

CONSENT AGENDA
FOR THE MEETING
OF
ST. LOUIS COUNTY BOARD OF COMMISSIONERS

July 1, 2014

County Board Room, Room 200, St. Louis County Courthouse, Duluth, Minnesota

All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

RESOLUTIONS FOR APPROVAL:

Health & Human Services Committee – Commissioner Stauber, Chair

1. Submission of an amended application and acceptance of the 2014 Minnesota Family Investment Program Innovation Fund grant in the amount of \$86,502 for the Young Parent Education Project for the period July 1, 2014 through December 31, 2015 with St. Louis County serving as fiscal agent for the regional funds; and further, rescind County Board Resolution No. 14-261, dated May 13, 2014.

Environment & Natural Resources Committee – Commissioner Dahlberg, Chair

2. Free conveyance of two (2) parcels of state tax forfeited land to the City of Hermantown for public park and trail purposes, upon total payment of \$592.65 for associated fees.
3. Repurchase of state tax forfeited lands by Bruce Michaud of Superior, WI, and Robert T. Kahn of Duluth, MN, and by Forest Ridge Estates, LLC of Duluth, MN. (Resolutions numbered 3a and 3b.)
4. Special sale of state tax forfeited land described as Lot 13, Block 10, Roosevelt Addition to Hibbing, City of Hibbing, to the Housing and Redevelopment Authority of Hibbing (Hibbing HRA) to develop a public parking lot or garden area, for a total amount of \$4,912.53; and further, the County Auditor shall offer the land for sale at public auction if the Hibbing HRA does not purchase the land by December 31, 2014.
5. Rescind County Board Resolution No. 14-337, dated June 3, 2014: Cancellation of Contract for Repurchase of State Tax Forfeited Land – Michael Zegich. The 2013 property taxes had been paid during the cancellation process.
6. Reclassify certain state tax forfeited lands as non-conservation and direct the Land and Minerals Department to notify the clerks of the municipalities or towns in which the parcels are located.
7. Special sale of state tax forfeited land described as the Nly 29 feet of Lot 16 and the Nly 29 feet of Lot 17, Block 6, Brookston, to the City of Brookston to correct blighted conditions, upon total payment of \$587.65; and further, the County Auditor shall offer the land for sale at public auction if the City of Brookston does not purchase the land by December 31, 2014.

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Public Works & Transportation Committee – Commissioner Raukar, Chair

8. Agreement authorized with the City of Ely whereby the city will transfer federal monies allocated for a city project (CP 0000-106969/SP 69-090-028) to the county for use on a county project (CP 0133-1263/SP 69-733-024) with St. Louis County paying the city up to \$149,040 for the federal funds transfer.
9. Rescind County Board Resolution No. 12-369, dated June 26, 2012: Emergency Repair of Bridges and Roads. No new projects are anticipated.
10. Bid awarded to **Northland Constructors of Duluth, LLC**, Duluth, MN, in the amount of **\$1,376,586.04** for tied culvert, bituminous pavement reclamation, aggregate base stabilization, bituminous surfacing and aggregate shouldering projects located on County State Aid Highway (CSAH) 33/McQuade Road (CP 0033-1240/SAP 69-633-013[low]) and CSAH 61/North Shore Drive (CP 0061-202192/SAP 69-661-018 Tied) in Duluth Township.
11. Additional work authorized with Northland Constructors of Duluth, LLC, Duluth, MN, in the amount of \$200,000 for bituminous chip sealing on CSAH 9 and CSAH 10/Martin Road (CP 009-8236/SP 69-609-032[low]; CP 0020-8237/SP 69-610-006), Rice Lake Township.
12. Additional work authorized with Fahrner Asphalt Sealers, LLC of Eau Claire, WI, in the amount of \$675,000 for bituminous chip sealing on CSAH 4/Rice Lake Road in Rice Lake and Gnesen Townships, and County Road 540/East Olson Road in Field and Beatty Townships (SAP 69-030-033), and the parking area of the Richard R. Hansen Public Works Facility, Canosia Township.

Finance & Budget Committee – Commissioner Nelson, Chair

13. Lawful gambling application (paper pull-tabs, bar bingo, tipboards and paddlewheel) by Climb Theater, Inver Grove Heights, MN, to operate out of Black Bear Café, Vermilion Lake Township, new.
14. Professional services contract with Damberg, Scott, Gerzina, Wagner Architects of Virginia and Duluth, MN, in the amount of \$69,800 for planning, design, construction and bid documents, project administration, and project close out for the Sheriff's North Rescue Squad Building renovation project planned in Virginia.
15. Application for a temporary on-sale 3.2 percent malt liquor license by Buyck Volunteer Fire Department, Town of Portage, for August 2, 2014.
16. Workers' compensation report dated June 13, 2014.
17. Official proceedings of the St. Louis County Special Board of Appeal and Equalization for Assessment Year 2014, Payable 2015 meeting of June 17, 2014.

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Central Management & Intergovernmental Committee – Commissioner Jewell, Chair

18. Transfer a vacant 1.0 FTE Information Specialist II position from the County Recorder's personnel complement to the Information Technology Department's personnel complement and re-allocate the position to the Technical Services System Analyst II level to provide technical services to the County Recorder's Office.

Public Safety & Corrections Committee – Commissioner Boyle, Chair

19. Three-year agreement for the purchase of software provided by Bair Analytics of Highlands Ranch, CO, in the amount of \$53,506 for crime mapping analysis, to be paid for by the 2013 Stonegarden grant and the Northeast Minnesota Enforcement Safety Information Systems (NEMESIS) fund balance.

**Amended Application and Acceptance of the 2014 MFIP
Innovation Fund Grant for the Young Parent Education Project
and Rescind County Board Resolution No. 14-261**

BY COMMISSIONER _____

WHEREAS, The Minnesota Department of Human Services (DHS) is making Innovation Funds available each year for up to five years for efforts to improve attainment of young parents on Minnesota Family Investment Program (MFIP); and

WHEREAS, These funds are intended to support projects that address completion of high school, provide intensive General Equivalency Diploma (GED) services, and help young parents make a rapid transition to post-secondary education and training; and

WHEREAS, DHS encouraged counties and tribes/nations to pool funds to provide a more robust array of services, resulting in St. Louis County collaborating with four other Region 3 counties consisting of Carlton, Aitkin, Itasca and Koochiching; and

WHEREAS, On May 13, 2014, the St. Louis County Board authorized acceptance of the MFIP Innovation Fund Grant in the amount of \$43,251 for the period July 1, 2014 through December 31, 2015 by Board Resolution No. 14-261; and

WHEREAS, Since adoption of Resolution No. 14-261, the Public Health and Human Services Department has been informed by DHS that a total of \$86,502 is actually available for this same time period of July 1, 2014 through December 31, 2015, which is an additional \$43,251;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes submission of an amended application and acceptance of the MFIP Innovation Fund Grant in the total amount of \$86,502;

RESOLVED FURTHER, That expenditures and revenues of \$43,251 will be added to the current 2014 Budget, and \$43,251 will be budgeted for CY 2015, with Revenue to be deposited into Fund 230, Agency 232020, Object 540213, Grant 23216, Project 99999999, Grant Year 2014; Expenditures will be assigned to Fund 230, Agency 232020, Object 603800, Grant 23216, Project 99999999, Grant Year 2014 and Fund 230, Agency 232020, Object 610000, Grant 23216, Project 99999999, Grant Year 2014;

RESOLVED FURTHER, That the St. Louis County Public Health and Human Services Department is authorized to contract with the Minnesota Department of Human Services to serve as fiscal agent and to sub-contract with area career-path providers for education support services;

RESOLVED FURTHER, That County Board Resolution No. 14-261, dated May 13, 2014, is hereby rescinded.

**Request for Free Conveyance of State Tax Forfeited Land to the
City of Hermantown**

BY COMMISSIONER _____

WHEREAS, Pursuant to Minn. Stat. § 282.01a, Subd. 1, upon recommendation of the County Board, the Commissioner of Revenue may convey state tax forfeited land to another governmental subdivision for an authorized public use; and

WHEREAS, Pursuant to Laws of Minnesota, 2010, Chapter 389, Article 9, all property conveyed under a Conditional Use Deed by the Commissioner of Revenue is released from the use restriction and the possibility of reversion 30 years from the date the deed is acknowledged; and

WHEREAS, The City of Hermantown has requested a free conveyance of state tax forfeited land for public park and trail purposes, legally described as:

CITY OF HERMANTOWN

NW 1/4 OF SE 1/4 EX N 1/2, also SW 1/4 OF SE 1/4 EX E 1/2 & EX E 1/2 OF
E 1/2 OF W 1/2, Section 15, Township 50 North, Range 15 West

Parcel Codes: 395-0010-04380 & 395-0010-04390

35 Acres

LDKEYs: 110863, 110864

THEREFORE, BE IT RESOLVED, That the St. Louis County Board recommends that the Commissioner of Revenue convey the above described state tax forfeited land to the City of Hermantown for the authorized public use, upon payment of \$250 administrative fee, \$250 Department of Revenue fee, \$25 deed fee, \$1.65 deed tax, and \$66 recording fee; for a total of \$592.65, to be deposited into Fund 240 (Forfeited Tax Fund).

Repurchase of State Tax Forfeited Land – Michaud/Kahn

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicants, Bruce Michaud of Superior, WI, and Robert T. Kahn of Duluth, MN, have applied to repurchase state tax forfeited land legally described as:

CITY OF DULUTH
ELY 45 FT OF LOT 5, BLOCK 19
HAZELWOOD ADDITION TO ONEOTA DULUTH
Parcel Code: 010-2120-01300; and

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Bruce Michaud of Superior, WI, and Robert T. Kahn of Duluth, MN on file in County Board File No. 59798, subject to payments including total taxes and assessments of \$8,129.42, service fee of \$114, deed tax of \$26.83, deed fee of \$25, recording fee of \$46, and rekey and lock fee of \$103; for a total of \$8,444.25, to be deposited into Fund 240 (Forfeited Tax Fund).

Repurchase of State Tax Forfeited Land – Forest Ridge Estates, LLC

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, Forest Ridge Estates, LLC of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF HERMANTOWN
LOT 8, BLOCK 1
FOREST RIDGE ESTATES C OF HERMANTOWN
Parcel Code: 395-0086-00080; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Forest Ridge Estates, LLC of Duluth, MN, on file in County Board File No. 59798, subject to payments including total taxes and assessments of \$3,775.71, service fee of \$114, deed tax of \$12.46, deed fee of \$25, and recording fee of \$46; for a total of \$3,973.17, to be deposited into Fund 240 (Forfeited Tax Fund).

Special Sale to the Housing and Redevelopment Authority of Hibbing

BY COMMISSIONER _____

WHEREAS, The Housing and Redevelopment Authority of Hibbing (Hibbing HRA) has requested to purchase the following described state tax forfeited land for the market value of \$4,250, plus fees, for the purpose of developing a parking lot or garden area for the residents of Hibbing:

Legal: City of Hibbing
LOT: 0013 BLOCK: 010
ROOSEVELT ADDITION TO HIBBING
Parcel Code: 140-0200-02420
LDKey: 118306; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1(a) authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8; and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Hibbing HRA for the market value of \$4,250 plus the following fees: 3% assurance fee of \$127.50, deed fee of \$25, deed tax of \$14.03, recording fee of \$46, and appraisal fee of \$450; for a total of \$4,912.53, to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That the County Auditor shall offer for sale at public auction the state tax forfeited land described here if the Hibbing HRA does not purchase the land by December 31, 2014.

**Rescind St. Louis County Board Resolution No. 14-337,
Canceling a Repurchase Contract - Zigich**

BY COMMISSIONER _____

WHEREAS, County Board Resolution No. 14-337, dated June 3, 2014, canceled a contract with Michael Zigich for the repurchase of state tax forfeited land; and

WHEREAS, The contract holder has cured the default;

THEREFORE, BE IT RESOLVED, That St. Louis County Board Resolution No. 14-337, dated June 3, 2014, is rescinded.

Reclassification of State Tax Forfeited Lands to Non-Conservation

BY COMMISSIONER _____

WHEREAS, All parcels of land becoming the property of the State of Minnesota in Trust through forfeiture for nonpayment of real estate taxes shall be classified or reclassified as conservation or non-conservation as required by Minn. Stat. § 282.01, Subd. 1; and

WHEREAS, The parcels described in the attached County Board File forfeited to the State of Minnesota for nonpayment of real estate taxes and were previously classified as conservation; and

WHEREAS, The Land and Minerals Department has recommended that the parcels be reclassified as non-conservation and approved for sale after considering, among other things, the present use of adjacent land, the productivity of the soil, the character of forest or other growth, the accessibility of lands to established roads, schools, and other public services, and their peculiar suitability or desirability for particular uses; and

WHEREAS, These parcels of land may be located inside the boundaries of a municipality or town and Minn. Stat. § 282.01 provides that classification or reclassification and sale of lands situated within a municipality or town must be approved by the governing body of the municipality or town; and

WHEREAS, The reclassification and sale of the parcels will be deemed approved if the county board does not receive notice of the municipality's or town's disapproval of the reclassification and sale of any parcel within 60 days of the date on which this resolution is delivered to the clerk of the municipality or town in which the parcels are located;

THEREFORE, BE IT RESOLVED, That the state tax forfeited parcels described in County Board File No. _____ shall be reclassified as non-conservation and offered for sale, and the request for approval of the reclassification shall be transmitted by the Land and Minerals Department to the clerk of the municipality or town in which the parcels are located.

Special Sale to the City of Brookston

BY COMMISSIONER _____

WHEREAS, The City of Brookston has requested to purchase the following described state tax forfeited lands for the price of \$500, plus fees, to correct blighted conditions and to promote economic development:

Legal: City of Brookston
NLY 29 FT OF LOT 16 also NLY 29 FT OF LOT 17, BLOCK 6
BROOKSTON
Parcel Codes: 110-0010-01390, 1400
LDKeys: 105354, 105355

WHEREAS, Minn. Stat. § 282.01, Subd. 1(a) authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, These lots have not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a.(d) allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price is necessary to provide an incentive to correct blighted conditions; and

WHEREAS, The parcels described here forfeited to the State of Minnesota on December 5, 2008 and November 27, 2007 for nonpayment of real estate taxes; and

WHEREAS, All parcels of land becoming the property of the State of Minnesota in Trust through forfeiture for nonpayment of real estate taxes shall be classified as 'conservation' or 'non-conservation' as required by Minn. Stat. § 282.01, Subd. 1; and

WHEREAS, The Land and Minerals Department has recommended that the parcels be classified as 'non-conservation' after considering many factors including the present use of adjacent land, the productivity of the soil, the character of forest or other growth, the accessibility of lands to established roads, schools, and other public services, the suitability or desirability for particular uses and the suitability of the forest resources on the land for multiple use and sustained yield management; and

WHEREAS, The forfeited parcels are located inside the boundaries of a municipality or town and Minn. Stat. § 282.01 provides that notice of the classification or reclassification and sale of lands situated within a municipality or town must be transmitted to its governing body; and

WHEREAS, The classification of the forfeited parcels will be deemed approved if the County Board does not receive notice of a municipality's or town's disapproval within 60 days of the date on which this resolution is delivered to the clerk of the municipality or town in which the parcels are located;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited lands, as described, to the City of Brookston for the price of \$500, plus the following fees: 3% assurance fee of \$15, deed fee of \$25, deed tax of \$1.65, and recording fee of \$46; for a total of \$587.65, to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the County Auditor shall offer for sale at public auction the state tax forfeited lands described here if the City of Brookston does not purchase the land by December 31, 2014.

Agreement with City of Ely for Fund Transfer

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the City of Ely whereby the city will transfer federal monies allocated for city project CP 0000-106969/SP 69-090-028 to the county for use on CP 0133-1263/SP 69-733-024, and St. Louis County will pay the city up to \$149,040 in county funds for the federal funds received from the city. The transfer will be within Fund 220, Agency 220321.

Rescind Flood Resolution No. 12-369 dated June 26, 2012

BY COMMISSIONER _____

WHEREAS, Resolution No. 12-369 was adopted on June 26, 2012 to allow for immediate repairs of damaged county roads and bridges related to the June 20, 2012 flood event; and

WHEREAS, Major repairs have been completed, or are under contract; and

WHEREAS, No further work is anticipated for this event, and if needed such work would be accomplished under guidelines outlined in the St. Louis County Purchasing Rules and Regulations;

THEREFORE, BE IT RESOLVED, That St. Louis County Board Resolution No. 12-369, dated June 26, 2012 for the Emergency Repair of Bridges and Roads for the flood event of June 20, 2012 in St. Louis County is hereby rescinded.

**Award of Bid: Culvert, Bituminous Pavement, Surfacing and Shouldering
Tied Projects (Duluth Township)**

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0033-1240, SAP 069-633-013 (Low); located on CSAH 33 (McQuade Road) from CSAH 43 (Lismore Road) to Bridge over the Sucker River, NE of Duluth, MN, length 2.12 miles;

CP 0061-202192, SAP 069-661-018 (Tied); located on CSAH 61 (North Shore Drive) from 1,260' SW of McQuade Road to Lake County line, NE of Duluth, MN, length 7.86 miles; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on June 12, 2014, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder.

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Northland Constructors of Duluth, LLC	4843 Rice Lake Rd. Duluth, MN 55803	\$1,376,586.04

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable as follows:

Fund 220, Agency 220314, Object 652700	\$552,412.99
Fund 220, Agency 220305, Object 652700	\$824,173.05

**Additional Work Associated with Bituminous Sealing on CSAH 9
and CSAH 10/Martin Road (Rice Lake Township)**

BY COMMISSIONER _____

WHEREAS, A 15 year study by the Minnesota Department of Transportation determined that chip sealing on roadways can significantly extend road service life; and

WHEREAS, Chip sealing on the recent reclaim and overlay of County State Aid Highways (CSAH) 9 and 10 could extend the service life of the roadway by 8-12 years; and

WHEREAS, A Supplemental Agreement in the amount of \$200,000 is necessary on CP 0009-8236/SP 69-609-032(low); CP 0010-8237/SP 69-610-006 for chip sealing on this roadway by contractor Northland Constructors, of Duluth LLC; and

WHEREAS, The Supplemental Agreement has been tentatively approved by the Minnesota Department of Transportation and is eligible for St. Louis County State Aid Funding;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes additional work on CP 0009-8236/SP 69-609-032(low); CP 0010-8237/SP 69-610-006 in the amount of \$200,000 for sealing County State Aid Highways 9 and 10/Martin Road, with \$120,000 payable from Fund 220, Agency 220301, Object 652700, (CSAH 9), and \$80,000 payable from Fund 220, Agency 220302, Object 652700 (CSAH 10).

**Additional Work Associated with Bituminous Sealing on CSAH 4,
CR 540 and at the Pike Lake Public Works Facility**

BY COMMISSIONER _____

WHEREAS, A 15 year study by the Minnesota Department of Transportation determined that chip sealing of roadways can significantly extend road service life; and

WHEREAS, The St. Louis County Highway Engineer has determined that several county roadways and surfaces would benefit from chip sealing at currently available favorable pricing; and

WHEREAS, A Supplemental Agreement in the amount of \$675,000 is necessary on project SAP 69-030-033 for chip sealing on County State Aid Highway 4/Rice Lake Road, County Road 540/East Olson Road, and the parking area of Richard H. Hansen Public Works Facility in Canosia Township by Fahrner Asphalt Sealers, LLC, of Eau Claire, WI; and

WHEREAS, The Supplemental Agreement has been tentatively approved by the Minnesota Department of Transportation and is eligible for St. Louis County State Aid and Local Funding;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes additional work related to Project CP 0000-205963/SAP 69-030-033 in the amount of \$675,000, payable as follows:

- \$370,000 – Fund 220, Agency 220309, Object 652700
- \$260,000 – Fund 203, Agency 203001, Object 652800 (local share)
- \$ 45,000 – Fund 405, Agency 405065, Object 630900

Lawful Gambling Application (Vermilion Lake Township)

BY COMMISSIONER _____

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board of Commissioners approves the following Lawful Gambling License Application (Pull-tabs [paper], Bar Bingo, Tipboards, Paddlewheel) on file in the office of the County Auditor, identified as County Board File No. 59511, for the following organization:

Climb Theater, Inver Grove Heights, MN, to operate out of Black Bear Cafe, Vermilion Lake Township, 6699 Highway 169, Tower, MN 55790,
new

**Sheriff's North Rescue Squad Building Project – Architectural,
Engineering and Design Services**

BY COMMISSIONER _____

WHEREAS, The Sheriff's Rescue Squad operations presently have no permanent facility for the northern portion of the county, with the majority of volunteer Rescue Squad members responding to emergencies are from the Virginia/Hibbing areas; and

WHEREAS, The former Virginia motor pool building is in poor condition, but salvageable for conversion to house the North Rescue Squad operations; and

WHEREAS, The 2014 legislature approved bond proceeds for the North Rescue Squad building renovation project in an amount of \$700,000 (Chapter 294, Section 15, Subd. 5) with county match funds for a total project budget of \$1,400,000;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials enter into a professional service contract with Damberg, Scott, Gerzina, Wagner Architects of Virginia and Duluth, MN, for planning, design, construction and bid documents, project administration, and project close out for the Sheriff's North Rescue Squad facility renovation project in an amount of \$69,800, payable from Fund 400, Agency 400039.

BY COMMISSIONER _____

RESOLVED, That the application for a Temporary On-Sale 3.2 Percent Malt Liquor License, on file in the office of the County Auditor, identified as County Board File No. 59789, is hereby approved and the County Auditor is authorized to issue the license to the applicant:

Buyck Volunteer Fire Department, Town of Portage, Temporary On-Sale 3.2 Percent Malt Liquor License No. TB1455, for August 2, 2014.

Workers' Compensation Report

BY COMMISSIONER _____

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated June 13, 2014, on file in the office of the County Auditor, identified as County Board File No. 59787, is hereby received and ratified as payable from Fund 730, Agency 730001.

**Official Proceedings of the St. Louis County
Special Board of Appeal and Equalization**

BY COMMISSIONER _____

RESOLVED, That the official proceedings of the St. Louis County Special Board of Appeal and Equalization for the Assessment Year of 2014 Payable 2015 meeting of June 17, 2014, are hereby approved.

**Transfer and Upgrade of Information Specialist II Position
to Technical Services Analyst II Serving the County Recorder's Office**

BY COMMISSIONER _____

WHEREAS, The County Recorder's Office is responsible for recording all real estate transactions, issuing land title certificates, issuing marriage licenses and processing vital records in a timely and efficient manner; and

WHEREAS, The County Recorder's Office maintains a data base that was created and built by Information Technology staff and requires ongoing system maintenance and program enhancements; and

WHEREAS, The most efficient way to perform the required maintenance and program enhancements is to transfer a vacant Information Specialist II position from the Recorder's Office to the Information Technology Department and to reassign the position to the Technical Service Analyst II level; and

WHEREAS, There is no increase in overall FTE complement and funding is available for the Technical Services System Analyst II position in the County Recorder's personnel budget;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the transfer of a vacant Information Specialist II position (Civil Service Basic Unit Pay Plan B1, Pay Grade B10) from the County Recorder's Office to the Information Technology Department and re-allocates the position to the Technical Service System Analyst II level (Civil Service Basic Unit Pay Plan B1, Pay Grade B24), to provide technical services to the County Recorder's Office, funding for the position is available in Fund 100, Agency 121001, with no budget adjustments necessary for 2014.

Purchase of Software from Bair Analytics for Crime Mapping Analysis

BY COMMISSIONER _____

WHEREAS, Bair Analytics of Highlands Ranch, CO, provides a very robust and powerful crime analysis software solution that allows law enforcement agencies to graphically and visually analyze crime trends and locations and will integrate easily with the NEMESIS SHIELD records management system; and

WHEREAS, Bair Analytics also provides the public with real time crime information and trends;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves a three-year agreement for the purchase of software provided by Bair Analytics of Highlands Ranch, CO, for crime mapping analysis in the amount of \$53,506; with \$24,654 to be accounted for in Fund 100, Agency 129999, Grant 12931, and \$28,852 to be accounted for in Fund 150, Agency 150001, Object 634800;

RESOLVED FURTHER, That \$28,852 is transferred from NEMESIS fund balance to Fund 150, Agency 150001, Object 634800;

RESOLVED FURTHER, That the appropriate county officials are authorized to execute all required agreements and contracts necessary.