



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

July 12, 2022

Immediately following the Board Meeting, which begins at 9:30 A.M.
Town of Kabetogama, 9707 Gamma Rd., Kabetogama

CONSENT AND REGULAR AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately. For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

DIRECTIONS:

Travel north on Highway 53 from Duluth approximately 134 miles, turn right onto Gamma Road/Salmi Road/CR 122, travel approximately 1 mile. The Kabetogama Town Hall/Lake Association Building is on your right.

CONSENT AGENDA:

Minutes of June 28, 2022

Health & Human Services Committee, Commissioner Boyle, Chair

1. Essentia Health Duluth Farm To School Program Funding and Related Contracting [22-304]
2. Write-off of Bad Debts [22-305]

Public Works & Transportation Committee, Commissioner Musolf, Chair

3. Acquisition of Right of Way for CP 0074-235519 [22-306]
4. Acquisition of Right of Way for CP 0884-674614 [22-307]
5. Haul Route Agreement with Hibbing Taconite Company [22-308]
6. Dedication of Permanent and Temporary Highway Easements over County Fee Property (CP 0004-401087, SAP 069-604-085) [22-309]
7. Professional Services Agreement with Bolton & Menk to Perform Design Services for CP 0009-689681 [22-310]
8. Agreement with the City of Duluth for Green Infrastructure Stormwater Treatment for CP 0009-689681 [22-311]

Finance & Budget Committee, Commissioner Nelson, Chair

9. Greenwood Township Drinking Water Filtration System Project, American Rescue Plan Act Funds [22-312]
10. Penalty & Interest Abatement List for Board Approval [22-313]
11. Cancellation of Forfeiture List for Board Approval [22-314]

Central Management & Intergovernmental Committee, Commissioner Jewell, Chair

12. Acceptance of Highway Dedications on Del-Mar Acres and Country Acres Plats [22-315]

Public Safety & Corrections Committee, Commissioner Grimm, Chair

13. 2022 Minnesota Department of Health Coronavirus Testing Grant [22-316]
14. Title III Funds for Firewise Community Activities [22-317]

Environment & Natural Resources Committee, Commissioner Jugovich, Chair

15. Special Sale to the City of Chisholm for Economic Development (020-0010-03490) [22-318]
16. Repurchase of State Tax-Forfeited Land – Passino/Paschke (Non-Homestead) [22-319]
17. Authorization to Contract with Northeast Technical Services, Inc. to Provide Environmental Engineering, Monitoring, and Project Management Services for the Regional Landfill Leachate PFAS Reduction Demonstration Project [22-320]

REGULAR AGENDA:**Health & Human Services Committee, Commissioner Boyle, Chair**

1. **Reallocation of Information Specialist I to Social Services Specialist** [22-321]
Resolution authorizing the reallocation of a 1.0 FTE Information Specialist I position to a 1.0 FTE Social Services Specialist.

Finance & Budget Committee, Commissioner Nelson, Chair

1. **Fiber Network Connectivity New Public Works Facilities** [22-322]
Resolution authorizing the IT Department to enter into a contract for the build out of Fiber Infrastructure.
2. **One Roof Community Housing New Model Plover Place Housing Project, American Rescue Plan Act Funds** [22-323]
Resolution approving the use of \$1,600,000 of American Rescue Plan Act funding for the construction of 2 – 12-unit emergency housing units by One Roof Community Housing.
3. **St. Louis County Heritage & Arts Center (Depot) Canopy Roof Improvements** [22-324]
Resolution approving a contract with Johnson-Wilson Constructors of Duluth, MN in an amount of \$738,000 for Depot canopy roof improvements.
4. **Chester Bowl Improvement Club, American Rescue Plan Act Funds** [22-325]
Resolution approving the use of up to \$125,000 of American Rescue Plan Act funding for the Chester Bowl Improvement Club improvement project.

Central Management & Intergovernmental Committee, Commissioner Jewell, Chair

1. **County Veterans Service Officer Reappointment** [22-326]
Resolution to reappoint Tedd Ells as the County Veterans Service Officer

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

Commissioners may introduce items for future discussion, or report on past and upcoming activities.

ADJOURNED:**NEXT COMMITTEE OF THE WHOLE MEETING DATES:**

July 26, 2022	Rice Lake City Hall, 4107 Beyer Rd., Rice Lake
August 2, 2022	St. Louis County Courthouse, 100 N. 5th Ave. W., Duluth
August 9, 2022	Virginia Government Services Center, 201 S. 3rd Ave. W., Virginia

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Administration (218-726-2450) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

June 28, 2022

Location: Government Services Center, Duluth, Minnesota

Present: Commissioners Jewell, Boyle, Grimm, Musolf, Nelson, Jugovich and Chair McDonald

Absent: None

Convened: Chair McDonald called the meeting to order at 10:43 a.m.

CONSENT AGENDA

Boyle/Jewell moved to approve the consent agenda. The motion passed. (7-0)

- Minutes of June 14, 2022
- Acquisition of Right-of-Way for CP 7992-398713, SAP 069-599-049 by Eminent Domain Proceedings [22-284]
- Cooperative Agreement with the Minnesota Department of Transportation and City of Biwabik to Receive and Disburse the Transportation Alternatives Federal Aid Funds for the City of Biwabik (CP 0000-597354, SAP 069-596-015) [22-285]
- Professional Services Agreement with Sambatek for CP 0142-592214 [22-286]
- Abatement List for Board Approval [22-287]
- Abolishment of Obsolete Job Classification Titles [22-288]
- Joint Powers Agreement – Anti-Heroin Task Force Program [22-289]

Public Works & Transportation Committee

Musolf/Jugovich moved that the St. Louis County Board authorizes an amendment of the professional services contract with McGough Construction of Duluth, MN, and approve any amendments authorized by the County Attorney, for the Construction Manager at Risk (CMAR) services, with a guaranteed maximum price (GMP) for the Public Works county-wide improvements construction project in an amount not to exceed \$23,430,123.68. Funding is available in Fund 450, Agencies 450002 (Culver), 450003 (Kugler) and 450004 (Whiteface), Object 660266, with costs split between these three agencies. [22-290]. St. Louis County Public Works Deputy Director Brian Boder commented that the combined cost for all three buildings is approximately \$23 million. Commissioner Nelson stressed the importance of completing the projects according to the original specifications. After further discussion, the motion passed. (7-0)

Finance & Budget Committee

Nelson/Jugovich moved that the St. Louis County Board authorizes the purchase of Property and Related Insurance coverage on major structures and equipment, amended contents, and boiler and machinery from Chubb Group of Insurance Companies through Otis-Magie Insurance Agency of Duluth, MN, for the period July 24, 2022, to July 24, 2023, at the annual premium of \$425,834.83 payable from Fund 720 (Property, Casualty, Liability), Agency 720001 (Property, Casualty, Liability), Object 635100 (Insurance); and further, that the Purchasing Division is authorized to add or delete county properties to the policy or increase the base amount on future determination of valuation of county structures during the policy period. [22-291]. St. Louis County Purchasing Director Donna Viskoe commented that Bob Heimbach will be retiring this summer and Chris James, from Otis-Magie Insurance, Inc., and Kristi Anton, St. Louis County Procurement Specialist Senior, will be handling the county's insurance needs going forward. Kristi Anton noted that the premium proposal is \$425,834.83. Bob Heimbach, Account Executive at Otis-Magie Insurance, Inc., said that the premium increased by approximately 2%; however, this was offset by \$10.6 million in new construction and an increase in building values due to inspections. Mr. Heimbach noted the average increase for the market is between 7% and 10%. After further discussion, the motion passed. (7-0)

A Point of Personal Privilege was requested at 11:08 a.m. At 11:09 a.m., the Board reconvened with all members present.

Musolf/McDonald moved that the St. Louis County Board approves a Broadband Infrastructure Grant program award in the amount up to \$345,000 to Lakewood Township to be used for a broadband public infrastructure construction project in the Township, and authorizes the appropriate county officials to enter into and execute any funding agreement(s) and associated documents as necessary to administer the program, comply with the American Rescue Plan Act and fund projects, payable from Fund 239, Object 239054 or its designated fund. Further, Lakewood Township and Mediacom, LLC shall comply and submit all necessary information, documentation, and reporting materials required by the County, State or US Treasury to ensure that the project meets any and all conditions required under the American Rescue Plan Act. [22-292]. Diane Holiday-Welsh, Board Chair Lakewood Township, thanked the Board for their support and said that currently 90% of the township is underserved, and 95% of the township will have access to broadband as a result of the project. After further discussion, the motion passed. (7-0)

McDonald/Jugovich moved that the St. Louis County Board authorizes the County Auditor to levy for the furnishing of fire protection and/or first responder services in identified unorganized territories within the county beginning January 1, 2023, and to authorize the agreements with the listed corporations for the provision of these services with funds being accounted for in Fund 148, Agency 148001, Object 699100. [22-293]. County Auditor Nancy Nilsen said that the county is responsible for providing fire protection to unorganized territories. Deputy Auditor Phil Chapman noted the work of Brenda George in contacting the fire departments and assisting with compiling the information. Deputy Auditor Chapman commented that the 4.42% increase is in line with previous years and noted that many departments asked for an increase due to inflation and increased fuel costs. After further discussion, the motion passed. (7-0)

Jugovich/McDonald/Musolf moved that the St. Louis County Board authorizes an additional contribution to United Way of Northeastern Minnesota (UWNEMN) in the amount of \$5,000 for use associated with The Wall that Heals. [22-294]. After further discussion, the motion passed. (7-0)

Jugovich/McDonald moved that the St. Louis County Board approves a one-time financial assistance grant contribution in the amount of up to \$36,000 to Visit Grand Rapids, fiscal agent to the multi-organizational partnership, to implement the Northern Minnesota Mine Tour Project; and further, that if necessary, the St. Louis County Board authorizes the appropriate county officials execute appropriate funding agreement(s) and associated documents. [22-295]. Megan Christianson, Executive Director of Visit Grand Rapids, provided the Board with an overview of the project. Director Christianson noted that the project includes 32 communities and covers more than 40 mining areas. After further discussion, the motion passed. (7-0)

Public Safety & Corrections Committee

Grimm/McDonald moved the St. Louis County Board authorizes the purchase of 14 sit-stand Public Safety Answering Point (PSAP) consoles in the amount of \$389,882.88, payable from Fund 179, Agency 179001, Object 640300, and flooring materials furnished and installed from Russ Bassett in the amount \$138,500, also payable from Fund 179, Agency 179001, Object 640300, for a total estimated project value of \$528,382. [22-296]. St. Louis County Undersheriff Jason Lukovsky said that the current consoles are 15 years old and the average life is 10 years. Undersheriff Lukovsky said that the call center is open 24/7 and takes over 200,000 calls annually. The motion passed. (7-0)

Grimm/McDonald moved that the St. Louis County Board of Commissioners hereby declares a State of Local Disaster in St. Louis County, MN, due to conditions resulting from severe Spring storms starting May 29, 2022, and request state public disaster assistance in accordance with Minn. Stat. § 12B.30 for any eligible storm recovery activities. [22-299]. County Administrator Kevin Gray recognized the work of the Emergency Management Team and said that the resolution will allow for potential state and federal assistance. The motion passed. (7-0)

A Point of Personal Privilege was requested at 12:00 p.m. At 12:12 p.m., the Board reconvened with all members present.

Environment & Natural Resources Committee

Nelson/McDonald moved that the St. Louis County Board authorizes the Environmental Services Department to accept \$446,000 in grant funding from the Legislative-Citizen Commission on Minnesota Resources for a Fiscal Year 2022 Minnesota Environmental & Natural Resources Trust Fund Grant to fund the Regional Landfill Leachate Per- and polyfluoroalkyl Substances (PFAS) Reduction Demonstration Project. [22-297]. St. Louis County Environmental Services Director Dave Fink said that the project has nation-wide implications and the project will try to replicate the pilot project on a larger scale. Director Fink commented that they test for 200 parameters. After further discussion, the motion passed. (7-0)

Nelson/McDonald moved that the St. Louis County Board approves the quote from Mesabi Bituminous Inc. for \$137,860.50 to construct two (2) demonstration project wetland treatment ponds at the Regional Landfill, payable from American Rescue Plan Fund 239, Agency 239200. [22-298]. The motion passed. (7-0)

COMMISSIONER DISCUSSION ITEMS AND REPORTS

Commissioner Jugovich urged everyone to be safe when celebrating the Independence Day holiday.

TIME SPECIFIC PRESENTATIONS:

At 12:32 p.m., St. Louis County Deputy Administrator Brian Fritsinger continued the budget presentation from the June 14, 2022, meeting. Deputy Administrator Fritsinger said that the lack of a tax/bonding bill will have impacts to St. Louis County and county administration is looking for Board feedback regarding the baseline budget.

At 1:03 p.m., Jewell/Jugovich moved to adjourn the Committee of the Whole meeting. The motion passed. (7-0)

Paul McDonald, Chair of the County Board

Phil Chapman, Clerk of the County Board

BOARD LETTER NO. 22 - 304

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: July 12, 2022

RE: Essentia Health Duluth Farm
To School Program Funding
and Related Contracting

FROM: Kevin Z. Gray
County Administrator

Linnea Mirsch, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Our community will make healthy life choices and have safe food, water and air.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Public Health and Human Services (PHHS) department to accept funds and enter into a contract with Essentia Health for the purposes of building upon and expanding the Farm to School presence within Duluth School District with Renee Willemsen to coordinate and sustain the Duluth Farm to School Program.

BACKGROUND:

The St. Louis County Public Health Division has a long history of working with community partners in Duluth to promote healthy lifestyles through school wellness programs such as Safe Routes to School, Active School Day, and Farm to School. Farm to School programming offers the opportunity for students to learn healthy, active lifestyles and have greater access to healthy, local foods at schools.

Duluth Farm to School aligns with several of the top priorities identified in the 2022 Joint Community Health Needs Assessment conducted by St. Louis County Public Health, Essentia Health, St. Luke's Hospital and community partners. The Duluth Farm to School initiative addresses Obesity including Lack of Opportunities for Physical Movement and Access to Healthy Foods, as well as Zip Code Social Health Inequities.

Essentia Health has offered funds through a contract with PHHS in the amount up to \$36,567, for the fiscal management of the Farm to School Program within the Duluth School District for the period of June 1, 2022 through June 30, 2023.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize PHHS to accept funds up to \$36,567 through a contract with Essentia Health for the purposes of building upon and expanding the Farm to School presence within the Duluth School District for the period of June 1, 2022 through June 30, 2023.

It is further recommended that the St. Louis County Board authorize PHHS to enter into a contract with Renee Willemsen, to coordinate and sustain the Duluth Farm to School Program, for the amount up to \$36,567 for the period of June 1, 2022 through June 30, 2023.

**Essentia Health Duluth Farm to School Program Funding
and Related Contracting**

BY COMMISSIONER _____

WHEREAS, Farm to School Programming aligns with several of the top priorities identified in the 2022 Joint Community Health Needs Assessment conducted by St. Louis County Public Health, Essentia Health, St. Luke's Hospital and community partners; and

WHEREAS, Essentia Health has made funds available to the Public Health and Human Services (PHHS) department for the purposes of building upon and expanding the Farm to School presence within the Duluth School District for the period of June 1, 2022 through June 30, 2023; and

WHEREAS, PHHS has been awarded \$36,567 to embed Farm to School programming to offer the opportunity for students to learn healthy, active lifestyles and have greater access to healthy, local foods at schools; and

WHEREAS, Renee Willemssen has served as the Farm to School Coordinator through previous funding; and

WHEREAS, PHHS wishes to continue to contract with Renee Willemssen as a local coordinator for the amount up to \$36,567 to sustain programming for the period of June 1, 2022 through June 30, 2023;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes PHHS to accept funds up to \$36,567 through a contract with Essentia Health for the purposes of building upon and expanding the Farm to School presence within the Duluth School District, for the period of June 1, 2022 through June 30, 2023, to be accounted for in Fund 230, Agency 233999, Object 545158, Grant 23333, Grant Year 2022; and

RESOLVED FURTHER, That the St. Louis County Board authorizes PHHS to enter into a contract with Renee Willemssen to coordinate and sustain the Duluth Farm to School Program for the amount up to \$36,567 for the period of June 1, 2022 through June 30, 2023, to be accounted for in Fund 230, Agency 233999, Object 629900, Grant 23333, Grant Year 2022; and

RESOLVED FURTHER, That in accordance with St. Louis County Purchasing Rules, Section III.C.6 contracting authority for this agreement is delegated to the Public Health and Human Services Director as no County levy dollars are expended.

Exhibit A
GRANT APPROVAL FORM

This form must be completed for any and all grants.

SECTION I—GRANT INFORMATION (to be completed by department's assigned accounting staff)

Please Note: It is acceptable that some details are later added (once the grant is awarded).

GRANT NAME: Essentia Farm to School GRANT PERIOD: 06-01-22
(if known) (begin date)
GRANTOR: Essentia 06-30-23
(end date)
FUND: 230 AGENCY: 233999 GRANT: 23333 GRANT YEAR: 2022

Indicate the source of funds—(check all that apply)

☒ **Local**—Object Code: 545158 Amount: \$36,567 Amount: \$36,567
(Apply) (Accept)

Local Agency: Essentia

☐ **State**—Object Code: _____ Amount: _____ Amount: _____
(Apply) (Accept)

State Agency: _____

☐ **Federal**—Object Code: _____ Amount: _____ Amount: _____
(Apply) (Accept)

Grant Agreement (State Contract) #: _____
(if federal dollars are passed through state)

Federal Agency: _____ CFDA#: _____

Federal Agency: _____ CFDA#: _____
(if applicable) (if applicable)

Federal Agency: _____ CFDA#: _____
(if applicable) (if applicable)

TOTAL GRANT AMOUNT: _____

Expenditure for match amount should be moved into grant code. However, if this is *not* possible, indicate where expenditures will be accounted for.

FUND: _____ AGENCY: _____ OBJECT: _____ PROJECT: _____ AMOUNT: _____
FUND: _____ AGENCY: _____ OBJECT: _____ PROJECT: _____ AMOUNT: _____
FUND: _____ AGENCY: _____ OBJECT: _____ PROJECT: _____ AMOUNT: _____

TOTAL MATCH AMOUNT: _____

ACCOUNTING STAFF (who is primarily responsible for fiscal oversight of grant):

NAME: Jay Anderson PHONE: 725-5142

DEPARTMENT CONTACT (who is primarily responsible for program/project outcomes of grant):

NAME: Susan Vitulli PHONE: 725-5262

****IMPORTANT****

Please submit this document (SECTION I) to the department contact, providing direction regarding which form should be completed.

- ☒ New (first-time submitted) or previously-submitted grant—**Complete Form A**
☐ Request for recurring grant to be included in December Budget Resolution*—**Complete Form B**
☐ Request for amendment of previously adopted Board Resolution—**Complete Form C**

*Departments must complete **Form B** for any grant (of any amount) that is included in the proposed budget.

SECTION II—APPROVAL (to be completed by department contact)
Form A (New or Previously-Submitted Grant)

PURPOSE: Approval to Apply for Grant—(complete prior to applying for grant award)

Please check the appropriate box:

☐ New (first-time submitted) grant

☒ Previously submitted grant*

*Departments are highly encouraged to request recurring grants (that were previously submitted) to be included in the December Budget Resolution—*Form B*—if dollar amounts do not fluctuate significantly.

STEP #1: Obtain authorization to apply for grant—(required for all grants of any amount)

Dept. Head Authorization:

Signature

Date

Administrator Authorization:

Signature

Date

Auditor Authorization:

Signature

Date

STEP #2: Confirm whether grant amount is greater than \$25,000—

☐ **No** (grant amount is less than or equal to \$25,000)—

Give grant contract (once received) to County Attorney's Office for review.

Reviewed by:

Attorney Name

Date

Damion #: _____

☐ **Yes** (grant amount is greater than \$25,000)—

Submit **Section I** (Cover Sheet) of the "Grant Approval Form," Board Letter and Resolution to Administration to seek County Board approval. It is acceptable that Section I is not completed in its entirety until the grant has been awarded. NOTE: Board authorization to accept the grant is required (upon notification of award).

Apply: Board Letter #: _____ Board Resolution #: _____ Date Adopted: _____

Accept: Board Letter #: _____ Board Resolution #: _____ Date Adopted: _____

STEP #3: Ensure proper documentation is entered into the system, and the appropriate parties are notified.

DEPARTMENT CONTACT: Submit **Section I and II** (Form A) of this "Grant Approval Form," along with all grant documents (application, award notification, contract, etc.) to the accounting staff person to enter the grant award into the financial system.

ACCOUNTING STAFF: If this grant includes federal funding, please send an electronic copy of **Section I and II** (Form A) of this "Grant Approval Form" as notification to wehselerh@stlouiscountymn.gov with "Federal Funds" in the Subject of the e-mail.

BOARD LETTER NO. 22 - 305

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: July 12, 2022

RE: Write-off of Bad Debts

FROM: Kevin Z. Gray
County Administrator

Linnea Mirsch, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be born healthy, live a life free from abuse and neglect, and will have a permanent living arrangement; parents will be emotionally and financially be able to provide for their children.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the write off of accounts in which the collection of required fees or spenddowns have been unsuccessful.

BACKGROUND:

State law requires parents, both custodial and non-custodial; to financially contribute to the child's cost of out-of-home placement. In addition, state law requires some Medical Assistance (MA) recipients to contribute to the cost of their care, known as a spenddown. However, there are times when the efforts of the Public Health and Human Services Department (PHHS) to collect required fees or spenddowns are unsuccessful. County Board Policy states that accounts with an outstanding balance in excess of \$10,000 must be approved by the County Board.

PHHS intends to write off the following sixteen accounts totaling \$283,988.45:

Customer Number	First Date of Debt	Amount	Comments	Type of Debt
C003605	11/29/11	\$11,702.88	OVER STATUTE OF LIMITATIONS	Foster Care
C006017	07/27/12	\$15,174.84	OVER STATUTE OF LIMITATIONS	Foster Care
C006927	03/11/14	\$17,199.76	OVER STATUTE OF LIMITATIONS	Foster Care
C006896	12/01/13	\$33,211.00	OVER STATUTE OF LIMITATIONS	Foster Care
C000212	01/31/04	\$14,977.00	DECEASED	Foster Care
C005949	11/13/14	\$11,542.00	OVER STATUTE OF LIMITATIONS	Foster Care
C003376	09/01/08	\$16,617.00	OVER STATUTE OF LIMITATIONS	Foster Care
C006858	01/29/14	\$13,194.72	OVER STATUTE OF LIMITATIONS	Foster Care
C005522	07/25/11	\$21,553.41	OVER STATUTE OF LIMITATIONS	Foster Care
C002049	08/29/12	\$10,427.00	OVER STATUTE OF LIMITATIONS	Foster Care
C005710	01/30/12	\$29,778.05	OVER STATUTE OF LIMITATIONS	Foster Care
C001798	08/21/08	\$13,659.83	OVER STATUTE OF LIMITATIONS	Foster Care
C003850	12/09/09	\$17,552.40	OVER STATUTE OF LIMITATIONS	Foster Care
C006910	02/25/14	\$22,468.40	OVER STATUTE OF LIMITATIONS	Foster Care
C006350	03/27/13	\$17,441.70	OVER STATUTE OF LIMITATIONS	Foster Care
C002987	07/11/07	\$17,488.46	OVER STATUTE OF LIMITATIONS	Foster Care
TOTAL		\$283,988.45		

The Department has pursued all legal methods of recourse, including Revenue Recapture Claims, to collect these debts, without success.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the write-off of sixteen accounts totaling \$283,988.45 in which the collection of required fees or spenddowns have been unsuccessful.

Write-off of Bad Debts

BY COMMISSIONER _____

WHEREAS, State law requires parents, both custodial and non-custodial, to financially contribute to the child's cost of out-of-home placement; and

WHEREAS, State law requires some Medical Assistance (MA) recipients to contribute to the cost of their care, known as a spenddown; and

WHEREAS, There are times when the efforts of the Public Health and Human Services Department to collect required fees or spenddowns are unsuccessful; and

WHEREAS, County Board Policy states that accounts with an outstanding balance in excess of \$10,000 must be approved by the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the write-off of the following sixteen accounts totaling \$283,988.45:

Customer Number	First Date of Debt	Amount	Comments	Type of Debt
C003605	11/29/11	\$11,702.88	OVER STATUTE OF LIMITATIONS	Foster Care
C006017	07/27/12	\$15,174.84	OVER STATUTE OF LIMITATIONS	Foster Care
C006927	03/11/14	\$17,199.76	OVER STATUTE OF LIMITATIONS	Foster Care
C006896	12/01/13	\$33,211.00	OVER STATUTE OF LIMITATIONS	Foster Care
C000212	01/31/04	\$14,977.00	DECEASED	Foster Care
C005949	11/13/14	\$11,542.00	OVER STATUTE OF LIMITATIONS	Foster Care
C003376	09/01/08	\$16,617.00	OVER STATUTE OF LIMITATIONS	Foster Care
C006858	01/29/14	\$13,194.72	OVER STATUTE OF LIMITATIONS	Foster Care
C005522	07/25/11	\$21,553.41	OVER STATUTE OF LIMITATIONS	Foster Care
C002049	08/29/12	\$10,427.00	OVER STATUTE OF LIMITATIONS	Foster Care
C005710	01/30/12	\$29,778.05	OVER STATUTE OF LIMITATIONS	Foster Care
C001798	08/21/08	\$13,659.83	OVER STATUTE OF LIMITATIONS	Foster Care
C003850	12/09/09	\$17,552.40	OVER STATUTE OF LIMITATIONS	Foster Care
C006910	02/25/14	\$22,468.40	OVER STATUTE OF LIMITATIONS	Foster Care
C006350	03/27/13	\$17,441.70	OVER STATUTE OF LIMITATIONS	Foster Care
C002987	07/11/07	\$17,488.46	OVER STATUTE OF LIMITATIONS	Foster Care
TOTAL		\$283,988.45		

BOARD LETTER NO. 22 - 306

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 3

BOARD AGENDA NO.

DATE: July 12, 2022

RE: Acquisition of Right of Way for
CP 0074-235519

FROM: Kevin Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well-maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the acquisition of right of way for CP 0074-235519, and to authorize the County Auditor to grant the necessary easements for this project over tax forfeited land.

BACKGROUND:

The St. Louis County Public Works Department plans to repair slide areas along a 2.30-mile segment of the Willow River Road (County State Aid Highway 74) and to replace three existing bridges on that segment:

- County Bridge 722 (State Bridge 88676) over an unnamed stream tributary to the Willow River
- County Bridge 743 (State Bridge 88677) over an unnamed stream tributary to the Willow River
- County Bridge 744 (State Bridge 88553) over an unnamed stream tributary to the Willow River

In addition to the existing right of way, new permanent and temporary easements will be needed from adjacent private property and from adjacent parcels of tax forfeited land. Minn. Stat. § 282.04, Subd. 4, provides that the County Auditor may grant easements on tax-forfeited land for highways and that future sale or lease of the land affected by such easement would be subject to the easement. The project will affect the following four parcels of land that are currently tax forfeited property:

- The Northeasterly 2-acre triangular shape of Government Lot 1, Section 5, Township 63 North, Range 21 West. (Parcel ID No. 758-0010-00530)
- Government Lot 1, Section 5, Township 63 North, Range 21 West, EXCEPT the northeasterly 2 acres. (Parcel ID No. 758-0010-00520)
- Government Lot 2, Section 5, Township 63 North, Range 21 West. (Parcel ID No. 758-0010-00510)
- Government Lot 3, Section 5, Township 63 North, Range 21 West. (Parcel ID No. 758-0010-00540)

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the acquisition of right of way for CP 0074-235519 and authorize the County Auditor to grant the necessary easements over tax forfeited land payable from Fund 200, Agency 203001.

Acquisition of Right of Way for CP 0074-235519

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department plans to repair slide areas along a 2.30 mile segment of the Willow River Road (County State Aid Highway 74) in Unorganized Townships 63-21 and 64-21 and to replace the following three existing bridges on that highway segment:

- County Bridge 722 (State Bridge 88676) over an unnamed stream tributary to the Willow River
- County Bridge 743 (State Bridge 88677) over an unnamed stream tributary to the Willow River
- County Bridge 744 (State Bridge 88553) over an unnamed stream tributary to the Willow River

for CP 0074-235519; and

WHEREAS, These improvements consist of replacing the existing bridges with new bridges at the existing locations and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right of way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for these projects, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board hereby authorizes the County Auditor to grant the necessary easements for highway purposes over the following tax forfeited parcels:

- The Northeasterly 2-acre triangular shape of Government Lot 1, Section 5, Township 63 North, Range 21 West (Parcel ID No. 758-0010-00530)
- Government Lot 1, Section 5, Township 63 North, Range 21 West, EXCEPT the northeasterly 2 acres (Parcel ID No. 758-0010-00520)
- Government Lot 2, Section 5, Township 63 North, Range 21 West (Parcel ID No. 758-0010-00510)
- Government Lot 3, Section 5, Township 63 North, Range 21 West (Parcel ID No. 758-0010-00540)

BOARD LETTER NO. 22 - 307

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 4

BOARD AGENDA NO.

DATE: July 12, 2022

RE: Acquisition of Right of Way for
CP 0884-674614

Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well-maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the acquisition of right of way for CP 0884-674614.

BACKGROUND:

The St. Louis County Public Works Department plans to reconstruct the existing sheet pile weir structure located on an outlet of Caribou Lake into an un-named stream flowing to Fish Lake in Grand Lake Township. This structure is in deteriorated condition and is in need of replacement. The Caribou Lake Association has requested the assistance of the St. Louis County Public Works Department in this project.

The existing structure is located on private property with no recorded easement found for its existence at this location. Therefore, additional Right of Way will be needed from the adjacent private and State of Minnesota property for access to the weir site during the construction and for future inspection and maintenance of the weir. This project will affect one parcel of State of Minnesota Land:

Lots 1 to 9 inclusive, Block 1, All in Caribou Lake Tracts, according to the plat thereof, on file in the office of the Registrar of Titles, in and for the County of St. Louis, State of Minnesota. (Parcel ID No. 380-0050-00010)

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the acquisition of right of way on private and state property necessary for the construction of CP 0884-674614 payable from Fund 200, Agency 203001.

Acquisition of Right of Way for CP 0884-674614

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department plans to reconstruct the existing sheet pile weir structure located on an outlet of Caribou Lake into an unnamed stream flowing to Fish Lake in Grand Lake Township (CP 0884-674614); and

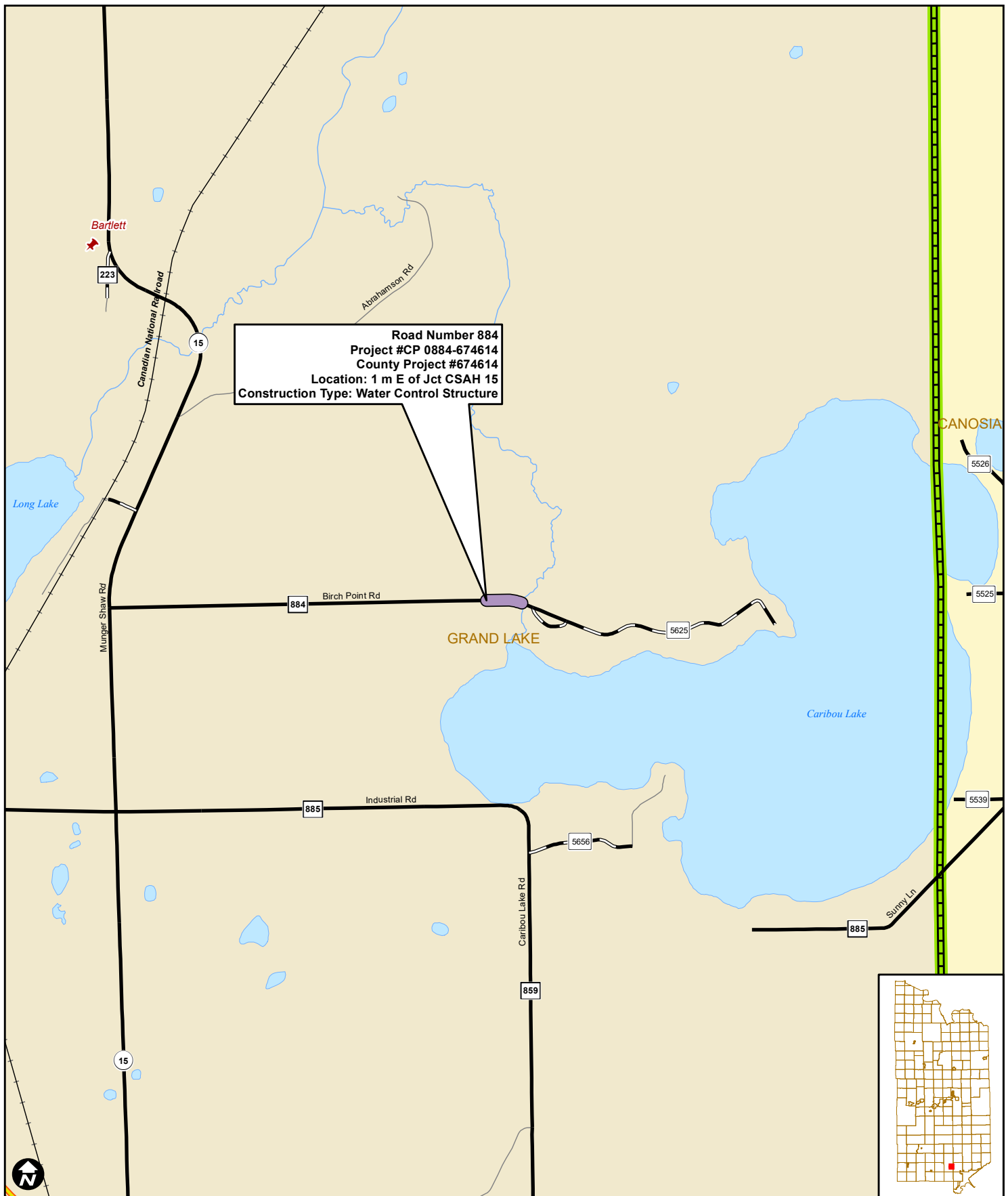
WHEREAS, This improvement consists of replacing the existing sheet pile weir structure with a new outlet control structure at the existing location and restoring the adjoining area as determined necessary; and

WHEREAS, Certain lands are required for this construction and for future access, together with temporary construction easements.

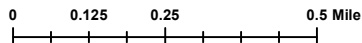
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the acquisition of the necessary land and temporary easements for this project payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That the State of Minnesota Department of Natural Resources is requested to provide St. Louis County with easement across the following State of Minnesota land located adjacent to the project site in Grand Lake Township:

Lots 1 to 9 inclusive, Block 1, All in Caribou Lake Tracts, according to the plat thereof, on file in the office of the Registrar of Titles, in and for the County of St. Louis, State of Minnesota. (Parcel ID No. 380-0050-00010)



St. Louis County 2023 Road & Bridge Construction



Map Components

2023 Road & Bridge Construction

- Water Control Structure
- Interstate Highway
- U.S./State Highway

- County/Twp. Road - Paved
- County/Twp. Road - Gravel
- Local Road/City Street
- Railroad
- Commissioner District

- Township Boundary
- City/Town
- Lake
- River/Stream

BOARD LETTER NO. 22 - 308

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

DATE: July 12, 2022

RE: Haul Route Agreement with
Hibbing Taconite Company

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well-maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a haul route agreement with Hibbing Taconite Company and approve any amendments approved by the County Attorney's Office.

BACKGROUND:

Hibbing Taconite is working on a project to expand a mine tailings basin. This project requires material to be hauled to the project site by utilizing County State Aid Highway (CSAH) 79 (Hwy 79) and County Road (CR) 710 (Kleffman Road) as a haul route.

The hauling activity is expected to result in some roadway deterioration that will require continuous maintenance. Hibbing Taconite Company has agreed to provide roadway maintenance services on the haul route during their hauling activity to keep the roadways in good condition for the public. These maintenance responsibilities will be detailed in the haul route agreement.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a haul route agreement with Hibbing Taconite Company and approve any amendments approved by the County Attorney's Office.

Haul Route Agreement with Hibbing Taconite Company

BY COMMISSIONER _____

WHEREAS, Hibbing Taconite Company is working on a project to expand a mine tailings basin; and

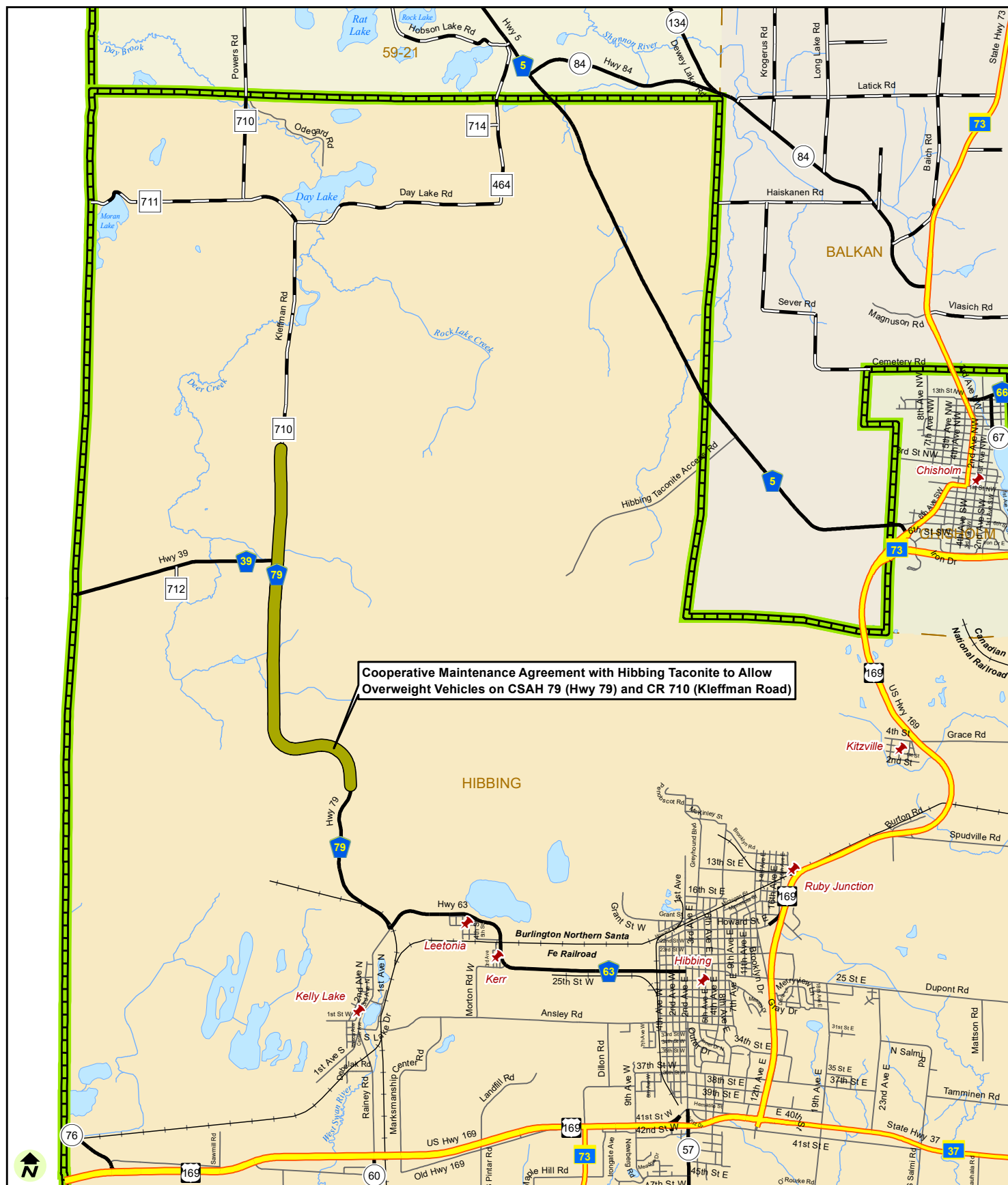
WHEREAS, It is anticipated that the material needed for this project will be hauled to the project site utilizing County State Aid Highway (CSAH) 79 (Hwy 79) and County Road (CR) 710 (Kleffman Road) as a haul route; and

WHEREAS, The hauling activity is expected to result in some roadway deterioration that will require continuous maintenance; and

WHEREAS, Hibbing Taconite Company has agreed to provide roadway maintenance services on CSAH 79 and CR 710 to keep the roadways in good condition for the public.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a haul route agreement with Hibbing Taconite Company and approve any amendments approved by the County Attorney's Office.


Hibbing Taconite Haul Route

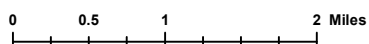


Map Components

Road & Bridge Construction

- Maintenance Agreement with Hibbing Taconite
- Interstate Highway
- U.S./State Highway

-  County Road - Paved
 County Road - Gravel
 Local Road/City Street
 Railroad
 Commissioner District
 Township Boundary
 City/Town
 Lake
 River/Stream



BOARD LETTER NO. 22 - 309

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 6

BOARD AGENDA NO.

DATE: July 12, 2022

RE: Dedication of Permanent and
Temporary Highway
Easements over County Fee
Property (CP 0004-401087,
SAP 069-604-085)

Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well-maintained road and bridge system and facilitate county fee land purchase, sale, and easement activities.

ACTION REQUESTED:

The St. Louis County Board is requested to dedicate to the public permanent highway easements and temporary construction easements over county fee owned property for the construction of County Bridge 6 (State Bridge 69L09) and the related restoration of Chester Creek adjacent to County State Aid Highway (CSAH) 4/Rice Lake Road in the City of Duluth (CP 0004-401087, SAP 069-604-085).

BACKGROUND:

The St. Louis County Public Works Department is planning a surface rehabilitation project along a 1.97-mile segment of CSAH 4/Rice Lake Road from Central Entrance to the Arrowhead Road for 2023 construction. As part of that project, the existing concrete pipe culvert located approximately 200 feet south of the Arrowhead Road and carrying Chester Creek across the Rice Lake Road will be replaced at its existing location. The new crossing structure will then be inventoried as State Bridge 69L09, County Bridge 6.

Additionally, existing concrete weir structures located in the stream channel roughly 200 feet upstream of the highway will be removed and the stream channel of Chester Creek restored.

In addition to the existing highway right of way, new permanent and temporary easements will be needed from one parcel of adjacent county fee owned property. It is a funding requirement that all construction must take place within dedicated highway right of way or temporary construction easements.

RECOMMENDATION:

It is recommended that the St. Louis County Board dedicate to the public by resolution, pursuant to Minn. Stat. §163.11, permanent highway easements and temporary construction easements for CP 004-401087, SAP 069-604-085 and record a certified copy of the resolution in the office of the County Recorder and Registrar of Deeds.

**Dedication of Permanent and Temporary Highway Easements over County Fee
Property (CP 0004-401087, SAP 069-604-085)**

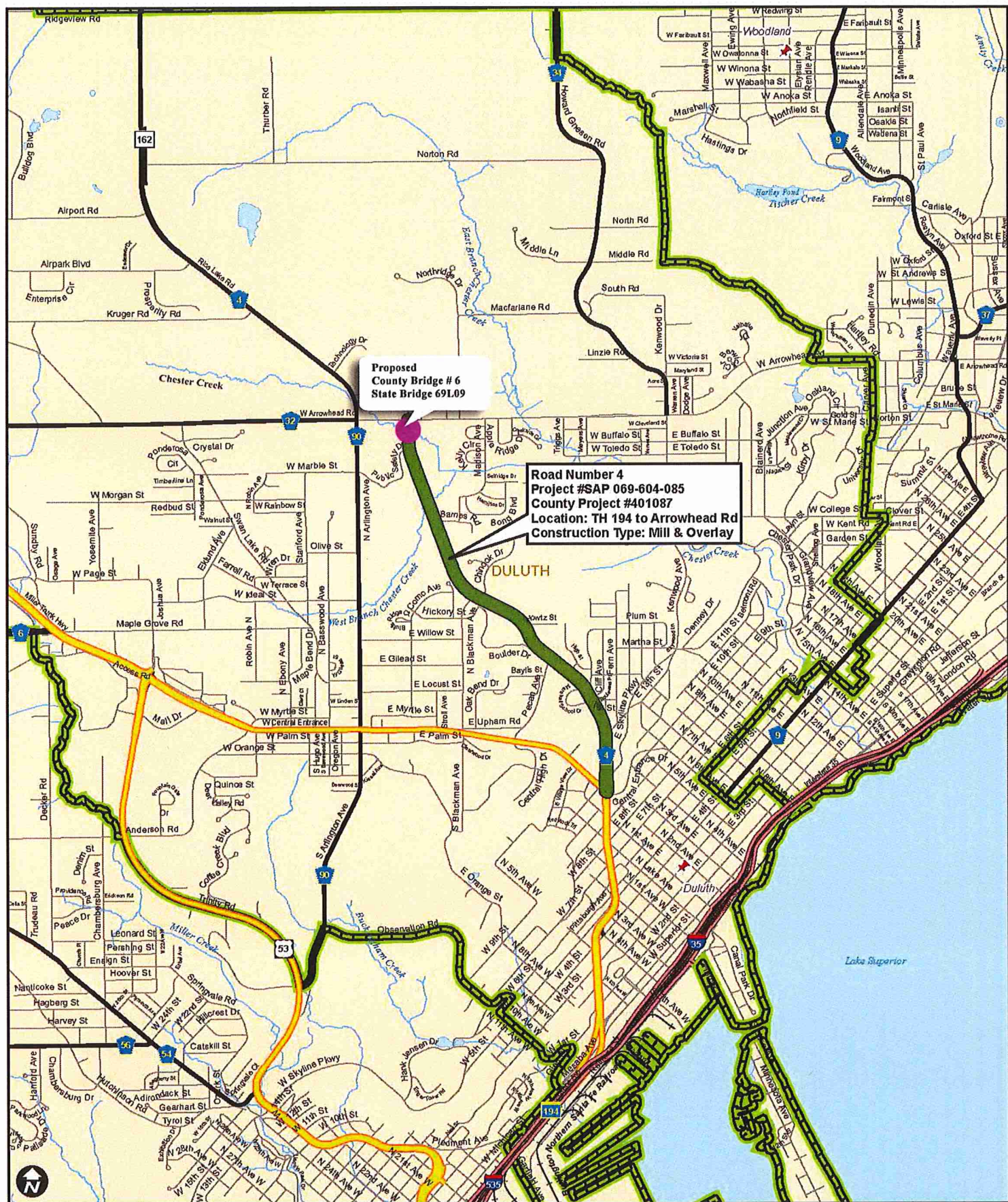
BY COMMISSIONER _____

WHEREAS, St. Louis County owns property adjacent to a segment of County State Aid Highway 4/Rice Lake Road which is being improved with a new Chester Creek crossing structure and other improvements in the City of Duluth (CP 0004-401087, SAP 069-604-085); and

WHEREAS, In addition to the existing highway right of way, it is necessary to dedicate to the public permanent highway easements and temporary construction easements over county fee-owned land to allow the construction of this project.

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. §163.11, the St. Louis County Board hereby dedicates to the public permanent highway easement and temporary construction easement over the following tract of land:

Parcel 1 – that Part of the Northwest Quarter (NW ¼) of Section 16, Township 50 North of Range 16 West of the Fourth Principal Meridian identified as Parcel Identification Number 010-2710-03940



St. Louis County 2023 Road & Bridge Construction



0 0.125 0.25 0.5 0.75 Mile

Map Components

2023 Road & Bridge Construction

- Mill & Overlay
- Interstate Highway
- U.S./State Highway

- County/Unorg. Twp. Road - Paved
- County/Unorg. Twp. Road - Gravel
- Local Road/City Street
- Railroad
- Commissioner District

- Township Boundary
- City/Town
- Lake
- River/Stream

EXHIBIT A

Parcel 1 Road Number – 4 Bridge Number - 6
State Project Number - SAP 069-604-085

County Project - 401087

Property Legal Description:

The Northwest One-quarter (NW 1/4) of Section Sixteen (16), Township Fifty (50) North, Range Fourteen (14) west of the Fourth Principal Meridian

EXCEPT

that part Beginning at the Southeast Corner of said NW 1/4; thence westerly 599.85 feet to the East Line of Rice Lake Road; thence Northwesterly along said road 515 feet; thence Easterly 1142.30 feet to the Northeast Corner of the Southeast One-quarter of the Northwest One-quarter (SE1/4 of NW 1/4) thence southerly 1314.62 feet to the Point of Beginning

AND EXCEPT

the South 125 feet of the West 250 feet;

AND EXCEPT

that part of the West One-half of the Southwest One-Quarter of the Northwest One-quarter (W1/2 of SW 1/4 of NW1/4) and that part of the East One-half of the Southwest 1/4 of the Northwest One-quarter (E1/2 of SW 1/4 of NW 1/4) described as follows: Commencing at Southwest Corner of Southwest One-quarter of the Northwest One-quarter (SW1/4 of NW 1/4); thence on an assumed bearing of N89°28'29"E along the South line of said NW 1/4, a distance of 663.46 feet to the Southwest Corner of said E1/2 of SW 1/4 of NW 1/4, said point being the Point of Beginning; thence N00°20'14"W along the West line of said E1/2 of SW 1/4 of NW 1/4, a distance of 716.53 feet; thence N14°18'03"W, a distance of 149.70 feet; thence N16°32'51"E, a distance of 71.29 feet to the centerline of a public road easement; thence Easterly along said centerline 80.96 feet being a non-tangential curve concave to the North having a radius of 75.00 feet, a central angle of 61°51'00" a chord bearing of N75°37'21"E and a chord length of 77.09 feet; thence continuing along said centerline N44°41'51"E, a distance of 25.99 feet; thence continuing Easterly along said centerline 148.25 feet along a tangential curve concave to the South having a radius of 400.00 feet and a central angle of 21°14'05"; thence continuing along said centerline N65°55'56"E, a distance of 26.10 feet; thence continuing Easterly along said centerline 28.75 feet along a tangential curve concave to the South having a radius of 300.00 feet and a central angle of 5°29'30"; thence continuing along said centerline N71°25'26"E, a distance of 163.35 feet; thence continuing Easterly and Northerly along said centerline 68.33 feet along a tangential curve concave to the West having a radius of 150.00 feet and a central angle of 26°05'55"; thence S44°40'29"E 33.00 feet to the Southerly Right of Way line of said public road easement; thence S20°02'07"E, a distance of 525.43 feet to a point on the East line of said SW1/4 of NW 1/4; thence S22°47'16"W, a distance of 497.52 feet to a found aluminum capped monument; thence S00°31'31"E, a distance of 180.00 feet to a found aluminum capped monument; thence S89°28'29"W along the South line of said SW1/4 of NW1/4, a distance of 468.58 feet to the Point of Beginning;

AND EXCEPT

that part of the East One-half of the Southwest 1/4 of the Northwest One-quarter (E1/2 of SW 1/4 of NW 1/4) and that part of the West One-half of the Southwest One-Quarter of the Northwest One-quarter (W1/2 of SW 1/4 of NW1/4) described as follows: Commencing at the

Southwest Corner of Southwest One-quarter of the Northwest One-quarter (SW1/4 of NW 1/4); thence on an assumed bearing of N89°28'29"E along the South line of the Northwest One-quarter (NW 1/4), a distance of 663.46 feet to the Southwest Corner of the East One-half of the Southwest 1/4 of the Northwest One-quarter (E1/2 of SW 1/4 of NW 1/4); thence continue N89°28'29"E along the South line, a distance of 468.58 feet to a found aluminum capped monument; thence N00°31'31"W, a distance of 180.00 feet to a found aluminum capped monument, said point being the Point of Beginning; thence N22°47'16"E, a distance of 497.52 feet to a point on the East line of said SW1/4 of NW 1/4; thence N20°02'07"W, a distance of 525.43 feet to the Southerly Right-of Way line of a public road easement; thence N44°40'29"W, a distance of 33.00 feet to the centerline of said public road easement; thence Easterly along said centerline 53.60 feet along a non-tangential curve concave to the West having a radius of 150.00 feet, a central angle of 20°28'20", a chord bearing of N35°05'21"E and a chord length of 53.31 feet; thence S65°08'49"E, a distance of 33.00 feet to the Southerly Right-of Way line of said public road easement; thence N69°57'53"E, a distance of 300.43 feet to Southwesterly line of St. Louis County Right-of Way Plat No. 6 (County Highway No. 4); thence continue N69°57'53"E, a distance of 60 feet to the platted centerline of St. Louis County Highway No. 4 (Rice Lake Road); thence S20°02'07"E along said platted centerline, a distance of 1172.70 feet; thence S69°57'53"W, a distance of 60.00 feet to said Southwesterly line of St. Louis County Right-of Way Plat No. 6; thence S89°28'29"W, a distance of 734.12 feet to the Point of Beginning.

Rights to be acquired:

A PERMANENT EASEMENT for highway purposes over, under and across the East 50.00 feet of the West 100.00 feet of the North 315.00 feet of the Northeast One-Quarter of the Northwest One-quarter (NE1/4 of NW 1/4), Section 16, Township 50 North, Range 14 West of the Fourth Principal Meridian lying Southerly and Easterly of a Public Highway Easement recorded as Document No. 45655 in the Office of the County Recorder on December 22, 1964, St. Louis County, Minnesota.

AND

A PERMANENT EASEMENT for highway purposes over, under and across the West 25.00 feet of the East 100.00 feet of the North 315.00 feet of the Northwest One-Quarter of the Northwest One-quarter (NW1/4 of NW 1/4), Section 16, Township 50 North, Range 14 West of the Fourth Principal Meridian lying Southerly of a Public Highway Easement recorded as Document No. 45655 in the Office of the County Recorder on December 22, 1964, St. Louis County, Minnesota AND westerly of a Permanent Highway Easement recorded as Document No. 1276590 in the Office of the County Recorder on December 29, 2015, St. Louis County, Minnesota.

Described permanent easement areas contain approximately 0.335 acres.

TOGETHER WITH

A TEMPORARY CONSTRUCTION EASEMENT over, under and across the East 20.00 feet of the West 120.00 feet of the North 315.00 feet of the Northeast One-Quarter of the Northwest One-quarter (NE1/4 of NW 1/4), Section 16, Township 50 North, Range 14 West of the Fourth Principal Meridian.

AND

A TEMPORARY CONSTRUCTION EASEMENT over, under and across the East 70.00 feet of the West 120.00 feet of the South 75.00 feet of the North 390.00 feet of the Northeast One-Quarter of the Northwest One-quarter (NE1/4 of NW 1/4), Section 16, Township 50 North, Range 14 West of the Fourth Principal Meridian.

AND

A TEMPORARY CONSTRUCTION EASEMENT over, under and across the Northwest One-Quarter of the Northwest One-quarter (NW1/4 of NW 1/4), Section 16, Township 50 North, Range 14 West of the Fourth Principal Meridian described as follows:

Commencing at the Northeast Corner of said NW1/4 of NW 1/4; thence South 00 degrees 04 minutes 47 seconds East, assumed bearing, along the east line of said NW1/4 of NW 1/4, a distance of 315.00 feet to the intersection of a line 315.00 feet southerly of and parallel with the north line of said NW1/4 of NW 1/4; thence North 89 degrees 59 minutes 52 seconds West along said parallel line, a distance of 100.00 feet to a point on a line 100.00 feet distant westerly of, and parallel with, said east line of said NW1/4 of NW 1/4 and being the Point of Beginning of the easement to be described; thence North 89 degrees 59 minutes 52 seconds West, a distance of 58.66 feet; thence North 55 degrees 05 minutes 18 seconds West, a distance of 131.31 feet; thence North 34 degrees 54 minutes 42 seconds East, a distance of 105.00 feet; thence South 55 degrees 05 minutes 18 seconds East, a distance of 50.00 feet; thence South 34 degrees 54 minutes 42 seconds West, a distance of 60.00 feet; thence South 55 degrees 05 minutes 18 seconds East, a distance of 58.42 feet; thence South 89 degrees 59 minutes 52 seconds East, a distance of 51.60 feet to a point on a line 100.00 feet distant westerly of, and parallel with, said east line of said NW1/4 of NW 1/4; thence South 00 degrees 04 minutes 47 seconds East along said 100.00 foot distant line, a distance of 50.00 feet to the Point of Beginning.

Described temporary easement areas contain approximately 0.411 acres and shall automatically expire on December 31, 2025.

EXHIBIT B

N 89°59'52" W

North line NW 1/4 of NW 1/4

NE corner of NW 1/4 of NW 1/4
Section 16-50-14
Point of Commencement
Temporary Easement

EXISTING R.O.W. PER
DOC. NO. 45655

NW 1/4 of NW 1/4

N 34°54'42" E 105.00
S 55°05'18" E 50.00
S 34°54'42" W 60.00
S 89°59'52" E 51.60
S 55°05'18" E 58.42
N 55°05'18" W 131.31

TEMPORARY
EASEMENT

N 89°59'52" W

58.66

N 89°59'52" W 100.00

East line NW 1/4 of NW 1/4
S 0°04'47" E 315.00

NW 1/4 of NW 1/4

315.00

NEW HIGHWAY ROW

390.00

20.00

50.00

100.00

75.00

TEMPORARY
EASEMENT

120.00

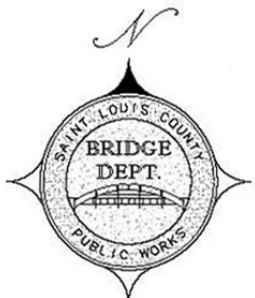
75.00



70.00

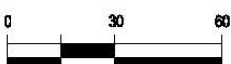
CSA.H. 4 (RICE LAKE RD.)

100.00

Point of Beginning
Temporary Easement



 New Highway ROW - 0.335 ac.
 Temporary Easement - 0.411 ac.



(SCALE IN FEET)

Basis of Bearing is Grid North,
St. Louis County Transverse
Mercator 96 Coordinate System.

Parcel 1
St. Louis County
P.I.N. 0010-2710-3940

Part of NW 1/4, Sect. 16, T50N, R14W

CSAH 4, Bridge # 6
Project # 004-401087

BOARD LETTER NO. 22 - 310

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 7

BOARD AGENDA NO.

DATE: July 12, 2022

RE: Professional Services
Agreement with Bolton & Menk
to Perform Design Services for
CP 0009-689681

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/ Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well-maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a professional services agreement with Bolton & Menk, Inc. to provide engineering, ecological design and other professional services required assess alternatives, assist with public input, and prepare plans and specifications for construction of green infrastructure to capture and treat roadway stormwater, reduce flashiness of Tischer Creek and recharge adjacent wetlands and groundwater.

BACKGROUND:

In 2021 St. Louis County Public Works staff identified an opportunity to reduce the environmental impacts of urban stormwater that currently discharges untreated from a Woodland Avenue storm sewer to Tischer Creek in Hartley Park in the City of Duluth.

The project began as part of County pavement rehabilitation project (CP 0009-565027) but has since become a separate project (CP 0009-689681) after the City of Duluth offered to partner on the project by hosting most of the treatment system on adjacent park property, allowing for a larger capacity system.

Pursuant to County Board Resolution No. 21-640 dated November 16, 2021, the County has entered into an agreement with the US Department of the Army to accept grant funding that will provide up to \$600,000 toward project costs. The County will provide a 25% project match. The grant may be used to help cover design consultant costs in addition to construction costs.

A request for qualifications (RFQ) was sent to the following five engineering consultants:

Engineering Consultant	Address	Response
Bolton & Menk, Inc.	Hermantown, MN	Submitted Proposal
Barr Engineering	Duluth, MN	Submitted Proposal
Short Elliott Hendrickson, Inc. (SEH)	Duluth, MN	Submitted Proposal
Emmons & Olivier Resources, Inc	St. Paul, MN	Declined
Stantec/Cardno	Minneapolis, MN	Declined

After submittals were reviewed by a team of County and City of Duluth staff using the criteria set out in the RFQ, Bolton & Menk, Inc. was selected as the preferred consultant. The term of the professional services agreement is anticipated to include August 2022 through December 2026. The total not-to-exceed fee of the professional services agreement is \$160,000. St. Louis County will be responsible for 100% of the cost.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a professional services agreement with Bolton & Menk to perform preliminary planning, ecological and engineering design and other services for the Woodland Avenue green infrastructure stormwater treatment system to be located in the City of Duluth (CP 0009-689681), with the total cost of these services, not-to-exceed \$160,000, payable from Fund 220, Agency 220708, Object 626600.

**Professional Services Agreement with Bolton & Menk to Perform Design Services
for CP 0009-689681**

BY COMMISSIONER _____

WHEREAS, St. Louis County Public Works was awarded a grant from the Department of the Army for the construction of green infrastructure serving Woodland Avenue stormwater and the St. Louis County Board voted November 16, 2021 to accept the grant for \$600,000 and provide to provide a 25% match; and

WHEREAS, The City of Duluth has offered to provide land in the northeast corner of Hartley Park for construction of green infrastructure and be responsible for the long-term operation and maintenance of the infrastructure located on City of Duluth property; and

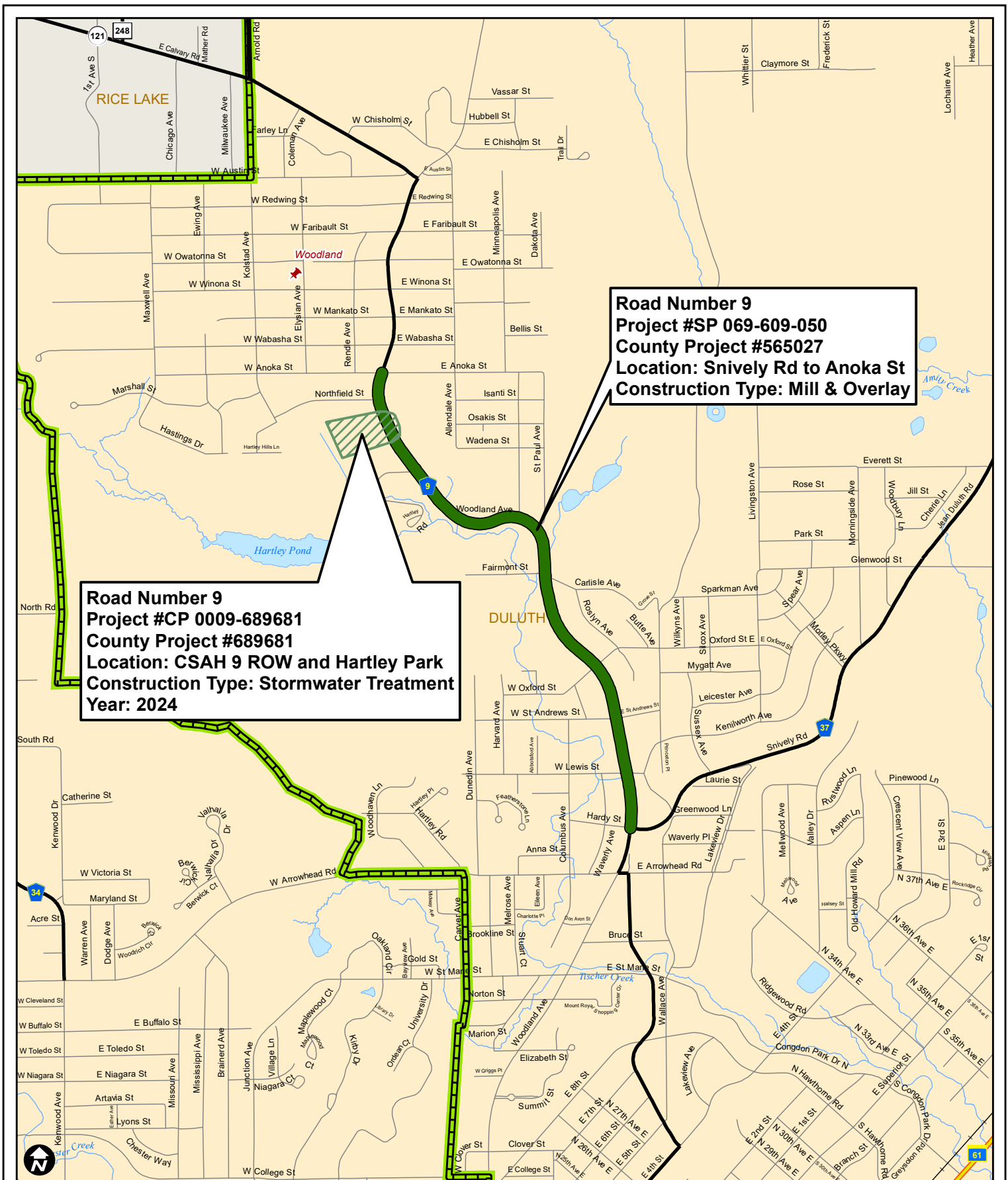
WHEREAS, The St. Louis County Public Works Department is in process of negotiating a related cooperative agreement with the City of Duluth; and

WHEREAS, St. Louis County and the City of Duluth are both required by the Minnesota Pollution Control Agency to have a general permit authorizing discharge from municipal separate stormwater sewer systems to reduce levels of bacteria in Tischer Creek, which is listed as an impaired stream based on water quality monitoring; and

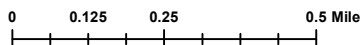
WHEREAS, The Public Works Department has identified the need to secure an engineering consultant to assist with implementing the project; and

WHEREAS, The Public Works Department has selected Bolon & Menk to provide the preliminary planning, environmental and design engineering services for the project.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a professional services agreement, and any amendments authorized by the County Attorney, with Bolton & Menk to perform preliminary planning, ecological and engineering design and other services for the Woodland Avenue green infrastructure stormwater treatment system to be located in the City of Duluth (CP 0009-689681) with the total cost of these services, not-to-exceed \$160,000, payable from Fund 220, Agency 220708, Object 626600.



St. Louis County 2023 - 2024 Road & Bridge Construction



Map Components

2023 Road & Bridge Construction

- Mill & Overlay
- Stormwater Treatment - 2024
- Interstate Highway
- U.S./State Highway

- County/Unorg. Twp. Road - Paved
- County/Unorg. Twp. Road - Gravel
- Local Road/City Street
- Railroad
- Commissioner District

- Township Boundary
- City/Town
- Lake
- River/Stream

BOARD LETTER NO. 22 - 311

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 8

BOARD AGENDA NO.

DATE: July 12, 2022

RE: Cooperative Agreement with
the City of Duluth for Green
Infrastructure Stormwater
Treatment for CP 0009-689681

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To deliver the construction on time and on budget.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a cooperative agreement with the City of Duluth to implement a joint project to treat stormwater from Woodland Avenue to improve water quality, reduce flashiness of Tischer Creek and recharge wetlands by constructing new green infrastructure (CP 0009-689681).

BACKGROUND:

In 2021 St. Louis County Public Works staff identified an opportunity to reduce the environmental impacts of urban stormwater that currently discharges untreated from a Woodland Avenue storm sewer to Tischer Creek in Hartley Park in the City of Duluth. The project began as part of a Woodland Avenue pavement rehabilitation project, then became a separate project after the City of Duluth offered to host and maintain most of the treatment system on adjacent park property, allowing for a larger capacity system.

Pursuant to County Board Resolution No. 21-640 dated November 16, 2021, the County has entered into an agreement with the U.S. Department of the Army to accept grant funding that will provide up to \$600,000 toward project costs. The grant may be used to cover up to 75% of design consultant and construction costs. The County will cover a 25% match through staff time and county funds. The City will provide lands upon which to construct a portion of the project and be responsible for long-term operations and maintenance costs associated with portions of the project on city lands. The County shall not reimburse the City for costs incurred by the City as the result of this agreement, including but not limited to city staff time, unless the County has received reimbursement from the U.S. Department of the Army for such costs.

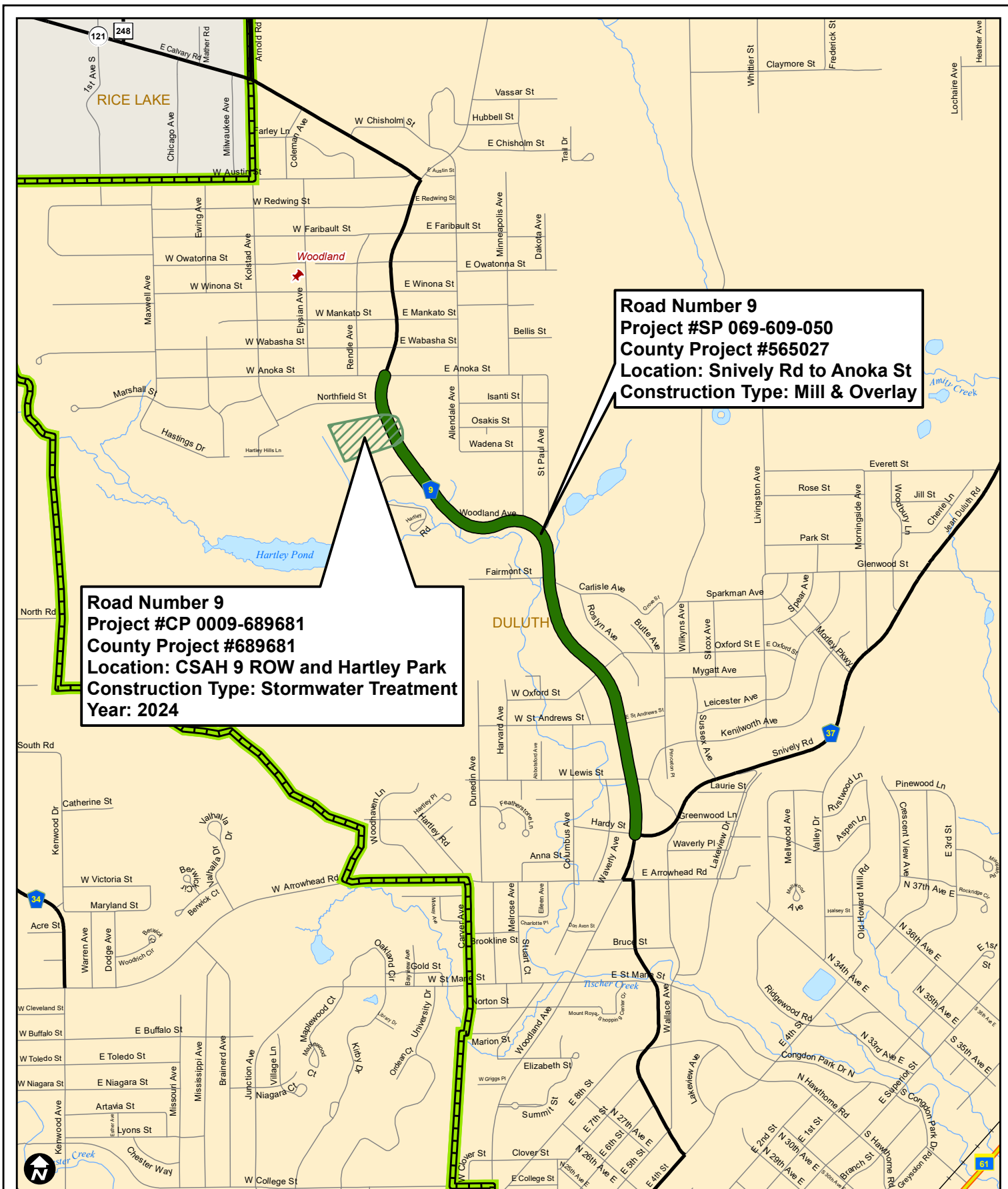
RECOMMENDATION:

It is recommended the St. Louis County Board authorize a cooperative agreement with the City of Duluth to implement a joint project to treat stormwater from Woodland Avenue to improve water quality, reduce flashiness of Tischer Creek and recharge wetlands by constructing new green infrastructure (CP 0009-689681) with funds for this project accounted for in Fund 220, Agency 220708.

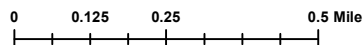
**Cooperative Agreement with the City of Duluth for Green Infrastructure
Stormwater Treatment for CP 0009-689681**

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board authorizes a cooperative agreement, and any amendments approved by the County Attorney, with the City of Duluth to implement a joint project to treat stormwater from Woodland Avenue to improve water quality, reduce flashiness of Tischer Creek and recharge wetlands by constructing new green infrastructure (CP 0009-689681) with funds for this project accounted for in Fund 220, Agency 220708.



St. Louis County 2023 - 2024 Road & Bridge Construction



Map Components

2023 Road & Bridge Construction

- Mill & Overlay
- Stormwater Treatment - 2024
- Interstate Highway
- U.S./State Highway

- County/Unorg. Twp. Road - Paved
- County/Unorg. Twp. Road - Gravel
- Local Road/City Street
- Railroad
- Commissioner District

- Township Boundary
- City/Town
- Lake
- River/Stream

BOARD LETTER NO. 22 - 312

FINANCE & BUDGET COMMITTEE

CONSENT NO. 9

BOARD AGENDA NO.

DATE: July 12, 2022

RE: Greenwood Township Drinking
Water Filtration System
Project, American Rescue Plan
Act Funds

FROM: Kevin Z. Gray
County Administrator

Brian Fritsinger
Deputy Administrator

RELATED DEPARTMENT GOAL:

To provide efficient and effective government.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the use of \$8,403.20 of American Rescue Plan Act funding for the Greenwood Township Drinking Water Filtration System Project.

BACKGROUND:

The Township would like to use \$8,403.20 in American Rescue Plan Act (ARPA) funding to install a new filtration system to remove arsenic and Manganese from the public water supply as well as drinking fountain at the Town Hall. This project will help the Town reduce levels of these chemicals in the drinking water to safe standards as identified by the Minnesota Department of Health.

Under the U.S. Treasury's Final Rule guidance, as it relates to the American Rescue Plan Act (ARPA), the costs associated with the proposed project are considered an eligible use under the water & sewer section of the Act. The County Board adopted Resolution No. 21-582 approving its framework associated with the use of ARPA monies. Included and identified in that framework was funding for water & sewer infrastructure projects.

Should the Board approve the use of ARPA, there are a number of reporting/monitoring requirements that may be required of the Township if determined to be a sub-recipient under federal rules. Staff is analyzing options available to the County to create the

greatest reporting flexibility for the Township including the potential use of the County's Economic Development Fund supported by ARPA Revenue Loss dollars.

RECOMMENDATION:

It is recommended that the County Board approve the use of \$8,403.20 of American Rescue Plan Act funding for Greenwood Township's Drinking Water Filtration System project, payable from Fund 239, American Rescue Plan Act or if more appropriate, Fund 178, Agency 178008.

Greenwood Township Drinking Water Filtration System Project, American Rescue Plan Act Funds

BY COMMISSIONER _____

WHEREAS, On March 11, 2021, the President of the United States signed into law the \$1.9 Trillion American Rescue Plan Act (ARPA) to provide continued relief from the impact of COVID-19 pandemic; and

WHEREAS, Approximately \$350 billion of the ARPA funding was allotted to assist state, local tribal, and territory governments in responding to the COVID-19 pandemic; and

WHEREAS, Funds received are required to be used in accordance with the Coronavirus Local Fiscal Recovery Fund (CLFRF) requirements as provided within the guidance issued by the United States Treasury:

- To respond to the public health emergency
- To address its negative economic impacts
- To serve the hardest hit
- To make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, St. Louis County has been awarded \$54,536,596 in ARPA funds to be used in accordance with the above requirements; and

WHEREAS, Greenwood Township submitted an application and documentation seeking funding assistance from the County's ARPA funds to install a filtration system to remove arsenic and manganese from the public water supply.

THEREFORE, BE IT RESOLVED, That after an initial review of the Project Eligibility form and other submitted materials, the drinking water project proposed by Greenwood Township is eligible under the following categories of the US Treasury Final Rule guidance:

- The clean water component of the EPA's Clean Water State Revolving Fund (CWSRF).
- The clean water component of the Drinking Water State Revolving Fund (DWSRF).

RESOLVED FURTHER, That the St. Louis County Board approves the use of \$8,403.20 of American Rescue Act Plan funding to the Township for the installation of a filtration system to remove arsenic and manganese from the public water supply.

RESOLVED FURTHER, The Township shall comply and submit all necessary information, documentation and reporting materials required by the County, State or US Treasury to ensure that the project meets any and all conditions as required under the American Rescue Plan Act.

RESOLVED FURTHER, That should it be possible to utilize funding sources that don't require the Township to be considered a sub-recipient, the Board authorizes staff to do so.

RESOLVED FURTHER, That the above project be payable from Fund 239, American Rescue Plan Act Funds or if more appropriate, Fund 178, Agency 178008.

BOARD LETTER NO. 22 - 313

FINANCE & BUDGET COMMITTEE CONSENT NO. 10

BOARD AGENDA NO.

DATE: July 12, 2022 **RE:** Penalty & Interest Abatement
List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Nancy J. Nilsen
County Auditor/Treasurer

Brandon Larson
Deputy County Auditor, Tax Division Manager

RELATED DEPARTMENT GOAL:

The County Auditor will ensure all property is taxed fairly in accordance with state mandates.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the list of applications for abatement of penalty and interest dated July 26, 2022.

BACKGROUND:

Abatements of penalty and interest may be granted as outlined in Minn. Stat. § 375.192 and in conformance with St. Louis County Board Resolution No. 16-82, dated January 26, 2016, outlining the Board's policy on abatement of penalties and interest assessed on delinquent or past due taxes and costs. An application for abatement of penalties and interest must be reviewed and approved by the St. Louis County Auditor before going to the St. Louis County Board for approval. Approval of the County Assessor is not required for abatements of penalty and interest.

The County has received an abatement request from St. Ann's Home in Duluth related to penalties and interest due in the amount of \$54,996.09. This is the penalties for the current and two prior years of unpaid taxes. All unpaid taxes have recently been paid in full. The business has been pursuing state legislation, which was included in the most recent tax bill, to provide tax relief. The bill was not approved and as a result, a hardship was created for the business under which it was unable to submit its abatement

application in a timely manner. An application has now been submitted and reviewed by the Auditor's office.

Pursuant to Minn. Stat. § 375.192, Subd. 2, if any abatement exceeds \$10,000 the County Auditor shall provide twenty days' notice to the affected school board and municipality.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the list of applications for abatement of penalty and interest dated July 26, 2022.

Penalty & Interest Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61635.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 375.192, Subd. 2, the County Auditor is hereby directed to provide 20 days' notice to the school board and municipality of the pending abatement.



**Penalty and Interest Abatements
Submitted for Approval by
the St. Louis County Board**

July 26, 2022

AUD. NO.	PARCEL ID	TAXPAYER NAME	LOCATION	TAX YR.	REDUCTION
000623	010-0970-00860	ST. ANN'S HOME	DULUTH	2020-2022	\$54,996.09

BOARD LETTER NO. 22 - 314

FINANCE & BUDGET COMMITTEE CONSENT NO. 11

BOARD AGENDA NO.

DATE: July 12, 2022 **RE:** Cancellation of Forfeiture List
for Board Approval

FROM: Kevin Z. Gray
County Administrator

Nancy J. Nilsen
County Auditor/Treasurer

Brandon Larson
Deputy County Auditor, Tax Division Manager

RELATED DEPARTMENT GOAL:

The County Auditor will ensure all property is taxed fairly in accordance with state mandates.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the list of applications for cancellation of forfeiture dated July 26, 2022.

BACKGROUND:

Certificates of forfeiture may be canceled as outlined in Minn. Stat. § 279.33 and 279.34. An application must be reviewed and approved by the St. Louis County Auditor before going to the St. Louis County Board for approval. The application is then forwarded to the Minnesota Department of Revenue with the recommendation of both parties. The commissioner of revenue must provide final approval for a certificate of forfeiture to be canceled.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the list of applications for cancellation of forfeiture dated July 26, 2022.

Cancellation of Forfeiture List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for cancellation of forfeiture, identified in County Board File No. 61638.



Cancellations of Forfeiture Submitted for Approval by the St. Louis County Board

July 26, 2022

AUD. NO.	PARCEL ID	TAXPAYER NAME	LOCATION
000624	465-0040-05559	ST. LOUIS COUNTY AUDITOR	MORSE

BOARD LETTER NO. 22 - 315

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 12

BOARD AGENDA NO.

DATE: July 12, 2022

RE: Acceptance of Highway
Dedications on Del-Mar Acres
and Country Acres Plats

FROM: Kevin Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well-maintained road and bridge system.

ACTION REQUESTED:

In accordance with Minn. Stat. § 541.023 and the recent Minnesota Court of Appeals decision in *In the Matter of the Application of Timothy D. Moratzka*, 974 N.W.2d 266 (Minn.App. 2022), the St. Louis County Board is requested to officially accept, and authorize recording of such acceptance, of the public dedications for highway purposes contained within the 1982 Del-Mar Acres and Country Acres Plats.

BACKGROUND:

On July 29, 1982, the Del-Mar Acres Plat was filed with and recorded by the St. Louis County Recorder's Office bearing Doc. No. 347774. A copy of the Del-Mar Acres Plat is attached to this letter. Contained within the Del-Mar Acres Plat is an area "donated and dedicated to the public for public use forever the Highway as shown on the plat." The highway referenced is CSAH 7.

On August 27, 1982, the Country Acres Plat was filed with and recorded by the St. Louis County Recorder's Office bearing Doc. No. 349068. A copy of the Country Acres Plat is attached to this letter. Contained within the Country Acres Plat is a portion of Lavaque Road, also known as County Road 48 (CSAH 48).

On April 11, 2022, the Minnesota Court of Appeals issued the above decision in *Moratzka* holding that, to be effective, dedications to the public, such as the Del-Mar Acres and Country Acres dedications, must be accepted by a public entity by recording in the office of the county recorder "a notice sworn to by the claimant or the claimant's agent or attorney" identifying the interest, the transaction upon which the interest is founded, and a description of the property. Per Minn. Stat. § 541.023, such acceptance must be recorded within 40 years of dedication to retain legal effect.

Accordingly, under present law, in order to preserve the rights conveyed to St. Louis County by the dedications in the Del-Mar Acres and Country Acres Plats prior to expiration of the 40 year deadline, St. Louis County is required to accept and record the dedications prior to July 29, 2022, and August 27, 2022, respectively.

RECOMMENDATION:

It is recommended that the St. Louis County Board, on behalf of St. Louis County, officially accept the public dedications contained in the 1982 Del-Mar Acres Plat bearing Doc. No. 347774 and contained in the 1982 Country Acres Plat bearing Doc. No 349068.

It is further recommended that the St. Louis County Board authorize appropriate County staff and legal counsel to take all steps necessary to effect recording of the County's acceptance of these dedications within the Office of the County Recorder no later than July 28, 2022, and August 27, 2022, respectively, including, but not limited to, filing a notice sworn to by the County, through its designated agent or attorney, identifying the public interests granted in the subject Plats, the transactions upon which the original public dedications are founded, and a description of the real property and public right-of-ways expressly preserved by the County's acceptance.

Acceptance of Highway Dedications on Del-Mar Acres and Country Acres Plats

BY COMMISSIONER _____

WHEREAS, On July 29, 1982, the Del-Mar Acres Plat was filed and recorded in the Office of the St. Louis County Recorder bearing Document Number 347774; and

WHEREAS, Contained within the Del-Mar Acres Plat is an area “donated and dedicated to the public for public use forever the Highway as shown on the plat”; and

WHEREAS, On August 27, 1982, the Country Acres Plat was filed and recorded in the Office of the St. Louis County Recorder bearing Document Number 349068; and

WHEREAS, Contained within the Country Acres Plat is an area of Lavaque Road (a/k/a CSAH 48) dedicated to the public for use as a street; and

WHEREAS, Minn. Stat. § 541.023 and the recent Minnesota Court of Appeals decision in *In the Matter of the Application of Timothy D. Moratzka*, 974 N.W.2d 266 (Minn.App. 2022) require governmental entities to accept and record a notice sworn to by the claimant or the claimant’s agent or attorney” identifying the interest, the transaction upon which the interest is founded, and a description of the property; and

WHEREAS, St. Louis County desires to permanently retain the rights conveyed by the Del-Mar Acres Plat dedication and the Country Acres Plat dedication.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board officially accepts, on behalf of St. Louis County, the public highway dedications contained in the 1982 Del-Mar Acres Plat, bearing Document Number 347774, and the Country Acres Plat bearing Document Number 349068, copies of which are attached to this resolution.

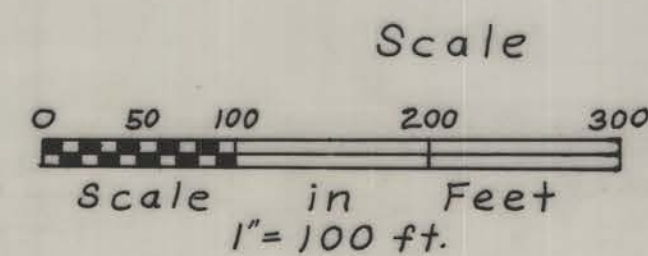
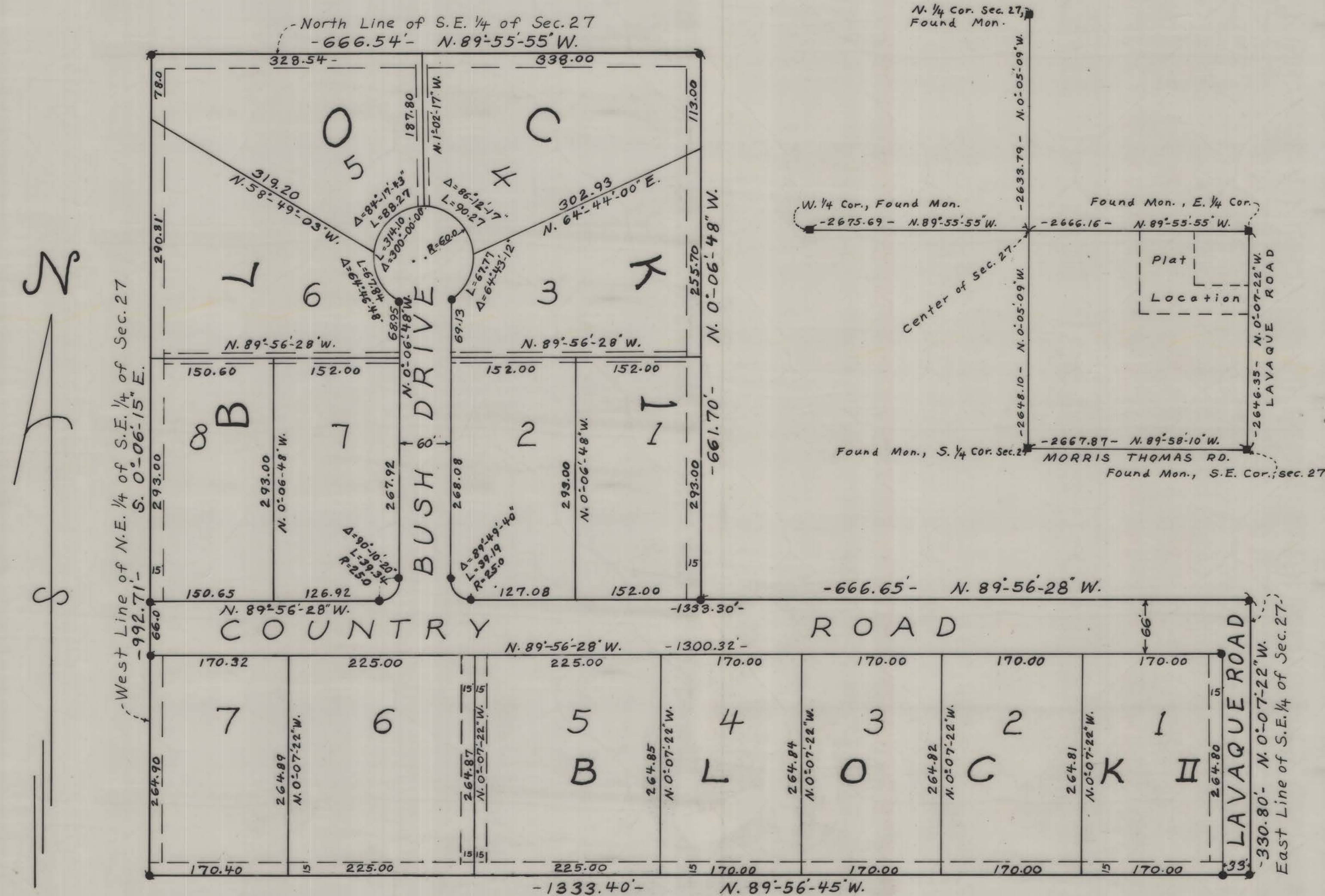
RESOLVED FURTHER, That the St. Louis County Board authorizes appropriate County staff and legal counsel to take all necessary steps to effect recording of the County’s acceptance of these dedications within the Office of the County Recorder no later than July 28, 2022, and August 27, 2022, respectively, including, but not limited to, filing a notice sworn to by the County, through its designated agent or attorney, identifying the public interests granted in the subject Plats, the transactions upon which the original public dedications are founded, and a description of the property and public right-of-ways expressly preserved by the County’s acceptance.

Plat of COUNTRY ACRES

By: Kenneth J. Martin L.S.

349068
OFFICIAL Plat

Section Subdivision Information.



LEGEND

- Denotes Iron Monument Set.
- Bearings Shown are Assumed.

Utility and Drainage
Easements Shown Thusly.

— — — — — ← Property Line.

— — — — — ← Lot Line.

PLAT DEDICATION

KNOW ALL MEN BY THESE PRESENTS: That Donald A. Seabury and Marian D. Seabury, husband and wife, owners and proprietors of the following described property in Section 27, Township 50 North, Range 15 West, of the 4th Principal Meridian, County of St. Louis, State of Minnesota, more particularly described as follows:
The West one-half of the North one-half of the N.E. 1/4 of the S.E. 1/4 of Section 27, and the North one-half of the South one-half of the N.E. 1/4 of the S.E. 1/4 of Section 27.
Being desirous of platting the same into Blocks with Lots, Roads, and a Drive, and have caused the same to be surveyed and the annexed plat to be made in accordance with the statutes in such cases made and provided. Now therefore, we do hereby ratify and confirm, in all respects, said survey and plat thereof as "COUNTRY ACRES". And sign, seal, and execute said plat and hereby dedicate to the public the use of the Streets forever as designated thereon.

IN WITNESS WHEREOF: We here unto set our hands and seals this 9th day of March, 1982.

Signed in presence of:

Martha J. Maki
Randy Flynn

Owners
Donald A. Seabury
Marian D. Seabury

STATE OF MINNESOTA
COUNTY OF ST. LOUIS

On this 9th day of March, 1982, personally appeared before me Donald A. Seabury and Marian D. Seabury, husband and wife, to me well known to be the persons described in and who executed the foregoing certificate and acknowledged the same as their free act and deed.

Willard R. Maki
Notary Public, St. Louis County, Minnesota
My commission expires 8-13-85

STATE OF MINNESOTA
COUNTY OF ST. LOUIS

I, Kenneth J. Martin, hereby certify that I am a Registered Land Surveyor in the State of Minnesota and that I have, at the request of the proprietors thereof, made a careful survey of the property described in the foregoing certificate of the proprietors and have platted the same into Lots, Blocks, and Streets, as more fully appears on this plat entitled "COUNTRY ACRES". The plat is a correct representation of the field survey, all distances are correctly shown on the plat in feet and decimals of a foot, monuments for the guidance of future surveys have been correctly placed in the ground as shown, the outside boundary lines are correctly designated, there are no wet lands, rivers, streams, creeks, lakes, public highways or thoroughfares laid out, opened, or traveled existing before the platting other than shown on the plat.

Kenneth J. Martin
Kenneth J. Martin
Mn. Registered Land Surveyor No. 12278
Subscribed and sworn to before me this 9th day of March, 1982.
Willard R. Maki
Notary Public, St. Louis County, Minnesota
My commission expires 8-13-85

Subscribed and sworn to before me this 9th day of March, 1982.

We hereby certify that the annexed plat was approved and accepted at a continuous meeting of the Hermantown City Council, St. Louis County, Minnesota this 23 day of August, 1982.

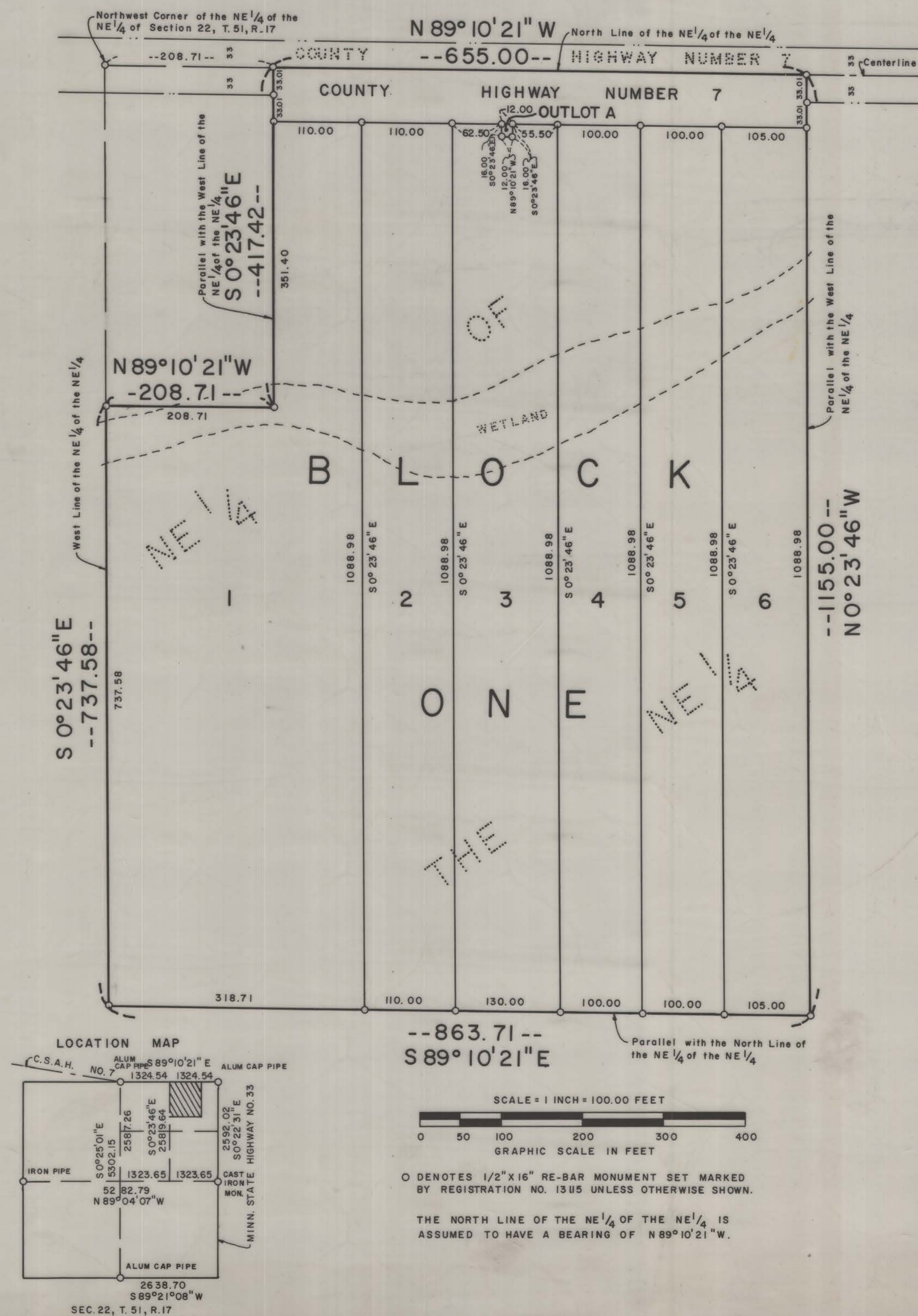
CERTIFIED: William A. Roth Mayor
Raymond A. Sisk City Clerk

No delinquent taxes. Dated this 27th day
of August, A.D. 19 82
RUSSELL PETERSEN, County Auditor
By Paul Roth Deputy

OFFICE OF COUNTY RECORDER
STATE OF MINNESOTA } ss.
County of St. Louis }
I hereby certify that the within instrument was filed in this office for record on August 31, 1982.
349068
CLARK A. USE
County Recorder
By John McManus Deputy



DEL-MAR ACRES



KNOW ALL MEN BY THESE PRESENTS: That Darrell G. Anderson and Marlene N. Anderson, husband and wife, owners and proprietors of the following described property situated in the State of Minnesota, County of St. Louis to wit:

That part of the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 22, Tnship 51, Range 17, St. Louis County, Minnesota described as follows: Commencing at the northwest corner of said NE $\frac{1}{4}$ of the NE $\frac{1}{4}$; thence east along the north line of said NE $\frac{1}{4}$ of the NE $\frac{1}{4}$, a distance of 208.71 feet to the actual point of beginning; thence south parallel with the west line of said NE $\frac{1}{4}$ of the NE $\frac{1}{4}$, a distance of 417.42 feet; thence west parallel with the north line of said NE $\frac{1}{4}$ of the NE $\frac{1}{4}$, a distance of 208.71 feet to the west line of said NE $\frac{1}{4}$ of the NE $\frac{1}{4}$; thence south along said west line, a distance of 737.58 feet; thence east parallel with the north line of said NE $\frac{1}{4}$ of the NE $\frac{1}{4}$, a distance of 863.71 feet; thence north parallel with the west line of said NE $\frac{1}{4}$ of the NE $\frac{1}{4}$, a distance of 1155.00 feet to the north line of said NE $\frac{1}{4}$ of the NE $\frac{1}{4}$; thence west along said north line, a distance of 655.00 feet to the point of beginning. **Except minerals.**

Have caused the same to surveyed and platted as DEL-MAR ACRES and do hereby donate and dedicate to the public for public use forever the Highway as shown on the plat.

In witness whereof said Darrell G. Anderson and Marlene N. Anderson, husband and wife have set their hand and seal this 26 day of July, 1982, A.D.

Darrell G. Anderson
Darrell G. Anderson

Marlene N. Anderson
Marlene N. Anderson

State of Minnesota
County of Carlton

The foregoing instrument was acknowledged before me this 26th day of July, 1982.D., by Darrell G. Anderson and Marlene N. Anderson, husband and wife.



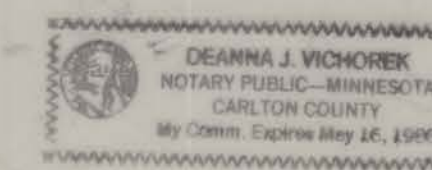
Notary Public, Carlson County, Minnesota
My Commission Expires 4-19-86

I do hereby certify that I have surveyed and platted the property described in the dedication of this plat as DEL-MAR ACRES; that this plat is a correct representation of said survey; that all distances are correctly shown on said plat in feet and nearest hundredths of a foot; that all monuments have been correctly placed in the ground as shown on said plat; that the outside boundary lines are correctly designated on said plat; and there are no wetlands or public highways to be designated on said plat other than shown thereon.

Terrance G. Johnson
Terrance G. Johnson, Registered Land Surveyor
Minnesota Registration No. 13115

State of Minnesota
County of Carlton

The foregoing instrument was acknowledged before me this 21 day of July, 1982, A.D., by Terrance G. Johnson, Registered Land Surveyor No. 13115.



Deanna J. Vichorek
Notary Public, CARLTON County, Minnesota
My Commission Expires MAY 16, 1988

Approval by the St. Louis County Board of Commissioners, at their regular meeting held this 26 day of July, 1982.

CERTIFIED:

Deputy Robert W. Daugherty
County Auditor

Cam L Doty
Board Chairman

No delinquent taxes and transfer entered
this 27th day of July A.D. 19 82
RUSSELL PETERSEN, County Auditor
By R. A. Tuller Deputy

Covenants
347775

OFFICIAL PLAT

BOARD LETTER NO. 22 - 316

PUBLIC SAFETY & CORRECTIONS COMMITTEE CONSENT NO. 13

BOARD AGENDA NO.

DATE: July 12, 2022

RE: 2022 Minnesota Department of
Health Coronavirus Testing
Grant

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELATED DEPARTMENT GOAL:

To enhance public safety.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the application and acceptance of 2022 Minnesota Department of Health Coronavirus Testing Grant.

BACKGROUND:

In June of 2022, the Centers of Disease Control and Prevention (CDC), in partnership with the Department of Justice, provided financial assistance to respond to the Coronavirus Disease 2019 (COVID-19) in confinement facilities. The Minnesota Department of Health (MDH) has allocated \$35,034.91 for the St. Louis County Jail which will be used for COVID-19 collection supplies, test kits, courier service contracts and other necessary supplies to support on-going testing within the St. Louis County Jail.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the application and acceptance of the 2022 Minnesota Department of Health Coronavirus Testing Grant funds in the amount of \$35,034.91 to support current St. Louis County Jail COVID-19 testing, to be accounted for in Fund 100, Agency 137999, Grant 13704.

2022 Minnesota Department of Health Coronavirus Testing Grant

BY COMMISSIONER _____

WHEREAS, In June of 2022, the Centers of Disease Control and Prevention (CDC), in partnership with the Department of Justice has provided financial assistance to respond to the Coronavirus Disease 2019 (COVID-19) in confinement facilities; and

WHEREAS, The St. Louis County Jail will use the allocated funds to support ongoing COVID-19 testing, including collection supplies, test kits, courier services and other necessary supplies; and

WHEREAS, St. Louis County was allocated \$35,034.91.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application and acceptance of the 2022 Minnesota Department of Health Coronavirus Testing Grant in the amount of \$35,034.91 to support on-going COVID-19 testing in the St. Louis County Jail.

RESOLVED FURTHER, That the appropriate county officials are authorized to execute the required agreements, to be accounted for in Fund 100, Agency 137999, Grant 13704.

Exhibit A
GRANT APPROVAL FORM

This form must be completed for any and all grants.

SECTION I—GRANT INFORMATION (to be completed by department's assigned accounting staff)

Please Note: It is acceptable that some details are later added (once the grant is awarded).

GRANT NAME: MDH - COVID19 **GRANT PERIOD:** 6/15/2022
(if known) (begin date)
GRANTOR: MINNESOTA DEPT OF HEALTH 07/31/2022
(end date)
FUND: 100 **AGENCY:** 137999 **GRANT:** 13704 **GRANT YEAR:** 2022

Indicate the source of funds—(check all that apply)

☐ **Local**—Object Code: _____ Amount: _____ Amount: _____
(Apply) (Accept)

Local Agency: _____

☒ **State**—Object Code: 530500 Amount: \$35,034.91 Amount: \$35,034.91
(Apply) (Accept)

State Agency: MN DEPARTMENT OF HEALTH Award #: _____

☐ **Federal**—Object Code: _____ Amount: _____ Amount: _____
(Apply) (Accept)

Grant Agreement (State Contract) #: _____
(if federal dollars are passed through state)

Federal Agency: _____ CFDA#: _____

Federal Agency: _____ CFDA#: _____
(if applicable) (if applicable)

Federal Agency: _____ CFDA#: _____
(if applicable) (if applicable)

TOTAL GRANT AMOUNT: \$35,034.91

Expenditure for match amount should be moved into grant code. However, if this is *not* possible, indicate where expenditures will be accounted for.

FUND: _____ AGENCY: _____ OBJECT: _____ PROJECT: _____ AMOUNT: _____
FUND: _____ AGENCY: _____ OBJECT: _____ PROJECT: _____ AMOUNT: _____
FUND: _____ AGENCY: _____ OBJECT: _____ PROJECT: _____ AMOUNT: _____

TOTAL MATCH AMOUNT: N/A

ACCOUNTING STAFF (who is primarily responsible for fiscal oversight of grant):

NAME: Lindsay VanGuilder PHONE: 218-726-2396

DEPARTMENT CONTACT (who is primarily responsible for program/project outcomes of grant):

NAME: Capt Jessica Pete PHONE: 218-726-2396

****IMPORTANT****

Please submit this document (SECTION I) to the department contact, providing direction regarding which form should be completed.

- ☒ New (first-time submitted) or previously-submitted grant—**Complete Form A**
☐ Request for recurring grant to be included in December Budget Resolution*—**Complete Form B**
☐ Request for amendment of previously adopted Board Resolution—**Complete Form C**

*Departments must complete **Form B** for any grant (of any amount) that is included in the proposed budget.

SECTION II—APPROVAL (to be completed by department contact)
Form A (New or Previously-Submitted Grant)

PURPOSE: Approval to Apply for Grant—(complete prior to applying for grant award)

Please check the appropriate box:

☒ New (first-time submitted) grant

☐ Previously submitted grant*


*Departments are highly encouraged to request recurring grants (that were previously submitted) to be included in the December Budget Resolution—*Form B*—if dollar amounts do not fluctuate significantly.

STEP #1: Obtain authorization to apply for grant—(required for all grants of any amount)

Dept. Head Authorization:

 06/30/22
Signature Date

Administrator Authorization:

 5 July 2022
Signature Date

Auditor Authorization:

Nancy Nilson 7/5/22
Signature Date

STEP #2: Confirm whether grant amount is greater than \$25,000—

☐ **No** (grant amount is less than or equal to \$25,000)—

Give grant contract (once received) to County Attorney's Office for review.

Reviewed by:

Attorney Name

Date

Damion #: _____

☒ **Yes** (grant amount is greater than \$25,000)—

Submit **Section I** (Cover Sheet) of the "Grant Approval Form," Board Letter and Resolution to Administration to seek County Board approval. It is acceptable that Section I is not completed in its entirety until the grant has been awarded. **NOTE: Board authorization to accept the grant is required** (upon notification of award).

Apply: Board Letter #: _____ Board Resolution #: _____ Date Adopted: _____

Accept: Board Letter #: _____ Board Resolution #: _____ Date Adopted: _____

STEP #3: Ensure proper documentation is entered into the system, and the appropriate parties are notified.

DEPARTMENT CONTACT: Submit **Section I and II** (Form A) of this "Grant Approval Form," along with all grant documents (application, award notification, contract, etc.) to the accounting staff person to enter the grant award into the financial system.

ACCOUNTING STAFF: If this grant includes federal funding, please send an electronic copy of **Section I and II** (Form A) of this "Grant Approval Form" as notification to wehselerh@stlouiscountymn.gov with "Federal Funds" in the *Subject* of the e-mail.

BOARD LETTER NO. 22 - 317

PUBLIC SAFETY & CORRECTIONS COMMITTEE

CONSENT NO. 14

BOARD AGENDA NO.

DATE: July 12, 2022

RE: Title III Funds for Firewise
Community Activities

FROM: Kevin Z. Gray
County Administrator

Ross Litman
County Sheriff

RELATED DEPARTMENT GOAL:

To enhance public safety.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the use of U.S. Forest Service Title III funding for Firewise Community activities.

BACKGROUND:

On December 20, 2019, Congress reauthorized the Secure Rural Schools (SRS) and Community Self-Determination Act of 2000. This allows counties with a national forest to request a share of the 25% proclaimed national forest payment to the State.

Counties were required to make an election on retaining the State's 25% share or convert the allocation to the SRS and Community Self-Determination Act funding. The County Board authorized election of the SRS funding which provided substantial additional funding to the schools and to road projects in St. Louis County (Resolution No. 08-586). St. Louis County renews the allocation each year by September 30th to maximize its return.

25% of receipts (from proclaimed national forest payment)		
Title 1	85%	Schools (event split of 85% required)
		Roads (event split of 85% required)
Title II	15%	8% Title II – utilized by the Forest Services' Resource Advisory Committee (RAC)
Title III		7% Title III – Firewise activities

Title III projects are developed and selected by the counties. Title III funds may be used to carry out the Firewise Communities Program, develop community wildfire protection plans, and reimburse for emergency services paid for by counties and performed on federal land (e.g. search and rescue, firefighting). Each year St. Louis County submits a certification that the funds were used in accordance with Title III.

St. Louis County has worked with the U.S. Forest Service, Minnesota Department of Natural Resources, local fire departments, and communities throughout the county to develop a community Wildfire Protection Program.

Purpose	Project Details	Amount
Protection from wildland fires by landscaping and removing fuels.	Clean Up Days Work with U.S. Forest Service and Minnesota Department of Natural Resources to identify locations and implement clean up of brush, branches and other fire fuels.	\$42,884.73

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Sheriff's Office to use Title III funding for the authorized Firewise Community activities in the amount of \$42,884.73 to be accounted for in Fund 100 Agency 135999, Grant 13503, Year 2022.

Title III Funds for Firewise Community Activities

BY COMMISSIONER _____

WHEREAS, The U.S. Forest Service has made available Title III funding for St. Louis County to carry out Firewise Community activities; and

WHEREAS, The St. Louis County Sheriff's Office will enhance its preparation for wildland fires and emergency response as a result of this funding.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Sheriff's Office to use Title III funding for authorized Firewise Community activities in the amount of \$42,884.73, to be accounted for in Fund 100, Agency 135999, Grant 13503, Year 2022.

Exhibit A
GRANT APPROVAL FORM

This form must be completed for any and all grants.

SECTION I—GRANT INFORMATION (to be completed by department's assigned accounting staff)

Please Note: It is acceptable that some details are later added (once the grant is awarded).

GRANT NAME: Title III - Firewise
GRANTOR: USDA
FUND: 100 **AGENCY:** 135999 **GRANT:** 13503 **GRANT YEAR:** 2022
GRANT PERIOD: _____
(If known) (begin date) Sep 30, 2023 (end date)

Indicate the source of funds—(check all that apply)

☐ **Local**—Object Code: _____ Amount: _____ Amount: _____
(Apply) (Accept)

Local Agency: _____

☐ **State**—Object Code: _____ Amount: _____ Amount: _____
(Apply) (Accept)

State Agency: _____

☒ **Federal**—Object Code: 540106 Amount: \$42,884.73 Amount: _____
(Apply) (Accept)

Grant Agreement (State Contract) #: _____
(If federal dollars are passed through state)

Federal Agency: USDA CFDA#: 10.665

Federal Agency: _____ CFDA#: _____
(If applicable) (If applicable)

Federal Agency: _____ CFDA#: _____
(If applicable) (If applicable)

TOTAL GRANT AMOUNT: \$42,884.73

Expenditure for match amount should be moved into grant code. However, if this is *not* possible, indicate where expenditures will be accounted for.

FUND: _____ **AGENCY:** _____ **OBJECT:** _____ **PROJECT:** _____ **AMOUNT:** _____
FUND: _____ **AGENCY:** _____ **OBJECT:** _____ **PROJECT:** _____ **AMOUNT:** _____
FUND: _____ **AGENCY:** _____ **OBJECT:** _____ **PROJECT:** _____ **AMOUNT:** _____

TOTAL MATCH AMOUNT: N/A

ACCOUNTING STAFF (who is primarily responsible for fiscal oversight of grant):

NAME: Lindsay VanGuilder **PHONE:** 218-726-2396

DEPARTMENT CONTACT (who is primarily responsible for program/project outcomes of grant):

NAME: Dewey Johnson **PHONE:** 218-726-2396

****IMPORTANT****

Please submit this document (SECTION I) to the department contact, providing direction regarding which form should be completed.

- ☒ New (first-time submitted) or previously-submitted grant—Complete **Form A**
☐ Request for recurring grant to be included in December Budget Resolution*—Complete **Form B**
☐ Request for amendment of previously adopted Board Resolution—Complete **Form C**

*Departments must complete **Form B** for any grant (of any amount) that is included in the proposed budget.

SECTION II—APPROVAL (to be completed by department contact)
Form A (New or Previously-Submitted Grant)

PURPOSE: Approval to Apply for Grant—(complete prior to applying for grant award)

Please check the appropriate box:

☐ New (first-time submitted) grant

☒ Previously submitted grant*

*Departments are highly encouraged to request recurring grants (that were previously submitted) to be included in the December Budget Resolution—*Form B*—if dollar amounts do not fluctuate significantly.

STEP #1: Obtain authorization to apply for grant—(required for all grants of any amount)

Dept. Head Authorization: _____

Signature

Date

Administrator Authorization: _____

Signature

Date

Auditor Authorization: _____

Signature

Date

STEP #2: Confirm whether grant amount is greater than \$25,000—

☐ **No** (grant amount is less than or equal to \$25,000)—

Give grant contract (once received) to County Attorney's Office for review.

Reviewed by: _____

Attorney Name

Date

Damion #: _____

☒ **Yes** (grant amount is greater than \$25,000)—

Submit **Section I** (Cover Sheet) of the "Grant Approval Form," Board Letter and Resolution to Administration to seek County Board approval. It is acceptable that Section I is not completed in its entirety until the grant has been awarded. **NOTE: Board authorization to accept the grant is required (upon notification of award).**

Apply: Board Letter #: _____ Board Resolution #: _____ Date Adopted: _____

Accept: Board Letter #: _____ Board Resolution #: _____ Date Adopted: _____

STEP #3: Ensure proper documentation is entered into the system, and the appropriate parties are notified.

DEPARTMENT CONTACT: Submit **Section I and II** (Form A) of this "Grant Approval Form," along with all grant documents (application, award notification, contract, etc.) to the accounting staff person to enter the grant award into the financial system.

ACCOUNTING STAFF: If this grant includes federal funding, please send an electronic copy of **Section I and II** (Form A) of this "Grant Approval Form" as notification to wehselerh@stlouiscountymn.gov with "Federal Funds" in the *Subject* of the e-mail.

BOARD LETTER NO. 22 - 318

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 15

BOARD AGENDA NO.

DATE: July 12, 2022

RE: Special Sale to the City of
Chisholm for Economic
Development
(020-0010-03490)

FROM: Kevin Z. Gray
County Administrator

Julie Marinucci, Director
Land and Minerals

Nancy J. Nilsen
County Auditor/Treasurer

RELATED DEPARTMENTAL GOAL:

To assist communities in achieving economic development and community development objectives while providing financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the sale of state tax-forfeited land to the City of Chisholm for the purpose of economic development.

BACKGROUND:

On May 11, 2022, the City of Chisholm passed Resolution No. 0522-59 authorizing the purchase of state tax-forfeited land (parcel 020-0010-03490) in support of economic development.

This parcel forfeited to the State of Minnesota for non-payment of real estate taxes on November 6, 2020 and has been classified as nonconservation. Minn. Stat. § 282.01, subd. 1a. (b) allows for nonconservation tax-forfeited lands to be sold by the county board, for their market value as determined by the county board, to an organized or incorporated governmental subdivision of the state for any public purpose for which the subdivision is authorized to acquire property. The estimated market value (EMV) of this parcel, as reflected in county assessment records, is \$4,400.

The parcel may be offered for sale at public auction if the City of Chisholm does not purchase the property by January 26, 2023.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the sale of state tax-forfeited land to the City of Chisholm for the price of \$4,400 plus the following fees: 3% assurance fee of \$132, deed fee of \$25, deed tax of \$14.52, and recording fee of \$46, for a total of \$4,617.52, to be deposited into Fund 240 (Forfeited Tax Fund).

**Special Sale to the City of Chisholm for Economic Development
(020-0010-03490)**

BY COMMISSIONER _____

WHEREAS, The City of Chisholm has requested to purchase the following described state tax-forfeited land for the price of \$4,400 for the purpose of economic development:

Legal: Lot 8, Block 13, CHISHOLM
Parcel Code: 020-0010-03490
LDKey: 125424

WHEREAS, Minn. Stat. § 282.01, subd. 1a. (b) allows for nonconservation tax-forfeited lands to be sold by the county board, for their market value as determined by the county board, to an organized or incorporated governmental subdivision of the state for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, This parcel of land has been classified as nonconservation land pursuant to Minnesota Stat. § 282.01; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, subd. 8; and 282.018, or other statutes that require the withholding of state tax-forfeited lands from sale;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax-forfeited land, as described, to the City of Chisholm for the price of \$4,400 plus the following fees: 3% assurance fee of \$132, deed fee of \$25, deed tax of \$14.52, and recording fee of \$46, for a total of \$4,617.52, to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the St. Louis County Auditor may offer for sale at public auction the state tax-forfeited land described here if the City of Chisholm does not purchase the land by January 26, 2023.



St. Louis County Land & Minerals Department Tax Forfeited Land Sales

Special Sale

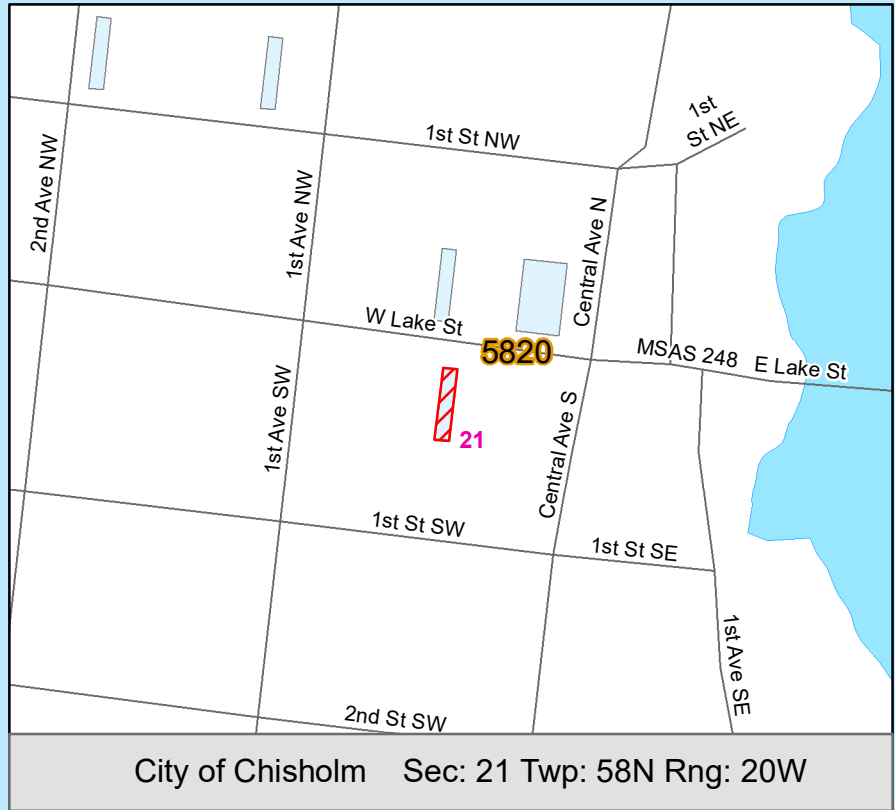
Legal: CITY OF CHISHOLM
Lot 8, Block 13, CHISHOLM

Parcel Code: 020-0010-03490






LDK: 125424

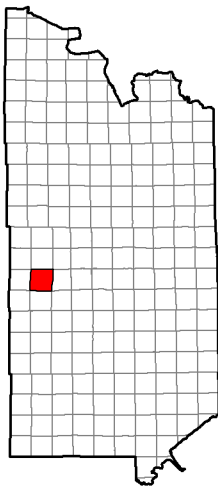
Address: 17 Lake St W,
Chisholm, MN 55719

Acres: 0.10



Commissioner District # 7

-  Water
-  Road
-  Tract
-  Area of Interest
-  State Tax Forfeited Land



This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

2022





City Hall

316 West Lake Street
Chisholm, MN 55719

Tel: (218)254-7900 Fax: (218)254-7955

www.ci.chisholm.mn.us

June 20, 2022

Saint Louis County
Land and Minerals Department
Government Services Center
320 W 2nd Street, Suite 302
Duluth, MN 55802

Re: Application by a governmental subdivision for conveyance of tax-forfeited land for an authorized public use – economic development

To Whom It May Concern:

Please accept the City of Chisholm's application by a governmental subdivision for conveyance of tax-forfeited land for an authorized public use – economic development. The City of Chisholm is requesting to transfer parcel 020-0010-03490 (Lot 8, Block 13, City of Chisholm) from Saint Louis County to the City of Chisholm for economic development. I appreciate your time and attention regarding this matter and look forward to working with you. Please let me know if you have any questions regarding this matter. Thank you.

Sincerely,

Stephanie Skraba
City of Chisholm
City Administrator

**CITY OF CHISHOLM, MINNESOTA
RESOLUTION NO. 0522-59**

**STATE OF MINNESOTA)
COUNTY OF SAINT LOUIS)
CITY OF CHISHOLM)**

**RESOLUTION AUTHORIZING THE CITY OF CHISHOLM TO REQUEST THE
TRANSFER OF OWNERSHIP OF LOT 8, BLOCK 13, CHISHOLM THROUGH THE
CONDITIONAL USE DEED PROCESS FOR ECONOMIC DEVELOPMENT**

WHEREAS, the authorizing authority approves of the transfer of Lot 8, Block 13, City of Chisholm from Saint Louis County to City of Chisholm for the use of Economic Development.

NOW, THEREFORE BE IT RESOLVED, that the authorizing authority of the City of Chisholm, does hereby adopt this resolution.

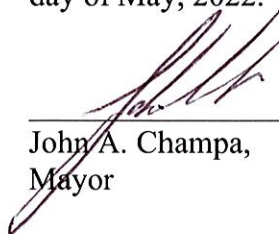
Upon vote taken thereon, the following voted:

Voting Aye: Councilors Fountain, Halverson, Lantz, Mikkola-Rahja, and Vake

Voting No: None

Absent: Mayor Champa

Whereupon said Resolution No. 0522-59 was declared duly passed and adopted this 11th day of May, 2022.



John A. Champa,
Mayor

Attest: 

Stephanie Skraba,
Administrator

BOARD LETTER NO. 22 - 319

ENVIRONMENT & NATURAL RESOURCES COMMITTEE

CONSENT NO. 16

BOARD AGENDA NO.

DATE: July 12, 2022

RE: Repurchase of State Tax-
Forfeited Land –
Passino/Paschke
(Non-Homestead)

FROM: Kevin Z. Gray
County Administrator

Julie Marinucci, Director
Land and Minerals

Nancy J. Nilsen
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to approve an application to repurchase state tax-forfeited land.

BACKGROUND:

Minn. Stat. § 282.241 permits state tax-forfeited land to be repurchased by the owner at the time of forfeiture, or the owner's heirs, devisees, or representatives, upon payment of the sum of all delinquent taxes and assessments computed under Minn. Stat. § 282.251, together with penalties, interest, and maintenance costs, that accrued or would have accrued if the land had not forfeited to the state. The subject non-homestead property to be repurchased forfeited to the State of Minnesota on November 4, 2021. Charlene Marie Paschke of Hibbing, MN, Trustee of The Jean B. Passino Revocable Trust Agreement dated October 22, 1992, has made application to repurchase this property and is eligible to repurchase the property.

Minn. Stat. § 282.302, subd. 1, provides that the deed must be issued to the record owner of the property at the time of the expiration of the redemption period established under section 281.23. The record owner was Jean B. Passino, Trustee of Revocable

Trust Agreement Dated October 22, 1992, Between Jean B. Passino, Trustor, and Jean B. Passino.

The applicant will either (a) pay in full all amounts due and owing under Minn. Stat. § 282.241; or (b) enter into a four-year contract for deed, satisfying same, per county board guidelines. The repurchase of this property will promote the use of lands that will best serve the public interest. There are no known open or pending zoning violations with the City of Hibbing on the property.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the repurchase application of Charlene Marie Paschke of Hibbing, MN, Trustee of The Jean B. Passino Revocable Trust Agreement dated October 22, 1992, subject to payments including: total taxes and assessments of \$6,718.57, deed fee of \$25, deed tax of \$22.17, recording fee of \$46, and maintenance costs of \$3,693.50, to be deposited into Fund 240 (Tax-Forfeited Land Fund); plus a service fee of \$500, to be deposited into Fund 100 (General Fund).

**Repurchase of State Tax-Forfeited Land – Passino/Paschke
(Non-Homestead)**

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax-forfeited land may be repurchased by the owner at the time of forfeiture, or the owner's heirs, devisees, or representatives, subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Charlene Marie Paschke of Hibbing, MN, Trustee of The Jean B. Passino Revocable Trust Agreement dated October 22, 1992, has applied to repurchase state tax-forfeited land legally described as:

CITY OF HIBBING

Lot 21 and S1/2 of Lot 22, Block 39, FIRST ADDITION TO BROOKLYN

140-0060-02690

WHEREAS, The applicant is the successor-trustee and representative of the record owner of the property at the time of forfeiture, and is thus eligible to repurchase the property; and

WHEREAS, Minn. Stat. § 282.302, subd. 1, provides that the deed must be issued to the record owner of the property at the time of the expiration of the redemption period established under section 281.23, which was Jean B. Passino, Trustee of Revocable Trust Agreement Dated October 22, 1992, Between Jean B. Passino, Trustor, and Jean B. Passino; and

WHEREAS, Resolution of any outstanding county or municipal code violations will become a condition of the repurchase; and

WHEREAS, The applicant shall either (a) pay in full all amounts due and owing under Minn. Stat. § 282.241; or (b) enter into a four-year contract for deed, satisfying same, to repurchase the non-homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application of Charlene Marie Paschke of Hibbing, MN, Trustee of The Jean B. Passino Revocable Trust Agreement dated October 22, 1992, on file in County Board File No.____, subject to payments including: total taxes and assessments of \$6,718.57, deed fee of \$25, deed tax of \$22.17, recording fee of \$46, and maintenance costs of \$3,693.50, for a total of \$10,505.24, to be deposited into Fund 240 (Tax-Forfeited Land

Fund); plus a service fee of \$500, to be deposited into Fund 100 (General Fund); and further subject to any other conditions discussed herein.



St. Louis County Land & Minerals Department Tax Forfeited Land Sales

Repurchase C22220525

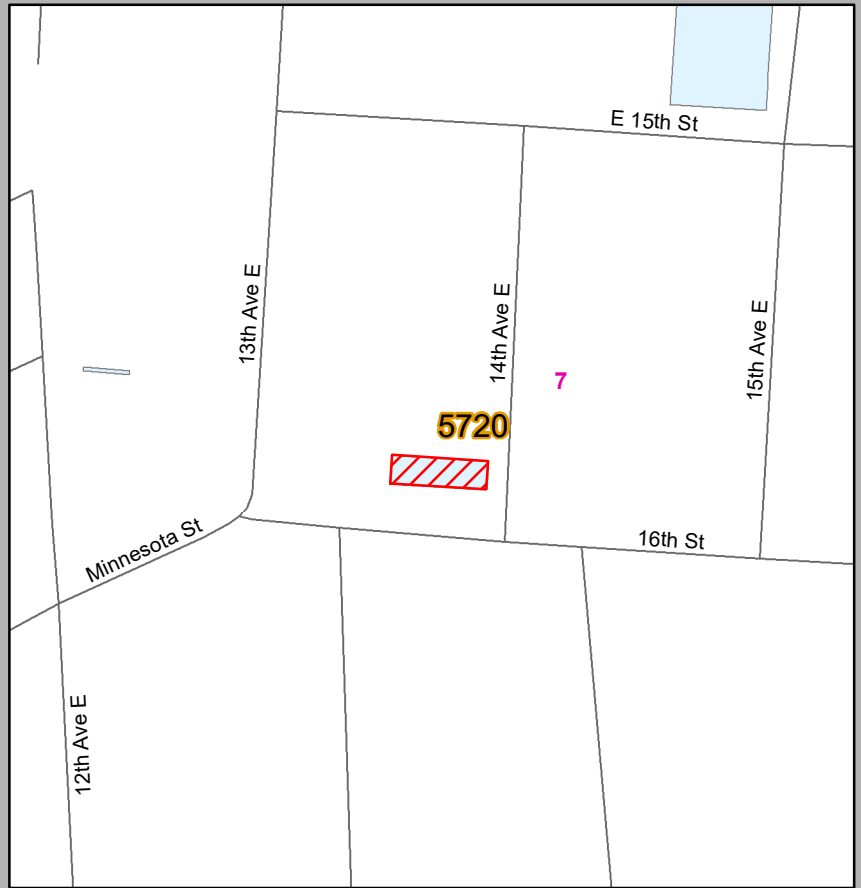
Legal: CITY OF HIBBING
Lot 21 AND S1/2 of Lot 22, Block 39,
FIRST ADDITION TO BROOKLYN

Parcel Code: 140-0060-02690

LDK: 130189





Address: 1535 14th Ave E
Hibbing, MN 55746

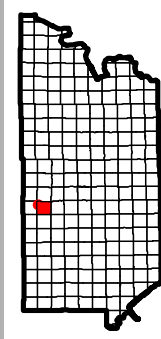
Acres: 0.10



City of Hibbing Sec: 7 Twp: 57N Rng: 20W

Commissioner District # 7

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land and Minerals Department**

2022





REPURCHASE APPLICATION

Tax Forfeited Lands

St. Louis County, Minnesota

4000

PURSUANT TO MINNESOTA STATUTES, SECTION 282.241, the undersigned hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

PROPERTY

Parcel Identification Number(s) (PIN)			140-0060-02690		
Physical Street Address			Legal Description		
1535 14th AVE E			Lot 21 and S 1/2 of Lot 22, Block 39,		
City	State	ZIP	FIRST ADDITION TO BROOKLYN		
Hibbing	MN	55744			

APPLICANT

Applicant Name (First, Middle, Last, Suffix)		Daytime Phone #	Mobile #	
Charlene Marie Paschke		218-969-1392		
Applicant Name (First, Middle, Last, Suffix)		Email		
Mailing Address		City	State	ZIP
2114 2nd Ave West		Hibbing	MN	55744

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one):

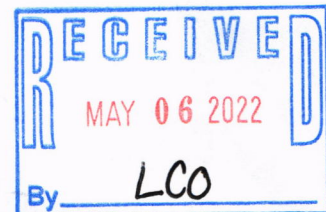
- ☐ Owner
☐ Heir(s) of the owner
☒ Representative or devisee of owner
☐ Person to whom the right to pay taxes is given by statute, mortgage or other agreement
(Provide documentation with application)

REPURCHASE JUSTIFICATION

Based on the following information, the County Board will determine how undue hardship or injustice resulting from the tax forfeiture will be corrected by the repurchase; or how the repurchase will best serve the public interest.

1. List all individuals or entities that are eligible to repurchase the parcel(s). Must provide legal documentation.

Passino Revocable Trust



Who is Eligible to Repurchase: Minnesota Statutes 282.241, Subdivision 1. Repurchase requirements: The owner at the time of forfeiture, or the owner's heirs, devisees, or representatives, or any person to whom the right to pay taxes was given by statute, mortgage, or other agreement, may repurchase any parcel of land claimed by the state to be forfeited to the state for taxes unless before the time repurchase is made the parcel is sold under installment payments, or otherwise, by the state as provided by law, or is under mineral prospecting permit or lease, or proceedings have been commenced by the state or any of its political subdivisions or by the United States to condemn the parcel of land.

2. Describe when and how you first became aware of any tax delinquency and explain by each year, why the property taxes were not paid.

The tax papers were always sent to my 2114 2nd Ave W address. I didn't receive any tax forfeiture paperwork. My mom lived in Mississippi and became very ill. I spent several months at her house until she passed away. My father has been in the hospital 8+ times in the past few years. With Covid & family illnesses, I was distracted from taking care of it. over →

my father ended up in the hospital in April and
has passed away.

3. Did the tax forfeiture create an undue hardship or injustice for you?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If no, skip to #5.
4. If your answer to question #3 is "Yes," please answer the following:			
A. Explain how the tax forfeiture created an undue hardship or injustice for you.			
<p>We had several thousand dollars of personal property in this house and garage. The estate loses the value of the house.</p>			
B. If approved to repurchase, explain how the undue hardship or injustice will be corrected.			
<p>The estate will regain the value of the property.</p>			
5. Explain, in detail, how allowing you to repurchase the parcel will promote the use of the land that will best serve the public interest.			
<p>The benefactors (non profit organizations in Hibbing) will benefit from the property.</p>			
WELLS (Please check the appropriate box below)			
<input checked="" type="checkbox"/> There are no wells on this property		<input type="checkbox"/> There are one or more wells on this property <small>(See enclosed well disclosure information sheet)</small>	
<input type="checkbox"/> No change since last well certificate		<input type="checkbox"/> Well disclosure completed - \$50.00 enclosed <small>(Check Payable to St. Louis County Auditor)</small>	
MILITARY SERVICE			
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Are you currently in active military service?	
If you have been discharged within the last 6 months, provide discharge date and attach documentation.			Discharge Date: 12.9.2020

DEED NAME(S)

Minnesota Statutes 282.302 Subdivision 1 requires the deed to be issued to the previous owner of record. Subdivision 2 provides the state deed must name the record owner's estate as grantee if the previous owner is deceased. (If more than two, attach additional list.)

Name (First, Middle, Last, Suffix)

Jean B Passino Trustee

Name (First, Middle, Last, Suffix)

Mailing Address Where to send deed, contract for deed, billings, tax statements, etc.

2114 2nd Ave West

City

Hibbing

State

MN

ZIP

55746

Ownership (For Deed Purposes) Check One

☒ Single Ownership
 ☐ Co-ownership: Joint Tenancy
 ☐ Co-ownership: Tenancy in Common
 ☐ Co-ownership: Other

If more than one, what is the relationship?

AGREEMENT AND SIGNATURE

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.

If I am allowed to repurchase the parcel, I understand that there will be conditions on the repurchase, including, but not limited to the following:

- A. To combine any split tax parcels across structure or property into common ownership.
- B. To pay all county-incurred maintenance costs and administrative fees related to the tax forfeiture of the parcel prior to the repurchase.
- C. To pay and keep current all taxes and assessments.
- D. To keep and maintain property insurance on structures for the life of the contract for deed.
- E. To comply with all state and local code requirements.
- F. To not remove any structure, minerals, sand, gravel, topsoil, subsoil, peat, timber or timber products until the contract for deed has been paid in full.

In submitting this application, I understand that it will be disclosed to the County Board as part of a resolution, and that all of the contents of this application will become accessible to any member of the public, and that the County may use any data or information provided for communication and other uses as needed.

Signature *Charles P. Schre*

Date May 4, 2022

Signature

Date

CONTACT

St. Louis County
Land and Minerals Department
Government Services Center
320 West 2nd Street, Suite 302
Duluth, MN 55802

EMAIL: landdept@stlouiscountymn.gov
PHONE: (218) 726-2606
FAX: (218) 726-2600
WEB: stlouiscountymn.gov

Incomplete Applications: All application questions must be filled in for this repurchase application to be complete. All incomplete applications will be returned to applicant to be completed and resubmitted.

Contact our office at 218-726-2606 for the current amount due, which increases monthly.

OFFICE USE ONLY**TAX DELINQUENCY**

Taxes became delinquent in (Year):

2017

Taxes remained delinquent and unpaid for the subsequent years of:

2018-2021

REPURCHASE COSTS (Check Payable to St. Louis County Auditor)

That pursuant to Minnesota Statutes, the total cost of the repurchase is:

\$11,005.24

Thru: Date 5/4/22

This amount is the greater value of all delinquent taxes and assessments computed under Section 282.241 and 282.251, together with all accrued interest and penalties, including fees and maintenance costs.

BOARD LETTER NO. 22 – 320

ENVIRONMENTAL & NATURAL RESOURCES COMMITTEE CONSENT NO. 17

BOARD AGENDA NO.

DATE: July 12, 2022

RE: Authorization to Contract with
Northeast Technical Services,
Inc. to Provide Environmental
Engineering, Monitoring, and
Project Management Services
for the Regional Landfill
Leachate PFAS Reduction
Demonstration Project

FROM: Kevin Z. Gray
County Administrator

Dave Fink, Director
Environmental Services

RELATED DEPARTMENT GOAL:

To manage county-owned properties in an efficient and cost-effective manner to ensure success in their designated public use; and to provide safe, secure, efficient, and code compliant facilities and facility operations.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a three-year contract with Northeast Technical Services, Inc. (NTS) of Virginia, MN to provide environmental engineering, monitoring, and project management services for the Regional Landfill Leachate PFAS Reduction Demonstration Project (Project) funded by a \$446,000 Fiscal Year 2022 Minnesota Environmental & Natural Resources Trust Fund grant as recommended by the Legislative-Citizen Commission on Minnesota Resources (LCCMR).

BACKGROUND:

The St. Louis County Regional Landfill (Landfill) opened in November 1993 and is currently the only mixed municipal solid waste (MSW) landfill in northeastern Minnesota, providing MSW disposal to the County's Solid Waste Management Area (SWMA), which includes all of St. Louis County outside the Western Lake Superior Sanitary District (WLSSD) boundary. Landfill capacity is projected to last another twenty-two years, based on current fill rates. Landfill expansion options are being evaluated that could extend the capacity of the Landfill for an additional fifty plus years.

Leachate from the Landfill is collected, pumped and stored in two High Density Polyethylene (HDPE) lined ponds where it is aerated, de-nitrified and land applied on a 60-acre sprayfield. Approximately 5.5 million gallons of leachate are applied annually. The Landfill's Minnesota Pollution Control Agency (MPCA) issued permit requires the Department conduct extensive surface and groundwater monitoring to ensure the leachate treatment system performs as intended and has prevented release of leachate into surface water and groundwater resources, allowing the continuation of land application of leachate as the County's preferred leachate treatment option versus transport to a wastewater treatment facility.

In recent years, the MPCA (and the Environmental Protection Agency) identified Per- and polyfluoroalkyl substances (PFAS) as an emerging water contaminant of interest resulting in landfill leachate coming under increased scrutiny and management requirements due to an increased presence of PFAS. Based on available published and non-published data, design of an effective engineered Wetland Treatment System (WTS) for landfill leachate treatment is possible. Conclusions from previous research, including a pilot project conducted at the Landfill in 2021 by NTS using an engineered WTS to reduce landfill leachate PFAS concentrations, concluded that greater than 50% overall PFAS concentration was removed.

Based on the above-mentioned research, the Environmental Services Department (Department) submitted a proposal to the LCCMR for a Fiscal Year 2022 Minnesota Environmental & Natural Resources Trust Fund grant to fund a three-year demonstration project focused on development, implementation, and evaluation of a semi-passive, demonstration-scale engineered wetland treatment system with integrated outflow-filtration for reducing PFAS and other Landfill leachate contaminants of interest. On June 3, 2022, the LCCMR notified the Department it was awarded \$446,000 in grant funds.

Earlier this month, the Department, under Minn. Stat. Chapter 400, subd. 4, which grants the county authority to negotiate for solid waste related services, requested and received a detailed proposal from NTS to provide environmental engineering, monitoring, and project management services for the grant funded Project. The Department has evaluated the proposal and negotiated a three-year agreement ending December 31, 2025, in the amount of \$375,780 which the Department finds fair and justified. [Note: The Department has contracted with NTS for operation of the leachate spray irrigation application system and environmental engineering and monitoring since the landfill was developed.]

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a negotiated three-year agreement with Northeast Technical Services, Inc. (NTS) of Virginia, MN ending December 31, 2025, for \$375,780 to provide environmental engineering, monitoring, and project management services for the Regional Landfill Leachate PFAS Reduction Demonstration Project funded by a Fiscal Year 2022 Minnesota Environmental & Natural Resources Trust Fund grant as recommended by the Legislative-Citizen Commission on Minnesota Resources.

**Authorization to Contract with Northeast Technical Services, Inc. to Provide
Environmental Engineering, Monitoring, and Project Management Services for the
Regional Landfill Leachate PFAS Reduction Demonstration Project**

BY COMMISSIONER _____

WHEREAS, The Regional Landfill (Landfill) is the only mixed municipal solid waste "MSW" landfill in northeastern Minnesota, providing MSW disposal to the County's Solid Waste Management Area; and

WHEREAS, Landfill capacity is projected to last another twenty-two years based on current fill rates and potentially an additional fifty years based on Landfill expansion options currently being evaluated; and

WHEREAS, Approximately 5.5 million gallons of leachate from the Regional Landfill (Landfill) is collected, pumped and stored annually in two HDPE-lined ponds where it is aerated, denitrified and land applied on a 60 acre sprayfield; and

WHEREAS, The Landfill's Minnesota Pollution Control Agency (MPCA) issued permit requires the Department conduct extensive surface and groundwater monitoring to ensure the leachate treatment system performs as intended; allowing the continuation of land application of leachate as the County's preferred leachate treatment option versus transport to a wastewater treatment facility; and

WHEREAS, In recent years, the MPCA (and the Environmental Protection Agency) identified Per-and polyfluoroalkyl substances (PFAS) as an emerging water contaminant of interest resulting in landfill leachate coming under increased scrutiny and management requirements due to an increased presence of PFAS; and

WHEREAS, Conclusions from research, including a pilot project conducted at the Landfill in 2021 by Northeast Technical Services, Inc. (NTS) using an engineered Wetland Treatment System (WTS) to reduce landfill leachate PFAS concentrations, concluded that greater than 50% overall PFAS concentration was removed; and

WHEREAS, The results from the project prompted the Department to submit a proposal to the Legislative-Citizen Commission on Minnesota Resources (LCCMR) for a Fiscal Year 2022 Minnesota Environmental & Natural Resources Trust Fund grant to fund a three-year demonstration project focused on development, implementation, and evaluation of a semi-passive, demonstration-scale engineered wetland treatment system with integrated outflow-filtration for reducing PFAS and other Landfill leachate contaminants of interest; and

WHEREAS, On June 3, 2022, the LCCMR notified the Department it was awarded \$446,000 in grant funds; and

WHEREAS, The Department, under Minn. Stat. Chapter 400, subd. 4, which grants the county authority to negotiate for solid waste related services, requested and received a detailed proposal from NTS to provide environmental engineering, monitoring, and project management services for the grant funded project; and

WHEREAS, The Department has evaluated the proposal and negotiated a three-year agreement ending December 31, 2025, in the amount of \$375,780 which the Department finds fair and justified;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into an agreement with Northeast Technical Services, Inc. (NTS) of Virginia, MN ending December 31, 2025, for \$375,780 to provide environmental engineering, monitoring, and project management services for the Regional Landfill Leachate PFAS Reduction Demonstration Project payable from Fund 600, Agency 607999, Object 530820, Grant 60701, Grant Year 2022.

RESOLVED FURTHER, Funding for this project was provided by the Minnesota Environment and Natural Resources Trust Fund as recommended by the Legislative-Citizen Commission on Minnesota Resources (LCCMR).

BOARD LETTER NO. 22 - 321

HEALTH & HUMAN SERVICES COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: July 12, 2022

RE: Reallocation of Information
Specialist I to Social Services
Specialist

FROM: Kevin Z. Gray
County Administrator

Linnea Mirsch, Director
Public Health & Human Services

James R. Gottschald, Director
Human Resources

RELATED DEPARTMENT GOAL:

To allocate all positions in county employment to appropriate job titles/specifications in the official classification plan.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the reallocation of a 1.0 FTE Information Specialist I position in the Public Health and Human Services Department to a 1.0 FTE Social Services Specialist.

BACKGROUND:

Whenever a vacancy occurs in the Public Health and Human Services Department (PHHS), a review is done to determine if that position should be filled as is or if it should be reallocated to a level more aligned with the needs of the Department and the customers it serves. PHHS conducted this review when an Information Specialist I position became vacant in the north Assertive Community Treatment (ACT) program in the Behavioral Health Division and determined that a reallocation to a social services specialist would better meet the needs of the program.

The current vacant ISI position became vacant June 13, 2022. The division looked at the work that is needed to support the ACT program and determined that a Social Service Specialist will provide direct support to the people we serve under the direction of the case managers on the team.

On June 8, 2022, PHHS requested a position reallocation review by the Human Resources Department. The Human Resources Department reallocated the Information Specialist I position to a Social Services Specialist position. Because this reallocation is more than three pay grades, County Board approval is required. The reallocation will result in an increase of \$8,795 to the departmental budget.

RECOMMENDATION:

It is recommended that the St. Louis County Board reallocate 1.0 FTE Information Specialist I position (Position code 0411-016, Civil Service Basic Unit Pay Plan, Pay Grade B04), to a 1.0 FTE Social Services Specialist (Civil Service Basic Unit Pay Plan, Pay Grade B13), in the Public Health and Human Services Department, resulting in an increase of \$8,795 to be accounted for in Fund 230, Agency 230020, Object 610100.

Reallocation of Information Specialist II to Social Services Specialist

BY COMMISSIONER_____

WHEREAS, When a vacancy occurs in the Public Health and Human Services Department (PHHS), a review is done to determine if that position should be filled as is or if it should be reallocated to a level more aligned with the needs of the Department and the customers it serves; and

WHEREAS, PHHS and the Human Resources Department conducted such a review when an Information Specialist I position became vacant serving the north Assertive Community Treatment program as part of the Behavioral Health Division and determined that reallocation to a Social Services Specialist was appropriate; and

WHEREAS, County Fiscal Policies specify that any position change greater than three pay grades must go to the County Board for approval;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of a 1.0 FTE Information Specialist I position (Position code 0411-016, Civil Service Basic Unit Pay Plan, Pay Grade B04), to a 1.0 FTE Social Services Specialist (Civil Service Basic Unit Pay Plan, Pay Grade B13), in the Public Health and Human Services Department, resulting in an increase of \$8,795 to be accounted for in Fund 230, Agency 230020, Object 610100.

PHHS Reallocation Tracking

Former Job Title	New Job Title	Date of Reallocation	Position Code	Additional Cost	Decrease
Social Worker	Social Worker Coordinator	<i>pending CB approval</i>	0011-029	\$6,338.00	
Information Specialist I	Information Specialist II	3/1/2022	0413-029	\$5,324.00	
Information Specialist I	Information Specialist II	3/22/2022	0413-022	\$5,324.00	
Information Specialist I	Social Services Specialist I		0411-016	\$8,795.00	on agenda for July 12

BOARD LETTER NO. 22 – 322

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: July 12, 2022

RE: Fiber Network Connectivity
New Public Works Facilities

FROM: Kevin Z. Gray
County Administrator

Jeremy Craker, Director
Information Technology

RELATED DEPARTMENT GOAL:

To invest in St. Louis County Broadband infrastructure for new St. Louis County Public Works Facilities.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Information Technology Department (IT) in coordination with Public Works to enter into a contract for the build out of Fiber Infrastructure for the purpose of providing network connectivity to three new Public Works facilities.

BACKGROUND:

The Public Works Department is in the process of breaking ground on the build out of three new facilities located in:

- Culver Township
- Kugler Township
- Unorganized Township 56-14

IT has established a standard network connectivity model across all St. Louis County locations to address the networking requirements of each facility. This includes ensuring that the network connectivity securely transports data back to the core network to provide each facility with access to phone services, internet, and critical applications. Most St. Louis County facilities are connected via fiber-based services to ensure reliable and secure transport of data. IT worked closely with long term strategic fiber-based data services vendor, Northeast Services Cooperative (NESC), to find the best way to connect these three locations to the St. Louis County fiber backbone. The NESC worked with Consolidated Telephone Company (CTC), headquartered in Brainerd, MN to identify a fiber build out strategy for all three locations given the unique geographic challenges presented by the three locations.

St. Louis County would enter into an agreement with CTC Communications for the build out of fiber to each of the locations and to provide 1 Gbps network service to each of the locations for a five-year term. CTC has made a commitment to St. Louis County that the work performed during the build out will utilize prevailing wage.

Initially these projects were included in the American Rescue Plan Act (ARPA) framework adopted by the County Board for possible funding under the Broadband category. Unfortunately, after working with our providers, the fiber installation will not provide connectivity for the general public or adjacent property owners. This is one of the core requirements for a broadband project to be ARPA eligible. As a result, it is proposed that the project be funded through the use of Revenue Replacement Funds.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the IT Department, in coordination with Public Works to enter a contract for the build out of Fiber Infrastructure for the purpose of providing network connectivity to three new Public Works facilities located in:

- Culver Township
- Kugler Township
- Unorganized Township 56-14

from Consolidated Telephone Company with one time fiber build out costs for all three facilities in the amount of \$536,000, and monthly recurring service costs of \$2,750.

Fiber Network Connectivity New Public Works Facilities

BY COMMISSIONER: _____

WHEREAS, Public Works is in the process of breaking ground on the build out of three new facilities located in Culver Township, Kugler Township, Makinen which will require network connectivity for the purposes of phone, internet, and application access; and

WHEREAS, The Information Technology Department worked closely with long term strategic fiber-based data services vendor Northeast Services Cooperative (NESC) to find the best way to connect these three locations to the existing St. Louis County NESC provided fiber backbone; and

WHEREAS, Consolidated Telephone Company (CTC), headquartered in Brainerd, MN was identified as a strategic partner recommended to perform the build out of fiber to the three new Public Works facilities; and

WHEREAS, CTC has made a commitment to St. Louis County that the work performed during the build out will utilize prevailing wage(s); and

WHEREAS, The estimated total one-time fiber installation costs will be \$536,000, and monthly recurring broadband services broken down as follows:

Description	Monthly Recurring
Kugler Township	\$750
Culver Township	\$750
Unorganized Township 56-14	\$1,250
Total Monthly Recurring:	\$2,750

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorize the Information Technology Department, in coordination with the Public Works Department, to purchase fiber-based network services at the three new public works facilities to include both one time fiber build out costs in the amount of \$536,000 paid from Fund 239 (American Rescue Plan Act Revenue Replacement Funds) and monthly recurring costs totaling \$2,750 for a 5-year term payable via Fund 100, Agency 117001.

BOARD LETTER NO. 22 - 323

FINANCE & BUDGET COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: July 12, 2022

RE: One Roof Community Housing
New Model Plover Place
Housing Project, American
Rescue Plan Act Funds

FROM: Kevin Z. Gray
County Administrator

Brian Fritsinger
Deputy Administrator

RELATED DEPARTMENT GOAL:

To provide efficient and effective government.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the use of \$1,600,000 of American Rescue Plan Act funding for the New Model Plover Place housing project.

BACKGROUND:

The County Board previously adopted Resolution No. 21-582 approving its framework associated with the use of ARPA monies. Included and identified in that framework was funding for housing projects. Further, the Board at its March 15, 2022, Board Workshop expressed support for the efforts of staff to develop a collaborative New Housing model project with One Roof and the City of Duluth.

When first discussed with the Board, the expected ask was \$1.3 million. Due to changes in the construction market and lending challenges the request has increased slightly. One Roof Community Housing (One Roof) would like to use up to \$1.6 million in ARPA funding to develop and support construction of housing for people experiencing homelessness. The City of Duluth has agreed to match the County's contribution at \$1.6 million to further support this project.

One Roof is a non-profit organization committed to providing housing services and building and sustain affordable homes and healthy neighborhoods. The organization was formed in 2012 after the merger of the Northern Communities Land Trust and Neighborhood Housing Services. One Roof has developed 315 permanently affordable land trust homes, provided homebuyer education for over 7,000 households, rehabilitated over 1,500 units of housing, developed 233 units of multifamily rental housing, and assisted over 3,100 clients under the County funded Tenant landlord Connection program.

The New Housing Model for Homeless is an innovative solution developed in 2020 by a working group of regional and Duluth professionals in social services, low-income housing, architecture, and construction industries. The aim was to research, rethink, and redesign the homeless housing model, striving to find harmony in amount of service and support, number of occupants/density, low development costs and an operating cost model that achieves some profit while providing important services to ensure success for occupants and the community. This concept has also been discussed with representatives of Range Transitional Housing and AEOA both of whom have been evaluating and considering similar or related project strategies that could be replicated in northern St. Louis County.

In March 2021, the County staff provided a presentation and information to the County Board related to the Homeless Response System in the County and the Continuum of Care. One of the key aspects of these recent conversations has been an acknowledgement that the pandemic had significant impact on disadvantaged groups under which ARPA funds are to be directed. Community advocates have identified a need for smaller affordable housing units scattered throughout the County with low barrier entry and harm reduction missions. Homeless individuals that would occupy the proposed units are typically the households that have the highest barriers and make up the majority of the population on the County's coordinated entry system priority list. The proposed project will directly address these needs and be a critical component of the Stepping On Up effort that is underway to address unsheltered and sheltered homelessness in the area.

Over the past 5-7 years, the number of people experiencing homelessness in St. Louis County has increased by 25%. Emergency shelters have been over capacity and the County has continued to work with our partners in both Duluth and Iron Range communities to identify shelters, facilities and agencies that can partner to provide housing to address this homeless challenge. The goal of this project is to create a pilot that can be replicated in communities across the County.

One Roof led design of the New Housing Model and will be the developer. One Roof is working with the City of Duluth to purchase county property on W Palm Street and S Robin Avenue in the Duluth Heights neighborhood as shown in attached Exhibit A. The Salvation Army will provide services and manage the buildings.

The New Housing Model will consist of two phases, each phase being a two-story structure with twelve (12) single occupancy units with in-suite bathrooms, one of which will be a fully accessible unit. Priority will be given to homeless veterans for two units per building. Specific language pertaining to this priority and how it will operate will be drafted and placed in contractual documents. The micro space reduces overall footprint and costs while providing safe and private units for tenants. In addition to sleeping units, each building will provide a flexible quiet room, open gathering space with a common kitchen, open lounge with TV, outdoor patio, laundry room, storage room and private office for staff.

COVID-19 further exposed the need for additional Emergency Housing units in the County. The Centers for Disease Control and Prevention (CDC) has promoted the need to identify additional sites and resources for continuing homeless services and for

homeless sheltering. Throughout the pandemic, St. Louis County staff and local providers have worked hard to identify and secure additional sites, but there is still not enough and some of the sites have not been available for the duration.

Under the terms of its agreement with the City, One Roof will be entering a project labor agreement for the construction of the project. The County has transferred funds into a new agency within the Economic Development Fund to be used for projects which would otherwise qualify for ARPA funding. Pending Board approval of the request, additional analysis with the applicant will be needed to determine if funds should come directly from Fund 239 and the Housing component previously approved by the Board or the Economic Development Fund.

Under the U.S. Treasury's Final Rule guidance, as it relates to the American Rescue Plan Act (ARPA), the costs associated with the construction of these units is considered an eligible use.

RECOMMENDATION:

It is recommended that the County Board approve the use of \$1,600,000 of American Rescue Plan Act funding for the construction of 2 – 12-unit emergency housing units by One Roof Community Housing, payable from Fund 239, American Rescue Plan Act or if more appropriate Fund 178, Agency 178008.

**One Roof Community Housing New Model Plover Place Housing Project,
American Rescue Plan Act Funds**

BY COMMISSIONER _____

WHEREAS, On March 11, 2021 the President of the United States signed into law the \$1.9 Trillion American Rescue Plan Act (ARPA) to provide continued relief from the impact of COVID-19 pandemic; and

WHEREAS, Approximately \$350 billion of the ARPA funding was allotted to assist state, local tribal, and territory governments in responding to the COVID-19 pandemic; and

WHEREAS, Funds received are required to be used in accordance with the Coronavirus Local Fiscal Recovery Fund (CLFRF) requirements as provided within the guidance issued by the United States Treasury:

- To respond to the public health emergency
- Top address its negative economic impacts
- To serve the hardest hit
- To make necessary investments in water. sewer, or broadband infrastructure; and

WHEREAS, St. Louis County has been awarded \$54,536,596 in ARPA funds to be used in accordance with the above requirements; and

WHEREAS, One Roof Community Housing has addressed homeless needs in St. Louis County since 2012; and

WHEREAS, The COVID-19 pandemic and its lingering effects has put additional stresses on both family units and individuals; and

WHEREAS, One Roof submitted documentation seeking funding assistance from the County's ARPA funds to develop up to 2 – 12-unit housing buildings; and

WHEREAS, At the request of St. Louis County, the City of Duluth on June 27, 2022 considered and approved the provision of \$1.6 million of its American Rescue Plan Act matching funds for the proposed project.

THEREFORE, BE IT RESOLVED, That after the review of the Project Eligibility form, application and other submitted materials, the New Model Plover Place homeless housing project proposed by One Roof is eligible under the following categories of the US Treasury Final Rule guidance:

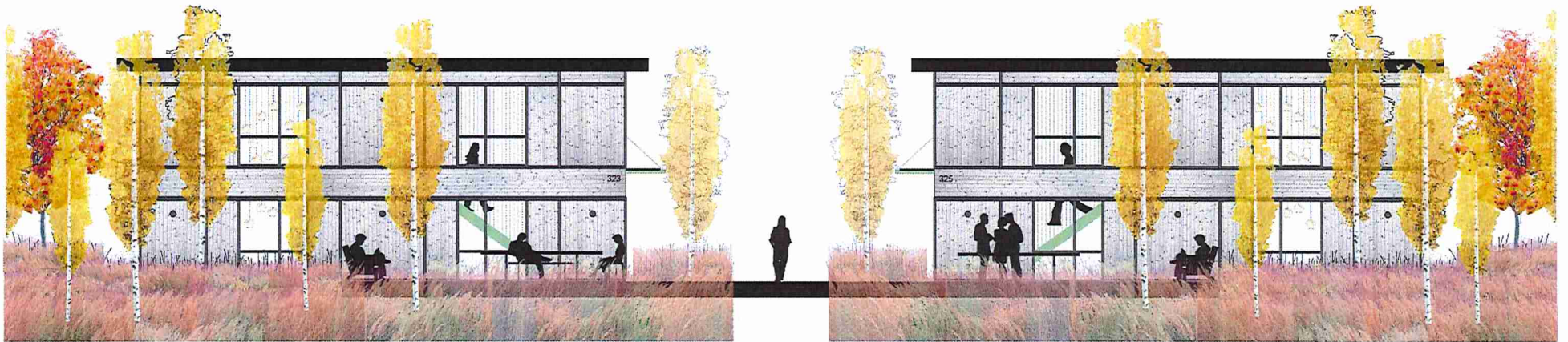
- The project would provide services to disproportionately impacted communities as defined under Housing Support: Services for Unhoused Persons.

RESOLVED FURTHER, That the St. Louis County Board approves the use of \$1.6 million of American Rescue Act Plan funding to One Roof Community Housing the construction of 2 – 12-unit homeless housing units.

RESOLVED FURTHER, All construction and renovations shall be in compliance with local zoning regulations and state building code.

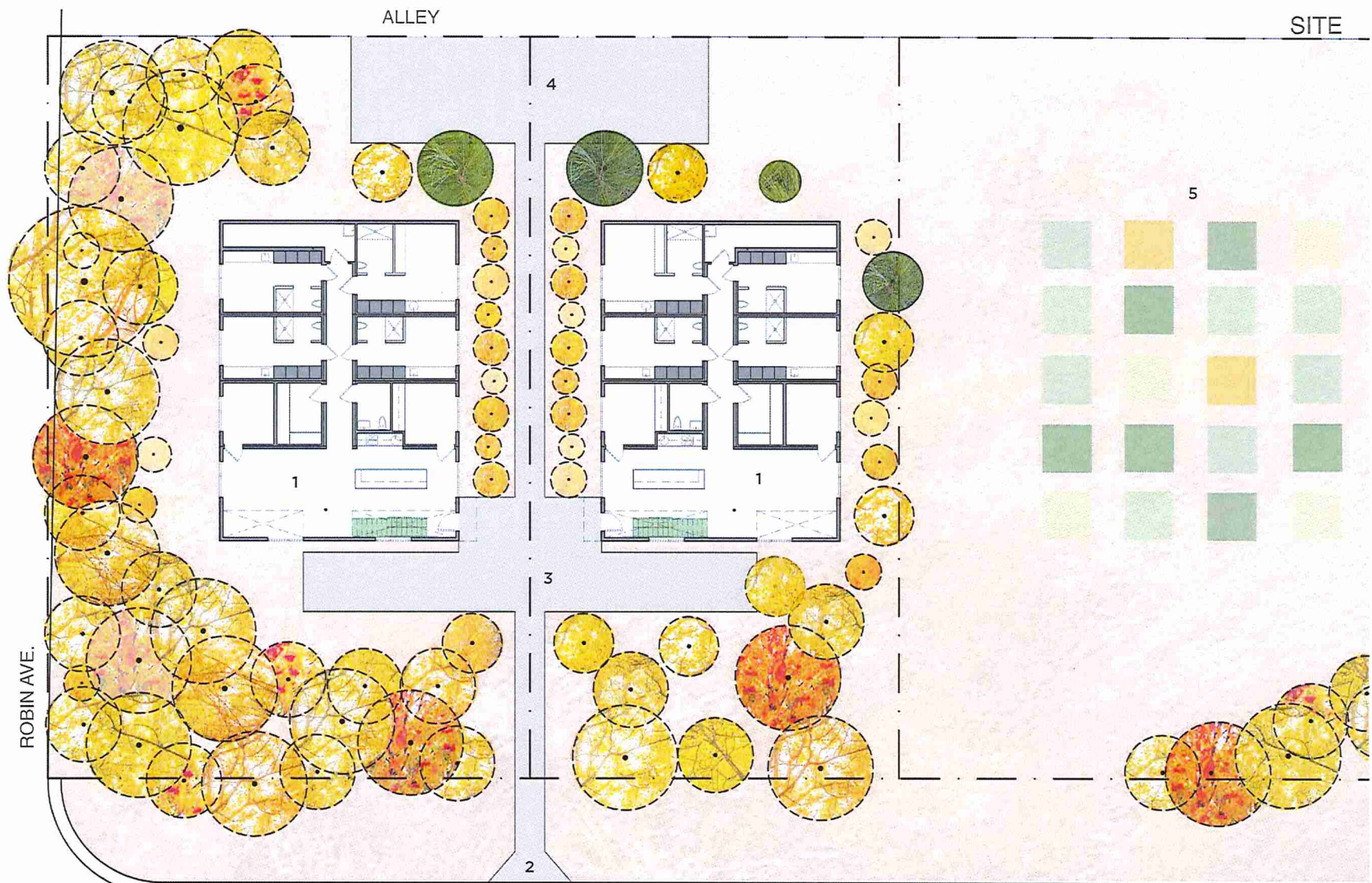
RESOLVED FURTHER, One Roof shall comply and submit all necessary information, documentation and reporting materials required by the County, State or US Treasury to ensure that the project meets any and all conditions as required under the American Rescue Plan Act or the County.

RESOLVED FURTHER, That the above project be payable from either Fund 239, American Rescue Plan Act or if more appropriate, Fund 178, Agency 178008.



SOUTH EXTERIOR ELEVATION @ SHARED ENTRY TERRACE w/ WEATHERED CEDAR SIDING

1/8" = 1'-0" 11x17

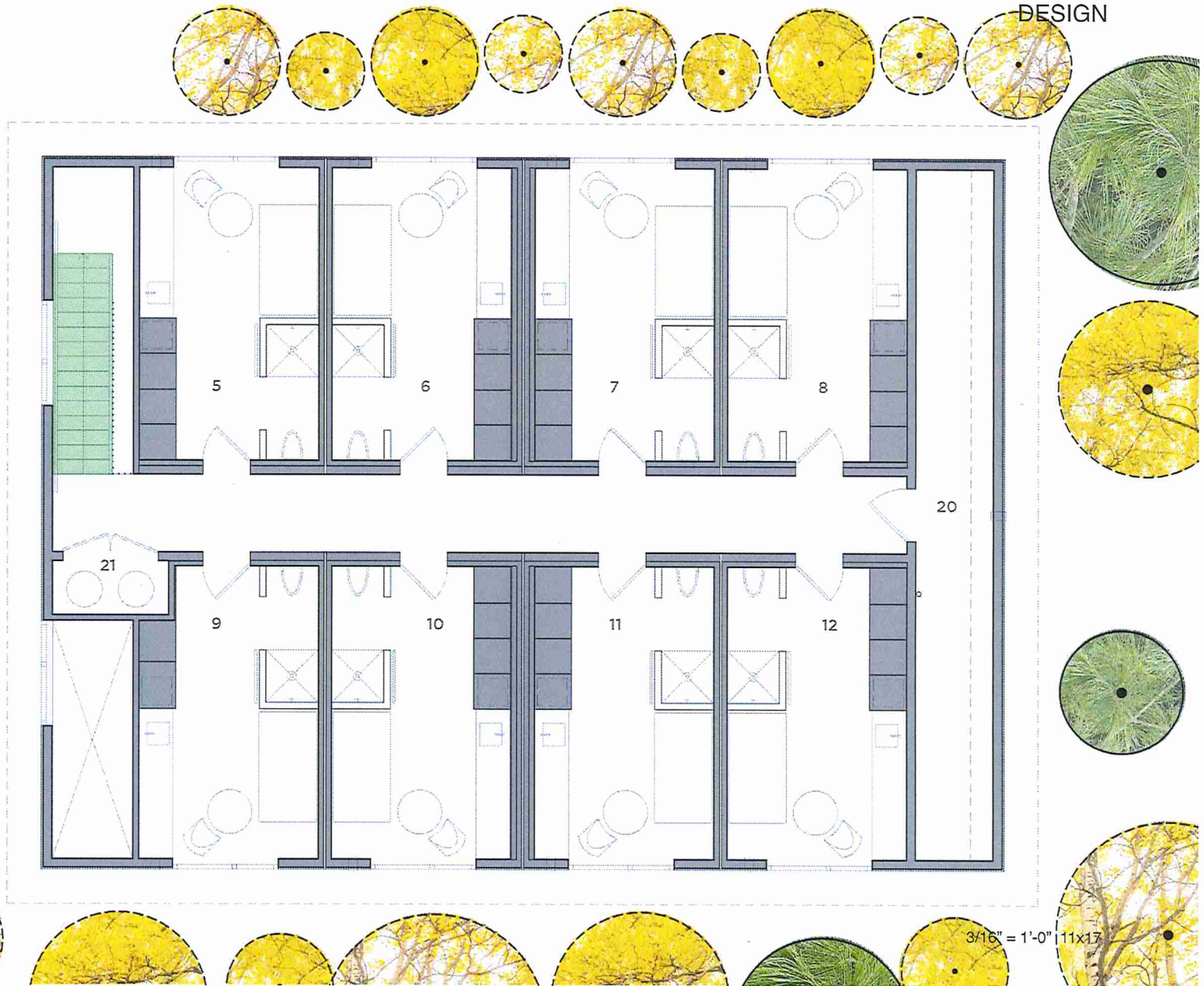


- 1 40' x 54' 2 Story R-3 Building
 2 Accessible Sidewalk
 3 Accessible Common Terrace & Building Entry
 4 4 Off-street Parking Stalls, Waste & Recycling, Bike Storage
 5 Construction Staging, Future Housing Development, Optional Resident Garden Plots

SITE - PROPOSED DESIGN

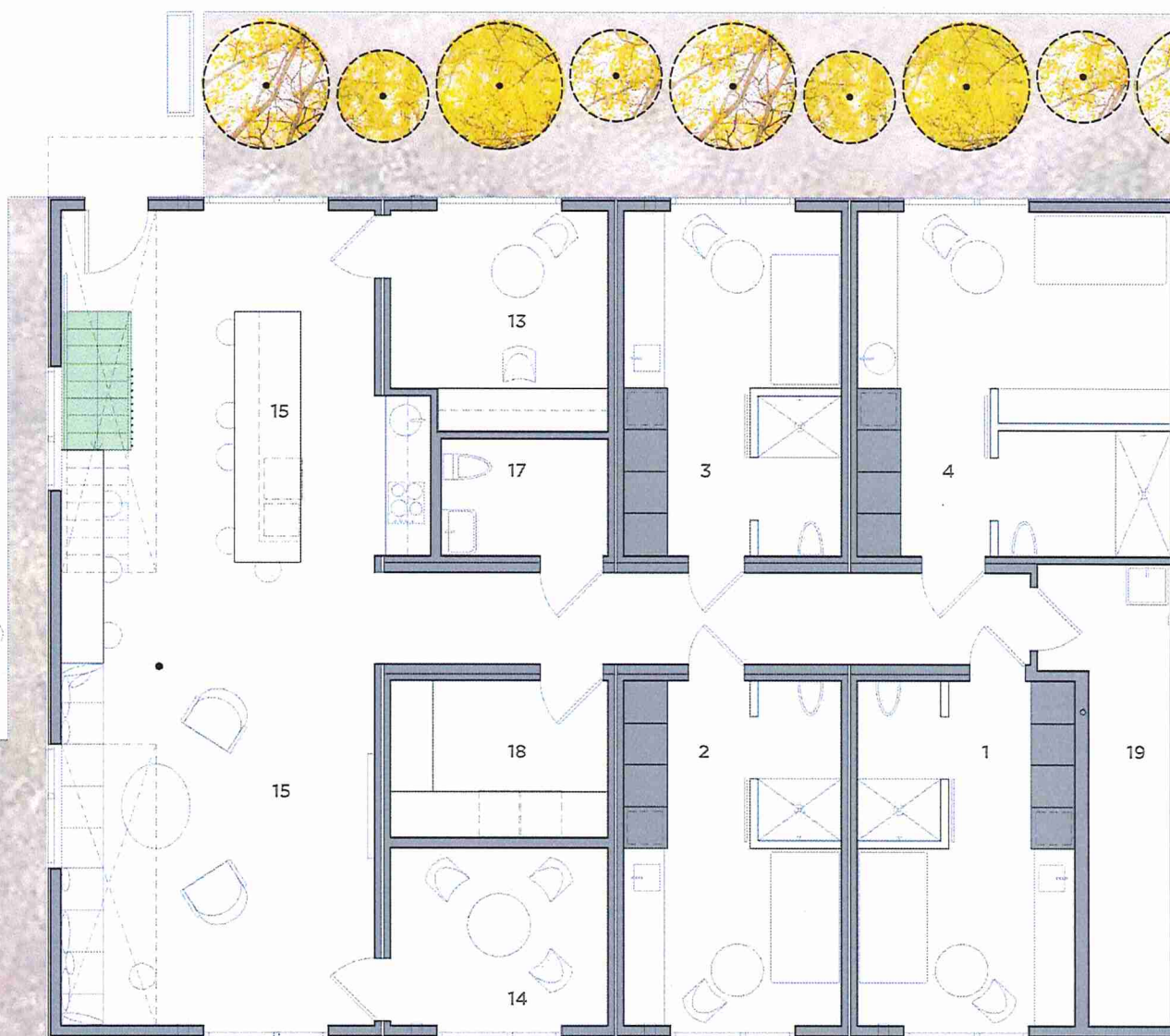
1/16" = 1'-0" 11x17

DESIGN



SECOND FLOOR PLAN

DESIGN



GROUND FLOOR PLAN

$3/16'' = 1'-0'' \mid 11 \times 17$

1 - 12 Sleeping Unit w/ Sanitary Facilities

12 total sleeping units. Units 1 thru 3 are Type B. Unit 4 is Fully Accessible. Units 5 thru 12 are Basic.

Single occupancy with in-suite shower, toilet, and sink. Countertop, table, chair, twin bed, and built-in storage cabinets for food, clothing, linens, hamper, toiletries, and personal items. Small mini-fridge/freezer and microwave inside storage cabinet.

The micro space reduces overall footprint and costs but must prioritize methods to make the room feel larger, peaceful, and humane: large window connects to the outdoors/sunlight/views, use of built-ins to efficiently store items and maximize open floor space.

13 Private Office

Secure private office for staff, file storage, and consultation meetings. Large window creates a serene space with daylight and exterior views. Proximity to the entry allows staff to monitor activity of indoor and outdoor gathering spaces.

14 Quiet Room

Flexible quiet room used as library, den, and private meeting space for visiting consultations. Large window creates a serene space with daylight and exterior views.

15 Open Gathering Space w/ Common Kitchen & Lounge

The heart of the home is a large island for informal gathering, classes, activities, crafts, and cooking. The open stair has additional countertop seating under it. The common shared kitchen includes a sink, oven, induction cooktop, and coffee maker. A locked undercounter fridge/freezer for staff is located in the island. The lounge has a long built-in seating bench, coffee table, and lounge chairs with views of a large wall-mounted TV and surrounding natural landscape.

16 Outdoor Terrace

Outdoor dining tables, grille, edible gardening raised containers, accessible walkway to off-street parking and street.

17 Staff Restroom

Locked bathroom for staff and visitors.

18 Laundry Room

Two ventless combo washer-dryer units, countertop for folding.

19 Equipment & Storage Room

Janitor's closet with service sink and cleaning supplies, main electrical panel and all controls, misc storage.

20 Storage Room

Misc storage, supplies to: repair/replace fixtures and furnishings, items for activities/classes, food pantry, extra clothing/personal items, tools/devices available for check-out. Also staff files and office supplies.

21 Equipment Closet

Closet for domestic hot water tanks. Utilizing heat pump intake air from south-facing common areas below to heat the hot water

BOARD LETTER NO. 22 - 324

FINANCE & BUDGET COMMITTEE NO. 3

BOARD AGENDA NO.

DATE: July 12, 2022

RE: St. Louis County
Heritage & Arts Center
(Depot) Canopy Roof
Improvements

FROM: Kevin Z. Gray
County Administrator

Jerry Hall, Director
Property Management

RELATED DEPARTMENT GOAL:

To execute capital building projects, to perform building maintenance, to bring facilities up to current building and life safety codes, to extend life cycle of facilities, and to increase building operational efficiency.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a contract with Johnson-Wilson Construction, of Duluth, MN in an amount of \$738,800 for Depot canopy roof improvements.

BACKGROUND:

The St Louis County Heritage, Cultural & Arts Center (Depot) is in need of significant capital repairs. In 2018 a legislative request for State of Minnesota Bond funding was not successful for this biennium. However, the legislature did approve \$1.5 million in state bond funding for Depot capital improvements as part of its November 2020 special session. This canopy roof improvement project is proposed to be funded by the 2020 state capital appropriation.

The canopy roof is in poor condition and has been repaired frequently over its 100 plus-year lifecycle and now requires a significant overhaul to improve the functionality and extend the life of this historic structure. Planned improvements will also enhance the main entrance to the Depot Great Hall and provide a drop-off area for visitors.

The County Purchasing Department (Purchasing) opened a solicitation for bids (Solicitation # 1000004) on May 19, 2022 but received no bids for the project. Purchasing then reissued the bid as Solicitation # 1000004 R1 which resulted in one bid being received on June 22, 2022:

Johnson–Wilson Constructors, Duluth, MN

\$738,800.00

RECOMMENDATION:

It is recommended that the St. Louis County Board accepts the bid from Johnson-Wilson Constructors for \$738,800 for Depot Canopy Roof improvements and authorizes the appropriate County officials to enter into and execute any funding agreement(s) and associated documents as necessary with funds available from Fund 400, Agency 400024 to be reimbursed by state bond proceeds approved in the November 2020 legislative session.

St. Louis County Heritage & Arts Center (Depot) Canopy Roof Improvements

BY COMMISSIONER _____

WHEREAS, The St Louis County Heritage, Cultural & Arts Center (Depot) is in need of significant capital repairs; and

WHEREAS, State of Minnesota bond funding of \$1.5 million was received in the November 2020 legislative special session for Depot capital improvements; and

WHEREAS, The County is proceeding with prioritized Depot repairs and improvements utilizing the 2020 State bonding funds; and

WHEREAS, The canopy roof is in poor condition, has been repaired multiple times over its lifecycle, and now requires a significant overhaul to improve the functionality and extend the life of this historic structure; and

WHEREAS, Planned improvements will also enhance the main entrance to the Depot Great Hall and provide a drop-off area for visitors; and

WHEREAS, County Purchasing solicited bids on two occasions, Solicitation #1000004, opened on May 19, 2022 and resulted in no bids and Solicitation #1000004 R1, opened on June 22, 2022 and resulted in a sole bid by Johnson-Wilson Constructors of Duluth, MN for \$738,800.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board accepts the bid from Johnson-Wilson Constructors Construction of Duluth, MN for \$738,800 for Depot canopy roof improvements and authorizes the appropriate County officials to enter into and execute any funding agreement(s) and associated documents as necessary with funds available from Fund 400, Agency 400024 to be reimbursed by state bond proceeds approved in the November 2020 legislative session.

BOARD LETTER NO. 22 – 325

FINANCE & BUDGET COMMITTEE NO. 4

BOARD AGENDA NO.

DATE: July 12, 2022

RE: Chester Bowl Improvement
Club, American Rescue Plan
Act Funds

FROM: Kevin Z. Gray
County Administrator

Brian Fritsinger
Deputy Administrator

RELATED DEPARTMENT GOAL:

To provide efficient and effective government.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the use of up to \$125,000 of American Rescue Plan Act funding for the Chester Bowl Improvement Club (CBIC) improvement project to Chester Bowl.

BACKGROUND:

Chester Bowl is a 117-acre park in Duluth, MN. In the winter the alpine hill, with a double chair lift and 175 feet of drop, handles up to 960 skiers and snowboarders per hour. The park also features 3 km of unlighted intermediate cross-country ski trails with a mix of woods, glade and a scenic overlook of the city and lake. During the summer the park features the Summer Adventure Program and the Chester Creek Concert Series. The park also features hiking trails, fishing, and soccer fields.

The CBIC is a not-for-profit organization whose purpose is to facilitate and promote sustainable, quality programs for all Chester Bowl Park users in a healthy and safe environment. The CBIC is perhaps best known for its youth downhill ski program, but also provides year-round programs and events for young and old alike. CBIC further provides management for the park, operates the ski lift, and contributes to park facilities such as the new playground equipment. The underlying park property is owned by the City of Duluth.

CBIC is seeking \$125,000 in ARPA funding to support the design and construction of a new bridge crossing Chester Creek and the expansion and complete renovation of the Chalet. All park programming is operated out of the Chalet through a management agreement with the city. The expansion and renovation will retain the existing

foundation, but otherwise completely replace the building. All mechanical systems will be replaced, the footprint enlarged, including an elevator, and the building will grow from two stories to three. Overall, the usable square footage will double. The total project cost is estimated at \$1.8 million of which \$750,000 has been raised.

The bridge project has been bid as part of the City of Duluth's purchasing process. Work on the bridge project will commence later this summer or fall to be ready for the winter ski and snowboard season. In terms of the Chalet construction will begin once full funding is secured. Currently design work would be expected to begin in 2023 with construction completion in 2024. ARPA monies must be encumbered by December 31, 2024 so the proposed schedule will need to be monitored closely.

The American Rescue Plan Act (ARPA) promotes serving communities and families hardest-hit by the Covid-19 pandemic and gives St. Louis County an opportunity to promote long-term mental health and physical well-being for children in our county. In meeting these ARPA objectives, these positive interventions for children and families could also reduce the burden on our county services and combat the social determinants of health for children. Eligible projects include, but are not limited to those that:

- Promote healthy childhood environments

Eligible projects would serve children and families that qualify under ARPA. This project location is also included within a federally recognized qualified census tract (QCT).

The County Board adopted Resolution No. 21-582 approving its framework associated with the use of ARPA monies. The Board, at its March workshop, discussed the concept of allocating ARPA funding for youth recreation projects. There was consensus on the provision of up to \$900,000 for eligible projects identified in each Commissioner district. Commissioners Boyle and Jewel have discussed this project, as well one other project of which they are proposing to utilize a shared allocation between the projects. This proposed project has been reviewed by the County's external auditor, BakerTilly, who has confirmed that this is an eligible use of ARPA as the construction of parks is an enumerated use within disproportionately impacted communities.

Should the Board approve the use of ARPA, there are a number of reporting/monitoring requirements that will be required of the CBIC if it is the sub-recipient under federal rules. However, Staff has discussed the project with the City and the provision of the funds to the City appears to be the most appropriate approach to ensure compliance with the various ARPA reporting and monitoring requirements.

RECOMMENDATION:

It is recommended that the County Board approve the use of up to \$125,000 of American Rescue Plan Act funding for the Chester Bowl Improvement Club (CBIC) improvement project to Chester Bowl payable from Fund 239, American Rescue Plan Act.

Chester Bowl Improvement Club, American Rescue Plan Act Funds

BY COMMISSIONER _____

WHEREAS, On March 11, 2021 the President of the United States signed into law the \$1.9 Trillion American Rescue Plan Act (ARPA) to provide continued relief from the impact of COVID-19 pandemic; and

WHEREAS, Approximately \$350 billion of the ARPA funding was allotted to assist state, local tribal, and territory governments in responding to the COVID-19 pandemic; and

WHEREAS, Funds received are required to be used in accordance with the Coronavirus Local Fiscal Recovery Fund (CLFRF) requirements as provided within the guidance issued by the United States Treasury:

- To respond to the public health emergency
- To address its negative economic impacts
- To serve the hardest hit
- To make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, St. Louis County has been awarded \$54,536,596 in ARPA funds to be used in accordance with the above requirements; and

WHEREAS, The County Board has allocated up to \$900,000 of ARPA funds to be used for youth recreation projects; and

WHEREAS, The Chester Bowl Improvement Club (CBIC) has identified a project as part of the Chester Bowl Park area that will provide recreation opportunities for youth and adults impacted by the pandemic; and

WHEREAS, The CBIC has submitted documentation seeking funding assistance in the amount of \$125,000 from the County's ARPA funds to support its bridge and Chalet construction and renovation project.

WHEREAS, The underlying property and GND Community Center Recreation Area is owned by the City of Duluth; and

WHEREAS, The City has indicated that if the County were to authorize funding for Capital Improvements at this location and if after additional analysis it was determined the project should be managed by the City, the City would accept these funds on behalf of the CBIC;

THEREFORE, BE IT RESOLVED, That after an initial review of the Project Eligibility form, application and other submitted materials, the project proposed has been determined to be eligible as it is an enumerated use within a disproportionately impacted community by the pandemic.

RESOLVED FURTHER, That the St. Louis County Board approves the use of \$125,000 of American Rescue Act Plan funding to assist with the construction of the Chalet project.

RESOLVED FURTHER, The City of Duluth and/or CBIC shall comply and submit all necessary information, documentation and reporting materials required by the County, State or US Treasury to ensure that the project meets any and all conditions as required under the American Rescue Plan Act.

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate County officials to enter into and execute any funding agreement(s) and associated documents with the City of Duluth and/or CBIC as necessary to administer the program and comply with the American Rescue Plan Act.

RESOLVED FURTHER, That the above project be payable from Fund 239, American Rescue Plan Act or, if more appropriate, from Fund 178, Agency 178008.

BOARD LETTER NO. 22 - 326

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: July 12, 2022 **RE:** County Veterans Service
Officer Reappointment

FROM: Kevin Z. Gray
County Administrator

James R. Gottschald, Director
Human Resources and Administration

RELATED DEPARTMENT GOAL:

To maintain effective management of St. Louis County's services to its military veterans in compliance with applicable statutes and regulations.

ACTION REQUESTED:

The St. Louis County Board is requested to confirm the reappointment of Tedd Ells to the position of St. Louis County Veterans Service Officer.

BACKGROUND:

Tedd Ells has served as St. Louis County's Veterans Service Officer since July 30, 2018. Minn. Stat. § 197.60 Subd. 2 requires that the position be reappointed by the County Board every four years. Further, before entering upon these duties, Mr. Ells must take and subscribe to the oath required of public officials under Minn. Stat. §197.60, Subd. 5.

Over the last four years, Mr. Ells has been instrumental in locating benefits and obtaining back pay for St. Louis County veterans. He has reached out through veteran associations, paid television and other in-kind advertising to inform veterans and their families of the benefits available to them and has worked to get those benefits to county veterans.

RECOMMENDATION:

It is recommended that the St. Louis County Board reappoint Tedd Ells as the St. Louis County Veterans Service Officer for a four-year period beginning July 30, 2022 and ending July 29, 2026 at his current biweekly compensation rate, with an increase to Grade 20, Step L1 effective his anniversary date on August 1, 2022, with all benefits at his current level and as provided in the St. Louis County Management Compensation Plan, payable from Fund 100, Agency 124001. The resolution should be moved without recommendation to the July 26, 2022 Board meeting to allow administration of the oath of office to Mr. Ells.

County Veterans Service Officer Reappointment

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board reappoints Tedd Ells as the St. Louis County Veterans Service Officer for a four-year period beginning July 30, 2022 and ending July 29, 2026 at his current biweekly compensation rate, with an increase to Grade 20, Step L1 effective his anniversary date on August 1, 2022, with all benefits at his current level and as provided in the St. Louis County Management Compensation Plan, payable from Fund 100, Agency 124001.

RESOLVED FURTHER, That before entering upon these duties, Mr. Ells will take and subscribe to the oath required of public officials under Minn. Stat. §197.60, Subd. 5.