



**COMMITTEE OF THE WHOLE AGENDA**  
**Board of Commissioners, St. Louis County, Minnesota**

**June 24, 2014**  
**Immediately following the Board Meeting, which begins at 9:30 A.M.**  
**Semer's Park Pavilion, Ely, MN**

*Directions: Enter Ely from Hwy. 169 turn left at the first stop light (Central Avenue). Pass Wilderness Outfitters and turn left at the second street - Shagawa Road. Stay on Shagawa Road as it circles around Semer's Park. The Pavilion is on the road overlooking the beach area.*

---

**CONSENT AGENDA:**

*All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.*

**Minutes of June 10, 2014**

**Health & Human Services Committee, Commissioner Stauber, Chair**

1. Amended Application and Acceptance of the 2014 MFIP Innovation Fund Grant for the Young Parent Education Project and Rescind County Board Resolution No. 14-261 [14-246]

**Environment & Natural Resources Committee, Commissioner Dahlberg, Chair**

2. Request for Free Conveyance of State Tax Forfeited Land to the City of Hermantown [14-247]
3. Repurchase of State Tax Forfeited Land – Michaud/Kahn, Forest Ridge Estates LLC [14-248]
4. Special Sale to the Housing and Redevelopment Authority of Hibbing [14-249]
5. Rescind St. Louis County Board Resolution No. 14-337, Canceling a Repurchase Contract – Zigich [14-250]
6. Reclassification of State Tax Forfeited Lands to Non-Conservation [14-251]
7. Special Sale to the City of Brookston [14-252]

**Public Works & Transportation Committee, Commissioner Raukar, Chair**

8. Agreement with City of Ely for Fund Transfer [14-253]
9. Rescind Emergency Flood Repair Resolution No. 12-369 dated June 26, 2012 [14-254]

**Finance & Budget Committee, Commissioner Nelson, Chair**

10. Lawful Gambling Application (Vermilion Lake Township) [14-255]

**Central Management & Inter-Governmental Committee, Commissioner Jewell, Chair**

11. Transfer and Upgrade of Information Specialist II Position to Technical Services Analyst II Serving the County Recorder's Office [14-256]

**Public Safety & Corrections Committee, Commissioner Boyle, Chair**

12. Purchase of Software from Bair Analytics for Crime Mapping Analysis [14-257]

---

**REGULAR AGENDA:**

*For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.*

**Public Works & Transportation Committee, Commissioner Raukar, Chair**

1. **Award of Bids: Culvert, Bituminous Pavement, Surfacing and Shouldering Tied Projects (Duluth Township) [14-258]**  
Resolution awarding County Projects 0033-1240 and 0061-202192 to low bidder Northland Constructors of Duluth, LLC.
2. **Additional Work Associated with Bituminous Sealing on CSAH 9 and 10/Martin Road (Rice Lake Township) [14-259]**  
Resolution authorizing a supplemental agreement with Northland Constructors of Duluth, LLC, for bituminous sealing on CSAH 9 and 10/Martin Road in Rice Lake Township.
3. **Additional Work Associated with Bituminous Sealing on CSAH 4, CR 540 and at the Pike Lake Public Works Facility [14-260]**  
Resolution authorizing a supplemental agreement with Fahrner Asphalt Sealers, LLC of Eau Clair, WI, for bituminous sealing on several roads in St. Louis County and at the Public Works Facility at Pike Lake.

**Finance & Budget Committee, Commissioner Nelson, Chair**

1. **Sheriff's North Rescue Squad Building Project – Architectural, Engineering and Design Services [14-261]**  
Resolution authorizing a professional service contract with Damberg, Scott, Gerzina, Wagner Architects of Virginia and Duluth for architectural, engineering and design services for the North Rescue Squad Building planned in Virginia.

---

**COMMISSIONER DISCUSSION ITEMS AND REPORTS:**

*At this time, Commissioners may introduce items for discussion or report on past and future activities.*

**ADJOURNED:****NEXT COMMITTEE OF THE WHOLE MEETING DATES:**

|                      |  |
|----------------------|--|
| <b>July 1, 2014</b>  | <b>Commissioners' Conference Room, Courthouse, Duluth, MN</b>            |
| <b>July 8, 2014</b>  | <b>Lakewood Town Hall, 3110 Strand Road, Duluth, MN</b>                  |
| <b>July 22, 2014</b> | <b>St. Louis County Courthouse, 300 South Fifth Avenue, Virginia, MN</b> |

**BARRIER FREE:** *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

# COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

Tuesday, June 10, 2014

Location: St. Louis County Courthouse, Duluth, Minnesota

Present: Commissioners Jewell, Boyle, Dahlberg, Nelson, Raukar, and Vice-Chair Stauber

Absent: Chair Mike Forsman

Convened: Vice-Chair Stauber called the meeting to order at 11:07 a.m.

---

## CONSENT AGENDA

Dahlberg/Raukar moved to approve the consent agenda. The motion passed. (6-0, Forsman absent)

- Minutes of June 3, 2014
- Cancellation of Contract for Purchase of State Tax Forfeited Land – Vaisvil/Bong [14-234]
- Cancellation of Contract for Repurchase of State Tax Forfeited Land – Licari [14-235]
- Classification of December 2, 2013 Forfeitures (conservation) [14-236]
- Classification of December 2, 2013 Forfeitures (non-conservation) [14-237]
- Purchase of Salt Brine Production Systems [14-238]
- Utility Easement across St. Louis County Fee Owned Property to Great River Energy (Floodwood Township) [14-239]
- Reschedule Location for July 22, 2014 County Board Meeting [14-240]
- Application and Acceptance of 2013 Operation Stonegarden Homeland Security Grant [14-241]

---

## REGULAR AGENDA

### Environment & Natural Resources Committee

Dahlberg/Jewell moved that the St. Louis County Board accepts, subject to negotiation of an agreement with the Department of Natural Resources, the designation as Local Government Unit for the proposed Lake Superior Wetland Bank project; that the appropriate county officials are authorized to negotiate and execute all required agreements and documents in accepting this designation; and that the County Board adopts the proposed policy for Wetland Replacement and Wetland Banking [14-242]. Planning and Community Development Director Barb Hayden discussed Wetland Banking. After further discussion, the motion passed without recommendation. (6-0, Forsman absent)

## **Public Works & Transportation Committee**

Raukar/Nelson moved to authorize the purchase of four (4) motor graders from Nortrax Equipment Company of Duluth, MN, at the State of Minnesota contract price of \$852,468 [14-243]. The motion passed. (6-0, Forsman absent)

Nelson/Raukar moved to award a bid to KGM Contractors, Inc., of Angora, MN, in the amount of \$217,273.97 for project CP 0028-186991/SAP 69-628-001, Bridge 69K14, on CSAH 28 between CR 584 and CSAH 7 in McDavitt, MN. [14-244]. The motion passed. (6-0, Forsman absent)

Stauber/Raukar moved to award a bid to Northland Constructors of Duluth, LLC, Duluth, MN, in the amount of \$1,189,401.56 for project CP 0048-207545/SAP 69-648-029, on CSAH 48 (Lavaque Bypass), between TH 53 and CSAH 9 (Martin Road) in Hermantown, MN [14-244]. The motion passed. (6-0, Forsman absent)

---

## **COMMISSIONER DISCUSSION ITEMS**

Commissioner Boyle said that he and Commissioner Jewell attended last week's informational meeting regarding the 4<sup>th</sup> Street construction project. Commissioner Boyle discussed the Northland Law Enforcement K-9 Foundation event held last Thursday at the AMSOIL Center.

Commissioner Stauber said that Health and Human Services Director Ann Busche would provide an update to the Board in July. Commissioner Stauber commended the St. Louis County Sheriff's Department and Volunteer Rescue Squad for their efforts regarding a plane crash in Lake Superior and an incident at "the Deeps".

At 11:57 a.m., Dahlberg/Jewell moved to adjourn the Committee of the Whole meeting. The motion passed. (6-0, Forsman absent)

---

Mike Forsman, Chair of the County Board

---

Phil Chapman, Clerk of the County Board

# **BOARD LETTER NO. 14 - 246**

## **HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1**

### **BOARD AGENDA NO.**

**DATE:** June 24, 2014

**RE:** Amended Application and Acceptance of the 2014 MFIP Innovation Fund Grant for the Young Parent Education Project and Rescind County Board Resolution No. 14-261

**FROM:** Kevin Z. Gray  
County Administrator

Ann M. Busche, Director  
Public Health & Human Services

#### **RELATED DEPARTMENT GOAL:**

Children will be born healthy, live a life free from abuse and neglect, and will have a permanent living arrangement. Adults will be self-sufficient, and the cycle of multi-generational welfare will be broken.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize an amended application and acceptance of the 2014 Minnesota Family Investment Program (MFIP) Innovation Fund Grant for the Young Parent Education Project and rescind County Board Resolution No. 14-261.

#### **BACKGROUND:**

On May 13, 2014, the County Board authorized acceptance of the MFIP Innovation Fund Grant in the amount of \$43,251 for the period July 1, 2014 through December 31, 2015 by Resolution No. 14-261. Since the adoption of this resolution, the Public Health and Human Services Department (PHHS) has been informed by the Minnesota Department of Human Services that a total of \$86,502 is actually available for this same time period. All other grant provisions would remain the same. Because this grant increase is greater than \$25,000, County Board action is required to accept the additional grant amount.

As additional background on the grant itself, St. Louis County will join four other counties in Region 3 (Carlton, Aitkin, Itasca and Koochiching) to provide services to young parents through agencies that provide Adult Basic Education programs. St. Louis County will serve as fiscal agent of the regional funds, equaling \$86,502 for the 18-month period of July 1, 2014 through December 31, 2015. Contract providers include Arrowhead Economic Opportunity Agency, Community Action Duluth, and Duluth Adult Basic Education. Approximately \$40,000 would be available to the Duluth

area and \$46,000 to northern St. Louis County and its partners. PHHS previously submitted the application.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize an amended application and acceptance of the MFIP Innovation Fund Grant in the amount of \$86,502 and authorize PHHS to contract with the state to serve as fiscal agent and to sub-contract with area career-path providers for education support services. It is further recommended that County Board Resolution No. 14-261 be rescinded.

**Budget Reference:**

Expenditures and revenues of \$43,251 will be added to the current 2014 Budget, and \$43,251 will be budgeted for CY 2015, with Revenue to be deposited into Fund 230, Agency 232020, Object 540213, Grant 23216, Project 99999999, Grant Year 2014; Expenditures assigned to Fund 230, Agency 232020, Object 603800, Grant 23216, Project 99999999, Grant Year 2014 and Fund 230, Agency 232020, Object 610000, Grant 23216, Project 99999999, Grant Year 2014.

**Amended Application and Acceptance of the 2014 MFIP  
Innovation Fund Grant for the Young Parent Education Project  
and Rescind County Board Resolution No. 14-261**

**BY COMMISSIONER** \_\_\_\_\_

WHEREAS, The Minnesota Department of Human Services (DHS) is making Innovation Funds available each year for up to five years for efforts to improve attainment of young parents on Minnesota Family Investment Program (MFIP); and

WHEREAS, These funds are intended to support projects that address completion of high school, provide intensive General Equivalency Diploma (GED) services, and help young parents make a rapid transition to post-secondary education and training; and

WHEREAS, DHS encouraged counties and tribes/nations to pool funds to provide a more robust array of services, resulting in St. Louis County collaborating with four other Region 3 counties consisting of Carlton, Aitkin, Itasca and Koochiching; and

WHEREAS, On May 13, 2014, the St. Louis County Board authorized acceptance of the MFIP Innovation Fund Grant in the amount of \$43,251 for the period July 1, 2014 through December 31, 2015 by Board Resolution No. 14-261; and

WHEREAS, Since adoption of Resolution No. 14-261, the Public Health and Human Services Department has been informed by DHS that a total of \$86,502 is actually available for this same time period of July 1, 2014 through December 31, 2015, which is an additional \$43,251;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes submission of an amended application and acceptance of the MFIP Innovation Fund Grant in the total amount of \$86,502;

RESOLVED FURTHER; That expenditures and revenues of \$43,251 will be added to the current 2014 Budget, and \$43,251 will be budgeted for CY 2015, with Revenue to be deposited into Fund 230, Agency 232020, Object 540213, Grant 23216, Project 99999999, Grant Year 2014; Expenditures will be assigned to Fund 230, Agency 232020, Object 603800, Grant 23216, Project 99999999, Grant Year 2014 and Fund 230, Agency 232020, Object 610000, Grant 23216, Project 99999999, Grant Year 2014;

RESOLVED FURTHER, That the St. Louis County Public Health and Human Services Department is authorized to contract with the Minnesota Department of Human Services to serve as fiscal agent and to sub-contract with area career-path providers for education support services;

RESOLVED FURTHER, That County Board Resolution No. 14-261, dated May 13, 2014, is hereby rescinded.



*Resolution*  
*of the*  
**Board of County Commissioners**  
*St. Louis County, Minnesota*  
*Adopted on: May 13, 2014 Resolution No. 14-261*  
*Offered by Commissioner: Dahlberg*

---

**Application and Acceptance of the 2014 MFIP Innovation Fund  
Grant for the Young Parent Education Project**

WHEREAS, The Minnesota Department of Human Services (DHS) is making Innovation Funds available each year for up to five years, for efforts to improve attainment of young parents on Minnesota Family Investment Program (MFIP); and

WHEREAS, These funds are intended to support projects that support completion of high school, provide intensive General Equivalency Diploma (GED) services, and help young parents make a rapid transition to post-secondary education and training; and

WHEREAS, DHS encouraged counties and tribes/nations to pool funds to provide a more robust array of services, resulting in St. Louis County collaborating with four other Region 3 counties consisting of Carlton, Aitkin, Itasca and Koochiching; and

WHEREAS, St. Louis County was notified that this collaborative was allocated MFIP Innovation Grant funding in the amount of \$43,251 for the period July 1, 2014 through December 31, 2015;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes application and acceptance of the MFIP Innovation Fund Grant in the amount of \$43,251;

RESOLVED FURTHER, That expenditures and revenues of \$14,417 will be added to the current 2014 Budget, and \$28,834 will be budgeted for CY 2015, with Revenue to be deposited into Fund 230, Agency 232020, Object 540213, Grant 23216, Project 99999999, Grant Year 2014; Expenditures will be assigned to Fund 230, Agency 232020, Object 603800, Grant 23216, Project 99999999, Grant Year 2014 and Fund 230, Agency 232020, Object 610000, Grant 23216, Project 99999999, Grant Year 2014;

RESOLVED FURTHER, That the St. Louis County Public Health and Human Services Department is authorized to contract with the Minnesota Department of Human Services to serve as fiscal agent and to sub-contract with area career-path providers for education support services.

Commissioner Dahlberg moved the adoption of the Resolution and it was declared adopted upon the following vote:  
Yeas – Commissioners Jewell, Boyle, Dahlberg, Stauber, Nelson, Raukar and Chair Forsman – 7  
Nays – None

---

STATE OF MINNESOTA  
Office of County Auditor, ss.  
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 13<sup>th</sup> day of May, A.D. 2014, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 13<sup>th</sup> day of May, A.D., 2014.

DONALD DICKLICH, COUNTY AUDITOR

By

Deputy Auditor/Clerk of the County Board

Reset Form

Print Form

**GRANT APPROVAL FORM**

GRANT NAME: MFIP Innovation Fund Gr GRANT AMOUNT: \$86,502

GRANTOR: UN Dept of Human Services MATCH AMOUNT: —

FUND: 230 AGENCY: 232020 GRANT: 23216 GRANT YEAR: 2014/15

AGENCY NAME: Public Health : Human Services

CONTACT PERSON: Janet Eichholz PHONE: Ext 7525

GRANT PERIOD: BEGIN DATE: 7/01/2014 END DATE: 12/31/2015

STATE GRANT AWARD NUMBER OR FEDERAL CFDA # \_\_\_\_\_

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

**IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.**

**GRANTS OF \$25,000 OR LESS**

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

**DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?**

YES  NO

If so, this type of grant requires the following review approval:

|                      |       |             |
|----------------------|-------|-------------|
| County Auditor       | _____ | Date: _____ |
| County Administrator | _____ | Date: _____ |
| County Attorney      | _____ | Date: _____ |

**The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.**

**NEW GRANTS GREATER THAN \$25,000**

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

**DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?**

YES  NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor Ray D. Phillips Date: 6-19-14  
County Administrator Erin Schenker Date: 6/19/14

**The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.**

**RECURRING GRANTS GREATER THAN \$25,000**

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

**DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?**

YES  NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor \_\_\_\_\_ Date: \_\_\_\_\_  
County Administrator \_\_\_\_\_ Date: \_\_\_\_\_

**The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.**



**Request for Free Conveyance of State Tax Forfeited Land to the  
City of Hermantown**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Pursuant to Minn. Stat. § 282.01a, Subd. 1, upon recommendation of the County Board, the Commissioner of Revenue may convey state tax forfeited land to another governmental subdivision for an authorized public use; and

WHEREAS, Pursuant to Laws of Minnesota, 2010, Chapter 389, Article 9, all property conveyed under a Conditional Use Deed by the Commissioner of Revenue is released from the use restriction and the possibility of reversion 30 years from the date the deed is acknowledged; and

WHEREAS, The City of Hermantown has requested a free conveyance of state tax forfeited land for public park and trail purposes, legally described as:

CITY OF HERMANTOWN  
NW1/4 OF SE1/4 EX N1/2, also SW 1/4 OF SE 1/4 EX E1/2 & EX E1/2 OF  
E1/2 OF W1/2, Twp 50N Rng 15W Sec 15  
Parcel Codes: 395-0010-04380, 395-0010-04390  
35 Acres  
LDKEYs: 110863, 110864

THEREFORE, BE IT RESOLVED, That the St. Louis County Board recommends that the Commissioner of Revenue convey the above described state tax forfeited land to the City of Hermantown for the authorized public use, upon payment of \$250 administrative fee, \$250 Department of Revenue fee, \$25 deed fee, \$1.65 deed tax, and \$66 recording fee; for a total of \$592.65, to be deposited into Fund 240 (Forfeited Tax Fund).

Mayor  
Wayne Boucher

Administrator  
John Mulder

Councilors  
John Geissler  
Darlene Koski  
Gloria Nelson  
Brad Tafs



May 1, 2014

Ms. Karen Zeisler  
Tax Forfeited Land Coordinator  
St. Louis County Land and Minerals Department  
320 W. 2nd St. Room 208  
Duluth, MN 55802

Dear Ms. Zeisler,

I am writing to provide St. Louis County with a copy of the paperwork required to process a request by the City of Hermantown for conveyance of two tax-forfeit parcels to the City for use as a public park and trail. Enclosed please find all required paperwork associated with the request.

The City is appreciative of the assistance provided by you and your office throughout this process. Please let me know if there are any problems, concerns, or questions about the application. As the City hopes to begin trail development this summer, we would request that the conveyance of these parcels to the City be handled with expediency.

Best Regards,

John Mulder  
City Administrator  
City of Hermantown  
5105 Maple Grove Road  
Hermantown, MN 55811  
[jmulder@hermantownmn.com](mailto:jmulder@hermantownmn.com)  
office: 218-729-3600

RECEIVED

MAY 21 2014

LAND COMMISSIONER

cc:

Mr. Wayne Boucher, Mayor, City of Hermantown  
Mr. Pete Stauber, St. Louis County Commissioner  
Mr. Steve Overom, City Attorney, City of Hermantown  
Mr. Adam Fulton, Community Development Director, City of Hermantown  
Ms. Arlene Tucker, Finance Director, City of Hermantown



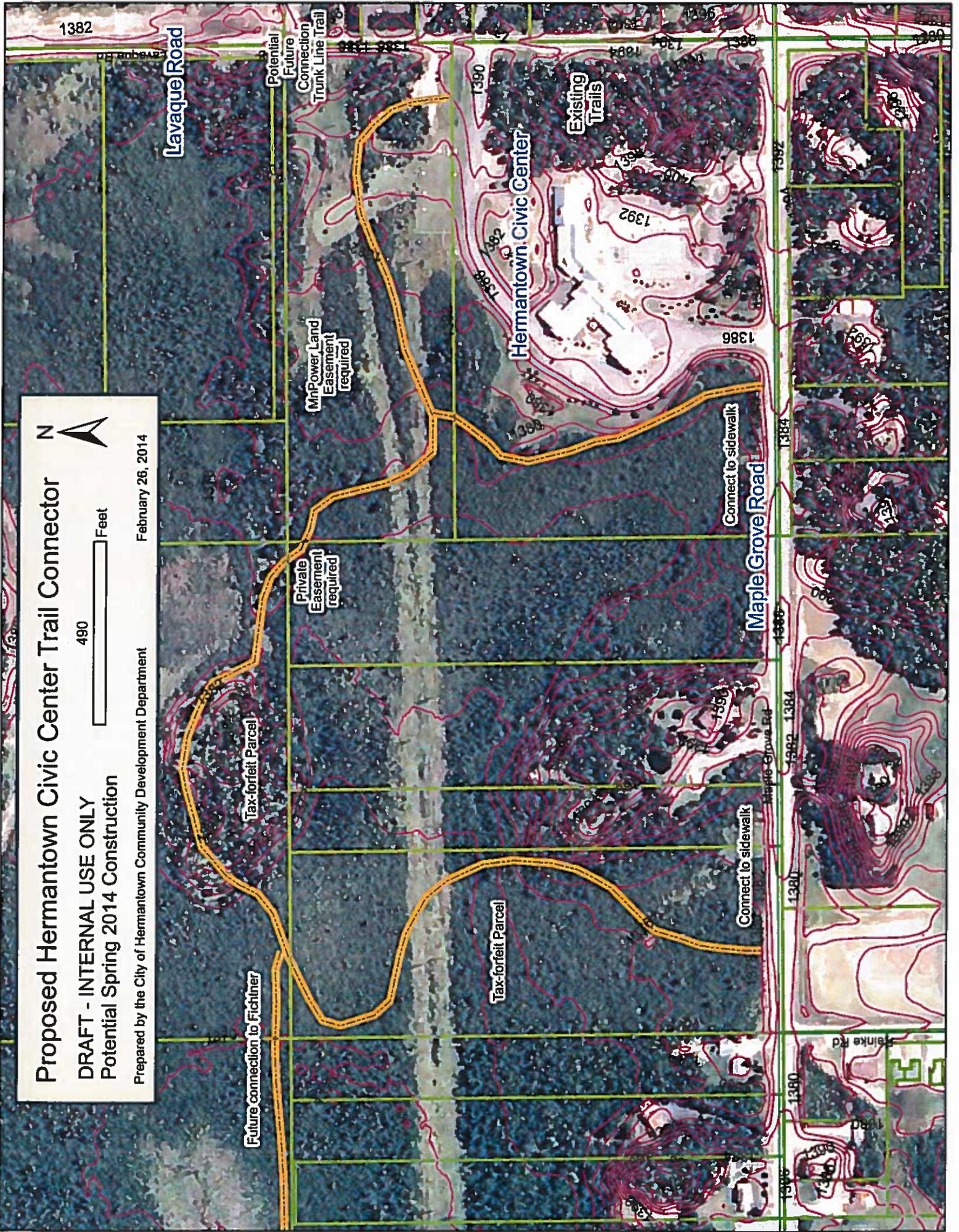
8. Is the parcel adjacent to a meandered lake or other public water or water course?  
Yes \_\_\_ No X If yes, which? \_\_\_\_\_
9. What is the zoning designation for the parcel? Parcel 04380 - O - Open Space; 04390 - R3 Residential  
Which zoning authority? City of Hermantown
10. What are the low income requirements for this proposed project? \$ NA  
(If applicable)
11. What are the moderate income requirements for this proposed project?  
\$ NA  
(If applicable)

# Proposed Hermantown Civic Center Trail Connector

DRAFT - INTERNAL USE ONLY  
Potential Spring 2014 Construction

Prepared by the City of Hermantown Community Development Department

February 26, 2014



### Supplemental Information for a Conditional Use Deed

ALL applications (State Deed Application Form) for a conditional use deed **must** be accompanied by a completed *Conditional Use Deed Supplement* form.

|                 |  |                                     |
|-----------------|--|-------------------------------------|
| <b>Property</b> | Property identification number(s) (PIN) for requested property (attach additional sheets if necessary) |                                     |
|                 | 395-0010-04380 & 395-0010-04390  |                                     |
|                 | Market value of requested property   | Total acreage of requested property |
|                 | \$11,048.25  | 35 acres                            |
|                 | Describe current condition of the parcel (identify any improvements and natural features)              |                                     |
|                 | Unimproved in scrub brush condition. Some wetlands present. Parcel 04390 has water/sewer access.       |                                     |

|                   |  |   |
|-------------------|--|---|
| <b>Forfeiture</b> | Date of recording of auditor's certificate of forfeiture with the county recorder (if applicable)            | Recorder's Document number (if applicable)  |
|                   | Dec. 16, 1998 & Dec. 14, 1992  | 658279 / 557924                             |
|                   | Date of recording of auditor's certificate of forfeiture with the county registrar of titles (if applicable) | Registrar's Document number (if applicable) |
|                   |  |   |

**Authorized Public Use**  
M.S. 282.01, subd. 1a, par. (e) limits the authorized public uses for conditional use deeds to the following list. Please check the appropriate box below:

|  |  |  |
|--|--|--|
| <input type="checkbox"/> Road or right-of-way for a road           | <input checked="" type="checkbox"/> Park           | Will the park be available to and accessible by the public? <input checked="" type="radio"/> Yes <input type="radio"/> No                      |
| <input checked="" type="checkbox"/> Trails                         |  | Will there be signage indicating to the public this is a park? <input checked="" type="radio"/> Yes <input type="radio"/> No                   |
| <input type="checkbox"/> Transit facilities                        |  | Will the park contain amenities maintained for active utilization by the public? <input checked="" type="radio"/> Yes <input type="radio"/> No |
| <input type="checkbox"/> Public beach or boat launch               |  | Type of amenities: <u>Trails, benches</u>  |
| <input type="checkbox"/> Public parking                            |  | Will the park primarily be open space? <input checked="" type="radio"/> Yes <input type="radio"/> No   |
| <input type="checkbox"/> Civic recreation or conference facilities | <input type="checkbox"/> Public service facilities | Type of facility: _____  |

Describe in detail the intended public use of the property:  
Primary use as part of the City of Hermantown trail system. Secondary use of passive recreation, including benches, picnic tables.

Do you anticipate establishing the proposed use within 3-years?  Yes  No  
If "no", when do you anticipate the use being established? \_\_\_\_\_

**Fee Required**  
Minn. Stat. § 282.01, subd. 1g requires a fee of \$250 to be submitted to the Commissioner of Revenue along with this application. If this application is denied, the Commissioner shall refund \$150 of the application fee.

The required fee is enclosed.

**Supporting Documentation**  
Indicate the supporting documentation that you have included for consideration during the review of your application. Please note that some forms of documentation are required. Check all that apply:

|   |   |
|---|---|
| <input checked="" type="checkbox"/> Photos (required) | <input checked="" type="checkbox"/> Resolution authorizing application by the governmental subdivision (required) |
| <input checked="" type="checkbox"/> Maps (required)   | <input checked="" type="checkbox"/> Plans documenting the intended use  |
| <input type="checkbox"/> Other: _____                 |   |

|                        |  |                 |
|------------------------|--|-----------------|
| <b>Office Use only</b> | This application is hereby: rejected _____ granted _____ | Fee Paid: _____ |
|                        | By _____<br>Commissioner of Revenue                      | Refund: _____   |

Date: January 8, 2014

To: St. Louis County Board  
c/o Land and Minerals Department  
320 West 2nd Street, Room 208  
Duluth, MN 55802

From: Debbie Lund, City Clerk, City of Hermantown / *Hebert Lund*  
City/Town Clerk

Re: Application to Withhold Tax Forfeited Land From Sale Pending Acquisition

The City Council of Hermantown does hereby request the following-described parcel of tax forfeit land be withheld from public sale for six (6) months.  
City Council/Town Board City/Town

**Legal Description**

PIN# 395-0010-04390: NW 1/4 of SE 1/4, excluding N 1/2, Sec. 15, Twp 15, R 15.  
PIN# 395-0010-04390: SW 1/4 of SE 1/4, excluding E 1/2 and excluding E 1/2 of E 1/2 of W 1/2, Sec. 15, Twp 50, R 15.

**Type of Acquisition**

Free conveyance for an authorized public use. Mn Stat. 282.01 Subd. 1a  
 Purchase for appraised value for an authorized public purpose.

**Describe public purpose or use in detail:**

The City of Hermantown proposes to use the above referenced parcels for park and trail purposes. The parcels lie between the City's Civic Center & Hermantown Community Parks, and will be used to provide connectivity and new recreational opportunities to residents.

**Note:** Please attach a certified copy of a City Council/Town Board Resolution specifying the means of acquisition and a description of the proposed public *purpose* (for purchase) or proposed public *use* (for free conveyance), and a copy of the statute, law, or local charter which authorizes the intended public purpose or use.

**Attachments:**

- Certified Resolution
- Copy of Mn Stat. 282.01

**Office of City Clerk**  
Hermantown, MN  
DEBORAH LUND, City Clerk

**RESOLUTION NO. 2014-53**

**RESOLUTION REQUESTING THE CONVEYANCE OF TAX-FORFEIT PARCELS FROM  
ST. LOUIS COUNTY, MINNESOTA TO THE CITY OF HERMANTOWN, MINNESOTA  
FOR PUBLIC PARK AND TRAIL PURPOSES**

Motion made by Councilor Nelson, seconded by Councilor Koski to adopt Resolution 2014-53, Resolution Requesting The Conveyance Of Tax-Forfeit Parcels From St. Louis County, Minnesota To The City Of Hermantown, Minnesota For Public Park And Trail Purposes. Roll Call: Councilors Geissler, Koski, Nelson, Tafs, Mayor Boucher, aye. Motion carried.

I, Deborah Lund, City Clerk of the City of Hermantown, Minnesota, do hereby certify that I have compared the annexed copy of Resolution passed by the City Council of the City of Hermantown on the 21<sup>st</sup> day of April 2014, with the original in my custody as City Clerk of said City, and that the same is a true and correct transcript therefrom.

In Witness Whereof, I have hereunto set my hand and affixed the corporate seal of said City of Hermantown, the 23<sup>rd</sup> day of April 2014.

DEBORAH LUND, CITY CLERK

By   
City of Hermantown, MN

**Resolution No. 2014-53**

**RESOLUTION REQUESTING THE CONVEYANCE OF TAX-FORFEIT PARCELS FROM  
ST. LOUIS COUNTY, MINNESOTA TO THE CITY OF HERMANTOWN, MINNESOTA  
FOR PUBLIC PARK AND TRAIL PURPOSES**

**WHEREAS**, the City of Hermantown is organized as a Statutory City in the County of St. Louis, Minnesota; and

**WHEREAS**, Statutory Cities are permitted to develop park and trail facilities for public use and enjoyment under the laws of the State of Minnesota; and

**WHEREAS**, the City Council of the City of Hermantown has adopted a Comprehensive Plan and a Parks and Trails Master Plan, both of which reference the importance of the development of a physical park and trail connection between Fichtner Field/Hermantown Community Park and the City of Hermantown Administrative Services Building; and

**WHEREAS**, the County of St. Louis Staff has indicated that there are two tax-forfeit parcels available lying between Fichtner Field/Hermantown Community Park and the City of Hermantown Administrative Services Building, with Parcel Identification numbers of 395-0010-04380 and 395-0010-04390, and legal descriptions attached hereto as "Exhibit A"; and

**WHEREAS**, the State of Minnesota has adopted Statutory provisions allowing for municipal acquisition of tax-forfeit parcels for the development of public park and trail purposes under Minnesota Statute 282.01, Subdivision 1a, (e); and

**WHEREAS**, the City of Hermantown wishes to acquire the aforementioned parcels for public park and trail uses.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Hermantown, Minnesota, as follows:

1. The City Council requests that the County of St. Louis convey parcels 395-0010-04380 and 395-0010-04390 to the City of Hermantown for the public uses permitted under Minnesota Statute 282.01, Subdivision 1a, (e).
2. City Staff is directed to submit any necessary paperwork and application fees to the County of St. Louis as is necessary to acquire parcels 395-0010-04380 and 395-0010-04390 for public park and trail purposes by the City.

Councilor Nelson introduced the foregoing resolution and moved its adoption.

The motion for adoption of such resolution was seconded by Councilor Koski, and upon a vote being taken thereon, the following voted in favor thereof:

**Councilors Geissler, Koski, Nelson, Tafs, Mayor Boucher, aye**  
and the following voted in opposition thereto:

None

**WHEREUPON**, such resolution was declared duly passed and adopted.

**EXHIBIT A**

**Legal Description of Parcels to be acquired by the City of Hermantown**

**Parcel 395-0010-04380:**

South  $\frac{1}{2}$  of the Northwest  $\frac{1}{4}$  of the Southeast  $\frac{1}{4}$ , Section 15, Township 50 North, Range 15.

**Parcel 395-0010-04390:**

West  $\frac{1}{2}$  of the Southwest  $\frac{1}{4}$  of the Southeast  $\frac{1}{4}$  except the East  $\frac{1}{2}$  of the East  $\frac{1}{2}$  of the West  $\frac{1}{2}$  of the Southwest  $\frac{1}{4}$  of the Southeast  $\frac{1}{3}$ , Section 15, Township 50 North, Range 15.

**Tax Forfeit Parcels - Civic Center to Park**

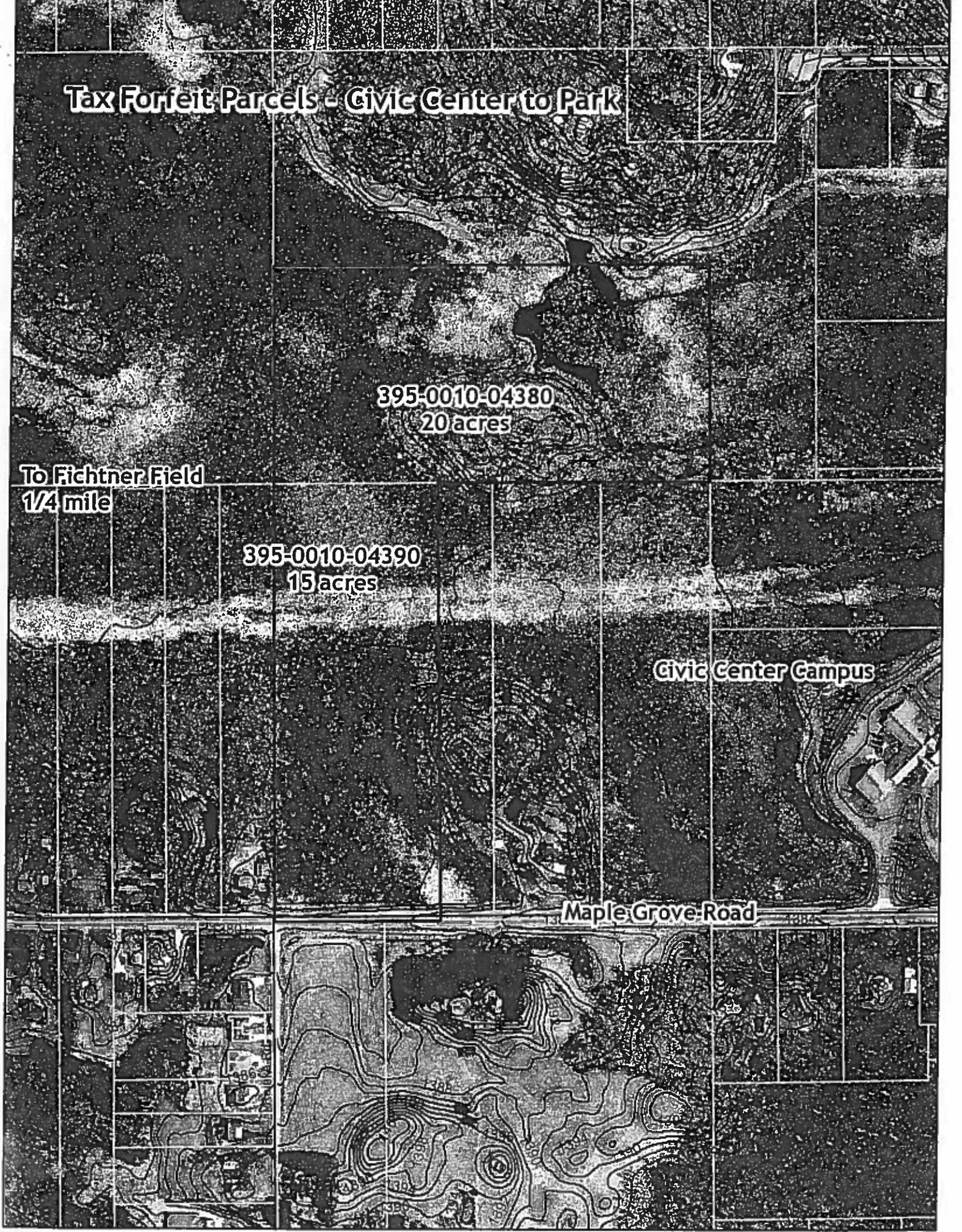
**395-0010-04380**  
20 acres

**To Fichtner Field**  
1/4 mile

**395-0010-04390**  
15 acres

**Civic Center Campus**

**Maple Grove Road**



Mayor  
Wayne Boucher

Administrator  
John Mulder

Councilors  
Gloria Nelson  
Darlene Koski  
Brad Tafs  
John Geissler



5105 Maple Grove Road Hermantown, Minnesota 55811  
Phone: 218-729-3600 / Fax: 218-729-3620  
Website: [www.hermantownmn.com](http://www.hermantownmn.com)

**To:** Mayor and City Council  
**From:** Adam Fulton, Community Development Director  
**Date:** April 21, 2014  
**RE:** Request to County for Conveyance of Tax-Forfeit Parcels

---

### **Recommendation**

Staff recommends adoption of a resolution requesting that St. Louis County convey the two parcels depicted in Exhibit A, totaling approximately 35 acres in size, to the City of Hermantown for public park purposes under the authority granted by Minnesota Statute 282.01.

### **Background**

In January of 2014 the City Council adopted a resolution requesting that St. Louis County withhold two parcels from public auction. Those two parcels, located between the Civic Center Campus and Fichtner Field, are as follows:

- Parcel 395-0010-04380. 20 acres.
- Parcel 395-0010-04390. 15 acres.

The parcels were withheld from public auction by the County. City Staff has continued with the work necessary to consider the acquisition of these parcels. The Park Board reviewed the proposal on March 18<sup>th</sup>, and recommended their acquisition for park and trail purposes.

At the present time, there is a proposal to construct a natural surface trail in this location. Additional Council action will be required prior to approval of the trail location and construction schedule; however, it is likely that work could proceed in summer 2014 to construct at least a portion of this trail.

State law allows cities to acquire tax-forfeit parcels for park purposes at no cost to the City. The only fee to the State is an application fee of \$250. If the resolution is adopted, the City will proceed to work with St. Louis County to submit all necessary paperwork to acquire the parcels.

Upon acquisition, the City will have full ability to use the parcels for any public park purposes or other purposes allowed under the statute. The deed to the parcels will be what is known as a "conditional deed," meaning that the parcels cannot be sold or leased for a profit, and must be used for public purposes.

Minnesota Statute 282.01, Subdivision 1a, (e), reads:

(e) Nonconservation tax-forfeited land held in trust in favor of the taxing districts may be conveyed by the commissioner of revenue in the name of the state to a governmental subdivision for an authorized public use, if an application is submitted to the commissioner which includes a statement of facts as to the use to be made of the tract and the favorable recommendation of the county board. For the purposes of this paragraph, "authorized public use" means a use that allows an indefinite segment of the public to physically use and enjoy the property in numbers appropriate to its size and use, or is for a public service facility. Authorized public uses as defined in this paragraph are limited to:

- (1) a road, or right-of-way for a road;
- (2) a park that is both available to, and accessible by, the public that contains improvements such as campgrounds, playgrounds, athletic fields, trails, or shelters;
- (3) trails for walking, bicycling, snowmobiling, or other recreational purposes, along with a reasonable amount of surrounding land maintained in its natural state;
- (4) transit facilities for buses, light rail transit, commuter rail or passenger rail, including transit ways, park-and-ride lots, transit stations, maintenance and garage facilities, and other facilities related to a public transit system;
- (5) public beaches or boat launches;
- (6) public parking;
- (7) civic recreation or conference facilities; and
- (8) public service facilities such as fire halls, police stations, lift stations, water towers, sanitation facilities, water treatment facilities, and administrative offices.

No monetary compensation or consideration is required for the conveyance, except as provided in subdivision 1g, but the conveyance is subject to the conditions provided in law, including, but not limited to, the reversion provisions of subdivisions 1c and 1d.

As noted, additional work will be needed before the trail project can move forward. However, acquisition of these parcels is an important step in moving toward implementation of the long-term plans for recreational development in this area of the City.

#### **Attachments**

- Resolution
- Parcel location map



**St. Louis County Land and Minerals Department  
Tax Forfeited Land Sales**

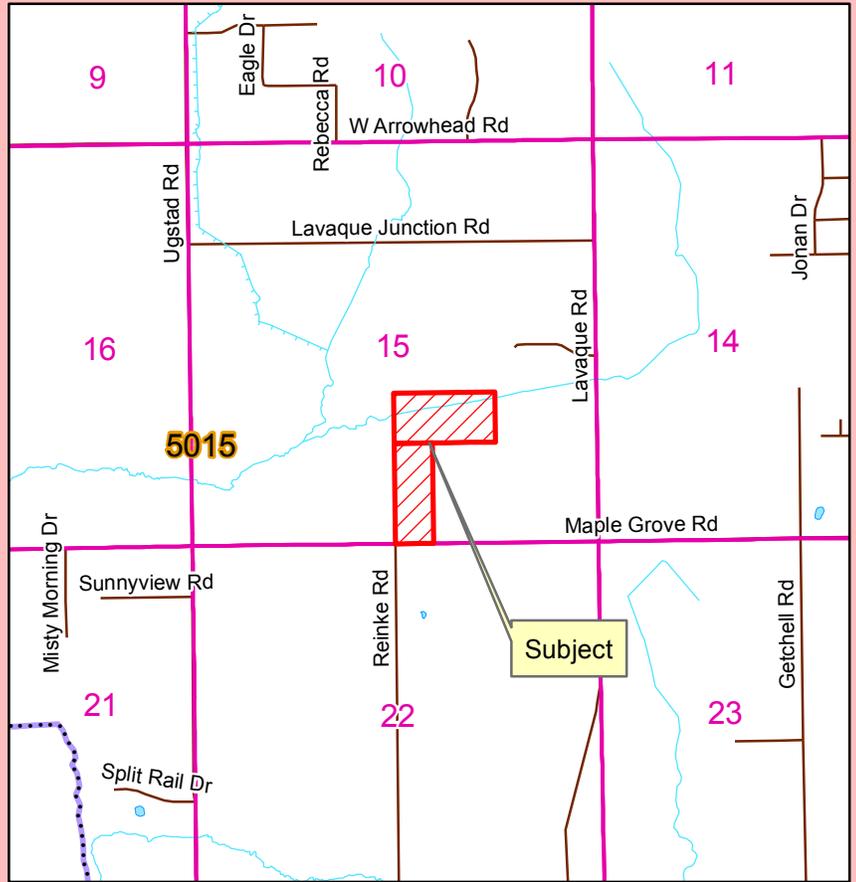
**Free Conveyance**

Legal: CITY OF HERMANTOWN  
NW1/4 OF SE1/4 EX N1/2, also  
SW 1/4 OF SE 1/4 EX E1/2 & EX  
E1/2 OF E1/2 OF W1/2,  
Sec 15 Twp 50 Rge 15

Parcel Codes: 395-0010-04380  
395-0010-04390

LDKEYs: 110863, 110864

Acres: 35

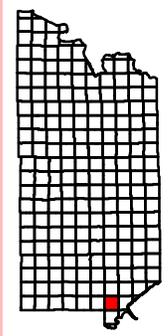


City of Hermantown

Sec: 15 Twp: 50 Rng: 15

**Commissioner District # 5**

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

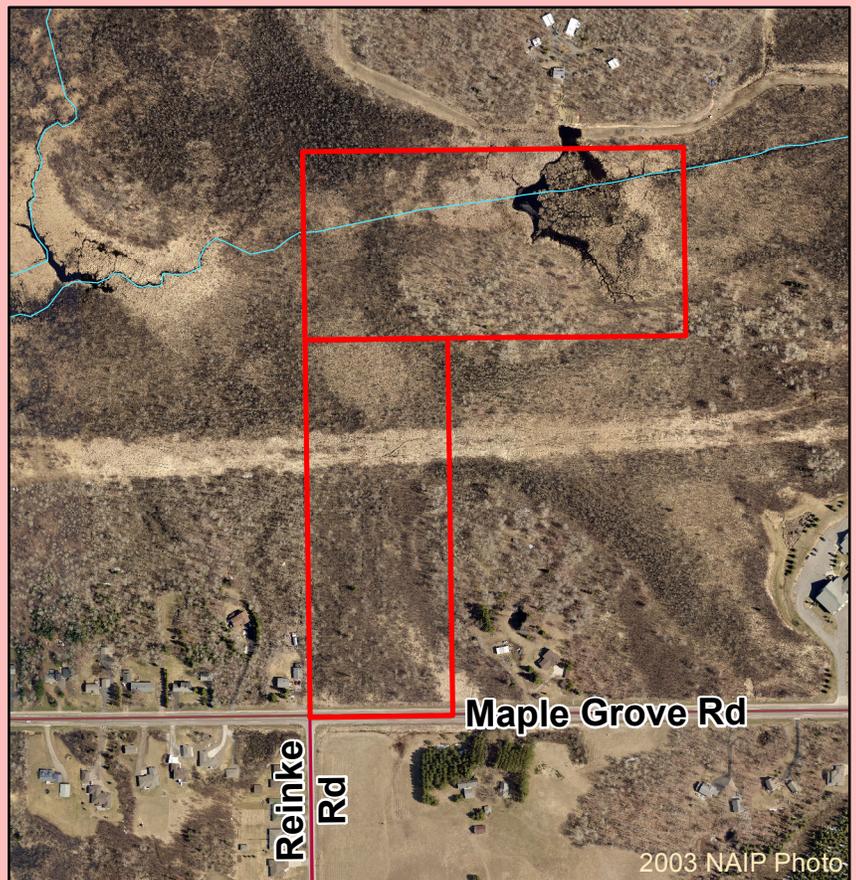


**St. Louis County, Minnesota**

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
Land and Minerals Department**

**2014**



2003 NAIP Photo

# BOARD LETTER NO. 14 - 248

ENVIRONMENT & NATURAL RESOURCES COMMITTEE  
CONSENT NO. 3

BOARD AGENDA NO.

**DATE:** June 24, 2014

**RE:** Repurchase of State Tax  
Forfeited Land –  
Michaud/Kahn, Forest Ridge  
Estates LLC

**FROM:** Kevin Z. Gray  
County Administrator

Mark Weber, Director  
Land and Minerals

**RELATED DEPARTMENT GOAL:**

To provide financial return to the county and taxing districts.

**ACTION REQUESTED:**

The St. Louis County Board is requested to approve applications to repurchase state tax forfeited land.

**BACKGROUND:**

Minn. Stat. § 282.241 provides for state tax forfeited land to be repurchased by the previous owners subject to payment equivalent to the delinquent taxes and assessments, with penalties, costs, and interest. The properties to be repurchased forfeited to the State of Minnesota on December 2, 2013. The repurchase deadline for these non-homestead properties is December 1, 2014. Bruce Michaud of Superior, WI and Robert T. Kahn of Duluth, MN, and Forest Ridge Estates LLC of Duluth, MN have made application to repurchase these properties and are eligible to repurchase the properties.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the repurchase requests of Bruce Michaud of Superior, WI and Robert T. Kahn of Duluth, MN and Forest Ridge Estates LLC of Duluth, MN. The repurchase fees listed below are to be deposited into Fund 240 (Forfeited Tax Fund).

**Bruce Michaud, Superior, WI and Robert T. Kahn, Duluth, MN**

|                       |                |
|-----------------------|----------------|
| Parcel Code           | 010-2120-01300 |
| Taxes and Assessments | \$8,129.42     |
| Service Fees          | \$114.00       |
| Deed Tax              | \$26.83        |
| Deed Fee              | \$25.00        |
| Recording Fee         | \$46.00        |
| Rekey & Lock Fees     | \$103.00       |
| Total Consideration   | \$8,444.25     |

**Forest Ridge Estates LLC, Duluth, MN**

|                       |                |
|-----------------------|----------------|
| Parcel Code           | 395-0086-00080 |
| Taxes and Assessments | \$3,775.71     |
| Service Fees          | \$114.00       |
| Deed Tax              | \$12.46        |
| Deed Fee              | \$25.00        |
| Recording Fee         | \$46.00        |
| Total Consideration   | \$3,973.17     |

**Repurchase of State Tax Forfeited Land – Michaud/Kahn**

BY COMMISSIONER: \_\_\_\_\_

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicants, Bruce Michaud of Superior, WI and Robert T. Kahn of Duluth, MN, have applied to repurchase state tax forfeited land legally described as:  
CITY OF DULUTH  
ELY 45 FT OF LOT 5, BLOCK 19  
HAZELWOOD ADDITION TO ONEOTA DULUTH  
010-2120-01300

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Bruce Michaud of Superior, WI, and Robert T. Kahn of Duluth, MN on file in County Board File No.\_\_\_\_, subject to payments including total taxes and assessments of \$8,129.42, service fee of \$114, deed tax of \$26.83, deed fee of \$25, recording fee of \$46, and rekey and lock fee of \$103; for a total of \$8,444.25, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, Bruce Michaud & Robert Kahn, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

CITY OF DULUTH, ELY 45 FT of LOT 5 BLOCK 19, HAZELWOOD ADDITION TO ONEOTA DULUTH

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one):

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether mortgage or otherwise the right is exercised

That such taxes became delinquent in 2009 and remained delinquent and unpaid for the subsequent years of: 2010,2011,2012,2013

That pursuant to Minnesota Statutes, the total cost of repurchase \$8,444.25 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Please contact our office at 218-726-2606 for the current amount due which increases monthly.

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that: applicant to state reasons why taxes were not paid.

*paid off  
DIVORCE*

Please check the appropriate box below:

- There are one or more wells on this property (See enclosed well disclosure information sheet)
- No change since last well certificate  Well disclosure completed - \$50.00 enclosed
- There are no wells on this property

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): Bruce Michaud & Robert T Kahn

Are you currently in active military service? NO

If you have been discharged within the last 6 months, provide discharge date \_\_\_\_\_ and documentation. Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.

Dated: 5-30 2014

By: Bruce Michaud  
(Signature)

Address: 4414 E 2<sup>nd</sup> STREET  
City: Superior State: WI Zip: 54880  
Phone: 715-919-3596



# St. Louis County Land & Minerals Department Tax Forfeited Land Sales

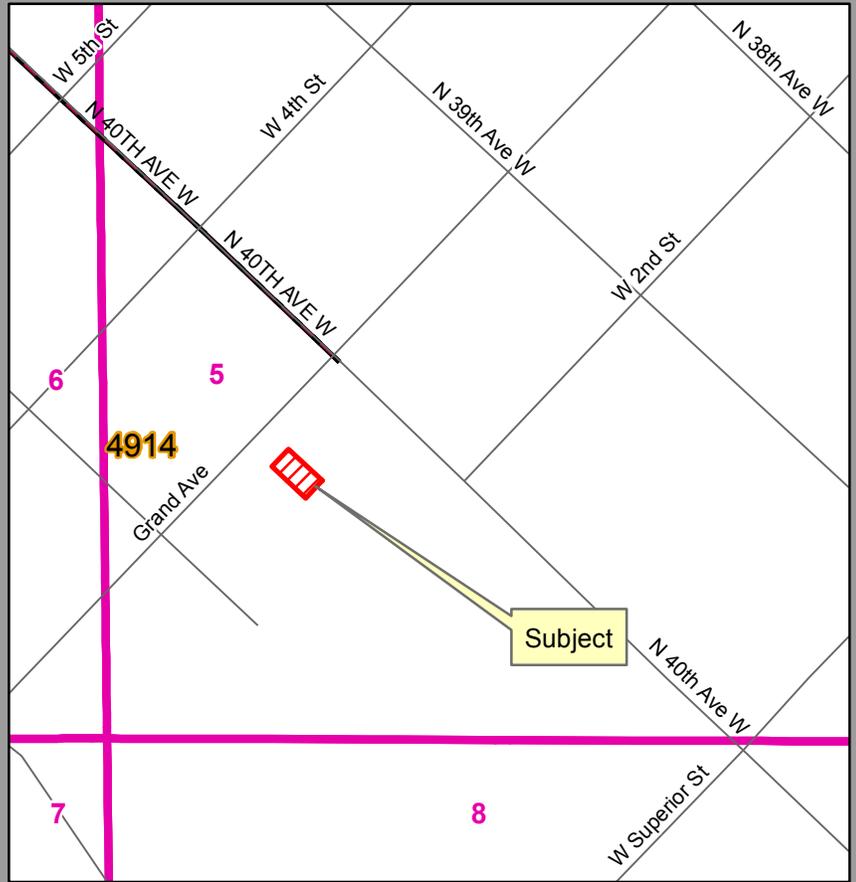
## Repurchase of Property

Legal : CITY OF DULUTH  
ELY 45 FT OF LOT 5, BLOCK 19  
HAZELWOOD ADDITION TO  
ONEOTA DULUTH

Parcel Code : 010-2120-01300

LDKEY : 118161

Address: 4016 GRAND AVE  
Duluth 55807

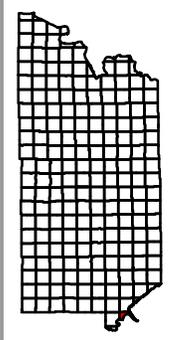


City of Duluth

Sec: 5 Twp: 49 Rng: 14

### Commissioner District # 3

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

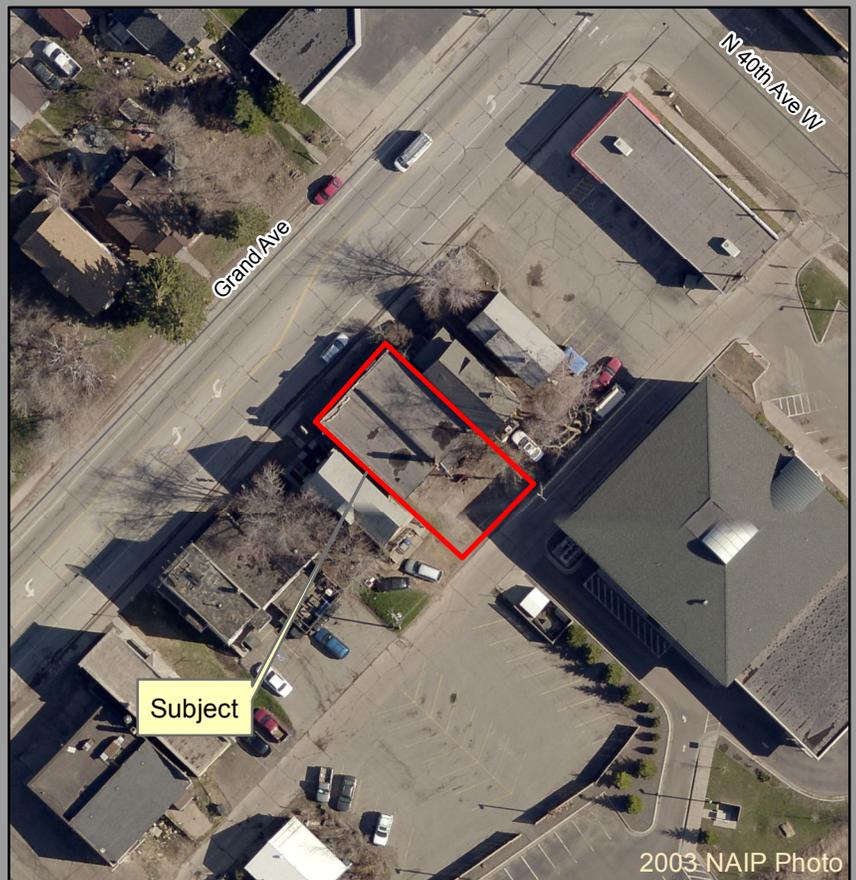


St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
Land & Minerals  
Department**

June 2014



**Repurchase of State Tax Forfeited Land – Forest Ridge Estates LLC**

BY COMMISSIONER: \_\_\_\_\_

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, Forest Ridge Estates LLC of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF HERMANTOWN  
LOT 8 BLOCK 1  
FOREST RIDGE ESTATES C OF HERMANTOWN  
395-0086-00080

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Forest Ridge Estates LLC of Duluth, MN on file in County Board File No.\_\_\_\_, subject to payments including total taxes and assessments of \$3,775.71, service fee of \$114, deed tax of \$12.46, deed fee of \$25, and recording fee of \$46; for a total of \$3,973.17, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, Forest Ridge Estates, LLC, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

CITY OF HERMANTOWN, LOT 8 BLOCK 1, FOREST RIDGE ESTATES CITY OF HERMANTOWN

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one):

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether mortgage or otherwise the right is exercised

That such taxes became delinquent in 2009 and remained delinquent and unpaid for the subsequent years of: 2010, 2011, 2012, 2013

That pursuant to Minnesota Statutes, the total cost of repurchase \$3,973.17 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Please contact our office at 218-726-2606 for the current amount due which increases monthly.

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that: applicant to state reasons why taxes were not paid.

My brother Rudy Luoma and I were partners in the development. Rudy passed away unexpectedly in 2009. He always took care of the TAXES. I was not aware we were seriously delinquent.

Please check the appropriate box below:

- There are one or more wells on this property (See enclosed well disclosure information sheet)
- No change since last well certificate  Well disclosure completed - \$50.00 enclosed
- There are no wells on this property

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): Forest Ridge Estates, LLC

Are you currently in active military service? No

If you have been discharged within the last 6 months, provide discharge date \_\_\_\_\_ and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.

Dated: 5/30 2014

By: [Signature] (Signature)

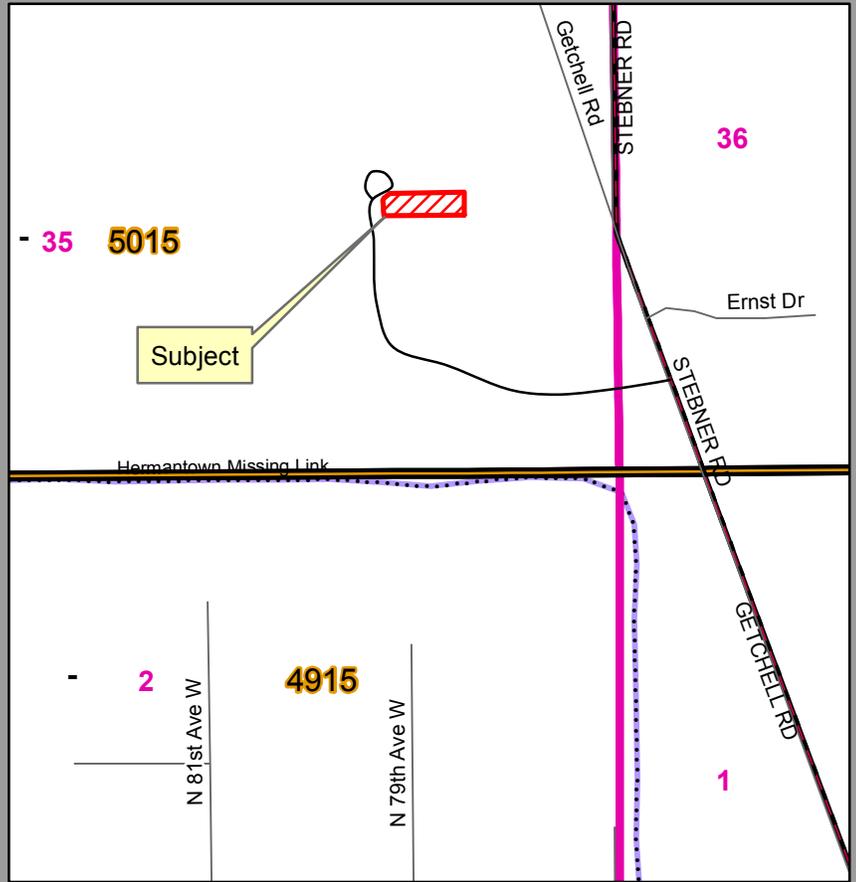
Address: 1745 DUNEDIN AVE  
City: Duluth State: MN Zip: 55803  
Phone: 218-348-9999



Legal : CITY OF HERMANTOWN  
 LOT 8 BLOCK 1  
 FOREST RIDGE ESTATES CITY OF  
 HERMANTOWN

Parcel Code : 395-0086-00080

LDKEY : 118134

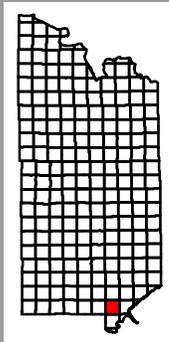


City of Hermantown

Sec: 35 Twp: 50 Rng: 15

**Commissioner District # 5**

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract

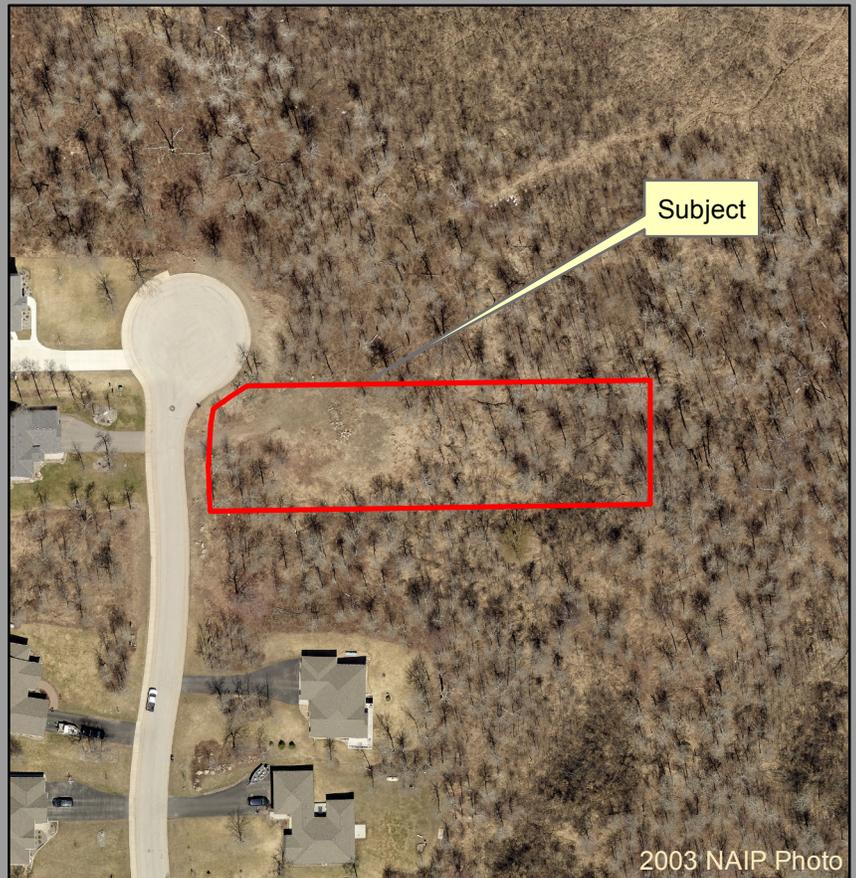


*St. Louis County, Minnesota*

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County**  
**Land & Minerals**  
**Department**

*June 2014*



2003 NAIP Photo

# BOARD LETTER NO. 14 - 249

ENVIRONMENT & NATURAL RESOURCES COMMITTEE  
CONSENT NO. 4

BOARD AGENDA NO.

**DATE:** June 24, 2014                      **RE:** **Special Sale to the Housing  
and Redevelopment Authority  
of Hibbing**

**FROM:** **Kevin Z. Gray  
County Administrator**

**Mark Weber, Director  
Land and Minerals**

**Donald Dicklich  
County Auditor**

**RELATED DEPARTMENTAL GOAL:**

Financial return to the county and taxing districts.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize the sale of state tax forfeited land to the Housing and Redevelopment Authority of Hibbing (Hibbing HRA).

**BACKGROUND:**

The Hibbing HRA has asked to acquire a parcel of state tax forfeited land for the purpose of developing a parking lot or garden area for the residents of Hibbing.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the sale of state tax forfeited land to the Hibbing HRA for the appraised value of \$4,250 plus the following fees: 3% assurance fee of \$127.50, deed fee of \$25, deed tax of \$14.03, recording fee of \$46, and appraisal fee of \$450; for a total of \$4,912.53, to be deposited into Fund 240 (Forfeited Tax Fund).

## Special Sale to the Housing and Redevelopment Authority of Hibbing

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Housing and Redevelopment Authority of Hibbing (Hibbing HRA) has requested to purchase the following described state tax forfeited land for the market value of \$4,250, plus fees, for the purpose of developing a parking lot or garden area for the residents of Hibbing.:

Legal: City of Hibbing  
LOT: 0013 BLOCK: 010  
ROOSEVELT ADDITION TO HIBBING  
Parcel Code: 140-0200-02420  
LDKey: 118306

WHEREAS, Minn. Stat. § 282.01, Subd. 1(a) authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd. 8; and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Hibbing HRA for the market value of \$4,250 plus the following fees: 3% assurance fee of \$127.50, deed fee of \$25, deed tax of \$14.03, recording fee of \$46, and appraisal fee of \$450; for a total of \$4,912.53, to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the County Auditor shall offer for sale at public auction the state tax forfeited land described here if the Hibbing HRA does not purchase the land by December 31, 2014.

HOUSING AND  
REDEVELOPMENT  
AUTHORITY OF  
**HIBBING**

RECEIVED  
APR 30 2014  
LAND COMMISSIONER

April 29, 2014

Karen Zeisler  
St. Louis County Land & Minerals Department  
320 W 2<sup>nd</sup> Street, Room 208  
Duluth, MN 55802

Dear Ms. Zeisler,

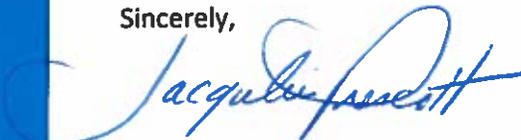
The Housing and Redevelopment Authority of Hibbing, MN (Hibbing HRA) would like to acquire Lot 13 Block 10 Roosevelt Addition to Hibbing, Parcel #140-200-2420 (Old Stardust site). This land is located between two properties the Hibbing HRA owns. See Exhibit A.

We would like to acquire this blighted lot and potentially turn it into additional parking for our residents or we may use it as a park or garden for the use of our residents. This decision has not yet been made by our board of directors.

According to the building code, this parcel of land is very small and the uses of this land would be very limited if purchased by another entity. Please see the attached letter written by Architectural Resources, Exhibit B.

If you have any questions or need additional information, please contact me. Thank you in advance for your consideration.

Sincerely,



Jacqueline Prescott  
Executive Director  
Jacqueline.prescott@hibbinghra.org



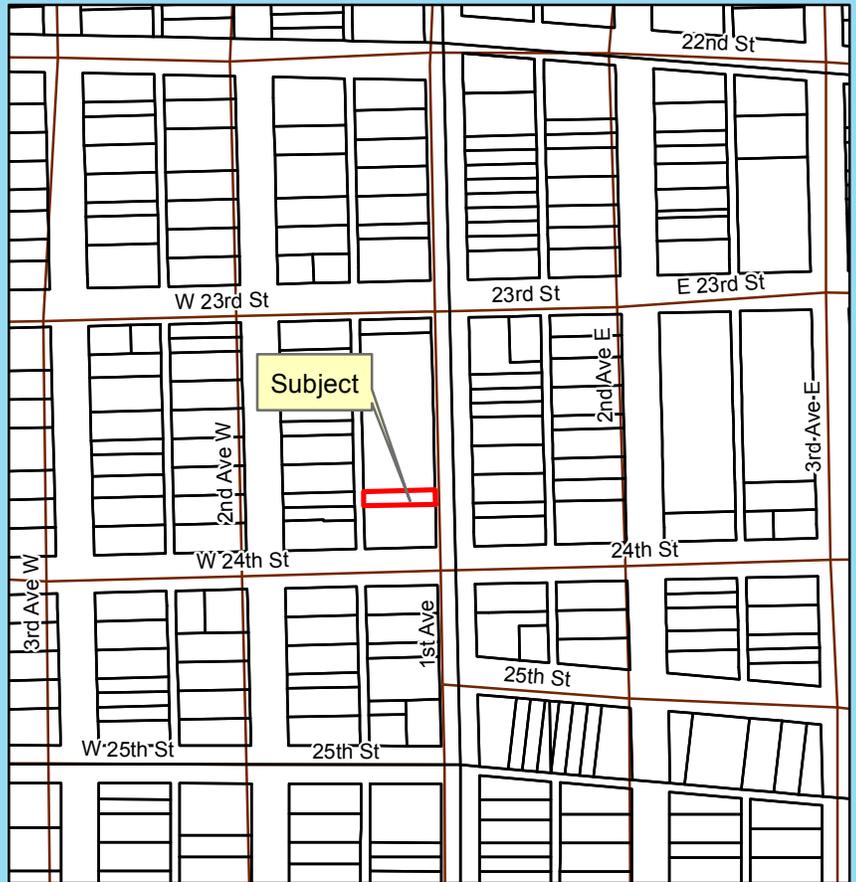
# St. Louis County Land and Minerals Department Tax Forfeited Land Sales

## Special Sale

Legal: CITY OF HIBBING  
LOT: 0013 BLOCK: 010  
ROOSEVELT ADDITION TO HIBBING

Parcel Code: 140-0200-02420

LDKey: 118306

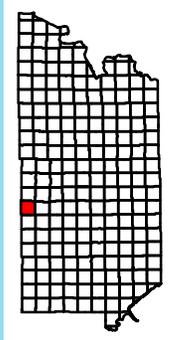


City of Hibbing

Sec: 13 Twp: 57 Rng: 21

### Commissioner District # 7

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
Land and Minerals Department**

**2014**



2003 NAIP Photo

# BOARD LETTER NO. 14 - 250

ENVIRONMENT & NATURAL RESOURCES COMMITTEE  
CONSENT NO. 5

BOARD AGENDA NO.

**DATE:** June 24, 2014

**RE:** Rescind St. Louis County Board  
Resolution No. 14-337, Canceling  
a Repurchase Contract - Zigich

**FROM:** Kevin Z. Gray  
County Administrator

Mark Weber, Director  
Land and Minerals

**RELATED DEPARTMENTAL GOAL:**

Financial return to the county and taxing districts.

**ACTION REQUESTED:**

The St. Louis County Board is requested to rescind County Board Resolution No. 14-337, dated June 3, 2014.

**BACKGROUND:**

County Board Resolution No. 14-337 canceled a contract with Michael Zigich of Duluth, MN for the repurchase of state tax forfeited land. Payment of 2013 taxes owed was made during the process of cancellation of the contract and the contract was canceled before the Land and Minerals Department was notified of the payment.

**RECOMMENDATION:**

It is recommended that St. Louis County Board Resolution No. 14-337, dated June 3, 2014, be rescinded.

**Rescind St. Louis County Board Resolution No. 14-337,  
Canceling a Repurchase Contract - Zigich**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, County Board Resolution No. 14-337, dated June 3, 2014, canceled a contract with Michael Zigich for the repurchase of state tax forfeited land; and

WHEREAS, The contract holder has cured the default;

THEREFORE, BE IT RESOLVED, That St. Louis County Board Resolution No. 14-337, dated June 3, 2014, is rescinded.



*Resolution*  
*of the*  
**Board of County Commissioners**  
*St. Louis County, Minnesota*  
*Adopted on: June 3, 2014 Resolution No. 14-337*  
*Offered by Commissioner: Jewell*

---

**Cancellation of Contract for Repurchase of State Tax Forfeited Land - Zigich**

WHEREAS, The contract with Michael Zigich of Duluth, MN, for the repurchase of state tax forfeited land is in default for nonpayment of taxes; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

TOWN OF RICE LAKE  
NLY 33 FT OF LOT 81 AND SLY 66 FT OF LOT 82  
COLMANS 3RD ACRE TRACT ADDN TO DULUTH  
Parcel Code: 520-0080-00815  
C22050110; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owner of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the repurchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.

Commissioner Jewell moved the adoption of the Resolution and it was declared adopted upon the following vote:  
Yeas – Commissioners Jewell, Boyle, Dahlberg, Stauber, Nelson, Raukar and Chair Forsman – 7  
Nays – None

---

STATE OF MINNESOTA  
Office of County Auditor, ss.  
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 3<sup>rd</sup> day of June, A.D. 2014, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 3<sup>rd</sup> day of June, A.D., 2014.

DONALD DICKLICH, COUNTY AUDITOR

By

Deputy Auditor/Clerk of the County Board

# BOARD LETTER NO. 14 - 251

ENVIRONMENT & NATURAL RESOURCES COMMITTEE  
CONSENT NO. 6

BOARD AGENDA NO.

**DATE:** June 24, 2014                      **RE:** **Reclassification of State Tax  
Forfeited Lands to Non-  
Conservation**

**FROM:** **Kevin Z. Gray  
County Administrator**

**Mark Weber, Director  
Land and Minerals**

**RELATED DEPARTMENT GOAL:**

To provide financial return to the county and taxing districts.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize the reclassification of state tax forfeited lands as non-conservation.

**BACKGROUND:**

Pursuant to Minn. Stat. § 282.01, Subd. 1, all parcels of land becoming the property of the State of Minnesota in Trust through forfeiture for nonpayment of real estate taxes shall be classified or reclassified as conservation or non-conservation.

The parcels described in the attached list forfeited to the State of Minnesota for nonpayment of real estate taxes and were previously classified as conservation. The Land and Minerals Department has determined that the parcels are suitable for private ownership and is recommending that they be reclassified as non-conservation and offered for sale.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board reclassify the described state tax forfeited parcels as non-conservation.

## Reclassification of State Tax Forfeited Lands to Non-Conservation

BY COMMISSIONER \_\_\_\_\_

WHEREAS, All parcels of land becoming the property of the State of Minnesota in Trust through forfeiture for nonpayment of real estate taxes shall be classified or reclassified as conservation or non-conservation as required by Minn. Stat. § 282.01, Subd. 1; and

WHEREAS, The parcels described in the attached County Board File forfeited to the State of Minnesota for nonpayment of real estate taxes and were previously classified as conservation; and

WHEREAS, The Land and Minerals Department has recommended that the parcels be reclassified as non-conservation and approved for sale after considering, among other things, the present use of adjacent land, the productivity of the soil, the character of forest or other growth, the accessibility of lands to established roads, schools, and other public services, and their peculiar suitability or desirability for particular uses; and

WHEREAS, These parcels of land may be located inside the boundaries of a municipality or town and Minn. Stat. § 282.01 provides that classification or reclassification and sale of lands situated within a municipality or town must be approved by the governing body of the municipality or town; and

WHEREAS, The reclassification and sale of the parcels will be deemed approved if the county board does not receive notice of the municipality's or town's disapproval of the reclassification and sale of any parcel within 60 days of the date on which this resolution is delivered to the clerk of the municipality or town in which the parcels are located;

THEREFORE, BE IT RESOLVED, That the state tax forfeited parcels described in County Board File No. \_\_\_\_\_ shall be reclassified as non-conservation and offered for sale, and the request for approval of the reclassification shall be transmitted by the Land and Minerals Department to the clerk of the municipality or town in which the parcels are located.

# RECLASSIFICATION OF STATE TAX FORFEITED LAND

| PARCEL         | LDKEY  | TWP | RGE | SEC | LOT | BLK | PLAT                                 | LEGAL  | COMMENTS   |
|----------------|--------|-----|-----|-----|-----|-----|--------------------------------------|--|--|
| 010-0150-00090 | 100038 | 50  | 14  | 32  |     | 2   | Atlantic Avenue Addition to Duluth   | LOTS 3 THRU 13, BLOCK 2 ATLANTIC AVE ADDITION DULUTH   | Parcel Requested.  |
| 010-0470-01420 | 100354 | 50  | 14  | 22  | 0   | 5   | CHAMBERS 2ND DIVISION OF DULUTH      | LOTS 9 THRU 12   | Adjoins two other TF parcels, would likely need to be packaged together to meet zoning standards and Skyline Parkway buffer zone requirements. |
| 010-0470-01460 | 100355 | 50  | 14  | 22  | 0   | 5   | CHAMBERS 2ND DIVISION OF DULUTH      | LOTS 13 THRU 15  | Adjoins two other TF parcels, would likely need to be packaged together to meet zoning standards and Skyline Parkway buffer zone requirements. |
| 010-0860-06290 | 100547 | 50  | 14  | 28  | 0   | 39  | DULUTH HEIGHTS 1ST DIVISION          | LOTS 1 AND 2   | Parcel Requested   |
| 010-1800-07570 | 101548 | 48  | 15  | 3   | 15  | 31  | GARY FIRST DIVISION DULUTH           | LOT: 0015 BLOCK:031  | 25' x 96' +/- lot that was previously viewed as a portion of the Gary New-Duluth neighborhood improvement program.                             |
| 010-1970-01720 | 101602 | 49  | 15  | 13  | 15  | 19  | GRASSY POINT ADDITION TO DULUTH      | THAT PART LYING SWLY OF A LINE RUNNING SELY FROM A PT ON W LINE 10 FT S OF NW COR TO A PT ON SE LINE 28 FT SWLY OF MOST ELY COR EX GRAND AVE | MNDOT - Grand Ave/Hwy 23 Project   |
| 010-1970-01730 | 101603 | 49  | 15  | 13  | 16  | 19  | GRASSY POINT ADDITION TO DULUTH      | EX GRAND AVE   | MNDOT - Grand Ave/Hwy 23 Project   |
| 010-2290-00970 | 102012 | 50  | 14  | 15  | 1   | 10  | HOMEWOOD GARDEN TRACTS DULUTH        | WLY 13 FT  | Expedited adjoining owner  |
| 010-2300-00410 | 102014 | 49  | 15  | 13  | 6   | 4   | HUNTERS GRASSY POINT ADDITION TO DUL | THAT PART LYING N OF GRAND AVENUE  | MNDOT - Grand Ave/Hwy 23 Project   |

| <i>PARCEL</i>  | <i>LDKEY</i> | <i>TWP</i> | <i>RGE</i> | <i>SEC</i> | <i>LOT</i> | <i>BLK</i> | <i>PLAT</i>                                       | <i>LEGAL</i>        | <i>COMMENTS</i>                  |
|----------------|--------------|------------|------------|------------|------------|------------|---|---------------------|----------------------------------|
| 010-2410-01030 | 102086       | 49         | 15         | 13         | 0          | 18         | HUNTERS GRASSY PT<br>ADDN TO DULUTH 3RD<br>DIV    | LOTS 10 AND 11      | MNDOT - Grand Ave/Hwy 23 Project |
| 010-2420-00030 | 102087       | 49         | 15         | 13         | 1          | 2          | HUNTER/MARKELLS<br>GRASSY POINT ADDN TO<br>DULUTH | LOT: 0001 BLOCK:002 | MNDOT - Grand Ave/Hwy 23 Project |
| 010-2420-00040 | 102088       | 49         | 15         | 13         | 2          | 2          | HUNTER/MARKELLS<br>GRASSY POINT ADDN TO<br>DULUTH | LOT: 0002 BLOCK:002 | MNDOT - Grand Ave/Hwy 23 Project |
| 010-2420-00050 | 102089       | 49         | 15         | 13         | 3          | 2          | HUNTER/MARKELLS<br>GRASSY POINT ADDN TO<br>DULUTH | LOT: 03 BLOCK:002   | MNDOT - Grand Ave/Hwy 23 Project |
| 010-2420-00060 | 102090       | 49         | 15         | 13         | 0          | 2          | HUNTER/MARKELLS<br>GRASSY POINT ADDN TO<br>DULUTH | LOTS 4 AND 5        | MNDOT - Grand Ave/Hwy 23 Project |
| 010-2420-01530 | 102102       | 49         | 15         | 13         | 0          | 8          | HUNTER/MARKELLS<br>GRASSY POINT ADDN TO<br>DULUTH | LOTS 6 THRU 8       | MNDOT - Grand Ave/Hwy 23 Project |
| 010-2420-02050 | 102106       | 49         | 15         | 13         | 9          | 11         | HUNTER/MARKELLS<br>GRASSY POINT ADDN TO<br>DULUTH | LOT: 0009 BLOCK:011 | MNDOT - Grand Ave/Hwy 23 Project |
| 010-3410-00500 | 103279       | 50         | 14         | 15         | 0          | 4          | MYERS AND WHIPPLES<br>ADDITION TO DULUTH          | LOTS 5 THRU 9       | Parcel Requested                 |
| 010-4440-00710 | 104349       | 49         | 14         | 5          | 0          | 6          | WALBANKS 3RD STREET<br>REARRANGEMENT<br>DULUTH    | ALL OF BLOCK 6      | tiny parcel                      |
| 010-4540-02890 | 104451       | 49         | 15         | 13         | 5          | 18         | WEST END ADDITION TO<br>DULUTH                    | LOT: 0005 BLOCK:018 | MNDOT - Grand Ave/Hwy 23 Project |

| <i>PARCEL</i>  | <i>LDKEY</i> | <i>TWP</i> | <i>RGE</i> | <i>SEC</i> | <i>LOT</i> | <i>BLK</i> | <i>PLAT</i>                 | <i>LEGAL</i>                             | <i>COMMENTS</i>   |
|----------------|--------------|------------|------------|------------|------------|------------|-----------------------------|--|---|
| 010-4540-02900 | 104452       | 49         | 15         | 13         | 6          | 18         | WEST END ADDITION TO DULUTH | LOT: 0006 BLOCK:018                      | MNDOT - Grand Ave/Hwy 23 Project  |
| 010-4540-02910 | 104453       | 49         | 15         | 13         | 7          | 18         | WEST END ADDITION TO DULUTH | LOT: 0007 BLOCK:018                      | MNDOT - Grand Ave/Hwy 23 Project  |
| 090-0180-01566 | 105251       | 58         | 17         | 21         |            |            | VIRGINIA LANDS IN THE CITY  | E 1/2 OF NE 1/4 OF NW 1/4 LYING S OF HWY | MNDOT project realign 135 in part. This is our Virginia Land Dept property.   |
| 105-0080-01060 | 105332       | 60         | 13         | 7          |            |            | BABBITT LANDS IN THE CITY   | LOT 3                                    | Parcel Requested  |
| 205-0010-03430 | 106458       | 52         | 18         | 19         |            |            | ALBORN TOWN OF              | SW 1/4 OF SE 1/4                         | Parcel Requested. Contains a segment of Spider Creek and the Fisheries Section has an existing easement along the stream. |
| 240-0030-01161 | 107334       | 59         | 12         | 7          |            |            | BASSETT TOWN OF             | UND 9/10 NE 1/4 OF SE1/4                 | undivided interest  |
| 240-0030-01291 | 107336       | 59         | 12         | 8          |            |            | BASSETT TOWN OF             | UND 53/60 NW1/4 OF SW1/4                 | undivided interest  |
| 240-0030-01301 | 107337       | 59         | 12         | 8          |            |            | BASSETT TOWN OF             | UND 53/60 SW1/4 OF SW1/4                 | undivided interest  |
| 305-0020-01260 | 108511       | 54         | 17         | 8          |            |            | COTTON TOWN OF              | N 1/2 OF SW 1/4                          | Parcel requested.   |
| 320-0010-00820 | 109200       | 55         | 16         | 6          |            |            | ELLSBURG TOWN OF            | LOT 1                                    | Parcel requested.   |
| 350-0020-05340 | 109953       | 63         | 19         | 33         |            |            | FIELD TOWN OF               | NW1/4 OF SW1/4 EX 9.97 AC FOR HWY R/W    | Retain portion NE of highway.   |
| 365-0010-02320 | 110151       | 52         | 15         | 13         |            |            | FREDENBERG TOWN OF          | E1/2 OF SE1/4                            | Snowmobile Trail - easement in progress.  |

| <i>PARCEL</i>  | <i>LDKEY</i> | <i>TWP</i> | <i>RGE</i> | <i>SEC</i> | <i>LOT</i> | <i>BLK</i> | <i>PLAT</i>          | <i>LEGAL</i>   | <i>COMMENTS</i>   |
|----------------|--------------|------------|------------|------------|------------|------------|----------------------|--|---|
| 520-0010-00050 | 113429       | 51         | 14         | 1          |            |            | RICE LAKE TOWN<br>OF | W1/2 OF NE1/4 OF NW1/4                               | Reserve access for DNR. Existing easement for stream improvement and management - Lester River trout habitat improvement project.                   |
| 520-0010-00080 | 113430       | 51         | 14         | 1          |            |            | RICE LAKE TOWN<br>OF | W1/2 OF SE1/4 OF NW1/4                               | Reserve access for DNR. Existing easement for stream improvement and management - Lester River trout habitat improvement project.                   |
| 520-0012-00555 | 113467       | 51         | 14         | 12         |            |            | RICE LAKE TOWN<br>OF | NLY 435 6/10 FT OF NE 1/4 OF NE 1/4 EX WLY<br>400 FT | The DNR has no objection if the sale includes an easement to provide riparian protection as well as access for anglers and future restoration work. |

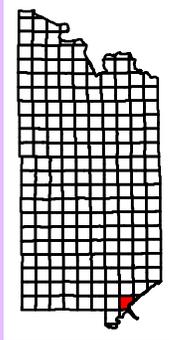


# St. Louis County Land and Minerals Department Reclassification of State Tax Forfeited Land as Non-Conservation

City of Duluth  
LOTS 3 THRU 13, BLOCK 2  
ATLANTIC AVE ADDITION DULUTH  
Sec 32 Twp 50 Rge 14  
Parcel Code: 010-0150-00090  
LDKey: 100038

## Commissioner Districts # 1, 3

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract

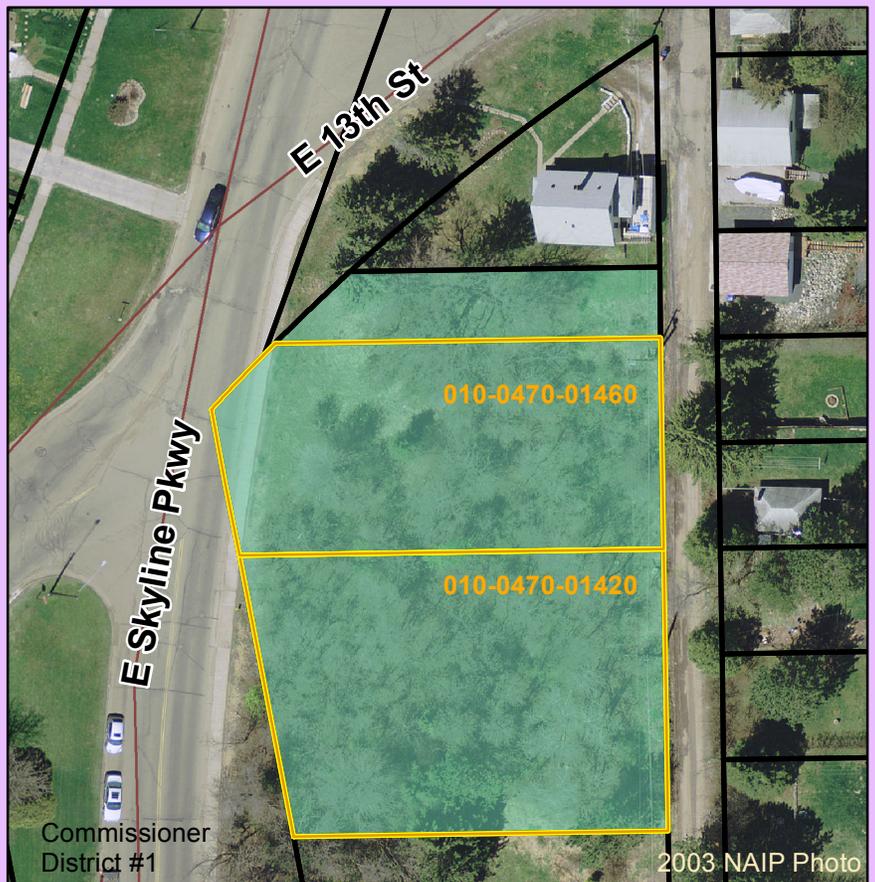
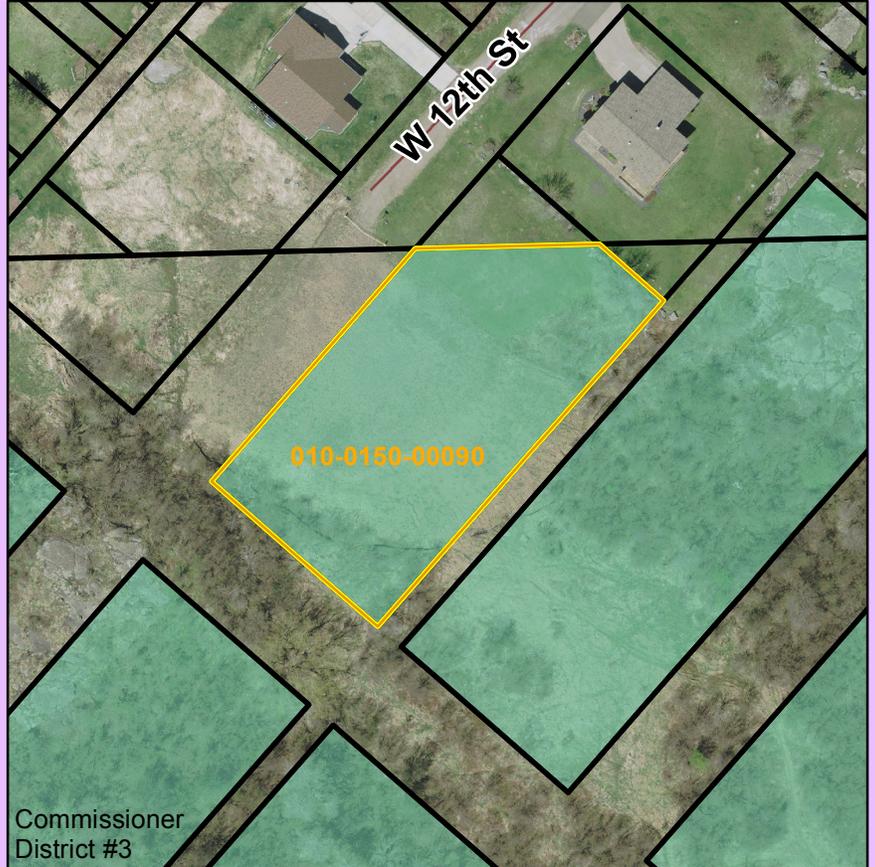


*St. Louis County, Minnesota*

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
Land and Minerals Department**

**June 2014**



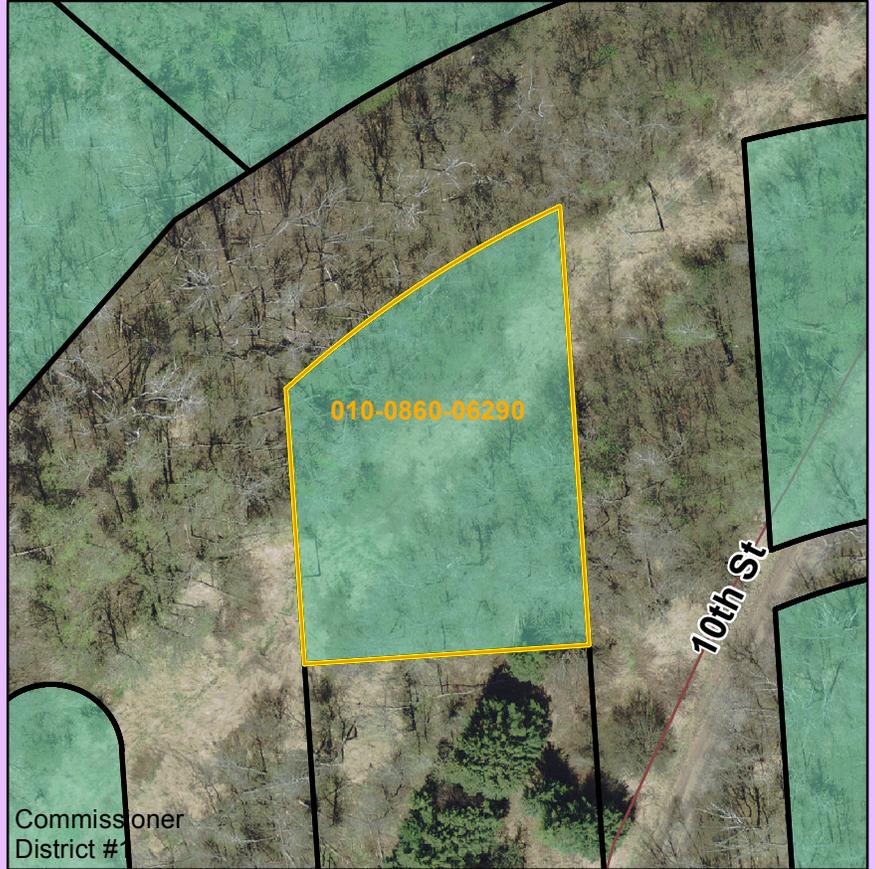
City of Duluth  
LOTS 9 THRU 12, BLOCK 5  
CHAMBERS 2ND DIVISION OF DULUTH  
Sec 22 Twp 50 Rge 14  
Parcel Code: 010-0470-01420  
LDKey: 100354

City of Duluth  
LOTS 13 THRU 15, BLOCK 5  
CHAMBERS 2ND DIVISION OF DULUTH  
Sec 22 Twp 50 Rge 14  
Parcel Code: 010-0470-01460  
LDKey: 100355



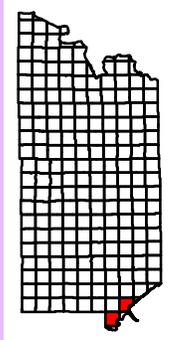
**St. Louis County Land and Minerals Department  
Reclassification of State Tax Forfeited Land as Non-Conservation**

City of Duluth  
LOTS 1 AND 2, BLOCK 39  
DULUTH HEIGHTS 1ST DIVISION  
Sec 28 Twp 50 Rge 14  
Parcel Code: 010-0860-06290  
LDKey: 100547



**Commissioner Districts # 1, 3**

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract

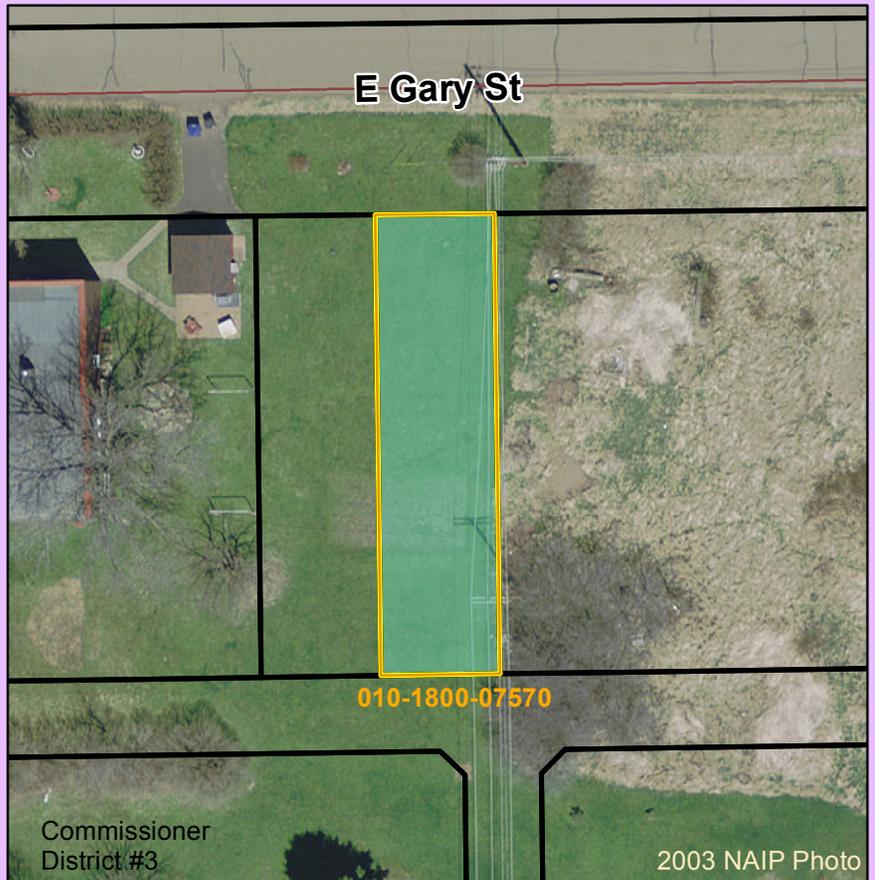


**St. Louis County, Minnesota**

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
Land and Minerals Department**

**June 2014**



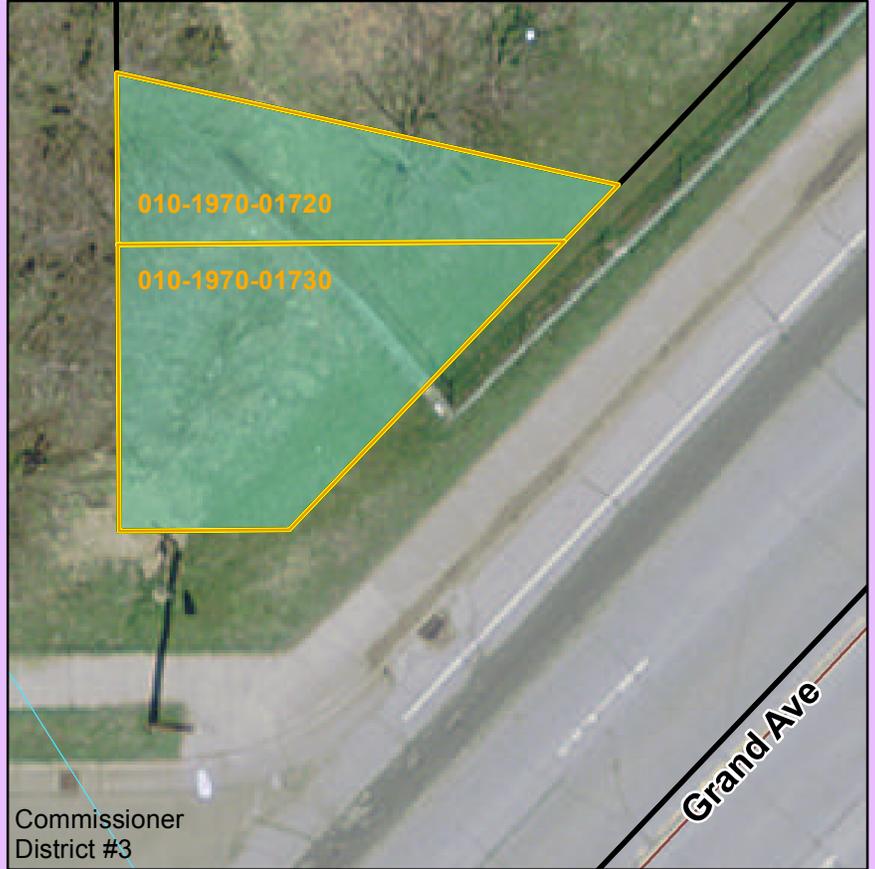
City of Duluth  
LOT 15, BLOCK 31  
GARY FIRST DIVISION DULUTH  
Sec 3 Twp 48 Rge 15  
Parcel Code: 010-1800-07570  
LDKey: 101548



# St. Louis County Land and Minerals Department Reclassification of State Tax Forfeited Land as Non-Conservation

City of Duluth  
 THAT PART LYING SWLY OF A LINE  
 RUNNING SELY FROM A PT ON W LINE  
 10 FT S OF NW COR TO A PT ON SE LINE  
 28 FT SWLY OF MOST ELY COR EX  
 GRAND AVE LOT 15 BLOCK 19  
 GRASSY POINT ADDITION TO DULUTH  
 Sec 13 Twp 49 Rge 15  
 Parcel Code: 010-1970-01720  
 LDKey: 101602

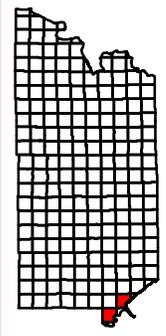
City of Duluth  
 LOT 16 EX GRAND AVE, BLOCK 19  
 GRASSY POINT ADDITION TO DULUTH  
 Sec 13 Twp 49 Rge 15  
 Parcel Code: 010-1970-01730  
 LDKey: 101603



Commissioner District #3

## Commissioner Districts # 1, 3

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract

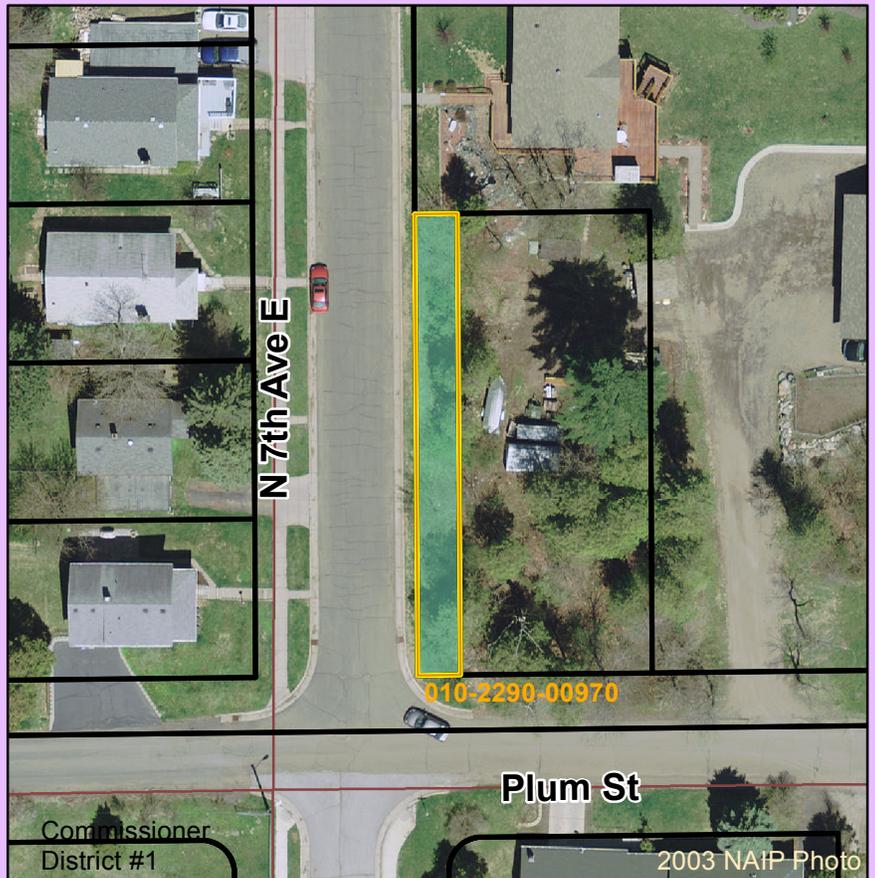


St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
Land and Minerals Department**

**June 2014**



Commissioner District #1

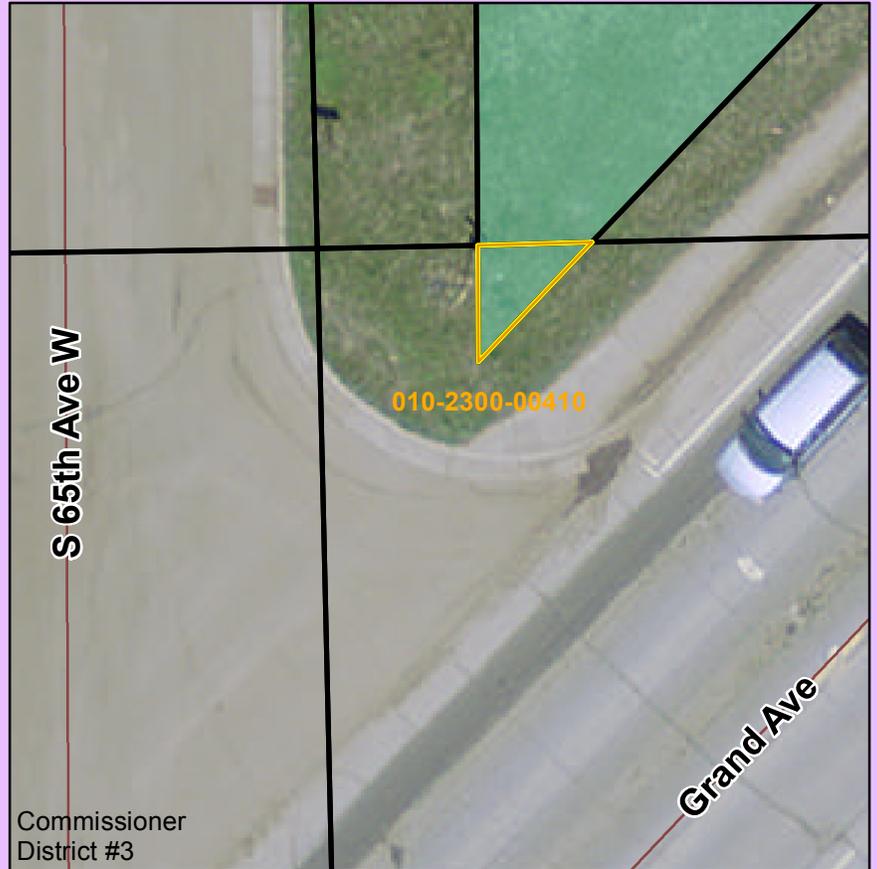
2003 NAIP Photo

City of Duluth  
 WLY 13 FT LOT 1 BLOCK 10  
 HOMEWOOD GARDEN TRACTS DULUTH  
 Sec 15 Twp 50 Rge 14  
 Parcel Code: 010-2290-00970  
 LDKey: 102012



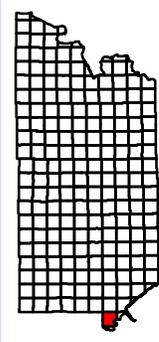
# St. Louis County Land and Minerals Department Reclassification of State Tax Forfeited Land as Non-Conservation

City of Duluth  
 THAT PART LYING N OF GRAND AVENUE  
 LOT 6 BLOCK 4  
 HUNTERS GRASSY POINT ADDITION TO  
 DULUTH  
 Sec 13 Twp 49 Rge 15  
 Parcel Code: 010-2300-00410  
 LDKey: 102014



## Commissioner District # 3

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



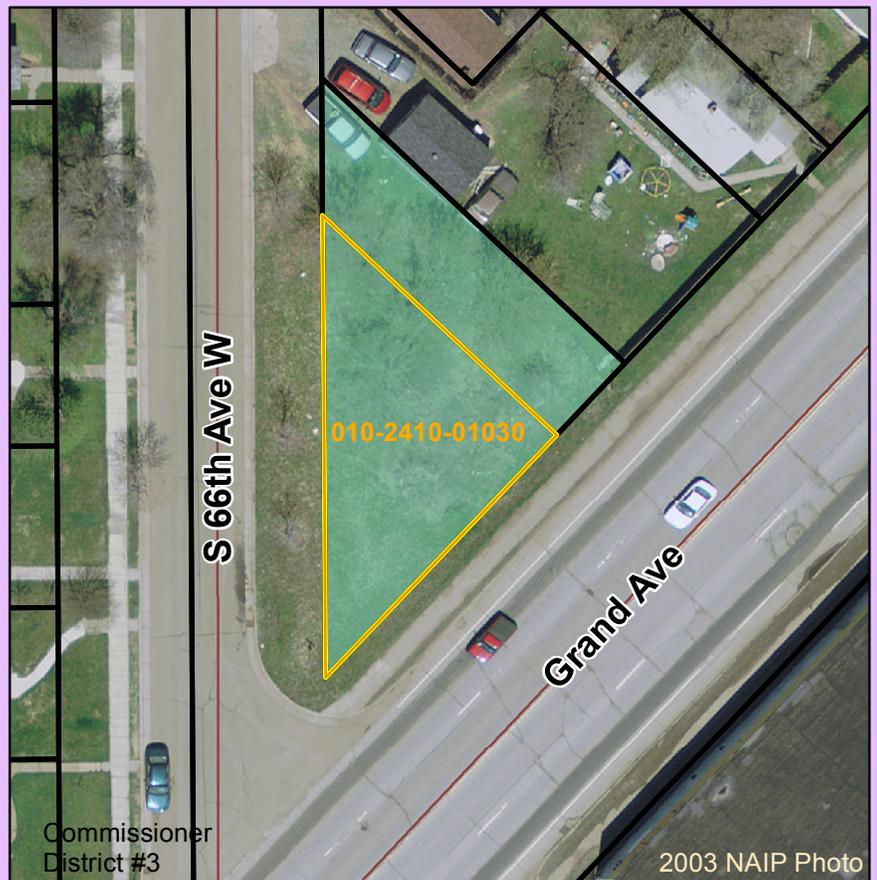
St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
Land and Minerals Department**

**June 2014**

City of Duluth  
 LOTS 10 AND 11, BLOCK 18  
 HUNTERS GRASSY PT ADDN TO  
 DULUTH 3RD DIV  
 Sec 13 Twp 49 Rge 15  
 Parcel Code: 010-2410-01030  
 LDKey: 102086



2003 NAIP Photo



# St. Louis County Land and Minerals Department

## Reclassification of State Tax Forfeited Land as Non-Conservation

City of Duluth  
 HUNTER/MARKELLS GRASSY POINT  
 ADDN TO DUL  
 Sec 13 Twp 49 Rge 15

LOT 1 BLOCK 2  
 Parcel Code: 010-2420-00030  
 LDKey: 102087

LOT 2 BLOCK 2  
 Parcel Code: 010-2420-00040  
 LDKey: 102088

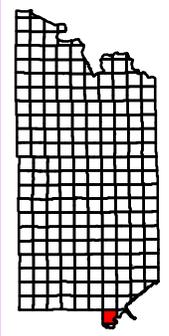
LOT 3 BLOCK 2  
 Parcel Code: 010-2420-00050  
 LDKey: 102089

LOTS 4 AND 5, BLOCK 2  
 Parcel Code: 010-2420-00060  
 LDKey: 102090



### Commissioner District # 3

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



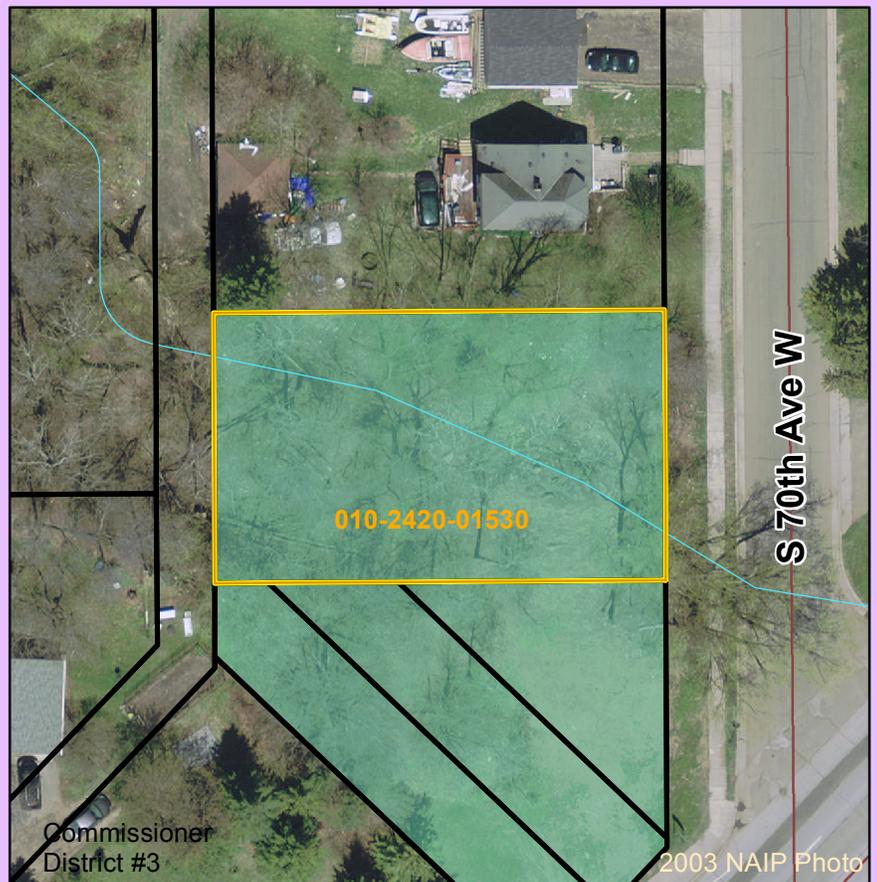
St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County**  
**Land and Minerals Department**

**June 2014**

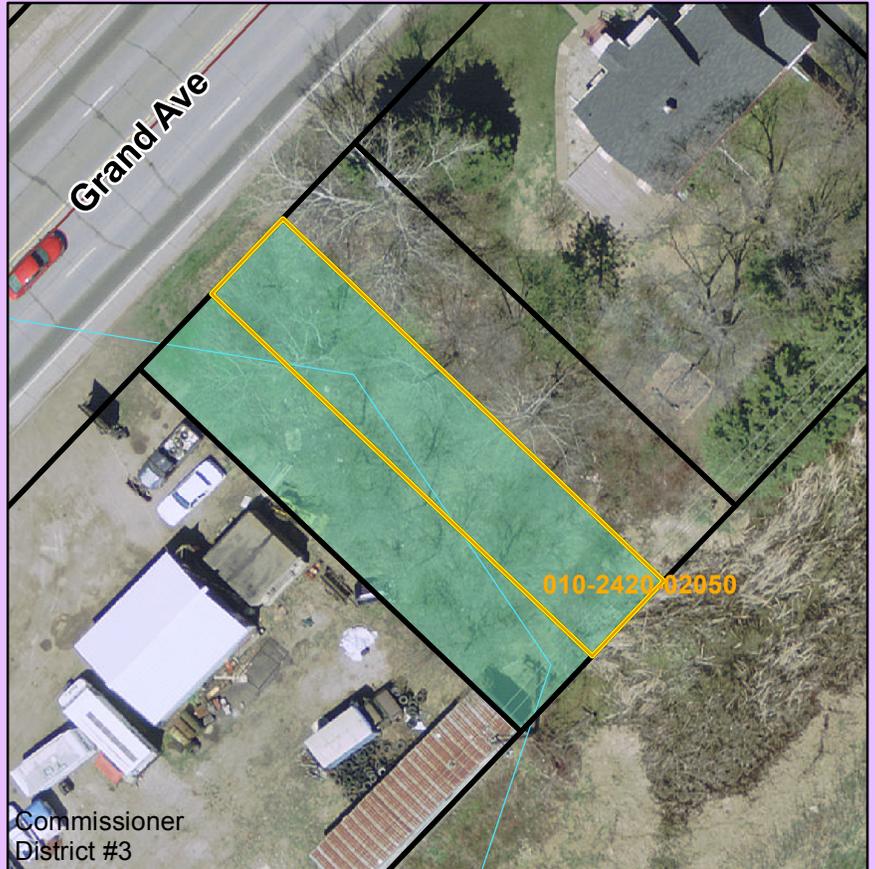
City of Duluth  
 LOTS 6 THRU 8, BLOCK 8  
 HUNTER/MARKELLS GRASSY POINT  
 ADDN TO DUL  
 Sec 13 Twp 49 Rge 15  
 Parcel Code: 010-2420-01530  
 LDKey: 102102





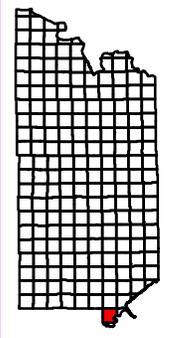
# St. Louis County Land and Minerals Department Reclassification of State Tax Forfeited Land as Non-Conservation

City of Duluth  
 LOT 9 BLOCK 11  
 HUNTER/MARKELLS GRASSY POINT  
 ADDN TO DUL  
 Sec 13 Twp 49 Rge 15  
 Parcel Code: 010-2420-02050  
 LDKey: 102106



## Commissioner Districts # 1, 3

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



*St. Louis County, Minnesota*

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
Land and Minerals Department**

**June 2014**

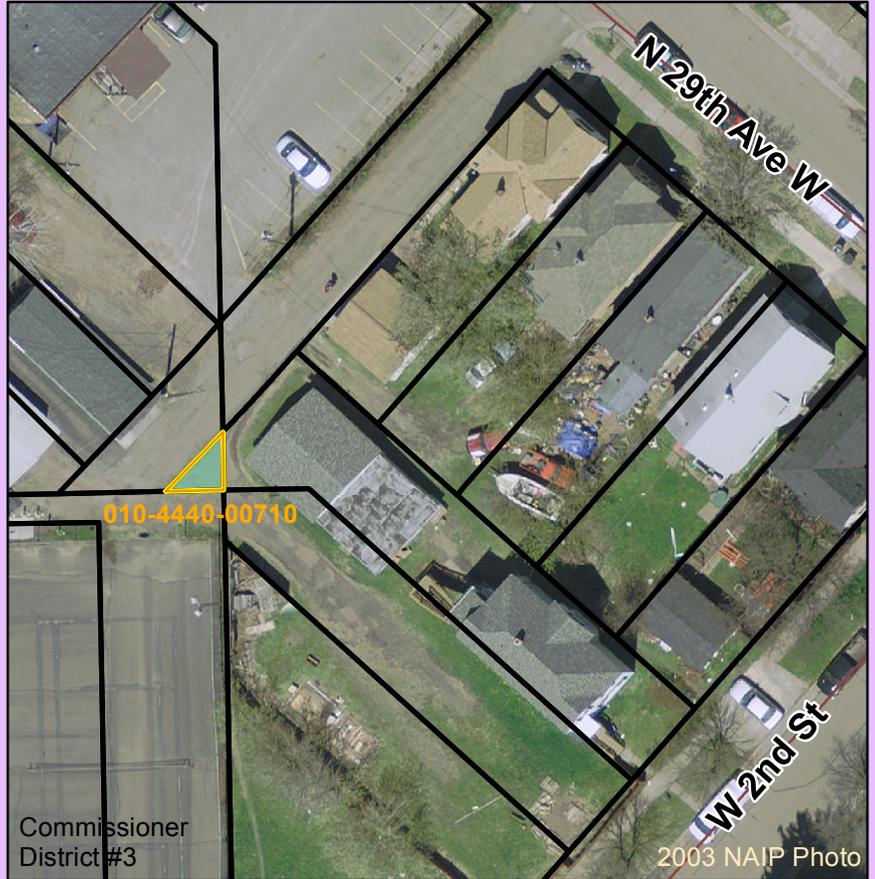
City of Duluth  
 LOTS 5 THRU 9, BLOCK 4  
 MYERS AND WHIPPLES ADDITION  
 TO DULUTH  
 Sec 15 Twp 50 Rge 14  
 Parcel Code: 010-3410-00500  
 LDKey: 103279





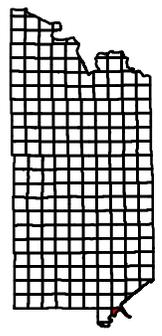
# St. Louis County Land and Minerals Department Reclassification of State Tax Forfeited Land as Non-Conservation

City of Duluth  
ALL OF BLOCK 6  
WALBANKS 3RD STREET  
REARRANGEMENT DULUTH  
Sec 5 Twp 49 Rge 14  
Parcel Code: 010-4440-00710  
LDKey: 104349



## Commissioner Districts # 3

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



*St. Louis County, Minnesota*

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
Land and Minerals Department**

**June 2014**

City of Duluth  
WEST END ADDITION TO DULUTH  
Sec 13 Twp 49 Rge 15

LOT 5 BLOCK 18  
Parcel Code: 010-4540-02890  
LDKey: 104451

LOT 6 BLOCK 18  
Parcel Code: 010-4540-02900  
LDKey: 104452

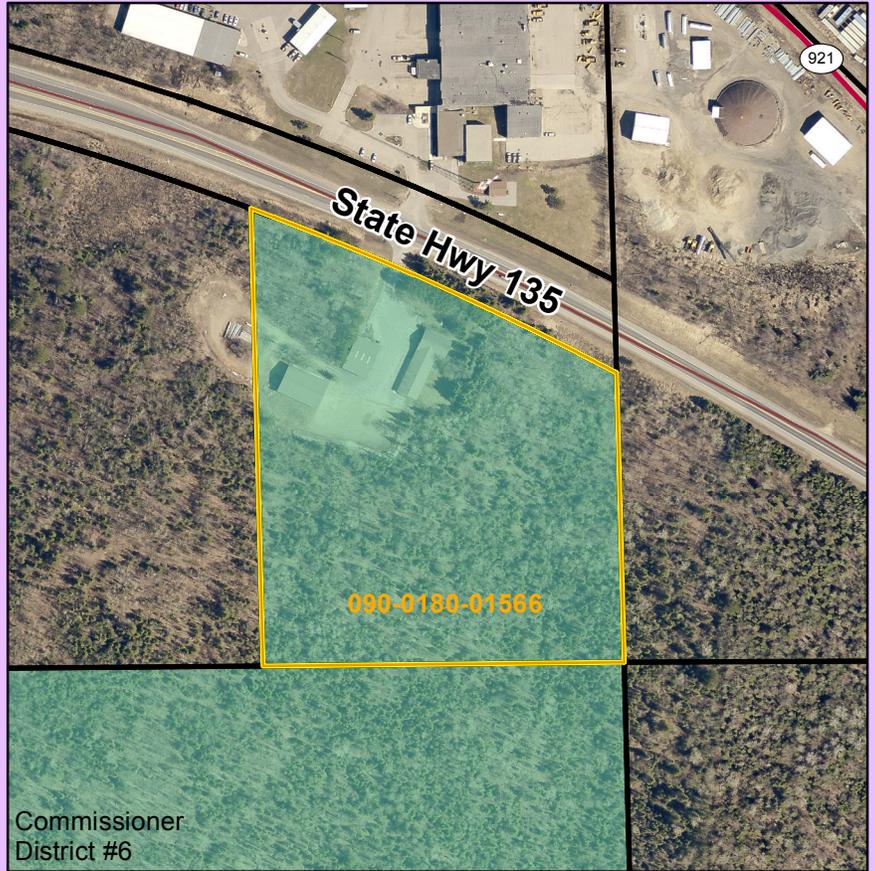
LOT 7 BLOCK 18  
Parcel Code: 010-4540-02910  
LDKey: 104453





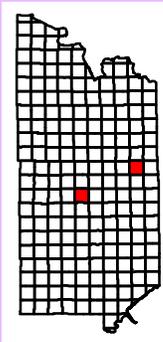
# St. Louis County Land and Minerals Department Reclassification of State Tax Forfeited Land as Non-Conservation

City of Virginia  
E 1/2 OF NE 1/4 OF NW 1/4 LYING  
S OF HWY  
Sec 21 Twp 58 Rge 17  
Parcel Code: 090-0180-01566  
LDKey: 105251  
Acres: 8.64



## Commissioner Districts # 4, 6

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



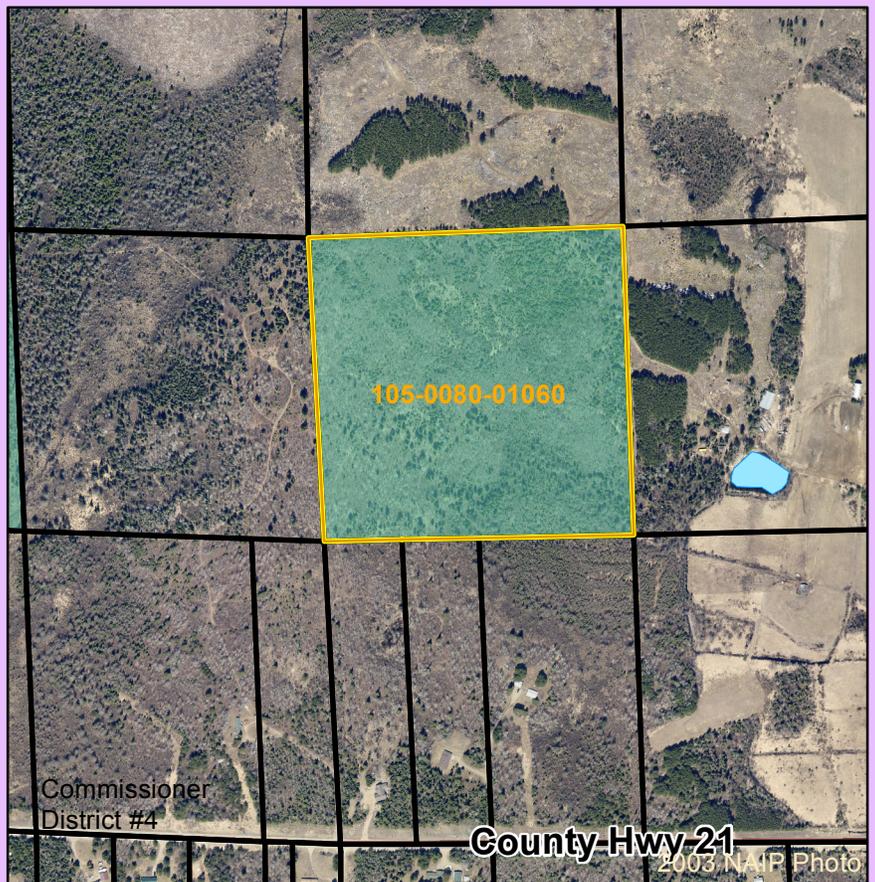
St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
Land and Minerals Department**

**June 2014**

City of Babbitt  
LOT 3  
Sec 7 Twp 60 Rge 13  
Parcel Code: 105-0080-01060  
LDKey: 105332  
Acres: 40.79



Commissioner District #4

County Hwy 21

2003 NAIP Photo

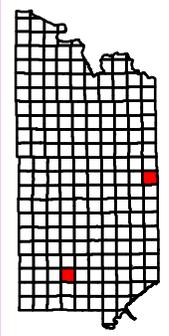


# St. Louis County Land and Minerals Department Reclassification of State Tax Forfeited Land as Non-Conservation

Town of Alborn  
SW 1/4 OF SE 1/4  
Sec 19 Twp 52 Rge 18  
Parcel Code: 205-0010-03430  
LDKey: 106458  
Acres: 40

## Commissioner Districts # 4, 7

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



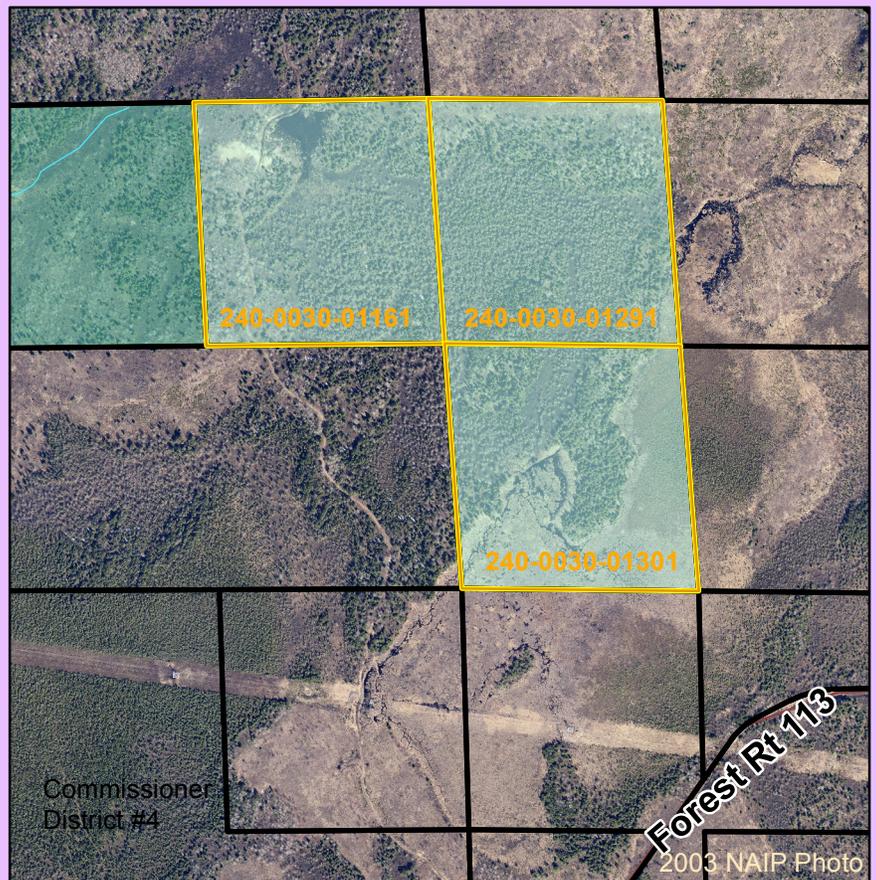
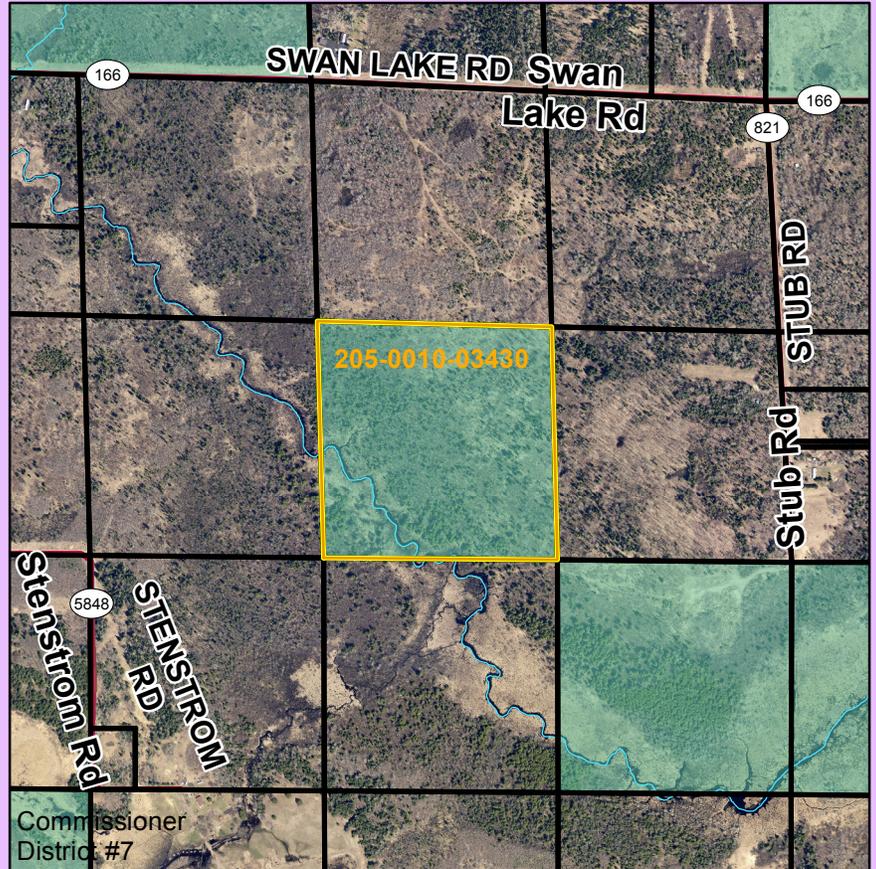
St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
Land and Minerals Department**

**June 2014**

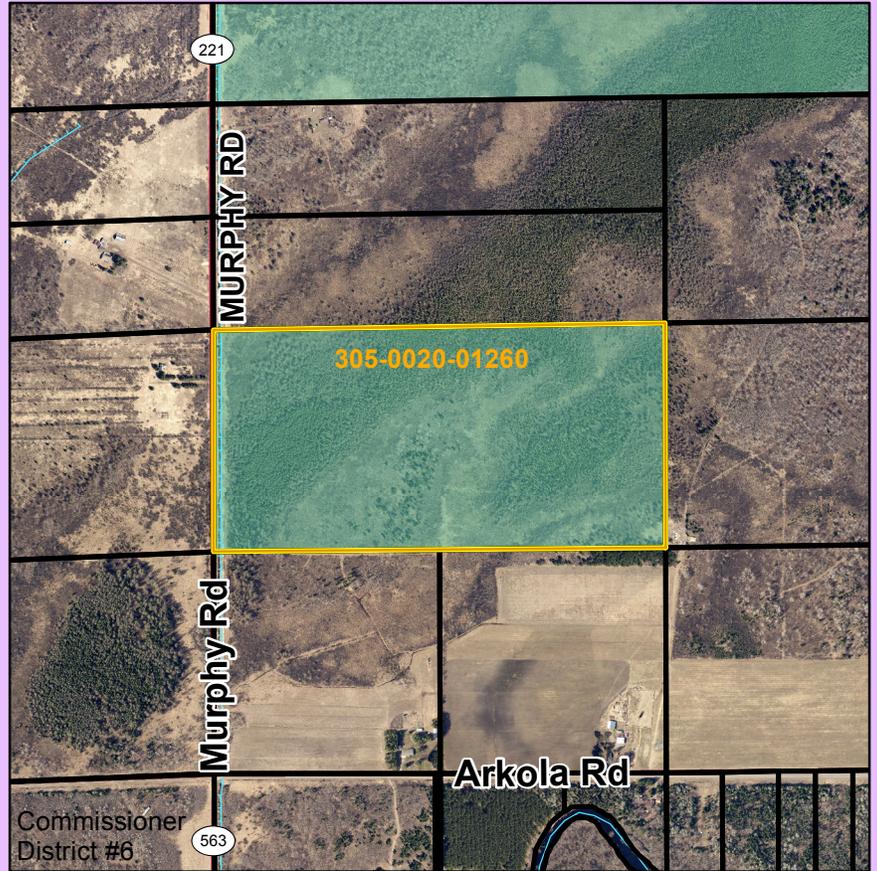
Town of Bassett  
UND 9/10 NE 1/4 OF SE1/4  
Sec 7 Twp 59 Rge 12  
Parcel Code: 240-0030-01161  
LDKey: 107334  
Acres: 40  
UND 53/60 NW1/4 OF SW1/4  
Sec 8 Twp 59 Rge 12  
Parcel Code: 240-0030-01291  
LDKey: 107336  
Acres: 40  
UND 53/60 SW1/4 OF SW1/4  
Sec 8 Twp 59 Rge 12  
Parcel Code: 240-0030-01301  
LDKey: 107337  
Acres: 40





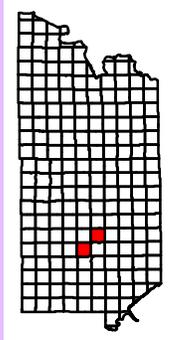
# St. Louis County Land and Minerals Department Reclassification of State Tax Forfeited Land as Non-Conservation

Town of Cotton  
N 1/2 OF SW 1/4  
Sec 8 Twp 54 Rge 17  
Parcel Code: 305-0020-01260  
LDKey: 108511  
Acres: 80



## Commissioner District # 6

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



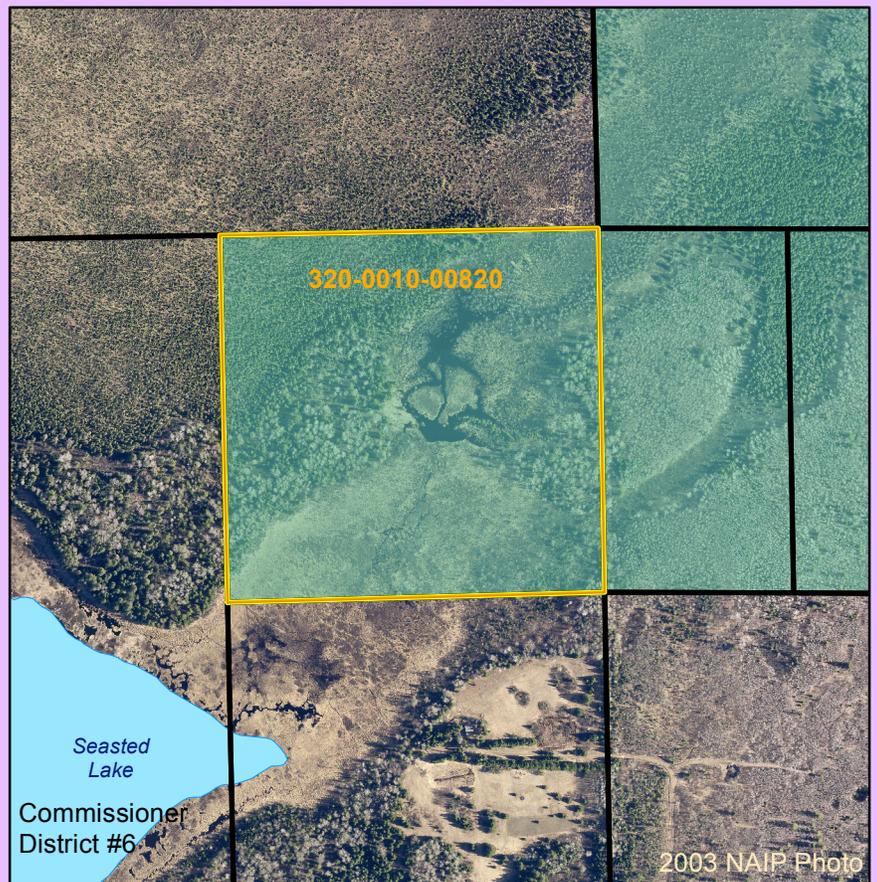
St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
Land and Minerals Department**

**June 2014**

Town of Ellsburg  
LOT 1  
Sec 6 Twp 55 Rge 16  
Parcel Code: 320-0010-00820  
LDKey: 109200  
Acres: 38.77





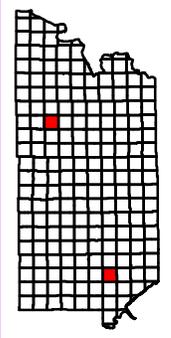
# St. Louis County Land and Minerals Department Reclassification of State Tax Forfeited Land as Non-Conservation

Town of Field  
NW1/4 OF SW1/4 EX 9.97 AC  
FOR HWY R/W  
Sec 33 Twp 63 Rge 19  
Parcel Code: 350-0020-05340  
LDKey: 109953  
Acres: 30.03



## Commissioner Districts # 4, 6

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

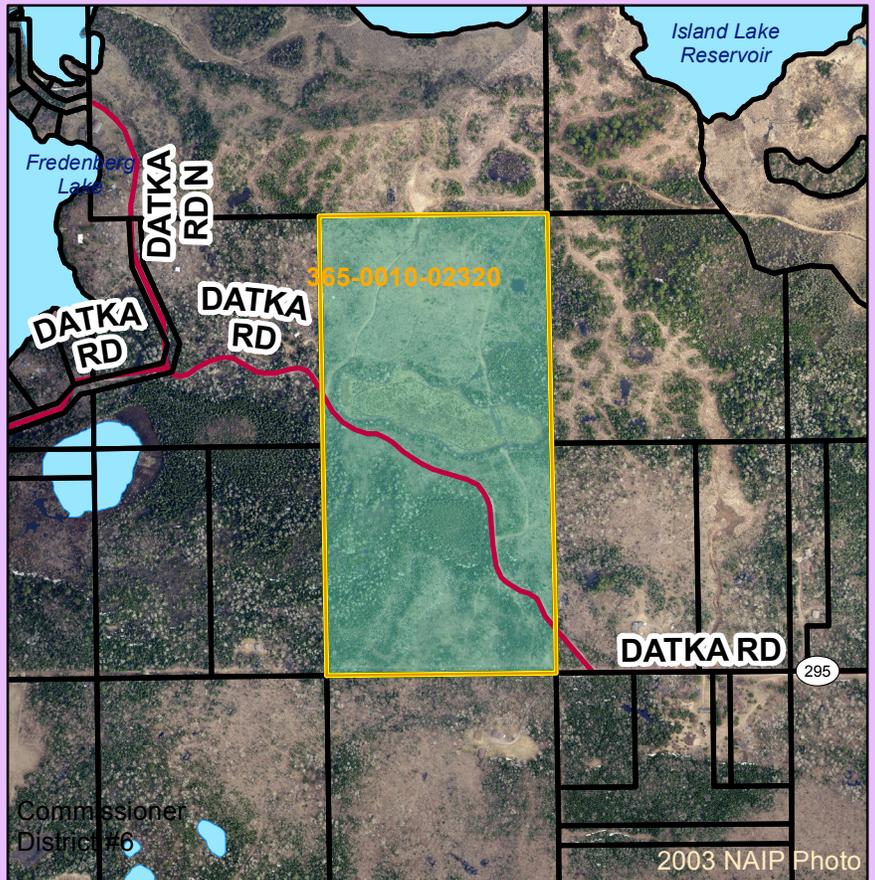


St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
Land and Minerals Department**

June 2014



Town of Fredenberg  
E1/2 OF SE1/4  
Sec 13 Twp 52 Rge 15  
Parcel Code: 365-0010-02320  
LDKey: 110151

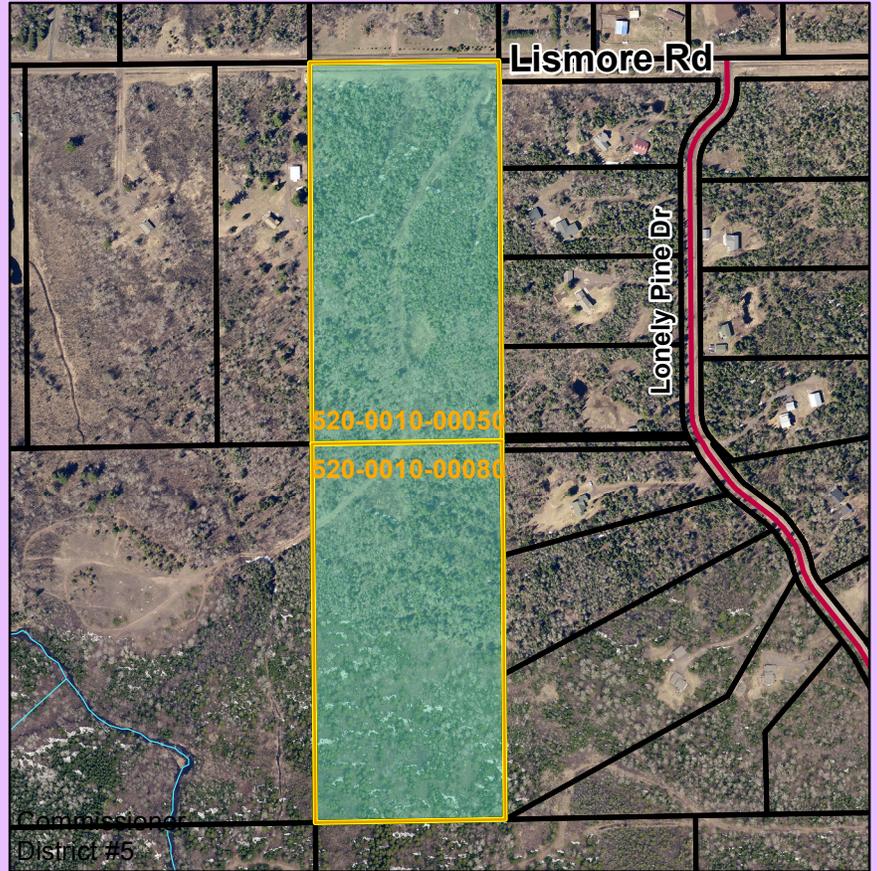
2003 NAIP Photo



# St. Louis County Land and Minerals Department Reclassification of State Tax Forfeited Land as Non-Conservation

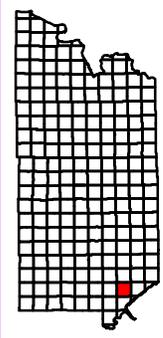
Town of Rice Lake  
W1/2 OF NE1/4 OF NW1/4  
Sec 1 Twp 51 Rge 14  
Parcel Code: 520-0010-00050  
LDKey: 113429  
Acres: 20.13

Town of Rice Lake  
W1/2 OF SE1/4 OF NW1/4  
Sec 1 Twp 51 Rge 14  
Parcel Code: 520-0010-00080  
LDKey: 113430  
Acres: 20



## Commissioner District # 5

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract

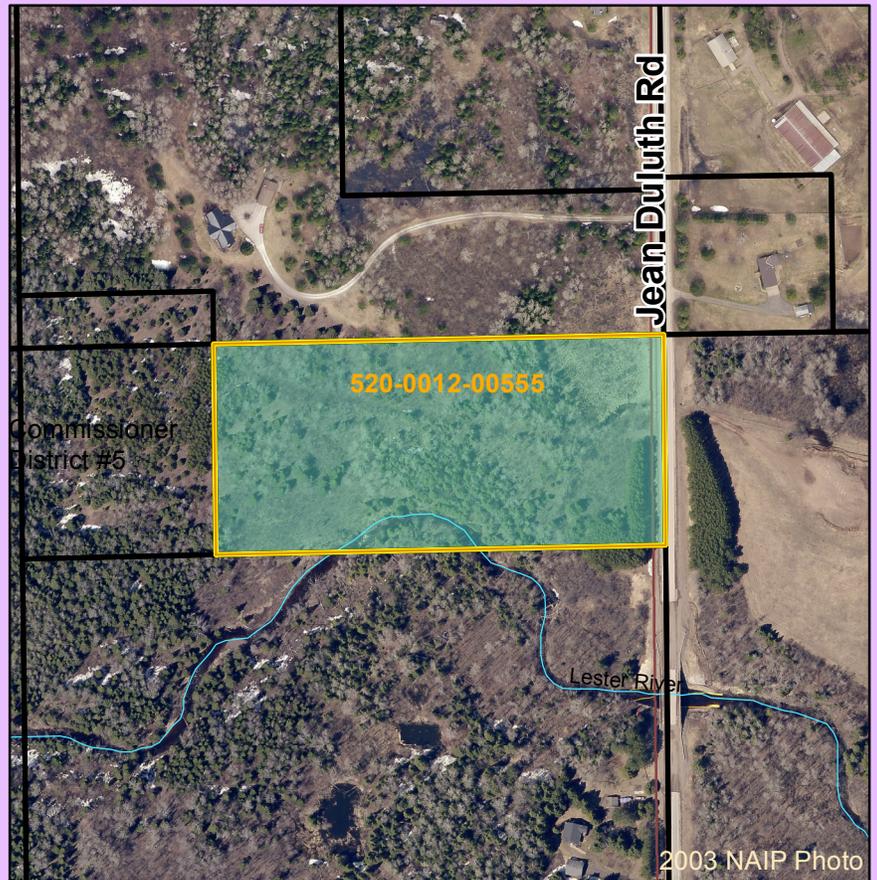


St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
Land and Minerals Department**

**June 2014**



Town of Rice Lake  
NLY 435 6/10 FT OF NE 1/4 OF  
NE 1/4 EX WLY 400 FT  
Sec 12 Twp 51 Rge 14  
Parcel Code: 520-0012-00555  
LDKey: 113467  
Acres: 9.22

2003 NAIP Photo



## Special Sale to the City of Brookston

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The City of Brookston has requested to purchase the following described state tax forfeited lands for the price of \$500, plus fees, to correct blighted conditions and to promote economic development:

Legal: City of Brookston  
NLY 29 FT OF LOT 16 also NLY 29 FT OF LOT 17, BLOCK 6  
BROOKSTON  
Parcel Codes: 110-0010-01390, 1400  
LDKeys: 105354, 105355

WHEREAS, Minn. Stat. § 282.01, Subd. 1(a) authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, These lots have not been withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd. 8; and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a.(d) allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price is necessary to provide an incentive to correct blighted conditions; and

WHEREAS, The parcels described here forfeited to the State of Minnesota on December 5, 2008 and November 27, 2007 for nonpayment of real estate taxes; and

WHEREAS, All parcels of land becoming the property of the State of Minnesota in Trust through forfeiture for nonpayment of real estate taxes shall be classified as 'conservation' or 'non-conservation' as required by Minn. Stat. § 282.01, Subd. 1; and

WHEREAS, The Land and Minerals Department has recommended that the parcels be classified as 'non-conservation' after considering many factors including the present use of adjacent land, the productivity of the soil, the character of forest or other growth, the accessibility of lands to established roads, schools, and other public services, the suitability or desirability for particular uses and the suitability of the forest resources on the land for multiple use and sustained yield management; and

WHEREAS, The forfeited parcels are located inside the boundaries of a municipality or town and Minn. Stat. § 282.01 provides that notice of the classification or reclassification and sale of lands situated within a municipality or town must be transmitted to its governing body; and

WHEREAS, The classification of the forfeited parcels will be deemed approved if the County Board does not receive notice of a municipality's or town's disapproval within 60 days of the date on which this resolution is delivered to the clerk of the municipality or town in which the parcels are located;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited lands, as described, to the City of Brookston for the price of \$500, plus the following fees: 3% assurance fee of \$15, deed fee of \$25, deed tax of \$1.65, and recording fee of \$46; for a total of \$587.65, to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the County Auditor shall offer for sale at public auction the state tax forfeited lands described here if the City of Brookston does not purchase the land by December 31, 2014.

# City of Brookston

6/11/2014

P.O. box 304

Brookston Mn. 55711

The City of Brookston would like to purchase the tax forfeit bank bldg. parcel #'s 110-10-1400 nly 29ft., lot 16 block 7, 110-10-1400 nly 29ft. lot 17 block 6 Brookston Mn.

The bldg. is and has been vacant for many years and is very unsafe, not to mention an eyesore as we are trying to clean up our City.

Our plan is to put in a small Veterans Memorial Park on the two lots in question, and to accomplish this we will have to obtain ownership.

I have been working with Chris Ismal with the IRRRB to obtain a grant to have it remove, and he has assured me that a grant will not be a problem.

If you have any questions please feel free to call me @  
218-428-3291

Thank you,

Mayor Robert W. Rabbers



*Rw Rabbers*



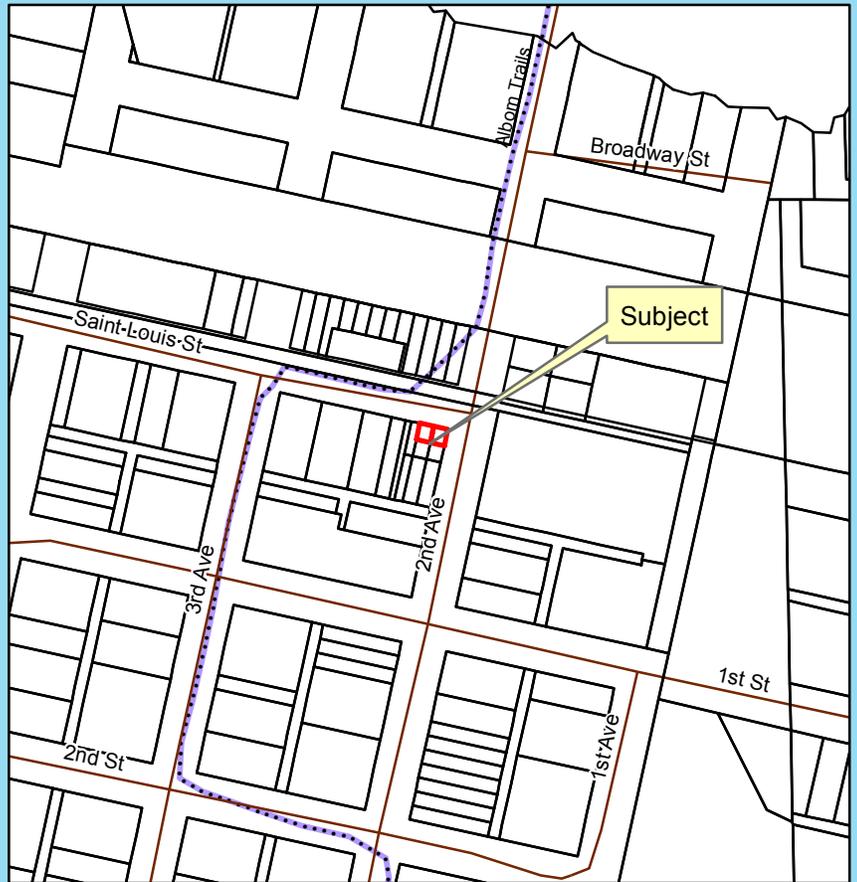
**St. Louis County Land and Minerals Department  
Tax Forfeited Land Sales**

**Special Sale**

Legal: CITY OF BROOKSTON  
NLY 29 FT OF LOT 16 also  
NLY 29 FT OF LOT 17, BLOCK 6  
BROOKSTON

Parcel Codes: 110-0010-01390  
110-0010-01400

LDKeys: 105354, 105355

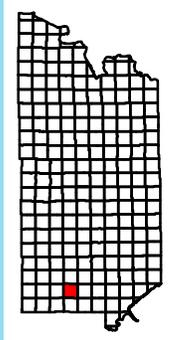


City of Brookston

Sec: 34 Twp: 51 Rng: 18

**Commissioner District # 7**

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



**St. Louis County, Minnesota**

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
Land and Minerals Department**

**2014**



2003 NAIP Photo

# BOARD LETTER NO. 14 - 253

PUBLIC WORKS & TRANSPORTATION COMMITTEE  
CONSENT NO. 8

BOARD AGENDA NO.

**DATE:** June 24, 2014                      **RE:** Agreement with City of Ely for  
Fund Transfer

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

**RELATED DEPARTMENT GOAL:**

Provide a safe, well maintained road and bridge system.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize an agreement with the City of Ely for a fund transfer and project management responsibilities for the city and county for a spur to the Trezona Trail located in the city, identified as project CP 0000-106969/SP 69-090-028.

**BACKGROUND:**

St. Louis County and the City of Ely support the construction of a trail project using federal funds. The county is required to act as the fiscal agent and contract administrator for the State of Minnesota in administering Federal Enhancement Funds through the Delegated Contract Process for the City of Ely. The county has a project near Meadowlands that is not fully funded with federal monies to the 80 percent maximum amount, and to de-federalize its project, Ely agrees to transfer the federal monies allocated for the city's project to the county for use on the county project.

In return, the county will not be required to be the fiscal agent or contract administrator for the Ely project and will pay the city up to \$149,040 in county funds for receiving the federal funds. This fund exchange will make administration of the project easier for the city and require less oversight and participation by the county. The agreement defines the cost participation and project responsibilities.

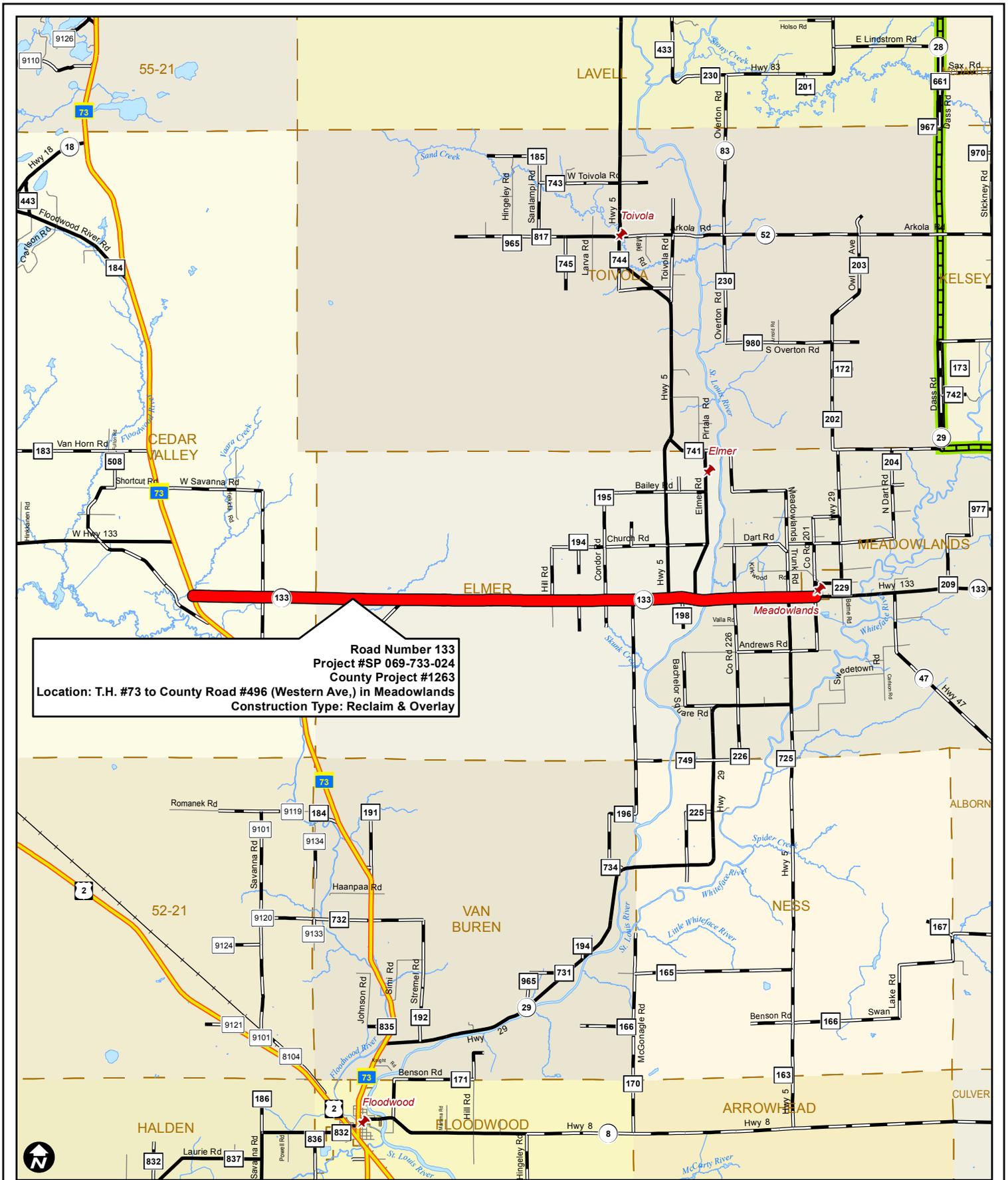
**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize an agreement with the City of Ely outlining cost participation and project responsibilities for SP 69-090-028 and whereby the city will transfer federal monies allocated for city project SP 69-090-028 to the county for use on county project SP 69-733-024. The fund transfers will be within Fund 220, Agency 220321 up to a maximum of \$149,040.

**Agreement with City of Ely for Fund Transfer**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the City of Ely whereby the city will transfer federal monies allocated for city project CP 0000-106969/SP 69-090-028 to the county for use on CP 0133-1263/SP 69-733-024, and St. Louis County will pay the city up to \$149,040 in county funds for the federal funds received from the city. The transfer will be within Fund 220, Agency 220321.

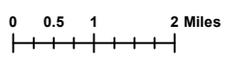


**Road Number 133**  
**Project #SP 069-733-024**  
**County Project #1263**  
**Location: T.H. #73 to County Road #496 (Western Ave.) in Meadowlands**  
**Construction Type: Reclaim & Overlay**

St. Louis County 2014 Road & Bridge Construction

**Map Components**

|   |                                  |                   |
|---|----------------------------------|-------------------|
| 2014 Road & Bridge Construction - Reclaim & Overlay | County/Unorg. Twp. Road - Paved  | Township Boundary |
| Interstate Highway                                  | County/Unorg. Twp. Road - Gravel | City/Town         |
| U.S./State Highway                                  | Railroad                         | Lake              |
|   | Commissioner District            | River/Stream      |



# BOARD LETTER NO. 14 - 254

PUBLIC WORKS & TRANSPORTATION COMMITTEE  
CONSENT NO. 9

BOARD AGENDA NO.

**DATE:** June 24, 2014                      **RE:** Rescind Emergency Flood Repair  
Resolution No. 12-369 dated June  
26, 2012

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

**RELATED DEPARTMENT GOAL:**

Provide a safe, well maintained road and bridge system.

**ACTION REQUESTED:**

The St. Louis County Board is requested to rescind Resolution 12-369, dated June 26, 2012 for Emergency Repair of Bridges and Roads.

**BACKGROUND:**

On June 20, 2012 St. Louis County experienced one of the worst flood events in its history. The County Board adopted Resolution No. 12-369 on June 26, 2012 to allow for immediate repairs of damaged county roads and bridges. Two years after the event, major repairs are still ongoing, but no new projects are anticipated. Should some unidentified work arise, it would be bid or quoted under the existing County Purchasing Rules and Regulations. Therefore, it has been determined that the declarations in Resolution No. 12-369 are no longer needed.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board rescind Resolution No. 12-369, dated June 26, 2012.

**Rescind Flood Resolution No. 12-369 dated June 26, 2012**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Resolution No. 12-369 was adopted on June 26, 2012 to allow for immediate repairs of damaged county roads and bridges related to the June 20, 2012 flood event; and

WHEREAS, Major repairs have been completed, or are under contract; and

WHEREAS, No further work is anticipated for this event, and if needed such work would be accomplished under guidelines outlined in the St. Louis County Purchasing Rules and Regulations;

THEREFORE, BE IT RESOLVED, That St. Louis County Board Resolution No. 12-369, dated June 26, 2012 for the Emergency Repair of Bridges and Roads for the flood event of June 20, 2012 in St. Louis County is hereby rescinded.



*Resolution*  
*of the*  
**Board of County Commissioners**  
*St. Louis County, Minnesota*  
*Adopted on: June 26, 2012 Resolution No. 12-369*  
*Offered by Commissioner: Jewell*

---

**Emergency Repair of Bridges and Roads**

WHEREAS, the County of St. Louis, Minnesota has sustained severe losses of major proportion, brought on by flood conditions on the date of June 20, 2012; and

WHEREAS, St. Louis County is a public entity within the State of Minnesota; and

WHEREAS, the St. Louis County Board of Commissioners has declared St. Louis County to be in a state of emergency in its June 26, 2012 Disaster Proclamation Resolution; and

WHEREAS, St. Louis County suffered significant damages to St. Louis County roads and bridges, rendering many county roads and bridges impassable and/or unsafe to travel; and

WHEREAS, immediate repair of damaged county roads and bridges is necessary to facilitate recovery and emergency aid efforts, to facilitate effective and timely delivery of emergency services, and to facilitate safe travel for public, government, and business purposes; and

WHEREAS, immediate contracting of emergency bridge and road repairs, without the requirement of bids and advertising, is necessary to protect public health, safety and welfare.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board of Commissioners, acting on behalf of and for the people of St. Louis County, hereby declare that, pursuant to Minnesota Statutes 375.21 and 375.22, the St. Louis County Highway Department is hereby authorized to immediately enter into necessary contracts for emergency repair of damaged and negatively impacted county roads and bridges without the requirement for solicitation of bids and advertising; said authorization to remain in place until modified or rescinded by this board.

Commissioner Jewell moved the adoption of the Resolution and it was declared adopted upon the following vote:  
Yeas – Commissioners Jewell, O’Neil, Dahlberg, Forsman, Sweeney, Raukar, and Chair Nelson – 7  
Nays – None

---

STATE OF MINNESOTA  
Office of County Auditor, ss.  
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 26<sup>th</sup> day of June, A.D. 2012, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 26<sup>th</sup> day of June, A.D., 2012.

DONALD DICKLICH, COUNTY AUDITOR

By

Deputy Auditor/Clerk of the County Board

# BOARD LETTER NO. 14 - 255

FINANCE & BUDGET COMMITTEE CONSENT NO. 10

BOARD AGENDA NO.

**DATE:** June 24, 2014

**RE:** Lawful Gambling Application  
(Vermilion Lake Township)

**FROM:** Kevin Z. Gray  
County Administrator

Donald Dicklich  
County Auditor

**RELATED DEPARTMENT GOAL:**

Provide mandated and discretionary licensing services in a timely manner.

**ACTION REQUESTED:**

The St. Louis County Board is requested to approve a lawful gambling application in Vermilion Lake Township.

**BACKGROUND:**

The following Lawful Gambling Application was recommended for approval by the Liquor Licensing Committee:

Climb Theater, Inver Grove Heights, MN, to operate out of Black Bear Cafe, Vermilion Lake Township, 6699 Highway 169, Tower, MN 55790,  
new

**RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the above Lawful Gambling application.

**Lawful Gambling Application (Vermilion Lake Township)**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That pursuant to Minn. Stat. 349.213, Subd. 2, the St. Louis County Board of Commissioners approves the following Lawful Gambling License Application (Pull-tabs [paper], Bar Bingo, Tipboards, Paddlewheel) on file in the office of the County Auditor, identified as County Board File No. 59511, for the following organization:

Climb Theater, Inver Grove Heights, MN, to operate out of Black Bear Cafe, Vermilion Lake Township, 6699 Highway 169, Tower, MN 55790, new

# BOARD LETTER NO. 14 - 256

## CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 11

### BOARD AGENDA NO.

**DATE:** June 24, 2014

**RE:** Transfer and Upgrade of  
Information Specialist II  
Position to Technical Services  
Analyst II Serving the County  
Recorder's Office

**FROM:** Kevin Z. Gray  
County Administrator

Mark Monacelli, Director  
Public Records & Property Valuation

Linnea Mirsch, Acting Director  
Information Technology

#### **RELATED DEPARTMENT GOAL:**

Providing information and products to the consumer and preserving, protecting and providing access to information that is accurate, timely and cost effective.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to transfer a vacant 1.0 FTE Information Specialist II position from the County Recorder's Office to the Information Technology (IT) Department and to upgrade the position to a Technical Services System Analyst II.

#### **BACKGROUND:**

The County Recorder's Office is responsible for recording all real estate transactions, issuing land title certificates, issuing marriage licenses and processing vital records in a timely and efficient manner. The office maintains a data base that was created and built by IT staff and requires system maintenance and program enhancements on an ongoing basis.

County Recorder and IT staff have reviewed many options to provide the level of customer service the Recorder's Office requires. It has been determined the most efficient way to meet the Recorder's business needs is to transfer a vacant Information Specialist II position from the Recorder's Office (Civil Service Basic Unit Pay Plan B1, Pay Grade B10) to IT and to reassign the position to the Technical Service Analyst II

level (Civil Service Basic Unit Pay Plan B1, Pay Grade B24). The position will be managed jointly by the IT Department and the Recorder's Office, an approach that has been proven efficient and effective in other similar arrangements.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the transfer of a vacant 1.0 FTE Information Specialist II (Civil Service Basic Unit Pay Plan B1, Pay Grade B10) from the County Recorder's personnel complement to the Information Technology Department personnel complement and re-allocate the position to the Technical Services System Analyst II level (Civil Service Basic Unit Pay Plan B1, Pay Grade B24). Funding for this position is available in Fund 100, Agency 121001.

**Transfer and Upgrade of Information Specialist II Position  
to Technical Services Analyst II Serving the County Recorder's Office**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The County Recorder's Office is responsible for recording all real estate transactions, issuing land title certificates, issuing marriage licenses and processing vital records in a timely and efficient manner; and

WHEREAS, The County Recorder's Office maintains a data base that was created and built by Information Technology staff and requires ongoing system maintenance and program enhancements; and

WHEREAS, The most efficient way to perform the required maintenance and program enhancements is to transfer a vacant Information Specialist II position from the Recorder's Office to the Information Technology Department and to reassign the position to the Technical Service Analyst II level; and

WHEREAS, There is no increase in overall FTE complement and funding is available for the Technical Services System Analyst II position in the County Recorder's personnel budget;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the transfer of a vacant Information Specialist II position (Civil Service Basic Unit Pay Plan B1, Pay Grade B10) from the County Recorder's Office to the Information Technology Department and re-allocates the position to the Technical Service System Analyst II level (Civil Service Basic Unit Pay Plan B1, Pay Grade B24), to provide technical services to the County Recorder's Office, funding for the position is available in Fund 100, Agency 121001, with no budget adjustments necessary for 2014.

# **BOARD LETTER NO. 14 - 257**

## **PUBLIC SAFETY & CORRECTIONS COMMITTEE CONSENT NO. 12**

### **BOARD AGENDA NO.**

**DATE:** June 24, 2014                      **RE:** Purchase of Software from Bair Analytics for Crime Mapping Analysis

**FROM:** Kevin Z. Gray  
County Administrator

Ross Litman  
Sheriff

#### **RELATED DEPARTMENT GOAL:**

To enhance public safety.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to approve the purchase of software from Bair Analytics for crime mapping analysis.

#### **BACKGROUND:**

The Northeastern Minnesota Enforcement Safety Information Systems (NEMESIS) partners have determined that Bair Analytics of Highlands Ranch, CO, provides a very robust and powerful crime analysis software solution that would integrate easily with the NEMESIS SHIELD records management system and would be easily accessible to the public. Bair Analytics allows the public to view crimes in specific areas and allows law enforcement agencies to graphically and visually analyze crime trends and locations.

Detailed crime information can be mapped and displayed in geographical locations, which will also display "predictive zones" for law enforcement to prevent crime. The purchase price of \$53,506, for a three-year agreement with Bair Analytics, includes all required interfaces and will be paid for by the 2013 Stonegarden grant and NEMESIS fund balance.

#### **RECOMMENDATION:**

It is recommended that the St. Louis County Board approve a three-year agreement with Bair Analytics, Highlands Ranch, CO, for the purchase of software for crime mapping analysis in the amount of \$53,506 as follows:

|          |   |
|----------|---|
| \$28,852 | Transfer from NEMESIS fund balance to Fund 150, Agency150001, Object 634800 |
| \$24,654 | To be accounted for in Fund 100, Agency 129999, Grant 12931                 |
| \$28,852 | To be accounted for in Fund 150, Agency 150001, Object 634800               |

## **Purchase of Software from Bair Analytics for Crime Mapping Analysis**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Bair Analytics of Highlands Ranch, CO, provides a very robust and powerful crime analysis software solution that allows law enforcement agencies to graphically and visually analyze crime trends and locations and will integrate easily with the NEMESIS SHIELD records management system; and

WHEREAS, Bair Analytics also provides the public with real time crime information and trends;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves a three-year agreement for the purchase of software provided by Bair Analytics of Highlands Ranch, CO, for crime mapping analysis in the amount of \$53,506; with \$24,654 to be accounted for in Fund 100, Agency 129999, Grant 12931, and \$28,852 to be accounted for in Fund 150, Agency 150001, Object 634800;

RESOLVED FURTHER, That \$28,852 is transferred from NEMESIS fund balance to Fund 150, Agency 150001, Object 634800;

RESOLVED FURTHER, That the appropriate county officials are authorized to execute all required agreements and contracts necessary.

# BOARD LETTER NO. 14 - 258

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

**DATE:** June 24, 2014

**RE:** Award of Bids: Culvert,  
Bituminous Pavement, Surfacing  
and Shouldering Tied Projects  
(Duluth Township)

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

**RELATED DEPARTMENT GOAL:**

Provide a safe, well maintained road and bridge system.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize the award of public works projects in Duluth Township to low bidders.

**BACKGROUND:**

County staff is authorized under Resolution No. 88-381, dated May 24, 1988, to call for bids on projects which are already included in the budget document. Bids were requested for a tied culvert, bituminous pavement reclamation, aggregate base stabilization, bituminous surfacing and aggregate shouldering project in Duluth Township, to be paid with County State Aid funds.

A call for bids was received by the Public Works Department on June 12, 2014, for the projects in accordance with the plans and specifications on file in the office of the County Highway Engineer:

**Project:** CP 0033-1240/SAP 69-633-013(Low), Culverts, Reclamation, Aggregate Base Stabilization, Bituminous Surface and Aggregate Shouldering; CP 0061-202192/SAP 69-661-018 Tied Bituminous Surface and Aggregate Shouldering

**Location:** Combined Project

A.) CP 0033-1240/SAP 69-633-013(Low) CSAH 33 (McQuade Road) from CSAH 43 (Lismore Road) to Bridge over the Sucker River, NE of Duluth, MN, length 2.12 miles

**Traffic:** 296  
**PQI:** 1.7  
**Construction:** Reclamation, Aggregate Base Stabilization, Bituminous Surface and Aggregate Shouldering  
**Funding:** Fund 220, Agency 220314, Object 652700

B.) CP 0061-202192/SAP 69-661-018 Tied - CSAH 61 (North Shore Drive) from 1,260' SW of McQuade Road to Lake County Line, NE of Duluth, MN, length 7.86 miles

**Traffic:** 1,924  
**PQI:** 3.0  
**Construction:** Bituminous Surface and Aggregate Shouldering  
**Funding:** Fund 220, Agency 220305, Object 652700  
**Anticipated Start Date:** August 14, 2014  
**Anticipated Completion Date:** October 10, 2014  
**Engineer's Estimate:** \$1,527,812.54

**BIDS:**  
**Northland Constructors of Duluth, LLC** **\$1,376,586.04 (-\$151,229.50, -9.9%)**  
Duluth, MN  
Ulland Brothers, Inc., Cloquet, MN \$1,422,915.21

**RECOMMENDATION:**

It is recommended that the St. Louis County Board award the project to low bidder Northland Constructors of Duluth, LLC in the amount of \$1,376,586.04, payable as follows:

|  |              |
|--|--------------|
| Fund 220, Agency 220314, Object 652700 | \$552,412.99 |
| Fund 220, Agency 220305, Object 652700 | \$824,173.05 |

**Award of Bids: Culvert, Bituminous Pavement, Surfacing and Shouldering  
Tied Projects (Duluth Township)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0033-1240, SAP 069-633-013 (Low); located on CSAH 33 (McQuade Road) from CSAH 43 (Lismore Road) to Bridge over the Sucker River, NE of Duluth, MN, length 2.12 miles;

CP 0061-202192, SAP 069-661-018 (Tied); located on CSAH 61 (North Shore Drive) from 1,260' SW of McQuade Road to Lake County line, NE of Duluth, MN, length 7.86 miles

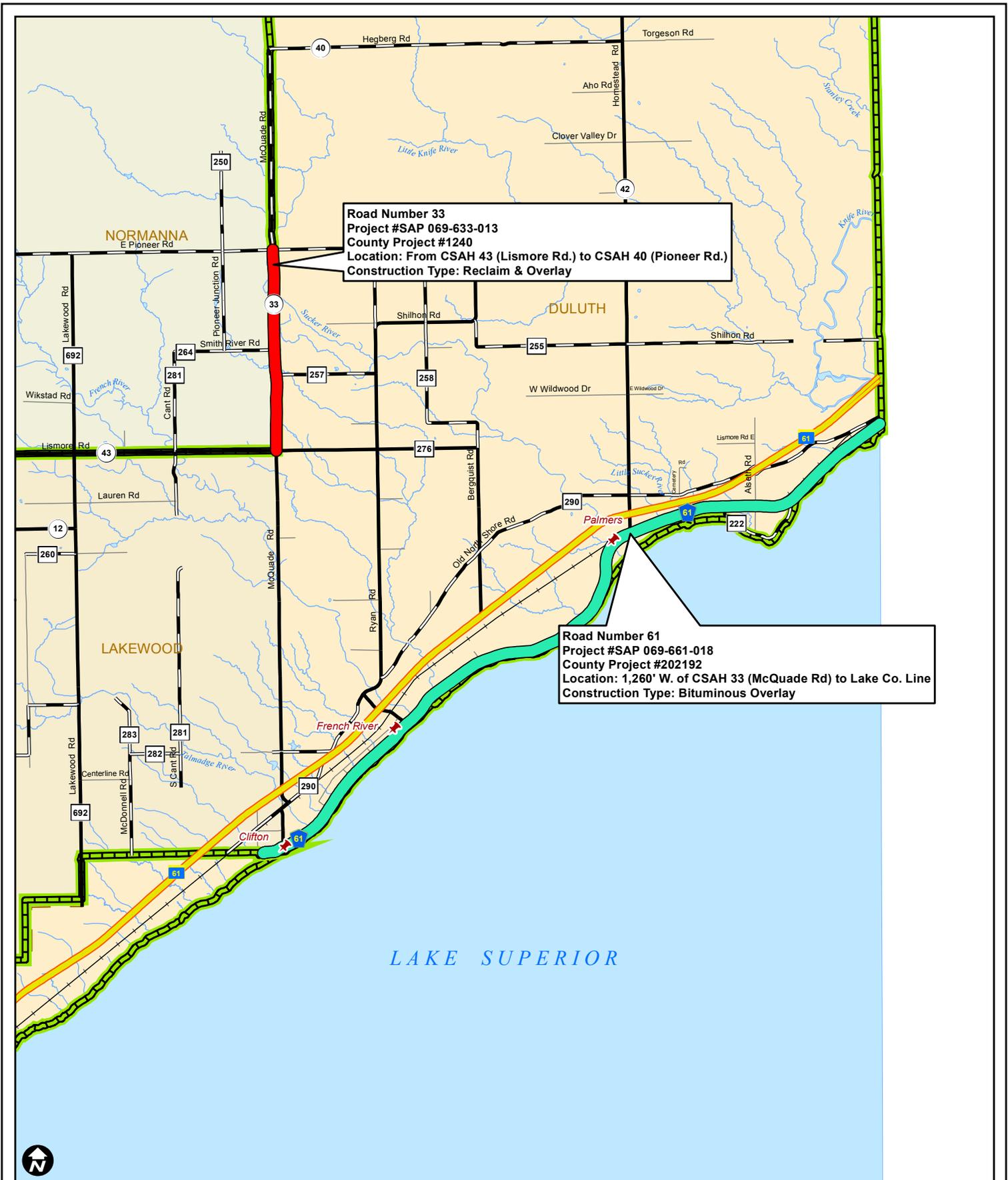
WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on June 12, 2014, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder.

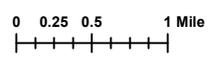
| <u>LOW BIDDER</u>                        | <u>ADDRESS</u>                         | <u>AMOUNT</u>  |
|--|--|----------------|
| Northland Constructors of<br>Duluth, LLC | 4843 Rice Lake Rd.<br>Duluth, MN 55803 | \$1,376,586.04 |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable as follows:

|  |              |
|--|--------------|
| Fund 220, Agency 220314, Object 652700 | \$552,412.99 |
| Fund 220, Agency 220305, Object 652700 | \$824,173.05 |



St. Louis County 2014 Road & Bridge Construction



**Map Components**

|  |                                  |                   |
|--|----------------------------------|-------------------|
| 2014 Road & Bridge Construction - Bituminous Overlay | County/Unorg. Twp. Road - Paved  | Township Boundary |
| 2014 Road & Bridge Construction - Reclaim & Overlay  | County/Unorg. Twp. Road - Gravel | City/Town         |
| 2014 Road & Bridge Construction - Interstate Highway | Railroad                         | Lake              |
| 2014 Road & Bridge Construction - U.S./State Highway | Commissioner District            | River/Stream      |

# BOARD LETTER NO. 14 - 259

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 2

BOARD AGENDA NO.

**DATE:** June 24, 2014

**RE:** Additional Work Associated with  
Bituminous Sealing on CSAH 9  
and 10/Martin Road (Rice Lake  
Township)

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

**RELATED DEPARTMENT GOAL:**

Provide a safe, well maintained road and bridge system.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize extra work for bituminous sealing of County State Aid Highway (CSAH) 9 and CSAH 10/Martin Road in Rice Lake Township.

**BACKGROUND:**

A Supplemental Agreement is intended to be processed with Northland Constructors of Duluth, LLC in the amount of \$200,000 for additional bituminous sealing work on CSAH 9 and CSAH 10/Martin Road from CSAH 4/ Rice Lake Road to CSAH 37/Jean Duluth Road in Rice Lake Township (Project CP 0009-8236/SP 69-609-032(low); CP 0010-8237/SP 69-610-006). The Minnesota Department of Transportation (MnDOT) recently released the results of a 15 year study that demonstrates the value of chip sealing roads. The study established that the sooner a roadway can be chip sealed the greater the life extension. A reclaim and overlay such as the project above could experience an 8-12 year extension in service life.

The County Highway Engineer reviewed the needs for additional bituminous sealing and identified this additional road which would benefit from an accelerated maintenance schedule. By sealing now, the county will be able to substantially extend the roadway deterioration curves on treated roadways.

The Supplemental Agreement has been tentatively approved by MnDOT and is eligible for St. Louis County State Aid Funding should the Board approve this work.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the additional bituminous sealing on a Supplemental Agreement with Northland Constructors of Duluth, LLC, for CP 0009-8236/SP 69-609-032(low); CP 0010-8237/SP 69-610-006 in the amount of \$200,000 for sealing County State Aid Highways 9 and 10/Martin Road with \$120,000 payable from Fund 220, Agency 220301, Object 652700, (CSAH 9), and \$80,000 payable from Fund 220, Agency 220302, Object 652700 (CSAH 10).

**Additional Work Associated with Bituminous Sealing on CSAH 9  
and CSAH 10/Martin Road (Rice Lake Township)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, A 15 year study by the Minnesota Department of Transportation determined that chip sealing on roadways can significantly extend road service life; and

WHEREAS, Chip sealing on the recent reclaim and overlay of County State Aid Highway (CSAH) 9 and 10 could extend the service life of the roadway by 8-12 years; and

WHEREAS, A Supplemental Agreement in the amount of \$200,000 is necessary on CP 0009-8236/SP 69-609-032(low); CP 0010-8237/SP 69-610-006 for chip sealing on this roadway by contractor Northland Constructors, of Duluth LLC; and

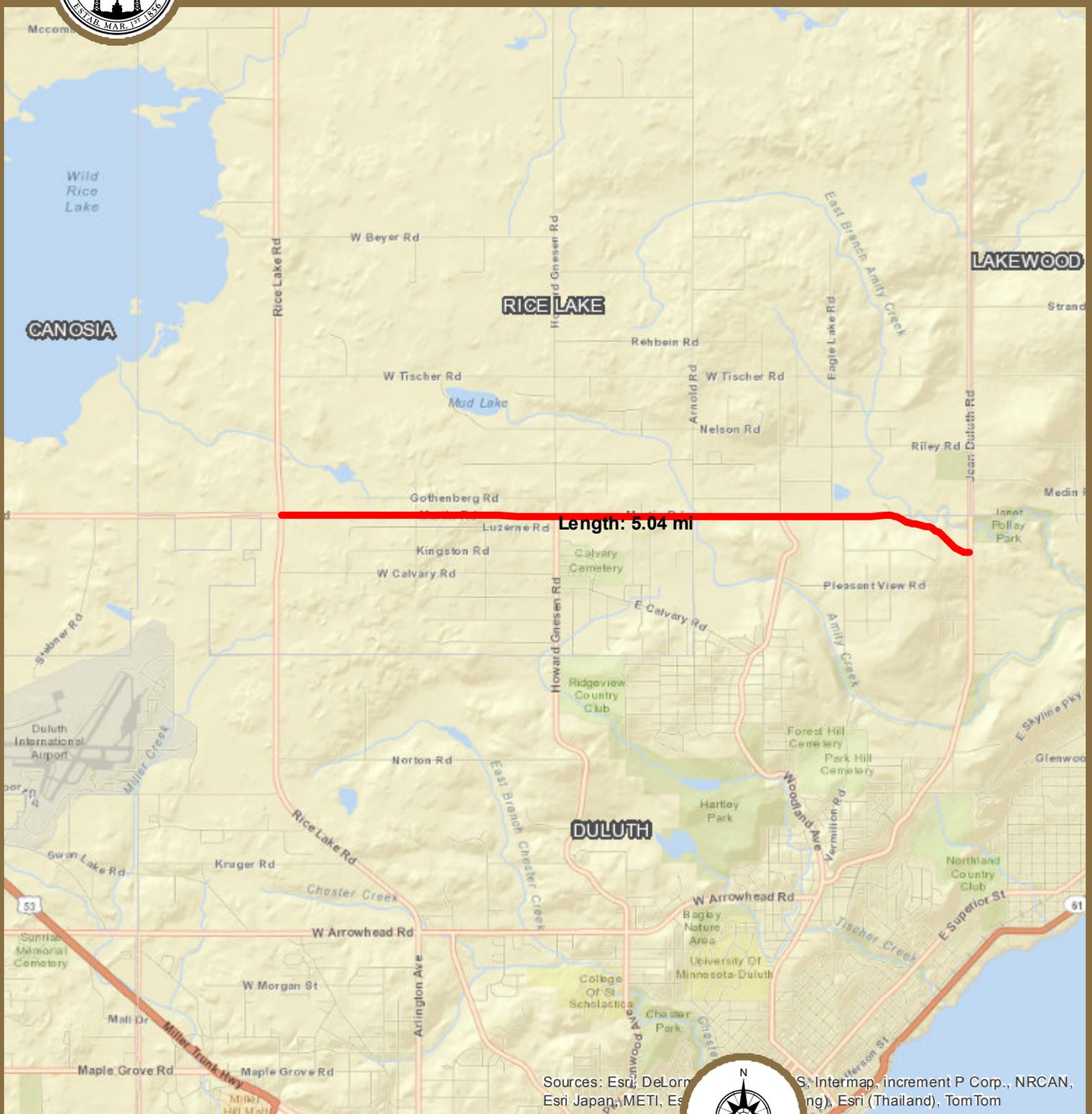
WHEREAS, The Supplemental Agreement has been tentatively approved by the Minnesota Department of Transportation and is eligible for St. Louis County State Aid Funding;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes additional work on CP 0009-8236/SP 69-609-032(low); CP 0010-8237/SP 69-610-006 in the amount of \$200,000 for sealing County State Aid Highways 9 and 10/Martin Road, with \$120,000 payable from Fund 220, Agency 220301, Object 652700, (CSAH 9), and \$80,000 payable from Fund 220, Agency 220302, Object 652700 (CSAH 10).

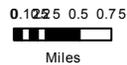


# County Land Explorer

St. Louis County, Minnesota



Sources: Esri, DeLorme, GeoEye, (GeoEye, Inc., Intermap, increment P Corp.), NRCAN, Esri Japan, METI, Esri (Thailand), TomTom



## 2014 Additional Chip Seal

CSAH 9 (Martin Rd) = 5 miles @ 24' wide

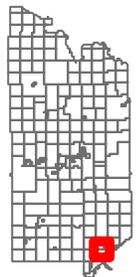
County Land Explorer  
St. Louis County [www.stlouiscountymn.gov/CountyLandExplorer](http://www.stlouiscountymn.gov/CountyLandExplorer) Minnesota

### Disclaimer

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein

Map created using County Land Explorer  
[gis.stlouiscountymn.gov/CountyLandExplorer](http://gis.stlouiscountymn.gov/CountyLandExplorer)

© Copyright St. Louis County Minnesota | All Rights Reserved Printed: 4/18/2014



# BOARD LETTER NO. 14 - 260

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 3

BOARD AGENDA NO.

**DATE:** June 24, 2014

**RE:** Additional Work Associated with  
Bituminous Sealing on CSAH 4,  
CR 540 and at the Pike Lake  
Public Works Facility

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

## **RELATED DEPARTMENT GOAL:**

Provide a safe, well maintained road and bridge system.

## **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize extra work related to Project CP 205963/SAP 69-030-033 in the amount of \$675,000 for bituminous sealing of an additional County State Aid Highway (CSAH), County Road (CR), and parking lots/roads at the Richard H. Hansen Public Works Facility, Pike Lake/Canosia Township.

## **BACKGROUND:**

A Supplemental Agreement is intended to be processed with Fahrner Asphalt Sealers, LLC, of Eau Claire, WI, in the amount of \$675,000 for additional bituminous sealing work. This work involves various types of sealing as follows:

- CSAH 4/Rice Lake Road between CSAH 9/Martin Road to CR 274/Thompson Lake Road in Rice Lake Township and Gnesen Township – Chip Seal  
Engineers Estimate - \$370,000
- CR 540/East Olson Road) from Trunk Highway 53 to CR 910/South Beatty Road in Field and Beatty Townships – Double Chip Seal on Gravel/GRIP  
Engineers Estimate - \$260,000
- Richard H. Hansen Public Works Facility in Canosia Township. The contractor has provided a favorable priced bid this year and was willing to provide additional bituminous sealing on the parking lots that require this preventative maintenance treatment.  
Engineers Estimate - \$45,000

The County Highway Engineer reviewed the needs for additional bituminous sealing and identified additional roads which would benefit from an accelerated maintenance schedule.

By sealing now, the county will be able to substantially extend the roadway deterioration curves on treated roadways.

For CSAH 4/Rice Lake Road, there will be some internal reassignment between contracts. CSAH 4 was to be crack sealed this year, however, the record setting winter increased the cracks by 55 percent. Crack sealing is no longer a cost effective preventative maintenance option. Thus, crack sealing will be reduced to the major cracks only and contract CP 0000-97113/SAP 069-030-035 will be reduced by \$300,000. The resulting unspent dollars will be redirected to the chip sealing contract to effectively seal the minor cracks. An additional \$70,000 will need to be authorized to complete the project.

Public Works has received favorable pricing on local levy bid solicitations to be constructed in 2014 for a savings of approximately \$260,000. These unallocated dollars can be redirected towards a low cost enhanced Gravel Road Investment Program project on CR 540/East Olson Road in Field and Beatty Townships. The department is expending an inordinate amount of internal labor equipment and materials to maintain this road.

For the Richard H. Hansen Public Works Facility, Capital Improvement Program funding (Fund 405) will be used to extend the life of the parking lot bituminous pavement. This was originally scheduled as a separate maintenance project, but favorable pricing in this contract makes it advantageous to extend contract pricing to this project.

The Supplemental Agreement has been tentatively approved by the Minnesota Department of Transportation and is eligible for St. Louis County State Aid Funding and Local Funding should the Board approve this work.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the additional work on a Supplemental Agreement for SAP 69-030-033 in the amount of \$675,000, payable through Fund 220, of which \$370,000 is from Fund 220, Agency 220309, Object 652700, with a local share of \$260,000 from Fund 203, Agency 203001, Object 652800, and \$45,000 from Fund 405, Agency 405065, Object 630900.

**Additional Work Associated with Bituminous Sealing on CSAH 4,  
CR 540 and at the Pike Lake Public Works Facility**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, A 15 year study by the Minnesota Department of Transportation determined that chip sealing of roadways can significantly extend road service life; and

WHEREAS, The St. Louis County Highway Engineer has determined that several county roadways and surfaces would benefit from chip sealing at currently available favorable pricing; and

WHEREAS, A Supplemental Agreement in the amount of \$675,000 is necessary on project SAP 69-030-033 for chip sealing on County State Aid Highway 4/Rice Lake Road, County Road 540/East Olson Road, and the parking area of Richard H. Hansen Public Works Facility in Canosia Township by Fahrner Asphalt Sealers, LLC, of Eau Claire, WI; and

WHEREAS, The Supplemental Agreement has been tentatively approved by the Minnesota Department of Transportation and is eligible for St. Louis County State Aid and Local Funding;

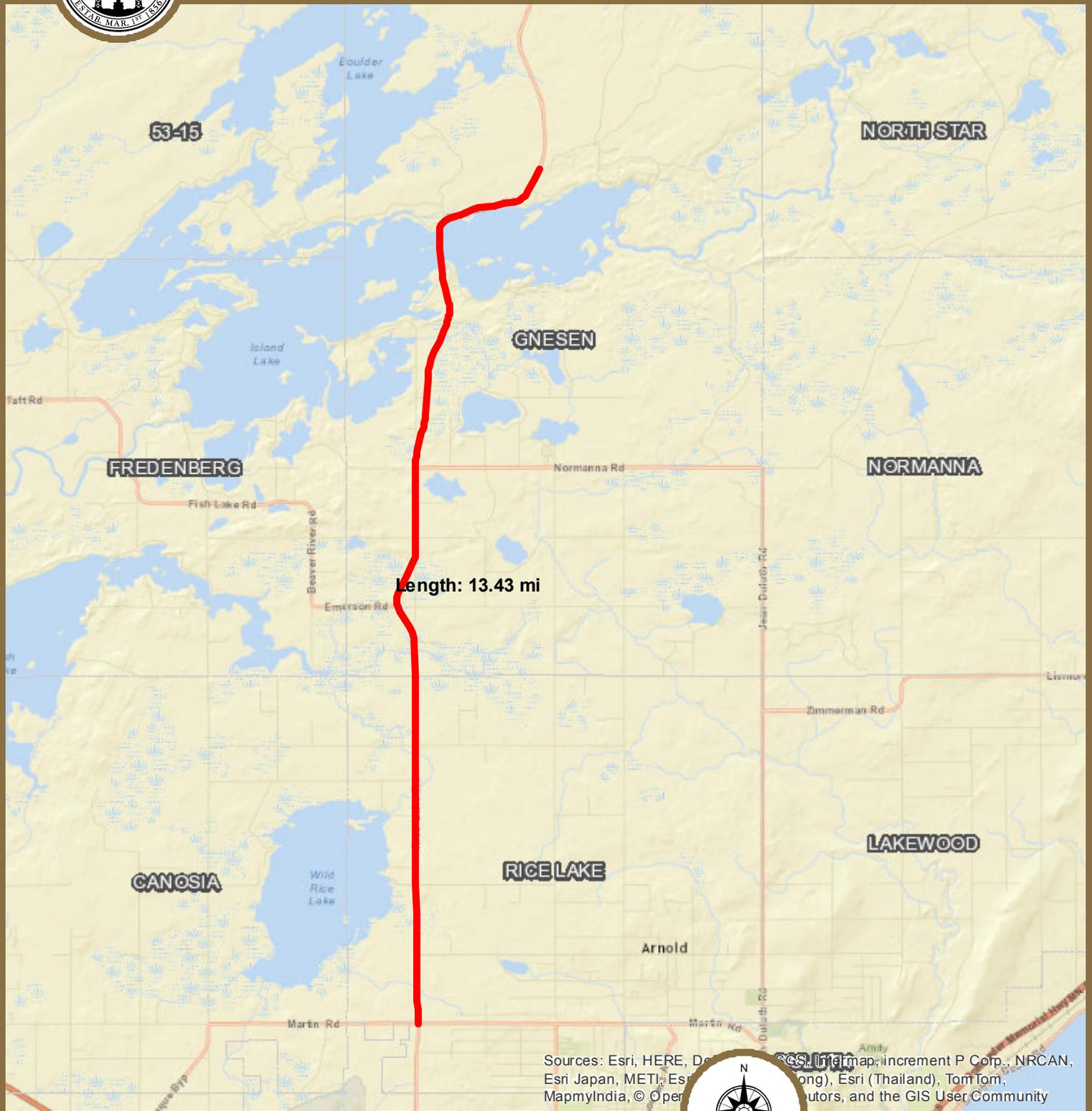
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes additional work related to Project CP 0000-205963/SAP 69-030-033 in the amount of \$675,000, payable as follows:

- \$370,000 – Fund 220, Agency 220309, Object 652700
- \$260,000 – Fund 203, Agency 203001, Object 652800 (local share)
- \$ 45,000 – Fund 405, Agency 405065, Object 630900



# County Land Explorer

St. Louis County, Minnesota



Sources: Esri, HERE, DeLorme, Mapbox, Aerial, Swire, Esri (Japan), Esri (Korea), Esri (Thailand), TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community



## CSAH 4 - 2014 Chip Seal

From CSAH 9 (Martin Rd) to CR 274 (Thompson Lake Rd) - 13.43 miles - 190,000 sy



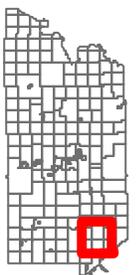
County Land Explorer  
 St. Louis County [www.stlouiscountymn.gov/CountyLandExplorer](http://www.stlouiscountymn.gov/CountyLandExplorer) Minnesota

### Disclaimer

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein

Map created using County Land Explorer  
[gis.stlouiscountymn.gov/CountyLandExplorer](http://gis.stlouiscountymn.gov/CountyLandExplorer)

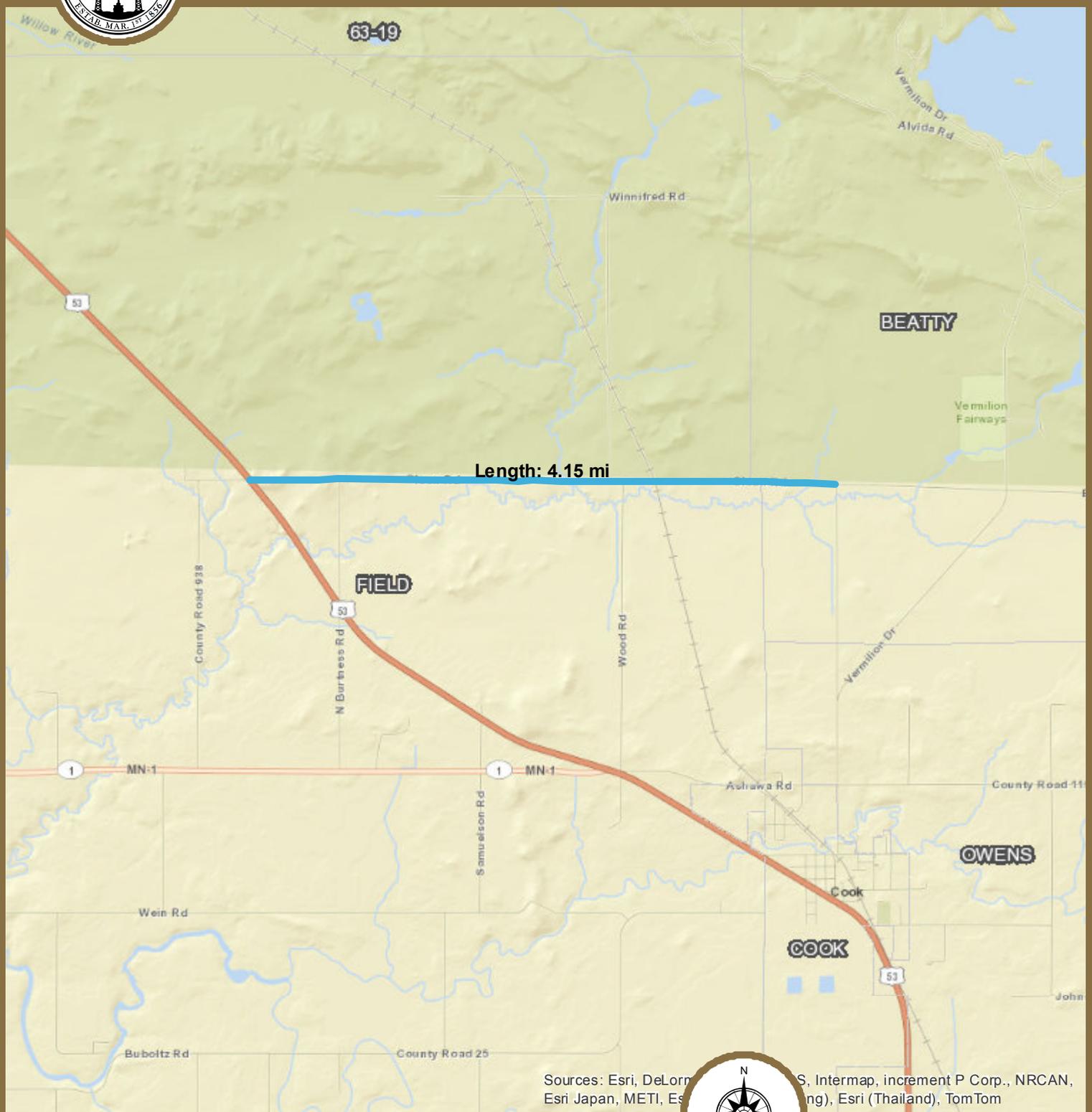
© Copyright St. Louis County Minnesota | All Rights Reserved Printed: 6/18/2014





# County Land Explorer

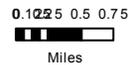
St. Louis County, Minnesota



Sources: Esri, DeLorme, GeoEye, AerialPhotos, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri (Thailand), TomTom

## CR 540 ( East Olson Road)

4.15 miles @24' wide = 58,432 SY



County Land Explorer  
St. Louis County [www.stlouiscountymn.gov/CountyLandExplorer](http://www.stlouiscountymn.gov/CountyLandExplorer) Minnesota

### Disclaimer

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein

Map created using County Land Explorer  
[gis.stlouiscountymn.gov/CountyLandExplorer](http://gis.stlouiscountymn.gov/CountyLandExplorer)

© Copyright St. Louis County Minnesota | All Rights Reserved Printed: 4/15/2014

# BOARD LETTER NO. 14 - 261

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

**DATE:** June 24, 2014

**RE:** Sheriff's North Rescue Squad  
Building Project – Architectural,  
Engineering and Design Services

**FROM:** Kevin Z. Gray  
County Administrator

Ross Litman  
Sheriff

Tony Mancuso, Director  
Property Management

**RELATED DEPARTMENT GOAL:**

Provide safe, secure, efficient, and code compliant facilities and facility operations.

**ACTION REQUESTED:**

The St. Louis County Board is requested to approve a professional services contract with Damberg, Scott, Gerzina, Wagner Architects (DSGW) of Virginia and Duluth, MN for the planning, design, construction and bid documents, project administration, and project close out for the Sheriff's North Rescue Squad facility renovation project.

**BACKGROUND:**

The Sheriff's Rescue Squad operations presently have no permanent facility for the northern portion of the county. The majority of volunteer Rescue Squad members responding to emergencies are from the Virginia/Hibbing areas. The Cook Rescue Squad building was transferred to the City of Cook and the Pike Sandy building to Pike Township to house Volunteer Fire Departments. Both buildings were very small and in need of significant capital repairs and improvements and were not centrally located to serve the Rescue Squad's needs.

The existing Virginia motor pool building is in poor condition, but salvageable for a vehicle/equipment storage and muster site for Rescue Squad operations, and can be converted to house the North Rescue Squad operations. The Rescue Squad will use the recently remodeled adjacent Public Works Department facility for meetings and training. The motor pool operations presently housed in this building are being relocated to downtown Virginia.

The 2014 legislature approved bond proceeds for the North Rescue Squad building renovation project in an amount of \$700,000 (Chapter 294, Section 15, Subd. 5) with county match funds for a total project budget of \$1,400,000. The St. Louis County Board approved part of this match with the 2013 Land and Minerals Department proceeds in the annual apportionment resolution (Resolution No. 14-163), with the remainder of the county's match to come from unbudgeted 2014 County Program Aid, which is available for high priority capital projects.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize a professional service contract with Damberg, Scott, Gerzina, Wagner Architects of Virginia and Duluth, MN, for the planning, design, construction and bid documents, project administration, and project close out for the Sheriff's North Rescue Squad facility renovation project in an amount of \$69,800, payable from Fund 400, Agency 400039.

**Sheriff's North Rescue Squad Building Project – Architectural,  
Engineering and Design Services**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Sheriff's Rescue Squad operations presently have no permanent facility for the northern portion of the county, with the majority of volunteer Rescue Squad members responding to emergencies are from the Virginia/Hibbing areas; and

WHEREAS, The former Virginia motor pool building is in poor condition, but salvageable for conversion to house the North Rescue Squad operations; and

WHEREAS, The 2014 legislature approved bond proceeds for the North Rescue Squad building renovation project in an amount of \$700,000 (Chapter 294, Section 15, Subd. 5) with county match funds for a total project budget of \$1,400,000;

THEREFORE, BE IT RESOLVED, The St. Louis County Board authorizes the appropriate county officials enter into a professional service contract with Damberg, Scott, Gerzina, Wagner Architects of Virginia and Duluth, MN, for planning, design, construction and bid documents, project administration, and project close out for the Sheriff's North Rescue Squad facility renovation project in an amount of \$69,800, payable from Fund 400, Agency 400039.