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|  St. Louis County, MN  | St. Louis County, Minnesota**Construction Payment Request****HUD Entitlement Programs – CDBG** | Form**1004**Rev. 9-14-2021 |
| This form is used to request payment for construction projects. Additional Information: [www.stlouiscountymn.gov/communitydevelopment](http://www.stlouiscountymn.gov/communitydevelopment)  |
| **Request Information** |
| Date:       | Organization Fund/Invoice Number (Optional):       |
| Project Name:       | St Louis County Contract Number:       |
| Organization Name:       | Contact Person:       |
| Mailing Address:       |
| Phone:       | Email:       |
|  |
| Project Year:      | Request Period:       | Percentage of Completion:       % |
| Request for reimbursement of eligible costs totaling:$       |
|  |
| **Source** | **Project Budget** | **Previous Request** | **Current Request** | **Total Request YTD** | **Balance Available** |
| CDBG | $      | $      | $      | $      | $      |
| Applicant | $      | $      | $      | $      | $      |
| Other:      | $      | $      | $      | $      | $      |
|  |
| Narrative (Current Progress on Project): |
|       |
|  |
| **Attestation** |
| *I hereby certify and attest that the above-submitted costs are true and correct, that the accompanying documents are valid, and that the services described therein were duly rendered.* |
| Authorized Recipient Name:      | Title:      | Date:      |
|  |
| **Contact** Planning and Community Development |
| **Duluth Office** | **Virginia Office** |
| Government Services Center320 W 2nd Street, Suite 301Duluth, MN 55802 | Phone (218) 725-5200Toll Free (800) 450-9278 [www.stlouiscountymn.gov/communitydevelopment](http://www.stlouiscountymn.gov/communitydevelopment)  | Government Services Center201 South 3rd Avenue WestVirginia, MN 55792 | Phone (218) 725-5200Toll Free (800) 450-9278 [www.stlouiscountymn.gov/communitydevelopment](http://www.stlouiscountymn.gov/communitydevelopment) |
|  |
| ***Office Use Only***  |
| [ ]  Date Received:      [ ]  Approved to process payment request[ ]  On **HOLD** reason:       |
| Approver:        | Date:       |