



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

October 7, 2014

Immediately following the Board Meeting, which begins at 9:30 A.M.
Commissioners' Conference Room, St. Louis County Courthouse, Duluth, MN

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of September 23, 2014

Health & Human Services Committee, Commissioner Stauber, Chair

1. Acceptance of 2014 Minnesota Family Investment Program Innovation Fund Grant – Racial and Ethnic Disparities in Employment Outcomes [14-366]

Environment & Natural Resources Committee, Commissioner Dahlberg, Chair

2. Recycling Collection, Haulage, Processing, and Marketing Program Assessment [14-367]
3. Special Sale to the City of Floodwood [14-368]
4. Adjoining Owner Sale [14-369]
5. Special Sale to the Duluth Economic Development Authority [14-370]
6. Cancellation of Contract for Purchase of State Tax Forfeited Land – Myrum [14-371]

Public Works & Transportation Committee, Commissioner Raukar, Chair

7. State Contract Purchase of Single Axle Heavy Duty Diesel Trucks [14-372]
8. Purchase of Asphalt Zipper [14-373]
9. Updated Road Maintenance Agreement between St. Louis County and the City of Duluth [14-374]
10. Establishment and Revocation of Certain County State Aid Highways [14-375]
11. Agreement with LHB Corp for Design Services – Bridge 69 on CSAH 5 [14-376]
12. Application for a Grant for Culvert Survey – Phases II and III [14-377]

Finance & Budget Committee, Commissioner Nelson, Chair

13. Sale of Surplus Fee Land (Unorganized Township 57-16) [14-378]
14. Sale of Surplus Fee Land (Alborn Township) [14-379]
15. Wetlands Dedication Covenant Prior to Sale of Surplus Fee Land (Alborn Township) [14-380]
16. Abatement List for Board Approval [14-381]
17. Lawful Gambling Application (Gnesen Township) [14-382]

Central Management & Inter-Governmental Committee, Commissioner Jewell, Chair

18. Reallocation of Accountant to Financial Analyst Classification [14-383]
19. Reallocation of an Information Specialist I to an Information Specialist II [14-384]

Public Safety & Corrections Committee, Commissioner Boyle, Chair

20. Memorandum of Understanding with City of Duluth for 2014 Justice Assistance Grant [14-385]
21. Purchase of Two-Factor Authentication Hardware and Software Provided by VASCO [14-386]

ESTABLISHMENT OF PUBLIC HEARINGS

Finance & Budget Committee, Commissioner Nelson, Chair

22. Establish Public Hearing to Consider Adoption of 2015 Fee Schedule (Tuesday, November 4, 2014, 9:40 a.m., St. Louis County Courthouse, Duluth, MN) [14-387]

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Environment & Natural Resources Committee, Commissioner Dahlberg, Chair

1. **Public Sale of State Tax Forfeited Properties on November 18, 2014 [14-388]**
Resolution to approve the sale of state tax forfeited lands at auction.

Public Works & Transportation Committee, Commissioner Raukar, Chair

1. **State Contract Purchase of Tandem Axle Diesel Trucks [14-389]**
Resolution authorizing the purchase of six tandem axle diesel trucks from Twin Cities Mack & Volvo of Roseville, MN with State of Minnesota contract pricing.

Finance & Budget Committee, Commissioner Nelson, Chair

1. **North St. Louis County Soil & Water Conservation District Office Lease – Northland Office Center [14-390]**
Resolution authorizing a lease for office space for the North SWCD in the Northland Office Center, Virginia.

Central Management & Inter-Governmental Committee, Commissioner Jewell, Chair

1. **Appointment to Arrowhead Library System Board of Directors [14-391]**
Resolution reappointing Marjorie McPeak to the Arrowhead Library Board of Directors.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

At this time, Commissioners may introduce items for discussion or report on past and future activities.

ADJOURNED:**NEXT COMMITTEE OF THE WHOLE MEETING DATES:**

October 14, 2014	Hermantown City Hall, 5105 Maple Grove Road, Hermantown, MN
October 28, 2014	Mesabi Station, 111 Station 44 Road, Eveleth, MN
November 4, 2014	St. Louis County Courthouse, Duluth, MN

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

Tuesday, September 23, 2014

Location: Babbitt City Hall, Babbitt, Minnesota

Present: Commissioners Jewell, Boyle, Dahlberg, Stauber, Nelson, Raukar, and Chair Forsman

Absent: None

Convened: Chair Forsman called the meeting to order at 11:23 a.m.

CONSENT AGENDA

Jewell/Raukar moved to approve the consent agenda without Item #1, Reclassification of State Tax Forfeited Lands to Non-Conservation [14-344]. The motion passed. (7-0)

- Minutes of September 9, 2014
- Class I Demolition Waste Haulage Contract Adjustments [14-345]
- Award of Bid – Gasohol, Fuel Oil and Diesel Fuel [14-346]
- Amendment to Agreement for Depot Roof General Obligation Bond Project [14-347]
- Acquisition of Right of Way – CSAH 155/Eighth Avenue East (Ely) [14-348]
- Dedication of Permanent Highway Easements over County Fee Owned Property (Townships 56 North, Range 19 West and 52 North, Range 18 West) [14-349]
- Sale of Non-Conforming Fee Land to Adjoining Property Owner (Lavelle Township) [14-350]
- Easement for Ingress and Egress across County Fee Owned Land (Duluth Township) [14-351]
- Application and Acceptance of 2014 Emergency Management Performance Grant [14-352]
- Establish Public Hearing to Consider Allegations of Liquor Law Violation – Clearwater Grille & Event Center, Duluth Township (Tuesday, October 28, 2014, 9:45 a.m., Mesabi Station, Eveleth, MN) [14-353]
- Establish Public Hearing to Consider Allegations of Liquor Law Violation – Grandview Golf Links, Midway Township (Tuesday, October 28, 2014, 9:50 a.m., Mesabi Station, Eveleth, MN) [14-354]
- Establish Public Hearing to Consider Allegations of Liquor Law Violation – Twig General Store, Grand Lake Township (Tuesday, October 28, 2014, 9:55 a.m., Mesabi Station, Eveleth, MN) [14-355]
- Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License – Fredenberg Township (Tuesday, October 28, 2014, 10:00 a.m., Mesabi Station, Eveleth, MN) [14-356]

Commissioner Nelson commented on Item #13, Establishment of a Public Hearing to Consider Issuance of an Off-Sale Intoxicating Liquor License to Michael Fink and Robert Pierce d/b/a Eagle's Nest Resort, Fredenberg Township [14-356]. Commissioner Nelson disclosed to the Board that he is a friend of Michael Fink's father, Dennis Fink. Commissioner Nelson stated that he did not have any financial interest in the business; no Commissioners felt that there was a conflict of interest.

REGULAR AGENDA

Environment & Natural Resources Committee

Forsman/Jewell moved to request the Commissioner of the Minnesota Department of Natural Resources to consider changing the shoreland management classification of Twin Lake (ID # 69016300), located about five miles south of Ely, MN, from "Natural Environment" to "Recreational Development." [14-357] The following citizens spoke to the proposed classification change: Martin Breaker provided a handout and discussed why he felt the classification should be changed from Natural Environment to Recreational Development. Walt Thompson, Kris Thompson, and John Skolte spoke in opposition of changing the classification to Recreational Development. Commissioner Stauber asked that Administration contact to Morse Township officers to see if they could attend the October 7, 2014 meeting to provide their opinion regarding the proposed classification change. After further discussion, the motion passed. (6-1, Jewell)

Nelson/Dahlberg moved that the Commissioner of Revenue convey certain state tax forfeited land to the Township of Fredenberg for an authorized public use, upon payment of \$250 administrative fee, \$250 Department of Revenue fee, \$25 deed fee, \$1.65 deed tax, and \$46 recording fee; for a total of \$572.65, to be deposited into Fund 240 (Forfeited Tax Fund). Should the Township of Fredenberg fail to develop and implement the authorized public use stipulated in the Minnesota Department of Revenue Conditional Use Deed within the statutory time period allowed, the land will revert to the state of Minnesota tax forfeited trust, and be sold at public auction by the St. Louis County Land and Minerals Department, providing that all easements and trails currently existing are protected prior to the sale. [14-358] St. Louis County Land Commissioner Mark Weber discussed the proposed land conveyance. Chair Forsman stepped out of the meeting from 12:31 p.m. to 12:32 p.m. Clayton Cich, Fredenberg Township Supervisor, submitted to the Committee a copy of an application to withhold tax-forfeited land from sale pending acquisition and a committee sign-up sheet. Mr. Cich discussed the application and the addition of dog sledding to the application. Commissioner Raukar asked Attorney Mark Rubin if the language contained in the Board letter was binding language. Attorney Rubin explained that once the Board approves the conveyance, control is relinquished to the Department of Revenue to approve public use of the land. Commissioner Raukar requested that the item be moved without recommendation; the maker of the motion (Commissioner Nelson) denied the request. Commissioner Jewell stepped out of the meeting from 12:53 p.m. to 12:56 p.m. A recess was taken from 1:03 p.m. to 2:20 p.m. After recess, the following citizens spoke to the motion: Dan Fuchs thought the process is moving too fast and stated that use of the land should be clearly defined. Blake Cazier expressed concern regarding application wording and was concerned about the number of people who signed up for the committee who testified against Positive Energy at the Conditional Use Permit meeting. Ann Cich said they were happy that Stephanie Love joined the team and replied that anyone could sign-up for the committee. After further discussion, the motion passed. (4-3) Yeas: Dahlberg, Stauber, Nelson, Forsman; Nays: Jewell, Boyle, Raukar.

Nelson/Forsman moved to divide the question regarding Reclassification of State Tax Forfeited Lands to Non-Conservation. [14-344] After further discussion, the motion passed. (7-0)

Nelson/Stauber moved that the state tax forfeited parcels described in County Board File No. 59937 shall be reclassified as non-conversation and offered for sale, and the request for approval of the reclassification shall be transmitted by the St. Louis County Land and Minerals Department to the clerk of the municipality or town in which the parcels are located. The motion passed. (7-0)

Nelson/Forsman moved that the state tax forfeited parcels described in County Board File No. 59938 shall be reclassified as non-conversation and offered for sale, and the request for approval of the reclassification shall be transmitted by the St. Louis County Land and Minerals Department to the clerk of the municipality or town in which the parcels are located. Dennis Fink discussed the reclassification and asked that no action be taken until more information is gathered. Ken Kollodge spoke to the proposed reclassification. After further discussion, the motion passed without recommendation. (7-0)

Finance & Budget Committee

Commissioner Jewell exited the meeting at 3:26 p.m.

Nelson/Dahlberg moved to authorize the appropriate county officials to execute a Memo of Understanding with the City of Duluth for the repair of the Duluth Courthouse front entrance stairs and sidewalk in an amount of \$87,862.50. [14-359] After further discussion, the motion passed. (6-0, Jewell absent)

Commissioner Jewell entered the meeting at 3:29 p.m.

Central Management & Inter-Governmental Committee

Nelson/Jewell moved to reappoint the following citizens to the CDBG Citizen Advisory Committee with a term expiring April 30, 2017: Rudy Semeja (At Large - Virginia), Laurence Cuffe (Virginia); and further, that the County Auditor is authorized to advertise and accept applications until November 15, 2014, for two vacant positions on the Community Development Block Grant Citizen Advisory Committee, one representing Rice Lake Township and one At-Large representative, serving three-year terms expiring April 30, 2017. [14-360] After further discussion, the motion passed. (7-0)

COMMISSIONER DISCUSSION ITEMS

Commissioner Dahlberg said that a house warming event for U.S. Marine Corporal Mark Litynski, a triple amputee survivor of the Afghanistan war, will take place this Thursday at 10:00 a.m. at 6340 Arnold Road, Duluth, MN. The home is being provided by the Gary Sinise Foundation. Commissioner Dahlberg also said a fundraiser will be held on October 15th at the West Duluth American Legion.

Commissioner Stauber commented on today's Duluth News Tribune article featuring Administrator Kevin Gray. Commissioner Stauber praised the work of Senator Tom Bakk and Representative Mary Murphy in securing \$250,000 of pre-planning funds for the Arrowhead Health and Wellness Center project.

Commissioner Nelson discussed a recent vote by the ARC (Arrowhead Regional Corrections) Board for approval of a signing bonus for a former supervisor who was retired at the time the labor agreement was signed. Commissioner Nelson requested that a thorough exam of St. Louis County/ARC membership take place during the first quarter of 2015.

At 3:43 p.m., Raukar/Jewell moved to adjourn the Committee of the Whole meeting. The motion passed. (7-0)

Mike Forsman, Chair of the County Board

Phil Chapman, Clerk of the County Board

BOARD LETTER NO. 14 - 366

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: October 7, 2014

RE: Acceptance of 2014 Minnesota
Family Investment Program
Innovation Fund Grant – Racial
and Ethnic Disparities in
Employment Outcomes

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be born healthy, live a life free from abuse and neglect, and will have a permanent living arrangement. Adults will be self-sufficient, and the cycle of multi-generational welfare will be broken.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Public Health and Human Services department (PHHS) to accept the 2014 MFIP Innovation Fund Grant-Racial and Ethnic Disparities in Employment Outcomes for Families Served by MFIP from the Minnesota Department of Human Services.

BACKGROUND:

On June 16, 2014, St. Louis County PHHS was notified that the Minnesota State Legislature appropriated \$4.0 million in state general funds over a period of two years (SFY 2015 and SFY 2016) for local projects that focus on services for African Americans and American Indians receiving services from the Minnesota Family Investment Program (MFIP) who are experiencing poor employment outcomes. PHHS received permission to apply for this grant via County Board Resolution No. 14-432.

The Minnesota Department of Human Services (DHS) accepted proposals from 17 counties in which the outcomes for African American and American Indian participants showed significant disparities in the Self-Support Index in the January to March 2013 quarter based on established criteria by DHS. The proposal needed to focus on comprehensive case management strategies to engage African American and American Indian participants in education and employment activities and job matching activities as a pathway to long-term economic self-sufficiency.

On August 20, 2014 PHHS received notice from DHS that St. Louis County is one of five counties/tribes/tribal nations selected to receive this grant; the amount awarded to PHHS is in the amount of \$769,708 for the time period of October 1, 2014 to June 30, 2016.

PHHS will be implementing the grant through contracts with employment and training providers Community Action Duluth and the Arrowhead Economic Opportunity Agency.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Public Health and Human Services Department to accept the 2014 MFIP Innovation Fund Grant-Racial and Ethnic Disparities in Employment Outcomes for Families Served by MFIP Grant in the amount of \$769,708 for the time period of October 1, 2014 to June 30, 2016. The budget reference for revenue is: 230-232020-540213-23212-99999999-2014. The budget reference for expenditures is: 230-232020-603800-23212-99999999-2014. Also authorize the department to enter into contracts with employment and training providers to implement the grant.

**Acceptance of 2014 Minnesota Family Investment Program Innovation Fund Grant –
Racial and Ethnic Disparities in Employment Outcomes**

BY COMMISSIONER: _____

WHEREAS, St. Louis County Public Health and Human Services (PHHS) was notified that the Minnesota Department of Human Services (DHS) would be making MFIP Grant Funds available to address Racial and Ethnic Disparities in Employment Outcomes for Families served by the Minnesota Family Investment Program; and

WHEREAS, These funds are intended to support initiatives that result in higher numbers of adults securing sustained jobs through the MFIP program; and

WHEREAS, PHHS received permission to apply for this grant via County Board Board Resolution No. 14-432 dated August 5, 2014; and

WHEREAS, St. Louis County PHHS was notified on August 20, 2014 by DHS that its proposal was selected to receive a grant amount of \$769,708 for the time period of October 1, 2014 to June 30, 2016;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept the 2014 MFIP Innovation Fund Grant-Racial and Ethnic Disparities in Employment Outcomes for Families Served by MFIP in the amount of \$769,708 for the time period of October 1, 2014 to June 30, 2016. The budget reference for revenue is: 230-232020-540213-23212-99999999-2014. The budget reference for expenditures is: 230-232020-603800-23212-99999999-2014;

RESOLVED FURTHER, The County Board authorizes the Public Health and Human Services Department to enter into agreements with Community Action Duluth, and the Arrowhead Economic Opportunity Agency in order to implement the grant.

GRANT APPROVAL FORM

GRANT NAME: Racial Disparities in MFIP GRANT AMOUNT: \$769,708
 GRANTOR: MN Dept of Human Services MATCH AMOUNT: 0
 FUND: 230 AGENCY: 232020 GRANT: 23212 GRANT YEAR: 2014
 AGENCY NAME: SLC PHHS
 CONTACT PERSON: Janet Eichholz PHONE: 218-471-7525
 GRANT PERIOD: BEGIN DATE: 10/01/2014 END DATE: 06/30/2016
 STATE GRANT AWARD NUMBER OR FEDERAL CFDA # _____

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.

GRANTS OF \$25,000 OR LESS

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?

YES NO

If so, this type of grant requires the following review approval:

County Auditor	_____	Date: _____
County Administrator	_____	Date: _____
County Attorney	_____	Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

NEW GRANTS GREATER THAN \$25,000

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

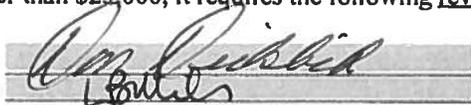
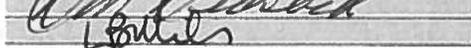
DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?

YES NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor

County Administrator

 Date: 10-2-14
 Date: 10-2-14

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

RECURRING GRANTS GREATER THAN \$25,000

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

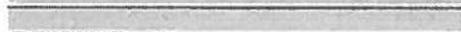
DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?

YES NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor

County Administrator

 Date: 
 Date: 

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

BOARD LETTER NO. 14 - 367

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: October 7, 2014 **RE:** Recycling Collection, Haulage,
Processing, and Marketing
Program Assessment

FROM: Kevin Z. Gray
County Administrator

Mark St. Lawrence, Director
Environmental Services

RELATED DEPARTMENT GOAL:

To pursue efficient and effective waste management programs to enhance services to residents and businesses.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a contract with Foth Infrastructure & Environment, LLC (Foth) to complete a full assessment of the existing recyclables collection and processing program, and make recommendations for improvements in process efficiencies and marketed volumes.

BACKGROUND:

The Environmental Services Department provides a comprehensive system of recycling for residents and businesses within its Solid Waste Management Area through a network of 47 drop-off sites and providing processing for 3 municipal curbside collection programs. The county's recycling processing facility is located near the Regional Landfill and has been in operation since 2000.

The recycling industry has changed considerably over the past 14 years including more materials becoming marketable recyclable commodities and the focus shifting to greater convenience for residential and commercial generators to participate in recycling via single-stream (single-sort) recycling collection. This shift has required changes in the processing flow and equipment for recycling facilities. The Solid Waste Subcommittee has monitored ongoing activities associated with the county's recycling program. The matter was discussed at the most recent meeting on April 30, 2014.

A full assessment of the existing recyclables collection and processing program, and recommendations for cost effective improvements in process efficiencies and marketed volumes, will position the county to make appropriate plans for future facility and program

developments. Environmental Services staff has negotiated with Foth to provide a proposal for a full assessment including data collection and review, interviews with stakeholders (department staff, contractor(s) and local public works officials), on-site analysis of facility & equipment configurations, report development and final report presentation.

Foth is familiar with the county's recycling programs and has provided valuable assistance for ongoing facility operations. The negotiated proposal is considered reasonable and consistent with previous professional service contracts. Total cost of the project is not to exceed \$29,870 payable from Fund 600, Agency 601004 (Recycling).

RECOMMENDATION

It is recommended that the St. Louis County Board authorize the appropriate county officials to enter into a contract with Foth Infrastructure & Environment, LLC for full assessment of the county's recycling processing and collection programs. Total cost of the project is not to exceed \$29,870 payable from Fund 600, Agency 601004 (Recycling).

Recycling Collection, Haulage, Processing and Marketing Program Assessment

BY COMMISSIONER _____

WHEREAS, St. Louis County is committed to providing comprehensive waste management services including recycling haulage and processing to its residents; and

WHEREAS, The recycling industry has changed considerably over the past 14 years since the county's recycling processing facility was designed and built; and

WHEREAS, More materials have become marketable recyclable commodities possibly requiring changes in the recyclables processing flow and equipment; and

WHEREAS, A full assessment of the existing recyclables collection and processing program, and recommendations for cost effective improvements in process efficiencies and marketed volumes, will position the county to make appropriate plans for future facility and program developments; and

WHEREAS, Foth Infrastructure & Environment, LLC is qualified, registered, and willing to provide these assessment services;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement with Foth Infrastructure & Environment, LLC to provide a full assessment of the county's existing recyclables collection and processing program, and make recommendations for cost effective improvements in process efficiencies and marketed volumes at a cost not to exceed \$29,870, payable from Fund 600, Agency 601004 (Recycling).

Special Sale to the City of Floodwood

BY COMMISSIONER _____

WHEREAS, The City of Floodwood has requested to purchase the following described state tax forfeited lands for the price of \$17,000, plus fees, to promote economic development:

Legal: City of Floodwood
LOTS 1 AND 2 BLOCK 42
SAVANNA ADDITION TO FLOODWOOD
Parcel Code: 125-0030-00640
LDKey: 117744

WHEREAS, Minn. Stat. § 282.01, Subd. 1(a) authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, This lot has not been withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd. 8; and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, The parcel described here forfeited to the State of Minnesota on November 30, 2012 for nonpayment of real estate taxes; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the City of Floodwood for the price of \$17,000, plus the following fees: 3% assurance fee of \$510, deed fee of \$25, deed tax of \$56.10, recording fee of \$46 and appraisal fee of \$415 for a total of \$18,052.10 to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the County Auditor shall offer for sale at public auction the state tax forfeited lands described here if the City of Floodwood does not purchase the land by March 31, 2015.



St. Louis County Land Department Tax Forfeited Land Sales

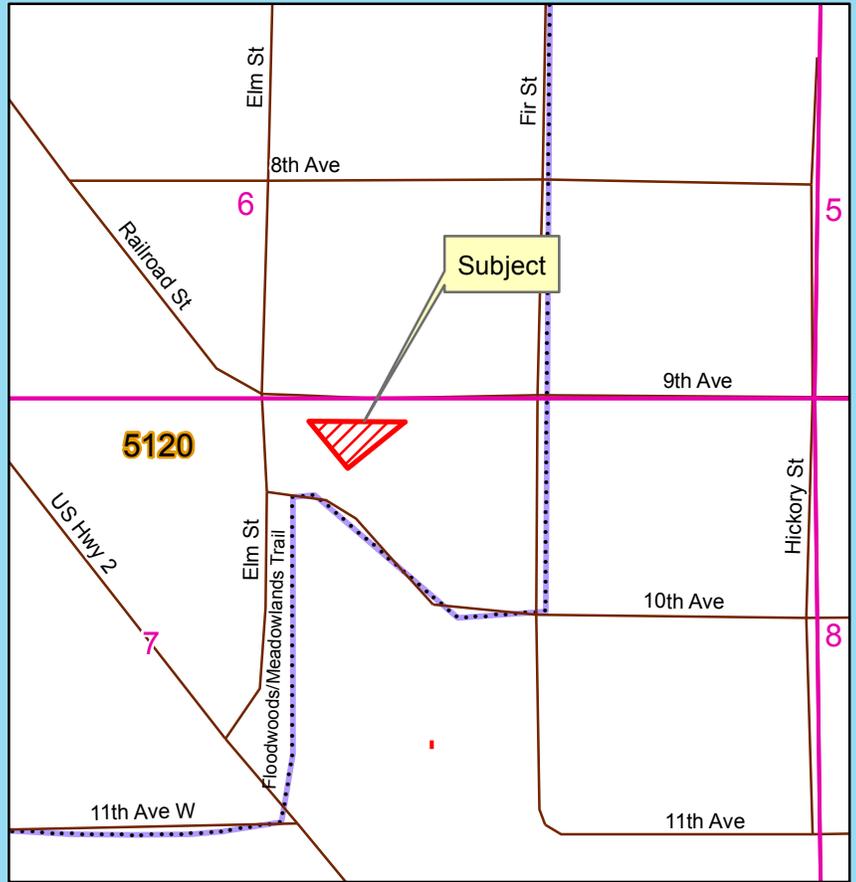
Special Sale of Property

Legal : CITY OF FLOODWOOD
LOTS 1 AND 2, BLOCK 42
SAVANNA ADDITION TO FLOODWOOD

Parcel Code : 125-0030-00640

LDKEY : 117744

Acres: .11

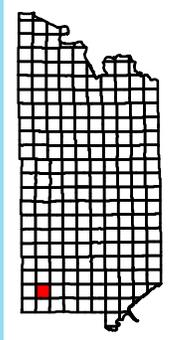


City of Floodwood

Sec: 6 Twp: 51 Rng: 20

Commissioner District # 7

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

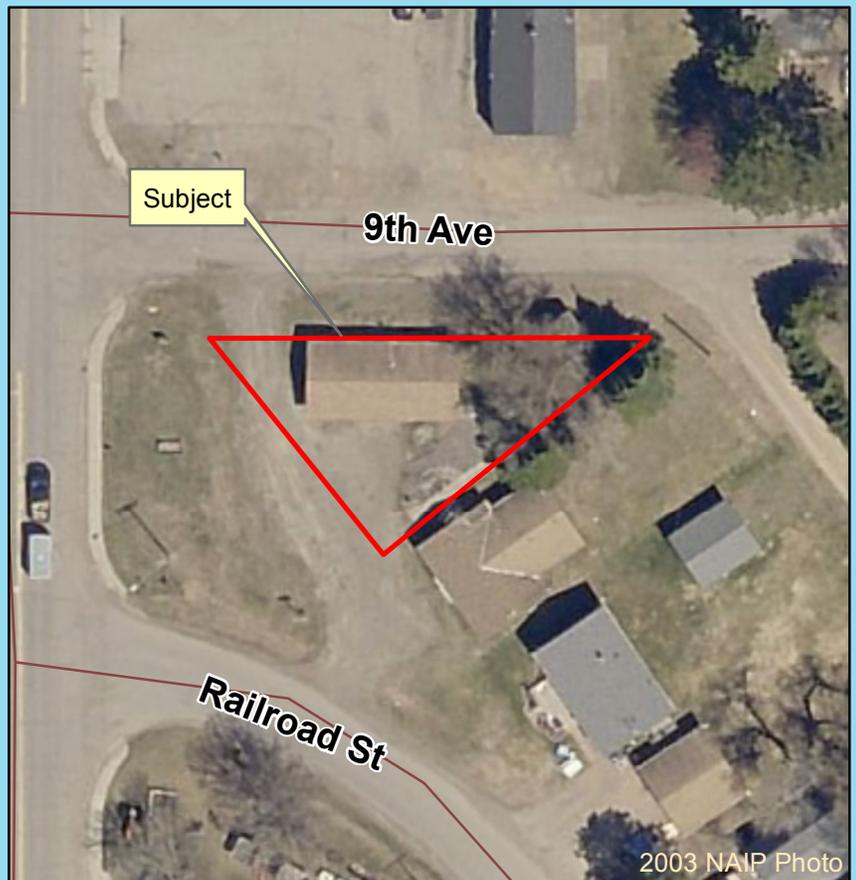


St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

St. Louis County
Land Department

2014



2003 NAIP Photo

BOARD LETTER NO. 14 - 369

ENVIRONMENT & NATURAL RESOURCES COMMITTEE
CONSENT NO. 4

BOARD AGENDA NO.

DATE: October 7, 2014 **RE:** Adjoining Owner Sale

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor

RELATED DEPARTMENTAL GOAL:

Financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the special sale of state tax forfeited land on Minnesota Point in Duluth to adjoining owners.

BACKGROUND:

All parcels have been reviewed and/or appraised and are recommended for sale. Parcels have been reviewed and approved for sale by the Duluth Seaway Port Authority and the City of Duluth.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the special sale of state tax forfeited land on Minnesota Point with proceeds from the sale to be deposited into Fund 240 (Forfeited Tax Fund).

Adjoining Owner Sale

BY COMMISSIONER _____

WHEREAS, The St. Louis County Land and Minerals department has sought and received special legislation to conduct a private sale of the parcels described in County Board file _____; and

WHEREAS, Minnesota Session Laws 2014, Chapter 217, Sec. 30 and 32 allows the direct sale of state tax forfeited lands bordering public waters on Minnesota Point which cannot be improved because of noncompliance with local ordinances regarding minimum area, shape, frontage, or access, and, at the discretion of the St. Louis County Auditor, be offered and sold by the county auditor to any single, specific or adjacent landowner without notifying or offering to sell to all adjoining or adjacent landowners; and

WHEREAS, These parcels of land have not been withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd. 8; and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, These parcels of land have been classified as non-conservation land pursuant to Minnesota Stat. § 282.01;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of the parcels described in County Board file _____, and the County Auditor is authorized to offer the parcels at private sale to any single, specific adjoining or adjacent landowner without notifying or offering to sell to all adjoining or adjacent landowners to encourage return of the parcels to the tax rolls. Funds from the sales are to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That if the single, specific or adjacent landowner does not purchase said lot within the specified billing terms, the property will be offered to the remaining adjacent owners.

Tax Forfeit Parcels by Adjoining Owner Sales

Parcel Code	LDKey	Legal Description	Price
010-3110-01800	118483	LOT 347, LOWER DULUTH MINNESOTA AVENUE	\$24,120.00
010-3110-01810	118484	LOT 349, LOWER DULUTH MINNESOTA AVENUE	\$10,032.00
010-3110-01820	118485	LOT 351, LOWER DULUTH MINNESOTA AVENUE	\$10,032.00
010-3110-01830	118486	LOT 353, LOWER DULUTH MINNESOTA AVENUE	\$8,800.00
010-3110-01840	118487	LOT 355, LOWER DULUTH MINNESOTA AVENUE	\$9,640.00
010-3110-01940	102928	LOT 375, LOWER DULUTH MINNESOTA AVENUE	\$8,824.00
010-3110-01950	118406	LOT 377, LOWER DULUTH MINNESOTA AVENUE	\$8,296.00
010-3110-01960	118407	LOT 379, LOWER DULUTH MINNESOTA AVENUE	\$9,064.00
010-3110-01970	118408	LOT 381, LOWER DULUTH MINNESOTA AVENUE	\$10,944.00
010-3110-01980	118409	LOT 383, LOWER DULUTH MINNESOTA AVENUE	\$10,680.00
010-3110-01990	118410	LOT 385, LOWER DULUTH MINNESOTA AVENUE	\$11,576.00
010-3110-02000	118411	LOT 387, LOWER DULUTH MINNESOTA AVENUE	\$11,712.00
010-3110-02010	118412	LOT 389, LOWER DULUTH MINNESOTA AVENUE	\$11,168.00
010-3110-02020	118413	LOT 391, LOWER DULUTH MINNESOTA AVENUE	\$10,728.00
010-3110-02030	118414	LOT 393, LOWER DULUTH MINNESOTA AVENUE	\$8,656.00
010-3120-02190	118488	LOT 22, LOWER DULUTH ST LOUIS AVENUE	\$2,472.00
010-3120-02200	118489	LOT 24, LOWER DULUTH ST LOUIS AVENUE	\$2,304.00
010-3120-02210	118490	LOT 26, LOWER DULUTH ST LOUIS AVENUE	\$2,704.00
010-3120-02220	118491	LOT 28, LOWER DULUTH ST LOUIS AVENUE	\$2,392.00
010-3120-02230	118492	LOT 30, LOWER DULUTH ST LOUIS AVENUE	\$2,832.00
010-3120-02310	118554	LOT 44, LOWER DULUTH ST LOUIS AVENUE	\$2,616.00
010-3120-02320	118555	LOT 46, LOWER DULUTH ST LOUIS AVENUE	\$1,144.00
010-3120-02330	118556	LOT 48, LOWER DULUTH ST LOUIS AVENUE	\$2,272.00
010-3120-02340	118481	LOT 50, LOWER DULUTH ST LOUIS AVENUE	\$2,808.00
010-3120-02350	118480	LOT 52, LOWER DULUTH ST LOUIS AVENUE	\$4,576.00
010-3120-02360	118482	LOT 54, LOWER DULUTH ST LOUIS AVENUE	\$4,176.00
010-3120-02380	118493	LOT 58, LOWER DULUTH ST LOUIS AVENUE	\$7,256.00
010-3120-02390	118494	LOT 60, LOWER DULUTH ST LOUIS AVENUE	\$8,560.00
010-3120-02400	118495	LOT 62, LOWER DULUTH ST LOUIS AVENUE	\$3,496.00
010-3120-02410	118496	LOT 64, LOWER DULUTH ST LOUIS AVENUE	\$2,344.00
010-3120-02420	118497	LOT 66, LOWER DULUTH ST LOUIS AVENUE	\$1,832.00
010-3120-02430	118498	LOT 68, LOWER DULUTH ST LOUIS AVENUE	\$1,616.00
010-3120-02480	118499	LOT 78, LOWER DULUTH ST LOUIS AVENUE	\$500.00

Parcel Code	LDKey	Legal Description	Price
010-3120-02490	118500	LOT 80, LOWER DULUTH ST LOUIS AVENUE	\$968.00
010-3120-02500	118501	LOT 82, LOWER DULUTH ST LOUIS AVENUE	\$1,856.00
010-3120-02510	118502	LOT 84, LOWER DULUTH ST LOUIS AVENUE	\$2,392.00
010-3120-02520	102937	LOT 86, LOWER DULUTH ST LOUIS AVENUE	\$5,080.00
010-3120-02530	102938	LOT 88, LOWER DULUTH ST LOUIS AVENUE	\$1,640.00
010-3120-02600	118503	LOT 102, LOWER DULUTH ST LOUIS AVENUE	\$2,800.00
010-3120-02610	118504	LOT 104, LOWER DULUTH ST LOUIS AVENUE	\$3,048.00
010-3120-02620	118505	LOT 106, LOWER DULUTH ST LOUIS AVENUE	\$500.00
010-3120-02750	118561	LOT 124, LOWER DULUTH ST LOUIS AVENUE	\$4,912.00
010-3120-02780	118562	LOT 130, LOWER DULUTH ST LOUIS AVENUE	\$14,088.00
010-3120-02790	102941	LOT 132, LOWER DULUTH ST LOUIS AVENUE	\$16,384.00
010-3120-03080	102942	LOT 186, LOWER DULUTH ST LOUIS AVENUE	\$8,288.00
010-3120-03120	102943	LOT 194, LOWER DULUTH ST LOUIS AVENUE	\$8,976.00
010-3120-03200	118506	LOT 206, LOWER DULUTH ST LOUIS AVENUE	\$7,896.00
010-3120-03210	118507	LOT 208, LOWER DULUTH ST LOUIS AVENUE	\$5,528.00
010-3120-03220	118508	LOT 210, LOWER DULUTH ST LOUIS AVENUE	\$1,488.00
010-3120-03230	118509	LOT 212, LOWER DULUTH ST LOUIS AVENUE	\$1,184.00
010-3120-03315	118601	LOT 228 EX N 15 FT AND EX S 25 FT OF E 32 FT ABUTTING LOT 227 LOWER DULUTH ST LOUIS AVENUE	\$500.00
010-3120-03316	118602	N 15 FT OF LOT 228 LOWER DULUTH ST LOUIS AVENUE	\$3,624.00
010-3120-03570	118510	LOT 274, LOWER DULUTH ST LOUIS AVENUE	\$2,040.00
010-3120-03580	118511	LOT 276, LOWER DULUTH ST LOUIS AVENUE	\$500.00
010-3120-03590	102947	LOT 278, LOWER DULUTH ST LOUIS AVENUE	\$500.00
010-3120-03700	118512	LOT 298, LOWER DULUTH ST LOUIS AVENUE	\$8,824.00
010-3120-03710	118513	LOT 300, LOWER DULUTH ST LOUIS AVENUE	\$7,368.00
010-3120-03830	118514	LOT 324, LOWER DULUTH ST LOUIS AVENUE	\$2,984.00
010-3120-03840	118515	LOT 326, LOWER DULUTH ST LOUIS AVENUE	\$1,440.00
010-3120-03850	118516	LOT 328, LOWER DULUTH ST LOUIS AVENUE	\$4,088.00
010-3120-03860	118517	LOT 330, LOWER DULUTH ST LOUIS AVENUE	\$6,480.00
010-3120-03930	118518	LOT 342, LOWER DULUTH ST LOUIS AVENUE	\$500.00
010-3120-03940	118519	LOT 344, LOWER DULUTH ST LOUIS AVENUE	\$776.00
010-3120-03950	118520	LOT 346, LOWER DULUTH ST LOUIS AVENUE	\$1,848.00
010-3120-04220	102961	LOT 400, LOWER DULUTH ST LOUIS AVENUE	\$4,152.00

BOARD LETTER NO. 14 - 370

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

DATE: October 7, 2014

RE: Special Sale to the Duluth
Economic Development
Authority

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor

RELATED DEPARTMENTAL GOAL:

Financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the sale of state tax forfeited land to the Duluth Economic Development Authority (DEDA).

BACKGROUND:

DEDA has requested to purchase state tax forfeited land for subsequent sale to the Duluth Rowing Club. DEDA has determined that this transaction is in the best interest of the City of Duluth and its people, and that it will further the general plan for economic development in the area through the expansion of the Rowing Club's activities.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the sale of state tax forfeited land to the Duluth Economic Development Authority for the price of \$46,272, plus the following fees: 3% assurance fee of \$1,388.16, deed fee of \$25, deed tax of \$152.70, and recording fee of \$112 for a total of \$47,949.86, to be deposited into Fund 240 (Forfeited Tax Fund).

Special Sale to the Duluth Economic Development Authority

BY COMMISSIONER _____

WHEREAS, The Duluth Economic Development Authority has requested to purchase the following described state tax forfeited land for the price of \$46,272, plus fees, to promote economic development:

Legal: City of Duluth
LOTS 395, 397 AND 399
LOWER DULUTH MINNESOTA AVENUE
Parcel Code: 010-3110-02040
LDKey: 118415

WHEREAS, Minn. Stat. § 282.01, Subd. 1(a) authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, Laws of Minnesota, 2013, Chapter 73, Section 31 authorizes the sale of state tax forfeited land that is described above bordering public water under the remaining provisions of Minnesota Statutes, Chapter 282; and

WHEREAS, The parcel described here forfeited to the State of Minnesota on December 2, 1968 for nonpayment of real estate taxes; and

WHEREAS, This parcel has been classified as non-conservation land pursuant to Minn. Stat. § 282.01;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Duluth Economic Development Authority for the price of \$46,272, plus the following fees: 3% assurance fee of \$1,388.16, deed fee of \$25, deed tax of \$152.70, and recording fee of \$112; for a total of \$47,949.86, to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the St. Louis County Auditor shall offer for sale to adjacent landowners the state tax forfeited land described here if the Duluth Economic Development Authority does not purchase the land by March 31, 2015.



August 29, 2014

VIA E-MAIL ONLY

Ms. Karen Zeisler
Tax Forfeited Land Coordinator
St. Louis County Land & Minerals Department
zeislerk@stlouiscountymn.gov

Re: Park Point parcels
Portion of Parcel ID# 010-3110-01950
Lots 395, 397 & 399, LOWER DULUTH MINNESOTA AVENUE

Dear Karen:

As you know the Duluth Rowing Club has approached DEDA for assistance in acquiring the above referenced properties owned by the State. I have also attached an overhead image showing the properties. DEDA has reviewed the Rowing Club's request and determined that DEDA's acquisition of the property from the State and subsequent sale of the property to the Rowing Club is in the best interests of the City of Duluth and its people and that the transaction furthers the general plan for economic development in the area by the expansion of the Rowing Club's activities and provides a public purpose resulting from the development of a Tier II access point to the water. Therefore, by this letter, DEDA respectfully requests to purchase the property from the State at market value.

Sincerely,

Christopher T. Eng
Executive Director



St. Louis County Land Department Tax Forfeited Land Sales

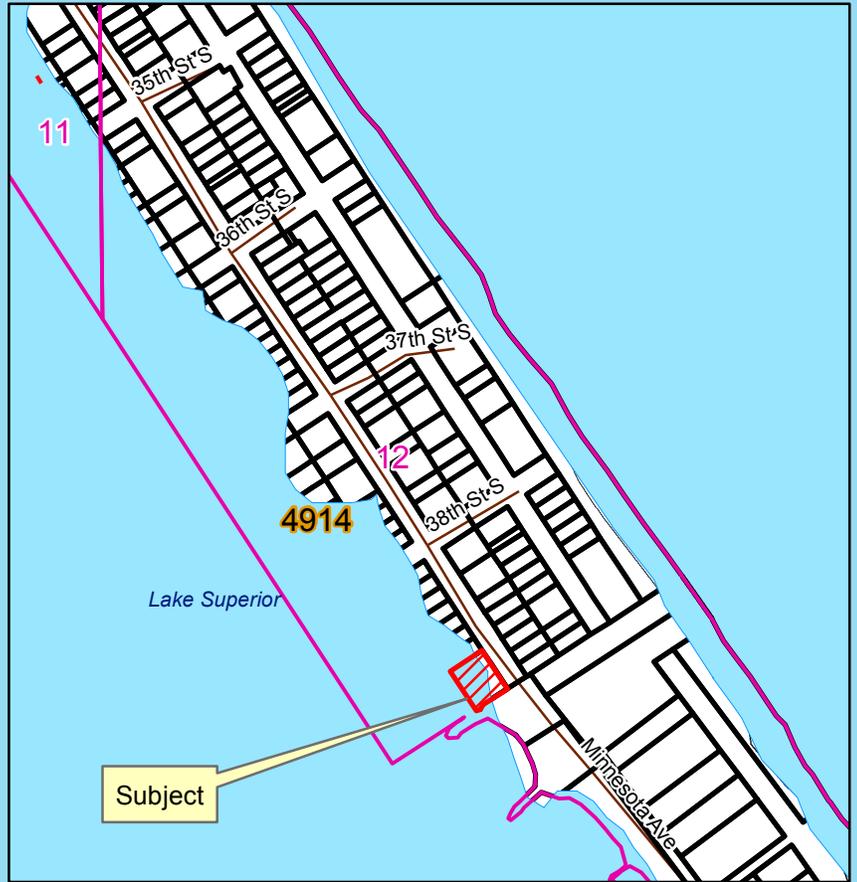
Special Sale

Legal : CITY OF DULUTH
LOTS 395, 397 AND 399,
LOWER DULUTH MINNESOTA AVENUE

Parcel Code : 010-3110-02040

LDKEY : 118415

Acres: .28

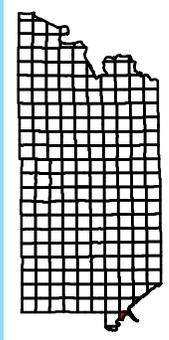


City of Duluth

Sec: 12 Twp: 49 Rng: 14

Commissioner District # 1

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land Department**

2014



2003 NAIP Photo

BOARD LETTER NO. 14 - 371

ENVIRONMENT & NATURAL RESOURCES COMMITTEE
CONSENT NO. 6

BOARD AGENDA NO.

DATE: October 7, 2014 **RE:** Cancellation of Contract for
Purchase of State Tax
Forfeited Land - Myrum

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor

RELATED DEPARTMENT GOAL:

To perform public services; provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel a contract for purchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. Brandon Myrum of Gilbert, MN, has voluntarily agreed to admission of service and waiver of time to cure the default, and that the contract should be canceled.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of this contract and authorize the disposal of abandoned personal property that may remain on the site.

Brandon Myrum, Gilbert, MN

Legal Description	CITY OF GILBERT LOT: 0022 BLOCK:007 GILBERT 1ST ADD TO THE TOWNSITE Parcel Code: 060-0020-01710 C22100048
Purchase Price	\$17,500.00
Principal Amount Remaining	\$11,025.00
Date of Last Payment	10/7/2013
Installment Payments Not Made	\$2677.50
Subsequent Del Taxes and Fees	\$0
Amount Needed to Cure Default	\$2677.50
Insurance	N/A

Cancellation of Contract for Purchase of State Tax Forfeited Land - Myrum

BY COMMISSIONER _____

WHEREAS, Brandon Myrum of Gilbert, MN, has agreed that the contract for the purchase of state tax forfeited lands should be canceled; and

WHEREAS, The purchaser voluntarily agreed to admission of service and waiver of time to cure default to the State of Minnesota for land legally described as:

CITY OF GILBERT
LOT: 0022 BLOCK:007
GILBERT 1ST ADD TO THE TOWNSITE
Parcel Code: 060-0020-01710
C22100048

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owner of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land by Brandon Myrum of Gilbert, MN listed on file in County Board File No. _____, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



St. Louis County Land Department Tax Forfeited Land Sales

Admission of Service and Waiver of Time to Cure Default

Legal : CITY OF GILBERT
LOT: 0022 BLOCK:007
GILBERT 1ST ADD TO THE TOWNSITE

Parcel Code : 060-0020-01710

LDKEY : 61336

Address: 114 NEBRASKA AVE E
Gilbert, MN 55741

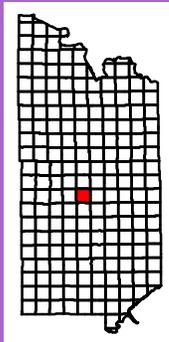


City of Gilbert

Sec: 26 Twp: 58 Rng: 17

Commissioner District # 6

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

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St. Louis County
Land Department

2014



2003 NAIP Photo

BOARD LETTER NO. 14 - 372

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 7

BOARD AGENDA NO.

DATE: October 7, 2014 **RE:** State Contract Purchase of Single
Axle Heavy Duty Diesel Trucks

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Highway Engineer/Public Works Director

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the purchase of two Mack GU432 single axle heavy duty diesel trucks.

BACKGROUND:

The Public Works Department's 2014 equipment budget includes replacement of two single axle heavy duty diesel trucks for heavy hauling and pulling of equipment during bridge projects. These trucks will be replacing units A1340 and A1341, which are 1996 models and at the end of their life cycle. The new trucks will be used throughout the county by the two Public Works Bridge Crews.

The trucks will be purchased from Twin Cities Mack and Volvo of Roseville, MN, using the available State of Minnesota contract. Warranty service and parts support for the trucks will be provided by Lake Superior Mack and Volvo of Duluth. The purchase will total \$158,230.40. The cost is within that budgeted for this purchase.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the purchase of two 2015 Mack GU432 single axle heavy duty trucks from Twin Cities Mack and Volvo of Roseville, MN at the State of Minnesota contract price of \$158,230.40, payable from Fund 441, Agency 441001, Object 666300.

State Contract Purchase of Single Axle Heavy Duty Diesel Trucks

BY COMMISSIONER _____

WHEREAS, The Public Works Department equipment budget includes replacement of heavy duty single axle trucks for bridge project operations; and

WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested State of Minnesota contract pricing for the Mack GU432; and

WHEREAS, Twin Cities Mack and Volvo of Roseville, MN responded with the state contract price for two Mack GU432 single axle heavy duty trucks of \$158,230.40;

THEREFORE, BE IT RESOLVED, The St. Louis County Board authorizes the purchase of two 2015 Mack GU432 single axle heavy duty trucks from Twin Cities Mack and Volvo Trucks of Roseville, MN, for a total cost of \$158,230.40, payable from Fund 441, Agency 441001, and Object 666300.

BOARD LETTER NO. 14 - 373

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 8

BOARD AGENDA NO.

DATE: October 7, 2014 **RE:** Purchase of Asphalt Zipper

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
County Engineer/Public Works Director

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the purchase of an AZ600B Asphalt Zipper.

BACKGROUND:

St. Louis County has made a significant investment in gravel road improvements over the last 3 years throughout the county with approved funding of the Gravel Road Investment Program (GRIP). Required maintenance on these roads where Base One is applied requires turning over or re-blending the gravel, applying water or additional chemical, laying out the blend, and re-compacting. The Public Works Department also does many spot maintenance repairs to bituminous paved roads annually, whereby existing bituminous is reclaimed or ground, and then relayed, and resurfaced. These operations take multiple units of equipment, and multiple personnel to complete.

Machines exist that are able to re-blend gravel, add water or selected chemical for dust control, and grind bituminous in-place, all with one operator. The Public Works Department has researched such machines, and attended a demo to further identify which type of machine would work best. The Asphalt Zipper was found to be the best equipment for this purpose. With a machine of this type in the fleet, the department will be able to complete the GRIP operations more efficiently, and more cost effectively, with multiple applications across the county. The 2014 equipment budget allows for this purchase. Following is the price of the machine desired:

AZ600B Asphalt Zipper
Asphalt Zipper, Pleasant Grove, UT

\$167,490

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the purchase of the AZ600B Asphalt Zipper based on the single source quotation from Asphalt Zipper of Pleasant Grove, UT, in the amount of \$167,490, payable from Fund 441, Agency 441001, Object 665900.

Purchase of Asphalt Zipper

BY COMMISSIONER _____

WHEREAS, The Public Works Department's 2014 equipment budget allows for the purchase of an AZ600B Asphalt Zipper; and

WHEREAS, The Public Works Department received a single source quotation from Asphalt Zipper of Pleasant Grove, UT in the amount of \$167,490;

THEREFORE, BE IT RESOLVED, The St. Louis County Board authorizes the purchase order of one AZ600B Asphalt Zipper from single source provider Asphalt Zipper of Pleasant Grove, UT, in the amount of \$167,490, payable from Fund 441, Agency 441001, Object 665900.

**Updated Road Maintenance Agreement between St. Louis County
and the City of Duluth**

BY COMMISSIONER _____

WHEREAS, The City of Duluth and St. Louis County are responsible for general surface maintenance and snowplowing of certain streets, roadways, and highways within their respective jurisdictions; and

WHEREAS, The location of certain roadways make it more economical for the respective parties to perform general surface maintenance and/or winter maintenance on certain roadways which would otherwise be the responsibility of the other; and

WHEREAS, A Road Maintenance Agreement has been in place between the city and the county since authorized by County Board Resolution No. 03-334 adopted June 3, 2003, and operational requirements of the existing agreement have been amenable to both the city, and the county; and

WHEREAS, The county, and city have been meeting over the last year to update the agreement, and it is desirable by both parties to enter into an updated agreement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to approve an agreement with the City of Duluth, and approve any amendments authorized by the County Attorney, whereby the county will provide general surface and winter road maintenance on the City of Duluth roads listed in the agreements in Exhibit B, and the City of Duluth will provide general surface and winter road maintenance on the county roads listed in the agreement in Exhibit B, and whereby the definition of the maintenance of these roads is described in Exhibit A. The county portion of \$143,499.86 will be paid from Fund 200, Agency 201005, Object 695100

Exhibit A

Description of Maintenance Services

1. Spring/Summer maintenance shall consist of surface maintenance including sidewalks, bituminous patching, minor frost boil correction, roadside drainage within right-of-way, mowing, shoulder restoration, cleaning gutters and catch basin grates, steaming centerline and entrance culverts and street sweeping
2. Fall/Winter maintenance shall consist of surface maintenance snowplowing, salt and sand ice control.
3. Sub drains: Maintenance of storm sewers, catch basins, and manholes are not covered by this Agreement. Each party's responsibility, pursuant to this Agreement, shall be grate cleaning only, and other problems shall be reported to the other party.
4. Roadside ditches: Ditch maintenance within the right-of-way is included as a part of this Agreement. Ditch paving and changes in drainage patterns or direction are not included.
5. Off-take ditches: Responsibility for off take ditches is not transferred as a part of this Agreement.
6. Natural streams and drains: Cleaning or alteration of natural drains or streams is not included as a part of this Agreement.
7. Culverts: Centerline culvert maintenance is a part of this Agreement, but centerline culvert replacement is not.
8. Existing entrance culverts and new entrance culverts: The City and the County each have policies with respect to entrance culverts. When performing work on the other's roadways, work will be performed in accordance with the original jurisdiction's policy.

Exhibit B

List of Maintenance Operation Roads

CSAH Streets Maintained by City	Miles
Highland St.	0.95
57 th Ave. W.	0.50
40 th Ave. W	0.45
E. 4 th St.	1.88
Wallace Ave.	0.76
Woodland Ave.	2.06
Snively Rd.	1.05
Superior St. - 61st Ave E to Lester River Rd	0.16
Morris Thomas Rd. - Piedmont Ave. to Haines Rd.	1.00
Piedmont Ave. - Skyline to Haines Rd.	1.90
Maple Grove - TH53 to Haines Rd.	0.53
Total Miles	11.24

City Streets Plowed by County	
City Streets:	Miles
Airport Rd	0.80
Washington	0.10
Malmstrom	0.06
Lakewood Road (TH 61 to City Limits)	0.46
McDonnell Road (TH 61 to City Limits)	0.58
Total Miles	2.00
Additional County Roads Plowed by City	
County Roads:	Miles:
St. Louis River Road (CSAH 48 to City limits)	0.25
Calvary Road (Woodland to Arnold)	0.50
Scenic CSAH 61 (County limits to McQuade)	0.24
Total Miles	0.99

Year 2014 calculations:

Excess Plowed by County (2.00 – 0.99 = 1.01 mi); Cost: 1.01 X \$13,161.10/3 = \$4,430.90

Cost for City Paid by County: \$147,930.76 - \$4,430.90 = \$143,499.86

BOARD LETTER NO. 14 - 375

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 10

BOARD AGENDA NO.

DATE: October 7, 2014 **RE:** Establishment and Revocation of
Certain County State Aid Highways

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested, by resolution, to revoke the designation of certain existing County State Aid Highways and to establish certain new County State Aid Highways all in accordance with Minn. Stat. Chapter 162.02 and Minnesota Rules Chapter 8820.

BACKGROUND:

Routes of community interest are those highways that function as an integrated network and provide more than local access only. Secondary highways are those routes of community interest that are not on the Trunk Highway system. A secondary highway of community interest may be selected for the County State Aid system if it:

- Is projected to carry a relatively heavier traffic volume or is functionally classified as a collector or arterial.
- Connects towns, communities, shipping points, and markets within a county or in adjacent counties;
- Provides access to rural churches, schools, community meeting halls, industrial areas, state institutions, and recreational areas;
- Serves as a principal rural mail route and/or school bus route;
- Connects the points of major traffic interest, parks, parkways, or recreational areas;
- Provides an integrated and coordinated highway system affording, within practical limits, a State Aid highway network consistent with projected traffic demands.

The function of a road may change over time requiring periodic revisions to the State Aid highway network within the county. Further, the state statutes and rules that established the State Aid system and regulate the distribution of State Aid funds limit the number of

highway miles that can be included in the State Aid highway network of any particular county. Public Works Department staff has been evaluating the State Aid Highway network within St. Louis County for compliance with the mission and goals of the State Aid System and to use those funds in the most effective way.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize revisions to the State Aid Highway network within St. Louis County, subject to the approval of the Commissioner of Transportation of the State of Minnesota, in accordance with Minn. Stat. Chapter 162.02.

Establishment and Revocation of Certain County State Aid Highways

BY COMMISSIONER _____

WHEREAS, It appears to the St. Louis County Board that the roads hereinafter described as County State Aid Highways (CSAH) should revert to local jurisdiction under the provisions of Minnesota Laws; to wit:

CSAH 107 - From CSAH 22 to County Road 923 – (CSAH segment # 069-707-010)
CSAH 107 – From County Road 923 to County Road 793 – (CSAH segment # 069-707-020)
CSAH 110 – From Trunk Highway 135 to County Road 341 – (CSAH segment # 069-710-007)
CSAH 110 – From County Road 341 to a point 0.5 mile east – (CSAH segment # 069-710-008)
CSAH 110 – From 0.5 mile east of CR 341 to CSAH 100 – (CSAH segment #069-710-009)
CSAH 78 – From 1.2 mile north of CR 948 to County Road 540 – (CSAH segment # 069-678-035)
CSAH 78 – From CR 540 to 1.4 mile west – (CSAH segment #069-678-040)
CSAH 25 – From CSAH 22 to County Road 923 – (CSAH segment # 069-625-190)
CSAH 25 – From County Road 923 to County Road 958 – (CSAH segment # 069-625-200)
CSAH 25 – From County Road 958 to County Road 668 – (CSAH segment # 069-625-210)
CSAH 65 – From CSAH 5 to 1.7 mile East – (CSAH segment # 069-665-010)
CSAH 65 – From 1.7 mile east of CSAH 5 to 4.3 miles east of CSAH 5 – (CSAH segment # 069-665-020)

WHEREAS, It appears to the St. Louis County Board that the County Roads (CR) and Unorganized Township Roads (UT) hereinafter described should be designated as County State Aid Highways under the provisions of Minnesota Law; to wit:

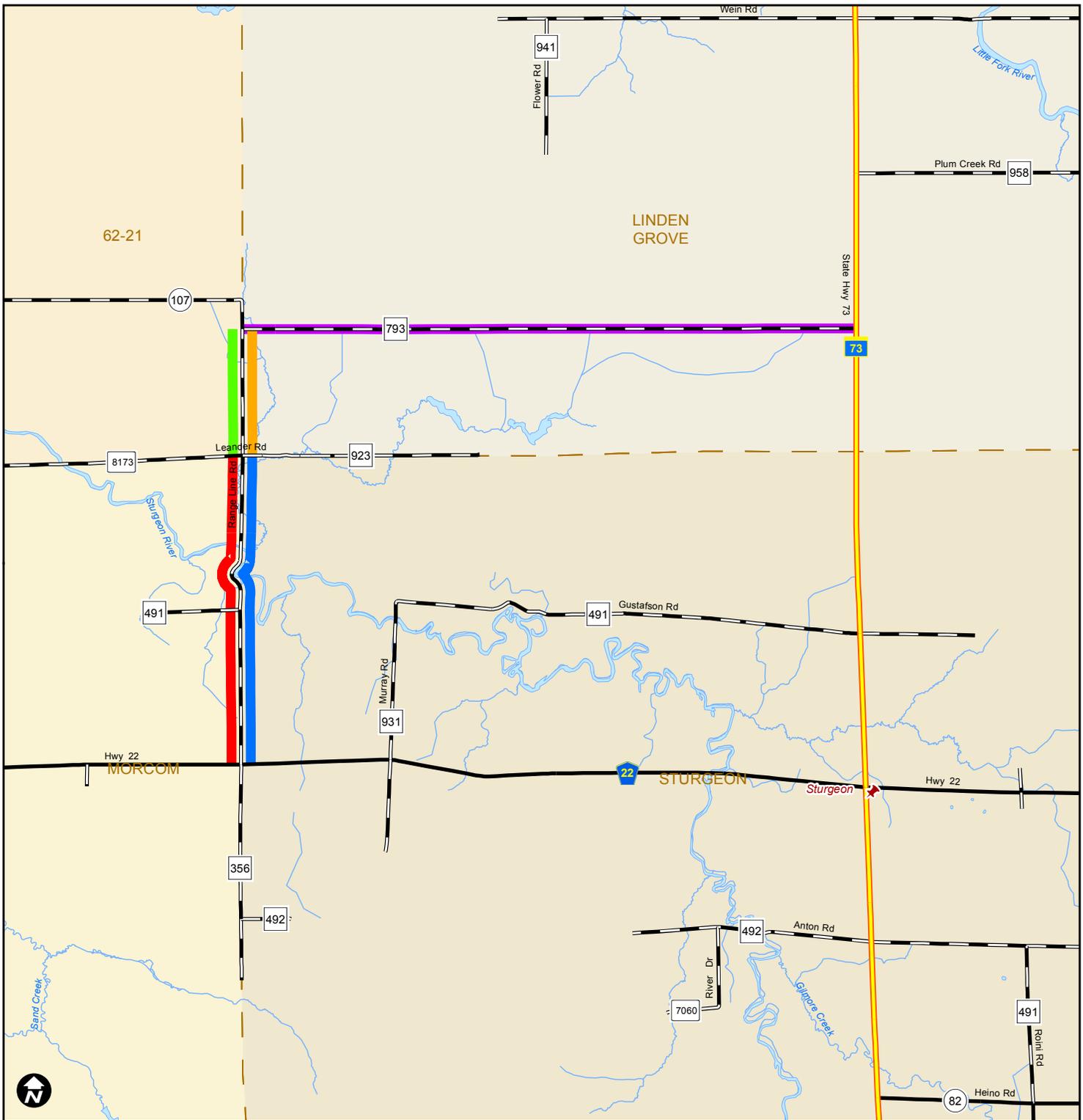
CR 793 (Lind Road) – From CSAH 107 easterly to TH 73 – designated CSAH 107
CR 431 (Vermilion Lake Road) – From CSAH 115 to CSAH 78 – designated CSAH 78
UT 8149 (Greaney Road) – From CSAH 114 to CSAH 75 – designated CSAH 5
CR 668 (Samuelson Road) – From CSAH 22 to CSAH 25 – designated CSAH 25
CR 656 (Levander Road) – From CSAH 21 to CR 615 – designated CSAH 138
CR 364 (Levander Road) – From CR 615 to TH 135 – designated CSAH 138
CR 730 (East Road) & UT 8175 (Murray Road) – From CSAH 5 to CSAH 65 – designated CSAH 65

THEREFORE, BE IT RESOLVED, By the St. Louis County Board that the first above described highway segments be, and hereby are, revoked as County State Aid Highways of said St. Louis County subject to the approval of the Commissioner of Transportation of the State of Minnesota;

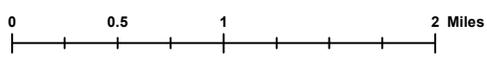
RESOLVED FURTHER, By the St. Louis County Board that the above described segments of County and Unorganized Township Roads be, and hereby are, established, located, and so designated as County State Aid Highways of St. Louis County, subject to the approval of the Commissioner of Transportation of the State of Minnesota;

RESOLVED FURTHER, That the St. Louis County Auditor is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for consideration, and that upon his approval of the revocation and designation of said roads or portions thereof, that the same be numbered, constructed, improved and maintained as County State Aid Highways, County Roads, and Unorganized Township Roads as herein described.

St. Louis County CSAH (County State Aid Highway) Road Swap
Steps 5, 6, 7, 8 & 9



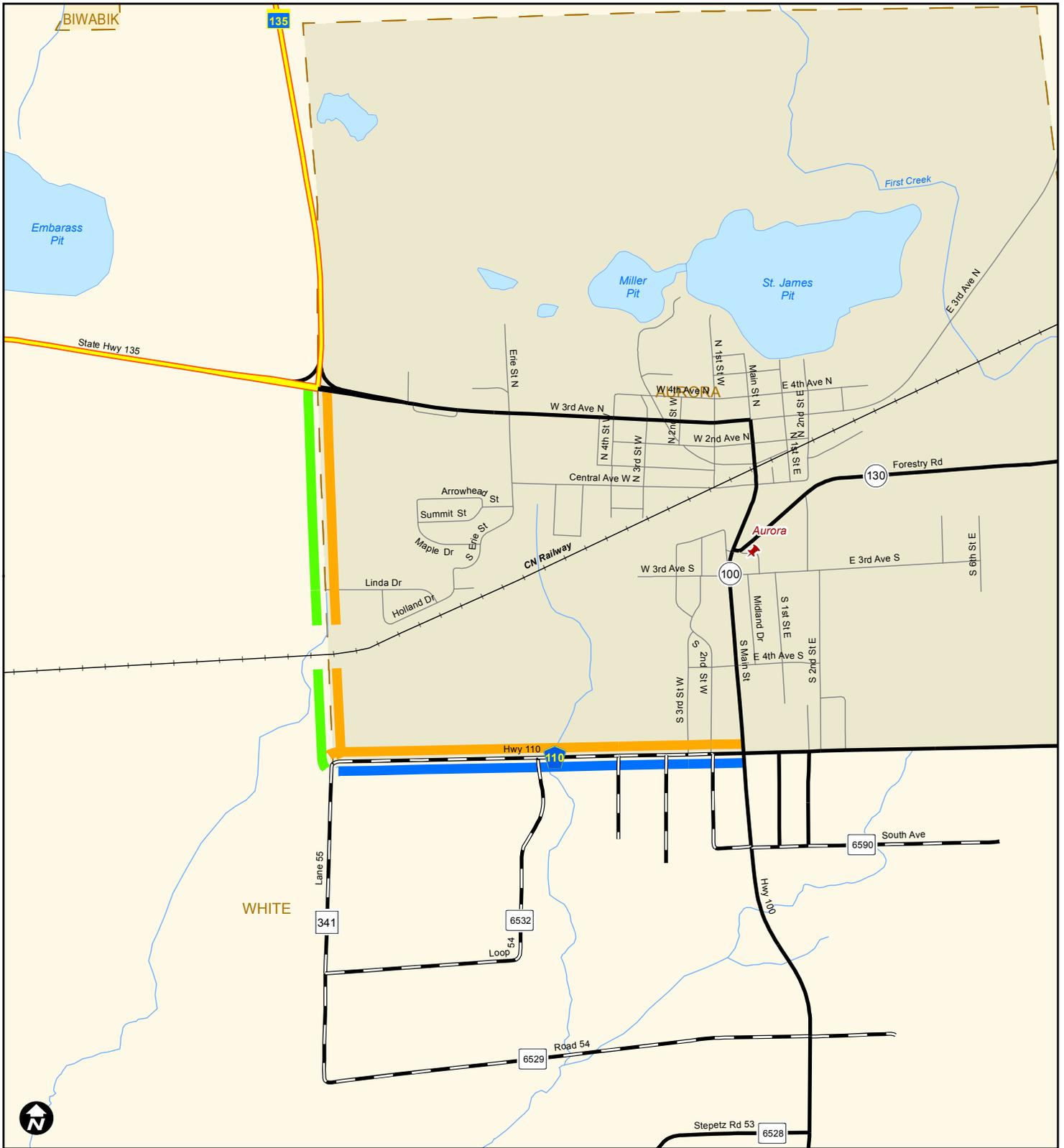
5. Remove the State Aid Highway designation from CSAH 107 (Range Line Road) beginning at CSAH 22 north ending at CR 923. (1 segment totaling 2.00 miles)
6. Designate as County Road #356, the Range Line Road (now CSAH 107) beginning at CSAH 22 north to County Road 923 (township line). (length 2.00 miles)
7. Remove the State Aid Highway designation from CSAH 107 (Range Line Road) beginning at CR 923 north ending at CR 793. (1 segment totaling 0.81 mile)
8. Designate as Unorganized Township Road #8199 (or County Road 356), the Range Line Road (now CSAH 107) beginning at County Road 923 north to CR 793. (total length 0.81 mile)
9. Designate as a new segment of CSAH 107, County Road 793 (Lind Road) beginning at CSAH 107 (Range Line Road) easterly to TH 73. (total length 3.96 miles)



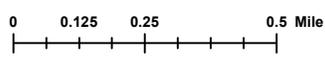
Map Components

█ Step #5	 U.S./State Highway	★ City/Town
█ Step #6	 County/Township Road - Paved	⬮ Lake
█ Step #7	 County/Township Road - Gravel	~ River/Stream
█ Step #8	 Township Boundary	
█ Step #9		

St. Louis County CSAH (County State Aid Highway) Road Swap
Steps 10, 11 & 12

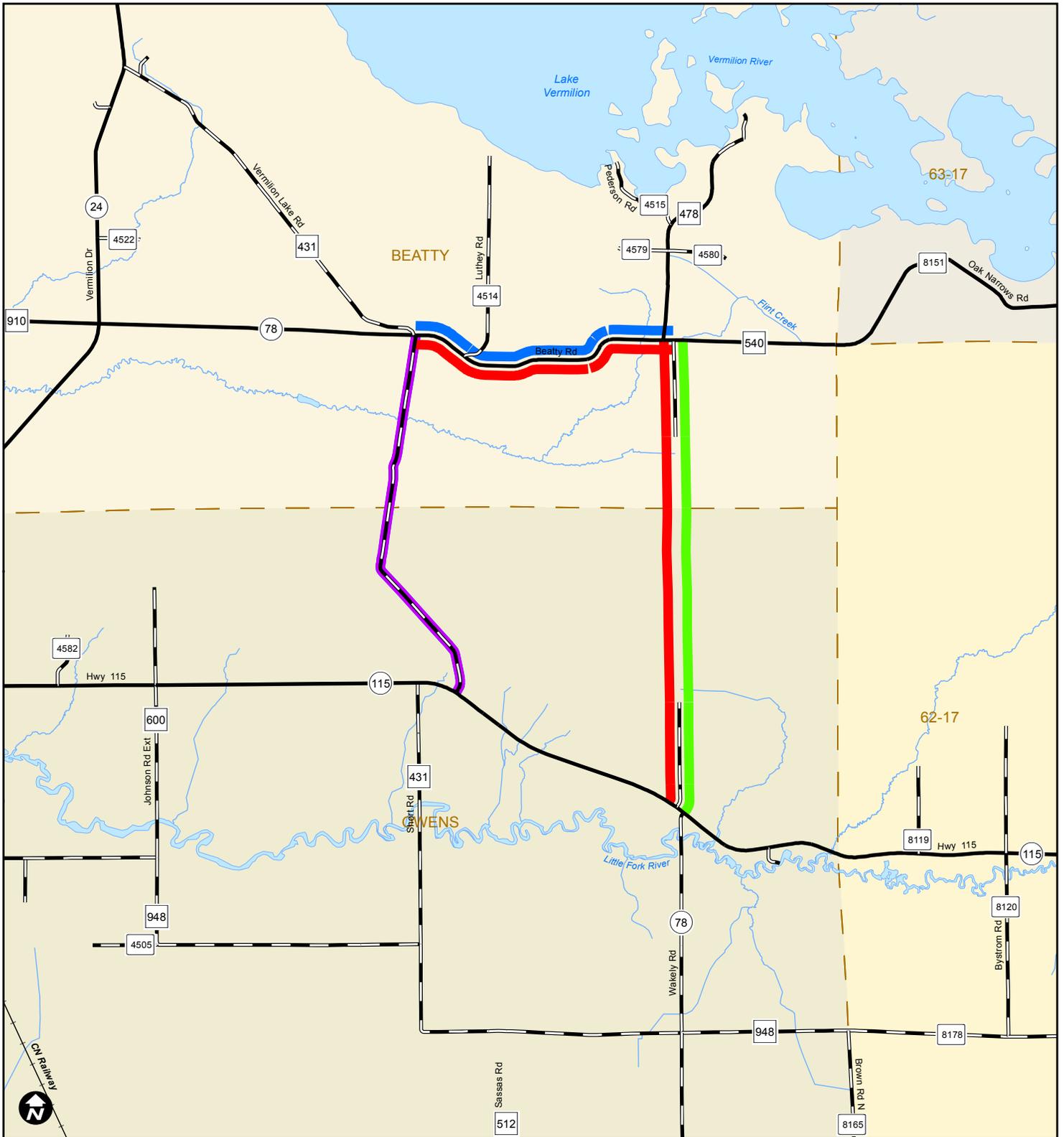


- 10. Remove the State Aid Highway designation from CSAH 110 (Highway 110 and Lane 55) beginning at Trunk Highway 135 south and easterly to CSAH 100. (3 segments totaling 2.10 miles)
- 11. Designate as County Road # 341 (possibly to revoke to Town of White/city of Aurora) Highway 110 (now CSAH 110) beginning at CSAH 100 west to County Road #341. (total length 1.10 miles)
- 12. Designate as County Road # 371 (possibly to revoke to Town of White/city of Aurora as Lane 55) Lane 55 (now CSAH 110) beginning at Trunk Highway 135 south to County Road #341. (total length 1.00 miles)

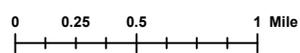


Map Components					
	Step #10		U.S./State Highway		City/Town
	Step #11		County/Township Road - Paved		Lake
	Step #12		County/Township Road - Gravel		River/Stream
	Township Boundary				

St. Louis County CSAH (County State Aid Highway) Road Swap
Steps 13, 14, 20 & 21

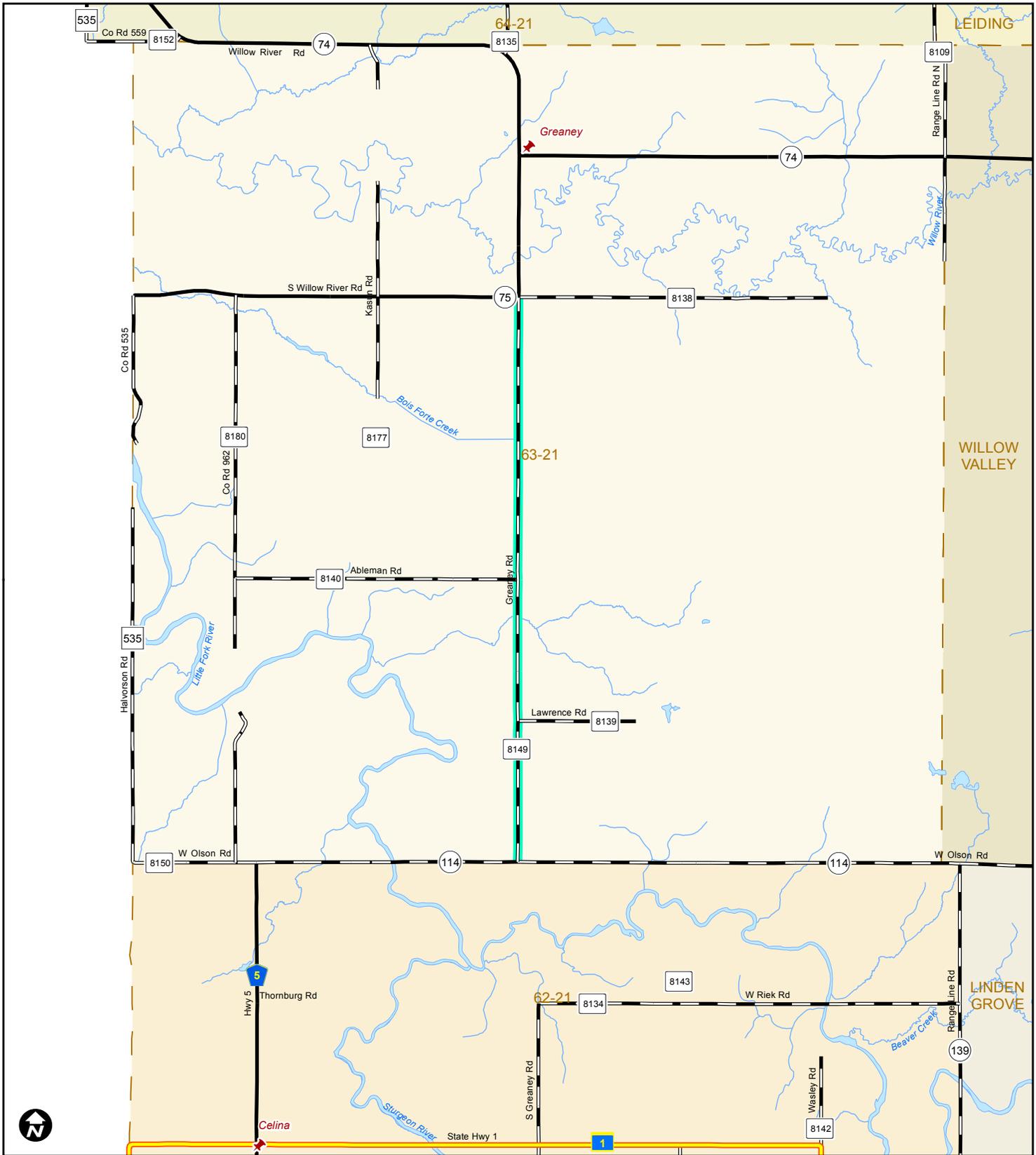


- 13. Remove the State Aid Highway designation from CSAH 78 (Wakely Road) beginning at a point 1.2 mile north of County Road #948 north to County Road # 540. (1 segment totaling 2.80 miles)
- 14. Designate as County Road # 478 the Wakely Road (now CSAH 78) beginning at CSAH 115 north to County Road # 540. (total length 2.80 miles, of which, only 1.2 miles is maintained)
- 20. Designate as a new segment of CSAH 78, County Road # 431 (Vermilion Lake Road) beginning at CSAH 115 northerly to CSAH 78. (total length 2.25 miles)
- 21. Designate as County Road # 540 Beatty Road (now CSAH 78) beginning at County Road # 431 easterly to 0.06 miles east of County Road # 478 (Wakely Road). (total length 1.60 miles)

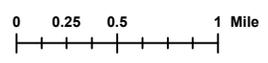


Map Components		
█ Step #13	 U.S./State Highway	★ City/Town
█ Step #14	 County/Township Road - Paved	█ Lake
█ Step #20	 County/Township Road - Gravel	~ River/Stream
█ Step #21	 Township Boundary	

St. Louis County CSAH (County State Aid Highway) Road Swap
Steps 15

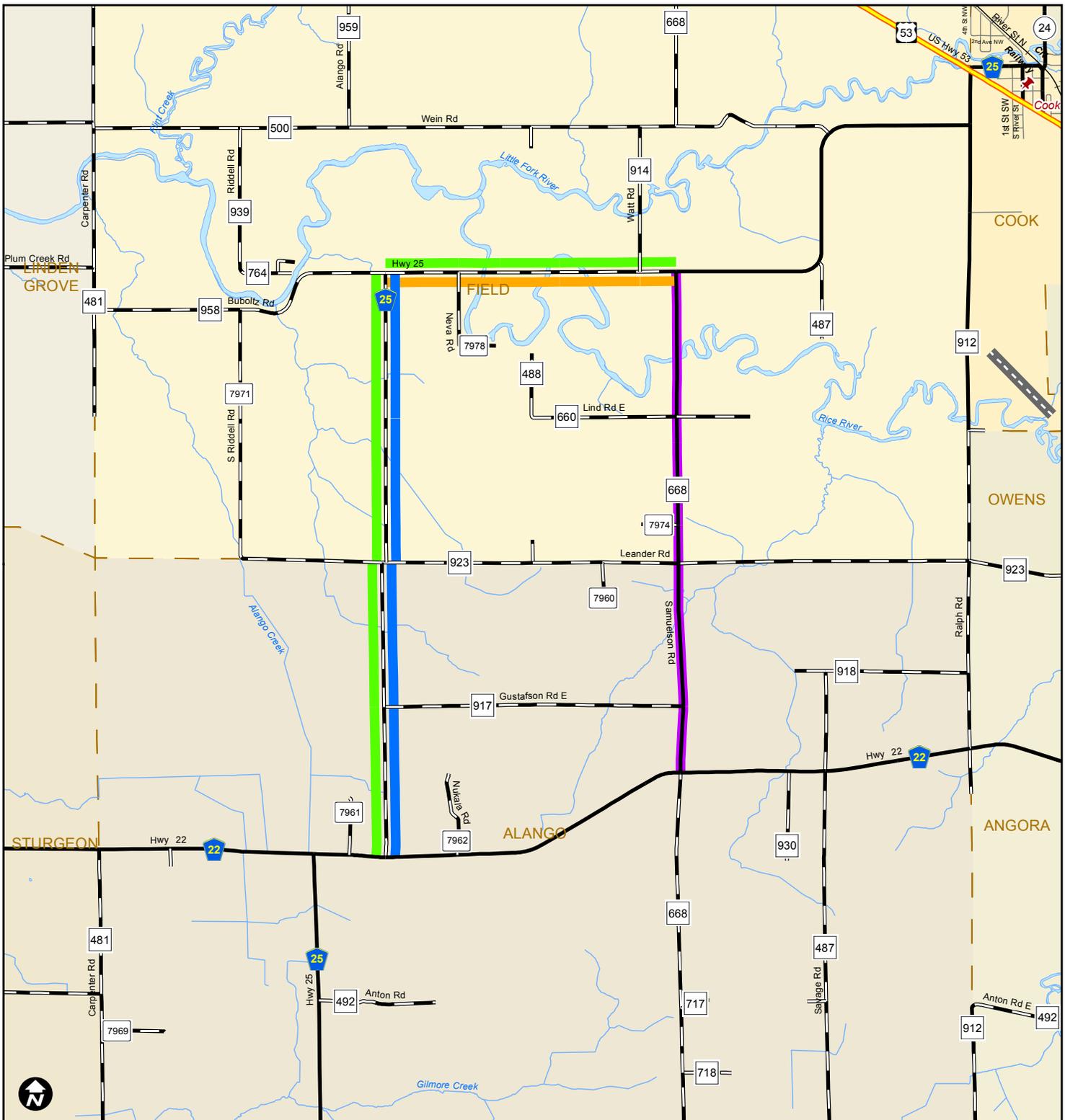


15. Designate as a new segment of CSAH 5, Unorganized Town Road 8149 (Greaney Road) beginning at CSAH 114 northerly to CSAH 75. (total length 4.00 miles)

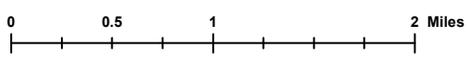


Map Components	
	Step #15
	U.S./State Highway
	County/Township Road - Paved
	County/Township Road - Gravel
	Township Boundary
	City/Town
	Lake
	River/Stream

St. Louis County CSAH (County State Aid Highway) Road Swap
Steps 16, 17, 18 & 19

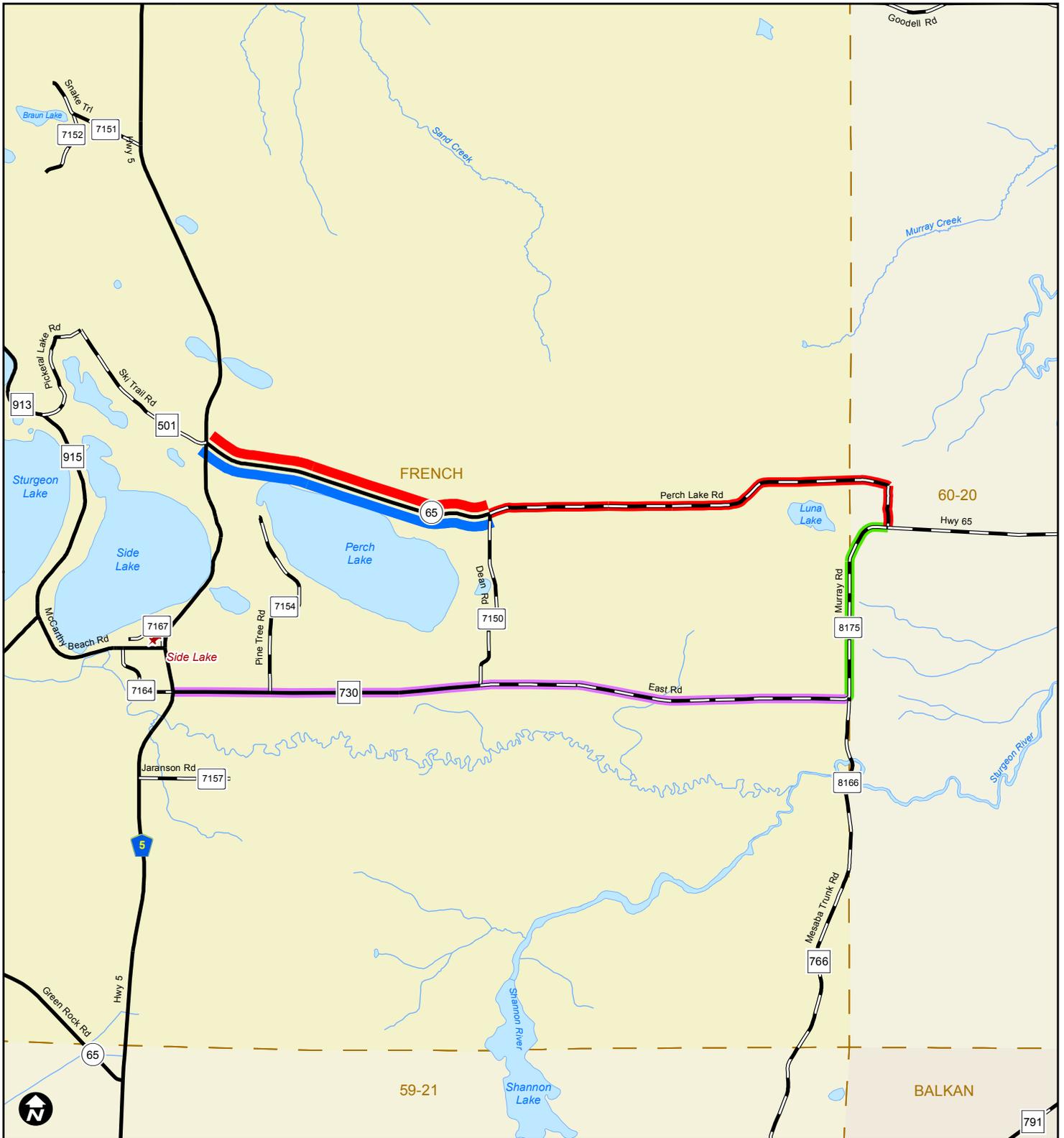


- 16. Remove the State Aid Highway designation from CSAH 25 (Alango and Buboltz Roads nka "Highway 25") beginning at CSAH 22 north and east to County Road # 668. (3 segments totaling 6.00 miles)
- 17. Designate as County Road # 938 the Alango Road nka "Highway 25" (now CSAH 25) beginning at CSAH 22 north to County Road # 958. (total length 4.00 miles)
- 18. Designate as County Road # 958 the Buboltz Road nka "Highway 25" (now CSAH 25) beginning at County Road 958 east to County Road # 668. (total length 2.00 miles)
- 19. Designate as a new segment of CSAH 25, County Road # 668 (Samuelson Road) beginning at CSAH 22 northerly to present CSAH 25. (total length 3.50 miles)

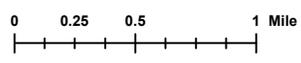


Map Components	
█ Step #16	█ U.S./State Highway
█ Step #17	 County/Township Road - Paved
█ Step #18	 County/Township Road - Gravel
█ Step #19	 Township Boundary
★ City/Town	☪ Lake
	~ River/Stream

St. Louis County CSAH (County State Aid Highway) Road Swap
Steps 22, 23, 24 & 25

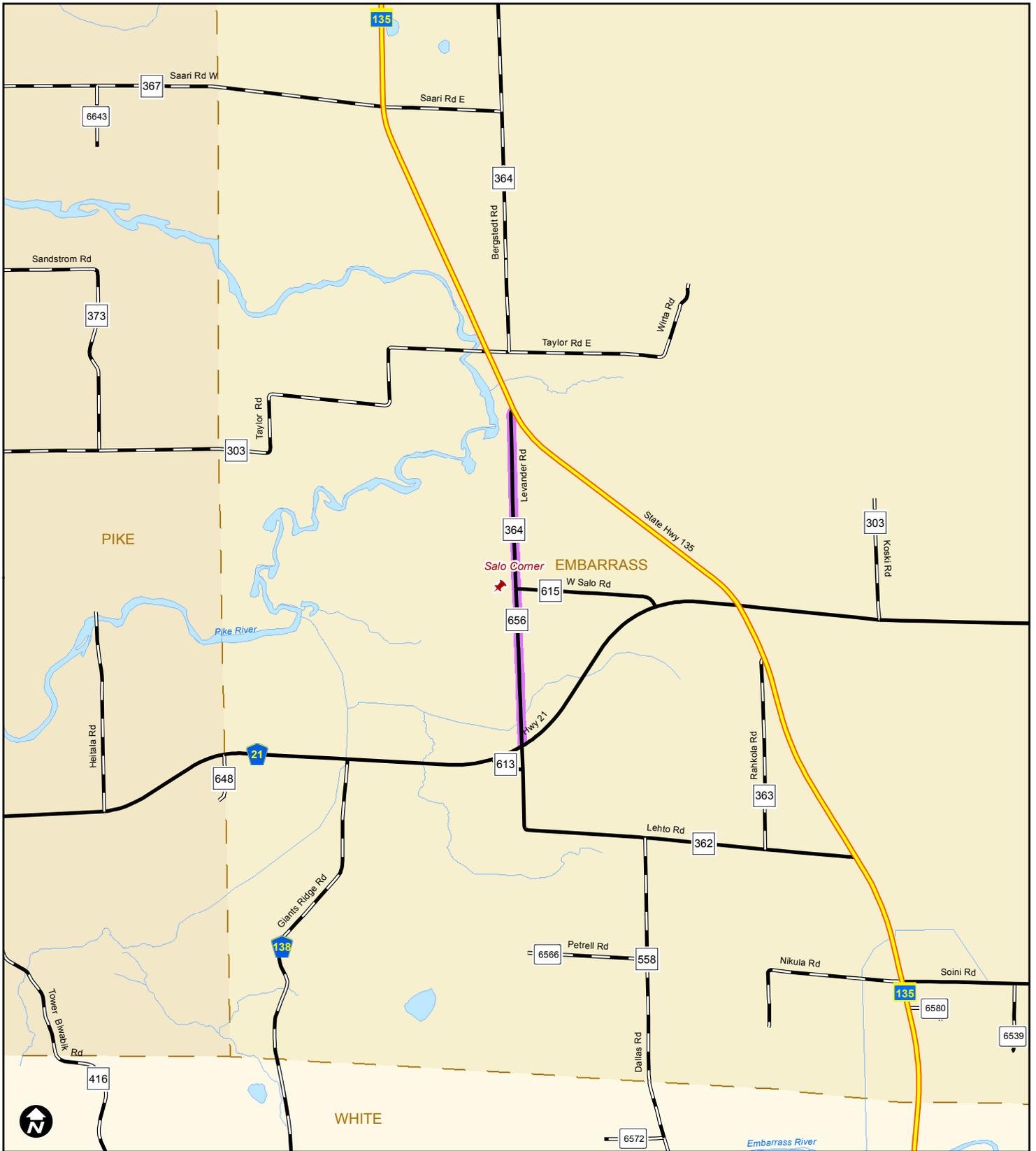


- 22. Remove the State Aid Highway designation from CSAH 65 (Perch Lake Road) beginning at CSAH 5 easterly to the intersection of CR 931 (now UT 8175) and Mud Hole Road. (2 segments totaling 4.3 miles)
- 23. Designate as a new segment of CSAH 65, County Road # 730 (East Road) beginning at CSAH 5 easterly to CR 931 (Murray Road - now UT 8175). (total length 3.90 miles)
- 24. Designate as a new segment of CSAH 65, UT Road # 8175 (Murray Road) beginning at CR # 730 northerly to the intersection of CR 931 (now UT 8175) and Mud Hole Road. (total length 1.15 miles)
- 25. Designate as County Road # 395, the Perch Lake Road (now CSAH 65) beginning at CSAH 5 easterly to the intersection of Twp # 7150 (Dean Road). (total length 1.71 miles)

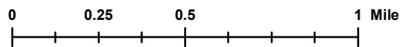


Map Components					
—	Step #22	 	U.S./State Highway	★	City/Town
—	Step #23	 	County/Township Road - Paved	☾	Lake
—	Step #24	 	County/Township Road - Gravel	~	River/Stream
—	Step #25	 	Township Boundary		

St. Louis County CSAH (County State Aid Highway) Road Swap
Step 26



26. Designate as a new segment of CSAH 138, County Roads # 656 and # 364 (Levander Road) beginning at CSAH 21 northerly to Trunk Highway 135. (total length 1.40 miles)



Map Components

- Step #26
- U.S./State Highway
- County/Township Road - Paved
- County/Township Road - Gravel
- Township Boundary
- ★ City/Town
- ☁ Lake
- ~ River/Stream

BOARD LETTER NO. 14 - 376

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 11

BOARD AGENDA NO.

DATE: October 7, 2014 **RE:** Agreement with LHB Corp for
Design Services – Bridge 69 on
CSAH 5

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement with LHB Corp of Duluth, MN for design services for the reconstruction of Bridge 69 on County State Aid Highway (CSAH) 5 in Unorganized Township 62-21.

BACKGROUND INFORMATION:

The St. Louis County Public Works Department advertised for Request for Proposals (RFP) to Engineering Consultants for design services for bridge reconstruction along CSAH 5 over the Bearskin River in Unorganized Township 62-21. After reviewing the proposals, it was determined that LHB Corporation of Duluth, MN has the training, experience, and knowledge to provide these services, and would be the best choice. The factors considered to determine the best choice were cost, ability to deliver within the project time frame, experience, proposed design, and estimated construction costs. The agreement states that those services shall include project management, team meetings, writing of special provisions, and design activities. This project is anticipated to be funded by Federal BROS and State Aid Funds.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an agreement with LHB Corporation of Duluth, MN, for the design of bridge reconstruction plans along CSAH 5 over the Bearskin River in Unorganized Township 62-21, CP 0005-204368, SP 69-605-044. The total cost of these services is \$76,317, payable from Fund 220, Agency 220330, Object 626600.

Agreement with LHB Corp for Design Services – Bridge 69 on CSAH 5

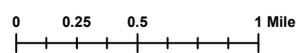
BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and approve any amendments authorized by the County Attorney, with LHB Corporation of Duluth, MN, for the design of bridge reconstruction plans along County State Aid Highway 5 over the Bearskin River in Unorganized Township 62-21, C.P. 0005-204368, SP 69-605-044, the total cost of these services is \$76,317, payable from Fund 220, Agency 220330, Object 626600.

Road Number 5
Project #SP 069-605-044
County Project #204368
Location: CSAH 5 (Hwy 5), 0.4 to 0.65 mi. w. of CR 501 over Bearskin River
Construction Type: Bridge Construction



St. Louis County 2017 Road & Bridge Construction



Map Components	
Bridge Construction	County/Unorg. Twp. Road - Paved
Interstate Highway	County/Unorg. Twp. Road - Gravel
U.S./State Highway	Local Road/City Street
Commissioner District	Railroad
Township Boundary	City/Town
	Lake
	River/Stream

BOARD LETTER NO. 14 - 377

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 12

BOARD AGENDA NO.

DATE: October 7, 2014 **RE:** Application to Apply for a Grant
for a Culvert Survey – Phases II
and III

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize applications for two Minnesota Lake Superior Coastal Program Fund grants and committing to the use of Local funds to pay for that portion of the cost of the culvert survey projects which exceed the grant amounts.

BACKGROUND:

The County Board authorized the Public Works Department to apply for a Minnesota Lake Superior Coastal Program Fund Grant, to perform culvert inventory surveys (Phase I) within the county on December 11, 2012 (County Board Resolution No. 12-644). The Public Works Department plans to apply for two Minnesota Lake Superior Coastal Program Grants to perform similar surveys in the areas outlined in the attached maps (Phase II and III). The grant program is a federal program through the National Oceanic and Atmospheric Administration and is administered in the State of Minnesota by the Minnesota Department of Natural Resources. Projects must request no more than \$100,000 and a 50% local match is required. Each grant application is required to have a resolution of authorization passed by the governing body of the applicant.

The Public Works Department is requesting authorization to apply for the grants and to pay for the 50% local match using funds from Fund 200 (Public Works). The total project cost of Phase II is estimated at \$75,000, and Phase III \$65,000. St. Louis County will hire a consultant for survey data collection and processing into a Geographic Information Systems database, and these expenses are included in the estimated cost and will be considered an in-kind match from St. Louis County. The total amount required from Fund 200 for the local match is estimated at \$38,000 for Phase II and \$33,000 for Phase III.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Public Works Department to apply for two Minnesota Lake Superior Coastal Program Grants and to obligate the funds for the local match in the event that the grant applications are successful.

**Authorization to Apply for a Minnesota Lake Superior
Program Fund Grant – Culvert Survey, Phase II**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department plans to have a Culvert Survey project performed in the southeast part of the county from Chester Creek to the French River for inventory and future anticipated regulatory needs; and

WHEREAS, The State of Minnesota, through the Minnesota Department of Natural Resources-Division of Ecological and Water Resources, administers financial assistance for coastal management purposes, through Minnesota's Lake Superior Coastal Program; and

WHEREAS, The County of St. Louis desires financial assistance under Minnesota's Lake Superior Coastal Program;

THEREFORE, BE IT RESOLVED, That St. Louis County Board authorizes the filing an application to Minnesota's Lake Superior Coastal Program; and

RESOLVED FURTHER, That the Public Works Director/Highway Engineer is hereby authorized and directed to execute and file an application with the Minnesota Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance; and

RESOLVED FURTHER, That the Board Chair, County Auditor, Public Works Director/Highway Engineer, and Assistant County Attorney have signatory authority to enter into an agreement with the State of Minnesota; and

RESOLVED FURTHER, That the St. Louis County Board agrees to act as legal sponsor and obligate funds from Fund 200, Agency 200008, Object 626600, in the amount not to exceed \$38,000 for CP 0000-232133 to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the Minnesota's Lake Superior Coastal Program.

**Authorization to Apply for a Minnesota Lake Superior
Program Fund Grant – Culvert Survey, Phase III**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department plans to have a Culvert Survey project performed in the southeast part of the county from Keene Creek to Chester Creek for inventory and future anticipated regulatory needs; and

WHEREAS, The State of Minnesota, through the Minnesota Department of Natural Resources-Division of Ecological and Water Resources, administers financial assistance for coastal management purposes, through Minnesota's Lake Superior Coastal Program; and

WHEREAS, St. Louis County desires financial assistance under Minnesota's Lake Superior Coastal Program;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the filing an application to Minnesota's Lake Superior Coastal Program; and

RESOLVED FURTHER, that the Public Works Director/Highway Engineer is hereby authorized and directed to execute and file an application with the Minnesota Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance; and

RESOLVED FURTHER, that the Board Chair, County Auditor, Public Works Director/Highway Engineer, and Assistant County Attorney have signatory authority to enter into an agreement with the State of Minnesota; and

RESOLVED FURTHER, That the St. Louis County Board agrees to act as legal sponsor and obligate funds from Fund 200, Agency 200008, Object 626600, in the amount not to exceed \$33,000 for CP 0000-232134 to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the Minnesota's Lake Superior Coastal Program.

Sale of Surplus Fee Land in Unorganized Township 57-16

BY COMMISSIONER _____

WHEREAS, The Property Management Team has approved the public sale of the following property:

All that part of Government Lot 1, (NE $\frac{1}{4}$ of NE $\frac{1}{4}$), Section 3, Township 57 North of Range 16 West of the Fourth Principal Meridian described as follows: The north 433 feet of said Government Lot 1, lying between a line that is parallel with and 500 feet West of the East boundary line of said Government lot 1 and West of right of way of County Highway No. 4 except for the North 33 feet which is highway right of way.

WHEREAS, A review of assessed value and sales has determined a minimum bid amount for this property to be \$6,200;

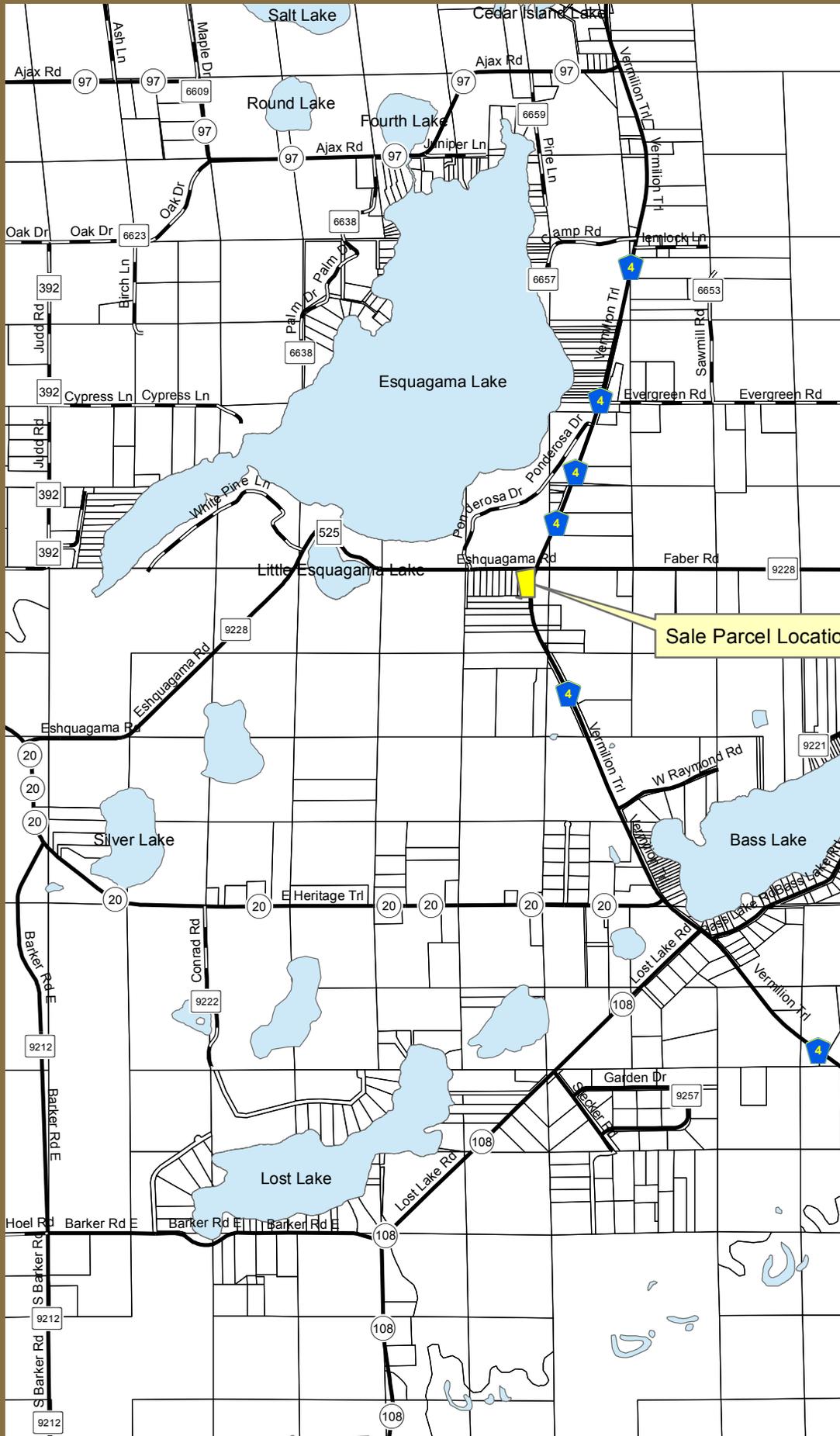
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Property Management Director to advertise for written bids for the above described property, a parcel approximately 1.8 acres in size, pursuant to the requirements and procedures of Minn. Stat. § 373.01;

RESOLVED FURTHER, That the Board establishes the time for bid consideration to be at 9:45 a.m. on Tuesday, December 16, 2014, at the Morse Town Hall.



Proposed Fee Land Sale Location Map

4700 Vermilion Trail, Section 3, Unorganized Township 57-16



**Saint Louis County
Planning Department
GIS Division**

Road Surface Class. Twp

SURF_TYPE

— Paved Road

— Gravel Road

■ sde.STLOUIS.ENVIRO_Lakes

□ sde.STLOUIS.CDSTR_L_ParcelsInfo

□ mcd polygon

Sale Parcel Location



Property Management

(218) 725-5085
www.stlouiscountymn.gov

Source: St. Louis County, DNR

Map Created: 9/12/2014

Disclaimer

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.

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**Sale of County Fee Owned Property
St. Louis County Property Management Dept.**



Parcel Code: 677-0010-00360

Address: 4699 Vermilion Trail (CSAH 4)

Acres: Approximately 1.8 acres in size.

Commissioner District # 6

Maintenance District # 6

Legal Description: Part of Gov't Lot 1 (NE1/4 of NE1/4)
Section 3, T57N, R16W



Parcel Specifications: This parcel is approximately 1.8 acres in size. Property is on the corner of Vermilion Trail and Eshquagama Rd. Site is level with road and is wooded with jack pine, birch and poplar. Site has no improvements and no driveway developed.

Acquisition History: Parcel was acquired in July of 1998 at the request of the owners. St. Louis County Public Works was acquiring right of way for the reconstruction of Vermilion Trail.

Zoning: Parcel is in Zoning District MUNS-4. This zoning requires 4.5 acres and 300 feet of lot width. This parcel appears to be a good candidate for sale as a non-conforming lot of record.

This parcel has been reviewed by Property Management and Public Works Staff and appears to be a good candidate for sale. Lot is similar or larger in size then the adjoining properties and appears it could be developed as a single family home or other permitted uses. Road right of way has already been dedicated to the public. Adjoining owners will be notified of this sale.

Current County Assessed Value: \$6,200. A review of the few sales in this area has not offered any data that would be useful in determining a value for this parcel. Public Works paid \$5,000 for this parcel in 1998.

Recommendation: Approve this to be advertised as a non- conforming lot of record and set the minimum bid to be \$6,200.

7/16/14

Mark J. Hudson

Right of Way Agent

St. Louis County Property Management

100 North 5th Avenue West RM 515

Duluth, MN 55802

218-726-2356 Office

218-343-3505 Cell

hudsonm@stlouiscountymn.gov

BOARD LETTER NO. 14 - 379

FINANCE & BUDGET COMMITTEE CONSENT NO. 14

BOARD AGENDA NO.

DATE: October 7, 2014

RE: Sale of Surplus Fee Land (Alborn Township)

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

Facilitate county fee land purchase, sale and easement activities.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the sale of surplus fee owned land by the Property Management Director pursuant to the requirements and procedures of Minn. Stat. § 373.01, and establish the time for bid consideration.

BACKGROUND:

St. Louis County acquired part of the E ½ of the SE ¼, Section 9, T52N, R18W (Alborn township) during County State Aid Highway 47 reconstruction project in 1996. The property was used as a gravel pit for the project, and the new road alignment crosses this property. The property was also used to create a wetlands replacement site for impacts from the reconstruction project. The property has been reviewed by the Public Works Department and the property acquisition team. The property is deemed surplus property and approved for sale. The highway right of way will be reserved prior to sale. The property will have a wetlands covenant placed on the certificate of title to ensure the wetlands replacement area as created by the Department of the Army Permit Number 91-751-02-IP-TWP is protected from development. The current assessed value is \$16,200 which will be the minimum bid amount.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Property Management Director to offer for sale this parcel of surplus county fee owned land and set the time for written bid consideration at 9:40 A.M. on Tuesday, December 2, 2014, at the St. Louis Courthouse, Duluth, MN

Sale of Surplus Fee Land (Alborn Township)

BY COMMISSIONER _____

WHEREAS, The Property Management Team has approved the public sale of the following property, legally described as follows.

That part of the SE1/4 of SE1/4 and NE1/4 of SE1/4 of Section 9, Township 52 North, Range 18 West, lying Northeasterly of the former Duluth, Missabe and Iron Range Railway right of way and easterly and southerly of the following described line:

Commencing at the southeast corner of said Section 9; thence South 85 degrees 34 minutes 08 seconds West, along the south line of said Section 9 a distance of 467.47 feet; thence North 22 degrees 14 minutes 03 seconds West a distance of 271.73 feet; thence northerly, along a tangential curve concave to the east, having a radius of 1091.34 feet and central angle of 6 degrees 10 minutes 57 seconds, a distance of 117.76 feet to the point of beginning of the line to be described; thence northerly, continuing along said curve having a central angle of 49 degrees 18 minutes 00 seconds, a distance of 939.04 feet; thence North 33 degrees 14 minutes 53 seconds East a distance of 246.78 feet; thence northeasterly along a tangential curve concave to the northwest, having a radius of 1091.34 feet and a central angle of 7 degrees 13 minutes 11 seconds, a distance of 137.52 feet; thence South 63 degrees 58 minutes 18 seconds East, on a radial line a distance of 33.23 feet; thence southeasterly, along a tangential curve concave to the southwest, having a radius of 272.84 feet and a central angle of 60 degrees 13 minutes 43 seconds, a distance of 286.80 feet to the east line of said Section 9 and there terminating

EXCEPT the Southerly 250.0 feet of that part of the SE1/4 of SE1/4, lying northeasterly of the former Duluth, Missabe and Iron Range Railway right of way.

As currently embodied in Certificate of Title number 283844

WHEREAS, A review of assessed value and sales has determined a minimum bid amount for this property to be \$16,200;

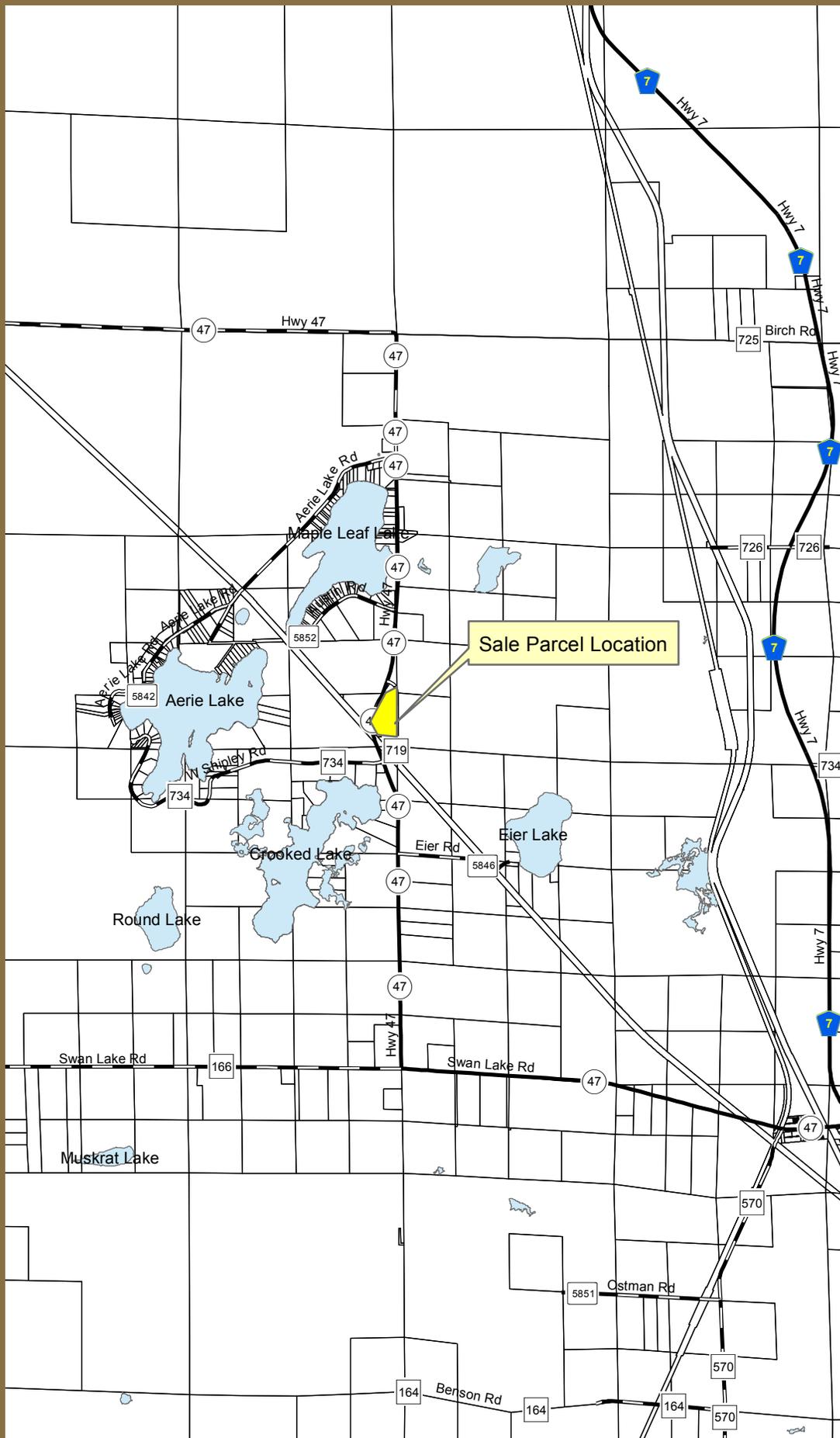
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Property Management Director to advertise for written bids for the above described property, a parcel approximately 14.6 acres in size, pursuant to the requirements and procedures of Minn. Stat. § 373.01.

RESOLVED FURTHER, The County Board establishes the time for bid consideration to be at 9:40 A.M. on Tuesday, December 2, 2014, at the St. Louis County Courthouse, Duluth, MN.



Proposed Fee Land Sale Location Map

67XX Hwy 47, Section 9, Alborn Township 52-18



Saint Louis County
Planning Department
GIS Division

Road Surface Class. Twp

SURF_TYPE

- Paved Road
- Gravel Road
- sde.STLOUIS.ENVIRO_Lakes
- sde.STLOUIS.CDSTRL_ParcelsInfo
- mcd polygon

Sale Parcel Location



Property Management

(218) 725-5085
www.stlouiscountymn.gov

Source: St. Louis County, DNR

Map Created: 9/12/2014

Disclaimer

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.

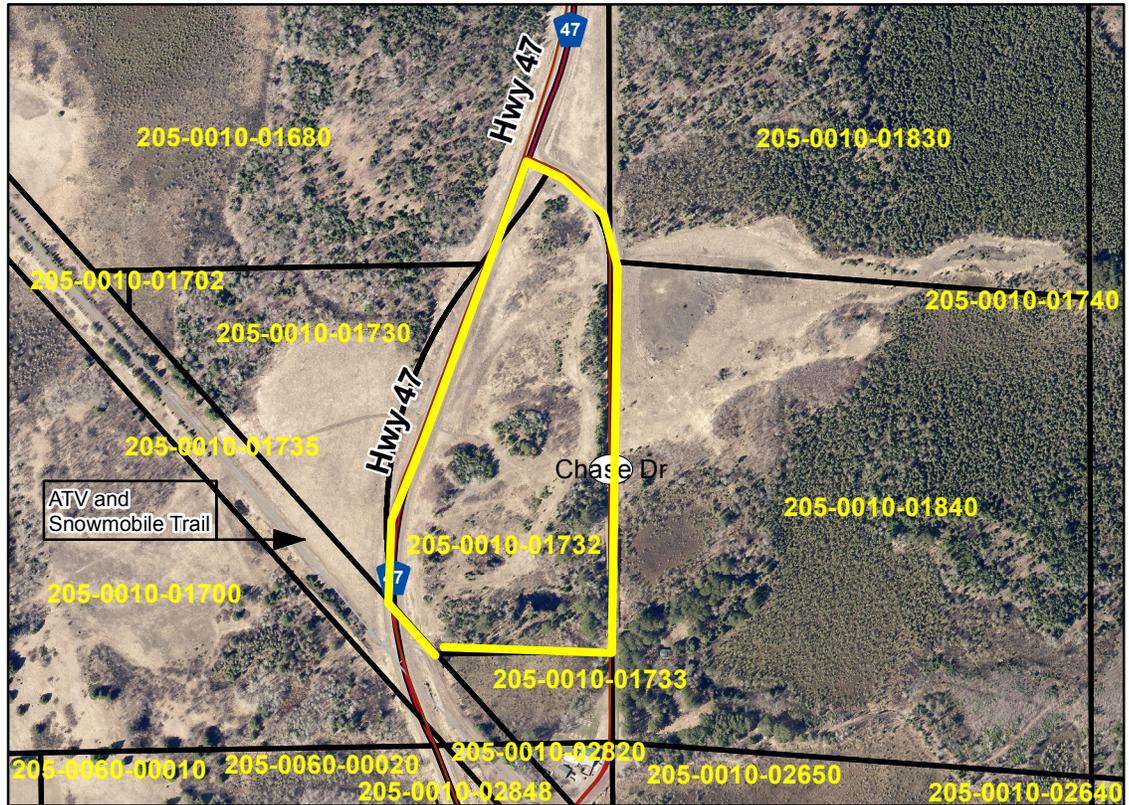
Sale of Conforming County Fee Owned Property

St. Louis County Property Management Dept. Alborn Township T52N, R18W



Parcel Code: 205-0010-01732
Address: 67XX CSAH 47
Acres: 14.6 acres less road R/W
Commissioner District # 7
Maintenance District # 5

Legal Description: Part of E 1/2 of SE 1/4
Section 9, T52N, R18W



Parcel Specifications: This parcel is 14.6 acres in size and was acquired for road realignment and borrow pit purposes during County State Aid Highway 47 reconstruction in 1996. A wetlands mitigation area was created on this site to replace wetlands filled by the road reconstruction project. The property is vacant but is being used by All Terrain Vehicles climbing some of the steep banks. No garbage dumping appears on this parcel.

Acquisition History: Parcel was acquired from William Austin on 1/28/1993. The southerly 250 feet was sold to the adjoining owner in 1/2000.

Zoning: Parcel is in Zoning District SMU-7.

This parcel has been reviewed by Property Management and Public Works Staff. The property had been reviewed and approved by the Property Team in 2012, additional review was done to evaluate potential continued use as a gravel source. Due to the small size and the dedication of the wetland mitigation area it was determined that this was no longer a viable gravel source and given approval for sale by the Public Works Department in 2014. Road Right of Way will be reserved and covenant to protect the Wetlands Mitigation area will be recorded on the title to the property. Adjoining owners will be notified of this sale. This parcel has been requested to be put up for sale by several people.

Current County Assessed Value: \$16,200.

Recommendation: Approve this parcel for advertisement for sale. Minimum bid to be \$16,200.

9/26/2014

Mark J. Hudson

Right of Way Agent

St. Louis County Property Management

100 North 5th Avenue West RM 515

Duluth, MN 55802

218-726-2356 Office

218-343-3505 Cell

BOARD LETTER NO. 14 - 380

FINANCE & BUDGET COMMITTEE CONSENT NO. 15

BOARD AGENDA NO.

DATE: October 7, 2014

RE: Wetlands Dedication Covenant
Prior to Sale of Surplus Fee Land
(Alborn Township)

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

Facilitate county fee land purchase, sale and easement activities.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a wetlands covenant on a parcel of County Fee land prior to its sale.

BACKGROUND:

St. Louis County acquired part of the E ½ of the SE ¼, Section 9, T52N, R18W (Alborn Township) during the County State Aid Highway 47 reconstruction project in 1996. The property was used as a gravel pit for the project and the new road alignment crosses this property. The property was also used to create a wetlands replacement site to mitigate the wetland impact from the reconstruction project. A Declaration of Restrictions and Covenants document will be recorded against the property to meet the requirements of the Department of the Army Permit Number 91-751-02-IP-TWP.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the execution of a Declaration of Restrictions and Covenants and the recording of said document.

**Wetlands Dedication Covenant Prior to Sale of Surplus
Fee Land (Alborn Township)**

BY COMMISSIONER _____

WHEREAS, St. Louis County is planning to sell the following described real property that is subject to a requirement to maintain into perpetuity, a wetlands mitigation area required by the Department of the Army Permit Number 91-751-02-IP-TWP:

That part of the SE1/4 of SE1/4 and NE1/4 of SE1/4 of Section 9, Township 52 North, Range 18 West, lying Northeasterly of the former Duluth, Missabe and Iron Range Railway right of way and easterly and southerly of the following described line:

Commencing at the southeast corner of said Section 9; thence South 85 degrees 34 minutes 08 seconds West, along the south line of said Section 9 a distance of 467.47 feet; thence North 22 degrees 14 minutes 03 seconds West a distance of 271.73 feet; thence northerly, along a tangential curve concave to the east, having a radius of 1091.34 feet and central angle of 6 degrees 10 minutes 57 seconds, a distance of 117.76 feet to the point of beginning of the line to be described; thence northerly, continuing along said curve having a central angle of 49 degrees 18 minutes 00 seconds, a distance of 939.04 feet; thence North 33 degrees 14 minutes 53 seconds East a distance of 246.78 feet; thence northeasterly along a tangential curve concave to the northwest, having a radius of 1091.34 feet and a central angle of 7 degrees 13 minutes 11 seconds, a distance of 137.52 feet; thence South 63 degrees 58 minutes 18 seconds East, on a radial line a distance of 33.23 feet; thence southeasterly, along a tangential curve concave to the southwest, having a radius of 272.84 feet and a central angle of 60 degrees 13 minutes 43 seconds, a distance of 286.80 feet to the east line of said Section 9 and there terminating

EXCEPT the Southerly 250.0 feet of that part of the SE1/4 of SE1/4, lying northeasterly of the former Duluth, Missabe and Iron Range Railway right of way.

As currently embodied in Certificate of Title number 283844

WHEREAS, A Declaration of Restrictions and Covenants for Project Specific Wetland Replacement must be executed and recorded with the Registrar of Titles for St. Louis County;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a Declaration of Restrictions Covenants for Project Specific Wetland Replacement document pursuant to the requirements and procedures of Minn. Stat. § 373.01.

**DECLARATION of RESTRICTIONS and COVENANTS
For Project Specific Wetland Replacement**

This DECLARATION OF RESTRICTIONS AND COVENANTS by SAINT LOUIS COUNTY, a county organized under the laws of the State of Minnesota, hereinafter referred to as “Declarant”, is made this ____ day of _____, 201_, by the undersigned duly authorized representatives of the Declarant:

RECITALS

A. The Declarant is the owner in fee of real property situated in St. Louis County, Minnesota, described as follows, to-wit:

That part of the SE ¼ of the SE ¼ and NE ¼ of SE ¼, Section 9, Township 52 North Range 18 West, lying northeasterly of the former Duluth, Missabe, and Iron Range Railway right of way and easterly and southerly of the following described line:

Commencing at the southeast corner of said Section 9; thence South 85 degrees 34 minutes 08 seconds West, along the south line of said Section 9 a distance of 467.47 feet; thence North 22 degrees 14 minutes 03 seconds West a distance of 271.73 feet; thence northerly along a tangential curve concave to the east, having a radius of 1091.34 feet and a central angle of 06 degrees 10 minutes 57 seconds a distance of 117.76 feet to the point of beginning of the line to be described; thence northerly, continuing along said curve having central angle of 49 degrees 18 minutes 00 seconds, a distance of 939.04 feet; thence North 33 degrees 14 minutes 53 seconds East a distance of 246.78 feet; thence northeasterly along a tangential curve concave to the northwest, having a radius of 1091.34 feet and a central angle of 7 degrees 13 minutes 11 seconds, a distance of 137.52 feet; thence South 63 degrees 58 minutes 18 seconds East, on a radial line, a distance of 33.23 feet; thence southeasterly, along a tangential curve concave to the southwest, having a radius of 272.84 feet and a central angle of 60 degrees 13 minutes 43 seconds, a distance of 286.80 feet to the east line of said Section 9.

EXCEPT the southerly 250.0 feet of that part of the SE ¼ of the SE ¼, lying northeasterly of the former Duluth, Missabe and Iron Range Railway Right of Way.

As currently embodied in Torrens Certificate of Title Number 283844 on file in the office of the Saint Louis County Recorder.

Parcel Identification Number 205-0010-01732

B. The real property described above contains the site of a wetland compensatory mitigation area as required under Department of the Army Corps of Engineers Regulatory Branch Permit 91-00751-IP-TWP issued on June 29, 1992 and amended on April 4 1995. Attached hereto as Exhibit A is a map of the wetland compensatory mitigation area.

C. The wetland compensatory mitigation area is subject to Section 404 of the Clean Water Act (33 U.S.C. 1344) and the Wetland Conservation Act of 1991, as amended, Minnesota Statutes section 103G.222 et seq., and all other provisions of law that apply to wetlands, except that the exemptions in Minnesota Statutes section 103G.2241 do not apply to the replacement wetland, pursuant of Minnesota Rules 8420.0420.

RESTRICTIONS AND COVENANTS

The Declarant makes the following declaration of restrictions and covenants for the wetland compensatory mitigation area. These restrictions and covenants shall run with the land, and bind Declarant, and Declarant's heirs, successors and assigns.

1. The Declarant shall maintain a wetland compensatory mitigation area of the size and type specified in Special Conditions 1 a-c in Department of the Army Permit Number 91-751-02-IP-TWP issued to the St. Louis County Highway Department on June 29, 1992.

2. The Declarant shall pay the costs of maintenance, repairs, reconstruction, and replacement of the wetland compensatory mitigation area which the U.S. Army Corps of Engineers may deem necessary to comply with the terms and conditions of Department of the Army Permit Number 91-751-02-IP-TWP.

3. The Declarant grants to the U.S. Army Corps of Engineers and the State of Minnesota, and their agents and employees, reasonable access to the wetland compensatory mitigation area for inspection, monitoring, and enforcement purposes. This Declaration grants no access to or entry on the lands described to the general public.

4. The Declarant represents that it holds a fee simple interest in the land upon which the wetland compensatory mitigation area is located. Nothing herein shall be construed as limiting the right of the Declarant to sell, give, or otherwise convey the wetland compensatory mitigation area, or any portion or portions thereof, provided that the conveyance is subject to the terms of these restrictions and covenants. The Declarant agrees that the terms, conditions, covenants, and restrictions set forth in this instrument will be inserted in any subsequent conveyance of any interest in the described property.

5. This Easement shall be deemed to be a perpetual conservation easement pursuant to Minnesota Statutes chapter 84C. The Declarant shall record and file this Declaration in the office of the St. Louis County Recorder and pay all costs associated with such filing. The Declarant acknowledges that this easement shall be unlimited in duration, without the necessity of re-recording.

EXECUTION AND ACKNOWLEDGEMENTS

FOR THE COUNTY OF SAINT LOUIS (Declarant):

By: _____
County Board Chair Date

STATE OF MINNESOTA)
:ss
COUNTY OF SAINT LOUIS)

Subscribed and sworn to before me on this _____ of _____ 201_ by
_____, Chairman, Saint Louis County Board.

(seal)

Notary

By: _____
County Auditor Date

STATE OF MINNESOTA)
:ss
COUNTY OF SAINT LOUIS)

Subscribed and sworn to before me on this _____ of _____ 201_ by
_____.

(seal)

Notary

By: _____
Public Works Director/County Engineer Date

STATE OF MINNESOTA)
:ss
COUNTY OF SAINT LOUIS)

Subscribed and sworn to before me on this _____ of _____ 201_ by James
T. Foldesi, Public Works Director/County Engineer, Saint Louis County

(seal)

Notary

DRAFTED BY:

Steven J. Kniefel
Right of Way Agent
St. Louis County Public Works Dept.
Virginia, Mn 55792

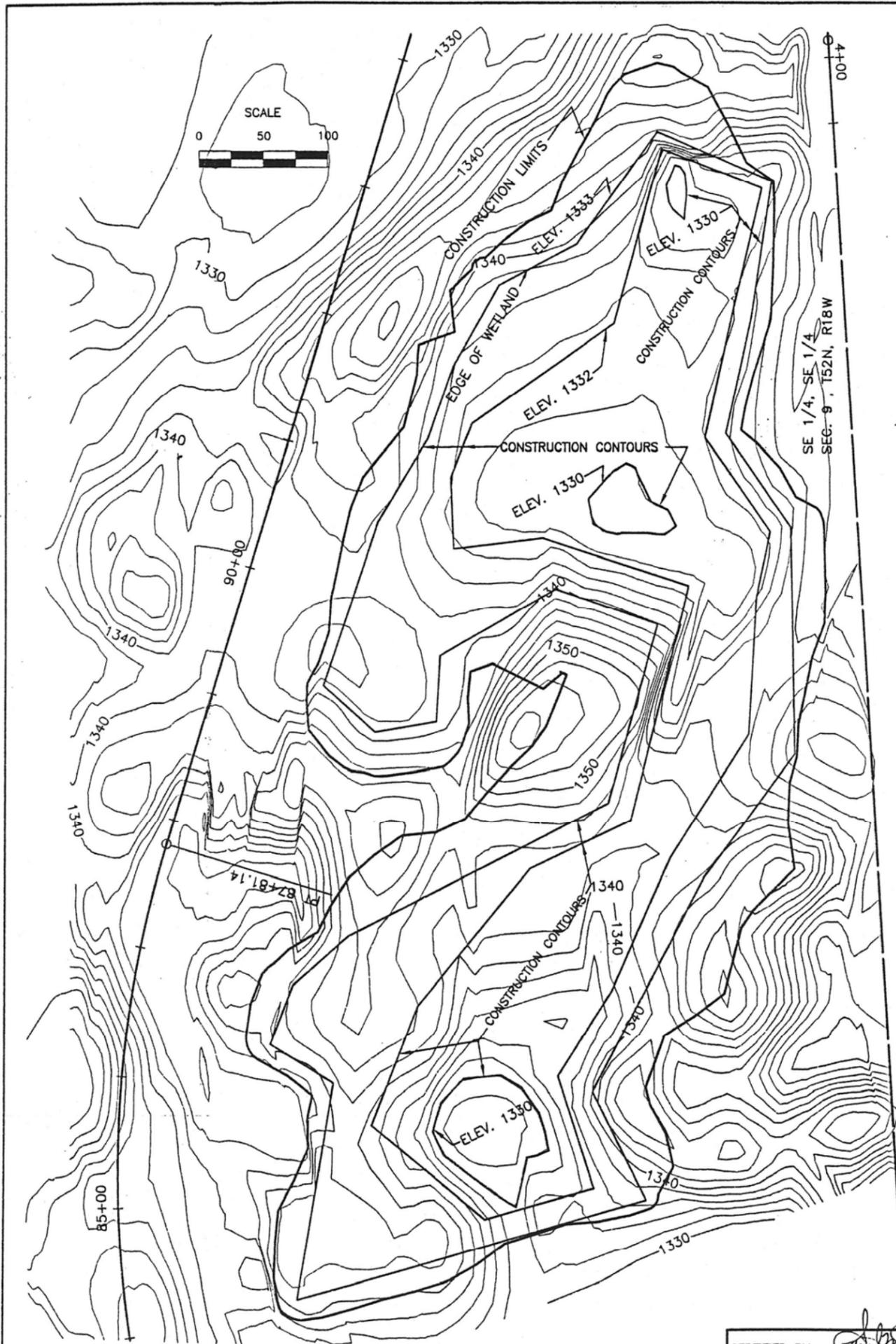
APPROVED AS TO FORM:

By: _____
County Attorney

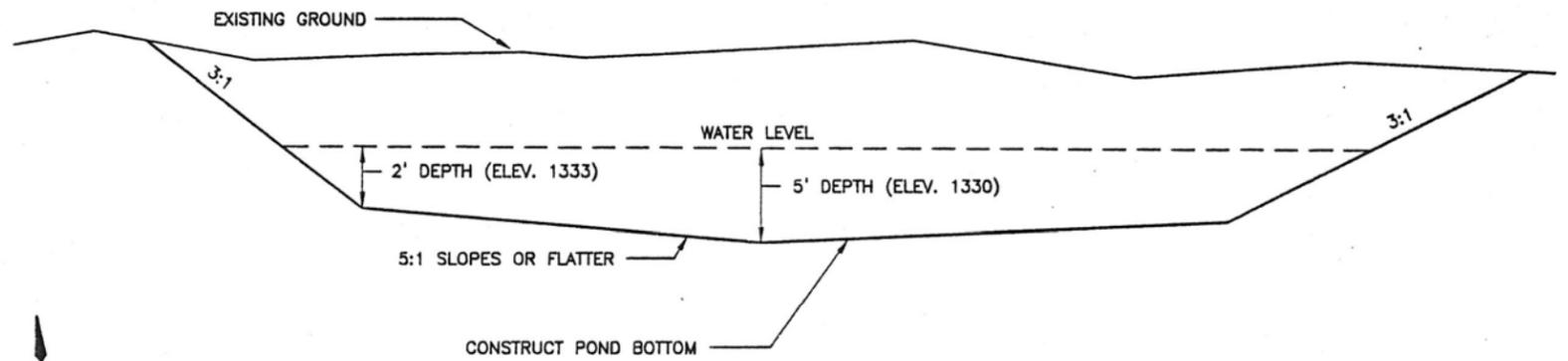
Date: _____

DRAFT

WETLAND MITIGATION SITE



TYPICAL CROSS SECTION VIEW



NOTES

1. APPROXIMATELY 1000 CU. YDS. OF TOPSOIL SHALL BE SALVAGED FROM POND EXCAVATION AND PLACED 3" DEEP AROUND THE PERIMETER OF THE POND, FROM EDGE OF WETLAND TO THE LIMITS OF CLEAR AND GRUB. THIS AREA SHALL BE SEEDED, MULCHED, AND FERTILIZED. (2.4 ACRES).
2. 3" OF ORGANIC MATERIAL SALVAGED FROM ROAD CONSTRUCTION WILL BE PLACED ON POND BOTTOM AND SLOPES TO WATER LEVEL.
3. VERTICES OF CONSTRUCTION CONTOURS SHALL BE ROUNDED.
4. CONSTRUCT WETLAND MITIGATION POND, PAY ITEM 0105.603, 46,527 CU. YDS. SALVAGE 1000 CU. YDS. OF TOPSOIL (SEE NOTE 1), BALANCE OF EXCAVATED MATERIAL TO BE DISPOSED OF AT A CONTRACTOR SELECTED SITE.
5. CLEARING AND GRUBBING WILL BE REQUIRED TO POINTS 10' OUTSIDE OF THE CONSTRUCTION LIMITS (PAY ITEMS 2101.501 AND 2101.506 - 6.5 ACRES).
6. PLACEMENT OF TOPSOIL AND ORGANIC MATERIAL (NOTES 1 & 3) SHALL BE INCIDENTAL TO THEIR APPROPRIATE EXCAVATION ITEMS.

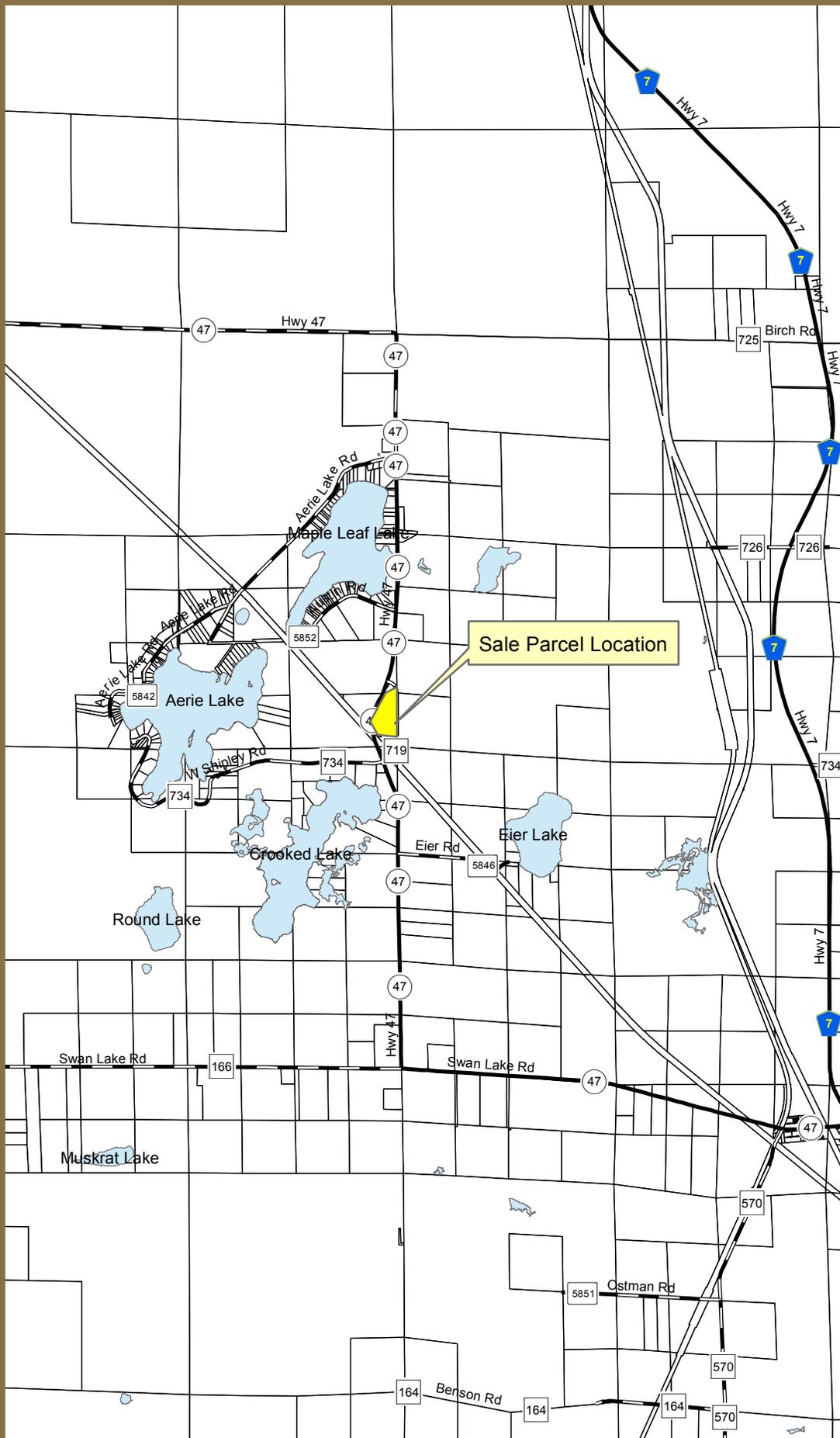
REVISED JB 5-17-95
REVISED JB 4-18-95

WETLAND MITIGATION DETAILS



Proposed Fee Land Sale Location Map

67XX Hwy 47, Section 9, Alborn Township 52-18



Saint Louis County
Planning Department
GIS Division

Road Surface Class. Twp

SURF_TYPE

- Paved Road
- Gravel Road
- sde.STLOUIS.ENVIRO_Lakes
- sde.STLOUIS.CDSTR_L_ParcInfo
- mcd polygon

Sale Parcel Location



Property Management

(218) 725-5085
www.stlouiscountymn.gov

Source: St. Louis County, DNR

Map Created: 9/12/2014

Disclaimer

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.

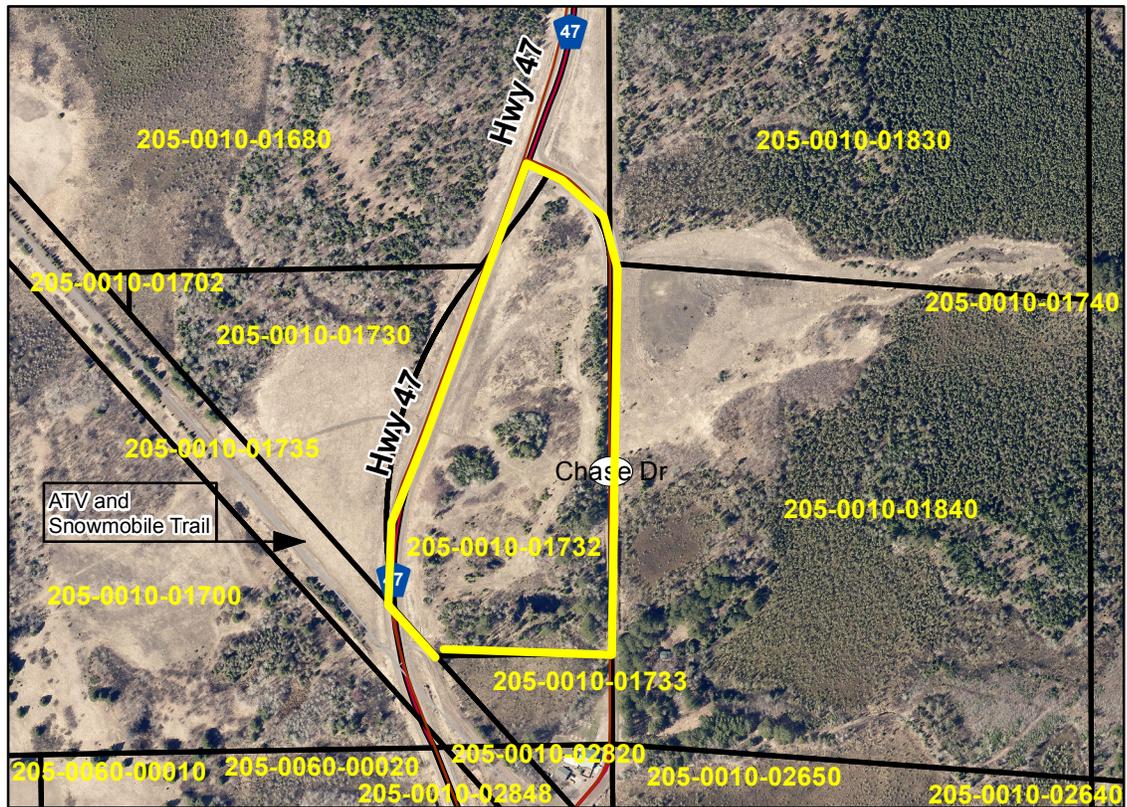
Sale of Conforming County Fee Owned Property

St. Louis County Property Management Dept. Alborn Township T52N, R18W



Parcel Code: 205-0010-01732
Address: 67XX CSAH 47
Acres: 14.6 acres less road R/W
Commissioner District # 7
Maintenance District # 5

Legal Description: Part of E 1/2 of SE 1/4
Section 9, T52N, R18W



Parcel Specifications: This parcel is 14.6 acres in size and was acquired for road realignment and borrow pit purposes during County State Aid Highway 47 reconstruction in 1996. A wetlands mitigation area was created on this site to replace wetlands filled by the road reconstruction project. The property is vacant but is being used by All Terrain Vehicles climbing some of the steep banks. No garbage dumping appears on this parcel.

Acquisition History: Parcel was acquired from William Austin on 1/28/1993. The southerly 250 feet was sold to the adjoining owner in 1/2000.

Zoning: Parcel is in Zoning District SMU-7.

This parcel has been reviewed by Property Management and Public Works Staff. The property had been reviewed and approved by the Property Team in 2012, additional review was done to evaluate potential continued use as a gravel source. Due to the small size and the dedication of the wetland mitigation area it was determined that this was no longer a viable gravel source and given approval for sale by the Public Works Department in 2014. Road Right of Way will be reserved and covenant to protect the Wetlands Mitigation area will be recorded on the title to the property. Adjoining owners will be notified of this sale. This parcel has been requested to be put up for sale by several people.

Current County Assessed Value: \$16,200.

Recommendation: Approve this parcel for advertisement for sale. Minimum bid to be \$16,200.

9/26/2014

Mark J. Hudson

Right of Way Agent

St. Louis County Property Management

100 North 5th Avenue West RM 515

Duluth, MN 55802

218-726-2356 Office

218-343-3505 Cell

BOARD LETTER NO. 14 - 381

FINANCE & BUDGET COMMITTEE CONSENT NO. 16

BOARD AGENDA NO.

DATE: October 7, 2014 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59797.

9/30/2014
9:14:06AM

Abatements Submitted for Approval by the St. Louis County Board
on 10-14-2014

<u>PARCEL CODE</u>	<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>
385 35 40	0 15348	BERLIN, MARILYN	R	Great Scott	Dave Jarvela	HOMESTEAD	2012	522.96
385 35 40	0 15349	BERLIN, MARILYN	R	Great Scott	Dave Jarvela	HOMESTEAD	2013	530.56
385 35 40	0 15350	BERLIN, MARILYN	R	Great Scott	Dave Jarvela	HOMESTEAD	2014	535.94
320 37 10	0 15351	COPP, MARIA	R	Ellsburg	Jan Jackson	HOMESTEAD	2014	707.16
575 10 1650	0 15352	HOLMER, ALLEN	R	Willow Valley	Shannon Cairns	HOMESTEAD	2014	551.88
395 10 3405	3552 15356	JACOBS, ERIK	M	Hermantown	Jason Hale	PP CANCEL	2014	7.18
395 70 190	1230 15357	KEVERI, TAUNO	M	Hermantown	Jason Hale	PP CANCEL	2014	415.00
10 2080 5880	0 15358	LANE, LUCAS	R	City of Duluth	Bemen Carlson	HOMESTEAD	2014	362.94
520 140 280	0 15353	LUCAS, JEAN	R	Rice Lake	Dave Christensen	FIRE DISASTER	2013	1,524.00
520 140 280	0 15354	LUCAS, JEAN	R	Rice Lake	Dave Christensen	FIRE DISASTER	2014	1,690.64
535 10 230	0 15359	STATE OF MN DNR	R	Stoney Brook	Lana Anderson	EXEMPT	2014	70.56
308 30 5017	0 15360	TUFTE, PAUL	R	Crane Lake	Beth Sokoloski	VALUATION	2013	479.10

BOARD LETTER NO. 14 - 382

FINANCE & BUDGET COMMITTEE CONSENT NO. 17

BOARD AGENDA NO.

DATE: October 7, 2014

RE: Lawful Gambling Application
(Gnesen Township)

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor

RELATED DEPARTMENT GOAL:

Provide mandated and discretionary licensing services in a timely manner.

BACKGROUND:

The following Lawful Gambling Application has been reviewed by the members of the Liquor Licensing Committee and is recommended for approval.

Gnesen Volunteer Fire Department, Gnesen Township, 4504 Datka Road,
Duluth, MN 55803

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the above Lawful Gambling application.

Lawful Gambling Application (Gnesen Township)

BY COMMISSIONER _____

RESOLVED, That pursuant to Minn. Stat. 349.213, Subd. 2, the St. Louis County Board approves the following Lawful Gambling License Application (raffle) on file in the office of the County Auditor, identified as County Board File No. 59615, for the following organization:

Gnesen Volunteer Fire Department, 4504 Datka Road, Duluth, MN 55803, to conduct off-site gambling on October 18, 2014, raffle, at Gnesen Town Hall, 4011 West Pioneer Road, Duluth, MN 55803, Gnesen Township.

BOARD LETTER NO. 14 - 383

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 18

BOARD AGENDA NO.

DATE: October 7, 2014

RE: Reallocation of Accountant to
Financial Analyst Classification

FROM: Kevin Z. Gray
County Administrator

James R. Gottschald, Director
Human Resources

Donald Dicklich
County Auditor

RELATED DEPARTMENT GOAL:

To allocate all positions in county employment to appropriate job titles/specifications in the official classification plan.

ACTION REQUESTED:

The St. Louis County Board is requested to approve reallocation of a 1.0 FTE Accountant in the County Auditor's Office to the Financial Analyst classification

BACKGROUND:

The County Auditor's Office requested that a position audit be conducted for an employee in the Accountant classification. During the course of the audit, it became apparent that the scope and complexity of the county's investment function has expanded. Managing the county's investment portfolio was previously a routine, defined duty utilizing well established guidelines and practices. The investment function has since evolved to include developing and implementing strategies to maximize investment returns, researching and analyzing market conditions and shifting funds to meet investment objectives. These expanded duties are consistent with the Financial Analyst classification.

The Accountant classification is compensated at Grade B21 of Civil Service Basic Unit Pay Plan. The Financial Analyst classification is compensated at Grade E25 of Civil Service Supervisory Unit Pay Plan. The annual cost of reallocating the Accountant position to a Financial Analyst position will be an additional \$5,090. The County Auditor's budget has sufficient personnel savings to cover this increase.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the reallocation of a 1.0 FTE Accountant position (Civil Service Basic Unit Pay Plan, Pay Grade B21) to a 1.0 FTE Financial Analyst position (Civil Service Supervisory Unit Pay Plan, Pay Grade E25). This will result in an annual increase of \$5,090. Funding for this reallocation is available in Fund 100, Agency 115001.

Reallocation of Accountant to Financial Analyst Classification

BY COMMISSIONER _____

WHEREAS, The County Auditor's Office requested that a position audit be conducted for an employee in the Accountant classification; and

WHEREAS, The Accountant classification is compensated at Grade B21 of the Civil Service Basic Unit Pay Plan; and

WHEREAS, The Financial Analyst classification is compensated at Grade E25 of the Civil Service Supervisory Unit Pay Plan; and

WHEREAS, The annual cost of reallocating the Accountant position to a Financial Analyst position will be an additional \$5,090;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the reallocation of an Accountant position (Civil Service Basic Unit Pay Plan, Grade B21) to a Financial Analyst position (Civil Service Supervisory Unit Pay Plan, Grade E25) at an increased cost of \$5,090 annually. Funding for this reallocation is available in Fund 100, Agency 115001.

BOARD LETTER NO. 14 - 384

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 19

BOARD AGENDA NO.

DATE: October 7, 2014 **RE:** Reallocation of an Information
Specialist I to an Information
Specialist II

FROM: Kevin Z. Gray
County Administrator

James R. Gottschald, Director
Human Resources

Ann M. Busche, Director
Public Health and Human Services

RELATED DEPARTMENT GOAL:

To allocate all positions in county employment to appropriate job titles/specifications in the official classification plan.

ACTION REQUESTED:

The St. Louis County Board is requested to approve reallocation of a 1.0 FTE Information Specialist I position in the Public Health and Human Services Department (PHHS) to an Information Specialist II position.

BACKGROUND:

Whenever a vacancy occurs in PHHS, a review is done to determine if that position should be filled as is or if it should be reallocated to a level more aligned with the needs of the department and the customers it serves. PHHS and the Human Resources Department conducted this review when an Information Specialist I position (Civil Service Basic Unit Plan, pay grade B4) became vacant in the Income Maintenance (IM) program area of the Financial Assistance Division. It has been determined that a reallocation to an Information Specialist II position (Civil Service Basic Unit Plan, pay grade B10) would assist the program to more effectively and efficiently manage its duties.

Over the past few years, the work done in IM has changed significantly. Cash, health and food support programs have continued to be added and modified with increasing

complexity. The Information Specialist duties have changed with the implementation of software to support IM programs. The duties of the Information Specialists are more complex and require increased knowledge and decision-making capabilities.

The annual cost of reallocating this position will be an additional \$5,070. The PHHS budget has sufficient personnel savings to cover this increase. Because this reallocation is more than three pay grades, County Board approval is required.

RECOMMENDATION:

It is recommended that the St. Louis County Board reallocate an Information Specialist I position (Civil Service Basic Unit Plan, pay grade B4) to an Information Specialist II position (Civil Service Basic Unit Plan, pay grade B10) in the Public Health and Human Services Department, Income Maintenance Program. Funding for this reallocation is available in Fund 230, Agency 230007, Object 610100.

Reallocation of an Information Specialist I to an Information Specialist II

BY COMMISSIONER _____

WHEREAS, Whenever a vacancy occurs in the Public Health and Human Services Department (PHHS), a review is done to determine if that position should be filled as is or if it should be reallocated to a level more aligned with the needs of the department and the customers it serves; and

WHEREAS, PHHS, in cooperation with the Human Resources Department, conducted a review when an Information Specialist I position become vacant in the Income Maintenance program area of the Financial Assistance Division; and

WHEREAS, It has been determined that reallocating the Information Specialist I (Civil Service Basic Unit Plan, pay grade B4) to an Information Specialist II position (Civil Service Basic Unit Plan, pay grade B10) would assist the program to more effectively and efficiently manage its duties; and

WHEREAS, The annual cost of reallocating the Information Specialist I position to an Information Specialist II position will be an additional \$5,070; and

WHEREAS, Funding for this reallocation is available in the PHHS budget; and

WHEREAS, This reallocation is more than three pay grades therefore County Board approval is required;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the reallocation of an Information Specialist I position (Civil Service Basic Unit Plan, pay grade B4) to an Information Specialist II position (Civil Service Basic Unit Plan, pay grade B10) in the Public Health and Human Services Department, Income Maintenance program at an increased cost of \$5,070 annually. Funding for this reallocation is available in Fund 230, Agency 230007, Object 610100.

BOARD LETTER NO. 14 - 385

PUBLIC SAFETY & CORRECTIONS COMMITTEE

CONSENT NO. 20

BOARD AGENDA NO.

DATE: October 7, 2014

RE: Memorandum of Understanding
with the City of Duluth for the
2014 Justice Assistance Grant

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELATED DEPARTMENT GOAL:

To enhance public safety.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a Memorandum of Understanding with the City of Duluth as required for the 2014 Justice Assistance Grant.

BACKGROUND:

The St. Louis County Sheriff is seeking authorization to enter into a Memorandum of Understanding (MOU) with the City of Duluth for the 2014 Justice Assistance Grant (JAG). The grant is part of a Bureau of Justice Assistance program which allows local law enforcement agencies to support a broad range of activities to prevent and control crime. The JAG allocation formula is based on population and violent crime statistics. St. Louis County and the City of Duluth have participated in similar grant initiatives in the past, and this grant requires no match.

The 2014 JAG application requires a MOU to be signed by both jurisdictions outlining this cooperative agreement and allocation of funds. The total grant amount is \$40,288. The St. Louis County Sheriff's Office and City of Duluth Police Department will jointly appropriate \$5,000 to the First Witness Program, \$10,000 to St. Louis County DUI Court, \$2,000 to Neighborhood Youth Services and \$23,288 to the Duluth Police Department to be used for Training, Technology and Computer Enhancements.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a Memorandum of Understanding with the City of Duluth for the 2014 Bureau of Justice Assistance Grant.

**Memorandum of Understanding with the City of Duluth for
2014 Justice Assistance Grant**

BY COMMISSIONER _____

WHEREAS, The federal government, through the Bureau of Justice Assistance, has made available \$40,288 in funding from the Justice Assistance Grant for approved prevention and controlling of crime; and

WHEREAS, The Bureau of Justice Assistance requires a Memorandum of Understanding between St. Louis County and the City of Duluth for purposes of outlining the cooperative agreement and allocation of funds;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a Memorandum of Understanding with the City of Duluth for the 2014 Justice Assistance Grant.

BOARD LETTER NO. 14 - 386

PUBLIC SAFETY & CORRECTIONS COMMITTEE
CONSENT NO. 21

BOARD AGENDA NO.

DATE: October 7, 2014 **RE:** Purchase Two-Factor
Authentication Hardware and
Software Provided by VASCO

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff Office

RELATED DEPARTMENT GOAL:

To enhance public safety.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the purchase of hardware and software provided by VASCO and to use NEMESIS fund balance.

BACKGROUND:

The State of Minnesota Bureau of Criminal Apprehension (BCA) and Federal Bureau of Investigations (FBI) are requiring that all police departments have two-factor authentication in place starting January 1, 2015. The Information Technology Department has transitioned from the token-based VASCO solution for authentication to a software-based token solution and IT's VASCO system is no longer in use.

The Northeastern Minnesota Enforcement Safety Information Systems (NEMESIS) partners have determined that the IT VASCO system is able to provide the required equipment and software to accomplish the BCA and FBI's goal. The VASCO Digipass Go 3 will add on to the current IT system and give the Mobile Data Computers users a one-time password on a LCD display. The price for the add-on software and hardware is \$30,617.20 to be paid for by the NEMESIS fund balance.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the purchase of hardware and software provided by VASCO in the total of \$30,617.20 to be accounted for in Fund 150, Agency 150004, Object 634800 and transfer funds from NEMESIS fund balance in the amount of \$30,617.20.

**Purchase Two-Factor Authentication Hardware and
Software provided by VASCO**

BY COMMISSIONER _____

WHEREAS, The State of Minnesota Bureau of Criminal Apprehension and the FBI are requiring two methods for secure access to law enforcement mobile data on January 1, 2015; and

WHEREAS, VASCO of Marlborough, MA provides an affordable “two-factor” identification solution that would integrate easily with Northeastern Minnesota Enforcement Safety Information Systems (NEMESIS) Mobile Data Computer system; and

WHEREAS, The NEMESIS board has approved this expense;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the purchase of hardware and software provided by VASCO in the total of \$30,617.20 to be accounted for in Fund 150, Agency 150004, Object 634800;

RESOLVED FURTHER, That the appropriate county officials are authorized to execute all required agreements and contracts necessary;

RESOLVED FURTHER, That \$30,617.20 will be transferred from NEMESIS fund balance to Fund 150, Agency 150003, Object 634800.

BOARD LETTER NO. 14 - 387

FINANCE & BUDGET COMMITTEE CONSENT NO. 22

BOARD AGENDA NO.

DATE: October 7, 2014

RE: Establish Public Hearing to
Consider Adoption of 2015 Fee
Schedule

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

Manage the preparation of the County Budget and make budget recommendations to the County Board.

ACTION REQUESTED:

The St. Louis County Board is requested to establish a public hearing to receive comment on and adopt a 2015 Fee Schedule.

BACKGROUND:

County departments were asked to review fees and submit to Administration fees reflecting increased costs due to inflationary pressures or specific products necessary to perform services. Some departments determined that current fees adequately covered the cost of services, and justification for this decision was included in their submittals. Administration reviewed revisions and compiled a proposed fee schedule for various county services which was presented to the County Board as part of its budget discussion at the July 15, 2014 Board Workshop. The draft fee schedule was provided to Commissioners via e-mail. It is necessary to hold a public hearing on these fees, which have been included in the projected revenues proposed for the 2015 budget.

RECOMMENDATION:

It is recommended that the St. Louis County Board establish a public hearing for Tuesday, November 4, 2014 at 9:40 a.m., St. Louis County Courthouse, Duluth, MN, for the purpose of obtaining public comment and adopting a 2015 fee schedule.

**Establish Public Hearing to Consider Adoption
of 2015 Fee Schedule**

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board will convene a public hearing at 9:40a.m. on Tuesday, November 5, 2014, St. Louis County Courthouse, Duluth, MN, to consider the adoption of the fee schedule for various county services for the year 2015.

BOARD LETTER NO. 14 - 388

ENVIRONMENT & NATURAL RESOURCES COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: October 7, 2014

RE: Public Sale of State Tax
Forfeited Properties on
November 18, 2014

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor

RELATED DEPARTMENT GOAL:

Financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the urban and rural parcels listed for the November 18, 2014 public auction.

BACKGROUND:

All parcels have been reviewed and/or appraised by Land and Minerals Department staff and are recommended for sale.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize this public auction. Funds from the sale are to be deposited into Fund 240 (Forfeited Tax Fund).

Public Sale of State Tax Forfeited Lands on November 18, 2014

BY COMMISSIONER: _____

WHEREAS, The St. Louis County Board desires to offer for sale, as recommended by the Land Commissioner, certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, Minnesota Session Laws, 2013, Chapter 73, Section 32, and 2014, Chapter 217, Section 29, allows for the public sale of state tax forfeited lands bordering public waters on Minnesota Point under the remaining provisions of Minn. Stat. Chapter 282; and

WHEREAS, The parcels as described in County Board File No. _____ have been classified as non-conservation as provided for in Minn. Stat. Chapter 282.01; and

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to offer these lands at public sale for not less than the basic sale price in accordance with terms set forth in the Land and Minerals Department policy, and in a manner provided for by law on Tuesday, November 18, 2014, at 10:00 a.m. at the Depot, 506 W, Michigan St. Duluth, MN 55802. Funds from the auction are to be deposited into Fund 240 (Forfeited Tax Fund).

Tax Forfeit Parcels Public Auction

Parcel Code	LDKey	Legal Description	Price
010-0760-01170	118163	LOT 22, INC 1/2 VAC ALLEY ADJ, BLOCK 8, CRESCENT VIEW PARK DULUTH	\$129,500.00
010-0940-00086	118167	SLY 80 FT OF LOT 13 & SLY 80 FT OF ELY 10 FT OF LOT 15, DULUTH PROPER 1ST DIVISION WEST 1ST STREET	\$235,000.00
010-1800-02180	117245	LOT 28, 29 AND 30 BLOCK 12, GARY FIRST DIVISION DULUTH	\$9,000.00
010-1800-12480	101567	LOT 5 THRU 18, BLOCK 48, GARY FIRST DIVISION DULUTH	\$70,000.00
010-3300-01460	117501	LOT 1 THRU 17, BLOCK 14, MORGAN PARK OF DULUTH	\$131,000.00
010-3300-04600	103141	LOTS 14 THRU 18 AUDITORS PLAT NO 18 OUTLOT G, OUTLOT A, OUTLOT G EX PART AS AUDITORS PLAT NO 18, OUTLOT H EXCEPT PART PLATTED AS AUDITORS PLAT 19 MORGAN PARK	\$83,000.00
010-4390-01120	104323	LOT 203, UPPER DULUTH MINNESOTA AVENUE	\$40,000.00
010-4390-01200	104324	LOT 219, UPPER DULUTH MINNESOTA AVENUE	\$40,000.00
010-4400-00070	118521	LOT 11, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00080	118522	LOT 13, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00090	118523	LOT 15, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00100	118524	LOT 17, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00110	118525	LOT 19, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00120	118526	LOT 21, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00130	118527	LOT 23, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00140	118528	LOT 25, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00150	118529	LOT 27, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00160	118530	LOT 29, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00170	118531	LOT 31, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00180	118532	LOT 33, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00190	118533	LOT 35, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00200	118534	LOT 37, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00210	118535	LOT 39, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00240	118536	LOT 45, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00440	104329	LOT 85, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00450	118537	LOT 87, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00

Parcel Code	LDKey	Legal Description	Price
010-4400-00460	118538	LOT 89, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00470	118539	LOT 91, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00480	118540	LOT 93, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00490	118541	LOT 95, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00500	118542	LOT 97, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00510	118543	LOT 99, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00520	118544	LOT 101, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00530	118545	LOT 103, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00540	118546	LOT 105, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00550	118547	LOT 107, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00560	118553	LOT 109, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00570	118548	LOT 111, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00580	118549	LOT 113, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00590	118550	LOT 115, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00600	118551	LOT 117, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-00610	118552	LOT 119, UPPER DULUTH ST LOUIS AVENUE	\$40,000.00
010-4400-01210	104336	LOTS 8 THRU 20 EVEN NUMBERED LOTS INC RIPARIAN RIGHTS, UPPER DULUTH ST LOUIS AVENUE	\$749,500.00
010-4400-01330	104337	LOTS 32 THRU 44 EVEN NUMBERED LOTS INC RIPARIAN RIGHTS, UPPER DULUTH ST LOUIS AVENUE	\$789,000.00
010-4480-01800	118243	LOTS 7 AND 8, BLOCK 72, WEST DULUTH 2ND DIVISION	\$6,250.00
015-0056-00060	118184	LIVING UNIT 606 AND AN UNDIVIDED INTEREST IN THE COMMONS AREA, THE VILLAS AT GIANTS RIDGE 11TH SUPPLEMENTAL	\$98,000.00
139-0020-04011	105439	S 80 FT OF W 500 FT OF NW 1/4 OF NW 1/4, SEC. 29, TWP. 57, RGE 29 HIBBING	\$8,000.00
140-0070-01520	118087	LOTS 9, 10, AND 11, CENTRAL ADDITION TO HIBBING	\$63,000.00

BOARD LETTER NO. 14 - 389

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: October 7, 2014 **RE:** State Contract Purchase of
Tandem Axle Diesel Trucks

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Highway Engineer/Public Works Director

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the purchase of six Mack GU713 tandem axle diesel trucks.

BACKGROUND:

The Public Works Department's 2014 equipment budget includes replacement of six tandem trucks for snow and ice control, and for hauling gravel. These units will be replacing aging trucks at Public Works facilities. The units that are being replaced are over 20 years old, and either cannot pass a Department of Transportation inspection any longer due to cracked frames etc., or are worn and rusted to the point of needing replacement. State of Minnesota contract pricing was requested for this purchase.

The Mack GU713 was specified for three reasons:

1. The department has purchased the Mack GU713 for the past seven years and experience with the Mack GU713 has shown it to be a high quality truck which has been the most reliable and trouble free of the tandems purchased.
2. Reducing the number of different models of trucks in the fleet will reduce the amount of parts that are needed on hand, thus reducing inventory costs.
3. Reducing the number of different models of trucks in the fleet allows mechanics to become familiar with the trucks reducing time spent maintaining, diagnosing and repairing the trucks.

The trucks will be purchased from Twin Cities Mack & Volvo of Roseville, MN, using the available State of Minnesota contract. Warranty service and parts support for the trucks will

be provided by Lake Superior Mack and Volvo of Duluth. The purchase will total \$662,559.72. The cost is within that budgeted for this purchase.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the purchase of six 2015 Mack GU713 Tandem Axle Diesel Trucks from Twin Cities Mack & Volvo of Roseville, MN, at the State of Minnesota contract price of \$662,559.72, payable from Fund 441, Agency 441001, and Object 666300 until funds in Agency 441001 are exhausted. Any additional funds required will be payable from Fund 407, Agency 407001, and Object 666300.

State Contract Purchase of Tandem Axle Diesel Trucks

BY COMMISSIONER _____

WHEREAS, The Public Works Department equipment budget includes replacement of tandem trucks for snow and ice control, and gravel hauling; and

WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested State of Minnesota contract pricing for the Mack GU713, due to its quality, department experience, savings in inventory, and mechanic familiarity; and

WHEREAS, Twin Cities Mack & Volvo of Roseville, MN, responded with the state contract price for six Mack GU713 tandem axle trucks of \$662,559.72;

THEREFORE, BE IT RESOLVED, the St. Louis County Board authorizes the purchase of six 2015 Mack GU713 tandem trucks from Twin Cities Mack and Volvo Trucks of Roseville, MN, for a total cost of \$662,559.72, payable from Fund 441, Agency 441001, and Object 666300 until funds in Agency 441001 are exhausted. Any additional funds required will be payable from Fund 407, Agency 407001, and Object 666300.

BOARD LETTER NO. 14 - 390

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: October 7, 2014

RE: North St. Louis County Soil &
Water Conservation District Office
Lease – Northland Office Center

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOALS:

To operate county facilities, perform deferred building maintenance, to bring facilities up to current building and life safety codes, to extend life cycle of facilities, and to increase building operational efficiency.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a lease with the North St. Louis County Soil & Water Conservation District (SWCD) at the Northland Office Center in Virginia.

BACKGROUND:

The SWCD has requested to lease office space in the Northland Office Center. St. Louis County Property Management has reassigned space within the building to accommodate the needs of SWCD. Property Management and the County Attorney's Office will draft a lease for 256 square feet of space, with the 2014 rate of \$8.58 per square foot (\$2,196.48 annually), with an annually renewed term commencing November 1, 2014 and being renewed on December 31, 2015.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an annually renewed lease of 256 square feet of space, with the 2014 rate of \$8.58 per square foot with the North St. Louis County Soil & Water Conservation District (SWCD) at the Northland Office Center in Virginia. Proceeds from rent will be applied to the Northland Center operating accounts, Fund 100, Agency 128006.

**North St. Louis County Soil & Water Conservation District Office Lease –
Northland Office Center**

BY COMMISSIONER _____

WHEREAS, The North St. Louis County Soil & Water Conservation District (SWCD) has requested to lease office space in the Northland Office Center and St. Louis County Property Management has reassigned space within the building to accommodate the needs of SWCD; and

WHEREAS, The lease terms are for 256 square feet of space, with the 2014 rate of \$8.58 per square foot, with an annually renewed term commencing November 1, 2014 and being renewed December 31, 2015;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an annually renewed lease for 256 square feet of space, with the 2014 rate of \$8.58 per square foot with the North St. Louis County Soil & Water Conservation District at the Northland Office Center in Virginia. Proceeds from rent will be applied to the Northland Office Center operating accounts, Fund 100, Agency 128006.

BOARD LETTER NO. 14 – 391

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: October 7, 2014 **RE:** Appointment to Arrowhead
Library System Board of
Directors

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To provide effective, efficient government.

ACTION REQUESTED:

The St. Louis County Board is requested to appoint Marjorie McPeak to the Arrowhead Library System (ALS) Board of Directors.

BACKGROUND:

In his letter dated September 4, 2014 (attached), Jim Weikum, Executive Director of ALS, has asked the St. Louis County Board to fill one position on the Board of Directors for a term expiring December 31, 2018. Marjorie McPeak, of Tower, MN, is the current appointee and has indicated a desire to serve another term. Ms. McPeak is eligible for re-appointment to the ALS Board for another three year term.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the appointment of Marjorie McPeak of Tower, MN, to the Arrowhead Library System Board of Directors for a three year term expiring December 31, 2018.

Appointment to Arrowhead Library System Board of Directors

BY COMMISSIONER _____

RESOLVED, The St. Louis County Board appoints Marjorie McPeak of Tower, MN, to the Arrowhead Library System Board of Directors for a three year term beginning January 1, 2015 and expiring on December 31, 2018.



Arrowhead Library System

5528 Emerald Ave. • Mt. Iron, MN 55768-2069 • 218-741-3840 • www.arrowhead.lib.mn.us

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SLC ADMIN

THE GOVERNING BOARD

Steve Bean
Grand Rapids

Patricia Brandstaetter
Cloquet

Jane Brissett
Duluth

Robert Ecklund
International Falls

Tom Hanson
Baudette

Amanda Houle
Two Harbors

Dennis Jerome
Grand Rapids

Brad Jones
Two Harbors

Patrick Layman
Aurora

Marjorie McPeak
Tower

Audrey Stattelman
Hovland

Christopher Welter
Hibbing

September 4, 2014

Board of County Commissioners
St. Louis County Courthouse
100 North 5th Avenue West, Room 202
Duluth, MN 55802

Attn: Kevin Gray, County Administrator

Dear Mr. Gray:

This is to notify you that the current term of Marge McPeak, who represents St. Louis County on the Arrowhead Library System Governing Board, will expire December 31, 2014. Please send me at your earliest convenience, but no later than November 14, 2014, the name of your appointee for the January 1, 2015 to December 31, 2018 term.

Ms. McPeak is eligible for a full three-year term and has indicated a willingness to serve a three-year term. If I can be of any assistance in your search process, or if you have questions about the duties of ALS Board members, please contact me.

Sincerely,

Jim Weikum
Executive Director

JW:mb
pc: Marge McPeak

Routed to:

Comms.

Admin.

Board File

Other

Mission

The mission of the Arrowhead Library System is to deliver highly responsive and accessible library service to its member libraries and people of the region through a collaborative network of coordinated programs.