

CONSENT AGENDA
FOR THE MEETING
OF
ST. LOUIS COUNTY BOARD OF COMMISSIONERS

November 12, 2013

Fredenberg Town Hall, 5104 Fish Lake Road, Duluth, Minnesota

All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

RESOLUTIONS FOR APPROVAL:

Minutes for November 5, 2013.

Health & Human Services Committee – Commissioner Stauber, Chair

1. Purchase of service contract authorized with First Witness Child Abuse Resource Center for forensic child interviews and forensic interview training for Public Health and Human Services staff during the period January 1, 2014 through December 31, 2014, for a total contract maximum of \$27,968.
2. Purchase of service contract authorized with Legal Aid Service of Northeast Minnesota for an annual amount not to exceed \$60,000 for the period January 1, 2014 through December 31, 2014.
3. Purchase of service contract authorized with Program for Aid to Victims of Sexual Assault (PAVSA) to provide professional counseling services for the period January 1, 2014 through December 31, 2014, for an annual amount not to exceed \$27,274.
4. Contract authorized with the Carlton-Cook-Lake-St. Louis County Community Health Board to accept \$55,000 of Federal Maternal, Infant, and Early Childhood Home Visiting funds for the period October 1, 2013 to September 30, 2014, to expand the Nurse-Family Partnership program.
5. Agreements authorized with the Carlton-Cook-Lake-St. Louis County Community Health Board to carry out State Health Improvement Program (SHIP) objectives: SHIP 2.0 Bridge funding in the amount of \$30,000 for the period July 1, 2013 through October 31, 2013, and Bridge 3.0 funding in the amount of \$168,108 for the period November 1, 2013 through October 31, 2015; and further, the Public Health Nurse position is extended through the October 31, 2015 funding cycle unless the grant dollars are no longer received.

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Environment & Natural Resources Committee – Commissioner Nelson, Chair

6. Accept the 2014 Natural Resources Block Grant in the amount of \$161,587 with \$103,687 deposited into the Planning and Community Development Department 2014 budget and \$57,900 deposited into the Environmental Services 2014 budget, with a local match of \$95,593 from the Planning and Community Development Department; and further, the North Soil and Water Conservation District and the South Soil and Water Conservation District shall be paid \$9,003 each for Wetland Conservation Act activities.
7. Joint Powers Agreement authorized with the Iron Range Resources and Rehabilitation Board (IRRRB) to implement a cooperative management program on state tax forfeited lands located within the Giants Ridge Recreation Area.
8. Contracts authorized with three (3) vendors to provide appraisals on the county's Shoreland Lease properties: Cliff Crosby, SRA/Forester, Duluth, MN, for an amount up to \$22,000; Steigerwaldt Land Services, Tomahawk, WI, for an amount up to \$147,920; and Edwards and Associates, Inc., Virginia, MN, for an amount up to \$138,680.
9. Approval of Registered Land Survey No. 119 located in Section 27, Township 53 North, Range 13 West (Northstar Township).

Public Works & Transportation Committee – Commissioner Forsman, Chair

10. Acquisition of right of way and temporary easements authorized for the replacement of County Bridge 641 located over the Sturgeon River in Sturgeon Township (CP 176286, SAP 069-622-021).
11. Agreement authorized with the City of Duluth for sanitary sewer and water system construction on County State Aid Highway (CSAH) 89/Highland Street (SAP 69-689-004, CP0089-176509) whereby the city will pay the "City of Duluth Non-Participating" local share items.
12. Purchase of services agreement authorized with Bear Island Surveying, Inc., Ely, MN, in the amount of \$139,054 for the recovery, restoration and perpetuation of corners of the Public Land Survey System in select sections of Township 61 North, Range 16 West in northern St. Louis County.
13. Designate approximately 4.3 miles of State Trunk Highway 53 to be released by the State of Minnesota to the jurisdiction of St. Louis County as CSAH 106 (Britt), subject to approval of the State of Minnesota Commissioner of Transportation.
14. Bid awarded to Northland Constructors of Duluth, LLC, in the amount of \$514,760.16 for construction of Bridge 69A13 and approaches located on CR 281 over the Talmadge River in Lakewood Township (SAP 69-598-042, CP 177712 Storm).

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Finance & Budget Committee – Commissioner Raukar, Chair

15. Agreement authorized with KGM Contractors, Inc., of Angora, MN, in the amount of \$47,065 for parking lot repairs at the St. Louis County Service Center in Ely, MN.
16. Authorize the 2014 Memorandum of Agreement with the University of Minnesota to provide Extension programs totaling \$199,590.
17. Award additional FY 2013 Community Development Block Grant (CDBG) funding in the amount of \$207,529 to a pilot redevelopment program between the Planning and Community Development and Land and Minerals Departments to provide Neighborhood Revitalization Program (NRP) activities involving the demolition, clearance, and elimination of blighted tax forfeited properties the St. Louis County CDBG service area.
18. Abatement list for Board approval.
19. Quit claim deed authorized for the sale of surplus fee land located in Section 23, Township 51 North, Range 16 West (Grand Lake Township) to Brian J. Johnson and Shayna K. Johnson of Duluth, MN, for the bid amount of \$31,200 plus deed tax and recording fees.
20. Application and acceptance of a Minnesota Department of Revenue Property Record Information System of Minnesota (PRISM) grant for Minnesota Counties Information Systems (MCIS) resources; and further, any PRISM grant dollars shall be assigned to MCIS.
21. Workers' compensation report dated November 1, 2013.
22. Application for license to sell tobacco products at retail by A. P. Inc., d/b/a Porky's Truck Stop, Gnesen Township, renewal.
23. Application for license to sell tobacco products at retail by Curtis Convenience Stores, Inc., d/b/a SuperAmerica, Cotton Township, renewal with past violations.

Public Safety & Corrections Committee – Commissioner Miller, Chair

24. Contract authorized with Angie VanDeHey, Advance! Training and Consulting for an amount not to exceed \$70,000 for Northeast Minnesota Enforcement and Safety Information System (NEMESIS) development and training for the period January 1, 2014 through December 31, 2014.
25. Application and acceptance of the 2013 State of Minnesota Emergency Management Performance Grant in the amount of \$82,970 authorized.

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26. Authorize expenditure of \$150,000 from the 2011 Port Security Grant and \$99,771 from the 2013 Port Security Grant to purchase robotics, sonar, and positioning equipment from VideoRay, LLC, of Pottstown, PA; and further, a 25% match in the amount of \$33,256 will be paid by the St. Louis County Sheriff's Volunteer Rescue Squad.
27. Agreement authorized with Arrowhead Radio & Security of Duluth, MN, for an amount of \$95,890 to purchase a replacement security controls system for the Hibbing Lock Up facility, including installation, warranty and training.

Official Proceedings of the County Board of Commissioners

BY COMMISSIONER _____

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of November 5, 2013, are hereby approved.

**CY 2014 Purchase of Service Contract with First Witness
Child Abuse Resource Center**

BY COMMISSIONER _____

WHEREAS, First Witness Child Abuse Resource Center provides services that are considered critical to meeting the mission and core goals of the Public Health and Human Services Department (PHHS); and

WHEREAS, It is in the best interest of the county that PHHS enter into a contract to purchase forensic child interviews and interview training from First Witness;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a purchase of service contract with First Witness Child Abuse Resource Center for forensic child interviews at the rate of \$416.67 per interview up to \$24,500 per year plus \$3,468 for forensic interview training for PHHS staff, for a total contract maximum of \$27,968 for the period January 1, 2014 through December 31, 2014, to be accounted for in Fund 230, Agency 232008, Object 608000.

**CY 2014 Purchase of Service Contract with
Legal Aid Service of Northeastern Minnesota**

BY COMMISSIONER _____

WHEREAS, Legal Aid Service of Northeastern Minnesota provides services that are considered critical to meeting the mission and core goals of the Public Health and Human Services Department; and

WHEREAS, It is in the best interest of the county to enter into a contract to purchase services from Legal Aid Service of Northeastern Minnesota;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a purchase of service contract with Legal Aid Service of Northeastern Minnesota at a maximum rate of \$1,428 per client for an annual amount not to exceed \$60,000 for the period January 1, 2014 through December 31, 2014, payable from Fund 230, Agency 232044, Object 608000.

**CY 2014 Purchase of Service Contract with the
Program for Aid to Victims of Sexual Assault**

BY COMMISSIONER _____

WHEREAS, Program for Aid to Victims of Sexual Assault (PAVSA) provides services that are considered critical to meeting the mission and core goals of the Public Health and Human Services Department (PHHS); and

WHEREAS, It is in the best interest of the county that PHHS enter into a contract to purchase professional counseling services from PAVSA;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a purchase of service contract with Program for Aid to Victims for Sexual Assault for professional counseling services for the period January 1, 2014 through December 31, 2014, at the rate of \$50.13 per one-hour session for an annual amount not to exceed \$27,274, to be accounted for in Fund 230, Agency 232006, Object 608000.

**Federal Maternal, Infant, and Early Childhood Home Visiting
to Expand the Nurse-Family Home Visiting Program**

BY COMMISSIONER _____

WHEREAS, The Minnesota Department of Health has made Federal Maternal, Infant, and Early Childhood Home Visiting funds available for seven counties with at-risk communities most in need of additional evidenced-based home visiting services, with St. Louis County having been identified as one; and

WHEREAS, The Carlton-Cook-Lake-St. Louis County Community Health Board has applied for and has been awarded funds to be used to support the Nurse-Family Partnership models; and

WHEREAS, On January 15, 2013, the County Board adopted Resolution No. 13-39, authorizing the Public Health and Human Services department to accept \$305,684 for a 27-month period ending on March 2015, with funds to be used to hire a Public Health Nurse to expand the Nurse-Family Partnership program; and

WHEREAS, The Community Health Board has now awarded St Louis County an additional amount of \$55,000 for the period October 1, 2013 through September 30, 2014;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept Federal Maternal, Infant, and Early Childhood Home Visiting funds through a contract with the Carlton-Cook-Lake-St. Louis Community Health Board in the amount of \$55,000 for the period October 1, 2013 to September 30, 2014:

MIECHV 1: Phase Three 10/1/13 - 9/30/14: \$55,000
Fund 230, Agency 233999, Grant 23321, Project Code 23082012, Grant Year 2013.

Agreement with Carlton-Cook-Lake-St. Louis Community Health Board to Carry Out State Health Improvement Program Objectives

BY COMMISSIONER _____

WHEREAS, The State Health Improvement Program (SHIP) was designed to improve the health of Minnesotans by focusing on the top three causes of preventable illness in the United States: tobacco use, physical inactivity and poor nutrition; and

WHEREAS, St. Louis County is part of a seven-county Community Health Board (CHB) collaboration which has been awarded funding from the Minnesota Department of Health (MDH) since 2009; and

WHEREAS, On March 13, 2012, the St. Louis County Board authorized the Public Health and Human Services Department to accept \$132,631 and to hire a Public Health Nurse to carry out the activities required for the period January 3, 2012 through June 30, 2013; and

WHEREAS, The CHB has now received verification of the amounts it will receive from MDH for SHIP 2.0 Bridge and Bridge 3.0 grants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes agreements with the Carlton-Cook-Lake-St. Louis Community Health Board (CHB) to convene, coordinate and implement evidence-based strategies as specified in the State Health Improvement Program (SHIP);

RESOLVED FURTHER, That the agreements shall be for SHIP 2.0 Bridge funding in the amount of \$30,000 for the period July 1, 2013 through October 31, 2013, and Bridge 3.0 funding in the amount of \$168,108 for the period November 1, 2013 through October 31, 2015;

RESOLVED FURTHER, That the County Board extends the authorization for the Public Health Nurse granted in Resolution No. 12-133 through the funding cycle of October 31, 2015, with the understanding that if the grant dollars are no longer received, the position will be eliminated.

Budget References:

SHIP 2.0 Bridge funding in the amount of \$30,000 for the time period of July 1, 2013 – October 31, 2013:

230-233999-629900-[23304-99999999-2012](#)

230-233999-610000-[23304-99999999-2012](#)

230-233999-530517-[23304-99999999-2012](#)

Bridge 3.0 funding in the amount of \$168,108 for the time period of November 1, 2013
– October 31, 2015:

230-233999-629900-[23304-99999999-2013](#)

230-233999-610000-[23304-99999999-2013](#)

230-233999-530517-[23304-99999999-2013](#)

**2014 Natural Resources Block Grant from
Minnesota Board of Water and Soil Resources**

BY COMMISSIONER: _____

WHEREAS, The Minnesota Board of Water and Soil Resources has awarded a 2014 Natural Resources Block Grant in the amount of \$161,587 to St. Louis County for wetland, shoreland, water plan, and subsurface sewage treatment system purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board accepts the 2014 Natural Resources Block Grant in the amount of \$161,587 and authorizes appropriate county officials to execute the grant agreement and related documents;

RESOLVED FURTHER, That the Planning and Community Development Department proposed budget includes receipt of \$103,687 from the Natural Resources Block Grant, with funds deposited into Fund 100, Agency 109999, Object 530102, Grant 10902, Year 2014;

RESOLVED FURTHER, That the Environmental Services Department proposed budget includes receipt of \$18,600 from the Natural Resources Block Grant with funds deposited into Fund 616, Agency 616999, Object 530102, Grant 61601, year 2014;

RESOLVED FURTHER, That the Environmental Services Department proposed budget includes receipt of \$39,300 from the Natural Resources Block Grant with funds deposited into Fund 616, Agency 616999, Object 530102, Grant 61602, year 2014;

RESOLVED FURTHER, That the St. Louis County Board authorizes a local match of \$95,593 from the Planning and Community Development Department budgeted labor costs;

RESOLVED FURTHER, That per conditions of the grant, \$9,003 shall be paid to the North Soil and Water Conservation District and \$9,003 shall be paid to the South Soil and Water Conservation District for Wetland Conservation Act activities.

Joint Powers Agreement between the IRRRB and St. Louis County

BY COMMISSIONER _____

WHEREAS, Minn. Stat. § 471.59, Subd. 1, empowers the Iron Range Resources and Rehabilitation Board (IRRRB) to enter into an agreement with St. Louis County for the joint and cooperative exercise of any power common to both parties; and

WHEREAS, The State of Minnesota, acting through the IRRRB and St. Louis County, wish to implement a cooperative management program on state tax forfeited lands, administered by the Land and Minerals Department, which are located within the Giants Ridge Recreation Area;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a Joint Powers Agreement with the IRRRB to implement a cooperative management program on state tax forfeited lands located within the Giants Ridge Recreation Area.

Award of Proposal: Shoreland Lease Appraisals 2014

BY COMMISSIONER _____

WHEREAS, On November 1, 2011, the St. Louis County Board directed and authorized the Land and Minerals Department to appraise and offer for sale into private ownership the County's Shoreland lease properties (Resolution No. 11- 559); and

WHEREAS, Minnesota Session Laws, 2012, Chapter 236, Section 28, authorized St. Louis County to sell its Shoreland lease lots, with the requirement that the county shall have each lot appraised by a licensed appraiser; and

WHEREAS, State legislation requires that the successful purchaser shall reimburse the county for the appraisal costs allocated to the lot purchased; and

WHEREAS, The following three vendors were selected for the following tracts based upon cost, proposal submittal, qualifications, and experience:

Cliff Crosby, SRA/Forester (Duluth, MN)

Land Appraisal

Tract A (23 lots): **\$11,000** up to an estimated \$13,750 for improvement appraisals
Tract B (14 lots): **\$ 6,500** up to an estimated \$ 8,250 for improvement appraisals
Contract total = **\$22,000**

Steigerwaldt Land Services (Tomahawk, WI)

Land Appraisal

Tract C (12 lots): **\$11,400** up to an estimated \$17,100 for improvement appraisals
Tract D (9 lots): **\$8,820** up to an estimated \$13,720 for improvement appraisals
Tract E (43 lots): **\$29,025** up to an estimated \$43,800 for improvement appraisals
Tract F (40 lots): **\$27,200** up to an estimated \$40,800 for improvement appraisals
Tract H (29 lots): **\$21,460** up to an estimated \$32,500 for improvement appraisals
Contract total = **\$147,920**

Edwards and Associates, Inc. (Virginia, MN)

Land Appraisal

Tract G (45 lots): **\$43,875** up to an estimated \$55,380 for improvement appraisals
Tract I (12 lots): **\$11,700** up to an estimated \$14,700 for improvement appraisals
Tract J (20 lots): **\$19,500** up to an estimated \$24,500 for improvement appraisals
Tract K (36 lots): **\$35,100** up to an estimated \$44,100 for improvement appraisals
Contract total = **\$138,680**

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute contracts, in the amounts indicated above, with Cliff Crosby, SRA/Forester (Duluth, MN), Steigerwaldt Land Services (Tomahawk, WI), and Edwards and Associates, Inc., (Virginia, MN) in accordance with the specifications of Proposal No. 5066-1, payable from Fund 290, Agency 290003 (Lake Shore Lease Sale Fund), subject to approval by the County Attorney.

Approval of Registered Land Survey No. 119 (Northstar Township)

BY COMMISSIONER _____

WHEREAS, The Registrar of Titles is authorized to require Registered Land Survey Number 119 pursuant to Minn. Stat. § 508.47; and

WHEREAS, The County Surveyor and Examiner of Titles have approved Registered Land Survey Number 119; and

WHEREAS, The final prints have been submitted for filing;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board grants final approval to Registered Land Survey Number 119 located in part of Government Lot 2 and in part of the Northeast Quarter of the Northwest Quarter, Section 27, Township 53 North, Range 13 West (Northstar Township).

**Acquisition of Right of Way – Replacement of County Bridge 641
(Sturgeon Township)**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a small segment of County State Aid Highway 22 and to replace County Bridge 641 over the Sturgeon River in Sturgeon Township, County Project 176286/State Aid Project 069-622-021; and

WHEREAS, These improvements consist of replacing the existing bridge structure at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right of way, certain lands are required for this construction, together with temporary construction easements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001;

RESOLVED FURTHER, That the State of Minnesota Department of Natural Resources is requested to provide St. Louis County with an easement across State of Minnesota Lands located in the East ½ of the NE ¼ and the NE ¼ of the SE ¼, Section Sixteen (16), Township Sixty-one (61) North, Range Twenty (20) West of the Fourth Principal Meridian adjacent to the present course of County State Aid Highway 22.

Agreement with the City of Duluth for Construction of Sanitary Sewer and Water on CSAH 89/Highland Street (Duluth)

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board authorizes an agreement with the City of Duluth, and any amendments approved by the County Attorney, for the sanitary sewer and water system construction on County State Aid Highway 89/Highland Street, SAP 69-689-004, CP 0089-176509, whereby the city will pay the “City of Duluth Non-Participating” local share items listed in the Plan. The funds from the city for this project will be receipted into Fund 225, Agency 176509, Object 551501.

**Agreement with Bear Island Surveying, Inc., for Surveying Services
(Township 61N, Range 16W)**

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board authorizes an agreement (number 5087E), and any amendments authorized by the County Attorney, whereby the county will purchase the services of Bear Island Surveying, Inc., Ely, MN, for the recovery, restoration and perpetuation of corners of the Public Land Survey System in select sections of Township 61N, Range 16W in northern St. Louis County outlined below, in the amount of \$139,054, payable from Fund 200, Agency 200122, Object 626600:

- Township Exteriors
- Option Area 1 - Sections 1, 11-16, 22-28, 33-36
- Option Area 2 - Sections 6-8
- Option Area 3 - Sections 29-32

**Designate Portions of State Trunk Highway 53 Turnback
as CSAH 106 (Britt)**

BY COMMISSIONER _____

WHEREAS, By agreement (#03773) between St. Louis County and the Minnesota Department of Transportation, the road described below will be released by the State of Minnesota to the jurisdiction of St. Louis County and should be designated as a County State Aid Highway (CSAH) under the provisions of Minnesota law;

To-wit:

Beginning at a point on the westerly line of the right of way of southbound State Trunk Highway No. 53, said point located in the Southeast Quarter of the Southeast Quarter of Section 36, Township 60 North, Range 18 West, approximately 1275 feet north of the Southeast corner thereof; thence southwesterly along the centerline of the Britt Bypass Road approximately 260 feet; thence continuing on said centerline along a curve concave to the north for a distance of approximately 1,368 feet to a point on the centerline of that part of old Trunk Highway 53 to be released to St. Louis County; thence northwesterly along said highway centerline a distance of approximately 21,115 feet to the intersection with County State Aid Highway 65, said intersection being approximately 120 feet south and 120 feet west of the South Quarter section corner of Section 21, Township 60 North, Range 18 West, and there terminating.

The described road totals approximately 22,740 feet (4.30 miles) in length;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board establishes, locates, and designates the road described above as a County State Aid Highway of said county, subject to approval of the Commissioner of Transportation of the State of Minnesota;

RESOLVED FURTHER, That the County Auditor is authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for consideration, and that upon approval of the designation of said road or portion thereof, that same be constructed, improved and maintained as a County State Aid Highway of St. Louis County, to be numbered and known as County State Aid Highway 106.

**Award of Bids – Storm Related Bridge Construction Project on CR 281
(Lakewood Township)**

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following project:

SAP 69-598-042, CP 177712 (Storm) on CR 281, 0.1 mile north of junction with CR 282 in Lakewood Township;

and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on October 24, 2013, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Northland Constructors of Duluth, LLC	4843 Rice Lake Rd. Duluth, MN 55803	\$514,760.16

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 225, Agency 177712, Object 652706.

Parking Lot Repairs – St. Louis County Service Center, Ely

BY COMMISSIONER _____

WHEREAS, The St. Louis County Service Center in Ely requires parking lot drainage corrections, resurfacing, miscellaneous sub base repairs, striping, and minor expansion; and

WHEREAS, The Purchasing Division solicited quotes with KGM Contractors, Inc., of Angora, MN, providing the sole quote of \$47,065;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an agreement for parking lot repairs at the St. Louis County Service Center, 320 Miners Drive East, Ely, MN, with KGM Contractors, Inc., of Angora, MN, in an amount of \$47,065, payable from Fund 402, Agency 402007.

**2014 Memorandum of Agreement between University of Minnesota Extension
and St. Louis County**

BY COMMISSIONER _____

WHEREAS, On September 25, 2013, the County Extension Committee recommended that the St. Louis County Board of Commissioners approve a Memorandum of Agreement (MOA) between the county and University of Minnesota to provide specific Extension programs within St. Louis County and for Extension staff to perform these services; and

WHEREAS, The proposed MOA is for one year beginning January 1, 2014 through December 31, 2014, including three positions identified as 4-H Program Coordinator (3.0 FTEs) for a total contract price of \$199,590;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to sign the 2014 Memorandum of Agreement with the University of Minnesota to provide Extension programs totaling \$199,590, payable as follows:

\$133,060 from Fund 184, Agency 184001, Object 629900
\$ 66,530 from Fund 184, Agency 186002, Object 629900

Award 2013 Neighborhood Revitalization Program Funding

BY COMMISSIONER _____

WHEREAS, The U.S. Department of Housing and Urban Development has awarded St. Louis County \$207,529 in additional FY 2013 Community Development Block Grant (CDBG) funding; and

WHEREAS, The St. Louis County FY 2013 Action Plan requires allocation of this funding to the Neighborhood Revitalization Program (NRP) for activities involving real property demolition, clearance, and blight removal; and

WHEREAS, The Planning and Community Development and Land and Minerals Departments are working together to address blighted, abandoned, and hazardous tax forfeit property in local communities to allow site redevelopment for housing or economic development and community stabilization through increased tax base;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board awards the FY 2013 NRP funding to a pilot redevelopment program between the Planning and Community Development and Land and Minerals Departments and authorizes the Planning and Community Development Director, Land and Minerals Director, and a representative of the County Attorney to execute the necessary agreement for the pilot program and that disbursements related to the NRP funding are to be made from CDBG Fund 260.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59577.

Sale of Surplus Fee Land Section 23, T51N, R16W (Grand Lake Township)

BY COMMISSIONER _____

WHEREAS, The Property Management Team identified the following described property as surplus county fee owned land legally described as follows:

That part of the Southwest Quarter of the Northwest Quarter of Section 23, Township 51 North, Range 16 West, Saint Louis County, Minnesota, described as follows:

Commencing at the west quarter corner of said Section 23; thence North 01 degree 26 minutes 02 seconds West, along the west line of said SW $\frac{1}{4}$ - NW $\frac{1}{4}$ a distance of 687.80 feet to the point of beginning; thence North 88 degrees 33 minutes 58 seconds East a distance of 89.11 feet; thence North 46 degrees 01 minute 23 seconds East a distance of 911.89 feet to a point on the north line of said SW $\frac{1}{4}$ - NW $\frac{1}{4}$ distant 761.08 feet easterly of the northwest corner of said SW $\frac{1}{4}$ - NW $\frac{1}{4}$; thence South 89 degrees 36 minutes 41 seconds West, along said north line a distance of 761.08 feet to the northwest corner of said SW $\frac{1}{4}$ - NW $\frac{1}{4}$; thence South 01 degree 26 minutes 02 seconds East, along the west line of said SW $\frac{1}{4}$ - NW $\frac{1}{4}$ a distance of 630.45 feet to the point of beginning;
and

WHEREAS, The county has received the minimum bid for the property of \$31,200 from Brian J. Johnson and Shayna K. Johnson for said parcel;

THEREFORE, BE IT RESOLVED, That pursuant to the requirements and procedures of Minn. Stat. § 373.01, the appropriate county officials are authorized to execute a quit claim deed conveying the above listed property to Brian J. Johnson and Shayna K. Johnson of Duluth, MN, for the bid amount of \$31,200, payable to Fund 100, Agency 128014, Object 583100. Buyers are responsible for deed tax and recording fees.

Application, Acceptance and Assignment of PRISM Grant

BY COMMISSIONER _____

WHEREAS, St. Louis County belongs to a computer systems joint powers organization, Minnesota Counties Information Systems (MCIS), to manage its information technology requirements relative to the administration of property taxes; and

WHEREAS, The State of Minnesota Department of Revenue is modernizing how it collects, tracks and uses property tax data through creation of a centralized data base known as the Property Record Information System of Minnesota (PRISM); and

WHEREAS, The Department of Revenue is making grants available to counties to defray some of the local costs of this initiative; and

WHEREAS, MCIS will be the entity to perform this required work on St. Louis County's behalf;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes application for and acceptance of the PRISM grant;

RESOLVED FURTHER, That any PRISM grant dollars acquired shall be assigned to Minnesota Counties Information Systems (MCIS).

Workers' Compensation Report

BY COMMISSIONER _____

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated November 1, 2013, on file in the office of the County Auditor, identified as County Board File No. 59592, is hereby received and ratified as payable from Fund 730, Agency 730001.

Application for License to Sell Tobacco Products at Retail - Renewal

BY COMMISSIONER _____

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 59631, is hereby approved and the County Auditor is authorized to issue the license as follows:

A. P. Inc., d/b/a Porky's Truck Stop, Township of Gnesen, Tobacco Products License No. T14272.

RESOLVED FURTHER, that if named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund to the license holder.

**Application for License to Sell Tobacco Products at Retail –
Renewals with Past Violations**

BY COMMISSIONER _____

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 59631, is hereby approved and the County Auditor is authorized to issue the license as follows.

The following license holder was issued a tobacco violation citation on the dates as stated:

Curtis Convenience Stores, Inc., d/b/a SuperAmerica, Township of Cotton,
Tobacco Products License No. T1450, December 23, 2004, November 6,
2012.

RESOLVED FURTHER, That if named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund to the license holder.

NEMESIS Consulting Services

BY COMMISSIONER _____

WHEREAS, The St. Louis County Board supports the sharing of criminal justice information and systems throughout the region and in sharing the costs of providing those systems among the subscribing agencies in the region; and

WHEREAS, The Northeast Minnesota Enforcement and Safety information System (NEMESIS) continues to be developed and implemented in support of these efforts; and

WHEREAS, Ms. Angie VanDeHey, Advance! Training and Consulting is able to provide the training and development services needed as the NEMESIS system evolves;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a contract with Angie VanDeHey, Advance! Training and Consulting for the period January 1, 2014 through December 31, 2014, not to exceed \$70,000, payable from NEMESIS Subscriber fees – Fund 150, Agency 150001, Object 629900.

**Application and Acceptance of 2013 Emergency
Management Performance Grant**

BY COMMISSIONER _____

WHEREAS, The State of Minnesota has made \$82,970 available through the Emergency Management Performance Grant to assist the St. Louis County Sheriff's Office for local emergency management programs;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes application and acceptance of the 2013 State of Minnesota, Emergency Management Performance Grant in the amount of \$82,970, to be accounted for in Fund 100, Agency 132999, Grant 13203;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

Authorization to Expend the 2011 and 2013 Port Security Grants

BY COMMISSIONER _____

WHEREAS, The Department of Homeland Security has made funding available to the Port of Duluth/Superior under the FY 2011 and FY 2013 Port Security Grant Programs; and

WHEREAS, The VideoRay Pro 4 underwater robotics system with multi-beam sonar and positioning systems is a precision search tool that will integrate existing technologies currently employed by the Sheriff's Office;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the expenditure of the 2011 Port Security Grant in the amount of \$150,000, and \$99,771 from the 2013 Port Security Grant for purchase of robotics, sonar, and positioning equipment from VideoRay LLC or Pottstown, PA, a sole source vendor, to be accounted for in Fund 100, Agency 129999, Grant 12938, Year 2011 and 2013;

RESOLVED FURTHER, That a 25% match in the amount of \$33,256 will be paid by the St. Louis County Sheriff's Volunteer Rescue Squad;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

Hibbing Lock Up Security Controls Systems Upgrade

BY COMMISSIONER _____

WHEREAS, The Hibbing Lock Up security controls system is 15 years old and has been deemed obsolete, with no further availability of replacement parts; and

WHEREAS, The security controls system is an essential safety and security component of the Hibbing Lock Up; and

WHEREAS, Arrowhead Radio & Security of Duluth, MN, a sole source vendor for this security controls system, has provided a quote for system component replacement, warranty, and training in the amount of \$95,890;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement with Arrowhead Radio & Security of Duluth, Minnesota, for an amount of \$95,890, to purchase a replacement security controls system (Unique Security Incorporated - standardized) for the Hibbing Lock Up, payable from Fund 400, Agency 400014.