



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

December 13, 2011

Immediately following the Board Meeting, which begins at 9:30 A.M.
Commissioners' Conference Room, St. Louis County Courthouse, Duluth, MN

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of November 22, 2011

Health & Human Services Committee – Commissioner Dahlberg, Chair

1. CY 2012 Out-of-Home and Day Treatment Contracts for Services to Families and Children [11-451]
2. CY 2012 LSS Supervised Visitation Services Agreement [11-452]
3. CY 2012 Minnesota Innovation Fund Transportation Allocation [11-453]
4. Family Group Decision Making Grant [11-454]

Environment & Natural Resources Committee – Commissioner Jewell, Chair

5. Approval of Registered Land Survey Number 47 (Morse Township) [11-455]
6. Approval of Registered Land Survey Number 105 (Eagles Nest Township) [11-456]
7. Approval of Registered Land Survey Number 107 (Gnesen Township) [11-457]
8. Approval of Registered Land Survey Number 110 (Grand Lake Township) [11-458]
9. Canister Site Solid Waste Haulage Contracts [11-459]
10. 2012 Natural Resources Block Grant from Minnesota Board of Water and Soil Resources [11-460]
11. Cancellation of Contract for Repurchase of State Tax Forfeited Land – Anderson [11-461]
12. Cancellation of Contract for Repurchase of State Tax Forfeited Land – Rudy [11-462]
13. Repurchase of State Tax Forfeited Land – Sigel [11-463]
14. Repurchase of State Tax Forfeited Land – Richardson [11-464]
15. Repurchase of State Tax Forfeited Land – Putnam [11-465]
16. Roadway Easement across State Tax Forfeited Land (New Independence Township) [11-466]
17. Special Legislation for the Sale of State Tax Forfeited Lands [11-467]

Public Works & Transportation Committee – Commissioner Forsman, Chair

18. Right of Way Acquisition – County Project 9311 (Waasa Township and City of Babbitt) [11-468]
19. Sponsorship of Various Federal Enhancement Projects Planned in St. Louis County – FY 2016 [11-469]
20. Amended Agreement with the State of Minnesota for Acceptance of Federal Aid [11-470]

Finance & Budget Committee – Commissioner Nelson, Chair

21. Night Cleaning Contract – Hibbing Annex [11-471]
22. Palladio Building Lease – Safety and Risk Management Division [11-472]
23. Abatement List for Board Approval [11-473]

Public Safety & Corrections Committee – Commissioner Sweeney, Chair

24. Authorization to Apply for the 2011 Mass Sheltering Grant [11-474]
25. Acceptance of 2011 Hazardous Fuels Reduction Grant [11-475]

ESTABLISHMENT OF PUBLIC HEARINGS:

Finance & Budget Committee – Commissioner Nelson, Chair

26. Establish Public Hearing to Consider Allegations of Liquor Law Violations – Vermilion Ventures – Greenwood Township (Tuesday, January 10, 2012, 9:40 a.m., St. Louis County Courthouse, Duluth, MN) [11-476]

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Central Management & Inter-Governmental Committee – Commissioner Raukar, Chair

1. **2012-2013 Labor Relations Services Agreement [11-477]**
Resolution authorizing a contract with Steven C. Fecker of Johnson, Killen & Seiler, P.A., for labor relations services for the years 2012 and 2013.
2. **Resolution in Support of Non-Ferrous Mining in St. Louis County [11-478]**
Commissioner Nelson has requested that the County Board approve a resolution of support for non-ferrous mining operations currently under consideration for various locations in St. Louis County.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

At this time, Commissioners may introduce items for discussion or report on past and future activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

December 20, 2011 Morse Town Hall, 911 South Central Avenue, Ely, MN
January 3, 2012 Commissioners' Conference Room, Courthouse, Duluth, MN
January 10, 2012 Commissioners' Conference Room, Courthouse, Duluth, MN

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE
ST. LOUIS COUNTY BOARD OF COMMISSIONERS

Tuesday, November 22, 2011

Location: County Board Conference Room, Duluth, MN
Present: Commissioners Jewell, O'Neil, Dahlberg, Forsman, Sweeney, Nelson and Raukar
Absent: None
Convened: Chair O'Neil called the meeting to order at 11:18 a.m.

CONSENT AGENDA

Nelson/Jewell moved to approve the consent agenda. Administrator Gray said item six on the agenda, revised Group Senior Gold/MedicareBlueRx Premium Rate 2012, will be removed as no board action is required. The remainder of the consent agenda passed. (7-0)

- Minutes of November 8, 2011
- State Contract Purchase of Hydraulic Excavator
- 2012 Memorandum of Agreement with University of Minnesota Extension
- Personnel Budget Reallocation – Auditor's Office
- Abatement List for Board Approval
- Dedication of Permanent Highway Easements over County Fee Owned Property
- Arrowhead Counties Association Lobbying Services Agreement
- COPS 2011 Child Sexual Predator Program Grant
- Purchase of ARMER Mobile Radios Funded by the 2010 Port Security Grant

REGULAR AGENDA

Dahlberg/Sweeney moved to approve a resolution appointing Virgil Sohm to the Heading Home St. Louis County Leadership team as representative for the Bois Forte Reservation Tribal Council. (7-0)

Forsman/Nelson moved a resolution awarding a bid to KGM Contractors, Inc., Angora, MN, on their low bid of \$1,172,073.62 (14.95% below the engineers estimate) for a grading project near Babbitt. (7-0)

Sweeney/Dahlberg moved a resolution awarding a bid to Ulland Brothers, Inc., Cloquet, MN, on their low bid of \$3,238,000 (2.48% over the engineers estimate) for a road reconstruction project in Midway Township. (7-0)

Nelson/Forsman moved without recommendation, the 2012 draft budget resolution. The 2012 budget resolution will be considered at the December 13 board meeting. Deputy Administrator Linnea Mirsch reviewed the proposed budget and responded to commissioner questions. Deputy Mirsch noted the complexities with the property tax changes, adding she has been responding to approximately three e-mail questions on this topic per day. Auditor Donald Dicklich concurred that the property tax matter is complex and is based on various factors including assessments, the market value exclusion, plus various city/township and school district levies. After further discussion, the motion passed. (7-0)

Raukar/Nelson moved to approve a letter of support to the Minnesota Department of Human Services for a grant to Fairview Range Hospital on behalf of the Hibbing Chemical Health Advisory Committee. Cheryl Bisping, Fairview Range Community Health Outreach Coordinator and Chair of the Hibbing Chemical Health Advisory Committee, said the grant is for \$174,779 and the grant period is January 1, 2012, to June 30, 2013. Commissioner Nelson said the period of the grant should be changed in the letter and resolution. (7-0)

Nelson/Sweeney moved to approve a resolution supporting the Cloquet Valley Internet Initiative Broadband Network Feasibility Study and provide matching funds in the amount of \$20,000. Janet Keough, North Star Township Supervisor, said seven townships are part of the initiative and thanked the board for their consideration. Commissioner Raukar asked for the following amendments: “up to” \$20,000, and add the wording “in addition to any local township funding support” and the makers agreed. After further discussion, the motion passed. (7-0)

At 12:43 p.m., Chair O’Neil recessed the meeting for lunch. The meeting reconvened at 2:00 p.m.

Raukar/Forsman moved to approve a letter of support for proposed location of Great River Energy power line. Administrator Gray said the request is to send letter supporting the location of the power line on state tax forfeited land, rather than on Mr. Roy Marlow’s land. As this resolution was brought to the table at the meeting and was not on the agenda, County Attorney Rubin advised the board that it was fine to discuss, but there may be concerns depending on what the board does. Commissioner Nelson brought forth concerns about other property owners that may be affected. After further discussion, Commissioner Nelson recommended the letter simply state that the county has no objection to placing a power line on tax forfeited land. Auditor Donald Dicklich brought forth concerns that proper public notice was not given of potential action on this matter. After lengthy discussion, Commissioner Raukar withdrew his motion and made a directive motion that the County Attorney and County Administrator to work together and draft a letter to send to the Administrative Law Judge, who is accepting comments on this matter through November 29, 2011. (7-0)

Nelson/O’Neil moved to approve a six-month extension to the county’s agreement with the Historic Union Depot for business and marketing operations of the St. Louis County Heritage and Arts Center (the Depot). The motion was approved (6-0), with Commissioner Sweeney temporarily away from the meeting.

Nelson/O’Neil moved to approve a six-month extension to the county’s agreement with Oneida Realty Company for cleaning, maintenance, repair and operation of the Depot. The motion was approved (6-0), with Commissioner Sweeney temporarily away from the meeting.

Jewell/O’Neil moved to authorize a change of scope expenditure for the first floor construction project. Administrator Kevin Gray said this is to better conform the space for the vital records to be in close proximity to the land records division within the Recorder’s Office. After further discussion, the motion passed (7-0).

COMMISSIONER DISCUSSION ITEMS

Commissioner Raukar distributed a draft resolution opposing the use of public funds to construct a new Vikings Stadium, for possible future consideration.

Administrator Gray noted the upcoming public meetings regarding the proposed 2012 budget are at 7:00 p.m. in the Virginia Courthouse on December 1 and the Duluth Courthouse on December 8, 2011.

At 12:50 p.m., Raukar/Forsman moved to adjourn the committee of the whole meeting. (7-0)

Steve O’Neil, Chair of the County Board

Patricia Stolee, Clerk of the County Board

BOARD LETTER NO. 11 – 451

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: December 13, 2011 **RE:** **CY 2012 Out-of-Home and Day Treatment Contracts for Services to Families and Children**

FROM: **Kevin Z. Gray**
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be born healthy, live a life free from abuse and neglect, and will have a permanent living arrangement.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize contracts for the purchase of family and children's services.

BACKGROUND:

Each year, the Public Health and Human Services Department (PHHS) brings forward agreements for Children and Family Services. These are services that are used by PHHS, as well as services for which PHHS serves as host/lead county, enabling other counties to use the services through the host/lead county contract.

A. Children's Out-of-Home Placement Contracts: Three primary types of out-of-home services for children are purchased by PHHS:

1. Emergency Shelter

Short-term emergency residential services are provided 24 hours a day, seven days a week by Lutheran Social Service (LSS) through its Bethany Crisis Shelter in Duluth and LSS Family Resource Center-Range Youth Shelter in Virginia for children who are experiencing some form of crisis in their lives.

The services of the Bethany Shelter include a 25-day assessment and evaluation program for youth at risk of out-of-home placement. Psychological testing is done by LSS Behavioral Health therapists. The shelters' cost for mandated mental health screenings is included in the contract maximums for St. Louis County Youth. However, LSS is requesting a screening fee for out-of-county residents up to \$70 each for Bethany Crisis Shelter and up to \$40 each for the Range Family Resource Center. These screenings are determined by the agency.

2. Foster Care

The Minnesota Department of Human Services (DHS) sets daily basic maintenance foster care plus difficulty-of-care (DOC) rates that vary according to the children's ages and specific problems. Emergency and Respite Foster Care services are short-term placement services that do not fall under DHS/DOC guidelines and are paid at a flat rate to the foster home. PHHS contracts with three foster care agencies within St. Louis County: Northwood Children's Services, the Fond du Lac Foster Care Licensing and Placement Agency; and Lutheran Social Service – Bethany Foster Care.

3. Residential Treatment Centers

Residential Treatment Centers provide 24-hour care, on-site special education services, individual and group therapy, family counseling, and other support services for seriously emotionally and behaviorally disturbed children who are unable to function at home, at school, or within the community. The facilities are Northwood Children's Services, Woodland Hills, and Mesabi Academy. Northwood and Woodland Hills provide on-site education through agreements with the Duluth School District. Mesabi Academy contracts with PHHS as a lead/host county, so vendors from other counties may purchase services from the agency.

B. Children's Day Treatment Contracts: The county also negotiates lead agency agreements for Children's Day Treatment services from Woodland Hills and Northwood Children's Services. Although the county does not pay for this service from Northwood, as it is paid by Medical Assistance (MA) or private insurance, it is necessary for the County Board to set the rate for the contract, so it may be used by Northwood to bill other counties.

Day Treatment is an alternative to out-of-home placement for youth who are experiencing problems in the home, community and/or school settings. PHHS purchases Therapeutic Day Treatment services from Woodland Hills only. Although PHHS does not intend to purchase Day Treatment services from Northwood Children's Services, Northwood asked PHHS to include Day Treatment in its 2011 and 2012 contracts so it may be used by other counties that purchase services using this contract as a lead/host country contract.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the following:

1. Agreements for children's services covering the period January 1, 2012 through December 31, 2012 at the per diem rates listed in the resolution with the following providers: Bethany Crisis Shelter/Duluth, LSS Family Resource Center-Range Youth Shelter, Woodland Hills, Mesabi Academy, and Northwood Children's Services.
2. Purchase of Service Agreements for Emergency and Respite Child Foster Care covering the period January 1, 2012 through December 31, 2012 at the per diem rates listed in the resolution with the following providers: Fond du Lac Foster Care Licensing and Placement Agency, Lutheran Social Service – Bethany Foster Care Program for Child Foster Care, and Northwood Children's Services.
3. Purchase of Service Agreements for child day treatment services covering the period January 1, 2012 through December 31, 2012 at the per diem rates listed in the resolution with the following providers: Woodland Hills Therapeutic Day Treatment, and Northwood Children's Services Intensive Day Treatment.

**CY 2012 Out-of-Home and Day Treatment Contracts
for Services to Families and Children**

BY COMMISSIONER _____

WHEREAS, St. Louis County has a variety of children's services available in the community that are Federal Title IV-E eligible, with the county paying the entire cost for any child who does not have private insurance coverage or is not eligible for Medical Assistance; and

WHEREAS, the Public Health and Human Services Department has contracted with the providers listed below to provide needed children's services on behalf of the county and wishes to renew these agreements.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes agreements for children's services covering the period January 1, 2012 through December 31, 2012 with the following providers at the per diem rates listed as follows:

<u>Emergency Shelters:</u>	<u>Requested Rate</u>	<u>% Increase</u>
LSS - Bethany Crisis Shelter/Duluth		
Shelter Care and Emergency Foster Care	\$156.00	2.7%
Diagnostic – 25-day Evaluation	\$168.00	
Family Assessment Fee for Diagnostic	\$ 86.00	
Health Screening Fee	\$ 70.00/hour	
LSS Family Resource Ctr.-Range Youth Shelter Services		
Children's Shelter	\$188.35/day	
Health Screening Fee	\$ 40.00	
 <u>Residential Treatment Centers:</u>		
Woodland Hills		
Main Residential Treatment Center - Corrections	\$224.84	1.5%
Chisholm House 30 - Short-Term Consequence	\$133.46	1.5%
Chisholm House Treatment Program	Closed 12/31/11	
Semi Independent Living Program	\$170.42	
SED Mental Health Services	\$237.59	
Mesabi Academy		
Long-Term Residential Program	\$212.14	5.0%
Long-Term Secure Residential Program	\$223.65	2.0%
Sexual Offender Residential Program	\$250.59	2.0%
Diagnostic Residential Program	\$231.89	
Fire Setter Diagnostic Program	\$270.30	
Fire Setter Residential Program	\$270.30	
Fire Setter Evaluation (excluding travel)	\$188.70	
Specialized Residential (IQ 50-65)	\$275.00	
Detention Program (For Internal Use Only)	No Additional Cost	

	<u>Requested Rate</u>	<u>% Increase</u>
Northwood Children's Services		
Residential Services	\$229.46	3.0%
Diagnostic & Assessment	\$224.33	3.0%

Budget Reference

Fund	230	Social Services
Agency	232008	Children's Services
Expense Objects	601200	Out-of-Home Placement Costs
	601600	Children's Mental Health Services

RESOLVED FURTHER, that the St. Louis County Board authorizes Purchase of Service Agreements for emergency and respite child foster care with Northwood Children's Services, Fond du Lac Foster Care Licensing and Placement Agency, and LSS Bethany Foster Care Program for Child Foster Care Services. The Purchase of Service Agreements with Northwood Children's Services shall include therapeutic Child Foster Care Services. The therapeutic Child Foster Care Service rates for Northwood Children's Services and Child Foster Care with the Fond du Lac Foster Care Licensing and Placement Agency and LSS Bethany Foster Care Program shall comply with Basic Maintenance and Difficulty of Care (DOC) Rates set by the Minnesota Department of Human Services (DHS). Respite Child Foster Care, emergency Child Foster Care and the licensing and placement fees shall be at the per diem rates listed below. This Agreement shall be in effect from January 1, 2012 through December 31, 2012.

<u>Foster Care:</u>	<u>Requested Rate</u>	<u>% Increase</u>
Northwood Children's Services		
Therapeutic Foster Care		DHS Difficulty of Care (DOC) Guidelines
Licensing & Placement Administration	\$31.50	3.0%
Fond du Lac Foster Care Licensing & Placement Agency		
Foster Care		DHS Difficulty of Care (DOC) Guidelines
Licensing & Placement Administration	\$ 20.00	
Respite Care (paid to foster home)	\$ 35.00	
LSS – Bethany Foster Care Program		
Foster Care		DHS Difficulty of Care (DOC) Guidelines
Licensing & Placement Administration	\$ 25.00	

Budget Reference

Fund	230	Social Services
Agency	232008	Children's Services
Expense Objects	601200	Out-of-Home Placement Costs
	603200	Licensing/Resource Development
		Respite Care Licensing & Resource Development

RESOLVED FURTHER, that the St. Louis County Board authorizes Purchase of Service Agreements with the following providers at the below listed rates for Child Day Treatment services effective January 1, 2012 through December 31, 2012:

<u>Day Treatment</u>	<u>Requested Rate</u>	<u>% Increase</u>
Woodland Hills Therapeutic Day Treatment	\$77.93 per diem	
Northwood Children's Services Intensive Day Treatment	\$89.61 per diem	3%

Budget Reference

Fund	230	Social Services
Agency	232008	Children's Services
Expense Object	601600	Children's Mental Health Services

<u>Provider</u>	<u>Rate</u>
LSS Family Resource Center–Range Youth Shelter, Virginia Basic Supervised Visitation	\$34 per hour
LSS Bethany Crisis Shelter, Duluth Basic Supervised Visitation	\$35 per hour
LSS Bethany Crisis Shelter, Duluth Structured Supervised Visitation	\$40 per hour

These rates are not increasing from the 2011 rates. Transportation reimbursement to various approved off-site locations for families referred to this service will be paid to the Range Youth Shelter. Mileage for the Range contract in 2011 is a flat drive time rate of \$18 per hour, which is also the request for 2012. Financing for these services is from local funds. The Department may charge families fees for services provided in accordance with the Social Services Eligibility and Fee Schedule.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize agreements, for the period January 1, 2012 through December 31, 2012, as follows:

<u>Provider</u>	<u>Rate</u>
LSS Family Resource Center–Range Youth Shelter, Virginia Basic Supervised Visitation	\$34 per hour
LSS Bethany Crisis Shelter, Duluth Basic Supervised Visitation	\$35 per hour
LSS Bethany Crisis Shelter, Duluth Structured Supervised Visitation	\$40 per hour

All programs will have a uniform drive time rate of \$18 per hour for staff to go to the visitations. The agreements are payable from Fund 230 (Social Services), Agency 232008 (Children’s Services), Expense Object 602000 (Other Children’s Services).

CY 2012 LSS Supervised Visitation Services Agreement

BY COMMISSIONER _____

WHEREAS, St. Louis County has Child Protection and Intervention and Prevention Programs; and

WHEREAS, the St. Louis County Department of Public Health and Human Services contracts with Lutheran Social Services (LSS) Bethany Crisis Shelter and LSS Family Resource Center to provide Supervised Visitation Services on behalf of the county; and

WHEREAS, the Department wishes to renew the agreements to promote a safe environment for youth to visit non-custodial parents and other family members.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes agreements for Supervised Visitation Services for the period January 1, 2012 through December 31, 2012, payable from Fund 230 (Social Services), Agency 232008 (Children's Services), Expense Object 602000 (Other Children's Services), as follows:

<u>Provider</u>	<u>Rate</u>
LSS Family Resource Center—Range Youth Shelter, Va. Basic Supervised Visitation	\$34 per hour
LSS Bethany Crisis Shelter, Duluth Basic Supervised Visitation	\$35 per hour
LSS Bethany Crisis Shelter, Duluth Structured Supervised Visitation	\$40 per hour

RESOLVED FURTHER, that transportation reimbursement shall be paid at a drive time rate of \$18 per hour to go to various approved off-site locations for families referred to the service.

BOARD LETTER NO. 11 – 453

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 3

BOARD AGENDA NO.

DATE: December 13, 2011 **RE:** CY 2012 Minnesota Innovation
Fund Transportation Allocation

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Adults will be self-sufficient, providing for their own welfare and that of their children.

ACTION REQUESTED:

The St. Louis County Board is requested to accept the Minnesota Innovation Fund Transportation Allocation for calendar year (CY) 2012.

BACKGROUND:

For CY 2012, the Minnesota Department of Human Services (DHS) is again dedicating \$1,000,000 from the commissioner's Innovation Fund to meet the transportation needs of Diversionary Work Program/Minnesota Family Investment Program families.

Most of the funds available are for services classified as "non-assistance". Allowable expenditures are limited to car repair used for travel to or from work or work-related activities, car insurance, licensing fees, driver's training, car leasing or purchasing, transit passes, and gas vouchers. DHS will require St. Louis County to participate in an evaluation of the transportation efforts which may require additional tracking of client specific data.

The allocation for St. Louis County is \$54,462. Contractors are Arrowhead Economic Opportunity Agency (AEOA), City of Duluth, NE Minnesota Office of Job Training (NEMOJT), and Community Action Duluth.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Public Health and Human Services Department to accept a Minnesota Innovation Fund Transportation Allocation in the amount of \$54,462 for the period of January 1, 2012 through December 31, 2012, and to enter into contracts with Arrowhead Economic Opportunity Agency, City of Duluth, NE Minnesota Office of Job Training, and Community Action Duluth for service provision.

CY 2012 Minnesota Innovation Fund Transportation Allocation

BY COMMISSIONER _____

WHEREAS, the Minnesota Department of Human Services (DHS) has identified transportation as being an area of need not currently being met for Minnesota Family Investment Program/Divisionary Work Program (MFIP/DWP) participants; and

WHEREAS, DHS has dedicated a portion of the commissioner's Innovation Fund to assist in this area of need; and

WHEREAS, St. Louis County was notified that it was allocated DHS funding for Transportation for MFIP/DWP participants in the amount of \$54,462 for CY 2012.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes acceptance of a Minnesota Innovation Fund Transportation Allocation in the amount \$54,462 for the period of January 1, 2012 through December 31, 2012, and contracts with Arrowhead Economic Opportunity Agency, City of Duluth, NE Minnesota Office of Job Training, and Community Action Duluth for service provision.

RESOLVED FURTHER, that the Public Health and Human Services Department will increase 2012 budget expenditures in Fund 230, Agency 232020, Object 603800, Grant 23207, Year 2012, and increase 2012 budget revenues in Fund 230, Agency 232020, Object 540213, Grant 23207, Year 2012 for the period January 1, 2012 through December 31, 2012.

BOARD LETTER NO. 11 – 454

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 4

BOARD AGENDA NO.

DATE: December 13, 2011 **RE:** Family Group Decision Making Grant

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be born healthy, live a life free from abuse and neglect and will have a permanent living arrangement.

ACTION REQUESTED:

The St. Louis County Board is requested to accept the Minnesota Department of Human Services (DHS) award to extend a grant for Family Group Decision Making (FGDM).

BACKGROUND:

The St. Louis County Public Health and Human Services Department (PHHS) has received funding for FGDM since 2004. These funds are available through Title IV-B, subpart 2, of the Social Security Act and the State of Minnesota. Funds are to be used for community-based family support and family preservation services to promote the well being of children and families, increase the strength and stability of families, and help families at risk, or in crisis, by engaging the family to address the risk factors associated with placement. The intent is to have the family design and implement a care and protection safety plan that reduces risk of harm and supports and preserves the family.

The Department's grant proposal is a cooperative effort including Carlton County Public Health and Human Services and Fond du Lac Human Services. The grant funds a 1.0 FTE Social Worker position in PHHS, and contracts with Carlton County PHHS and Fond du Lac Human Services. When the grant income ceases, the St. Louis County position financed by this grant will be eliminated. St. Louis County received a letter dated October 24, 2011, authorizing a FGDM grant from January 1, 2012 through December 31, 2013, with an allocation of \$108,694 each calendar year to reimburse FGDM expenditures for reunification, family support and family preservation. St. Louis County will again act as fiscal agent for the grant. There is a 25% in-kind local match as part of this grant.

RECOMMENDATION:

It is recommended that the St. Louis County Board:

- Accept a Minnesota Department of Human Services grant for Family Group Decision Making (FGDM) in the amount of \$108,694 each calendar year for the period January 1, 2012 through December 31, 2013, with funds to be deposited into Fund 230, Agency 232999, Revenue Object 540271, Grant 23201, Grant Year 2012 and Grant Year 2013.
- Contract with Carlton County PHHS and Fond du Lac Human Services to render specific FGDM services including those involved with the preparation and facilitation of the family meeting, to be paid from Fund 230, Agency 232999, Object 603200 (Family Group Decision Making).
- Maintain the authorized staffing complement of PHHS from January 1, 2012, through December 31, 2013, with 1.0 FTE Social Worker devoted to FGDM activities, to be paid by funds already included in the Department's 2012 and 2013 budgets, Fund 230, Agency 232999, Object 603200 (Family Group Decision Making).

Family Group Decision Making Grant

BY COMMISSIONER _____

WHEREAS, the Minnesota Department of Human Services (DHS) awarded \$108,694 each calendar year for the Family Group Decision Making (FGDM) project for the period January 1, 2012 through December 31, 2013; and

WHEREAS, the St. Louis County Public Health and Human Services (PHHS) Department has contracted with Carlton County Public Health and Human Services and Fond du Lac Human Services since October 1, 2004 to provide FGDM services on behalf of the county; and

WHEREAS, the PHHS Department wishes to renew these agreements.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board accepts the Minnesota Department of Human Services grant for the Family Group Decision Making (FGDM) project in the amount of \$108,694 each calendar year for the period January 1, 2012, through December 31, 2013, with funds to be deposited into Fund 230, Agency 232999, Revenue Object 540271, Grant 23201, Grant Year 2012 and Grant Year 2013.

RESOLVED FURTHER, that the St. Louis County Board authorizes the appropriate county officials to enter into contracts with Carlton County Public Health and Human Services and Fond du Lac Human Services to render specific FGDM services to be paid from Fund 230, Agency 232999, Object 603200 (Family Group Decision Making).

RESOLVED FURTHER, that the Public Health and Human Services (PHHS) Director and County Administrator shall coordinate as necessary to maintain the authorized staffing complement of the PHHS Department with 1.0 FTE Social Worker from January 1, 2012, through December 31, 2013, to be paid by funds already included in the Department's 2012 and 2013 budgets, Fund 230, Agency 232999, Object 603200 (Family Group Decision Making).

RESOLVED FURTHER, when the grant income ceases, the St. Louis County position financed by this grant will be eliminated.

GRANT APPROVAL FORM

GRANT NAME: FGDM 2012-2013 GRANT AMOUNT: \$108,694
 GRANTOR: MN Dept. of Human Services MATCH AMOUNT: NA
 FUND: 230 AGENCY: 232999 GRANT: 540217 GRANT YEAR: 2012-13
 AGENCY NAME: Public Health and Human Services
 CONTACT PERSON: Dick Pingry PHONE: X2629
 GRANT PERIOD: BEGIN DATE: 1/1/12 END DATE: 12/31/13
 STATE GRANT AWARD NUMBER OR FEDERAL CFDA # CFDA #93556

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.

GRANTS OF \$25,000 OR LESS

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?

YES NO

If so, this type of grant requires the following review approval:

County Auditor	<input type="text"/>	Date:	<input type="text"/>
County Administrator	<input type="text"/>	Date:	<input type="text"/>
County Attorney	<input type="text"/>	Date:	<input type="text"/>

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

NEW GRANTS GREATER THAN \$25,000

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?

YES NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor _____ Date: _____
County Administrator _____ Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

RECURRING GRANTS GREATER THAN \$25,000

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?

YES NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor Donald Duplisa Date: 12-6-11
County Administrator Earl J. Heuberg Date: 12-8-11

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

BOARD LETTER NO. 11 – 455

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

DATE: December 13, 2011 **RE:** Approval of Registered Land
Survey Number 47 (Morse
Township)

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records and Property Valuation

RELATED DEPARTMENT GOAL:

To promptly record real estate documents in accordance with Minnesota Statutes and county policies.

ACTION REQUESTED:

The St. Louis County Board is requested to grant final approval to Registered Land Survey Number 47.

BACKGROUND:

Pursuant to Minn. Stat. § 508.47, the Registrar of Titles is authorized to require a Registered Land Survey to re-name parcels where legal descriptions have become unmanageable. Northern Lights Surveying has submitted the final prints and the County Surveyor and Examiner of Titles have approved them. Registered Land Survey Number 47 is located in Lots 1-6, inclusive, Block 1, in the plat of SHA-WA-NOK BEACH in Sections 21 and 28, Township 63 North, Range 13 West (Morse Township).

RECOMMENDATION:

It is recommended that the St. Louis County Board grant final approval to Registered Land Survey Number 47.

Approval of Registered Land Survey Number 47 (Morse Township)

BY COMMISSIONER _____

WHEREAS, the Registrar of Titles is authorized to require Registered Land Survey Number 47 pursuant to Minn. Stat. § 508.47; and

WHEREAS, the County Surveyor and Examiner of Titles have approved Registered Land Survey Number 47; and

WHEREAS, the final prints have been submitted for filing.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board grants final approval to Registered Land Survey Number 47 located in Lots 1-6, inclusive, Block 1, in the plat of SHA-WA-NOK BEACH in Sections 21 and 28, Township 63 North, Range 13 West (Morse Township).

BOARD LETTER NO. 11 – 456

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 6

BOARD AGENDA NO.

DATE: December 13, 2011 **RE:** Approval of Registered Land
Survey Number 105 (Eagles
Nest Township)

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records and Property Valuation

RELATED DEPARTMENT GOAL:

To promptly record real estate documents in accordance with Minnesota Statutes and county policies.

ACTION REQUESTED:

The St. Louis County Board is requested to grant final approval to Registered Land Survey Number 105.

BACKGROUND:

Pursuant to Minn. Stat. § 508.47, the Registrar of Titles is authorized to require a Registered Land Survey to re-name parcels where legal descriptions have become unmanageable. Bear Island Surveying has submitted the final prints and the County Surveyor and Examiner of Titles have approved them. Registered Land Survey Number 105 is located in Government Lots 7 and 8, Section 6, Township 62 North, Range 14 West (Eagles Nest Township).

RECOMMENDATION:

It is recommended that the St. Louis County Board grant final approval to Registered Land Survey Number 105.

Approval of Registered Land Survey Number 105 (Eagles Nest Township)

BY COMMISSIONER _____

WHEREAS, the Registrar of Titles is authorized to require Registered Land Survey Number 105 pursuant to Minn. Stat. § 508.47; and

WHEREAS, the County Surveyor and Examiner of Titles have approved Registered Land Survey Number 105; and

WHEREAS, the final prints have been submitted for filing.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board grants final approval to Registered Land Survey Number 105 located in Government Lots 7 and 8, Section 6, Township 62 North, Range 14 West (Eagles Nest Township).

BOARD LETTER NO. 11 – 457

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 7

BOARD AGENDA NO.

DATE: December 13, 2011 **RE:** Approval of Registered Land
Survey Number 107 (Gnesen
Township)

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records and Property Valuation

RELATED DEPARTMENT GOAL:

To promptly record real estate documents in accordance with Minnesota Statutes and county policies.

ACTION REQUESTED:

The St. Louis County Board is requested to grant final approval to Registered Land Survey Number 107.

BACKGROUND:

Pursuant to Minn. Stat. § 508.47, the Registrar of Titles is authorized to require a Registered Land Survey to re-name parcels where legal descriptions have become unmanageable. Livgard Surveying has submitted the final prints and the County Surveyor and Examiner of Titles have approved them. Registered Land Survey Number 107 is located in Government Lot 1, Section 11, Township 53N, Range 14W (Gnesen Township).

RECOMMENDATION:

It is recommended that the St. Louis County Board grant final approval to Registered Land Survey Number 107.

Approval of Registered Land Survey Number 107 (Gnesen Township)

BY COMMISSIONER _____

WHEREAS, the Registrar of Titles is authorized to require Registered Land Survey Number 107 pursuant to Minn. Stat. § 508.47; and

WHEREAS, the County Surveyor and Examiner of Titles have approved Registered Land Survey Number 107; and

WHEREAS, the final prints have been submitted for filing.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board grants final approval to Registered Land Survey Number 107 located in Government Lot 1, Section 11, Township 53N, Range 14W (Gnesen Township).

BOARD LETTER NO. 11 – 458

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 8

BOARD AGENDA NO.

DATE: December 13, 2011 **RE:** Approval of Registered Land
Survey Number 110 (Grand
Lake Township)

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records and Property Valuation

RELATED DEPARTMENT GOAL:

To promptly record real estate documents in accordance with Minnesota Statutes and county policies.

ACTION REQUESTED:

The St. Louis County Board is requested to grant final approval to Registered Land Survey Number 110.

BACKGROUND:

Pursuant to Minn. Stat. § 508.47, the Registrar of Titles is authorized to require a Registered Land Survey to re-name parcels where legal descriptions have become unmanageable. Livgard Surveying has submitted the final prints and the County Surveyor and Examiner of Titles have approved them. Registered Land Survey Number 110 is located in Lot 2, Block 2, HIDE-A-WAY ACRES (Grand Lake Township).

RECOMMENDATION:

It is recommended that the St. Louis County Board grant final approval to Registered Land Survey Number 110.

Approval of Registered Land Survey Number 110 (Grand Lake Township)

BY COMMISSIONER _____

WHEREAS, the Registrar of Titles is authorized to require Registered Land Survey Number 110 pursuant to Minn. Stat. § 508.47; and

WHEREAS, the County Surveyor and Examiner of Titles have approved Registered Land Survey Number 110; and

WHEREAS, the final prints have been submitted for filing.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board grants final approval to Registered Land Survey Number 110 located in Lot 2, Block 2, HIDE-A-WAY ACRES. (Grand Lake Township).

BOARD LETTER NO. 11 – 459

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 9

BOARD AGENDA NO.

DATE: December 13, 2011

**RE: Canister Site Solid
Waste Haulage
Contracts**

**FROM: Kevin Z. Gray
County Administrator**

**Ted Troolin, Director
Environmental Services**

RELATED DEPARTMENT GOAL:

To pursue efficient and effective waste management programs.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize contracts to provide the haulage of mixed solid waste from its canister sites to the Regional Landfill or Cook Transfer Station.

BACKGROUND:

The Environmental Services Department's waste collection system is composed of canister sites, transfer stations, and the Regional Landfill. Some county residents bring their mixed solid waste to canister sites located throughout the county. Department staff monitor the filling of the canisters, and contract with private firms to haul full containers to the Cook Transfer Station and Regional Landfill for disposal.

The haulage service was competitively bid through a Request for Quotes in November of 2011 through the county Purchasing Division. Private companies were asked to submit a quote on the waste haulage for canister sites that were grouped together based on geographic location and the disposal site designated by the Department. The contract term is one (1) year, with the option of two (2) additional one-year extensions, and will be accounted for in Fund 600, Agency 603001. The current canister site compacted waste haulage contracts expire December 31, 2011. Results of the Request for Quotes are as follows:

Group I: Balkan Township, Comstock Lake, Dewey Lake, French Township, Great Scott North, Great Scott South, Lavell, Makinen, Sturgeon Township
A-1 Disposal (Saginaw): \$23.90/dump for estimated \$34,511.60/year
G-Men Co. (Ely): \$24.30/dump for estimated \$35,089.20/year

Group II: Bois Forte(Vermilion), County 77, Embarrass Township, Soudan
G-Men Co. (Ely): \$29.50/dump for estimated \$13,835.50/year

Group III: Cotton Township, Meadowlands
Norland Sanitary Service: \$21.00/dump for estimated \$11,991.00/year (Canyon)

Group IV: Ash River Trail, Boise Forte, Kabetogama, Orr, Portage
Udovich Garage Service: \$20.00/dump for estimated \$11,340.00/year (Gheen)

Group V: Northwoods Transfer Station
G-Men Company (Ely): \$8.00/dump for estimated \$208.00/year

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize acceptance of the lowest quotes for each of the sites listed above at an estimated annual cost of \$71,886.10, payable from Fund 600, Agency 603001.

Canister Site Solid Waste Haulage Contract

BY COMMISSIONER _____

WHEREAS, St. Louis County requires a contractor to haul mixed solid waste from its canister sites to transfer stations or the Regional Landfill for disposal; and

WHEREAS, the haulage service was competitively bid through a Request for Quote in November, 2011, with quotes received on each site.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes a one-year agreement, with the option of two (2) additional one-year extensions, for an estimated annual cost of \$71,886.10, payable from Fund 600, Agency 603001, with the following contractors:

- | | | | |
|------------|---|---------------------|-------------------------|
| Group I: | Balkan Township, Comstock Lake, Dewey Lake, French Township, Great Scott North, Great Scott South, Lavell, Makinen, Sturgeon Township
A-1 Disposal (Saginaw): | \$23.90/dump | \$34,511.60/year |
| Group II: | Bois Forte(Vermilion), County 77, Embarrass Township, Soudan
G-Men Co. (Ely): | \$29.50/dump | \$13,835.50/year |
| Group III: | Cotton Township, Meadowlands
Norland Sanitary Service:
(Canyon) | \$21.00/dump | \$11,991.00/year |
| Group IV: | Ash River Trail, Boise Forte, Kabetogama, Orr, Portage
Udovich Garage Service:
(Gheen) | \$20.00/dump | \$11,340.00/year |
| Group V: | Northwoods Transfer Station
G-Men Company (Ely): | \$8.00/dump | \$208.00/year |

BOARD LETTER NO. 11 - 460

ENVIRONMENT AND NATURAL RESOURCES COMMITTEE CONSENT NO. 10

BOARD AGENDA NO.

DATE: December 13, 2011

RE: 2012 Natural Resources Block
Grant from Minnesota Board of
Water and Soil Resources

FROM: Kevin Z. Gray
County Administrator

Barbara Hayden, Director
Planning and Community Development

Ted Troolin, Director
Environmental Services

RELATED DEPARTMENT GOAL:

To secure and administer federal, state and other funding which implement county policies and maximizes local resources.

ACTION REQUESTED:

The St. Louis County Board is requested to accept a 2012 Natural Resources Block Grant from the Minnesota Board of Water and Soil Resources (BWSR).

BACKGROUND:

BWSR has awarded St. Louis County the 2012 Natural Resources Block Grant in the amount of \$122,628. St. Louis County has administered this grant since 1994. Grant revenue and expenditures of \$103,687 will be included in the Planning and Community Development Department 2012 budget and grant revenue and expenditures of \$18,941 will be included in the Environmental Services 2012 budget.

The grant is intended to partially cover county costs relating to wetland, shoreland, water management, and subsurface sewage treatment (SSTS) program administration. The grant requires that \$9,003 be transferred to each Soil and Water Conservation District for Wetland Conservation Act activities. A local in-kind match of \$95,593 will be provided by the 2012 Planning and Community Development Department budgeted labor costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize acceptance of the 2012 Natural Resources Block Grant from the Minnesota Board of Water and Soil Resources in the amount of \$122,628; amendment to the Planning and Community Development Department budget in the amount of \$103,687 reflecting inclusion of grant funds in Fund

100, Agency 109999, Grant 10902, Year 2012; and amendment to the Environmental Services budget in the amount of \$18,941 reflecting inclusion of grant funds in Fund 616, Agency 616999, Object 530102, Grant 61601, Year 2012. A local in-kind match of \$95,593 will be provided by the 2012 Planning and Community Development Department, Fund 100, Agency 109002, (Salaries and Benefits).

**Approval of 2012 Natural Resources Block Grant
from Minnesota Board of Water and Soil Resources**

BY COMMISSIONER _____

WHEREAS, the Minnesota Board of Water and Soil Resources has awarded a 2012 Natural Resources Block Grant in the amount of \$122,628 to St. Louis County for wetland, shoreland, water plan, and subsurface sewage treatment system purposes.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes acceptance of the 2012 Natural Resources Block Grant in the amount of \$122,628 and authorizes appropriate county officials to execute the grant agreement and related documents.

RESOLVED FURTHER, that the St. Louis County Board authorizes a local in-kind match of \$95,593 from the Planning and Community Development Department, Fund 100, Agency 109002 (Salaries and Benefits).

RESOLVED FURTHER, that the Planning and Community Development Department proposed budget includes receipt of \$103,687 from the Natural Resources Block Grant, with funds to be deposited into Fund 100, Agency 109999, Grant 10902, Year 2012.

RESOLVED FURTHER, that the Environmental Services Department proposed budget includes receipt of \$18,941 from the Natural Resources Block Grant, with funds to be deposited into Fund 616, Agency 616999, Object 530102, Grant 61601, Year 2012.

RESOLVED FURTHER, that per conditions of the grant, \$9,003 shall be paid to the North Soil and Water Conservation District and \$9,003 be paid to the South Soil and Water Conservation District for Wetland Conservation Act activities.

GRANT APPROVAL FORM

GRANT NAME: Natural Res. Block Grant GRANT AMOUNT: 122,628
 GRANTOR: MN Bd of Water&Soil Resrcs MATCH AMOUNT: 95,593
 FUND: 100 AGENCY: 109999 GRANT: 10902 GRANT YEAR: 2012
 AGENCY NAME: Board of Water and Soil Resources
 CONTACT PERSON: David Weirens, Land & Water PHONE: 651-297-3432
 GRANT PERIOD: BEGIN DATE: 09/01/2011 END DATE: 06/30/2013
 STATE GRANT AWARD NUMBER OR FEDERAL CFDA # TBD

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.

GRANTS OF \$25,000 OR LESS

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?

YES NO

If so, this type of grant requires the following review approval:

County Auditor	<input type="text"/>	Date:	<input type="text"/>
County Administrator	<input type="text"/>	Date:	<input type="text"/>
County Attorney	<input type="text"/>	Date:	<input type="text"/>

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

NEW GRANTS GREATER THAN \$25,000

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?

YES NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor

[Redacted Signature]

Date: [Redacted]

County Administrator

[Redacted Signature]

Date: [Redacted]

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

RECURRING GRANTS GREATER THAN \$25,000

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?

YES NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor

Don DePlich
[Redacted Signature]

Date: 12-6-11

County Administrator

[Signature]
[Redacted Signature]

Date: 12-8-11

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

BOARD LETTER NO. 11 – 461

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 11

BOARD AGENDA NO.

DATE: December 13, 2011 **RE:** Cancellation of Contract for
Repurchase of State Tax
Forfeited Land - Anderson

FROM: Kevin Z. Gray
County Administrator

Robert Krepps
Land Commissioner

RELATED DEPARTMENT GOALS:

To perform public services; financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel a contract for the repurchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. The repurchase agreement has defaulted due to the purchaser's failure to provide proof of insurance. The purchaser, Larry D. Anderson of Cloquet, MN, has been served with Notice of Cancellation of Contract by publication but has failed to cure the default.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of this contract and authorize the disposal of abandoned personal property that may remain on the site.

Larry D Anderson, Cloquet, MN

Legal Description	TOWN OF SOLWAY SW 1/4 OF SE 1/4, EX E 1/2 Sec 27 Twp 50 Rge 16 Parcel Code: 530-0010-05190 C22080118
Purchase Price	\$45,551.43
Principal Amount Remaining	\$32,473.69
Date of Last Payment	10/15/2010
Installment Payments Not Made	\$0.00
Subsequent Del Taxes and Fees	\$136.18
Amount Needed to Cure Default	\$136.18
Insurance	Failure to provide proof of insurance

**Cancellation of Contract for Repurchase of
State Tax Forfeited Land - Larry D. Anderson**

BY COMMISSIONER _____

WHEREAS, the contract with Larry D. Anderson of Cloquet, MN, for the repurchase of state tax forfeited land is in default for failure to provide proof of insurance; and

WHEREAS, the purchaser was properly served with Notice of Cancellation of Contract by publication and has failed to cure the default for lands legally described as:

TOWN OF SOLWAY
SW 1/4 OF SE 1/4, EX E 1/2
SEC 27 TWP 50 RGE 16
Parcel Code: 530-0010-05190
C22080118

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, the previous owners of the property will be notified by posting of the property or by mail.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the cancellation of contract for the repurchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, that the St. Louis County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



St. Louis County Land Department Tax Forfeited Land Sales

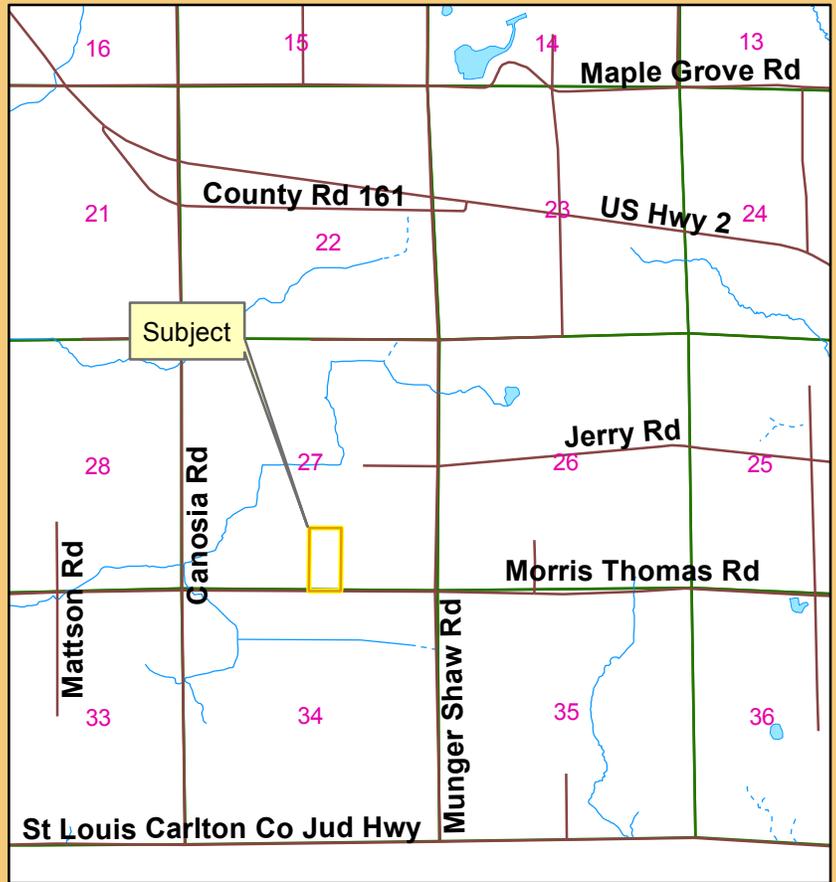
Cancellation of Contract

Legal : TOWN OF SOLWAY
SW 1/4 OF SE 1/4, EX E 1/2
Sec 27 Twp 50 Rge 16

Parcel Code : 530-10-5190

Acres 20.00

LDKEY : 62500

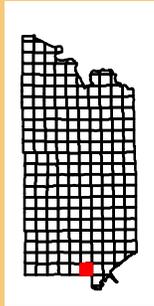


Town of Solway

Sec: 27 Twp: 50 Rng: 16

Commissioner District # 5

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

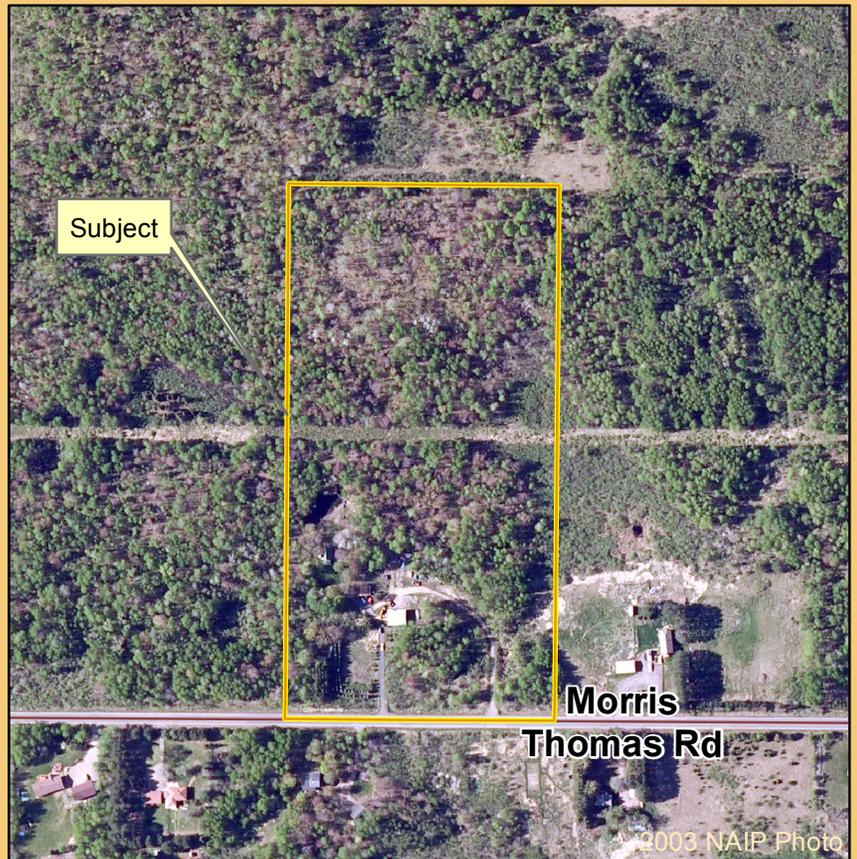


St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

St. Louis County
Land Department

December 2011



© 2003 NAIP Photo

BOARD LETTER NO. 11 – 462

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 12

BOARD AGENDA NO.

DATE: December 13, 2011 **RE:** Cancellation of Contract for
Repurchase of State Tax
Forfeited Land - Rudy

FROM: Kevin Z. Gray
County Administrator

Robert Krepps
Land Commissioner

RELATED DEPARTMENT GOALS:

To perform public services; financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel a contract for the repurchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. The repurchase agreement has defaulted due to the purchaser's failure to provide proof of insurance. The purchaser: Patricia Anne Rudy of Eveleth, MN; has been served with Notice of Cancellation of Contract by civil process but has failed to cure the default.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of this contract and authorize the disposal of abandoned personal property that may remain on the site.

Patricia Anne Rudy, Eveleth, MN

Legal Description	CITY OF EVELETH LOT: 0027 BLOCK: 078 DORR ADDITION TO EVELETH Parcel Code: 040-0080-00880 C22080330
Purchase Price	\$7,296.46
Principal Amount Remaining	\$2,626.73
Date of Last Payment	9/13/2010
Installment Payments Not Made	\$0.00
Subsequent Del Taxes and Fees	\$0.00
Amount Needed to Cure Default	\$125.59
Insurance	Failure to provide proof of insurance

**Cancellation of Contract for Repurchase of State
Tax Forfeited Land - Patricia Anne Rudy**

BY COMMISSIONER _____

WHEREAS, the contract with Patricia Anne Rudy of Eveleth, MN, for the repurchase of state tax forfeited land is in default for failure to provide proof of insurance; and

WHEREAS, the purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for land legally described as:

CITY OF EVELETH
LOT: 0027 BLOCK: 078
DORR ADDITION TO EVELETH
Parcel Code: 040-0080-00880
C22080330

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, the previous owners of the property will be notified by posting of the property or by mail.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the cancellation of contract for the repurchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, that the St. Louis County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



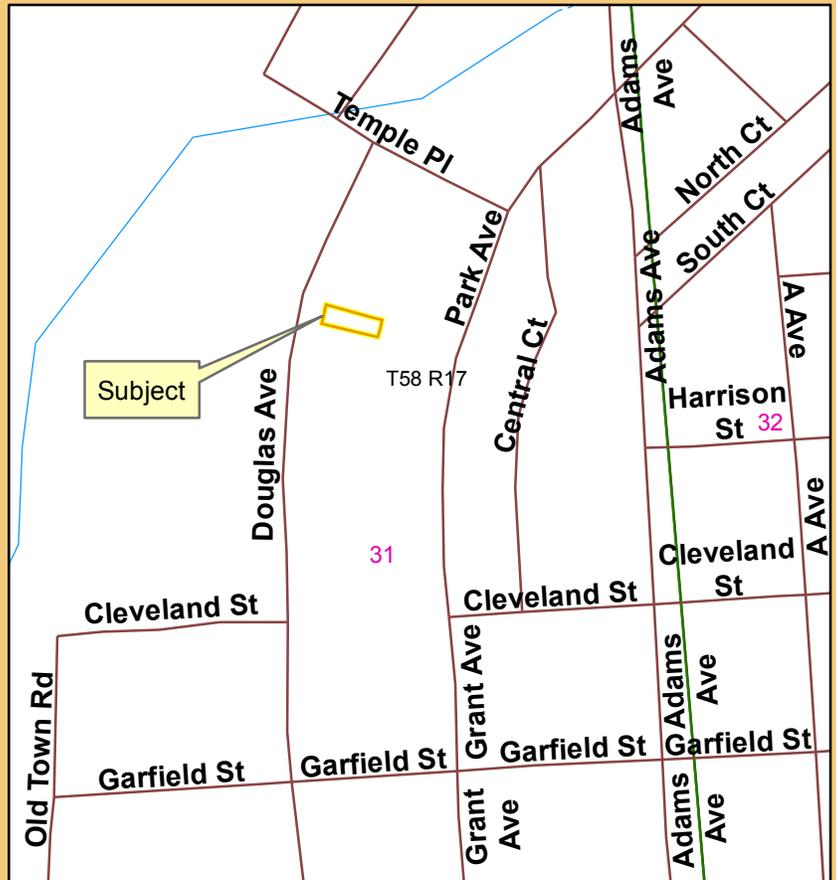
St. Louis County Land Department Tax Forfeited Land Sales

Cancellation of Contract

Legal : CITY OF EVELETH
LOT: 0027 BLOCK:078
DORR ADDITION TO EVELETH

Parcel Code : 040-0080-00880

LDKEY : 60858

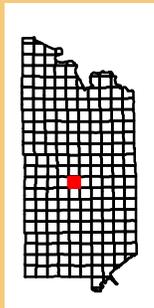


City of Eveleth

Sec: 31 Twp: 58 Rng: 17

Commissioner District # 6

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

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St. Louis County
Land Department

December 2011



Estate of Howard J. Sigel, Lake Mary, FL

Parcel Code	010-2690-00090
Taxes and Assessments	\$1,349.05
Service Fees	\$114.00
Deed Tax	\$4.45
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$1,538.50

Repurchase of State Tax Forfeited Land - Sigel

BY COMMISSIONER _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the owner at the time of forfeiture, or the owner's heirs, devisees, representatives, or mortgagees, subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, the applicant, the Estate of Howard J Sigel of Lake Mary, FL, has applied to repurchase state tax forfeited land, legally described as:

CITY OF DULUTH
W 1/2 OF NE 1/4 OF NE 1/4 EX HWY RT OF W
SEC 26 TWP 51 RGE 13
010-2690-00090

WHEREAS, the applicant was the owner, the owner's heir, devisee, representative or mortgagee at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest.

NOW THEREFORE, BE IT RESOLVED, that the St Louis County Board approves the repurchase application by the Estate of Howard J. Sigel of Lake Mary, FL, on file in County Board File No. _____, subject to payments including total taxes and assessments of \$1,349.05, service fee of \$114, deed tax of \$4.45, deed fee of \$25, and recording fee of \$46; for a total of \$1,538.50, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

Estate of Howard J. Sigel

The undersigned, HOWARD SIEGAL, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

CITY OF DULUTH, W 1/2 OF NE 1/4 OF NE 1/4 EX HWY RT OF W, Sec 26 Twp 51 Rge 13

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one)

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether as mortgage or otherwise the right is exercised _____

That such taxes became delinquent in 2006, and remained delinquent and unpaid for the subsequent years of 2007, 2009.

That pursuant to Minnesota Statutes, the total cost of repurchase \$ 1538.50 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Interest and penalties increase monthly. Please call 218-726-2606 for current figures.

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that applicant to state reasons why taxes were not paid.

Onset mental incapacity of Mr. Howard Sigel and confusion on part of Guardian of Howard Sigel and Trustee of Howard Sigel Trust

Please check the appropriate box below:

- There are one or more wells on this property.
- There are no wells on this property.
- No change since last well certificate.

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): Estate of Howard J. Sigel

Are you currently in active military service? no
If you have been discharged within the last 6 months, provide discharge date _____ and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by contract and as required by law. You have the right to appeal, in writing, any of the above fees/charges and must be submitted at time of application.

Dated: 11/7/ 2011

*Fabian Bagdes,
Personal Representative
of the Estate of
Howard J. Sigel*

By: *[Signature]*
(signature)
Address: 407 North Wild Olive Avenue
Aventura
City: Beech State FL Zip 33118
Phone: 306-258-7171



**St. Louis County Land Department
Tax Forfeited Land Sales**

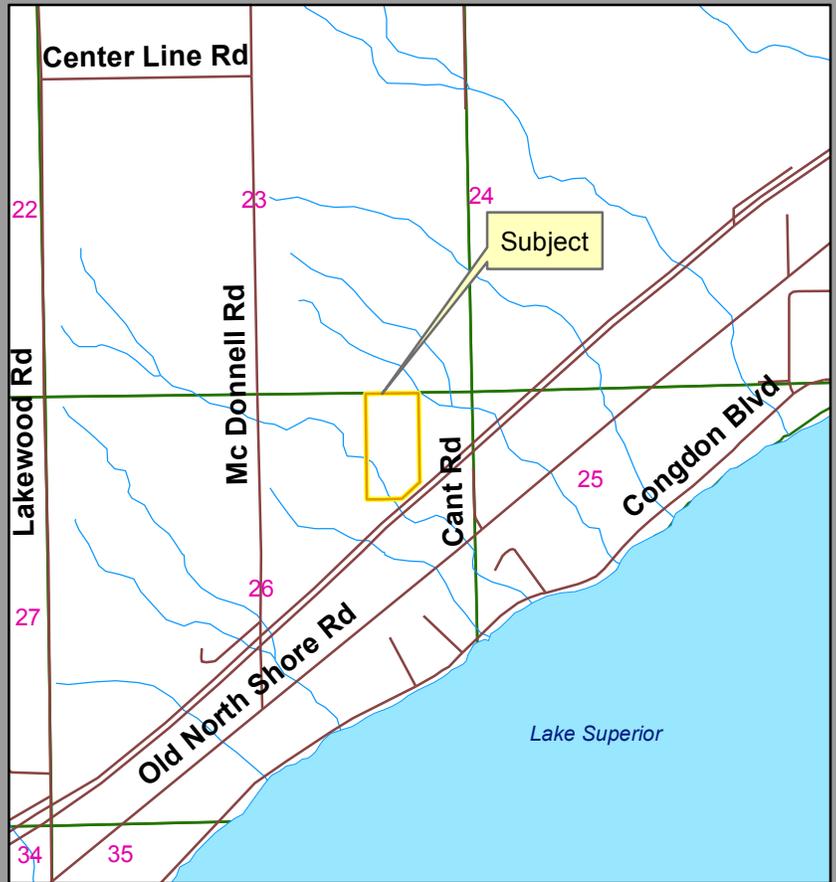
Repurchase of Property

Legal : CITY OF DULUTH
W 1/2 OF NE 1/4 OF NE 1/4 EX
HWY RT OF W
Sec 26 Twp 51 Rge 13

Parcel Code : 010-2690-00090

Acres 19.42

LDKEY : 70978

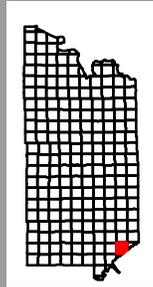


City of Duluth

Sec: 26 Twp: 51 Rng: 13

Commissioner District # 2

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

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**St. Louis County
Land Department**
December, 2011



2003 NAIP Photo

John Miles Richardson and Jamie Lynne Richardson, Chaska, MN

Parcel Code	665-0010-04845
Taxes and Assessments	\$189.20
Service Fees	\$114.00
Deed Tax	\$1.65
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$375.85

Repurchase of State Tax Forfeited Land - Richardson

BY COMMISSIONER _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the owner at the time of forfeiture, or the owner's heirs, devisees, representatives, or mortgagees, subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, the applicants, John Miles Richardson and Jamie Lynne Richardson of Chaska, MN, have applied to repurchase state tax forfeited land legally described as:

UNORGANIZED 63 15
ELY 800 FT OF SW1/4 OF NE1/4 LYING S OF CO RD #408 EX WLY 400 FT &
EX E1/2 OF E 400 FT
SEC 34 TWP 63 RGE 15
665-0010-04845

WHEREAS, the applicants were the owners, the owner's heirs, devisees, representatives or mortgagees at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest.

NOW, THEREFORE, BE IT RESOLVED, that the St Louis County Board approves the repurchase application by John Miles Richardson and Jamie Lynne Richardson of Chaska, MN, on file in County Board File No. _____, subject to payments including total taxes and assessments of \$189.20, service fee of \$114, deed tax of \$1.65, deed fee of \$25, and recording fee of \$46; for a total of \$375.85, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, JOHN RICHARDSON, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

UNORGANIZED 63 15, ELY 800 FT OF SW 1/4 OF NE 1/4 LYING S OF CO RD #408 EX WLY 400 FT & EX E 1/2 OF E 400 FT, Sec 34 Twp 63 Rge 15

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one)

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether as mortgage or otherwise the right is exercised _____

That such taxes became delinquent in 2004, and remained delinquent and unpaid for the subsequent years of: 2005, 2010.

That pursuant to Minnesota Statutes, the total cost of repurchase \$ 375.85 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Interest and penalties increase monthly. **Please call 218-726-2606 for current figures.**

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that applicant to state reasons why taxes were not paid.

did not know they were do.

Please check the appropriate box below:

- There are one or more wells on this property. *shallow sand point*
- There are no wells on this property.
- No change since last well certificate.

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): John Miles Richardson

Are you currently in active military service? no
If you have been discharged within the last 6 months, provide discharge date _____ and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by contract and as required by law. You have the right to appeal, in writing, any of the above fees/charges and must be submitted at time of application.

Dated: 11-10 2011

By: *John M. Richardson*
(signature)
Address: 1335 Parkview Dr.
City: Chaska State MN Zip 55318
Phone: 612-859-7150



St. Louis County Land Department Tax Forfeited Land Sales

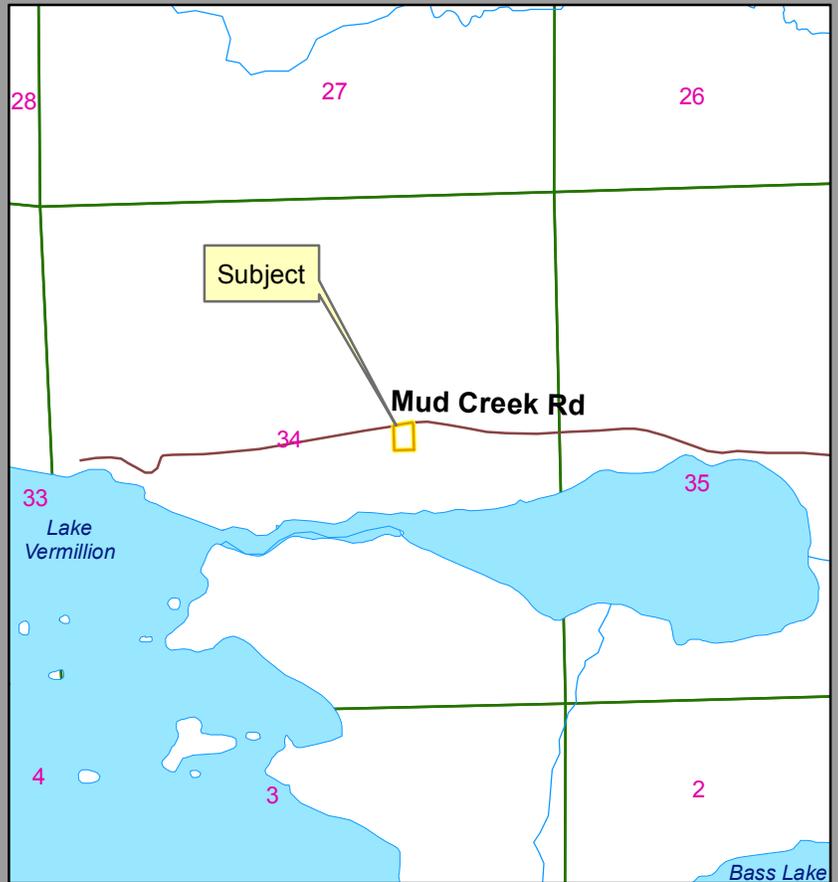
Repurchase of Property

Legal : UNORGANIZED 63 15
ELY 800 FT OF SW1/4 OF NE1/4
LYING S OF CO RD#408 EX WLY
400 FT & EX E1/2 OF E 400 FT
Sec 34 Twp 63 Rge 15

Parcel Code : 665-0010-04845

Acres 1.15

LDKEY : 70953

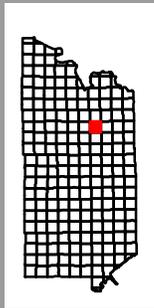


Unorganized 63 15

Sec: 34 Twp: 63 Rng: 15

Commissioner District # 4

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

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St. Louis County
Land Department

December 2011



2003 NAIP Photo

The Estate of Wayne H. Putnam & Susanne M. Putnam, New York, NY

Parcel Code	450-0010-04135, 04142
Taxes and Assessments	\$8,899.11
Service Fees	\$114.00
Deed Tax	\$28.82
Deed Fee	\$25.00
Recording Fee	\$46.00
Maintenance Costs	\$4,490.00
Total Consideration	\$13,602.93

Repurchase of State Tax Forfeited Land - Putnam

BY COMMISSIONER _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners at the time of forfeiture, or the owner's heirs, devisees, representatives, or mortgagees, subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, the applicant, the Estate of Wayne H. Putnam and Susanne M. Putnam of New York, NY, has applied to repurchase state tax forfeited land legally described as:

TOWN OF MIDWAY
N 300 FT OF S 1030 FT OF W 1000 FT OF SW
1/4 OF NE 1/4, also N 229 31/100 FT OF S 730 FT OF W 450 69/100 FT OF SW
1/4 OF NE 1/4 SEC 29 TWP 49 RGE 15 450-0010-04135, 04142

WHEREAS, the applicant was the owner, the owner's heir, devisee, representative or mortgagee at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest.

NOW, THEREFORE, BE IT RESOLVED, that the St Louis County Board approves the repurchase application by the Estate of Wayne H. Putnam and Susanne M. Putnam of New York, NY, on file in County Board File No. _____, subject to payments including total taxes and assessments of \$8,899.11, service fee of \$114, deed tax of \$28.82, deed fee of \$25, recording fee of \$46, and maintenance costs of \$4,490; for a total of \$13,602.93, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

Susanne M Putnam

The undersigned, Estate of Wayne H Putnam &, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

TOWN OF MIDWAY, N 300 FT OF S 1030 FT OF W 1000 FT OF SW 1/4 OF NE 1/4, Sec 29 Twp 49 Rge 15. Parcel code: 450-0010-04135, also N 229 31/100 FT OF S 730 FT OF W 450 69/100 FT OF SW 1/4 OF NE 1/4 SEC 29 TWP 49 RGE 15 450-0010-04142

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one)

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether as mortgage or otherwise the right is exercised

That such taxes became delinquent in 2004, and remained delinquent and unpaid for the subsequent years of: 2005, 2006, 2007, 2008, 2009, 2010.

That pursuant to Minnesota Statutes, the total cost of repurchase \$ 13,602.93 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees.

Interest and penalties increase monthly. **Please call 218-726-2606 for current figures.**

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that applicant to state reasons why taxes were not paid.

Children were not aware ^{that} taxes were not being paid.

Please check the appropriate box below:

- There are one or more wells on this property.
- There are no wells on this property.
- No change since last well certificate.

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): SHANNON PUTNAM

Are you currently in active military service? NO

If you have been discharged within the last 6 months, provide discharge date _____ and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by contract and as required by law. You have the right to appeal, in writing, any of the above fees/charges and must be submitted at time of application.

Dated: 11/21 2011

By:

(signature) AL P-2

Address: 419 W 47th ST B2

City: NY State NY Zip 10036

Phone: 212-977-3060



St. Louis County Land Department Tax Forfeited Land Sales

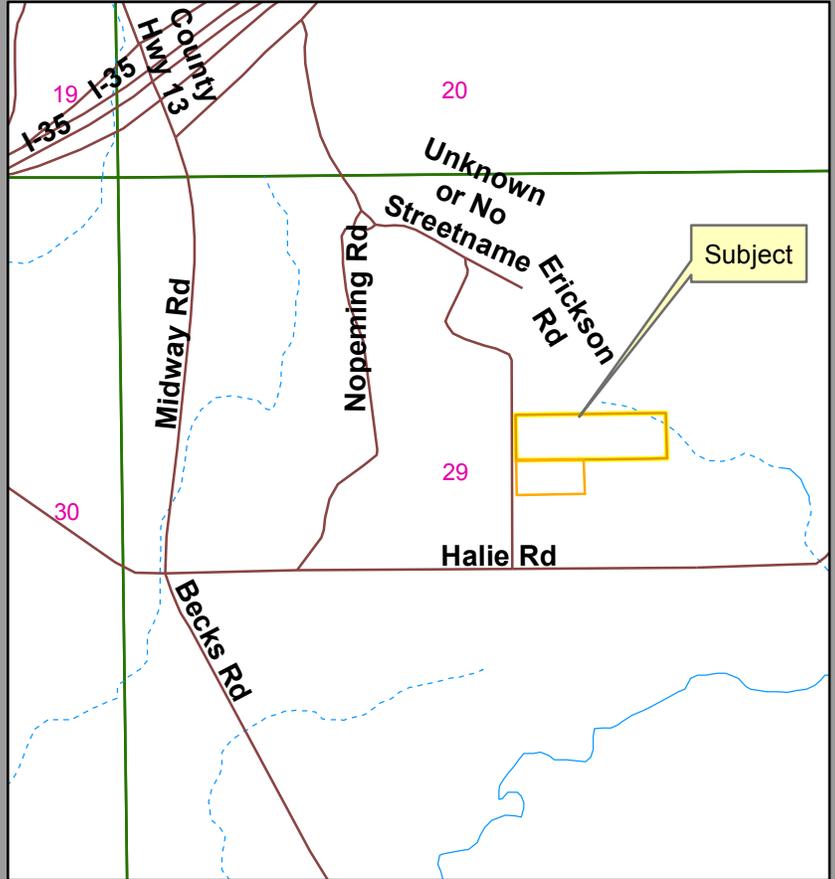
Repurchase of Property

Legal : TOWN OF MIDWAY
N 300 FT OF S 1030 FT OF W
1000 FT OF SW 1/4 OF NE 1/4
and N 229 31/100 FT OF S 730 FT OF
W 45069/100 FT OF SW 1/4 OF NE 1/4,
Sec 29 Twp 49 Rge 15

Parcel Code : 450-10-4135, 4142

Acres 9.28

LDKEY : 70939



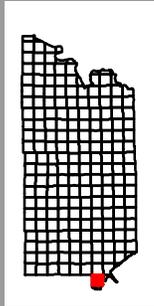
Town of Midway

Sec: 29 Twp: 49 Rng: 15



Commissioner District # 5

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

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St. Louis County
Land Department

December 2011



2003 NAIP Photo

BOARD LETTER NO. 11 – 466

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 16

BOARD AGENDA NO.

DATE: December 13, 2011 **RE:** Roadway Easement across
State Tax Forfeited Land (New
Independence Township)

FROM: Kevin Z. Gray
County Administrator

Robert Krepps
Land Commissioner

RELATED DEPARTMENTAL GOALS:

Financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a non-exclusive roadway and utility easement across state tax forfeited land to Potlatch Corporation located in Section 23, Township 52 North, Range 17 West (New Independence).

BACKGROUND:

Potlatch Corporation has requested a road and utility easement across state tax forfeited land. The proposed easement follows existing woods roads. Exercising the easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of the land. Minn. Stat. § 282.04, Subd. 4(a) allows for the granting of private easements across state tax forfeited land for such purposes.

Potlatch owns property in Section 23, Township 52 North, Range 17 West. There are no reasonable alternatives to obtain access to the property. Potlatch will be granting St. Louis County an easement across Potlatch-owned land which will offset the appraised value of the easement granted to Potlatch across state tax forfeited land.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a non-exclusive roadway and utility easement across state tax forfeited land to Potlatch Corporation in exchange for a roadway easement granted to St. Louis County from Potlatch.

Roadway Easement across State Tax Forfeited Land

BY COMMISSIONER _____

WHEREAS, Potlatch Corporation has requested a non-exclusive roadway and utility easement across state tax forfeited land to access private land; and

WHEREAS, there are no reasonable alternatives to obtain access to Potlatch lands; and

WHEREAS, exercising the easement will not cause significant adverse environmental or natural resource management impacts; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4(a) allows for the granting of private easements across state tax forfeited land for such purposes.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Auditor, pursuant to Minn. Stat. § 282.04, Subd. 4(a), is authorized to grant a non-exclusive easement across state tax forfeited lands to Potlatch Corporation described as follows:

A 33 foot wide easement for ingress, egress and utility purposes centered over and across an existing road in the Southeast Quarter of the Southwest Quarter, Section 23, Township 52 North, Range 17 West, and the Southwest Quarter of the Southeast Quarter, Section 23, Township 52 North, Range 17 West, St. Louis County, Minnesota, being 16.5 feet on each side of the following described centerline:

Commencing at the Northeast Corner of Section 27, Township 52 North, Range 17 West; thence North 83 Degrees 39 Minutes 19 Seconds East for 2708.11 feet;(assuming a line between the East Quarter Corner of Section 27, Township 52 North, Range 17 West and the Northeast Corner of Section 27, Township 52 North, Range 17 West bears North 01 Degrees 24 Minutes 55 Seconds West) to the point of beginning;

thence North 18 Degrees 19 Minutes 09 Seconds East for 196.53 feet;

thence North 12 Degrees 53 Minutes 21 Seconds West for 70.87 feet;

thence North 30 Degrees 09 Minutes 50 Seconds West for 96.46 feet;

thence North 49 Degrees 57 Minutes 46 Seconds West for 153.05 feet;

thence North 56 Degrees 31 Minutes 03 Seconds West for 317.09 feet;

thence North 51 Degrees 22 Minutes 21 Seconds West for 87.91 feet;

thence North 38 Degrees 12 Minutes 59 Seconds West for 189.86 feet;

thence North 17 Degrees 09 Minutes 36 Seconds West for 102.22 feet;

thence North 02 Degrees 07 Minutes 07 Seconds East for 62.96 feet;

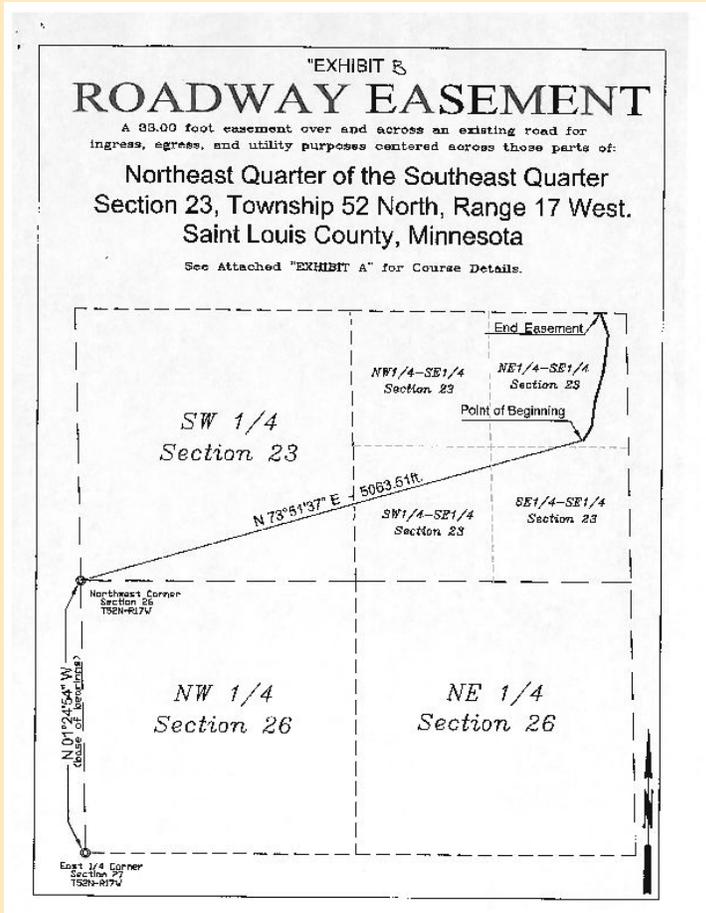
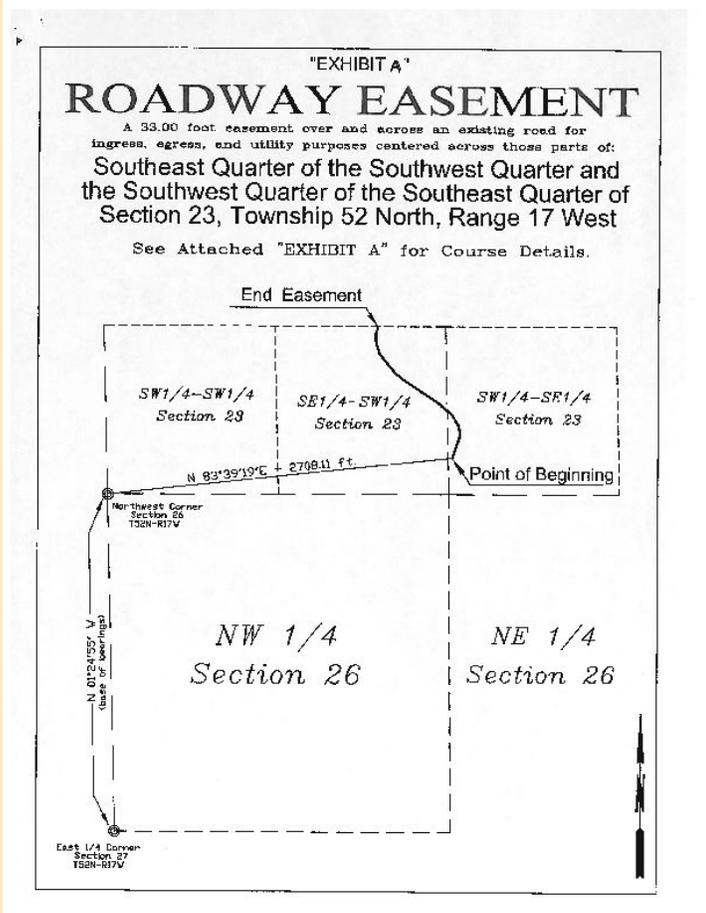
thence North 17 Degrees 52 Minutes 48 Seconds East for 55.17 feet, to the

North line of the Southeast Quarter of the Southwest Quarter of Section 23, Township 52 North, Range 17 West and there said easement terminating. The sidelines of said easement to be lengthened or shortened to meet and terminate at said North line.

A 33 foot wide easement for ingress, egress and utility purposes centered over

and across an existing road in the Northeast Quarter of the Southeast Quarter, Section 23, Township 52 North, Range 17 West, St. Louis County, Minnesota, being 16.5 feet on each side of the following described centerline:
Commencing at the Northeast Corner of Section 27, Township 52 North, Range 17 West; thence North 73 Degrees 51 Minutes 37 Seconds East for 5063.51 feet; (assuming a line between the East Quarter Corner of Section 27, Township 52 North, Range 17 West and the Northeast Corner of Section 27, Township 52 North, Range 17 West bears North 01 Degrees 24 Minutes 54 Seconds West) to the point of beginning;
thence North 35 Degrees 11 Minutes 19 Seconds East for 94.46 feet;
thence North 24 Degrees 57 Minutes 34 Seconds East for 78.12 feet;
thence North 04 Degrees 32 Minutes 00 Seconds East for 130.10 feet;
thence North 10 Degrees 09 Minutes 40 Seconds East for 124.58 feet;
thence North 15 Degrees 15 Minutes 46 Seconds East for 268.74 feet;
thence North 07 Degrees 10 Minutes 58 Seconds East for 367.99 feet;
thence North 19 Degrees 32 Minutes 17 Seconds West for 219.27 feet;
thence North 42 Degrees 03 Minutes 03 Seconds West for 7.60 feet, to the North line of the Northeast Quarter of the Southeast Quarter of Section 23, Township 52 North, Range 17 West and there said easement terminating. The sidelines of said easement to be lengthened or shortened to meet and terminate at said North line.

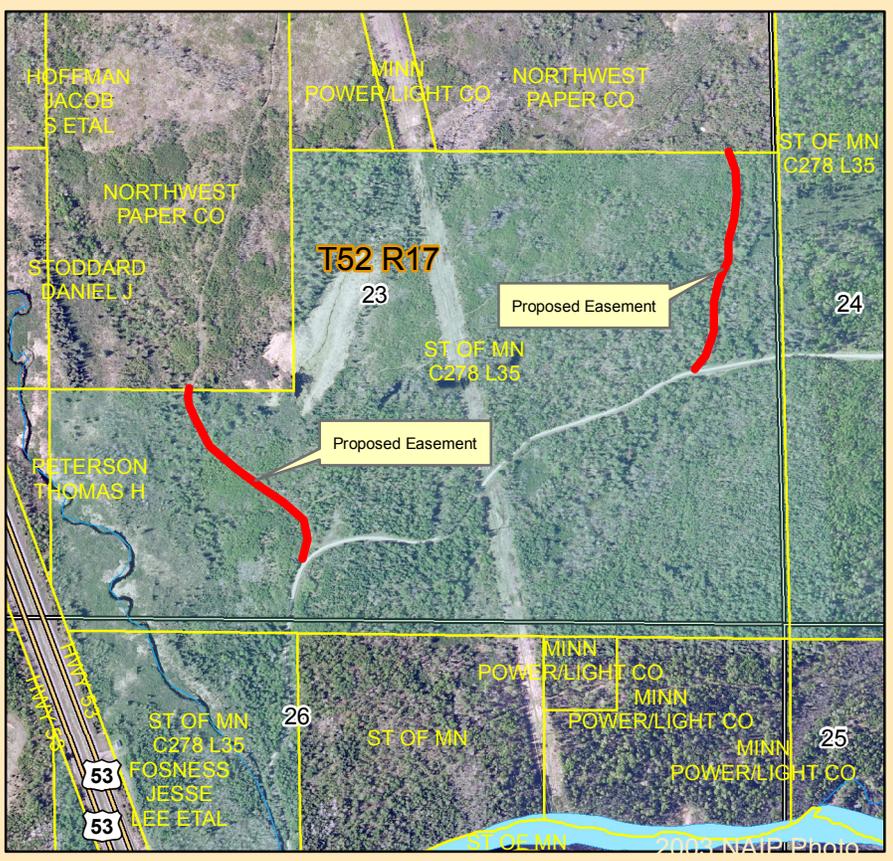
RESOLVED FURTHER, that the granting of this easement is conditioned upon St. Louis County receiving an easement from Potlatch Corporation in Section 12, Township 52 North, Range 17 West and Section 27, Township 52 North, Range 19 West.



Sixth Commissioner District

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

St. Louis County, Minnesota



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St. Louis County Land Department

Special Legislation for the Sale of State Tax Forfeited Lands

BY COMMISSIONER _____

WHEREAS, state tax forfeited land on public waters containing greater than 150 feet of water frontage cannot be sold without special legislation from the State of Minnesota; and

WHEREAS, state tax forfeited land cannot be sold by special private sale to resolve occupancy trespasses without special legislation from the State of Minnesota; and

WHEREAS, St. Louis County's best interest would be served from a land management point of view if the these parcels are released for sale.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board supports legislation enabling the sale of state tax forfeited land described in County Board File No. _____ .

ST. LOUIS COUNTY LAND DEPARTMENT

Special Legislative Parcels 2012

<i>TYPE</i>	<i>PARCEL</i>	<i>TWP</i>	<i>RGE</i>	<i>SEC</i>	<i>AC</i>	<i>BLK</i>	<i>PLAT</i>	<i>LEGAL DESCRIPTION</i>	<i>COMMENTS</i>
PRIVATE	010-2420-03700	49	15	13	0.1	18	HUNTER/MARKELLS GRASSY POINT ADDN TO DULUTH	LOT P EX RY RT OF WAY INC PT OF VAC AVE ADJ & INC PT OF VAC ST	MCKINNEY TRESPASS
AUCTION	010-2690-00520	51	13	26	3.03		DULUTH	ALL OF LOT 1 LYING S OF D AND I R RY EXCEPT E 1184 75/100 FT	Cancelled Contract
AUCTION	010-2690-00521	51	13	26	2.9		DULUTH	W 135 FT OF E 1184 75/100 FT OF THAT PART OF LOT 1 S OF D I R R	Cancelled Contract
AUCTION	235-0010-03050	58	20	18	40	0		NE1/4 NE1/4	±535 FF on creek Outside iron formation boundary.
AUCTION	235-0030-05460	59	20	34	40	0		SE1/4 NE1/4	±1610 FF Boriin Creek. DNR granted permanent easement for fishing & employee access in 1993.
AUCTION	260-0012-00150	58	16	11	6.6	0		LOT 4 EX RY R/W 5.55 AC & EX PART W OF HWY #4	2009 forfeiture. Parcel is near iron formation boundary. Natural soil is loamy till with rock. Very limited gravel possibilities. No gravel value to add to appraisal.
AUCTION	260-0012-00160	58	16	11	6.5	0		LOT 5	2009 forfeiture. Possible gravel, but parcel size and proximity to lake preclude any development.
PRIVATE	290-0010-00990	57	19	6	3.57			NE¼ SW¼ EX PART S OF RY R/W & EX 5.15 AC N OF RY R/W EX BEG 588 FT S OF NE COR ON E LINE THENCE N79DEG57'49"W 775 FT TO ELYR.O.W. OF CO HWY 451 THENCE NLY & ELY ALONG R.O.W.TO ELY LINE OF FORTY THENCE S ALONG E LINE 516 FT TO PT OF BEG	Occupancy trespass. Auditor's Office will not cancel forfeiture. Survey verifies trespass.

<i>TYPE</i>	<i>PARCEL</i>	<i>TWP</i>	<i>RGE</i>	<i>SEC</i>	<i>AC</i>	<i>BLK</i>	<i>PLAT</i>	<i>LEGAL DESCRIPTION</i>	<i>COMMENTS</i>
AUCTION	295-0016-00120	57	18	22	35.78	0		NE¼ SE¼ EX N 250 FT OF E 600 FT AND EX HWY R/Y	±1680 FF Elbow River
AUCTION	305-0043-00070	54	16	20	2.5	1	REINKES SHORE LOTS TOWN OF COTTON	Lot 7, Block 1, Reinkes shore lots	Cancelled repurchase contract
AUCTION	315-0020-04395	52	12	27	20			W1/2 OF NE1/4 OF NE1/4	CONSERVATION EASEMENT GRANTED IN 1965. TORRENS 557925
ADJACENT	317-0081-00100	62	14	22	0.22	0	REARRANGEMENT EAGLE NEST	OUTLOT 4	Land will be offered at public auction if not purchased by an adjoining owner.
AUCTION	320-0010-05400	55	16	33	34.5	0		UND 1/2 LOT 2	OK to sell. Surrounded by private ownership south of Bass Lake. John Muhich. 2010 forfeiture. Combine with parcel 320-0010-05401.
AUCTION	320-0010-05401	55	16	33	34.5			UND 1/2 LOT 2	Combine with parcel 320-0010- 05400.
AUCTION	320-0020-00830	55	17	6	26.04			LOT 2 EX 1 34/100 AC AT SW CORNER	
AUCTION	465-0010-02420	62	12	17	20			N1/2 SW1/4 SE1/4	±855 FF Johnson Creek
AUCTION	560-0011-04320	61	16	27	40		VERMILION LAKE	SW 1/4 OF NE 1/4 COPPER NICKEL LEASE #8653	Pending Minerals review
AUCTION	570-0010-00370	57	15	3	40	0		SW1/4 NE1/4	±1585 FF Stream "Moderate" gravel potential indicated on about 5 acres. Does not warrant adding a gravel value to the appraisal.

Parcels: 18

BOARD LETTER NO. 11 - 468

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 18

BOARD AGENDA NO.

DATE: December 13, 2011 **RE:** Right of Way Acquisition –
County Project 9311 (Waasa
Township and City of Babbitt)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well-maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Public Works Director to proceed with acquisition of necessary lands and temporary easements for the reclaim and overlay project of County State Aid Highway (CSAH) 21 from the intersection of Town Road 6411 (Niemi Road) to CSAH 70 in Waasa Township and the City of Babbitt.

BACKGROUND:

The Public Works Department plans to reclaim and overlay CSAH 21. Prior to and in conjunction with this project the department would like to replace some existing cross pipes, which will require additional permanent and temporary construction easements.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the acquisition of the right of way necessary for County Project 9311. Right of Way acquisition is payable from Fund 200, Agency 203001.

**Right of Way Acquisition – County Project 9311
(Waasa Township and City of Babbitt)**

BY COMMISSIONER _____

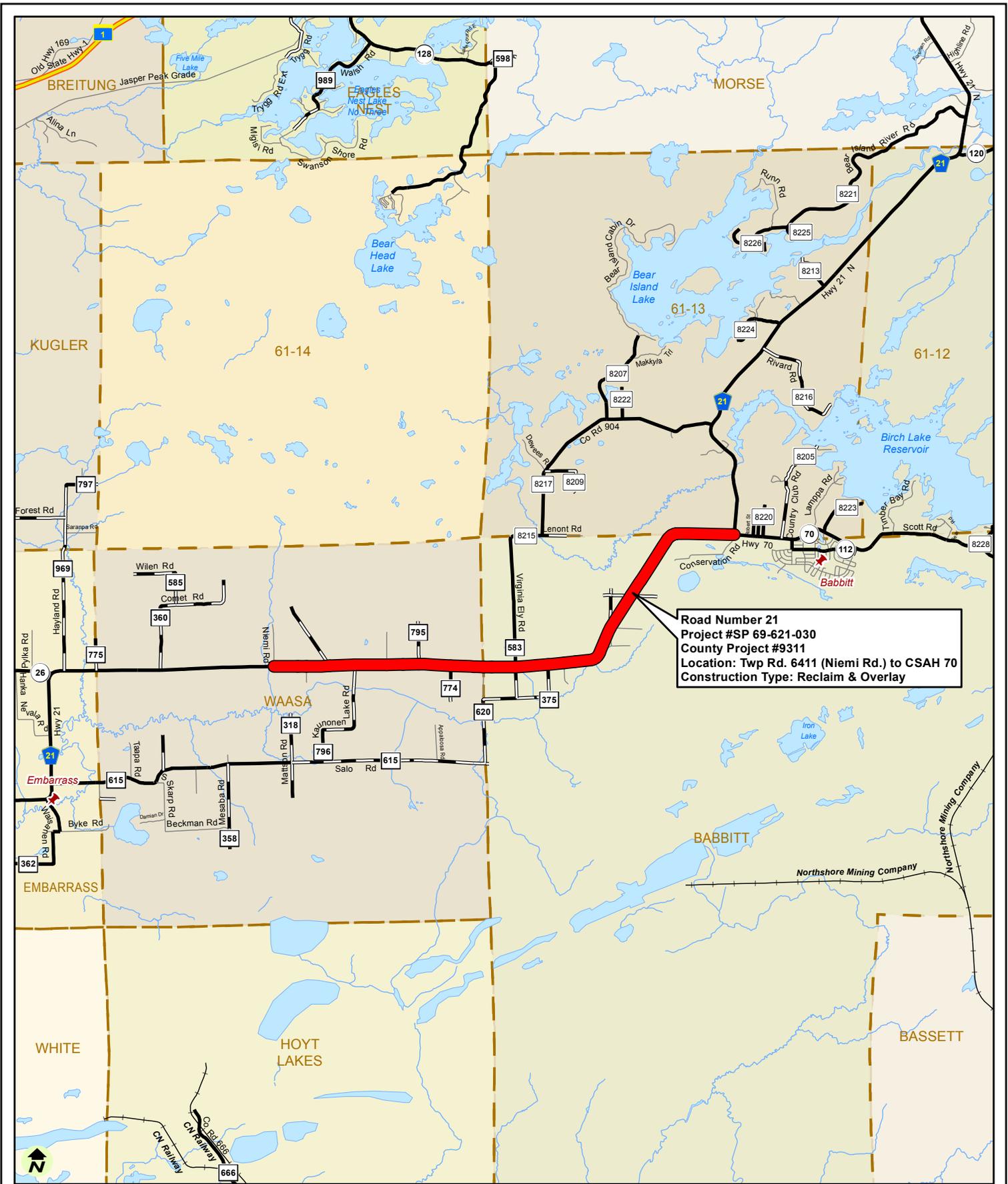
WHEREAS, the St. Louis County Public Works Department plans to reclaim and overlay a portion of CSAH 21 between the intersection with Waasa Township Road #6411 and CSAH 70 in Babbitt (County Project 9311); and

WHEREAS, the improvement consists of the replacement of a number of cross pipes determined necessary to provide for the safety and convenience of the traveling public; and

WHEREAS, in addition to the existing highway right of way, certain lands are required for the construction, together with temporary construction easements.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the acquisition of the necessary lands and temporary easements for County Project 9311, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, that the State of Minnesota Department of Natural Resources is requested to provide St. Louis County with an easement across State of Minnesota lands located along the south line of Section 34, Township 61 North, Range 13 West of the Fourth Principal Meridian, more or less, adjacent to the existing centerline of CSAH 21. A complete description of the easement area will be provided to the State of Minnesota when the survey of the same is completed prior to formal easement application.

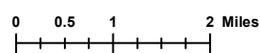


Road Number 21
Project #SP 69-621-030
County Project #9311
Location: Twp Rd. 6411 (Niemi Rd.) to CSAH 70
Construction Type: Reclaim & Overlay

St. Louis County 2012 Road & Bridge Construction

Map Components

2011 Road & Bridge Construction	County/Unorg. Twp. Road - Paved	Township Boundary
Reclaim & Overlay	County/Unorg. Twp. Road - Gravel	City/Town
Interstate Highway	Railroad	Lake
U.S./State Highway	Commissioner District	River/Stream



St. Louis County Public Works - October 24, 2011

BOARD LETTER NO. 11 - 469

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 19

BOARD AGENDA NO.

DATE: December 13, 2011

RE: Sponsorship of Various
Federal Enhancement Projects
Planned in St. Louis County –
FY 2016

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL(S):

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to support various Federal Transportation Enhancement Projects submitted for funding to the Area Transportation Partnership.

BACKGROUND:

The St. Louis County Public Works Department has in the past sponsored Federal Enhancement Projects for cities under 5,000 population, townships, and organized groups on a variety of projects. It is required that the County Board adopt a resolution of support for these proposed projects as the county serves as the fiscal agent. The purpose of the proposed projects must meet the criteria set forth in the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), which is to enhance transportation-related activities that are designed to strengthen the cultural, aesthetic, and environmental aspects of the nation's intermodal transportation system.

Selected projects become a part of the Public Works Department's construction program. The department is responsible for contract administration and assuring the projects are completed in accordance with federal guidelines. A resolution of support is necessary to advance the projects for federal funding approval under the program.

The following projects, if approved, are proposed for fiscal year 2016 and are subject to a December, 2011 application deadline:

1. City of Gilbert Downtown Enhancements (2016): Pedestrian mobility and bike enhancements and road right-of-way improvements, by City of Gilbert.
2. Bike/Pedestrian Trail (2016): Floodwood River Trail – Phase 3 Extension, by City of Floodwood.
3. Boiler Recertification (2016): Preservation of Soo Line steam locomotive #2719, by St. Louis/Lake County Regional Rail Authority

Projects include a limited amount of resources such as staff time for administration of the projects, and do not require funding by St. Louis County or commitments for maintenance. These items are the obligation of the project applicants.

RECOMMENDATION:

It is recommended that the St. Louis County Board adopt a resolution of support for the above listed projects. The projects will be funded with SAFETEA-LU funds and local matches, with no direct cost to St. Louis County.

**Sponsorship of Various Federal Enhancement Projects
Planned in St. Louis County – FY 2016**

BY COMMISSIONER _____

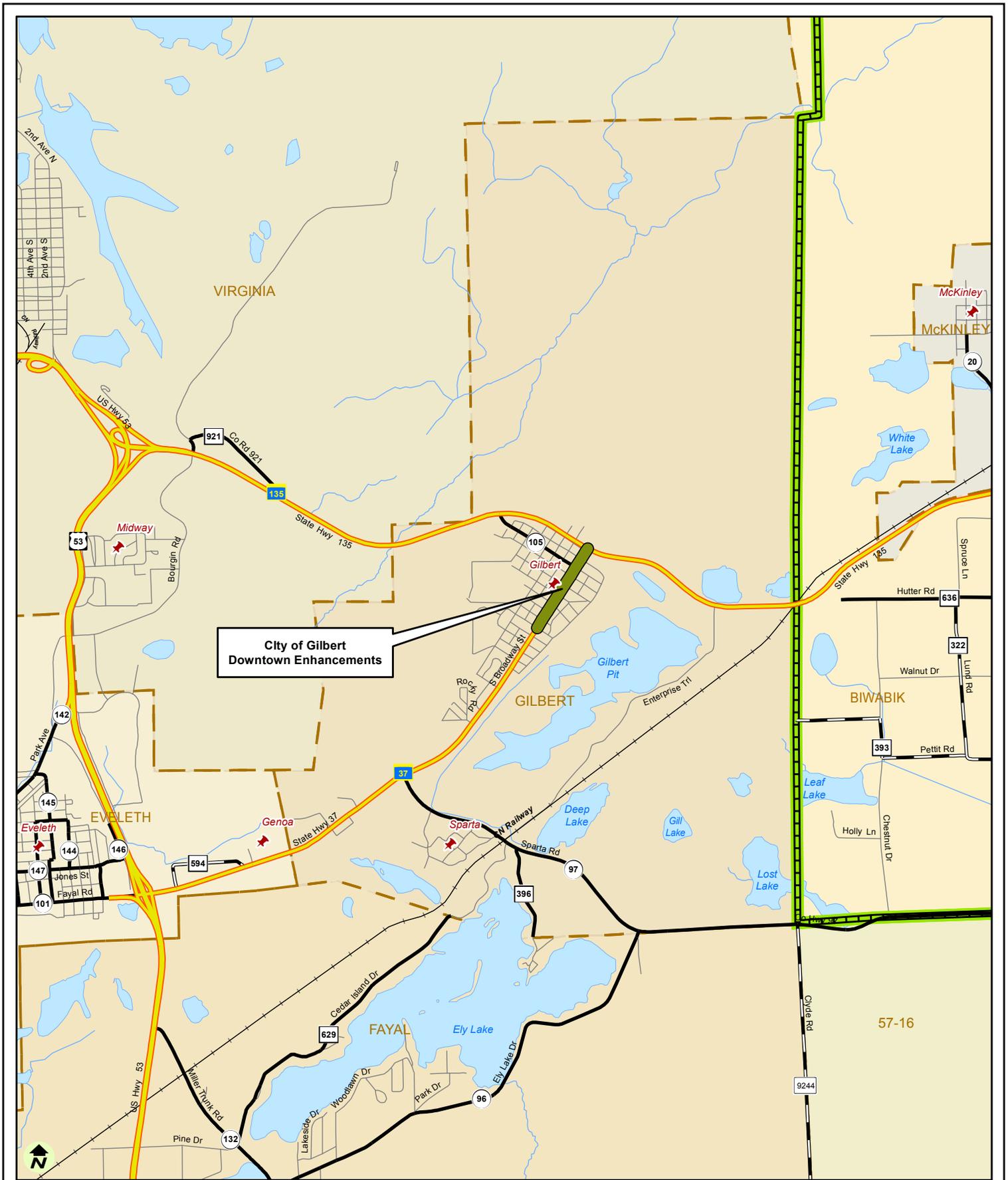
WHEREAS, St. Louis County has in the past sponsored Federal Enhancement for various cities under 5,000 in population, townships and organized groups; and

WHEREAS, the listed projects merit sponsorship by St. Louis County and will not require funding or maintenance by the county.

NOW, THEREFORE BE IT RESOLVED, that the St. Louis County Board authorizes county sponsorship of the listed projects for the purpose of securing SAFETEA-LU funding.

RESOLVED FURTHER, that St. Louis County shall provide assistance on a limited basis to assure the success of the following projects:

1. City of Gilbert Downtown Enhancements (2016): Pedestrian mobility and bike enhancements and road right-of-way improvements, by City of Gilbert.
2. Bike/Pedestrian Trail (2016): Floodwood River Trail – Phase 3 Extension, by City of Floodwood.
3. Boiler Recertification (2016): Preservation of Soo Line steam locomotive #2719, by St. Louis/Lake County Regional Rail Authority

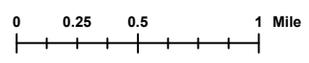


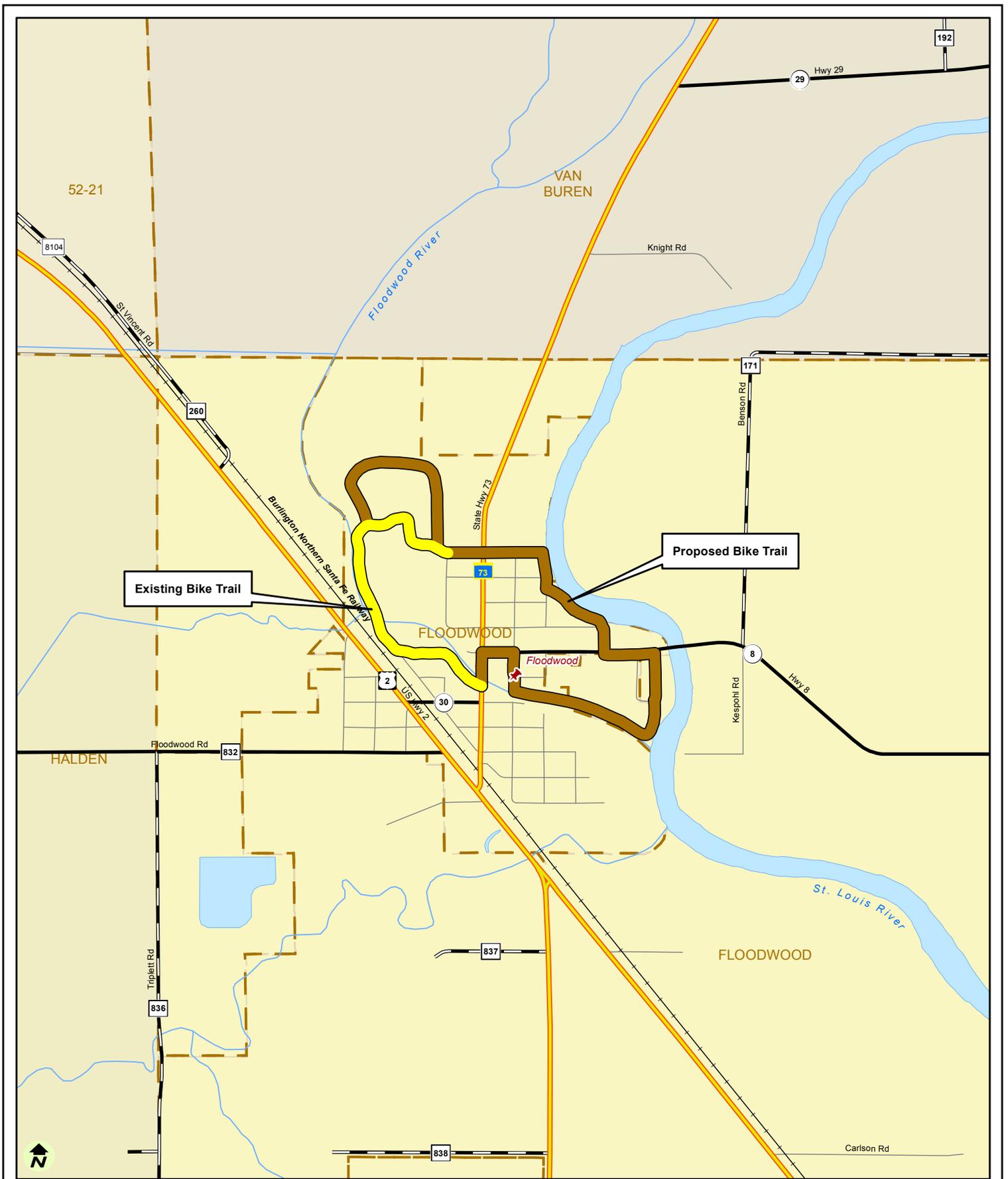
**City of Gilbert
Downtown Enhancements**

City of Gilbert Downtown Enhancements Project

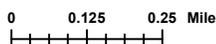
Map Components

	City of Gilbert Downtown Enhancements		U.S./State Highway		Township Boundary
	County/Unorg. Twp. Road - Paved		County/Unorg. Twp. Road - Gravel		City/Town
	Railroad		Lake		River/Stream
	Commissioner District				





Floodwood River Trail - Phase 3 Extension



Map Components

Floodwood River Trail - Phase 3 Extension

-  Existing Bike Trail
-  Proposed Bike Trail

-  U.S./State Highway
-  County/Unorg. Twp. Road - Paved
-  County/Unorg. Twp. Road - Gravel
-  Railroad
-  Commissioner District

-  Township Boundary
-  City/Town
-  Lake
-  River/Stream

BOARD LETTER NO. 11 - 470

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 20

BOARD AGENDA NO.

DATE: December 13, 2011 **RE:** Amended Agreement with the
State of Minnesota for
Acceptance of Federal Aid

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement with the State of Minnesota to supersede a previous agreement (Number 84164) for the purpose of allowing the Minnesota Department of Transportation (MnDOT) to act as the county's agent in accepting federal aid.

BACKGROUND:

MnDOT and St. Louis County entered into an agreement (Number 84164) by Resolution No. 03-198, dated April 1, 2003. Recent changes to Federal law have required that these agreements be replaced with agreements that include required language. The new agreement (Number 99969) will replace the existing agreement and a new resolution is required for the agreement.

RECOMMENDATION:

It is recommended the St. Louis County Board authorize MnDOT agreement 99969 allowing MnDOT to serve as the county's agent in accepting federal aid.

**Amended Agreement with the State of Minnesota
for Acceptance of Federal Aid**

BY COMMISSIONER _____

RESOLVED, that pursuant to Minn. Stat. Sec. 161.36, the Commissioner of Transportation is appointed as agent of St. Louis County to accept federal aid funds which may be made available for eligible transportation related projects.

RESOLVED FURTHER, that the Public Works Director/Highway Engineer and the Assistant County Attorney are authorized and directed for and on behalf of the county to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement 99969", a copy of which said agreement was before the County Board and which is made a part hereof by reference.

BOARD LETTER NO. 11 - 471

FINANCE & BUDGET COMMITTEE CONSENT NO. 21

BOARD AGENDA NO.

DATE: December 13, 2011 **RE:** Night Cleaning Contract –
Hibbing Annex

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

To provide efficient, cost effective facility operations.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize issuance of a Request for Proposals for night time cleaning services at the Hibbing Annex facility.

BACKGROUND:

When the newly remodeled Hibbing Annex facility opened in 2006, the county contracted for nightly cleaning services as an operational cost saving measure. The Property Management Department was directed to terminate this contract after six months and hire 2.5 FTE Janitor positions. Since that time, budget constraints have continued to mount for facility operations and the department's personnel complement has been reduced by 2.0 FTE Janitors in Hibbing through attrition.

St. Louis County presently has contracted janitorial services in place at Land Department, Public Works, and Property Management facilities throughout the county.

The estimated annual cost savings to the county is as follows:

2011 estimate for contracted nightly cleaning service	\$37,886
2.0 FTE Janitors (mid range) - fully burdened costs	\$96,346
Approximate Annual Cost savings	\$58,460

Property Management plans to retain the 0.5 FTE Janitor status for day time "in house" services relating to emergency clean ups, snow shoveling, and miscellaneous duties.

This action will also affect the rental rate for county tenants housed in the Hibbing Annex, as actual operating costs are passed through to all departments. The county's occupied/leased space totals 19,262 square feet with the average rental rate of \$18.43 per square foot. The Hibbing Annex annual operating cost (including staff) estimate for 2012 is \$355,051.08. If costs were reduced by \$58,460 the adjusted operating cost would be \$296,591.08, which would lower county departments' average rental rate from \$18.43 per square foot to \$15.40 per square foot. This is a significant cost savings to the county.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Purchasing Division to seek proposals for the nightly cleaning of the Hibbing Annex facility. Proposals will be brought to the County Board for final approval.

Night Cleaning Contract – Hibbing Annex

BY COMMISSIONER _____

WHEREAS, St. Louis County's Hibbing Annex facility has been maintained by 2.5 FTE Janitor positions; and

WHEREAS, through attrition, the Property Management Department's personnel complement has been reduced by 2.0 FTE Janitors in Hibbing; and

WHEREAS, contracting nightly janitorial cleaning would save the county approximately \$58,460 annually; and

WHEREAS, Property Management would retain the 0.5 FTE status for day time "in house" services relating to emergency clean ups, snow shoveling, and miscellaneous duties.

NOW, THEREFORE, BE IT RESOLVED, the St. Louis County Board authorizes the Purchasing Division to seek proposals for the nightly cleaning of the Hibbing Annex facility with proposals being presented to the County Board for approval.

BOARD LETTER NO. 11 - 472

FINANCE & BUDGET COMMITTEE CONSENT NO. 22

BOARD AGENDA NO.

DATE: December 13, 2011

RE: Palladio Building Lease –
Safety and Risk Management
Division

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

Ensure the provision of adequate facilities to meet current and future program needs through strategic facility development.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a lease for county offices located in the Palladio Building, 401 West Superior Street, Duluth, MN.

BACKGROUND INFORMATION:

The county has leased office space in the Palladio Building for Safety and Risk Management operations since 1998. The original lease expired on December 31, 2009 but was extended for an additional 2 year period which expires December 31, 2011.

Property Management wishes to enter into a new lease beginning January 1, 2012 through April 30, 2015. The lease will remain at its current rate of \$13.04 per square foot (\$4266.25/month) but will include the option for either party to terminate the lease prior to expiration with a 90-day written notice.

The long term plan is to relocate the county staff presently housed in this leased facility into the Duluth Government Services Center once the State of Minnesota tenants move out and the building is remodeled. The 90 day termination clause will allow the county the flexibility to implement this move at the appropriate time.

RECOMMENDATION:

The St. Louis County Property Management Department requests authorization to enter into a lease agreement with James Jauss beginning January 1, 2012 through April 30, 2015, payable from Fund 100, Agency 139001.

Palladio Building Lease – Safety and Risk Management Division

BY COMMISSIONER _____

WHEREAS, the St. Louis County Safety and Risk Management Division wishes to enter into a new lease agreement with James Jauss for the space currently leased in the Palladio Building, Suite 300, 401 West Superior Street, Duluth, Minnesota; and

WHEREAS, the Property Management Department has negotiated a new lease for this space.

NOW THEREFORE BE IT RESOLVED, the St. Louis County Board authorizes the appropriate county officials to enter into a lease agreement with James Jauss for the period beginning January 1, 2012 through April 30, 2015 for the lease of approximately 3,926 square feet of office space in the Palladio Building, 401 West Superior Street, Duluth, Minnesota, for the Safety and Risk Management Division, at the annual rent of \$51,195.04, payable in equal monthly installments of \$4,266.25 (\$13.04/sq. ft.) from Fund 100, Agency 139001.

BOARD LETTER NO. 11 - 473

FINANCE & BUDGET COMMITTEE CONSENT NO. 23

BOARD AGENDA NO.

DATE: December 13, 2011 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59185.

Abatements Submitted for Approval by the St. Louis County Board
on 12/20/2011

<u>PARCEL CODE</u>			<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>	
290	10	4180	0	14284	APPICELLI, RHONDA	R	Cherry	Jan Jackson	HOMESTEAD	2011	498.04
80	19	10	0	14285	BROTEN, HARLAN	R	Tower	Dave Jarvela	VALUATION	2009	576.98
80	19	10	0	14286	BROTEN, HARLAN	R	Tower	Dave Jarvela	VALUATION	2010	624.70
80	19	10	0	14287	BROTEN, HARLAN	R	Tower	Dave Jarvela	VALUATION	2011	632.30
260	6030	630	0	14281	CAREY, PATRICK	R	Biwabik		PENALTY & INTEREST	2011	65.61
370	92	80	0	14275	CENTA, FRANK	R	French	John Hultstrand	VALUATION	2010	656.60
315	50	1840	0	14276	FRENCH RIVER LUTH CH	R	Duluth Twsp.	Noah Mittlefehldt	VALUATION	2010	359.02
395	10	1265	0	14280	JUDNICK, MATTHEW	R	Hermantown		PENALTY & INTEREST	2011	119.76
580	10	380	0	14282	LEBLANCE, RENAE	R	Wuori		PENALTY & INTEREST	2011	8.88
280	70	150	0	14283	LIND, TRACEY	R	Canosia		PENALTY & INTEREST	2011	17.86
270	74	70	0	14288	MAYER, JAMES W	R	Breitung	Jorgine Gornick	VALUATION	2011	362.86
530	10	4980	0	14289	MCINTYRE, HOWARD	R	Solway	Jan Jackson	VALUATION	2011	702.82
308	10	490	9659	14277	NIGHTINGALE, DONALD	P	Crane Lake	Jan Jackson	VALUATION	2011	51.12
10	3510	3450	0	14290	SILJENDAHL, JAMIN	R	City of Duluth	Diane Suomi	HOMESTEAD	2010	287.26
10	3970	1980	0	14278	SLOTNESS, CHERYL	R	City of Duluth	Linda Brophy	DISABILITY	2011	337.44
495	10	4030	0	14283	SUNDEEN, DENNIS	R	Owens		PENALTY & INTEREST	2011	96.05
465	87	200	0	14279	TERRY, WILLIAM	R	Morse	Ben Thomas	VALUATION	2011	229.30
400	10	3872	0	14291	WATKINS, GARRET	R	Industrial	Jan Jackson	HOMESTEAD	2011	532.68

BOARD LETTER NO. 11 – 474

PUBLIC SAFETY & CORRECTIONS COMMITTEE

CONSENT NO. 24

BOARD AGENDA NO.

DATE: December 13, 2011

RE: Authorization to Apply for the
2011 Mass Sheltering Grant

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELATED DEPARTMENT GOAL:

To enhance public safety.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize application for the 2011 Mass Sheltering Grant from the Minnesota Department of Public Safety, Division of Homeland Security and Emergency Management.

BACKGROUND:

The Minnesota Division of Homeland Security and Emergency Management (HSEM) is offering grant funding of \$29,925 for Mass Sheltering planning, training and exercising for the Northeast Region. The Northeast Region is comprised of the counties of Cook, Lake, St. Louis, Koochiching, Itasca, Aitkin, Crow Wing, Cass, Kanabec, Pine, and Carlton, and the City of Duluth.

St. Louis County will serve as the fiscal agent for the grant on behalf of the Northeast Region. The grant includes a budget of \$1,425 for Management and Administration. There is no local match required for the grant. The grant term runs from January 1, 2012 through December 31, 2013.

Grant monies will be used to contract with the Northland Red Cross to conduct Shelter Site Surveys in the eleven-county region that will benefit the Emergency Operations Plans of each county and the City of Duluth, and ensure the region is better prepared in the event shelter facilities are necessary. Funds will also be used to conduct shelter training and exercises throughout the region.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize application for the 2011 Mass Shelter Grant in the amount of \$29,925, to be accounted for in Fund 100, Agency 132999, Grant 13207, Year 2011 and authorize St. Louis County, through its Sheriff's Office, to serve as fiscal agent on behalf of the Northeast Region.

Authorization to Apply for the 2011 Mass Sheltering Grant

BY COMMISSIONER _____

WHEREAS, the State of Minnesota Department of Public Safety through the Division of Homeland Security and Emergency Management has made available \$29,925 in funding for Mass Sheltering planning, training and exercising for the Northeast Region; and

WHEREAS, St. Louis County, through its Sheriff's Office, has offered to serve as the grant administrator and fiscal agent for this funding.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes application for the 2011 Mass Sheltering Grant in the amount of \$29,925, to be accounted for in Fund 100, Agency 132999, Grant 13207, Year 2011, and authorizes St. Louis County to serve as fiscal agent on behalf of Northeast Region.

Acceptance of 2011 Hazardous Fuels Reduction Grant

BY COMMISSIONER _____

WHEREAS, the Hazardous Fuels Reduction Grant of 2011 provided \$721,600 to the Superior National Forest, which specifically includes \$242,000 for reducing the threat of wildfires in high-risk areas as identified in the St. Louis County Community Wildfire Protection Plan; and

WHEREAS, on August 12, 2008, by Resolution No 08-443, the County Board approved the St. Louis County Community Wildfire Protection Plan, and this funding is a mechanism to carry out the plan.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes acceptance of the 2011 Hazardous Fuels Reduction Grant funding on behalf of the Superior National Forest in the amount of \$242,000 for the period September, 2011 through September 2014.

RESOLVED FURTHER, that St. Louis County will serve as fiscal agent, with funds to be accounted for in Fund 290, Agency 290999 Grant 29002, Year 2011.

GRANT APPROVAL FORM

GRANT NAME: Hazardous Fuels Reduction GRANT AMOUNT: \$242,000
 GRANTOR: USDA, Forest Service MATCH AMOUNT: \$0.00
 FUND: 290 AGENCY: 290999 GRANT: 29003 GRANT YEAR: 2011
 AGENCY NAME: _____
 CONTACT PERSON: _____ PHONE: _____
 GRANT PERIOD: BEGIN DATE: September 2011 END DATE: September 2014
 STATE GRANT AWARD NUMBER OR FEDERAL CFDA # 10.664

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.

GRANTS OF \$25,000 OR LESS

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?

YES NO

If so, this type of grant requires the following review approval:

County Auditor	_____	Date: _____
County Administrator	_____	Date: _____
County Attorney	_____	Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

NEW GRANTS GREATER THAN \$25,000

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?

YES NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor

[Signature]

Date:

12/1/2011

County Administrator

[Signature]

Date:

4/15/2011

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

RECURRING GRANTS GREATER THAN \$25,000

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?

YES NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor

[Signature]

Date:

[Date]

County Administrator

[Signature]

Date:

[Date]

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

BOARD LETTER NO. 11 - 476

FINANCE & BUDGET COMMITTEE CONSENT NO. 26

BOARD AGENDA NO.

DATE: December 13, 2011 **RE:** Establish Public Hearing to Consider Allegations of Liquor Law Violations – Vermilion Ventures (Greenwood Township)

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor

Mark Rubin
County Attorney

RELATED DEPARTMENT GOAL:

Provide mandated and discretionary licensing services in a timely manner.

ACTION REQUESTED:

The St. Louis County Board is requested to establish a public hearing to consider penalties and/or suspension of the liquor licenses for alleged liquor law violations by Vermilion Ventures, LLC d/b/a Bayview Lodge, Greenwood Township.

BACKGROUND:

Pursuant to St. Louis County Ordinance No. 28, Section 13.01, Any liquor license issued pursuant to this Ordinance may be suspended or revoked for up to sixty (60) days, a civil penalty of up to \$2,000 imposed for each violation, or a combination of any of these sanctions may be imposed by the County Board upon cause shown after a hearing. A hearing shall be held pursuant to the provisions of these subdivisions and any other uniform rules for hearings promulgated by the County Board. Cause for revocation or suspension or civil penalty or any combination of these sanctions includes, but is not limited to, the filing of false information on a license application, violation of any liquor laws, regulations or provisions of the Ordinance, or failure to maintain any licenses issued by the Minnesota Department of Health as may be required.

RECOMMENDATION:

It is recommended that a public hearing on the matter be scheduled for January 10, 2012, at 9:40 a.m. in the St. Louis County Courthouse, Duluth, Minnesota.

**Establish Public Hearing to Consider Allegations of Liquor
Law Violations – Vermilion Ventures (Greenwood Township)**

BY COMMISSIONER _____

RESOLVED, that a public hearing will be held at 9:40 a.m. on Tuesday, January 10, 2012, in the Courthouse, Duluth, Minnesota, for the consideration of the allegations and, if proven, the suspension or revocation of the liquor licenses issued to Vermilion Ventures, LLC d/b/a Bayview Lodge, Greenwood Township, and/or the imposition of civil penalties for the violations.

BOARD LETTER NO. 11 - 477

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: December 13, 2011 **RE:** 2012-2013 Labor Relations
Services Agreement

FROM: Kevin Z. Gray
County Administrator

James R. Gottschald
Employee Relations Director

RELATED DEPARTMENT GOAL:

To play a key role on behalf of the county in negotiations with employees represented by bargaining units, including final written labor agreements.

ACTION REQUESTED:

The St. Louis County Board is requested authorize the execution of an agreement for labor relations for 2012-2013.

BACKGROUND:

St. Louis County has used the services of Steven C. Fecker of Johnson, Killen & Seiler, P.A. as its labor negotiator for the past 32 years. During this period he has accumulated a wealth of history and understanding of the negotiation process and the rationale for many of the previous positions negotiated on behalf of St. Louis County. Mr. Fecker has been a critical resource to Administration and Employee Relations in leading negotiations and in preparing the county's response to the bargaining units' proposals. He has further been on point and timely with responses to issues and questions that have been raised during negotiations.

On behalf of Johnson, Killen & Seiler, P.A., Mr. Fecker has submitted a proposal for the years 2012 and 2013 to continue as the county's chief negotiator for labor negotiations services at the current rate of \$160 per hour. Representation in grievance and interest arbitration proceedings, at the county's option, would be provided at the rate of \$195 per hour. The rate proposed for labor negotiation services is the same rate which has been in effect since 2006.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a contract with Steven C. Fecker of Johnson, Killen & Seiler, P.A. for labor negotiations and for grievance and interest arbitration representation for the years 2012 and 2013.

2012-2013 Labor Relations Services Agreement

BY COMMISSIONER _____

WHEREAS, St. Louis County expects to enter into labor negotiations with bargaining units for labor contracts for the years 2012-2013; and

WHEREAS, St. Louis County has previously used the services of Steven C. Fecker of Johnson, Killen & Seiler, P.A. for labor negotiations, grievance arbitration and interest arbitration proceedings; and

WHEREAS, Mr. Fecker has valuable knowledge and experience from previous negotiations that will assist the county in resolution of its labor contracts and representation in grievance and interest arbitrations.

NOW, THEREFORE, BE IT RESOLVED, that the necessary St. Louis County officials are authorized to execute an agreement with Steven C. Fecker of Johnson, Killen & Seiler, P.A. to act as the exclusive labor negotiator for St. Louis County, effective January 1, 2012 for the years 2012 and 2013 at the hourly fee of \$160.00 for labor negotiations and at the hourly fee of \$195.00 for grievance and interest arbitrations, payable from Fund 100, Agency 107001, Object 629900.

STEVEN J. SEILER *
JOHN N. NYS *
STEVEN C. FECKER
ROBERT J. ZALLAR
ROBERT C. PEARSON *
JAMES A. WADE * ‡
JOSEPH J. ROBY, JR. * ‡
NICHOLAS OSTAPENKO *
RICHARD J. LEIGHTON * ^
JOSEPH V. FERGUSON *
ALOK VIDYARTHI
PAUL W. WOJCIAK *
ROY J. CHRISTENSEN *
JESSICA L. DURBIN
DIANA BOUSCHOR DODGE *
MICHELE L. MILLER
PETER J. RAUKAR

JOHNSON, KILLEN & SEILER

ATTORNEYS

A TRADITION OF TRUST

230 West Superior Street, Suite 800
Duluth, Minnesota 55802
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Facsimile: 218-722-3031

December 5, 2011

JOHN J. KILLEN, RETIRED

JOSEPH B. JOHNSON
(1919-2000)

THOMAS A. CLURE
(1938-2010)

* ALSO MEMBER OF WISCONSIN BAR
^ ALSO MEMBER OF NORTH DAKOTA BAR
‡ CIVIL TRIAL SPECIALIST CERTIFIED BY THE
MINNESOTA STATE BAR ASSOCIATION AND
THE NATIONAL BOARD OF TRIAL ADVOCACY

WRITER'S E-MAIL ADDRESS:
sfecker@duluthlaw.com

St. Louis County Board of Commissioners
Attn: Kevin Gray, County Administrator
St. Louis County Courthouse
100 North Fifth Avenue West, Room 202
Duluth, MN 55802

Re: Labor Relations Services Proposal

Dear Commissioners:

Please consider this proposal to provide labor relations services to St. Louis County for the 2012-2013 labor contract negotiations.

Labor relations services will be coordinated through the County Administrator. I will work with the County Administrator to develop labor negotiations strategy and formulate Employer proposals. Also, I will meet with County department heads as appropriate to solicit their input on Employer proposals. I will then present the suggested Employer proposals which have been approved by the County Administrator to the County Board for consideration and approval prior to presenting the proposals to the respective unions.

I will initiate negotiations with the various bargaining units and will schedule continued meetings as necessary to reach an agreement with each unit. I will submit periodic written progress reports to the County Administrator and will attend meetings as necessary to coordinate the ongoing status of negotiations. I will also meet periodically with the County Board in closed session to update the Board on the status of negotiations.

To the extent that legal advice is required during the course of the negotiations, this will be coordinated through the office of the County Attorney who is ultimately responsible to be the County's legal advisor.

JOHNSON, KILLEN & SEILER, P.A.

St. Louis County Board of Commissioners
December 5, 2011
Page 2

As in the past, the County agrees to make available a knowledgeable staff person to attend all negotiation sessions with me and to act as a resource person regarding current County personnel policies. To assure that a consistent strategy is implemented and carried out during negotiations, the County agrees that I will be the exclusive County representative authorized to discuss labor relations issues with the unions.

Upon reaching tentative agreement with a bargaining unit, I will bring the tentative agreement back to the County Board for approval in a closed session prior to the union membership voting on the proposal. Once the union membership ratifies the proposal, the proposal will be brought back to the County Board for ratification in a public meeting. I will coordinate the preparation of all new contracts and will review same for accuracy. In the event that negotiations culminate in interest arbitration rather than a negotiated settlement, I will represent the County in the interest arbitration proceeding and will coordinate the preparation and presentation of all testimony and evidentiary exhibits.

Labor relations services will be provided at the rate of \$160.00 per hour which reflects no increase from the rate in effect since 2006. Representation in interest arbitration proceedings (and grievance arbitration proceedings if requested) will be provided at the rate of \$195.00 per hour. This proposal will remain in effect until December 31, 2013, and from month to month thereafter until terminated by either party on thirty (30) days notice.

Billings will be submitted monthly and will reflect an itemized account of services rendered for each separate bargaining unit.

Thank you kindly for your consideration.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Steven C. Fecker", written in a cursive style.

Steven C. Fecker

lp

JOHNSON, KILLEN & SEILER, P.A.

St. Louis County Board of Commissioners
December 5, 2011
Page 3

Accepted on behalf of St. Louis County:

By: _____
County Board Chair

By: _____
County Auditor

Approved as to form and execution:

By: _____
St. Louis County Attorney

BOARD LETTER NO. 11 – 478

CENTRAL MANAGEMENT & INTERGOVERNMENTAL
COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: December 13, 2011

RE: Resolution in Support of
Non-Ferrous Mining in
St. Louis County

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To ensure effective and efficient government.

ACTION REQUESTED:

The St. Louis County Board is requested to consider a resolution of support for the various non-ferrous mining operations currently being contemplated for development in St. Louis County.

BACKGROUND:

Commissioner Nelson has requested that the County Board approve a resolution of support for non-ferrous mining operations currently under consideration for various locations in St. Louis County.

RECOMMENDATION:

Should the County Board wish to go on record in support of planned non-ferrous mining operations in St. Louis County, a resolution is attached.

Resolution in Support of Non-Ferrous Mining in St. Louis County

BY COMMISSIONER _____

WHEREAS, non-ferrous ores contain metals used in daily life - copper, nickel, cobalt, platinum, palladium and gold – and found in countless products, including cell phones, computers, joint replacements, electrical wiring, hybrid cars and catalytic converters; and

WHEREAS, the United States does not meet its domestic demand for these valuable metals, importing from 40% to 95% of the metals it uses, often from countries with little or no environmental regulations; and

WHEREAS, pollution from unregulated mines joins a global pool that deposits contaminants around the world; and

WHEREAS, current non-ferrous mining operations planned for St. Louis County must meet strict state and federal laws to protect human health and the environment, including the preparation and regular updating of detailed closure plans along financial resources designated to pay for such closure; and

WHEREAS, the first non-ferrous mining operation planned for St. Louis County anticipates construction of a \$600 million project providing more than 1.5 million man hours of labor for skilled trades over two years, and is expected to provide 400 stable jobs at completion with an annual payroll of \$40 million, with an anticipated 500 more spin-off jobs in St. Louis County alone generating more than \$242 million in economic benefits in the county.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board declares its support for the various non-ferrous mining initiatives currently planned for development in St. Louis County, Minnesota, and will consider all opportunities to assist the success of these projects, whenever appropriate, contingent upon the approval of all federal and state environmental permits necessary for these projects to move forward.