

**ST. LOUIS COUNTY  
HOUSING AND REDEVELOPMENT AUTHORITY**

**AGENDA**

**January 4, 2022  
9:35 a.m.**

1. Call to Order
2. Annual meeting/election of officers for 2022 **(22-01)**
  - Election of HRA Board Chair
  - Election of HRA Vice-chair
  - Election of HRA Secretary
3. Approve Minutes of December 14, 2021 Meeting

Adjourn:

# **HRA BOARD LETTER NO. 22 - 01**

**DATE:** January 4, 2022

**RE:** Annual Meeting – Election of  
Officers for 2022

**FROM:** Matthew E. Johnson  
Planning and Community Development Director  
HRA Executive Director

**ACTION REQUESTED:**  
Election of officers for 2022.

**BACKGROUND INFORMATION:**

It is necessary for the St. Louis County Housing and Redevelopment Authority (HRA) Board of Commissioners to elect a Chair, Vice-Chair, and Secretary for the 2022 year.

The 2021 officers of the HRA Board were as follows:

Commissioner Keith Nelson, Chair  
Commissioner Mike Jugovich, Vice-Chair  
Commissioner Paul McDonald, Secretary

**RECOMMENDATION:**

It is recommended that the HRA Board of Commissioners elect a Chair, Vice-Chair, and Secretary for 2022.

**HRA RESOLUTION NO.**

**Annual Meeting – Election of Officers for 2022**

RESOLVED, That the St. Louis County Housing and Redevelopment Authority Board of Commissioners makes the following elections:

Chair, Commissioner\_\_\_\_\_

Vice-Chair, Commissioner\_\_\_\_\_

Secretary, Commissioner\_\_\_\_\_

**ST. LOUIS COUNTY HOUSING AND REDEVELOPMENT AUTHORITY (HRA)  
PROCEEDINGS**

Tuesday, December 14, 2021

The St. Louis County Housing and Redevelopment Authority (HRA) met this 14<sup>th</sup> day of December 2021, at 11:50 a.m., at the St. Louis County Government Services Center, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Ashley Grimm, Paul McDonald, Keith Musolf, Keith Nelson, and Mike Jugovich - 7. Absent: None - 0.

Commissioner Jugovich, supported by Commissioner Musolf, moved to approve the minutes from the September 7, 2021, HRA meeting. The motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner McDonald, moved that the HRA Board approves applying to Minnesota Housing for the 2022 MCPP and authorizes the Executive Director to submit the application. Upon acceptance of the application by the Minnesota Housing Finance Agency, the HRA Board authorizes the Executive Director and a representative of the County Attorney to execute all the necessary documents related thereto. St. Louis County HRA Director Matt Johnson said that since 2004, \$96.5 million of funding has been used to assist 908 families. During 2021, county originators processed 110 loans and accessed \$13.5 million. The county's allocation was \$2.9 million; local loan originators accessed unused funding from other areas of the state. The motion passed; seven yeas, zero nays. HRA Resolution No. 21-07.

**HRA RESOLUTION No. 21-07**

WHEREAS, The Minnesota Housing Finance Agency (Minnesota Housing) has issued a request for applicants to participate in the Minnesota City Participation Program (MCPP); and

WHEREAS, The St. Louis County Housing and Redevelopment Authority (HRA) is an eligible applicant and HRA participation in the MCPP is consistent with the mission and vision of the HRA; and

WHEREAS, Minnesota Housing's acceptance of the HRA application will provide affordable mortgage financing to first-time home buyers throughout St. Louis County.

THEREFORE, BE IT RESOLVED, That the HRA Board approves applying to Minnesota Housing for the 2022 MCPP and authorizes the Executive Director to submit the application.

RESOLVED FURTHER, That upon acceptance of the application by the Minnesota Housing Finance Agency, the HRA Board authorizes the Executive Director and a representative of the County Attorney to execute all the necessary documents related thereto.

Unanimously adopted December 14, 2021.

At 11:53 a.m., December 14, 2021, Commissioner Jewell, supported by Commissioner Musolf, moved to adjourn the meeting. The motion passed; seven yeas, zero nays.

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Keith Nelson, Chair of the St. Louis County HRA

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Phil Chapman, Deputy Auditor/Clerk of the St. Louis County HRA