

**OFFICIAL PROCEEDINGS OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF ST. LOUIS, MINNESOTA,
HELD ON FEBRUARY 10, 2015**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 10th day of February 2015, at 9:46 a.m., at the Solway Town Hall, Saginaw, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Chris Dahlberg, Tom Rukavina, Keith Nelson, and Chair Pete Stauber - 6. Absent: Commissioner Steve Raukar - 1.

Chair Stauber asked for a moment of silence to pray for the safety of service men and women, their families, and for all innocent victims of war. Chair Stauber also asked for a responsible and productive County Board meeting, followed by the pledge of allegiance.

Chair Stauber opened the meeting to persons who wanted to address the Board concerning issues not on the agenda. Don Solem, of Duluth, MN, discussed the Hunting Shack Lease Association and stated that the association will be holding their annual meeting on April 8, 2015 at the Cotton Town Hall.

St. Louis County Auditor Don Dicklich submitted three ditch petitions to the St. Louis County Board: partial abandonment of St. Louis County Ditch #1, partial abandonment of St. Louis County Ditch #6, and repair of a short stretch of St. Louis County Ditch #1. Auditor Dicklich said the ditch petitions were submitted on behalf of EIP Minnesota, LLC.

Commissioner Jewell, supported by Commissioner Boyle, moved to approve the consent agenda. The motion passed; six yeas, zero nays, one absent (Raukar).

Commissioner Raukar entered the meeting at 10:00 a.m.

Commissioner Dahlberg, supported by Commissioner Boyle, moved to authorize the Public Health and Human Services Department to enter into a contract for the period January 1, 2015 through December 31, 2015, with Arrowhead Center, Inc., for a full-time licensed alcohol and drug counselor position for the Superior Babies Program, not to exceed \$100,000 for the position and all associated travel costs. St. Louis County Public Health and Human Services Director Ann Busche discussed the Superior Babies Program. After further discussion, the motion passed; seven yeas, zero nays. Resolution No. 15-84.

Commissioner Raukar, supported by Commissioner Nelson, moved that the St. Louis County Board declares its support for the 2015 Capital Appropriation request of \$12 million on behalf of the Arrowhead Economic Opportunity Agency/Range Mental Health Center for their new office facility. Commissioner Dahlberg said that he opposes the motion due to concerns he has regarding St. Louis County being listed as the building owner. The motion passed; six yeas, one nay (Dahlberg). Resolution No. 15-85.

Commissioner Nelson discussed the annual Young Leaders/Make a Difference Conference held on Monday, February 9, 2015. Commissioner Nelson said that discussion included topics such as

stereotyping, internet safety, and distracted driving. Commissioner Nelson stated that over the past ten years approximately 4,000 young adults have participated in the program.

The following Board and contract files were created as a result of documents received at this Board meeting:

County Auditor Don Dicklich submitting Petition for Partial Abandonment of St. Louis County Ditch #1, Partial Abandonment of St. Louis County Ditch #6, and Petition for Repair of St. Louis County Ditch #1 from Kurt A. Deter, Attorney, of Rinke Noonan, Attorneys at Law, on behalf of EIP Minnesota, LLC.—60035

Kevin Gray, County Administrator, and Ann Busche, Public Health and Human Services Director, submitting Board Letter No. 15-34, Contract with Arrowhead Center for the Superior Babies Program.—60036

Kevin Gray, County Administrator, submitting Board Letter No. 15-43, Support for AEOA/Range Mental Health Center Phase II Capital Appropriation Request.—60037

Kevin Gray, County Administrator, and Ann Busche, Public Health and Human Services Director, submitting Board Letter No. 15-32, Correction of Contract Dates for Federal Maternal, Infant, and Early Childhood Home Visiting to Expand the Nurse-Family Home Visiting Program and Rescind County Board Resolution No. 14-628.—60038

Kevin Gray, County Administrator, and Ann Busche, Public Health and Human Services Director, submitting Board Letter No. 15-41, Appointment of Public Health and Human Services Advisory Committee Members.—60039

Kevin Gray, County Administrator, and Tony Mancuso, Property Management Director, submitting Board Letter No. 15-36, Lease of Parking Lot from the City of Virginia.—60040

Kevin Gray, County Administrator, and Barbara Hayden, Planning and Community Development Director, submitting Board Letter No. 15-40, Establish a Public Hearing on 2015-2019 Consolidated Plan and 2015 Action Plan for CDBG, HOME and ESG Funding.—60041

Kevin Gray, County Administrator, and Donald Dicklich, County Auditor/Treasurer, submitting Board Letter No. 15-39, Advertising for St. Louis County Cooperative Extension Committee Members.—60042

Kevin Gray, County Administrator, and Ann Busche, Public Health and Human Services Director, submitting Board Letter No. 15-131, Direct Agreement between St. Louis County and the City of Virginia, MN, for funding for demolition, clearance, and site preparation activities at the former East Range Clinic site in Virginia, MN.—15-131

Local Bridge Replacement Program (LBRP) Grant Agreement between St. Louis County and the Minnesota Department of Transportation in the amount of \$588,918.00 for the replacement of Bridge

69A19 located on County State Aid Highway (CSAH) 22 in Sturgeon Township (SAP 69-622-021, CP 0022-176286).—15-132

Local Bridge Replacement Program (LBRP) Grant Agreement between St. Louis County and the Minnesota Department of Transportation in the amount of \$460,479 for the replacement of Bridge 69A21 located on County Road 696 in Hermantown, MN (SAP 69-598-054, CP 0696-185317).—15-133

State of Minnesota Grant Contract between St. Louis County and the Department of Natural Resources, Division of Ecological and Water Resources for St. Louis County Culvert Survey: Phases II and III.—15-134

Purchase of Service Agreement, Contract No. 15382, between the St. Louis County Board of Commissioners and Tim Schmalz, Hibbing, MN, for Chore Services during the period July 1, 2014 through May 31, 2015.—15-135

Purchase of Service Agreement, Contract No. 15393, between the St. Louis County Board of Commissioners and Arrowhead Center, Inc., Virginia, MN, for Assessment and Treatment Services, Aftercare Services, Court Ordered Urinalysis Collection and Drug Testing, and Financial Assistance Division Urinalysis Collection and Drug Testing services during the period January 1, 2015 through December 31, 2015.—15-136

Purchase of Service Agreement, Contract No. 15435, between the St. Louis County Board of Commissioners and Goodwill Industries Vocational Enterprises, Inc., Duluth, MN, for Extended Employment Services for persons with developmental disabilities or mental illness during the period January 1, 2015 through December 31, 2015.—15-137

Purchase of Service Agreement, Contract No. 15438, between the St. Louis County Board of Commissioners and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2015 through May 31, 2015.—15-138

Purchase of Service Agreement, Contract No. 15439, between the St. Louis County Board of Commissioners and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2015 through May 31, 2015.—15-139

Purchase of Service Agreement, Contract No. 15441, between the St. Louis County Board of Commissioners and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2015 through May 31, 2015.—15-140

Purchase of Service Agreement, Contract No. 15442, between the St. Louis County Board of Commissioners and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2015 through May 31, 2015.—15-141

Purchase of Service Agreement, Contract No. 15443, between the St. Louis County Board of Commissioners and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2015 through May 31, 2015.—15-142

Agreement for Professional Services between the County of St. Louis and The Law Office of Amy E. Lukasavitz, LLC, Duluth, MN, to provide representation for parents in Child in Need of Protective Services (CHIPS), Termination of Parental Rights (TPR), or Long Term Foster Care (LTFC) placement matters during the period January 1, 2015 through December 31, 2015.—15-143

Service Contract between the County of St. Louis and AmeriPride Linen and Apparel Services, Hibbing, MN, for Uniform Rental, Mat Rental, Shop Supplies and Laundry Services through January 31, 2016 with five (5) possible one-year extensions.—15-144

Service Contract between the County of St. Louis and Architectural Resources, Inc., Hibbing, MN, to perform site analysis, building design, bid specification/documents, project administration and project close out for the construction of a storage building at the Virginia Landfill and Recycling Site.—15-145

Service Contract between the County of St. Louis and Barr Engineering Company, Hibbing, MN, to prepare the seal coat and repair design, bid documentation, and parking lot striping layout for the Hibbing Annex south public parking lot.—15-146

2015 Memorandum of Agreement between the University of Minnesota and St. Louis County for providing Extension programs locally and employing Extension staff beginning January 1, 2015 through December 31, 2015.—15-147

Amendment No. 1, Original Damion No. 2014-008895, between the County of St. Louis and Foth Infrastructure & Environment, LLC, Lake Elmo, MN, extending the termination date to February 27, 2015.—15-148

Amendment by and between the County of St. Louis and the South St. Louis County Fair Association and the Lakehead Racing Association, to restructure two existing loan agreements.—15-149

Purchase of Service Agreement, Contract No. 15433, by and between the St. Louis County Board of Commissioners and Range Mental Health Center, Inc., Virginia, MN, to provide detoxification and hold services for drug dependent persons during the period January 1, 2015 through December 31, 2015.—15-150

Purchase of Service Agreement, Contract No. 15434, by and between the St. Louis County Board of Commissioners and Range Mental Health Center, Inc., Virginia, MN, for Children Mental Health – Targeted Case Management (MH-TCM) and other children’s mental health services during the period January 1, 2015 through December 31, 2015.—15-151

Purchase of Service Agreement, Contract No. 15436, between the St. Louis County Board of Commissioners and Occupational Development Center, Inc., Thief River Falls, MN, for Extended Employment Services for persons with developmental disabilities or mental illness during the period January 1, 2015 through December 31, 2015.—15-152

Upon motion by Commissioner Jewell, supported by Commissioner Boyle, resolutions numbered 15-73 through 15-83, as submitted to this Board on the consent agenda, were unanimously adopted as

follows:

BY COMMISSIONER JEWELL:

RESOLVED That the official proceedings of the St. Louis County Board of Commissioners for the meeting of February 3, 2015, are hereby approved.

Adopted February 10, 2015. No. 15-73

WHEREAS, The Minnesota Department of Health has made Federal Maternal, Infant, and Early Childhood Home Visiting (MIECHV) funds available for seven counties with at-risk communities most in need of additional evidenced-based home visiting services, with St. Louis County having been identified as one; and

WHEREAS, The Carlton-Cook-Lake-St. Louis County Community Health Board has applied for and has been awarded funds, to be used to support the Nurse-Family Partnership models; and

WHEREAS, The County Board adopted Resolution No. 13-39, dated January 15, 2013, which authorized the Public Health and Human Services Department (PHHS) to accept \$305,684 for a 27 month period ending on March 2015; and

WHEREAS, The County Board also adopted Resolution No. 13-669, dated November 12, 2013, which authorized PHHS to accept \$55,000 for the period of October 1, 2013 through September 30, 2014; and

WHEREAS, The Community Health Board has now awarded St. Louis County an additional amount of \$30,000 for the period of October 1, 2014 through March 30, 2015;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept Federal Maternal, Infant, and Early Childhood Home Visiting (MIECHV) funds through a contract with the Carlton-Cook-Lake-St. Louis Community Health Board in the amount of \$30,000 for the period of October 1, 2014 to March 30, 2015, and to increase the 2014 budget as follows with any remaining unspent funds at the end of 2014 to be included in the 2015 budget:

MIECHV 1: Phase Four 10/1/14 - 3/30/15: \$30,000

Fund 230, Agency 233999, Grant 23321, Object 629900, Grant Year 2014

Fund 230, Agency 233999, Grant 23321, Object 541222, Grant Year 2014

RESOLVED FURTHER, That County Board Resolution No. 14-628, dated November 25, 2014, is hereby rescinded.

Adopted February 10, 2015. No. 15-74

WHEREAS, St. Louis County has Child Protection and Intervention and Prevention Programs; and

WHEREAS, The St. Louis County Public Health and Human Services Department (PHHS) contracts with Lutheran Social Service (LSS) Bethany Crisis Shelter, LSS Family Resource Center and Duluth Family Visitation Center (DFVC) to provide Supervised Visitation Services on behalf of the county; and

WHEREAS, PHHS wishes to renew the LSS and DFVC agreements to promote a safe environment for youth to visit parents and other family members;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes agreements for Supervised Visitation Services and related staff transportation to approved off-site locations for the period January 1, 2015 through December 31, 2015, (\$400,000 maximum for all three providers

combined) payable from Fund 230 (Social Services), Agency 232008 (Children’s Services), Expense Object 602000 (Other Children’s Services), as follows:

<u>Provider</u>	<u>Rate</u>
LSS Family Resource Center-Range Youth Shelter, Virginia	
Basic Supervised Visitation	\$34.00 per hour
Transportation	\$18.00 per hour
LSS Bethany Crisis Shelter, Duluth	
Basic Supervised Visitation	\$35.00 per hour
Structured Supervised Visitation	\$40.00 per hour
DFVC Duluth	
Supervised Community Visits	\$30.00 per hour
Individualized Visits	\$35.00 per hour

Adopted February 10, 2015. No. 15-75

WHEREAS, The St. Louis County Public Health and Human Services (PHHS) Advisory Committee was established to make recommendations relative to the public health and human service needs of St. Louis County communities; and

WHEREAS, Members of the PHHS Advisory Committee are appointed by the St. Louis County Board to serve three-year staggered terms of membership;

THEREFORE, BE IT RESOLVED That the St. Louis County Board reappoints the following citizens to serve as members of the PHHS Advisory Committee with terms expiring on December 31 of each year as follows:

Last Name	First Name	Term Expiration	Commissioner District
Lustig	Cindy	2015	4
Priest	Sarah	2015	3
Soghigian	John	2015	4
Welsh	Tina	2015	At Large
Bratulich	Sue	2016	7
Heltzer	Kathy	2016	2
Kuznik	Anthony	2016	7
Semeja	Rudy	2016	6
Taray	Jim	2016	At Large
Ives	Pat	2017	At Large
Madoll	Amber	2017	1
Zupancich	Mary	2017	At Large

RESOLVED FURTHER That the Board authorizes the County Auditor to advertise and accept applications for the following vacancies:

District 1	Commissioner Jewell	1 vacant
District 2	Commissioner Boyle	1 vacant

District 3	Commissioner Dahlberg	1 vacant
District 5	Commissioner Stauber	2 vacant
District 6	Commissioner Nelson	1 vacant

RESOLVED FURTHER That the Public Health and Human Services Department shall contact the Fond du Lac and Bois Forte Bands for designation of one (1) tribal representative from each Band to serve on the committee.

Adopted February 10, 2015. No. 15-76

WHEREAS, The contract with Russell Kallio of Chisholm, MN, for the repurchase of state tax forfeited land is in default for failure to provide proof of insurance; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by certified mail and by civil process and has failed to cure the default for lands legally described as:

CITY OF CHISHOLM
W 1/2 OF LOT 30 AND ALL OF LOT 31, BLOCK 6
NORTHERN ADDITION TO CHISHOLM
Parcel Code: 020-0150-01600
C22120087; and

WHEREAS, Minn. Stat. §§ 282.04, Subd. 2(d) and 504B.271 authorize the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owner of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED That the St. Louis County Board approves the cancellation of contract for the repurchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER That the St. Louis County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.

Adopted February 10, 2015. No. 15-77

WHEREAS, The Public Works Department's equipment budget includes the purchase of six (6) dump bodies with hydraulic systems and snow fighting equipment for trucks purchased separately; and

WHEREAS, Towmaster, Inc., of Litchfield, MN, responded with the State of Minnesota contract price for this equipment in the amount of \$635,433, including installation;

THEREFORE, BE IT RESOLVED That the St. Louis County Board authorizes the purchase and installation of six (6) dump bodies with hydraulic systems and snow fighting equipment from Towmaster, Inc., of Litchfield, MN, for \$635,433, payable from Fund 407, Agency 407001, Object 666300.

Adopted February 10, 2015. No. 15-78

WHEREAS, St. Louis County Property Management has been developing plans to address county parking issues associated with the Northland Office Center in Virginia, MN; and

WHEREAS, The county is finalizing the purchase of the Northland Office Center parking lot from the city, which will be the first step in resolving several parking issues; and

WHEREAS, The next step is to acquire a city-owned lot adjacent to the county's new Motor Pool facility to serve as parking for all county-owned fleet cars currently parked in the Northland lot;

and

WHEREAS, The City of Virginia has agreed to lease 12 of the spaces in the lot adjacent to the Motor Pool at this time and will consider leasing the remaining spaces once its parking analysis is complete, allowing for the immediate removal of 12 fleet vehicles from the Northland lot providing additional spaces for county employee contract parking;

THEREFORE, BE IT RESOLVED That the St. Louis County Board authorizes the appropriate county officials to execute a one-year lease with the City of Virginia, with annual renewals, for 12 parking spaces at present and up to 24 parking spaces should they become available, in a parking lot located adjacent to the newly constructed Motor Pool facility located in Virginia, MN, in an amount of \$25.00 per space, per month (up to \$7,200 annually). Funds are available from the Motor Pool Fund 715, Agency 715001, Object 634500.

Adopted February 10, 2015. No. 15-79

RESOLVED That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60032.

Adopted February 10, 2015. No. 15-80

WHEREAS, The U.S. Department of Housing and Urban Development (HUD) requires a consolidated application process for entitlement funds under the following Community Planning and Development programs: Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG); and

WHEREAS, St. Louis County has prepared the fiscal years 2015-2019 Consolidated Plan and a draft 2015 Action Plan required by HUD; and

WHEREAS, HUD requires a 30 day comment period and that a public hearing be conducted to allow citizen input prior to submittal of these plans;

THEREFORE, BE IT RESOLVED That the St. Louis County Board will hold a public hearing on Tuesday, March 10, 2015, at 9:40 a.m., at the St. Louis County Courthouse in Duluth, MN, for the purpose of receiving citizen comments on the established priorities and funding recommendations included in the fiscal years 2015-2019 Consolidated Plan and the 2015 Action Plan.

Adopted February 10, 2015. No. 15-81

WHEREAS, The Auditor's Office, Accounting Division, provides accounting services to all county departments and due to increased workload and advances in technology, the department needs to reassign high level clerical duties to a vacant Information Specialist I position; and

WHEREAS, The Human Resource Department has determined that reallocation of a vacant Information Specialist I to Information Specialist II is appropriate given the proposed job duties; and

WHEREAS, County Fiscal Policies specify that any position change greater than three (3) pay grades must be approved by the County Board; and

WHEREAS, These changes will result in an annual budget increase of \$5,419, which the Auditor's Office has available due to personnel savings;

THEREFORE, BE IT RESOLVED That the St. Louis County Board authorizes the reallocation of an Information Specialist I (Civil Service Basic Unit Pay Plan, pay grade 04) to an Information Specialist II (Civil Service Basic Unit Pay Plan, pay grade 10) in the Auditor's Office. Funding for this reallocation is available in Fund 100, Agency 115001.

Adopted February 10, 2015. No. 15-82

WHEREAS, The St. Louis County Board appoints citizens to the St. Louis County Cooperative Extension Committee; and

WHEREAS, Currently there are two (2) citizen vacancies on the Cooperative Extension Committee with terms beginning January 1, 2015 and expiring on December 31, 2017; and

WHEREAS, The St. Louis County Board attempts to appoint citizen members who represent a geographical balance across the county;

THEREFORE, BE IT RESOLVED That the St. Louis County Board authorizes the County Auditor to advertise for applications to fill two (2) citizen member vacancies on the St. Louis County Cooperative Extension Committee for three-year terms beginning January 1, 2015 and expiring December 31, 2017.

Adopted February 10, 2015. No. 15-83

BY COMMISSIONER DAHLBERG:

WHEREAS, Alcohol and other drug use among women of child bearing age continues to be a significant problem in St. Louis County; and

WHEREAS, Beginning in 1998, public health nurses have provided outreach and collaborative case management services to pregnant and parenting women who are at risk of, or are known to use or abuse alcohol and other drugs, resulting in the creation of the Superior Babies Program; and

WHEREAS, The Superior Babies Program teams a public health nurse with a licensed alcohol and drug counselor (LADC) who work with the client to help her remain drug and alcohol free, provide pregnancy and parenting education, and assist with housing, food, support, and employment and education goals; and

WHEREAS, The Public Health and Human Services Department has a long relationship with Arrowhead Center, Inc., for the LADC position and wishes to continue this through renewal of a contract;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to enter into a contract for the period January 1, 2015 through December 31, 2015, with Arrowhead Center, Inc., for a full-time licensed alcohol and drug counselor position for the Superior Babies Program, not to exceed \$100,000 for the position and all associated travel costs, payable from Fund 230, Agency 233001, Object 629900.

Unanimously adopted February 10, 2015. No. 15-84

BY COMMISSIONER RAUKAR:

WHEREAS, The Governor's Office has formally solicited requests for 2015 Capital Appropriations; and

WHEREAS, The Arrowhead Economic Opportunity Agency (AEOA) Board passed a resolution authorizing a submission and requesting St. Louis County to continue its support role as "sponsor" of the Phase II request of \$12 million for construction, closeout and commissioning of a new office facility located in the city of Virginia, MN; and

WHEREAS, The Capital Appropriation would finance over 50% of the estimated joint project cost, and AEOA/Range Mental Health Center have committed to funding the project match; and

WHEREAS, To facilitate a 2015 Capital Appropriation, St. Louis County must be listed as the owner of the new office facility, but it is understood that no county dollars are committed as part of this project;

THEREFORE, BE IT RESOLVED That the St. Louis County Board declares its support for the 2015 Capital Appropriation request of \$12 million on behalf of the Arrowhead Economic Opportunity Agency/Range Mental Health Center for their new office facility.

Yeas – Commissioners Jewell, Boyle, Rukavina, Nelson, Raukar and Chair Stauber – 6

Nays – Commissioner Dahlberg – 1

Adopted February 10, 2015. No. 15-85

At 10:36 a.m., February 10, 2015, Commissioner Raukar, supported by Commissioner Jewell, moved to adjourn the meeting. The motion passed; seven yeas, zero nays.



Pete Stauber, Chair of the Board
of County Commissioners

Attest:



Donald Dicklich, County Auditor
and Ex-Officio Clerk of the Board
of County Commissioners

(Seal of the County Auditor)