



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

October 25, 2011
Immediately following the Board Meeting, which begins at 9:30 A.M.
McDavitt Town Hall, 9042 Zim Road, Zim, MN

Directions from south: North on Highway 53 to Cotton; turn left (west) on Highway 52 and go approx. 6 miles; in Kelsey, turn right on Highway 7 and go approx. 9 miles; in Zim, turn left on Zim Road and go 1-½ miles to the McDavitt Town Hall, on the left.

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of October 11, 2011

Environment & Natural Resources Committee – Commissioner Jewell, Chair

1. State Tax Forfeited Lease Agreement with Mining Resources, LLC for a Processing Plant (Balkan South Township) **(394)**
2. State Tax Forfeited Land Lease Agreement – City of Hibbing **(395)**
3. Direction to Pursue the Sale of Tax Forfeited Shoreland Lease Lots **(396)**
4. Repurchase of State Tax Forfeited Land – Beneficial Loan and Thrift Co. **(397)**

Public Works & Transportation Committee – Commissioner Forsman, Chair

5. Purchase of Automated Vehicle Location/Global Position System Equipment **(398)**
6. Agreement with MnDOT and DMIR for Railroad Crossing Improvements on CR 874 (Grand Lake Township) **(399)**
7. Agreement with MnDOT and DMIR for Railroad Crossing Improvements on CR 452 (Clinton Township) **(400)**
8. Agreement with ISD No. 2142 for Advance Warning Signs on CSAH 47 (New Independence Township) **(401)**

Finance & Budget Committee – Commissioner Nelson, Chair

9. Abatement List for Board Approval **(402)**
10. Lawful Gambling Application (Greenwood Township) **(403)**
11. Sale of Markham Public Works Garage (Colvin Township) **(404)**

Public Safety & Corrections Committee – Commissioner Sweeney, Chair

12. Acceptance of the 2008 Port Security Grant Program Contract Extension **(405)**
13. Joint Powers Agreement with the State of Minnesota for Use of the Criminal Justice Data Communications Network **(406)**

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Health & Human Services Committee – Commissioner Dahlberg, Chair

1. 2012-13 VCA/MFIP Biennial Service Agreements (407)

Resolution approving the 2012-2013 Vulnerable Children & Adults Act (VCA) and Minnesota Family Investment Program (MFIP) Biennial Service Agreements.

Public Works & Transportation Committee – Commissioner Forsman, Chair

1. Award of Bids for Roofing Project – St. Louis County Heritage and Arts Center (The Depot) (408)

Resolution awarding the bid for the roof replacement project at the St. Louis County Heritage and Arts Center to low bidder Ray Riihiluoma, Inc., of Cloquet, MN

Finance & Budget Committee – Commissioner Nelson, Chair

1. Health and Dental Plan Rates 2012 (409)

Resolution approving the health and dental plan rates for 2012 as recommended by the Health Insurance Committee.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

At this time, Commissioners may introduce items for discussion or report on past and future activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

November 1, 2011 Commissioners' Conference Room, Courthouse, Duluth, MN

November 8, 2011 Commissioners' Conference Room, Courthouse, Duluth, MN

November 22, 2011 Hibbing City Council Chambers, Hibbing, MN

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE
ST. LOUIS COUNTY BOARD OF COMMISSIONERS

Tuesday, October 11, 2011

Location: County Board Conference Room, Duluth, MN

Present: Commissioners O'Neil, Jewell, Dahlberg, Forsman, Sweeney, Nelson and Raukar

Absent: None

Convened: Chair O'Neil called the meeting to order at 10:46 a.m.

CONSENT AGENDA

Sweeney/Dahlberg moved to approve the consent agenda. Commissioner Sweeney noted the public hearing on November 8, 2011. Planning Director Barb Hayden said the board will consider the replacement resolution distributed for the Shelter Plus Care application to support the Bois Forte New Moon Supportive Housing Project, as the dollar amount was incorrect on the original resolution. The motion to approve the consent agenda passed. (7-0)

-Minutes of October 4, 2011
-Abatement List for Board Approval
-Submission of Shelter Plus Care Application to Support Bois Forte New Moon Supportive Housing Project
-Lawful Gambling Application (Fredenberg Township)
-Establish Public Hearing to Consider Adoption of 2012 Fee Schedule, Tuesday, November 8, 2011, 9:40 a.m., St. Louis County Courthouse, Duluth, MN

REGULAR AGENDA

Nelson/Raukar moved to approve the Virginia Courthouse remodeling and reconstruction project. Administrator Kevin Gray said the lowest bidder was Max Gray Construction, Hibbing, MN, in the amount of \$5,706,800. Administrator Gray said this project will improve energy efficiencies as well as enhance safety for employees and visitors. Administrator Gray said virtually all the funding is with the 2010 bond package, and recognized County Auditor Donald Dicklich for his work to help secure an interest rate below 3%. Property Director Tony Mancuso said the remodel includes space for the City of Virginia Police Department, when they are ready to make the move. Commissioner Nelson said there is a groundbreaking ceremony for the Virginia Courthouse remodel scheduled at 2:30 p.m. on October 25, 2011, which is the same day as the McDavitt board meeting. Commissioner Nelson said this project is very good news for the Iron Range and the citizens of St. Louis County. After further discussion, the motion passed. (7-0)

Raukar/Sweeney moved to approve a contract with Bob Hecomovich Mechanical, Hibbing, MN, for the installation of water system upgrades at the St. Louis County Jail in Duluth in the amount of \$147,140. Administrator Gray said the county will utilize grant funds in the amount of \$75,000 for this project. Property Director Mancuso said utility expenses at the jail are extremely high and the payback for this project is less than five years. In response to a question from Commissioner Jewell, Property Director Mancuso said back when the jail was built energy efficiency was not a priority. Property Director Mancuso said that since the creation of the Property Management Department, energy efficiencies in new and existing buildings have been a top priority. After further discussion, the motion passed. (7-0)

TIME SPECIFIC PRESENTATION: MINNESOTA INTER-COUNTY ASSOCIATION

At 11:19 a.m., representatives of Minnesota Inter-County Association (MICA) gave a time-specific presentation. Keith Carlson, MICA Executive Director, gave the end of the 2011 legislative session report and reviewed the Homestead Credit changes. The following representatives from MICA spoke: Nancy Silesky gave the health and human services report, noting cuts to health and human services are inevitable as it represents the second highest in budget expenditures. John Tuma gave the public safety and corrections report noting overall there were very little reforms to public safety. Mr. Tuma said some of the cuts include 2.5% to community corrections and a 3.8% cut to Office of Justice Programs (OJP) grants. Executive Director Carlson gave the transportation report noting the legislature approved a \$500 million bonding bill. In conclusion, Executive Director Carlson clarified the interview with Minnesota Public Radio and MICA's position on the Homestead Credit changes, and the MICA staff responded to commissioner questions.

COMMISSIONER DISCUSSION ITEMS

Commissioner Forsman discussed briefly AT&T's appeal in the cell tower lawsuit, located in Lake County. Commissioner Forsman said based on discussions with the county attorney's office he will not be bringing this to the board for consideration at this time.

Commissioner Dahlberg reminded everyone about Boo at the Zoo and the Branson Country Dance fundraiser for the Bethany Crisis Center at St. Margaret Mary's Church on October 15, 2011, at 7:00 p.m. Commissioner Dahlberg recognized Proctor High School runners Matt Welch and Romeo Benish for their superior talent. Commissioner Dahlberg said he will not attend next week's board workshop or the October 25 board meeting, as he will be on military duty. Commissioner Dahlberg noted the good work of the Blue Ribbon Assessment Panel. Commissioner Dahlberg attended the Northern Counties Land Use Coordinating Board, along with Commissioner Forsman, where wetland issues were discussed. Commissioner Dahlberg distributed an article from the newspaper featuring two economists from the U.S. who won the Noble Prize in Economics.

Commissioner Forsman said there was great attendance at the Northern Counties Land Use Coordinating Board where issues surrounding wetlands was the primary topic.

Commissioner Raukar said he and Administrator Gray attended the grand opening of the Silicon Energy manufacturing plant in Mountain Iron, Minnesota. They will manufacturer solar panel systems for the North American market.

At 12:36 p.m., Dahlberg/Sweeney moved to adjourn the committee of the whole meeting. (7-0)

Steve O'Neil, Chair of the County Board

Patricia Stolee, Clerk of the County Board

BOARD LETTER NO. 11- 394

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: October 25, 2011

RE: State Tax Forfeited Lease Agreement with Mining Resources, LLC for a Processing Plant (Balkan South Township)

FROM: Kevin Z. Gray
County Administrator

Robert Krepps
Land Commissioner

RELATED DEPARTMENT GOAL:

Providing raw material for local industry.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a lease agreement with Mining Resources, LLC for a scam mining processing plant.

BACKGROUND:

Mining Resources, LLC wishes to develop a scam mining project in the Duncan, Niles, and Douglas tailings basins near Chisholm, MN. The project will reclaim approximately 1 million metric tons of iron ore concentrate from 2.5 million metric tons of excavated tailings each year. The total production from the site will process 7.8 million metric tons of tailings resulting in approximately 2.5 million metric tons of concentrate. A temporary plant will be constructed onsite to process the tailings into higher grade concentrate suitable for supply to iron ore processors. Nearly all of the surface interest in the 750 acre project area is state tax forfeited.

Mining Resources is requesting to lease state tax forfeited land in Sections 26 and 35, Balkan South Township, for the purpose of constructing and operating a processing plant and related facilities. All infrastructure used in the mining operation is modular for efficient installation and removal. Mining Resources will be subject to the terms and conditions contained within a lease agreement which will include provisions for complete removal of all facilities at lessee's expense upon termination or expiration of the lease. The Land Department was made aware of this project only very recently. Mining

Resources hopes to break ground as soon as possible to stay on its production schedule, so the Land Commissioner has made this lease a priority.

Minnesota Statutes 282.04, Subd. 1(d) limits the consideration for a lease to \$12,000 per year unless it is first offered at public sale. Due to the short amount of time available, the Land Commissioner recommends an annual lease fee not to exceed \$12,000 for the processing plant site of 40 – 50 acres. Further analysis of the requirements of the lease will provide a more accurate lease fee determination. A separate surface lease resolution will be brought to County Board attention in the near future for the remaining tax forfeited land in the area.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the County Auditor to enter into a lease agreement with Mining Resources for a scam mining processing plant located on state tax forfeited land for an annual lease fee not to exceed \$12,000 to be deposited into Fund 240 (Forfeited Tax Fund).

**State Tax Forfeited Lease Agreement with Mining Resources, LLC
for a Processing Plant (Balkan South Township)**

BY COMMISSIONER _____

WHEREAS, Minnesota Statutes, Section 282.04, Subd. 1(d) authorizes the County Auditor, as directed by the County Board, to lease state tax forfeited land to individuals, corporations or organized subdivisions of the state for temporary uses at such prices and under such terms as the County Board may prescribe; and

WHEREAS, Mining Resources, LLC wishes to develop a scam mining project in Sections 26, 34, and 35, Township 58 North, Range 20 West; and

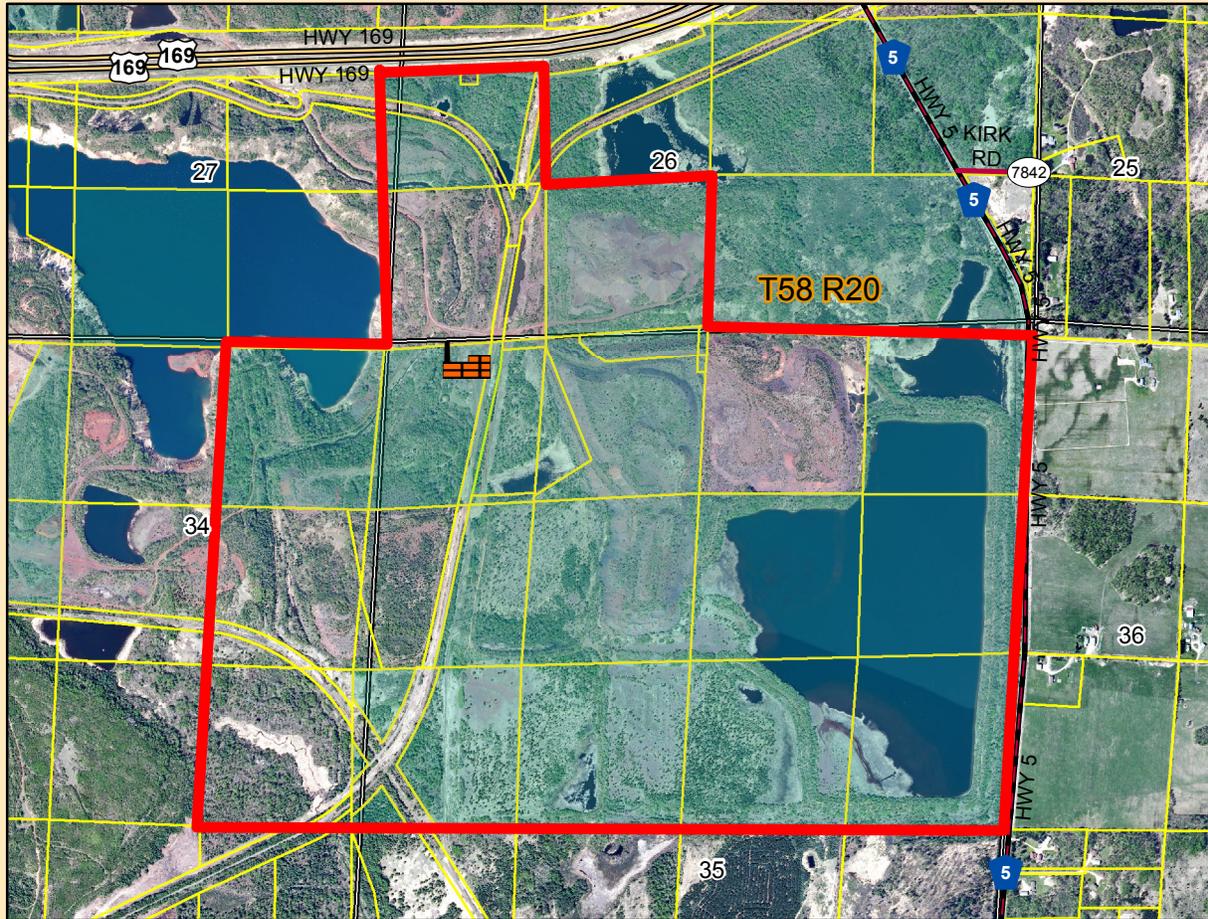
WHEREAS, Mining Resources, LLC is requesting to lease state tax forfeited land for the purpose of constructing and operating an iron ore scam mine processing plant and related facilities on property described as:

1. NW1/4 OF NW1/4 EX 12.61 AC E OF RY RT OF WAY & EX RY RT OF W 0.50 AC, SURFACE ONLY, SEC 35 T58N R20W (PARCEL 141-0030-00460)
2. SE 1/4 OF SW 1/4, SEC 26 T58N R20W (PARCEL 235-0010-03885)

WHEREAS, the St. Louis County Land Department has reviewed the request and recommends an annual lease fee not to exceed \$12,000 plus timber damages for the processing plant and related facilities for a ten year term or until termination of operations; and

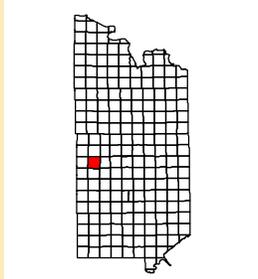
WHEREAS, Mining Resources, LLC shall agree to the terms and conditions set forth in a lease agreement which will include complete removal of all mining facilities at lessee's expense upon termination or expiration of the lease.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the County Auditor to lease state tax forfeited land described above to Mining Resources, LLC for a scam mining processing plant under the terms and conditions described within and more specifically set forth in the lease agreement at an annual fee not to exceed \$12,000 to be deposited into Fund 240 (Forfeited Tax Fund).



Legend

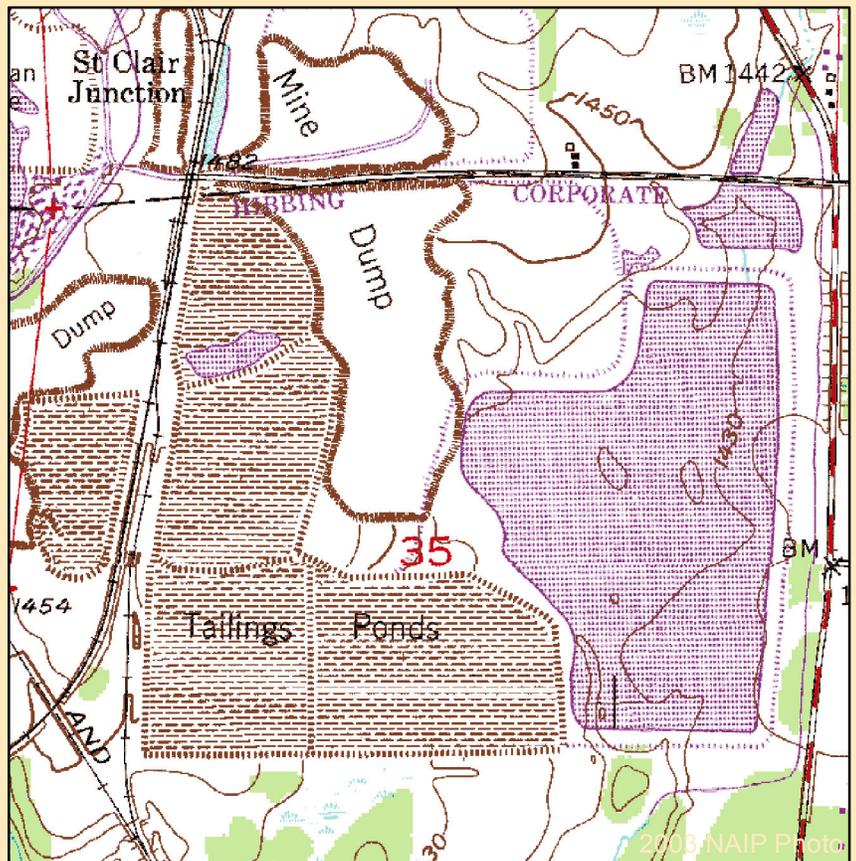
-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract
-  Plant Site



St. Louis County, Minnesota

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**St. Louis County
Land Department**



2008 NAIP Photo

BOARD LETTER NO. 11 – 395

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: October 25, 2011 **RE:** State Tax Forfeited
Land Lease Agreement –
City of Hibbing

FROM: Kevin Z. Gray
County Administrator

Robert Krepps
Land Commissioner

RELATED DEPARTMENTAL GOAL:

Providing opportunity for tourism and recreation.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a lease agreement with the City of Hibbing for a recreation park.

BACKGROUND:

The City of Hibbing wishes to develop a recreation park on eighty acres of land in north Hibbing. The city is requesting to lease two tax forfeited stockpiles located on the site for the purpose of developing, constructing, operating and maintaining a recreation park. The scope of the proposed project includes regrading slopes, installing protective fencing, improving access, establishing vegetation, and constructing trails and related facilities for mountain biking, hiking, nordic skiing and snowshoeing. The stockpiles offer superior views of downtown Hibbing and the Hibbing Taconite open pit mine.

After construction is completed, the property will be designated a low-maintenance park to be leased and maintained by the City of Hibbing with assistance from a volunteer mountain bike club. Project supporters include the Iron Range Resources and Rehabilitation Board, Hibbing Taconite (Cliffs Natural Resources), St. Louis & Lake Counties Regional Railroad Authority/Mesabi Trail, the Laurentian Vision Partnership, and the City of Hibbing Parks and Recreation Board.

The land is located within Hibbing Taconite's permit-to-mine area, and the tax forfeited stockpiles contain iron-bearing materials which have potential for future extraction; therefore, the lease will include a stipulation for removal of recreation facilities at

lessee's expense upon termination for mining purposes or expiration of the lease. The holder of any future mineral lease will be encouraged to work with the City of Hibbing to ensure a smooth transition.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the County Auditor to enter into a lease agreement with the City of Hibbing for a recreation park located on state tax forfeited land at a lease fee not to exceed \$250 per year to be deposited into Fund 240 (Forfeited Tax Fund).

State Tax Forfeited Land Lease Agreement - City of Hibbing

BY COMMISSIONER _____

WHEREAS, Minnesota Statutes, Section 282.04, subd. 1(d) authorizes the County Auditor, as directed by the County Board, to lease state tax forfeited land to individuals, corporations or organized subdivisions of the state for temporary uses at such prices and under such terms as the County Board may prescribe; and

WHEREAS, the City of Hibbing wishes to develop a community based recreation park for mountain biking, hiking, nordic skiing and snowshoeing on eighty acres of land in Section 6, Township 57 North, Range 20 West; and

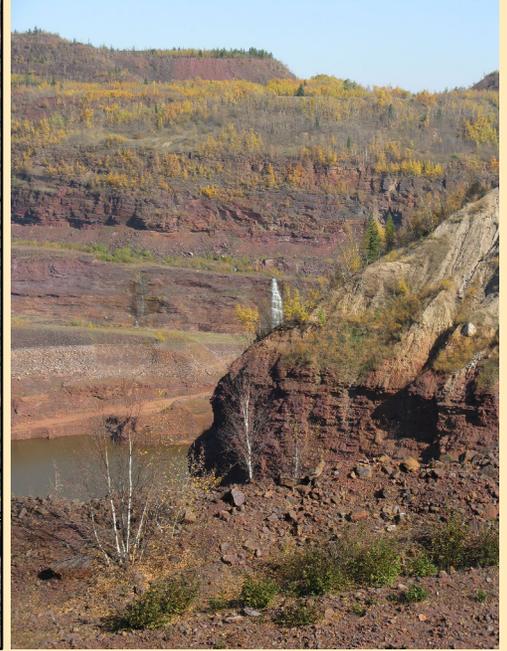
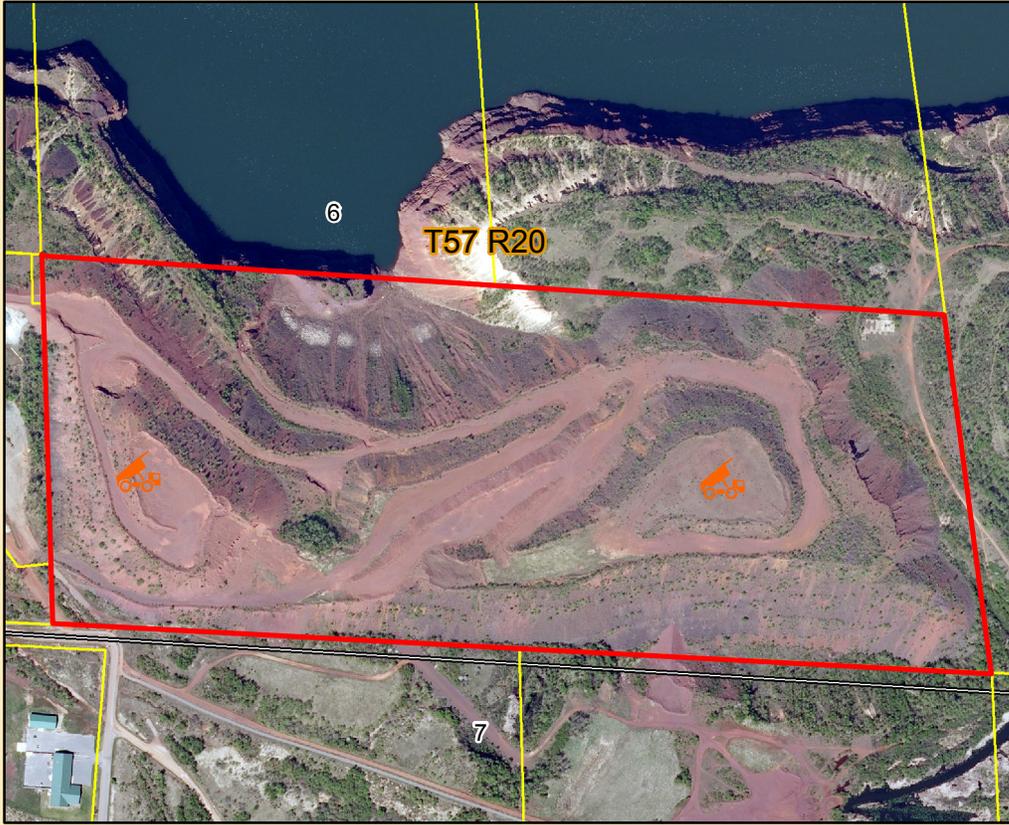
WHEREAS, the City of Hibbing is requesting to lease state tax forfeited land for the purpose of constructing, operating and maintaining the recreation park on property described as:

1. 15 ACRE STOCK PILE IN SE1/4 OF SW1/4 AND SW1/4 OF SE1/4 EX R.R. R.O.W. 3.40 ACRES OF SURFACE BOEING MINE, SEC 6, T57N, R20W
2. 10 ACRES STOCK PILE ON SE1/4 OF SW1/4 AND SW1/4 OF SE1/4 EX R.R. R.O.W. 3.40 AC OF SURFACE BOEING MINE, SEC 6, T57N, R20W

WHEREAS, the St. Louis County Land Department has reviewed the request and recommends a lease fee not to exceed \$250 per year for the ten year term to pay for anticipated administration and inspection costs; and

WHEREAS, the City of Hibbing shall agree to the terms and conditions set forth in a lease agreement which will include removal of recreation facilities at lessee's expense upon termination for mining purposes or expiration of the lease.

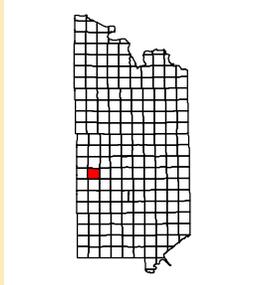
NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the County Auditor to lease state tax forfeited land described above to the City of Hibbing for a recreation park under the terms and conditions described within and more specifically set forth in the lease agreement at a lease fee not to exceed \$250 per year to be deposited into Fund 240 (Forfeited Tax Fund).



Section 6, T57N, R20W

Legend

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract
-  Stockpile



St. Louis County, Minnesota

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**St. Louis County
Land Department**



BOARD LETTER NO. 11 - 396

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 3

BOARD AGENDA NO.

DATE: October 25, 2011 **RE:** Direction to Pursue the Sale of
Tax Forfeited Shoreland Lease
Lots

FROM: Kevin Z. Gray
County Administrator

Robert Krepps
Land Commissioner

RELATED DEPARTMENT GOAL:

To return tax forfeited properties to the tax base for the benefit of county residents.

ACTION REQUESTED:

The St. Louis County Board is requested to direct the County Land Commissioner to begin the process necessary for the sale of tax forfeited shoreland leased properties.

BACKGROUND:

The county's shoreland lease program began in the early 1950s, and expanded in the 1970s, as a way to "provide the public with the opportunity to lease tax forfeited shoreland in a manner reflective of its value to the user and the people of St. Louis County," (County Board Resolution No.88-815, dated October 25, 1988). Although the program was designed to allow the public to access tax forfeited lake property, in fact, most of these leases have been restricted to the same lease holder, or passed on through family generations, since they were first offered. There are presently 278 such leases located on twenty-seven lakes, administered by the county Land Department. However, no leases are being added to this number, so the general public is actually restricted from participating in the program, and can only obtain a county shoreland lease if a current lease holder chooses to sell the lease on the open market.

Additionally, the program was expected to reflect the "value of the lease to the user and the people of St. Louis County." Yet, the last comprehensive market value appraisal of the leased properties was conducted by certified real estate appraiser over 23 years ago, in 1988. That appraisal resulted in an average value of the leased lots (numbering 306 at that time) of \$11,015 for a total of \$3,370,400. The values ranged from \$2,500 to

\$21,500 per lot.

The 1988 County Board Resolution established, "that annual shoreland lease fees shall be adjusted to 2.6% of the appraised market value of the lease site, rounded to the nearest \$5.00 with a minimum of \$225.00, effective January 1, 1989." The lease prices were to be kept current in the future, using the Consumer Price Index values. Today's lease holders pay annual lease costs ranging from a low of \$384.98 to a high of \$958.15.

Clearly, the St. Louis County tax forfeited shoreland lease program is no longer meeting the criteria for which it was established. The program does not reflect the true market values of the properties, nor does it provide the opportunity for the public to participate in the program. The fairness, commitment of administrative resources, and continuation of such a program, needs to be reconsidered. The county's shoreland lease program currently benefits only one tenth of one percent of the county's population, and is not available to anyone else in the general public.

For these reasons, it is recommended that the county Land Department be directed to begin the process of obtaining a market value appraisal of all current shoreland lease properties, with the intention of offering these tax forfeited parcels for sale to private ownership. The recent experience of the Minnesota Department of Natural Resources in converting its shoreland leases to private ownership will provide valuable information to help guide the process. As with the DNR sales, the current lease holders would be given the right of first refusal to purchase the properties, prior to a public auction of the tax forfeited parcels. Prior to a final decision to proceed with this conversion, special legislation will be necessary to provide approval for St. Louis County sell these riparian lands. If the County Board agrees to pursue the sale of these tax forfeited properties, it is expected that this approval will be sought as part of the county's 2012 Legislative Agenda.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize and direct the Land Commissioner to begin the process required for the sale of St. Louis County's 278 tax forfeited shoreland leased properties, and direct that special legislation be prepared to obtain approval by the 2012 Minnesota Legislature for the sale of these riparian lands.

Direction to Pursue the Sale of Tax Forfeited Shoreland Lease Lots

BY COMMISSIONER _____

WHEREAS, St. Louis County began a shoreland lease program in the early 1950s, and expanded the program in the 1970s, as a way to “provide the public with the opportunity to lease tax forfeited shoreland in a manner reflective of its value to the user and the people of St. Louis County,” (County Board Resolution No.88-815, dated October 25, 1988); and

WHEREAS, the county Land Department currently administers 278 such leases located on twenty-seven lakes, with annual lease fees based on a comprehensive market value appraisal of the properties conducted over 23 years ago; and

WHEREAS, no additional leases are being added to this number, effectively restricting the general public from participating in the program, with most of these leases held by the same lease holder, or passed on through family generations, since they were first offered; and

WHEREAS, the St. Louis County Board has determined that the tax forfeited shoreland lease program no longer meets the criteria for which it was established, in that it does not reflect the true market values of the properties, nor does it provide the opportunity for the all county citizens to equally participate in the program.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes and directs the County Land Commissioner to begin the process of obtaining a market value appraisal of all current shoreland lease properties, with the intention of offering these tax forfeited parcels for sale into private ownership, and to pursue special legislation for approval to sell these riparian lands as part of the county’s 2012 Minnesota Legislative Agenda.



Resolution
of the

Board of County Commissioners
St. Louis County, Minnesota

Date Adopted October 25, 1988

Resolution No. 815

Offered By Commissioner Shannon

WHEREAS, it is the intent of the County to provide the public with the opportunity to lease tax forfeited shoreland in a manner reflective of its value to the user and the people of St. Louis County; and

WHEREAS, the annual flat rate fee for shoreland leases was last adjusted effective January 1, 1986;

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Land Department is directed to continue to offer all new shoreland leases through a public auction process; a copy of lease program and management proposals is on file in County Board File No. 53326;

RESOLVED FURTHER, that annual shoreland lease fees shall be adjusted to 2.6 percent of the appraised market value of the lease site, rounded up to the nearest \$5.00 with a minimum of \$225.00, effective January 1, 1989;

RESOLVED FURTHER, that shoreland lease fees shall be kept current in the future, using Consumer Price Index (CPI) values.

Commissioner Shannon moved the adoption of the Resolution and it was declared adopted upon the following vote: Yeas - Commissioners Doty, Krueger, Kron, Lamppa, Shannon, Prebich, and Chairman Janezich - 7
Nays - None

STATE OF MINNESOTA
Office of County Auditor. ss.
County of St. Louis

I, RUSSELL PETERSEN, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 25th day of October A.D. 1988, and that the same is a true and correct copy of the whole thereof.

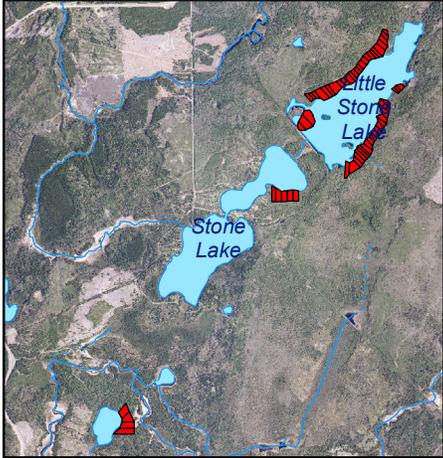
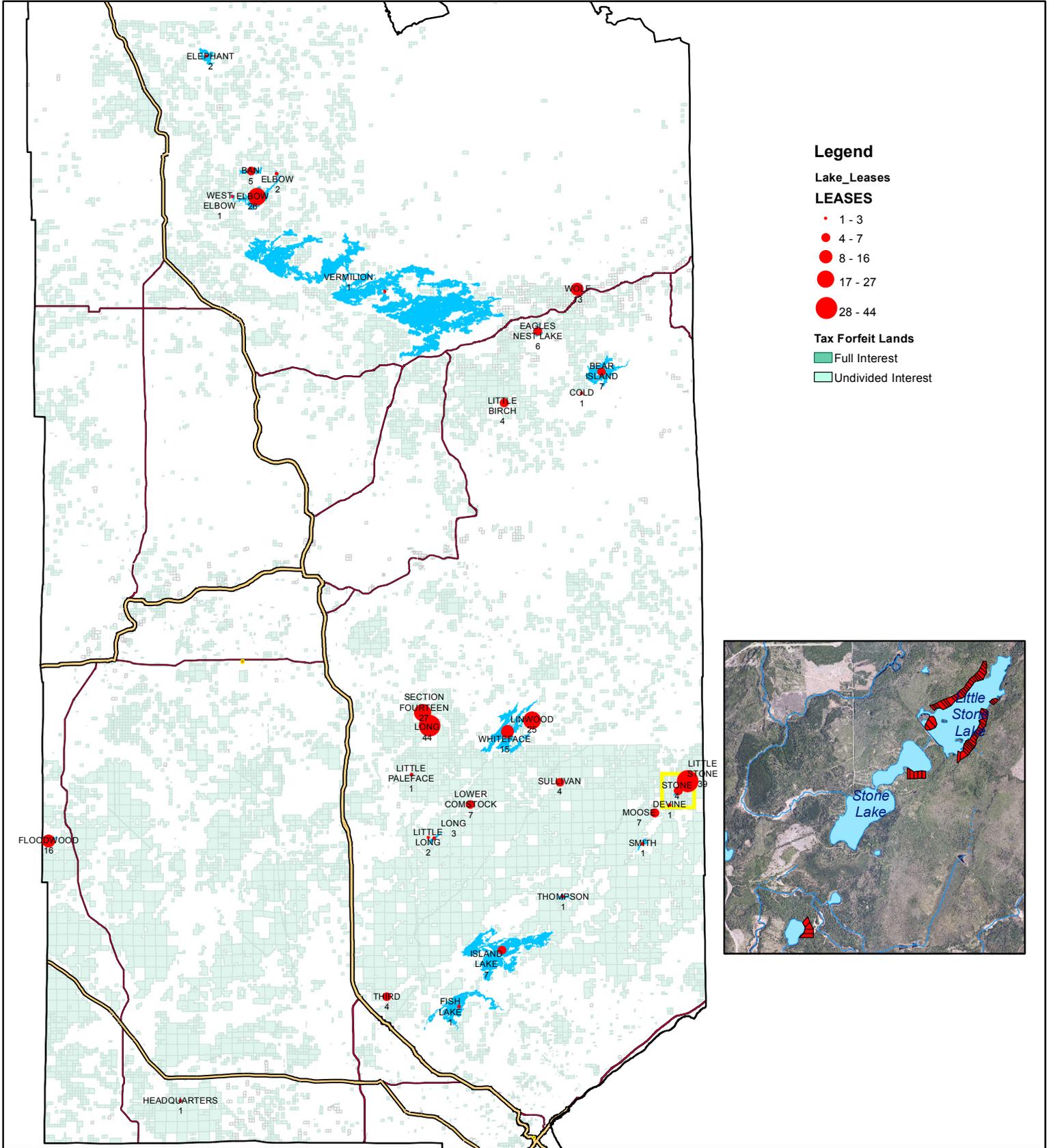
WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 25th day of October A.D. 1988 .

RUSSELL PETERSEN, County Auditor.

By *Karen Erickson*

Clerk of County Board.

St. Louis County Tax Forfeited Lands - 278 Shoreland Lease Lots



This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state, federal offices, and other sources affecting the area and is to be used for the intended purpose only. St. Louis County is not responsible for any incorrectness herein. If inconsistencies are found, please contact this office.

Beneficial Loan and Thrift Co., Pomona, CA

Parcel Code	030-0021-00680
Taxes and Assessments	\$13,395.60
Service Fees	\$114.00
Deed Tax	\$44.21
Deed Fee	\$25.00
Recording Fee	\$46.00
Additional Cost	\$760.09
Total Consideration	\$14,384.90

Repurchase of State Tax Forfeited Land - Beneficial Loan and Thrift Co.

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the mortgagee subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, the applicant, Beneficial Loan & Thrift Co. of Pomona, CA, was the mortgagee at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, the applicant has applied to repurchase state tax forfeited land legally described as:

CITY OF ELY
ELY 1/2 OF LOT 3 AND ALL OF LOT 4, BLOCK 6
AUDITORS PLAT NO 38 ELY
030-0021-00680

NOW, THEREFORE, BE IT RESOLVED, that the St Louis County Board approves the repurchase application by Beneficial Loan and Thrift Co. of Pomona, CA, on file in County Board File No. _____, subject to payments including total taxes and assessments of \$13,395.60, service fee of \$114, deed tax of \$44.21, deed fee of \$25, recording fee of \$46, and additional costs of \$760.09; for a total of \$14,384.90, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, Beneficial Loan and Thrift Co., hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

CITY OF ELY, ELY 1/2 OF LOT 3 AND ALL OF LOT 4, BLOCK 6, AUDITORS PLAT NO 38 ELY

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one)

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether as mortgage or otherwise the right is exercised Mortgage Holder (Foreclosure)

That such taxes became delinquent in 2002, and remained delinquent and unpaid for the subsequent years of: 2003,2004,2005,2006,2007,2010.

That pursuant to Minnesota Statutes, the total cost of repurchase \$ 14,384.90 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Interest and penalties increase monthly. **Please call 218-726-2606 for current figures.**

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that applicant to state reasons why taxes were not paid.

Foreclosed property, Reason for delinquency is unknown.

Please check the appropriate box below:

- There are one or more wells on this property.
- There are no wells on this property.
- No change since last well certificate.

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): Beneficial Loan & Thrift Co.

Are you currently in active military service? n/a
If you have been discharged within the last 6 months, provide discharge date _____ and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by contract and as required by law. You have the right to appeal, in writing, any of the above fees/charges and must be submitted at time of application.

Dated: Sept 29, 2011

By: [Signature]
 (signature) Assistant Vice President
 Address: for Beneficial Loan & Thrift Co.
931 Corporate Center Dr
 City: Pomona State CA Zip 91768
 Phone: 909 397-3176

RECEIVED

OCT 11 2011

LAND COMMISSIONER



St. Louis County Land Department Tax Forfeited Land Sales

Repurchase of Property

Legal : CITY OF ELY
ELY 1/2 OF LOT 3 AND ALL OF LOT 4
AUDITORS PLAT NO 38 ELY

Parcel Code : 030-0021-00680

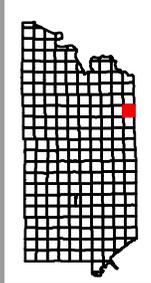
LDKEY : 71037



City of Ely Sec: 34 Twp: 63 Rng: 12

Commissioner District # 4

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

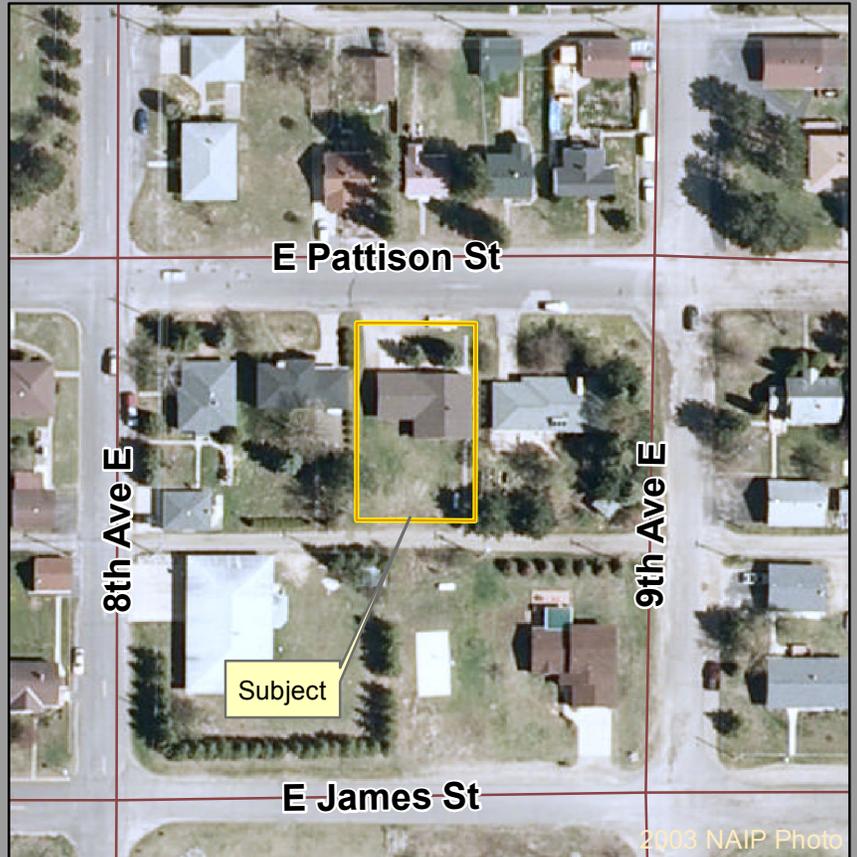


St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land Department**

October 2011



2003 NAIP Photo

BOARD LETTER NO. 11 - 398

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 5

BOARD AGENDA NO.

DATE: October 25, 2011 **RE:** Purchase of Automated
Vehicle Location/Global
Position System Equipment

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the purchase of Automated Vehicle Location/Global Position System (AVL/GPS) equipment.

BACKGROUND:

The Public Works Department's 2011 equipment budget includes the purchase of AVL/GPS equipment. This equipment is a continuation of the upgrading begun last year when calibrated controls were purchased. For the past three years Public Works has been purchasing trucks with the calibrated controls and AVL/GPS. By upgrading the rest of the fleet with this equipment, the department will be able to track quantity and location of material application. This will provide a cost savings through reductions in salt/sand usage. The purchase will complete the final step in the process of updating county plow trucks and graders with this technology. Precise Mobile Resource Management is the only company affiliated with Force America, the provider of all the county's present calibrated control equipment. Purchasing from Precise Mobile Resource Management will ensure a seamless efficient package that has already been proven to be effective.

The purchase of this equipment will cost \$127,730, plus Minnesota State sales tax of \$8,781.44, for a total cost of \$136,511.44, which is within that budgeted for the purchase.

RECOMMENDATION:

It is recommended the St. Louis County Board authorize the purchase of AVL/GPS equipment from Precise Mobile Resource Management of Burnsville, Minnesota, in the amount of \$136,511.44, payable from Fund 407, Agency 407001, Object 651300.

**Purchase of Automated Vehicle Location/Global
Position System Equipment**

BY COMMISSIONER _____

WHEREAS, the Public Works Department equipment budget includes the purchase of Automated Vehicle Location/Global Position System (AVL/GPS) equipment, which has proven to be a cost savings through the reduction in salt /sand usage; and

WHEREAS, Precise Mobile Resource Management is the only company that is affiliated with Force America, the provider of all calibrated controls currently in use by the county, and purchasing from Precise Mobile Resource Management will ensure a seamless efficient package that has already been proven; and

WHEREAS, the purchase price from Precise Management Resources of \$127,730, plus \$8,781.44 State of Minnesota Sales tax, for a total of \$136,511.44 is within the amount budgeted for this purchase.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the purchase of AVL/GPS equipment from Precise Management Resources of Burnsville, Minnesota, in the amount of \$136,511.44, payable from Fund 437, Agency 437001, Object 665100.

BOARD LETTER NO. 11 - 399

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 6

BOARD AGENDA NO.

DATE: October 25, 2011 **RE:** Agreement with MnDOT and
DMIR for Railroad Crossing
Improvements on CR 874
(Grand Lake Township)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement with the Minnesota Department of Transportation (MnDOT) and Duluth Missabe & Iron Range (DMIR) Railway for railroad crossing improvements on County Road (CR) 874 in Grand Lake Township.

BACKGROUND INFORMATION:

The DMIR Railway has an at-grade crossing on CR 874 (Independence Road) in Grand Lake Township. St. Louis County and MnDOT wish to complete improvements to the roadway at this crossing. The state has obtained federal funds to pay for 90% of the cost of the project and the remaining 10% will be paid with local funds. The total estimated project cost is \$159,192.

RECOMMENDATION:

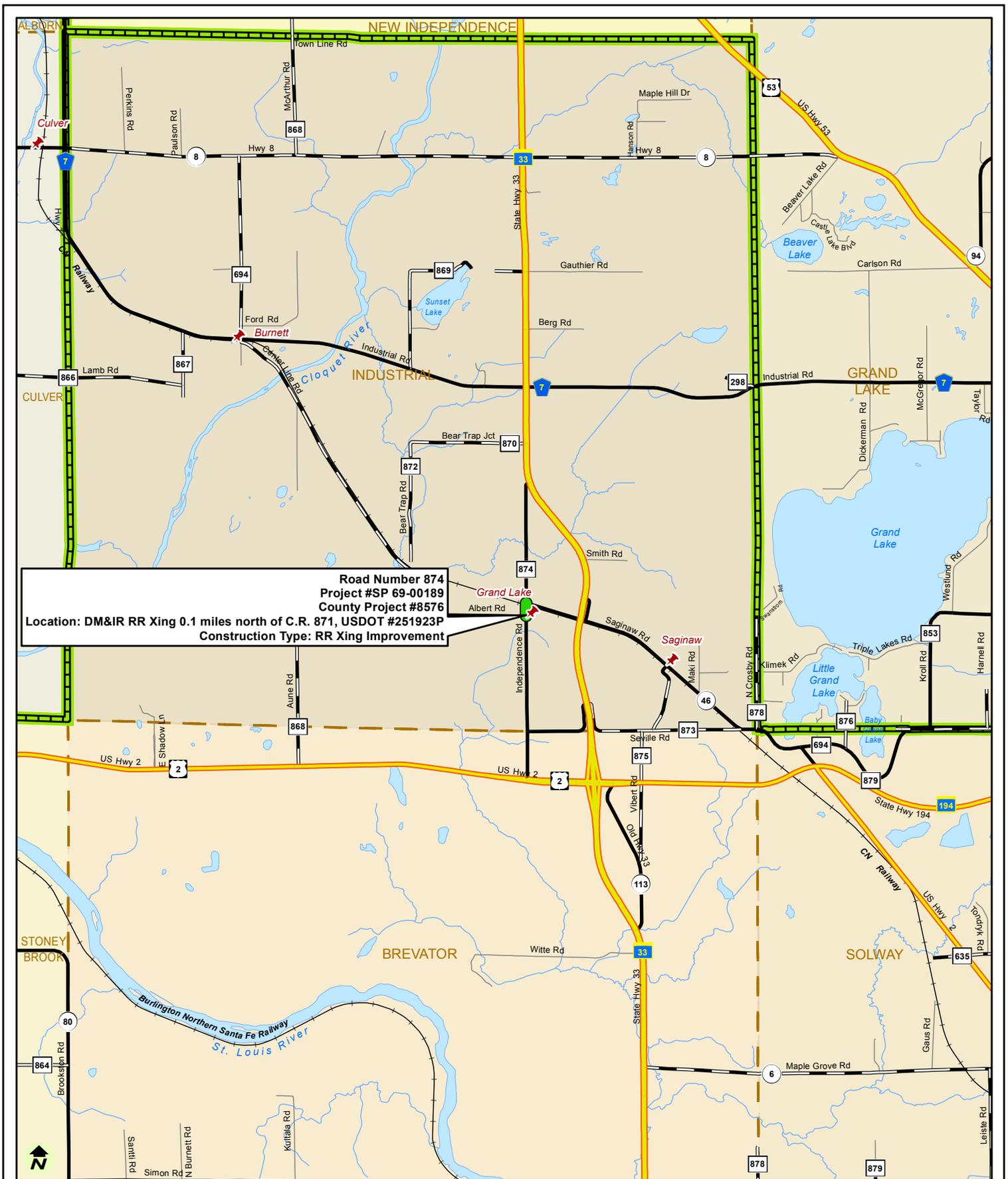
It is recommended the St. Louis County Board authorize an agreement, and any amendments approved by the County Attorney, whereby the state will administer federal funds for project number SP 69-00189, CP 8576 and St. Louis County will provide the 10% local share in the amount of \$15,919.20, payable from Fund 200, Agency 203244, Object 65280.

**Agreement with MnDOT and DMIR for Railroad Crossing
Improvements on CR 874 (Grand Lake Township)**

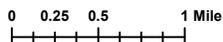
BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to enter into Agreement 93287, SP 69-00189, CP 8576 and any amendments approved by the County Attorney with the Duluth, Missabe and Iron Range Railway Co., and the Commissioner of Transportation for improvements at crossing number USDOT 251923P (F-2011) on CR 874 in Grand Lake Township, and appointing the Commissioner of Transportation agent for the county to supervise the project and administer available federal funds in accordance with Minn. Stat. Section 161.36.

RESOLVED FURTHER, that the county's share of the cost shall be 10% of the total estimated project cost of \$159,192, or \$15,919.20, payable from Fund 200, Agency 203244, Object 65280.



St. Louis County 2012 Road & Bridge Construction



Map Components	
	County/Unorg. Twp. Road - Paved
	County/Unorg. Twp. Road - Gravel
	Interstate Highway
	U.S./State Highway
	RR Xing Improvement
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream/Ditch

BOARD LETTER NO. 11 - 400

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 7

BOARD AGENDA NO.

DATE: October 25, 2011 **RE:** Agreement with MnDOT and
DMIR for Railroad Crossing
Improvements on CR 452
(Clinton Township)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement with the Minnesota Department of Transportation (MnDOT) and the Duluth Missabe & Iron Range (DMIR) Railway for railroad crossing improvements on County Road (CR) 452 in Clinton Township.

BACKGROUND:

The DMIR Railway has an at-grade crossing on CR 452 (Iron Junction Road) 2.0 miles west of Iron Junction, MN. St. Louis County and MnDOT wish to complete improvements to the roadway at this crossing. The state has obtained federal funds to pay for 90% of the cost of the project and the remaining 10% will be paid with local funds. The total estimated project cost is \$151,920.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an agreement, and any amendments approved by the County Attorney, whereby the state will administer federal funds for project number SP 69-00190, CP 9319, and St. Louis County will provide the 10% local share in the amount of \$15,192, payable from Fund 200, Agency 203235, Object 652800.

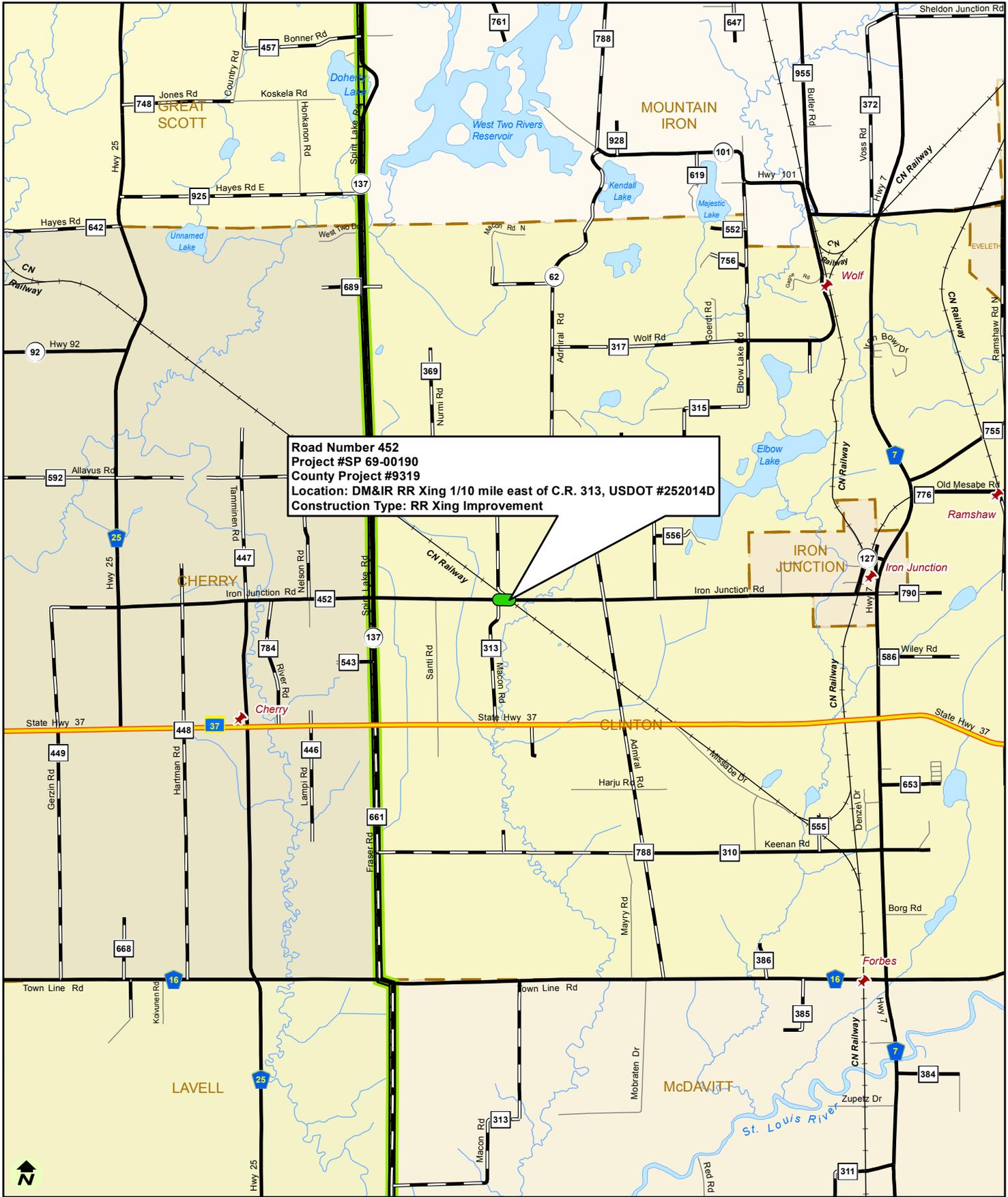
**Agreement with MnDOT and DMIR for Railroad Crossing
Improvements on CR 452 near Iron, MN**

BY COMMISSIONER _____

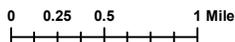
RESOLVED, that St. Louis County Board authorizes the appropriate county officials to enter into Agreement 93288, SP 69-00190, CP 9319 and any amendments approved by the County Attorney with the Duluth, Missabe and Iron Range Railway Co., and the Commissioner of Transportation for improvements at crossing number USDOT 252014D (F-2013) on CR 452, 2.0 miles west of Iron Junction, Minnesota, and appointing the Commissioner of Transportation agent for the county to supervise the project and administer available federal funds in accordance with Minn. Stat. Section 161.36.

RESOLVED FURTHER, that the county's share of the cost shall be 10% of the total estimated project cost of \$151,920, or \$15,192 payable from Fund 200, Agency 203235, Object 652800.

Road Number 452
Project #SP 69-00190
County Project #9319
Location: DM&IR RR Xing 1/10 mile east of C.R. 313, USDOT #252014D
Construction Type: RR Xing Improvement



St. Louis County 2012 Road & Bridge Construction



Map Components	
2012 Road & Bridge Construction	County/Unorg. Twp. Road - Paved
RR Xing Improvement	County/Unorg. Twp. Road - Gravel
Interstate Highway	Railroad
U.S./State Highway	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream/Ditch

BOARD LETTER NO. 11 – 401

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 8

BOARD AGENDA NO.

DATE: October 25, 2011 **RE:** Agreement with ISD No. 2142
for Advance Warning Signs on
CSAH 47 (New Independence
Township)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/ Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement with St. Louis County Independent School District (ISD) No. 2142 for advance warning signs on County State Aid Highway (CSAH) 47 (Swan Lake Road) in New Independence Township.

BACKGROUND:

The Public Works Department and the ISD No. 2142 have developed plans for the installation of dynamic school advance warning signs on CSAH 47 near the new Southern St. Louis County School. Design details have been agreed upon for the proposed signage, and an agreement needs to be authorized to define cost sharing for the improvements, installation and maintenance costs. The sign project is funded and maintained by the school district, with the county supplying and installing sign posts.

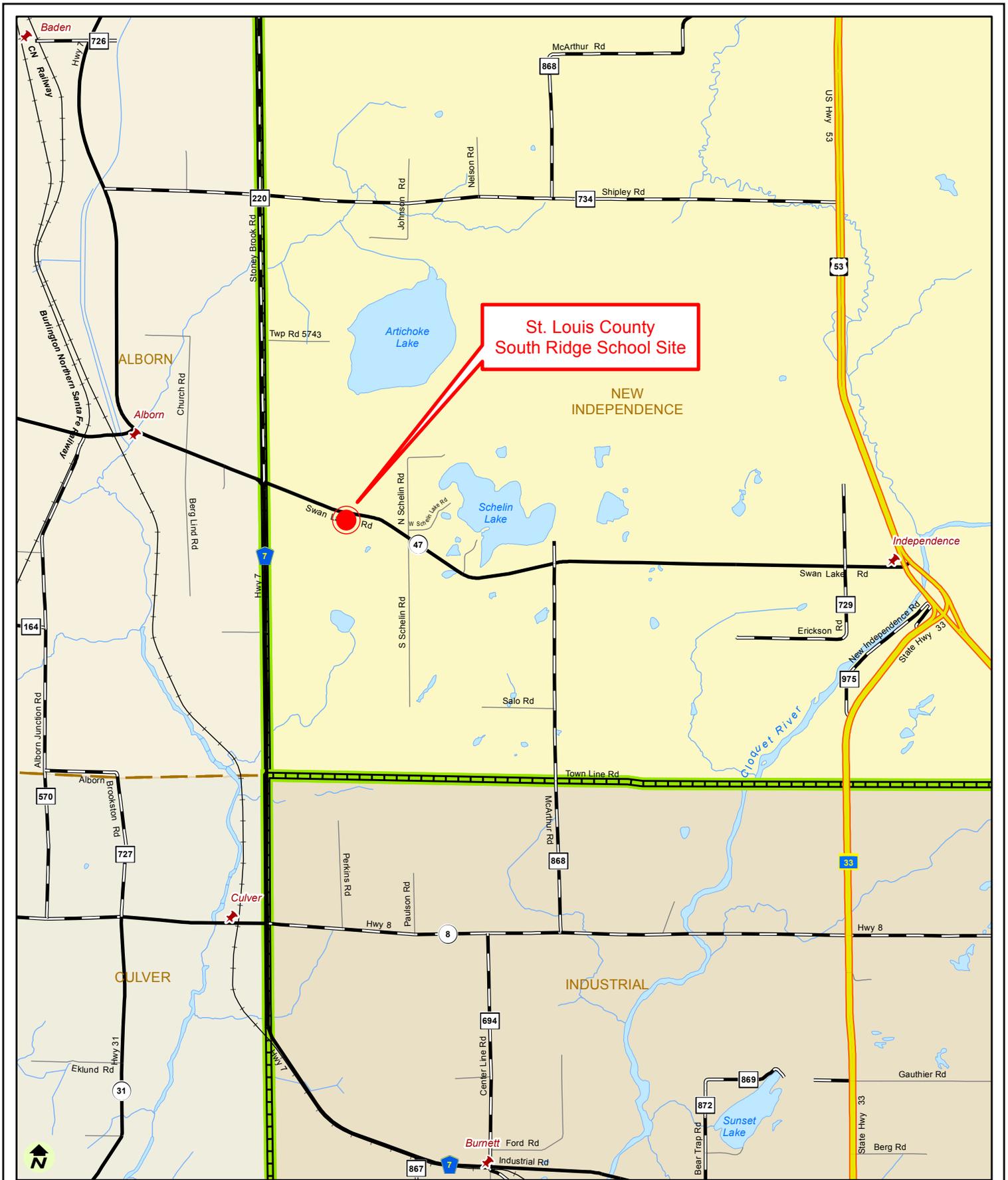
RECOMMENDATION:

It is recommended the St. Louis County Board authorize an agreement with ISD No. 2142 outlining responsibilities of the parties for installation of dynamic school advance warning signs, and the maintenance of such under Project MP 47-141744, CP 141744.

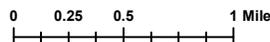
**Agreement with ISD No. 2142 for Advance Warning Signs on CSAH 47
(New Independence Township)**

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and approve any amendments approved by the county attorney's office, with St. Louis County Independent School District No. 2142 outlining responsibilities of the parties for the installation of dynamic School Advance Warning signs on CSAH 47 (Swan Lake Road) under Project MP 47-141744, CP 141744. The funding for Project MP 47-141744 will be the responsibility of St. Louis County Independent School District No. 2142.



St. Louis County - Advanced Warning Signs for South Ridge School



Map Components	
	South Ridge School Site
	County/Unorg. Twp. Road - Paved
	County/Unorg. Twp. Road - Gravel
	U.S./State Highway
	Commissioner District
	Railroad
	Township Boundary
	City/Town
	Lake
	River/Stream

BOARD LETTER NO. 11 - 402

FINANCE & BUDGET COMMITTEE CONSENT NO. 9

BOARD AGENDA NO.

DATE: October 25, 2011 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59185.

Abatements Submitted for Approval by the St. Louis County Board
on 11/1/2011

<u>PARCEL CODE</u>			<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>	
350	20	5030	0	14217	LINDGREN, MORRIS	R	Field	Doug Knoer	VALUATION	2011	277.72
385	10	1190	9715	14218	MESABI BITUMINOUS	P	Great Scott	Jan Jackson	EXEMPT	2011	693.94
308	30	1607	0	14219	NELSON, CURTIS	R	Crane Lake	Jan Jackson	CODE CHANGE	2010	207.20
308	30	1607	0	14220	NELSON, CURTIS	R	Crane Lake	Jan Jackson	CODE CHANGE	2011	229.36
10	4520	6640	0	14258	STEPEC, SETH	R	City of Duluth	Diane Suomi	HOMESTEAD	2011	281.86
105	70	1760	0	14221	USA FOREST SERVICE	R	Babbitt	Carolyn Mackai	EXEMPT	2011	203.20
105	70	1850	0	14222	USA FOREST SERVICE	R	Babbitt	Carolyn Mackai	EXEMPT	2011	206.60
105	70	1860	0	14223	USA FOREST SERVICE	R	Babbitt	Carolyn Mackai	EXEMPT	2011	233.70
105	70	1870	0	14224	USA FOREST SERVICE	R	Babbitt	Carolyn Mackai	EXEMPT	2011	233.70
105	70	1913	0	14225	USA FOREST SERVICE	R	Babbitt	Carolyn Mackai	EXEMPT	2011	20.32
240	30	2482	0	14226	USA FOREST SERVICE	R	Bassett	Jan Jackson	EXEMPT	2011	69.16
240	30	2506	0	14227	USA FOREST SERVICE	R	Bassett	Jan Jackson	EXEMPT	2011	231.04
240	30	2510	0	14228	USA FOREST SERVICE	R	Bassett	Jan Jackson	EXEMPT	2011	247.08
240	30	2546	0	14229	USA FOREST SERVICE	R	Bassett	Jan Jackson	EXEMPT	2011	10.96
240	30	2556	0	14230	USA FOREST SERVICE	R	Bassett	Jan Jackson	EXEMPT	2011	135.78
240	30	2576	0	14231	USA FOREST SERVICE	R	Bassett	Jan Jackson	EXEMPT	2011	278.26
240	30	2826	0	14232	USA FOREST SERVICE	R	Bassett	Jan Jackson	EXEMPT	2011	7.60
240	30	2842	0	14233	USA FOREST SERVICE	R	Bassett	Jan Jackson	EXEMPT	2011	32.04
240	30	3221	0	14234	USA FOREST SERVICE	R	Bassett	Jan Jackson	EXEMPT	2011	94.44
240	30	3251	0	14235	USA FOREST SERVICE	R	Bassett	Jan Jackson	EXEMPT	2011	15.18
240	30	3340	0	14236	USA FOREST SERVICE	R	Bassett	Jan Jackson	EXEMPT	2011	193.94
240	30	3351	0	14237	USA FOREST SERVICE	R	Bassett	Jan Jackson	EXEMPT	2011	69.16
240	30	3531	0	14238	USA FOREST SERVICE	R	Bassett	Jan Jackson	EXEMPT	2011	209.12
240	30	3651	0	14239	USA FOREST SERVICE	R	Bassett	Jan Jackson	EXEMPT	2011	29.52
240	30	3681	0	14240	USA FOREST SERVICE	R	Bassett	Jan Jackson	EXEMPT	2011	38.78
308	30	2040	0	14244	USA FOREST SERVICE	R	Crane Lake	Jan Jackson	EXEMPT	2011	1,347.86
308	30	2980	0	14245	USA FOREST SERVICE	R	Crane Lake	Jan Jackson	EXEMPT	2011	860.70
308	30	3020	0	14246	USA FOREST SERVICE	R	Crane Lake	Jan Jackson	EXEMPT	2011	505.96
308	30	3030	0	14247	USA FOREST SERVICE	R	Crane Lake	Jan Jackson	EXEMPT	2011	875.78
308	30	3040	0	14248	USA FOREST SERVICE	R	Crane Lake	Jan Jackson	EXEMPT	2011	951.70
308	30	3050	0	14249	USA FOREST SERVICE	R	Crane Lake	Jan Jackson	EXEMPT	2011	1,163.84
308	30	3070	0	14250	USA FOREST SERVICE	R	Crane Lake	Jan Jackson	EXEMPT	2011	975.98
308	30	3080	0	14251	USA FOREST SERVICE	R	Crane Lake	Jan Jackson	EXEMPT	2011	1,129.74
308	30	3090	0	14252	USA FOREST SERVICE	R	Crane Lake	Jan Jackson	EXEMPT	2011	647.90

<u>PARCEL CODE</u>			<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>	
308	30	3100	0	14253	USA FOREST SERVICE	R	Crane Lake	Jan Jackson	EXEMPT	2011	1,082.06
308	30	3110	0	14254	USA FOREST SERVICE	R	Crane Lake	Jan Jackson	EXEMPT	2011	950.42
308	80	130	0	14255	USA FOREST SERVICE	R	Crane Lake	Jan Jackson	EXEMPT	2011	4,505.72
308	80	250	0	14256	USA FOREST SERVICE	R	Crane Lake	Jan Jackson	EXEMPT	2011	3,617.54
308	80	330	0	14257	USA FOREST SERVICE	R	Crane Lake	Jan Jackson	EXEMPT	2011	2,239.90
240	30	3880	0	14242	USA FOREST SERVICE	R	Bassett	Jan Jackson	EXEMPT	2011	127.34
240	30	3900	0	14243	USA FOREST SERVICE	R	Bassett	Jan Jackson	EXEMPT	2011	104.56
240	30	3860	0	14241	USA FOREST SERVICE	R	Bassett	Jan Jackson	EXEMPT	2011	149.26

BOARD LETTER NO. 11 - 403

FINANCE & BUDGET COMMITTEE CONSENT NO. 10

BOARD AGENDA NO.

DATE: October 25, 2011

RE: Lawful Gambling Application
(Greenwood Township)

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor

RELATED DEPARTMENT GOAL:

Provide mandated and discretionary licensing services in a timely manner.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a lawful gambling application in Greenwood Township.

BACKGROUND:

The following lawful gambling application has been reviewed by the members of the Liquor Licensing Committee and is recommended for approval.

Cook Timberwolves Snowmobile Club to operate out of Bayview Lodge,
Greenwood Township, 2001 Bayview Drive, Tower, MN 55790, new.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the above lawful gambling application.

Lawful Gambling Application (Greenwood Township)

BY COMMISSIONER _____

RESOLVED, that pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board of Commissioners approves the following Lawful Gambling License Application (Pull-tabs with dispensing device) on file in the office of the County Auditor, identified as County Board File No. 59219, for the following organization:

Cook Timberwolves Snowmobile Club to operate out of Bayview Lodge,
Greenwood Township, 2001 Bayview Drive, Tower, MN 55790, new.

BOARD LETTER NO. 11 - 404

FINANCE & BUDGET COMMITTEE CONSENT NO. 11

BOARD AGENDA NO.

DATE: October 25, 2011

RE: Sale of Markham Public Works
Garage (Colvin Township)

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

Facilitate county fee land purchase, sale and easement activities.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the sale of the St. Louis County Public Works Garage located in Markham, MN pursuant to the requirements and procedures of Minn. Stat. § 373.01, and establish the time for bid consideration.

BACKGROUND:

The St. Louis County Public Works Department is no longer using the Markham Garage, has removed all of the equipment stored there, and now wishes to sell the property. The potential sale of this property was sent out to the Property Acquisition Team for review in March, 2011. The Environmental Services Department requested additional time for review of potential uses of this site, but has determined it is not needed. The property is one acre in size and has 0.3 acres of additional highway easement reserved. Property is improved with a 1,782 sq. ft. building constructed in 1936. Building is a concrete block construction in poor condition with significant deferred maintenance. A minimum bid amount for this property has been set at \$16,350.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Property Management Department to offer the Markham Garage site for sale, and establish the time for bid consideration at 9:40 A.M. on Tuesday, December 20, 2011, at the St. Louis County Board Meeting in the Morse Town Hall, near Ely.

Sale of Markham Public Works Garage (Colvin Township)

BY COMMISSIONER _____

WHEREAS, the St. Louis County Public Works Department has requested the Markham Garage be offered for public sale, legally described as:

Starting at the Section Corner common Sections 4 and 5, Township 56 N, Range 15 West; thence westerly along the boundary line common to Section 32, Twp 57 N, R 15 W. and Section 5, Township 56 N, R 15 W, a distance of 490.1 feet; Thence at an angle of 90° to the left, a distance of 33 feet to the south Right of Way Line of County Highway No. 16, the POINT OF BEGINNING: Thence continuing on the last named course a distance of 202 feet: Thence at an angle of 90° to the Left a distance of 244.8 feet to the westerly R.O.W. Line of State Aid Road No. 4. Thence in a northwesterly direction along the said westerly R.O.W. Line of State Aid Road No. 4. to the southerly R.O.W Line of County Highway No. 16; Thence westerly along the said southerly R.O.W. Line of County Highway No. 16; a distance of 199.8 feet to the Point of Beginning, containing an area of approximately one (1) Acre and lying wholly within Lot 1 (NE ¼ of NE ¼) Section 5, Township 56 N, R15W.

WHEREAS, a minimum bid amount for this property has been set at \$16,350.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the Property Management Director to advertise for written bids for the above described property, pursuant to the requirements and procedure of Minn. Stat. § 373.01.

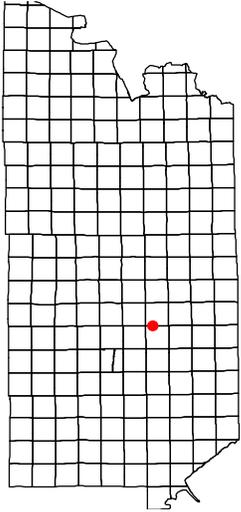
RESOLVED FURTHER, the County Board establishes the time for bid consideration to be at 9:40 A.M. on Tuesday, December 20, 2011, at the Morse Town Hall.

**Sale of County Fee Owned Property
St. Louis County Property Management Dept.**



Parcel Code: 300-0010-00680
Address: 3493 Vermilion Trail
Acres: Approx. 1
Commissioner District # 4

Legal Description: Part of GL 1, Section 5,
Township 56N, R15W (Colvin Township)



Parcel Specifications: This parcel is approximately 1 acre in the southwest corner of County Highway # 16 and County Highway # 4. Markham garage was constructed in 1936 it is a level site with parking area adjacent to building. The building is concrete block with stucco finish, dimension are 33 feet by 54 feet. There is no heating system in the building. No sewer or water service. The site is further encumbered with easements for both highways. Access is off of County Highway #16.

Acquisition History: This parcel was purchased from Hayno & Elsie Ranta on 4/16/1936 and is recorded in Book 646 Page 100.

Zoning: Parcel is in Zoning District is MUNS - 4 this zoning requires 4.5 acres and 300 feet of frontage. This parcel appears to be a non-conforming lot of record.

BOARD LETTER NO. 11 – 405

PUBLIC SAFETY & CORRECTIONS COMMITTEE

CONSENT NO. 12

BOARD AGENDA NO.

DATE: October 25, 2011

RE: Acceptance of the 2008 Port
Security Grant Program
Contract Extension

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELATED DEPARTMENT GOAL:

To enhance public safety.

ACTION REQUESTED:

The St. Louis County Board is requested to accept a contract extension to the 2008 Port Security Grant, changing the grant termination date to July 31, 2012.

BACKGROUND:

On April 5, 2011, the St. Louis County Board adopted Resolution No. 11-162 authorizing acceptance of the 2008 Port Security Grant for \$545,813. The late acceptance date was because the Federal Emergency Management Agency (FEMA) had not been able to roll out the grant in a more timely fashion. Therefore, a request for extension was submitted to FEMA by the State of Minnesota in June, 2011. Shortly thereafter, the state was shut down for a period of time and the extension did not move forward. The state has now received word that a grant extension to July 31, 2012 has been approved by FEMA. This 2008 Port Security Grant contains the purchase of a command vehicle and two microwave data communication links.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize acceptance of the July 31, 2012 extension to the 2008 Port Security Grant Program, to be accounted for in Fund 100, Agency 129999, Grant 12938, Year 2008.

**Acceptance of the 2008 Port Security
Grant Program Contract Extension**

BY COMMISSIONER _____

WHEREAS, the 2008 Port Security Grant, a currently active grant in the Sheriff's Office, was scheduled to expire as of July 31, 2011; and

WHEREAS, the Federal Emergency Management Agency, through the State of Minnesota, is offering to extend the grant contract to July 31, 2012.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes acceptance of the extension to the 2008 Port Security Grant Program, to be accounted for in Fund 100, Agency 129999, Grant 12938, Year 2008.

RESOLVED FURTHER, that the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.



Resolution
of the
Board of County Commissioners
St. Louis County, Minnesota
Adopted on: April 5, 2011 Resolution No. 162
Offered by Commissioner: Raukar

WHEREAS, the St. Louis County Sheriff's Office will need to replace two aging emergency response vehicles and has an opportunity to replace them with one state of the art command vehicle; and

WHEREAS, the Sheriff's Office will also need to complete a microwave communications link from the tower on Observation Road to the St. Louis County Public Safety Building in Duluth, and then to the St. Louis County Emergency Operations Center at Pike Lake; and

WHEREAS, the Sheriff's Office has been approved to receive a grant from the FY2008 Port Security Grant Program for these projects; and

WHEREAS, the microwave link proposed would enhance the county's communications capabilities in the port area and the command vehicle would improve its ability to respond to any incident and assist other maritime partners' land response.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes acceptance of the 2008 Port Security Grant Program award for Port Security in the amount of \$545,813, to be accounted for in Fund 100, Agency 129999, Grant 12938, Year 2008.

RESOLVED FURTHER, that the required 25% cash match of \$181,937 shall come from IT Telecommunications (\$79,437), Fund 760, Agency 760001, Object 697600 (Transfer Out) and in Motor Pool (\$102,500), Fund 715, Agency 715001, Object 697600 (Transfer Out) to the General Fund, Sheriff's Grants 129999, Object 590100 (Transfer In).

BUDGET ENTRY

760-760001-697600 Transfer Out
760-999999-311500 Use of Fund Balance
715-715001-697600 Transfer Out
715-999999-311500 Use of Fund Balance
100-129999-590100-12938-99999999-2008 Transfer In

100-129999-665900-12938-99999999-2008 Expense Budget
100-129999-666300-12938-99999999-2008 Expense Budget

ACTUAL ENTRY

760-760001-697600 Transfer Out
715-715001-697600 Transfer Out
100-129999-590100-12938-99999999-2008 Transfer In

Commissioner Raukar moved the adoption of the Resolution and it was declared adopted upon the following vote:

Yeas - Commissioners Jewell, Dahlberg, Forsman, Sweeney, Nelson, Raukar, and Chair O'Neil - 7

Nays - None

STATE OF MINNESOTA

Office of County Auditor, ss.
County of St. Louis

I, **DONALD DICKLICH**, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 5th day of April, A.D. 2011, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 5th day of April, A.D., 2011.

DONALD DICKLICH, COUNTY AUDITOR

By

Deputy Auditor/Clerk of County Board

Reset Form

Print Form

LA
4-5-11

GRANT APPROVAL FORM

GRANT NAME: 2008 Port Security Grant GRANT AMOUNT: 545813
 GRANTOR: US Dept of Homeland Security MATCH AMOUNT: 181937
 FUND: 100 AGENCY: 129999 GRANT: 12938 GRANT YEAR: 2008
 AGENCY NAME: Sheriff
 CONTACT PERSON: Nancy Sandstrom PHONE: 2389
 GRANT PERIOD: BEGIN DATE: Upon Execution END DATE: Unknown
 STATE GRANT AWARD NUMBER OR FEDERAL CFDA # Unknown

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.

GRANTS OF \$25,000 OR LESS

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?

YES NO

If so, this type of grant requires the following review approval:

County Auditor	<input type="text"/>	Date:	<input type="text"/>
County Administrator	<input type="text"/>	Date:	<input type="text"/>
County Attorney	<input type="text"/>	Date:	<input type="text"/>

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

NEW GRANTS GREATER THAN \$25,000

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?

YES NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor

Nancy Nelson, Chief Deputy Auditor
Date: 4/15/10

County Administrator

Date: 4/MAR-2010

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

RECURRING GRANTS GREATER THAN \$25,000

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?

YES NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor

_____ Date: _____

County Administrator

_____ Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

BOARD LETTER NO. 11 – 406

PUBLIC SAFETY & CORRECTIONS COMMITTEE

CONSENT NO. 13

BOARD AGENDA NO.

DATE: October 25, 2011

RE: Joint Powers Agreement with
the State of MN for use of the
Criminal Justice Data
Communications Network

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELATED DEPARTMENT GOAL:

To serve citizens and the public safety community by providing a fast, effective emergency and non-emergency public safety communications system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a Joint Powers Agreement with the State of Minnesota, Bureau of Criminal Apprehension, for use of the Criminal Justice Data Communications Network (CJDN).

BACKGROUND:

All local law enforcement agencies within the State of Minnesota have access to the state's CJDN. This network allows public safety professionals to access state and Federal Bureau of Investigation (FBI) records pertaining to investigations through computer terminals and state messaging systems. Examples include criminal histories, court records, and drivers' license checks. Both the FBI and State of Minnesota Bureau of Criminal Apprehension (BCA) have strict guidelines for access and use of this data and require an agreement to facilitate the data-sharing arrangement. The Sheriff's Office has been part of the CJDN network for many years and currently pays the state BCA \$7,320 annually for this interface. The payment will not increase for the next five-year term of the agreement.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a Joint Powers Agreement with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension for use of the Criminal Justice Data Communications Network in the amount of \$7,320 annually, for a term of five years, to be accounted for in Fund 100, Agency 129003, Object 622900.

**Joint Powers Agreement with the State of Minnesota
for use of the Criminal Justice Data Communications Network**

BY COMMISSIONER _____

WHEREAS, local law enforcement agencies within the State of Minnesota have access to the state's Criminal Justice Data Communications Network (CJDN), allowing access to state and federal records pertaining to investigations through computer terminals and state messaging systems; and

WHEREAS, St. Louis County desires to enter into a Joint Powers Agreement with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension for continued use of the state's CJDN.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes a Joint Powers Agreement with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension for use of the Criminal Justice Data Communications Network in the amount of \$7,320 annually, for a term of five years, to be accounted for in Fund 100, Agency 129003, Object 622900.

RESOLVED FURTHER, that the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

BOARD LETTER NO. 11 – 407

HEALTH & HUMAN SERVICES COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: October 25, 2011 **RE:** 2012-13 VCA/MFIP Biennial
Service Agreements

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be born healthy, live a life free from abuse and neglect, and will have a permanent living arrangement. Adults will live in the least restrictive living arrangement that meets their health and safety needs. Adults will be self sufficient, providing for their own welfare and that of their children.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the 2012-2013 Vulnerable Children & Adults Act (VCA) and Minnesota Family Investment Program (MFIP) Biennial Service Agreements.

BACKGROUND:

The 2011 Minnesota Legislature created the VCA, a renamed and revised version of the former consolidated fund known as the Children and Community Services Act (CCSA) of 2003. The new law allows county boards to provide or arrange for services for vulnerable children and adults who experience dependency, abuse or neglect, and services for family members to support those individuals.

Another consolidated fund is the MFIP, the goal of which is to provide economic stability for low income families. To receive these consolidated funds, counties must submit Biennial Service Agreements explaining how they will spend consolidated money. The Public Health and Human Services Department (PHHS) has prepared these agreements for 2012-2013.

PHHS solicited public input on the content of the 2012-2013 Biennial Service Agreements for a 30-day period starting September 22, 2011. This process included newspapers advertisements and input solicited from the PHHS Advisory Committee, the county public web site, and the October 10 -11, 2011, PHHS Annual Conference. Because the Minnesota Department of Human Services (DHS) bulletin guidelines were published late, a three-week extension to the submission date was requested and approved by DHS in order to ensure time for interested parties to provide input. Both Biennial Service Agreements must be approved by the County Board and submitted to the DHS by November 5, 2011.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the 2012-2013 Vulnerable Children and Adults Act (VCA) and Minnesota Family Investment Program (MFIP) Biennial Service Agreements.

2012-13 VCA/MFIP Biennial Service Agreements

BY COMMISSIONER _____

WHEREAS, St. Louis County is required to submit a 2012-2013 Vulnerable Children & Adults Act (VCA) Biennial Service Agreement and a Minnesota Family Investment Program (MFIP) Biennial Service Agreement to the State of Minnesota explaining how it intends to spend VCA and MFIP Consolidated Funds; and

WHEREAS, the required 30-day public comment period on the 2012-2013 VCA/MFIP Biennial Service Agreements started September 22, 2011, with public input received during this 30-day period incorporated into the agreement; and

WHEREAS, County Board approval is required before submitting the 2012-2013 VCA/MFIP Biennial Service Agreements to the Minnesota Department of Human Services.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the content of the 2012-2013 Vulnerable Children & Adults Act (VCA) and Minnesota Family Investment Program (MFIP) Biennial Service Agreements.

Vulnerable Children and Adults Act (VCA)

Service Plan



Minnesota Department of **Human Services**

Type of Service plan

Individual county plan Multi-county plan

County name: St. Louis County	County names:
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Contact Information

Contact person:	Shelley Saukko
Title:	Deputy Director, Public Health & Human Services Department
Address:	320 W. Second Street, Duluth, MN 55802
Telephone:	218-726-2210
Email address:	saukkos@stlouiscountymn.gov

Part A: Needs and Priorities

State the type of needs that the county will be addressing for vulnerable children and adults who experience dependency, abuse or neglect using VCA funds?

Vulnerable children

St. Louis County Public Health and Human Services Department has for its goals: a) its children will be born healthy, live a life free from abuse and neglect, and will have a permanent living arrangement; b) parents will be emotionally and financially able to provide for their children; and c) adults will live in the least restrictive living arrangement that meets their health and safety needs.

Child Safety: There has been an increasing number of reports of child maltreatment resulting in more investigations, more agency involvement with at-risk families and more child out-of-home placements. There has been continued financial pressure to reduce services and capacity and a staffing pattern that is stretched thin to accomplish the child safety and family integrity goals. Our priorities are to respond to child safety in a timely manner, to maintain children in their homes whenever possible, to reunify families when safe to do so, and to work with community partners to cooperatively help St. Louis County be a safe place for children and families.

Child Permanency: Children entering adulthood from foster care and children that have been in out of home care continue to fare badly after reaching independence. Research has shown they are highly overrepresented in homeless numbers, in chemical dependency programs, mental health hospital units and in suicides. Our priorities are to move children to permanent homes on a timely basis—in order of preference: safe return to their families, transfer of custody to relatives, adoption into stable families, use of long term foster care only as a last resort.

Child Well-being: With faltering economy and cutback in funds to non-profit agencies, schools and other community programs, families are finding themselves with fewer resources for the well-being of their children. Families with children at risk for maltreatment or with special needs are finding it increasing difficult to access resources and ensure their children's physical and mental health are ensured. Our priorities are for children who have come to our door for Child Protection, Child Welfare or Children's Mental Health program assistance receive adequate physical and mental health assessments and access to appropriate resources. Also we have a priority for maintaining relationships between children in out-of-home care and their families.

Vulnerable adults

Adult Protection: In September of 2011, the agency established that it will proceed with implementation of a Multidisciplinary Adult Protection Teams for north and south St. Louis County. In addition, the respective teams will have a Crisis Incident Review Team that will review and assess safety involving reports of serious maltreatment in Adult Foster Homes in which the safety of residents, staff, or the community are concerned. The objective is to further facilitate responsive, informed, and collaborative community efforts to respond to adult protection situations, as well as inform longer term service planning.

Adult Protection: Continue to assess opportunities and establish related services for developing a best practice response for Adult protection – for both the intervention and for building supports for identified needs. A second Common Entry Point will be established in 2011/2012 in Virginia to better facilitate responses to service situations.

Services to Vulnerable Adult Populations: Support the least restrictive setting and promote quality of life enhancing options for persons with disabilities as they seek to live in the community. In addition, provide services to aging individuals to eliminate or postpone the placement in a nursing facility by assisting our residents in the community with services they need. A priority is to respond as quickly as possible to referrals we receive that indicate person is in an unsafe setting/situation. The objective is to respond as early as possible but never exceeding the limits set forth by DHS policies.

Part B: Strengths and Resources

A county has many strengths and resources to address the diverse social services needs of vulnerable children and adults. Briefly state what strengths and/or resources will be engaged (continued or implemented) to address the needs stated in Part A above?

Vulnerable children

Strengths for St. Louis County include a trained, high functioning staff physically located throughout the county. There is a good working partnership with local community partners, law enforcement, medicine, tribes, schools and colleges including regular meetings with key community partners to review service delivery and needs. There is a broad array of community based services to maintain children in their homes and multiple options for placement of children when necessary. There is an exceptionally strong working relationship between St. Louis County and Minnesota American Indian tribes. The agency has developed a specialized team to work with Native families and tribal authorities.

Some of the programs resulting from partnerships are the Northwood Children Services Aftercare Program and the Human Development Center Child Trauma Program. St. Louis County has worked with Little Sand Group Home to adjust programming and procedures to work more closely with St. Louis County in quicker reunification efforts. There also is a post-treatment foster care service developed between the two agencies for children needing specialized care.

St. Louis County has applied and been awarded funds to provide for Family Group Decision Making (FGDM) services. The grant was to a collaboration of St. Louis County, Fond du Lac Tribal Services and Carlton County Human Services. In addition St. Louis County has contracted with Lutheran Social Services to provide culturally competent FGDM services to African American families.

St. Louis County has been a regional leader in development of skills for Safety Organized Practices—a child protection practice that offers better results in children’s safety and reunification with their families. There is support and emphasis on effective case planning with regular unit and cross-unit consultations to improve client progress and improve social work practice.

Substance abuse continues to be a significant factor in the lives of vulnerable children. In Duluth there is a hospital based outpatient program available to teenagers. Mash-ka-wsen has a culturally based inpatient program open to adolescents. Fond du Lac Band of Ojibwe is starting an out-patient mental health program for American Indian adolescents.

Vulnerable adults

Adult Protection: Recent self-evaluation related initiatives within the county enhance the provision of adult protection services. Establishing adult protection as a high county priority.

Services to Vulnerable Populations:

Elderly: Strengths include:

- Alternative settings – presence of a full continuum of care from independence in the community, assisted or customized living, Adult foster care, Memory care and Nursing Facility. For elders in unsafe situations, placement is a resource option.
- Transportation services – volunteer transportation is a viable option because the county has a network of volunteer drivers who can be utilized to ensure the elder has access to needed medical care.
- County staff – knowledge, skills, and abilities of a well-trained, experienced and conscientious professional staff.

Disabilities: A broad range of available resources, including case management, day programs, transportation, residential services, and related supports, exist in St. Louis County. Knowledgeable county staff provide assessments and case management to facilitate access to services, and provide management of financial resources.

Part C: Measures and Performances

Access the link below to review the county’s CY 2010 performance on VCA measures.

[CY 2010 Performance Summary on VCA Federal and State Measures](#)

Use the county’s performance summary to complete the table and questions below. In the table, enter the county’s performance on each of the measures and enter a “✓” if the standard was met, or an “✗” if the standard was not met in CY 2010. In the last two columns, set practical performance targets the county will work towards achieving in 2012 and 2013.

Federal and State Measures

Measures (abbreviated)	Standard (STD)	2010 State/County Performance			Anticipated Targets	
		State	County	STD Met? (✓ or ✗)	2012	2013
1. No repeat maltreatment w/in six mths.	≥ 94.6 %	✓ 95.1%	99.3%	✓	99%	99%
2. Re-entered foster care w/in 12 mths.	≤ 9.9 %	✗ 24.4%	26.4%	✗	18%	9.9%
3. Reunified w/in 12 mths.	≥ 75.2 %	✓ 84.5%	81.2%	✓	81%	81%
4. Adopted w/in 24 mths	≥ 36.6 %	✓ 48.2%	64.7%	✓	65%	65%
5. Two or fewer pl. settings w/in 12 mths.	≥ 86.0 %	✓ 86.8%	82.7%	✗	84%	86%
6. Health examination w/in 12 mths.	≥ 63.5%	✗ 56.4%	43.1%	✗	53%	64%

≥ = Greater than or equal to; ≤ = Less than or equal to; ✓ = Standard met; ✗ = Standard not met

For each measure for which the county did not meet the standard, identify the measure below and discuss what plans are in place to improve performance on the respective measure. Include what issues/barriers/challenges are hindering the county from meeting the standard, and what may need to be changed or be done differently to achieve the stated targets (add more boxes, if needed).

Measure #2: Re-entered foster care within 12 months	The agency has a strong focus on use of relative homes in place of foster care placements. There have been increased efforts to support families after reunification through development of two new programs: Northwood Children’s Services Aftercare Program and Human Development Center’s Intensive Trauma Program. All foster care placements are reviewed by a four level placement approval process that emphasizes least restrictive options first. There is a universal use of American Indian foster homes for American Indian children and a strong emphasis on using culturally and racially similar foster homes.
Measure #5: Two or fewer placement settings within 12 months	The efforts for # 2 apply to this measure as well. In addition there are foster care meetings held at least every quarter that include the foster parent, child, parent, social worker, licensor and other parties involved in the out of home placement plan to ensure the stability of the placement and help keep focus on efforts at reunification. A new procedure has been established to create and review safety plans for children in care, especially those with more extreme behaviors and needs.
Measure #6: Health examination within 12 months	Our staff have been quite diligent and complete with physical health assessments and attendance to physical health needs. For client mental health needs, staff have been identified and assigned the task of getting health screening completed in a timely fashion. With the joining of the Human Services and Public Health Departments, there continues to be an ability to more closely communicate and collaborate on client health issues. The agency has employed a psychologist that overlooks children’s mental health needs. He has special roles in Children’s Mental Health cases and in out of home placement cases. He is available for consult with any case that has mental health concerns. The agency is beginning a new effort of recording and reviewing placement plans using more recent and available technology.

Part D: Budget

Access the link below to review the county's CY 2012 allocation. Use the county's allocation to complete the budget table below.

[Vulnerable Children and Adults Act CY 2012 Allocation](#)

Fill in the proportion (percent) of the county's VCA allocation that will be budgeted for vulnerable children and adult services for CY 2012 and beyond. Because VCA funds are directed at vulnerable children and adults, only two budget line items are listed. Subsequently, the department will apply these proportions to the most currently available allocation data. If the county changes these proportions at any time, the department should be informed by sending an email to: paul.ramcharit@state.mn.us.

VCA budget	CY 2012 and beyond
Children services	75%
Adult services	25%
Total	100%

Part E: Certification and Assurances

Federal Certifications

The federal Office of Community Services (OCS) requires the following certifications for the use of federal Social Services Block Grant (SSBG) funds (CFDA # 93.667, federal award number 0901MNSOSR, 1001MNSOSR, 0601MNSOS2). Follow the links for a complete description of each certification. Checking these boxes certifies that the county complies with these requirements for the use of SSBG funds administered through the service plan and county sub-contracting process.

- Drug Free Workplace
http://www.acf.hhs.gov/programs/ocs/ssbg/procedures/drug_free.html
- Environmental Tobacco Smoke
<http://www.acf.hhs.gov/programs/ocs/ssbg/procedures/tobacoo.html>
- Lobbying
<http://www.acf.hhs.gov/programs/ocs/ssbg/procedures/lobbying.html>
- Debarment, Suspension and Other Responsibility Matters**
<http://www.acf.hhs.gov/programs/ocs/ssbg/procedures/debarment.html>

Public Input

Prior to submission, did the county facilitate a process for soliciting public input for at least 30 days on the contents of the agreement?

Yes No Was public input received/used? Yes No

Assurances

It is understood and agreed by the county board that funds granted pursuant to this service plan will be expended for the purposes outlined in Minn.Stat.§256M; that the Commissioner of the Minnesota Department of Human Services has the authority to review and monitor compliance with the service plan, and that documentation of compliance will be available for audit; and that the county shall make reasonable efforts to comply with all VCA requirements including documenting annual public input processes.

Service Plan Certification

Checking this box certifies that this service plan has been prepared as required and approved by the county board(s) under the provisions of [Minn. Stat. §256M](#). In the box below, state the name of the chair of the county board of commissioners or authorized designee, their mailing address and the name of the county.

Name (chair or designee)	Mailing address	County
Steve O’Neil, Board Chair	320 W. Second Street, Duluth, MN 55802	St. Louis County

Date of Certification:

Pending: 11/01/2011

2012-2013 County MFIP Biennial Service Agreement

January 1, 2012 – December 21, 2013



Minnesota Department of **Human Services**

Type of Biennial Service Agreement

Individual county agreement

Multi-county agreement

County name: St Louis County

County names:

Contact Information

Contact Information:

Contact person:	Shelley Saukko
Title:	Deputy Director, Public Health & Human Services Department
Address:	320 W Second Street, Duluth, MN 55802
Telephone:	218-726-2210
Email address:	saukkos@stlouiscountymn.gov

Part A: Statement of Needs

1. The Minnesota Legislature made significant budget cuts to the Consolidated Fund. What impact will this have on the provision of services?

With the extreme budget cuts to the Consolidated Fund, St. Louis County and its Employment Services Providers will have increasing challenges to meet the needs of the participants and in turn meet the targets that have been set for this program area. All of this comes of course with the impacts of the country's economic downturn affecting that portion of the population already struggling to become employed. Opportunities for sustainable employment will be reduced. We will be indeed in the position of having much less to serve many more – this turnip has been squeezed dry.

2. In reviewing current services, which ones, if any, will be eliminated or reduced as a result of the budget cuts?

There will be fewer resources – including supported work and transportation resources - to develop employment resources, caseloads will increase and attention to participants needs will be diminished. There may be staffing reductions, timeliness and accuracy may be negatively affected.

Part B: Strengths and Resources

1. Strengths and Resources Available

Describe the strengths and resources available in the county to address the needs of MFIP/DWP families.

Our Providers and St. Louis County have a long history of cooperation and collaboration on MFIP/DWP issues which results in close working relationship between staffs. Regularly scheduled provider meetings, joint staff meetings, MFIP joint orientations and overviews are some of the many joint meetings held together. This partnership continues with the co-location of the Office of Job Training, AEOA, Rehabilitation Services, Job Service, SSB, county, and private employment agencies in the local WorkForce Centers. Through the exchanges and cooperatives of the various staff, resources are integrated to meet the needs of MFIP participants. Specific resources also include:

- JARC Rural Rides Transportation Program
- Supported Work Activity
- Office Works Computer Training
- Mental Health and CD programs
- Employability Measure
- Chemical issues – Center for Alcohol & Drug Treatment, Lake Superior Treatment Center, Arrowhead Center
- Child Care issues – County Social Services, Child Care Resource and Referral, Bethany Crisis Nursery
- Education – MRC Duluth, Lake Superior College, Fond du Lac Tribal & Community College, Duluth Business University, Mesabi Range Community & Technical College, Hibbing Community College, Ordean Foundation (Scholarships/grants)
- Employment – Duluth Workforce Development, Minnesota Workforce Center, SOAR Career Solutions, Duluth@Work project, Northeast MN Office of Job Training, Arrowhead Economic Opportunity Agency, Occupational Development Center
- Housing – HRA, Life House/Renaissance House, private rental subsidies through

	Thies and Telle, transitional housing <ul style="list-style-type: none"> • Mental Health – HDC, SMDC, St. Lukes, Arrowhead Psychological Clinic, Hibbing Fairview, other small clinics/practitioners • Support Services – DWD, NEMOJT, AEOA, Salvation Army, Life House, CHUM, ODC, CAD 	
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2. Family Stabilization Services

a. Contact information

Name of FSS contact person:	See Provider List Below
Contact phone:	
Email:	

b. Service model

Review the county’s Family Stabilization Services (FSS) service model in the 2010-2011 Biennial Service Agreement before completing this section of the plan. Has the FSS service model changed?

No
 Yes If yes, complete the question below:

Describe, in detail, the service model used by the county to provide Family Stabilization Services (FSS), including how and by whom: (1) eligibility is determined and (2) cases are managed.

NA

3. County Staff Person Responsible for County Contract(s)

Provide the name, phone number, and email address of the county staff responsible for overseeing county employment services contracts.

Name of contact person:	Lisa King
Phone:	218-726-2153
Email address:	kingl@stlouiscountymn.gov

4. County Financial Assistance Contact Information

Provide the name, phone number, and email address of the financial assistance contact person for the county.

Name of contact person:	Janet Eichholz
Phone:	218-742-9525
Email address:	eichholzj@stlouiscountymn.gov

5. Provider Information

List the current employment services provider(s) and check the respective box to indicate which types of services are provided. Add more rows if needed.

Name and address	Contact person	Phone	Types of services provided (Check with an 'X')			
			MFIP ES	DWP ES	FSS	Disparity
AEOA	John Pettinari	218-749-2912	X	X	X	X
NEMOJT	Ray Garmaker	218-748-2271	X	X	X	
City of Duluth	Don Hoag	218-730-5241	X	X	X	
ODC	Clayton Liend	218-681-4949	X	X		
CAD	Angie Miller	218-726-1665	X	X	X	X

Part C: Outcomes and Measures

Access the links below and review the county's/tribe's Self-support Index (S-SI) and Temporary Assistance to Needy Families (TANF) Work Participation Rate (WPR) performance:

- [Performance data S-SI](#)
- [Performance data WPR](#)

All Counties

Complete the table and questions below with the county's/tribe's performance on each of the measures, and enter if standards were met/not met for April 2010 – March 2011. In the last two columns, set practical performance targets the county will work towards achieving in the 2012 and 2013 biennium.

Measure	Standard	Annualized Performance April 2010 – March 2011		Anticipated Targets	
		County Performance	Standard met?	2012	2013
S-SI	Within or above the range of expected performance on the annualized three - year S-SI	66.4%	yes	66%	66%
WPR	WPR of 39.8% (50% minus a CRC of 10.2%) or a 5 percentage point improvement from the previous year	39.5%	yes	40%	40%

For each measure for which the county/tribe met the standard, in the respective box below, provide a summary of successful strategies, including an overview of how well current practices are working to improve the county's/tribe's current performance. Include any new strategies the county/tribe will implement in the 2012-2013 biennium.

S-SI Performance Strategies

St. Louis County continues to work closely with its Providers. In addition to regular staff contact, the Monthly Provider/IM meeting is an opportunity to bring up issues and generate solutions before the issue becomes a problem. The Providers' Council meets on a quarterly basis to discuss strategies for services, including looking at report data to develop performance-based outcomes.

WPR Performance Strategies

Despite the high unemployment rate, we have continued our efforts to work with participants and employers to get participants to work or in work activities. We revisited our expectations and processes around school activities. We have participated in a three year Disparities Project aimed at supporting minority participants which has improved our disparities gap and also contributed to our WPR. WB has been an important factor in the WPR calculation.

Counties *below* the expected range of performance on the SS-I and/or with a WPR rate *below* 39.8 percent that *did not* achieve a 5 percent improvement from the previous year.

These counties will not receive the 2.5 percent performance bonus for the SS-I and/or the WPR unless they submit a performance improvement plan that is approved by the department. If the county is planning to submit a PIP for the SS-I and/or the WPR, access the links below for instructions on how to complete the form:

- [PIP instructions](#)
- [2012 PIP Form](#)

Performance data of subgroups on the S-SI and WPR over four alternate quarters covering July 2009 – March 2011 (July – September 2009, January–March 2010, July–September 2010 and January–March 2011) are provided below. Performance gaps were calculated when a county subgroup performance was five percentage points or more below the performance of whites. [Only county and subgroup caseloads of 30 or more were used for this measure] Click on the link below to review a summary of subgroup performance data for S-SI and WPR within the county.

[Two-year Performance Trend of Racial/Ethnic and Immigrant Sub-groups](#)

Counties with a performance gap in one or more subgroups

If the county has one or more subgroups with a performance gap in *both* the last quarter (Jan. –Mar. 2011), and the average of the four quarters, list the subgroup(s), providing the required data in the table, and respond to the questions that follow for each of the subgroup(s) listed.

1. Counties with a 5 percent gap in outcomes as shown on the WPR/SS-I between the non-white population and white population within the county will need to complete this section.

Population	WPR%	WPR#	WPR proposed change by % and #	SS-I %	SS-I #	SS-I proposed change by % and #	By what date will improvement occur
American Indian	NA	NA	NA	15.1%	6	4.5% 7	6/1/2013
African American	37.9	43	NA	7.4%	7	4.5% 8	6/1/2013

2. Identify at least three strategies and at least two action steps under each strategy that the county will use to reduce disparities in outcomes for each population identified in question 1. (Add additional tables if there are more than two non-white populations that have a disparity.)

Population	Strategy	Action Steps
American Indian	Develop Mentor Resource	Implement Disparities strategies from pilot project including mentors and funding resources
	Develop Employment Resources	Use WIB more effectively, Connect with community partners and employers
	Expand cultural understanding	Continue training opportunities, examine our employment patterns for cultural diversity

Population	Strategy	Action Steps
African American	Develop Mentor Resource	Implement Disparities strategies from pilot project including mentors and funding resources
	Develop Employment Resources	Use WIB more effectively, Connect with community partners and employers
	Expand cultural understanding	Continue training opportunities, examine our employment patterns for cultural diversity

3. How will the county monitor progress toward reduction in disparities on a semi-annual basis?

The Providers' Council will meet on a quarterly basis to review efforts including disparities reports.

4. What are the criteria for improvements other than a reduction in the disparities gap itself?

To have a long-term goal: Although we have a focused effort, the long range goal is for these strategies to become incorporated into our on-going service provision.

To be of value to our clients: If these services are valuable to the participants, we will be getting that feedback from them.

To be a culturally diverse/culturally informed service provider.

5. How will the county continue to engage community partners, particularly employers, with disparities efforts?

We have had past success with training efforts; we would like to develop- in conjunction with our community partners - a resource for employers that will create more cultural awareness.

Part D: Budget

Click on the link below to review the 2012 MFIP allocations:

[2012 MFIP Allocations](#)

In the last biennium, the department received federal stimulus funding from the American Recovery and Reinvestment Act of 2009 (ARRA) for short-term nonrecurring services. Counties were asked to revise their emergency services/crisis plans to include a wide variety of services that the funds can cover. Now that the stimulus funds have ended, the department requests that for those counties that did not send in a revised plan as of January 2011, email the current plan to Mayjoua Ly at mayjoua.ly@state.mn.us. The department maintains a file on each county’s emergency services/crisis plans in order to answer requests for information from internal and external sources.

Emergency services in counties with American Indian reservations

Briefly describe how the county consults with the tribes on county emergency services and policies governing all residents of the county.

Bois Forte and Fond du Lac authorities will be notified of the Emergency Services Fund policy for SLC. We continue to work closely with MCT.

In the budget table, indicate the amount and percentage for each item listed for the budget line items for calendar years 2012-2013. Also note:

- Total percent must equal 100.
- MFIP administration is capped at 7.5 percent unless the county is applying for an administrative cap waiver. To apply for the administrative cap waiver, respond to the questions that follow this budget page.
- If “other” is used, briefly state or describe the line item.

2012 MFIP	Budgeted Amount	Percent
Employment services (DWP)	\$388,000	9.6%
Employment services (MFIP)	\$2,021,907	50%
Emergency services	\$595,579	14.7%
Administration	\$502,328	12.4%
Income maintenance direct administration	\$350,000	8.7%
Other 1 (please state): Disparities	\$111,000	2.7%
Other 2 (please state): MFIP/DWP Trainers	\$75,000	1.9%
Total	\$4,043,814	100 %

2013 MFIP	Budgeted Amount	Percent
Employment services (DWP)	\$388,000	9.6%
Employment services (MFIP)	\$2,021,907	50%
Emergency services	\$595,579	14.7%
Administration	\$502,328	12.4%
Income maintenance direct administration	\$350,000	8.7%
Other 1 (please state): Disparities	\$111,000	2.7%
Other 2 (please state): MFIP/DWP Trainers	\$75,000	1.9%
Total	\$4,043,814	100 %

Administrative cap waiver (optional)

MFIP provisions allow counties to request a waiver of the MFIP administrative cap (currently 7.5 percent) for providing supported employment, unpaid work, or community work experience programs for a major segment of the county’s or tribe’s MFIP population.

Counties may request a waiver of the administrative cap when submitting their 2012-2013 service agreement by responding to the questions below.

Is the county requesting a waiver of the MFIP administrative cap for the 2012-2013 biennium?

- No. No other action needs to be taken.
- Yes. If yes, provide a concise response to the following three questions.

1. Describe the budget change (include any staff changes).

As we are now at the end of the Disparities Project and are implementing our disparities strategies in the next biennium, we will be using administrative time for this Implementation. In the second year of the biennium we will begin focusing on creating internal work opportunities for participants, which will require administrative planning and oversight.

2. Describe any new activities or services will be provided.

Expanded disparity mentors. Work experiences/opportunities within the county and Provider network.

3. Describe the targeted population and number of people expected to be served.

Targeted populations for the disparities expansion will be African American and American Indian participants. Work experience/opportunities will target all MFIP/DWP Populations. Total number to be served 75-100 participants.

Part E: Certifications and Assurances

PUBLIC INPUT

Prior to submission, did the county facilitate a process soliciting public input for at least 30 days on the contents of the agreement?

Yes No Was public input received/used? Yes No

ASSURANCES

It is understood and agreed by the county board that funds granted pursuant to this service agreement will be expended for the purposes outlined in Minn. Stat. §256J; that the commissioner of the Minnesota Department of Human Services (hereafter department) has the authority to review and monitor compliance with the service agreement, and that documentation of compliance will be available for audit; that the county shall make reasonable efforts to comply with all MFIP requirements, including efforts to identify and apply for available state and federal funding for services within the limits of available funding; and that the county agrees to operate MFIP in accordance with state law and guidance from the department.

SERVICE AGREEMENT CERTIFICATION

Checking this box certifies that this 2012-2013 MFIP Biennial Service Agreement has been prepared as required and approved by the county board(s) under the provisions of [Minn. Stat. §256J](#). In the box below, state the name of the chair of the county board of commissioners or authorized designee, their mailing address and the name of the county.

Name (chair or designee)	Mailing address	County
Steve O'Neil, Board Chair	320 W. Second Street, Duluth, MN 55802	St. Louis County

DATE OF CERTIFICATION

pending 11/01/2011

BOARD LETTER NO. 11 - 408

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: October 25, 2011 **RE:** Award of Bids for Roofing
Project – St. Louis County
Heritage & Arts Center (The
Depot)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

Provide safe, secure, efficient, and code compliant facilities and facility operations.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the award of bid for the roof replacement project (County Project 3761) at the St. Louis County Heritage and Arts Center (The Depot) in Duluth.

BACKGROUND:

As authorized by the St. Louis County Board, bids were taken on Monday, September 12, 2011 for a roofing project at the St. Louis County Heritage and Arts Center. This project received clearance from the Mn/DOT Office of Civil Rights for the Disadvantaged Business Enterprise participation goal on September 28, 2011. The project, along with its financing, is shown below:

- Project:** SP 69-595-006, State Project No. TEAX 6911(262), CP 3761
Location: W. Michigan Street between 5th Ave. West and 6th Ave. West in Duluth, MN.
Traffic: N.A.
PQI: N.A.
Construction: Rehabilitate Roof
Funding: Fund 220, Agency 220220, Object 652700
Anticipated Start Date: September 26, 2011
Anticipated Completion Date: August 31, 2012

Engineer's Estimate:	Base Bid:	\$1,225,000.00
	Alternate:	\$ 125,000.00
	Grand Total:	\$1,350,000.00

BIDS:

Ray Riihiluoma, Inc. Cloquet, MN	\$1,269,100.00 (-\$80,900.00, -5.99%)
Lipe Bros. Construction, Inc. Duluth, MN	\$1,372,000.00

Phase I of the roof project (structural repairs) is complete. State bond funds, Federal Transportation Enhancement dollars and county general funds are available for this Phase II. The County Board designated funding as part of the 2009 budget for this project. Funds were set aside and are still available to fund the county share.

RECOMMENDATION:

It is recommended that the St. Louis County Board award the bid for SP 69-595-006, CP 3761 to Ray Riihiluoma, Inc. of Cloquet, MN in the amount of \$1,269,100 payable from Fund 220, Agency 220220, Object 652700.

**Award of Bids for Roofing Project – St. Louis County
Heritage & Arts Center (The Depot)**

BY COMMISSIONER _____

WHEREAS, bids have been received by the County Auditor for the following project:

SP 69-595-006, State Project No. TEAX 6911(262), CP 3761 located on W. Michigan Street between 5th Ave. West and 6th Ave. West in Duluth, MN.

WHEREAS, bids were opened in the County Board Room at 10:00 a.m., September 12, 2011, and the lowest responsible bidder determined.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the award on the above project to the lowest bidder.

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Ray Riihiluoma, Inc.	1415 Hwy 33 South Cloquet, MN 55720	\$1,269,100.00

RESOLVED FURTHER, that the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220220, Object 652700.

With additional revenue budgeted for expense:

Federal: Fund 220, Agency 220001, Object 540702	\$400,000.00
State of MN GO Bond: Fund 220, Agency 220001, Object 532304	\$400,000.00
SLC Admin: Fund 220, Agency 220001, Object 590100	\$469,100.00

With authorization to transfer \$469,100.00 in budget from Admin Fund 400, Agency 400023, Object 630900 to Admin Fund 400, Agency 400023, Object 697600.

With authorization to transfer \$469,100.00 in funds from Admin Fund 400, Agency 40023, Object 697600 to Public Works Fund 220, Agency 220220, Object 590100.

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BOARD LETTER NO. 11 - 409

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: October 25, 2011 **RE:** Health and Dental Plan Rates
2012

FROM: Kevin Z. Gray
County Administrator

James R. Gottschald, Director
Employee Relations

RELATED DEPARTMENT GOAL:

To ensure a strong county infrastructure through innovation, responsible stewardship of county resources, and cost-effective and efficient programs.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the self-insurance rates for 2012 employee and retiree medical and dental plans.

BACKGROUND:

Each year, the county reviews health insurance trends and its self-insured health and dental fund to establish health and dental plan rates for the subsequent calendar year. The county purchases stop-loss insurance to protect itself from financial losses due to individual catastrophic medical claims. This year, the county also conducted a Request for Proposal (RFP) to re-evaluate its insurance carrier options. County Board Resolution No. 11-445, adopted on August 9, 2011, awarded the county's group health plan administrative services contract to Blue Cross Blue Shield of Minnesota (BCBSM) and approved the 2012 BCBSM administrative service and stop loss fees. It is still necessary, however, to establish the 2012 health and dental plan monthly premium rates.

Health Insurance

The annual actuarial projection provided by BCBSM indicated a 0.2% increase in expected health insurance claims in 2011. A financial report prepared by the County Auditor's Office projected that based on 2011 year-to-date claims payments, it was likely that the self-insured health fund would have a reserve balance sufficient to cover up to 7 months of the current year medical claims payments. Johnson Insurance Consultants, the county's health care consultant, reported that a 3-6 month reserve level is considered a healthy fund balance. Based on the information presented, the St.

Louis County Health Insurance Committee agreed to recommend to the County Board a 0% medical premium increase. Since the county's health plan includes both employees and retirees, the recommended 2012 rate will apply to retirees as well as to employees.

As a point of information, the pattern of rate increases in the last five years is as follows:

2007	+ 8.5%
2008:	+12.5%
2009:	+ 8.0%
2010:	+ 5.5%
2011:	+ 2.5%
2012:	+ 0.0% <i>Proposed</i>

The medical plan rates, if approved for 2012, would remain as follows:

For groups in 2011 paying \$657.40 for Single Coverage and \$1,550.35 for Family Coverage:

Single Coverage: \$ 657.40
Family Coverage: \$1,550.35

For groups in 2011 paying \$675.18 for Single Coverage and \$1,568.13 for Family Coverage:

Single Coverage: \$ 675.18
Family Coverage: \$1,568.13

Alternative Medicare Supplement – Group Senior Gold

In 2006, the county added two fully-insured group Medicare supplement coverage options for retirees and their spouses enrolled in Medicare Parts A and B. BCBSM has reported that the 2012 rates of its Group Senior Gold/MedicareBlue Rx coverage options will be \$303.00/month for the \$10/\$25/\$40/25% option (down from \$320.50/month in 2011) and \$336.00/month for the proposed \$5/\$15/\$35/\$60 option (down from \$355.00/month in 2011).

Dental Insurance & Delta Dental Administrative Fee

For dental coverage in 2012, the Health Insurance Committee agreed to recommend a 0% increase in the monthly premium of \$37.01 for the dental plan featuring a maximum annual benefit of \$1,500.

St. Louis County Dental Coverage (Single Coverage Only):

- Plan featuring maximum annual benefit of \$1,500: \$37.01

Delta Dental of Minnesota reported a 0% increase in the \$2.18 per contract per month administrative service charge for 2012. Dental coverage is not a high-risk insurance due to limitations in the plan and capitation of expenses.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the following for 2012:

- Health Insurance Committee's recommendation for a 0% increase to its comprehensive major medical health plan premiums;
- The county continue to offer fully-insured BCBSM Group Senior Gold/MedicareBlue Rx copay options of \$10/\$25/\$40/25% with a \$303.00/month premium and \$5/\$15/\$35/\$60 with a \$336.00/month premium for Medicare A and B eligible retirees and their spouses;
- Health Insurance Committee's recommendation for a 0% increase in the \$37.01 per month premium for the self-insured dental plan featuring a \$1,500 benefit cap; and
- Delta Dental of Minnesota's administrative service fee of \$2.18 per contract per month (no increase).

Health and Dental Plan Rates 2012

BY COMMISSIONER _____

WHEREAS, the County Board annually reviews health insurance trends and its self-insured health and dental fund to establish funding levels for the employee and retiree medical and dental plans; and

WHEREAS, the County Board previously awarded continuation of the county's group health plan administrative services to Blue Cross Blue Shield of Minnesota (BCBSM) and approved the 2012 BCBSM administrative service and stop loss fees by Resolution No. 445 adopted on August 9, 2011; and

WHEREAS, the County Board believes a 0% percent rate increase for the self-funded Comprehensive Major Medical Plan in 2012 is reasonable based on projections prepared by its claims administrator and the County Auditor and as recommended by its Health Insurance Committee.

NOW, THEREFORE BE IT RESOLVED, that the 2012 monthly premium rates for health insurance are approved as follows:

For groups in 2011 paying \$675.18 for Single Coverage and \$1,568.13 for Family Coverage:

	<u>2012 Rate</u>
SINGLE COVERAGE:	\$ 675.18
FAMILY COVERAGE:	\$1,568.13

For groups in 2011 paying \$657.40 for Single Coverage and \$1,550.35 for Family Coverage:

	<u>2012 Rate</u>
SINGLE COVERAGE:	\$ 657.40
FAMILY COVERAGE:	\$1,550.35

For retirees:

	<u>2012 Rate</u>
SINGLE COVERAGE:	\$ 657.40
FAMILY COVERAGE:	\$1,550.35

RESOLVED FURTHER, that in 2012, Medicare-eligible retirees and their spouses will continue to be offered the alternative fully-insured BCBSM Group Senior Gold program with MedicareBlue Rx copay options of either \$10/\$25/\$40/25% with a \$303.00 monthly premium, or 5/\$15/\$35/\$60 with a \$336.00 monthly premium.

RESOLVED FURTHER, that the 2012 monthly premium rate for the self-insured dental plan is approved, with a 0% increase, in the amount of \$37.01.

RESOLVED FURTHER, that the 2012 per contract per month administrative service fee of \$2.18 payable to Delta Dental Plan of Minnesota is approved.

RESOLVED FURTHER, that the Board authorizes the appropriate county officials to execute a contract for administrative services of the dental plan for the time period covering January 1 – December 31, 2012 as set forth above.