



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

November 26, 2013

Immediately following the Board Meeting, which begins at 9:30 A.M.
City Council Chambers, City Hall, 401 East 21st Street, Hibbing, MN

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of November 12, 2013

Health & Human Services Committee – Commissioner Stauber, Chair

1. CY 2014 Supervised Visitation Service Agreements [13-491]

Environment & Natural Resources Committee – Commissioner Nelson, Chair

2. Reinstatement of Contract for Repurchase of State Tax Forfeited Land – Timmerman [13-492]
3. Repurchase of State Tax Forfeited Land – Fosness [13-493]
4. Hibbing Transfer Station Operation and Haulage [13-494]

Finance & Budget Committee – Commissioner Raukar, Chair

5. Abatement List for Board Approval [13-495]
6. Waiver of Ordinance No. 28, Section 11.05 – Billy's (Rice Lake Township) [13-496]

Central Management & Inter-Governmental Committee – Commissioner Jewell, Chair

7. Statewide Security Monitoring Initiative [13-497]
8. Contract for Mine Inspection Services with Itasca County [13-498]

Public Safety & Corrections Committee – Commissioner Miller, Chair

9. 2013 Justice Assistance Grant [13-499]
10. Authorization to Expend Capital Equipment Note for Crash Truck Purchase [13-500]
11. Amend Contract with MEnD for Medical Services at the Jail [13-501]

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Public Works & Transportation Committee – Commissioner Forsman, Chair

1. **Purchase of Four Dump Bodies with Hydraulic Systems and Snow Plowing Equipment** [13-502]
Resolution authorizing the purchase of hydraulic systems and snow plowing equipment from state contract vendor Towmaster Inc., of Litchfield, MN.
2. **Award of Bids: Culvert and Overlay (Brookston), Bridge Project (Halden Township) and Storm Related Bridge Projects (Alden, Lakewood and Brookston)** [13-503]
Resolutions awarding various Public Works projects to low bidders.

Finance & Budget Committee – Commissioner Raukar, Chair

- 1. Support for VNP Clean Water Project 2014 Capital Appropriation Request [13-504]**
Resolution supporting a State of Minnesota 2014 Capital Appropriation request for the Voyageurs National Park Clean Water Project.

Central Management & Inter-Governmental Committee – Commissioner Jewell, Chair

- 1. Investigators' Bargaining Agreement 2012-2014 [13-505]**
Resolution authorizing the 2012-2014 Investigators' bargaining agreement.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

At this time, Commissioners may introduce items for discussion or report on past and future activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

December 3, 2013 Commissioners' Conference Room, Courthouse, Duluth, MN
December 17, 2013 Morse Town Hall, 911 South Central Avenue, Ely, MN
January 7, 2014 Commissioners' Conference Room, Courthouse, Duluth, MN

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

Tuesday, November 12, 2013

Location: Fredenberg Town Hall, Duluth, Minnesota

Present: Commissioners Jewell, Miller, Forsman, Stauber, Nelson, Raukar, and Chair Dahlberg

Absent: None

Convened: Chair Dahlberg called the meeting to order at 11:50 a.m.

CONSENT AGENDA

Raukar/Jewell moved to approve the consent agenda. The motion passed. (7-0)

- Minutes of November 5, 2013
- Agreement with the Community Health Board for Community Transformation Grant Objectives [13-478]
- Award of Bids – Grader Blades, Cutting Edges, Pick Blades and Bits [13-479]
- State Contract Purchase of Tandem Axle Diesel Tractor [13-480]
- St. Louis County Emergency Conditions Policy [13-481]
- Establish Public Hearing for Suspension/Revocation of Liquor Licenses for Property Tax Non-Payment – 9:40 a.m., Tuesday, December 17, 2013, Morse Town Hall, Ely, MN [13-482]

REGULAR AGENDA

Health & Human Services

Stauber/Jewell moved that the St. Louis County Board approves the content of the 2014-2015 MFIP/DWP Biennial Service Agreement and authorizes the Public Health and Human Services Department to submit the MFIP Biennial Agreement to DHS and accept the MFIP/DWP Consolidated Fund allocation in the amount of \$3,500,136 for 2014. Public Health & Human Services Director, Ann Busche, discussed the agreement. Commissioner Miller asked if her vote was a conflict of interest; after further discussion, it was determined that Commissioner Miller's vote was not a conflict of interest. The motion passed. (7-0)

Public Works & Transportation

Forsman/Nelson moved that the St. Louis County Board authorizes the purchase of four 2014 Mack GU713 tandem trucks from Twin Cities Mack and Volvo Trucks of Roseville, Minnesota, for a total cost of \$467,054.77. After further discussion, the motion passed. (7-0)

Finance & Budget

Raukar/Forsman moved that the St. Louis County Board, pursuant to St. Louis County Ordinance No. 51, approves the application for license to sell tobacco products, at retail, on file in the office of the

County Auditor, identified as County Board File No. 59631 and authorizes the County Auditor to issue the license as follows; Keith/Lois Nelson d/b/a At Your Convenience, Fayal Township, Tobacco Products License No. T144, *RENEWAL*. Commissioner Nelson requested permission to abstain from the vote because he has a direct financial interest in the business; Commissioner Nelson's request to abstain was approved (Jewell / Miller, 6-0). The motion passed. (6-0-1) Nelson abstained.

Raukar/Stauber moved that the St. Louis County Board authorizes the IT Department to move forward with the purchase, installation and implementation of Microsoft Exchange/Outlook for email and calendar management, bringing contracts and purchases to the County Board in a timely fashion as needed in 2014. Deputy Administrator Linnea Mirsch and Information Technology Director Martin Buscombe discussed project timelines and associated costs. After further discussion, the motion passed. (7-0).

Central Management & Inter-Governmental

Jewell/Dahlberg moved that the St. Louis County Board authorizes the appropriate county officials to execute an agreement with Steven C. Fecker of Johnson, Killen & Seiler, P.A. to act as the exclusive labor negotiator for St. Louis County, effective January 1, 2014 – December 31, 2014 at the hourly fee of \$195 for labor negotiations and at the hourly fee of \$225 for grievance and interest arbitrations. After further discussion, the motion passed. (7-0).

COMMISSIONER DISCUSSION ITEMS

Commissioner Stauber thanked all veterans, including Commissioner Forsman, Commissioner Dahlberg, and his wife, for their service.

At 12:37 a.m., Raukar/Jewell moved to adjourn the Committee of the Whole meeting. (7-0)

Chris Dahlberg, Chair of the County Board

Phil Chapman, Clerk of the County Board

BOARD LETTER NO. 13 - 491

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: November 26, 2013 **RE:** CY 2014 Supervised Visitation
Service Agreements

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be born healthy, live a life free from abuse and neglect, and will have a permanent living arrangement.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize purchase of services agreements with Lutheran Social Services and Duluth Family Visitation Center for the provision of Supervised Visitation Services for Calendar Year 2014.

BACKGROUND - LUTHERAN SOCIAL SERVICES:

Since 1990, the Lutheran Social Services (LSS) Family Resource Center has provided Supervised Visitation Services to families. Subsequently, the LSS Bethany Crisis Shelter began providing the same services in 2004. These programs are under contract with the St. Louis County Public Health and Human Services Department (PHHS) for children and families receiving child protection services. Basic Supervised Visitation Services are provided with trained LSS staff at the shelters and other convenient off-site locations to promote a safe environment for youth to visit parents and other family members, thus ensuring the children's safety.

Some of the families are dealing with specific parenting deficits which prohibit them from being unsupervised with their children. The LSS Bethany Crisis Shelter also provides more support and skill training with Structured Supervised Visitation to assist families working on specific areas such as accountability, communication, play skills, feeding, diapering, discipline, etc.

Transportation is authorized for the LSS Family Resource Center staff to go to various approved off-site locations for family visitation. Transportation reimbursement will be paid as a flat drive time rate of \$18.00 per hour, which is the same as the 2013 rate.

PHHS desires to continue purchase of service agreements with LSS for the provision of Supervised Visitation Services with no change in rates for the period January 1, 2014 through December 31, 2014. Financing for these services is from local funds. The department may charge fees to families for services provided in accordance with the Social Service Eligibility and Fee Schedule.

BACKGROUND - DULUTH FAMILY VISITATION CENTER:

Domestic Abuse Intervention Programs (DAIP) was founded in 1980 as Minnesota Program Development, Inc., an over-arching organization dedicated to starting programs that would improve the status of women and children who were victims of domestic violence through education and social change. In 1981, the agency initiated the Domestic Abuse Intervention Project to coordinate Duluth’s criminal and civil justice agencies to develop a comprehensive, community-based program for intervention in domestic abuse cases.

The Duluth Family Visitation Center (DFVC) opened in 1989. Its mission is to provide a safe place where children can build and maintain positive relationships with their parents. The DFVC strives to support parents’ efforts to end the cycle of violence and control in their lives and the lives of their children. It offers small groups, skill building and safety planning for all family members affected by domestic violence. The DFVC provides the only location in the city of Duluth for safe exchanges and supervised visits that centralizes the safety of child and the non-abusing parent in families where domestic violence is prevalent.

DFVC was the first in Minnesota, one of the first in the nation, to formalize a transition program using behavior changes to signal shifts to less restrictive visitation. Under contract with PHHS, the DFVC provides Parenting Time Services (Supervised Visitation Services) for Children in Need of Protection or Services (CHIPS). These services allow access and visitation to parents in a respectful, supportive environment.

PHHS desires to implement a purchase of service agreement with DFVC for the specialized provision of Supervised Visitation Services for the period January 1, 2014 through December 31, 2014. Financing for these services is from local funds. The department may charge fees to families for services provided in accordance with the Social Service Eligibility and Fee Schedule.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize agreements for Supervised Visitation Services and related staff transportation to approved off-site locations for the period January 1, 2014 through December 31, 2014, payable from Fund 230 (Social Services), Agency 232008 (Children’s Services), Expense Object 602000 (Other Children’s Services), as follows:

<u>Provider</u>	<u>Rate</u>
LSS Family Resource Center-Range Youth Shelter, Virginia	
Basic Supervised Visitation	\$34.00 per hour
Transportation	\$18.00 per hour
LSS Bethany Crisis Shelter, Duluth	
Basic Supervised Visitation	\$35.00 per hour
Structured Supervised Visitation	\$40.00 per hour
DFVC Duluth	
Supervised Community Visits	\$30.00 per hour
Individualized Visits	\$35.00 per hour

CY 2014 Supervised Visitation Services Agreements

BY COMMISSIONER _____

WHEREAS, St. Louis County has Child Protection and Intervention and Prevention Programs; and

WHEREAS, The St. Louis County Public Health and Human Services Department (PHHS) contracts with Lutheran Social Services (LSS) Bethany Crisis Shelter, LSS Family Resource Center and Duluth Family Visitation Center (DFVC) to provide Supervised Visitation Services on behalf of the county; and

WHEREAS, PHHS wishes to renew the LSS agreements and implement the DFVC agreement to promote a safe environment for youth to visit parents and other family members;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes agreements for Supervised Visitation Services and related staff transportation to approved off-site locations for the period January 1, 2014 through December 31, 2014, (\$400,000 maximum for all three providers combined) payable from Fund 230 (Social Services), Agency 232008 (Children's Services), Expense Object 602000 (Other Children's Services), as follows:

<u>Provider</u>	<u>Rate</u>
LSS Family Resource Center-Range Youth Shelter, Virginia	
Basic Supervised Visitation	\$34.00 per hour
Transportation	\$18.00 per hour
LSS Bethany Crisis Shelter, Duluth	
Basic Supervised Visitation	\$35.00 per hour
Structured Supervised Visitation	\$40.00 per hour
Transportation	\$18.00 per hour
DFVC Duluth	
Supervised Community Visits	\$30.00 per hour
Individualized Visits	\$35.00 per hour

BOARD LETTER NO. 13 - 492

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: November 26, 2013 **RE:** Reinstatement of Contract for
Repurchase of State Tax
Forfeited Land - Timmerman

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

RELATED DEPARTMENT GOAL:

To perform public services; provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize reinstatement of a contract for deed to repurchase state tax forfeited land.

BACKGROUND:

Minn. Stat. § 282.341 Subd. 1 provides for reinstatement of a contract for deed subject to payment equivalent to the delinquent installments, taxes, assessments, penalties, costs and interest. Josanne Timmerman of Duluth, MN, has requested to reinstate her contract to repurchase state tax forfeited land. Less than 50 percent of the basic sale price was paid prior to cancellation; therefore, reinstatement requires County Board approval (Minn. Stat. § 282.341 Subd. 1). Payment and fees required to reinstate the contract have been paid.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the reinstatement of this contract in the amount of \$22,873.32 to be deposited into Fund 240 (Forfeited Tax Fund).

Josanne Timmerman, Duluth, MN

Address of Property	8410 Grand Avenue Duluth, MN 55807
Legal Description	CITY OF DULUTH LOTS 12 THRU 16 EX NW 10 FT & EX THAT PART OF LOT 12 LYING SWLY OF THE FOLLOWING DESCRIBED LINE BEG AT A PT ON THE NWLY LINE OF LOT 12 WHICH PT IS 12.50 FT NELY OF THE MOST WLY COR OF LOT 12 THENCE SELY 12.50 FT DISTANT FROM AND PARALLEL TO THE SWLY LINE OF LOT 12 TO THE SELY LINE OF LOT 12 THERE TERMINATING BLOCK 41, NORTONS FAIRMOUNT PARK DIV OF DULUTH Parcel Code: 010-3510-09630
Date of Cancellation and Resolution Number	8/6/2013 Reso 13-477
Amount Needed to Reinstate	\$22,873.32
Date Paid	11/4/2013
Canceled Contract Number	C22120072
New Contract Number	C22130136

**Reinstatement of Contract for Repurchase of State Tax Forfeited Land -
Timmerman**

BY COMMISSIONER _____

WHEREAS, Under the provisions of Minn. Stat. § 282.341 Subd. 1, a contract for deed to repurchase state tax forfeited land previously canceled may be reinstated by the previous contract holder subject to payment of installments, taxes, assessments, penalties, costs and interest; and

WHEREAS, Less than 50 percent of the basic sale price was paid prior to cancellation; therefore, County Board approval is required for reinstatement; and

WHEREAS, Josanne Timmerman of Duluth, MN, has requested to reinstate Contract C22120072, having been canceled on 8/6/2013, under new Contract C22130136 for property described as:

CITY OF DULUTH

LOTS 12 THRU 16 EX NW 10 FT & EX THAT PART OF
LOT 12 LYING SWLY OF THE FOLLOWING DESCRIBED
LINE BEG AT A PT ON THE NWLY LINE OF LOT 12
WHICH PT IS 12.50 FT NELY OF THE MOST WLY COR
OF LOT 12 THENCE SELY 12.50 FT DISTANT FROM
AND PARALLEL TO THE SWLY LINE OF LOT 12 TO
THE SELY LINE OF LOT 12 THERE TERMINATING
BLOCK 41, NORTONS FAIRMOUNT PARK DIV OF DULUTH
Parcel Code: 010-3510-09630

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the reinstatement of Contract C22130136 by Josanne Timmerman of Duluth, MN, in the amount \$22,873.32, to be deposited into Fund 240 (Forfeited Tax Fund).

St. Louis County Land Department Tax Forfeited Land Sales

Reinstatement of Contract

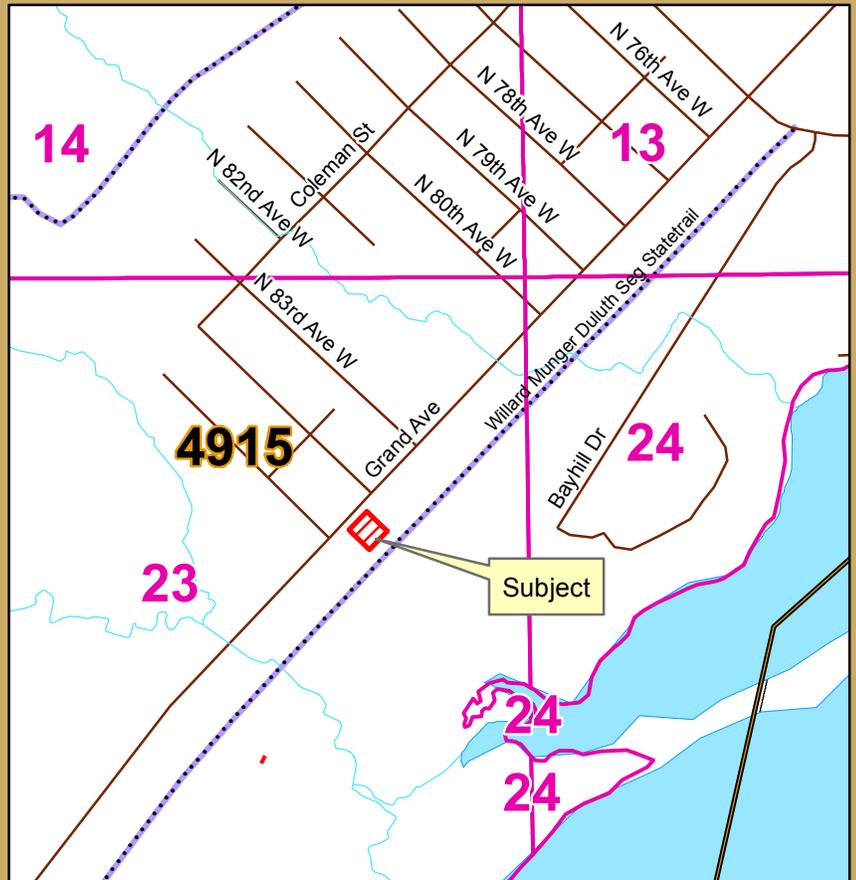
Legal : CITY OF DULUTH
 LOTS 12 THRU 16 EX NW 10 FT & EX THAT
 PART OF LOT 12 LYING SWLY OF THE
 FOLLOWING DESCRIBED LINE BEG AT A
 PT ON THE NWLY LINE OF LOT 12 WHICH
 PT IS 12.50 FT NELY OF THE MOST WLY
 COR OF LOT 12 THENCE SELY 12.50 FT
 DISTANT FROM AND PARALLEL TO THE
 SWLY LINE OF LOT 12 TO THE SELY
 LINE OF LOT 12 THERE TERMINATING,
 BLOCK 41, NORTONS FAIRMOUNT PARK
 DIV OF DULUTH

Parcel Code : 010-3510-09630

LDKEY : 71668

Acres: .32

Address: 8410 Grand Ave
 Duluth, MN 55807

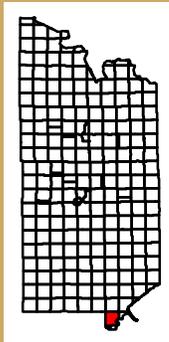


City of Duluth

Sec: 23 Twp: 49 Rng: 15

Commissioner District # 3

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
 Land Department**

November 2013



2003 NAIP Photo

Michael Fosness, Alborn, MN

Parcel Code	205-0010-06170, 06190
Taxes and Assessments	\$4,761.17
Service Fees	\$114.00
Deed Tax	\$15.71
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$4,961.88

Repurchase of State Tax Forfeited Land - Fosness

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant Michael Fosness of Alborn, MN, has applied to repurchase state tax forfeited land legally described as:

TOWN OF ALBORN

THAT PART OF SW 1/4 OF NW 1/4 LYING E OF

THE RY R OF W and SE 1/4 OF NW 1/4 EX SE1/4 OF SE1/4

LYING E OF RY

SEC 35 TWP 52 RGE 18

PARCEL: 205-0010-06170, 06190

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Michael Fosness of Alborn, MN, on file in County Board File No. _____, subject to payments including total taxes and assessments of \$4,761.17, service fee of \$114, deed tax of \$15.71, deed fee of \$25, and recording fee of \$46; for a total of \$4,961.88, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, Michael S Fosness, Sr, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

TOWN OF ALBORN, THAT PART OF SW 1/4 OF NW 1/4 LYING E OF THE RY R OF W also SE 1/4 OF NW 1/4 EX SE 1/4 OF SE 1/4 LYING E OF RY, Sec 35 Twp 52 Rge 18

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one):

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether mortgage or otherwise the right is exercised

That such taxes became delinquent in 2005 and remained delinquent and unpaid for the subsequent years of: 2006,2007,2008,2009,2010,2011,2012

That pursuant to Minnesota Statutes, the total cost of repurchase \$5,000.57 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Please contact our office at 218-726-2606 for the current amount due which increases monthly.

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that: applicant to state reasons why taxes were not paid.

~ p with the money I just couldn't come. Rheumatoid Arthritis and I came down with finally got insurance

Please check the appropriate box below:

- There are one or more wells on this property (See enclosed well disclosure information sheet)
- No change since last well certificate Well disclosure completed - \$50.00 enclosed
- There are no wells on this property

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): Michael S. Fosness Sr. middle name Steven
Are you currently in active military service? no

If you have been discharged within the last 6 months, provide discharge date _____ and documentation. Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.

Dated: 10-29 2013

By: Michael S Fosness Sr. (Signature)

Address: 6075 Albarn Jet Rd
City: Albarn State: MN Zip: 55702
Phone: 218-345-6871



**St. Louis County Land Department
Tax Forfeited Land Sales**

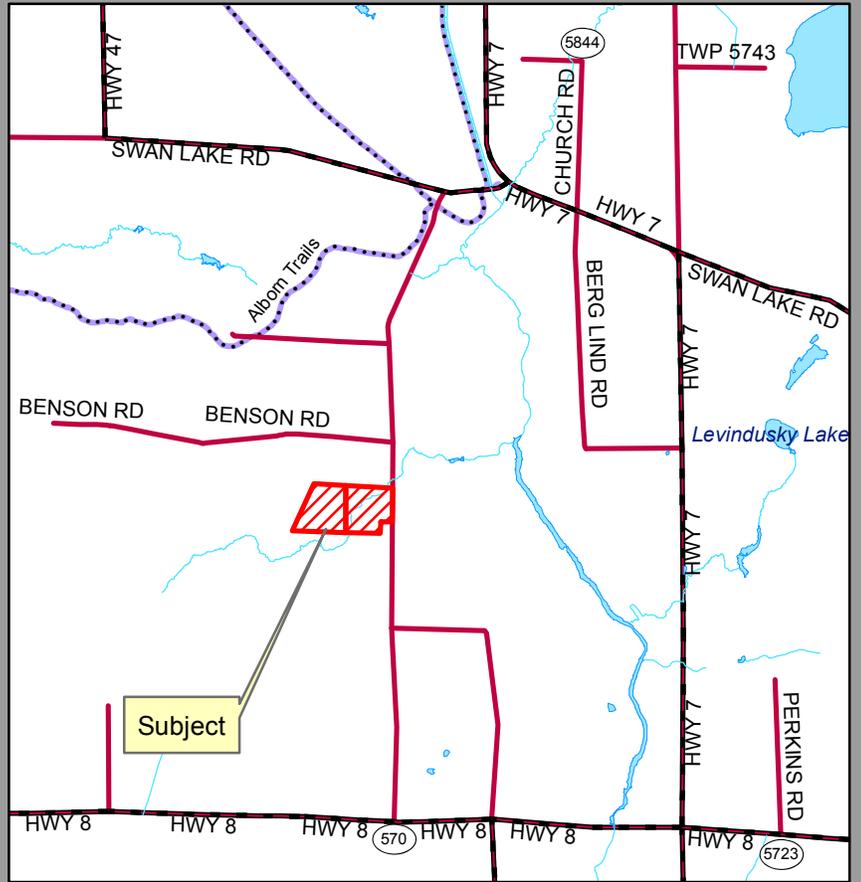
Repurchase of Property

Legal : TOWN OF ALBORN
 THAT PART OF SW 1/4 OF NW 1/4
 LYING E OF THE RY R OF W also
 SE 1/4 OF NW 1/4 EX SE1/4 OF
 SE1/4 LYING E OF RY
 Sec 35 Twp 52 Rge 18

Parcel Code : 205-0010-06170, 06190

LDKEY : 117717 & 117718

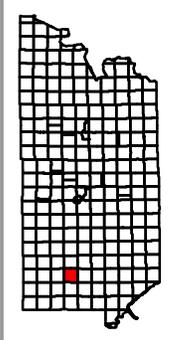
Acres: 72 +/-



Town of Alborn Sec: 35 Twp: 52 Rng: 18

Commissioner District # 7

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

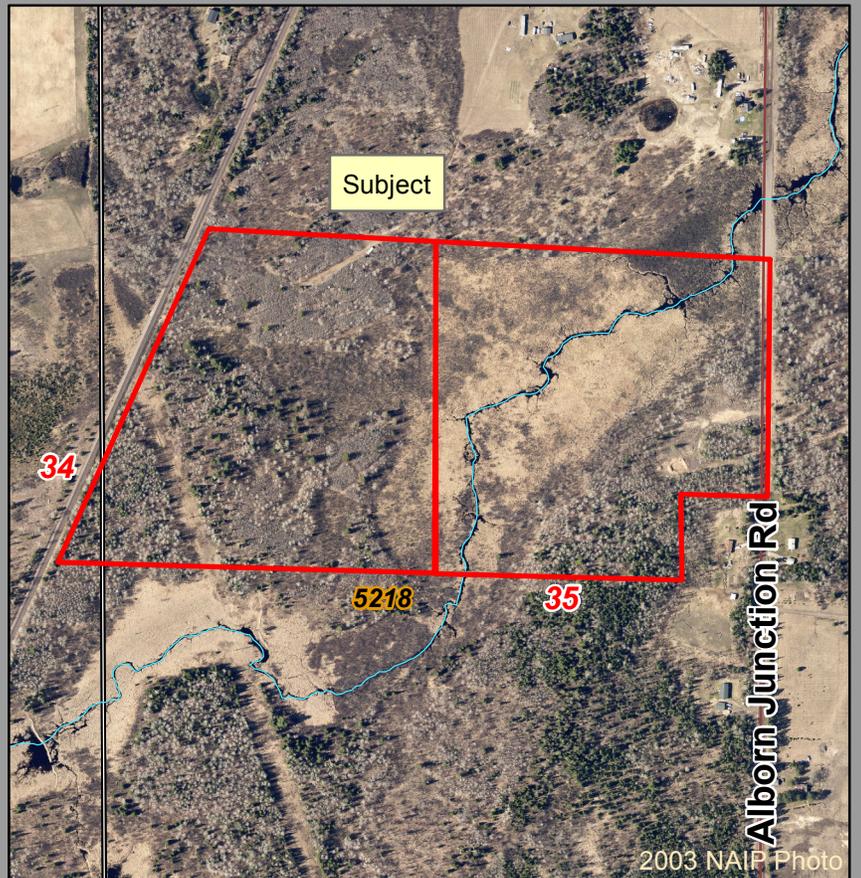


St. Louis County, Minnesota

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**St. Louis County
Land Department**

November 2013



2003 NAIP Photo

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the appropriate county officials to enter into a four (4) year contract with the possibility of one (1) two (2) year extension with Kangas Excavating Inc. for the Hibbing Transfer Station operation and haulage at its bid price of \$16.85 per ton of MSW, and \$160 per load of recyclables for an estimated annual cost of \$265,000 plus fuel adjustments, and a separate \$78 per hour charge for snow plowing, grading, and maintaining special waste as directed by Environmental Services. Funding for this contract is available from Fund 600, Agency 604001.

Hibbing Transfer Station Operation and Haulage

BY COMMISSIONER _____

WHEREAS, The contract for the operation and haulage at the Hibbing Transfer Station expires on December 31, 2013; and

WHEREAS, A competitive Request for Proposal was completed in October 2013; and

WHEREAS, Kangas Excavating Inc. submitted a proposal for \$16.85 per ton of mixed solid waste, and \$160 per load for recyclables haulage for an estimated annual cost of \$265,000 plus fuel adjustments, and a separate \$78 per hour charge for snow plowing, grading, and maintaining special waste as directed;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a four (4) year contract with Kangas Excavation Inc. beginning January 1, 2014, with an optional two (2) year extension, for an estimated annual cost of \$265,000 plus fuel adjustments, and a separate \$78 per hour charge for snow plowing, grading and maintaining special waste as directed by Environmental Services, payable from Fund 600, Agency 604001.

BOARD LETTER NO. 13 - 495

FINANCE & BUDGET COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

DATE: November 26, 2013 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59577.

Abatements Submitted for Approval by the St. Louis County Board
on 12/3/2013

<u>PARCEL CODE</u>	<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>
698 10 1530	0 14982	COXON, MARY	R	63-17	Dan Christensen	CODE CHANGE	2013	82.14
698 10 1535	0 14983	COXON, MARY	R	63-17	Dan Christensen	CODE CHANGE	2013	33.56
698 10 1630	0 14984	COXON, MARY	R	63-17	Dan Christensen	CODE CHANGE	2013	355.12
140 130 5020	0 14986	MICKELSON, JENNA	R	Hibbing	Patrick Orent	HOMESTEAD	2013	630.98
30 200 2190	0 14987	PAJARI, KAREN	R	Ely	Andrew Olson	HOMESTEAD	2013	817.56
115 35 140	0 14988	SIMONSON, JOHN	R	Buhl	Brian Grahek	HOMESTEAD	2013	432.30
340 10 3404	0 14989	TUSKAN, PAUL A	R	Fayal	Patrick Orent	CODE CHANGE	2013	21.20

BOARD LETTER NO. 13 - 496

FINANCE & BUDGET COMMITTEE CONSENT NO. 6

BOARD AGENDA NO.

DATE: November 26, 2013

RE: Waiver of Ordinance No. 28,
Section 11.05 – Billy’s (Rice Lake
Township)

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor

RELATED DEPARTMENT GOAL:

Provide mandated and discretionary licensing services in a timely manner.

ACTION REQUESTED:

The St. Louis County Board is requested to grant a waiver of Ordinance No. 28, Section 11.05, to Billy’s in Rice Lake Township for the John Beargrease Sled Dog Marathon.

BACKGROUND:

Ragnar Properties, Inc. d/b/a Billy's, 3502 West Tischer Road, Rice Lake Township, has requested a waiver of Ordinance No. 28 (Liquor Ordinance), Section 11.05, requiring patrons to vacate licensed premises twenty minutes after sales are to be ceased by law. The establishment proposes to stay open on January 27, 2014, through January 29, 2014, from 1:00 a.m. to 8:00 a.m. to provide a place for mushers competing in the John Beargrease Sled Dog Marathon to warm up, use restroom facilities and have breakfast. Also, race officials will use the establishment as communication headquarters.

Alcoholic beverages will not be served during these extended hours. The Liquor Licensing Committee has recommended approval of the waiver as permitted by Section 14 of Ordinance No. 28.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the waiver.

Waiver of Ordinance No. 28, Section 11.05 – Billy’s (Rice Lake Township)

BY COMMISSIONER _____

WHEREAS, St. Louis County Ordinance No. 28 (Liquor Ordinance), Section 11.02 prohibits sales of alcohol after 1:00 a.m. on Monday through Saturday and Section 11:05 requires patrons to vacate licensed premises within twenty minutes after sales are ceased by law; and

WHEREAS, Ragnar Properties, Inc. d/b/a Billy's, 3502 West Tischer Road, Rice Lake Township, a licensed liquor establishment, has requested a waiver to remain open from 1:00 a.m. to 8:00 a.m. on January 27, 2014, through January 29, 2014, to provide facilities and food to mushers and race officials of the John Beargrease Sled Dog Marathon; and

WHEREAS, The Liquor Licensing Committee has recommended approval of the waiver application, pursuant to Section 14 of Ordinance No. 28;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the application (on file in County Board File No. 59618) submitted by the below listed establishment for a waiver of Section 11.05, which requires patrons to vacate the licensed premises by 1:20 a.m.;

Ragnar Properties, Inc. d/b/a Billy's
3502 West Tischer Road
Duluth, MN 55803
Rice Lake Township

RESOLVED FURTHER, That the waiver shall be effective January 27, 2014, through January 29, 2014, from 1:00 a.m. to 8:00 a.m. and no alcohol shall be served or consumed on the licensed premises during the waiver period, although Billy's will be allowed to serve food to mushers and race officials of the John Beargrease Sled Dog Marathon during the waiver period.

BOARD LETTER NO. 13 - 497

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 7

BOARD AGENDA NO.

DATE: November 26, 2013 **RE:** Statewide Security Monitoring Initiative

FROM: Kevin Z. Gray
County Administrator

Martin Buscombe, Director
Information Technology

RELATED DEPARTMENT GOAL:

To provide strong county infrastructure.

ACTION REQUESTED:

The St. Louis County Board is requested to enter into the Statewide Security Monitoring Initiative (SSMI) Memorandum of Understanding (MOU) with the State of Minnesota.

BACKGROUND:

In the current 'digital' world, information security is a high priority for St. Louis County. The Information Technology Department does a good job proactively monitoring and defending against unauthorized incursion attempts and information security attacks by hackers both within and outside of the United States. The State of Minnesota has initiated a new collaborative program through which counties can join with the state to further improve information security.

The new SSMI will provide additional assistance in monitoring and defending the county's information technology assets. The SSMI is funded by grants from the U.S. Office of Homeland Security to the State of Minnesota. The SSMI-MOU will allow St. Louis County to substantially upgrade its online security equipment and partner with the state Chief Information Security Office for ongoing real-time monitoring of digital online traffic.

For participating counties, the state will use federal grant funds to purchase replacement network firewalls, intrusion prevention devices and other information security related hardware and software that will be integrated into the state wide network. The network will be monitored by state information security personnel in addition to county personnel.

St. Louis County presently pays \$3,000 per month under the current collaborative agreement for network services. There is no additional cost for these expanded services through the term of the MOU ending December 31, 2015.

RECOMMENDATION:

It is recommended that the St. Louis County Board enter into the Statewide Security Monitoring Initiative Memorandum of Understanding with the State of Minnesota.

Statewide Security Monitoring Initiative

BY COMMISSIONER: _____

WHEREAS, St. Louis County's strategic technology plan includes improving its information security capability; and

WHEREAS, The State of Minnesota is proposing a collaborative effort through its Statewide Security Monitoring Initiative to improve electronic information security;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a Memorandum of Understanding with the State of Minnesota for the Statewide Security Monitoring Initiative effective upon execution through December 31, 2015.

BOARD LETTER NO. 13 - 498

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 8

BOARD AGENDA NO.

DATE: November 26, 2013 **RE:** Contract for Mine Inspection
Services with Itasca County

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To provide effective and efficient public service delivery, engage in joint activities with other local government agencies, and enhance public safety activities.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a Mine Inspection Services Agreement with Itasca County effective October 1, 2013.

BACKGROUND:

Minn. Stat. 180 requires counties with five (5) or more mines, operating or closed, to appoint an inspector of mines and to fulfill associated inspection and investigation related responsibilities targeted toward the goal of minimizing safety hazards for miners and the public. On February 1, 1991, St. Louis County entered into an agreement with Itasca County to provide mine inspection services for compliance related inspections and investigations. St. Louis County has provided these services for Itasca County since that date consistent with the 1991 agreement.

The agreement for services with Itasca County has been amended to more accurately reflect the costs associated with providing mine inspection services. The new agreement will run through December 31, 2015. These services can be provided with existing St. Louis County Safety and Risk Management, Mine Inspector's Office staff.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the appropriate county officials to enter into a Mine Inspection Services Agreement with Itasca County, at an estimated annual cost of \$6,000, to be deposited into Fund 138001, Mine Inspector, Object 552506. Anticipated revenue has been included in the current 2013 budget and proposed 2014 budget.

Contract for Mine Inspection Services with Itasca County

BY COMMISSIONER _____

WHEREAS, Minn. Stat. 180 requires counties with five or more mines in operation to appoint an inspector of mines and to fulfill associated inspection and investigation related responsibilities; and

WHEREAS, Since 1991 St. Louis County has provided mine inspection services to Itasca County through a cooperative activity services agreement; and

WHEREAS, St. Louis County Safety and Risk Management, Mine Inspector's Office has sufficient staff to continue to provide this service and has updated the services agreement to reflect actual costs associated with providing these services;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into the Mine Inspection Services Agreement with Itasca County, at an estimated annual cost of \$6000, to be deposited into Fund 138001, Mine Inspector, Object 552506. Anticipated revenue has been included in the current 2013 budget and proposed 2014 budget.

BOARD LETTER NO. 13 - 499

PUBLIC SAFETY & CORRECTIONS COMMITTEE
CONSENT NO. 9

BOARD AGENDA NO.

DATE: November 26, 2013 **RE:** 2013 Justice Assistance Grant

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELATED DEPARTMENT GOAL:

To enhance public safety.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a contract with the City of Duluth for the 2013 Justice Assistance Grant.

BACKGROUND:

The St. Louis County Sheriff is seeking authorization to enter into a Memorandum of Understanding with the City of Duluth and accept funding from the 2013 Justice Assistance Grant (JAG). The grant is part of a Bureau of Justice Assistance program which allows local law enforcement agencies to support a broad range of activities to prevent and control crime. The JAG allocation formula is based on population and violent crime statistics. St. Louis County and the City of Duluth have participated in similar grant initiatives in the past, and this grant requires no match.

The 2013 JAG application requires a Memorandum of Understanding to be signed by both jurisdictions outlining this cooperative agreement and allocation of funds. The total grant amount is \$38,486. The St. Louis County Sheriff's Office and City of Duluth Police Department will jointly appropriate \$5,000 to the First Witness Program, \$5,000 to St. Louis County Mental Health Court, and \$28,486 to the Duluth Police Department to be used in support of the Mounted Patrol.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a Memorandum of Understanding with the City of Duluth and accept the 2013 Bureau of Justice Assistance Grant in coordination with the City of Duluth, to be accounted for in Fund 100, Agency 129999, Grant 12915, Year 2013.

2013 Justice Assistance Grant

BY COMMISSIONER _____

WHEREAS, The federal government, through the Bureau of Justice Assistance, has made available \$38,486 in funding from the Justice Assistance Grant for approved prevention and controlling of crime; and

WHEREAS, The Bureau of Justice Assistance requires a Memorandum of Understanding between St. Louis County and the City of Duluth for acceptance of the grant;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a Memorandum of Understanding with the City of Duluth and acceptance of the 2013 Justice Assistance Grant, to be accounted for in Fund 100, Agency 129999, Grant 12915, Year 2013;

RESOLVED FURTHER, that the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

GRANT APPROVAL FORM

GRANT NAME: 2013 Justice Assistance Grant GRANT AMOUNT: \$10,000
 GRANTOR: Bureau of Justice MATCH AMOUNT: 0
 FUND: 100 AGENCY: 129999 GRANT: 12915 GRANT YEAR: 2013
 AGENCY NAME: Sheriff's office
 CONTACT PERSON: Dawn Sathers PHONE: 2389
 GRANT PERIOD: BEGIN DATE: 10/01/12 END DATE: 09/30/16
 STATE GRANT AWARD NUMBER OR FEDERAL CFDA # 2013-dj-bx-1183

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.

GRANTS OF \$25,000 OR LESS

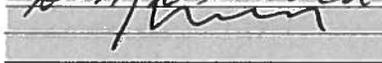
A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?

YES NO

If so, this type of grant requires the following review approval:

County Auditor		Date: <u>11-13-13</u>
County Administrator		Date: <u>13. Nov. 2013</u>
County Attorney		Date:

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

NEW GRANTS GREATER THAN \$25,000

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?

YES NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor _____ Date: _____
County Administrator _____ Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

RECURRING GRANTS GREATER THAN \$25,000

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?

YES NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor _____ Date: _____
County Administrator _____ Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

BOARD LETTER NO. 13 - 500

PUBLIC SAFETY & CORRECTIONS COMMITTEE CONSENT NO. 10

BOARD AGENDA NO.

DATE: November 26, 2013

RE: Authorization to Expend Capital
Equipment Note for Crash Truck
Purchase

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELATED DEPARTMENT GOAL:

To enhance public safety.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the purchase of a custom-built Ford F550 crash truck from the 2013 Capital Equipment note.

BACKGROUND:

The St. Louis County Sheriff's Volunteer Rescue Squad's 1993 Chevrolet crash truck has reached the end of its serviceable life. Currently the crash truck is used by the Rescue Squad to respond to motor vehicle accidents. The Rescue Squad formed a committee of experienced members to make a recommendation to the Sheriff on the design of a new crash truck. The objective was to find a new crash truck designed to serve the citizens of the county for another twenty-plus years. It was also determined that any design selected must include a specialized hydraulic system and tools for use in extricating victims from motor vehicles. The committee has recommended the purchase of a Ford F550 4x4 with custom components designed and built by Custom Fire Inc. of Osceola, Wisconsin in the amount of \$184,000. This purchase is exempt from sales tax because it will be a marked squad.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the expenditure of Capital Equipment funds in the amount not to exceed \$184,000, for purchase of a Ford F550 4x4 crash truck from Custom Fire, Inc. of Osceola, Wisconsin, to be accounted for in Fund 441, Agency 441002, Object 666200

Authorization to Expend Capital Equipment Note for Crash Truck Purchase

BY COMMISSIONER _____

WHEREAS, The St. Louis County Sheriff's Volunteer Rescue Squad provides valuable service to the citizens of St. Louis County by responding to countless types of emergencies; and

WHEREAS, The crash truck currently used by the Rescue Squad for response to motor vehicle accidents and victim extrication has reached the end of its serviceable life.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the expenditure of the 2013 Capital Equipment note in an amount not to exceed, \$184,000 to purchase a Ford F550 4x4 custom-built crash truck from Custom Fire Inc. of Osceola, Wisconsin, to be accounted for in Fund 441, Agency 441000, Object 666200, and

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

BOARD LETTER NO. 13 - 501

PUBLIC SAFETY & CORRECTIONS COMMITTEE
CONSENT NO. 11

BOARD AGENDA NO.

DATE: November 26, 2013

RE: Amend Contract with MEnD for
Medical Services at the Jail

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELATED DEPARTMENT GOAL:

To provide required medical services at the County Jail.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an amended contract with MEnD Correctional Care, LLC (MEnD) for additional Registered Nursing services at the County Jail.

BACKGROUND:

On August 14, 2012 the St. Louis County Board approved Resolution No. 12-467 to allow a contract with MEnD Correctional Care. In September 2012, MEnD started providing health care for the inmates. The MEnD contract and services have been successful in reducing costs at the jail. From 2011 compared to 2012, there has been an overall decrease of \$138,911.

The Sheriff and Jail Administrator are recommending nursing coverage for the inmates until 10:30 p.m. Currently the Registered Nursing staff is done by 6:00 p.m.. By having the Registered Nursing staff until 10:30, it will help reduce the county's liability, allow the inmates to be assessed in house rather than in the emergency room, and therefore will reduce correctional officers' overtime. MEnD's quote to add the additional service is \$50,000 in 2014, and a 2% increase each year thereafter.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an amended contract with MEnD Correctional Care, LLC to provide additional Registered Nursing services at the County Jail. The contract fees shall be payable from Fund 100, Agency 137002, Object 626400.

Amend Contract with MEnD for Medical Services at the Jail

BY COMMISSIONER _____

WHEREAS, The St. Louis County Board approved Resolution No. 12-467 to approve the contract with MEnD Correctional Care, LLC; and

WHEREAS, The Registered Nursing staff currently leaves at 6:00 p.m., Monday through Friday; and

WHEREAS, The amendment will allow a Registered Nursing staff to be in the jail until 10:30 p.m., Monday through Friday;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an amendment with MEnD Correctional Care, LLC to provide additional Registered Nursing services at the County Jail, payable from Fund 100, Agency 137002, Object 626400.

BOARD LETTER NO. 13 - 502

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: November 26, 2013 **RE:** Purchase of Four Dump Bodies
with Hydraulic Systems and Snow
Plowing Equipment

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
County Engineer/Public Works Director

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the purchase of four dump bodies with hydraulic systems and snow plowing equipment.

BACKGROUND:

The Public Works Department's 2013 equipment budget includes the purchase and installation of four dump bodies with hydraulic systems and snow plowing equipment for the four tandem cab and chassis purchased separately. The purchase will include plows, hitches, wings, sanders, brine distribution, GPS/AVL and underbody scrapers.

Towmaster Inc. of Litchfield, MN provided the low responsible bid for this purchase in the amount of \$424,076.62 using the available State of Minnesota Contract. The purchase is subject to a 6.875% State of Minnesota sales tax of \$29,155.27 for a total cost of \$453,231.89. The total cost is within that budgeted for the purchase.

RECOMMENDATION

It is recommended that the St. Louis County Board authorize the purchase and installation of two dump bodies with hydraulic systems, and snow plowing equipment from Towmaster Inc. of Litchfield, MN, in the amount of \$453,231.89 payable from Fund 441, Agency 441001, and Object 666300.

**Purchase of Four Dump Bodies with Hydraulic Systems and
Snow Plowing Equipment**

BY COMMISSIONER _____

WHEREAS, The Public Works Department equipment budget includes four dump bodies with hydraulic systems, and snow plowing equipment for trucks purchased separately; and

WHEREAS, Towmaster Inc. of Litchfield, MN responded with the State of Minnesota contract price for this purchase in the amount of \$424,076.62 plus state sales tax in the amount of \$29,155.27, for a total purchase price of \$453,231.89;

THEREFORE, BE IT RESOLVED, The St. Louis County Board authorizes the purchase and installation of four dump bodies with hydraulic systems and snow plowing equipment from Towmaster Inc. of Litchfield, MN for \$453,231.89, payable from Fund 441, Agency 441001, Object 666300.

BOARD LETTER NO. 13 - 503

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: November 26, 2013 **RE:** Award of Bids: Culvert and Overlay (Brookston), Bridge Project (Halden Township) and Storm Related Bridge Projects (Alden, Lakewood and Brookston)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an award of projects to low bidders for a culvert project in Brookston, MN, a bridge project in Halden Township, and June 2012 Storm related bridge projects in Alden (3), Lakewood Township, and Brookston.

BACKGROUND:

County staff is authorized under Resolution No. 88-381, dated May 24, 1988, to call for bids on projects which are already included in the budget document. Bids were received on November 14, 2013 for a culvert/reclaim/overlay project in Brookston, MN and a bridge project in Halden Township and the following June 2012 Storm related projects: three bridge projects in Alden Township and bridge projects in Lakewood Township and Brookston. These projects, along with financing, are shown below:

- | | |
|-------------------------------------|---|
| Project: | SAP 69-598-044, WO 177716 (Storm) |
| Location: | CR 266 (Two Harbors Road) between TWP 2406 and CSAH 41 in Alden Township, length 0.02 miles |
| Traffic: | 85 |
| PQI: | N.A. |
| Construction: | Approach Grading, Aggregate Surfacing and Bridge 69J74 |
| Funding: | Fund 225, Agency 177716, Object 652706 |
| Anticipated Start Date: | July 7, 2014 |
| Anticipated Completion Date: | July 31, 2014 |
| Engineer's Estimate: | \$280,405.00 |

BIDS:

Hammerlund Construction, Inc., Grand Rapids, MN	\$207,230.95 (-\$73,174.05, -26.10%)
Northland Constructors of Duluth, LLC, Duluth, MN	\$249,549.15
Landwehr Construction, Inc., St. Cloud, MN	\$260,183.29
Utility Systems of America, Inc., Eveleth, MN	\$268,709.25
Ulland Brothers, Inc., Cloquet, MN	\$273,773.00
KGM Contractors, Inc., Angora, MN	\$293,238.00
RJS Construction Group, LLC, Superior, WI	\$298,384.99
Hibbing Excavating, Inc., Hibbing, MN	\$316,658.50

2. **Project:** SAP 69-598-045, WO 177717 (Storm)
Location: On CR 253 between CSAH 41 and CSAH 11 in Alden Township, length 0.03 miles
Traffic: 7
PQI: N.A.
Construction: Approach Grading, Aggregate Surfacing and Bridge 69J98 and Approaches
Funding: Fund 225, Agency 177717, Object 652706
Anticipated Start Date: July 28, 2014
Anticipated Completion Date: August 22, 2014
Engineer's Estimate: \$295,794.50

BIDS:

Hammerlund Construction, Inc., Grand Rapids, MN	\$239,750.00 (-\$56,044.50, -18.95%)
Landwehr Construction, Inc., St. Cloud, MN	\$291,532.99
Northland Constructors of Duluth, LLC, Duluth, MN	\$303,309.10
KGM Contractors, Inc., Angora, MN	\$307,794.14
Ulland Brothers, Inc., Cloquet, MN	\$310,261.00
RJS Construction Group, LLC, Superior, WI	\$336,999.99
Hibbing Excavating, Inc., Hibbing, MN	\$343,908.00

3. **Project:** SAP 69-599-036, WO 177721 (Storm)
Location: On TWP 2406, between CSAH 41 and CR 266 in Alden Township, length 0.03 miles
Traffic: 43
PQI: N.A.
Construction: Approach Grading, Aggregate Surfacing and Bridge 69K00
Funding: Fund 225, Agency 177721, Object 652706
Anticipated Start Date: July 14, 2014
Anticipated Completion Date: August 7, 2014
Engineer's Estimate: \$273,745.75

BIDS:

Hammerlund Construction, Inc., Grand Rapids, MN	\$195,184.50 (-\$78,561.25, -28.70%)
Landwehr Construction, Inc., St. Cloud, MN	\$235,140.06
Northland Constructors of Duluth, LLC, Duluth, MN	\$241,017.05
Utility Systems of America, Inc., Eveleth, MN	\$246,165.75
Ulland Brothers, Inc., Cloquet, MN	\$253,973.00
KGM Contractors, Inc., Angora, MN	\$267,577.76
RJS Construction Group, LLC, Superior, WI	\$274,199.99
Hibbing Excavating, Inc., Hibbing, MN	\$284,142.00

- 4. Project:** SAP 69-610-010, WO 177718 (Storm)
Location: On CSAH 10 between CR 293 and CSAH 12 in Lakewood Township, length 0.11 miles
Traffic: 960
PQI: N.A.
Construction: Bridge 69K08 and Approaches
Funding: Fund 225, Agency 177718, Object 652706
Anticipated Start Date: July 16, 2014
Anticipated Completion Date: August 22, 2014
Engineer's Estimate: \$431,119.00

BIDS:

Hammerlund Construction, Inc., Grand Rapids, MN	\$335,500.00 (-\$95,619.00, -22.18%)
Northland Constructors of Duluth, LLC, Duluth, MN	\$398,635.26
Utility Systems of America, Inc., Eveleth, MN	\$409,394.70
Ulland Brothers, Inc., Cloquet, MN	\$420,965.24
KGM Contractors, Inc., Angora, MN	\$423,294.10
RJS Construction Group, LLC, Superior, WI	\$487,999.99
Hibbing Excavating, Inc., Hibbing, MN	\$544,948.26

- 5. Project:** SAP 69-598-046, CP 0834-158301
Location: On CR 834, 0.3 miles south of Junction with CR 837 in Halden Township, length 0.15 miles
Traffic: less than 50
PQI: N.A.
Construction: Approach Grading and Bridge 69A11
Funding: Fund 220, Agency 220285, Object 652700
Anticipated Start Date: December 16, 2013
Anticipated Completion Date: September 19, 2014
Engineer's Estimate: \$751,067.90

BIDS:

Dallco, Inc., Finlayson, MN	\$672,056.66 (-\$79,011.24, -10.52%)
Redstone Construction Co., Inc., Mora, MN	\$691,252.30
Northland Constructors of Duluth, LLC, Duluth, MN	\$731,996.30

6. **Project:** SAP 69-631-009, CP 0031-189212
Location: On CSAH 31, between CSAH 80 and St. Louis River in Brookston, MN, length 2.88 miles
Traffic: 774
PQI: 1.5
Construction: Culverts, Reclamation, Aggregate Base, Aggregate Base Stabilization, Bituminous Surface and Aggregate Shouldering
Funding: Fund 220, Agency 220304, Object 652700
Anticipated Start Date: May 15, 2014
Anticipated Completion Date: July 12, 2014
Engineer's Estimate: \$1,066,442.95

BIDS:

Ulland Brothers, Inc., Cloquet, MN	\$ 975,300.00 (-\$91,142.95, -8.55%)
Hawkinson Construction Co., Inc., Grand Rapids, MN	\$ 990,536.65
Northland Constructors of Duluth, LLC, Duluth, MN	\$1,102,382.22
KGM Contractors, Inc., Angora, MN	\$1,120,835.04
Hardrives, Inc., Rogers, MN	\$1,268,818.30

7. **Project:** SAP 69-631-008, WO 177720R (Storm)
On CSAH 31, 0.1 miles south of Junction CR 861 in Brookston, MN, length 0.1 mi
Traffic: 774
PQI: N.A.
Construction: Approach Grading and Bridge 69A14
Funding: Fund 225, Agency 177720, Object 652706
Anticipated Start Date: July 14, 2014
Anticipated Completion Date: November 7, 2014
Engineer's Estimate: \$1,118,045.50

BIDS:

Northland Constructors of Duluth, LLC, Duluth, MN	\$ 961,161.05 (-\$156,884.45, -14.03%)
Redstone Construction Co., Inc., Mora, MN	\$1,006,439.90
Dallco, Inc., Finlayson, MN	\$1,429,576.35

RECOMMENDATION:

It is recommended that the St. Louis County Board award the following projects to low bidders:

SAP 69-598-044, WO 177716 (Storm) to Hammerlund Construction, Inc. of Grand Rapids, MN in the amount of \$207,230.95 payable from Fund 225, Agency 177716, Object 652706.

SAP 69-598-045, WO 177717 (Storm) to Hammerlund Construction, Inc. of Grand Rapids, MN in the amount of \$239,750.00 payable from Fund 225, Agency 177717, Object 652706.

SAP 69-599-036, WO 177721 (Storm) to Hammerlund Construction, Inc. of Grand Rapids, MN in the amount of \$195,184.50 payable from Fund 225, Agency 177721, Object 652706.

SAP 69-610-010, WO 177718 (Storm) to Hammerlund Construction, Inc. of Grand Rapids, MN in the amount of \$335,500.00 payable from Fund 225, Agency 177718, Object 652706.

SAP 69-598-046, CP 0834-158301 to Dallco, Inc. of Finlayson, MN in the amount of \$672,056.66 payable from Fund 220, Agency 220285, Object 652700.

SAP 69-631-009, CP 0031-189212 to Ulland Brothers, Inc. of Cloquet, MN in the amount of \$975,300.00 payable from Fund 220, Agency 220304, Object 652700.

SAP 69-631-008, WO 177720R (Storm) to Northland Constructors of Duluth, LLC of Duluth, MN in the amount of \$961,161.05 payable from Fund 225, Agency 177720, Object 652706.

Award of Bids: Bridge Reconstruction on CR 266 (Alden Township)

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following project:

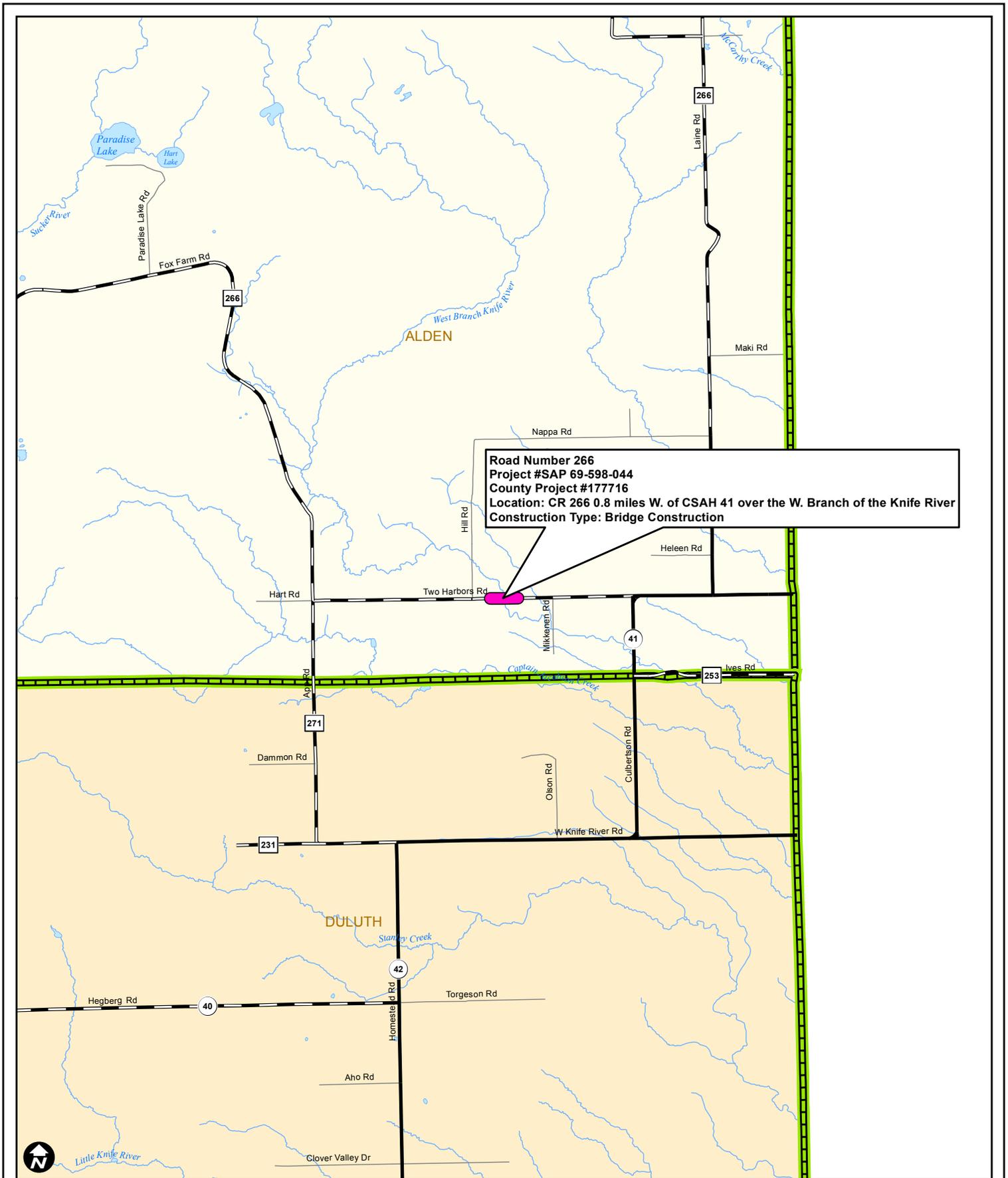
SAP 69-598-044, WO 177716 (Storm) located on CR 266 (Two Harbors Road) between TWP 2406 and CSAH 41 in Alden Township.

WHEREAS, Bids were opened on November 14, 2013, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder.

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Hammerlund Construction, Inc.	3201 W. Hwy. 2 Grand Rapids, MN 55744	\$207,230.95

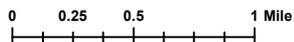
RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 225, Agency 177716, Object 652706.



St. Louis County 2014 Road & Bridge Construction

Map Components

- | | | |
|---------------------------------|----------------------------------|-------------------|
| 2014 Road & Bridge Construction | County/Unorg. Twp. Road - Paved | Township Boundary |
| Bridge Construction | County/Unorg. Twp. Road - Gravel | City/Town |
| Interstate Highway | Local Road/City Street | Lake |
| U.S./State Highway | Railroad | River/Stream |
| | Commissioner District | |



Award of Bids: Bridge Reconstruction on CR 253 (Alden Township)

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following project:

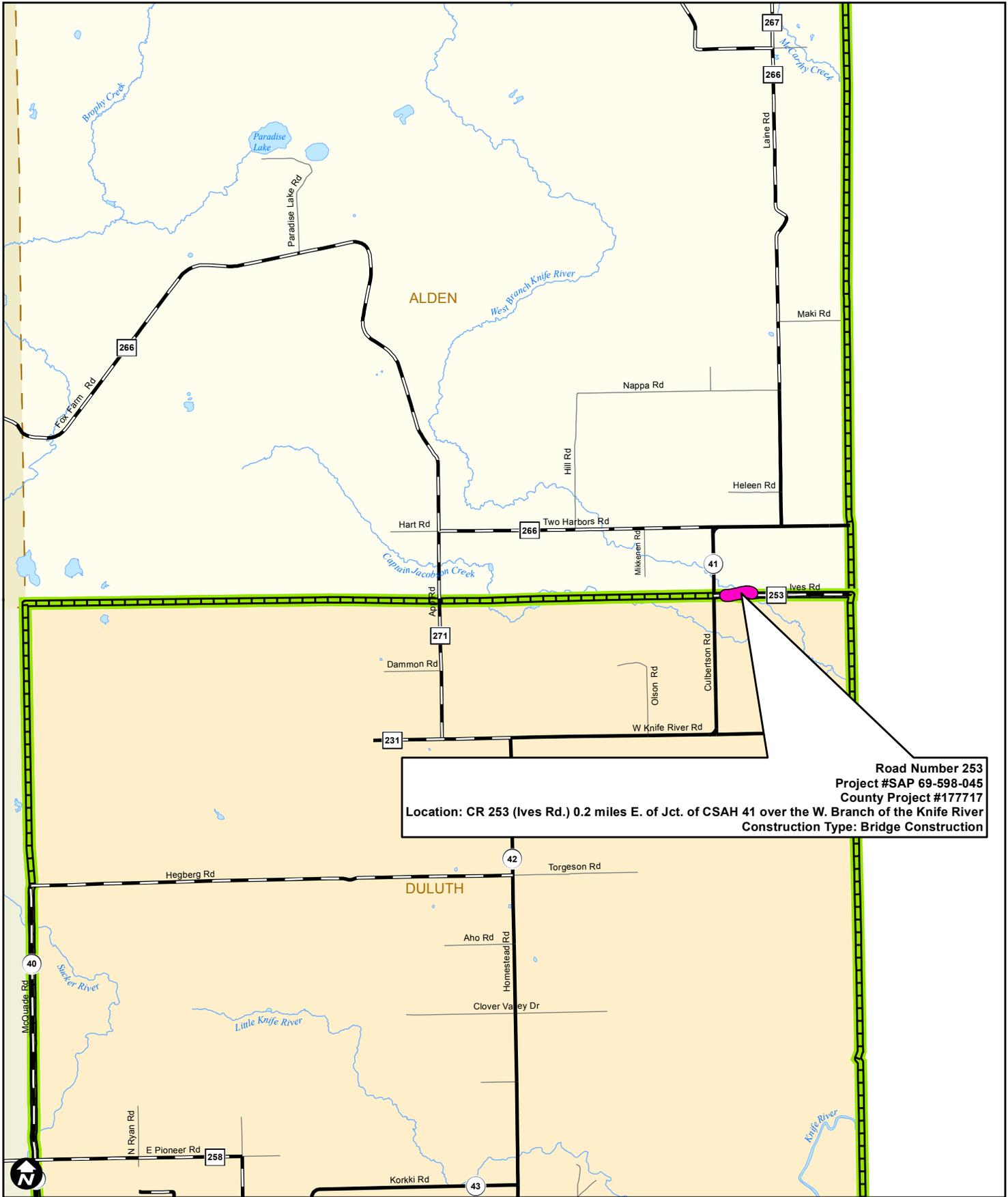
SAP 69-598-045, WO 177717 (Storm) located on CR 253 between CSAH 41 and CSAH 11 in Alden Township.

WHEREAS, Bids were opened on November 14, 2013, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder.

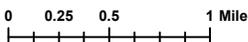
<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Hammerlund Construction, Inc.	3201 W. Hwy. 2 Grand Rapids, MN 55744	\$239,750.00

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 225, Agency 177717, Object 652706.



Road Number 253
Project #SAP 69-598-045
County Project #177717
Location: CR 253 (Ives Rd.) 0.2 miles E. of Jct. of CSAH 41 over the W. Branch of the Knife River
Construction Type: Bridge Construction

St. Louis County 2014 Road & Bridge Construction



Map Components

- | | | |
|-----------------------|----------------------------------|-------------------|
| Bridge Construction | County/Unorg. Twp. Road - Paved | Township Boundary |
| Interstate Highway | County/Unorg. Twp. Road - Gravel | City/Town |
| U.S./State Highway | Local Road/City Street | Lake |
| Commissioner District | Railroad | River/Stream |

**Award of Bids: Bridge Reconstruction on Township Road 2406
(Alden Township)**

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following project:

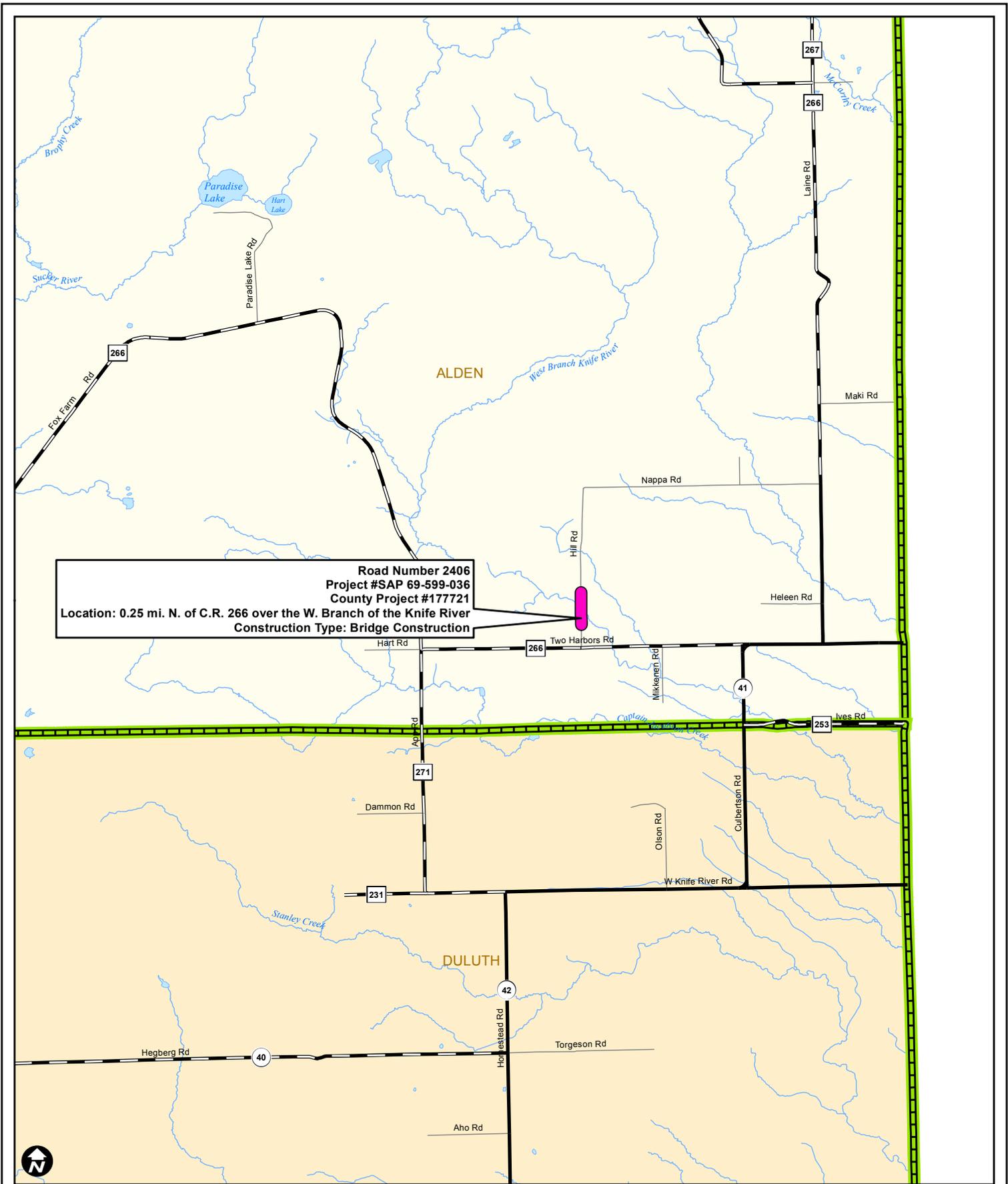
SAP 69-599-036, WO 177721 (Storm) located on TWP 2406, between CSAH 41 and CR 266 in Alden Township.

WHEREAS, Bids were opened on November 14, 2013, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder.

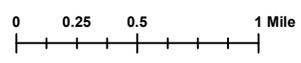
<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Hammerlund Construction, Inc.	3201 W. Hwy. 2 Grand Rapids, MN 55744	\$195,184.50

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 225, Agency 177721, Object 652706.



Road Number 2406
Project #SAP 69-599-036
County Project #177721
Location: 0.25 mi. N. of C.R. 266 over the W. Branch of the Knife River
Construction Type: Bridge Construction

St. Louis County 2014 Road & Bridge Construction



Map Components	
2014 Road & Bridge Construction	County/Unorg. Twp. Road - Paved
Bridge Construction	County/Unorg. Twp. Road - Gravel
Interstate Highway	Local Road/City Street
U.S./State Highway	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

**Award of Bids: Bridge Reconstruction on CSAH 10
(Lakewood Township)**

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following project:

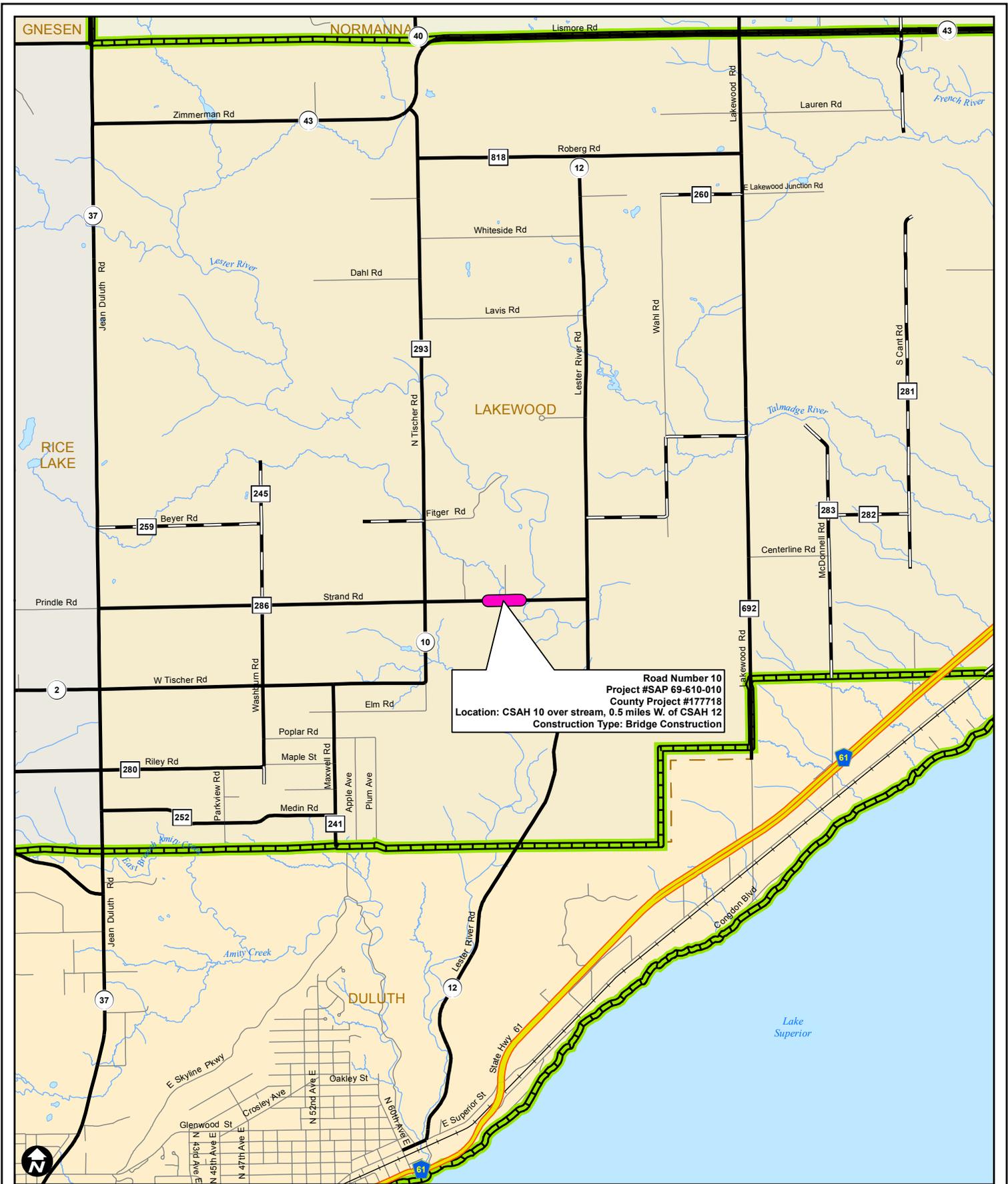
SAP 69-610-010, WO 177718 (Storm) located on CSAH 10 between CR 293 and CSAH 12 in Lakewood Township.

WHEREAS, Bids were opened on November 14, 2013, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder.

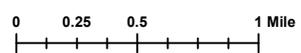
<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Hammerlund Construction, Inc.	3201 W. Hwy. 2 Grand Rapids, MN 55744	\$335,500.00

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 225, Agency 177718, Object 652706.



Road Number 10
 Project #SAP 69-610-010
 County Project #177718
 Location: CSAH 10 over stream, 0.5 miles W. of CSAH 12
 Construction Type: Bridge Construction

St. Louis County 2014 Road & Bridge Construction



Map Components	
	2014 Road & Bridge Construction - Bridge Construction
	2014 Road & Bridge Construction - Interstate Highway
	2014 Road & Bridge Construction - U.S./State Highway
	County/Unorg. Twp. Road - Paved
	County/Unorg. Twp. Road - Gravel
	Local Road/City Street
	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

Award of Bids: Bridge Construction on CR 834 (Halden Township)

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following project:

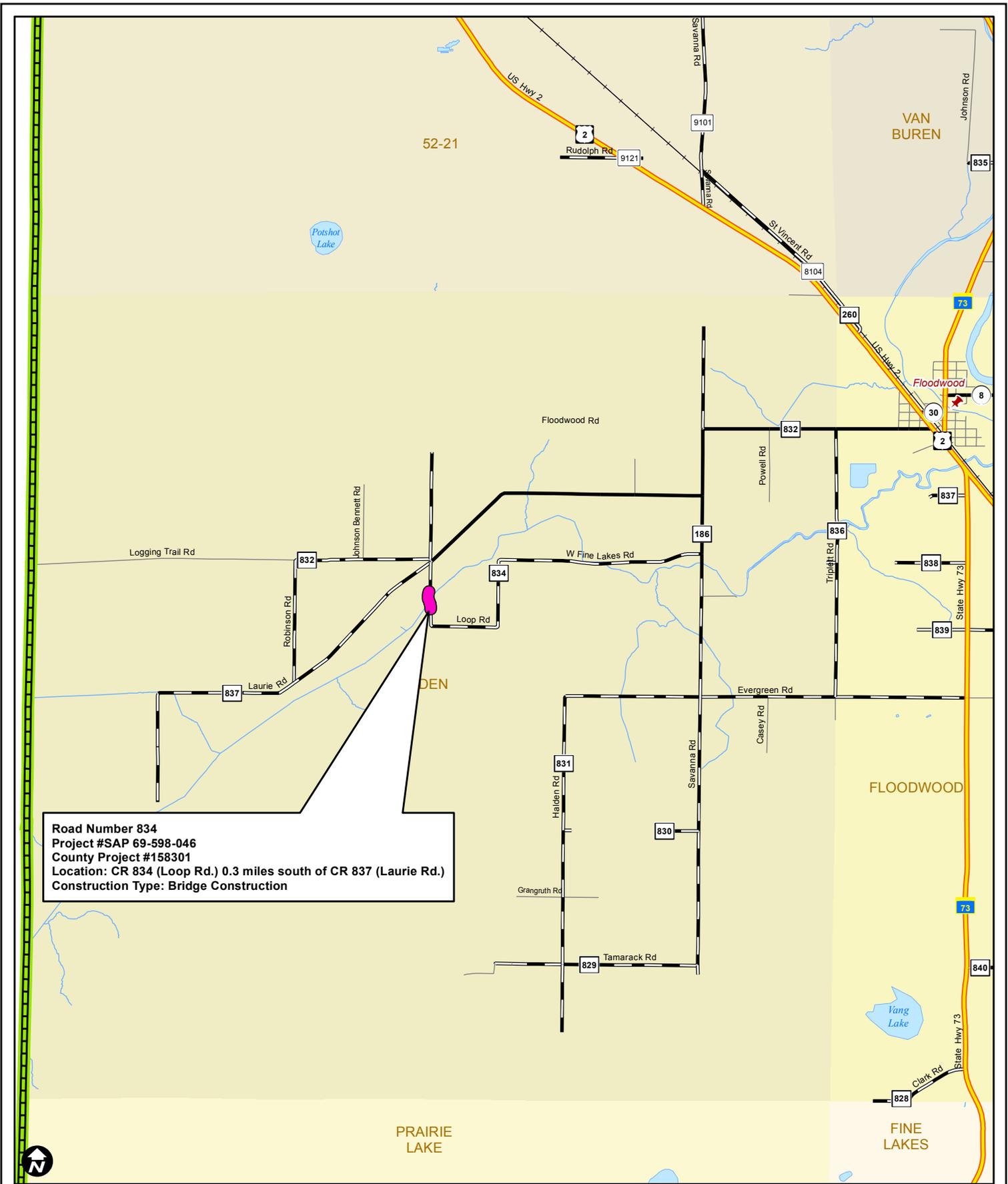
SAP 69-598-046, CP 0834-158301 located on CR 834, 0.3 miles south of Junction with CR 837 in Halden Township.

WHEREAS, Bids were opened on November 14, 2013, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder.

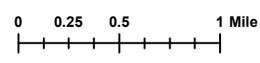
<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Dallco, Inc.	P.O. Box 38 Finlayson, MN 55735	\$672,056.66

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220285, Object 652700.



Road Number 834
Project #SAP 69-598-046
County Project #158301
Location: CR 834 (Loop Rd.) 0.3 miles south of CR 837 (Laurie Rd.)
Construction Type: Bridge Construction

St. Louis County 2014 Road & Bridge Construction



Map Components	
2014 Road & Bridge Construction	
Bridge Construction	County/Unorg. Twp. Road - Paved
Interstate Highway	County/Unorg. Twp. Road - Gravel
U.S./State Highway	Local Road/City Street
	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

Award of Bids: Reclaim and Overlay on CSAH 31 (Brookston)

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following project:

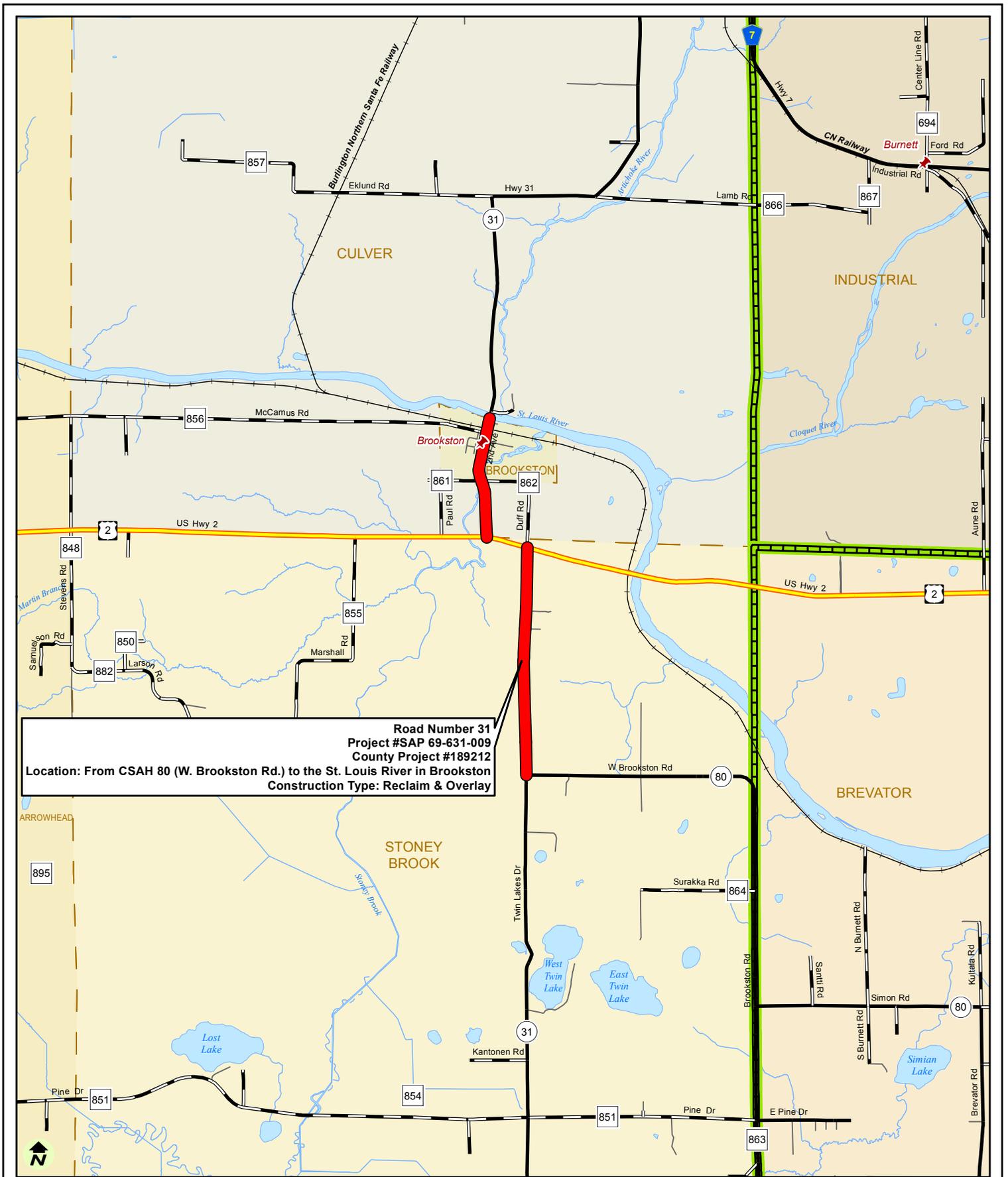
SAP 69-631-009, CP 0031-189212 located on CSAH 31, between CSAH 80 and St. Louis River in Brookston, MN.

WHEREAS, Bids were opened on November 14, 2013, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder.

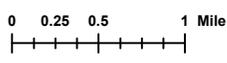
<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Ulland Brothers, Inc.	P.O. Box 340 Cloquet, MN 55720	\$975,300.00

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220304, Object 652700.



Road Number 31
Project #SAP 69-631-009
County Project #189212
Location: From CSAH 80 (W. Brookston Rd.) to the St. Louis River in Brookston
Construction Type: Reclaim & Overlay

St. Louis County 2013 Road & Bridge Construction



Map Components	
2013 Road & Bridge Construction	
Reclaim & Overlay	County Road - Paved
Interstate Highway	County Road - Gravel
U.S./State Highway	Local Road/City Street
	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

Award of Bids: Bridge Reconstruction on CSAH 31 (Brookston)

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following project:

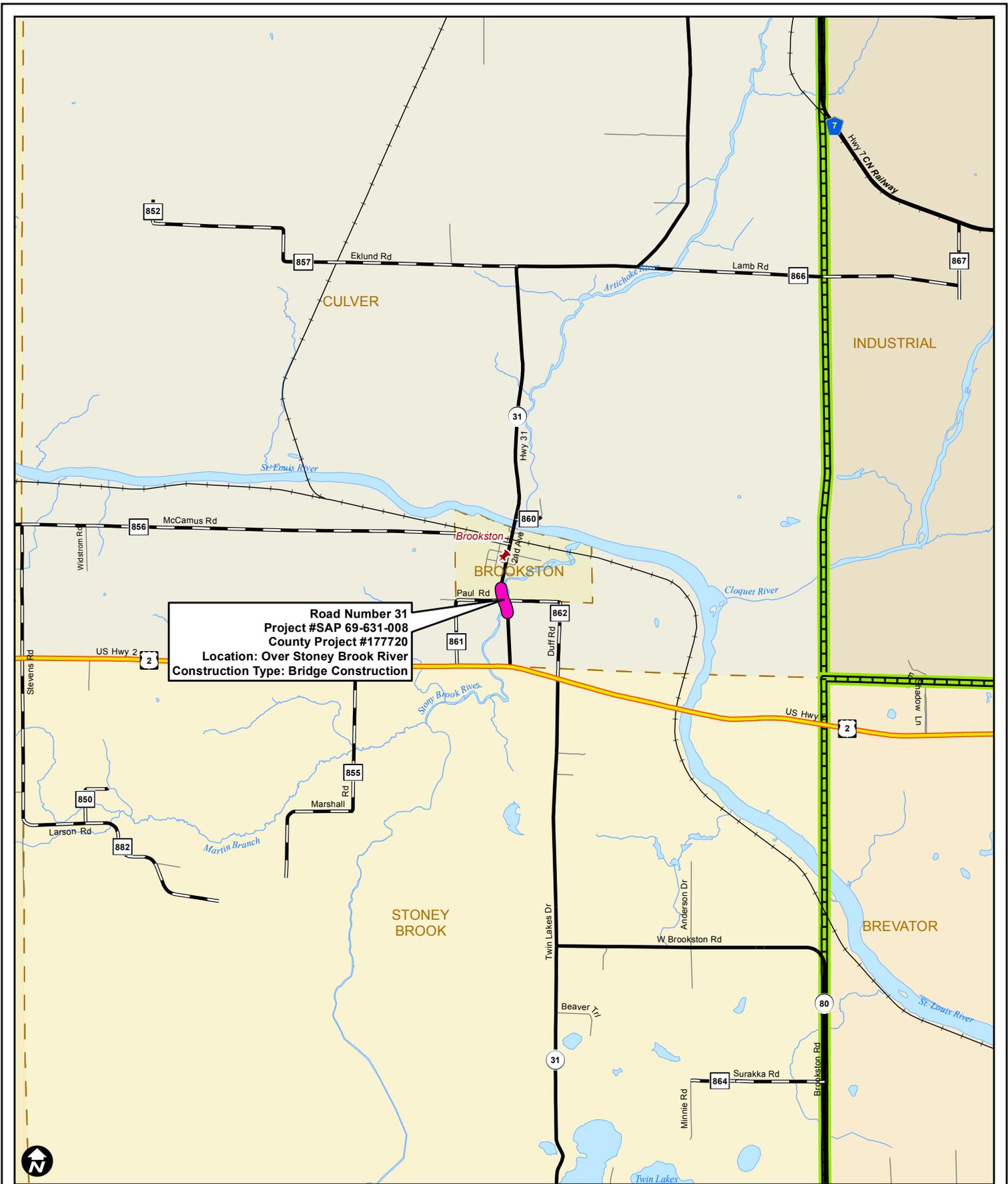
SAP 69-631-008, WO 177720R (Storm) located on CSAH 31, 0.1 miles south of Junction CR 861 in Brookston, MN.

WHEREAS, Bids were opened on November 14, 2013, and the low responsible bid determined;

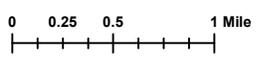
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder.

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Northland Constructors of Duluth, LLC	4843 Rice Lake Road Duluth, MN 55803	\$961,161.05

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 225, Agency 177720, Object 652706.



St. Louis County 2014 Road & Bridge Construction



Map Components

2014 Road & Bridge Construction	County/Unorg. Twp. Road - Paved	Township Boundary
2014 Road & Bridge Construction	County/Unorg. Twp. Road - Gravel	City/Town
Interstate Highway	Local Road/City Street	Lake
U.S./State Highway	Railroad	River/Stream
	Commissioner District	

BOARD LETTER NO. 13 - 504

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: November 26, 2013

RE: Support for VNP Clean Water
Project 2014 Capital Appropriation
Request

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To support regional initiatives.

ACTION REQUESTED:

The St. Louis County Board is requested to support the Koochiching County and the Voyageurs National Park Clean Water Project State of Minnesota 2014 Capital Appropriation request.

BACKGROUND:

The St. Louis County Board has been asked to formally declare its support for the Koochiching County and the Voyageurs National Park Clean Water Project Joint Powers Board's \$8,567,000 State of Minnesota 2014 Capital Appropriation request. Applications were due June 21, 2013 and the enclosed application has been submitted to Minnesota Management and Budget. These funds would acquire land, predesign, design, construct, furnish and equip sanitary sewage treatment facilities located in Koochiching County and Crane Lake Water and Sanitary District in St. Louis County for the purpose of cleaning the waters in and around Voyageurs National Park and the Boundary Waters Canoe Area Wilderness areas. This appropriation would finance up to 50% of the joint project cost, with Koochiching County committing funds to match this request.

RECOMMENDATION:

It is recommended that the St. Louis County Board pass a resolution of support for a State of Minnesota 2014 Capital Appropriation request for the Voyageurs National Park Clean Water Project.

**Support for
VNP Clean Water Project 2014 Capital Appropriation Request**

BY COMMISSIONER _____

WHEREAS, The State of Minnesota recently solicited requests for 2014 Capital Appropriations; and

WHEREAS, Koochiching County on behalf of the Voyageurs National Park Clean Water Project Joint Powers Board submitted a request for \$8,567,000 for acquiring land, predesign, design, construct, furnish and equip sanitary sewage treatment facilities located in Koochiching County and Crane Lake Water and Sanitary District in St. Louis County for the purpose of cleaning the waters in and around Voyageurs National Park and the Boundary Waters Canoe Area Wilderness areas; and

WHEREAS, The Capital Appropriation would finance up to 50% of the joint project cost, and Koochiching County has committed to funding the project match;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board declares its support for the 2014 Capital Appropriation request of \$8,567,000 for the Voyageurs National Park Clean Water Project.

Attachment A

For Local Governments Requesting a 2014 Capital Appropriation

Please provide answers to all of the following questions (one for each project request) and submit them electronically in Microsoft Word to capitalbudget.mmb@state.mn.us by June 21, 2013.

I. Project Basics

- 1) **Name** Koochiching County on behalf of the Voyageurs National Park Clean Water Project Joint Powers Board
- 2) **Project title:** Voyageurs National Park Clean Water Project
- 3) **Project priority number** (if the applicant is submitting multiple requests): One
- 4) **Project location** Koochiching County and Crane Lake Water and Sanitary District (CLWSD) in St. Louis County.
- 5) **Ownership and Operation:**
 - Who will own the facility: Koochiching County and the CLWSD
 - Who will operate the facility: Koochiching County and CLWSD
 - Names of any private entities that will occupy/use any portion of the building: NA
- 6) **Project contact person** Dale Olson, Environmental Services Director, Koochiching County Courthouse, 715 4th St., International Falls, MN 56649. dale.olson@co.koochiching.mn.us

II. Project Description

- 7) **Description and Rationale:** Provide a brief project description and rationale (one page maximum). This request is for \$8,567,000 in state bond funding to acquire land, predesign, design, construct, furnish and equip sanitary sewage treatment facilities located in Koochiching County and Crane Lake Water and Sanitary District in St. Louis County for the purpose of cleaning the waters in and around Voyageurs National Park and the Boundary Waters Canoe Area Wilderness areas. The request is for 50% of the estimated project costs with the remainder to come from local sources.

Voyageurs National Park is the nation's only water-based national park. The interconnected waterways of the Park provide an unparalleled opportunity to explore the north woods lake country. Unfortunately, these waters are being negatively affected by human impact such as wastewater from existing developments, resorts, and public access points adjacent to the

Park. This water quality degradation threatens the long-term health of the ecosystem and the economic health of the tourism industry upon which the local economy is based.

The Voyageurs National Park Clean Water Joint Powers Board (VNPCWJPB) was created between St. Louis and Koochiching Counties, the Crane Lake Water and Sanitary District, the Township of Kabetogama, and the Unorganized Area of Ash River to help the project partners provide an environmentally sensitive and reasonable solution to the problem of non-compliant and failing septic systems within the project area.

Approximately 87% of the sewage generating parcels within the project area are served by onsite systems. It is estimated that 80% of these systems are non-compliant. Shallow bedrock, wetlands and poor soils in the region have failed to support individual on site systems, which is the primary contributor to polluting the waters of the National Park. The only solution is for the communities to join together and develop comprehensive, managed collection and treatment facilities.

The project is designed to address these pollution concerns and to enable 100% compliance in the project area. Feasibility study, preliminary design, and soil borings were completed in 2010. Neighborhood meetings, EIS, and final engineering design was completed in 2011. The project is shovel ready for construction in both Koochiching County and at the CLWSD. 50% of the project cost has been secured by the local governmental units.

The public purpose is to clean the waters of the Voyageurs National Park and the BWCAW while providing the local tourist economy with an economical and environmentally viable solution to collect and treat wastewater from the area's permanent residents and 250,000 annual visitors while they enjoy the Park and the BWCAW.

- 8) **Square Footage:** For new construction projects, identify the new square footage planned. For remodeling, renovation or expansion projects, identify the total square footage of current facilities, the square footage to be renovated, and/or the new square footage to be added.

NA

III. Project Financing

The following table describing the total amount of financial resources needed and the proposed uses of funds must be submitted for each project.

- Enter amounts in thousands (\$100,000 should be entered as \$100).
- Enter the amount of state funding requested on the line "State GO Bonds Requested".
- Uses of Funds must show how all funding sources will be used, not just the state funding requested.
- **Sources of Funds total must equal Uses of Funds total.**
- In most cases, the state share should not exceed 50% of the total project cost.

Do the project cost estimates below include inflation (see question 10 below)? Yes No

Sources of Funds Dollars in Thousands	Prior Years	For 2014	For 2016	For 2018	Total
State GO Bonds Requested		8,567			8,567
Funds Already Committed					
State Funds	250				250
City Funds					
County Funds	400				400
Other Local Government Funds	100				100
Federal Funds					
Non-Governmental Funds					
Pending Contributions					
City Funds					
County Funds		8567			8,567
Other Local Government Funds					
Federal Funds					
Non-Governmental Funds I					
TOTAL*	750	17,134			17,884

Uses of Funds Dollars in Thousands	Prior Years	For 2014	For 2016	For 2018	Total
Land Acquisition		100			100
Pre-design (required for projects over \$1.5 M)	150	100			250
Design (including construction administration)	600	757			1,357
Project Management		757			757
Construction		15,420			15,420
Furniture/Fixtures/Equipment					
Relocation (not bond-eligible)					
TOTAL*	750	17,134			17,884

* Totals must be the same.

IV. Other Project Information

- 10) **Project schedule.** Identify the date (month/year) when construction crews are expected to first arrive on site, and the date (month/year) when construction will be completed with a certificate of occupancy.

Anticipated Start Date: ___August 1, 2014

Anticipated Occupancy date: September 1, 2015

(For facilities projects, this information will also be used to calculate an inflation cost, using the Building Projects Inflation Schedule posted on the [Minnesota Management and Budget website](#).

- 11) **Predesign.** For projects with a total construction cost of \$1.5 million or more:

Has a project predesign been completed? ___x___ Yes _____ No

If so, has the predesign been submitted to the Commissioner of Administration?

_____ Yes ___x___ No

- 12) **State operating subsidies.** Identify any new or additional state operating dollars that will be requested for this project. (Specify the amount and year, if applicable). NA

- 13) **Sustainable building guidelines.** Discuss how the project meets or exceeds the Minnesota Sustainable Building Guidelines established under Minnesota Statutes, section 16B.325, which may be found at <http://www.msbg.umn.edu/>. These are now mandatory for all new buildings or major renovations receiving state bond funding. NA

- 14) **Sustainable building designs.** Explain the extent to which the project will use sustainable building designs, if applicable. NA

- 15) **Resolution of support and priority designation.** Has the governing body of the applicant passed a resolution of support (which indicates the project's priority number if the applicant is submitting multiple requests)? ___x___ Yes _____ No

If so, please attach the *signed* resolution. If not, please indicate when the resolution will be coming (and forward the resolution to MMB when available): _____, 20113

of four (4); the “commencing 13 – 24 months” sick leave tier is increased from 3.75 to 4.00 hours per pay period; the maximum sick leave accumulation is reduced from 1,900 to 1,350 hours and the maximum number of sick leave hours eligible for payout (upon retirement) is reduced from 1,900 to 1,150 hours.

Eligibility for health insurance was clarified to include part-time employees and provides for eligibility after completion of one full-calendar month.

Finally, the contract provides Long Term Disability Benefits with a 70% Employer paid premium contribution effective January 1, 2014.

RECOMMENDATION:

It is recommended that the St. Louis County Board ratify the 2012-2014 Investigators’ Unit collective bargaining agreement and authorize county officials to execute a written agreement consistent with negotiations.

Investigators' Bargaining Agreement 2012-2014

BY COMMISSIONER _____

RESOLVED, That the 2012-2014 Investigators' Unit contract is ratified and the appropriate county officials are authorized to execute the Collective Bargaining Unit Agreement, a copy of which is on file in County Board File No. _____.