

## **CONSENT AGENDA**

### **FOR THE MEETING OF ST. LOUIS COUNTY BOARD OF COMMISSIONERS**

**September 9, 2014**

**County Board Room, Room 200, St. Louis County Courthouse, Duluth, Minnesota**

**All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.**

RESOLUTIONS FOR APPROVAL:

**Minutes for September 2, 2014.**

#### **Health & Human Services Committee – Commissioner Stauber, Chair**

1. Purchase of service contract with Northern Habilitative Services, Inc., Chisholm, MN, for Semi-Independent Living Services (SILS), effective August 1, 2014 through June 30, 2015, at the rate of \$27.76 per hour.
2. County Auditor authorized to advertise county-wide for applicants for County Board appointments to the Heading Home St. Louis County Leadership Council.

#### **Environment & Natural Resources Committee – Commissioner Dahlberg, Chair**

3. Canister site compacted solid waste haulage contracts authorized with Waste Management, Inc., at an estimated contract cost of \$30,400 and Northern Minnesota Recycling at an estimated contract cost of \$44,550, both with possible fuel adjustment charges, for a two-year period beginning July 1, 2014, with two (2) optional one-year extensions; and further, rescind County Board Resolution No. 14-351, dated June 10, 2014.
4. Special sale of state tax forfeited properties described as Lots 9 and 10, Block 9, Ely, and Lots 11 and 12, Block 9, Ely, to the Ely Economic Development Authority for economic development and to correct blighted conditions; and further, the County Auditor shall offer for sale at public auction the described properties if the Ely Economic Development Authority does not purchase them by December 31, 2014. (Resolutions 4a and 4b.)
5. Bid awarded to Northwoods Forestry, Eleva, WI, in the amount of \$65,697.05 for 2014 Bud Capping Application, Bid No. 5171.

#### **Public Works & Transportation Committee – Commissioner Raukar, Chair**

6. Bid awarded to **KGM Contractors, Inc.**, Angora, MN, in the amount of **\$157,752.03** for Bridge 69K16 and approaches located on County Road 422 in Portage Township (CP 0422-190851, Bridge 69K16).

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**Finance & Budget Committee – Commissioner Nelson, Chair**

7. Abatement list for Board approval.
8. Acceptance of a County Veterans Service Office Operational Enhancement Grant in the amount of \$17,500 from the Minnesota Department of Veterans Affairs.
9. Adopt and certify the maximum FY 2015 Unorganized Township Road levy for road and bridge maintenance and construction in unorganized townships.
10. Adopt and certify the maximum 2015 St. Louis County Housing and Redevelopment (HRA) property tax levy.
11. Agreement with Lenci Enterprises, Virginia, MN, in the amount of \$190,100 for construction of the motor pool vehicle canopy structure at the Hibbing Annex/Courthouse.

**Official Proceedings of the County Board of Commissioners**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of September 2, 2014, are hereby approved.

**Northern Habilitative Services Semi-Independent Living Services Contract**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, St. Louis County purchases Semi-Independent Living Services (SILS) for residents with developmental disabilities; and

WHEREAS, Contracts for these services were renewed with H.O.M.E.S., Inc., on August 5, 2014, as authorized by County Board Resolution No. 14-433; and

WHEREAS, Northern Habilitative Services, Inc. (NHS) of Chisholm, MN, has acquired the northern Minnesota business operations of H.O.M.E.S., Inc., to include the SILS services that are based in Hibbing and Virginia, effective August 1, 2014; and

WHEREAS, NHS is prepared and qualified to continue providing SILS services to clients in this area; and

WHEREAS, The Public Health and Human Services Department recognizes an ongoing need for SILS and supports a contract with NHS to provide these services;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a purchase of service contract with Northern Habilitative Services, Inc., of Chisholm, MN, for the purchase of Semi-Independent Living Services effective August 1, 2014 through June 30, 2015 at the rate of \$27.76 per hour, to be accounted for in Fund 230, Agency 232006, Object 605200.

**Applications for Appointments to the Heading Home  
St. Louis County Leadership Council**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, On June 14, 2011, the St. Louis County Board adopted Resolution No. 11-339 changing the committee structure of the Heading Home St. Louis County Ten Year Plan to End Homelessness, whereby a Leadership Council was created to serve as the governing body for the local Continuum of Care and the Ten Year Plan; and

WHEREAS, Nine (9) of the fifteen (15) members of the Heading Home St. Louis County Leadership Council are appointed by the St. Louis County Board of Commissioners and six (6) members are appointed by the Duluth City Council; and

WHEREAS, Current and future openings on the Leadership Council will exist for which the assistance of the County Auditor is requested in order to advertise for interested persons to serve;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to advertise county-wide for applicants for County Board appointments to the Heading Home St. Louis County Leadership Council, thus maintaining a current and active list of potential appointees.

**Approve Canister Site Compacted Solid Waste Haulage Contracts  
and Rescind County Board Resolution No. 14-351**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, St. Louis County requires a contractor to haul compacted mixed solid waste from its canister sites to the Regional Landfill for disposal; and

WHEREAS, The haulage service was competitively bid in May 2014 with bids received on each site; and

WHEREAS, County Board Resolution No. 14-351, dated June 10, 2014, authorized annual contract costs; however, these are two-year contracts and County Board authorization is necessary for the total of the full two-year contracts;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes two-year contracts beginning July 1, 2014, with the option of two (2) additional one-year extensions, with Waste Management, Inc., for an estimated contract cost of \$30,400 plus possible fuel adjustment charges, and Northern Minnesota Recycling for an estimated contract cost of \$44,550 plus possible fuel adjustment charges, payable from Fund 600, Agency 603001.

<u>Canister Site:</u>			<u>Annual Cost</u>	<u>Two Year Total</u>
Cotton	Northern MN Recycling (Virginia)	\$185/pull	\$3,145	\$6,290
County 77	Waste Management, Inc. (Duluth)	\$190/pull	\$5,320	\$10,640
French	Northern MN Recycling	\$195/pull	\$6,630	\$13,260
Lavell	Northern MN Recycling	\$165/pull	\$6,600	\$13,200
Orr	Northern MN Recycling	\$235/pull	\$3,290	\$6,580
Portage	Northern MN Recycling	\$290/pull	\$2,610	\$5,220
Soudan	Waste Management, Inc.	\$190/pull	\$9,880	\$19,760

RESOLVED FURTHER, That County Board Resolution No. 14-351, dated June 10, 2014, is rescinded.

**Special Sale to the Ely Economic Development Authority**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Ely Economic Development Authority has requested to purchase the following described state tax forfeited land for the price of \$500, plus fees, for the purpose of economic redevelopment:

Legal: City of Ely  
LOTS 9 AND 10, BLOCK 9, ELY  
Parcel Code: 030-0010-01020  
LDKey: 118207; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1(a), authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a(d), allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price is necessary to provide an incentive to correct blighted conditions; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Ely Economic Development Authority for the price of \$500 plus the following fees: 3% assurance fee of \$15, deed fee of \$25, deed tax of \$1.65, and recording fee of \$46; for a total of \$587.65, to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That the St. Louis County Auditor shall offer for sale at public auction the state tax forfeited land described here if the Ely Economic Development Authority does not purchase the land by December 31, 2014.

**Special Sale to the Ely Economic Development Authority**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Ely Economic Development Authority has requested to purchase the following described state tax forfeited land for the price of \$5,000, plus fees, for the purpose of economic redevelopment:

Legal: City of Ely  
LOTS 11 AND 12, BLOCK 9, ELY  
Parcel Code: 030-0010-01040  
LDKey: 105074; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1(a), authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a.(d) allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price is necessary to provide an incentive to correct blighted conditions; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Ely Economic Development Authority for the price of \$5,000 plus the following fees: 3% assurance fee of \$150, deed fee of \$25, deed tax of \$16.50, and recording fee of \$46; for a total of \$5,237.50, to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That the St. Louis County Auditor shall offer for sale at public auction the state tax forfeited land described here if the Ely Economic Development Authority does not purchase the land by December 31, 2014.

**Award of Bid: 2014 Bud Capping Application**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Land and Minerals Department seeks to minimize the effects of deer and rabbit browse on its one to five year old plantations through a bud capping application to tree seedlings; and

WHEREAS, The Land and Minerals Department has identified 2,179.5 acres for treatment in 2014; and

WHEREAS, The Purchasing Division solicited bids for Bud Capping Application on state tax forfeited lands for the year of 2014; and

WHEREAS, Northwoods Forestry, Eleva, WI, submitted the low bid of \$65,697.05 on fifteen (15) tracts;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a contract with Northwoods Forestry of Eleva, WI, in the amount of \$65,697.05 for Bud Capping Application on state tax forfeited lands during the fall of 2014, in accordance with the specifications of Bid No. 5171, payable from Fund 290, Agency 29001, subject to approval by the County Attorney.

**Award of Bid: Bridge Project in Portage Township**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0422-190851, Bridge 69K16 located on CR 422, 6.2 miles south of Crane Lake, over Unnamed Stream in Portage Township; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on August 21, 2014, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
KGM Contractors, Inc.	9211 Hwy. 53 Angora, MN 55703	\$157,752.03

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 200, Agency 203326, Object 652800.

**Abatement List for Board Approval**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59797.

**Acceptance of County Veterans Service Office Operational Enhancement Grant**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, During the 2013 Legislative Session, the structure of the County Veterans Service Office Enhancement Grant program was modified and state funding increased to provide an annual base grant to all 87 Minnesota counties in the amount of \$7,500 plus an additional allocation based on each counties' veterans population to be used for the purpose of enhancing the benefits programs and services provided to Minnesota veterans; and

WHEREAS, On July 29, 2014, St. Louis County received notice from the Minnesota Department of Veterans Affairs (MDVA) that the County Veterans Operational Enhancement Grant was allocated in the amount of a \$7,500 base grant and an additional \$10,000 based upon the estimated veterans population residing in the county; and

WHEREAS, Counties have until June 1, 2015 to spend the allocated money on qualified items, and by that date, the funds must be spent, documentation of the qualified expenditures received by the MDVA, and any unused funds returned; and

WHEREAS, In order to access the grant funding, a certified County Board Resolution and signed Grant Contract must be received by the Minnesota Department of Veterans Affairs (MDVA);

THEREFORE, BE IT RESOLVED, That the St. Louis County Board agrees to enter into the attached Grant Contract with the Minnesota Department of Veterans Affairs to conduct the following Program: County Veterans Service Office Enhancement Grant in the amount of \$17,500, and authorizes the County Auditor and the appropriate county officials to execute the Grant Contract for the above mentioned Program on behalf of the county;

RESOLVED FURTHER, That the grant must be used to provide outreach to the county's veterans; assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the County Veterans Service Office, as specified in Minnesota Laws 2013, Chapter 142, Article 4; and that this Grant should not be used to supplant or replace other funding;

RESOLVED FURTHER, That the St. Louis County Veterans Service Office 2014 proposed budget is amended to include receipt of \$17,500 from the MNDVA, with funds deposited into Fund 100, Agency 124999, Grant 12403, Year 2014.

**Unorganized Township Road Levy – FY 2015**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Minnesota Laws 1995, Chapter 47, authorizes St. Louis County to pool unorganized town road levies pursuant to Minn. Stat. §163.06;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board, acting on behalf of unorganized townships for the purpose of road and bridge maintenance and construction, adopts and certifies a maximum levy of \$1,582,000 for the year 2015 to be levied only in such unorganized townships.

**HRA Proposed 2015 Levy**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Housing and Redevelopment Authority (HRA) must establish a maximum proposed property tax levy and have this amount certified by the St. Louis County Board by September 15, 2014;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board certifies the Housing and Redevelopment Authority maximum property tax levy for 2015 in the amount of \$208,940.

**Hibbing Motor Pool Canopy Construction Project**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Hibbing area motor pool cars (six) are presently located outside in the elements resulting in shorter service life of the vehicles; and

WHEREAS, The construction of a vehicle canopy structure for the vehicles was determined to be a viable solution to the problem; and

WHEREAS, The St. Louis County Purchasing Division solicited bids which were opened on August 26, 2014, with Lenci Enterprises of Virginia, MN, being the low responsible bidder in the amount of \$190,100;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement with Lenci Enterprises of Virginia MN, for the construction of the motor pool vehicle canopy structure at the Hibbing Annex/Courthouse, in the amount of \$190,100, payable from Fund 400, Agency 400012.