

**OFFICIAL PROCEEDINGS OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF ST. LOUIS, MINNESOTA,
HELD ON APRIL 8, 2014**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 8th day of April 2014, at 9:37 a.m., at the Midway Town Hall, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Chris Dahlberg, Keith Nelson, Steve Raukar, and Chair Mike Forsman - 5. Absent: Commissioners Patrick Boyle and Pete Stauber - 2.

Chair Forsman asked for a moment of silence in honor of military personnel serving here and abroad, law enforcement and public safety people, and for all of the innocent victims of conflicts throughout the world.

Chair Forsman then opened the meeting to persons who wanted to address the Board concerning issues not on the agenda. Jim Aird, Vice-Chair of Midway Township, welcomed the Board to Midway Township and thanked the Board for all their work on behalf of Midway Township. Mr. Aird also discussed the need for improvement to Lindahl Road. Grant Forsyth, Midway Township Planning Commission, applauded St. Louis County for the quality service he receives when working with the County. Mr. Forsyth also discussed issues with Becks Road.

Commissioner Jewell, supported by Commissioner Dahlberg, moved to approve the consent agenda without Item #1, Special sale of tax forfeited land to Dennis McLean and Sarah Lewerenz. The motion passed; five yeas, zero nays (Boyle, Stauber absent).

Commissioner Nelson, supported by Commissioner Raukar, moved that the St. Louis County Board authorizes a month-to-month lease with the City of Duluth for 2,100 square feet of space in City Hall for the Employee Development training function at a monthly rate of \$2,773. After further discussion, the motion passed; five yeas, zero nays (Boyle, Stauber absent). Resolution No. 14-220.

Commissioner Jewell, supported by Commissioner Raukar, moved to return Board consent agenda Item #1, Special sale of tax-forfeited land to Dennis McLean and Sarah Lewerenz, to the Land Department for review. The motion was amended to include the requirement that when the item is brought to the Board in the future, the original Board letter is to be included as part of the Board packet. After further discussion, the amended motion passed; five yeas, zero nays (Boyle, Stauber absent).

The following Board and contract files were created as a result of documents received at this Board meeting:

Kevin Gray, County Administrator, submitting Board Letter No. 14-135, Naming the Duluth Branch of the St. Louis County Law Library the “Alan Mitchell Law Library”—59852

Kevin Gray, County Administrator, and Donald Dicklich, County Auditor, submitting Board Letter No. 14-130, Lease with State of Minnesota, Department of Public Safety – Driver and Vehicle Services (Ely Government Services Center).—59853

Kevin Gray, County Administrator, submitting Board Letter No. 14-133, Wireless Communications Device Policy.—59854

Kevin Gray, County Administrator, Tony Mancuso, Property Management Director, and James Gottschald, Human Resources Director, submitting Board Letter No. 14-128, Short Term Lease with City of Duluth for Employee Development Training Space.—59855

Master Space and Power Lease Agreement # 052113-1 between St. Louis County and Northeast Service Cooperative d/b/a Minnesota Telecommunications, Mountain Iron, MN, for data communication services at facilities in Duluth and Hermantown.—14-164

Agreement between St. Louis County and St. Louis County Employees Association Representing St. Louis County Civil Service Supervisory Unit Employees, for the period January 1, 2014 through December 31, 2014.—14-165

Amendment No. 2, Original Damion 2010-005627, Amendment No. 1 Damion 2013-007763, between the County of St. Louis and AmeriPride Linen & Apparel Services Corp., Hibbing, MN, for uniform rental and laundry services for the period March 31, 2014 through May 31, 2014.—14-166

State of Minnesota Department of Human Services County Grant Contract between the State of Minnesota and the County of St. Louis to administer the Northeast Minnesota Project to End Long-Term Homelessness for the period July 1, 2013 through June 30, 2015.—14-167

Grant Agreement, Contract No. 21008, between the St. Louis County Board of Commissioners and the City of Duluth for Statewide Minnesota Family Investment Program (MFIP) Employment Services and Diversionary Work Program Services (DWP) during Calendar Year (CY) 2014.—14-168

Purchase of Service Agreement, Contract No. 15120, between the St. Louis County Board of Commissioners and Human Development Center, Duluth, MN, for Adult Mental Health Integrated Fund services during CY 2014.—14-169

Addendum to Purchase Agreement, Contract No. 15116A, between the St. Louis County Board of Commissioners and Human Development Center for Assertive Community Treatment Team Services.—14-170

Purchase of Service Agreement, Contract No. 15153, between the St. Louis County Board of Commissioners and Lowell Erickson, Babbitt, MN, for Chore Services during the period January 1, 2014 to March 31, 2014.—14-171

Purchase of Service Agreement, Contract No. 15158, between the St. Louis County Board of Commissioners and Mark Thiel, Embarrass, MN, for Chore Services during the period January 1, 2014 to March 31, 2014.—14-172

Purchase of Service Agreement, Contract No. 15165, between the St. Louis County Board of Commissioners and George Morrell, Hibbing, MN, for Chore Services during the period January 1, 2014 to March 31, 2014.—14-173

Purchase of Service Agreement, Contract No. 15161, between the St. Louis County Board of Commissioners and George Morrell, Hibbing, MN, for Chore Services during the period January 1, 2014 to March 31, 2014.—14-174

Purchase of Service Agreement, Contract No. 15126, between the St. Louis County Board of Commissioners and Arrowhead Center, Inc., Virginia, MN, for licensed alcohol and drug counselor services for the Superior Babies Program during CY 2014.—14-175

Purchase of Service Agreement, Contract No. 15135, between the St. Louis County Board of Commissioners and Human Development Center, Duluth, MN, for Mental Health-Targeted Case Management (MH-TCM) for Adults services during CY 2014.—14-176

Purchase of Service Agreement, Contract No. 15123, between the St. Louis County Board of Commissioners and Woodland Hills, Duluth, MN, for Children’s Residential Treatment services during CY 2014.—14-177

Purchase of Service Agreement, Contract No. 15130, between the St. Louis County Board of Commissioners and Lutheran Social Service of Minnesota (Bethany Foster Care Program), Duluth, MN, for Foster Care services during CY 2014.—14-178

Purchase of Service Agreement, Contract No. 15137, between the St. Louis County Board of Commissioners and Arrowhead Psychological Clinic, P.A., Duluth, MN, for Forensic Psychological Services during CY 2014.—14-179

Agreement between the County of St. Louis and the City of Chisholm for 2014 Crack Sealing (CP 0000-97113).—14-180

Group Residential Housing Rate Agreement, Contract No. 52027, between the St. Louis County Board of Commissioners and PCS Fresh Start, Duluth, MN.—14-181

Safety & Risk Management Training Contract between St. Louis County and Forrest Co., LLC, Duluth, MN, for *First Aid Training* in Hibbing, Ely, and Linden Grove, MN.—14-182

Upon motion by Commissioner Jewell, supported by Commissioner Dahlberg, resolutions numbered 14-209 through 14-219, as submitted to this Board on the consent agenda, were unanimously adopted as follows:

BY COMMISSIONER JEWELL:

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of March 25, 2014, are hereby approved.

Adopted April 8, 2014. No. 14-209

WHEREAS, The Public Works Department budget includes funding for the rental of five (5) tractor-mowers for roadside mowing operations; and

WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested pricing for tractor-mowers, based on department needs; and

WHEREAS, Zeigler, Inc., of Duluth, MN, responded with the price for five (5) CAT Challenger agricultural tractors equipped with roadside mowing equipment for a total cost of \$103,500;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the rental of five (5) CAT Challenger agricultural tractors equipped with roadside mowing equipment from Zeigler, Inc., of Duluth, MN, for a total cost of \$103,500, payable from Fund 202, Agency 202002, Object 634100.

Adopted April 8, 2014. No. 14-210

RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and approve any amendments authorized by the County Attorney, with LHB Corp., of Duluth, MN, for design services for the reconstruction of County Bridge 637 along County State Aid Highway 107 over the Sturgeon River in Sturgeon Township, MN (CP 0107-9546, SAP 69-707-002). The total cost of these services is \$55,295, payable from Fund 200, Agency 200008, Object 626600.

Adopted April 8, 2014. No. 14-211

WHEREAS, The St. Louis County Public Health and Human Services Department administers the Assertive Community Treatment (ACT) Program; and

WHEREAS, In January, 2005, a lease for office space for the program was entered into at the Olcott Plaza in Virginia, MN; and

WHEREAS, The county has entered into lease extensions continuously since that time, and has negotiated Lease Addendum No. 7 for a three (3) year term, including an annual 3% increase, for 3,041 square feet of office space at a rate of \$12.37 per square foot, or \$3,134.76 per month for year one, \$3,225.80 per month for year two, and \$3,322.57 per month for year three;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes lease agreement Addendum No. 7 to Lease No. 2005-002144 (ACT Program) with Vukonich Properties of Cloquet, MN, for office space in the Olcott Plaza, Virginia, MN, for a three (3) year term beginning April 1, 2014 and expiring on March 31, 2017;

RESOLVED FURTHER, That the cost for this lease will be paid from Medical Assistance revenue generated by the ACT team and received by St. Louis County, passed through Fund 230, Agency 232006.

Adopted April 8, 2014. No. 14-212

WHEREAS, At a regular meeting of the St. Louis County Law Library Board of Trustees, held on March 27, 2014, a resolution was approved to name the Duluth branch of the St. Louis County Law Library in honor of former St. Louis County Attorney Alan Mitchell; and

WHEREAS, The resolution noted Mr. Mitchell's "twenty-eight (28) years of service on the Law Library Board and his dedication to the Law Library and the principles that a Law Library is in the best interest of all citizens of St. Louis County";

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the naming of the Duluth branch of the St. Louis County Law Library the "Alan Mitchell Law Library", and authorizes the appropriate signage to incorporate the new name with the relocation and remodeling plans currently underway.

Adopted April 8, 2014. No. 14-213

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for permit authorizing the consumption and display of intoxicating liquors is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 59845:

Vernon Skoglund d/b/a Silver Fox Lodge, Gnesen Township, Permit No. 1511 (Set-Up), renewal.

Adopted April 8, 2014. No. 14-214

WHEREAS, Pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for intoxicating liquor licenses is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 59788; and

WHEREAS, Said license is approved contingent upon license holder paying real estate or personal property taxes when due; and

WHEREAS, If named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without prorated refund of the license fees to the license holder;

THEREFORE, BE IT RESOLVED, That said licenses shall be effective April 8, 2014 through June 30, 2014:

Elbow Lake Holdings, LLC d/b/a Elbow Lake Lodge, Beatty Township, On-Sale Intoxicating Liquor License No. CMB14159 and Sunday On-Sale Intoxicating Liquor License No. SUN14159, new.

Adopted April 8, 2014. No. 14-215

WHEREAS, St. Louis County has had a lease with the State of Minnesota, Department of Public Safety – Division of Driver and Vehicle Services in the County Commissioner’s office located in the Ely Government Service Center to offer driver’s license examination services to the general public; and

WHEREAS, The previous lease to provide these services expired June 30, 2013; and

WHEREAS, The Division of Driver and Vehicle Services wishes to continue to provide these services within the Ely Government Service Center, and the current 4th District County Commissioner is willing to continue to allow his office space to be used for these driver license examination services through December 31, 2014;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a non-economic lease with the State of Minnesota Department of Public Safety – Division of Driver and Vehicle Services for the use of the 4th District Commissioner’s office, Ely Government Service Center, 320 Miners Drive East, Ely, MN, up to three (3) times per month through December 31, 2014.

Adopted April 8, 2014. No. 14-216

WHEREAS, The St. Louis County Board adopted the Wireless Communications Device Policy by County Board Resolution No. 09-130, dated March 24, 2009; and

WHEREAS, This policy needs to be reviewed on a frequent basis and a revised Wireless Communications Device Policy was adopted by County Board Resolution No. 10-53, dated January 26, 2010; and

WHEREAS, The Stipend Review Committee will meet in December of each year to ensure this policy is consistent with the County Board's intent and improve its implementation;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board adopts the revised Wireless Communications Device Policy, a copy of which is on file in County Board File No. 59854, to be effective May 23, 2014.

Adopted April 8, 2014. No. 14-217

WHEREAS, St. Louis County has maintained an agreement with the University of Minnesota for a Medical Examiner facility on the University of Minnesota Duluth (UMD) campus since 1998; and

WHEREAS, The University is willing to continue with this arrangement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an agreement with the Regents of the University of Minnesota, the University of Minnesota Medical School-Duluth, and the University of Minnesota Duluth (UMD) for a Medical Examiner facility on the UMD campus for the period January 1, 2014 through December 31, 2015, in the amount of \$2,666.33 per month, to be accounted for in Fund 100, Agency 131001;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

Adopted April 8, 2014. No. 14-218

WHEREAS, Radio IP, of Longueuil, Quebec, Canada, is offering a 10% discount on a maintenance contract if St. Louis County will pay for three (3) years of support in the amount of \$138,113.24 to be paid from North Eastern Minnesota Enforcement Safety Information Systems (NEMESIS) fees; and

WHEREAS, NEMESIS has been using this product since 2008;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a three-year maintenance contract with Radio IP, of Longueuil, Quebec, Canada, in the amount of \$138,113.24 for the period April 1, 2014 through March 31, 2017, to be accounted for in Fund 150, Agency 150004, Object 634800;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

Adopted April 8, 2014. No. 14-219

BY COMMISSIONER NELSON:

WHEREAS, The temporary office space lease for the Human Resources Employee Development division was terminated by managers of the Palladio Building; and

WHEREAS, The City of Duluth has well-suited office space available to house Employee Development functions in City Hall on a month-to-month lease with a thirty (30) day termination clause;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a month-to-month lease with the City of Duluth for 2,100 square feet of space for the Employee Development training function at a monthly rate of \$2,773, payable from Fund 100, Agency 126001.

Unanimously adopted April 8, 2014. No. 14-220

At 10:13 a.m., April 8, 2014, Commissioner Raukar, supported by Commissioner Dahlberg, moved to adjourn the meeting. The motion passed; five yeas, zero nays (Boyle, Stauber absent).



Mike Forsman, Chair of the Board
of County Commissioners

Attest:



Donald Dicklich, County Auditor
and Ex-Officio Clerk of the Board
of County Commissioners

(Seal of the County Auditor)