



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

July 1, 2014
Immediately following the Board Meeting, which begins at 9:30 A.M.
Commissioners' Conference Room, St. Louis County Courthouse, Duluth, MN

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of June 24, 2014

Public Works & Transportation Committee, Commissioner Raukar, Chair

1. Agreement with LHB Corp. for Bridge Reconstruction Design Services for Eight Bridges Located in St. Louis County [14-262]
2. Agreement with SRF Consulting Group, Inc. for Design Services - Bridge 854 on CSAH 116 (Unorganized Township 65-14) [14-263]

Finance & Budget Committee, Commissioner Nelson, Chair

3. Abatement List for Board Approval [14-264]
4. Additional Cabling for Work Stations in the Government Services Center [14-265]
5. Cotton Volunteer Fire Dept. Dry Hydrant Lease Request on County Fee Owned Land [14-266]

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Finance & Budget Committee, Commissioner Nelson, Chair

1. **Purchase of Property Insurance [14-267]**
Resolution authorizing the purchase of Property and Related Insurance coverage from Chubb Group of Insurance Companies through Otis-Magie Insurance Agency.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

At this time, Commissioners may introduce items for discussion or report on past and future activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

July 8, 2014 **Lakewood Town Hall, 3110 Strand Road, Duluth, MN**
July 22, 2014 **St. Louis County Courthouse, 300 South Fifth Avenue, Virginia, MN**
August 5, 2014 **Commissioners' Conference Room, Courthouse, Duluth, MN**

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

Tuesday, June 24, 2014

Location: Semer's Park Pavilion, Ely, MN

Present: Commissioners Jewell, Boyle, Dahlberg, Stauber, Nelson, Raukar, and Chair Forsman

Absent: None

Convened: Chair Forsman called the meeting to order at 1:54 p.m.

CONSENT AGENDA

Nelson/Dahlberg moved to approve the consent agenda. The motion passed. (7-0)

- Minutes of June 10, 2014
- Amended Application and Acceptance of the 2014 MFIP Innovation Fund Grant for the Young Parent Education Project and Rescind County Board Resolution No. 14-261 [14-246]
- Request for Free Conveyance of State Tax Forfeited Land to the City of Hermantown [14-247]
- Repurchase of State Tax Forfeited Land – Michaud/Kahn, Forest Ridge Estates LLC [14-248]
- Special Sale to the Housing and Redevelopment Authority of Hibbing [14-249]
- Rescind St. Louis County Board Resolution No. 14-337, Canceling a Repurchase Contract – Zigich [14-250]
- Reclassification of State Tax Forfeited Lands to Non-Conservation [14-251]
- Special Sale to the City of Brookston [14-252]
- Agreement with City of Ely for Fund Transfer [14-253]
- Rescind Emergency Flood Repair Resolution No. 12-369 dated June 26, 2012 [14-254]
- Lawful Gambling Application (Vermilion Lake Township) [14-255]
- Transfer and Upgrade of Information Specialist II Position to Technical Services Analyst II Serving the County Recorder's Office [14-256]
- Purchase of Software from Bair Analytics for Crime Mapping Analysis [14-257]

REGULAR AGENDA

Public Works & Transportation Committee

Stauber/Raukar moved to award a bid to Northland Constructors of Duluth, LLC., Duluth, MN, in the amount of \$1,376,586.04 for a combined project located in Duluth Township: CP 0033-1240/SAP 069-633-013(Low) located on County State Aid Highway (CSAH) 33/McQuade Road from CSAH 43/Lismore Road to the bridge over the Sucker River northeast of Duluth, MN; and CP 0061-202192/SAP 069-661-018(Tied) located on CSAH 61/North Shore Drive from 1,260' southwest of the McQuade Road to the Lake County line northeast of Duluth, MN [14-258]. The motion passed. (7-0)

Stauber/Raukar moved to authorize additional work on CP 0009-8236/SP 69-609-032(low); CP 0010-8237/SP 69-610-006 in the amount of \$200,000 for bituminous sealing CSAH 9 and CSAH 10/Martin Road in Rice Lake Township [14-259]. The motion passed. (7-0)

Stauber/Raukar moved to authorize additional work related to project CP 0000-205963/SAP 69-030-033 in the amount of \$675,000 for bituminous sealing on CSAH 4/Rice Lake Road in Rice Lake and Gnesen Townships, County Road 540/East Olson Road in Field and Beatty Townships, and the Richard H. Hansen Public Works Facility parking lot in Canosia Township [14-260]. The motion passed. (7-0)

Finance & Budget Committee

Boyle/Nelson moved to authorize the appropriate county officials enter into a professional service contract with Damberg, Scott, Gerzina, Wagner Architects of Virginia and Duluth, MN, for planning, design, construction and bid documents, project administration, and project close out for the Sheriff's North Rescue Squad facility renovation project in an amount of \$69,800 [14-261]. The motion passed. (7-0)

COMMISSIONER DISCUSSION ITEMS

Commissioner Forsman thanked St. Louis County Public Works for their involvement in the Lake Kabetogama flood and acknowledged the flood-related efforts of Administrator Kevin Gray.

Commissioner Stauber said that Arrowhead Regional Health and Wellness would be holding a press conference tomorrow at 2:00 p.m. at the Public Works building in Pike Lake.

Commissioner Forsman gave a report on the Transportation Alliance Fly-In held in Washington, D.C.

Commissioner Nelson stated that losing the "voice for transportation" (Commissioner Forsman) would be a challenge for the Board in 2015.

Commissioner Forsman added that some of St. Louis County's closest allies at the state level are nearing retirement.

At 2:15 p.m., Jewell/Dahlberg moved to adjourn the Committee of the Whole meeting. The motion passed. (7-0)

Mike Forsman, Chair of the County Board

Phil Chapman, Clerk of the County Board

BOARD LETTER NO. 14 - 262

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: July 1, 2014 **RE:** Agreement with LHB Corp. for
Bridge Reconstruction Design
Services for Eight Bridges
Located in St. Louis County

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/ Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement with LHB Corp. of Duluth, MN for the design of bridge reconstruction plans for eight bridges located in St. Louis County.

BACKGROUND INFORMATION:

The St. Louis County Public Works Department advertised for Request for Proposals to engineering consultants for design services for bridge reconstruction of the following bridges:

Br 303 on CR 492	Br 305 on CR 936	Br 323 on CR 431	Br 414 on CSAH 4
Br 616 on CR 668	Br 702 on CR 406	Br 783 on CR 611	Br 867 on CR 180

After reviewing the proposals, it was determined that LHB Corp. of Duluth, MN has the training, experience, and knowledge to provide these services, and would be the best choice. The factors considered were cost, ability to deliver within the project time frame, experience, proposed design, and estimated construction costs. The agreement provides that those services shall include project management, team meetings, writing of special provisions, geotechnical investigations, environmental permitting, and design activities. LHB Corp. is expected to sub-consult all geotechnical investigations and recommendations to Braun Intertec. These projects are anticipated to be funded by State Bridge Bond funds and local levy funds.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an agreement with LHB Corp., Duluth, MN, for the design of bridge reconstruction plans for eight bridges located in St. Louis County, for a total cost of \$296,578, payable from Fund 200, Agency 200008, Object 626600.

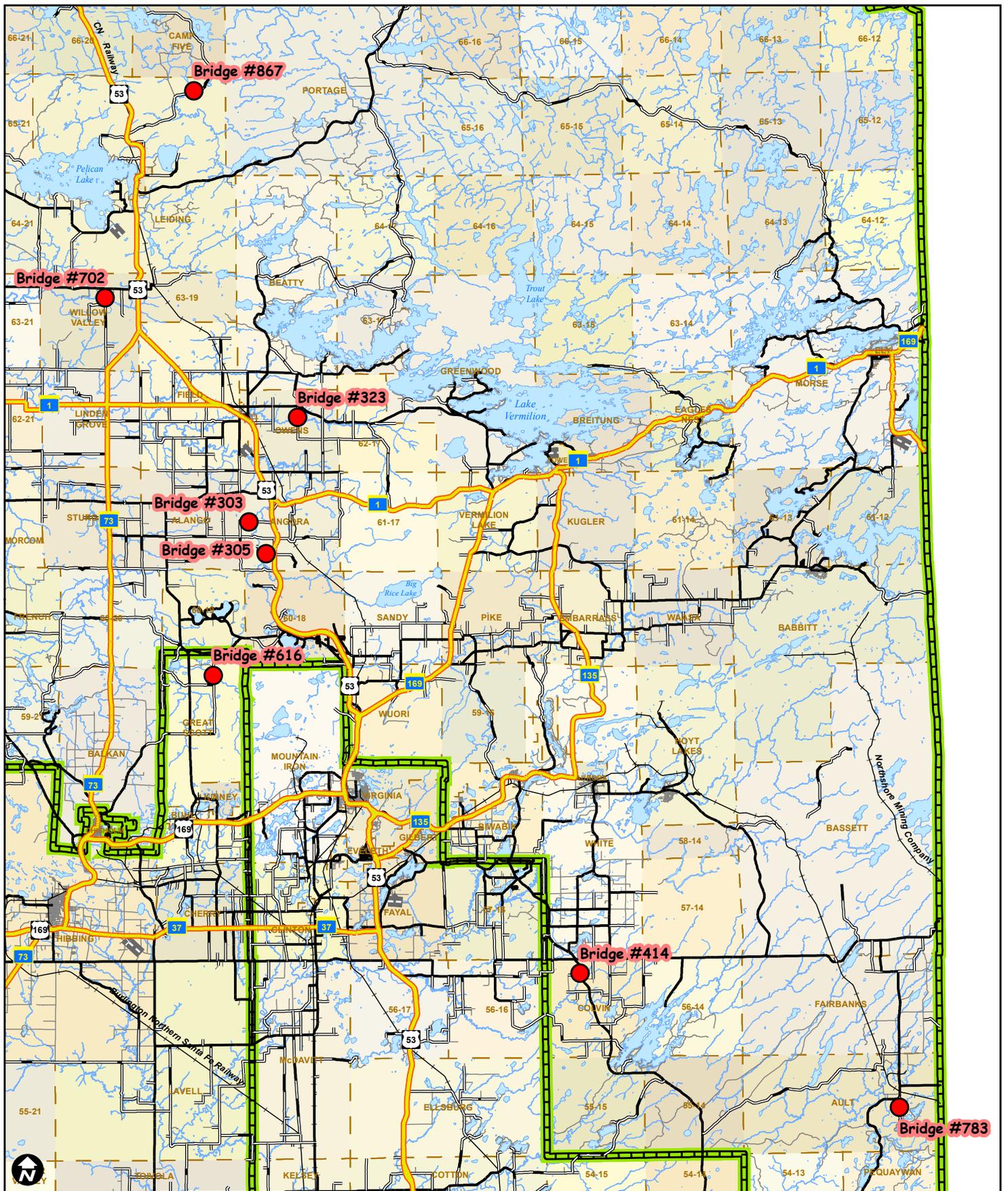
**Agreement with LHB Corp. for Bridge Reconstruction Design Services
For Eight Bridges Located in St. Louis County**

BY COMMISSIONER _____

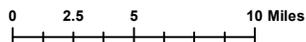
RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and approve any amendments authorized by the County Attorney, with LHB Corp, Duluth, MN, for design services for the reconstruction of eight bridges listed as follows:

Br 303 on CR 492	Br 305 on CR 936	Br 323 on CR 431	Br 414 on CSAH 4
Br 616 on CR 668	Br 702 on CR 406	Br 783 on CR 611	Br 867 on CR 180

RESOLVED FURTHER, That the total cost of these services is \$296,578, payable from Fund 200, Agency 200008, Object 626600.



St. Louis County 2014 Road & Bridge Construction



Map Components

- Bridge Location
- County/Unorg. Twp. Road - Paved
- County/Unorg. Twp. Road - Gravel
- Interstate Highway
- U.S./State Highway
- Local Road/City Street
- Railroad
- Commissioner District
- Township Boundary
- ★ City/Town
- ~ Lake
- ~ River/Stream

BOARD LETTER NO. 14 - 263

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: July 1, 2014

RE: Agreement with SRF Consulting Group, Inc. for Design Services - Bridge 854 on CSAH 116 (Unorganized Township 65-14)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/ Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement with SRF Consulting Group, Inc., of Minneapolis, MN for design services for the reconstruction of Bridge 854 on County State Aid Highway (CSAH) 116 in Unorganized Township 65-14.

BACKGROUND INFORMATION:

The St. Louis County Public Works Department advertised for Request for Proposals to engineering consultants for design services for bridge reconstruction along CSAH 116 over the Moose River in Unorganized Township 65-14 (project CP 0116-186994/SAP 69-716-010). After reviewing the proposals, it was determined that SRF Consulting Group, Inc. of Minneapolis, MN has the training, experience, and knowledge to provide these services, and would be the best choice. The factors considered were cost, ability to deliver within the project time frame, experience, proposed design, and estimated construction costs. The agreement provides that those services shall include project management, team meetings, writing of special provisions, and design activities. This project is anticipated to be funded by State Bridge Bond funds and State Aid funds.

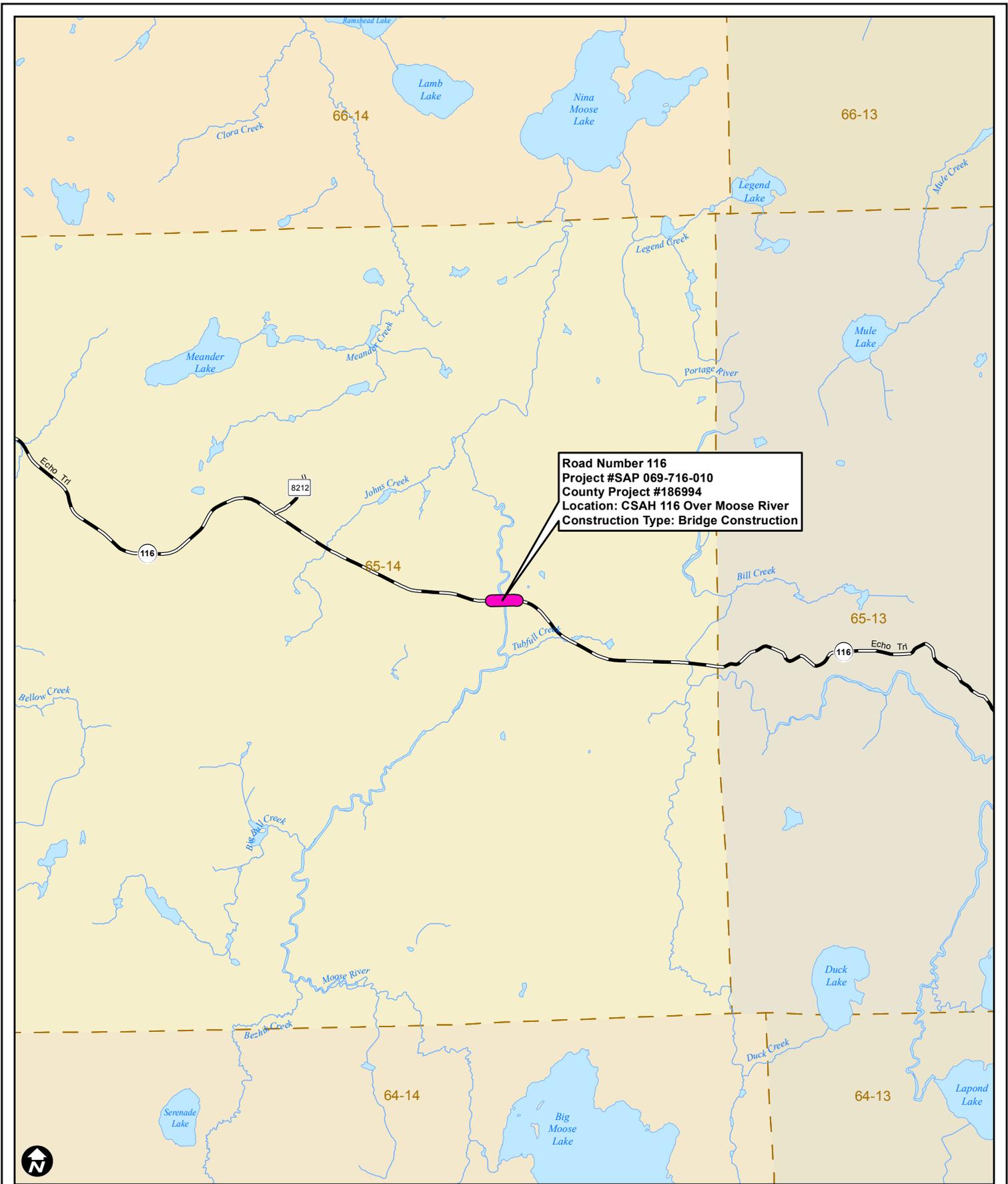
RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an agreement with SRF Consulting Group, Inc., of Minneapolis, MN, for design services for the reconstruction of Bridge 854 on CSAH 116 in Unorganized Township 65-14. The total cost of these services is \$27,152, payable from Fund 220, Agency 220325, Object 626600.

**Agreement with SRF Consulting Group, Inc. for Design Services –
Bridge 854 on CSAH 116 (Unorganized Township 65-14)**

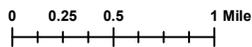
BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and approve any amendments authorized by the County Attorney, with SRF Consulting Group, Inc., of Minneapolis, MN, for design services for the reconstruction of County Bridge 854 along County State Aid Highway 116 over the Moose River in Unorganized Township 65-14 (CP 0116-186994/SAP 69-716-010). The total cost of these services is \$27,152, payable from Fund 220, Agency 220325, Object 626600.



Road Number 116
Project #SAP 069-716-010
County Project #186994
Location: CSAH 116 Over Moose River
Construction Type: Bridge Construction

St. Louis County 2015 Road & Bridge Construction



Map Components	
2015 Road & Bridge Construction	
Bridge Construction	County/Unorg. Twp. Road - Paved
Interstate Highway	County/Unorg. Twp. Road - Gravel
U.S./State Highway	Local Road/City Street
	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

BOARD LETTER NO. 14 - 264

FINANCE & BUDGET COMMITTEE CONSENT NO. 3

BOARD AGENDA NO.

DATE: July 1, 2014 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59797.

Abatements Submitted for Approval by the St. Louis County Board
on 7/8/2014

<u>PARCEL CODE</u>	<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>
10 2930 1630	0 15133	ALLSHOUSE, CHRISTINA	R	City of Duluth	Bruce Eichorn	HOMESTEAD	2014	397.78
140 120 2360	0 15134	ANDERSON, ROGER A	R	Hibbing	Tim Marolt	HOMESTEAD	2014	414.42
140 220 2160	0 15135	BAYLISS, JAMES	R	Hibbing	Patrick Orent	HOMESTEAD	2014	604.12
755 50 150	0 15136	BEAN, LLYAL	R	59-21	Tim Marolt	HOMESTEAD	2014	486.98
395 10 3850	0 15137	BERG, BEVERLY	R	Hermantown	County Auditor	PENALTY & INTEREST	2013	846.62
762 10 2280	09102 15138	BERGSTROM, REBEKAH	P	67-21	Beth Sokoloski	PP CANCEL	2013	22.12
762 10 2280	09102 15139	BERGSTROM, REBEKAH	P	67-21	Beth Sokoloski	PP CANCEL	2014	22.50
387 80 95	0 15140	BIDLE, KERRY	R	Greenwood	Dan Christensen	VALUATION	2012	289.66
30 262 540	0 15141	BOES, JARED	R	Ely	Andrew Olson	HOMESTEAD	2014	789.92
30 21 150	0 15142	BRGANT, ERIC	R	Ely	Andrew Olson	HOMESTEAD	2014	643.02
350 10 3240	0 15143	BRISKI, STEVE	R	Field	Mason Couvier	HOMESTEAD	2014	482.78
30 340 150	0 15144	BUTLER, ELY	R	Ely	Andrew Olson	HOMESTEAD	2014	769.42
290 10 4095	0 15145	CARLSON, ROGER	R	Cherry	Christina Johnson	VALUATION	2014	352.20
10 2790 2250	0 15149	CEPEDA, RENE	R	City of Duluth	County Auditor	PENALTY & INTEREST	2013	635.73
142 23 20	0 15219	CHAPMAN, BRIAN	R	Hoyt Lakes	County Auditor	PENALTY & INTEREST	2008	390.11
395 10 590	0 15150	CHOICE DEVELOPERS	R	Hermantown	Rodella LaFreniere	CODE CHANGE	2013	3,410.90
395 10 590	0 15151	CHOICE DEVELOPERS	R	Hermantown	Rodella LaFreniere	CODE CHANGE	2014	3,677.86
510 40 534	0 15152	CHRISTIANSON, MARCUS	R	Portage	Brian Grahek	VALUATION	2014	75.88
235 55 130	0 15146	CIRSSD	R	Balkan	Dave Sipila	EXEMPT	2012	81.14
235 55 130	0 15147	CIRSSD	R	Balkan	Dave Sipila	EXEMPT	2013	1.22
235 55 130	0 15148	CIRSSD	R	Balkan	Dave Sipila	EXEMPT	2014	1.32
120 39 150	0 15153	COOK HOSPITAL	R	Cook	Ben Thomas	EXEMPT	2012	383.96
120 39 150	0 15154	COOK HOSPITAL	R	Cook	Ben Thomas	EXEMPT	2013	389.90
120 39 150	0 15155	COOK HOSPITAL	R	Cook	Ben Thomas	EXEMPT	2014	397.92
465 20 547	0 15157	COUNTY AUDITOR	R	Morse	County Auditor	CANCEL FORFEITURE	2010	
10 1460 210	0 15156	DAGGER, JERRY	R	City of Duluth	Bruce Eichorn	HOMESTEAD	2014	395.06
10 4680 470	0 15214	DICK, JEREMY	R	City of Duluth	Bemen Carlson	HOMESTEAD	2014	900.82
120 38 80	0 15158	ERICKSON, STEVEN	R	Cook	Dave Jarvela	VALUATION	2014	375.16
460 10 2005	0 15160	FEAKES, JERALD	R	Morcom	Shannon Cairns	VALUATION	2014	342.98
10 1050 705	0 15159	FOLEY, JOHN	R	City of Duluth	Bruce Eichorn	HOMESTEAD	2014	643.84
387 180 160	0 15161	GOBATS, SHELLEY	R	Greenwood	Shannon Cairns	HOMESTEAD	2014	364.62
260 6040 30	0 15162	HARMS, STEVEN	R	Biwabik	Brian Grahek	VALUATION	2014	185.16
10 3470 1440	0 15163	HARRIS, TRENT	R	City of Duluth	Bemen Carlson	HOMESTEAD	2014	206.40
375 6010 41120	0 15164	HARWOOD, TERESA	R	Gnesen	Noah Mittlefehldt	VALUATION	2013	409.10

<u>PARCEL CODE</u>			<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>	
140	96	30	0	15165	HIBBING ALANO SOC.	R	Hibbing	Dave Sipila	EXEMPT	2014	3,755.28
290	10	1291	0	15167	JENSEN, WAYNE	R	Cherry	Christina Johnson	VALUATION	2014	327.26
10	4295	150	0	15168	JOHNSON, KATHLEEN	R	City of Duluth	County Auditor	PENALTY & INTEREST	2013	84.48
555	10	1250	0	15169	JOHNSTON, ROBERT SR	R	Van Buren	Lana Anderson	DISABILITY	2014	352.62
625	26	90	0	15220	JUST, JOSEPH	R	61-13	County Auditor	PENALTY & INTEREST	2014	103.64
387	35	4810	0	15170	KARAKASH, THOMAS	R	Greenwood	Dan Christensen	CODE CHANGE	2014	733.28
10	4430	3740	0	15171	KINNUNEN, KELLY	R	City of Duluth	Bruce Eichorn	HOMESTEAD	2014	348.58
10	4520	15210	0	15172	KLOSOWSKI, CARRIE	R	City of Duluth	Mike Busick	HOMESTEAD	2014	364.96
10	3030	1980	0	15173	KRAUSE, MARK	R	City of Duluth	Frank Carver	HOMESTEAD	2013	335.08
550	10	1080	0	15174	LAHTI, SHAWN	R	Toivola	Bruce Sodahl	VALUATION	2014	47.86
415	10	6626	0	15173	LANE, TIMOTHY	R	Lakewood	Dave Christensen	HOMESTEAD	2014	264.98
385	10	4170	0	15176	LANGER, KEVIN	R	Great Scott	Shannon Cairns	VALUATION	2014	15.54
385	10	4171	0	15177	LANGER, KEVIN	R	Great Scott	Shannon Cairns	VALUATION	2014	180.90
10	630	110	0	15215	LASKOWSKI, MARY	R	City of Duluth	Bemen Carlson	HOMESTEAD	2014	343.10
185	35	370	0	15178	LIND, DARIN	R	Proctor	Sean Worthington	DOUBLE ASSESSMENT	2014	3,258.80
400	10	5933	0	15180	LONG, JENNIFER	R	Industrial	Lana Anderson	HOMESTEAD	2014	109.42
400	10	5931	0	15179	LONG, JUDITH	R	Industrial	Lana Anderson	HOMESTEAD	2014	620.46
385	30	240	0	15181	LUTZ, JOHN	R	Great Scott	Shannon Cairns	HOMESTEAD	2014	504.22
10	3490	1200	0	15221	LUUKKONEN, MICHAEL	R	City of Duluth	County Auditor	PENALTY & INTEREST	2013	248.41
10	1120	8260	0	15182	MATSON, ANDREW	R	City of Duluth	Frank Carver	HOMESTEAD	2014	374.54
10	3730	240	0	15216	MCGEE, KATHERINE	R	City of Duluth	Bruce Eichorn	HOMESTEAD	2014	366.34
105	51	740	0	15183	MERRILL, MYRTLE	R	Babbitt	Andrew Olson	HOMESTEAD	2014	916.20
10	4520	13170	0	15184	NEAULT, RICHARD	R	City of Duluth	Lana Anderson	CODE CHANGE	2014	603.38
435	10	3763	0	15185	NITZSCHKE, STEVEN	R	McDavitt	Dave Jarvela	VALUATION	2013	86.90
10	4520	16840	0	15186	OJARD, JANE	R	City of Duluth	Mike Busick	HOMESTEAD	2014	322.60
90	194	174	0	15187	PERPICH, RYAN	R	Virginia	Cheryl Weappa	HOMESTEAD	2014	502.28
40	10	2060	0	15188	PETERSON, BOYD	R	Eveleth	Shannon Cairns	HOMESTEAD	2014	870.96
10	790	3740	0	15189	PFAB, BRENDA	R	City of Duluth	Ben Hanson	HOMESTEAD	2014	390.92
120	40	30	0	15190	REDWATER, INC.	R	Cook	Ben Thomas	VALUATION	2014	6,737.22
120	40	50	0	15191	REDWATER, INC.	R	Cook	Ben Thomas	VALUATION	2014	29.78
308	30	1602	0	15192	ROCKS & WATER LAND	R	Crane Lake	Beth Sokoloski	VALUATION	2013	1,245.82
308	30	1602	0	15193	ROCKS & WATER LAND	R	Crane Lake	Beth Sokoloski	VALUATION	2014	2,178.38
10	3830	11000	0	15194	RODGERS, DANIELLE	R	City of Duluth	Bruce Eichorn	HOMESTEAD	2014	308.92
575	10	875	0	15198	ROGNE, LEAH	R	Willow Valley	Shannon Cairns	HOMESTEAD	2014	533.50
340	160	180	0	15195	RUSS, SHELLY	R	Fayal	Mason Couvier	HOMESTEAD	2014	727.90
260	21	100	0	15222	SELLERGREN, DAVID	R	Biwabik	Brian Grahek	FIRE DISASTER	2013	1,897.94

<u>PARCEL CODE</u>			<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>	
260	21	100	0	15223	SELLERGREN, DAVID	R	Biwabik	Brian Grahek	FIRE DISASTER	2014	139.73
350	20	5370	0	15196	SHERMER, JOSEPH	R	Field	Lana Anderson	DISABILITY	2014	334.48
395	10	4582	0	15197	SHOPA-OLSEN, RYAN	R	Hermantown	Noah Mittlefehldt	HOMESTEAD	2014	311.48
15	45	10	0	15199	SIVERS, JAMES	R	Biwabik C.	Brian Grahek	HOMESTEAD	2014	777.00
308	30	1601	0	15200	SMERILLO, ROBERT	R	Crane Lake	Beth Sokoloski	VALUATION	2014	503.60
10	4520	15090	0	15201	SOGER, ROSS	R	City of Duluth	Mike Busick	HOMESTEAD	2014	367.70
60	55	20	0	15202	STATE OF MN	R	Gilbert	Mason Couvier	EXEMPT	2014	451.20
10	3140	4590	0	15217	STINGLEY, TROY	R	City of Duluth	Mike Busick	HOMESTEAD	2014	381.40
141	40	1942	0	15203	STORY, JESSE	R	Hibbing	Patrick Orent	HOMESTEAD	2014	336.86
10	5100	170	0	15204	SUNDAL, MARIAN	R	City of Duluth	Bemen Carlson	HOMESTEAD	2014	328.08
150	10	430	0	15205	TIEDEMAN, VERNON	R	Kinney	Shannon Cairns	HOMESTEAD	2014	721.98
320	20	5440	0	15206	TRIEBWASSER, AMIDON	R	Ellsburg	Jan Jackson	CODE CHANGE	2014	250.16
308	30	5110	0	15207	TUFTE, PAUL	R	Crane Lake	Beth Sokoloski	VALUATION	2014	349.14
10	2990	1370	0	15208	UNDERWOOD, CHRIS	R	City of Duluth	Bruce Eichorn	HOMESTEAD	2014	360.86
10	230	1070	0	15218	VERVA, STEVEN	R	City of Duluth	Mike Busick	HOMESTEAD	2014	379.44
10	2850	1640	0	15209	WESTHOLM, DANIEL	R	City of Duluth	Bemen Carlson	HOMESTEAD	2014	276.12
290	10	3650	0	15210	WILLIAMS, EDWARD	R	Cherry	Christina Johnson	VALUATION	2014	563.44
90	194	173	0	15211	WILLIAMS, JACK JR.	R	Virginia	Cheryl Weappa	HOMESTEAD	2014	37.18
10	3510	4825	0	15212	WILSON, KEVIN	R	City of Duluth	Mike Busick	HOMESTEAD	2014	405.98
80	18	20	0	15213	WITZEL, MATTHEW	R	Tower	Dave Jarvela	VALUATION	2014	458.50

BOARD LETTER NO. 14 - 265

FINANCE & BUDGET COMMITTEE CONSENT NO. 4

BOARD AGENDA NO.

DATE: July 1, 2014 **RE:** Additional Cabling for Work
Stations in the Government
Services Center

FROM: Kevin Z. Gray
County Administrator

Linnea Mirsch, Acting Director
Information Technology

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

To provide safe, secure, efficient, cost effective, and code compliant facilities and facility operations.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a value added project for the Government Services Center (GSC) remodeling in an amount of \$57,672 for additional cabling costs to handle existing needs and growing future demands.

BACKGROUND:

The County Board approved the sale of general obligation capital improvement bonds to make significant improvements to the form and function of the GSC last year. The \$20,650,000 budget includes the Guaranteed Maximum Price construction agreement with Johnson - Wilson Constructors in an amount of \$17,413,000 (County Board Resolution No. 13-514). The budget also includes owner managed costs such as: security, signage, painting, moving and churn costs, audio visual expense, the public art program budget, furniture fixtures and equipment, and an owner contingency for unanticipated items.

Including an owner contingency for unforeseen conditions is a best practice in a building project of this size and magnitude and St. Louis County's planned owner contingency was budgeted at \$361,597. A request has been made to upgrade the cabling specifications to meet current and future data requirements for workstations at an additional cost of \$57,672. Information Technology, Property Management and County Administration agree this is a necessary change which can be funded out of the owner's

contingency budget. The cabling upgrade value added project will not change the overall project cost.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a construction change order for the Duluth GSC Facility remodeling agreement with Johnson – Wilson Constructors of Duluth, Minnesota, in the amount of \$57,672, payable from the county's owner contingency budget, Fund 440, Agency 440001.

Additional Cabling for Work Stations in the Government Services Center

BY COMMISSIONER _____

WHEREAS, County Board Resolution No. 13-514, dated August 6, 2013, authorized a construction agreement contract with Johnson - Wilson Constructors in the amount of \$17,413,000, for the remodeling of the Duluth Government Service Center (GSC) facility; and

WHEREAS, St. Louis County has identified a need for additional cabling for work stations; and

WHEREAS, The engineer has reviewed the request with St. Louis County Information Technology and Property Management and identified the additional cost of \$57,672; and

WHEREAS, There are sufficient funds within the owner's contingency budget for these costs;

THEREFORE, BE IT RESOLVED, The St. Louis County Board authorizes the appropriate county officials to execute a construction project change order for the Duluth GSC Facility remodeling project with Johnson – Wilson Constructors of Duluth, Minnesota, in the amount of \$57,672, payable from the owner's contingency budget Fund 440, Agency 440001.

BOARD LETTER NO. 14 - 266

FINANCE & BUDGET COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

DATE: July 1, 2014

RE: Cotton Volunteer Fire Dept.
Dry Hydrant Lease Request on
County Fee Owned Land

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso
Property Management Director

RELATED DEPARTMENT GOAL:

To facilitate county fee land purchase, sale and easement activities.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a lease for a Dry Hydrant facility adjacent to the Whiteface River across county fee owned property.

BACKGROUND:

The Cotton Volunteer Fire Department has requested access to the Whiteface River to establish a water supply for fire emergencies. A Dry Hydrant would be placed at this site and an entrance constructed to allow access by both the Cotton and Ellsburg Volunteer Fire Departments and the Minnesota Department of Natural Resources. This county fee owned property was purchased from Minnesota Power and has an active gravel pit on the northern portion.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a lease with the Cotton Volunteer Fire Department for the construction and operation of a Dry Hydrant facility on county fee owned land. A \$150 administrative fee is required and will be deposited in Fund 100 Agency 128014 Object 583202.

**Cotton Volunteer Fire Dept. Dry Hydrant Lease Request
on County Fee Owned Land**

BY COMMISSIONER _____

WHEREAS, The Cotton Volunteer Fire Department desires to develop a Dry Hydrant facility to access the Whiteface River for use in firefighting emergencies; and

WHEREAS, St. Louis County owns in fee the following described land:

That part of Government Lot 8, Section 3, Township 54 North, Range 16 West, lying southeasterly of the centerline of County Road No. 223 (Water Hen Road) and lying northeasterly of the centerline of County State Aid Highway No. 52 (Comstock Lake Road), containing 10 acres, more or less; and

WHEREAS, Minn. Stat. § 373.01 Subdivision 1(4), authorizes the County Auditor and the Chair of the St. Louis County Board to sell, lease, and convey real estate owned by the county;

THEREFORE, BE IT RESOLVED, That pursuant to the requirements and procedures of Minn. Stat. § 373.01 Subdivision 1(4), the Chair of the County Board and the County Auditor are authorized to execute a lease for Dry Hydrant construction and operation to the Cotton Volunteer Fire Department, a Minnesota non-profit corporation, over that part of the above described property: The southwesterly 150.00 feet of the above described tract of land as measured at a right angle to the centerline of County State Aid Highway No. 52 (Comstock Lake Road);

RESOLVED FURTHER, That the granting of this lease is conditioned upon payment of \$150 administrative fee; to be deposited in Fund 100 Agency 128014 Object 583202.



Lease of County Fee Owned Property to Cotton Fire Department St. Louis County Property Management Dept.

Parcel Code: 305-0010-00515

Legal Description: Part of G.L. 8, Section 3, T54N, R16W

Commissioner District # 6
Maintenance District # 6



Parcel Specifications: This parcel is approximately 10 acres with frontage on both Comstock Lake Road and Water Hen Road. This parcel and Government Lot 9 (approximately 60 acres) were acquired in 2001 from Minnesota Power for continued gravel pit operations.

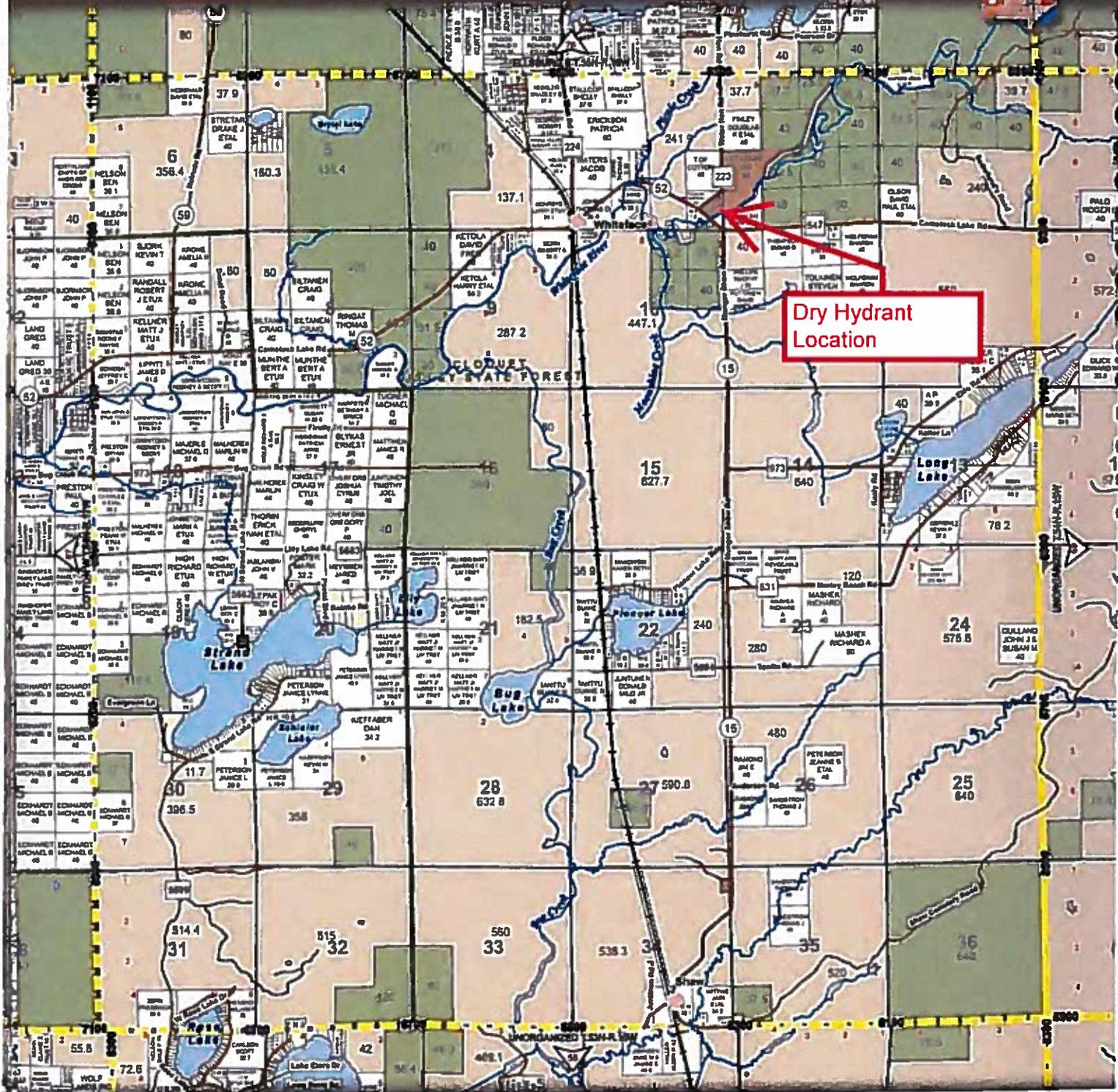
Public Works personnel have reviewed this request and have no objections to the installation of a Dry Hydrant in this location.

6/23/2014

Mark J. Hudson
Right of Way Agent
St. Louis County Property Management
100 North 5th Avenue West RM 515
Duluth, MN 55802
218-726-2356 Office
218-343-3505 Cell
hudsonm@stlouiscountymn.gov

COTTON (E)

T.54N-R.16W



Dry Hydrant Location

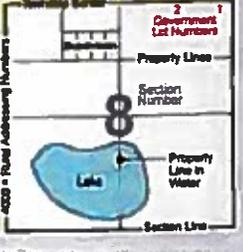
LEGEND

- | | | |
|--------------------|------------------------|---------------------------------------|
| CITY | USA | LAKE |
| INTERSTATE HIGHWAY | STATE OF MINNESOTA | PIT LAKE |
| US HIGHWAY | STATE OF MN TAX PARCEL | DRY LAKE BED |
| MINNESOTA HIGHWAY | ST. LOUIS COUNTY | RIVER/STREAM |
| COUNTY ROADS | PRIVATE | VOYAGEURS NATIONAL PARK |
| LOCAL ROADS | SUBDIVISION | RESERVATION |
| RAILROADS | TOWNSHIP | NATIONAL FOREST |
| STATE TRAILS | SECTION | STATE FOREST |
| CARRY-W | COUNTY | STATE PARK |
| BOAT LAUNCH | MUNICIPALITY | BOUNDARY WATERS CANOE AREA WILDERNESS |



OWNERSHIP ABBREVIATIONS
 ETAL = AND OTHERS TRS = TRUSTEES
 ETVM AND WIFE TRV = TRUST
 ETVM AND HUSBAND REV TR = REVOCABLE TRUST
 PVM = PARTNERSHIP IRREV TR = IRREVOCABLE TRUST

ROAD NAME ABBREVIATIONS
 AVE = AVENUE EXP = EXPRESSWAY ST = STREET
 BLVD = BOULEVARD HWY = HIGHWAY TER = TERRACE
 CIRCLE CTR = COURT PKWY = PARKWAY TR = TRAIL
 DR = DRIVE PLS = PLACE WY = WAY
 LN = LOOP



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Cotton Volunteer Fire Department
7505 Comstock Lake Road
Cotton, MN 55724

February 01, 2014

To Whom It May Concern:

The purpose of this letter is to address Cotton Volunteer Fire Department's need for Dry Hydrant / water access on Comstock Lake Road and nearest cross road of Water Hen Road. This venture would be a concerted effort between Cotton Volunteer fire Department and The Ellsburg Volunteer Fire department.

Cotton Volunteer Fire Department (C.V.F.D.) would like to have access of The White Face River to establish a water supply for fire emergencies. This would greatly enhance our source of water in this area. And speed up the process of fire fighting whether it be a Structure or Wildland fires. The Dry Hydrant would be available to neighboring Fire Departments and the D.N.R.

C.V.F.D. is committed to work in full cooperation with the residents of Cotton Township and the Minnesota Department of Natural Resources to establish this water source.

Please contact Fire Chief Craig Kinsley with any questions regarding this issue.

Craig Kinsley
6844 Bug Creek Road
Cotton, Mn. 55724
(218) 780-8022
Criag.kinsley@cliffsnr.com

BOARD LETTER NO. 14 - 267

FINANCE AND BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: July 1, 2014
FROM: Kevin Z. Gray
County Administrator
Donna Viskoe
Procurement Manager
RE: Purchase of Property
Insurance

RELATED DEPARTMENT GOAL:

To exercise responsible stewardship of county resources.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the purchase of property insurance from the Otis-Magie Insurance Agency of Duluth, Minnesota.

BACKGROUND:

St. Louis County has been purchasing property insurance on a loss limit basis versus a blanket property basis for several years. This type of coverage has provided favorable rates and lower deductibles on an exposure which has increased annually. The current policy with the Otis-Magie Insurance Agency expires on July 24, 2014.

The Chubb Group of Insurance Companies, which has insured the county since 2005 has offered to renew coverage with the same terms and conditions as the existing coverage. This program continues to provide very broad coverage of the county's property, subject to the same deductibles and coverage as in the past several years. Based on the premium proposal of \$219,250 submitted by the Chubb Insurance Company, the rate is \$.0642 per \$100 of value, on a total value of \$341,739,726 in property.

The current insurance has a loss limit of \$70,000,000 per occurrence during the policy period. An annual review by the Purchasing Division, confirms this will provide adequate protection of the largest county exposures. The recommended proposal includes coverage for all the county's requirements under one policy and one insurance group. All contractors' equipment will be covered on and away from the premises, subject to a \$5,000,000 loss limit and \$20,000 deductible per occurrence.

The Chubb Group proposes Property and Related Insurance coverage on major structures and equipment with a \$25,000 per occurrence deductible unless otherwise indicated below:

- Contractors' Equipment: \$20,000 deductible, insures equipment on and away from the scheduled premises
- Electronic Data Processing, Valuable Papers & Accounts Receivable: \$2,500 deductible
- Towers and Boiler and Machinery Property Damage: \$5,000 deductible
- Auto/Equipment Physical Damage: Wind & Hail only, \$100,000 deductible
- Earthquake and Flood: \$100,000 deductible
- Crime: \$5,000 deductible

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the purchase of Property and Related Insurance coverage on major structures, equipment, amended contents and boiler and machinery from the Chubb Group of Insurance Companies through Otis-Magie Insurance Agency at a premium of \$219,250 for the period July 24, 2014 through July 24, 2015 which represents a reduction of about 2% over last year. It is further recommended that the county take advantage of a two year rate guarantee assuring a fixed rate for the next two years payable from fund 720, Agency 720001, Object 635100.

Also, it is recommended the County Board authorize the addition and/or deletion of property from the policy as required throughout the policy period.

Purchase of Property Insurance

BY COMMISSIONER _____

WHEREAS, St. Louis County has in excess of \$341,739,726 in property to insure; and

WHEREAS, St. Louis County has been purchasing property insurance on a loss limit basis which is less expensive with lower deductibles than a scheduled buildings type of insurance; and

WHEREAS, The current policy expires on July 24, 2014, and St. Louis County received a proposal from the current insurer, Chubb Group of Insurance Companies, through Otis-Magie Insurance Agency of Duluth, MN to provide coverage at the same terms as existing coverage at a rate of \$.0642 per \$100 of value for the coming year;

THEREFORE, BE IT RESOLVED, The St. Louis County Board authorizes the purchase of Property and Related Insurance coverage on major structures and equipment, amended contents, and boiler and machinery from Chubb Group of Insurance Companies through Otis-Magie Insurance Agency of Duluth, MN, for the period July 24, 2014 to July 24, 2015 at the annual premium of \$219,250 payable from: Fund 720, Agency 720001, Object 635100.

RESOLVED FURTHER, The Purchasing Division is authorized to add or delete county properties to the policy, or increase the base amount on future determination of valuation of county structures during the policy period.