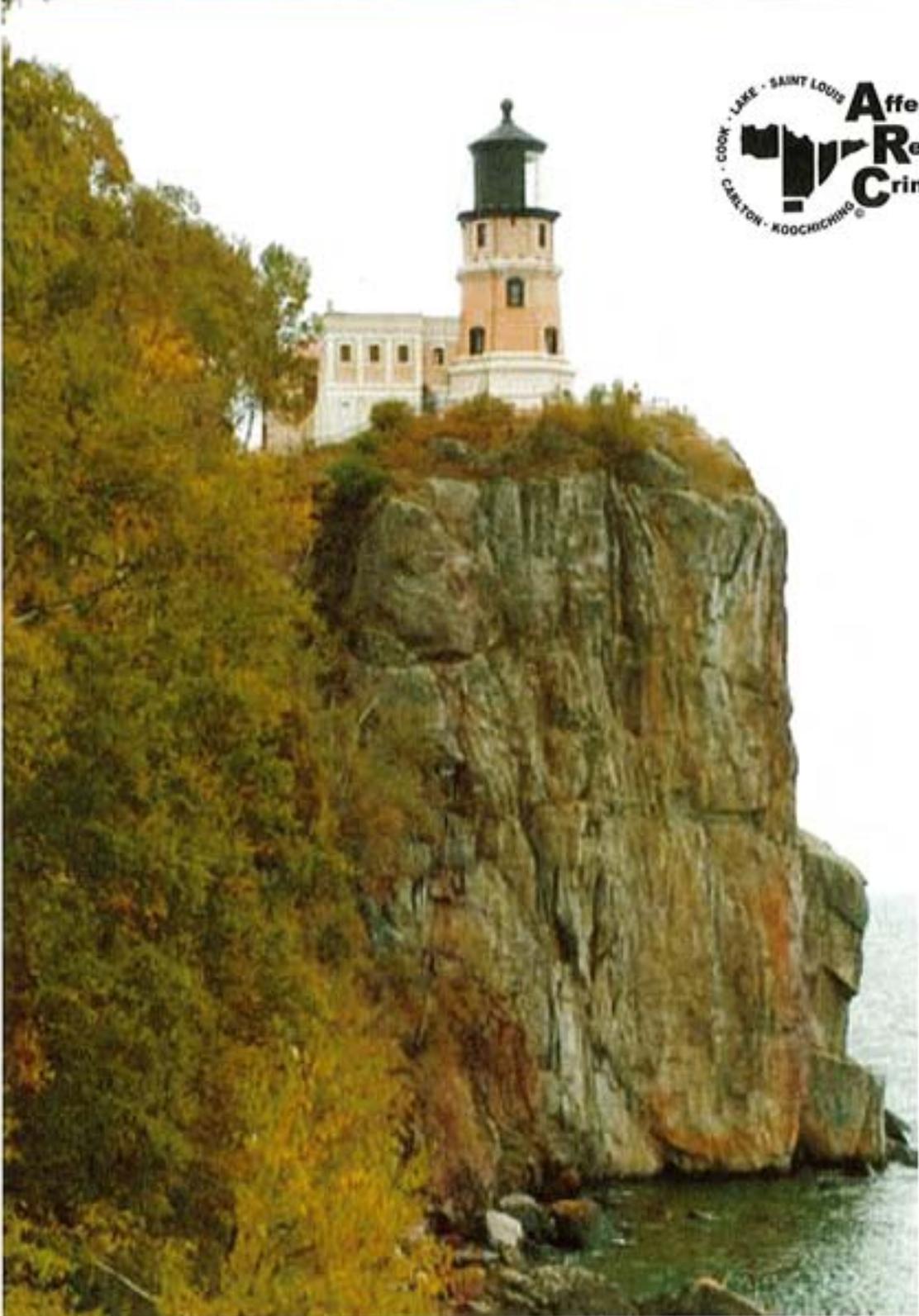


Arrowhead Regional Corrections 2011-2012 Comprehensive Plan





Arrowhead Regional Corrections

Mission: Affecting lives by Reducing Crime

A.R.C. Affects:

- **OFFENDERS** through assessment, supervision, treatment, and sanctions which are provided in a fair and respectful manner.
- **VICTIMS** by assisting and supporting them within the criminal justice system.
- **COMMUNITIES** by enhancing public safety, sharing knowledge, promoting positive social change and by collaborating with other community resources to achieve mutual goals.

A.R.C. Believes:

- Services are most effective and sustainable when provided at the community level.
- People can change and that positive change should be promoted whenever possible.
- In being accountable by using evidence based research in measuring outcomes for the organization and clients.
- In operating in an open and accountable manner to the public and in using all public resources wisely.

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Arrowhead Regional Corrections

DATE: September 30, 2010
TO: Executive & Advisory Board Members
FROM: Tom Roy
Executive Director
RE: A.R.C. 2011 – 2012 Comprehensive Plan

Arrowhead Regional Corrections presents this plan to the Department of Corrections as a mature Community Corrections Agency. The plan is formed around four Mission Goals, those are: Community Safety, Community and Victim Restoration, Assist Offenders to Change and Administrative. Outcomes related to these goals are referenced specifically to our internal divisions of AJC, NERCC, Court and Field Services, and Administration. At the beginning of 2010 we lost the services of our only researcher and we have been somewhat challenged to provide the best responses to our progress section of this plan. In October we will have a replacement filling the position and will be able to update and improve some of these statistics.

We are very pleased that the highlight section of this plan reflects numerous activities that move us toward our mission of "Affecting Lives." Our approaches observe evidence based principles and we have strived to keep staff well trained in the use of these methods. We have an active best practice committee and many of our staff are engaged in statewide best practice initiatives.

While we have fully engaged in the implementation of EBP we have never lost sight of our need to stay competent in the delivery of our core services. These services may not always have the "appeal" of new initiatives and may not even

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services may not always have the "appeal" of new initiatives and may not even be mentioned in this plan but they are essential to the work we do. Report writing, information management, court recommendations, and residential management all have an important place in our service delivery. Lack of quality in any of these areas can hamper our effectiveness.

It would be easy in this introduction to lament about the state of our economy and its effect on local government. Rather, we have chosen to accept this reality and try our best to minimize the impact of these budget restrictions. Our staff reductions have been significant but our division leaders have been thoughtful and strategic in planning for these cutbacks. Much of the workload shift has fallen on the shoulders of our line staff and they need to be acknowledged for their work day in and day out. This plan hopefully reflects our good work of the past and sets the direction for the future.

Specific Responses to Department of Corrections Inquiries

What has been your experience with the implementation of the Intrastate Transfer of Supervision policy?

Our experience with the Intrastate transfer of supervision policy has been very favorable. Requiring all jurisdictions to use the same definitions, expectations and procedures has eliminated time consuming negotiations and frustrations which have occurred in the past.

Are residency restrictions being considered by local officials? If yes, what is being considered? What is the position of your community corrections agency?

Residency restrictions were recently imposed on Level III sex offenders in the City of Duluth. These restrictions prohibit Level III sex offenders from living within 2000 feet of a school, playground, church, or daycare. This has resulted in bethel work release being precluded from housing Level IIIs and the a loss of a valuable resource. Other communities within ARC's jurisdiction are also considering adopting similar ordinances.

Arrowhead Regional Corrections' position is consistent with the research available on this issue. Residency restriction does not affect sexual offending recidivism. Creating housing barriers for sex offenders results in unstable or no housing and can actually create less public safety as a result.

What protocols have been established to ensure qualifying juveniles held in detention have received the appropriate mental health screen?

All AJC intakes are screened at intake using the MAYSI assessment tool for the mental health screen. This will include screenings within the last six months and referrals. The protocol for data collection includes only those that have not been screen in the last six months or have refused. These referrals are then referred for a mental health follow up. The overall data system, or CSTS collects these numbers for our five counties.

HIGHLIGHTS FROM THE PAST YEAR

The following highlights from the past year are organized into four categories that correspond to ARC's four mission goals of community safety, community and victim restoration, assisting offenders to change, and administrative goals.

Many highlights could fit into more than one category, particularly those that relate to community safety and assisting offenders to change – progress in assisting offenders to change will also have a positive impact on community safety. In order to keep duplication to a minimum, we have generally placed such highlights in one category or the other, rather than in both.

Highlights for Mission Goal: Community Safety –

- **Arrowhead Juvenile Center** – The Arrowhead Regional Corrections mission through the re-entry programming and transitioning into the community that is provided while in the Arrowhead Juvenile Center promotes public safety, holds juvenile offenders accountable for their behavior, and improves the ability of you to live productively and responsibility within their communities.
- **Court and Field Services** - Intensive Supervised Release services (ISR) were provided to clients re-entering the community from the Department of Corrections Challenge Incarceration Program (CIP) as well as all of the Department of Corrections prisons. ISR supervision is provided in all five counties.
- Virginia Probation / Hibbing Probation - Funding was secured from the Northern St Louis County Family Services Collaborative to hire one probation officer to continue the Detention Assessment Team. This team of 4 probation officers provides a response for juveniles in custody on the Range 7 days per week / 16 hours per day. They provide an immediate screening of needs in the area of chemical dependency, criminal risk, mental health and detention needs. Based upon findings, transportation of the juvenile to the Arrowhead Juvenile Center is provided when necessary.
- Virginia Probation / Hibbing Probation – The Range Drug Court / DWI Court has been in existence for over 2 years now. In the past year, the program was expanded to serve felony level DWI offenders as well as drug offenders. Two probation officers are members of a collaborative team of criminal justice partners. They serve a maximum caseload of 40 felony drug offenders in three phases of supervision. The offenders receive intensive supervision, random U/A's, chemical dependency treatment and mandatory court appearances. This team has attended ongoing training through the national Drug Court Conferences. The program is funded by St Louis County, with additional funding provided by the judicial branch. A process evaluation has been completed of the program.

- Carlton County - The Felony DWI Court continues to provide services in Carlton County. It is a mandated program for all first time felony DWI offenders who then receive intensive supervision, random U/A's, chemical dependency treatment and mandatory court appearances. The program has four phases and works with the offender for one year. This program is provided using the partial time of 2 probation officers.
- Duluth – The Duluth Drug Court has continued operation over the past year. The offenders receive intensive supervision, random U/A's, chemical dependency treatment and mandatory court appearances. The program is funded by St Louis County, with additional funding provided by the judicial branch.
- Koochiching County – The Koochiching County Drug / DWI Court received funding through the Minnesota Department of Transportation to continue offering services. The offenders receive intensive supervision, random U/A's, chemical dependency treatment and mandatory court appearances.
- Duluth – The DWI Court continues to operate in Duluth. The program addresses the needs of Felony DWI offenders through intensive supervision, frequent drug and alcohol testing, chemical dependency treatment and frequent court appearances.
- Duluth – A unit of 2+ probation officers are assigned to focus on issues of Domestic Violence and in particular Felony Domestic Assault offenders. They work closely with law enforcement, DAIP, the Domestic Violence Response Team and the Women's Shelter.
- ARC is participating in the JDAI (Juvenile Detention Alternatives Initiative). The focus has been on developing a RAI (Risk Assessment Instrument) and defining community safety.

Highlights for Mission Goal: Community and Victim Restoration -

- **Arrowhead Juvenile Center** – The Empty Bowl Project of 2009 involves the communities of the Duluth area who put on this fundraiser for the homeless annually. Since 1998 AJC residents have, in coordination with the #709 school district instructors at AJC made about a 100 bowls for this fundraiser. These are all handmade over a period of several months by the various residents and then donated at the time of the sale. The goal is to engage students in the overall issues of our communities and encourage empathy building skills while doing hands on art and actual participation in giving back to the communities.
- The United Way Day of Caring which is a community volunteer work day with community projects was a huge success! Three current residents and 2 former

residents helped about 8 staff work on the project. Our job was to remove an old porch from the CHUM family shelter, prep the site and build a new porch. This was a good experience for the community, residents, and AJC staff.

- A local artist, Tonya B, provided art classes for summer programming and under her direction the residents completed four three dimensional sculptures and one was donated to the Program for Victims of Sexual Assault auction to raise money for program services. This was a good restorative project for all residents involved.
- **Court & Field Services** - Carlton Probation – Continues to co-facilitate and organize the Carlton County DWI clinic on a bi-monthly basis.
- Carlton Probation – Continues to provide a community based work experience to low and medium risk juvenile offenders in Carlton County and is restorative in nature.
- Duluth Probation - Continues to provide a community based work experience to low and medium risk juvenile offenders in the Duluth area and is restorative in nature.
- Hibbing/Virginia Probation - Continues to provide a community based work experience to low and medium risk juvenile offenders in northern St Louis County and is restorative in nature.
- Carlton County – Continues to meet with Domestic Violence victim advocates on a bi-monthly basis.
- Duluth – Continues to operate a Domestic Violence Surrogate Dialogue Program which provides a safe setting in which victims and offenders of domestic violence may engage in a dialogue that results in a form of restorative justice through fostering a greater sense of accountability and healing. Victims and offenders of domestic violence who have no previous relationship may engage in a dialogue with the assistance of two facilitators and the support of their respective counselors. ARC supervisor, Terry Fawcett is one of the facilitators.
- Duluth Probation – Continues to work with the Restorative Justice Community and participates in Sentencing Circles for Domestic Assault offenders. This is an ongoing process.
- Duluth – S. T.O.P.P. (Shoplifting and Theft Offender Prevention Program) groups are facilitated by Men as Peacemakers. These restorative justice services are provided for low-risk youth who have committed a theft offense in an effort to help the youth understand the harm they have done to themselves, victims, their families and the community.

- Duluth – R.I.S.K. (Restorative Initiative Supporting Kids) restorative circles are facilitated by Men as Peacemakers for moderate to high-risk youth who have committed theft-related offenses. Juveniles attend up to eight circles designed to help the youth understand the harm they have done to themselves, victims, their families and the community.
- Carlton Probation – Sentencing Circles were implemented for juveniles. They were established to assist offenders in taking responsibility for the harm they have caused, empower victims of crime and give community members the opportunity to assist in repairing harm and helping to reintegrate the offender back into the community. This was also established to address the poor recidivism rates in out-of-home placements.
- Duluth – The Reintegration Program continues to be offered to juveniles in the Duluth area. It is a restorative justice effort that focuses on youth who have been placed out of the home for 60 days or longer. This is a joint effort between probation and Men as Peacemakers. The youth begin programming in the institution and continue that programming once they return home or to the community. Programming includes mentoring, victim offender conferencing, restorative justice circles and community service. Victims (if appropriate), family members, mentors, community members and the probation officer are part of the restorative effort.
- Duluth – ARC participates in the newly opened Family Justice Center. This facility provides a "one stop shop" for victims of domestic abuse to access services that they need in one safe location.
- ARC partnered with the Duluth Police Department and Neighborhood Youth Services to hold the 9th Annual community Warm-up for the youth in the central hillside neighborhoods of Duluth.
- **Northeast Regional Corrections Center** - NERCC continued to make numerous community donations in 2009. NERCC donates approximately 40 tons of produce each fall to local food shelves and soup kitchens. NERCC gardens usually produce more than what is needed by the institution. Charitable organizations are able to use the overage.
- NERCC donates bedding plants to government organizations and community plots. NERCC also donated 40 child size rocking chairs to needy families at Christmas. The carpentry shop made the rocking chairs and distributed them through local churches and the Salvation Army.
- NERCC groups, AA, NA, the African-American Culture Group, the Native American Culture Group, and the Veterans Group participated in serving at local

soup kitchens, cleaned community sites, and assisted with gathering food donations. NERCC also donated cookies to a fundraiser sponsored by the First Witness Program.

Highlights for Mission Goal: Assist Offenders to Change –

- **Arrowhead Juvenile Center** – The Productive Day grant, which served youth 16 and older with a focus on re entry transition from AJC treatment programs ended in July of 2009. While we lost the Correction Agent position because of the ending of grant funding the concept has been carried on in the new Second Chance funding re-entry grant. This allowed a Probation Officer for juveniles to transition into the community for a phased six month period of follow-up. The service is extended to any treatment resident, over 30 days in AJC. This will be reported on in future reports.
- ARC/AJC has outlined a cultural and gender specific program for a Chemical Dependency in/outpatient programming in accordance with the Minnesota Statute for Rule 31. Chemical abuse and dependency this is a re occurring issue with the youth we serve, particularly in transitions back to the community and recidivism.. ARC has moved this forward to the ARC Executive Board and our goal is to have this program up and running in 2010.
- **Court and Field Services** - ARC received a Federal Stimulus Grant which was used to hire 4 probation officers to provide re-entry services in St Louis County to adult and juvenile offenders returning to the community from out-of-home placements or jail settings. Intensive supervision, transportation, cognitive skills programming, risk assessments and case plans are utilized to identify and address each client's re-entry needs.
- Court and Field Services – Staff have continued to facilitate, in collaboration with partnering area agencies, in the areas of:
 - Drug and Alcohol Information/Prevention
 - Suicide Prevention
 - Strong Girls' Group, a gender-specific and gender responsive curriculum for moderate to high-risk girls. Programming is cognitive in nature and helps girls overcome the risk factors in their lives.
 - Sex offender groups
 - Victim Impact Panel
- Court and Field Services – Service Centers continue to operate in all areas of Court and Field Services in an effort to serve minimum to medium-risk adult clients using the LSI and SASSI classification tools. This practice is an example of how ARC is incorporating evidence based research into their supervision strategies.

- Hibbing/Virginia and Duluth – Juvenile monitoring caseloads continue to serve minimum to medium risk juvenile clients using the YLSI-CMI and research based approaches.
- Koochiching County – Anger management groups for juvenile boys continue to be co-facilitated in partnership with Koochiching County Human Services.
- Koochiching County – Anger management groups for juvenile girls were started.
- Hibbing/Virginia and Duluth – Thinking for a Change groups are being facilitated by juvenile probation officers and AJC staff for juveniles assessed to be at medium to high risk to re-offend and are re-entering the community from an out-of-home placement. This curriculum is a cognitive based program which is designed to help the juvenile become aware of thinking errors and replace them with more pro-social attitudes and beliefs.
- Hibbing/Virginia and Duluth – Thinking for a Change groups are being facilitated by probation officers for adult clients assessed to be at medium to high risk to re-offend and are re-entering the community from a jail setting. This curriculum is a cognitive based program which is designed to help the juvenile become aware of thinking errors and replace them with more pro-social attitudes and beliefs.
- Cook County – Cook County probation has developed and partnered with a regional chemical dependency counselor and victim witness coordinator to implement the first-ever DWI Clinic in Cook County.
- Duluth – the Duluth Bethel continues to conduct the Driving With Care program for DWI offenders. Several probation officers are also trained in this program.
- **Northeast Regional Corrections Center** - During 2009, staff at the Northeast Regional Corrections Center received additional training in working with clients involved in Cognitive Self Change (CSC) programming. Staff are now divided in teams which focus on working with individual groups. Residents at NERCC are involved in CSC groups three times each week. Other staff will talk to residents about their case plans, domain (treatment) areas, behavioral issues, progress at the Center, and other pertinent treatment issues. Staff are challenging a resident's thinking, the risk of thoughts driving behavior, and thoughts that have less risk. All of the treatment is done with the goal of lowering the risk to re-offend.
- Through the Productive Day grant funding both the Arrowhead Juvenile Center and the Northeast Regional Corrections Center were able to install computers labs to assist in the long term education and vocation planning. Teachers are

able to assist students in individual and group instruction for basic skills, job skills, GED preparation, and vocational and post secondary planning. This assists in transitioning residents into their communities.

Highlights for Mission Goal: Administrative -

- **Arrowhead Juvenile Center** – AJC has completed Phase III of its camera/video security system providing more security and safety throughout the facility. The Round Tracker for wellness checks has been fully implemented and available for review for license requirements. The garage was the last part of the facility to have a sprinkler system put in and now the entire complex has smoke detectors and sprinklers. An overall energy analysis with respect to energy efficiency payback calculations and prioritizing the need and timeline for capital improvements was approved to be done by the ARC Executive Board.
- **Court and Field Services** – ARC continues to serve as the statewide experts in the area of officer safety, Natural Response Control Tactics, Managing Aggressive Behavior and Search & Seizure. Several trainers continue to offer consultation and training to other correctional agencies throughout the state.
- The Keeping Staff Safe Committee (KSS) continues to meet regularly. The participants provide officer safety trainings, review and update safety policies and serve as a receptacle for officer safety incidents to be collected and debriefed from within ARC and through the state of Minnesota.
- ARC employees currently serve on various state, regional and local committees:
 - BCA/Statewide Supervision System Partnership
 - State CSTS User's Group
 - MCA Committees
 - State Service Center
 - Minnesota ISR Supervisors
 - Sex Offender Practitioner Network
 - Cog Network
 - MN Association of Pre-trial Services Agencies (MAPSA)
 - Disposition Summary Delivery Team
 - Offender Risk Assessment Network (GRAN)
 - Sex Offender Round Table
 - Family Services Collaborative Boards for Koochiching, Carlton, Lake, Cook and St Louis County (both north and south)
 - Boise Forte Collaborative
 - Sex Offender Group co-facilitation
 - Best Practices Committee
 - LSIR & YLS/CMI Committee
 - Quality Assurance Committee

- Employee Recognition Committee
 - ARC Spring Conference Committee
 - Female Offender Committee
 - Firestarters Task Force
 - Service Center Committee
 - Closing the Gap
 - Juvenile Detention Alternatives Initiative (JDAI)
 - Keeping Kids in School
- Court and Field Services – The Supervisory Unit continues to review and update the Policy and Procedure Manual on an ongoing basis. This document is available to all staff on the ARC intranet site.
 - Court and Field Services – The Probation Fee office has continued to increase its rate of collection in large part through the use of the Department of Revenue, Revenue Recapture Program reaching its highest collection month to date, that amount being over \$152,458.00. Since inception the program has collected \$5,346,776.00 as of 12/31/09.
 - Court and Field Services – Court and Field Day is held annually in December of each year. This brings staff together from all five counties for a day of training and networking. An update on the statutory changes is provided by the St Louis County attorney's office.
 - In 2009 the Virginia Annex was opened and staff safety was considered in the office configuration which included a sterile interview room.
 - Arrowhead Regional Corrections – ARC along with the Duluth Police Department and Woodland Hills Neighborhood Youth Services, host an annual "Community Warm-up" which is a day-long event hosted by the agencies for area youth in an effort to reach out to show how much we value them. The event has been a tremendous success since its start in 2001. Many donations are made from local merchants and vendors including financial contributions and prize donations. Volunteers come from the local Criminal Justice System including Judges and the Police Chief. Feature appearances have been made by local motivational speakers, the Duluth Police Canine Unit, an Indian Drum Group, Crunch, the Minnesota Timberwolves' mascot and the like. The event is well attended by local youth as well as Criminal Justice System and local government members.
 - Arrowhead Regional Corrections – An annual ARC-wide conference is held each spring. Pertinent trainings are offered and staff from the three departments have an opportunity to network.
 - Arrowhead Regional Corrections – A one day training conference for all support staff is conducted annually in June. The support staff are offered pertinent

trainings and given an opportunity to interact with the Executive Director, Department Heads and network with each other.

- Arrowhead Regional Corrections – ARC staff have been actively involved with the efforts to link the Court Information Summary Report (CISR) to the CSTS system.
- **Northeast Regional Corrections Center** – NERCC increased its video surveillance in 2009. We are now able to monitor more areas of the main building and grounds. Arrowhead Regional Corrections has been very directive in staff safety. Through the Keeping Staff Safe Committee, NERCC has trained staff in de-escalation techniques, verbal judo, and self-defense.
- In 2009, planning was initiated for improvements for NERCC's main building. Consultations with engineers and architects were begun to plan for a new roof, an improved heating system, fire code concerns, a new well, window replacement, insulation, domestic hot water, and other needed improvements. Contracts will be developed with architects for design specifications. We anticipate that contracts will be awarded to bidders in 2010.

ARROWHEAD REGIONAL CORRECTIONS PLAN 2011 - 2012

INTRODUCTION

Arrowhead Regional Corrections provides correctional services to five counties of Northeastern Minnesota's "Arrowhead" region. A.R.C. was formed under the auspices of the Minnesota Community Corrections Act and a joint powers agreement between the participating counties of Carlton, Cook, Koochiching, Lake and St. Louis.

Arrowhead Regional Corrections is administered by a Board of Commissioners (referred to as the Executive Board), under a joint powers agreement between the counties of Carlton, Cook, Lake, Koochiching and St. Louis. The A.R.C. Executive Board is made up of eight County Commissioners from the participating counties. St. Louis County appoints three members, with the remaining counties selecting one member each. Carlton, Cook, Koochiching, and Lake counties have an additional member that rotates between counties, every year.

The following provides an introductory overview of information included in the "A.R.C. Statistical Data" section of this Plan. Please refer to that portion of the Plan for more detailed information on several of these topics.

DEMOGRAPHICS -

- The five ARC counties make up 5% of the state's total population.
- The population for all ARC counties combined increased by 1.6% from 2000 to the 2005 projections, while the Minnesota population increased by 5.6% during the same period.
- The projections for 2005 - 2030 show increases in adult populations for all counties except Koochiching, and a leveling out of the earlier declines in juvenile populations in the ARC counties.

ECONOMY -

- Statewide, Minnesota's poverty rate has hovered at 9.5 percent of the population for the past years. Nationally, the rate stands at 12.5 percent. The poverty rate of 12.4 percent in St. Louis County in 2006 increased to 14.5 percent by the end of 2007. The poverty rate in Duluth itself has gone from 15.8 percent in 2006 to 18.3 percent in 2007. That equates to a jump from 12,731 people in 2006 to 14,604 in 2007.
- The average income for a family in St. Louis County in 2007 stood at \$54,266, not up even 1 percent over 2006's \$53,993 but up 9.4 from \$49,583 in 2005.

- ▶ The median household income – the level at which half of St. Louis County households earn more and half less stood at \$42,615, down 3.7 percent from a year earlier, when it was \$44,256.

SIZE AND GEOGRAPHICAL LOCATION -

- ▶ The five ARC counties of Carlton, Cook, Koochiching, Lake, and St. Louis are located in northeastern Minnesota's "Arrowhead Region."
- ▶ Together the five counties encompass 13,738 square miles, which is 17% of the state's total area of 79,617 square miles.

CRIME RATES -

MINNESOTA BCA CRIME RATE PER 100,000 INHABITANTS – 2009

AGENCY	POPULATION	PART 1 CRIME RATE	PART 2 CRIME RATE	COMBINED CRIME RATE
Statewide	5,220,393	2,894	4,653	7,547
Carlton	34,084	2,925	5,660	8,585
Cook	5,411	2,624	5,452	8,076
Koochiching	13,323	2,124	5,337	7,461
Lake	10,673	1,181	2,033	3,214
St. Louis	195,706	3,648	5,690	9,338

POLITICAL SYSTEM -

- ▶ Please refer to the beginning of this "Introduction" section for information on the A.R.C. Executive Board.
- ▶ In addition to the Executive Board, A.R.C. also has an Advisory Board. The Advisory Board is made up of eight citizens, two judges, a county attorney, a public defender, a sheriff, an educator, a social service director and a minority representative. The Advisory Board meets bimonthly or more frequently when needed. The Advisory Board has been involved in the planning of all our major projects over the last couple of years.

ADMINISTRATION AND ORGANIZATION OF ARC

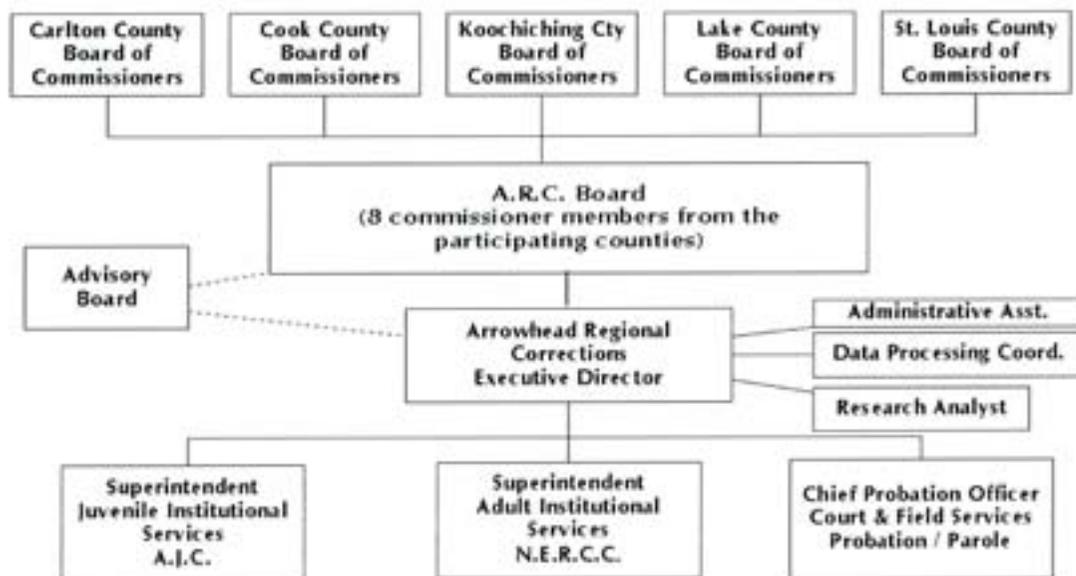
Arrowhead Regional Corrections is organized around four departments: Administration, Court and Field Services, Adult Institutional Services, and Juvenile Institutional Services. In addition, coordination of CCA functions is provided by the Executive Director of ARC. Overall responsibility for ARC rests with the ARC Board, Executive Director, Superintendent of NERCC, Superintendent of AJC and the Chief Probation Officer, along with the various task forces, and representatives of such areas as law enforcement and the judiciary.

Executive Board members and Advisory Board members and their affiliations, brief descriptions of administrative support services, and an organizational chart are presented on the following pages.

ADMINISTRATION: The administration of Arrowhead Regional Corrections is coordinated by the Director of ARC, who works with the Superintendents of NERCC and AJC, and the Chief Probation Officer. The Director reports to the Arrowhead Regional Corrections Executive Board.

The administration of Arrowhead Regional Corrections provides overall direction for ARC, and coordinates the various departments and functions of the ARC Board.

Arrowhead Regional Corrections



STAFF COMPLEMENT:	1	Executive Director	Tom Roy
	1	Administrative Assistant	Julie Peters
	1	Superintendent NERCC	Warren Salmela
	1	Superintendent AJC	Kathy Trihey
	1	Chief Probation Officer	Kay Arola

STAFF DEVELOPMENT: Staff training is coordinated by the Staff Development Committee. This Committee consists of ARC employees and administrative staff who represent administrative, supervisory, and staff components of ARC.

The main function of staff development is to service the expressed training needs of corrections personnel, which will enable them to develop job-related skills, knowledge, and attitudes to maximize their effectiveness in the competent professional delivery of correctional services.

Each full-time employee of ARC is required to obtain 40 hours of training annually. ARC also requires each employee to receive mandatory training in cultural diversity, sexual harassment, motivational interviewing skills, officer safety, CPR, and communicable diseases.

STAFF COMPLEMENT: Not Applicable

RESEARCH / MANAGEMENT INFORMATION SYSTEMS: The ARC Research and Management Information Systems staff are organized under the Director of Arrowhead Regional Corrections. MIS and research staff work with all ARC departments.

The Research/Management Information Systems unit provides overall direction for ARC information systems, and provides research related activities as assigned by the ARC Director.

STAFF COMPLEMENT: 1 Data Processing Coordinator
1 Research Analyst

2011 ADMINISTRATIVE COSTS BY COUNTY: (Administrative Costs Include Management Information Systems, Staff Development, Administrative Costs for contract for Attorneys, Accounting and Personnel Needs)

TOTAL COST:

Carlton	\$ 223,604
Cook	\$ 41,383
Koochiching	\$ 91,814
Lake	\$ 65,483
St. Louis	\$1,550,978

**ARROWHEAD REGIONAL CORRECTIONS
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2010**

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**ARROWHEAD REGIONAL CORRECTIONS
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2010**

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ARC STRATEGIC PLAN 2011 - 2012

2011 - 2012 GOALS: Arrowhead Regional Corrections is continuing to focus on the goal areas identified in the *Uniform Statewide Probation Outcome Measures Workgroup 1998 Report to the Legislature*. The four goal areas identified in that report include:

- ★ Community safety
- ★ Community restoration
- ★ Develop offender competencies and assist offenders to change
- ★ Restore victims of crime

Mission Goal: Community Safety

Strategies:

1. Target high risk clients for enhanced supervision, using LSI-R scores.
2. Monitor written case plans for completion and quality, for medium and high risk clients.
3. Continue the process of integrating treatment and supervision strategies with assessment scores and risk categories.
4. Develop model for supervision of staff-facilitated cognitive-behavioral groups, including quality control, cross-training, train-the-trainer, and evaluation.
5. Monitor public-private partnerships and contracts to provide services consistent with best practices.
6. Explore joint grant opportunities with community partners.
7. Continue to evaluate the drug court model for solid programming direction.
8. Participate in local and regional information-sharing projects (e.g., CrimNet), as well as within ARC (between probation, NERCC, and AJC).
9. Continue with transitional programming and case planning for clients released from NERCC and AJC, to address and reduce recidivism within the first 3 - 6 months following release, utilizing best practices and following research recommendations.

Mission Goal: Community and Victim Restoration

Strategies:

1. Increase offenders' compliance with court ordered financial obligations, including restitution and fees.
2. Develop a model for enhanced victim contact regarding case and restitution process.
3. Develop community partnerships on restorative justice projects (e.g., expand conferencing opportunities for victims).
4. Continue to prioritize and integrate procedures to create a stronger connection between restitution collection and victims of crime.

Mission Goal: Assist Offenders to Change

Strategies:

1. Enhance educational/vocational programming to prepare offenders for workforce needs.
2. Develop resources to be used with clients as a part of developing written case plans.
3. Integrate case plans between AJC, NERCC, and Court & Field.
4. Develop an enhanced continuum of services for specific high risk/special needs clients.
5. Seek more effective case management strategies and interventions with special needs clients.
6. Continue to develop strategies and community based resources to reduce length and number of juvenile out of home placements.

Mission Goal: Administrative

Strategies:

1. Continue to integrate evidence based practices into programming or extend the programs structure to include services proven to be effective with high risk clients (refer to 2006 treatment analysis).
2. Continue to review pre and post-testing for the sex offender programs at the Northeast Regional Corrections Center (NERCC).
3. Continue to integrate booster training to staff for motivational interviewing skills, and develop a model for oversight of cognitive behavioral facilitators.
4. Continue to provide regular training and assessment in evidence based practices
5. Continue to conduct formal evaluations of treatment programs within A.R.C. and share these studies and information with employees, executive board and advisory board members.
6. Continue to provide semi-annual LSI-R and YLS/CMI quality control evaluations for staff:
 - a) conduct group rating process to improve inter-rater reliability
 - b) improve interview skills through review by supervisor & peers
7. Identify and assess restorative practices:
 - a) pursue better reporting of restitution outcomes utilizing the state court database.
 - b) monitor the number of victim conferences.
 - c) increase the availability of victim conferences through community resources.
8. Continue to actively participate in the management of our three information systems (CSTS, JAIMS, JMS) with State groups.
9. Provide access to hardware, technology, and systems needed to meet evidence based practices and priorities.
10. Promote staff excellence through recognition and training.

Community Safety

Goal 1. Reduce Recidivism in the ARC Region

Action Step 1	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
<p>Measure recidivism for adult and juvenile probation clients up to 3 years post-discharge.</p>	<p>% of adult clients who are convicted of a new felony offense within 3 years of discharge from probation supervision</p>	25 %	41%	13% of probation clients; 29% of supervised release clients
	<p>% of juvenile clients who are convicted of a new felony offense within 3 years of discharge from probation supervision</p>	25%	Data not available	17%

Goal 1. Reduce Recidivism in the ARC Region

Action Step 2	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
<p>Measure recidivism for NERCC clients up to 3 years post-discharge.</p>	<p>% of NERCC clients who are convicted of a new offense within 3 years of discharge from NERCC</p>	<p>NERCC Sex Offender clients: 10% (National rate: 14%)</p>	<p>13% (2008)</p>	<p>21%</p>
		<p>NERCC Chemical Dependency clients: 33%</p>	<p>25% (2008)</p>	<p>26%</p>
		<p>Total NERCC population: 20% (State rate: 37%)</p>	<p>44% (2008)</p>	<p>17%</p>

Goal 1. Reduce Recidivism in the ARC Region

Action Step 3	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
<p>Measure recidivism for AJC treatment clients up to 3 years post-discharge.</p>	<p>% of AJC clients who are convicted of a new felony offense within 3 years of discharge from AJC treatment program</p>	<p>30 % or lower (State annual rate: 26%)</p>	<p>12 % (annual rate)</p>	<p>26% (annual rate)</p>
<p>Measure recidivism for female offender program participants up to 3 years post-discharge.</p>	<p>% of clients who participated in the female offender programming who are convicted of a new felony offense within 3 years of discharge from the program</p>	<p>15 % or lower</p>	<p>15 %</p>	<p>11% (2010)</p>

Goal 2. Incorporate the use of assessment scores and risk categories into supervision strategies

Action Step 1	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
<p>Target high-risk clients for enhanced supervision using LSI-R or YLS/CMI scores.</p>	<p>Frequency of high risk probation clients (as defined by LSI-R or YLS/CMI scores) receiving appropriate supervision based on assessment results</p>	<p>90% or higher</p>	<p>Annual performance evaluations indicate compliance with policy</p>	<p>Annual performance evaluations indicate compliance with policy</p>
<p>Action Step 2</p>	<p>Outcome Measure</p>	<p>Performance Target</p>	<p>2007 Outcome/Progress</p>	<p>2009 Outcome/Progress</p>
<p>Use LSI-R or YLS/CMI to assess targeted clients' risk of reoffending.</p>	<p>Frequency of targeted clients assessed</p>	<p>100%</p>	<p>Annual performance evaluations indicate compliance with policy</p>	<p>Annual performance evaluations indicate compliance with policy</p>

Goal 3. Continue implementation and evaluation of the drug courts model within the Arrowhead region

Action Step 1	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Continue annual evaluations of St. Louis County Drug Courts.	Annual St. Louis County Drug Courts evaluations	Annually complete outcome evaluations	Process and outcome evaluation of Southern St. Louis County Drug Court published by Dr. Robert Jeff Mass in 2005	Process evaluation of Northern St. Louis County Drug Court published by Dr. Robert Weidner

Community/Victim Restoration

Goal 1. Promote the compensation of victims and restoration of community by offenders

Action Step 1	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
<p>Increase offenders' compliance with ordered financial and community service obligations, including restitution, fees, STS, and community service work.</p>	% of CLIENTS paid full restitution	65% or higher	32%	18%
	% of TOTAL restitution paid in full	65 % or higher	5%	9%
	% of clients with community service completed by discharge	85%	88%	86%
	Total community service hours worked	17,765 hrs in 2006	9003 hrs	12,111 hrs
	% of clients with STS completed by discharge from probation	75 % or higher	50%	25%
	Total Adult STS hrs worked	60,937 hrs in 2006	58,030 hrs	50,926 hrs
	Total community hrs contributed by NERCC clients	841 in 2006	1,295 hrs	904 hrs
	Dollar value of produce/products contributed by NERCC clients	\$20,000	\$23,000	\$20,800

Goal 2. Develop community & other professional partnerships on restorative justice projects

Action Step 1	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Expand circle opportunities for victims.	Total number of victim circles conducted per year	10 victim circles or more	12	17
Action Step 2 Collaborate with restorative entities in St. Louis County to provide juvenile diversion programming.	Outcome Measure Narrative reporting	Performance Target Restorative Justice program with AJC clients implemented in 2005	2007 Outcome/Progress Men as Peacemakers and probation coordinated 14 cases involving 18 high risk juveniles	2009 Outcome/Progress Men as Peacemakers runs monthly circles with AJC detention female treatment clients and male treatment clients; 9 high risk juvenile cases
Action Step 3 Improve the number of adult restorative programming for domestic violence offenders.	Outcome Measure Narrative reporting	Performance Target Expand and maintain domestic violence offender services	2007 Outcome/Progress Domestic Sentencing Circle practices implemented	2009 Outcome/Progress Four circles completed
Pilot a risk assessment tool for domestic abuse offenders by increasing responsibility of services.	Narrative reporting	Expand and maintain domestic violence offender services	Risk tool being developed	Risk tool to be piloted in 2010

Goal 3. Expand upon current restorative practices within NERCC and AJC

Action Step 1	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
<p>Each institution will complete necessary training and pilot one victim restorative project.</p>	<p>Narrative reporting including total number of victims served by piloted program</p>	<p>2 restorative justice pilot programs will have been initiated</p>	<p>NERCC Veterans Group & Veteran Outreach North participated in a variety of restorative projects</p> <p>5 restorative circles with felony level Treatment Program Males/Females at AJC with AMICUS & Men As Peacemakers. AJC restorative programming moved to Duluth public school system.</p>	<p>NERCC continues to participate in veterans-related activities</p> <p>Promoting resiliency in adolescent girls groups started with facilitators being trained</p>

Assist Offenders to Change

Goal 1. Provide responsive programming for clients being served by ARC

Action Step 1	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Provide probationary services including case management, intensive supervision and research effect programming.	% of closed probation cases defined as "Successful" at discharge	80 % or higher (National rate: 57%)	87%	89%
	% of probation clients referred to and completing cognitive based programming (TFC or CSC)	65 % or higher	89%	87%

Goal 1. Provide responsive programming for clients being served by ARC

Action Step 2	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
<p>Continue to collaborate with community cultural resources in order to provide responsive programming for minority clientele.</p>	<p>Narrative reporting</p>	<p>Hire a Fond du Lac case manager to occupy a position at AJC providing responsive programming for Native American clientele.</p>	<p>ARC/AJC met with FDL/CAIR to discuss an onsite social worker at AJC. Native American medical and chemical services continue to be available and screened at intake</p>	<p>A Fond du Lac community resource person was hired to work with AJC re-entry clients. Funded through South St. Louis County Family Services Collaborative. JDAL efforts continue to assess and produce strategies for working to reduce racial disparities at AJC.</p>
		<p>To have culturally responsive programming readily available to clients</p>	<p>NERCC's Native American Culture Group includes off-grounds events and provides a sweat lodge for residents</p>	<p>Native American Culture Group activities continue. African/American clients continue to attend off-grounds community activities (MLK observations and Juneteenth celebrations)</p>

Goal 1. Provide responsive programming for clients being served by ARC

Action Step 3	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Provide Cognitive-based treatment services for NERCC clients.	% of NERCC Sex Offenders successfully participated in psycho-educational and/or therapeutic group	90 % or higher	96 %	96%
	% of NERCC Chemically Dependent clients completed out-patient treatment at NERCC	95% or higher	97%	94%
	# of CD clients at NERCC completing Driving With Care curriculum for repeat DWI offenders	50	DWC Curriculum started in February 2008	87%
	% of NERCC clients participating in Cognitive Self-Change Groups	90% or higher	100 %	50%
Action Step 4	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Provide Cognitive-based treatment services for AJC clients.	% of juveniles who successfully complete court ordered treatment programs at AJC	100%	99%	99%
	% of AJC clients by Pre- and Post-tests of cognitive services, showing improvement	80% or higher	75%	94%

Goal 1. Provide responsive programming for clients being served by ARC

Action Step 5	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Develop interactive case plans for clients while in AJC and NERCC.	% of targeted NERCC clients prior to discharge with case plans	95%	100%	52%
	% of targeted AJC clients prior to discharge with case plans	95%	95%	100% of case plans listed, reviewed, and updated monthly
Action Step 6	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Master case plan in place with probation prior to discharge from NERCC and AJC.	% of targeted NERCC clients whose case plans are integrated with probation prior to discharge	100%	100%	25%
	% of targeted AJC clients whose case plans are integrated with probation prior to discharge	95%	100%	100% staffed and transition plan written by AJC, 75% documented in CSTS under documents: ARC Master Case Plan

Goal 1. Provide responsive programming for clients being served by ARC

Action Step 7	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Monitor case plans for completion and quality.	% of case plans that receive quality control reviews	75%	Policy written, implementation to follow	75%

Goal 2. Assist offenders in becoming more employable by providing educational/vocational programming

Action Step 1	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Vocational Counselor will prepare and refer NERCC clients for employment.	# of NERCC vocational clients per yr	150 or higher (State increase 3%)	235 clients	295 clients
	# of NERCC clients who have secured employment or post-secondary education prior to discharge	60 or higher	41 clients	69 clients
	# of NERCC clients completing vocational assessments	50 or higher	107 clients	71 clients
	# of NERCC clients who have engaged in resume writing or job seeking prior to discharge	95 or higher	148 clients	162 clients

Goal 2. Assist offenders in becoming more employable by providing educational/vocational programming

Action Step 2	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Re-entry Programming.	In the Fall of 2009 two productive day agents were replaced with four re-entry probation officers through grant dollars	Provide productive day re-entry services (vocational services, educational programming, treatment and community resources before and after discharge) to 20 low-risk offenders	15 clients (2007 to mid-2008)	52 clients
Re-entry Programming	The Female Offender Program coordinated by Bethel Women's program, will receive funds under the productive day grant towards reintegration	Provide productive day re-entry services (vocational services, educational programming, treatment and community resources promoting self-sufficiency) to 20 female offenders before discharge from Bethel	21 female offenders (2008)	41 female offenders
Re-entry Programming	In the Fall of 2009 two productive day agents were replaced with four re-entry probation officers through grant dollars	Provide active case plans (vocational services, educational programming, treatment and community resources before and up to six months after discharge) for 40 AJC clients	12 clients (2007 to mid-2008)	39 clients

Goal 2. Assist offenders in becoming more employable by providing educational/vocational programming

Action Step 3	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Support ongoing accomplishments made by NERCC educational clients.	# of NERCC educational clients who receive GED's per yr	40 or higher	42 Clients	39 clients
	# of NERCC educational clients who receive high school diplomas per yr	2 or higher	4 clients	2 clients
	# of NERCC educational clients who demonstrate basic literacy improvements per yr	140 or higher	157 clients	199 clients

Assist Offenders to Change

Goal 3. Reduce length and number of juvenile out-of-home placements

Action Step 1	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Develop and support agency wide review teams on out-of-home placement.	Total number of out-of-home review team meetings held per yr	Weekly	In compliance as scheduled	In compliance in Duluth and Carlton County; Northern St. Louis County working toward implementation
Action Step 2 Explore community alternatives to traditional out-of-home placement options.	Outcome Measure Total number of identified community alternatives to traditional out of home placements	Performance Target An index of alternative sites	2007 Outcome/Progress Refer to all county out-of-home placement reports and monthly reports	2009 Outcome/Progress The JDAI is working toward developing community alternatives to detention.

Goal 5. Utilize the Massachusetts Youth Screening Instrument-2 in assessing mental health needs of juveniles

Action Step 1	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Monitor and report MAYSI-2 data to the DOC.	Total # of MAYSI-2 per yr	600 or more	775	458
	Total # of clients referred for further mental health needs	400 or more	371	280

Administrative

Goal 1. Evaluate effectiveness of treatment programming

Action Step 1	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Continue current AJC pre-and post-test procedures as well as exit surveys for treatment clients.	% of AJC treatment clients who complete pre and post test	100%	100%	100% Pre-test and 93% Post-test
	% of AJC exit surveys completed	45%	54%	88%
Action Step 2	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Continue current pre-and post-test for sex offender program at NERCC.	% of NERCC sex offender clients who complete pre and post test	100%	94%	Pre- and Post-tests being evaluated

Goal 1. Evaluate effectiveness of treatment programming

Action Step 3	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Publish annual treatment reports for AJC and NERCC.	Narrative reporting	Annual treatment analyses published for NERCC and AJC	2005 AJC Treatment Analysis Report completed in 2008	2006 AJC Treatment Analysis Report completed
			2005 NERCC Recidivism Report completed in 2008	2006 NERCC Recidivism Reports Completed

Goal 2. Ensure quality control by coordinating and providing evidenced based training for staff

Action Step 1	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Provide semi-annual LSI-R and YLSI/CMI quality control evaluations for staff.	% of Probation and NERCC agents attending LSI-R booster trainings per yr	95%	98%	100%
	% of Probation agents attending YLSI/CMI booster trainings per yr	95%	98%	100%

Goal 2. Ensure quality control by coordinating and providing evidenced based training for staff

<p>Action Step 2</p> <p>Ensure rating process to improve inter-rater reliability as well as improve interview skills through review by supervisors.</p>	<p>Outcome Measure</p> <p># of LSI-R and YLS/CMI interviews reviewed</p>	<p>Performance Target</p> <p>1 interview from each instrument monthly</p>	<p>2007 Outcome/Progress</p> <p>Video-taping at Quarterly LSI-R booster trainings for further review</p>	<p>2009 Outcome/Progress</p> <p>Completed inter-rating process training with all case management staff & supervisors. Quality Control Committee meets regularly with recommendations</p>
<p>Action Step 3</p> <p>Continue oversight of cognitive behavioral program facilitators.</p>	<p>Outcome Measure</p> <p># of cognitive behavioral group meetings reviewed per yr</p>	<p>Performance Target</p> <p>2 group meetings per yr will be reviewed for each program facilitator</p>	<p>2007 Outcome/Progress</p> <p>AJC has quarterly team meetings & attendance at cognitive groups by supervisors NERCC has monthly consultation including 4 groups attended by superintendent or treatment supervisor</p>	<p>2009 Outcome/Progress</p> <p>AJC had two on-site cognitive skills refresher groups giving peer review 2 groups were reviewed. Treatment supervisor meets with case workers weekly to discuss group progress</p>

Administrative

Goal 3. Recruit and maintain a diverse workforce

Action Step 1	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Review current affirmative action plan and make any necessary changes.	Narrative reporting	Meet all mandated review deadlines	Reviewed & signed on 3/21/08 by Ex. Board Chair	Reviewed and signed on 2/19/2010 by Ex. Board Chair
Action Step 2	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Actively recruit interns from local post-high school educational establishments.	Total # of interns per yr	30 interns or more	22 Interns	22 Interns at AJC; 13 Interns in Court & Field Services; 6 Interns at NERCC; and 24 UMD Developmental Psychology students completed Service Learning projects at AJC

Administrative

Goal 4. Continue to identify and meet the information and technology needs of ARC

Action Step 1	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Continue to enhance electronic facility and case management tools.	Narrative reporting	Explore merging document capabilities with the CSTS database	JMS identified and implemented as NERCC's new offender management system in 2006	JMS implemented with enhancements and staff training
Action Step 2	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Continue to enhance electronic case management tools.	Narrative reporting	All NERCC and AJC case management plans will be automated	JAIMS has been identified as AJC's client management system since 2005. JMS has been identified as NERCC's new offender management system since 2006.	All cases are automated

Administrative

Goal 4. Continue to identify and meet the information and technology needs of ARC

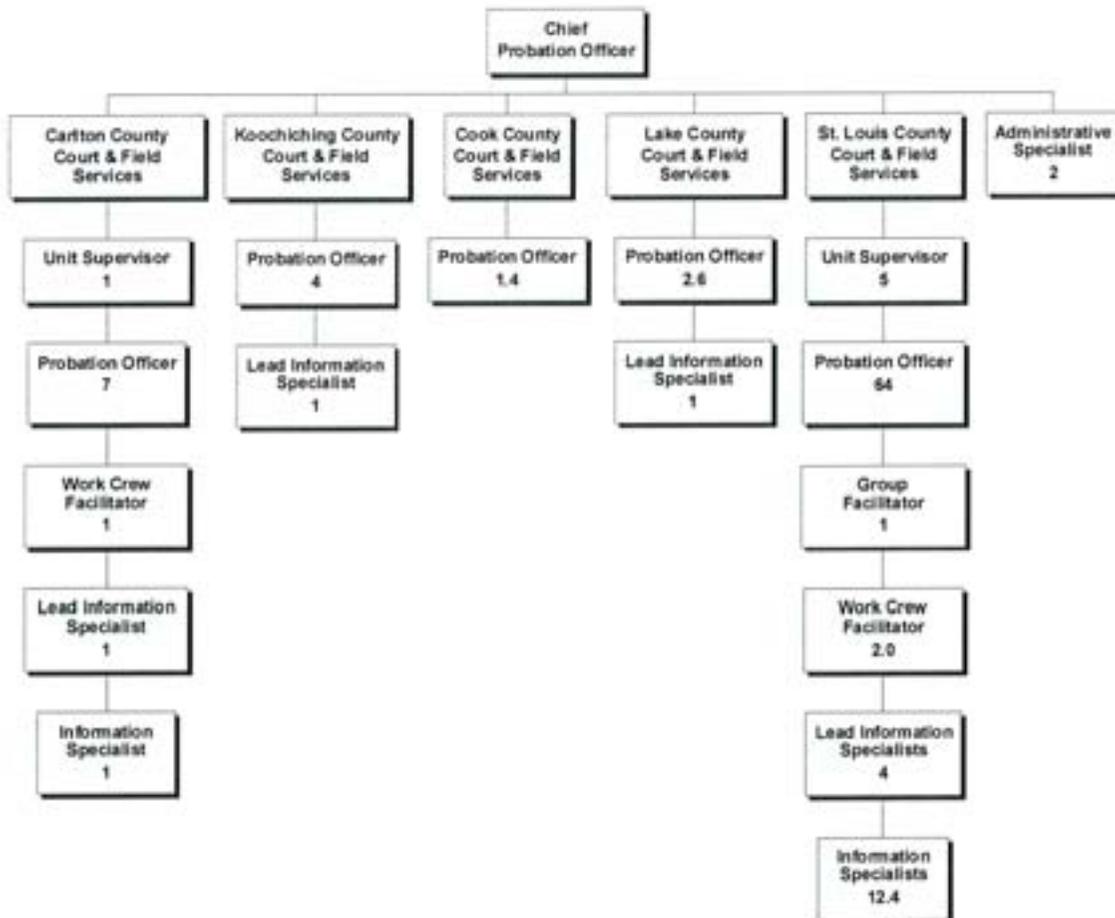
Action Step 3	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Implement all CSTS XP versions as they become available.	Narrative reporting	Paperless Intra-state transfers will be implemented	CSTS Ad hoc reporter available in enhancement of CSTS. Training provided for users.	COMS and on-line training videos made available
Action Step 4	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Update computers and technologies on a planned basis.	% of Windows 2000 machines withdrawn from ARC technology system by 2006	95% or higher	Windows 2000 computers have been replaced with newer computers running XP; we continue to update our hardware on an on-going basis.	Developed a prioritized inventory for all ARC technologies

Goal 4. Continue to identify and meet the information and technology needs of ARC

Action Step 5	Outcome Measure	Performance Target	2007 Outcome/Progress	2009 Outcome/Progress
Update and support student computer labs at AJC and NERCC.	% of Windows 2000 machines withdrawn from ARC technology system by 2011	95% or higher	Project planned	An afterschool computer lab was set up at AJC. A computer classroom was set up at NERCC.

PROGRAM DESCRIPTIONS

Court & Field Services



ORGANIZATION: Court and Field Services is one of four Arrowhead Regional Corrections Departments, and organized under the Chief Probation Officer, who reports to the Director. The Unit Supervisors in Court and Field Services report directly to the Chief Probation Officer. Throughout the region, there are probation/parole offices in Duluth, Hibbing, Virginia, Carlton, Grand Marais, Silver Bay, Two Harbors and International Falls.

DESCRIPTION OF SERVICES: Court and Field Services is one of four divisions of Arrowhead Regional Corrections. It provides services to 17 Judges and 7000 clients at eleven locations in the five participating counties. Overall, Court and Field Services has a staff of 111.40, including 79 Probation Officers, 3.0 Work Crew Facilitators, 1.0 Group Facilitator, 2 Administrative Specialists, 6 Unit Supervisors, and 20.4 Support Staff.

INTEGRATION OF SERVICES FOR MINORITY OFFENDERS: Court & Field Services recognizes the importance of racial focus and diversity. Currently these initiatives and services are being utilized:

- ▶ Referral of chemically dependent Native American clients to Mash-ka-wisen. A culturally specific program in Sawyer MN - Carlton County.
- ▶ A diversity section to the "Teens Crime & Community" curriculum managed by probation staff in Hibbing, Minnesota.
- ▶ Coordination of out-of-home placements with ICWA (Indian Child Welfare Act) and Fond du Lac Social Services.
- ▶ Participation in the Fond du Lac and the Boise Forte collaboratives.

SERVICE GROUPINGS:

Court Services and Programming - Adult:

- Diversion Program - Adult offenders identified by the County Attorney's office as being eligible are diverted from the traditional court process. Probation interviews these offenders, sets up conditions of the diversion usually including payment of restitution, monitors the conditions and notifies the court and County Attorney's office of the offender's compliance.
- Bail Studies - The court orders probation to complete a Bail Study to provide the court with additional information to determine the appropriate amount of bail for a particular case. The probation officer conducts an interview with the offender and gathers background information as well as financial information. A written report summarizing the findings is submitted to the court.
- Pre-trial Investigation/Supervision - The court orders probation to complete an investigation of an offender to determine their eligibility for probation supervision while charges are pending in lieu of bail. This investigation is completed on nearly every Felony level offense, gross misdemeanor driving and person offenses and misdemeanor driving and person offenses. Probation provides a recommendation to the court based on their investigation which includes whether the offender is a good risk and what additional conditions of release would be helpful to reduce their risk. Probation then provides supervision of the offenders found appropriate.
- Pre-Sentence Investigation (PSI's) - The court orders probation to complete an investigation of an offender prior to pronouncing the sentence on the offender. Probation conducts interviews with the offender and any victims, gathers background information, researches prior record, researches restitution issues and assesses the offender's circumstances and character. A written report to the court is prepared with recommendations. Probation appears at the sentencing hearing to formally present their report. Typically PSI's are ordered and

completed within two weeks on all Felony offenders and many gross misdemeanor and misdemeanor offenders.

- Risk Assessments - Probation utilizes a variety of risk assessment tools to assist them in assessing the offender's needs and risk to the community. These tools help provide the court and probation with research based criteria to make sound correctional decisions. Some of the tools used include:
 - LSI-R: A validated risk assessment tool to determine an offender's probability to continue to commit crimes. The LSIR involves an interview conducted with all felony offenders, gross misdemeanor person offenders and misdemeanor person offenders. The scoring guide is used and the document is submitted and maintained on-line on the statewide supervision system website. The risk assessment information is used to assist in working with the offender and tailoring his supervision and case plan to his needs.
 - Chemical Dependency: Cases which have use of alcohol or drugs as a component of the crime such as DWI cases and other drug-related offenses have a CD Assessment (ASUD, SASSI, Mortimer Filkens or Rule 25) as a part of the pre-sentence investigation. In this assessment, the Probation looks at previous treatment histories, impact of use on self and family and potential for future treatment. Up to 90% of offenders in some locations have chemical dependency issues.
 - Domestic Abuse Assessment: Cases which arise out of a set of circumstances which involve violence in a relationship are screened for risk. Factors considered are previous acts of violence, increasing level of violence, victim input, use of drugs and alcohol and family history. The assessment is used to guide decisions on pre-trial release as well as sentencing and case planning.
 - Gambling Assessment: This assessment is required in cases of theft and theft related offenses. A screening is done by the probation officer using the Soggs Gambling Assessment during a PSI to see whether gambling is a contributing factor. If the offender screens high a referral is made for further assessment and possible formal intervention. The assessment is used to guide decisions at sentencing and in case planning.
 - Sex Offender Assessments: Sex offenders are referred to licensed therapist to complete statutorily required psycho/sexual evaluations. In addition, the probation officers use the Static 99, the ACUTE and the STABLE risk assessment tools to determine risk levels and supervision strategies.
- Problem Solving Courts - ARC participates in several problem solving courts

which are as follows:

- Drug Courts: Drug Court is an intensive team approach to Felony Drug offenders. ARC has partnered with other criminal justice agencies and currently participates on three Drug Court teams in the region (Duluth, Range and Koochiching County). Drug courts provide intensive supervision, frequent drug testing, frequent court appearances, chemical dependency treatment, immediate consequences for program violations, and incentives for program compliance. The offender works through a multi phase program and is involved with the Drug Court for approximately one year.
- DWI Courts: DWI Court is an intensive team approach to Felony DWI offenders. ARC has partnered with other criminal justice agencies and currently participates on two DWI Court teams in the region (Duluth and Carlton). DWI courts provide intensive supervision, frequent drug/alcohol testing, frequent court appearances, chemical dependency treatment, immediate consequences for program violations, and incentives for program compliance. The offender works through a multi phase program and is involved with the DWI court for approximately one year.

Community Based Services and Programming:

- Supervision - Adult offenders within ARC are assigned a risk level as determined by the Level of Service Inventory-Revised (LSIR) or one of the other specialized risk assessment tools. Based on the risk level a supervision strategy is developed and implemented according to the following definitions and requirements.
 - High Supervision - A minimum of 2 face-to-face contacts per month with the offender. Additional collateral contacts to verify residence, employment and other factors are also done. Client reassessed annually.
 - Medium Supervision - A minimum of 1 face-to-face contact per month with the offender. Additional collateral contacts to verify residence, employment and other factors are also done. Client reassessed annually.
 - Low Supervision - A minimum of 1 face-to-face contact every 90 days with the offender. Additional collateral contacts to verify residence, employment and other factors are also done. Client reassessed annually.
 - Service Center Supervision - Provides supervision of minimum and medium risk offenders through group reporting and administrative monitoring. Contact may be monthly, quarterly or administrative.
 - Supervised Release (DOC) - Arrowhead Regional Corrections provides supervision to offenders reentering the Arrowhead Region from one of the

state prison facilities. Supervision is provided according to the state of Minnesota protocols which include the following:

- Supervised Release (SR): Lower risk offenders supervised according to established policies in ARC based on LSIR score.
 - Intensive Supervised Release (ISR): Offenders designated by the DOC to be high risk to re-offend and supervised intensively according to DOC and statute defined standards. These standards include a 4 Phase program which starts with 4 face-to-face contacts per week.
 - Challenge Incarceration Program (CIP): Offenders reentering the Arrowhead Region from the state Challenge Incarceration Program. Supervision is conducted according to the DOC protocols and includes a 3 Phase program which starts with 3 face-to-face contacts per week.
- Specialized Caseloads - Certain categories of offenders require a more structured and focused approach to supervision and casework. ARC has developed caseloads to address these needs and enhance the probation officers ability to gain the knowledge base and expertise necessary. These caseloads include the following:
 - DWI: Nearly all regions of ARC have caseloads that focus primarily on DWI offenders. The Duluth and Carlton offices also have caseloads that specialize in Felony DWI's. The interventions focus primarily on chemical dependency and driver license issues.
 - Drug Offenders: Duluth, Koochiching County and the Range have specialized caseloads that focus on Felony Drug offenders. These caseloads are purposefully smaller and the probation officers work as part of the Drug Court team approach to supervision.
 - Sex Offenders: Nearly all regions of ARC have caseloads that specialize in the treatment and rehabilitation of sex offenders. These caseloads are purposefully smaller and the probation officer works closely with the sex offender treatment provider and aftercare worker.
 - Domestic Abuse: Duluth has a caseload which specializes in Felony Domestic Assaults. The probation officer works closely with the Duluth Police Department as well as the Duluth area victim services providers.
 - Intensive Supervised Release/ Challenge Incarceration: ARC has assigned 9 probation officers to work region wide with the DOC offenders reentering our communities requiring intensive supervision. These caseloads are purposefully smaller and supervision is accomplished through a team approach.

- Case Plans - Arrowhead Regional Corrections uses the Case Plan Policy to ensure that offender risk and criminogenic needs are identified and addressed in an effort to lower risk and reduce recidivism. This Policy is intended to focus the majority of resources on moderate and high risk offenders and includes the elements of responsivity, case planning, motivational interviewing, case plan follow-up and documentation, staff training and quality assurance. Written Case Plans are developed for adult offenders who score 24 – 40 on the LSIR and are participating in the NERCC or Female Offender program. The case plan is saved in CSTS and client's progress toward goals is documented in the CSTS chronos.
- Inter / Intrastate Transfers - Offenders from other states and other regions of Minnesota often transfer into this area. Probation officers review the transfer documentation, interview the offender and respond to the transfer request. If accepted, ARC provides supervision to these offenders and monitors their progress for the original jurisdiction.
- Intermediate Sanctions: ARC is involved in the utilization of numerous strategies that provide a legitimate sanction for the offender in lieu of jail time when appropriate. ARC puts effort into developing such resources as well as staying current on new technologies available. Some of these resources include:
 - Sentence to Serve (STS): This is a structured form of community service work. The offender is placed on a supervised work crew affiliated with the Department of Natural Resources and the Department of Corrections. Crews complete projects and perform work not only in forested areas but also in urban areas on projects that serve the public good.
 - Electronic Monitoring (EM): This is a technology based sanction. The offender wears a tracking device and their movement is restricted and monitored on a continual basis.
 - SCRAM: This is a technology based sanction. The offender wears a device that monitors their use of alcohol through their skin.

Counseling Services and Programming:

- Domestic Abuse Intervention Project - This program is offered throughout ARC and meets the statutory requirement for domestic abuse offenders. It is a 26 week curriculum which addresses power and control issues in domestic violence.
- Victim Impact Panel - This program is offered throughout ARC. It involves victims whose lives have been impacted by drunk driving behavior sharing their experiences with DWI offenders who are court ordered to attend the session. It is intended to raise the offenders' awareness of the consequences of their behavior.

- Motivational Interviewing - ARC has made a concerted effort to train all probation officers and support staff in the use of motivational interviewing. Over 90% of the probation staff have completed the 4 ½ day training with the others scheduled to complete the training by the end of 2008. The training focuses on identifying the stages of change and practicing skills that assist offenders to move through the change cycle.
- Cognitive Skills - Cognitive approaches are utilized to address an offender's thinking errors. Thinking for a Change is the primary curriculum delivered in a group format to a select group of medium and high risk offenders.
- Female Offender's Program - This program is an incarceration option for women. It is gender responsive and based on the cognitive restructuring curriculum of Thinking for a Change. The women attend the cognitive skills groups and work on reentry issues.

Court Services and Programming - Juvenile:

- Diversion Program - Juvenile offenders identified by the County Attorney's office as being eligible are diverted from the traditional court process. Probation interviews these offenders and parents, sets up conditions of the diversion usually including payment of restitution, monitors the conditions and notifies the court and County Attorney's office of the offender's compliance.
- Pre-trial Investigation / Supervision - The court orders probation to complete an investigation of a juvenile to determine their eligibility for probation supervision while charges are pending in lieu of detention. Probation provides a recommendation to the court based on their investigation which includes whether the offender is a good risk and what additional conditions of release would be helpful to reduce their risk. Probation then provides supervision of the juveniles found appropriate.
- Pre-Disposition Investigation (PDI's) - The court orders probation to complete an investigation of a juvenile prior to determining the disposition. Probation conducts interviews with the juvenile, their family and any victims, gathers background information, researches prior record, researches restitution issues and assesses the offender's circumstances and character. A written report to the court is prepared with recommendations. Probation appears at the disposition hearing to formally present their report. Typically PDI's are ordered and completed within 1 month.
- Risk Assessments - Probation utilizes a variety of risk assessment tools to assist them in assessing the juvenile's needs and risk to the community. These tools help provide the court and probation with research based criteria to make sound correctional decisions. Some of the tools used include:

- YLS / CMI - A validated risk assessment tool to determine a juvenile's probability to continue to commit crimes. The YLS/CMI involves an interview conducted with all juvenile felony offenders, gross misdemeanors, any person offenses, and any potential out-of-home placement clients. The scoring guide is used and the document is submitted and maintained on-line on the statewide supervision system website. The risk assessment information is used to assist in working with the juvenile and tailoring his supervision and case plan to his needs.
- Chemical Dependency - Cases which have use of alcohol or drugs as a component of the crime such as DWI cases, Underage Consumption and other drug-related offenses have a CD Assessment (ASUDS, SASSI, Mortimer Filkens or Rule 25) completed. Based on the results, intervention strategies are developed.
- Sex Offender Assessments - Sex offenders are referred to licensed therapist to complete statutorily required psycho/sexual evaluations.
- Mental Health Screening - ARC completes mental health screenings utilizing the MAYSI-2 screening tool as required by statute. The MAYSI-2 is an interview conducted with the juvenile if there is a judicial finding of delinquency, a finding that the juvenile has committed a third or subsequent petty offense, the juvenile is receiving child protective services, the juvenile is in an out-of-home placement beyond 30 days or the juvenile's parents have had their rights terminated. Referrals are made for additional mental health services when appropriate.

Community Based Services and Programming:

- Supervision - Juvenile clients within ARC are assigned a risk level as determined by the Youth Level of Service Case Management Inventory-Revised (YLS/CMI) or one of the other specialized risk assessment tools. Based on the risk level a supervision strategy is developed and implemented according to the following definitions and requirements:
 - Intensive Supervision - A minimum of daily contact with the juvenile, the majority of contacts being face-to-face in the community. Additional collateral contacts with family, school, employment and others are also done. Client is reassessed at 6 month intervals.
 - High Supervision - A minimum of four face-to-face contacts per month with the juvenile. Additional collateral contacts with family, school, employment. and others are also done. Client is reassessed at 6 month intervals.
 - Medium Supervision - A minimum of two face-to face contacts per month with the juvenile. Additional collateral contacts with family, school,

employment and others are also done. Client is reassessed at 6 month intervals.

- Low Supervision - A minimum of one contact per month. Additional collateral contacts with family, school, employment and others are done as applicable. Client is reassessed as appropriate or in the case of a new offense or violation of probation.
- Juvenile Monitoring Supervision - Provides supervision of minimum risk juveniles through administrative monitoring of their conditions.
- Specialized Caseloads - Certain categories of juveniles require a more structured and focused approach to supervision and casework. ARC has developed caseloads to address these needs and enhance the probation officers ability to gain the knowledge base and expertise necessary. These caseloads include the following:
 - Intensive Supervision Program (ISP): ARC has assigned 7 probation officers to work primarily within St Louis County providing Intensive Supervision of high risk juveniles. These caseloads are purposefully smaller and supervision is accomplished through a team approach.
 - Sex Offenders: Nearly all regions of ARC have caseloads that specialize in the treatment and rehabilitation of juvenile sex offenders. These caseloads are purposefully smaller and the probation officer works closely with the sex offender treatment provider and aftercare worker.
- Case Plans - Arrowhead Regional Corrections uses the Case Plan Policy to ensure that offender risk and criminogenic needs are identified and addressed in an effort to lower risk and reduce recidivism. This Policy is intended to focus the majority of resources on moderate and high risk juveniles and includes the elements of responsivity, case planning, motivational interviewing, case plan follow-up and documentation, staff training and quality assurance. Written Case Plans are developed for juvenile clients residing in an out of home placement for more than 30 days. The case plan is saved in CSTS and client's progress toward goals is documented in the CSTS chronos.
- Intermediate Sanctions - ARC is involved in the utilization of numerous strategies that provide a legitimate sanction for the juvenile in lieu of time in detention when appropriate. ARC puts effort into developing such resources as well as staying current on new technologies available. Some of these resources include:
 - Juvenile Work Crew: This is a structured form of community service work. The offender is placed on a supervised work crew which completes projects and performs work within the community after school hours and on weekends.

- Electronic Monitoring (EM): This is a technology based sanction. The juvenile wears a tracking device and their movement is restricted and monitored on a continual basis.
- Detention Assessment Team (DAT): A team of 4 probation officers respond when law enforcement in Northern St Louis County have a juvenile in custody to assist in determining the juvenile's immediate needs. A screening is done for criminal risk, mental health and chemical dependency. The probation officers use this information to determine the need for detention or other options.

Counseling Services and Programming:

- Motivational Interviewing - ARC has made a concerted effort to train all probation officers and support staff in the use of motivational interviewing. Over 90% of the probation staff have completed the 4 ½ day training with the others scheduled to complete the training by the end of 2008. The training focuses on identifying the stages of change and practicing skills that assist juveniles to move through the change cycle.
- Cognitive Skills - Cognitive approaches are utilized to address a juvenile's thinking errors. Thinking for a Change is the primary curriculum delivered in a group format to a select group of medium and high risk juveniles in Duluth.
- Anger Management - A group approach for juvenile males in Koochiching County that meets one time per week and is co-facilitated by a probation officer and a representative from Koochiching County Human Services.
- Shoplifting and Theft Offender Prevention Program (S.T.O.P.P.): Juveniles are court ordered to attend the S.T.O.P.P. circles for shoplifting and other misdemeanor thefts. The circles are held in Duluth 2 nights per month and focus on educating the juveniles on the harm their behavior causes and what they can do to repair the harm.
- Restorative Initiative Supporting Kids (R.I.S.K.): Juveniles in Duluth who are involved in low level felony offenses are referred to the R.I.S.K. circles which are held weekly for 6 to 8 weeks. The circles focus on educating the juveniles on the harm their behavior causes and what they can do to repair the harm.
- Reintegration Mentoring: This program provides a transitional correctional program from institution to community for juveniles adjudicated for serious delinquency in Duluth. It relies on the development of a relationship between the juvenile and a trained mentor.
- Strong Girls Group: This is a gender specific and gender responsive curriculum for moderate to high risk girls in Duluth. Programming is cognitive based and

addresses the individuals risk factors.

- **Drug and Alcohol Program (DAP):** This is an education based program facilitated by probation officers in Duluth and the Range for juveniles involved in alcohol or drug related offenses. The program is delivered in a group format for one night per month. Videos and presentations by offenders from the Challenge Incarceration Program are used.
- **Teens, Crime and Community:** this program is functioning in the Chisholm High School and is a curriculum delivered to all 9th grade students. It is a collaborative effort to make teens more aware of crime and ways of dealing with it in their own lives.

CLIENTS SERVED: Please refer to "Probation Survey" tables.

COURT & FIELD SERVICES 2011 STAFF COMPLEMENT:

2011 COST BY COUNTY:

COURT & FIELD SERVICES:

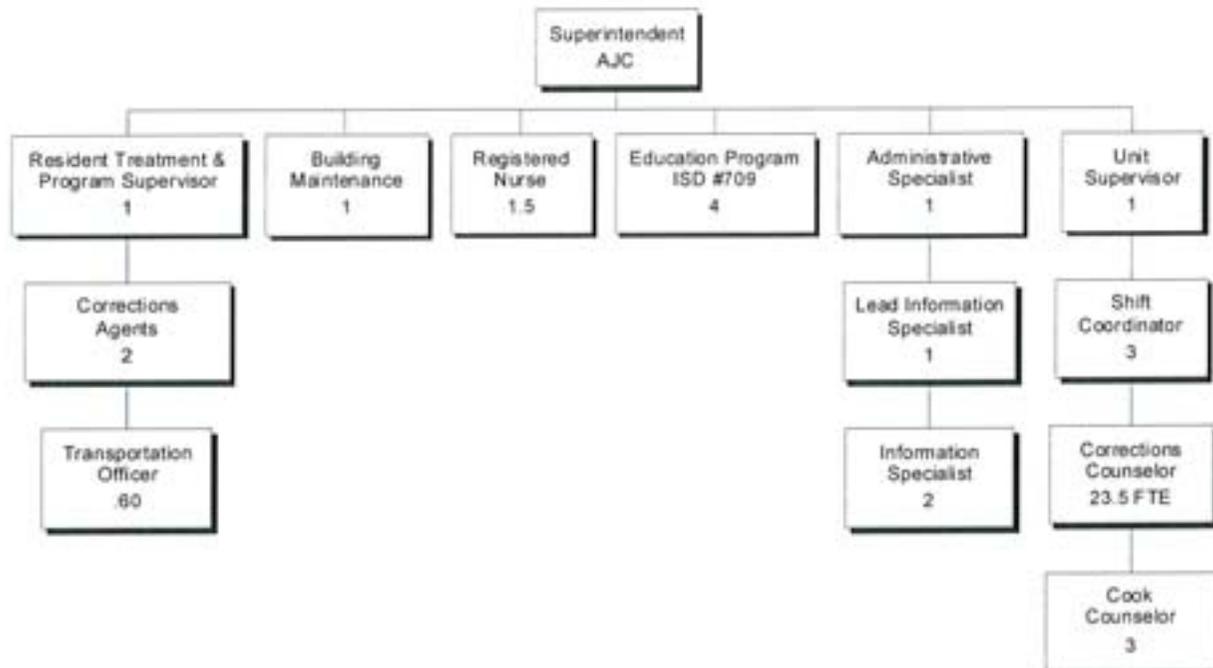
Carlton	\$ 891,656
Cook	\$ 163,469
Koochiching	\$ 469,952
Lake	\$ 287,149
St. Louis	\$6,493,606

COUNTY SPECIFIC PROGRAMS:

Carlton	\$ 196,868
Cook	\$ 11,539
Koochiching	\$ 25,602
Lake	\$ 18,259
St. Louis	\$1,842,814

ANNUAL ACTION PLAN: Please refer to goals, strategic plan, and outcome measure sections of Plan.

ARROWHEAD JUVENILE CENTER: A Division of Arrowhead Regional Corrections



MISSION STATEMENT: The Arrowhead Juvenile Center is an expression of community concern for those youth who have come to the attention of the authorities. This concern is based on the value the community places on every youth, regardless of their race, creed, color, sexual orientation, or behavior patterns.

The Arrowhead Juvenile Center is a secure detention and treatment center that provides services to the five county region of Carlton, Cook, Koochiching, Lake and St. Louis counties. We provide a safe and secure environment for those young people placed in our custody by the courts and law enforcement agencies of these counties. We maintain this environment by addressing the emotional and physical needs of each youth. This is accomplished through educational, recreational, spiritual, nutritional, medical and mental health programming. We believe that safety is at its highest when the youth in our custody and care are treated with care, respect, fairness and dignity throughout their stay.

We provide additional programming for youth placed in our care for treatment purposes. We utilize curriculum based programming that addresses decision-making cognitive processes in addition to various forms of mental health counseling and diagnostic services. We work cooperatively with other community agencies to develop follow-up

supportive services for youth needing continued structure and/or guidance in their lives. The community based programs monitor and continue treatment support of clients after they are released from AJC.

The Center strives to use mutual trust and respect as the basis for developing meaningful relationships which will better serve the youth, their families, and community.

ORGANIZATION: The Arrowhead Juvenile Center is one of four departments of Arrowhead Regional Corrections, and is organized under the superintendent of the Arrowhead Juvenile Center. The superintendent of the Arrowhead Juvenile Center is also responsible for assisting in the direction of female programming and assisting in regional juvenile planning.

DESCRIPTION OF SERVICES:

AJC Program Summary: AJC 48 secure beds licensed by the Department of Corrections. 24 beds are designated for detention and 24 beds are designated for treatment of which 16 are licensed by DOC as long term (over 90 days). Generally 40 are designated for males and 8 are designated for females. A DOC waiver grants us the ability to manage detention and treatment females together. Males and females are programmatically managed separately to accommodate gender specific programming.

DETENTION: Detention clients are assessed for risk, mental health, suicide, chemical use and abuse and other high risk life and safety issues as well as if they are being held for a gross misdemeanor or felony offense, probation violations and community safety issues upon intake. Follow-up is done by licensed professionals with involvement and notification to parents/guardians and involved professionals.

A safe and secure environment is provided for detention clients in the five county region. This includes positive relationships with other agencies, law enforcement, courts, probation and social services. Educational, medical, mental health, nutritional, and spiritual services are provided in a manner that enhances individuality, including cultural and gender needs.

STAFF COMPLEMENT:

1	Corrections Agent	1.5	Shift Coordinator
13.5	Corrections Counselors	2.5	Administrative Support
.5	Building Maintenance	1.5	Cook Counselors
.5	Institutional Supervisor	1.6	Transportation Officer

TREATMENT: To provide a quality system of treatment options appropriate for the various types of clients which ARC serves. Risk assessment using the YLS/CMI (Youth Level of Service and Case Management Inventory) is used on all treatment clients for program placement. A case plan is developed, from the YLS with the Probation Officer, client, and others involved. This includes a risk level and a minimum 3 major

goals are prioritized to work on. Educational, medical, mental health, nutritional, spiritual services, and family meetings are included. The treatment generally follows a specific cognitive skill and restorative program with an aftercare plan addressing individual needs, including cultural and gender. Emphasis is placed on transition into their released environments with the probation officer doing another risk evaluation within six months.

STAFF COMPLEMENT:

1	Institutional Supervisor		
2	Correction Agents		
1.5	Shift Coordinator	2.5	Administrative Support
.5	Building Maintenance	.5	Institutional Supervisor
13.5	Corrections Counselors	1.5	Cook Counselors

The following are descriptions of treatment beds:

Kenwood 270 Day Program: Commitment for multi-misdemeanor and felony cases. This program is for felony level serious offenders who have had previous placements at AJC i.e. short term program and 60 and 135 day commitments. This program is subject to the offender being able to apply and possibly receive a furlough after completion of a minimum of 180 days (six months) in the program and construction of a furlough contract with follow-up social living skill groups. There are chemical dependency education group, anger group, social skills, gender and cultural specific assessments with physical and mental health follow-up provided by licensed practitioners on site, and, referred out, as needed.

Kenwood 180 Day Program: Commitment for multi-misdemeanor and felony cases. For felony level serious offenders who have had previous placements at AJC. Should meet DOC Serious and/or Chronic Offender guidelines. Consult with Kenwood Case Manager and AJC Program Supervisor before recommending this program and complete all necessary paperwork with AJC prior to Court hearing. Preferably 16-18 years old, minimum of one prior commitment to AJC Felony Level Programs (60 or 135 days); all EJJ clients are automatically considered for this program. Exceptions to any of these guidelines must be made by the AJC case manager, program supervisor, probation officer, probation supervisor and AJC superintendent. This program is subject to the offender being able to apply and possibly receive a furlough after completion of a minimum of 120 days in the program and construction of a furlough contract.

Kenwood 135 Day Program: Commitment for multi-misdemeanor and felony cases. Prior sanctions of 60 day placement or other placements have not been effective for offender to follow probation conditions and court orders etc. This program along with the 180 and 270 day programs are designed to fulfill the Thinking for a Change curriculum which is an 11 week program. This length of stay is subject to the client being able to earn up to a maximum of forty-five (45) days of good time.

Kenwood 60 Day Program: Commitment for misdemeanor or first time felony cases.

This program can be repeated given the individual client need and ability to function in program for subsequent violations or new offenses after completing the program. This length of stay is subject to the client being able to earn up to a maximum of twenty (20) days of good time.

Hillside Female Offender Gender Responsive Program: Hillside Group ranges in size from 4 to 6 females with a maximum of 8 for both detention and treatment females. Gender specific programming and case management is the orientation of these programs. Short term consequences for females can be arranged through case manager.

Hillside 90 Day Program: Juvenile female offenders who have committed felonies will generally be sentenced to the 90 day program. If a female has had numerous placements in the community and previous placements in AJC treatment programs with felony records the length of stay may be negotiated with the AJC Case Manager and Superintendent. This length of stay is subject to the client being able to earn up to maximum of (30) days of good time.

Hillside 50 Day Program: Female offenders who have misdemeanor or first time felony cases. This length of stay is subject to the client being able to earn up to maximum of (15) days of good time.

Female Offender Weekend Short Term Program: This is for males or females and normally a Friday afternoon placement to Sunday afternoon. The time of intake determines the time of release. No calls or visits unless arranged through case manager by parents or probation officer. Special circumstances can be arranged for days during the week through the case manager.

Male Sex Offender Program 120 Day Lakeside: AJC is licensed for criminal sexual misconduct offenses of 4th degree or higher or have been plea bargained to a lesser offense to avoid sex offender adjudication by the court. The size of the group is 4 to 8 males. There is no eligibility for good time. The Institute for Psychological and Sexual Health is contracted to provide therapy and outpatient services for a minimum of one year after release. The Lakeside program is structured to deal with minimization/denial. This prepares and assesses a client's ability to function in an outpatient community setting. If, after assessment, and/or programming, the client is seen as not amenable to outpatient treatment they will be referred to long term inpatient residential treatment. Lakeside residents can be extended in the program after court reviews for lack of progress and community safety issues related to their sexual offending behaviors and attitudes.

Male Short Term Consequence Program – 30/21 Days, 21/14 Days, 14/10 days & 7/5 Days: Depending on the above numbers, there are two to four beds available. This is a program designed to give short term consequences to male clients not complying with conditions of probation. This program is mainly designed to assist with conformity to probation requirements by providing a consequence. There are two hours

of educational programming each school day as well as earning work experience credit which is documented by the case managers and given to the school social worker for documentation of the client file. A client can be committed for the lengths of stay listed above.

Productive Day Aftercare Program: All youth over thirty days have a YLS (Youth Level of Service Inventory) completed coordinated with the probation officer and AJC staff, with a minimum of ninety days follow up on the high risk areas identified by this inventory. This includes continuation of cognitive skills groups, school or job transition, family work including culturally specific and chemical and mental health services as needed. Our region specifically contracts with the Human Development Center, Range Mental Health Center, Fond Du Lac Services, as well as direct service by probation and other system staff.

INTEGRATION OF SERVICES TO MINORITY OFFENDERS:

Staffing: AJC has 46.30 full-time (FTE) positions. 12% of these staff put themselves in the minority race category. *Program Cultural Integration:* AJC has a high percentage of American Indian intakes (27% in a 2.5% population). The majority are from the South St. Louis County and Carlton area. AJC collaborates with Fond du Lac (FDL) Reservation Human Services Division, which sends two licensed mental health professional to do a weekly male native group, and public health nursing, which puts on-site two native RN, PHN's weekly to meet with as many native youth as possible. AJC contracts with the Human Development Center (HDC) for mental health case consultation, culturally specific, as does the District #709 school program. The school program brings in advocates regularly upon request of parents and clients. The Arrowhead Interfaith Council provides the chaplaincy program providing for religions and cultural specific services. An Adolescent Services program (direct services being provided by FDL and HDC) provides for community based transitional services for youth with diagnosed mental health issues.

MEDICAL: To meet the medical needs of AJC clients. This includes onsite medical services, maintaining data on health risks among clients and making appropriate referrals for clients at risk. The medical team triages appropriate treatment plans, including physical health needs, mental health assessments and community resources.

STAFF COMPLEMENT:

1.5 FTE Registered Nurses

Service contracts with medical and mental health professionals, providing onsite clinic and 24 hour on call services.

EDUCATIONAL: To provide for the educational needs of both detention and treatment clients. A school program is provided which meets state requirements.

STAFF COMPLEMENT:

District #709 provides this service as mandated by state law. We are currently staffed with 5 teachers with collaboration staffings on Special Education /

Transitional services.

CLIENTS SERVED: Please refer to Arrowhead Juvenile Center Statistics tables.
Research: The ARC Research department does annual evaluative program reports which assist in providing Best Practice rehabilitative services

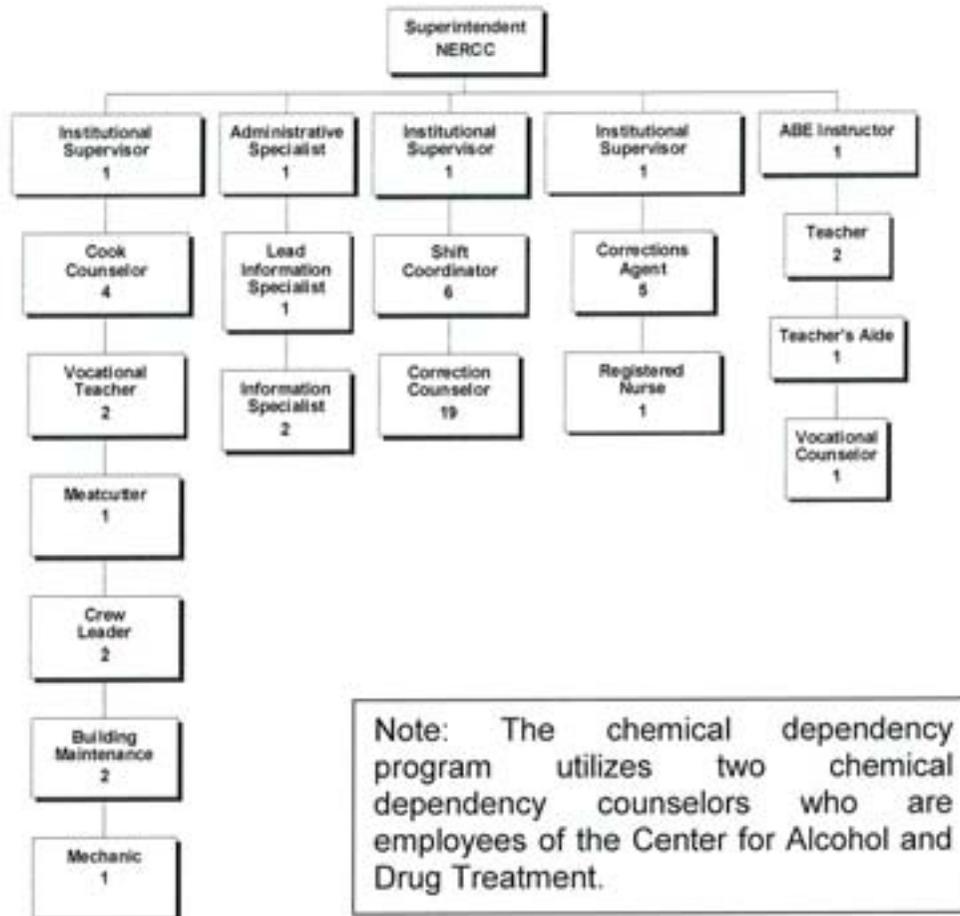
2011 COSTS BY COUNTY

Carlton	\$ 490,892
Cook	\$ 14,659
Koochiching	\$ 155,081
Lake	\$ 62,466
St. Louis	\$3,304,136

ANNUAL ACTION PLAN: Please refer to goals, strategic plan, and outcome measure sections of Plan.

NORTHEAST REGIONAL CORRECTIONS CENTER:
 A Division of Arrowhead Regional Corrections

Northeast Regional Corrections Center



Note: The chemical dependency program utilizes two chemical dependency counselors who are employees of the Center for Alcohol and Drug Treatment.

MISSION STATEMENT: To provide maximum opportunity for clients to avoid further contact with the criminal justice system by maximizing institution and community resources within the boundaries of the individual and society.

ORGANIZATION: The Northeast Regional Corrections Center is one of four ARC departments, and is organized under the Superintendent of NERCC, who reports to the ARC Director

DESCRIPTION OF SERVICES: NERCC is a minimum-level security institution, which provides services to adult males who are sentenced to the facility by the courts of the ARC counties. Services include education, vocational training, treatment, recreation, and medical services.

RISK ASSESSMENT: Risk assessment is now being done on all felons who will serve more than 90 days at NERCC and who will be entering Cognitive Self Change programming. The Level of Service Inventory-Revised (LSI-R) is used for this population. Additionally, NERCC is now assessing clients entering chemical dependency treatment by using the Adult Substance Use and Driving Survey (ASUDS). Sex offenders are assessed by using the STABLE Dynamic Risk Factors and the STATIC 99.

JAIL MANAGEMENT SYSTEM: NERCC is now managing and coordinating most operations by using the electronic Jail Management System. Operations such as booking, resident movements, case tracking, facility scheduling, disciplinary offense reports, and many other facets of NERCC operations are now electronic. All staff have been trained and many outdated procedures have been eliminated.

INTEGRATION OF SERVICES FOR MINORITY OFFENDERS: The Northeast Regional Corrections Center will continue to offer programming appropriate to minority clients. NERCC gets almost no Hispanic or Asian clients; however, African Americans and Native Americans are over represented.

The African-American Culture Group and Native American Culture Group continue to meet twice each week. They promote awareness and issues appropriate to their race. They are eligible for off-grounds activities such as speakers, Pow-Wows, celebrations of sobriety, activities surrounding African American Awareness month, and many others requested by the groups.

African American and Indian leaders from the community are invited in to speak. Pipe ceremonies are held by the Native Americans, and NERCC has a sweat lodge on grounds. The groups have a staff coordinator, and the tradition of minority programming will continue.

SECURITY: Corrections Counselors perform all security functions at NERCC including head counts, room checks, medication dispensation, transportation, urinalysis, and general resident supervision. Most Corrections Counselors have now been trained in Evidence Best Practices and Motivational Interviewing. Corrections Counselors frequently discuss with clients the progress they are making on their case plans. Motivational Interviewing helps to lower client resistance in the change process.

STAFF COMPLEMENT:

- 1 Unit Supervisor
- 6 Shift Coordinators
- 18 Full-Time Corrections Counselors
- 3 Part-Time Corrections Counselors

MEDICAL: On site medical staff provides health care management for all NERCC residents. Each resident receives a physical evaluation within one week of intake and a case plan is established, which addresses existing and new problems. Common needs include medication management, mental health supervision, and the need for education. Every resident has daily access to medical services as needed. The nurses collaborate daily with client, staff, and other care providers to ensure quality client care. The nurses also present health education and training for all staff.

Medical staff have been working in conjunction with other ARC staff in addressing safety concerns. Medical staff have assisted in developing guidelines for working with mentally ill clients, accident response, and blood and air-borne pathogens. NERCC is now contracting with a local provider for on-site psychiatric care. This has led to better diagnosis and treatment for clients with mental health issues.

STAFF COMPLEMENT:

- 1 Registered Nurse (2 half time nurses)

TREATMENT: NERCC provides group and individual counseling for all clients. All clients at NERCC who are medium to high risk to re-offend and who will serve more than 45 days receive cognitively based treatment. The residents are expected to examine their thoughts, attitudes, and beliefs about issues and the risks of their thinking. All NERCC staff have been trained in Motivational Interviewing. This process is used by staff to help clients identify risky thinking, lower resistance, and issue self motivating statements of change. Most residents are in Cognitive Self Change groups. The chemical dependency groups have also implemented cognitively based treatment. Besides chemical dependency, NERCC also has groups working specifically with the mentally ill, sex offenders, low risk, and short timers. The chemical dependency treatment is offered through The Center on Alcohol and Drug Treatment in Duluth. NERCC is doing some evaluation, treatment, and follow up of sex offenders in conjunction with the Institute for Psychological and Sexual Health in Duluth.

STAFF COMPLEMENT:

- 1 Institutional Supervisor
- 5 Corrections Agents

RECREATION: The recreation program is supervised by the corrections counselors, and provides for the physical and recreational needs of NERCC residents. Activities are designed to promote sportsmanship and cooperation while stimulating and teaching new and positive recreational skills. Recreational activities can be broken down into the following categories: on-grounds activities, off-grounds activities, arts & crafts, physical

fitness, and passive recreation (e.g., board games, card games).

STAFF COMPLEMENT

Coordinated by corrections counselors.

ADULT BASIC EDUCATION: This teacher works with students over age 21. The instructor evaluates the needs of the students, develops a learner's plan with each student, and helps them to achieve those goals. Areas of study include basic skills, GED preparation, computer skills, college or technical college preparation, and high school credits if appropriate.

STAFF COMPLEMENT:

1 Institutional Supervisor
1 Teacher

SPECIAL EDUCATION: The teachers identify and assist students with special needs. The students may be learning disabled, emotionally or behaviorally disturbed or educable mentally retarded. The teachers assess, identify learner needs, and help students achieve goals. Learner outcomes are identified on individual education plans and sent to home school districts. The aides assist teachers and students, complete clerical functions, and help to keep the classroom orderly.

STAFF COMPLEMENT:

2 Teachers
1 Teachers Aide

VOCATIONAL PROGRAMS: Vocational programs at NERCC serve a variety of purposes. These programs teach clients skills needed in the work world (i.e. punctuality, safety, following directions, working with others, responsibility, etc.). Secondly, the vocational programs provide instruction in carpentry, welding, cooking, baking, meat cutting, mechanics, horticulture, and building maintenance. If a client wants to pursue formal training in those areas, the vocational counselor will provide assistance. Additionally, these crews provide much of the maintenance for NERCC and generate income. Finally, the crew leaders discuss treatment issues from the clients' case plans with NERCC residents. The classes and crews provide a very good opportunity for residents to discuss their behavior, progress in addressing case plan issues, and relapse prevention.

STAFF COMPLEMENT:

1 Meat Cutter
1 Mechanic
2 Crew Leaders
4 Cook/Counselors
2 Building Maintenance Workers
2 Pre-Vocational Instructors (1 Carpentry - 1 Welding)

VOCATIONAL COUNSELOR: This person helps residents develop post-release plans and work toward setting up those plans. The counselor uses vocational assessment tools and individual counseling to assist residents in setting up post-secondary education programs, employment, on the job training, military enlistments, enrollment in government training programs, or other programs that help residents in their transition to the community.

SOAR Career Solutions in Duluth has received a three year grant to provide extensive aftercare to NERCC clients re-entering the Duluth area upon release. SOAR will provide direct assistance to NERCC clients in the areas of housing, education, employment, chemical dependency counseling, personal counseling, finance, and other areas of client need. This comprehensive re-entry planning will be initiated while a client is still at NERCC and follow him into the community.

STAFF COMPLEMENT:

1 ABE Counselor

CLIENTS SERVED: Please refer to "Northeast Regional Corrections Center Statistics" table.

2011 COST BY COUNTY

Carlton	\$ 340,889
Cook	\$ 64,555
Koochiching	\$ 33,371
Lake	\$ 142,290
St. Louis	\$ 4,926,602

ANNUAL ACTION PLAN: Please refer to goals, strategic plan, and outcome measure sections of Plan.

USE OF INSTITUTIONS / OUT OF HOME PLACEMENTS

ORGANIZATION: State institutions are organized under the Minnesota Department of Corrections. Other out of home placements are provided through purchase of service from a variety of service providers.

DESCRIPTION OF SERVICES: As provided by the Minnesota Department of Corrections.

CLIENTS SERVED: Juvenile commitments to the Department of Corrections during 2009 were paid by individual county public health and human services departments.

STAFF COMPLEMENT: Not Applicable

2011 BUDGETED COSTS BY COUNTY:

Carlton	\$ -0-
Cook	\$ -0-
Koochiching	\$ -0-
Lake	\$ -0-
St. Louis	\$100,000

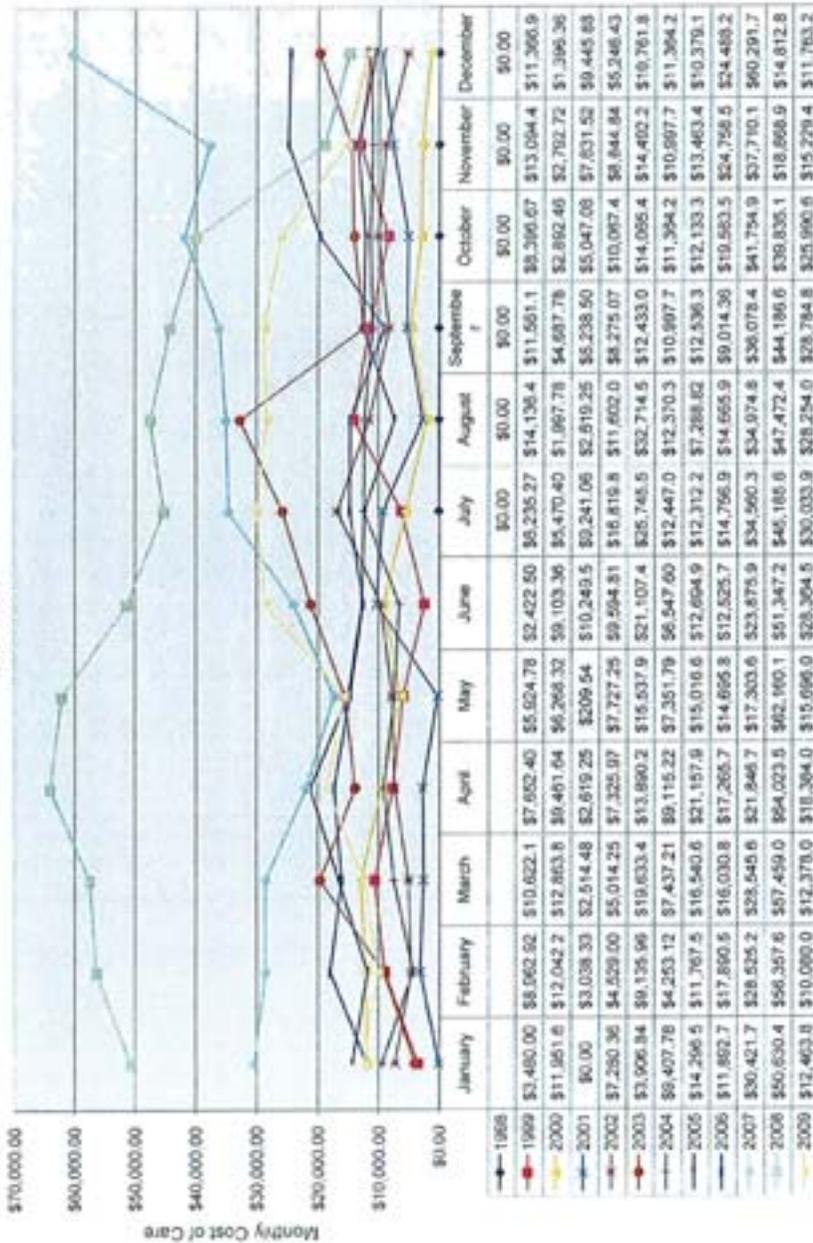
COSTS FOR USE OF INSTITUTIONS:

CHARGEABLE COMMITMENTS - JUVENILE				
YEAR	# OF JUVENILES	# OF DAYS	DOLLARS CHARGED	\$ PER DAY
1991	11	831	\$ 78,072	\$ 94
1992	14	1,924	\$187,809	\$ 98
1993	15	1,736	\$181,782	\$105
1994	12	1,604	\$175,426	\$109
1995	7	783	\$ 91,463	\$117
1996	18	2,873	\$351,179	\$122
1997	8	1,068	\$132,864	\$124
1998	9	1,758	\$222,967	\$127
1999	NA	368	\$46,761	\$127
2000	0	0	0	0
2001	5	432	\$46,656	\$108
2002	11	2,390	\$259,812	\$108-110
2003	7	562	\$62,040	\$110
2004	3	522	\$57,420	\$110
2005	3	965	\$106,150	\$110
2006	4	810	\$89,995	\$110-\$115
2007	6	1,329	\$152,835	\$115
2008	8	1,868	\$216,630	\$115
*2009	0	0	\$-0-	\$120
*2009 costs paid by individual county PHHS departments				

JUVENILE OUT-OF-HOME PLACEMENTS:

The following graph and table show historic data for juvenile out of home placements, for all A.R.C. counties.

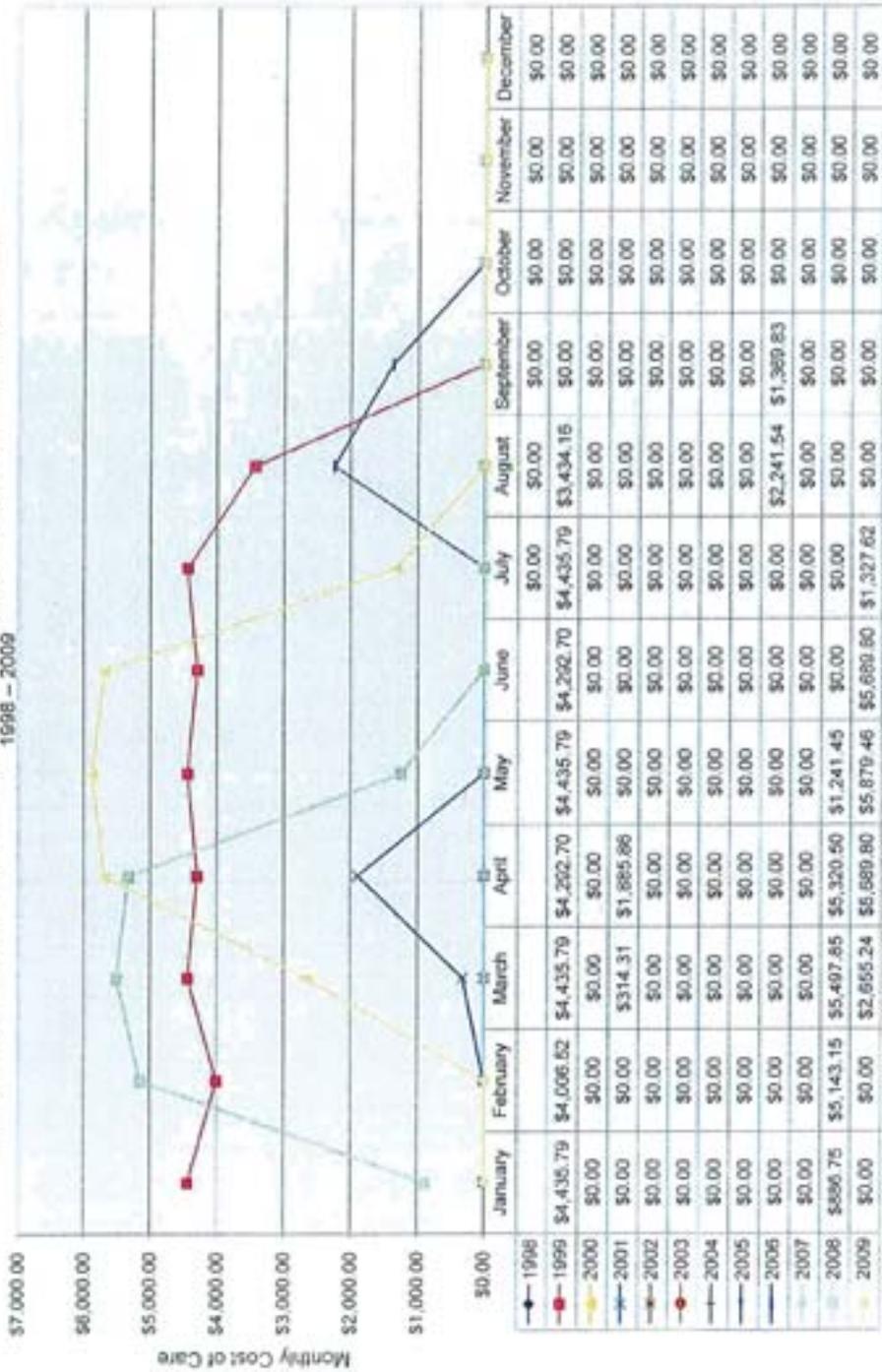
ARROWHEAD REGIONAL CORRECTIONS
 CARLTON COUNTY DELINQUENCY OUT-OF-HOME PLACEMENT REPORT
 Monthly Cost Comparison - Excluding AJC and IDT, and Excluding Red Wing Prior to January 1, 2009
 1998 - 2009



5/28/2010

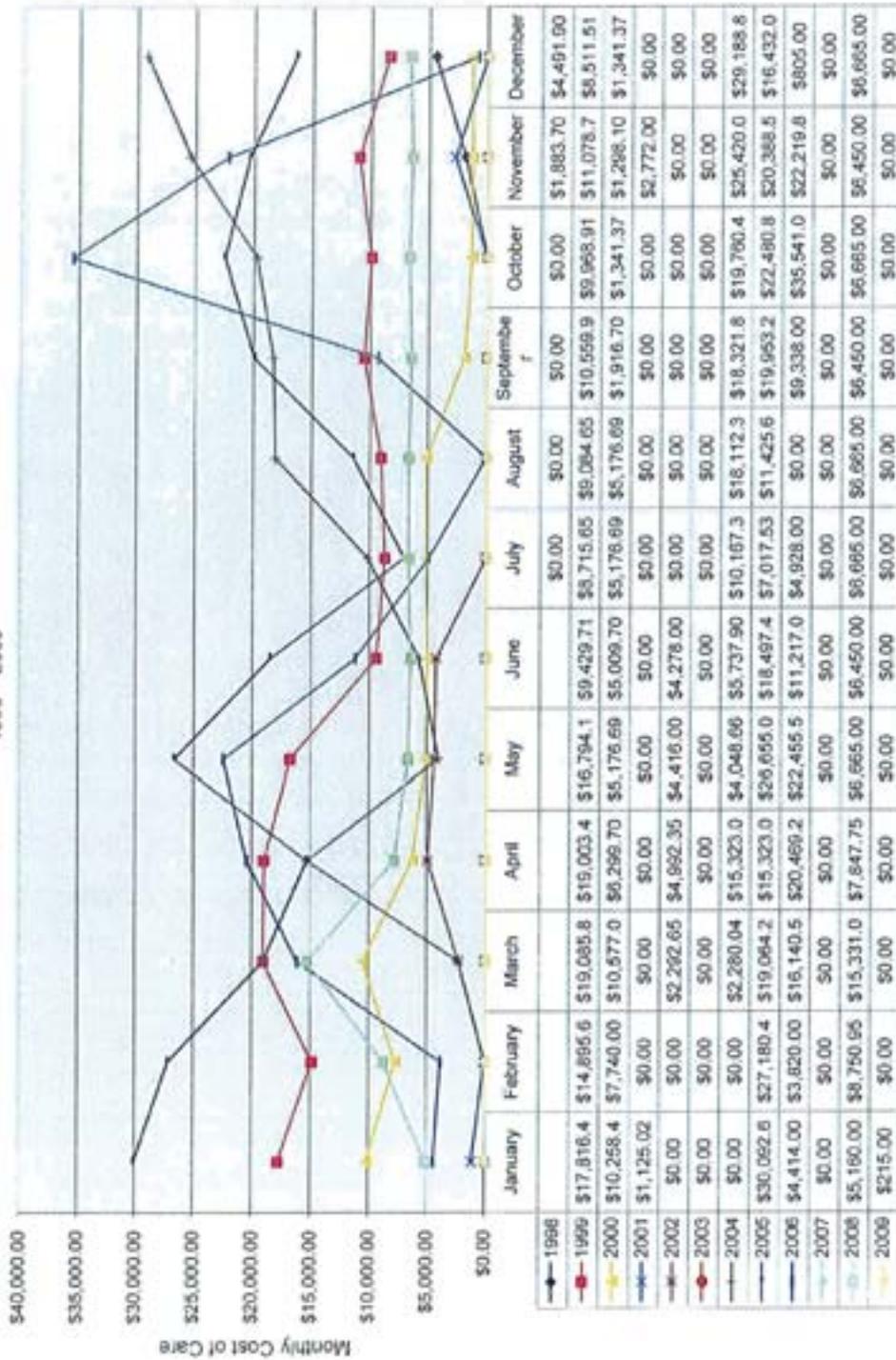
2009 Cost \$237,422.28.

ARROWHEAD REGIONAL CORRECTIONS
 COOK COUNTY DELINQUENCY OUT-OF-HOME PLACEMENT REPORT
 Monthly Cost Comparison - Excluding AJC and IDT, and Excluding Red Wing Prior to January 1, 2009
 1998 - 2009



2009 Cost \$21,241.92.

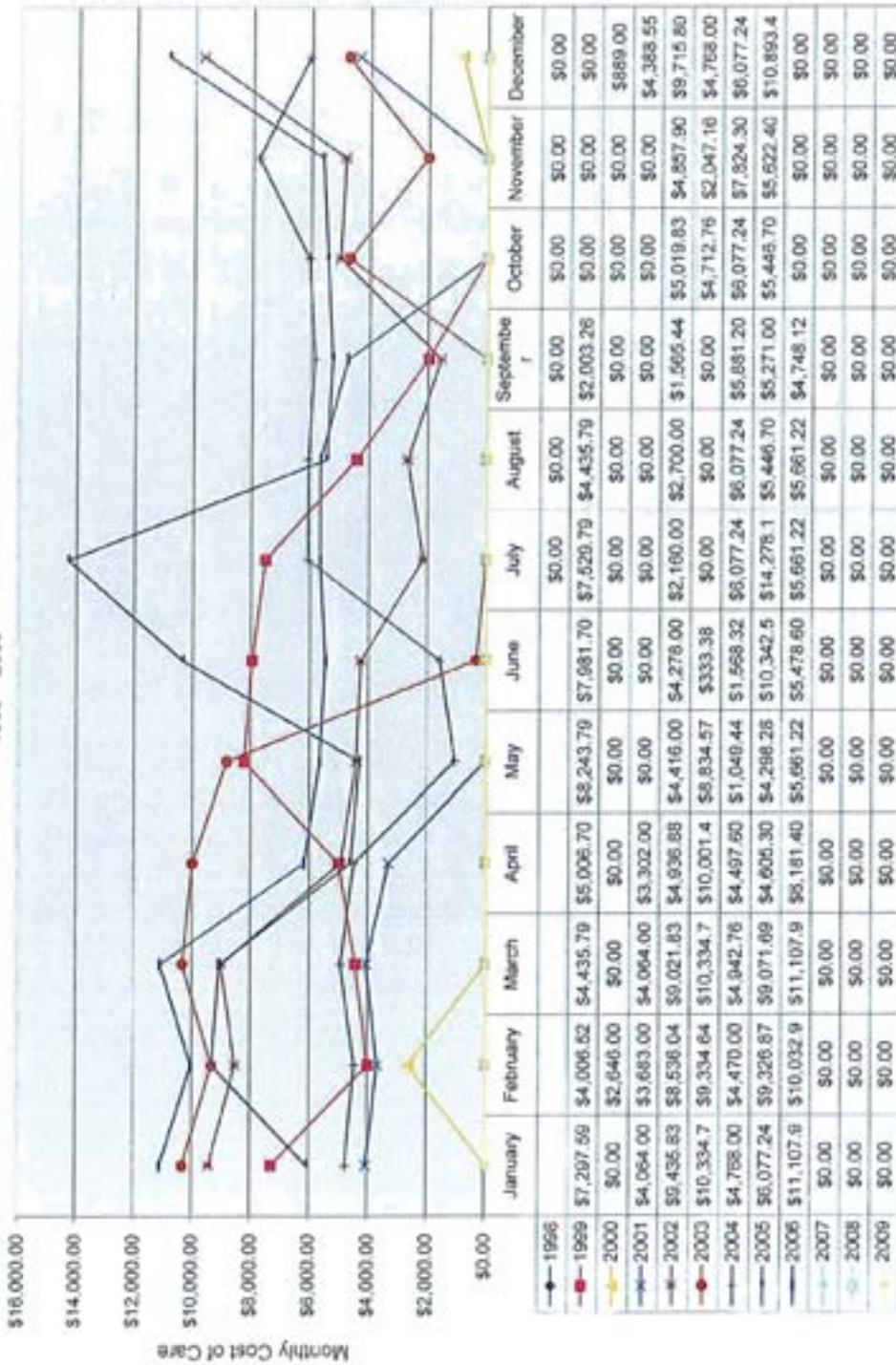
ARROWHEAD REGIONAL CORRECTIONS
KOOCHICHIING COUNTY DELINQUENCY OUT-OF-HOME PLACEMENT REPORT
 Monthly Cost Comparison - Excluding AJC and IDT, and Excluding Red Wing Prior to January 1, 2009
 1998 - 2009



2009 Cost \$215.00.

2009 Cost \$-0-

ARROWHEAD REGIONAL CORRECTIONS
 LAKE COUNTY DELINQUENCY OUT-OF-HOME PLACEMENT REPORT
 Monthly Cost Comparison - Excluding AJC and IDT, and Excluding Red Wing Prior to January 1, 2009
 1998 - 2009

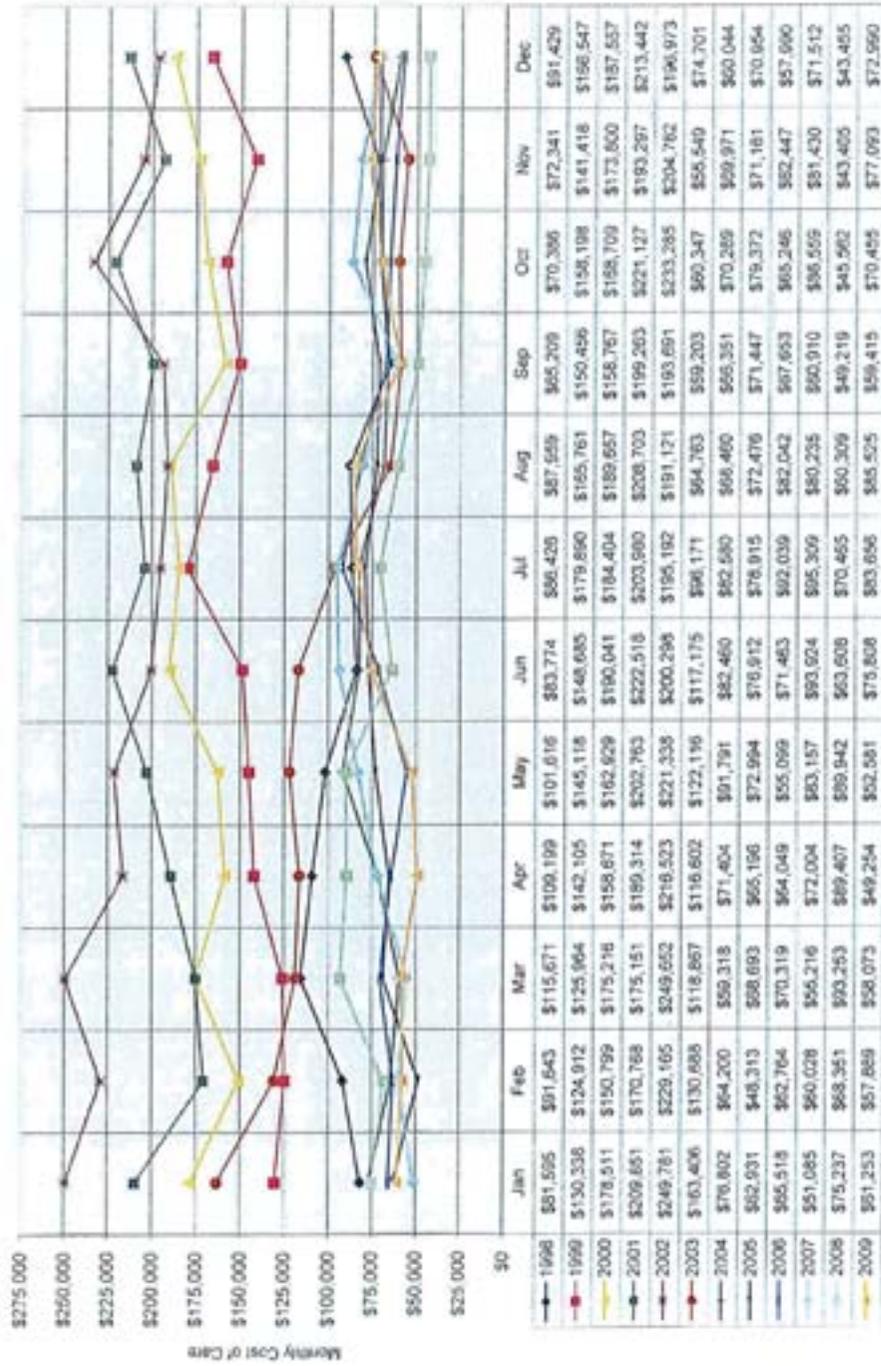


9/29/2010

2009 Cost \$803,993.00

ARROWHEAD REGIONAL CORRECTIONS
 ST. LOUIS COUNTY DELINQUENCY OUT-OF-HOME PLACEMENT REPORT
 Duluth, Hibbing, and Virginia

Monthly Cost Comparison - Excluding A/JC and IDT, and also Excluding Red Wing Prior to January 1, 2009
 1998 - 2009



9/29/2010

PLANNING FOR FEMALE OFFENDERS

ORGANIZATION: Services for female offenders are provided for Court & Field and the Arrowhead Juvenile Center. These efforts are coordinated under the direction of the Superintendent of the Arrowhead Juvenile Center and the Chief Probation Officer. An active Female Offender Committee meets quarterly as an advisory and planning group.

DESCRIPTION OF SERVICES: A variety of services and/or referrals are provided to adult and juvenile female offenders by all staff. These services include, but are not limited to: the minimum secure Bethel Women's Program (ARC contract), community restitution, financial counseling, and counseling for domestic violence, chemical dependency, issues of self esteem, career development, personal hygiene and nutrition. Referrals are also made to our contracted minimum secure programs concerning health, legal services, employment, and parenting, living skills, transportation, medical, personal and psychological needs.

ARC staff and the Female Offender Task Force are working on alternative sentencing, including groups and electronic monitoring as well as possible residential beds with gender responsive programming.

Probation services describe the specific services to probation clients including the Drug Court Program which a current evaluation has been completed and has been serving women (and unborn children) effectively.

Bethel Woman Offender Program: Minimum secure (ARC contract)

The goal of the Bethel Women's Program shall be to provide services in a supportive environment to persons assigned to the program by ARC. The target population shall be females referred to the program by ARC after sentence or probationary commitment.

An evaluation component is an integral part of this program.¹ Key findings include the high number of offenders who identified with being unemployed (71% Bethel and 38% Range) as well as the rate of full time employment decreasing dramatically from 17% in 1999-2000 to 5% in 2003-2004. In addition, 42% of the women reported having dependent children living with them at the time of placement. Recidivism rates of clients three years after being discharged from the program show 28% accrued new convictions totaling 81 new offenses. Finally, 98% found the program to be helpful.

Through the role of the Female Offender Task Force, staff development and training have increased and community support has intensified. Ongoing research of existing trends and adaptable program concepts are reviewed, catalogued and evaluated for potential use in ARC.

1- Available upon Request 2003-2004 Female Offender Program Report Prepared May, 2007: Jared Hoy, ARC Research Analyst

Re-Entry Services: Transitions for Success

As of January 1, 2008 through June 30, 2009, a model for re-entry based services was developed and implemented at the Duluth Bethel – Female Offender Program. These services have been approved by ARC for continuation through 2009, with review for continuation on a yearly basis.

In total, twenty-one women participated in the "Transition for Success" program. Through Minnesota Adult Basic Education the following statistics were provided:

- 21 female participants
- Ethnicity - 81% White (17 of 21)
 - 14% Native American (3 of 21)
 - 5% Black (1 of 21)
- Age - Average age is 30 yrs (average age = 27 years, if omitting the 82 year old participant)
 - 19% in their teens (4 of 21)
 - 57% in their 20s (12 of 21)
 - 5% in their 30s (1 of 21)
 - 14% in their 40s (3 of 21)
 - 5% in their 80s (1 of 21)

Completed Goals:

- Provision of re-entry programming, "Transition for Success", to support successful transition of female offenders into their home communities –referral to community-based agencies.
- Completed needs assessments to identify client needs and barriers to successful re-entry; provision of programs and/or services; client-identified goal development
- NERCC Guidance Counselor met with FOP clients on a group and individual basis two times per week. Hours: average hours per student = 13.9.

Achievements:

- 21 clients participated in "Transition for Success."
- 19 clients completed career assessments.
- 4 clients attended the Transition Fair at NERCC.
- 7 clients completed the Strengths Quest assessment at the University of MN-Duluth.
- 5 clients completed applications to post-secondary (college).
- 6 clients requested and received additional information on application process to post-secondary (college).
- Transport one client to Lake Superior College (LSC) for academic appeal process. Resulted in re-acceptance at LSC.

- 1 client obtained a GED and three clients received referrals and services to the Duluth Adult Learning Center to work towards obtaining a GED.

We continue these re-entry services with our Adult Female population.

In January of 2010 the FOP Bethel Program 2005-2008 was evaluated.² Gender responsive programming was reduced to encompass one placement, beginning in 2005. The Bethel Female Offender Program solely provides for the women of the five counties in the Arrowhead Regional Corrections area. The numbers of women entering the program has resulted in an almost 50% reduction. Group work, individual counseling, money management, victim services and vocational career development continue to be updated from the 2005 report.

Overall recidivism remains at 28% (16% felony) and the time line each woman had to remain crime free varies between 1 year and 4 plus years. Of those that re-offended; their conviction was for Drug, DWI or theft charges. Unemployment remains the top employment status for women entering Bethel and education/career planning continues to be an issue the program focuses on. The program continues to explore and provide culturally sensitive programming as minorities continue to be over-represented.

CLIENTS SERVED: See Probation Statistics and AJC Statistics

2011 COSTS BY COUNTY: WOMEN OFFENDERS PROGRAM:

Carlton	\$ -0-
Cook	\$ -0-
Koochiching	\$ -0-
Lake	\$ -0-
St. Louis	\$100,000

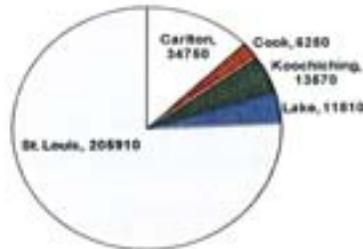
ANNUAL ACTION PLAN: Please refer to goals, strategic plan, and outcome measure sections of Plan.

² Available upon Request 2005-2008 Female Offender Program Report Prepared January 2010, Kelly Emmons, ARC Research Analyst

ARC POPULATION & STATISTICAL DATA

OVERALL ARC POPULATION INCREASES: Total population for the five ARC counties, based on 2010 projections, is 272,290. St. Louis County's population continues to represent 76% of the total, while Cook County's population makes up 2% of the total. Carlton contributes 13%, Koochiching contributes 5%, and Lake contributes 4% of the total ARC population. Populations for individual counties are included in the graph below.

Population of ARC Counties (2010 Projections)

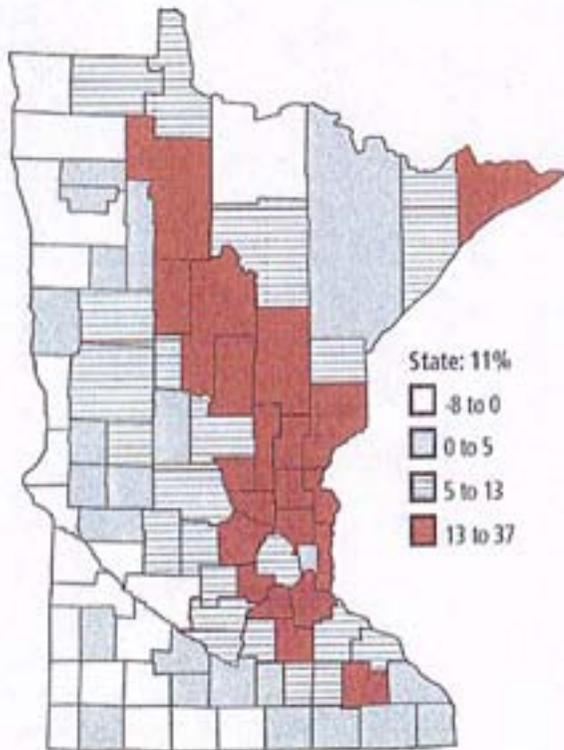


These numbers have increased for all counties except Koochiching, from the 2005 to the 2010 projections. Carlton, Cook, Lake, and St. Louis Counties show gains ranging from 1.5% for St. Louis County to 9.5% for Cook County. Koochiching County's population is projected to decrease by 2.4% during the same period. The combined ARC population increased by 1.9% from 2005 to the 2010 projection, while the overall state population increased by 4.9%. (Source: MN State Demographic Center).

County	2000 Census	2005 Projection	2010 Projection	% Change 2005-2010
Carlton	31,671	33,220	34,750	4.6
Cook	5,168	5,710	6,250	9.5
Koochiching	14,355	13,910	13,570	-2.4
Lake	11,058	11,410	11,810	3.5
St. Louis	200,528	202,850	205,910	1.5
ARC Total	262,780	267,100	272,290	1.9
Minnesota Total	4,919,479	5,197,200	5,452,500	4.9

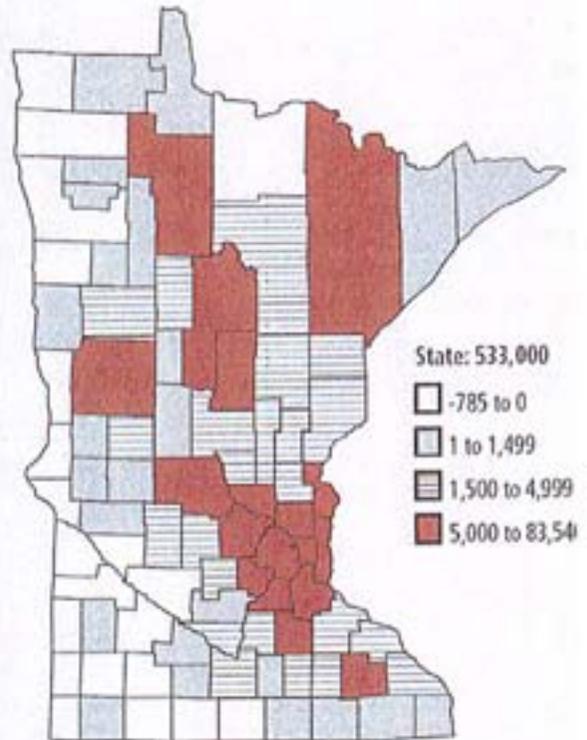
(See maps of MN on next page for geographical representation)

Projected population growth rate 2000 to 2010



Source: Minnesota State Demographic Center

Projected population change 2000 to 2010



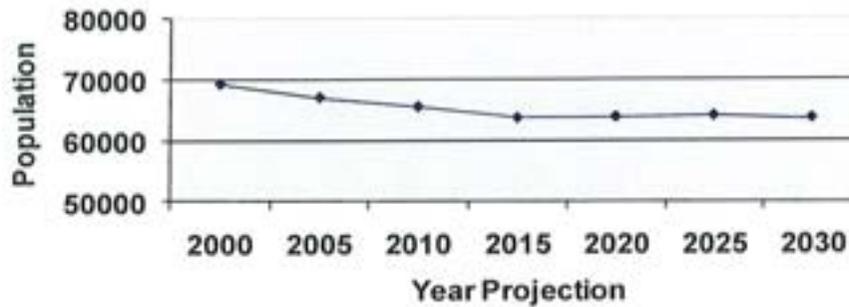
Source: Minnesota State Demographic Center

MOST ARC COUNTIES PROJECTED TO GAIN POPULATION OVER NEXT 25 YEARS: The State Demographic Center provides long-range estimates of Minnesota's population every 10 years. Data for ARC counties from the 2000 census and projections for 2030 are presented in the table below (source: MN State Demographic Center). With the exception of Koochiching County, all ARC counties are projected to gain population between now and 2030.

County	2000 Census Population	2030 Population Projection
Carlton	31,671	39,580
Cook	5,168	8,350
Koochiching	14,355	12,950
Lake	11,058	13,110
St. Louis	200,528	217,800
Total ARC	262,780	291,790
Total Minnesota	4,919,479	6,268,200

NEW JUVENILE POPULATION PROJECTIONS SHOW LESS DECLINE THAN PREVIOUSLY: The following graph provides a snapshot look at projected decreases in the juvenile population of all ARC counties combined, through the year 2030. The current projections indicate that juvenile populations are stabilizing, compared to previous projections.

Projected ARC Counties Juvenile Population



SLIGHT DISPARITY BETWEEN ARC AND STATE ADULT /JUVENILE ARRESTS: The following table summarizes adult and juvenile arrests in ARC counties for 2006 (the most recent data available). 18% of arrests were of juveniles, while 82% were adults. The proportion of juvenile arrests in ARC counties is slightly different than the state as a whole: statewide, 24% of arrests were of juvenile offenders, while 76% were adults. Note that the number of juvenile arrests does not include arrests for curfew violations or runaways. Source: MN Bureau of Criminal Apprehension. Accuracy of this data is dependent upon the level of reporting completed by each law enforcement agency within each county (sometimes under reported).

County	Juvenile Arrests – 2009		Adult Arrests -2009		Total Arrests
	Number	Percent	Number	Percent	
Carlton	127	16	656	84	783
Cook	20	17	96	83	116
Koochiching	71	24	224	76	295
Lake	21	15	123	85	144
St. Louis	1,270	16	7,887	86	9,157
ARC Total	1,509	14	8,986	86	10,495
MN Total	43,096	22	154,718	78	197,890

PROBATION CASELOADS RELATIVELY STABLE:

The tables that follow provide information on individuals on probation in 2009, as well as a snapshot of their offenses as of December 31, 2009. Tables are included for all counties combined (ARC totals) as well as for each individual county. (Source: Probation Survey reports on the Statewide Supervision System)

Probation Survey Report for Arrowhead Regional Corrections

Reporting Period: Jan thru Dec 2009

Report Date: 01/01/2010

	Prior Year End	Entries	Removals	Period Ending Total
Felony	2,270	765	853	2,211
Gross Misdemeanor	1,804	773	878	1,719
Misdemeanor	1,478	853	1,063	1,199
Juvenile	584	710	798	496
Totals	6,136	3,101	3,612	5,625

	Male	Female	Hispanic	Non-Hispanic / Unknown
Felony	1,724	487	27	2,184
Gross Misdemeanor	1,362	357	12	1,707
Misdemeanor	890	309	11	1,188
Juvenile	347	149	6	490
Totals	4,323	1,302	56	5,569

	White	Black	American Indian	Asian	Other
Felony	1,711	223		18	2
Gross Misdemeanor	1,470	78		7	3
Misdemeanor	1,001	56		1	28
Juvenile	314	58		2	29
Totals	4,496	413		28	62

	Juvenile	Felony	Gross Misd.	Misdemeanor	Total
Arson	8	11	1	1	21
Assault	78	266	54	70	468
Assault-Domestic	4	135	96	157	392
Against Family	0	6	13	2	21
Against Justice	19	35	65	37	156
Against Government	0	2	7	29	38
Burglary	32	206	7	0	245
Counterfeiting / Fraud	2	61	13	2	78
Crim Sexual Conduct	25	154	12	1	192
Crim Vehicle Oper Harm	0	0	0	0	0
Crim Vehicle Oper Death	0	0	0	0	0
Disturbing Peace	33	24	31	126	214
Drugs	15	609	2	6	632
DWI	4	229	1263	638	2134
Escape Flight	9	43	8	3	63
Gambling	0	3	2	1	6
Harassment / Stalking	0	0	0	0	0
Homicide	0	2	0	0	2
Kidnapping	2	6	0	0	8
Misc / Juv / Fed	127	1	2	2	132
Obscenity	0	8	0	2	10
Other Person	0	0	0	0	0
Property Damage	27	35	14	4	80
Robbery	13	31	1	0	45
Sex Related	0	3	2	0	5
Stolen Property	4	21	5	2	32
Theft	57	229	41	42	369
Traffic	15	25	70	72	182
Vehicle Theft	13	37	1	1	52
Weapons	9	29	9	1	48
[Unknown/NA]	0	0	0	0	0

Probation Survey Report for Carlton

Reporting Period: Jan thru Dec 2009

Report Date: 01/01/2010

	Prior Year End	Entries	Removals	Period Ending Total
Felony	269	106	104	273
Gross Misdemeanor	215	112	130	197
Misdemeanor	138	83	95	124
Juvenile	64	46	61	49
Totals	686	347	390	643

	Male	Female	Hispanic	Non-Hispanic / Unknown
Felony	206	67	6	267
Gross Misdemeanor	155	42	2	195
Misdemeanor	91	33	1	123
Juvenile	42	7	0	49
Totals	494	149	9	634

	White	Black	American Indian	Asian	Other
Felony	200	11	61	1	0
Gross Misdemeanor	145	2	48	1	1
Misdemeanor	87	2	33	0	2
Juvenile	28	1	16	0	4
Totals	460	16	158	2	7

	Felony	Gross Misd.	Misdemeanor	Juvenile	Total
Arson	3	1	0	0	4
Assault	23	5	11	6	45
Assault-Domestic	6	6	23	0	35
Against Family	1	1	2	0	4
Against Justice	4	2	9	0	15
Against Government	0	0	4	0	4
Burglary	34	1	0	7	42
Counterfeiting / Fraud	5	4	0	0	9
Crim Sexual Conduct	18	1	1	3	23
Crim Vehicle Oper Harm	0	0	0	0	0
Crim Vehicle Oper Death	0	0	0	0	0
Disturbing Peace	1	3	11	3	18
Drugs	91	0	3	1	95
DWI	37	154	53	0	244
Escape Flight	1	1	1	2	5
Gambling	0	0	0	0	0
Harassment / Stalking	0	0	0	0	0
Homicide	0	0	0	0	0
Kidnapping	0	0	0	0	0
Misc / Juv / Fed	0	0	0	6	6
Obscenity	1	0	1	0	2
Other Person	0	0	0	0	0
Property Damage	3	1	1	7	12
Robbery	2	1	0	1	4
Sex Related	0	0	0	0	0
Stolen Property	6	0	0	1	7
Theft	29	3	1	9	42
Traffic	3	11	3	0	17
Vehicle Theft	2	0	0	1	3
Weapons	3	2	0	2	7
[Unknown/NA]	0	0	0	0	0

Probation Survey Report for Cook

Reporting Period: Jan thru Dec 2009

Report Date: 01/01/2010

	Prior Year End	Entries	Removals	Period Ending Total
Felony	36	13	15	33
Gross Misdemeanor	55	10	33	33
Misdemeanor	64	19	38	45
Juvenile	11	7	8	10
Totals	166	49	94	121

	Male	Female	Hispanic	Non-Hispanic / Unknown
Felony	26	7	0	33
Gross Misdemeanor	31	2	1	32
Misdemeanor	36	9	0	45
Juvenile	7	3	1	9
Totals	100	21	2	119

	White	Black	American Indian	Asian	Other
Felony	21	1	11	0	0
Gross Misdemeanor	24	0	8	1	0
Misdemeanor	40	0	4	1	0
Juvenile	2	0	8	0	0
Totals	87	1	31	2	0

	Felony	Gross Misd.	Misdemeanor	Juvenile	Total
Arson	0	0	0	0	0
Assault	4	0	2	0	6
Assault-Domestic	1	1	3	0	5
Against Family	0	1	0	0	1
Against Justice	2	0	0	0	2
Against Government	0	0	1	0	1
Burglary	2	0	0	0	2
Counterfeiting / Fraud	0	0	0	0	0
Crim Sexual Conduct	4	0	0	0	4
Crim Vehicle Oper Harm	0	0	0	0	0
Crim Vehicle Oper Death	0	0	0	0	0
Disturbing Peace	0	0	1	1	2
Drugs	8	0	0	0	8
DWI	4	26	35	0	65
Escape Flight	0	0	0	0	0
Gambling	0	0	0	0	0
Harassment / Stalking	0	0	0	0	0
Homicide	0	0	0	0	0
Kidnapping	0	0	0	0	0
Misc / Juv / Fed	0	0	0	8	8
Obscenity	0	0	0	0	0
Other Person	0	0	0	0	0
Property Damage	0	2	0	0	2
Robbery	1	0	0	0	1
Sex Related	1	0	0	0	1
Stolen Property	0	0	0	0	0
Theft	4	0	2	1	7
Traffic	0	2	1	0	3
Vehicle Theft	1	0	0	0	1
Weapons	1	1	0	0	2
[Unknown/NA]	0	0	0	0	0

Probation Survey Report for Koochiching

Reporting Period: Jan thru Dec 2009

Report Date: 01/01/2010

	Prior Year End	Entries	Removals	Period Ending Total	
Felony	147	20	24	143	
Gross Misdemeanor	122	40	46	117	
Misdemeanor	59	10	22	46	
Juvenile	40	28	35	33	
Totals	368	98	127	339	

	Male	Female	Hispanic	Non-Hispanic / Unknown
Felony	121	22	1	142
Gross Misdemeanor	95	22	0	117
Misdemeanor	37	9	1	45
Juvenile	25	8	0	33
Totals	278	61	2	337

	White	Black	American Indian	Asian	Other
Felony	116	7	17	3	0
Gross Misdemeanor	102	0	14	1	0
Misdemeanor	40	1	5	0	0
Juvenile	30	0	3	0	0
Totals	288	8	39	4	0

	Felony	Gross Misd.	Misdemeanor	Juvenile	Total
Arson	1	0	0	0	1
Assault	8	4	1	1	14
Assault-Domestic	0	2	1	0	3
Against Family	0	0	0	0	0
Against Justice	2	2	2	1	7
Against Government	0	1	3	0	4
Burglary	20	0	0	1	21
Counterfeiting / Fraud	9	4	2	0	15
Crim Sexual Conduct	20	1	0	3	24
Crim Vehicle Oper Harm	0	0	0	0	0
Crim Vehicle Oper Death	0	0	0	0	0
Disturbing Peace	1	6	0	0	7
Drugs	43	0	0	1	44
DWI	12	85	27	0	124
Escape Flight	2	0	0	0	2
Gambling	0	0	0	0	0
Harassment / Stalking	0	0	0	0	0
Homicide	0	0	0	0	0
Kidnapping	1	0	0	0	1
Misc / Juv / Fed	0	0	0	10	10
Obscenity	0	0	0	0	0
Other Person	0	0	0	0	0
Property Damage	1	0	1	5	7
Robbery	1	0	0	0	1
Sex Related	0	0	0	0	0
Stolen Property	0	0	0	0	0
Theft	12	4	3	5	24
Traffic	0	5	6	4	15
Vehicle Theft	8	0	0	2	10
Weapons	2	3	0	0	5
[Unknown/NA]	0	0	0	0	0

Probation Survey Report for Lake
 Reporting Period: Jan thru Dec 2009

Report Date: 01/01/2010

	Prior Year End	Entries	Removals	Period Ending Total
Felony	77	16	23	69
Gross Misdemeanor	80	26	41	67
Misdemeanor	62	33	43	51
Juvenile	18	24	32	10
Totals	237	99	139	197

	Male	Female	Hispanic	Non-Hispanic / Unknown
Felony	55	14	0	69
Gross Misdemeanor	55	12	0	67
Misdemeanor	40	11	0	51
Juvenile	7	3	0	10
Totals	157	40	0	197

	White	Black	American Indian	Asian	Other
Felony	63	2	2	1	1
Gross Misdemeanor	66	0	1	0	0
Misdemeanor	50	1	0	0	0
Juvenile	8	0	0	0	2
Totals	187	3	3	1	3

	Felony	Gross Misd.	Misdemeanor	Juvenile	Total
Arson	0	0	0	0	0
Assault	3	0	2	0	5
Assault-Domestic	2	4	2	0	8
Against Family	0	0	0	0	0
Against Justice	2	0	0	0	2
Against Government	0	3	0	0	3
Burglary	15	1	0	0	16
Counterfeiting / Fraud	0	0	0	0	0
Crim Sexual Conduct	5	2	0	0	7
Crim Vehicle Oper Harm	0	0	0	0	0
Crim Vehicle Oper Death	0	0	0	0	0
Disturbing Peace	1	2	2	0	5
Drugs	17	0	0	0	17
DWI	8	47	43	0	98
Escape Flight	1	0	0	0	1
Gambling	1	0	0	0	1
Harassment / Stalking	0	0	0	0	0
Homicide	0	0	0	0	0
Kidnapping	0	0	0	0	0
Misc / Juv / Fed	0	0	0	10	10
Obscenity	0	0	0	0	0
Other Person	0	0	0	0	0
Property Damage	1	2	0	0	3
Robbery	0	0	0	0	0
Sex Related	0	0	0	0	0
Stolen Property	0	0	0	0	0
Theft	12	2	0	0	14
Traffic	0	3	2	0	5
Vehicle Theft	0	0	0	0	0
Weapons	1	1	0	0	2
[Unknown/NA]	0	0	0	0	0

Probation Survey Report for St. Louis

Reporting Period: Jan thru Dec 2009

Report Date: 01/01/2010

	Prior Year End	Entries	Removals	Period Ending Total	
Felony	1,741	610	687	1,693	
Gross Misdemeanor	1,332	585	628	1,305	
Misdemeanor	1,155	708	885	933	
Juvenile	451	605	662	394	
Totals	4,679	2,508	2,862	4,325	
	<u>Male</u>	<u>Female</u>	<u>Hispanic</u>	<u>Non-Hispanic / Unknown</u>	
Felony	1,316	377	20	1,673	
Gross Misdemeanor	1,026	279	9	1,296	
Misdemeanor	686	247	9	924	
Juvenile	266	128	5	389	
Totals	3,294	1,031	43	4,282	
	<u>White</u>	<u>Black</u>	<u>American Indian</u>	<u>Asian</u>	<u>Other</u>
Felony	1,311	202	166	13	1
Gross Misdemeanor	1,133	76	90	4	2
Misdemeanor	784	52	71	0	26
Juvenile	246	55	68	2	23
Totals	3,474	385	395	19	52
	<u>Felony</u>	<u>Gross Misd.</u>	<u>Misdemeanor</u>	<u>Juvenile</u>	<u>Total</u>
Arson	7	0	1	8	16
Assault	228	45	54	71	398
Assault-Domestic	126	83	128	4	341
Against Family	5	11	0	0	16
Against Justice	25	61	26	18	130
Against Government	2	3	21	0	26
Burglary	135	5	0	24	164
Counterfeiting / Fraud	47	5	0	2	54
Crim Sexual Conduct	107	8	0	19	134
Crim Vehicle Oper Harm	0	0	0	0	0
Crim Vehicle Oper Death	0	0	0	0	0
Disturbing Peace	21	20	112	29	182
Drugs	450	2	3	13	468
DWI	168	951	480	4	1603
Escape Flight	39	7	2	7	55
Gambling	2	2	1	0	5
Harassment / Stalking	0	0	0	0	0
Homicide	2	0	0	0	2
Kidnapping	5	0	0	2	7
Misc / Juv / Fed	1	2	2	93	98
Obscenity	7	0	1	0	8
Other Person	0	0	0	0	0
Property Damage	30	9	2	15	56
Robbery	27	0	0	12	39
Sex Related	2	2	0	0	4
Stolen Property	15	5	2	3	25
Theft	172	32	36	42	282
Traffic	22	49	60	11	142
Vehicle Theft	26	1	1	10	38
Weapons	22	2	1	7	32
[Unknown/NA]	0	0	0	0	0

Arrowhead Juvenile Center Clients: The following table provides an overview of clients served by AJC during 2008 and 2009. The number of clients decreased by <11% from 2008 to 2009 and total days of care experienced an increase of >6%.
The most common offenses:

ARROWHEAD JUVENILE CENTER 2008/2009 CLIENTS SERVED/DAYS OF CARE				
County	'08 Clients	'09 Clients	'08 Days of Care	'09 Days of Care
Carlton	66	60	1,630	1,317
Cook	3	1	85	3
Koochiching	16	13	537	394
Lake	12	14	209	166
St. Louis	527	607	9,592	10,244
Other	33	45	150	793
Total	657	740	12,203	12,917

ARROWHEAD JUVENILE CENTER 2008/2009 RACE AT ADMISSION		
	2008 Clients	2009 Clients
African American	81	115
Asian	10	12
Native American	185	225
Caucasian	437	345

ARROWHEAD JUVENILE CENTER 2006/2007 FACILITY POPULATION		
	2008	2009
Average Days Confined	19.42	16.46
Average Daily Population	32.06	32.83
Average Capacity	66.79%	68.39%

*NOTE: AJC serves detention and treatment clients. (days)
2009 Detention intakes: 628, 201 Female, 427 Male, DOC 5946, ALOS 9.47, ADP 16.29
2009 Treatment intakes: 214, 494 Female, 165 Male, DOC 6975, ALOS 32.59, ADP 19.11

DAYS OF CARE INCREASE IN FEMALE OFFENDER PROGRAM: Total days of care increased by a total of 209 days, from 2008 to 2009. This is a increase of 9.66% in total days of care provided.

ADULT FEMALE OFFENDERS DAYS OF CARE - ANNUAL COMPARISON

2001	2002	2003	2004	2005	2006	2007	2008	2009
Bethel 1436	Bethel 2078	Bethel 1749	Bethel 1552	Bethel 1806	Bethel 1646	Bethel 1545	Bethel 2,164	Bethel 2373
Range 1311	Range 1517	Range 2109	Range 0*	Range 0*	Range 0*	Range 0*	Range 0*	Range 0*
Total 2747	Total 3595	Total 3858	Total 1552	Total 1806	Total 1646	Total 1545	Total 2,164	Total 2373

Range female offender programming was discontinued in 2004.

2009 Intakes	2009 Days of Care
53	2373

Fifty clients (4 carryovers) entered the Bethel Female Offender Program from January to December 2009. Of this group, some findings include:

- The average age was 32.26.
- 82% were white, 4% African American, and 14% Native American.
- The most common offenses were controlled substance crime, burglary, theft, and DWI.
- 49 clients were in the residential program, 3 transferred into the day program, and 1 was admitted directly into the day program.
- The total number of dependents was 89.
- 39 clients had dependent children.
- The average number of dependents per client was 1.78.
- 11 clients had no children, 11 had 1 child, 12 had 2 children, 12 had 3 children, 2 had 4 children, and 2 had 5 children.
- 52% of the referrals were from St. Louis County North, 34% from St. Louis County South, 12% from Carlton County, and 2% from Lake County.

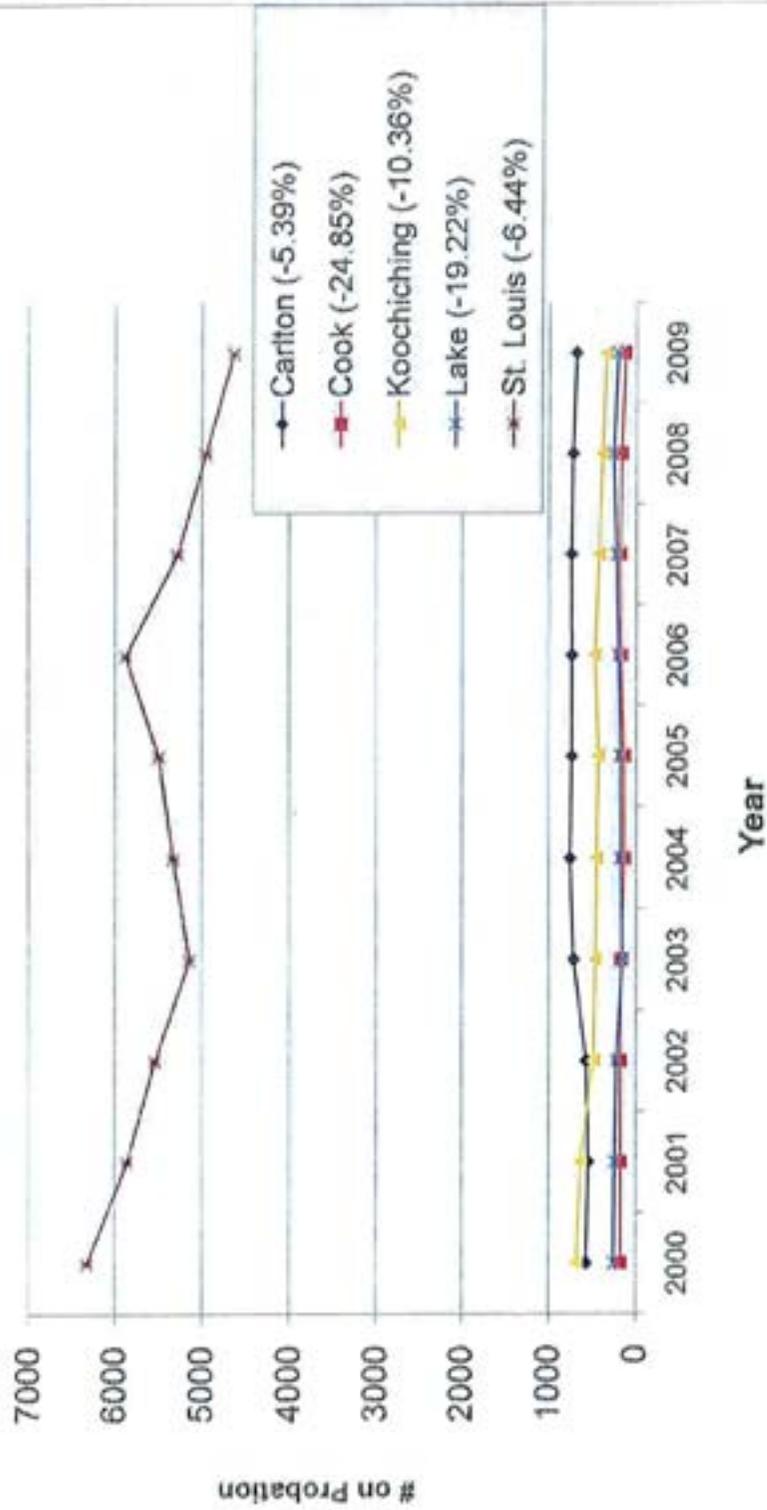
NERCC CLIENTS AND DAYS OF CARE TABLE, FROM 2008 TO 2009: The following table provides information on number of clients and days of care for each county in 2008 and 2009. While the number of clients increased by almost 27% in 2009, the days of care increased by 3.13%.

NORTHEAST REGIONAL CORRECTIONS CENTER 2008/2009 CLIENTS SERVED/DAYS OF CARE				
County	'08 Clients	'09 Clients	'08 Days of Care	'09 Days of Care
Carlton	26	43	3,204	3,365
Cook	8	9	627	617
Koochiching	4	2	402	248
Lake	7	14	1,074	1,668
St. Louis	424	526	46,947	47,990
Total	469	594	52,254	53,888

Major offense categories of NERCC clients:

- ◇ violation of probation
- ◇ DWI/other alcohol
- ◇ assault
- ◇ drug offenses
- ◇ criminal sexual conduct

Probation Trends Percentage Change Between 2008 & 2009



2011

Budget Information

MINNESOTA DEPARTMENT OF CORRECTIONS (DOC)

Annual

COMMUNITY CORRECTIONS ACT SUBSIDY COMPREHENSIVE PLAN BUDGET

Amended

County of: ARROWHEAD REGIONAL CORRECTIONS

Budget Year 2011

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
EXPENSE CLASS				
Personnel				\$16,498,248.81
Service & Contractual				\$4,284,365.84
Supplies & Materials				\$1,363,377.35
Capital Outlays				\$0.00
Other Expenditures				\$0.00
DIRECT EXPENSES BUDGETED	\$3,754,684.00	\$14,261,559.53	\$4,129,748.47	\$22,145,992.00
Use of State Institutions	\$100,000.00			\$100,000.00
ALL EXPENSES BUDGETED	\$3,854,684.00	\$14,261,559.53	\$4,129,748.47	\$22,245,992.00
Allotment Free Non-Budgeted				
TOTAL ALLOTMENTS	\$3,854,684.00	\$14,261,559.53	\$4,129,748.47	\$22,245,992.00
Unallotted Non-Programmed				
TOTAL APPROPRIATION	\$3,854,684.00	\$14,261,559.53	\$4,129,748.47	\$22,245,992.00

FUNDING SOURCE SUMMARY	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
Estimated Free Balance Forward	\$0.00	\$0.00	\$0.00	\$0.00
Plus: Correctional Fee Reserves		\$2,287,500.00		\$2,287,500.00
Plus: Confirmed Budget Year Receipts	\$3,854,684.00	\$11,974,059.53	\$4,129,748.47	\$19,958,492.00
Plus: Conditional Budget Year Receipts			\$0.00	\$0.00
Total anticipated budget year receipts	\$3,854,684.00	\$14,261,559.53	\$4,129,748.47	\$22,245,992.00

Staff Training Budget (Minimum Requirements - 2% of Subsidy)

\$126,351.71

Minimum County Level of Spending Base Year: _____

Minimum County Level of Spending Current Year: _____

MINNESOTA DEPARTMENT OF CORRECTIONS (DOC)

Annual

COMMUNITY CORRECTIONS ACT

Supplement #

BUDGET SUMMARY FOR THE ADMINISTRATION

PROGRAM

2011 ARROWHEAD REGIONAL CORRECTIONS County Community Corrections System

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
EXPENSE CLASS				
Personnel				\$802,718.36
Service & Contractual				\$870,477.39
Supplies & Materials				\$12,300.00
Capital Outlays				\$0.00
Other Expenditures				\$0.00
DIRECT EXPENSES BUDGETED	\$341,525.00	\$1,256,167.75	\$87,803.00	\$1,685,495.75
Use of State Institutions				
ALL EXPENSES BUDGETED	\$341,525.00	\$1,256,167.75	\$87,803.00	\$1,685,495.75
Allotment Free				
TOTAL ALLOTMENTS	\$341,525.00	\$1,256,167.75	\$87,803.00	\$1,685,495.75

F.T.E.'s 5.00

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
CCA Subsidy	\$341,525.00			
County General Revenue		\$1,256,167.75		
Miscellaneous:			\$40,500.00	\$40,500.00
PERA Aid			\$47,303.00	\$47,303.00
	\$341,525.00	\$1,256,167.75	\$87,803.00	\$1,685,495.75

TOTAL BUDGETED FUNDING FOR PROGRAM

\$1,685,495.75

MINNESOTA DEPARTMENT OF CORRECTIONS (DOC)

Annual

COMMUNITY CORRECTIONS ACT

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BUDGET SUMMARY FOR THE RESEARCH

PROGRAM

2011 ARROWHEAD REGIONAL CORRECTIONS County Community Corrections System

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
EXPENSE CLASS				
Personnel				\$115,852.72
Service & Contractual				\$75,572.00
Supplies & Materials				\$11,050.00
Capital Outlays				\$0.00
Other Expenditures				\$0.00
DIRECT EXPENSES BUDGETED	\$192,734.20	\$9,740.52	\$0.00	\$202,474.72
Use of State Institutions				
ALL EXPENSES BUDGETED	\$192,734.20	\$9,740.52	\$0.00	\$202,474.72
Allotment Free				
TOTAL ALLOTMENTS	\$192,734.20	\$9,740.52	\$0.00	\$202,474.72

F.T.E.'s 2.00

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
CCA Subsidy	\$192,734.20			
County General Revenue		\$9,740.52		
Miscellaneous:			\$0.00	\$0.00
	\$192,734.20	\$9,740.52	\$0.00	\$202,474.72

TOTAL BUDGETED FUNDING FOR PROGRAM

\$202,474.72

MINNESOTA DEPARTMENT OF CORRECTIONS (DOC)

Annual

COMMUNITY CORRECTIONS ACT

Supplement #

BUDGET SUMMARY FOR THE **STAFF DEVELOPMENT** PROGRAM

2011 ARROWHEAD REGIONAL CORRECTIONS County Community Corrections System

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
EXPENSE CLASS				
Personnel				\$7,000.00
Service & Contractual				\$112,551.71
Supplies & Materials				\$6,800.00
Capital Outlays				\$0.00
Other Expenditures				\$0.00
DIRECT EXPENSES BUDGETED	\$77,093.68	\$47,758.03	\$1,500.00	\$126,351.71
Use of State Institutions				
ALL EXPENSES BUDGETED	\$77,093.68	\$47,758.03	\$1,500.00	\$126,351.71
Allotment Free				
TOTAL ALLOTMENTS	\$77,093.68	\$47,758.03	\$1,500.00	\$126,351.71

F.T.E.'s -0-

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
CCA Subsidy	\$77,093.68			
County General Revenue		\$47,758.03		
Miscellaneous:			\$1,500.00	\$1,500.00
	\$77,093.68	\$47,758.03	\$1,500.00	\$126,351.71

TOTAL BUDGETED FUNDING FOR PROGRAM

\$126,351.71

MINNESOTA DEPARTMENT OF CORRECTIONS (DOC)

Annual

COMMUNITY CORRECTIONS ACT

Supplement #

BUDGET SUMMARY FOR THE **ARROWHEAD COUNCIL OF CHURCHES** PROGRAM

2011 ARROWHEAD REGIONAL CORRECTIONS County Community Corrections System

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
EXPENSE CLASS				
Personnel				\$0.00
Service & Contractual				\$26,469.00
Supplies & Materials				\$0.00
Capital Outlays				\$0.00
Other Expenditures				\$0.00
DIRECT EXPENSES BUDGETED	\$0.00	\$26,469.00	\$0.00	\$26,469.00
Use of State Institutions				
ALL EXPENSES BUDGETED	\$0.00	\$26,469.00	\$0.00	\$26,469.00
Allotment Free				
TOTAL ALLOTMENTS	\$0.00	\$26,469.00	\$0.00	\$26,469.00

F.T.E.'s -0-

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
CCA Subsidy	\$0.00			
County General Revenue		\$26,469.00		
Miscellaneous:			\$0.00	\$0.00
	\$0.00	\$26,469.00	\$0.00	\$26,469.00

TOTAL BUDGETED FUNDING FOR PROGRAM

\$26,469.00

MINNESOTA DEPARTMENT OF CORRECTIONS (DOC)

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COMMUNITY CORRECTIONS ACT

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BUDGET SUMMARY FOR THE **WOMEN OFFENDERS**

PROGRAM

2011 ARROWHEAD REGIONAL CORRECTIONS County Community Corrections System

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
EXPENSE CLASS				
Personnel				\$0.00
Service & Contractual				\$173,340.00
Supplies & Materials				\$675.00
Capital Outlays				\$0.00
Other Expenditures				\$0.00
DIRECT EXPENSES BUDGETED	\$0.00	\$174,015.00	\$0.00	\$174,015.00
Use of State Institutions				
ALL EXPENSES BUDGETED	\$0.00	\$174,015.00	\$0.00	\$174,015.00
Allotment Free				
TOTAL ALLOTMENTS	\$0.00	\$174,015.00	\$0.00	\$174,015.00

F.T.E.'s -0-

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
CCA Subsidy	\$0.00			
County General Revenue		\$174,015.00		
Miscellaneous:			\$0.00	\$0.00
	\$0.00	\$174,015.00	\$0.00	\$174,015.00

TOTAL BUDGETED FUNDING FOR PROGRAM

\$174,015.00

MINNESOTA DEPARTMENT OF CORRECTIONS (DOC)

Annual

COMMUNITY CORRECTIONS ACT

Supplement #

BUDGET SUMMARY FOR THE **USE OF INSTITUTIONS** PROGRAM

2011 ARROWHEAD REGIONAL CORRECTIONS County Community Corrections System

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
EXPENSE CLASS				
Personnel				\$0.00
Service & Contractual				\$100,000.00
Supplies & Materials				\$0.00
Capital Outlays				\$0.00
Other Expenditures				\$0.00
DIRECT EXPENSES BUDGETED				\$0.00
Use of State Institutions	\$100,000.00	\$0.00	\$0.00	\$100,000.00
ALL EXPENSES BUDGETED	\$0.00	\$0.00	\$0.00	\$0.00
Allotment Free				
TOTAL ALLOTMENTS	\$100,000.00	\$0.00	\$0.00	\$100,000.00

F.T.E.'s -0-

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
CCA Subsidy	\$100,000.00			
County General Revenue		\$0.00		
Miscellaneous:			\$0.00	\$0.00
	\$100,000.00	\$0.00	\$0.00	\$100,000.00

TOTAL BUDGETED FUNDING FOR PROGRAM

\$100,000.00

MINNESOTA DEPARTMENT OF CORRECTIONS (DOC)

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COMMUNITY CORRECTIONS ACT

Amended

BUDGET SUMMARY FOR THE COURT & FIELD SERVICES PROGRAM

2011 ARROWHEAD REGIONAL CORRECTIONS County Community Corrections System

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
EXPENSE CLASS				
Personnel				\$8,026,366.53
Service & Contractual				\$1,381,175.47
Supplies & Materials				\$135,690.00
Capital Outlays				\$0.00
Other Expenditures				\$0.00
DIRECT EXPENSES BUDGETED	\$1,447,270.16	\$4,949,400.15	\$3,146,561.69	\$9,543,232.00
Use of State Institutions				
ALL EXPENSES BUDGETED	\$1,447,270.16	\$4,949,400.15	\$3,146,561.69	\$9,543,232.00
Allotment Free				
TOTAL ALLOTMENTS	\$1,447,270.16	\$4,949,400.15	\$3,146,561.69	\$9,543,232.00

F.T.E.'s 117.50

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
CCA Subsidy	\$1,447,270.16			
County General Revenue		\$4,949,400.15		
Community Warm Up			\$1,300.00	\$1,300.00
Challenge Incarceration Grant			\$100,000.00	\$100,000.00
Caseload Reduction			\$1,227,201.00	\$1,227,201.00
Remote Electronic Monitoring			\$20,000.00	\$20,000.00
Intensive Supervision			\$344,800.00	\$344,800.00
Felony Caseload Reduction			\$102,117.00	\$102,117.00
State Sex Offender Grant			\$367,899.00	\$367,899.00
Public Safety - Drug Courts			\$540,179.43	\$540,179.43
Federal Block Grant			\$24,197.00	\$24,197.00
Re-Entry Supervision Program			\$197,993.00	\$197,993.00
Detention Assessment Team			\$75,000.00	\$75,000.00
Probation Fees			\$0.00	\$0.00
Miscellaneous:			\$145,875.26	\$145,875.26
	\$1,447,270.16	\$4,949,400.15	\$3,146,561.69	\$9,543,232.00

TOTAL BUDGETED FUNDING FOR PROGRAM

\$9,543,232.00

MINNESOTA DEPARTMENT OF CORRECTIONS (DOC)

Annual

COMMUNITY CORRECTIONS ACT

Supplement #

BUDGET SUMMARY FOR THE DATA PROCESSING PROGRAM

2011 ARROWHEAD REGIONAL CORRECTIONS County Community Corrections System

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
EXPENSE CLASS				
Personnel				\$0.00
Service & Contractual				\$333,721.35
Supplies & Materials				\$0.00
Capital Outlays				\$0.00
Other Expenditures				\$0.00
DIRECT EXPENSES BUDGETED	\$0.00	\$333,721.35	\$0.00	\$333,721.35
Use of State Institutions				
ALL EXPENSES BUDGETED	\$0.00	\$333,721.35	\$0.00	\$333,721.35
Allotment Free				
TOTAL ALLOTMENTS	\$0.00	\$333,721.35	\$0.00	\$333,721.35

F.T.E.'s -0-

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
CCA Subsidy	\$0.00			
County General Revenue		\$333,721.35		
Miscellaneous:			\$0.00	\$0.00
	\$0.00	\$333,721.35	\$0.00	\$333,721.35

TOTAL BUDGETED FUNDING FOR PROGRAM

\$333,721.35

MINNESOTA DEPARTMENT OF CORRECTIONS (DOC)

Annual

COMMUNITY CORRECTIONS ACT

Supplement #

BUDGET SUMMARY FOR THE **SHORT TERM CONSEQUENCE PROGRAM**

2011 ARROWHEAD REGIONAL CORRECTIONS County Community Corrections System

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
EXPENSE CLASS				
Personnel				\$166,082.49
Service & Contractual				\$6,470.00
Supplies & Materials				\$2,898.00
Capital Outlays				\$0.00
Other Expenditures				\$0.00
DIRECT EXPENSES BUDGETED	\$0.00	\$175,450.49	\$0.00	\$175,450.49
Use of State Institutions				
ALL EXPENSES BUDGETED	\$0.00	\$175,450.49	\$0.00	\$175,450.49
Allotment Free				
TOTAL ALLOTMENTS	\$0.00	\$175,450.49	\$0.00	\$175,450.49

F.T.E.'s 3.00

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
CCA Subsidy	\$0.00			
County General Revenue		\$175,450.49		
Miscellaneous:			\$0.00	\$0.00
	\$0.00	\$175,450.49	\$0.00	\$175,450.49

TOTAL BUDGETED FUNDING FOR PROGRAM

\$175,450.49

MINNESOTA DEPARTMENT OF CORRECTIONS (DOC)

Annual

COMMUNITY CORRECTIONS ACT

Supplement #

BUDGET SUMMARY FOR THE SENTENCE TO SERVICE PROGRAM

2011 ARROWHEAD REGIONAL CORRECTIONS County Community Corrections System

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
EXPENSE CLASS				
Personnel				\$0.00
Service & Contractual				\$226,607.18
Supplies & Materials				\$0.00
Capital Outlays				\$0.00
Other Expenditures				\$0.00
DIRECT EXPENSES BUDGETED	\$0.00	\$209,107.18	\$17,500.00	\$226,607.18
Use of State Institutions				
ALL EXPENSES BUDGETED	\$0.00	\$209,107.18	\$17,500.00	\$226,607.18
Allotment Free				
TOTAL ALLOTMENTS	\$0.00	\$209,107.18	\$17,500.00	\$226,607.18

F.T.E.'s -0-

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
CCA Subsidy	\$0.00			
County General Revenue		\$209,107.18		
Miscellaneous:			\$17,500.00	\$17,500.00
	\$0.00	\$209,107.18	\$17,500.00	\$226,607.18

TOTAL BUDGETED FUNDING FOR PROGRAM

\$226,607.18

MINNESOTA DEPARTMENT OF CORRECTIONS (DOC)

Annual

COMMUNITY CORRECTIONS ACT

Supplement #

BUDGET SUMMARY FOR THE **CORRECTIONAL FEES** PROGRAM

2011 ARROWHEAD REGIONAL CORRECTIONS County Community Corrections System

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
EXPENSE CLASS				
Personnel				\$0.00
Service & Contractual				\$35,000.00
Supplies & Materials				\$27,500.00
Capital Outlays				\$0.00
Other Expenditures				\$0.00
DIRECT EXPENSES BUDGETED	\$0.00	\$0.00	\$62,500.00	\$62,500.00
Use of State Institutions				
ALL EXPENSES BUDGETED	\$0.00	\$0.00	\$62,500.00	\$62,500.00
Allotment Free				
TOTAL ALLOTMENTS	\$0.00	\$0.00	\$62,500.00	\$62,500.00

F.T.E.'s -0-

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
CCA Subsidy	\$0.00			
County General Revenue		\$0.00		
Correctional Fees			\$62,500.00	\$62,500.00
Miscellaneous:			\$0.00	\$0.00
	\$0.00	\$0.00	\$62,500.00	\$62,500.00

TOTAL BUDGETED FUNDING FOR PROGRAM

\$62,500.00

MINNESOTA DEPARTMENT OF CORRECTIONS (DOC)

Annual

COMMUNITY CORRECTIONS ACT

Supplement #

BUDGET SUMMARY FOR THE **NERCC**

PROGRAM

2011 ARROWHEAD REGIONAL CORRECTIONS County Community Corrections System

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
EXPENSE CLASS				
Personnel				\$3,565,269.69
Service & Contractual				\$579,606.20
Supplies & Materials				\$906,889.35
Capital Outlays				\$0.00
Other Expenditures				\$0.00
DIRECT EXPENSES BUDGETED	\$848,030.48	\$4,052,134.76	\$151,600.00	\$5,051,765.24
Use of State Institutions				
ALL EXPENSES BUDGETED	\$848,030.48	\$4,052,134.76	\$151,600.00	\$5,051,765.24
Allotment Free				
TOTAL ALLOTMENTS	\$848,030.48	\$4,052,134.76	\$151,600.00	\$5,051,765.24

F.T.E.'s 56.00

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
CCA Subsidy	\$848,030.48			
County General Revenue		\$4,052,134.76		
Canteen Fund			\$16,000.00	\$16,000.00
Fees & Service Charges			\$12,000.00	\$12,000.00
Commodity & Property Sales			\$70,000.00	\$70,000.00
Rental Revenue			\$3,600.00	\$3,600.00
Miscellaneous:			\$50,000.00	\$50,000.00
	\$848,030.48	\$4,052,134.76	\$151,600.00	\$5,051,765.24

TOTAL BUDGETED FUNDING FOR PROGRAM

\$5,051,765.24

MINNESOTA DEPARTMENT OF CORRECTIONS (DOC)

Annual

COMMUNITY CORRECTIONS ACT

Supplement #

BUDGET SUMMARY FOR THE **NERCC SPECIAL EDUCATION PROGRAM**

2011 ARROWHEAD REGIONAL CORRECTIONS County Community Corrections System

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
EXPENSE CLASS				
Personnel				\$194,970.52
Service & Contractual				\$6,200.00
Supplies & Materials				\$750.00
Capital Outlays				\$0.00
Other Expenditures				\$0.00
DIRECT EXPENSES BUDGETED	\$0.00	\$0.00	\$201,920.52	\$201,920.52
Use of State Institutions				
ALL EXPENSES BUDGETED	\$0.00	\$0.00	\$201,920.52	\$201,920.52
Allotment Free				
TOTAL ALLOTMENTS	\$0.00	\$0.00	\$201,920.52	\$201,920.52

F.T.E.'s 3.00

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
CCA Subsidy	\$0.00			
County General Revenue		\$0.00		
Special Education Revenue			\$201,920.52	\$201,920.52
Miscellaneous:				\$0.00
	\$0.00	\$0.00	\$201,920.52	\$201,920.52

TOTAL BUDGETED FUNDING FOR PROGRAM

\$201,920.52

MINNESOTA DEPARTMENT OF CORRECTIONS (DOC)

Annual

COMMUNITY CORRECTIONS ACT

Supplement #

BUDGET SUMMARY FOR THE **NERCC ADULT BASIC EDUCATION** PROGRAM

2011 ARROWHEAD REGIONAL CORRECTIONS County Community Corrections System

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
EXPENSE CLASS				
Personnel				\$150,992.26
Service & Contractual				\$0.00
Supplies & Materials				\$0.00
Capital Outlays				\$0.00
Other Expenditures				\$0.00
DIRECT EXPENSES BUDGETED	\$0.00	\$0.00	\$150,992.26	\$150,992.26
Use of State Institutions				
ALL EXPENSES BUDGETED	\$0.00	\$0.00	\$150,992.26	\$150,992.26
Allotment Free				
TOTAL ALLOTMENTS	\$0.00	\$0.00	\$150,992.26	\$150,992.26

F.T.E.'s 2.00

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
CCA Subsidy	\$0.00			
County General Revenue		\$0.00		
Adult Basic Education Revenue			\$150,992.26	\$150,992.26
Miscellaneous:			\$0.00	\$0.00
	\$0.00	\$0.00	\$150,992.26	\$150,992.26

TOTAL BUDGETED FUNDING FOR PROGRAM

\$150,992.26

MINNESOTA DEPARTMENT OF CORRECTIONS (DOC)

Annual

COMMUNITY CORRECTIONS ACT

Supplement #

BUDGET SUMMARY FOR THE **NERCC VOCATIONAL EDUCATION** PROGRAM

2011 ARROWHEAD REGIONAL CORRECTIONS County Community Corrections System

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
EXPENSE CLASS				
Personnel				\$158,247.43
Service & Contractual				\$0.00
Supplies & Materials				\$0.00
Capital Outlays				\$0.00
Other Expenditures				\$0.00
DIRECT EXPENSES BUDGETED	\$0.00	\$158,247.43	\$0.00	\$158,247.43
Use of State Institutions				
ALL EXPENSES BUDGETED	\$0.00	\$158,247.43	\$0.00	\$158,247.43
Allotment Free				
TOTAL ALLOTMENTS	\$0.00	\$158,247.43	\$0.00	\$158,247.43

F.T.E.'s 2.00

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
CCA Subsidy	\$0.00			
County General Revenue		\$158,247.43		
Miscellaneous:			\$0.00	\$0.00
	\$0.00	\$158,247.43	\$0.00	\$158,247.43

TOTAL BUDGETED FUNDING FOR PROGRAM

\$158,247.43

MINNESOTA DEPARTMENT OF CORRECTIONS (DOC)

Annual

COMMUNITY CORRECTIONS ACT

Amended

BUDGET SUMMARY FOR THE **ARROWHEAD JUVENILE CENTER** PROGRAM

2011 ARROWHEAD REGIONAL CORRECTIONS County Community Corrections System

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
EXPENSE CLASS				
Personnel				\$3,310,748.81
Service & Contractual				\$457,175.54
Supplies & Materials				\$258,825.00
Capital Outlays				\$0.00
Other Expenditures				\$0.00
DIRECT EXPENSES BUDGETED	\$848,030.48	\$2,869,347.87	\$309,371.00	\$4,026,749.35
Use of State Institutions				
ALL EXPENSES BUDGETED	\$848,030.48	\$2,869,347.87	\$309,371.00	\$4,026,749.35
Allotment Free				
TOTAL ALLOTMENTS	\$848,030.48	\$2,869,347.87	\$309,371.00	\$4,026,749.35

F.T.E.'s 46.35

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL FUNDING
CCA Subsidy	\$848,030.48			
County General Revenue		\$2,869,347.87		
Juvenile Sex Offender Grant			\$69,384.00	\$69,384.00
Canteen Fund			\$5,000.00	\$5,000.00
Child Nutrition			\$50,000.00	\$50,000.00
Per Diems			\$30,000.00	\$30,000.00
MAYSI Assessments			\$148,987.00	\$148,987.00
Miscellaneous:			\$6,000.00	\$6,000.00
	\$848,030.48	\$2,869,347.87	\$309,371.00	\$4,026,749.35

TOTAL BUDGETED FUNDING FOR PROGRAM

\$4,026,749.35

MINNESOTA DEPARTMENT OF CORRECTIONS - COMMUNITY ACT SUBSIDY

To be used for original application and for amendments to the original comprehensive plan that add or delete units of service. Check One: Original Application Amendment

Applicant: Arrowhead Regional Corrections
(Carlton, Cook, Koochiching, Lake and St. Louis Counties)

Application Period: January 1, 2011 to December, 31, 2011

Original Proposed Budget:	DOC Subsidy	\$ <u>3,854,684.00</u>
	Other State Funds	\$ <u>2,231,401.00</u>
	Correctional Fee Reserves	\$ <u>2,287,500.00</u>
	County Funding	\$ <u>11,974,059.53</u>
	Other Funding	\$ <u>1,898,347.47</u>
	TOTAL BUDGET	\$ <u>22,245,992.00</u>

*Amendment: Name of Units of Service (attached budget sheets) _____

Community Corrections Administrator:

Name/Title/Signature: Tom Roy, Executive Director
Address/Telephone 100 North 5th Avenue West, Rm 319, Duluth, Mn 55802
Telephone # (218) 726-2650

Financial Officer:

Name/Title/Signature: Donald Dicklich, St. Louis County Auditor
Address/Telephone 100 North 5th Avenue West Room 214, Duluth, Mn. 55802
Telephone # (218) 726-2380

APPLICANT'S AGREEMENT

It is understood and agreed to by the applicant that:

- 1) Funds granted for this community corrections comprehensive plan will be used only to implement the plan as approved by the Commissioner of Corrections.
- 2) The grant may be terminated in whole or in part, by the Commissioner of the Minnesota Department of Corrections. Such termination shall not affect obligations incurred under the subsidy prior to the effective date of such termination.
- 3) The applicant will apply for approval to change the plan whenever implementation or financing will be materially changed. Approval will be governed by Minnesota Rules Chapter 2905.0500
- 4) Financial status reports will be submitted every three months and narrative progress reports every six months as directed by the Commissioner of Corrections. Necessary records and accounts, including financial and property controls, will be maintained and made available to the Department of Corrections.
- 5) The applicant will strictly adhere to rules promulgated by the Department of Corrections (Minnesota rules 2905).

SIGNATURE OF AUTHORIZED OFFICIALS

Please remember: These same signatures are required to be on any amendment that adds or deletes programs/services/funding.

Name/Title/Signature	<u>[Signature]</u>	<u>Carlton County Commissioner</u>
Name/Title/Signature	<u>[Signature]</u>	<u>Cook County Commissioner</u>
Name/Title/Signature	<u>[Signature]</u>	<u>Koochiching County Commissioner</u>
Name/Title/Signature	<u>[Signature]</u>	<u>Lake County Commissioner</u>
Name/Title/Signature	<u>[Signature]</u>	<u>St. Louis County Commissioner</u>

2011 FTEs by Grant	FTEs	Funding Source
Caseload Reduction	22.80	MN Dept of Corrections
Challenge Incarceration	1.00	MN Dept of Corrections
Federal Block Grant	0.00	MN Department of Public Safety-OJP
Felony Caseload Reduction	2.00	MN Dept of Corrections
Intensive Supervision	3.86	MN Dept of Corrections
Range Assessment Team	1.00	North St. Louis County Family Services Collaborative
Re-Entry Services Project	4.00	Federal Stimulus Grant
Remote Electronic Monitoring	0.00	MN Dept of Corrections
Sex Offender Supervision	5.10	MN Dept of Corrections
St. Louis County Drug Courts	4.00	St. Louis County
Juvenile Sex Offender	<u>0.00</u>	MN Dept of Corrections
	43.76	