



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

March 3, 2015
Immediately following the Board Meeting, which begins at 9:30 A.M.
Commissioners' Conference Room, St. Louis County Courthouse, Duluth, MN

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of February 17, 2015

Health & Human Services Committee, Commissioner Boyle, Chair

1. Health and Human Service Annual Conference Facility Payment [15-76]

Environment & Natural Resources Committee, Commissioner Rukavina, Chair

2. Access Easement across State Tax Forfeited Land in the Plat of Linwood (Unorganized Township 56-14) [15-77]
3. Lease Agreement with MN DNR, Division of Forestry, for Eveleth Cold Storage Facility [15-78]

Public Works & Transportation Committee, Commissioner Raukar, Chair

4. Agreement with LHB, Inc. for Construction Administration for the Reconstruction of CR 832 (Floodwood) [15-79]
5. Acceptance of Grant for Bridge 69A21 Bridge Replacement Project (Hermantown) and Rescind Resolution No. 15-38 [15-80]
6. Acceptance of Grant for Bridge 69A19 Bridge Replacement Project (Sturgeon Township) and Rescind Resolution No. 15-39 [15-81]
7. Cooperative Agreement with MnDOT for Fund Exchange between Carlton and St. Louis Counties [15-82]
8. Acceptance of Quotes for Project Materials – Bridge 841 on CR 195/Condor Road (Elmer Township) [15-83]

Finance & Budget Committee, Commissioner Nelson, Chair

9. Abatement List for Board Approval [15-84]

TIME SPECIFIC DISCUSSION:

Finance & Budget Committee, Commissioner Nelson, Chair

11:00 A.M. Tax Abatement for Hermantown Marketplace Project [15-85]

At the February 10th Committee of the Whole meeting, Commissioner Stauber asked that the Hermantown Marketplace Project tax abatement financing request be included on the March 3, 2015 Committee of the Whole agenda for discussion.

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Environment & Natural Resources Committee, Commissioner Rukavina, Chair

1. **Support for Legislation Related to Wild Rice Water Quality Standards–H.F. No. 1000 [15-86]**
Commissioner Rukavina has requested a resolution of support for legislation being considered by the State Legislature related to wild rice water quality standards.

2. Support for Special Legislation Expanding the Boundaries of Morse Township by Attachment of Certain Sections of Unorganized Township 61-12 [15-87]

Commissioner Rukavina has requested a resolution of support for special legislation that would expand the boundaries of Morse Township by attaching certain sections of Unorganized Township 61-12.

Finance & Budget Committee, Commissioner Nelson, Chair

1. Award of 2015 Fleet Vehicle Purchases [15-88]

Resolution authorizing the purchase of 2015 fleet vehicles from various vendors.

2. 2014 Land and Minerals Department Proceeds Apportionment [15-89]

Resolution authorizing the apportionment of 2014 Land and Minerals Department proceeds according to relevant statutes.

3. Additional Payment to Arrowhead Center for Capital Needs at Camp Esquagama and Amend the Contract to Reflect this Payment [15-90]

Resolution authorizing an additional capital payment to Arrowhead Center to complete electrical and plumbing projects at Camp Esquagama and to amend the contract to reflect this additional payment.

Central Management & Intergovernmental Committee, Commissioner Jewell, Chair

1. Committee Vacancy Appointments – Planning Commission [15-91]

Resolution appointing two members to the Planning Commission to fill vacancies.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

Commissioners may introduce items for future discussion, or report on past and upcoming activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

March 10, 2015 **St. Louis County Courthouse, Duluth, MN**

March 24, 2015 **Comet Theater, 102 South River Street, Cook, MN**

April 7, 2015 **St. Louis County Courthouse, Duluth, MN**

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

February 17, 2015

Location: Chisholm City Hall, Chisholm, Minnesota

Present: Commissioners Jewell, Dahlberg, Rukavina, Nelson, Raukar, and Chair Stauber

Absent: Commissioner Boyle

Convened: Chair Stauber called the meeting to order at 1:37 p.m.

CONSENT AGENDA

Raukar/Nelson moved to approve the consent agenda without: Item #1, Pilot to Embed a Social Worker within the Duluth Police Department [15-60]; Item #2, Myers-Wilkins Accountable Communities for Health Grant [15-61]; and Item #10, Contract Amendment with MEnD for Medical and Mental Health Care Services at the Jail [15-69]. Commissioner Dahlberg noted replacement resolutions for Item #9, Tower Space Leases at Various ARMER Communications Sites [15-68] and for Item #11, Contract with CHUM for Jail Chaplaincy Services [15-70]. The motion passed. (6-0, Boyle absent)

- Minutes of February 10, 2015
- Utility Easement across State Tax Forfeited Land to Lake Country Power (Northland Township) [15-62]
- Access Easement across State Tax Forfeited Land in the Plat of Little Birch Lake (Unorganized Township 61-14) [15-63]
- Access Easement across State Tax Forfeited Land to Roger W. Larson, David F. Vincent and Louis C. Collyard, as Tenants in Common (Unorganized Township 55-21) [15-64]
- Agreements with Carlton County and City of Duluth for Seal Coat, Fog Seal and Chip Seal Projects [15-65]
- Abatement List for Board Approval [15-66]
- Purchase of Service Contract with Advocates for Family Peace [15-67]
- Tower Space Leases at Various ARMER Communications Sites [15-68]
- Contract with CHUM for Jail Chaplaincy Services [15-70]

At 1:39 p.m., St. Louis County Public Works Director Jim Foldesi gave a presentation to the Board regarding acceleration of Transportation Sales tax projects. Director Foldesi discussed benefits of accelerating the road projects through bonding and provided an overview of the process. St. Louis County Auditor Donald Dicklich reviewed the tentative bonding schedule.

After further discussion, Nelson/Raukar moved to Establish Public Hearings on the Capital Improvement Plan and on the Intent to Issue Capital Improvement Bonds to Accelerate Transportation Sales Tax Projects (Tuesday, March 24, 2015, 9:45 a.m., Comet Theater, Cook, MN) [15-71]. The motion passed. (6-0, Boyle absent)

REGULAR AGENDA

Public Works & Transportation Committee

Rukavina/Stauber moved to award a bid to KGM Contractors, Inc., of Angora, MN, in the amount of \$917,030.39 for project CP 0024-216058 located on CSAH 24, between CR 431/Vermilion Lake Road and TR 4517/Rapps Road in Beatty Township [15-72]. The motion passed. (6-0, Boyle absent)

Raukar/Rukavina moved to award a bid to KGM Contractors, Inc., of Angora, MN, in the amount of \$1,417,686.54 for combined project CP 0068-153312, SAP 069-668-005 (low); CP 0913-238447 TST; and CP 8169-142843 located in Unorganized Township 60-18, Sandy and French Townships [15-72]. The motion passed. (6-0, Boyle absent)

Health & Human Services Committee

Stauber/Nelson moved to increase the staffing complement of the Public Health and Human Services Department by 1.0 FTE social worker to pilot a model of embedding a social worker within law enforcement to better respond to individuals with mental illness [15-60]. St. Louis County Public Health & Human Services Director Ann Busche discussed the pilot program. Commissioner Raukar exited the meeting at 2:50 p.m. After further discussion, the motion passed without recommendation. (5-0, Boyle, Raukar absent)

Rukavina/Stauber moved to authorize the appropriate county officials to enter into agreements with Generations Health Care Initiative to accept an Accountable Communities for Health grant of up to \$195,337 for the grant period of January 2015 through December 2016 and to increase the staffing complement of Public Health and Human Services by 2.0 FTEs consisting of a Public Health Nurse and a Community Health Worker to fulfill the grant requirements for the Myers-Wilkins Accountable Community for Health grant, with the understanding that if the grant funding is no longer available the positions are eliminated [15-61]. The motion passed without recommendation. (5-0, Boyle, Raukar absent)

Commissioner Dahlberg exited the meeting at 3:10 p.m.

Public Safety & Corrections Committee

Rukavina/Nelson moved to authorize the appropriate county officials to sign an amended contract with MEnD Correctional Care, LLC, for medical and mental health care services at the county jail [15-69]. The motion passed without recommendation. (4-0, Boyle, Dahlberg, Raukar absent)

COMMISSIONER DISCUSSION ITEMS

Commissioner Nelson discussed the Direct Reduced Iron (DRI) market and talked about a recent meeting in which he made a suggestion to CEO Lourenco Goncalves to move Cliffs Natural Resources' headquarters to St. Louis County.

At 3:16 p.m., Rukavina/Jewell moved to adjourn the Committee of the Whole meeting. The motion passed. (4-0, Boyle, Dahlberg, Raukar absent)

Pete Stauber, Chair of the County Board

Phil Chapman, Clerk of the County Board

BOARD LETTER NO. 15 - 76

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: March 3, 2015

RE: Health and Human Service
Annual Conference Facility
Payment

FROM: Kevin Z. Gray
County Administrator

**Ann M. Busche, Director
Public Health & Human Services**

RELATED DEPARTMENT GOAL:

To continue emphasis on innovation, productivity and service to the citizens of St. Louis County.

ACTION REQUESTED:

The St. Louis County Board is requested to approve payment of up to \$60,000 to the Duluth Entertainment Convention Center for use of the facility for the annual St. Louis County Health & Human Service Conference.

BACKGROUND:

The St. Louis County Health & Human Service Conference (HHSC) has been held annually since 1982. This year, the 2015 conference dates are October 15-16. Each year, the conference has included presentations and institutes designed to meet the specific continuing education and certification needs of public health and human service professionals. Participants include health and human service practitioners from throughout the Midwest, bringing together public and private sector practitioners for two days of training and networking, providing a forum for sharing innovative ideas, best practices and programs, strengthening community health and human services, and addressing the significant challenges of poverty and human suffering. In 2014, attendance reached 2,500 participants.

The conference is financed through sponsor and registration fees. The largest expense of the annual conference is use of a facility, currently the Duluth Entertainment Convention Center (DECC). The estimate of the cost of the DECC in 2015 is \$51,650, but the final figure will not be known until closer to the conference date.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve payment of up to \$60,000 to the Duluth Entertainment Convention Center for use of the facility for the annual St. Louis County Health & Human Service Conference, payable from Fund 855, Agency 855001, Object 634200.

Health and Human Service Annual Conference Facility Payment

BY COMMISSIONER _____

WHEREAS, The St. Louis County Health & Human Service Conference (HHSC) has been held annually since 1982 and has grown through the years to its current enrollment of 2,500 participants; and

WHEREAS, The mission of the conference is to bring together public and private sector practitioners for two days of training and networking, providing a forum for sharing innovative ideas, best practices and programs, strengthening community health and human services, and addressing the significant challenges of poverty and human suffering in our communities; and

WHEREAS, The estimate of the cost of the Duluth Entertainment Convention Center for the HHSC is \$51,650, but the final figure will not be known until closer to the conference date;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes payment of up to \$60,000 to the Duluth Entertainment Convention Center for use of the facility for the annual St. Louis County Health & Human Service Conference, payable from Fund 855, Agency 855001, Object 634200.

BOARD LETTER NO. 15 – 77

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: March 3, 2015 **RE:** Access Easement across State
Tax Forfeited Land in the Plat
of Linwood (Unorganized
Township 56-14)

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENTAL GOAL:

Performing public services.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize access easements across state tax forfeited land to and within the Plat of Linwood in Unorganized Township 56-14.

BACKGROUND:

The subdivision Plat of Linwood, located in Sections 21 and 28, Unorganized Township 56-14, was created pursuant to Minnesota Session Laws, 2012, Chapter 236, Section 28, which authorizes St. Louis County to sell tax forfeited shoreland parcels currently under lease, and directs that the parcels be surveyed, appraised and offered for sale to the current lease holders.

The plat includes nine (9) lots on the east shore of Linwood Lake which are accessed via Linwood Shores Road and nineteen (19) lots on the west shore which are accessed via Linwood Lake Road West. Five exclusive easements are necessary to provide access across individual lots on existing driveways. Each easement is 33 feet wide, and the total length of all of the easements is 499 feet.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the imposing of access easements across state tax forfeited land within the Plat of Linwood.

**Access Easements across State Tax Forfeited Land within the Plat of Linwood
(Unorganized Township 56-14)**

BY COMMISSIONER _____

WHEREAS, Buyers of lots in the Plat of Linwood must cross state tax forfeited land; and

WHEREAS, There are no reasonable alternatives to obtain access to the property located in Unorganized Township 56-14; and

WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of the land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4 and Minn. Stat. § 507.47 authorizes the County Auditor to impose easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to impose access easements to access lots in the plat of Linwood across state tax forfeited lands as described in County Board File_____.

**Access Easements across State Tax Forfeited Land within the Plat of Linwood
(Unorganized Township 56-14)**

A 33.00 foot wide easement for ingress and egress across Lot 2, Block 2, LINWOOD, according to the recorded plat thereof, the centerline of which is described as follows:

Commencing at the southwest corner of said Lot 2, thence North 09 degrees 37 minutes 19 seconds West on an assigned bearing along the west line of said Lot 2 for a distance of 42.39 feet to the centerline of the existing driveway, which is the point of beginning of the centerline to be described; thence South 39 degrees 31 minutes 36 seconds East 46.74 feet to the line between said Lot 2 and Lot 3, Block 2, LINWOOD and there terminating.

The side lines of said easement are prolonged or shortened to terminate on the west line of said of Lot 2, and on the north line of said Lot 3.

AND

A 33.00 foot wide easement for ingress and egress across Lot 9, Block 2, LINWOOD, according to the recorded plat thereof; the centerline of which is described as follows:

Commencing at the northwest corner of said Lot 9, thence South 09 degrees 37 minutes 19 seconds East assigned bearing along the west line of said Lot 7 for a distance of 70.70 feet to the centerline of the existing driveway, which is the point of beginning of the centerline to be described; thence South 85 degrees 46 minutes 08 seconds East 14.62 feet; thence South 61 degrees 54 minutes 20 seconds East 166.40 feet to the line between said Lot 9 and Lot 10, Block 2, LINWOOD and there terminating.

The side lines of said easement are prolonged or shortened to terminate on the west line of said Lot 9, and the north line of said Lot 10.

AND

A 33.00 foot wide easement for ingress and egress across Lot 12, Block 2, LINWOOD, according to the recorded plat thereof; the centerline of which is described as follows:

Commencing at the northwest corner of said Lot 12, thence South 05 degrees 38 minutes 28 seconds West assigned bearing along the west line of said Lot 12 for a distance of 17.83 feet to the centerline of the existing driveway, which is the point of beginning of the centerline to be described; thence North 82 degrees 59 minutes 14 seconds East 44.58 feet to the line between said Lot 12 and Lot 11, Block 2, LINWOOD and there terminating.

The side lines of said easement are prolonged or shortened to terminate on the west line of said Lot 12, and the south line of said Lot 11.

AND

A 33.00 foot wide easement for ingress and egress across Lot 14, Block 2, LINWOOD, according to the recorded plat thereof; the centerline of which is described as follows:

Commencing at the northwest corner of said Lot 14, thence South 33 degrees 48 minutes 51 seconds West on an assigned bearing along the west line of said Lot 14 for a distance of 40.37 feet to the centerline of the existing driveway, which is the point of beginning of the centerline to be described; thence South 46 degrees 49 minutes 34 seconds East 59.56 feet; thence North 60 degrees 36 minutes 54 seconds East 40.61 feet to the line between said Lot 14 and Lot 13, Block 2, LINWOOD according to the recorded plat thereof and there terminating.

The side lines of said easement are prolonged or shortened to terminate on the west line of said Lot 14, and the south line of said Lot 13.

AND

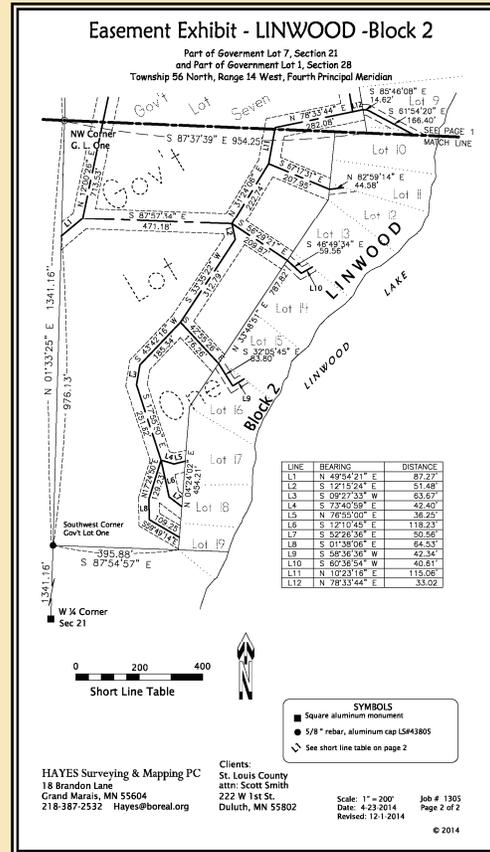
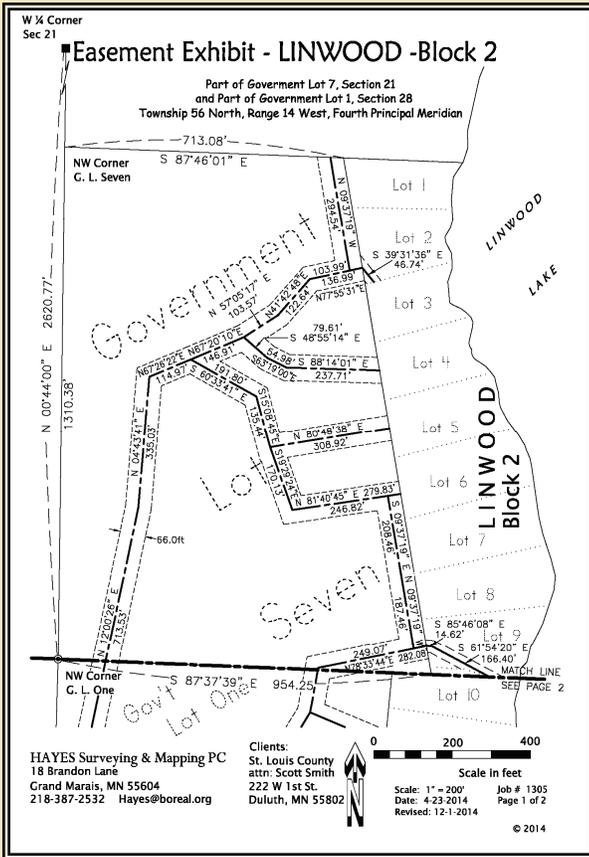
A 33.00 foot wide easement for ingress and egress across Lot 16, Block 2, LINWOOD, according to the recorded plat thereof; the centerline of which is described as follows:

Commencing at the northwest corner of said Lot 16, thence South 33 degrees 48 minutes 51 seconds West on an assigned bearing along the west line of said Lot 16 for a distance of 10.42 feet to the centerline of the existing driveway which is the point of beginning of the centerline to be described; thence South 32 degrees 05 minutes 45 seconds East 83.80 feet; thence North 58 degrees 36 minutes 36 seconds East 42.34 feet to the line between said Lot 16 and Lot 15, Block 2, LINWOOD and there terminating.

The side lines of said easement are prolonged or shortened to terminate on the west line of said Lot 16, and on the south line of said Lot 15.



St. Louis County Land & Minerals Department Tax Forfeited Easements



4th Commissioner District

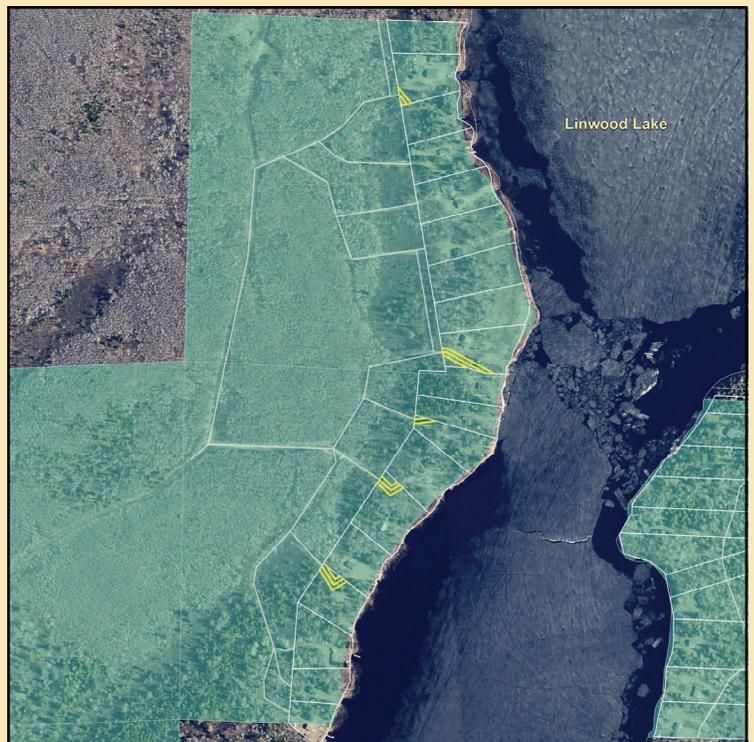
- State Tax Forfeited
- Easement
- Project location

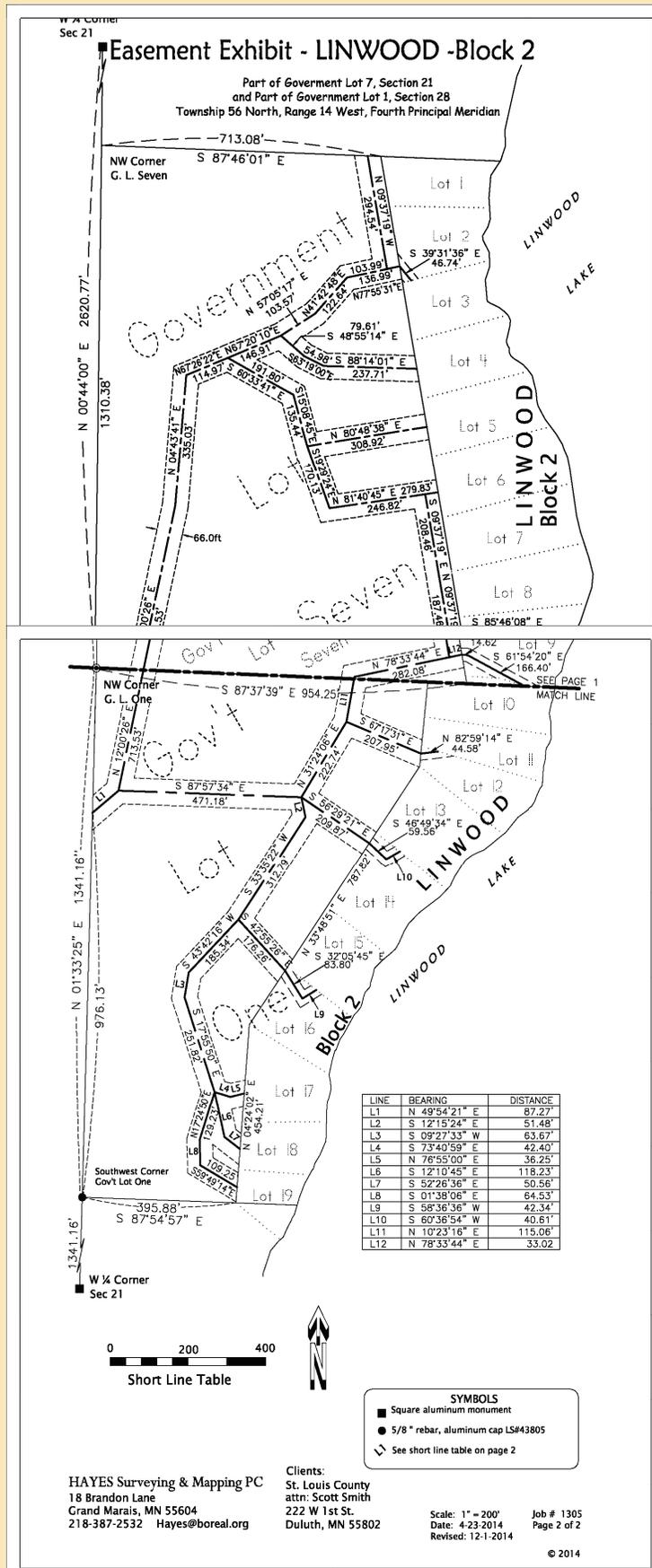
**St. Louis County
Minnesota**



This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land and Minerals
Department**





**Lease Agreement with MN DNR, Division of Forestry,
for Eveleth Cold Storage Facility**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Land and Minerals Department relies on the state-owned Eveleth cold storage facility each year for storage of tree seedlings before and during planting season in April and May; and

WHEREAS, The Department would like to enter into a lease agreement with the Minnesota Department of Natural Resources, Division of Forestry, for use of the Eveleth cold storage facility for a period of ten years for a total sum of \$5,000;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a ten-year lease agreement with the Minnesota Department of Natural Resources, Division of Forestry, for use of the Eveleth cold storage facility for the total amount of \$5,000, payable from Fund 290, Agency 290001, Object 634900.

BOARD LETTER NO. 15 - 79

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 4

BOARD AGENDA NO.

DATE: March 3, 2015 **RE:** Agreement with LHB, Inc. for
Construction Administration for
the Reconstruction of CR 832
(Floodwood)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement with LHB Inc., of Duluth MN for construction administration for the reconstruction of County Road (CR) 832 in Floodwood, MN.

BACKGROUND:

The Public Works Department published a Request for Qualifications to engineering consultants for construction administration services during the reconstruction of CR 832/7th Avenue in Floodwood. The project (CP 0832-97031) involves the reconstruction of CR 832/7th Avenue between Ash Street and Trunk Highway 2, and a reclaim and overlay of CR 832/Ash Street between CR 832 and 7th Ave.

Three firms submitted proposals and after review it was determined that LHB, Inc. of Duluth, MN has the training, experience, and knowledge to provide these services and would be the best choice. The factors considered to determine the best choice were proposal content/completeness, understanding of the county's needs, relevant experience, past performance, work plan, and cost. Payment for these services will be funded through local funds.

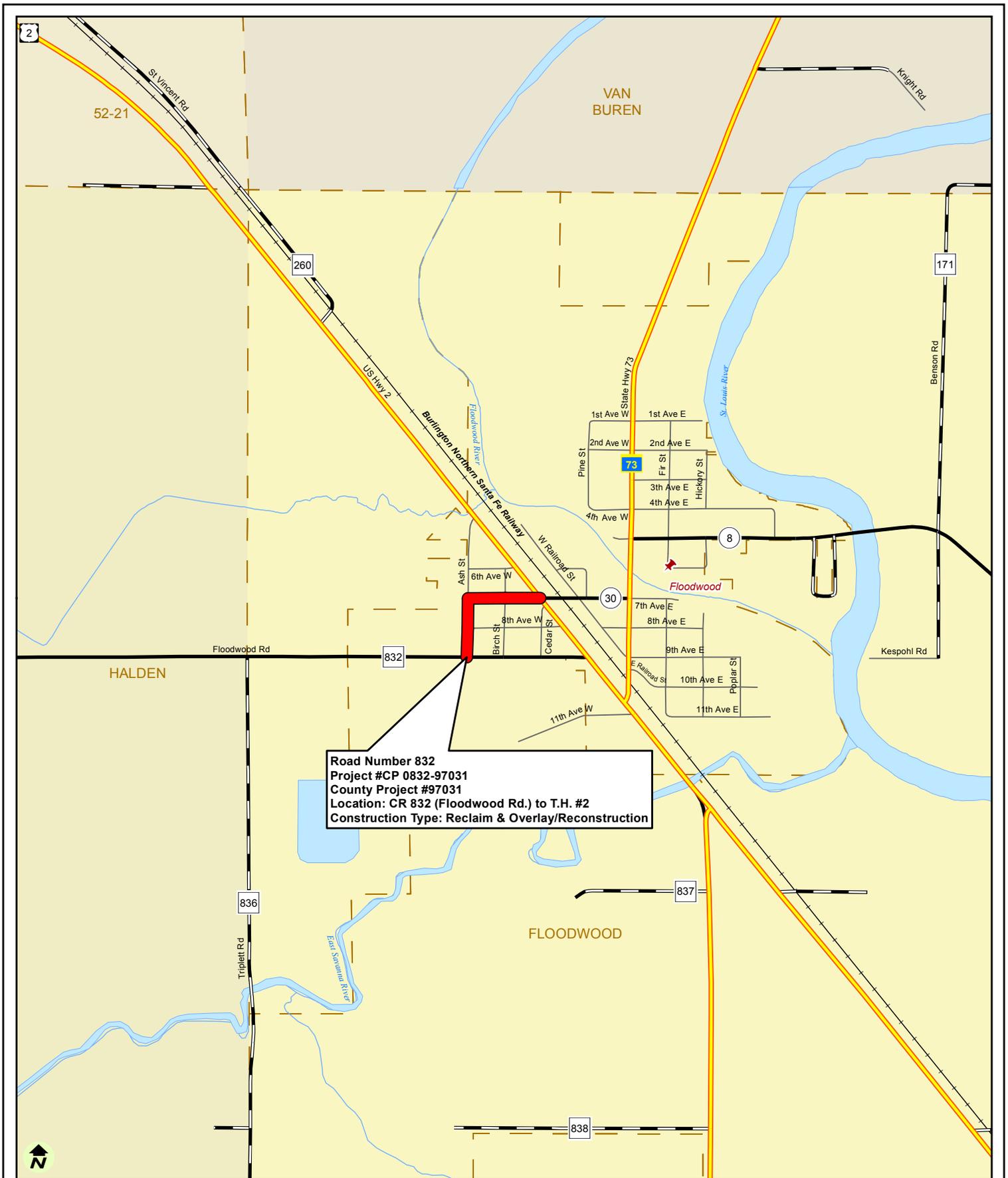
RECOMMENDATION:

It is recommended that the St Louis County Board authorize an agreement with LHB, Inc., of Duluth, MN, for construction administration services on CP 0823-97031 in the amount of \$64,810.00, payable from Fund 200, Agency 203339, Object 626600.

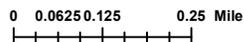
**Agreement with LHB, Inc. for Construction Administration for the
Reconstruction of CR 832 (Floodwood)**

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments authorized by the County Attorney, with LHB, Inc. of Duluth, MN, for construction administration services during the reconstruction of CR 832, CP 0832-97031, in an amount not to exceed \$64,810, payable from Fund 200, Agency 203339, Object 626600.



St. Louis County 2015 Road & Bridge Construction



Map Components	
2015 Road & Bridge Construction	
Reclaim & Overlay	County Road - Paved
Interstate Highway	County Road - Gravel
U.S./State Highway	Local Road/City Street
	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

BOARD LETTER NO. 15 - 80

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 5

BOARD AGENDA NO.

DATE: March 3, 2015 **RE:** Acceptance of Grant for Bridge
69A21 Bridge Replacement
Project (Hermantown) and
Rescind Resolution No. 15-38

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a resolution correcting funding sources for County Project 185317 and rescind Resolution No. 15-38.

BACKGROUND:

The County Board authorized the acceptance of a Minnesota State Transportation Fund Grant in the amount of \$460,479 for the reconstruction of State Bridge 69A21/CP 185317 in Hermantown on January 13, 2015 (Resolution No. 15-38). The Minnesota Department of Transportation has since contacted the Public Works Department requesting that the bridge bond account cited in the original resolution (Fund 29 Bridge Bond Funds) be changed to LBRP Bridge Bond Funds and that a new resolution be provided.

RECOMMENDATION:

It is recommended that the St. Louis County Board rescind County Board Resolution No. 15-38 and authorize a replacement resolution accepting the grant and correcting the Minnesota Department of Transportation funding source.

**Acceptance of Grant for Bridge 69A21 Bridge Replacement Project (Hermantown)
and Rescind Resolution No. 15-38**

BY COMMISSIONER _____

WHEREAS, St. Louis County has applied to the Minnesota Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for the construction of project SAP 69-598-054, CP 185317, State Bridge 69A21 on County Road 696 in Hermantown, MN; and

WHEREAS, The Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, The amount of the grant has been determined to be \$460,479, and shall be deposited into Fund 220, Agency 220334;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board agrees to the terms and conditions of the grant consistent with Minn. Stat. § 174.50, Subd. 5, (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required;

RESOLVED FURTHER, That the appropriate county officials are authorized to execute a grant agreement with the Minnesota Commissioner of Transportation concerning the above-referenced grant.

LBRP Bridge Bond Funds	\$460,479.00
Local Funds	\$222,851.50
Total Project:	\$683,330.50

RESOLVED FURTHER, That County Board Resolution No. 15-38, dated January 13, 2015, is hereby rescinded.



Resolution
of the
Board of County Commissioners
St. Louis County, Minnesota
Adopted on: January 13, 2015 Resolution No. 15-38
Offered by Commissioner: Raukar

Acceptance of Grant for Bridge 69A21 Replacement Project (Hermantown)

WHEREAS, St. Louis County has applied to the Minnesota Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for the construction of project SAP 69-598-054, CP 185317, State Bridge 69A21 on County Road 696 in Hermantown, MN; and

WHEREAS, The Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, The amount of the grant has been determined to be \$460,479.00, and shall be deposited into Fund 220, Agency 220334;

THEREFORE, BE IT RESOLVED That the St. Louis County Board agrees to the terms and conditions of the grant consistent with Minn. Stat. § 174.50, Subd. 5(3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required;

RESOLVED FURTHER, That the appropriate county officials are authorized to execute a grant agreement with the Minnesota Commissioner of Transportation concerning the above-referenced grant.

LBRP

Fund 29 Bridge Bond Funds	\$460,479.00
Local Funds	\$222,851.50
Total Project:	\$683,330.50

Commissioner Raukar moved the adoption of the Resolution and it was declared adopted upon the following vote:

Yeas – Jewell, Boyle, Dahlberg, Rukavina, Raukar and Chair Stauber - 7

Nays – None

Absent – Commissioner Nelson - 1

STATE OF MINNESOTA
Office of County Auditor, ss.
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 13th day of January, A.D. 2015, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 13th day of January, A.D., 2015.

DONALD DICKLICH, COUNTY AUDITOR

By

Deputy Auditor/Clerk of the County Board

BOARD LETTER NO. 15 - 81

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 6

BOARD AGENDA NO.

DATE: March 3, 2015 **RE:** **Acceptance of Grant for Bridge
69A19 Bridge Replacement
Project (Sturgeon Township) and
Rescind Resolution No. 15-39**

FROM: **Kevin Z. Gray
County Administrator**

**James T. Foldesi
Public Works Director/Highway Engineer**

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a resolution correcting funding sources for County Project 0022-176286 and rescind Resolution No. 15-39.

BACKGROUND:

The County Board authorized the acceptance of a Minnesota State Transportation Fund Grant in the amount of \$588,918 for the reconstruction of State Bridge 69A19/CP 0022-176286 in Sturgeon Township on January 13, 2015 (Resolution No. 15-39). The Minnesota Department of Transportation has since contacted the Public Works Department requesting that the bridge bond account cited in the original resolution (Fund 29 Bridge Bond Funds) be changed to LBRP Bridge Bond Funds and that a new resolution be provided.

RECOMMENDATION:

It is recommended that the St. Louis County Board rescind County Board Resolution No. 15-39 and authorize a replacement resolution accepting the grant and correcting the Minnesota Department of Transportation funding source.

Acceptance of Grant for Bridge 69A19 Bridge Replacement Project (Sturgeon Township) and Rescind Resolution No. 15-39

BY COMMISSIONER _____

WHEREAS, St. Louis County has applied to the Minnesota Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for the construction of project SAP 69-622-021, State Bridge 69A19 on County State Aid Highway 22 in the Sturgeon Township; and

WHEREAS, The Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, The amount of the grant has been determined to be \$588,918.00, and shall be deposited into Fund 220, Agency 220283;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board agrees to the terms and conditions of the grant consistent with Minn. Stat. § 174.50, Subd. 5, (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required;

RESOLVED FURTHER, That the appropriate county officials are authorized to execute a grant agreement with the Minnesota Commissioner of Transportation concerning the above-referenced grant.

LBRP Bridge Bond Funds	\$ 588,918.00
State Aid Funds	\$2,175,453.15
Total Project:	\$2,764,371.15

RESOLVED FURTHER, That County Board Resolution No. 15-39, dated January 13, 2015, is hereby rescinded.



Resolution
of the
Board of County Commissioners
St. Louis County, Minnesota
Adopted on: January 13, 2015 Resolution No. 15-39
Offered by Commissioner: Raukar

Acceptance of Grant for Bridge 69A19 Replacement Project (Sturgeon Township)

WHEREAS, St. Louis County has applied to the Minnesota Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for the construction of project SAP 69-622-021, CP 0022-176286, State Bridge 69A19 on County State Aid Highway 22 in Sturgeon Township; and

WHEREAS, The Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, The amount of the grant has been determined to be \$588,918.00, and shall be deposited into Fund 220, Agency 220283;

THEREFORE, BE IT RESOLVED That the St. Louis County Board agrees to the terms and conditions of the grant consistent with Minn. Stat. § 174.50, Subd. 5(3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required;

RESOLVED FURTHER, That the appropriate county officials are authorized to execute a grant agreement with the Minnesota Commissioner of Transportation concerning the above-referenced grant.

LBRP

Fund 29 Bridge Bond Funds	\$588,918.00
State Aid Funds	\$2,175,453.15
Total Project:	\$2,764,371.15

Commissioner Raukar moved the adoption of the Resolution and it was declared adopted upon the following vote:

Yeas – Commissioners Jewell, Boyle, Dahlberg, Rukavina, Raukar and Chair Stauber - 6

Nays – None

Absent – Commissioner Nelson – 1

STATE OF MINNESOTA
Office of County Auditor, ss.
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 13th day of January, A.D. 2015, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 13th day of January, A.D., 2015.

DONALD DICKLICH, COUNTY AUDITOR

By

Deputy Auditor/Clerk of the County Board

BOARD LETTER NO. 15 - 82

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 7

BOARD AGENDA NO.

DATE: March 3, 2015 **RE:** Cooperative Agreement with
MnDOT for Fund Exchange
between Carlton and St. Louis
Counties

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a cooperative agreement with the Minnesota Department of Transportation (MnDOT) to define the responsibilities and cost share of each party for a fund exchange between Carlton and St. Louis Counties.

BACKGROUND:

The Public Works Department is preparing a federally funded reclaim and overlay project for roadway improvements on County State Aid Highway (CSAH) 23 from 0.4 miles east of TH 53 to CSAH 24 (CP 0023-72711/SP 069-623-032). An agreement between St. Louis County and MnDOT is proposed to define the responsibilities and cost share for each party for a fund exchange between St. Louis and Carlton Counties in 2016, whereby St. Louis County will exchange St. Louis County State Aid Funds for Carlton County Federal Funds received by Carlton County on SP 009-622-005 in the amount of \$1,000,000.

The exchange will allow Carlton County to de-federalize its project for easier project administration, and allow the St. Louis County project to be funded closer to the full 80% / 20% federal/local cost participation split. This exchange also helps to decrease the number of federal projects that MnDOT and the Federal Highway Administration are required to administer.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a cooperative agreement with MnDOT to define the responsibilities and cost share of each party for a fund exchange between St. Louis and Carlton Counties in 2016 with project revenue accounted for in Fund 220, Agency 220001, Object 540702.

**Cooperative Agreement with MnDOT for Fund Exchange between Carlton and
St. Louis Counties**

BY COMMISSIONER _____

WHEREAS, The Public Works Department is preparing a Federally funded project to complete roadway improvements on County State Aid Highway (CSAH) 23 from 0.4 Miles East of TH 53 to CSAH 24 under project CP 0023-72711/SP 069-623-032 in Fund 220, Agency 220001, Object 540702; and

WHEREAS, A fund exchange will allow Carlton County to de-federalize its project for easier project administration and allow the St. Louis County project to be funded closer to the full 80%/20% federal/local cost participation split; and

WHEREAS, A cooperative agreement between St. Louis County and the Minnesota Department of Transportation must be authorized to define the project cost share by each party;

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. Sec. 161.36, the Commissioner of Transportation be appointed as agent of St. Louis County to accept as its agent, federal aid funds which may be available for eligible transportation related projects;

RESOLVED FURTHER, That the St. Louis County Board Chair, Auditor, Highway Engineer/Public Works Director, and an appropriate County Attorney representative are hereby authorized and directed for and on behalf of the county to execute and enter into an agreement, and approve any amendments approved by the County Attorney's Office, with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1000161", a copy of said agreement was before the County Board and which is made a part of hereof by reference.

BOARD LETTER NO. 15 - 83

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 8

BOARD AGENDA NO.

DATE: March 3, 2015 **RE:** Acceptance of Quotes for Project
Materials – Bridge 841 on CR 195/
Condor Road (Elmer Township)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the acceptance of quotes for major project materials for Bridge 841 over a stream (CP 0195-190850) on County Road (CR) 195/Condor Road) in Elmer Township.

BACKGROUND:

As authorized by the St. Louis County Board, quotes were received on February 25, for project materials for a bridge on CR 195. Quotes over \$50,000 require board approval according to County Purchasing Rules & Regulations. This project, along with its financing, is shown below:

Project: CP 0195-190850, BR 841
Location: CR 195 over Stream, length 0.1 miles
Traffic: 5
PQI: N.A.
Construction: Purchase of Concrete Culverts
Funding: Fund 200, Agency 203350, Object 651000 Culverts - Concrete
Anticipated Start Date: May 15, 2015
Anticipated Completion Date: June 30, 2015

Bids:

Hancock Concrete Products, Hancock, MN	\$55,989.96
Cretex Concrete Products, Maple Grove, MN	\$58,879.50

Public Works employees will perform additional work from local funding for seeding and other minor work on the project.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize acceptance of the quote from Hancock Concrete Products of Hancock, MN, for CP 0195-190850 for Concrete Culverts, payable from Fund 200, Agency 203350, Object 651000 for Concrete Culverts.

**Acceptance of Quotes for Project Materials – Bridge 841 on CR 195/Condor Road
(Elmer Township)**

BY COMMISSIONER _____

WHEREAS, Quotes have been received by the St. Louis County Public Works Department for the following project:

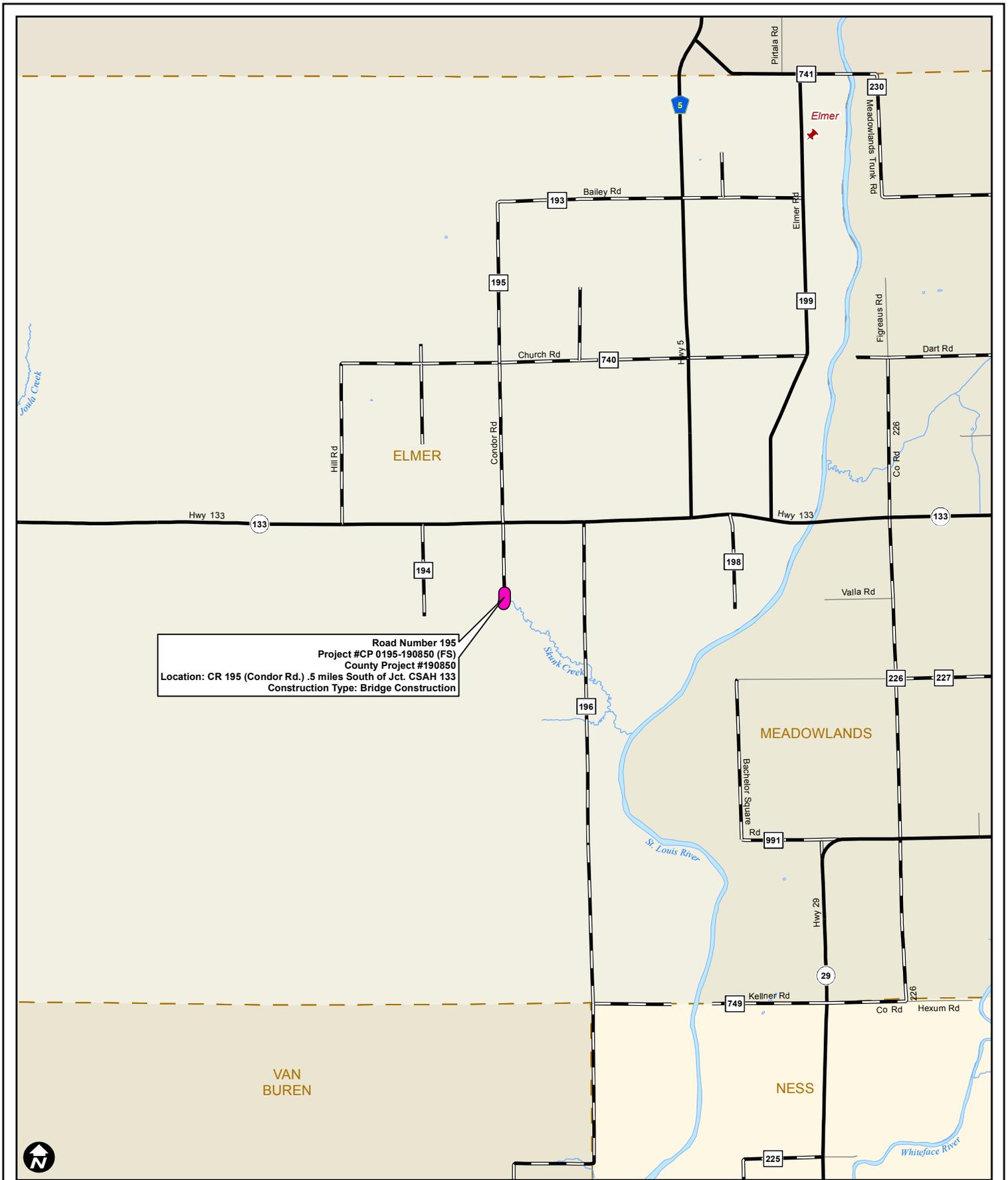
CP 0195-190850, BR 841, for project materials for a bridge on CR 195 in Elmer Township, length 0.1 miles; and

WHEREAS, Quotes were received in the Public Works facility in Duluth, MN, and the low bidder was determined to be Hancock Concrete Products, Hancock, MN;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the quote for Concrete Culverts.

<u>LOW QUOTE</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Hancock Concrete Products	17 Atlantic Ave Hancock, MN 56244	\$55,989.96

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the contractor's quote for the above listed project payable from Fund 200, Agency 203350, Object 651000 for concrete culverts.

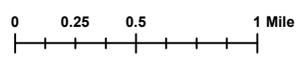


Road Number 195
 Project #CP 0195-190850 (FS)
 County Project #190850
 Location: CR 195 (Condor Rd.) .5 miles South of Jct. CSAH 133
 Construction Type: Bridge Construction

St. Louis County 2015 Road & Bridge Construction

Map Components

Bridge Construction	County/Unorg. Twp. Road - Paved	Township Boundary
Interstate Highway	County/Unorg. Twp. Road - Gravel	City/Town
U.S./State Highway	Local Road/City Street	Lake
Commissioner District	Railroad	River/Stream



BOARD LETTER NO. 15 - 84

FINANCE & BUDGET COMMITTEE CONSENT NO. 9

BOARD AGENDA NO.

DATE: March 3, 2015 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60032.

Abatements Submitted for Approval by the St. Louis County Board
on 3/10/2015

<u>PARCEL CODE</u>			<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>	
330	10	5470	0	15435	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2013	528.50
330	10	5470	0	15436	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2014	524.96
330	10	5500	0	15437	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2013	263.54
330	10	5500	0	15438	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2014	207.18
330	10	5510	0	15439	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2013	421.66
330	10	5510	0	15440	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2014	414.36
330	10	5520	0	15411	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2013	280.64
330	10	5520	0	15442	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2014	240.78
330	10	5530	0	15443	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2013	346.16
330	10	5530	0	15444	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2014	289.78
330	10	5540	0	15445	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2013	346.16
330	10	5540	0	15446	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2014	289.78
330	10	5555	0	15447	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2013	35.60
330	10	5555	0	15448	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2014	35.00
330	10	5575	0	15449	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2013	62.68
330	10	5575	0	15450	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2014	60.18
330	10	5580	0	15451	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2013	283.48
330	10	5580	0	15452	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2014	254.78
330	10	5590	0	15453	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2013	353.30
330	10	5590	0	15454	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2014	295.36
330	10	5600	0	15455	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2013	264.98
330	10	5600	0	15456	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2014	208.58
330	10	5610	0	15457	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2013	267.82
330	10	5610	0	15458	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2014	209.98
330	10	5620	0	15459	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2013	272.10
330	10	5620	0	15460	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2014	214.18
330	10	5630	0	15461	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2013	306.28
330	10	5630	0	15462	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2014	247.78
330	10	5640	0	15463	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2013	267.82
330	10	5640	0	15464	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2014	211.38
330	10	5650	0	15465	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2013	272.10
330	10	5650	0	15466	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2014	212.78
330	10	5660	0	15467	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2013	304.86
330	10	5660	0	15468	CLIFFS MINING SERV.	R	Embarrass	Brian Grahek	EXEMPT	2014	246.38

<u>PARCEL CODE</u>	<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>
387 450 470	0 15434	COUNTY AUDITORS	R	Greenwood	County Auditor	CANCEL FORFEITURE	2014	
10 2710 6930	0 15469	ROULEAU, JEROME	R	City of Duluth	County Auditor	PENALTY & INTEREST	2014	122.24

The city has agreed to pay a portion of the cost of the improvements partially through sales tax revenues and partially from tax abatement proceeds from the Mills Fleet Farm project. Total direct city investment in the public improvements is estimated to exceed \$900,000.

The city's share of the tax abatement from the Mills Fleet Farm project falls short of the amount needed to finish the public improvements desired by the city, namely, a traffic signal system on Mall Drive and Loberg Avenue, a sidewalk along Loberg Avenue and Mall Drive and Hermantown Marketplace street lights for Mall Drive and Loberg Avenue adjacent to the project.

The improvements will provide the following public benefits:

1. Provide safer access to the 200 unit Timber Ridge apartment development at the dead end of Westberg Road.
2. Lessen the traffic burden on Maple Grove Road at the intersection with Westberg Road.
3. Provide a much needed loop of the water system for fire flow for the Mills Fleet Farm project and future developments.
4. Provide construction jobs and ongoing jobs in the Mills Fleet Farm store.
5. Increase the real estate tax base and sales tax base of the city and county.
6. Allow improved access to the Edgewood Vista senior housing project.
7. Open up land adjacent to HOM Furniture for development and enhance the existing store.

Hermantown is requesting \$400,000 in tax abatement financing from St. Louis County to accomplish the construction of the traffic signal system, sidewalks and Hermantown Marketplace street lights. The initial cost of the construction will be paid by Mills Properties, Inc. If approved, St. Louis County would have an agreement with the City of Hermantown and the city will repay Mills Properties, Inc. for the public infrastructure costs. It is anticipated that St. Louis County's tax abatement financing of \$400,000 would be paid over three or four years. Construction is expected to begin in 2015. Attached is a summary-due diligence review for the Hermantown Marketplace project prepared by Maki & Overom, Chartered, by Steven C. Overom and a site map.

County Board Resolution No. 02-187, adopted March 1, 2002, approved a tax abatement financing policy (TAF) as authorized under Minn. Stat. §§469.1812 through 469.1815 (2000) and any amendment thereto.

**MILLS FLEET FARM DEVELOPMENT
SUMMARY – DUE DILIGENCE REVIEW
Prepared by Maki & Overom, Chartered, by Steven C. Overom**

Description of the Project

The Project represents the construction of a new 183,000 square foot retail building and related facilities in the Hermantown Marketplace in the City of Hermantown. Mills Properties, Inc. (“Mills Fleet Farm”) will construct the Project on a 38 acre parcel of land that the City of Hermantown has long desired to be developed. This investment by Mills Fleet Farm will be in excess of \$18 million, and includes extensive site grading and soil correction, construction of the retail store, construction of a new gasoline service station and car wash, and construction of a 17,000 square foot outdoor lumberyard. The improvements include an innovative stormwater management system that will improve the hydrology within the adjacent wetlands and reduce the surface water burden on regional systems.

The City of Hermantown (“City”) anticipated that any development on the land would enable the City, as part of the project, to cause Westberg Road to be reconstructed, Mall Drive to be extended and water improvements to be constructed that would greatly benefit existing water customers and enhance the ability of the City to provide adequate water service for the desired Hermantown Marketplace development area.

As a condition to approving the Mills Fleet Farm project, the City has required the above improvements to be constructed. The City has agreed to pay a portion of the cost of the improvements partially through sales tax revenues and partially from tax abatement proceeds from the Fleet Farm project. Total direct City investment in the public improvements is estimated to exceed \$900,000.00.

The City’s share of the tax abatement from the Mills Fleet Farm project falls short of the amount needed to finish the public improvements desired by the City, namely, a traffic signal system on Mall Drive and Loberg Avenue, a sidewalk along Loberg Avenue and Mall Drive and Hermantown Marketplace street lights for Mall Drive and Loberg Avenue adjacent to the project.

The foregoing public improvements will:

1. Provide safer access to the 200+ unit Timber Ridge apartment development at the dead end of Westberg Road.
2. Lessen the burden on Maple Grove Road at the intersection with Westberg Road.
3. Allow improved access to the Edgewood Vista senior housing project.
4. Open up land adjacent to HOM Furniture for development and enhance the existing store.

5. Provide a much needed loop of the water system for fire flow for the Mills Fleet Farm project and future developments.
6. Provide construction jobs and ongoing jobs in the Mills Fleet Farm store.
7. Increase the real estate tax base and sales tax base of the City and County.

The proposed Tax Abatement Financing of \$400,000.00 from St. Louis County to the City of Hermantown would be used by the City of Hermantown to accomplish the construction of the traffic signal system, sidewalks and Hermantown Marketplace street lights during the 2015 construction season together with other improvements. As noted, these elements of the public improvements are presently unfunded and cannot move forward without County support. The City does not have funding available for these infrastructure improvements in the foreseeable future. The initial cost of the construction would be paid by Mills subject to reimbursement from tax abatement proceeds only until the principal amount of the pay-as-you-go note and accrued interest is paid in full, which is expected within four (4) years. Tax abatement funding from the County would go to the City and then the City would use the proceeds to make payments to Mills under the pay-as-you-go note.

If approved, the City intends to move forward toward completion of the following public infrastructure construction projects during the 2015 construction season:

- Construction of a signal light at the intersection of Mall Drive (future Market Street) and Loberg Road. Cost: Approximately \$304,000.00.

Public purpose: The proposed signal will improve the efficiency and safety of traffic movements along Loberg Road (an MSA route) and Mall Drive (also an MSA route) onto the extension of Market Street. The signal will implement a long-term plan by the City of Hermantown, begun in the early 1990s, to develop new traffic infrastructure to bolster the economic development within the region. It will serve an area of increasing importance to the region's retail environment, providing access to new development sites and opportunities for expanding the site's importance as a regional destination, bringing new economic activity from outside the region. The new signal will enhance the regional transportation system within Hermantown. As an improvement to this segment of north-south traffic, it is anticipated that Loberg Road could better serve as a reliever to Haines Road between Maple Grove Road and Highway 53. Because Market Street will provide easy access to Highway 53, it is also expected that the new roadway and signal system will reduce the number of southbound left and right turn movements from Westberg Road at its intersection with Maple Grove Road.

- Construction of sidewalk along the south side of Market Street extension between Loberg Road and Westberg Road and construction of sidewalk along the west side of Loberg Road. Cost: Approximately \$60,000.00.

Public purpose: The new sidewalk in this location will implement pedestrian connectivity specified as critical to the area during the Hermantown Marketplace planning process.

As an element of the transportation system, the new sidewalk will provide direct access for many Hermantown residents to reach commercial destinations without using a motor vehicle. Constructed with a vegetated boulevard between the sidewalk and the street, the sidewalk will serve as a new wellness and recreation opportunity for area residents, with a specific focus on the 300+ elderly residents living at Edgewood Vista, immediately west of this site. In the future, the City intends to consider other amenities associated with a robust pedestrian network, including benches along the sidewalk.

- Construction of Hermantown Marketplace street lights along Market Street extension between Loberg Road and Westberg Road. Cost: Approximately \$36,000.00.

Public purpose: the installation of street lighting along the Market Street extension will increase safety and serve as a security measure along this stretch of the City’s road infrastructure. As part of the rapidly developing area of the City, adequate lighting during evening hours will be important for both vehicles and pedestrians. The City has a specific interest in safety, given the expected PM use of this segment of street to reach the Edgewood Vista senior complex and the Timber Ridge Apartments. As part of a pilot project for the street lighting within the City of Hermantown, the City proposes the use of modern LED lighting along this stretch of the Market Street extension. The City also hopes to use the proposed lighting as a model throughout the entire Hermantown Marketplace area (map attached) as other streets are updated and infrastructure standardized away from existing cobra-style light fixtures more typically suited for a rural area.

The following is a Source and Use of Funds summary of the project:

Sources

Mills Properties, Inc.	\$18,000,000.00
City Water Improvements	\$500,000.00
HEDA Infrastructure PAYG Note	\$600,000.00
St. Louis County Infrastructure Tax Abatement Note	\$400,000.00

Total: \$19,500,000.00

Uses

Public Infrastructure	\$1,500,000.00
Building, site work and facilities	\$18,000,000.00

Total: \$19,500,000.00

The City of Hermantown is requesting \$400,000.00 of Tax Abatement Financing on a PAYG basis over a period of time. The abatement shall be for \$400,000.00 plus interest presently projected to be paid in full in four (4) years.

This will be structured on a pass through basis to Mills Properties, Inc. (“Mills”) to reimburse Mills for costs Mills incurs to build traffic signals, sidewalks and Hermantown Marketplace design street lights (“Public Improvements”) in the vicinity of the project. Mills will design and build the Public Improvements, pay for the cost of the construction and be reimbursed the cost of the construction pursuant to a pay-as-you note (“City PAYG Note”) issued to Mills by the City. The sole source of the repayment of the City PAYG Note would be the abatement of the County taxes pursuant to a County approved abatement resolution and a County issued County PAYG Note to City which would provide City with amounts that it would use to repay the City PAYG Note. If the project is not built or if it is built and does not pay taxes, then no abatement will be payable by the County to the City and correspondingly by the City to Mills.

Financial Analysis

The City has required Mills to provide the City with a statement from an independent party that it has the financial capability to construct, operate and maintain the project as a condition to proceeding further with the Project.

Neither the City payment for the Water Improvements nor the City PAYG Note (backed by the County PAYG Note) nor the HEDA PAYG Note will be provided to Mills until the Project is fully completed and a final certificate of occupancy is issued for the Project. The pay-as-you-go nature of the County PAYG Note, City PAYG Note and HEDA PAYG Note put all of the risk of non-payment on Mills. Simply stated, if Mills does not pay real estate taxes, there is no payment made on the PAYG Notes and those payments will never be made. In that event, the public infrastructure will have been built and paid for by Mills remains and remain useable by the public.

The City of Hermantown believes that the nature of the pay-as-you-go assistance requested from the County minimizes any risk to the County with respect to the PAYG tax abatement assistance requested by the City. The City believes that this is a unique structure where Mills is willing to pay the entire cost of public infrastructure and be reimbursed only from a portion of the real estate taxes that it pays.

In addition, both the City and County will be immediate beneficiaries of the sales tax revenues derived from taxable sales on the Project.

Proposed Mills Fleet Farm Store #36 - Hermantown, MN

New Market Street Extension
w/sidewalk, water, sewer

Existing HOM Furniture

New Traffic Signal

Pru Parcel 1
395-0010-03830

Development Site

New Sidewalk

Member's Cooperative
CU Parcel
395-0010-03835

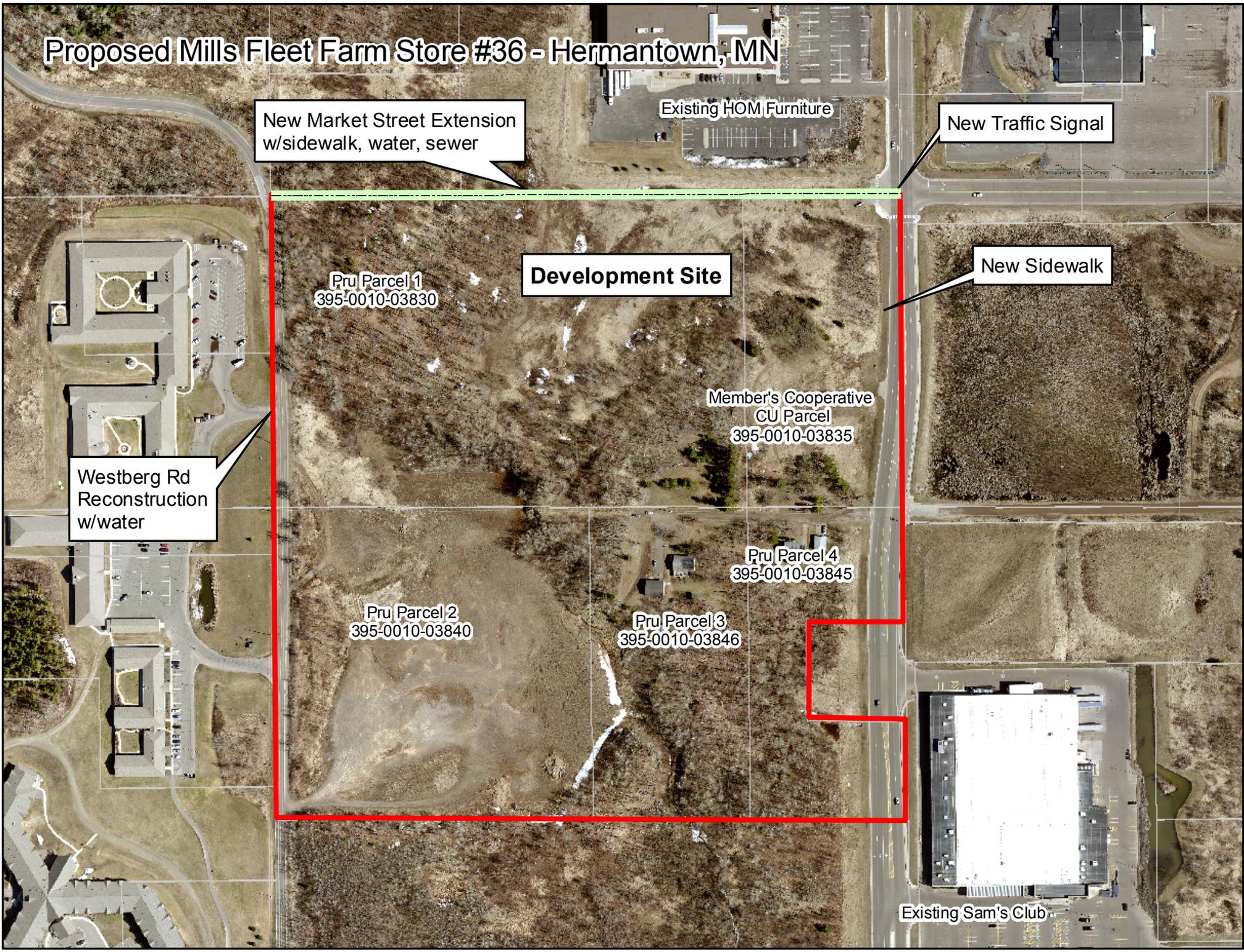
Westberg Rd
Reconstruction
w/water

Pru Parcel 4
395-0010-03845

Pru Parcel 2
395-0010-03840

Pru Parcel 3
395-0010-03846

Existing Sam's Club



BOARD LETTER NO. 15 - 86

ENVIRONMENT & NATURAL RESOURCES COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: March 3, 2015

RE: Support for Legislation Related
to Wild Rice Water Quality
Standards – H.F. No. 1000

FROM: Kevin Z. Gray
County Administrator

ACTION REQUESTED:

The St. Louis County Board is requested to approve a resolution of support for legislation being considered by the State Legislature related to wild rice quality standards.

BACKGROUND:

Commissioner Rukavina has asked that the County Board be given the opportunity to discuss support for a bill recently heard by the House Environment and Natural Resource Policy and Finance Committee. The bill is known as House File 1000, which is attached along with a House Research Bill Summary.

Authored by members of the Iron Range Delegation, the bill prohibits the Minnesota Pollution Control Agency (MPCA) from enforcing the current sulfate standard to protect wild rice water quality until the Commissioner of the MPCA completes a rulemaking process that clearly describes where the standard applies.

A communication provided by Commissioner Rukavina from Craig Pagel of the Iron Mining Association of Minnesota (IMA) states, "Passage of the bill is critically important, as it will allow municipalities, industry, and the public to participate in a process of deciding where the standard should apply. Without the law, the MPCA will continue to have almost complete discretion to decide where to apply the standard. We need support, not only for the iron mines, but all industrial, agricultural processing operations, and municipal waste water facilities, located where the standard might apply."

RECOMMENDATION:

Should Commissioners wish to consider support for H.F. No. 1000, a resolution is attached.

**Support for Legislation Related to Wild Rice Water Quality Standards –
H.F. No. 1000**

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board hereby declares its support for H.F. No.1000, a bill that would prohibit the application of a water quality standard for sulfate that applies to certain wild rice waters until the Minnesota Pollution Control Agency designates waters subject to the standards through a rulemaking process required as part of a law passed in 2011.

This Document can be made available in alternative formats upon request

State of Minnesota
HOUSE OF REPRESENTATIVES

EIGHTY-NINTH SESSION

H. F. No. 1000

02/18/2015 Authored by Melin, Lueck, Metsa, Anzelc and Dill

The bill was read for the first time and referred to the Committee on Environment and Natural Resources Policy and Finance

1.1 A bill for an act
1.2 relating to environment; prohibiting application of wild rice quality standards
1.3 until certain conditions are met.
1.4 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

1.5 Section 1. WILD RICE WATER QUALITY STANDARDS.

1.6 (a) Until the commissioner of the Pollution Control Agency adopts the rules to
1.7 establish criteria for designating waters subject to a wild rice water quality standard as
1.8 required under Laws 2011, First Special Session chapter 2, article 4, section 32, paragraph
1.9 (b), and adopts the rule as required under Laws 2011, First Special Session chapter 2,
1.10 article 4, section 32, paragraph (a), designating waters containing natural beds of wild rice
1.11 that are subject to a wild rice water quality standard and designating the specific times of
1.12 year during which the standard applies, the commissioner shall not:

1.13 (1) apply the wild rice water quality standard for sulfate in class 4A waters to any
1.14 waters, including incorporating the standard or any requirements based on the standard
1.15 within any permits, compliance schedules, orders, or other control documents; or

1.16 (2) list waters containing natural beds of wild rice as impaired for sulfate under
1.17 section 303(d) of the federal Clean Water Act, United States Code, title 33, section 1313.

1.18 (b) For the purposes of this section, "waters containing natural beds of wild rice"
1.19 has the meaning given in Laws 2011, First Special Session chapter 2, article 4, section
1.20 32, paragraph (b).

HOUSE RESEARCH

Bill Summary

FILE NUMBER: H.F. 1000
Version: As introduced

DATE: February 23, 2015

Authors: Melin

Subject: Wild Rice Water Quality Standards

Analyst: Janelle Taylor

This publication can be made available in alternative formats upon request. Please call 651-296-6753 (voice); or the Minnesota State Relay Service at 1-800-627-3529 (TTY) for assistance. Summaries are also available on our website at: www.house.mn/hrd/.

This bill would prohibit the application of a water quality standard for sulfate that applies to certain wild rice waters until the Pollution Control Agency (PCA) designates waters subject to the standards through a rulemaking process required as part of a law passed in 2011. The bill would prohibit both the application of the standard, either through permits or other requirements, and the use of the standard to list a water as impaired under the federal Clean Water Act.

In 1973, the PCA established a water quality standard for sulfate, 10 mg/L, that applies to "water used for production of wild rice during periods when the rice may be susceptible to damage by high sulfate levels." The standard has rarely been applied and in 2011, a law was passed providing funding and requiring the PCA to conduct a research study on the impacts of sulfate on wild rice and to amend agency rules to address water quality standards for wild rice waters, designate waters subject to the standards, and designate the times of year the standards would apply.



February 20, 2015

Special IMA Newsletter - Legislative Update on Wild Rice Sulfate Issue

IMA Members,

On Tuesday, February 24th at 8:15 AM the House Environment and Natural Resource Policy and Finance Committee will hear a very important piece of legislation for the Iron Range.

It is critical that legislators hear from you about this significant legislation.

The bill, authored by members of the Iron Range Delegation, prohibits MPCA enforcement of the outdated sulfate standard to protect wild rice until the MPCA completes a rulemaking that clearly describes where the standard applies.

Passage of the bill is critically important, as it will allow municipalities, industry, and the public to participate in a process of deciding where the standard should apply. Without the law, the MPCA will continue to have almost complete discretion to decide where to apply the standard.

The chief author of the House Bill is Representative Carly Melin. The bill is known as [House File 1000](#).

ACTION ITEM -- Please call members of the House Environment and Natural Resources Policy and Finance Committee and tell them that you support House File 1000 authored by Representative Melin.

Welcome to the Iron Mining Association of Minnesota eNewsletter. If you aren't a subscriber, [click here to sign up](#).



[Special IMA Newsletter - Legislative Update on Wild Rice Sulfate Issue](#)

If you would like to no longer receive the IMA Newsletter, [click here to unsubscribe](#).

Telephone numbers for committee members can be found at [this link](#).

Minnesota legislators on the Environment and Natural Resources Policy and Finance Committee need to hear from you about the importance of this issue for Minnesota's future economic competitiveness.

We need support, not only for the iron mines, but all industrial, agricultural processing operations, and municipal waste water facilities, located where the standard might apply.

If you have questions, Craig can be reached at cpagel@taconite.org or 218-393-9287. Thank you.

Iron Mining Association of Minnesota
324 West Superior Street, Suite 502
Duluth, MN 55802
(218) 722-7724

BOARD LETTER NO. 15 - 87

ENVIRONMENT AND NATURAL RESOURCES COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: March 3, 2015

RE: Support for Special Legislation
Expanding the Boundaries of
Morse Township by Attachment of
Certain Sections of Unorganized
Township 61-12

FROM: Kevin Z. Gray
County Administrator

ACTION REQUESTED:

The St. Louis County Board is requested to approve a resolution of support for proposed special legislation that would expand the boundary of Morse Township by attaching six (6) sections of Unorganized Township 61-12.

BACKGROUND:

Commissioner Rukavina has asked that the County Board be given the opportunity to support special legislation to be proposed by Senator Tom Bakk and Representative David Dill that would expand the boundaries of Morse Township. The Morse Town Board has determined that attaching six (6) sections of Unorganized Township 61-12, identified as sections 1, 2, 11, 12, 13 and 14, would assist the township is continuing to provide emergency services to this area of St. Louis County.

Current Minnesota statutory procedures require a petition of at least twenty (20) registered voters living in an unorganized territory requesting that the area be attached to an existing township. However, since there are not 20 residents living in the area that would allow the Town of Morse to proceed under this procedure, the only possibility for the boundary change is through special legislation.

The Morse Town Board will consider a resolution requesting special legislation at its March 4, 2015 meeting. Therefore, if the St. Louis County Board approves support for the action at its Committee of the Whole Meeting on March 3rd, it should do so "without recommendation" to allow time for receipt of a certified resolution from the Morse Town Board affirming the action.

RECOMMENDATION:

Should Commissioners wish to consider support for special legislation that would attach six (6) sections of Unorganized Township 61-12 to the boundaries of Morse Township, a resolution is provided.

**Support for Special Legislation Expanding the Boundaries of Morse Township
By Attachment of Certain Sections of Unorganized Township 61-12**

BY COMMISSIONER _____

BE IT RESOLVED, That the St. Louis County Board hereby declares its support for special legislation that would expand the boundaries of Morse Township by the attachment of certain sections of Unorganized Township 61N Range 12W, identified as sections 1, 2, 11, 12, 13 and 14.

Town of Morse

**P.O. Box 660
Ely, Minnesota**

February 23, 2015

Commissioner Tom Rukavina
St. Louis County Service Center
320 Miners Drive
Ely, MN 55731

Dear Commissioner Rukavina:

The Town of Morse board of supervisors will be voting March 4 on a resolution to proceed with legislative action to annex land south and east of the township border.

Here is a copy of the draft resolution:

WHEREAS the Town of Morse Board of Supervisors have been examining areas where emergency services are being providing and/or requested; and

WHEREAS these areas are located in unorganized townships outside of the current Town of Morse boundaries; and

WHEREAS the Town of Morse Board of Supervisors has identified Sections 1, 2, 11, 12, 13 and 14 in Township 61N Range 12W as areas to be annexed; and

WHEREAS there are not 20 residents living in Sections 1, 2, 11, 12, 13 and 14 in Township 61N Range 12W that would allow the Town of Morse to proceed under current Minnesota statutory procedures; and

THEREFORE, the Town of Morse Board of Supervisors seeks special legislation to complete annexation of Sections 1, 2, 11, 12, 13 and 14 in Township 61N Range 12W.

The board seeks to continue this process with the support of St. Louis County through a letter of support from the Board. Please consider this at your earliest convenience.

Thank you.

Sincerely,

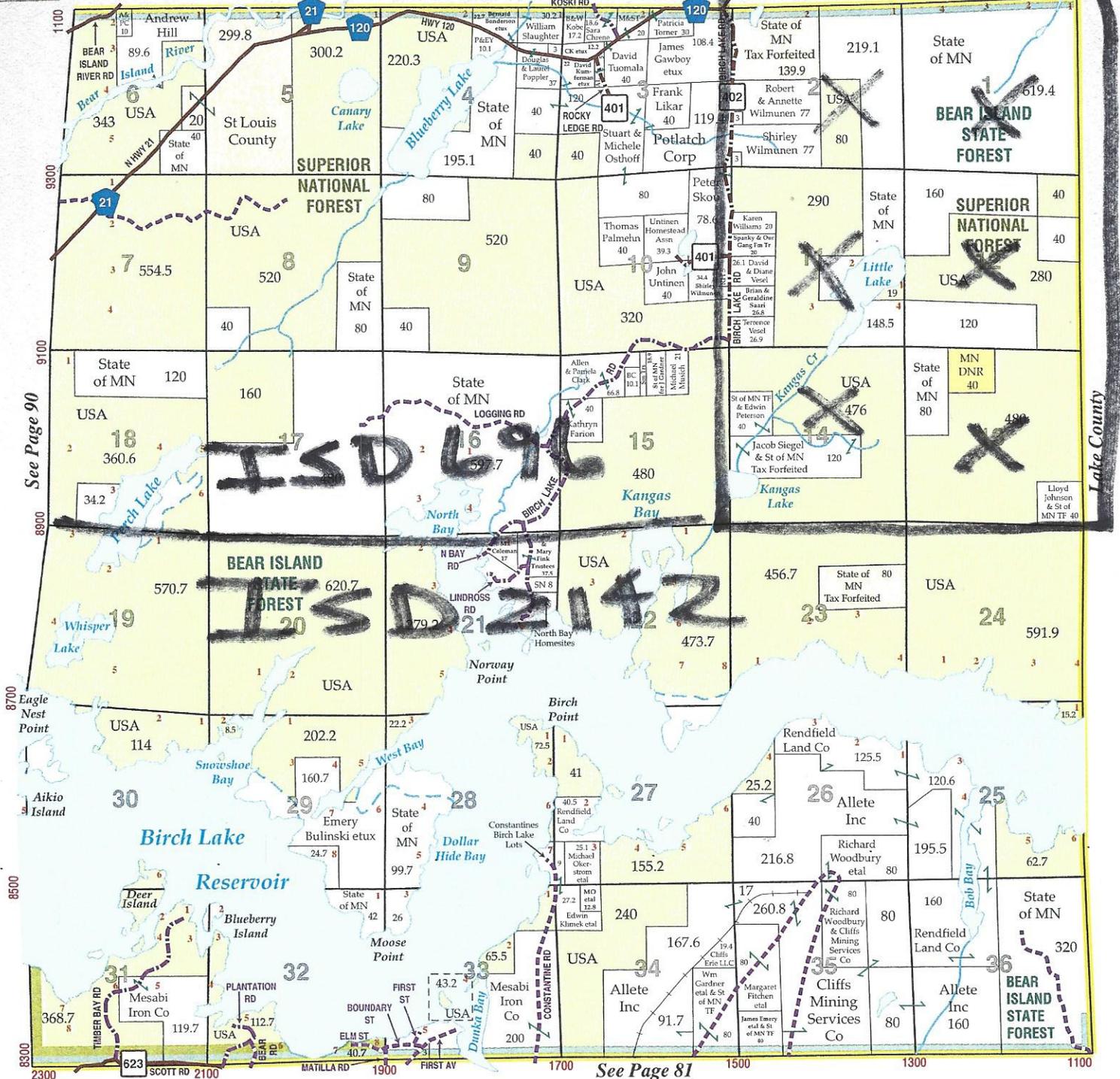
Nick Wognum, Clerk
Town of Morse

80. Unorganized

T.61N. - R.12W.

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See Page 101



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BOARD LETTER NO. 15 - 88

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: March 3, 2015

RE: Award of 2015 Fleet Vehicle Purchases

FROM: Kevin Z. Gray
County Administrator

Donna Viskoe
Procurement Manager

RELATED DEPARTMENT GOAL:

To enhance public safety in St. Louis County, provide a safe and well maintained highway and bridge system, and perform public services.

ACTION REQUESTED:

It is requested the St. Louis County Board approve the purchase of 2015 fleet vehicles.

BACKGROUND:

The Purchasing Division prepared bid specifications for new 2015 fleet vehicles in anticipation of placing orders in March to ensure delivery within a reasonable time period.

The following information indicates the department, quantity and type of vehicles requested:

<u>Department</u>	<u>Quantity</u>	<u>Description</u>	<u>Delivery Location</u>
Public Works	1	Class IIA Sedan Midsize	Div. 6 Virginia
	4	Class IIA Sedan Midsize	Div. 5 Duluth
	1	4 x 4 8600 GVWR Full Size Ext Cab PU, 6'3"	Div. 5 Duluth
	1	4 x 4 8600 GVWR Full Size Ext Cab PU, 6'3"	Div. 6 Virginia
	2	4 x 2 10,000 GVWR Full Size Crew Cab PU, 8'	Div. 6 Virginia
	1	4 x 4 8600 GVWR Full Size Crew Cab PU, 8'	Div. 5 Duluth
	6	4 x 4 6650 GVWR Full Size Ext Cab. PU, 6'3"	Div. 5 Duluth
	4	4 x 4 6650 GVWR Full Size Ext Cab, PU, 6'3"	Div. 6 Virginia
	1	4 x 4 6400 GVWR Full Size Std Cab PU. 8'	Div. 9 Sign Shop
	4	Class IIA Sedan Midsize	Motor Pool Virginia
	3	Class IIA Sedan Midsize	Motor Pool Duluth
	2	Compact 7 Passenger Van w/Extended Body	Motor Pool Virginia
	1	Compact 7 Passenger Van with Extended Body	Motor Pool Duluth
	1	9300 GVWR Full Size Passenger Van	Motor Pool Virginia
	1	AWD midsize SUV	Motor Pool North
1	AWD midsize SUV	Motor Pool South	
TOTAL	<u>34</u>		

Sheriff	6	Class IIA Sedan Midsize	Motor Pool Virginia
	8	SUV, AWD Police Package	Motor Pool Duluth
	3	Sedan, AWD with Police Package	Motor Pool Duluth
	<u>2</u>	6500 GVWR 4WD Crew Cab Pickup Spc Srv	Motor Pool Duluth
TOTAL	19		
Land & Minerals	1	4 x 4 6650 Full Size Ext Cab PU, 6.5	Virginia Land & Minerals
	<u>2</u>	4 x 4 6650 Full Size Ext Cab PU, 6.5	Pike Lake Land & Minerals
TOTAL	3		
GRAND TOTAL	56		

Bids were submitted by the following vendors:

- Ford of Hibbing – Hibbing MN
- Ranger GM - Hibbing MN
- Waschke Chevrolet – Cook MN
- Mike Motors – Ely MN

The Purchasing Division compared bids received to the State of Minnesota Contracts and recommends purchases from State Contract vendors where prices are less than the bid prices. However, it is anticipated the County Board may wish to pursue purchasing through local vendors in cases where the price differential is negligible. Negligible has been defined as \$300.00 or less per unit. The attached resolution is prepared according to that policy. The recommendations reflect no additional cost to the county using the \$300.00 price differential.

Bids opened December 17, 2014. The low bids meeting specifications on the 56 fleet vehicles requested by county departments total **\$1,263,461.90 plus** 6.5 % State Sales Tax of **\$61,891.17** on taxable vehicles for a total purchase price of **\$1,325,353.07**. The state sales tax rate for motor vehicles remains at 6.5%.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the purchase of 2015 fleet vehicles from the recommended vendors in accordance with the bid specifications, including State Sales Tax for a total amount of **\$1,325,353.07**.

Award of 2015 Fleet Vehicle Purchases

BY COMMISSIONER _____

WHEREAS, The Purchasing Division has prepared bid specifications for new 2015 fleet vehicles; and

WHEREAS, Bids were received and compared with the State of Minnesota contracts; and

WHEREAS, Local qualifying bids within \$300.00 of the State of Minnesota Contract prices will be awarded to local bidders; and

WHEREAS, Build-out dates are often announced with short lead times for placing orders; and

WHEREAS, Quantities are based upon the available funds for the purchase of 2015 fleet vehicles;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of 2015 fleet vehicles in accordance with the specifications of Bid No. 5205, and State of Minnesota Contract Releases as follows:

- 1.0 **One (1)** Class IIA, mid-size, four door sedan, (**Chevy Impala 1WF19**) from **Ranger GM**, of Hibbing, MN, at their low specification bid price of **\$17,626.00** delivered to Virginia for a total of **17,626.00**, plus 6.5 % State Sales Tax of **\$1,145.69 per unit**, for a total purchase price of **\$18,771.69**, payable from Fund 407, Agency 407001, Object Code 666100 (automobiles).
- 1.1 **Four (4)** Class IIA, mid-size, four door sedans, (**Chevy Impala 1WF19**) from **Ranger GM**, of Hibbing, MN at their low specification bid price of **\$17,626.00** each delivered to Duluth for a total of **\$70,504.00**, plus 6.5 % State Sales Tax of **\$1,145.69 per unit**, for a total purchase price of **\$75,086.76**, payable from Fund 407, Agency 407001, Object Code 666100 (automobiles).
- 1.2 **Four (4)** Class IIA, mid-size, four door sedans, (**Chevy Impala 1WF19**) from **Ranger GM**, of Hibbing, MN at their low specification bid price of **\$17,626.00** each delivered to Virginia for a total of **\$70,504.00**, plus 6.5 % State Sales Tax of **\$1,145.69 per unit**, for a total purchase price of **\$75,086.76**, payable from Fund 715 (County Garage), Agency 715001 (Motor Pool), Object Code 666100 (automobiles).
- 1.3 **Three (3)** Class IIA, mid-size, four door sedans, (**Chevy Impala 1WF19**) from **Ranger GM**, of Hibbing, MN at their low specification bid price of **\$17,626.00** each delivered to Duluth for a total of **\$52,878.00**, plus 6.5 % State Sales Tax of **\$1,145.69 per unit**, for a total purchase price of **\$56,315.07**, payable from Fund 715 (County Garage), Agency 715001 (Motor Pool), Object Code 666100 (automobiles).
- 2.0 **Six (6)** Class IIA, mid-size, four door sedans, Police Package (**Chevy Impala Police Package, Street Appearance 1WS19**) from **Ranger GM** of Hibbing MN, at their low specification bid price of **\$19,139.00** each delivered to Duluth for a total of **\$114,834.00**, plus 6.5% State Sales Tax of **\$1,244.04 per unit**, for a total purchase price of **\$122,298.21**, payable from Fund 129, Agency 129003, Object Code 666100 (automobiles).
- 3.0 **Eight (8)** Sport Utility AWD 4 Door Police Package, (**Ford Interceptor K8A**) from **Ford Of Hibbing** of Hibbing, MN, at their low specification bid price of **\$26,632.00** delivered to Duluth for a total of **\$213,056.00**, tax exempt, for a total purchase price of **\$213,056.00**, payable from Fund 129, Agency 129003, Object Code 666200 (pickups/vans).
- 4.0 **Three (3)** Sedan, AWD with Police Package, (**Ford Interceptor Sedan P2M**) from **Ford of Hibbing of Hibbing, MN**, at state contract price of **\$24,263.00** delivered to Duluth for a total of **\$72,789.00**, tax exempt, for a total purchase price of **\$72,789.00**, payable from Fund 129, Agency 129003, Object Code 666100 (automobiles).

- 5.0 **One (1) 65000 GVWR, crew cab pickup, 4-wheel drive, pickup with special services, (Dodge Ram Crew Cab Special Service) from Mike Motors of Ely, MN, at their low specification bid price of \$25,445.00, each delivered to Duluth for a total of \$25,445.00, tax exempt, for a total purchase price of \$25,445.00, payable from Fund 129, Agency 129003, Object Code 666200 (pickups/vans).**
- 5.1 **One (1) 65000 GVWR, crew cab pickup, 4-wheel drive, pickup with special services, (Dodge Ram Crew Cab Special Service) from Mike Motors of Ely, MN, at their low specification bid price of \$26,274.00, each delivered to Duluth for a total of \$26,274.00, plus 6.5% State Sales Tax of \$1,707.81 per unit, for a total purchase price of \$27,981.81, payable from Fund 129, Agency 129003, Object Code 666200 (pickups/vans).**
- 6.0 **One (1) Compact 7 Passenger Van w/ Extended Body (Dodge Grand Caravan) from Mike Motors of Ely, MN at their low specification bid price of \$22,567.00 delivered to Duluth for a total of \$22,567.00, plus 6.5% Total State Sales Tax of \$1,466.86 per unit, for a total purchase price of \$24,033.86, payable from Fund 715, Agency 715001, Object Code 666200 (pickups/vans).**
- 6.1 **Two (2) Compact 7 Passenger Van w/ Extended Body (Dodge Grand Caravan) from Mike Motors of Ely, MN at their low specification bid price of \$22,567.00 delivered to Virginia for a total of \$45,134.00, plus 6.5% Total State Sales Tax of \$1,466.86 per unit, for a total purchase price of \$48,067.71, payable from Fund 715, Agency 715001, Object Code 666200 (pickups/vans).**
- 7.0 **One (1) 9300 GVWR Full Size Passenger Van (Chevy Express Passenger Van) from Ranger GM of Hibbing, MN, at state contract price of \$26,022.00 each delivered to Duluth for a total of \$26,022.00, plus 6.5 % State Sales Tax of \$1,691.43 per unit, for a total purchase price of \$27,713.43, payable from Fund 715, Agency 715001, Object Code 666200 (pickups/vans).**
- 8.0 **One (1) AWD Midsize Sport Utility Vehicle, from Thane Hawkins Polar Chevrolet of White Bear Lake, MN at state contract price of \$20,994.50 delivered to Duluth for a total of \$20,994.50, plus 6.5 % State Sales Tax of \$1,364.64 per unit, for a total purchase price of \$22,359.14, payable from Fund 715, Agency 715001, Object Code 666200 (pickups/vans).**
- 8.1 **One (1) AWD Midsize Sport Utility Vehicle, from Thane Hawkins Polar Chevrolet of White Bear Lake, MN at state contract price of \$20,994.50 delivered to Virginia for a total of \$20,994.50, plus 6.5 % State Sales Tax of \$1,364.64 per unit, for a total purchase price of \$22,359.14, payable from Fund 715, Agency 715001, Object Code 666200 (pickups/vans).**
- 9.0 **One (1) 8700 GVWR, full size, Extended Cab, 4-wheel drive, pickup truck with short box, (GMC Sierra Ext Cab 4 x 4) from Ranger GM of Hibbing, MN, at their state contract price of \$26,214.00 delivered to Virginia for a total of \$26,214.00 plus 6.5 % State Sales Tax of \$1,703.91 per unit, for a total purchase price of \$27,917.91, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).**
- 9.1 **One (1) 8700 GVWR, full size, Extended Cab, 4-wheel drive, pickup truck with short box, (GMC Sierra Ext Cab 4 x 4) from Ranger GM of Hibbing, MN, at their state contract price of \$26,214.00 delivered to Duluth for a total of \$26,214.00 plus 6.5 % State Sales Tax of \$1,703.91 per unit, for a total purchase price of \$27,917.91, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).**
- 10.0 **One (1) 6650 GVWR, extended cab pickup, 4-wheel drive, pickup with short box, (Ford F150 Supercab X1E) from Ford of Hibbing of Hibbing, MN, at their low specification bid price of \$25,479.00 each delivered to Duluth for a total of \$25,479.00, plus 6.5% State Sales Tax of \$1,656.14 per unit, for a total purchase price of \$27,135.14, payable from Fund 240, Agency 241007, Object Code 666200 (pickups/vans).**
- 10.1 **Two (2) 6650 GVWR, extended cab pickup, 4-wheel drive, pickup with short box, (Ford F150 Supercab X1E) from Ford of Hibbing of Hibbing, MN, at their low specification bid price of \$25,479.00 each delivered to Virginia for a total of \$50,958.00, plus 6.5% State Sales Tax of \$1,656.14 per unit, for a total purchase price of \$54,270.27, payable from Fund 240, Agency 241007, Object Code 666200 (pickups/vans).**

BOARD MEMO NO. 15 – 11

DATE: March 3, 2015

**FROM: Kevin Gray
County Administrator**

**Donna Viskoe
Procurement Manager**

**RE: March 3, 2015 Committee of the Whole Meeting
Additional Information Regarding Vehicle Purchases**

This memo provides additional information about the dollar value of vehicles being purchased locally. Regarding the annual discussion about locally purchased vehicles, three local vendors will receive orders: Ranger GM of Hibbing, Ford of Hibbing, and Mike Motors of Ely.

Local vendors received:

\$0.00	Spent with local vendors due to the \$300 price differential as enacted by County Board Policy
\$1,036,250.42	Spent with local vendors due to being the lowest bid
\$1,036,250.42	Total spent with local vendors, or 79% of the total purchase

Non-local vendors received:

\$289,102.66	Nelson Auto, Fergus Falls, MN - State of Minnesota Contract Polar Thane Hawkins Chevrolet, White Bear Lake, MN – State of Minnesota Contract
\$1,325,353.07	Total spent with local and non-local vendors

The \$300.00 local preference made no difference this year. This may have been due to the timing of state contracts, or decrease in local bidders. Lundgren Motors of Eveleth did not submit bids this year. Duluth Dodge has notified the Purchasing Division that they now have a fleet manager and will begin bidding on vehicles for the 2016 vehicle solicitation.

BOARD LETTER NO. 15 - 89

FINANCE & BUDGET COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: March 3, 2015

RE: 2014 Land and Minerals
Department Proceeds
Apportionment

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor

Mark Weber, Director
Land and Minerals

RELATED DEPARTMENT GOALS:

To exercise responsible stewardship of county resources and make budget recommendations to the County Board. To ensure that relevant state statutes and County Board policies are implemented appropriately.

ACTION REQUESTED:

The St. Louis County Board is requested to apportion the 2014 net proceeds of the Land and Minerals Department.

BACKGROUND:

The Land and Minerals Department operates on revenue generated by sales of land, timber stumpage, gravel, peat, and lease fees from recreational hunting and cabin sites. Any revenue over and above expenses is distributed by the County Board to various funds and local jurisdictions as provided by Minn. Stat. § 282.08 and further clarified in Minnesota Law 2002, Chapter 390 Sec. 39, Subd. 2 and 3. According to statute, the County Board may annually, by resolution, apportion the balance.

The amount apportioned to school districts, townships, or cities is directly related to both Land and Minerals Department net proceeds and where the revenue was generated. Each school district and township or city receives an apportionment equal to the percentage of revenues generated within the taxing district boundaries, contingent on the net proceeds of the Land and Minerals Department operations.

Land and Mineral Department revenue was up \$2.8 million in 2014 due to improvements in the timber and extractive markets, which had been facing multiple challenges in recent years. Net proceeds totaled \$2,816,965.65.

During 2014 the Land and Minerals Department saw an increase in the number of acres harvested. Even with a flat average value per cord, resulting timber revenue increased by over \$1.4 million over 2013. Land sale markets continue to be weak with revenue down 50% compared to prior year sales. Looking ahead to 2015 there are positive signs indicating that timber markets will continue to be strong and land sale markets will begin to turn around.

The following chart shows how the relevant Minnesota Statutes are applied to determine the apportionment:

Minnesota Statutes, section 282.08 clause (4) and Minnesota Law (2002), Chapter 390, Sec 39		
Net Proceeds for Land and Minerals Department Operations		\$2,816,965.65
No more than 30% of the balance is to be used for timber development on tax-forfeited land and dedicated memorial forests to be expended under the supervision of the county board on projects approved by the commissioner of natural resources.	The Land and Mineral Department's fund balance is reviewed annually to ensure it is sufficient to fund one year's operational expenses; the County is proposing to retain 20% from 2014 proceeds to be deposited in the Land Department Fund balance for future budget use.	\$563,393.13
No more than 20 percent of the balance is to be used for the following purposes:	Administration recommends that 20% of the balance be elected for these purposes and that it be applied as follows:	\$563,393.13 as follows:
(1) Acquisition and maintenance of county parks and recreation areas (see MN Statute 398.31-398.36)	A portion of the funds will be used for an additional capital request from Arrowhead Center for completion of projects at Camp Esquagama including significant electrical and plumbing issues encountered in 2014. These funds will bring the 80-year old main lodge plumbing and electrical up to present day code. \$212,681 is requested and has been approved by the Camp Esquagama Advisory Board members.	\$212,681.00
(2) No more than \$4 per capita of the county's population on the promotion of tourist, agricultural and economic development	A portion of the funds will finish paying off the deficit in the Forest Recreation Account within the Forest Resources Fund that has been used for expenditures over the past number of years. Using a portion of the 2014 apportionment will fund previous commitments.	\$172,442.88
	The final portion of the funds will be deposited in the Assigned Fund Balance within the Economic Development Fund for the Community and Economic Development Blight program.	\$178,269.25
Any balance must be apportioned as follows: 40% county 40% school district 20% town or city	Administration recommends that the 40% for the county be placed into the Capital Projects Fund to be available for high priority future projects, an example may be the AP Cook building when HDG removes the laundry equipment and operations this year.	\$676,071.76 \$676,071.76 \$338,035.88
Total Apportioned		\$2,816,965.65

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached resolution apportioning the 2014 Land and Minerals Department proceeds according to relevant statutes as detailed above.

2014 Land and Minerals Department Proceeds Apportionment

BY COMMISSIONER _____

WHEREAS, The St. Louis County Land and Minerals Department generates revenue by sales of land, timber stumpage, gravel, peat and lease fees from recreational hunting and cabin sites; and

WHEREAS, There are net proceeds available from this revenue generated, after the allowable expenditures of the Land and Minerals Department in carrying out its activities;

WHEREAS, Minn. Stat. § 282.08 specifies the apportionment formula the county is to use in determining the allowable use and transfer of these remaining funds (net proceeds), which in 2014 is \$2,816,965.65; and

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the following apportionment of the \$2,816,965.65 of net proceeds:

Net Proceeds of the Forfeited Tax Sale Fund	\$2,816,965.65	Accounting Detail
20% of the balance is to be used for timber development on tax-forfeited land and dedicated memorial forests to be expended under the supervision of the county board on projects approved by the commissioner of natural resources; this will be deposited in the Land Department Fund balance for future budget use.	\$563,393.13	290-290001
17% (Minnesota Law (2002), Chapter 390 Sec 39, Subd 3) to fund 290-290002 (Forest Rec Agency within the Forest Resources Fund) to finish paying back current deficit from previous funding commitments; to fund additional capital needs of Arrowhead Center who operates Camp Esquagama on behalf of St. Louis County, with the funds carried forward so they are available to be spent in 2015; and to deposit the remainder in the Economic Development Assigned Fund account for the Community and Economic Development Blight Program.	\$172,442.88	290-290002
	\$212,681.00	100-102006
	\$178,269.25	178-311052
40% St. Louis County Capital Projects Fund for future projects.	\$676,071.76	400-400023
40% Schools Fund	\$676,071.76	910
20% Cities and Towns Fund	\$338,035.88	908
Total	\$2,816,965.65	

BOARD LETTER NO. 15 - 90

FINANCE & BUDGET COMMITTEE NO. 3

BOARD AGENDA NO.

DATE: March 3, 2015

RE: Additional Payment to Arrowhead Center for Capital Needs at Camp Esquagama and Amend the Contract to Reflect this Payment

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

To manage county owned properties in an efficient and cost-effective manner to ensure success in their designated public use.

ACTION REQUESTED:

The St. Louis County Board is requested to approve an additional payment of \$212,681 to Arrowhead Center to complete capital projects at Camp Esquagama and to amend the current contract to reflect this payment.

BACKGROUND:

In 2013, the St. Louis County Board directed County Administration to negotiate a Property Management and Operation/Administration Services Contract with Arrowhead Center for management of the Camp Esquagama property in Biwabik, MN. The executed contract contained Arrowhead Center's capital and operating budget request from St. Louis County, which included \$2,134,000 of support over the first five years (2013-2017). Of this total, \$1,158,242 was specified for capital expenses to be paid by St. Louis County in 2013 and 2014.

The county received the required annual report of activities from Camp Esquagama in December and the enclosed letter in January, which highlights their quarterly progress on building and grounds maintenance and capital improvements. While Arrowhead Center has made significant progress on the capital improvement plan as noted in the letter "bringing the eighty-year old main lodge plumbing and electrical up to present day code was our greatest financial challenge," an additional \$212,681 is being requested to complete these capital projects.

Camp Esquagama qualifies as a county "recreational area or park" for purposes of Minnesota Statute 398.32 and the county proposes to fund this additional capital request through the 2014 Land Department Apportionment. Minnesota Statute 282.08 specifies the

apportionment formula. Of the net proceeds, 20% can be retained for economic development purposes or for county recreation areas or parks. The St. Louis County Board members appointed to the Camp Esquagama Advisory Committee support this additional capital request.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize this additional capital payment to Arrowhead Center to complete the electrical and plumbing projects underway and authorize the appropriate county officials to amend the contract to reflect this additional capital payment.

Additional Payment to Arrowhead Center for Capital Needs at Camp Esquagama and Amend the Contract to Reflect this Payment

BY COMMISSIONER _____

WHEREAS, In 2013 the St. Louis County Board directed County Administration to negotiate a Property Management and Operation/Administration Services Contract with Arrowhead Center for Camp Esquagama; and

WHEREAS, While Arrowhead Center has made significant progress on the capital improvement plan, bringing the eighty-year old main lodge plumbing and electrical up to present day code is its greatest financial challenge; and

WHEREAS, To address the plumbing and electrical needs, Arrowhead Center is requesting an additional \$212,681 to complete these capital projects; and

WHEREAS, Camp Esquagama qualifies as a county "recreational area or park" for purposes of Minn. Stat. 398.32 and the county proposes to fund this additional capital request through the 2014 Land Department Apportionment;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an additional capital payment of \$212,681 to Arrowhead Center to complete the electrical and plumbing projects underway, payable from 2014 Land Department Apportionment;

RESOLVED FURTHER, That the appropriate county officials are authorized to amend the contract with Arrowhead Center to reflect this additional capital payment.

Tony Mancuso
Property Management Director
100 N. 5th Avenue West, #2
Duluth, MN, 55802

January 1, 2014

As per our contract this report serves to meet the requirements of quarterly progress reports for Camp Esquagama's operational expenses, capital improvements, building and grounds maintenance. The following is our 2014, 4th quarter report, beginning October 1, 2014 and ending December 31, 2014.

Building and Grounds Maintenance

- Camp waterfront closed up, docks and boats brought up on shore and cleaned for the seasons closing. Boats were winterized.
- All cabins cleaned, repairs made and locked up for the winter.
- Shower house cleaned and winterized.
- Grounds readied for winter.
- Camp vehicles and equipment serviced and readied for winter.
- Multiple general maintenance items; screens repaired, bathroom repairs, painting, equipment repairs etc.

Capital Improvements

- All Main Lodge floors have been sanded and sealed. One final seal coat is needed in the spring of 2015 after construction is completed.
- Safety railings have all been completed.
- Renovations to Staff living, kitchen and bath facilities in upper Main Lodge are completed.
- Kitchen renovations are ongoing with Coolers constructed, Deck, Wall reconstruction and Tile work completed. Ceilings and lighting need to be installed.
- Our Lodge deck renovations are completed.
- Window and Door replacements are ongoing and will be completed in March of 2015.
- Major electrical wiring issues have been found. The electrical inspector has required us to complete a load test on our usage. His opinion is that the results will show a service upgrade, possibly to a new 800 amp service, will be needed. Our electrical service to the Lodge is 200 amps. Electrical work is still ongoing.
- Major plumbing issues have been found with many code violations found by inspector Brad Jensen in the Elson Lodge and Main Lodge. Work was completed in Elson Lodge and ongoing in the Main Lodge. North Country Plumbing and Heating continue installing our new plumbing needs in the Main Lodge Bathrooms and Kitchen to bring all plumbing up to code.

Bringing the eighty-year old main lodge plumbing and electrical up to present day code was our greatest financial challenge.

The entire lodge electrical wiring needed to be replaced and upgraded. New electric service from the utility company includes complete new service wires to the building and the purchase of all new electric service panels in the lodge. To meet code, a new well and all new plumbing is required in the Main Lodge.

We are requesting additional capital funds of \$212,681.00 to complete our capital projects.

BOARD LETTER NO. 15 - 91

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: March 3, 2015 **RE:** **Committee Vacancy
Appointments – Planning
Commission**

FROM: **Kevin Z. Gray
County Administrator**

**Barbara Hayden, Director
Planning and Community Development**

RELATED DEPARTMENT GOAL:

To administer county ordinances and state regulations pertaining to land use in the most effective and efficient manner.

ACTION REQUESTED:

The St. Louis County Board is requested to appoint two members to the Planning Commission to fill vacancies.

BACKGROUND:

Over the past several years, the Planning and Community Development Department has looked for ways to make continuous improvement to the application and public hearing process before the Planning Commission and Board of Adjustment. In 2013, the county began looking at efficiencies in having citizen members serve on both the Planning Commission and Board of Adjustment. The two bodies remain separate, but meet on the same day. In November 2014, the County Board adopted Resolution No.14-616 which authorized the advertisement of vacancies on the St. Louis County Planning Commission. In January 2015, by Board Memo 15-02, commissioners were provided copies of the applications received and maps showing the location of their residences. The appointments are for a three year period expiring December 2017.

The following applications were received for vacant positions:

Robert P. Grindell – Makinen
Linda Ross Sellner – Duluth

The following two members of the Board of Adjustment have also expressed an interest in serving on the Planning Commission:

Steve Filipovich – Duluth
William Thomas Coombe – Fayal Township

The St. Louis County Zoning Ordinance currently limits individual appointments to the Planning Commission to three consecutive three-year appointments. Mr. Coombe has served three appointments (9 years) as a member of Planning Commission. The proposed new zoning ordinance, which the Planning Commission has made available for public comment, does not have the limitation on member terms. The Planning Commission will be reviewing the proposed ordinance again in March and anticipates a recommendation to the County Board for consideration in April.

RECOMMENDATION

It is recommended that the Board appoint two members to serve on the Planning Commission. Maps showing the residence of current members and applicants are attached.

Committee Vacancy Appointments – Planning Commission

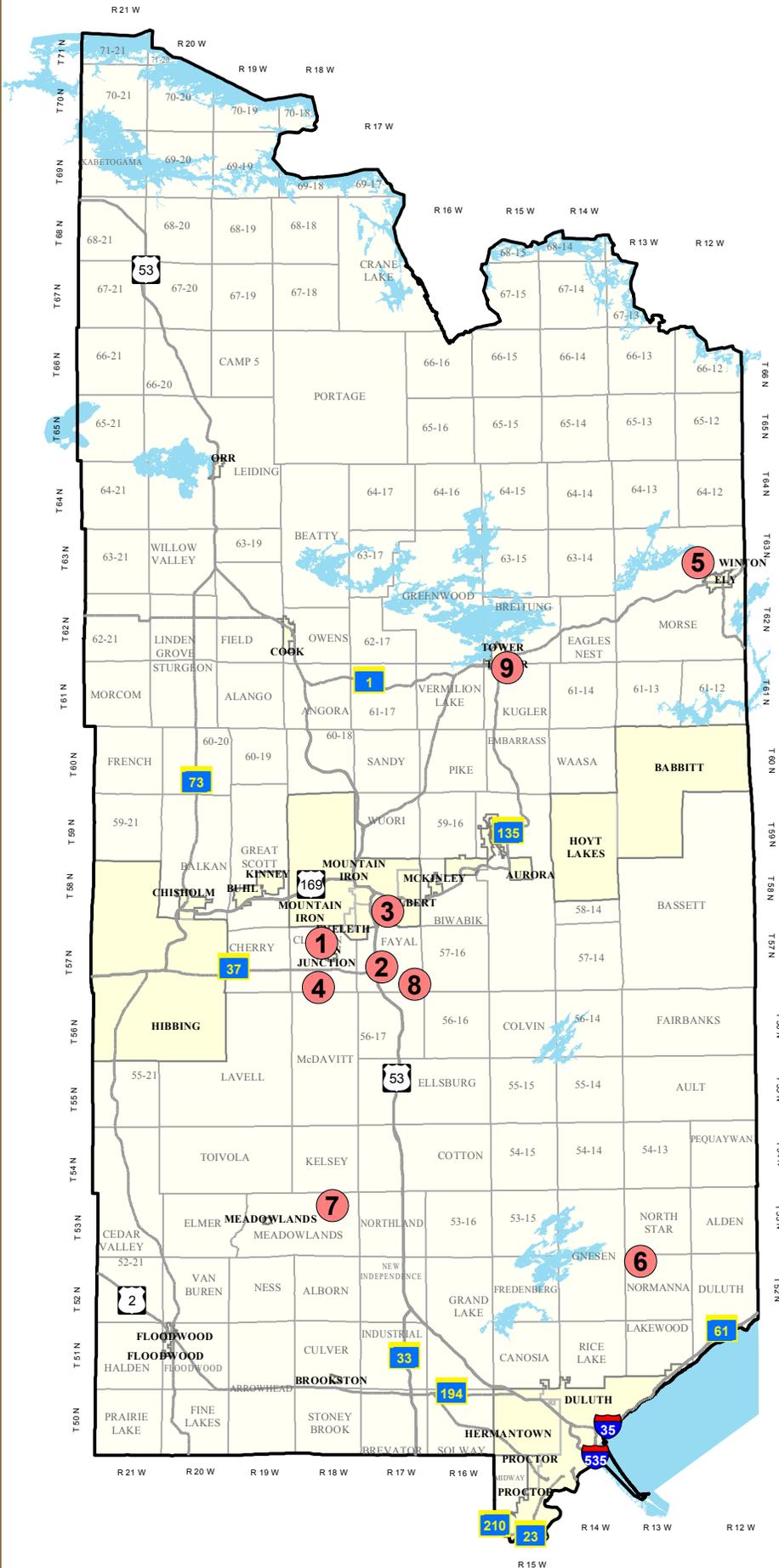
BY COMMISSIONER _____

WHEREAS, The St. Louis County Board of Commissioners appoints citizens to serve on the St. Louis County Planning Commission;

THEREFORE, BE IT RESOLVED, that the St. Louis County Board appoints _____ and _____ to the Planning Commission with terms expiring December 31, 2017.

Planning Commission (PC) Members

St. Louis County



● 2015 PC Member Locations

- 1 - Diana Werschay
- 2 - Commissioner Keith Nelson
- 3 - Sonya Pineo
- 4 - Raymond Svatos
- 5 - Roger Skraba
- 6 - Kurt Johnson
- 7 - Vacant
- 8 - Tom Coombe (Appointment expired 12-31-2014)
- 9 - David Pollock

Prepared By: **Planning & Community Development Department**
 Planning & Community Development
 (218) 749-7103
www.stlouiscountymn.gov

Map Created: 1/26/2015

Disclaimer
 This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.

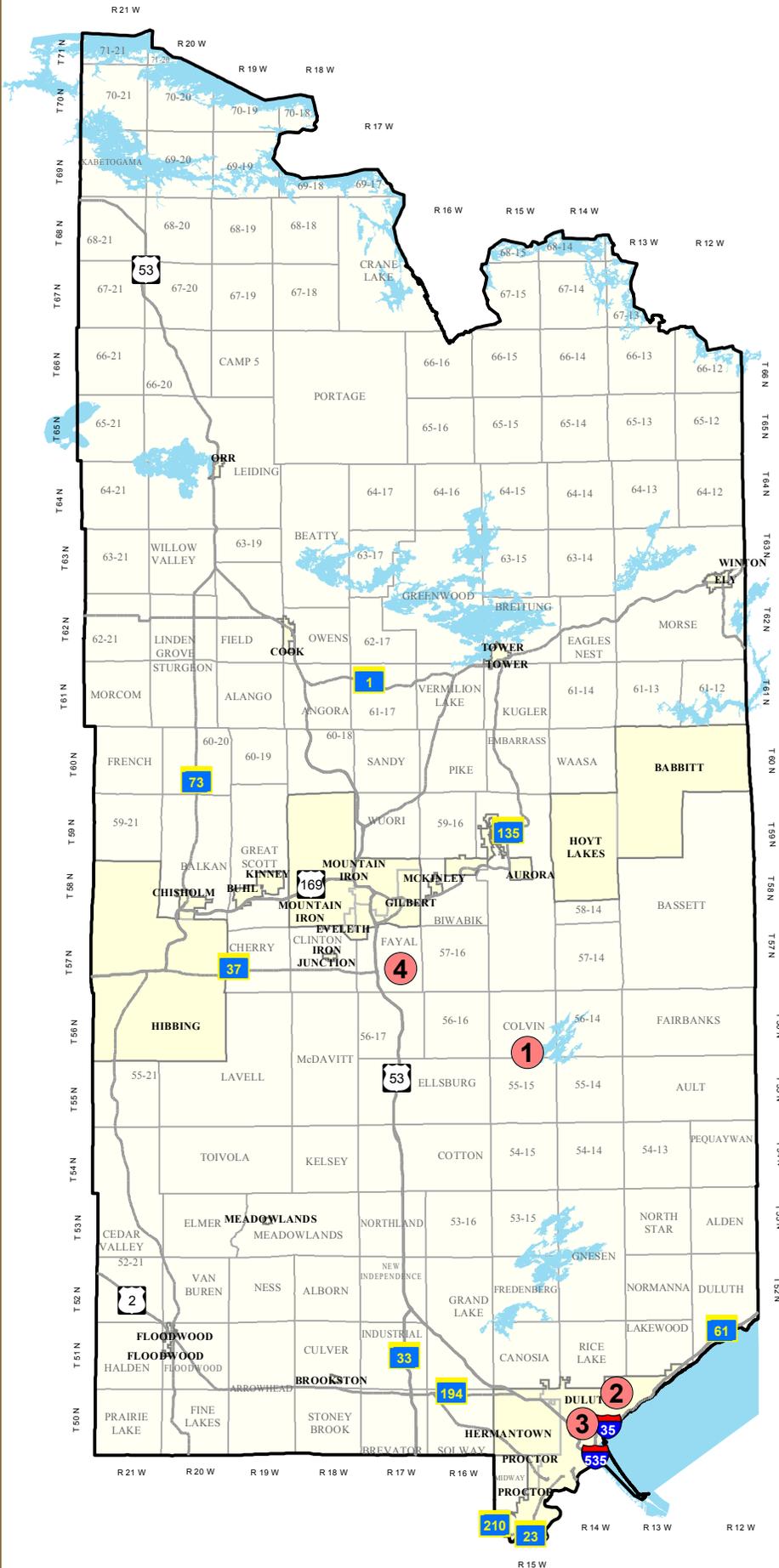


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Saint Louis County MN

Planning Commission (PC) Applicants

St. Louis County



● 2015 PC Applicant Locations

- 1 - Robert Grindell
- 2 - Linda Sellner
- 3 - Steve Filipovich
- 4 - Tom Coombe

Prepared By: **Planning & Community Development Department**
 Planning & Community Development
 (218) 749-7103
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Map Created: 1/26/2015

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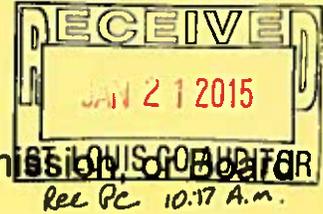
Saint Louis County MN



Revised 1-2006
APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board
St. Louis County



Return Application to: 
Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For:

PLANNING COMMISSION
Please list the committee, commission, or board for which you are applying

Applicant Name:

GRINDLELL Robert P Mr. Mrs. Ms.
Last Name First Name Middle Initial

Home Address:

2247 BLAIR RD
Street
MAKUNEN MN 55763
City State Zip

Telephone/Fax/
E-Mail:

6381288 PAYNTER2@YAHOO.COM
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County? 13.5 yrs

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

NONE

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I am recently retired and thought this would be an interesting pursuit.

4. Please describe your education, employment, areas of interest, and expertise.

POST GRAD, ST of MN Retired, computer work

5. Please provide additional information you believe is important in considering your application?

6. Please list two references including name, address, and telephone number.

Dorlean Summer MAKINEN 638-2859
Lynn Welshinger MAKINEN 638-2065

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:

Robert Lundell

Date

1-17-2015

THANK YOU!

Office Use Only

Date Received []

Appointment Date []

Date Entered []

Term End Date []

Commissioner District []

Retention Date []

Appointed: Yes No

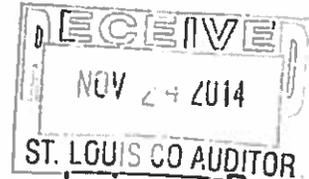
Committee/Board/Commission: []



Revised 1-2008
APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board
St. Louis County



Return Application to:

Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

OR e-mail at: chapmanp@stlouiscountymn.gov

Application For:

St. Louis County Planning Commission

Please list the committee, commission, or board for which you are applying

Applicant Name:

Sellner Linda Ross

Mr. Mrs. Ms.

Last Name First Name Middle Initial

Home Address:

402 W Arrowhead Rd

Street

Duluth MN 55803

City State Zip

Telephone/Fax/
E-Mail:

218-728-1134

sellner@cpinternet.com

Home Work Fax E-mail Address

1. How long have you lived in St. Louis County?

55 years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Duluth Public Utilities Commission
Duluth Environmental Advisory Council
WLSSD Solid Waste & Recycling Advisory Board
WLSSD Master Plan Solid waste Project Team
Izaak Walton League - John McCabe Chapter
Duluth Scottish Heritage Association

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I aspire to use my education in Land Use Planning along with my record in public service and knowledge of St. Louis County to serve the public. I understand the importance of land and its use to those that live and work in St. Louis county while balancing necessary decision-making for the greater good. I embrace fieldwork.

4. Please describe your education, employment, areas of interest, and expertise.

Bachelors Degree Geology - Land Use Planning Certification and 2 yrs research G.I.S. - UWS Building Analyst Certified Professional, B.P.I, Inc Earth Team Volunteer NRCS - Soil Science Division MPCA Citizen Stream Monitor US Census Bureau - Enumerator 2010 Census

5. Please provide additional information you believe is important in considering your application?

I have worked in dental health care while furthering my education + service toward environmental science. I am organized and used to thorough research. I know how to work with people to provide optimum solutions. I have the time to do a good job.

6. Please list two references including name, address, and telephone number.

Patrick Boyle St. Louis Cnty Commissioner 218-269-9148

Rodger Risley USDA Soil Scientist, So. St. Louis Cnty 218-720-5330; roger.risley@mn.usda.gov.

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:

Linda Ross Seelner

Date

11-23-2014

THANK YOU!

Office Use Only

Date Received []

Appointment Date []

Date Entered []

Term End Date []

Commissioner District []

Retention Date []

Appointed: Yes No

Committee/Board/Commission: []

Audrey Schoenborn

From: Steve Filipovich <stevepb5815@hotmail.com>
Sent: Thursday, November 13, 2014 2:55 PM
To: Mary Anderson
Subject: RE: Planning Commission

The undersigned is interested in filling a vacancy on the planning commission. Your consideration and notification on the decision will be appreciated.

Steve Filipovich
P. O. Box 16954
Duluth, Minnesota 55816
218-726-0050

From: AndersonM3@StLouisCountyMN.gov
To: stevepb5815@hotmail.com; jlong004@centurytel.net; dpeterson@duluthousing.com
Subject: Planning Commission
Date: Thu, 18 Sep 2014 19:30:35 +0000

There are two vacancies for a 3-year term to the Planning Commission for 2015-2017. If you are interested in being on the PC, please send me something in writing advising me that you would like to be considered for one of the positions. Thanks.

Mary
Mary Anderson, Land Use Manager
St. Louis County Planning and Community Development
307 First Street South
Northland Office Center, Suite 117
Virginia MN 55792
218-749-0626
1-800-450-9777, Ext. 7626
andersonm3@stlouiscountymn.gov
www.stlouiscountymn.gov

To:

10/03/2014

Mary Anderson

Land Use Manager

This letter is my request to be reappointed to the St. Louis County Planning and Zoning Commission.

Sincerely,

A handwritten signature in cursive script that reads "W^m T. Coombe Jr.".

William Thomas Coombe Jr.

RECEIVED
OCT 03 2014