

CONSENT AGENDA
FOR THE MEETING
OF
ST. LOUIS COUNTY BOARD OF COMMISSIONERS

April 7, 2015

County Board Room, Room No. 200, St. Louis County Courthouse, Duluth, Minnesota

All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

RESOLUTIONS FOR APPROVAL:

Minutes for March 24, 2015.

Environment & Natural Resources Committee – Commissioner Rukavina, Chair

1. Final approval to the plat of Coot Creek Estates located in Sections 24 and 25, Township 56 North, Range 16 West (Unorganized). *[15-110]*
2. Applications for repurchase of state tax forfeited land by Richard Narum and Emily Norton of Duluth, MN, and Randal and Kelly Jo Johnson of Duluth, MN. (Resolutions numbered 2a and 2b.) *[15-111]*
3. Appraisal reports for the sale of timber to be offered at Public Oral Timber Auction on May 14, 2015, as submitted by the Land and Minerals Department.

Public Works & Transportation Committee – Commissioner Raukar, Chair

4. Award of bids: *[15-116]*
 - a. **Scott Construction, Inc.**, Lake Delton, WI, in the amount of **\$1,398,103.20** for a crack sealing and crack repair tied project on roads and highways located in various cities and townships (CP 0133-241417, SAP 069-733-028[Low]);
 - b. **Mesabi Bituminous, Inc.**, Gilbert, MN, in the amount of **\$448,761.97** for a reconditioning project on County State Aid Highway (CSAH) 103 in Virginia, MN (CP 0103-190856, SAP 069-703-013).

Finance & Budget Committee – Commissioner Nelson, Chair

5. Two-year agreement, with two (2) possible one-year extensions, authorized with Minnesota Elevator, Inc., Duluth, MN, for the total low bid amount of \$79,920 for county-wide elevator maintenance (Bid No. 5216). *[15-113]*
6. Application for a Lawful Gambling License (paper pull-tabs with dispensing device) by Greenway Lions Club, Bovey, MN, to operate out of Bil-Mar's Supper Club, Unorganized Township 55-21, new. *[15-114]*
7. Claims and accounts for January 2015.

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8. Claims and accounts for February 2015.
9. Workers' compensation report dated March 20, 2015, as submitted by Safety and Risk Management.

Public Safety & Corrections Committee – Commissioner Dahlberg, Chair

10. New maintenance agreement authorized with Tiburon, Inc., San Ramon, CA, in the amount of \$35,167.94 for an upgraded Computer Aided Dispatch (CAD) system, with St. Louis County serving as coordinator and fiscal agent through the Sheriff's Office. *[15-115]*

Official Proceedings of the County Board of Commissioners

BY COMMISSIONER _____

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of March 24, 2015, are hereby approved.

Final Plat Approval – Coot Creek Estates (Unorganized Township 56-16)

BY COMMISSIONER _____

WHEREAS, Minnesota Session Laws, 2012, Chapter 236, Section 28, authorizes St. Louis County to sell tax forfeited shoreland parcels to current leaseholders, and directs that the parcels be surveyed and appraised prior to sale; and

WHEREAS, The final print of Coot Creek Estates plat has been submitted and conforms with the requirements of the St. Louis County Surveyor;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board grants final approval to the plat of Coot Creek Estates, located in Sections 24 and 25, Unorganized Township 56 North, Range 16 West.

Repurchase of State Tax Forfeited Land – Narum/Norton

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicants, Richard Narum and Emily Norton of Duluth, MN, have applied to repurchase state tax forfeited land legally described as:

CITY OF DULUTH
LOTS 125 AND 127, BLOCK 35
DULUTH PROPER THIRD DIVISION
Parcel Code: 010-1270-01320; and

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Richard Narum and Emily Norton of Duluth, MN, on file in County Board File No. _____, subject to payments including total taxes and assessments of \$18,251.50, service fee of \$114, deed tax of \$60.23, deed fee of \$25, and recording fee of \$46; for a total of \$18,496.73, to be deposited into Fund 240 (Forfeited Tax Fund).

Repurchase of State Tax Forfeited Land – Johnson

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicants, Randal and Kelly Jo Johnson of Duluth, MN, have applied to repurchase state tax forfeited land legally described as:

TOWN OF CANOSIA

N ½ of S ½ of SW ¼ of NW ¼

SECTION 20, TOWNSHIP 51 NORTH, RANGE 15 WEST

Parcel Code: 280-0013-00850; and

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Randal and Kelly Jo Johnson of Duluth, MN, on file in County Board File No. _____, subject to payments including total taxes and assessments of \$7,267.06, service fee of \$114, deed tax of \$23.98, deed fee of \$25, and recording fee of \$46; for a total of \$7,476.04, to be deposited into Fund 240 (Forfeited Tax Fund).

**Appraisal Reports for the Sale of Timber to be
Offered at Public Oral Timber Auction**

BY COMMISSIONER _____

RESOLVED, That the appraisal reports for the sale of timber to be offered at PUBLIC ORAL TIMBER AUCTION, Tracts 1 through 22 (totaling \$680,537.74), as submitted by the Land Commissioner, on file in the office of the County Auditor, identified as County Board File No. 60009, are approved and the County Auditor is authorized to carry out the recommendations as listed in said appraisal reports.

**Award of Bid: Crack Sealing and Repair Projects
(Various Cities and Townships)**

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0133-241417, SAP 069-733-028(Low), (Rout and Seal Bituminous Pavement Cracks, Crack Repair Special, Seal Coat and Fog Seal) located on:

- A.) CSAH 133 from TH 73 to TH 53, length 23.978 miles
- B.) CR 184 (Floodwood River Road) from TH 73 to CSAH 18
- C.) CR 443 (Merrill Road) from CR 184 (Floodwood River Road) to CSAH 18, length 0.646 miles
- D.) Carlton County: CSAH 1 from CSAH 61 to St. Louis River Road (N. Co. Line), length 4.068 miles, CSAH 1 from State Hwy 23 to T-82 (Seboe Road), length 3.25 miles, CSAH 2 from CR 119 (Crosby Rd.) to CSAH 1 (Canosia Road), length 2.97 miles, CSAH 3 from CSAH 4 to CSAH 1, length 3.99 miles
- E.) City of Duluth: Woodland Avenue along Oxford Street, Livingston Avenue, and Glenwood Street to Jean Duluth Road, length 0.987 miles
- F.) CR 251 (Locust Road) from CR 277 to CSAH 44 (Normanna Road), length 0.9 miles
- G.) CR 880 (Leiste Road) from S. Termini to RR Tracks South of CSAH 6 (Maple Grove Road), length 0.79 miles; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on March 12, 2015, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Scott Construction, Inc.	P.O. Box 340 Lake Delton, WI 53940	\$1,398,103.20

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract with the Contractor for the above listed project payable from:

Fund 220, Agency 220344, Object 652700, \$674,465.00
Fund 220, Agency 220345, Object 652700, \$362,157.92

Fund 220, Agency 220347, Object 652700, \$56,054.87
Fund 200, Agency 203348, Object 652800, \$156,625.53
Fund 200, Agency 203349, Object 652800, \$39,718.90
Fund 200, Agency 203363, Object 652800, \$57,582.55
Fund 200, Agency 203364, Object 652800, \$51,498.43

With additional revenue budgeted for expense:

Carlton County	Fund 220, Agency 220345, Rev. Obj. 551506	\$362,157.92
City of Duluth	Fund 220, Agency 220347, Rev. Obj. 551501	\$56,054.84

Award of Bid: Reconditioning Project on CSAH 103 (Virginia)

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0103-190856, SAP 069-703-013 CSAH 103 from TH 169 to 12th Ave. W. in Virginia, MN, length 0.51 miles; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on March 12, 2015, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Mesabi Bituminous, Inc.	P.O. Box 728 Gilbert, MN 55741	\$448,761.97

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220346, Object 652700.

County-wide Elevator Maintenance Contract

BY COMMISSIONER _____

WHEREAS, The current contract expires March 31, 2015, with no further extension options; and

WHEREAS, The Purchasing Department issued a Request for Bids which opened on March 6, 2015, with Minnesota Elevator Incorporated of Duluth, MN, being the low responsible bidder;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a two-year agreement with Minnesota Elevator, Inc., 802 Garfield Avenue, Duluth, MN, for elevator maintenance in the amount of \$79,920, with the option to extend for two (2) additional one-year periods upon mutual agreement of both parties, and authorization to add or delete elevators from the contract as may be required.

FUNDING: (annual)

<u>Department</u>	<u>Fund</u>	<u>Agency</u>	<u>Object</u>	<u>Total</u>
Public Works:	200	202002	630900	\$360.00
Property Management:				
Duluth Courthouse	100	128002	630900	\$13,200.00
Government Services Center	100	128003	630900	\$5,760.00
Public Safety Building	100	128015	630900	\$2,880.00
Northland Office Bldg.	100	128006	630900	\$3,600.00
Virginia Courthouse	100	128008	630900	\$3,600.00
Jail	100	128009	630900	\$1,920.00
Hibbing Courthouse	100	128004	630900	\$4,800.00
Hibbing Annex	100	128013	630900	\$960.00
Depot		TBD		\$2,880.00
Annual Total				\$39,960.00
Two Year Total				\$79,920.00

Lawful Gambling Application (Unorganized Township 55-21)

BY COMMISSIONER _____

RESOLVED, That pursuant to Minn. Stat. 349.213, Subd. 2, the St. Louis County Board of Commissioners approves the following Lawful Gambling License Application (Pull-tabs [paper] with dispensing device) on file in the office of the County Auditor, identified as County Board File No. _____, for the following organization:

Greenway Lions Club, Bovey, MN, to operate out of the following:

Bil-Mar's Supper Club, Unorganized Township 55-21, 2132 Highway 73, Hibbing, MN, 55746, new.

Claims and Accounts for January 2015

BY COMMISSIONER _____

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 60005, are hereby approved and the County Auditor shall issue checks in the following amounts:

January 2015

100	General Fund	\$8,106,351.24
148	Volunteer Fire Departments	253,299.06
149	Personal Service Fund	1,201.09
150	Sheriff's Nemesis Fund Group	71,666.80
160	MN Trail Assistance	93,748.48
166	Sheriff's Fine Contingency	5,412.00
167	Attorney's Forfeitures	13,500.00
168	Sheriff's State Forfeitures	1,368.00
169	Attorney Trust Accounts-VW	1,725.21
172	Sheriff Federal Forfeitures	360.00
173	Emergency Shelter Grant	9,471.76
176	Revolving Loan Fund	251.93
179	Enhanced 9-1-1	41,733.20
180	Law Library	24,352.99
183	City/County Communication	319.52
184	Extension Service	60,824.05
200	Public Works	3,204,232.66
210	Road Maint – Unorg Townships	106.92
220	State Road Aid	130,072.32
225	PW – June 2012 Flood	56,821.40
230	Public Health & Human Services	7,296,975.60
240	Forfeited Tax	601,509.45
250	St. Louis County HRA	75.00
260	CDBG Grant	53,538.23
270	HOME Grant	1,500.00
281	SLC Septic Loans	35,450.00
290	Forest Resources	233,978.98
400	County Facilities	145,662.97
402	Depreciation Reserve Fund	3,369.00
405	Public Works Building Const.	202,217.00
407	Public Works – Equipment	215,500.00
440	2013A Capital Improvement Bond	733,897.22
441	2013B Capital Equipment Note	66,018.00
600	Environmental Services	574,703.45

616	On-Site Waste Water Division	50,190.22
715	County Garage	107,796.82
720	Property Casualty Liability	10,382.04
730	Workers Compensation	476,805.62
740	Medical Dental Insurance	3,191,217.95
770	Retired Employees Health Insurance	<u>1,308.00</u>
		\$26,078,914.18

Claims and Accounts for February 2015

BY COMMISSIONER _____

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 60005, are hereby approved and the County Auditor shall issue checks in the following amounts:

February 2015

100	General Fund	\$5,605,478.11
148	Volunteer Fire Departments	19,000.00
149	Personal Service Fund	1,022.98
150	Sheriff's Nemesis Fund Group	64,079.40
166	Sheriff's Fine Contingency	11,236.86
168	Sheriff's State Forfeitures	6,625.35
169	Attorney Trust Accounts-VW	1,124.50
170	Boundary Waters-Forfeiture	6,500.00
172	Sheriff Federal Forfeitures	1,863.00
173	Emergency Shelter Grant	35,773.64
176	Revolving Loan Fund	114,425.90
178	Economic Development – Tax Forf.	57,000.00
179	Enhanced 9-1-1	19,854.06
180	Law Library	6,519.95
183	City/County Communication	352.58
184	Extension Service	92,579.39
200	Public Works	2,633,990.65
220	State Road Aid	385,555.10
225	PW – June 2012 Flood	130,069.94
230	Public Health & Human Services	5,760,794.76
240	Forfeited Tax	409,982.70
260	CDBG Grant	79,880.01
270	HOME Grant	82,629.91
281	SLC Septic Loans	16,650.00
290	Forest Resources	96,890.96
323	2015A – Refunding 313-2006A	1,250.00
324	2015B – Refunding 316-2008B	1,250.00
400	County Facilities	248,421.04
402	Depreciation Reserve Fund	5,074.50
405	Public Works Building Const.	2,066.77
407	Public Works – Equipment	50,781.14
440	2013A Capital Improvement Bond	318,535.70
600	Environmental Services	458,275.31
616	On-Site Waste Water Division	158,999.68

715	County Garage	55,627.89
720	Property Casualty Liability	8,665.47
730	Workers Compensation	271,110.38
740	Medical Dental Insurance	<u>2,329,801.39</u>
		\$19,549,739.02

Workers' Compensation Report

BY COMMISSIONER _____

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated March 20, 2015, on file in the office of the County Auditor, identified as County Board File No. 60026, is hereby received and ratified as payable from Fund 730, Agency 730001.

Agreement with Tiburon, Inc., for Upgraded CAD System

BY COMMISSIONER _____

WHEREAS, Tiburon, Inc., has been providing Computer Aided Dispatch (CAD) services to St. Louis County since 2006; and

WHEREAS, Tiburon's Computer Aided Dispatch 2.5 platform is obsolete and requires St. Louis County to upgrade to its 2.9 platform; and

WHEREAS, CAD partners Carlton, Cook, Lake, Pine, and St. Louis counties will pay the total cost of the upgrade in the amount of \$77,140 based on population;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves a new maintenance agreement with Tiburon, Inc., of San Ramon, CA, for an upgraded Computer Aided Dispatch System in the amount of \$35,167.94, to be accounted for in Fund 179, Agency 179001, Object 629900;

RESOLVED FURTHER, That the appropriate county officials are authorized to execute all agreements and contracts necessary to fulfill the upgrades to Computer Aided Dispatch as approved by the St. Louis County Attorney, with St. Louis County serving as coordinator and fiscal agent for NEMESIS through the Sheriff's Office.