

## **CONSENT AGENDA**

### **FOR THE MEETING OF ST. LOUIS COUNTY BOARD OF COMMISSIONERS**

**July 8, 2014**

**Lakewood Town Hall, 3110 Strand Road, Duluth, MN**

**All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.**

RESOLUTIONS FOR APPROVAL:

**Minutes for June 24, 2014.**

**Minutes for July 1, 2014.**

#### **Environment & Natural Resources Committee – Commissioner Dahlberg, Chair**

1. Appraisal report for the sale of timber to be offered by Sealed Bid Timber Auction.

#### **Public Works & Transportation Committee – Commissioner Raukar, Chair**

2. Agreement with LHB Corp., Duluth, MN, in the amount of \$296,578 for design services for the reconstruction of eight (8) bridges located in St. Louis County.
3. Agreement with SRF Consulting Group, Inc., Minneapolis, MN, in the amount of \$27,152 for design services for the reconstruction of Bridge 854 located on County State Aid Highway (CSAH) 116 in Unorganized Township 65-14.

#### **Finance & Budget Committee – Commissioner Nelson, Chair**

4. Abatement list for Board approval.
5. Construction project change order for the Duluth Government Services Center facility remodeling project with Johnson – Wilson Constructors of Duluth, MN, in the amount of \$57,672 for additional cabling for work stations, payable from the county's owner contingency budget.
6. Purchase of property and related insurance coverage on major structures and equipment, amended contents, and boiler and machinery from Chubb Group of Insurance Companies through Otis-Magie Insurance Agency of Duluth, MN, for the period July 24, 2014 to July 24, 2016, at an annual premium of \$219,250; and further, the Purchasing Division is authorized to add and delete county properties as required throughout the policy period.
7. Workers' compensation report dated June 27, 2014.
8. Application for a temporary 3.2 percent malt liquor license by Grand Lake Volunteer Fire Department, Grand Lake Township, for August 9, 2014.
9. Application to permanently add to the designated serving area of the county liquor license by Murmac, LLC d/b/a Riverside Inn, French Township.

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10. Applications to sell/serve intoxicating liquor outside the designated serving area of the county liquor license by ILI, LLC d/b/a Island Lake Inn, Gnesen Township, for July 18-19 and August 22-23, 2014.

**Official Proceedings of the County Board of Commissioners**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of June 24, 2014, are hereby approved.

**Official Proceedings of the County Board of Commissioners**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of July 1, 2014, are hereby approved.

**Appraisal Report for the Sale of Timber to be Offered  
By Sealed Bid Timber Auction**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the appraisal report for sale of timber to be offered by Sealed Bid Timber Auction, numbered Tracts 1 through 21, as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 59811, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report.

**Agreement with LHB Corp. for Bridge Reconstruction Design Services  
For Eight Bridges Located in St. Louis County**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and approve any amendments authorized by the County Attorney, with LHB Corp., Duluth, MN, for design services for the reconstruction of eight bridges listed as follows:

Br 303 on CR 492	Br 305 on CR 936	Br 323 on CR 431	Br 414 on CSAH 4
Br 616 on CR 668	Br 702 on CR 406	Br 783 on CR 611	Br 867 on CR 180

RESOLVED FURTHER, That the total cost of these services is \$296,578, payable from Fund 200, Agency 200008, Object 626600.

**Agreement with SRF Consulting Group, Inc., for Design Services –  
Bridge 854 on CSAH 116 (Unorganized Township 65-14)**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and approve any amendments authorized by the County Attorney, with SRF Consulting Group, Inc., of Minneapolis, MN, for design services for the reconstruction of County Bridge 854 along County State Aid Highway (CSAH) 116 over the Moose River in Unorganized Township 65-14 (CP 0116-186994/SAP 69-716-010). The total cost of these services is \$27,152 payable from Fund 220, Agency 220325, Object 626600.

**Abatement List for Board Approval**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59797.

**Additional Cabling for Work Stations in the Government Services Center**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, County Board Resolution No. 13-514, dated August 6, 2013, authorized a construction agreement contract with Johnson - Wilson Constructors in the amount of \$17,413,000, for the remodeling of the Duluth Government Service Center (GSC) facility; and

WHEREAS, St. Louis County has identified a need for additional cabling for work stations; and

WHEREAS, The engineer has reviewed the request with St. Louis County Information Technology and Property Management and identified the additional cost of \$57,672; and

WHEREAS, There are sufficient funds within the owner's contingency budget for these costs;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a construction project change order for the Duluth GSC Facility remodeling project with Johnson – Wilson Constructors of Duluth, MN, in the amount of \$57,672, payable from the owner's contingency budget Fund 440, Agency 440001.

**Purchase of Property Insurance**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, St. Louis County has in excess of \$341,739,726 in property to insure; and

WHEREAS, St. Louis County has been purchasing property insurance on a loss limit basis which is less expensive with lower deductibles than a scheduled buildings type of insurance; and

WHEREAS, The current policy expires on July 24, 2014, and St. Louis County received a proposal from the current insurer, Chubb Group of Insurance Companies, through Otis-Magie Insurance Agency of Duluth, MN, to provide coverage at the same terms as existing coverage at a rate of \$.0642 per \$100 of value for the coming year;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of property and related insurance coverage on major structures and equipment, amended contents, and boiler and machinery from Chubb Group of Insurance Companies through Otis-Magie Insurance Agency of Duluth, MN, for the period July 24, 2014 to July 24, 2016, at the annual premium of \$219,250 payable from: Fund 720, Agency 720001, Object 635100;

RESOLVED FURTHER, That the Purchasing Division is authorized to add or delete county properties to the policy, or increase the base amount on future determination of valuation of county structures during the policy period.

**Workers' Compensation Report**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated June 27, 2014, on file in the office of the County Auditor, identified as County Board File No. 59787, is hereby received and ratified as payable from Fund 730, Agency 730001.

**Temporary On-Sale 3.2 Percent Malt Liquor License  
(Grand Lake Township)**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the application for a Temporary On-Sale 3.2 Percent Malt Liquor License, on file in the office of the County Auditor, identified as County Board File No. 59788, is hereby approved and the County Auditor is authorized to issue the license to the applicant:

Grand Lake Volunteer Fire Department, Town of Grand Lake, Temporary On-Sale 3.2 Percent Malt Liquor License No. TB1456, for August 9, 2014.

**Permanent Addition to Designated Serving Area of the County Liquor License  
(French Township)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Murmac, LLC d/b/a Riverside Inn, French Township, is currently licensed for Combination On/Off-Sale Intoxicating Liquor and Sunday On-Sale Intoxicating Liquor; and

WHEREAS, The license holder has made an application to add an attached patio to the designated serving area; and

WHEREAS, That pursuant to the provisions of Minn. Stat., Chapter 340A.410, Subd. 7, limits the license to a compact and contiguous space; and

WHEREAS, On July 22, 1996, Alcohol Enforcement gave the opinion that "A permanently attached patio or deck meeting the requirement of Minnesota Statute, Chapter 340A.410, Subd. 7, would become part of the licensed premises"; and

WHEREAS, A retail alcoholic beverage license is only effective for the licensed premises specified in the approved license application; and

WHEREAS, The St. Louis County Sheriff's Office and Liquor Licensing Committee have reviewed the application and recommend approval;

THEREFORE, BE IT RESOLVED, That said attached patio shall be added to the designated serving area of the intoxicating liquor licenses held by Murmac, LLC d/b/a Riverside Inn, French Township.

**Applications to Sell/Serve Liquor Outside the Designated Serving Area  
(Gnesen Township)**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That pursuant to Ordinance No. 28, Section 11, Subd.11.06, authorization is hereby granted for the following applications to sell/serve outside the designated serving area of the county liquor license, as per applications on file in the office of the County Auditor, identified as County Board File No. 59788:

ILI, LLC d/b/a Island Lake Inn, Township of Gnesen, July 18-19, 2014,

ILI, LLC d/b/a Island Lake Inn, Township of Gnesen, August 22-23, 2014;

RESOLVED FURTHER, That said licenses are approved contingent on Gnesen Township approval.