



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

July 30, 2013

Immediately following the Board Meeting, which begins at 9:30 A.M.
Floodwood City Hall, 111 West 8th Avenue, Floodwood, MN

Directions: From South, take U.S. Highway 2 into Floodwood. Turn right onto Minnesota Highway 73 (Elm Street). Take the 2nd left onto West 8th Avenue (County Road 71), City Hall is on the right.

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of July 9, 2013

Health & Human Services Committee – Commissioner Stauber, Chair

1. ShorTel Call Center System – PHHS Income Maintenance Program Area [13-292]
2. Day Training & Habilitation and Semi-Independent Living Services Contract Amendments for Fiscal Year Ending June 30, 2014 [13-293]

Environment & Natural Resources Committee – Commissioner Nelson, Chair

3. Award of Bid: Budcapping Application [13-294]
4. Cancellation of Contracts for Repurchase of State Tax Forfeited Land - McCray, Gheorghita, Anderson, Timmerman [13-295]
5. Repurchase of State Tax Forfeited Land - Olsen, Hayden [13-296]
6. Special Sales to the Duluth Housing and Redevelopment Authority (HRA) [13-297]
7. Conveyance of Property - Orr Canister Site [13-298]
8. Property Purchase – Breitung-Soudan Canister Site [13-299]

Public Works & Transportation Committee – Commissioner Forsman, Chair

9. Acquisition of Right of Way by Eminent Domain Proceedings for CP 177717 (Alden Township) [13-300]
10. MnDOT Contract Amendment to Install Additional Intersection Conflict Warning System in St. Louis County [13-301]
11. Acquisition of Right of Way – Replacement of County Bridge 396 (McDavitt Township) [13-302]
12. Agreement for Construction Inspection Services – CSAH 61/Scenic Highway 61 (Duluth Township) [13-303]
13. Acceptance of Quote - Project Materials for Bridge over West Swan River (Hibbing) [13-304]
14. Acceptance of Flood Grants for Engineering on Six June 2012 Storm Related Projects [13-305]
15. Agreement with LHB Inc. for Surveying Services – Southwest Ely Area [13-306]
16. Agreement with Benchmark Engineering for Surveying Services – Northeast Ely Area [13-307]

Finance & Budget Committee – Commissioner Raukar, Chair

17. Utility Easement to the City of Virginia – Motor Pool Project [13-308]
18. Abatement List for Board Approval [13-309]

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Health & Human Services Committee – Commissioner Stauber, Chair

1. **Appointments to the Heading Home St. Louis County Leadership Council [13-310]**
Resolution appointing two persons to fill vacant At-Large positions to the Heading Home St. Louis County Leadership Council.

Environment & Natural Resources Committee – Commissioner Nelson, Chair

1. **Addition to Burntside Islands Scientific and Natural Area [13-311]**
Resolution approving the acquisition of private lands by the Minnesota Department of Natural Resources for an addition to the Burntside Islands Scientific and Natural Area.

Public Works & Transportation Committee – Commissioner Forsman, Chair

1. **Award of Bids: Culvert Replacement (Beatty Township), Bridge Project (Cotton Township) [13-312]**
Bids were opened on July 25. Bid results and recommendations for Board consideration will be presented at the July 30 Committee of the Whole meeting.

Finance & Budget Committee – Commissioner Raukar, Chair

1. **Remodeling Contract for Employee Safety & Risk Division Management Offices [13-313]**
Resolution authorizing a contract for construction services with Kraus-Anderson Construction for the remodeling of Employee Safety & Risk Management office space.
2. **Phase III - Construction Administration, Close-out and Commissioning – GSC Duluth Second through Seventh Floor Remodeling [13-314]**
Resolution authorizing a contract for construction administration, close-out and commissioning services for the Duluth GSC infrastructure replacement and general remodeling project.
3. **Construction Management At Risk Services – GSC Duluth Second through Seventh Floor Remodeling [13-315]**
Resolution authorizing a contract for Construction Management At-Risk services for the Duluth GSC infrastructure replacement and general remodeling project.
4. **Support for AEOA/Range Mental Health Center 2014 Capital Appropriation Request [13-316]**
Resolution declaring support for the AEOA/RMHC Capital Appropriation request for 2014 bond funding and designating the project as the county's second priority bonding project for 2014.
5. **Northland Office Building/Center Cleaning and Maintenance Arrangement [13-317]**
Resolution providing for county employees to perform cleaning and maintenance at the Northland Office Building/Center in Virginia.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

At this time, Commissioners may introduce items for discussion or report on past and future activities.

ADJOURNED:**NEXT COMMITTEE OF THE WHOLE MEETING DATES:**

August 6, 2013 Commissioners' Conference Room, Courthouse, Duluth, MN
August 13, 2013 Fredenberg Town Hall, 5104 Fish Lake Road, Duluth, MN
September 3, 2013 Commissioners' Conference Room, Courthouse, Duluth, MN

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

Tuesday, July 9, 2013

Location: Rice Lake Town Hall, Duluth, Minnesota

Present: Commissioners Jewell, Stauber, Nelson, Raukar, and Vice-Chair Forsman

Absent: Commissioner O'Neil, Chair Dahlberg

Convened: Vice-Chair Forsman called the meeting to order at 11:03 a.m.

CONSENT AGENDA

Raukar/Nelson moved to approve the consent agenda. The motion passed. (5-0, Dahlberg, O'Neil absent)

- Minutes of July 2, 2013
- Acceptance of Flood Grant for Storm Project – Culvert Replacement and Slope Repair on CSAH 61/North Shore Drive (Duluth Township) [13-282]
- Abatement List for Board Approval [13-283]
- Free Conveyance of Surplus Land to Fairbanks Township [13-284]
- Position Reallocation of Environmental Health Specialist Supervisor and Solid Waste Worker Intermediate Positions to Planner I [13-285]
- Fund Balance Transfer and Expenditure for ARMER Related Equipment [13-286]
- Establish Public Hearing to Consider Allegation of Liquor Law Violation – Wilbert Café and El Toro Lounge, Cotton Township – Tuesday, August 13, 2013, 9:45 a.m., Fredenberg Town Hall, Duluth, MN [13-287]

REGULAR AGENDA

Public Works & Transportation

Stauber/Forsman moved to award a bid to Utility Systems of America, Inc., of Eveleth, MN, in the amount of \$343,555.00, contingent upon receiving DBE clearance from the MnDOT Office of Civil Rights, for project SP 69-613-037, ER MN 12(255), Storm WO 162555, Lining Centerline Culverts, Salvage and Install Culverts on CSAH 13 (Midway Road) in Hermantown, MN [13-288]. Public Works Director Jim Foldesi said that project costs were reduced because they are able to repair the damaged culverts by lining the culverts rather than digging up the road to replace the culverts. The motion passed. (5-0)

Finance & Budget

Raukar/Jewell moved to approve the 2013 second quarter budget changes [13-289]. The motion passed. (5-0)

Raukar/Jewell moved to authorize the imposition of a wheelage tax as provided for in the Minnesota State Legislature's 2013 Transportation Appropriation Bill (Chapter 117, Article 3, Section 4), of \$10 for the year 2014 and subsequent years thereafter, on each motor vehicle, except those specifically exempted by law, which is kept in St. Louis County when not in operation, and which is subject to taxation and registration under Chapter 168 [13-290]. After lengthy discussion, Commissioner Nelson offered an amendment to the resolution to delay authorization of a wheelage tax until June 1, 2014. County Attorney Mark Rubin determined that Commissioner Nelson's amendment should not be recognized by the Chair. The motion passed without recommendation. (3-2, Stauber, Nelson)

Commissioner Nelson asked Administration to hold a discussion at a future Board workshop regarding Parliamentary procedures.

COMMISSIONER DISCUSSION ITEMS

Commissioner Nelson asked why the Government Services Center bid specification does not afford the opportunity of St. Louis County forest products to be used within the project. Administrator Gray stated that the bid specifications have since been revised to allow the use of St. Louis County forest products in the project. Commissioner Stauber asked that the RFP be reviewed again because a constituent emailed him stating that the guidelines excluding St. Louis County forest products were also included a different section of the RFP.

Commissioner Nelson asked Land Commissioner Mark Weber if he knew how many dollars we currently spend in certifications and if he believed that they are adequate to protect environmental aspects of the forest. Commissioner Weber said he did not have the numbers at this time but would send them to the Board.

Commissioner Nelson handed out an IMPACT 53 Summary of Issues packet. Commissioner Nelson said that he would bring a resolution, for future Board consideration, that opposes the proposed Westerly route.

Commissioner Stauber said that at last Board meeting he stated that he was going to bring a resolution regarding assessment fees to this meeting. Commissioner Stauber said that he has since discussed the issue with Administrator Gray and felt it was more appropriate to discuss the issue at a future Board workshop.

Commissioner Raukar discussed an AEOA bonding request. Administrator Gray said that a resolution would be brought to the July 30, 2013, Committee of the Whole meeting.

At 12:50 p.m., Raukar/Jewell moved to adjourn the Committee of the Whole meeting. (5-0)

Mike Forsman, Vice - Chair of the County Board

Phil Chapman, Interim Clerk of the County Board

RECOMMENDATION:

It is recommended that the St. Louis County Board approve a contract allowing Transcend to install, test and train on a ShoreTel Call Center system which will enable a customer call back feature within the Public Health and Human Services Income Maintenance program area, to be accounted for in Fund 230, Agency 231014, Object 629900.

ShoreTel Call Center – PHHS Income Maintenance Program Area

BY COMMISSIONER _____

WHEREAS, In January of 2009, St. Louis County entered into a contract with Transcend to provide a voice-over internet protocol communications system known as ShoreTel; and

WHEREAS, In May of 2012, the Public Health and Human Services Department (PHHS) Financial Assistance Division implemented a Benefit Information Call Center (BICC) system in the Income Maintenance program area; and

WHEREAS, Upon evaluation of the BICC it was determined efficiencies and enhanced customer service could be achieved through an enhancement to the ShoreTel system to allow for a customer call back feature; and

WHEREAS, PHHS received notice from the Minnesota Department of Human Services (DHS) that it qualified to receive a performance allocation of \$29,407 which must be used to maintain or improve administration of the Supplemental Nutrition Assistance Program; and

WHEREAS, PHHS requested and received approval from DHS to use this allocation towards the improvement of its BICC system, and has sufficient funds in its 2013 operating budget for the remaining \$3,602.27.

THEREFORE, BE IT RESOLVED, That the St Louis County Board approves a contract with Transcend to install, test and train on a ShoreTel Call Center system which will enable a customer call back feature within the Public Health and Human Services Income Maintenance program area, to be accounted for in Fund 230, Agency 231014, Object 629900.

BOARD LETTER NO. 13 - 293

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: July 30, 2013

RE: Day Training & Habilitation and
Semi-Independent Living
Services Contract
Amendments for Fiscal Year
Ending June 30, 2014

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Adults will live in the least restrictive living arrangements that meet their health and safety needs. Adults will be self-sufficient, providing for their own welfare and that of their children.

ACTION REQUESTED:

The St. Louis County Board is requested to amend agreements with Day Training & Habilitation (DT&H) and Semi-Independent Living Service (SILS) providers to extend the agreements through another year.

BACKGROUND:

The St. Louis County Board has agreements in effect with DT&H and SILS providers through June 30, 2013. Costs incurred for DT&H services provided to St. Louis County residents are primarily funded through the Medical Assistance (MA) program, although a small number of clients receive services using county funds. MA funding covers the DT&H service costs of those individuals residing in an Intermediate Care Facility for Persons with Developmental Disabilities and those eligible for and receiving Medical Assistance Home and Community-Based DD Waiver Services.

Semi-independent living services are paid for by a combination of state and local funding. The county is required to provide a 30% match. The total cost of SILS in St. Louis County is projected to be \$587,651 in 2014, of which \$176,295 of this amount is county funding.

In September 2011, the Minnesota Department of Human Services required counties to reduce DT&H rates by 1.0% and SILS rates by 1.5%. Effective July 1, 2013, the Minnesota Legislature restored .5% for services that had been reduced by 1.5%, but the Legislature left unchanged rates that had been reduced by only 1%. Therefore, effective July 1, 2013, the DT&H rates remain unchanged, while SILS rates increase .5%.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the appropriate county officials to execute amendments to extend the term of purchase of service agreements from July 1, 2013 through June 30, 2014 with no change in rates for Day Training & Habilitation Services, and with a .5% increase in rates for Semi-independent Living Services with current providers as shown below:

- 1) Day Training & Habilitation Service providers to be paid from:
Fund: 230, Agency: 232006, Object: 604800
- 2) Semi-Independent Living Service providers to be paid from:
Fund: 230, Agency: 232006, Object: 605200

DAY TRAINING & HABILITATION

<u>Program Name</u>	<u>Full Day Program</u>	<u>Partial Day Program</u>	<u>Round Trip Daily Transport.</u>	<u>Full Day Program & Transport.</u>
Access to Employment Too, Inc.	\$ 85.19	\$ 63.89	\$ 7.44	\$ 92.63
CHOICE, Unlimited – CHOICE	\$ 72.66	\$ 54.49	\$ 8.02	\$ 80.68
CHOICE, Unlimited – OPTIONS	\$101.28	\$ 75.96	\$10.69	\$111.97
East Range DAC	\$ 64.32	\$ 48.24	\$11.47	\$ 75.79
Floodwood Services & Training, Inc.	\$ 64.88	\$ 48.66	\$ 5.71	\$ 70.59
MSOCS Duluth – Airpark Products & Services (only waiver-funded services)	\$117.52	\$ 88.14	\$ 9.73	\$127.25
MSOCS Duluth – Lincoln Park Life Skills	\$ 90.55	\$ 67.91	\$13.55	\$104.10
MSOCS Range Area Vocational Supports	\$116.35	\$ 87.26	\$16.48	\$132.83
Range Center, Inc.	\$ 83.67	\$ 62.75	\$ 6.02	\$ 89.69
UDAC, Inc.	\$ 63.27	\$ 47.45	\$ 9.80	\$ 73.07

	<u>Level</u>	<u>Hourly Rate*</u>
Pinewood, Inc. – Duluth	A	\$28.16
	B	\$13.80
	C	\$10.84
	D	\$ 9.68

* Pinewood, Inc.-Duluth was formerly a Rule 75 pilot program and is allowed to have hourly rates.

SEMI-INDEPENDENT LIVING SERVICES (SILS)

	<u>Per Hour</u>
Duluth Regional Care Center	\$26.18
HOMES, Inc. - Hibbing	\$26.18
HOMES, Inc. - Virginia	\$26.18
Trillium Services, Inc.	\$26.18

**Day Training & Habilitation and Semi-Independent Living Services
Contract Amendments for Fiscal Year ending June 30, 2014**

BY COMMISSIONER _____

WHEREAS, St. Louis County purchases Day Training & Habilitation and Semi-Independent Living Services for residents with developmental disabilities (mental retardation and/or related conditions); and

WHEREAS, The Public Health and Human Services Department has agreements with Day Training & Habilitation providers and Semi-Independent Living Service providers listed below, and wishes to renew the agreements for fiscal year ending June 30, 2014;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute amendments to extend the term of purchase of service agreements from July 1, 2013 through June 30, 2014 with no change in rates for Day Training & Habilitation Services, and with a .5% increase in rates for Semi-independent Living Services with current providers as listed below:

- 1) Day Training & Habilitation Service providers to be paid from:
Fund: 230, Agency: 232006, Object: 604800
- 2) Semi-Independent Living Service providers to be paid from:
Fund: 230, Agency: 232006, Object: 605200

DAY TRAINING & HABILITATION

<u>Program Name</u>	<u>Full Day Program</u>	<u>Partial Day Program</u>	<u>Round Trip Daily Transport.</u>	<u>Full Day Program & Transport.</u>
Access to Employment Too, Inc.	\$ 85.19	\$ 63.89	\$ 7.44	\$ 92.63
CHOICE, Unlimited – CHOICE	\$ 72.66	\$ 54.49	\$ 8.02	\$ 80.68
CHOICE, Unlimited – OPTIONS	\$101.28	\$ 75.96	\$10.69	\$111.97
East Range DAC	\$ 64.32	\$ 48.24	\$11.47	\$ 75.79
Floodwood Services & Training, Inc.	\$ 64.88	\$ 48.66	\$ 5.71	\$ 70.59
MSOCS Duluth – Airpark Products & Services (only waiver-funded services)	\$117.52	\$ 88.14	\$ 9.73	\$127.25
MSOCS Duluth – Lincoln Park Life Skills	\$ 90.55	\$ 67.91	\$13.55	\$104.10
MSOCS Range Area Vocational Supports	\$116.35	\$ 87.26	\$16.48	\$132.83
Range Center, Inc.	\$ 83.67	\$ 62.75	\$ 6.02	\$ 89.69
UDAC, Inc.	\$ 63.27	\$ 47.45	\$ 9.80	\$ 73.07

	<u>Level</u>	<u>Hourly Rate*</u>
Pinewood, Inc. – Duluth	A	\$28.16
	B	\$13.80
	C	\$10.84
	D	\$ 9.68

* Pinewood, Inc.-Duluth was formerly a Rule 75 pilot program and is allowed to have hourly rates.

SEMI-INDEPENDENT LIVING SERVICES (SILS)

	<u>Per Hour</u>
Duluth Regional Care Center	\$26.18
HOMES, Inc. - Hibbing	\$26.18
HOMES, Inc. - Virginia	\$26.18
Trillium Services, Inc.	\$26.18

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the contract for Budcapping Application with Northwoods Forestry (Eleva, WI) at its low bid of \$70,354.50 on seventeen tracts, payable from Fund 290, Agency 29001, and authorize the appropriate county officials to enter into a contract with Northwoods Forestry, subject to approval of the County Attorney.

Award of Bid: Budcapping Application

BY COMMISSIONER _____

WHEREAS, The Land and Minerals Department has initiated an effort to curb the devastation of deer and rabbit browse on its one to five year old plantations through a budcapping application to tree seedlings; and

WHEREAS, The Land and Minerals Department has identified 2,269.5 acres for treatment in 2013; and

WHEREAS, The Purchasing Division solicited bids for Budcapping Application on state tax forfeited lands for the year of 2013; and

WHEREAS, Northwoods Forestry of Eleva, WI, submitted the low bid of \$70,354.50 on seventeen tracts;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a contract with Northwoods Forestry of Eleva, WI, for \$70,354.50 for Budcapping Application on state tax forfeited lands during the fall of 2013, in accordance with the specifications of Bid No. 5099, payable from Fund 290, Agency 29001, subject to approval by the County Attorney.

BOARD LETTER NO. 13 - 295

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 4

BOARD AGENDA NO.

DATE: July 30, 2013

RE: Cancellation of Contracts for
Repurchase of State Tax
Forfeited Land - McCray,
Gheorghita, Anderson,
Timmerman

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor

RELATED DEPARTMENT GOAL:

To perform public services; provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel contracts for repurchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to state tax forfeited land contracts which have been entered into under the provisions of Minn. Stat. Chapter 282. The repurchase agreements have defaulted due to the purchasers' failure to pay the required installments and taxes and/or failure to provide proof of insurance. The purchasers, David McCray & Shannon McCray of Hibbing, MN; Dan Gheorghita of Lindstrom, MN; Kim Thi Anderson of Eveleth, MN; and Josanne Timmerman of Duluth, MN, have been served with Notice of Cancellation of Contract by civil process or publication but have failed to cure the defaults.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of these contracts and authorize the disposal of abandoned personal property that may remain on the sites.

David McCray & Shannon McCray, Hibbing, MN

Legal Description	CITY OF HIBBING ELY 50 FT OF NLY 120 FT OF LOT: 0016, BLOCK: 004 AVIATORS FIELD ADDITION TO HIBBING Parcel Code: 140-0030-00860 C22120001
Purchase Price	\$11,000.00
Principal Amount Remaining	\$4,863.87
Date of Last Payment	1/12/2012
Installment Payments Not Made	\$0
Subsequent Del Taxes and Fees	\$15.00
Amount Needed to Cure Default	\$15.00
Insurance	Failure to provide insurance

David McCray & Shannon McCray, Hibbing, MN

Legal Description	CITY OF HIBBING LOT: 0015 BLOCK: 004 AVIATORS FIELD ADDITION TO HIBBING Parcel Code: 140-0030-00850 C22120116
Purchase Price	\$7,411.34
Principal Amount Remaining	\$6,670.21
Date of Last Payment	8/23/2012
Installment Payments Not Made	\$0
Subsequent Del Taxes and Fees	\$21.11
Amount Needed to Cure Default	\$21.11
Insurance	Failure to provide insurance

Dan Gheorghita, Lindstrom, MN

Legal Description	CITY OF DULUTH N 35 FT OF S 70 FT OF LOTS 50 AND 52, BLOCK 85 DULUTH PROPER THIRD DIVISION Parcel Code: 010-1350-01020 C22080310
Purchase Price	\$2,000.00
Principal Amount Remaining	\$1,250.00
Date of Last Payment	7/28/2011
Installment Payments Not Made	\$250.00
Subsequent Del Taxes and Fees	\$370.72
Amount Needed to Cure Default	\$620.72
Insurance	N/A

Kim Thi Anderson, Eveleth, MN

Legal Description	CITY OF EVELETH LOT: 0026 BLOCK:064 HIGHLAND ADDITION TO EVELETH Parcel Code: 040-0130-01030 C22120066
Purchase Price	\$2,139.63
Principal Amount Remaining	\$1,925.63
Date of Last Payment	5/13/2013
Installment Payments Not Made	\$0.00
Subsequent Del Taxes and Fees	\$66.75
Amount Needed to Cure Default	\$66.75
Insurance	Failure to provide insurance

Josanne Timmerman, Duluth, MN

Legal Description	CITY OF DULUTH LOTS 12 THRU 16 EX NW 10 FT & EX THAT PART OF LOT 12 LYING SWLY OF THE FOLLOWING DESCRIBED LINE BEG AT A PT ON THE NWLY LINE OF LOT 12 WHICH PT IS 12.50 FT NELY OF THE MOST WLY COR OF LOT 12 THENCE SELY 12.50 FT DISTANT FROM AND PARALLEL TO THE SWLY LINE OF LOT 12 TO THE SELY LINE OF LOT 12 THERE TERMINATING, BLOCK 41 NORTONS FAIRMOUNT PARK DIV OF DULUTH Parcel Code: 010-3510-09630 C22120072
Purchase Price	\$18,101.25
Principal Amount Remaining	\$16,291.13
Date of Last Payment	6/4/2012
Installment Payments Not Made	\$0
Subsequent Del Taxes and Fees	\$66.75
Amount Needed to Cure Default	\$66.75
Insurance	Failure to provide insurance

Cancellation of Contract for Repurchase of State Tax Forfeited Land - McCray

BY COMMISSIONER _____

WHEREAS, The contract with David McCray & Shannon McCray of Hibbing, MN, for the repurchase of state tax forfeited land is in default for failure to provide proof of insurance; and

WHEREAS, The purchasers were properly served with Notice of Cancellation of Contract by civil process and have failed to cure the default for land legally described as:

CITY OF HIBBING
ELY 50 FT OF NLY 120 FT OF LOT 16, BLOCK 4
AVIATORS FIELD ADDITION TO HIBBING
Parcel Code: 140-0030-00860
C22120001

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owners of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the repurchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



St. Louis County Land Department Tax Forfeited Land Sales

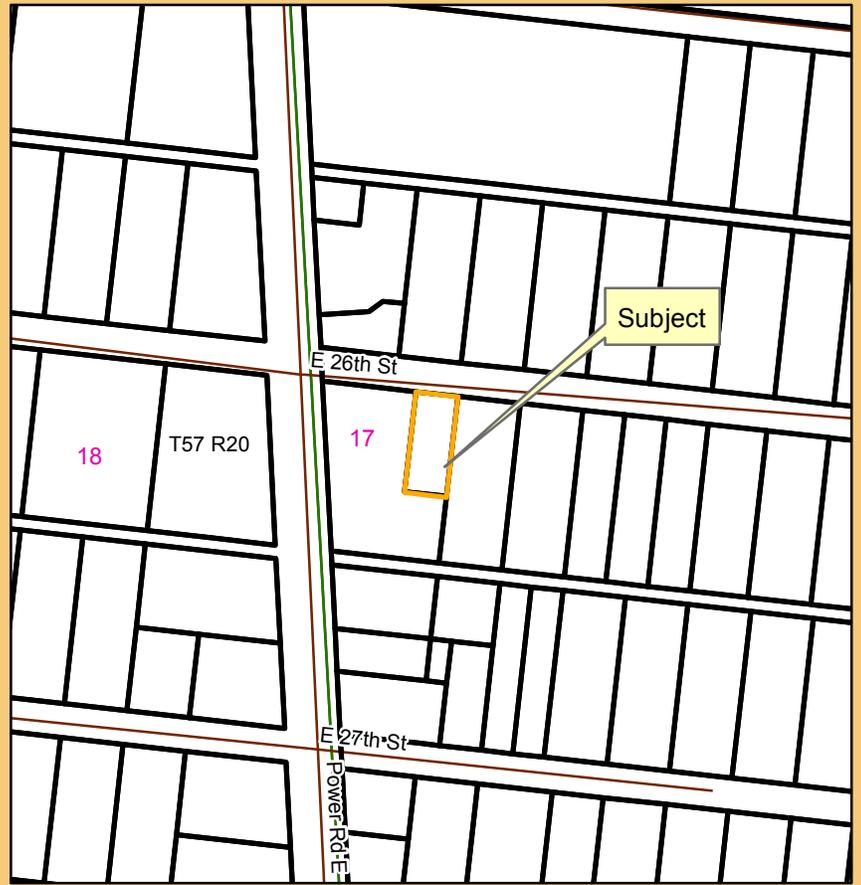
Cancellation of Contract

Legal : CITY OF HIBBING
ELY 50 FT OF NLY 120 FT of
LOT 16, BLOCK 4
AVIATORS FIELD ADDITION TO HIBBING

Parcel Code : 140-0030-00860

LDKEY : 116542 / 60814

Address: 1914 E 26th St
Hibbing, MN 55746

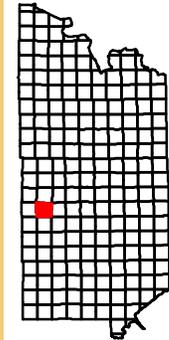


City of Hibbing

Sec: 17 Twp: 57 Rng: 20

Commissioner District # 7

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

St. Louis County
Land Department

July 2013



2003 NAIP Photo

Cancellation of Contract for Repurchase of State Tax Forfeited Land - McCray

BY COMMISSIONER _____

WHEREAS, The contract with David McCray & Shannon McCray of Hibbing, MN, for the repurchase of state tax forfeited land is in default for failure to provide proof of insurance; and

WHEREAS, The purchasers were properly served with Notice of Cancellation of Contract by civil process and have failed to cure the default for land legally described as:

CITY OF HIBBING
LOT: 0015 BLOCK: 004
AVIATORS FIELD ADDITION TO HIBBING
Parcel Code: 140-0030-00850
C22120116

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owners of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the repurchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



St. Louis County Land Department Tax Forfeited Land Sales

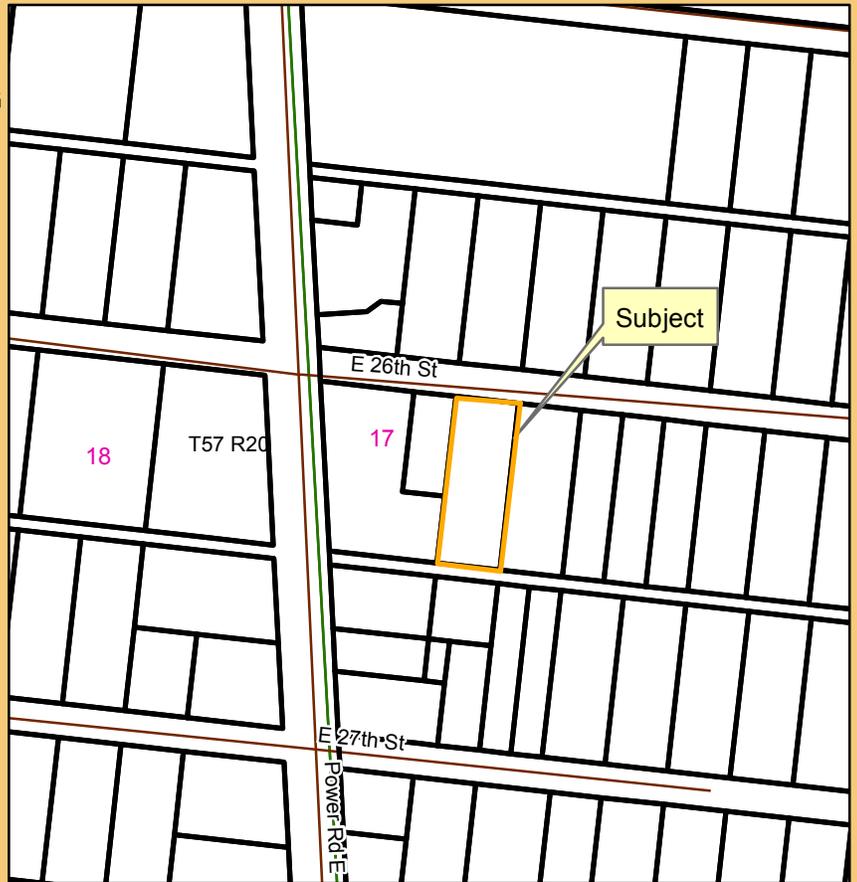
Cancellation of Contract

Legal : CITY OF HIBBING
LOT 15, BLOCK 4
AVIATORS FIELD ADDITION TO HIBBING

Parcel Code : 140-0030-00850

LDKEY : 117299 / 71745

Address: 1914 E 26TH ST
HIBBING MN 55746

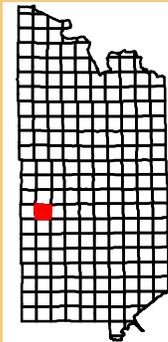


City of Hibbing

Sec: 17 Twp: 57 Rng: 20

Commissioner District # 7

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land Department**

July 2013



2003 NAIP Photo

Cancellation of Contract for Purchase of State Tax Forfeited Land - Gheorghita

BY COMMISSIONER _____

WHEREAS, The contract with Dan Gheorghita of Lindstrom, MN, for the purchase of state tax forfeited land is in default for nonpayment of taxes and installments; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by publication and has failed to cure the default for lands legally described as:

CITY OF DULUTH
N 35 FT OF S 70 FT OF LOTS 50 AND 52 OF BLOCK 85
DULUTH PROPER THIRD DIVISION
Parcel Code: 010-1350-01020
C22080310

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owner of the property will be notified by posting of property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



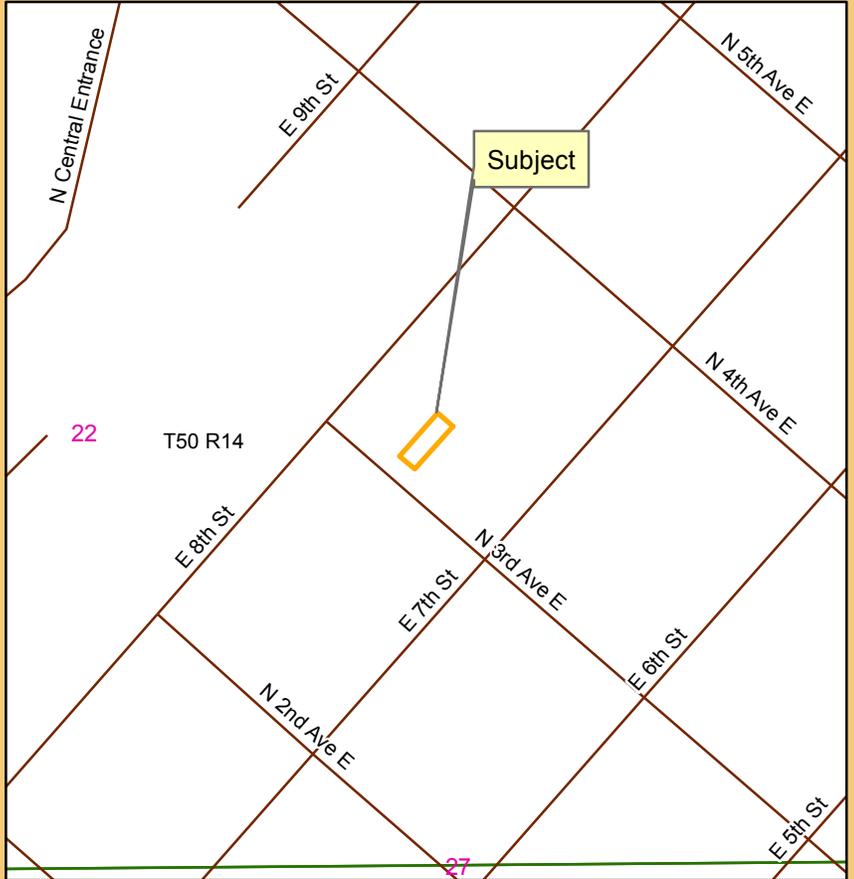
St. Louis County Land Department Tax Forfeited Land Sales

Cancellation of Contract

Legal : CITY OF DULUTH
N 35 FT OF S 70 FT OF LOTS 50
AND 52, BLOCK 85
DULUTH PROPER THIRD DIVISION

Parcel Code : 010-1350-01020

LDKEY : 27706

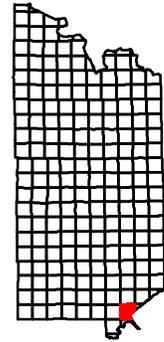


City of Duluth Sec: 22 Twp: 50 Rng: 14



Commissioner District # 1

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

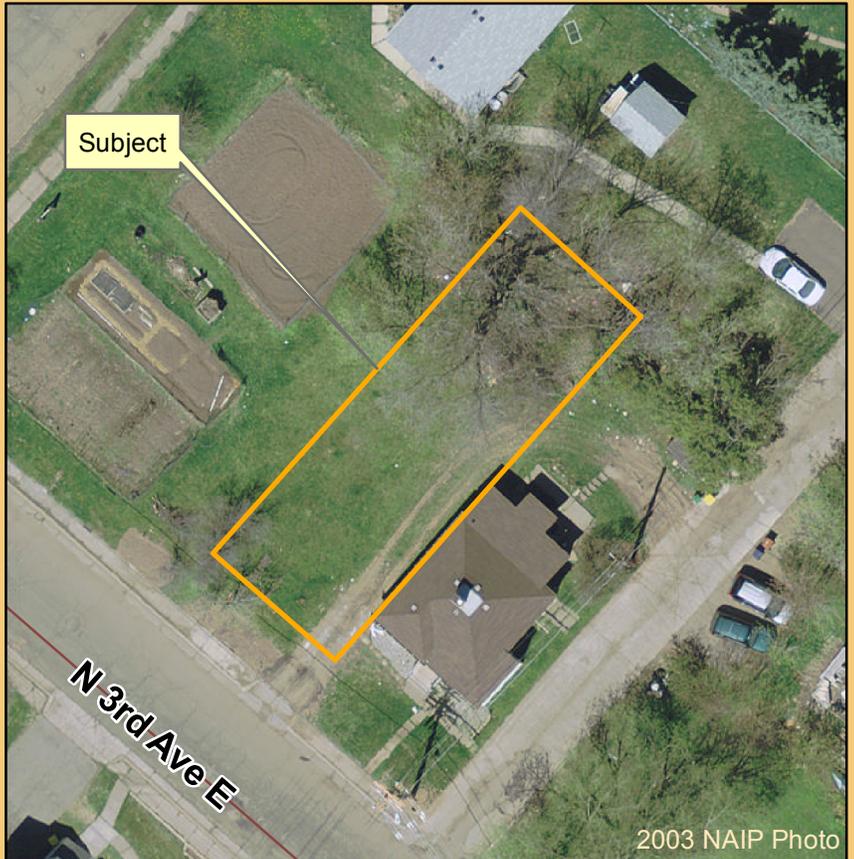


St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land Department**

July 2013



2003 NAIP Photo

Cancellation of Contract for Repurchase of State Tax Forfeited Land - Anderson

BY COMMISSIONER _____

WHEREAS, The contract with Kim Thi Anderson of Eveleth, MN, for the repurchase of state tax forfeited land is in default for failure to provide proof of insurance; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

CITY OF EVELETH
LOT: 0026 BLOCK: 064
HIGHLAND ADDITION TO EVELETH
Parcel Code: 040-0130-01030
C22120066

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owner of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the repurchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



St. Louis County Land Department Tax Forfeited Land Sales

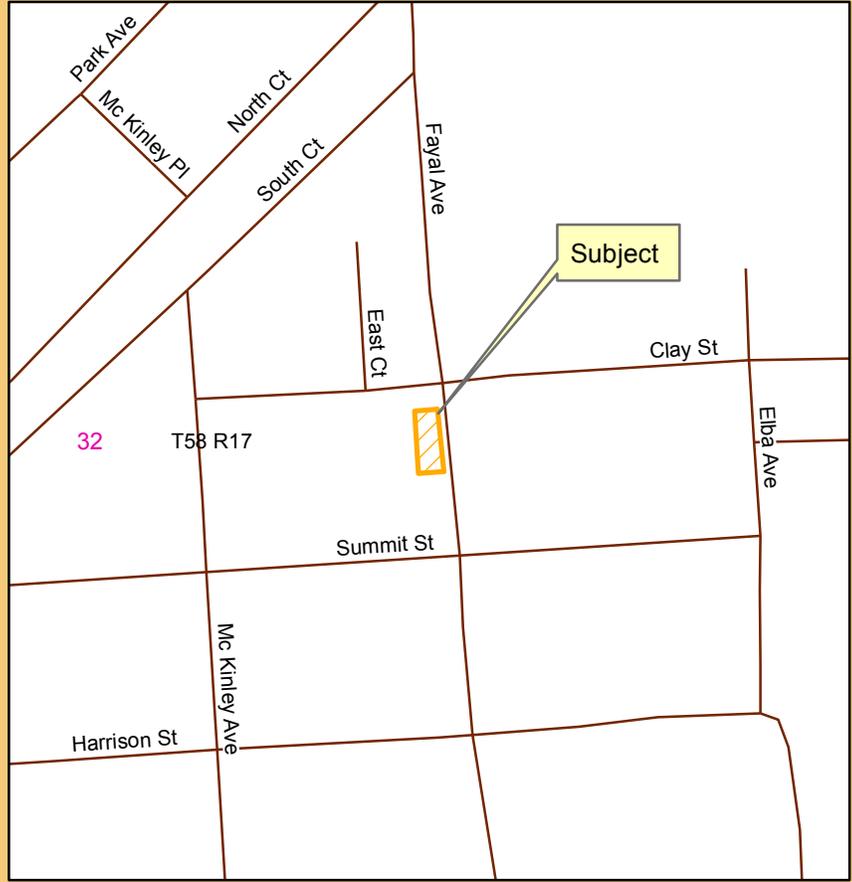
Cancellation of Contract

Legal : CITY OF EVELETH
LOT: 0026 BLOCK:064
HIGHLAND ADDITION TO EVELETH

Parcel Code : 040-0130-01030

LDKEY : 71666

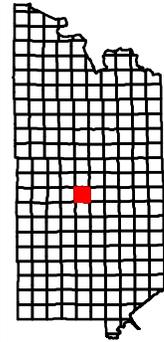
Address: 726 CLAY ST
EVELETH MN 55734



City of Evelth Sec: 32 Twp: 58 Rng: 17

Commissioner District # 6

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land Department**

June 2013



2003 NAIP Photo

Cancellation of Contract for Repurchase of State Tax Forfeited Land - Timmerman

BY COMMISSIONER _____

WHEREAS, The contract with Josanne Timmerman of Duluth, MN, for the repurchase of state tax forfeited land is in default for failure to provide proof of insurance; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

CITY OF DULUTH
LOTS 12 THRU 16 EX NW 10 FT & EX THAT PART OF LOT 12 LYING SWLY
OF THE FOLLOWING DESCRIBED
LINE BEG AT A PT ON THE NWLY LINE OF LOT 12 WHICH PT IS 12.50 FT
NELY OF THE MOST WLY COR
OF LOT 12 THENCE SELY 12.50 FT DISTANT FROM AND PARALLEL TO THE
SWLY LINE OF LOT 12 TO
THE SELY LINE OF LOT 12 THERE TERMINATING, BLOCK 41
NORTONS FAIRMOUNT PARK DIV OF DULUTH
Parcel Code: 010-3510-09630
C22120072

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owner of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the repurchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.

BOARD LETTER NO. 13 - 296

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

DATE: July 30, 2013
FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

RE: Repurchase of State Tax
Forfeited Land - Olsen, Hayden

RELATED DEPARTMENT GOAL:

To provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the applications to repurchase state tax forfeited land.

BACKGROUND:

Minn. Stat. § 282.241 provides for state tax forfeited land to be repurchased by the previous owners subject to payment equivalent to the delinquent taxes and assessments, with penalties, costs, and interest. The properties to be repurchased forfeited to the State of Minnesota on November 30, 2012. The repurchase deadline for these non-homestead properties is November 29, 2013. Richard & Margaret Olsen of Spokane Valley, WA; and Clark Hayden Jr. of Biwabik, MN, have made application to repurchase these properties and are eligible to repurchase the properties.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the repurchase requests of Richard & Margaret Olsen of Spokane Valley, WA; and Clark Hayden Jr. of Biwabik, MN. The repurchase fees listed below are to be deposited into Fund 240 (Forfeited Tax Fund).



St. Louis County Land Department Tax Forfeited Land Sales

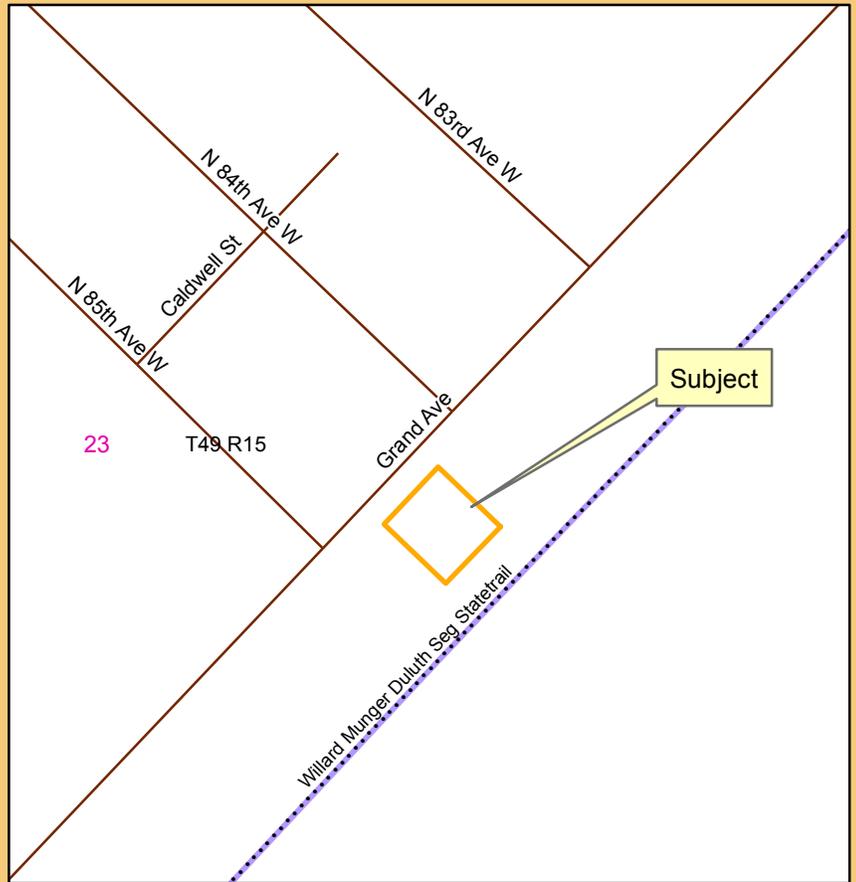
Cancellation of Contract

Legal : CITY OF DULUTH
LOTS 12 THRU 16 EX NW 10 FT & EX THAT PART
OF LOT 12 LYING SWLY OF THE FOLLOWING
DESCRIBED LINE BEG AT A PT ON THE NWLY
LINE OF LOT 12 WHICH PT IS 12.50 FT NELY OF
THE MOST WLY COR OF LOT 12 THENCE SELY
12.50 FT DISTANT FROM AND PARALLEL TO THE
SWLY LINE OF LOT 12 TO THE SELY LINE OF
LOT 12 THERE TERMINATING, BLOCK 41
NORTONS FAIRMOUNT PARK DIV OF DULUTH

Parcel Code : 010-3510-09630

LDKEY : 71668

Address: 8410 Grand Ave
Duluth, MN 55807

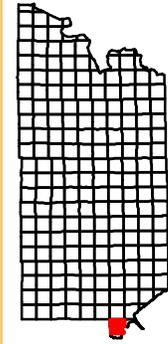


City of Duluth

Sec: 23 Twp: 49 Rng: 15

Commissioner District # 3

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

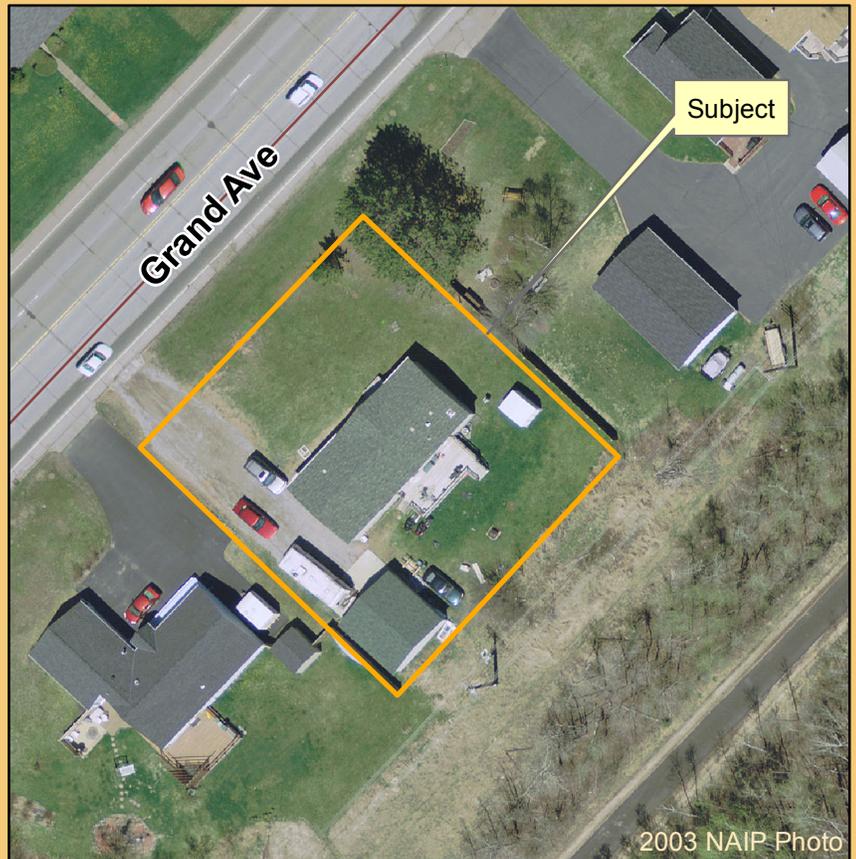


St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

St. Louis County
Land Department

July 2013



2003 NAIP Photo

Richard & Margaret Olsen, Spokane Valley, WA

Parcel Code	380-0010-03224
Taxes and Assessments	\$5,110.11
Service Fees	\$114.00
Deed Tax	\$16.86
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$5,311.97

Clark Hayden Jr., Biwabik, MN

Parcel Code	080-0010-01370
Taxes and Assessments	\$471.18
Service Fees	\$114.00
Deed Tax	\$1.65
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$657.83

Repurchase of State Tax Forfeited Land - Olsen

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicants, Richard & Margaret Olsen of Spokane Valley, WA, have applied to repurchase state tax forfeited land legally described as:

TOWN OF GRAND LAKE

SE1/4 OF SW1/4 EX E 30 FT & EX N 767 FT OF W
104.35 FT OF E 134.35 FT & EX WLY 417 FT OF
SLY 415 FT & EX ELY 514.95 FT OF SLY 415 FT &
EX COMM AT SE COR OF FORTY THENCE WLY ALONG S
LINE 699.90 FT TO PT OF BEG THENCE 90 DEG N
415 FT THENCE W 90 DEG 195.69 FT THENCE SELY
88 DEG 31' 415.14 FT TO S LINE THENCE ELY
184.95 FT TO PT OF BEG & EX BEG 514.95 FT W
OF SE COR THENCE NLY 88 DEG 13' 415.20 FT
THENCE WLY 88 DEG 13' 172.03 FT THENCE SLY 90
DEG 415 FT TO S LINE OF FORTY THENCE ELY
184.95 FT TO PT OF BEG EX COMM AT THE S1/4
COR OF SAID SEC 15 THENCE N 00 DEG 36' 50"
W ALONG THE E LINE OF THE SE1/4-SW1/4 OF
SAID SEC 15 A DISTANCE OF 415.20 FT TO THE
N LINE OF THE S 415 FT OF SAID SE1/4-SW1/4
THENCE N 88 DEG 49' 27" W ALONG SAID N LINE A
DISTANCE OF 30.01 FT TO THE W LINE OF THE E
30 FT OF SAID SE1/4-SW1/4 AND THE PT OF BEG
THENCE N 00 DEG 36" 50" W ALONG SAID W LINE
A DISTANCE OF 115.72 FT TO THE S LINE OF THE
N 767 FT OF SAID SE1/4-SW1/4 THENCE N 88 DEG
49' 50" W ALONG SAID S LINE A DISTANCE OF
207.34 FT THENCE N 36 DEG 09' 24" W A
DISTANCE OF 366.02 FT THENCE N 00 DEG 36' 50"
W A DISTANCE OF 476.17 FT TO THE N LINE OF
THE SE1/4-SW1/4 THENCE WLY ALONG SAID N LINE
A DISTANCE OF 844.06 FT TO THE NW COR OF SAID
SE1/4-SW1/4 THENCE SLY ALONG THE W LINE OF
SAID SE1/4-SW1/4 A DISTANCE OF 882.82 FT TO
THE N LINE OF THE S 415 FT OF SAID
SE1/4-SW1/4 THENCE S 88 DEG 49' 27" E A

DISTANCE OF 1269.10 FT TO THE PT OF BEG
SEC 15 TWP 51 RGE 16
PARCEL: 380-0010-03224

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St Louis County Board approves the repurchase application by Richard & Margaret Olsen of Spokane Valley, WA, on file in County Board File No. _____, subject to payments including total taxes and assessments of \$5,110.11, service fee of \$114, deed tax of \$16.86, deed fee of \$25, and recording fee of \$46; for a total of \$5,311.97, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, Richard & Margaret Olsen, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

see attached

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one):

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether mortgage or otherwise the right is exercised

That such taxes became delinquent in 2000 and remained delinquent and unpaid for the subsequent years of: 2001, 2002, 2003, 2011, 2012

That pursuant to Minnesota Statutes, the total cost of repurchase \$5,311.97 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Please contact our office at 218-726-2606 for the current amount due which increases monthly.

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that:

applicant to state reasons why taxes were not paid. Economic reductions and employment discontinuances caused continuing delinquencies that have since been resolved.

Please check the appropriate box below:

- There are one or more wells on this property (See enclosed well disclosure information sheet)
- No change since last well certificate
- Well disclosure completed - \$50.00 enclosed
- There are no wells on this property

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): Richard Raymond Olsen and Margaret Ann Olsen

Are you currently in active military service? no

If you have been discharged within the last 6 months, provide discharge date and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.

Dated: 7-2 20 13

By: [Signature] (Signature)

Address: 3609 S. Old Schafer Rd.
City: Spokane Valley State: WA Zip: 99206
Phone: 612-965-3948

TOWN OF GRAND LAKE, SE1/4 OF SW1/4 EX E 30 FT & EX N 767 FT OF W
104.35 FT OF E 134.35 FT & EX WLY 417 FT OF
SLY 415 FT & EX ELY 514.95 FT OF SLY 415 FT &
EX COMM AT SE COR OF FORTY THENCE WLY ALONG S
LINE 699.90 FT TO PT OF BEG THENCE 90 DEG N
415 FT THENCE W 90 DEG 195.69 FT THENCE SELY
88 DEG 31' 415.14 FT TO S LINE THENCE ELY
184.95 FT TO PT OF BEG & EX BEG 514.95 FT W
OF SE COR THENCE NLY 88 DEG 13' 415.20 FT
THENCE WLY 88 DEG 13' 172.03 FT THENCE SLY 90
DEG 415 FT TO S LINE OF FORTY THENCE ELY
184.95 FT TO PT OF BEG EX COMM AT THE S1/4
COR OF SAID SEC 15 THENCE N 00 DEG 36' 50"
W ALONG THE E LINE OF THE SE1/4-SW1/4 OF
SAID SEC 15 A DISTANCE OF 415.20 FT TO THE
N LINE OF THE S 415 FT OF SAID SE1/4-SW1/4
THENCE N 88 DEG 49' 27" W ALONG SAID N LINE A
DISTANCE OF 30.01 FT TO THE W LINE OF THE E
30 FT OF SAID SE1/4-SW1/4 AND THE PT OF BEG
THENCE N 00 DEG 36" 50" W ALONG SAID W LINE
A DISTANCE OF 115.72 FT TO THE S LINE OF THE
N 767 FT OF SAID SE1/4-SW1/4 THENCE N 88 DEG
49' 50" W ALONG SAID S LINE A DISTANCE OF
207.34 FT THENCE N 36 DEG 09' 24" W A DISTANCE
OF 366.02 FT THENCE N 00 DEG 36' 50"
W A DISTANCE OF 476.17 FT TO THE N LINE OF
THE SE1/4-SW1/4 THENCE WLY ALONG SAID N LINE
A DISTANCE OF 844.06 FT TO THE NW COR OF SAID
SE1/4-SW1/4 THENCE SLY ALONG THE W LINE OF
SAID SE1/4-SW1/4 A DISTANCE OF 882.82 FT TO
THE N LINE OF THE S 415 FT OF SAID
SE1/4-SW1/4 THENCE S 88 DEG 49' 27" E A
DISTANCE OF 1269.10 FT TO THE PT OF BEG, SEC 15 TWP 51 RGE 16



St. Louis County Land Department Tax Forfeited Land Sales

Repurchase of Property

Legal : SE1/4 OF SW1/4 EX E 30 FT & EX N 767 FT OF W 104.35 FT OF E 134.35 FT & EX WLY 417 FT OF SLY 415 FT & EX ELY 514.95 FT OF SLY 415 FT & EX COMM AT SE COR OF FORTY THENCE WLY ALONG S LINE 699.90 FT TO PT OF BEG THENCE 90 DEG N 415 FT THENCE W 90 DEG 195.69 FT THENCE SELY 88 DEG 31' 415.14 FT TO S LINE THENCE ELY 184.95 FT TO PT OF BEG & EX BEG 514.95 FT W OF SE COR THENCE NLY 88 DEG 13' 415.20 FT THENCE WLY 88 DEG 13' 172.03 FT THENCE SLY 90 DEG 415 FT TO S LINE OF FORTY THENCE ELY 184.95 FT TO PT OF BEG EX COMM AT THE S1/4 COR OF SAID SEC 15 THENCE N 00 DEG 36' 50" W ALONG THE E LINE OF THE SE1/4-SW1/4 OF SAID SEC 15 A DISTANCE OF 415.20 FT TO THE N LINE OF THE S 415 FT OF SAID SE1/4-SW1/4 THENCE N 88 DEG 49' 27" W ALONG SAID N LINE A DISTANCE OF 30.01 FT TO THE W LINE OF THE E 30 FT OF SAID SE1/4-SW1/4 AND THE PT OF BEG THENCE N 00 DEG 36" 50" W ALONG SAID W LINE A DISTANCE OF 115.72 FT TO THE S LINE OF THE N 767 FT OF SAID SE1/4-SW1/4 THENCE N 88 DEG 49' 50" W ALONG SAID S LINE A DISTANCE OF 207.34 FT THENCE N 36 DEG 09' 24" W A DISTANCE OF 366.02 FT THENCE N 00 DEG 36' 50" W A DISTANCE OF 476.17 FT TO THE N LINE OF THE SE1/4-SW1/4 THENCE WLY ALONG SAID N LINE A DISTANCE OF 844.06 FT TO THE NW COR OF SAID SE1/4-SW1/4 THENCE SLY ALONG THE W LINE OF SAID SE1/4-SW1/4 A DISTANCE OF 882.82 FT TO THE N LINE OF THE S 415 FT OF SAID SE1/4-SW1/4 THENCE S 88 DEG 49' 27" E A DISTANCE OF 1269.10 FT TO THE PT OF BEG, Sec 15 Twp 51 Rge 16 TOWN OF GRAND LAKE

Parcel Code : 380-0010-03224

LDKEY : 117707

Acres: 6.66

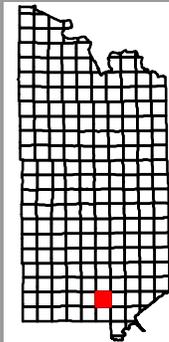


TOWN OF GRAND LAKE

Sec: 15 Twp: 51 Rng: 16

Commissioner District # 6

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

St. Louis County
Land Department

July 2013



2003 NAIP Photo

Repurchase of State Tax Forfeited Land - Hayden

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, Clark Hayden Jr. of Biwabik, MN has applied to repurchase state tax forfeited land legally described as:

CITY OF TOWER
LOT: 0011 BLOCK: 013
TOWER
PARCEL: 080-0010-01370

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the properties; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St Louis County Board approves the repurchase application by Clark Hayden Jr. of Biwabik, MN, on file in County Board File No. _____, subject to payments including total taxes and assessments of \$471.18, service fee of \$114, deed tax of \$1.65, deed fee of \$25, and recording fee of \$46; for a total of \$657.83, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, Clark Hayden, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

CITY OF TOWER, LOT: 0011 BLOCK:013, TOWER

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one):

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether mortgage or otherwise the right is exercised

That such taxes became delinquent in 2006 and remained delinquent and unpaid for the subsequent years of: 2007,2008,2009,2010,2011,2012

That pursuant to Minnesota Statutes, the total cost of repurchase \$657.83 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Please contact our office at 218-726-2606 for the current amount due which increases monthly.

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that: applicant to state reasons why taxes were not paid.

COULD NOT - STILL CANNOT CONTACT PREVIOUS OWNER

Please check the appropriate box below:

- There are one or more wells on this property (See enclosed well disclosure information sheet)
- No change since last well certificate Well disclosure completed - \$50.00 enclosed
- There are no wells on this property

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): Clark Hayden

Are you currently in active military service? No

If you have been discharged within the last 6 months, provide discharge date _____ and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.

Dated: 6-26 2013

By: Clark M Hayden (Signature)

Address: Box 270
City: BOWLING STATE State: MN Zip: 55708
Phone: 218-865-7089
CELL 780-4811



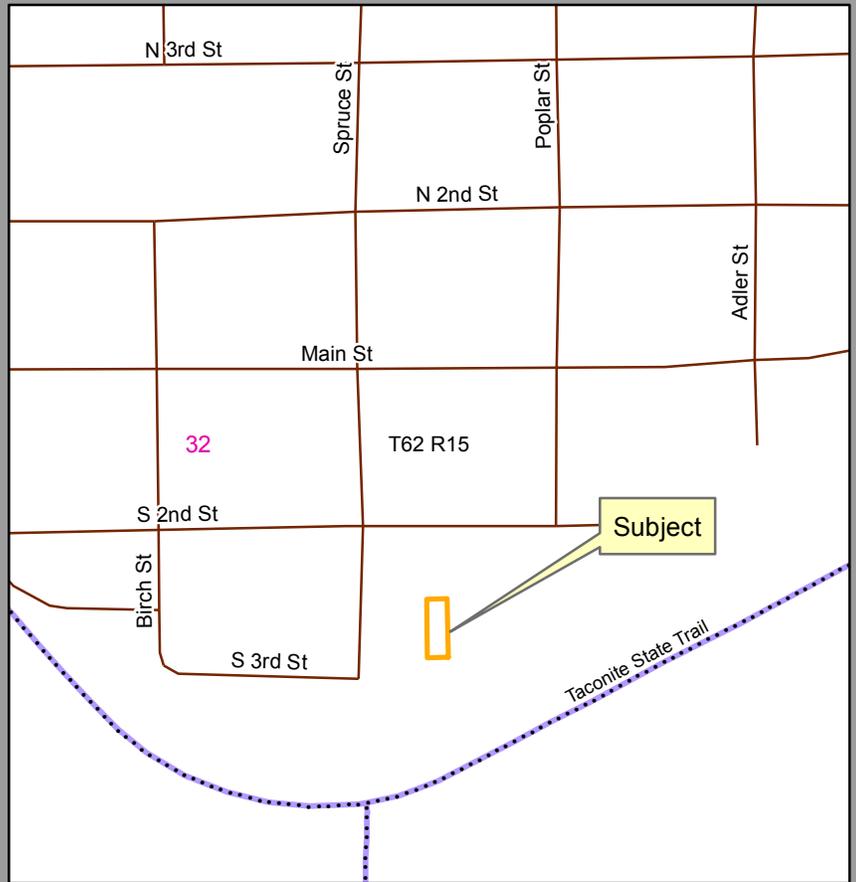
St. Louis County Land Department Tax Forfeited Land Sales

Repurchase of Property

Legal : CITY OF TOWER
LOT: 0011 BLOCK:013
TOWER

Parcel Code : 080-0010-01370

LDKEY : 117655

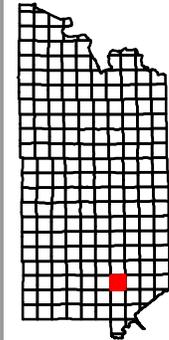


City of Tower

Sec: 32 Twp: 52 Rng: 15

Commissioner District # 4

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

St. Louis County
Land Department

July 2013



2003 NAIP Photo

BOARD LETTER NO. 13 - 297

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 6

BOARD AGENDA NO.

DATE: July 30, 2013

RE: Special Sales to the Duluth Housing and Redevelopment Authority (HRA)

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor

RELATED DEPARTMENTAL GOAL:

Financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the sale of state tax forfeited land to the Duluth Housing and Redevelopment Authority (HRA).

BACKGROUND:

The Duluth HRA has requested to acquire two parcels to remove blight on adjacent properties and to promote residential development.

Minn. Stat. § 282.01, Subd. 1a.(d) allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price is necessary to provide an incentive to correct blighted conditions.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the sale of state tax forfeited land to the Duluth HRA. The fees listed below are to be deposited into Fund 240 (Forfeited Tax Fund).

Lot 9, Block 13, West End Addition to Duluth

Parcel Code	010-4540-02040
Price	\$1,500.00
3% Assurance Fee	\$45.00
Deed Fee	\$25.00
Deed Tax	\$4.95
Recording Fee	\$46.00
Total	\$1,602.95

Lot 18, Block 4, Lincoln Park View Duluth

Parcel Code	010-2930-00770
Price	\$1,500.00
3% Assurance Fee	\$45.00
Deed Fee	\$25.00
Deed Tax	\$4.95
Recording Fee	\$46.00
Total	\$1,602.95

Special Sale to the Duluth Housing and Redevelopment Authority (HRA)

BY COMMISSIONER _____

WHEREAS, The Duluth Housing and Redevelopment Authority (HRA) has requested to purchase the following described state tax forfeited land for the price of \$1,500, plus fees, to correct blighted conditions on adjacent property and to promote residential development:

Legal: City of Duluth
LOT: 0009 BLOCK: 013
WEST END ADDITION TO DULUTH
Parcel Code: 010-4540-02040
Size: 0.07 acre
LDKey: 117688

WHEREAS, Minn. Stat. § 282.01, Subd. 1(a) authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, This lot has not been withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd. 8; and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a.(d) allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price is necessary to provide an incentive to correct blighted conditions; and

WHEREAS, The parcel described here forfeited to the State of Minnesota on November 30, 2012 for nonpayment of real estate taxes; and

WHEREAS, All parcels of land becoming the property of the State of Minnesota in Trust through forfeiture for nonpayment of real estate taxes shall be classified as conservation or non-conservation as required by Minn. Stat. § 282.01, Subd. 1; and

WHEREAS, The Land and Minerals Department has recommended that the parcel be classified as non-conservation after considering many factors including the present use of adjacent land, the productivity of the soil, the character of forest or other growth, the accessibility of lands to established roads, schools, and other public services, the suitability or desirability for particular uses and the suitability of the forest resources on the land for multiple use and sustained yield management; and

WHEREAS, The forfeited parcel is located inside the boundaries of a municipality or town and Minn. Stat. § 282.01 provides that notice of the classification or

reclassification and sale of lands situated within a municipality or town must be transmitted to its governing body; and

WHEREAS, The classification of the forfeited parcel will be deemed approved if the County Board does not receive notice of a municipality's or town's disapproval within 60 days of the date on which this resolution is delivered to the clerk of the municipality or town in which the parcel is located;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Duluth HRA for the price of \$1,500, plus the following fees: 3% assurance fee of \$45, deed fee of \$25, deed tax of \$4.95, and recording fee of \$46; for a total of \$1,602.95, to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the County Auditor shall offer for sale at public auction the state tax forfeited land described here if Duluth HRA does not purchase the land by September 30, 2013.



**HOUSING AND REDEVELOPMENT AUTHORITY
OF DULUTH, MINNESOTA**

222 EAST SECOND STREET
P.O. BOX 16900 • DULUTH, MINNESOTA 55816-0900
PHONE 218/529-6300 • FAX 218/529-6344 • TTY 218/529-6321



July 10, 2013

RECEIVED
JUL 11 2013
LAND COMMISSIONER

Karen Zeisler
St Louis County Land Department
Government Services Center – Room 607
320 West 2nd Street
Duluth, MN 55802

RE: 17 South 63rd Ave West

Karen,

The Housing and Redevelopment Authority of Duluth wishes to proceed with the purchase of tax forfeit Lot 9, Block 13, West End Addition to Duluth as part of addressing blight in this west end of the city. There is a garage that straddles Lot 8 and Lot 9, Block 13 and we feel that it would be good to combine these parcels so that they can be maintained long term. In order to cover the costs of the demolition of the building on lot 8, which the city will be paying for, it is important that we are able to purchase Lot 9 at reduced price to combine them.

We appreciate any assistance you can give us in this.

Sincerely,

David Peterson
Development Coordinator



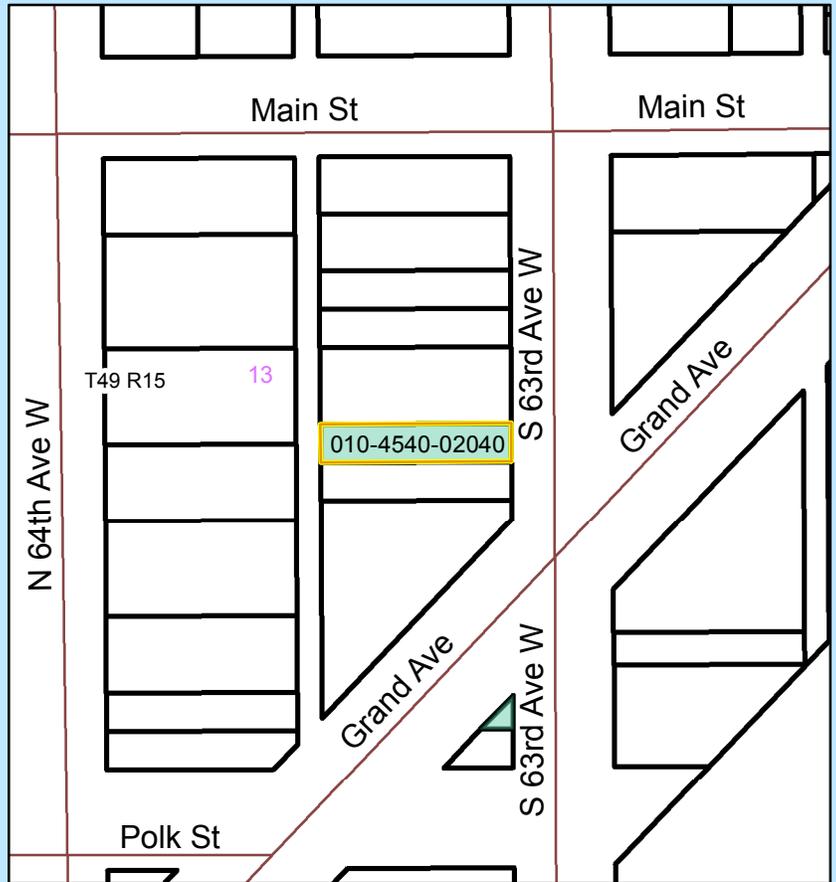
St. Louis County Land and Minerals Department Tax Forfeited Land Sales

Special Sale Parcel

**Legal: City of Duluth
Lot: 0009 Block: 013
WEST END ADDITION TO DULUTH**

Parcel Code: 010-4540-02040

LDKey: 117688

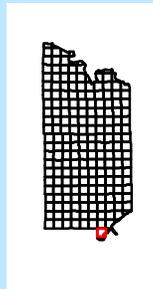


City of Duluth

Sec 13 Twp 49 Rge 15

Commissioner District #3

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

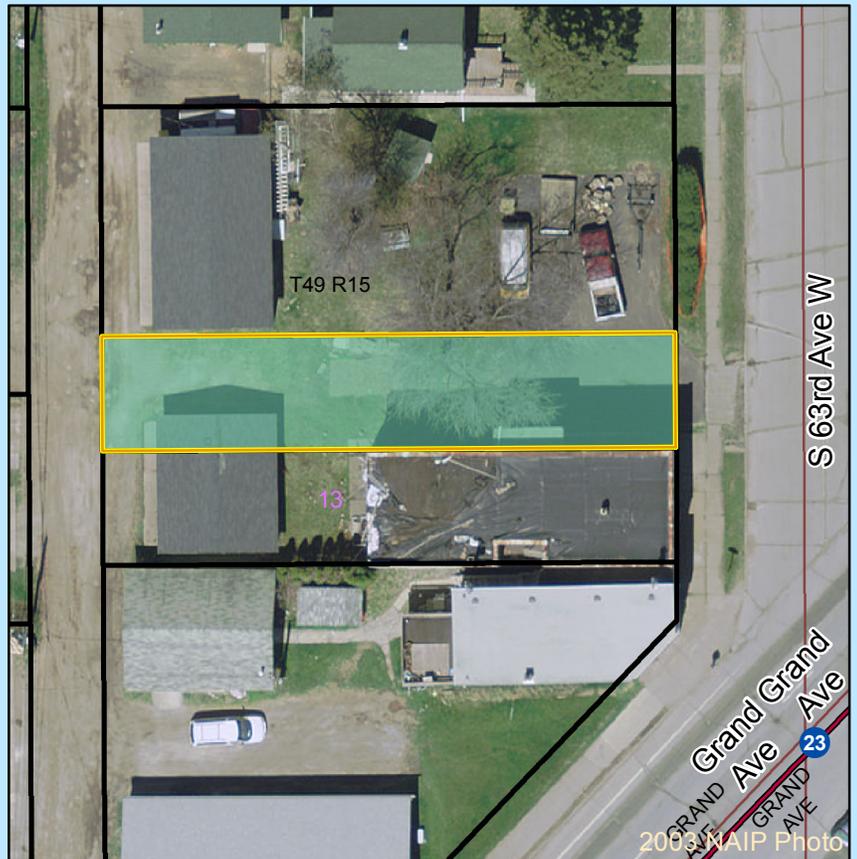


St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land and Minerals Department**

July, 2013



2008 WAIP Photo

Special Sale to the Duluth Housing and Redevelopment Authority (HRA)

BY COMMISSIONER _____

WHEREAS, The Duluth Housing and Redevelopment Authority (HRA) has requested to purchase the following described state tax forfeited land for the price of \$1,500, plus fees, to correct blighted conditions on adjacent property and to promote residential development:

Legal: City of Duluth
LOT: 0018 BLOCK: 004
LINCOLN PARK VIEW DULUTH
Parcel Code: 010-2930-00770
Size: 0.09 acre
LDKey: 117294

WHEREAS, Minn. Stat. § 282.01, Subd. 1(a) authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a.(d) allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price is necessary to provide an incentive to correct blighted conditions; and

WHEREAS, The parcel described here forfeited to the State of Minnesota on November 30, 2011 for nonpayment of real estate taxes; and

WHEREAS, This lot has been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, This lot has not been withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd. 8; and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Duluth HRA for the appraised value of \$1,500, plus the following fees: 3% assurance fee of \$45, deed fee of \$25, deed tax of \$4.95, and recording fee of \$46; for a total of \$1,602.95, to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the County Auditor shall offer for sale at public auction the state tax forfeited land described here if Duluth HRA does not purchase the land by September 30, 2013.



HOUSING AND REDEVELOPMENT AUTHORITY

OF DULUTH, MINNESOTA

222 EAST SECOND STREET

P.O. BOX 16900 • DULUTH, MINNESOTA 55816-0900
PHONE 218/529-6300 • FAX 218/529-6344 • TTY 218/529-6321



July 10, 2013

RECEIVED

JUL 11 2013

LAND COMMISSIONER

Karen Zeisler
St Louis County Land Department
Government Services Center – Room 607
320 West 2nd Street
Duluth, MN 55802

RE: 010-2930-00770

Karen,

The Housing and Redevelopment Authority of Duluth wishes to proceed with the purchase of the tax forfeit lot adjacent to 2711 West 8th Street, Property ID 010-2930-00770 as part of addressing blight in this west end of the city. We feel this unbuildable lot would be good to combine with 2711 so that it can be maintained long term.

We appreciate any assistance you can give us in this.

Sincerely,

A handwritten signature in blue ink, appearing to read "David Peterson".

David Peterson
Development Coordinator



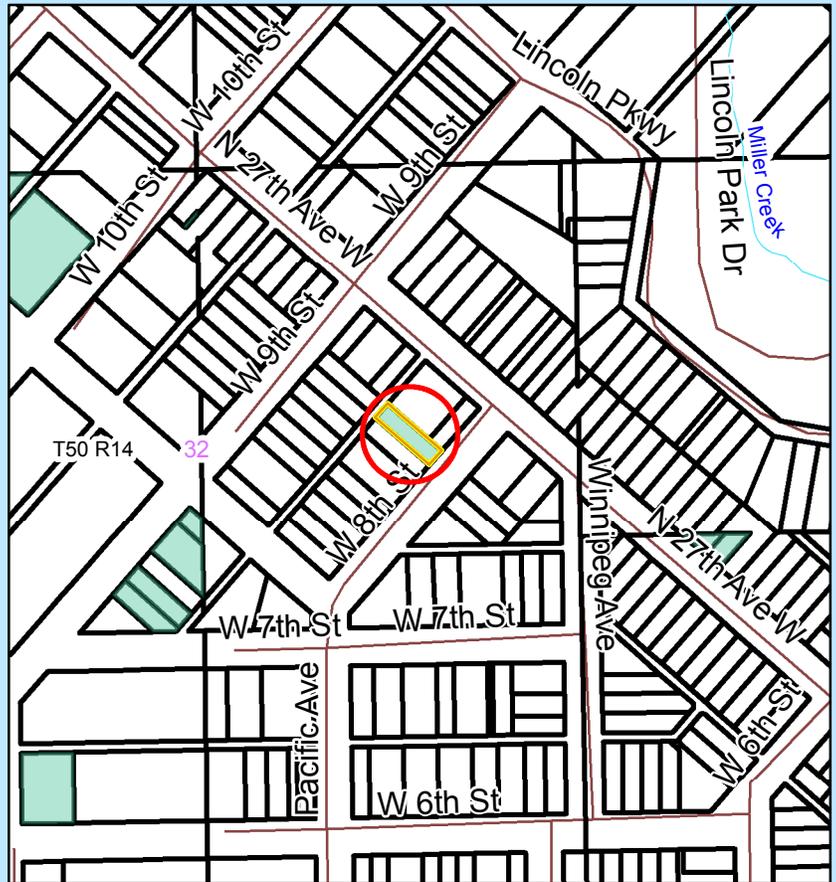
St. Louis County Land and Minerals Department Tax Forfeited Land Sales

Special Sale Parcel

Legal: City of Duluth
Lot: 0018 Block: 004
LINCOLN PARK VIEW DULUTH

Parcel Code: 010-2930-00770

LDKey: 117294

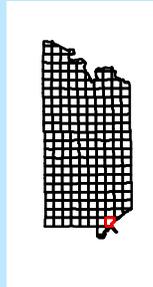


City of Duluth

Sec 32 Twp 50 Rge 14

Commissioner District #3

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract

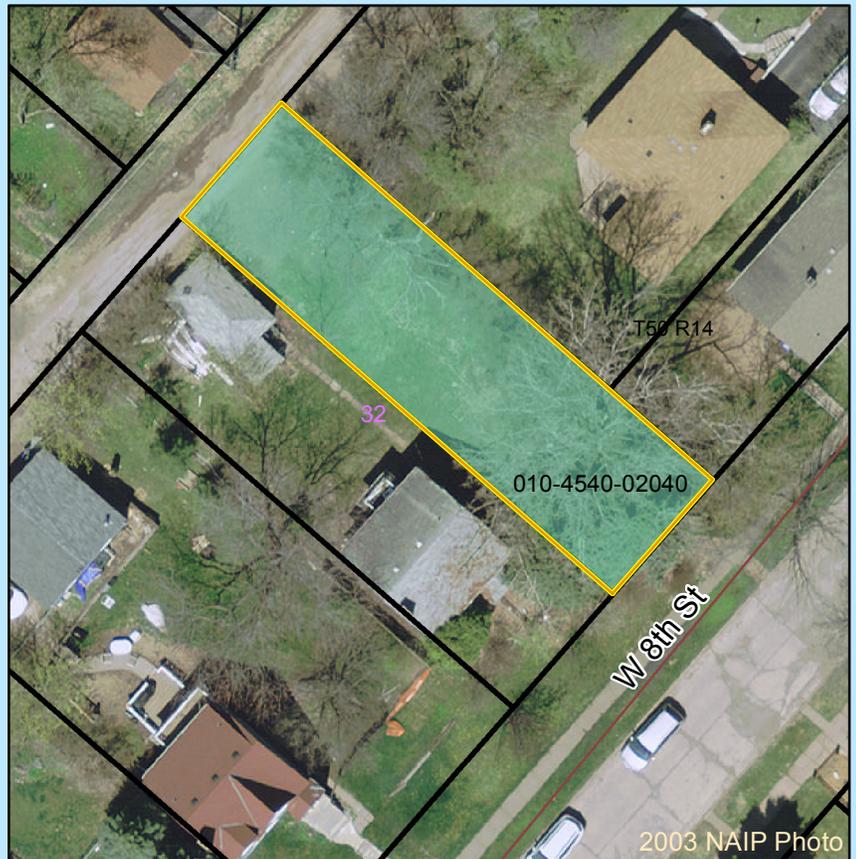


St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

St. Louis County
Land and Minerals Department

July, 2013



2003 NAIP Photo

Conveyance of Property - Orr Canister Site

BY COMMISSIONER _____

WHEREAS, The Orr Canister Site currently operates on property owned by the Orr Sanitary Landfill Authority; and

WHEREAS, The Orr Sanitary Landfill Authority has indicated its willingness to convey this property to St. Louis County by quitclaim deed;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to accept conveyance of this property to St. Louis County, subject to approval of the County Attorney,

Government Lot 2 (Southwest Quarter of the Northwest Quarter, Section Nineteen (19), Township Sixty-four (64) North, Range Nineteen (19) West, lying west of the Duluth, Winnipeg and Pacific Railway right of way.

There are no costs anticipated for this conveyance.

BOARD LETTER NO. 13 - 299

ENVIROMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 8

BOARD AGENDA NO.

DATE: July 30, 2013 **RE:** Property Purchase
Breitung–Soudan Canister Site

FROM: Kevin Gray
County Administrator

Ted Troolin, Director
Environmental Services

RELATED DEPARTMENT GOAL:

To pursue effective and efficient waste management programs.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a property purchase from Breitung Township for canister site purposes.

BACKGROUND:

The Environmental Services Department provides a comprehensive system of solid waste management for residents and businesses within its Solid Waste Management Area through a network of solid waste transfer facilities and canister sites.

The Breitung–Soudan Canister site is partially occupying property which is owned by Breitung Township. Environmental Services has operated a canister site on this property for many years. In recent discussions, Breitung Township has indicated it would like to sell this land to St. Louis County for the price of \$1,000.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the purchase of property from Breitung Township at the agreed upon purchase price of \$1000, subject to approval of the County Attorney. The property to be purchased is approximately 0.93 acres in size and is described as:

That part of the Northeast Quarter of the Northeast Quarter, Section 34, Township 62 North, Range 15 West of the Fourth Principal Meridian, St. Louis County, Minnesota, described as follows:

Commencing at the northeast corner of said Section 34, thence on an assigned bearing of South 01 degrees 28 minutes 00 seconds East, along the east line of the Northeast Quarter of the Northeast Quarter of said Section 34, a distance of 1329.72 feet to the southeast corner of said Northeast Quarter of the Northeast Quarter; thence South 89 degrees 38 minutes 16 seconds West, along the south line of said Northeast Quarter of the Northeast Quarter, a distance of 797.94 feet to the Point of Beginning; thence North 32 degrees 57 minutes 39 seconds East 221.83 feet; thence North 60 degrees 34 minutes 32 seconds East 223.38 feet; thence South 89 degrees 38 minutes 16 seconds West, parallel with the south line of said Northeast Quarter of the Northeast Quarter, a distance of 80.37 feet; thence South 68 degrees 03 minutes 31 seconds West 87.98 feet; thence South 88 degrees 39 minutes 35 seconds West 202.98 feet; thence South 01 degrees 32 minutes 00 seconds East 258.10 feet to the south line of said Northeast Quarter of the Northeast Quarter; thence North 89 degrees 38 minutes 16 seconds East, along the south line of said Northeast Quarter of the Northeast Quarter, a distance of 42.74 feet to the Point of Beginning.

Said parcel containing 40,298 square feet or 0.93 acres more or less.

Funding for this purchase is available from Fund 600, Agency 600001.

Property Purchase Breitung–Soudan Canister Site

BY COMMISSIONER _____

WHEREAS, The Breitung-Soudan canister site currently operates partially on property owned by the Breitung Township; and

WHEREAS, Breitung Township has agreed to sell property to the county for \$1000;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to purchase the parcel of land currently being used at the Breitung-Soudan canister site from Breitung Township for \$1,000, subject to approval of the County Attorney. Funding for this purchase is available from Fund 600, Agency 600001. The property is part of Parcel ID # 270-0020-03360 and is described as:

That part of the Northeast Quarter of the Northeast Quarter, Section 34, Township 62 North, Range 15 West of the Fourth Principal Meridian, St. Louis County, Minnesota, described as follows:

Commencing at the northeast corner of said Section 34, thence on an assigned bearing of South 01 degrees 28 minutes 00 seconds East, along the east line of the Northeast Quarter of the Northeast Quarter of said Section 34, a distance of 1329.72 feet to the southeast corner of said Northeast Quarter of the Northeast Quarter; thence South 89 degrees 38 minutes 16 seconds West, along the south line of said Northeast Quarter of the Northeast Quarter, a distance of 797.94 feet to the Point of Beginning; thence North 32 degrees 57 minutes 39 seconds East 221.83 feet; thence North 60 degrees 34 minutes 32 seconds East 223.38 feet; thence South 89 degrees 38 minutes 16 seconds West, parallel with the south line of said Northeast Quarter of the Northeast Quarter, a distance of 80.37 feet; thence South 68 degrees 03 minutes 31 seconds West 87.98 feet; thence South 88 degrees 39 minutes 35 seconds West 202.98 feet; thence South 01 degrees 32 minutes 00 seconds East 258.10 feet to the south line of said Northeast Quarter of the Northeast Quarter; thence North 89 degrees 38 minutes 16 seconds East, along the south line of said Northeast Quarter of the Northeast Quarter, a distance of 42.74 feet to the Point of Beginning.

Said parcel containing 40,298 square feet or 0.93 acres more or less.

BOARD LETTER NO. 13 - 300

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 9

BOARD AGENDA NO.

DATE: July 30, 2013

RE: Acquisition of Right of Way by
Eminent Domain Proceedings for
CP 177717 (Alden Township)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system and deliver the construction program on time and on budget.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the acquisition of the remaining necessary right of way for construction of County Project (CP) 177717 in Alden Township through eminent domain proceedings.

BACKGROUND:

The Public Works Department plans to replace the existing County Bridge 68 (state bridge 7854) over the West Branch of the Knife River and reconstruct approximately 380 feet of County Road 253/Ives Road within Alden Township between the Culbertson Road and the Lake County line. Part of the right of way necessary for this project has not yet been acquired by negotiation and direct purchase. Acquiring the additional right of way by eminent domain will allow for the timely construction of CP 177717 (SAP 069-598-045).

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the County Attorney to acquire the remaining right of way necessary for the project through eminent domain proceedings, payable from Fund 200, Agency 203001.

**Acquisition of Right of Way by Eminent Domain Proceedings
for CP 177717 (Alden Township)**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department plans to replace the existing County Bridge 68 (state bridge 7854) over the west branch of the Knife River and reconstruct approximately 380 feet of County Road 253/Ives Road within Alden Township between the Culbertson Road and the Lake County line; and

WHEREAS, The following described parcel of needed right of way has not been acquired by negotiation and direct purchase:

Parcel 1

Owners and Interests:

Jeffrey S. Peterson, and Judith Ann Peterson, husband and wife
as joint tenants:

7093 Mikkenen Road
Two Harbors, Mn 55616

Property Legal Description:

East Half of Southwest Quarter of Southwest Quarter (E 1/2 of SW 1/4 of SW 1/4), Section Thirty-six (36), Township Fifty-three (53) North, Range Twelve (12) West, St. Louis County, Minnesota.

Parcel Identification Number 210-0010-06585 (abstract property)

Rights to be acquired:

A 66.00 foot PERMANENT EASEMENT for Highway purposes and a variable width TEMPORARY CONSTRUCTION EASEMENT over, under and across the above described property. Said easements more specifically described as follows:

Commencing at the southwest corner of Section 36, Township 53 North of Range 12 West; thence North 89 degrees 49'36" East, assumed bearing, along the south line of said Section 36 a distance of 874.23 feet to a point; thence North 0 degrees 10'24" West a distance of 58.01 feet to the beginning of the center line of said 66.00 permanent easement; thence North 76 degrees 34'25" East along said center line a distance of 40 feet and there terminating; the temporary construction easement lies within 53.00 feet left and 48.00 feet right of said center line on this course.

TOGETHER WITH A 120.00 foot PERMANENT EASEMENT for Highway purposes over, under and across the first above described property the center line described as follows:

Beginning at the terminus of the above described line; thence continue North 76 degrees 34'25" East along said center line a distance of 29.43 feet; thence North 76 degrees 15'14" East a distance of 49.75 feet; thence North 77 degrees 19'30"E a distance of 20.82 feet and there terminating.

TOGETHER WITH A 66.00 foot PERMANENT EASEMENT for Highway purposes over, under and across the first above described property the center line described as follows:

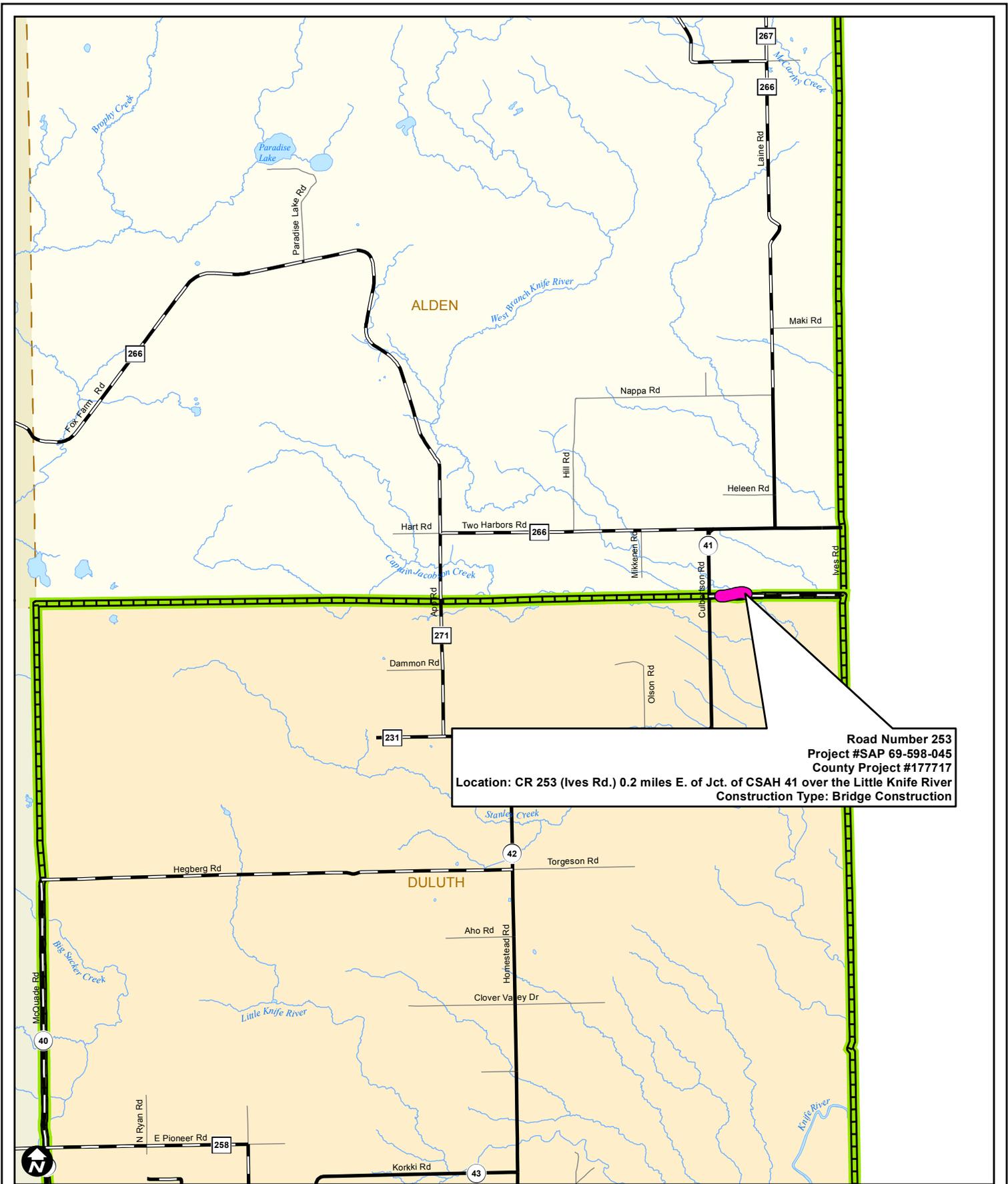
Beginning at the terminus of the above described line; thence continue North 77 degrees 19'30" East along said center line a distance of 20.00 feet and there terminating.

AND TOGETHER WITH a TEMPORARY Construction Easement over a strip of land 10.00 feet in width southerly of and adjacent to the above described strip and lying between lines drawn perpendicular to the centerline at engineer's stations 55+60 and 56+20.

Permanent Easement contains approximately 0.37 acre as described, of which 0.24 acre is existing roadway and 0.13 acre is new highway right of way.

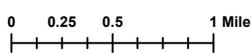
Temporary easement areas contain a total of approximately 0.05 acre and shall expire on December 31, 2014.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board, pursuant to Minn. Stat. Chapter 163.02 et.al., authorizes the County Attorney to proceed under Minn. Stat. Chapter 117.02 et. al., to acquire the remaining necessary highway right of way by eminent domain proceedings, payable from Fund 200, Agency 203001, Objects 636500, 636600, and 637500.



Road Number 253
Project #SAP 69-598-045
County Project #177717
Location: CR 253 (Ives Rd.) 0.2 miles E. of Jct. of CSAH 41 over the Little Knife River
Construction Type: Bridge Construction

St. Louis County 2013 Road & Bridge Construction



Map Components

- | | | |
|-----------------------|----------------------------------|-------------------|
| Bridge Construction | County/Unorg. Twp. Road - Paved | Township Boundary |
| Interstate Highway | County/Unorg. Twp. Road - Gravel | City/Town |
| U.S./State Highway | Local Road/City Street | Lake |
| Commissioner District | Railroad | River/Stream |

BOARD LETTER NO. 13 - 301

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 10

BOARD AGENDA NO.

DATE: July 30, 2013

**RE: MnDOT Contract Amendment to
Install Additional Intersection
Conflict Warning System in St.
Louis County**

**FROM: Kevin Z. Gray
County Administrator**

**James T. Foldesi
Public Works Director/Highway Engineer**

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an amendment to the executed cooperative agreement with the Minnesota Department of Transportation (Mn/DOT) (Contract No. 01469) to install an additional Intersection Conflict Warning System in St. Louis County.

BACKGROUND:

On February 5, 2013, the County Board authorized a contract with MnDOT (County Board Resolution No. 13-74) for the installation of two intersection conflict warning systems on CSAH 77 near Tower, and CSAH 98 east of Hermantown. MnDOT has since determined that an additional location for the system would be beneficial. The additional location is at the intersection of Minnesota Trunk Highway 169 and County State Aid Highway 21 north of Virginia.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an amendment to MnDOT Cooperative Agreement No. 01469 to install an additional Intersection Conflict Warning System in St. Louis County.

**MnDOT Contract Amendment to Install Additional Intersection
Conflict Warning System in St. Louis County**

BY COMMISSIONER _____

WHEREAS, Improving the design and operation of highway intersections is a critical emphasis area in Minnesota; and

WHEREAS, The Minnesota Department of Transportation (MnDOT) originally identified two intersections (Minnesota Trunk Highway No. 1 at County State Aid Highway No. 77 and Minnesota Trunk Highway No. 2 at County State Aid Highway No. 98) in St. Louis County to install Intersection Conflict Warning Systems; and

WHEREAS, MnDOT has identified an additional intersection (Minnesota Trunk Highway No. 169 at County State Aid Highway No. 21) in St. Louis County to install the Intersection Conflict Warning System; and

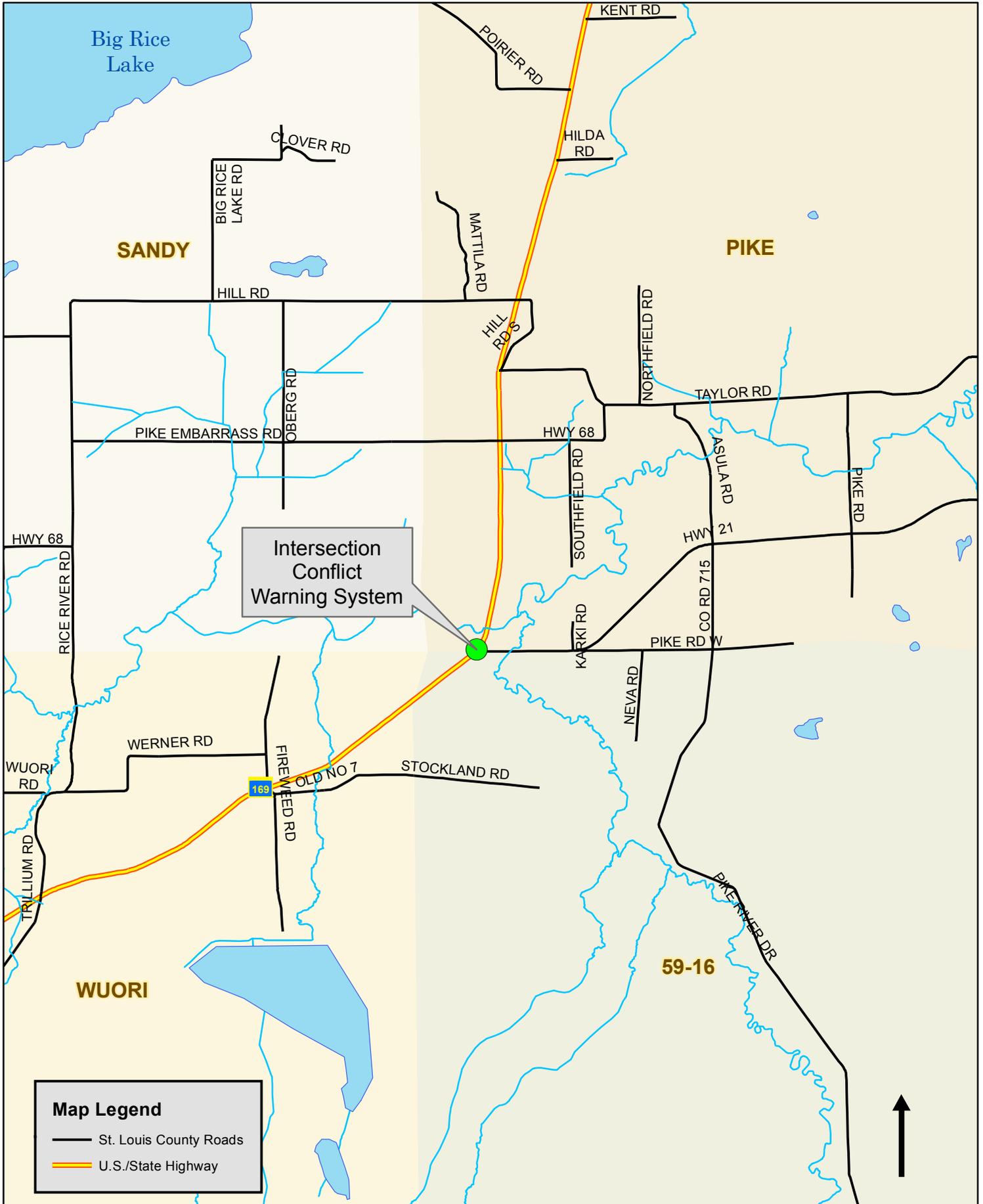
WHEREAS, The St. Louis County Public Works Department has reviewed and approved the additional warning system and its proposed installation location.

THEREFORE, BE IT RESOLVED, That St. Louis County Board authorizes Amendment No. 1 under Mn/DOT Agreement No. 01469 with the State of Minnesota, Department of Transportation for the following purposes:

Provide Electrical Energy for the Intersection Conflict Warning System at the intersection of Minnesota Trunk Highway No.169 and County State Aid Highway 21, under State Project No. 8816-1765, within St. Louis County.

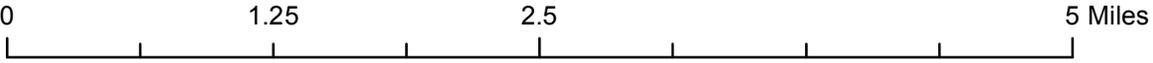
Intersection Conflict Warning System

CSAH 21 & State Trunk Hwy 169 (ST169)



Map Legend

- St. Louis County Roads
- U.S./State Highway



BOARD LETTER NO. 13 - 302

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 11

BOARD AGENDA NO.

DATE: July 30, 2013 **RE:** Acquisition of Right of Way –
Replacement of County Bridge
396 (McDavitt Township)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the acquisition of right of way for County Project (CP) 186991, State Aid Project 069-628-001.

BACKGROUND:

The St. Louis County Public Works Department plans to reconstruct a short segment of the Sax Road (County State Aid Highway 28) and to replace the existing bridge (County Bridge 396, State Bridge 93138) over a branch of County Ditch No. 6 in McDavitt Township. Additional right of way will be needed from two adjacent parcels of land owned by the State of Minnesota:

1. The Southwest Quarter of the Southwest Quarter (SW 1/4 of SW 1/4), Section Twenty-seven (27), Township Fifty-five (55) North, Range Eighteen (18) West.
(parcel ID No. 435-0020-04920)
2. All of Section Thirty-four (34), EXCEPT the North Half of the Northeast Quarter (N 1/2 of NE 1/4) and the East Half of the Northeast Quarter of the Northwest Quarter (E 1/2 of NE 1/4 of NW 1/4) thereof, Township Fifty-five (55) North of Range Eighteen (18) West of the Fourth Principal Meridian.
(parcel ID No. 435-0020-06200)

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the acquisition of right of way necessary for the reconstruction of County State Aid Highway 28 and the replacement of County Bridge 396. Right of Way acquisition is payable from Fund 200, Agency 203001.

**Acquisition of Right of Way – Replacement of County Bridge 396
(McDavitt Township)**

BY COMMISSIONER _____

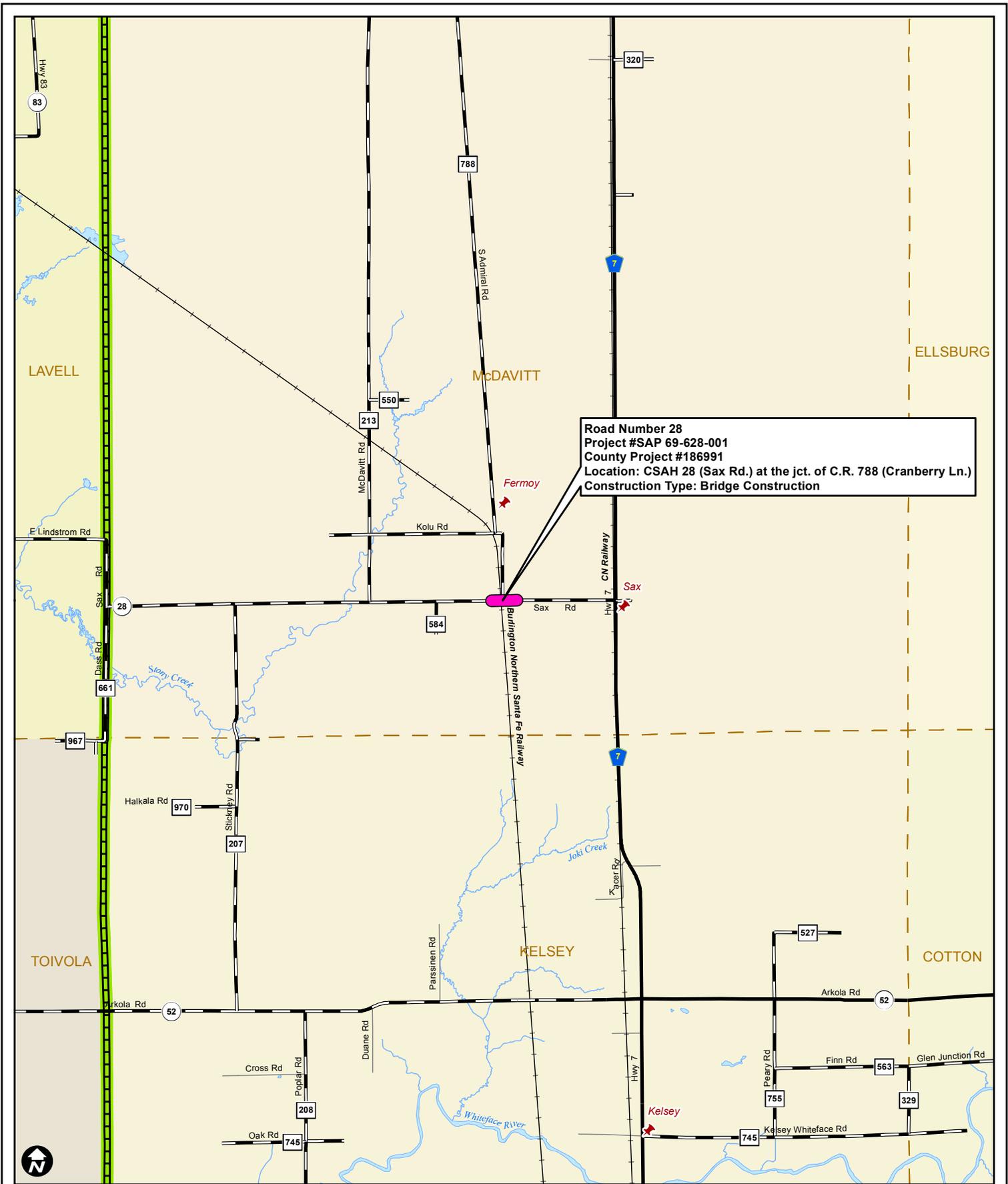
WHEREAS, The St. Louis County Public Works Department plans to reconstruct a small segment of the Sax Road (County State Aid Highway 28) and replace the existing bridge (County Bridge 396) over a branch of County Ditch No. 6 in McDavitt Township, County Project 186991; and

WHEREAS, These improvements consist of replacing the existing structure with a concrete box culvert at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right of way, certain lands are required for this construction, together with temporary construction easements.

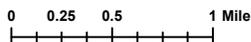
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That the State of Minnesota Department of Natural Resources is requested to provide St. Louis County with easement across State of Minnesota lands located in the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 27, and the NW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 34, all in Township 55 North of Range 18 West of the Fourth Principal Meridian adjacent to the present course of County State Aid Highway 28.



Road Number 28
Project #SAP 69-628-001
County Project #186991
Location: CSAH 28 (Sax Rd.) at the jct. of C.R. 788 (Cranberry Ln.)
Construction Type: Bridge Construction

St. Louis County 2014 Road & Bridge Construction



Map Components	
Bridge Construction	County/Unorg. Twp. Road - Paved
Interstate Highway	County/Unorg. Twp. Road - Gravel
U.S./State Highway	Local Road/City Street
Commissioner District	Railroad
Township Boundary	City/Town
	Lake
	River/Stream

BOARD LETTER NO. 13 - 303

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 12

BOARD AGENDA NO.

DATE: July 30, 2013 **RE:** Agreement for Construction
Inspection Services – CSAH
61/Scenic Highway 61 (Duluth
Township)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement with Salo Engineering, Hermantown, Minnesota, for construction inspection services for the reconstruction of County State Aid Highway (CSAH) 61/Scenic Highway 61 in Duluth Township.

BACKGROUND:

The Public Works Department published a request for qualifications for construction inspection services for road slide repair and culvert replacements on CSAH 61/Scenic Highway 61 from near the Ryan Road to near Stoney Point Road in the Duluth Township. The repairs are necessary due to damage from the June 2012 storm event. In addition, due to the high volume of projects from the storm event and the high volume of 2013 construction projects, additional inspection services will be needed from a consultant on this project. Nine firms were solicited and two firms submitted proposals. It was determined that Salo Engineering of Hermantown, MN has the training, experience, and knowledge to provide these services, and would be the best choice for these services.

The factors considered to determine the best choice were based on content of the proposal, the proven ability to provide similar products within the established Minnesota Department of Transportation State Aid guidelines, demonstration of a clear understanding of the county's needs, references and past performance, and the ability to provide products within a specified time frame. The agreement states that those services shall include construction inspection for slide areas and culvert replacements. The construction and engineering costs for this project will be funded through state bonds designated for flood disaster relief. Construction began in July, 2013, and an initial construction inspection

agreement was executed between the county and the consultant. Additional services will be needed from the consultant due to the number of concurrent, overlapping projects that Public Works personnel will need to cover to deliver the 2013 Capital Improvement Program. Therefore this agreement for additional construction inspection services has been developed.

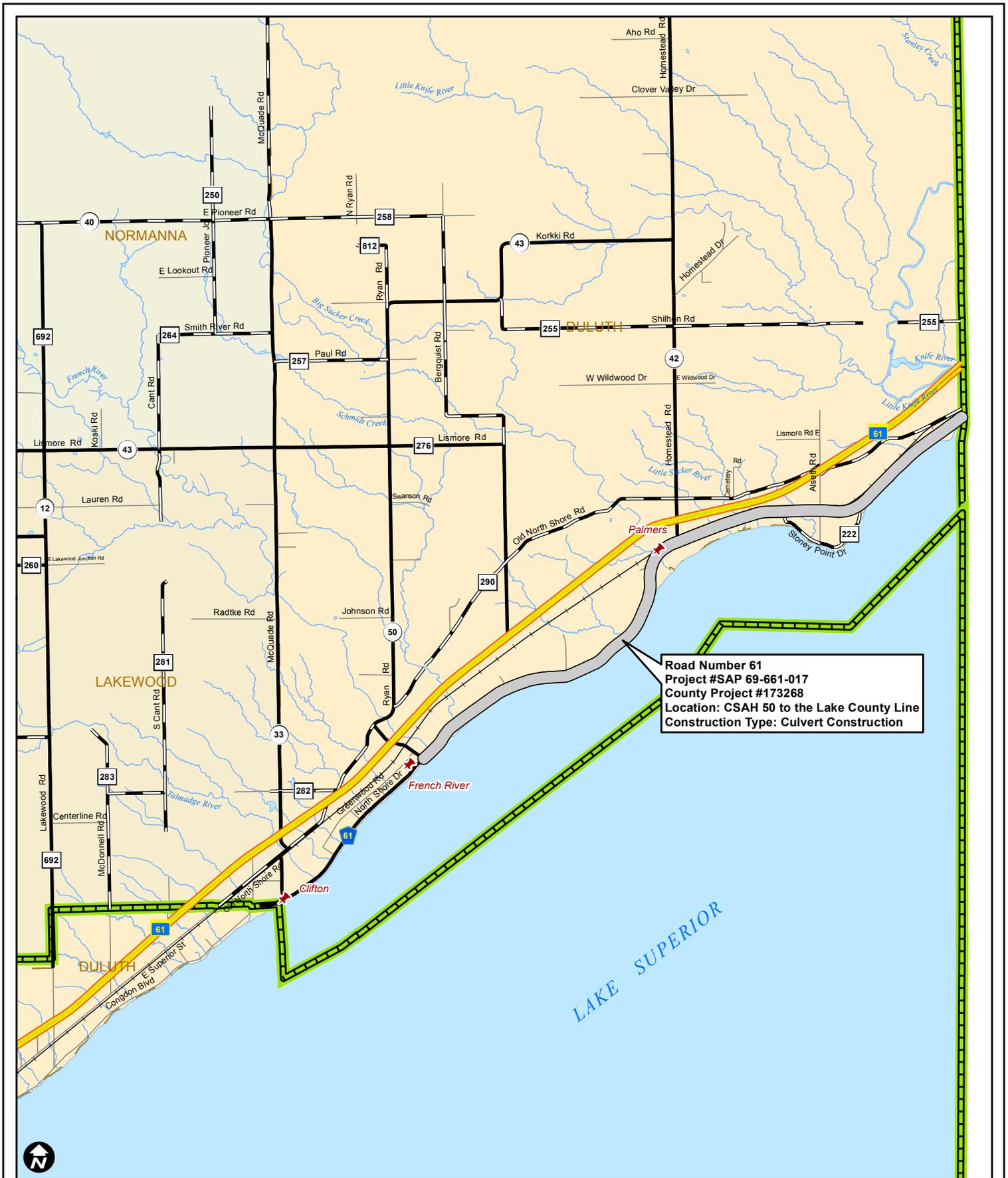
RECOMMENDATION:

It is recommended the St. Louis County Board authorize an agreement with Salo Engineering of Hermantown, MN, for the inspection of repair of slide areas and culverts along County State Aid Highway 61/Scenic Highway 61 in Duluth Township project SAP 69-661-017 CP 0061-173268. The cost of these services is \$47,500, payable from Fund 225, Agency 173268, Object 626600 using State Bonds designated for flood disaster relief.

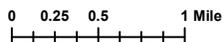
**Agreement for Construction Inspection Services –
CSAH 61/Scenic Highway 61 (Duluth Township)**

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement and approve any amendments authorized by the County Attorney, whereby the county will purchase construction inspection services from Salo Engineering of Hermantown, MN in the amount of \$47,500 for the reconstruction of County State Aid Highway CSAH 61/Scenic Highway 61 (SAP 69-661-017, C.P. 0061-173268), payable from Fund 225, Agency 173268, Object 626600 using State Bonds designated for flood disaster relief.



St. Louis County 2013 Road & Bridge Construction



Map Components

2013 Road & Bridge Construction

- Culvert Construction
- Interstate Highway
- U.S./State Highway

- County/Unorg. Twp. Road - Paved
- County/Unorg. Twp. Road - Gravel
- Railroad
- Commissioner District

- Township Boundary
- City/Town
- Lake
- River/Stream

BOARD LETTER NO. 13 - 304

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 13

BOARD AGENDA NO.

DATE: July 30, 2013 **RE:** Acceptance of Quote: Project
Materials for Bridge over West
Swan River (Hibbing)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Purchasing Department and Public Works Department to accept a quote for major project materials for a bridge over the West Swan River on Unorganized Township Road 9111 (South Townline Road) in Hibbing, MN.

BACKGROUND:

As authorized by the County Board, quotes were received on July 8, for project materials for a bridge on County Road 9111. Quotes over \$50,000 require board approval per the county Purchasing Rules. This project, along with its financing, is shown below:

- Project:** SAP 69-599-030, BR 596 County Project CP 9111-128463
Location: UT 9111 over West Swan River
length 0.1 mi.
Traffic: 25
PQI: N.A.
Construction: Purchase of Concrete Culverts
Funding: Fund 220, Agency 220303, Object 651000 Culverts - Concrete
Anticipated Start Date: September 2, 2013
Anticipated Completion Date: September 13, 2013

Quotes:

Hancock Concrete Products, Hancock, MN	\$166,846.37
Cretex Concrete Products, Maple Grove, MN	\$203,318.25

In addition, county staff will perform additional work from the town bridge funding for seeding and other minor work on the project.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize acceptance of the quote from Hancock Concrete Products of Hancock, MN, for concrete culverts (SAP 69-599-030) in the amount of \$166,846.37, payable from Fund 220, Agency 220303, Object 651000 for concrete culverts.

**Acceptance of Quote: Project Materials for Bridge over
West Swan River (Hibbing)**

BY COMMISSIONER _____

WHEREAS, Quotes have been received by the County Public Works Department for the following project:

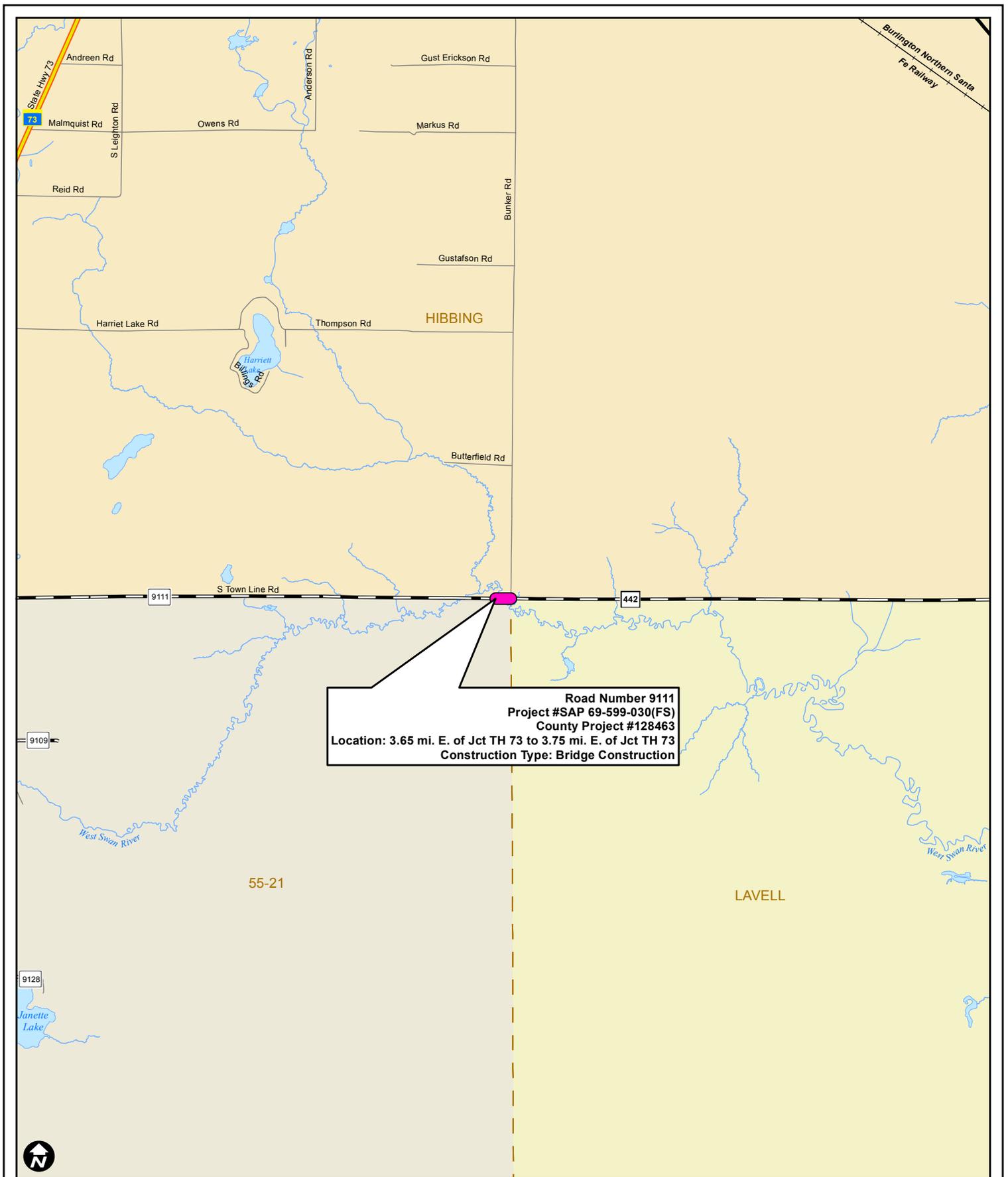
SAP 69-599-030, BR 596, County Project 128463 for project materials for a bridge on Unorganized Township Road 9111 in Hibbing, MN., length 0.1 mi.; and

WHEREAS, Quotes were received in the and the low bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the quote for concrete culverts.

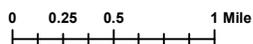
<u>LOW QUOTE</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Hancock Concrete Products Concrete Culverts	17 Atlantic Ave. Hancock, MN 56244	\$166,846.37

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the contractor's quote for the above listed project payable from Fund 220, Agency 220303, Object 651000 for concrete culverts.



Road Number 9111
Project #SAP 69-599-030(FS)
County Project #128463
Location: 3.65 mi. E. of Jct TH 73 to 3.75 mi. E. of Jct TH 73
Construction Type: Bridge Construction

St. Louis County 2013 Road & Bridge Construction



Map Components	
Bridge Construction	County/Unorg. Twp. Road - Paved
Interstate Highway	County/Unorg. Twp. Road - Gravel
U.S./State Highway	Local Road/City Street
Commissioner District	Railroad
Township Boundary	City/Town
	Lake
	River/Stream

BOARD LETTER NO. 13 - 305

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 14

BOARD AGENDA NO.

DATE: July 30, 2013 **RE:** Acceptance of Flood Grants for
Engineering on Six June 2012
Storm Related Projects

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize additional reimbursement for various storm related projects under agreements accepting Minnesota State Transportation Flood grants and committing to the use of Local or State Aid funds, to pay for that portion of the engineering services which exceeds the grant amount for the projects.

BACKGROUND:

Bids for the following projects were let between May 30 and June 27, and the projects have been awarded:

SAP 69-598-041, Bridge 69J97 on County Road 284/Ugstad Road in Proctor;
SAP 69-656-017, Bridge 69A09 on CSAH 56/Morris Thomas Road in Hermantown;
SAP 69-599-038; Bridge 69K09 on TR 2903 in Rice Lake Township;
SAP 69-598-048; Bridge 69K03 on CR 211 in Meadowlands Township;
SAP 69-598-049; Bridge 69K02 on CR 192 in Van Buren Township; and
SAP 69-661-017; Road Slide Repair and Culvert Replacement on CSAH 61/North Shore Drive in Duluth Township

Resolutions have been passed to accept Flood Bond funds for construction costs on these projects. Final approval of grants for engineering costs from the Minnesota State Transportation Flood Bond have also been received, and the engineering grants will offset \$213,114.31 in Local funds and \$305,495.00 in State Aid funds which were the anticipated engineering costs for these projects.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize acceptance of funding for six agreements with the Minnesota Department of Transportation, which accept Minnesota State Transportation Flood Bond funds, and commit to the use of Local and State Aid funds for costs of the projects which exceed the grant amounts.

**Acceptance of Flood Grants for Engineering –
Bridge 69J97 CR 284/Ugstad Road (Proctor)**

BY COMMISSIONER _____

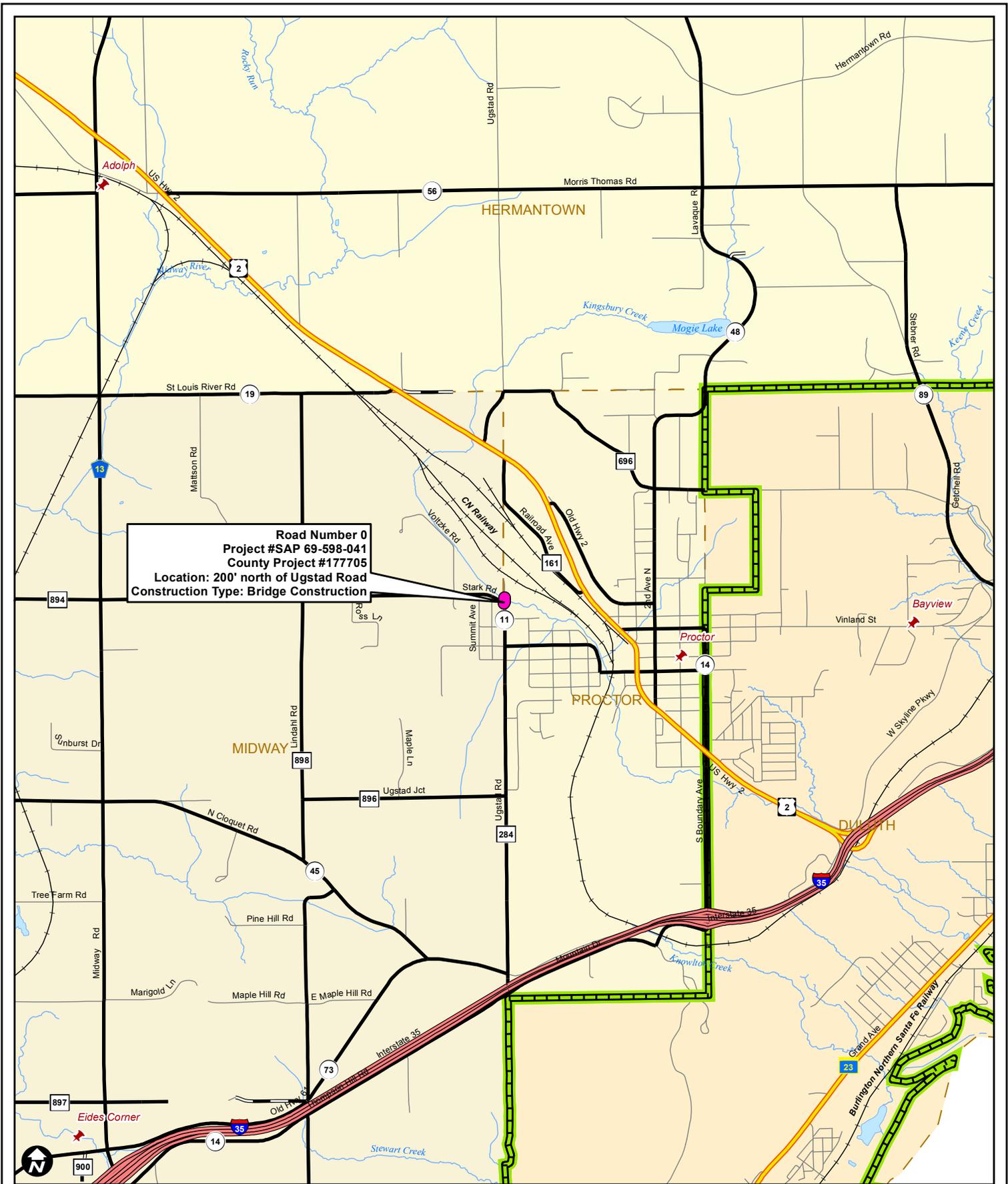
WHEREAS, St. Louis County has applied to the Minnesota Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Bridge 69J97 engineering costs on project SAP 69-598-041 on County Road 284/Ugstad Road in Proctor, MN; and

WHEREAS, The Commissioner of Transportation has given notice that funding for engineering services for this project is available in the amount of \$60,199;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board agrees to the terms and conditions of the grant consistent with Minn. Stat., Section 174.50, Subd. 5, (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the engineering costs but not required;

RESOLVED FURTHER, That the appropriate county officials are authorized to execute a grant agreement with the Minnesota Commissioner of Transportation concerning the above-referenced grant.

Acct 266 Flood Bond Funds \$60,199.00 Engineering

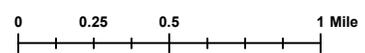


Road Number 0
Project #SAP 69-598-041
County Project #177705
Location: 200' north of Ugstad Road
Construction Type: Bridge Construction

St. Louis County 2013 Road & Bridge Construction

Map Components

- | | | |
|---------------------------------|----------------------------------|-------------------|
| 2013 Road & Bridge Construction | County/Unorg. Twp. Road - Paved | Township Boundary |
| Bridge Construction | County/Unorg. Twp. Road - Gravel | City/Town |
| Interstate Highway | Local Road/City Street | Lake |
| U.S./State Highway | Railroad | River/Stream |
| Commissioner District | | |



**Acceptance of Flood Grants for Engineering –
Bridge 69A09 on CSAH 56/Morris Thomas Road (Hermantown)**

BY COMMISSIONER _____

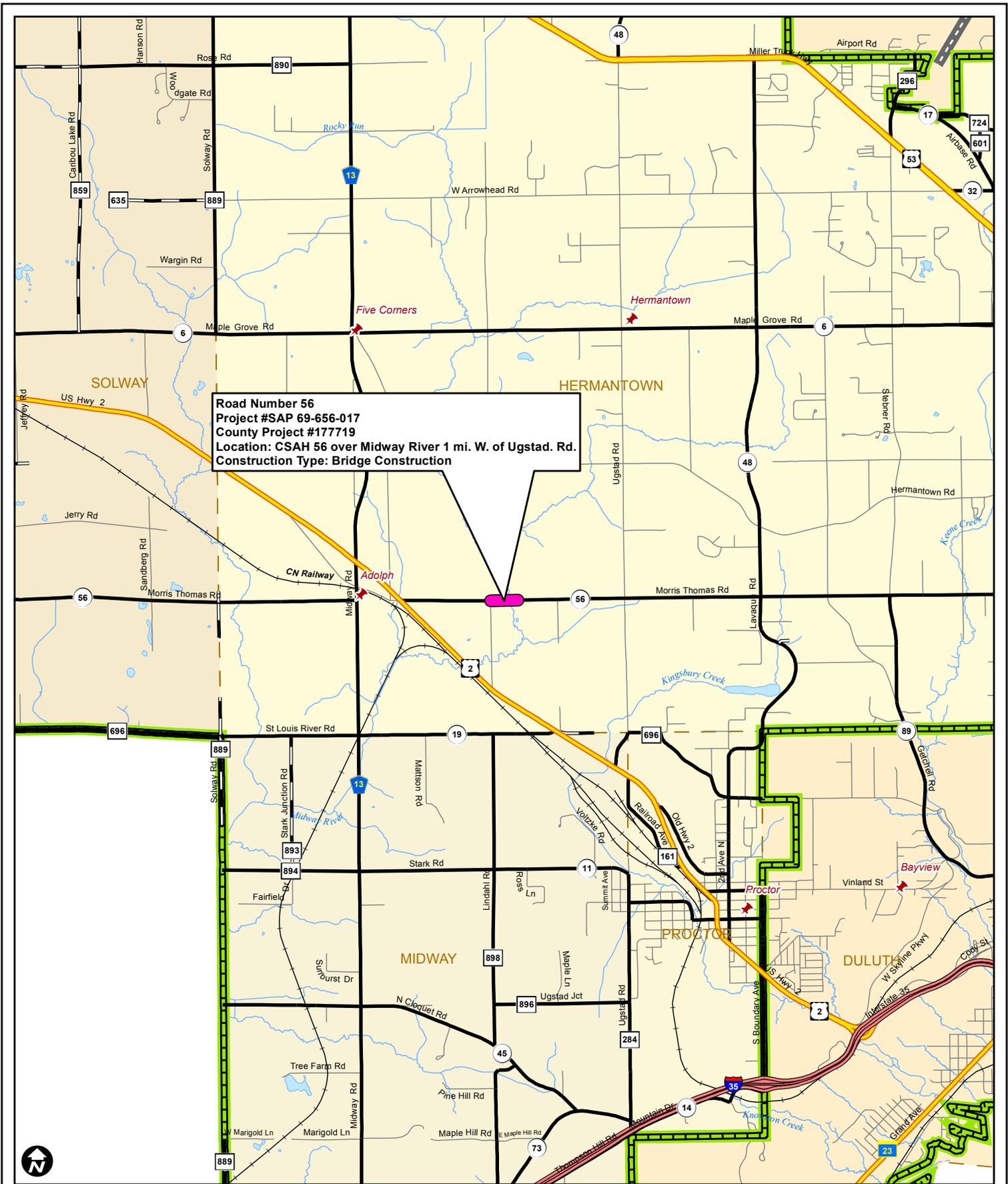
WHEREAS, St. Louis County has applied to the Minnesota Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Bridge 69A09 engineering costs on project SAP 69-656-017 on CSAH 56/Morris Thomas Road in Hermantown, MN; and

WHEREAS, The Commissioner of Transportation has given notice that funding for engineering services for this project is available in the amount of \$125,495;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board agrees to the terms and conditions of the grant consistent with Minn. Stat., Section 174.50, Subd. 5, (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the engineering costs but not required;

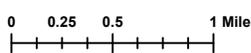
RESOLVED FURTHER, That the appropriate county officials are authorized to execute a grant agreement with the Minnesota Commissioner of Transportation concerning the above-referenced grant.

Acct 266 Flood Bond Funds \$125,495.00 Engineering



Road Number 56
Project #SAP 69-656-017
County Project #177719
Location: CSAH 56 over Midway River 1 mi. W. of Ugstad. Rd.
Construction Type: Bridge Construction

St. Louis County 2013 Road & Bridge Construction



Map Components	
2013 Road & Bridge Construction	County/Unorg. Twp. Road - Paved
Interstate Highway	County/Unorg. Twp. Road - Gravel
U.S./State Highway	Local Road/City Street
Railroad	City/Town
Commissioner District	Lake
	River/Stream
	Township Boundary

**Acceptance of Flood Grants for Engineering -
Bridge 69K09 on TR 2903 (Rice Lake Township)**

BY COMMISSIONER _____

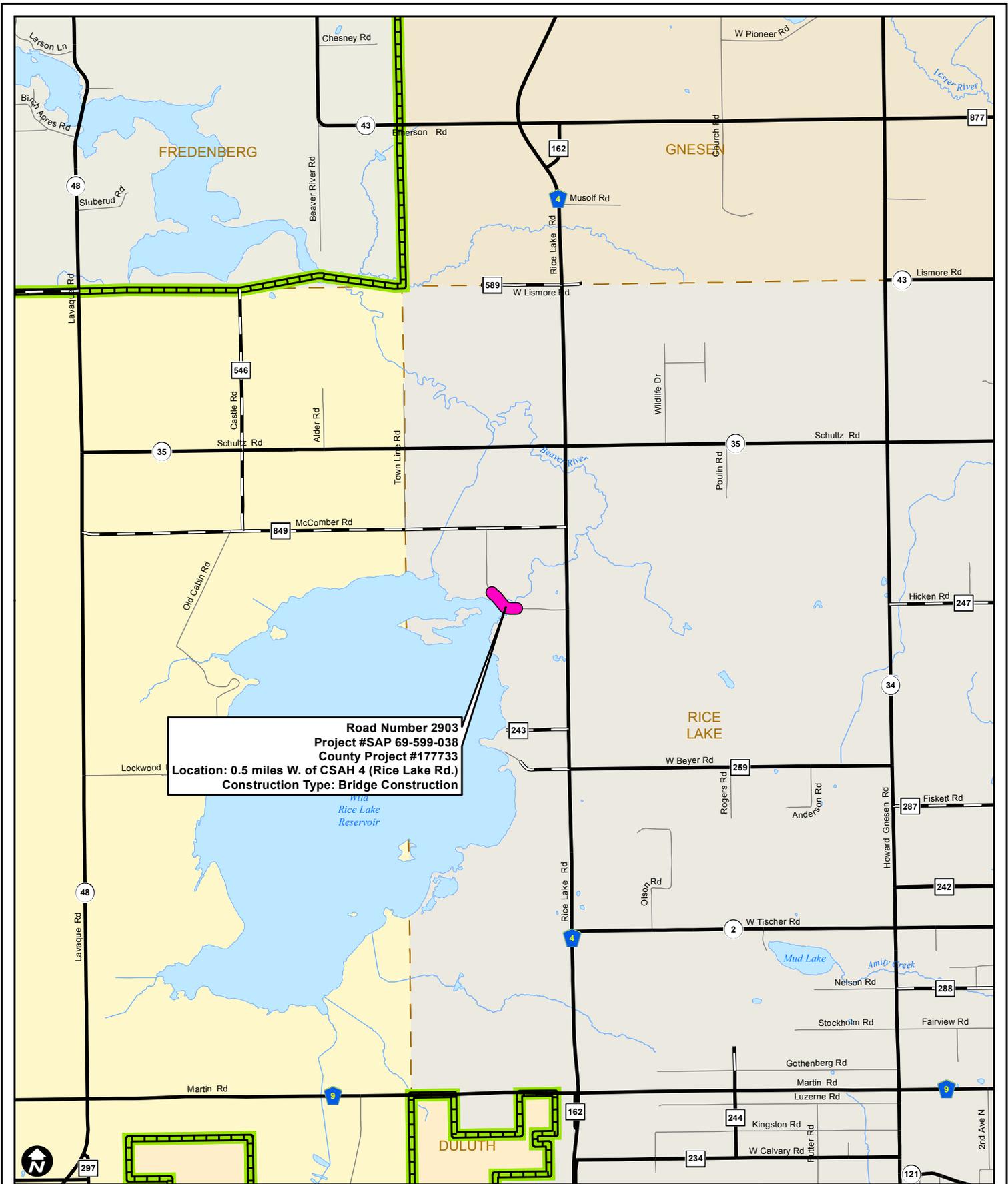
WHEREAS, St. Louis County has applied to the Minnesota Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Bridge 69K09 engineering costs on project SAP 69-599-038 on TR 2903 in Rice Lake Township; and

WHEREAS, The Commissioner of Transportation has given notice that funding for engineering services for this project is available in the amount of \$52,361.31;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board agrees to the terms and conditions of the grant consistent with Minn. Stat., Section 174.50, Subd. 5, (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the engineering costs but not required;

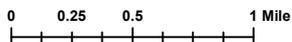
RESOLVED FURTHER, That the appropriate county officials are authorized to execute a grant agreement with the Minnesota Commissioner of Transportation concerning the above-referenced grant.

Acct 266 Flood Bond Funds \$52,361.31 Engineering



Road Number 2903
Project #SAP 69-599-038
County Project #177733
Location: 0.5 miles W. of CSAH 4 (Rice Lake Rd.)
Construction Type: Bridge Construction

St. Louis County 2013 Road & Bridge Construction



Map Components

- | | | |
|-----------------------|----------------------------------|-------------------|
| Bridge Construction | County/Unorg. Twp. Road - Paved | Township Boundary |
| Interstate Highway | County/Unorg. Twp. Road - Gravel | City/Town |
| U.S./State Highway | Local Road/City Street | Lake |
| Commissioner District | Railroad | River/Stream |

**Acceptance of Flood Grants for Engineering –
Bridge 69K03 on CR 211 (Meadowlands Township)**

BY COMMISSIONER _____

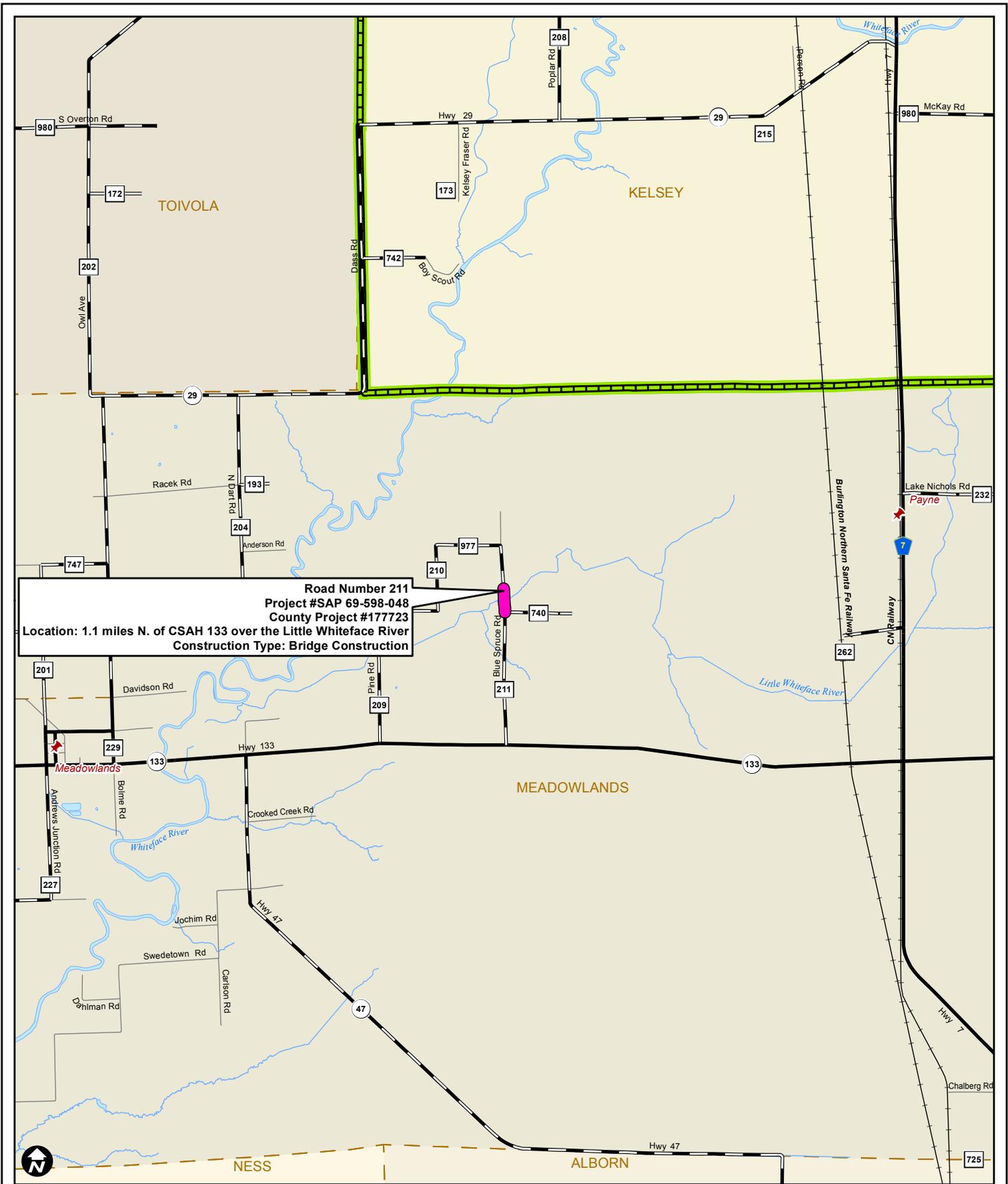
WHEREAS, St. Louis County has applied to the Minnesota Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Bridge 69K03 engineering costs on project SAP 69-598-048 on CR 211 in Meadowlands Township; and

WHEREAS, The Commissioner of Transportation has given notice that funding for engineering services for this project is available in the amount of \$67,223;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board agrees to the terms and conditions of the grant consistent with Minn. Stat., Section 174.50, Subd. 5, (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the engineering costs but not required;

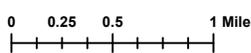
RESOLVED FURTHER, That the appropriate county officials are authorized to execute a grant agreement with the Minnesota Commissioner of Transportation concerning the above-referenced grant.

Acct 266 Flood Bond Funds \$67,223.00 Engineering



Road Number 211
Project #SAP 69-598-048
County Project #177723
Location: 1.1 miles N. of CSAH 133 over the Little Whiteface River
Construction Type: Bridge Construction

St. Louis County 2013 Road & Bridge Construction



Map Components	
Bridge Construction	County/Unorg. Twp. Road - Paved
Interstate Highway	County/Unorg. Twp. Road - Gravel
U.S./State Highway	Local Road/City Street
Commissioner District	Railroad
Township Boundary	City/Town
	Lake
	River/Stream

**Acceptance of Flood Grants for Engineering –
Bridge 69K02 on CR 192 (Van Buren Township)**

BY COMMISSIONER _____

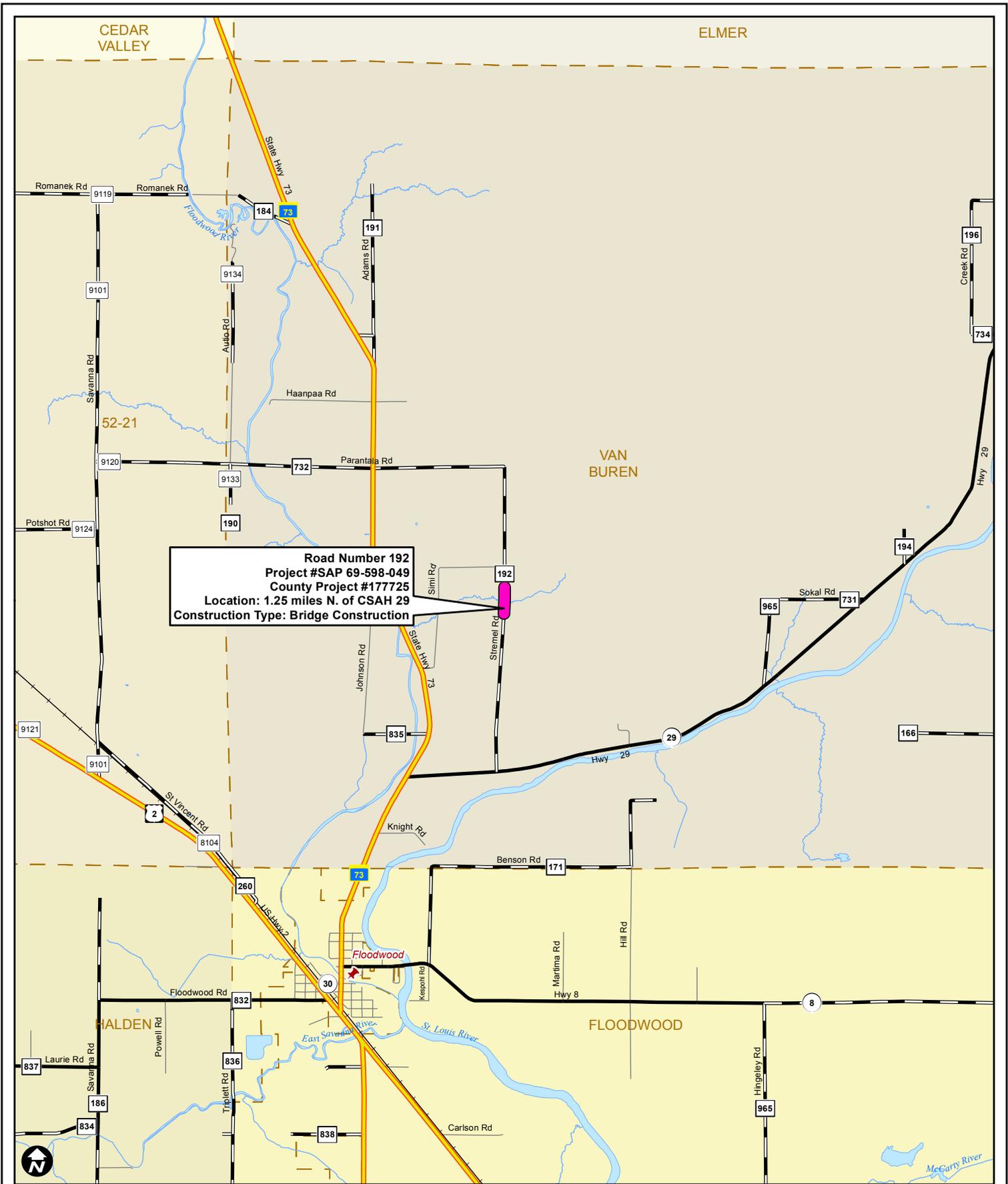
WHEREAS, St. Louis County has applied to the Minnesota Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Bridge 69K02 engineering costs on project SAP 69-598-049 on CR 192 in Van Buren Township; and

WHEREAS, The Commissioner of Transportation has given notice that funding for engineering services for this project is available in the amount of \$33,331;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board agrees to the terms and conditions of the grant consistent with Minn. Stat., Section 174.50, Subd. 5, (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for engineering costs but not required;

RESOLVED FURTHER, That the appropriate county officials are authorized to execute a grant agreement with the Minnesota Commissioner of Transportation concerning the above-referenced grant.

Acct 266 Flood Bond Funds \$33,331.00 Engineering

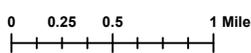


Road Number 192
Project #SAP 69-598-049
County Project #177725
Location: 1.25 miles N. of CSAH 29
Construction Type: Bridge Construction

St. Louis County 2013 Road & Bridge Construction

Map Components

Bridge Construction	County/Unorg. Twp. Road - Paved	Township Boundary
Interstate Highway	County/Unorg. Twp. Road - Gravel	City/Town
U.S./State Highway	Local Road/City Street	Lake
Commissioner District	Railroad	River/Stream



**Acceptance of Flood Grants for Engineering – Road Slide Repair
and Culvert Replacement on CSAH 61/North Shore Drive (Duluth Township)**

BY COMMISSIONER _____

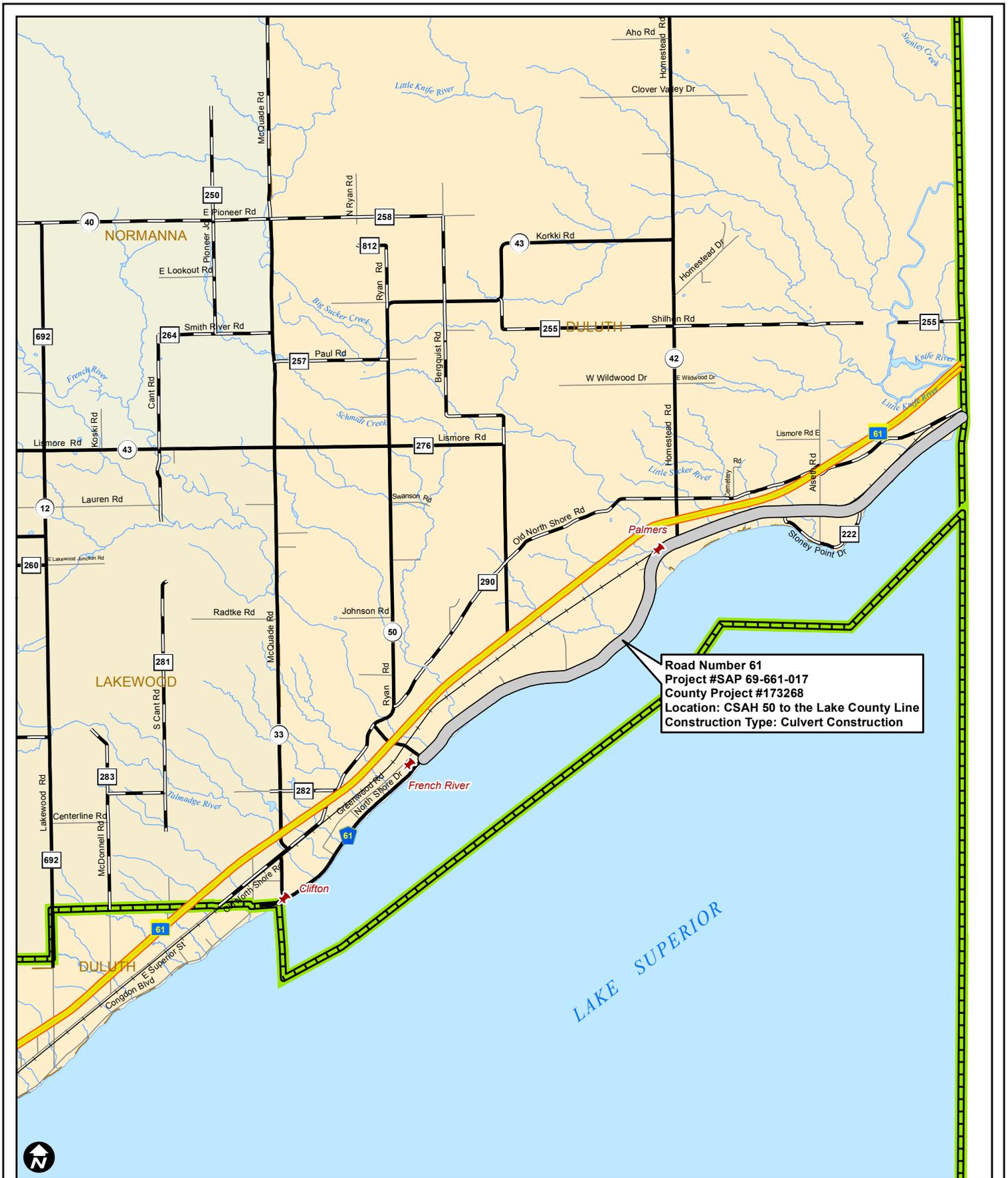
WHEREAS, St. Louis County has applied to the Minnesota Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for engineering costs on project SAP 69-661-017 on CSAH 61/North Shore Drive in Duluth Township; and

WHEREAS, The Commissioner of Transportation has given notice that funding for engineering services for this project is available in the amount of \$180,000;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board agrees to the terms and conditions of the grant consistent with Minn. Stat., Section 174.50, Subd. 5, (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the engineering costs but not required;

RESOLVED FURTHER, That the appropriate county officials are authorized to execute a grant agreement with the Minnesota Commissioner of Transportation concerning the above-referenced grant.

Acct 266 Flood Bond Funds \$180,000.00 Engineering



Road Number 61
Project #SAP 69-661-017
County Project #173268
Location: CSAH 50 to the Lake County Line
Construction Type: Culvert Construction

St. Louis County 2013 Road & Bridge Construction

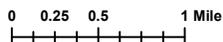
Map Components

2013 Road & Bridge Construction

- Culvert Construction
- Interstate Highway
- U.S./State Highway

- County/Unorg. Twp. Road - Paved
- County/Unorg. Twp. Road - Gravel
- Railroad
- Commissioner District

- Township Boundary
- City/Town
- Lake
- River/Stream



BOARD LETTER NO. 13 - 306

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 15

BOARD AGENDA NO.

DATE: July 30, 2013 **RE:** Agreement with LHB Inc. for
Surveying Services – Southwest
Ely Area

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well-maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement with LHB Inc. of Duluth, MN for surveying services in the southwest area of Ely, MN.

BACKGROUND:

The Public Works Department published a request for proposals for surveying services for the recovery, restoration and perpetuation of corners of the Public Land Survey System (PLSS). Twelve firms were solicited and four firms submitted proposals. It was determined that LHB Inc. of Duluth, MN has the necessary training, experience, and knowledge, and would be the best choice for these services.

The factors considered to determine the best choice were based on content of the proposal, the proven ability to provide similar products within the established guidelines, demonstration of a clear understanding of the county's needs, references and past performance, and the ability to provide products within a specified time frame. The agreement states that those services shall include services for the recovery or restoration and verification of certain PLSS corners in northern St. Louis County. This project will be funded as a part of the PLSS Survey Corner Acceleration Project, with completion by December 1, 2014.

RECOMMENDATION:

It is recommended the St. Louis County Board authorize an agreement with LHB Inc. of Duluth, MN for surveying services for the recovery, restoration and perpetuation of corners of the Public Land Survey System. The total cost of these services is \$34,723.00, payable from Fund 200, Agency 200122, Object 626600.

Agreement with LHB Inc. for Surveying Services – Southwest Ely Area

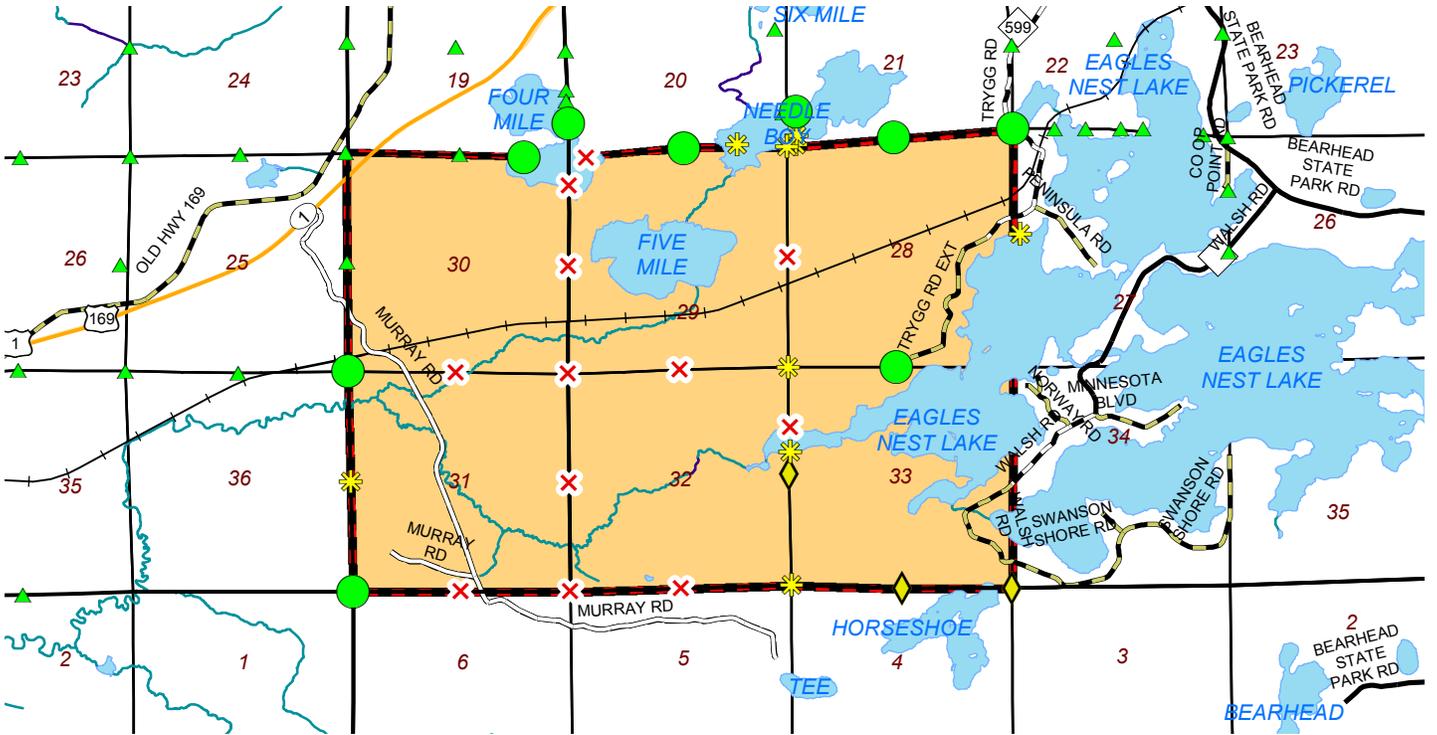
BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board authorizes an agreement (number 5087B), and any amendments authorized by the County Attorney, whereby the county will purchase surveying services from LHB Inc. of Duluth, MN, for the recovery, restoration and perpetuation of corners of the Public Land Survey System in northern St. Louis County (southwest Ely area) in the amount of \$34,723, payable from Fund 200, Agency 200122, Object 626600.

Southwest Area Exhibit Contract #5087B

T62N R14W

Sections 28 through 33



Legend

Certified Project Corner to be Verified

Corner in SLC CPDB to be verified

Project Corner to be Certified

Corner Certificate (Not in SLC CPDB)

Corner Card

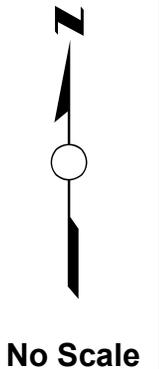
Other

Contract Area

T62N R14W Southwest Portion

Corner in SLC CPDB (Not included in this project)

Note: Existing monuments and records may be defective or erroneous. It is the responsibility of the licensed surveyor to evaluate all available evidence and certify the location of the PLSS corner.



S A I N T
LOUIS
C O U N T Y
 M I N N E S O T A

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein.

BOARD LETTER NO. 13 - 307

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 16

BOARD AGENDA NO.

DATE: July 30, 2013 **RE:** Agreement with Benchmark
Engineering for Surveying
Services – Northeast Ely Area

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well-maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement with Benchmark Engineering of Mt. Iron, MN for surveying services in the northeast area of Ely, MN.

BACKGROUND:

The Public Works Department published a request for proposals for surveying services for the recovery, restoration and perpetuation of corners of the Public Land Survey System (PLSS). Twelve firms were solicited and four firms submitted proposals. It was determined that Benchmark Engineering of Mt. Iron, MN has the necessary training, experience, and knowledge, and would be the best choice for these services.

The factors considered to determine the best choice were based on content of the proposal, the proven ability to provide similar products within the established guidelines, demonstration of a clear understanding of the county's needs, references and past performance, and the ability to provide products within a specified time frame. The agreement states that those services shall include services for the recovery or restoration and verification of certain PLSS corners in northern St. Louis County. This project will be funded as a part of the PLSS Survey Corner Acceleration Project, with completion by December 1, 2014.

RECOMMENDATION:

It is recommended the St. Louis County Board authorize an agreement with Benchmark Engineering of Mt. Iron, MN for surveying services for the recovery, restoration and perpetuation of corners of the Public Land Survey System. The total cost of these services is \$50,130, payable from Fund 200, Agency 200122, Object 626600.

**Agreement with Benchmark Engineering for Surveying Services –
Northeast Ely Area**

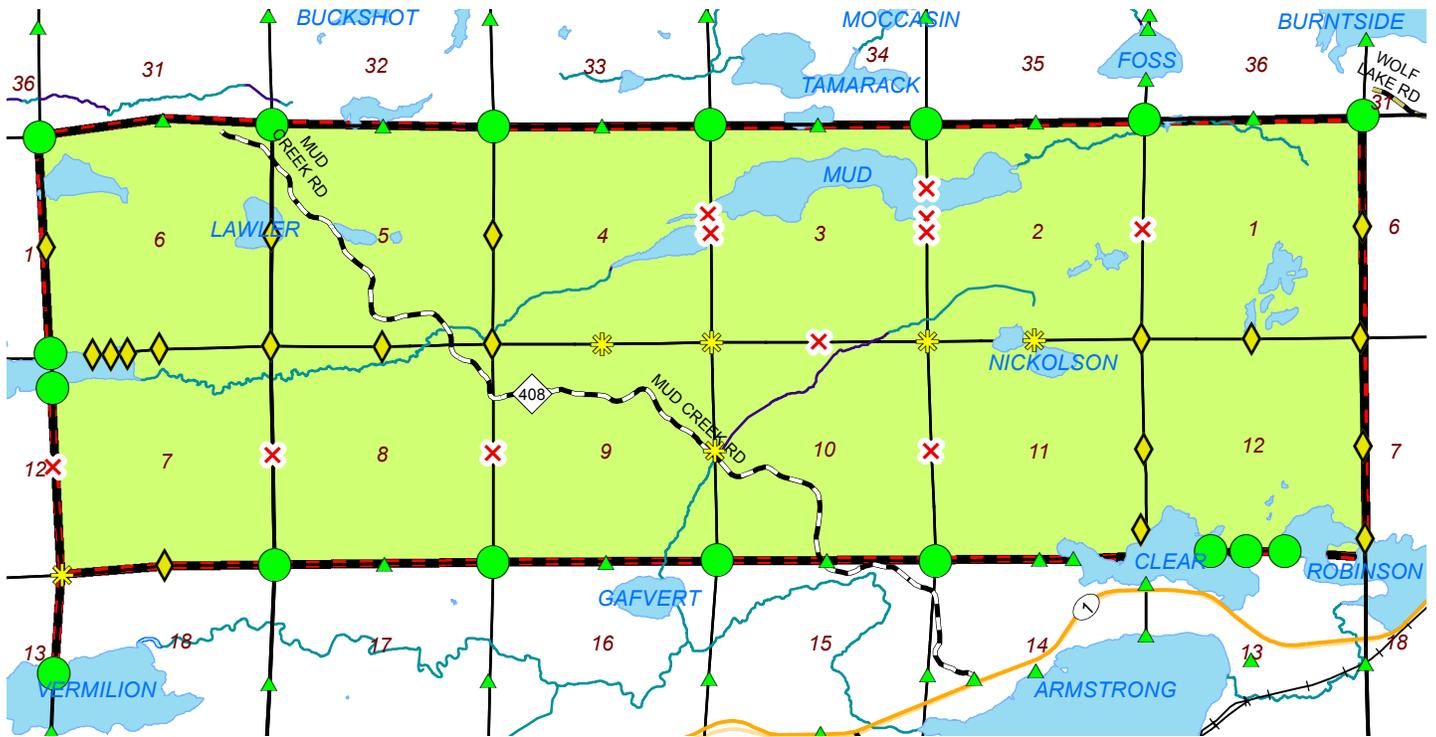
BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board authorizes an agreement (number 5087A), and any amendments authorized by the County Attorney, whereby the county will purchase surveying services from Benchmark Engineering of Mt. Iron, MN, for the recovery, restoration and perpetuation of corners of the Public Land Survey System in northern St. Louis County (northeast Ely area) in the amount of \$50,130, payable from Fund 200, Agency 200122, Object 626600.

North Area Exhibit Contract #5087A

T62N R14W

Sections 1 through 12



Legend

Certified Project Corner to be Verified

Corner in SLC CPDB to be verified

Project Corner to be Certified

Corner Certificate (Not in SLC CPDB)

Corner Card

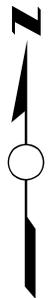
Other

Contract Area

T62N R14W North Portion

Corner in SLC CPDB (Not included in this project)

Note: Existing monuments and records may be defective or erroneous. It is the responsibility of the licensed surveyor to evaluate all available evidence and certify the location of the PLSS corner.



No Scale



**SAINT
LOUIS
COUNTY**
MINNESOTA

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein.

BOARD LETTER NO. 13 - 308

FINANCE & BUDGET COMMITTEE CONSENT NO. 17

BOARD AGENDA NO.

DATE: July 30, 2013

RE: Utility Easement to the City of
Virginia – Motor Pool Project

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

Provide safe, secure, efficient, and code compliant facilities and facility operations.

ACTION REQUESTED:

The St. Louis County Board is requested to grant to the City of Virginia a utility easement over a portion of the new Virginia Motor Pool site.

BACKGROUND:

The existing electrical service line which serves the Virginia Courthouse needs to be relocated prior to the construction of the Virginia Motor Pool. The City of Virginia is requesting a utility easement to allow for the placement and maintenance of this line.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a permanent utility easement to the City of Virginia pursuant to Minn. Stat. § 373.01, Subdivision 1(4). There will be no consideration paid for this easement as the line is being relocated due to the Virginia Motor Pool construction.

Utility Easement to the City of Virginia – Motor Pool Project

BY COMMISSIONER _____

WHEREAS, The City of Virginia has requested a utility easement over the St. Louis County Virginia Motor Pool property to relocate the electric service line serving the St. Louis County Courthouse. Said Property and easement are listed as follows.

Property Description: East One-half (E ½) of Lot Twenty-five (25) and all of Lot Twenty-six (26) Block Thirty-one (31), VIRGINIA

Easement Description: The Westerly 15 feet of the above described property.

WHEREAS, Minn. Stat. § 373.01, Subdivision 1(4), authorizes St. Louis County to sell, lease and convey real estate owned by St. Louis County.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to grant a utility easement to the City of Virginia, pursuant to the requirements and procedures of Minn. Stat. § 373.01, Subdivision 1(4).

BOARD LETTER NO. 13 - 309

FINANCE & BUDGET COMMITTEE CONSENT NO. 18

BOARD AGENDA NO.

DATE: July 30, 2013 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59577.

Abatements Submitted for Approval by the St. Louis County Board
on 08/06/2013

<u>PARCEL CODE</u>			<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>	
125	10	1390	0	14867	ASP, REBECCA	R	Floodwood C.	Rodella LaFreniere	HOMESTEAD	2013	806.06
395	10	2952	2413	14881	BJORKQUIST, RAYMOND	M	Hermantown	Noah Mittlefehldt	DISABILITY	2013	171.18
10	2050	870	0	14882	BOYER, MATT	R	City of Duluth	Bemen Carlson	HOMESTEAD	2013	277.86
10	2730	266	1037	14883	BRANLEY, TERESA	M	City of Duluth	Mike Busick	HOMESTEAD	2013	31.32
10	1350	2920	0	14884	BRYANT, JAMES	R	City of Duluth	Bruce Eichorn	HOMESTEAD	2013	322.82
395	70	100	01048	14885	BUSCH, RENAE	M	Hermantown	Noah Mittlefehldt	VALUATION	2013	167.42
395	10	2952	02055	14886	COX, ROBERT	M	Hermantown	Noah Mittlefehldt	DISABILITY	2013	94.38
10	2730	266	10402	14887	DALLUM, ERNEST	M	City of Duluth	Mike Busick	HOMESTEAD	2013	87.16
10	3010	5560	0	14871	FRANKOVICH, SCOTT	R	City of Duluth	Mike Busick	HOMESTEAD	2013	358.26
10	1820	390	0	14861	GOODMAN, WALTER	R	City of Duluth	Terry Johnson	HOMESTEAD	2013	373.22
10	1140	3605	0	14888	GOODREAU, RICK	R	City of Duluth	Bruce Eichorn	HOMESTEAD	2013	555.74
30	50	2690	0	14872	GRACK, BRAD	R	Ely	Andrew Olson	HOMESTEAD	2013	750.46
250	20	3063	0	14873	GRUSKA, WILLIAM JR.	R	Beatty	Beth Sokoloski	VALUATION	2011	695.80
250	20	3063	0	14874	GRUSKA, WILLIAM JR.	R	Beatty	Beth Sokoloski	VALUATION	2012	852.32
250	20	3063	0	14875	GRUSKA, WILLIAM JR.	R	Beatty	Beth Sokoloski	VALUATION	2013	876.32
10	735	90	0	14876	HEINO, JUSTIN	R	City of Duluth	Bemen Carlson	HOMESTEAD	2013	388.20
10	4110	1140	7891	14889	JONES, CHRISTOPHER	M	City of Duluth	Mike Busick	HOMESTEAD	2013	172.32
10	2730	266	446	14890	KOVATOVICH, COURTNEY	M	City of Duluth	Mike Busick	HOMESTEAD	2013	134.86
380	10	5450	0450	14877	KRATT, KENNETH	M	Grand Lake	Noah Mittlefehldt	DISABILITY	2013	255.54
10	640	1640	0	14891	MARTIN, GLORIA	R	City of Duluth	Bemen Carlson	HOMESTEAD	2013	341.90
15	64	250	0	14892	MICHALS, STEPHEN	R	Biwabik C.	Patrick Orent	VALUATION	2013	1,215.12
10	2710	4044	0	14868	NORMAN, DAWN	R	City of Duluth	Bemen Carlson	HOMESTEAD	2013	331.02
510	20	3851	0	14893	OBERG, LAWRENCE	R	Portage	Jan Jackson	CODE CHANGE	2013	306.14
10	2270	2670	0	14878	PETERSON, JACOB	R	City of Duluth	Bemen Carlson	HOMESTEAD	2013	303.76
510	20	4805	0	14869	RONNOW, LAWRENCE	R	Portage	Jan Jackson	VALUATION	2013	400.14
395	10	2180	0	14879	ROSAS, DOUGLAS	R	Hermantown	Steve Walczynski	VALUATION	2013	551.46
260	15	990	0	14894	SALO, BRADLEY	R	Biwabik	Patrick Orent	VALUATION	2011	8.32
260	15	990	0	14895	SALO, BRADLEY	R	Biwabik	Patrick Orent	VALUATION	2012	23.50
260	15	990	0	14896	SALO, BRADLEY	R	Biwabik	Patrick Orent	VALUATION	2013	23.58
10	640	120	0	14897	SAMICH, GLORIA	R	City of Duluth	Bemen Carlson	HOMESTEAD	2013	340.54
100	30	1220	0	14898	SCHMID, THOMAS	R	Aurora	Tom Carlson	HOMESTEAD	2013	792.32
495	10	3035	0	14880	SEOPA, JONATHON	R	Owens	Brian Grahek	HOMESTEAD	2013	553.54
10	2600	140	0	14899	SOLOMON, TIMOTHY	R	City of Duluth	Mike Busick	HOMESTEAD	2013	388.22
142	20	200	0	14900	SWANSON, CHAD	R	Hoyt Lakes	Beth Sokoloski	HOMESTEAD	2013	656.92

<u>PARCEL CODE</u>	<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>
10 2710 710	0 14901	TESCH, JOSH	R	City of Duluth	Bemen Carlson	HOMESTEAD	2013	179.80
10 2730 266	10818 14902	TRILLO, STACI	M	City of Duluth	Mike Busick	HOMESTEAD	2013	103.52
10 2020 185	0 14903	TWINING, TAMMY	R	City of Duluth	Bemen Carlson	HOMESTEAD	2013	345.98
10 1180 2940	0 14904	VALINE, JEREMY	R	City of Duluth	Bruce Eichorn	VALUATION	2013	348.74
308 150 240	0 14870	VOYAGEURS LLC	R	Crane Lake	Jan Jackson	VALUATION	2013	1,353.94

BOARD LETTER NO. 13 - 310

HEALTH & HUMAN SERVICES COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: July 30, 2013 **RE:** Appointments to the Heading
Home St. Louis County
Leadership Council

FROM: Kevin Z. Gray
County Administrator

Ann Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Adults will be self sufficient, providing for their own welfare and that of their children. Adults will live in the least restrictive living arrangement that meets their health and safety needs.

ACTION REQUESTED:

The St. Louis County Board is requested to appoint two (2) persons into currently open At-Large positions in the Heading Home St. Louis County Leadership Council.

BACKGROUND:

On June 14, 2011, the St. Louis County Board adopted Resolution No. 11-339 changing the committee structure of the Heading Home St. Louis County Ten Year Plan to End Homelessness, whereby a Leadership Council was created to serve as the governing body for the local Continuum of Care and the Ten Year Plan. A similar resolution was adopted by the Duluth City Council on June 13, 2011. Nine of the fifteen members of the Leadership Council are appointed by the St. Louis County Board of Commissioners and six members are appointed by the Duluth City Council.

On June 3, 2013, commissioners received applications for committee appointments to the Leadership Team of the Heading Home St. Louis County Project, allowing for a three week period for the Board to review applications. There was a delay in the Leadership Team making recommendations due to difficulty in matching interested applicants with specific categories that had been divided between the city and county. The Leadership Council has determined that having flexibility in matching applicants to fields of expertise streamlines and more accurately places members. As a result, two (2) applicants are now being brought forward as a part of the county's nine (9) appointments.

RECOMMENDATION:

It is recommended that the St. Louis County Board appoint the following persons to the Heading Home St. Louis County Leadership Council to fill two (2) open At-Large positions:

Valerie Strukel	Eveleth, MN	At-Large Representative
Nathan Thompson	Gilbert, MN	At-Large Representative

Appointments to the Heading Home St. Louis County Leadership Council

BY COMMISSIONER _____

WHEREAS, On June 14, 2011, the St. Louis County Board adopted Resolution No. 11-339 changing the committee structure of the Heading Home St. Louis County Ten Year Plan to End Homelessness; and

WHEREAS, Nine of the fifteen members of the Heading Home St. Louis County Leadership Council are appointed by the St. Louis County Board of Commissioners and six members are appointed by the Duluth City Council; and

WHEREAS, Two (2) At-Large openings currently exist which would fill the nine (9) appointments available to St. Louis County;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board appoints the following persons to the Heading Home St. Louis County Leadership Council to fill two (2) open At-Large positions:

Valerie Strukel	Eveleth, MN	At-Large Representative
Nathan Thompson	Gilbert, MN	At-Large Representative



Application For: Headline Home & St. Louis County Citizen Advisory Board

Application For:

Please list the committee, commission, or board for which you are applying

Applicant Name:

THOMASON HAL NATHAN

Mr. Mrs. Ms.

Last Name First Name Middle Initial

Home Address:

6758 ELM DR

Street GILBERT MN 55771

City State Zip

218-865-4646, 218-750-7443, 218-742-9799

Telephone/Fax/
E-Mail:

Home Work Fax E-mail Address

NATHAN@NSLC.HFH-ORG

1. How long have you lived in St. Louis County?

12 YEARS

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Committee to End Homelessness - St. Louis County (past)
Rural Housing Coalition - Virginia MN (past)
Habitat for Humanity of Minnesota board member - Minneapolis (present)
Virginia Ministerial Society - Virginia MN (present)
Virginia Rotary Club - Virginia MN (present)
Embarrass Evangelical Free Church leadership board - Embarrass MN (present)



3. What interests you about becoming a member of the committee, commission or board for which you are applying?

We are in difficult economic times which require care and discernment in the decision making process especially when it comes to supporting those most in need in our county. It would be a great privilege to bring my skills from the non-profit affordable housing sector and the community of faith to the Heading Home St. Louis County Citizen Advisory Board to assist in any way I can to meet the needs our our neighbors.

4. Please describe your education, employment, areas of interest, and expertise.

Pastoral/Missions B.A. from Calvary Bible College in Kansas City, MO 1990. Mission work in South Texas '91-'98. Sykes Enterprises in Eveleth MN 2000-2003 ending with the position of Account Manager. Executive Director of North St. Louis Co. Habitat - 2003 to present. Skills: non-profit management, strategic planning, fund-raising, volunteer management, home construction, real estate and public speaking.

5. Please provide additional information you believe is important in considering your application?

It was a privilege to be a founding member of the Committee to End Homelessness. I made the transition off of this committee as the new Heading Home St. Louis County Citizen Advisory Board was formed. It would be a great pleasure to serve our neighbors in St. Louis County if given the opportunity to join the advisory board.

6. Please list two references including name, address, and telephone number.

Franklin 1127 1st St. d. Farbarman, MN 55732 218/434-3045
Jack Wolff 2810 W. 1st Ave. Hibbing, MN 55742 218/232-6616

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature: 

Date: 2-26-13

THANK YOU!

Form with redacted fields and checkboxes. Visible text includes "City of St. Louis" and "Citizen Advisory Board".

RECEIVED

MAY 29 2013

St. Louis CO. Auditor



Revised 1-2006
APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board
St. Louis County

Return Application to:
Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For: Heading Home Leadership Council

Please list the committee, commission, or board for which you are applying

Applicant Name: Strukel Valerie J. Mr. Mrs. Ms.
Last Name First Name Middle Initial

Home Address: 202 Fayal Road
Street
Eveleth MN 55734
City State Zip

Telephone/Fax/ E-Mail: 218-744-5136/218-750-0196 vstrukel@gmail.com
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County? 26 years
2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Community Connect Committee for Rural St. Louis County
Empty Bowl Committee - Fundraiser for Homeless
Heading Home St. Louis County Committee
Outreach Committee - Hope Community Presbyterian Church
Deacon - Hope Community Presbyterina Church
District Lead for Joint Religious Legislative Coalition (JRLC)
Rural Housing Coalition
DFL Senate District 6 Board of Directors
Scriptmist

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

Great deal of professional experience in the homelessness field . As a victim of domestic violence, I have experienced the challenges faced by people experiencing homelessness. I am the Northeast Fellow Advocate for the MN Coalition for the Homeless. The Coalition is a statewide organization committed to ending homelessness by ensuring community supports are in place to prevent and address its root causes.

4. Please describe your education, employment, areas of interest, and expertise.

Employed at Arrowhead Economic Opportunity Agency (AEOA) for 26 years, starting out as an Outreach Worker and moving up to Program Manager of Homeless Services and Basic Needs. Through working at an agency that offers various services, I realize that people experiencing homelessness need various supportive services such as employment and training, transportation as well as having their basic needs met.

5. Please provide additional information you believe is important in considering your application?

Since leaving AEOA, I have continued to volunteer with events such as Community Connect and Empty Bowl. These events bring awareness or provide support for homelessness. Throughout the years, I have witnessed the evolution of the delivery of homeless services and resources that are available. I believe that everyone deserves a safe, affordable place to live.

6. Please list two references including name, address, and telephone number.

Harlan Tardy 702 3rd Ave. So., Virginia, MN 55792 218-748-7321

Rick Klun 1051/2 W. 1st St, Duluth, MN 55802 218-722-7161

Patt Bech 222 E. Superior St, Duluth, MN 55802 218-525-4957

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature: Valerie Strubel

Date 5/29/2013

THANK YOU!

Office Use Only	
Date Received	<input type="text"/>
Date Entered	<input type="text"/>
Commissioner District	<input type="text"/>
Appointed: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Appointment Date	<input type="text"/>
Term End Date	<input type="text"/>
Retention Date	<input type="text"/>



Revised 1/2006
APP CACCB

Application

Citizen Advisory Committee, Commission, or Board
St. Louis County

Return Application to:

Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

OR e-mail at: larsonb@stlouiscountymn.gov

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For:

Homeless Commission

Please list the committee, commission, or board for which you are applying

Applicant Name:

MacDonald, Barbara L
Last Name First Name Middle Initial

Mr. Mrs. Ms.

Home Address:

710 Michigan Street
Street

Stibbing MN
City State

55746
Zip

Telephone/Fax/
E-Mail:

218-263-9423
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County?

55 years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

I was a volunteer with Range Women's Advocates,
an intern for Legal Aid
a parent advisor for Jobs Daughters
an aid to the Church Pastor for Confirmation

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I like to be useful.

4. Please describe your education, employment, areas of interest, and expertise.

A.A. in Sociology : A.A.S. in Paralegal :
Certificate for Personal Care Assistant : Cosmetology
License. I have an interest in History
and Archeology

5. Please provide additional information you believe is important in considering your application?

I am a strong supporter of Veterans.
I've cared for a mother with dementia
and a father with alzheimers. It's taught
me compassion. I raised a child alone too.

6. Please list two references including name, address, and telephone number.

Sylvia Alberg, 605 3rd St. N.W. Chisholm MN. 55719 254-2132
Madlyn Kafave 12731 Hwy 16 Libbing MN 55746 263-9421

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature: Barbara MacDonald

Date 1/11/13

THANK YOU!

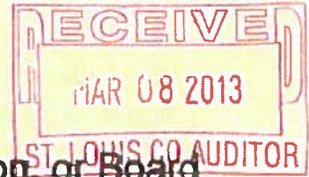
Office Use Only	
Date Received	<input type="text"/>
Date Entered	<input type="text"/>
Commissioner District	<input type="text"/>
Appointed: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Committee/Board/Commission	<input type="text"/>
Appointment Date	<input type="text"/>
Term End Date	<input type="text"/>
Retention Date	<input type="text"/>



Revised 1-2008
APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board
St. Louis County



Return Application to:
Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For:

Homelessness Leadership Council

Please list the committee, commission, or board for which you are applying

Applicant Name:

Pierce Richard E.
Last Name First Name Middle Initial

Mr. Mrs. Ms.

Home Address:

7839 Hill Top Rd.
Street

Embarcadero MN. 55232
City State Zip

Telephone/Fax/
E-Mail:

218-290-5370 rpierce@1502142.k12.mn.us
Home Work Fax E-mail Address

- How long have you lived in St. Louis County? 24 years.
- List other community groups, boards, committees, or commissions for which you are, or have been a member?

VINE: volunteer in education Board member
 FOD2142: educator Physics Chemistry Instructor, Transportation
 Bobbitt Conservation Club member at Construction site
 (vocational) Training with Aviation the mag net.
 Please see Duluth News Trib for Feb 20th 2013
 "Northland Needs Aviation Mechanics" Feb 22nd 2013

BOARD LETTER NO. 13 - 311

ENVIRONMENT & NATURAL RESOURCES COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: July 30, 2013 **RE:** Addition to Burntside Islands
Scientific and Natural Area

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land & Minerals

RELATED DEPARTMENT GOAL:

To implement the directives of the County Board in accordance with the statutes of the State of Minnesota.

ACTION REQUESTED:

The St. Louis County Board is requested to pass a resolution approving the Minnesota Department of Natural Resources (DNR) acquisition of private lands for designation as an addition to the Burntside Islands Scientific and Natural Area (SNA).

BACKGROUND:

Scientific and natural areas are part of the state Outdoor Recreation System created by the Minnesota Legislature. To date there are 159 SNAs across the state, including 7 in St. Louis County: Eagle's Nest Island No. 4 SNA, Lost Lake Peatland SNA, Big Island SNA, Minnesota Point Pine Forest SNA, Moose Mountain SNA, Purvis Lake – Ober Foundation SNA, and of course, Burntside Islands SNA. SNAs are a state land unit, like state parks or wildlife management areas, but with a different emphasis. The purpose of SNAs is to protect the best of Minnesota's remaining natural heritage such as rare species, native prairies, old-growth forests, and significant landforms and geologic features. The SNA Program's goal is to ensure that rare features persist in each region of the state.

The proposed addition to Burntside Islands SNA includes three closely-spaced islands on the west end of Burntside Lake. The closest island lies only 425 feet east of Snellman Island, part of the existing Burntside Islands SNA. The proposed purchase is also within sight of Listening Point, where Sigurd Olson wrote many of his books on conservation. The DNR intends to purchase these tracts from The Trust for Public Land with funds from the Reinvest in Minnesota critical habitat match program. Additional information regarding this purchase is provided in the attachments. The legislature requires County Board approval for the purchase.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the Minnesota Department of Natural Resources acquisition of private lands for designation as an addition to the Burntside Islands Scientific and Natural Area.

Addition to Burntside Islands Scientific and Natural Area

BY COMMISSIONER _____

WHEREAS, In accordance with 2004 Minn. Sess. Law Serv. Ch. 262, Sec. 3 (West), Amending Minn. Stat. Sec. 84.033 (2002), the Commissioner of the Department of Natural Resources on July 30, 2013, provided the St. Louis County Board with a description of lands to be designated by the State of Minnesota as a Scientific and Natural Area; and

WHEREAS, The lands to be designated are described as follows:

Government Lot Eight (8), Section Twenty-nine (29), Township Sixty-three (63) North, Range Thirteen (13) West of the Fourth Principal Meridian, according to the Government Survey thereof.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the Minnesota Department of Natural Resources proposed designation of these lands as an addition to the Burntside Islands Scientific and Natural Area.

Proposed DNR Acquisition as an Addition to the Burntside Islands Scientific and Natural Area (SNA)

- **Scientific and natural areas** are part of the state Outdoor Recreation System created by the Minnesota Legislature. To date there are 159 SNAs across the state – including 7 in St. Louis County: Eagle’s Nest Island No. 4 SNA, Lost Lake Peatland SNA, Big Island SNA, Minnesota Point Pine Forest SNA, Moose Mountain SNA, Purvis Lake – Ober Foundation SNA, and of course Burntside Islands SNA. SNAs are a state land unit, like state parks or wildlife management areas, but with a different emphasis. The purpose of SNAs is to protect the best of Minnesota’s remaining natural heritage such as rare species, native prairies, old-growth forests, and significant landforms and geologic features. The SNA Program’s goal is to ensure that rare features persist in each region of the state. Additional information on scientific and natural areas may be found on the DNR Web site at www.dnr.state.mn.us/snass.

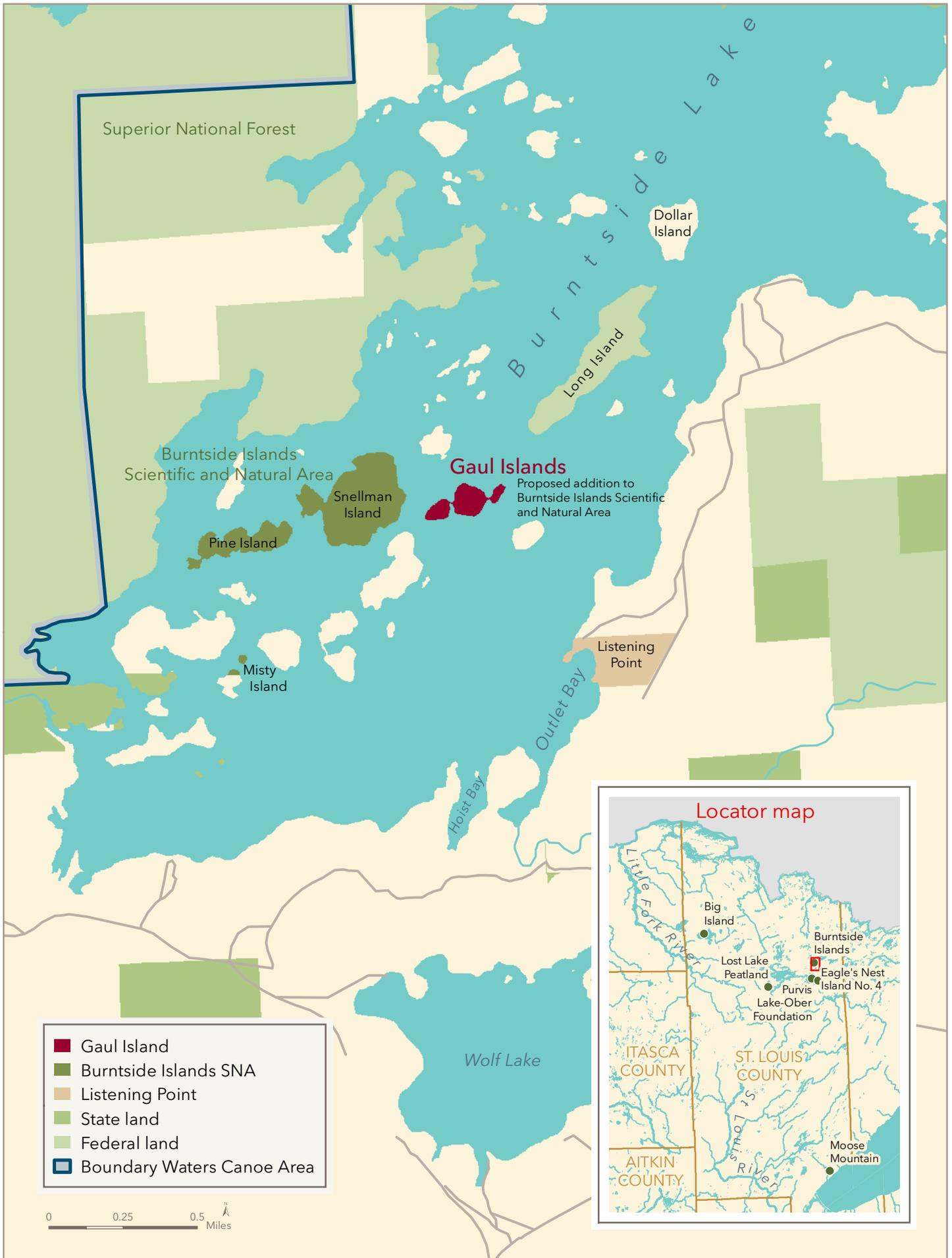
- **The Proposed Addition to Burntside Islands SNA** includes three closely-spaced islands on the west end of Burntside Lake. The closest island lies only 425 feet east of Snellman Island, part of the existing Burntside Islands SNA. The proposed purchase is also within sight of Listening Point, where Sigurd Olson wrote many of his books on conservation. The DNR intends to purchase these tracts from The Trust for Public Land (TPL) with funds from the Reinvest in Minnesota (RIM) critical habitat match program. TPL is donating half of the value – which creates the RIM credits that will pay them for the other half of the value.

- **The Burntside Islands Ecological Site** is characterized by two dominant native plant communities: **White Pine – Red Pine Forest** (FDn43a) and **Aspen-Birch Forest** (FDn43b). The Gaul (or Hayes) Islands support Upland White Cedar Forest (FDn43c) and smaller areas of Lowland White Cedar Forest (WFn53b). Most of the forest is old-growth or near old-growth. Much of it appears to be primary forest, with only token tree removals, perhaps associated with the cabin or single-tree cuttings. There is an active bald eagle nest on the west island of the Gaul Island group. The site’s significance comes not only from these features, but from their position within this lake’s island ecosystem, and key position in a chain of protected islands stretching from DNR old-growth on the southwest, through Burntside Islands SNA and beyond to the U.S. Forest Service’s Long Island, and more DNR old-growth to the northeast. This string of islands offers a unique opportunity for island biographic research and nature appreciation in a wilderness-like setting, but with easy access.

- **Public uses of SNAs** include nature observation, education, scientific research, and other non-motorized recreation. Visitors are welcome to hike the area or visit by other means of foot travel, like skis and snowshoes. Consistent with the above intended uses and protection of the site’s natural features, some activities are typically not allowed in SNAs. They include camping, campfires, trapping, damaging vegetation, bikes, or motorized recreation. This SNA is currently not open for public hunting and the proposed addition is also proposed to not be open to public hunting.

- **Public support.** The acquisition of Gaul Islands as an addition to the Burntside Islands SNA is supported by the Burntside Property Owners' Association, the Listening Point Foundation, the U.S. Forest Service, the Minnesota Land Trust, and local businesses and individuals.
- **Property tax** receipts from the parcel proposed for inclusion in the Burntside Islands SNA totaled \$4,995.90 in 2013. If the parcel is acquired, we estimate the payment in lieu of taxes (PILT) to the county will be about \$5200. The statutes governing PILT are MS 477A.14 and 477A.145. Also, if more detailed explanations are needed, contact Susan Damon, DNR Division of Lands and Minerals, 651-259-5961.





3. What interests you about becoming a member of the committee, commission or board for which you are applying?

The quality background in the career path that I have chosen leads me in a direction to broaden my committee support member. My understanding of a committee board's objective.

4. Please describe your education, employment, areas of interest, and expertise.

B.A.S. Duluth Mn. University - Physical Science Degree Physics/Chem
A.A.P. Northland College
A.A.S. Vermilion Community College Honor
5-8 Science B.S.U. Summer Science Institute.

5. Please provide additional information you believe is important in considering your application?

Good at math, can write but not spell, work well with youth, not sure.
Business Owner
Farmer - reluctant 😊

6. Please list two references including name, address, and telephone number.

Kevin Abrahamer 1002141 Curr Development kcebram@p10b1112.1111.4
Dr. John Trueborn B.S.U. on Art Dept 757-3323
Vint director

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:

Date

01/07/13

THANK YOU!

Page 2 of 2

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District

Retention Date

Appointed: Yes No

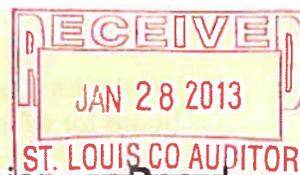
Committee/Board/Commission:



Revised 1-2008
APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board
St. Louis County



Return Application to:
Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For: Homeless Programs Leadership Council

Please list the committee, commission, or board for which you are applying

Applicant Name: Johnson Scott K. Mr. Mrs. Ms.
Last Name First Name Middle Initial

Home Address: 4362 W. Calvary Rd.
Street
Duluth MN 55803
City State Zip

Telephone/Fax/ E-Mail: 715-817-4531 218-302-8712 218-728-4404 scott.johnson@hplc.org
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County? 10 months

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I am interested in being a part of this council to help solve homelessness, as housing is one of our most basic and vital needs. Homelessness can shorten life spans, cause death, and greatly increase one's chances of significant mental and physical health impairments. Unfortunately, it is often experienced by those who are already among the most vulnerable. In my career and educational pursuits I believe I have gained perspectives that would be useful to this council, and I hope to be a part of the council so I can be more directly involved in this vital community issue

4. Please describe your education, employment, areas of interest, and expertise.

My primary areas of expertise in my work as a psychotherapist at HDC are treatment of trauma, co-occurring mental illness and substance abuse, and motivational interviewing. Additional interests are anxiety disorders and their treatments, harm reduction, and housing first principles. I have worked with homeless in a variety of settings and graduated with my MSW in 2011. Please see my attached resume for more detailed information about my educational and work experience

5. Please provide additional information you believe is important in considering your application?

I have worked with homeless populations in a variety of settings and locations, and continue to work frequently with people experiencing homelessness as a psychotherapist in a community mental health center. I have been interested in applying for this council since it was advertised last year, but at the time was not a St. Louis County resident. I am excited to be able to apply this year.

6. Please list two references including name, address, and telephone number.

Carolyn Phelps, PhD, LP - 1401 E. 1st St. Duluth, MN 55805 218-730-2360

Joanne Mctiernan, LMSW - 505 Eighth Avenue, 5th Floor New York, NY 10018

917-456-232

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:

 _____

Date

1/29/13

THANK YOU!

Page 2 of 2

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District _____

Retention Date

Appointed: Yes No

Committee/Board/Commission: _____



Revised 1-2006
APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board
St. Louis County

Return Application to:
Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For:

HOMELESSNESS PROGRAM LEADERSHIP COUNCIL

Please list the committee, commission, or board for which you are applying

Applicant Name:

RALPH, FLOYD P.

Mr. Mrs. Ms.

Last Name First Name Middle Initial

Home Address:

128 So. 68 Ave. West

Street

Duluth

MN

55807-2234

City

State

Zip

Telephone/Fax/
E-Mail:

(218) 624-4657 (218) 782-2727 floyd.ralph@essentiahealth.org

Home

Work

Fax

E-mail Address

1. How long have you lived in St. Louis County?

59 years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Essentia Health Employee Giving Committee
Community Development Block Grant Program
Duluth Political Action Community
Internal Revenue Service
Toys for Tots
Katrina Relief
Twenty Year Letter

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

By becoming a member of the Homelessness Program Leadership Council I hope I will be able to say that I stepped up and helped to end the plight of powerless people in Duluth.

4. Please describe your education, employment, areas of interest, and expertise.

See Attached Resume

5. Please provide additional information you believe is important in considering your application?

You should find me striving to be the best that I can be and giving 100% of my talents to see a positive result to end a task.

6. Please list two references including name, address, and telephone number.

FlorAnne Nyquist, 1822 Springvale Rd, Duluth, MN 55811 (218) 722-5450

Michael Talarico, 313 North Central Ave, Duluth, MN 55807 (218) 628-1055

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:



Date

Dec 31, 2012

THANK YOU!

Page 2 of 2

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District

Retention Date

Appointed: Yes No

Committee/Board/Commission:

BOARD LETTER NO. 13 - 312

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: July 30, 2013 **RE:** Award of Bids: Culvert
Replacement (Beatty Township),
Bridge Project (Cotton Township)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the award to the low bidders for a culvert replacement project in Beatty Township and a storm related bridge project in Cotton Township.

BACKGROUND:

County staff is authorized under Resolution No. 88-381, dated May 24, 1988, to call for bids on projects which are already included in the budget document. Bids were requested for a Culvert replacement, milling, reclaiming, and paving project in Beatty Township, and a June 2012 Storm related bridge project in Cotton Township.

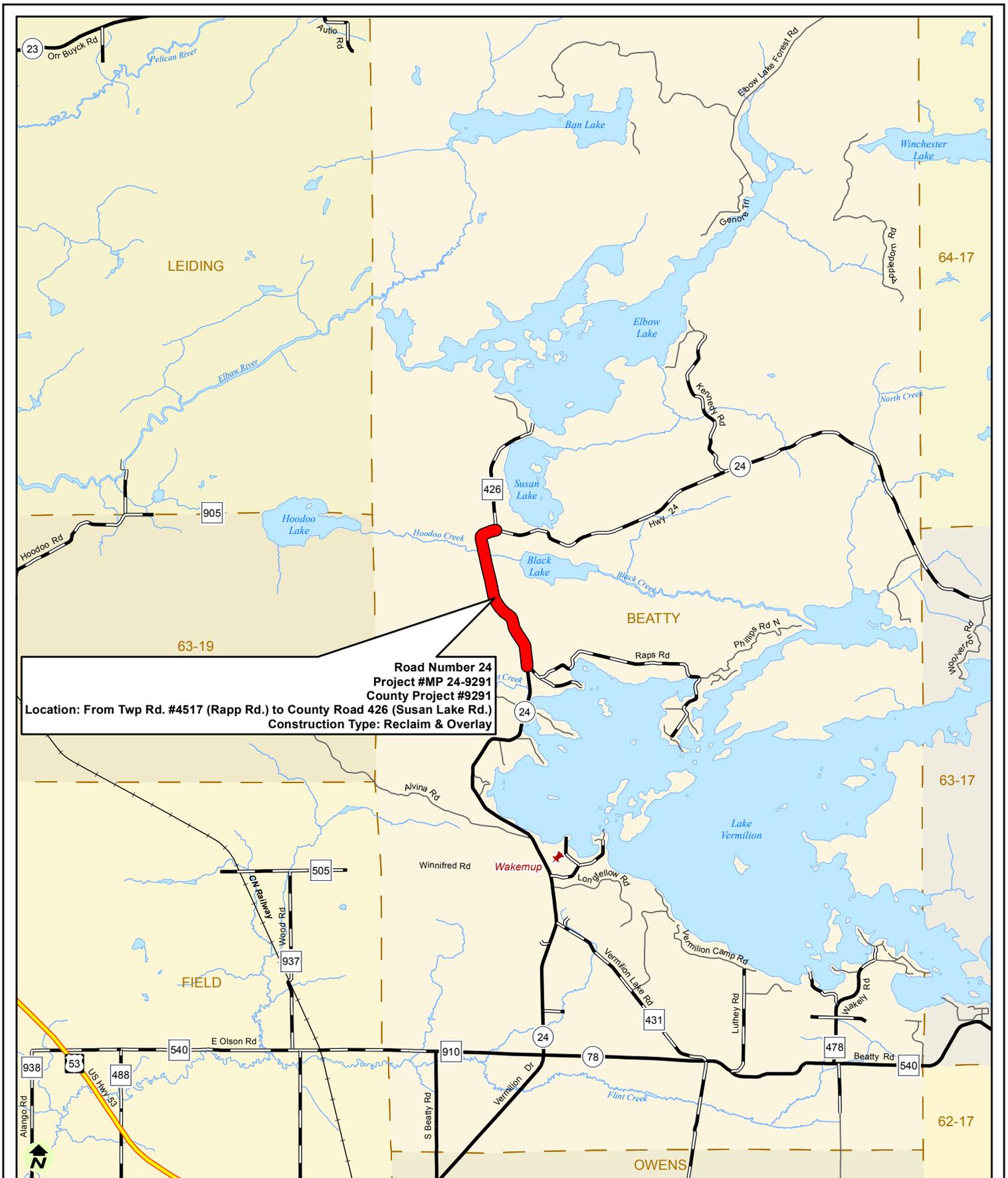
A call for bids was received by the Public Works Department on July 25, 2013, for the following projects in accordance with the plans and specifications on file in the office of the County Highway Engineer:

- Project:** CP 0024-9291
Location: CSAH 24, between TWP 4517 (Rapps Road) and CR 426 (Susan Lake Road) in Beatty Township, length 1.86 mi. (see attached map)
Traffic: 491
PQI: 2.2
Construction: Culvert Replacement, Mill Bituminous Surface, Reclamation, Bituminous Surface, Aggregate Base and Shoulders
Funding: Fund 200, Agency 203296, Object 652800
Anticipated Start Date: August 26, 2013
Anticipated Completion Date: October 4, 2013
Engineer's Estimate: To be provided after bid opened

2. **Project:** SAP 69-598-047, CP 177722 (Storm)
Location: CR 981 between CR 973 and CSAH 52 in Cotton Township, length 0.07 mi (see attached map)
Traffic: 164
PQI: N.A.
Construction: Bridge 69A10 and Approaches
Funding: Fund 225, Agency 177722, Object 652706
Anticipated Start Date: October 3, 2013
Anticipated Completion Date: June 30, 2014
Engineer's Estimate: To be provided after bid opened

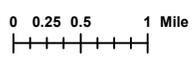
RECOMMENDATION:

The bid was opened on July 25, 2013. The bid results and recommendations for Board consideration will be presented at the July 30 Committee of the Whole meeting.

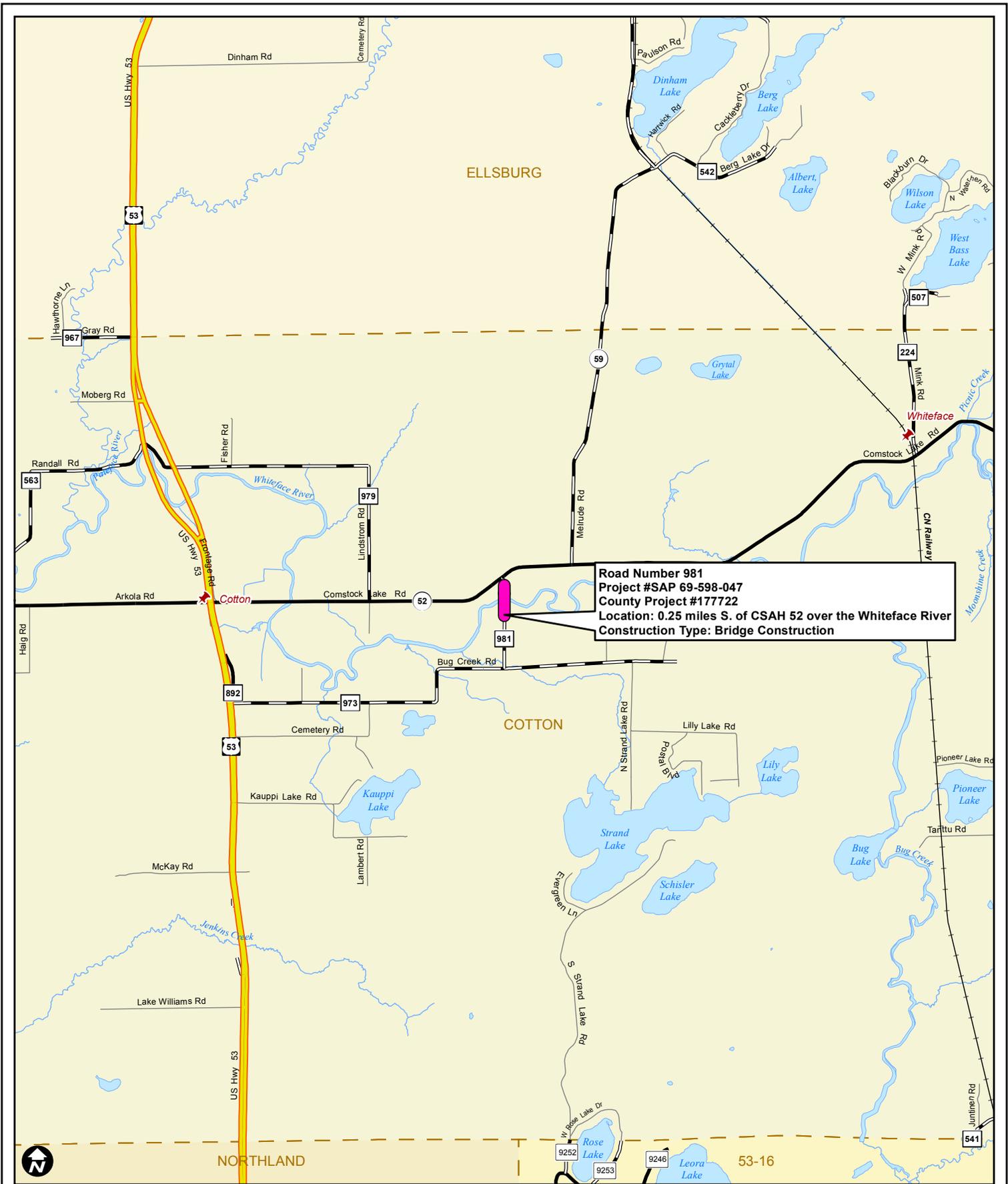


Road Number 24
Project #MP 24-9291
County Project #9291
Location: From Twp Rd. #4517 (Rapp Rd.) to County Road 426 (Susan Lake Rd.)
Construction Type: Reclaim & Overlay

St. Louis County 2013 Road & Bridge Construction

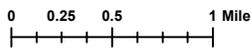


Map Components	
2013 Road & Bridge Construction	County Road - Paved
Reclaim & Overlay	County Road - Gravel
Interstate Highway	Local Road/City Street
U.S./State Highway	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream



Road Number 981
Project #SAP 69-598-047
County Project #177722
Location: 0.25 miles S. of CSAH 52 over the Whiteface River
Construction Type: Bridge Construction

St. Louis County 2013 Road & Bridge Construction



Map Components	
Bridge Construction	County/Unorg. Twp. Road - Paved
Interstate Highway	County/Unorg. Twp. Road - Gravel
U.S./State Highway	Local Road/City Street
Commissioner District	Railroad
Township Boundary	City/Town
	Lake
	River/Stream

BOARD LETTER NO. 13 - 313

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: July 30, 2013

RE: Remodeling Contract for
Employee Safety & Risk
Division Management Offices

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

Provide safe, secure, efficient, cost effective, and code compliant facilities and facility operations.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a construction contract with Kraus-Anderson Construction Company for the remodeling of the St. Louis County Employee Safety & Risk Management office space in the "Safety & Risk Management Building" (former Laundry facility) at the Public Safety Campus.

BACKGROUND:

The Employee Safety & Risk Management Division offices (13 staff) are presently located in a leased facility in downtown Duluth. The relocation of this division is part of the initiative to house all county operations and functions in county owned buildings. There is not enough space for this division in the Duluth Government Services Center remodel. The Public Safety Campus location better serves the division, as it supports departments and functions county wide. The existing lease will remain active for the 18 to 24 month construction schedule of the GSC to serve as "swing space" during construction, and will then be terminated along with all of the other leases in downtown Duluth.

The renovation of the Safety & Risk Management Building includes general office space remodeling on the second floor, ADA access upgrades (including exterior ramp), safety equipment storage areas, signs and way finding, HVAC, electrical, and heating/cooling equipment upgrades/installation.

County Purchasing solicited bids which were opened on July 19, 2013 with the following results:

Kraus-Anderson Construction	Duluth, MN	\$499,800
Lipe Brothers Construction	Duluth, MN	\$512,950
Donald Holm Construction	Duluth, MN	\$539,599
RJS Construction	Superior, WI	\$549,000

The low bid came at approximately 6% under the architect's estimate of \$530,000.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a contract for construction services for the Safety & Risk Management Building with Kraus-Anderson Construction of Duluth, Minnesota, in an amount of \$499,800, payable from Fund 400, Agency 400036.

Remodeling Contract for Employee Safety & Risk Division Management Offices

BY COMMISSIONER _____

WHEREAS, The St. Louis County Employee Safety & Risk Management Division offices (13 staff) are presently located in a leased facility in downtown Duluth, and relocating this division is part of the initiative to house all county operations and functions in county owned buildings; and

WHEREAS, There is not enough space to locate this division in the Government Services Center in Duluth as part of the remodeling project, and the Public Safety Campus location better serves the division which supports departments and functions county wide; and

WHEREAS, County Purchasing solicited bids (Bid # 5086), which were opened on July 19, 2013, with Kraus-Anderson Construction Company providing the low bid.

THEREFORE, BE IT RESOLVED, The St. Louis County Board authorizes the appropriate county officials to enter into a construction contract with Kraus-Anderson Construction Company of Duluth, Minnesota in an amount of \$499,800, for the remodeling of the Safety & Risk Management Building at the Public Safety Campus, payable from Fund 400, Agency 400036.

BOARD LETTER NO. 13 - 314

FINANCE & BUDGET COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: July 30, 2013

RE: Phase III – Construction
Administration, Close-Out and
Commissioning – GSC Duluth
Second through Seventh Floor
Remodeling

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

Provide safe, secure, efficient, cost effective, and code compliant facilities and facility operations.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a contract for the construction administration and close-out/commissioning (Phase III) of the infrastructure replacement and general remodeling of the Government Services Center (GSC) in Duluth.

BACKGROUND:

The St. Louis County master space plan for the Duluth area offices has been in place since 1995 with the GSC being the primary site for consolidation of county provided services. The county purchased the building in 2002, and the purchase agreement included a ten-year lease option for the State of Minnesota occupants. The building is structurally in excellent condition, but the mechanical, electrical, and heating, ventilation and air conditioning infrastructure is in poor condition. Additionally, the layout and configuration of the office space is inefficient, as the building formerly housed several tenants from different governmental agencies. The City of Duluth vacated the GSC basement vehicle storage area in February 2012, and the State of Minnesota vacated various office space areas in August 2012.

Since 2002, the county has upgraded the elevators to meet current code requirements, relocated the 4th floor data center to the basement level, remodeled the 1st floor into a Public Health & Human Services central client intake area, and has completed a roof replacement.

The master space plan for downtown Duluth county offices is now ready for completion, with the consolidation of most county services in one location with the renewal of GSC infrastructure. This project has been documented in the current Capital Improvement Plan and presented to the Board at a workshop in July 2012.

The County Board has supported capital improvement bond financing for this project in 2013. The project construction documents are complete and the bids have been accepted for a total project cost of \$21,355,000. The bond issue will be offered and bids solicited on August 5, 2013, with the County Board awarding the financing on August 6.

St. Louis County Purchasing solicited Request for Proposals (RFPs) for this project in December 2011. The consulting team proposing the best product/service at the best value was Perkins & Will, Krech-Ojard & Associates, and Gausman & Moore Engineers, with Perkins & Will being the lead. After selecting the design team, it was determined that most prudent approach to designing this project would be to engage the team for three separate design phases, this is the final phase. In order to maintain and implement this project, it is necessary to engage the services of the design team for the construction, project close-out and commissioning phases.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a contract for construction administration, close-out and commissioning services for the Duluth GSC infrastructure replacement and general remodeling construction and bid documents with Perkins & Will of Minneapolis, Minnesota, in partnership with Krech-Ojard & Associates of Duluth Minnesota, and Gausman & Moore Engineers of Duluth Minnesota in the amount of \$585,375, payable from Fund 440, Agency 440001, which represents the new account for the 2013 Capital Improvement Bond.

**Phase III - Construction Administration, Close Out, and Commissioning –
GSC Duluth Second through Seventh Floor Remodeling**

BY COMMISSIONER _____

WHEREAS, The St. Louis County master space plan for the Duluth area offices has been in place since 1995 with the Government Services Center (GSC) being the primary site for consolidation of county provided services; and

WHEREAS, State of Minnesota tenants have vacated the building and the next phase of the master space plan is to develop construction and bid documents for the GSC remodeling project as the basis for the most accurate bond amount possible; and

WHEREAS, The Purchasing Division solicited proposals in December 2011; and

WHEREAS, The design team offering the best product/service at the best value was Perkins & Will of Minneapolis, Minnesota, Krech-Ojard & Associates of Duluth, Minnesota, and Gausman & Moore Engineers of Duluth, Minnesota; and

WHEREAS, The county structured this contract in phases and two phases are complete with the final phase being construction administration, close-out and commissioning of the Duluth GSC;

WHEREAS, the St. Louis County Board has authorized the sale of bonds to finance this Capital Improvement Project;

THEREFORE, BE IT RESOLVED, The St. Louis County Board authorizes the appropriate county officials to enter into a Phase III contract with Perkins & Will of Minneapolis, Minnesota for construction administration, close-out, and commissioning phases for the Duluth GSC infrastructure replacement and general remodeling project in the amount of \$584,375, payable from 2013 Capital Improvement bond proceeds in Fund 440, Agency 440001.

BOARD LETTER NO. 13 - 315

FINANCE & BUDGET COMMITTEE NO. 3

BOARD AGENDA NO.

DATE: July 30, 2013

RE: Construction Manager At Risk
Services – GSC Duluth Second
through Seventh Floor
Remodeling

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

Provide safe, secure, efficient, cost effective, and code compliant facilities and facility operations.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a contract for Construction Management At-Risk (CMR) for the infrastructure replacement and general remodeling of the Government Services Center (GSC) in Duluth.

BACKGROUND:

In an effort to fulfill the county's long-term plan of housing county operations in county owned buildings and eliminating outside leases, the GSC infrastructure and remodel project is now "shovel ready" to complete the work necessary for the consolidation of various offices in one central location, at the GSC.

The County Board has supported capital improvement bond financing for this project in 2013. The project construction documents are complete and the bids have been accepted for a total project cost of \$21,355,000. The bond issue will be offered and bids solicited on August 5, 2013, with the County Board awarding the financing on August 6. It is now advisable to enter into a CMR contract to keep this project on schedule.

St. Louis County Purchasing solicited Request for Proposals for these CMR services in December 2012. The construction firm proposing the best product/service at the best value was Johnson Wilson Constructors of Duluth, MN. Johnson Wilson has already assisted with pre-construction services premised on the model of CMR project delivery.

As this is St. Louis County's first CMR project, some additional background information is provided below.

- CMR is a method of construction project delivery that allows the county to include what would have been a "hard-bid" general contractor, who would only join the project after the bid phase, in the upfront project planning process to provide better estimation and value engineering services prior to bidding. The results of this process are tighter bid specs and more accurate bid estimates and, subsequently, final bids.
- Additionally, as opposed to the "hard-bid" general contractor approach, the county gets the benefit of negotiating the construction manager's fees upfront (rather than accepting them in a bid), selecting the project management team (rather than merely taking the low bid general contractor), and establishing a contractual "Guaranteed Maximum Price" (GMP) for the hard construction costs of the project.
- A GMP is based on the designed scope of the project as detailed in the project specifications and other construction documents. This does not mean that there will not be change orders, as there are always unforeseen project scope developments, but change orders are likely to be greatly decreased as the construction documents have been completely vetted by the construction management firm in the pre-construction phase of the project. Any change orders will be offset by the general project contingency. Any change to the GMP would require County Board approval as it would require a significant change in project scope beyond that which has been currently designed and bid.

The GSC project was broken up into a group of 12 "bid packages" and then bid out to the trades in a regular public bidding process per county purchasing rules via the county's Purchasing Division. Working with the county to review and accept the bids, the county will hold a contract for this project with Johnson Wilson Constructors who will, in turn, hold all the contracts with the project sub-contractors (those who have been awarded a bid).

Johnson Wilson has established a GMP that includes the sum total of all bids. The hard project cost, the contingency and fees are solely based upon the scope of work detailed in the construction documents. The GMP for this project has been formally established at \$17,413,000, and this means that Johnson Wilson will guarantee this project is completed for this amount, absorb any cost over-runs and return any leftover funds to the county at the end of the project. The additional owner/soft cost items that bring the GSC project to the \$21 million bond price include security equipment and installation, furniture, fixtures, painting, swing space moves, commissioning, audio visual equipment, testing and the third phase of the Architectural/Engineering team contract.

The total cost of this project/bond breaks down as follows:

- 1) The GMP of \$17,413,000 (hard construction costs, contingency, CMR fees);
- 2) The owner/soft costs (including A/E fees for phase III) of \$3,587,000; and
- 3) Bond issuance costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a contract for Construction Management At-Risk services for the Duluth GSC infrastructure replacement and general remodeling construction project with Johnson Wilson Constructors, Duluth Minnesota for a Guaranteed Maximum Price of \$17,413,000 to cover construction hard costs, general contingency and Construction Management At-Risk fees in the amount of \$498,847, payable from Fund 440, Agency 440001, which represents the new account for the 2013 Capital Improvement Bond.

**Construction Management At-Risk Services –
GSC Duluth Second through Seventh Floor Remodeling**

BY COMMISSIONER _____

WHEREAS, The St. Louis County master space plan for the Duluth area offices has been in place since 1995 with the Government Services Center (GSC) being the primary site for consolidation of county provided services; and

WHEREAS, State of Minnesota tenants have vacated the building and the next phase of the master space plan is to develop construction and bid documents for the GSC remodeling project as the basis for the most accurate bond amount possible; and

WHEREAS, The Purchasing Division solicited proposals in December 2012; and

WHEREAS, The construction firm offering the best product/service at the best value was Johnson Wilson Constructors of Duluth, Minnesota.

WHEREAS, the St. Louis County Board has authorized the sale of bonds to finance this Capital Improvement Project;

THEREFORE, BE IT RESOLVED, The St. Louis County Board authorizes the appropriate county officials to enter into a contract with Johnson Wilson of Duluth, Minnesota for Construction Management At-Risk services for the Duluth GSC infrastructure replacement and general remodeling project in the amount of \$17,413,000, which includes all hard project construction costs, a general project contingency, and Construction Management At-Risk fees of \$498,847, payable from 2013 Capital Improvement bond proceeds in Fund 440, Agency 440001.

BOARD LETTER NO. 13 – 316

FINANCE & BUDGET COMMITTEE NO. 4

CONSENT AGENDA NO.

DATE: July 30, 2013

RE: Support for AEOA/Range Mental
Health Center 2014 Capital
Appropriation Request

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

Support regional initiatives.

ACTION REQUESTED:

The St. Louis County Board is requested to formally declare its support for Arrowhead Economic Opportunity Agency (AEOA) and Range Mental Health Center (RMHC)'s \$10,000,000 State of Minnesota 2014 Capital Appropriation request and to designate it as St. Louis County's second priority.

BACKGROUND:

The St. Louis County Board has been asked to sponsor the AEOA/RMHC application for 2014 capital appropriation. Applications were due June 21, 2013 and the enclosed application has been submitted to Minnesota Management and Budget. This building will allow AEOA and RMHC to more fully provide services that are vitally needed in our region. The building will be located in the City of Virginia, in St. Louis County.

Please note that St. Louis County is listed as the submitter and the owner, as the capital appropriation process requires a local government sponsor and owner.

RECOMMENDATION:

It is recommended that the St. Louis County Board pass a resolution of support for a State of Minnesota 2014 Capital Appropriation request for the new office facility for AEOA/RMHC in the amount of \$10,000,000 and indicate it as St. Louis County's second bonding priority (after the Sheriff's Rescue Squad). This appropriation would finance up to 50% of the joint project cost, with AEOA/RMHC committing funds to match this request.

**Support for
AEOA/RMHC 2014 Capital Appropriation Request**

BY COMMISSIONER _____

WHEREAS, The State of Minnesota recently solicited requests for 2014 Capital Appropriations; and

WHEREAS, Arrowhead Economic Opportunity Agency and Range Mental Health Center submitted a request for \$10,000,000 for a new office facility located in the City of Virginia in St. Louis County;

WHEREAS, The Capital Appropriation would finance up to 50% of the joint project cost, and AEOA/RMHC have committed to funding the project match;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board declares its support for the 2014 Capital Appropriation request of \$10,000,000 for the AEOA/RMHC new office facility;

RESOLVED FURTHER, That the St. Louis County Board designates this as its second priority bonding project for 2014.

Attachment A

For Local Governments Requesting a 2014 Capital Appropriation

Please provide answers to all of the following questions (one for each project request) and submit them electronically in Microsoft Word to capitalbudget.mmb@state.mn.us by June 21, 2013.

I. Project Basics

- 1) **Name** of the local government or political subdivision that is submitting the request:
St. Louis County
- 2) **Project title:** New Office Building Construction
- 3) **Project priority number** (if the applicant is submitting multiple requests): 4.2
- 4) **Project location** (please list town(s)/city(ies) and county(ies): Virginia, St. Louis County
- 5) **Ownership and Operation:**
 - Who will own the facility: St. Louis County
 - Who will operate the facility: St. Louis County AEOA/Range Mental Health
 - Names of any private entities that will occupy/use any portion of the building:
Arrowhead Economic Opportunity Agency and Range Mental Health Center
- 6) **Project contact person** (name, phone number and email address):
Jack Larson, 218-750-1316, jack.larson@aeoa.org

II. Project Description

- 7) **Description and Rationale:** Provide a brief project description and rationale (one page maximum).

This request is for \$10,000,000 in state bond funding to design and construct a new office facility located in the City of Virginia in St. Louis County to house the Arrowhead Economic Opportunity Agency (AEOA) and Range Mental Health Center (RMHC). Both agencies are well-established and long-term nonprofit businesses serving thousands of economically and socially challenged residents across northeastern Minnesota. People helped include children, families, adults, elders, veterans, and nursing home residents. Services provided run the gamut from employment training, Head Start, youth and adult education, homeless services and basic needs, housing development, rural transit, senior nutrition and treatment for mental health and chemical use. Both AEOA and RMHC have been in business for over 50 years and combined, the two agencies employ over 600 people.

AEOA is currently operating in an old school building in Virginia that was built in 1920. The building is deteriorating rapidly and is not structurally sound enough to consider renovating as an option. The building is also too small for AEOA to provide services economically and efficiently. RMHC is currently operating in a facility in Virginia that is too small to serve its existing clients. The property where the office is located is not large enough to allow for any type of expansion.

This proposed building not only allows each agency to operate to the best of its ability, it also provides better opportunities for collaboration. Many of the people served by one agency are also served by the other. A common location will help with one-stop service provision. Sharing space and services also provides opportunity for innovation. Ultimately, the building ensures that jobs are maintained and necessary services for vulnerable citizens in northeastern Minnesota remain available.

- 8) **Square Footage:** For new construction projects, identify the new square footage planned. For remodeling, renovation or expansion projects, identify the total square footage of current facilities, the square footage to be renovated, and/or the new square footage to be added.

This new building will be 100,000 square feet.

III. Project Financing

The following table describing the total amount of financial resources needed and the proposed uses of funds must be submitted for each project.

- Enter amounts in thousands (\$100,000 should be entered as \$100).
- Enter the amount of state funding requested on the line “State GO Bonds Requested”.
- Uses of Funds must show how all funding sources will be used, not just the state funding requested.
- **Sources of Funds total must equal Uses of Funds total.**
- In most cases, the state share should not exceed 50% of the total project cost.

Do the project cost estimates below include inflation (see question 10 below)? Yes
 No

Sources of Funds Dollars in Thousands	Prior Years	For 2014	For 2016	For 2018	Total
State GO Bonds Requested		10,000			10,000
Funds Already Committed					
State Funds					
City Funds					
County Funds					
Other Local Government Funds					
Federal Funds					

Sources of Funds Dollars in Thousands	Prior Years	For 2014	For 2016	For 2018	Total
Non-Governmental Funds		10,000			10,000
Pending Contributions					
City Funds					
County Funds					
Other Local Government Funds					
Federal Funds					
Non-Governmental Funds I					
TOTAL*					20,000

Uses of Funds Dollars in Thousands	Prior Years	For 2014	For 2016	For 2018	Total
Land Acquisition					
Pre-design (required for projects over \$1.5 M)					
Design (including construction administration)		2,000			2,000
Project Management					
Construction		18,000			18,000
Furniture/Fixtures/Equipment					
Relocation (not bond-eligible)					
TOTAL*					20,000

* Totals must be the same.

IV. Other Project Information

- 10) **Project schedule.** Identify the date (month/year) when construction crews are expected to first arrive on site, and the date (month/year) when construction will be completed with a certificate of occupancy.

Anticipated Start Date: August, 2014

Anticipated Occupancy date: September 2015

(For facilities projects, this information will also be used to calculate an inflation cost, using the Building Projects Inflation Schedule posted on the [Minnesota Management and Budget website](#).

- 11) **Predesign.** For projects with a total construction cost of \$1.5 million or more:

Has a project predesign been completed? Yes No

If so, has the predesign been submitted to the Commissioner of

Administration? Yes No

- 12) **State operating subsidies.** Identify any new or additional state operating dollars that will be requested for this project. (Specify the amount and year, if applicable). No state operating dollars will be requested.

- 13) **Sustainable building guidelines.** Discuss how the project meets or exceeds the Minnesota Sustainable Building Guidelines established under Minnesota Statutes, section 16B.325, which may be found at <http://www.msbq.umn.edu/>. These are now mandatory for all new buildings or major renovations receiving state bond funding. The county and its engineers/architects/contractors will design and build this facility to exceed all of the state's sustainable building guidelines. The architects/engineers will monitor construction closely to insure sustainable standards are met and a commissioning agent will also be employed to be sure that all necessary standards are met.

- 14) **Sustainable building designs.** Explain the extent to which the project will use sustainable building designs, if applicable. This building will be built and designed to exceed all current state sustainability guidelines.

- 15) **Resolution of support and priority designation.** Has the governing body of the applicant passed a resolution of support (which indicates the project's priority number if the applicant is submitting multiple requests)? Yes No

If so, please attach the *signed* resolution. If not, please indicate when the resolution will be coming (and forward the resolution to MMB when available): July, 2013

BOARD LETTER NO. 13 - 317

FINANCE & BUDGET COMMITTEE NO. 5

BOARD AGENDA NO.

DATE: July 30, 2013

RE: Northland Office Building/
Center Cleaning and
Maintenance Arrangement

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To implement County Board policy.

ACTION REQUESTED:

The St. Louis County Board is requested to consider the cleaning and maintenance arrangement for the Northland Office Building/Center.

BACKGROUND:

Last week, Commissioner Nelson sent an email to all commissioners and Administration expressing his performance concerns (recent and past) related to the outside cleaning and maintenance contract at the Northland Office Building. County Administration has shared a status update detailing the actions of Property Management and Purchasing to manage the poor performance of the current contractor. As background, a 60-day notice has been served and the existing contract will be terminated effective July 31, 2013. A county-wide Request for Proposals has been issued and that search is underway. Purchasing plans to have a new cleaning and maintenance contract in place and active by October 1, 2013 (see attached summary provided to commissioners via email).

Most recently, Commissioner Nelson requested that County Administration prepare a resolution stating that county employees shall do all cleaning and maintenance in the Northland Office Building/Center. This will require budget adjustments for both 2013 and 2014 to include the addition of four additional (Janitor) positions.

Should commissioners wish to approve such a resolution, County Administration and Property Management will work to identify the required budget increase and will bring the required expense budget and changes in department rent costs to the County Board for approval as part of the next quarterly budget adjustment board letter.

RECOMMENDATION:

Should commissioners wish to approve this request, a resolution directing Administration to add four (4.0) full time equivalent Janitor positions for the cleaning and maintenance of the Northland Office Building/Center is attached.

Northland Office Building/Center Cleaning and Maintenance Arrangement

BY COMMISSIONER _____

WHEREAS, The county is responsible for providing safe, healthy and adequately provisioned workplaces to ensure our employees productivity; and

WHEREAS, The St. Louis County Board believes that the Northland Office Building/Center should be cleaned and maintained by county staff;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board directs County Administration and Property Management to develop the budget and required budget adjustments to clean and maintain this building by county staff, and bring them to the County Board for a quarterly budget adjustment;

RESOLVED FURTHER, That the County Board approves the expanded complement of four (4.0) full time equivalent Janitor positions in the Property Management budget for this purpose.

Action Steps/Summary for Northland Office Building

7/13/12: General Cleaning (GC) services began.

Immediate performance issues confronted:

- Property Management met with GC owner 3 times off-site and once on-site to address performance concerns.
- Contract amended to expand the amount of hours GC staff cleaned.
- Contract amended to add a "day matron" to the cleaning staff. Property Management facilitated training and provided a detailed list of duties for this "day matron."
- Initiated daily reviews by the Virginia Court House head janitor to inspect work, provide direction for cleaning and address any complaints.
- Property Management created a notification protocol so that department representatives (for all departments in the building) could submit complaints and/or request and we could ensure they would be communicated to cleaning staff.
- Ongoing communication to departments housed in the NOB of these efforts.

Summary:

The bottom line is that we got a very poor contractor. This low-bid contract has several flaws including high employee turn-over and low levels of commitment and supervision, sub-par or non-functioning equipment and little or no training. In addition, the original scope of services bid on was not sufficient to meet the cleaning needs of this high-traffic building.

Putting out an RFP and getting a new contractor on board takes time and our first strategy was to work with the current contractor to try and bring their service in-line with our expectations. Property Management has not been satisfied with this contractor and has been working with Purchasing to revise the scope of service, county expectations, and contractor cleaning approach in a new RFP that was just released. We have given notice to the current contractor.

In addition, a system was created to ensure department complaints were addressed. They have sharply declined with one department exception. Property Management is proactively working with management of that department to understand and meet needs.

7/31/13: Contract terminated; no temporary responsible short-term vendor could be found so General Cleaning is continuing their work through September.

Current Strategies Employed to Improve NOB Cleaning Services/Lessons Learned:

- The type/quantity of equipment the current contractor has is part of the issue. Property Management is purchasing county cleaning equipment (from buckets and mops to vacuum cleaners) which will give us the ability to ensure that all contract cleaners are trained on the same equipment by the same vendor - this is a free service to the county when we purchase this equipment. Another benefit of this is that we know what kind of equipment (and the shape that it is in) is being used in our building.
- We will also continue to have our VCH head janitor monitor and direct their work and utilize other staff for back-up, as necessary.
- A county-wide RFP is being issued; in the past a bid process has been used.
- RFP review criteria will include employee retention/pay/hours so we can ensure the contractor is able to attract workers with more experience and commitment to these positions. Our hope is that this will go a long way toward mitigating the high turn-over rate, which in turn makes consistent and competent cleaning of this building more likely.
- We have extended the contract terms to 5 years and have combined the RFP with other departments using outside cleaning staff in hopes of getting a bigger and more competent contractor that can realize this economy of scale and also achieve a higher and consistent quality level.

8/1/13: Requests for Proposals will be opened and a contract developed and brought to the County Board in order to have a new cleaning service under a new and expanded contract by late September.