

OFFICIAL PROCEEDINGS
OF THE
BOARD OF COUNTY COMMISSIONERS
OF ST. LOUIS COUNTY, MINNESOTA

OCTOBER, 2013

OFFICIAL PROCEEDINGS OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF ST. LOUIS, MINNESOTA,
HELD ON OCTOBER 1, 2013

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 1st day of October 2013, at 9:38 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Angie Miller, Mike Forsman, Pete Stauber, Keith Nelson, Steve Raukar, and Chair Chris Dahlberg - 7. Absent: - 0.

Chair Dahlberg asked for a moment of silence for all those who serve our country and for those who pay the ultimate sacrifice.

Chair Dahlberg opened the meeting to persons who wanted to address the Board concerning issues not on the agenda. Peg Sweeney, of Proctor, Minnesota, discussed National Breast Cancer Awareness Month.

Pursuant to Resolution No. 13-265, adopted May 7, 2013, the St. Louis County Board considered bids received for the sale of surplus fee owned land located in Portage Township. Commissioner Raukar, supported by Commissioner Jewell, moved that pursuant to the requirements and procedures of Minn. Stat. § 373.01, the St. Louis County Board authorizes the appropriate county officials to execute a quit claim deed conveying the above listed property to Timothy J. Rova for the high bid amount of \$9,300. The motion passed; seven yeas, zero nays. Resolution No. 13-611.

At 9:45 a.m., a public hearing, pursuant to Resolution No. 13-543, adopted August 13, 2013, to consider an amendment to the Capital Improvement Plan and intent to issue General Obligation Capital Improvement Bonds for improvements to the Northeast Regional Corrections Center, was opened by Chair Dahlberg. Administrator Kevin Gray made the initial presentation. Kay Arola, Executive Director of Arrowhead Regional Corrections, provided the Board with a handout and discussed improvements to the Northeast Regional Corrections Center as a result of the amendment to the Capital Improvement Plan. County Auditor Don Dicklich gave an overview of financial aspects of the Capital Improvement Plan amendment. Chair Dahlberg asked if there was any testimony from representatives of other governmental entities and no one came forth. Chair Dahlberg asked if there were any supporters or opponents and no one came forth. After further discussion, Commissioner Nelson, supported by Commissioner Stauber, moved to close the public hearing at 10:03 a.m. The motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner Stauber, moved that the St. Louis County Board approve the amended Capital Improvement Plan and state its intent to

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

432

issue General Obligation Capital Improvement Bonds under Minn. Stat. § 373.40. The motion passed; seven yeas, zero nays. Resolution No. 13-612.

Commissioner Raukar, supported by Commissioner Jewell, moved to approve the consent agenda. The motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner Jewell, moved that the St. Louis County Board authorizes the appropriate county officials to execute a five-year contract, with the option of two (2) additional 2-year extensions, with Roufs Property Maintenance of Hermantown, Minnesota, in an amount not to exceed \$675,961.10 for the initial five-year term, including annual performance-based increases not to exceed 2% annually, at the county's discretion, for the cleaning of the county's Northland Office Center in Virginia, MN. Monthly payments for the first year will be in the amount of \$10,824.30. The motion passed; seven yeas, zero nays. Resolution No. 13-613.

The following Board and Contract files were created as a result of documents received at this Board meeting:

Kevin Gray, County Administrator, submitting Board Letter No. 13-407, Interim Second District Commissioner Appointments for 2013.—[59731](#)

Kevin Gray, County Administrator, submitting Board Letter No. 13-408, Appointment to Arrowhead Library System Board of Directors.—[59732](#)

Kevin Gray, County Administrator, submitting Board Letter No. 13-409, Reschedule Location for November 12, 2013 County Board Meeting.—[59733](#)

Kevin Gray, County Administrator, and Tony Mancuso, Director of Property Management, submitting Board Letter No. 13-406, Cleaning Services – Northland Office Center (Virginia).—[59734](#)

Agreement for Professional Services between St. Louis County Safety and Risk Management and Damarco Solutions, LLC, Minneapolis, MN, to provide ongoing Employee Right-to-Know services regarding safety issues for the period October 1, 2013 and ending October 1, 2014. —[13-1129](#)

Payment and Performance Bond No. 268004311 for Federal, State, or County Highway Construction and Maintenance Projects from Watters & Sons Excavating, LLC, in the amount of \$10,000 for culvert replacement on County State Aid Highway (CSAH) 90, STORM WO 163905.—[13-1130](#)

Purchase of Service Agreement, Contract No. 15041, between the St. Louis County Board of Commissioners and Center for Alcohol and Drug Treatment, Inc., Duluth, MN, for Detox Transportation Services for the period January 1, 2013 to December 31, 2014. —[13-1131](#)

Addendum to Purchase Agreement, Contract No. 15037A, between the St. Louis County Board of Commissioners and Center for Alcohol and Drug Treatment, Inc., for Assertive Community Treatment Team South Services.—[13-1132](#)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

433

Addendum to Home and Community-Based Waiver Services Contract, No. 14631E, between the St. Louis County Board of Commissioners and Carol Reigstad Adult Foster Homes.—13-1133

Addendum to Home and Community-Based Waiver Services Contract, No. 14524G, between the St. Louis County Board of Commissioners and Alternative Opportunities, Inc.—13-1134

Addendum to Home and Community-Based Waiver Services Contract, No. 14689E, between the St. Louis County Board of Commissioners and S.A.F.E. Harbor Homes, Inc.—13-1135

Addendum to Home and Community-Based Waiver Services Contract, No. 14806C, between the St. Louis County Board of Commissioners and “R” Home Adult Foster Care.—13-1136

Addendum to Home and Community-Based Waiver Services Contract, No. 14786E, between the St. Louis County Board of Commissioners and Cherish, Inc.—13-1137

Addendum to Home and Community-Based Waiver Services Contract, No. 14921A, between the St. Louis County Board of Commissioners and Stonehaven Assisted Living, Inc.—13-1138

Addendum to Home and Community-Based Waiver Services Contract, No. 14665D, between the St. Louis County Board of Commissioners and Lakeside Manor, Inc.—13-1139

Addendum to Home and Community-Based Waiver Services Contract, No. 14540G, between the St. Louis County Board of Commissioners and Range Mental Health Center.—13-1140

Addendum to Home and Community-Based Waiver Services Contract, No. 14745C, between the St. Louis County Board of Commissioners and Kevin G. Miles d/b/a Victorian House.—13-1141

Addendum to Home and Community-Based Waiver Services Contract, No. 14791C, between the St. Louis County Board of Commissioners and Sharon Shofner.—13-1142

Addendum to Home and Community-Based Waiver Services Contract, No. 14576D, between the St. Louis County Board of Commissioners and Kiminki Homes, Inc.—13-1143

Addendum to Home and Community-Based Waiver Services Contract, No. 14670E, between the St. Louis County Board of Commissioners and Salmi Homes, Inc.—13-1144

Addendum to Home and Community-Based Waiver Services Contract, No. 14579C, between the St. Louis County Board of Commissioners and Winter Homes, Inc.—13-1145

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

434

Addendum to Home and Community-Based Waiver Services Contract, No. 14573D, between the St. Louis County Board of Commissioners and Covenant Enabling Residences of Minnesota, Inc.—[13-1146](#)

Group Residential Housing Rate Agreement, Contract No. 52004, between the St. Louis County Board of Commissioners and Jodie and Larry Rudd.—[13-1147](#)

Group Residential Housing Rate Agreement, Contract No. 52006, between the St. Louis County Board of Commissioners and Kathy Jo Carlson.—[13-1148](#)

Group Residential Housing Rate Agreement, Contract No. 51970, between the St. Louis County Board of Commissioners and Stonehaven Assisted Living.—[13-1149](#)

Group Residential Housing Rate Agreement, Contract No. 51991, between the St. Louis County Board of Commissioners and Lakeside Manor.—[13-1150](#)

Group Residential Housing Rate Agreement, Contract No. 52003, between the St. Louis County Board of Commissioners and Kevin G. Miles d/b/a Victorian House.—[13-1151](#)

Group Residential Housing Rate Agreement, Contract No. 52005 between the St. Louis County Board of Commissioners and Sharon Shofner.—[13-1152](#)

Group Residential Housing Rate Agreement, Contract No. 51963, between the St. Louis County Board of Commissioners and Kiminki Homes, Inc. (Almac A).—[13-1153](#)

Group Residential Housing Rate Agreement, Contract No. 51964, between the St. Louis County Board of Commissioners and Kiminki Homes, Inc. (Almac B).—[13-1154](#)

Group Residential Housing Rate Agreement, Contract No. 51961, between the St. Louis County Board of Commissioners and Kiminki Homes, Inc. (House #2).—[13-1155](#)

Group Residential Housing Rate Agreement, Contract No. 51962, between the St. Louis County Board of Commissioners and Kiminki Homes, Inc. (House #3).—[13-1156](#)

Group Residential Housing Rate Agreement, Contract No. 51982, between the St. Louis County Board of Commissioners and Clayridge Assisted Living.—[13-1157](#)

Group Residential Housing Rate Agreement, Contract No. 51983, between the St. Louis County Board of Commissioners and Willow Wood Assisted Living I.—[13-1158](#)

Group Residential Housing Rate Agreement, Contract No. 51984, between the St. Louis County Board of Commissioners and Willow Wood Assisted Living II.—[13-1159](#)

Group Residential Housing Rate Agreement, Contract No. 51972, between the St. Louis County Board of Commissioners and Winter Homes West.—[13-1160](#)

Service Contract No. 5095C between the County of St. Louis and Como Oil & Propane, Inc., Duluth, MN, for Tankwagon Transport Deliveries of Gasohol, Fuel Oil and Diesel Fuel for the period October 1, 2013 to September 30, 2014 (Bid No. 5095).—[13-1161](#)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

435

Service Contract No. 5095D between the County of St. Louis and Inter City Oil (ICO), Inc., Duluth, MN, for Tankwagon Transport Deliveries of Gasohol, Fuel Oil and Diesel Fuel for the period October 1, 2013 to September 30, 2041(Bid No. 5095).—13-1162

Service Contract No. 5095B between the County of St. Louis and Petroleum Traders Corp., Fort Wayne, IN. for Tankwagon Transport Deliveries of Gasohol, Fuel Oil and Diesel Fuel for the period October 1, 2013 to September 30, 2041 (Bid No. 5095).—13-1163

Service Contract No. 5095A between the County of St. Louis and Edwards Oil, Inc., Virginia, MN, for Tankwagon Transport Deliveries of Gasohol, Fuel Oil and Diesel Fuel for the period October 1, 2013 to September 30, 2041 (Bid No. 5095).—13-1164

Agreement for Professional Services between the County of St. Louis and LHB, Inc., Duluth, MN, for surveying services for the recovery, restoration and perpetuation of corners of the Public Land Survey System in northern St. Louis County (southwest Ely area).—13-1165

Contract for County-State Aid Highway Projects between the County of St. Louis and KGM Contractors, Inc., Angora, MN, for slope stabilization on CR 836 in Floodwood, MN, WO 160607A (Storm).—13-1166

Second Amendment to Services Agreement regarding 2011 Child Sexual Predator Program Grant between the County of St. Louis and the City of Superior, WI, extending the grant period to January 30, 2014.—13-1167

Addendum to Home and Community-Based Waiver Services Contract, No. 14705C, between the St. Louis County Board of Commissioners and Carrie Sipper d/b/a Crossroads.—13-1168

Addendum to Home and Community-Based Waiver Services Contract, No. 14688E, between the St. Louis County Board of Commissioners and River Hill Assisted Living, Inc.—13-1169

Addendum to Home and Community-Based Waiver Services Contract, No. 14603F, between the St. Louis County Board of Commissioners and Tender Loving Care of Duluth, Inc.—13-1170

Group Residential Housing Rate Agreement, Contract No. 51974, between the St. Louis County Board of Commissioners and Carrie Sipper d/b/a Crossroads.—13-1171

Group Residential Housing Rate Agreement, Contract No. 51969, between the St. Louis County Board of Commissioners and River Hill Assisted Living.—13-1172

Group Residential Housing Rate Agreement, Contract No. 51852, between the St. Louis County Board of Commissioners and TLC Buffalo.—13-1173

Group Residential Housing Rate Agreement, Contract No. 51853, between the St. Louis County Board of Commissioners and TLC Caribou.—13-1174

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

436

Group Residential Housing Rate Agreement, Contract No. 51854, between the St. Louis County Board of Commissioners and TLC Chambersburg.—[13-1175](#)

Group Residential Housing Rate Agreement, Contract No. 51855, between the St. Louis County Board of Commissioners and TLC Chester Creek.—[13-1176](#)

Group Residential Housing Rate Agreement, Contract No. 51856, between the St. Louis County Board of Commissioners and TLC Como.—[13-1177](#)

Group Residential Housing Rate Agreement, Contract No. 51857, between the St. Louis County Board of Commissioners and TLC Gearhart.—[13-1178](#)

Group Residential Housing Rate Agreement, Contract No. 51858, between the St. Louis County Board of Commissioners and TLC Haines.—[13-1179](#)

Group Residential Housing Rate Agreement, Contract No. 51859, between the St. Louis County Board of Commissioners and TLC Hermantown.—[13-1180](#)

Group Residential Housing Rate Agreement, Contract No. 51860, between the St. Louis County Board of Commissioners and TLC High Street.—[13-1181](#)

Group Residential Housing Rate Agreement, Contract No. 51861, between the St. Louis County Board of Commissioners and TLC Maple Grove.—[13-1182](#)

Group Residential Housing Rate Agreement, Contract No. 51862, between the St. Louis County Board of Commissioners and TLC Morris Thomas.—[13-1183](#)

Group Residential Housing Rate Agreement, Contract No. 51863, between the St. Louis County Board of Commissioners and TLC Page.—[13-1184](#)

Group Residential Housing Rate Agreement, Contract No. 51864, between the St. Louis County Board of Commissioners and TLC Pike Lake.—[13-1185](#)

Group Residential Housing Rate Agreement, Contract No. 51967, between the St. Louis County Board of Commissioners and Irene McDougall.—[13-1186](#)

Group Residential Housing Rate Agreement, Contract No. 52001, between the St. Louis County Board of Commissioners and Summit Manor.—[13-1187](#)

Group Residential Housing Rate Agreement, Contract No. 51985, between the St. Louis County Board of Commissioners and Peace of Mind – Glenwood.—[13-1188](#)

Group Residential Housing Rate Agreement, Contract No. 51986, between the St. Louis County Board of Commissioners and Peace of Mind – Morgan.—[13-1189](#)

Group Residential Housing Rate Agreement, Contract No. 51987, between the St. Louis County Board of Commissioners and Peace of Mind – Pike Lake.—[13-1190](#)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

437

Group Residential Housing Rate Agreement, Contract No. 51988, between the St. Louis County Board of Commissioners and Peace of Mind - Redbud.—13-1191

Group Residential Housing Rate Agreement, Contract No. 51989, between the St. Louis County Board of Commissioners and Peace of Mind - Superior.—13-1192

Group Residential Housing Rate Agreement, Contract No. 51990, between the St. Louis County Board of Commissioners and Peace of Mind - Woodland.—13-1193

Upon motion by Commissioner Raukar, supported by Commissioner Jewell, resolutions numbered 13-597 through 13-610, as submitted to this Board on the consent agenda, were unanimously adopted as follows:

BY COMMISSIONER RAUKAR:

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of September 24, 2013, are hereby approved.
Adopted October 1, 2013. No. 13-597

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, James Nordlund, Sr., of Hot Springs, AR, has applied to repurchase state tax forfeited land legally described as:

TOWN OF ALANGO

SW ¼ of NE ¼ also SE ¼ of NW ¼ also NW ¼ of SE ¼

SECTION 31, TOWNSHIP 61 NORTH, RANGE 19 WEST

PARCEL CODES: 200-0010-04960, 05010, 05080;

and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by James Nordlund, Sr., of Hot Springs, AR, on file in County Board File No. 59601, subject to payments including total taxes and assessments of \$7,721.83, service fee of \$114, deed tax of \$25.48, deed fee of \$25, and recording fee of \$46; for a total of \$7,932.31, to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted October 1, 2013. No. 13-598

WHEREAS, St. Louis County and the City of Duluth have determined it is in the public's interest to install a lighting system in the pedestrian underpass serving the Superior Hiking Trail on County State Aid Highway (CSAH) 91/Haines Road; and

WHEREAS, St. Louis County has prepared the necessary plan, specifications, and proposal, and installed the lighting system in the pedestrian underpass as part of the CSAH 91/Haines Road reconstruction project, SP 069-691-020; and

WHEREAS, The City of Duluth will provide maintenance and electrical energy for this underpass lighting system;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a cooperative agreement, and approve any amendments authorized by the County Attorney, with the City of Duluth to provide maintenance and electrical energy for the lighting system in the pedestrian underpass serving the Superior Hiking Trail located on CSAH 91/Haines Road in Duluth.

Adopted October 1, 2013. No. 13-599

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

438

RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement with the St. Louis and Lake Counties Regional Railroad Authority, and any amendments approved by the County Attorney's office, for SP 69-090-021, County Project 3636, whereby the Railroad Authority will pay the local dollar match of twenty percent (20%) of the actual project costs, and other costs including any expenses billed to the county by an outside entity. Funds from the Railroad Authority will be receipted into Fund 220, Agency 220164, Object 583101.
Adopted October 1, 2013. No. 13-600

WHEREAS, Bids have been received electronically by the Public Works Department for the reconstruction of Bridge 69A15 on County Road 255 in Duluth Township, identified as the following project:

SAP 69-598-043, WO 177713 (Storm), 1.25 miles east of junction with CSAH 42,
Duluth Township, length 0.1 miles;

and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on September 12, 2013, and the low responsible bid determined; THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Northland Constructors of Duluth, LLC	4843 Rice Lake Rd. Duluth, MN 55803	\$835,536.66

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 225, Agency 177713, Object 652706.
Adopted October 1, 2013. No. 13-601

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59577.
Adopted October 1, 2013. No. 13-602

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board approves the following Lawful Gambling License Application (raffle) on file in the office of the County Auditor, identified as County Board File No. 59615, for the following organization:

Gnesen Volunteer Fire Department, 4504 Datka Road, Duluth, MN, 55803, to
conduct off-site gambling on October 19, 2013, raffle, at Gnesen Town Hall,
4011 West Pioneer Road, Duluth, MN, 55803, Gnesen Township.

Adopted October 1, 2013. No. 13-603

RESOLVED, That the St. Louis County Board approves the creation of the Loss Control Specialist class and allocates it to Grade 23: \$44,246 - \$62,030 (annual steps and longevities through twenty-four years of service – 2011 pay rate) of the Civil Service Basic Unit pay plan.
Adopted October 1, 2013. No. 13-604

WHEREAS, At the St. Louis County Board's 2013 organizational meeting held on January 8, 2013, several appointments were made for the office of Second District Commissioner. Additionally, other unexpired appointments were in effect at that time;
and

WHEREAS, The County Board appointed Angie Miller as the interim Second District Commissioner on September 10, 2013, pending the outcome of a Special Election

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

439

scheduled for January 14, 2014;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the appointment of Second District Commissioner Angie Miller to the following boards, commissions, and committees until a new Second District Commissioner takes office after the January 14, 2014 Special Election and subsequent appointments can be made:

- Chair of the Public Safety & Corrections Standing Committee
- Arrowhead Health Alliance (*alternate*)
- Arrowhead Regional Development Commission - ARDC
- ARDC Metropolitan Interstate Council (*alternate*)
- ARDC North Shore Management Board (*alternate*)
- Association of Minnesota Counties – AMC
- AMC District 1 Policy Committee, Health & Human Services
- Community Health Services Board
- Duluth Parks and Recreation Commission (*alternate*)
- Heading Home St. Louis County Leadership Council
- 9-1-1 Emergency System User Board (*alternate*)
- Public Health & Human Services Advisory Committee
- St. Louis & Lake Counties Regional Railroad Authority
- Voyageurs National Park Governmental Affairs Committee

Adopted October 1, 2013. No. 13-605

RESOLVED, That the St. Louis County Board appoints Patrick Layman of Aurora, MN, to the Arrowhead Library System Board of Directors for a three year term beginning January 1, 2014, and expiring on December 31, 2016.

Adopted October 1, 2013. No. 13-606

RESOLVED, That the St. Louis County Board adjust its 2013 Board Meeting Schedule to substitute the meeting location of its November 12th meeting from the St. Louis County Courthouse in Duluth to the Fredenberg Town Hall, 5104 Fish Lake Road, Duluth, MN.

Adopted October 1, 2013. No. 13-607

WHEREAS, The Minnesota State Art Board has made monies available to the St. Louis County Jail for inmates to learn, practice, and internalize cognitive restructuring skills through participation in a curriculum developed by teaching artist, Angie Frank;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application for the 2014 Minnesota Art Learning Grant in the amount of \$33,800.

Adopted October 1, 2013. No. 13-608

WHEREAS, The State of Minnesota Department of Public Safety, through the Homeland Security and Emergency Management Division, has made available an Operation Stonegarden grant to enhance the security of the international border and ports of entry between St. Louis County and Canada;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes application and acceptance of the 2012 Homeland Security Operation Stonegarden Grant, not to exceed \$96,716, to be accounted for in Fund 100, Agency 129999, Grant 12931, Year 2012;

RESOLVED FURTHER, That the appropriate county officials are authorized to execute all agreements and contracts necessary to fulfill the application and acceptance of the 2012 Homeland Security Operation Stonegarden grant as approved by the County Attorney, with St. Louis County serving as coordinator and fiscal agent for the grant through the Sheriff's Office.

Adopted October 1, 2013. No. 13-609

WHEREAS, The Hazardous Fuels Reduction Grant of 2011 provided \$721,600 to the

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

440

Superior National Forest, which specifically includes \$232,000 for reducing the threat of wildfires in high-risk areas as identified in the St. Louis County Community Wildfire Protection Plan; and

WHEREAS, On August 12, 2008, by Resolution No. 08-443, the County Board approved the St. Louis County Community Wildfire Protection Plan, and this funding is a mechanism to carry out the plan;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes application and acceptance of the 2013 Hazardous Fuels Reduction Grant funding on behalf of the Superior National Forest in the amount of \$232,000 for the period September 2013 through September 2015;

RESOLVED FURTHER, That St. Louis County will serve as fiscal agent, with funds to be accounted for in Fund 290, Agency 290999, Grant 29003, Year 2013;

RESOLVED FURTHER, That County Board Resolution No. 13-400, dated July 2, 2013, is hereby rescinded.

Adopted October 1, 2013. No. 13-610

BY COMMISSIONER RAUKAR:

WHEREAS, The Property Management Team has identified the following ten (10) acre parcel of surplus county fee owned land described as:

The Easterly Three Hundred and Thirty feet (Ely 330') of the Northeast Quarter of the Northeast Quarter (NE ¼ of NE ¼), of Section Seventeen (17), Township Sixty-five (65) North, Range Seventeen (17) West;

and

WHEREAS, The property was advertised for sale and Timothy J. Rova of Aurora, Minnesota, submitted the highest bid of \$9,300 for the parcel;

THEREFORE, BE IT RESOLVED, That pursuant to the requirements of and procedures of Minn. Stat. § 373.01, the St. Louis County Board authorizes the appropriate county officials to execute a quit claim deed conveying the above listed property to Timothy J. Rova, for the high bid amount of \$9,300, payable to Fund 100, Agency 128014, Object 583100. Buyer is responsible for deed tax and recording fees.

Unanimously adopted October 1, 2013. No. 13-611

BY COMMISSIONER NELSON:

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
ST. LOUIS COUNTY, MINNESOTA APPROVING THE CAPITAL
IMPROVEMENT PLAN, AS AMENDED, AND STATING THE INTENT TO
ISSUE GENERAL OBLIGATION CAPITAL IMPROVEMENT BONDS UNDER
MINNESOTA STATUTES, SECTION 373.40**

BE IT RESOLVED, by the Board of County Commissioners (the "Board") of St. Louis County, Minnesota (the "County"), as follows:

Section 1. The Board, pursuant to Minnesota Statutes, Section 373.40 (the "Act"), previously approved a Capital Improvement Plan, including an amendment to the Capital Improvement Plan on July 2, 2013 (the "Capital Improvement Plan"). Following a public hearing on October 1, 2013, as required by the Act, the Board considered a proposed amendment to the Capital Improvement Plan and the Board has considered the following for each project described in the proposed amendment and the overall plan:

(i) The condition of the County's existing infrastructure, including the projected need for repair or replacement;

(ii) The likely demand for the improvement;

(iii) The estimated cost of the improvement;

(iv) The available public resources;

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

441

- (v) The level of overlapping debt in the County;
- (vi) The relative benefits and costs of alternative uses of the funds;
- (vii) Operating costs of the proposed improvements; and
- (viii) Alternatives for providing services more efficiently through shared facilities with other cities or local government units.

The Board, based on the considerations set forth in the amendment and overall plan and as set forth herein, hereby approves the Capital Improvement Plan, as further amended for the years 2013 through 2017, as presented to the Board, and on file as County Board Document File No. 59708 (the "Plan").

Section 2. Under and pursuant to the authority contained in the Act and Minnesota Statutes, Chapter 475, the County is authorized to issue capital improvement bonds to provide funds for capital improvements pursuant to the Plan.

Section 3. The Board hereby finds and determines that it is necessary, expedient, and in the best interests of the County's residents that the County issue, sell and deliver general obligation capital improvement bonds in the maximum amount of \$6,500,000 (the "Bonds"), for the purpose of providing funds for the following capital improvements under the Plan and for the payment of costs of issuance of the Bonds:

- Correctional Facility Improvements - improvements to the Northeast Regional Corrections Center, including improvements and upgrades to the main facility.

Section 4. The County Auditor shall publish a notice of intent to issue capital improvement bonds in substantially the form attached hereto as Exhibit A as soon as practicable following the public hearing in the official newspaper of the County. If, within 30 days after October 1, 2013, a petition is filed with the County Auditor calling for a vote on the proposition of issuing the Bonds, signed by voters residing within the boundaries of the County equal to five (5) percent of the votes cast in the County in the last County general election, the Bonds shall not be issued until the question of their issuance has been authorized by a majority of the voters voting on the question at the next general or special election called to decide the question.

Adopted October 1, 2013

Unanimously adopted October 1, 2013. No. 13-612

BY COMMISSIONER NELSON:

WHEREAS, The current cleaning contract for the Northland Office Center in Virginia is not being renewed; and

WHEREAS, Roufs Property Maintenance of Hermantown, Minnesota, has submitted a proposal for a five-year contract for this service, with the option of two (2) additional, two-year extensions, in an amount of \$675,961.10;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a five-year contract, with the option of two (2) additional 2-year extensions, with Roufs Property Maintenance of Hermantown, Minnesota, in an amount not to exceed \$675,961.10 for the initial five-year term, including annual performance-based increases not to exceed 2% annually, at the county's discretion, for the cleaning of the county's Northland Office Center in Virginia, MN. Monthly payments for the first year will be in the amount of \$10,824.30, payable from Fund 100, Agency 128006.

Unanimously adopted October 1, 2013. No. 13-613

At 10:25 a.m., October 1, 2013, Commissioner Raukar, supported by Commissioner Nelson, moved to adjourn the meeting. The motion passed; seven yeas, zero nays.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

442

Chris Dahlberg, Chair of the Board
of County Commissioners

Attest:

Donald Dicklich, County Auditor
and Ex-Officio Clerk of the Board
of County Commissioners

(Seal of the County Auditor)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

443

**OFFICIAL PROCEEDINGS OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF ST. LOUIS, MINNESOTA,
HELD ON OCTOBER 8, 2013**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 8th day of October 2013, at 9:32 a.m., at the Hermantown City Hall, Hermantown, Minnesota, with the following members present: Commissioners Frank Jewell, Angie Miller, Mike Forsman, Pete Stauber, Keith Nelson, and Chair Chris Dahlberg - 6. Absent: Commissioner Steve Raukar - 1.

Chair Dahlberg asked for a moment of silence for all those who serve our country and for those who pay the ultimate sacrifice.

Commissioner Pete Stauber introduced Ryan Kern, promoter of the Duluth Balloon Festival. Mr. Kern thanked the Board for their support of the Balloon Festival and discussed weather balloon launches by local schools. Debi Gulbrandson, Hermantown School, and Gary Johnson, Marshall School discussed the weather balloon launches and the value to students. Students from Hermantown and Marshall Schools discussed their experiences in launching the weather balloons. A short video was shown.

Kathy Heltzer, UMD, MSW Field Director, presented the "Outstanding MSW Field Supervisor and Civic Engagement Award" posthumously to Steve O'Neil. Jensina Rosen discussed her recent internship with Steve O'Neil. Ms. Heltzer said that the Department of Social Work made a donation in honor of Steve O'Neil to the CHUM Family Shelter Capital Campaign. Commissioner Angie Miller accepted the award.

St. Louis County Sheriff Ross Litman presented Life Save Awards to honor people involved in saving a woman and two young children from a house fire on August 16, 2013. Those honored today included Cindy Forseen and Lauren Devich; Lt. Chad Nickila and Officers Steven Estey and Eric Thomsen from the Virginia Police Department; Fire Chief Daniel L'allier, Assistant Chief Antony Krulc, Captain Gwendoline Webb, Fire Equipment Operator Russell Carlson, Firefighter Daniel Cerise and Firefighter Ross Gramling from the Virginia Fire Department; and St. Louis County 911 Emergency Communication Specialists Nanette Blom, Shawn Amundson, Sarah Adelson, Edie Hill, Linda Smith, Joy Hill and Lon Hanson.

A recess was taken from 10:25 a.m. to 10:39 a.m.

Chair Dahlberg opened the meeting to persons who wanted to address the Board concerning issues not on the agenda, and no one came forth.

Commissioner Jewell, supported by Commissioner Forsman, moved to approve the consent agenda. The motion passed; five yeas, zero nays (Miller absent).

Commissioner Miller entered the meeting at 10:40 a.m.

The motion directing County Administration to ensure that the County Agricultural Inspector complies with Minnesota law and the terms of his contract with St. Louis County with regard to the issuance of permits for the transport of noxious weeds on highways in a non-arbitrary and non-capricious manner was not moved forward.

Commissioner Nelson, supported by Commissioner Jewell, moved that the St. Louis County Board authorizes County administration to work with bond counsel and

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

444

Springsted Incorporated, independent financial adviser to the County, to solicit proposals and to arrange for the sale of the County's General Obligation Capital Improvement Bonds, Series 2014A in the maximum amount of \$6,500,000 for improvements to the Northeast Regional Corrections Center. After further discussion, the motion passed; six years, zero nays. Resolution No. 13-624.

The following Board and contract files were created as a result of documents received at this Board meeting:

Kevin Gray, County Administrator, submitting Board Letter No. 13-418, Establish Public Hearing to Consider Adoption of 2014 Fee Schedule.—59735

University of Minnesota Duluth Department of Social Work awarding their "Outstanding MSW Field Supervisor and Civic Engagement Award" to Commissioner Steve O'Neil, posthumously. —59736

County Veterans Service Office Operational Enhancement Grant between the State of Minnesota Department of Veterans Affairs and St. Louis County in the amount of \$17,500 for the period August 31, 2013, through May 30, 2014.—13-1194

Agreement for Professional Services between St. Louis County and Perkins & Will, Minneapolis, MN, for Phase III Construction Administration, Close out and Commissioning for the Government Services Center Duluth Remodel.—13-1195

Agreement for Professional Services between St. Louis County and JPJ Engineering, Inc., Hibbing, MN, for surveying for the recovery, restoration and certification of corners of the Public Land Survey System in southern St. Louis County (Grand Lake South).—13-1196

Service Contract No. 5095E between the County of St. Louis and Keep Enterprises d/b/a Rainy Lake Oil, Inc., International Falls, MN, for Tankwagon transport deliveries of gasohol, fuel oil and diesel fuel for the period October 1, 2013 to September 30, 2014.—13-1197

Fire Protection Services Agreement between the County of St. Louis and Evergreen Volunteer Fire Dept., Inc., for services in Unorganized Townships 60-19 and 60-20 during Calendar Year (CY) 2014.—13-1198

Fire Protection and First Responder Services Agreement between the County of St. Louis and Morse-Fall Lake Rural Protection Association for services in Unorganized Townships 64-12, 64-13, 65-13 and 63-14 during CY 2014.—13-1199

Amendment to Professional Services Agreement, Damion #2011-006695, between St. Louis County and LHB Corporation extending the deadline for completion of services to December 31, 2014 (Bridge Load Ratings, WO 131833).—13-1200

Group Residential Housing Rate Agreement No. 51865 between the St. Louis County Board of Commissioners and TLC Swan Lake.—13-1201

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

445

Agreement for Professional Services between the County of St. Louis and Suit, LLC, Duluth, MN, for Design Consultant services for the Government Services Center (GSC) Bond Project Swing Space.—13-1202

Upon motion by Commissioner Jewell, supported by Commissioner Forsman, resolutions numbered 13-614 through 13-623, as submitted on the consent agenda, were unanimously adopted as follows:

BY COMMISSIONER JEWELL:

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of October 1, 2013, are hereby approved.

Adopted October 8, 2013. No. 13-614

WHEREAS, The St. Louis County Health & Human Service Conference (HHSC) has been held annually since 1989 and has grown through the years to its current enrollment of over 2,000 participants; and

WHEREAS, The mission of the conference is to bring together public and private sector practitioners for two days of training and networking, providing a forum for sharing innovative ideas, best practices and programs, strengthening community health and human services, and addressing the significant challenges of poverty and suffering in our communities; and

WHEREAS, Prior to this year, accounting for the HHSC had been performed using a separate checking account and had not been a part of the county's accounting system; and
WHEREAS, Bringing the HHSC into the Mitchell Humphrey system and closing the checking account brings the HHSC Fund into conformity with county practices, policies and procedures; and

WHEREAS, The estimate of the cost for use of the Duluth Entertainment Convention Center (DECC) for the HHSC in 2013 is \$52,600, but the final figure will not be known until closer to the conference date;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes payment of up to \$60,000 to the Duluth Entertainment Convention Center (DECC) for use of the facility for the annual St. Louis County Health & Human Service Conference, payable from Fund 855, Agency 855001, Object 634200.

Adopted October 8, 2013. No. 13-615

WHEREAS, The State of Minnesota has received funds from the Centers for Disease Control and Prevention (CDC) for the period of July 1, 2013 through June 30, 2017 to assess and enhance the capacity of the state and local health departments to respond to bio-terrorism, infectious diseases, and other threats to public health and has allocated these funds to Community Health Boards; and

WHEREAS, The citizens of the four-county region will be better served due to the work done through the Community Health Board and this CDC grant to ensure the region is prepared to respond to public health threats; and

WHEREAS, The grant funding awarded to St. Louis County for the period July 1, 2013 through June 30, 2014 is in the amount of \$117,801, with funding for the remaining terms of the grant yet to be determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board accepts funding from the Community Health Board in the amount of \$117,801 for the period July 1, 2013 through June 30, 2014, to be accounted for in Fund 230, Agency 233999, Grant 23601, Year 2013;

RESOLVED FURTHER, That the Board directs the Public Health and Human Services (PHHS) Department to work with County Administration to include grant allocations into the PHHS departmental budget for calendar years 2014, 2015, 2016, and 2017.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

446

Adopted October 8, 2013. No. 13-616

WHEREAS, St. Louis County has applied to the Minnesota Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Bridge 69A15 on project SAP 69-598-043/CP 177713 on County Road 255 in Duluth Township; WHEREAS, The Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, The amount of the grant has been determined to be \$835,536.66 Construction and \$126,605.00 Engineering, for a total of \$962,141.66;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board agrees to the terms and conditions of the grant consistent with Minn. Stat. § 174.50, Subd. 5(3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required;

RESOLVED FURTHER, That the appropriate county officials are authorized to execute a grant agreement with the Minnesota Commissioner of Transportation concerning the above-referenced grant.

Acct 266 Flood Bond Funds	\$835,536.66 Construction
	\$126,605.00 Engineering
Total Bond:	\$962,141.66

Adopted October 8, 2013. No. 13-617

WHEREAS, The Public Works Department 2013 FEMA storm budget included funding to replace four (4) tandem trucks as a FEMA alternate project (Project # RJS-018-00713) to be used for snow and ice control, and gravel hauling; and

WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested State of Minnesota contract pricing for the Mack GU713 due to its quality, department experience, savings in inventory, and mechanic familiarity; and

WHEREAS, Twin Cities Mack & Volvo of Roseville, MN, responded with the state contract price for four (4) Mack GU713 tandem trucks of \$438,549.08, plus 6.5% state sales tax of \$28,505.69, for a total cost of \$467,054.77;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of four (4) 2014 Mack GU713 tandem trucks from Twin Cities Mack and Volvo Trucks of Roseville, MN, for a total cost of \$467,054.77, payable from Fund 225, Agency 161400, and Object 666300.

Adopted October 8, 2013. No. 13-618

WHEREAS, The Public Works Department 2013 FEMA storm budget included funding to replace four (4) dump bodies with hydraulic systems and snow fighting equipment for trucks purchased separately as a FEMA alternate project (Project # RJS-018-00713); and

WHEREAS, Towmaster, Inc., of Litchfield, MN, responded with the State of Minnesota contract price for this purchase in the amount of \$424,076.62 plus state sales tax of \$29,155.27 for a total cost of \$453,231.89;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase and installation of four (4) dump bodies with hydraulic systems and snow fighting equipment from Towmaster, Inc., of Litchfield, MN, for \$453,231.89, payable from Fund 225, Agency 161400, Object 666300.

Adopted October 8, 2013. No. 13-619

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59577.

Adopted October 8, 2013. No. 13-620

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

447

WHEREAS, St Louis County had an electronic format assessment fee for many years; and

WHEREAS, Due to the significant time and effort involved in dealing with adjusting and manipulating data submitted by clients, this fee was eliminated in 2012 for the 2013 calendar year fee schedule; and

WHEREAS, Elimination of this assessment submission option will have a significant cost impact to large submitter organizations, including local units of government and quasi-government units; and

WHEREAS, Acceptance of future submissions will be strictly dependent on adherence to format standards in order to minimize intervention and excess manipulation by Auditor staff;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to re-establish an electronic format submission fee for the 2013 calendar year.

Adopted October 8, 2013. No. 13-621

RESOLVED, That the St. Louis County Board will convene a public hearing at 9:50 a.m. on Tuesday, November 5, 2013, in the St. Louis County Courthouse, Duluth, Minnesota, to consider the adoption of the fee schedule for various county services for the year 2014.

Adopted October 8, 2013. No. 13-622

WHEREAS, The Department of Homeland Security has made funding available to the Port of Duluth/Superior under the FY 2013 Port Security Grant Program; and

WHEREAS, The term of the grant is 24 months and the majority of the work would be done in 2014; and

WHEREAS, The Sheriff's Office is eligible to receive funding under this grant for investments important to increasing port security while strengthening core services; and

WHEREAS, The investment proposed would allow the Sheriff's Office and Volunteer Rescue Squad to acquire the latest in robotic and sonar technology from VideoRay, LLC, of Pottstown, PA;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes application and acceptance of the 2013 Infrastructure Protection Program Grant for Port Security in the amount of \$99,771, to be accounted for in Fund 100, Agency 129999, Grant 12938, Year 2013, with a local match of \$33,256 to be paid by the Sheriff's Volunteer Rescue Squad, for a total project cost not to exceed \$133,027;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

Adopted October 8, 2013. No. 13-623

BY COMMISSIONER NELSON:

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
ST. LOUIS COUNTY, MINNESOTA, APPROVING OFFICIAL TERMS OF
PROPOSAL OF GENERAL OBLIGATION CAPITAL IMPROVEMENT BONDS,
SERIES 2014A**

BE IT RESOLVED, by the Board of County Commissioners (the "Board") of St. Louis County, Minnesota (the "County"), as follows:

Section 1. Under and pursuant to the authority contained in Minnesota Statutes, Section 373.40, and Minnesota Statutes, Chapter 475 (collectively the "Act"), the County is authorized to issue general obligation capital improvement bonds to provide funds for capital improvements pursuant to an approved capital improvement plan.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

448

Section 2. Pursuant to a Resolution adopted by the Board on October 1, 2013 (the "Resolution"), the Board stated its intention to issue general obligation capital improvement bonds in the maximum amount of \$6,500,000 for certain capital improvements, including correctional facility improvements, authorized in an additional amendment to the County's Capital Improvement Plan for the years 2013 through 2017 and approved by the Board on October 1, 2013.

Section 3. The Board hereby determines that it is necessary, expedient, and in the best interests of the County's residents that the County issue, sell and deliver its general obligation capital improvement bonds in the maximum amount of \$6,500,000, for the purpose of providing funds for the following capital improvements pursuant to the Capital Improvement Plan, as amended, for the years 2013 through 2017, and for costs of issuance of such bonds:

- Correctional Facility Improvements – improvements to the Northeast Regional Corrections Center, including improvements and upgrades to the main facility.

Section 4. The County's administrative staff is hereby authorized and directed to work with bond counsel, and Springsted Incorporated, independent financial adviser to the County, to solicit proposals and to arrange for the sale of the County's General Obligation Capital Improvement Bonds, Series 2014A in the maximum amount of \$6,500,000 (the "Bonds") for the purposes of and pursuant to the authorizations recited in Sections 2 and 3 above in substantial compliance with the Terms of Proposal attached hereto as Exhibit A. Each and all of the terms and provisions set forth in the Terms of Proposal are adopted and confirmed as the terms and conditions of the Bonds and the sale thereof. Due to a rapidly changing bond market and the County obtaining bids for the construction of the project, the County Auditor, after consulting with the County's financial advisor and bond counsel, is authorized to modify the Terms of Proposal prior to accepting the proposals, including but not limited to reducing the issue size of the Bonds based on the construction bids, and to make corresponding changes in the Terms of Proposal that result therefrom, and rescheduling the sale or cancelling the sale. The proposals shall be received at the administrative offices of Springsted Incorporated until 10:00 a.m. central time on November 12, 2013, and consideration for the award of the Bonds will be by the Board at 2:00 p.m. on the same day.

Section 5. The Board shall meet on November 12, 2013, in accordance with the Terms of Proposal, to consider proposals for the purchase of the Bonds and to take whatever actions are necessary for the acceptance or rejection of the proposals.

Adopted: October 8, 2013.

EXHIBIT A

**THE COUNTY HAS AUTHORIZED SPRINGSTED INCORPORATED TO
NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE
RECEIVED ON THE FOLLOWING BASIS:**

TERMS OF PROPOSAL

\$6,500,000*

* *Preliminary; subject to change.*

PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA

449

ST. LOUIS COUNTY, MINNESOTA

GENERAL OBLIGATION CAPITAL IMPROVEMENT BONDS, SERIES 2014A

(BOOK ENTRY ONLY)

Proposals for the Bonds and the Good Faith Deposit ("Deposit") will be received on Tuesday, November 12, 2013, until 10:00 A.M., Central Time, at the offices of Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota, after which time proposals will be opened and tabulated. Consideration for award of the Bonds will be by the County Board at 2:00 P.M., Central Time, of the same day.

SUBMISSION OF PROPOSALS

Springsted will assume no liability for the inability of the bidder to reach Springsted prior to the time of sale specified above. All bidders are advised that each Proposal shall be deemed to constitute a contract between the bidder and the County to purchase the Bonds regardless of the manner in which the Proposal is submitted.

(a) **Sealed Bidding.** Proposals may be submitted in a sealed envelope or by fax (651) 223-3046 to Springsted. Signed Proposals, without final price or coupons, may be submitted to Springsted prior to the time of sale. The bidder shall be responsible for submitting to Springsted the final Proposal price and coupons, by telephone (651) 223-3000 or fax (651) 223-3046 for inclusion in the submitted Proposal.

OR

(b) **Electronic Bidding.** Notice is hereby given that electronic proposals will be received via PARITY®. For purposes of the electronic bidding process, the time as maintained by PARITY® shall constitute the official time with respect to all Bids submitted to PARITY®. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY® for purposes of submitting its electronic Bid in a timely manner and in compliance with the requirements of the Terms of Proposal.* Neither the County, its agents nor PARITY® shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the County, its agents nor PARITY® shall be responsible for a bidder's failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY®. The County is using the services of PARITY® solely as a communication mechanism to conduct the electronic bidding for the Bonds, and PARITY® is not an agent of the County.

If any provisions of this Terms of Proposal conflict with information provided by PARITY®, this Terms of Proposal shall control. Further information about PARITY®, including any fee charged, may be obtained from:

PARITY®, 1359 Broadway, 2nd Floor, New York, New York 10018
Customer Support: (212) 849-5000

DETAILS OF THE BONDS

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

450

The Bonds will be dated as of the date of delivery, as the date of original issue, and will bear interest payable on June 1 and December 1 of each year, commencing June 1, 2014. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Bonds will mature December 1 in the years and amounts* as follows:

2015 \$375,000	2018 \$390,000	2021 \$415,000	2024 \$445,000	2027 \$490,000
2016 \$380,000	2019 \$395,000	2022 \$420,000	2025 \$460,000	2028 \$505,000
2017 \$385,000	2020 \$405,000	2023 \$435,000	2026 \$475,000	2029 \$525,000

* *The County reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Bonds or the amount of any maturity in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Bonds as that of the original proposal. Gross spread is the differential between the price paid to the County for the new issue and the prices at which the securities are initially offered to the investing public.*

Proposals for the Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify "Years of Term Maturities" in the spaces provided on the Proposal form.

BOOK ENTRY SYSTEM

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository of the Bonds. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The purchaser, as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

REGISTRAR

The County Auditor of the County will serve as registrar.

OPTIONAL REDEMPTION

The County may elect on December 1, 2022, and on any day thereafter, to prepay Bonds due on or after December 1, 2023. Redemption may be in whole or in part and if in part at the option of the County and in such manner as the County shall determine. If less than all Bonds of a maturity are called for redemption, the County will notify DTC of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

451

of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

SECURITY AND PURPOSE

The Bonds will be general obligations of the County for which the County will pledge its full faith and credit and power to levy direct general ad valorem taxes. The proceeds will be used to finance improvements to the Northeast Regional Corrections Center located in the County.

BIDDING PARAMETERS

Proposals shall be for not less than \$6,415,500 plus accrued interest, if any, on the total principal amount of the Bonds.

No proposal can be withdrawn or amended after the time set for receiving proposals unless the meeting of the County scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity must be 98.0% or greater. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

GOOD FAITH DEPOSIT

Proposals, regardless of method of submission, shall be accompanied by a Deposit in the amount of \$65,000, in the form of a certified or cashier's check, a wire transfer, or Financial Surety Bond and delivered to Springsted Incorporated prior to the time proposals will be opened. Each bidder shall be solely responsible for the timely delivery of their Deposit whether by check, wire transfer or Financial Surety Bond. Neither the County nor Springsted Incorporated have any liability for delays in the transmission of the Deposit.

Any Deposit made by **certified or cashier's check** should be made payable to the County and delivered to Springsted Incorporated, 380 Jackson Street, Suite 300, St. Paul, Minnesota 55101.

Any Deposit sent via **wire transfer** should be sent to Springsted Incorporated as the County's agent according to the following instructions:

Wells Fargo Bank, N.A., San Francisco, CA 94104
ABA #121000248
for credit to Springsted Incorporated, Account #635-5007954
Ref: St. Louis County, MN Series 2014A Good Faith Deposit

Contemporaneously with such wire transfer, the bidder shall send an e-mail to bond_services@springsted.com, including the following information; (i) indication that a wire transfer has been made, (ii) the amount of the wire transfer, (iii) the issue to which it applies, and (iv) the return wire instructions if such bidder is not awarded the Bonds.

Any Deposit made by the successful bidder by check or wire transfer will be delivered to the County following the award of the Bonds. Any Deposit made by check or wire

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

452

transfer by an unsuccessful bidder will be returned to such bidder following County action relative to an award of the Bonds.

If a **Financial Surety Bond** is used, it must be from an insurance company licensed to issue such a bond in the State of Minnesota and pre-approved by the County. Such bond must be submitted to Springsted Incorporated prior to the opening of the proposals. The Financial Surety Bond must identify each underwriter whose Deposit is guaranteed by such Financial Surety Bond. If the Bonds are awarded to an underwriter using a Financial Surety Bond, then that underwriter is required to submit its Deposit to the County in the form of a certified or cashier's check or wire transfer as instructed by Springsted Incorporated not later than 3:30 P.M., Central Time on the next business day following the award. If such Deposit is not received by that time, the Financial Surety Bond may be drawn by the County to satisfy the Deposit requirement.

The Deposit received from the purchaser, the amount of which will be deducted at settlement, will be deposited by the County and no interest will accrue to the purchaser. In the event the purchaser fails to comply with the accepted proposal, said amount will be retained by the County.

AWARD

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the County. The County's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The County will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the County determines to have failed to comply with the terms herein.

BOND INSURANCE AT PURCHASER'S OPTION

The County has **not** applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Bonds. If the Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must be set forth on the bidder's Proposal. The County specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the County. All costs associated with the issuance and administration of such policy and associated ratings and expenses (other than any independent rating requested by the County) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Bonds.

CUSIP NUMBERS

If the Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the purchaser to accept delivery of the Bonds. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the purchaser.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

453

SETTLEMENT

On or about January 6, 2014, the Bonds will be delivered without cost to the purchaser through DTC in New York, New York. Delivery will be subject to receipt by the purchaser of an approving legal opinion of Fryberger, Buchanan, Smith & Frederick, P.A., Duluth, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the County or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Bonds has been made impossible by action of the County, or its agents, the purchaser shall be liable to the County for any loss suffered by the County by reason of the purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

In accordance with SEC Rule 15c2-12(b)(5), the County will undertake, pursuant to the resolution awarding sale of the Bonds, to provide annual reports and notices of certain events. A description of this undertaking is set forth in the Official Statement. The purchaser's obligation to purchase the Bonds will be conditioned upon receiving evidence of this undertaking at or prior to delivery of the Bonds.

OFFICIAL STATEMENT

The County has authorized the preparation of an Official Statement containing pertinent information relative to the Bonds, and said Official Statement will serve as a nearly final Official Statement within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For copies of the Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Financial Advisor to the County, Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota 55101, telephone (651) 223-3000.

The Official Statement, when further supplemented by an addendum or addenda specifying the maturity dates, principal amounts and interest rates of the Bonds, together with any other information required by law, shall constitute a "Final Official Statement" of the County with respect to the Bonds, as that term is defined in Rule 15c2-12. By awarding the Bonds to any underwriter or underwriting syndicate submitting a proposal therefor, the County agrees that, no more than seven business days after the date of such award, it shall provide without cost to the senior managing underwriter of the syndicate to which the Bonds are awarded up to 25 copies of the Official Statement and the addendum or addenda described above. The County designates the senior managing underwriter of the syndicate to which the Bonds are awarded as its agent for purposes of distributing copies of the Final Official Statement to each Participating Underwriter. Any underwriter delivering a proposal with respect to the Bonds agrees thereby that if its proposal is accepted by the County (i) it shall accept such designation and (ii) it shall enter into a contractual relationship with all Participating Underwriters of the Bonds for purposes of assuring the receipt by each such Participating Underwriter of the Final Official Statement.

Dated October 8, 2013

BY ORDER OF THE COUNTY BOARD

/s/ Kevin Gray
County Administrator

Unanimously adopted October 8, 2013. No. 13-624

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

454

At 10:43 a.m., October 8, 2013, Commissioner Jewell, supported by Commissioner Forsman, moved to adjourn the meeting. The motion passed; six yeas, zero nays.

Chris Dahlberg, Chair of the Board
of County Commissioners

Attest:

Donald Dicklich, County Auditor
and Ex-Officio Clerk of the Board
of County Commissioners

(Seal of the County Auditor)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

455

**OFFICIAL PROCEEDINGS OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF ST. LOUIS, MINNESOTA,
HELD ON OCTOBER 22, 2013**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 22nd day of October 2013, at 9:35 a.m., at the McDavitt Town Hall, Zim, Minnesota, with the following members present: Commissioners Frank Jewell, Angie Miller, Mike Forsman, Pete Stauber, Keith Nelson, and Chair Chris Dahlberg - 6. Absent: Commissioner Steve Raukar - 1.

Chair Dahlberg asked for a moment of silence for all those who serve our country and for those who pay the ultimate sacrifice.

McDavitt Township Supervisor, Dennis Zinter, and McDavitt Township Clerk, Rebecca Lamb welcomed the Board.

Chair Dahlberg opened the meeting to persons who wanted to address the Board concerning issues not on the agenda. Sally Thomas, of Eveleth, Minnesota, discussed issues she is having with the erosion of the riverbank on her property. Ms. Thomas provided the Board with a handout detailing the situation. After further discussion, the Board requested that Administration compile all relevant information.

Commissioner Forsman, supported by Commissioner Jewell, moved to approve the consent agenda. The motion passed; six yeas, zero nays.

At 9:50 a.m., the County Board recessed into a Committee of the Whole session.

At 10:32 a.m., the County Board re-convened with the following members present: Commissioners Frank Jewell, Angie Miller, Mike Forsman, Pete Stauber, Keith Nelson, and Chair Chris Dahlberg - 6. Absent: Commissioner Raukar - 1.

Commissioner Nelson, supported by Commissioner Forsman, moved to approve a second consent agenda which consisted of items passed at the Committee of the Whole meeting. The motion passed; six yeas, zero nays.

The following Board and Contract Files were created as a result of documents received at this Board meeting:

Sally Thomas, Eveleth, MN, submitting information on an erosion issue of the riverbank located on her property.—[59737](#)

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 13-423, Request for Conveyance of State of Minnesota Tax Forfeited Land (Duluth Township).—[59738](#)

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 13-424, Amendment to Road Maintenance Agreement with the City of Duluth.—[59739](#)

Kevin Gray, County Administrator, Donald Dicklich, County Auditor, and Mark Rubin, County Attorney, submitting Board Letter No. 13-428, Establish Public Hearing to

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

456

Consider Allegations of Liquor Law Violation – Crossroads Convenience and Liquor Store (Clinton Township).—59740

Kevin Gray, County Administrator, Donald Dicklich, County Auditor, and Mark Rubin, County Attorney, submitting Board Letter No. 13-429, Establish Public Hearing to Consider Allegations of Liquor Law Violation – Vermilion Fairways (Beatty Township).—59741

Kevin Gray, County Administrator, and James Gottschald, Human Resources Director, submitting Board Letter No. 13-431, New Policy – Background Check and Notice of Alleged Criminal Conduct.—59742

Kevin Gray, County Administrator, and James Gottschald, Human Resources Director, submitting Board Letter No. 13-432, New Policy – Respectful Workplace, Bullying and Workplace Violence.—59743

Kevin Gray, County Administrator, and James Gottschald, Human Resources Director, submitting Board Letter No. 13-433, Revised Policy – Smoke and Tobacco Free Workplace Policy.—59744

Kevin Gray, County Administrator, and James Gottschald, Human Resources Director, submitting Board Letter No. 13-434, Revised Policy – Discrimination, Harassment and Retaliation.—59745

Kevin Gray, County Administrator, and James Gottschald, Human Resources Director, submitting Board Letter No. 13-446, Civil Service Basic Unit Bargaining Agreement 2012-2014.—59746

Kevin Gray, County Administrator, and James Gottschald, Human Resources Director, submitting Board Letter No. 13-447, Merit System Basic Unit Bargaining Agreement 2012-2014.—59747

Kevin Gray, County Administrator, and Donald Dicklich, County Auditor, submitting Board Letter No. 13-445, Establish Public Hearing to Consider Off-sale Intoxicating Liquor License (Beatty Township).—59748

Kevin Gray, County Administrator, and Mark Weber, Director of Land and Minerals, submitting Board Letter No. 13-436, Reclassification of State Tax Forfeited Lands to Non-Conservation (Alborn Township).—59749

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 13-439, Establishment of No Parking Zone on CSAH 10/Strand Road (Lakewood Township).—59750

Family Homeless Prevention and Assistance Program Grant, Contract No. 21003, between the St. Louis County Board of Commissioners and the American Indian Community Housing Organization – Duluth Shelter Project, Duluth, MN.—13-1203

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

457

Family Homeless Prevention and Assistance Program Grant, Contract No. 20997, between the St. Louis County Board of Commissioners and the American Indian Community Housing Organization.—[13-1204](#)

Home and Community-Based Waiver Services Contract No. 15066 between the St. Louis County Board of Commissioners and Gayle Koop Foster Care, LLC.—[13-1205](#)

Addendum to Home and Community-Based Waiver Services, Contract No. 14685C, between the St. Louis County Board of Commissioners and Primrose Lease Management, LLC d/b/a Primrose of Duluth.—[13-1206](#)

Addendum to Home and Community-Based Waiver Services, Contract No. 14708C, between the St. Louis County Board of Commissioners and Cheryl Stauty d/b/a Cotton Country Manor.—[13-1207](#)

Addendum to Home and Community-Based Waiver Services, Contract No. 14581C, between the St. Louis County Board of Commissioners and Possibilities Plus.—[13-1208](#)

Group Residential Housing Rate Agreement, Contract No. 51993, between the St. Louis County Board of Commissioners and Primrose of Duluth.—[13-1209](#)

Group Residential Housing Rate Agreement, Contract No. 52002, between the St. Louis County Board of Commissioners and Cheryl B. Stauty d/b/a Cotton Country Manor.—[13-1210](#)

Group Residential Housing Rate Agreement, Contract No. 51979, between the St. Louis County Board of Commissioners and Possibilities Plus – Vinland.—[13-1211](#)

Group Residential Housing Rate Agreement, Contract No. 51978, between the St. Louis County Board of Commissioners and Possibilities Plus – Piedmont.—[13-1212](#)

Group Residential Housing Rate Agreement, Contract No. 51977, between the St. Louis County Board of Commissioners and Possibilities Plus – Grand Avenue.—[13-1213](#)

Fire Protection and First Responder Services Agreement between the County of St. Louis and the City of Babbitt for services in Unorganized Townships 61-12 and 61-13 during CY2014.—[13-1214](#)

Fire Protection and First Responder Services Agreement between the County of St. Louis and Ellsburg Volunteer Fire Department, Inc., Cotton, MN, for services in Unorganized Township 55-15 during CY2014.—[13-1215](#)

Fire Protection Services Agreement between the County of St. Louis and the City of Orr for services in Unorganized Townships 63-19 and 66-20 during CY2014.—[13-1216](#)

Fire Protection Services Agreement between the County of St. Louis and Pequaywan Lake Volunteer Fire Department, Inc., for services in Unorganized Township 54-13 during CY 2014.—[13-1217](#)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

458

Fire Protection and First Responder Services Agreement between the County of St. Louis and Palo Regional Volunteer Fire Department, Inc., Aurora, MN, for services in Unorganized Townships 56-14, 57-14 and 58-14 (Sections 25-36) during CY 2014.—[13-1218](#)

Fire Protection Services Agreement between the County of St. Louis and the City of Cook for services in Unorganized Townships 62-17 & 63-17 during CY 2014.—[13-1219](#)

Fire Protection Services Agreement between the County of St. Louis and Pike-Sandy-Britt Volunteer Fire Department, Inc., Virginia, MN, for services in Unorganized Townships 59-16 and 60-18 during CY 2014.—[13-1220](#)

Fire Protection Services Agreement between the County of St. Louis and Central Lakes Volunteer Fire Department, Inc., for services in Unorganized Township 56-17.—[13-1221](#)

Fire Protection Services Agreement between the County of St. Louis and Silica Volunteer Fire Department, Hibbing, MN, for services in Unorganized Township 55-21.—[13-1222](#)

Fire Protection Services Agreement between the County of St. Louis and Bearville Township Volunteer Fire Department for services in Unorganized Township 62-21.—[13-1223](#)

Fire Protection Services Agreement between the County of St. Louis and Greenwood Township Volunteer Fire Department for services in Unorganized Township 63-15.—[13-1224](#)

Fire Protection Services Agreement between the County of St. Louis and Lake Kabetogama Area Fire Department for services in Unorganized Townships 68-19, 69-19, 67-20, 68-20, 67-21 & 68-21.—[13-1225](#)

Amendment No. 2, Original Damion #2010-5564, Recyclable Materials Haulage & Processing, between the County of St. Louis and Northern Minnesota Recycling, Inc., extending the contract for two (2) years effective October 1, 2013 through September 30, 2015.—[13-1226](#)

Amendment No. 1, Original Damion #2013-8114, Construction Manager At Risk – GSC, between the County of St. Louis and Johnson Wilson Constructors, Inc., for accepted alternates for the project.—[13-1227](#)

Agreement for Professional Services between the County of St. Louis and Northern Lights Surveying Co., Virginia, MN, for the recovery, restoration and perpetuation of corners of the Public Land Survey System in central St. Louis County (Fairbanks East).—[13-1228](#)

Agreement for Professional Services between the County of St. Louis and MSA Professional Services, Duluth, MN, for Engineering Services for Phase One Culvert Inventory (CP 000-197187).—[13-1229](#)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

459

Agreement for Professional Services between the County of St. Louis and Scalzo Architects, Duluth, MN, for Front Entry Design for the Safety and Risk Management Building.—[13-1230](#)

Amendment to Professional Services Agreement, DAMION #2012-006942, between the County of St. Louis and Scalzo Architects, Duluth, MN, for the Duluth Courthouse Cornice Repair and Roofing Replacement – sloped roof area, project.—[13-1231](#)

Agreement for Professional Services between St. Louis County and Pro-West & Associates, Walker, MN, for web mapping applications, infrastructure and data maintenance, and support services.—[13-1232](#)

Business Subsidy Agreement between St. Louis County and AAR Aircraft Services, Inc., Wood Dale, IL, for tax abatement financing.—[13-1233](#)

Contract for County-State Aid Highway Project between the County of St. Louis and Northland Constructors of Duluth, LLC, Duluth, MN, for Bridge No. 69A15 and approach grading on County Road 255 (SAP 69-598-043, WO 177713 Storm) in Duluth Township.—[13-1234](#)

Lighting Maintenance Agreement between the County of St. Louis and the City of Duluth for Pedestrian Underpass Lighting serving the Superior Hiking Trail located on CSAH 91/Haines Rd., Duluth, MN, (CP 0091-8269, SP 069-691-020).—[13-1235](#)

Five-year Service Contract No. 5101 between the County of St. Louis and Rouf's Property Maintenance, Hermantown, MN, for janitorial services for the Northland Office Center, Virginia, MN, with the option of two (2) additional 2-year extensions.—[13-1236](#)

Minnesota Dept. of Public Safety, Homeland Security and Emergency Management Operation Stonegarden 2012 Grant Agreement in an amount not to exceed \$96,716 for the period July 1, 2013 through August 31, 2014.—[13-1237](#)

Family Homeless Prevention and Assistance Program Grant, Contract No. 21002, between the St. Louis County Board of Commissioners and Arrowhead Economic Opportunity Agency, Virginia, MN, in an amount not to exceed \$93,146 for the period July 1, 2013 through June 30, 2015.—[13-1238](#)

Family Homeless Prevention and Assistance Program Grant, Contract No. 21001, between the St. Louis County Board of Commissioners and Arrowhead Economic Opportunity Agency, Virginia, MN, in an amount not to exceed \$298,670 for the period July 1, 2013 through June 30, 2015.—[13-1239](#)

Family Homeless Prevention and Assistance Program Grant, Contract No. 20998, between the St. Louis County Board of Commissioners and Legal Aid Services of Northeastern Minnesota – Iron Range Offices, Duluth, MN, in an amount not to exceed \$28,300 for the period July 1, 2013 through June 30, 2015.—[13-1240](#)

Family Homeless Prevention and Assistance Program Grant, Contract No. 20999, between the St. Louis County Board of Commissioners and Legal Aid Services of

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

460

Northeastern Minnesota – Duluth Offices, Duluth, MN, in an amount not to exceed \$20,960 for the period July 1, 2013 through June 30, 2015.—[13-1241](#)

Home and Community-Based Waiver Services Contract No. 15067 between the St. Louis County Board of Commissioners and Colleen Schnortz d/b/a Shady Knoll.—[13-1242](#)

Home and Community-Based Waiver Services Contract No. 15068 between the St. Louis County Board of Commissioners and Larson Construction, Inc., of Hibbing.—[13-1243](#)

Addendum to Home and Community-Based Waiver Services Contract No. 14585C between the St. Louis County Board of Commissioners and Jason Noe d/b/a Bethesda Homes.—[13-1244](#)

Addendum to Home and Community-Based Waiver Services Contract No. 14623C between the St. Louis County Board of Commissioners and Critical Signal Technologies, Inc.—[13-1245](#)

Addendum to Home and Community-Based Waiver Services Contract No. 14622E between the St. Louis County Board of Commissioners and Better Living, LLC.—[13-1246](#)

Addendum to Home and Community-Based Waiver Services Contract No. 14555E between the St. Louis County Board of Commissioners and Spectrum Community Health, Inc.—[13-1247](#)

Addendum to Home and Community-Based Waiver Services Contract No. 14991A between the St. Louis County Board of Commissioners and AJBB Duluth Properties, Inc., d/b/a Anderson's Pine Grove Home. —[13-1248](#)

Addendum to Home and Community-Based Waiver Services Contract No. 14712C between the St. Louis County Board of Commissioners and Dean Turnquist and Cindy Turnquist.—[13-1249](#)

Group Residential Housing Rate Agreement, Contract No. 51994, between the St. Louis County Board of Commissioners and Cindy Turnquist and Dean Turnquist.—[13-1250](#)

Group Residential Housing Rate Agreement, Contract No. 52007, between the St. Louis County Board of Commissioners and Colleen Schnortz d/b/a Shady Knoll.—[13-1251](#)

Group Residential Housing Rate Agreement, Contract No. 51950, between the St. Louis County Board of Commissioners and Spectrum – Lakeside Manor.—[13-1252](#)

Group Residential Housing Rate Agreement, Contract No. 51949, between the St. Louis County Board of Commissioners and Spectrum – Horizon House.—[13-1253](#)

Group Residential Housing Rate Agreement, Contract No. 51948, between the St. Louis County Board of Commissioners and Spectrum – Ely Carefree Living 200.—[13-1254](#)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

461

Group Residential Housing Rate Agreement, Contract No. 51947, between the St. Louis County Board of Commissioners and Spectrum – Ely Carefree Living 140.—13-1255

Group Residential Housing Rate Agreement, Contract No. 51946, between the St. Louis County Board of Commissioners and Spectrum – Ely Carefree Living 100.—13-1256

Group Residential Housing Rate Agreement, Contract No. 51945, between the St. Louis County Board of Commissioners and Spectrum – Cook Carefree Living.—13-1257

Group Residential Housing Rate Agreement, Contract No. 51944, between the St. Louis County Board of Commissioners and Spectrum – Babbitt Carefree Living.—13-1258

Upon motion by Commissioner Forsman, supported by Commissioner Jewell, resolutions numbered 13-625 through 13-644, as submitted on the consent agenda, were unanimously adopted as follows:

BY COMMISSIONER FORSMAN:

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of October 8, 2013, are hereby approved.
Adopted October 22, 2013. No. 13-625

RESOLVED, That the appraisal report for sale of timber, numbered Tract 1 as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 59590, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report.
Adopted October 22, 2013. No. 13-626

RESOLVED, That the appraisal reports for the sale of timber to be offered at PUBLIC ORAL AUCTIONS, Tracts 1 through 34 (totaling \$651,437.14), as submitted by the Land Commissioner, on file in the office of the County Auditor, identified as County Board File No. 59590, are approved and the County Auditor is authorized to carry out the recommendations as listed in said appraisal reports.
Adopted October 22, 2013. No. 13-627

WHEREAS, The St. Louis County Public Works Department requests that a piece of State of Minnesota tax forfeit property be acquired for road right of way purposes. Said parcel is legally described as follows:

Part of the NE ¼ of the NW ¼ of Section 27, Township 52 North, Range 12 West, beginning 33 feet north and 33 feet west of the Southeast corner; thence North 253.29 feet; thence southwesterly 354.90 feet; thence easterly 253.29 feet to the point of beginning;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Department to seek ownership of this State of Minnesota Tax Forfeit parcel pursuant to Minn. Stat. § 282.01, with the \$250 application fee payable from Fund 200, Agency 203001, Object 636500.
Adopted October 22, 2013. No. 13-628

WHEREAS, The City of Duluth and St. Louis County are responsible for general surface maintenance and snowplowing of certain streets, roadways, and highways within their respective jurisdictions; and

WHEREAS, The locations of certain roadways make it more economical for the respective parties to perform general surface maintenance and/or winter maintenance on

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

462

certain roadways which would normally be the responsibility of the other jurisdiction; and

WHEREAS, A Road Maintenance Agreement has been in place between the city and the county since 2003 and both parties would like the agreement to continue; and

WHEREAS, The agreement provides that the county will provide general surface and winter road maintenance on the City of Duluth roads listed in the agreements in Exhibit A, and the city will provide general surface and winter road maintenance on the county roads listed in the agreement in Exhibit A, and whereby the definition of the maintenance of these roads is described in Exhibit B;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to amend the existing agreement with the City of Duluth, extending the term of the agreement through September 30, 2014;

RESOLVED FURTHER, That the county portion of \$131,017.48 will be paid from Fund 200, Agency 201005, Object 695100.

Adopted October 22, 2013. No. 13-629

WHEREAS, A Supplemental Agreement was processed in the amount of \$234,867 for County Project 8175/SAP 69-603-011 on County State Aid Highway CSAH 3/Becks Road for rehabilitation of surrounding roads by Fahrner Asphalt Sealers, LLC; and

WHEREAS, The Supplemental Agreement has been approved by the Minnesota Department of Transportation and is eligible for St. Louis County State Aid Funding;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes extra work related to work on County Project 8175/SAP 69-603-011 in the amount of \$234,867 for rehabilitation of surrounding CSAH roads performed by Fahrner Asphalt Sealers, LLC, payable from Fund 220, Agency 220168, Object 652700.

Adopted October 22, 2013. No. 13-630

WHEREAS, The U.S. Department of Housing and Urban Development has awarded St. Louis County \$124,995 in FY 2013 Emergency Solutions Grant (ESG) funding; and

WHEREAS, The ESG project requests were reviewed by county staff, the Rural Housing Coalition, and the Heading Home Leadership Council through the St. Louis County Homeless Continuum of Care process resulting in the funding recommendation to the St. Louis County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board allocates the FY 2013 ESG funding to the projects listed below and authorizes the Planning and Community Development Director and a representative of the County Attorney to execute the necessary agreements for the approved projects, and that disbursements related to the ESG agreements are to be made from ESG Fund 173 as follows:

Agency-ESG Fund 173

2013 ESG Program – St. Louis County	
Project	Amount
Arrowhead Economic Opportunity Agency – Homeless Assistance (Shelter Operations)	\$44,063
Arrowhead Economic Opportunity Agency – Flex Fund Administration (Rapid Re-Housing)	\$23,158
Range Transitional Housing – Homeless Assistance (Case Management)	\$25,400

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

463

Legal Aid Service of NE Minnesota Virginia Office – Legal Services	\$15,000
Amherst H. Wilder Foundation – HMIS (data collection and reporting)	8,000
St. Louis County – Administration	\$9,374
Total - ESG	\$124,995

Adopted October 22, 2013. No. 13-631

WHEREAS, A request to purchase county fee land was submitted by Dennis L. Johnson and the County Property Acquisition Team has reviewed this request and has no objections to this sale. The property is described as follows:

A part of the following parcel of land transferred by Deed 74488, Office of the County Recorder, St. Louis County, Minnesota described as: beginning at the Northwest corner of the NW ¼ - SW ¼, Section 29, Township 50 North, Range 16 West, and running East along the north line of said NW ¼ - SW ¼ for a distance of 650 feet to a point; thence due South at right angles to the north line for a distance of 284.17 feet to a point; thence at an angle of 18° 37' to the right from the last described line, for a distance of 626.54 feet to a point; thence at an angle of 61° 23' to the right from the last described line, for a distance of approximately 350 feet to the west line of said NW ¼ - SW ¼; thence North along said west line for a distance of 834.71 feet to the point of beginning, described as follows:

Commencing at the Northwest corner of the NW ¼ - SW ¼, Section 29, Township 50 North, Range 16 West, St. Louis County, Minnesota; thence North 88° 24' 08" East along the east-west quarter line of said Section 29 for a distance of 650.00 feet; thence South 01° 35' 52" East for a distance of 284.71 feet; thence South 27° 01' 08" West for a distance of 470.00 feet to the point of beginning; thence continuing South 27° 01' 08" West for a distance of 156.54 feet; thence South 88° 24' 08" West for a distance of 371.35 feet to the west line of said Section 29; thence North 00° 07' 37" West along the west line of said Section 29 for a distance of 53.31 feet; thence North 77° 41' 45" East for a distance of 452.84 feet to the point of beginning.

AND

That part of the first above-described property lying easterly and southerly of the following described line: Commencing at the Northwest corner of the NW ¼ - SW ¼, Section 29, Township 50 North, Range 16 West, St. Louis County, Minnesota; thence North 88° 24' 08" East along the east-west quarter line of said Section 29 for a distance of 650.00 feet to the point of beginning of the line to be described; thence South 01° 35' 52" East for a distance of 284.71 feet; thence South 27° 01' 08" West for a distance of 470.00 feet to the point of beginning; thence continuing South 27° 01' 08" West for a distance of 156.54 feet; thence South 88° 24' 08" West for a distance of 371.35 feet to the west line of said Section 29;

and

WHEREAS, A review of assessed value and sales has determined a minimum bid amount for this property to be \$850;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Property Management Director to advertise for written bids for the above-described property, a parcel approximately 0.86 acres in size, pursuant to the requirements and procedures of Minn. Stat. § 373.01 and establishes the time for bid consideration to be at 9:40 A.M. on Tuesday, November 12, 2013, at the Fredenberg Town Hall, Duluth, MN.

Adopted October 22, 2013. No. 13-632

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

464

WHEREAS, St. Louis County Ordinance No. 28, Section 4, General Provisions, Subd. 4.07, provides for license fee refunds as follows: "If, during the term of any liquor license, the place of business of any licensee shall be destroyed or so damaged by fire or otherwise, that the licensee shall cease to carry on the licensed business, or in case the business of the licensee shall cease by reason of the licensee's illness or death, or it if shall become unlawful for the licensee to carry on the licensed business under the license, except when such license is revoked, the County Board may refund to the licensee or to the estate such part of the license fee paid by the licensee as corresponds to the time such license had yet to run";

and

WHEREAS, The establishment known as Junction Bar & Grill, located at 2667 County Road 70, Babbitt, MN, Parcel Code: 625-0011-05010, was annexed into the City of Babbitt, effective September 10, 2013, and is now required to obtain liquor licensing through the City of Babbitt;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a refund of Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor License fees paid by Gary V. Burow, CEO, Vaughn, Inc. d/b/a Junction Bar & Grill, Unorganized Township 61-13;

RESOLVED FURTHER, That the refund will be as follows:

On-Sale Intoxicating Liquor	\$ 756.00
Off-Sale Intoxicating Liquor	\$ 189.00
Sunday On-Sale Intoxicating Liquor	\$ <u>153.00</u>
Total	\$1,098.00

Payable from Fund 100, Agency 115003, Object 510200.

Adopted October 22, 2013. No. 13-633

RESOLVED, That a public hearing will be held at 9:40 a.m. on Tuesday, November 5, 2013, in the St. Louis County Courthouse, Duluth, Minnesota, for the consideration of the allegations and, if proven, the suspension or revocation of the liquor license issued to Belo Enterprises, Inc., d/b/a Crossroads Convenience and Liquor Store, Clinton Township, and/or the imposition of civil penalties for the violation.

Adopted October 22, 2013. No. 13-634

RESOLVED, That the St. Louis County Board establishes a public hearing at 9:45 a.m. on Tuesday, November 5, 2013, in the St. Louis County Courthouse, Duluth, Minnesota, for the consideration of the allegations and, if proven, the suspension or revocation of the liquor licenses issued to Vermilion Fairways, Inc., d/b/a Vermilion Fairways, Beatty Township, and/or the imposition of civil penalties for the violation.

Adopted October 22, 2013. No. 13-635

RESOLVED, That pursuant to the provisions of Minnesota Statutes, § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for intoxicating liquor licenses is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 59580:

MSO & ALS L. L. C. d/b/a The Landing, Beatty Township, On-Sale Intoxicating Liquor License No. CMB14156 and Sunday On-Sale Intoxicating Liquor License No. SUN14156, transfer;

RESOLVED FURTHER, That said licenses are approved contingent upon license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the licenses to a new owner, but without pro-rated refund of the license fees to the license holder;

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

465

RESOLVED FURTHER, That said licenses shall be effective through June 30, 2014.
Adopted October 22, 2013. No. 13-636

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 59631, is hereby approved and the County Auditor is authorized to issue the license as follows:

MSO & ALS L. L. C. d/b/a The Landing, Township of Beatty, Tobacco

Products License No. T13279, transfer;

RESOLVED FURTHER, That if named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund to the license holder.

Adopted October 22, 2013. No. 13-637

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated September 20, 2013, on file in the office of the County Auditor, identified as County Board File No. 59592, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted October 22, 2013. No. 13-638

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated October 4, 2013, on file in the office of the County Auditor, identified as County Board File No. 59592, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted October 22, 2013. No. 13-639

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 59633, are hereby approved and the County Auditor shall issue checks in the following amounts:

September 2013		
100	General Fund	\$5,927,569.68
149	Personnel Service Fund	355.24
150	Sheriff's Nemesis Fund Group	3,259.08
168	Sheriff's State Forfeitures	1,191.97
169	Attorney Trust Accounts-VW	1,115.06
170	Boundary Waters – Forfeiture	5,020.75
173	Emergency Shelter Grant	31,115.66
176	Revolving Loan Fund	304,416.51
179	Enhanced 9-1-1	6,535.48
180	Law Library	29,176.20
183	City/County Communications	261.22
184	Extension Service	21,767.58
200	Public Works	4,498,297.57
210	Road Maintenance – Unorg Townships	650,806.33
220	State Road Aid	7,531,132.86
225	PW – June 2012 Flood	1,065,722.59
230	Public Health & Human Services	5,210,184.16
240	Forfeited Tax	364,230.37
250	St. Louis County HRA	583.62
260	CDBG Grant	132,677.20
270	Home Grant	136,274.29
280	Federal Septic Loan – EPA Fund	21,245.00

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

466

281	SLC Septic Loans	14,600.00
290	Forest Resources	69,643.88
317	Capital Improv BAB Bond 2010A	3,710.00
321	2013C Refunding 2004A&2005A	6,095.00
400	County Facilities	80,287.43
402	Depreciation Reserve Fund	58,822.31
405	Public Works Building Const	23,218.40
407	Public Works – Equipment	52,201.46
440	**NEW 2013A CAPITAL IMPROV BOND	13,515.00
441	**NEW 2013B CAPITAL EQUIPMENT BOND	3,180.00
600	Environmental Services	436,330.58
616	On-Site Waste Water Division	63,546.12
715	County Garage	118,051.01
720	Property Casualty Liability	235,301.48
730	Workers Compensation	217,506.53
770	Retired Employees Health Ins	177.52
826	Taconite Production Tax	5,293,578.00
855	Human Service Conference Fund	24,953.01
900	State of Minnesota	1,445,771.00
902	Courts	198,559.98
907	Special Taxes	10,271.16
908	Cities and Towns Taxes	26,085.05
909	Tax Refunds	40,721.95
910	School Districts Taxes	55,103.19
911	Taxes and Penalties	12,873.52
919	Cancelled Checks	240.76
925	Arrowhead Regional Corrections	1,658,827.96
955	Community Health Board	305,160.28
985	Collective Local Collaborative	25,404.92
989	Regional Railroad Authority	126,307.31
990	Northern Cities Land Use	5,904.95
992	Permits to Carry – Firearms	44,711.94
994	Sheriff Forfeits/Evidence	346.48
998	MPL-DUL Train Alliance	9,371.44
		<u>\$36,623,318.04</u>

Adopted October 22, 2013. No. 13-640

WHEREAS, St. Louis County desires to ensure compliance with all federal and state laws with respect to inquiring into and considering the criminal record or criminal history of an applicant for public employment;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the adoption of the Background Check & Notice of Alleged Criminal Conduct Policy as contained in Board File No. 59742;

RESOLVED FURTHER, That the County Board directs the Human Resources Department to develop and administer procedures necessary to conduct pre-employment background checks consistent with the provisions of the 2013 Criminal Offenders/Rehabilitation Act.

Adopted October 22, 2013. No. 13-641

RESOLVED, That the St. Louis County Board adopts the new Respectful Workplace, Bullying and Workplace Violence Policy as contained in Board File No. 59743;

RESOLVED FURTHER, That the County Board directs the Human Resources Department to develop and administer employee training on respectful workplace, bullying and workplace violence to employees of St. Louis County.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

467

Adopted October 22, 2013. No. 13-642

RESOLVED, That the St. Louis County Board adopts the amended Smoke and Tobacco Free Workplace Policy as contained in Board File No. 59744;

RESOLVED FURTHER, That the previous No-Smoking and Smoking Cessation Reimbursement Board resolutions (Resolutions No. 88-148 and 94-271) and policies are hereby rescinded.

Adopted October 22, 2013. No. 13-643

RESOLVED, That the St. Louis County Board adopts the revised Discrimination, Harassment and Retaliation Policy as contained in Board File No. 59745;

RESOLVED FURTHER, That the previous discrimination, harassment and retaliation Board resolutions and policies (Resolutions No. 87-103, 02-102, and 05-494) are hereby rescinded;

RESOLVED FURTHER, That the County Board directs the Human Resources Department to continue presenting employee training on the discrimination, harassment and retaliation policy to employees of St. Louis County.

Adopted October 22, 2013. No. 13-644

BY COMMISSIONER NELSON:

WHEREAS, Daniel J. Becker, Rosemary Becker and John Becker have requested a non-exclusive easement across state tax forfeited land for a driveway; and

WHEREAS, Exercising this easement will not conflict with public use of the land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4 (a) authorizes the County Auditor to grant easements for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor, pursuant to Minn. Stat. § 282.04, Subd. 4 (a), to grant a non-exclusive easement to Daniel J. Becker, Rosemary Becker and John Becker described as follows:

A 33 foot wide permanent easement for ingress and egress across part of Section 35, Township 55 North, Range 15 West of the 4th Principal Meridian. The centerline of the Driveway Easement is described as follows:

Commencing at the West Quarter Corner of Section 35, Township 55 North, Range 15 West of the 4th Principal meridian; thence North 28 degrees 37 minutes 09 seconds East 198.32 feet to the point of beginning; thence North 82 degrees 38 minutes 35 seconds West 11.05 feet; thence South 87 degrees 32 minutes 00 seconds West 12.10 feet; thence South 86 degrees 20 minutes 40 seconds West 24.50 feet; thence North 89 degrees 34 minutes 55 seconds West 12.65 feet; thence South 80 degrees 48 minutes 20 seconds West 31.65 feet; thence South 73 degrees 37 minutes 25 seconds West 19.00 feet to the west line of Section 35, Township 55 North, Range 15 West of the 4th Principal Meridian and there terminating.

The sidelines of said easement shall be prolonged or shortened to the west line of Section 35 and also to the westerly right of way line of Comstock Lake Road (County Road 547).

Total centerline length of described easement is 110.95 feet with an easement area of 3,663 sq. feet; more or less.

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of \$100 land use fee, \$50 administration fee, and \$46 recording fee; for a total of \$196, to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted October 22, 2013. No. 13-645

WHEREAS, All parcels of land becoming the property of the State of Minnesota in Trust

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

468

through forfeiture for nonpayment of real estate taxes shall be classified or reclassified as conservation or non-conservation as required by Minn. Stat. § 282.01, Subd. 1; and WHEREAS, The following parcels located in the Town of Alborn forfeited to the State of Minnesota for nonpayment of real estate taxes and were previously classified as conservation:

205-0010-06170 T52 R18 S35 That part of SW ¼ of NW ¼ lying E of RY R of W

205-0010-06190 T52 R18 S35 SE ¼ of NW ¼ ex SE ¼ of SE ¼ lying E of RY;

and

WHEREAS, The Land and Minerals Department has recommended that the parcels be reclassified as non-conservation after considering, among other things, the present use of adjacent land, the productivity of the soil, the character of forest or other growth, the accessibility of lands to established roads, schools, and other public services, and their peculiar suitability or desirability for particular uses; and

WHEREAS, These parcels of land may be located inside the boundaries of a municipality or town and Minn. Stat. § 282.01 provides that classification or reclassification and sale of lands situated within a municipality or town must be approved by the governing body of the municipality or town; and

WHEREAS, The reclassification and sale of the parcels will be deemed approved if the county board does not receive notice of the municipality's or town's disapproval of the reclassification and sale of any parcel within 60 days of the date on which this resolution is delivered to the clerk of the municipality or town in which the parcels are located;

THEREFORE, BE IT RESOLVED, That the state tax forfeited parcels described here shall be reclassified as non-conservation, and the request for approval of the reclassification shall be transmitted by the Land and Minerals Department to the clerk of the municipality or town in which the parcels are located.

Adopted October 22, 2013. No. 13-646

WHEREAS, The Registrar of Titles is authorized to require Registered Land Survey Number 116 pursuant to Minn. Stat. § 508.47; and

WHEREAS, The County Surveyor and Examiner of Titles have approved Registered Land Survey Number 116; and

WHEREAS, The final prints have been submitted for filing;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board grants final approval to Registered Land Survey Number 116 located in Government Lot 1, Section 34, Township 55 North, Range 16 West and Government Lot 4, Section 35, Township 55 North, Range 16 West (Ellsburg Township).

Adopted October 22, 2013. No. 13-647

WHEREAS, The county operates a roll-off program to provide an opportunity for county residents to recycle; and

WHEREAS, The county operates a recyclable materials processing facility in Virginia, MN, to process and market recyclable materials generated in the St. Louis County Solid Waste Management Area; and

WHEREAS, Northern Minnesota Recycling, Inc., has a contract to haul, process and market recyclable materials for St. Louis County; and

WHEREAS, Environmental Services has added new materials to the county's recycling program which reduces waste that is deposited in the Regional Landfill; and

WHEREAS, The addition of the new recyclable materials will require Northern Minnesota Recycling, Inc., to add sort line staff;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to amend the contract with Northern Minnesota Recycling, Inc., to increase the processing and administration portion of the original agreement by \$1,465.50 per month, payable from Fund 600, Agency 601004.

Adopted October 22, 2013. No. 13-648

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

469

WHEREAS, St. Louis County will replace a box culvert on County State Aid Highway (CSAH) 10/Strand Road at an unnamed tributary to the Lester River as part of SAP 069-610-010, CP 0010-177718; and

WHEREAS, St. Louis County required additional right-of-way to replace the box culvert; and

WHEREAS, As part of the right-of-way negotiations, St. Louis County committed to the establishment of a no parking zone on both sides of Strand Road within the project limits; and

WHEREAS, The Public Works Department has reviewed this issue and has determined that a no parking zone is warranted at this location;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board establishes a no parking zone on both sides of County State Aid Highway 10/Strand Road approximately one-half mile West of the intersection with County State Aid Highway 12/Lester River Road extending from a point approximately 350 feet West of an unnamed tributary to the Lester River to a point approximately 250 feet East of the unnamed tributary, all within the Lakewood Township.

Adopted October 22, 2013. No. 13-649

WHEREAS, A Supplemental Agreement was processed in the amount of \$288,213.92 on Project CP 187560/SAP 69-030-031 for crack sealing County State Aid Highways by Fahrner Asphalt Sealers, LLC; and

WHEREAS, The Supplemental Agreement has been approved by the Minnesota Department of Transportation and is eligible for State Aid funding;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes additional work related to work on Project CP 187650/SAP 69-030-031 in the amount of \$300,000 for crack sealing County State Aid Highways, payable from Fund 220, Agency 220294, Object 652700.

Adopted October 22, 2013. No. 13-650

WHEREAS, All increases in original governmental funds revenue and expenditure budgets require County Board approval; and

WHEREAS, Departments anticipate being notified of additional revenues throughout the year and need approval to increase revenue and expenditure budgets; and

WHEREAS, Proposed budget adjustments are levy neutral;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the following budget changes:

1. Use of Recorder's Technology Fund balance to purchase tablets, tablet accessories, miscellaneous hardware and software (\$15,000.00).
2. Use of missing heirs fund balance to pay missing heirs claim (\$3,330.12).
3. Use of Sheriff Federal Forfeitures fund balance for Boundary Waters Drug Task Force replacement vehicle (\$13,475.00).
4. Add Public Works expense and revenue budget for State of Minnesota/Wisconsin Central Limited share of CP 127-200446 (City of Iron Junction railroad crossing closure) originally approved by Resolution No. 12-569 and Resolution No. 12-570 (\$100,000.00).
5. Reallocation in Public Works of vacant Engineering Technician Senior to Engineering Technician, and reduction of expense budget to reflect six months of savings (\$4,598.30).
6. Increase Public Health & Human Services (PHHS) revenue and expense budget for Minnesota Family Investment Program Innovation Fund grant, which is an allocation that St. Louis County will pass along to Community Action Duluth and Arrowhead Economic Opportunity Agency to work with Minnesota Family

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

470

- Investment Program and Diversionary Work Program clients to get their GEDs before the tests change on January 1, 2014 (\$25,000.00).
7. Increase Public Health & Human Services revenue and expense budget for Health Information Exchange grant to purchase equipment that will enable PHHS to share information electronically with St. Luke's Hospital (\$25,000.00).
 8. Transfer Public Health and Human Services fund balance assigned for Government Services Center remodel to capital projects fund to purchase furniture (\$737,450.00).
 9. Increase revenue and expense budget for Northern Lights Express pass-through grant to reflect additional federal funds received for this project, which the county is required to report because St. Louis County is named on the grant agreement (\$2,715.79).
 10. Increase capital projects revenue and expense budget to allow spending of revenue received from the Minnesota Sixth Judicial District for Hibbing Courthouse security cameras (\$8,500.00)
 11. Increase capital projects revenue and expense budget to allow spending of unexpected energy rebate (\$6,375.76).
 12. Use of Motor Pool fund balance for Duluth facility tuck point/window replacement overage (\$682.68).

Adopted October 22, 2013. No. 13-651

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59577.

Adopted October 22, 2013. No. 13-652

RESOLVED, That a public hearing will be held at 9:40 a.m. on November 26, 2013, in the Hibbing City Council Chambers, Hibbing, Minnesota, for the purpose of considering the granting of an Off-Sale Intoxicating Liquor License to MSO & ALS L. L. C. d/b/a The Landing, Beatty Township.

Adopted October 22, 2013. No. 13-653

WHEREAS, The Minnesota State Art Board has made monies available to the St. Louis County Jail for inmates to learn, practice, and internalize cognitive restructuring skills through participation in a curriculum developed by teaching artist, Angie Frank; and
WHEREAS, On October 1, 2013, the St. Louis County Board adopted Resolution No. 13-608, approving an application for the 2014 Minnesota Art Learning Grant in the amount of \$33,800;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes acceptance of the 2014 Minnesota Art Learning Grant in the amount of \$33,800, to be accounted for in Fund 100, Agency 137999, Grant 13701, Year 2013;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

Adopted October 22, 2013. No. 13-654

WHEREAS, St. Louis County owns and operates the Hibbing Holding Facility in Hibbing, Minnesota; and

WHEREAS, In 2003 the City of Hibbing and St. Louis County entered into an agreement to provide continuous operation of the Holding Facility twenty-four hours per day, seven days per week; and

WHEREAS, On April 5, 2011, the St. Louis County Board adopted Resolution No. 11-161 renewing the agreement through December 31, 2013; and

WHEREAS, The parties wish to continue this mutually beneficial arrangement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to renew an agreement between the City of Hibbing and St.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS
ST. LOUIS COUNTY, MINNESOTA**

471

Louis County for housing inmates at the St. Louis County Holding Facility in Hibbing, Minnesota, in the amount of \$66,000 per year for the period January 1, 2014 through December 31, 2018, to be accounted for in Fund 100, Agency 129001, Object 551504; RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.
Adopted October 22, 2013. No. 13-655

RESOLVED, That the 2012-2014 Civil Service Basic Unit contract is ratified and the appropriate county officials are authorized to execute the Collective Bargaining Unit Agreement, a copy of which is on file in County Board File No. 59746.
Adopted October 22, 2013. No. 13-656

RESOLVED, That the 2012-2014 Merit System Basic Unit contract is ratified and the appropriate county officials are authorized to execute the Collective Bargaining Unit Agreement, a copy of which is on file in County Board File No. 59747.
Adopted October 22, 2013. No. 13-657

At 10:33 a.m., October 22, 2013, Commissioner Forsman, supported by Commissioner Miller, moved to adjourn the meeting. The motion passed; six yeas, zero nays.

Chris Dahlberg, Chair of the Board
of County Commissioners

Attest:

Donald Dicklich, County Auditor
and Ex-Officio Clerk of the Board
of County Commissioners

(Seal of the County Auditor)