



**COMMITTEE OF THE WHOLE AGENDA**  
**Board of Commissioners, St. Louis County, Minnesota**

**December 17, 2013**

**Immediately following the Board Meeting, which begins at 9:30 A.M.**  
**Morse Town Hall, 911 South Central Avenue, Ely, MN**

*Directions: North on Highway 169 to Ely. Turn right on Central Avenue (first set of stop lights in Ely) Proceed less than one mile, Morse Town Hall is on your right (overlooking the Ely Golf Course).*

---

**CONSENT AGENDA:**

*All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.*

**Minutes of December 3, 2013**

**Health & Human Services Committee – Commissioner Stauber, Chair**

1. CY 2014 Employment Services for Persons with Developmental Disabilities [13-524]
2. CY 2014 Trauma Assessment and Family Treatment Program Contract with Human Development Center [13-525]
3. County Burial Rates [13-526]

**Environment & Natural Resources Committee – Commissioner Nelson, Chair**

4. Cancellation of Contract for Repurchase of State Tax Forfeited Land – McFarland [13-527]
5. Public Sale of State Tax Forfeited Properties on February 13, 2014 [13-528]
6. Repurchase of State Tax Forfeited Land - Northwoods Childrens Home [13-529]

**Public Works & Transportation Committee – Commissioner Forsman, Chair**

7. Transportation Alternatives Program Grant Application – Rice Lake Road/CSAH 4 [13-530]

**Central Management & Inter-Governmental Committee – Commissioner Jewell, Chair**

8. 2014 Federal Lobbying Services Contract with Lockridge, Grindal & Nauen [13-531]
9. Amendment to the Joint Powers Agreement with the City of Hibbing for Assessment Services [13-532]
10. Authorize Financial Analyst Position to Provide Service to ARC [13-533]

**Public Safety & Corrections Committee – Commissioner Miller, Chair**

11. Application and Acceptance of the 2014 Violent Crime Enforcement Teams Grant [13-534]

**ESTABLISHMENT OF PUBLIC HEARINGS:**

**Environment & Natural Resources Committee – Commissioner Nelson, Chair**

12. Establish a Public Hearing for the St. Louis County Prescriptive Easement Project – Wednesday, February 26, 2014, 6:00 p.m., Mountain Iron Community Center, Mountain Iron, MN. [13-535]

---

**TIME SPECIFIC PRESENTATION:**

**11:00 A.M. Strategic Land Asset Management – Lori Dowling-Hanson, Northeast Regional Director, MnDNR**

**REGULAR AGENDA:**

*For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.*

**Public Works & Transportation Committee – Commissioner Forsman, Chair**

1. **Award of Bids – Reclaim and Overlay Projects and Calcium Chloride Solution Project (Clinton and Fayal Townships) [13-536]**  
Resolution awarding projects to low bidder Hawkinson Construction Co., Inc., Grand Rapids MN.
2. **Award of Bids – Reclaim and Surfacing on CSAH 21 (Embarrass and Waasa Townships) [13-537]**  
Resolution awarding County Project 0021-9312 to low bidder Hawkinson Construction Co., Inc., Grand Rapids, MN.

**Finance & Budget Committee – Commissioner Raukar, Chair**

1. **Remodeling Change of Scope for County Extension Office [13-538]**  
Resolution authorizing a construction change of scope for remodeling the former laundry facility to accommodate County Extension Office operations.

**Central Management & Inter-Governmental Committee – Commissioner Jewell, Chair**

1. **Committee Vacancy Appointments to the CDBG Citizen Advisory Committee [13-539]**  
Resolution to fill five vacancies on the Community Development Block Grant Citizen Advisory Committee.
2. **Committee Vacancy Appointments – Planning Commission and Board of Adjustment [13-540]**  
Resolution to appoint members to the Planning Commissioner and Board of Adjustment.

**Public Safety & Corrections Committee – Commissioner Miller, Chair**

1. **Community Coaches Juvenile Liaison Program – Public Safety Innovation Proposal [13-541]**  
Resolution authorizing a contract with Arrowhead Regional Corrections for the Community Coaches Juvenile Liaison Program.

---

**COMMISSIONER DISCUSSION ITEMS AND REPORTS:**

*At this time, Commissioners may introduce items for discussion or report on past and future activities.*

**ADJOURNED:**

*Because there are no Board meetings scheduled until January, the County Board may reconvene to address these agenda items.*

**NEXT COMMITTEE OF THE WHOLE MEETING DATES:**

January 7, 2014      Commissioners' Conference Room, Courthouse, Duluth, MN  
January 14, 2014      Commissioners' Conference Room, Courthouse, Duluth, MN

**BARRIER FREE:** *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

# COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

Tuesday, December 3, 2013

Location: St. Louis County Courthouse, Duluth, Minnesota

Present: Commissioners Jewell, Miller, Forsman, Stauber, Nelson, Raukar, and Chair Dahlberg

Absent: None

Convened: Chair Dahlberg called the meeting to order at 11:43 a.m.

---

## CONSENT AGENDA

Raukar/Forsman moved to approve the consent agenda without Item #1, CY 2014 Purchase of Service Contract with Duluth Bethel Society [13-506], Item #2, CY 2014 Purchase of Service Contract with Arrowhead Center, Inc. [13-507], and Item #11, Arrowhead Counties Association Lobbying Services Agreement [13-516]. The motion passed. (7-0)

- Minutes of November 26, 2013
- Joint Powers Agreement Between the State of Minnesota and St. Louis County [13-508]
- Regional Landfill Leachate Field and Pond System Expansion Project Engineering [13-509]
- Easement Request for Mesabi Trail (Breitung (E), Eagles Nest Township) [13-510]
- Repurchase of State Tax Forfeited Land - Meadowlands Congregation of Jehovah's Witness [13-511]
- Special Sale to the City of Gilbert [13-512]
- Abatement List for Board Approval [13-513]
- Release of Reversion Requirement on County Fee Land (Grand Lake Township) [13-514]
- Utility Easement across County Fee Land to Great River Energy (Fine Lakes Township) [13-515]
- Advertising for St. Louis County Cooperative Extension Committee Membership [13-517]
- Contract with Anthony Enterprises for the U.S. Forest Service Ely Site Project [13-518]

---

## REGULAR AGENDA

### Central Management & Inter-Governmental

Raukar/Nelson moved that the St. Louis County Board of Commissioners, acting as the Silica Township Board, appoints John Hagberg and Joseph Wivoda to the Silica Fire Relief Association Board of Trustees. The motion passed. (7-0)

Jewell/Raukar moved that the St. Louis County Board approves the 2014 St. Louis County Legislative Priorities, and directs its Intergovernmental Relations Director to work to achieve these outcomes during the 2014 Legislative Session. Intergovernmental Relations Director, John Ongaro, reviewed preliminary legislative priorities. Land Commissioner, Mark Weber, discussed the Park Point tax forfeited parcels draft legislation. After further discussion, the item describing Rice Lake Township

Bonding Legislation and/or State Public Facilities Authority application for repairs /replacement of leaking water main was moved to priority #3 – Additional Regional (County-related) Bonding Projects. The motion passed. (7-0)

Jewell/Nelson moved that the St. Louis County Board authorizes the appropriate county officials to execute the lobbying services agreement with Arrowhead Counties Association, which would use the services of St. Louis County's Director of Intergovernmental Relations to further the Arrowhead Counties Association's lobbying activities at the State Legislature during the 2014 Legislative Session. After further discussion, the motion passed. (7-0)

### **Finance & Budget**

Raukar/Nelson moved that the St. Louis County Board review the 2014 budget resolution draft to be considered at the December 17<sup>th</sup> County Board meeting. Deputy Administrator, Linnea Mirsch, discussed the 2014 budget resolution draft. Commissioner Nelson requested that Item #20, St. Louis County's share of funding for ARC, be moved forward as a separate board item. After further discussion, the motion passed without recommendation. (7-0)

### **Health & Human Services**

Jewell/Nelson moved that the St. Louis County Board authorize a purchase of service contract with Duluth Bethel Society for drug testing services for the period January 1, 2014 through December 31, 2014. After Further discussion, the motion passed. (7-0)

Jewell/Nelson moved that the St. Louis County Board authorizes the appropriate county officials to enter into a purchase of service contract with Arrowhead Center, Inc. for the period January 1, 2014 through December 31, 2014. After further discussion, the motion passed. (7-0)

---

### **COMMISSIONER DISCUSSION ITEMS**

Commissioner Forsman discussed a meeting held last night regarding proposed St. Louis County Ordinance #61, Subsurface Sewage Treatment Systems. Commissioner Forsman also said that the Township of Morris and the Ely Area Development Association attended a meeting, with a number of local elected officials present; among the topics of discussed was the upcoming legislative session.

At 1:35 p.m., Nelson/Jewell moved to adjourn the Committee of the Whole meeting. (7-0)

---

Chris Dahlberg, Chair of the County Board

---

Phil Chapman, Clerk of the County Board

# BOARD LETTER NO. 13 - 524

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

**DATE:** December 17, 2013      **RE:** CY 2014 Employment Services  
for Persons with  
Developmental Disabilities

**FROM:** Kevin Z. Gray  
County Administrator

Ann M. Busche, Director  
Public Health & Human Services

**RELATED DEPARTMENT GOAL:**

Adults will live in the least restrictive living arrangement that meets their health and safety needs.

**ACTION REQUESTED:**

The St. Louis County Board is requested to approve the renewal of purchase of service agreements to provide extended employment services for persons with disabilities in St. Louis County.

**BACKGROUND:**

Occupational Development Center, Inc. (ODC) in North St. Louis County (Virginia, Buhl, and Hibbing Programs) and Goodwill Industries Vocational Enterprises, Inc. (GIVE) in the Duluth area provide extended employment to persons with developmental disabilities, mental illness, chronic/debilitating chemical dependency problems, blindness or brain injuries. Extended employment includes pre-vocational assessment, work activity, in-house manufacturing and production, on-the-job training, supported employment and job coaching. ODC reported providing extended employment services to 42 contract-eligible St. Louis County residents with disabilities during 2013 in North St. Louis County. GIVE reported providing similar services to 65 contract-eligible St. Louis County residents with disabilities during this same period in South St. Louis County.

The Public Health and Human Services Department requested, and both agencies have agreed, to renew their current contracts at the present rates and contract maximums through Calendar Year 2014.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize purchase of service agreements with the Occupational Development Center, Inc. and Goodwill Industries Vocational Enterprises, Inc. for extended employment services at the rates listed below for shelter-based work, supported employment, and job coaching at the contract maximum of \$90,407 for each agreement for the period January 1, 2014 through December 31, 2014, payable from Fund 230, Agency 232006, Object 604800.

<u>Agency</u>	<u>Services</u>	<u>Rates</u>
ODC	Shelter-Based Work	\$15.00/worker/day
	Supported Employment	\$15.00/worker/day
	Job Coaching	\$30.00/hour
GIVE	Shelter-Based Work	\$15.00/worker/day
	Supported Employment	\$15.00/worker/day
	Job Coaching	\$30.00/hour

## CY 2014 Employment Services for Persons with Developmental Disabilities

BY COMMISSIONER \_\_\_\_\_

WHEREAS, St. Louis County purchases employment services for persons with disabilities; and

WHEREAS, The Department of Public Health and Human Services has contracted with Occupational Development Center, Inc. and Goodwill Industries Vocational Enterprises, Inc. for over 30 years to provide extended employment services for persons with disabilities and wishes to renew these agreements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into purchase of service agreements with the Occupational Development Center, Inc. (Virginia, MN) and Goodwill Industries Vocational Enterprises, Inc. (Duluth, MN) for extended employment services at the rates listed below for shelter-based work, supported employment, and job coaching at the contract maximum of \$90,407 for each agreement for the period January 1, 2014 through December 31, 2014; payable from Fund 230, Agency 232006, Object 604800.

<u>Agency</u>	<u>Services</u>	<u>Rates</u>
<b>ODC</b>	Shelter-Based Work	\$15.00/worker/day
	Supported Employment	\$15.00/worker/day
	Job Coaching	\$30.00/hour
<b>GIVE</b>	Shelter-Based Work	\$15.00/worker/day
	Supported Employment	\$15.00/worker/day
	Job Coaching	\$30.00/hour

# BOARD LETTER NO. 13 - 525

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

**DATE:** December 17, 2013

**RE:** CY 2014 Trauma Assessment  
and Family Treatment Program  
Contract with Human  
Development Center

**FROM:** Kevin Z. Gray  
County Administrator

Ann M. Busche, Director  
Public Health & Human Services

## **RELATED DEPARTMENT GOALS:**

Children will be born healthy, live a life free from abuse and neglect and will have a permanent living arrangement. Parents will be emotionally and financially able to provide for their children.

## **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize a Trauma Assessment and Family Treatment Program (Children's Mental Health Adolescent Services) contract with the Human Development Center, Duluth, MN.

## **BACKGROUND:**

Since 2000, Children's Mental Health Adolescent Services contracts, previously known as "Strong Families", have supported intensive services for children with emotional disturbances who have significant difficulties in the home, school, or community. In 2011, these services were re-focused to address the serious impact of trauma on the children served by child protection and became the "Trauma Assessment and Family Treatment Program."

The Trauma Assessment and Family Treatment program is designed to provide more comprehensive, assessment guided, evidence based interventions to children ages 5-16 and their families who are involved in the Southern St. Louis County Social Services system, particularly with child protection. The goal is to raise the quality of clinical trauma intervention, promote positive adult-child relationships, prevent placement disruption and to ensure that, if possible, children transition smoothly back to their families of origin. St. Louis County workers identify children and families to refer to the program. These children may be in out-of-home placement, at risk of placement, or at risk of placement failure. Due to an increase of identified need and rate of referrals, it is projected that in 2014 there will be a 50% increase in the number of children the program will serve.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize a Trauma Assessment and Family Treatment Program contract with the Human Development Center in the amount of \$153,534 for the period January 1, 2014 through December 31, 2014, payable from Fund 230 Social Services; Agency 232008 Children's Services; Expense Object 601600 Children's Mental Health Services.

**CY 2014 Trauma Assessment and Family Treatment Program  
Contract With Human Development Center**

BYCOMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Public Health and Human Services Department wishes to purchase intensive Children's Mental Health Adolescent Services as an alternative to Out-of-Home Placement of children; and

WHEREAS, The Human Development Center, Duluth, MN, is able and willing to provide these services through its Trauma Assessment and Family Treatment Program;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a Trauma Assessment and Family Treatment Program contract with the Human Development Center of Duluth, MN, in the amount of \$153,534 for the period January 1, 2014 through December 31, 2014, payable from Fund 230 Social Services; Agency 232008 Children's Services; Expense Object 601600 Children's Mental Health Services.

# BOARD LETTER NO. 13 – 526

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 3

BOARD AGENDA NO.

**DATE:** December 17, 2013

**RE:** County Burial Rates

**FROM:** Kevin Z. Gray  
County Administrator

Ann M. Busche, Director  
Public Health & Human Services

**RELATED DEPARTMENT GOAL:**

Adults will be self-sufficient, providing for their own welfare and that of their children.

**ACTION REQUESTED:**

The St. Louis County Board is requested to amend the county burial rates effective January 1, 2014.

**BACKGROUND:**

When a person dies in St Louis County without means to provide for his or her funeral or final disposition, the county is required by Minn. Stat. §261.035 to pay for that final disposition. On February 5, 2013, the County Board passed Resolution No. 13-70, which adopted this statute as county policy.

Resolution No. 13-70 also stated that county burial rates, which are contained within the Public Health and Human Services departmental county burial procedure, “may be adjusted without further action of the County Board; said adjustment will be determined by the Director of Public Health and Human Services Department (PHHS) and the County Attorney’s office. The PHHS county burial procedure will be amended to reflect any adjustment and a copy will be provided to all funeral homes and members of the County Board. In no case shall an adjustment exceed the U.S. Consumer Price Index average for all items without prior County Board approval.”

In recent months, meetings have been conducted with representatives of the funeral home industry and the result of these meetings is an agreed upon adjustment to the county burial rates that require County Board approval, as well as clarifying edits to the PHHS departmental county burial procedure. The PHHS Director is in agreement with the changes and funding has been included in the department’s 2014 budget to cover the increase in county burial costs.

The recommended rates are as follows:

	Funeral Home	Cemetery Lot	Cemetery Open/Close	Grave Box or Vault	Crematory Fee	Medical Examiner Fee
Cremation without Funeral Service	<del>\$1,208</del>	<del>\$221</del>	<del>\$231</del>	NA	<del>\$184</del>	\$50
	\$1,400	\$255	\$265		\$210	
Cremation with Funeral Service	<del>\$1,470</del>	<del>\$221</del>	<del>\$231</del>	NA	<del>\$184</del>	\$50
	\$1,700	\$255	\$265		\$210	
Traditional Service with Body Present and Earth Burial	<del>\$1,838</del>	<del>\$221</del>	<del>\$231</del>	Included	NA	NA
	\$2,200	\$600	\$600	Billed separately at cost		

**RECOMMENDATION:**

It is recommended that the St. Louis County Board amend the county burial rates effective January 1, 2014.

## County Burial Rates

BY COMMISSIONER \_\_\_\_\_

WHEREAS, When a person dies in St Louis County without means to provide for his or her funeral or final disposition, the county is required by Minn. Stat. §261.035 to pay for that final disposition; and

WHEREAS, On February 5, 2013, the County Board passed Resolution No. 13-70, which adopted Minn. Stat. §261.035 as county policy, and authorized adjustment of county burial rates, which are contained within the Public Health and Human Services departmental county burial procedure; and

WHEREAS, Conversations have recently taken place with representatives of the funeral home industry, resulting in recommended increases in the county burial rates that require County Board approval;

WHEREAS, The Public Health and Human Services Department has included the necessary funding in the department's 2014 budget to cover the increase in county burial costs;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board amends county burial rates as outlined below, effective January 1, 2014.

	Funeral Home	Cemetery Lot	Cemetery Open/Close	Grave Box or Vault	Crematory Fee	Medical Examiner Fee
Cremation without Funeral Service	\$1,400	\$255	\$265	NA	\$210	\$50
Cremation with Funeral Service	\$1,700	\$255	\$265	NA	\$210	\$50
Traditional Service with Body Present and Earth Burial	\$2,200	\$600	\$600	Billed separately at cost	NA	NA

Budget Reference: Fund 230, Agency 231003, Object 600400.

# BOARD LETTER NO. 13 - 527

ENVIRONMENT & NATURAL RESOURCES COMMITTEE  
CONSENT NO. 4

BOARD AGENDA NO.

**DATE:** December 17, 2013                      **RE:** Cancellation of Contract for  
Repurchase of State Tax  
Forfeited Land – McFarland

**FROM:** Kevin Z. Gray  
County Administrator

Mark Weber, Director  
Land and Minerals

Donald Dicklich  
County Auditor

**RELATED DEPARTMENT GOAL:**

To perform public services; provide financial return to the county and taxing districts.

**ACTION REQUESTED:**

The St. Louis County Board is requested to cancel a contract for repurchase of state tax forfeited land.

**BACKGROUND:**

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. The repurchase agreement has defaulted due to the purchaser's failure to provide proof of insurance. The purchaser, Mindy McFarland of Hoyt Lakes, MN, has been served with Notice of Cancellation of Contract by civil process but has failed to cure the default.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board approve cancellation of this contract and authorize the disposal of abandoned personal property that may remain on the site.

**Mindy McFarland, Hoyt Lakes, MN**

Legal Description	TOWN OF WHITE WLY 300 FT OF NLY 360 FT OF LOT 2 Sec 34 Twp 58 Rge 15 Parcel Code: 570-0026-00282 C22110135
Purchase Price	\$22,950.00
Principal Amount Remaining	\$15,876.51
Date of Last Payment	2/15/2013
Installment Payments Not Made	\$0
Subsequent Del Taxes and Fees	\$21.11
Amount Needed to Cure Default	\$21.11
Insurance	Failure to provide insurance

## **Cancellation of Contract for Repurchase of State Tax Forfeited Land - McFarland**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The contract with Mindy McFarland for the repurchase of state tax forfeited land is in default for failure to provide proof of insurance; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

TOWN OF WHITE  
WLY 300 FT OF NLY 360 FT OF LOT 2  
SEC 34 TWP 58 RGE 15  
Parcel Code: 570-0026-00282  
C22110135

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owner of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the repurchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



# St. Louis County Land Department Tax Forfeited Land Sales

## Cancellation of Contract

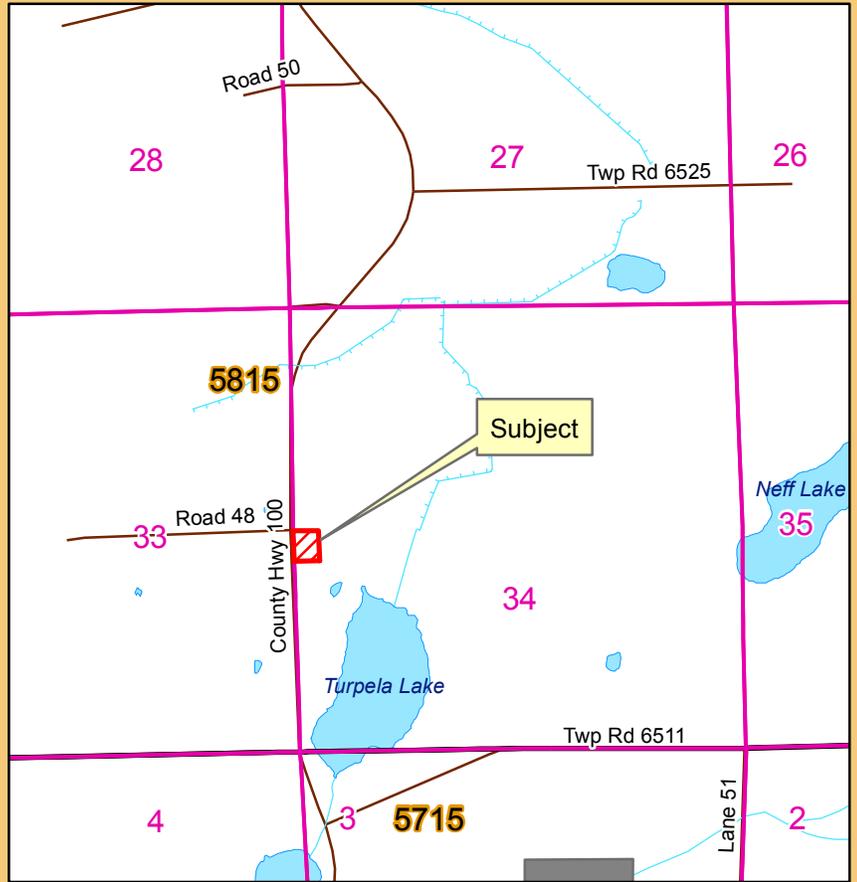
Legal : TOWN OF WHITE  
WLY 300 FT OF NLY 360 FT OF LOT 2  
Sec 34 Twp 58 Rge 15

Parcel Code : 570-0026-00282

LDKEY : 70130

Acres: 2.48

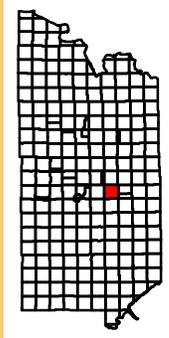
Address: 4778 Hwy 100  
Aurora, MN 55705



Town of White Sec: 34 Twp: 58 Rng: 15

### Commissioner District # 4

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

St. Louis County  
Land Department

December 2013



2003 NAIP Photo



**Public Sale of State Tax Forfeited Lands on February 13, 2014**

BY COMMISSIONER: \_\_\_\_\_

WHEREAS, The St. Louis County Board desires to offer for sale, as recommended by the Land Commissioner, certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, The parcels as described in County Board File No. \_\_\_\_\_ have been classified as non-conservation as provided for in Minn. Stat. Chapter 282.01; and

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. §85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, The Commissioner of Natural Resources has approved the sale of these lands, as required by Minn. Stat. Chapter 282;

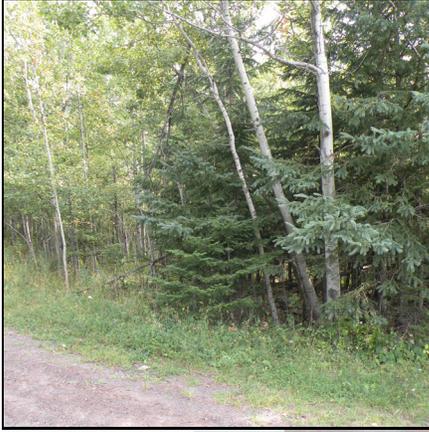
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to offer these lands at public sale for not less than the basic sale price in accordance with terms set forth in the Land and Minerals Department policy, and in a manner provided for by law on Thursday, February 13, 2014, at 10:00 a.m. at the Depot, 506 W. Michigan Street, Duluth, MN. Funds from the auction are to be deposited into Fund 240 (Forfeited Tax Fund).

CJ **Tract# 1** C22090176

City Of Duluth  
Twp:50 Rng:14 Sec: 21

Acres+/-0.47  
Zoning:R2

CVT:10 Plat: 400  
Parcel(s):770

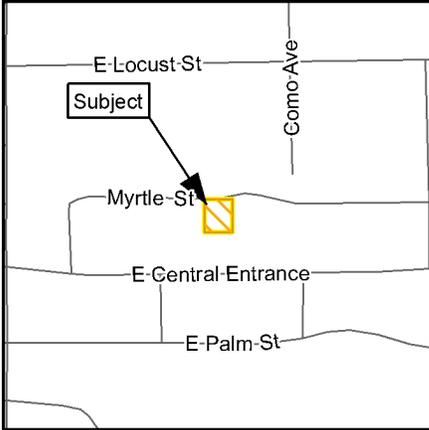


Land	\$14,700.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$14,700.00</b>

Potential Future Assessments: \$0.00  
 City of Duluth Building Safety..... 218-730-5300  
 City of Duluth Treasurer..... 218-730-5017  
 County Assessor Duluth..... 218-726-2304

**Legal Description:**

NLY 1/2 LOT 8, BLOCK 5, CENTRAL ACRES 2ND DIVISION DULUTH



**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

A vacant +/- 132' x 156' parcel overlooking Central Entrance with road frontage on Myrtle St. A dense mix of spruce, aspen, ash and alder cover this mostly steep property. All utilities are available to this lot. This parcel is zoned R-1 (Traditional Residential), which requires finding the larger of 4,000 sq. ft. or the average of developed lots on the block face, and the larger of 30 feet or the average of developed lots with similar uses on the block face to meet minimum standards. Check with the City of Duluth Treasurer's office for any pending or future assessments that may be reinstated. Recording fee \$46.00.

**Driving Directions:**

From Central Entrance East in Duluth, turn north onto Myrtle Place and travel for approximately 1 block. Follow Myrtle Place as it curves to the east (right) and turns into Myrtle St. East. Stay on Myrtle St. East and follow it for approximately 0.2 of a mile until reaching the subject, which is located on the south (right) side.

CJ **Tract# 2** C22120063

City Of Ely  
Twp:63 Rng:12 Sec: 33

Acres+/-0.14  
Zoning:C-1

CVT:30 Plat: 10  
Parcel(s):1040

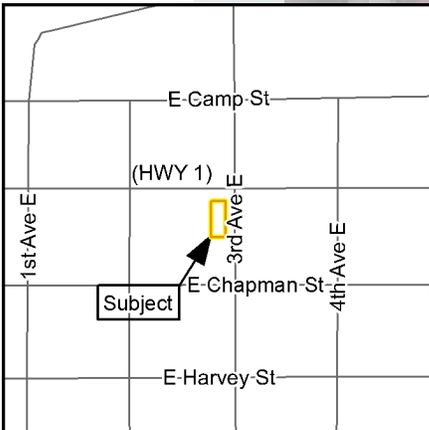


Land	\$17,150.00
Timber	\$0.00
Improvements	\$24,200.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$41,350.00</b>

Potential Future Assessments: \$0.00  
 City of Ely..... 218-365-3224

**Legal Description:**

LOTS 11 AND 12, BLOCK 9, ELY



**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

Commercial building on the main thoroughfare in the northern MN city of Ely. This brick structure sits on a 50' x 125' lot and is zoned C-1 (Commercial), which allows structures to encompass no more than 90% of the total lot area to meet standards. The building previously housed two businesses, with each having its own store front. The east store front features 12 office spaces, 2 bathrooms and a storage room on the main floor with additional storage and living space on the second floor. The west store front contains a large open area sales floor on the main floor with three additional storage rooms. A separate door between the two businesses leads to the second floor which houses 19 rooms previously used for office space, storage, mens and womens bathrooms, and a kitchen. The large basement offers shared storage spaces as well as access to utilities. A 1 stall attached garage is near the rear of the east side of the structure off of the adjoining alley. There is an unsatisfied mortgage held against this property. Consult a real estate attorney for details regarding this status. MNDOT holds a "Temporary Right to Construct" agreement for replacement/construction of pedestrian ramps through December 1, 2015. Check with the City of Ely for any pending or future assessments that may be reinstated. (Proof of insurance for this structure is required within 30 days if purchased under contract.) Recording fee \$46.00.

**Driving Directions:** 242 E Sheridan St.

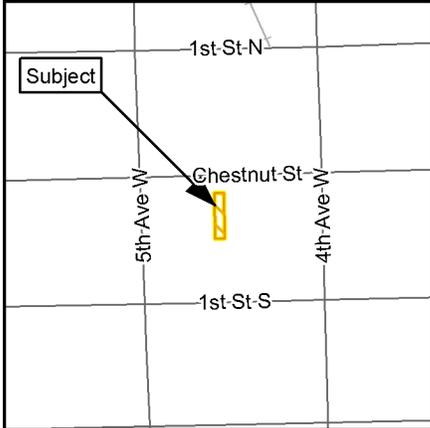
From MN Highway #1 (East Sheridan St.) in Ely, travel east for 0.5 of a mile to the subject, located on the southwest corner of the 3rd Ave. East and East Sheridan St. intersection.



Land	\$5,000.00
Timber	\$0.00
Improvements	\$17,500.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$22,500.00</b>

Potential Future Assessments: \$9,295.22  
City of Virginia.....218-748-7500

**Legal Description:**  
LOT 10, BLOCK 24, VIRGINIA



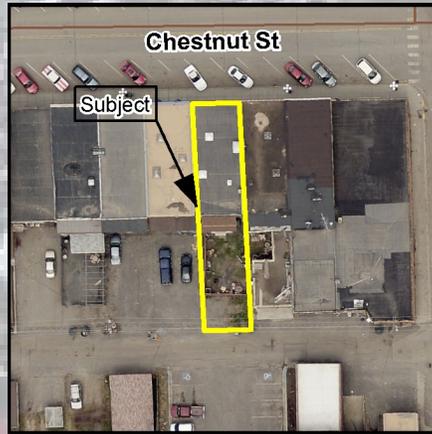
**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

A 2 story commercial building located on the Iron Range in the downtown area of Virginia. The main level features a showroom and storage area facing Chestnut St., a large studio area with alley access, and a half bathroom. The second floor is an unfinished storage area, and has limited access via a temporary interior staircase. This 25' x 120' lot is zoned B-1 (Central Business District). Please contact the City of Virginia for questions regarding downtown business zoning standards and requirements, for details and payment options regarding a heat conversion loan assessment of \$9,295.22 held against this parcel, and any pending or future assessments that may be reinstated. Recording fee \$46.00.

**Driving Directions:** 420 Chestnut St.

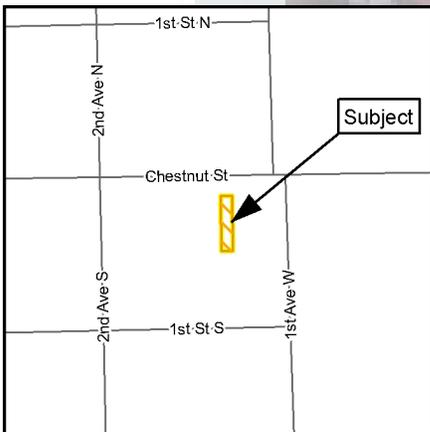
While traveling on U.S. Highway #53 near Virginia, take the 2nd Ave. West exit. Follow to the north for 1 mile until it intersects Chestnut St. Turn west (left) onto Chestnut St., and follow 0.25 of a mile to the subject, which is located on the south (left) side of the street.



Land	\$5,000.00
Timber	\$0.00
Improvements	\$21,800.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$26,800.00</b>

Potential Future Assessments: \$15,137.62  
City of Virginia.....218-748-7500

**Legal Description:**  
LOT 4, BLOCK 27, VIRGINIA



**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

A 2 story commercial building located on the Iron Range in the downtown area of Virginia. The main level features 4 office spaces, mens and womens restrooms, and a display/showroom area. The second floor can be accessed via a separate entrance on Chestnut St., and contains 5 common rooms, 2 bedrooms, and separate mens and womens restrooms. This 25' x 120' lot is zoned B-1 (Central Business District). Please contact the City of Virginia for business zoning standards and requirements, for payment options regarding a utilities assessment of \$15,137.62 held against this parcel, and for any pending or future assessments that may be reinstated. Recording fee \$46.00.

**Driving Directions:** 110 & 110 1/2 Chestnut St.

While traveling on U.S. Highway #53 near Virginia, take the 2nd Ave. West exit. Follow to the north for 1 mile until it intersects Chestnut St. Turn east (right) onto Chestnut St., and follow for approximately 250 feet to the subject, which is located on the south (right) side of the street.

CJ **Tract# 5** C22130139

City Of Hibbing  
Twp:57 Rng:20 Sec: 18

Acres+/-0.14  
Zoning:R-2

CVT:140 Plat: 130  
Parcel(s):1910



Land	\$10,000.00
Timber	\$0.00
Improvements	\$11,500.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$21,500.00</b>

Potential Future Assessments: \$0.00  
City of Hibbing ..... 218-262-3486

**Legal Description:**

LOTS 1 AND 2, BLOCK 9, KOSKIVILLE HIBBING



**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

A 2 story home located on the Iron Range in the city of Hibbing. This house sits on a 50' x 125' lot, and is zoned R-2 (Residential), which requires a minimum lot width of 60 feet and 7,500 sq. ft. of total lot area to meet zoning standards. This property had been gutted by the previous owner, and was in the process of being refurbished. The first floor features space for a kitchen, living room, bathroom, and two bedrooms, while the second floor contains an area for two additional bedrooms and a bathroom. Check with the City of Hibbing for any pending or future assessments that may be reinstated. Recording fee \$46.00.

**Driving Directions:** 2602 6th Ave. East

While traveling on U.S. Highway #169 in Hibbing, take the East 25th St. exit, and travel west for 0.5 of a mile until arriving at 6th Ave. East. Turn south (left) onto 6th Ave. East and travel 0.1 of a mile to the subject, which is located on the southeast corner of the 6th Ave. East and 26th St. intersection.

RH **Tract# 6** C22130140

Balkan Township  
Twp:59 Rng:20 Sec: 35

Acres+/-6.2  
Zoning:MUNS-4

CVT:235 Plat: 30  
Parcel(s):5616

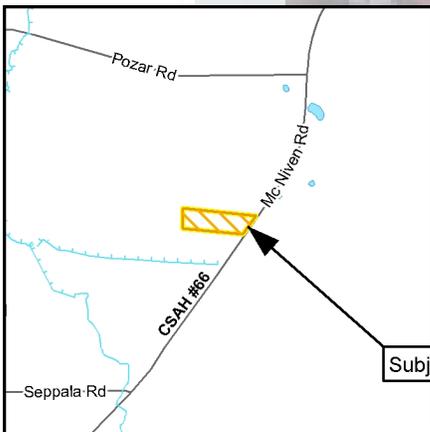


Land	\$6,400.00
Timber	\$0.00
Improvements	\$18,400.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$24,800.00</b>

Potential Future Assessments: \$0.00  
Town of Balkan..... 218-254-5283  
County Planning & Development (N) .. 218-749-7103

**Legal Description:**

SLY 300 FT OF SW1/4 OF NE1/4 LYING W OF ROAD, Sec 35 Twp 59N Rge 20W, TOWN OF BALKAN



**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

The 6.2 acre parcel has a single family rambler with 1 bath, 3 bedrooms, a kitchen and a living room. It has forced air furnace (wood burning), and an unfinished basement. There is 1 small outbuilding. The condition of utilities is unknown. This +/- 300' x 900' parcel has an open yard area near the road, then an area of aspen, fir and black spruce, and the remainder is lowland brush. This parcel is zoned MUNS-4 (Multiple Use Non-Shoreland), which requires 4.5 acres, a minimum width of 300 feet and 50 feet for setbacks to meet zoning standards. Check with Balkan Township for any pending or future assessments that may be reinstated. Recording fee \$46.00.

**Driving Directions:** 6009 McNiven Rd.

From Chisholm, head east on CSAH #66 (McNiven Rd.) and travel for approximately 4.5 miles. The property will be on west (left) side of the road.

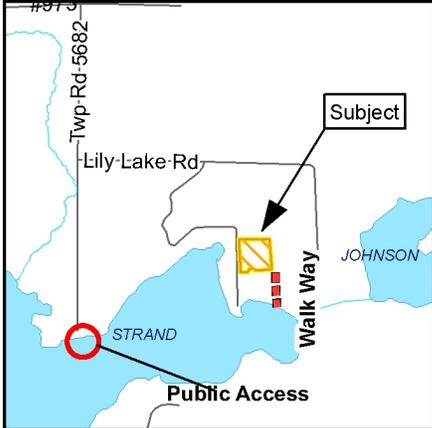


Land	\$16,800.00
Timber	\$200.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$17,000.00</b>

Potential Future Assessments: \$0.00  
Town of Cotton..... 218-482-3216  
County Planning & Development (S).. 218-725-5000

**Legal Description:**

LOT 4, BLOCK 1, REINKES SHORE LOTS TOWN OF COTTON



**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

This 6.79 acre, rural parcel is located near the northeast corner of Strand Lake. There is an access covenant for the property to provide walk-in access to the lake located about 350 feet east of the end of Reinke Rd. There is also a road maintenance covenant for shared maintenance of Reinke Rd. for all property owners in the plat. A small, seasonal stream flows through the property, which is nicely wooded, although low. Road access is from a cul de sac at the end of the Reinke Rd. The northern portion of the parcel is lowland black spruce, north of the creek, with more hardwoods in the south near the road. This parcel is zoned SMU-7 (Shoreland Mixed Use), which requires a minimum lot width of 150 feet and 1 acre of total lot area to meet zoning standards. Check with the Town of Cotton for any pending or future assessments that may be reinstated. Recording fee \$46.00. T#288188. See tract 8 for additional property in this area.

**Driving Directions:**

From Cotton, travel east on County Road #52 (Comstock Lake Rd.) just over 2 miles to County Road #981 (Jenkins Rd.). Turn south (right) and travel for 0.5 of a mile. Turn east (left) on County Road #973 (Bug Creek Rd.) and travel 1 mile. Turn south (right) on North Strand Lake Rd. and travel 0.5 of a mile, then turn east (left) on Lily Lake Rd. The road will turn sharply south at 0.75 of a mile, follow the turn for just over 0.25 of a mile to Reinke Rd. Turn west (right) on Reinke Rd. and follow to the end. Parcel is on the north (right) side at the cul de sac.

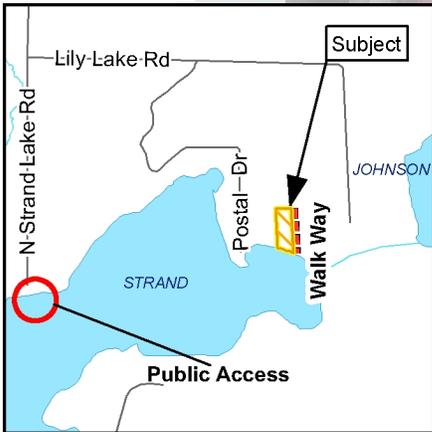


Land	\$52,700.00
Timber	\$100.00
Improvements	\$15,000.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$67,800.00</b>

Potential Future Assessments: \$0.00  
Town of Cotton..... 218-482-3216  
County Planning & Development (S).. 218-725-5000

**Legal Description:**

LOT 7, BLOCK 1, REINKES SHORE LOTS TOWN OF COTTON



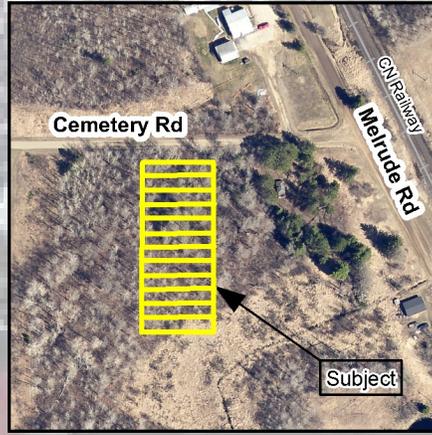
**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

This 2.5 acre parcel has approximately 210 feet of shoreline on the northeast side of Strand Lake. Located near the end of Reinke Rd., it has aspen woods by the road and opens to a nice building site near the lake. There was a structure burned down on site, and there remains a 2 stall garage, a small utility shed, and an outhouse, all in poor condition. There is a 137 foot drilled well of unknown condition, and electricity is available. There is a roadway maintenance covenant to ensure shared maintenance of Reinke Rd. There is also an access covenant, with the walkway following the east side of this lot for the purpose of walk-in access to the lake for those lots without lake frontage. The parcel is zoned SMU-7 (Shoreland Mixed Use), which requires a minimum lot width of 150 feet and 1 acre of total lot area to meet zoning standards. Check with the Town of Cotton for any pending or future assessments that may be reinstated. Recording fee \$46.00. T#288188. See tract 7 for additional property in this area.

**Driving Directions:**

From Cotton, travel east on County Road #52 (Comstock Lake Rd.) just over 2 miles to County Road #981 (Jenkins Rd.). Turn south (right) and travel for 0.5 of a mile. Turn east (left) on County Road #973 (Bug Creek Rd.) and travel 1 mile. Turn south (right) on North Strand Lake Rd. and travel for 0.5 of a mile, then turn east (left) on Lily Lake Rd. The road will turn sharply south at 0.75 of a mile, follow for just over 0.25 of a mile to Reinke Rd. Turn west (right) on Reinke Rd. and follow to address #6754 on the south (left) side of the road.



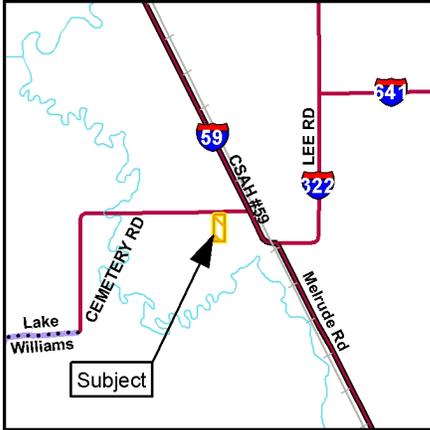
Land	\$1,859.00
Timber	\$141.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$2,000.00</b>

Potential Future Assessments: \$0.00

Town of Ellsburg..... 218-780-5510  
County Planning & Development (N) .. 218-749-7103

**Legal Description:**

LOTS 1 THRU 12, BLOCK 1, TOWN OF ELLSBURG



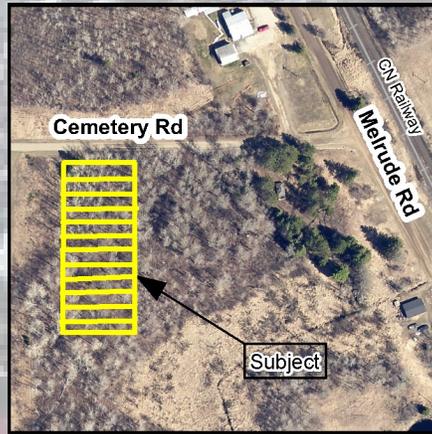
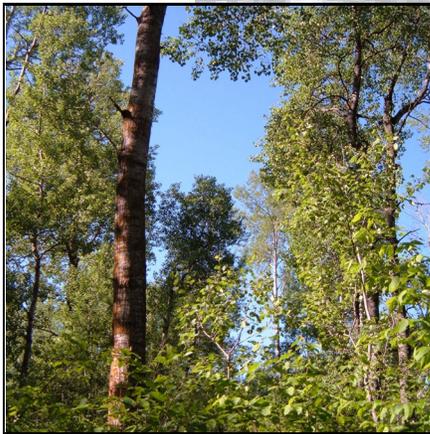
**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

Parcel is rectangularly shaped, approximately 0.84 acres, and timbered with aspen and birch with lowland brush in the south. This +/- 125' x 300' subject is zoned MUNS-5 (Multiple Use Non-Shoreland), which requires 2.5 acres, a minimum width of 200 feet and 20 feet for setbacks to meet zoning standards. Parcel is a lot of record. Check with Ellsburg Township for any pending or future assessments that may be reinstated. Recording fee \$46.00. See tracts 10 through 13 for additional property in this area.

**Driving Directions:**

From Eveleth, take U.S. Highway #53 south approximately 15.25 miles and turn east (left) on CSAH #59 (Melrude Rd.). Travel approximately 3.5 miles and turn west (right) on Cemetery Rd. Travel approximately 320 feet and subject is located on the south (left) side of the road.



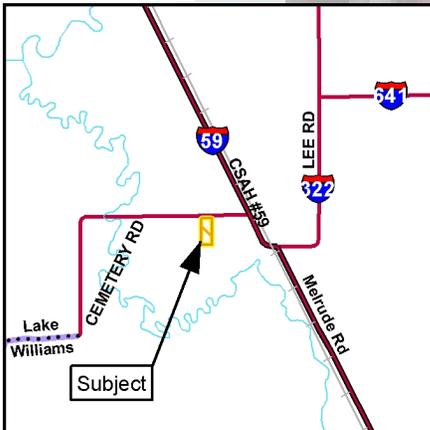
Land	\$1,819.00
Timber	\$281.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$2,100.00</b>

Potential Future Assessments: \$0.00

Town of Ellsburg..... 218-780-5510  
County Planning & Development (N) .. 218-749-7103

**Legal Description:**

LOTS 13 THRU 24, BLOCK 1, TOWN OF ELLSBURG



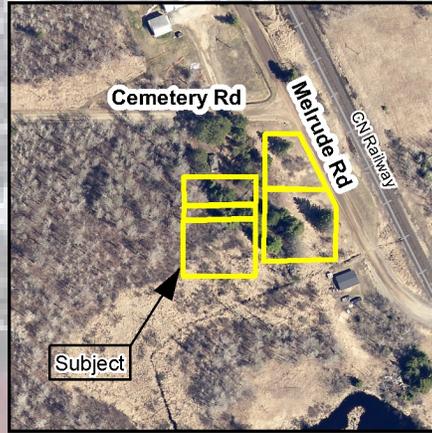
**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

Parcel is rectangularly shaped, approximately 0.84 acres, timbered with aspen with scattered areas of brush. The +/- 125' x 300' subject is zoned MUNS-5 (Multiple Use Non-Shoreland), which requires 2.5 acres, a minimum width of 200 feet and 20 feet for setbacks to meet zoning standards. Parcel is a lot of record. Check with Ellsburg Township for any pending or future assessments that may be reinstated. Recording fee \$46.00. See tracts 9 through 13 for additional property in this area.

**Driving Directions:**

From Eveleth, take U.S. Highway #53 south approximately 15.25 miles and turn east (left) on CSAH #59 (Melrude Rd.). Travel approximately 3.5 miles and turn west (right) on Cemetery Rd. Travel approximately 450 feet and the subject is located on the south (left) side of the road.



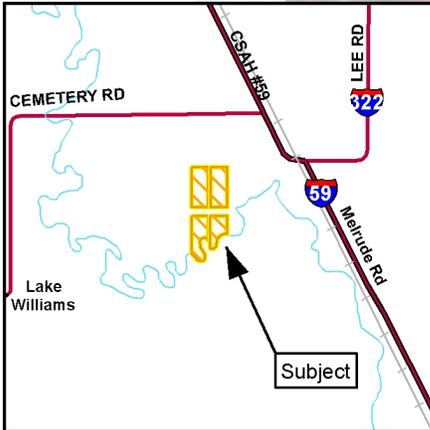
Land	\$2,300.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$2,300.00</b>

Potential Future Assessments: \$0.00

Town of Ellsburg..... 218-780-5510  
County Planning & Development (N) .. 218-749-7103  
MPCA..... 1-800-657-3864

**Legal Description:**

LOTS 1-4, 5-9, 15-18, 19, 20-21, BLOCK 2, TOWN OF ELLSBURG



**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

Subject is 2 pieces divided by a platted but undeveloped alley, for a total of 0.98 acres. One piece is rectangularly shaped, approximately 125' x 175'. The other is irregularly shaped, approximately 90' x 225'. The subject is a lot of record. There is a dilapidated structure, approximately 8' x 12', and scattered brush, aspen, spruce and pine. There is a closed disposal site from a concrete building demolition. An underground fuel tank was removed from parcel 250 (tank site#18626). Ongoing investigation is being conducted by the MPCA (leak site#18746) with 5 monitoring wells on the site. Please contact the MPCA for more information. The subject is zoned MUNS-5 (Multiple Use Non-Shoreland), which requires 2.5 acres, a minimum width of 200 feet and 20 feet for setbacks to meet zoning standards. Check with Ellsburg Township for any pending or future assessments that may be reinstated. Recording fee \$46.00. See tracts 9 through 13 for additional property in this area.

**Driving Directions:**

From Eveleth, take U.S. Highway #53 south approximately 15.25 miles and turn east (left) on CSAH #59 (Melrude Rd.). Travel approximately 3.5 miles. The subject is located on the southwest corner of Melrude and Cemetery Rds.



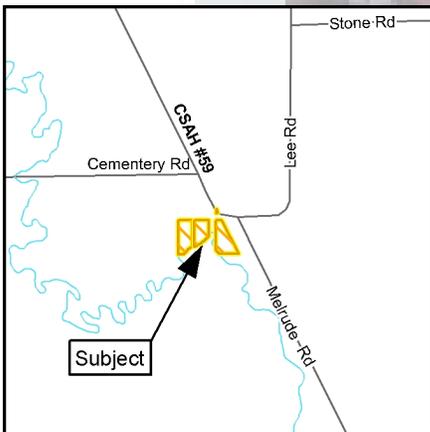
Land	\$1,900.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$1,900.00</b>

Potential Future Assessments: \$0.00

Town of Ellsburg..... 218-780-5510  
County Planning & Development (N) .. 218-749-7103

**Legal Description:**

LOTS 1 THRU 12, BLOCK 6, also LOTS 1 THRU 7 AND LOTS 15 THRU 24, BLOCK 7, also ALL BLOCK 12, TOWN OF ELLSBURG



**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

Subject is comprised of 4 pieces for a total of 1.94 acres. There are 3 irregularly shaped pieces approximately 275' x 125', 180' x 125' and 290' x 105', and a triangularly shaped piece +/- 14' x 30' x 33'. All pieces are divided by undeveloped platted alleys and roads. The subject is lot of record. There is a completely flattened structure and grassy areas with pockets of aspen and spruce in the north. There is a perennial stream along the southern border. An active railroad is across the undeveloped platted road on the eastern border. The subject is zoned MUNS-5 (Multiple Use Non-Shoreland), which requires 2.5 acres, a minimum width of 200 feet and 20 feet for setbacks to meet zoning standards. Check with the Ellsburg Township for any pending or future assessments that may be reinstated. Recording fee \$46.00. See tracts 9 through 13 for additional property in this area.

**Driving Directions:**

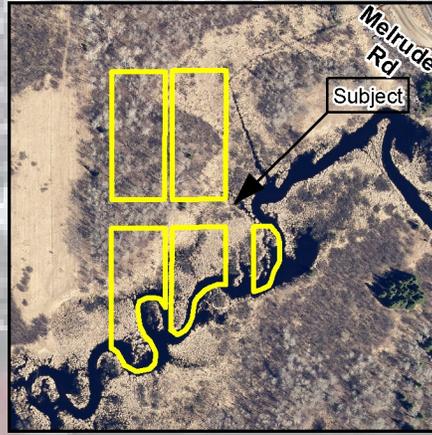
From Eveleth, take U.S. Highway #53 south approximately 15.25 miles and turn east (left) on CSAH #59 (Melrude Rd.). Travel approximately 3.6 miles (the road turns south) and the subject is located on the west (right) side of the road.

RH **Tract# 13 C22130147**

**Ellsburg Township**  
Twp:55 Rng:16 Sec: 18

Acres+/-2.77  
Zoning:MUNS-5

CVT:320 Plat: 180  
Parcel(s): 1330 thru 1710



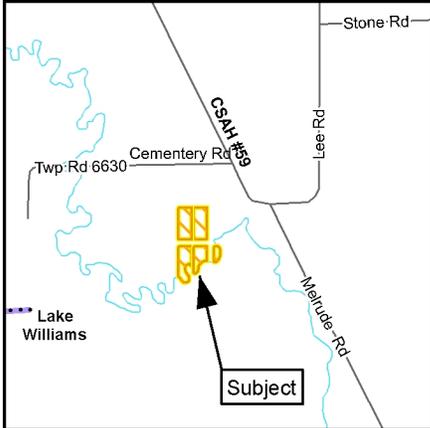
Land	<b>\$1,359.00</b>
Timber	<b>\$141.00</b>
Improvements	<b>\$0.00</b>
Certified Assessments	<b>\$0.00</b>
<b>Total</b>	<b>\$1,500.00</b>

Potential Future Assessments: \$0.00

Town of Ellsburg..... 218-780-5510  
County Planning & Development (N) .. 218-749-7103

**Legal Description:**

LOTS 1 THRU 24 BLOCK 8; LOTS 1 THRU 6, LOTS 17 THRU 24 BLOCK 9; ALL BLOCK 10, TOWN OF ELLSBURG



**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

Subject is 5 pieces for a total of 2.77 acres. Two are rectangularly shaped, approximately 300' x 125'. The other 3 are irregularly shaped, approximately 230' x 125', 160' x 125' and 110' x 35'. All pieces are located on and divided by undeveloped platted alleys and roads. Subject is lowland grass and brush with a pocket of aspen in the west. The Paleface Creek winds along the southern border. The subject is zoned MUNS-5 (Multiple Use Non-Shoreland), which requires 2.5 acres, a minimum width of 200 feet and 20 feet for setbacks to meet zoning standards. Check with Ellsburg Township for any pending or future assessments that may be reinstated. Recording fee \$46.00. See tracts 9 through 12 for additional property in this area.

**Driving Directions:**

From Eveleth, take U.S. Highway #53 south approximately 15.25 miles and turn east (left) on CSAH #59 (Melrude Rd.). Travel approximately 3.5 miles and turn west (right) on Cemetery Rd. Travel approximately 460 feet and the subject is located +/- 400 feet south of Cemetery Rd.

RH **Tract# 14 C22110077**

**Fayal Township**  
Twp:57 Rng:17 Sec: 30

Acres+/-6.69  
Zoning:MUNS-4

CVT:340 Plat: 10  
Parcel(s): 5681



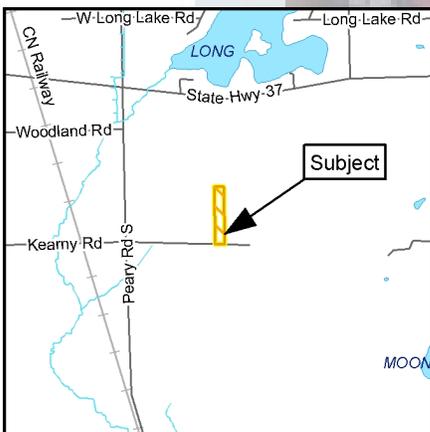
Land	<b>\$5,515.00</b>
Timber	<b>\$585.00</b>
Improvements	<b>\$0.00</b>
Certified Assessments	<b>\$0.00</b>
<b>Total</b>	<b>\$6,100.00</b>

Potential Future Assessments: \$0.00

Town of Fayal..... 218-744-2878  
County Planning & Development (N) .. 218-749-7103

**Legal Description:**

W 220 FT OF E 660 FT OF SE1/4 OF SW1/4, Sec 30 Twp 57N Rge 17W, TOWN OF FAYAL



**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

This rectangularly shaped parcel is +/- 6.69 acres with a power line crossing the southwest corner. There is a well, condition unknown, in the area of aspen and fir. To the north is an area of lowland brush followed by black spruce. This parcel is zoned MUNS-4 (Multiple Use Non-Shoreland), which requires 4.5 acres, a minimum width of 300 feet and 50 feet for setbacks to meet zoning standards. Parcel is a lot of record. Check with Fayal Township for any pending or future assessments that may be reinstated. Recording fee \$46.00.

**Driving Directions:**

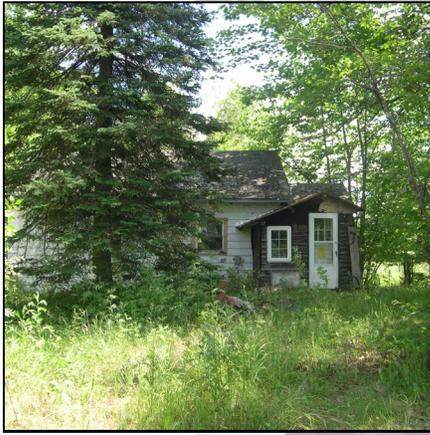
From Eveleth, take U.S. Highway #53 south approximately 4 miles. Turn west (right) onto MN Highway #37, travel 2 miles and turn south (left) on County Road #329. Travel for 0.75 of a mile and turn east (left) on South Peary Dr. Parcel is approximately 0.4 of a mile and is located on the north (left) side.

JG **Tract# 15 C22130145**

**Fine Lakes Township**  
Twp:50 Rng:20 Sec: 32

**Acres+/-2**  
Zoning:FAM-3

**CVT:355 Plat: 10**  
Parcel(s):5052



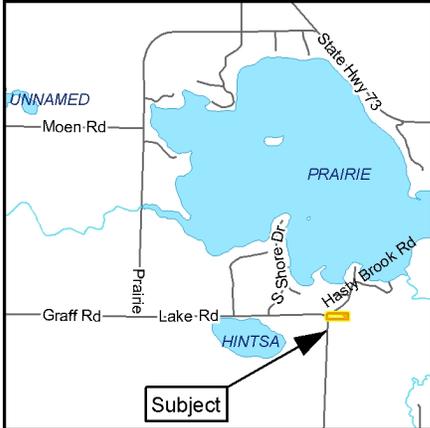
Land	<b>\$23,000.00</b>
Timber	<b>\$0.00</b>
Improvements	<b>\$0.00</b>
Certified Assessments	<b>\$0.00</b>
<b>Total</b>	<b>\$23,000.00</b>

Potential Future Assessments: \$0.00

Town of Fine Lakes..... 218-476-2003  
County Planning & Development (S) .. 218-725-5000

**Legal Description:**

W 580 4/5 FT OF N 150 FT OF NW 1/4 OF NE 1/4,  
Sec 32 Twp 50N Rge 20W, TOWN OF FINE LAKES



**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

This 150' x 580' parcel has a small cabin with a nicely wooded yard on 2 acres of land. It is a lot of record in a FAM-3 (Forest Agricultural Management) zone district. The yard slopes gently toward a seasonal creek drainage. The cabin needs significant work and clean up to be habitable. All personal property remaining on the site is part of this sale. Electricity is available. The condition of a water supply is unknown as no well records were found. Questions regarding wells should be directed to the Minnesota Department of Health (1-800-383-9808). For building or site development questions, call St. Louis County Planning & Development. Check with the Town of Fine Lakes for any pending or future assessments that may be reinstated. Recording fee \$46.00.

**Driving Directions: 3618 Prairie Lake Rd.**

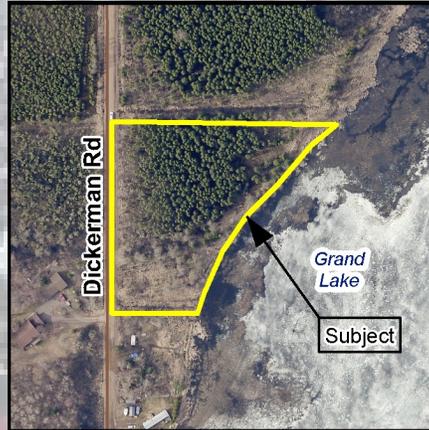
Travel south from Floodwood on Hwy #73 for 7.75 miles. Turn west/southwest (right) onto Prairie Lake Rd. and travel for 0.5 of a mile. Turn west (right) and travel for 0.5 of a mile, follow the gravel road as it turns south for 1.5 miles to the intersection of Graff Rd. Turn east (left) on Prairie Lake Rd. and travel for 1 mile. As the road turns south again, the subject property is on the corner at 3618 Prairie Lake Road, near the intersection of Hasty Brook Road.

JG **Tract# 16 C22130092**

**Grand Lake Township**  
Twp:51 Rng:16 Sec: 20

**Acres+/-3.86**  
Zoning:RES-8

**CVT:380 Plat: 10**  
Parcel(s):4172



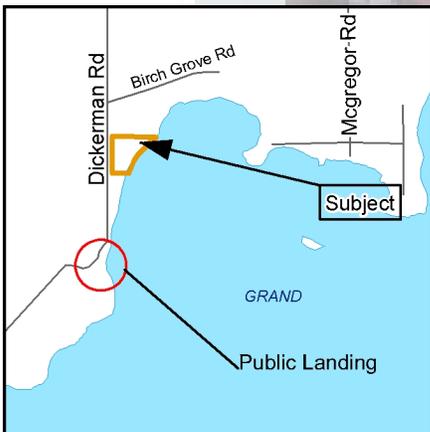
Land	<b>\$7,970.00</b>
Timber	<b>\$230.00</b>
Improvements	<b>\$0.00</b>
Certified Assessments	<b>\$0.00</b>
<b>Total</b>	<b>\$8,200.00</b>

Potential Future Assessments: \$0.00

Town of Grand Lake..... 218-729-8978  
County Planning & Development (S) .. 218-725-5000

**Legal Description:**

N 407 FT OF THAT PART OF LOT 4 LYING S OF  
THE E AND W CENTER LINE OF SECTION 20, Sec  
20 Twp 51N Rge 16W, TOWN OF GRAND LAKE



**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

This irregularly shaped, 3.86 acre tract has approximately 500 feet of frontage on Grand Lake. It is wooded with lowland black spruce. The northern boundary is near an east/west drainage ditch, and there is about 400 feet of frontage on Dickerman Rd. It is about 0.25 of a mile north of the lake's public access. The parcel is zoned RES-8 (Residential), which requires a minimum lot width of 200 feet and 1 acre of total lot area to meet zoning standards. Check with the Town of Grand Lake for any pending or future assessments that may be reinstated. Recording fee \$46.00. See tract 19 for additional property in this area.

**Driving Directions:**

From Duluth, travel north on U.S. Highway #53 to Twig. Turn west (left) on County Road #7 (Industrial Rd.) and travel 2 miles. Turn south (left) on Dickerman Rd. and travel 0.5 of a mile. Parcel is on the east (left) side of the road.

JG Tract# 17 C22110042

Grand Lake Township  
Twp:51 Rng:16 Sec: 36

Acres+/-2.77  
Zoning:RES-9

CVT:380 Plat: 10  
Parcel(s):7852, 7858



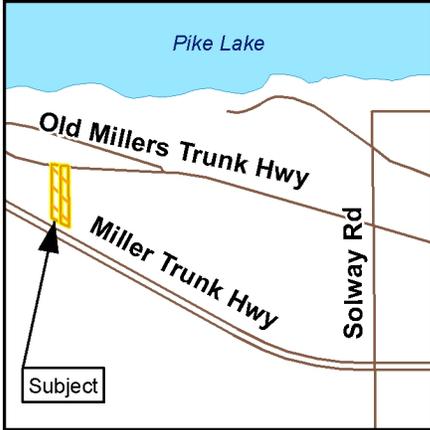
Land	\$32,800.00
Timber	\$100.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$32,900.00</b>

Potential Future Assessments: \$0.00

Town of Grand Lake..... 218-729-8978  
County Planning & Development (S) .. 218-725-5000

**Legal Description:**

THAT PART OF WLY 100 FT OF ELY 181.5 FT OF WLY 618.75 FT OF LOT 3 LYING S OF N LINE OF OLD MILLER TRUNK HWY and ELY 81.5 FT OF WLY 618.75 FT OF GOVT LOT 3 LYING S OF CENTERLINE OF OLD HWY 53, Sec 36 Twp 51N Rge 16W, TOWN OF GRAND LAKE



**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

These irregularly shaped lots have approximately 184 feet of lot width and frontage on Old Miller Trunk Hwy., a total of 2.77 acres of land, and are nicely wooded with rolling topography, higher to the south. This parcel is zoned RES-9 (Residential), which requires a minimum lot width of 150 feet and 1 acre of total lot area to meet zoning standards. There is sewer available but not city water. The Pike Lake Area Wastewater Collection System (PLAWCS) is the authority and can be reached at (218) 729-9007. Check with Grand Lake Township for any pending or future assessments that may be reinstated. Recording fee \$46.00. See tract 18 for additional property in this area.

**Driving Directions:**

Take U.S. Highway #53 north past the Midway Rd. intersection. Turn north (right) on County Road #889 (Solway Rd.) and travel to the stop sign. Turn west (left) onto Old Miller Trunk Hwy. Travel approximately 0.75 of a mile. This parcel begins approximately 53 feet west of the driveway at address 6014 Old Miller Trunk Hwy.

JG Tract# 18 C22130004

Grand Lake Township  
Twp:51 Rng:16 Sec: 36

Acres+/-1.57  
Zoning:RES

CVT:380 Plat: 10  
Parcel(s):7861



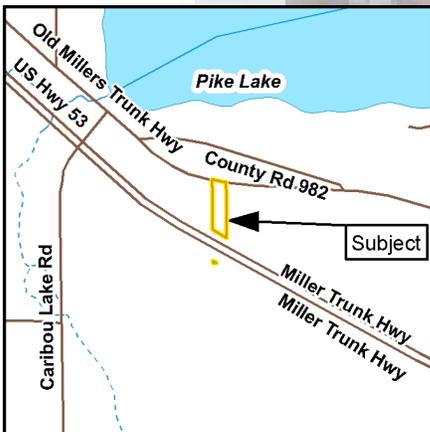
Land	\$18,635.00
Timber	\$65.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$18,700.00</b>

Potential Future Assessments: \$0.00

Town of Grand Lake..... 218-729-8978  
County Planning & Development (S) .. 218-725-5000

**Legal Description:**

ELY 150 FT OF WLY 437.08 FT OF LOT 3 EX HWY EASEMENT AND EX PART N OF CENTERLINE OF OLD HWY #53, Sec 36 Twp 51N Rge 16W, TOWN OF GRAND LAKE



**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

This lot is irregularly shaped with 150 feet lot width and frontage on Old Miller Trunk Hwy. and 1.57 acres of land. Lot is nicely wooded with rolling topography. There is an overhead powerline in the northern portion parallel to the Old Miller Trunk Hwy. and a buried telephone cable in the southern portion parallel to U.S. Highway #53. This parcel is zoned RES-9 (Residential), which requires a minimum lot width of 150 feet and 1 acre of total lot area to meet zoning standards. There is sewer available but not city water. The Pike Lake Area Wastewater Collection System (PLAWCS) is the authority and can be reached at (218) 729-9007. Check with Grand Lake Township for any pending or future assessments that may be reinstated. Recording fee \$46.00. T#289535. See tract 17 for additional property in this area.

**Driving Directions:**

From Duluth, take U.S. Highway #53 north past Midway Rd. Turn north (right) on County Road #889 (Solway Rd.) and travel to the stop sign. Turn west (left) at LaGrand Supper Club onto Old Miller Trunk Hwy. Travel approximately 0.75 of a mile. This parcel begins approximately 230 feet west of the driveway of address 6014 Old Miller Trunk Hwy.



Land	\$4,840.00
Timber	\$660.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$5,500.00</b>

Potential Future Assessments: \$0.00

Town of Grand Lake..... 218-729-8978  
County Planning & Development (S) .. 218-725-5000

**Legal Description:**

LOTS 1 2 AND 3, CHILDS BIRCH GROVE TRACTS  
GRAND LAKE



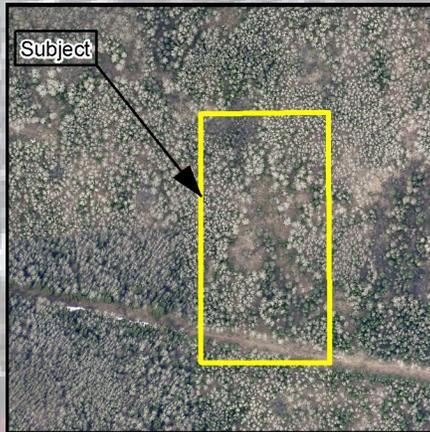
**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

This irregularly shaped, 4.5 acre tract of land has approximately 200 feet of frontage on Grand Lake. It is wooded with lowland black spruce and has frontage on both Birch Grove Rd. and Dickerman Rd. There is an east/west ditch near the southern border of the parcel that empties into Grand Lake. The parcel is located just 0.25 of a mile north of the lake's public access. The parcel is zoned RES-8 (Residential), which requires a minimum lot width of 200 feet and 1 acre of total lot area to meet zoning standards. Check with the Town of Grand Lake for any pending or future assessments that may be reinstated. Recording fee \$46.00. See tract 16 for additional property in this area.

**Driving Directions:**

From Duluth, travel north on U.S. Highway #53 to Twig. Turn west (left) on County Road #7 (Industrial Rd.) and travel 2 miles. Turn south (left) on Dickerman Rd. and travel for almost 0.5 of a mile to the intersection of Dickerman and Birch Grove Rd. Parcel has about 230 feet of frontage on Birch Grove Rd. and 390 feet going south along Dickerman Rd.



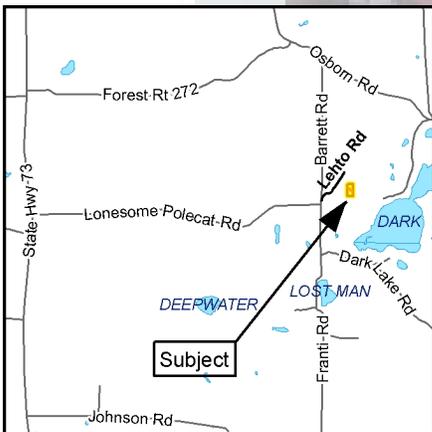
Land	\$5,259.00
Timber	\$741.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$6,000.00</b>

Potential Future Assessments: \$0.00

Town of Great Scott..... 218-258-3810  
County Planning & Development (N) .. 218-749-7103

**Legal Description:**

W1/2 OF SE1/4 OF SW1/4 OF NW1/4, Sec 32 Twp  
60N Rge 19W, TOWN OF GREAT SCOTT



**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

This rectangularly shaped parcel is approximately 5 acres. It is crossed by a power line in the south. The parcel has grassy areas with scattered aspen and pine. There is no known legal access. This +/- 330' x 660' parcel is zoned MUNS-4 (Multiple Use Non-Shoreland), which requires 4.5 acres, a minimum width of 300 feet and 50 feet for setbacks to meet zoning standards. Check with Great Scott Township for any pending or future assessments that may be reinstated. Recording fee \$46.00.

**Driving Directions:**

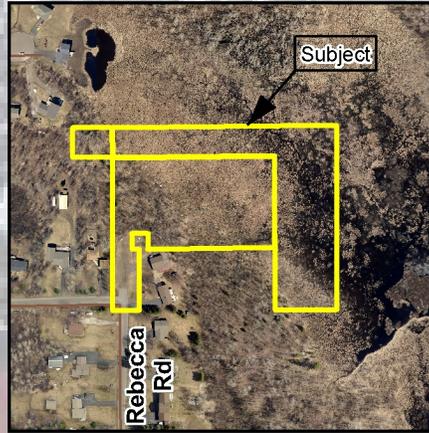
From Chisholm, travel north on MN Highway #73 approximately 9.25 miles. Turn east (right) on Lonesome Polecat Rd. and travel approximately 3.15 miles, then turn north (left) on County Road #445 (Barrett Rd.). Travel approximately 335 feet and Lehto Rd. veers to the right. Travel approximately 270 feet and the parcel is approximately 0.25 of a mile east of Lehto Rd.

JG Tract# 21 C22130094

City of Hermantown  
Twp:50 Rng:15 Sec: 10

Acres+/-7.55  
Zoning:R-3

CVT:395 Plat: 10  
Parcel(s):2870, 2884, 2885

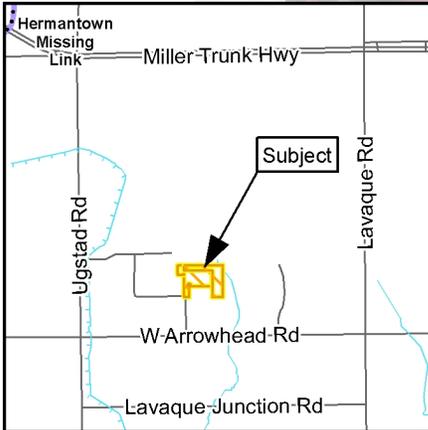


Land	\$22,692.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$8,308.00
<b>Total</b>	<b>\$31,000.00</b>

Potential Future Assessments: \$0.00  
City of Hermantown..... 218-729-3600

**Legal Description:**

SE1/4 OF SW1/4 EX PART PLATTED & EX PART S OF PLAT & EX ALL THAT PART N & W OF ELY 125 FT OF SLY 66 FT LYING W OF W LINE OF REBECCA RD EXTENDED AND N OF PLAT AND EX THE WLY 522.60 FT OF SLY 500 FT OF THAT PART LYING E OF W LINE OF REBECCA RD EXTENDED AND N OF PLAT 880 ELY 125 FT OF THAT PART OF SE1/4 OF SW1/4 LYING 416 FT N OF PLAT OF YOUNGSTROM'S ACRES AND W OF WLY LINE OF REBECCA RD EXTENDED also PART OF SE1/4 OF SW1/4 COMM AT NW CORNER OF LOT 1 BLK 2 PLAT OF YOUNGSTROMS ACRES THENCE NLY ON EXTENSION OF E LINE OF REBECCA RD 200 FT THENCE ELY 435.60 FT THENCE NLY 300 FT THENCE WLY 522.60 FT TO EXTENSION OF W LINE OF REBECCA RD THENCE SLY TO N LINE OF PLAT THENCE ELY 67 FT TO PT OF BEG EX PART COMM AT NW COR OF SAID LOT 1 BLK 2 THENCE N0DEG 1'52"E 50 FT THENCE N90DEG 0'0"W 50 FT THENCE S04EG 1'52"W 50 FT THENCE N90DEG 0'0"E 21 FT TO PT OF BEG, Sec 10 Twp 50N Rge 15W, CITY OF HERMANTOWN



**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.  
This irregularly shaped tract of land is located at the end of Rebecca Rd. in the City of Hermantown. The eastern portion is low, wet meadow as described by the National Wetlands Inventory. The remainder is primarily aspen. This area is zoned R-3 (Residential), which requires a minimum of 1 acre and 100 feet of road frontage to meet zoning standards. The Rebecca Rd. would have to be extended, along with utilities, for residential use. Check with the City of Hermantown for any pending or future assessments that may be reinstated. Recording fee \$46.00.

**Driving Directions:**

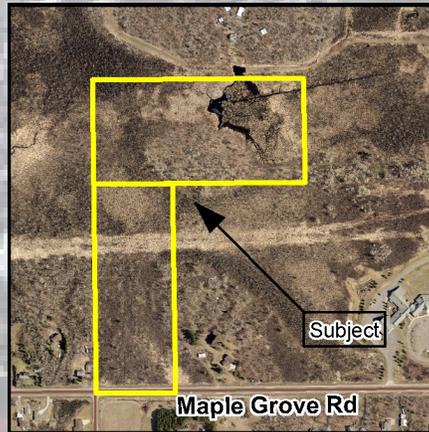
From the north, travel south on U.S. Highway #53, turn south (right) on Ugstad Rd. and travel 1 mile. Turn east (left) on Arrowhead Rd. and travel 0.5 of a mile. Turn north (left) on Rebecca Rd. and follow to the end. From the Miller Hill Mall area, travel north on U.S. Highway #53 to Arrowhead Rd. Turn west (left) and travel 1.8 miles to Rebecca Rd. Turn north (right) and travel to the end. Tract is north of the end of Rebecca Rd. and the sanitary lift station. It is irregularly shaped with high ground on either side of an imaginary extension of Rebecca Rd.

JG Tract# 22 C22130101

City of Hermantown  
Twp:50 Rng:15 Sec: 15

Acres+/-35  
Zoning:RES-3

CVT:395 Plat: 10  
Parcel(s):4380, 4390

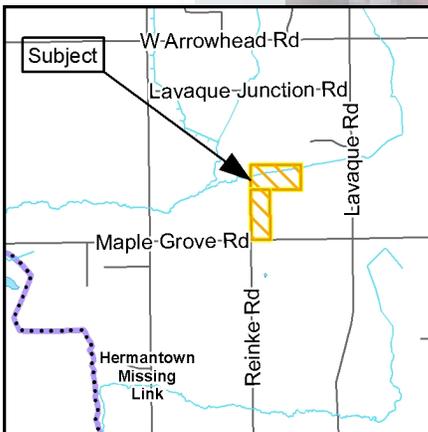


Land	\$10,448.25
Timber	\$600.00
Improvements	\$0.00
Certified Assessments	\$13,951.75
<b>Total</b>	<b>\$25,000.00</b>

Potential Future Assessments: \$0.00  
City of Hermantown..... 218-729-3600

**Legal Description:**

NW1/4 OF SE1/4 EX N1/2 also SW 1/4 OF SE 1/4 EX E1/2 & EX E1/2 OF E1/2 OF W1/2, Sec 15 Twp 50N Rge 15W, CITY OF HERMANTOWN

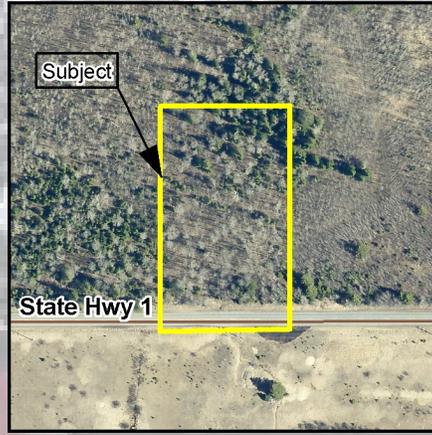


**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.  
This irregularly shaped, 35 acre parcel is primarily lowland brush with a trout stream crossing through the northern part. There is a small aspen "island" of about 4 acres south of the drainage. There is a permanent conservation easement 150 feet in width, lying 75 feet on each side of the centerline of the stream, for riparian protection and angler access. The southern portion has about 500 feet of frontage on the Maple Grove Rd. and has a MN Power easement crossing east/west across the parcel. Public utilities are available at the street and assessments are owed. The northern portion (parcel 4380) is zoned Open Space (not for residential use), and the southern portion (parcel 4390) is zoned R-3 (Residential), which requires public water and sewer service, with a minimum lot size of 0.5 of an acre to meet zoning standards. Check with the City of Hermantown for any pending or future assessments that may be reinstated. Recording fee \$66.00. T#209876, 263342.

**Driving Directions:**

From U.S. Highway #53 from the north, turn south (right) at the Ugstad/LaVaque Bypass stoplight and travel 2 miles to the Maple Grove Rd. Turn east (left) and travel for 0.5 of a mile. The parcel is on the north (left) side of the road, northeast of the Reinke Rd. intersection.



Land	\$3,219.00
Timber	\$281.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$3,500.00</b>

Potential Future Assessments: \$0.00

Town of Linden Grove..... 218-666-5787  
County Planning & Development (N) .. 218-749-7103

**Legal Description:**

E 250 FT OF S 435.6 FT OF LOT 4, Sec 7 Twp 62N Rge 20W, TOWN OF LINDEN GROVE



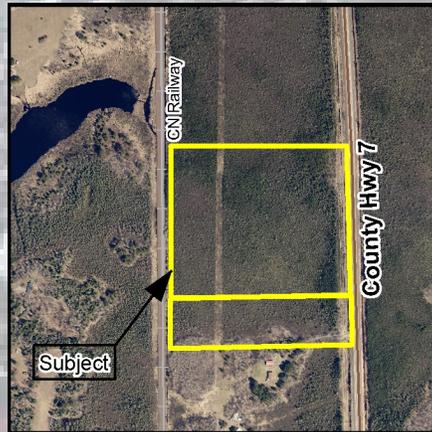
**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

This rectangularly shaped parcel is approximately 2.5 acres and has scattered aspen and pine. This +/- 250' x 435.6' parcel is zoned FAM-2 (Forest Agricultural Management), which requires 17 acres, a minimum width of 600 feet and 100 feet for setbacks to meet zoning standards. Parcel is a lot of record. Check with Linden Grove Township for any pending or future assessments that may be reinstated. Recording fee \$46.00.

**Driving Directions:**

From Cook, take U.S. Highway #53 north approximately 1.5 miles and turn west (left) on MN Highway #1. Travel approximately 10.75 miles and parcel is on the north (right) side of the road.



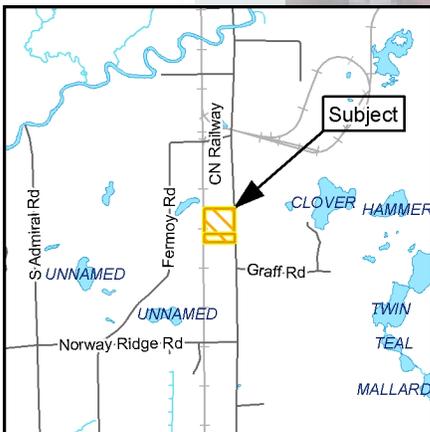
Land	\$6,316.00
Timber	\$534.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$6,850.00</b>

Potential Future Assessments: \$0.00

Town of McDavitt..... 218-744-4213  
County Planning & Development (N) .. 218-749-7103

**Legal Description:**

NE1/4 OF NE1/4 EX RY R/W 3.19 AC AND EX S1/2 OF S1/2 also S1/2 OF S1/2 OF NE1/4 OF NE1/4 EX 1.06 AC FOR RR R/W, Sec 15 Twp 56N Rge 18W, TOWN OF MCDAVITT



**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

Located on CSAH #7, half way between Forbes and Zim, this tract is low land, bordered on the west by a railroad. There is an underground gas line which runs north-south in the western third. There are small pockets of aspen and red pine on the southern border. There is a non-exclusive driveway easement in the southeast corner. This tract is zoned FAM-3 (Forest Agricultural Management), requiring 9 acres, 300 feet of lot width and 50 foot side principle. Check with the Town of McDavitt for any pending or future assessments that may be reinstated. Recording fee \$46.00.

**Driving Directions:**

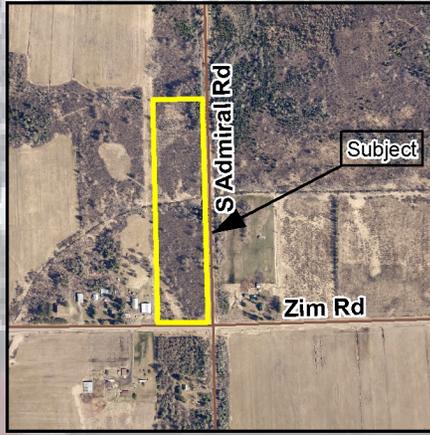
From Eveleth, take U.S. Highway #53 south 4 miles and turn west (right) on MN Highway #37. Travel 4 miles and turn south (left) on CSAH #7. Subject is approximately 4 miles south on the west (right) side of road.

RH  
**Tract# 25 C22130150**

McDavit Township  
 Twp:56 Rng:18 Sec: 28

Acres+/-8.52  
 Zoning:FAM-3

CVT:435 Plat: 10  
 Parcel(s):4940

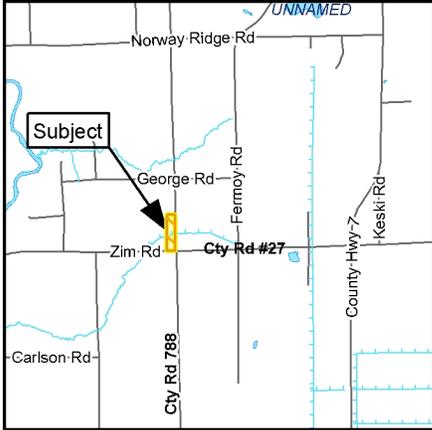


Land	<b>\$3,600.00</b>
Timber	<b>\$0.00</b>
Improvements	<b>\$0.00</b>
Certified Assessments	<b>\$0.00</b>
<b>Total</b>	<b>\$3,600.00</b>

Potential Future Assessments: \$0.00  
 Town of McDavitt..... 218-744-4213  
 County Planning & Development (N) .. 218-749-7103

**Legal Description:**

THAT PART OF S 1/2 OF NE 1/4 W OF THE CENTER LINE OF THE ABANDONED RY RT OF W EX 33 FT FOR THE ADMIRAL ROAD, Sec 28 Twp 56N Rge 18W, TOWN OF MCDAVITT



**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.  
 This rectangularly shaped, 8.52 acre parcel is mostly lowland brush with a few scattered spruce and tamarack, and a small pocket of tamarack and ash in the northeast corner. A perennial drainage ditch crosses through the center of the parcel, and a power line crosses through the southwest corner. This +/- 300' x 1,375' parcel is zoned FAM-3 (Forest Agricultural Management), which requires 9 acres, a minimum width of 300 feet and 50 feet for setbacks to meet zoning standards. Parcel is a lot of record. Check with McDavitt Township for any pending or future assessments that may be reinstated. Recording fee \$46.00.

**Driving Directions:**

From Eveleth, take U.S. Highway #53 south approximately 6 miles and turn west (right) on CSAH #16. Travel approximately 4.5 miles and turn south (left) on CSAH #7. Travel approximately 4.25 miles. Turn west (right) on County Road #27 (Zim Rd.) and travel approximately 1.25 miles. Parcel is located on the northwest corner of County Road #27 (Zim Rd.) and County Road #788 (Admiral Rd. South).

JG  
**Tract# 26 C22110080**

Rice Lake Township  
 Twp:51 Rng:14 Sec: 33

Acres+/-0.96  
 Zoning:RES-7

CVT:520 Plat: 90  
 Parcel(s):20

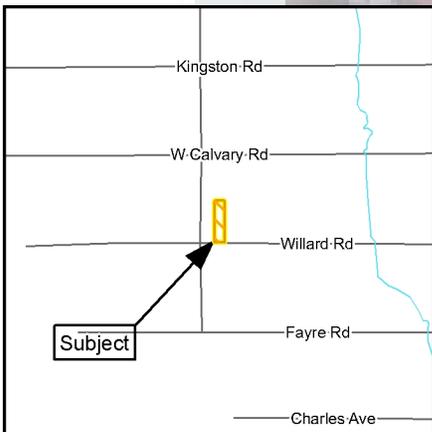


Land	<b>\$6,300.00</b>
Timber	<b>\$0.00</b>
Improvements	<b>\$0.00</b>
Certified Assessments	<b>\$0.00</b>
<b>Total</b>	<b>\$6,300.00</b>

Potential Future Assessments: \$0.00  
 Town of Rice Lake. .... 218-525-0100  
 County Planning & Development (S) .. 218-725-5000

**Legal Description:**

LOT 2, BLOCK 1, COLMANS 4TH ACRE TRACT ADDN TO DULUTH



**Comments:**

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.  
 Mostly cleared lot with 100 feet of road frontage and a wooded area in the back. Nice location near Homecroft School. Willard Rd. is a public, gravel road, with electricity and no other city utilities. This area is zoned RES-7 (Residential), requiring a minimum lot width of 150 feet and 1 acre of total lot area to meet zoning standards. This parcel is viewed as a non-conforming lot of record due to it meeting previous zoning standards. Check with the Town of Rice Lake for any pending or future assessments that may be reinstated. Recording fee \$46.00.

**Driving Directions:**

From the intersection of CSAH #4 (Rice Lake Rd.) and CSAH #9 (Martin Rd.), travel east on the Martin Rd. for 2 miles. Turn south (right) on CSAH #34 (Howard Gnesen Rd.) and travel to the stop sign. Go straight ahead and turn at the first road to the right, the Willard Rd. Parcel is just past address 4191 on the north (right) side of the road.



**Northwoods Childrens Home, Duluth, MN**

Parcel Code	010-3907-00020 & 010-2810-00050
Taxes and Assessments	\$13,724.72
Service Fees	\$114.00
Deed Tax	\$45.29
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$13,955.01

## Repurchase of State Tax Forfeited Land - Northwoods Childrens Home

BY COMMISSIONER: \_\_\_\_\_

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, Northwoods Childrens Home of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF DULUTH

TRACT B, RLS NO. 50 and LOT 7 BLOCK 1, LEMAGIE PARK DIVISION OF DULUTH

PARCEL 010-3907-00020 & 010-2810-00050

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St Louis County Board approves the repurchase application by Northwoods Childrens Home of Duluth, MN, on file in County Board File No. \_\_\_\_\_, subject to payments including total taxes and assessments of \$13,724.72, service fee of \$114, deed tax of \$45.29, deed fee of \$25, and recording fee of \$46; for a total of \$13,955.01, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, Northwoods Childrens Home , hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statues 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

CITY OF DULUTH, TRACT B, RLS NO. 50 also LOT 7 BLOCK 1, LEMAGIE PARK DIVISION OF DULUTH

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one):

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether mortgage or otherwise the right is exercised

That such taxes became delinquent in 2006 and remained delinquent and unpaid for the subsequent years of: 2007,2008,2009,2010,2011,2012

That pursuant to Minnesota Statues, the total cost of repurchase \$13,955.01 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Please contact our office at 218-726-2606 for the current amount due which increases monthly.

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that: applicant to state reasons why taxes were not paid.

Owner was not aware of the delinquent taxes at time of closing. Deed was not recorded due to delinquent taxes. Owner believed all taxes had been paid by previous owner.

Please check the appropriate box below:

- There are one or more wells on this property (See enclosed well disclosure information sheet)
- No change since last well certificate  Well disclosure completed - \$50.00 enclosed
- There are no wells on this property

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): Northwood Children's Home Society, Inc.MN

Are you currently in active military service? N/A

If you have been discharged within the last 6 months, provide discharge date and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.

Dated: 11/21 2013

By: Charles H. Andresen, Attorney for owner (Signature)

Address: 306 W Superior St, Suite 1000
City: Duluth State: MN Zip: 55802
Phone: (218) 722-1411



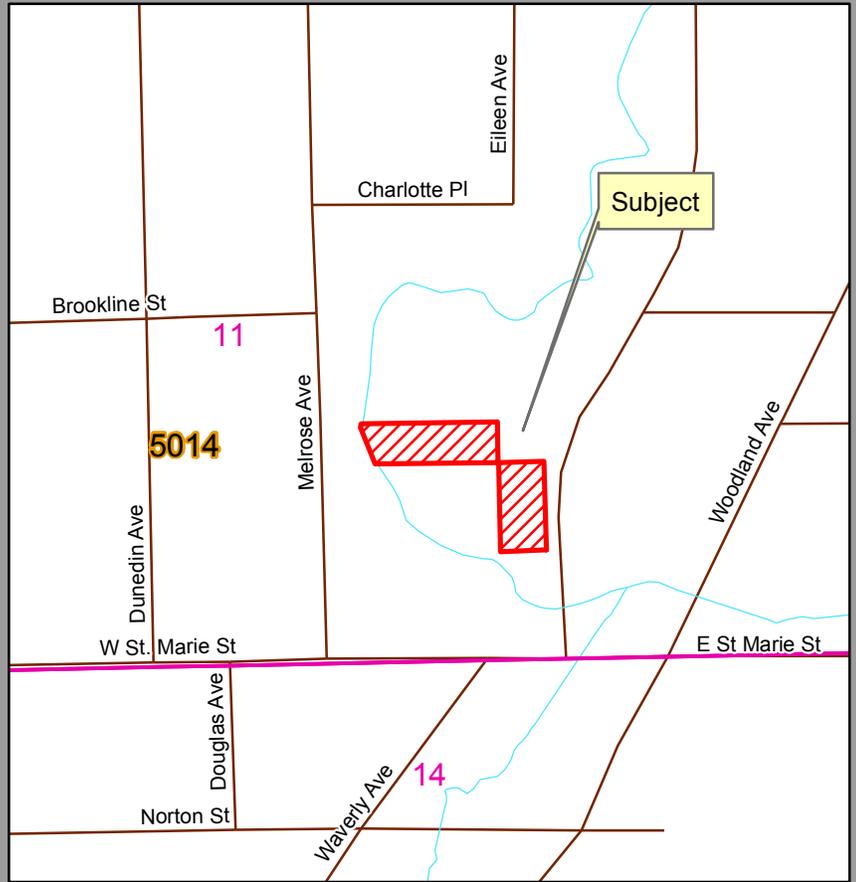
# St. Louis County Land Department Tax Forfeited Land Sales

## Repurchase of Property

Legal : CITY OF DULUTH  
TRACT B, RLS NO. 50 also  
LOT 7 BLOCK 1, LEMAGIE PARK  
DIVISION OF DULUTH

Parcel Code : 010-3907-00020 &  
010-2810-00050

LDKEY : 117643 & 117676

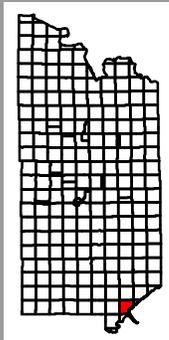


City of Duluth

Sec: 11 Twp: 50 Rng: 14

### Commissioner District # 2

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

St. Louis County  
Land Department

December 2013



2003 NAIP Photo

# BOARD LETTER NO. 13 - 530

PUBLIC WORKS & TRANSPORTATION COMMITTEE  
CONSENT NO. 7

BOARD AGENDA NO.

**DATE:** December 17, 2013                      **RE:** Transportation Alternatives  
Program Grant Application –  
Rice Lake Road/CSAH 4

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

**RELATED DEPARTMENT GOAL:**

Provide a safe, well maintained road and bridge system.

**ACTION REQUESTED:**

The St. Louis County Board is requested to support the federally funded Transportation Alternatives Program (TAP) application to construct a sidewalk along Rice Lake Road/County State Aid Highway 4 in Duluth.

**BACKGROUND:**

The Minnesota Department of Transportation administers federally funded highway and other projects through TAP. The recipient of the federal funds in this program must submit a resolution for sponsoring each project and also a resolution agreeing to maintain the facility for its useful life.

St. Louis County is working in cooperation with the Duluth-Superior Metropolitan Interstate Council to submit a TAP grant application to construct a sidewalk on Rice Lake Road/County State Aid Highway 4, beginning near Central Entrance and ending at West Arrowhead Road (County Project CP0004-136147). The primary purpose of this sidewalk is to support students to walk to both Lowell Elementary and Marshall schools. A secondary benefit would connect the existing sidewalk system on Central Entrance to the sidewalk on West Arrowhead Road. Funding is anticipated to be 80% Federal and 20% St. Louis County State Aid local match.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board support the Transportation Alternative Program application to construct a sidewalk along Rice Lake Road/County State Aid Highway 4, beginning at a point near Central Entrance and ending at West Arrowhead Road, and further agree to maintain the sidewalk for its useful life.

**Transportation Alternatives Program Grant Application – Rice Lake Road/CSAH 4**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Transportation Alternative Program (TAP) is a federally funded program to fund infrastructure and non-infrastructure projects; and

WHEREAS, The Minnesota Department of Transportation administers the TAP for local agencies in Minnesota; and

WHEREAS, St. Louis County is working in cooperation with the Duluth-Superior Metropolitan Interstate Council to submit a TAP grant application to construct a sidewalk on Rice Lake Road/County State Aid Highway 4;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners agrees to act as sponsoring agency for a “Transportation Alternative” project identified as CP 0004-136147 and has reviewed and approved the project as proposed. Sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations;

RESOLVED FURTHER, That St. Louis County is hereby authorized to act as its agent on behalf of this sponsoring agency.

## **Rice Lake Road/CSAH 4 Sidewalk Project – Maintenance Commitment**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Transportation Alternative Program (TAP) is a federally funded program to fund infrastructure and non-infrastructure projects; and

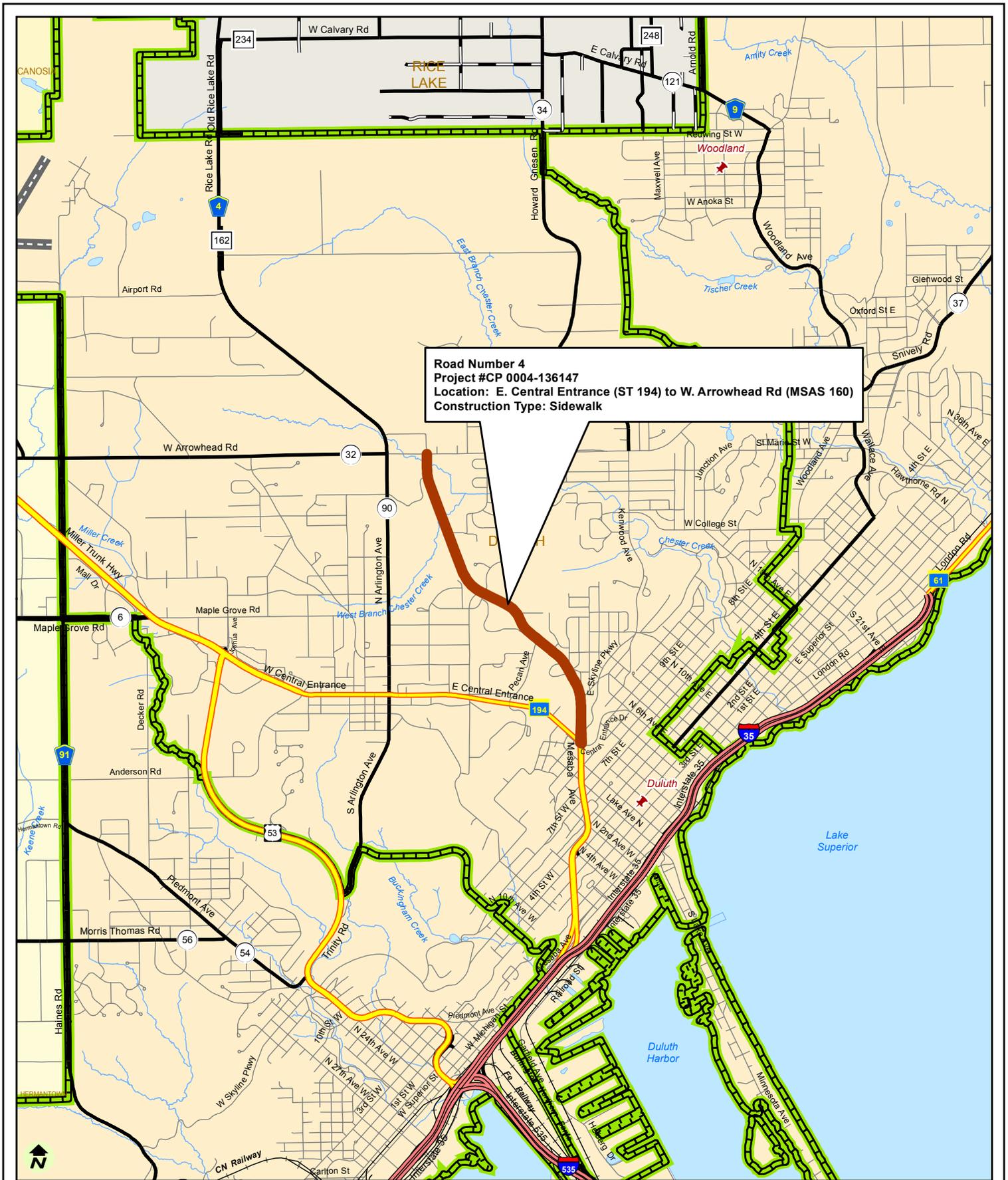
WHEREAS, The Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way or property ownership acquired without prior approval from the FHWA; and

WHEREAS, TAP projects receive federal funding; and

WHEREAS, The Minnesota Department of Transportation has determined that for projects implemented with alternative funds, this requirement should be applied to the project proposer; and

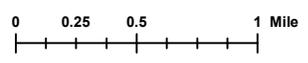
WHEREAS, St. Louis County is the sponsoring agency for the TAP project identified as CP 0004-136147;

THEREFORE, BE IT RESOLVED, That the sponsoring agency hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned Transportation Alternatives project.



**Road Number 4**  
**Project #CP 0004-136147**  
**Location: E. Central Entrance (ST 194) to W. Arrowhead Rd (MSAS 160)**  
**Construction Type: Sidewalk**

St. Louis County 2014 Road & Bridge Construction



Map Components			
	Sidewalk Construction		County Road - Paved
	Interstate Highway		County Road - Gravel
	U.S./State Highway		Railroad
	Commissioner District		City/Town
	Township Boundary		Lake
			River/Stream

# BOARD LETTER NO. 13 – 531

## CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 8

BOARD AGENDA NO.

**DATE:** December 17, 2013                      **RE:** 2014 Federal Lobbying  
Services Contract with  
Lockridge, Grindal & Nauen

**FROM:** Kevin Z. Gray  
County Administrator

John Ongaro, Director  
Inter-Governmental Relations

**RELATED DEPARTMENT GOAL:**

Develop and implement broad policy directives for St. Louis County through the Board of Commissioners.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize an agreement with Lockridge, Grindal & Nauen, P.L.P.P., for the purpose of general lobbying services in Washington, D.C.

**BACKGROUND:**

For over a decade, St. Louis County has employed the services of Lockridge, Grindal & Nauen (LGN) Government Relations Team for federal general-purpose lobbying efforts. Since that time, LGN has represented the county's interests on a wide variety of issues. This year's federal legislative program includes health care, transportation, law enforcement, corrections, community development block grant, environment and energy, homeland security and social services issues. The 2014 proposed contract amount is \$62,000, which is the same as in 2013.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize an agreement with Lockridge, Grindal & Nauen in 2014 for federal legislative services, upon approval of the County Attorney, in an amount not to exceed \$62,000 payable from Fund 100, Agency 105001, Object 629900.

**2014 Federal Lobbying Services Contract – Lockridge, Grindal & Nauen**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, St. Louis County requires the services of a consultant to assist with federal legislative and administrative matters; and

WHEREAS, Lockridge, Grindal & Nauen has demonstrated professional expertise and knowledge of federal legislation and administrative activities; and

WHEREAS, the contractor desires and is capable of providing federal legislative consultant services to St. Louis County during 2014;

THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes an agreement with Lockridge, Grindal & Nauen in 2014, upon approval of the County Attorney, for an amount not to exceed \$62,000, payable from Fund 100, Agency 105001, Object 629900.

**AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN ST. LOUIS COUNTY AND LOCKRIDGE GRINDAL NAUEN P.L.L.P.**

THIS AGREEMENT is made and entered into between the COUNTY OF ST. LOUIS, a body corporate and politic existing under the laws of the State of Minnesota, hereinafter referred to as "County," and Lockridge, Grindal, Nauen, P.L.L.P., Suite 2200, 100 Washington Avenue South, Minneapolis, Minnesota 55401 (hereinafter referred to as "Contractor").

**WITNESSETH:**

WHEREAS, St. Louis County wishes to purchase the services of the Contractor to assist with Federal Government Relation Services and administrative matters; and

WHEREAS, Contractor has demonstrated professional expertise and knowledge of federal legislative and administrative activities with regard to a broad range of issues impacting counties; and

WHEREAS, the Contractor has been providing consulting services to the County since 1996.

NOW, THEREFORE, the parties hereby agree as follows:

**1. TERM OF SERVICE**

The Contractor agrees to perform services for the County during the period commencing January 1, 2014, and terminating December 31, 2014, unless earlier terminated as provided herein.

**2. SERVICES TO BE PROVIDED**

Contractor agrees to furnish to the County, in accordance with the terms of this Agreement, the professional services identified in Attachment A ("the Services") as requested by the County Director of Intergovernmental Relations or the County Administrator. In performing the specific Services, Contractor shall include, but not be limited to representation in the legislative process, liaison activities with federal agencies and consultation in the development of grant applications for federal funds with regard to a number of issues affecting the County (see attachment A).

**3. RESPONSIBILITIES OF CONTRACTOR**

Contractor shall furnish qualified personnel to perform the services required. It is agreed that Dennis McGrann shall oversee delivery of the professional services required by this Agreement.

All parties mutually recognize the need to coordinate activities and information associated with legislative initiatives and administrative policies. Therefore, Contractor shall abide by policy, direction and specific activity assignments as directed by the County through the Director of Intergovernmental Relations, or the County

Administrator, or any designated representatives. Failure to follow County policy or direction as described above may be grounds for immediate termination of this Agreement.

It is further understood that for purposes of record keeping and financial accounting, Contractor shall keep and maintain, throughout the term of the Agreement, a general log of its activities and the services rendered, said log to include dates, times and summaries of types of services or activities performed on each date. Upon request of the County, Contractor shall immediately produce said log for inspection and, if requested, shall prepare a written summary of activities performed to date.

**4. REPORTS**

Contractor shall provide regular written reports to the County as frequently as requested by the County. Contractor will maintain frequent telephone and written contact with the Director of Intergovernmental Relations on the issues in the County's legislative program and other issues as designed by the County.

Except as required to perform services as outlined in this agreement or as previously approved by the County's Director of Intergovernmental Relations, the County shall not require the Contractor to incur uncompensated expenses for air travel, vehicle rentals or housing/meeting costs.

**5. INDEPENDENT CONTRACTOR**

That at all times and for all purposes hereunder, Contractor shall be an independent Contractor and is not an employee of the County for any purpose. No statement contained in this Agreement shall be construed so as to find Contractor to be an employee of the County, and Contractor shall not be entitled to any of the rights, privileges, or benefits of employees of the County of St. Louis, including, but not limited to, workers' compensation, health/death benefits, and indemnification for third-party personal injury/property damage claims;

Contractor acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due Contractor and that it is Contractor's sole obligation to comply with the applicable provisions of all Federal and State tax laws;

Contractor shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services identified herein;

Contractor is responsible for hiring sufficient workers to perform the services/duties required by this contract, withholding their taxes, and paying all other employment tax obligations on their behalf.

**6. SUBCONTRACTING AND ASSIGNMENT**

Contractor shall not assign any interest in this Agreement and shall not transfer any

interest in the same, whether by subcontract, assignment or notation, without the prior written consent of the County.

**7. INDEMNIFICATION**

Except as may be caused by the sole negligence of the County or its employees, Contractor shall indemnify and save harmless the County, its employees, and its agents from all claims, actions, demands, and judgments of any kind arising in whole or in part for any act or omission of Contractor, its subcontractors, and its agents, servants, or employees, incidental to the performance of this contract and from all expenses in connection with such claims, actions, demands and judgments, and shall assume, without expense to the County, the defense of any such claims, actions, demands, and judgments, irrespective of whether it is alleged, claimed, or proved in connection with such act or omission that negligence of the County or its representatives caused or contributed thereto.

This provision is not intended to create any cause of action in favor of any third party against Contractor or the County or to enlarge in any way Contractor's liability, but is solely to provide for indemnification of the County from liability for damages or injuries to third persons or property arising from Contractor or Contractor's agents' performance hereunder.

**8. COMPENSATION**

In consideration of the consultant services to be performed pursuant to this Agreement, the County agrees to make payment to Contractor in the total amount of \$62,000, paid in eleven (11) equal monthly installments of \$5,166.66 and one payment of \$5,166.74.

**9. PAYMENT**

Contractor shall provide an invoice to the County on a monthly basis, which includes a written statement of services provided. County agrees to pay pursuant to said invoice within thirty (30) days of receipt and approval. The County reserves the right to deny payment if sufficient information is not provided by Contractor to justify the requested payment.

**10. RECORDS AUDITING AND RETENTION**

The County, its authorized representative(s) or the State Auditor, shall have full access to all records relating to the performance of this Agreement.

The Contractor agrees to maintain records relating to all services provided by it under the terms of this Agreement and shall retain all such documentation for six (6) years following the termination of this Agreement. Such records shall be made available for audit or inspection at any time upon the request of the County or its authorized representative.

**11. OWNERSHIP OF DOCUMENTS**

All materials prepared or developed by Contractor or its employees or independent

contractors hereunder, including documents, computer data, correspondence, calculations, maps, sketches, designs, tracings, notes, reports, data, models, and forms specific to St. Louis County shall become the property of the County when prepared, whether delivered to the County or not, and shall, together with any materials furnished by the County, be delivered to the County upon request, or in any event, upon the determination of final performance or termination of this Agreement.

**12. NON-DISCLOSURE OF INFORMATION OR DATA**

Contractor agrees to maintain and protect data on individuals received, or to which Contractor has access, according to the statutory provisions applicable to the date. No private or confidential data developed, maintained or reviewed by Contractor under this Agreement may be released to the public by Contractor or its employees or representative. County shall prominently mark all data shared with Contractor with the data's classification under the Minnesota Government Data Practices Act.

It is further understood that Contractor shall not, unless otherwise authorized by County, disclose any information to the media or others third parties relating to the specific details of any documents, discussions, or meetings which may arise during the performance of services under this Agreement. All requests for data or information from third parties shall be directed to the County for response.

**13. COMPLIANCE WITH NONDISCRIMINATION LAWS**

The Contractor agrees to comply with all federal, state and local laws, resolutions, ordinances, rules, regulations and executive orders pertaining to unlawful discrimination on account of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability or age. When required by law and requested by the County, Contractor shall furnish a written affirmative action plan.

The Contractor further agrees to comply with all federal, state and local laws or ordinances and all applicable rules, regulations and standards established by any agency of such governmental units, which are now or hereafter promulgated insofar as they relate to the Contractor's performance of the provisions of this Agreement. It shall be the obligation of Contractor to apply for, pay for and obtain all permits and/or licenses required by any governmental agency for the provision of those services contemplated herein.

**14. MODIFICATIONS/ADDENDA**

Any alterations, variations, modifications, or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing and signed by the authorized representatives of the County and Contractor. This Agreement shall supersede all other oral and written agreements prior to execution of this document.

**15. TERMINATION**

This contract may be terminated by either party at any time, with or without cause, upon thirty (30) days' written notice delivered by mail or in person to the other party, unless

termination is by the County for failure of Contractor to follow County policy or direction, in which case termination may be immediate and may be by verbal notice.

## 16. **INSURANCE**

The following insurance must be maintained for the duration of this contract. A Certificate of Insurance for each policy must be on file with the St. Louis County Purchasing Department within 10 days of execution of this contract and prior to commencement of any work under this contract. Each certificate must include a 10 day notice of cancellation, non-renewal, or material change to all named and additional insured's.

The County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Contractor. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. All subcontractors shall provide evidence of similar coverage.

### A. General Liability Insurance

1. \$500,000 for claims for wrongful death and each claimant for other claims.  
\$1,500,000 Each Occurrence.  
No Less Than \$2,000,000 Aggregate coverage.
2. Policy shall include at least premises, operations, completed operations, independent contractors and subcontractors, and contractual liability and environmental liability.
3. St. Louis County must be named additional insured.

### B. Business Automobile Liability Insurance.

1. \$500,000 Each Person.
2. \$1,500,000 Each Occurrence.
3. Must cover owned, leased, or rented vehicles.

### C. Workers' Compensation.

Per statutory requirements.

### D. Professional Liability Insurance

Provider shall maintain at its sole expense a valid policy of insurance covering professional liability, arising from the acts or omissions of Provider, its agent and employees in the amount of not less than \$500,000 per claim and \$2,000,000 annual aggregate.

**17. NOTICES/COMMUNICATIONS**

All notices and demands pursuant to this Agreement shall be directed in writing to:

Contractor

Lockridge Grindal Nauen P.L.L.P.  
Suite 2200 100 Washington Av S  
Minneapolis, MN 55401  
(612) 339-6900  
Attn: Harry Gallaher

County

St. Louis County Administration  
100 North 5<sup>th</sup> Avenue West - #202  
Duluth, MN 55802  
(218) 726-2450

**18. MINNESOTA LAW TO GOVERN**

This Agreement shall be interpreted and construed according to the laws of the State of Minnesota. All litigation regarding this Agreement shall be venued in the State of Minnesota.

**19. FINAL AGREEMENT**

This Agreement constitutes the entire agreement between Contractor and the County and supersedes all prior written or oral agreements. Any term, condition, prior course of dealing, course of performance, usage of trade, understanding, purchase order, or agreement purporting to modify, vary, supplement, or explain any provision of this Agreement is null and void and of no effect unless in writing and signed by representatives of both parties authorized to amend this Agreement.

IN WITNESS THEREOF, the parties have set their hands as follows:

**LOCKRIDGE GRINDAL  
NAUEN P.L.L.P.**

BY: \_\_\_\_\_

BY: \_\_\_\_\_

**COUNTY OF ST. LOUIS**

BY: \_\_\_\_\_  
Chair, St. Louis County Board

BY: \_\_\_\_\_  
DONALD DICKLICH  
County Auditor

APPROVED AS TO FORM AND EXECUTION

BY: \_\_\_\_\_  
County Attorney

Damion # \_\_\_\_\_

## Attachment A

- Advocate for specific county transportation-related projects, including:
- Advocate for BWCA Land Exchange Legislation, specifically to move 116,000 acres of current land locked state lands inside the BWCA into federal land ownership in exchange for roughly an equal number of acres/value of other federal lands outside the Wilderness Area. This change will allow our county to begin to receive Thye-Blatnik payments for these captive lands in the wilderness. The 1964 Wilderness act mandated that a land exchange occur. Finally continue to pursue a fix for Thye-Blatnik lands, so that they are “decoupled” from the much later, 1976 National PILT Program Payments.
- Advocate on behalf of the County's Fiscal Year 2014 Appropriations and Federal Transportation Authorization priorities. This will include road and bridge projects which are eligible for funding through these two pieces of legislation. Amending MAP-21 to allow local government projects to again be given a much higher priority than in current law.
- Protect various HHS safety net programs and their funding from being disproportionately cut as part of any deficit reduction effort by Congress.
- Protect CDBG funding from additional cuts.

# BOARD LETTER NO. 13 - 532

## CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 9

### BOARD AGENDA NO.

**DATE:** December 17, 2013                      **RE:** Amendment to the Joint  
Powers Agreement with the  
City of Hibbing for Assessment  
Services

**FROM:** Kevin Z. Gray  
County Administrator

Mark Monacelli, Director  
Public Records and Property Valuation

#### **RELATED DEPARTMENT GOAL:**

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270-273, and continually improve assessment efficiency, county wide.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to amend the joint exercise of powers agreement between St. Louis County and the City of Hibbing to provide assessment services for all real property located within the city.

#### **BACKGROUND:**

On July 2, 2013, a joint exercise of powers agreement was adopted to provide assessment services to the City of Hibbing. The agreement specified an assessment transition fee payment of \$125,000 payable in 2014. Subsequent to the agreement, on September 24, 2013, County Board Resolution No. 13-595 eliminated all assessment fees effective January 1, 2014. Based on this it is necessary to amend the agreement to relieve Hibbing of the assessment transition payment of \$125,000 due in 2014.

#### **RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the appropriate county officials to amend the joint exercise of powers agreement with the City of Hibbing for the purpose of eliminating the 2014 assessment transition fee.

**Amendment to the Joint Powers Agreement with the City of Hibbing  
for Assessment Services**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Minn. Stat. § 273.072 authorizes the cities and counties to enter into a Joint Powers Agreements under Minn. Stat. § 471.59 for counties to provide assessment services for all real property located in the cities; and

WHEREAS, In 2013, St. Louis County and the City of Hibbing entered into a Joint Powers Agreement in which St. Louis County agreed to assume assessment functions for the city, and the city agreed to make transition payments in 2013 of \$70,000 and in 2014 of \$125,000; and

WHEREAS, Subsequent to this agreement, the County Board passed Resolution No. 13-595, in the interest of making county assessor services affordable to all jurisdictions, eliminated all assessment fees for cities and townships using county assessment services;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to amend the Joint Powers Agreement with the City of Hibbing to relieve the city of its 2014 transition payment of \$125,000. All other provisions of the Joint Exercise of Powers Assessment Services Agreement remain in full force and effect.



**Authorize Financial Analyst position to provide service to ARC**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, St. Louis County serves as fiscal agent for Arrowhead Regional Corrections (ARC); and

WHEREAS, ARC requires specific accounting and financial support services; and

WHEREAS, The County Auditor has provided requested part-time services of a staff accountant to ARC for the past three years; and

WHEREAS, ARC has requested a higher level of accounting and financial analysis, which will require the addition of one full time equivalent Financial Analyst to the County Auditor personnel complement;

THEREFORE, BE IT RESOLVED, The St. Louis County Board authorizes the addition of one full time equivalent Financial Analyst to the County Auditor personnel complement;

RESOLVED FURTHER, The County Auditor 2014 revenue and personnel expense budgets be increased by the actual cost of this position, estimated at \$65,000.



# Financial Analyst

Class Code:  
0544

Bargaining Unit: Civil Service Supervisory -  
75 Hour

ST. LOUIS COUNTY, MINNESOTA  
Revision Date: Aug 6, 2012

## **SALARY RANGE**

\$25.62 - \$29.83 Hourly

### **KIND OF WORK:**

Technical, responsible work in the analysis, development and implementation of accounting operating systems, methods and procedures used in the County Auditor's Department.

The salary range reflected above is the normal hiring range for 2013. The full salary range, including longevity pay, is \$25.62 - \$36.13 per hour.

### **DISTINGUISHING FEATURES OF WORK:**

An employee in this class is responsible for directing, evaluating and implementing operating policies, methods and procedures utilized in the preparation and maintenance of accounting records and reports for the County. Duties include conducting studies to solve methods and procedures problems, developing and maintaining accounting controls and operational policies and procedures; directing the preparation of departmental budgets; analyzing financial data; and assisting in the assignment, review and supervision of employees in the accounting unit. The work is performed under the general direction of designated supervisory staff.

### **ILLUSTRATIVE EXAMPLES OF WORK:**

**(\* indicates tasks which have been designated as essential job functions.)**

- \* 1. Conducts responsible work involved in the preparation of the annual budget to include: compiling and analyzing financial data for purposes of determining projected budget requirements and estimated means of financing the indicated expenditures; directing the preparation of a budget book of departmental requests, expenditures, adjusted appropriations and means of financing; assisting in presenting budget requests to the County Board; writing levy resolutions, articles for newspaper publication, and letters to departments concerning budget information; supplying the County Board with statistical data; monitoring monthly expenditures and amendments to the budget.
- \* 2. Prepares and maintains a system of fixed-asset accounting for the recording of buildings, land and other capital assets owned by the County.
- \* 3. Analyzes, develops and implements methods and procedures, flow of work and internal controls of work performed by employees in the accounting unit to secure accuracy and compliance with state laws and accepted accounting principles.
- \* 4. Performs research of accounting organization, methods, policies, procedures and forms being used, and devises and implements new or modified systems.
- \* 5. Conducts follow-up analysis to evaluate the feasibility of new or modified operational procedures.
- \* 6. Functions as liaison between data processing personnel and the accounting unit for work requiring programming or operations applications.
- \* 7. Assigns, directs, and reviews the work of clerical staff; structures and schedules work assignments; approves leaves and overtime; establishes performance standards and appraises work performance; prepares commendations and executes oral reprimands;

effectively recommends disciplinary action including suspension and dismissal, and, upon approval of the appointing authority, prepares documentation and notification of such action; trains employees in methods, rules, procedures, and standards of County operations; uses discretion in recommending candidates for selection to the appointing authority; and represents management in Step 1 of the labor contract grievance procedure.

\* 8. Directs and participates in the preparation of the annual financial statement.

\* 9. Costs out employer proposals and counter proposals from employee bargaining units and develops budgetary data used in contract negotiations.

\*10. Functions as liaison with other County departments and non-County agencies in resolving financial/accounting problems and advises and makes recommendations of current and future financial needs and policies.

\*11. Demonstrates punctual and reliable attendance in accordance with designated work schedule.

\*12. Communicates, monitors and enforces compliance with safety rules, laws and practices; assures proper safety equipment and procedures are used in all operations under his/her supervision.

13. Performs related work as assigned.

**REQUIREMENTS OF WORK:**

Considerable knowledge of generally accepted accounting principles, theories and procedures and financial management principles.

Considerable knowledge of the laws and regulations governing County financial matters. Considerable knowledge of the budget processes, reporting, allocation forecasting and accounting planning functions.

Good knowledge of the capabilities, limitations and practical applications of data processing equipment.

Skill in communicating effectively with department staff, other County and agency staff, regulatory agencies, government officials, and the general public, and to resolve problems and conflicts satisfactorily.

Ability to analyze and interpret financial and statistical data and make effective financial recommendations.

Ability to prepare complex financial statements and reports.

Ability to train and supervise the work of subordinate personnel engaged in accounting activities.

Ability to establish and maintain effective working relationships with personnel in the department and with employees of other departments.

**MINIMUM QUALIFICATIONS FOR WORK:**

A Bachelor's degree in Accounting, and two years of experience in an accounting or financial management position; OR, a Master's degree in Business Administration.

**WORK ENVIRONMENT:**

These work environment factors are general in nature and may vary depending on the specific position being filled. **FREQUENT:** Sit; static neck position; talk/speak; hear within 5 feet; near and mid-range vision. **OCCASIONAL:** Bend/rotate neck; stand; walk; turn wrists; hear up to 20 feet; and far vision.

# BOARD LETTER NO. 13 - 534

## PUBLIC SAFETY & CORRECTIONS COMMITTEE

CONSENT NO. 11

BOARD AGENDA NO.

**DATE:** December 17, 2013      **RE:** Application and Acceptance of  
the 2014 Violent Crime  
Enforcement Teams Grant

**FROM:** Kevin Z. Gray  
County Administrator

Ross Litman  
Sheriff

**RELATED DEPARTMENT GOAL:**

To enhance public safety.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize application and acceptance of the 2014 Violent Crime Enforcement Teams Grant.

**BACKGROUND:**

The Boundary Waters Drug Task Force (BWDTF), comprised of several governmental units within St. Louis County, is primarily funded by grants from the Minnesota Department of Public Safety, Office of Justice Programs. The St. Louis County Sheriff's Office is a partner/participant, and the county serves as fiscal agent for the task force. There is no allocation of administration dollars available with this grant.

The Violent Crime Enforcement Teams Grant was formally known as the Boundary Waters Drug Task Force grant. St. Louis County has been receiving grants to assist in funding the BWDTF. For 2013, the State of Minnesota extended the 2012 contract for a year and increased the amount, which was approved by the St. Louis County Board on October 23, 2012 by Resolution No. 12-581. The 2014 Violent Crime Enforcement Teams Grant is in the amount of \$96,043 for the period January 1, 2014 through December 31, 2014.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize application and acceptance of the 2014 Violent Crime Enforcement Teams Grant in the amount of \$96,043, to be accounted for in Fund 100, Agency 129999, Grant 12901, Year 2014.

**Application and Acceptance of the  
2014 Violent Crime Enforcement Teams Grant**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Sheriff's Office is a member of the Boundary Waters Drug Task Force, and the county serves as its fiscal agent; and

WHEREAS, The Minnesota Department of Public Safety, Office of Justice Programs, is offering a 2014 Violent Crime Enforcement Teams grant (formally known as the Boundary Waters Drug Task Force grant) in the amount of \$96,043;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes application and acceptance of the 2014 Violent Crime Enforcement Teams Grant in the amount of \$96,043, to be accounted for in Fund 100, Agency 129999, Grant 12901, Year 2014;

RESOLVED FURTHER, That the County Board authorizes the appropriate county officials to sign any associated contract documents.

**GRANT APPROVAL FORM**

GRANT NAME: Violent Crime Enforcement GRANT AMOUNT: 96,043

GRANTOR: Office Justice Programs MATCH AMOUNT: \_\_\_\_\_

FUND: 100 AGENCY: 129999 GRANT: 12901 GRANT YEAR: 2014

AGENCY NAME: Sheriff's office

CONTACT PERSON: Dawn Sathers PHONE: 218-726-2389

GRANT PERIOD: BEGIN DATE: 01/01/14 END DATE: 12/31/14

STATE GRANT AWARD NUMBER OR FEDERAL CFDA # \_\_\_\_\_

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

**IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.**

**GRANTS OF \$25,000 OR LESS**

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

**DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?**

YES  NO

If so, this type of grant requires the following review approval:

County Auditor	_____	Date:	_____
County Administrator	_____	Date:	_____
County Attorney	_____	Date:	_____

**The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.**

**NEW GRANTS GREATER THAN \$25,000**

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

**DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?**

YES  NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor \_\_\_\_\_ Date: \_\_\_\_\_  
County Administrator \_\_\_\_\_ Date: \_\_\_\_\_

**The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.**

**RECURRING GRANTS GREATER THAN \$25,000**

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

**DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?**

YES  NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor Don Dickstein Date: 12-10-13  
County Administrator Barry Gekkerberg Date: 12-12-13

**The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.**

# BOARD LETTER NO. 13 - 535

## ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 12

### BOARD AGENDA NO.

**DATE:** December 17, 2013

**RE:** Establish a Public Hearing for the  
St. Louis County Prescriptive  
Easement Project

**FROM:** Kevin Z. Gray  
County Administrator

Mark Weber, Director  
Land and Minerals

Donald Dicklich  
County Auditor

#### **RELATED DEPARTMENTAL GOAL:**

Ensure sustainable forest management on tax forfeited lands.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize the Land and Minerals Department to conduct a public hearing for the Prescriptive Easement Project in St. Louis County.

#### **BACKGROUND:**

On June 14, 2011, the St. Louis County Board established a public hearing to be held in conjunction with the Department of Natural Resources (DNR) for the Prescriptive Easement Project in St. Louis County. Due to the uncertainty surrounding an impending state shutdown, the DNR postponed the public hearing. After a lengthy delay the public hearing has been rescheduled for February 26, 2014.

In 2005, the Minnesota Legislature passed Minnesota Stat. § 89.715, enabling the Commissioner of the Department of Natural Resources (commissioner) to claim prescriptive rights on long-used forest roads via an expedited process. The statute states that the commissioner may adopt a recorded state forest road map to record the department's state forest road prescriptive easements. Minn. Stat. § 282.041 authorizes the County Board to record county forest road prescriptive easements on state tax forfeited lands according to Section 89.715. The county must set a time, place and date for a public hearing on adopting the forest road map.

Prescriptive easements are the right to use another person's property acquired by continuous usage of that property. They are similar to adverse possession; however, in adverse possession the interest is of full fee ownership. In prescriptive easements the interest is of some lesser rights. The state and county forest roads involved in this project have been maintained and used by the DNR and county for many years. There will be no change in the management of these roads due to the Prescriptive Easement process. Therefore, there is no anticipated change in value to the affected landowners. Additionally, landowners will not incur any new liability for any incidents related to the use of these roads.

Historically, St. Louis County state managed lands have been intertwined with those of other natural resources administrators, primarily other governmental agencies and large timber companies. The roads that run through this mixture of land ownerships were built many years ago, some date back to the 1920s and 30s, and were often managed cooperatively by all who used them. Now, a significant number of parcels of land owned by large timber companies are being sold to private individuals, who may not have an interest in keeping them open to the DNR, St. Louis County and other land managing agencies.

Sometimes those citizens attempt to close these roads, causing the DNR and county to engage in costly and time-consuming litigation to maintain access rights to these road systems. Recording the DNR's and county's prescriptive easements will ensure these roads will be available to the state's land managers in perpetuity, so they can continue to provide high quality land management practices.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board establish a public hearing on Wednesday, February 26, 2014, beginning at 6:00 p.m. with an open house, at the Mountain Iron Community Center in Mountain Iron, MN, so that the Prescriptive Easement Project can proceed according to state legislation.

## **Establish a Public Hearing for the St. Louis County Prescriptive Easement Project**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Pursuant to Minn. Stat. § 89.715, inclusive, the Commissioner of the Department of Natural Resources may adopt a forest road map to record state forest road prescriptive easements; and

WHEREAS, Pursuant to Minn. Stat. § 282.041, a County Board may adopt a forest road map to record county forest road prescriptive easements on tax forfeited lands according to Section 89.715; and

WHEREAS, The County Board must prepare an official map, and set a time, place, and date for a public hearing on adopting a forest road map to record roads; and

WHEREAS, The hearing notice must state that the roads to be recorded will be to the width of the actual use including ditches, back slopes, fills and maintained rights-of-way, unless otherwise specified in a prior easement of record. The hearing notice must be published once a week for two successive weeks in a qualified newspaper of general circulation that serves the county, the last publication to be made at least ten days before the date of the public hearing. At least 30 days before the hearing, the hearing notice must be sent by certified mail to the property owners directly affected in the county at the addresses listed on the tax assessment notices at least seven days before appearing in the qualified newspaper; and

WHEREAS, After the public hearing is held, the County Board may amend and adopt the forest road map. The forest road map must be dated and signed by the County Board, and must be filed for recording with the county recorder within 90 days after the map is adopted; and

WHEREAS, A property owner who is directly affected by a proposed map designation may appeal the map designation to the County Board within 60 days of the map being recorded by filing a written request for review. The County Board shall review the request and any supporting evidence and render a decision within 45 days of receipt of the request for review;

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 89.715, Subd. 3, a public hearing shall be scheduled on Wednesday, February 26, 2014, beginning at 6:00 p.m. with an open house, at the Mountain Iron Community Center in Mountain Iron, MN.

RESOLVED FURTHER, That the County Auditor shall cause a notice of hearing to be published in the official county newspaper pursuant to Minn. Stat. § 89.715, Subd. 3.

RESOLVED FURTHER, That the Land Commissioner shall send the hearing notice by certified mail to property owners directly affected by roads to be recorded on tax forfeited lands at least 30 days before the hearing and least seven days before appearing in the qualified newspaper.

# BOARD LETTER NO. 13 - 536

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

**DATE:** December 17, 2013      **RE:** Award of Bids – Reclaim and Overlay Projects and Calcium Chloride Solution Project (Clinton and Fayal Townships)

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

**RELATED DEPARTMENT GOAL:**

Provide a safe, well maintained road and bridge system.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize an award of bids for public works projects in Clinton and Fayal Townships.

**BACKGROUND:**

County staff is authorized under Resolution No. 88-381, dated May 24, 1988, to call for bids on projects which are already included in the budget document. Bids were requested for three tied reclamation and overlay projects and a tied reclamation and calcium chloride solution project on various county roads in Clinton and Fayal Townships funded with local funding. These projects, along with their financing, are shown below:

- Project:** CP 0329-153297(Low), CP 0383-153299, CP 0755-153301, CP 0776-153300 Reclamation and Overlay, Reclaim and Calcium Chloride Solution

**Location:** Combined Project

A.) CP 0329-153297(Low) CR 329 (Peary Road) between TH 37 and CR 776 in Clinton Township and Fayal Township, length 2.23 miles

**Traffic:** 113

**PQI:** 1.2

**Construction:** Reclaim and Overlay

**Funding:** Fund 200, Agency 203303, Object 652800

B.) CP 0383-153299(Tied) CR 383 (Long Lake Road West) between CR 329 and TR 6721 in Fayal Township, length 0.34 miles

**Traffic:** 5  
**PQI:** 2.0  
**Construction:** Reclaim and Overlay  
**Funding:** Fund 200, Agency 203304, Object 652800

C.) CP 0755-153301 (Tied) (North Ramshaw Road) between CSAH 7 and CR 755 in Clinton Township, length 0.9 miles

**Traffic:** 77  
**PQI:** N.A.  
**Construction:** Reclaim and Calcium Chloride Solution  
**Funding:** Fund 200, Agency 203305, Object 652800

D.) CP 0776-153300 (Tied) (Old Mesabe Road) between CSAH 7 and CR 329 in Clinton Township, length 1.73 miles

**Traffic:** 164  
**PQI:** 1.7  
**Construction:** Reclaim and Overlay  
**Funding:** Fund 200, Agency 203306, Object 652800  
**Anticipated Start Date:** May 19, 2014  
**Anticipated Completion Date:** June 20, 2014  
**Total Engineer's Estimate:** \$1,126,452.72

**BIDS:**

<b>Hawkinson Construction Co., Inc.</b> <b>Grand Rapids, MN</b>	<b>\$1,078,661.13 (-\$47,791.59, -4.24%)</b>
Ulland Brothers, Inc., Cloquet, MN	\$1,082,979.00
Mesabi Bituminous, Inc., Gilbert, MN	\$1,120,508.37
KGM Contractors, Inc., Angora, MN	\$1,189,897.55

**RECOMMENDATION:**

It is recommended that the St. Louis County Board award the bids as follows:

CP 0329-153297 (Low), CP 0383-153299, CP 0755-153301, CP 0776-153300 to Hawkinson Construction Co., Inc. of Grand Rapids, MN in the amount of \$1,078,661.13 payable from:

Fund 200, Agency 203303, Object 652800  
Fund 200, Agency 203304, Object 652800  
Fund 200, Agency 203305, Object 652800  
Fund 200, Agency 203306, Object 652800

**Award of Bids – Reclaim and Overlay Projects and Calcium Chloride Solution Project (Clinton and Fayal Townships)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following project:

CP 0329-153297 (low) CR 329 (Peary Road) between TH 37 and CR 776 in Clinton Township and Fayal Township, length 2.23 miles

CP 0383-153299 CR 383 (Long Lake Road West) between CR 329 and TR 6721 in Fayal Township, length 0.34 miles

CP 0755-153301 CR 755 (North Ramshaw Road) between CSAH 7 and CR 755 in Clinton Township, length 0.9 miles

CP 0776-153300 CR 776 (Old Mesabe Road) between CSAH 7 and CR 329 in Clinton Township, length 1.73 miles

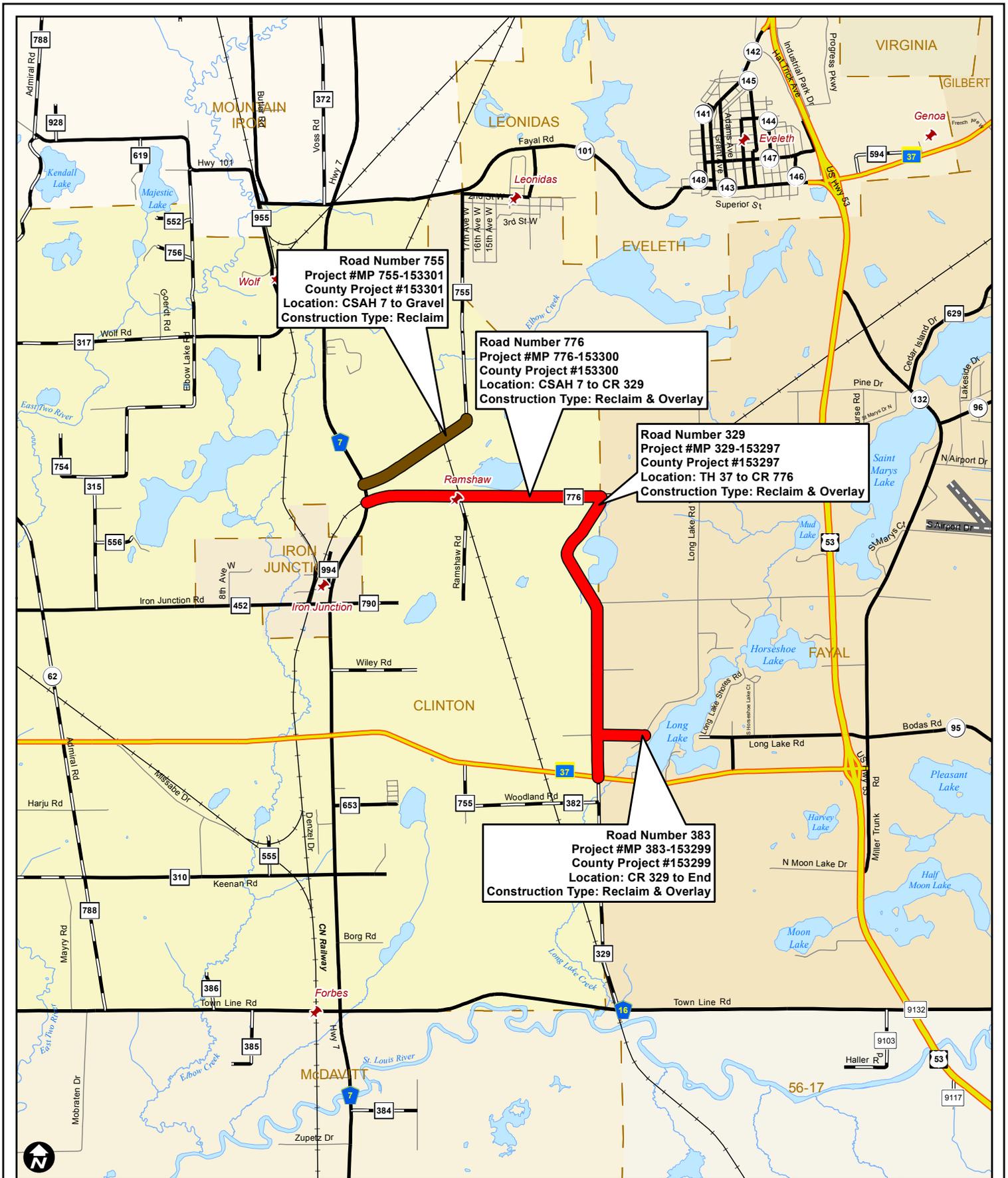
WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on December 5, 2013, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

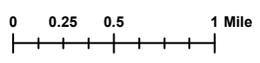
<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Hawkinson Construction Co., Inc.	PO Box 278 Grand Rapids, MN 55744	\$1,078,661.13

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor’s Performance Bonds and to execute the bonds and contract for the above listed project payable from:

CP 0329-153297 (low):	Fund 200, Agency 203303, Object 652800	\$519,473.66
CP 0383-153299:	Fund 200, Agency 203304, Object 652800	\$ 88,604.42
CP 0755-153301:	Fund 200, Agency 203305, Object 652800	\$ 89,207.17
CP 0776-153300:	Fund 200, Agency 203306, Object 652800	\$381,375.88



St. Louis County 2014 Road & Bridge Construction



Map Components	
2014 Road & Bridge Construction - Reclaim & Overlay	County/Unorg. Twp. Road - Paved
Reclaim & Calcium Chloride	County/Unorg. Twp. Road - Gravel
Interstate Highway	Railroad
U.S./State Highway	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream



**BIDS:**

<b>Hawkinson Construction Co., Inc.</b> <b>Grand Rapids, MN</b>	<b>\$2,884,506.91 (-\$428,314.04, -12.93%)</b>
KGM Contractors, Inc., Angora, MN	\$2,957,950.30
Northland Constructors of Duluth, LLC, Duluth, MN	\$3,051,359.85
Knife River Materials, Bemidji, MN	\$3,125,550.02
Ulland Brothers, Inc., Cloquet, MN	\$3,180,586.70
Hardrives, Inc., Rogers, MN	\$3,345,541.52

**RECOMMENDATION:**

It is recommended that the St. Louis County Board award project SAP 69-621-031, CP 0021-9312 to Hawkinson Construction Co., Inc. of Grand Rapids, MN in the amount of \$2,884,506.91, payable from Fund 220, Agency 220228, Object 652700.

**Award of Bids – Reclaim and Surfacing on CSAH 21  
(Embarrass and Waasa Townships)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following project:

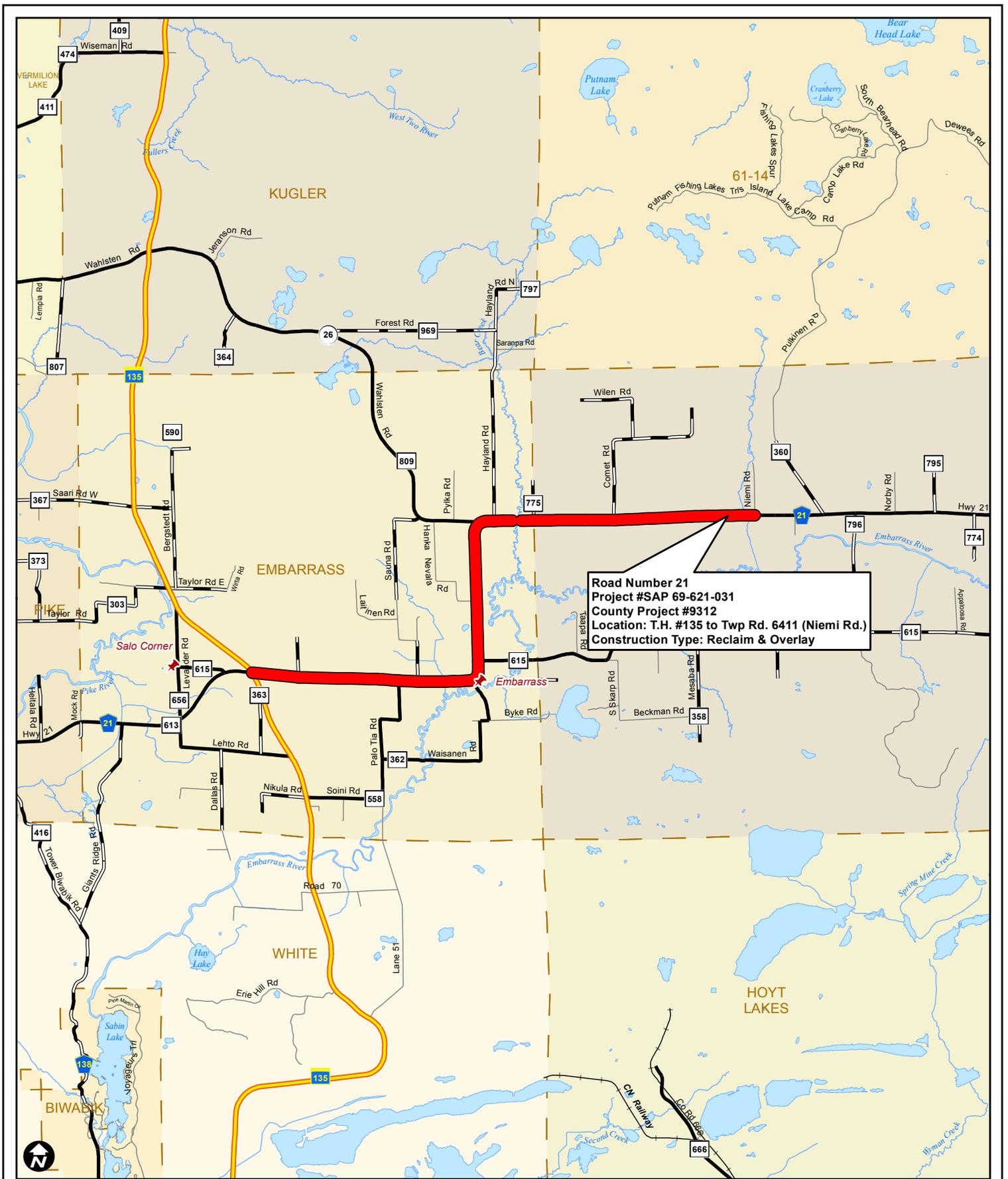
SAP 69-621-031, CP 0021-9312 located on CSAH 21, between TH 135 and TR 6411 (Niemi Road) in Embarrass, MN;

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on December 12, 2013, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Hawkinson Construction Co., Inc.	P.O. Box 278 Grand Rapids, MN 55744	\$2,884,506.91

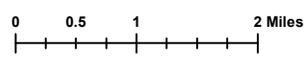
RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project, payable from Fund 220, Agency 220228, Object 652700.



St. Louis County 2014 Road & Bridge Construction

**Map Components**

2014 Road & Bridge Construction - Reclaim & Overlay	County/Unorg. Twp. Road - Paved	Township Boundary
Interstate Highway	County/Unorg. Twp. Road - Gravel	City/Town
U.S./State Highway	Railroad	Lake
	Commissioner District	River/Stream



# BOARD LETTER NO. 13 - 538

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

**DATE:** December 17, 2013

**RE:** Remodeling Change of Scope for  
County Extension Office

**FROM:** Kevin Z. Gray  
County Administrator

Tony Mancuso, Director  
Property Management

**RELATED DEPARTMENT GOAL:**

Provide safe, secure, efficient, cost effective, and code compliant facilities and facility operations. Relocate county offices into county-owned facilities.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize a construction change of scope with Kraus-Anderson Construction Company for the remodeling of space in the former Chris Jensen laundry building now known as the "A. P. Cook Building" (see attachment) for the permanent home of the St. Louis County Extension Office at the county's Public Safety Campus in Duluth.

**BACKGROUND:**

The St. Louis County Extension Office, a division of County Administration, currently houses eight (8) staff in a temporary swing space located in downtown Duluth's Palladio Building. These employees were slated to move into the Duluth Government Services Center (GSC) as part of that major remodeling project. However, just one week after moving into their temporary space in the Palladio Building, the county received notice that the lease will be terminated on March 1, 2014 (see letter attached). The same week Property Management was informed that Arrowhead Regional Corrections (ARC) needed office space for eight (8) additional staff in the GSC. After investigation and interviews with affected departments, it was determined that ARC staff would fit directly into space that had been designed for County Extension on the 3<sup>rd</sup> floor of the GSC, without any alterations or change orders. This would combine all of the ARC supervisors, administrative staff, and corrections officers in one building.

County Extension evaluated the option of moving to the A. P. Cook Building on the Public Safety Campus and determined that location will better serve the needs of the division, since it supports functions and provides services county-wide, and not just downtown Duluth. County Extension has tolerated many office moves in the past ten years and finally landing in a permanent home is a welcome prospect.

With the extremely limited time until the Palladio lease terminates, and with Kraus Anderson currently completing work in the same building for the Safety & Risk Management Division, a change of scope to the original project contract will just meet the time frame required by the lease vacation notice. This change to the contract requires County Board approval. The project architects and engineers have begun planning for County Extension offices, and as of December 2<sup>nd</sup>, have developed a budget estimate of \$474,540. Kraus Anderson and the subcontractors will review this budget estimate and provide updated information to confirm or adjust this estimate by the December 17, 2013 Committee of the Whole meeting. (All of the contractors and subcontractors are local firms.)

This renovation change of scope includes general office space remodeling on the 1<sup>st</sup> floor, signs and way finding, electrical, window replacement, and heating, cooling, and ventilating equipment upgrades/installation. County Administration has identified a funding source for this unanticipated construction project, and these funds will be transferred to Fund 400, Capital Projects Fund.

Although unanticipated, this project will result in County Extension reaching its final office location in a county-owned building 21 months earlier than expected, saving the county over \$85,000 in outside rent payments.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize a construction change order for the “A. P. Cook Building – County Extension Office” with Kraus-Anderson Construction of Duluth, Minnesota, in an amount of \$474,540, payable from Fund 400, Agency 400036.

## **Remodeling Change of Scope for County Extension Office**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Extension Office, a division of Administration, is currently located in a temporary swing space leased in the downtown Duluth Palladio Building, and was slated to move into the Duluth Government Services Center as part of the major remodeling project; and

WHEREAS, The county received notice from the Palladio Building owner that the lease will be terminated on March 1, 2014; and

WHEREAS, Kraus Anderson Construction Company is in the process of completing work in the former Chris Jensen Laundry building for the permanent home of Administration's Safety & Risk Management Division; and

WHEREAS, Kraus Anderson Construction Company knows the building and can accomplish remodeling of the first floor of the facility to provide a permanent space for the County Extension Office within the time frame required to meet the lease vacation date;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to approve a construction change of scope with Kraus-Anderson Construction Company of Duluth, Minnesota in an amount of \$474,540, for the remodeling of the St. Louis County Extension Office space in the former laundry facility now known as the A.P. Cook Building at the county's Public Safety Campus located off Rice Lake Road in Duluth, payable from Fund 400, Agency 400036, with funds transferred from Fund 100, Agency 104006, Object 629900.



- Investment Strategy
- Asset Management
- Property Management
- Development Consultation
- Brokerage and Leasing
- Complete Facility Services

**VIA CERTIFIED MAIL**

November 26, 2013

St. Louis County  
Tony Mancuso  
Director of Property Management  
100 N. 5<sup>th</sup> Avenue West, #2  
Duluth, MN 55802

Re: Lease Agreement dated February 19, 2012 (the "Lease"), between 400W Development, LLC (as successor-in-interest to Jauss Properties), as Lessor, and County of St. Louis, as Lessee, for certain premises containing approximately 3,926 square feet located in The Palladio Building, 401 West Superior Street, Suite 300 Duluth, Minnesota 55802 (the "Premises")

Dear Mr. Mancuso:

Pursuant to paragraph 26 of your Lease, this letter shall server as written notice of our termination of the Lease and your tenancy in the Premises effective March 1, 2014 ("Termination Date"). On or before March 1, 2014, please vacate the Premises, remove all furnishings, trade fixtures and other personal property from the Premises, and surrender the Premises in the condition required by the Lease. Please contact our office to make arrangements to return the keys for the Premises.

Sincerely,

400W Development, LLC  
a Minnesota limited liability company

By: AtWater Group, LLC  
a Wisconsin limited liability company  
Its Sole Member

  
Brian D. Forcier  
President/COO

## **A.P. Cook Building**

St. Louis County Public Safety Campus, Duluth

The building soon to serve as the permanent offices for the St. Louis County Safety & Risk Management Division and the Duluth location of the County Extension Office, was originally constructed as the laundry for the county Poor Farm, later known as the Cook Home. A portion of the building is still being used for a laundry function by Chris Jensen Health & Rehabilitation Center, and will remain in the facility up to one year after the final sale of Chris Jensen is completed in March 2014. At that time additional county activities will be considered for inclusion in the vacated space.

With major remodeling and reconstruction of the old laundry building, Property Management and County Administration began considering an appropriate name change for this modern county office space. Since this building will always contain some original structure from the old Cook Home campus, we looked to history for inspiration. Property Management Facilities Supervisor Matt Seppo works at the Public Safety Campus and is a former employee of Chris Jensen. Matt's research into the old nursing home provided the following biographical information regarding Mr. Arthur P. Cook, for whom Cook Home was named in 1934:

*Arthur P. Cook, address in 1900: 423 North 5th Ave West, Duluth, MN. Wife's name: Ella A. Cook. From the 1880s until 1934 the county home was known as the Poor Farm. In 1934 the Poor Farm was officially named the Cook Home after A. P. Cook, who was the county's long-time Secretary of the "Poor Commission." The Poor Commission was later renamed the St. Louis County Welfare Board.*

Matt uncovered this additional information: "Mr. Cook, I am sure, preferred A. P. Cook rather than Arthur, because on his Marriage License he even signed it as 'AP' in 1887. Mr. Cook was born in Chardon, Ohio, a small but beautiful little town in northern Ohio. (Matt has actually visited Chardon.) He left Duluth sometime between 1935 and 1940. I found him living in Maryland in 1940 at 80 years old. He had one son George A. Cook who married a woman from Washington, D.C., and was also living in Maryland in 1940. They had two sons whose names I have, but no other information at this time."

Administration and Property Management felt that Matt's investigation uncovered great information and enough "inspiration" to warrant naming the new county office building on the Duluth Public Safety Campus, the "**A.P. Cook Building**." Matt's historical interests and research talents run deep, and we would not be surprised if he is able to locate some of A.P.'s descendents for invitation to a formal naming and dedication ceremony when work is completed for Safety & Risk Management and the County Extension Office.

December 17, 2013

# BOARD LETTER NO. 13 - 539

## CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 1

BOARD AGENDA NO.

**DATE:** December 17, 2013                      **RE:** **Committee Vacancy**  
**Appointments to the CDBG**  
**Citizen Advisory Committee**

**FROM:** **Kevin Z. Gray**  
**County Administrator**

**Barbara Hayden, Director**  
**Planning and Community Development**

**RELATED DEPARTMENT GOAL:**

Assist communities in achieving housing, economic development and community development objectives.

**ACTION REQUESTED:**

The St. Louis County Board is requested to appoint five members to the Community Development Block Grant (CDBG) Citizen Advisory Committee to fill vacancies.

**BACKGROUND:**

County Board Resolution No. 13-574, dated September 10, 2013, authorized the County Auditor to advertise and accept applications until October 31, 2013, for six vacant positions on the CDBG Citizen Advisory Committee with terms expiring April 30, 2016 as follows:

- One representative of the St. Louis County Association of Townships
- One representative of Hermantown
- One representative of Eveleth
- One representative of Rice Lake Township
- Two at large representatives

Five applications were received to fill the vacant positions. A map with the list of current applicants is attached along with locations of current advisory committee members. The Town of Rice Lake has not submitted a recommendation. Planning will continue to work with Rice Lake to fill this vacancy.

The five applicants should be considered to fill vacancies as follows:

**One (1) Vacancy St. Louis County Association of Townships Representative**

**Applicant: Raymond Svatos**

**One (1) Vacancy city of Hermantown Representative**

**Applicant: John Mulder**

**One (1) Vacancy city of Eveleth Representative**

**Applicant: Valerie Strukel**

**Two (2) Vacancies At-Large Representatives**

**Applicants: Ann Taray and Jessica Rich**

**RECOMMENDATION:**

It is recommended the St. Louis County Board appoint the following five individuals to the CDBG Citizen Advisory Committee for terms ending April 30, 2016:

\_\_\_\_\_ St. Louis County Association of Townships

\_\_\_\_\_ City of Hermantown

\_\_\_\_\_ City of Eveleth

\_\_\_\_\_ At-Large Representative

\_\_\_\_\_ At-Large Representative

**Committee Vacancy Appointments to the CDBG Citizen Advisory Committee**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Board appoints citizens to serve on the Community Development Block Grant (CDBG) Citizen Advisory Committee; and

WHEREAS, Five individuals have applied for six vacancies on the board;

THEREFORE, BE IT RESOLVED, The St. Louis County Board appoints the following five individuals to the CDBG Citizen Advisory Committee with terms ending April 30, 2016:

\_\_\_\_\_ St. Louis County Association of Townships

\_\_\_\_\_ City of Hermantown

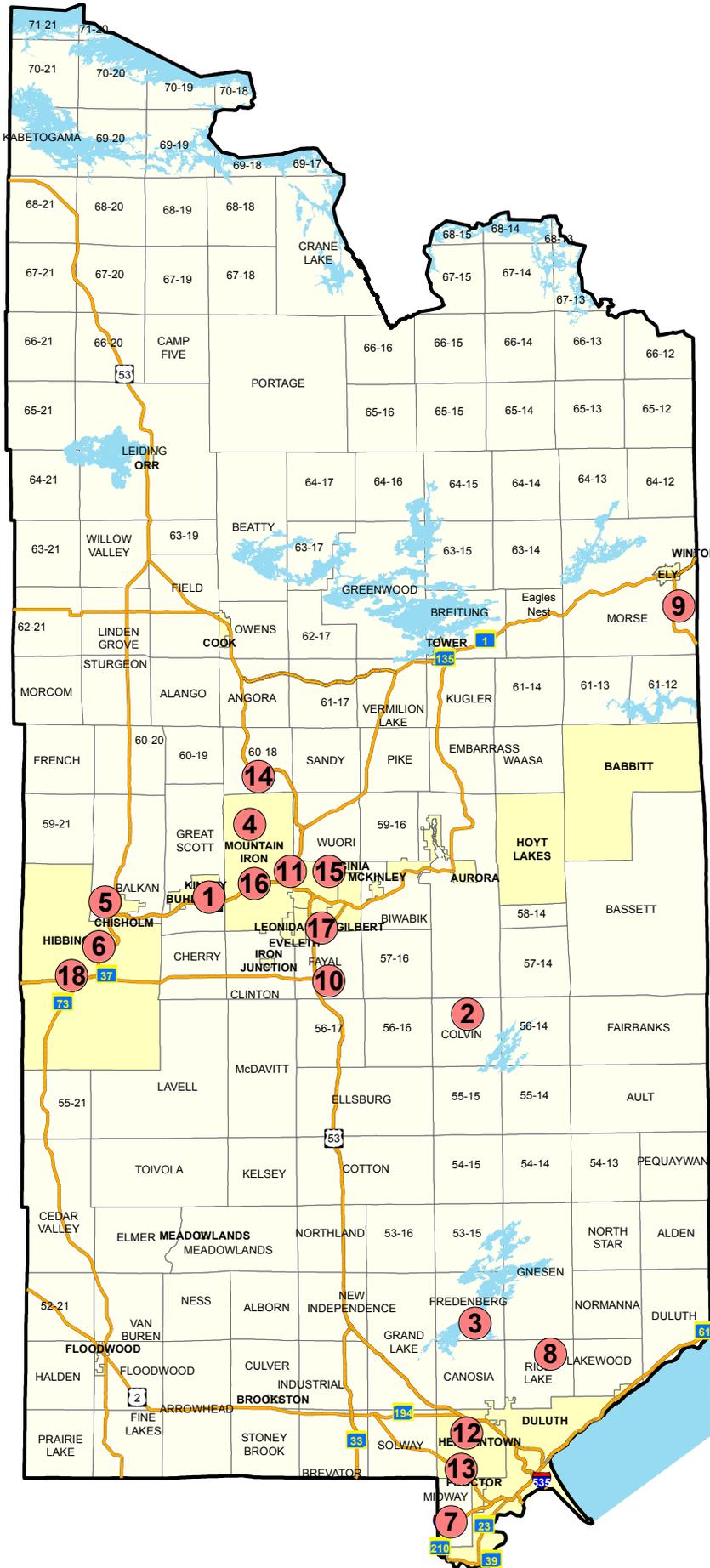
\_\_\_\_\_ City of Eveleth

\_\_\_\_\_ At-Large Representative

\_\_\_\_\_ At-Large Representative

# CDBG Advisory Board Members

St. Louis County



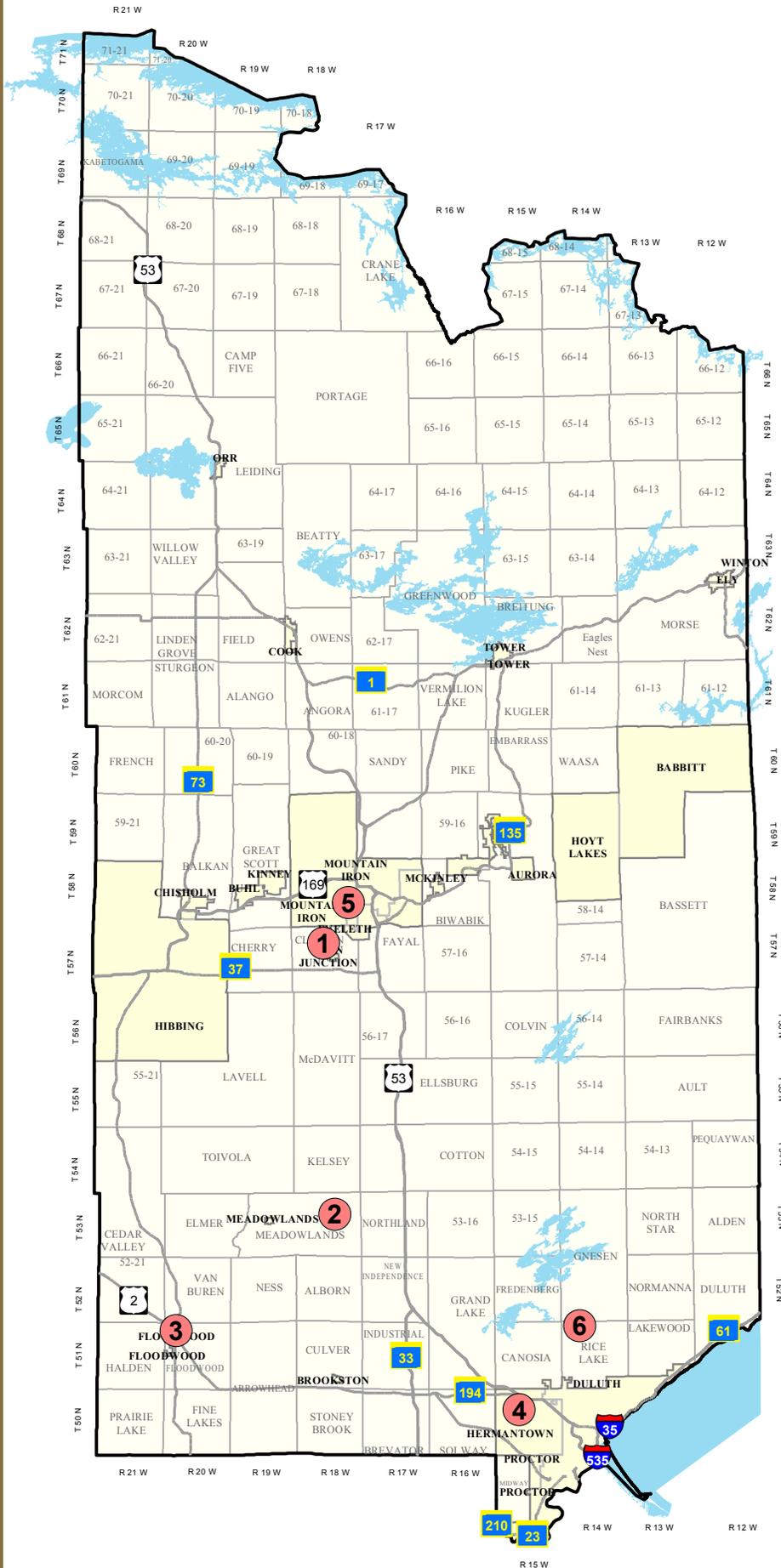
## CDBG Advisory Board Members

- 1 - Ronald Dicklich, Executive Director  
R.A.M.S.
- 2 - Darlene Saumer - **renew**  
(Northern Townships)
- 3 - Ron Envall  
(Southern Townships)
- 4 - Alan Stanaway - **renew**  
(Small Cities)
- 5 - Shannon Fay Kishel-Roche  
(Chisholm)
- 6 - Cynthia Kafut-Hagen - **renew**  
(Hibbing)
- 7 - Margaret Taylor - **renew**  
(At-Large)
- 8 - **Vacant**  
(Rice Lake Township)
- 9 - Daniel Hestetune  
(Ely)
- 10- **Vacant**  
(Eveleth)
- 11- Laurence Cuffe  
(Virginia)
- 12- **Vacant**  
(Hermantown)
- 13- Stephen Anderson  
(At-Large)
- 14- Dana Hiltunen  
(At-Large)
- 15- Rudy Semeja  
(At-Large)
- 16- **Vacant**  
(At-Large)
- 17- Julie Spiering  
(At-Large)
- 18- **Vacant**  
(At-Large)
- 19- **Vacant**  
(Twp. Officers Assoc.)

Prepared By:	<b>Planning Department</b> Planning, Research, & GIS Division (218) 725-5000 www.co.st-louis.mn.us
Team Credits:	Planning, Land, Public Works, 911
Source:	St. Louis County, DNR
Map Created:	12/13/2012
<b>Disclaimer</b>	This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.
Copyright Saint Louis County All Rights Reserved	 St. Louis County MN

# CDBG Advisory Committee Applicants

## St. Louis County



- 2014 CDBG Advisory Committee Applicants
- 1- Raymond Svatos  
Iron-SLC Association of Townships
- 2- Ann Taray  
Meadowlands-At Large
- 3- Jessica Rich  
Floodwood-At Large
- 4- John Mulder  
Hermantown
- 5- Valerie Strukel  
Eveleth
- 6- Vacant  
Rice Lake Township

Prepared By: **Planning & Community Development Department**  
 Planning & Community Development  
 (218) 749-7103  
[www.stlouiscountymn.gov](http://www.stlouiscountymn.gov)

Map Created: 11/5/2013

**Disclaimer**  
 This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.

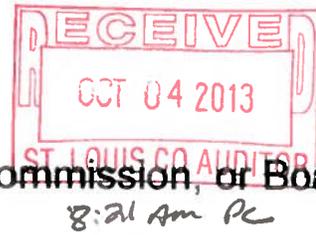




Revised 1-2006  
APP-CACCB

# Application

Citizen Advisory Committee, Commission, or Board  
St. Louis County



## Return Application to:

Clerk of the County Board  
100 N. 5th Avenue West, #214  
Duluth, MN 55802-1293

OR e-mail at: chapmanp@stlouiscountymn.gov

**Note:** Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For:

CDBG Advisory Committee *(at large position)*

Please list the committee, commission, or board for which you are applying

Applicant Name:

Taray                      Ann                      V.                       Mr.  Mrs.  Ms.  
Last Name                      First Name                      Middle Initial

Home Address:

9994 Cedar Street PO Box 233

Street

Meadowlands                      MN                      55765

City                      State                      Zip

Telephone/Fax/  
E-Mail:

218-427-2577                      -                      avtaray@frontier.com

Home                      Work                      Fax                      E-mail Address

1. How long have you lived in St. Louis County? Lifetime resident

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Past St. Louis County CDBG Advisory committee member  
Past Township of Meadowlands Clerk and supervisor for 20 years.  
Past City of Meadowlands Clerk  
Past City of Meadowlands Mayor  
Present TM Development Board member  
Present Meadowlands Manor Board member  
Present VFW Post 3044 auxillary member and trustee

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

In recognition of all the improvements St. Louis County CDBG funding made possible in our City and throughout the County, I continue to be interested in the future of these cities and rural communities. And the people they serve.

4. Please describe your education, employment, areas of interest, and expertise.

High school graduate; some college. Bookkeeper for two years than family dairy farm for 34 years in Meadowlands. Wife and mother of 6 grown children. My interests outside of family are serving the people and community by participation. Knowledge of budget, interaction with people and fairness to all are my expertise.

5. Please provide additional information you believe is important in considering your application?

My past experience on the CDBG advisory committee and bringing to the group insights of living in a rural community.

6. Please list two references including name, address, and telephone number.

Debra Zubrod Jochim Rd. Meadowlands, MN 55765 218-427-2657

Debra Tollgaard Bachelor Square Rd, Meadowlands, MN 55765 218-427-2668

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature: Ann V. Taray

Date Sept 30, 2013

*Ann V. Taray*

**THANK YOU!**

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District

Retention Date

Appointed:  Yes  No

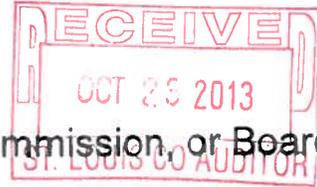
Committee/Board/Commission:



Revised 1-2006  
APP-CACCB

# Application

Citizen Advisory Committee, Commission, or Board  
St. Louis County



*PC*

## Return Application to:

Clerk of the County Board  
100 N. 5th Avenue West, #214  
Duluth, MN 55802-1293

OR e-mail at: chapmanp@stlouiscountymn.gov

**Note:** Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For: Community Development Block Grant Citizen Advisory Committee

Please list the committee, commission, or board for which you are applying

Applicant Name: Mulder, John G.  Mr.  Mrs.  Ms.

Last Name                      First Name                      Middle Initial

Home Address: 5787 Jamebard

Street

Hermantown, MN 55811

City

State

Zip

Telephone/Fax/ 729-9011    729-3600    729-3620    jmulder@hermantownmn.com

E-Mail: Home                      Work                      Fax                      E-mail Address

1. How long have you lived in St. Louis County? 4+ years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Advance Hermantown  
St. Louis County's Blue Ribbon Task Force Assessment Practices Review Panel

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

Hope to represent Hermantown in the process of reviewing grant applications.

4. Please describe your education, employment, areas of interest, and expertise.

Bachelor's degree in History/Political Sci. 65+ credits in Post graduate work in area of Public Administration. Over 22+ years in county and city government.  
Areas of interest: Community and Economic development,  
Expertise: Public Administration, employee relations, working with elected boards.

5. Please provide additional information you believe is important in considering your application?

6. Please list two references including name, address, and telephone number.

Wayne Boucher, 4236 Lavaque Road, Hermantown 729-6932

John Geissler, 5141 Country Road, Hermantown 727-2626

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature: John Mulder

Date 10/23/2013

**THANK YOU!**

Page 2 of 2

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District \_\_\_\_\_

Retention Date

Appointed:  Yes  No

Committee/Board/Commission: \_\_\_\_\_

## Phil Chapman - CDBG Application

---

**From:** CH-John Mulder <jmulder@hermantownmn.com>  
**To:** "haydenb@stlouiscountymn.gov" <haydenb@stlouiscountymn.gov>  
**Date:** 10/23/2013 4:35 PM  
**Subject:** CDBG Application  
**Attachments:** CDBG application 2013-10-23.pdf

---

Attached is my application to be the Hermantown representative for the CDBG Citizen Advisory Committee

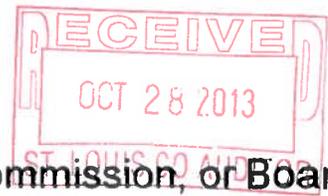
John Mulder  
City Administrator  
City of Hermantown  
5105 Maple Grove Road  
Hermantown, MN 55811  
218 729-3600



Revised 1-2006  
APP-CACCB

# Application

Citizen Advisory Committee, Commission, or Board  
St. Louis County



## Return Application to:

Clerk of the County Board  
100 N. 5th Avenue West, #214  
Duluth, MN 55802-1293

**Note:** Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

OR e-mail at: [laronb@stlouiscountymn.gov](mailto:laronb@stlouiscountymn.gov)

Application For:

CDBG Advisory Committee

Please list the committee, commission, or board for which you are applying

Applicant Name:

Rich Jessica A

Mr.  Mrs.  Ms.

Last Name                      First Name                      Middle Initial

Home Address:

201 West 7th Ave PO Box 124

Street

Floodwood MN 55736

City

State

Zip

Telephone/Fax/  
E-Mail:

218-591-4333 218-476-2751 admin@ci.floodwood.mn.us

Home

Work

Fax

E-mail Address

1. How long have you lived in St. Louis County? 38 years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Floodwood Business Community Partnership - President  
Four Rivers Foundation - President  
Floodwood Lions

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I am interested in learning more about the CDBG process as well as representing the needs of citizens in my area.

4. Please describe your education, employment, areas of interest, and expertise.

Education  
University of Minnesota Duluth - Political Science and Communications  
MMCFOA - Certified Municipal Clerk of Minnesota -  
Employment: Administrator, City of Floodwood 1997-Current

5. Please provide additional information you believe is important in considering your application?

[Empty box for additional information]

6. Please list two references including name, address, and telephone number.

Jeff Kletscher - Mayor, City of Floodwood 218-476-2069

Dave DeNoyer - Chief of Police, City of Floodwood 218-476-2239

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:

Jessica Rich

Date

10/25/2013

**THANK YOU!**

Office Use Only

Date Received [ ]

Appointment Date [ ]

Date Entered [ ]

Term End Date [ ]

Commissioner District [ ]

Retention Date [ ]

Appointed:  Yes  No

Committee/Board/Commission: [ ]

**Phil Chapman - Fwd: RE: CDBG Advisory Committee**

---

**From:** Steve Nelson  
**To:** Phil Chapman  
**Date:** 10/28/2013 8:42 AM  
**Subject:** Fwd: RE: CDBG Advisory Committee  
**CC:** Barbara Hayden  
**Attachments:** Application-Citizen-Advisory-Committee-Commission-or-Board.pdf



Good morning, Mr. Chapman. Attached is a CDBG Advisory Committee application I received. Thank you, Steve

Steve Nelson  
Planner II  
St. Louis County  
Planning and Community Development  
307 South 1st Street, Suite 117  
Virginia, MN 55792  
800-450-9777 ext. 7561  
218-742-9561  
218-749-7194 (fax)

[nelsonst@stlouiscountymn.gov](mailto:nelsonst@stlouiscountymn.gov)

[www.stlouiscountymn.gov](http://www.stlouiscountymn.gov)

>>> "Jess Rich" <admin@ci.floodwood.mn.us> 10/25/13 12:02 PM >>>

Steve,

Attached is my application for an at large position on the CDBG Advisory Committee. Thank you in advance for your consideration.

Jess Rich  
Administrator  
City of Floodwood  
PO Box 348  
Floodwood, MN 55736  
218-476-2751 (phone & fax)  
admin@ci.floodwood.mn.us  
www.ci.floodwood.mn.us

---

**From:** Steve Nelson [[nelsonst@stlouiscountymn.gov](mailto:nelsonst@stlouiscountymn.gov)]  
**Sent:** Tuesday, October 22, 2013 4:17 PM  
**To:** Steve Nelson  
**Subject:** CDBG Advisory Committee

Hello. Please consider encouraging citizens from your city or township to apply for the open positions on the CDBG Advisory Committee. We are requesting representatives from the following areas:

- Rice Lake Township
- Hermantown
- Eveleth
- Two at large positions from anywhere in the county - outside Duluth city limits

Applications are being accepted until October 31st. Attached are the Advisory Committee notice and application.

Please contact me with questions. Thank you, Steve

Steve Nelson  
Planner II  
St. Louis County  
Planning and Community Development  
307 South 1st Street, Suite 117  
Virginia, MN 55792  
800-450-9777 ext. 7561  
[218-742-9561](tel:218-742-9561)  
[218-749-7194](tel:218-749-7194) (fax)

[nelsonst@stlouiscountymn.gov](mailto:nelsonst@stlouiscountymn.gov)

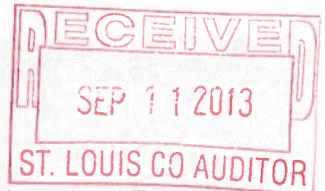
[www.stlouiscountymn.gov](http://www.stlouiscountymn.gov)



Revised 1-2008  
APP-CACCB

# Application

Citizen Advisory Committee, Commission, or Board *Plc*  
St. Louis County



### Return Application to:

Clerk of the County Board  
100 N. 5th Avenue West, #214  
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

OR e-mail at: [larsonb@stlouiscountymn.gov](mailto:larsonb@stlouiscountymn.gov)

Application For: CDBG Advisory Committee

Please list the committee, commission, or board for which you are applying

Applicant Name: Svatos Raymond J  Mr.  Mrs.  Ms.  
Last Name First Name Middle Initial

Home Address: 8597 Kapla Lake Road  
Street  
Iron MN 55751  
City State Zip

Telephone/Fax/ E-Mail: 218 744 1395 dismustbedaplace@msn.c  
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County? 58 years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Clinton Township Board 1991 to present  
St Louis County Planning Commission 206 to present  
RAMS Range Assoc. of Municipalities and Schools 2011 to present  
Highway 53 Relocation Committee 2010 to present

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I believe in giving back to the community. What you do to help others is what really important and what matters. My education and work experiences should be of value to the CDBG Committee

4. Please describe your education, employment, areas of interest, and expertise.

Tower Soudan HighSchool Graduate 1967  
Ely Junior College Graduate 1969  
Bemidji State College Graduate 1971

Employed at IRRRB 1974-2006, as Mineland Reclamation Director from 1994-2006

5. Please provide additional information you believe is important in considering your application?

Familiarity with the Communities through my work at IRRRB. In my position at IRRRB I worked with communities from Ely to Grand Rapids as well as the Cuyuna Range Cities.

6. Please list two references including name, address, and telephone number.

Jeff Skaudis Mt. Iron 218 744 5297

Pastor Robert Simensen Our Savior's Lutheran Church, Virginia 218 741 6207

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:

*Raymond J. Svatos*  
Raymond J. Svatos

Date

03/07/2013

**THANK YOU!**

**Office Use Only**

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District

Retention Date

Appointed:  Yes  No

RECEIVED  
APR 26 2013

**ST. LOUIS COUNTY ASSOCIATION OF TOWNSHIPS**  
**NEXT MEETING: MARCH 27, 2013 COTTON COMMUNITY CENTER 7PM**  
**SPEAKER: ST. LOUIS COUNTY ASSESSOR'S DEPT.**  
**FOLLOWING MEETING: APRIL 24, 2013 COTTON COMMUNITY CENTER**  
**MINGLE & SNACKS 5:30 PM/MEETING & ELECTION 6PM/DINNER 7PM**  
**SPEAKER 7:30 PM**

.....  
**Call Meeting to Order**

President Sandi Nelson called the SLCAT February 27, 2013 meeting to order at 7PM, Cotton Community Center. All in attendance recited the Pledge of Allegiance which included 29 officers from 17 townships and five guests.

**Secretary's Report**

A motion was made by Earl Elde and seconded by Cathi Hiveley to approve the minutes of the January 23, 2013 meeting. Motion carried.

**Treasurer's Report**

Secretary/Treasurer Cathy read the following cash flow statement for the month of January 2013:

Opening Balance 1/1/13	\$2182.60
Receipts	0
Disbursements	<u>500.00</u>
Ending Balance 1/31/13	\$1682.60

A motion was made by Scott Campbell and seconded by Gena Merritt approving the treasurer's report with the correction of the ending balance date being 1/31/13. Motion carried.

**Correspondence**

Sent: Minutes of 1/23/13 and updated meeting notices to all interested officials and township officers

Recv'd: L & R Minutes from February 2013 received from MAT

**Resolutions – none**

**Old Business**

CDBG - Ray Svatos, Clinton Township, volunteered to be the SLCAT appointment replacing Jim Hofsommer. A motion was made by Jim Hofsommer and seconded by Margaret Taylor to appoint Ray Svatos to our open CDBG position. Motion carried. Margaret also noted there are still openings on the CDBG for Hermantown area and the Rice Lake Township area. If you know of anyone else interested in serving on the board they should contact CDBG or go online and complete an application. President Sandi thanked Ray for volunteering.

L & R Committee – the MAT L&R Committee recently met in St. Paul on February 13 & 14. Sandi Nelson, Cotton Township, reported on the *Government Operations Committee*, with MN Secretary of State Mark Ritchie speaking to their group regarding mail in ballot voting for townships and primaries possibly being changed to June of the year. Cathy Rouleau, Wuori Township, reported on the *Environmental Committee* meeting which did not have any current resolutions to consider, but did review all the resolutions that are in the works for further consideration, as well as reporting the trip to the hill was much better prepared for participants as all committee members were given specific legislative visits to make with a planned approach from each committee's agenda. Scott Campbell, Canosia Township, reported on the

*Transportation Committee*, which discussed the problems that occur to roads in respect to beaver dams and statutory allowance of private property owners rights and township funds at risk, long term goal to get a comprehensive plan for funding which may include a gas tax increase. Margaret Taylor, Midway Township, reported on the *Annexation Committee*, with Midway Township in the spot light as they are currently trying to reach an orderly annexation with the city of Duluth and also the problems many rural cooperatives are having with the cost of purchasing excess energy which is produced by solar means. Jim Hofsommer, *Taxes Committee*, reported on the impact a considered gas tax increase would have and increases in license fees. Also discussed was dropping of the mileage tax, and how to address the many government entities who would like to have exemption of sales tax as the townships now enjoy; "leakage" of transportation funds (when costs for roads to be constructed includes costs for items that have nothing to do with actual road costs – mulching, goat fencing, etc.). Discussion – Richard Vukonich asked if there were any suggestions on how townships can recover costs from Native Americans who do not have to pay the gas tax and townships still having to provide fire fighting coverage and provide roads for these areas.

Township Officers' Concerns - Jim Hofsommer, Colvin township, brought up a subject regarding septic system costs, which should be a good fit for the "Legacy Act" expenditure – it is important for us to have clean water and the Legacy Act provisions should offer some type of help for this concern. Jim urged township officers to contact your legislative representative to get them on board with offering some funding through this account. Ray Svatos, Clinton Township, asked if all townships had received their reimbursements from FEMA from the flood damages of 2012. SLC Commissioner Keith Nelson was leaving shortly for Washington DC and would be happy to assist any township that has not received their reimbursements. President Sandi did note that a telephone call to the FEMA office could be helpful if your township still needs to be refunded for expenses and to be sure that FEMA has received all the submitted evidence for their needed documentation.

#### **New Business**

Audit Committee – The following township officers volunteered to serve on the 2012 Audit Committee – Scott Welsh, Solway Township, Donna Pettinelli, Wuori Township, Paulette Alexander, Bassett Township. The Audit Committee will be meeting at 6pm at the Cotton Community Center on March 27, 2013. There is also a Director Meeting at 6pm prior to the March SLCAT meeting.

#### **Speakers**

Donna Viskoe, St. Louis County Purchasing department, spoke on the many areas of purchasing the county is an agent for which includes recycling, bituminous material, office supplies, pest control services, and also the MN Purchasing Contracts (auto glass replacement, bottled water, culverts, vehicles, surety bonds, salt, property insurance, etc.). Call Donna at 218-726-2666 for more help.

Rosie Hagberg, SLC Purchasing Buyer, discussed excess inventory and how to have it placed in an auction, or how to buy public surplus – [www.publicsurplus.com/stlouisco.mn](http://www.publicsurplus.com/stlouisco.mn) See the attached instruction for registering with public surplus. You may also send Rosie a "wish list" of items your township needs and she will notify you before it goes on the auction site.

St. Louis County Commissioner Keith Nelson spoke on the county charge for assessing – the county currently charges everyone for assessing services and each city or township may have their own local assessor or pay the county for the assessment of the governmental entity. Commissioner Nelson has proposed not charging any city or township additionally for assessing services – this is still to be determined by vote of the county commissioners.

Marcia Stromgren, South St. Louis County Soil and Water Board spoke on their current yearly venture to sell native trees. North St. Louis County Soil and Water also is conducting tree sales. Marcia is urging townships that have a local newsletter to include the sales information and to let residents know of the many benefits of planting (cooling and protection of home, less soil erosion, living fence, wind break, increase of land value, protection of wildlife).

**Next Meeting**

The next meeting will be on March 27, 2013, Cotton Community Center, 7PM. St. Louis County Assessor Dept to review Local Board of Appeal and Equalization Meeting.

**Adjourn**

There being no further business, a motion was made, seconded, and carried to adjourn. The meeting adjourned at 9pm.

**Respectfully submitted:**

**Catherine C. Rouleau, Secretary/Treasurer  
SLCAT**

**Steve Nelson - Re: CDBG Advisory Committee**

---

**From:** Cathy Rouleau <cathy6766@yahoo.com>  
**To:** Steve Nelson <nelsonst@stlouiscountymn.gov>  
**Date:** 9/4/13 3:14 PM  
**Subject:** Re: CDBG Advisory Committee

---

Mr. Nelson - Thank you for contacting me regarding the appointment for the CDBG Advisory Committee. Mr. Ray Svatos was given approval by the St. Louis County Association of Township Officers to fill the vacancy of Mr. Jim Hofsommer as our representative on the board. Thank you for helping this along. Catherine Rouleau, Secretary/Treasurer, St. Louis County Association of Townships; 6766 Tamarack Road; Virginia, MN 55792

---

**From:** Steve Nelson <nelsonst@stlouiscountymn.gov>  
**To:** dismustbedaplace@msn.com; cathy6766@yahoo.com  
**Sent:** Tuesday, September 3, 2013 2:33 PM  
**Subject:** CDBG Advisory Committee

Hello, Mr. Svatos and Ms. Rouleau. I just wanted to let you know that we have Mr. Svatos' application on file to be the Township Association representative to the CDBG Advisory Committee.

The County Board will be advertising for applicants to the Board, and we included the Township Association as part of the process so that Mr. Svatos application may be considered for this round of applicants. Thank you, Steve

Steve Nelson  
Planner II  
St. Louis County  
Planning and Community Development  
307 South 1st Street, Suite 117  
Virginia, MN 55792  
800-450-9777 ext. 7561  
218-742-9561  
218-749-7194 (fax)

[nelsonst@stlouiscountymn.gov](mailto:nelsonst@stlouiscountymn.gov)

<http://www.stlouiscountymn.gov/>

**Steve Nelson - Re: CDBG Advisory Committee**

---

**From:** Cathy Rouleau <cathy6766@yahoo.com>  
**To:** Steve Nelson <nelsonst@stlouiscountymn.gov>  
**Date:** 9/4/13 3:14 PM  
**Subject:** Re: CDBG Advisory Committee

---

Mr. Nelson - Thank you for contacting me regarding the appointment for the CDBG Advisory Committee. Mr. Ray Svatos was given approval by the St. Louis County Association of Township Officers to fill the vacancy of Mr. Jim Hofsommer as our representative on the board. Thank you for helping this along. Catherine Rouleau, Secretary/Treasurer, St. Louis County Association of Townships; 6766 Tamarack Road; Virginia, MN 55792

---

**From:** Steve Nelson <nelsonst@stlouiscountymn.gov>  
**To:** dismustbedaplace@msn.com; cathy6766@yahoo.com  
**Sent:** Tuesday, September 3, 2013 2:33 PM  
**Subject:** CDBG Advisory Committee

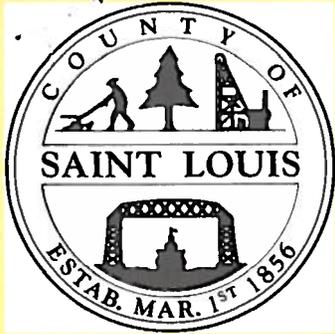
Hello, Mr. Svatos and Ms. Rouleau. I just wanted to let you know that we have Mr. Svatos' application on file to be the Township Association representative to the CDBG Advisory Committee.

The County Board will be advertising for applicants to the Board, and we included the Township Association as part of the process so that Mr. Svatos application may be considered for this round of applicants. Thank you, Steve

Steve Nelson  
Planner II  
St. Louis County  
Planning and Community Development  
307 South 1st Street, Suite 117  
Virginia, MN 55792  
800-450-9777 ext. 7561  
218-742-9561  
218-749-7194 (fax)

[nelsonst@stlouiscountymn.gov](mailto:nelsonst@stlouiscountymn.gov)

<http://www.stlouiscountymn.gov/>

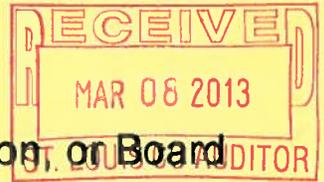


Revised 1-2006  
APP-CACCB

# Application

Citizen Advisory Committee, Commission, or Board

St. Louis County



## Return Application to:

Clerk of the County Board  
100 N. 5th Avenue West, #214  
Duluth, MN 55802-1293

**Note:** Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

OR e-mail at: [larsonb@stlouiscountymn.gov](mailto:larsonb@stlouiscountymn.gov)

Application For:

CDBG Advisory Committee

Please list the committee, commission, or board for which you are applying

Applicant Name:

Svatos

Raymond

J

Mr.  Mrs.  Ms.

Last Name

First Name

Middle Initial

Home Address:

8597 Kapla Lake Road

Street

Iron

MN

55751

City

State

Zip

Telephone/Fax/  
E-Mail:

218 744 1395

dismustbedaplace@msn.c

Home

Work

Fax

E-mail Address

1. How long have you lived in St. Louis County?

58 years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Clinton Township Board 1991 to present  
St Louis County Planning Commission 206 to present  
RAMS Range Assoc. of Municipalities and Schools 2011 to present  
Highway 53 Relocation Committee 2010 to present

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I believe in giving back to the community. What you do to help others is what really important and what matters. My education and work experiences should be of value to the CDBG Committee

4. Please describe your education, employment, areas of interest, and expertise.

Tower Soudan HighSchool Graduate 1967  
Ely Junior College Graduate 1969  
Bemidji State College Graduate 1971

Employed at IRRRB 1974-2006, as Mineland Reclamation Director from 1994-2006

5. Please provide additional information you believe is important in considering your application?

Familiarity with the Communities through my work at IRRRB. In my position at IRRRB I worked with communities from Ely to Grand Rapids as well as the Cuyuna Range Cities.

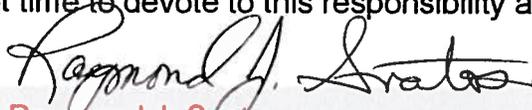
6. Please list two references including name, address, and telephone number.

Jeff Skaudis Mt. Iron 218 744 5297

Pastor Robert Simensen Our Savior's Lutheran Church, Virginia 218 741 6207

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:

  
Raymond J. Svatos

Date

03/07/2013

**THANK YOU!**

**Office Use Only**

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District

Retention Date

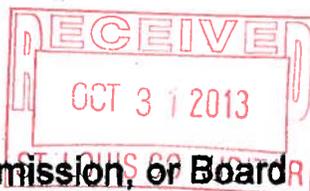
Appointed:  Yes  No



Revised 1-2006  
APP-CACCB

# Application

Citizen Advisory Committee, Commission, or Board  
St. Louis County



## Return Application to:

Clerk of the County Board  
100 N. 5th Avenue West, #214  
Duluth, MN 55802-1293

OR e-mail at: [larsomb@stlouiscountymn.gov](mailto:larsomb@stlouiscountymn.gov)

**Note:** Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For: CDBG Advisory Committee

Please list the committee, commission, or board for which you are applying

Applicant Name: Strukel Valerie J.  Mr.  Mrs.  Ms.  
Last Name First Name Middle Initial

Home Address: 202 Fayal Road  
Street  
Eveleth MN 55734  
City State Zip

Telephone/Fax/ E-Mail: 218-744-5136 218-750-0196 vstrukel@gmail.com  
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County? 28 years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Rural Housing Coalition  
St. Louis County Leadership Council  
Heading Home St. Louis County - Homeless Prevention Committee  
DFL Senate District 5 Affirmative Action Officer  
DFL Senate District 5 Board Member  
Elder at Hope Community Presbyterian Church  
Deacon at Hope Community Presbyterian Church  
Summer Outreach Work Project Board Member  
Congregations Caring for the Earth Board Member

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I believe that every community should have safe affordable housing and a strong infrastructure for their residents. Rural St. Louis County has many older homes and neighborhoods that would benefit from revitalization projects. Many communities in St. Louis County need to expand economic opportunities to provide employment for current residents and so young people can find employment and stay in these communities if they choose to. I feel that we need to provide economic opportunities but at the same time ensure that we maintain strong infrastructure. I am committed to working toward improving our communities maximizing resources in the most equitable and feasible ways.

4. Please describe your education, employment, areas of interest, and expertise.

Currently employed part-time with Minnesota Coalition for the Homeless. Worked at AEOA for 28 years in the Housing Department to provide affordable housing to residents needing housing. I am interested in the revitalization of neighborhoods and bringing economic development to many of the cities in rural St. Louis County so people can find employment close to home. As a longtime resident of the Iron Range, I have witnessed first hand as many of the mainstreets in our cities have fallen to disrepair and buildings that were gathering places for community members sit vacant. In addition many of our cities struggle to maintain aging streets, sewers and water infrastructure.

5. Please provide additional information you believe is important in considering your application?

Currently St. Louis County has the highest percentage of homeless per capita than any other county in the state. I believe that we can do better and would like to be a part of the solution by sitting on the CDBG Advisory Committee. I have a passion for addressing the root causes of economic distress in our communities such as affordable housing and economic opportunities.

6. Please list two references including name, address, and telephone number.

Bob Bratulich, 3839 Pleasant Drive, Eveleth, MN 55734 218-780-6028

Adam Venne, 4446 Woodlawn Drive, Eveleth, MN 55734 218-780-2682

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:

*Valerie Strubel*

Date

10-31-2013

**THANK YOU!**

Page 2 of 2

**Office Use Only**

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District

Retention Date

Appointed:  Yes  No

Committee/Board/Commission:

# BOARD LETTER NO. 13 - 540

## CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 2

BOARD AGENDA NO.

**DATE:** December 17, 2013                      **RE:** **Committee Vacancy  
Appointments – Planning  
Commission and Board of  
Adjustment**

**FROM:** **Kevin Z. Gray  
County Administrator**

**Barbara Hayden, Director  
Planning and Community Development**

### **RELATED DEPARTMENT GOAL:**

Administer county ordinances and state regulations pertaining to land use in the most effective and efficient manner.

### **ACTION REQUESTED:**

The St. Louis County Board is requested to reappoint three members to the Board of Adjustment for another term, appoint one alternate to the Board of Adjustment and appoint one member to the Planning Commission.

### **BACKGROUND:**

Over the past several years, the Planning and Community Development Department has looked for ways to make continuous improvement to the application and public hearing process before the Planning Commission and Board of Adjustment. Through this effort, changes have been made to county ordinances that eliminate the need for some variances and allow property subdivisions through a performance standard process. Due to these changes and the decrease in overall development, applications and the need for public hearings has been significantly reduced.

In 2012, Board Memo 12-40 initiated discussions on creating efficiencies with meeting schedules and membership of the St. Louis County Board of Adjustment and Planning Commission. The department, in consultation with the Planning Commission and the Board of Adjustment, has explored options of having appointed citizen members serve in the capacity of both the Planning Commission and the Board of Adjustment. The boards would remain separate, but the meetings would be held on the same day.

Membership on each board would be consistent with Minn. Stat. Chapter 394 and county ordinances. Implementing this proposal will require a waiver of the county board policy on appointments to committees and boards which require application and board memo notification. All reappointments and new appointments would be for a term expiring December 31, 2016. Maps of current members and applicants are attached.

One new member is needed on the Planning Commission to fill a vacancy. Two members of the current Board of Adjustment have applied.

**Applicants: Steven Filipovich and David Pollock**

One alternate member may be appointed to the Board of Adjustment. One member of the current Planning Commission has applied.

**Applicant: William Coombe**

Three current members of the Board of Adjustment are eligible for reappointment and wish to be reappointed.

**Applicants: Kurt Johnson, David Peterson and Diana Werschay**

#### **RECOMMENDATION**

It is recommended that the St. Louis County Board appoint one member from the Board of Adjustment to serve on the Planning Commission, appoint one alternate to the Board of Adjustment from the Planning Commission and reappoint three members to the Board of Adjustment. All reappointments and new appointments would be for a term expiring December 31, 2016.

**Committee Vacancy Appointments – Planning Commission and Board of Adjustment**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Board appoints citizens to serve on the St. Louis County Planning Commission and Board of Adjustment; and

WHEREAS, The St. Louis County Board desires to appoint citizens to serve in the capacity of both the Planning Commission and the Board of Adjustment members;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board appoints \_\_\_\_\_ to the Planning Commission with a term expiring December 31, 2016;

RESOLVED FURTHER, That the St. Louis County Board appoints \_\_\_\_\_ as an alternate to the Board of Adjustment with a term expiring December 31, 2016;

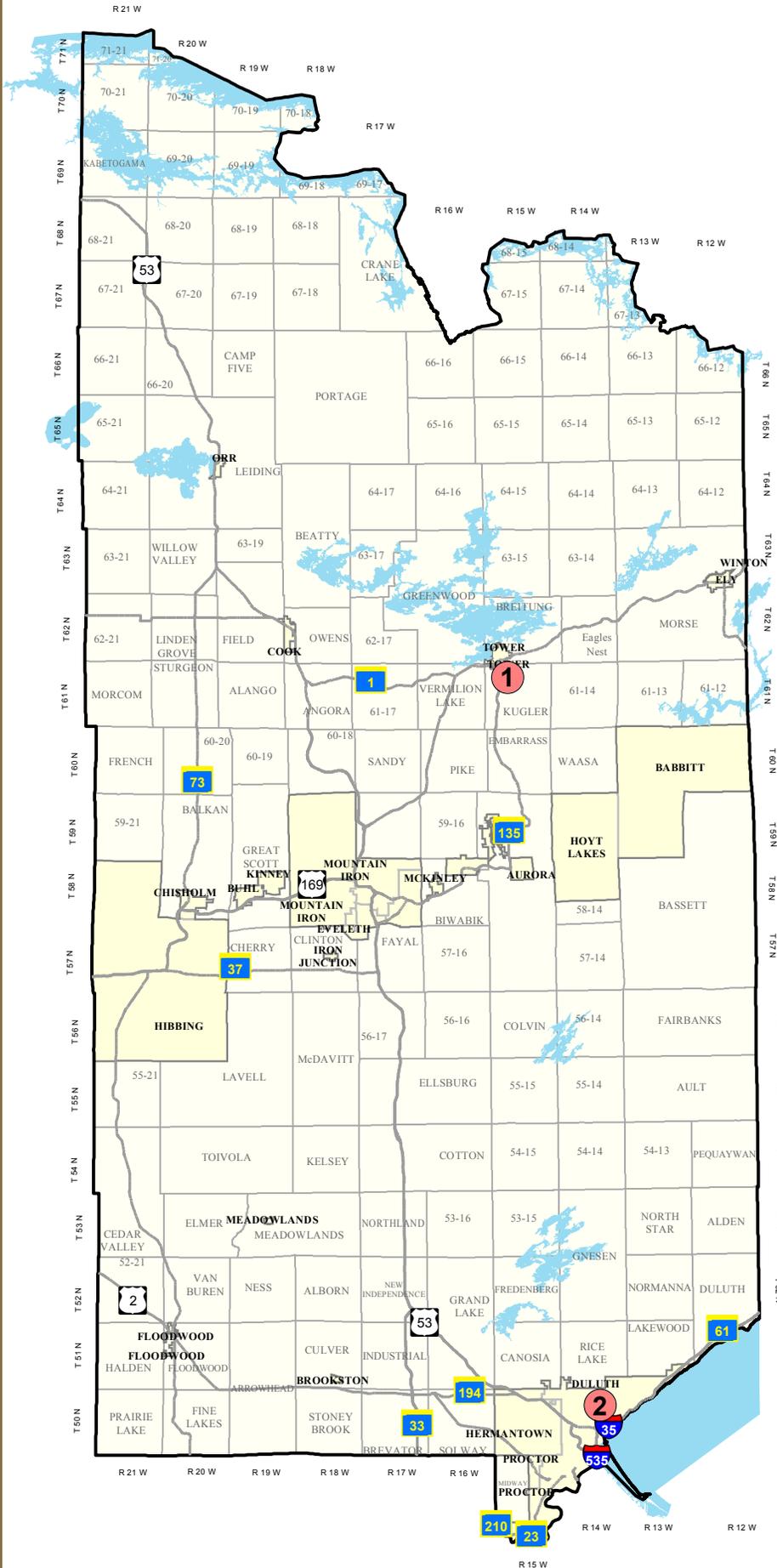
RESOLVED FURTHER, That the St. Louis County Board reappoints the following members to the Board of Adjustment with a term expiring December 31, 2016:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RESOLVED FURTHER, That the St. Louis County Board waives the county board policy on appointments to committees and boards to allow for these appointments which require application and board memo notification.

# Planning Commission (PC) Applicants

## St. Louis County



● 2014 PC Applicant Locations

1- David Pollock

2- Steven Filipovich

Prepared By: **Planning & Community Development Department**  
 Planning & Community Development  
 (218) 749-7103  
[www.stlouiscountymn.gov](http://www.stlouiscountymn.gov)

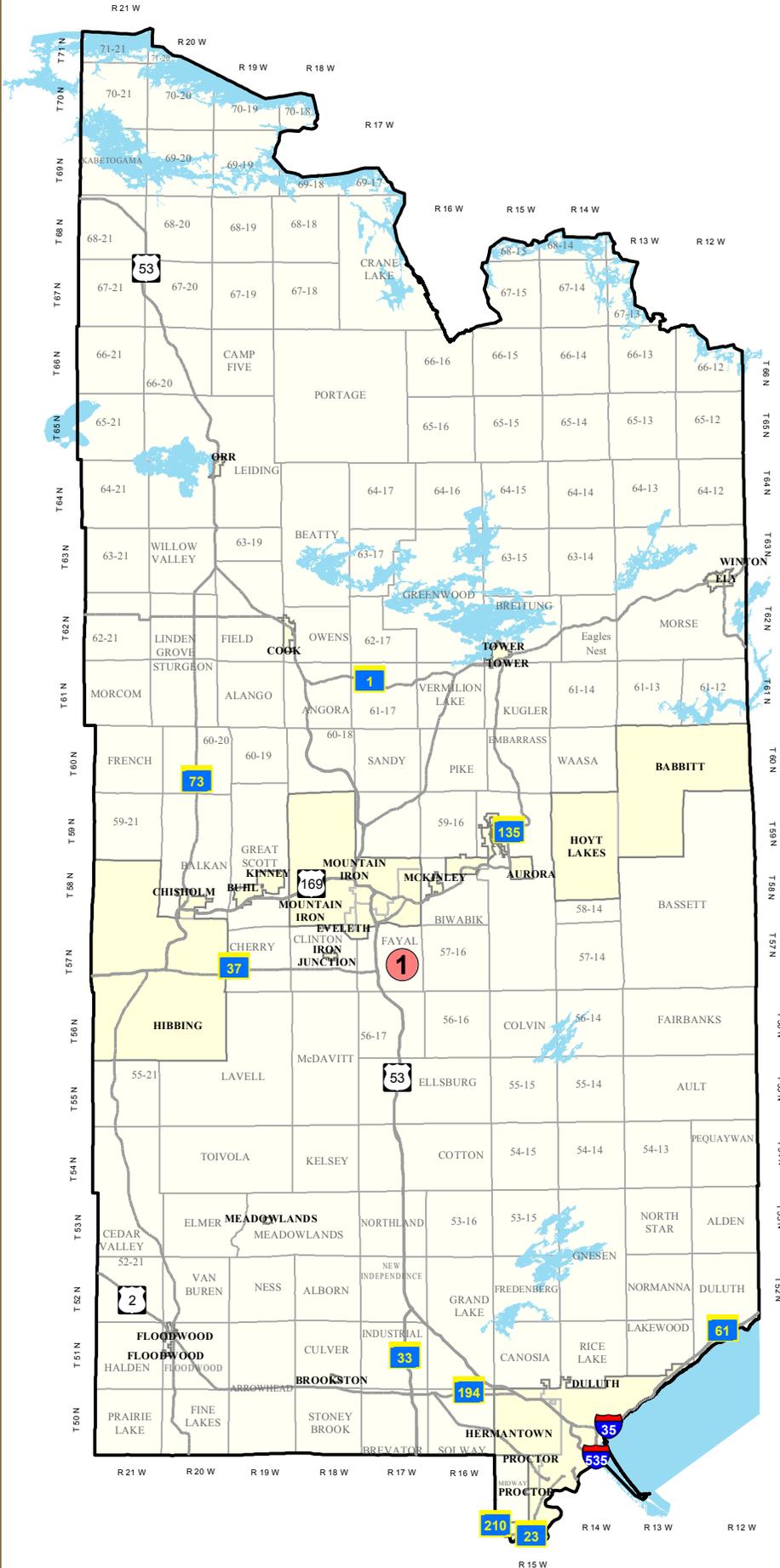
Map Created: 11/21/2013

**Disclaimer**  
 This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.



# Board of Adjustment (BOA) Applicants

## St. Louis County



● 2014 BOA Applicant Locations

1- William Coombe

Prepared By: **Planning & Community Development Department**  
 Planning & Community Development  
 (218) 749-7103  
[www.stlouiscountymn.gov](http://www.stlouiscountymn.gov)

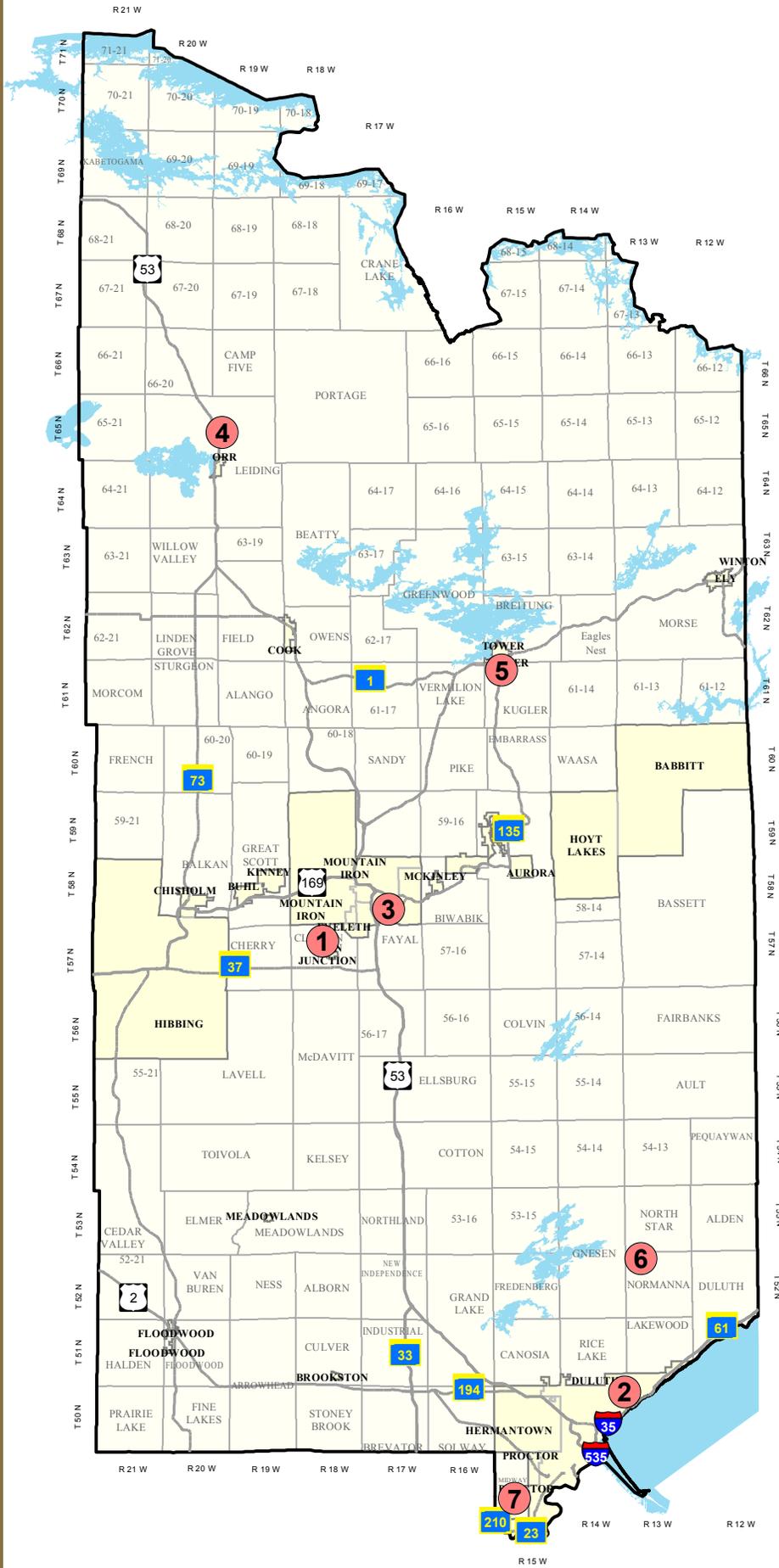
Map Created: 11/21/2013

**Disclaimer**  
 This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.



# Board of Adjustment (BOA) Members

## St. Louis County



● 2013 BOA Member Locations

- 1- Diana Werschay
- 2- Steven Filipovich
- 3- Sonya Merhar
- 4- Dale Long
- 5- David Pollock
- 6- Kurt Johnson
- 7- David Peterson

Prepared By: **Planning & Community Development Department**  
 Planning & Community Development  
 (218) 749-7103  
[www.stlouiscountymn.gov](http://www.stlouiscountymn.gov)

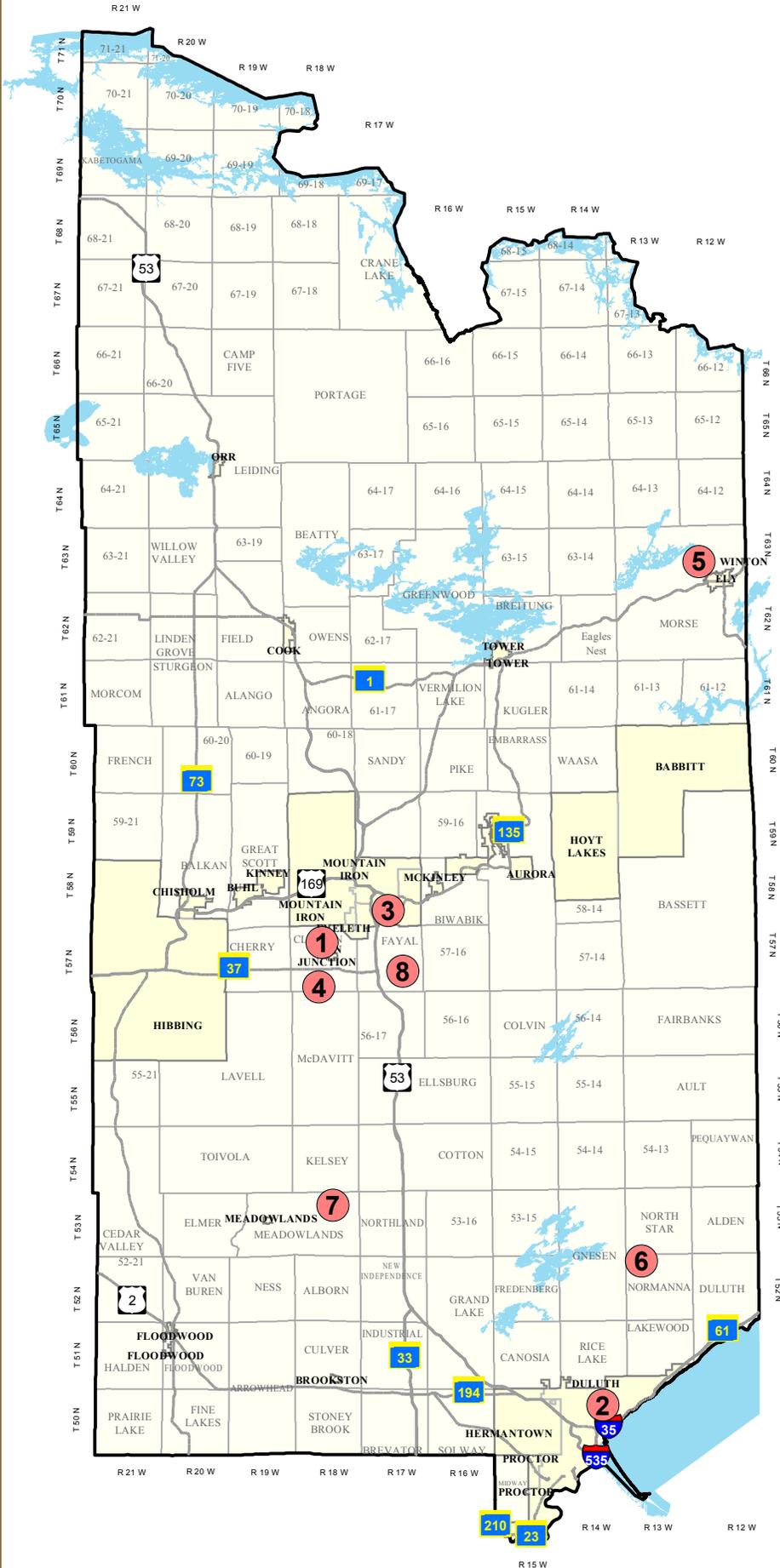
Map Created: 11/13/2013

**Disclaimer**  
 This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.



# Planning Commission (PC) Members

## St. Louis County



● 2013 PC Member Locations

- 1- Diana Werschay
- 2- Commissioner Christopher Dahlberg
- 3- Sonya Merhar
- 4- Raymond Svatos
- 5- Roger Skraba
- 6- Kurt Johnson
- 7- Stephen Kucera
- 8- William Coombe
- 9- Vacant

Prepared By: **Planning & Community Development Department**  
 Planning & Community Development  
 (218) 749-7103  
[www.stlouiscountymn.gov](http://www.stlouiscountymn.gov)

Map Created: 11/13/2013

**Disclaimer**  
 This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.



# BOARD LETTER NO. 13 – 541

PUBLIC SAFETY & CORRECTIONS COMMITTEE NO. 1

BOARD AGENDA NO.

**DATE:** December 17, 2013                      **RE:** Community Coaches Juvenile  
Liaison Program – Public  
Safety Innovation Proposal

**FROM:** Kevin Z. Gray  
County Administrator

Ross Litman  
County Sheriff

**RELATED DEPARTMENT GOAL:**

To use best practices and program innovations to deal with jail overcrowding dynamics.

**ACTION REQUESTED:**

The St. Louis County Board is requested to enter into a 12-month contract with Arrowhead Regional Corrections (ARC) to continue the Community Coaches Juvenile Liaison Program, to be funded on a 12 month basis with funds assigned for Public Safety Innovation purposes.

**BACKGROUND:**

The Criminal Justice Coordinating Committee (initially named the Jail Overcrowding Committee) was established in 2008 to examine the jail overcrowding issue with all criminal justice partners. The 2012 *Study of the St. Louis County Jail*, by ARC Advisory Committee Chair Kenneth Schoen, included significant statistical analysis of trends in St. Louis County and comparison counties. It was the product of conversations with all criminal justice partners and resulted in productive discussions in various settings. There were a number of immediate actions considered, but without additional funding, criminal justice partners are not in a position to “pilot” potential solutions.

In reviewing 2012 year-end financial results, the Auditor’s Office determined significant savings had been realized in the St. Louis County Jail’s budget due to reduced per diems and savings due to a new medical provider. A total of \$921,378 was available and approved as a new assigned category in the General Fund fund balance: Public Safety Innovation. The Criminal Justice Coordinating Committee has supported three proposals which have been approved by the St. Louis County Board as follows:

<b>Proposal/Program</b>	<b>Contract</b>	<b>Amount (\$921,378 available)</b>	<b>Timeline</b>	<b>Reporting</b>
St. Louis County Intensive Pre-Trial Supervision Program	ARC	\$571,761.33	June 1, 2013 – Dec. 31, 2014	Monthly reports to CJCC
St. Louis County Community Sanctions Program				
St. Louis County Female Offender Program expansion	ARC/Duluth Bethel	\$187,376.40 (up to)	July 15, 2013 to December 31, 2014	Monthly reports to CJCC
Funds Remaining		\$162,240.27		

Continuing the Community Coaches program will provide additional resources for two community coaches to continue to work with juveniles from the Native American and Black cultures and document their effectiveness and cost savings. This one-year gap funding will allow ARC to look for a permanent funding solution. Reporting information is attached in the document presented by ARC to the Criminal Justice Coordinating Committee.

The proposal is as follows:

<b>Proposal/Program</b>	<b>Contract</b>	<b>Amount (\$921,378 available)</b>	<b>Timeline</b>	<b>Reporting</b>
Community Coaches Juvenile Liaison Program	ARC	\$60,000	Jan 1-Dec 31 2014	See attached
Funds Remaining		\$102,240.27		

Please see attached program description and evaluation plan.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize a contract with Arrowhead Regional Corrections in the amount of \$60,000 for the period January 1, 2014 to December 31, 2014 for the purpose of funding the Community Coaches Juvenile Liaison Program, payable from the Public Safety Innovation assigned fund balance account, Fund 100, Object 311426.

**Community Coaches Juvenile Liaison Program – Public Safety  
Innovation Proposal**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Board approved assigning \$921,378 of savings in the 2012 Jail budget for the purpose of Public Safety innovation; and

WHEREAS, The Criminal Justice Coordinating Committee continues to meet and work towards solving the complex jail overcrowding problem; and

WHEREAS, The Criminal Justice Coordinating Committee has reviewed and recommended funding for proposals prepared by Arrowhead Regional Corrections for the St. Louis County Intensive Pre-Trial Supervision Program, the St. Louis County Community Sanctions Program and the St. Louis County Female Offender Program Expansion; and

WHEREAS, The St. Louis County Board has approved funding for these programs delivered through new contracts with Arrowhead Regional Corrections for these specific programs and include rigorous cost-effectiveness reporting and evaluation as proposed; and

WHEREAS, The Criminal Justice Coordinating Committee has reviewed and recommended funding for the proposal prepared by Arrowhead Regional Corrections for the Community Coaches Juvenile Liaison Program;

THEREFORE, BE IT RESOLVED, That the appropriate county officials are directed to develop a contract with Arrowhead Regional Corrections for the Community Coaches Juvenile Liaison Program in the amount of \$60,000 for the period January 1, 2014 to December 31, 2014, payable from the Public Safety Innovation assigned fund balance account, Fund 100, Object 311426.

## **JDAI Community Coaches Proposal**

Request: \$60,000     January 1, 2014 through December 31, 2014.

The Juvenile Detention Alternatives Initiative (JDAI) began work in St. Louis County in 2009. JDAI is a national initiative focusing on the appropriate use of juvenile detention and addressing the racial disparity present in the juvenile criminal justice system. Research has shown that use of detention is harmful to youth and impacts their chances for positive outcomes. Additionally, detention facilities house a disproportionate number of youth of color. As a result, secure detention should only be used when the youth poses a risk to public safety or will fail to appear in court. Alternatives to detention must be developed.

One of the alternatives that has been developed is the hiring of 2 Community Coaches in May 2012. These coaches were hired with specific knowledge and familiarity in the American Indian and Black cultures. Their role is to serve as a liaison for the juvenile and his family with the criminal justice system. Additionally, they connect the youth with their culture and serve as role models.

The coaches work with both pre-adjudicated youth and post-adjudicated youth on probation. The focus for the pre-adjudicated youth is to find suitable alternative placements to detention and facilitate their appearance in court. The role with probation juveniles is to serve as a mentor and support the youth in completion of the court order through culturally responsive interventions that will lead to successful discharge from probation.

Since the initiative started in 2009, the number of youth detained at the Arrowhead Juvenile Center has dropped 32 percent, and court appearances for low-level offenders have increased by more than a third. For the first time in recent history, most youth placed at AJC are not first-time offenders. Despite these successes, a disproportionate number of youth of color continue to be detained at AJC.

**Reducing Failures of Juvenile to Appear In Court:** The coaches attempt to notify juveniles that they need to appear in Court. These juveniles typically are issued tickets or citations for lower level offenses. The Coaches call the parents and juveniles to notify them that the juvenile must appear in court. Prior to the implementation of the Community Coach call reminder program only 54% of juveniles who were scheduled to appear in Court did so. After implementing the call reminder program 77% of the 664 juveniles scheduled for Court either paid a fine, rescheduled or showed up for Court. This not only is beneficial for juveniles but it also increases the efficiency and effectiveness of the Courts. In a typical juvenile Court proceeding there may be a County Attorney, Public Defender, Probation officer, Court Clerks, Judge, and social worker. When juveniles do not appear the Court's resources are not being effectively used.

**Community Coach Case Loads:** The Community Coaches had 81 cases on their case load. Fifty three percent (53%) of the cases were Native American juveniles and 41% were African American juveniles. Females accounted for 32% of the cases with males accounting for 68% of the cases. A total of 417 contacts were made with the juveniles and 134 contacts with their families.

To date, the work of the Community Coaches has been funded through grants. In 2014, the total cost of 2 coaches will be approximately \$90,000. ARC has secured grant funding for approximately \$30,000. ARC is asking that the committee support the request to continue this important work by providing \$60,000 for calendar year 2014.

ARC will continue to gather statistical information and report the data on declining use of detention, the impact on court appearances that the call reminder program is producing and the coaches caseloads and contact hours.