

**CONSENT AGENDA**  
**FOR THE MEETING**  
**OF**  
**ST. LOUIS COUNTY BOARD OF COMMISSIONERS**

**June 22, 2021**

**Toivola Town Hall, 9063 Highway 5, Meadowlands, Minnesota**

**All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.**

**RESOLUTIONS FOR APPROVAL:**

**Minutes for June 8, 2021.**

**Finance & Budget Committee – Commissioner Nelson, Chair**

1. Claims and accounts for May 2021.
2. Application for a Temporary On-Sale 3.2 Percent Malt Liquor License by the Buyck Volunteer Fire Department, Portage Township, for August 7, 2021, renewal.

**Environment & Natural Resources Committee – Commissioner Musolf, Chair**

3. Appraisal reports for the sale of timber – decorative products, as submitted by the Land Commissioner.

**Official Proceedings of the County Board of Commissioners**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of June 8, 2021, are hereby approved.

**Claims and Accounts for May 2021**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 61425, are hereby approved and the County Auditor shall issue checks in the following amounts:

100	General Fund	7,822,360.86
149	Personal Service Fund	1,051.91
155	Depot	73,528.07
160	MN Trail Assistance	25,107.84
168	Sheriff's State Forfeitures	918.50
169	Attorney Trust Accounts – VW	1,534.28
173	Emergency Shelter Grant	45,516.37
176	Revolving Loan Fund	65.97
178	Economic Development – Tax Forfeit	28,766.00
179	Enhanced 9-1-1	90.00
180	Law Library	5,048.15
183	City/County Communications	268.29
184	Extension Service	56,480.77
192	Permit to Carry	6,560.56
200	Public Works	3,147,619.18
204	Local Option Transit Sales Tax	6,277.00
220	State/Federal Road Aid	319,799.21
230	Public Health & Human Services	7,830,581.33
238	HHS Conference	7,500.00
239	Pandemic Response Fund	122,546.79
240	Forfeited Tax	392,920.94
260	CDBG Grant	79,564.84
270	HOME Grant	23,558.76
289	ISTS Grant	61,075.92
290	Forest Resources	48,742.75
400	County Facilities	21,879.70
402	Depreciation Reserve Fund	32,521.09
405	Public Works Building Const.	87,624.01
407	Public Works – Equipment	45,231.86
600	Environmental Services	522,854.26
640	Plat Books	397.62
715	County Garage	70,158.44
720	Property Casualty Liability	18,260.68

730	Workers Compensation	170,430.53
740	Medical Dental Insurance	1,327,290.46
770	Retired Employees Health Insurance	<u>722.90</u>
		\$22,404,855.84
		=====

**Application for Temporary On-Sale 3.2 Percent Malt Liquor  
(Portage Township)**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for a Temporary On-Sale 3.2 Percent Malt Liquor License is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 61449:

Buyck Volunteer Fire Department, Portage Township, Temporary On-Sale 3.2 Percent Malt Liquor License, for the date of August 7, 2021, renewal.

**Appraisal Reports for the Sale of Timber – Decorative Products Sealed Bid**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the appraisal reports for the sale of timber to be offered at DECORATIVE PRODUCTS SEALED BID AUCTION, Tracts 1 through 7 (totaling \$30,580.90), as submitted by the Land Commissioner, on file in the office of the County Auditor, identified as County Board File No. 61414, are approved and the County Auditor is authorized to carry out the recommendations as listed in said appraisal reports.

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON JUNE 8, 2021**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 8<sup>th</sup> day of June 2021, at 9:35 a.m., at the Government Services Center, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Ashley Grimm, Paul McDonald, Keith Musolf, Keith Nelson and Chair Mike Jugovich - 7. Absent: None - 0.

Chair Jugovich asked for a moment of silence in remembrance of all victims of violence, foreign and domestic; followed by the pledge of allegiance. Chair Jugovich acknowledged the effort and sacrifices that frontline workers have made during the pandemic.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

Commissioner Nelson, supported by Commissioner Jewell, moved to approve the consent agenda. The motion passed; seven yeas, zero nays.

The Board recessed at 9:37 a.m. At 11:47 a.m., the Board reconvened with the following members present: Commissioners Frank Jewell, Patrick Boyle, Ashley Grimm, Paul McDonald, Keith Musolf, Keith Nelson and Chair Mike Jugovich - 7. Absent: None - 0.

Commissioner Nelson, supported by Commissioner Boyle, moved to approve a second consent agenda consisting of items passed at the Committee of the Whole meeting. The motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner McDonald, moved that the St. Louis County Board designates the priorities for its 2022 Capital Appropriations request as follows: 1. Virginia Regional Landfill Expansion/Improvements; 2. St. Louis County Heritage & Arts Center Life/Safety, HVAC and related improvements; 3. St. Louis County Fair Animal Buildings; and further, that the St. Louis County Board directs the appropriate County staff to submit these priorities to the State of Minnesota as part of the application process. A roll call vote was taken, the motion passed; five yeas, two nays (Jewell, Grimm). Resolution No. 21-366.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, submitting Board Letter No. 21-254, Support for St. Louis County Heritage and Arts Center (the Depot) 2022 Capital Appropriation Request.—61493

Kevin Gray, County Administrator, submitting Board Letter No. 21-255, Support for St. Louis County Regional Landfill Leachate Treatment System Replacement 2022 Capital Appropriation Request.—61494

Kevin Gray, County Administrator, submitting Board Letter No. 21-256, Support for St. Louis County Fair – 2022 Capital Appropriation Request.—61495

Kevin Gray, County Administrator, submitting Board Letter No. 21-261, Reschedule Location for July 6, August 3, September 7, September 14 and October 5, 2021 County Board Meetings.—61496

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 21-262, Minnesota State Auditor’s 2021 Performance Measurement Program Report.—61497

Kevin Gray, County Administrator, submitting Board Letter No. 21-263, Motorized Trail Joint Powers Board with Lake County and Koochiching County.—61498

Kevin Gray, County Administrator, submitting Board Letter No. 21-266, Prioritization of 2022 Capital Appropriation Requests.—61499

Minnesota Department of Human Services SFY 2022 Housing Support Agreement – Group Settings, Contract No. 54069, between St. Louis County and Balmer AFC, Duluth, MN.—21-433

Minnesota Department of Human Services SFY 2022 Housing Support Agreement – Group Settings, Contract No. 54074, between St. Louis County and Fine Lakes Family Adult Foster Care, Floodwood, MN.—21-434

Minnesota Department of Human Services SFY 2022 Housing Support Agreement – Group Settings, Contract No. 54076, between St. Louis County and Finifrock, Angelique and Brett dba Angel’s Adult Foster Care, Duluth, MN.—21-435

Minnesota Department of Human Services SFY 2022 Housing Support Agreement – Group Settings, Contract No. 54076, between St. Louis County and Mary Gargano Adult Foster Care, Hibbing, MN.—21-436

Minnesota Department of Human Services SFY 2022 Housing Support Agreement – Group Settings, Contract No. 54057, between St. Louis County and Human Development Center, Duluth, MN.—21-437

Minnesota Department of Human Services SFY 2022 Housing Support Agreement – Group Settings, Contract No. 54081, between St. Louis County and Alternatives in Motion, Proctor, MN.—21-438

Minnesota Department of Human Services SFY 2022 Housing Support Agreement – Group Settings, Contract No. 54080, between St. Louis County and Rising Sun Vista, Hibbing, MN.—21-439

Minnesota Department of Human Services SFY 2022 Housing Support Agreement – Group Settings, Contract No. 54084, between St. Louis County and Kesselhon Family Adult Foster Care, Duluth, MN.—21-440

Minnesota Department of Human Services SFY 2022 Housing Support Agreement – Group Settings, Contract No. 54064, between St. Louis County and Minnesota State Operated Community Services, Vadnais Heights, MN.—21-441



Minnesota Department of Human Services SFY 2022 Housing Support Agreement – Group Settings, Contract No. 54115, between St. Louis County and Autio Homes, Cloquet, MN.—21-442

Minnesota Department of Human Services SFY 2022 Housing Support Agreement – Group Settings, Contract No. 54109, between St. Louis County and Minnesota State Operated Community Services, Vadnais Heights, MN.—21-443

Minnesota Department of Human Services SFY 2022 Housing Support Agreement – Group Settings, Contract No. 54111, between St. Louis County and Minnesota State Operated Community Services, Vadnais Heights, MN.—21-444

Minnesota Department of Human Services SFY 2022 Housing Support Agreement – Group Settings, Contract No. 54108, between St. Louis County and NHS-Northstar Specialized Services, Inc., Chisholm, MN.—21-445

Minnesota Department of Human Services SFY 2022 Housing Support Agreement – Group Settings, Contract No. 54110, between St. Louis County and NHS-Northstar Specialized Services, Inc., Chisholm, MN.—21-446

Minnesota Department of Human Services SFY 2022 Housing Support Agreement – Group Settings, Contract No. 54096, between St. Louis County and Rankin Adult Foster Home, Duluth, MN.—21-447

Minnesota Department of Human Services SFY 2022 Housing Support Agreement – Group Settings, Contract No. 54045, between St. Louis County and Rural Living Environments, Babbitt, MN.—21-448

Minnesota Department of Human Services SFY 2022 Housing Support Agreement – Group Settings, Contract No. 54106, between St. Louis County and Quilt Haven, Duluth, MN.—21-449

Service Contract between the County of St. Louis and Unique Security Incorporated, Montgomery, AL, for 2021 Duluth, Hibbing and Virginia Jails Security System Service and Maintenance and Support.—21-450

Contract for County State Aid Highway Project between the County of St. Louis and Northland Constructors of Duluth, Inc., Duluth, MN, for plant mixed bituminous surface and aggregate surfacing at railroad crossings throughout St. Louis County (MP 0008-581749 Low Prime including 23 projects).—21-451

Contract for County State Aid Highway (CSAH) Project between the County of St. Louis and Northland Constructors of Duluth, Inc., Duluth, MN, for culverts, bituminous milling, bituminous reclamation, plant mixed bituminous surface, grading, aggregate base, land widening, realignment, bituminous surface, lighting and aggregate shoulders, State Bridge No. 69K85 (County Bridge No. 99) on CSAH 56 in Hermantown, MN (CP 0056-284469, SP 069-656-018, STPF 6921[151] [Low]; CP 0056-431717, SAP 069-656-019, SP 6908-69 Tied).—21-452

Contract for County State Aid Highway Project between the County of St. Louis and Mesabi Bituminous, Inc., Gilbert, MN, for grading, bituminous surfacing, utilities and ADA improvements on CSAH 169 in Tower, MN (CP 0000-434930, SAP 069-596-013).—21-453

Upon motion by Commissioner Nelson, supported by Commissioner Jewell, resolutions numbered 21-344 through 21-358, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of June 1, 2021, are hereby approved.

Adopted June 8, 2021. No. 21-344

WHEREAS, The Public Works Department has programmed a project to resurface County State Aid Highway (CSAH) 137 (Spirit Lake Road) beginning at MNTH 37 and ending at US 169 in 2021, which project is further identified as SAP 069-737-002, CP 0137-275617; and

WHEREAS, There is one railroad crossing, DOT 252015K, located on this roadway segment; and

WHEREAS, The Public Works Department has coordinated with the Wisconsin Central, Ltd. to renew this crossing surface before the roadway resurfacing project; and

WHEREAS, The Wisconsin Central, Ltd. will be responsible to manage and perform the actual work to renew this crossing surface.

THEREFORE, BE IT RESOLVED, That the appropriate county officials are hereby authorized to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with the Wisconsin Central, Ltd. to renew the crossing surface at railroad crossing DOT 252015K located on CSAH 137 (Spirit Lake Road) in the Townships of Clinton and Cherry (CP 0137-611367), payable from Fund 200, Agency 203621, Object 652800.

Adopted June 8, 2021. No. 21-345

WHEREAS, The St. Louis County Board has established a subcommittee to review the operations and maintenance of the St. Louis County Heritage and Arts Center (the Depot); and

WHEREAS, In 2019, the County created the position of and hired a Director to manage Depot operations; and

WHEREAS, The Director continues to meet with tenants of the Depot to discuss and consider quality of issues that could be implemented to assist with operations; and

WHEREAS, This agreement will extend automatically for successive 12 month terms unless the county or tenant give written notice that it does not want it renewed. Notice must be given at least 90 days before the renewal date.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the development and execution of amendments to the lease agreements with the tenants of the St. Louis County Heritage and Arts Center, effective January 1, 2021, subject to final review and approval by the County Attorney.

RESOLVED FURTHER, That unless otherwise agreed upon at the expiration of the current leases, the leases shall automatically renew for successive 12-month terms.

Adopted June 8, 2021. No. 21-346

WHEREAS, The St. Louis County Public Works Department has vacated the Linden Grove Public Works facility and the sale of this property was approved by Board Resolution No. 20-494, dated October 27, 2020; and

WHEREAS, The County Board authorized the pursuit of a sale of the property using the services of a real estate broker by Board Resolution No. 21-38, dated January 12, 2021, to sell the property for not less than 90% of its appraised market value in accordance with the requirements of Minnesota Statutes § 373.01; and

WHEREAS, A written offer of \$297,000 from Darrel Kaml has been received by St. Louis County Property Management and the offer meets the requirement of Resolution No. 21-38; said property is described in County Board File No. 61407.

THEREFORE, BE IT RESOLVED, That pursuant to the requirements and procedures of Minn. Stat. § 373.01, the St. Louis County Board authorizes the appropriate county officials to enter into a purchase agreement and quit claim deed for the sale of said property to Darrel Kaml for the amount of \$297,000 contingent upon the buyer obtaining the proposed conditional use permit, payable to Fund 405, Agency 405001, Object 583202, and additional revenue budgeted for expense in Fund 405, Agency 405001, Object 663100, where the buyer is also responsible for payment of deed tax and recording fees.

Adopted June 8, 2021. No. 21-347

WHEREAS, The State of Minnesota recently solicited requests for 2022 Capital Appropriations; and

WHEREAS, The St. Louis County Heritage and Arts Center (the Depot) was placed on the national register of historic places in 1971 and as a result, the County has an obligation to protect this significant historic and cultural resource under Minnesota Statute; and

WHEREAS, The facility and its various tenants and occupants draw hundreds of thousands of visitors from the surrounding area and beyond, resulting in significant positive economic impact for the City of Duluth and St. Louis County; and

WHEREAS, St. Louis County has been working on preliminary programming and pre-design for the renovation and repair of the Depot; and

WHEREAS, A study completed in November 2016 identified approximately \$8 million (\$9.3 million with inflation) in various architectural, engineering and improvements and repairs necessary to preserve the integrity of the structure and prevent the need for its demolition; and

WHEREAS, St. Louis County was awarded \$1.5M from the State in 2020 to address critical life safety issues; and

WHEREAS, The 2022 Capital Appropriation would finance up to 50% of the remaining project cost and the county has committed to funding the remaining share of the project match.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board declares its support and authorizes submittal of a 2022 Capital Appropriation request of \$3.825 million to the State of Minnesota for the St. Louis County Heritage and Arts Center (the Depot).

RESOLVED FURTHER, That the County would finance up to 50% of the remaining project cost, with the County committing funds to match the remaining share of this request.

Adopted June 8, 2021. No. 21-348

WHEREAS, The State of Minnesota recently solicited requests for 2022 Capital Appropriations; and  
WHEREAS, The St. Louis County Regional Landfill (Landfill) is the only mixed municipal solid

waste “MSW” landfill in northeastern Minnesota, providing MSW disposal to the County’s Solid Waste Management Area; and

WHEREAS, Landfill capacity is projected to last another twenty-five years, based on current fill rates, and potentially an additional fifty years based on Landfill expansion options currently being evaluated; and

WHEREAS, The Landfill's Minnesota Pollution Control Agency (MPCA) issued permit requires landfill leachate be collected, pumped and stored in two High Density Polyethylene (HDPE) lined ponds where it is aerated, de-nitrified and land applied on a 60 acre sprayfield; and

WHEREAS, The Minnesota Pollution Control Agency has recently identified Per-and polyfluoroalkyl substances (PFAS) as one of its emerging water contaminants of concern resulting in landfill leachate coming under increased scrutiny and management requirements; and

WHEREAS, The County hired Northeast Technical Services and Wenck Engineering to assess the cost of upgrading the existing leachate treatment system to meet recent and anticipated MPCA leachate management requirements for PFAS and other contaminants of concern; and

WHEREAS, The assessment concluded it would be more cost effective to construct a new system versus the retrofit and upgrade to the existing system; and

WHEREAS, The new system will include a control building (computers/electrical/motors), three 6-million gallon High Density Polyethylene (HDPE) lined aeration/denitrification ponds, an engineered manufactured wetland, and an ultrafiltration system; and

WHEREAS, The County is proposing funding for the pre-design, design and construction activities related to those items detailed above at a cost of \$9 million, with the activities phased in over a two-year period from 2023 to 2024; and

WHEREAS, The 2022 Capital Appropriation would finance up to 50% of the project cost and the county has committed to funding the remaining share of the project match.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board declares its support and authorizes submittal of a 2022 Capital Appropriation request of \$4.5 million to the State of Minnesota for the St. Louis County Regional Landfill Leachate Treatment System Replacement.

RESOLVED FURTHER, That the County would finance up to 50% of the remaining project cost, with the County committing funds to match the remaining share of this request.

Adopted June 8, 2021. No. 21-349

WHEREAS, The State of Minnesota recently solicited requests for 2022 Capital Appropriations; and

WHEREAS, The St. Louis County Fair has identified significant improvements necessary to its facilities located in Chisholm, MN; and

WHEREAS, It is proposed to replace two buildings on the fairgrounds at a cost of \$1,200,000; and

WHEREAS, The St. Louis County Fair has requested St. Louis County to be the recipient of the bond funds and the fiscal agent for the purposes of the bond application for 2022 Capital Appropriations.

THEREFORE, BE IT RESOLVED, That St. Louis County agrees to be the recipient of the bond funds and the fiscal agent for the St. Louis County Fair for the purposes of making a bond application for 2022 Capital Appropriations for the construction of new buildings at the St. Louis County Fairgrounds in Chisholm, MN.

RESOLVED FURTHER, That the St. Louis County Board declares its support and authorizes submittal of a 2022 Capital Appropriation request of \$600,000 to the State of Minnesota for the St. Louis County Fair.

RESOLVED FURTHER, That the County would finance up to \$600,000 of the remaining project.

RESOLVED FURTHER, That the Chairperson of the St. Louis County Board and/or County Auditor are authorized to sign grant applications and any other necessary paperwork in the pursuit of 2022 Capital Appropriations, subject to the approval of the County Attorney.

Adopted June 8, 2021. No. 21-350

WHEREAS, The St. Louis County Board had established a subcommittee in 2018 to review the operations and maintenance of the St. Louis County Heritage and Arts Center (the Depot); and

WHEREAS, Director Tennis and Director Hall recommend placing 1.0 FTE Maintenance Worker/Helper at the Depot to better control building operations, save costs, and help guide the building into future building projects related to the 2020 and future state bonding bill; and

WHEREAS, An existing contract with Oneida Realty Company of Duluth for facility maintenance engineering and janitorial services is up for review as of July 1, 2021, and the maintenance engineering portion of this contract would not be renewed.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a 1.0 FTE Maintenance Worker/Helper to provide maintenance services for the St. Louis County Heritage and Arts Center (the Depot), payable from Fund 155, Agency 155001.

RESOLVED FURTHER, That the Oneida Realty Company of Duluth contract, as it pertains to Resolution No. 19-378, shall be amended to include janitorial and consumable services only.

Adopted June 8, 2021. No. 21-351

RESOLVED, That pursuant to Ordinance No. 28, Section 11, Subdivision 11.06, authorization is hereby granted to M. & T. Wedin, Inc., dba Wooden Table Inn, Unorganized Township 60-19, to sell/serve outside the designated serving area of the County Liquor License for the date of June 13, 2021, as per application on file in the office of the County Auditor, identified as County Board File No. 61408.

Adopted June 8, 2021. No. 21-352

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for 3.2 percent malt liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 61449.

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due, proof of liquor liability insurance and township approval.

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

RESOLVED FURTHER, That said license shall be effective through June 30, 2022:

Driftwood Lodge Resort LLC dba Driftwood Lodge Resort, Kabetogama Township,  
new.

Adopted June 8, 2021. No. 21-353

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 61425, are hereby approved and the County Auditor shall issue checks in the following amounts:

**March 2021**

100	General Fund	7,907,025.64
149	Personal Service Fund	908.19
155	Depot	69,733.68
160	MN Trail Assistance	5,007.66
167	Attorney's Forfeitures	12,000.00
168	Sheriff's State Forfeitures	928.00
169	Attorney Trust Accounts – VW	1,606.42
173	Emergency Shelter Grant	141,176.97
176	Revolving Loan Fund	65.97
178	Economic Development – Tax Forfeit	78,850.00
179	Enhanced 9-1-1	135.00
180	Law Library	22,711.41
183	City/County Communications	628.75
184	Extension Service	62,851.15
192	Permit to Carry	4,411.21
200	Public Works	2,996,030.80
204	Local Option Transit Sales Tax	4,412.50
220	State/Federal Road Aid	200,724.03
230	Public Health & Human Services	9,282,461.04
238	PHHS Conference	7,019.20
239	Pandemic Response Fund	2,031,532.33
240	Forfeited Tax	430,183.22
260	CDBG Grant	160,043.93
261	CDBG Program Income	19,064.00
270	HOME Grant	720.00
280	Federal Septic Loan – EPA Fund	25,229.00
289	ISTS Grant	57,400.21
290	Forest Resources	16,043.96
400	County Facilities	10,782.00
402	Depreciation Reserve Fund	112,712.28
405	Public Works Building Const.	191,520.72
407	Public Works – Equipment	799,472.00
445	2018A - Virginia GSC-PW Cook	7,204.03
600	Environmental Services	546,782.54
640	Plat Books	326.41
715	County Garage	136,129.78
720	Property Casualty Liability	517,258.83
730	Workers Compensation	1,266,963.39
740	Medical Dental Insurance	3,420,998.15
770	Retired Employees Health Insurance	567.76
		<u>\$30,549,622.16</u>

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Adopted June 8, 2021. No. 21-354

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 61425, are hereby approved and the County Auditor shall issue checks in the following amounts:

**April 2021**

100	General Fund	8,363,950.28
149	Personal Service Fund	845.33
155	Depot	49,013.68
160	MN Trail Assistance	60,105.12
169	Attorney Trust Accounts – VW	1,910.79
173	Emergency Shelter Grant	79,132.81
176	Revolving Loan Fund	65.97
178	Economic Development – Tax Forfeit	33,612.50
179	Enhanced 9-1-1	555.00
180	Law Library	3,247.10
183	City/County Communications	323.08
184	Extension Service	71,617.53
191	Recorders Deposit Account	122.00
192	Permit to Carry	16,977.75
200	Public Works	3,259,374.49
204	Local Option Transit Sales Tax	9,194.50
220	State/Federal Road Aid	388,911.71
230	Public Health & Human Services	10,201,903.75
238	HHS Conference	4,349.93
239	Pandemic Response Fund	107,723.66
240	Forfeited Tax	506,810.80
250	St. Louis County HRA	16,000.00
260	CDBG Grant	208,689.98
261	CDBG Program Income	32,441.00
270	HOME Grant	1,621.00
289	ISTS Grant	70,250.44
290	Forest Resources	69,907.48
400	County Facilities	2,518.00
403	Emergency Repairs	41,702.52
405	Public Works Building Const.	95,432.03
407	Public Works – Equipment	620,555.04
600	Environmental Services	831,832.70
715	County Garage	114,873.79
720	Property Casualty Liability	28,915.38
730	Workers Compensation	389,968.80
740	Medical Dental Insurance	3,209,202.38
770	Retired Employees Health Insurance	2,073.30
		<u>\$28,895,731.62</u>

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Adopted June 8, 2021. No. 21-355

WHEREAS, It is the policy of the State of Minnesota to promote safe and useable waterways within the state; and

WHEREAS, The State provides grants for sheriff services to carry out this policy; and

WHEREAS, The St. Louis County Sheriff's Office provides boat and water safety in the county.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application and acceptance of the 2021 State Boat & Water Safety grant in the amount of \$114,864 to be accounted for in Fund 100, Agency 130999, Grant 13001, Year 2021.

Adopted June 8, 2021. No. 21-356

WHEREAS, When a vacancy occurs in the Sheriff's Office, a review is done to determine if the positions should be filled as is or if they should be reallocated to a level more aligned with the needs of the Office and the customers it serves; and

WHEREAS, The Sheriff's Office and Human Resources Department conducted such a review when these Information Specialist II positions became vacant and determined that reallocation to the Information Specialist III class was appropriate; and

WHEREAS, County fiscal policies specify that any position change greater than three pay grades must go to the County Board for approval; and

WHEREAS, Two (2) positions will be located in the Duluth Sheriff's Office, one (1) in the Hibbing Sheriff's Office and one (1) in the Virginia Sheriff's Office.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of four (4) 1.0 FTE Information Specialist II positions (Position codes 0420-047, 0421-065, 0421-097 & 0420-066, Civil Service Basic Unit Pay Plan, Pay Grade B10), to (4) 1.0 FTE Information Specialist III (Civil Service Basic Unit Pay Plan, Pay Grade B14), in the Sheriff's Office, resulting in a total increase of approximately \$18,332 (dependent upon the starting salary of a successful candidate) to be accounted for in Fund 100, Agency 129000, Object 610100.

Adopted June 8, 2021. No. 21-357

WHEREAS, The St. Louis County Regional Landfill in Virginia, which serves the citizens within the St. Louis County Solid Waste Management Area (SWMA), has capacity projected to last another twenty-five years, based on current fill rates; and

WHEREAS, Based on current land ownership, there are geologic and geographic constraints to expanding the Regional Landfill and associated leachate treatment and land application system; and

WHEREAS, The Environmental Services Department (Department) has been evaluating alternative long-term waste disposal and treatment options for the current SWMA and the region, including the siting of a municipal solid waste (MSW) landfill sized to serve the SWMA and the region's needs, should the conditions warrant; and

WHEREAS, The Department has identified the Voyageur Industrial Landfill near Canyon as a potential county MSW landfill and leachate treatment site; and

WHEREAS, The Department has requested, received and accepted a proposal from Northeast Technical Services, Inc., of Virginia, MN, to prepare a planning document to guide the permitting, design and construction of key components of the development of an integrated solid waste management system, and its associated cost, for the site identified in Canyon, but adaptable to other potential locations.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the



appropriate county officials to enter into a one-year contract with Northeast Technical Services to develop a planning document to guide the permitting, design and construction of key components of an integrated solid waste management system for an estimated contract value of \$129,916 payable from Fund 600, Agency 608001, Object 660268.

Adopted June 8, 2021. No. 21-358

Upon motion by Commissioner Nelson, supported by Commissioner Boyle, resolutions numbered 21-359 through 21-365, as submitted on a second consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

WHEREAS, St. Louis County has been receiving funds from the Minnesota Department of Health (MDH) for the Community-Based Suicide Prevention Grant in the amount of up to \$110,000 annually for the period July 1, 2019, through June 30, 2023; and

WHEREAS, The Public Health and Human Services Department (PHHS) was authorized to enter into contract with Dr. Ursula Whiteside, up to \$100,00 annually, from July 1, 2019, through June 30, 2023; and

WHEREAS, In December 2020, PHHS and Dr. Ursula Whiteside mutually agreed to terminate the contract for her services in coordination with MDH; and

WHEREAS, PHHS wishes to enter into contract with the Wilder Foundation for the purposes of fulfilling grant deliverables related to research and evaluation to counter suicide and drug overdose among members of northern St. Louis County for the period July 1, 2021, through June 30, 2023; and

WHEREAS, PHHS worked with Human Resources to classify the job duties for fulfilling the grant deliverables related to training, project-coordination and collaboration with community partners in a comprehensive approach to suicide prevention in northern St. Louis County and the position was classified as a Public Health Educator.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to enter into a contract with the Wilder Foundation in an amount of up to \$40,000 (for two years or \$20,000/year), through the grant funds with the MDH, for the purposes fulfilling grant deliverables related to research and evaluation to counter suicide and drug overdose among members of northern St. Louis County for the period July 1, 2020, through June 30, 2023;

RESOLVED FURTHER, That the St. Louis County Board authorizes a 1.0 FTE Public Health Educator position in the PHHS Public Health Division for the period July 1, 2021, through June 30, 2023, up to \$90,000 through the grant funds from MDH, for the purposes of filling the grant deliverables related to training, project-coordination and collaboration with community partners in a comprehensive approach to suicide prevention in northern St. Louis County.

RESOLVED FURTHER, That this position will be eliminated when the grant ends.

Suicide Prevention Grant: July 1, 2019 - June 30, 2023: \$440,000

Fund 230, Agency 233999, Object 610000 Grant, Project 99999999, Grant Year 2021

Fund 230, Agency 233999, Object 629900 Grant, Project 99999999, Grant Year 2021

Fund 230, Agency 233999, Object 530528 Grant, Project 99999999, Grant Year 2021

Adopted June 8, 2021. No. 21-359

WHEREAS, The St. Louis County Public Works Department is planning an intersection improvement project at the intersection of County State Aid Highway 7 and Minnesota Trunk Highway 33; and

WHEREAS, The improvement consists of grading, aggregate base, and bituminous surfacing in said roadway as determined necessary to provide for the safety and convenience of the traveling public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for said construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for County Project 0007-369674 and to execute the easement documents as may become necessary on behalf of the county, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

Adopted June 8, 2021. No. 21-360

WHEREAS, The County has been holding its Duluth meetings in the Government Services Center to take advantage of enhanced technology capabilities; and

WHEREAS, The County Board has previously indicated its support for the development of plans to renovate the County Board room located in the Duluth Courthouse in order to provide modern technology, improved lighting, improved acoustics and other enhancements; and

WHEREAS, The development of such plans and a final determination on the project has not yet taken place.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board will adjust its 2021 Board Meeting schedule to reschedule the following meetings from the Duluth Courthouse to the Duluth Government Services Center:

- July 6, 2021
- August 3, 2021
- September 7, 2021
- October 5, 2021

RESOLVED FURTHER, That the St. Louis County Board will adjust its 2021 Board Meeting schedule to reschedule the September 14, 2021 meeting from the Duluth Courthouse to the Virginia Courthouse.

Adopted June 8, 2021. No. 21-361

WHEREAS, Benefits to St. Louis County for participation in the Minnesota Council on Local Results and Innovation comprehensive performance measurement program are outlined in Minn. Stat. § 6.91 and include eligibility for a reimbursement as set by state statute; and

WHEREAS, Any city/county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, The St. Louis County Board has adopted and implemented ten of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports continued participation in the Minnesota State Auditor's Performance Measurement Program.

RESOLVED FURTHER, That St. Louis County will continue to report the results of the performance measures to its citizenry by the end of the year through publication, direct mailing,

posting on the city's/county's website, or through a public hearing at which the budget and levy will be discussed and public input allowed.

RESOLVED FURTHER, That the St. Louis County Board approves submission of the 2021 St. Louis County Performance Measures Report found in County Board File No. 61497.

Adopted June 8, 2021. No. 21-362

WHEREAS, The St. Louis County Board of Commissioners adopted the St. Louis County All-Terrain Vehicle Ordinance, titled "The Management and Permitting of All-Terrain Vehicles within the Public Right-of-Way of Roads Under the County's Jurisdiction", and further identified as St. Louis County Ordinance Number 64; and

WHEREAS, The St. Louis County Board adopted Resolution No. 20-236 on May 5, 2020, authorizing county officials to enter discussions with officials from Lake County and Koochiching County on the development of a motorized trail joint powers board that is represented by Koochiching County, Lake County and St. Louis County; and

WHEREAS, There has been significant expansion and increased interest in motorized recreation within St. Louis County with most of this activity focused on the development of new all-terrain vehicle trails; and

WHEREAS, This rapid expansion of the development of all-terrain vehicle trails has led to disorganization amongst items such as prioritization of all-terrain vehicle trail development projects, pursuit of state and federal funding, and long term trail infrastructure maintenance responsibilities; and

WHEREAS, This experience has led to the recognition of an immediate need to better manage and coordinate efforts related to the development and ownership of motorized trails; and

WHEREAS, One method to better manage and coordinate efforts would be to develop a joint powers board that would be similar to the Regional Railroad Authority and could focus on the critical functions of planning, funding, construction, and management and maintenance; and

WHEREAS, The regional motorized recreational activity is generally focused within the counties of Koochiching, Lake and St. Louis; and

WHEREAS, Representatives of these counties have met and agreed that a collaborative approach to trail development is appropriate.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a Joint Powers Agreement between the counties of Koochiching, Lake and St. Louis for planning, funding, construction, and management and maintenance of regional motorized trails.

RESOLVED FURTHER, That appropriate County Officials are hereby authorized to negotiate and execute such Agreement.

Adopted June 8, 2021. No. 21-363

WHEREAS, All increases in original governmental funds revenue and expenditure budgets require County Board approval; and

WHEREAS, Departments anticipate being notified of additional revenues throughout the year and need approval to increase revenue and expenditure budgets; and

WHEREAS, Proposed budget adjustments are levy neutral.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the following budget changes:

## **USE OF AN EXISTING FUND BALANCE**

1. Transfer the general fund COVID-19 fund balance assignment to the pandemic response fund to cover costs associated with COVID-19 (\$1,700,000.00).
2. Use of general Economic Development fund balance for the portion of the Paul King et. al settlement agreement (Resolution No. 21-122) payable from fund 178 (\$11,929.00).
3. Use of Public Health & Human Services future year carryover fund balance for community health priorities community-based innovation projects (Resolution No. 20-492) which were budgeted in 2020 but did not have contracts in place until 2021 (\$364,745.00).

## **REVENUE AND EXPENSE BUDGET INCREASE**

4. Increase county fee land revenue and expense budget in Property Management to cover unbudgeted property tax expense for properties acquired in 2020 that were not tax exempt until 2021 (\$6,298.00).
5. Increase revenue and expense budget in the Personal Service fund to anticipated levels of Children in Need of Protection Services (CHIPS) court expenses (\$10,000.00).
6. Increase revenue and expense in the Sheriff's Lake Superior Drug and Violent Crimes Task Force account to increase the buy money account (\$10,000.00).
7. Increase the Public Health & Human Services revenue and expense budget for isolation and quarantine rooms funded by the Minnesota Department of Human Services (\$761,803.66).
8. Increase the Public Health & Human Services revenue and expense budget due to an allocation increase from the Minnesota Department of Human Services for the Parent Support Outreach and Family Assessment Response programs (\$85,776.00).
9. Increase the Public Health & Human Services revenue and expense budget for the Assertive Community Treatment teams due to a rate increase from the Minnesota Department of Human Services (\$250,260.67).
10. Increase the Public Health & Human Services revenue and expense budget for the Housing and Supports Services Grant (\$9,000.00).
11. Increase the Public Health & Human Services revenue and expense budget for the Minnesota Family Investment Program Diversionary Work Program due to an increase in the allocation from the Minnesota Department of Human Services (\$36,536.00).
12. Increase revenue and expense budget in the Pandemic Response fund to include the County Relief Funding received from the state (\$3,940,416.91).
13. Increase the Land & Minerals revenue and expense budget to reflect additional fees for the online auction buyer's premium (\$50,000.00).
14. Increase CDBG grant program income budget to reflect increased activity in 2021 (\$30,000.00).
15. Add a revenue and expense budget for anticipated HOME program income in 2021 (\$50,000.00).
16. Increase the Public Works revenue and expense budget to include an escrow refund related to the sale of the former Public Works facility in Cook (\$1,420.00).
17. Increase revenue and expense budget in the 2018B capital improvement bond (\$12.78) and the 2020A capital improvement bond (\$20,070.65) to match actual year-to-date investment earnings.

## **BUDGET TRANSFER**

18. Close out the remaining 2018A capital improvement bond budget to the debt service fund to repay the debt (\$674,308.58).

## CONTRIBUTION TO FUND BALANCE

19. Adjust the health insurance fund budget to account for Teamsters employees no longer being covered under the County's self-insurance plan effective 1/1/2021, which includes an anticipated contribution to fund balance (\$6,295.21).

## FUND BALANCE RECLASSIFICATION

20. Reclassify Public Works fund balance from cash flow to state aid engineering (\$400,000.00) and local construction (\$944,258.85) to undo a 2020 year-end transfer that was necessary to eliminate a negative cash flow balance.

## CORRECTION TO PRIOR RESOLUTION

21. Reverse budget for the transfer from Environmental Services to the Regional Landfill Trust fund for financial assurance, approved as part of the 2021 adopted budget (Resolution No. 20-600), as there is now sufficient funding (\$25,000.00).

	Fund	Agency	Object	Grant	Year	Expense Budget	Transfer Out	Accumulation of Fund Balance	Revenue Budget	Transfers In	Use of Fund Balance
<b>USE OF AN EXISTING FUND BALANCE</b>											
1	100	100001	697600				1,700,000.00				
	100	999999	311449								(1,700,000.00)
	239	239098	590100							(1,700,000.00)	
	239	239098	629900			1,524,546.65					
	239	239068	615101			175,453.35					
2	178	999999	311008								(11,929.00)
	178	178006	629901			11,929.00					
3	230	233001	629900			364,745.00					
	230	999999	311435								(364,745.00)
<b>REVENUE AND EXPENSE BUDGET INCREASE</b>											
4	100	128014	636300			6,298.00					
	100	128014	583202						(6,298.00)		
5	149	149001	583100						(10,000.00)		
	149	149001	629900			10,000.00					
6	170	170001	583100						(10,000.00)		
	170	170001	642900			10,000.00					
7	230	233010	629900			761,803.66					
	230	233010	530720						(761,803.66)		
8	230	232008	540258						(24,601.00)		
	230	232008	603200			85,776.00					
	230	232008	530611						(15,097.00)		
	230	232008	530660						(15,528.00)		
	230	232008	540257						(16,215.00)		
	230	232008	540258						(14,335.00)		
9	230	232003	609600			108,649.10					
	230	232003	609600			48,852.43					
	230	232003	609600			92,759.14					
	230	232003	530639						(250,260.67)		
10	230	232001	530714						(9,000.00)		
	230	232001	629900			9,000.00					

11	230	232020	530623			(36,536.00)
	230	232020	603800	36,536.00		
12	239	239053	536001			(3,940,416.91)
	239	239053	609914	3,844,309.18		
	239	239053	610000	96,107.73		
13	240	241003	629905	50,000.00		
	240	240001	583100			(50,000.00)
14	261	261003	540307			(30,000.00)
	261	261003	629900	30,000.00		
15	270	271004	540307			(50,000.00)
	270	271004	629900	50,000.00		
16	405	405001	663100	1,420.00		
	405	405001	583202			(1,420.00)
17	449	449001	629900	20,070.65		
	449	449001	571000			(20,070.65)
	448	448001	571000			(12.78)
	448	448001	629900	12.78		
<b>BUDGET TRANSFER</b>						
18	328	328001	590100			(674,308.58)
	328	999999	311200		674,308.58	
	445	445001	571000			(89.47)
	445	445001	663100	(209.57)		
	445	445001	629900	(2,429.45)		
	445	445001	697600		674,308.58	
	445	445001	629900	89.47		
	445	445002	634800	(2,411.20)		
	445	445002	661100	(663,345.68)		
	445	445002	660299	(5,912.68)		
<b>CONTRIBUTION TO FUND BALANCE</b>						
19	740	740003	629700	(228.78)		
	740	740003	629621	(117.59)		
	740	740003	629602	(9,274.53)		
	740	740003	629622	(861.16)		
	740	740003	629644	(6,142.70)		
	740	740003	629605	(108.12)		
	740	740003	629611	(2,974.75)		
	740	740003	629623	(1,554.74)		
	740	740003	615100	(260,299.30)		
	740	740003	615300	(33,903.27)		
	740	740003	615700	(62,615.59)		
	740	740003	552504		238,773.15	
	740	740001	552506		29,769.65	
	740	740001	552504		3,266,511.51	
	740	740001	552506		75,851.64	
	740	740001	615100	(2,407,163.28)		
	740	740001	615300	(66,919.35)		
	740	740001	615700	(585,670.51)		
	740	740001	629700	(5,675.95)		
	740	740001	629622	(7,111.33)		
	740	740001	629644	(50,725.28)		
	740	740001	629602	(76,587.37)		
	740	740001	629621	(971.03)		
	740	740001	629605	(892.87)		
	740	740001	629611	(24,564.93)		

740	740001	629623	(12,838.73)	
740	999999	311202		6,295.21
<b>FUND BALANCE RECLASSIFICATION</b>				
20	200	999999	311044	(400,000.00)
	200	999999	311142	(944,258.85)
	200	999999	311436	1,344,258.85
<b>CORRECTION TO PRIOR RESOLUTION</b>				
21	600	607001	697700	(25,000.00)
	610	610001	590500	25,000.00
	600	999999	311200	25,000.00
	610	999999	311200	(25,000.00)

Adopted June 8, 2021. No. 21-364

WHEREAS, A request to purchase county fee land was submitted by Jeremy D. Tinquist and Brianna R. Tinquist and said property is described in County Board File No. 61407; and

WHEREAS, Jeremy D. Tinquist and Brianna R. Tinquist have agreed to pay \$1,620 for the property.

THEREFORE, BE IT RESOLVED, That pursuant to the requirements and procedures of Minn. Stat. § 373.01, Subdivision (i), the Chair of the County Board and the County Auditor are authorized to execute and deliver a quit claim deed conveying the above listed property to Jeremy D. Tinquist and Brianna R. Tinquist, for the amount of \$1,620, payable to Fund 100, Agency 128014, Object 583202. The grantee(s) are also responsible for deed tax and recording fees.

Adopted June 8, 2021. No. 21-365

#### **BY COMMISSIONER NELSON:**

WHEREAS, The State of Minnesota recently solicited requests for 2022 Capital Appropriations; and

WHEREAS, The St. Louis County Board has identified the following projects for inclusion in its request:

- Virginia Regional Landfill Expansion/Improvements
- St. Louis County Heritage & Arts Center Life/Safety, HVAC and related improvements
- St. Louis County Fair Animal Buildings; and

WHEREAS, The Board has reviewed, discussed and prioritized the projects.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board designates the priorities for its 2022 Capital Appropriations request as follows:

1. Virginia Regional Landfill Expansion/Improvements
2. St. Louis County Heritage & Arts Center Life/Safety, HVAC and related improvements
3. St. Louis County Fair Animal Buildings.

RESOLVED FURTHER, That the St. Louis County Board directs the appropriate County staff to submit these priorities to the State of Minnesota as part of the application process.

Yeas – Commissioners Boyle, McDonald, Musolf, Nelson and Chair Jugovich – 5

Nays – Commissioner Jewell and Grimm – 2

Adopted June 8, 2021. No. 21-366

At 11:48 a.m., June 8, 2021, Commissioner Jewell, supported by Commissioner Boyle, moved to adjourn the meeting. The motion passed; seven yeas, zero nays.

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Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

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Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)





Land and Minerals Department  
Government Services Center  
320 W. 2nd Street, Suite 302  
Duluth, MN 55802

9:30 A.M.

August 5, 2021



Decorative Products Sealed Bid Auction—Government Services Center, Suite 302, Duluth, MN



SAINT  
LOUIS  
COUNTY  
MINNESOTA

Land and Minerals  
Department

## Decorative Products Sealed Bid Auction

Government Services Center, 320 West 2nd Street, Suite 302, Duluth, MN 55802  
August 5, 2021 [stlouiscountymn.gov](http://stlouiscountymn.gov)



Land Commissioner's Office  
320 West 2nd Street, Ste 302  
Duluth, MN 55802  
218-726-2606

Pike Lake Area Office  
5713 Old Miller Trunk Highway  
Duluth, MN 55811  
218-625-3700

Virginia Area Office  
7820 Highway 135  
Virginia, MN 55792  
218-742-9898

August 5, 2021

Government Services Center

9:30 A.M.

# NOTICE OF ST. LOUIS COUNTY DECORATIVE PRODUCTS SEALED BID AUCTION

Notice is hereby given that the St. Louis County Auditor shall sell to the highest bidder the designated timber located on the following described parcels of land forfeited to the State for the nonpayment of taxes, which have been classified and appraised as provided by Minnesota Statutes 282.04, Subd. 1(1982) subject, in part, to the following conditions:

1. To be eligible to bid at a St. Louis County Timber auction, a Responsible Operator Application Form must be on file at the St. Louis County Land and Minerals Department, 320 West 2nd Street, Suite 302, Duluth, MN 55802, at least **2 working days prior** to the auction. An application can be obtained at any Land and Minerals Department Office.
2. The timber will be sold to the highest bidder, but for not less than the total appraised **Tract Value**. A **bid value per unit** must be indicated for each species listed. This bid value will be applied to each specie. Bid value per unit must meet or exceed the appraised bid value per unit. St. Louis County reserves the right to accept or reject any or all bids.
3. All bid forms must be received in the Land Commissioner's Office **by 4:30 P.M. on August 4th**. All bids must be on the official bid form and sealed in an envelope.
4. A \$300 bid bond, i.e. personal check, payable to the **St. Louis County Auditor** is required and must be included in the envelope with the bid form. One bid bond will cover all tracts and will be returned if the bids are not the successful bidder. For a successful bidder, the bid bond will be applied to the down payment on the first tract awarded.
5. Successful bidders will have **10 days** to submit a check, payable to the County Auditor, for the specified down payment of the appraised tract value for each tract awarded. Failure to make any or all of these down payments on time will result in the forfeiture of the bid bond. Successful bidders will be notified by mail.
6. Should the successful bidder not submit the down payment on time, the sale may be awarded to the next highest bidder. In the case of tie bids, the successful bidder will be decided by the toss of a coin by the Auditor.
7. St. Louis County has developed an Environmental Management System to assist it in meeting the Sustainable Forestry Initiative (SFI) standard and is certified to this standard.
8. Some of the tracts may have special requirements. Prospective bidders should get maps, cutting regulations, contract information and special regulations at the applicable Area Office.

Tracts 3, 4 and 7 contact:  
Virginia Area Office  
Dave Skurla, Area Land Manager  
7820 Highway #135  
Virginia, MN 55792

218-742-9898

Tracts 1, 2, 5 and 6 contact:  
Pike Lake Area Office  
Mark Pannkuk, Area Land Manager  
5713 Old Miller Trunk Highway  
Duluth, MN 55811

218-625-3700

**Decorative Products Sealed Bid Auction will be held at:**

**St. Louis County Land and Minerals Department**

**Government Services Center**

**320 West 2nd Street, Suite 302**

**Duluth, MN 55802**

**9:30 A.M. - August 5, 2021**

St. Louis County Land and Minerals Department does not accept cash payments.

Payment must be made by Check or Money Order.

Published as follows is the list of timber to be offered at public auction sale as announced and advertised in the official newspaper within this county.

## St. Louis County August 5, 2021 Decorative Products Auction Listing

**Tract #1** Number of Blocks: 2 Sec 6, Twp 54N, Rge 13W  
B21-541306 Sec 1,12, Twp 54N, Rge 14W  
Unorganized Townships 54 13, 54 14 Sale Administrator: Josh Carlson  
Pike Lake Area  
ID: C19210062 Sale Expiration: December 31, 2022

SOAV White Pine Boughs 34,160 pieces @ \$0.05 = \$1,708.00  
Norway Pine Boughs 28,277 pieces @ \$0.05 = \$1,413.85  
Balsam Fir Boughs 8,521 pieces @ \$0.05 = \$426.05  
**= \$3,547.90**

Down Payment Required (25%) = \$886.98

Comments: 25% down payment will be held until satisfactory completion of the sale. No extensions allowed. Truck accessible summer road runs through the harvest unit approximately 2.8 miles from Hwy 4.

**Tract #2** Number of Blocks: 1 Secs 21,28,29,32, Twp 55N, Rge 13W  
B21-551321 Sale Administrator: Alexander Richardson  
Ault Township  
Pike Lake Area  
ID: C19210063 Sale Expiration: December 31, 2022

SOAV Birch Stems 2,256 pieces @ \$0.25 = **\$564.00**

Down Payment Required (25%) = \$141.00

Comments: 25% down payment will be held until satisfactory completion of the sale. No extensions allowed. All Paper Birch stems under 4 inches DBH may be harvested. No residual stems are required for stump sprout clumps. Harvest area is 66 ft on each side of the center line of the road along the marked 2 mile segment. No harvesting is to occur inside the blue painted areas.

**Tract #3** Number of Blocks: 1 Sec 1, Twp 62N, Rge 20W  
C21-622001 Sale Administrator: Christopher Lintula  
Linden Grove Township  
Virginia Area  
ID: C19210064 Sale Expiration: December 31, 2022

SOAV Black Spruce Tops 35,000 pieces @ \$0.30 = **\$10,500.00**

Down Payment Required (25%) = \$2,625.00

Comments: 25% down payment will be held until satisfactory completion of the sale. No extensions allowed.

**Tract #4** Number of Blocks: 1 Sec 19, Twp 61N, Rge 15W  
E21-611519 Sale Administrator: Tom Salzer  
Kugler Township  
Virginia Area  
ID: C19210065 Sale Expiration: December 31, 2022

Black Spruce Tops 22,066 pieces @ \$0.15 = **\$3,309.90**

Down Payment Required (25%) = \$827.48

Comments: Down payment of 25% of appraised value is required with the purchase of the sale. This down payment will be held until satisfactory completion of the contract. No extensions allowed. Sale requires cutting of all Tamarack prior to harvesting the Black Spruce. Black Spruce trees average 1.4 inch diameter, 4.5 feet tall. Tamarack averages 2 inches diameter, 600 trees per acre, 7.5 feet tall.

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**Tract #5**                      Number of Blocks: 1                      Sec 6, Twp 53N, Rge 16W  
K21-531606                      Sale Administrator: Erik Anton  
Unorganized Township 53 16  
Pike Lake Area  
ID: C19210066                      Sale Expiration: December 31, 2022

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SOAV	White Pine Boughs	1,733 pieces @ \$0.05 =	\$86.65
	Norway Pine Boughs	29,838 pieces @ \$0.05 =	\$1,491.90
	Balsam Fir Boughs	8,470 pieces @ \$0.05 =	\$423.50
			<b>= <u>\$2,002.05</u></b>

Down Payment Required (25%) = \$500.51

Comments: 25% down payment will be held until satisfactory completion of the sale. No extensions allowed. Purchaser is required to completely prune all lowest boughs of crop trees to a maximum of half the total height of the tree. The bole of the tree must remain undamaged with branch stubs of no longer than 1 inch allowed on pruned trees.

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**Tract #6**                      Number of Blocks: 1                      Secs 28,29, Twp 54N, Rge 15W  
K21-541528                      Sale Administrator: Tim Rutka  
Unorganized Township 54 15  
Pike Lake Area  
ID: C19210067                      Sale Expiration: December 31, 2022

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SOAV	Birch Stems	39,777 pieces @ \$0.25 =	<b><u>\$9,944.25</u></b>
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Down Payment Required (25%) = \$2,486.06

Comments: 25% down payment will be held until satisfactory completion of the sale. No extensions allowed.

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**Tract #7**                      Number of Blocks: 1                      Sec 25, Twp 56N, Rge 12W  
V21-561225                      Sale Administrator: John Muhich  
Fairbanks Township  
Virginia Area  
ID: C19210068                      Sale Expiration: December 31, 2022

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SOAV	Black Spruce Tops	7,128 pieces @ \$0.10 =	<b><u>\$712.80</u></b>
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Down Payment Required (25%) = \$178.20

Comments: 25% down payment will be held until satisfactory completion of the sale. No extensions allowed. Sale requires cutting of all Tamarack prior to harvesting the Black Spruce. Black Spruce trees average 1.5 inch diameter and most are 3 to 5 feet tall. Tamarack average 2 inches diameter, 1250 trees per acre, most are 5 to 15 feet tall. There is also a minor amount of Aspen, Birch and Jack Pine at 2-4 inch diameter, 50 trees per acre and 5 to 20 feet tall each. No access is needed. Use of Forest Service 122 Road is an existing public road.

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