISTS Grant	75,000.75
290	Forest Resources	49,730.00
400	County Facilities	226,476.07

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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402	Depreciation Reserve Fund	107,883.50
405	Public Works Building Const.	32,814.89
407	Public Works – Equipment	81,344.00
445	2018A – Virginia GSC-PW Cook	917,900.56
446	2016A – PW TST Bond	18,023.70
448	2018B – PW Dist. 4 New Facility	1,373,521.00
600	Environmental Services	618,920.29
616	On-Site Waste Water Division	367.17
640	Plat Books	37.44
715	County Garage	88,586.23
720	Property Casualty Liability	11,496.45
730	Workers Compensation	264,232.47
740	Medical Dental Insurance	3,273,831.36
770	Retired Employees Health Insurance	1,455.50
		<u>\$25,829,945.75</u>

Adopted May 26, 2020. No. 20-278

RESOLVED, That the appraisal report for sale of timber, numbered C19200063 as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 61210, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report.

Adopted May 26, 2020. No. 20-279

RESOLVED, That the appraisal report for sale of timber, numbered C19200064 as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 61210, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report.

Adopted May 26, 2020. No. 20-280

**BY COMMISSIONER BOYLE:**

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following tied project:

CP 0061-275616 (Low), SAP 069-661-019, and CP 0061-283486,  
SP 069-060-002 (Tied); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on April 30, 2020, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Kraemer North	1020 Cliff Road West	\$4,969,586.35
America, LLC	Burnsville, MN, 55335	

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

CP 0061-275616 (Low), SAP 069-661-019:

Fund 204, Agency 204180, Object 652806 \$2,741,461.56

Fund 220, Agency 220428, Object 652700 \$1,006,849.80

With additional revenue budgeted for expense:

DNSSD (Duluth North Shore Sanitary District)

Fund 220, Agency 220428, Object 583100 \$206,849.80

CP 0061-283486 (Tied), SP 069-060-002:

Fund 220, Agency 220494, Object 652700 SP 069-060-002 \$1,221,274.99

Unanimously adopted May 26, 2020. No. 20-281

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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**BY COMMISSIONER OLSON:**

WHEREAS, St. Louis County has applied to the Minnesota Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for the construction of project CP 0061-275616, SAP 069-661-019, State Bridge 69A70 on County State Aid Highway (CSAH) 61 (North Shore Drive) over the French River between CSAH 33 (McQuade Road) and the Lake County line; and

WHEREAS, The Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, The amount of the grant has been determined to be \$800,000.00 by reason of the lowest responsible bid with a match of \$555,000.00 in Federal funds, \$2,741,461.56 in Transportation Sales Tax funds, \$666,274.99 in Regular State Aid funds, and \$206,849.80 in Duluth North Shore Sanitary District funds and shall be deposited into Fund 220, Agency 220428, Object 530405.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board does hereby agree to the terms and conditions of the grant consistent with Minn. Stat. Section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement (MnDOT agreement No. 1044233) and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

MVLST Bridge Funds (Acct #329)	\$800,000.00
Federal TA Funds	\$555,000.00
CSAH Funds (TST/State Aid)	\$3,407,736.55
County Local Funds (DNSSD)	\$206,849.80
<b>TOTAL</b>	<b>\$4,969,586.35</b>

RESOLVED FURTHER, That whereas federal-aid funds are being used to participate in the cost of the project, the Minnesota State Transportation Fund grant shall be deposited directly into the federal-aid agency account and that the records of the County (City) shall so state.

Unanimously adopted May 26, 2020. No. 20-282

**BY COMMISSIONER McDONALD:**

WHEREAS, The Governor's Executive Order, effective 5:00 p.m., March 17, 2020, required all bars and restaurants to close to customers and prohibited on-site consumption of food and alcohol; and

WHEREAS, On-sale liquor establishments have not been allowed to sell food or liquor onsite; however, they have the continued cost of liability insurance and other costs; and

WHEREAS, Executive order 20-56 and subsequent executive action, effective on June 1, 2020, allows restaurants and bars to reopen for outdoor service if they adopt and implement a COVID-19 Preparedness Plan, ensure a minimum of 6 feet of distance between tables, limit on-premises capacity to no more than 50 persons, limit table service to four (4) persons, or six (6) if part of one family unit, require reservations in advance, require workers to wear masks and strongly encourage masks be worn by customers; and

WHEREAS, To expedite the process and allow businesses sufficient time to comply with the executive order, St. Louis County Board is requested to delegate to the St. Louis County Liquor License Committee authority to approve temporary expansion of designated serving areas for liquor license holders.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board delegates to the St. Louis County Liquor License Committee the authority to approve temporary expansion of designated serving areas for on-sale liquor license holders.

RESOLVED FURTHER, That the temporary expansion of the designated serving area is effective until October 1, 2020.

Unanimously adopted May 26, 2020. No. 20-283

**BY COMMISSIONER JEWELL:**

RESOLVED, That the St. Louis County Board adjusts its 2020 Board Meeting Schedule to reschedule the location of its June 2 and 9, 2020 meetings from the Duluth Courthouse to the St. Louis River Room at the Government Services Center, Duluth, MN on June 2, 2020, and the Liz Prebich Room at the Virginia Government Services Center, Virginia, MN, on June 9, 2020.

Unanimously adopted May 26, 2020. No. 20-284

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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**BY COMMISSIONER JUGOVICH:**

WHEREAS, On September 26, 2019, President Donald Trump issued an Executive Order on Enhancing State and Local Involvement in Refugee Resettlement (the "Order"); and

WHEREAS, The Order requires state and local governments to provide prior written consent allowing the resettlement of refugees within their borders under the U.S. Department of State's Reception and Placement Program; and

WHEREAS, The St. Louis County Board desires to continue to allow refugee resettlement within St. Louis County.

THEREFORE, BE IT RESOLVED, That the resolution and Board Letter 19-556 is referred back to county administration until the pending federal litigation regarding the constitutionality of the executive order enhancing state and local involvement in refugee resettlement is resolved by the courts.

Yeas – Commissioners McDonald, Musolf, Nelson and Chair Jugovich – 4

Nays – Commissioners Jewell, Boyle and Olson – 3

Adopted May 26, 2020. No. 20-285

At 7:12 p.m., May 26, 2020, Commissioner Nelson, supported by Commissioner Musolf, moved to adjourn the meeting. A roll call vote was taken and the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)



**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**  
**JUNE, 2020**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON JUNE 2, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 2<sup>nd</sup> day of June 2020, at 9:33 a.m., at the Government Services Center, St. Louis River Room, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell, Patrick Boyle, Beth Olson and Paul McDonald participated by WebEx.

St. Louis County Attorney Mark Rubin said that pursuant to Minn. Stat. 13D.021, County Administrator Kevin Gray and County Board Chair Jugovich have determined that in-person meetings are not practical or prudent because of the COVID-19 pandemic and the declared federal, state and local emergencies. All county facilities are closed to the public in keeping with Governor Tim Walz's orders directing Minnesotans to Stay at Home. All meetings of the St. Louis County Board will, until further notice, be conducted by telephone or other electronic means as it is not feasible to have commissioners, staff, and/or members of the public present at the regular meeting location due to the COVID-19 pandemic and the declared emergencies. The meetings will be broadcast to the public.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and for healthcare professionals; followed by the pledge of allegiance.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. The following citizen was given the opportunity to address the Board using a phone line set up due to the COVID-19 pandemic: Charlotte Franz, of Duluth, addressed the Board regarding the refugee resettlement resolution. Ms. Franz appreciated the Board's willingness to include public comment through various methods during the pandemic and appreciated Board members for clearing up misinformation regarding refugee resettlement. Andrea Gelb, of Duluth, addressed the Board using WebEx. Ms. Gelb commented that she was grateful for Commissioners who gave out correct facts regarding refugee resettlement and hoped the resolution could be passed in the future.

Attorney Rubin said that Judge Floerke is hosting the first in-person court trial since the COVID-19 pandemic and noted that social distancing is being practiced.

At 9:45 a.m., pursuant to Board Resolution No. 20-168, dated March 24, 2020, the St. Louis County Board considered bids for the sale of surplus fee owned land, parcel code 395-0010-09210. Administrator Gray indicated that one bid was received and county administration is recommending approval of the bid. Commissioner Musolf, supported by Commissioner Jewell, moved to authorize appropriate county officials to execute a quit claim deed conveying the above listed property to Juliann K. Sandstedt and Thomas E. Sandstedt as joint tenants, for the bid amount of \$60,500.00. Buyers are also responsible for deed tax and recording fees. A roll call vote was taken and the motion passed; seven yeas, zero nays. Resolution No. 20-298.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Commissioner McDonald, supported by Commissioner Jewell, moved to approve the consent agenda. A roll call vote was taken and the motion passed; seven yeas, zero nays.

The following Board and contract files were created from documents received by this Board:

Quarterly Budget Adjustments approved during CY 2020.—61293

Kevin Gray, County Administrator, and Matthew Johnson, Planning and Community Development Director, submitting Board Letter No. 20-200, Amend Zoning Ordinance No. 62, Zoning Map, Town of Leiding.—61294

Kelly M. Klun, Attorney at Law, Klun Law Firm, Ely, MN, submitting Cartway Petition on behalf of Michael Clement (Unorganized Township 56-16).—61295

Addendum to Purchase Agreement, Contract No. 16760B, between the St. Louis County Board of Commissioners and Medical Transportation Management, Inc., St. Louis, MO, for Access Transportation Services, to allow for reimbursement for the cost of direct transportation and administrative cost for services provided to COVID-19 target population for all Consortium Counties.—20-348

State of Minnesota Department of Transportation and St. Louis County Cooperative Construction Agreement, MnDOT Contract No. 1036096, for improvements to County State Aid Highway (CSAH) 37 in Eveleth (SP 6914-19; CP 0101-510478).—20-349

Contract for County State Aid Highway Project between the County of St. Louis and KGM Contractors, Inc., Angora, MN, for Bituminous Seal Coat, Fog Seal, Pavement Markings, Chip Sealing on various highways and roads throughout St. Louis County (CP 0000-449099 Low Prime; CP 0000-449100/SAP 069-030-048 Tied Prime; CP 0000-430506 Tied Prime; CP 0000-513126 Tied).—20-350

Cooperative Agreement between the County of St. Louis and the City of Hermantown to perform improvements on Airbase Road (CSAH 17)/Swan Lake Road, and Sundby Road in Hermantown (CP 0017-369575/SAP 069-617-005).—20-351

Purchase of Service Agreement, Contract No. 16909, between St. Louis County and Regents of the University of Minnesota for Naloxone Training and Event Services during the period January 1, 2020, to September 29, 2020. —20-352

Northeastern Region Long Term Homeless Supportive Services Fund Provider Agreement by and between St. Louis County, the Fiscal Agent, and Hearth Connection, the Administrative Provider, for the period January 1, 2020, through December 31, 2021.—20-353

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Community Settings, Contract No. 53818, between St. Louis County and October Kay Allen, Duluth, MN.—20-354

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Community Settings, Contract No. 53841, between St. Louis County and Lee Foster Care, LLC, Duluth, MN.—20-355

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Community Settings, Contract No. 53853, between St. Louis County and Kelly Adult Foster Care, Duluth, MN.—20-356

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Community Settings, Contract No. 53860, between St. Louis County and Tabitha Snider, Floodwood, MN.—20-357

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Community Settings, Contract No. 53864, between St. Louis County and Tracy Adult Foster Home, Canyon, MN.—20-358

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Community Settings, Contract No. 53865, between St. Louis County and Human Development Center, Duluth, MN.—20-359

Service Contract between the County of St. Louis and Braun Intertec Corporation, Hibbing, MN, for Virginia Government Services Center Parking Lot and Concrete Work Special Inspections and Testing Services.—20-360

Service Contract between the County of St. Louis and Unique Security Incorporated, Montgomery, AL, for 2020 Duluth, Hibbing and Virginia Jail Security System Service and Maintenance Support.—20-361

Contract for County-State Aid Highway Projects between the County of St. Louis and Asphalt Surface Tech Corp – ASTECH, St. Cloud, MN, for Crack Sealing and Crack Repair Special on various roads throughout St. Louis County (CP 0000-447672).—20-362

Contract for County-State Aid Highway Projects between the County of St. Louis and Asphalt Surface Tech Corp – ASTECH, St. Cloud, MN, for Crack Repair Special, Scrub Seal, Fog Seal and Pavement Markings on various roads in St. Louis County, Hermantown, and Canosia and Midway Townships (CP 0000-504509, SAP 069-030-051 Low Prime).—20-363

Contract for County-State Aid Highway Projects between the County of St. Louis and Northland Constructors of Duluth, Inc., Duluth, MN, for Culvert Replacement, Full Depth Reclamation, Aggregate Base, Plant Mixed Bituminous Surface, and Aggregate Surfacing on County Road 29 and Unorganized Township 9205 (Boulder Dam Road) in Gnesen Township and Unorganized Township 53-15.—20-364

Upon motion by Commissioner McDonald, supported by Commissioner Boyle, resolutions numbered 20-286 through 20-297, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER McDONALD:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of May 26, 2020, are hereby approved.

Adopted June 2, 2020. No. 20-286

WHEREAS, The Opioid Epidemic Response Advisory Council, through the Minnesota Department of Human Services (DHS) Behavioral Health Division, is offering a grant to provide opioid use prevention and education training on the treatment of opioid addiction expansion, and enhancement of the continuum of care for opioid-related substance use disorders, and the development of measures to assess and protect the ability of those who legitimately need prescription pain medications to maintain their quality of life; and

WHEREAS, These funds are to be awarded to qualified responders for up to \$2,000,000 for the period July 1, 2020, to June 30, 2021; and

WHEREAS, The Public Health and Human Services Department (PHHS) wishes to apply for funds for public prevention programs for adults and youth, opioid overdose prevention and education programs, community-wide stigma reduction campaigns, and expansion and enhancement of a continuum of care for opioid-related substance use disorders.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes PHHS to apply for grant funding from the Opioid Epidemic Response Advisory Council, through DHS, to provide opioid use prevention, education, expansion and enhancement in the amount up to \$1.3 million for the period of July 1, 2020, to June 30, 2021.

Adopted June 2, 2020. No. 20-287

WHEREAS, The St. Louis County Public Works Department plans to do a grouping of three (3) projects that are all related in the same area:

CP 0009-382898, SP 069-609-047 will consist of a mill and overlay on Woodland Avenue from Arrowhead Road to Anoka Street as well as new traffic signals at the Arrowhead Road/Snively Road intersection and at the Arrowhead Road/Woodland Avenue intersection;

CP 0037-382899, SP 069-637-025 will consist of the construction of a new roundabout, which will be located at the intersection of Glenwood Avenue/Snively Road/Jean Duluth Road intersection;

CP 0037-466143, SP 069-637-026, will consist of a mill and overlay of Snively Road between Woodland Avenue and Glenwood Street; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for CP 0009-382898, SP 069-609-047; CP 0037-382899, SP 069-637-025; and CP 0037-466143, SP 069-637-026, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

Adopted June 2, 2020. No. 20-288

WHEREAS, The St. Louis County Public Works Department is planning a culvert replacement project on County State Aid Highway (CSAH) 52 (Arkola Road) approximately 0.34 miles east of the intersection of Arkola Road and CSAH 83 to be completed in 2021; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for CP 0052-523148, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

Adopted June 2, 2020. No. 20-289

WHEREAS, The St. Louis County Public Works Department and Minnesota Department of Transportation (MnDOT) District 1 prepared a bridge bundling package including 21 structures consisting of culverts and bridges in poor condition for a Federal Highway Administration (FHWA) funding opportunity; and

WHEREAS, The FHWA selected the St. Louis County/MnDOT District 1 Bridge Bundling Project (hereafter referred to as the "Project") to receive grant monies; and

WHEREAS, MnDOT is the Project sponsor and will coordinate and administer the Project in partnership with FHWA and St. Louis County; and

WHEREAS, Because a significant portion of the Project includes structures located in and maintained by St. Louis County, the County will take the lead on the design and construction administration services for the entire Project; and

WHEREAS, The preliminary engineering costs associated with the design of these structures are to be paid from federal funds made available by the FHWA; and

WHEREAS, MnDOT will receive the federal funds, review each partial payment request submitted by the County, and reimburse the County as described further in Agency Agreement No. 1036953; and

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WHEREAS, Preliminary engineering costs for the Project are estimated at \$1,875,000 and will be funded by 80% Federal Funds (up to \$1,500,000) and 20% St. Louis County and MnDOT funds per a separate agreement; and

WHEREAS, St. Louis County and MnDOT will pay any part of the cost or expense of the work that the FHWA does not pay.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board is hereby authorized to enter into agreement No. 1036953 and approve any amendments authorized by the County Attorney, whereby pursuant to Minnesota Stat. § 161.36, the Commissioner of Transportation be appointed as Agent of St. Louis County to accept as its agent, federal aid funds for preliminary engineering design services for SP 069-070-055 associated with the Bridge Bundling Project.

RESOLVED FURTHER, That the Chairman and the Auditor are hereby authorized and directed for and on behalf of St. Louis County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1036953", a copy of which said agreement was before the County Board and which is made a part hereof by reference. Federal Funds received for this project will be receipted into Fund 220, Agency 220587, Object 540702.

Adopted June 2, 2020. No. 20-290

RESOLVED, That the Public Works Department is hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the services of LHB, Inc., for the retaining wall and wayside design on CP 0061-465211/SAP 069-661-021. The cost of these services is \$62,507.00, payable from Fund 220, Agency 220585, Object 626600.

Adopted June 2, 2020. No. 20-291

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0024-523956 (PRIME); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on May 14, 2020, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
H&R Construction Co.	13349 County Highway 35	\$217,470.00
	Dalton, MN, 56324	

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 204, Agency 204181, Object 652806, \$217,470.00.

Adopted June 2, 2020. No. 20-292

WHEREAS, The City of Tower Economic Development Authority (TEDA) has requested to purchase a parcel of County owned land within the City of Tower and said property is legally described in County Board File No. 61223.

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 465.035, the appropriate county officials are authorized to execute a purchase agreement and quit claim deed for the sale of said property to the Tower Economic Development Authority for the assessed value of \$9,900 payable to Fund 100, Agency 128014, Object 583202, with the buyer responsible for payment of deed tax and recording fees.

RESOLVED FURTHER, That prior to executing said purchase agreement and/or quit claim deed, the City of Tower will bring forth a resolution of support for the continued operation of the St. Louis County Public Works Facility at this location until such facility is relocated or is no longer needed by St. Louis County for road maintenance purposes.

Adopted June 2, 2020. No. 20-293

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WHEREAS, All increases in original governmental funds revenue and expenditure budgets require County Board approval; and

WHEREAS, Departments anticipate being notified of additional revenues throughout the year and need approval to increase revenue and expenditure budgets; and

WHEREAS, Proposed budget adjustments are levy neutral.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the following budget changes:

**GRANT BUDGET CHANGE**

1. Increase Sheriff revenue and expense budget for federal Boat & Water grant to reflect actual award (Res.19-720) (\$625.00).

**USE OF AN EXISTING FUND BALANCE**

2. Use of general fund cash flow for an emergency purchase of laptops to accommodate employees working from home due to COVID-19 (\$300,000.00).
3. Use of general fund cash flow to help cover costs associated with COVID-19 (\$125,000.00).
4. Use of Property Management parking fund balance for parking pay stations that will replace Duluth parking meters (\$36,556.50).
5. Use of Property Management parking fund balance for the Thunderbird House demolition (\$58,720.00).
6. Use of Public Health & Human Services cash flow fund balance to cover anticipated COVID-19 expenditures (\$750,000.00).
7. Use of Environmental Trust Fund/Shoreline Sales fund balance, transferred to Voyageurs National Park Clean Water Joint Powers Board, to update the comprehensive wastewater plan, assisting in the construction of community septic systems serving developments within the Voyageurs National Park Namakan Basin area (\$17,812.50).
8. Use of Environmental Services fund balance to conduct an environmental assessment of the Voyageur Industrial Landfill in Canyon (Res. 20-181) (\$199,530.00).
9. Use of Motor Pool fund balance for a new reservation system and annual maintenance on the system (\$113,826.00).

**REVENUE AND EXPENSE BUDGET INCREASE**

10. Increase Planning revenue and expense budget to reflect anticipated reimbursements from Ecosystem Investment Partnership in 2020 for the Wetland Bank Project (\$37,942.10).
11. Increase Sheriff revenue and expense budget to account for the 2019/2020 Snowmobile Grant (\$9,611.00).
12. Increase Sheriff revenue and expense budget in the Boundary Waters Forfeiture fund to increase the buy money account (\$8,160.40).
13. Add Sheriff revenue budget and corresponding expense budget for the St. Louis County Explorer's post to include anticipated donations, membership fees, and conference registration fees (\$3,400.00).
14. Increase Public Works revenue and expense budgets to reflect higher than budgeted allocations in State Aid Regular Maintenance (\$112,726.00) and State Aid Municipal Maintenance (\$165,349.00).
15. Increase Public Works investment earnings budget to reflect actual and projected interest earned on unspent Producer Grant funds (\$37,540.78).
16. Increase Public Works revenue and expense budget for the City of Duluth's share of the American Testing and Engineering Inc. contract on SAP 069-637-025 (Res. 19-376) (\$6,950.00).
17. Increase the Public Health & Human Services revenue and expense budget due to an increase in the SELF/STAY allocation from the MN Department of Human Services (\$19,000.00).
18. Increase Public Health & Human Services revenue budget by \$17,403.00 to include a UCare Foundation Grant for a postpartum depression work group, and budget a contribution to fund balance for the amount of existing salary budgets to be covered by the grant (\$13,723.00).
19. Increase Public Health & Human Services revenue and expense budget for Medical Transportation Management for Medical Assistance eligible clients (\$3,510.17).
20. Increase Home grant revenue and expense budget to include anticipated program income (\$60,000.00).

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21. Increase the revenue and expense budget in 2018A Capital Improvement Bond (\$6,853.80) and 2018B Capital Improvement Bond (\$1,470.68) to match actual amount of year-to-date investment earnings.

**BUDGET TRANSFER**

22. Transfer funds from Administration's COVID-19 budget to the Sheriff's budget to cover the purchase of masks (\$132,500.00).
23. Transfer funds from Land & Minerals to Public Works for the Land & Minerals share of CP 0000-524127, Land Department entrance paving (Res. 20-178) (\$110,775.00).
24. Transfer funds from capital projects to the general fund to help cover costs associated with COVID-19 (\$600,000.00).
25. Transfer funds from Public Works capital to the general fund to help cover costs associated with COVID-19 (\$1,250,000.00).
26. Transfer fund balance from the Environmental Trust Fund/Shoreline Sales to Environmental Services to cover illegal dump cleanup costs (\$287.52).

**CONTRIBUTION TO FUND BALANCE**

27. Reduce ARC expense budget to correct the adopted budget amount on Res. 19-719, and add the reduction to Public Safety Innovation fund balance, to be used for future pilot projects that promote public safety (\$26,500.00).
28. Decrease Environmental Services budgeted use of fund balance (\$3,212.80) and increase revenue budget (\$4,134.90) to account for expense reimbursements from the Minnesota Pollution Control Agency for the Environmental Assistance Recycling Program Grant.

**CORRECTION TO A PRIOR RESOLUTION**

29. Eliminate Auditor position 0420-011 (1.0 FTE Information Specialist II) instead of position 0415-002 (1.0 FTE Information Specialist I), which was authorized as part of the 2020 annual budget resolution (Res. 19-720).

Adopted June 2, 2020. No. 20-294

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated May 22, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted June 2, 2020. No. 20-295

WHEREAS, The Purchasing Division prepared a Request for Proposals for food services at the St. Louis County Jail to ensure establishment of a new qualified contractor to meet the nutritional needs of inmates and to provide the specified nutritional requirements in compliance with the Minnesota Department of Health, and -the Minnesota Department of Corrections Regulations; and WHEREAS, Upper Lakes Foods of Cloquet, MN, was recommended as the responder whose proposal best demonstrated the clear capability to fulfill the purpose of the Request for Proposals in a cost effective manner.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement with Upper Lakes Foods, Cloquet, MN, for the purchase of food services for the St. Louis County Jail at an estimated annual cost of \$200,000, with three (3) additional, optional, one (1) year extensions, payable from Fund 100, Agency 137002, Object Code 635500.

Adopted June 2, 2020. No. 20-296

WHEREAS, The St. Louis County Planning and Community Development Department initiated a zoning map amendment to extend the Shoreland Multiple Use zoning to the right-of-way of Cedar View Drive and include parts of Government Lots 1 and 2, Section 8, and Government Lot 1, Section 9, Township 64 North, Range 20 West, in the Town of Leiding; and

WHEREAS, The St. Louis County Planning Commission, on May 14, 2020, held a public hearing to consider amending the zoning map; and

WHEREAS, Following the public hearing, the Planning Commission recommended approval of the proposed amendment.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board amends Ordinance 62 to extend

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the Shoreland Multiple Use zoning to the right-of-way of Cedar View Drive and include parts of Government Lots 1 and 2, Section 8, and Government Lot 1, Section 9, Township 64 North, Range 20 West, in the Town of Leiding.

RESOLVED FURTHER, That the effective date of this zoning change will be effective immediately upon County Board approval.

Adopted June 2, 2020. No. 20-297

**BY COMMISSIONER MUSOLF:**

WHEREAS, The St. Louis County Property Management Team had identified the following described property as surplus county fee owned land and said property was advertised for sale and bids were received; said property is legally described as follows:

The Southwest ¼ of the Northwest ¼ of Section 31, Township 50 North, Range 15 West, lying West of the Rocky Run Creek,

Parcel Code 395-0010-09210; and

WHEREAS, Juliann K. Sandstedt and Thomas E. Sandstedt submitted the minimum bid of \$60,500.00 for said parcel.

THEREFORE, BE IT RESOLVED, That pursuant to the requirements of and procedures of Minn. Stat. § 373.01, the appropriate county officials are authorized to execute a quit claim deed conveying the above listed property to Juliann K. Sandstedt and Thomas E. Sandstedt as joint tenants, for the bid amount of \$60,500.00, payable to Fund 100, Agency 128014, Object 583202. Buyers are also responsible for deed tax and recording fees.

Unanimously adopted June 2, 2020. No. 20-298

At 9:50 a.m., June 2, 2020, Commissioner McDonald, supported by Commissioner Boyle, moved to adjourn the meeting. A roll call vote was taken and the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)



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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON JUNE 9, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 9<sup>th</sup> day of June 2020, at 9:31 a.m., at the Government Services Center, Liz Prebich Room, Virginia, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Keith Nelson, Keith Musolf, and Mike Jugovich - 5. Absent: Commissioners Patrick Boyle and Paul McDonald - 2.

Commissioners Frank Jewell, Beth Olson and Keith Musolf participated by WebEx.

Assistant St. Louis County Attorney Kim Maki said that pursuant to Minn. Stat. 13D.021, County Administrator Kevin Gray and County Board Chair Jugovich have determined that in-person meetings are not practical or prudent because of the COVID-19 pandemic and the declared federal, state and local emergencies. All county facilities are closed to the public in keeping with Governor Tim Walz's orders directing Minnesotans to Stay at Home. All meetings of the St. Louis County Board will, until further notice, be conducted by telephone or other electronic means as it is not feasible to have commissioners, staff, and/or members of the public present at the regular meeting location due to the COVID-19 pandemic and the declared emergencies. The meetings will be broadcast to the public.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence, for healthcare professionals and all others who are working to keep us safe during the pandemic; followed by the pledge of allegiance.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda; no one requested the opportunity to speak.

Commissioner Boyle joined the meeting by WebEx at 9:34 a.m.

At 9:35 a.m., a public hearing was conducted pursuant to Resolution No. 20-135, adopted March 10, 2020, to consider the adoption of a fee schedule amendment for various county services, including the St. Louis County Heritage, Arts and Culture Center (Depot) for the year 2020. Mary Tennis, Executive Director of the St. Louis County Heritage, Arts and Culture Center, commented that previously the Depot did not have a fee schedule, so the county was not recouping costs. St. Louis County Environmental Services Director Mark St. Lawrence said that the mattress fee increase is due to a 25% increase in the disposal cost and that out-of-service disposal fee increase is in line with program costs. Chair Jugovich asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action, and no one asked for the opportunity to speak. At 9:48 a.m., Commissioner Jewell, supported by Commissioner Musolf, moved to close the public hearing. A roll call vote was taken and the motion passed; six yeas, zero nays, one absent (McDonald).

Commissioner Jewell, supported by Commissioner Olson, moved to amend the 2020 Fee Schedule for fees associated with Environmental Services and the St. Louis County Heritage and Arts Center, effective June 29, 2020. A roll call vote was taken and the motion passed; six yeas, zero nays, one absent (McDonald). Resolution No. 20-306.

At 9:49 a.m., the Board reconvened a public hearing from May 26, 2020, pursuant to Resolution No. 20-135, adopted March 10, 2020, to consider a cartway petition by Timothy R. Westby a/k/a Tim Westby on behalf of SW2, LLC. Clerk Chapman indicated that the May 26, 2020 public hearing was continued until today to allow St. Louis County to assess the feasibility of a proposed alternate northern route. Assistant County Attorney Chris Pinkert gave the initial presentation and said that the Marketable Title Act does not apply to this cartway request. Attorney Pinkert said that he contacted William Muelken (unable to testify at the May 26, 2020 public hearing); Mr. Muelken has indicated

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that he did not wish to testify. County Surveyor Nick Stewart said that the county walked the proposed alternate route on June 2, 2020, and briefly discussed land grades relating to the alternate route. Eric Fallstrom, of the Public Works Department, commented on excessive grades, buildability, and county best practices relating to the alternate route. St. Louis County Public Works Director Jim Foldesi commented that the county reviewed both routes as though it were a county project. After reviewing both routes and accounting for environmental impacts, feasibility, and damages, staff recommends approval of the original route. Director Foldesi indicated that no one owns a platted road and no one has been paying taxes on the platted road. Attorney Kelly Klun asked that the Board accept the proposed petitioner's route and clarified that the damages were as follows: Muelken property - \$16,200; Schlieske property - \$11,700; Andreasen property - \$8,800. Attorney Klun argued that the Marketable Title Act does not apply and property owners should not be compensated for damages due to the use of the platted road. At 10:45 a.m., Chair Jugovich called for a Point of Personal Privilege.

At 10:56 a.m., Chair Jugovich indicated that the Board would continue to recess until 11:15 a.m. and asked Board members to stay on the WebEx because there was a proclamation from the Governor. Chair Jugovich again stated that the Board will continue recess until 11:15 a.m. At 10:57 a.m., Commissioner Nelson exited the meeting. Administrator Gray read a proclamation by Governor Tim Walz. The proclamation ordered a moment of silence in the State of Minnesota at 11:00 a.m. on Tuesday, June 9, 2020, for 8 minutes and 46 seconds, to honor the life of George Floyd and the lives of every person cut short due to systems of racism and discrimination in Minnesota. At 11:00 a.m. to 11:09 a.m., the Board observed a moment of silence in compliance with the Governor's order.

At 11:14 a.m., the Board resumed the Westby cartway public hearing with all members present except Commissioner McDonald. Attorney Scott Neff discussed damages that were due to landowners if the petitioner's route was approved. Attorney Neff commented that the paper route creates more damages and is more disruptive than the proposed alternate northern route. Attorney Neff argued that the Marketable Title Act eliminated the public dedication to the platted road, and because of this, the platted road is owned by the heirs. Attorney Neff asked that the Board approve the northerly route because it was the least disruptive route. At 11:39 a.m., Commissioner Jewell, supported by Commissioner Boyle moved to close the public hearing. Before closing the public hearing, Attorney Maki recommended that the Board can allow additional comments from the public. Chair Jugovich asked if there were any supporters, or opponents that wished to address the Board. Kim Goodwin, participating by WebEx, spoke against the proposed cartway and commented on various impacts due to the route. Chair Jugovich asked if there were any other comments from the public; no one requested the opportunity to address the Board. At 11:48 a.m., Commissioner Jewell, supported by Commissioner Boyle moved to close the public hearing. A roll call vote was taken and the motion passed; six yeas, zero nays, one absent (McDonald).

Chair Jugovich asked for a motion to approve the staff recommendation. Attorney Pinkert began discussing the staff findings, appraisals, cost to the county, and the proposed cartway route. Commissioner Nelson requested a point of order because a motion to approve either route was not made. Attorney Maki commented that typically the Board would require a motion before any discussion could take place on a matter; however, because there was not a resolution included in the Board packet, clarification on what the proposed resolution staff is suggesting, is appropriate. Commissioner Jewell moved to accept the northern route; motion failed due to lack of second. Commissioner Musolf moved to accept staff findings, appraisals, cost to the county, and the proposed cartway route; motion failed due to lack of a second.

At 11:54 a.m., Chair Jugovich called for a Point of Personal Privilege. At 12:06 p.m., the Board reconvened with all members present except Commissioner McDonald.

Attorney Maki commented that it appears no one is willing to make a motion relative to the findings, conclusions, and order. Because of this, Attorney Maki recommended that Administration should bring forth a clearly drafted resolution at the next Board meeting.

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Commissioner Nelson, supported by Commissioner Jugovich, moved to approve the consent agenda, with the removal and tabling of item #1, Cooperative Agreement with the United States Forest Service for Dual Designation Roads to the June 23, 2020 meeting. A roll call vote was taken and the motion passed; six yeas, zero nays, one absent (McDonald).

The Board recessed at 12:10 p.m. At 1:11 p.m., the Board reconvened. Commissioners Frank Jewell, Keith Nelson, Keith Musolf, and Mike Jugovich - 4. Absent: Commissioners Patrick Boyle, Beth Olson, and Paul McDonald - 3.

Commissioners Frank Jewell and Keith Musolf participated by WebEx.

Commissioner Jewell, supported by Commissioner Musolf, moved to approve a second consent agenda consisting of items passed at the Committee of the Whole meeting. A roll call vote was taken and the motion passed; four yeas, zero nays, three absent (Boyle, Olson, McDonald).

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and James Foldesi, Highway Engineer/Public Works Director, submitting Board Letter No. 20-206, Cooperative Agreement with the United States Forest Service for Dual Designation Roads.—61296

Kevin Gray, County Administrator, and James Foldesi, Highway Engineer/Public Works Director, submitting Board Letter No. 20-209, Section 125 Flex Spending Program Plan Document Amendment.—61297

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-219, Minnesota State Auditor's 2020 Performance Measurement Program Report.—61298

Kevin Gray, County Administrator, and Matthew Johnson, Planning and Community Development Director, submitting Board Letter No. 20-219, Establish a Public Hearing for Proposed Use of the CDBG-CV and ESG-CV CARES Act Funding and Amendment of the 2020 Action Plan.—61299

Kevin Gray, County Administrator, and Patty Swedberg, County Extension Administrator, submitting Board Letter No. 20-221, Appointments to the St. Louis County Cooperative Extension Committee.—61300

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-222, Assistant County Attorneys Unit: 2020 – 2022.—61301

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-223, County Attorneys Investigators Unit: 2020 – 2022.—61302

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-224, Confidential Public Employees Association Agreement: 2020 – 2022.—61303

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-225, Jail/911 Bargaining Agreement: 2020 – 2022.—61304

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-226, Civil Service Supervisory Unit: 2020 – 2022.—61305

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Proclamation by Governor Tim Walz: The proclamation ordered a moment of silence in the State of Minnesota at 11:00 a.m. on Tuesday, June 9, 2020, for 8 minutes and 46 seconds, to honor the life of George Floyd and the lives of every person cut short due to systems of racism and discrimination in Minnesota.—61306

Contract for County-State Aid Highway (CSAH) Project between the County of St. Louis and Louis Leustek & Sons, Inc., Ely, MN, for Crush, Scree, and Stockpile Aggregate, Class 5 (Modified) and Rock (3/4-) (CP 0000-494182 2020 County Wide Crushing).—20-365

Contract for County-State Aid Highway Project between the County of St. Louis and Kraemer North America, LLC, Burnsville, MN, for Approach Grading, Bituminous Surfacing, Storm Sewer, Concrete Retaining Wall, Landscaping, Sanitary Sewer and Bridge No. 69A70 located on CSAH 61 at the French River (Duluth Township) (CP 0061-275616 Low; CP 0061-283486 Tied, SAP 069-661-019; SP 069-060-002, Federal Project No. TA 6920[145]).—20-366

State of Minnesota Local Bridge Replacement Program Grant Agreement, MnDOT Contract No. 1044233, for bridge replacement project at the French River (SP 069-661-019).—20-367

Service Contract No. 5619 between the County of St. Louis and EnviroTech Services, Inc., Greeley, CO, to provide delivery and application of road treatment solutions services during the period June 1, 2020, to September 30, 2020.—20-368

Fellow Placement Agreement between Child Welfare Innovation, Inc., (“FOSTER AMERICA”) and St. Louis County Public Health and Human Services (“AGENCY”) to place one (1) Fellow with the Agency during the period March 1, 2020, to April 15, 2021.—20-369

Service Agreement, Contract No. 16922, between St. Louis County and Lakeview Behavioral Health, Grand Rapids, MN, to provide Substance Use Disorder (SUD) Treatment and Medical Assisted Treatment (SUD) in relation to COVID-19 temporary housing for individuals in Isolation and Quarantine (I&Q) for the term May 1, 2020, to June 30, 2020.—20-370

St. Louis County Public Health & Human Services Department Contract No. 16930 between St. Louis County and Deb Davidsavor Graphic Design, Esko, MN, to produce a logo for the Safe Babies Court Team (SBCT) program reflecting the north and south sites.—20-371

Purchase of Service Agreement, Contract No. 16936, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period May 1, 2020, to June 30, 2020.—20-372

Purchase of Service Agreement, Contract No. 16938, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period June 1, 2020, to June 30, 2020.—20-373

Merit System Basic Unit Letter of Agreement regarding the Public Health and Human Services Public Health Quarantine & Isolation Coverage during a public health emergency.—20-374

Civil Service Basic Unit Letter of Agreement regarding the Public Health and Human Services Public Health Quarantine & Isolation Coverage during a public health emergency.—20-375

Memorandum of Understanding between St. Louis County and AFSCME Local 1934 regarding a temporary work schedule for members of AFSCME Local 1934 due to the public health emergency, effective until the St. Louis County Sheriff determines that the temporary work schedule is no longer necessary.—20-376

Upon motion by Commissioner Nelson, supported by Commissioner Jugovich, resolutions numbered 20-299 through 20-305, as submitted on the consent agenda, were unanimously adopted as follows:

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**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of June 2, 2020, are hereby approved.

Adopted June 9, 2020. No. 20-299

Omitted due to clerical error. No. 20-300

WHEREAS, Carlton County, Itasca County and St. Louis County received federal funding through the Highway Safety Improvement Program to apply 6-inch wet reflective edgeline on certain county highways identified in their respective County Road Safety Plans; and

WHEREAS, The St. Louis County Public Works Department will prepare the plan, specifications and perform all necessary contract administration from contract award to certification of final payment; and

WHEREAS, Carlton County and Itasca County will each pay to St. Louis County the cost of their share as detailed in the Proposal/Plan package, schedule of prices and as referenced in the cooperative agreement.

THEREFORE, BE IT RESOLVED, That the appropriate county officials are hereby authorized to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with Carlton County and Itasca County for the 2021 Joint 6-inch Wet Reflective Edgeline Pavement Marking Project.

RESOLVED FURTHER, That funds from Carlton County be receipted into Fund 220, Agency 220588, Object 551506, and funds received from Itasca County will be receipted into Fund 220, Agency 220588, Object 551522.

Adopted June 9, 2020. No. 20-301

WHEREAS, St. Louis County has traditionally used outside professional legal services to provide civil commitment representation for individuals alleged to be mentally ill, developmentally disabled, mentally ill and dangerous, chemically dependent, and sexually dangerous/sexual psychopathic personalities; and

WHEREAS, The need for these services still exist and the current agreements expired on December 31, 2019.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to renew a Cooperative Agreement with Carlton, Cook and Lake Counties that will renew annually, to provide civil commitment representation with Francis Hughes.

RESOLVED FURTHER, That the appropriate county officials are authorized to enter into legal service contracts with Francis Hughes (to provide services to southern St. Louis, Cook, and Lake Counties) for 2020 at the annual rate of \$50,000 (St. Louis County's portion is \$35,591.12) and Todd Deal (for northern St. Louis County) at the annual rate of \$19,200.

RESOLVED FURTHER, That both contracts will specify the cost of representation of individuals alleged to be sexually dangerous and/or sexual psychopathic personalities at the rate of \$60/hr. with a maximum \$3,000 per case cap. Funding is available through the County Attorney's budget, Fund 100, Agency 110001, Object 626100.

Adopted June 9, 2020. No. 20-302

WHEREAS, St. Louis County has established a Section 125 Flexible Spending Program for its employees; and

WHEREAS, On May 12, 2020, the IRS released Notice 2020-29, which provides temporary flexibility for mid-year election changes under a Section 125 cafeteria plan during calendar year 2020; and

WHEREAS, The changes are designed to allow employers to respond to changes in their financial needs as a result of the COVID-19 pandemic; and

WHEREAS, A Plan document amendment is required to allow for the modifications.

THEREFORE, BE IT RESOLVED, That an amendment to the St. Louis County Flexible Spending Program to authorize mid-year changes as a result of the COVID-19 pandemic is hereby approved.

RESOLVED FURTHER, That for unused amounts remaining in a health Flexible Spending Account (FSA) or a dependent care assistance program as of the end of a grace period or plan year ending in

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2020, an amendment to permit employees to apply those unused amounts to pay or reimburse medical care expenses or dependent care expenses, respectively, incurred through December 31, 2020, is hereby approved.

RESOLVED FURTHER, That the Board Chair is hereby authorized to execute, and the Director of Human Resources and Administration is hereby authorized to direct the third party plan administrator, Superior USA Corporation, to amend the Plan document as previously described.

RESOLVED FURTHER, That the Director of Human Resources and Administration shall notify plan participants of the plan amendment in the form of a summary of material modifications.

Adopted June 9, 2020. No. 20-303

WHEREAS, The contract with Brian Beltramo of Duluth, MN, for the purchase of state tax forfeited land is in default for nonpayment of installments; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by publication. The cancellation is contingent upon the purchaser failing to cure the default for lands legally described as:

CITY OF DULUTH

THAT PART OF LOTS 5 AND 6, BLOCK 8, WHICH LIES WITHIN

50 FT OF SLY LINE OF 8TH STREET, BLOCK 8,

SPALDINGS ADDITION DULUTH

Parcel code: 010-4050-02020

C22180257; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Brian Beltramo of Duluth, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted June 9, 2020. No. 20-304

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Kevin Bradley of Ely, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF ELY

Lot 9, Block 2, WHITESIDES ADDITION TO THE TOWN OF ELY

Parcel code: 030-0370-00210; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, The applicant shall either pay in full or enter into a four-year contract for deed to repurchase the non-homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Kevin Bradley of Ely, MN, on file in County Board File No. 61233, subject to payments including total taxes and assessments of \$9,287.55, deed fee of \$25, deed tax of \$30.65, recording fee of \$46, and maintenance cost of \$72, for a total of \$9,961.20 to be deposited into Fund 240 (Forfeited

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Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted June 9, 2020. No. 20-305

**BY COMMISSIONER JEWELL:**

WHEREAS, The St. Louis County Board held a public hearing at 9:40 a.m. on Tuesday, June 9, 2020, at the St. Louis County Courthouse, in Duluth, MN, to receive comment and consider the amendment of the Fee Schedule for various county services for the year 2020.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board amends the 2020 Fee Schedule for fees associated with Environmental Services and the St. Louis County Heritage and Arts Center, on file in County Board File No. 61284.

RESOLVED FURTHER, That the new fees shall be effective June 29, 2020.

Unanimously adopted June 9, 2020. No. 20-306

Upon motion by Commissioner Jewell, supported by Commissioner Musolf, resolutions numbered 20-307 through 20-319, as submitted on a second consent agenda, were unanimously adopted as follows (Commissioners Boyle, Olson and McDonald absent):

**BY COMMISSIONER JEWELL:**

WHEREAS, The Public Works Department has identified the need to perform a comprehensive review of the winter maintenance and snow plowing strategies to improve the level of service provided to citizens of the county; and

WHEREAS, The evaluation of the existing snow plow routes and the development of optimized routes is a critical component in winter maintenance.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into a professional services agreement, and approve any amendments authorized by the County Attorney, with C2Logix to perform a snow plow route optimization study. The total cost of these services is not to exceed \$110,926.00, payable from Fund 200, Agency 200008, Object 626600.

Adopted June 9, 2020. No. 20-307

WHEREAS, St. Louis County owns property which has been approved for sale; and

WHEREAS, St. Louis County desires to preserve highway right-of-way necessary to construct and maintain its road system when county owned parcels are sold or transferred.

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 163.11, the St. Louis County Board hereby dedicates to the public the permanent highway easement as described in County Board File No. 61223.

Adopted June 9, 2020. No. 20-308

WHEREAS, The Information Technology Department (IT), in coordination with the Purchasing and Auditor's Departments, are implementing a larger vision of creating a holistic electronic procure to pay process within St. Louis County; and

WHEREAS, Over the past several months new implementation requirements have surfaced based on stakeholder feedback which will require additional investment in order to finalize and implement both the Contract Lifecycle Management system and further enhancements to the Accounts Payable Automation system as part of this vision; and

WHEREAS, The IT Department, in coordination with Purchasing and the Auditor's Departments, would like to initiate a services agreement with vendor partner Databank in the amount of \$136,715 to complete the implementation of the Contract Lifecycle Management system software and to complete enhancements to the Accounts Payable Automation system; and

WHEREAS, St. Louis County is currently exploring the possibility of receiving partial reimbursement of these consulting services via state or federal funding sources due to the need to expedite paperless approval systems due to Covid-19.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Information Technology Department (IT) to execute professional services agreements in the amount of \$136,715

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utilizing Fund 100, Agency 117001, Object 629900, with funds transferred from the Information Technology assigned fund balance, Fund 100, Object 311139.  
Adopted June 9, 2020. No. 20-309

WHEREAS, It was determined that the cybersecurity insurance carrier that would best meet the needs of St. Louis County was ACE American Insurance Company – Chubb; and  
WHEREAS, Chubb partners with Information Security consulting firms to provide their customers with assessments, findings, and mitigation steps that will aid agencies like St. Louis County in their fight against cybersecurity threats.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Information Technology Department, in coordination with Safety and Risk Management Department, to purchase cybersecurity insurance from Marsh & McLennan Agency, utilizing cybersecurity insurance carrier ACE American Insurance Company – Chubb, at the annual cost of \$53,998, payable from Fund 720, Agency 720001, Object 635104, Project 23601001, transferred from Tort Fund Balance, Fund 720, Object 311500.

Adopted June 9, 2020. No. 20-310

WHEREAS, Benefits to St. Louis County for participation in the Minnesota Council on Local Results and Innovation comprehensive performance measurement program are outlined in Minn. Stat. § 6.91 and include eligibility for a reimbursement as set by state statute; and

WHEREAS, Any city/county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, The St. Louis County Board has adopted and implemented ten of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports continued participation in the Minnesota State Auditor's Performance Measurement Program.

RESOLVED FURTHER, That St. Louis County will continue to report the results of the performance measures to its citizenry by the end of the year through publication, direct mailing, posting on the city's/county's website, or through a public hearing at which the budget and levy will be discussed and public input allowed.

RESOLVED FURTHER, That the St. Louis County Board approves submission of the 2020 St. Louis County Performance Measures Report found in County Board File No. 61298.

Adopted June 9, 2020. No. 20-311

WHEREAS, The U.S. Department of Housing and Urban Development (HUD) has notified St. Louis County of special allocations of funds flowing through the Community Development Block Grant (CDBG-CV) and Emergency Solutions Grant (ESG-CV) programs to address the current coronavirus or COVID-19 pandemic; and

WHEREAS, St. Louis County has conducted required citizen participation process to determine need, eligibility, and priority for use of the CDBG-CV and ESG-CV funding through public comment and citizen advisory committee review and recommendation; and

WHEREAS, HUD has provided an abbreviated public comment period on the proposed use of CDBG-CV and ESG-CV funding; and

WHEREAS, The comment period begins July 17, 2020, and will be completed July 27, 2020.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board will hold a public hearing on Tuesday, July 28, 2020, at 9:40 A.M., at the St. Louis County Courthouse in Virginia, MN, for the purpose of receiving citizen comments on the established priorities and funding recommendations included in the Amendment to the 2020 Action Plan.

Adopted June 9, 2020. No. 20-312

WHEREAS, When a vacancy occurs in the Public Health and Human Services Department (PHHS), a review is done to determine if that position should be filled as is or if it should be reallocated to a level more aligned with the needs of the Department and the customers it serves; and



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WHEREAS, PHHS and the Human Resources Department conducted such a review when an Information Specialist II position became vacant serving the north Home and Community Based Services Division and determined that reallocation to an Information Specialist III was appropriate; and

WHEREAS, County Fiscal Policies specify that any position change greater than three pay grades must go to the County Board for approval;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of a 1.0 FTE Information Specialist II position (Position code, Civil Service Basic Unit Pay Plan, Pay Grade B10), to a 1.0 FTE Information Specialist III (Civil Service Basic Unit Pay Plan, Pay Grade B14), in the Public Health and Human Services Department, resulting in an increase of \$4,485 to be accounted for in Fund 230, Agency 232005, Object 610100.

Adopted June 9, 2020. No. 20-313

WHEREAS, The St. Louis County Board appoints citizens to serve on the St. Louis County Cooperative Extension Committee.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby appoints the following citizens to the St. Louis County Cooperative Extension Committee, for three-year terms ending June 23, 2023:

Mark Baumann, Floodwood, MN

Karen Brodeen, Cook, MN

Jay Juten, Duluth, MN

Jordy Sargent, Duluth, MN

Adopted June 9, 2020. No. 20-314

RESOLVED, That the 2020-2022 Assistant County Attorneys Unit contract is ratified and county officials are authorized to execute the Collective Bargaining Unit Agreement, a copy of which is on file in County Board File No. 61301.

Adopted June 9, 2020. No. 20-315

RESOLVED, That the 2020-2022 County Attorneys Investigators Unit contract is ratified and county officials are authorized to execute the Collective Bargaining Unit Agreement, a copy of which is on file in County Board File No. 61302.

Adopted June 9, 2020. No. 20-316

RESOLVED, That the 2020-2022 Confidential Unit contract is ratified and county officials are authorized to execute the Collective Bargaining Unit Agreement, a copy of which is on file in County Board File No. 61303.

Adopted June 9, 2020. No. 20-317

RESOLVED, That the 2020-2022 Jail/911 Unit contract is ratified and county officials are authorized to execute the Collective Bargaining Unit Agreement, a copy of which is on file in County Board File No. 61304.

Adopted June 9, 2020. No. 20-318

RESOLVED, That the 2020-2022 Civil Service Supervisory Unit contract is ratified and county officials are authorized to execute the Collective Bargaining Unit Agreement, a copy of which is on file in County Board File No. 61305.

Adopted June 9, 2020. No. 20-319

At 1:12 p.m., June 9, 2020, Chair Jugovich adjourned the meeting.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

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Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

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**ST. LOUIS COUNTY SPECIAL BOARD  
OF APPEAL AND EQUALIZATION  
FOR THE ASSESSMENT YEAR  
OF 2020 PAYABLE 2021**

The meeting of the 2020 St. Louis County Board of Appeal and Equalization (the "Board") was called to order at 9:54 a.m. on Tuesday, June 16, 2020, from the St. Louis River Room, Government Services Center (GSC), Duluth, MN, by Phil Chapman, Deputy County Auditor/Clerk of County Board. By Resolution No. 20-272, adopted May 12, 2020, the St. Louis County Board of Commissioners appointed the following members to serve on the Special Board of Appeal and Equalization; roll call was taken:

John Vigen	District 1, present (WebEx)
John Doberstein	District 2, present (WebEx)
Sherri Puckett	District 3, present (WebEx)
Leonard Cersine	District 4, present (WebEx)
Tim Peterson	District 5, present (WebEx)
Dawn Cole	District 6, present (WebEx)
Frank Bigelow	District 7, present (WebEx)

Deputy Auditor Chapman said that it has been determined that an in-person meeting is not practical or prudent because of the COVID-19 pandemic and the related peacetime emergency declaration made by Governor Walz in accordance with Minnesota Statutes Chapter 12. We have ensured that all members of the body participating in the meeting, wherever their physical location, can hear one another and can hear all discussion and testimony offered at today's meeting. We have determined it is unfeasible for members of the public to attend the meeting in person because of the COVID-19 pandemic, but have ensured that members of the public can view and monitor the meeting remotely, in real time, by the use of WebEx. Due to the COVID-19 pandemic, we have determined that it is unfeasible for County Assessor Dave Sipila and members of the Board of Commissioners to be physically present at the St. Louis River Room at the Duluth GSC. All votes will be conducted by roll call, so each member's vote on each issue will be identified and recorded.

The oath of office was administered to each member present by Deputy Auditor Chapman.

Deputy Auditor Chapman asked for nominations for Chair of the 2020 Special Board of Appeal and Equalization. Cole/Puckett nominated John Doberstein for Chair; no other nominations were received. Bigelow/Peterson moved to close nominations and declare John Doberstein Chair by unanimous ballot. A roll call vote was taken. (7-0)

Chair Doberstein asked for nominations for Vice-Chair of the 2020 Special Board of Appeal and Equalization. Bigelow/Puckett nominated Tim Peterson for Vice-Chair; no other nominations were received. Bigelow/Puckett moved to close nominations and declare Tim Peterson Vice-Chair by unanimous ballot. A roll call vote was taken. (7-0)

County Assessor David Sipila was present (WebEx) for all meetings of the Special Board of Appeal and Equalization.

Hearing appeals start time: 10:05 a.m.

Case No. 32A, Rae Ann Hamlin, 5615 Grand Ave., Duluth, MN, appealing parcel 010-4510-05780. Roy Hamlin, appearing at the Duluth GSC and speaking on behalf of Rae Ann Hamlin, said that the appellant disagreed with the assessor's recommended assessment of \$185,200 due to the age of the building and the current economic downturn. Mr. Hamlin requested that the assessment remain at \$158,600. After further discussion, Vigen/Puckett moved to reduce assessment value by \$13,900; total assessment of \$171,300. A roll call vote was taken. (6-1, Peterson)

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Case No. 39A, Ben Funke, 1914 Waverly Ave., Duluth, MN, appealing parcel 010-1830-00770. Ben Funke, appearing by WebEx, said that he disagreed with the assessor's recommended assessment of \$684,200 due to the valuation of the kitchen, percentage of finish being classified as brick rather than stucco, and limitations of the garage. John Doberstein abstained from discussion. Vigen/Bigelow moved to accept the assessor's recommendation. A roll call vote was taken. (6-0, Doberstein abstention)

Case No. 49A, Kenneth Aparicio, 2309 E. 1<sup>st</sup> Street, Duluth, MN, appealing parcels 010-3090-00470, 010-3090-00380, 010-3090-00410 and 010-3090-00450. Kenneth Aparicio, appearing by WebEx, said that he disagreed with the assessor's recommended assessment of \$998,900 due to the challenges related to keeping the building historically relevant, costs involved in bringing the building up to code, and required ongoing maintenance. Cole/Peterson moved to accept the assessor's recommendation. A roll call vote was taken. (7-0)

Case No. 17A, James and Karen Clark, 2262 180<sup>th</sup> St., Boone, IA, appealing parcels 387-0010-00693 and 387-0010-00692. James Clark, appearing by WebEx, said that he disagreed with the assessor's recommended assessment of \$577,500 due to the overall condition of the building and the unfinished garage. Doberstein/Vigen moved to accept the assessor's recommendation. A roll call vote was taken. (7-0)

Case No. 45L, Robert Ellis, 3017 E. Superior St., Duluth, MN, appealing parcel 010-2000-00150. The Assessor's Office indicated that there were multiple requests for additional information from the homeowner that have gone unanswered; because of this, the Assessor's Office is unable to make a determination of value that is different than the value assigned for January 2, 2020. Vigen/Puckett moved to accept the assessor's recommendation. A roll call vote was taken. (7-0)

The Board had a brief discussion regarding challenges of determining value when there are limitations relating to property inspections due to the COVID-19 pandemic.

The Board recessed at 11:52 a.m. At 11:59 a.m., the Board reconvened with all members present.

Case No. 07AR-1, Michael Jershe, 2766 Bear Island Rd., Ely, MN, appealing parcel 105-0010-00280. The appellant agreed with the assessor's recommendation to reduce building value by \$18,600 due to the interior of the dwelling being in worse condition than what had been assumed from the previous inspection. In addition, there were various building issues, including basement leaks, flooring issues and rotting of the garage back wall. With the reduction, the total recommended assessment is \$38,600. Peterson/Bigelow moved to accept the assessor's recommendation. (7-0)

Case No. 07AR-2, Michael Jershe, 2766 Bear Island Rd., Ely, MN, appealing parcel 105-0080-00981. The appellant agreed with the assessor's recommendation to reduce land value by \$4,000. The septic is non-functional and is being removed. In addition, the property classification was erroneously listed as Seasonal and was corrected to Residential Non-Homestead without a dwelling unit. With the reduction, the total recommended assessment is \$13,300. Peterson/Bigelow moved to accept the assessor's recommendation. (7-0)

Case No. 34A, Joseph Swanson, 16720 51<sup>st</sup> Place N., Plymouth, MN, appealing parcels 010-4449-00730, 010-4449-00740, 010-4449-00750 and 010-4449-00760. Joseph Swanson, appearing by WebEx, said that he disagreed with the assessor's recommended assessment of \$667,100 due to comparable sales. The Assessor indicated that interior photos were not available and the valuation is similar to other comparable units. Vigen/Puckett moved to accept the assessor's recommendation. A roll call vote was taken. (7-0)

Case No. 31A, Michael Sylvester, 2111 Minnesota Ave., Duluth, MN, appealing parcels 010-3110-00260 and 010-3120-02340. Michael Sylvester, appearing by WebEx, said that he disagreed with the

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assessor's recommended assessment of \$484,300 due to the size of the living space, lack of a yard, location, and valuation compared to nearby properties. The Assessor indicated that a request for interior pictures and a copy of the purchase appraisal was made to confirm square footage; however, neither was received, so the recommendation is no change. Vigen/Peterson moved to accept the assessor's recommendation. A roll call vote was taken. (7-0)

The Board recessed at 12:45 p.m. At 2:03 p.m., the Board reconvened with all members present.

Case No. 15A, Pete Bertolas, Ski-View Motel, Inc., 903 17<sup>th</sup> Street North, Virginia, MN, appealing parcel 090-0130-01620. Pete Bertolas, appearing by WebEx, said that he disagreed with the assessor's recommended assessment of \$59,900 due to the age of the home, basement issues, and comparable sales. Mr. Bertolas requested valuation be set at \$50,000. Puckett/Doberstein moved to accept the assessor's recommendation. (7-0)

Case No. 36A, Elizabeth Koralia, Blue Skies of Minnesota, LLC, 2316 E. 1<sup>st</sup> Street, Duluth, MN, appealing parcels 010-3090-00080 and 010-3090-00060. Elizabeth Koralia and Barbara Koralia, appearing by WebEx, said that they disagreed with the assessor's recommendation to reduce the valuation of parcel 010-3090-00080 by \$632,000 and increase the valuation of parcel by 010-3090-00060 by \$88,100 resulting in net reduction of valuation of \$338,100. The appellants felt the valuation was too high because the purchase appraisal included the value of the business. In addition, the appellants felt the valuation was too high compared to other tax valuation of neighboring buildings and ongoing building maintenance issues. Peterson/Puckett moved to accept the assessor's recommendation to reduce value by value by \$338,100; total assessment \$730,000. (5-2, Cole, Bigelow)

Case No. 37A, Guy & Michelle Heide, 1812 Chinook Dr., Duluth, MN, appealing parcel 010-0315-00170. Guy Heide, appearing in-person at the GSC building in Duluth, disagreed with the assessor's recommended assessment of \$544,100 because he felt the assessor has not taken the appropriate oath of office, and due to the lack of uniformity and unequal assessments. After further discussion, Vigen/Cersine moved to accept the assessor's recommended valuation. (7-0)

Case No. 2A, Timothy Befera, 5404 Cant Rd. S., Duluth, MN, appealing parcel 415-0010-03680. Steven and Timothy Befera, appeared in-person at the Duluth GSC. The appellant disagreed with the assessor's recommended assessment of \$345,000 due to the remote location of the property and the fact that he had to build and maintain the road to his property. Chair Doberstein indicated that he worked with Mr. Befera previously; however, no sale was made. The Board felt there was not a conflict of interest. After further discussion, Bigelow/Vigen moved to reduce value by \$13,200 due to location issues; total assessment of \$358,200. (6-1, Cersine)

Case No. 51AR, Michael Brekke, 5952 N. Pike Lake Rd., Duluth, MN, appealing parcel 380-0130-00190. The appellant agreed with the assessor's recommendation to reduce building value by \$13,400 based on a fee appraisal and a change in records to reflect the dated interior. With the reduction, the total recommended assessment is \$400,300. Peterson/Bigelow moved to accept the assessor's recommendation. (7-0)

Case No. 4AR, Kerrie Ann Pelkey, 3609 Midway Rd., Hermantown, MN, appealing parcel 395-0010-09160. The appellant agreed with the assessor's recommendation to reduce building value by \$41,000 due to CAMA adjustments for two large pole sheds. With the reduction, the total recommended assessment is \$571,000. Bigelow/Puckett moved to accept the assessor's recommendation. (7-0)

Case No. 5AR, Kim & Merrill Anderson, 7969 White Pine Drive, Canyon, MN, appealing parcel 490-0010-01000. Mr. Anderson is a local board member; therefore, an adjustment was not considered at the local level. The appellant agreed with the assessor's recommendation to reduce land value by \$10,000 due to adjustments for site development. With the reduction, the total recommended assessment is \$40,000. Puckett/Cersine moved to accept the assessor's recommendation. (6-0,

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Peterson absent)

Tim Peterson was temporarily out of the meeting from 4:09 p.m. to 4:11 p.m.

Case No. 46AR, Jerry Tauer, 22655 Sunrise Rd. NE., Stacy, MN, appealing parcel 320-0010-00850. The appellant agreed with the assessor's recommendation to reduce building value by \$16,300 and land value by \$5,000. Adjustments were made to the quality of land and the degree of site development for the buildings and quality of the construction materials used in the buildings. With the reduction, the total recommended assessment is \$75,800. Vigen/Bigelow moved to accept the assessor's recommendation. (7-0)

Case No. 53L, Keith Ludwig, 13612 Partridge Circle, Andover, MN, appealing parcel 205-0040-00280. Mr. Ludwig disagreed with the Assessor's recommended assessment of \$119,501. The appellant disputed that improvements and updated appearance of the dwelling should result in a change in year-built. Peterson/Vigen moved to accept the assessor's recommendation. (7-0)

Case No. 48AR, Mary Robinson, 2160 Mace Rd., Duluth, MN, appealing parcel 315-0010-02012. The appellant agreed with the assessor's recommendation to reduce building value by \$16,600. Adjustments were made due to the dated interior and floor coverings throughout the dwelling. With the reduction, the total recommended assessment is \$309,900. Vigen/Cersine moved to accept the assessor's recommendation. (7-0)

Case No. 25L, Thomas Gavin, 1199 Culligan Lane, Mendota Heights, MN, appealing parcel 010-4045-00030. Mr. Gavin disagreed with the assessor's recommended assessment of \$932,900. The appellant was concerned about the fairness, equity, and accuracy with respect to property valuations in Duluth and indicated that he felt valuations seem to disregard actual sale prices. Peterson/Cersine moved to accept the assessor's recommendation. (7-0)

Case No. 40L, Robert Fierek, 312 Harbor Point Circle, Duluth, MN, appealing parcel 010-2045-00060. Mr. Gavin disagreed with the assessor's recommendation to reduce building value by \$114,900 due to the quality of the structure. With the reduction, the total recommended assessment is \$700,900. The appellant felt that the valuation for the land and building was too high because there is a creek full of untreated sewage running along the property. After further discussion, Vigen/Bigelow moved to accept the assessor's recommendation. (7-0)

At 4:36 p.m. Chair Doberstein recessed the County Board of Appeal and Equalization.

On Thursday, June 18, 2020, at 10:05 a.m. the County Board of Appeal and Equalization reconvened from the Government Services Center, Liz Prebich Room, Virginia, Minnesota. The following members were present by WebEx: John Vigen, Sherri Puckett, Leonard Cersine, Tim Peterson, Dawn Cole, Frank Bigelow, and Chair John Doberstein - 7 Present: None - 0.

Deputy Auditor Chapman said that it has been determined that an in-person meeting is not practical or prudent because of the COVID-19 pandemic and the related peacetime emergency declaration made by Governor Walz in accordance with Minnesota Statutes Chapter 12. We have ensured that all members of the body participating in the meeting, wherever their physical location, can hear one another and can hear all discussion and testimony offered at today's meeting. We have determined it is unfeasible for members of the public to attend the meeting in person because of the COVID-19 pandemic, but have ensured that members of the public can view and monitor the meeting remotely, in real time, by the use of WebEx. Due to the COVID-19 pandemic, we have determined that it is unfeasible for County Assessor Dave Sipila and members of the Board of Commissioners to be physically present at the Virginia GSC. All votes will be conducted by roll call, so each member's vote on each issue will be identified and recorded.

Case No. 1A, Paul & Carol Knuti, 7727 Sauna Road, Embarrass, MN, appealing parcels 330-0010-01940, 330-0010-01900 and 330-0010-01930. Paul Knuti, appearing by in-person at the Virginia

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GSC, said that he disagreed with the assessor's recommended assessed value of \$327,600 due the valuation compared to other properties he owns in the area and the rate of increase over the past couple of years. Cole/Peterson moved to accept the assessor's recommendation. (7-0)

Case No. 26A, Frank and Nancy Spaeth, 307 17<sup>th</sup> Ave. West, Eveleth, MN, appealing parcel 270-0020-00070. Frank and Nancy Spaeth, appearing in-person at the Virginia GSC, disagreed with the assessor's recommended assessment of \$142,600 because the comparable sales used for the valuation were located several miles away from their property. Vigen/Cole moved to accept the assessor's recommendation. (7-0)

Case No. 57A, Eugene Cornick, 6440 Duncan Rd., Saginaw, MN, appealing parcel 380-0010-04562. Eugene Cornick, appearing by WebEx, disagreed with the assessor's recommended assessment of \$156,200 due to the loss of his land because of the wetland classification for a portion of his land. Vigen/Puckett moved to accept the assessor's recommendation. (7-0)

Case No. 24A, Peter & Rebecca Waldorf, 4174 W. Long Lake Rd., Eveleth, MN, appealing parcels 340-0010-03350 and 340-0010-03160. Peter and Rebecca Waldorf, appearing by WebEx, disagreed with the assessor's recommended assessment of \$382,900 due to unfinished interior areas, land classification and an easement on the property for an underground gas line. After further discussion, Cole/Doberstein moved to accept the assessor's recommendation. (5-2 Puckett, Bigelow)

The Board recessed at 12:21 p.m. At 1:01 p.m., the Board reconvened with all members present.

Case No. 20A, John L. Roskoski, 5409 North Court, Mountain Iron, MN, appealing parcel 175-0010-02500. Edmund Roskoski appearing on behalf of John Roskoski, appeared in-person at the Virginia GSC, disagreed with the assessor's recommendation to reduce building value by \$2,500; bringing the total assessment to \$37,600. Mr. Roskoski felt the valuation was too high due to the overall condition of the property and proximity of the property to MinnTac. Vigen/Puckett moved to accept the assessor's recommendation. (7-0)

Case No. 10A, Daniel and Mary Monroe, 1484 S. Birch Lake Blvd., White Bear Lake, MN, appealing parcel 510-0030-02140. Daniel and Mary Monroe, appearing by WebEx, disagreed with the assessor's recommended assessment of \$284,300 due to required maintenance and associated costs for a 2.2-mile private road. Dawn Cole indicated that the appellant previously inquired about appraisal service; however, no services were performed. The appellant and Board did not feel this was a conflict of interest. After further discussion, Vigen/Puckett moved to accept the assessor's recommendation. (6-1, Cersine)

Case No. 50A-1, Douglas and Lois Hoffbauer, 3361 Lindahl Rd., Duluth, MN, appealing parcel 450-0020-01730. Douglas and Lois Hoffbauer, appearing by WebEx, disagreed with the assessor's property classification of 201/1-Residential Homestead and 111/0-Rural Vacant Land. The appellant argued that the classification should be AG Homestead/Green Acres. Stu Lourey, Government Relations Director for the Minnesota Farmers Union was also present. Discussion took place regarding requirements for the AG Homestead/Green Acres classification; the assessor indicated that the appellant did not meet the 10-acre requirement. After further discussion, Peterson/Puckett moved to table the appeal until the end of the meeting to allow the Assessor's Office time to review further. (7-0)

Case No. 50A-2, Douglas and Lois Hoffbauer, 3361 Lindahl Rd., Duluth, MN, appealing parcels 450-0010-01200, 450-0010-01210, 450-0010-01230 and 450-0010-01231. Douglas and Lois Hoffbauer, appearing by WebEx, disagreed with the assessor's property classification of 204/0-Residential Non-Homestead and 111/0-Rural Vacant Land. The appellant argued that the classification should be Rural Preserve. Stu Lourey, Government Relations Director for the Minnesota Farmers Union was also present. After further discussion, Peterson/Puckett moved to table the appeal until the end of the meeting to allow the Assessor's Office time to review further. (7-0)

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Case No. 58A, Darwin Alar, 929 N. 17<sup>th</sup> St., Virginia, MN, appealing parcel 387-0010-009900. Daniel Alar, appearing by WebEx, disagreed with the assessor's recommendation to reduce land value by \$52,300; bringing the total assessment to \$360,500. Mr. Alar suggested that the average of sales made on the lake be used to calculate the price per foot of lakefront property. After further discussion, Vigen/Bigelow moved to accept the assessor's recommendation. (7-0)

Case No. 18A, Boyd Carlblom, 4416 Shady Lane, Eveleth, MN, appealing parcels 713-0010-00790, 713-0010-00690, 713-0010-00700, 713-0010-00795, 713-0010-00800 and 713-0010-00820. Boyd Carlblom, appearing in-person at the Virginia GSC, disagreed with the assessor's recommendation to total value by \$4,300; total assessment of \$309,900. Vigen/Cersine moved to accept the assessor's recommendation. (7-0)

Case No. 8AR, Jerry Prosnick, 7820 Estero Blvd., Fort Myers Beach, FL, appealing parcels 090-0092-00010 and 090-0075-00050. The appellant agreed with the assessor's recommendation to reduce building value by \$54,700. Adjustments were made due to analysis of similar properties within the City of Virginia. With the reduction, the total recommended assessment is \$212,300. Dawn Cole abstained from discussion. Peterson/Cersine moved to accept the assessor's recommendation. (6-0, Cole abstention)

Case No. 23AR, Lawrence & Shirley Potocnik, 307 17<sup>th</sup> Ave. West, Eveleth, MN, appealing parcel 387-0010-01512. The appellant agreed with the assessor's recommendation to reduce building value by \$14,600. Adjustments were made to take into consideration the correct amount of finished area and square footage of the garage. With the reduction, the total recommended assessment is \$311,800. Vigen/Bigelow moved to accept the assessor's recommendation. (7-0)

Case No. 43AR, Robert Becknell, 14N918 Lac Du Beatrice, West Dundee, IL, appealing parcel 381-0150-00180. The appellant agreed with the assessor's recommendation to reduce building value by \$20,000. Adjustments were made to take into consideration the quality of construction of the garage apartment. With the reduction, the total recommended assessment is \$697,800. Vigen/Cersine moved to accept the assessor's recommendation. (7-0)

Case No. 9AR, Mark & Rita Barnett, 214 W. Rainbow St., Duluth, MN, appealing parcel 698-0085-00060. The appellant agreed with the assessor's recommendation to reduce land value by \$22,600 and reduce building value by \$1,200. Adjustments were made to correct the lake frontage amount and to remove the bathroom in the sleeper. With the reduction, the total recommended assessment is \$169,700. Vigen/Bigelow moved to accept the assessor's recommendation. (7-0)

Case No. 29AR, Paul & Julie Schwartz, 2140 Otter Lake Drive, White Bear Lake, MN, appealing parcels 387-0035-01903, 387-0035-01900 and 698-0010-01641. The appellant agreed with the assessor's recommendation to reduce land value by \$37,000 due to potential development restrictions due to powerline easements, bluff locations, and property line setbacks. With the reduction, the total recommended assessment is \$148,100. Vigen/Puckett moved to accept the assessor's recommendation. (7-0)

Case No. 55L, Richard Olson, 5810 Rose Rd., Hermantown, MN, appealing parcel 395-0124-00010. The appellant disagreed with the assessor's recommended assessment of \$359,100. The appellant felt the valuation was too high and questioned the 51% increase in valuation. Peterson/Cersine moved to accept the assessor's recommendation. (7-0)

Case No. 47A, Shawn Day, 10357 Morgan Ave. S., Bloomington, MN, appealing parcel 010-1120-00660. Shawn Day, appearing by WebEx, disagreed with the assessor's recommended assessment of \$537,900 due to the age of the building and valuations of comparable properties in the area. Vigen/Cersine moved to accept the assessor's recommendation.

Case No. 22A, Robert & Beth Skalko, 5441 Diamond Ln., Mt. Iron, MN, appealing parcel 175-0130-



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00010. Robert Skalko, appearing by WebEx, disagreed with the Assessor's recommended assessment of \$485,000 due to the size and valuation of his property in comparison to properties used in the sales grid. After further discussion, Cole/Bigelow moved to reduce the building value by \$45,700 due to the superadequacy of the property, total assessment of \$439,300. (5-2, Vigen, Puckett)

Case No. 50A-1 (appeal continued from earlier), Douglas and Lois Hoffbauer, 3361 Lindahl Rd., Duluth, MN, appealing parcel 450-0020-01730. Douglas and Lois Hoffbauer, appearing by WebEx, disagreed with the Assessor's property classification of 201/1-Residential Homestead and 111/0-Rural Vacant Land. The appellant argued that the classification should be AG Homestead/Green Acres. After further discussion, Vigen/Bigelow moved to accept the assessor's recommended classification. (5-2, Puckett, Doberstein)

Case No. 50A-2, (appeal continued from earlier), Douglas and Lois Hoffbauer, 3361 Lindahl Rd., Duluth, MN, appealing parcels 450-0010-01200, 450-0010-01210, 450-0010-01230 and 450-0010-01231. Douglas and Lois Hoffbauer, appearing by WebEx, disagreed with the Assessor's property classification of 204/0-Residential Non-Homestead and 111/0-Rural Vacant Land. The appellant argued that the classification should be Rural Preserve. County Assessor Sipila indicated an application was required to be considered as Rural Preserve. After further discussion, Vigen/Bigelow moved to accept the assessor's recommended classification. (6-1, Doberstein)

Case No. 56L, H & G Development, 3785 Okerstrom Rd., Hermantown, MN, appealing parcels 010-0930-00040, 010-0930-00090 and 010-0930-00095. The appellant agreed with the assessor's recommendation to reduce building value by \$75,000; total assessment of \$535,900. Bigelow/Cersine moved to accept the assessor's recommendation. (7-0)

Case No. 38L, Robert Fierek, 312 Harbor Point Circle, Duluth, MN, appealing parcels 010-2746-00312 and 010-2746-00310. The appellant agreed with the assessor's recommendation to reduce land value by \$130,100 and building value by \$35,100; total assessment of \$121,000. Adjustments were made to zero out the value of the warehouse due to its condemnation/demolition order, changes in land valuations and land grading. Bigelow/Puckett moved to accept the assessor's recommendation. (7-0)

Case No. 33L-1, Douglas Blom, PO Box 965, Sioux City, IA, appealing parcel 010-01480-2430. The appellant agreed with the assessor's recommendation to reduce building value by \$46,600; total assessment of \$350,000. The appellant provided an appraisal of the property and the income and sales comparison approach to value suggests an estimated market value of \$350,000. Peterson/Cersine moved to accept the assessor's recommendation. (7-0)

Case No. 33L-2, Douglas Blom, PO Box 965, Sioux City, IA, appealing parcel 010-01480-2440. The appellant agreed with the assessor's recommendation to reduce building value by \$48,300; total assessment of \$375,000. The appellant provided an appraisal of the property and the income and sales comparison approach to value suggests an estimated market value of \$375,000. Puckett/Vigen moved to accept the assessor's recommendation. (7-0)

County Assessor Dave Sipila presented a list of appellants who agreed no change was required and withdrew their appeal. Bigelow/Vigen moved to approve the list as presented. (7-0)

County Assessor Dave Sipila presented a spreadsheet of current year assessment changes. Assessor Sipila stated that the changes were due to various reasons. Bigelow/Vigen moved to approve the list as presented. (7-0)

With no further appeals to consider, Bigelow/Vigen moved to approve the following resolution:

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**COUNTY BOARD RESOLUTION**

RESOLVED, That the assessment rolls from the several assessment districts of the County of St. Louis, Minnesota, for the year 2020, to-wit: Cities of Aurora, Babbitt, Biwabik, Brookston, Buhl, Chisholm, Cook, Duluth, Ely, Eveleth, Floodwood, Gilbert, Hermantown, Hibbing, Hoyt Lakes, Iron Junction, Kinney, Leonidas, McKinley, Meadowlands, Mountain Iron, Orr, Proctor, Rice Lake, Tower, Virginia, and Winton; and Towns of Alango, Alborn, Alden, Angora, Arrowhead, Ault, Balkan, Bassett, Beatty, Biwabik, Breitung, Brevator, Camp 5, Canosia, Cedar Valley, Cherry, Clinton, Colvin, Cotton, Crane Lake, Culver, Duluth, Eagle's Nest, Ellsburg, Elmer, Embarrass, Fayal, Fairbanks, Field, Fine Lakes, Floodwood, Fredenberg, French, Gnesen, Grand Lake, Great Scott, Greenwood, Halden, Industrial, Kabetogama, Kelsey, Kugler, Lakewood, Lavell, Leiding, Linden Grove, McDavitt, Meadowlands, Midway, Morcom, Morse, Ness, New Independence, Normanna, North Star, Northland, Owens, Pequaywan, Pike, Portage, Prairie Lake, Sandy, Solway, Stoney Brook, Sturgeon, Toivola, Van Buren, Vermilion Lake, Waasa, White, Willow Valley, Wuori and all the Unorganized Towns, as returned by the respective assessors and local Boards of Review, are hereby ordered placed upon the tax lists by the County for the year 2020.

YEAS: Vigen, Puckett, Peterson, Cersine, Cole, Bigelow, and Chair Doberstein - 7

NAYS: None - 0

ABSENT: None - 0

At 5:44 p.m., June 18, 2020, Chair Doberstein adjourned the 2020 Special Board of Appeal and Equalization. (7-0)

Phil Chapman, Deputy Auditor/Clerk of the County Board

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON JUNE 23, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 23<sup>rd</sup> day of June 2020, at 9:31 a.m., at the Voyageur Lodge, Crane Lake, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Paul McDonald, Keith Nelson, Keith Musolf, and Mike Jugovich - 6. Absent: Commissioner Beth Olson - 1.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence, for healthcare professionals and all others who are working to keep us safe during the pandemic; followed by the pledge of allegiance.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Scott Dane, Executive Director of the Associated Contract Loggers and Truckers of Minnesota, commented on the impacts that COVID-19 has had on the logging industry and encouraged the Board to approve recommendations made by the Land Department. Mr. Dane also discussed a grant regarding the removal of hazardous fuel in the Britt and Ely areas and requested that the logging industry be given an opportunity to bid on the project.

Commissioner Jewell, supported by Commissioner Boyle, moved to approve the consent agenda. The motion passed; six yeas, zero nays, one absent (Olson).

Commissioner Musolf, supported by Commissioner Boyle, moved that the St. Louis County Board, acting in the capacity of a town board for Unorganized Township 63-15, hereby adopts the Findings of Fact, Conclusions and Order filed in Board File No. 61103; and further, that the Clerk of the St. Louis County Board shall send a copy of the signed order to the Petitioner and notify in writing each known owner of land over which the cartway passes that there has been a filing and award of damages; pursuant to Minn. Stat. § 164.07, subd. 6, the notice must set forth the date of the award, the amount of damages awarded, any terms or conditions of the award, and must contain an explanation of the requirements for appealing the award of damages. Assistant County Attorney Kim Maki said that this matter is in deliberation and no new evidence should be allowed unless the public hearing is re-opened. Attorney Maki felt there was ample time to submit evidence to the Board. The original public meeting was held on May 26, 2020, and was extended to June 9, 2020. Attorney Maki commented that the platted road was never vacated because there is a specific statutory process to vacate a road and that process was never completed; in addition, the current landowners never owned the road. Finally, Attorney Maki recommended that Commissioner McDonald not engage in deliberation or vote on the matter, because the Board standing rules require that Commissioners attend the public hearing in order to vote on the cartway; Commissioner McDonald was absent during the June 9, 2020 portion of the public hearing. Attorney Scott Neff argued that the Marketable Title Act was in place; because of this, the platted road should be vacated and his clients should be awarded damages. Tim Westby, appearing on behalf of SW2, LLC, said that the property has been owned by three families since 1996 and they never have had a noise complaint or any law enforcement calls to the property. Mr. Westby also commented that the northern route was not buildable due to the topography. Commissioner Jewell indicated that he was voting "no" because he felt the northern route is the appropriate route. After further discussion, a roll call vote was taken and the motion passed; four yeas (Boyle, Musolf, Nelson, Jugovich), one nay (Jewell), one abstention (McDonald), one absent (Olson). Resolution No. 20-323.

Commissioner Boyle, supported by Commissioner Jewell, moved to remove the cooperative agreement with the United States Forest Service (USFS) for dual designation roads in St. Louis County resolution from the table (tabled from June 9, 2020). The motion passed; six yeas, zero nays, one absent (Olson).

Commissioner Nelson, supported by Commissioner Jewell, moved to authorize the appropriate county

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officials to enter into a cooperative agreement with the USFS to assign jurisdiction and maintenance responsibilities for dual designation routes in St. Louis County; and further, that the St. Louis County Board authorizes the Public Works Director to approve any amendments to the list of dual designation routes included in Schedule A of the cooperative agreement. St. Louis County Public Works Director Jim Foldesi commented that for 20-30 years the county has shared responsibility for various roads with the United States Forest Service. After further discussion, the motion passed; six yeas, zero nays, one absent (Olson). Resolution No. 20-324.

Bruce Beste, Ron Potter and Steve Koch commented on various projects relating to the development of trail systems in the area.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Jim Foldesi, County Engineer/Public Works Director, submitting Drainage Authority Board Letter No. 20-01, Establish Hearing on Partial Abandonment Petitions Submitted by EIP Minnesota, LLC.—61307

Kevin Gray, County Administrator, and Jim Foldesi, County Engineer/Public Works Director, submitting Drainage Authority Board Letter No. 20-02, Establish Hearing on County Ditch #4 Repair Petition.—61308

Addendum to Purchase Agreement, Contract No. 16704B, between the St. Louis County Board of Commissioners and the Salvation Army for Family Homeless Prevention and Assistance (FHPAP) increasing the amount of money available for Direct Assistance Prevention, which is allowed by the release of additional COVID-19 related funds by the MHFA.—20-377

Addendum to Purchase Agreement, Contract No. 16707A, between the St. Louis County Board of Commissioners and Head of the Lakes United Way for Family Homeless Prevention and Assistance (FHPAP) to reflect changes occurring due to the Greater Twin Cities United Way taking on some of the responsibilities previously included in Contract No. 16707.—20-378

Purchase of Service Agreement, Contract No. 16880, between St. Louis County and Superior Forensic Consulting, LLC, Duluth, MN, for psychological evaluations and services by Court order in Child(ren) in Need of Protection or Services (CHIPS) hearings, during the period January 1, 2020, to December 31, 2020.—20-379

Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53817, between St. Louis County and A&E Homes, Inc., Duluth, MN.—20-380

Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53817, between St. Louis County and EBI, Inc., Duluth, MN.—20-381

Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53825, between St. Louis County and Expanding Horizons, Inc., Hermantown, MN.—20-382

Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53833, between St. Louis County and Interim Health Care of Lake Superior, Inc., Duluth, MN.—20-383

Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53838, between St. Louis County and Kiminki Homes, Inc., Proctor, MN.—20-384

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Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53840, between St. Louis County and Gayle Koop Foster Care, Duluth, MN.—20-385

Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53861, between St. Louis County and Stepping Stones for Living, LLC, Hermantown, MN.—20-386

Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53863, between St. Louis County and Taylor SLS, Inc., Duluth, MN.—20-387

Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53867, between St. Louis County and McCarthy Manor, Inc., Duluth, MN.—20-388

Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53868, between St. Louis County and Aspen Grove Alternative Senior Living, Hibbing, MN.—20-389

Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53869, between St. Louis County and Aspen Grove Assisted Living, Chisholm, MN.—20-390

Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53849, between St. Louis County and Northland AFC, Inc., Duluth, MN.—20-391

Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53827, between St. Louis County and Focus on Living, Inc., Duluth, MN.—20-392

Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53871, between St. Louis County and New Journey Residence, LLC., Duluth, MN.—20-393

Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53845, between St. Louis County and New Life Horizon, Inc., Duluth, MN.—20-394

Purchase of Service Agreement, Contract No. 16939, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during July 1, 2020, to December 31, 2020.—20-395

Purchase of Service Agreement, Contract No. 16937, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during July 1, 2020, to December 31, 2020.—20-396

Contract for County-State Aid Highway (CSAH) Project between the County of St. Louis and DeAngelo Brothers, Inc., for High Friction Surface Treatment on various CSAHs in St. Louis County.—20-397

Contract for County-State Aid Highway Project between the County of St. Louis and DeAngelo Brothers, Inc., for High Friction Surface Treatment on various CSAHs in St. Louis County (CP 0000-293138, SP 069-070-036, Federal Project No. HSIP 6920 177).—20-398

Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53857, between St. Louis County and Residential Services of NE MN, Inc., Duluth, MN.—20-399

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Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53829, between St. Louis County and Golden Oaks Senior Living of Hermantown, LLC, Richfield, MN.—20-400

Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53830, between St. Louis County and Golden Oaks Senior Living of Proctor, LLC, Richfield, MN.—20-401

Addendum to Purchase Agreement, Contract No. 16805A, between the St. Louis County Board of Commissioners and Marilyn Pershern for Transportation Services increasing the contract maximum to \$15,000.—20-402

Service Agreement, Contract No. 16919A, between St. Louis County and Churches United in Ministry (CHUM), Duluth, MN, for COVID-19 temporary housing for individuals in Isolation and Quarantine (I&Q) during the period June 1, 2020, to July 31, 2020.—20-403

Purchase of Service Agreement, Contract No. 16942, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period July 1, 2020, to December 31, 2020.—20-404

Purchase of Service Agreement, Contract No. 16944, between St. Louis County and Mark Musakka, Angora, MN, for Chore Services during the period July 1, 2020, to December 31, 2020.—20-405

Purchase of Service Agreement, Contract No. 15948, between St. Louis County and Jacquelin V. Sebastian, JD, MA, Duluth, MN, for Facilitation of Parallel Protection Process (PPP) Alternative Dispute Resolution Services during the period January 1, 2020, to December 31, 2020.—20-406

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53821, between St. Louis County and Shane Clemens Adult Foster Home, Saginaw, MN.—20-407

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53822, between St. Louis County and Heidi and Katie Cooney, Aurora, MN.—20-408

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53844, between St. Louis County and Roxanne and Jeffrey McMillen, Mountain Iron, MN.—20-409

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53848, between St. Louis County and Beehive Homes of Duluth, Duluth, MN.—20-410

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53850, between St. Louis County and Pack Family Adult Foster Care, Duluth, MN.—20-411

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53852, between St. Louis County and Possibilities Plus, LLC, Proctor, MN.—20-412

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53856, between St. Louis County and Rankin Adult Foster Home, Duluth, MN.—20-413

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Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53858, between St. Louis County and Schmitt AFC, Duluth, MN.—20-414

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53870, between St. Louis County and Duluth Regional Care Center, Inc., Duluth, MN.—20-415

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53873, between St. Louis County and Wentz Adult Foster Care, Saginaw, MN.—20-416

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53875, between St. Louis County and Wolf Family, Inc. – Lakeview Residence, LTH, Virginia, MN.—20-417

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53876, between St. Louis County and Wolf Family, Inc. – Lakeview Residence, Virginia, MN.—20-418

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53842, between St. Louis County and Lutheran Social Service of Minnesota, St. Paul, MN.—20-419

Service Contract No. 5580D between the County of St. Louis and Patty Beech Consulting, Inc., Duluth, MN, to complete Homeless Grant Mapping services during the period January 2, 2020, to August 31, 2020.—20-420

Agreement for Services between the County of St. Louis and LHB, Inc., Duluth, MN, for Engineering Services for Letter of Map Revision (LOMR) for the Chester Creek culvert on Rice Lake Road (CSAH 4) after the culvert is replaced in 2020.—20-421

Contract for County-State Aid Highway Project between the County of St. Louis and H & R Construction Co., Dalton, MN, for a W-Beam Guardrails on various county highways (CP 0024-523056 Prime).—20-422

Cooperative Agreement between the County of St. Louis and the City of Eveleth for curb & sidewalk and gutter repairs on various County State Aid Highway segments, Municipal State Aid Street segments, and County Roadway segments within the City of Eveleth, St. Louis County, Minnesota (CP 0000-534088 – 2020 & CP 0000-534089 – 2021).—20-423

Purchase of Service Agreement, Contract No. 16949, between St. Louis County and Daniel Bills, Hibbing, MN, for Transportation Services during the period May 1, 2020, to December 31, 2020.—20-424

Upon motion by Commissioner Jewell, supported by Commissioner Boyle, resolutions numbered 20-320 through 20-322, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER JEWELL:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of June 9, 2020, are hereby approved.

Adopted June 23, 2020. No. 20-320

RESOLVED, That the workers' compensation report of claims by employees for work-related

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injuries, dated June 5, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.  
Adopted June 23, 2020. No. 20-321

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 61230, are hereby approved and the County Auditor shall issue checks in the following amounts:

	<b>May 2020</b>	
100	General Fund	7,876,231.98
149	Personal Service Fund	627.85
155	Depot	53,023.48
160	MN Trail Assistance	74,978.67
167	Attorney's Forfeitures	10,000.00
168	Sheriff's State Forfeitures	1,289.00
169	Attorney Trust Accounts – VW	1,937.26
173	Emergency Shelter Grant	17,938.36
176	Revolving Loan Fund	27,587.30
178	Economic Development – Tax Forfeit	41,321.50
179	Enhanced 9-1-1	536.20
180	Law Library	16,914.10
183	City/County Communications	222.91
184	Extension Service	171,493.78
192	Permit to Carry	7,026.34
200	Public Works	3,395,869.33
204	Local Option Transit Sales Tax	121,695.81
210	Road Maint. – Unorg. Townships	113.92
220	State/Federal Road Aid	280,156.10
230	Public Health & Human Services	8,723,559.65
240	Forfeited Tax	542,359.26
260	CDBG Grant	93,715.39
261	CDBG Program Income	15,637.00
270	HOME Grant	103,424.25
289	ISTS Grant	100,601.70
290	Forest Resources	17,537.82
400	County Facilities	32,663.31
402	Depreciation Reserve Fund	33,106.25
405	Public Works Building Const.	354,122.31
407	Public Works – Equipment	750,336.32
445	2018A – Virginia GSC-PW Cook	7,993.60
600	Environmental Services	616,802.33
640	Plat Books	798.22
715	County Garage	93,874.17
720	Property Casualty Liability	267,465.16
730	Workers Compensation	1,301,287.60
740	Medical Dental Insurance	2,844,078.78
770	Retired Employees Health Insurance	397.40
		<u>\$27,998,724.41</u>

Adopted June 23, 2020. No. 20-322

**BY COMMISSIONER MUSOLF:**

WHEREAS, Pursuant to Minn. Stat. § 164.08, the St. Louis County Board, acting as the town board for unorganized townships, must consider and act upon petitions for cartways; and



**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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WHEREAS, The St. Louis County Board received a petition from SW2, LLC for establishment of a cartway providing access to property it owns in the plat of Birch Grove Lake Vermilion, located in Unorganized Township 63-15; and

WHEREAS, The St. Louis County Board held a hearing on the petition and received testimony and other evidence regarding the sufficiency of the petition, various proposed locations of the cartway, and costs and damages to be paid by the petitioner; and

WHEREAS, The St. Louis County Board is now prepared to adopt findings of fact and conclusions and issue an order on the SW2, LLC cartway petition.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board, acting in the capacity of a town board for Unorganized Township 63-15, hereby adopts the Findings of Fact, Conclusions and Order filed in Board File No. 61103.

RESOLVED FURTHER, That the Clerk of the St. Louis County Board shall send a copy of the signed order to the Petitioner and notify in writing each known owner of land over which the cartway passes that there has been a filing and award of damages; pursuant to Minn. Stat. § 164.07, Subd. 6, the notice must set forth the date of the award, the amount of damages awarded, any terms or conditions of the award, and must contain an explanation of the requirements for appealing the award of damages.

Yeas – Commissioners Boyle, Musolf, Nelson and Chair Jugovich – 4

Nays – Commissioner Jewell – 1

Abstained – Commissioner McDonald – 1

Absent – Commissioner Olson – 1

Adopted June 23, 2020. No. 20-323

**BY COMMISSIONER NELSON:**

WHEREAS, Dual designation roads are those that have been assigned a road designation by more than one authorized agency; and

WHEREAS, In St. Louis County, these routes have been assigned a Forest Road number as well as either a County or Unorganized Township Road number; and

WHEREAS, Currently there are eight (8) routes in St. Louis County that are considered dual designation routes; and

WHEREAS, The County and the United States Forest Service (USFS) have agreed that all of these routes will be considered under the jurisdiction and maintenance responsibilities of the USFS as they primarily function as forest access routes.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into a cooperative agreement with the USFS to assign jurisdiction and maintenance responsibilities for dual designation routes in St. Louis County.

RESOLVED FURTHER, That the St. Louis County Board authorizes the Public Works Director to approve any amendments to the list of dual designation routes included in Schedule A of the cooperative agreement.

Unanimously adopted June 23, 2020. No. 20-324

At 10:16 a.m., June 23, 2020, Commissioner Boyle, supported by Commissioner McDonald, moved to adjourn the meeting. The motion passed; six yeas, zero nays, one absent (Olson).

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**

**JULY, 2020**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON JULY 7, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 7<sup>th</sup> day of July 2020, at 9:33 a.m., at the Government Services Center, St. Louis River Room, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell, Patrick Boyle, and Beth Olson participated by WebEx.

St. Louis County Attorney Mark Rubin said that pursuant to Minn. Stat. 13D.021, County Administrator Kevin Gray and County Board Chair Jugovich have determined that in-person meetings are not practical or prudent because of the COVID-19 pandemic and the declared federal, state and local emergencies. All county facilities are closed to the public in keeping with Governor Tim Walz's orders directing Minnesotans to Stay at Home. All meetings of the St. Louis County Board will, until further notice, be conducted by telephone or other electronic means as it is not feasible to have commissioners, staff, and/or members of the public present at the regular meeting location due to the COVID-19 pandemic and the declared emergencies. The meetings will be broadcast to the public. Also until further notice, to accommodate the use of telephonic or other electronic means, St. Louis County Board meetings will be conducted from the St. Louis River Room, Government Services Center, in Duluth, Minnesota.

Chair Jugovich confirmed that all members could hear him and reviewed the meeting rules. Chair Jugovich said that under WebEx, the County will be allowing public comment and participation through the use of the "Raise Hand" feature or written comments that had been submitted to the County prior to the agenda items being discussed.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and for healthcare professionals; followed by the pledge of allegiance.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda; no citizens requested the opportunity to address the Board.

Commissioner Nelson, supported by Commissioner McDonald, moved to approve the consent agenda. A roll call vote was taken and the motion passed; seven yeas, zero nays.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, submitting Board Letter No. 20-232, Reschedule Location of July 14, 2020 Board Meeting.—61309

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Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 20-233, Application and Acceptance of 2020 Hazardous Fuel Reduction Grant.—61310

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-235, Application for St. Louis County Class “B” Land Exchange by Deena and William Congdon.—61311

Addendum to Purchase Agreement, Contract No. 16799A, between the St. Louis County Board of Communications and Human Development Center for Assertive Community Treatment (ACT), increasing the budget and contract amount to reflect the addition of *Psych* provision for the Mesabi ACT Team.—20-425

Purchase of Service Agreement, Contract No. 16945, between St. Louis County and Ray A. Rogers, Hibbing, MN, for Transportation Services during the period July 1, 2020, to December 31, 2020.—20-426

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53874, between St. Louis County and Autio Homes, Cloquet, MN.—20-427

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53880, between St. Louis County and Human Development Center, Duluth, MN.—20-428

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53855, between St. Louis County and Range Mental Health Center, Inc., Virginia, MN.—20-429

Agreement for Services between the County of St. Louis and LHB, Inc., Duluth, MN, to perform retaining wall and wayside design on the wayside and scenic overlook adjacent to County State Aid Highway (CSAH) 61 approximately 0.75 miles north of McQuade Road (CP 0061-465211/SAP 069-661-021).—20-430

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53859, between St. Louis County and Seeland Adult Foster Home, Saginaw, MN.—20-431

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53879, between St. Louis County and New Opportunities, LLC, Alborn, MN.—20-432

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53872, between St. Louis County and TBI Residential and Community Services, Inc., Duluth, MN.—20-433

Purchase of Service Agreement, Contract No. 16947, between St. Louis County and Donald Driscoll, Aurora, MN.—20-434

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53886, between St. Louis County and At Home Living Facilities, Inc., Duluth, MN.—20-435

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Addendum to Purchase Agreement, Contract No. 16651C, between the St. Louis County Board of Commissioners and Roseth Construction and Adeline Klatt for Environmental Accessibility Adaptations under the CADI Waiver, extending the contract through June 30, 2020.—20-436

St. Louis County Public Health & Human Services Department Training Contract No. 30179 between St. Louis County and Jensina Rosen (Independent Contractor) for *Training and onboarding of Homeless and Housing Program* during the period July 6, 2020, to November 6, 2020.—20-437

Addendum to Purchase Agreement, Contract No. 16234A, between the St. Louis County Board of Commissioners and Arrowhead Economic Opportunity Agency for Housing Navigation Services, increasing the amount of money available for services and extending the contract through August 31, 2022.—20-438

Purchase of Service Agreement, Contract No. 16959, between St. Louis County and Tender Loving Care of Duluth, Inc., Duluth, MN, for Semi-independent Living Services during the period July 1, 2020, to June 30, 2021.—20-439

Purchase of Service Agreement, Contract No. 16931, between St. Louis County and Mental Health Resources, Inc., St. Paul, MN, for Mental Health – Targeted Case Management (MH-TCM) during the period March 1, 2020, to December 31, 2020.—20-440

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53887, between St. Louis County and Wesley Residence of Duluth, Inc., Duluth, MN.—20-441

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53862, between St. Louis County and Tahja Residence Adult Care, Floodwood, MN.—20-442

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53889, between St. Louis County and Summit Manor, Inc., Duluth, MN.—20-443

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53877, between St. Louis County and Minnesota Teen Challenge, Minneapolis, MN.—20-444

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53835, between St. Louis County and Johnson Country Living, Floodwood, MN.—20-445

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53819, between St. Louis County and Carlson Hall, Inc., Duluth, MN.—20-446

Amendment No. 2 for Grant Contract No. GRK 146497 between the State of Minnesota, Commissioner of Human Services, Child Safety and permanency and the County of St. Louis to deliver coaching and support to the Relationships First Initiative, a project of the Early Childhood Mental Health Initiative (ECMHI), extending the deadline for the Documentation of Work as of June 2020 to be deliverable by June 30, 2021.—20-447

Supplemental Labor Agreement between the St. Louis County Board of Commissioners and the Minnesota Teamsters Public and Law Enforcement Employees Union, Local No. 320, for the St. Louis

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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County Public Works, Sign Division – North, Sign Division – South, and Highway Divisions Four and Five Four-Day Work Week.—20-448

Supplemental Labor Agreement between the St. Louis County Board of Commissioners and the Civil Service Basic Bargaining Unit for St. Louis County Public Health and Human Services Department Flexible Works Schedule.—20-449

Supplemental Labor Agreement between the St. Louis County Board of Commissioners and the Merit System Basic Bargaining Unit for St. Louis County Public Health and Human Services Department Flexible Works Schedule.—20-450

Agreement between the St. Louis County Board of Commissioners and the Minnesota Teamsters Public and Law Enforcement Employees Union, Local No. 320, for 2020-2022.—20-451

Merit System Basic Unit Supplemental Labor Agreement PHHS Department Weekend and Holiday Rotational Coverage and On-Call Coverage.—20-452

Amendment to Services Contract, Original DAMION No. 2018-011937, between the County of St. Louis and Architecture Advantage, Duluth, MN, for St. Louis County Heritage & Arts Center (Depot) Tuckpointing Repairs and Roof Replacement Design for 1975 Addition project.—20-453

Cooperative Agreement between the County of St. Louis and the City of Ely to reconstruct the roadway along with portions of the Storm Sewer, Sanitary Sewer, Water System and related landscaping on CSAH 155 (James Street) in Ely, MN (SAP 069-755-002, CP 0133-338059).—20-454

Cooperative Agreement between the County of St. Louis and the Voyageur Country ATV Club to receive and administer the State of Minnesota, acting through the Commissioner of Natural Resources, grant for the Buyck to Shuster Road trail project in St. Louis County (CP 0000-519875).—20-455

Minnesota Department of Transportation Agency Agreement, MnDOT Contract No. 1036953, for Federal Participation in Preliminary Engineering bridge bundling project (SP 069-070-055).—20-456

Agreement for Services between the County of St. Louis and LHB, Inc., Duluth, MN, for retaining wall and wayside design on the wayside and scenic overlook located adjacent to CSAH 61 near McQuade Road.—20-457

State of Minnesota Grant Contract between the Commissioner of Natural Resources and St. Louis County for the Quad Cities ATV Club for the Trail Construction Program (CP 0000-515085).—20-458

Department of Justice, Bureau of Justice Assistance, Grant Award No. 2020-VD-BX-0680, COVID-19 Response in the amount of \$58,008.—20-459

Purchase of Service Agreement, Contract No. 16950, between St. Louis County and REM Arrowhead, Inc., for Semi-independent Living Services during the period July 1, 2020, to June 30, 2021.—20-460

Purchase of Service Agreement, Contract No. 16927, between St. Louis County and Carlton County, Cloquet, MN, for Drug Court Services during the period May 1, 2020, to September 30, 2020.—20-461

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Purchase of Service Agreement, Contract No. 16863A, between St. Louis County and Lutheran Social Service (LSS) of Minnesota, St. Paul, MN, for to provide COVID-19 temporary housing for Individuals in Isolation and Quarantine (I & Q) during the period January 1, 2020, to December 31, 2020.—20-462

St. Louis County Public Health & Human Services Department Agreement No. 16954 between PHHS and Lana Morrow (Group Facilitator), Eveleth, MN, for Circle of Parent Group Facilitation and attendance at one advisory meeting per month, during the period June 1, 2020, through May 31, 2021.—20-463

Service Contract No. 5594, Revision 1, between the County of St. Louis and Upper Lakes Foods, Cloquet, MN, to provide food services to the Duluth Jail for the period July 1, 2020, through June 30, 2021, with three (3) additional one-year terms upon satisfactory performance.—20-464

Amendment No. 1, Revision 1, Original Damion No. 2018-011818, between the County of St. Louis and Deluxe Catering, Eveleth, MN, to provide food services to the Virginia and Hibbing Correctional Facilities.—20-465

Contract for County-State Aid Highway Project between the County of St. Louis and KGM Contractors, Inc., Angora, MN, for culvert replacement, aggregate base, and plant mixed bituminous patches on CSAH 137 and CSAH 708 in Mountain Iron, Great Scott, Cherry and Clinton Townships (CP 0137-475279, SAP 069-737-004 Low, CP 0708-526988 Tied).—20-466

Contract for County-State Aid Highway Project between the County of St. Louis and H&R Construction Co., Dalton, MN, for a W-Beam Guardrail project located on various County highways (CP 0024-523956 Prime).—20-467

St. Louis County On-Line Software Subscriber Agreement between the County of St. Louis and Henning Professional Services, Inc., Woodbury, MN.—20-468

Upon motion by Commissioner Nelson, supported by Commissioner McDonald, resolutions numbered 20-325 through 20-339, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of June 23, 2020, are hereby approved.

Adopted July 7, 2020. No. 20-325

WHEREAS, The U.S. Department of Housing and Urban Development (HUD) provides funding to St. Louis County through local Continuum of Care (CoC) grant awards for permanent and rapid re-housing to homeless persons; and

WHEREAS, For the current HUD FY2018 funding cycle, 29 projects in St. Louis County received a total of \$3,181,358; and

WHEREAS, In addition to the project awards, there are St. Louis County Public Health and Human Services Planning Grant funds in the amount of \$96,191 to conduct countywide planning and systems improvement, and the county will serve as fiscal agent for these pass-through dollars.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department (PHHS) to accept a grant allocation from the U.S. Department of Housing and Urban Development in the amount of \$96,191 to serve the local Continuum of Care and its Governance Board for the period September 1, 2019, through August 30, 2020, to be deposited into Fund 230, Agency 232001, Object 540309, Grant 23217, Grant Year 2020.

RESOLVED FURTHER, That the St. Louis County Board authorizes PHHS to execute agreements

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with various community partners to deliver services funded by the grant, to be paid from Fund 230, Agency 232001, Object 629900, Grant 23217, Grant Year 2020.

Adopted July 7, 2020. No. 20-326

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of the Rasmussen Road (County Road 825) and to replace the existing bridge (County Bridge #138, State Bridge 93199) spanning the Prairie River in Prairie Lake Township (50-21) (County Project 0825-368349); and

WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the existing location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board hereby authorizes the County Auditor to grant the necessary easements for highway purposes over the following tax forfeited parcels:

1. The Southwest Quarter of the Northwest Quarter (SW ¼ of NW ¼), Section 29, Township 50 North, Range 21 West. (Parcel ID No. 515-0010-04540).
2. The South one-half of the Northeast Quarter (S ½ of NE ¼), Section 30, Township 50 North, Range 21 West. (Parcel ID No. 515-0010-04660).

Adopted July 7, 2020. No. 20-327

WHEREAS, St. Louis County is implementing County State Aid Construction Projects in 2021 which require State Aid funds in excess of those available in its State Aid Regular Construction Account; and

WHEREAS, St. Louis County is prepared to proceed with the construction of said projects through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular/Municipal Construction Account; and

WHEREAS, The advance is based on the following determination of estimated expenditures:

Project No. SP 069-629-007	\$1,640,000
Project No. SP 069-656-018	\$1,090,000
Project No. SAP 069-631-010	\$1,680,000
Project No. SAP 069-720-002	\$1,300,000
Total 2021 Advance Amount:	\$5,710,000; and

WHEREAS, Repayment of the funds so advanced will be made in accordance with the provisions of Minn. Stat. § 162.08, Subd. 5 & 7, and Minnesota Rules, Chapter 8820; and

WHEREAS, St. Louis County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

THEREFORE, BE IT RESOLVED, That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Projects of St. Louis County in an amount up to \$5,710,000 in accordance with Minnesota Rules 8820.1500, Subp. 9.

RESOLVED FURTHER, That St. Louis County hereby authorizes repayments from subsequent accruals to the Regular State Aid Construction Account of St. Louis County with repayment from the 2022 year allocation until fully repaid.

Adopted July 7, 2020. No. 20-328

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted July 7, 2020. No. 20-329

WHEREAS, On or about March 27, 2020, President Donald J. Trump signed the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") into law; and

WHEREAS, The State of Minnesota is required to allocate a percentage of the monies received to local units of government; and

WHEREAS, St. Louis County is estimated to be eligible to receive up to approximately \$24 million from this Program; and

WHEREAS, Local units of government must submit certification that they shall spend the aid distributions consistent with the CARES Act in order to receive such funds from the State; and

WHEREAS, General guidance and regulations have been established on eligible uses for which government portions of the CARES Act funding may be expended as follows:

1. Are necessary expenditures incurred due to the public health emergency with respect to COVID-19; and
2. Were not accounted for in the budget most recently approved as of March 27, 2020, for the state government; and
3. Were incurred during the period that begins of March 1, 2020, and ends on December 30, 2020; and

WHEREAS, It is in the best interest of the County to ensure that it is eligible to receive these significant funds; and

WHEREAS, The Board supports the use of creative solutions and collaborative efforts to identify solutions and opportunities to share aid distributions throughout St. Louis County.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board certifies to the Commissioner of Revenue that it will spend the aid distributions from the Coronavirus Relief Federal Fund consistent with the requirements of the federal CARES Act (Public Law 116-136).

RESOLVED FURTHER, That the County Administrator is directed to develop or expand programs, consistent with federal and state guidance and regulations as they become available, to address community needs that may be funded from CARES Act process for the Board's consideration.

Adopted July 7, 2020. No. 20-330

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated June 19, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted July 7, 2020. No. 20-331

RESOLVED, That the application for a Temporary On-Sale 3.2 Percent Malt Liquor License, on file in the office of the County Auditor, identified as County Board File No. 61283, is hereby approved and the County Auditor is authorized to issue the license to the applicant:

Buyck Volunteer Fire Department, Portage Township, Temporary On-Sale 3.2 Percent Malt Liquor License, for August 1, 2020.

RESOLVED FURTHER, That said license is approved contingent on Minnesota Department of Health approval.

Adopted July 7, 2020. No. 20-332

RESOLVED, That the St. Louis County Board will adjust its 2020 Board Meeting Schedule to reschedule the meeting location of its July 14, 2020 meeting from the Brevator Town Hall, Cloquet, MN, to the St. Louis County Courthouse, Duluth, MN.

Adopted July 7, 2020. No. 20-333

RESOLVED, That the official proceedings of the St. Louis County Special Board of Appeal and Equalization for the Assessment Year of 2020, Payable 2021 meeting dated June 16, 2020, are hereby approved.

Adopted July 7, 2020. No. 20-334

WHEREAS, The Hazardous Fuels Reduction Grant of 2020 specifically includes \$285,000 for reducing the threat of wildfires in high-risk areas as identified in the St. Louis County Community Wildfire Protection Plan; and



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WHEREAS, on August 12, 2008, the St. Louis County Board adopted Resolution No. 08-443 approving the St. Louis County Community Wildfire Protection Plan, and this funding is a mechanism to carry out the plan.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes application and acceptance of the 2020 Hazardous Fuels Reduction Grant funding in the amount of \$285,000 for the period September 2020 through April 2022, to be accounted for in Fund 100, Agency 132999, Grant 13210, Year 2020.

Adopted July 7, 2020. No. 20-335

WHEREAS, St. Louis County requires a knowledgeable licensed contractor to conduct additional leachate treatment research at the Regional Landfill; and

WHEREAS, The Regional Landfill operating permit will be modified to include limits of emerging constituents of concern (COC), specifically polyfluoroalkyl substance (PFAS) compounds; and

WHEREAS, Northeast Technical Services, Inc., (NTS) of Virginia, MN, is a local environmental firm with the expertise to perform the single source research activities; and

WHEREAS, NTS has been operating leachate treatment system and conducting leachate, groundwater monitoring, and other monitoring at the Regional Landfill satisfactorily since 1993; and

WHEREAS, St. Louis County requested NTS provide a proposal for additional specified research and treatment activities for Regional Landfill leachate; and

WHEREAS, NTS will perform the project as outlined in their proposal for a fixed fee of \$59,645 during the 2020 land application season.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves a contract in the amount of \$59,645 with Northeast Technical Services, Inc., of Virginia, MN, to conduct research and additional treatment of COC, specifically PFAS compounds in landfill leachate at the St. Louis County Regional Landfill.

RESOLVED FURTHER, That the appropriate county officials execute such agreement, subject to the approval of the County Attorney, payable from Fund 600, Agency 607002 (Leachate).

Adopted July 7, 2020. No. 20-336

WHEREAS, Pursuant to Minn. Stat. § 94.344, Subd. 8, a proposal for land exchange has been submitted to the Land and Minerals Department for certain lands being purchased by Deena Congdon and William Congdon; and

WHEREAS, This proposed exchange has been reviewed by the St. Louis County Land and Minerals Department to determine the suitability of lands for exchange; and

WHEREAS, The lands to be acquired by the State of Minnesota in trust for the taxing districts will consolidate state tax forfeited ownership and are productive for long- term timber management thereby providing benefit to the tax forfeited trust.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board acknowledges consolidation of productive lands are a benefit to the tax forfeited trust and supports the exchange of state tax forfeited (Class "B") lands as proposed for lands of equal value.

RESOLVED FURTHER, That the St. Louis County Board authorizes the Land and Minerals Department to proceed with equalizing value of all lands involved in the land exchange using the most current county assessed land values proposed by Deena and William Congdon.

Adopted July 7, 2020. No. 20-337

WHEREAS, The St. Louis County Board desires to offer for sale, as recommended by the Land Commissioner, certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, The parcels described in County Board File No. 61234 have been classified as non-conservation as provided for in Minn. Stat. § 282.01; and

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, The Commissioner of Natural Resources has approved the sale of these lands, as required by Minn. Stat. § 282; and

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WHEREAS, Minn. Stat. § 282.016(c) authorizes the County Auditor to prohibit persons or entities from becoming a purchaser, either personally or as an agent or attorney for another person or entity, of tax forfeited properties offered for sale if the person or entity owns another property within the county for which there are delinquent taxes owing; and

WHEREAS, Minn. Stat. § 282.01, Subd. 13, authorizes the County Board, or the County Auditor if the auditor has been delegated such authority, to sell tax forfeited lands through an online auction. When an online auction is used to sell tax forfeited lands, the County Auditor shall post a physical notice of the online auction and shall publish a notice of the online auction on its website not less than ten (10) days before the online auction begins, in addition to any other notice required; and

WHEREAS, Minn. Stat. § 282.135 authorizes the County Board to delegate to the County Auditor any authority, power, or responsibility relating generally to the administration of tax forfeited land assigned to the County Board if the County Auditor concurs in the delegation.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to sell state tax forfeited lands described in County Board File No. 61234 through an online auction, with prohibited purchaser conditions, starting at a fair market value, in accordance with terms set forth in the Land and Minerals Department policy and in a manner provided for by law where funds from the auction are to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the St. Louis County Board authorizes the County Auditor to reoffer individual unsold parcels at periodically adjusted prices based on market conditions to the general public through the online auction until the parcels are sold or withdrawn by the County Auditor.

RESOLVED FURTHER, That the St. Louis County Board authorizes the County Auditor to send a list of state tax forfeited lands to be offered for sale through an online auction to the County Board for approval in the format of a Board Memo as needed throughout the year to ensure the sale of these lands occurs in a timely manner.

Adopted July 7, 2020. No. 20-338

RESOLVED, That the appraisal reports for the sale of timber to be offered at the DECORATIVE PRODUCTS SEALED BID AUCTION on August 6, 2020, Tracts 1 through 4 (totaling \$59,790.45), as submitted by the Land Commissioner, on file in the office of the County Auditor, identified as County Board File No. 61210, are approved and the County Auditor is authorized to carry out the recommendations as listed in said appraisal reports.

Adopted July 7, 2020. No. 20-339

At 9:35 a.m., Commissioner Olson indicated that she was having technical difficulties and said she was going to try logging on to the meeting again.

At 9:36 a.m., July 7, 2020, Commissioner Musolf, supported by Commissioner Nelson, moved to adjourn the meeting. A roll call vote was taken and the motion passed; six yeas, zero nays, one absent (Olson).

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON JULY 14, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 14<sup>th</sup> day of July 2020, at 9:37 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Patrick Boyle, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 5. Absent: Commissioner Frank Jewell and Beth Olson - 2.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and for healthcare professionals; followed by the pledge of allegiance.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Ray Higgins, of the Minnesota Timber Producers Association, commented on the closure of the Duluth Verso paper mill. Mr. Higgins felt the closure greatly reduces the value of timber permits and asked the Board to consider using CARES Act funding to help offset the cost impact to timber producers. Clerk Chapman played a recorded voice mail message from Leah Rogne, of Gheen. Ms. Rogne commented on safety concerns relating to county transfer station workers.

Commissioner Boyle, supported by Commissioner McDonald, moved to approve the consent agenda. The motion passed; five yeas, zero nays, two absent (Jewell, Olson).

Commissioner Boyle, supported by Commissioner Musolf, moved that the St. Louis County Board authorizes Public Health and Human Services (PHHS) to accept funds from the Department of Human Services for the Child Welfare Opiate Allocation in the amount of \$443,583.00 for the budget period July 1, 2020, through December 31, 2020, and that beginning January 2021, funds will be allocated for a 12 month period, aligning with the calendar year; and further, that the St. Louis County Board authorizes PHHS to enter into contracts with community partners to fulfill the obligations outlined in the Child Welfare Opiate Allocation Agency Plan. County Administrator Kevin Gray said that the funding may be lower than \$443,583.00. After further discussion, the motion passed; five yeas, zero nays, two absent (Jewell, Olson). Resolution No. 20-355.

Commissioner Boyle, supported by Commissioner McDonald, moved to consider a resolution for an agreement with the State of Minnesota Judicial Branch for Provision/Modification of Court Facilities during the COVID-19 pandemic; the item had not been to Committee of the Whole. The motion passed; five yeas, zero nays, two absent (Jewell, Olson).

Commissioner Nelson, supported by Commissioner McDonald, moved that the St. Louis County Board hereby authorizes the County Administrator to negotiate and enter an agreement with the Minnesota Judicial Branch for alterations of court premises necessitated by COVID-19 and/or for the facilitation of certain court activities at offsite locations throughout the county and to execute any amendments thereto that are approved by the County Attorney. Any expenditures outside of the current courthouse facilities shall be approved in advance by the St. Louis County Board. The motion passed; five yeas, zero nays, two absent (Jewell, Olson). Resolution No. 20-356.

Chair Jugovich noted the St. Louis County Board will convene in a closed meeting of the Committee of the Whole immediately after the Board meeting adjourns.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Matthew Johnson, Planning and Community Development Director, submitting Board Letter No. 20-249, Establish a Public Hearing to Consider Tax Abatement for the City of Duluth – Public Infrastructure Improvements.—61312

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Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-250, Fire Protection/First Responder Services Contracts for Unorganized Territories – 2021.—61313

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 20-247, 2020 Next Generation 9-1-1 Customer Premise Equipment Grant Amendment.—61314

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 20-248, Application and Acceptance of the 2020 State Boat and Water Safety Grant.—61315

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 20-252, Application and Acceptance of the 2021 DWI Officer Grant and Addition of 1.0 FTE Deputy Sheriff.—61316

Closed Session of the Committee of the Whole for Litigation Purposes.—61317

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health and Human Services Director, submitting Board Letter No. 20-240, Authorization to Accept Funds from DHS for Child Welfare Opiate Allocation.—61318

Kevin Gray, County Administrator, submitting Board Letter No. 20-259, Agreement with State of Minnesota Judicial Branch for Modification/Provision of Court Facilities during COVID-19 Pandemic.—61319

Merit System Basic Unit Supplemental Labor Agreement PHHS Department Weekend and Holiday Rotational Coverage for Assertive Community Treatment effective December 21, 2019.—20-469

Cooperative Agreement between the County of St. Louis and the Quad Cities ATV Club to receive and administer the State of Minnesota Grant for the Trail Construction Program (CP 0000-515085).—20-470

State of Minnesota Grant Contract between the State of Minnesota, Commissioner of Natural Resources, and St. Louis County for the Voyageur Country ATV Club - \$500,000 Buyck to Schuster Rd. Grant – Application Narrative, Work Plan and Budget, for the grant period May 26, 2020, to June 30, 2021.—20-471

St. Louis County On-line Software Subscriber Agreement between the County of St. Louis and Atlas Abstract, LLC, Assonet, MA.—20-472

Upon motion by Commissioner Boyle, supported by Commissioner McDonald, resolutions numbered 20-340 through 20-354, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER BOYLE:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of July 7, 2020, are hereby approved.

Adopted July 14, 2020. No. 20-340

WHEREAS, The St. Louis County Public Works Department is planning to reclaim and overlay Morris Thomas Road (County State Aid Highway 56) between State Highway No. 2 and Haines Road (County State Aid Highway 91); and

WHEREAS, This project is approximately 4.67 miles in length and is to be constructed in 2021; and

WHEREAS, Acquisition of right-of-way for this project was authorized by County Board Resolution No. 20-114 on March 10, 2020; and

WHEREAS, The following described parcel of needed right-of-way has not yet been acquired by negotiation and direct purchase:

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**Parcel 1**

BMAX, Inc.

c/o Darren Weets

5031 White Pine St.

Hermantown, MN 55811

**Owners and Interests:**

**Property Legal Description**

The Southwest Quarter of the Southeast Quarter, Section 25, Township 50 North, Range 15 West of the Fourth Principal Meridian except the following:

A tract of land in the Southwest Quarter of Southeast Quarter (SW ¼ of SE ¼), Section Twenty-five (25), Township Fifty (50) North of Range Fifteen (15) West of the Fourth Principal Meridian, described as follows: Commencing at the Southeast corner of said Southwest Quarter of Southeast Quarter (SW ¼ of SE ¼) the point of beginning of the land to be described; thence North along the East line of said Southwest Quarter of Southeast Quarter (SW ¼ of SE ¼), a distance of 397 feet; thence deflect 90° 24' 10" to the left in a Westerly direction, a distance of 329.36 feet; thence deflect 89° 34' 45" to the left in a Southerly direction and parallel with the East line of said Southwest Quarter of Southeast Quarter (SW ¼ of SE ¼), a distance of 397 feet, more or less, to the South line of said Southwest Quarter of Southeast Quarter (SW ¼ of SE ¼); thence Easterly along the South line of said Southwest Quarter of Southeast Quarter (SW ¼ of SE ¼) to the point of beginning.

AND

All that part of the Southwest Quarter of the Southeast Quarter (SW ¼ of SE ¼), Section Twenty-five (25), Township Fifty (50), Range Fifteen (15), described as follows: Beginning at the Southeast (SE) corner of said SW ¼ of SE¼; thence North along the Easterly line of said SW ¼ of SE ¼ a distance of 397 feet to a point, which is the point of beginning; thence West at an angle of 35' 50" a distance of 329.36 feet to a point, thence North at an angle of 90° 25' 15" from the last described line a distance of 294.04 feet to a point; thence East at an angle of 89° 34' 45" from the last described line a distance of 329.22 feet, more or less, to the easterly line of said SW ¼ of SE ¼; thence South along said Easterly line of said SW ¼ of SE ¼, to the point of beginning.

AND

A tract of land in the SW¼ of SE ¼, Section 25, Township 50, Range 15, West of the Fourth Principal Meridian, described as follows: Commencing at the Southeast corner of said SW ¼ of SE ¼; thence North along the East line of said SW ¼ of SE ¼, a distance of 691.04 feet to the point of beginning of the land to be described; thence deflect 35' 50" to the left in a Westerly direction a distance of 329.22 feet; thence deflect 89° 35' 50" to the right in a Northerly direction, along a line 329.22 feet distant and parallel with the East line of said SW ¼ of SE ¼, a distance of 631.55 feet, more or less, to the North line of said SW ¼ of SE ¼; thence Easterly along the North line of said SW ¼ of SE ¼ to the East line of said SW¼ of SE ¼; thence Southerly along the East line of said SW ¼ of SE ¼ to the point of beginning.

**Property Physical Address:**

xxxx Morris Thomas Road

Hermantown, MN 55811

**Rights to be acquired:**

A PERMENANT EASEMENT for highway purposes over, under and across that part of the above described property described as follows:

Beginning at a point that is 131.47 feet easterly and 33.00 feet northerly of the South Quarter corner of Section 25, Township 50 North, Range 15 West, thence northerly 37.00 feet to a point, thence easterly and perpendicular 100.00 feet to a point, thence southerly and perpendicular 37.00 feet to a point, thence westerly and perpendicular 100.00 feet to the point of beginning.

AND

A PERMENANT EASEMENT for highway purposes over, under and across that part of the above described property described as follows:

Beginning at a point on the south line that is 71.47 east of the South Quarter corner of Section 25, Township 50 North, Range 15 West, thence easterly along said line a distance of 160.00 feet, thence northerly and perpendicular a distance of 33.00 feet to a point, thence westerly and perpendicular a distance of 160.00 feet to a point, thence southerly and perpendicular a distance of 33.00 feet to the point of beginning.

AND

A TEMPORARY EASEMENT for highway construction purposes over, under and across the herein before described premises described as follows:

Beginning at a point on the south line that is 71.47 east and 33.00 feet north of the South Quarter corner of Section 25, Township 50 North, Range 15 West, thence easterly a distance of 60.00 feet to a point, thence northerly and perpendicular a distance of 37.00 feet to a point, thence easterly and perpendicular a distance of 65.00 feet to a point, thence northerly and perpendicular a distance of 50.00 feet to a point, thence westerly and perpendicular a distance of 125.00 feet to a point, thence southerly and perpendicular a distance of 87.00 feet to the point of beginning.

Said temporary easement contains 8,470.00 SF of temporary right-of-way. The temporary easement will begin on January 1, 2021, and will expire on December 31, 2023.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board, pursuant to Minn. Stat. Chapter 163.02 et. al., authorizes the County Attorney to proceed under Minn. Stat. Chapter 117.012 et. al., to acquire the remaining necessary highway right-of-way by condemnation proceedings, payable from Fund 200, Agency 203001, Objects 636500, 636600, and 637500.

Adopted July 14, 2020. No. 20-341

WHEREAS, The St. Louis County Public Works Department is planning a culvert replacement project over 9.8 miles of County State Aid Highway (CSAH) 27 within the Townships of Lavell (56-19) and McDavitt (56-18); and

WHEREAS, The project begins at the intersection of CSAH 27 and CSAH 5 and extends easterly approximately 9.8 miles to the intersection with CSAH 7; and

WHEREAS, The improvement consists of removing and replacing culverts in said roadway as determined necessary to provide for the safety and convenience of the traveling public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for said construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for County Project 0027-475811, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

Adopted July 14, 2020. No. 20-342

WHEREAS, The St. Louis County Public Works Department is planning a culvert replacement project over 7.6 miles of County State Aid Highway (CSAH) 25 within Unorganized Township 60-19 and Alango Township (60-19); and

WHEREAS, The project begins 0.25 miles south of the intersection of CSAH 25 and CSAH 65 and extends northerly approximately 7.6 miles to the intersection with CSAH 22; and

WHEREAS, The improvement consists of removing and replacing culverts in said roadway as determined necessary to provide for the safety and convenience of the traveling public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for said construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for County Project 025-367949, payable from Fund 200, Agency 203001.

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RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

RESOLVED FURTHER, That the State of Minnesota Department of Natural Resources is requested to provide St. Louis County with an easement across State of Minnesota lands located in Section 16, Township 60 North, Range 19 West of the Fourth Principal Meridian, more or less, adjacent to the existing centerline of CSAH 25. A complete description of the easement area will be provided to the State of Minnesota when the survey of the same is completed prior to formal easement application.

Adopted July 14, 2020. No. 20-343

WHEREAS, The St. Louis County Public Works Department is planning a culvert replacement project over 3.4 miles of County State Aid Highway (CSAH) 82 within the Townships of Sturgeon (61-20) and Alango (60-19); and

WHEREAS, The project begins at the intersection of CSAH 82 and MN Trunk Highway 73 and extends easterly approximately 3.4 miles to the intersection with CSAH 25; and

WHEREAS, The improvement consists of removing and replacing culverts in said roadway as determined necessary to provide for the safety and convenience of the traveling public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for said construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for County Project 0082-539535, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

Adopted July 14, 2020. No. 20-344

WHEREAS, St. Louis County has in excess of \$529,265,467.00 in property to insure; and

WHEREAS, St. Louis County has been purchasing property insurance on a loss limit basis, which is less expensive with lower deductibles than a scheduled buildings type of insurance; and

WHEREAS, The current policy expires on July 24, 2020, and St. Louis County received a proposal from the current insurer, Chubb Group of Insurance Companies, through Otis-Magie Insurance Agency of Duluth, MN, to provide coverage at the rate of \$.0616 per \$100 of value for the coming year.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of Property and Related Insurance coverage on major structures and equipment, amended contents, and boiler and machinery, from Chubb Group of Insurance Companies through Otis-Magie Insurance Agency of Duluth, MN, for the period July 24, 2020, to July 24, 2021, at the annual premium of \$319,920 payable from Fund 720, Agency 720001, Object 635100.

RESOLVED FURTHER, That the Purchasing Division is authorized to add or delete county properties to the policy, or increase the base amount on future determination of valuation of county structures during the policy period.

Adopted July 14, 2020. No. 20-345

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board of Commissioners approves the following Lawful Gambling License Application (Pull-Tabs {paper}, Bar Bingo, Tipboards, Paddlewheel, Electronic Pull-Tabs, Electronic Linked Bingo) on file in the office of the County Auditor, identified as County Board File No. 61213 for the following organization:

Irving Community Association, Duluth, MN, to operate out of the Munger Tavern & Grill, Solway Township, 4003 Munger Shaw Road, Cloquet, MN, 55720, new.

Adopted July 14, 2020. No. 20-346 ***Rescinded by Res. 20-376, dated August 4, 2020.***

WHEREAS, Minn. Stat. §§ 469.1812 through 469.1815, Abatement Authority, require that a public hearing be conducted prior to approving a tax abatement; and

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WHEREAS, The City of Duluth, Minnesota, has requested St. Louis County to consider up to \$650,000 in tax abatement for public infrastructure improvements and associated site development costs for a site at the intersection of Haines and Arrowhead Roads.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board will hold a public hearing on Tuesday, July 28, 2020, at 9:45 a.m. in the St. Louis County Government Service Center in Virginia, Minnesota, to solicit public input prior to considering the proposed tax abatement for the City of Duluth – public infrastructure improvements and associated site development costs project. Notice of the hearing shall be published in accordance with Minn. Stat. §469.1813, Subd. 5(b).

Adopted July 14, 2020. No. 20-347

WHEREAS, The St. Louis County Board is authorized to act on behalf of unorganized townships for purposes of furnishing fire protection and/or first responder services, pursuant to Minn. Stat. § 365.243; and

WHEREAS, The following legally organized corporations under the State of Minnesota have notified St. Louis County of their intent to provide fire protection and/or first responder services in said townships for the year 2021.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

RESOLVED FURTHER, That the County Auditor is hereby authorized to spread local levies for the furnishing of fire protection and/or first responder services in unorganized townships as follows, to be accounted for in Fund 148, Agency 148001, Object 699100:

<u>City of Babbitt</u>	
Unorganized Townships 61-12 & 61-13	\$81,884
<u>Bearville Township Volunteer Fire Dept.</u>	
Unorganized Township 62-21	\$7,448
<u>Central Lakes Volunteer Fire Dept.</u>	
Unorganized Township 56-17	\$47,250
<u>City of Chisholm</u>	
Unorganized Township 59-21	\$16,913
(Everything <u>except</u> 13041 Memory Lane through 13099 Memory Lane)	
<u>Colvin Volunteer Fire Dept.</u>	
Unorganized Township 55-14 & 55-15 (Sections 1-21 and 29 & 30)	\$16,170
<u>City of Cook</u>	
Unorganized Townships 62-17 & 63-17	\$14,700
<u>Ellsburg Volunteer Fire Dept.</u>	
Unorganized Township 55-15	\$4,763
(Sections 22-28 and 31-36)	
<u>Embarrass Region Volunteer Fire Dept.</u>	
Unorganized Township 61-14	\$6,577
<u>Evergreen Volunteer Fire Dept.</u>	
Unorganized Townships 60-19 & 60-20	\$43,680
<u>City of Floodwood</u>	
Unorganized Township 52-21	\$17,163
<u>French Volunteer Fire Dept.</u>	
Unorganized Township 59-21	\$1,406
(13041 Memory Lane through 13099 Memory Lane)	
<u>Gnesen Volunteer Fire Dept.</u>	
Unorganized Township 53-15	\$18,812
<u>Greenwood Township Volunteer Fire Dept.</u>	
Unorganized Township 63-15	\$8,400
<u>Lake Kabetogama Area Fire Dept.</u>	
Unorganized Townships 67-20, 67-21, 68-19, 68-20, 68-21 & 69-19	\$36,750



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<u>Lakeland Volunteer Fire Dept.</u>	
Unorganized Township 57-16	\$68,250
<u>Makinen Volunteer Fire Dept.</u>	
Unorganized Township 56-16	\$46,200
<u>Morse-Fall Lake Rural Protection Assoc.</u>	
Unorganized Townships 63-14, 64-12, 64-13, 65-13 & 65-14	\$27,628
<u>Northland Volunteer Fire Dept.</u>	
Unorganized Township 53-16	\$18,900
<u>City of Orr</u>	
Unorganized Township 63-19 & 66-20	\$10,174
<u>Palo Regional Volunteer Fire Dept.</u>	
Unorganized Townships 56-14, 57-14 & 58-14 (Sections 25-36)	\$37,800
<u>Pequaywan Lake Volunteer Fire Dept.</u>	
Unorganized Township 54-13	\$4,410
<u>Pike-Sandy-Britt Volunteer Fire Dept.</u>	
Unorganized Townships 59-16 & 60-18	\$55,561
<u>Silica Volunteer Fire Dept.</u>	
Unorganized Township 55-21	\$47,250

**Total Levy for Unorganized Township Fire  
Protection and/or First Responder Services** **\$638,088**

Adopted July 14, 2020. No. 20-348

WHEREAS, St. Louis County has historically procured Microsoft operating systems and productivity software via a single license procurement model coinciding with workstation purchases; and  
WHEREAS, During the COVID-19 pandemic, the County has identified numerous challenges associated with file sharing and project collaboration; and

WHEREAS, This historical procurement method posed a number of issues including a lack of standardization, inability to enforce license compliance across software versions, increased risk of Microsoft licensing audits with associated true-up costs, lack of Microsoft training/support, inability to utilize advanced security software, and increased risk of issues/compatibility as a result of out of date software; and

WHEREAS, The Information Technology (IT) Department has researched ways to both mitigate the challenges identified above and improve the efficiency, collaboration and productivity of all employees through technology during the COVID-19 pandemic and beyond; and

WHEREAS, The IT Department and IT Steering Committee agree that the Microsoft M365 platform would best serve the long-term Microsoft purchasing needs of St. Louis County.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Information Technology (IT) Department to the utilize Sourcewell cooperative purchasing Contract # 081419-CDW to procure enterprise software licensing and associated consulting service contracts from CDW-G, Inc., to implement Microsoft M365 with an estimated annual cost of \$671,422.00 annually, payable from Fund 100, Agency 117001, Object 634800, Project 23601001, with funds transferred from the Information Technology assigned fund balance, Fund 100, Object 311139.

RESOLVED FURTHER, That one-time implementation consulting costs in the amount of \$210,450.00 payable from Fund 100, Agency 117001, Object 629900, Project 23601001, with funds transferred from the Information Technology assigned fund balance, Fund 100, Object 311139, is approved.

RESOLVED FURTHER, That a one-year trial of the software support platform Quest is also approved to be purchased for the additional cost of \$61,200.00 at the discretion of the IT Department.

RESOLVED FURTHER, That 2020 costs of this capital improvement project are in part attributed to software associated with the County's response to the COVID-19 pandemic, and therefore approximately \$726,322 will be submitted for reimbursement from federal/state CARES Act monies.

Adopted July 14, 2020. No. 20-349

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RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated July 3, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.  
Adopted July 14, 2020. No. 20-350

WHEREAS, Britt Lounge Bar and Grill, LLC d/b/a Britt Lounge Bar and Grill, LLC, is currently licensed for Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor; and  
WHEREAS, The license holder has made an application to permanently add to the designated serving area to the main level attached deck; and  
WHEREAS, The St. Louis County Sheriff's Office and Liquor Licensing Committee have reviewed the application and recommend approval of the designated serving area change.  
THEREFORE, BE IT RESOLVED, That said main level attached deck shall be added to the designated serving area of the Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor License held by Britt Lounge Bar and Grill, LLC d/b/a Britt Lounge Bar and Grill, LLC, Unorganized Township 60-18.  
Adopted July 14, 2020. No. 20-351

WHEREAS, The Minnesota Department of Public Safety Division of Emergency Communication Networks applied for and was awarded a grant funded by the National Telecommunications and Information Administration and the National Highway Traffic Safety Administration; and  
WHEREAS, On April 28, 2020, the St. Louis County Board adopted Resolution No. 20-217 authorizing the application and acceptance of the 2020 Next Generation 9-1-1 (NG911) Customer Premise Equipment (Call Handling Equipment) grant from the State of Minnesota Emergency Communications Network; and  
WHEREAS, The State of Minnesota Emergency Communications Network has awarded additional funding in the amount of \$239,623.77 for this grant program; and  
WHEREAS, St. Louis County will serve as the fiscal agent for the Northeast Emergency Communication Board.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an amendment to the 2020 Next Generation 9-1-1 (NG911) Customer Premise Equipment (Call Handling Equipment) grant from the State of Minnesota Emergency Communications Network, to be accounted for in Fund 876, Agency 876999, Grant 87601, Year 2020.  
RESOLVED FURTHER, That the appropriate county officials are authorized to execute all agreements and contracts necessary to fulfill the amended 2020 NG911 Customer Premise Equipment as approved by the St. Louis County Attorney, with St. Louis County serving as coordinator and fiscal agent for the grant.  
Adopted July 14, 2020. No. 20-352

WHEREAS, It is the policy of the State of Minnesota to promote safe and useable waterways within the State; and  
WHEREAS, The State provides grants for sheriff services to carry out this policy; and  
WHEREAS, The St. Louis County Sheriff's Office provides boat and water safety in the county by patrolling county waterways, enforcing board and water safety rules, inspecting watercraft, providing search and rescue operations, and conducting accident investigations.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application and acceptance of the 2020 State Boat and Water Safety grant in the amount of \$100,170 for the period January 1, 2020, to June 30, 2021, to be accounted for in Fund 100, Agency 130999, Grant 13001, Year 2020.  
Adopted July 14, 2020. No. 20-353

WHEREAS, The Minnesota Department of Public Safety, Office of Traffic Safety, has a mandate to promote the safety of those who use public roadways; and  
WHEREAS, The 2021 DWI Officer grant is federally financed by the National Highway Traffic Safety Administration with impaired driving funds; and  
WHEREAS, Federal guidelines require the grant money be spent on projects designed to reduce DWI

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incidents; and

WHEREAS, The DWI Officer grant requires the addition of a 1.0 FTE Deputy Sheriff position, which will be eliminated at the end of the grant period.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application and acceptance of the 2021 DWI Officer Grant in the amount of \$94,888.89, to be accounted for in Fund 100, Agency 129999, Grant 12954, Year 2021.

RESOLVED FURTHER, That the County Board approves the hiring of a 1.0 FTE Deputy Sheriff position contingent upon acceptance of the grant, which will be eliminated at the end of the grant period.

Adopted July 14, 2020. No. 20-354

**BY COMMISSIONER BOYLE:**

WHEREAS, The Department of Human Services (DHS) Child Welfare Opiate Allocation funding is distributed for additional child protection services under the Opioid Epidemic Response account; and WHEREAS, These funds, as defined in Minn. Stat. § 256.043, Subd. 3, are granted as a result of an allocation formula based on out-of-home placement episodes where parental drug abuse is the primary reason for placement using data from the previous calendar year; and

WHEREAS, The Public Health and Human Services Department (PHHS) has been allocated the amount of \$443,583 for the budget period July 1, 2020, through December 31, 2020; and

WHEREAS, The use of funds is to reduce out-of-home placements and length of time in placements for placements with a primary reason tied to parental drug abuse; and

WHEREAS, PHHS was required to submit a Child Welfare Opiate Allocation Agency Plan to fulfill the obligations of the funding on June 15, 2020; and

WHEREAS, The Child Welfare Opiate Allocation Agency plan outlines eleven services and programs aimed at reducing out-of-home placements and length of time in placements in the categories of Conventional Services, Flexible Spending, and Training; and

WHEREAS, PHHS Child Welfare Opiate Allocation Agency Plan was approved and fully executed by DHS on June 15, 2020.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes PHHS to accept funds from DHS for the Child Welfare Opiate Allocation in the amount of \$443,583.00 for the budget period July 1, 2020-December 31, 2020. Beginning January 2021, funds will be allocated for a 12-month period, aligning with the calendar year.

RESOLVED FURTHER, That the St. Louis County Board authorizes PHHS to enter into contracts with community partners to fulfill the obligations outlined in the Child Welfare Opiate Allocation Agency Plan.

BUDGET REFERENCE: Fund 230, Agency 232025, Object 530719

Fund 230, Agency 232025, Object 602000

Fund 230, Agency 232025, Object 629900

Yeas: Commissioners Boyle, McDonald, Musolf, Nelson and Chair Jugovich – 5

Nays: None

Absent: Commissioners Jewell and Olson – 2

Adopted July 14, 2020. No. 20-355

**BY COMMISSIONER NELSON:**

WHEREAS, In the spring of 2020, the Minnesota Judicial Branch ceased in-person court activities and services due to the COVID-19 pandemic; and

WHEREAS, In early summer 2020, the Minnesota Judicial Branch began issuing orders regarding the reopening of the courts which will require certain physical changes to court rooms and operational changes to court processes to minimize the risk of COVID-19 transmission among court staff, justice partners, parties to court proceedings, and other members of the public; and

WHEREAS, Pursuant to statute, the county must provide suitable facilities for court operations and pay all costs of renting, maintaining, operating, remodeling, insuring, and renovating those facilities occupied by the courts; and

WHEREAS, Pursuant to statute and a memorandum of understanding between the Minnesota Judicial Branch and the county, all remodeling or other alteration of court premises must be the subject of a

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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prior written agreement; and

WHEREAS, To best accommodate court operations, the parties may consider holding certain court activities at offsite locations throughout the county; and

WHEREAS, To ensure the county can react quickly to changing conditions due to the COVID-19 pandemic, it is advisable for the County Board to delegate its authority to the County Administrator to enter an agreement with the Minnesota Judicial Branch for alterations of court premises necessitated by COVID-19 and/or for the facilitation of certain court activities at offsite locations throughout the county.

THEREFORE BE IT RESOLVED, That the St. Louis County Board hereby authorizes the County Administrator to negotiate and enter an agreement with the Minnesota Judicial Branch for alterations of court premises necessitated by COVID-19 and/or for the facilitation of certain court activities at offsite locations throughout the county and to execute any amendments thereto that are approved by the County Attorney.

RESOLVED FURTHER, That any expenditures outside of the current courthouse facilities shall be approved in advance by the St. Louis County Board.

Yeas: Commissioners Boyle, McDonald, Musolf, Nelson and Chair Jugovich – 5

Nays: None

Absent: Commissioners Jewell and Olson – 2

Adopted July 14, 2020. No. 20-356

At 9:56 a.m., July 14, 2020, Commissioner McDonald, supported by Commissioner Musolf, moved to adjourn the meeting. The motion passed; five yeas, zero nays, two absent (Jewell, Olson).

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON JULY 28, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 28<sup>th</sup> day of July 2020, at 9:36 a.m., at the Government Services Center, Virginia, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioner Beth Olson participated by WebEx.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and for healthcare professionals; followed by the pledge of allegiance.

Commissioner Nelson highlighted a painting that was donated by local artist Spencer Hahne. The painting depicts the Mesabi Trail; Commissioner Nelson commented that the Mesabi Trail and the County Community Development Block Grant (CDBG) would not exist if it were not for the efforts of Commissioner Liz Prebich.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Scott Dane, Executive Director of the Associated Contract Loggers & Truckers of Minnesota, spoke regarding the negative impacts that COVID-19 and paper mill shutdowns have had on loggers. Mr. Dane read a text message from Mike Nielsen. Nielsen Logging has a \$3.5 million gross revenue and is currently running at fifty percent capacity. Ben Lobb, of Lobb Forest Enterprises, commented on the direct impacts to his business because of the Verso Paper shutdown. Commissioner Nelson shared pictures related to how much timber can be on 3,914 square feet and urged the Board invest dollars into the timber industry.

Commissioner Jewell requested that county administration provide the Board with an update regarding COVID-19.

A Point of Personal Privilege was requested at 9:58 a.m. At 10:11 a.m., the Board reconvened with all members present.

Chair Jugovich commented that county administration will provide the Board a COVID-19 update during the August 4, 2020 Board meeting. Chair Jugovich said that COVID-19 testing will take place at the MN Discovery Center in Chisholm today from 12:00 p.m. to 7:00 p.m. and tomorrow from 10:00 a.m. to 5:00 p.m.

At 10:16 a.m., a public hearing was conducted pursuant to Resolution No. 20-312, adopted June 9, 2020, to receive citizen comments on the proposed use of the Community Development Block Grant Emergency Solutions Grant (CDBG-ESG) CARES Act funding and amendment to the 2020 Action Plan. St. Louis County Planning and Community Development Director Matthew Johnson commented that the CARES Act funding awards amounted to \$1,164,632 in CDBG-CV funding and \$578,797 in ESG-CV funding. Approximately \$350,000 was set aside by the CDBG Advisory Committee for future funding requests. Brad Gustafson, of the Planning Department, provided the Board with a brief overview of funding recommendations. Chair Jugovich asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action, and no one asked for the opportunity to speak. At 10:25 a.m., Commissioner McDonald, supported by Commissioner Boyle, moved to close the public hearing. The motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner Jewell, moved that the St. Louis County Board authorizes the amendment of the St. Louis County Citizen Participation Plan for the use of CARES

Act funding and further authorizes the Planning and Community Development Director to prepare and submit the Amendment to the 2020 Action Plan and all assurances and understanding contained therein, to the United States Department of Housing and Urban Development for those projects and corresponding funding levels, and to act in connection with its submission and subsequent activity, and to provide such additional information as may be required. The St. Louis County Board authorizes acceptance of the 2020 CARES Act CDBG-CV and ESG-CV entitlement grants and execution of entitlement agreements by the St. Louis County Planning and Community Development Director and a representative of the County Attorney on behalf of St. Louis County, along with all the necessary forms, attachments, addendums, certifications, and subsequent forms to implement the programs and complete the agreements between St. Louis County and the U.S. Department of Housing and Urban Development. Grant funds will be allocated as follows: \$1,164,632, CDBG-CV Grant 2020 to Fund 260, Project Code 23601001, or as required by the County Auditor; \$578,797, ESG-CV Grant 2020 to Fund 173, Project Code 23601001, or as required by the County Auditor. That the St. Louis County Board allocates funding from the entitlement grants to CDBG-CV and ESG-CV projects and authorizes the Planning and Community Development Director and a representative of the County Attorney to execute agency agreements for these projects. Disbursements related to the CDBG-CV sub recipient agreements will be made from CDBG-CV Fund 260 and ESG-CV agreements from ESG-CV Fund 173 according to specific 2020 projects, or as required by the County Auditor. The motion passed; seven yeas, zero nays. Resolution No. 20-367.

At 10:31 a.m., a public hearing was conducted pursuant to Resolution No. 20-347, adopted July 14, 2020, to solicit public input prior to considering the proposed tax abatement for the City of Duluth for public infrastructure improvements and associated site development costs. St. Louis County Planning and Community Development Deputy Director Darren Jablonsky provided an overview of the project. The overall cost of the project is \$11 million and the \$650,000 tax abatement will be paid over a 10-year period. After completion, the site will generate \$400,000 in annual tax revenue, of which \$135,000 will be retained by St. Louis County. Adam Fulton, City of Duluth Director of Planning and Economic Development, said that the city council approved the development plan and \$1.35 million of tax abatement. Director Fulton commented that the site lies on two county roads and infrastructure improvements are necessary to ensure traffic continues to flow in a safe manner. Chair Jugovich asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action, and no one asked for the opportunity to speak. At 10:49 a.m., Commissioner McDonald, supported by Commissioner Musolf, moved to close the public hearing. The motion passed; seven yeas, zero nays.

Commissioner Jewell, supported by Commissioner Nelson, moved that the St. Louis County Board of Commissioners authorizes up to \$650,000 tax abatement financing to the City of Duluth. The St. Louis County Board of Commissioners waives applicable provisions of the Board's Tax Abatement Financing Policy to allow this project to proceed and application fees; that the St. Louis County Board of Commissioners requires a project labor agreement and prevailing wage rates for the public infrastructure improvements and associated site development costs; and further, that provided all required documentation is submitted by the City of Duluth, the appropriate county officials are authorized to execute a tax abatement agreement with the City of Duluth and execute any other related documents after review and approval by a representative of the County Attorney's Office. After further discussion, the motion passed; seven yeas, zero nays. Resolution No. 20-368.

Commissioner Boyle, supported by Commissioner Nelson, moved to approve the consent agenda. The motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner Jewell, moved to approve the proposed settlement in the *Berg v. County of St. Louis*, Case No. 69DU-CV-18-161, an action brought by Jamie Berg against St. Louis County, and authorizes the appropriate county officials to negotiate and execute appropriate settlement documents and to make the settlement payments contemplated by the proposed settlement in the amount of \$150,000.00 plus incidental amounts for taxes and mediation fees. The motion passed; seven yeas, zero nays. Resolution No. 20-369.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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That following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-254, Application and Acceptance of CARES Act Block Grant Funding for 2020 Election Preparation.—61320

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 20-256R, Establish Public Hearing for Petition to Revoke Certain County Highways and Revert to McDavitt Township.—61321

Kevin Gray, County Administrator, and Matthew Johnson, Planning and Community Development Director, submitting Board Letter No. 20-257, Reappointment and Advertisement of Positions to the CDBG Citizen Advisory Committee.—61322

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-258, Deputy Sheriff Supervisory Unite: 2020-2022.—61323

Kevin Gray, County Administrator, and Matthew Johnson, Planning and Community Development Director, submitting Board Letter No. 20-255, Authorization to Apply for and Accept FY 21 MPCA SSTS Incentive and Low-Income Fix-up Grant Funding.—61324

Purchase of Service Agreement, Contract No. 16914, between St. Louis County and Greater Twin Cities United Way, Minneapolis, MN, for Family Homeless Prevention and Assistance Program (FHPAP) Services during the period February 1, 2020, to September 30, 2021.—20-473

Purchase of Service Agreement, Contract No. 16941, between St. Louis County and Joe Trela, Duluth, MN, for Chore Services during the period July 1, 2020, to December 31, 2020.—20-474

Purchase of Service Agreement, Contract No. 16957, between St. Louis County and Dan Wiswell, Aurora, MN, for Chore Services during the period June 1, 2020, to June 30, 2020.—20-475

Purchase of Service Agreement, Contract No. 16958, between St. Louis County and Dan Wiswell, Aurora, MN, for Chore Services during the period July 1, 2020, to December 31, 2020.—20-476

Purchase of Service Agreement, Contract No. 16968, between St. Louis County and the City of Virginia for Coordination of Overdose Prevention and Response Services during the period May 1, 2020, to August 31, 2021.—20-477

Purchase of Service Agreement, Contract No. 16970, between St. Louis County and NHS – Northstar Specialized Services, Inc., Chisholm, MN, for Semi-independent Living Services during the period July 1, 2020, to June 30, 2021.—20-478

Purchase of Service Agreement, Contract No. 16971, between St. Louis County and Access North Center for Independent Living of Northeastern Minnesota, Hibbing, MN, for Semi-independent Living Services during the period July 1, 2020, to June 30, 2021.—20-479

Cooperative Agreement between the County of St. Louis and the County of Lake to perform a Gravel Roadway Investment Program (GRIP) project on County Road 990 from County Road 781 to Lake County line, in Morse Township (CP 0990-250551).—20-480

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Lease for Timber Stand Improvement and Harvest of Decorative Products between the County of St. Louis and Black Spruce Holdings, LLC, Roseville, MN, for a ten-year term beginning the 1<sup>st</sup> day of March, 2020, through February 28, 2030.—20-481

Federal Financial Assistance Award of Domestic Grant 20-DG-11094200-191 between the County of St. Louis and the USDA Forest Service, Eastern Region, State and Private Forestry for the St. Louis County Fuels Reduction Program through April 30, 2022.—20-482

On-Line Software Subscriber Agreement between the County of St. Louis, Auditor's Office, and John F. Ready, Jr., Proctor, MN.—20-483

On-Line Software Subscriber Agreement between the County of St. Louis, Auditor's Office, and YMNLA, PSC, Duluth, MN.—20-484

On-Line Software Subscriber Agreement between the County of St. Louis, Auditor's Office, and Henning Professional Services, Inc., Woodbury, MN.—20-485

Service Contract No. 5635 between the County of St. Louis and C2Logix, Clearwater, FL, to conduct a snow plow route optimization study to develop optimized and efficient routes in order to increase the level of service.—20-486

Service Contract No. 5634 between the County of St. Louis and Northeast Technical Services, Inc., Virginia, MN, to provide additional treatment strategies for the wastewater (leachate) stream through wetlands research at the Regional Landfill located in Virginia, MN, during the period May 1, 2020, to December 31, 2020.—20-487

Grant Agreement Amendment between the Minnesota Department of Public Safety and the Northeast MN Emergency Communications Board for the 2019 DECN Customer Premise Equipment Grant Agreement No. A-DECN-CPE-2019-NEECD2-2, increasing the grant amount by \$239,623.77 for a total agreement amount of \$441,194.69.—20-488

Upon motion by Commissioner Boyle, supported by Commissioner Nelson, resolutions numbered 20-357 through 20-366, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER BOYLE:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of July 14, 2020, are hereby approved.

Adopted July 28, 2020. No. 20-357

WHEREAS, Costco is preparing a project to construct a new store in the City of Duluth with access to County State Aid Highway (CSAH) 32 (West Arrowhead Road) and CSAH 91 (Haines Road); and WHEREAS, The Public Works Department has worked with Costco's engineer to determine placement of access and improvements to CSAH 32 (West Arrowhead Road) and CSAH 91 (Haines Road) that are necessary to support traffic generated as a result of the new store; and

WHEREAS, Costco will prepare the roadway plans to complete certain roadway improvements on CSAH 32 (West Arrowhead Road) and CSAH 91 (Haines Road) to provide access to the new Costco store; and

WHEREAS, The Public Works Department will review and approve the roadway plans, and work with Costco's engineer to provide oversight and inspection of the construction of the roadway improvements; and

WHEREAS, A separate independent property tax abatement agreement may be processed in conjunction with this project where the terms of that agreement shall not affect the terms of this agreement.



**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a construction and maintenance agreement with Costco to complete certain roadway improvements on CSAH 32 (West Arrowhead Road) and CSAH 91 (Haines Road), and approve any amendments approved by the County Attorney's Office.

Adopted July 28, 2020. No. 20-358

WHEREAS, The Minnesota Office of the Secretary of State is accepting CARES Act block grant applications to assist jurisdictions with funding relating to preparation for the 2020 Federal elections cycle; and

WHEREAS, A total of \$192,765.61 CARES Act funding is available for St. Louis County; and

WHEREAS, The funding would be available to municipalities and the county to assist with the preparation of the 2020 federal election cycle preparation and related costs due to the COVID-19 pandemic; and

WHEREAS, The county will work with the municipalities within the county to determine a fair, equitable, and mutually agreeable method for allocating the funds within the County and between municipalities.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes application and acceptance of CARES Act block grant funding in the amount of \$192,765.61, to be accounted for in Fund 100, Agency 127999, Grant 12703, Project 23601001, Year 2020.

Adopted July 28, 2020. No. 20-359

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 61230, are hereby approved and the County Auditor shall issue checks in the following amounts:

	<b>July 2020</b>	
100	General Fund	\$7,832,034.29
149	Personal Service Fund	150.00
155	Depot	33,983.12
160	MN Trail Assistance	9,844.84
161	Missing Heirs	8,014.27
167	Attorney's Forfeitures	6,411.75
168	Sheriff's State Forfeitures	1780.50
169	Attorney Trust Accounts – VW	1,928.81
171	Controlled Substances	918.37
173	Emergency Shelter Grant	13,683.16
176	Revolving Loan Fund	65.97
178	Economic Development – Tax Forfeit	121,935.14
180	Law Library	9,063.37
183	City/County Communications	164.36
184	Extension Service	61,436.30
192	Permit to Carry	6,725.34
200	Public Works	3,425,257.78
204	Local Option Transit Sales Tax	793,649.97
210	Road Maint. – Unorg. Townships	49,004.72
220	State/Federal Road Aid	3,086,941.46
230	Public Health & Human Services	8,956,316.62
238	HHS Conference	10,080.00
240	Forfeited Tax	508,181.82
260	CDBG Grant	38,920.75
281	SLC Septic Loans	20,985.00
289	ISTS Grant	61,860.08
290	Forest Resources	109,032.83
318	2013A Capital Improve Bond	330,292.50
319	2013B Capital Equipment Note	18,250.00

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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320	2041A ARC Capital Improve Bond	58,809.38
321	2013C Refunding 2004A&2005A	12,625.00
322	2013D Refunding 2010A	60,512.50
324	2015B – Refunding 316-2008B	50,350.00
325	2015C – Capital Improve Bond	524,103.13
326	2016A – Capital Improve Bond	339,768.75
327	2016B Refunding 318-2013A	229,375.01
328	2018A Capital Improve Bond	518,665.63
329	2018B Capital Improve Bond	298,550.00
400	County Facilities	14,692.93
402	Depreciation Reserve Fund	21,328.00
405	Public Works Building Const.	675,451.85
407	Public Works – Equipment	37,342.00
445	2018A – Virginia GSC-PW Cook	381,448.69
448	2018B – PW Dist 4 New Facility	133,282.00
600	Environmental Services	615,020.04
640	Plat Books	35.25
715	County Garage	132,054.90
720	Property Casualty Liability	8,533.36
730	Workers Compensation	210,053.37
740	Medical Dental Insurance	2,292,230.94
770	Retired Employees Health Insurance	125.90
		<u>\$32,131,271.75</u>

Adopted July 28, 2020. No. 20-360

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61237, is hereby approved and the County Auditor is authorized to issue the license to the following establishment:

Takeoff, LLC d/b/a The Landing on Lake Vermillion, Beatty Township, new.

RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Adopted July 28, 2020. No. 20-361

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated July 17, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted July 28, 2020. No. 20-362

WHEREAS, A petition to revoke certain highways within McDavitt Township was submitted to St. Louis County; and

WHEREAS, St. Louis County Public Works reviewed Petitioner's submissions in this matter; and WHEREAS, Petitioner and St. Louis County believe they will be fully prepared to proceed with the public hearing by September 1, 2020, and jointly request that date and corresponding location for the hearing.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby schedules a public hearing on the Petition to Revoke Certain County Highways filed by EIP Minnesota, LLC, to occur at 9:40 a.m. on Tuesday, September 1, 2020, at the St. Louis County Courthouse in Duluth, MN.

RESOLVED FURTHER, That, in addition to complying with all other notice and publication requirements, the Clerk of the County Board shall serve notice by certified mail of the hearing on each member of the McDavitt Town Board of Supervisors as required by Minn. Stat. § 163.11, Subd. 5.

Adopted July 28, 2020. No. 20-363

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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WHEREAS, The St. Louis County Board of Commissioners appoints citizens to serve on the Community Development Block Grant (CDBG) Citizen Advisory Committee; and  
WHEREAS, One (1) citizen member is eligible to serve another term on the CDBG Citizen Advisory Committee and has requested reappointment; and  
WHEREAS, There are three (3) vacancies on this committee to be filled through an advertised application process.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners reappoints Britt See-Benes as Virginia representative to the CDBG Citizen Advisory Committee for a term ending April 30, 2023.

RESOLVED FURTHER, That the St. Louis County Board authorize the County Auditor to advertise and accept applications through September 30, 2020, for three (3) vacant positions on the CDBG Citizen Advisory Committee representing the City of Rice Lake, City of Hermantown, and Southern Townships, with terms to expire April 30, 2023.

Adopted July 28, 2020. No. 20-364

RESOLVED, That the 2020-2022 Deputy Sheriff Supervisory unit contract is ratified and county officials are authorized to execute the Collective Bargaining Unit Agreement, a copy of which is on file in County Board File No. 61323.

Adopted July 28, 2020. No. 20-365

WHEREAS, The Minnesota Pollution Control Agency notified the Planning and Community Development Department that funding is available to assist in subsurface sewage treatment systems (SSTS) program administration and the upgrade of substandard SSTS for low-income residents; and  
WHEREAS, the St. Louis County Environmental Services Department has applied for, and received, funding through this grant since 2012.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Planning and Community Development Department to apply for and accept up to \$58,600 in FY21 SSTS Base and Low-Income Fix-up Grant Funding from the Minnesota Pollution Control Agency, Fund 289/285, Agency 289999/285999, Revenue 530102, Grant 28902/28501, Year 2021 for \$18,600, and Fund 285, Agency 285999, Revenue 532503, Grant 28501, Year 2021 for up to \$40,000.

Adopted July 28, 2020. No. 20-366

**BY COMMISSIONER NELSON:**

WHEREAS, Title I of the Housing and Community Development Act of 1974, as amended, establishes the Community Development Block Grant Program (CDBG) for the purpose of developing viable communities by providing decent housing and a suitable living environment, and by expanding community opportunities principally for low and moderate income persons; and

WHEREAS, Subtitle B of Title IV of McKinney Homeless Assistance Act of 1987, as amended and reauthorized under the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act, establishes homeless assistance programs including the Emergency Solutions Grant (ESG) program for purposes of providing homeless prevention and rapid re-housing assistance to homeless families; and

WHEREAS, The Secretary of Housing and Urban Development (HUD) has notified St. Louis County of special allocation of funding to the Community Development Block Grant (CDBG-CV) and Emergency Solutions Grant (ESG-CV) programs from the Coronavirus Aid, Relief, and Economic Security (CARES) Act to address the current COVID-19 pandemic; and

WHEREAS, The St. Louis County Board desires to carry out activities using CDBG-CV and ESG-CV funding to assist communities, agencies, and residents of St. Louis County through an Amendment to the Fiscal Year 2020 Action Plan; and

WHEREAS, The St. Louis County Board provided a public review period and conducted a public hearing on Tuesday, July 28, 2020, at 9:40 a.m. in the St. Louis County Government Service Center in Virginia, Minnesota, to solicit public input prior to considering the proposed Amendment to the 2020 Action Plan and amendment of the St. Louis County Citizen Participation Plan as required by HUD.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes amendment of the St.

Louis County Citizen Participation Plan for the use of CARES Act funding and further authorizes the Planning and Community Development Director to prepare and submit the Amendment to the 2020 Action Plan and all assurances and understanding contained therein, to the United States Department of Housing and Urban Development for those projects and corresponding funding levels as set forth in the Amendment as described in County Board File No. 61320, and to act in connection with its submission and subsequent activity, and to provide such additional information as may be required.

RESOLVED FURTHER, That the St. Louis County Board authorizes acceptance of the 2020 CARES Act CDBG-CV and ESG-CV entitlement grants and execution of entitlement agreements by the St. Louis County Planning and Community Development Director and a representative of the County Attorney on behalf of St. Louis County, along with all the necessary forms, attachments, addendums, certifications, and subsequent forms to implement the programs and complete the agreements between St. Louis County and the U.S. Department of Housing and Urban Development.

RESOLVED FURTHER, That grant funds will be allocated as follows:

- \$1,164,632, CDBG-CV Grant 2020 to Fund 260, Project Code 23601001, or as required by the County Auditor;
- \$578,797, ESG-CV Grant 2020 to Fund 173, Project Code 23601001, or as required by the County Auditor.

RESOLVED FURTHER, That the St. Louis County Board allocates funding from the entitlement grants to CDBG-CV and ESG-CV projects and authorizes the Planning and Community Development Director and a representative of the County Attorney to execute agency agreements for these projects. Disbursements related to the CDBG-CV sub recipient agreements will be made from CDBG-CV Fund 260 and ESG-CV agreements from ESG-CV Fund 173 according to the specific 2020 projects included in the County Board File No. 61320, or as required by the County Auditor.

Unanimously adopted July 28, 2020. No. 20-367

**BY COMMISSIONER JEWELL:**

WHEREAS, The City of Duluth has requested St. Louis County to consider up to \$650,000 tax abatement financing for public infrastructure improvements and associated site development costs; and

WHEREAS, Minn. Stat. §§ 469.1812, through 469.1815, Abatement Authority, requires that a public hearing be conducted prior to granting tax abatement financing; and

WHEREAS, The St. Louis County Board of Commissioners held a public hearing on Tuesday, July 28, 2020, at 9:45 a.m. in the St. Louis County Government Service Center in Virginia, Minnesota, to solicit public input prior to considering the proposed tax abatement request; and

WHEREAS, The St. Louis County Board of Commissioners determines that the public benefits gained by the creation of new full-time and part-time jobs, increasing the county tax base, sales tax generation, and other benefits exceeds the costs of the tax abatement.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes up to \$650,000 tax abatement financing to the City of Duluth payable from Fund 100, Agency 178001, Object 500900.

RESOLVED FURTHER, That the St. Louis County Board of Commissioners waives applicable provisions of the Board's Tax Abatement Financing Policy to allow this project to proceed and application fees.

RESOLVED FURTHER, That the St. Louis County Board of Commissioners requires a project labor agreement and prevailing wage rates for the public infrastructure improvements and associated site development costs.

RESOLVED FURTHER, That provided all required documentation is submitted by the City of Duluth, the appropriate county officials are authorized to execute a tax abatement agreement with the City of Duluth and execute any other related documents after review and approval by a representative of the County Attorney's Office.

Unanimously adopted July 28, 2020. No. 20-368

**BY COMMISSIONER NELSON:**

WHEREAS, In January 2018, Jamie Berg commenced an action against St. Louis County; and

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WHEREAS, The action, captioned *Berg v. County of St. Louis*, Case No. 69DU-CV-18-161, is pending in the State of Minnesota District Court for the Sixth Judicial District in St. Louis County; and

WHEREAS, The plaintiff and the defendant have reached agreement on a proposed settlement of the action that is subject to the approval of the St. Louis County Board; and

WHEREAS, Under the proposed settlement, the plaintiff will release its claims against St. Louis County and its officers, employees, and agents, and St. Louis County will make settlement payments in the amount of \$150,000.00 plus incidental amounts for taxes and mediation fees; and

WHEREAS, The St. Louis County Board wishes to approve the proposed settlement to avoid the expense and risk associated with further litigation.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the proposed settlement and authorizes the appropriate county officials to negotiate and execute appropriate settlement documents and to make the settlement payments contemplated by the proposed settlement in the amount of \$150,000.00 plus incidental amounts for taxes and mediation fees, payable from Fund 720, Agency 720001, Expense Code 636200.

Unanimously adopted July 28, 2020. No. 20-369

At 11:00 a.m., July 28, 2020, Commissioner Nelson, supported by Commissioner Jewell, moved to adjourn the meeting. The motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**

**AUGUST, 2020**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON AUGUST 4, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 4<sup>th</sup> day of August 2020, at 9:36 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioner Beth Olson participated by WebEx.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and for healthcare professionals; followed by the pledge of allegiance.

Amy Westbrook, St. Louis County Public Health Division Director, gave the Board an update regarding the COVID-19 pandemic. To date in St. Louis County, there have been 454 COVID cases, 19 deaths, and 5 people are currently hospitalized in Intensive Care Units (ICU); 58% of the total cases were diagnosed in July. Director Westbrook said that we are seeing an increase in community transmission and the age group of 20-29 have the largest percent of cases.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Todd Youngberg, of Duluth, commented on property issues he has been experiencing with the Canadian National (CN) Railway Company. Mr. Youngberg felt the Commissioners violated MN Statute 373.01 when they approved a land transaction with the CN Railway Company. Julie Aitkinson, of Visit Duluth, discussed funding issues Visit Duluth was experiencing due to the decrease in tourism sales tax. Ms. Aitkinson asked the Board to consider funding support from the CARES Act. Beth Pierce, of the Iron Range Tourism Bureau, commented that she would support assistance for Visit Duluth.

Commissioner Boyle, supported by Commissioner Jewell, moved to approve the consent agenda. The motion passed; seven yeas, zero nays.

Commissioner Boyle, supported by Commissioner McDonald, moved to consider a resolution to relocate the August 11, 2020 County Board meeting from the City Hall in Hibbing, MN, to the Jury Lounge located in the St. Louis County Courthouse in Hibbing, MN; the item had not been to committee. The motion passed, seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner McDonald, moved to adjust its 2020 Board Meeting Schedule to reschedule the meeting location of its August 11, 2020 meeting from the Hibbing City Hall, Hibbing, MN, to the St. Louis County Courthouse Jury Lounge, Hibbing, MN. Deputy Administrator Brian Fritsinger indicated that the new location was not able to accommodate WebEx for the meeting; however, the location would provide adequate room to social distance. Deputy Administrator Fritsinger provided the Board with a brief overview of space and electronic challenges

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in meeting locations in St. Louis County. Commissioner Olson indicated that she was concerned about the safety of holding meetings and the lack of electronic capabilities in meeting rooms. Commissioner Jewell indicated that he would vote “no” due to the fact that COVID numbers have been increasing; the county should put more importance on allowing the use of WebEx, and the county should not set up an unsafe situation for the public to participate. Commissioner Nelson commented that the Board has an obligation to serve the public and many of the constituents in his district do not have WebEx capability. Assistant County Attorney Kim Maki commented that the open meeting law has changed and all votes should be taken by roll call if a member of the Board is attending the meeting electronically or telephonically. After further discussion, Commissioner Olson, supported by Commissioner Boyle, moved to amend the motion and adjust the 2020 Board Meeting Schedule to reschedule the meeting location of its August 11, 2020 meeting from the Hibbing City Hall, Hibbing, MN, to the Liz Prebich Room in the Government Services Center, Virginia, MN. A Point of Personal Privilege was requested at 10:48 a.m. At 10:56 a.m., the Board reconvened with all members present. A roll call vote was taken and the amendment failed; three yeas (Jewell, Boyle, Olson), four nays (McDonald, Musolf, Nelson, Jugovich). After further discussion, a roll call vote was taken and the original motion passed; four yeas (McDonald, Musolf, Nelson, Jugovich), three nays (Jewell, Boyle, Olson). Resolution No. 20-381.

Commissioner Jewell, supported by Commissioner Musolf, that the St. Louis County Board will convene in a closed meeting of the Committee of the Whole on August 4, 2020, for the purpose of discussing the proposed settlement and litigation strategy relating to claims asserted by Claire Trebil in connection with a motor-vehicle accident, immediately following the St. Louis County Board meeting, in accord with Minn. Stat. § 13D.05, Subd. 3(b). No other pending public business will be discussed at this closed session. A roll call was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-382.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-266, Reclassification of State Tax Forfeited Lands to Non-Conservation.—61327

County Attorney requesting a closed session of the Committee of the Whole for litigation purposes – Claire Trebil.—61328

Amendment No. 1, Revision 1, Original Damion No. 2018-011818, between the County of St. Louis and Deluxe Catering, Eveleth, MN, for food services at the Hibbing and Virginia lock-up facilities, increasing the fruit/vegetable offerings each day.—20-489

Service Contract between the County of St. Louis and Northland Consulting Engineers, LLP, Duluth, MN, for perform mandated annual parking structure inspections along with preparing compliance reports and documents for the local jurisdiction, and prepare reports with repair recommendations, as necessary.—20-490

Service Contract between the County of St. Louis and Northland Consulting Engineers, LLP, Duluth, MN, to perform structural inspection and provide a condition report for the terra cotta cornice of the County Courthouse in Duluth.—20-491

St. Louis On-line Software Subscriber Agreement between the County of St. Louis, through the Auditor’s Office, and Honkanen Law Firm, S.C., Virginia, MN.—20-492

St. Louis On-line Software Subscriber Agreement between the County of St. Louis, through the Auditor’s Office, and Erich Wiedel, Halethorpe, MD.—20-493

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St. Louis On-line Software Subscriber Agreement between the Count of St. Louis, through the Auditor's Office, and Jonas Michael Dean, Rochester, MN.—20-494

Purchase of Service Agreement, Contract No. 16973, between St. Louis County and ServiceMaster Cleaning, Eveleth, MN, for Chore Services during the period July 1, 2020, to August 31, 2020.—20-495

Amendment No. 1, Original Damion No. 2019-013056, between the County of St. Louis and Oneida Realty Company, Duluth, MN, to provide janitorial and building maintenance services at the St. Louis County Heritage, Culture & Arts Center (Depot), amending the agreement for the period July 1, 2020, through June 30, 2021, and amending the details of services needed during the COVID-19 emergency.—20-496

Addendum to Purchase Agreement, Contract No. 16509E, between the St. Louis County Board of Commissioners and Human Development Center, Duluth, MN, for Mental Health – Targeted Case Management (MH-TCM) for Adults, increasing the rate for Adults to \$709.—20-497

Work Schedule Agreement between St. Louis County Sheriff and Minnesota Public Employees Association (Deputy Sheriff Supervisory Bargaining Unit) for Twelve (12) Hour Shift Work.—20-498

Upon motion by Commissioner Boyle, supported by Commissioner Jewell, resolutions numbered 20-370 through 20-380, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER BOYLE:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of July 28, 2020, are hereby approved.

Adopted August 4, 2020. No. 20-370

WHEREAS, The Minnesota Department of Human Services (DHS) has made available grant funds to counties to implement a plan to improve system access and service delivery by engaging individuals with a severe substance use disorder who are experiencing homelessness; and

WHEREAS, On June 27, 2017, the County Board adopted Resolution No. 17-409 accepting a grant award of \$600,000 from DHS for the Substance Use Disorder Assistance Program for the 2019-2020 grant cycle; and

WHEREAS, The County Board authorized the Public Health and Human Services Department and the St. Louis County Attorney to execute agreements with various community agencies to deliver services funded by the grant; and

WHEREAS, In the spring of 2020, DHS offered St. Louis County a two-year extension of funding for the grant, at \$200,000 per year, from July 1, 2020, through June 30, 2022;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department (PHHS) to accept a grant award extension of \$400,000 from the Minnesota Department of Human Services for the Substance Use Disorder Assistance Program for the SFY 2021-2022 grant cycle.

RESOLVED FURTHER, That the St. Louis County Board authorizes PHHS and the St. Louis County Attorney to enter into contracts with various community agencies to deliver services funded by the grant.

RESOLVED FURTHER, That the 2020 revenue and expenditure budgets be increased as follows with any adjustments to be made in the 2021 and 2022 budgets accordingly if there are any unspent funds or overspent funds not to exceed the grant funding of \$400,000:

Fund 230, Agency 232001, Object 629900, Grant 23268, Grant Year 2020

Fund 230, Agency 232001, Object 633100, Grant 23268, Grant Year 2020

Fund 230, Agency 232001, Object 530673, Grant 23268, Grant Year 2020

Adopted August 4, 2020. No. 20-371



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WHEREAS, In 2006, per Board Resolution No. 24, the Purchasing Division discontinued the use of newspapers to advertise for all Requests for Bids, Requests for Proposals, and Requests for Information; and

WHEREAS, Since 2006, the Purchasing Division has been using an electronic bidding process through DemandStar; and

WHEREAS, In 2013, per Board Resolution 13-347, the Public Works Department implemented an electronic bidding process for all road and bridge projects and has been advertising project bids by six methods; and

WHEREAS, Minn. Stat. § 331A.03, Subd. 3, allows counties to use their website or recognized industry trade journals as an alternative means of dissemination in lieu of advertising in the newspaper; and

WHEREAS, In accordance with Minn. Stat. § 331A.03, Subd.3, the Public Works Department would continue to utilize newspaper ads for six (6) months with additional language notifying readers of the date that newspaper ads will be discontinued along with existing language directing readers to the BidExpress website.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Department to discontinue advertising road and bridge project bids in newspapers after February 6, 2021.

Adopted August 4, 2020. No. 20-372

WHEREAS, The Public Works Department's 2020 budget includes purchase of sodium chloride (road salt) and alternative chemical deicer (brine solutions); and

WHEREAS, The Public Works Department requested State Contact Pricing for road salt and brine solutions; and

WHEREAS, Morton Salt, Inc., of Chicago, IL, successfully negotiated the lowest furnished and delivered price to sixteen (16) locations under State of Minnesota Contract No. 177615 in the amount of \$1,356,703.20; and

WHEREAS, Envirotech Services, Inc., and K-Tech Specialty Coatings, Inc., have been selected from the State of Minnesota's multi-awarded contract to provide deicer alternatives at the estimated delivered cost of \$100,000.00.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the estimated purchase of salt at the State of Minnesota Contract price from Morton Salt, Inc., of Chicago, IL, for a maximum delivered cost of \$1,356,703.20, payable from Fund 200, Agency 207020, Object 651700, and the purchase of brine at the State of Minnesota Contract price from Envirotech Services, Inc., of Denver, CO, and K-Tech Specialty Coatings, Inc., of Ashley, IN, at the estimated delivered cost of \$100,000.00, payable from Fund 200 Agency 207001 Object 651700.

Adopted August 4, 2020. No. 20-373

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted August 4, 2020. No. 20-374

WHEREAS, The St. Louis County Heritage & Arts Center (Depot) is in need of significant capital repairs and as a result, State of Minnesota Bond funding was requested as part of the 2018, 2019 and 2020 legislative sessions; and

WHEREAS, The County has not been successful in securing funding support from the state for the Depot project due to the lack of passage of a Statewide Bonding Bill during this timeframe; and

WHEREAS, The 1975 roof is in very poor condition, is well past its functional life, and has been continually repaired for several years, but now requires total replacement (including new insulation for energy efficiency); the exterior brick mortar joints are original, consequently there are several large areas that require tuck-pointing repairs; and

WHEREAS, It is imperative that the County proceed with necessary emergency repairs to preserve the exterior shell of the building and prevent damage to the interior; and

WHEREAS, The County will continue to pursue the inclusion of the remaining repairs and

improvements in future legislative efforts and pursue those requests considering the costs of this emergency repair as part of any matching funds required by the state; and  
WHEREAS, County Purchasing solicited bids (Bid #5468A), which were opened on July 16, 2020, with Johnson Wilson Constructors of Duluth, MN, providing the lowest bid; and  
WHEREAS, This project will be funded by the County Board appropriation approved in the 2018 budget.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves a contract with Johnson Wilson Constructors of Duluth, MN, in an amount of \$407,600.00 for the emergency replacement of the Depot roof – 1975 addition and for the tuck-pointing of the 1975 addition where funds are available from the facilities capital improvement fund, Fund 400, Agency 400024.

RESOLVED FURTHER, That the cost of this emergency replacement repair shall be considered part of the County's matching requirements for future projects authorized and identified in the Minnesota State Legislatures State Bonding Bill.

Adopted August 4, 2020. No. 20-375

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board of Commissioners approves the following Premise Permit Application, on file in the office of the County Auditor, identified as County Board File No. 61213, for the following organization:

Irving Community Association, Duluth, MN, to operate lawful gambling out of the following:

The Munger Tavern & Grill, Solway Township, 4003 Munger Shaw Road, Cloquet, MN, 55720, new.

RESOLVED FURTHER, That St. Louis County Board Resolution No. 20-346, dated July 14, 2020, is hereby rescinded.

Adopted August 4, 2020. No. 20-376

WHEREAS, All parcels of land becoming the property of the State of Minnesota in Trust through forfeiture for nonpayment of real estate taxes shall be classified or reclassified as conservation or non-conservation as required by Minn. Stat. § 282.01, Subd. 1; and

WHEREAS, The parcels described in the attached County Board File forfeited to the State of Minnesota for nonpayment of real estate taxes and were previously classified as conservation; and  
WHEREAS, The St. Louis County Land and Minerals Department has recommended that the parcels be reclassified as non-conservation after considering, among other things, the present use of adjacent land, the productivity of the soil, the character of forest or other growth, the accessibility of lands to established roads, schools, utilities and other public services, and their peculiar suitability or desirability for particular uses; and

WHEREAS, These parcels of land may be located inside the boundaries of a municipality or town and Minn. Stat. § 282.01 provides that classification or reclassification and sale of lands situated within a municipality or town must be approved by the governing body of the municipality or town; and

WHEREAS, The reclassification of these parcels will be deemed approved if the county board does not receive notice of the municipality's or town's disapproval of the reclassification of any parcel within 60 days of the date on which this resolution is delivered to the clerk of the municipality or town in which the parcels are located.

THEREFORE, BE IT RESOLVED, That the state tax forfeited parcels described in County Board File No. 61327 shall be reclassified as non-conservation, and the request for approval of the reclassification shall be transmitted by the St. Louis County Land and Minerals Department to the clerk of the municipality or town in which the parcels are located.

Adopted August 4, 2020. No. 20-377

WHEREAS, The demand for balsam fir has been significantly reduced due to the Verso Corporation mill closures; and

WHEREAS, The Land and Minerals Department issued Board Memo 20-25 outlining actions being taken in response to the Verso closures; and

WHEREAS, The Land and Minerals Department wishes to provide additional relief to the logging industry through a price reduction to existing timber contracts.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Land

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Commissioner to reduce the price of balsam fir to \$5.00 per cord to be applied to cutting blocks having harvest operations performed from June 1, 2020, until May 1, 2021, and for those contractors having unsold stockpiles of balsam fir.

Adopted August 4, 2020. No. 20-378

WHEREAS, The state tax forfeited parcels described in County Board File No. 61282 are currently included in an established memorial forest; and

WHEREAS, Pursuant to Minn. Stat. § 459.06, Subd. 3, state tax forfeited land which has been included in an established memorial forest and found more suitable for other purposes may, by resolution of the County Board, be withdrawn from the forest for disposal if the Commissioner of Natural Resources approves the sale of such land; and

WHEREAS, The state tax forfeited parcels described here are more suitable for purposes other than forest management.

THEREFORE, BE IT RESOLVED, That the state tax forfeited parcels described in County Board File No. 61282 shall be withdrawn from Memorial Forest status.

Adopted August 4, 2020. No. 20-379

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners, heirs and other eligible repurchasers, subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicants, Herman Martin Zuponic and Rhonda Lee Zuponic of Cook, MN, have applied to repurchase state tax forfeited land legally described as:

CITY OF EVELETH

Easterly 640 feet of N 1/2 of S 1/2 of NW 1/4 of SE 1/4

Section 29, Township 58 North, Range 17 West

Parcel code: 040-0206-00075; and

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, Removal of all personal and business property by December 31, 2020, will become a condition of the repurchase; and

WHEREAS, Payment to the City of Eveleth for the damages incurred from the chromium spill in the amount of \$16,282.04 by December 31, 2020, will become a condition of the repurchase; and

WHEREAS, The applicants shall enter a contract for deed to repurchase the non-homestead property with payment in full due on December 31, 2020; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Herman Martin Zuponic and Rhonda Lee Zuponic of Cook, MN, on file in County Board File No. 61233, subject to the removal of personal and business property, payment to the City of Eveleth in the amount of \$16,282.04, payments to St. Louis County including total taxes and assessments of \$20,153.85, deed tax of \$66.51, deed fee of \$25, and recording fee of \$46, for a total of \$20,291.36, all by December 31, 2020, to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted August 4, 2020. No. 20-380

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board will adjust its 2020 Board Meeting Schedule to reschedule the meeting location of its August 11, 2020 meeting from the Hibbing City Hall, Hibbing, MN, to the St. Louis County Courthouse Jury Lounge, Hibbing, MN.

Yeas – Commissioners McDonald, Musolf, Nelson and Chair Jugovich – 4

Nays – Commissioners Jewell, Boyle and Olson – 3

Adopted August 4, 2020. No. 20-381

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**BY COMMISSIONER JEWELL:**

WHEREAS, Pursuant to Minn. Stat. § 13D.05, subd. 3(b), the St. Louis County Board may close a meeting as permitted by the attorney/client privilege; and

WHEREAS, The County Attorney requires candid and open discussion to provide legal advice to the St. Louis County Board, with respect to a proposed settlement and litigation strategy relating to claims asserted by Claire Trebil in connection with a motor-vehicle accident, in a closed session of the Committee of the Whole; and

WHEREAS, A closed session would benefit the public because potential financial liability could result in the expenditure of public funds.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board will convene in a closed meeting of the Committee of the Whole on August 4, 2020, for the purpose of discussing the proposed settlement and litigation strategy relating to claims asserted by Claire Trebil in connection with a motor-vehicle accident, immediately following the St. Louis County Board meeting, in accord with Minn. Stat. § 13D.05, subd. 3(b).

RESOLVED FURTHER, That no other pending public business will be discussed at this closed session.

Unanimously adopted August 4, 2020. No. 20-382

At 11:05 a.m., August 4, 2020, Commissioner Jewell, supported by Commissioner McDonald, moved to adjourn the meeting. A roll call was taken, the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON AUGUST 11, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 11<sup>th</sup> day of August 2020, at 9:34 a.m., at the St. Louis County Courthouse, Hibbing, Minnesota, with the following members present: Commissioners Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 6. Absent: Commissioner Frank Jewell - 1.

Commissioner Jewell joined the meeting at 9:36 a.m.

Commissioners Frank Jewell, Patrick Boyle, and Beth Olson participated telephonically.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and for healthcare professionals; followed by the pledge of allegiance.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Ray Higgins, of the Minnesota Timber Producers Association, spoke in support of the Board allocating Federal CARES Act funding to the timber industry to assist with financial hardship created by the COVID-19 pandemic.

Commissioner Nelson, supported by Commissioner McDonald, moved to approve the consent agenda. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner Olson, moved to authorize an increase of a 1.0 FTE social work position for the Assertive Community Treatment program in the Public Health and Human Services Department and authorize a decrease to the contract with Human Development Center by \$48,732. After further discussion, a roll call was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-392.

Commissioner Nelson, supported by Commissioner McDonald, moved to approve a proposed settlement of claim asserted by Claire Trebil against St. Louis County and authorizes the appropriate county officials to negotiate and execute appropriate settlement documents and to make the settlement payments contemplated by the proposed settlement in the amount of \$35,000.00. A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-393.

The Board recessed at 9:44 a.m. At 12:28 p.m., the Board reconvened. Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Paul McDonald, Keith Musolf, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell, Patrick Boyle, and Beth Olson participated telephonically.

Commissioner Nelson, supported by Commissioner Jewell, moved to approve a second consent agenda consisting of items passed at the Committee of the Whole meeting. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner Jewell, supported by Commissioner Olson, moved that the St. Louis County Board will adjust its 2020 Board meeting schedule to reschedule the meeting location of its September 1, 2020 meeting from the St. Louis County Board Room to the St. Louis River Room in the Government Services Center, Duluth, MN. All public hearings scheduled for September 1, 2020, will be held in the St. Louis River Room in the Government Services Center, Duluth, MN. A roll call vote was taken, the motion passed; six yeas, one nay (Nelson). Resolution No. 20-414.

The following Board and contract files were created from documents received by this Board:

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Kevin Gray, County Administrator, and Matthew Johnson, Planning and Community Development Director, submitting Board Letter No. 20-277, Authorization to Apply for and Accept MN Board of Water & Soil Resources SSTS Abatement Grand Funds.—[61330](#)

Kevin Gray, County Administrator, Linnea Mirsch, Public Health & Human Services Director, submitting Board Letter No. 20-273, Adjust Staffing in Assertive Community Treatment Program; Increase SLC Staffing by 1.0 FTE and Amend Contract with Human Development Center.—[61331](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-283, Adjoining Owner Sales.—[61332](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-284, Proposed Land Exchange between the Department of Natural Resources and St. Louis County.—[61333](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-289, Public Sale of Shoreland Lease Lot.—[61334](#)

Kevin Gray, County Administrator, Nancy Nilsen, County Auditor/Treasurer, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 20-291, Establish Public Hearing on an Amendment to the Transportation Sales and Use Tax Transportation Improvement Plan.—[61335](#)

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-292, Establish Public Hearing on an Amendment to the Capital Improvement Plan and on the Intent to Issue Capital Improvement Bonds to Incorporate the Amended Transportation Improvement Plan.—[61336](#)

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-293, Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License (Unorganized Township 68-19).—[61337](#)

Kevin Gray, County Administrator, and Brian Fritsinger, Deputy Administrator, submitting Board Letter No. 20-297, Federal CARES Act Monies in St. Louis County.—[61338](#)

Kevin Gray, County Administrator, and Jerome Hall, Interim Property Management Director, submitting Board Letter No. 20-298, Building Indoor Air Quality Ionization System Installation to Combat COVID-19.—[61339](#)

Kevin Gray, County Administrator, submitting Board Letter No. 20-303, Reschedule Location of September 1, 2020 Board Meeting.—[61340](#)

Addendum to Purchase Agreement, Contract No. 16900A, between the St. Louis County Board of Commissioners and Accend Services, Inc., for Mental Health – Targeted Case Management (MH-TCM) for Adults, increasing the rate for Adults to \$709.—[20-499](#)

Purchase of Service Agreement, Contract No. 16960, between St. Louis County and East Range Developmental Achievement Center, Inc. (CCSA), Eveleth, MN, for Day Training and Habilitation Services during the period July 1, 2020, to June 30, 2021.—[20-500](#)

Purchase of Service Agreement, Contract No. 16966, between St. Louis County and UDAC, Inc. (CCSA), Duluth, MN, for Day Training and Habilitation Services during the period July 1, 2020, to June 30, 2021.—[20-501](#)

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Purchase of Service Agreement, Contract No. 16967, between St. Louis County and City of Hibbing, MN, for Coordination of Overdose Prevention and Response Services during the period May 1, 2020, to August 31, 2021.—20-502

Purchase of Service Agreement, Contract No. 16969, between St. Louis County and CHOICE, Unlimited, Duluth, MN, for Day Training and Habilitation Services during the period July 1, 2020, to June 30, 2021.—20-503

Purchase of Service Agreement, Contract No. 16972, between St. Louis County and Residential Services of NE MN, Inc., Duluth, MN, for Semi-independent Living Services during the period July 1, 2020, to June 30, 2021.—20-504

Purchase of Service Agreement, Contract No. 16978, between St. Louis County and Trillium Services, Inc., Duluth, MN, for Semi-independent Living Services during the period July 1, 2020, to June 30, 2021.—20-505

Addendum for Purchase Agreement, Contract No. 16510C, between the St. Louis County Board of Commissioners and Range Mental Health Center, for Mental Health – Targeted Case Management (MH-TCM) for Adults and Integrative Services for Adults, increasing the MH-TCM rate for Adults to \$709.—20-506

Amendment No. 1, Original Damion No. 2019-013433, between the County of St. Louis and Matthew Miller, Attorney at Law, Cloquet, MN, to provide parent representation for Children in Need of Protection (CHIPS), Termination of Parental Rights (TPR), transfer of legal and physical custody, permanent custody to the agency, temporary legal custody to the agency and Long Term Foster Care (LTFC) placement during the period August 1, 2020, through December 31, 2021, increasing the compensation for services to an amount not to exceed \$111,008.33.—20-507

Service Contract between the County of St. Louis and Scalzo Architects, Ltd., Duluth, MN, to prepare design and construction documents for the proposed tactical storage rooms to be located in the lower level of the Sally Port addition of the St. Louis County Courthouse in Duluth.—20-508

Service Contract between the County of St. Louis and Scalzo Architects, Ltd., Duluth, MN, to prepare design and construction documents for the renovation of the Video Arraignment Room at the St. Louis County Jail on Haines Road in Duluth.—20-509

Amendment to Services Contract, Original Damion No. 2020-013577, between the County of St. Louis and Architectural Resources, Inc., Hibbing and Duluth, MN, for the Virginia Courthouse Landscaping Project, increasing the original fee by \$9,000 for a total Contractor's fee of \$24,225.—20-510

St. Louis County On-line Software Subscriber Agreement between the County of St. Louis, Auditor's Office, and Bohnsack Law Office, LLC, Apple Valley, MN.—20-511

Upon motion by Commissioner Nelson, supported by Commissioner McDonald, resolutions numbered 20-383 through 20-391, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of August 4, 2020, are hereby approved.

Adopted August 11, 2020. No. 20-383

WHEREAS, On March 26, 2020, the State Legislature passed a \$330 million emergency funding package, which was signed into law by Governor Walz on March 28, 2020; and

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WHEREAS, The legislation secured funding for providers to serve people experiencing homelessness; and

WHEREAS, The Minnesota Department of Human Services (DHS) is responsible for administering the COVID Relief Funds; and

WHEREAS, The Public Health and Human Services Department (PHHS) applied for COVID-19 funds for isolation and quarantine for people who are homeless; and

WHEREAS, These funds are to be awarded to PHHS, not to exceed \$611,886.50 for the period June 1, 2020, through July 31, 2020.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department (PHHS) to accept funding from the Minnesota Department of Human Services through the COVID Relief Funds, not to exceed the amount of \$611,886.50 for the period June 1, 2020, through July 31, 2020.

RESOLVED FURTHER, That the County Board authorizes PHHS to enter into contracts with community partners for essential services.

RESOLVED FURTHER, That the County Board authorizes PHHS to adjust the 2020 budget accordingly in Fund 230, Agency 233010, Object 530717 and Object 629900.

Adopted August 11, 2020. No. 20-384

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of the Wilton Road (County Road 860) and to replace the existing crossing structure (County Bridge 147, State Bridge 93558) over the Artichoke River in Culver Township (County Project 0860-554930); and WHEREAS, These improvements consist of replacing the existing crossing structure at the existing location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That the State of Minnesota Department of Natural Resources is requested to provide Saint Louis County with easement across the following State of Minnesota land located adjacent to the present course of County Road 860 (Wilton Road) in Culver Township:

1. Government Lot 4, Section 27, Township 51 North, Range 18 West; EXCEPT that part of said Lot 4 lying west of the Artichoke River. (Parcel ID No. 310-0010-04520).

Adopted August 11, 2020. No. 20-385

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a small segment of the Culbertson Road (County State Aid Highway 41) and to replace the existing bridge (County Bridge 40) over the Captain Jacobson Creek in Duluth Township, County Project 0041-368455, State Aid Project 069-641-005; and

WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.

Adopted August 11, 2020. No. 20-386

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted August 11, 2020. No. 20-387



**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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WHEREAS, All increases in original governmental funds revenue and expenditure budgets require County Board approval; and

WHEREAS, Departments anticipate being notified of additional revenues throughout the year and need approval to increase revenue and expenditure budgets; and

WHEREAS, Proposed budget adjustments are levy neutral.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the following budget changes:

**USE OF AN EXISTING FUND BALANCE**

1. Use of Motor Pool fund balance to purchase small tools and computers that were not originally in the budget (\$24,000.00) and to install an intercom system to help with COVID-19 related social distancing (\$8,870.00).

**REVENUE AND EXPENSE BUDGET INCREASE**

2. Add Public Works revenue and expense budget for the partner shares of CP 0000-447672, 2020 Cracksealing (Res. 20-205) (\$78,684.54).
3. Increase Public Health and Human Services revenue and expense budget to include additional funding from the COVID-19 Emergency Services Program (Res. 20-235) (\$283,708.00).
4. Increase the Public Health and Human Services revenue and expense budget to include an increase in the Minnesota Department of Human Services Parent Support Outreach allocation (\$15,543.00).
5. Add CDBG revenue and expense budget to reflect projected 2020 program income (\$50,000.00).
6. Increase capital projects revenue and expense budget to account for energy conservation rebates that have been received (\$19,723.55).
7. Increase Public Works equipment fund revenue and expense budget to account for year-to-date auction receipts (\$15,585.32).
8. Increase revenue and expense budget in 2018A Capital Improvement Bond (\$209.57) and 2018B Capital Improvement Bond (\$240.43) to match actual amount of year-to-date investment earnings.

**BUDGET TRANSFER**

9. Transfer funds from Public Health and Human Services to Property Management to cover the cost of furniture for the Duluth GSC 6<sup>th</sup> floor remodel (\$1,100.00).

Adopted August 11, 2020. No. 20-388

RESOLVED, Pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 61215.

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due.

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

RESOLVED FURTHER, That said license is approved contingent upon proof of liquor liability insurance, workers' compensation insurance, MN Department of Health Food/Beverage Service License application, MN Department of Health approval, Certificate of Incorporation issued by MN Secretary of State and Minnesota Tax ID number.

RESOLVED FURTHER, That said license shall be effective through June 30, 2021:

AKN, LLC d/b/a Ash-Ka-Nam Resort & Lodge, Unorganized Township 68-19, On-Sale and Sunday On-Sale Intoxicating Liquor License, transfer.

Adopted August 11, 2020. No. 20-389

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated July 31, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted August 11, 2020. No. 20-390

WHEREAS, The Minnesota Board of Water and Soil Resources (BWSR) notified the Planning and Community Development Department that grant funding is available to assist low-income households with the abatement and upgrade of Subsurface Sewage Treatment Systems (SSTS) identified as Imminent Threats to Public Health; and

WHEREAS, The St. Louis County Environmental Services Department has previously applied for, and received, funding through this grant in 2016 and 2018.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the Planning and Community Development Department to apply for and accept up to \$200,000 in grant funding from the Minnesota Board of Water and Soil Resources Clean Water Fund to assist low-income households in St. Louis County with the abatement and upgrade of subsurface sewage treatment systems identified as Imminent Threats to Public Health.

RESOLVED FURTHER, That should the grant application be successful, funds will be deposited into Fund 286, Agency 286999, Revenue 530102, Grant 28601, Year 2021 for \$200,000 or its designated fund. Matching funds will be provided from the Environmental Trust Fund (Shoreline Sales Fund 500, Agency 500001) or its designated fund.

RESOLVED FURTHER, That the St. Louis County Board further authorizes the Planning and Community Development Director and a representative of the County Attorney to execute any grant and agency agreements where necessary.

Adopted August 11, 2020. No.20-391

**BY COMMISSIONER NELSON:**

WHEREAS, The Public Health and Human Services Department (PHHS), Human Development Center (HDC) and Center for Alcohol and Drug Treatment are part of a collaborative Assertive Community Treatment (ACT) program; and

WHEREAS, A social work position has been vacant at HDC since November 2019; and

WHEREAS, ACT partners have requested that the county hire a case manager position due to challenges experienced and vacancies that impact the team and clients served; and

WHEREAS, PHHS and the Human Resources Department submitted the position to the Merit System and the position was allocated to a social worker.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the increase of a 1.0 FTE social work position for the Assertive Community Treatment program in the Public Health and Human Services Department.

RESOLVED FURTHER, That the County Board authorizes a decrease to the contract with Human Development Center by \$48,732, to be accounted for in Fund 230, Agency 232003, Object 610100, and Fund 230, Agency 232003, Object 609600.

Unanimously adopted August 11, 2020. No. 20-392

**BY COMMISSIONER NELSON:**

WHEREAS, In May 2019, an accident involving a vehicle in which Claire Trebil was a passenger and a car owned by St. Louis County and operated by an employee of St. Louis County occurred at the intersection of State Highway 23 and State Highway 25 in or near Foley, MN; and

WHEREAS, In April 2020, Ms. Trebil delivered to St. Louis County a notice of claim with respect to her personal-injury claims arising from the accident; and

WHEREAS, Ms. Trebil and St. Louis County have agreed to a proposed settlement of the claims that is subject to the approval of the St. Louis County Board; and

WHEREAS, Under the proposed settlement, Ms. Trebil will release her claims against St. Louis County and its officers, employees, and agents, and St. Louis County will make a settlement payment in the amount of \$35,000.00; and

WHEREAS, The St. Louis County Board wishes to approve the proposed settlement to avoid the expense and risk associated with litigation.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the proposed settlement and authorizes the appropriate county officials to negotiate and execute appropriate settlement documents and to make the settlement payments contemplated by the proposed settlement in the amount of \$35,000.00, payable from Fund 720, Agency 720001, Expense Code 636200.

Unanimously adopted August 11, 2020. No. 20-393

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Upon motion by Commissioner Nelson, supported by Commissioner Jewell, resolutions numbered 20-394 through 20-413 and 20-415 through 20-416, as submitted on a second consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a small segment of the Lakewood Road (County Road Number 692) and to replace the existing bridge (County Bridge 26) over the Talmadge River in Lakewood Township (County Project 0692-189123); and

WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.

Adopted August 11, 2020. No. 20-394

WHEREAS, The Property Management Team has reviewed the county's Sale of Fee Land Policy and approves the public sale of surplus fee land legally described as follows:

Northwest quarter of the Northeast quarter (NW ¼ of NE ¼) and Government Lot three (3), all in Section 23, Township 50 North, Range 18 West of the 4<sup>th</sup> Principal Meridian, Parcel Codes 535-0010-03590 & 535-0010-03600; and

WHEREAS, A review of assessed value and sales has determined a minimum bid amount for this property to be \$78,600.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Interim Property Management Director to advertise for written bids for the above described property (a parcel approximately 80 acres in size), pursuant to the requirements and procedures of Minn. Stat. § 373.01, at a minimum bid price of \$78,600.

RESOLVED FURTHER, That the St. Louis County Board establishes the time for bid consideration to be at 9:40 a.m. on Tuesday, October 6, 2020, at the St. Louis County Courthouse in Duluth, MN.

Adopted August 11, 2020. No. 20-395

WHEREAS, The St. Louis County Board desires to offer for sale, as recommended by the Land Commissioner, certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, These parcels cannot be improved because they are less than the minimum size, shape, frontage and/or access required by the applicable zoning ordinance; and

WHEREAS, The county auditor has determined that a non-public sale to adjacent property owners will promote the return of the lands to the tax rolls; and

WHEREAS, These parcels of land have been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, Minn. Stat. § 282.016(c) authorizes the County Auditor to identify any person or entity, or entity controlled by such person, as a prohibited purchaser or bidder if said person or entity is delinquent on real or personal property taxes in St. Louis County. The prohibited purchaser or bidder condition applies to all sales of tax forfeited parcels that are offered at a public auction, adjoining property owner sales, and properties that are on past and future available land lists; and

WHEREAS, Minn. Stat. § 282.01, Subd. 4(c), authorizes the county board to provide for the listing and sale of individual parcels by other means, including through a real estate broker, notwithstanding the public sale provisions in Minn. Stat. § 282.01 Subd. 7. This subdivision shall be liberally construed to encourage the sale and utilization of tax forfeited land in order to eliminate nuisances and dangerous conditions and to increase compliance with land use ordinances; and

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WHEREAS, Minn. Stat. § 282.135 authorizes the county board to delegate to the county auditor any authority, power or responsibility relating generally to the administration of tax forfeited land, including developing the necessary policies and procedures to implement the sale of individual tax forfeited parcels by alternative methods as permitted by Minn. Stat. § 282.01 Subd. 4(c).

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of the parcels described in County Board File No. 61332, and the County Auditor is authorized to offer the parcels at private sale to the adjacent property owners, with prohibited purchaser and bidder conditions, to encourage return of the parcel to the tax rolls. Funds from the sales are to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the Land Commissioner shall give at least 30 days' notice of the sales to all adjoining property owners.

Adopted August 11, 2020. No. 20-396

WHEREAS, The Voyageurs National Park Clean Water Joint Powers Board has determined that an off-site centralized wastewater system located on a state-owned parcel administered by the Department of Natural Resources (DNR) is the most suitable site for the Ash River Sanitary Sewer Project; and

WHEREAS, St. Louis County has proposed an expedited land exchange with the State of Minnesota in accordance with the provisions in Minn. Stat. § 94.3495 as the most efficient means to move forward with the project; and

WHEREAS, St. Louis County is proposing to exchange 199.25 acres of Class 2 lands owned by the State of Minnesota in trust of the taxing districts, as described in County Board File No. 61333; and

WHEREAS, The State of Minnesota is proposing to exchange 71 acres of Class 1 lands administered by the Department of Natural Resources, as described in County Board File No. 61333; and

WHEREAS, Class 1 land shall be exchanged only for land of at least substantially equal value to the state, which means the values of the exchanged lands shall not differ by more than twenty percent; and no payment is due to either party if the lands are of substantially equal value but are not of the same value; and

WHEREAS, St. Louis County and the DNR have appraised the properties proposed for the exchange, and said appraisals indicate that the Class 2 land to be transferred from St. Louis County to the DNR is valued at \$206,000, and the Class 1 land to be transferred from the DNR is valued at \$195,000.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the value determined for Class 2 land and recommends approval of an expedited exchange of lands described in County Board File No. 61333 by the State Land Exchange Board in accordance with the provisions in Minn. Stat. § 94.3495, subject to verification of good title of the lands being offered by the State of Minnesota by the St. Louis County Attorney's Office.

Adopted August 11, 2020. No. 20-397

WHEREAS, The contract with Shannon Babb of Aurora, MN, for the purchase of state tax forfeited land is in default for nonpayment of installments and taxes; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

CITY OF AURORA

OUTLOT B, BLOCK 3

ZUPONCIC ACRES 1<sup>ST</sup> ADD TO AURORA

Parcel Code: 100-0077-00540

C22170135; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Shannon Babb of Aurora, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted August 11, 2020. No. 20-398

WHEREAS, The contract with Michelle Holmes of Duluth, MN, for the purchase of state tax forfeited land is in default for nonpayment of installments and taxes; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

CITY OF DULUTH  
LOT 23, BLOCK 6  
GARY FIRST DIVISION OF DULUTH  
Parcel Code: 010-1800-00870  
C22120021; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Michelle Holmes of Duluth, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted August 11, 2020. No. 20-399

WHEREAS, The contract with Michelle Holmes of Duluth, MN, for the purchase of state tax forfeited land is in default for nonpayment of installments and taxes; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

CITY OF DULUTH  
Lot 13, Block 2  
GAYS DIVISION OF DULUTH  
Parcel Code: 010-1820-00140  
C22110033; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Michelle Holmes of Duluth, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted August 11, 2020. No. 20-400

WHEREAS, The contract with David Nordlund and Richard Nordlund of Mt. Iron, MN, for the purchase of state tax forfeited land is in default for nonpayment of installments and taxes; and

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ST. LOUIS COUNTY, MINNESOTA**

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WHEREAS, The purchasers were properly served with Notice of Cancellation of Contract by civil process and have failed to cure the default for lands legally described as:

TOWN OF MCDAVITT

NE1/4 OF NE1/4 EX RY RT OF W 4 58/100 AC AND EX THAT PART W OF RY RT OF W  
ALSO EX 2 27/100 AC FOR ROAD also THAT PART OF NE1/4 OF NE1/4 LYING W OF  
THE D M AND N RY RT OF WAY also NLY 60 RODS OF SE1/4 OF NE1/4 WEST OF RY  
RT OF WAY, SECTION 27, TOWNSHIP 56 NORTH, RANGE 18 WEST

Parcel Codes: 435-0010-04680, 04690, 04715

C22130007; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with David Nordlund and Richard Nordlund of Mt. Iron, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted August 11, 2020. No. 20-401

WHEREAS, Minnesota Session Laws, 2012, Chapter 236, Section 28, and Minnesota Session Laws, 2016, Chapter 154, Section 9, authorize St. Louis County to sell state tax forfeited shoreland lots currently under lease; and

WHEREAS, If the leaseholder chooses not to purchase the lot or continue leasing, the county may offer the lands for sale at public auction under the provisions of Minn. Stat. § 282.01, Subd. 7; and

WHEREAS, The parcel described in County Board File No. 61334 has not been purchased by the former leaseholder.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to offer the parcel described in County Board File No. 61334 at public auction in accordance with the provisions in Minnesota Session Laws, 2012, Chapter 236, Section 28, and Minnesota Session Laws, 2016, Chapter 154, Section 9. Net proceeds from the auction are to be deposited into Fund 500, Agency 500001 (Environmental Trust Fund).

Adopted August 11, 2020. No. 20-402

WHEREAS, BBL CAMP, LLC and Michael Cowles are in need of a non-exclusive roadway easement across state tax forfeited land to access private land; and

WHEREAS, There are no reasonable alternatives to obtain access to their properties and exercising the easement will not cause significant adverse environmental or natural resource management impacts; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4(a), allows for the granting of private easements across state tax forfeited land for such purposes; and

WHEREAS, The appraised value of the easement was previously accounted for in easement E13160022 which did not include the properties listed herein.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board Authorizes the St. Louis County Auditor to grant a road right-of-way easement to BBL CAMP, LLC and Michael Cowles over, under and across state tax forfeited lands as described in County Board File No. 61212.

Adopted August 11, 2020. No. 20-403

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF  
ST. LOUIS COUNTY, MINNESOTA, CALLING FOR A PUBLIC HEARING  
ON AN AMENDMENT TO THE TRANSPORTATION SALES AND USE TAX  
TRANSPORTATION IMPROVEMENT PLAN**

BE IT RESOLVED, by the Board of County Commissioners (the "Board") of St. Louis County, Minnesota (the "County"), as follows:

Section 1. Under and pursuant to Minnesota Statutes, Section 297A.993 (the "Act"), the Board has previously approved Resolution No. 14-665 on December 2, 2014, implementing the Greater Minnesota Transportation Sales and Use Tax and approving the projects to be funded with such sales and use tax as set forth in the transportation improvement plan identified as the "St. Louis County Greater MN Transportation Sales and Use Tax Transportation Improvement Plan" dated November 25, 2014, and approved on December 2, 2014 (the "Transportation Improvement Plan").

Section 2. The Board amended the Transportation Improvement Plan on July 5, 2016, by additional projects to be funded from local option sales and use tax for transportation and by an increase in the estimated costs of the projects to be financed under the original Transportation Improvement Plan, as amended, from \$642,000,000 to \$894,916,448.

Section 3. The Board has proposed a second amendment to the Transportation Improvement Plan (the "Amendment"). Included within the Amendment are the additional projects to be funded from such sales and use tax and the estimated cost of the projects to be financed under the Transportation Improvement Plan will be modified.

Section 4. Pursuant to the Act and Resolution No. 14-665, the County Board must hold a public hearing before modifying the projects listed in the Transportation Improvement Plan and their estimated costs.

Section 5. The Board shall hold a public hearing at 9:45 a.m. on Tuesday, September 1, 2020, in the St. Louis River Room, Government Services Center, 320 West 2<sup>nd</sup> Street in Duluth, Minnesota, to provide an opportunity for residents to express their views on the Amendment.

Section 6. The County Auditor shall publish a notice of public hearing on the amendment to the Transportation Improvement Plan in substantially the form attached hereto as Exhibit A on a date which is at least 14 days, but not more than 28 days, before the hearing in the official newspaper of the County.

**EXHIBIT A**

**NOTICE OF PUBLIC HEARING ON AN AMENDMENT TO THE TRANSPORTATION SALES  
AND USE TAX TRANSPORTATION IMPROVEMENT PLAN OF  
ST. LOUIS COUNTY, MINNESOTA**

Notice is hereby given that the Board of County Commissioners of St. Louis County, Minnesota, will conduct a public hearing on Tuesday, September 1, 2020, at 9:45 a.m. in the St. Louis River Room, Government Services Center, 320 West 2<sup>nd</sup> Street in Duluth, Minnesota, to provide an opportunity for the public to express their views concerning an amendment to the St. Louis County Transportation Sales and Use Tax Transportation Improvement Plan dated November 25, 2014, and approved on December 2, 2014, as amended on July 5, 2016.

All persons interested may appear and be heard at the time and place set forth above.

BY ORDER OF THE BOARD OF COMMISSIONERS OF ST. LOUIS COUNTY, MINNESOTA  
Nancy Nilsen, County Auditor  
Adopted August 11, 2020. No. 20-404

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. LOUIS  
COUNTY, MINNESOTA, CALLING FOR PUBLIC HEARINGS ON AN AMENDMENT TO  
THE CAPITAL IMPROVEMENT PLAN AND ON THE INTENT TO ISSUE GENERAL  
OBLIGATION TRANSPORTATION SALES AND USE TAX REVENUE BONDS UNDER  
MINNESOTA STATUTES, SECTION 297A.993**

BE IT RESOLVED, by the Board of County Commissioners (the "Board") of St. Louis County, Minnesota (the "County"), as follows:

Section 1. Under and pursuant to Minnesota Statutes, Section 373.40, the Board has previously approved a Capital Improvement Plan with annual amendments, including the years 2020 through 2024 (the "Plan").

Section 2. The Board has proposed an additional amendment to the Plan for the years 2020 through 2024 (the "Amendment"). Included within the Amendment are the proposed improvements to roads and bridges throughout the County as set forth in the St. Louis County Greater MN Transportation Sales and Use Tax Transportation Improvement Plan dated November 25, 2014, and approved on December 2, 2014, as amended (the "Transportation Improvement Plan").

Section 3. Further, subject to approval of the Amendment, the Board hereby declares its intent to issue general obligation transportation sales and use tax revenue bonds under Minnesota Statutes, Section 297A.993 and Chapter 475 in an amount not to exceed \$25,400,000 (the "Bonds") for the purpose of providing funds for the following capital improvements under the Plan, as amended by the Amendment:

Road and Bridge Improvements – a portion of the road and bridge improvements identified in the "St. Louis County Greater MN Transportation Sales and Use Tax Transportation Improvement Plan" dated November 25, 2014, and approved on December 2, 2014, as amended, which is a part of the County's Capital Improvement Plan, as amended (the "Project").

Section 4. The Board shall hold public hearings at 9:50 a.m. on Tuesday, September 1, 2020, in the St. Louis River Room, Government Services Center, 320 West 2<sup>nd</sup> Street in Duluth, Minnesota, to provide an opportunity for residents to express their views on the Amendment and on the issuance of the Bonds for the Project.

Section 5. The County Auditor shall publish a notice of public hearings on the capital improvement plan and on the intent to issue the Bonds in substantially the form attached hereto as Exhibit A on a date which is not less than 14 days nor more than 28 days before the hearing in the official newspaper of the County.

**EXHIBIT A**

**NOTICE OF PUBLIC HEARINGS ON THE ANNUAL AMENDMENT TO THE CAPITAL  
IMPROVEMENT PLAN AND ON THE INTENT TO ISSUE GENERAL OBLIGATION  
TRANSPORTATION SALES AND USE TAX REVENUE BONDS BY ST. LOUIS COUNTY,  
MINNESOTA, UNDER MINNESOTA STATUTES, SECTION 297A.993**

Notice is hereby given that the Board of County Commissioners of St. Louis County, Minnesota, will conduct public hearings on Tuesday, September 1, 2020, at 9:50 a.m. in the St. Louis River Room, Government Services Center, 320 West 2<sup>nd</sup> Street, in Duluth, Minnesota, to provide an opportunity for the public to express their views concerning (i) an amendment to the County's Capital Improvement Plan for the years 2020 through 2024; and (ii) the County's intent to issue general obligation bonds in an amount not to exceed \$25,400,000 (the "Bonds"), pursuant to Minnesota Statutes, Section 297A.993 and the Capital Improvement Plan as amended and approved by the Board of County Commissioners.

The proceeds of the Bonds shall be used by the County to construct the following improvements, and to pay costs of issuance of and capitalized interest, if any, on the Bonds:

Road and Bridge Improvements – a portion of the road and bridge improvements identified in the "St. Louis County Greater MN Transportation Sales and Use Tax Transportation Improvement Plan" dated November 25, 2014, and approved on December 2, 2014, as amended, which is a part of the County's Capital Improvement Plan, as amended.

The Bonds and the interest thereon shall constitute general obligations of the County, shall be paid



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with transportation sales and use tax revenues and shall be secured by the full faith and credit of the County. All persons interested may appear and be heard at the time and place set forth above.

BY ORDER OF THE BOARD OF COMMISSIONERS OF ST. LOUIS COUNTY, MINNESOTA  
Nancy Nilsen, County Auditor  
Adopted August 11, 2020. No. 20-405

RESOLVED, That the St. Louis County Board establishes a public hearing at 9:55 a.m., on September 1, 2020, in the St. Louis River Room, Government Services Center, 320 West 2<sup>nd</sup> Street, Duluth, Minnesota, for the purpose of considering the issuance of an Off-Sale Intoxicating Liquor License to AKN, LLC d/b/a Ash-Ka-Nam Resort & Lodge, Unorganized Township 68-19.  
Adopted August 11, 2020. No. 20-406

WHEREAS, Pursuant to Minn. Stat. §§ 94.341 to 94.349, inclusive, a land exchange proposal has been submitted to the County Board of St. Louis County, State of Minnesota, for certain lands owned by William and Deena Congdon; and  
WHEREAS, The proposed exchange has been reviewed by the St. Louis County Land and Minerals Department to determine the suitability of lands for exchange; and  
WHEREAS, The lands acquired by the St. Louis County Land and Minerals Department will consolidate tax forfeited ownership and increase timber management opportunities for the benefit of the taxpayers of St. Louis County; and  
WHEREAS, The joint proposal is to exchange lands being and lying in St. Louis County, Minnesota, to wit:

Offered Lands (Deena and William Congdon) – 165.09 Acres  
SE-NE, NE-SE, SE-SE, SECTION 12, T65N, R17W  
GOV. LOT 3, SECTION 7, T65N, R16W

TAX FORFEITED LAND (CLASS B) – 120.15 Acres  
LOTS 3 AND 4 AND SW 1/4 OF NW 1/4, SECTION 1, T67N, R19W.

THEREFORE BE IT RESOLVED, That pursuant to Minn. Stat. § 94.344, Subd. 7, a public hearing shall be scheduled on Tuesday, September 8, 2020, at 9:40 a.m. at the St. Louis County Courthouse, County Board Room 2nd Floor, Duluth, MN.

RESOLVED FURTHER, That the County Auditor shall post in the Auditor's Office a notice of hearing containing a description of the lands affected.  
Adopted August 11, 2020. No. 20-407

WHEREAS, The Minnesota Housing Finance Agency has awarded grant applicants to utilize funds to assist individuals and families in Minnesota to prevent homelessness and help maintain housing during the public health-related emergency; and

WHEREAS, St. Louis County has received funding from the Minnesota Housing Finance Agency to administer the program through our established prevention assistance process and program and coordinated entry system.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to apply for and accept a grant award in the amount of \$3,283,200 for the COVID-19 Housing Assistance Program for emergencies/costs incurred by individuals and families between the time period of March 1, 2020, through December, 30, 2020, with such funds to be deposited into Fund 230, Agency 232001, Grant 23278, Object 540310, Grant Year 2020.

RESOLVED FURTHER, That the St. Louis County Board authorizes the Public Health and Human Services to execute agreements with various community agencies to deliver services funded by the additional funding, with such contracts to be paid from Fund 230, Agency 232001, Object 629900, Grant 23278, Grant year 2020.

Adopted August 11, 2020. No. 20-408

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

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CP 0000-297890/SP 069-090-033; and  
WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on June 25, 2020, and the low responsible bid determined.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Mesabi Bituminous, Inc.	P.O. Box 728 Gilbert, MN 55741	\$767,330.60

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220552, Object 652700, \$767,330.60.

With additional revenue budgeted for expense:

St. Louis & Lakes Counties Regional Railroad Authority, Fund 220, Agency 220552, Object 583100, \$392,330.60.

Adopted August 11, 2020. No. 20-409

WHEREAS, The Public Works Department's equipment budget includes replacement of tandem trucks for snow and ice control, and gravel hauling; and

WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested State of Minnesota contract pricing for the Mack Granite, due to its quality, department experience, savings in inventory, and mechanic familiarity; and

WHEREAS, Due to a lag time between when the trucks are ordered and when they are delivered of about 12 months, the Public Works Department will order and encumber the trucks in 2020 and will ultimately pay using 2021 funds; and

WHEREAS, Twin Cities Mack & Volvo of Roseville, MN responded with the state contract price for ten Mack Granite tandem trucks of \$1,274,050.00, plus 6.5% state sales tax of \$ 82,813.00, plus Vehicle Excise Tax of \$200.00, for a total cost of \$1,357,063.00.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of ten 2020 Mack Granite tandem axle diesel trucks from Twin Cities Mack and Volvo Trucks of Roseville, Minnesota, for a total cost of \$1,357,063.00, originally encumbered in 2020 in Fund 407, Agency 407001, Object 112100, and payable in 2021 from Fund 407, Agency 407001, and Object 666300.

Adopted August 11, 2020. No. 20-410

WHEREAS, On July 29, 2020, St. Louis County received \$24,542,394 million from the State of Minnesota through a formula-based allocation from the Coronavirus Aid, Relief, and Economic Security (CARES) Act based on population data; and

WHEREAS, The CARES Act requires that the payments to municipalities be used to only cover expenditures that were incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19), expenses not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the state or local government or reflect a substantially different use of budget funds from what was intended when the budget was adopted, and expenses incurred from the period of March 1, 2020, to December 30, 2020; and

WHEREAS, Monies have been provided to the County for distribution to cities and townships of less than 200 people for direct COVID eligible costs; and

WHEREAS, Our business composition relies most heavily on small business, and it is critical that relief efforts reach as many of our small and minority-owned business enterprises as possible; and

WHEREAS, Health & Human Services seeks to focus on core needs of those struggling due to the impacts of COVID-19 by using funds to support our community organizations, families, and individuals disproportionately impacted by the COVID-19 public health emergency; and

WHEREAS, Our logging community has been negatively impacted since it cannot sell timber that was already harvested or under contract to be harvested due to mill shutdowns; and

WHEREAS, The County Administrator has requested funds to cover County expenses related to COVID-19; and

WHEREAS, It is proposed that approximately \$1,000,000 be held in a reserve account for distribution later in the fall after further evaluation and demand for assistance can be better evaluated.

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THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the plan and establishes programs dedicated to the expenditure of CARES Act monies and approves the following distribution of \$24,542,394 of CARES funding:

- Dedicated Allocation to Cities and Townships: **\$255,211**
- Small Business Assistance: **\$6,000,000**
- Community and Emergency Assistance: **\$6,000,000**
- Public Works Timber Industry Project: **\$1,250,000**
- *COVID Roadside Right-of-Way Clearing - \$750,000*
- *Logging Community Program - \$500,000*
- SLC Direct COVID Response Reimbursement: **\$10,000,000**
- Reserve: **\$1,000,000**

RESOLVED FURTHER, That the County Board directs the County Administrator to manage these funds within the broad parameters set forth by the County Board with flexibility to move funds within these categories based upon applicant requests and review.

RESOLVED FURTHER, That any monies received from underutilized allocations to cities and townships be used to complement COVID-19 relief programs in the area of community and small business assistance, including support to health care providers.

RESOLVED FURTHER, That the County Auditor and County Administrator will provide an accounting of the CARES Act utilization at the conclusion of the program to the County Board.

Adopted August 11, 2020. No. 20-411

WHEREAS, COVID-19 poses a significant risk to the public at large and county employees when transacting services at county facilities; and

WHEREAS, GPS Ionization technology has been proven to be effective in the control of COVID-19 and other pathogens as well as leading to reductions in particulates and odors when installed in building heating, ventilation and air conditions (HVAC) systems; and

WHEREAS, UHL/ABE Company was chosen via the Request For Proposal process in 2002 and continues to meet the county's HVAC – BAC (Building Automation Control) systems needs and has provided excellent service over the past eighteen (18) years; and

WHEREAS, UHL/ABE has a working knowledge of county facilities and systems and facility management personnel that will allow them to meet fast-track schedule requirements by year end 2020 for this project; and

WHEREAS, UHL/ABE Company provided a price quote of \$580,900.00 for this project and UHL/ABE trades workers of Virginia and Duluth, MN, will be performing the installation.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorize the appropriate county officials to execute an agreement with UHL/ABE Company of Duluth and Maple Grove, MN, in the amount of \$580,900.00 for the installation of GPS Ionization equipment to heating, ventilation and air conditioning (HVAC) systems and integration with building automation control systems at multiple county facilities, payable from Fund 100, Agency 104019.

Adopted August 11, 2020. No. 20-412

WHEREAS, State of Minnesota Department of Iron Range Resources and Rehabilitation (IRRR) has been working with OddLogs Timber, LLC (Developer) on a development project in Britt, MN; and

WHEREAS, The developer is a local company that has acquisitioned land for a project estimated at approximately \$2,500,000 to \$3,000,000; and

WHEREAS, The developer is working with a local bank, Small Business Administration (SBA) and Iron Range Resources and Rehabilitation (IRRR) to finalize a funding package for a project consisting of the construction of a ten (10) ton road to access site development to include the construction of two (2) facilities; and

WHEREAS, The developer has contracts across northern Minnesota to supply both packaged gravel/rock and wood chips/mulch; and

WHEREAS, The projects impact would be a large boon to our local struggling logging industry; and

WHEREAS, The IRRR can invest/award a development infrastructure grant for the project if St. Louis County agrees to be the fiscal agent and accept the grant.

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THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves an application to the State of Minnesota Department of Iron Range Resources and Rehabilitation in the amount of up to \$350,000 for the OddLogs Timber, LLC development project.

RESOLVED FURTHER, That the County agrees to accept funding and act as fiscal agent for the underlying project if approved by IRRR, funds to be deposited and distributed as determined by the County Auditor.

RESOLVED FURTHER, That the County Auditor and County Attorney are authorized to negotiate and execute an agreement with IRRR for the OddLogs Timber, LLC development project.

RESOLVED FURTHER, That the County Auditor and County Attorney are authorized to negotiate and execute an agreement with OddLogs Timber, LLC for the development project.

Adopted August 11, 2020. No. 20-413

WHEREAS, The St. Louis County Land and Minerals Department continues an effort to reduce mortality due to deer and rabbit browse on its tree plantations through a bud capping application to tree seedlings; and

WHEREAS, The Land and Minerals Department has identified 2,326.5 acres for treatment in 2020; and

WHEREAS, The Purchasing Division solicited bids, RFB 5627, for Bud Capping Application on state tax forfeited lands for the year of 2020; and

WHEREAS, Champion Forestry Service, Bemidji, MN, submitted the only bid of \$147,795.03; and

WHEREAS, The bid submitted is considered reasonable by the Land and Minerals Department staff.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County officials to execute a contract with Champion Forestry Service, Bemidji, MN, for \$147,795.03 for Bud Capping Application on state tax forfeited lands during the fall of 2020, in accordance with the specifications of Bid No. 5627, payable from Fund 290, Agency 290001, and subject to approval by the County Attorney.

Adopted August 11, 2020. No. 20-415

WHEREAS, The St. Louis County Board desires to offer for sale, as recommended by the Land Commissioner, certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, The parcels as described in County Board File No. 61334 have been classified as non-conservation as provided for in Minn. Stat. Chapter 282.01; and

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, The Commissioner of Natural Resources has approved the sale of these lands, as required by Minn. Stat. § Chapter 282; and

WHEREAS, Minn. Stat. § 282.016(c) authorizes the county auditor to prohibit persons or entities from becoming a purchaser, either personally or as an agent or attorney for another person or entity, of tax forfeited properties offered for sale if the person or entity owns another property within the county for which there are delinquent taxes owing; and

WHEREAS, Minn. Stat. § 282.01, Subd. 4(c), authorizes the County Board to provide for the listing and sale of individual parcels by other means, including through a real estate broker, notwithstanding the public sale provisions in Minn. Stat. § 282.01 Subd. 7. This subdivision shall be liberally construed to encourage the sale and utilization of tax forfeited land in order to eliminate nuisances and dangerous conditions and to increase compliance with land use ordinances; and

WHEREAS, Minn. Stat. § 282.01, Subd. 13, authorizes the County Board, or the County Auditor if the auditor has been delegated such authority, to sell tax forfeited lands through an online auction. When an online auction is used to sell tax forfeited lands, the County Auditor shall post a physical notice of the online auction and shall publish a notice of the online auction on its website not less than ten days before the online auction begins, in addition to any other notice required; and

WHEREAS, Minn. Stat. § 282.135 authorizes the County Board to delegate to the County Auditor any authority, power, or responsibility relating generally to the administration of tax forfeited land, including developing the necessary policies and procedures to implement the sale of individual tax

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forfeited parcels by alternative methods as permitted by Minn. Stat. § 282.01 Subd. 4(c).  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to offer the state tax forfeited lands described in County Board File No. 61334 for sale at public or online auction with prohibited purchaser and bidder conditions, starting at the fair market value in accordance with terms set forth in the Land and Minerals Department policy, and in a manner provided for by law. Funds from the auction are to be deposited into Fund 240 (Forfeited Tax Fund).  
RESOLVED FURTHER, That the St. Louis County Board authorizes the County Auditor to continue to reoffer individual unsold parcels at periodically adjusted prices based on market conditions to the general public through an over-the-counter listing rather than a public sale, or through an online auction until the parcels are sold or withdrawn by the County Auditor.  
Adopted August 11, 2020. No. 20-416

**BY COMMISSIONER JEWELL:**

RESOLVED, That the St. Louis County Board will adjust its 2020 Board Meeting Schedule to reschedule the meeting location of its September 1, 2020 meeting from the St. Louis County Board Room to the St. Louis River Room in the Government Services Center, Duluth, MN.  
RESOLVED FURTHER, That all public hearings scheduled for September 1, 2020, will be held in the St. Louis River Room in the Government Services Center, Duluth, MN.  
Yeas – Commissioners Jewell, Boyle, Olson, McDonald, Musolf and Chair Jugovich – 6  
Nays – Commissioner Nelson – 1  
Adopted August 11, 2020. No. 20-414

At 12:28 p.m., August 11, 2020, Commissioner McDonald, supported by Commissioner Musolf, moved to adjourn the meeting. A roll call was taken, the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**

**SEPTEMBER, 2020**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON SEPTEMBER 1, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 1<sup>st</sup> day of September 2020, at 9:34 a.m., at the Government Services Center, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell and Beth Olson participated by WebEx.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and for healthcare professionals; followed by the pledge of allegiance.

The St. Louis County Board proclaimed the month of September 2020, as recovery month in St. Louis County, Minnesota; Commissioner Boyle read the proclamation. Gena Bossert, St. Louis County Behavioral Health Director, thanked community partners for providing services and support for people in recovery. Director Bossert commented that the north group and Chemical Abuse Prevention and Education (C.A.P.E) will be holding a virtual event on September 17, 2020. Beth Elstad, Executive Director of Recovery Alliance Duluth, highlighted the partnership with sponsor agents within the community and thanked the Board for their continued support and proclaiming September as recovery month.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Paul Blackburn, of Duluth, said that he would be speaking later in the meeting on behalf of Honor the Earth regarding the Line 3 replacement. Allan Richardson, of Duluth, commented that people are trying to push the Line 3 replacement forward without considering climate change. Dan Manick, of Cook, spoke in support of the Line 3 replacement, noting that there is \$19.5 million in property taxes along the line and \$2.6 billion in private investment. The following citizens were given the opportunity to address the Board using a phone line: Melissa Bel, of Duluth, commented on issues relating to a gravel pit in Fredenberg Township. Dave Denoyer, Mayor City of Floodwood, said that spot patches are keeping Line 3 operational; however, the line needs to be replaced. Mayor Denoyer noted that Enbridge provides a tremendous amount of tax dollars to two school districts. Jami Gaither, of Alida, commented that new pipelines are causing most of the accidents and there is tremendous risk with putting new pipelines in the ground. Patty Wheeler, of Duluth, discussed issues regarding gravel pits in Fredenberg Township and challenges the township encountered while discussing the matter before the Planning Commission. Debra Roach, of Duluth, brought forth various concerns relating to the number of gravel pits in Fredenberg Township. Linda Herron, of Duluth urged Commissioners to reject the Line 3 replacement. Jeanna Yeakle, of Duluth, asked Commissioners to reject the Line 3 replacement and noted that the estimated social cost over 60 years was \$287 billion. Mike Anderson, of Duluth, commented on the number of gravel pits located in Fredenberg Township. Dan Sniderich, of Duluth, spoke in support of the Line 3 replacement. Michael Olson, of Duluth, commented that he did not want and more gravel pits in Fredenberg Township. Brue Anderson, of Duluth, spoke against

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any new gravel pits in Fredenberg Township.

A Point of Personal Privilege was requested at 10:32 a.m. At 10:49 a.m., the Board reconvened with all members present.

St. Louis County Deputy Administrator Brian Fritsinger noted that there were four voice recordings received on the Commissioner call-in number. The voice messages were unable to be played, so they will be forwarded to all Commissioners after the meeting.

At 10:49 a.m., a public hearing was conducted pursuant to Resolution No. 20-363, adopted July 28, 2020, to receive public comment on the Petition to Revoke Certain County Highways filed by EIP Minnesota, LLC and revert to McDavitt Township. Commissioner Nelson stepped out of the meeting at 10:52 a.m. St. Louis County Assistant Attorney Chris Pinkert provided a brief overview of the revocation process. David Meyers, Attorney representing EIP Minnesota, LLC, was available by Webex. Commissioner McDonald, supported by Commissioner Boyle, moved to continue the hearing on September 15, 2020, at 1:30 p.m., at the McDavitt Town Hall located at 9042 Zim Road Forbes, MN, 55738, and directs the Public Works Department to represent the County at said hearing and report back to the County Board. In addition, the County Board hereby waives Standing Rules Article III, Sections 4.01-4.03 (Conduct of Hearing; General, Quorum Needed, Order of Hearing), 4.05 (Examination of Witnesses) and 5.04 (Voting) for purposes of the September 15, 2020 hearing in McDavitt Township. A roll call vote was taken, the motion passed; six yeas, zero nays, one absent (Nelson). Resolution No. 20-420.

At 10:57 a.m., a public hearing was conducted pursuant to Resolution No. 20-404, adopted August 11, 2020, to receive public comment on an amendment to the St. Louis County Transportation Sales and Use Tax Transportation Improvement Plan. Commissioner Nelson returned to the meeting at 11:00 a.m. Matt Hemmila, St. Louis County Deputy Public Works Director, provided the Board with an overview regarding the Transportation Sales Tax budget and amendments to the Transportation Improvement Plan and the Capital Improvement Plan. Chair Jugovich asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action, and no one asked for the opportunity to speak. At 11:11 a.m., Commissioner Nelson, supported by Commissioner Musolf, moved to close the public hearing. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner McDonald, supported by Commissioner Nelson, moved that the St. Louis County Board of Commissioners approves the St. Louis County Greater MN Transportation Sales and Use Tax Transportation Improvement Plan, dated November 25, 2014, as amended on July 5, 2016, and as further amended on September 1, 2020 (County Board Document File No. 61341), and approves the funding of such transportation improvements identified in the Transportation Improvement Plan, as amended, by the local option sales and use tax for transportation authorized by County Board Resolution No. 14-665, adopted December 2, 2014. A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-421.

At 11:16 a.m., a public hearing was conducted pursuant to Resolution No. 20-405, adopted August 11, 2020, to receive public comment on an amendment to the Capital Improvement Plan and on the Intent to Issue General Obligation Transportation Sales and Use Tax Revenue Bonds. Pete Miller, St. Louis County Capital Planning Manager, commented that the Capital Improvement Plan is a five-year plan that is updated annually by the county. Chair Jugovich asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action, and no one asked for the opportunity to speak. At 11:21 a.m., Commissioner Nelson, supported by Commissioner Musolf, moved to close the public hearing. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner McDonald, moved to approve the 2020-2024 Amendment to the Capital Improvement Plan to include updates as set forth in the Amended St. Louis

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County Greater MN Transportation Sales and Use Tax Transportation Improvement Plan; and further, that the county intends to issue, sell and deliver general obligation transportation sales and use tax revenue bonds in a maximum amount of \$25,400,000, together with up to two percent of additional amount as authorized by Minnesota Statutes, Section 475.56 (the "Bonds"), for the purpose of providing funds for the following capital improvements under the Plan and for the payment of costs of issuance of the Bonds: Road and Bridge Improvements – a portion of the road and bridge improvements identified in the St. Louis County Greater MN Transportation Sales and Use Tax Transportation Improvement Plan dated November 25, 2014, and approved on December 2, 2014, as amended, which is a part of the County's Capital Improvement Plan, as amended. A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-422.

At 11:25 a.m., a public hearing was conducted pursuant to Resolution No. 20-406, adopted August 11, 2020, to consider the issuance of an Off-Sale Intoxicating Liquor License to AKN, LLC d/b/a Ash-Ka-Nam Resort & Lodge, Unorganized Township 68-19. Assistant County Attorney Kim Maki gave the initial presentation and submitted a packet that included documentation of required notices, minutes from the Liquor Licensing Committee meeting, proof of paid property taxes, and required documents for the license to the Clerk of the County Board. Commissioner Nelson asked Michelle Sturm, who was participating by WebEx, of AKN, LLC, if she had read all liquor license requirements and if she will abide by them; Ms. Sturm responded yes. Chair Jugovich asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action; no one requested the opportunity to speak. At 11:29 a.m., Commissioner McDonald, supported by Commissioner Musolf, moved to close the public hearing. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner McDonald, supported by Commissioner Nelson, moved to approve granting the off-sale intoxicating liquor license to AKN, LLC d/b/a Ash-Ka-Nam Resort & Lodge, Unorganized Township 68-19. A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-423.

Commissioner Boyle, supported by Commissioner Jewell, moved to approve the consent agenda. A roll call vote was taken, the motion passed; seven yeas, zero nays.

The Board recessed at 11:31 a.m. At 1:38 p.m., the Board reconvened with all members present.

Commissioner Boyle, supported by Commissioner Nelson, moved to consider a resolution to provide for the Issuance, Sale and Delivery of General Obligation Transportation Sales and Use Tax Revenue Bonds, Series 2020A; Establishing the Terms and Form Thereof; Creating a Debt Service Fund Therefore, and Providing for Awarding the Sale Thereof; the item had not been to committee. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner McDonald, moved to approve the issuance, sale and delivery of General Obligation Transportation Sales and Use Tax Revenue Bonds, Series 2020A, establish the terms and form, create a debt serve fund, and provide for the sale of such bonds. Bob Toftey, of Fryberger, Buchanan, Smith, & Frederick, P.A., was available by Webex. Terri Heaton, of Baker Tilley Municipal Advisors, LLC, participating by WebEx, provided the Board with an overview of the debt service schedule, market trends, and estimated interest cost. A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-424.

Commissioner Boyle, supported by Commissioner Musolf, moved to consider a resolution to reschedule the location of the September 8, 2020 County Board meeting; the item had not been to committee. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner Boyle, supported by Commissioner McDonald, moved that the St. Louis County Board will adjust its 2020 Board Meeting Schedule to reschedule the meeting location of its September 8, 2020 meeting from the St. Louis County Board Room to the St. Louis River Room in the Government Services Center, Duluth, MN; and further that all public hearings scheduled for September 8, 2020, will



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be held in the St. Louis River Room in the Government Services Center, Duluth, MN. Commissioners discussed how to make meetings available for public participation during the pandemic considering there are space and/or technology limitations at meeting locations. A roll call vote was taken, the motion passed; six yeas, one nay (Nelson). Resolution No. 20-425.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-305, Public Hearing on an Amendment to the Transportation Sales and Use Tax Transportation Improvement Plan.—[61341](#)

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-306, Public Hearing on an Amendment to the Capital Improvement Plan and Stating the Intent to Issue General Obligation Transportation Sales and Use Tax Revenue Bonds Under Minnesota Statutes, Section 297A.993; and Board Letter No. 20-308, Providing for the Issuance, Sale and Delivery of General Obligation Transportation Sales and Use Tax Revenue Bonds, Series 2020A; Establishing the Terms and Form Thereof; Creating a Debt Service Fund Therefore, and Providing for Awarding the Sale Thereof.—[61342](#)

Phil Chapman, Supervisor of Elections, St. Louis County Auditor's Office, submitting St. Louis County Canvassing Board Minutes, Canvass of August 11, 2020 Primary Election Results, meeting dated August 14, 2020.—[61343](#)

Shannon Jorgenson, Hermantown, MN, submitting two (2) electronic mail public comments for the August 4, 2020, County Board meeting regarding attendance at meetings and inability to see video of the board room using Facebook.—[61344](#)

Proclamation: Recovery Month – September, 2020.—[61345](#)

Kevin Gray, County Administrator, submitting Board Letter No. 20-309, Reschedule Location for September 8, 2020 County Board Meeting.—[61346](#)

Service Contract No. 5565G, between the County of St. Louis and Shawn Pearson, Attorney at Law, Duluth, MN, to provide parent representation for Children in Need of Protection (CHIPS), Termination of Parental Rights (TPR), transfer of legal and physical custody, permanent custody to the agency, temporary legal custody to the agency and Long Term Foster Care (LTFC) placement during the period August 1, 2020, to December 31, 2021.—[20-512](#)

Agreement for Services between the County of St. Louis and Hamline University, Saint Paul, MN, to perform burial identification and recovery at Arlington Cemetery located on Arlington Avenue approximately 500' south of Arrowhead Road in Duluth, MN, through December 31, 2021.—[20-513](#)

Fire Protection and First Responder Services Agreement between the County of St. Louis and Ellsburg Volunteer Fire Department, Inc., Cotton, MN, for services in Unorganized Township 55-15 identified as Section 22 through 28 and Section 31 through 36 during the period January 1, 2021, through December 31, 2021.—[20-514](#)

Fire Protection and First Responder Services Agreement between the County of St. Louis and Embarrass Region Volunteer Fire Department, Inc., Embarrass, MN, for services in Unorganized Township 61-14 during the period January 1, 2021, through December 31, 2021.—[20-515](#)

Fire Protection Services Agreement between the County of St. Louis and Greenwood Township Volunteer Fire Department, Inc., Tower, MN, for services in Unorganized Township 63-15 during the period January 1, 2021, through December 31, 2021.—[20-516](#)

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Agreement for Services between the County of St. Louis and LHB, Inc., Duluth, MN, to design 4 culverts on County Road 734/Shipley Road (CP 0734-432192).—20-517

Agreement between St. Louis County and EIP Minnesota, LLC, for Partial Abandonment of County Ditches #1 and an Unidentified Ditch System.—20-518

2020 State of Minnesota Annual County Board and Water Safety Grant Agreement in the amount of \$100,170 for the period January 1, 2020, to June 30, 2021.—20-519

Settlement Agreement between Jamie Berg and St. Louis County.—20-520

Agreement for Services between the County of St. Louis and LHB, Inc., to design left turn lanes on Highway 2 at Canosia Road/County State Aid Highway 98.—20-521

Addendum to Purchase Agreement, Contract No. 16235B, between the St. Louis County Board of Commissioners and The Salvation Army for Housing Navigation Services, increasing the amount of money available and extending the contract through August 31, 2022.—20-522

Purchase of Service Agreement, Contract No. 16961, between St. Louis County and Range Center, Inc., Chisholm, MN, for Day Training and Habilitation Services during the period July 1, 2020, to June 30, 2021.—20-523

Addendum to Purchase of Service Contract, Contract No. 16580E, between the St. Louis County Board of Commissioners and Human Development Center, Duluth, MN, for Child Mental Health-Targeted Case Management (Child MH-TCM) Services, replacing the cost of services to the current State of Minnesota rate of \$1013 per month.—20-524

Addendum to Purchase Agreement, Contract No. 16738A, between the St. Louis County Board of Commissioners and Patty Beech Consulting for evaluation of service delivery through engagement of individuals with a severe substance use disorder who are experiencing homelessness, extending the funding for Community and Street Outreach and extending the Grant Period for Reporting Requirements.—20-525

Service Contract No. 5646 between the County of St. Louis and Baker Tilly US, LLP, dba Baker Tilly, St. Paul, MN, to provide advisory services for the administration of Coronavirus (COVID-19) recovery assistance, i.e., CARES funds, through December 31, 2021.—20-526

Fire Protection Services Agreement between the County of St. Louis and Evergreen Volunteer Fire Department for services in Unorganized Townships 60-19 and 60-20 during the period January 1, 2021, through December 31, 2021.—20-527

Upon motion by Commissioner Boyle, supported by Commissioner Jewell, resolutions numbered 20-417 through 20-419, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER BOYLE:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of August 11, 2020, are hereby approved.

Adopted September 1, 2020. No. 20-417

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated August 14, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted September 1, 2020. No. 20-418

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RESOLVED, That the appraisal reports for the sale of timber to be offered at PUBLIC ORAL TIMBER AUCTION, Tracts 1 through 34 (totaling \$639,991.64), as submitted by the Land Commissioner, on file in the office of the County Auditor, identified as County Board File No. 61210, are approved and the County Auditor is authorized to carry out the recommendations as listed in said appraisal reports. Adopted September 1, 2020. No. 20-419

**BY COMMISSIONER McDONALD:**

WHEREAS, St. Louis County has received a petition for revocation of portions of Dibble Road, Ellsmere Road and Sax Road, lying east of County Road No. 7 in McDavitt Township, St. Louis County, in Sections 10, 11, 34 and 35, Township 55, Range 18; and

WHEREAS, The County Board may, by resolution, revoke any County highway and the highway shall thereupon revert to the town in which it is located; and

WHEREAS, Pursuant to Minn. Stat. § 163.11, subd. 5(a), and before adopting a resolution revoking a county highway that would revert to a town, the County Board shall fix a date, time and place of hearing in the town where the highway is located to consider the revocation; and

WHEREAS, St. Louis County Board Standing Rules require hearings be conducted in a certain manner, but said manner is impractical for this type of hearing.

THEREFORE, BE IT RESOLVED, That the County Board hereby continues a hearing to consider the revocation of portions of Dibble Road, Ellsmere Road and Sax Road, lying east of County Road No. 7 in McDavitt Township, St. Louis County, in Sections 10, 11, 34 and 35, Township 55, Range 18, for September 15, 2020, at 1:30 p.m., at the McDavitt Town Hall located at 9042 Zim Road, Forbes, MN, 55738, and directs the Public Works Department to represent the County at said hearing and report back to the County Board.

RESOLVED FURTHER, That the County Board hereby waives Standing Rules Article III, Sections 4.01-4.03 (Conduct of Hearing; General, Quorum Needed, Order of Hearing), 4.05 (Examination of Witnesses) and 5.04 (Voting) for purposes of the September 15, 2020, hearing in McDavitt Township.

Yeas – Commissioners Jewell, Boyle, Olson, McDonald, Musolf and Chair Jugovich – 6

Nays – None

Absent – Commissioner Nelson – 1

Adopted September 1, 2020. No. 20-420

**BY COMMISSIONER McDONALD:**

WHEREAS, Under and pursuant to Minnesota Statutes, Section 297A.993 (the “Act”), the St. Louis County Board (the “County Board”) has previously approved Resolution No. 14-665 on December 2, 2014, implementing the Greater Minnesota Transportation Sales and Use Tax and approving the projects to be funded with such sales and use tax as set forth in the transportation improvement plan identified as the St. Louis County Greater MN Transportation Sales and Use Tax Transportation Plan dated November 25, 2014, and approved on December 2, 2014 (the “Transportation Improvement Plan”); and

WHEREAS, The County Board amended the Transportation Improvement Plan on July 5, 2016, which includes within the proposed amendment the additional projects to be funded from local option sales and use tax for transportation and an increase in the estimated cost of the projects to be financed under the Transportation Improvement Plan, as amended, from \$642,000,000 to \$894,916,448; and

WHEREAS, The County Board has proposed a further amendment to the Transportation Improvement Plan, as amended, which includes within the proposed amendment additional projects to be funded from such local option sales and use tax for transportation and an adjustment in the estimated cost of the projects under the Transportation Improvement Plan, as amended; and

WHEREAS, Pursuant to the Act and County Board Resolution No. 14-665 and following published notice of the public hearing, the County Board held a public hearing for the purpose of receiving comments on the proposed amendment to the Transportation Improvement Plan, as amended, on Tuesday, September 1, 2020, in the St. Louis County Courthouse, Duluth, Minnesota.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners hereby approves the St. Louis County Greater MN Transportation Sales and Use Tax Transportation Improvement Plan, dated November 25, 2014, as amended on July 5, 2016, and as further amended on

September 1, 2020 (County Board Document File No. 61341), and approves the funding of such transportation improvements identified in the Transportation Improvement Plan, as amended, by the local option sales and use tax for transportation authorized by County Board Resolution No. 14-665 adopted December 2, 2014.

Unanimously adopted September 1, 2020. No. 20-421

**BY COMMISSIONER NELSON:**

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF  
ST. LOUIS COUNTY, MINNESOTA APPROVING THE CAPITAL  
IMPROVEMENT PLAN, AS AMENDED, AND STATING THE INTENT  
TO ISSUE GENERAL OBLIGATION TRANSPORTATION SALES  
AND USE TAX REVENUE BONDS UNDER MINNESOTA STATUTES,  
SECTION 297A.993**

BE IT RESOLVED, by the Board of County Commissioners (the "Board") of St. Louis County, Minnesota (the "County"), as follows:

Section 1. The Board, pursuant to Minnesota Statutes, Section 373.40 (the "Act"), previously approved a Capital Improvement Plan, as amended (the "Capital Improvement Plan"). Following a public hearing on September 1, 2020, as required by the Act, the Board considered a proposed amendment to the Capital Improvement Plan, and the Board has considered the following for each project described in the proposed amendment and the overall plan:

- (i) the condition of the County's existing infrastructure, including the projected need for repair or replacement;
- (ii) the likely demand for the improvement;
- (iii) the estimated cost of the improvement;
- (iii) the available public resources;
- (v) the level of overlapping debt in the County;
- (iv) the relative benefits and costs of alternative uses of the funds;
- (vii) operating costs of the proposed improvements; and
- (v) alternatives for providing services more efficiently through shared facilities with other cities or local government units.

The Board, based on the considerations set forth in the amendment and overall plan and as set forth herein, hereby approves the Capital Improvement Plan, as further amended for the years 2020 through 2024, as presented to the Board, and on file as County Board Document File No. 61342 (the "Plan").

Section 2. Under and pursuant to the authority contained in Minnesota Statutes, Section 297A.993 and Minnesota Statutes, Chapter 475, the County is authorized to issue general obligation transportation sales and use tax revenue bonds to provide funds for capital improvements for road and bridge projects pursuant to the Plan.

Section 3. Following a public hearing on September 1, 2020, regarding the issuance of capital improvement bonds, the Board hereby finds and determines that it is necessary, expedient, and in the best interests of the County's residents that the County issue, sell and deliver general obligation transportation sales and use tax revenue bonds in a maximum amount of \$25,400,000, together with up to two percent of additional amount as authorized by Minnesota Statutes, Section 475.56 (the "Bonds"), for the purpose of providing funds for the following capital improvements under the Plan and for the payment of costs of issuance of the Bonds:

Road and Bridge Improvements – a portion of the road and bridge improvements identified in the St. Louis County Greater MN Transportation Sales and Use Tax Transportation Improvement Plan dated November 25, 2014, and approved on December 2, 2014, as amended, which is a part of the County's Capital Improvement Plan, as amended.

Unanimously adopted September 1, 2020. No. 20-422

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**BY COMMISSIONER McDONALD:**

WHEREAS, AKN, LLC d/b/a Ash-Ka-Nam Resort & Lodge, Unorganized Township 68-19, St. Louis County, Minnesota, has applied for an Off-Sale Intoxicating liquor license; and

WHEREAS, Minn. Stat. § 340A.405, Subdivision 2(d), requires that a public hearing be held prior to the issuance of an Off-Sale Intoxicating liquor license; and

WHEREAS, A public hearing was held on September 1, 2020, at 9:55 a.m., in the Government Services Center, Duluth, Minnesota, for the purpose of considering the granting of the Off-Sale Intoxicating liquor license; and

WHEREAS, With regard to the application for said license, Ash-Ka-Nam Resort & Lodge has complied in all respects with the requirements of Minnesota Law and St. Louis County Ordinance No. 28; and  
WHEREAS, The Liquor Licensing Committee of the St. Louis County Board of Commissioners has considered the nature of the business to be conducted and the propriety of the location and has recommended approval of the application.

THEREFORE, BE IT RESOLVED, That an Off-Sale Intoxicating Liquor License shall be issued to AKN, LLC d/b/a Ash-Ka-Nam Resort & Lodge, Unorganized Township, located in Area 3, and in accordance with the St. Louis County Fee Schedule the annual fee is \$150.00.

RESOLVED FURTHER, That said liquor license shall be effective through June 30, 2021.

RESOLVED FURTHER, That said license is approved contingent upon payment of real estate taxes when due.

RESOLVED FURTHER, That if the named license holder sells the licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of license fee to the license holder.

Unanimously adopted September 1, 2020. No. 20-423

**BY COMMISSIONER NELSON:**

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF  
ST. LOUIS COUNTY, MINNESOTA PROVIDING FOR THE  
ISSUANCE, SALE AND DELIVERY OF GENERAL OBLIGATION  
TRANSPORTATION SALES AND USE TAX REVENUE BONDS,  
SERIES 2020A; ESTABLISHING THE TERMS AND FORM THEREOF;  
CREATING A DEBT SERVICE FUND THEREFORE; AND  
PROVIDING FOR AWARDED THE SALE THEREOF**

BE IT RESOLVED, by the Board of Commissioners (the "Board") of St. Louis County, Minnesota (the "County"), as follows:

Section 1. Purpose and Authorization.

1.01 Under and pursuant to the authority contained in Minnesota Statutes, Section 297A.993, and Minnesota Statutes, Chapter 475 (collectively the "Act"), the County is authorized to issue general obligation transportation sales and use tax revenue bonds to provide funds for capital improvements consisting of road and bridge improvements pursuant to an approved capital improvement plan authorized under Minnesota Statutes, Section 373.40.

1.02 Pursuant to Resolution Nos. 20-404 and 20-405 adopted by the Board on August 11, 2020, the Board proposed amendments to the County's Transportation Improvement Plan and Capital Improvement Plan, stated that it was considering issuing general obligation transportation sales and use tax revenue bonds to finance capital improvements consisting of road and bridge improvements under the Capital Improvement Plan, as amended, and called for public hearings to be held on September 1, 2020, regarding the plan amendments.

1.03 Following published notices and public hearings according to the Act and Minnesota Statutes, Section 373.40, the Board, pursuant to a resolution adopted on September 1, 2020, approved the Capital Improvement Plan, as amended for the years 2020 through 2024 (the "Plan"), as presented to the Board and on file as County Board Document File No. 61342, and authorized the issuance of general obligation transportation sales and use tax revenue bonds in the maximum amount of \$25,400,000, together with up to two percent of additional amount as authorized by Minnesota Statutes,

Section 475.60, for the purpose of providing funds for the following capital improvements under the Plan and for the payment of costs of issuance of such bonds:

Road and Bridge Improvements – a portion of the road and bridge improvements identified in the St. Louis County Greater MN Transportation Sales and Use Tax Transportation Improvement Plan dated November 25, 2014, and approved on December 2, 2014, as amended, which is a part of the County's Capital Improvement Plan, as amended (the "Project").

1.04 The Board hereby determines that it is necessary and expedient to issue its General Obligation Transportation Sales and Use Tax Revenue Bonds, Series 2020A (the "Bonds") in the approximate amount of \$25,400,000, pursuant to the above-described authority to provide funds to finance the Project and for payment of costs of issuing the Bonds. The sale of the Bonds shall be contingent upon favorable market conditions, as determined by the County Auditor or the Finance Director, as further described below. The County reserves the right and privilege of issuing additional general obligation bonds pledging the Transportation Sales and Use Tax Revenues described in Section 4.02 hereof.

1.05 The Board hereby finds and determines as follows:

A. The Bonds shall be dated the date of issuance and shall bear interest at the rates determined by the successful bidder. Interest shall be payable on June 1 and December 1 (each an "Interest Payment Date") commencing on June 1, 2021.

B. The Bonds shall mature on the dates and in the amounts set forth in the Terms of Proposal attached hereto as Exhibit A (as may be adjusted) and as described in a Certificate as to Terms of Bond Sale to be executed by any two of the following: the County Auditor, the Finance Director or the Administrator; provided, however, the total amount of the Bonds shall not exceed \$25,400,000, subject to adjustment for a premium sale price as permitted by Section 475.60 of the Act and the final maturity of the Bonds shall not be later than December 1, 2040. The County, through the County Auditor or the Finance Director, reserves the right to issue or to not issue the Bonds based on applicable market conditions.

1.06 The Terms of Proposal as set forth on Exhibit A hereto are approved, subject to the changes permitted below. Bids or proposals for the Bonds will be received on a date and time determined by the County Auditor or the Finance Director on the terms and conditions set forth in the Terms of Proposal, which terms and conditions may be modified by the County Auditor or the Finance Director after consulting with the County's municipal advisor, based on market conditions, so long as the sale of the Bonds occurs on or before December 31, 2020, and so long as the true interest cost of the Bonds does not exceed 3.75%. As authorized by Section 475.60 of the Act, the Board hereby delegates to the County Auditor, the Finance Director and the Administrator, or any two of them, authority to consider the bids or proposals and award the sale of the Bonds, and upon acceptance of the best bid or proposal meeting the requirements of this resolution, the County Auditor, the Finance Director and the Administrator, or any two of them, shall execute on behalf of the County an agreement to sell the Bonds to the successful bidder.

1.07 The County has retained Baker Tilly Municipal Advisors, LLC, St. Paul, Minnesota ("Baker Tilly MA"), as an independent municipal advisor to the County, and pursuant to Section 475.60, Subd. 2, paragraph (9) of the Act, Baker Tilly MA is hereby authorized to solicit bids or proposals for the sale of the Bonds on behalf of the County in accordance with the directions of the County Auditor or the Finance Director.

1.08 The County staff, in cooperation with Baker Tilly MA, is authorized and directed to prepare on behalf of the County an official statement for the sale of the Bonds and to obtain ratings of the Bonds.

Section 2. Terms of Bonds.

2.01 The Bonds maturing in the years 2021 through 2029 shall not be subject to redemption and prepayment before maturity, but those maturing in the year 2030 and in subsequent years shall each be subject to redemption and prepayment at the option of the County on December 1, 2029, and on any day thereafter, in whole or in part, and if in part, at the option of the County and in such manner as the County shall determine. If less than all the Bonds of a maturity are called for redemption, the County, through the Bond Registrar, will notify The Depository Trust Company, New York, New York ("DTC") of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the

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beneficial ownership interest in such maturity to be redeemed. All payments shall be at a price equal to the principal amount thereof plus accrued interest. No more than 60 days and no fewer than 30 days prior to the date fixed for redemption and prepayment of any Bonds, notice of redemption shall be mailed to each registered owner of a Bond to be redeemed, at the address shown on the registration books of the County.

2.02 The interest shall be payable semiannually on June 1 and December 1 in each year (each referred to herein as an "Interest Payment Date"), commencing June 1, 2021. Interest will be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The Bond Registrar designated below shall make all interest payments with respect to the Bonds by check or draft mailed to the registered owners of the Bonds shown on the bond registration records maintained by the Bond Registrar at the close of the business on the 15<sup>th</sup> day (whether or not on a business day) of the month next preceding the Interest Payment Date at such owners' addresses shown on such bond registration records.

2.03 A. The Bonds shall be prepared for execution in accordance with the approved form and shall be signed by the facsimile or manual signature of the Chair and attested by the manual or facsimile signature of the Clerk of the County Board and the County Auditor. In case any officer whose signature shall appear on the Bonds shall cease to be an officer before delivery of the Bonds, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

B. The County Auditor is authorized and directed to obtain a copy of the proposed approving legal opinion of Fryberger, Buchanan, Smith & Frederick, P.A., Duluth, Minnesota, which is to be complete except as to dating thereof and cause the opinion to be printed on or attached to each Bond.

2.04 A. The Board hereby appoints the County Auditor as registrar, paying agent and transfer agent for the Bonds (the "Bond Registrar"). The County reserves the right to name a substitute, successor Bond Registrar upon giving prompt written notice to each registered bond holder. The manual signature of the County Auditor on the Bonds shall be conclusive evidence that it has been executed and delivered under this Resolution.

B. The County shall cause to be kept by the Bond Registrar at its principal office, a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the County shall provide for the registration of the Bonds and the registration of transfers of the Bonds entitled to be registered or transferred as herein provided. In the event of the resignation or removal of the Bond Registrar or its incapability of acting as such, the bond registration records shall be maintained at the office of the successor Bond Registrar as may be appointed by the Board.

2.05 Book-Entry System.

A. On November 28, 1995, the County executed a Blanket Issuer Letter of Representations (the "Representation Letter") setting forth various matters relating to The Depository Trust Company ("DTC") and its role with respect to bonds. DTC is recommending that if Representation Letters were executed over 10 years ago, a new Representation Letter should be submitted. The County Auditor is authorized and directed to execute the new Representation Letter in substantially the form on file in the office of the County Auditor.

B. Notwithstanding any provision herein to the contrary, so long as the Bonds shall be in Book-Entry Form, the provisions of this Section 2.05 shall govern.

C. All of the Bonds shall be registered in the name of Cede & Co., as nominee for DTC. Payment of interest on and principal of any Bond registered in the name of Cede & Co. shall be made by wire transfer or New York Clearing House or equivalent same day funds by 10:00 a.m. CT or as soon as possible thereafter following the Bond Registrar's receipt of funds from the County on each Interest Payment Date to the account of Cede & Co. on each Interest Payment Date at the address indicated in or pursuant to the Representation Letter.

D DTC (or its nominees) shall be and remain recorded on the Bond Register as the holder of all Bonds which are in Book-Entry Form. No transfer of any Bond in Book-Entry Form shall be made, except from DTC to another depository (or its nominee) or except to terminate the Book-Entry Form. All Bonds of such stated maturity of any Bonds in Book-Entry Form shall be issued and remain in a single Bond certificate registered in the name of DTC (or its nominee); provided, however, that upon termination of the Book-Entry Form pursuant to the Representation Letter, the County shall, upon delivery of all Bonds of such series from DTC, promptly execute, and the Bond Registrar shall

thereupon authenticate and delivery, Bonds of such series to all persons who were beneficial owners thereof immediately prior to such termination; and the Bond Registrar shall register such beneficial owners as holders of the applicable Bonds.

The Bond Registrar shall maintain accurate books and records of the principal balance, if any, of each such outstanding Bond in Book-Entry Form, which shall be conclusive for all purposes whatsoever. Upon the execution or the authentication of any new Bond in Book-Entry Form in exchange for a previous Bond, the Bond Registrar shall designate thereon the principal balance remaining on such bond according to the Bond Registrar's books and records.

No beneficial owner (other than DTC) shall be registered as the holder on the Bond Register for any Bond in Book-Entry Form or entitled to receive any bond certificate. The beneficial ownership interest in any Bond in Book-Entry Form shall be recorded, evidenced and transferred solely in accordance with the Book-Entry System.

Except as expressly provided to the contrary herein, the County and the Bond Registrar may treat and deem DTC to be the absolute owner of all Bonds of each series which are in Book-Entry Form (i) for the purpose of payment of the principal of and interest on such Bond, (ii) for the purpose of giving notices hereunder, and (iii) for all other purposes whatsoever.

E. The County and the Bond Registrar shall each give notices to DTC of such matters and at such times as are required by the Representation Letter, including the following:

- (i) with respect to notices of redemption; and
- (ii) with respect to any other notice required or permitted under this Bond Resolution to be given to any holder of a Bond.

All notices of any nature required or permitted hereunder to be delivered to a holder of a Bond in Book-Entry Form shall be transmitted to beneficial owners of such Bonds at such times and in such manners as shall be determined by DTC, the participants and indirect participants in accordance with the Book-Entry System and the Representation Letter.

F. All payments of principal, redemption price of and interest on any Bonds in Book-Entry Form shall be paid to DTC (or Cede & Co.) in accordance with the Book-Entry System and the Representation Letter in same day funds by wire transfer.

2.06 The principal of and interest on the Bonds shall be payable by the Bond Registrar in such funds as are legal tender for the payment of debts due the United States of America. The County shall pay the reasonable and customary charges of the Bond Registrar for the disbursement of principal and interest.

2.07 If a Bond becomes mutilated or is destroyed, stolen or lost, the Bond Registrar will deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Bond Registrar and the County in connection therewith, including the cost of printing new Bonds; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Bond Registrar and the County of evidence satisfactory to it and the County that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Bond Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it and the County and as provided by law, in which both the County and the Bond Registrar must be named as obligees. Bonds so surrendered to the Bond Registrar will be canceled by the Bond Registrar and evidence of such cancellation must be given to the County. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms, it is not necessary to issue a new Bond prior to payment.

2.08 Delivery of the Bonds and payment of the purchase price shall be made at a place mutually satisfactory to the County and the Purchaser. Executed Bonds shall be furnished by the County without cost to the Purchaser. The Bonds, when prepared in accordance with this Resolution and executed, shall be delivered by or under the direction of the County Auditor to the Purchaser thereof upon receipt of the purchase price plus accrued interest.

Section 3. Form of the Bonds.

3.01 The Bonds shall be printed or typewritten in substantially the following form:



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UNITED STATES OF AMERICA  
STATE OF MINNESOTA  
ST. LOUIS COUNTY

GENERAL OBLIGATION TRANSPORTATION SALES AND USE TAX REVENUE BOND,  
SERIES 2020A

R-\_\_\_\_\_ \$\_\_\_\_\_

<u>Rate</u>	<u>Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
_____%	December 1, 20__	_____, 2020	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ DOLLARS

St. Louis County, Minnesota (the "County"), for value received, promises to pay to the registered owner specified above, or registered assigns, the principal amount specified above, on the maturity date specified above, and to pay interest on said principal amount to the registered owner hereof from the Date of Original Issue, or from the most recent Interest Payment Date to which interest has been paid or duly provided for, until the principal amount is paid or discharged, said interest being at the rate per annum specified above. Interest is payable semiannually on June 1 and December 1 of each year (each referred to herein as an "Interest Payment Date") commencing on June 1, 2021. Both principal hereof and interest hereon are payable in lawful money of the United States of America by check or draft at the main office of the County Auditor, as registrar, paying agent and transfer agent (the "Bond Registrar"), or at the office of such successor registrar as may be designated by the Board of Commissioners. The Bond Registrar shall make all interest payments with respect to this Bond directly to the registered owner hereof shown on the bond registration records maintained on behalf of the County by the Bond Registrar at the close of business on the 15<sup>th</sup> day of the month next preceding the Interest Payment Date (whether or not a business day) at such owner's address shown on said bond registration records, without, except for payment of principal on the Bond, the presentation or surrender of this Bond, and all such payments shall discharge the obligations of the County to the extent of the payments so made. Payment of principal shall be made upon presentation and surrender of this Bond to the Bond Registrar when due. For the prompt and full payment of such principal and interest as they become due, the full faith and credit of the County are irrevocably pledged.

This Bond is one of a series issued by the County in the aggregate amount of \$\_\_\_\_\_, all of like date and tenor, except as to number, amount, maturity date and interest rate, pursuant to the authority contained in Minnesota Statutes, Section 297A.993 and Minnesota Statutes, Chapter 475, amendments to the County's Capital Improvement Plan approved by the governing board of the County on September 1, 2020 (the "Plan") and all other laws thereunto enabling, and pursuant to an authorizing resolution adopted by the governing body of the County on September 1, 2020, and the award of the sale of the Bonds by the County Auditor, Finance Director and the Administrator, or any two of them (the "Resolution"). This Bond is issued for the purpose of providing funds to finance road and bridge improvements described in the County's Transportation Improvement Plan, as more fully set forth in the Plan. The Bonds are payable from the revenue of the transportation sales tax and use tax imposed by the County pursuant to Minnesota Statutes, Section 297A.993, as further described in the Resolution (the "Transportation Sales and Use Tax Revenues"). The County has pledged and appropriated the Transportation Sales and Use Tax Revenues for the payment of principal and interest on the Bonds and any additional general obligation transportation sales and use tax revenue bonds issued by the County.

The Bonds maturing in the years 20\_\_ and 20\_\_ shall be subject to mandatory redemption and redeemed in installments as provided in the Resolution, at par plus accrued interest to the date of redemption.

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The Bonds of this series maturing in the years 2021 through 2029 are not subject to optional redemption before maturity, but those maturing in the year 2030 and in subsequent years are each subject to redemption and prepayment at the option of the County on December 1, 2029, and on any day thereafter, in whole or in part, and if in part at the option of the County and in such manner as the County shall determine and by lot as to Bonds maturing in the same year, at a price of par plus accrued interest.

Not less than 30 days nor more than 60 days prior to the date fixed for redemption and prepayment of any Bonds, notice of redemption shall be mailed to each registered owner of a Bond to be redeemed; however, so long as the Bonds are registered in the name of Cede & Co., as nominee for The Depository Trust Company, Jersey City, New Jersey ("DTC"), notice of redemption shall be given in accordance with the terms of the Blanket Issuer Letter of Representations executed by the County and DTC. If any Bond is redeemed in part, upon surrender of the Bond being redeemed, the County shall deliver or cause to be delivered to the registered owner of such Bond, a Bond in like form in the principal amount equal to that portion of the Bond so surrendered not being redeemed.

The Bonds of this series are issued as fully registered obligations without coupons, in the denomination of \$5,000 or any integral multiple thereof. Subject to limitations set forth in the Resolution, the County will, at the request of the registered owner, issue one or more new fully registered Bonds in the name of the registered owner in the aggregate principal amount equal to the unpaid principal balance of this Bond, and of like tenor except as to number and principal amount. This Bond is transferable by the registered owner hereof upon surrender of this Bond for transfer at the principal corporate office of the Bond Registrar, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Bond Registrar and executed by the registered owner hereof or the owner's attorney duly authorized in writing. Thereupon the County shall execute and the Bond Registrar shall authenticate if required by law or the Resolution, and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee, of an authorized denomination, in an aggregate principal amount equal to the unpaid principal amount of this Bond, of the same maturity, and bearing interest at the same rate. No service charge shall be made for any transfer or exchange hereinbefore referred to but the County may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection therewith.

IT IS CERTIFIED AND RECITED that all acts and conditions required by laws and the Constitution of the State of Minnesota to be done and to exist precedent to and in the issuance of this Bond, in order to make it a valid and binding general obligation of the County in accordance with its terms, have been done and do exist in form, time and manner as so required; that all taxable property within the corporate limits of the County is subject to the levy of ad valorem taxes to the extent needed to pay the principal hereof and the interest thereon when due, without limitation as to rate or amount; and that the issuance of this Bond does not cause the indebtedness of the County to exceed any charter, constitutional or statutory limitation.

IN WITNESS WHEREOF, St. Louis County, Minnesota, by its governing body, has caused this Bond to be executed in its name by the manual or facsimile signatures of the Chair, the Clerk of the County Board and the County Auditor.

ATTEST:

(form-no signature required)  
Clerk of the County Board

(form-no signature required)  
Chair

(form-no signature required)  
County Auditor

Date of Execution: \_\_\_\_\_

REGISTRATION CERTIFICATE

This Bond must be registered as to both principal and interest in the name of the owner on the books to be kept by the County Auditor of St. Louis County, Minnesota, as Bond Registrar. No transfer of this Bond shall be valid unless made on said books by the registered owner or the owner's attorney

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thereunto duly authorized and similarly noted on the registration books. The ownership of the unpaid principal balance of this Bond and the interest accruing thereon is registered on the books of the County Auditor in the name of the registered owner last noted below.

<u>Date</u>	<u>Registered Owner</u>	<u>Signature of County Auditor</u>
___/___/2020	Cede & Co. c/o The Depository Trust Company 570 Washington Blvd. Jersey City, NJ 07310 Federal Taxpayer I.D. No. 13-2555119	<u>no signature required</u>

**ASSIGNMENT**

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto \_\_\_\_\_

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
Social Security or Other  
Identifying Number of Assignee

the within Bond and all rights thereunder and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond with every particular, without alteration or enlargement or any change whatsoever.

Signature Guaranteed:

\_\_\_\_\_  
(Bank, Trust Company, member of  
National Securities Exchange)

*Unless this Bond is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the County or its agent for registration of transfer, exchange or payment, and any Bond issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL, inasmuch as the registered owner hereof, Cede & Co., has an interest herein.*

**Section 4. Revenues, Accounts and Covenants.**

4.01 The County hereby creates a separate construction fund, which is designated as the "Series 2020A Transportation Improvement Bonds Construction Account" in the Capital Projects Fund (the "Construction Fund"), to which there shall be credited the proceeds of the Bonds, less underwriter's

discount. The Construction Fund shall be used solely to pay costs of construction of the Project, and costs of issuance of the Bonds, as such payments become due.

4.02 The County imposes (i) a transportation sales tax at the rate of one-half of one percent on retail sales and uses taxable under Chapter 297A; and (ii) an excise tax of \$20.00 per motor vehicle purchased or acquired from any person engaged in the business of selling motor vehicles at retail within the County pursuant to and in accordance with Minnesota Statutes, Section 297A.993, Subd. 1 (the "Transportation Sales and Use Tax Revenues"). Transportation Sales and Use Tax Revenues may be pledged for payment of principal and interest on general obligation bonds issued to finance road and bridge projects authorized in the Plan or to pay the costs of such road and bridge projects. The County has established and maintains the Local Option Transportation Sales and Use Tax Fund (the "Revenue Fund") into which the Transportation Sales and Use Tax Revenues are credited. The County hereby pledges the Transportation Sales and Use Tax Revenues to the repayment of the principal of and interest on the Bonds and on any additional bonds issued pursuant to the Act. Any remaining Transportation Sales and Use Tax Revenues after annually funding the Debt Service Fund may be used to pay other costs of such road and bridge projects.

4.03 A. Debt Service Fund. For the convenience and proper administration of the monies to be borrowed and repaid on the Bonds and to provide adequate and specific security for the Purchaser and holders from time to time of the Bonds, there is hereby created a special fund to be designated the 2020A General Obligation Transportation Sales and Use Tax Revenue Bonds Debt Service Fund (the "Debt Service Fund") to be administered and maintained by the County Auditor as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the County. The Debt Service Fund shall be maintained in the manner herein specified until all of the Bonds and interest thereon have been fully paid.

B. To the Debt Service Fund there is hereby pledged and irrevocably appropriated and there shall be credited: (i) the Transportation Sales and Use Tax Revenues which shall be periodically deposited into the Debt Service Fund in such amounts sufficient to provide payment of all interest and principal when due on the Bonds; (ii) all investment earnings on funds in the Debt Service Fund; (iii) any taxes levied to pay the principal and interest on the Bonds; and (iv) any and all other monies which are properly available and are appropriated by the County to the Debt Service Fund.

The money in the Debt Service Fund shall be used for no purpose other than the payment of principal of and interest on the Bonds. If the balances in the Debt Service Fund are ever insufficient to pay all principal and interest then due on the Bonds, the County Auditor shall nevertheless provide sufficient money from any other funds of the County which are available for that purpose, and such other funds shall be reimbursed from the Debt Service Fund when the balance therein is sufficient.

4.04 If the balance in the Debt Service Fund is ever insufficient to pay all principal and interest then due on the Bonds, the County Auditor shall nevertheless provide sufficient money from any other funds of the County which are available for that purpose, and such other funds shall be reimbursed from the Debt Service Fund when the balance therein is sufficient. It is estimated that the Transportation Sales and Use Tax Revenues pledged and appropriated to said Debt Service Fund will be received at the times and in amounts not less than five percent in excess of the amounts needed to meet when due the principal and interest payments thereon and, accordingly, no tax is presently levied for this purpose. It is recognized, however, that the County's liability on the Bonds is not limited to the revenues so pledged, and the Board covenants and agrees that it will levy upon all taxable property within the County, and cause to be extended, levied and collected, any taxes found necessary for full payment of the principal of and interest on the Bonds, without limitation as to rate or amount.

4.05 The full faith and credit and taxing power of the County are irrevocably pledged for the prompt and full payment of the Bonds and the interest thereon, in accordance with the terms set forth in this Resolution.

4.06 Monies on deposit in the Construction Fund and in the Debt Service Fund may, at the discretion of the County, be invested in securities permitted by Minnesota Statutes, Chapter 118A; provided, that any such investments shall mature at such times and in such amounts as will permit for payment of the principal and interest on the Bonds when due.

Section 5. Tax Covenants.

5.01 The County covenants and agrees with the holders of the Bonds that the County will (i) take all action on its part necessary to cause the interest on the Bonds to be exempt from federal income

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taxes including, without limitation, restricting, to the extent necessary, the yield on investments made with the proceeds of the Bonds and investment earnings thereon, making required payments to the federal government, if any, and maintaining books and records in a specified manner, where appropriate, and (ii) refrain from taking any action which would cause interest on the Bonds to be subject to federal income taxes, including, without limitation, refraining from spending the proceeds of the Bonds and investment earnings thereon on certain specified purposes.

5.02 A. No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (i) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued, and (ii) in addition to the above, in an amount not greater than the lesser of five percent of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Debt Service Fund (or any other County account which will be used to pay principal and interest to become due on the Bonds) in excess of amounts which under the applicable federal arbitrage regulations may be invested without regard as to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by the arbitrage regulations on such investments after taking into account any applicable temporary periods of minor portion made available under the federal arbitrage regulations.

B. In addition, the proceeds of the Bonds and money in the Debt Service Fund shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof it and to the extent that such investment would cause the Bonds to be federally guaranteed within the meaning of Section 149(b) of the Internal Revenue code of 1986, as amended (the "Code").

C. The County hereby covenants not to use the proceeds of the Bonds, or to cause or permit them to be used, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

5.03 Unless the proceeds are spent pursuant to an arbitrage rebate spending exception, the County covenants to compute and cause the payment to the United States of all amounts required under the rebate requirement of Code Section 148(f), the regulations issued thereunder with regard to the Bonds. To this end, the County agrees to:

(1) maintain records identifying all "gross proceeds" as defined in Code Section 148(f)(6)(B) attributable to the Bonds, the yield at which such gross proceeds are invested, any arbitrage profit derived therefrom (earnings in excess of the yield on the Bonds) and any earnings derived from the investment of such arbitrage profit;

(2) make, or cause to be made within 30 days after the close of each fifth bond year, the annual determination of the amount, if any, of excess arbitrage required to be paid to the United States by the County (the "Rebate Amount");

(3) pay, or cause to be paid, to the United States at least once every five bond years the Rebate Amount, if any, including the last installment which must be made no later than 60 days after the day on which the Bonds are paid in full;

(4) retain all records of the annual determination of the foregoing amounts until six years after the Bonds have been fully paid.

5.04 The County shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this section.

**Section 6. Miscellaneous.**

6.01 The County Auditor is directed to file a certified copy of this Resolution and such other information as may be required, and to provide to bond counsel a certificate stating that the Bonds herein authorized have been duly entered on his register.

6.02 The officers of the County are authorized and directed to prepare and furnish to the Purchaser and to bond counsel, certified copies of all proceedings and records of the County relating to the legality and marketability of the Bonds, as such facts appear from the official books and records in the officers' custody or are otherwise known to them. All such certified copies, Bonds and affidavits, including any heretofore furnished, constitute representations of the County as to the correctness of the facts recited therein and the action stated therein to have been taken.

6.03 The Chair, the Clerk of the County Board, the County Auditor and the Finance Director are hereby authorized and directed to certify that they have examined the Official Statement prepared and

circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

6.04 In the event of the absence or disability of the Chair, the Clerk of the County Board, the County Auditor or the Finance Director, such officers as in the opinion of the County Attorney, may act in their behalf, shall without further act or authorization, execute and deliver the Bonds and do all things and execute all instruments and documents required to be done or executed by such absent or disabled officers.

Section 7. Continuing Disclosure. The County acknowledges that the Bonds are subject to the continuing disclosure requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12) (the "Rule"). The Rule governs the obligations of certain underwriters to require that issuers of municipal bonds enter into agreements for the benefit of the bondholders to provide continuing disclosure with respect to the bonds. To provide for the public availability of certain information relating to the Bonds and the security therefor and to permit underwriters of the Bonds to comply with the Rule, which will enhance the marketability of the Bonds, the Chair and the County Auditor are hereby authorized and directed to execute a Continuing Disclosure Certificate substantially in the form of the Certificate currently on file in the office of the County Auditor.

Section 8. Post-Issuance Compliance Policy and Procedures. The Board has previously approved a Post-Issuance Debt Compliance Policy and Post-Issuance Debt Compliance Procedures which applies to qualifying obligations to provide for compliance with all applicable federal regulations for tax-exempt obligations or tax-advantaged obligations (collectively, the "Policy and Procedures"). The Board hereby approves the Policy and Procedures for the Bonds. The County Auditor continues to be designated to be responsible for post-issuance compliance in accordance with the Policy and Procedures.

Adopted: September 1, 2020

**EXHIBIT A**

**THE COUNTY HAS AUTHORIZED BAKER TILLY MUNICIPAL ADVISORS, LLC TO  
NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE  
FOLLOWING BASIS:**

**TERMS OF PROPOSAL**

**\$25,400,000\***

**ST. LOUIS COUNTY, MINNESOTA**

**GENERAL OBLIGATION TRANSPORTATION SALES AND USE TAX  
REVENUE BONDS, SERIES 2020A**

**(BOOK ENTRY ONLY)**

Proposals for the above-referenced obligations (the "Bonds") will be received by St. Louis County, Minnesota (the "County") on Monday, October 5, 2020 (the "Sale Date") until 1:00 P.M., Central Time (the "Sale Time") at the offices of Baker Tilly Municipal Advisors, LLC ("Baker Tilly MA"), 380 Jackson Street, Suite 300, Saint Paul, Minnesota, 55101, after which time proposals will be opened and tabulated. Consideration for award of the Bonds will immediately follow the opening of proposals.

**SUBMISSION OF PROPOSALS**

Baker Tilly MA will assume no liability for the inability of a bidder or its proposal to reach Baker Tilly MA prior to the Sale Time, and neither the County nor Baker Tilly MA shall be responsible for any failure, misdirection or error in the means of transmission selected by any bidder. All bidders are

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advised that each proposal shall be deemed to constitute a contract between the bidder and the County to purchase the Bonds regardless of the manner in which the proposal is submitted.

(a) **Sealed Bidding.** Completed, signed proposals may be submitted to Baker Tilly MA by email to [bondservice@bakertilly.com](mailto:bondservice@bakertilly.com) or by fax (651) 223-3046, and must be received prior to the Sale Time.

**OR**

(b) **Electronic Bidding.** Proposals may also be received via PARITY®. For purposes of the electronic bidding process, the time as maintained by PARITY® shall constitute the official time with respect to all proposals submitted to PARITY®. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY® for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of Proposal.* Neither the County, its agents, nor PARITY® shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the County, its agents, nor PARITY® shall be responsible for a bidder's failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY®. The County is using the services of PARITY® solely as a communication mechanism to conduct the electronic bidding for the Bonds, and PARITY® is not an agent of the County.

If any provisions of this Terms of Proposal conflict with information provided by PARITY®, this Terms of Proposal shall control. Further information about PARITY®, including any fee charged, may be obtained from:

PARITY®, 1359 Broadway, 2<sup>nd</sup> Floor, New York, New York 10018  
Customer Support: (212) 849-5000

**DETAILS OF THE BONDS**

The Bonds will be dated as of the date of delivery and will bear interest payable on June 1 and December 1 of each year, commencing June 1, 2021. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Bonds will mature December 1 in the years and amounts\* as follows:

2021	\$1,105,000	2025	\$1,160,000	2029	\$1,210,000	2033	\$1,295,000	2037	\$1,410,000
2022	\$1,140,000	2026	\$1,170,000	2030	\$1,230,000	2034	\$1,325,000	2038	\$1,440,000
2023	\$1,145,000	2027	\$1,185,000	2031	\$1,250,000	2035	\$1,350,000	2039	\$1,475,000
2024	\$1,155,000	2028	\$1,195,000	2032	\$1,270,000	2036	\$1,380,000	2040	\$1,510,000

\* *The County reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Bonds or the amount of any maturity or maturities in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Bonds as that of the original proposal. Gross spread for this purpose is the differential between the price paid to the County for the new issue and the prices at which the proposal indicates the securities will be initially offered to the investing public.*

Proposals for the Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify "Years of Term Maturities" in the spaces provided on the proposal form.

**BOOK ENTRY SYSTEM**

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository for the Bonds. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The lowest bidder (the "Purchaser"), as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

**REGISTRAR**

The County will name the registrar, which may be the County Auditor of the County, and shall be subject to applicable regulations of the Securities and Exchange Commission. The County will pay for the services of the registrar.

**OPTIONAL REDEMPTION**

The County may elect on December 1, 2029, and on any day thereafter, to redeem Bonds due on or after December 1, 2030. Redemption may be in whole or in part and if in part at the option of the County and in such manner as the County shall determine. If less than all Bonds of a maturity are called for redemption, the County will notify DTC of the particular amount of such maturity to be redeemed. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All redemptions shall be at a price of par plus accrued interest.

**SECURITY AND PURPOSE**

The Bonds will be general obligations of the County for which the County will pledge its full faith and credit and power to levy direct general ad valorem taxes. In addition, the County will pledge a transportation sales and use tax at a rate of one-half of one percent on taxable retail sales and uses, and an excise tax of \$20 per motor vehicle purchased or acquired from any person or business engaged in the business of selling motor vehicles at retail, occurring within the taxing jurisdiction of the County (the "Transportation Sales and Use Tax Revenues"). The proceeds of the Bonds will be used to for the purpose of financing various County road and bridge projects, as authorized in amendments to the County's 2020-2024 Capital Improvement Plan and the Transportation Improvement Plan.

**NOT BANK QUALIFIED TAX-EXEMPT OBLIGATIONS**

The County will not designate the Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

**BIDDING PARAMETERS**

Proposals shall be for not less than \$25,095,200 (98.8%) or more than \$25,908,000 (102%) plus accrued interest, if any, on the total principal amount of the Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals on the Sale Date unless the meeting of the County scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity as stated on the proposal must be 98.0% or greater. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

**ESTABLISHMENT OF ISSUE PRICE**

In order to provide the County with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder



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(collectively, the "Code"), the Purchaser will be required to assist the County in establishing the issue price of the Bonds and shall complete, execute, and deliver to the County prior to the closing date, a written certification in a form acceptable to the Purchaser, the County, and Bond Counsel (the "Issue Price Certificate") containing the following for each maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity): (i) the interest rate; (ii) the reasonably expected initial offering price to the "public" (as said term is defined in Treasury Regulation Section 1.148-1(f) (the "Regulation")) or the sale price; and (iii) pricing wires or equivalent communications supporting such offering or sale price. Any action to be taken or documentation to be received by the County pursuant hereto may be taken or received on behalf of the County by Baker Tilly MA.

The County intends that the sale of the Bonds pursuant to this Terms of Proposal shall constitute a "competitive sale" as defined in the Regulation based on the following:

- (i) the County shall cause this Terms of Proposal to be disseminated to potential bidders in a manner that is reasonably designed to reach potential bidders;
- (ii) all bidders shall have an equal opportunity to submit a bid;
- (iii) the County reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Bonds; and
- (iv) the County anticipates awarding the sale of the Bonds to the bidder who provides a proposal with the lowest true interest cost, as set forth in this Terms of Proposal (See "AWARD" herein).

Any bid submitted pursuant to this Terms of Proposal shall be considered a firm offer for the purchase of the Bonds, as specified in the proposal. The Purchaser shall constitute an "underwriter" as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any agreement among underwriters, a selling group agreement, or other agreement to which it is a party relating to the initial sale of the Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Bonds.

If all of the requirements of a "competitive sale" are not satisfied, the County shall advise the Purchaser of such fact prior to the time of award of the sale of the Bonds to the Purchaser. **In such event, any proposal submitted will not be subject to cancellation or withdrawal.** Within twenty-four (24) hours of the notice of award of the sale of the Bonds, the Purchaser shall advise the County and Baker Tilly MA if 10% of any maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) has been sold to the public and the price at which it was sold. The County will treat such sale price as the "issue price" for such maturity, applied on a maturity-by-maturity basis. The County will not require the Purchaser to comply with that portion of the Regulation commonly described as the "hold-the-offering-price" requirement for the remaining maturities, but the Purchaser may elect such option. If the Purchaser exercises such option, the County will apply the initial offering price to the public provided in the proposal as the issue price for such maturities. If the Purchaser does not exercise that option, it shall thereafter promptly provide the County and Baker Tilly MA the prices at which 10% of such maturities are sold to the public; provided such determination shall be made and the County and Baker Tilly MA notified of such prices whether or not the closing date has occurred, until the 10% test has been satisfied as to each maturity of the Bonds or until all of the Bonds of a maturity have been sold.

**GOOD FAITH DEPOSIT**

To have its proposal considered for award, the Purchaser is required to submit a good faith deposit via wire transfer to the County in the amount of \$254,000 (the "Deposit") no later than 1:30 P.M., Central Time on the Sale Date. The Purchaser shall be solely responsible for the timely delivery of its Deposit, and neither the County nor Baker Tilly MA have any liability for delays in the receipt of the Deposit. If the Deposit is not received by the specified time, the County may, at its sole discretion, reject the proposal of the lowest bidder, direct the second lowest bidder to submit a Deposit, and thereafter award the sale to such bidder.

A Deposit will be considered timely delivered to the County upon submission of a federal wire reference number by the specified time. Wire transfer instructions will be available from Baker Tilly MA following the receipt and tabulation of proposals. The successful bidder must send an e-mail including the following information: (i) the federal reference number and time released; (ii) the amount of the wire transfer; and (iii) the issue to which it applies.

Once an award has been made, the Deposit received from the Purchaser will be retained by the County and no interest will accrue to the Purchaser. The amount of the Deposit will be deducted at settlement from the purchase price. In the event the Purchaser fails to comply with the accepted proposal, said amount will be retained by the County.

#### AWARD

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the County. The County's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The County will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the County determines to have failed to comply with the terms herein.

#### BOND INSURANCE AT PURCHASER'S OPTION

The County has **not** applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Bonds. If the Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must be set forth on the bidder's proposal. The County specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the County. All costs associated with the issuance and administration of such policy and associated ratings and expenses (other than any independent rating requested by the County) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Bonds.

#### CUSIP NUMBERS

If the Bonds qualify for the assignment of CUSIP numbers such numbers will be printed on the Bonds; however, neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the Purchaser to accept delivery of the Bonds. Baker Tilly MA will apply for CUSIP numbers pursuant to Rule G-34 implemented by the Municipal Securities Rulemaking Board. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the Purchaser.

#### SETTLEMENT

On or about November 5, 2020, the Bonds will be delivered without cost to the Purchaser through DTC in New York, New York. Delivery will be subject to receipt by the Purchaser of an approving legal opinion of Fryberger, Buchanan, Smith & Frederick P.A., Duluth, Minnesota and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the County or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Bonds has been made impossible by action of the County, or its agents, the Purchaser shall be liable to the County for any loss suffered by the County by reason of the Purchaser's non-compliance with said terms for payment.

#### CONTINUING DISCLOSURE

In accordance with SEC Rule 15c2-12(b)(5), the County will undertake, pursuant to the resolution awarding sale of the Bonds, to provide annual reports and notices of certain events. A description of

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this undertaking is set forth in the Official Statement. The Purchaser's obligation to purchase the Bonds will be conditioned upon receiving evidence of this undertaking at or prior to delivery of the Bonds.

**OFFICIAL STATEMENT**

The County has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Bonds, and said Preliminary Official Statement has been deemed final by the County as of the date thereof within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For an electronic copy of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Municipal Advisor to the County, Baker Tilly Municipal Advisors, LLC, by telephone (651) 223-3000, or by email [bondservice@bakertilly.com](mailto:bondservice@bakertilly.com). The Preliminary Official Statement will also be made available at <https://go.bakertilly.com/bond-sales-calendar>.

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts, and interest rates of the Bonds, together with any other information required by law. By awarding the Bonds to the Purchaser, the County agrees that, no more than seven business days after the date of such award, it shall provide to the Purchaser an electronic copy of the Final Official Statement. The County designates the Purchaser as its agent for purposes of distributing the Final Official Statement to each syndicate member, if applicable. The Purchaser agrees that if its proposal is accepted by the County, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with its syndicate members for purposes of assuring the receipt of the Final Official Statement by each such syndicate member.

Dated September 1, 2020

**BY ORDER OF THE COUNTY BOARD**

/s/ Kevin Gray, County Administrator

Unanimously adopted September 1, 2020. No. 20-424

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board will adjust its 2020 Board Meeting Schedule to reschedule the meeting location of its September 8, 2020 meeting from the St. Louis County Board Room to the St. Louis River Room in the Government Services Center, Duluth, MN.

RESOLVED FURTHER, That all public hearings scheduled for September 8, 2020, will be held in the St. Louis River Room in the Government Services Center, Duluth, MN.

Yeas – Commissioners Jewell, Boyle, Olson, McDonald, Musolf and Chair Jugovich – 6

Nays – Commissioner Nelson – 1

Adopted September 1, 2020. No. 20-425

At 2:32 p.m., September 1, 2020, Commissioner Boyle, supported by Commissioner Musolf, moved to adjourn the meeting. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON SEPTEMBER 8, 2020

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 8<sup>th</sup> day of September 2020, at 9:34 a.m., at the Government Services Center, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell and Beth Olson participated by WebEx.

Chair Jugovich asked for a moment of silence in remembrance of all victims of violence, foreign and domestic; followed by the pledge of allegiance.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Allan Richardson, of Duluth, spoke in opposition of the Line 3 replacement due to climate concerns. Mr. Richardson commented that the new pipeline would double the capacity of the old pipeline and would wipe out any gains that the state plans to make to reverse climate change.

At 9:41 a.m., a public hearing was conducted pursuant to Resolution No. 20-407, adopted August 11, 2020, to consider a Class "B" Land Exchange for certain lands owned by William and Deena Congdon. St. Louis County Deputy Land and Minerals Director Julie Marinucci said that the land valuation for St. Louis County lands exchanged is \$63,600 and the timber value is \$19,373; whereas, the land valuation for the Congdon land exchanged is \$68,800 and the timber value is \$12,812. Deputy Director Marinucci commented that the St. Louis County lands have a higher timber value; however, the timber is difficult to manage due to the terrain. Chair Jugovich asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action, and no one asked for the opportunity to speak. At 9:52 a.m., Commissioner McDonald, supported by Commissioner Nelson, moved to close the public hearing. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner McDonald, supported by Commissioner Nelson, moved that the following constitutes the findings of the St. Louis County Board: 1. That the St. Louis County Land and Minerals Department has appraised the properties proposed for exchange using the most recent county assessed values. Said values indicated that the land to be transferred from the State of Minnesota is valued at \$63,600, and the land to be transferred from William and Deena Congdon to the State of Minnesota is valued at \$68,200. Said valuations are hereby accepted and adopted by the Board of Commissioners. 2. That timber appraisal reports have been prepared by the St. Louis County Land and Minerals Department pursuant to the Department of Natural Resources Operational Order No. 63. Said appraisals indicated that timber on the land to be transferred from the State of Minnesota is valued at \$19,373.50, and timber on the land to be transferred from the William and Deena Congdon to the State of Minnesota is valued at \$12,812.20. 3. That the St. Louis County Board of Commissioners hereby approves and recommends the proposed exchange conditioned upon county attorney verification of good title for the lands being received by the State of Minnesota. The County Auditor is directed to submit this proposal for exchange of the parcels of land described in County Board File No. 61311 to the Commissioner of Natural Resources as required by Minnesota Stat. § 94.344, Subdivision 10. A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-437.

Commissioner Boyle, supported by Commissioner Jewell, moved to approve the consent agenda. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner Olson, moved that the St. Louis County Board approve the Official Terms of Offering for the Issuance of General Obligation Capital Improvement Refunding Bonds, Series 2020B. A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-438.

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Commissioner Boyle, supported by Commissioner McDonald, moved that the St. Louis County Board will adjust its 2020 Board Meeting Schedule to reschedule the meeting location of its September 22, 2020 meeting from the Aurora City Hall in Aurora to the Aurora Community Center in Aurora; that the St. Louis County Board will adjust its 2020 Board Meeting Schedule to reschedule the meeting locations of its October 6, November 3, November 10 and December 1, 2020 meetings from the Courthouse in Duluth to the Government Services Center in Duluth; that the St. Louis County Board will adjust its 2020 Board Meeting Schedule to reschedule the meeting location of its December 15, 2020, meeting from the Ault Town Hall in Brimson to the Government Services Center in Virginia; and further, that all public hearings scheduled for September 22, October 6, November 3, November 10, December 1 and December 15, 2020, will be held at their rescheduled locations. After further discussion, a roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-439.

Commissioner Musolf, supported by Commissioner Jugovich, moved that the St. Louis County Board hereby supports the replacement and construction of the Enbridge Line 3 project. Commissioner Nelson asked County Attorney Mark Rubin if there could be a potential for litigation if the Board voted against the resolution, considering the Board has consistently voted to approve leasing the land to Enbridge for the pipeline. Attorney Rubin replied that voting against the resolution would be inconsistent compared to what the Board has done in the past regarding the lease approval. Commissioner Jewell asked Attorney Rubin if the Board should be voting on resolutions of support. Attorney Rubin responded that arguably a case could be made if the Board voted against the resolution and he was not offering an opinion on voting on this type of resolution. Commissioner Jewell commented that he is supportive of workers and school districts, but does not believe in voting for resolutions of support; because of this, he will be voting "no." After further discussion, a roll call vote was taken, the motion passed; four yeas (McDonald, Musolf, Nelson, Jugovich), three nays (Jewell, Boyle, Olson). Resolution No. 20-440.

The following Board and contract files were created from documents received by this Board:

Electronic mail from Lee Peterson, Greenwood Township, regarding the Greenwood Township Canister site.—61347

Electronic mail from Barb and Rick Kolu, Canyon, MN, regarding the condition of County Road 49.—61348

Kevin Gray, County Administrator, submitting Board Letter No. 20-317, Establish a Public Hearing to Consider Adoption of the 2021 Fee Schedule.—61349

Kevin Gray, County Administrator, and Mary Garness, Public Records and Property Valuation Director, submitting Board Letter No. 20-319, County Assessor Reappointment.—61350

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 20-316, Memorandum of Understanding with the City of Duluth for the 2020 Justice Assistance Grant.—61351

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-60R, Request to Amend Resolution for Sponsorship of Ashawa Ski Trail Grooming Equipment Purchase – Ashawa Trail Ski Club.—61352

Kevin Gray, County Administrator, submitting Board Letter No. 20-314, Reschedule Location for September 22, October 6, November 3, November 10, December 1 and December 15, 2020 County Board Meetings.—61353

Kevin Gray, County Administrator, submitting Board Letter No. 20-320, County Support of the Enbridge Line 3 Replacement Project.—61354

Grant Agreement No. 55900 between the County of St. Louis and National Lead for America, Inc., Waseca, MN, for participation in the Fellowship Program focusing on Child Care Affordability &

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Accessibility, Increasing Multi-Usage Affordable Housing Options with Public Assets, Schools as Hubs for Mental Health Wellness and Cross-sector Revitalization during the period August 1, 2020, to July 31, 2022.—[20-528](#)

Amendment No. 3, Original Damion No. 2017-011331, Amendment 1 Damion No. 2018-012150, Amendment 3 Damion No. 2019-12948, between the County of St. Louis and Dynamic Lifecycle Innovations, Inc., Onalaska, WI, for recycling all of the County electronics and asset reuse/recovery, extending the term commencing July 1, 2020, through June 30, 2021.—[20-529](#)

Contract between the County of St. Louis and UHL Company, Inc., Duluth, MN, for Bi-Polar Ionization for County Air Handling Units (Project 5652).—[20-530](#)

Addendum to Purchase Agreement, Contract No. 16218D, between the St. Louis County Board of Commissioners and Churches United in Ministry (CHUM) to service delivery through engagement of individuals with a severe substance use disorder who are experiencing homelessness, extending the contract and increasing funding for Community and Street Outreach, and extending the Grant Period for Reporting Requirements and to change Reporting Recipient contact information.—[20-531](#)

St. Louis County On-line Software Subscriber Agreement between the County of St. Louis and Curt Schley, St. Paul, MN.—[20-532](#)

St. Louis County On-line Software Subscriber Agreement between the County of St. Louis and Ward & Oehler, Ltd., Rochester, MN.—[20-533](#)

Addendum to Purchase Agreement, Contract No. 16900A, between the St. Louis County Board of Commissioners and Accend Services, Inc., for Mental Health – Targeted Case Management (MH-TCM) for Adults, increasing the rate to \$709.—[20-534](#)

Amendment No. 2, Original Damion No. 2018-12109, Amendment No. 1 Damion No. 2018-12109, between the County of St. Louis and Alliant Engineering, Inc., Minneapolis, MN, for engineering services to design two (2) traffic signals and implement signal timing plans under project SAP 069-604-078, CP 0004-342005, increasing the Amended Contract value by \$10,220 to \$34,240; extending the term to December 31, 2021, and amending the Responsibilities of the Consultant.—[20-535](#)

Agreement for Services between the County of St. Louis and Barr Engineering Co., Hibbing, MN, for professional wetland consulting services for the proposed Polemonium Bog Preserve wetland mitigation project near Side Lake, MN.—[20-536](#)

Agreement for Professional Services between St. Louis County and Kevin J. McConnell, to provide consulting services of maintenance projects as directed by the County Maintenance Engineer during the period April 1, 2020, to December 31, 2020, with a possible one-year renewal.—[20-537](#)

Grant Agreement No. A-DECN-CPE-2019-NEECD2-2, between the Minnesota Department of Public Safety, Division of Emergency Communication Networks and the Northeast MN Emergency communications Board, for 2019 DECN (CPE) Customer Premise Equipment; grant term January 1, 2020, to March 31, 2022.—[20-538](#)

State of Minnesota Department of Transportation and St. Louis County Detour Agreement for Trunk Highway No. 135 Truck Detour to use CSAH 4 and CSAH 20 during construction.—[20-539](#)

Contract for County-State Aid Highway Project between the County of St. Louis and Asphalt Surface Tech Corp.-ASTECH, Saint Cloud, MN, for Sealcoating – GSB-88 on CR 33 (Bodas Road), Unorganized Township (UT) 9211 (East Barker Road) & UT 9212 (Barker Road).—[20-540](#)

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Purchase of Service Agreement, Contract No. 16739, between St. Louis County and Human Development Center, Duluth, MN, for service delivery through engagement of individuals with severe substance use disorder who are experiencing homelessness during the period July 1, 2019, to June 30, 2022.—20-541

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53908, between St. Louis County and Allen Adult Foster Care, Duluth, MN.—20-542

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53836, between St. Louis County and Alternatives is Motion, Proctor, MN.—20-543

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53963, between St. Louis County and Another Path, LLC, Duluth, MN.—20-544

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53892, between St. Louis County and Aurora Carefree Living, Inc., Aurora, MN.—20-545

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53911, between St. Louis County and Blake Austin, Duluth, MN.—20-546

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53893, between St. Louis County and Babbitt Carefree Living, Inc., Babbitt, MN.—20-547

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53910, between St. Louis County and Balmer AFC, Duluth, MN.—20-548

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53888, between St. Louis County and Benedictine Health Center, Duluth, MN.—20-549

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53943, between St. Louis County and Bluewater Residential Services, Duluth, MN.—20-550

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53948, between St. Louis County and Brooke Manor, Inc., MN.—20-551

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53894, between St. Louis County and Buhl Carefree Living, LLC, Buhl, MN.—20-552

Service Agreement, Contract No. 16963, between St. Louis County and Bois Forte Band of Chippewa, Nett Lake, MN, for certain sheltered and unsheltered population in need of COVID-19 temporary housing for individuals in Isolation and Quarantine (I&Q) during the period June 1, 2020, to August 30, 2020.—20-553

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53912, between St. Louis County and Carey Home, Hermantown, MN.—20-554

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53820, between St. Louis County and Premiere Care, Duluth, MN.—20-555

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53927, between St. Louis County and Center City Housing San Marco, Duluth, MN.—20-556

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Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53935, between St. Louis County and Center City Housing San Marco, Duluth, MN.—20-557

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53913, between St. Louis County and Silver Maple Estates, Cloquet, MN.—20-558

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53942, between St. Louis County and CJ's Bray House, LLC, St. Paul, MN.—20-559

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53941, between St. Louis County and CJ's House, LLC, Aurora, MN.—20-560

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53895, between St. Louis County and Cook Carefree Living, LLC, Cook, MN.—20-561

Agreement for Services, Contract No. 16955, between the St. Louis County Public Health & Human Services Department and Dr. Dean Grace (ACES Presenter), Duluth, MN, to provide two (2) Relationships First Initiative (RFI) Adverse Childhood Experiences (ACES) presentations, during the period January 1, 2020, to December 31, 2020.—20-562

Minnesota Department of Human Services County Grant Contract between the State of Minnesota and St. Louis County Public Health and Human Services, to provide Family Group Decision Making throughout the Child Welfare Continuum during the term July 1, 2020, to June 30, 2022.—20-563

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53970, between St. Louis County and Drew Shaine, LLC, Duluth, MN.—20-564

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53899, between St. Louis County and Drew Shaine, LLC, MN.—20-565

Purchase of Service Agreement, Contract No. 16960, between St. Louis County and East Range Developmental Achievement Center, Inc. (CCSA), for Day Training and Rehabilitation Services during the period July 1, 2020, to June 30, 2021.—20-566

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53945, between St. Louis County and Edgewood Hermantown I Senior Living, LLC, Grand Forks, ND.—20-567

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53946, between St. Louis County and Edgewood Hermantown II Senior Living, LLC, Grand Forks, MN.—20-568

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53947, between St. Louis County and Edgewood Virginia Senior Living, LLC, Grand Forks, MN.—20-569

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53896, between St. Louis County and Ely Carefree Living, Inc., Ely, MN.—20-570

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53952, between St. Louis County and Empowerment Services of Minnesota, Biwabik, MN.—20-571



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State of Minnesota Grant Contract Agreement between its Commissioner of the Minnesota Housing Finance Agency and St. Louis County, for the COVID-19 Housing Assistance Program during the period August 19, 2020, through December 30, 2020.—20-572

Cooperative Agreement between the County of Carlton, County of Itasca and County of St. Louis for a 6-inch Wet Reflective Edgeline Pavement Marking Project (Project Year 2021) (SP 069-070-041, CP 0000-347713).—20-573

Performance Bond from Johnson-Wilson Constructors, Inc., Duluth, in the amount of \$407,600 for the Duluth Playhouse Reroof and Tuckpointing project.—20-574

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53924, between St. Louis County and Family Counseling and Extended Services, New Hope, MN.—20-575

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53914, between St. Louis County and Fine Lakes Family Adult Foster Care, Floodwood, MN.—20-576

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53828, between St. Louis County and Mary Gargano Adult Foster Care, Hibbing, MN.—20-577

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53965, between St. Louis County and Hansen Adult Foster Care, Brookston, MN.—20-578

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53902, between St. Louis County and Hillside Homes of Duluth, Inc., Duluth, MN.—20-579

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53915, between St. Louis County and Hintz Adult Foster Care, LLC, Duluth, MN.—20-580

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53831, between St. Louis County and Heartland Homes of Duluth, LLC, Duluth, MN.—20-581

Addendum to Purchase Service Contract, Contract No. 16580E, between the St. Louis County Board of Commissioners and Human Development Center, Duluth, MN, amending the current rate for Child Mental Health-Targeted Case Management to \$1013 per month.—20-582

Purchase of Service Agreement, Contract No. 16951, between St. Louis County and Human Development Center, to house the location and provide associated services for the Infant Toddler Court Program as part of the Plan for Safe Care program, during the period June 1, 2020, to September 29, 2020.—20-583

Purchase of Service Agreement, Contract No. 16967, between St. Louis County and City of Hibbing, Hibbing, MN, for Coordination of Overdose Prevention and Response Services during the period May 1, 2020, to August 31, 2021.—20-584

Upon motion by Commissioner Boyle, supported by Commissioner Jewell, resolutions numbered 20-426 through 20-436, as submitted on the consent agenda, were unanimously adopted as follows:

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**BY COMMISSIONER BOYLE:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of September 1, 2020, are hereby approved.

Adopted September 8, 2020. No. 20-426

WHEREAS, South St. Louis Soil and Water Conservation District, in concert with the St. Louis County Public Works, submitted an application for a grant from the Department of Natural Resources for the replacement of the culvert on Captain Jacobson Creek crossing Culbertson Road and was awarded the grant; and

WHEREAS, The amount of the grant has been determined to be \$330,000, of which, the South St. Louis Soil and Water Conservation District will retain \$5,000 of the grant for administration of the grant and St. Louis County is required to provide a 10% match and cover all overages.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the South St. Louis Soil and Water Conservation District for the replacement of the culvert on Captain Jacobson Creek crossing Culbertson Road as part of the reclaim and overlay construction project known as CP 0041-368455/SAP 069-641-005. The funds from the Grant will be receipted into Fund 220, Agency 220594, Object 583100.

Adopted September 8, 2020. No. 20-427

RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into an agreement, and approve any amendments authorized by the County Attorney, with WSB & Associates, Inc., for \$85,608 to perform design services for intersection improvements at the intersection of County State Aid Highway 9 (Woodland Avenue) and County State Aid Highway 37 (Snively Road) in the City of Duluth, identified as CP 0009-382898, payable from Fund 220, Agency 220590, Object 626600.

Adopted September 8, 2020. No. 20-428

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a small segment of County Road 444 and to replace the existing bridge (County Bridge 785, State Bridge 69581) over the East Swan River in the City of Hibbing, CP 0444-529528; and

WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.

Adopted September 8, 2020. No. 20-429

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted September 8, 2020. No. 20-430

RESOLVED, That the St. Louis County Board will convene a public hearing on Tuesday, November 10, at 9:40 a.m., St. Louis River Room, Government Services Center, 320 W. 2<sup>nd</sup> Street, Duluth, MN, to consider the adoption of the fee schedule for various county services for the year 2021.

Adopted September 8, 2020. No. 20-431

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated August 28, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted September 8, 2020. No. 20-432

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WHEREAS, Minn. Stat. § 273.061 declares that the term of office as County Assessor shall begin on January 1 of every fourth year after 1973; and

WHEREAS, January 1, 2021, will begin a new term of office for county assessors statewide.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board reappoints David L. Sipila, St. Louis County Assessor, to a four-year term beginning on January 1, 2021, through December 31, 2024, pursuant to the provisions of Minn. Stat. § 273.061, subject to the approval of the Commissioner of Revenue.

Adopted September 8, 2020. No. 20-433

WHEREAS, On September 26, 2017, the St. Louis County Board adopted Resolution No. 17-584 authorizing a one-year agreement, with the option for three (3) one-year extensions, with Dovetail Partners, Inc., Minneapolis, MN, for Firewise Coordinator services not to exceed \$75,000 annually; and

WHEREAS, The Firewise grant allows for the hiring of a Firewise Coordinator; and

WHEREAS, Dovetail Partners, Inc., has the time, expertise and desire to continue to manage the Firewise projects on behalf of the Sheriff's Office.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an additional one-year extension to the contract with Dovetail, Inc., Minneapolis, MN, for Firewise Coordinator services, not to exceed \$68,544.32, to be accounted for as follows:

- \$37,500.00 - Fund 100, Agency 132999, Object 629900, Grant 13210, Year 2020
- \$31,044.32 - Fund 100, Agency 135999, Object 629900, Grant 13503, Year 2020

Adopted September 8, 2020. No. 20-434

WHEREAS, The federal government, through the Bureau of Justice Assistance, has made available \$32,379 in funding from the Justice Assistance Grant for approved prevention and controlling of crime; and

WHEREAS, The Bureau of Justice Assistance requires a Memorandum of Understanding between St. Louis County and the City of Duluth for purposes of outlining the cooperative agreement and allocation of funds; and

WHEREAS, The St. Louis County Sheriff's Office will appropriate \$10,000 to the First Witness Child Advocacy Center and the Duluth Police Department will appropriate the remaining \$22,379 to Avon C50 Respirators and filters to support first responder safety.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a Memorandum of Understanding with the City of Duluth and accepts the 2020 Justice Assistance Grant in the amount of \$32,379.

Adopted September 8, 2020. No. 20-435

WHEREAS, St. Louis County serves as the sponsor of various winter recreational trails that are part of the State of Minnesota Grant-in-Aid Trail System; and

WHEREAS, The construction and maintenance of these trails are funded through the Minnesota Trail Assistance Program Grants issued with the approval of the Minnesota Department of Natural Resources; and

WHEREAS, The Ashawa Trail Ski Club will make application to the Minnesota Department of Natural Resources for the Federal Recreation Trail Program, and has requested that St. Louis County serve as the local government sponsor for the purchase of ski trail grooming equipment to be funded by the Minnesota Department of Natural Resources for the Federal Recreational Trail Program.

THEREFORE, BE IT RESOLVED, That St. Louis County agrees to sponsor said purchase of ski trail grooming equipment on behalf of the Ashawa Trail Ski Club at no cost to the County.

RESOLVED FURTHER, That the appropriate county officials are authorized to sign grant applications, agreements, and reimbursement claims to the Minnesota Department of Natural Resources for purchase of the ski trail grooming equipment.

RESOLVED FURTHER, That if St. Louis County is awarded a grant by the Minnesota Department of Natural Resources, St. Louis County agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project.

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RESOLVED FURTHER, That St. Louis County and/or Ashawa Trail Ski Club will comply with the Federal Purchasing Requirements as set forth in the 2020 Manual for Equipment Grants of the Federal Recreational Trails Program published by the Minnesota Department of Natural Resources.

RESOLVED FURTHER, That the St. Louis County Board names the fiscal agent, authorized to sign all easements, licenses, or other instruments associated with the purchase, subject to the approval of the County Attorney, for St. Louis County for this project as: Nancy J. Nilsen, County Auditor, 100 N. 5<sup>th</sup> Ave. West, #214, Duluth, MN, 55802.

RESOLVED FURTHER, That this Resolution is contingent upon the Ashawa Trail Ski Club remaining individually named as an insured on the general liability policy covering St. Louis County-sponsored State Grant-in-Aid Trails.

Adopted September 8, 2020. No. 20-436

**BY COMMISSIONER McDONALD:**

WHEREAS, William and Deena Congdon have filed with the County Auditor a proposal for the exchange of lands; and

WHEREAS, St. Louis County has inspected the private lands and tax forfeited property classified as Class B lands that are the subject of said proposed exchange; and

WHEREAS, A public hearing was held on September 8, 2020, at the St. Louis County Government Services Center in Duluth, Minnesota, pursuant to proper notice as required by Minnesota Stat. § 94.344, Subdivision 7; and

WHEREAS, The 120.15 acres of Class B state tax forfeited property that is the subject of the proposed exchange is described in County Board File No. 61311; and

WHEREAS, The 165.09 acres of private land that is the subject of the proposed exchange is described in County Board File No. 61311; and

WHEREAS, The Class B land proposed for exchange is classified for sale and is within a zone district which allows all suitable uses of land as required by Minnesota Statutes, Section 94.344, Subdivision 2; and

WHEREAS, The private land offered to the State of Minnesota to be held in trust in favor of the taxing districts and under the control of St. Louis County is suitable for land management purposes; and

WHEREAS, The County Auditor posted notice of hearing in the County Auditor's Office, on August 15, 2020, said notice containing a description of the lands affected; and

WHEREAS, The land acquired from this exchange will consolidate tax forfeited ownership and increase long-term forest management opportunities for the benefit of the taxpayers of St. Louis County; and

WHEREAS, The lands received by William and Deena Congdon in this exchange will allow William and Deena Congdon to consolidate their land holdings.

THEREFORE, BE IT RESOLVED, That the following constitutes the findings of the St. Louis County Board:

1. That the St. Louis County Land and Minerals Department has appraised the properties proposed for exchange using the most recent county assessed values. Said values indicated that the land to be transferred from the State of Minnesota is valued at \$63,600, and the land to be transferred from William and Deena Congdon to the State of Minnesota is valued at \$68,200. Said valuations are hereby accepted and adopted by the Board of Commissioners.

2. That timber appraisal reports have been prepared by the St. Louis County Land and Minerals Department pursuant to the Department of Natural Resources Operational Order No. 63. Said appraisals indicated that timber on the land to be transferred from the State of Minnesota is valued at \$19,373.50, and timber on the land to be transferred from the William and Deena Congdon to the State of Minnesota is valued at \$12,812.20.

3. That the St. Louis County Board of Commissioners hereby approves and recommends the proposed exchange conditioned upon county attorney verification of good title for the lands being received by the State of Minnesota.

RESOLVED FURTHER, That the County Auditor is directed to submit this proposal for exchange of the parcels of land described in County Board File No. 61311 to the Commissioner of Natural Resources as required by Minnesota Stat. § 94.344, Subdivision 10.

Unanimously adopted September 8, 2020. No. 20-437

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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**BY COMMISSIONER NELSON:**

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. LOUIS  
COUNTY, MINNESOTA PROVIDING FOR THE ISSUANCE, SALE AND DELIVERY OF  
TAXABLE GENERAL OBLIGATION CAPITAL IMPROVEMENT REFUNDING BONDS,  
SERIES 2020B; ESTABLISHING THE TERMS AND FORM THEREOF; CREATING A  
DEBT SERVICE FUND THEREFORE; AND PROVIDING FOR AWARDED THE SALE  
THEREOF**

BE IT RESOLVED, by the Board of Commissioners (the "Board") of St. Louis County, Minnesota (the "County"), as follows:

Section 1. Purpose and Authorization.

1.01 Under and pursuant to the authority contained in Minnesota Statutes, Chapter 475 (the "Act"), specifically, Section 475.67, Subd. 1 through 4 of the Act, the County previously issued its \$5,495,000 General Obligation Capital Improvement Refunding Bonds, Series 2013D, dated September 5, 2013 (the "2013D Bonds"), the proceeds of which prepaid and redeemed the County's Taxable General Obligation Capital Improvement Bonds, Series 2010A (Build America Bonds – Direct Pay), dated December 9, 2010 (the "2010 Bonds"). The 2010 Bonds were issued to finance capital improvements under the County's 2010 through 2014 Capital Improvement Plan.

1.02 Under and pursuant to the authority contained in Minnesota Statutes, Section 373.40 and the Act, the County previously issued its \$5,470,000 General Obligation Capital Improvement Bonds, Series 2014A, dated January 6, 2014 (the "2014A Bonds"), the proceeds of which financed correctional facility improvements to the Northeast Regional Corrections Center.

1.03 The County is authorized under Section 475.67, Subdivisions 1 through 3 and 13 to issue general obligations refunding bonds to refinance bonds previously issued under the Act, including to refund certain maturities of the 2013D Bonds and the 2014A Bonds, in advance of their scheduled maturities on an advance refunding basis, if consistent with covenants made with the holders of the 2013D Bonds and the 2014A Bonds, when determined by the Board to be necessary or desirable for the reduction of debt service costs to the County and that the terms of such refunding satisfy the conditions of the Act for advance refundings.

1.04 The Board hereby finds and determines that it is necessary and desirable that in order to reduce debt service costs, the County issue, sell and deliver its Taxable General Obligation Capital Improvement Refunding Bonds, Series 2020B (the "Bonds") in the approximate amount of \$5,135,000, to provide for the refunding of (i) the 2022 through 2025 maturities of the 2013D Bonds of which \$2,125,000 in principal amount is outstanding and subject to redemption and prepayment on December 1, 2021 (the "2013D Redemption Date"); and (ii) the 2023 through 2029 maturities of the 2014A Bonds of which \$2,855,000 in principal amount is outstanding and subject to redemption and prepayment on December 1, 2022 (the "2014A Redemption Date"), and to provide for the costs of issuance of the Bonds. The sale of the Bonds shall be contingent upon favorable market conditions, as determined by the County Auditor or the Finance Director, as further described below.

1.05 The Board hereby finds and determines as follows:

A. The Bonds shall be dated the date of issuance and shall bear interest at the rates determined by the successful bidder. Interest shall be payable on June 1 and December 1 (each an "Interest Payment Date") commencing on June 1, 2021.

B. The Bonds shall mature on the dates and in the amounts set forth in the Terms of Proposal attached hereto as Exhibit A (as may be adjusted) and as described in a Certificate as to Terms of Bond Sale to be executed by any two of the following: the County Auditor, the Finance Director or the Administrator; provided, however, the final maturity of the Bonds shall not be later than December 1, 2029. The County, through the County Auditor or the Finance Director, reserves the right to issue or to not issue the Bonds based on applicable market conditions.

1.06 The Terms of Proposal as set forth on Exhibit A hereto are approved, subject to the changes permitted below. Bids or proposals for the Bonds will be received on a date and time determined by the County Auditor or the Finance Director on the terms and conditions set forth in the Terms of Proposal, which terms and conditions may be modified by the County Auditor or the Finance Director after consulting with the County's municipal advisor, based on market conditions, so long as the sale of the

Bonds occurs on or before December 31, 2020, so long as the true interest cost of the Bonds does not exceed 2.50% and so long as the savings test under Section 475.67, Subd. 13 of the Act is satisfied for the refunding described in Section 1.04 hereof. As authorized by Section 475.60 of the Act, the Board hereby delegates to the County Auditor, the Finance Director and the Administrator, or any two of them, authority to consider the bids or proposals and award the sale of the Bonds, and upon acceptance of the best bid or proposal meeting the requirements of this resolution, the County Auditor, the Finance Director and the Administrator, or any two of them, shall execute on behalf of the County an agreement to sell the Bonds to the successful bidder.

1.07 The County has retained Baker Tilly Municipal Advisors, LLC, St. Paul, Minnesota ("Baker Tilly MA"), as an independent municipal advisor to the County, and pursuant to Section 475.60, Subd. 2, paragraph (9) of the Act, Baker Tilly MA is hereby authorized to solicit bids or proposals for the sale of the Bonds on behalf of the County in accordance with the directions of the County Auditor or the Finance Director.

1.08 The County staff, in cooperation with Baker Tilly MA, is authorized and directed to prepare on behalf of the County an official statement for the sale of the Bonds and to obtain ratings of the Bonds.

Section 2. Terms of Bonds.

2.01 The Bonds shall not be subject to optional redemption and prepayment before maturity.

2.02 The interest shall be payable semiannually on June 1 and December 1 in each year (each referred to herein as an "Interest Payment Date"), commencing June 1, 2021. Interest will be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The Bond Registrar designated below shall make all interest payments with respect to the Bonds by check or draft mailed to the registered owners of the Bonds shown on the bond registration records maintained by the Bond Registrar at the close of the business on the 15th day (whether or not on a business day) of the month next preceding the Interest Payment Date at such owners' addresses shown on such bond registration records.

2.03 A. The Bonds shall be prepared for execution in accordance with the approved form and shall be signed by the facsimile or manual signature of the Chair and attested by the manual or facsimile signature of the Clerk of the County Board and the County Auditor. In case any officer whose signature shall appear on the Bonds shall cease to be an officer before delivery of the Bonds, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

B. The County Auditor is authorized and directed to obtain a copy of the proposed approving legal opinion of Fryberger, Buchanan, Smith & Frederick, P.A., Duluth, Minnesota, which is to be complete except as to dating thereof and cause the opinion to be printed on or attached to each Bond.

2.04 A. The Board hereby appoints the County Auditor as registrar, paying agent and transfer agent for the Bonds (the "Bond Registrar"). The County reserves the right to name a substitute, successor Bond Registrar upon giving prompt written notice to each registered bond holder. The manual signature of the County Auditor on the Bonds shall be conclusive evidence that it has been executed and delivered under this Resolution.

B. The County shall cause to be kept by the Bond Registrar at its principal office, a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the County shall provide for the registration of the Bonds and the registration of transfers of the Bonds entitled to be registered or transferred as herein provided. In the event of the resignation or removal of the Bond Registrar or its incapability of acting as such, the bond registration records shall be maintained at the office of the successor Bond Registrar as may be appointed by the Board.

2.05 Book-Entry System.

A. In order to make the Bonds eligible for the services provided by The Depository Trust Company ("DTC"), the County has previously agreed to the applicable provisions set forth in the Blanket Issuer Letter of Representations which has been executed by the County (the "Representation Letter").

B. Notwithstanding any provision herein to the contrary, so long as the Bonds shall be in Book-Entry Form, the provisions of this Section 2.05 shall govern.

C. All of the Bonds shall be registered in the name of Cede & Co., as nominee for DTC. Payment of interest on and principal of any Bond registered in the name of Cede & Co. shall be made by wire transfer or New York Clearing House or equivalent same day funds by 10:00 a.m. CT or as soon as

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possible thereafter following the Bond Registrar's receipt of funds from the County on each Interest Payment Date to the account of Cede & Co. on each Interest Payment Date at the address indicated in or pursuant to the Representation Letter.

D. DTC (or its nominees) shall be and remain recorded on the Bond Register as the holder of all Bonds which are in Book-Entry Form. No transfer of any Bond in Book-Entry Form shall be made, except from DTC to another depository (or its nominee) or except to terminate the Book-Entry Form. All Bonds of such stated maturity of any Bonds in Book-Entry Form shall be issued and remain in a single Bond certificate registered in the name of DTC (or its nominee); provided, however, that upon termination of the Book-Entry Form pursuant to the Representation Letter, the County shall, upon delivery of all Bonds of such series from DTC, promptly execute, and the Bond Registrar shall thereupon authenticate and delivery, Bonds of such series to all persons who were beneficial owners thereof immediately prior to such termination; and the Bond Registrar shall register such beneficial owners as holders of the applicable Bonds.

The Bond Registrar shall maintain accurate books and records of the principal balance, if any, of each such outstanding Bond in Book-Entry Form, which shall be conclusive for all purposes whatsoever. Upon the execution or the authentication of any new Bond in Book-Entry Form in exchange for a previous Bond, the Bond Registrar shall designate thereon the principal balance remaining on such bond according to the Bond Registrar's books and records.

No beneficial owner (other than DTC) shall be registered as the holder on the Bond Register for any Bond in Book-Entry Form or entitled to receive any bond certificate. The beneficial ownership interest in any Bond in Book-Entry Form shall be recorded, evidenced and transferred solely in accordance with the Book-Entry System.

Except as expressly provided to the contrary herein, the County and the Bond Registrar may treat and deem DTC to be the absolute owner of all Bonds of each series which are in Book-Entry Form (i) for the purpose of payment of the principal of and interest on such Bond, (ii) for the purpose of giving notices hereunder, and (iii) for all other purposes whatsoever.

E. The County and the Bond Registrar shall each give notices to DTC of such matters and at such times as are required by the Representation Letter, including the following:

(i) with respect to notices of redemption; and

(ii) with respect to any other notice required or permitted under this Bond Resolution to be given to any holder of a Bond.

All notices of any nature required or permitted hereunder to be delivered to a holder of a Bond in Book-Entry Form shall be transmitted to beneficial owners of such Bonds at such times and in such manners as shall be determined by DTC, the participants and indirect participants in accordance with the Book-Entry System and the Representation Letter.

F. All payments of principal, redemption price of and interest on any Bonds in Book-Entry Form shall be paid to DTC (or Cede & Co.) in accordance with the Book-Entry System and the Representation Letter in same day funds by wire transfer.

2.06 The principal of and interest on the Bonds shall be payable by the Bond Registrar in such funds as are legal tender for the payment of debts due the United States of America. The County shall pay the reasonable and customary charges of the Bond Registrar for the disbursement of principal and interest.

2.07 If a Bond becomes mutilated or is destroyed, stolen or lost, the Bond Registrar will deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Bond Registrar and the County in connection therewith, including the cost of printing new Bonds; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Bond Registrar and the County of evidence satisfactory to it and the County that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Bond Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it and the County and as provided by law, in which both the County and the Bond Registrar must be named as obligees. Bonds so surrendered to the Bond Registrar will be canceled by the Bond Registrar and evidence of such cancellation must be given to the County. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms, it is not necessary to issue a new Bond prior to payment.

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2.08 Delivery of the Bonds and payment of the purchase price shall be made at a place mutually satisfactory to the County and the Purchaser. Executed Bonds shall be furnished by the County without cost to the Purchaser. The Bonds, when prepared in accordance with this Resolution and executed, shall be delivered by or under the direction of the County Auditor to the Purchaser thereof upon receipt of the purchase price plus accrued interest.

Section 3. Form of the Bonds.

3.01 The Bonds shall be printed or typewritten in substantially the following form:

UNITED STATES OF AMERICA  
STATE OF MINNESOTA

ST. LOUIS COUNTY

TAXABLE GENERAL OBLIGATION CAPITAL IMPROVEMENT  
REFUNDING BOND, SERIES 2020B

R-

\$ \_\_\_\_\_

<u>Rate</u>	<u>Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
_____%	December 1, 20__	_____, 2020	

REGISTERED OWNER: CEDE & CO  
PRINCIPAL AMOUNT: \_\_\_\_\_ DOLLARS

St. Louis County, Minnesota (the "County"), for value received, promises to pay to the registered owner specified above, or registered assigns, the principal amount specified above, on the maturity date specified above, and to pay interest on said principal amount to the registered owner hereof from the Date of Original Issue, or from the most recent Interest Payment Date to which interest has been paid or duly provided for, until the principal amount is paid or discharged, said interest being at the rate per annum specified above. Interest is payable semiannually on June 1 and December 1 of each year (each referred to herein as an "Interest Payment Date") commencing on June 1, 2021. Both principal hereof and interest hereon are payable in lawful money of the United States of America by check or draft at the main office of the County Auditor, as registrar, paying agent and transfer agent (the "Bond Registrar"), or at the office of such successor registrar as may be designated by the Board of Commissioners. The Bond Registrar shall make all interest payments with respect to this Bond directly to the registered owner hereof shown on the bond registration records maintained on behalf of the County by the Bond Registrar at the close of business on the 15<sup>th</sup> day of the month next preceding the Interest Payment Date (whether or not a business day) at such owner's address shown on said bond registration records, without, except for payment of principal on the Bond, the presentation or surrender of this Bond, and all such payments shall discharge the obligations of the County to the extent of the payments so made. Payment of principal shall be made upon presentation and surrender of this Bond to the Bond Registrar when due. For the prompt and full payment of such principal and interest as they become due, the full faith and credit of the County are irrevocably pledged.

This Bond is one of a series issued by the County in the aggregate amount of \$\_\_\_\_\_, all of like date and tenor, except as to number, amount, maturity date and interest rate, pursuant to the authority contained in Minnesota Statutes, Chapter 475, and Section 475.67, Subdivisions 1 through 3 and 13, and all other laws thereunto enabling, and pursuant to an authorizing



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resolution adopted by the governing body of the County on September 8, 2020, and the award of the sale of the Bonds by the County Auditor, Finance Director and the Administrator, or any two of them (the "Resolution"). This Bond is issued for the purpose of providing funds to refund in advance of maturity (i) the 2022 through 2025 maturities of the County's \$5,495,000 General Obligation Capital Improvement Refunding Bonds, Series 2013D, dated September 5, 2013 (the "2013D Refunded Bonds"); and (ii) the 2023 through 2029 maturities of the County's \$5,470,000 General Obligation Capital Improvement Bonds, Series 2014A, dated January 6, 2014 (the "2014A Refunded Bonds"). The interest on the Bonds, allocable to the refunding of the 2013D Refunded Bonds, is payable through December 1, 2021 (the "2013D Redemption Date") solely out of the Escrow Account (the "Escrow Account") in the County's 2020B Taxable General Obligation Capital Improvement Refunding Bonds Debt Service Fund, and after the 2013D Redemption Date from ad valorem taxes levied upon all the taxable property within the territory of the County. The interest on the Bonds, allocable to the refunding of the 2014A Refunded Bonds, is payable through December 1, 2022 (the "2014A Redemption Date") solely out of the Escrow Account and after the 2014A Redemption Date from ad valorem taxes levied upon all taxable property within the territory of the County. Reference is hereby made to the Resolution for a full statement of rights and powers thereby conferred.

The Bonds of this series are not subject to optional redemption before maturity.

The Bonds maturing in the years 20\_\_ and 20\_\_ shall be subject to mandatory redemption and redeemed in installments as provided in the Resolution, at par plus accrued interest to the date of redemption. Not less than 30 days nor more than 60 days prior to the date fixed for redemption and prepayment of any term Bonds, notice of redemption shall be mailed to each registered owner of a Bond to be redeemed; however, so long as the Bonds are registered in the name of Cede & Co., as nominee for The Depository Trust Company, Jersey City, New Jersey ("DTC"), notice of redemption shall be given in accordance with the terms of the Blanket Issuer Letter of Representations executed by the County and DTC.

The Bonds of this series are issued as fully registered obligations without coupons, in the denomination of \$5,000 or any integral multiple thereof. Subject to limitations set forth in the Resolution, the County will, at the request of the registered owner, issue one or more new fully registered Bonds in the name of the registered owner in the aggregate principal amount equal to the unpaid principal balance of this Bond, and of like tenor except as to number and principal amount. This Bond is transferable by the registered owner hereof upon surrender of this Bond for transfer at the principal corporate office of the Bond Registrar, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Bond Registrar and executed by the registered owner hereof or the owner's attorney duly authorized in writing. Thereupon the County shall execute and the Bond Registrar shall authenticate if required by law or the Resolution, and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee, of an authorized denomination, in an aggregate principal amount equal to the unpaid principal amount of this Bond, of the same maturity, and bearing interest at the same rate. No service charge shall be made for any transfer or exchange hereinbefore referred to but the County may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection therewith.

IT IS CERTIFIED AND RECITED that all acts and conditions required

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by laws and the Constitution of the State of Minnesota to be done and to exist precedent to and in the issuance of this Bond, in order to make it a valid and binding general obligation of the County in accordance with its terms, have been done and do exist in form, time and manner as so required; that all taxable property within the corporate limits of the County is subject to the levy of ad valorem taxes to the extent needed to pay the principal hereof and the interest thereon when due, without limitation as to rate or amount; and that the issuance of this Bond does not cause the indebtedness of the County to exceed any charter, constitutional or statutory limitation.

IN WITNESS WHEREOF, St. Louis County, Minnesota, by its governing body, has caused this Bond to be executed in its name by the manual or facsimile signatures of the Chair, the Clerk of the County Board and the County Auditor.

ATTEST:

(form-no signature required)  
Clerk of the County Board

(form-no signature required)  
Chair

(form-no signature required)  
County Auditor

Date of Execution: \_\_\_\_\_

REGISTRATION CERTIFICATE

This Bond must be registered as to both principal and interest in the name of the owner on the books to be kept by the County Auditor of St. Louis County, Minnesota, as Bond Registrar. No transfer of this Bond shall be valid unless made on said books by the registered owner or the owner's attorney thereunto duly authorized and similarly noted on the registration books. The ownership of the unpaid principal balance of this Bond and the interest accruing thereon is registered on the books of the County Auditor in the name of the registered owner last noted below.

<u>Date</u>	<u>Registered Owner</u>	<u>Signature of</u> <u>County</u> <u>Auditor</u> <u>(form-no signature</u> <u>required)</u>
___/___/2020	Cede & Co. c/o The Depository Trust Company 570 Washington Blvd. Jersey City, NJ 07310 Federal Taxpayer I.D. No. 13-2555119	

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_

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\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
Social Security or Other  
\_\_\_\_\_  
Identifying Number of Assignee

the within Bond and all rights thereunder and does hereby irrevocably  
constitute \_\_\_\_\_ and \_\_\_\_\_ appoint  
\_\_\_\_\_ attorney to  
transfer the said Bond on the books kept for registration thereof with full  
power of substitution in the premises.

Dated: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
NOTICE: The signature to this assignment  
must correspond with the name of the  
registered owner as it appears upon the fact  
of the within Bond with every particular,  
without alteration or enlargement or any  
change whatsoever.

Signature Guaranteed:

\_\_\_\_\_  
(Bank, Trust Company, member of  
National Securities Exchange)

*Unless this Bond is presented by an authorized representative of The  
Depository Trust Company, a New York corporation ("DTC"), to the County  
or its agent for registration of transfer, exchange or payment, and any Bond  
issued is registered in the name of Cede & Co. or in such other name as is  
requested by an authorized representative of DTC (and any payment is made  
to Cede & Co. or to such other entity as is requested by an authorized  
representative of DTC), ANY TRANSFER, PLEDGE OR OTHER USE  
HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS  
WRONGFUL, inasmuch as the registered owner hereof, Cede & Co., has an  
interest herein.*

**Section 4. Escrow Agreement; Escrow Agent.**

4.01 U.S. Bank National Association of St. Paul, Minnesota, which is a suitable financial institution within the State of Minnesota whose deposits are insured by the Federal Deposit Insurance Corporation whose combined capital and surplus is not less than \$500,000, is hereby designated escrow agent (the "Escrow Agent") with respect to the Bonds.

4.02 On or prior to the delivery of the Bonds, the Chair and the County Auditor are hereby authorized and directed to execute on behalf of the County an escrow agreement (the "Escrow Agreement") with the Escrow Agent in substantially the form now on file with the County Auditor. The execution and delivery of the Escrow Agreement by the Chair and the County Auditor, in the form presented to the Board with such changes, omissions, insertions and revisions as the Chair and the County Auditor deem advisable is hereby approved, and the execution by such officers shall be conclusive evidence of such approval. All essential terms and conditions of the Escrow Agreement, including payment by the County of reasonable charges for the services of the Escrow Agent, are hereby approved and adopted and made a part of this Resolution, and the County covenants that it will promptly enforce all provisions thereof in the event of default thereunder by the Escrow Agent.

Section 5. Covenants; Accounts and Tax Levies.

5.01 A. Debt Service Fund. For the convenience and proper administration of the monies to be borrowed and repaid on the Bonds and to provide adequate and specific security for the purchaser of the Bonds and holders from time to time of the Bonds, there is hereby created a special fund to be designated the 2020B Taxable General Obligation Capital Improvement Refunding Bonds Debt Service Fund (the "Debt Service Fund") to be administered and maintained by the County Auditor as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the County. The Debt Service Fund shall be maintained in the manner herein specified until all of the Bonds and interest thereon have been fully paid. There shall be maintained in the Debt Service Fund two separate accounts, to be designated the Escrow Account and the Debt Service Account.

B. Debt Service Account. To the Debt Service Account there is hereby pledged and irrevocably appropriated and there shall be credited: (i) any balance remitted to the County upon termination of the Escrow Agreement; (ii) any balance remaining on the 2013B Redemption Date in the Series 2013D Debt Service Fund after the prepayment and redemption of the Series 2013B Refunded Bonds; (iii) any balance remaining on the 2014A Redemption Date in the Series 2014A Debt Service Fund after the prepayment and redemption of the Series 2014A Refunded Bonds; (iv) all investment earnings on funds in the Debt Service Account; (v) accrued interest, if any, received from the Purchaser upon delivery of the Bonds to the extent not required to fund the Escrow Account (the "Accrued Interest"); (vi) any amount of additional interest permitted by Section 475.56 of the Act paid by the Purchaser (the "Additional Interest"), to the extent not required to fund the Escrow Account; (vii) all taxes pledged to repayment of the 2013B Bonds collected after the 2013B Redemption Date which levies shall not be cancelled except as permitted by Section 475.61, Subdivision 3 of the Act; (viii) all taxes pledged to repayment of the 2014A Bonds collected after the 2014A Redemption Date which levies shall not be cancelled except as permitted by Section 475.61, Subdivision 3 of the Act; (ix) any taxes levied to pay the principal and interest on the Bonds; (x) any and all other monies which are properly available and are appropriated by the County Board to the Debt Service Account; and (xi) all investment earnings on funds in the Debt Service Account.

The money in the Debt Service Account shall be used for no purpose other than the payment of principal of and interest on the Bonds. If the balances in the Debt Service Account are ever insufficient to pay all principal and interest then due on the Bonds, the County Auditor shall nevertheless provide sufficient money from any other funds of the County which are available for that purpose, and such other funds shall be reimbursed from the Debt Service Account when the balance therein is sufficient.

C. Escrow Account.

(i) To the Escrow Account there is hereby pledged and irrevocably appropriated and there shall be credited: (a) the proceeds of the Bonds received from the purchaser of the Bonds which are not appropriated to the Debt Service Account or are not to be used for payment of costs of issuance of the Bonds; (b) Accrued Interest; (c) Additional Interest [amounts referenced in clauses (a), (b) and (c) are herein referred to as the "Proceeds"]; (d) funds of the County in an amount sufficient to meet the requirements of the Escrow Account (the "Funds"); and (e) investment earnings on such monies referenced in clauses (a), (b), (c) and (d), for the prepayment and redemption on the 2013D Redemption Date of the 2013D Refunded Bonds, for the prepayment and redemption on the 2014A Redemption Date of the 2014A Refunded Bonds and for payment of the interest to become due on the portion of the Bonds allocated to the 2013D Refunded Bonds through and including December 1, 2021, and on the portion of the Bonds allocated to the 2014A Refunded Bonds through and including December 1, 2022.

(ii) The Escrow Account shall be maintained with the Escrow Agent pursuant to the Escrow Agreement and this Resolution. The Escrow Account shall be invested in accordance with the Act, the Escrow Agreement and this Section, in securities specified in Section 475.67, Subdivision 8 of the Act, which investments will provide sufficient funds together with any cash or other funds retained in the Escrow Account to pay (a) when due the interest to accrue on the Bonds allocated to the 2013D Refunded Bonds to and including the 2013D Redemption Date, and to pay on the 2013D Redemption Date, the principal amount of the 2013D Refunded Bonds, and (b) when due the interest to accrue on the Bonds allocated to the 2014A Refunded Bonds to and including the 2014A Redemption Date, and to pay on the 2014A Redemption Date, the principal amount of the 2014A Refunded Bonds.

(iii) From the Escrow Account there shall be paid: (a) all interest to be paid on that portion of the Bonds allocated to the 2013D Refunded Bonds to and including the 2013D Redemption Date; and (b)

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the principal of the 2013D Refunded Bonds due by reason of prepayment and redemption on the 2013D Redemption Date.

(iv) From the Escrow Account there shall be paid: (a) all interest to be paid on that portion of the Bonds allocated to the 2014A Refunded Bonds to and including the 2014A Redemption Date; and (b) the principal of the 2014A Refunded Bonds due by reason of prepayment and redemption on the 2014A Redemption Date.

(v) The Escrow Account is irrevocably appropriated to the payment of the interest on the Bonds until the monies therein are applied to prepayment and redemption of the 2013D Refunded Bonds and the 2014A Refunded Bonds, as set forth in subsections (iii) and (iv) above. The monies in the Escrow Account shall be used solely for the purposes herein set forth and for no other purpose, except that any surplus in the Escrow Account may be remitted to the County all in accordance with the Escrow Agreement. Any monies remitted to the County upon termination of the Escrow Agreement shall be deposited in the Debt Service Account.

(vi) Securities purchased for the Escrow Account shall be purchased simultaneously with the delivery of and payment for the Bonds. The Chair and County Auditor or their designee are authorized and directed to purchase such securities.

5.02 A. For the prompt and full payment of the principal and interest on the Bonds coming due after the 2013D Redemption Date and after the 2014A Redemption Date, as applicable, the full faith and credit and taxing power of the County are hereby irrevocably pledged. There is hereby levied a direct annual ad valorem tax upon all taxable property in the County which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the County. Said tax levies are such that if collected in full, they will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Bonds.

C. The tax levies shall be irrevocable so long as any of the Bonds are outstanding and unpaid; provided, however, that on December 15 of each year, while any Bonds issued hereunder remain outstanding, the Board shall reduce or cancel the above levies to the extent of funds available in the Debt Service Account to pay principal and interest due during the ensuing year.

**Section 6. Refunding; Findings; Redemption of Refunded Bonds.**

6.01 A. It is hereby found and determined, based upon information presently available from the County's municipal advisers, that as of the 2013D Redemption Date, the issuance of the Bonds will result in a reduction of debt service cost to the County on the 2013D Refunded Bonds. In accordance with Section 475.67, Subd. 13 of the Act, as of the 2013D Redemption Date, the present value of the dollar amount of the debt service on the Bonds, computed to their stated maturity dates, after deducting any premium, will be lower by at least three percent than the present value of the dollar amount of debt service on the 2013D Refunded Bonds, exclusive of any premium, computed to their stated maturity dates. (Present value of the dollar amount of debt service means the dollar amount of debt service to be paid, discounted to the nominal date of the Bonds at a rate equal to the yield on the Bonds.)

B. It is hereby found and determined that the Proceeds and Funds available and appropriated to the Escrow Account will be sufficient, together with the permitted earnings on the investment of the Escrow Account, to pay all of the principal of the 2013D Refunded Bonds on the 2013D Redemption Date, and all interest coming due on the Bonds allocated to the 2013D Refunded Bonds through the 2013D Redemption Date.

C. The proceeds of the 2013D Bonds have been fully expended for the governmental purposes for which such bonds were issued.

6.02 A. It is hereby found and determined, based upon information presently available from the County's municipal advisers, that as of the 2014A Redemption Date, the issuance of the Bonds will result in a reduction of debt service cost to the County on the 2014A Refunded Bonds. In accordance with Section 475.67, Subd. 13 of the Act, as of the 2014A Redemption Date, the present value of the dollar amount of the debt service on the Bonds, computed to their stated maturity dates, after deducting any premium, will be lower by at least three percent than the present value of the dollar amount of debt service on the 2014A Refunded Bonds, exclusive of any premium, computed to their stated maturity dates. (Present value of the dollar amount of debt service means the dollar amount of debt service to be paid, discounted to the nominal date of the Bonds at a rate equal to the yield on the Bonds.)

B. It is hereby found and determined that the Proceeds and Funds available and appropriated to the Escrow Account will be sufficient, together with the permitted earnings on the investment of the

Escrow Account, to pay all of the principal of the 2014A Refunded Bonds on the 2014A Redemption Date, and all interest coming due on the Bonds allocated to the 2014A Refunded Bonds through the 2014A Redemption Date.

C. The proceeds of the 2014A Bonds have been fully expended for the governmental purposes for which such bonds were issued.

6.04 A. The County Auditor or her designee is hereby authorized and directed to provide, in a timely manner, to the Municipal Securities Rulemaking Board, notices of the occurrence of a material event with respect to the 2013D Refunded Bonds and with respect to the 2014A Bonds as provided for in the County's continuing disclosure certificates.

B. The 2013D Refunded Bonds and the 2014A Refunded Bonds shall be redeemed and prepaid in accordance with: (i) their terms; (ii) with the terms and conditions set forth in the form of Notice of Call for Redemption attached to the Escrow Agreement; and (iii) with the terms and conditions of the Representation Letter, all of which terms and conditions are hereby approved and incorporated herein by reference.

Section 7. Miscellaneous.

7.01 The County Auditor is directed to file a certified copy of this Resolution and such other information as may be required, and to provide to bond counsel a certificate stating that the Bonds herein authorized have been duly entered on her register.

7.02 The officers of the County are authorized and directed to prepare and furnish to the Purchaser and to bond counsel, certified copies of all proceedings and records of the County relating to the legality and marketability of the Bonds, as such facts appear from the official books and records in the officers' custody or are otherwise known to them. All such certified copies, Bonds and affidavits, including any heretofore furnished, constitute representations of the County as to the correctness of the facts recited therein and the action stated therein to have been taken.

7.03 The Chair, the Clerk of the County Board, the County Auditor and the Finance Director are hereby authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

7.04 In the event of the absence or disability of the Chair, the Clerk of the County Board, the County Auditor or the Finance Director, such officers as in the opinion of the County Attorney, may act in their behalf, shall without further act or authorization, execute and deliver the Bonds and do all things and execute all instruments and documents required to be done or executed by such absent or disabled officers.

Section 8. Continuing Disclosure. The County acknowledges that the Bonds are subject to the continuing disclosure requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12) (the "Rule"). The Rule governs the obligations of certain underwriters to require that issuers of municipal bonds enter into agreements for the benefit of the bondholders to provide continuing disclosure with respect to the bonds. To provide for the public availability of certain information relating to the Bonds and the security therefor and to permit underwriters of the Bonds to comply with the Rule, which will enhance the marketability of the Bonds, the Chair and the County Auditor are hereby authorized and directed to execute a Continuing Disclosure Certificate substantially in the form of the Certificate currently on file in the office of the County Auditor.

Adopted: September 8, 2020

**EXHIBIT A**

**THE COUNTY HAS AUTHORIZED BAKER TILLY MUNICIPAL ADVISORS, LLC TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:**

**TERMS OF PROPOSAL**

**\$5,135,000\***

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**ST. LOUIS COUNTY, MINNESOTA**

**TAXABLE GENERAL OBLIGATION CAPITAL IMPROVEMENT REFUNDING BONDS,  
SERIES 2020B**

**(BOOK ENTRY ONLY)**

Proposals for the above-referenced obligations (the "Series 2020B Bonds") will be received by St. Louis County, Minnesota (the "County") on Monday, October 5, 2020 (the "Sale Date") until 1:00 P.M., Central Time (the "Sale Time") at the offices of Baker Tilly Municipal Advisors, LLC ("Baker Tilly MA"), 380 Jackson Street, Suite 300, Saint Paul, Minnesota, 55101, after which time proposals will be opened and tabulated. Consideration for award of the Series 2020B Bonds will immediately follow the opening of proposals.

**SUBMISSION OF PROPOSALS**

Baker Tilly MA will assume no liability for the inability of a bidder or its proposal to reach Baker Tilly MA prior to the Sale Time, and neither the County nor Baker Tilly MA shall be responsible for any failure, misdirection or error in the means of transmission selected by any bidder. All bidders are advised that each proposal shall be deemed to constitute a contract between the bidder and the County to purchase the Series 2020B Bonds regardless of the manner in which the proposal is submitted.

(a) **Sealed Bidding.** Completed, signed proposals may be submitted to Baker Tilly MA by email to [bondservice@bakertilly.com](mailto:bondservice@bakertilly.com) or by fax (651) 223-3046, and must be received prior to the Sale Time.

**OR**

(b) **Electronic Bidding.** Proposals may also be received via PARITY®. For purposes of the electronic bidding process, the time as maintained by PARITY® shall constitute the official time with respect to all proposals submitted to PARITY®. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY® for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of Proposal.* Neither the County, its agents, nor PARITY® shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the County, its agents, nor PARITY® shall be responsible for a bidder's failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY®. The County is using the services of PARITY® solely as a communication mechanism to conduct the electronic bidding for the Series 2020B Bonds, and PARITY® is not an agent of the County.

If any provisions of this Terms of Proposal conflict with information provided by PARITY®, this Terms of Proposal shall control. Further information about PARITY®, including any fee charged, may be obtained from:

PARITY®, 1359 Broadway, 2<sup>nd</sup> Floor, New York, New York 10018  
Customer Support: (212) 849-5000

**DETAILS OF THE SERIES 2020B BONDS**

The Series 2020B Bonds will be dated as of the date of delivery and will bear interest payable on June 1 and December 1 of each year, commencing June 1, 2021. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Series 2020B Bonds will mature December 1 in the years and amounts\* as follows:

2022	\$545,000	2024	\$960,000	2026	\$420,000	2028	\$425,000
2023	\$960,000	2025	\$965,000	2027	\$420,000	2029	\$440,000

- \* *The County reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Series 2020B Bonds or the amount of any maturity or maturities in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Series 2020B Bonds as that of the original proposal. Gross spread for this purpose is the differential between the price paid to the County for the new issue and the prices at which the proposal indicates the securities will be initially offered to the investing public.*

Proposals for the Series 2020B Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify "Years of Term Maturities" in the spaces provided on the proposal form.

#### BOOK ENTRY SYSTEM

The Series 2020B Bonds will be issued by means of a book entry system with no physical distribution of Series 2020B Bonds made to the public. The Series 2020B Bonds will be issued in fully registered form and one Series 2020B Bond, representing the aggregate principal amount of the Series 2020B Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository for the Series 2020B Bonds. Individual purchases of the Series 2020B Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Series 2020B Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The lowest bidder (the "Purchaser"), as a condition of delivery of the Series 2020B Bonds, will be required to deposit the Series 2020B Bonds with DTC.

#### REGISTRAR

The County will name the registrar, which may be the County Auditor of the County, and shall be subject to applicable regulations of the Securities and Exchange Commission. The County will pay for the services of the registrar.

#### OPTIONAL REDEMPTION

The Series 2020B Bonds will not be subject to optional redemption in advance of their respective stated maturity dates.

#### SECURITY AND PURPOSE

The Series 2020B Bonds will be general obligations of the County for which the County will pledge its full faith and credit and power to levy direct general ad valorem taxes. The proceeds of the Series 2020B Bonds will be used to refund (i) the December 1, 2022 through December 1, 2025 maturities of the County's General Obligation Capital Improvement Refunding Bonds, Series 2013D, dated September 5, 2013; and (ii) the December 1, 2023 through December 1, 2029 maturities of the County's General Obligation Capital Improvement Bonds, Series 2014 (Northeast Regional Corrections Center Project), dated January 6, 2014.

#### TAXABILITY OF INTEREST

The interest to be paid on the Series 2020B Bonds is includable in the income of the recipient for purposes of the United States and State of Minnesota income taxation.

#### BIDDING PARAMETERS

Proposals shall be for not less than \$5,083,650 plus accrued interest, if any, on the total principal amount of the Series 2020B Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals on the Sale Date unless the meeting of the County scheduled for award of the Series 2020B



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Bonds is adjourned, recessed, or continued to another date without award of the Series 2020B Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity as stated on the proposal must be 98.0% or greater. Series 2020B Bonds of the same maturity shall bear a single rate from the date of the Series 2020B Bonds to the date of maturity. No conditional proposals will be accepted.

**GOOD FAITH DEPOSIT**

To have its proposal considered for award, the Purchaser is required to submit a good faith deposit via wire transfer to the County in the amount of \$51,350 (the "Deposit") no later than 3:00 P.M., Central Time on the Sale Date. The Purchaser shall be solely responsible for the timely delivery of its Deposit, and neither the County nor Baker Tilly MA have any liability for delays in the receipt of the Deposit. If the Deposit is not received by the specified time, the County may, at its sole discretion, reject the proposal of the lowest bidder, direct the second lowest bidder to submit a Deposit, and thereafter award the sale to such bidder.

A Deposit will be considered timely delivered to the County upon submission of a federal wire reference number by the specified time. Wire transfer instructions will be available from Baker Tilly MA following the receipt and tabulation of proposals. The successful bidder must send an e-mail including the following information: (i) the federal reference number and time released; (ii) the amount of the wire transfer; and (iii) the issue to which it applies.

Once an award has been made, the Deposit received from the Purchaser will be retained by the County and no interest will accrue to the Purchaser. The amount of the Deposit will be deducted at settlement from the purchase price. In the event the Purchaser fails to comply with the accepted proposal, said amount will be retained by the County.

**AWARD**

The Series 2020B Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the County. The County's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The County will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Series 2020B Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the County determines to have failed to comply with the terms herein.

**BOND INSURANCE AT PURCHASER'S OPTION**

The County has **not** applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Series 2020B Bonds. If the Series 2020B Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must be set forth on the bidder's proposal. The County specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the County. All costs associated with the issuance and administration of such policy and associated ratings and expenses (other than any independent rating requested by the County) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Series 2020B Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Series 2020B Bonds.

**CUSIP NUMBERS**

If the Series 2020B Bonds qualify for the assignment of CUSIP numbers such numbers will be printed on the Series 2020B Bonds; however, neither the failure to print such numbers on any Series 2020B Bond nor any error with respect thereto will constitute cause for failure or refusal by the Purchaser to accept delivery of the Series 2020B Bonds. Baker Tilly MA will apply for CUSIP numbers pursuant to Rule G-34 implemented by the Municipal Securities Rulemaking Board. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the Purchaser.

SETTLEMENT

On or about November 5, 2020, the Series 2020B Bonds will be delivered without cost to the Purchaser through DTC in New York, New York. Delivery will be subject to receipt by the Purchaser of an approving legal opinion of Fryberger, Buchanan, Smith & Frederick P.A., Duluth, Minnesota and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Series 2020B Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the County or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Series 2020B Bonds has been made impossible by action of the County, or its agents, the Purchaser shall be liable to the County for any loss suffered by the County by reason of the Purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

In accordance with SEC Rule 15c2-12(b)(5), the County will undertake, pursuant to the resolution awarding sale of the Series 2020B Bonds, to provide annual reports and notices of certain events. A description of this undertaking is set forth in the Official Statement. The Purchaser's obligation to purchase the Series 2020B Bonds will be conditioned upon receiving evidence of this undertaking at or prior to delivery of the Series 2020B Bonds.

OFFICIAL STATEMENT

The County has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Series 2020B Bonds, and said Preliminary Official Statement has been deemed final by the County as of the date thereof within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For an electronic copy of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Municipal Advisor to the County, Baker Tilly Municipal Advisors, LLC, by telephone (651) 223-3000, or by email [bondservice@bakertilly.com](mailto:bondservice@bakertilly.com). The Preliminary Official Statement will also be made available at <https://go.bakertilly.com/bond-sales-calendar>.

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts, and interest rates of the Series 2020B Bonds, together with any other information required by law. By awarding the Series 2020B Bonds to the Purchaser, the County agrees that, no more than seven business days after the date of such award, it shall provide to the Purchaser an electronic copy of the Final Official Statement. The County designates the Purchaser as its agent for purposes of distributing the Final Official Statement to each syndicate member, if applicable. The Purchaser agrees that if its proposal is accepted by the County, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with its syndicate members for purposes of assuring the receipt of the Final Official Statement by each such syndicate member.

Dated September 8, 2020

BY ORDER OF THE COUNTY BOARD  
/s/ Kevin Gray  
County Administrator

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\* Preliminary; subject to change.

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**ESCROW AGREEMENT**

**between**

**ST. LOUIS COUNTY, MINNESOTA**

**and**

**U.S. BANK NATIONAL ASSOCIATION  
St. Paul, Minnesota**

**as Escrow Agent**

**Dated as of November 5, 2020**

**Relating to**

**St. Louis County, Minnesota**

**General Obligation Capital Improvement Refunding Bonds, Series 2013D  
dated September 5, 2013**

**and**

**General Obligation Capital Improvement Bonds, Series 2014A  
dated January 6, 2014**

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This Escrow Agreement, dated as of November 5, 2020 (the "Escrow Agreement"), is between ST. LOUIS COUNTY, MINNESOTA, a political subdivision of the State of Minnesota (the "Issuer"), and U.S. BANK NATIONAL ASSOCIATION, in St. Paul, Minnesota, a national banking association (the "Escrow Agent").

**BACKGROUND:**

WHEREAS, the Issuer has heretofore issued its \$5,495,000 General Obligation Capital Improvement Refunding Bonds, Series 2013D, dated September 5, 2013 (the "2013D Bonds"), of which \$2,125,000 in principal amount maturing on December 1 in the years 2022 through 2025 is outstanding and is subject to prepayment and redemption on December 1, 2021 (the "2013D Refunded Bonds"); and

WHEREAS, the Issuer has heretofore issued its \$5,470,000 General Obligation Capital Improvement Bonds, Series 2014A, dated January 6, 2014 (the "2014A Bonds"), of which \$2,855,000 in principal amount maturing on December 1 in the years 2023 through 2029 is outstanding and is subject to prepayment and redemption on December 1, 2022 (the "2014A Refunded Bonds"); and

WHEREAS, the Issuer has called for the prepayment and redemption of the 2013D Refunded Bonds maturing on and after December 1, 2022, on December 1, 2021 (the "2013D Redemption Date"); and

WHEREAS, the Issuer has called for the prepayment and redemption of the 2014A Refunded Bonds maturing on and after December 1, 2023, on December 1, 2022 (the "2014A Redemption Date"); and

WHEREAS, the Resolutions adopted by the Issuer pursuant to which the 2013D Bonds and the 2014A Bonds were issued, copies of which are attached as Exhibit D (the "Refunded Obligations Resolutions"), provide for the payment, prepayment and redemption of the Refunded Obligations (as hereinafter defined), on the dates and at a price equal to the principal amount plus accrued interest after notice of the call for redemption is given by mailing such notice to the registered owner of each bond to be redeemed not less than 30 days, nor more than 60 days, prior to the applicable redemption date; and

WHEREAS, the 2013D Refunded Bonds and the 2014A Refunded Bonds are sometimes referred to as the "Refunded Obligations"; and

WHEREAS, the Issuer has determined to provide, by the issuance of its \$\_\_\_\_\_ Taxable General Obligation Capital Improvement Refunding Bonds, Series 2020B, dated November 5, 2020 (the "2020B Bonds"), funds which will be used for the purpose of paying the Escrow Payment Obligations, as hereinafter defined; and

WHEREAS, the interest payments on the 2020B Bonds, which are allocated to the refunding of the 2013D Refunded Bonds, shall be paid as part of the Escrow Payment Obligations through the 2013D Redemption Date; and which are allocated to the refunding of the 2014A Refunded Bonds, shall be paid as part of the Escrow Payment Obligations through the 2014A Redemption Date, such amounts are set forth on Exhibit A-1, and the Escrow Agent shall provide the paying agent for the 2020B Bonds on the dates and in amounts of interest to be paid on the 2020B Bonds through the 2013D Redemption Date and through the 2014A Redemption Date.

WHEREAS, the 2013D Bonds and the 2014A Bonds are each registered in the name of Cede & Co., as nominee for the Depository Trust Company, New York, New York ("DTC"); and

WHEREAS, proceeds of the 2020B Bonds to be delivered to the Escrow Agent are to be used to purchase certain federal securities hereinafter specified, which together with an initial cash balance are to be held in escrow by the Escrow Agent and are to be set apart and irrevocably segregated in a special trust fund sufficient to ensure the payment of the Escrow Payment Obligations when due.

AGREEMENT:

NOW, THEREFORE, in consideration of the foregoing and of the mutual covenants hereinafter set forth, the parties hereto agree as follows:

Section 1. Authority. The Issuer has, in accordance with the resolution of its governing body, adopted on September 8, 2020, and the award of the sale of the 2020B Bonds by the County Auditor, Finance Director and the Administrator, or any two of them (the "Resolution"), issued and sold the 2020B Bonds for the purpose of refunding the Refunded Obligations. The Issuer hereby funds an escrow account pursuant to this Escrow Agreement (the "Escrow Account"), from which the following shall be paid:

- i. for the prepayment and redemption of the 2013D Refunded Bonds on the 2013D Redemption Date in accordance with the notice shown on Exhibit C-1;
- ii. for the prepayment and redemption of the 2014A Refunded Bonds on the 2014A Redemption Date in accordance with the notice shown on Exhibit C-1; and
- iii. for the payment of interest due on the 2020B Bonds as set forth on Exhibit A-1 (collectively, the "Escrow Payment Obligations").

Section 2. Directions to Escrow Agent.

A. In order to fund the Escrow Account, the Issuer directs the Escrow Agent that:

- i. the proceeds of the 2020B Bonds in the amount of \$\_\_\_\_\_; and
- ii. the Issuer's funds in the amount of \$\_\_\_\_\_, all as set forth on Exhibit A; be applied by the Escrow Agent:

- a. to the purchase of obligations of the United States of America described in Exhibit B (the "Federal Securities");
- b. to establish a beginning cash deposit in the Escrow Account (the "Cash Balance") as set forth on Exhibit A;
- c. to the Escrow Payment Obligations described in Section 1 hereof;
- d. to pay the escrow agent pursuant to Section 9 hereof; and
- e. to transfer the additional proceeds as set forth on Exhibit A to the Issuer.

B. The Issuer further directs that the Federal Securities and the Cash Balance shall be used to pay the Escrow Payment Obligations on the dates set forth in Section 1 hereof.

C. The amount of the Federal Securities, together with investment income thereon, and the Cash Balance, is sufficient to pay the Escrow Payment Obligations when due.

Section 3. Escrow Account.

A. The Escrow Agent acknowledges receipt of the Federal Securities and Cash Balance and agrees that it will hold such Federal Securities and Cash Balance in the Escrow Account, which shall be a special, segregated and irrevocable Escrow Account in the name of the Issuer.

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B. The deposit made to the Escrow Account constitutes an irrevocable deposit for the benefit of the holders of the Refunded Obligations. The Federal Securities, together with any interest earned thereon and the Cash Balance in the Escrow Account shall be held in trust and shall be applied solely in accordance with the provisions hereof and of the Resolution.

C. The Escrow Account created hereby shall be unconditional and irrevocable (except with the written consent of the holders of all outstanding Refunded Obligations), and the holders of the Refunded Obligations shall have an express lien on the Federal Securities and Cash Balance in the Escrow Account until paid out, used and applied in accordance with this Escrow Agreement and the Resolution.

D. It is recognized that title to the Federal Securities and Cash Balance and other amounts held in the Escrow Account from time to time shall remain vested in the Issuer, but subject always to the prior charge and lien thereof of this Escrow Agreement and the use thereof required to be made by the provisions of this Escrow Agreement. The Escrow Agent shall hold all such Federal Securities, Cash Balance and other monies in a special trust fund separate and apart from all other funds and securities of the Escrow Agent, and shall never commingle such Federal Securities or Cash Balance with any other monies.

E. Except as set forth herein, or as may be directed by the Issuer if accompanied by a legal opinion of nationally-recognized bond counsel in form and substance satisfactory to the Escrow Agent, the Escrow Agent shall have no power or duty to invest any monies held hereunder or to make substitutions of the Federal Securities held hereunder or to sell, transfer or otherwise dispose of the Federal Securities acquired hereunder, except to collect the principal thereof at maturity and the interest thereon as the same become due and payable. In the event the Escrow Account is reinvested, such reinvestment shall comply with the provisions of Minnesota Statutes, Section 475.67.

Section 4. Escrow Verification Report. The Issuer and the Escrow Agent acknowledge receipt of a report by a certified public accountant of \_\_\_\_\_ of \_\_\_\_\_ (the "Escrow Verification Report"), attached as Exhibit E, verifying that the Federal Securities, together with the interest to be earned thereon and the Cash Balance in the Escrow Account, will be sufficient to pay the Escrow Payment Obligations as provided for in Section 1.

Section 5. Issuer Covenants.

A. The Issuer covenants that it will not repeal or amend the Refunded Obligations Resolutions or the Resolution authorizing the 2020B Bonds.

B. The Issuer covenants that upon receipt of notice from the Escrow Agent pursuant to Section 6.E. of this Agreement that monies on hand in the Escrow Account and available for payment of the Escrow Payment Obligations as provided for in Section 1, will not be sufficient to make any payment when due to the holders of any of the Refunded Obligations, the Issuer will forthwith deposit in the Escrow Account, but only from monies on hand and legally available for such purpose, such additional monies as may be required to pay fully the amount so to become due and payable, and the Issuer recognizes its obligation under Minnesota Statutes, Section 475.61, to levy ad valorem taxes on all taxable property over which the Issuer has jurisdiction to the extent required to produce the monies necessary for this purpose.

C. The Issuer covenants that any monies held in trust by the Escrow Agent for the payment and discharge of any of the Refunded Obligations which remain after the 2014A Redemption Date and are returned to the Issuer in accordance with this Agreement, will be utilized in accordance with the Resolution.

Section 6. Duties of the Escrow Agent.

A. The Escrow Agent agrees that it shall provide written notices of redemption to the holders of the Refunded Obligations as set forth in **Exhibit D**. The Notices of Redemption shall be given within 10 days of the date hereof and shall again be given at least 30 days but not more than 60 days prior to the applicable redemption dates.

B. The Escrow Agent agrees with respect to payments of interest coming due on the 2020B Bonds on and prior to the applicable redemption dates that it shall remit from the Escrow Account directly to the County Auditor for the Issuer, as bond registrar and paying agent for the 2020B Bonds, the money required for payment of the interest due on the 2020B Bonds as set forth in Section 1 and Exhibit A-1.

C. The Escrow Agent agrees with respect to payment of the principal amount of the Refunded Obligations called for prepayment and redemption on the applicable redemption dates that it

shall remit from the Escrow Account directly to the holders of the Refunded Obligations the principal amount of the Refunded Obligations called for prepayment and redemption on the applicable redemption dates.

D. The Escrow Agent shall collect the matured principal of and interest on the Federal Securities as they become due and payable.

E. The Escrow Agent shall immediately notify the Issuer if at any time it shall appear to the Escrow Agent that the monies on hand in the Escrow Account and available for payment of the Escrow Payment Obligations will not be sufficient to make any payment when due to the holders of any of the Refunded Obligations.

F. The Escrow Agent shall return to the Issuer any monies held in trust for the payment and discharge of any of the Refunded Obligations which remain after the 2014A Redemption Date.

Section 7. Reliance by Escrow Agent. As to the existence or nonexistence of any fact or as to the sufficiency or validity of any instrument, paper or proceeding, the Escrow Agent shall be entitled to rely upon a certificate signed on behalf of the Issuer by the Chair, the County Auditor or the Finance Director as sufficient evidence of the facts therein contained. The Escrow Agent may accept a certificate of the Clerk of the County Board of the Issuer to the effect that a resolution in the form therein set forth has been adopted by the Issuer as conclusive evidence that such resolution has been duly adopted and is in full force and effect.

Section 8. Limitation of Escrow Agent Liability. It is understood and agreed that the responsibilities of the Escrow Agent under this Escrow Agreement are limited to: (a) the safekeeping and segregation of the Federal Securities, Cash Balance and other monies deposited in the Escrow Account; (b) the collection of and accounting for the principal and interest payable with respect thereto; (c) the application of money in the Escrow Account as herein provided; and (d) providing the Notices of Redemption as required by Section 6.A. herein; provided, however, that no provision of this Escrow Agreement herein contained shall be construed to require the Escrow Agent to keep the identical monies, or any part thereof, received for the Escrow Account on hand, but monies of an equal amount (except to the extent such are represented by investments permitted under this Escrow Agreement) shall always be maintained on hand as funds held by the Escrow Agent, belonging to the Issuer and a special account shall at all times be maintained on the books of the Escrow Agent, together with such investments. In the event of the Escrow Agent's failure to account for any money or obligations held by it in the Escrow Account, such money and obligations shall be and remain the property of the Issuer, and if for any reason such money or obligations cannot be identified, all other assets of the Escrow Agent shall be impressed with a trust for the amount thereof, and the Issuer shall be entitled to a preferred claim upon such assets.

Section 9. Fees of Escrow Agent. The Escrow Agent also acknowledges receipt of the sum of \$\_\_\_\_\_ which shall be used for the payment of the fees and expenses of the Escrow Agent in connection with and for services rendered by it pursuant to this Escrow Agreement and the initial paying agent fees. The Escrow Agent shall have no lien whatsoever upon, and hereby expressly waives any such lien or any claim against, any of the Federal Securities and monies in the Escrow Account for the payment of said fees and expenses. If the fees or expenses are less than estimated, the Escrow Agent shall, as soon as reasonably practicable, return the unused monies to the Issuer.

Section 10. Concerning the Bondholders. This Escrow Agreement shall be binding upon and inure to the benefit of the Issuer and the Escrow Agent and their respective successors and assigns. In addition, this Escrow Agreement shall constitute a third-party beneficiary contract for the benefit of the holders of the Refunded Obligations and the 2020B Bonds. Such third-party beneficiaries shall be entitled to enforce performance and observance by the Issuer and the Escrow Agent of the respective agreements and covenants herein contained as fully and completely as if such third-party beneficiaries were parties hereto. Any bank into which the Escrow Agent may be merged or with which it may be consolidated or any bank resulting from any merger or consolidation to which it shall be a party or any bank to which it may sell or transfer all or substantially all of its corporate trust business shall be a successor escrow agent without the execution of any document or the performance of any further act.

Section 11. Term. This Escrow Agreement shall terminate when the Refunded Obligations have been paid in accordance with the provisions of this Escrow Agreement. If any Refunded Obligations are not presented to the bond registrar and paying agent for the Refunded Obligations for payment when due and payable, the nonpayment thereof shall not prevent the termination of this Escrow Agreement.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Section 12. Severability. If any one or more of the covenants or agreements provided in this Escrow Agreement on the part of the parties to be performed should be determined by a court of competent jurisdiction to be contrary to law, such covenant or agreement shall be deemed and construed to be severable from the remaining covenants and agreements herein contained and shall in no way affect the validity of the remaining provisions of this Escrow Agreement.

Section 13. Counterparts. This Escrow Agreement may be executed in several counterparts, all or any of which shall be regarded for all purposes as one original and shall constitute and be but one and the same instrument. This Escrow Agreement shall be governed by the laws of the State of Minnesota.

Section 14. Notices. Unless otherwise provided by the respective parties, all notices to each of them shall be addressed as follows:

To the Issuer:	St. Louis County, Minnesota Attention: County Auditor 100 North Fifth Avenue West, #202 Duluth, MN 55802-1293
To the Municipal Consultant:	Baker Tilly Municipal Advisors, LLC 380 Jackson Street, Suite 300 Saint Paul, MN 55101-2887
To Bond Counsel:	Fryberger, Buchanan, Smith & Frederick, P.A. Attention: Robert E. Toftey 302 West Superior Street, Suite 700 Duluth, MN 55802
To the Escrow Agent:	U.S. Bank National Association Corporate Trust and Escrow Services 625 Marquette Avenue, 11 <sup>th</sup> Floor MAC Code N9311-115 St. Paul, MN 55479
To the Registrar and Paying Agent for the Refunded Obligations:	St. Louis County, Minnesota Attention: County Auditor 100 North Fifth Avenue West, #202 Duluth, MN 55802-1293
To DTC:	The Depository Trust Company Attn: Call Notification Department, 4 <sup>th</sup> Floor 570 Washington Blvd. Jersey City, NJ 07310

Section 16. Exhibits. The Exhibits to this Escrow Agreement are as follows:

Exhibit A Sources and Uses of Funds  
Exhibit B Federal Securities  
Exhibit C-1 Notice of Call for Redemption of 2013D Refunded Bonds  
Exhibit C-2 Notice of Call for Redemption of 2014A Refunded Bonds  
Exhibit D Refunded Obligations Resolutions  
Exhibit E Verification Report

(remainder of page left intentionally blank)

IN WITNESS WHEREOF, the parties hereto have caused this Escrow Agreement to be executed by their duly authorized officers as of the date first above written.

ST. LOUIS COUNTY,  
MINNESOTA

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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By \_\_\_\_\_  
Chair

Attest:

\_\_\_\_\_  
Clerk of the County Board

\_\_\_\_\_  
County Auditor

Security Advice Waiver:

The District acknowledges that to the extent regulations of the Comptroller of the Currency or any other regulatory entity grant the District the right to receive brokerage confirmations of the security transactions as they occur, the District specifically waives receipt of such confirmations to the extent permitted by law. The Escrow Agent will furnish the District with periodic cash transaction statements that include the detail for all investment transactions made by the Escrow Agent for all current and future accounts.

**IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT:** To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account. For a non-individual person such as a business entity, a charity, a Trust or other legal entity we will ask for documentation to verify its formation and existence as a legal entity. We may also ask to see financial statements, licenses, and identification and authorization documents from individuals claiming authority to represent the entity or other or other relevant documentation.

U.S. BANK NATIONAL ASSOCIATION

By \_\_\_\_\_  
Its \_\_\_\_\_

**EXHIBIT A**

<b><i>SOURCES OF FUNDS</i></b>		
Proceeds of the 2020B Bonds		
Issuer Funds - Debt Service Accounts for:		
2013D Bonds		
2014A Bonds		
Accrued Interest		0.00
<b>TOTAL</b>		
<b><i>USES OF FUNDS</i></b>		
Federal Securities		
SLGS Purchases 1		
Cash Balance		
2013D Refunded Bonds		

1 SLGS Purchases

2013D Refunded Bonds	\$ _____
2014A Refunded Bonds	\$ _____
Total	\$ _____



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2014A Refunded Bonds		
Escrow Agent Fees		**
Balance of Costs of Issuance and Rounding Amount		*
TOTAL		

\* \$\_\_\_\_\_ of the proceeds of the 2020B Bonds to Issuer for costs of issuance and rounding amount

\*\* \$\_\_\_\_\_ of the proceeds of the 2020B Bonds shall be retained by the Escrow Agent for its fees and expenses as set forth in Section 9.

**EXHIBIT A-1**

Interest on the 2020B Bonds to be paid from the Escrow Account:

<b>Interest Payment Date</b>	<b>Amount Allocated to Series 2013D Refunding</b>	<b>Amount Allocated to Series 2014A Refunding</b>	<b>Total</b>
June 1, 2021			
December 1, 2021			
June 1, 2022	--		
December 1, 2022	--		
Total			

**EXHIBIT B**

**FEDERAL SECURITIES  
(U.S. TREASURY)**

**EXHIBIT C-1**

**NOTICE OF CALL FOR REDEMPTION  
\$5,495,000 GENERAL OBLIGATION CAPITAL IMPROVEMENT REFUNDING BONDS,  
SERIES 2013D  
OF ST. LOUIS COUNTY, MINNESOTA**

NOTICE IS HEREBY GIVEN that, by order of the Board of Commissioners of St. Louis County, Minnesota (the "County"), there have been called for redemption and prepayment on

December 1, 2021,

all outstanding Bonds of the County designated as General Obligation Capital Improvement Refunding Bonds, Series 2013D, dated September 5, 2013, having stated maturity dates of December 1 in the years 2022 through 2025, both inclusive, totaling \$2,125,000 in outstanding principal amount, and with the following CUSIP numbers:

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Number	Maturity	Principal Amount*	Interest Rate	CUSIP Number**
R-9	2022	\$505,000	4.000%	791230 RR8
R-10	2023	525,000	3.000%	791230 RS6
R-11	2024	540,000	3.500%	791230 RT4
R-12	2025	555,000	3.500%	791230 RU1

The Bonds are being called at a price of par plus accrued interest to December 1, 2021, on which date all interest on said Bonds will cease to accrue. Holders of the Bonds hereby called for redemption are requested to present their Bonds for payment at the office of U.S. Bank National Association, Global Corporate Trust Services, 111 Fillmore Avenue East, St. Paul, Minnesota 55107, on or before December 1, 2021.

**Important Notice:** In compliance with the Economic Growth and Tax Relief Reconciliation Act of 2001, federal backup withholding tax will be withheld at the applicable backup withholding rate in effect at the time of payment by the redeeming institutions if they are not provided with your social security number or federal employer identification number, properly certified. This requirement is fulfilled by submitting a W-9 Form, which may be obtained at a bank or other financial institution.

\* Indicates full call of stated maturity.

\*\* Neither the County nor the escrow agent shall be responsible for the selection of or use of the CUSIP number, and no representation is made as to its correctness indicated in the Notice of Call for Redemption. CUSIP numbers are included solely for the convenience of the Holders.

U.S. BANK NATIONAL ASSOCIATION, as Escrow  
Agent for St. Louis County, Minnesota

**EXHIBIT C-2**

**NOTICE OF CALL FOR REDEMPTION  
\$5,470,000 GENERAL OBLIGATION CAPITAL IMPROVEMENT BONDS, SERIES 2014A  
OF ST. LOUIS COUNTY, MINNESOTA**

NOTICE IS HEREBY GIVEN that, by order of the Board of Commissioners of St. Louis County, Minnesota (the "County"), there have been called for redemption and prepayment on

December 1, 2022,

all outstanding Bonds of the County designated as General Obligation Capital Improvement Bonds, Series 2014A, dated January 6, 2014, having stated maturity dates of December 1 in the years 2023 through 2029, both inclusive, totaling \$2,855,000 in outstanding principal amount, and with the following CUSIP numbers:

Num ber	Maturity	Principal Amount*	Interest Rate	CUSIP Number**
R-9	2023	\$375,000	2.500%	791230 SD8
R-10	2024	385,000	2.625%	791230 SE6
R-11	2025	395,000	3.000%	791230 SF3

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<b>Num ber</b>	<b>Maturity</b>	<b>Principal Amount*</b>	<b>Interest Rate</b>	<b>CUSIP Number**</b>
R-12	2027	820,000	3.125%	791230 SH9
R-13	2028	430,000	3.250%	791230 SJ5
R-14	2029	450,000	3.375%	791230 SK2

The Bonds are being called at a price of par plus accrued interest to December 1, 2022, on which date all interest on said Bonds will cease to accrue. Holders of the Bonds hereby called for redemption are requested to present their Bonds for payment at the office of U.S. Bank National Association, Global Corporate Trust Services, 111 Fillmore Avenue East, St. Paul, Minnesota 55107, on or before December 1, 2022.

**Important Notice:** In compliance with the Economic Growth and Tax Relief Reconciliation Act of 2001, federal backup withholding tax will be withheld at the applicable backup withholding rate in effect at the time of payment by the redeeming institutions if they are not provided with your social security number or federal employer identification number, properly certified. This requirement is fulfilled by submitting a W-9 Form, which may be obtained at a bank or other financial institution.

\* Indicates full call of stated maturity.

\*\* Neither the County nor the escrow agent shall be responsible for the selection of or use of the CUSIP number, and no representation is made as to its correctness indicated in the Notice of Call for Redemption. CUSIP numbers are included solely for the convenience of the Holders

U.S. BANK NATIONAL  
ASSOCIATION, as Escrow  
Agent for St. Louis County,  
Minnesota

**EXHIBIT D**

**REFUNDED BONDS RESOLUTIONS**

**EXHIBIT E**

**ESCROW VERIFICATION REPORT**

Unanimously adopted September 8, 2020. No. 20-438

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board will adjust its 2020 Board Meeting Schedule to reschedule the meeting location of its September 22, 2020 meeting from the Aurora City Hall in Aurora to the Aurora Community Center in Aurora.

RESOLVED FURTHER, That the St. Louis County Board will adjust its 2020 Board Meeting Schedule to reschedule the meeting locations of its October 6, November 3, November 10 and December 1, 2020 meetings from the Courthouse in Duluth to the Government Services Center in Duluth.

RESOLVED FURTHER, That the St. Louis County Board will adjust its 2020 Board Meeting Schedule to reschedule the meeting location of its December 15, 2020 meeting from the Ault Town Hall in

Brimson to the Government Services Center in Virginia.

RESOLVED FURTHER, That all public hearings scheduled for September 22, October 6, November 3, November 10, December 1 and December 15, 2020, will be held at their rescheduled locations.

Unanimously adopted September 8, 2020. No. 20-439

**BY COMMISSIONER MUSOLF:**

WHEREAS, For more than five years, Enbridge has been working through the process to replace Line 3, a project that would not only better protect our environment – it would also invest private sector dollars in Minnesota and create needed jobs; and

WHEREAS, More than 20 miles of Line 3 will be built in St. Louis County, bringing approximately \$2.5 million in new tax revenue for our county when the replaced line is in operation; and

WHEREAS, In terms of direct investment, Line 3 is bigger than even the largest proposed list of bonding projects, yet it does not need legislative approval; and

WHEREAS, The Enbridge Line 3 is the most studied pipeline project in Minnesota history and will invest more than 4,000 union jobs to communities in St. Louis County, as well as across Northern Minnesota; and

WHEREAS, The Enbridge Line 3 project has passed every key regulatory test and Enbridge has repeatedly proved that Minnesota needs Line 3 and the energy it brings to our state and region; and

WHEREAS, While regulators have repeatedly approved the project, Governor Dayton and now Governor Walz have each worked to oppose it or challenge or delay Minnesota's rigorous review process; and

WHEREAS, Since March of this year, 30% of the available labor force in St. Louis County have filed applications for unemployment insurance with the State of Minnesota; and

WHEREAS, Key industries on which our region depends upon have been forced to close or are struggling to stay alive with little immediate hope that things will change.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby supports the replacement and construction of the Enbridge Line 3 project.

Yeas – Commissioners McDonald, Musolf, Nelson and Chair Jugovich – 4

Nays – Commissioners Jewell, Boyle and Olson – 3

Adopted September 8, 2020. No. 20-440

At 10:18 a.m., September 8, 2020, Commissioner Musolf, supported by Commissioner Nelson, moved to adjourn the meeting. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON SEPTEMBER 22, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 22<sup>nd</sup> day of September 2020, at 9:37 a.m., at the Aurora Community Center, Aurora, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioners Patrick Boyle and Beth Olson participated telephonically.

Chair Jugovich asked for a moment of silence in remembrance of all victims of violence, foreign and domestic; followed by the pledge of allegiance.

St. Louis County Attorney Mark Rubin said that the meeting was being held pursuant to MN Statute 13D.021 and the emergency order of Governor Walz and the emergency declared by St. Louis County. The meeting is open to the public and the only accommodation is Commissioners may attend by telephone.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

Commissioner McDonald welcomed the Board to Aurora and said that representatives were in attendance from the Town of White, the City of Aurora, and the City of Hoyt Lakes.

Craig Antilla, White Township Supervisor, thanked the Board for paving various roads in the area.

Commissioner Nelson, supported by Commissioner Jewell, moved to approve the consent agenda. A roll call vote was taken, the motion passed; seven yeas, zero nays.

The Board recessed at 9:42 a.m. At 10:07 a.m., the Board reconvened. Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Paul McDonald, Keith Musolf, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioners Patrick Boyle and Beth Olson participated telephonically.

Commissioner Nelson, supported by Commissioner Jewell, moved to approve a second consent agenda consisting of items passed at the Committee of the Whole meeting. A roll call vote was taken, the motion passed; seven yeas, zero nays.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-328, Establish Public Meetings on the 2021 Property Tax and Operating Budget.—61355

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 20-330, Unorganized Township Road Levy – FY 2021.—61356

Kevin Gray, County Administrator, and Matthew Johnson, Planning and Community Director, HRA Executive Director, submitting Board Letter No. 20-332, HRA 2021 Proposed Levy.—61357

Kevin Gray, County Administrator, Nancy Nilsen, County Auditor/Treasurer, and Cristen Christensen, Finance Director, submitting Board Letter No. 20-339, Payment Card Industry (PCI) Security Policy.—61358

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Kevin Gray, County Administrator, and Linnea Mirsch, Public Health & Human Services Director, submitting Board Letter No. 20-340, Develop and Appoint Members to Local Mental Health Advisory Council.—61359

Addendum to Purchase Agreement, Contract No. 16220B, between the St. Louis County Board of Commissioners and Bois Forte Reservation, for Severe Substance Use Disorder Services for those Experiencing Homelessness, extending the contract and increasing funding for Community and Street Outreach, and extending the Grand Period for Reporting Requirements, and to change the Reporting Recipient contact information—20-585

Addendum to Purchase Agreement, Contract No. 16931A, between the St. Louis County Board of Commissioners for Mental Health – Targeted Case Management (MH-TCM) for Adults, increasing the rate for adults to \$709.—20-586

Contract for County State Aid Highway (CSAH) Project between the County of St. Louis and Mesabi Bituminous, Inc., Gilbert, MN, for grading, aggregate base, culverts, bituminous surface, and signing on the Mesabi Trail – Highway 169 Underpass to CSAH 88 (CP 0000-297890, SP 069-090-033, TA 6920[184]).—20-587

Fire Protection and First Responder Services Agreement between the County of St. Louis and the City of Babbitt for services in Unorganized Townships 61-12 and 61-13 during the period January 1, 2021, to December 31, 2021.—20-588

Fire Protection Services Agreement between the County of St. Louis and Bearville Township for services in Unorganized Township 62-21 during the period January 1, 2021, to December 31, 2021.—20-589

Fire Protection and First Responder Services Agreement between the County of St. Louis and the Colvin Volunteer Fire Department, Inc., Makinen, MN, for services in Unorganized Townships 55-14 and 55-15 during the period January 1, 2021, to December 31, 2021.—20-590

Fire Protection Services Agreement between the County of St. Louis and the City of Cook for services in Unorganized Townships 62-17 and 63-17 during the period January 1, 2021, to December 31, 2021.—20-591

Fire Protection Services Agreement between the County of St. Louis and the City of Floodwood for services in Unorganized Township 52-21 during the period January 1, 2021, to December 31, 2021.—20-592

Fire Protection Services Agreement between the County of St. Louis and the Gnesen Volunteer Fire Department, Inc., for services in Unorganized Township 53-15 during the period January 1, 2021, to December 31, 2021.—20-593

Fire Protection Services Agreement between the County of St. Louis and the Lake Kabetogama Area Fire Department, Inc., for services in Unorganized Townships 68-19, 69-19, 67-20, 68-20, 67-21 and 68-21 during the period January 1, 2021, to December 31, 2021.—20-594

Fire Protection and First Responder Services Agreement between the County of St. Louis and the Morse-Fall Lake Rural Protection Association, Inc., for services in Unorganized Townships 64-12, 64-13, 65-13, 63-14 and 65-14 during the period January 1, 2021, to December 31, 2021.—20-595

Fire Protection Services Agreement between the County of St. Louis and the City of Orr for services in Unorganized Townships 63-19 and 66-20 during the period January 1, 2021, to December 31, 2021.—20-596

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Fire Protection Services Agreement between the County of St. Louis and the Pequaywan Lake Volunteer Fire Department, Inc., for services in Unorganized Township 54-13 during the period January 1, 2021, to December 31, 2021.—20-597

Fire Protection Services Agreement between the County of St. Louis and Silica Volunteer Fire Department, Inc., for services in Unorganized Township 55-21 during the period January 1, 2021, to December 31, 2021.—20-598

Settlement Agreement between Claire J. Trebil and St. Louis County.—20-599

Service Contract between the County of St. Louis and Scalzo Architects, Ltd., Duluth, MN, to prepare design and constructions documents and provide construction administration for the remediation of water intrusion at the Track Level of the St. Louis County Heritage and Arts Center (Depot) in Duluth.—20-600

Contract for County State Aid Highway Project between the County of St. Louis and Hunt Electric Corporation, Duluth, MN, for various traffic signal systems in the Cities of Duluth and Hermantown (CP 0000-543106, SAP 069-030-054).—20-601

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53888, between St. Louis County and Benedictine Health Center, Duluth, MN.—20-602

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53885, between St. Louis County and Primrose Lease Management, LLC, Duluth, MN.—20-603

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53900, between St. Louis County and Range Development Company of Chisholm, MN.—20-604

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53898, between St. Louis County and Virginia Carefree Living, Inc., Virginia, MN.—20-605

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53897, between St. Louis County and Orr Carefree Living, Inc., Orr, MN.—20-606

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53903, between St. Louis County and Homebee Adult Foster Care, Proctor, MN.—20-607

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53854, between St. Louis County and Range Center, Inc., Chisholm, MN.—20-608

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53834, between St. Louis County and Iron Range Empowerment Services, Biwabik, MN.—20-609

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53904, between St. Louis County and Human Development Center, Duluth, MN.—20-610

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53832, between St. Louis County and Julie Hobson Hindermann, Angora, MN.—20-611

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53847, between St. Louis County and Nora North, Cloquet, MN.—20-612

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53921, between St. Louis County and Olesiak Family Foster Care, Brookston, MN.—20-613

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53851, between St. Louis County and Ruth Polling, Proctor, MN.—20-614

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53837, between St. Louis County and Jessica Karasek, Meadowlands, MN.—20-615

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53918, between St. Louis County and Alternative Senior Living, Hibbing, MN.—20-616

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53846, between St. Louis County and Nordeen Family Foster Care, Duluth, MN.—20-617

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53922, between St. Louis County and Rengstorf Foster Care, Hibbing, MN.—20-618

Purchase of Service Agreement, Contract No. 16983, between St. Louis County and Servicemaster Cleaning, Eveleth, MN, for Chore Services during the period August 1, 2020, to December 31, 2020.—20-619

Purchase of Service Agreement, Contract No. 16962, between St. Louis County and Nicole and Tomas Schaer, Duluth, MN, for emergency child foster care services during the period July 1, 2020, to December 31, 2020.—20-620

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53907, between St. Louis County and Quilt Haven, Duluth, MN.—20-621

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53901, between St. Louis County and Comfort Living AFC Homes, Duluth, MN.—20-622

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53843, between St. Louis County and Martin Home for Seniors, Cook, MN.—20-623

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53920, between St. Louis County and McGovern Services, Hermantown, MN.—20-624

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53925, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—20-625

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53933, between St. Louis County and Pines HomeCare Services, LLC, Duluth, MN.—20-626

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53934, between St. Louis County and Shyanne Rautio/Crossroads, Duluth, MN.—20-627



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Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53932, between St. Louis County and Warner Adult Foster Care, Saginaw, MN.—20-628

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53936, between St. Louis County and Leiha, LLC, Duluth, MN.—20-629

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53937, between St. Louis County and Bethesda Homes, Duluth, MN.—20-630

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53953, between St. Louis County and Minnesota State Operated Community Services, Vadnais Heights, MN.—20-631

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53955, between St. Louis County and REM Arrowhead, Inc., Edina, MN.—20-632

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53956, between St. Louis County and River Hill Assisted Living, Inc., Duluth, MN.—20-633

Purchase of Service Agreement, Contract No. 16981, between St. Louis County and Servicemaster Cleaning, Inc., Eveleth, MN, for Chore Services during the period August 1, 2020, to December 31, 2020.—20-634

Purchase of Service Agreement, Contract No. 16974, between St. Louis County and Range Transitional Housing, Virginia, MN, for service delivery through engagement of individuals with a severe substance use disorder who are experiencing homelessness during the period July 1, 2020, to June 30, 2020.—20-635

Addendum to Purchase Agreement, Contract No. 16510C, between St. Louis County and Range Mental Health Center, for Mental Health – Targeted Case Management (MH-TCM) for Adults and Integrative Services for Adults, increasing the MH-TCM rate for Adults to \$709.—20-636

Purchase of Service Agreement, Contract No. 16966, between St. Louis County and UDAC, Inc. (CCSA), Duluth, MN, for Day Training and Habilitation Services during the period July 1, 2020, to June 30, 2021.—20-637

Purchase of Service Agreement, Contract No. 16978, between St. Louis County and Trillium Services, Inc., Duluth, MN, for Semi-independent Living Services, during the period July 1, 2020, to June 30, 2021.—20-638

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53949, between St. Louis County and Rural Living Environments, Babbitt, MN.—20-639

Upon motion by Commissioner Nelson, supported by Commissioner Jewell, resolutions numbered 20-441 through 20-454, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of September 8, 2020, are hereby approved.  
Adopted September 22, 2020. No. 20-441

WHEREAS, The Minnesota Department of Human Services Alcohol and Drug Abuse Division for Minnesota State Targeted Opioid Treatment, Prevention & Recovery Services awards grant funds to counties to expand services for people with substance use disorders; and

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WHEREAS, The St. Louis County Board has established Substance Abuse and Mental Health as a focus area for strategic planning and has invested in prevention and staffing to address the challenges faced; and

WHEREAS, The Public Health and Human Services Department (PHHS) was notified on July 21, 2020, of an additional allocation related to a previously submitted grant proposal in the amount of \$150,000 and PHHS has identified the Center for Alcohol and Drug Treatment as a local provider that can fulfill service provision and other requirements tied to this funding.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department (PHHS) to accept grant funds in the amount of \$150,000 from the Minnesota Department of Human Services Alcohol and Drug Abuse Division for the Minnesota State Targeted Opioid Treatment, Prevention & Recovery Services grant, to be deposited into Fund 230, Agency 232006, Object 540269, Grant 23272, Year 2020.

RESOLVED FURTHER, That the St. Louis County Board authorizes PHHS to enter into a contract with the Center for Alcohol and Drug Treatment for the period August 19, 2020, through January 30, 2021, to be expended from Fund 230, Agency 232006, Object 629900, Grant 23272, Year 2020.

Adopted September 22, 2020. No. 20-442

RESOLVED, That the Public Works Department is hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the services of LHB, Inc., for roadway design and plan preparation on CP 0056-493050/SAP 069-656-020. The cost of these services is \$219,904.00, payable from Fund 220, Agency 220595, Object 626600.

Adopted September 22, 2020. No. 20-443

WHEREAS, St. Louis County has applied to the Minnesota Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for the local match of the engineering design services of the Bridge Bundling Project, CP 0000-543287, SP 069-070-055; and

WHEREAS, This project will provide professional/technical design services related to replacement of the following existing State bridge numbers 7717, L1037, 92104, 69845, 69502, 7770, 7769, 88767, 7659, 7644, 7648, 7787, 7780, 7823, 7715, 7680, L4189; and

WHEREAS, The Commissioner of Transportation has given notice that funding for this project is available; and

ROW NO.	STATE BRIDGE NO.	COUNTY BRIDGE NO.	PROJECT NO. (STATE, LOCAL)
1	7717	136	SP 069-070-055, CP 0051-368343
2	L1037	288	SP 069-070-055, CP 0070-366244
3	92104	631	SP 069-070-055, CP 0065-494348
4	69845	918	SP 069-070-055, CP 0014-300230
5	69502	195	SP 069-070-055, CP 0133-314071
6	7770	842	SP 069-070-055, CP 0666-494349
7	7769	844	SP 069-070-055, CP 0666-494350
8	88767	872	SP 069-070-055, CP 0666-494514
9	7659	214	SP 069-070-055, CP 0015-494515

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10	7644	695	SP 069-070-055, CP 0005-397796
11	7648	828	SP 069-070-055, CP 0007-494517
12	7787	130	SP 069-070-055, CP 0006-494709
13	7780	187	SP 069-070-055, CP 0133-494721
14	7823	602	SP 069-070-055, CP 0592-494722
15	7715	760	SP 069-070-055, CP 0049-494726
16	7680	649	SP 069-070-055, CP 0022-494727
17	L4189	97	SP 069-070-055, CP 0038-494728
18	6290	NA	SP 8821-366
19	6292	NA	SP 8821-366
20	6293	NA	SP 8821-366
21	6294	NA	SP 8821-366

WHEREAS, The amount of the Motor Vehicle Leased Sales Tax (MVLST) grant funds has been determined to be \$281,113.00 by reason of the lowest responsible bid with a match of \$57,577.00 in Trunk Highway funds, and \$1,200,000.00 in Federal funds and shall be deposited into Fund 220, Agency 220587, Object 530405, on a reimbursable basis.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board does hereby agree to the terms and conditions of the grant consistent with Minn. Stat. § 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the Bridge Bundling Project but not required.

RESOLVED FURTHER, That the appropriate county officials are authorized to execute a grant agreement (MnDOT agreement No. 1044797) and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

RESOLVED FURTHER, That whereas federal-aid funds are being used to participate in the cost of the project, the Minnesota State Transportation fund grant shall be deposited directly into the federal-aid agency account and that the records of the county shall so state.

Adopted September 22, 2020. No. 20-444

RESOLVED, That the appropriate County Officials are hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the services of LHB, Inc., for design engineering services for the Bridge Bundling Project:

The total cost of these services is \$1,538,690.00 payable from Fund 220, Agency 220587, Object 626600 with additional revenue budgeted for expense from:

Motor Vehicle Leased Sales Tax (MVLST) Grant Funds: Fund 220, Agency 220587, Object 530405, \$281,113.00;

Federal Competitive Highway Bridge Program (CHBP) Funds: Fund 220, Agency 220587, Object 540702, \$1,200,000.00;

MnDOT Trunk Highway (TH) Funds: Fund 220, Agency 220587, Object 532304, \$57,577.00.

Adopted September 22, 2020. No. 20-445

WHEREAS, Minn. Stat. § 275.065 requires that counties establish a public meeting date for the purpose of receiving comments from the public on the proposed property tax levy and operating budget for the year 2021 prior to adopting a final levy and budget.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board establishes public meetings to gather comment on the proposed property tax levy and operating budget for year 2021 on Monday,

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November 23, 2020, 7:00 p.m., at the St. Louis County Courthouse, Virginia, MN, and Monday, November 30, 2020, 7:00 p.m., at the St. Louis County Government Services Center, Duluth, MN.  
Adopted September 22, 2020. No. 20-446

WHEREAS, Minnesota Laws 1995, Chapter 47, authorizes St. Louis County to pool unorganized town road levies pursuant to Minn. Stat. § 163.06.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board, acting on behalf of unorganized townships for the purpose of road and bridge maintenance and construction, adopts and certifies a maximum levy of \$1,605,413.60 for the year 2021 to be levied only in such unorganized townships.  
Adopted September 22, 2020. No. 20-447

WHEREAS, The St. Louis County Housing and Redevelopment Authority (HRA) must establish a maximum proposed property tax levy and have this amount certified by the St. Louis County Board by September 30, 2020.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board certifies the HRA maximum property tax levy for 2021 in the amount of \$220,593.  
Adopted September 22, 2020. No. 20-448

WHEREAS, The St. Louis County Board must establish a maximum proposed property tax levy and have this amount certified to the County Auditor by the St. Louis County Board by September 30, 2020.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board certifies the maximum property tax levy for 2021 in the amount of \$147,721,853.62.  
Adopted September 22, 2020. No. 20-449

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated September 11, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted September 22, 2020. No. 20-450

WHEREAS, Minnesota Power/ALLETE, Inc., has requested a non-exclusive right-of-way easement across state tax forfeited land to their property; and

WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of land, and there are no reasonable alternatives to obtain access to the property; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4a, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive right-of-way easement to Minnesota Power/ALLETE, Inc., over, under and across state tax-forfeited land as described in County Board File No. 61212.

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment in the amount of \$8,780 land use fee, \$150 administration fee and \$46 recording fee, for a total of \$8,976 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted September 22, 2020. No. 20-451

WHEREAS, Cooperative Light & Power has requested a 15-foot wide utility easement across state tax forfeited land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive utility easement to Cooperative Light & Power across state tax forfeited lands as described in County Board File No. 61212.

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of \$454 land use fee, \$150 administration fee, plus \$46 recording fee, for a total of \$650 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted September 22, 2020. No. 20-452

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WHEREAS, Roy Marlow and Stephen G. Kucera have requested a 66-foot wide non-exclusive right-of-way easement across state tax forfeited land to access private property; and

WHEREAS, There are no reasonable alternatives to obtain access to the property and exercising the easement will not cause significant adverse environmental or natural resource management impacts; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4a, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive right-of-way easement to Roy Marlow and Stephen G. Kucera across state tax forfeited lands as described in County Board File No. 61212.

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of \$2,300 land use fee, \$150 administration fee, plus \$46 recording fee, for a total of \$2,496 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted September 22, 2020. No. 20-453

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicants, James Donahue and Jamie Donahue of Breckenridge, MI, have applied to repurchase state tax forfeited land legally described as:

CITY OF WINTON

Lot 33

ST CROIX PLAT WINTON

Parcel code: 190-0040-00330; and

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, The City of Winton has provided documentation indicating this property has not been maintained and remediation actions are needed to comply with the local blight ordinance and state hazardous buildings statutes; and

WHEREAS, Resolution of homestead status and any state, county or municipal code violations will become a condition of the repurchase; and

WHEREAS, Approving the repurchase will correct undue hardship or injustice resulting from the forfeiture.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by James Donahue and Jamie Donahue of Breckenridge, MI, on file in County Board File No. 61233, subject to payments including maintenance costs for personal property removal of \$10,400, total taxes and assessments of \$3,397.20, deed tax of \$11.21, deed fee of \$25, recording fee of \$46, maintenance fee of \$81.90, for a total of \$13,961.31 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund).

RESOLVED FURTHER, That the repurchase application by James Donahue and Jamie Donahue shall be subject to execution of a contract for deed to ensure site remediation actions and resolution of any state, county or municipal code violations are completed within 60 days.

Adopted September 22, 2020. No. 20-454

Upon motion by Commissioner Nelson, supported by Commissioner Jewell, resolutions numbered 20-455 through 20-462, as submitted on a second consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

WHEREAS, On October 1, 2019, the St. Louis County Board approved County Board Resolution No. 19-570 authorizing officials in the Public Health and Human Services Department (PHHS) to enter into a lead agency contract with Medical Transportation Management, Inc., St. Louis, MO, for transportation logistics in an amount not to exceed \$234,011; and

WHEREAS, In May of 2020, COVID-19 related funds were added to this contract bringing the 2020 contract maximum to \$237,521.174; and

WHEREAS, The projected ride volume is increased in this contract maximum as the combined

expenditures of the four counties exceeded the maximum in 2019 based on actual transportation utilization, and St. Louis County seeks to increase the contract maximum acknowledging that the county will only pay for rides utilized; and

WHEREAS, PHHS is requesting to amend the yearly contract maximum to \$350,000 to reflect increased utilization and additional costs for the upcoming CY2021 and CY2022 contracts due to performance incentive (1.5%) based on goals met by provider and a Cost of Living Adjustment (2%) to the administrative cost per trip leg.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an increase in the contract maximum for CY2021 and CY2022 annual contracts with Medical Transportation Management, Inc., St. Louis, MO, for transportation logistics management, not to exceed \$350,000 per year, payable from Fund 230, Agency 231014, Object 629900.

RESOLVED FURTHER, That all other contract terms will stay the same, including St. Louis County will serve as the lead agency in the contract with Medical Transportation Management, Inc., pursuant to Minn. Stat. § 256.0122, subd.6, and assume responsibility for receiving Federal Financial Participation for the administrative costs associated with each leg of transportation provided and bill the participating counties their share for St. Louis County's billing staff.

Adopted September 22, 2020. No. 20-455

WHEREAS, St. Louis County received a petition for revocation of portions of Dibble Road, Ellsmere Road, and Sax Road, lying east of County Road No. 7 in McDavitt Township, St. Louis County, in Sections 2, 10, 11, 14, 15, 26, 27, 34 and 35, Township 55 North, Range 18 West; and

WHEREAS, Pursuant to Minn. Stat. § 163.11, Subdivision 5, the County Board may, by resolution, revoke any county highway and the highway shall thereupon revert to the town in which it is located; and WHEREAS, Pursuant to Minn. Stat. § 163.11, Subdivision 5a, and before adopting a resolution revoking a county highway that would revert to a town, the County Board shall fix a date, time and place of hearing in the town where the highway is located to consider the revocation; and

WHEREAS, A public hearing on the Petition was properly noticed and held on September 1, 2020, in Duluth, Minnesota, and continued to September 15, 2020, at 1:30 p.m., at the Town Hall in McDavitt Township; and

WHEREAS, No parties appeared in opposition to the Petition; and

WHEREAS, A Consent to Vacation was signed by Todd and Deborah Erickson, who are the only private property owners with land served by these rights-of-way and is attached to the Petition; and

WHEREAS, On August 11, 2020, McDavitt Township passed a Resolution waiving all rights, damages and claims under Minn. Stat. § 163.11 and immediately vacating these rights-of-way under Minn. Stat. § 164.07.

THEREFORE, BE IT RESOLVED, That pursuant Minn. Stat. § 163.11, the County Board of Commissioners hereby revokes the following rights-of-way, which shall revert to McDavitt Township:

- A. Dibble Road  
All of the public road right-of-way located in the South half of Section 2 and the North half of Section 11, all in Township 55, Range 18;
- B. Ellsmere Road  
All of the public road right-of-way located in the North half of Sections 14 and 15 and the South half of Sections 10 and 11, all in Township 55, Range 18, lying East of the Easterly Right-of-Way of County Road No. 7;
- C. Sax Road  
All of the public road right-of-way located in the South half of Sections 26 and 27 and the North half of Sections 34 and 35, all in Township 55, Range 18, lying East of the Easterly Right-of-Way of County Road No. 7.

RESOLVED FURTHER, That the Clerk of the County Board shall send two (2) certified copies of this Resolution to the McDavitt Township Board of Supervisors.

Adopted September 22, 2020. No. 20-456

WHEREAS, On July 28, 2020, the St. Louis County Board approved Resolution No. 20-539 which authorized the application and acceptance of CARES Act block election grant funding in the amount of \$192,765.61. The funding would be available to municipalities and the county to assist with the 2020

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election cycle preparation and related costs due to the COVID-19 pandemic; and  
WHEREAS, St. Louis County is required to determine a fair, equitable, and mutually agreeable method for allocating the funds within the county and between municipalities; and  
WHEREAS, The Office of the Minnesota Secretary of State has subsequently prepared a default allocation formula using a number of factors, including a flat base allocation for all counties, 2018 voter turnout, 2018 absentee voter turnout, number of registered voters, number of polling places, and population for determining the disbursement of grant funds to municipalities; and  
WHEREAS, The County will work with the municipalities within the County to determine a fair, equitable, and mutually agreeable method for allocating the funds within the county and between municipalities.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the distribution of funds from the CARES Act block election grant to its municipalities using the default allocation mechanism as determined by the Office of the Minnesota Secretary of State, provision of guidance to the municipalities regarding their grant award and reporting requirements; and to match the funds expended at the rate of 20% of the grant, or 25% of funds expended on electronic roster systems.

Adopted September 22, 2020. No. 20-457

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted September 22, 2020. No. 20-458

WHEREAS, The Governor's executive orders issued following the declaration of peacetime emergency have provided significant restrictions on all bars and restaurants, including to close to customers and prohibit on-site consumption of food and alcohol; and subsequent executive actions have only allowed restaurants and bars to reopen for outdoor and limited and restricted indoor service; and

WHEREAS, On May 26, 2020, the St. Louis County Board adopted County Board Resolution No. 20-283 temporarily delegating authority to the Liquor Licensing Committee to review and approve temporary expanded designated serving areas until October 1, 2020; and

WHEREAS, To continue to expedite the approval process and allow licensees the continued benefit of outdoor serving areas, the St. Louis County Board is requested to continue to delegate to the St. Louis County Liquor License Committee authority to approve temporary expansion of designated serving areas for on-sale liquor license holders until October 1, 2021.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board delegates to the St. Louis County Liquor License Committee the authority to approve temporary expansion of designated serving areas for on-sale liquor license holders.

RESOLVED FURTHER, That the temporary expansion of the designated serving areas is effective until October 1, 2021.

Adopted September 22, 2020. No. 20-459

WHEREAS, Several county departments have requested the ability to take credit cards as a form of payment for in-person transactions; and

WHEREAS, In order to take in-person credit cards, the county must adopt a Payment Card Industry (PCI) Security Policy to ensure the county has adequate safeguards in place to protect the cardholder data, cardholder privacy, and to ensure compliance with various regulations.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board adopts the Payment Card Industry (PCI) Security Policy, on file in County Board File No. 61358.

Adopted September 22, 2020. No. 20-460

WHEREAS, Local Adult Mental Health Advisory Council (M.S. 245.466 Subd. 5) establishes that the county board, individually or in conjunction with other county boards, shall establish a local adult mental health advisory council or mental health subcommittee of an existing advisory council; and

WHEREAS, The goal of Local Advisory Councils (LACs) is to utilize the knowledge of diverse groups of individuals in order to improve mental health services for Minnesotans; and

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WHEREAS, St. Louis County will have a north LAC and a south LAC that will serve in an advisory role to the Public Health and Human Services Department on ways to improve mental health services.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the development of the Local Mental Health Advisory Council (LAC) and list of members to the north LAC and to the south LAC as follows:

**2020 Local Mental Health Advisory Council Members**

North LAC Members

Christine Gunderson  
Tod Swenson  
Claudia Skalko  
Lacy Podlogar  
Wendy Dickhausen  
Jeff McNickle  
Daniel Triestman  
William P. Jacobson  
Chad Nickila  
Ann Marie Lubovich  
Jennifer Rich  
Michelle Long  
Jessica Meyer

South LAC Members

Kurt Allen  
MaKenzie Johnson  
Tawna Schilling  
Hailee Meisner  
Tracie Laughlin  
Jacquelyn Hanson-Hietala  
Nathan Glockle  
Carly Hiti  
Ina Newton  
Justin England-Sullivan  
Moiria Villiard  
Andrea Rose  
Bert Brandt  
Liz Strohmayer  
Sonja Wildwood

Adopted September 22, 2020. No. 20-461

WHEREAS, When a vacancy occurs in the Public Health and Human Services Department (PHHS), a review is done to determine if that position should be filled as is or if it should be reallocated to a level more aligned with the needs of the Department and the customers it serves; and

WHEREAS, PHHS and the Human Resources Department conducted such a review when a Social Worker position became vacant serving the Home and Community Based Services Division and determined that reallocation to a Social Services Supervisor was appropriate; and

WHEREAS, County Fiscal Policies specify that any position change greater than three (3) pay grades must go to the County Board for approval.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of a 1.0 FTE Social Worker (Position code 011-049, Merit Basic, Step 3) to a 1.0 FTE Social Services Supervisor (Merit System Supervisory, Agreement, Step 1) in the Public Health and Human Services Department, resulting in an annual increase of \$13,296 to be accounted for in Fund 230, Agency 232005, Object 610100.

Adopted September 22, 2020. No. 20-462

At 10:08 a.m., September 22, 2020, Commissioner Jewell, supported by Commissioner McDonald, moved to adjourn the meeting. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)



**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**  
**OCTOBER, 2020**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON OCTOBER 6, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 6<sup>th</sup> day of October 2020, at 9:38 a.m., at the Government Services Center, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Chair Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell and Beth Olson participated telephonically.

Chair Jugovich asked for a moment of silence in remembrance of all victims of violence, foreign and domestic; followed by the pledge of allegiance.

County Auditor Nancy Nilsen administered the Oath of Office for St. Louis County Assessor to David L. Sipila.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

At 9:43 a.m., Commissioner Musolf, supported by Commissioner McDonald, moved to approve the sale of surplus fee owned county land for the bid amount of \$97,300 to Russell J. Newville, Gregory S. Newville and David Whitmore, and authorize the appropriate county officials to execute and deliver a quit claim deed for the property legally described as: Northwest quarter of the Northeast quarter (NW ¼ of NE ¼) and Government Lot Three (3), all in Section 23, Township 50 North, Range 18 West of the 4th Principal Meridian, Stoney Brook Township (parcel codes 535-0010-03590 & 535-0010-03600); and further, that the buyers are responsible for deed tax and recording fees. Commissioner Nelson asked if the sale would be automatically awarded to the second highest bidder if there are issues with the winning bid. Assistant County Attorney Kim Maki responded that if the high bid falls through, there is nothing in the statute that would prohibit the county from bringing the next highest bid to the county board for approval. A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-465.

Commissioner Boyle, supported by Commissioner Jewell, moved to approve the consent agenda. A roll call vote was taken, the motion passed; seven yeas, zero nays.

At 9:47 a.m., the Board was provided an update on the Bond Rating and Sale of Bonds, Series 2020A and 2020B. St. Louis County Administrator Kevin Gray said that the bonds will be used specifically for road and bridge projects; the bond interest rate was 1.67% and refinance rate was .85%. County Auditor Nilsen commented that St. Louis County was rated as AA+ and the rates were the lowest the county has received in fifteen years.

The following Board and contract files were created from documents received by this Board:

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Oath of Office: David L. Sipila, St. Louis County Assessor.—61360

Purchase of Service Agreement, Contract No. 16980, between St. Louis County and Duluth Regional Care Center, Inc., Duluth, MN, for Semi-independent Living Services during the period July 1, 2020, to June 30, 2021.—20-640

Purchase of Service Agreement, Contract No. 17016, between St. Louis County and Peace of Mind of Duluth, Inc., Duluth, MN, for Semi-independent Living Services during the period July 1, 2020, to June 30, 2021.—20-641

Subgrant Agreement between the South St. Louis Soil and Water Conservation District and St. Louis County for the FY 2020 Conservation Partners Legacy Grant Program funding in the amount of \$330,000 for the Culbertson Road Project (CP 0041-368455/SAP 069-641-005).—20-642

Fire Protection and First Responder Services Agreement between the County of St. Louis and French Township for services during the period January 1, 2021, through December 31, 2021.—20-643

Construction and Maintenance Agreement between the County of St. Louis and Costco Wholesale Corporation for Roadway Improvements on West Arrowhead Road (County State Aid Highway 32) and Haines Road (County State Aid Highway 91) in Duluth.—20-644

Service Agreement, Contract No. 16985, between St. Louis County and Sisu Healthcare IT Solutions, Duluth, MN, for an Infection Control Specialist staff to perform consultative work with Public Health and Human Services for congregate care and community-based facilities during the period August 1, 2020, to January 31, 2021.—20-645

Service Agreement, Contract No. 16919B, between St. Louis County and Churches United in Ministry (CHUM), Duluth, MN, to provide COVID-19 temporary housing for individuals in Isolation and Quarantine (I&Q) during the period June 1, 2020, to December 31, 2020.—20-646

Service Agreement, Contract No. 16930B, between St. Louis County and Arrowhead Economic Opportunity Agency (AEOA), Virginia, MN, to provide COVID-19 temporary housing for individuals in Isolation and Quarantine (I&Q) during the period June 1, 2020, to December 31, 2020.—20-647

Addendum to Purchase Agreement, Contract No. 16218D, between the St. Louis County Board of Commissioners and Churches United in Ministry (CHUM) for service delivery through engagement of individuals with a severe substance use disorder who are experiencing homelessness, extending the contract and increasing funding for Community and Street Outreach as well as VISPADT.—20-648

Addendum to Purchase Agreement, Contract No. 16767B, between the St. Louis County Board of Commissioners and Head of the Lakes United Way for Referral Services and Onsite CCA Consultation, changing the reporting frequency to monthly.—20-649

Service Agreement, Contract No. 16964, between St. Louis County and Lake County Health and Human Services, Two Harbors, MN, to provide COVID-19 temporary housing for individuals in Isolation and Quarantine (I&Q) during the period June 1, 2020, to December 31, 2020.—20-650

Purchase of Service Agreement, Contract No. 16961, between St. Louis County and Range Center, Inc. (CCSA), Chisholm, MN, to provide Day Training and Habilitation Services during the period July 1, 2020, to June 30, 2021.—20-651

Addendum to Purchase Agreement, Contract No. 16235B, between the St. Louis County Board of Commissioners and The Salvation Army, for Housing Navigation Services, increasing the amount of money available and extending the contract through August 31, 2022.—20-652

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

319

Amendment to the Continuum of Care Grant Agreement, Grant No. MN0438L5K091800, between the United States Department of Housing and Urban Development (HUD) and St. Louis County, extending the term of the agreement through January 31, 2021.—20-653

Addendum Contract No. 16837A to Statewide Minnesota Supplemental Nutrition Assistance Program Employment and Training Program between the St. Louis County Board of Commissioners and Arrowhead Economic Opportunity Agency (AEOA), Virginia, MN, for Food and Nutrition additional supportive services during the period October 1, 2019, through September 30, 2020.—20-654

Addendum to Purchase Agreement, Contract No. 16799B, between the St. Louis County Board of Commissioners and Human Development Center for Assertive Community Treatment (ACT) services, decreasing the budget and contract maximum to reflect scaling back of Mental Health Practitioner services.—20-655

Purchase of Service Agreement, Contract No. 16987, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period August 1, 2020, through October 31, 2020.—20-656

Purchase of Service Agreement, Contract No. 16946, between St. Louis County and J and J, LLC, Britt MN, for Chore Services during the period July 1, 2020, through December 31, 2020.—20-657

Addendum to Purchase Agreement, Contract No. 16739A, between the St. Louis County Board of Commissioners and Human Development Center for service delivery through engagement of individuals with a severe substance use disorder who are experiencing homelessness, extending the contract and increasing funding for VISPADT.—20-658

Addendum to Purchase of Service Contract, Contract No. 16580E, between the St. Louis County Board of Commissioners and Human Development Center, Duluth, MN, for Child Mental Health-Targeted Case Management (Child MH-TCM) services during the period January 1, 2019, to December 31, 2020.—20-659

Amendment No. 2, Original Damion No. 2018-012386, Amendment No. 1 Damion No. 2019-013161, between the County of St. Louis and Inter City Oil Co., Inc., Duluth, MN, for the delivery of gasohol, #1 and #2 biodiesel and fuel oil on an as-needed basis, extending the term of the contract through September 30, 2021.—20-660

Amendment No. 2, Original Damion No. 2018-012384, Amendment No. 1 Damion No. 2019-013169, between the County of St. Louis and Thompson Gas, LLC d/b/a Como Oil and Propane, Duluth, MN, for the delivery of gasohol, #1 and #2 biodiesel and fuel oil on an as-needed basis, extending the term of the contract through September 30, 2021.—20-661

Purchase of Service Agreement No. 16988 between St. Louis County and Duluth Public Schools Academy (Edison) #4020, Duluth, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—20-662

Addendum to Purchase Agreement, Contract No. 162220B, between the St. Louis County Board of Commissioners and Bois Forte Reservation for service delivery through engagement of individuals with a severe substance use disorder who are experiencing homelessness, extending the contract and increasing funding for Community and Street Outreach.—20-663

Contract No. 2020-014047 between St. Louis County and the Ordean Foundation for the review and evaluation of Community Organization applications for the St. Louis County CARES funding during the period September 1, 2020, through November 1, 2020.—20-664

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

320

Addendum to Purchase Agreement, Contract No. 16931A, between the St. Louis County Board of Commissioners and Mental Health Resources, Inc., for Mental Health – Targeted Case Management (MH-TCM) for Adults, increasing the MH-TCM rate for Adults to \$709.—[20-665](#)

Purchase of Service Agreement, Contract No. 16952, between St. Louis County and Recovery Alliance Duluth (RAD), Duluth, MN, to provide Peer Recovery Supports and Services for the Plan and Safe Care program during the period June 1, 2020, to September 29, 2020.—[20-666](#)

Service Contract No. 5627 between the County of St. Louis and Champion Forestry Service, LLC, Bemidji, MN, for the 2020 Bud Capping Application for tracts 2 – 7 and tracts 9 – 14 during the period September 14, 2020, to November 6, 2020.—[20-667](#)

Amendment No. 1, Original Damion No. 2020-013916, between the County of St. Louis and Champion Forestry Service, LLC, Bemidji, MN, 2020 Bud Capping Application for tracts 2 – 7 and tracts 9 – 14, adding tracts 1 and 8 and removing tract 7.—[20-668](#)

Amendment No. 2, Original Damion No. 2018-012385, Amendment No. 1 – 2019-013172, between the County of St. Louis and Edwards Oil, Inc., Virginia, MN, for the delivery of gasohol, #1 and #2 biodiesel and fuel oil on an as-needed basis, extending the term of the contract through September 30, 2021.—[20-669](#)

Amendment No. 2, Original Damion No. 2018-012388, Amendment No. 1 Damion No. 2019-013183, between the County of St. Louis and Rainy Lake Oil, International Falls, MN, for the delivery of gasohol, #1 and #2 biodiesel and fuel oil on an as-needed basis, extending the term of the contract through September 30, 2021.—[20-670](#)

Amendment No. 3, Original Damion No. 2017-011536, Amendment No. 1 Damion No. 2019-012779, Amendment No. 2 Damion No. 2019-013206, between the County of St. Louis and Dovetail Partners, Inc., Minneapolis, MN, for Firewise Coordinator services, extending the period commencing October 1, 2020, through September 30, 2021 and amending the contract amount to \$68,544.32.—[20-671](#)

St. Louis County On-Line Software Subscriber Agreement between the County of St. Louis and First American Title National Production Services, Cleveland, OH.—[20-672](#)

St. Louis County On-Line Software Subscriber Agreement between the County of St. Louis and Spott Law Office, P.A.—[20-673](#)

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53959, between St. Louis County and Tender Cares, LLC, Duluth, MN.—[20-674](#)

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53966, between St. Louis County and Spirit Valley Assisted Living, Duluth, MN.—[20-675](#)

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53930, between St. Louis County and Cotton Country Manor, Cotton, MN.—[20-676](#)

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53937, between St. Louis County and Bethesda Homes, Duluth, MN.—[20-677](#)

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53961, between St. Louis County and TL Care Services, LLC, Duluth, MN.—[20-678](#)

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53962, between St. Louis County and Trillium Services, Inc., Duluth, MN.—[20-679](#)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53960, between St. Louis County and The Waterview Shores Assisted Living, Mankato, MN.—20-680

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53968, between St. Louis County and October Kay Allen, Duluth, MN.—20-681

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53971, between St. Louis County and Human Development Center, Duluth, MN.—20-682

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53950, between St. Louis County and Arrowhead House Foster Care, LLC, Duluth, MN.—20-683

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53967, between St. Louis County and LOTUS Corporation – Katherine's House, Eveleth, MN.—20-684

Upon motion by Commissioner Boyle, supported by Commissioner Jewell, resolutions numbered 20-463 and 20-464, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER BOYLE:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of September 22, 2020, are hereby approved.

Adopted October 6, 2020. No. 20-463

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated September 25, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 73000.

Adopted October 6, 2020. No. 20-464

**BY COMMISSIONER MUSOLF:**

WHEREAS, The St. Louis County Property Management Team had identified the following described property as surplus county fee owned land and said property was advertised for sale and bids were received. Said property is legally described as follows:

The Northwest quarter of the Northeast quarter (NW ¼ of NE ¼) and Government Lot Three (3), all in Section 23, Township 50 North, Range 18 West of the 4<sup>th</sup> Principal Meridian.

Parcel Code(s) 535-0010-03590 & 535-0010-03600; and

WHEREAS, Russell J. Newville, Gregory S. Newville and David Whitmore submitted the high bid of \$97,300 for said parcel.

THEREFORE, BE IT RESOLVED, That pursuant to the requirements of and procedures of Minn. Stat. § 373.01, the appropriate county officials are authorized to execute a quit claim deed conveying the above listed property to Russell J. Newville, Gregory S. Newville and David Whitmore for the bid amount of \$97,300, payable to Fund 100, Agency 128014, Object 583202, with the buyer(s) being responsible for deed tax and recording fees.

Unanimously adopted October 6, 2020. No. 20-465

At 9:59 a.m., October 6, 2020, Commissioner Boyle, supported by Commissioner McDonald, moved to adjourn the meeting. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON OCTOBER 13, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 13<sup>th</sup> day of October 2020, at 9:30 a.m., at the Solway Town Hall, Cloquet, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Chair Mike Jugovich - 7. Absent: None - 0.

Commissioners Beth Olson and Patrick Boyle participated telephonically.

Chair Jugovich asked for a moment of silence in remembrance of all victims of violence, foreign and domestic; followed by the pledge of allegiance.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

Commissioner Nelson commented that his Aunt Gladys recently celebrated her 100<sup>th</sup> birthday.

Commissioner McDonald, supported by Commissioner Nelson, moved to approve the consent agenda. Item #1, CY2020 Grant Application for the Minnesota Department of Health Influenza Vaccine Project [20-343] was removed from the consent agenda for separate consideration. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner Boyle, supported by Commissioner Jewell, moved to authorize the Public Health and Human Services Department to apply for grant funding from the Minnesota Department of Health for increasing the capacity and infrastructure for administering influenza vaccinations for the underserved populations of St. Louis County in the amount up to \$52,075.12 for the period October 15, 2020, through April 21, 2021. Commissioner Boyle, supported by Commissioner Olson, moved to amend the motion to authorize the Public Health and Human Services Department to apply for and accept grant funding from the Minnesota Department of Health for increasing the capacity and infrastructure for administering influenza vaccinations for the underserved populations of St. Louis County in the amount up to \$52,075.12 for the period October 15, 2020 through April 21, 2021. A roll call vote was taken, the amendment passed; seven yeas, zero nays. After further discussion, a roll call vote was taken, the amended motion passed; seven yeas, zero nays. Resolution No. 20-467.

Commissioner Olson, supported by Commissioner Jewell, moved that the St. Louis County Board supports the concept of establishing a Film Industry Incentive Program; that the St. Louis County Board directs the County Administrator and County Attorney to continue to investigate the establishment of a Film Industry Incentive Program for future consideration by the Board; and further, that the St. Louis County Board encourages the State to expand support for the Film Production Tax Credit Program. Shari Marshik, of the Upper Minnesota Film Office (UMFO), provided the Board with an overview of the incentive process. Ricki McManus, of UMFO, commented that they have been receiving multiple calls regarding bringing projects to Minnesota and we need incentives to bring production companies to the area. Philip Gilpin of Catalyst Stories, mentioned that we need extra incentives for producing up north and demand may bring podcasts to our county. After further discussion, a roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-490.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, submitting a resolution of Support for the Establishment of a Film Industry Incentive Program.—61361

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Kevin Gray, County Administrator, and Tedd Ells, County Veterans Service Officer, submitting Board Letter No. 20-352, Acceptance of County Veterans Service Office Operational Enhancement Grant.—61362

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-363, 2021 Health and Dental Plan Rates.—61363

Kevin Gray, County Administrator, and Brian Fritsinger, Deputy Administrator, submitting Board Letter No. 20-364, Support Upper Minnesota Film Office Transition to a 501(c)3 Organization and Operating Support.—61364

Kevin Gray, County Administrator, Matt Johnson Planning and Economic Development Director, Nancy Nilsen, County Auditor/Treasurer, and Mark St. Lawrence, Environmental Services Director, submitting Board Letter No. 20-357, Ash River Sanitary District Budget Advance Request.—61365

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-362, Conveyance of State Tax Forfeited Land to City of Rice Lake.—61366

Purchase of Service Agreement, Contract No. 17019, between St. Louis County and The Salvation Army, Duluth, MN, for COVID-19 Pandemic Related Homelessness Prevention Services during the period August 24, 2020, to January 30, 2021.—20-685

St. Louis County Public Health & Human Services Department Agreement No. 17010 between St. Louis County and Patty Beech Consulting, Inc., for independent contractor and complete duties as interim Continuum of Care (CoC) Coordinator during the period September 1, 2020, to December 31, 2021.—20-686

St. Louis County Public Health & Human Services Department Agreement, Contract No. 16976, between St. Louis County and Minnesota One-Stop for Communities (MNOSC), St. Paul, MN, for a Parent Mentor Program during the period July 1, 2020, to December 31, 2020.—20-687

St. Louis County Public Health & Human Services Department Training Contract Amendment, Contract No. 16930A, between St. Louis County and Deb Davidson Graphic Design to produce designs for the Safe Babies Court Team program during the period April 1, 2020, to September 29, 2020, adding the Federal Guidelines of the master agreement between Zero to Three and St. Louis County.—20-688

St. Louis County Public Health & Human Services Department Agreement, Contract No. 17012, between St. Louis County and Dr. Ryan Goei for training titled *What is Racism Anyway?* on August 21, 2020, via virtual/Zoom.—20-689

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53979, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—20-690

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53977, between St. Louis County and New Opportunities, LLC, Alborn, MN.—20-691

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53975, between St. Louis County and REM Arrowhead, Inc., Edina, MN.—20-692

Purchase of Service Agreement, Contract No. 16980, between St. Louis County and Duluth Regional Care Center, Inc., Duluth, MN, for Semi-independent Living Services during the period July 1, 2020, to June 30, 2021.—20-693



**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Purchase of Service Agreement, Contract No. 17025, between St. Louis County and Lutheran Social Services (LSS), St. Paul, MN, to develop and implement a Plan of Safe Care for the Infant Toddler Court Program as part of the Safe Babies Court during the period July 1, 2020, to September 29, 2020.—20-694

Purchase of Service Agreement between Ecolibrium3 and St. Louis County Public Health and Human Services (PHHS) defining the responsibilities of Ecolibrium3 as the Project Sponsor and St. Louis County PHHS as the Project Host Site with respect to the assignment of two (2) AmeriCorps VISTA members.—20-695

Contract No. 2020-014046 between St. Louis County and Healthy Alliances Matter Consulting for review and evaluation of Community Organization applications for St. Louis County CARES funding, during the period September 1, 2020, to November 1, 2020.—20-696

Amendment No. 1, Grant Contract No. 160412, between the State of Minnesota, Minnesota Department of Human Services, Behavioral Health Division and St. Louis County PHHS, to provide treatment and recovery from Opioid Use Disorder for justice involved populations, removing the Assessment/Intake/Enrollment fee of \$25.00.—20-697

Addendum, Contract No. 16951A, between St. Louis County and Human Development Center (HDC), Duluth, MN, for the Safe Babies Court Team services, replacing the term of the agreement to May 1, 2020, through September 29, 2020, and incorporating additional services and monies.—20-698

Addendum, Contract No. 16918A, between St. Louis County and Marcus Walker, Duluth, MN, for data analytic and ArcGIS services for the Safe Babies Court Team and PHHS, replacing the term of the agreement to April 1, 2020, to October 30, 2020, and incorporating additional services and monies.—20-699

Addendum to Purchase Agreement, Contract No. 16740A, between the St. Louis County Board of Commissioners and Salvation Army, for services deliver through engagement of individuals with a severe substance use disorder who are experiencing homelessness, extending the contract and increasing funding for VISPADT Assessor.—20-700

Purchase of Service Agreement, Contract No. 17020, between St. Louis County and Life House, Inc., Duluth, MN for COVID-19 Pandemic Related Homelessness Prevention Services during the period August 24, 2020, to January 20, 2021.—20-701

Contract No. 2020-014050 between St. Louis County and the Duluth Superior Area Community Foundation for review and evaluation of Community Organization application for St. Louis County CARES funding, during the period September 1, 2020, to November 1, 2020.—20-702

Purchase of Service Agreement, Contract No. 17022, between St. Louis County and Duluth and Housing Redevelopment Authority, Duluth, MN, for COVID-19 Pandemic Related Homelessness Prevention Services during the period August 24, 2020, to January 30, 2021.—20-703

Purchase of Service Agreement, Contract No. 17019, between St. Louis County and The Salvation Army, Duluth, MN, for COVID-19 Pandemic Related Homelessness Prevention Services during the period August 24, 2020, to January 20, 2021.—20-704

Purchase of Service Agreement, Contract No. 17018, between St. Louis County and Arrowhead Economic Opportunity Agency, Virginia, MN, for COVID-19 Pandemic Related Homelessness Prevention Services during the period August 24, 2020, to January 20, 2021.—20-705

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Purchase of Service Agreement No. 17009 between St. Louis County and Independent School District (ISD) #2909 Rock Ridge Public Schools, Virginia, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—[20-706](#)

Purchase of Service Agreement No. 17005 between St. Louis County and Independent School District (ISD) #704, Proctor, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—[20-707](#)

Purchase of Service Agreement No. 17006 between St. Louis County and Independent School District (ISD) #2142, Virginia, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—[20-708](#)

Purchase of Service Agreement No. 17004 between St. Louis County and North Shore Community School #4084, Duluth, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—[20-709](#)

Purchase of Service Agreement No. 16996 between St. Louis County and Independent School District (ISD) #698, Floodwood, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—[20-710](#)

Purchase of Service Agreement No. 16998 between St. Louis County and Independent School District (ISD) #700, Hermantown, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—[20-711](#)

Purchase of Service Agreement No. 16993 between St. Louis County and East Range Academy Technology & Science #4166, Eveleth, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—[20-712](#)

Purchase of Service Agreement No. 17003 between St. Louis County and Independent School District (ISD) #707, Nett Lake, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—[20-713](#)

Purchase of Service Agreement No. 16994 between St. Louis County and Independent School District (ISD) #696, Ely, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—[20-714](#)

Purchase of Service Agreement No. 17002 between St. Louis County and Independent School District (ISD) #712, Mt. Iron, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—[20-715](#)

Purchase of Service Agreement No. 16999 between St. Louis County and Independent School District (ISD) #701, Hibbing, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—[20-716](#)

Purchase of Service Agreement No. 17007 between St. Louis County and Vermilion Country School #4207, Duluth, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—[20-717](#)

Purchase of Service Agreement No. 17001 between St. Louis County and Independent School District (ISD) #2711, Aurora, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—[20-718](#)

Purchase of Service Agreement No. 16990 between St. Louis County and Independent School District (ISD) #695, Chisholm, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—[20-719](#)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Agreement for Services between the County of St. Louis and WSB & Associates, Inc., Minneapolis, MN, for engineering services for intersection improvements at Woodland Avenue (CSAH 9) and Snively Road (CSAH 37) in the City of Duluth (CP 0009-382898).—20-720

Grant Contract Agreement No. A-OFFICR21-2021-STLOUISO-004, between the Minnesota Department of Public Safety, Office of Traffic Safety, St. Paul, MN, and St. Louis County Sheriff's Office for Grant Program 2021 NHTSA: 2021 DWI Officer in the amount of \$94,888.89 for the term October 1, 2020, to September 30, 2021.—20-721

State of Minnesota Local Bridge Replacement Program Grant Agreement, MnDOT Agreement No. 1044797, between the State of Minnesota and St. Louis County Public Works for the Bridge Bundling Project Engineering Design Services (SP 069-070-055).—20-722

Upon motion by Commissioner McDonald, supported by Commissioner Nelson, resolutions numbered 20-466 and 20-468 through 20-489, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER McDONALD:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of October 6, 2020, are hereby approved.

Adopted October 13, 2020. No. 20-466

WHEREAS, The City of Duluth has received additional Community Development Block Grant (CDBG) program funding from the U. S. Department of Housing and Urban Development (HUD) due to the passage of the Coronavirus Aid, Relief, and Economic Security (CARES) Act; and

WHEREAS, The specific purpose of the CARES Act CDBG program funding is the preventing, preparing for, responding to, and recovering from the impact arising due to the coronavirus (COVID-19) as stated by HUD; and

WHEREAS, The primary objective of the CDBG program is the development of viable urban communities, including decent housing and a suitable living environment and expanding economic opportunities principally for persons of low and moderate income; and

WHEREAS, The City of Duluth established the Critical Technology Support for Children and Families Grant on July 20, 2020; and

WHEREAS, The Public Health and Human Services Department (PHHS) would like to utilize CDBG CARES funds up to \$30,070.86 to support the target population within the Duluth city limits that the PHHS Children and Family Services Division serves, and bridge the technology gap to meet their urgent technology-related needs.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes that the Public Health and Human Services Department to apply for and accept up to \$30,070.86 in Community Development Block Grant CARES funding from the City of Duluth, and enter into contracts as deemed necessary, beginning June 1, 2020, through April 30, 2021.

BUDGET REFERENCE: 230-232008-540311-23279-99999999-2020

230-232008-602000-23279-99999999-2020

230-232008-629900-23279-99999999-2020

Adopted October 13, 2020. No. 20-468

WHEREAS, The St. Louis County Public Works Department is planning a culvert replacement project over 4.2 miles of County State Aid Highway (CSAH) 25 within Field Township (62-19) and the City of Cook; and

WHEREAS, The project begins at the intersection of CSAH 25 and County Road 660 (Lind Road) and extends northerly approximately 4.2 miles to the intersection with Trunk Highway 53 in the City of Cook; and

WHEREAS, The improvement consists of removing and replacing culverts in said roadway as determined necessary to provide for the safety and convenience of the traveling public; and

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WHEREAS, In addition to the existing highway right-of-way, certain lands are required for said construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for County Project 025-539746, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

Adopted October 13, 2020. No. 20-469

WHEREAS, The St. Louis County Public Works Department is planning a culvert replacement project over 2.1 miles of County Road 912 (Ralph Road) within Field Township (62-19) and the City of Cook; and

WHEREAS, The project begins at the intersection of County Road 912 (Ralph Road) and County Road 428 (West Armstrong Road) and extends northerly approximately 2.1 miles to the intersection with County State Aid Highway 25; and

WHEREAS, The improvement consists of removing and replacing culverts in said roadway as determined necessary to provide for the safety and convenience of the traveling public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for said construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for County Project 912-539747, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

Adopted October 13, 2020. No. 20-470

WHEREAS, The St. Louis County Public Works Department is planning a culvert replacement project over 0.1 mile of County Road 958 (Buboltz Road) within Field Township (62-19); and

WHEREAS, The project begins 0.7 mile west of the intersection of County Road 958 (Buboltz Road) and County Road 938 and extends southerly approximately 0.1 mile; and

WHEREAS, The improvement consists of removing and replacing culverts in said roadway as determined necessary to provide for the safety and convenience of the traveling public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for said construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for County Project 958-559601, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

Adopted October 13, 2020. No. 20-471

WHEREAS, The Public Works Department maintains pavement markings on the county road system by an annual maintenance striping project; and

WHEREAS, Lake County has requested to participate in the 2021 Maintenance Striping Project; and

WHEREAS, The Public Works Department will prepare the plan, specifications and perform all necessary contract administration from contract award to certification of final payment; and

WHEREAS, Lake County will pay to St. Louis County the cost of their share as detailed in the proposal/plan package, schedule of prices and as referenced in the cooperative agreement.

THEREFORE, BE IT RESOLVED, That the appropriate County Officials are hereby authorized to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with Lake County whereby Lake County will pay its share for items listed in the schedule of prices in

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the proposal/plan package and plan described as CP 0000-369585, 2021 Maintenance Striping Project, with the funds to be receipted into Fund 200, Agency 207001, Object 551508.  
Adopted October 13, 2020. No. 20-472

WHEREAS, The Public Works Department administers an annual state-aid funded project to install ground-in wet-reflective pavement markings on county state aid highways that recently have been surfaced with a chip seal or scrub seal; and  
WHEREAS, Lake County has requested to participate in this project to maintain pavement markings on their county state aid highway system; and  
WHEREAS, The Public Works Department will prepare the plan, specifications and perform all necessary contract administration from contract award to certification of final payment; and  
WHEREAS, Lake County will pay to St. Louis County the cost of their share as detailed in the proposal/plan package, schedule of prices and as referenced in the cooperative agreement.  
THEREFORE, BE IT RESOLVED, That the appropriate County Officials are hereby authorized to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with Lake County whereby Lake County will pay its share for items listed in the schedule of prices in the proposal/plan package and plan described as SAP 069-030-043/CP 0000-369584, 2021 State Aid Pavement Marking Project, with the funds to be receipted into Fund 220, Agency 220596, Object 551508.

Adopted October 13, 2020. No. 20-473

WHEREAS, The Property Management Team has reviewed the County's Sale of Fee Land Policy and approves the public sale of surplus fee land legally described as:

SW ¼ of SE ¼ of Section 31, Township 52 North, Range 13 West; and

WHEREAS, A review of assessed value and sales has determined a minimum bid amount for this property to be \$28,500.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Interim Property Management Director to advertise for written bids for the above described property (a lot of record approximately 40 acres in size), pursuant to the requirements and procedures of Minn. Stat. § 373.01, at a minimum bid price of \$28,500.

RESOLVED FURTHER, That the St. Louis County Board establishes the time for bid consideration to be at 9:40 a.m. on Tuesday, December 1, 2020, at the Duluth Government Service Center, 320 West 2<sup>nd</sup> Street, Duluth, MN.

Adopted October 13, 2020. No. 20-474

WHEREAS, The Property Management Team has reviewed the County's Sale of Fee Land Policy and approves the public sale of surplus fee land legally described as follows:

The Northeast Quarter of Northwest Quarter (NE ¼ of NW ¼), Section Nineteen (19), Township Fifty-one (51), Range Twenty (20) according to the government survey thereof, Parcel Code 360-0010-03190; and

WHEREAS, A review of assessed value and sales has determined a minimum bid amount for this property to be \$29,500.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Interim Property Management Director to advertise for written bids for the above described property (a parcel approximately 40 acres in size), pursuant to the requirements and procedures of Minn. Stat. § 373.01, at a minimum bid price of \$29,500.

RESOLVED FURTHER, That the St. Louis County Board establishes the time for bid consideration to be at 9:40 a.m. on Tuesday, December 15, 2020, at the Government Services Center, 201 S. 3<sup>rd</sup> Avenue West, Virginia, MN.

Adopted October 13, 2020. No. 20-475

WHEREAS, During the 2013 Legislative Session, the structure of the County Veterans Service Office Operational Enhancement Grant program was modified and state funding increased to provide an annual base grant to all 87 Minnesota counties in the amount of \$7,500, plus an additional allocation based on each counties' veterans population to be used for the purpose of enhancing the benefits

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programs and services provided to Minnesota veterans; and

WHEREAS, On July 1, 2020, St. Louis County received notice from the Minnesota Department of Veterans Affairs (MDVA) that the County Veterans Office Operational Enhancement Grant was allocated in the amount of a \$7,500 base grant and an additional \$10,000 based upon the estimated veterans population residing in the county; and

WHEREAS, Counties have until June 30, 2021, to spend the allocated money on qualified items, and by that date, the funds must be spent, documentation of the qualified expenditures received by the MDVA, and any unused funds returned; and

WHEREAS, In order to access the grant funding, a certified County Board Resolution and signed Grant Contract must be received by the Minnesota Department of Veterans Affairs (MDVA).

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a grant contract with the Minnesota Department of Veterans Affairs to accept the County Veterans Service Office Operational Enhancement Grant, in the amount of \$17,500.

RESOLVED FURTHER, That the grant must be used to: provide outreach to the county's veterans; assist in the reintegration of combat veterans into society; collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; reduce homelessness among veterans; and enhance the operations of the County Veterans Service Office, as specified in Minnesota Laws 2015 Chapter 77, Article 1, Section 37, Subd. 2; and that this grant should not be used to supplant or replace other funding.

RESOLVED FURTHER, That the St. Louis County Veterans Service Office 2020 adopted budget is amended to include receipt of \$17,500 from the MDVA, with funds deposited into Fund 100, Agency 124999, Grant 12403, Year 2020.

Adopted October 13, 2020. No. 20-476

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted October 13, 2020. No. 20-477

WHEREAS, The Depot Foundation awards grant funding to entities housed within the St. Louis County Heritage and Arts Center (the Depot), or those that hold events at the Depot; and

WHEREAS, The St. Louis County Heritage and Arts Director would like to request \$73,000 to hire a professional painting team to paint the entirety of the Great Hall.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application of a Depot Foundation grant in the amount of \$73,000 for the St. Louis County Heritage and Arts Center (the Depot) for painting the interior of the Great Hall.

Adopted October 13, 2020. No. 20-478

WHEREAS, The Depot Foundation awards grant funding to entities housed within the St. Louis County Heritage and Arts Center (the Depot), or those that hold events at the Depot; and

WHEREAS, The St. Louis County Heritage and Arts Director would like to request \$71,500 to hire a professional lighting team to design, evaluate, install and upgrade lighting in the Great Hall.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application of a Depot Foundation grant in the amount of \$71,500 for the St. Louis County Heritage and Arts Center (the Depot) to make energy efficient upgrades and install lighting in the Great Hall.

Adopted October 13, 2020. No. 20-479

WHEREAS, The County Board annually reviews health insurance trends, expected claims, and self-insured health and dental fund status, and also takes into account the Health Insurance Committee recommendations, to establish funding levels for the employee and retiree medical and dental plans; and

WHEREAS, The County Board is responsible for establishing premium levels and administrative fees for the self-funded health and dental plans in 2021 based on projections prepared by its claims administrators and the County Auditor/Treasurer and input provided by its Health Insurance Committee.

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THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes 2021 monthly premium rates for the self-funded employee and retiree health insurance plan featuring \$400 Single/\$800 Family Deductibles and \$1,200 Single/\$2,400 Family Out-of-Pocket Caps at Tier 1; \$800 Single/\$1,600 Family Deductibles and \$2,400 Single/\$4,800 Family Out-of-Pocket Caps at Tier 2 as follows:

SINGLE COVERAGE:     \$ 982.25

FAMILY COVERAGE:   \$ 2,281.29

RESOLVED FURTHER, That the 2021 stop-loss rate payable to Blue Cross Blue Shield of Minnesota of \$12.89 per contract per month is approved.

RESOLVED FURTHER, That a 2021 per contract per month administrative service fee of \$40.25 payable to Blue Cross Blue Shield of Minnesota is approved.

RESOLVED FURTHER, That the 2021 monthly premium rate for the self-insured dental plan is approved, with a 3.0% increase, in the amount of \$41.36.

RESOLVED FURTHER, That the 2021 per contract per month administrative service fee of \$2.23 payable to Delta Dental Plan of Minnesota is approved.

RESOLVED FURTHER, That the Board authorizes the appropriate county officials to execute a contract for administrative services of the medical and dental plans for the time period covering January 1 through December 31, 2021, as set forth above.

Adopted October 13, 2020. No. 20-480

WHEREAS, The Northspan Group, Inc., was established in 1985 as a non-profit organization to offer professional business and community development services; and

WHEREAS, The Upper Minnesota Film Office (UMFO) was established in 1996 by the Northspan Group, Inc., to promote Northeast Minnesota as a location for contract filming of movies, documentaries, commercials, and related video media productions; and

WHEREAS, The UMFO has asked the County to consider funding its transition to an independent 501(c)3 organization and for operating support for the new organization; and

WHEREAS, The UMFO feels that it can provide economic resources in the form of additional jobs, wages, benefits, and peripheral growth in the County and region as an independent organization; and

WHEREAS, The County has previously identified economic development as a strategic priority; and

WHEREAS, Under Minn. Stat. § 375.83 the County may appropriate money to be paid to an organization that will use the money to promote, advertise, improve, or develop the economic resources of the county; and

WHEREAS, Funding is available through Economic Development funds.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves a one-time grant contribution in the amount of \$150,000 to the UMFO to be paid upon provision of UMFO's proof of incorporation as a Minnesota nonprofit 501(c)3 legal status from the State of Minnesota.

RESOLVED FURTHER, That County staff develop and identify special performance measures to be accomplished by UMFO to be included in the grant/funding agreement.

RESOLVED FURTHER, That if necessary, appropriate County officials are authorized to negotiate the terms and conditions and execute appropriate grant/funding agreement(s) with the UMFO and/or its fiscal agents on behalf of the UMFO, payable from Fund 178, Object 311008, or its designated fund.

Adopted October 13, 2020. No. 20-481

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61237, is hereby approved and the County Auditor is authorized to issue the license to the following establishment:

AKN, LLC d/b/a Ash-Ka-Nam Resort & Lodge, Unorganized Township 68-19, new.

RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Adopted October 13, 2020. No. 20-482

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WHEREAS, The State of Minnesota contract vendor, Indianhead Foodservice Distributor, Inc., Eau Claire, WI, has provided food services for the St. Louis County Jail for over 10 years; and  
WHEREAS, A new vendor, Upper Lakes Foods, Cloquet, MN, was awarded the food services contract on June 2, 2020, by County Board Resolution No. 20-296; and  
WHEREAS, Due to the challenges of the COVID-19 pandemic, it has been difficult to set up and transition processes with the new vendor, Upper Lakes Foods, which in turn has put purchases with Indianhead Foodservices over the contract threshold.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the continuation of food services for the St. Louis County Jail from Indianhead Foodservice Distributor, Inc., Eau Claire, WI, through December 31, 2020, not to exceed an additional 25% (\$63,382.79) of the already expended funds, payable from Fund 100, Agency 137002, Object 641100.  
RESOLVED FURTHER, That any changes to compensation for food costs exceeding \$63,382.79 will require additional County Board approval.  
Adopted October 13, 2020. No. 20-483

WHEREAS, Ash River is located in Unorganized Townships 68-19 and 69-19 and is represented by the St. Louis County Board; and  
WHEREAS, The County Board approved County Board Resolution No.18-463 on July 24, 2018, authorizing the submittal of a petition to the Minnesota Office of Administrative Hearings for the creation of the Ash River Sanitary District "District"; and  
WHEREAS, An order creating the District was signed by a Minnesota Office of Administrative Hearings Chief Administrative Law Judge on June 5, 2019; and  
WHEREAS, Per Minn. Stat. § 442A.14, the County Board's role following the district's creation was to elect a five (5) member district Board of Managers, which occurred on October 1, 2019; and  
WHEREAS, Tax levy funds to administer and conduct District business are unavailable; and  
WHEREAS, Per Minn. Stat. § 442A.15, Subd. 4, the District Board of Managers prepared a budget of anticipated expenses to be incurred by the District until tax levy funds are available, and have requested their governing body (St. Louis County) to advance funds to cover the anticipated expenses; and  
WHEREAS, Per Minn. Stat. § 442A.15, Subd. 4, the District Board of Managers shall include in its first tax levy after receipt of any such advancement, a sufficient sum to cover and repay the advancement, without interest, from the proceeds of taxes as soon as received; and  
WHEREAS, On March 16, 2020, the District Board of Managers held a meeting to approve a resolution requesting a budget advance for 2020 and 2021 from the County for \$32,000, to be repaid from 2021 tax levy funds; and  
WHEREAS, On September 17, 2020, the Solid Waste & Septic Committee recommended the District's request be awarded as a grant from the Environmental Trust Fund; and  
WHEREAS, The St. Louis County Attorney's Office has reviewed the recommendation and determined that a grant from the Environmental Trust Fund is allowable for the purpose requested.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the Ash River Sanitary District's request for a \$32,000 grant from the Environmental Trust Fund to support anticipated professional services and other start-up costs for 2020 and 2021. Funding for this grant will be Fund 864, Agency 864001.  
RESOLVED FURTHER, That the County Auditor is authorized to negotiate and enter into a fiscal/management services agreement with the Ash River Sanitary District.  
Adopted October 13, 2020. No. 20-484

WHEREAS, The contract with Teddy Ross Avey and Rachel Marie Avey of Duluth, MN, for the purchase of state tax forfeited land is in default for nonpayment of installments and taxes; and  
WHEREAS, The purchasers were properly served with Notice of Cancellation of Contract by Admission of Service and have failed to cure the default for lands legally described as:

CITY OF PROCTOR  
LOTS 1 AND 2, BLOCK 5 also  
LOTS 3 AND 4, BLOCK 5,  
MAGOFFINS 2<sup>ND</sup> DIVISION OF PROCTORKNOTT  
Parcel codes: 185-0150-01620 and 185-0150-01640



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C22160154; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Teddy Ross Avey and Rachel Marie Avey of Duluth, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted October 13, 2020. No. 20-485

WHEREAS, The contract with Rose Sandstrom of Floodwood, MN, for the purchase of state tax forfeited land is in default for nonpayment of installments and taxes; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by Admission of Service and has failed to cure the default for lands legally described as:

CITY OF CHISHOLM

LOT 20, BLOCK 28, CHISHOLM

Parcel code: 020-0010-07910

C22180096; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Rose Sandstrom of Floodwood, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted October 13, 2020. No. 20-486

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Steven G. Peterson, Sr., of Aurora, MN, has applied to repurchase state tax forfeited land legally described as:

TOWN OF WHITE

W ½ of SE ¼ of NE ¼

Section 10, Township 57 North, Range 15 West

Parcel code: 570-0012-00214; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, The applicant shall either pay in full or enter into a ten-year contract for deed to repurchase the homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest.

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THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Steven G. Peterson, Sr., of Aurora, MN, on file in County Board File No. 61233, subject to payments including total taxes and assessments of \$917.82, deed fee of \$25, deed tax of \$1.65, publication fee of \$58.62, and recording fee of \$46, for a total of \$1,049.09 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted October 13, 2020. No. 20-487

WHEREAS, Lake Country Power has requested a 20-foot wide utility easement across state tax forfeited land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive utility easement to Lake Country Power over, under and across state tax forfeited lands as described in County Board File No. 61212.

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of \$106 land use fee, \$150 administration fee, plus \$46 recording fee, for a total of \$302 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted October 13, 2020. No. 20-488

WHEREAS, Pursuant to Minn. Stat. § 282.01, Subd. 1a(e), upon the favorable recommendation of the County Board, the Commissioner of Revenue may convey state tax forfeited land to another governmental subdivision for an authorized public use without monetary compensation or consideration; and

WHEREAS, The City of Rice Lake wishes to acquire the following tax forfeited property for a public parking lot:

Legal: CITY OF RICE LAKE  
W 495 FT OF NE 1/4 OF NE 1/4 EX ELY 330 FT  
Section 1, Township 51, Range 14  
5 Acres

Parcel code: 520-0010-00012; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minnesota Stat. § 282.01.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board recommends that the Commissioner of Revenue convey the above described state tax forfeited land to the City of Rice Lake subject to payment of \$250 Department of Revenue fee, \$250 administrative fee, \$1.65 deed tax, \$25 deed fee, and \$46 recording fee, for a total of \$572.65.

Adopted October 13, 2020. No. 20-489

**BY COMMISSIONER BOYLE:**

WHEREAS, The Minnesota Department of Health (MDH) has funding available to support influenza vaccinations to targeted populations of St. Louis County during the 2020-2021 influenza season; and  
WHEREAS, MDH has made funds available to local jurisdictions to implement the response work and increase the capacity and infrastructure for administering influenza vaccinations for the targeted underserved populations with known coverage disparities; and

WHEREAS, The infrastructure to effectively deliver influenza vaccines is expected to be foundational in preparation of future COVID-19 vaccine campaigns; and

WHEREAS, Developing effective strategies to improve influenza vaccinations in underserved, hard-to-reach and high risk populations during Fall 2020 is timely preparation to ensure these populations can access the COVID-19 vaccine once it is available; and

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WHEREAS, The Public Health and Human Services Department wishes to apply for and accept MDH Influenza Vaccine Project funds in the amount up to \$52,075.12 for the period October 15, 2020, through April 21, 2021;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to apply for and accept grant funding from the Minnesota Department of Health for increasing the capacity and infrastructure for administering influenza vaccinations for the underserved populations of St. Louis County in the amount up to \$52,075.12 for the period October 15, 2020, through April 21, 2021.

BUDGET REFERENCE: 230-233999-540282-23376-99999999-2020  
230-233999-634900-23376-99999999-2020

Unanimously adopted October 13, 2020. No. 20-467

**BY COMMISSIONER OLSON:**

WHEREAS, The TV and film production industry is a multi-billion dollar global industry; and

WHEREAS, Northern Minnesota has attracted a growing interest in the creation of movies, documentaries, commercials, and related video media productions due to its rich history, landscapes and locations; and

WHEREAS, Local talent exists and continues to grow in providing and supporting the film industry with local artists, blue-collar labor and skilled trade workers; and

WHEREAS, The County seeks to support the growth of additional jobs, wages, benefits and peripheral growth in the County and region; and

WHEREAS, The County has previously identified economic development as a strategic priority; and  
WHEREAS, Additional research into the legal and statutory aspects of creating and providing such an incentive program needs to be completed.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports the concept of establishing a Film Industry Incentive Program.

RESOLVED FURTHER, That the St. Louis County Board directs the County Administrator and County Attorney to continue to investigate the establishment of a Film Industry Incentive Program for future consideration by the Board.

RESOLVED FURTHER, That the St. Louis County Board encourages the State to expand support for the Film Production Tax Credit Program.

Unanimously adopted October 13, 2020. No. 20-490

At 10:23 a.m., October 13, 2020, Commissioner Jewell, supported by Commissioner McDonald, moved to adjourn the meeting. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON OCTOBER 27, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 27<sup>th</sup> day of October 2020, at 9:32 a.m., at the Mountain Iron City Hall, Mountain Iron, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Chair Mike Jugovich - 7. Absent: None - 0.

Commissioners Patrick Boyle and Beth Olson participated telephonically.

Chair Jugovich asked for a moment of silence in remembrance of all victims of violence, foreign and domestic; followed by the pledge of allegiance.

Mountain Iron Mayor Gary Skalko welcomed the Board to the City of Mountain Iron. Mayor Skalko expressed concern regarding the hatred and division due to the current political environment.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

Commissioner Nelson, supported by Commissioner Jewell, moved to approve the consent agenda. A roll call vote was taken, the motion passed; seven yeas, zero nays.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, Mark Rubin, County Attorney, Nancy Nilsen, County Auditor/Treasurer, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-369, Deferred Compensation Plan Amendments.—61367

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-371, Memorandum of Understanding and Participation Agreements for Teamsters Joint Council-32 Health & Welfare Fund. —61368

Purchase of Service Agreement, Contract No. 16997, between St. Louis County and Harbor City International School #4085, Duluth, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—20-723

St. Louis County CARES Community Organization Reviewer Contract No. 2020-014060 between St. Louis County and Head of the Lakes United Way for the review and evaluation of Community Organization applications for St. Louis County CARES funding during the period September 1, 2020, to November 1, 2020.—20-724

Amendment #1 for COVID-19 Housing Assistance Grant Contract Agreement between the State of Minnesota, Minnesota Housing Finance Agency, and St. Louis County, modifying the eligible uses of the Grant Proceeds.—20-725

Purchase of Service Agreement, Contract No. 17014, between St. Louis County and Medical Transportation Management, Inc., St. Louis, MO, for access transportation services during the period January 1, 2021, to December 31, 2021.—20-726

Purchase of Service Agreement, Contract No. 17026, between St. Louis County and Arrowhead Economic Opportunity Agency (AEOA), Virginia, MN, to provide Statewide Minnesota

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Supplemental Nutrition Assistance Program Employment and Training Program (SNAP E&T) Program during the period October 1, 2020, to September 30, 2021.—20-727

St. Louis County Public Health & Human Services Department Health & Human Services Conference Contract Amendment between St. Louis County and Laura Mae Sellner/Superior Siren, LLC, for Health and Human Services Conference (Virtual Conferencing), increasing the contract maximum by \$200 for additional incurred costs.—20-728

Purchase of Service Agreement, Contract No. 17011, between St. Louis County and Center for Alcohol and Drug Treatment, Inc., Duluth, MN, for Office-Based Medication-Assisted Treatment Services during the period September 1, 2020, to June 30, 2021.—20-729

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Community Settings, Contract No. 53982, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—20-730

Purchase of Service Agreement, Contract No. 17021, between St. Louis County and One Roof Community Housing, Duluth, MN, for COVID-19 Pandemic Related Homelessness Prevention Services during the period August 24, 2020, to January 30, 2021.—20-731

Purchase of Service Agreement, Contract No. 16992, between St. Louis County and Independent School District (ISD) #709, Duluth, MN, for the Transportation of Children and Youth in Foster Care Placement, during the period July 1, 2020, to June 30, 2022.—20-732

Purchase of Service Agreement, Contract No. 17015, between St. Louis County and Legal Aid Services of Northeastern Minnesota – Duluth Offices, Duluth, MN, for COVID-19 Pandemic Related Homelessness Prevention Services during the period August 24, 2020, to January 30, 2021.—20-733

Fire Protection Services Agreement between the County of St. Louis and Northland Volunteer Fire Department, Inc., Canyon, MN, for services in Unorganized Township 53-16 during the period January 1, 2021, to December 31, 2021.—20-734

Upon motion by Commissioner Nelson, supported by Commissioner Jewell, resolutions numbered 20-491 through 20-498, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of October 13, 2020, are hereby approved.

Adopted October 27, 2020. No. 20-491

WHEREAS, The St. Louis County Board previously authorized the development of a fund balance account titled Public Health Innovation to strategically direct savings resulting from the Public Health budget to Community Needs Assessment priorities; and

WHEREAS, The St. Louis County Public Health Division invited community-based organizations within St. Louis County, as well as internal St. Louis County departments, to submit proposals by a competitive solicitation process to apply for one year of funding support for their project or initiative that directly addresses health priorities resulting from the Community Needs Assessments; and

WHEREAS, A total of 36 individuals, organizations, or partnerships submitted a full proposal; and  
WHEREAS, A team of individuals with various positions and areas of expertise throughout the Public Health and Human Services Department participated on the comprehensive review and selection committee.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a transfer of \$364,745 from the Public Health Innovation fund balance account to fund community-based projects that

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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address Public Health's strategic health priorities from the Community Needs Assessment.  
RESOLVED FURTHER, That the St. Louis County Board authorize the Public Health and Human Services Department to enter into contracts with the following community partners for one calendar year with target start dates no later than January 1, 2021, not to exceed \$364,745 for all contracts combined:

	<b>Award Proposed</b>	<b>Health Priority(ies)</b>	<b>Primary Impact Area</b>
Stone Soup Partnership - Ecolibrium 3, Duluth Community Garden Program, Community Action Duluth, Duluth Children's Museum	\$90,000.00	Food Insecurity/ Mental Health Support	South St. Louis County (Morgan Park, West Duluth, Lincoln Park, and Hillside neighborhoods of Duluth)
AICHO - American Indian Community Housing Organization	75,000.00	Food Insecurity	South St. Louis County (Primarily the Duluth Area)
Range Mental Health & Virginia Fire Department	\$85,451.00	Food Insecurity/Mental Health Support / Youth Substance Use	North St. Louis County
Mesabi Range College - Addiction Studies Department	\$52,294.00	Youth Substance Use	St. Louis County
Recovery Alliance Duluth	\$62,000.00	Mental Health Support/Youth Substance Use	North St. Louis County

Budget Reference: 230-999999-311409-99999-99999999-9999  
230-233001-629900-99999-99999999-9999  
Adopted October 27, 2020. No. 20-492

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the City of Duluth for the construction on Swan Lake Road, CP 0724-369579 & CP 0000-533596, whereby the City of Duluth will pay the "City of Duluth Non-Participating" local share items listed in the Plan. The funds from the City of Duluth for project CP 0724-369579 & CP 0000-533596 will be receipted into Fund 220, Agency 220578, Object 551501.  
Adopted October 27, 2020. No. 20-493

WHEREAS, St. Louis County Public Works Department has vacated the Linden Grove Public Works facility, and the Property Management Team has approved the sale of the property, and it shall be

offered for public sale; said property is legally described as follows:

The Southerly 660.00 feet of the Westerly 330.00 feet of the Southwest Quarter of the Southeast Quarter (SW ¼ of SE ¼) of Section Ten (10), Township Sixty-two (62) North, Range Twenty (20) West of the 4<sup>th</sup> Principal Meridian; Parcel Code: 430-0010-01642; and

WHEREAS, A review of assessed value and an independent appraisal of value has determined a minimum bid amount for this property to be set at \$330,000.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Interim Property Management Director to advertise for written bids for purchase of the Linden Grove Public Works facility, pursuant to the requirements and procedures of Minn. Stat. § 373.01, at a minimum bid value of \$330,000.

RESOLVED FURTHER, That the St. Louis County Board establishes the time for bid consideration to be at 9:45 a.m. on Tuesday, December 15, 2020, at the Government Services Center - Virginia, 201 S. 3<sup>rd</sup> Avenue West, Virginia, Minnesota.

Adopted October 27, 2020. No. 20-494

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted October 27, 2020. No. 20-495

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated October 9, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted October 27, 2020. No. 20-496

WHEREAS, St. Louis County Public Works Department has vacated the Linden Grove Public Works facility, and the Property Management Team has approved the sale of the property, and it shall be offered for public sale; said property is legally described as follows:

The Southerly 660.00 feet of the Westerly 330.00 feet of the Southwest Quarter of the Southeast Quarter (SW ¼ of SE ¼) of Section Ten (10), Township Sixty-two (62) North, Range Twenty (20) West of the 4<sup>th</sup> Principal Meridian; Parcel Code: 430-0010-01642; and

WHEREAS, A review of assessed value and an independent appraisal of value has determined a minimum bid amount for this property to be set at \$330,000.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Interim Property Management Director to advertise for written bids for purchase of the Linden Grove Public Works facility, pursuant to the requirements and procedures of Minn. Stat. § 373.01, at a minimum bid value of \$330,000.

RESOLVED FURTHER, That the St. Louis County Board establishes the time for bid consideration to be at 9:45 a.m. on Tuesday, December 15, 2020, at the Government Services Center - Virginia, 201 S. 3<sup>rd</sup> Avenue West, Virginia, Minnesota.

Adopted October 27, 2020. No. 20-497

WHEREAS, During 2020-2022 labor negotiations with the employees of the Public Works Maintenance Divisions represented by Teamsters Local 320, the County and the bargaining unit agreed to permit employees represented by the unit to move to an alternative health and dental insurance plan through the Teamsters Joint Council 32 – Health and Welfare Fund, with six month's advance notice; and

WHEREAS, The bargaining unit has given timely notice of its intent to move effective January 1, 2021; and

WHEREAS, It is necessary to approve and ratify a Memorandum of Understanding addressing eligibility periods and Participation Agreements for the insurance coverages and health care savings accounts, reviewed by the County Attorney's Office and Human Resources Department, in order to facilitate this move.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the Memorandum of Understanding with the Employees of the Public Works Maintenance Divisions represented by

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Teamsters Local 320, modifying the eligibility waiting periods for participation in health and dental insurances under the Teamsters Joint Council 32 – Health and Welfare Fund, to the first of the month following completion of two full calendar months.

RESOLVED FURTHER, That the St. Louis County Board approves participation agreements for the Teamsters Joint Council 32 – Health and Welfare Fund insurance plan and health care savings accounts.

RESOLVED FURTHER, That St. Louis County officials are authorized to ratify the Memorandum of Understanding and execute the Participation Agreements, copies of which are on file in County Board File No. 61368.

Adopted October 27, 2020. No. 20-498

At 9:42 a.m., October 27, 2020, Commissioner McDonald, supported by Commissioner Musolf, moved to adjourn the meeting. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)



**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**  
**NOVEMBER, 2020**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON NOVEMBER 3, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 3<sup>rd</sup> day of November 2020, at 9:32 a.m., at the Government Services Center, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Chair Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell and Beth Olson participated telephonically.

Chair Jugovich asked for a moment of silence in remembrance of all victims of violence, foreign and domestic; followed by the pledge of allegiance.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

Commissioner Nelson, supported by Commissioner Boyle, moved to approve the consent agenda. A roll call vote was taken, the motion passed; seven yeas, zero nays.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 20-375, Toward Zero Deaths Agreement with the City of Duluth.—61369

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 20-376, Authorization to Accept Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program (COSSAP) Grant Award.—61370

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-378, Authorization to Enter into the Arrowhead Trail Agreement.—61371

Kevin Gray, County Administrator, and Mark Weber, Land and Minerals Director, submitting Board Letter No. 20-380, Award of Bid: 2022-2023 Containerized Tree Seedlings.—51372

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53985, between St. Louis County and Gayle Koop Foster Care, Duluth, MN.—20-735

Amendment No. 1, Grant Contract No. 170254, between the State of Minnesota, Department of Human Services, and St. Louis County, for Naloxone training and distribution, extending the contract through September 29, 2021.—20-736

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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FY 2021 State of Minnesota Board of Water and Soil Resources MPCA SSTS Program Grant Agreement in the amount of \$58,600 through December 31, 2022.—20-737

Amendment No. 1, Original Damion No. 2018-012415, between the County of St. Louis and Churches United in Ministry (CHUM), Duluth, MN, increasing the hours of service increasing the yearly contract amount from \$19,584 to \$21,600.—20-738

Service Contract between the County of St. Louis and Scalzo Architects, Ltd., Duluth, MN, for design, construction and permit documents, and limited construction administration for the renovation of the central ticketing and gift shop areas of the Lake Superior Railroad Museum and North Shore Scenic Railroad at the St. Louis County Heritage and Arts Center (Depot) in Duluth.—20-739

Upon motion by Commissioner Nelson, supported by Commissioner Boyle, resolutions numbered 20-499 through 20-508, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of October 27, 2020, are hereby approved.

Adopted November 3, 2020. No. 20-499

WHEREAS, In February 2020, the Public Health and Human Services Department (PHHS) submitted a cost neutral transfer proposal to the Minnesota Department of Human Services (DHS) through the Housing and Support Services Division; and

WHEREAS, DHS has accepted the proposal from PHHS and will adjust funds every year for funding cycles aligning with the State Fiscal Year (SFY-July 1); and

WHEREAS, These funds are to be awarded to PHHS in the amount of \$1,760,218 for the period beginning when the contract with DHS is executed through June 30, 2021, and continuing each SFY with the amount adjusted according to what DHS awards; and

WHEREAS, PHHS wishes to accept the cost neutral transfer funds to distribute to community partners that are licensed housing support providers and provide services to those who are homeless or domestic violence shelters that submitted proposals and to contract with community partners as follows:

	Contract amount
Life House	\$ 48,307.82
American Indian Community Housing Organization	\$161,026.07
CHUM	\$563,591.23
Safe Haven	\$338,154.74
AEOA	\$628,001.67
Bois Forte	\$ 21,136.47

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept funding from the Minnesota Department of Human services (DHS) through the Housing and Support Services Division through the cost neutral transfer in the amount up to \$1,760,218 for the period beginning with the contract execution date through June 30, 2021, and continuing each year with the amounts adjusted based on what is awarded from DHS.

BUDGET REFERENCE: 230-232006-540283  
230-232006-607200

Adopted November 3, 2020. No. 20-500

WHEREAS, The state allocated a total of \$7,700,000 to Community Health Boards and \$825,000 to tribal governments for COVID-19 prevention, management and response; and

WHEREAS, St. Louis County was allocated \$192,670 in funds based on the formula utilized by the Minnesota Department of Health; and

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WHEREAS, The Minnesota Department of Health utilized the Local Public Health grant as a means to distribute this additional funding; and

WHEREAS, These funds are to be utilized for additional COVID-19 expenses between March 3, 2020, and February 1, 2021.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department (PHHS) to accept funding from the Minnesota Department of Health through the COVID-19 emergency through an increase in the Local Public Health grant from March 3, 2020, through February 1, 2021.

RESOLVED FURTHER, That the St. Louis County Board authorizes the PHHS 2020 and 2021 revenue and expense budgets to be adjusted accordingly in Fund 230, Agency 233001, Objects 530508 and 629900, to reflect the unplanned revenue and expenses.

Budget coding: 230-233001-530508-99999-23601001-9999

230-233001-629900-99999-23601001-9999

Adopted November 3, 2020. No. 20-501

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted November 3, 2020. No. 20-502

WHEREAS, The Public Works Department requested the reallocation of a vacant 1.0 FTE Engineering Technician to an Engineering Technician Senior will better meet the current and future needs of the Department; and

WHEREAS, This is a restoration of a previously existing Engineering Technician Senior Position that was downgraded in 2013 to recruit employees outside of the organization; and

WHEREAS, We currently have well qualified staff that are eligible for promotion into the Engineering Technician Senior position; and

WHEREAS, On September 29, 2020, the Human Resources Department has reviewed the proposed duties for this position and have determined that reallocation to the Engineering Technician Senior class is appropriate; and

WHEREAS, The net effect of the reallocations will result in an annual cost increase of approximately \$9,516; and

WHEREAS, County Fiscal Policies specify that any position change greater than three pay grades must go to the County Board for approval.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of a vacant 1.0 FTE Engineering Technician position (Civil Service Basic Unit, \$3,499/mo. at Grade B16, Step 1, position code 0870-011) to an Engineering Technician Senior position (Civil Service Basic Unit, \$4,292/mo. at Grade B22, Step 1) in the Public Works Department.

Adopted November 3, 2020. No. 20-503

WHEREAS, The City of Duluth has received the 2021 Toward Zero Deaths grant;

and

WHEREAS, The grant is intended for participation by several governmental units, including St. Louis County.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an agreement with the City of Duluth to participate in the 2021 Toward Zero Deaths Grant in the amount of \$51,507.50, to be accounted for as follows:

\$42,134.00 Fund 100, Agency 129999, Grant 12902, Year 2021

\$ 6,703.50 Fund 100, Agency 129999, Grant 12922, Year 2021

\$ 2,670.00 Fund 100, Agency 129999, Grant 12951, Year 2021.

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

Adopted November 3, 2020. No. 20-504

WHEREAS, The U.S. Department of Justice, Office of Justice Programs, Bureau of Justice

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Assistance, sought applications to develop, implement, or expand comprehensive programs in response to illicit opioids, stimulants or other substances of abuse; and

WHEREAS, St. Louis County submitted an application for the Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program (COSSAP) grant in May, 2020 for up to \$900,000; and

WHEREAS, St. Louis County received notification that it has been awarded \$897,607 over the course of the three-year grant period of October 1, 2020, through October 1, 2023; and

WHEREAS, The COSSAP grant will fund a coordinator at Recovery Alliance Duluth, add a nurse at the St. Louis County Jail, and provide funds for a community healthcare worker and peer recovery support activities in the Jail and the community.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the acceptance of Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program (COSSAP) grant funds in the amount of \$897,607 for the three-year period of October 1, 2020, through October 1, 2023, to be accounted for in Fund 100, Agency 137999, Grant 13703.

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

Adopted November 3, 2020. No. 20-505

WHEREAS, Pursuant to Minnesota Session Laws 2018, Chapter 186, Section 17, St. Louis County may sell by private sale the following described state tax forfeited land:

Legal: TOWN OF GNESEN

That part of SW 1/4 of SE 1/4 of SW 1/4 of SW 1/4, lying Southeasterly of the centerline of Andler Road, described as follows: Commencing at the West quarter corner of said Section 27, as remonumented by an aluminum capped pipe in 1953; thence S 00 deg 52' 42" E, assigned bearing, along the west line of said Section 27, a distance of 2710.78 feet to the Southwest corner of said Section 27, as remonumented by an aluminum capped pipe in 1953; thence S 89 deg 02' 06" E along the south line of Section 27, a distance of 586.62 feet to the point of beginning of said centerline; thence N 49 deg 23' 13" E, a distance of 250 feet; thence N 56 deg 05' 21" E, a distance of 50 feet; thence N 66 deg 46' 18" E, a distance of 200 feet, more or less, to the east line of said SW 1/4 of SE 1/4 of SW 1/4 of SW 1/4 and there terminating. Section 27, Township 53 North, Range 14 West

Parcel Code: 375-0020-04346

Acres: 1.40

LDKey: 124382; and

WHEREAS, This parcel of land has been classified as "non-conservation" land pursuant to Minn. Stat. § 282.01; and

WHEREAS, This parcel of land has been withdrawn from memorial forest pursuant to Minn. Stat. § 459.06, Subd. 3; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to Minnesota Power, for the value of \$1,600 plus the following fees: 3% assurance fee of \$48, deed fee of \$25, deed tax of \$1.65 and recording fee of \$46, for a total of \$1,720.65 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted November 3, 2020. No. 20-506

WHEREAS, The Commissioner of Natural Resources has the authority, duty and responsibility under Minn. Stat. § 85.015, Subd. 13, to establish, develop, maintain and operate the Arrowhead State Trail; and

WHEREAS, The State and the County are authorized under Minn. Stat. § 471.59 to enter into agreements to jointly or cooperatively exercise common powers; and

WHEREAS, The State and the County have previously determined that providing a contiguous trail corridor for the Arrowhead State Trail within St. Louis County tax forfeited property, as written on Exhibit A and shown on the attached map which is attached as Exhibit B, is of high priority; and

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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WHEREAS, The State shall have sole responsibility for the operations, maintenance, administration and improvement of the trail.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Land Commissioner to enter into an agreement with the Commissioner of Natural Resources, which will allow the DNR to administer and maintain the Arrowhead State Trail on state tax forfeited land, and will allow the Land and Minerals Department to use the trail for management activities.

Adopted November 3, 2020. No. 20-507

WHEREAS, The Land and Minerals Department budget includes funding for the purchase of a total of 920,920 containerized tree seedlings for delivery in spring of 2022 and 2023; and

WHEREAS, The bid offering was divided into 10 Sections with the award of bid going to the low bidder of each Section; and

WHEREAS, Pacific Regeneration Technologies, Inc. (PRT USA Inc.), Victoria, British Columbia, Canada, submitted the low bid for Sections 1-10 of the contract in the amount of \$179,014.32; and

WHEREAS, The bids submitted are considered reasonable by the Land and Minerals Department staff.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County officials to execute a contract with PRT USA, Inc., for Sections 1-10, in the amount of \$179,014.32 for containerized tree seedlings for delivery in spring of 2022 and 2023, in accordance with the specifications of Bid No. 5639, payable from Fund 290, Agency 29001, subject to approval by the County Attorney.

Adopted November 3, 2020. No. 20-508

At 9:35 a.m., November 3, 2020, Commissioner McDonald, supported by Commissioner Musolf, moved to adjourn the meeting. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON NOVEMBER 10, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 10<sup>th</sup> day of November 2020, at 9:35 a.m., at the Government Services Center, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Chair Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell, Patrick Boyle, and Beth Olson participated telephonically.

Chair Jugovich asked for a moment of silence in remembrance of all victims of violence, foreign and domestic; followed by the pledge of allegiance.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

At 9:38 a.m., a public hearing was conducted pursuant to Resolution No. 20-431, adopted September 8, 2020, to consider adoption of the Fee Schedule for various county services for the year 2021. St. Louis County Deputy Administrator Brian Fritsinger provided the Board with an overview of the 2021 fee schedule. County Auditor Nancy Nilsen asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action, and no one asked for the opportunity to speak. At 9:55 a.m., Commissioner Nelson, supported by Commissioner Olson, moved to close the public hearing. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner McDonald, moved to approve the consent agenda. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner Olson, supported by Commissioner Jewell, moved to adopt the 2021 Fee Schedule. A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-531.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, Matthew Johnson, Planning and Community Development Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-390, Certification of Property Assessed Clean Energy (MinnPACE) Financing for Energy Improvements.—61373

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 20-391, Joint Powers Agreement with the Duluth Air National Guard Base, 148<sup>th</sup> Fighter Wing.—61374

Kevin Gray, County Administrator, and Mark Weber, Land and Minerals Director, submitting Board Letter No. 20-393, Land Donation from the Minnesota Land Trust.—61375

Agreement between the Township of Canosia and the County of St. Louis for a Crack Sealing project on various paved roads (CP 0000-447571).—20-340A

Amendment No 1, Cooperative Agreement between the County of St. Louis and the City of Hermantown to perform improvements on Airbase Road (County State Aid Highway 17)/Swan Lake Road, and Sundby Road in Hermantown, MN (CP 0017-369575/SAP 096-617-005).—20-341A

Teamsters Joint Council 32 – Employers Health and Welfare Fund Agreement for Healthcare Reimbursement Arrangement Participation by Bargaining Unit Group.—20-342A

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Fire Protection Agreement between the County of St. Louis and Pike-Sandy-Britt Volunteer Fire Department, Inc., Virginia, MN, for services in Unorganized Townships 59-16 and 60-18 during the period January 1, 2021, through December 31, 2021.—20-343A

Purchase of Service Agreement, Contract No. 16953, between St. Louis County and Planned Parenthood Minnesota, North Dakota, South Dakota (Planned Parenthood), Duluth, MN, to provide Family Planning Education Sessions during the period October 1, 2020, to June 30, 2021.—20-344A

Purchase of Service Agreement, Contract No. 17027, between the St. Louis County Board of Commissioners and Marcus Walker, Duluth, MN, for Public Health Data Analyst services during the period October 1, 2020, to August 31, 2021.—20-345A

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Community Settings, Contract No. 53986, between St. Louis County and October Kay Allen, Duluth, MN.—20-346A

Service Contract between the County of St. Louis and Gausman & Moore Associates, Inc., Duluth, MN, to provide written project manual specifications to facilitate the bidding and purchase of a portable generator (Genset) to support the Virginia Government Services Center and the Duluth St. Louis County Courthouse and bid documents to facilitate power distribution revisions to the Duluth St. Louis County Courthouse.—20-347A

Agreement for Services between the County of St. Louis and LHB Corporation, Duluth, MN, for design engineering services for the Bridge Bundling project (SP 069-070-055; CP 0000-543267; SP 8821-366) through December 31, 2026.—20-348A

Agreement for Services between the County of St. Louis and LHB, Inc., Duluth, MN, for engineering services for design and plan preparation for the reconstruction of CSAH 56/Morris Thomas Road (CP 0056-493050/SAP 069-656-020).—20-349A

Upon motion by Commissioner Nelson, supported by Commissioner McDonald, resolutions numbered 20-509 through 20-530, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of November 3, 2020, are hereby approved.

Adopted November 10, 2020. No. 20-509

WHEREAS, The Public Health and Human Services Department (PHHS), Human Development Center (HDC) and Center for Alcohol and Drug Treatment are part of a collaborative Assertive Community Treatment (ACT) program; and

WHEREAS, ACT partners have requested that the county hire a case manager position that recently became vacant due to continued challenges experienced in recruitment that impact the team and clients served; and

WHEREAS, PHHS and the Human Resources Department submitted the position to the Merit System and the position was allocated to a social worker.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the increase of a 1.0 FTE social work position for the Assertive Community Treatment program in the Public Health and Human Services Department.

RESOLVED FURTHER, That the County Board authorizes the appropriate county officials to reflect the \$12,000 net change in the 2021 contract with Human Development Center, to be accounted for in Fund 230, Agency 232003, Object 610100; and Fund 230, Agency 232003, Object 609600.

Adopted November 10, 2020. No. 20-510

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RESOLVED, That the appropriate county officials are hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the services of Northeast Technical Services, Inc., of Virginia, MN, for geotechnical investigations/evaluations, asbestos testing, and material testing through December 31, 2022. The total cost of these services is not to exceed \$100,000.00, payable from Fund 200, Agency 200008, Object 626600.

Adopted November 10, 2020. No. 20-511

RESOLVED, That the appropriate county officials are hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the services of American Engineering Testing, Inc., of Duluth, MN, for geotechnical investigations/evaluations, asbestos testing, and material testing through December 31, 2022. The total cost of these services is not to exceed \$100,000.00, payable from Fund 200, Agency 200008, Object 626600.

Adopted November 10, 2020. No. 20-512

RESOLVED, That the appropriate County Officials are hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the services of EPC Engineering & Testing of Duluth, MN, for geotechnical investigations/evaluations, asbestos testing, and material testing through December 31, 2022. The total cost of these services is not to exceed \$100,000.00, payable from Fund 200, Agency 200008, Object 626600.

Adopted November 10, 2020. No. 20-513

RESOLVED, That the appropriate county officials are hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the services of Braun Intertec Corp. of Duluth, MN, for geotechnical investigations/evaluations, asbestos testing, and material testing through December 31, 2022. The total cost of these services is not to exceed \$100,000.00, payable from Fund 200, Agency 200008, Object 626600.

Adopted November 10, 2020. No. 20-514

RESOLVED, That the appropriate county officials are hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the services of Twin Ports Testing II, Inc., of Superior, WI, for geotechnical investigations/evaluations, asbestos testing, and material testing through December 31, 2022. The total cost of these services is not to exceed \$100,000.00, payable from Fund 200, Agency 200008, Object 626600.

Adopted November 10, 2020. No. 20-515

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of County State Aid Highway 5 and replace the existing bridge (County Bridge 695, State Bridge 7644) over an unnamed stream flowing to the Sturgeon River in Unorganized Township 62-21 (County Project 0005-397796, State Aid Project 069-605-051); and

WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.

Adopted November 10, 2020. No. 20-516

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of County State Aid Highway 22 and replace the existing bridge (County Bridge 649, State Bridge 7680) over Stoney Brook in Morcom Township (County Project 0022-494727); and



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WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.

Adopted November 10, 2020. No. 20-517

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of the Allavus Road (County Road 592) and replace the existing bridge (County Bridge 602, State Bridge 7823) over an unnamed stream flowing to the West Two River in Cherry Township (Township 57 North, Range 19 West) (County Project 0592-494722); and

WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.

Adopted November 10, 2020. No. 20-518

WHEREAS, St. Louis County was awarded \$1,000,000 in Federal funding through the Highway Safety Improvement Program to construct a Reduced Conflict Intersection at the intersection of MN Trunk Highway 33 and County State Aid Highway 7 (Industrial Road) in Industrial Township in the year 2022, which project is further identified as SP 069-070-056, CP 0007-369674; and

WHEREAS, The Public Works Department secured Bolton & Menk, Inc., as the engineering consultant to design and prepare the plan for the Reduced Conflict Intersection; and

WHEREAS, The Minnesota Department of Transportation (MnDOT) will share in the cost of the design services to prepare the plan in accordance with a cooperative design agreement.

THEREFORE, BE IT RESOLVED, That St. Louis County enter into MnDOT Joint Powers Contract No. 1044755 with the State of Minnesota, Department of Transportation for the following purposes:

To provide payment by the State to the County of the State's share of the costs of the Final Design, and other associated work to be performed under State Project No. 6911-40.

RESOLVED FURTHER, That the County Board Chair, Public Works Director and the Assistant County Attorney are authorized to execute the Agreement and any amendments to the Agreement.

RESOLVED FURTHER, That State funds will be receipted into Fund 220, Agency 220584, Object 532304.

Adopted November 10, 2020. No. 20-519

WHEREAS, St. Louis County was awarded \$350,000 and the Minnesota Department of Transportation (MnDOT) was awarded \$400,000 for a total of \$750,000 in Federal funding through the Highway Safety Improvement Program to construct a Reduced Conflict Intersection at the intersection of US 169 and County State Aid Highway 137 (Spirit Lake Road) in the City of Mountain Iron and Great Scott Township in the year 2022, which project is further identified as SP 069-070-046, CP 0137-395072; and

WHEREAS, The Public Works Department secured HDR Engineering, Inc., as the engineering consultant to design and prepare the plan for the Reduced Conflict Intersection; and

WHEREAS, The Minnesota Department of Transportation will share in the cost of the design services to prepare the plan in accordance with a cooperative design agreement.

THEREFORE, BE IT RESOLVED, That St. Louis County enter into MnDOT Joint Powers Contract No. 1044753 with the State of Minnesota, Department of Transportation for the following purposes:

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To provide payment by the State to the County of the State's share of the costs of the Final Design, and other associated work to be performed under State Project No. 6935-93.

RESOLVED FURTHER, That the County Board Chair, Public Works Director and the Assistant County Attorney are authorized to execute the Agreement and any amendments to the Agreement.

RESOLVED FURTHER, That State funds will be receipted into Fund 220, Agency 220571, Object 532304.

Adopted November 10, 2020. No. 20-520

WHEREAS, St. Louis County was awarded \$350,000 and the Minnesota Department of Transportation (MnDOT) was awarded \$180,000 for a total of \$530,000 in Federal funding through the Highway Safety Improvement Program to complete intersection safety improvements on US 53 at County Road 950 (Bodas Road/Long Lake Road) and County State Aid Highway 132 (Miller Trunk Road) in Fayal Township in the year 2021, which project is further identified as SP 069-070-040, CP 0950-347809; and

WHEREAS, The Minnesota Department of Transportation will lead the project which includes project administration, design and construction.

THEREFORE, BE IT RESOLVED, That St. Louis County enter into MnDOT Agreement No. 1044883 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the County to the State of the County's share of the costs of the lighting construction, lighting maintenance, and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 53 from 0.09 miles south of County Road 950 to the north junction of County State Aid Highway No. 132 under State Aid Project No. 069-070-040 and State Project No. 6917-147.

RESOLVED FURTHER, That the County Board Chair, Public Works Director and the Assistant County Attorney are authorized to execute the Agreement and any amendments to the Agreement.

RESOLVED FURTHER, That County funds will be payable from Fund 220, Agency 220597, Object 652700.

Adopted November 10, 2020. No. 20-521

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted November 10, 2020. No. 20-522

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 61215,

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due.

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

RESOLVED FURTHER, That said license is approved contingent upon proof of MN Department of Health approval and Minnesota Tax ID number.

RESOLVED FURTHER, That said license shall be effective through June 30, 2021:

Rochelle M. Marty d/b/a The Highway 5 Company, Unorganized Township 59-21, On-Sale and Sunday On-Sale Intoxicating Liquor License, transfer.

Adopted November 10, 2020. No. 20-523

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated October 23, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted November 10, 2020. No. 20-524

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WHEREAS, The Property Assessed Clean Energy (MinnPACE) program is a way to finance energy efficiency and renewable energy upgrades to the buildings of commercial, nonprofit and multi-family property owners; and

WHEREAS, Under Minnesota Statutes §§ 216C.435 and 216C.436 and Chapters 429 and 471.59, (collectively the "Act"), counties are authorized to provide energy and conservation financing through the use of special assessments; and

WHEREAS, The Act further allows the county to designate a local government unit other than the county to implement the program; and

WHEREAS, The Port Authority of the City of St. Paul (SPPA) administers the Property Assessed Clean Energy (MinnPACE) program on behalf of St. Louis County; and

WHEREAS, An application for energy improvement financing benefitting 5748 Giants Ridge Road, Biwabik, MN, 55708 (PIN: 015-0060-00035) has been reviewed by the SPPA, which determined the interested property owner meets all eligibility requirements under MinnPACE; and

WHEREAS, After imposition of the special assessments, the county shall collect such assessments and remit them to the Port Authority for use in the repayment of the Loan(s) or Bond(s) and the county will take all actions permitted by law to recover the assessments, including without limitation, reinstating the outstanding balance of assessments when the land returns to private ownership, in accordance with Minn. Stat. § 429.071, Subd. 4; and

WHEREAS, The special assessment shall be certified to the County Auditor and entered onto the tax lists for the year and the annual installment and interest shall be collected at the same time and in the same manner as real property taxes.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the MinnPACE assessment request for 5748 Giants Ridge Road, Biwabik, MN, 55708, (PIN: 015-0060-00035) and imposes a special assessment in the amount of \$62,000 plus interest against the parcel, and any tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

RESOLVED FURTHER, That such assessment shall be payable in equal semi-annual installments extending over a period of ten (10) years, the first of the installments to be payable on or before the first Monday in January 2021, and shall bear interest at the rate of four and one quarter percent (4.25%) per annum from October 1, 2020.

RESOLVED FURTHER, That interest on the assessed amount from October 1, 2020, until December 31, 2020, shall be added to the assessment on January 1, 2021.

RESOLVED FURTHER, That thereafter, annual interest shall be collected or added to the assessment in accordance with the MinnPACE loan requirements.

RESOLVED FURTHER, That this assessment is certified by the County Auditor to be extended on the property tax lists of the county and such assessments shall be collected and paid over in the same manner as other county taxes.

Adopted November 10, 2020. No. 20-525

WHEREAS, St. Louis County has been requested to serve as an emergency backup location for the 148<sup>th</sup> Fighter Wing Emergency Operations Center; and

WHEREAS, St. Louis County would provide space, internet capability and electricity for command staff to operate out of; and

WHEREAS, Should the Duluth Air National Guard's primary location be rendered unusable or unsafe to operate during an incident response, St. Louis County would make available its Emergency Operations Center.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a Joint Powers Agreement with the Duluth Air National Guard (DANGB), 148<sup>th</sup> Fighter Wing, for use of the St. Louis County Emergency Operations Center and authorizes the appropriate county officials to sign the agreement.

Adopted November 10, 2020. No. 20-526

WHEREAS, Pursuant to Minnesota Session Laws 2019, Chapter 4, Article 4, Section 18, St. Louis County may sell by private sale state tax forfeited land described as follows:

LOT 5 EX NLY 3 FT AND EX SLY 10 FT, BLK 162

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WEST DULUTH 5TH DIVISION  
SECTION 7, TOWNSHIP 49, RANGE 14  
PARCEL CODE: 010-4510-06740; and

WHEREAS, This parcel of land has been classified as 'non-conservation' land pursuant to Minn. Stat. § 282.01; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to Sarah Hamilton of Duluth, MN, for the value of \$6,100 plus the following fees: 3% assurance fee of \$183, deed fee of \$25, deed tax of \$20.13 and recording fee of \$46, for a total of \$6,374.13 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted November 10, 2020. No. 20-527

WHEREAS, The Minnesota Land Trust is a non-profit organization which protects Minnesota's natural lands in order to provide wildlife habitat, clean water, and outdoor experiences; and

WHEREAS, The Minnesota Land Trust submitted an application to the Lessard-Sams Outdoor Heritage Council and was granted \$4,204,000 from the Outdoor Heritage Fund to acquire at-risk private forest lands in St. Louis County; and

WHEREAS, The Minnesota Land Trust will soon purchase strategically located private forest lands in St. Louis County to permanently maintain large, contiguous blocks of the northern forest landscape vital to sustainable forestry, wildlife habitat, water quality and recreational opportunities; and

WHEREAS, The Minnesota Land Trust is proposing to transfer approximately 4,379 acres of land from a list of parcels described in County Board File No. 61375, to St. Louis County in fee to be incorporated into the County's forest management program and administered by the Land and Minerals Department; and

WHEREAS, The Land and Minerals Department selected the parcels to be transferred from a pool of properties owned by the PotlatchDeltic Corporation based on their suitability for forest management, geography, proximity, size, productivity, and access; and

WHEREAS, Minn. Stat. § 459.06 authorizes St. Louis County, by resolution of the Board of Commissioners, to accept donations of land that are deemed to be better adapted for the production of timber and wood than for any other purpose for a municipal forest, and may manage it on forestry principles; and

WHEREAS, A recipient of funding from Outdoor Heritage Fund appropriations who acquires an interest in real property must record a notice of funding restrictions containing the following statement: "This interest in real property shall be administered in accordance with the terms, conditions, and purposes of the grant agreement controlling the acquisition of the property. The interest in real property, or any portion of the interest in real property, shall not be sold, transferred, pledged, or otherwise disposed of or further encumbered without obtaining the prior written approval of the Lessard-Sams Outdoor Heritage Council or its successor. The ownership of the interest in real property transfers to the state if: (1) the holder of the interest in real property fails to comply with the terms and conditions of the grant agreement or accomplishment plan; or (2) restrictions are placed on the land that preclude its use for the intended purpose as specified in the appropriation."

THEREFORE, BE IT RESOLVED, That the St. Louis County Board accepts a donation of approximately 4,379 acres of land from a list of parcels described in County Board File No. 61375, which lands the Board deems to be better adapted for the production of timber and wood than for any other purpose, from the Minnesota Land Trust to be managed for forestry, wildlife habitat, water quality, and recreational opportunities by the Land and Minerals Department.

Adopted November 10, 2020. No. 20-528

RESOLVED, That the appraisal report for sale of timber, numbered C19200149 as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 61210, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report.

Adopted November 10, 2020. No. 20-529

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RESOLVED, That the appraisal reports for the sale of timber to be offered at PUBLIC ORAL TIMBER AUCTION, Tracts 1 through 44 (totaling \$1,006,111.50), as submitted by the Land Commissioner, on file in the office of the County Auditor, identified as County Board File No. 61210, are approved and the County Auditor is authorized to carry out the recommendations as listed in said appraisal reports.

RESOLVED FURTHER, That if conditions arise due to the COVID-19 pandemic which makes it necessary for the PUBLIC ORAL TIMBER AUCTION to be canceled, the County Auditor is authorized to offer said tracts via PUBLIC SEALED BID TIMBER AUCTION as soon as is feasible. Adopted November 10, 2020. No. 20-530

**BY COMMISSIONER OLSON:**

WHEREAS, The St. Louis County Board held a public hearing at 9:40 a.m. on Tuesday, November 10, 2020, at the St. Louis County Courthouse, Duluth, MN, to receive comment and consider the adoption of the Fee Schedule for various county services for the year 2021.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board adopts the 2021 Fee Schedule on file in County Board File No. 61349.

Unanimously adopted November 10, 2020. No. 20-531

At 9:53 a.m., November 10, 2020, Commissioner McDonald, supported by Commissioner Musolf, moved to adjourn the meeting. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON NOVEMBER 24, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 24<sup>th</sup> day of November 2020, at 9:35 a.m., at the Government Services Center, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Chair Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell, Patrick Boyle, and Beth Olson participated by WebEx.

Chair Jugovich asked for a moment of silence in remembrance of all victims of violence, foreign and domestic; followed by the pledge of allegiance. Chair Jugovich thanked frontline workers for their hard work to keep the country running during the pandemic.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

Commissioner Nelson, supported by Commissioner Jewell, moved to approve the consent agenda. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner McDonald, moved to consider a resolution to consider the issuance of an On-Sale Liquor License transfer for The Highway 5 Company d/b/a The Highway 5, Unorganized Township 59-21, and rescind County Board Resolution No. 20-523; the item had not been to Committee of the Whole. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner McDonald, supported by Commissioner Musolf, moved that pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 61215; that said license is approved contingent upon license holder paying real estate or personal property taxes when due; that if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder; that said license is approved contingent upon proof of MN Department of Health approval; that said license shall be effective through June 30, 2021: The Highway 5 Company d/b/a The Highway 5, Unorganized Township 59-21, On-Sale and Sunday On-Sale Intoxicating Liquor License, transfer; and further, that the St. Louis County Board hereby rescinds Resolution No. 20-523, dated November 10, 2020. A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-544.

Commissioner McDonald, supported by Commissioner Nelson, moved to consider a resolution to authorize acceptance of the Innovative Prosecution Solutions for Combating Violent Crime Grant; the item had not been to Committee of the Whole. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner McDonald, supported by Commissioner Olson, moved that the St. Louis County Board authorizes the County Attorney's Office to accept a grant award in the amount of \$340,000 from the U.S. Department of Justice Bureau of Justice Assistance for the period of October 1, 2020, to September 30, 2022. St. Louis County Attorney Mark Rubin commented that the current case management software was implemented in 1992; multiple patches have been necessary to keep the software running. After further discussion, a roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-545.

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Commissioner Nelson, supported by Commissioner Musolf, moved to declare a Continued State of Local Emergency in St. Louis County and rescind County Board Resolution No. 20-137. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner Olson, moved that the St. Louis County Board of Commissioners hereby declares a State of Local Emergency exists and will continue until such time that the Board determines that an emergency no longer exists; that the County Administrator or his designee(s) are directed to request and coordinate all necessary aid from local, state and federal government; that the County Board delegates to the County Administrator, the Deputy County Administrator and/or Director of Human Resources & Administration authority to exercise the emergency powers outlined in Minn. Stat. §12.37, for the duration of this Local Emergency; that all St. Louis County ordinances, rules, and policies that may inhibit or prevent prompt response to COVID-19 are suspended for the duration of the local emergency, in the sole discretion of the St. Louis County Administrator or designee(s); that pursuant to Minn. Stat. § 375.21, the County Administrator or designee(s) are hereby authorized to immediately enter into contracts as described thereto; and further, that St. Louis County Board Resolution No. 20-137, dated March 18, 2020, is hereby rescinded. A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-546.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-401, On-Sale Intoxicating Liquor License (Unorganized Township 59-21); Rescind County Board Resolution No. 20-523.—61376

Kevin Gray, County Administrator, and Mark Rubin, County Attorney, submitting Board Letter No. 20-402, Acceptance of Innovative Prosecution Solutions in Combating Violent Crime Grant.—61377

Kevin Gray, County Administrator, and Brian Fritsinger, Deputy County Administrator, submitting Board Letter No. 20-430, Rescind County Board Resolution No. 20-137 and Declare a Continued State of Local Emergency in St. Louis County.—61378

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 20-395, County Road 425 – No Parking Zone (Crane Lake Township).—61379

Amendment No. 3, Original Damion No. 2015-009882, Amendment No. 1 Damion No. 2018-012540, Amendment No. 2 Damion No. 2019-013259, between the County of St. Louis and Waste Management of Minnesota, Inc., Duluth, MN, for disposal of Class 1 demolition material from the County's designated collection facilities into the Voyageur Landfill in Canyon, extending the contract to January 1, 2021, through December 31, 2021, and increasing the tipping fee by \$0.50/ton for a tipping fee of \$18.75/ton.—20-350A

Amendment No. 1, Original Damion No. 2017-011068, between the County of St. Louis and Northeast Technical Services, Inc., Virginia, MN, for required landfill monitoring and to operate the landfill's leachate system, extending the contract to January 1, 2021, through December 31, 2021.—20-351A

Addendum to Purchase Agreement, Contract No. 17018A, between the St. Louis County Board of Commissioners and Arrowhead Economic Opportunity Agency for COVID-19 Pandemic Related Homelessness Prevention Services to disallow Indirect Administration expenditures under this contract.—20-352A

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Minnesota Department of Health WIC Peer Breastfeeding Support Program Grant Project Agreement Amendment between the Carlton-Cook-Lake-St. Louis Community Health Board and St. Louis County Public Health and Human Services extending the term of the grant through December 31, 2021.—20-353A

Addendum to Purchase Agreement, Contract No. 16585B, between the St. Louis County Board of Commissioners and Churches United in Ministry (CHUM) for Warming Center Services, extending the contract through April 30, 2021.—20-354A

Addendum to Purchase Agreement, Contract No. 16909A, between the St. Louis County Board of Commissioners and Regents of the University of Minnesota for Naloxone Training, Materials, Marketing and Related Costs, extending the contract through September 29, 2021.—20-355A

Addendum to Purchase Agreement, Contract No. 16910A, between the St. Louis County Board of Commissioners and Rural Aids Action Network for Targeted Response to the Opioid Crisis, extending the contract through September 29, 2021.—20-356A

Amendment to Joint Powers Agreement No. 171866 between the State of Minnesota Department of Human Services (DHS), Purchasing and Service Delivery Division and the County of St. Louis for Non-Emergency Medical Transportation administrative services, extending the contract through December 31, 2021 and increasing the total obligation of DHS from \$118,760.58 to \$293,760.59.—20-357A

Service Agreement, Contract No. 16965, between St. Louis County and Fond du Lac Band of Lake Superior Chippewa, Human Services Division, Cloquet, MN, for COVID-19 related temporary housing for individuals in Isolation and Quarantine during the period June 1, 2020, to December 31, 2020.—20-358A

Purchase of Service Agreement, Contract No. 17029, between St. Louis County and Servicemaster Cleaning, Eveleth, MN, for chore services during the period October 1, 2020, to November 30, 2020.—20-359A

Purchase of Service Agreement, Contract No. 17030, between St. Louis County and Servicemaster Cleaning, Eveleth, MN, for chore services during the period October 1, 2020, to November 30, 2020.—20-360A

Purchase of Service Agreement, Contract No. 17032, between St. Louis County and Servicemaster Cleaning, Eveleth, MN, for chore services during the period October 1, 2020, to November 30, 2020.—20-361A

St. Louis County Public Health & Human Services Department Training Contract No. 17031 between St. Louis County and Paradigm, a Veritex Corporation – Midwest Region, for Interpreter/CART Services for the 2020 HHS Conference during the period October 7, 2020, and October 8, 2020.—20-362A

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53981, between St. Louis County and Garden House Estates, Ltd., Duluth, MN.—20-363A

St. Louis County Housing Support Provider Indemnity and Provider Manual Compliance Agreement, Contract No. 63981, between the St. Louis County Board of Commissioners and Garden House Estates, Ltd., Duluth, MN.—20-364A



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Cooperative Agreement between the County of St. Louis and the County of Lake for 2021 Maintenance Striping Project (CP 0000-369585).—20-365A

Cooperative Agreement between the County of St. Louis and the County of Lake for 2021 State Aid Pavement Marking Project (SAP 069-030-043, CP 0000-369584).—20-366A

2021 Toward Zero Deaths Enforcement Grant Agreement between the City of Duluth and the Lake Superior Traffic Enforcement Team in the amount of \$265,200 for the term October 1, 2020, through September 30, 2021.—20-367A

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53988, between Human Development Center, Duluth, MN.—20-368A

Minnesota Department of Health Statewide Health Improvement Partnership (SHIP) Grant Project Agreement between the Carlton-Cook-Lake-St. Louis Community Health Board and St. Louis County Public Health and Human Services.—20-369A

Addendum to Purchase Agreement, Contract No. 16898A, between the St. Louis County Board of Commissioners and Eckmaahs & Associates, LLC, for Motivational Interviewing Clinical Skills Training Services, extending the contract through December 31, 2021.—20-370A

Addendum to Purchase Agreement, Contract No. 17029A, between the St. Louis County Board of Commissioners and Servicemaster Cleaning for Chore Services, changing the start date to July 1, 2020.—20-371A

Purchase of Service Agreement, Contract No. 17037, between St. Louis County and Terch and Associates, LLC, d/b/a Applied Professional Services to provide Process Services during the period January 1, 2021, through December 31, 2021.—20-372A

Purchase of Service Agreement, Contract No. 17042, between St. Louis County and American Indian Community Housing Organization (AICHO) for COVID-19 prevention, management, response, and recovery with a focus on priority settings and priority populations during the period November 1, 2020, through December 1, 2020.—20-373A

Service Agreement No. 17043 between St. Louis County and Arrowhead Center, Virginia, MN, for COVID-19 prevention, management, response, and recovery with a focus on priority settings and priority populations during the period November 1, 2020, through December 1, 2020.—20-374A

St. Louis County On-Line Software Subscriber Agreement between the County of St. Louis and Nancy Hoagland – AFX Research, San Luis Obispo, CA.—20-375A

St. Louis County On-Line Software Subscriber Agreement between the County of St. Louis and James J. O'Connell, III, Title Services Direct, LLC, Oak Forest, IL.—20-376A

Upon motion by Commissioner Nelson, supported by Commissioner Jewell, resolutions numbered 20-532 through 20-543, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of November 10, 2020, are hereby approved.

Adopted November 24, 2020. No. 20-532

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WHEREAS, Representatives from the Town of Crane Lake requested a no parking zone be authorized on County Road 425 (Handberg Road) located in the Town of Crane Lake, to prohibit overflow parking from the Minnesota Department of Transportation public water access facility; and WHEREAS, The Public Works Department worked with the Town of Crane Lake to determine the best layout of this proposed no parking zone; and

WHEREAS, The Public Works Department approves of the final layout of this proposed no parking zone.

THEREFORE, BE IT RESOLVED, That a no parking zone be authorized for County Road 425 (Handberg Road) located in the Town of Crane Lake beginning 1,080 feet south and ending 210 feet north of the driveway serving the Minnesota Department of Natural Resources public water access facility at address number 7128 Handberg Road.

RESOLVED FURTHER, This no parking zone includes both sides of the road and is universal by time of day, day of week and calendar dates.

RESOLVED FURTHER, The Public Works Department will install the appropriate traffic signs identifying this no parking zone.

Adopted November 24, 2020. No. 20-533

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the City of Duluth for the construction on Lakewood Road between the Duluth city limits and Pioneer Road (CP 0692-189123) and on Lakewood Road between Superior Street and the Duluth city limits (CP 0000-494178) whereby the City of Duluth will pay the "City of Duluth Non-Participating" local share items listed in the plan. The funds from the City of Duluth will be receipted into Fund 220, Agency 220598, Object 551501.

Adopted November 24, 2020. No. 20-534

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of County State Aid Highway 133 and to replace the existing bridge (County Bridge 187, State Bridge 7780) over an unnamed stream flowing to the Little Whiteface River in Northland Township (Township 53 North, Range 17 West), County Project 0133-494721; and

WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.

Adopted November 24, 2020. No. 20-535

WHEREAS, On November 1, 2011, the St. Louis County Board directed and authorized the Land and Minerals Department to appraise and offer for sale into private ownership the county's tax forfeited shoreland leases (County Board Resolution No. 11-559); and

WHEREAS, The Minnesota Legislature authorized this sale in the 2012 Minnesota Session Laws, Chapter 236, Section 28; and

WHEREAS, The St. Louis County Land and Minerals Department has generated \$522,849.92 in revenue from the sale of these parcels through November 10, 2020; and

WHEREAS, Statute specifically allows for the reimbursement of related expenses in preparing and closing these sales; and

WHEREAS, The following 2020 amounts are to be reimbursed by the sale proceeds:

Land & Minerals Department	Reimburse costs in 240-241003-610000	\$139.87
	Reimburse costs in 240-246001-610000	\$4,663.81

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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	Reimburse costs in 240-241008-610000	\$151.35
Land & Minerals Department	Reimburse costs in 290-290003-629900	\$123.00

; and

WHEREAS, Minn. Laws, 2012, Chapter 236, Section 28, specifies that the sale proceeds, after costs, are to be placed in the Environmental Trust Fund/Shoreline Sales (Fund 500), and this Fund is invested with the Minnesota State Board of Investment (MSBI).

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the transfer of \$517,771.89 from the Land Department 290-290003-697600 to the Environmental Trust Fund/Shoreline Sales 500-500001-590100.

RESOLVED FURTHER, That any additional sales proceeds that are received after November 10, 2020, will be transferred to the MSBI no later than December 31, 2020.

Adopted November 24, 2020. No. 20-536

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated November 6, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted November 24, 2020. No. 20-537

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 61230, are hereby approved and the County Auditor shall issue checks in the following amounts:

**July 2020**

100	General Fund	6,841,534.55
148	Volunteer Fire Departments	296,794.73
149	Personal Service Fund	1,126.44
155	Depot	89,964.62
160	MN Trail Assistance	1,150.86
167	Attorney's Forfeitures	5,000.00
168	Sheriff's State Forfeitures	1,836.50
169	Attorney Trust Accounts – VW	1,432.36
173	Emergency Shelter Grant	3,008.71
178	Economic Development – Tax Forfeit	141,626.87
179	Enhanced 9-1-1	42,399.00
180	Law Library	54,598.70
183	City/County Communications	170.08
184	Extension Service	155,981.16
192	Permit to Carry	10,535.09
200	Public Works	4,701,972.32
204	Local Option Transit Sales Tax	4,236,962.16
210	Road Maint. – Unorg. Townships	99,163.29
220	State/Federal Road Aid	9,692,588.24
230	Public Health & Human Services	8,019,087.83
238	HHS Conference	300.00
240	Forfeited Tax	398,360.78
260	CDBG Grant	49,525.32
270	HOME Grant	19,621.00
289	ISTS Grant	59,008.81
290	Forest Resources	249,376.00
400	County Facilities	198,662.21
402	Depreciation Reserve Fund	28,965.82
405	Public Works Building Const.	584,277.83

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407	Public Works – Equipment	908,170.02
445	2018A – Virginia GSC-PW Cook	7,272.16
600	Environmental Services	596,166.45
715	County Garage	109,928.21
720	Property Casualty Liability	66,361.85
730	Workers Compensation	173,663.28
740	Medical Dental Insurance	3,062,807.48
770	Retired Employees Health Insurance	1,546.30
		<hr/> \$40,910,947.03

Adopted November 24, 2020. No. 20-538

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 61230, are hereby approved and the County Auditor shall issue checks in the following amounts:

<b>August 2020</b>		
100	General Fund	6,820,063.33
149	Personal Service Fund	1,492.54
155	Depot	44,099.61
160	MN Trail Assistance	32,286.77
167	Attorney's Forfeitures	3,300.00
169	Attorney Trust Accounts – VW	1,509.47
171	Controlled Substances	5,064.76
173	Emergency Shelter Grant	4,982.00
176	Revolving Loan Fund	65.97
178	Economic Development – Tax Forfeit	17,500.75
179	Enhanced 9-1-1	4,000.00
180	Law Library	3,432.15
183	City/County Communications	1,627.16
184	Extension Service	54,570.84
192	Permit to Carry	13,255.90
200	Public Works	4,272,620.82
204	Local Option Transit Sales Tax	2,264,781.29
220	State/Federal Road Aid	5,176,473.94
230	Public Health & Human Services	7,153,451.83
238	HHS Conference	11,725.00
240	Forfeited Tax	565,790.43
260	CDBG Grant	48,420.95
270	HOME Grant	46,581.00
281	SLC Septic Loans	340.71
285	Septic Loans – MPCA	280.00
286	Septic Loans – SSTS/BWSR	4,115.00
289	ISTS Grant	63,439.44
290	Forest Resources	63,174.82
400	County Facilities	20,622.25
402	Depreciation Reserve Fund	32,630.00
405	Public Works Building Const.	343,603.47
407	Public Works – Equipment	325,331.00
445	2018A – Virginia GSC-PW Cook	481,100.17
600	Environmental Services	638,104.31
715	County Garage	482,940.06
720	Property Casualty Liability	493,809.13
730	Workers Compensation	274,667.55
740	Medical Dental Insurance	2,815,226.64
770	Retired Employees Health Insurance	<hr/> 523.30

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\$32,587,004.36

Adopted November 24, 2020. No. 20-539

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 61230, are hereby approved and the County Auditor shall issue checks in the following amounts:

	<b>September 2020</b>	
100	General Fund	11,995,068.01
149	Personal Service Fund	4,050.80
155	Depot	50,318.20
161	Missing Heirs	34,974.91
167	Attorney's Forfeitures	5,000.00
168	Sheriff's State Forfeitures	836.50
169	Attorney Trust Accounts – VW	2,658.45
170	Boundary Waters-Forfeiture	4,096.51
171	Controlled Substances	466.60
173	Emergency Shelter Grant	12,206.96
176	Revolving Loan Fund	65.97
178	Economic Development – Tax Forfeit	19,553.25
179	Enhanced 9-1-1	15,874.00
180	Law Library	19,535.42
183	City/County Communications	183.06
184	Extension Service	91,946.23
190	Sheriff Explorers	664.00
192	Permit to Carry	1,410.05
200	Public Works	6,104,681.64
204	Local Option Transit Sales Tax	1,201,950.16
220	State/Federal Road Aid	7,002,854.73
230	Public Health & Human Services	11,200,231.70
239	CARES	827,052.98
240	Forfeited Tax	654,468.16
260	CDBG Grant	377,151.55
261	CDBG Program Income	16,197.00
270	HOME Grant	68,638.78
286	Septic Loans – SSTS/BWSR	20,608.00
289	ISTS Grant	99,031.48
290	Forest Resources	38,332.82
400	County Facilities	295,899.13
402	Depreciation Reserve Fund	12,050.00
405	Public Works Building Const.	492,608.97
407	Public Works – Equipment	705,418.30
445	2018A – Virginia GSC-PW Cook	49,006.30
600	Environmental Services	746,111.95
715	County Garage	317,922.04
720	Property Casualty Liability	52,689.46
730	Workers Compensation	207,287.71
740	Medical Dental Insurance	5,654,829.87
770	Retired Employees Health Insurance	523.30
		<u>\$48,404,454.95</u>

Adopted November 24, 2020. No. 20-540

RESOLVED, Pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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No. 61237, is hereby approved and the County Auditor is authorized to issue the license to the following establishments:

JL Musech, Inc. dba Country Store, City of Cook;  
Hi Banks Resort, Inc. dba Hi Banks Resort, Fredenberg Township;  
Edwards Oil, Inc. dba Hoyt Lakes Lucky Seven, City of Hoyt Lakes;  
Knutson & Son, Inc. dba Jim's Ash Trail Store, Unorganized Township 68-21;  
Kwik Trip, Inc. dba Kwik Trip #117, City of Rice Lake;  
Takeoff, LLC dba The Landing, Beatty Township;  
Timbuktu Marina, LLC dba Timbuktu Marina, Greenwood Township;  
C & B Warehouse Distributing, Inc. dba Town Line Short Stop, Fayal Township;  
Edwards Oil, Inc. dba Lucky Seven General Store, City of Aurora;  
Leon Polley dba Polley's Resort, Unorganized Township 63-17;  
Jeffrey/Betty Schanche dba Schanche's Side Lake Store, French Township;  
Zupanich Bros., Inc. dba Zup's Food Market of Cook, City of Cook;  
C & B Warehouse Distributing, Inc. dba Ely Lake Short Stop, Fayal Township;  
Wieber & Associates, Inc. dba Ash Trail Lodge, Unorganized Township 68-19;  
Furry's, Inc. dba Dino's, City of Aurora;  
Belo Enterprises, Inc. dba Crossroads Convenience and Liquor Store, Clinton Township;  
C. C. Campground #717, Inc. dba C. C. Campground #717, Inc., French Township;

The following license holders were issued a tobacco violation citation on the dates as stated:

Caywood Country Store, LLC dba Caywood Country Store, LLC, Brevator Township, September 27, 2016;  
Edwards Oil, Inc. dba Edwards Lucky 7, Ashawa, City of Cook, July 8, 2017, June 20, 2018;  
Family Dollar, Inc. dba Family Dollar #27780, City of Aurora, July 20, 2017;  
Hugo's, Inc. dba Hugo's, Ault Township, August 23, 2017, July 20, 2019;  
Kabetogama Outdoors, LLC dba Kab Outdoors, Kabetogama Township, July 8, 2017;  
Susan/Patrick Carey dba Lakeland Store, Biwabik Township, August 14, 2018;  
K & E Enterprises, Inc. dba The Munger Tavern & Grill, Solway Township, October 3, 2020;  
DM Stokke, Inc. dba Stokke's Lakewood Market, Lakewood Township, July 20, 2019;  
Miner's Incorporated dba Super One Foods, Canosia Township, October 10, 2020;  
Super One Liquor, LLC dba Super One Liquor, Canosia Township, July 13, 2019, October 10, 2020;  
Thirsty Moose Bar & Grill, Inc. dba Thirsty Moose Bar & Grill, Cherry Township, June 14, 2017, October 17, 2020;  
Sullivan's Mercantile, Inc. dba Twig General, Grand Lake Township, July 13, 2019;  
Wayside Corner Store, LLC dba Wayside Corner Store, New Independence Township, July 13, 2019;  
Renee L. Padget dba Dick's Head Shop, City of Aurora, August 27, 2016;  
Dawghouse Bar & Grill, Inc. dba Dawghouse Bar & Grill, Northland Township, July 7, 2017;  
Sandra Simek dba Wilbert Café/El Toro Lounge & Liquor, City of Cotton, July 13, 2019;

RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Adopted November 24, 2020. No. 20-541

WHEREAS, The St. Louis County Environmental Services Department operates the Regional Landfill (RLF) in Virginia, Minnesota, that provides mixed municipal solid waste disposal services for the St. Louis County Solid Waste Service Area; and

WHEREAS, Since 1993, the Department has contracted with Kangas Excavating Inc. (Kangas) for landfill operations and Kangas has continued to provide excellent service; and

WHEREAS, The current contract with Kangas expires December 31, 2021; and

WHEREAS, In 2018, the Minnesota Pollution Control Agency (MPCA) amended the landfill permit to collect and store demolition material as a separate waste stream within the boundary of the landfill footprint; and

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WHEREAS, The Department recommends adding demolition material haulage from the RLF to the daily duties within this existing contract and believes that the most cost effective and efficient option at this time is to amend existing contract 5290 for these services; and

WHEREAS, The Department believes that it has negotiated a reasonable price for all landfill services with Kangas;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Environmental Services Department to amend the current contract with Kangas Excavating, Inc., for the operation of the County's Regional Landfill in Virginia.

RESOLVED FURTHER, That under the contract, the Department will pay Kangas \$39,880 per month for basic landfill services, fixed hourly rates for work performed outside of basic landfill services and annual demolition material haulage with 2021 estimated total contract costs for 2021 being \$572,117. RESOLVED FURTHER, That the monthly fee, hourly equipment rates and demolition material haulage will be adjusted annually based on a modified Consumer Price Index, excluding energy. Funding for this contract is available in Fund 600, Agency 607001, Object 629901.

Adopted November 24, 2020. No. 20-542

WHEREAS, Approximately 5.5 million gallons of leachate from the Regional Landfill (Landfill) is collected, pumped and stored annually in two HDPE-lined ponds where it is aerated, denitrified and land applied on a 60 acre sprayfield; and

WHEREAS, The Landfill's Minnesota Pollution Control Agency (MPCA)-issued permit requires the Department conduct extensive surface and groundwater monitoring to ensure the leachate treatment system performs as intended, allowing the continuation of land application of leachate as the County's preferred leachate treatment option versus transport to a wastewater treatment facility; and

WHEREAS, In recent years, the MPCA (and the Environmental Protection Agency) identified polyfluoroalkyl substances (PFAS) as an emerging water contaminant of interest resulting in landfill leachate coming under increased scrutiny and management requirements due to an increased presence of PFAS; and

WHEREAS, In 2019 and 2020, the Department contracted with Northeast Technical Services, Inc. (NTS), the Department's environmental engineer, to construct, maintain, evaluate and replicate the efficacy of a microcosm-scale Engineered Wetland Treatment System (EWTS) designed to remove multiple leachate contaminants of interest, including PFAS; and

WHEREAS, The results from the two-year project were highly encouraging, prompting the Department to continue its research efforts with the microcosm-scale EWTS in 2021 should MPCA Environmental Assistance Toxicity Reduction grant funds be approved for this proposal; and

WHEREAS, The MPCA has issued a Request for Proposal for projects that provide financial assistance for researching, developing or implementing projects and practices related to all aspects of waste management and prevention, including the generation of toxic pollutants.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Environmental Services Department to submit a proposal to the Minnesota Pollution Control Agency for a maximum \$50,000 Environmental Assistance Toxicity Reduction grant to fund the continuation of a comprehensive pilot project focusing on development, implementation, and evaluation of a semi-passive, demonstration-scale engineered wetland treatment system with integrated outflow-filtration for reducing Per- and Polyfluoroalkyl Substances and other Landfill leachate contaminants of interest; Fund 600, Agency 607002, Year 2021.

Adopted November 24, 2020. No. 20-543

**BY COMMISSIONER McDONALD:**

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 61215.

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due.

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the

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County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

RESOLVED FURTHER, That said license is approved contingent upon proof of MN Department of Health approval.

RESOLVED FURTHER, That said license shall be effective through June 30, 2021:

The Highway 5 Company d/b/a The Highway 5, Unorganized Township 59-21, On-Sale and Sunday On-Sale Intoxicating Liquor License, transfer.

RESOLVED FURTHER, That the St. Louis County Board rescinds Resolution No. 20-523, dated November 10, 2020.

Unanimously adopted November 24, 2020. No. 20-544

**BY COMMISSIONER McDONALD:**

WHEREAS, On May 20, 2020, the St. Louis County Board adopted Resolution No. 20-269 authorizing the County Attorney's Office to apply for the Innovative Prosecution Solutions for Combating Violent Crime Grant; and

WHEREAS, The purpose of the Innovative Prosecution Solutions for Combating Violent Crime Program is to provide state, local, and tribal prosecuting authorities with resources to reduce crime and increase public safety; and

WHEREAS, The County Attorney's Office recently received notification of the Innovative Prosecution Solutions for Combating Violent Crime Grant in the amount of \$340,000; and

WHEREAS, There is no cost-sharing or match requirement contained in this grant; and

WHEREAS, The County Attorney's Office intends to implement the grant by investing in a new case management software system which is needed to improve its ability to track cases, identify current trends, and address areas in need of programs targeted at reducing violent crime in St. Louis County.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Attorney's Office to accept a grant award in the amount of \$340,000 from the U.S. Department of Justice Bureau of Justice Assistance for the period of October 1, 2020, to September 30, 2022, payable from Fund 100, Agency 113999, Object 540525, Grant 11309, Year 2020.

Unanimously adopted November 24, 2020. No. 20-545

**BY COMMISSIONER NELSON:**

WHEREAS, There is an outbreak of respiratory illness, called coronavirus disease 2019 (COVID-19), in a growing number of countries, including the United States; and

WHEREAS, Federal, state, and local public health authorities have identified the public health threat posed by COVID-19, which may be spread from person to person; and

WHEREAS, On March 11, 2020, the World Health Organization deemed COVID-19 to be a pandemic; and

WHEREAS, On March 13, 2020, President Donald Trump declared a Presidential National Emergency, and Governor Tim Walz declared a Peacetime State of Emergency in Minnesota, to authorize any and all necessary resources to be used in support of the response to COVID-19; and

WHEREAS, Minnesota Statutes Section 12.29 gives authority to the Chair of the St. Louis County Board of Commissioners to declare a local emergency in St. Louis County for a period of three days, after which a meeting of the Board of County Commissioners will be needed to resolve to continue the local emergency; and

WHEREAS, A declaration of local emergency invokes St. Louis County's disaster plans, including response and recovery aspects, and authorizes aid and assistance under those plans, pursuant to Minn. Stat. § 12.29; and

WHEREAS, On March 18, 2020, the St. Louis County Board declared a local emergency, pursuant to Minn. Stat. § 12.29; and

WHEREAS, The St. Louis County Board finds that the COVID-19 pandemic, the potential for outbreak in St. Louis County, and the need for extraordinary and immediate measures to protect the health, safety, and welfare of the public and St. Louis County residents and employees will not be resolved in the immediate future; and

WHEREAS, The Federal and State Declaration of emergencies are still active and in place.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners hereby



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declares a State of Local Emergency exists and will continue until such time that the Board determines that an emergency no longer exists.

RESOLVED FURTHER, That the County Administrator or his designee(s) are directed to request and coordinate all necessary aid from local, state and federal government.

RESOLVED FURTHER, That the County Board delegates to the County Administrator, the Deputy County Administrator and/or Director of Human Resources & Administration authority to exercise the emergency powers outlined in Minn. Stat. § 12.37, for the duration of this Local Emergency.

RESOLVED FURTHER, That all St. Louis County ordinances, rules, and policies that may inhibit or prevent prompt response to COVID-19 are suspended for the duration of the local emergency, in the sole discretion of the St. Louis County Administrator or designee(s).

RESOLVED FURTHER, That pursuant to Minn. Stat. § 375.21, the County Administrator or designee(s) are hereby authorized to immediately enter into contracts as described thereto.

RESOLVED FURTHER, That St. Louis County Board Resolution No, 20-137, dated March 18, 2020, is hereby rescinded.

Unanimously adopted November 24, 2020. No. 20-546

At 9:44 a.m., November 24, 2020, Commissioner McDonald, supported by Commissioner Musolf, moved to adjourn the meeting. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**  
**DECEMBER, 2020**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON DECEMBER 1, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 1<sup>st</sup> day of December 2020, at 9:30 a.m., at the Government Services Center, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Chair Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell, Patrick Boyle, and Beth Olson participated by WebEx.

Chair Jugovich asked for a moment of silence in remembrance of all victims of violence, foreign and domestic; followed by the pledge of allegiance. Chair Jugovich thanked frontline workers for their hard work to keep the country running during the pandemic.

Commissioner Boyle introduced Amy Westbrook, Director of Public Health Division, to give a presentation of three Public Health Achievement awards. Director Westbrook gave praise to all of the St. Louis County Health Department professionals and to the community partners that have aided in the planning and response during the pandemic. The Public Health Achievement Awards honor those individuals and organizations who demonstrate a commitment to improving the health to individuals, families and residents. Director Westbrook presented the first award to Rachel Doherty and Barbara Heinz, members of the Mesabi East Environmental Education Center located in Aurora, MN. The organization educates students on hydroponics and environmental responsibility, as well as establishing community gardens and a local farmers market. Director Westbrook presented the second award to Dr. Jennifer Jones and Dr. Jordan Blessing who have led their major hospital and health care systems to focus on child safety and trauma. They have worked to create systematic change in improving preparedness, wait times, education and treatment for families and children affected by trauma. Director Westbrook presented the third award to the South St. Louis County Veterans Treatment Court. St. Louis County is home to over 16,000 veterans and the Veterans Treatment Court works to promote recovery, treatment and stability through a coordinated response with over 19 federal, state and local agencies. The Court has reduced the number of jail dates and hospital stays and works to improve the overall health of the veterans who are in the program. Judge Dale Harris and Kelsey Ganser, Treatment Coordinator, accepted the award on behalf of the Court.

Director Westbrook then gave a presentation on the status of the COVID-19 Pandemic. Director Westbrook shared the infection rate and hospitalization and fatality rate trends in November of 2020. St. Louis County is providing two isolation sites for residents, one in Duluth and one in Virginia. Public Health and Human Services (PHHS) is currently working with the State of Minnesota and Department of Health on creating a tiered release of an approved vaccine to critical response workers and vulnerable citizens. The main priority will be to work with assisted living facilities as well as to improve education and intervention to prevent further spread. Commissioner Nelson questioned if there would be a definitive timeline for vaccine distribution and what measures were going to be used to communicate and instill confidence with the public regarding the vaccine. Director Westbrook said

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that the State Health Department is planning on a communication campaign with the public and that there is a Federal Advisory Committee working on developing recommendations to provide to each state on how to properly plan to distribute the vaccine. Commissioner Nelson encourages PHHS to work with the MN Department of Health to create a plan to educate the safety and effectiveness of the vaccine to the residents of St. Louis County.

Commissioner Boyle asked about the status of our hospitals and the ability to provide beds for those affected. Director Westbrook could not provide exact numbers on our local hospitals, but statewide they are seeing a lot of transfers of patients occurring between medical facilities.

Commissioner Jugovich encouraged residents to continue practicing safety measures to prevent overwhelming our frontline healthcare workers and facilities.

Commissioner Olson asked what lessons PHHS has learned throughout this pandemic. Director Westbrook said that emergency preparedness, planning and response has been challenging but they have been successful in developing a good structure in addition to utilizing local data in order to make decisions. Linnea Mirsch, Director of Public Health and Human Services, said that the success of our response is due to the improved coordination and relationships with community partners.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

Commissioner McDonald, supported by Commissioner Musolf, moved to consider a resolution to consider bids received for the Sale of Surplus Fee Land located in Normanna Township and authorize the sale of the land to the party submitting the highest bid: David H. Carlson and Michelle L. Carlson, for the bid amount of \$28,500 plus deed tax and recording fees. A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-576.

Commissioner Nelson, supported by Commissioner Jewell, moved to approve the consent agenda. A roll call vote was taken, the motion passed; seven yeas, zero nays.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Matthew Johnson, Planning and Community Development Director, submitting Board Letter No. 20-429, Committee Vacancy Appointments to the CDBG Citizen Advisory Committee.—[61380](#)

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-421, Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License (Unorganized Township 59-21).—[61381](#)

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-422, Establish Public Hearing for Suspension/Revocation of Liquor License(s) for Property Tax Non-Payment.—[61382](#)

Kevin Gray, County Administrator, Jerry Hall, Interim Property Management Director, and Mark St. Lawrence, Environmental Services Director, submitting Board Letter No. 20-423, Establish Public Hearing for Proposed Land Exchange between St. Louis County and Biosolids Disposal Site Authority.—[61383](#)

Kevin Gray, County Administrator, and Brian Fritsinger, Deputy Administrator, submitting Board Letter No. 20-427, Taconite State Trail – Town of Morse.—[61384](#)

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Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-420, Reclassification of State Tax Forfeited Lands to Non-Conservation.—61385

Matthew Johnson, Planning and Community Development Director, HRA Executive Director, submitting HRA Board Letter No. 20-06, Minnesota Housing Finance Agency Minnesota City Participation Program.—61386

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53973, between St. Louis County and The Waterview Woods Assisted Living, Mankato, MN.—20-377A

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53983, between St. Louis County and Homebee Adult Foster Care, Proctor, MN.—20-378A

Grant Contract Agreement No. A-OPSG-2019-STLOUICO-010, between the Minnesota Department of Public Safety, Homeland Security and Emergency Management Division and St. Louis County in the amount of \$195,000 for the 2019 Operation Stonegarden during the period September 1, 2019, to August 31, 2022.—20-379A

Continuity of Operations Agreement between the Duluth Air National Guard Base (DANBG), 148<sup>th</sup> Fighter Wing (FW), Duluth, MN, and St. Louis County for the use of the St. Louis County Emergency Operations Center as an emergency backup location for the Fighter Wing.—20-380A

Minnesota Department of Transportation Joint Powers Contract No. 1044853 for Professional and Technical Services between the State of Minnesota and St. Louis County for Final Design of Reduced Conflict Intersection at TH 169 and CSAH 137/CR 661.—20-381A

Minnesota Department of Transportation Joint Powers Contract No. 1044755 for Professional and Technical Services between the State of Minnesota and St. Louis County for Final Design of Reduced Conflict Intersection at TH 33 and CSAH 7 Junction.—20-382A

Fire Protection Services Agreement between the County of St. Louis and Central Lakes Volunteer Fire Department, Inc., for services in Unorganized Township 56-17 during the period January 1, 2021, to December 31, 2021.—20-383A

Fire Protection Services Agreement between the County of St. Louis and the City of Chisholm for services in part of Unorganized Township 59-21 during the period January 1, 2021, to December 31, 2021.—20-384A

Fire Protection Services Agreement between the County of St. Louis and Lakeland Volunteer Fire Department, Inc., for services in Unorganized Township 57-16 during the period January 1, 2021, to December 31, 2021.—20-385A

Upon motion by Commissioner Nelson, supported by Commissioner Jewell, resolutions numbered 20-547 through 20-557, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of November 24, 2020, are hereby approved.

Adopted December 1, 2020. No. 20-547

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WHEREAS, General Security Services Corporation (GSSC) was identified as a provider who could meet the unmet need for secure transportation services and has provided those services to St. Louis County in a satisfactory manner; and

WHEREAS, GSSC has in place adequate systems and personnel capacity to continue providing this service to St. Louis County for Calendar Years 2021 and 2022.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to contract with General Security Services Corporation in the amount of \$400,000 for the provision of secure transportation services for the period January 1, 2021, through December 31, 2022, to be paid on a monthly basis from Fund 230, Agency 232006, Object 604400.

Adopted December 1, 2020. No. 20-548

WHEREAS, Accend Services helps adults with mental illness to remain safe and as independent as possible by providing a full range of community mental health services; and

WHEREAS, St. Louis County Board Resolution No. 19-701 authorized the Public Health and Human Services Department (PHHS) to enter into a contract with Mental Health Resources for Mental Health-Targeted Case Management (MH-TCM) services for the first time in 2020; and

WHEREAS, PHHS recognizes that Accend Services has been providing MH-TCM services to Managed Care Organization clients for some time; and

WHEREAS, PHHS has determined that Accend Services authorized service provision should be continued for Medical Assistance clients and that this continuation would be allowed under a MH-TCM purchase of service contract with St. Louis County; and

WHEREAS, County funds must be set aside to pay the non-federal share of Medical Assistance for mental health services for residents of southern St. Louis County.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a contract for Adult Mental Health-Targeted Case Management with Accend Services for the period January 1, 2021, through June 30, 2021.

RESOLVED FURTHER, That the rate is determined by the State of Minnesota every July 1 per month per client, 50% of which is the county share of the rate for fee for service clients, payable from Fund 230, Agency 232006, Object 604400.

Adopted December 1, 2020. No. 20-549

WHEREAS, Mental Health Resources helps adults with mental illness to remain safe and as independent as possible by providing a full range of community mental health services; and

WHEREAS, The Public Health and Human Services Department (PHHS) recognizes that Mental Health Resources has been providing Mental Health-Targeted Case Management (MH-TCM) services to clients living in Hennepin, Dakota and Ramsey Counties, counties where St. Louis County clients reside and require services be provided to them; and

WHEREAS, St. Louis County Board Resolution No. 20-233 authorized PHHS to enter into a contract with Mental Health Resources for MH-TCM services; and

WHEREAS, County funds must be set aside to pay the non-federal share of Medical Assistance for mental health services for residents of St. Louis County.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a contract for Adult Mental Health Targeted Case Management with Mental Health Resources for the period January 1, 2021, through June 30, 2021.

RESOLVED FURTHER, That the rate is determined by the State of Minnesota every July 1 per month per client, 50% of which is the county share of the rate for fee for service clients, payable from Fund 230, Agency 232006, Object 604400.

Adopted December 1, 2020. No. 20-550

WHEREAS, The Human Development Center (HDC) helps adults and children with mental illness to remain safe and as independent as possible by providing a full range of community mental health services; and

WHEREAS, Children may be at risk of out-of-home placement, placed out of the home or at risk of placement failure, requiring intensive services for children with emotional disturbances who have significant difficulties in the home, school, or community; and

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WHEREAS, The Public Health and Human Services Department has contracted with HDC to provide needed community mental health services in southern St. Louis County for many years.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the following two (2) Mental Health-Targeted Case Management (MH-TCM) contracted services with the Human Development Center for the period July 1, 2020, through June 30, 2021:

1. Children's Mental Health Targeted Case Management (MH-TCM)  
(30 cases per month)  
Rate is determined by the State of Minnesota every July 1 per month per client,  
50% of which is the county share of the rate.  
Fund 230, Agency 232008, Object 601600
2. Adult Mental Health Targeted Case Management (MH-TCM)  
(150 cases per month)  
Rate is determined by the State of Minnesota every July 1 per month per client,  
50% of which is the county share of the rate.  
Fund 230, Agency 232006, Object 604400

Adopted December 1, 2020. No. 20-551

WHEREAS, The Range Mental Health Center (RMHC) helps people with mental illness to remain safe and as independent as possible by providing a full range of community mental health services; and

WHEREAS, The Public Health and Human Services Department (PHHS) has contracted with to provide needed community mental health services in northern St. Louis County for many years; and  
WHEREAS, County funds must be set aside to pay the non-federal share of Medical Assistance for mental health services for residents of northern St. Louis County.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the following contracts with the Range Mental Health Center for the period January 1, 2021, through June 30, 2021:

1. Children's Mental Health-Targeted Case Management (MH-TCM) contract  
(up to 25 clients per month)  
Rate is determined by the State of Minnesota every July 1 per month per client,  
50% of which is the county share of the rate.  
Fund 230, Agency 232008, Object 601600
2. Adult Mental Health Targeted Case Management (MH-TCM) contract  
(up to 45 clients per month)  
Rate is determined by the State of Minnesota every July 1 per month per client,  
50% of which is the county share of the rate.  
Fund 230, Agency 232006, Object 604400

Adopted December 1, 2020. No. 20-552

WHEREAS, St. Louis County provides mandated Child Protection and Intervention and Prevention Programs; and

WHEREAS, The Public Health and Human Services Department (PHHS) wishes to enter into the agreements with community partners to promote a safe environment for youth to have access to visitation and with their parents and other family members in a respectful, supportive environment; and

WHEREAS, PHHS wishes to enter into agreements with the following community partners: Lutheran Social Service (LSS), Domestic Abuse Intervention Programs (DAIP) and Lincoln Park Community Collaborative (LPCC) for the provision of supervised visitation and related services for Calendar Year (CY) 2021.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes agreements with the above recommended providers for a variety of supervised visitation and related services and staff transportation to approved off-site locations at a fixed cost basis for the period January 1, 2021, through December 31, 2021, at the following per diem rates, payable from Fund 230, Agency 232008, Object 60200:

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<b>SERVICE:</b>	<b>RATE:</b>	<b>UNIT OF SERVICE:</b>
Safe Exchange	\$20	Hourly
Group/Monitoring	\$25	Hourly
Observation	\$38	Hourly
Coaching	\$45	Hourly
Virtual Observation	\$38	Hourly
Virtual Coaching	\$45	Hourly
Transportation: Mileage	Federal mileage rate	Per Mile
Transportation: Staff Travel Time	\$20	Hourly
No Show	By Service	1 Hour Maximum
Cancellation (under 24 hours)	By Service	1 Hour Maximum
COVID-19 Cleaning	By Service	Up to 15 minutes maximum

Adopted December 1, 2020. No. 20-553

WHEREAS, St. Louis County has a variety of children's services available in the community that are Federal Title IV-E eligible, with the county paying the entire cost for any child who does not have private insurance coverage or is not eligible for Medical Assistance; and  
 WHEREAS, The Public Health and Human Services Department (PHHS) has annual agreements for a variety of out-of-home and day treatment agreements for children's services; and  
 WHEREAS, These agreements are used by PHHS, and also serve as host/lead county agreements, enabling other counties to use the services through the host/lead county agreement; and  
 WHEREAS, PHHS at times places children in facilities outside of St. Louis County, using another county's host/lead county agreement, which establishes the rates and contains other necessary contracting language.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to execute placement agreements for the purchase of out-of-home and day treatment services under another lead county agreement for the period January 1, 2021, through December 31, 2021.

Adopted December 1, 2020. No. 20-554

WHEREAS, The UCare Foundation has made available grant funds to counties to implement a plan related to behavioral health and well-being; and  
 WHEREAS, The St. Louis County Continuum of Care Leadership Team has reviewed this opportunity and it meets unique needs of the homeless population in St. Louis County and systemic barriers; and  
 WHEREAS, Community partners are willing to continue to engage in this work.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to apply for a grant award in the amount of \$100,000 for Housing Fund for Individuals Experiencing or at Risk of Experiencing Homelessness for the 2021-2022 grant cycle, with St. Louis County serving as the fiscal agent for the grant.

Adopted December 1, 2020. No. 20-555

WHEREAS, Each year the Public Health and Human Services Department (PHHS) brings forward agreements for Children and Family Services for out-of-home placement and related services, and PHHS has identified a certain population of children in need of these services on an emergency or on-going basis; and

WHEREAS, Life House, Inc., represents they are qualified to provide these services through their Safe Harbor/Sol House Group Residential Services and The Loft Emergency Shelter Services;

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and

WHEREAS, Pursuant to Minn. Stat. § 256.0112, Subd. 6, this contract shall serve as a lead county contract for services purchased from financially responsible agencies of other counties; and WHEREAS, PHHS has a variety of children's services available in the community that are Federal Title IV-E eligible, with the county paying the entire cost for any child who does not have private insurance coverage or is not eligible for Medical Assistance.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorize Purchase of Service Agreements for Children's Group Residential and Emergency Services for the period January 1, 2021, through December 31, 2021, with Life House, Inc., through their programming and out-of-home placement services as Safe Harbor/Sol House and The Loft, payable from Fund 230, Agency 232008, Object 601200, as follows:

<u>PROGRAM</u>	<u>DAILY RATE</u>
Sol House	\$173.97/day
The Loft	\$212.03/day

Adopted December 1, 2020. No. 20-556

WHEREAS, On December 17, 2019, the St. Louis County Board adopted Resolution No. 19-725, authorizing the Public Health and Human Services Department (PHHS) to become an official evaluation site and accept funds from the ZERO TO THREE organization as the Health Resources & Service Administration grantee for the Infant Toddler Court Program through the Safe Babies Court Team™ approach; and

WHEREAS, An initial award acceptance of \$100,000 was granted for the first fiscal year (FY), with the potential for additional funds for the second FY; and

WHEREAS, PHHS has been notified of additional funding totaling \$150,000 for the second FY from the ZERO TO THREE organization to remain an official evaluation site; and

WHEREAS, PHHS is requesting to accept the funds from the ZERO TO THREE organization and enter into contracts with community partners to continue collaborative partnerships for the second FY, to support the implementation and sustainability of the Safe Babies Court Team™ approach as a critical component of the Plan of Safe Care as required by the Comprehensive Addiction and Recovery Act of 2016; and

WHEREAS, PHHS wishes to accept the funds in the total amount of \$250,000 for the period September 30, 2019, through September 29, 2021.

THEREFORE, BE IT RESOLVED, That, the St. Louis County Board authorizes the Public Health and Human Services Department to continue as an official evaluation site and accept funds from the ZERO TO THREE organization as the Health Resources & Services Administration grantee for the Infant Toddler Court Program, in the total amount of \$250,000 from September 30, 2019, through September 29, 2021, to be accounted for in Fund 230, Agency 232008, Object 629900, Grant 23275, Year 2020, and Fund 230, Agency 232008, Object 545160, Grant 23275, Years 2020-2021.

RESOLVED FURTHER, That, the St. Louis County Board authorizes contracts with specialized community partners to continue collaborative partnerships and support the implementation and sustainability of the Safe Babies Court Team™ approach as a critical component of the Plan of Safe Care.

Adopted December 1, 2020. No. 20-557

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of County State Aid Highway 15 and to replace the existing bridge (County Bridge 214, State Bridge 7659) over Bug Creek in Cotton Township (Township 54 North, Range 16 West), County Project 0015-494515; and

WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.



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THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.  
Adopted December 1, 2020. No. 20-558

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of County State Aid Highway 49 (Three Lakes Road) and to replace the existing bridge (County Bridge 760, State Bridge 7715) over Boulder Creek on the town line between Gnesen Township and Unorganized Township 54-14, County Project 0049-494726; and

WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.

Adopted December 1, 2020. No. 20-559

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of the Industrial Road (CSAH 7) and to replace the existing crossing structure (County Bridge 828, State Bridge 7648) over the Bear Trap River in Industrial Township, County Project 0007-494517; and

WHEREAS, These improvements consist of replacing the existing crossing structure at the existing location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That the State of Minnesota Department of Natural Resources is requested to provide St. Louis County with easement across the following State of Minnesota land located adjacent to the present course of County State Aid Highway 7 in Industrial Township:

1. The Southeast Quarter of the Southeast Quarter (SE 1/4 of SE 1/4), Section 16, Township 51 North of Range 17 West.  
(parcel ID No. 400-0010-02620),
2. The Southwest Quarter of the Southeast Quarter (SW 1/4 of SE 1/4), Section 16, Township 51 North, Range 17 West.  
(parcel ID No. 400-0010-02690).

Adopted December 1, 2020. No. 20-560

WHEREAS, The Transportation Alternative Program (TAP) is a federally funded program to fund infrastructure and non-infrastructure projects; and

WHEREAS, The Minnesota Department of Transportation administers the Transportation Alternatives Program for local agencies in Minnesota; and

WHEREAS, St. Louis County is working in cooperation with the Duluth-Superior Metropolitan Interstate Council to submit a TAP grant application to perform a rehabilitation of the Stoney Point Wayside parking area on Lake Superior including reconstructing failing retaining walls, parking lot reconstruction, and creating ADA accessible viewing areas; and

WHEREAS, St. Louis County is the sponsoring agency for the Transportation Alternatives Program project identified as CP 0222-283485; and

WHEREAS, The Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right-of-way or property ownership acquired without prior approval from the FHWA; and

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WHEREAS, Funding is anticipated to be 50% Federal (\$450,000) and 50% St. Louis County local match (\$450,000), payable from Fund 220, Agency 220599, Object 652700.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board agrees to act as sponsoring agency for a "Transportation Alternative" project identified as CP 0222-283485 and has reviewed and approved the project as proposed.

RESOLVED FURTHER, That sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

RESOLVED FURTHER, That St. Louis County, as the sponsoring agency, hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned Transportation Alternatives project.

Adopted December 1, 2020. No. 20-561

WHEREAS, The Transportation Alternative Program (TAP) is a federally funded program to fund infrastructure and non-infrastructure projects; and

WHEREAS, The Minnesota Department of Transportation administers the Transportation Alternatives Program for local agencies in Minnesota; and

WHEREAS, St. Louis County is working in cooperation with the Arrowhead Regional Development Commission (ARDC) to submit a TAP grant application to perform sidewalk improvements on County State Aid Highway (CSAH) 110 from the intersection of CSAH 100 to the Essentia Health-Northern Pines Hospital in the City of Aurora; and

WHEREAS, St. Louis County is the sponsoring agency for the Transportation Alternatives Program project; and

WHEREAS, The Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right-of-way or property ownership acquired without prior approval from the FHWA; and

WHEREAS, Funding is anticipated to be 80% Federal (\$240,000) and 20% St. Louis County local match (\$60,000), payable from Fund 220, Object 652700, in an Agency to be determined upon project set up.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board agrees to act as sponsoring agency for a "Transportation Alternative" project and has reviewed and approved the project as proposed.

RESOLVED FURTHER, That sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

RESOLVED FURTHER, That St. Louis County as the sponsoring agency hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned Transportation Alternatives project.

Adopted December 1, 2020. No. 20-562

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following tied project:

CP 0004-366245 (Low); SAP 069-604-079 (BR 76)/CP 0004-366248 (Tied);  
SAP 069-604-080 (BR 942); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on November 19, 2020, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
TNT Construction	40 County Road 63	\$1,164,000.00
Group, LLC	Grand Rapids, MN 55744	

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

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CP 0004-366245 (Low); SAP 069-604-079 (BR 76)  
Fund 449, Agency 449002, Object 652806 - \$571,416.05  
CP 0004-366248 (Tied); SAP 069-604-080 (BR 942)  
Fund 449, Agency 449003, Object 652806 - \$592,583.95  
CP 0004-366245 (Low); SAP 069-604-079 (BR 76)  
Fund 449, Agency 449002, Object 652806 - \$571,416.05  
CP 0004-366248 (Tied); SAP 069-604-080 (BR 942)  
Fund 449, Agency 449003, Object 652806 - \$592,583.95  
Adopted December 1, 2020. No. 20-563

WHEREAS, The building grounds and landscape at the St. Louis County Courthouse are important and integral parts of the architecture and appearance of this historic building in Virginia, MN; and  
WHEREAS, The existing building grounds and landscape are in need of repairs and renewal to restore functionality and appearance; and  
WHEREAS, Property Management contracted with Architectural Resources, Inc., in 2020 to prepare site improvement plans, landscape installation and maintenance plans, and bid specifications; and  
WHEREAS, Bids (RFB #5663) were opened on October 23, 2020, with A Plus Landscaping of Saginaw, MN, providing the lowest qualified bid.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approve authorized County personnel to enter into a contract with A Plus Landscaping of Saginaw, MN, in an amount of \$249,000.00 for building grounds improvements and landscape installation and maintenance at the St. Louis County Courthouse in Virginia. Funds are available from Fund 402, Agency 402011, Object 663100.  
Adopted December 1, 2020. No. 20-564

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.  
Adopted December 1, 2020. No. 20-565

RESOLVED, That the St. Louis County Board establishes a public hearing at 9:50 a.m., on Tuesday, December 15, 2020, in the Virginia Government Services Center, Virginia, MN, for the purpose of considering the issuance of an Off-Sale Intoxicating Liquor License to The Highway 5 Company d/b/a The Highway 5, Unorganized Township 59-21.  
Adopted December 1, 2020. No. 20-566

RESOLVED, That the St. Louis County Board establishes a public hearing at 9:55 a.m., on Tuesday, December 15, 2020, in the Virginia Government Services Center, Virginia, MN, for the purpose of considering the suspension/revocation of liquor license(s) for failure to pay real estate or personal property taxes when due, pursuant to St. Louis County Ordinance No. 28.  
Adopted December 1, 2020. No. 20-567

WHEREAS, St. Louis County is proposing a land exchange with Biosolids Disposal Site Authority in order to fulfill the Agreement made between the two parties dated December 16, 2016, to allow the exchange of properties; and  
WHEREAS, Minn. Stat. § 373.01, Sub. 1(5)e, requires that the County Board hold a public hearing on the proposed exchange and post notice in the auditor's office and in the official newspaper of the County.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board establish a public hearing on a land exchange involving County Fee owned land on Tuesday, December 15, 2020, at 10:00 a.m., at the Virginia Government Services Center, Virginia, MN, for the purpose of receiving citizen input on a proposed exchange of County Fee owned land.  
Adopted December 1, 2020. No. 20-568

WHEREAS, A request to purchase county fee land was submitted by Richard Erickson and Jeffrey

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M. Erickson and said property is described in County Board File No. 61223; and  
WHEREAS, Richard Erickson and Jeffrey M. Erickson have agreed to pay \$1,980 for the property.  
THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 373.01, Subdivision (i), the Chair of the County Board and the County Auditor are authorized to execute and deliver a quit claim deed conveying the above listed property to Richard Erickson and Jeffrey M. Erickson, for the amount of \$1,980, payable to Fund 100, Agency 128014, Object 583202, with the grantee responsible for deed tax and recording fees.  
Adopted December 1, 2020. No. 20-569

WHEREAS, The Minnesota Department of Natural Resources (DNR) manages the Taconite State Trail for a variety of recreational purposes; and  
WHEREAS, A critical portion of the Taconite State Trail is in need of legal easements in the Town of Morse; and  
WHEREAS, The Town of Morse has requested one-time financial grant assistance in the amount of up to \$68,000 to acquire land for trail easements and economic development and recreational purposes for the following land:

The South Half (S 1/2) of the Northwest Quarter (NW 1/4), AND the West Half (W 1/2) of the Southwest Quarter (SW 1/4), all in Section 12, Township 62 North, Range 13 West of the Fourth Principal Meridian, St. Louis County, Minnesota. (PINS: 465-0030-01930, 465-0030-01931, 465-0030-01940, 465-0030-01941, 465-0030-01960, 465-0030-01961, 465-0030-01970, 465-0030-01971); and

WHEREAS, When easements are provided to the DNR by the Town of Morse, any funds received by Town of Morse for the easements, or any other revenue generating sales, will be transferred to St. Louis County for reimbursement; and  
WHEREAS, The County has previously identified economic development as a strategic priority; and  
WHEREAS, Funding is available through Economic Development funds; and  
WHEREAS, The County has statutory authority through Minn. Stat. § 373.39 to make such a contribution.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves a financial one-time grant contribution in the amount of up to \$68,000 to the Town of Morse to acquire such lands, subject to conditions determined by the appropriate County officials to protect the County investment in public lands.

RESOLVED FURTHER, That if necessary, appropriate County officials are authorized to execute appropriate funding agreement(s), payable from Fund 178, Object 311008 or its designated fund.

RESOLVED FURTHER, That the funding is contingent upon Minnesota Department of Iron Range Resources and Rehabilitation (IRRR) or other matching funding; that acquired land remain in public use for recreational purposes; and that easements are provided to the DNR.

RESOLVED FURTHER, That the St. Louis County Board directs Administration to develop policies related to county involvement in trail development and funding to be presented to the County Board for approval at a future meeting.

Adopted December 1, 2020. No. 20-570

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61237, is hereby approved and the County Auditor is authorized to issue the license to the following establishment:

Minno-ette Inc. d/b/a Minno-ette Inc., Fredenberg Township, new.

RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Adopted December 1, 2020. No. 20-571

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board

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File No. 61230, are hereby approved and the County Auditor shall issue checks in the following amounts:

	<b>October 2020</b>	
100	General Fund	8,131,128.01
149	Personal Service Fund	470.75
155	Depot	69,899.44
161	Missing Heirs	63,220.47
168	Sheriff's State Forfeitures	1,611.25
169	Attorney Trust Accounts – VW	1,877.76
170	Boundary Waters-Forfeiture	116.97
173	Emergency Shelter Grant	30,726.94
176	Revolving Loan Fund	65.97
178	Economic Development – Tax Forfeit	50,907.70
179	Enhanced 9-1-1	1,925.00
180	Law Library	16,744.85
183	City/County Communications	179.64
184	Extension Service	224,838.91
190	Sheriff Explorers	166.00
192	Permit to Carry	16,121.90
200	Public Works	4,290,511.79
204	Local Option Transit Sales Tax	2,298,957.65
220	State/Federal Road Aid	2,937,636.88
230	Public Health & Human Services	9,222,421.66
238	HHS Conference	6,650.00
239	CARES	5,228,706.60
240	Forfeited Tax	515,718.73
260	CDBG Grant	153,893.83
270	HOME Grant	3,975.00
280	Federal Septic Loan – EPA Fund	23,468.00
285	Septic Loans – MPCA	9,546.00
286	Septic Loans – SSTS/BWSR	27,068.50
288	Septic Loans – Env. Trust Fund	280.00
289	ISTS Grant	73,791.79
290	Forest Resources	110,207.37
321	2013C Refunding 2004A&2005A	3,937.00
331	2020B Refunding 2013D&2014A	4,583.00
400	County Facilities	236,095.17
402	Depreciation Reserve Fund	48,130.93
405	Public Works Building Const.	296,627.09
407	Public Works – Equipment	121,256.95
449	2020A – TST Bond	22,667.00
600	Environmental Services	623,741.69
640	Plat Books	18,329.71
715	County Garage	134,353.87
720	Property Casualty Liability	56,131.59
730	Workers Compensation	1,384,961.62
740	Medical Dental Insurance	6,900,068.51
770	Retired Employees Health Insurance	1,546.30
		<u>\$43,365,265.79</u>

Adopted December 1, 2020. No. 20-572

WHEREAS, The St. Louis County Board appoints citizens to serve on the Community Development Block Grant (CDBG) Citizen Advisory Committee; and  
WHEREAS, Three individuals applied for vacancies on the committee; and

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WHEREAS, The Hermantown and Rice Lake applicants have been endorsed by their respective city councils.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board appoints the following individuals to the CDBG Citizen Advisory Committee with terms expiring April 30, 2023:

City of Hermantown Representative:	Jim Rich
Rice Lake Representative:	Jayne Heim
Southern Townships Representative:	Paul Buckentin (Midway Township)

Adopted December 1, 2020. No. 20-573

WHEREAS, All parcels of land becoming the property of the State of Minnesota in Trust through forfeiture for nonpayment of real estate taxes shall be classified or reclassified as conservation or non-conservation as required by Minn. Stat. § 282.01, Subd. 1; and

WHEREAS, The parcels described in the attached County Board File forfeited to the State of Minnesota for nonpayment of real estate taxes and were previously classified as conservation; and

WHEREAS, The St. Louis County Land and Minerals Department has recommended that the parcels be reclassified as non-conservation after considering, among other things, the present use of adjacent land, the productivity of the soil, the character of forest or other growth, the accessibility of lands to established roads, schools, utilities and other public services, and their peculiar suitability or desirability for particular uses; and

WHEREAS, These parcels of land may be located inside the boundaries of a municipality or town and Minn. Stat. § 282.01 provides that classification or reclassification and sale of lands situated within a municipality or town must be approved by the governing body of the municipality or town; and

WHEREAS, The town or municipality is considered to have approved the classification or reclassification and sale of these parcels if the county board is not notified of the disapproval of the classification or reclassification and sale within 60 days of the date the request for approval was transmitted to the town or municipality in which the parcels are located.

THEREFORE, BE IT RESOLVED, That the state tax forfeited parcels described in County Board File No. 61385, shall be reclassified as non-conservation, and the request for approval of the reclassification shall be transmitted by the St. Louis County Land and Minerals Department to the clerk of the municipality or town in which the parcels are located.

RESOLVED FURTHER, That the reclassification of these parcels will be deemed approved if the county board does not receive notice of the municipality's or town's disapproval of the reclassification of any parcel within 60 days of the date on which this resolution is delivered to the clerk of the municipality or town.

Adopted December 1, 2020. No. 20-574

WHEREAS, The County, through its Environmental Services Department, operates a Roll-off Program to provide County residents an opportunity to recycle; and

WHEREAS, The County supports curbside recycling programs in three range cities (Eveleth, Mountain Iron and Virginia) and a staffed recyclables collection site (Hibbing) by funding the processing and marketing of the cities' recycled materials; and

WHEREAS, The County owns a recycling facility in Virginia and contracts with a private firm to facilitate the processing and marketing of recyclable materials generated in the St. Louis County Solid Waste Management Area; and

WHEREAS, The County entered into a contract with G-Men Environmental Services (G-Men) for the period of December 1, 2019, through December 31, 2020, for recyclable materials haulage, processing and marketing, and facility operations for the St. Louis County recycling facility in Virginia; and

WHEREAS, The County negotiated a new contract with G-Men in good faith utilizing its statutory authority cited in Minn. Stat. § 400.04, Subd. 4; and

WHEREAS, The County wishes to enter into a five-year agreement with G-Men for continuation of services from January 1, 2021, through December 31, 2025.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to execute and enter into a negotiated 5-year agreement for continuation of services with G-Men Environmental Services for recyclable materials haulage, processing and marketing, and facility operations for the St. Louis County recycling facility in Virginia from January 1, 2021, through

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December 31, 2025, for an estimated cost of \$957,500.00, payable from Fund 600, Agency 601004, Object 629901.

Adopted December 1, 2020. No. 20-575

**BY COMMISSIONER McDONALD:**

WHEREAS, The St. Louis County Property Management Team had identified the following described property as surplus county fee owned land and said property was advertised for sale and a bid was received; said property is legally described as follows:

The Southwest Quarter of Southeast Quarter (SW ¼ of SE ¼), of Section  
Thirty-one (31), Township Fifty-two (52) North of Range Thirteen (13),  
West of the Fourth Principal Meridian, according to the United States  
Government Survey thereof;  
Parcel Code 485-0010-05250; and

WHEREAS, David H. Carlson and Michelle L. Carlson submitted the minimum bid of \$28,500 for said parcel.

THEREFORE, BE IT RESOLVED, That pursuant to the requirements of and procedures of Minn. Stat. § 373.01, the appropriate County Officials are authorized to execute a quit claim deed, conveying the above listed property to David H. Carlson and Michelle L. Carlson for the bid amount of \$28,500, payable to Fund 100, Agency 128014, Object 583202, with the buyer(s) being responsible for deed tax and recording fees.

Unanimously adopted December 1, 2020. No. 20-576

At 10:40 a.m., December 1, 2020, Commissioner Nelson, supported by Commissioner Musolf, moved to adjourn the meeting. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON DECEMBER 15, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 15<sup>th</sup> day of December 2020, at 9:32 a.m., at the Government Services Center, Virginia, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Chair Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell, Patrick Boyle, and Beth Olson participated by WebEx.

Chair Jugovich asked for a moment of silence in remembrance of all victims of violence, foreign and domestic; followed by the pledge of allegiance. Chair Jugovich thanked frontline workers for their hard work and dedication during the pandemic.

An Employee Recognition Ceremony was held honoring St. Louis County employees and retirees with 25, 30, 35 and 40+ years of service to St. Louis County. Commissioner Nelson recognized Diane Hinderks, who is retiring after 40+ years of service to St. Louis County.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

At 9:43 a.m., Commissioner Nelson, supported by Commissioner McDonald, moved to approve the sale of surplus fee owned county land for the bid amount of \$48,000 to Gordon A. and Kathleen M. Granmoe; and further, that the appropriate County Officials are authorized to execute a quit claim deed for the property legally described as the Northeast Quarter of Northwest Quarter (NE ¼ of NW ¼), Section Nineteen (19), Township Fifty-one (51), Range Twenty (20) (parcel code 360-0010-03190). A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-595.

At 9:45 a.m., Deputy Administer Brian Fritsinger commented that the county did not receive any bids for the former Public Works Facility located on Hwy. 1, commonly known as the Linden Grove Public Works facility. The property was advertised according to the requirements of Minn. Stat. § 373.01, with the minimum bid set at \$330,000. No action was taken by the County Board. The Board gave direction to the Property Management Department to continue pursuing sale of this property.

At 9:46 a.m., a public hearing was conducted pursuant to Resolution No. 20-566, adopted December 1, 2020, to consider the issuance of an Off-Sale Intoxicating Liquor License to The Highway 5 Company d/b/a The Highway 5, Unorganized Township 59-21. County Attorney Mark Rubin gave the initial presentation and submitted a packet that included documentation of required notices, minutes from the Liquor Licensing Committee meeting, proof of paid property taxes, and required documents for the license to the Clerk of the County Board. Commissioner Nelson asked Rochelle Marty of The Highway 5 Company, who was participating by WebEx, if she had read all liquor license requirements and if she will abide by them; Ms. Marty responded yes. Chair Jugovich asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action; no one requested the opportunity to speak. At 9:52 a.m., Commissioner Nelson, supported by Commissioner Musolf, moved to close the public hearing. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner McDonald, supported by Commissioner Jewell, moved to approve granting the off-sale intoxicating liquor license to The Highway 5 Company d/b/a The Highway 5, Unorganized Township 59-21, located in Area 2, and in accordance with the St. Louis County Fee Schedule the annual fee is \$250.00; that said liquor license shall be effective through June 30, 2021, and is approved contingent upon payment of real estate taxes when due; and further that if the named license holder sells the licensed place of business, the County Board may, at its discretion and after an investigation,



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transfer the license to a new owner, but without pro-rated refund of license fee to the license holder. A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-596.

At 9:53 a.m., Chair Jugovich noted that Board was ahead of schedule, so the Board considered two regular agenda items prior to the scheduled 9:55 a.m. and 10:00 a.m. public hearings.

Commissioner Olson, supported by Commissioner Boyle, moved to approve the consent agenda. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner Jewell, supported by Commissioner Nelson, moved to approve the "2021 St. Louis County Legislative Priorities" and directs its Intergovernmental Relations Director to achieve these outcomes and report progress on other initiatives during the 2021 Legislative Session. Deputy Administrator Brian Fritsinger indicated that the only proposed change from staff, since the Committee of the Whole meeting, was the addition of a statewide film incentive program. Commissioner Nelson indicated that he would support the motion if a \$20 million bonding request for a regional landfill, solid waste, and recycling facility located in Canyon was added to the priority list. As the maker of the motion, Commissioner Jewell agreed that the bonding request be included as a 2021 St. Louis County Legislative Priority. A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-598.

County Attorney Mark Rubin confirmed that the Auditor's Office informed him that all liquor establishments have paid their real estate or personal property taxes when due. No action was taken by the Board, pursuant to Resolution No. 20-567, adopted December 1, 2020, to consider the suspension/revocation of liquor licenses for failure to pay real estate or personal property taxes when due, pursuant to St. Louis County Ordinance No. 28. Commissioner Nelson commended liquor establishments for paying their property taxes even though it has been a tough year.

At 10:02 a.m., a public hearing was conducted pursuant to Resolution No. 20-568, adopted December 1, 2020, to consider a proposed Class "B" Land Exchange for certain lands owned by BioSolids Disposal Site Authority. Chair Jugovich asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action; no one requested the opportunity to speak. At 10:06 a.m., Commissioner Musolf, supported by Commissioner Nelson, moved to close the public hearing. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner Jewell, moved to approve the land exchange proposal between St. Louis County and the Biosolids Disposal Site Authority and that the appropriate county officials are authorized to execute the necessary documents to complete this land exchange. A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-597.

Commissioner Olson, supported by Commissioner Jewell, moved to approve the amended 2021-2025 Capital Improvement Plan. A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-599.

Commissioner Nelson, supported by Commissioner Olson, moved to approve the 2021 Budget and Property Tax Levy. A roll call vote was taken and the 2021 Property Tax Levy and Budget Resolution was adopted; seven yeas, zero nays. Resolution No. 20-600.

The Board recessed at 10:12 a.m. At 1:05 p.m., the Board reconvened with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Paul McDonald, Keith Musolf, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell, Patrick Boyle, and Beth Olson participated by WebEx.

Commissioner Nelson, supported by Commissioner Musolf, moved to approve a second consent

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agenda consisting of items passed at the Committee of the Whole meeting. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner Jewell, supported by Commissioner Olson, moved that the St. Louis County Board approves the extension of the original pledge of \$50,000 and increases the pledge by \$25,000 for a total pledge in the amount of \$75,000 to the Duluth Airport Authority; and further, that if necessary, appropriate County officials are authorized to execute a funding agreement payable from Fund 178, Object 311008. A roll call vote was taken, the motion passed; six yeas, one nay (Nelson). Resolution No. 20-613.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health & Human Services Director, submitting Board Letter No. 20-443, Joint Powers Agreement and Contract for Services Cost Neutral Transfer.—61387

Kevin Gray, County Administrator, and John Ongaro, Intergovernmental Relations Director, submitting Board Letter No. 20-448, 2021 Proposed Legislative Priorities.—61388

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-445, St. Louis County Capital Improvement Plan (CIP) for 2021-2025 Amendment.—61389

Kevin Gray, County Administrator, and John Ongaro, Intergovernmental Relations Director, submitting Board Letter No. 20-469, Arrowhead Counties Association Lobbying Services Agreement.—61390

Kevin Gray, County Administrator, and Mark St. Lawrence, Environmental Services Director, submitting Board Letter No. 20-471, Joint Powers Agreement with Aitkin, Carlton, Cook, Itasca, Koochiching and Lake Counties and WLSSD for the Development of a Regional Solid Waste Management Plan for Northeastern Minnesota.—61391

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-473, Adjoining Owner Sales.—61392

Kevin Gray, County Administrator, Linnea Mirsch, Public Health and Human Services Department Director, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-476, Certification of Compliance with Federal Standards for a Merit System of Personnel Administration.—61393

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-477, Fire Protection/First Responder Services Contracts for Unorganized Townships 64-21 and 63-21 for CY 2021.—61394

Kevin Gray, County Administrator, and Matthew Johnson, Planning and Community Development Director, submitting Board Letter No. 20-479, Reappointments to the St. Louis County Planning Commission.—61395

Kevin Gray, County Administrator, and Brian Fritsinger, Deputy Administrator, submitting Board Letter No. 20-466, Duluth Airport Authority Denver Air Service Project.—61396

Minnesota Department of Human Services SFY 21 Housing Support Agreement – Group Settings, Contract No. 53990, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—20-386A

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Minnesota Department of Human Services SFY 21 Housing Support Agreement – Group Settings, Contract No. 53991, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—20-387A

Addendum to Contract No. 16811 between St. Louis County and Arrowhead Economic Opportunity Agency (AEOA), Virginia, MN, to provide healthier food guidelines with funding from Minnesota Department of Health State Physical Activity and Nutrition (SPAN) Good Food Guidelines Pilot Project during the period June 1, 2019, to May 31, 2021.—20-388A

Purchase of Service Addendum, Contract No. 16874A, between St. Louis County and Lincoln Park Children & Families Collaborative (LPCFC), Duluth, MN, to provide virtual forms of visitation and other related services under the Child Protective Services and Court-Ordered Supervised Visitation and Related Services due to COVID-19, parental incarceration, physical distance between the child and parent, a safety reason, or other approved reason, during the period May 1, 2020, to December 31, 2020.—20-389A

Service Agreement Addendum, Contract No. 16920C, between St. Louis County and Arrowhead Economic Opportunity Agency (AEOA), Virginia, MN, to provide temporary housing for certain sheltered and unsheltered homeless individuals in Isolation and Quarantine (I&Q) as a result of COVID-19 during the period June 1, 2020, to June 30, 2021.—20-390A

Service Agreement Addendum, Contract No. 16922A, between St. Louis County and Lakeview Behavioral Health, Grand Rapids, MN, to provide temporary housing for certain sheltered or unsheltered homeless individuals in need of Substance Use Disorder Treatment and Medical Assisted Treatment in relation to COVID-19 temporary housing during the period May 1, 2020, to June 30, 2021.—20-391A

Service Agreement Addendum, Contract No. 16963B, between St. Louis County and Bois Forte Band of Chippewa, Nett Lake, MN, to provide temporary housing for certain sheltered and unsheltered homeless individuals in Isolation and Quarantine (I&Q) as a result of COVID-19 during the period June 1, 2020, to June 30, 2021.—20-392A

Service Agreement Addendum, Contract No. 16964A, between St. Louis County and Lake County Health and Human Services, Two Harbors, MN, to provide temporary housing for certain sheltered and unsheltered homeless individuals in Isolation and Quarantine (I&Q) as a result of COVID-19 during the period June 1, 2020, to June 30, 2021.—20-393A

Service Agreement Addendum, Contract No. 16965A, between St. Louis County and Fond du Lac Band of Lake Superior Chippewa, Human Services Division, Cloquet, MN, to provide temporary housing for certain sheltered and unsheltered homeless individuals in Isolation and Quarantine (I&Q) as a result of COVID-19 during the period June 1, 2020, to June 30, 2021.—20-394A

Service Agreement, Contract No. 16984, between St. Louis County and St. Luke's Home Health Services (St. Luke's), Duluth, MN, to provide home health nursing services for certain sheltered and unsheltered homeless individuals in Isolation and Quarantine (I&Q) as a result of COVID-19 during the period August 1, 2020, to December 1, 2020.—20-395A

Addendum to Purchase Agreement, Contract No. 17011A, between the St. Louis County Board of Commissioners and Center for Alcohol and Drug Treatment for Targeted Response to the Opioid Crisis Grant services, removing the Opioid Withdrawal Management Unit Service from the contract.—20-396A

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St. Louis County Public Health & Human Services Department Contract No. 17028, between St. Louis County and John Soghigian to provide Collaboration for the Northern St. Louis County Early Childhood Mental Health Initiative Project Leader Services during the period December 1, 2020, to June 30, 2021.—20-397A

Purchase of Service Agreement, Contract No. 17040, between St. Louis County and Thomas Allen, Inc., West St. Paul, MN, for Delegated Case Management funded by home and community-based waiver services during the period January 1, 2021, to December 31, 2022.—20-398A

Purchase of Service Agreement, Contract No. 17049, between St. Louis County and Life House, Inc., Duluth, MN, for Ongoing Housing and Housing Related Services during the period November 1, 2020, to June 30, 2021.—20-399A

Purchase of Service Agreement, Contract No. 17052, between St. Louis County and American Indian Community Housing Organization (AICHO), Duluth, MN, for Ongoing Housing and Housing Related Services during the period November 1, 2020, to June 30, 2021.—20-400A

St. Louis County Public Health & Human Services Department Contract No. 17055 between St. Louis County and Warehouse Production Company, LLC, Duluth, MN, to provide Safe COVID Testing Video Campaign for the Northern St. Louis County (NSLC) Early Childhood Mental Health Initiative (ECMHI) Project Leader Services during the period November 6, 2020, to December 1, 2020.—20-401A

Service Agreement No. 17057 between St. Louis County and Life House, Inc., Duluth, MN, for COVID-19 testing events during the period December 1, 2020, to December 31, 2021.—20-402A

Service Agreement No. 17058 between St. Louis County and Housing & Redevelopment Authority of Virginia, Virginia, MN, for COVID-19 testing events during the period December 1, 2020, to December 31, 2021.—20-403A

Upon motion by Commissioner Olson, supported by Commissioner Boyle, resolutions numbered 20-577 through 20-594, as submitted on the first consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER OLSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of December 1, 2020, are hereby approved.

Adopted December 15, 2020. No. 20-577

WHEREAS, St. Louis County has a variety of children's services available in the community that are Federal Title IV-E eligible, with the county paying the entire cost for any child who does not have private insurance coverage or is not eligible for Medical Assistance; and

WHEREAS, The Public Health and Human Services Department has historically contracted with the provider listed below to provide needed Residential Treatment services for children on behalf of the county and wishes to renew this contract.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the host county contract for The Hills Youth and Family Services d/b/a Woodland Hills, for the purchase of Residential Treatment services for children, for the period January 1, 2021, through December 31, 2021, at the following per diem rates, payable from Fund 230, Agency 232008, Objects 601200 and 601600:

<u>PROGRAM</u>	<u>RATE</u>
Cambia Hills Residential Mental Health	\$354.23 /day
Woodland Hills Juvenile Justice Program	\$316.19 /day

Adopted December 15, 2020. No. 20-578

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WHEREAS, St. Louis County has a variety of children's services available in the community that are Federal Title IV-E eligible, with the county paying the entire cost for any child who does not have private insurance coverage or is not eligible for Medical Assistance; and

WHEREAS, The Public Health and Human Services Department has historically contracted with the provider listed below to provide needed Residential Treatment and Foster Care services for children on behalf of the county and wishes to renew this contract.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the host county contract for Northwood Children's Home Society, Inc., d/b/a Northwood Children's Services, for the purchase of Residential Treatment and Foster Care services for children, for the period January 1, 2021, through December 31, 2021, at the following per diem rates, payable from Fund 230, Agency 232008, Objects 601200 and 601600:

<u>PROGRAM</u>	<u>RATE</u>
Main Residential	\$324.44/day
Diagnostic and Assessment Center	\$372.81/day
Foster Care	\$ 44.00/day

Adopted December 15, 2020. No. 20-579

WHEREAS, Board Resolution No. 20-500 authorized the acceptance of the cost neutral transfer funding from the Department of Human Services (DHS) through the Housing and Support Services Division in the amount up to \$1,760,218 for the period starting when the contract with DHS is signed through June 30, 2021, and to continue each year with the amounts and contracts adjusted based on the DHS award amount each State Fiscal Year; and

WHEREAS, St. Louis County has authorized \$21,136.47 for Bois Forte Band of Chippewa (Bois Forte) to use for hotel vouchers for members who are experiencing homelessness; and

WHEREAS, Minn. Stat. § 471.59, subd. 10, empowers counties to enter into agreements with other governmental units, including federally recognized Indian tribes such as the Bois Forte Band of Chippewa, to perform services or functions counties are authorized to provide such as homelessness prevention.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a Joint Powers Agreement between the Bois Forte Band of Chippewa and St. Louis County to facilitate the provision of services to Bois Forte members experiencing homelessness who are residing in St. Louis County but outside of reservation boundaries.

Adopted December 15, 2020. No. 20-580

WHEREAS, St. Louis County has in the past sponsored federally funded projects for various cities, townships and organized groups; and

WHEREAS, Cities under 5,000 in population, townships, and organized groups require a sponsor; and

WHEREAS, The listed project merits sponsorship by St. Louis County; and

WHEREAS, The project listed below does not require funding or maintenance by St. Louis County; and

WHEREAS, Funding is anticipated to be 27% Federal (\$500,000), 27% Minnesota Department of Transportation (\$496,670), and 46% City of Biwabik local match (\$873,610), payable from Fund 220, Object 652700 in an Agency to be determined upon project set up.

THEREFORE, BE IT RESOLVED, That St. Louis County shall agree to sponsor the listed project for the purpose of securing Federal Transportation Alternatives Program (TAP) funding.

RESOLVED FURTHER, That St. Louis County shall provide assistance on a limited basis to assure the success of the following project:

Reconstruction of the streetscape and downtown revitalization project located on  
Main Street/TH 135 located in the City of Biwabik.

Adopted December 15, 2020. No. 20-581

WHEREAS, St. Louis County has in the past sponsored federally funded projects for various cities, townships and organized groups; and

WHEREAS, Cities under 5,000 in population, townships, and organized groups require a sponsor; and

WHEREAS, The listed project merits sponsorship by St. Louis County; and

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WHEREAS, The project listed below does not require funding or maintenance by St. Louis County; and

WHEREAS, Funding is anticipated to be 80% Federal (\$243,200) and 20% City of Ely local match (\$60,800), payable from Fund 220, Object 652700 in an Agency to be determined upon project set up.

THEREFORE, BE IT RESOLVED, That St. Louis County shall agree to sponsor the listed project for the purpose of securing Federal Transportation Alternatives Program (TAP) funding.

RESOLVED FURTHER, That St. Louis County shall provide assistance on a limited basis to assure the success of the following project:

Trezona & Semers Park Trail System Improvements project within the City of Ely.

Adopted December 15, 2020. No. 20-582

WHEREAS, St. Louis County has in the past sponsored federally funded projects for various cities, townships and organized groups; and

WHEREAS, Cities under 5,000 in population, townships, and organized groups require a sponsor; and

WHEREAS, The listed project merits sponsorship by St. Louis County; and

WHEREAS, The project listed below does not require funding or maintenance by St. Louis County; and

WHEREAS, Funding is anticipated to be 70% Federal (\$210,000) and 30% City of Gilbert local match (\$90,000), payable from Fund 220, Object 652700 in an Agency to be determined upon project set up.

THEREFORE, BE IT RESOLVED, That St. Louis County shall agree to sponsor the listed project for the purpose of securing Federal Transportation Alternatives Program (TAP) funding.

RESOLVED FURTHER, That St. Louis County shall provide assistance on a limited basis to assure the success of the following project:

MN TH 37 Bike Lane connection to the Mesabi Trail System located within the City of Gilbert.

Adopted December 15, 2020. No. 20-583

WHEREAS, St. Louis County has in the past sponsored federally funded projects for various cities, townships and organized groups; and

WHEREAS, Cities under 5,000 in population, townships, and organized groups require a sponsor; and

WHEREAS, The listed project merits sponsorship by St. Louis County; and

WHEREAS, The project listed below does not require funding or maintenance by St. Louis County; and

WHEREAS, Funding is anticipated to be 80% Federal (\$489,600) and 20% City of Mountain Iron local match (\$122,400) payable from Fund 220, Object 652700 in an Agency to be determined upon project set up.

THEREFORE, BE IT RESOLVED, That St. Louis County shall agree to sponsor the listed project for the purpose of securing Federal Transportation Alternatives Program (TAP) funding.

RESOLVED FURTHER, That St. Louis County shall provide assistance on a limited basis to assure the success of the following project:

Pedestrian/Bicycle Trail Improvements project from CSAH 7 & TH 169 intersection  
to the existing Mesabi Trail crossing located on CSAH 109 within the City of  
Mountain Iron.

Adopted December 15, 2020. No. 20-584

RESOLVED, That the Public Works Department is hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the services of Bolton & Menk, Inc., of Hermantown, Minnesota, for the design of left turn lanes at the intersection of Midway Road/North Cloquet Road (CP 0013-458864/SP 069-070-052), Midway Road/Stark Road (CP 0013-458865/SP 069-070-053) and Midway Road/Arrowhead Road (CP 0013-533028/SP 069-070-057). The cost of these services is \$91,065, payable from Fund 220, Agencies 220600/220601/220602, Object 626600.

Adopted December 15, 2020. No. 20-585

WHEREAS, St. Louis County receives iron ore royalties from tax forfeited minerals; and

WHEREAS, Minn. Stat. § 298.2215 allows a county to establish a scholarship program for local high

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school graduates.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board directs County Administration to fund the 2021-2022 scholarship program through the use of mineral royalties in the amount of \$150,000.

RESOLVED FURTHER, That the Board approves the disbursement of scholarship funds for the 2021-2022 school year as follows:

- Mesabi Range College Foundation: \$37,500
- Hibbing Community College Foundation: \$37,500
- Vermilion Community College Foundation: \$37,500
- Lake Superior College Foundation: \$37,500

Adopted December 15, 2020. No. 20-586

WHEREAS, The Northspan Group, Inc., was established in 1985 as a non-profit organization to offer professional business and community development services; and

WHEREAS, The Upper Minnesota Film Office (UMFO) was established in 1996 by the Northspan Group, Inc., to promote Northeast Minnesota as a location for contract filming of movies, documentaries, commercials, and related video media productions; and

WHEREAS, The UMFO has asked the County to consider funding its transition to an independent 501(c)(3) organization and for operating support for the new organization; and

WHEREAS, The UMFO states that it can provide economic resources in the form of additional jobs, wages, benefits, and peripheral growth in the County and region as an independent organization; and

WHEREAS, The County has previously identified economic development as a strategic priority; and

WHEREAS, Under Minn. Stat. § 375.83 the County may appropriate money to be paid to an organization that will use the money to promote, advertise, improve, or develop the economic resources of the county; and

WHEREAS, Funding is available through Economic Development funds.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves a one-time grant contribution in the amount of \$150,000, payable in installments, to Independent Television Festival, Inc., dba Catalyst Story Institute, as a fiscal agent for the UMFO, to assist the UMFO in its incorporation as a legal Minnesota nonprofit 501(c)(3) and to provide operating support for the new organization.

RESOLVED FURTHER, That County staff shall develop and identify special performance measures to be accomplished by UMFO to be included in the grant/funding agreement.

RESOLVED FURTHER, That if necessary, appropriate County officials are authorized to negotiate the terms and conditions and execute appropriate grant/funding agreement(s) with the UMFO and/or its fiscal agents on behalf of the UMFO, payable from Fund 178, Object 311008 or its designated fund.

RESOLVED FURTHER, That St. Louis County Board Resolution No. 20-481 is rescinded.

Adopted December 15, 2020. No. 20-587

WHEREAS, All increases in original governmental funds revenue and expenditure budgets require County Board approval; and

WHEREAS, Departments anticipate being notified of additional revenues throughout the year and need approval to increase revenue and expenditure budgets; and

WHEREAS, Proposed budget adjustments are levy neutral.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the following budget changes:

**GRANT BUDGET CHANGE**

1. Increase Sheriff revenue and expense budget to include the awarded amount for the Title III grant award, which was omitted from Resolution 20-261 (\$36,044.32).
2. Increase Public Health and Human Services revenue and expense budget to include an increase in the Public Health Preparedness grant award (Resolution 19-720) (\$137.00).

**USE OF AN EXISTING FUND BALANCE**

3. Use of general fund cash flow fund balance to purchase backup VIPER software and equipment; this purchase was authorized on Resolution 19-578 in 2019 and Public Safety Innovation fund

balance was reduced at that time, but it was not spent or encumbered by the end of the year (\$117,480.72).

4. Use of missing heirs fund balance to write off an investment that was held in our possession for twenty-one years and can no longer be claimed by the beneficiary (\$28,578.62), and for payment to the heir of an estate that was being held in the County's possession (\$34,978.65).
5. Use of Sheriff's controlled substances fund balance to cover annual DARE (Drug Abuse Resistance Education) reimbursements (\$2,000.00).
6. Use of Sheriff's Enhanced 911 fund balance to cover ARMER upgrade software and licensing (\$15,874.00), and the uninterruptible power supply replacement battery at the Public Safety Building (\$13,551.00).

**REVENUE AND EXPENSE BUDGET INCREASE**

7. Increase the Sheriff revenue and expense budget to include a donation from Amsoil for the unbudgeted purchase of K9 "Donny" (\$10,000.00).
8. Increase the Sheriff revenue and expense budget to include Toward Zero Deaths grant funds outlined in a Memorandum of Understanding with the City of Virginia (\$18,800.00).
9. Increase the Public Works revenue and expense budget to include the City of Duluth's share of overrun on SAP 069-609-043, Res. 19-271, Eight (8) Tied Grading and Bituminous Paving Projects, Duluth and Rice Lake (\$499,520.32).
10. Increase the Public Health and Human Services revenue and expense budget for additional Supplemental Nutrition Assistance Program (SNAP) employment and training funds (\$102,781.00).
11. Increase the Public Health and Human Services revenue and expense budget due to an increase in Minnesota Department of Human Services COVID relief funds (\$113,220.00).
12. Increase the Public Health and Human Services revenue and expense budget for isolation and quarantine for people who are homeless, funded by the Minnesota Department of Human Services (\$224,743.44).
13. Increase the Public Health and Human Services budget to include a Good Foods grant, awarded through the Community Health Board, to cover contractual services and supplies (\$10,000.00).
14. Increase the Land and Minerals revenue and expense budget to reflect additional fees for the online auction buyer's premium (\$23,248.31).
15. Reclassify Land and Minerals timber refunds from a revenue code to an expense code to account for them properly in the new paperless Accounts Payable process (\$300,000.00).
16. Increase capital projects revenue and expense budget to include an energy conservation rebate received from Virginia Public Utilities (\$24,112.44).
17. Increase the revenue and expense budget in 2018A Capital Improvement Bond (\$1,988.26) and 2018B Capital Improvement Bond (\$51.88) to match actual year-to-date investment earnings.

**CONTRIBUTION TO FUND BALANCE**

18. Reverse a previously authorized (Resolution 20-294, #3) use of general fund cash flow fund balance for costs associated with COVID-19, as the availability of CARES funding has made this transfer unnecessary (\$125,000.00).
19. Increase Septic Loans budget to include loan default revenue (\$17,611.00), with a corresponding increase in expense, and a contribution to fund balance for the portion that will not be spent in 2020 (\$832.00).
20. Establish a COVID-19 pandemic fund balance assignment in the general fund using 2020 general fund budgetary savings (\$3,000,000.00).

**BUDGET TRANSFER**

21. Reverse a previously authorized (Resolution 20-294, #22) transfer from Administration to Sheriff to cover the purchase of masks, as the availability of CARES funding has made this transfer unnecessary (\$132,500.00).
22. Transfer funds from the general fund COVID-19 pandemic fund balance assignment to the HRA to complete the Community Assistance Awards based on evolving US Treasury guidance around capital acquisition (\$1,000,000.00).
23. Transfer from general fund salary contingency to Public Health and Human Services to cover health insurance budget shortfalls (\$325,261.00).
24. Transfer Elections budget from personnel to operating to align with actual costs (\$365.29).



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25. Transfer a portion of Public Health and Human Services personnel budget savings to operating to cover a contract for a consultant as the interim Continuum of Care Coordinator (\$5,000.00).
26. Reverse a previously authorized (Resolution 20-294, #25) transfer from the Public Works capital equipment fund to the general fund for costs associated with COVID-19, as the availability of CARES funding has made this transfer unnecessary (\$1,250,000.00).
27. Reverse a previously authorized (Resolution 20-294, #24) transfer from capital projects to the general fund for costs associated with COVID-19, as the availability of CARES funding has made this transfer unnecessary (\$600,000.00).
28. Transfer unspent furniture budget from capital projects back to Public Health and Human Services, due to a decrease in the vendor's quote (\$1,663.50).

Adopted December 15, 2020. No. 20-588

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated November 20, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted December 15, 2020. No. 20-589

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated December 4, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted December 15, 2020. No. 20-590

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for 3.2 percent malt liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 61283.

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due.

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

RESOLVED FURTHER, That said license shall be effective through June 30, 2021:

Minno-ette Inc. dba Minno-ette Inc., Fredenberg Township, transfer.

Adopted December 15, 2020. No. 20-591

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61237, is hereby approved and the County Auditor is authorized to issue the license to the following establishments:

Gnesen Convenience Store, LLC dba Gnesen Convenience Store, LLC, Gnesen Township;  
Minit Mart, LLC dba Minit Mart Proctor Spirit Mountain, City of Proctor;  
Melrude Whistle Stop, LLC dba Melrude Whistle Stop, LLC, Ellsburg Township;  
Elephant Lake Lodge, Inc. dba Melgeorge's Elephant Lake Lodge, Camp 5 Township;  
Northern Tier Retail, LLC dba Speedway #4778, City of Cotton;  
Stutzman Group, Inc. dba Hoyt Lakes IGA, City of Hoyt Lakes;  
Randall Willeck dba Country Corner Store, Culver Township;  
Cooper's Gateway General Store Corp dba Gateway General Store, Unorganized Township 68-21;  
Holiday Stationstores, LLC dba Holiday Stationstore #85, City of Proctor;  
Holiday Stationstores, LLC dba Holiday Stationstore #409, Canosia Township;  
Holiday Stationstores, LLC dba Holiday Stationstore #184, White Township;  
Minno-ette Inc. dba Minno-ette Inc., Fredenberg Township;  
Chalstrom's Bait & Tackle, LLC dba Chalstrom's Bait, City of Rice Lake;

The following license holders were issued a tobacco violation citation on the dates as stated:

Smith Dam Company, LLC dba Pequaywan Inn, Unorganized Township 54-13, August 23,

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2017;

Bois Forte Reservation Tribal Council dba Y Store, Vermilion Lake Township, July 10, 2019;

M. & T. Wedin, Inc. dba Wooden Table Inn, Unorganized Township 60-19, August 15, 2016;

Van Gillen's Dry Dock Bar, Inc. dba Dry Dock Bar & Restaurant, Midway Township, October 3, 2020;

Ely-Winton Rod & Gun Club, Inc. dba Samz Place, Morse Township, August 27, 2016.

RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Adopted December 15, 2020. No. 20-592

WHEREAS, When a vacancy occurs in the Sheriff's Office, a review is done to determine if the positions should be filled as is or if they should be reallocated to a level more aligned with the needs of the Office and the customers it serves; and

WHEREAS, The Sheriff's Office and Human Resources Department conducted such a review when these Information Specialist II positions became vacant and determined that reallocation to the Information Specialist III class was appropriate; and

WHEREAS, County fiscal policies specify that any position change greater than three (3) pay grades must go to the County Board for approval.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of two (2) 1.0 FTE Information Specialist II positions (Position codes 0421-053 & 0420-016, Civil Service Basic Unit Pay Plan, Pay Grade B10), to 1.0 FTE Information Specialist III (Civil Service Basic Unit Pay Plan, Pay Grade B14), in the Sheriff's Office, resulting in a total increase of approximately \$8,970, dependent upon the starting salary of a successful candidate, to be accounted for in Fund 100, Agency 129003, Object 610100.

Adopted December 15, 2020. No. 20-593

WHEREAS, St. Louis County believes in efficient and effective waste management programs to enhance services to residents and businesses while protecting the environment; and

WHEREAS, St. Louis County requires the services of a contractor to load and haul Class I demolition waste from four (4) county specified transfer locations to designated Minnesota Pollution Control Agency (MPCA)-permitted landfills for disposal; and

WHEREAS, The haulage service was competitively bid in July 2017, with several bids received; and

WHEREAS, The haulage contracts held by Mahkahta Trucking, Inc., were terminated by mutual agreement on May 30, 2019; and

WHEREAS, The original bid tabulation sheet of July 31, 2017, was utilized to offer the next closest responsible bidder the opportunity to fulfill the terms of the terminated Mahkahta contracts; and

WHEREAS, Carleton Companies, Inc., agreed to fulfill the remaining contract terms through December 31, 2020, at their respective bid prices; and

WHEREAS, In September 2020, Environmental Services Department exercised statutory language under Minn. Stat. § 400.04, Subd. 4, to negotiate a three-year haulage contract for the Aurora, Cook, Ely, and Hibbing transfer stations with the current vendor starting on January 1, 2021.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a three-year demolition waste haulage contract with Carleton Companies, Inc., Bemidji and Virginia, Minnesota, for the Aurora, Cook, Ely, and Hibbing transfer stations, plus a fuel adjustment clause, beginning January 1, 2021, at an estimated annual cost of \$95,180.00, payable from Fund 600, Agency 605001, Object 629901.

Adopted December 15, 2020. No. 20-594

**BY COMMISSIONER NELSON:**

WHEREAS, The St. Louis County Property Management Team had identified the following described property as surplus county fee owned land and said property was advertised for sale and bid(s) were received; said property is legally described as follows:

The Northeast Quarter of Northwest Quarter (NE ¼ of NW ¼), Section Nineteen (19), Township Fifty-one (51), Range Twenty (20) according to the government survey thereof:

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Parcel Code 360-0010-03190; and  
WHEREAS, Gordon A. Granmoe and Kathleen M. Granmoe submitted the high proxy bid of \$48,000 for said parcel.

THEREFORE, BE IT RESOLVED, That pursuant to the requirements of and procedures of Minn. Stat. § 373.01, the appropriate County Officials are authorized to execute a quit claim deed conveying the above listed property to Gordon A. Granmoe and Kathleen M. Granmoe for the bid amount of \$48,000, payable to Fund 100, Agency 128014, Object 583202. Buyer(s) are also responsible for deed tax and recording fees.

Unanimously adopted December 15, 2020. No. 20-595

**BY COMMISSIONER McDONALD:**

WHEREAS, The Highway 5 Company d/b/a The Highway 5, Unorganized Township 59-21, St. Louis County, Minnesota, has applied for an Off-Sale Intoxicating liquor license; and

WHEREAS, Minn. Stat. § 340A.405, Subdivision 2(d), requires that a public hearing be held prior to the issuance of an Off-Sale Intoxicating liquor license; and

WHEREAS, A public hearing was held on December 15, 2020, at 9:50 a.m., in the Government Service Center, Virginia, Minnesota, for the purpose of considering the granting of the Off-Sale Intoxicating Liquor License; and

WHEREAS, With regard to the application for said license, The Highway 5 Company has complied in all respects with the requirements of Minnesota Law and St. Louis County Ordinance No. 28; and

WHEREAS, The Liquor Licensing Committee of the St. Louis County Board of Commissioners has considered the nature of the business to be conducted and the propriety of the location and has recommended approval of the application.

THEREFORE, BE IT RESOLVED, That an Off-Sale Intoxicating Liquor License shall be issued to The Highway 5 Company d/b/a The Highway 5, Unorganized Township 59-21, located in Area 2, and in accordance with the St. Louis County Fee Schedule the annual fee is \$250.00.

RESOLVED FURTHER, That said liquor license shall be effective through June 30, 2021.

RESOLVED FURTHER, That said license is approved contingent upon payment of real estate taxes when due.

RESOLVED FURTHER, That if the named license holder sells the licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of license fee to the license holder.

Unanimously adopted December 15, 2020. No. 20-596

**BY COMMISSIONER NELSON:**

WHEREAS, St. Louis County is proposing a land exchange with Biosolids Disposal Site Authority to fulfill the agreement to exchange lands as directed by County Board Resolution No. 14-315 and agreement dated May 27, 2014; and

WHEREAS, St. Louis County has fulfilled the requirements of Minn. Stat. § 373.01 Sub. 1(5)e for the proposed land exchange with Biosolids Disposal Site Authority. The following parcels as shown on the attached board file will be subject to exchange.

THEREFORE, BE IT RESOLVED, That the parcels identified in the attached County Board file are hereby approved to be exchanged between St. Louis County and the Biosolids Disposal Site Authority.

RESOLVED FURTHER, That the St. Louis County Board and the appropriate county officials are authorized to execute the necessary documents to complete this land exchange.

Unanimously adopted December 15, 2020. No. 20-597

**BY COMMISSIONER JEWELL:**

WHEREAS, The County Board was presented with a draft of legislative priorities for the 2021 Legislative Session at its Committee of the Whole meeting on December 1, 2020; and

WHEREAS, Intergovernmental Relations Director John Ongaro discussed each item with commissioners and received input in finalizing the list of priorities.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the "2021 St. Louis County Legislative Priorities" as found in County Board File No. 61388, and directs its Intergovernmental Relations Director to work to achieve these outcomes and report progress on other

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initiatives during the 2021 Legislative Session.  
Unanimously adopted December 15, 2020. No. 20-598

**BY COMMISSIONER OLSON:**

WHEREAS, The St. Louis County Board, pursuant to Minn.Stat. § 373.40, has previously approved a Capital Improvement Plan; and

WHEREAS, The County has identified a goal of reviewing and updating its Capital Improvement Plan as part of its annual budget process; and

WHEREAS, The Board has reviewed the Capital Improvement Plan and has considered the following for each project described in the proposed amendment and the overall plan:

1. The condition of the county's existing infrastructure, including the projected need for repair or replacement;
2. The likely demand for the improvement;
3. The estimated cost of the improvement;
4. The available public resources;
5. The level of overlapping debt in the county;
6. The relative benefits and costs of alternative uses of the funds;  
Operating costs of the proposed improvements; and
7. The alternatives for providing services more efficiently through shared facilities with other cities or local government units.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board, based on the considerations set forth in the amendment and overall plan and as set forth herein, approves the Capital Improvement Plan, as amended for the years 2021 through 2025, on file with the County Auditor as County Board File No. 61389.

Unanimously adopted December 15, 2020. No. 20-599

**BY COMMISSIONER NELSON:**

**BUDGET AND LEVY RESOLUTION  
FISCAL YEAR 2021**

<b>A. County-wide Levy (Non-debt)</b>		
Fund 100 General Fund	62,708,125	
Fund 155 Depot	326,405	
Fund 184 County Extension	1,237,662	
Fund 200 Road & Bridge Fund	20,611,558	
Fund 230 Public Health & Human Services	49,241,284	
Fund 400 Capital Projects - County Facilities	953,451	
Fund 405 Capital Projects - Road & Bridge	502,950	
Fund 407 Capital Projects - Road & Bridge Equipment	4,631,576	
		<b>\$140,213,011</b>
<b>B. Regional Levy (Non-debt)</b>		
Fund 100 General Fund - Arrowhead Regional Library	699,504	
		<b>\$699,504</b>
<b>C. Debt Service Funds (County-wide)</b>		
Fund 318 Capital Improvement Bond 2013A	1,638,614	
Fund 320 ARC Capital Improvement Bond 2013	480,290	
Fund 322 Refunding Bond 2010A	607,189	
Fund 324 Refunding Bond 2008B	1,027,005	
Fund 328 Capital Improvement Bond 2018A	2,107,698	
Fund 329 Capital Improvement Bond 2018B	948,543	
		<b>\$6,809,339</b>
		<b>\$147,721,854</b>

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		Total Use of Assets				Total Source of Assets				
		Adopted Expenditures	687600 Transfers Out	311201 Accumulation of Fund Balance	Total	500100 Property Tax Levy	Other Revenue	590100 Transfers In	311202 Use of Fund Balance	Total
GENERAL FUND	100 General Fund	116,226,885	3,337,474	230,977	119,795,336	(63,407,630)	(52,729,279)	(1,999,514)	(1,658,914)	(119,795,336)
	148 Volunteer Fire Departments	638,088	-	-	638,088	-	(638,088)	-	-	(638,088)
	149 Personnel Service Fund	5,000	-	-	5,000	-	(5,000)	-	-	(5,000)
	155 Depot	710,551	-	-	710,551	(326,405)	(384,146)	-	-	(710,551)
	159 Attorney-CS-Mod Filing Fee	9,000	-	-	9,000	-	(1,500)	-	(7,500)	(9,000)
	160 MN Trail Assistance	500,000	-	-	500,000	-	(500,000)	-	-	(500,000)
	161 Missing Heirs	-	-	120	120	-	(120)	-	-	(120)
	166 Sheriff Fine Contingency	13,000	-	-	13,000	-	(13,000)	-	-	(13,000)
	167 Attorney's Forfeitures	110,000	-	-	110,000	-	(45,000)	-	(95,000)	(110,000)
	168 Sheriff's State Forfeitures	15,000	-	-	15,000	-	(15,000)	-	-	(15,000)
	169 Attorney Trust Accounts-WW	21,738	-	-	21,738	-	(6,000)	-	(15,738)	(21,738)
	171 Controlled Substances	5,000	-	-	5,000	-	(5,000)	-	-	(5,000)
	172 Sheriff Federal Forfeitures	10,000	-	-	10,000	-	(10,000)	-	-	(10,000)
	173 Emergency Shelter Grant	207,000	-	-	207,000	-	(207,000)	-	-	(207,000)
	178 Economic Development-Tax Forf Enhanced 9-1-1	250,000	-	-	250,000	-	415,358	(250,000)	(415,358)	(250,000)
	179	376,503	30,000	-	406,503	-	(325,250)	-	(81,253)	(406,503)
	180 Law Library	375,010	-	-	375,010	-	(222,500)	-	(152,510)	(375,010)
	183 City/County Communications	8,241	-	-	8,241	-	(5,000)	-	(2,241)	(8,241)
	184 Extension Service	1,201,207	-	-	1,201,207	(1,237,802)	(23,055)	-	-	(1,201,207)
	187 Drug Buy Money	25,000	-	-	25,000	-	(25,000)	-	-	(25,000)
	192 Permit to Carry	302,836	-	-	302,836	-	(268,417)	-	(4,209)	(302,836)
		121,939,969	3,367,474	231,097	124,666,480	(64,571,995)	(53,644,547)	(2,240,514)	(2,492,723)	(124,666,480)
SPECIAL REVENUE FUNDS	200 Public Works	43,125,486	30,000	-	43,155,486	(20,611,555)	(22,203,928)	(80,000)	(250,000)	(43,155,486)
	204 Local Option Transit Sales Tax	8,166,369	6,933,631	-	15,100,000	-	(15,100,000)	-	-	(15,100,000)
	210 Road Maint - Unorg Townships	1,903,228	-	-	1,903,228	-	(1,903,228)	-	-	(1,903,228)
	220 State Road Aid	33,607,902	-	-	33,607,902	-	(33,607,902)	-	-	(33,607,902)
	230 Public Health & Human Services	109,083,303	367,000	-	110,060,808	(46,241,284)	(60,184,904)	(464,675)	(149,733)	(110,060,808)
	238 HHS Conference	207,644	-	-	207,644	-	(207,644)	-	-	(207,644)
	240 Forfeited Tax	7,290,174	250,000	28,625	7,568,798	-	(7,568,798)	-	-	(7,568,798)
	260 St. Louis County HRA	417,376	-	-	417,376	-	(217,376)	-	(200,000)	(417,376)
	260 CDBG Grant	2,055,000	-	-	2,055,000	-	(2,055,000)	-	-	(2,055,000)
	261 CDBG Program Income	50,000	-	-	50,000	-	(50,000)	-	-	(50,000)
	270 Home Grant	450,200	-	-	450,200	-	(450,200)	-	-	(450,200)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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	200	Federal Septic Loan - EPA Fund	75,000	-	-	75,000	-	(5,000)	-	(70,000)	(75,000)
	281	S.L.C. Septic Loans	-	-	8,000	8,000	-	(8,000)	-	-	(8,000)
	285	Septic Loans - MPCA	17,380	-	-	17,380	-	-	-	(17,380)	(17,380)
	288	Septic Loans - SSTS/BWSR	76,018	-	-	76,018	-	-	-	(76,018)	(76,018)
	287	Septic Loans - HRA	9,242	-	-	9,242	-	-	-	(9,242)	(9,242)
	288	Septic Loans - Env Trust Fund	105,000	-	-	105,000	-	(105,000)	-	-	(105,000)
	289	ISTS	907,047	30,000	-	937,047	-	(280,000)	(657,047)	-	(637,047)
	290	Forest Resources	1,283,464	330,000	-	1,613,464	-	(734,446)	-	(878,815)	(1,613,464)
			<b>200,479,897</b>	<b>7,571,156</b>	<b>34,625</b>	<b>217,485,658</b>	<b>(69,852,842)</b>	<b>(144,834,608)</b>	<b>(1,336,929)</b>	<b>(1,691,263)</b>	<b>(217,485,658)</b>
DEBT SERVICE FUNDS	316	Capital Improve Bond 2015A	1,580,585	-	76,020	1,656,605	(1,638,614)	-	-	-	(1,638,614)
	320	ARC Capital Improve Bond 2014A	457,410	-	22,871	480,281	(480,280)	-	-	-	(480,280)
	322	Refunding Bond 2011D	578,275	-	26,014	604,289	(607,180)	-	-	-	(607,180)
	324	Refunding Bond 2011B	978,100	-	40,005	1,018,105	(1,027,005)	-	-	-	(1,027,005)
	325	Capital Improve Bond 2015C	3,337,408	-	-	3,337,408	-	(3,337,408)	-	-	(3,337,408)
	326	Capital Improve Bond 2015A	1,084,289	-	-	1,084,289	-	(1,084,288)	-	-	(1,084,288)
	327	Refunding Bond 2011B	458,750	-	-	458,750	-	-	-	(458,750)	(458,750)
	328	Capital Improve Bond 2015A	2,097,331	-	100,347	2,197,678	(2,107,698)	-	-	-	(2,107,698)
	329	Capital Improve Bond 2015B	1,093,650	-	54,663	1,148,313	(940,543)	-	-	(200,000)	(1,140,543)
	330	Capital Improve Bond 2020A	1,536,179	-	76,760	1,612,939	-	-	(1,811,097)	-	(1,811,097)
	331	Refunding Bond 2020B	63,613	-	-	63,613	-	-	-	(63,613)	(63,613)
			<b>14,084,795</b>	<b>-</b>	<b>416,537</b>	<b>14,485,332</b>	<b>(6,809,338)</b>	<b>-</b>	<b>(6,933,631)</b>	<b>(732,363)</b>	<b>(14,493,332)</b>
CAPITAL PROJECTS FUNDS	400	County Facilities	900,000	-	-	900,000	(903,451)	(0,549)	-	-	(900,000)
	402	Depreciation Reserve Fund	116,123	-	-	116,123	-	-	(116,123)	-	(116,123)
	403	Emergency Repairs	2,000,000	-	-	2,000,000	-	-	(2,000,000)	-	(2,000,000)
	405	Public Works Building Constr	503,881	-	-	503,881	(502,850)	(751)	-	-	(503,881)
	407	Public Works - Equipment	4,835,534	-	-	4,835,534	(4,831,576)	(103,958)	(100,000)	-	(4,835,534)
			<b>8,415,339</b>	<b>-</b>	<b>-</b>	<b>8,415,339</b>	<b>(5,667,876)</b>	<b>(111,258)</b>	<b>(2,216,123)</b>	<b>-</b>	<b>(8,415,339)</b>
PERMANENT FUND	500	Shoreline Sales	26,506	1,040,255	-	1,040,255	-	-	-	(1,040,255)	(1,040,255)
			<b>26,506</b>	<b>1,040,255</b>	<b>-</b>	<b>1,040,255</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,040,255)</b>	<b>(1,040,255)</b>
ENTERPRISE FUNDS	600	Environmental Services	9,282,855	25,000	52,645	9,340,500	-	(9,340,500)	-	-	(9,340,500)
	610	Regional Landfill Trust	-	-	137,506	137,506	-	(112,500)	(25,000)	-	(137,506)
	615	910 Fees	-	-	376,000	376,000	-	(376,000)	-	-	(376,000)
	640	Plat Books	20,300	-	-	20,300	-	(20,300)	-	-	(20,300)
			<b>9,282,955</b>	<b>25,000</b>	<b>585,456</b>	<b>9,873,406</b>	<b>-</b>	<b>(9,848,466)</b>	<b>(25,000)</b>	<b>-</b>	<b>(5,873,406)</b>

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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<b>INTERNAL SERVICE FUNDS</b>	715 County Garage	1,701,791	-	-	1,701,791	-	(1,875,007)	-	(88,093)	(1,761,791)
	720 Property Casualty Liability	588,248	-	-	588,248	-	(427,791)	-	(168,457)	(588,248)
	730 Workers Compensation	3,490,430	-	-	3,490,430	-	(3,497,000)	-	1,221	(3,490,430)
	740 Medical Dental Insur	30,315,000	283,938	595,222	40,204,150	-	(40,204,150)	-	-	(40,204,150)
		<u>45,150,474</u>	<u>383,938</u>	<u>595,222</u>	<u>46,138,623</u>	<u>-</u>	<u>(45,895,294)</u>	<u>-</u>	<u>(243,329)</u>	<u>(46,138,623)</u>
		<u>487,318,369</u>	<u>12,761,153</u>	<u>1,857,031</u>	<u>422,117,893</u>	<u>(147,721,854)</u>	<u>(235,334,173)</u>	<u>(12,761,153)</u>	<u>(5,695,879)</u>	<u>(422,117,893)</u>

**2021  
Adopted  
Budget**

**General Fund**

**Policy & Management**

Non-Departmental Revenue	2,647,769
Board of Commissioners	1,261,933
Aid to Other Agencies-Econ Dev	247,000
Aid to Other Agencies-Other	17,801,595
Administration	3,753,291
Intergovernmental Affairs	346,673
Labor Relations	152,107
	<u>26,210,369</u>

**Planning and Development**

Planning & Development	3,148,631
	<u>3,148,631</u>

**Administration**

IT	9,658,258
Purchasing	556,583
Veterans Service Officer	839,694
Property Management	9,577,850
Mine Inspector	290,415
Safety and Risk Management	869,503
	<u>21,792,303</u>

**Auditor**

Auditor	6,111,961
Elections	65,193
	<u>6,177,154</u>

**Human Resources**

Human Resources	1,978,664
Employee Development & Wellness	685,309
	<u>2,663,973</u>

**Attorney**

County Attorney	9,376,522
	<u>9,376,522</u>

**Assessor**

Assessor	5,221,543
	<u>5,221,543</u>

PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA

397

<b>Recorder</b>	
Microfilming	45,028
Recorder	2,727,820
	<u>2,772,848</u>
<b>Communications</b>	
Emergency Communications	5,051,840
Radio Maintenance	990,859
	<u>6,042,698</u>
<b>Commitment Representation</b>	
Commitment Representation	132,500
	<u>132,500</u>
<b>Sheriff</b>	
Sheriff	18,940,441
Boat & Water Safety	60,859
Medical Examiner	615,220
Emergency Management	313,181
Rescue Squad	274,631
Law Enforcement Services	708,411
Jail Prisoners	12,593,260
	<u>33,506,003</u>
<b>Courts</b>	
Court Administrator/Law Library Rent	1,225,018
Examiner of Titles	162,062
	<u>1,387,079</u>
<b>Health Care Reform/Reserve for Retired Employees</b>	
Health Care Reform/Retiree Pay	1,132,735
	<u>1,132,735</u>
<b>Total Expenses</b>	<u>119,564,359</u>
<b>Means of Financing</b>	
Property Taxes	(63,407,630)
Other Taxes	(7,903,127)
Licenses and Permits	(322,994)
Intergovernmental Revenues	(16,820,834)
Charges for Services	(4,379,101)
Intra-County Revenues	(19,183,487)
Fines and Forfeitures	(1,725)
Investment Earnings	(3,000,000)
Miscellaneous	(1,093,010)
Transfers In	(1,999,514)
Other Financing Sources	(25,000)
<b>Total Revenues</b>	<u>(118,136,423)</u>
<b>Total General Fund</b>	
<b>Use of (Contribute to) Fund Balance</b>	<u>1,427,937</u>
<b>Depot</b>	
<b>Fund 155 Depot</b>	
Depot	710,551
	<u>710,551</u>
<b>Total Expenses</b>	<u>710,551</u>



PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA

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<b>Means of Financing</b>	
Property Taxes	(326,405)
Charges for Services	(115,000)
Miscellaneous	(269,146)
<b>Total Revenues</b>	<b>(710,551)</b>
<b>Total Depot</b>	
<b>Use of (Contribute to) Fund Balance</b>	<b>-</b>
<b><u>MN Extension Service</u></b>	
MN Extension Services/S.L.C.	696,681
MN Extension Service - Grants	4,125
Youth Task Force	560,460
<b>Total Expenses</b>	<b>1,261,267</b>
<b>Means of Financing</b>	
Property Taxes	(1,237,662)
Other Taxes	(1,505)
Charges for Services	(16,200)
Gifts & Contributions	(5,300)
Miscellaneous	(600)
<b>Total Revenues</b>	<b>(1,261,267)</b>
<b>Total MN Extension Service</b>	
<b>Use of (Contribute to) Fund Balance</b>	<b>-</b>
<b><u>Emergency Shelter Grant</u></b>	
SLC-Essential Service - ESG	207,000
<b>Total Expenses</b>	<b>207,000</b>
<b>Means of Financing</b>	
Intergovernmental Revenues	(207,000)
<b>Total Revenues</b>	<b>(207,000)</b>
<b>Total Emergency Shelter Grant</b>	
<b>Use of (Contribute to) Fund Balance</b>	<b>-</b>
<b><u>Other General Fund</u></b>	
<b>Fund 148 Volunteer Fire Departments</b>	
Volunteer Fire Departments	638,088
	<b>638,088</b>
<b>Fund 149 Personal Service Fund</b>	
Personal Service Fund	5,000
	<b>5,000</b>
<b>Fund 159 Attorney-Child Support-Mod Filing Fee</b>	
Attorney-Child Support-Mod Filing Fee	9,000
	<b>9,000</b>
<b>Fund 160 MN Trail Assistance</b>	
MN Trail Assistance	500,000
	<b>500,000</b>

PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA

399

<b>Fund 166 Sheriff's Fine Contingency</b>	
Sheriff Fine Contingency	13,000
	<u>13,000</u>
<b>Fund 167 Attorney Forfeitures</b>	
Attorney's Forfeitures	110,000
	<u>110,000</u>
<b>Fund 168 Sheriff's State Forfeitures</b>	
Sheriff's State Forfeitures	15,000
	<u>15,000</u>
<b>Fund 169 Attorney Trust Account</b>	
Attorney Trust Accounts	21,738
	<u>21,738</u>
<b>Fund 171 Controlled Substances</b>	
Controlled Substances	5,000
	<u>5,000</u>
<b>Fund 172 Sheriff Federal Forfeitures</b>	
Federal Forfeiture Fund	10,000
	<u>10,000</u>
<b>Fund 178 Economic Development-Tax Forf</b>	
Economic Dev - Forf Lands	250,000
	<u>250,000</u>
<b>Fund 179 Enhanced 911</b>	
Enhanced 9-1-1	406,503
	<u>406,503</u>
<b>Fund 180 Law Library</b>	
Law Library	197,710
Hibbing Law Library	85,105
Virginia Law Library	92,195
	<u>375,010</u>
<b>Fund 183 City County Communications</b>	
Emergency Communications	8,241
	<u>8,241</u>
<b>Fund 187 Drug Buy Money</b>	
Drug Buy Money	25,000
	<u>25,000</u>
<b>Fund 192 Permit to Carry</b>	
Permit to Carry	302,626
	<u>302,626</u>
<b>Total Expenses</b>	<u>2,694,206</u>
<b>Means of Financing</b>	
Other Taxes	(222,730)
Licenses and Permits	(298,417)
Intergovernmental Revenues	(825,000)
Charges for Services	(26,500)
Fines and Forfeitures	(94,000)

PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA

400

Investment Earnings	(6,370)
Miscellaneous	(227,500)
Transfers In	(250,000)
<b>Total Revenues</b>	<b>(1,950,517)</b>

<b>Total Other General Fund</b>	
<b>Use of (Contribute to) Fund Balance</b>	<b>743,690</b>

**Public Works**

Non-Departmental Revenue	(483,250)
Administration & Engineering	7,235,385
Road Maintenance	14,767,486
Equipment & Shops	6,730,539
Road Construction - County	6,932,867
PW Inventory Control	7,972,458
Road Maint-Unorg Townships	1,903,228
Road Construction - State	33,657,902
County Transportation Sales Tax	15,100,000
<b>Total Expenses</b>	<b>93,816,615</b>

**Means of Financing**

Property Taxes	(20,611,558)
Other Taxes	(22,652,495)
Licenses and Permits	(64,000)
Intergovernmental Revenues	(48,283,389)
Charges for Services	(852,868)
Intra-County Revenues	(39,310)
Miscellaneous	(947,995)
Transfers In	(80,000)
Other Financing Sources	(25,000)
<b>Total Revenues</b>	<b>(93,556,615)</b>

<b>Total Public Works</b>	
<b>Use of (Contribute to) Fund Balance</b>	<b>260,000</b>

**Public Health & Human Services**

Administration	14,696,677
Financial	18,844,321
Social Services	70,029,901
Public Health Nursing	5,783,015
Collaboratives	726,944
HHS Conference	207,644
<b>Total Expenses</b>	<b>110,288,502</b>

**Means of Financing**

Property Taxes	(49,241,284)
Other Taxes	(70,908)
Intergovernmental Revenues	(55,471,575)
Charges for Services	(4,172,713)
Miscellaneous	(687,411)
Transfers In	(494,878)
<b>Total Revenues</b>	<b>(110,138,769)</b>

<b>Total Public Health &amp; Human Services</b>	
<b>Use of (Contribute to) Fund Balance</b>	<b>149,733</b>

PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA

401

**Land & Minerals Department**

Land/Urban Forfeited Tax	572,400
Land - Administration	4,537,370
290 Qualifying Expenses	2,430,404
<b>Total Expenses</b>	<u>7,540,174</u>

<b>Means of Financing</b>	
Timber & Land Sales	(7,489,294)
Miscellaneous	(79,505)
<b>Total Revenues</b>	<u>(7,568,798)</u>

<b>Total Land &amp; Minerals Department</b>	
<b>Use of (Contribute to) Fund Balance</b>	<u>(28,625)</u>

**Other Special Revenue Funds**

HRA Administration	417,376
<b>Total Expenses</b>	<u>417,376</u>

<b>Means of Financing</b>	
Other Taxes	(217,376)
<b>Total Revenues</b>	<u>(217,376)</u>

<b>Total Other Special Revenue Funds</b>	
<b>Use of (Contribute to) Fund Balance</b>	<u>200,000</u>

**Comm Devel Block Grant**

<b>Planning and Development</b>	
CDBG Administration	2,055,000
CDBG Projects	50,000
<b>Total Expenses</b>	<u>2,105,000</u>

<b>Means of Financing</b>	
Intergovernmental Revenues	(2,105,000)
<b>Total Revenues</b>	<u>(2,105,000)</u>

<b>Total Comm Devel Block Grant</b>	
<b>Use of (Contribute to) Fund Balance</b>	<u>-</u>

**Home Grant**

Home Projects	450,200
<b>Total Expenses</b>	<u>450,200</u>

<b>Means of Financing</b>	
Intergovernmental Revenues	(450,000)
Miscellaneous	(200)
<b>Total Revenues</b>	<u>(450,200)</u>

<b>Total Home Grant</b>	
<b>Use of (Contribute to) Fund Balance</b>	<u>-</u>

PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA

402

**Septic Loans**

Federal Septic Loan - EPA	75,000
ISTS	937,047
Septic Loans - MPCA	17,395
Septic Loans - ETF	105,000
Septic Loans - SSTS/BWSR	76,018
Septic Loans - HRA	9,242
<b>Total Expenses</b>	<b>1,219,702</b>

**Means of Financing**

Charges for Services	(280,000)
Investment Earnings	(11,000)
Transfers In	(762,047)
<b>Total Revenues</b>	<b>(1,053,047)</b>

**Total Septic Loans**

<b>Use of (Contribute to) Fund Balance</b>	<b>166,655</b>
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**Forest Resources**

Memorial Forests	1,613,464
<b>Total Expenses</b>	<b>1,613,464</b>

**Means of Financing**

Other Taxes	(572,270)
Intergovernmental Revenues	(162,379)
<b>Total Revenues</b>	<b>(734,649)</b>

**Total Forest Resources**

<b>Use of (Contribute to) Fund Balance</b>	<b>878,815</b>
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**Debt Service Funds**

2013A Capital Improvement Bond	1,560,585
2013 ARC Capital Improvement Bond	457,419
2013D Refunding 2010A	578,275
2015B Refunding 2008B	978,100
2015C Capital Improvement Bond	3,337,406
2016A Capital Improvement Bond	1,984,288
2016B Refunding 2013A	458,750
2018A Capital Improvement Bond	2,007,331
2018B Capital Improvement Bond	1,093,850
2020A Capital Improvement Bond	1,535,178
2020B Refunding 2013D & 2014A	93,613
<b>Total Expenses</b>	<b>14,084,795</b>

**Means of Financing**

Property Taxes	(6,809,338)
Transfers In	(6,933,631)
<b>Total Revenues</b>	<b>(13,742,969)</b>

**Total Debt Service Funds**

<b>Use of (Contribute to) Fund Balance</b>	<b>341,826</b>
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PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA

403

**Capital Projects Funds**

County Facilities	960,000
Depreciation Reserve	116,123
Road & Bridge Build Constr	503,681
Public Works-Equipment	4,835,534
Emergency Repairs	2,000,000
<b>Total Expenses</b>	<b>8,415,339</b>

**Means of Financing**

Property Taxes	(6,087,978)
Other Taxes	(6,238)
Miscellaneous	(5,000)
Transfers In	(2,216,123)
Other Financing Sources	(100,000)
<b>Total Revenues</b>	<b>(8,415,339)</b>

**Total Capital Projects Funds**  
**Use of (Contribute to) Fund Balance**

**-**

**Environmental Services**

Administration-Environmental Services	1,624,997
Recycling - Score	1,653,965
Canister	1,170,087
Transfer Stations	2,226,070
Demolition Fill	396,500
Household Hazardous Waste	374,378
Regional Landfill	1,841,659
<b>Total Expenses</b>	<b>9,287,655</b>

**Means of Financing**

Licenses and Permits	(6,400)
Intergovernmental Revenues	(285,000)
Charges for Services	(8,811,200)
Investment Earnings	(277,506)
Miscellaneous	(448,000)
Transfers In	(25,000)

**Total Revenues**

**(9,853,106)**

**Total Environmental Services**  
**Use of (Contribute to) Fund Balance**

**(565,450)**

**Plat Books**

Plat Books	20,300
<b>Total Expenses</b>	<b>20,300</b>

**Means of Financing**

Charges for Services	(20,000)
Miscellaneous	(300)
<b>Total Revenues</b>	<b>(20,300)</b>

**Total Plat Books**  
**Use of (Contribute to) Fund Balance**

**-**



PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA

404

**County Garage/Motor Pool**

County Garage - Motor Pool	1,326,791
MP Inventory Control	435,000
<b>Total Expenses</b>	<b>1,761,791</b>

<b>Means of Financing</b>	
Charges for Services	(685,000)
Intra-County Revenues	(977,997)
Miscellaneous	(2,700)
Other Financing Sources	(10,000)
<b>Total Revenues</b>	<b>(1,675,697)</b>

<b>Total County Garage/Motor Pool Use of (Contribute to) Fund Balance</b>	<b>86,093</b>
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**Property Casualty Liability**

Property Casualty Liability	586,248
<b>Total Expenses</b>	<b>586,248</b>

<b>Means of Financing</b>	
Charges for Services	(12,000)
Intra-County Revenues	(385,791)
Investment Earnings	(30,000)
<b>Total Revenues</b>	<b>(427,791)</b>

<b>Total Property Casualty Liability Use of (Contribute to) Fund Balance</b>	<b>158,457</b>
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**Workers Compensation**

Workers Compensation	3,496,435
<b>Total Expenses</b>	<b>3,496,435</b>

<b>Means of Financing</b>	
Intergovernmental Revenues	(400,000)
Intra-County Revenues	(2,947,656)
Investment Earnings	(150,000)
<b>Total Revenues</b>	<b>(3,497,656)</b>

<b>Total Workers Compensation Use of (Contribute to) Fund Balance</b>	<b>(1,221)</b>
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**Medical Dental Insurance**

Medical/Dental Self Insurance	39,698,828
<b>Total Expenses</b>	<b>39,698,828</b>

<b>Means of Financing</b>	
Charges for Services	(40,184,150)
Investment Earnings	(110,000)
<b>Total Revenues</b>	<b>(40,294,150)</b>

<b>Total Medical Dental Insurance Use of (Contribute to) Fund Balance</b>	<b>(595,322)</b>
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**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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<b><u>Permanent Fund</u></b>	
Shoreline Sales Trust	1,040,255
<b>Total Expenses</b>	<b>1,040,255</b>
<b><u>Total Permanent Fund</u></b>	
<b>Use of (Contribute to) Fund Balance</b>	<b>1,040,255</b>
<b><u>Total Expenses</u></b>	
<b>Total Revenues</b>	<b>(416,017,220)</b>
<b>Total Use of Fund Balance</b>	<b>4,262,842</b>

**COUNTY-WIDE**

1. RESOLVED FURTHER, that at year's end any unpaid 2020 encumbrances will be carried forward into the 2021 expenditure budget.
2. RESOLVED FURTHER, that each appropriation, except an appropriation within the Capital Project Fund, lapses at the close of the fiscal year to the extent that it has not been expended or encumbered.
3. RESOLVED FURTHER, that proceeds from the insurance fund for losses of covered property or proceeds from the sale by bid of damaged assets will be reimbursed to the department involved and the revenue and expenditure budget be increased accordingly.
4. RESOLVED FURTHER, that the county board authorizes the county auditor to continue to designate unassigned portions of fund balances for cash flow purposes in an amount up to 5/12 of the 2021 levy, plus the 2021 County Program Aid.
5. RESOLVED FURTHER, that the county board authorizes the county auditor to use the committed for Retiree Obligations portion of fund balance in the governmental funds to pay for any retiree obligations that are not budgeted.
6. RESOLVED FURTHER, that the county board hereby authorizes spending within departmental budgets on any line item within a department so long as the total budget is not overspent. However, no public aid assistance and/or personnel services budget authority may be used for any other purpose without prior board approval.
7. RESOLVED FURTHER, that personnel budget may be transferred to capital when personnel expense is capitalized as part of a new software implementation.
8. RESOLVED FURTHER, that in order to achieve consistent and accurate staffing levels for each department, the county board authorizes the county administrator to report the personnel complement as full-time equivalents. The county board also authorizes department heads, with the approval of the county administrator, to add and delete positions within their personnel complement so long as the total full-time equivalent personnel complement does not exceed the total number of authorized positions contained in their 2021 budget as approved by the county board. The county administrator shall give such approval only if he/she determines that there are no reasonable alternatives to filling the position.
9. RESOLVED FURTHER, that increases to the original governmental funds revenue and expenditure budgets cannot be made without County Board approval.
10. RESOLVED FURTHER, that asset trade in values recognized as revenue may be added to the budget by increasing both the expense and revenue budgets of the department making the purchase.



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11. RESOLVED FURTHER, that proceeds from the sale by bid of equipment that would otherwise be used in trade against the purchase price of new equipment be added to the budget by increasing both the capital outlay and the revenue budgets of the owning department by the amount of the sale.
12. RESOLVED FURTHER, that asset transfers between County departments be added to the budget by increasing the transfer in revenue budget of the department that is selling the asset and increasing the transfer out expense budget of the department that is purchasing the asset.
13. RESOLVED FURTHER, that beginning January 1, 2021, all non-represented employees and elected officials who are enrolled in the County health insurance plan under single coverage will be responsible for \$88.40 per month of the total single premium cost. All non-represented employees and elected officials who are enrolled in the County health insurance plan under family coverage will be responsible for \$410.63 per month of the total family premium cost. In addition, any non-represented employees, who work on a part-time basis, will be required to contribute a pro-rated portion of the employer contribution, based on the full-time-equivalent percentage of the position to which they are appointed.

**GENERAL FUND**

**Fund Balance**

14. RESOLVED FURTHER, as required by GASB Statement 54, the priorities for the General Fund, Fund Balance for year end 2020 will be as follows;

**Committed** – the committed fund balance classification includes amounts that can be used only for the specific purposes determined by formal action of the County Board. Formal Board action to commit fund balance must occur prior to year-end, although the amount need not be determined at that time.

1. Ditching (shall be decreased by any approved uses during the year)
2. Retiree Obligations (vested) (eligible individuals at hourly rate times sick leave hours)
3. Vesting sick leave (eligible individuals at hourly rate times sick leave hours)

**Assigned** – the assigned fund balance classification includes amounts that are intended to be used by the County for specific purposes, but do not meet the criteria to be classified as restricted or committed.

1. Parking (net of Agencies 128010 and 128025 Parking)
2. Planning GIS (may be increased by net budget savings, calculated by comparing actual expense, open encumbrances, and revenue to current budget in agency 109003, to be offset by budgeted use of fund balance in Fund 100, Object 311122 throughout the year); the Planning and Development Department is authorized to expend this assigned fund balance to continue Geographic Information System (GIS) activities
3. Information Technology (may be increased by net budget savings, calculated by comparing actual expense, open encumbrances, and revenue to current budget in Agencies under 117000, to be offset by budgeted use of fund balance in Fund 100, Object 311139 throughout the year)
4. Encumbrances (open POs on accounting software, Mitchell Humphrey)
5. Minerals Management Program \$80,000, to be transferred to Public Works fund 200 in 2021 for the Surveyor's Office

6. Community & Economic Development Blight Program (net of agency 178005 Blight Removal); the Land and Minerals Department is authorized to expend this assigned fund balance for Blight activities
7. Elections (may be increased by net budget savings, calculated by comparing actual expense, open encumbrances, and revenue to current budget in non-grant agencies beginning with 127, to be offset by budgeted use of this fund balance throughout the year)
8. License Center (net of agency 115004); the Auditor is authorized to expend this assigned fund balance for unbudgeted costs associated with the license center
9. Other Post-Employment Benefits (will be funded by any unspent personnel budgets in all non-grant agencies in Fund 100 that are not otherwise authorized to be assigned or transferred)
10. Forest Management Activities (up to 30% of net income in agency 128014, County Fee Land, at year-end); the Land and Minerals Department is authorized to expend this assigned fund balance for Forest Management activities

Further assignments may be made by the County Board or the Administrator and Auditor acting together.

**Non-Departmental Revenues**

15. RESOLVED FURTHER, whereas the county receives federal program revenues as reimbursement of indirect costs incurred by the General Fund, and whereas those revenues on future remittances may not always be separately identified from specific county department revenues at the time of payment, that when federal program revenues are earned jointly by the general government and a specific department, and earnings are not separately identified at the time of payment, revenues shall be allocated between the General Fund and the specific department in the same proportion as federal program costs. Such allocation shall be made at the time quarterly settlement payments are received.

**Board of Commissioners**

16. RESOLVED FURTHER, pursuant to Minnesota Statutes 2006, Section 375.055, subdivision 1 notice is given that the county board sets the compensation for county commissioners on an annual basis at \$67,379.00 effective January 1, 2021. Any commissioner may choose a lesser amount upon written notification to the county auditor before December 31, 2020.
17. RESOLVED FURTHER, that the chair of the county board will continue to receive an additional payment as in the past; this amount is set at \$3,500 for 2021. The vice chair shall receive an additional payment of \$1,750 for 2021.
18. RESOLVED FURTHER, that the salaries of county commissioners shall be published in one newspaper in the county in a municipality to be determined by the county auditor, in addition to the official newspaper, as required by law.

**Administration**

19. RESOLVED FURTHER, that the county administrator will hold county departments accountable for progress in designated priority areas through the regular monitoring of performance measures and outcomes.
20. RESOLVED FURTHER, that the county administrator is hereby authorized to enter into an agreement with the St. Louis County Historical Society for cataloging services in the amount of \$98,854.40, payable from Fund 100, Agency 104001, Object 629900, contingent upon the St. Louis County Historical Society's receipt of a Minnesota State Historical Legacy Grant of over \$100,000.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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**Aid to Other Agencies**

21. Arrowhead Regional Corrections  
RESOLVED FURTHER, St. Louis County's share of the Arrowhead Regional Correction's 2021 budget is the following:

2021 Budgeted Amount                \$16,583,095

22. RESOLVED FURTHER, that the 2021 administrative budget includes funding allocations for FY 2021 for contracts with the following agencies within the Aid to Other Agencies Account:

Arrowhead Library System	103016-694500	\$699,504
St. Louis County Historical Society, including Historical Society/Range Affiliates and Veterans' Memorial Hall	103003-690200	431,498
Camp Esquagama	102006-690300	230,000
St. Louis County Agricultural Fair Association	103000-090500	20,000
South St. Louis County Fair Association	103007-690600	20,000
Community Fairs	103005-690400	2,000
County Fairs Youth Activities Program	103028-642200	25,000
State Fire Aid	103001-699100	20,499
Duluth Seaway Port Authority	102005-691600	12,000
North Shore Management Board	102008-695100	2,500
	TOTAL	\$1,463,001

23. RESOLVED FURTHER, that the County Administrator will be responsible for monitoring the results achieved by outside agencies through the use of performance measures.

**Human Resources**

24. RESOLVED FURTHER, that the Health Insurance Fund (Fund 740, Agency 740002) will reimburse the Health Education Wellness Agency (Fund 100, Agency 126002) for actual eligible expenditures and encumbrances that occur in 2021 up to the budgeted amount of \$313,828.
25. RESOLVED FURTHER, that the Health Insurance Fund (Fund 740, Agency 740002) will reimburse Human Resources (Fund 100, Agency 123001) \$70,000 for staff time spent administering the self-insured health and dental programs and administrative support to the Health Insurance Committee.
26. RESOLVED FURTHER, that the St. Louis County Human Resources Department is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for personnel services in the amount of \$270,795, and that said funds will be payable to the St. Louis County Human Resources Department, Fund 100, Agency 123001.

**Public Records and Property Valuation**

**Recorder's Office**

27. Integrated Fund  
RESOLVED FURTHER, that a transfer of the following from the Recorder's Integrated Fund (121003) for Geographic Information Systems (GIS) activities is approved, contingent on adequate 2021 revenues, with the entire remaining balance transferred to Planning Department GIS (109003) Personnel Budget:



**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Planning Department GIS (109003) Personnel Budget (estimated)	\$285,058
Auditor's Office (115015) Personnel Budget	96,242
Total	\$381,300

**Auditor**

28. RESOLVED FURTHER, that the county auditor is directed to make changes in departmental budgets to comply with this resolution.
29. RESOLVED FURTHER, that the St. Louis County Auditor is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for fiscal services in the amount of \$249,934 plus the actual cost of a Financial Analyst, and that said funds will be payable to the St. Louis County Auditor's Office, Fund 100, Agencies 115001 and 115016.
30. RESOLVED FURTHER, that the St. Louis County Auditor is hereby authorized to enter into an agreement with the Carlton-Cook-Lake-St. Louis Community Health Board for fiscal services in the amount of \$28,000, and that said funds will be payable to the St. Louis County Auditor's Office, Fund 100, Agency 115001.
31. RESOLVED FURTHER, that the St. Louis County Auditor is hereby authorized to enter into an agreement with the Regional Rail Authority for fiscal services in the amount of \$6,000 plus \$1,000 for GASB #68 plus the actual cost of a .5 FTE Accountant, and that said funds will be payable to the St. Louis County Auditor's Office, Fund 100, Agency 115001.
32. RESOLVED FURTHER, that the St. Louis County Auditor is hereby authorized to enter into an agreement with the St. Louis County and Minneapolis-Duluth/Superior Passenger Rail Alliance for fiscal services in the amount of \$6,000, and that said funds will be payable to the St. Louis County Auditor's Office, Fund 100, Agency 115001.
33. RESOLVED FURTHER, that the St. Louis County Auditor is hereby authorized to enter into an agreement with the Greater Minnesota Regional Parks and Trails Commission (GMRPTC) for fiscal services in the amount of 3% of GMRPTC's state operating grants, and that said funds will be payable to the St. Louis County Auditor's Office, Fund 100, Agency 115001.
34. RESOLVED FURTHER, that the County Board authorizes the Auditor to determine the adequacy of controls and procedures relating to financial/accounting issues and order changes or corrective actions in any department or agency of the County.

**Attorney**

35. RESOLVED FURTHER, that the St. Louis County Attorney is hereby authorized to enter into an agreement with the St. Louis County Housing and Redevelopment Authority for legal services in the amount of \$4,028 and with Arrowhead Regional Corrections in the amount of \$85,285 to be payable to the St. Louis County Attorney's Office, Fund 100, Agency 113002.
36. RESOLVED FURTHER, that the St. Louis County Attorney is hereby authorized to pay NEMESIS fees of \$17,250 in 2021.
37. RESOLVED FURTHER, that the salary range for elected County Attorney is reassigned from 33E to 34E of the elected department head's pay plan AE, effective the beginning of the 2021 payroll year.

**Safety and Risk Management**

38. RESOLVED FURTHER, that St. Louis County Safety and Risk Management is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for consulting and testing services in the amount of \$75,532, and that said funds will be payable to the St. Louis County Safety and Risk Management Department, Fund 100, Agency 139001.

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**Property Management**

39. RESOLVED FURTHER, that St. Louis County Property Management is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for rent in the amount of \$479,840, and that said funds will be payable to the St. Louis County Property Management Department, Fund 100, Agency 128000.

**Purchasing**

40. RESOLVED FURTHER, that St. Louis County Purchasing is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for purchasing services in the amount of \$27,505, and that said funds will be payable to the St. Louis County Purchasing Department, Fund 100, Agency 119001.

**Department of Information Technology**

41. RESOLVED FURTHER, that the St. Louis County Department of Information Technology is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for telephone services, computer network services, and data processing services in the amount of \$630,701 total for all services listed, and that said funds will be payable to St. Louis County Department of Information Technology, Fund 100, Agency 117001.

**Sheriff**

42. RESOLVED FURTHER, that the St. Louis County Sheriff is hereby authorized to pay NEMESIS fees of \$180,487 in 2021, and receive reimbursement from NEMESIS for the actual cost of a 1.0 FTE Electronic Systems Technician, receipted into Agency 136004, Object 610000.

**SPECIAL REVENUE FUNDS**

**Public Health and Human Services**

**Fund Balance**

43. RESOLVED FURTHER, as required by GASB Statement 54, the priorities for the Public Health and Human Services Fund Balance for year end 2020 will be as follows;

**Committed** – the committed fund balance classification includes amounts that can be used only for the specific purposes determined by formal action of the County Board. Formal Board action to commit fund balance must occur prior to year-end, although the amount need not be determined at that time.

1. Retiree Obligations (vested) (eligible individuals at hourly rate times sick leave hours)
2. Vesting sick leave (eligible individuals at hourly rate times sick leave hours)

**Assigned** – the assigned fund balance classification includes amounts that are intended to be used by the County for specific purposes, but do not meet the criteria to be classified as restricted or committed.

1. Technology Improvements – Until the assigned fund balance reaches zero, Public Health and Human Services will seek approval from County Administration and the County Board to use this fund balance for technology related purchases.
2. Out of Home Placements - Until the assigned fund balance reaches zero, Public Health & Human Services is authorized to expend this assigned fund balance to cover the difference between budgeted Out of Home Placement expenditures and actual Out of Home Placement expenditures.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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3. Prevention & Innovation – An amount determined by the Director of PHHS in coordination with the County Administrator which will be used to support pilot programs which focus on prevention services that will offset future costs. Use of funds will be approved by Administration and the County Board.
4. Periodic Data Match – The amount of state funds received during 2020 for this purpose will be added to the fund balance, which is intended to support periodic data match work related to State systems. Funds will be used to cover a board-authorized position.
5. Health Initiatives – The amount is determined by the total annual use of/contribution to fund balance for Health Division agencies, to support Public Health Initiatives as approved by the County Board.

Further assignments may be made by the County Board or the Administrator and Auditor acting together.

44. RESOLVED FURTHER, that the 2021 Public Health and Human Services budget (Fund 230, Agency 232044, Object 608000) includes funding for the following public service contracts. These total \$114,680 as listed below:

AEOA - RSVP (combined with Meals on Wheels)	\$20,000
Ely Community Resources	4,560
Indian Legal Assistance	9,120
Legal Aid of NE Minnesota	60,000
United Way	16,000
Salvation Army	5,000
<b>TOTAL</b>	<b>\$114,680</b>

**Public Works**

**Fund Balance**

45. RESOLVED FURTHER, as required by GASB Statement 54, the priorities for the Road and Bridge Fund Balance for year end 2020 will be as follows;

**Committed** – the committed fund balance classification includes amounts that can be used only for the specific purposes determined by formal action of the County Board. Formal Board action to commit fund balance must occur prior to year-end, although the amount need not be determined at that time.

1. Retiree obligations (vested) (eligible individuals at hourly rate times sick leave hours)
2. Vesting sick leave (eligible individuals at hourly rate times sick leave hours)

**Assigned** – the assigned fund balance classification includes amounts that are intended to be used by the County for specific purposes, but do not meet the criteria to be classified as restricted or committed.

1. State Aid Engineering Salary Reimbursement - difference between the Adopted Budget for State Aid Engineering Salary Reimbursement (currently Agency 200008, Object 610000) and actual reimbursements received in a year. The Public Works department is authorized to use this fund balance to fund shortfalls in subsequent years.
2. Major Emergency Road/Bridge Repairs – amount necessary to maintain a total of \$500,000 at the end of the year. Public Works is authorized to use this fund balance for repair and engineering costs associated with unanticipated road or bridge failure that they are unable to absorb in their annual operations budget.



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3. Gas and diesel variability – an amount determined by the Public Works Department, County Auditor's Office, and County Administration after analysis of criteria including previous fuel usage vs. budget, the year end result of operations, the current balance in Gas and Diesel Variability, and expectations about future fuel prices and usage. Public Works will seek approval from County Administration and the County Board to spend this fund balance when actual expenses plus encumbrances are greater than adopted budget in Agency 207001 Object 656200 (Diesel Fuel) or 656100 (Unleaded Fuel) and the purchase of additional fuel is necessary to continue normal operations.
4. Local road & bridge construction projects - an amount determined by Public Works and Administration analyzing the year end fund balance and anticipated local project needs for the following year. This fund balance will be transferred into the local levy road & bridge construction budget in the following year.
5. Salt – budget savings in 2070XX-651700, to be calculated by subtracting open encumbrances and actual expense from the current budget. This fund balance will be transferred into the salt budget in the following year.

Further assignments may be made by the County Board or the Administrator and Auditor acting together.

46. RESOLVED FURTHER, that the unspent balances of those Public Works projects that fall under agency 203000 Road Construction and 225000 June 2012 Storm/Public Works - County can be carried forward into the next calendar year.
47. RESOLVED FURTHER, the fund balance assigned for Local Levy Road & Bridge Construction (Fund 200, Object 311142) at the end of 2020 will be transferred into the Local Levy Road & Bridge Construction budget (Agency 203001) in 2021.
48. RESOLVED FURTHER, Minnesota Laws 1995, Chapter 47, authorizes the county to pool unorganized town road levies pursuant to Minn. Stat. §163.06 that the County Board, acting on behalf of unorganized townships for the purpose of furnishing road maintenance, adopts and certifies a levy of \$1,605,413.60 for the year 2021 to be levied only in such unorganized townships.
49. RESOLVED FURTHER, the fund balance restricted for Unorganized Town Roads (Fund 210, Object 311023) at the end of 2020 will be transferred into the Unorganized Town Road & Bridge Construction budget (Agency 210001, Object 652800) in 2021.
50. RESOLVED FURTHER, the fund balance restricted for Local Option Transportation Sales Tax (Fund 204, Object 311430) at the end of 2020 will be transferred into the Local Option Transportation Sales Tax budget (Agency 204001, Object 652806) in 2021.

**Land and Minerals Department**

**Fund Balance**

51. RESOLVED FURTHER, as required by GASB Statement 54, the priorities for the Forfeited Tax Sale Fund Balance for year end 2020 will be as follows;

**Committed** – the committed fund balance classification includes amounts that can be used only for the specific purposes determined by formal action of the County Board. Formal Board action to commit fund balance must occur prior to year-end, although the amount need not be determined at that time.

1. Retiree Obligations (vested) (eligible individuals at hourly rate times sick leave hours)
2. Vesting sick leave (eligible individuals at hourly rate times sick leave hours)

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**Assigned** – the assigned fund balance classification includes amounts that are intended to be used by the County for specific purposes, but do not meet the criteria to be classified as restricted or committed. Assignments may be made by the County Board or by the Administrator and Auditor acting together.

52. RESOLVED FURTHER, that the auditor is authorized to bill the Land and Minerals Department (Fund 240) for 2021 services it will receive as follows:

Legal services from the Attorney's Office	\$135,834
Accounting services charges	65,409
Personnel services from the Human Resources	56,666
Purchasing services from the Purchasing Department	41,451
Rent	96,901
Information Technology	276,638
Employee Training	6,804
Safety and Risk Management	22,426
Administration	57,776
Tort	2,010
<b>TOTAL</b>	<b>\$761,915</b>

53. RESOLVED FURTHER, that the Land and Minerals Department is authorized to increase the timber refunds and timber revenue budget, as necessary, to make timber refund payments throughout the year.

**CAPITAL PROJECTS FUNDS**

**Fund Balance**

54. RESOLVED FURTHER, as required by GASB Statement 54, the priorities for the Capital Projects Fund, Fund Balance for year-end 2020 will be as follows;

**Assigned** – the assigned fund balance classification includes amounts that are intended to be used by the County for specific purposes, but do not meet the criteria to be classified as restricted or committed.

1. Depreciation Reserve/Leasehold Improvement (funded by rents charged to departments above the operating cost of the building). Use of funds will be approved by Administration and/or the County Board.

Further assignments may be made by the County Board or the Administrator and Auditor acting together.

55. RESOLVED FURTHER, that each Capital Projects Fund will have an appropriation which shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of a capital expenditure appropriation is abandoned if three years pass without a disbursement from or encumbrance of the appropriation, or earlier, at the discretion of the county administrator.
56. RESOLVED FURTHER, that at the end of 2021, any increase in net assets due from operations (net of revenues and expenditures) for each county-owned building will be transferred into Fund 402, Agency 402001 (Depreciation Reserve/Leasehold Improvement Fund) and Fund 100, Agency 128010 (Parking). These funds will be utilized to fund capital improvements to county facilities.
57. RESOLVED FURTHER, that Fund 405 is for Public Works capital building projects and any balance can be carried forward each year.
58. RESOLVED FURTHER, that Fund 407 is for Public Works capital equipment and any balance can be carried forward each year.



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**ENTERPRISE FUNDS**

**Environmental Services**

59. RESOLVED FURTHER, that the auditor is authorized to bill the Environmental Services Department (Fund 600) for 2021 services it will receive as follows:

Legal services from the Attorney's Office	\$121,449
Accounting services from the Auditor's Office	41,903
Personnel services from the Human Resources Department	35,203
Purchasing services from the Purchasing Department	62,298
Rent	37,249
Information Technology	60,273
Employee Training	2,793
Safety and Risk Management	14,385
Administration	37,012
Tort	1,290
<b>TOTAL</b>	<b>\$413,855</b>

**PERMANENT FUNDS**

**Shoreline Sales/Environmental Trust Fund**

60. RESOLVED FURTHER, that the following transfers of the available \$1,295,233 for 2021 in Shoreline Sales/Environmental Trust Fund (Fund 500, Agency 500001) are authorized:

Transfer to	Purpose	Amount
288-288999 Septic Loans	Create forgivable septic loans	\$75,000
288-288001 Septic Loans	AEOA fees for septic loans (\$2000 per loan)	Up to \$30,000
100-109010 General	Soil and Water Conservation District South	60,000
100-109011 General	Soil and Water Conservation District North	60,000
289-289001 Planning Onsite WW Program	Continued on-site wastewater operations	657,047
865-865001 Voyageurs National Park Joint Venture	Potential professional services contract under the Voyageur Park Joint Powers Board	26,500
100-129003 Sheriff	Environmental enforcement services	35,000
100-104500 Administration	Extension agriculture education services	96,708
<b>TOTAL USE OF AVAILABLE SHORELINE SALES FUNDS</b>		<b>\$1,040,255</b>

61. RESOLVED FURTHER, that, the following budgeted transfers between funds be approved:

From Object 697600/697602	To object 590100/590102	Purpose	Amount
100-100001 Non-Departmental Revenue	200-200122 Land Survey	Fund Corner Certificate Program	80,000
100-100001 Non-Departmental Revenue	403-403001 Capital Projects Emergency Repairs	County Program Aid	2,000,000
100-128000 Property Management	402-402001 Depreciation Reserve Fund	Portion of rent payments that fund leasehold improvements/depreciation reserve	116,123

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100-137004 Jail – Team 25	230-232006 Public Health & Human Services	1.0 Team 25 Social Worker position	97,372
204-204001 Local Option Transportation Sales Tax	325-325001 Capital Improvement Bond 2015C	Annual bond payment	3,337,406
200-204001 Local Option Transportation Sales Tax	326-326001 Capital Improvement Bond 2016A	Annual bond payment	1,984,288
200-204001 Local Option Transportation Sales Tax	330-330001 Capital Improvement Bond 2020A	Annual bond payment	1,611,937
200-200001 Public Works	100-109003 Plan & GIS Research	Aerial imagery acquisition	30,000
290-290001 Forest Resources	100-109003 Plan & GIS Research	GIS Planning	200,000
290-290001 Forest Resources	100-109003 Plan & GIS Research	Aerial imagery acquisition	30,000
240-240002 Land and Minerals – Forfeited Tax	178-178005 Community and Economic Development Blight Program	Forfeited Lands Blight Removal Program funding	250,000
290-290004 Forest Resources	407-407001 Public Works Equipment	Estimated reimbursement for labor and asset use on various forest access roads, as needed	100,000
289-289001 Onsite WW Program	100-109003 Plan & GIS Research	Aerial imagery acquisition	30,000
740-740002 Health Insurance Admin	100-126002 Health Education Wellness	To reimburse Health Education Wellness	313,828
740-740002 Health Insurance Admin	100-123001 Human Resources	To reimburse Human Resources for staff time spent on the Health Insurance Fund	70,000

62. RESOLVED FURTHER, that, the following budgeted transfers within funds be approved:

From Object 697700	To object 590500	Purpose	Amount
100-100001 Non-Departmental Revenue	100-115099 Auditor	Reimburse for staff time spent on investments	128,248
100-100001 Non-Departmental Revenue	100-104001 Administration	Scholarships	150,000

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100-121002 Technology Fund	100-109003 Plan & GIS Research	Aerial imagery acquisition	30,000
100-121002 Technology Fund	100-120001 Microfilm	Fund microfilm operating budget	45,028
100-121003 Data Integration Fund	100-109003 Plan & GIS Research	GIS Planning	285,058
100-100001 Non-Departmental Revenue	100-138001 Mine Inspector	Cover budget with projected current year mineral royalty payment	289,521
100-128000 Property Management	100-128010 Parking fund	Portion of rent payments that fund parking projects	116,123
179-179001 Enhanced 9-1-1	100-109003 Plan & GIS Research	Aerial imagery acquisition	30,000
600-607001 Environmental Services	610-610001 Regional Landfill Trust	Financial assurance	25,000

63. RESOLVED FURTHER, that the following transfers of actual personnel expense between departments be approved:

<b>From Department</b>	<b>To Department</b>	<b>Position(s)</b>	<b>Budgeted Amount</b>
100-108001 Community Development	260-260999 CDBG	1.0 FTE Community Development Representative, 1.0 FTE Senior Planner, 1.0 FTE Planner, 1.0 FTE Planning Manager	373,006
100-113011 Attorney	169-169001 Attorney Trust Account – Victim/Witness	.2 FTE Victim/Witness Investigator	19,732
100-115002 Auditor	260-260999 CDBG	1.0 FTE Accounting Technician, .25 Accountant	96,632
100-115007 Auditor	600-600001 Environmental Services	1.0 FTE Financial Analyst, 1.0 FTE Information Specialist II	133,779
100-115008 Auditor	230-230033 Public Health & Human Services	1.0 FTE Fiscal Manager	127,802
100-115013 Auditor	100-129003 Sheriff	1.0 FTE Financial Analyst	99,898
100-115014 Auditor	200-200001 Public Works	1.0 FTE Financial Analyst	109,254
100-115017 Auditor	240-241005 Land & Minerals	1.0 FTE Financial Analyst	105,979
100-115019 Auditor	289-289001 ISTS	.25 FTE Accountant	14,746
100-123002 Human Resources	100-129003 Sheriff	.83 FTE Human Resources Manager	102,784



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100-123003 Human Resources	200-200001 Public Works	1.0 FTE Human Resources Senior Advisor	97,063
100-123007 Human Resources	230-230006 Public Health & Human Services	1.0 FTE Human Resources Senior Advisor	123,836
100-123004 Human Resources	230-230004 Public Health & Human Services	.5 FTE Information Specialist II	30,455
100-129012 Sheriff	100-135001 Emergency Communications	1.0 FTE Deputy Sheriff Lieutenant, 1.0 FTE Supervising Deputy Sheriff	265,666
100-136005 Radio Maintenance	200-200001 Public Works	.5 FTE Electronic Systems Technician	38,025
100-139005 Safety & Risk Management	730-730001 Workers Compensation	.5 FTE Safety and Risk Manager, 1.0 FTE Loss Control Manager, 2.0 FTE Information Specialist III, 1.0 FTE Workers' Compensation Case Coordinator	427,992
100-139007 Safety & Risk Management	720-720002 Property Casualty Liability	1.0 FTE Insurance & Claims Specialist	101,949
200-200010 Public Works	100-128014 Property Management	1.0 FTE Right of Way Agent	111,306
200-200123 Public Works	240-241005 Land & Minerals	2.0 FTE Deputy County Surveyor	195,125

64. RESOLVED FURTHER, that, the following grants are adopted as part of this Resolution.

The grant approval form is still required per the Grant Policy, including the required signatures specified on the grant approval form. Any change less than or equal to \$25,000 from the amount listed below must go on a quarterly budget resolution. Any change greater than \$25,000 must go back to the board as a separate resolution.

**GENERAL FUND**

10902-2022 Natural Resources Block Grant \$103,687

10910-2021 Aquatic Invasive Species Prevention Aid \$711,323

11308-2021 Prosecutorial Services to Crime Victims \$36,732

12919-2021 Federal Boat & Water Safety Grant \$22,350

12921-2021 Snowmobile Safety Enforcement Grant \$19,000

12927-2021 Off-Highway Vehicle Enforcement Grant \$67,778

12931-2020 Operation Stonegarden Grant \$200,000

12936-2021 Federal Boat & Water Safety Equipment Grant \$10,400

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13203-2020 Emergency Management Performance Grant \$78,000  
17302-2021 Shelter Plus Care \$47,000  
17303-2021 Emergency Shelter Grant Projects \$148,000  
17304-2021 Emergency Shelter Grant Administration \$12,000

**PUBLIC HEALTH & HUMAN SERVICES**

23201-2021 Family Group Decision Making \$84,046  
23271-2021 Housing Support Services \$53,851 (Total Grant \$100,965)  
23301-2021 Child and Teen Check-Up \$492,856  
23302-2020 WIC (Women Infants and Children) \$427,268 (Total Grant \$569,936)  
23302-2021 WIC (Women Infants and Children) \$142,668 (Total Grant \$569,936)  
23303-2020 Maternal Child Health \$190,388 (Total Grant \$254,972)  
23303-2021 Maternal Child Health \$63,705 (Total Grant \$254,972)  
23304-2020 SHIP (Statewide Health Improvement Partnership) \$110,846 (Total Grant \$125,013)  
23304-2021 SHIP (Statewide Health Improvement Partnership) \$12,437 (Total Estimated Grant \$125,013)  
23314-2020 TANF (Temporary Assistance for Needy Families) \$173,398 (Total Grant \$346,796)  
23314-2021 TANF (Temporary Assistance for Needy Families) \$173,398 (Total Grant \$346,796)  
23325-2020 Follow Along Program \$3,228 (Total Grant \$4,200)  
23325-2021 Follow Along Program \$972 (Total Grant \$4,200)  
23329-2021 Minnesota Immunization Connection \$55,474  
23330-2020 Maternal Infant and Early Childhood Home Visiting \$179,493 (Total Grant \$258,658)  
23330-2021 Maternal Infant and Early Childhood Home Visiting \$59,165 (Total Grant \$109,774)  
23331-2020 Evidence Based Home Visiting \$155,195 (Total Grant \$295,843)  
23331-2021 Evidence Based Home Visiting \$152,624 (Total Grant \$456,517)  
23335-2021 SPAN - Good Food Guidelines \$5,000 (Total Grant \$10,000)  
23601-2020 Public Health Preparedness \$44,704 (Total Grant \$94,723)  
23601-2021 Public Health Preparedness \$49,882 (Total Grant \$94,723)

**CDBG/HOME**

26001-2021 CDBG Projects \$1,480,000  
26002-2021 CDBG Administration \$575,000  
27001-2021 Home HUD Projects \$405,000  
27002-2021 Home HUD Administration \$45,000

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65. RESOLVED FURTHER, that the 2020 unspent balances of grants which extend into 2021 will be carried forward into 2021 as increases to that revenue and expenditure budget.
66. RESOLVED FURTHER, that grants that flow through the Community Health Board (CHB) are allowed to increase or decrease their revenue and expenditure budgets during the year when actual grant awards differ from the budget estimates.
67. RESOLVED FURTHER, if the actual costs of planned FTEs in a grant are lower than the adopted budget, grants are allowed to move the unspent personnel budget into the capital or operating budget to fully utilize all grant funding.

Unanimously adopted December 15, 2020. No. 21-600

**BY COMMISSIONER NELSON:**

WHEREAS, The 2020 Blue Plus Fund Contribution Program – Housing Flex Fund has released an application for Housing Flex funds which can be utilized for a variety of needs to assist youth, families and individuals that are experiencing homelessness or housing instability; and

WHEREAS, The County Board authorized the Public Health and Human Services Department (PHHS) to apply for funding (Resolution No. 20-265) earlier this year; and

WHEREAS, Blue Plus had multiple delays in awarding funds and invited St. Louis County to modify the initial application to ensure it still meets the most urgent needs; and

WHEREAS, PHHS has now been awarded \$100,000 to utilize project funds in conjunction with COVID-19 Relief Funds and partners to support individuals experiencing homelessness through a hotel conversion project and these funds will be allocated towards project development needs.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes PHHS to accept \$100,000 from the 2020 Blue Plus Fund Contribution Program and authorizes the appropriate county officials to enter into contracts to move the hotel conversion project forward to further support individuals experiencing homelessness.

**BUDGET REFERENCE:**

230-232001-545163-23280-99999999-2020

230-232001-629900-23280-99999999-2020

230-232001-607200-23280-99999999-2020

Adopted December 15, 2020. No. 20-601

WHEREAS, St. Louis County has supported detoxification and hold services from the Center for Alcohol and Drug Treatment (CADT) in Duluth and the Range Mental Health Center (RMHC) in Virginia with county funds for over ten years; and

WHEREAS, The Public Health and Human Services Department wishes to continue these grant agreements for Calendar Years 2021 and 2022 with funds budgeted for this purpose; and

WHEREAS, In light of a 2.5% increase given to RMHC and CADT in 2020, both providers have agreed to accept CY 2020 rates and amounts for CY 2021-2022 contracts.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into agreements with the following providers for detoxification and hold services for the period January 1, 2021, through December 31, 2022, payable from Fund 230, Agency 232006, Object 606000:

<u>Provider</u>	<u>2021</u>	<u>2022</u>
Center for Alcohol and Drug Treatment (including Civil Commitment-Court Ordered Holds)	\$1,614,181.97	\$1,614,181.97
Range Mental Health Center	\$708,934.77	\$708,934.77
Civil Commitment- Court Ordered Holds	\$342 per hold per day	\$342 per hold per day
Out of County Civil Commitment and Non- Civil Commitment Holds	\$342 per hold per day	\$342 per hold per day

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Adopted December 15, 2020. No. 20-602

WHEREAS, St. Louis County purchases employment services for persons with disabilities; and  
WHEREAS, The Public Health and Human Services Department has contracted with Occupational Development Center, Inc., and Goodwill Industries Vocational Enterprises, Inc., for over 30 years to provide extended employment services for persons with disabilities and wishes to renew these agreements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes purchase of service agreements with the Occupational Development Center, Inc., Virginia, MN, and Goodwill Industries Vocational Enterprises, Inc., Duluth, MN, for extended employment services at the rates listed below at the yearly maximum of \$90,408 for the Goodwill Industries Vocational Enterprises, Inc., contract and \$107,408 for the Occupational Development Center, Inc., contract for the period January 1, 2021, through December 31, 2022, payable from Fund 230, Agency 232006, Object 604800.

<u>Agency</u>	<u>Services</u>	<u>Rates</u>	<u>Contract Maximum</u>
ODC	Screen/Intake	\$90.00/individual	\$107,408
	On the Job Evaluation	\$65 to \$95/person	
	Job Shadowing	\$65/staff hour	
	No Hours Charged for Job Shadowing	\$90/staff hour	
	Job Placement/Job Seeking/	\$55 to \$70/hour	
	Job Seeking Skills Training/Job Coaching		
	Community Based	\$30/day	
	Organizational Development	\$30/day	
	Services		
	Transportation	\$12/trip for under 5 miles \$24/trip for over 5 miles	
	GIVE	Shelter-Based Work	
Supported Employment		\$15.00/worker/day	
Job Coaching		\$30.00/hour	

Unanimously adopted December 15, 2020. No. 20-603

WHEREAS, On December 3, 2019, the St. Louis County Board adopted Resolution No. 19-689 authorizing the Host County contract with Lutheran Social Services (LSS) for children and family services for the period January 1, 2020, through December 31, 2020; and

WHEREAS, The Public Health and Human Services Department (PHHS) and LSS have been in resource development discussions regarding the changing needs of emergency shelter placement and the continuum of services needed for the families of children in need of emergency out of home placement. In the spirit of needing more time for ongoing discussion and evaluation, PHHS and LSS have agreed to do a 6-month addendum of the CY 2020 contract in order to ensure that the current services continue during resource development discussions; and

WHEREAS, PHHS has a variety of children's services available in the community that are Federal Title IV-E eligible, with the County paying the entire cost for any child who does not have private insurance coverage or is not eligible for Medical Assistance; and

WHEREAS, PHHS has contracted with LSS to provide needed children's services on behalf of the County and wishes to extend these services for 6 months.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a contract addendum extending the existing CY 2020 Host County contract with Lutheran Social Services, authorized by Resolution No. 19-689, for the purchase of children and family services through June 30, 2021, at the following rates, payable from Fund 230, Agency 232008, Objects 601200 (Out-of-Home Placement Costs, and 601600 (Children's Mental Health Services).

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**St. Louis County Specific Services & Rates: January 1, 2021 – June 30, 2021**

<b>Emergency Shelter Services:</b>	<b>Rates:</b>
<b><i>Bethany Crisis Shelter:</i></b>	
SLC PHHS/Non-Client Specific 10 bed reserve per month.	\$365,000 (Monthly installments of \$60,833.33)
SLC Per diem above 10 bed reserve	\$200/day
<b><i>Family Resource Center:</i></b>	
SLC PHHS/Non-Client Specific 6 bed reserve per month.	\$219,000 (Monthly installments of \$36,500)
SLC Per diem above 6 bed reserve	\$200/day
	The maximum amount to be paid for SLC PHHS/Non-Client Specific Emergency Shelter Services shall not exceed \$584,000.

**Host County Client Specific Service Per Diems: January 1, 2021 – June 30, 2021**

<b><i>Bethany Crisis Shelter:</i></b>	<b>Per Diem:</b>
Shelter Care	\$200/day
Health Screening Fee	\$70/hour
<b><i>Family Resource Center:</i></b>	\$200/day
Shelter Care	\$200/day
Health Screening Fee	\$50/hour
<b>Bethany Foster Care Program and Licensing:</b>	
Administrative Fee	\$25/day

Adopted December 15, 2020. No. 20-604

WHEREAS, The UCare Foundation has made available grant funds to counties to implement a plan related to behavioral health and well-being; and

WHEREAS, The St. Louis County Continuum of Care Leadership Team has reviewed this opportunity and it meets unique needs of the homeless population in St. Louis County and systemic barriers; and

WHEREAS, Community partners are willing to continue to engage in this work.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorize the Public Health and Human Services Department to accept a grant award in the amount of \$100,000 for Housing Fund for Individuals Experiencing or at Risk of Experiencing Homelessness for the 2021-2022 grant cycle, with St. Louis County serving as the fiscal agent for the grant, and to enter into a contract with Range Transitional Housing.

BUDGET REFERENCE:

230-232001-629900-23281-99999999-2020

230-232001-545164-23281-99999999-2020

Adopted December 15, 2020. No. 20-605

WHEREAS, St. Louis County purchases Day Training and Habilitation (DT&H) and Semi-Independent Living Services (SILS) for residents with developmental disabilities; and

WHEREAS, St. Louis County has agreements in effect with DT&H and SILS providers through June 30, 2021; and



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WHEREAS, Public Health and Human Services staff has identified Arrowhead Community Employment as a provider who can meet specific needs of St. Louis County clients.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorize the appropriate county officials to execute a contract with Arrowhead Community Employment to purchase Semi-Independent Living Services (SILS) for St. Louis County clients for the period November 23, 2020, through June 30, 2021.

RESOLVED FURTHER, That Arrowhead Community Employment SILS rates will be set at the same amount as other St. Louis County SILS providers at \$33.00 per hour, payable from Fund 230, Agency 232006, Object 605200.

Adopted December 15, 2020. No. 20-606

WHEREAS, Family-Based Counseling, Life Management Skills, Community Education and Prevention Services, and Foster Care Licensing and Placement services permit culturally sensitive, flexible programs that address the unique needs of American Indian families.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a contract for the period January 1, 2021, through December 31, 2022, with Bois Forte Reservation to purchase:

1. Family-Based Counseling, Life Management Skills, and Community Education and Prevention services at a rate of \$85 per hour with an annual contract maximum of up to \$44,300.

RESOLVED FURTHER, That the St. Louis County Board authorizes a contract for the period January 1, 2021, through December 31, 2022, with Fond du Lac Reservation to purchase:

1. Family-Based Crisis Services at a rate of \$75 per hour with an annual contract maximum of up to \$130,000.

2. Fond du Lac Foster Care Licensing & Placement Agency:

Foster Care	DHS Northstar Care for Children Guidelines
Licensing & Placement Administration	\$ 20.00/day
Respite Care (paid to foster home)	\$ 35.00/day

**BUDGET REFERENCE:**

Fund	230	Social Service
Agency	232008	PHHS
Object	603200	Family-Based Services
Object	601200	Out-of-Home Placement Costs
Object	601200	Licensing/Resource Development
Object	601200	Respite Care Licensing & Resource Development

Adopted December 15, 2020. No. 20-607

WHEREAS, Pandemic vaccination planning is a combined state and local responsibility that requires close collaboration between public health, health care, external agencies and community partners; and WHEREAS, The Minnesota Department of Health (MDH) has made funding available to community health boards or counties within their local jurisdictions for this critical part of COVID-19 response work; and

WHEREAS, The St. Louis County Public Health & Human Services Department (PHHS) has applied for MDH COVID-19 Vaccination Plan funding through the Carlton-Cook-Lake-St. Louis Community Health Board (CHB); and

WHEREAS, The primary purpose of this funding will support the critical response work with PHASE I priority groups and the distribution and administration of the vaccine, enabling St. Louis County to begin development and implementation of a COVID-19 Vaccination Plan, and COVID-19 Vaccine Advisor/Champion, Partner Outreach/Coordination and Training; and

WHEREAS, PHHS wishes to apply for and accept the COVID-19 Vaccination Plan funds from MHD through the CHB in an amount up to \$40,000 for personnel and supplies for the purposes of the distribution and administration of COVID-19 priority group response work and vaccinations, for the period December 1, 2020, through June 30, 2021.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to apply for and accept COVID-19 Vaccination Plan grant funding from the Minnesota Department of Health through a contract with the Carlton-Cook-Lake-St. Louis Community Health Board, in an amount up to \$40,000 for personnel and supplies for the purposes of

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the distribution and administration of COVID-19 priority group response work and vaccinations, for the period December 1, 2020, through June 30, 2021.

BUDGET: 230-233999-540284-23377-99999999-2020

230-233999-629900-23377-99999999-2020

Adopted December 15, 2020. No. 20-608

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of County State Aid Highway 6 (Maple Grove Road) and to replace the existing bridge (County Bridge 130, State Bridge 7787) over Dutchess Slough Creek in Brevator Township, County Project 0006-494709; and

WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.

Adopted December 15, 2020. No. 20-609

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of the Normanna Road (County State Aid Highway 38) and to replace the existing crossing structure (County Bridge 97, State Bridge L4189) over the French River in Normanna Township, County Project 0038-494728; and

WHEREAS, These improvements consist of replacing the existing crossing structure at the existing location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That the State of Minnesota Department of Natural Resources is requested to provide St. Louis County with easement across the following State of Minnesota land located adjacent to the present course of County State Aid Highway 38 in Normanna Township:

1. All of Section 16, Township 52 North, Range 13 West of the Fourth Principal Meridian.  
(parcel ID No. 485-0010-02460).

Adopted December 15, 2020. No. 20-610

WHEREAS, The Minnesota Department of Transportation State Aid Division administers the Local Partnership Program which provides opportunities for local agencies to partner with MnDOT to construct mutually beneficial improvements on the Trunk Highway system that are not currently programmed; and

WHEREAS, St. Louis County had a previously programmed project, identified as SP 069-656-018, CP 0056-284469, in 2021 to resurface County State Aid Highway (CSAH) 56 (Morris Thomas Road) beginning at US 2 and ending at CSAH 91 (Haines Road); and

WHEREAS, Because of the adjoining resurfacing project and the known safety issues at the intersection of US 2 and CSAH 56 (Morris Thomas Road), the Public Works Department submitted a Local Partnership Program funding request to construct a left-turn lane on US 2 at the intersection with CSAH 56 (Morris Thomas Road) in the year 2021; and

WHEREAS, St. Louis County was awarded \$530,000 in Local Partnership Program funding to construct left-turn lanes on US 2 at the intersection with CSAH 56 (Morris Thomas Road) located in the City of Hermantown in the year 2021, which project is further identified as SAP 069-656-019, CP 0056-431717; and

WHEREAS, The Public Works Department will lead the project to install left-turn lanes on US 2 at

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CSAH 56 (Morris Thomas Road) which work includes design engineering, bidding and construction engineering/administration; and

WHEREAS, The Minnesota Department of Transportation will share in the cost to construct a left-turn lane on US 2, and other associated construction, at the intersection of CSAH 56 (Morris Thomas Road) in accordance with a cooperative construction agreement.

THEREFORE, BE IT RESOLVED, That St. Louis County enters into MnDOT Agreement No. 1036720 with the State of Minnesota, Department of Transportation for the following purposes:

To provide payment by the State to the County of the State's share of the costs of the left turn lane construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 2 at the junction of County State Aid Highway No. 56 (Morris Thomas Road) under State Project No. 6908-69 (T.H. 2=203).

RESOLVED FURTHER, That the County Board Chair, Public Works Director and the Assistant County Attorney are authorized to execute the Agreement and any amendments to the Agreement.

RESOLVED FURTHER, That State funds will be receipted into Fund 220, Agency 220586, Object 532304.

Adopted December 15, 2020. No. 20-611

WHEREAS, The St. Louis County Board held a public hearing at 9:40 a.m. on Tuesday, November 10, 2020, at the St. Louis County Government Services Center, Duluth, MN, to receive comment and consider the adoption of the Fee Schedule for various county services for the year 2021; and

WHEREAS, The St. Louis County Board adopted the 2021 Fee Schedule on file in County Board File No. 61349, Board Resolution 20-531; and

WHEREAS, The adopted 2021 Fee Schedule had blank spaces under the 2021 column for On-Site Sewage Systems Fees where the same rates should have been displayed; and

WHEREAS, The rates from 2020 were to have been moved under the Planning Department's list of fees under the 2021 column and the rates/fees on the amended schedule have now corrected the error and show the fees, unchanged from 2020, under the Planning Department heading on the schedule.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board adopts the 2021 Fee Schedule with the clerical amendment, and updates County Board File No. 61349 to reflect this modification.

Adopted December 15, 2020. No. 20-612

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted December 15, 2020. No. 20-614

WHEREAS, The Chisholm-Hibbing Airport Authority (Authority) continues to make investment into the airport to transport people and goods & services to the area and encourage the creation of jobs and investment to the community; and

WHEREAS, Over \$50 million have been invested for these purposes over the past twelve years supporting the region's economy; and

WHEREAS, An industrial airpark has been established to further enhance economic development and attract aircraft manufacturers; and

WHEREAS, The County, in 2019, entered into an agreement with the Authority to provide \$50,000 in financial assistance to acquire additional parcels of property to facilitate development and prepare the site for development; and

WHEREAS, Additional site remediation work has been identified on the parcel acquired including a hazmat study and removal of buildings, well and septic; and

WHEREAS, Funding remains from the original agreement which could be used to complete this remaining site remediation work.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the amendment of the agreement for financial assistance in the amount of \$50,000 to the Chisholm-Hibbing Airport Authority for expansion of its industrial airpark to allow for use of remaining monies for site remediation and other associated costs.

RESOLVED FURTHER, That appropriate County officials are authorized to execute an amended

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funding agreement payable from Fund 178, Object 311008.

Adopted December 15, 2020. No. 20-615

RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to execute the lobbying services agreement with Arrowhead Counties Association, on file in County Board File No. 61390, which would use the services of St. Louis County's Director of Intergovernmental Relations to further the Arrowhead Counties Association's lobbying activities at the State Legislature during the 2021 Legislative Session not to exceed \$17,000 to be deposited into Fund 100, Agency 105001, Intergovernmental Affairs.

Adopted December 15, 2020. No. 20-616

WHEREAS, The County Board is the governing body for all unorganized territories located within St. Louis County; and

WHEREAS, As governing body, the County Board is responsible for designating polling places for state and county elections in unorganized territories; and

WHEREAS, The polling place designation must take place prior to December 31<sup>st</sup> each year for the next calendar year.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board designates the following locations as polling places for the year 2021, for unorganized territories voting by mail ballot (a designation established by previous Board actions):

St. Louis County Auditor's Office, St. Louis County Courthouse

100 North 5<sup>th</sup> Avenue West, Room 214

Duluth, MN 55802

St. Louis County Auditor's Office, Virginia Government Services Building

201 South 3<sup>rd</sup> Avenue West

Virginia, MN 55792

Unorganized Precinct # 1: T52-R21

Unorganized Precinct #2: T53-R15, T53-R16, T54-R14, T54-R15

Unorganized Precinct #3: T55-R14, T55-R15, T56-R14

Unorganized Precinct #4: T55-R21

Unorganized Precinct #5: T56-R17

Unorganized Precinct #6: T57-R14, T58-R14 (south half)

Unorganized Precinct #7: T59-R21

Unorganized Precinct #8: T60-R20

Unorganized Precinct #9: T61-R12, T61-R13

Unorganized Precinct #10: T61-R17

Unorganized Precinct #11: T62-R21

Unorganized Precinct #12: T63-R19

Unorganized Precinct #13: T62-R17, T63-R15, T63-R17, T64-R14, T64-R15, T64-R16, T64-R17, T65-R12, T65-R15, T65-R16, T66-R12, T66-R13, T66-R14, T66-R15, T66-R16, T67-R12, T67-R13, T67-R14, T67-R15, T67-R16, T68-R13, T68-R14, T68-R15, T68-R16

Unorganized Precinct #19: Parts of T64-R21, T65-R21 and T66-R21 (Nett Lake)

Unorganized Precinct #20: T61-R14

Unorganized Precinct #21: T64-R21, T65-R21, T66-R21 (except portions in Precinct # 19 - Nett Lake area), T63-R21, T66-R20, T67-R18, T67-R19, T67-R20, T67-R21, T68-R18, T68-R19, T68-R20, T68-R21, T69-R17, T69-R18, T69-R19, T69-R20, T70-R18, T70-R19, T70-R20, T70-R21, T71-R20, T71-R21

Unorganized Precinct #23: T54-R13

RESOLVED FURTHER, That the St. Louis County Board designates the following locations as polling places for the year 2021, for unorganized territories not voting by mail ballot:

Unorganized Precinct #14: T57-R16

Lakeland Fire Hall, 4667 Vermilion Trail, Gilbert, MN

Unorganized Precinct #15: T60-R18

Sand Lake Chapel, 9038 Biss Road, Britt, MN

Unorganized Precinct #16: T60-R19

Evergreen Fire Hall, 10233 Highway 65, Britt, MN

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Unorganized Precinct #17: T56-R16  
Makinen Community Center, Makinen, MN  
Unorganized Precinct #18: T59-R16  
Pike Town Hall, 6862 Highway 68, Embarrass, MN  
Unorganized Precinct #22: T63-R14  
Breitung Town Garage/Fire Hall, 33 1<sup>st</sup> Avenue, Soudan, MN  
Unorganized Precinct #24: T64-R12, T64-R13, T65-R13, T65-R14  
Morse Town Hall, 911 S. Central Avenue, Ely, MN  
Adopted December 15, 2020. No. 20-617

WHEREAS, Minnesota Statute 115A.46 requires counties to develop a Solid Waste Management Plan (SWMP) and update it every ten (10) years; and  
WHEREAS, St. Louis County, through its Environmental Services Department, is a key representative on the eight (8) member Northeast Waste Advisory Council (NEWAC); and  
WHEREAS, NEWAC created a working group of representative staff members referred to as the Solid Waste Officers of the Northeast Region (SWONER); and  
WHEREAS, The Minnesota Pollution Control Agency (MPCA) approached the SWONER group to encourage and discuss the benefits of a regional SWMP submittal; and  
WHEREAS, The SWONER group members unanimously agreed to move forward with the regional SWMP option and solicited proposals from qualified consultants to provide this service; and  
WHEREAS, Proposal review and consultant interviews were conducted prior to Burns and McDonnell being chosen to facilitate and develop the regional SWMP for a total of \$184,788.00, with cost for this service to be divided by the NEWAC members based on population (data from the 2010 U.S. Census); and  
WHEREAS, The cost for St. Louis County, less WLSSD, will be \$35,109.72; and  
WHEREAS, SWONER requests NEWAC counties enter into a joint powers agreement for the purpose of hiring a consultant to facilitate and develop a MPCA-approved regional SWMP; and  
WHEREAS, WLSSD will enter into a contract with the consultant, on behalf of NEWAC, for the completion of a final regional solid SWMP to be submitted to the MPCA no later than April 10, 2023; and  
WHEREAS, The St. Louis County Solid Waste & Septic Committee met on December 3, 2020, and has recommended that the County proceed with the development of a regional SWMP and enter into a joint powers agreement with NEWAC partners for that purpose.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a joint powers agreement with its NEWAC partners to hire Burns & McDonnell to facilitate and develop a MPCA-approved Regional Solid Waste Management Plan, at a cost to St. Louis County of \$35,109.72, payable from Fund 600, Agency 600001.  
Adopted December 15, 2020. No. 20-618

WHEREAS, St. Louis County requires a contractor to process and recycle appliances and scrap metal; and  
WHEREAS, The contract for the processing of appliances and scrap metal ends on December 31, 2020; and  
WHEREAS, The solicitation for these services was competitively quoted November 12, 2020, with two (2) quotes received; and  
WHEREAS, After evaluating both quotes, Carleton Companies, Inc., provided the quote better meeting the County's need.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a one-year contract with Carleton Companies, Inc., Bemidji and Virginia, MN, beginning January 1, 2021, with four (4) optional one-year extensions, with possible charges to the County should scrap metal prices drop below Carleton's quote of \$95.94/ton, paid from Fund 600, Agency 601003.  
Adopted December 15, 2020. No. 20-619

WHEREAS, The St. Louis County Board desires to offer for sale, as recommended by the Land Commissioner, certain parcels of land that have forfeited to the State of Minnesota for non-payment

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of taxes; and

WHEREAS, These parcels cannot be improved because they are less than the minimum size, shape, frontage and/or access required by the applicable zoning ordinance; and

WHEREAS, The County Auditor has determined that a non-public sale to adjacent property owners will promote the return of the lands to the tax rolls; and

WHEREAS, These parcels of land have been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. , and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, Minn. Stat. § 282.016(c) authorizes the County Auditor to identify any person or entity, or entity controlled by such person, as a prohibited purchaser or bidder if said person or entity is delinquent on real or personal property taxes in St. Louis County; and

WHEREAS, Minn. Stat. § 282.01, Subd. 4(c), authorizes the St. Louis County Board to provide for the listing and sale of individual parcels by other means, including through a real estate broker, notwithstanding the public sale provisions in Minn. Stat. § 282.01 Subd. 7; and

WHEREAS, Minn. Stat. § 282.135 authorizes the St. Louis County Board to delegate to the County Auditor any authority, power, or responsibility relating generally to the administration of tax forfeited land, including developing the necessary policies and procedures to implement the sale of individual tax forfeited parcels by alternative methods as permitted by Minn. Stat. § 282.01, Subd. 4(c).

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of the parcels described in County Board File No. 61392, and the County Auditor is authorized to offer the parcels at private sale to the adjacent property owners, with prohibited purchaser and bidder conditions, to encourage return of the parcel to the tax rolls. Funds from the sales are to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the Land Commissioner shall give at least 30 days' notice of the sales to all adjoining property owners.

Adopted December 15, 2020. No. 20-620

WHEREAS, The state tax forfeited parcels described in County Board File No. 61282 are currently included in an established memorial forest; and

WHEREAS, Pursuant to Minn. Stat. § 459.06, Subd. 3, state tax forfeited land which has been included in an established memorial forest and found more suitable for other purposes may, by resolution of the County Board, be withdrawn from the forest if the Commissioner of Natural Resources approves the sale of such land; and

WHEREAS, The state tax forfeited parcels described here are more suitable for purposes other than forest management.

THEREFORE, BE IT RESOLVED, That the state tax forfeited parcels described in County Board File No. 61282 shall be withdrawn from Memorial Forest status.

Adopted December 15, 2020. No. 20-621

WHEREAS, The St. Louis County Board desires to offer for sale, as recommended by the Land Commissioner, certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, The parcels as described in County Board File No. 61234 have been classified as non-conservation as provided for in Minn. Stat. Chapter 282.01; and

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, The Commissioner of Natural Resources has approved the sale of these lands, as required by Minn. Stat. § 282; and

WHEREAS, Minn. Stat. § 282.016(c) authorizes the county auditor to prohibit persons or entities from becoming a purchaser, either personally or as an agent or attorney for another person or entity, of tax forfeited properties offered for sale if the person or entity owns another property within the county for which there are delinquent taxes owing; and

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WHEREAS, Minn. Stat. § 282.01, Subd. 4(c), authorizes the County Board to provide for the listing and sale of individual parcels by other means, including through a real estate broker, notwithstanding the public sale provisions in Minn. Stat. § 282.01 Subd. 7; and

WHEREAS, Minn. Stat. § 282.01, Subd. 13, authorizes the County Board, or the County Auditor if the auditor has been delegated such authority, to sell tax forfeited lands through an online auction; and  
WHEREAS, Minn. Stat. § 282.135 authorizes the County Board to delegate to the County Auditor any authority, power, or responsibility relating generally to the administration of tax forfeited land, including developing the necessary policies and procedures to implement the sale of individual tax forfeited parcels by alternative methods as permitted by Minn. Stat. § 282.01 Subd. 4(c).

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to offer the state tax forfeited lands described in County Board File No. 61234 for sale at a public, online auction with prohibited purchaser and bidder conditions, starting at the fair market value in accordance with terms set forth in the Land and Minerals Department policy, and in a manner provided for by law. Funds from the auction are to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted December 15, 2020. No. 20-622

WHEREAS, St. Louis County employment is administered under the county's civil service employment law and rules with the exception of certain professional and supervisory job classes within the Public Health & Human Services Department, which are administered under the Minnesota Merit System (pursuant to Title II of the Intergovernmental Personnel Act, 42 USC §4701-4728); and  
WHEREAS, Having all county job classifications under a single employment system will not only result in the elimination of \$50,000 annual expenses paid to the Minnesota Merit System to administer a personnel system for these employees, but will further reduce confusion for applicants, employees and supervisors, and will make employment practices uniform across our entire organization in terms of onboarding, performance management and in all other areas of employment and separation; and

WHEREAS, It is St. Louis County's intent to discontinue the purchase of personnel services from the Minnesota Merit System effective January 1, 2021, now that its own civil service employment law has been overhauled, passed into law and meets the needs of the professional classes of the Public Health and Human Services Department; and

WHEREAS, Discontinuation of the purchase of services from the Minnesota Merit System will not affect the salary ranges, employment benefits or other terms and conditions of employment which have been previously collectively bargained, including the process for remedying employee grievances; and

WHEREAS, The County has worked closely with the Minnesota Merit System in completing its application for consideration and that the Commissioner of the Minnesota Department of Human Services has certified that the county's civil service employment law and rules are in compliance with the Federal Standards for a Merit System of Personnel Administration.

THEREFORE BE IT RESOLVED, That the St. Louis County Board attests that county and its civil service law and rules meet all of the requirements of the Federal Standards for a Merit System of Personnel Administration (5 CFR Part 900).

RESOLVED FURTHER, That the Human Resources Department is directed to provide all personnel services previously obtained from the Minnesota Merit System to the county's Public Health and Human Services Department effective January 1, 2021.

RESOLVED FURTHER, That all previous Board resolutions authorizing the purchase of personnel services through the Minnesota Merit System are hereby rescinded.

Adopted December 15, 2020. No. 20-623

WHEREAS, Under Minn. Stat. § 365.243, the St. Louis County Board has the authority to enter into contractual agreements to obtain fire protection and first responder services for unorganized territories within the county; and

WHEREAS, St. Louis County was notified that the Greaney-Rausch-Silverdale (GRS) Fire Department was no longer able to provide fire protection for Unorganized Townships 64-21 and 63-21; and

WHEREAS, It is no longer feasible to adjust the local levy for fire protection.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate

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county officials to enter into an agreement to reimburse the Bois Forte, Bearville, and Orr Fire Departments for providing coverage for Unorganized Townships 64-21 and 63-21 on a per call basis for the year 2021 as approved by the County Attorney's Office.  
Adopted December 15, 2020. No. 20-624

WHEREAS, The TV and film production industry is a multi-billion dollar global industry; and  
WHEREAS, Northern Minnesota has attracted a growing interest in the creation of movies, documentaries, commercials, and related video media productions due to its rich history, landscapes, and locations; and  
WHEREAS, Local talent exists and continues to grow in providing and supporting the film industry with local artists, blue-collar labor, and skilled trade workers; and  
WHEREAS, The County seeks to support the growth of additional jobs, wages, benefits, and peripheral growth in the County and region; and  
WHEREAS, The County has previously identified economic development as a strategic priority; and  
WHEREAS, Funds will be transferred from the County General Fund Reserves to the Economic Development Fund.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the establishment of the Film Production Incentive Program, conditioned upon Board approval of the final guidelines for eligibility, requirements, and application requirements.  
RESOLVED FURTHER, That the St. Louis County Board approves initial funding of \$500,000 in funds for the program from the County General Fund Reserve Account.  
RESOLVED FURTHER, That the St. Louis County Board approves up to an additional \$500,000 in program funds (for a total not to exceed \$1,000,000) from the County General Fund Reserve Account if determined by the County Administrator, after consultation with the County Auditor and Director of Planning and Community Development, that said funds are available, that allocation of such funds to the program will not be detrimental to county fiscal health, and that the initial program funding was successful in achieving program objectives.  
RESOLVED FURTHER, That such funds will be transferred to the Economic Development Fund 178 from Fund 100 (General Fund) Object 311107 (Cash Flow Reserves) into Administration (Agency 104001) where Administration (Agency 104001) will then transfer funds into Economic Development Projects (Agency 178007) or its designated fund and all program expenditures will be paid therefrom.  
RESOLVED FURTHER, That the St. Louis County Board authorizes County officials to enter an agreement with an appropriate Minnesota development organization to act under the county's direction as the program administrator which will disburse such funds in accordance with program requirements until funds are depleted or replenished.  
Adopted December 15, 2020. No. 20-625

WHEREAS, The St. Louis County Board appoints citizens to serve on the St. Louis County Planning Commission; and  
WHEREAS, Three current members, Steven Filipovich, Daniel Manick, and Sonya Pineo, wish to be reappointed for three (3) year terms.  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board reappoints Steven Filipovich, Daniel Manick, and Sonya Pineo to the St. Louis County Planning Commission with three (3) year terms expiring December 31, 2023.  
Adopted December 15, 2020. No. 20-626

WHEREAS, County Administration has undergone organizational change over the previous several years and work assignments associated with preparing recommendations and day to day administration of the county's budget have largely been transferred to the Budget and Business Improvement Manager (#0107-001); and  
WHEREAS, Following the retirement of the Administrative Secretary Supervisor, position (#0052-001) is proposed to be reallocated to an Administrative Secretary II; and  
WHEREAS, Supervision assignments formerly associated with the Administrative Secretary Supervisor will be transferred to the Budget and Business Improvement Manager; and  
WHEREAS, Human Resources has reviewed the proposed duties of both positions and have



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determined that Pay Grade H30 is appropriate for the Budget and Business Improvement Manager class and Administrative Secretary II, Pay Grade QBA, is appropriate for position #0052-001; and WHEREAS, County Fiscal Policies specify that any position change greater than three pay grades must go to the County Board for approval; and

WHEREAS, The reallocations will result in a net decrease in personnel cost for the Administration Department.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the salary range reassignment of the Budget and Business Improvement Manager, position #0107-001 (Confidential Public Employees Association, Pay Grade H26 to Pay Grade H30, Step 1), which will result in an approximate annual increase of \$10,116 within Fund 100, Agency 104001.

RESOLVED FURTHER, That the Board authorizes the reallocation of a 1.0 FTE position #0052-001 from Administrative Secretary Supervisor (Management Compensation Plan A16, Step 1) to a 1.0 FTE Administrative Secretary II (Unrepresented Employees Compensation Plan, Pay Grade QBA, Step 1) effective January 1, 2021, which will result in an approximate annual decrease of \$13,973 within Fund 100, Agency 104001.

Adopted December 15, 2020. No. 20-627

WHEREAS, The Sheriff's Office together with Public Health and Human Services Department (PHHS) has identified a need for a 1.0 FTE Emergency Management Planner position; and

WHEREAS, PHHS is willing to transfer a vacant 0.5 Information Specialist II FTE (Position code 0421-023, Civil Service Basic Unit Pay Plan, Pay Grade B10) and the funding associated with this vacant position (\$29,219.34); and

WHEREAS, The additional funding associated with the increase of this 1.0 FTE Emergency Management Planner will come via fund transfer from the Public Safety Innovation Fund 100, Object 311426, to the Sheriff's Office – Emergency Management Division Fund 100, Agency, 132001, Object 610100 (\$50,447.86).

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the increase of a 1.0 FTE Emergency Management Planner (Civil Service Basic Unit Pay Plan, Pay Grade B20) to the Sheriff's Office FTE complement resulting in an annual increase of approximately \$50,447.86, funded by a transfer from the Public Safety Innovation Fund, 100, Object 311426, to the Sheriff's Office - Emergency Management Division, Fund 100, Agency, 132001, Object 610100.

RESOLVED FURTHER, That the St. Louis County Board authorizes the budget transfer of a vacant 0.5 FTE Information Specialist II (Position code 0421-023, Civil Service Basic Unit Pay Plan, Pay Grade B10) from PHHS (\$29,219.34).

Adopted December 15, 2020. No. 20-628

**BY COMMISSIONER JEWELL:**

WHEREAS, The Duluth Airport Authority is making application to the Department of Transportation (DOT) Small Community Air Service Development Program to develop a connection with Denver; and

WHEREAS, Having a direct daily connection with a western hub will put downward pressure on fares westbound in the network; and

WHEREAS, Connecting with Denver will give our region daily flights to three major hubs while having three major airlines, for the first time ever, giving travelers more connections and cheaper fares than ever before; and

WHEREAS, Connectivity to three major hubs in northeast Minnesota directly supports the region's economy; and

WHEREAS, The County Board previously authorized a pledge in the amount of \$50,000 for this project; and

WHEREAS, The Duluth Airport Authority has requested the County extend its original pledge and increase it by \$25,000 for a total pledge from the County in the amount of \$75,000; and

WHEREAS, Funding is available through Economic Development funds.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the extension of the original pledge of \$50,000 and increases the pledge by \$25,000 for a total pledge in the amount of \$75,000 to the Duluth Airport Authority.

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RESOLVED FURTHER, That, if necessary, appropriate County officials are authorized to execute a funding agreement payable from Fund 178, Object 311008.

Yeas – Commissioners Jewell, Boyle, Olson, McDonald, Musolf and Chair Jugovich – 6

Nay – Commissioner Nelson – 1

Adopted December 15, 2020. No. 20-613

At 1:06 p.m., December 15, 2020, Commissioner Nelson, supported by Commissioner Jewell, moved to adjourn the meeting. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)