



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

April 24, 2012

Immediately following the Board Meeting, which begins at 9:30 A.M.
Clinton Town Hall, 8907 Highway 37, Iron, MN

Directions: Highway 53 to the Hibbing exit (Highway 37). Proceed west on Highway 37 about 5 miles. The Clinton Town Hall is on the north side of highway, 1.5 miles west of the intersection of Highway 7.

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of April 10, 2012

Health & Human Services Committee – Commissioner O’Neil, Chair

1. Agreement with Mesabi Academy for High Impact, Short Term Secure and Chemical Dependency Program Addendum [12-144]
2. CY 2012 Forensic Psychological Services [12-145]

Environment & Natural Resources Committee – Commissioner Dahlberg, Chair

3. Repurchase of State Tax Forfeited Land – Lehrke [12-146]
4. Renewal of Contract with Short Elliot Hendrickson, Inc. for the Conservation and Management of Clean Water – Voyageurs National Park [12-147]

Public Works & Transportation Committee – Commissioner Forsman, Chair

5. Request of Easement Sponsorship across State of Minnesota Property – Stone Ridge Road Association [12-148]
6. Award of Bid – Liquid Chloride Purchase and Application [12-149]
7. Award of Bid – Bituminous Materials [12-150]
8. Acceptance of Grant for Bridge Replacement Project – Salo Road (Waasa Township) [12-151]
9. Acceptance of Grant for Bridge Replacement Project – CSAH 9, Fourth Street (Duluth) [12-152]
10. Acceptance of Grant for Bridge Replacement Project – CSAH 75 (Unorganized Township 63-21) [12-153]
11. Agreements with Lake County and the Cities of Eveleth and Virginia for Maintenance Striping [12-154]

Finance & Budget Committee – Commissioner Raukar, Chair

12. Abatement List for Board Approval [12-155]
13. Upgrade of Storage Area Network Hardware and Software [12-156]
14. Off-Sale 3.2 Percent Malt Liquor License – Canosia Township [12-157]

Public Safety & Corrections Committee – Commissioner Sweeney, Chair

15. Authorization to Apply for and Accept the 2012 Boat & Water Safety Grant [12-158]
16. Amended and Renamed Joint Powers Agreement: Lake Superior Drug and Violent Crime Task Force [12-159]

ESTABLISHMENT OF PUBLIC HEARINGS:

Finance & Budget Committee – Commissioner Raukar, Chair

17. Establish Public Hearing to Consider Allegations of Liquor Law Violations – Northland Lodge – Leiding Township (Tuesday, May 22, 2012, 9:40 a.m., City Council Chambers, Hibbing, MN) [12-160]
18. Establish Public Hearing to Consider Allegations of Liquor Law Violations – Polley’s Resort – Unorganized Township 63-17 (Tuesday, May 22, 2012, 9:45 a.m., City Council Chambers, Hibbing, MN) [12-161]
19. Establish Public Hearing to Consider Allegations of Liquor Law Violations – Portage Inn – Portage Township (Tuesday, May 22, 2012, 9:50 a.m., City Council Chambers, Hibbing, MN) [12-162]

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Health & Human Services Committee – Commissioner O’Neil, Chair

1. **Appointments to the Public Health and Human Services Advisory Committee [12-163]**
Resolution appointing two citizens to the PHHS Advisory Committee, and authorizing advertisement of remaining vacancies.

Public Works & Transportation Committee – Commissioner Forsman, Chair

1. **Award of Bids – Bridge Reconstruction Projects in Duluth, Unorganized Township 63-21 and Waasa Township [12-164]**
Resolution awarding bids to low bidders for bridge reconstruction projects in Duluth, Unorganized Township 63-21 and Waasa Township.
2. **Award of Bids – Paving Projects in Fredenberg, Willow Valley and Fayal Townships and North Half Crushing [12-165]**
A bid opening is scheduled for April 19, 2012, and the County Board will be provided with bid results and resolutions for consideration at the April 24, 2012 Committee of the Whole meeting.

Finance & Budget Committee – Commissioner Raukar, Chair

1. **Approval of a Sub-Allocation of the QECB to the City of Gilbert [12-166]**
Resolution authorizing an allocation to the City of Gilbert a portion of the county’s Qualified Energy Conservation Bond Volume Cap.
2. **Award of 2012 Fleet Vehicle Purchases [12-167]**
Resolution awarding the purchase of 2012 fleet vehicles to low bid qualifying vendors.

Central Management & Inter-Governmental Committee – Commissioner Jewell, Chair

1. **Reorganization of Public Health & Human Services Department Financial Reporting and Supervisory Structure [12-168]**
Resolution to restructure the financial reporting and supervisory structure of the Public Health & Human Services Department.
2. **Appointment of 2012 Special Board of Appeal and Equalization [12-169]**
Resolution authorizing appointments to the 2012 Special Board of Appeal and Equalization.
3. **New Job Class – Lead Electronic Systems Technician [12-171]**
Resolution authorizing a new job class in the Sheriff’s Office and increasing the Sheriff’s staff complement by 1 FTE for the new position.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

At this time, Commissioners may introduce items for discussion or report on past and future activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

May 1, 2012 **Commissioners' Conference Room, Courthouse, Duluth, MN**

May 8, 2012 **Commissioners' Conference Room, Courthouse, Duluth, MN**

May 22, 2012 **City Council Chambers, Hibbing, MN**

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE
ST. LOUIS COUNTY BOARD OF COMMISSIONERS

Tuesday, April 10, 2012

Location: County Commissioner Conference Room, Duluth Courthouse

Present: Commissioners Jewell, O'Neil, Dahlberg, Forsman, Sweeney, Nelson and Raukar

Absent: None

Convened: Chair Nelson called the meeting to order at 10:27 a.m.

CONSENT AGENDA

Raukar/Sweeney moved to approve the consent agenda. At the request of Commissioner Dahlberg, CY 2012 LSS Bethany Crisis Nursery Funding was removed for separate consideration. The remainder of the consent agenda passed. (6-0)

Minutes of April 3, 2012

1. Reinstatement of Contract for Repurchase of State Tax Forfeited Land – Anderson
2. Repurchase of State Tax Forfeited Land – DuFresne
3. Agreements for Crack Sealing with Lake County, Various Cities and Townships
4. Correction of Application and Acceptance of the 2009 Port Security Grant Resolution

REGULAR AGENDA

Forsman/Raukar moved to award a contract for culver replacement, bituminous pavement reclamation, bituminous surface and aggregate shouldering on CSAH 87, Owens Township, to Ulland Brothers Inc. Cloquet, MN, on their low bid of \$916,601.18 (5.18% below the engineers estimate). (7-0)

Forsman/O'Neil moved to award a contract for aggregate crushing for South St. Louis County 2012 to Forest Concrete Products, Inc., Ely, MN, on their low bid of \$\$236,405,00 (5.44% below the engineers estimate). (7-0)

Forsman/Sweeney moved to award a contract for gravel road investment program, North 2012, aggregate base, aggregate stabilization, calcium chloride, to KGM Contractors Inc., Angora, MN, on their low bid of \$117, 781.20 (16.44% over the engineers estimate) (7-0)

Jewell/Sweeney moved to approve updates to the Deferred Compensation Plan Document. Human Resources Director Jim Gottschald said the changes are mostly housekeeping items to insure compliance with IRS rules. After further discussion, the motion passed. (7-0)

Jewell/O'Neil moved to table the reorganization of Public Health and Human Services (PHHS) financial reporting and supervisory structure. Commissioner Jewell said at the request of County Administrator Kevin Gray, the request is to table until the May 22, 2012, committee meeting. Commissioner Jewell said the Administrator and Ann Busche, Director of PHHS are not here today and additional information is needed. Commissioner Nelson asked for clarification on a motion to table at committee and Commissioner Forsman asked if a tabling motion could be made prior to a motion being on the table. County Attorney Mark Rubin said that the board could make a tabling motion at committee and technically, there needs to be a motion on the table first in order to make the tabling motion. Nelson/Dahlberg moved the resolution giving administration the authority to implement a partial restructure of the financial and supervisory reporting process within the PHHS Department. O'Neil/Jewell moved to table the motion to the May 22, 2012, committee meeting. The motion failed (3-4, nays: Nelson, Raukar, Forsman and Dahlberg). County Attorney Rubin requested a brief recess.

The board recessed at 10:52 a.m. and reconvened at 10:56 a.m.

Commissioner Jewell said he is opposed to moving this forward as the Administrator and the PHHS Director have both asked that it be removed, and as he understands it is allowable to table the matter. Commissioner Nelson said he brought this forth as a discussion item. Commissioner O'Neil said he does not think Commissioner Jewell did anything wrong by asking this to be removed, as the key people to discuss the matter are not present. Deputy Administrator Gary Eckenberg said any commissioner can bring an item to committee by asking administration to bring it forward, and recognized that Commissioner Nelson wanted this brought to this week's agenda. Deputy Administrator Eckenberg said that Internal Auditor Bill Whiteside, County Auditor's Office, has agreed to conduct an internal audit in regards to this request, adding there are some human resources functions that still need to be worked on such as job descriptions. After further discussion, Commissioner Nelson withdrew his motion and requested that it be brought back to the Committee of the Whole on April 24, 2012.

The board recessed at 11:29 a.m. The Board reconvened at 1:17 p.m., with Commissioners Dahlberg and Sweeney absent.

At 1:19 p.m. Commissioner Sweeney joined the meeting.

COMMISSIONER DISCUSSION ITEMS

Commissioner O'Neil reminded everyone that tonight is the Expressions of Homes Art Expo and Silent Auction Fundraiser at the Depot from 4:00-9:00 p.m. in the Great Hall. There will be food and music, and all proceeds support Community Connect. Students at the College of St. Scholastica and UMD helped organize the event. Commissioner O'Neil invited all to attend and help those in need of housing and health resources.

Commissioner Forsman said he was not here last week as he traveled to the East Coast to deliver a vehicle and help his son's family move, adding his son serves in the military.

Commissioner Nelson said that he, along with Commissioner Raukar, attended a Twin Metals discussion facilitated by one of their engineering employees. Part of the discussion included buying local and being part of the community by helping grow the local economy, adding they are investing \$1.5 million weekly on drilling efforts. Commissioner Nelson said there is tremendous interest from the mining industry in mining platinum reserves, which is a minimally invasive extraction.

Commissioner Raukar said there is a consulting firm working with Twin Metals to get a sense of what is important to citizens and the importance of encouraging new infrastructure, social programs, etc, was conveyed, as well as keeping the wealth here in the community rather than exporting.

At 1:32 p.m., Raukar/O'Neil moved to adjourn. (6-0)

Keith Nelson, Chair of the County Board

Patricia Stolee, Clerk of the County Board

BOARD LETTER NO. 12 – 144

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: April 24, 2012

RE: Agreement with Mesabi Academy for High Impact, Short Term Secure and Chemical Dependency Program Addendum

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be born healthy, live a life free from abuse and neglect, and will have a permanent living arrangement.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a contract addendum with KidsPeace Mesabi Academy, Buhl, MN, for Chemical Dependency and High Impact, Short-Term Secure Programs to be added to its CY 2012 contract.

BACKGROUND:

Mesabi Academy is a Residential Treatment Center which provides 24-hour care, on-site special education services, individual and group therapy, family counseling, and other support services for seriously emotionally and behaviorally disturbed children who are unable to function at home, at school, or within the community. Mesabi Academy contracts with St. Louis County as a lead/host county, so vendors from other counties may purchase services from the agency. The average length of stay for the Specialized Residential Program is 9-12 months.

Mesabi Academy has requested an addendum to the current agreement in order to add two new programs:

1. Chemical Dependency (CD) Residential Services. Mesabi Academy contracts out CD Assessments through North Homes Children and Family Services, which determines specific client needs and determines if children meet the criteria for residential CD services.
2. High-Impact, Short-Term Secure Program. This program is designed for adjudicated youth who need to interrupt their cycle of delinquency. Those served will be delinquent and non-delinquent males ages 12-17 with an IQ of 50-65 who exhibit aggression towards others, have a need for a highly structured setting, and require assistance with daily living skills.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an addendum to the CY 2012 contract with Mesabi Academy for a 3-7 month program of Chemical Dependency residential services designed to create a positive treatment culture at \$222 per day, and a 9-15 day High-Impact, Short-Term Secure Program for adjudicated youth who need to interrupt their cycle of delinquency at a cost of \$2,200 per treatment stay.

Payment for both programs payable from:

Fund	230	Social Services
Agency	232008	Children's Services
Expense Object	601200	Out-of-Home Placement

**Agreement with Mesabi Academy for High Impact, Short Term Secure
and Chemical Dependency Program Addendum**

BY COMMISSIONER _____

WHEREAS, the Department of Public Health and Human Services (PHHS) has contracted with KidsPeace Mesabi Academy since 2008 to provide youth's residential services on behalf of the county, and to serve as lead/host county so vendors from other counties may purchase services from the agency; and

WHEREAS, Mesabi Academy has requested an addendum to the current agreement in order to add two new programs; and

WHEREAS, PHHS wishes to amend its CY 2012 residential contract agreement with KidsPeace Mesabi Academy to add those two new programs.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes an addendum to the CY 2012 contract with Mesabi Academy to purchase:

1. 3-7 month Chemical Dependency (CD) Residential Program services at a rate of \$222 per day, and
2. 9-15 day High-Impact, Short-Term Secure Program services designed for adjudicated youth who need to interrupt their cycle of delinquency; those served will be delinquent and non-delinquent males ages 12-17 with an IQ of 50-65 who exhibit aggression towards others, have a need for a highly structured setting, and require assistance with daily living skills. The rate is a flat fee of \$2,200 per treatment stay.

Payment for both programs payable from:

Fund	230	Social Services
Agency	232008	Children's Services
Expense Object	601200	Out-of-Home Placement

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize Professional Service Agreements with the Human Development Center, Duluth Institute for Psychological Health, and Arrowhead Psychological Clinic for the period January 1, 2012 through December 31, 2012 at a cost of \$650 per evaluation for up to a potential of 100 forensic evaluations which may be needed at any time during CY 2012 (\$65,000 maximum for all three providers combined).

Payment for these agreements payable from:

Fund	230	Social Services
Agency	232008	Children's Services
Expense Object	602000	Other Children's Services

CY 2012 Forensic Psychological Services

BY COMMISSIONER _____

WHEREAS, the Department of Public Health and Human Services (PHHS) wishes to contract with the Human Development Center, Duluth Institute for Psychological Health, and Arrowhead Psychological Clinic to provide Forensic Psychological Services on behalf of the county; and

WHEREAS, PHHS wishes to ensure Children in Need of Protection and Services will have mental health needs addressed and recommendations presented for delinquency proceedings, permanency planning and termination of parental rights hearings; and

WHEREAS, the Human Development Center, Duluth Institute for Psychological Health, and Arrowhead Psychological Clinic are able and willing to provide these services.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes Professional Service Agreements with the Human Development Center, Duluth Institute for Psychological Health, and Arrowhead Psychological Clinic for Forensic Psychological Services for the period January 1, 2012 through December 31, 2012 at a cost of \$650 per evaluation for up to a potential of 100 forensic evaluations which may be needed at any time during CY 2012 (\$65,000 maximum for all three providers combined).

Payment for these agreements payable from:

Fund	230	Social Services
Agency	232008	Children's Services
Expense Object	602000	Other Children's Services

Sylvia Lehrke, Virginia, MN

Parcel Code	580-0010-00590
Taxes and Assessments	\$669.21
Service Fees	\$114.00
Deed Tax	\$2.21
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$856.42

Repurchase of State Tax Forfeited Land - Lehrke

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, the applicant, Sylvia Lehrke of Virginia, MN, has applied to repurchase state tax forfeited land legally described as:

TOWN OF WUORI

BEGINNING AT SW CORNER OF SE 1/4 OF SE 1/4 RUNNING THENCE N 417
3/12 FT THENCE E 208 7/12 FT THENCE S 417 3/12 FT THENCE W 208 7/12
FT TO POINT OF BEGINNING

SEC 3 TWP 59 RGE 17

PARCEL: 580-0010-00590

WHEREAS, the applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest.

NOW, THEREFORE, BE IT RESOLVED, that the St Louis County Board approves the repurchase application by Sylvia Lehrke of Virginia, MN, on file in County Board File No. _____, subject to payments including total taxes and assessments of \$669.21, service fee of \$114, deed tax of \$2.21, deed fee of \$25, and recording fee of \$46; for a total of \$856.42, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, Sylvia Jauhola, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

TOWN OF WUORI, BEGINNING AT SW CORNER OF SE 1/4 OF SE 1/4 RUNNING THENCE N 417 3/12 FT THENCE E 208 7/12 FT THENCE S 417 3/12 FT THENCE W 208 7/12 FT TO POINT OF BEGINNING. Sec 3
Twp 50 Rge 17

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one)

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether as mortgage or otherwise the right is exercised

That such taxes became delinquent in 2005 and remained delinquent and unpaid for the subsequent years of: 2006, 2007, 2008, 2009

That pursuant to Minnesota Statutes, the total cost of repurchase \$856.42 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Please contact our office at 218-726-2606 for the current amount due which increases monthly.

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that: applicant to state reasons why taxes were not paid.

was poor Had a hard enough time keeping lights on + paying Bills.

Please check the appropriate box below:

- There are one or more wells on this property (See enclosed well disclosure information sheet)
- No change since last well certificate Well disclosure completed - \$50.00 enclosed
- There are no wells on this property

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): Sylvia Jauhola

Are you currently in active military service? no

If you have been discharged within the last 6 months, provide discharge date _____ and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.

Dated: 3/20 2012

By: Sylvia (Jauhola) Lehrke
(Signature)

Address: 7083 Rice River Rd
City: Virginia State: Mn Zip: 55799
Phone: _____

218 749-4240



St. Louis County Land Department Tax Forfeited Land Sales

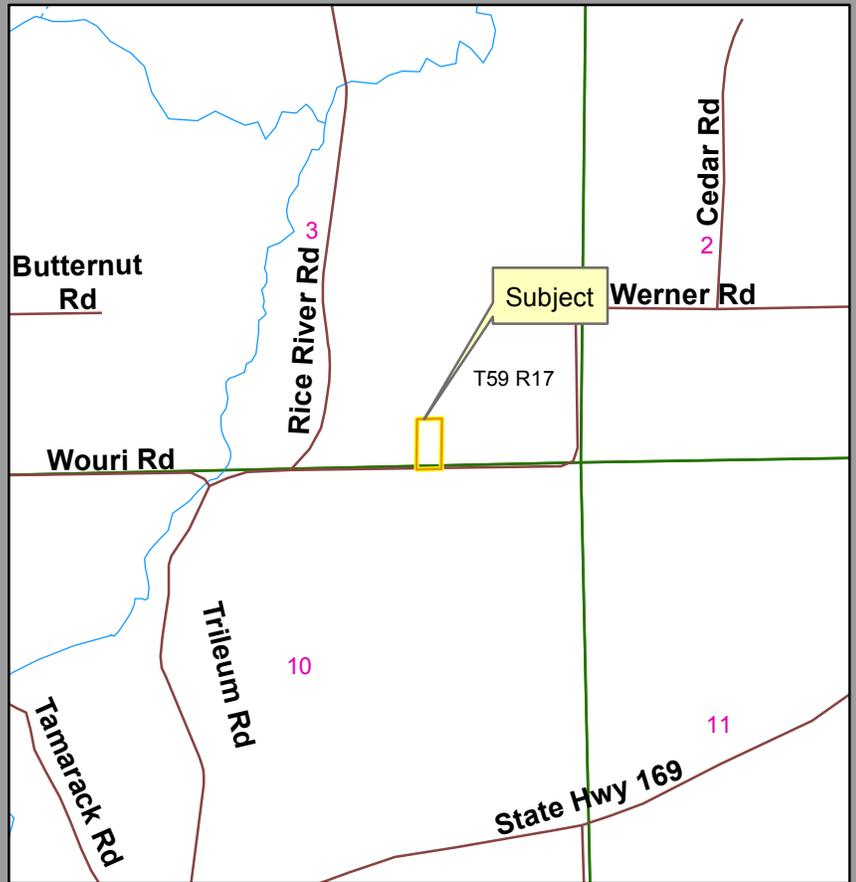
Repurchase of Property

Legal : TOWN OF WUORI
BEGINNING AT SW CORNER OF SE
1/4 OF SE 1/4 RUNNING THENCE N
417 3/12 FT THENCEE 208 7/12 FT
THENCE S 417 3/12 FT THENCE W
208 7/12 FT TO POINT OF BEGINNING

Parcel Code : 580-0010-00590

Acres: 2.00

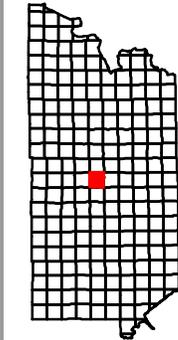
LDKEY : 71659



Town of Wuori Sec: 3 Twp: 59 Rng: 17

Commissioner District # 4

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

St. Louis County
Land Department

April 2012



2003 NAIP Photo

BOARD LETTER NO. 12 – 147

ENVIRONMENTAL & NATURAL RESOURCES COMMITTEE CONSENT NO. 4

BOARD AGENDA NO.

DATE: April 24, 2012

RE: Renewal of Contract with Short Elliot Hendrickson, Inc. for the Conservation and Management of Clean Water – Voyageurs National Park

FROM: Kevin Z. Gray
County Administrator

Ted Troolin, Director
Environmental Services

RELATED DEPARTMENT GOAL:

To ensure the policy direction set by the St. Louis County Board of Commissioners is implemented in an effective and efficient manner.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a new contract with Short Elliot Hendrickson, Inc., for the conservation and management of clean water in and adjacent to Voyageurs National Park.

BACKGROUND:

On February 7, 2012, the St. Louis County Board renewed its participation in a Joint Powers Agreement with Koochiching County (Voyageur National Park Clean Water Joint Powers Board) to seek federal, state, and other financial assistance to plan, develop, construct and manage a comprehensive wastewater treatment system within and adjacent to Voyageurs National Park in St. Louis and Koochiching Counties.

Short Elliot Hendrickson, Inc. (SEH) has completed the Comprehensive Wastewater Plan for the Voyageur National Park areas in St. Louis County - Ash River, Crane Lake, and Kabetogama. Funding for the Plan was generated from St. Louis County and the Iron Range Resources and Rehabilitation Board. SEH has worked with St. Louis and Koochiching Counties to further explore funding opportunities for the wastewater project.

SEH was able to secure a \$285,000 grant from the Minnesota Department of Employment and Economic Development to help complete the following projects in the basin:

- Crane Lake Water and Sanitary District - \$150,000 for sewer extension.
- Kabetogama Township - \$25,000 to Puck's Point Project.
- Ash River Area - \$10,000 for working with a group of local citizens to improve wastewater treatment options for the area.
- Koochiching County - \$100,000 to Jackfish Bay Project.

The new contract with SEH is in the amount of \$50,000 and involves three tasks:

- SEH staff to coordinate communication and meetings of the Joint Powers Board.
- Prioritizing wastewater projects and to educate the public on the need for future wastewater solutions to existing wastewater problems in the Namakan Basin.
- Funding Administration – to continue to seek affordable financing for future projects.

St. Louis County is the fiscal agent for the Joint Powers Board and would be contracting with SEH once both counties have approved the \$50,000 contract amount (\$25,000 from St. Louis County and \$25,000 from Koochiching County).

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the appropriate county officials to sign a new professional services agreement with Short Elliot Hendrickson, Inc. for the Voyageurs National Park Clean Water Joint Powers Board in the amount of \$50,000. Funding for half of this contract (\$25,000) is available from the St. Louis County Shoreline Sales Trust (Fund 500, Agency 500001, Object 629900) and half of the funds will be provided by Koochiching County.

Renewal of Contract with Short Elliot Hendrickson, Inc. for the Conservation and Management of Clean Water – Voyageurs National Park

BY COMMISSIONER _____

WHEREAS, on February 7, 2012, the St. Louis County Board renewed its participation in the Voyageurs National Park Clean Waters Joint Powers Agreement with Koochiching County to seek federal state, and other financial assistance to plan, develop, construct and manage a comprehensive wastewater treatment system for the property within and adjacent to Voyageurs National Park in both Koochiching County and St. Louis County; and

WHEREAS, additional funding for engineering services will be split equally by St. Louis County and Koochiching County, each contributing \$25,000; and

WHEREAS, St. Louis County is designated as the fiscal agent for the Voyageurs National Park Clean Waters Joint Powers Agreement with the County Auditor to accept and disburse funds on behalf of the Joint Powers Board.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to enter into a contract with Short, Elliot, Hendrickson, Inc. on behalf of the Voyageurs National Park Clean Waters Joint Powers Board for additional engineering services for a total contract price of \$50,000, with \$25,000 payable from Fund 500, Agency 500001, Object 629900 (Shoreline Sales Trust).

RESOLVED FURTHER, that the cost of the contracted services will be divided equally between St. Louis and Koochiching Counties, with Koochiching County contributing \$25,000.

BOARD LETTER NO. 12 - 148

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 5

BOARD AGENDA NO.

DATE: April 24, 2012 **RE:** Request for Easement
Sponsorship across State of
Minnesota Property – Stone
Ridge Road Association

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the acquisition of a permanent road easement across State of Minnesota school trust land for use by the Stone Ridge Road Association, Inc.

BACKGROUND:

In recent years, parcels of private property on the northwesterly shore of Wolf Bay, Lake Vermilion in Section 14, Township 63 North Range 17 West (Greenwood Township and Unorganized Township 63-17) have been sub-divided and are being improved and developed with both seasonal and year-round occupancies. Road access to these 15 or so properties is by way of an existing forestry road which extends easterly from the Niles Bay Road (Unorganized Town Road 7400) approximately 5,850 feet and terminating within the Plat of Sunrise Ridge. This road, known as the Stone Ridge Road, exists predominately on four forties of State of Minnesota school trust lands. Current use of the state land underlain by Stone Ridge Road is by license issued to the several benefiting individual property owners and is renewed periodically at the discretion of the Minnesota Department of Natural Resources. Such a license interest does not suffice as either public or permanent road right of way.

The State of Minnesota is precluded from granting permanent road easements to individuals or private road associations on school trust land. Such easements can only be granted to public road authorities such as counties or townships. Therefore, either St. Louis County or an Organized Township may acquire a permanent public road

easement across the above described State of Minnesota land. Greenwood Township declined to do so in 2007.

The existing Stone Ridge Road has not been sufficiently improved to be designated as a county or Unorganized Town Road and maintained at public expense. The Public Works Department currently has no funding available to make such improvements and recommends that the road remain privately maintained through the establishment of a road association comprised of those property owners benefiting from the existence of the access road. These property owners have now legally incorporated, under Mn Statutes Chapter 317, as the Stone Ridge Road Association, Inc.

It is proposed that Saint Louis County make application to the State of Minnesota, on behalf of the Stone Ridge Road Association, Inc., for a permanent, public road easement across state land at a minimum width of 66 feet and running more or less over the existing course of Stone Ridge Road. Specific location of the easement area will be provided and described by the association when surveys are complete. By formal agreement with St. Louis County, the road association will be responsible for road construction and improvement costs and any ongoing maintenance necessary to conform to standards as contained in the Right of Way Easement to be issued by the State of Minnesota.

The Stone Ridge Road Association will be responsible for all acquisition costs for this easement and will make all necessary payments directly to the Minnesota Department of Natural Resources. There are no direct costs to the county for this acquisition.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the acquisition of the necessary right of way easement from the State of Minnesota and authorize an agreement with the Stone Ridge Road Association, regarding the costs of the road easement, construction, and maintenance.

**Request for Easement Sponsorship over State of
Minnesota Property – Stone Ridge Road**

BY COMMISSIONER _____

WHEREAS, the St. Louis County Public Works Department has been approached by the Stone Ridge Road Association, Inc., a non-profit corporation pursuant to Minnesota Statutes Chapter 317 and representing several owners of property located in Sections 11 and 14, Township 63 North Range 17 West (Greenwood and Unorganized Township 63-17), to apply to the State of Minnesota for a roadway right of way easement over State Trust Land; and

WHEREAS, the State of Minnesota can only grant easements over school trust land to governmental entities; and

WHEREAS, the Stone Ridge Road Association, Inc. will be solely responsible for the road construction, improvements, and ongoing maintenance necessary to conform to Minnesota Department of Natural Resources Standards as contained in the Right of Way Easement to be issued by the State of Minnesota.

NOW, THEREFORE, BE IT RESOLVED, that the State of Minnesota Department of Natural Resources is requested to provide St. Louis County with easement across the following described property:

A sixty-six foot wide permanent easement for public roadway purposes over, under, and across the SE $\frac{1}{4}$ of the NW $\frac{1}{4}$, the NE $\frac{1}{4}$ of the NW $\frac{1}{4}$, the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$, and the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 15, AND the NW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 14, all in Township 63 North, Range 17 West of the Fourth Principal Meridian more or less over the course of the existing Stone Ridge Forest Road. A complete centerline description of the easement area will be provided by the Stone Ridge Road Association, Inc. when the survey of same is completed, prior to formal application for the easement to the State of Minnesota.

RESOLVED FURTHER, that the St. Louis County Board authorizes the appropriate county officials to execute an agreement with the Stone Ridge Road Association, Inc., and any amendments approved by the County Attorney's Office, for future improvement and maintenance expenses of the road and for payments to the Department of Natural Resources for the acquisition of this Permanent Road Easement.

March 28, 2012

Jim Foldesi
Public Works Director
St. Louis County
Pike Lake Garage
4787 Midway Road
Duluth, MN 55811



Dear Sir:

The Stone Ridge Road Association would like to officially request St. Louis County's sponsorship to acquire the easement rights for the owners on Store ridge Road to have permanent easement across the DNR land that this road crosses.

Attached is the legal description of the 40's that Stone Ridge Road uses to access the owners property. I in addition I have enclosed all the maps and communication that we have had with the DNR in Grand Rapids. An easement request was sent to the DNR on March 16, 2012.

A road survey has been requested from Northern Lights Surveying Company in Virginia, MN

Thank you for your consideration of this request and your support.

Jim Tolan
President
Stone Ridge Road Association
218-750-1619

GREENWOOD (NW), UNORGANIZED 63-17

T.63N-R.17W



STONE RIDGE ROAD

Niles Bay Road

PRIVATE

16 feet wide
Lease road

STONE RIDGE ROAD
33 feet wide Lease road

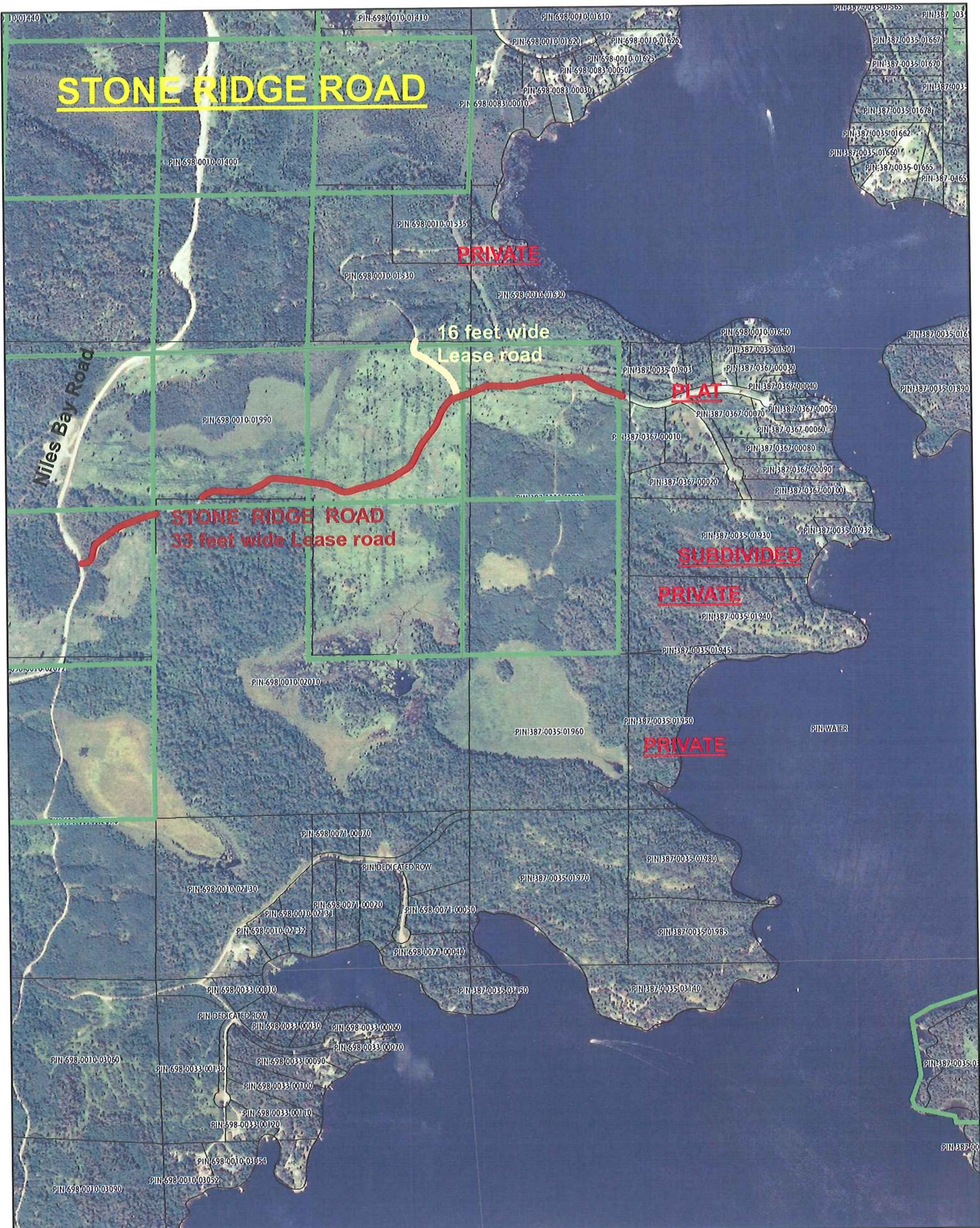
PLAT

SUBDIVIDED

PRIVATE

PRIVATE

PIN WATER



10:01:40

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BOARD LETTER NO. 12 – 149

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 6

BOARD AGENDA NO.

DATE: April 24, 2012 **RE:** Award of Bid – Liquid Chloride
Purchase and Application

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the award of bid for annual Liquid Chloride application.

BACKGROUND:

The Public Works Department budgets annually for the application of liquid chloride on gravel roads as part of its summer dust abatement program. The bid is based on a total of 1,156,000 gallons to be used by various entities. St. Louis County's approximate application amount is 460,000 gallons. The remaining 696,000 gallons included in the bid are to be applied in the following jurisdictions which are participating at the bid rate: Koochiching and Lake Counties and various cities and townships within St. Louis County. The partners in this project will pay for the costs of the Liquid Calcium Chloride application in individual jurisdictions.

Bids were taken on Wednesday, April 4, 2012 for 38% Liquid Calcium Chloride and 30% Liquid Magnesium Chloride. Envirotech Services, Inc. of Savage Minnesota was the only bidder of 30% Magnesium Chloride. The Public Works Department budget allows the application of up to 460,000 gallons of liquid chloride. The bid prices received for 460,000 gallons of liquid chloride applied in various locations in St. Louis County are detailed below:

Calcium Chloride. Tri-City Paving, Inc., Little Falls, MN	\$0.798 per gallon=\$367,080
Calcium Chloride Envirotech Services, Inc., Savage, MN	\$0.825 per gallon=\$379,500
Magnesium Chloride, Envirotech Services Inc., Savage, MN	\$0.825 per gallon=\$379,500

This represents a 21.09% increase per gallon for Calcium Chloride from the price paid in 2011.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an award of bid to the low bidder Tri-City Paving, Inc. of Little Falls, MN on the above project for a total cost of \$367,080.00 payable from Fund 200, Agency 207001, Object 653400.

Award of Bid – Liquid Chloride and Application

BY COMMISSIONER _____

WHEREAS, bids have been received for the purchase and application of 460,000 gallons of Liquid Chloride for dust control on gravel roads; and

WHEREAS, Tri-City Paving, Inc. of Little Falls, Minnesota provided the low acceptable bid.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the award of the contract on the above project to the low bidder, Tri-City Paving, Inc. of Little Falls, Minnesota for 460,000 gallons of 38% liquid calcium chloride for the bid price of \$0.798 cents per gallon for a total cost of \$367,080.00, payable from Fund 200, Agency 207001, Object 653400.

BOARD LETTER NO. 12 - 150

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 7

BOARD AGENDA NO.

DATE: April 24, 2012 **RE:** Award of Bid – Bituminous
Materials

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
County Engineer/Public Works Director

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

It is requested that the St. Louis County Board authorize contract with the low bidding vendors for the purchase of bituminous materials as specified in Bid 5015.

BACKGROUND:

The Purchasing Division solicited a joint bid request with the City of Duluth for the purchase of bituminous materials. The contracts are for one year beginning June 1, 2012 with prices firm for the contract period. Bituminous materials are purchased from the vendor with the lowest net cost for the product required to each project site. The lowest net cost includes price per ton, proximity to the project and transportation costs. The Public Works Department budgeted \$375,000 for the 2012 season.

The following vendors provided bids:

Name City State	Non-Wear Mix spnwb230b - Per Ton	Non-Wear Mix spnwb230c - Per Ton	Wear Mix spweb240b - Per Ton	Wear Mix spweb240c - Per Ton
Mesabi Bituminous Inc. Gilbert MN	\$ 49.00	\$ 54.00	\$ 49.00	\$ 54.00
Monarch Paving Co. Turtle Lake WI (plant located in Superior)	\$ 54.30	\$ 57.30	\$ 54.30	\$ 57.30
Northland Constructors of Duluth,LLC Duluth MN	\$ 46.00	\$ 52.00	\$ 46.00	\$ 52.00

RECOMMENDATION:

It is recommended the St. Louis County Board authorize contracts for the purchase of bituminous materials from Mesabi Bituminous, Inc., Monarch Paving Company, and Northland Constructors of Duluth, LLC at the prices submitted on Bid 5015, payable from Fund 200, Agency 201001, Object 651100.

Award of Bid – Bituminous Materials

BY COMMISSIONER _____

WHEREAS, bids were solicited for the purchase of bituminous materials for use throughout St. Louis County; and

WHEREAS, bids which met specifications were received from five vendors; and

WHEREAS, bituminous materials are purchased from the vendor with the lowest net cost for the product required to each project site; the lowest net cost includes price per ton, proximity to the project and transportation costs.

NOW, THEREFORE, BE IT RESOLVED, the St. Louis County Board authorizes the appropriate county officials to enter into contracts for the purchase of bituminous materials from Mesabi Bituminous, Inc. of Gilbert, MN; Monarch Paving Company of Superior, WI; and Northland Constructors of Duluth, LLC of Duluth, MN, at the prices submitted on Bid 5015, payable from Fund 200, Agency 201001, Object 651100.

BOARD LETTER NO. 12 - 151

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 8

BOARD AGENDA NO.

DATE: April 24, 2012 **RE:** Acceptance of Grant for Bridge
Replacement Project – Salo Road
(Waasa Township)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement accepting a Minnesota State Transportation Fund grant and committing to the use of local funds to pay for that portion of the cost of bridge replacement which exceeds the grant amount for County Project (CP) 128460.

BACKGROUND:

Bids for the reconstruction of State Bridge 69J87 (CP 128460; SAP 69-598-040) on Salo Road in Waasa Township were let on April 12 and appear on the April 24 Committee of the Whole agenda (Board Letter No. 12-164) for Board consideration. Landwehr Construction, Inc., St. Cloud, Minnesota, submitted the successful bid of \$164,866.44 for this project. Tentative approval of a grant for bridge replacement from the Minnesota State Transportation Fund was received on January 9, 2012, with final approval received on April 17, 2012 based on the bid amount. The grant will offset \$133,981.07 in local funds which are anticipated for this project.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize agreements with the Minnesota Department of Transportation to accept grant funds and commit to the use of local funds for costs of County Project 128460 which exceed the grant amount.

**Acceptance of Grant for Bridge Replacement Project – Salo Road
(Waasa Township)**

BY COMMISSIONER _____

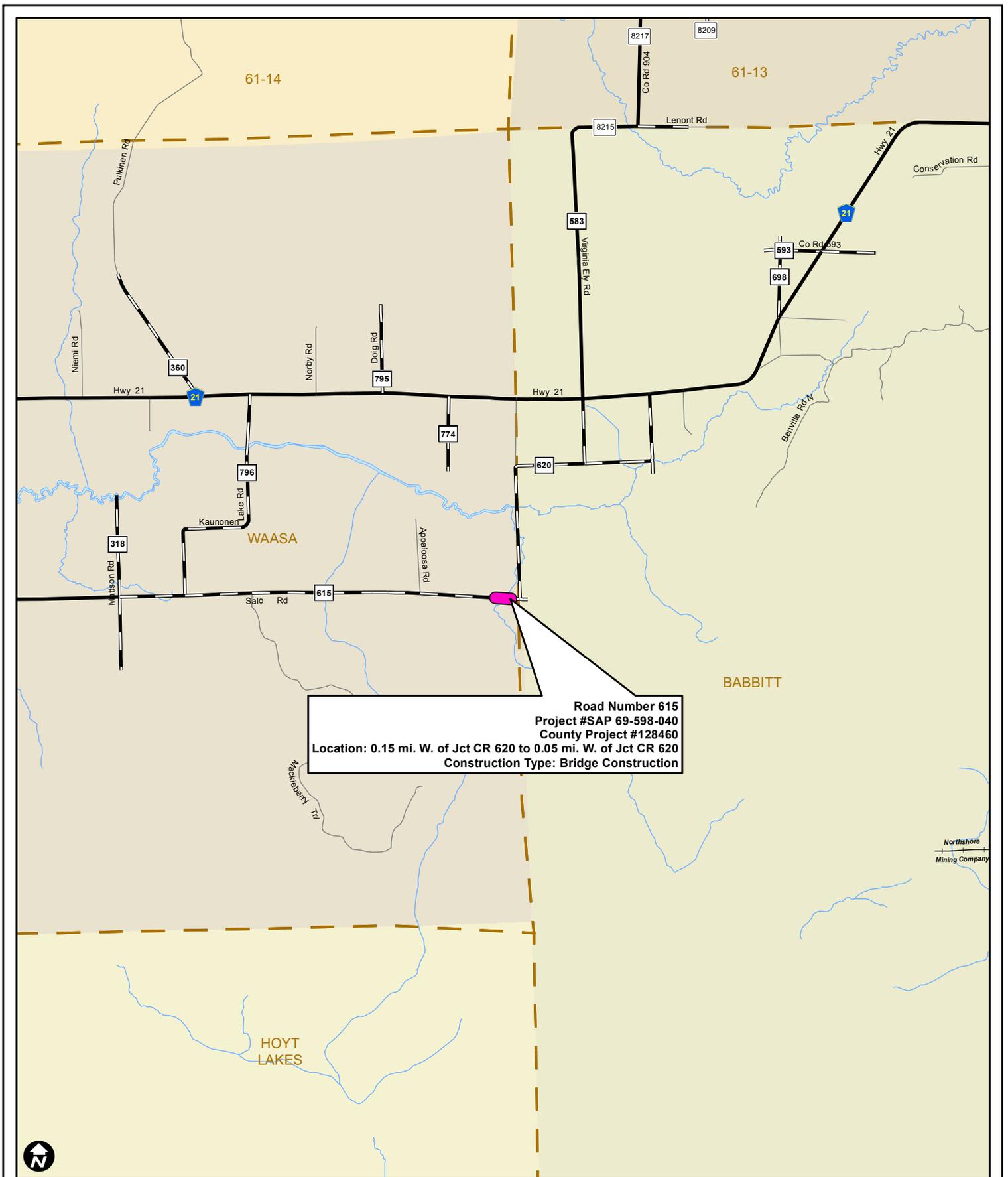
WHEREAS, St. Louis County has applied to the Minnesota Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for the construction of project SAP 69-598-040, State Bridge 69J87 on County Road 615 (Salo Road), in Waasa Township.; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$133,981.07 by reason of the low responsible bid of \$164,866.44, submitted by Landwehr Construction, Inc., St. Cloud, Minnesota.

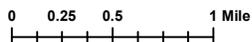
NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board agrees to the terms and conditions of the grant consistent with Minn. Stat., Section 174.50, Subd. 5, (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The appropriate county officials are authorized to execute a grant agreement with the Minnesota Commissioner of Transportation concerning the above-referenced grant.

Fund 29 Bridge Bond Funds	\$133,981.07
SLC State Aid Funds	\$30,885.37
Total Project:	\$164,866.44



Road Number 615
Project #SAP 69-598-040
County Project #128460
Location: 0.15 mi. W. of Jct CR 620 to 0.05 mi. W. of Jct CR 620
Construction Type: Bridge Construction

St. Louis County 2012 Road & Bridge Construction



Map Components	
2012 Road & Bridge Construction	County/Unorg. Twp. Road - Paved
Bridge Construction	County/Unorg. Twp. Road - Gravel
Interstate Highway	Local Road/City Street
U.S./State Highway	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

BOARD LETTER NO. 12 - 152

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 9

BOARD AGENDA NO.

DATE: April 24, 2012 **RE:** Acceptance of Grant for Bridge
Replacement Project – CSAH 9,
Fourth Street (Duluth)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement accepting a Minnesota State Transportation Fund grant and committing to the use of State Aid funds to pay for that portion of the cost of bridge replacement which exceeds the grant amount for County Project (CP) 8579.

BACKGROUND:

Bids for the reconstruction of State Bridge 88156 (CP 8579; SAP 69-609-037) on CSAH 9, Fourth Street in Duluth, Minnesota, were let on April 12 and appear on the April 24 Committee of the Whole agenda (Board Letter No. 12-164) for Board consideration. Hovland, Inc., Hermantown, Minnesota, submitted the successful bid of \$352,884.00 for this project. Tentative approval of a grant for bridge replacement from the Minnesota State Transportation Fund was received on December 12, 2011, with final approval received on April 17, 2012 based on the bid amount. The grant will offset \$235,293.80 in State Aid Funds which are anticipated for this project.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize agreements with the Minnesota Department of Transportation to accept grant funds and commit to the use of State Aid funds for costs of County Project 8579 which exceed the grant amount.

**Acceptance of Grant for Bridge Replacement Project –
CSAH 9, Fourth Street (Duluth)**

BY COMMISSIONER _____

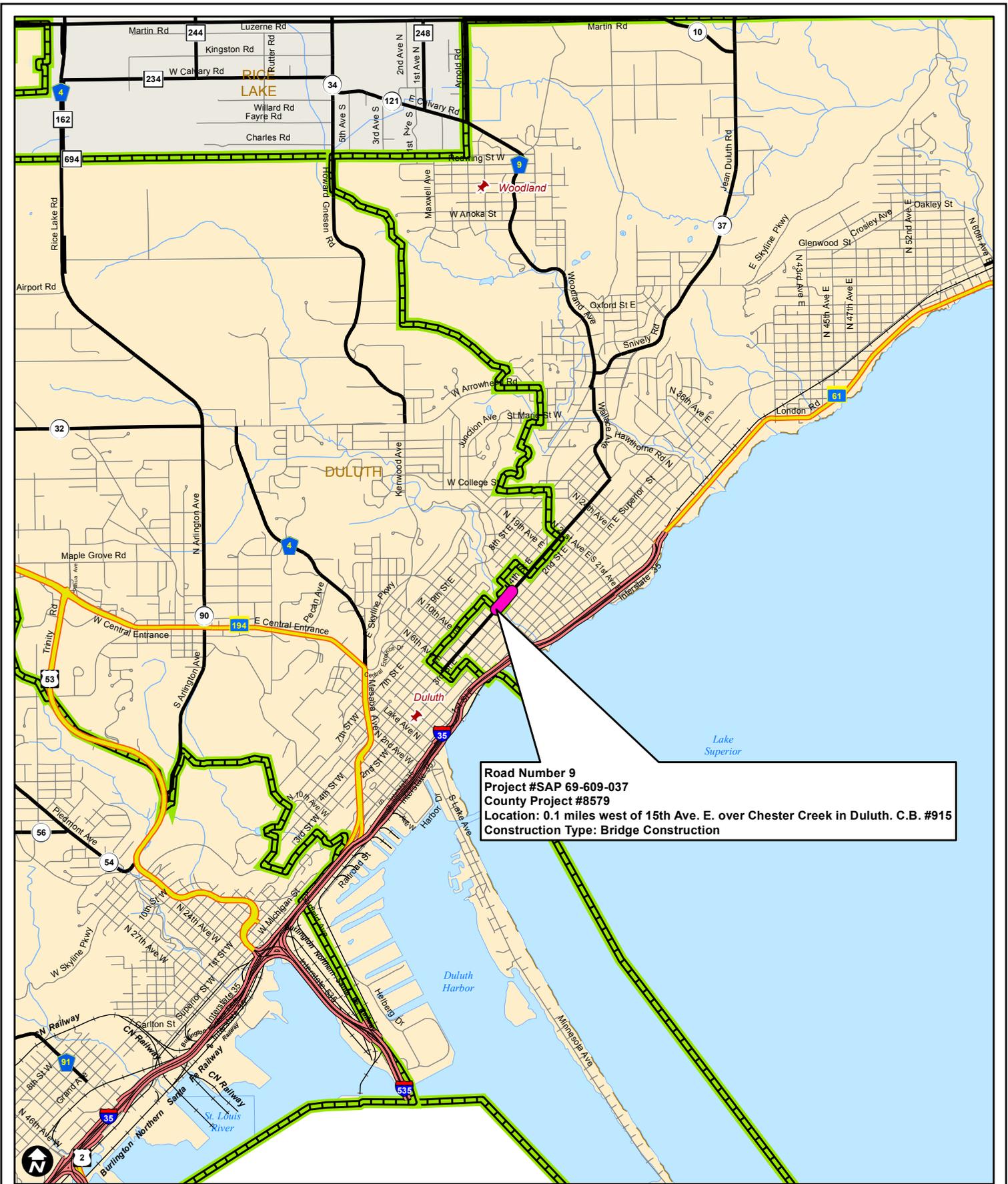
WHEREAS, St. Louis County has applied to the Minnesota Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for the construction of project SAP 69-609-037, State Bridge 88156 on County State Aid Highway 9 (4th Street), in Duluth, MN; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$235,293.80 by reason of the low responsible bid of \$352,884.00, submitted by Hovland, Inc., Hermantown, MN.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board agrees to the terms and conditions of the grant consistent with Minn. Stat., Section 174.50, Subd. 5, (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The appropriate county officials are authorized to execute a grant agreement with the Minnesota Commissioner of Transportation concerning the above-referenced grant.

Fund 29 Bridge Bond Funds	\$235,293.80
SLC State Aid Funds	\$117,590.20
Total Project:	\$352,884.00

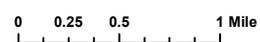


Road Number 9
Project #SAP 69-609-037
County Project #8579
Location: 0.1 miles west of 15th Ave. E. over Chester Creek in Duluth. C.B. #915
Construction Type: Bridge Construction

St. Louis County 2012 Road & Bridge Construction

Map Components

2012 Road & Bridge Construction	County/Unorg. Twp. Road - Paved	Township Boundary
Bridge Construction	County/Unorg. Twp. Road - Gravel	City/Town
Interstate Highway	Local Road/City Street	Lake
U.S./State Highway	Railroad	River/Stream
	Commissioner District	



BOARD LETTER NO. 12 - 153

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 10

BOARD AGENDA NO.

DATE: April 24, 2012 **RE:** Acceptance of Grant for Bridge
Replacement Project – CSAH 75
(Unorganized Township 63-21)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement accepting a Minnesota State Transportation Fund grant and committing to the use of State Aid funds to pay for that portion of the cost of bridge replacement which exceeds the grant amount for County Project (CP) 117648.

BACKGROUND:

Bids for the reconstruction of State Bridge 69A03 (CP 117648; SAP 69-675-005) County State Aid Highway 75, Unorganized Township 63-21 were let on April 12 and appear on the April 24 Committee of the Whole agenda (Board Letter No. 12-164) for Board consideration. Redstone Construction Co., Inc., Mora, Minnesota, submitted the successful bid of \$667,876 for this project. Tentative approval of a grant for bridge replacement from the Minnesota State Transportation Fund was received on March 1, 2012, with final approval received on April 17, 2012 based on the bid amount. The grant will offset \$330,470.70 in State Aid Funds which are anticipated for this project.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize agreements with the Minnesota Department of Transportation to accept grant funds and commit to the use of State Aid funds for costs of County Project 117648 which exceed the grant amount.

**Acceptance of Grant for Bridge Replacement Project – CSAH 75
(Unorganized Township 63-21)**

BY COMMISSIONER _____

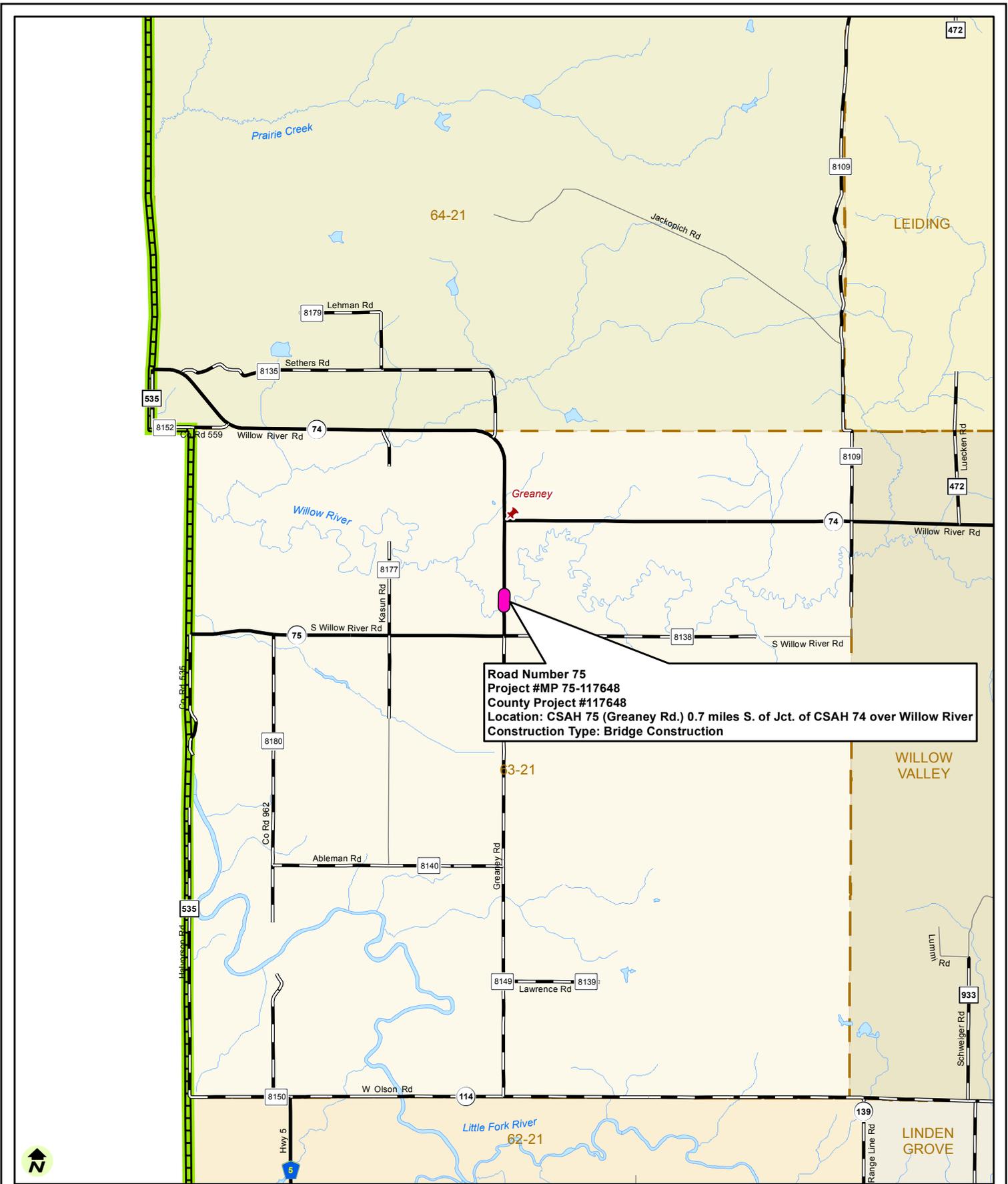
WHEREAS, St. Louis County has applied to the Minnesota Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for the construction of project SAP 69-675-005, State Bridge 69A03 on County State Aid Highway 75 (Greaney Rd.), in Unorganized Twp. 63-21; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$330,470.70 by reason of the low responsible bid of \$667,876, submitted by Redstone Construction Co., Inc., Mora, Minnesota.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board agrees to the terms and conditions of the grant consistent with Minn. Stat., Section 174.50, Subd. 5, (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The appropriate county officials are authorized to execute a grant agreement with the Minnesota Commissioner of Transportation concerning the above-referenced grant.

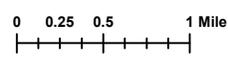
Fund 29 Bridge Bond Funds	\$330,470.70
SLC State Aid Funds	\$337,405.30
Total Project:	\$667,876.00



Road Number 75
Project #MP 75-117648
County Project #117648
Location: CSAH 75 (Greaney Rd.) 0.7 miles S. of Jct. of CSAH 74 over Willow River
Construction Type: Bridge Construction

St. Louis County 2012 Road & Bridge Construction

Map Components	
	County/Unorg. Twp. Road - Paved
	County/Unorg. Twp. Road - Gravel
	Interstate Highway
	U.S./State Highway
	Bridge Construction
	City/Town
	Township Boundary
	Railroad
	Lake
	River/Stream
	Commissioner District



BOARD LETTER NO. 12 - 154

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 11

BOARD AGENDA NO.

DATE: April 24, 2012 **RE:** Agreements with Lake County and
the Cities of Eveleth and Virginia
for Maintenance Striping

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize agreements with Lake County and the Cities of Eveleth and Virginia for maintenance striping.

BACKGROUND:

The Public Works Department wishes to perform maintenance striping on various county roads in St. Louis County and has prepared a plan for the project. Lake County and the Cities of Eveleth and Virginia also wish to perform striping on various roads in their jurisdictions and have provided details for the project. The project is described as MP 97047, Maintenance Striping 2012, St. Louis County and others.

St. Louis County will perform all necessary bidding/contract administration, and will administer the terms of the contract from award to certification of final payment. Each entity will pay the cost of its share of striping to St. Louis County.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize agreements with Lake County and the Cities of Eveleth and Virginia, where each will pay its share for items listed in the respective agreements. The funds received from the various partners will be receipted into Fund 200, Agency 207001.

Agreement with Lake County for Maintenance Striping

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with Lake County where Lake County will pay its share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as MP 97047, Maintenance Striping 2012, with the funds to be receipted into Fund 200, Agency 207001, Object 551508.

Agreement with the City of Eveleth for Maintenance Striping

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the City of Eveleth where the city will pay its share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as MP 97047, Maintenance Striping 2012, with the funds to be receipted into Fund 200, Agency 207001, Object 551519.

Agreement with and the City of Virginia for Maintenance Striping

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the City of Virginia where the city will pay its share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as MP 97047, Maintenance Striping 2012, with the funds to be receipted into Fund 200, Agency 207001, Object 551505.

BOARD LETTER NO. 12 - 155

FINANCE & BUDGET COMMITTEE CONSENT NO. 12

BOARD AGENDA NO.

DATE: April 24, 2012 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59401.

Abatements Submitted for Approval by the St. Louis County Board
on 5/1/2012

<u>PARCEL CODE</u>			<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>	
10	880	2840	0	14348	ANDERSON, PAIGE	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	303.74
530	10	2112	0	14349	ARCHAMBEAU, LEROY	R	Solway	Jan Jackson	DOUBLE ASSESSMENT	2012	208.24
435	10	5780	0	14350	BROWN, LORI	R	McDavitt	Mike Harvey	HOMESTEAD	2011	354.86
10	2450	950	0	14351	BROWN, STEVEN	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	819.34
20	190	3470	0	14352	CAUDULLO, MICHAEL	R	Chisholm	Bob Wiinanen	HOMESTEAD	2012	858.14
10	1785	110	0	14355	CONDON KARL	R	City of Duluth	Diane Suomi	HOMESTEAD	2010	278.18
10	1785	110	0	14354	CONDON, KARL	R	City of Duluth	Diane Suomi	HOMESTEAD	2011	282.86
10	1785	110	0	14353	CONDON, KARL	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	358.08
60	10	2010	0	14357	CURRIE, JAMES	R	Gilbert	Cindy Okstad	HOMESTEAD	2010	395.76
60	10	2010	0	14356	CURRIE, JAMES	R	Gilbert	Cindy Okstad	HOMESTEAD	2011	391.60
10	1350	9190	0	14358	DIERCKS, DAVID	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	340.76
450	10	1895	0	14360	GRAVES, SARAH	R	Midway	Donna House	HOMESTEAD	2011	183.40
450	10	1895	0	14359	GRAVES, SARAH	R	Midway	Donna House	HOMESTEAD	2012	229.34
290	10	4584	0	14361	HAKLY, STEVEN	R	Cherry	Jan Jackson	VALUATION	2011	207.82
10	3261	30	0	14362	HOLLINGSWORTH, ROBER	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	305.00
330	10	4630	0	14363	HONKOLA, CRAIG	R	Embarrass	Carolyn Mackai	CODE CHANGE	2012	108.40
10	2660	4350	0	14364	HORST-KAUTI, SIEGRUM	R	City of Duluth	Linda Brophy	HOMESTEAD	2012	372.66
140	50	1390	0	14365	HUEBNER, STACY	R	Hibbing	Bruce Sandberg	HOMESTEAD	2012	391.74
380	10	5560	0	14366	JOHNSON, JULIE	R	Grand Lake	Donna House	HOMESTEAD	2012	221.54
141	20	2650	0	14369	JOHNSON, LORETTA	R	Hibbing	Carol Waselk	HOMESTEAD	2010	617.74
141	20	2650	0	14368	JOHNSON, LORETTA	R	Hibbing	Carol Waselk	HOMESTEAD	2011	617.74
141	20	2650	0	14367	JOHNSON, LORETTA	R	Hibbing	Carol Waselk	HOMESTEAD	2012	749.66
545	10	3690	0	14370	LIETZ, FRANK	R	Sturgeon	Doug Knoer	HOMESTEAD	2012	253.94
545	10	3720	0	14388	LIETZ, FRANK	R	Sturgeon	Doug Knoer	HOMESTEAD	2012	97.30
140	220	1540	0	14371	MANCHESTER, JEREMIAH	R	Hibbing	Carol Waselk	HOMESTEAD	2012	744.18
400	10	2230	0	14372	MARTHUR, FLORENCE	R	Industrial	Jan Jackson	HOMESTEAD	2012	637.62
10	3730	270	0	14373	MOYER, MARY	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	367.56
235	30	1450	0	14376	NEVANS, MICHAEL	R	Balkan	Mike Harvey	HOMESTEAD	2010	591.52
235	30	1450	0	14375	NEVANS, MICHAEL	R	Balkan	Mike Harvey	HOMESTEAD	2011	560.30
235	30	1450	0	14374	NEVANS, MICHAEL	R	Balkan	Mike Harvey	HOMESTEAD	2012	657.28
10	1800	11490	0	14377	PUTNAM, BRUCE	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	367.54
10	3030	1180	0	14380	RELLER, JOSEPH	R	City of Duluth	Diane Suomi	HOMESTEAD	2010	263.66
10	3030	1180	0	14379	RELLER, JOSEPH	R	City of Duluth	Diane Suomi	HOMESTEAD	2011	269.16
10	3030	1180	0	14378	RELLER, JOSEPH	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	343.32

<u>PARCEL CODE</u>			<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>	
260	15	812	0	14381	SABA, REBECCA	R	Biwabik	Bob Kivela	HOMESTEAD	2012	603.90
10	370	850	0	14382	SAMPSON, LARRY	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	298.64
10	620	390	0	14383	STANIUS, DONALD	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	276.96
620	10	2890	9200	14385	WAKEFIELD, EDWARD	P	54-13	Dave Christensen	PP CANCEL	2010	69.52
620	10	2890	9200	14384	WAKEFIELD, EDWARD	P	54-13	Dave Christensen	PP CANCEL	2011	74.14
40	100	890	0	14386	WESTON, CHAD	R	Eveleth	Bob Kivela	HOMESTEAD	2012	553.52
10	790	11020	0	14387	WHITEHILL, MATT	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	303.74

BOARD LETTER NO. 12 - 156

FINANCE & BUDGET COMMITTEE CONSENT NO. 13

BOARD AGENDA NO.

DATE: April 24, 2012

RE: Upgrade of Storage Area Network
Hardware and Software

FROM: Kevin Z. Gray
County Administrator

Martin Buscombe, Director
Information Technology

RELATED DEPARTMENT GOAL:

Provide a strong county infrastructure.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize purchase of upgraded storage area network components for the primary and backup data centers.

BACKGROUND:

Since 2005, the county has operated a pair of storage area networks at the primary and backup data centers. These systems are comprised of both hardware and management software. The primary system at the main data center is larger in terms of disk capacity and controller speed. The secondary system located at the backup data center allows the county to instantaneously mirror its mission critical files and to provide a backup and recovery capability for all of the county's data storage in the event of a disaster.

The amount of data captured and the need for virtually instantaneous access to electronic information continues to grow. In an effort to continue to provide for this growing need, the Information Technology (IT) Department has budgeted for this extra equipment capacity and speed.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the IT Department to purchase upgraded storage area network hardware and software from Datalink Corporation, a Minnesota Company under the Western States Contracting Alliance (WSCA) agreement at the quoted price of \$258,127.00 plus Minnesota sales tax of \$17,746.23. Funding for this purchase has been budgeted in Fund 100, Agency 117101, Object 665300.

It is further recommended that the County Board authorize the purchase of associated ongoing maintenance and support at a total cost of \$54,100 for the next three years. Funding is available in the current budget (Fund 100, Agency 117004) and future budgets will reflect the appropriate maintenance and support costs throughout the life of the equipment.

Upgrade of Storage Area Network Hardware and Software

BY COMMISSIONER: _____

WHEREAS, the Information Technology Storage Area Network systems occasionally need to be upgraded to adequately support the technology needs of the county.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the purchase of upgraded storage area network hardware and software from Datalink Corporation, a Minnesota company under the Western States Contracting Alliance (WSCA) agreement at the quoted price of \$258,127.00 plus Minnesota sales tax of \$17,746.23 payable from Fund 100, Agency 117101, Object 665300.

RESOLVED FURTHER, that the County Board authorizes the purchase of associated ongoing maintenance and support at a total cost of \$54,100 for the next three years.

BOARD LETTER NO. 12 - 157

FINANCE & BUDGET COMMITTEE CONSENT NO. 14

BOARD AGENDA NO.

DATE: April 24, 2012

RE: Off-Sale 3.2 Percent Malt Liquor
License – Canosia Township

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor

RELATED DEPARTMENT GOAL:

Provide mandated and discretionary licensing services in a timely manner.

ACTION REQUESTED:

The St. Louis County Board is requested to grant an off-sale 3.2 percent malt liquor license for an establishment in Canosia Township.

BACKGROUND:

Miner's Incorporated, has made application for an off-sale 3.2 percent malt liquor license for the establishment known as Super One Foods, Canosia Township. Minn. Stat. Chapter 340A.403, subdivision 1, relating to the issuance of off-sale or on-sale 3.2 percent malt liquor licenses, provides that the governing body of a city or county may issue licenses within their respective jurisdictions. The annual license fee is \$115.

RECOMMENDATION:

It is recommended that the St. Louis County Board grant an off-sale 3.2 percent malt liquor license to Miner's Incorporated, d/b/a Super One Foods, Canosa Township.

Off-Sale 3.2 Percent Malt Liquor License – Canosia Township

BY COMMISSIONER _____

RESOLVED, that pursuant to the provisions of Minn. Stat. Section 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for 3.2 percent malt liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. _____:

Miner's Incorporated d/b/a Super One Foods, Canosia Township, Off-Sale 3.2 Percent Malt Liquor license No. B12102, new.

RESOLVED FURTHER, that the license is approved contingent upon the license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, that if named license holder sells the licensed place of business, the County Board, at its discretion, may, after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder;

RESOLVED FURTHER, that the license is approved contingent upon Canosia Township approval.

RESOLVED FURTHER, that the license shall be effective May 1, 2012 through June 30, 2012.

BOARD LETTER NO. 12 – 158

PUBLIC SAFETY & CORRECTIONS COMMITTEE

CONSENT NO. 15

BOARD AGENDA NO.

DATE: April 24, 2012 **RE:** Authorization to Apply for and
Accept the 2012 Boat & Water
Safety Grant

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELATED DEPARTMENT GOAL:

To enhance public safety.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize application and acceptance of the 2012 Boat and Water Safety Grant from the State of Minnesota, Department of Natural Resources.

BACKGROUND:

Boat and Water Safety activities are addressed under Minn. Stat. Chapter 86B and the Minnesota Department of Natural Resources Rules Chapter 6110 and portions of Chapter 169A. The policy of the state is to maintain safe and useable waterways for its population. This is done by entering into grant agreements with the counties for sheriff services. The Boat and Water Safety Grant directs and enables the Sheriff to patrol St. Louis County waterways, to enforce the Boat and Water Safety Rules, to inspect watercraft, to provide search and rescue operations, and to conduct accident investigation as needed.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize application and acceptance of the Minnesota Department of Natural Resources 2012 Boat and Water Safety Grant in the amount of \$87,562, for the period January 1, 2012 through June 30, 2013, to be accounted for in Fund 100, Agency 130999, Grant 13001, Year 2012.

Authorization to Apply for and Accept the 2012 Boat & Water Safety Grant

BY COMMISSIONER _____

WHEREAS, it is the policy of the State of Minnesota to promote safe and useable waterways within the state; and

WHEREAS, the state provides grants for services to carry out this policy; and

WHEREAS, the St. Louis County Sheriff's Office provides boat and water safety in the county.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes application and acceptance of the Minnesota Department of Natural Resources 2012 Boat and Water Safety Grant in the amount of \$87,562 for the period January 1, 2012 through June 30, 2013, to be accounted for in Fund 100, Agency 130999, Grant 13001, Year 2012.

RESOLVED FURTHER, the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

GRANT APPROVAL FORM

GRANT NAME: MN Boat and water GRANT AMOUNT: 87,562
 GRANTOR: MN DNR MATCH AMOUNT: 0
 FUND: 100 AGENCY: 130999 GRANT: 13001 GRANT YEAR: 2012
 AGENCY NAME: Sheriff
 CONTACT PERSON: Dawn Sathers PHONE: 218-726-2389
 GRANT PERIOD: BEGIN DATE: 01/01/12 END DATE: 06/30/13
 STATE GRANT AWARD NUMBER OR FEDERAL CFDA # 3000014702

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.

GRANTS OF \$25,000 OR LESS

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?

YES NO

If so, this type of grant requires the following review approval:

County Auditor	_____	Date: _____
County Administrator	_____	Date: _____
County Attorney	_____	Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

NEW GRANTS GREATER THAN \$25,000

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?

YES NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor _____ Date: _____
County Administrator _____ Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

RECURRING GRANTS GREATER THAN \$25,000

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?

YES NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor Don Rickard Date: 4-17-12
County Administrator Carl Guckenberger Date: 4-18-12

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

BOARD LETTER NO. 12 – 159

PUBLIC SAFETY & CORRECTIONS COMMITTEE

CONSENT NO. 16

BOARD AGENDA NO.

DATE: April 24, 2012

Re: Amended and Renamed Joint Powers Agreement: Lake Superior Drug and Violent Crime Task Force

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELATED DEPARTMENT GOAL:

To enhance public safety.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an amendment to the Lake Superior Drug and Gang Task Force (LSDGTF) adding the Carlton County Sheriff's Office and Cloquet Police Department to the Task Force, and renaming the organization to Lake Superior Drug and Violent Crime Task Force.

BACKGROUND:

The St. Louis County Sheriff's Office is currently a member of the LSDGTF. The organization wishes to add the Carlton County Sheriff's Office and Cloquet Police Department to the task force. Additionally, the members wish to change the name to be more reflective of its mission: to target felonies that have the likelihood of involving the distribution of narcotics, gang activity, and violent crime.

The original task force was established under a Joint Powers Agreement (JPA) in 1991. This JPA was first amended in 2009 to add Lake County as a participant. The addition of the Carlton County Sheriff's Office and Cloquet Police Department, and the proposed task force name change, requires an amendment to the JPA.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the amendment and renaming of the Joint Powers Agreement to add the Carlton County Sheriff's Office and Cloquet Police Department as task force members, and amend the name to "Lake Superior Drug and Violent Crime Task Force".

**Amended and Renamed Joint Powers Agreement:
Lake Superior Drug and Violent Crime Task Force**

BY COMMISSIONER _____

WHEREAS, the St. Louis County Sheriff's Office is a member of the Lake Superior Drug and Gang Task Force (LSDGTF); and

WHEREAS, members of the LSDGTF desire to include the Carlton County Sheriff's Office and Cloquet Police Department as new members; and

WHEREAS, members also desire to change the name of the organization to the Lake Superior Drug and Violent Crime Task Force to better reflect its mission; and

WHEREAS, the addition to membership and task force name change require an amendment to the Joint Powers Agreement.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to sign the amended and renamed Joint Powers Agreement adding the Carlton County Sheriff's Office and Cloquet Police Department as task force members.

RESOLVED FURTHER, that the St. Louis County Board approves the name change of the Lake Superior Drug and Gang Task Force to the Lake Superior Drug and Violent Crime Task Force, as memorialized within the Joint Powers Agreement.

BOARD LETTER NO. 12 - 160

FINANCE & BUDGET COMMITTEE CONSENT NO. 17

BOARD AGENDA NO.

DATE: April 24, 2012

RE: Establish Public Hearing to
Consider Allegations of Liquor
Law Violations – Northland Lodge
(Leiding Township)

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor

Mark Rubin
County Attorney

RELATED DEPARTMENT GOAL:

Provide mandated and discretionary licensing services in a timely manner.

ACTION REQUESTED:

The St. Louis County Board is requested to establish a public hearing to consider penalties and/or suspension of the liquor licenses issued to Fry & Fry, Inc. d/b/a Northland Lodge, Leiding Township, for alleged liquor law violation, sale to minor on May 30, 2011.

BACKGROUND:

Pursuant to St. Louis County Ordinance No. 28, Section 13.01, Any liquor license issued pursuant to this Ordinance may be suspended or revoked for up to sixty (60) days, a civil penalty of up to \$2,000 imposed for each violation, or a combination of any of these sanctions may be imposed by the County Board upon cause shown after a hearing. A hearing shall be held pursuant to the provisions of these subdivisions and any other uniform rules for hearings promulgated by the County Board. Cause for revocation or suspension or civil penalty or any combination of these sanctions includes, but is not limited to, the filing of false information on a license application, violation of any liquor laws, regulations or provisions of the Ordinance, or failure to maintain any licenses issued by the Minnesota Department of Health as may be required.

RECOMMENDATION:

It is recommended that a public hearing on the matter be scheduled for May 22, 2012, at 9:40 a.m. in the City Council Chambers, Hibbing, Minnesota.

**Establish Public Hearing to Consider Allegations of Liquor Law Violations –
Northland Lodge (Leiding Township)**

BY COMMISSIONER _____

RESOLVED, that a public hearing will be held at 9:40 a.m. on Tuesday, May 22, 2012, in the City Council Chambers, Hibbing, Minnesota, for the consideration of liquor law violation allegations, and, if proven, the suspension or revocation of the liquor licenses issued to Fry & Fry, Inc. d/b/a Northland Lodge, Leiding Township, and/or the imposition of civil penalties for the violation.

BOARD LETTER NO. 12 - 161

FINANCE & BUDGET COMMITTEE CONSENT NO. 18

BOARD AGENDA NO.

DATE: April 24, 2012

RE: Establish Public Hearing to Consider Allegations of Liquor License Law Violation – Polley’s Resort (Unorganized Township 63-17)

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor

Mark Rubin
County Attorney

RELATED DEPARTMENT GOAL:

Provide mandated and discretionary licensing services in a timely manner.

ACTION REQUESTED:

The St. Louis County Board is requested to establish a public hearing to consider penalties and/or suspension of the liquor license issued to Leon Polley d/b/a Polley's Resort, Unorganized Township 63-17, for alleged liquor law violation, sale to minor on May 30, 2011.

BACKGROUND:

Pursuant to St. Louis County Ordinance No. 28, Section 13.01, Any liquor license issued pursuant to this Ordinance may be suspended or revoked for up to sixty (60) days, a civil penalty of up to \$2,000 imposed for each violation, or a combination of any of these sanctions may be imposed by the County Board upon cause shown after a hearing. A hearing shall be held pursuant to the provisions of these subdivisions and any other uniform rules for hearings promulgated by the County Board. Cause for revocation or suspension or civil penalty or any combination of these sanctions includes, but is not limited to, the filing of false information on a license application, violation of any liquor laws, regulations or provisions of the Ordinance, or failure to maintain any licenses issued by the Minnesota Department of Health as may be required.

RECOMMENDATION:

It is recommended that a public hearing on the matter be scheduled for May 22, 2012, at 9:45 a.m. in the City Council Chambers, Hibbing, Minnesota.

**Establish Public Hearing to Consider Allegations of Liquor License Law Violation –
Polley’s Resort (Unorganized Township 63-17)**

BY COMMISSIONER _____

RESOLVED, that a public hearing will be held at 9:45 a.m. on Tuesday, May 22, 2012, in the City Council Chambers, Hibbing, Minnesota, for the consideration of liquor law violation allegations, and, if proven, the suspension or revocation of the liquor license issued to Leon Polley d/b/a Polley's Resort, Unorganized Township 63-17, and/or the imposition of civil penalties for the violation.

BOARD LETTER NO. 12 - 162

FINANCE & BUDGET COMMITTEE CONSENT NO. 19

BOARD AGENDA NO.

DATE: April 24, 2012

RE: Establish Public Hearing to Consider Allegations of Liquor Law Violation – Portage Inn (Portage Township)

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor

Mark Rubin
County Attorney

RELATED DEPARTMENT GOAL:

Provide mandated and discretionary licensing services in a timely manner.

ACTION REQUESTED:

The St. Louis County Board is requested to establish a public hearing to consider penalties and/or suspension of the liquor license issued to William/Margaret Rutchasky d/b/a Portage Inn, Portage Township, for alleged liquor law violation, sale to minor on May 28, 2011.

BACKGROUND:

Pursuant to St. Louis County Ordinance No. 28, Section 13.01, Any liquor license issued pursuant to this Ordinance may be suspended or revoked for up to sixty (60) days, a civil penalty of up to \$2,000 imposed for each violation, or a combination of any of these sanctions may be imposed by the County Board upon cause shown after a hearing. A hearing shall be held pursuant to the provisions of these subdivisions and any other uniform rules for hearings promulgated by the County Board. Cause for revocation or suspension or civil penalty or any combination of these sanctions includes, but is not limited to, the filing of false information on a license application, violation of any liquor laws, regulations or provisions of the Ordinance, or failure to maintain any licenses issued by the Minnesota Department of Health as may be required.

RECOMMENDATION:

It is recommended that a public hearing on the matter be scheduled for May 22, 2012, at 9:50 a.m. in the City Council Chambers, Hibbing, Minnesota.

**Establish Public Hearing to Consider Alleged Liquor Law Violations -
Portage Inn (Portage Township)**

BY COMMISSIONER _____

RESOLVED, that a public hearing will be held at 9:50 a.m. on Tuesday, May 22, 2012, in the City Council Chambers, Hibbing, Minnesota, for the consideration of liquor law violation allegations, and, if proven, the suspension or revocation of the liquor license issued to William/Margaret Rutachasky d/b/a Portage Inn, Portage Township, and/or the imposition of civil penalties for the violation.

BOARD LETTER NO. 12 – 163

HEALTH & HUMAN SERVICES COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: April 24, 2012 **RE:** Appointments to the Public
Health and Human Services
Advisory Committee

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

To build a community where all people are safe and healthy; to protect and improve the health and quality of life in St. Louis County.

ACTION REQUESTED:

The St. Louis County Board is requested to approve appointments to the Public Health and Human Services (PHHS) Advisory Committee; and authorize advertising of remaining vacancies.

BACKGROUND:

The purpose of the PHHS Advisory Committee is to seek input about the PHHS delivery system and make recommendations to the St. Louis County Board and the PHHS Department relative to the service needs of the community. The advisory committee has 20 members. Two committee members are County Commissioners (currently Commissioners Steve O’Neil and Frank Jewell). The remaining 18 members are St. Louis County citizens and are appointed by the County Board.

In reviewing the current membership it is determined that:

1. Two applications to the committee were recently received by the Clerk of the County Board, with both located in Commissioner Jewell’s 1st District. The candidates are Eric Elmquist and Amber Madoll.
2. There currently are three other vacancies, two in Commissioner Sweeney’s 5th District, and one in Commissioner Dahlberg’s 3rd District.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the appointment of Eric Elmquist and Amber Madoll to the PHHS Advisory Committee as representatives of Commissioner Jewell’s 1st District. It is further recommended that the Board authorize the Clerk of the Board to advertise county-wide in order to maintain a list of persons interested in membership on the Advisory Board, with the specific intent of filling openings in the districts of Commissioner Sweeney and Commissioner Dahlberg.

Appointments to the Public Health and Human Services Advisory Committee

BY COMMISSIONER _____

WHEREAS, the purpose of the Public Health and Human Services (PHHS) Advisory Committee is to seek input about the PHHS delivery system and make recommendations to the St. Louis County Board and the PHHS Department relative to the service needs of the community; and

WHEREAS, two applications to the committee were recently received for Commissioner Jewell's 1st District; the candidates are Eric Elmquist and Amber Madoll; and

WHEREAS, there are currently three other vacancies, two in Commissioner Sweeney's 5th District and one in Commissioner Dahlberg's 3rd District.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the appointment of Eric Elmquist and Amber Madoll, both of Duluth, MN, to the PHHS Advisory Committee as representatives of Commissioner Jewell's 1st District.

RESOLVED FURTHER, that the St. Louis County Board authorizes the Clerk of the Board to advertise county wide in order to maintain a list of persons interested in membership on the Advisory Board, with the specific intent of filling two openings in Commissioner Sweeney's 5th District, and one opening in Commissioner Dahlberg's 3rd District, with a closing date of June 1, 2012, according to the Committee Appointment Policy.

YOUR HELP IS NEEDED

The St. Louis County Public Health & Human Services Advisory Committee is seeking interested members.

This Advisory Committee makes recommendations to the St. Louis County Board of Commissioners and to the Public Health & Human Services Department relative to the health and human services needs of the community.

The Committee meets every other month from 10:00 – noon. Members receive a twenty dollar per diem and mileage reimbursement for each meeting they attend. Applicants must be a St. Louis County resident. Particularly welcome are representatives from under-represented and under-served consumers and communities.

There are currently two openings in District 5 and one opening in District 3, although the Committee encourages all interested persons to apply and have their application remain on file. If interested in applying, the web address is:

<http://www.stlouiscountymn.gov/GOVERNMENT/BoardsCommittees/PHHSAdvisoryCommittee.aspx>
then click on "Application Citizen Advisory Board".

Or call 218-726-2096 to request a paper application.

Deadline to apply is May 25, 2012.



Revised 1-2008
APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board
St. Louis County

Return Application to:
Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For: PHHS Advisory Committee

Please list the committee, commission, or board for which you are applying

Applicant Name: Elmquist Eric M Mr. Mrs. Ms.
Last Name First Name Middle Initial

Home Address: 819 Grandview Ave
Street
Duluth MN 55812
City State Zip

Telephone/Fax/ E-Mail: 715 410-2485 218 628-7035 emelmquist@lschc.org
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County? 4 years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

American Dental Association
National Network of Oral Health Access (NNOHA)
WITC Advisory Committee
Minnesota Oral Health Coalition
Duluth Facial Clinic

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I am a dental provider who cares for patients in safety-net systems. As a Dentist, I understand that oral disease can affect a person's speech, appearance, health, and quality of life. In our community, inadequate access to oral health services is a significant problem for low-income individuals. I am committed to improving the overall health of the county's underserved individuals through increased access to oral health services.

4. Please describe your education, employment, areas of interest, and expertise.

Dental Director at Lake Superior Community Health Center
Degree in Dental Surgery from Creighton University Omaha, NE
Currently enrolled in the University of Minnesota master's program in Public Health.

5. Please provide additional information you believe is important in considering your application?

I am a health care provider in the community with experience in both non-profit and for-profit health care settings. I believe that my career experiences will be a valuable asset to this advisory committee.

6. Please list two references including name, address, and telephone number.

Jean Larson 320 W 2nd St. Duluth, MN 55802 (218) 723-2353

Dr. Jeff Mathiason 4325 Grand Ave Suite 2 Duluth, MN 55807 218 628-7035

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:

[Handwritten Signature]

Date

11/14/11

THANK YOU!

Office Use Only

Date Received

Date Entered

Commissioner District _____

Appointed: Yes No

Committee/Board/Commission: _____

Appointment Date

Term End Date

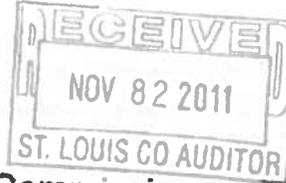
Retention Date



Revised 1 2006
APP CACCB

Application

Citizen Advisory Committee, Commission, or Board
St. Louis County



Return Application to:
Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For: Public Health and Human Service Advisory Committee

Please list the committee, commission, or board for which you are applying

Applicant Name: Madoll, Amber D Mr. Mrs. Ms.

Last Name First Name Middle Initial

Home Address: 516 Ebony Avenue

Street

Duluth

MN

55811

City

State

Zip

**Telephone/Fax/
E-Mail:**

218-260-5600 218-727-8745

admadoll@gmail.com

Home

Work

Fax

E-mail Address

1. How long have you lived in St. Louis County? 1995-1999 and 2005-Present

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

- Member: Partners in Policymaking Class 29- MN Governor's Council (2011-Present)
- Co-Chair, Co-Founder: St. Luke's Pediatric Clinic- Pediatric Advisory Committee (2010-2011)
- Executive Board Member, Fund Development Chair. (2010-2011), Troop Leader (2011-present): Girl Scouts MN & WI Pine & Lakes Area (2010-present)
- Chairperson (2010-Present), Board Secretary (2009): Pack 3028- Boy Scouts of America (2009-present)
- Board Member: Parent's Advisory Council- Northstar Academy (2008-2011)
- Regional Judge: Minnesota History Day- MN Historical Society (2008-present)
- Mentor: College Connection- Duluth Chamber of Commerce (2007-2011)
- State Judge: Michigan & Minnesota History Day- MN and MI Historical Societies (2007-2009)

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I have a strong background working with youth and families who are culturally diverse, derive from various socio-economic backgrounds, and/or possess children with special needs. Through the MN PIP Program I recently learned of the PHHS Advisory Committee while meeting with MN Cty Commissioners. Based on my professional/personal background, I believe that I would make valuable contributions to this committee and would I like the opportunity to support my county by being a committee member

4. Please describe your education, employment, areas of interest, and expertise.

Education: MA in Anthropology with a specialty in cultural diversity; BA in Anthropology; BA American Indian Studies. Employment: District Manager for Junior Achievement working with at-risk students. Areas of Interest/Expertise: 10+ years of nonprofit experience working with at-risk communities; Parent of two children with special needs; Extensive Board/Committee experience.

5. Please provide additional information you believe is important in considering your application?

[Empty box for additional information]

6. Please list two references including name, address, and telephone number.

Shawn McLaughlin, Holiday Inn- 200 W 1st St, Duluth, MN 55802 218-727-7492

Julie Pierce, MN Power, 30 W Superior St, Duluth, MN 55802 218-391-4324

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature: Amber Madoll 

Date 11/23/2011

THANK YOU!

Office Use Only	
Date Received	<input type="text"/>
Date Entered	<input type="text"/>
Commissioner District	<input type="text"/>
Appointed <input type="checkbox"/> Yes <input type="checkbox"/> No	
Committee/Board/Commission:	<input type="text"/>
Appointment Date	<input type="text"/>
Term End Date	<input type="text"/>
Retention Date	<input type="text"/>

BOARD LETTER NO. 12 - 164

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: April 24, 2012 **RE:** Award of Bids – Bridge
Reconstruction Projects in
Duluth, Unorganized Township
63-21 and Waasa Township

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize award bids to low bidders on bridge reconstruction projects in Duluth, Unorganized Township 63-21, and in Waasa Township.

BACKGROUND:

County staff is authorized under Resolution No. 88-381, dated May 24, 1988, to call for bids on projects which are already included in the budget document. Bids were requested for a bridge reconstruction project in Duluth, MN, a bridge project in Unorganized Township 63-21 near Greaney, MN, and a bridge project in Waasa Township near Babbitt, MN.

A call for bids was received by the St. Louis County Public Works Department on April 12, 2012, for the following projects in accordance with the plans and specifications on file in the Office of the County Highway Engineer:

- Project:** SAP 69-609-037, CP 8579, Bridge 915
Location: CSAH 9 (Fourth Street) between 13th and 15th Ave. East in Duluth, MN, length 0.02 mi.
Traffic: 12,010 **PQI:** N.A.
Construction: Bridge Stone Masonry Reconstruction, Tuckpointing, Concrete Floor Repair and Drainage Improvements
Funding: Fund 220, Agency 220222, Object 652700
Anticipated Start Date: June 25, 2012
Anticipated Completion Date: October 15, 2012
Engineer's Estimate: \$556,745.00

BIDS:

Hovland, Inc., Hermantown, MN	\$352,884.00	(-\$203,861.00, -36.62%)
Northland Constructors of Duluth, LLC Duluth, MN	\$425,913.50	

2. **Project:** SAP 69-675-005, CP 117648, Bridge 714
Location: CSAH 75 – Unorganized Township 63-21, south of Greaney, MN, length 0.13 mi.
Traffic: 161 **PQI:** N.A.
Construction: Approach Grading, Bituminous Paving, Culverts, Guardrail and Bridge 69A03
Funding: Fund 220, Agency 220269, Object 65700
Anticipated Start Date: July 9, 2012
Anticipated Completion Date: October 13, 2012
Engineer's Estimate: \$774,860.00

BIDS:

Redstone Construction Co. Inc., Mora, MN	\$667,876.00	(-\$106,930.00, -13.80%)
Robert R. Schroeder Const, Inc. Glenwood, MN	\$747,750.00	
Northland Constructors of Duluth, LLC Duluth, MN	\$790,666.65	
Hammerlund Construction Grand Rapids, MN		Bid Rejected - Incomplete Proposal

3. **Project:** SAP 69-598-040, CP 128460, Bridge 518
Location: CR 615 over Spring Ridge Creek, Waasa Township, 7 mi. SW of Babbitt, MN, length 0.07 mi.
Traffic: 78 **PQI:** N.A.
Construction: Bridge No. 69J87 and Approaches Base, Aggregate
Funding: Fund 220, Agency 220276, Object 652700
Anticipated Start Date: June 4, 2012
Anticipated Completion Date: July 28, 2012
Engineer's Estimate: \$301,641.00

BIDS:

Landwehr Construction, Inc. St. Cloud, MN	\$164,866.44	(-\$136,774.56, -45.34%)
Hoover Construction Co. Virginia, MN	\$197,153.75	
KGM Contractors, Inc. Angora, MN	\$267,128.60	
Ulland Brothers, Inc. Cloquet, MN	\$279,700.00	
Northland Constructors of Duluth, LLC Duluth, MN	\$280,313.70	
Hibbing Excavating, Inc. Hibbing, MN	\$313,034.00	

RECOMMENDATION:

It is recommended that the St. Louis County Board award the bids as follows:

CP 8579 (SAP 69-609-037) to low bidder Hovland, Inc. of Hermantown, MN in the amount of \$352,884.00, payable from Fund 220, Agency 220222, Object 652700

CP 117648 (SAP 69-675-005) to low bidder Redstone Construction Co., Inc. of Mora, MN in the amount of \$667,876.00, payable from Fund 220, Agency 220269, Object 65700

CP 128460 (SAP 69-598-040) to low bidder Landwehr Construction, Inc. of St. Cloud, MN in the amount of \$164,866.44, payable from Fund 220, Agency 220276, Object 652700.

**Award of Bid for Bridge Reconstruction – CSAH 9
Fourth Street (Duluth)**

BY COMMISSIONER _____

WHEREAS, bids have been received by the County Auditor for the following project:

SAP 69-609-037, CP 8579, Bridge 915 located on CSAH 9 (Fourth Street) between 13th and 15th Ave. East, in Duluth, MN, and;

WHEREAS, bids were opened in the St. Louis County Courthouse, Duluth, MN at 10:00 a.m. on April 12, 2012, and Hovland, Inc., Hermantown, Minnesota provided the lowest responsible bid.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the award on the above project to the lowest bidder.

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Hovland, Inc.	4177 Thunderchief Lane Hermantown, MN 55811	\$352,884.00

RESOLVED FURTHER, that the Chairman of the County Board, the County Auditor, and the County Attorney are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

Fund 220, Agency 220222, Object 652700 (Fund 29 Bridge Bond Funds): \$235,293.80

Fund 220, Agency 220222, Object 652700 (SLC State Aid Funds): \$117,590.20

**Award of Bid for Bridge Reconstruction – CSAH 75
(Unorganized Township 63-21)**

BY COMMISSIONER _____

WHEREAS, bids have been received by the County Auditor for the following project:

SAP 69-675-005, CP 117648, Bridge 714 located on CSAH 75 – Unorganized Township 63-21, south of Greaney, MN and;

WHEREAS, bids were opened in the St. Louis County Courthouse, Duluth, MN at 10:00 a.m. on April 12, 2012, and Redstone Construction Co. Inc., Mora, Minnesota provided the lowest responsible bid.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the award on the above project to the lowest bidder.

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Redstone Construction Co., Inc.	P.O. Box 218 Mora, MN 55051	\$667,876.00

RESOLVED FURTHER, that the Chairman of the County Board, the County Auditor, and the County Attorney are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

Fund 220, Agency 220269, Object 652700 (Fund 29 Bridge Bond Funds): \$330,470.70

Fund 220, Agency 220269, Object 652700 (SLC State Aid Funds): \$337,405.30

With additional revenue budgeted for expense:

Fund 220, Agency 220001, Rev. Object 530401 (Fund 29 Bridge Bond) \$330,470.70

**Award of Bid for Bridge Reconstruction – Salo Road
(Waasa Township)**

BY COMMISSIONER _____

WHEREAS, bids have been received by the County Auditor for the following project:

SAP 69-598-040, CP 128460, Bridge 518 located on CR 615 over Spring Ridge Creek, Waasa Township, and;

WHEREAS, bids were opened in the St. Louis County Courthouse, Duluth, MN at 10:00 a.m. on April 12, 2012, and Landwehr Construction, Inc., St. Cloud, Minnesota provided the lowest responsible bid.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the award on the above project to the lowest bidder.

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Landwehr Construction, Inc.	P.O. Box 1086 St. Cloud, MN 56302	\$164,866.44

RESOLVED FURTHER, Fund 29 Bridge Bond funds in the amount of \$133,981.07 are reserved for this project. The balance of SLC local funding in the amount of \$30,885.37 shall be transferred from Fund 200, Agency 203264, Object 697701 to Fund 220, Agency 220276, Object 590700.

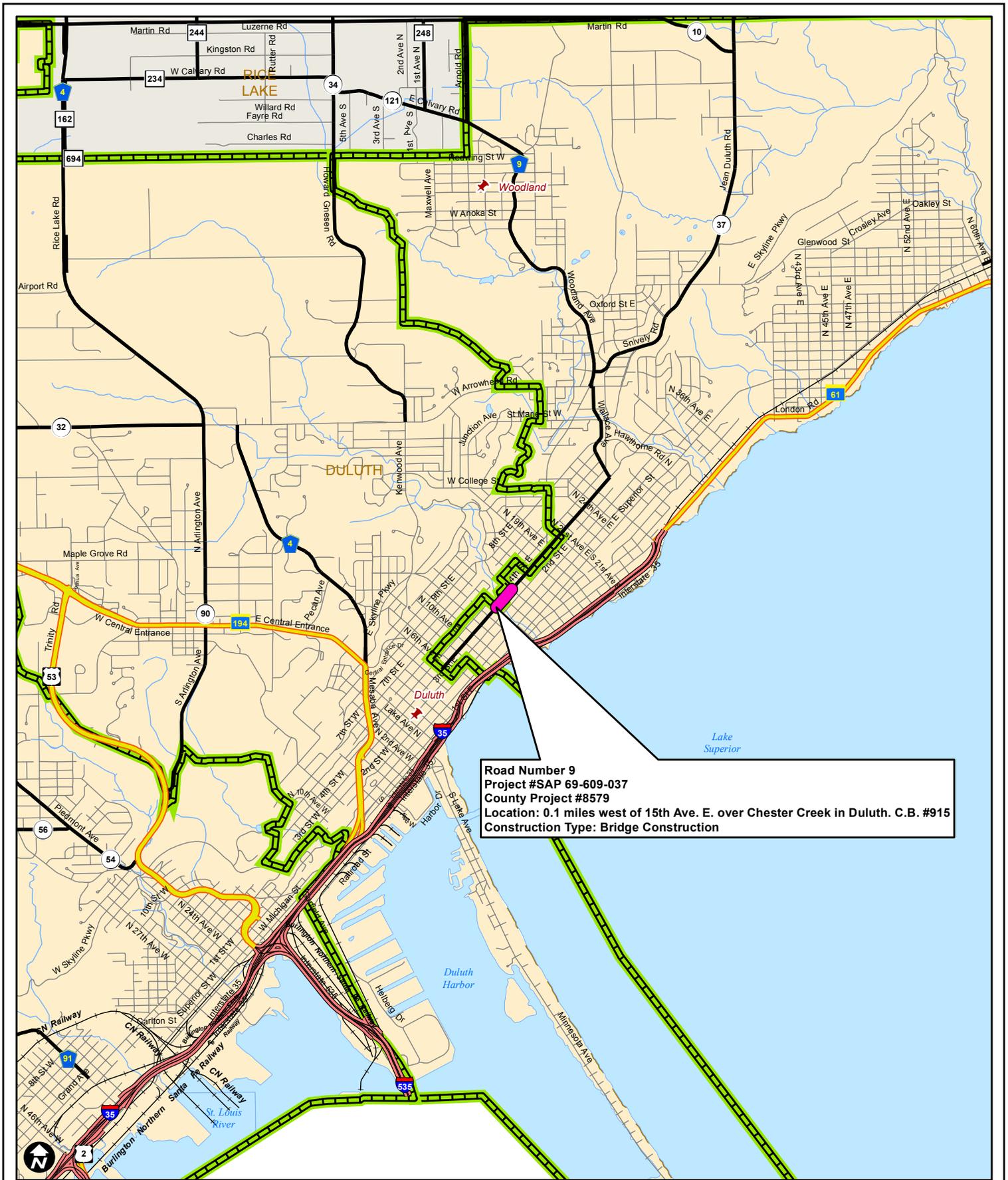
RESOLVED FURTHER, that the Chairman of the County Board, the County Auditor, and the County Attorney are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

Fund 220, Agency 220276, Object 652700 (Fund 29 Bridge Bond Funds): \$133,981.07

Fund 220, Agency 220276, Object 652700 (SLC Local Funds): \$ 30,885.37

With additional revenue budgeted for expense:

Fund 220, Agency 220001, Object 530401 (Fund 29 Bridge Bond) \$133,981.07



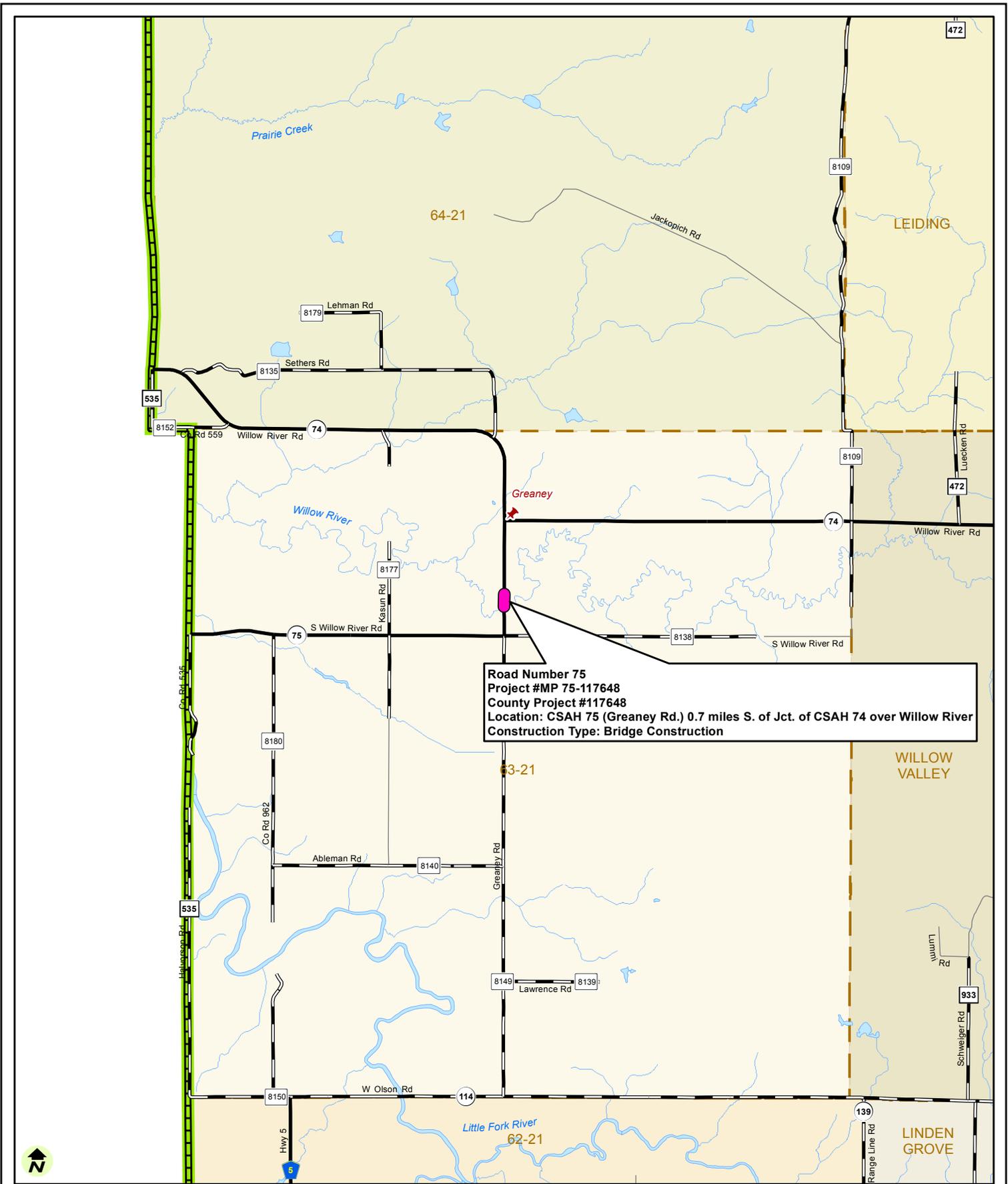
Road Number 9
Project #SAP 69-609-037
County Project #8579
Location: 0.1 miles west of 15th Ave. E. over Chester Creek in Duluth. C.B. #915
Construction Type: Bridge Construction

St. Louis County 2012 Road & Bridge Construction



0 0.25 0.5 1 Mile

Map Components	
	County/Unorg. Twp. Road - Paved
	County/Unorg. Twp. Road - Gravel
	Interstate Highway
	U.S./State Highway
	Bridge Construction
	Local Road/City Street
	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

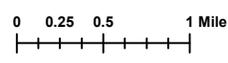


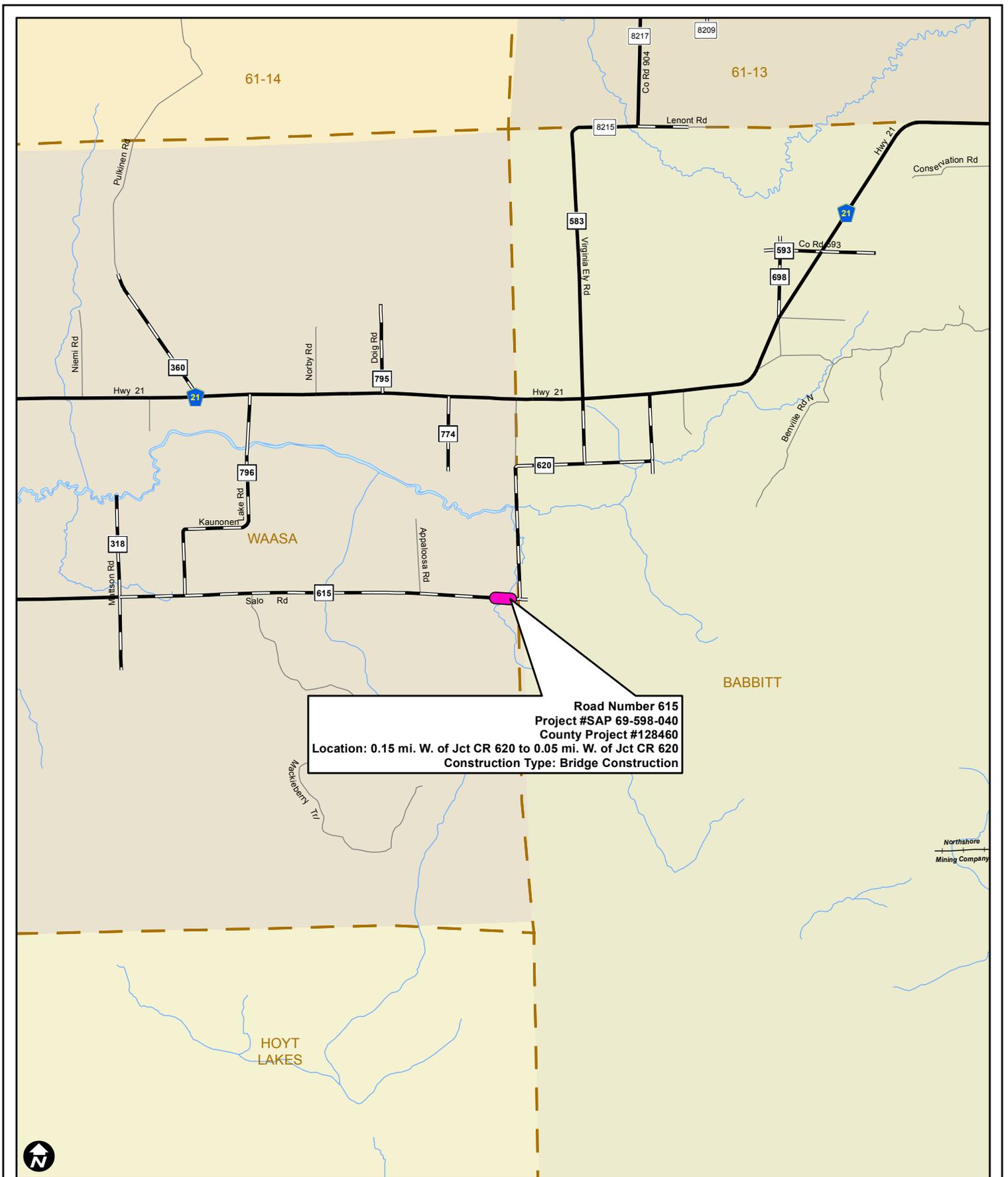
Road Number 75
Project #MP 75-117648
County Project #117648
Location: CSAH 75 (Greaney Rd.) 0.7 miles S. of Jct. of CSAH 74 over Willow River
Construction Type: Bridge Construction

St. Louis County 2012 Road & Bridge Construction

Map Components

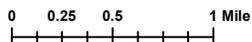
Bridge Construction	County/Unorg. Twp. Road - Paved	Township Boundary
County/Unorg. Twp. Road - Gravel	Interstate Highway	City/Town
U.S./State Highway	Railroad	Lake
Commissioner District	River/Stream	





Road Number 615
Project #SAP 69-598-040
County Project #128460
Location: 0.15 mi. W. of Jct CR 620 to 0.05 mi. W. of Jct CR 620
Construction Type: Bridge Construction

St. Louis County 2012 Road & Bridge Construction



Map Components	
2012 Road & Bridge Construction	County/Unorg. Twp. Road - Paved
Bridge Construction	County/Unorg. Twp. Road - Gravel
Interstate Highway	Local Road/City Street
U.S./State Highway	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

BOARD LETTER NO. 12 - 165

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: April 24, 2012 **RE:** Award of Bids – Paving
Projects in Fredenberg, Willow
Valley and Fayal Townships
and North Half Crushing

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the award of bids for paving projects in Fredenberg, Willow Valley and Fayal Townships and for the north half crushing program.

BACKGROUND:

County staff is authorized under Resolution No. 88-381, dated May 24, 1988, to call for bids on projects which are already included in the budget document. Bids were requested for paving projects on: CR 275 (Island Lake Dam Rd) and CR 294 (W Pioneer Rd) in Fredenberg Township; CSAH 74 (Willow River Rd) in Willow Valley Township, CR 629 (Cedar Island Dr) in Fayal Township; and for a crushing program in northern St. Louis County.

A call for bids is to be received by the St. Louis County Public Works Department at 10:00 A.M on April 19, 2012, for the following projects in accordance with the plans and specifications on file in the Office of the County Highway Engineer:

- Project:** SAP 69-600-035(Low), CP 8281, and MP 294-1022,
CP 1022

Location: Combined Project
A.) SAP 69-600-035(Low) CR 275 (Island Lake Dam Rd)
from CSAH 48 (Fish Lake Rd) to MN Power Boat launch
Parking lot, in Fredenberg Township north of Duluth, MN,
length 1.24 mi. (see attached map)

Traffic: 241 **PQI:** N.A.

Construction: Grading, Agg. Base, Bituminous Surface & Agg. Shouldering

Funding: Fund 220, Agency 220141, Object 652700

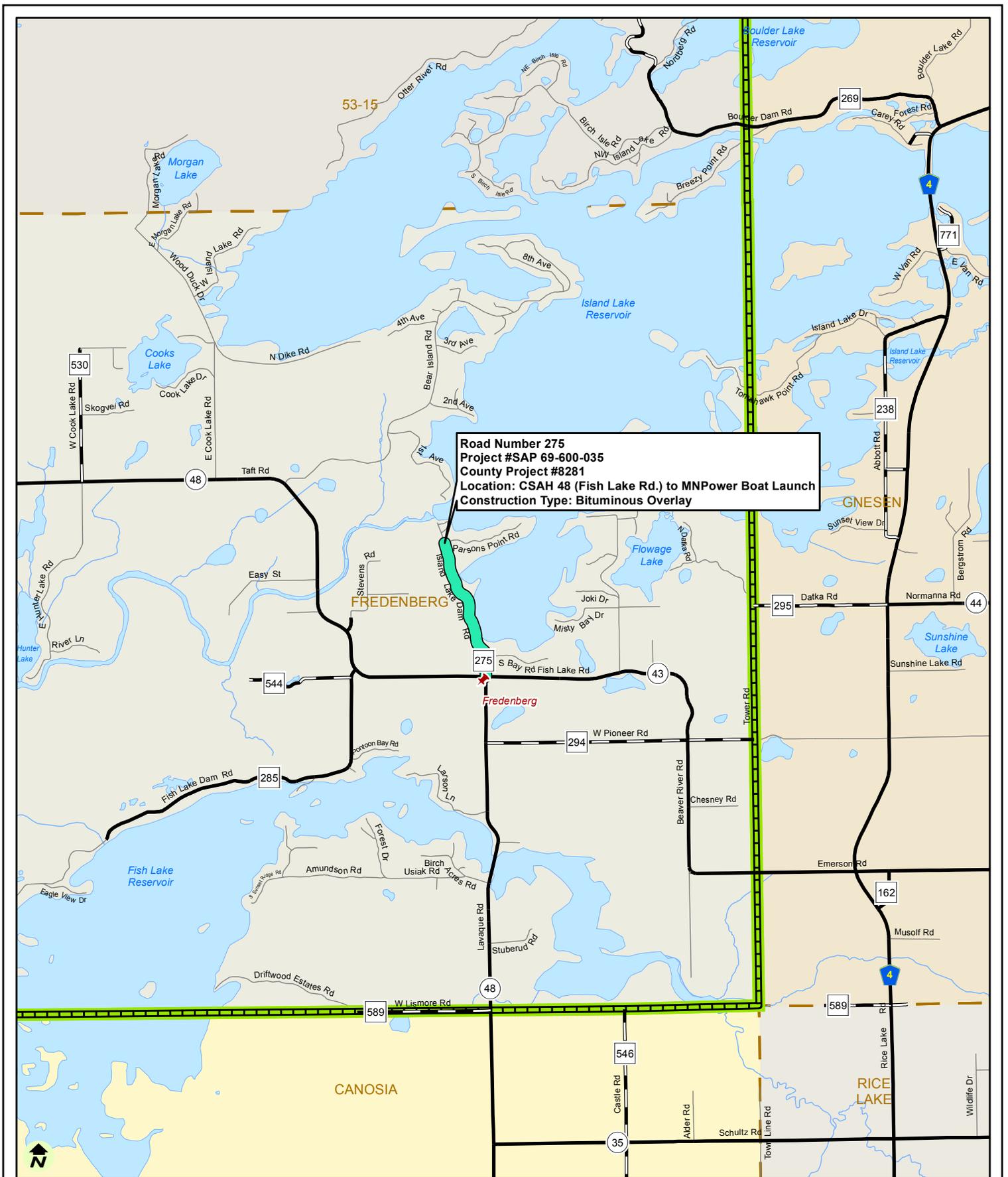
B.) MP 294-1022(Tied) CR 294 (W. Pioneer Rd) from 250' E. of CSAH 43 (Emerson Rd) to 2,684' E. of CSAH 43, in Fredenberg Township north of Duluth, MN, length 0.46 mi. (see attached map)

Traffic: 308 **PQI:** N.A.
Construction: Agg. Base, Bituminous Surface & Agg. Shouldering
Funding: Fund 200, Agency 203143, Object 652800
Anticipated Start Date: June 4, 2012
Anticipated Completion Date: September 21, 2012
Engineer's Estimate: To be provided after bid opened

2. **Project:** MP 74-1481, CP 1481
Location: CSAH 74 (Willow River Rd) from TR 8135 to TH 53 in Willow Valley Township near Gheen, MN, length 5.1 mi.
Traffic: 367 **PQI:** 1.7
Construction: Culvert Replacement, Reclamation, Bituminous Surface and Agg. Shoulders
Funding: Fund 200, Agency 203074, Object 652800
Anticipated Start Date: June 4, 2012
Anticipated Completion Date: August 31, 2012
Engineer's Estimate: To be provided after bid opened
3. **Project:** MP 629-1487, CP 1487
Location: CR 629 (Cedar Island Dr.) from CSAH 132 to 2.05 mi. NE, Fayal Township, MN, length 2.1 mi.
Traffic: 514 **PQI:** N.A.
Construction: Culvert Replacement, Reclamation, Bituminous Surface and Bituminous Shoulders
Funding: Fund 200, Agency 203263, Object 652800
Anticipated Start Date: July 9, 2012
Anticipated Completion Date: September 29, 2012
Engineer's Estimate: To be provided after bids opened
4. **Project:** MP 97048, North Crushing 2012
Location: Various Locations Northern St. Louis County
Traffic: N.A. **PQI:** N.A.
Construction: Crush, Screen, and Stockpile Aggregate, Class 5 (Mod.)
Funding: Fund 200, Agency 201071, Object 650200
Anticipated Start Date: June 4, 2012
Anticipated Completion Date: October 5, 2012
Engineer's Estimate: To be provided after bid opened

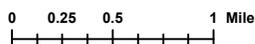
RECOMMENDATION:

The call for bids is scheduled for April 19, 2012 and the County Board will be provided with bid results and resolutions for consideration at the April 24, 2012 Committee of the Whole meeting.



Road Number 275
Project #SAP 69-600-035
County Project #8281
Location: CSAH 48 (Fish Lake Rd.) to MNPowert Boat Launch
Construction Type: Bituminous Overlay

St. Louis County 2012 Road & Bridge Construction



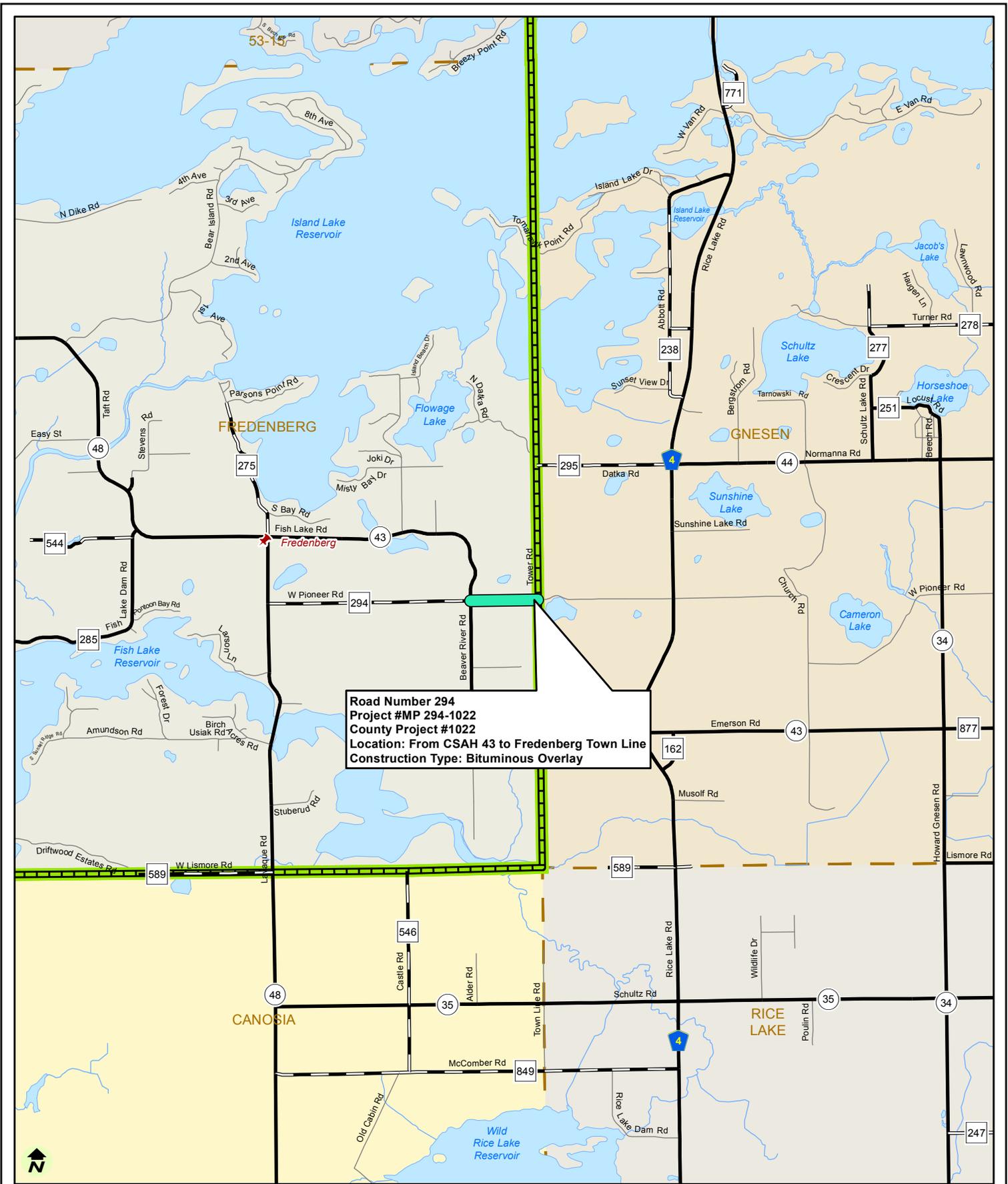
Map Components

2012 Road & Bridge Construction

- Bituminous Overlay
- Interstate Highway
- U.S./State Highway

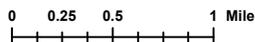
- County Road - Paved
- County Road - Gravel
- Railroad
- Commissioner District

- Township Boundary
- City/Town
- Lake
- River/Stream



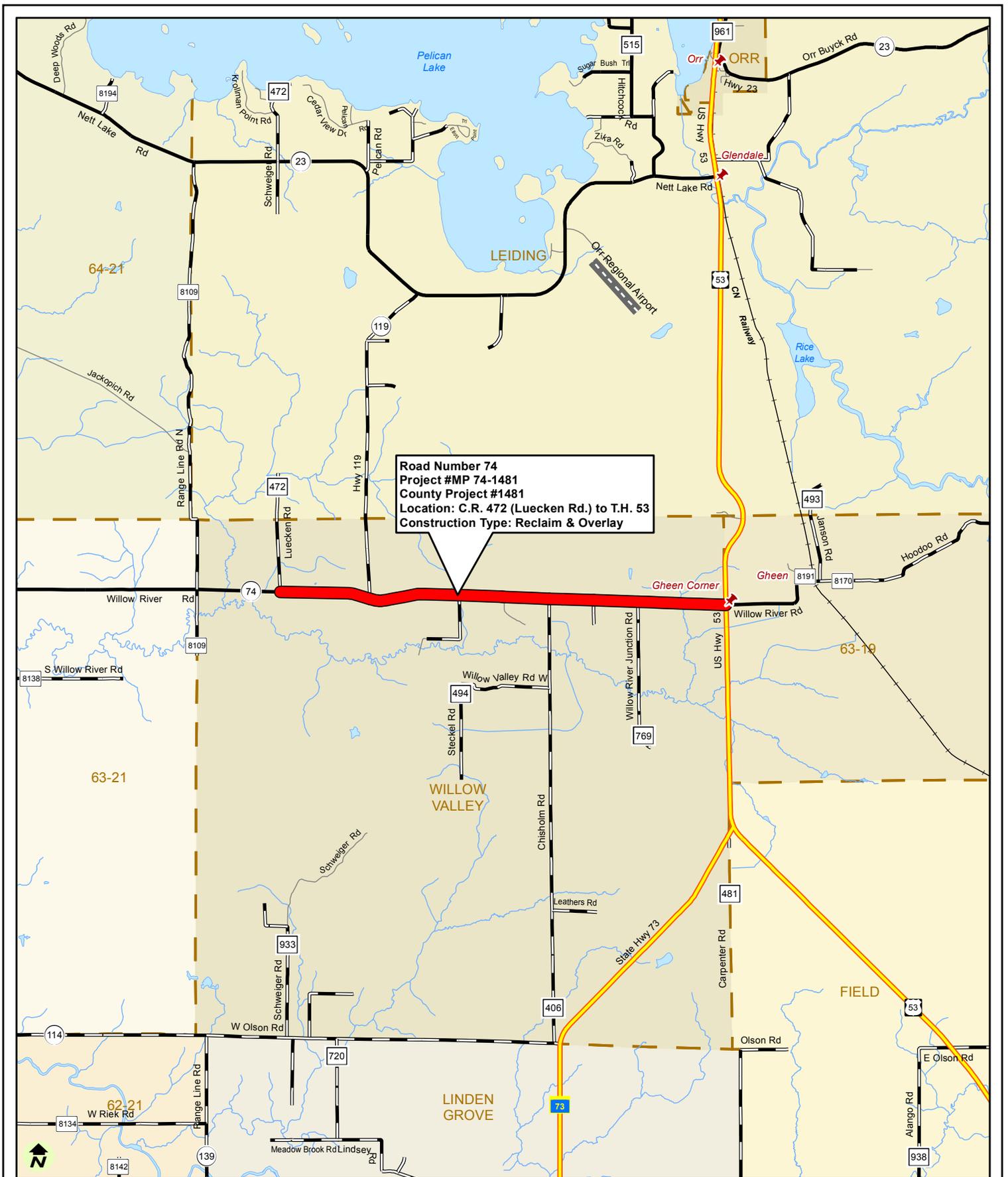
Road Number 294
Project #MP 294-1022
County Project #1022
Location: From CSAH 43 to Fredenberg Town Line
Construction Type: Bituminous Overlay

St. Louis County 2012 Road & Bridge Construction



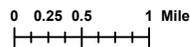
Map Components

- | | | |
|---------------------------------|-----------------------|-------------------|
| 2012 Road & Bridge Construction | County Road - Paved | Township Boundary |
| Bituminous Overlay | County Road - Gravel | City/Town |
| Interstate Highway | Railroad | Lake |
| U.S./State Highway | Commissioner District | River/Stream |



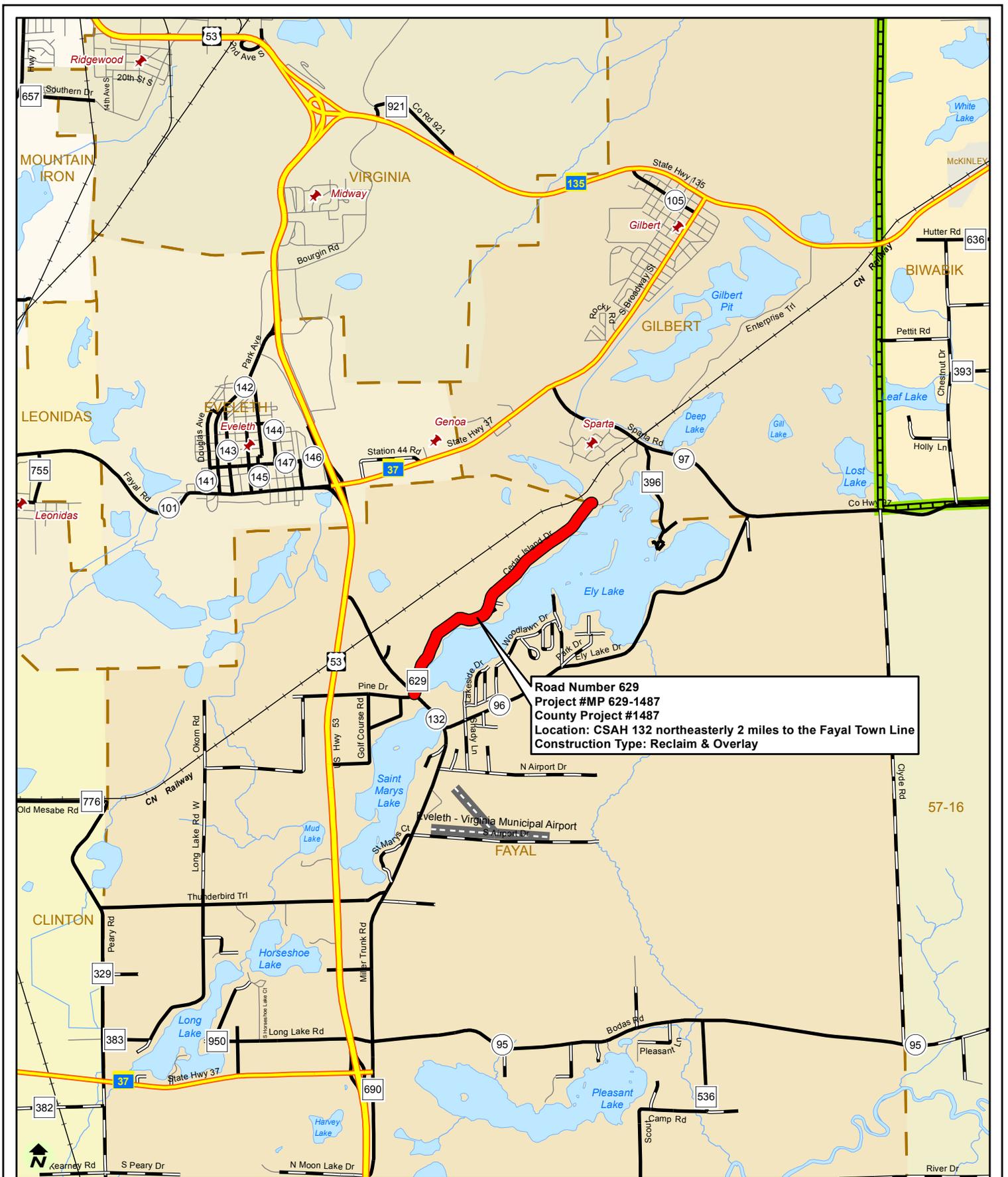
Road Number 74
Project #MP 74-1481
County Project #1481
Location: C.R. 472 (Luecken Rd.) to T.H. 53
Construction Type: Reclaim & Overlay

St. Louis County 2012 Road & Bridge Construction

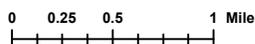


Map Components

- | | | |
|---------------------------------|-----------------------|-------------------|
| 2012 Road & Bridge Construction | County Road - Paved | Township Boundary |
| Reclaim & Overlay | County Road - Gravel | City/Town |
| Interstate Highway | Railroad | Lake |
| U.S./State Highway | Commissioner District | River/Stream |



St. Louis County 2012 Road & Bridge Construction



Map Components

2012 Road & Bridge Construction

-  Reclaim & Overlay
-  Interstate Highway
-  U.S./State Highway

-  County Road - Paved
-  County Road - Gravel
-  Railroad
-  Commissioner District

-  Township Boundary
-  City/Town
-  Lake
-  River/Stream

BOARD LETTER NO. 12 - 166

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: April 24, 2012

RE: Approval of a Sub-Allocation of
the QECB to the City of Gilbert

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

Secure and administer federal, state and other funding which implement county policies and maximize local resources.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an allocation to the City of Gilbert, of a portion of the \$2,042,367 Qualified Energy Conservation Bond (QECB) Volume Cap allocated to St. Louis County under Section 54D of the Internal Revenue Code of 1986, as amended.

BACKGROUND:

Section 301(a) of Tax Extenders and Alternative Minimum Tax Relief Act of 2008, Division C of Pub. L. 110-343. 122 Stat. 1365 (2008) ("Act") added new § 54D to provide program provisions for QECBs. The Act added § 54D(d) to provide a national bond limitation ("national bond volume cap") authorization for QECBs of \$800 million. Section 1112 of Title 1 of Division B of the American Recovery and Reinvestment Act of 2009, Pub. L. No. 111-5, 123 Stat. 115 (2009) ("2009 Act") amended § 54D(d) to increase the national bond volume cap authorization for QECBs from \$800 million to \$3.2 billion. These additional funds were then allocated out to states and large counties and cities throughout the country, including St. Louis County which received an allocation of \$2,042,367.

The QECB program is somewhat similar to the Recovery Zone Economic Development Bond Program, which the county sub-allocated to Grand Lake Township, in that the program allows governments to issue taxable credit bonds. These taxable bonds are then eligible for a new federal direct payment subsidy option which essentially provides a discounted interest rate for qualifying projects.

This authority allows QECBs to finance, among other purposes, retrofits of existing public and private buildings through loans, grants or other repayment mechanisms to individual homeowners or businesses.

St. Louis County has been allocated volume cap for QECB Issuance within the county in the amount of \$2,042,367 under Section 54D of the Internal Revenue Code of 1986, as amended (the "Code"). The county is currently considering issuing the qualifying portion of the Government Service Center retrofit project under this authority and allocation as part of its early fall bond issuance.

Earlier this year, the City of Gilbert, through its bond advisor at Ehlers, Inc. approached St. Louis County requesting a sub-allocation of the county's volume cap allocation. The City of Gilbert qualifies as an eligible issuer under the Code and has proposed to use the Qualified Energy Conservation Bonds for qualified conservation purposes, within the meaning of Section 54D of the Code, located within St. Louis County.

Specifically, the City of Gilbert will use \$350,000 to finance energy-saving improvements to city facilities. The city plans to issue taxable GO Capital Improvement Bonds and through the QECB program the U.S. Treasury will send a semi-annual payment to offset the higher interest rates due to the bond's taxable status. This federal subsidy will reduce the true interest cost of the bond issue, to a level below that of a traditional tax-exempt issue.

The City of Gilbert as a qualified issuer, will use these bonds for eligible purposes and acknowledges that, upon issuance of such bonds, it will assume from St. Louis County all responsibility for compliance with all the requirements under the Code associated with the use of the QECB allocation, so that St. Louis County will have no risk nor responsibility associated with the use of the QECB allocation.

St. Louis County will still have \$1,692,367 in QECB volume cap allocation to consider as part of its debt issuance package for the Government Service Center retrofit.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the use of \$350,000 of the St. Louis County Qualified Energy Conservation Bond allocation for the City of Gilbert energy improvements project.

Approval of a Sub-Allocation of the QECB to the City of Gilbert

BY COMMISSIONER _____

WHEREAS, St. Louis County has been allocated volume cap for Qualified Energy Conservation Bonds (QECB) within the county in the amount of \$2,042,367 under Section 54D of the Internal Revenue Code of 1986, as amended (the "Code"); and

WHEREAS, the City of Gilbert qualifies as an eligible issuer under the Code; and

WHEREAS, the City of Gilbert has requested that the County Board allocate \$350,000 of the county's QECB volume cap, for purposes of Sections 54A and 54D of the Code, to the City of Gilbert; and

WHEREAS, the City of Gilbert has proposed to use the QECBs for qualified conservation purposes, within the meaning of Section 54D of the Code, located within St. Louis County; and

WHEREAS, the City of Gilbert has represented that the use of the proceeds of the QECBs will not result in any of these bonds being characterized as private activity bonds under the Code; and

WHEREAS, the City of Gilbert acknowledges that, upon issuance of such bonds, it will assume from all responsibility for compliance with the requirements under the Code associated with the use of the QECB allocation, so that St. Louis County will have no risk nor responsibility associated with the use of the QECB allocation.

NOW, THEREFORE BE IT RESOLVED, that the St. Louis County Board, in good faith, allocates to the City of Gilbert \$350,000 of the county's Qualified Energy Conservation Bonds volume, and designates the City of Gilbert as the issuer of up to \$350,000 of Qualified Energy Conservation Bonds within the jurisdiction of St. Louis County, including but not limited to the authority to issue Qualified Energy Conservation Bonds in a principal amount up to \$350,000, and the authority to designate the bonds to be issued as Qualified Energy Conservation Bonds, all within the meaning and for all purposes of Sections 54A and 54D of the Code.

RESOLVED FURTHER, the County Board authorizes and directs the County Auditor to sign, deliver, or file any documents, agreement, or certificates in connection with the designation of City of Gilbert as the issuer of the Qualified Energy Conservation Bonds, as may be required by the American Recovery and Reinvestment Act, the Code, the Treasury Regulations promulgated under the Code, and any other applicable statute or regulation, as the County Auditor deems necessary and appropriate.

BOARD LETTER NO. 12 - 167

FINANCE & BUDGET COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: April 24, 2012

RE: Award of 2012 Fleet Vehicle Purchases

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To enhance public safety in St. Louis County, provide a safe and well maintained highway and bridge system, and perform public services.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the purchase of 2012 fleet vehicles.

BACKGROUND:

The Purchasing Division prepared bid specifications for new 2012 fleet vehicles, up to one ton capacity, in anticipation of placing orders in May, to ensure delivery within a reasonable time period.

The following information indicates the department, quantity and type of vehicles requested:

<u>Department - Destination</u>	<u>Quantity</u>	<u>Description</u>	<u>Delivery Location</u>
Land - Duluth	1	6650 GVWR Full Size Ext Cab 4WD PU, 6.3'	Land Duluth
Land - Virginia	2	6650 GVWR Full Size Ext Cab 4WD PU, 6.3'	Land Virginia
Land - Duluth	<u>1</u>	8600 GVWR 4WD SUV	Land Duluth
TOTAL	4		
Public Works – Pike Lake	2	6400 GVWR Full Size PU, 8'	Div. 5 Duluth
Public Works – Cook	1	6400 GVWR Full Size PU, 8'	Div. 6 Virginia
Public Works - Virginia	1	6400 GVWR Full Size PU, 8'	Div. 6 Virginia
Public Works – Pike Lake	1	6400 GVWR Full Size Ext Cab PU, 6.3'	Div. 5 Duluth
Public Works – Hibbing	1	6400 GVWR Full Size Ext Cab PU, 6.3'	Div. 6 Virginia
Public Works – PL Bridge	1	8200 GVWR Full Size Crew Cab PU, 8'	Div. 5 Duluth
Public Works – Virginia Bridge	1	8200 GVWR Full Size Crew Cab PU, 8'	Div. 6 Virginia
Public Works – Ely	1	8200 GVWR Full Size Crew Cab PU, 8'	Div. 6 Virginia
Public Works – Virginia Engr	1	Class IIA Sedan	Div. 6 Virginia
Public Works – Virginia	1	9300 GVWR Full Size Passenger Van	Div. 6 Virginia
Public Works - Virginia	1	Class IIA Sedan	Div. 6 Virginia
Public Works - Mtr. Pool Dul	4	Class IIA Sedan	Motor Pool Duluth
Public Works - Mtr. Pool Va	4	Class IIA Sedan	Motor Pool Virginia
Public Works - Mtr. Pool Dul	1	7 Passenger Van with Extended Body	Motor Pool Duluth
Public Works – Mtr. Pool Dul	<u>1</u>	Class IIA Sedan w/Police (street)	Motor Pool Duluth
TOTAL	22		
Sheriff	7	Class III Sedan w/Police	Motor Pool Virginia
Sheriff	4	Class III Sedan w/Police	Motor Pool Duluth
Sheriff	6	Class IIa Sedan w/Police (street)	Motor Pool Duluth
Sheriff	1	6500 GVWR 4WD SUV w/SpSrv	Motor Pool Duluth
Sheriff	<u>6</u>	6500 GVWR 4WD Crew Cab Pickup SpcSrv	Motor Pool Duluth
TOTAL	24		

Environmental Services $\frac{1}{1}$
TOTAL 1

6500 GVWR 4WD Crew Cab Pickup

ES Virginia

GRAND TOTAL 51

Bids were submitted by the following vendors:

- Lundgren Motors - Eveleth MN
- Mike Motors - Ely MN
- Ranger GM - Hibbing MN
- Duluth Dodge – Hermantown MN
- Dodge of Burnsville – Burnsville MN

The Purchasing Division compared bids received to the State of Minnesota Contracts, and recommends purchases from State Contract vendors where prices are less than the county bid prices. However, it is anticipated the Board may wish to pursue purchasing through local vendors in cases where the price differential is negligible. Negligible has been defined as \$300.00 or less per unit; the attached resolution is prepared using that same criterion.

The low bids meeting specifications on the 51 fleet vehicles requested by County Departments total \$913,921.22 plus 6.5 % State Sales Tax of \$48,244.38 on taxable vehicles for a total purchase price of \$962,165.60.

The state sales tax rate for motor vehicles remains at 6.5%

Bids opened April 11, 2012 with the following results:

The delivered prices to Duluth and Virginia are indicated below with the recommendations in bold type. The recommendations reflect the additional cost to the County of \$767.16 using the \$300.00 price differential.

Availability of Flexible Fuel Vehicles (FFV) with E-85 engines is indicated but not included in the price of the recommended vehicle. Affected departments requested this option when available at no additional charge, but opted not to spend additional funds for the option.

1.0 Eleven (11) Class III, Full-Size, Four Door Sedan with Police Package

- For Sheriff's Office

		Duluth (x4)	Extended	Virginia (x7)	Extended
Mike Motors	Dodge Charger	\$ 21,889.00	\$ 87,556.00	\$21,889.00	\$ 153,223.00
Ranger GM	Chevrolet Caprice	\$ 26,174.00	\$ 104,696.00	\$ 26,174.00	\$ 183,218.00
Dodge of Burnsville	Dodge Charger	\$22,407.00	\$ 89,628.00	\$ 22,407.00	\$ 156,849.00
Duluth Dodge	Dodge Charger	\$ 24,091.00	\$ 96,364.00	\$ 24,091.00	\$ 168,637.00
E-85 engine <u>standard</u>					

2.0 Ten (10) Class IIA, Mid-Size, Four Door Sedan

- Two (2) for Public Works
- Eight (8) for Motor Pool

		Duluth (x4)	Extended	Virginia (x6)	Extended
Ranger GM	Chevrolet Impala	\$ 18,514.00	\$ 74,046.00	\$ 18,514.00	\$ 111,084.00
* Duluth Dodge	Dodge Avenger	\$ 18,643.00	\$ 74,572.00	\$18,643.00	\$ 111,858.00
Duluth Dodge	Chrysler 200 (alternate)	\$ 18,853.00	\$ 75,412.00	\$ 18,853.00	\$ 113,118.00
Lundgren Motors	Ford Fusion	\$ 18,993.79	\$ 75,975.16	\$ 18,943.79	\$ 113,662.74
E-85 engine <u>standard</u>					
* Did not meet Bid specs					

3.0 Seven (7) Class IIA, Mid-Size, Four Door Sedan w/ Police Package and Street appearance

- Six (6) for Sheriff's Office
- One (1) for Motor Pool

		Duluth (x7)	Extended
Ranger GM	Chevrolet Impala	\$ 20,545.00	\$ 143,815.00
* No other bids on this vehicle			
E-85 engine <u>standard</u>			

4.0 Two (2) 6400 GVWR Full Size, Standard Cab, 2 Wheel Drive Pickup Truck with Long Box

- For Public Works

		Duluth (x2)	Extended	Virginia (x2)	Extended
Ranger GM	GMC Sierra	\$ 17,916.00	\$ 35,832.00	\$ 17,916.00	\$ 35,832.00
Mike Motors	Dodge Ram 1500	\$ 18,549.00	\$ 37,098.00	\$ 18,549.00	\$ 37,098.00
Duluth Dodge	Dodge Ram 1500	\$ 18,982.00	\$ 37,964.00	\$ 18,982.00	\$37,964.00
*	Lundgren Motors	Ford F150	\$ 16,708.36	\$ 33,416.72	\$ 16,758.36
	E-85 engine <u>available</u>				

* Bid Item (added cost over State contract \$222.48 x 3 = 667.44)

5.0 Two (2) 6650 GVWR Full Size, Extended Cab, 2 Wheel Drive Pickup Truck with Short Box

- For Public Works

		Duluth (x1)	Extended	Virginia (x1)	Extended
Ranger GM	GMC Sierra1500	\$ 19,682.00	\$19,682.00	\$19,682.00	\$19,682.00
Mike Motors	Dodge Ram 1500	\$18,449.00	\$18,449.00	\$18,449.00	\$18,449.00
Duluth Dodge	Dodge Ram 1500	\$19,432.00	\$19,432.00	\$19,432.00	\$19,432.00
	Lundgren Motors	Ford F150	\$ 18,286.36	\$ 18,286.36	\$ 18,236.36
	E-85 engine <u>standard</u>				

6.0 Three (3) 6650 Full Size, Extended Cab, 4 Wheel Drive Pickup Truck with Short Box

- For Land and Minerals

		Duluth (x1)	Extended	Virginia (x2)	Extended
*	Mike Motors	Dodge Ram 1500	\$ 21,595.00	\$ 21,595.00	\$ 43,190.00
	Ranger GM	GMC Sierra 1500	\$ 23,875.00	\$23,875.00	\$ 47,750.00
	Duluth Dodge	Dodge Ram 1500	\$ 22,337.00	\$ 22,337.00	\$ 44,674.00
	Lundgren Motors	Ford F150	\$ 22,920.36	\$ 22,870.36	\$ 45,740.72
	E-85 engine not available				

7.0 Three (3) 8200 GVWR Crew Cab Pickup Truck, 2 Wheel Drive with Long Box

- For Public Works

		Duluth (x1)	Extended	Virginia (x2)	Extended
*	Mike Motors	Dodge Ram 2500	\$19,696.00	\$19,696.00	\$39,392.00
	Ranger GM	Chevy 2500 ¾ ton	\$ 20,064.00	\$ 20,064.00	\$40,128.00
	Duluth Dodge	Dodge Ram 2500	\$ 22,426.00	\$ 22,426.00	\$ 44,852.00
	Lundgren Motors	Ford F250	\$22,513.04	\$22,463.04	\$44,926.08
	E-85 engine <u>standard</u>				

* Does not meet specs – gave price and specs for a regular cab.

* Bid Item (added cost over State contract \$33.24 x 3 = \$99.72)

8.0 One (1) 6500 GVWR SUV, 4 Wheel Drive, 4 Door with Special Services Package

- For Sheriff's Office

		Duluth (x1)	Extended
*	Mike Motors	Dodge Durango SSV	\$29,827.00
	Ranger GM	Chevrolet Tahoe SSV	\$29,602.00
*	Duluth Dodge	Dodge Durango SSV	\$27,178.00
	Lundgren Motors	Ford Expedition SSV	\$27,913.70

E-85 engine standard

* Does not meet specs –Floor console and shift on floor.

9.0	One (1) 6500 GVWR Full Size, 4 Wheel Drive Crew Cab Pickup			
	• For Environmental Services Department			
*	Mike Motors	Dodge Ram 1500 Crew Cab	Virginia (x1)	Extended
	Ranger GM	Chevrolet Crew Cab 1500	\$22,951.00	\$ 22,951.00
	Duluth Dodge	Dodge Ram 1500 ST	\$26,294.00	\$26,294.00
	Lundgren Motors	Ford F150 Crew Cab 4 x 4	\$23,106.00	\$23,106.00
	Lundgren Motors	Ford F250 Crew Cab 4 x 4 (alternate)	\$25,394.72	\$25,394.72
	E-85 engine <u>standard</u>		\$25,526.04	\$25,526.04
10.0	Six (6) 6500 GVWR Crew Cab Pickup, 4 Wheel Drive, 4 Door w Special Service Package			
	• For Sheriff's Office			
	Mike Motors	Dodge Ram 1500 Crew SSW	Duluth (x6)	Extended
	Duluth Dodge	Dodge Ram 1500 ST	\$ 23,683.00	\$ 142,098.00
	E-85 engine <u>standard</u>		\$ 24,882.00	\$149,292.00
11.0	One (1) 7 Passenger Van with Extended Body			
	• For Public Works			
	Mike Motors	Dodge Caravan SE	Duluth (x1)	Extended
	Duluth Dodge	Dodge Grand Caravan	\$21,731.00	\$21,731.00
*	Dodge of Burnsville	Dodge Grand Caravan	\$27,609.00	\$27,609.00
	E-85 engine <u>standard</u>		\$21,085.00	\$21,085.00
*	State Contract Pricing			
12.0	One (1) 9300 GVWR Full Size 5 Passenger Van			
	• For Public Works			
	Ranger GM	Chev Express Van	Virginia (x1)	Extended
*	Thane Hawkins Polar	Chev Express Van	\$24,907.00	\$24,907.00
			\$24,424.36	\$24,424.36
*	State Contract Award – includes \$127.50 for non-standard paint color			
13.0	One (1) 8600 GVWR SUV 4 Wheel Drive, 4 Door			
	• For Land and Minerals			
	Ranger GM	Chevy Tahoe 4x 4	Virginia (x1)	Extended
	Duluth Dodge	Dodge Durango Crew	\$33,396.00	\$33,396.00
	Lundgren Motors	Ford Expedition	\$33,519.00	\$33,519.00
			\$27,913.70	\$27,913.70

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the purchase of 2012 fleet vehicles from the recommended vendors in accordance with the bid specifications, including State Sales Tax for a total amount of **\$962,165.60**.

Award of 2012 Fleet Vehicle Purchases

BY COMMISSIONER _____

WHEREAS the Purchasing Division has prepared bid specifications for new 2012 fleet vehicles up to one ton capacity; and

WHEREAS bids were received and compared with the State of Minnesota contracts; and

WHEREAS two vehicles were priced lower on the State of Minnesota contracts; and

WHEREAS local qualifying bids within \$300.00 of the State of Minnesota Contract prices will be awarded to local bidders; and

WHEREAS build-out dates are often announced with short lead times for placing orders; and

WHEREAS based upon the available funds for the purchase of 2012 fleet vehicles.

NOW THEREFORE BE IT RESOLVED, that the Purchasing Division is hereby authorized to purchase, in accordance with the specifications of **Bid No. 4988**, and State of Minnesota Contract Releases, 2012 fleet vehicles as follows:

1.0 **Four (4)** Class III, full-size, four door sedans, with police package, RWD, from **Mike Motors** of Ely, MN, at their low specification bid price of **\$21,889.00** each delivered to Duluth for a total purchase price of **\$87,556.00**, tax exempt, payable from Fund 100, Agency 129003, Object Code 666100 (automobiles).

1.1 **Seven (7)** Class III, full-size, four door sedans, with police package, RWD, from **Mike Motors** of Ely, MN, at their low specification bid price of **\$21,889.00** each delivered to Virginia for a total purchase price of **\$153,223.00**, tax exempt, payable from Fund 100, Agency 129003, Object Code 666100 (automobiles).

2.0 **Two (2)** Class IIA, mid-size, four door sedans, from **Ranger GM** of Hibbing MN, at their low specification bid price of **\$18,514.00** each delivered to Virginia for a total of **37,028.00**, plus 6.5 % State Sales Tax of **\$1,203.41 per unit**, for a total purchase price of **\$39,434.82**, payable from Fund 407, Agency 407001, Object Code 666100 (automobiles).

2.1 **Four (4)** Class IIA, mid-size, four door sedans, from **Ranger GM** of Hibbing MN, at their low specification bid price of **\$18,514.00** each delivered to Duluth for a total of **\$74,056.00**, plus 6.5 % State Sales Tax of **\$1,203.41 per unit**, for a total purchase price of **\$78,869.64**, payable from Fund 715 (County Garage), Agency 715001 (Motor Pool), Object Code 666100 (automobiles).

2.2 **Four (4)** Class IIA, mid-size, four door sedans, from **Ranger GM** of Hibbing MN, at their low specification bid price of **\$18,514.00** each delivered to Virginia for a total of **\$74,056.00**, plus 6.5 % State Sales Tax of **\$1,203.41 per unit**, for a total purchase price of **\$78,869.64**, payable from Fund 715 (County Garage), Agency 715001 (Motor Pool), Object Code 666100 (automobiles).

3.0 **Six (6)** Class IIA, mid-size, four door sedans, Police Package from **Ranger GM** of Hibbing MN, at their low specification bid price of **\$20,545.00** each delivered to Duluth for a total of **\$123,270.00**, plus 6.5% State Sales Tax of \$1,335.43 per unit, for a total purchase price of **\$131,282.55**, payable from Fund 100, Agency 129003, Object Code 666100 (automobiles).

3.1 **One (1)** Class IIA, mid-size, four door sedans, Police Package from **Ranger GM** of Hibbing MN, at their low specification bid price of **\$20,545.00** each delivered to Duluth for a total of **\$20,545.00**, plus 6.5% State Sales Tax of \$1,335.43 per unit, for a total purchase price of **\$21,880.43**, payable from Fund 715, Agency 715001, Object Code 666100 (automobiles) MOTOR POOL ORDER FOR SHERIFF

4.0 **Two (2)** 6400 GVWR, full size, standard cab, 2-wheel drive, pickup trucks with long box, from **Lundgren Motors** of Eveleth MN, at their low specification bid price of **\$16,758.36** each delivered to Duluth for a total of **\$33,516.72**, plus 6.5 % State Sales Tax of **\$1,089.29 per unit**, for a total purchase price of **\$35,695.31**, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).

4.1 **Two (4)** 6400 GVWR, full size, standard cab, 2-wheel drive, pickup trucks with long box, from **Lundgren Motors** of Eveleth MN, at their low specification bid price of **\$16,708.36** each delivered to Virginia for a total of **\$33,416.72**, plus 6.5 % State Sales Tax of **\$1,086.04 per unit**, for a total purchase price of **\$35,588.81**, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).

5.0 **One (1)** 6650 GVWR, full size, extended cab, 2-wheel drive, pickup truck with short box, from **Lundgren Motors** of Eveleth MN, at their low specification bid price of **\$18,286.36** each delivered to Duluth for a total of **\$18,286.36**, plus 6.5 % State Sales Tax of **\$1,188.61 per unit**, for a total purchase price of **\$19,474.94**, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).

5.1 **One (1)** 6650 GVWR, full size, extended cab, 2-wheel drive, pickup truck with short box, from **Lundgren Motors** of Eveleth MN, at their low specification bid price of **\$18,236.36** each delivered to Virginia for a total of **\$18,236.36**, plus 6.5 % State Sales Tax of **\$1,185.36 per unit**, for a total purchase price of **\$19,421.72**, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).

6.0 **One (1)** 6500 GVWR, full size, extended cab, 4-wheel drive, pickup truck with short box, from **Mike Motors** of Ely, MN, at their low specification bid price of **\$21,595.00** each delivered to Duluth for a total of **\$21,595.00**, plus 6.5% State Sales Tax of \$1,403.68 for a total purchase price of **\$22,998.68**, payable from Fund 240, Agency 241001, Object Code 666200 (pickups/vans).

6.1 **Two (2)** 6500 GVWR, full size, extended cab, 4-wheel drive, pickup truck with short box, from **Mike Motors** of Ely, MN, at their low specification bid price of **\$21,595.00** each delivered to Virginia for a total of **\$43,190.00**, plus 6.5% State Sales Tax of \$1,403.68 per unit, for a total purchase price of **\$22,998.68**, payable from Fund 240, Agency 241001, Object Code 666200 (pickups/vans).

7.0 **One (1)** 8200 GVWR, full size, crew cab pickup, 2-wheel drive, pickup with long box, from **Ranger GM** of Hibbing MN, at their low specification bid price of **\$20,064.00** each delivered to Duluth for a total of **\$20,064.00**, plus 6.5 % State Sales Tax of **\$1,323.73 per unit**, for a total purchase price of **\$21,688.73**, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).

7.1 **Two (2)** 8200 GVWR, full size, crew cab pickup, 2-wheel drive, pickup with long box, from **Ranger GM** of Hibbing MN, at their low specification bid price of **\$20,064.00** each delivered to Virginia for a total of **\$40,730.00**, plus 6.5 % State Sales Tax of **\$1,323.73 per unit**, for a total purchase price of **\$43,377.45**, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).

8.0 **One (1)** 6500 GVWR SUV, 4-wheel drive with Special Services Package, from **Ranger GM** of Hibbing, MN, at their low specification bid price of **\$29,602.00** each delivered to Duluth for a total of **\$29,602.00**, tax exempt, for a total purchase price of **\$29,602.00**, payable from Fund 100, Agency 129003, Object Code 666200 (pickups/vans).

9.0 **One (1)** 6500 GVWR, full size, crew cab pickup, 4-wheel drive, pickup with short box, from **Mike Motors** of Ely MN, at their low specification bid price of **\$22,951.00** each delivered to Virginia for a total of **\$22,951.00**, plus 6.5 % State Sales Tax of **\$1,491.82 per unit**, for a total purchase price of **\$24,442.82**, payable from Fund 600, Agency 600001, Object Code 666200 (pickups/vans).

10.0 **Six (6)** 6500 GVWR, crew cab pickup, 4-wheel drive, pickup with special services package, from **Mike Motors** of Ely MN, at their low specification bid price of **\$23,683.00** each delivered to Duluth for a total of **\$142,098.00**, tax exempt, for a total purchase price of **\$142,098.00**, payable from Fund 100, Agency 129003, Object Code 666200 (pickups/vans).

11.0 **One (1)** Seven passenger van with extended body, from **Dodge of Burnsville**, Burnsville, MN, at the state contract price of **\$21,085.00** each delivered to Duluth for a total of **\$21,085.00**, plus 6.5% State Sales Tax of \$1,587.58, for a total purchase price of **\$22,455.53**, payable from Fund 715 (County Garage), Agency 715001 (Motor Pool), Object Code 666200 (pickups/vans).

12.0 **One (1)** 9300 GVWR Full Size Passenger Van, from **Thane Hawkins Polar Chevrolet**, of White Bear Lake, MN at the state contract price of **\$24,424.36** each delivered to Virginia for a total of **\$24,424.36**, plus 6.5% State Sales Tax of \$1,587.58, for a total purchase price of **\$26,011.94**, payable from Fund 470, Agency 407001, Object Code 666200 (pickups/vans).

13.0 **One (1)** 6500 GVWR SUV, 4-wheel drive, from **Lundgren Motors** of Eveleth, MN, at their low specification bid price of **\$27,913.70** each delivered to Duluth for a total of **\$27,913.70**, plus 6.5% State Sales Tax of \$1,814.39, for a total purchase price of **\$29,728.09**, payable from Fund 240, Agency 241001, Object Code 666200 (pickups/vans).

*Drafted by:
Donna Viskoe
Senior Buyer*

BOARD LETTER NO. 12 - 168

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: April 24, 2012

RE: Reorganization of Public Health & Human Services Department Financial Reporting and Supervisory Structure

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To provide professional finance and accounting services in compliance with best practices.

ACTION REQUESTED:

The St. Louis County Board is requested to discuss financial reporting and accountability within the Public Health & Human Services Department.

BACKGROUND:

Commissioner Nelson has requested that the County Board have an opportunity to discuss a partial restructure of financial reporting, accountability, and supervisory structure within the Public Health & Human Services Department.

The retirement of an Accountant Supervisor in the Public Health & Human Services Department has provided an opportunity for examination of the position requirements and consideration of a reorganization of the financial reporting and supervisory structure in the department. As part of the examination, assistance from the Human Resources Department may be requested in developing recommendations for long-term organizational and reporting structures relating to specific job duties and responsibilities. An Auditor's Office Fiscal Manager is currently located within the department and may be able to assume responsibilities of the open position.

There have already been significant discussions around implementing a partial restructure of the financial and supervisory reporting process within the Public Health & Human Services Department to provide enhanced Auditors Office oversight of its accounting functions. The County Administrator has requested that the Internal Auditor

conduct a financial and internal control compliance review of the department's financial reporting unit, including analysis of internal controls in the current structure, and recommend revisions, if necessary. The Internal Auditor has agreed to conduct such a study.

RECOMMENDATION:

The attached resolution directs the County Administrator to implement a partial restructure of the financial and supervisory reporting processes within the Public Health & Human Services Department to enhance Auditor's Office oversight of its accounting functions.

**Reorganization of Public Health & Human Services Department
Financial Reporting and Supervisory Structure**

BY COMMISSIONER _____

WHEREAS, the retirement of an Accountant Supervisor in the Public Health & Human Services Department has provided an opportunity for the reorganization of the financial reporting and supervisory structure in the department; and

WHEREAS, the St. Louis County Board has previously directed that the County Auditor's Office have accounting oversight responsibility in the county's largest departments; and

WHEREAS, there currently is an Auditor's Office position of Fiscal Manager, a supervisory classification, located within the Public Health & Human Services Department who could assume the role of the open Accountant Supervisor position.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board directs the County Administrator to implement a partial restructure of the financial and supervisory reporting process within the Public Health & Human Services Department to provide enhanced Auditor's Office oversight of its accounting functions.

BOARD LETTER NO. 12 - 169

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: April 24, 2012 **RE:** Appointment of 2012 Special
Board of Appeal and
Equalization

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

Meet all state mandates for classifying and valuing taxable parcels outlined in Minnesota Statutes.

ACTION REQUESTED:

The St. Louis County Board is requested to appoint a 2012 Special Board of Appeal and Equalization and establish membership, powers, duties and compensation.

BACKGROUND:

Minn. Stat. § 274.13 requires that county commissioners shall constitute the County Board of Appeal and Equalization to hear complaints of taxpayers and review assessments of real and personal property throughout the county. This statute empowers the County Board of Appeal and Equalization to appoint a Special Board of Appeal and Equalization to which it may delegate all powers and duties of the County Board of Appeal and Equalization.

Qualified candidates serving as commissioner designees who have indicated a willingness to serve on a 2012 Special County Board of Appeal and Equalization are:

District 1	John Vigen, Duluth
District 2	Lee Conradi, Duluth
District 3	Kevin O'Brien, Duluth
District 4	Leonard Cersine, Ely
District 5	William Clements, Town of Rice Lake
District 6	Dawn Cole, Town of Fayal
District 7	Frank Bigelow, City of Hibbing

The St. Louis County Board, as the County Board of Appeal and Equalization, may delegate all its powers and duties to the Special Board of Appeal and Equalization; require that the results of its deliberations be reported to the St. Louis County Board in the form of minutes kept by the Clerk of the Board; direct that at least one meeting day be held in the St. Louis County Courthouse, Duluth and one day at the Liz Prebich Conference Room of the Northland Office Center in Virginia; and direct that the Board convene at 10:00 AM, June 19, 2012, in the County Board Room of the County Courthouse, Duluth, MN.

It is requested that the Special Appeal and Equalization Board members be compensated at the rate of \$200 per meeting day, with reimbursement for mileage and expenses at the current county rate.

RECOMMENDATION:

It is recommended the St. Louis County Board appoint the 2012 Special Board of Appeal and Equalization members and establish their powers, duties and compensation as identified above. Per diems and expenses will be paid from the Assessor's Department Fund 100, Agency 118001, Object 635300 and 635500.

Appointment of 2012 Special Board of Appeal and Equalization

BY COMMISSIONER _____

WHEREAS, Minn. Stat. § 274.13 requires that the county commissioners constitute a County Board of Appeal and Equalization each year to hear complaints of taxpayers and review assessments of real and personal property throughout the county; and

WHEREAS, the statute empowers the County Board of Appeal and Equalization to appoint a Special Board of Appeal and Equalization to which it may delegate all powers and duties of the County Board of Appeal and Equalization; and

WHEREAS, the St. Louis County Board, having reviewed the matter, determines it is in the public interest to appoint said Special Board.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board appoints the following individuals to serve as the Special Board of Appeal and Equalization for Assessment Year 2012:

John Vigen, Duluth	Commissioner District #1
Lee Conradi, Duluth	Commissioner District #2
Kevin O'Brien, Duluth	Commissioner District #3
Leonard Cersine, Ely	Commissioner District #4
William Clements, Town of Rice Lake	Commissioner District #5
Dawn Cole, Town of Fayal	Commissioner District #6
Frank Bigelow, City of Hibbing	Commissioner District #7

RESOLVED FURTHER, that the Special Board of Appeal and Equalization is:

- Delegated all powers and duties of the County Board of Appeal and Equalization;
- To report the results of its deliberations back to the St. Louis County Board in the form of minutes kept by the Clerk of the County Board;
- Directed to hold at least one meeting day in the St. Louis County Courthouse, Duluth, Minnesota, and one day at the Northland Office Center, Virginia, Minnesota;
- To be compensated at the rate of \$200 per meeting day (payable from Assessor's Department Fund 100, Agency 118001, Object 635300 - Non-employee fees) and be reimbursed for mileage and expenses at the current county rate (from Assessor's Department Fund 100, Agency 118001, Object 635500 - Non-employee travel);
- Directed to convene at 10:00 AM, June 19, 2012, in the County Board Room, St. Louis County Courthouse, Duluth, MN.

BOARD LETTER NO. 12 - 171

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 3

BOARD AGENDA NO.

DATE: April 24, 2012 **RE:** New Job Class – Lead
Electronic Systems Technician

FROM: Kevin Z. Gray
County Administrator

James R. Gottschald, Director
Human Resources

Ross Litman
County Sheriff

RELATED DEPARTMENT GOAL:

To allocate all positions in county employment to appropriate job titles/specifications in the official classification plan.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the creation of a new class, Lead Electronic Systems Technician, and authorize an increase of one full-time equivalent (FTE) Lead Electronic Systems Technician in the Sheriff's Office Communications Division.

BACKGROUND:

The Sheriff's Office has requested the creation of a new lead worker class in the Communications Division of the Sheriff's Office. On January 23, 2012, the Civil Service Commission approved this new position. The proposed Lead Electronic Systems Technician class will be responsible for assisting in communication system planning and development; overseeing the activities of assigned staff in the installation, maintenance and operation of complex public safety radio communications systems and related electronic equipment; and performing related electronic systems technical work.

St. Louis County's 911/Emergency Communications system is maintained by two work crews, one north and one south. There is currently one FTE assigned to supervise both the north and south work crews.

The Communications Radio Maintenance Division is responsible for maintaining the county's emergency communication systems and implementing the conversion to the State Allied Radio Matrix for Emergency Response (ARMER) system. In addition, this division has had a contract with Lake County since 2009 and recently entered into a contract with Carlton County to provide 24/7 emergency communications radio maintenance and technical support. Carlton County will reimburse \$37,000 and Lake County \$25,000 for these services.

AFSCME Council 5 has accepted the salary grade recommended for the class: Grade 23: \$44,246 - \$62,030 (annual steps and longevities through twenty-four years of service) in the Civil Service Basic Unit. As such, the Sheriff's Office is requesting an additional 1.0 FTE be added to its personnel complement. The remainder of this position will be funded by salary savings available in the Sheriff's budget. As the ARMER build out and "go-live" is completed, the Sheriff's Office will review future vacancies to determine whether a permanent complement increase is required.

Due to technological advances, the scope and responsibility of the Radio Maintenance Division has expanded considerably over the past few years. In addition to the planning, installation, and maintenance of emergency radio communication systems, this division is also responsible for mobile data systems in the public safety sector. These systems are in addition to the legacy radio systems currently in use and being transitioned to ARMER. Police, Fire and Emergency Medical Services (EMS) units now rely on mobile data computers, Automated Vehicle Locating, and field base reporting. The proposed new position will assist with the day to day operation, maintenance and planning of mobile data systems consisting of radio, cellular, Wi-Fi, and microwave networks covering public safety entities throughout the region. There are currently 350 mobile data terminals in Fire, Police, and EMS units operating on this emergency communication system, and this position is needed to assist in the overall system management of these ever changing and increasing technologies.

RECOMMENDATION:

It's requested that the St. Louis County Board approve the creation of the new Lead Electronic Systems Technician class and its assignment to Grade 23 in the Civil Service Basic Unit and increase the staffing complement in the Communications Division by 1.0 FTE Lead Electronic Systems Technician.

Budget Reference: Increase of the budget for the Communications Division in the amount of \$37,000 in Fund 100, Agency 136001, Expense Object 610100 and Revenue Source 545109 to fund a portion of the position with the revenue received from Carlton County, with the remainder from estimated personnel savings in the Sheriff's Office.

New Job Class – Lead Electronic Systems Technician

BY COMMISSIONER _____

WHEREAS, the Human Resources Department has created a new class for the Communications Division of the Sheriff's Office and determined that it should be allocated to Grade 23 of the Civil Service Basic Unit Pay Plan; and

WHEREAS, an increase in the full-time equivalent (FTE) positions of the Communications Division is necessary to staff the position; and

NOW, THEREFORE, BE IT RESOLVED, the St. Louis County Board adopts the Lead Electronic Systems Technician class, which is allocated to Grade 23: \$44,246 - \$62,030 (annual steps and longevities through twenty-four years of service) of the Civil Service Basic Unit Pay Plan.

RESOLVED FURTHER, the County Board authorizes an increase of one full-time equivalent (FTE) position in the Sheriff's Office Communications Division.

Budget Reference: Increase of the budget for the Communications Division in the amount of \$37,000 in Fund 100, Agency 136001, Expense Object 610100 and Revenue Source 545109, to fund a portion of the position with the revenue from Carlton County, with the remainder from estimated personnel savings in the Sheriff's Office.

LEAD ELECTRONIC SYSTEMS TECHNICIAN

KIND OF WORK: Skilled technical work assisting in communication system planning and development; overseeing the activities of assigned staff in the installation, maintenance and operation of complex public safety radio communications systems and related electronic equipment; and performing related electronic systems technical work.

DISTINGUISHING FEATURES OF WORK: An employee in this class assists with technical planning and development and is responsible for monitoring and performing all phases of installation, maintenance and operation of radio communication and control equipment. The work is performed independently, within established guidelines, under the supervision of the Communications Technical Supervisor and the general direction of the Department Director.

ILLUSTRATIVE EXAMPLES OF WORK: (*) indicates tasks which have been designated as essential job functions.

- * 1. Assists with communications system planning, development, and maintenance activities of the County to assure effectiveness and reliability of County communications and other related electronic systems.
- * 2. Directs the work of assigned staff to achieve orderly and efficient practices in accordance with guidelines and directives of communications division supervisory staff including prioritizing, scheduling, assigning, inspecting, and evaluating work conducted by staff.
- * 3. Provides leadership and direction in identifying, assessing, responding to and correcting outages and failures of critical communications systems.
- * 4. Participates as a member of the communications system management team in planning, budgeting, design, procurement, implementation, evaluation and operations.
- * 5. Assists in systems administration of regional communications systems as necessary.
- * 6. Assists in managing purchasing and inventory control of equipment.
- * 7. Monitors staff for compliance with all departmental policies and regulations.
- * 8. Conducts employee coaching, counseling, and evaluations.
- * 9. Assists in developing and implementing training in the use of new and changing technologies, and changes in departmental policies or regulations.
- *10. Oversees and performs the same duties and responsibilities as assigned staff including, but not limited to, analysis, installation, inventorying, maintenance and repair of communications systems and peripheral equipment and devices.
- *11. Demonstrates punctual and reliable attendance in accordance with designated work schedule.
- *12. Communicates, monitors and enforces compliance with safety rules, laws and practices; assures proper safety equipment and procedures are used in all operations under his/her control.
- 13. Performs related duties and responsibilities as assigned.

REQUIREMENTS OF WORK:

Comprehensive knowledge of the principles and practices of communication system planning, design, implementation and maintenance and techniques of radio and electronic system operation, installation and maintenance; including networking, trunking radio systems and microwave communication.

Considerable knowledge of computer system use and operation including programming and provisioning mobile data computers and servers.

Considerable knowledge of FCC technical and operational regulations pertaining to land mobile radio.

Skill in effectively operating various types of radio and electronic equipment and related test and measurement devices, including computerized diagnostic and programming equipment.

Skill in diagnosing and troubleshooting radio and electronic system malfunctions.

(Over)

REQUIREMENTS OF WORK: (continued)

Skill in performing delicate electronic repair operations requiring high manual dexterity.

Skill in maintaining necessary records and reports.

Ability to prioritize tasks and work requirements, both emergency and non-emergency.

Ability to effectively and respectfully communicate orally and in writing with members of the public, user agencies, and other County staff.

Ability to coach subordinates toward conflict resolution.

Ability to work with minimal supervision.

Ability to assist in developing specifications for the design and purchase of radio communications equipment and systems.

Ability to work effectively under stress and in emergencies.

MINIMUM QUALIFICATIONS FOR WORK:

Possession of an FCC General Class, or higher, Radiotelephone Operator License or appropriate industry technical certification in mobile radio technology. Such certification may include NARTE, NABER, NICET, APCO or other technical certifications.

Possession of a State of Minnesota Power Limited Technician license prior to the expiration of the probationary period.

Five years of training and experience in telecommunications electronic installation, repair and maintenance which must include two years full-time paid experience in land mobile radio systems maintenance.

Possession of a valid driver's license.