

NEMESIS SHIELD PARTNERS GROUP MEETING MINUTES

January 7, 2010

1. Governance

2. Access by non-subscribers

- Tom Roy was present to request access to SHIELD Warrants for both juvenile and Adult cases. Tom's request was related to the new Juvenile detention Alternatives Initiative (JDAI) One issue raised was that warrants in SHIELD Might not all be current. The request for access was approved with the caveat.

3. Future implementation plans.

- Civil System updates Phase 2 will go live during the first week of March, 2010. Angie will provide training. Go Live for Civil at Carlton County was completed this week (January 5, 2010).

- Addressing Pilots are going forward Phase I will involve a contract totaling \$16,500 with Spatial Focus Inc. This phase will develop a plan to test GIS address work for compliance with the new address repository. 4 applications will be tested. Two of the applications will be SHIELD and Tiburon CAD. Land Records and the MCIS Real Estate system will be the other two. Phase II will involve a contract with Spatial Focus Inc totaling \$40,000 to develop a database on a server and to populate 6,500 address records into the database. Then a Request for Information will be sent to GIS builders.

- There will be an upgrade to Tiburon CAD on 1/19/2010. Onsite professional fees for the upgrade are to be paid by E911. Cook County will be joining CAD after this upgrade. CAD 2.0 will be funded by a COPS grant.

- TicketWriter will be upgraded to communicate with CAD 2.0

A request for programming changes to set the starting ICR at 1 annually instead of at 200,001

4. System Administration Subcommittee

5. Project Management

- Angie Van De Hey is working with DPD, and Cloquet on implementing SHIELD Intelligence subsystem.

- E-Citations for all other non-SLC counties will be in use by 1/19 or 1/20.

Further training on the system will occur in February,

- Angie is working on Civil document templates and business practices. She is also working on person records in SHIELD Civil and changes to associated business practices.

- Mike Dean gave a report on SHIELD progress. e-Citations is going well. e-Complaints waiting on Supreme Court approval to rollout to other (non-SLC) counties.

- Civil Phase II under contract with Courtview Justice Solutions with test and training scheduled for the first week of March.

- A design document for a person search enhancement has been requested.

Mike is reducing his involvement as a consultant and will be reducing his workload at NEMESIS.

- Filling in for Mike Dean's absence will be needed on working with the training coordinator (Angie) as well as on communications to NEMESIS stakeholders and contract coordination.

- The new contract with Mike Dean will not exceed \$14,000 plus \$4,000 expense reimbursement.

- Ross is working on identifying clerical support personnel from his office.

Further discussion was held on automating the statute service to SHIELD and PROSECUTOR (potential involvement by Ernie Swartout).

- It was further recommended that Ernie and Angie begin participating in multi-county status meetings.

NEMESIS SHIELD PARTNERS GROUP

June 9, 2010

AGENDA

1. Governance

2. Access by non-subscribers

- JDAI

Ernie Swartout

A Microsoft Access database will be developed to determine and set local model for RAI. Use of the Dakota County hosted system is on hold for now due to current variability in local model.

3. Future implementation plans.

- TicketWriter Issues

Robin Roeser

The 'no Court Date' version of the software is now in place. There was discussion on how personnel would convey the information on the 'Respond within 30 days' requirement for people wishing to contest the ticket in court. This information would either be written on the 'pink sheet' or would be conveyed verbally by the officer. LETG has also revised their software to remove the limit on the size of the comments field.

4. System Administration Subcommittee

- Missing data records cleanup

Wendy Stenberg

Address records appear to be coming through with the correct address type. Wendy Stenberg has asked Tiburon for one day of lead time prior to any attempt to fix the missing squad data. On 6/16/2010 there will be a meeting at the Public Safety Building to followup on any remaining TicketWriter issues.

5. Project Management

- Progress update from Angie Van de Hey

- Crim-Intel meeting results

There was a large turnout for the meeting and demo of the system. Business Practices were discussed at length. Angie requested a partner group decision on Person Records and whether or not available intel at specific jurisdictions should be listed as the default if the records have not been secured. The recommendation from the group is to draft a rewrite of the business practices and then get a legal opinion on their conformance with existing laws and rules prior to requesting a system change from CJS. Angie will revise the operating policies and procedures and work with Jan Murtha on any conformance issues. It was further recommended that separate user agreements be developed in plain language for each system user to sign off on for both RMS and Intell systems users.

Civil Phase II

Training has been completed for Pine and Carlton Counties. A user group has been established for Civil system users.

Website

Angie wants to post all meetings on the website so as to avoid future conflicts in setting meetings./ This would include outside meetings that might impact attendance such the Minnesota Chiefs Association meeting schedules and others.

6. Other business

Ernie suggested that all agencies review the CJRS newsletter from the BCA as there are more stringent requirements for conveying information about warrants and their status to the BCA and audits are increasing.

Jan Murtha will check on the RFI's for the Address project.

NEMESIS SHIELD PARTNERS GROUP

November 17, 2010

AGENDA

1. Governance

- CAD/SHIELD Interface Work Quotation

Ross Litman

The Service quotation from Constellation Justice Systems was discussed. It was agreed that CJS would be asked to revise the quotation to split Project Task Group 1 Items 1, 2 and 3 into one quotation and items 4 and 5 from Project Task Group 1 and all items in Project Task Group 2 into a separate quotation. The first group has to be completed by 12/31/2010 and the others can be delayed until early 2011.

2. Access by non-subscribers

3. Future implementation plans.

- CAD Issues

Wendy Stenberg

Since October 5, 2010 Tiburon has been reworking the data warehouse program. It has failed more frequently of late. Tiburon has stated that it is a Microsoft ODBC issue and has opened a case with Microsoft.

- SHIELD updates

4. System Administration Subcommittee

5. Project Management

- Progress update

Michael Dean

The Address Repository Project is the current priority. A limited number of responses to the RFI were received. ProWest and Spatial Focus have been identified as the proposed vendors on a merged project plan.

We are also examining the interface with the courts to document potential improvements relating to Name and Event information being provided to SHIELD and PROSECUTOR

6. Other business

- JDAI RAI system update

Martin Buscombe

Martin met with the Juvenile Detention Alternatives Initiative working group and provided them an estimate of the work to program the Risk Assessment Inventory online system. They agreed to allow that project to proceed. And it is being worked on by SLC MIS staff.

NEMESIS SHIELD PARTNERS GROUP

December 15, 2010

AGENDA

1. Governance
2. Access by non-subscribers

3. Future implementation plans.

- Dynaforms replacement – Dakota County

Angie Van De Hey

1/14 & 1/21 training on Dynaforms. Courtney of LETG to provide training.

Ability to create a 'pdf' being resolved. A copy of the form might be stored on media server and attached to ICR.

Dakota County has offered their forms management package for a fixed initial cost and ongoing support fees.

- SHIELD in squad cars potential

Mike Dean

Data Aircards are being added into a lot of squads. DPD is using aircards in about 40 squads with Citrix. This requires that an aircard be installed in squad for use. SLC Sheriff has about 60 aircards deployed in squads.

- Court Services integration

Mike Dean

Mike met with the 6th Judicial District Administration. They are willing to fund integration at the Jail, SHIELD and PROSECUTOR for the interface to Court Services. This would cover 6 counties and would cover Court Dates, Hearings, Warrants, Bail amounts, and many other items including charge notifications, dispositions and no contact orders.

- SHIELD updates

The first three items on the Phase II projects list have been completed. This includes Party Involvement enhancement to improve results choices. A New Search capability will be added under Future Projects to CJS to do list. A recommendation to limit record merges to trained(certified) personnel only. are waiting for Fouad to provide a quotation on remaining CAD Update items

4. System Administration Subcommittee

- CAD update

Wendy Stenberg

Tiburon and Microsoft are jointly working on automated interface issues.

Security – User signons will need to change at least semi-annually by BCA rules.

5. Project Management

- Progress update

Angie Van de Hey

Silver Bay's User Agreement has been signed. Thye will get training and go live by 1/31/2011.

Angie sent an inquiry to BCA to allow e-Charging and e-Citation through an SLC VPN.

- Progress update

Michael Dean

Address Repository. The contracts have been created and are fully funded/ Contract kickoff date will be 1/5/2011 for this 2 year project. Address development and review will begin early in five areas. They are: 1. City of Duluth, 2. Urban towns such as Hermantown and Proctor. Then focus will be on 3,4,5 Range cities and finally Duluth sub areas will be addressed.

6. Other business

- JDAI RAI system update

Ernie Swartout

The demonstration system is due to go into production on 12/31/2010. Not sure of SHIELD interface yet.