



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

September 27, 2011
Immediately following the Board Meeting, which begins at 9:30 A.M.
Ely Recreation Center, Ely, MN

Directions: Highway 53 North to Highway 169 into Ely. Turn left onto N. 10th Ave. E. Go straight 3 blocks and turn right onto E. Washington St., turn left onto N. 11th Ave. E. and travel one block to East Main St. The Ely Recreation Center is on the left.

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of September 13, 2011

Health & Human Services Committee – Commissioner Dahlberg, Chair

1. Recontract with Day Training and Habilitation and Semi-Independent Living Services Providers [11-361]

Environment & Natural Resources Committee – Commissioner Jewell, Chair

2. Reinstatement of Contract for Repurchase of State Tax Forfeited Land – Oliver [11-362]
3. 2012 Solid Waste Service Fees [11-363]

Public Works & Transportation Committee – Commissioner Forsman, Chair

4. Acceptance of Quote for Materials – Bridge Project on County Road 837 (Halden Township) [11-364]

Finance & Budget Committee – Commissioner Nelson, Chair

5. 2011 Second Quarter Budget Changes [11-365]

Public Safety & Corrections Committee – Commissioner Sweeney, Chair

6. Second Amendment to the 2010 Boundary Waters Drug Task Force Grant [11-366]
7. Renewal of Law Enforcement Services Agreement with the City of Mt. Iron [11-367]
8. 2010 Operation Stonegarden Homeland Security Grant [11-368]

Central Management & Intergovernmental Committee – Commissioner Raukar, Chair

9. Support of the Clean-Up Efforts of the Lake Fourteen Lake Association [11-369]

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Health & Human Services Committee – Commissioner Dahlberg, Chair

1. **Committee Appointments to the Leadership Team of the Heading Home St. Louis County Project [11-370]**

Resolution appointing nine members to the Leadership Team of the Heading Home St. Louis County Project.

Environment & Natural Resources Committee – Commissioner Jewell, Chair

1. **Special Sale to Duluth Housing and Redevelopment Authority - 1915 East 5th Street, Duluth [11-371]**
Resolution to allow the sale of blighted property for demolition by the Duluth HRA.
2. **Special Sale to Duluth Housing and Redevelopment Authority - 2711 West 8th Street, Duluth [11-372]**
Resolution to allow the sale of blighted property to the Duluth HRA.

Central Management & Inter-Governmental Committee – Commissioner Raukar, Chair

1. **DNR Acquisition Request – Fermoy Wildlife Management Area [11-373]**
Resolution approving the acquisition of two land parcels by the DNR to expand the Fermoy Wildlife Management Area.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

At this time, Commissioners may introduce items for discussion or report on past and future activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

October 4, 2011 **Commissioners’ Conference Room, Courthouse, Duluth, MN**
October 11, 2011 **Commissioners’ Conference Room, Courthouse, Duluth, MN**
October 25, 2011 **McDavitt Town Hall, Zim, MN**

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE
ST. LOUIS COUNTY BOARD OF COMMISSIONERS

Tuesday, September 13, 2011

Location: County Board Conference Room, Duluth, MN

Present: Commissioners O'Neil, Jewell, Dahlberg, Forsman, Sweeney and Nelson

Absent: Commissioner Raukar

Convened: Chair O'Neil called the meeting to order at 12:25 p.m.

CONSENT AGENDA

Forsman/Sweeney moved to approve the consent agenda. (6-0)

- Minutes of September 6, 2011
- Designation of Sheep Range Road (Unorganized Township 67 N, Range 20 W)
- Acquisition of Right of Way – County Project 98840
- Abatement List for Board Approval
- Duluth GSC First Floor Remodeling Project – Architectural, Engineering and Design Services Amendment
- Joint Powers Agreement – State of Minnesota Acting through the 6th Judicial District Court

COMMISSIONER DISCUSSION ITEMS

Commissioner Nelson, as the Chair of the Septic Subcommittee, said he has received numerous phone calls, and articles and flyers have been distributed, regarding concerns with the county's septic ordinance, which does not reflect the needs of the citizens we serve. The Septic Subcommittee is working to recommend an ordinance that is not subjective and is consistent throughout the county. The state says septic holding tanks are a viable option, but the county is more restrictive. Commissioner Nelson said year-round holding tanks are an environmentally friendly solution, noting the county restrictions hold back development and progress. Commissioner Jewell met with staff on the septic concerns and said there is a fair amount of misinformation out there, which is causing undue alarm, adding he is watching this matter closely.

Commissioner Dahlberg said the Lake Superior Zoo regained accreditation and recognized Sam Maida, Chief Executive Officer of the Lake Superior Zoo.

Commissioner Nelson referred back to the septic issue and emphasized that the rules are subjective, and feels the county ordinance needs to change, adding he has concerns with different rules for different zones. Commissioner Jewell said coming up with an appropriate solution that both serves constituents and protects land and water is important, adding he thinks staff is doing a good job. Commissioner Forsman said there is a weed problem on Lake Fourteen and a county sanitarian recommended holding tanks in some areas, including a year-round property.

Commissioner O'Neil reminded everyone that there is a local election for the City of Duluth and encouraged residents to get out and vote.

At 12:45 p.m., Sweeney/Jewell moved to adjourn the committee of the whole meeting. (6-0)

Steve O'Neil, Chair of the County Board

Patricia Stolee, Clerk of the County Board

BOARD LETTER NO. 11 – 361

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: September 27, 2011 **RE:** Recontract with Day Training and Habilitation and Semi-Independent Living Service Providers

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOALS:

Adults will live in the least restrictive living arrangements that meet their health and safety needs. Adults will be self-sufficient, providing for their own welfare and that of their children.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Public Health and Human Services Department to amend agreements with day training and habilitation (DT&H) and semi-independent living service (SILS) providers.

BACKGROUND:

The St. Louis County Board has agreements in effect with DT&H and SILS providers through June 30, 2011. Costs incurred for DT&H services provided to St. Louis County residents are primarily funded through the Medical Assistance (MA) program, although a small number of clients receive services using county funds. MA funding covers the DT&H service costs of those individuals residing in an Intermediate Care Facility for Persons with Developmental Disabilities and those eligible for and receiving Medical Assistance Home and Community-Based Developmental Disabilities Waiver Services.

Semi-independent living services are paid for by a combination of state and local funding. The county is required to provide a 30% match. The total cost of SILS in St. Louis County is projected to be \$581,722 in 2012, of which \$174,517 is county funding.

The Minnesota Department of Human Services has mandated counties to reduce present reimbursement rates effective September 1, 2011. Rates for DT&H are reduced by 1.0% and rates for SILS providers are reduced by 1.5% effective September 1, 2011.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Public Health and Human Services Department to enter into agreements effective July 1, 2011 through June 30, 2012 for the following services:

- 1) Day training and habilitation service providers (as listed below) to be paid from:
Fund: 230
Agency: 232006
Object: 604800

- 2) Semi-independent living service providers (as listed below) to be paid from:
Fund: 230
Agency: 232006
Object: 605200

There will be no change in rates for the first two months, July 1, 2011 through August 31, 2011.

It is further recommended that the rates from September 1, 2011 through June 30, 2012 be approved as follows:

DAY TRAINING & HABILITATION (1.0% reduction)

<u>Program Name</u>	<u>Full Day Program</u>	<u>Partial Day Program</u>	<u>Round Trip Daily Transport.</u>	<u>Full Day Program & Transport.</u>
Access to Employment Too, Inc.	\$ 85.19	\$ 63.89	\$ 7.44	\$ 92.63
CHOICE, Unlimited – CHOICE	\$ 72.66	\$ 54.49	\$ 8.02	\$ 80.68
CHOICE, Unlimited – OPTIONS	\$101.28	\$ 75.96	\$10.69	\$111.97
East Range DAC	\$ 64.32	\$ 48.24	\$11.47	\$ 75.79
Floodwood Services & Training, Inc.	\$ 64.88	\$ 48.66	\$ 5.71	\$ 70.59
MSOCS Duluth – Airpark Products & Services	\$117.52	\$ 88.14	\$ 9.73	\$127.25
MSOCS Duluth – Lincoln Park Life Skills	\$ 90.55	\$ 67.91	\$13.55	\$104.10
MSOCS Range Area Vocational Supports	\$116.35	\$ 87.26	\$16.48	\$132.83
Range Center, Inc.	\$ 83.67	\$ 62.75	\$ 6.02	\$ 89.69
UDAC, Inc.	\$ 63.27	\$ 47.45	\$ 9.80	\$ 73.07

	<u>Level</u>	<u>Hourly Rate*</u>
Pinewood, Inc. – Duluth	A	\$28.16
	B	\$13.80
	C	\$10.84
	D	\$ 9.68

* Pinewood, Inc.-Duluth was formerly a Rule 75 pilot program and is allowed to have hourly rates.

SEMI-INDEPENDENT LIVING SERVICES (SILS) (1.5% reduction)

	<u>Per Hour</u>
Duluth Regional Care Center	\$26.05
HOMES, Inc. - Hibbing	\$26.05
HOMES, Inc. - Virginia	\$26.05
Innovative Living, Inc.	\$26.05
Trillium Services, Inc.	\$26.05

**Recontract with Day Training and Habilitation
and Semi-Independent Living Service Providers**

BY COMMISSIONER _____

WHEREAS, St. Louis County purchases day training and habilitation and semi-independent living services for residents with developmental disabilities; and

WHEREAS, the Department of Public Health and Human Services has agreements with the following day training and habilitation providers and semi-independent living service providers; and

WHEREAS, the Department wishes to renew these agreements.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the Public Health and Human Services Department to enter into agreements effective July 1, 2011 through June 30, 2012 for the following services:

- 1) Day training and habilitation service providers (as listed below) to be paid from:
 Fund: 230
 Agency: 232006
 Object: 604800

- 2) Semi-independent living service providers (as listed below) to be paid from:
 Fund: 230
 Agency: 232006
 Object: 605200

There will be no change in rates for the first two (2) months, July 1, 2011 through August 31, 2011.

RESOLVED FURTHER, that the rates from September 1, 2011 through June 30, 2012 be approved as shown below:

DAY TRAINING & HABILITATION (1.0% reduction)

<u>Program Name</u>	<u>Full Day Program</u>	<u>Partial Day Program</u>	<u>Round Trip Daily Transport.</u>	<u>Full Day Program & Transport.</u>
Access to Employment Too, Inc.	\$ 85.19	\$ 63.89	\$ 7.44	\$ 92.63
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Duluth Regional Care Center	\$26.05
HOMES, Inc. - Hibbing	\$26.05
HOMES, Inc. - Virginia	\$26.05
Innovative Living, Inc.	\$26.05
Trillium Services, Inc.	\$26.05

BOARD LETTER NO. 11 - 362

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: September 27, 2011 **RE:** Reinstatement of Contract for
Repurchase of State Tax
Forfeited Land - Oliver

FROM: Kevin Z. Gray
County Administrator

Robert Krepps
Land Commissioner

RELATED DEPARTMENT GOAL:

To perform public services; to provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize reinstatement of a contract for deed to repurchase state tax forfeited land.

BACKGROUND:

Minn. Stat. § 282.341 Subd. 1 provides for reinstatement of a contract for deed subject to payment equivalent to the delinquent installments, taxes, assessments, penalties, costs, and interest. Patrick and Lisa Oliver of Duluth, MN, have requested to reinstate their contract to repurchase state tax forfeited land. Less than 50 percent of the basic sale price was paid prior to cancellation; therefore, reinstatement requires county board approval (Minn. Stat. § 282.341 Subd. 1). Payment and fees required to reinstate the contract have been paid.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the reinstatement of this contract.

Patrick and Lisa Oliver, Duluth, MN

Address of Property	332 95 th Avenue West Duluth, MN 55808
Legal Description	CITY OF DULUTH W 140 FT OF E 518 FT OF OUTLOT B NEW DULUTH 1ST DIVISION Parcel Code: 10-3430-19270
Date of Cancellation and Resolution Number	08/02/2011 Reso 421
Amount needed to Reinstate	\$9,460.19
Date Paid	09/13/2011
Cancelled Contract Number	C22090099
New Contract Number	C22110091

Reinstatement of Contract for Repurchase of State Tax Forfeited Land - Oliver

BY COMMISSIONER _____

WHEREAS, under the provisions of Minn. Stat. § 282.341 Subd. 1, a contract for deed to repurchase state tax forfeited land previously cancelled may be reinstated by the previous contract holder subject to payment of installments, taxes, assessments, penalties, costs, and interest; and

WHEREAS, less than 50 percent of the basic sale price was paid prior to cancellation; therefore, county board approval is required for reinstatement; and

WHEREAS, Patrick and Lisa Oliver of Duluth, MN, have requested to reinstate Contract C22090099, having been cancelled on 08/02/2011, under new Contract C22110091 for property described as:

CITY OF DULUTH
W 140 FT OF E 518 FT OF OUTLOT B
NEW DULUTH 1ST DIVISION
Parcel Code: 10-3430-19270

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the reinstatement of Contract C22110091 by Patrick and Lisa Oliver of Duluth, MN, in the amount \$9,460.19, to be deposited into Fund 240 (Forfeited Tax Fund).



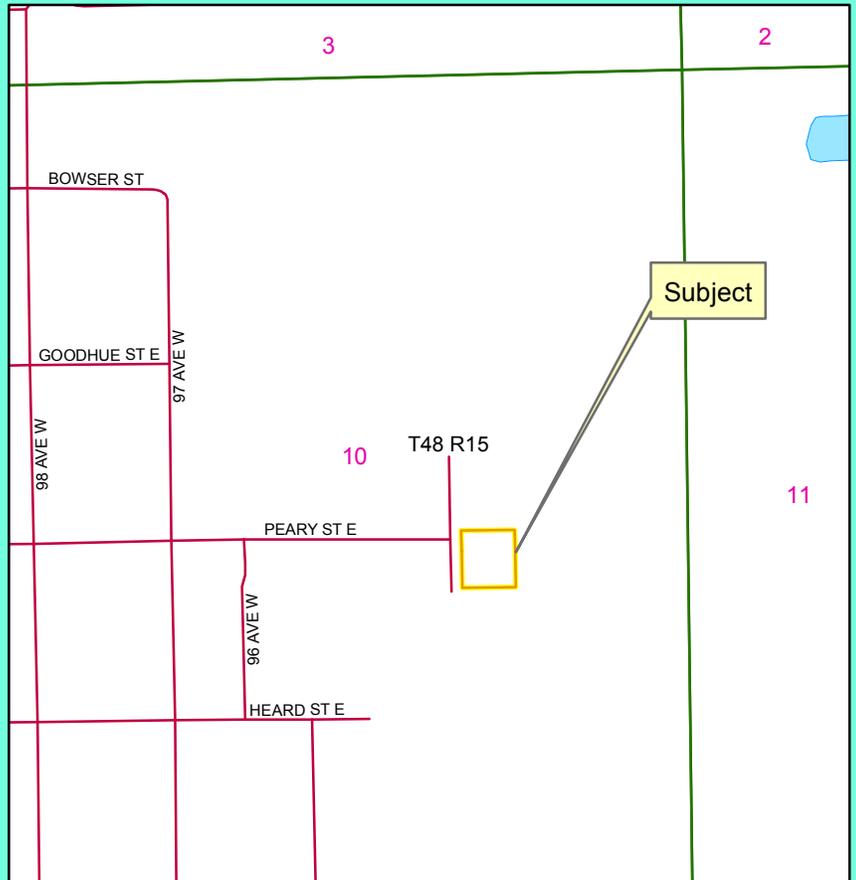
St. Louis County Land Department Tax Forfeited Land Sales

Reinstatement of Contract

Legal : CITY OF DULUTH
W 140 FT OF E 518 FT OF OUTLOT B
NEW DULUTH 1ST DIVISION

Parcel Code : 010-3430-19270

LDKEY : 70137

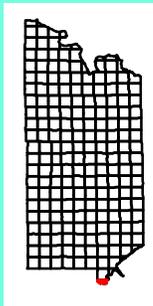


City of Duluth

Sec: 10 Twp: 48 Rng: 15

Commissioner District # 5

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land Department**
September 2011



2003 NAIP Photo

BOARD LETTER NO. 11 – 363

ENVIRONMENT & NATURAL RESOURCES COMMITTEE

CONSENT NO. 3

BOARD AGENDA NO.

DATE: September 27, 2011

RE: 2012 Solid Waste
Service Fees

FROM: Kevin Z. Gray
County Administrator

Ted Troolin
Environmental Services Director

RELATED DEPARTMENT GOAL:

To act in a leadership capacity to ensure a sustainable integrated waste management system.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the 2012 Solid Waste Service Fee rates for the North and South Service Areas.

BACKGROUND:

St. Louis County oversees solid waste management activities for that portion of St. Louis County outside of the Western Lake Superior Sanitary District (WLSSD). The county has established solid waste service fees to fund programs and activities within that area. Separate fee schedules have been established for the North Service Area and the South Service Area.

Most county solid waste services are provided in the North Service Area. A county tax statement line item, "Solid Waste Service Fee" for the North Area was established in 1991. The fee is paid by residents and businesses to offset the cost of services and to allow residents to continue to use department facilities and programs. The fees were reduced in 1995, and have been kept at the reduced rate from 1996 through 2011.

The county established the South Solid Waste Service Area in 2001. This area is made up of townships within the county's jurisdictional area, but in the WLSSD waste shed including Alden, Gnesen, Fredenberg, Pequaywan, Normanna, North Star, Unorganized T53N, R15W, and Unorganized T54N, R13W. Service fees mirroring WLSSD service fees were developed to fund WLSSD and county programs provided in the area. A hauler collected fee was implemented in March 2002. A county tax statement line item, "Solid Waste Service Fee" was implemented in January 2003. The majority of the revenue is paid to WLSSD to fund WLSSD provided programs available in this area. The fees for the South Solid Waste Service Area have been the same as set by the WLSSD for WLSSD residents. The WLSSD raised the fees in its jurisdiction in 2007.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the 2012 Solid Waste Service Fees for the North Solid Waste Service Area at the previous rates. The residential fee will be \$58/parcel and the seasonal fee will be \$19.72/parcel. Commercial fees will remain the same based on estimated market value.

It is further recommended that the St. Louis County Board approve the 2012 Solid Waste Service Fees for the South Solid Waste Service Area at the previous rates. The residential fee will be \$18/parcel and the seasonal fee will be \$9/parcel. Commercial fees will be based on estimated market value, and the hauler collected fee per container would remain at the same rates. Parcels with less than \$1,000 worth of improvements will not be charged a service fee.

2012 Solid Waste Service Fees

BY COMMISSIONER _____

WHEREAS, in 1991, St. Louis County implemented a Solid Waste Service Fee to fund portions of the county's solid waste management programs; and

WHEREAS, in 2001 and 2002, the county established the South Solid Waste Service Area and implemented hauler-collected and tax statement line item service fees for that area; and

WHEREAS, current revenue generated by solid waste service fees is adequate to fund recycling, household hazardous waste, administration, and waste reduction programs.

NOW THEREFORE, BE IT RESOLVED, that the 2012 North Solid Waste Service Area Solid Waste Service Fees continue at the 2011 rates as follows:

Residential Parcels	\$ 58.00
Seasonal/Recreational Parcels	\$ 19.72
Commercial Parcels:	
* EMV less than \$50,000	\$ 58.00
EMV \$50,001 to \$100,000	\$ 87.00
EMV \$100,001 to \$150,000	\$116.00
EMV \$150,001 to \$200,000	\$145.00
EMV more than \$200,000	\$174.00

RESOLVED FURTHER, that the 2012 South Solid Waste Service Area Solid Waste Service Fees continue at the 2011 rates as follows:

Residential Parcels	\$ 18.00
Seasonal/Recreational Parcels	\$ 9.00
Commercial Parcels:	
* EMV less than \$50,000	\$ 18.00
EMV \$50,001 to \$100,000	\$ 27.00
EMV \$100,001 to \$150,000	\$ 36.00
EMV \$150,001 to \$200,000	\$ 45.00
EMV more than \$200,000	\$ 54.00

RESOLVED FURTHER, that these rates shall be certified to the St. Louis County Auditor to be included upon the 2012 tax statements.

* EMV – Estimated Market Value – land value plus improvements

BOARD LETTER NO. 11 - 364

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 4

BOARD AGENDA NO.

DATE: September 27, 2011 **RE:** Acceptance of Quote for
Materials – Bridge Project on
County Road 837 (Halden
Township)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to accept a quote for project materials for a bridge over the Sixteen Creek on County Road 837 in Halden Township.

BACKGROUND INFORMATION:

As authorized by the St. Louis County Board, quotes were received on July 20, 2011 for project materials for a bridge on County Road 837. Quotes over \$50,000 require board approval. This project, along with its financing, is shown below:

- Project:** MP 837-86142, County Project 86142
Location: CR 837 over Sixteen Creek - length 0.1 mi.
Traffic: 25 **PQI:** N.A.
Construction: Purchase of Concrete Culverts
Funding: Fund 200, Agency 203246, Object 651000 Culverts -
Concrete

Anticipated Start Date: Oct. 17, 2011
Anticipated Completion Date: Oct. 31, 2011
Engineer's Estimate: \$80,000.00

Quotes Concrete:

Hancock Concrete Products, \$79,535.39 (-\$464.61, -0.6%)
Hancock, MN
Cretex Concrete Products (Did not meet bid specifications)
Maple Grove, MN

Public Works staff will perform additional work from the bridge division budget for seeding and other minor work on the project.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize acceptance of the quote for concrete culverts from Hancock Concrete Products, Hancock, MN for MP 837-86142 in the amount of \$79,535.39, payable from Fund 200, Agency 203246, Object 651000.

**Acceptance of Quotes for Materials – Bridge Project on
County Road 837 (Halden Township)**

BY COMMISSIONER _____

WHEREAS, quotes have been received by the St. Louis County Public Works Department for the following project:

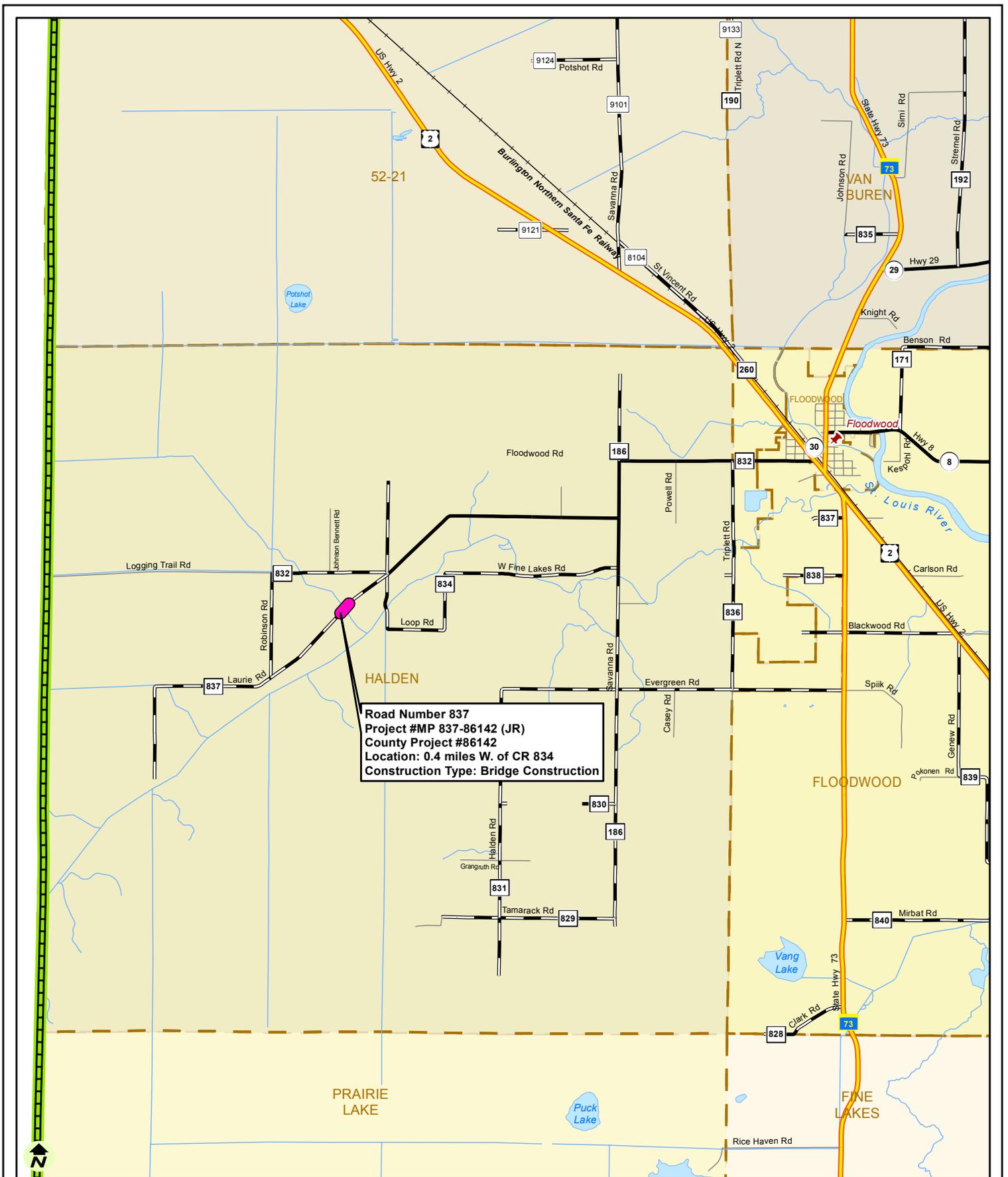
MP 837-86142, County Project 86142 for project materials (concrete culverts) for a bridge on County Road 837 (Halden Township), length 0.1 mi.

WHEREAS, quotes were received and the low quote was provided by Hancock Concrete Products, Hancock, MN.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the quote for concrete culverts.

<u>LOW QUOTE</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Hancock Concrete Products Concrete Culverts	17 Atlantic Ave. Hancock, MN 56244	\$79,535.39

RESOLVED FURTHER, that the appropriate county officials are authorized to approve the contractor's quote for the above listed project payable from Fund 200, Agency 203246, Object 651000 for concrete culverts.



St. Louis County 2011 Road & Bridge Construction



Map Components	
2011 Road & Bridge Construction	County/Unorg. Twp. Road - Paved
Bridge Construction	County/Unorg. Twp. Road - Gravel
Interstate Highway	Railroad
U.S./State Highway	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream/Ditch

BOARD LETTER NO. 11 - 365

FINANCE & BUDGET COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

DATE: September 27, 2011

RE: 2011 Second Quarter Budget
Changes

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor

RELATED DEPARTMENT GOAL:

Provide professional finance and accounting services in keeping with best practices, ensuring that public dollars are used exclusively for authorized public purposes.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the budgetary revenue and expenditure changes incurred in the second quarter of 2011.

BACKGROUND:

Each year, the County Board adopts a resolution which allows for transfers and appropriations within funds for the current budget year. In addition, the 2011 Budget Resolution (No. 10-574, dated Dec. 14, 2010) requires that increases to the original governmental funds revenue and expenditure budgets cannot be made without County Board approval. The following represents the transfers and budgetary changes requested during the second quarter of 2011.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the 2011 second quarter budget changes.

2011 Second Quarter Budget Changes

BY COMMISSIONER: _____

WHEREAS, all increases in original governmental funds revenue and expenditure budgets require County Board approval; and

WHEREAS, departments anticipate being notified of additional revenues throughout the year and need approval to increase revenue and expenditure budgets; and

WHEREAS, proposed budget adjustments are levy neutral;

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the following budget changes:

1. Increase Public Health & Human Services Assertive Community Treatment revenue and expense budget due to a rate increase by the State of Minnesota (-\$82,070).
2. Increase Property Management revenue and expense budget to reflect an increase in 2011 rates for the Ely Government Services Center (\$17,237).
3. Reallocation of multiple positions in Public Health & Human Services, including:
 - a. Social Services Specialist II position to a Social Worker position (\$7,200),
 - b. Collection Services Supervisor II to a Child Support Officer I (-\$5,160),
 - c. Social Services Specialist position to a Social Worker position (\$7,200),
 - d. Three Information Specialist positions to the Information Specialist II classification (\$15,912), and
 - e. Information Specialist I to a Business Systems Analyst (\$17,196).
4. Increase revenue and expense budget in Fund 280 Septic Loans to allow for the principle received in 2011 to be available for new septic loans (\$6,359).
5. Use of missing heirs fund balance to cover transfer. After 21 years, the money becomes property of the county and is transferred to the general fund (\$6,101).
6. Increase revenue and expense budget to pay off Minnesota Clean Water Partnership Project Implementation Loan. (\$10,282).
7. Increase revenue and expense budget in Public Health & Human Services for higher than anticipated relative custody assistance pass-through funds from the state (\$200,000).
8. Increase revenue and expense budgets to match actual revenues received for meth-related overtime reimbursed through Northeast Law Enforcement Administrator's Council (\$1,905).
9. Increase revenue and expense budget for Arrowhead Economic Opportunity Agency (AEOA) Single Family Rehab to reflect unexpected program income generated by AEOA's Housing Development Activity for the sale of two houses (\$50,000).
10. Increase budget for 2010 Boat & Water Safety grant to contract amount (\$37).
11. Use of depreciation reserve funds for Heating Ventilation Air Conditioning unit at Hibbing Courthouse (\$56,957).

12. Use of fund balance to cover first quarter unemployment in Assisted Living Program (\$649).

13. Add sales tax to Purchase Order No. 9519 for a new boiler and water heaters for the jail from Ryan Company. The original board resolution, Resolution No. 11-356 dated June 28, 2011, did not include the \$10,209.37 sales tax.

						Expense Budget	Transfer	Out	Accumulation of Fund Balance	Revenue Budget	Transfers In	Use of Fund Balance
2nd Quarter												
1	230	232003	609600		23010000	\$ 80,397.00						
	230	232003	609600			\$ 1,673.00						
	230	232003	527500						\$ (82,070.00)			
2	100	128021	553001						\$ (15,745.00)			
	100	553001	583103						\$ (1,492.00)			
	100	583103	634200			\$ 17,237.00						
3	230	232006	610100			\$ 7,200.00		based on full year				
	230	231009	610100			\$ (5,160.00)		based on full year				
	230	232005	610100			\$ 7,200.00		based on full year				
	230	various?	610100			\$ 15,912.00		based on full year for three positions				
	230	232007	610100			\$ 17,196.00		based on full year				
4	280	280001	584101						\$ (6,358.97)			
	280	280001	635200			\$ 6,358.97						
5	161	161001	653000			\$ 6,100.77						
	161	999999	311017								\$ (6,100.77)	
6	282	282001	635200			\$ 10,282.24						
	282	282001	584101						\$ (10,282.24)			
7	230	232008	608500			\$ 200,000.00						
	230	232008	530628						\$ (200,000.00)			
8	100	129999	540515	12943	99999999 2011				\$ (1,904.82)			
	100	129999	629900	12943	99999999 2011	\$ 1,904.82						
9	261	261003	583100						\$ (50,000.00)			
	261	261003	629900			\$ 50,000.00						
10	100	130999	530801	13001	99999999 2010				\$ (36.57)			
	100	130999	665900	13001	99999999 2010	\$ 36.57						
11	402	402001	665900			\$ 56,957.00						
	402	999999	311126								\$ (56,957.00)	
12	100	104011	617200			\$ 649.00						
	100	999999	311200								\$ (649.00)	
13	400	400032	630900			\$ (5,020.97)						
	400	400032	663100			\$ 5,020.97						
	400	400003	630900			\$ (5,188.40)						
	400	400032	663100			\$ 5,188.40						

BOARD LETTER NO. 11 - 366

PUBLIC SAFETY & CORRECTIONS COMMITTEE
CONSENT NO. 6

BOARD AGENDA NO.

DATE: September 27, 2011

RE: Second Amendment to
the 2010 Boundary
Waters Drug Task Force
Grant

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELATED DEPARTMENT GOAL:

To enhance public safety.

ACTION REQUESTED:

The St. Louis County Board is requested to accept a second amendment to the 2010 Boundary Waters Drug Task Force Grant.

BACKGROUND:

The Boundary Waters Drug Force, comprised of several governmental units within St. Louis County, is primarily funded by grants from the Minnesota Department of Public Safety, Office of Justice Programs. The St. Louis County Sheriff's Office is a partner/participant, and the county serves as fiscal agent for the task force.

On February 1, 2011, the County Board adopted Resolution No. 11-57, authorizing an amendment to the 2010 Boundary Waters Drug Task Force Grant which increased the grant amount by \$49,500 and extended the term of the grant to December 31, 2011. This second amendment increases the grant an additional \$46,035.

RECOMMENDATION:

It is recommended that the St. Louis County Board accept a second amendment to the 2010 Boundary Waters Drug Task Force Grant, increasing the grant by \$46,035, to be accounted for in Fund 100, Agency 129999, Grant 12901, Year 2010.

**Second Amendment to the 2010 Boundary Waters
Drug Task Force Grant**

BY COMMISSIONER _____

WHEREAS, the St. Louis County Sheriff's Office is a member of the Boundary Waters Drug Task Force, and the county serves as its fiscal agent; and

WHEREAS, the Minnesota Department of Public Safety, Office of Justice Programs, is offering a second amendment to the 2010 Boundary Waters Drug Task Force grant which increases the grant an additional \$46,035.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes a second amendment to the 2010 Boundary Waters Drug Task Force Grant increasing the amount by \$46,035, to be accounted for in Fund 100, Agency 129999, Grant 12901, Year 2010.

2nd Amendment**GRANT APPROVAL FORM**

GRANT NAME: BWDTF Grant GRANT AMOUNT: 46035
 GRANTOR: _____ MATCH AMOUNT: _____
 FUND: 100 AGENCY: 129999 GRANT: 12901 GRANT YEAR: 2010
 AGENCY NAME: Sheriff
 CONTACT PERSON: Nancy Sandstrom PHONE: _____
 GRANT PERIOD: BEGIN DATE: _____ END DATE: 12/31/11
 STATE GRANT AWARD NUMBER OR FEDERAL CFDA # _____

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.

GRANTS OF \$25,000 OR LESS

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?

YES NO

If so, this type of grant requires the following review approval:

County Auditor	_____	Date: _____
County Administrator	_____	Date: _____
County Attorney	_____	Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

NEW GRANTS GREATER THAN \$25,000

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?

YES NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor _____ Date: _____
County Administrator _____ Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

RECURRING GRANTS GREATER THAN \$25,000

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?

YES NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor Jan D'Alida Date: 9-16-11
County Administrator Earl Schenberg Date: 9/22/11

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

BOARD LETTER NO. 11 - 367

PUBLIC SAFETY & CORRECTIONS COMMITTEE CONSENT NO. 7

BOARD AGENDA NO.

DATE: September 27, 2011 **RE:** Renewal of Law Enforcement
Services Agreement with the
City of Mt. Iron

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELATED DEPARTMENT GOAL:

To enhance public safety.

ACTION REQUESTED:

The St. Louis County Board is requested to renew a law enforcement services agreement with the City of Mt. Iron as authorized under Minn. Stat. § 471.59.

BACKGROUND:

Since 1988, the St. Louis County Sheriff's Office has worked under a contract to provide law enforcement services within the City of Mt. Iron, as authorized by County Board Resolution No. 88-931, dated December 13, 1988. The City of Mt. Iron and the Sheriff's Office wish to continue this agreement. The existing contract has been updated by the County Attorney's Office to reflect changes in municipal law and to achieve better uniformity among law enforcement services agreements within the county. The new agreement ensures the county recovers the true and actual cost of providing law enforcement services to the City of Mt. Iron. This contract automatically renews unless terminated with 90 days notice by either party.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the renewal of an agreement for law enforcement services with the City of Mt. Iron, with funds to be accounted for in Fund 100, Agency 134002.

**Renewal of Law Enforcement Services Agreement
with the City of Mt. Iron**

BY COMMISSIONER _____

WHEREAS, the City of Mt. Iron has contracted with St. Louis County to provide law enforcement services since 1988, and is desirous of continuing this arrangement; and

WHEREAS, St. Louis County wishes to continue the law enforcement services according to the terms and conditions set forth in a renewed agreement with the City of Mt. Iron; and

WHEREAS, such contracts are authorized and provided for by the provisions of Minn. Stat. § 471.59.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the agreement for law enforcement services with the City of Mt. Iron, with funds to be accounted for in Fund 100, Agency 134002.

RESOLVED FURTHER, that the St. Louis County Board authorizes the appropriate county officials to sign the agreement on behalf of St. Louis County.

amount not to exceed \$87,785, and to act as the fiscal agent on behalf of the Homeland Security Operation Stonegarden joint mission. The grant will be accounted for in Fund 100, Agency 12999, Grant 12931, Year 2010.

2010 Operation Stonegarden Homeland Security Grant

BY COMMISSIONER _____

WHEREAS, the State of Minnesota Department of Public Safety, through the Homeland Security and Emergency Management Division, has again made available an Operation Stonegarden grant to enhance the security of the international border and ports of entry between St. Louis County and Canada.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes application and acceptance of the 2010 Homeland Security Operation Stonegarden grant, not to exceed \$87,785, to be accounted for in Fund 100, Agency 129999, Grant 12931, Year 2010.

RESOLVED FURTHER, that the appropriate county officials are authorized to execute all agreements and contracts necessary to fulfill the application and acceptance of the 2010 Homeland Security Operation Stonegarden grant as approved by the St. Louis County Attorney, with St. Louis County acting as coordinator and fiscal agent for the grant through the Sheriff's Office.

GRANT APPROVAL FORM

GRANT NAME: 2010 Stonegarden GRANT AMOUNT: 87785
 GRANTOR: HSEM MATCH AMOUNT: None
 FUND: 100 AGENCY: 129999 GRANT: 12931 GRANT YEAR: 2010
 AGENCY NAME: Sheriff
 CONTACT PERSON: Nancy Sandstrom PHONE: _____
 GRANT PERIOD: BEGIN DATE: Upon Execution END DATE: Unknown
 STATE GRANT AWARD NUMBER OR FEDERAL CFDA #: Unknown

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.

GRANTS OF \$25,000 OR LESS

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, **or** if the match is monetary, that the department can find the necessary amount within its existing budget.

DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?

YES NO

If so, this type of grant requires the following review approval:

County Auditor	_____	Date: _____
County Administrator	_____	Date: _____
County Attorney	_____	Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

NEW GRANTS GREATER THAN \$25,000

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?
YES NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor _____ Date: _____
County Administrator _____ Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

RECURRING GRANTS GREATER THAN \$25,000

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?
YES NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor Don Dickson Date: 9-21-11
County Administrator Dan Jochenberg Date: 9-22-11

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

BOARD LETTER NO. 11 - 369

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 9

BOARD AGENDA NO.

DATE: September 27, 2011 **RE:** Support of the Clean Up Efforts
of the Lake Fourteen Lake
Association

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To provide effective and efficient government.

ACTION REQUESTED:

The St. Louis County Board is requested to pass a resolution of support for the Lake Fourteen Lake Association's efforts to acquire funding for needed clean up of the lake, located north of Great Scott Township (T.60N.-R.19W).

BACKGROUND:

After a recent tour of Lake Fourteen, Commissioner Forsman was able to view, first hand, the lake's weed problem consisting of extremely pervasive "Coon Tail" and "Canadian Water Weed" infestation. As a result, Commissioner Forsman is requesting that the County Board consider approving a resolution of support for the efforts of the Lake Fourteen Lake Association to obtain funding from state and/or federal sources to return the lake to a healthy environmental balance. Lake Association president, Steve Badanjak, has been working with the Minnesota Department of Natural Resources (DNR) to address the problem. The DNR representatives have told the Lake Association they would help administer a chemical treatment to curb the growth of the weeds, costing around \$5000 annually.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve a resolution of support for the efforts of the Lake Fourteen Lake Association to obtain funding assistance from state and/or federal sources to address the weed infestation and secure the resources to successfully clean up the lake.

Support of the Clean Up Efforts of the Lake Fourteen Lake Association

BY COMMISSIONER _____

WHEREAS, Lake Fourteen, located north of Great Scott Township (T.60N.-R.19W) in St. Louis County, Minnesota, is experiencing extremely pervasive "Coon Tail" and "Canadian Water Weed" infestation; and

WHEREAS, the Lake Fourteen Lake Association has been working with the Minnesota Department of Natural Resources (DNR) to address the problem, which will involve the administration of a chemical treatment to help curb the growth of the weeds, costing around \$5000 annually; and

WHEREAS, the St. Louis County Board of Commissioners believes it is appropriate for state and federal funding agencies to be engaged in the efforts to clean up Lake Fourteen, including the possibility of dredging the lake and hauling the weeds to a suitable location.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board fully supports the efforts of the Lake Fourteen Lake Association in its pursuit to restore Lake Fourteen to a healthy environmental balance, and urges the various state and federal funding agencies to assist the association in every way possible to reach its goal of successfully addressing the Lake Fourteen weed infestation.

BOARD LETTER NO. 11 – 370

HEALTH & HUMAN SERVICES COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: September 27, 2011 **RE:** Committee Appointments to
the Leadership Team of the
Heading Home St. Louis
County Project

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL(S):

Adults will be self sufficient, providing for their own welfare and that of their children. Adults will live in the least restrictive living arrangement that meets their health and safety needs.

ACTION REQUESTED:

The St. Louis County Board is requested to appoint nine (9) members to the Leadership Team of the Heading Home St. Louis County Project.

BACKGROUND:

On June 14, 2011, the St. Louis County Board adopted Board Resolution No. 11-339 changing the committee structure of the Heading Home St. Louis County Ten Year Plan to End Homelessness. On June 13, 2011, a similar resolution was adopted by the Duluth City Council. Nine of the fifteen members of the Leadership Team were to be appointed by the St. Louis County Board of Commissioners, and six members by the Duluth City Council.

During the month of July, 2011, the Public Health and Human Services Department placed advertisements for membership on the Leadership Team in five county newspapers, on the county's public website, and through existing homeless programs email lists. Applications were received by the Auditor's Office. Three year terms for these initial appointments will be staggered to ensure membership continuity.

In accordance with the County Board's appointment process, Commissioners received Board Memo No. 11-42, dated September 12, 2011, which included copies of the applications for review.

RECOMMENDATION:

It is recommended that the St. Louis County Board appoint the following nine (9) individuals to the Heading Home St. Louis County Leadership Team:

<i>NAME</i>	<i>POSITION</i>	<i>TERM STARTS</i>	<i>TERM ENDS</i>
Karen Hill	Homeless Advocate	10/04/2011	12/31/13
Ji Young Choi	State MITCH representative (MN Interagency Council on Homelessness)	10/04/2011	12/31/13
Edie Carr	Education Representative	10/04/2011	12/31/12
Adam Venne	Rural Housing Representative (provider)	10/04/2011	12/31/12
Richard Wolff	At-Large Representatives (foundations/private funding sources)	10/04/2011	12/31/14
Carrie Knuutti	At-Large Representatives (foundations/private funding sources)	10/04/2011	12/31/12
Janelle Burton	Tribal representative Bois Forte Band	10/04/2011	12/31/13
Joe Gregorich	Corrections representative	10/04/2011	12/31/14
Al Liam	Business community representation	10/04/2011	12/31/14

**Committee Appointments to the Leadership Team
of the Heading Home St. Louis County Project**

BY COMMISSIONER _____

WHEREAS, on June 14, 2011, the St. Louis County Board adopted Board Resolution No. 11-339 changing the committee structure of the Heading Home St. Louis County Ten Year Plan to End Homelessness; and

WHEREAS, nine of the fifteen members of the Leadership Team were to be appointed by the St. Louis County Board of Commissioners; and

WHEREAS, in July, 2011, the Public Health and Human Services Department placed advertisements for membership on the Leadership Team in five county newspapers, on the county's public website, and through existing homeless programs' email lists, and applications were received by the Auditor's Office.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board appoints the following nine (9) individuals to the Heading Home St. Louis County Leadership Team:

<i>NAME</i>	<i>POSITION</i>	<i>TERM STARTS</i>	<i>TERM ENDS</i>
Karen Hill	Homeless Advocate	10/04/2011	12/31/13
Ji Young Choi	State MITCH representative (MN Interagency Council on Homelessness)	10/04/2011	12/31/13
Edie Carr	Education Representative	10/04/2011	12/31/12
Adam Venne	Rural Housing Representative (provider)	10/04/2011	12/31/12
Richard Wolff	At-Large Representatives (foundations/private funding sources)	10/04/2011	12/31/14
Carrie Knuutti	At-Large Representatives (foundations/private funding sources)	10/04/2011	12/31/12
Janelle Burton	Tribal representative Bois Forte Band	10/04/2011	12/31/13
Joe Gregorich	Corrections representative	10/04/2011	12/31/14
Al Liam	Business community representation	10/04/2011	12/31/14



Application

Citizen Advisory Committee, Commission, or Board

St. Louis County

Return Application to:
Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Revised 1-2006
APP-CACCB

Application For:

St. Louis County Homeless Program Leadership Team

Please list the committee, commission, or board for which you are applying

Applicant Name:

Choi

Ji-Young

Mr. Mrs. Ms.

Last Name

First Name

Middle Initial

Home Address:

7019 Timber Trail Ln. S.

Street

Cottage Grove

MN

55016

City

State

Zip

Telephone/Fax/
E-Mail:

651-674-3325

651-296-9839

ji-young.choi@state.mn.us

Home

Work

Fax

E-mail Address

1. How long have you lived in St. Louis County? 0 (none)

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Minnesota Interagency Council on Homelessness, MN
Minnesota Service Funding Committee, MN
Ramsey County Homeless Advisory Board, MN
Heading Home Hennepin/Ramsey Workgroup, MN
Governor Workforce Development Committee, MN
Board of Directors, Emergency Food Network, New Hope, MN
Co-Chair, Diversity Committee, Catholic Charities, MN
Board of Directors, YWCA, Ames, IA

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

As the manager of Family Homelessness Prevention & Assistance Program (FHPAP), I have involved many community homeless respond system development and assessment. Starting July 1, 2011, I am assigned as a new MICH (Minnesota Interagency Council on Homelessness) for the St. Louis County. With my new responsibility, I would like to part of St. Louis County's many efforts to prevent & end homelessness.

4. Please describe your education, employment, areas of interest, and expertise.

Education:
Master of Education, Program Development and Evaluation (Iowa State University, Ames, IA)
Master of Sciences, Marketing and Consumer Behavior (Iowa State University, Ames, IA)

5. Please provide additional information you believe is important in considering your application?

I am always passionate in advocating homelessness and other social issues to make our community healthier and better. With my current role at work and MICH, I wish to provide statewide strategy related information and resources to the St. Louis County homeless programs leadership team.

6. Please list two references including name, address, and telephone number.

Joel Salzer, Manager, MN Housing 651-296-9828

Laura Kadwell, Director, Heading Home MN, 612-721-3700 (x112)

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature: _____

Date _____

THANK YOU!

Page 2 of 2

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District _____

Retention Date

Appointed: Yes No

Committee/Board/Commission: _____



Revised 1-2006
APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board
St. Louis County

Return Application to:
Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For: Homeless Programs Leadership Council

Please list the committee, commission, or board for which you are applying

Applicant Name: Carr, Edie A. Mr. Mrs. Ms.
Last Name First Name Middle Initial

Home Address: 4372 Lilac Road
Street

Gilbert, MN 55741
City State Zip

Telephone/Fax/ E-Mail: 780-8209 749-8130 ext:1117 ecarr@isd2142.k12.mn.us
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County? 26 years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

St. Louis County Community Block Grant 1999-2005
Range Regional Health Services 2004-2010
Iron Range Resources Partners Advisory Board 1999-2005
Central Mesabi Medical Foundation Board 1992-2005
American Red Cross - American Cancer Society - Kids Plus - Hibbing
Trailblazers Snowmobile Club - current member
Regional Healthcare Collaborative - current board member
East Range School to Work Partnership - current board member
Mesabi Humane Society - grant writer

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I was a part of the county team that developed the 10-year plan to end homelessness, so I already have time, energy and interest invested in this effort. I also am interested in the continued implementation of the plan.

4. Please describe your education, employment, areas of interest, and expertise.

Currently, I am the Executive Director for both the Northern & Southern Family Service Collaborative's in St. Louis County. We look to human service agencies, county social service agencies, schools and local non-profits to work together to benefit children and their families. I have expertise in strategic planning, program evaluation, organizational development, board governance & customer service. I am highly skilled in group facilitation & consensus building and am a visionary thinker.

5. Please provide additional information you believe is important in considering your application?

Graduate of both the Hibbing & Virginia Chamber of Commerce Leadership Program and trainer
Graduate of "Move the Mountain" Transformational Leadership Program
Graduate of the "Institute of Cultural Affairs" Mastering the Technology of Participation facilitation program

6. Please list two references including name, address, and telephone number.

Kris Lofgren, Range Mental Health, 504 1st Street North, Virginia, 55792 741-4714

Kevin Abrahamson, St. Louis County Schools, 1701 N. 9th Ave. Virginia, 749-8130

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:

Elio Can

Date

7-27-2011

THANK YOU!

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District

Retention Date

Appointed: Yes No

Committee/Board/Commission:



Revised 1-2006
APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board
St. Louis County

Return Application to:
Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For: Homeless Programs Leadership Council

Please list the committee, commission, or board for which you are applying

Applicant Name: Venne Adam L Mr. Mrs. Ms.
Last Name First Name Middle Initial

Home Address: 307 B Ave
Street
Eveleth MN 55734
City State Zip

Telephone/Fax/ E-Mail: 218-780-2682 218-735-6324 218-735-6332 adam@rthousing.org
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County? 34 years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Currently, I am a member of the Rural Housing Coalition. Members of the Rural Housing Coalition voted for me to represent them on the Homeless programs Leadership Council. I am also a board member of the Family Services Collaborative, the Arrowhead Human Resources Association, and the Eveleth-Gilbert School District. I am also a member of St. Louis County's Continuum of Care and FHPAP providers group. In the past I was a member of some of the End Homeless in Ten Committees.

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

This Council interests me because I have acquired a deep passion for servicing the needs of those homeless individuals and families that this committee will represent. The mission statement for the organization I work for, Range Transitional Housing, Inc. (RTH), reads to "Compassionately assist people who are homeless in their efforts to obtain and maintain safe housing." Our organization was founded to serve this population, and order to continue doing this properly; I feel we need representation on this Leadership Council

4. Please describe your education, employment, areas of interest, and expertise.

I have a Master's Degree in Business Administration and a Bachelor's Degree in Political Science with an emphasis in Public Policy. I have been employed by RTH since June of 2000. I was a Case Manager for the first 7 years and I have been the Executive Director the past 4 years. I am very interested in the housing programs in St. Louis County, I have experience working with the programs and funders.

5. Please provide additional information you believe is important in considering your application?

I understand that there will be a big push, with the new Hearth Act, for combining all resources to address the wide range of needs of the homeless population. It appears HUD will be focusing on ensuring that education needs are met by pushing for those in the Education Field to get involved. I feel that by serving as a school board member and a board member of the Family Services Collaborative, I have a good working knowledge and can represent the Education field as well.

6. Please list two references including name, address, and telephone number.

John Jarvi, 442 Pine Mill Court, Virginia, MN 55792 (218) 741-2610

Val Strukel, 702 3rd Ave S., Virginia, MN 55792 (218) 748-7334

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:



Date

7-25-11

THANK YOU!

Page 2 of 2

Office Use Only

Date Received

Appointment Date

Date Entered

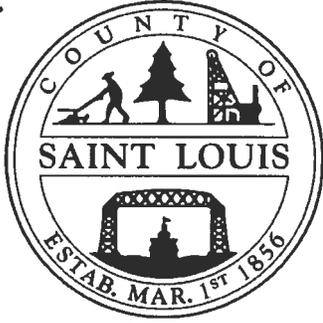
Term End Date

Commissioner District

Retention Date

Appointed: Yes No

Committee/Board/Commission:



Revised 1-2006
APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board
St. Louis County

Return Application to:
Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For: Leadership Council (Homeless Programs)

Please list the committee, commission, or board for which you are applying

Applicant Name: Wolff Rick Mr. Mrs. Ms.
Last Name First Name Middle Initial

Home Address: 2810 3 Ave West
Street
Hibbing MN 55746
City State Zip

Telephone/Fax/ E-Mail: 218-208-9631 866-964-2557 218-263-9221 richard.wolff@ssa
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County? 18 Years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Presently a member of the St. Louis County Committee to End Homelessness. I have been a member since it's inception. I chaired the St Louis County CDBG committee for three years ending in 1999. This committee was responsible for allocating HUD dollars for housing as wells as social service agencies dealing with homeless populations. I am a current member of the Salvation Army Board of Directors in Hibbing MN and am involved in dealing with folks requiring emergency assistance.

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I work in the social services field. I recognize that homelessness is a problem that needs to be addressed at many different levels. However, the county level is where we can actually make decisions that make a difference in people's lives. The potential exists for us to make a big difference in this area but only with a coordinated and unified effort. I see the county and the City of Duluth coming together to start that process.

4. Please describe your education, employment, areas of interest, and expertise.

I have a B.A in Economics and Political Science from the University of Minnesota. I currently am the manager of the Social Security Office in Hibbing MN. We have the responsibility for Northern St. Louis County. I am the homeless coordinator for the office and work statewide with other social security representatives to coordinate our activities. We also work with many homeless folks in the office to get them to the right agency and assist in applying for the appropriate benefits.

5. Please provide additional information you believe is important in considering your application?

I am a current Board member of the Northeastern Minnesota Habitat for Humanity Board. Housing for the low income has always been of interest to me and I have tried to support any community efforts in this area.

6. Please list two references including name, address, and telephone number.

Renee Tomatz 3211 1st Ave, Hibbing MN 55746 218-263-5687

Mike Fay 1413 E 18th St Hibbing MN 55746 218-262-1075

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:

Date

7.25.11

THANK YOU!

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District

Retention Date

Appointed: Yes No

Committee/Board/Commission:



Revised 1-2006
APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board
St. Louis County

Return Application to:
Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For: St. Louis County Board on the Homeless

Please list the committee, commission, or board for which you are applying

Applicant Name: Knuutti Carrie A Mr. Mrs. Ms.
Last Name First Name Middle Initial

Home Address: 2654 Van Vac Road
Street
Ely MN 55731
City State Zip

Telephone/Fax/ E-Mail: (218) 365-4013 cknuutti@yahoo.com
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County? 52 years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

I was a volunteer at Arrowhead Regional Corrections, Duluth and I volunteered with the Well Being Development Group, Ely, a local mental health organization.

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I have a bachelor of social work degree and the plight of the homeless is a serious issue in our area. I would like to help.

4. Please describe your education, employment, areas of interest, and expertise.

As I mentioned above, I have a bachelor of social work degree. Currently unemployed, I have time to devote to the homeless issues.

5. Please provide additional information you believe is important in considering your application?

I have a strong desire to help with the homeless board.

6. Please list two references including name, address, and telephone number.

Lara Westberg, 300 S 5th Ave, Room 204, Virginia MN 55792 (218) 749-7102

Patricia Trembath, 26 E James St, Ely MN 55731 (218) 365-6924

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature: Carrie Knuutti

Date 7/29/11

THANK YOU!

Page 2 of 2

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District

Retention Date

Appointed: Yes No

Committee/Board/Commission:



Revised 1-2006
APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board
St. Louis County

Return Application to:
Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For:

Homeless Committee

Please list the committee, commission, or board for which you are applying

Applicant Name:

Gregorich

Joe

E.

Mr. Mrs. Ms.

Last Name

First Name

Middle Initial

Home Address:

4334 Haines Road (work address)

Street

Duluth

Mn.

55811

City

State

Zip

Telephone/Fax/
E-Mail:

gregorichj@stlouiscountymn.gov

Home

Work

Fax

E-mail Address

1. How long have you lived in St. Louis County? 57 years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Currently a member of the Bethel Work Release Advisory Committee, Wisconsin Indianhead Technical College Criminal Justice Advisory Committee and the Sentence to Service (STS) Advisory Board.

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I have worked in the field of corrections for 36 years and currently am the Captain of Operations in the St. Louis County Jail and have witnessed the impact of being homeless has had people incarcerated.

4. Please describe your education, employment, areas of interest, and expertise.

UMD Graduate with a BA degree in Sociology and Psychology with a Criminal Justice concentration. Previously employed at Woodland Hills Residential Treatment Center from 1975 to 1980 and have worked for the Jail Division for the St. Louis County Sheriff's Officer since 1980.
Area of expertise is in field of criminal justice as a jail practitioner.

5. Please provide additional information you believe is important in considering your application?

I have been asked by Jail Administrator Wojciechowski to represent the Sheriff's Office as a member of this committee.

6. Please list two references including name, address, and telephone number.

Sheriff Litman

Jail Administrator Robyn Wojciechowski

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:

Date

07/21/2011

THANK YOU!

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District

Retention Date

Appointed: Yes No

Committee/Board/Commission:



Revised 1-2006
APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board
St. Louis County

Return Application to:
Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For: Heading Home Leadership Council (Business Representative)

Please list the committee, commission, or board for which you are applying

Applicant Name: Lian, Allan, R Mr. Mrs. Ms.

Last Name First Name Middle Initial

Home Address: 3935 Fountain Gate Drive

Street

Duluth, MN, 55811

City

State

Zip

Telephone/Fax/ 218-269-6502, 218-355-2824, 218-720-2696, alian@mnpower.com
E-Mail:

Home

Work

Fax

E-mail Address

1. How long have you lived in St. Louis County? 59 Years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Heading Home St. Louis County Implementation Team

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I hope to supplement the ideas of the very talented and committed group that will be selected with ideas from my experience in the business and marketing field.

4. Please describe your education, employment, areas of interest, and expertise.

I attended UMD and have been employed at Minnesota Power for 26 years with the last 15 years working within our conservation area. One of my areas of responsibilities within our conservation team has been to oversee our low-income conservation program. Prior to working at MP I was a retail group merchandiser. It is this business/marketing experience that I can bring that may help this council. My areas of interest presently center around my family mixing in attending a few sporting

5. Please provide additional information you believe is important in considering your application?

6. Please list two references including name, address, and telephone number.

Tina Koecher, 30 West Superior St, Duluth, MN, 55802, 218-355-3805

Marcia Campbell, 401 Douglas Ave, Eveleth, MN, 55734 218-355-5901

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature: Electronic via Laura DeRosier

Date 7/22/2011

THANK YOU!

Page 2 of 2

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District _____

Retention Date

Appointed: Yes No

Committee/Board/Commission: _____



Revised 1-2006
APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board
St. Louis County

Return Application to:
Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For: Leadership Council

Please list the committee, commission, or board for which you are applying

Applicant Name: Hill Karen S Mr. Mrs. Ms.
Last Name First Name Middle Initial

Home Address: 6539 Holly Drive

Street

Virginia

MN

55792

City

State

Zip

Telephone/Fax/
E-Mail:

218-780-4103

ikare44@hotmail.com

Home

Work

Fax

E-mail Address

1. How long have you lived in St. Louis County? 37 years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Mesabi Humane Society; St. Louis County Diversity Council; Rural St. Louis County Housing and Fair Housing Committee; FHPAP Advisory Board; Rural Urban Housing Coalition; Cross Functional Welfare Reform North; Heading Home St. Louis County's Prevention Committee

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

Obtaining necessary funding to sustain St. Louis County's housing programs is essential. It is important to assist agencies providing housing programs to seek and develop innovative means in service delivery. Housing grant funds require applicants to demonstrate the ability to achieve stated goals/outcome. St. Louis County needs to remain competitive and must be able to submit high quality housing grants applications. I believe that my 30 plus years in the housing advocacy field along with my experience on various housing committees/boards would be an asset to the Leadership Council

4. Please describe your education, employment, areas of interest, and expertise.

I am retired after working 28 years at Legal Aid Service.
I am interested in assisting ST. Louis County in their administration of housing services by serving on the Leadership Council.
My areas of expertise would be landlord/tenant law and public benefits.

5. Please provide additional information you believe is important in considering your application?

As the housing communities transition into the new Hearth Act, as funding declines, as the need exceeds the available resources, we need to be pro-active in providing innovative quality services. To be able to wisely and efficiently coordinate housing services and to educate the communities must be integral in every proposed grant application. I would hold St. Louis County and its grantees to high standards.

6. Please list two references including name, address, and telephone number.

Shelley Saukko-St. Louis County 726-2210 (i have not contacted to ask for reference)
Commissioner Mike Forsman- St. Louis County (i have not contacted)

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature: karen s hill *Karen S. Hill* Date 07/12/2011

THANK YOU!

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District _____

Retention Date

Appointed: Yes No

Committee/Board/Commission: _____

**Special Sale to Duluth Housing and Redevelopment Authority (HRA) -
1915 East 5th Street, Duluth**

BY COMMISSIONER _____

WHEREAS, the Duluth Housing and Redevelopment Authority (HRA) has requested to purchase the following described state tax forfeited land for the reduced value of \$10,000, plus fees and expenses, for razing and possible future development:

Legal: CITY OF DULUTH
LOT: 0013 BLOCK:016
HIGHLAND PARK ADDITION TO DULUTH
Parcel Code: 010-2220-00210
LDKEY: 70971
ACRES: 0.16
ADDRESS: 1915 E 5th St, Duluth, 55812
LDKEY: 70971

WHEREAS, Minn. Stat. § 282.01, Subd. 1(a) authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, non-conservation tax-forfeited lands may be sold by the County Board to an organized or incorporated governmental subdivision of the state for less than their market value if the county board determines that a sale at a reduced price is in the public interest because a reduced price is necessary to provide an incentive to correct the blighted conditions that make the lands undesirable in the open market, or the reduced price will lead to the development of affordable housing; and

WHEREAS, this parcel of land has not been withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd 8; and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Duluth Housing and Redevelopment Authority for \$10,000, plus fees and expenses, to be deposited into Fund 240 (Forfeited Tax Fund).



**HOUSING AND REDEVELOPMENT AUTHORITY
OF DULUTH, MINNESOTA**

222 EAST SECOND STREET
P.O. BOX 16900 • DULUTH, MINNESOTA 55816-0900
PHONE 218/529-6300 • FAX 218/529-6344 • TTY 218/529-6321



June 13, 2011

Karen Zeisler
St. Louis County Land Department
Government Services Center – Room 607
320 West 2nd Street
Duluth, Minnesota 55802

Re: 1915 East 5th Street
Acquisition and Demolition

Ms. Zeisler:

The Housing and Redevelopment Authority, on behalf of the City of Duluth, is requesting to purchase the tax forfeit property located at 1915 East 5th Street.

This property was condemned for demolition by the Building Official of the City of Duluth. We wish to acquire and demolish this structure while funding is available.

I appreciate your assistance.

Sincerely,

Lynne E. Snyder
Director of Rehabilitation and Real Estate

LES: hjc

Property Expenses

	<i>Description</i>	<i>Company Name</i>	<i>Date</i>	<i>Amount</i>
<i>Idkey:</i>	70971	<i>Address:</i>	1915 E 5th St Duluth	
	010-2220-00210			

Mowing / Weeding

<i>ProLawn</i>	6/3/2011	\$45.00
	6/3/2011	\$250.00
	6/9/2011	\$45.00
	6/15/2011	\$45.00
	6/30/2011	\$45.00
	6/30/2011	\$45.00
	7/6/2011	\$45.00
	7/11/2011	\$45.00
	7/18/2011	\$45.00
	7/25/2011	\$45.00
	8/1/2011	\$45.00
	8/8/2011	\$45.00
	8/15/2011	\$45.00
	8/22/2011	\$45.00
	8/29/2011	\$45.00
	9/6/2011	\$45.00
	9/12/2011	\$45.00
	9/19/2011	\$45.00
		\$1,015.00

Mowing / Weeding **\$1,015.00**

Other

<i>NMR Management Corporation</i>	7/8/2011	\$1,135.00
		\$1,135.00

Other **\$1,135.00**

<i>Description</i>	<i>Company Name</i>	<i>Date</i>	<i>Amount</i>
Total			\$2,150.00



St. Louis County Land Department Tax Forfeited Land Sales

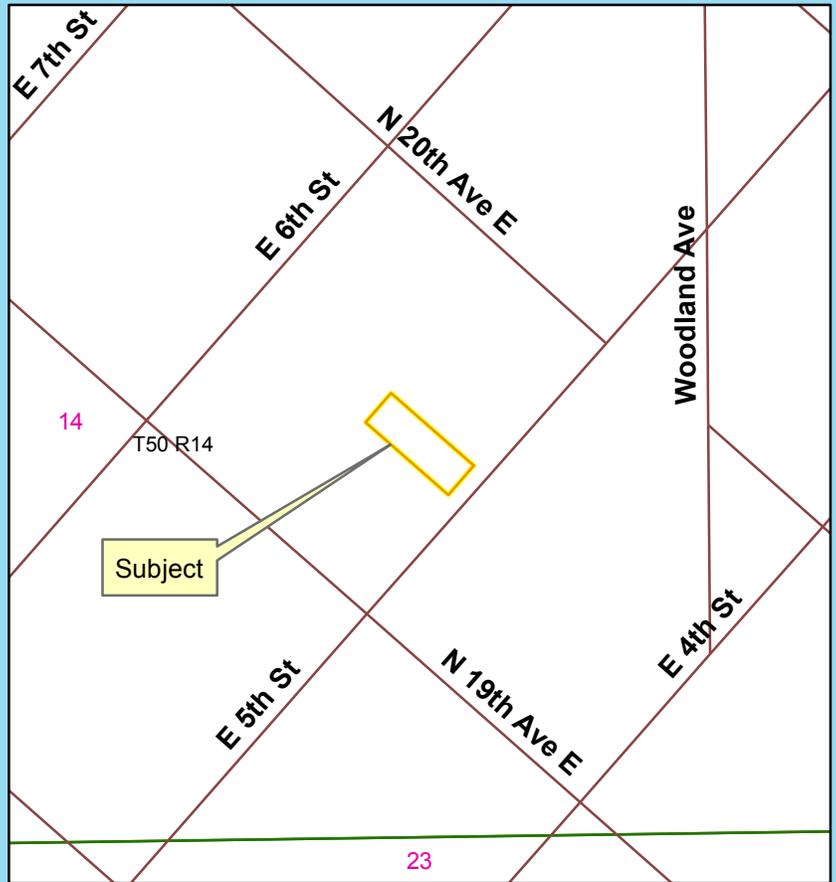
Special Sale of Property

Legal : CITY OF DULUTH
LOT: 0013 BLOCK:016
HIGHLAND PARK ADDITION TO DULUTH

Parcel Code : 010-2220-00210

LDKEY : 70971

ADDRESS: 1915 E 5th St, Duluth 55812

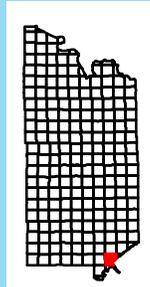


City of Duluth

Sec: 14 Twp: 50 Rng: 14

Commissioner District # 1

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land Department**

Summer 2011



BOARD LETTER NO. 11 - 372

ENVIRONMENT & NATURAL RESOURCES COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: September 27, 2011 **RE:** Special Sale to Duluth Housing
and Redevelopment Authority -
2711 West 8th Street, Duluth

FROM: Kevin Z. Gray
County Administrator

Robert Krepps
Land Commissioner

RELATED DEPARTMENTAL GOAL:

Financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the sale of state tax forfeited land to the Duluth Housing and Redevelopment Authority (HRA) for conveyance to Habitat for Humanity.

BACKGROUND:

The Duluth HRA has requested to purchase a tax forfeited structure located at 2711 West 8th Street, Duluth, to convey to Habitat For Humanity for rehabilitation. Minn. Stat. 282 has undergone recent changes that allow county boards to reduce the sale price of tax forfeited lands to provide incentive to correct blighted conditions or that will lead to the development of affordable housing. This property meets that blighted condition, but has rehabilitation potential.

The 2011 estimated market value of the land is \$5,600, and the improvements (buildings) are valued at \$83,200, for a total of \$88,800. The property was offered at the October 2010 land sale for the appraised price of \$62,000 but it did not sell. The Land Department has spent \$2,884.50 on expenses on this property.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the sale of state tax forfeited land to the Duluth HRA for a reduced price of \$10,000 plus fees and expenses, to be deposited into Fund 240 (Forfeited Tax Fund).

**Special Sale to Duluth Housing and Redevelopment Authority (HRA) -
2711 West 8th Street, Duluth**

BY COMMISSIONER _____

WHEREAS, the Duluth Housing and Redevelopment Authority has requested to purchase the following described state tax forfeited land for the reduced value of \$10,000, plus fees and expenses, for conveyance to Habitat for Humanity:

Legal: Lot 19, Block 4
LINCOLN PARK VIEW DULUTH
City of Duluth
Parcel Code: 010-2930-00780
LDKEY: 70355
Acres: 0.09
ADDRESS: 2711 W 8th St

WHEREAS, Minn. Stat. § 282.01, Subd. 1(a) authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, non-conservation tax-forfeited lands may be sold for less than their market value if the county board determines that a sale at a reduced price is in the public interest because a reduced price is necessary to provide an incentive to correct the blighted conditions that make the lands undesirable in the open market, or the reduced price will lead to the development of affordable housing; and

WHEREAS, this parcel of land has not been withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd 8; and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Duluth Housing and Redevelopment Authority for \$10,000, plus fees and expenses, to be deposited into Fund 240 (Forfeited Tax Fund).



**HOUSING AND REDEVELOPMENT AUTHORITY
OF DULUTH, MINNESOTA**

222 EAST SECOND STREET
P.O. BOX 16900 • DULUTH, MINNESOTA 55816-0900
PHONE 218/529-6300 • FAX 218/529-6344 • TTY 218/529-6321



June 13, 2011

**Karen Zeisler
St. Louis County Land Department
Government Services Center – Room 607
320 West 2nd Street
Duluth, Minnesota 55802**

**Re: 2711 West 8th Street
Acquisition and Conveyance**

Ms. Zeisler:

The Housing and Redevelopment Authority, on behalf of the City of Duluth, is requesting to purchase the tax forfeit property located at 2711 West 8th Street.

This property was condemned for human habitation by the City of Duluth. Once the property is acquired, it will be conveyed to Habitat for Humanity for their affordable housing program.

I appreciate your assistance.

Sincerely,

**Lynne E. Snyder
Director of Rehabilitation and Real Estate**

LES: hjc

Property Expenses

	<i>Description</i>	<i>Company Name</i>	<i>Date</i>	<i>Amount</i>
<i>Idkey:</i>	70355	<i>Address:</i> 2711 W 8th St.		
	010-2930-00780			

Mowing / Weeding

<i>Company Name</i>	<i>Date</i>	<i>Amount</i>
<i>ProLawn</i>	6/11/2010	\$179.50
	6/28/2010	\$80.00
	6/28/2010	\$80.00
	7/17/2010	\$130.00
	7/22/2010	\$40.00
	7/29/2010	\$40.00
	8/24/2010	\$80.00
	8/26/2010	\$40.00
	9/17/2010	\$120.00
	10/12/2010	\$120.00
	10/13/2010	\$40.00
	6/3/2011	\$40.00
	6/9/2011	\$40.00
	6/15/2011	\$40.00
	6/30/2011	\$40.00
	6/30/2011	\$40.00
	7/6/2011	\$40.00
	7/11/2011	\$40.00
	7/18/2011	\$40.00
	7/25/2011	\$40.00
	8/1/2011	\$40.00
	8/8/2011	\$40.00
	8/15/2011	\$40.00
	8/22/2011	\$40.00
	8/29/2011	\$40.00
	9/6/2011	\$40.00
	9/12/2011	\$40.00
	9/19/2011	\$40.00

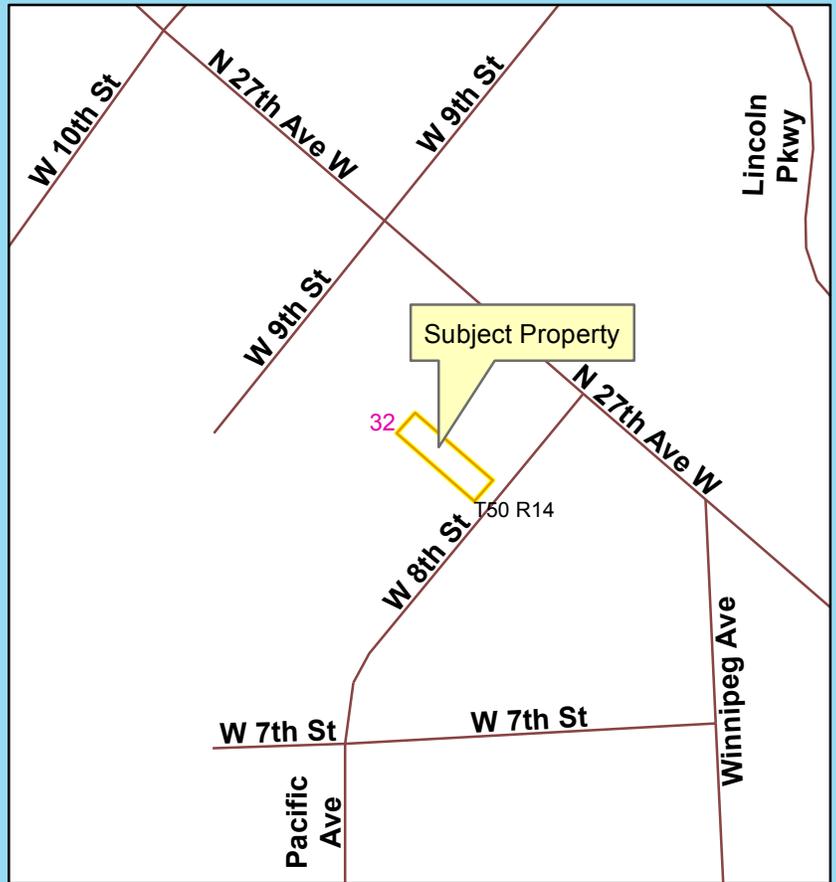
<i>Description</i>	<i>Company Name</i>	<i>Date</i>	<i>Amount</i>
			\$1,629.50
Mowing / Weeding			\$1,629.50
Roll-Off Dumpster Serv			
	<i>Always Available Roll-Off Service</i>	7/31/2010	\$1,255.00
			\$1,255.00
Roll-Off Dumpster Serv			\$1,255.00
Total			\$2,884.50



St. Louis County Land Department Tax Forfeited Land Sales

Special Sale of Property

Legal : Lot 19, Block 4
LINCOLN PARK VIEW DULUTH
City of Duluth
Parcel Code : 10-2930-780
LDKEY : 70355
Acres: 0.09
ADDRESS: 2711 W 8th St

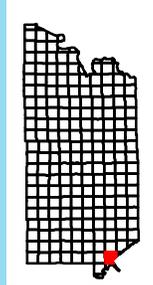


City of Duluth

Sec: 32 Twp: 50 Rng: 14

Commissioner District #3

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

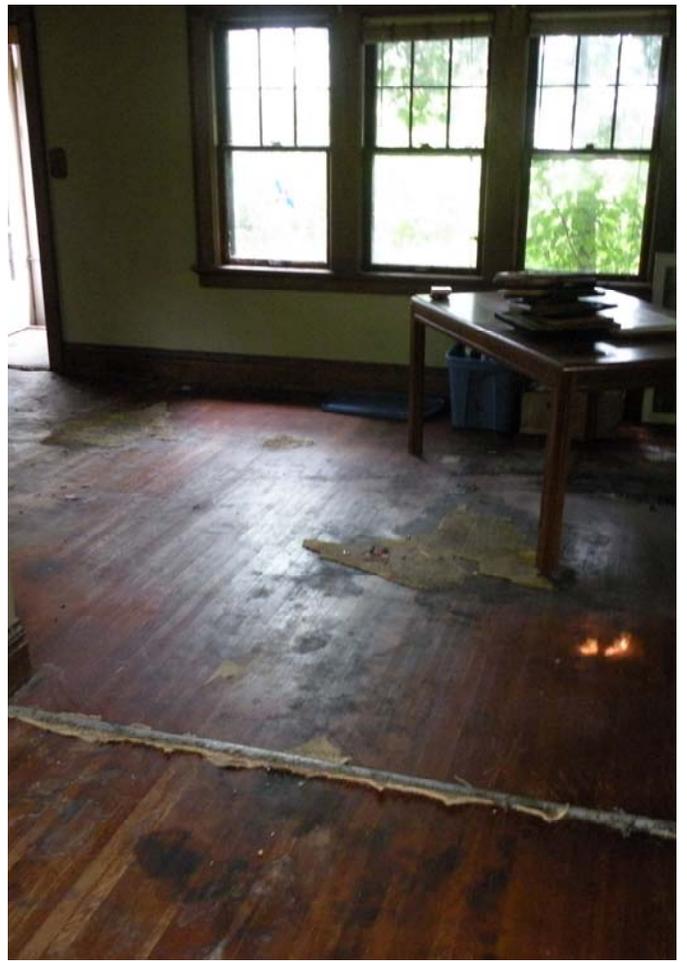


St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land Department**
September 6, 2011







BOARD LETTER NO. 11 – 373

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: September 27, 2011

RE: DNR Acquisition Request –
Fermoy Wildlife Management
Area

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To provide effective and efficient government.

ACTION REQUESTED:

The St. Louis County Board is requested to approve acquisition of two parcels within the Fermoy Tract of the Sax-Zim Wildlife Management Area (WMA) by the Minnesota Department of Natural Resources (DNR).

BACKGROUND:

The DNR is proposing to acquire a tract of land in central St. Louis County for a State Wildlife Management Area. In accordance with Minn. Stat. 97A.145, Subd. 2 and DNR policy, the DNR is required to notify the county board of any lands it intends to acquire for the purpose of creating a WMA within that county's jurisdiction, and to obtain a county board resolution approving the acquisition.

The property under consideration consists of two parcels within the Fermoy Tract of the Sax-Zim WMA, which is located about eight miles west of Cotton, MN. The two parcels are owned by Donald and Donna Palusky, of Duluth, MN and James Thomas, of Macomb, Michigan, who are willing sellers. The parcels will be added to the open landscape area that is already being managed by the DNR. Additional background information and maps regarding the project are attached.

In considering this request by the DNR, commissioners should also be aware of County Board Resolution No. 05-107, dated March 1, 2005 (attached) which requires the DNR or any other environmental land trust to offer an "equal amount of land or property of equal value to be sold back to private ownership," when requesting a private land acquisition that would add to the number of acres in public ownership within St. Louis County.

RECOMMENDATION:

Should the County Board wish to approve the acquisition of the Palusky and Thomas properties by the Minnesota Department of Natural Resources for conversion to a Wildlife Management Area, a resolution accomplishing this is attached.

DNR Acquisition Request – Fermoy Wildlife Management Area

BY COMMISSIONER _____

WHEREAS, the Minnesota Department of Natural Resources (DNR) is considering the acquisition of two parcels within the Fermoy Tract of the Sax-Zim Wildlife Management Area, located approximately eight miles west of Cotton, MN; and

WHEREAS, the two parcels are owned by Donald and Donna Palusky, of Duluth, MN and James Thomas, of Macomb, Michigan, willing sellers who have contacted the DNR with the request that the parcels be added to the open landscape area that is already being managed by the agency; and

WHEREAS, in accordance with Minn. Stat. 97A.145, Subd. 2, the DNR provided the St. Louis County Board with a description of lands to be acquired by the State of Minnesota for water, forestry, wildlife, and natural plant community conservation purposes.

Lands to be acquired are described as follows:
T55, R18, E1/2E1/2E1/2SW1/4 (20 acres) Sec 27 and
T55, R18, E1/E1/2E1/2E1/2 of NE (12.8 acres) Sec 27

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the proposed acquisition of the above described property by the Minnesota Department of Natural Resources for the purpose of completing the Fermoy Tract of the Sax-Zim Wildlife Management Area.

FOR LANDS & MINERALS USE ONLY

Project No.	Acquisition No.
Project Manager Negotiator (if in addition to Project Manager)	Project Manager and/or Negotiator Assigned By and Date.

LAND ACQUISITION FACT SHEET

Project name: Sax_Zim WMA	Parcel #: 12	County: St. Louis
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ACQUISITION TYPE:

Fee Simple Easement Other (describe):

ACQUISITION METHOD:

Gift Purchase Condemnation

QUALITIES OF THE LAND; REASONS TO ACQUIRE; PLANNED USE:

This is a roundout of the Fermoy Tract of the Sax-Zim WMA. This will be added to the open landscape area that we are already managing.

LEGAL DESCRIPTION OF LAND:

Forty/Gov Lot: E1/2E1/2E1/2SW1/4 **SEC: 27 TWP: 55 RNG: 18**

Estimated acres: 20

Landowner's Name: James Thomas Telephone # (586) 248-2006
Address: 18483 Tarpey Drive City: Macomb State: MI Zip: 48044

Statutory authority to acquire: 97A.135

Maps attached:

- Plat book map showing parcel and contiguous ownership
- Sketch of property or, if available, survey
- Aerial Photo

Fact Sheet Prepared by (type name and title)		Telephone Number		Date
Jeff Hines, Assistant Area Wildlife Manager		218 744-7448 ext 2224		4/12/10
Discipline/Reg. Supervisor Approval	Date	Regional Director Approval	Date	
Jeffrey Lightfoot, Regional Wildlife Manager	4/15/10	Craig Engwall	4/27/10	
Division Director Approval	Date	LAM Division Director Approval	Date	

FOR LANDS & MINERALS USE ONLY

Project No.	Acquisition No.
Project Manager Negotiator (if in addition to Project Manager)	Project Manager and/or Negotiator Assigned By and Date.

LAND ACQUISITION FACT SHEET

Project name: Sax-Zim WMA

ACQUISITION TYPE:

X Fee Simple Easement Other (describe):

ACQUISITION METHOD:

Gift Purchase Condemnation

QUALITIES OF THE LAND; REASONS TO ACQUIRE; PLANNED USE:

This is a roundout of the Fermoy Tract of the Sax-Zim WMA. This will be added to the open landscape area that we are already managing.

LEGAL DESCRIPTION OF LAND: (FORTY/LOT, SECTION, TOWNSHIP, RANGE, COUNTY)

T55 R18W Sections 27 E1/2E1/2E1/2E1/2 of NE, St. Louis Cty.

Estimated acres: 12 acres

Landowner's name: Donald and Donna Palusky

Statutory authority to acquire: AMA - MS 97C.02 WMA - MS 97A.145

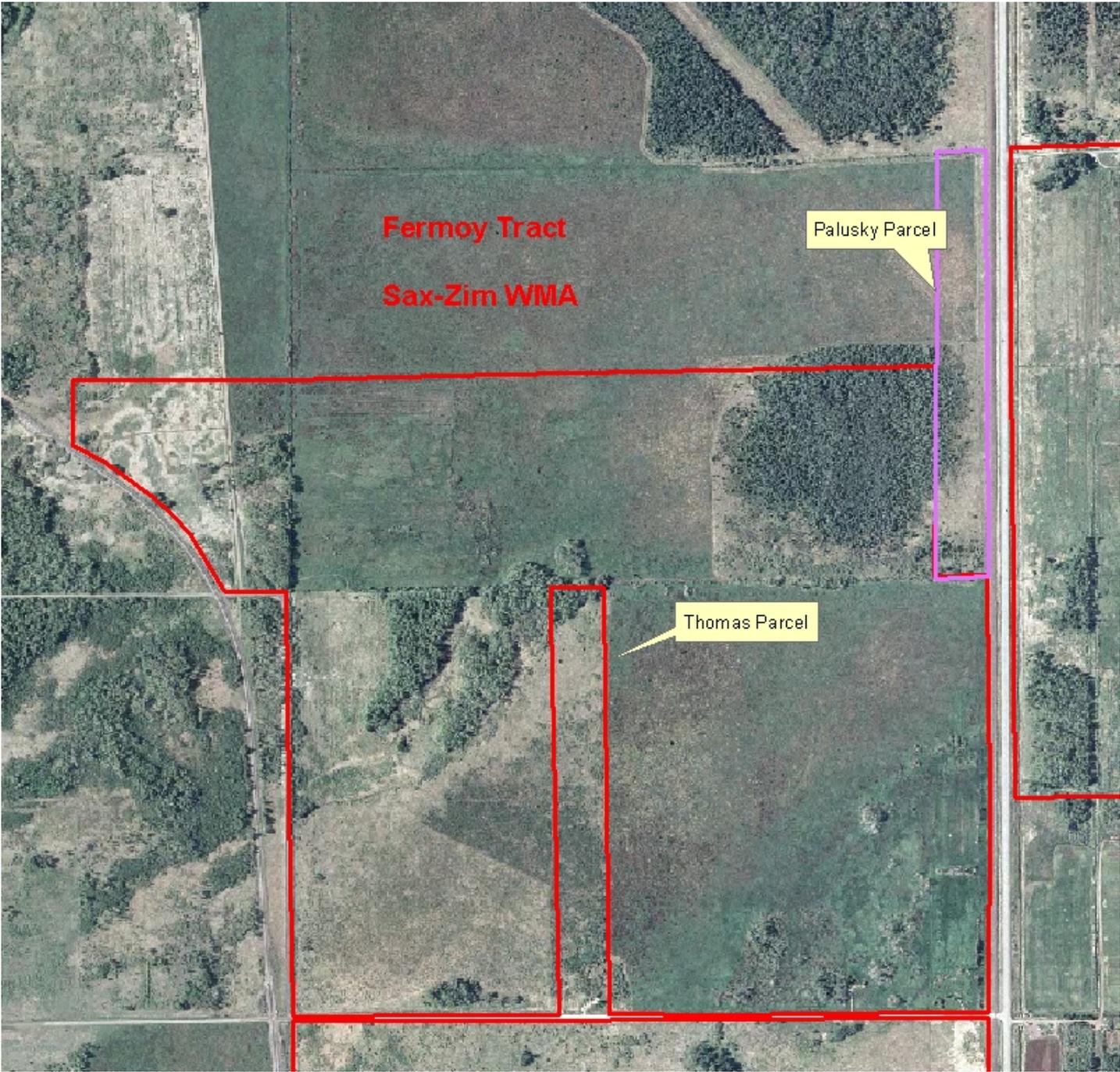
Maps attached:

X Plat book map showing parcel and contiguous ownership (PRIM Map)

Sketch of property or, if available, survey

X Aerial Photo

Fact Sheet Prepared by (type name and title)	Telephone Number	Date
Jeff Hines Assistant Area Wildlife Manager	218 744-7448 ext 2224	6-24-10
Discipline/Reg. Supervisor Approval	Date	Regional Director Approval Date
Division Director Approval	Date	LAM Division Director Approval Date



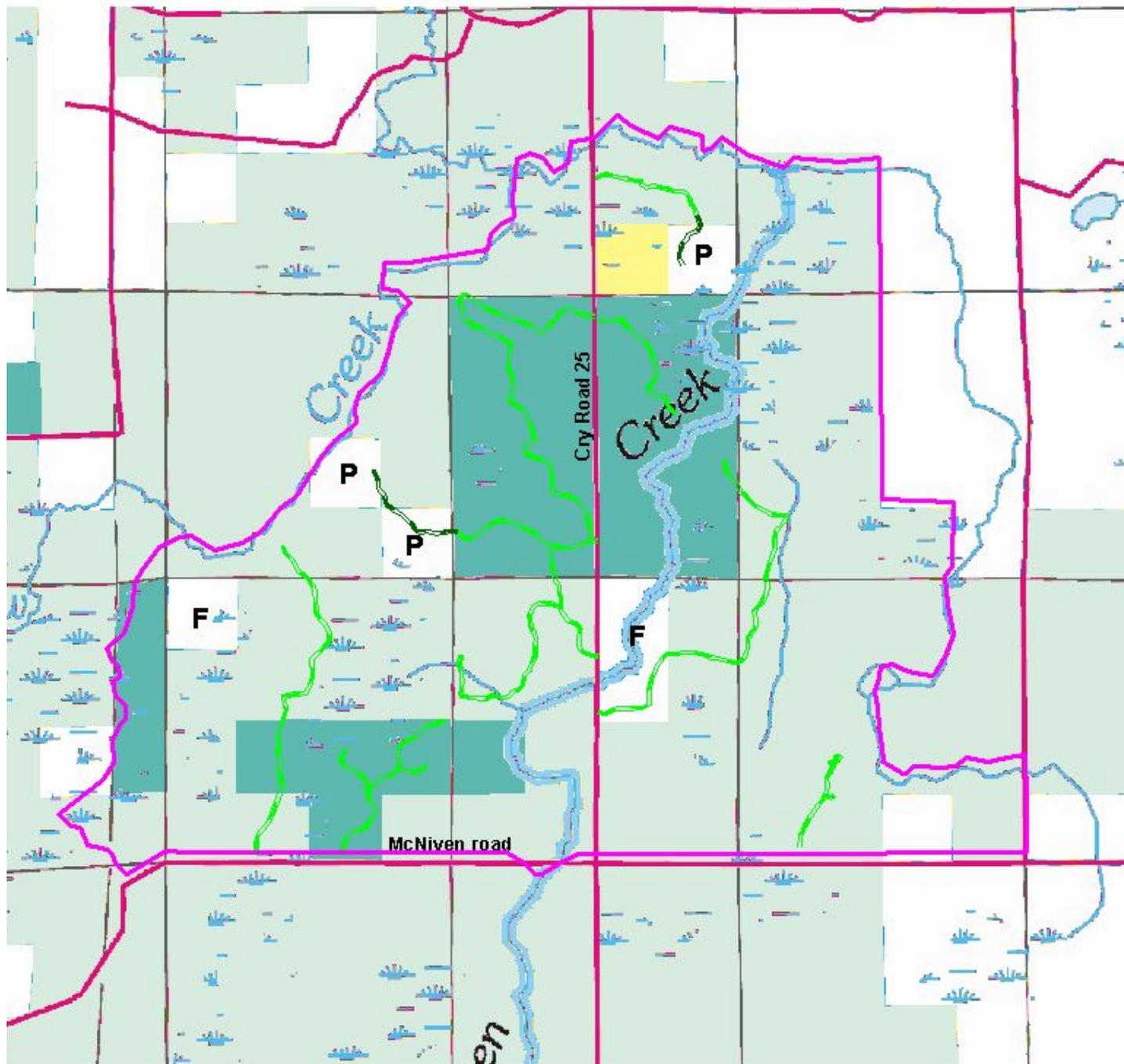
Fermoy Tract

Sax-Zim WMA

Palusky Parcel

Thomas Parcel

McNiven Hunter Walking Trails



-  Rgma.shp
-  Hwt_011508.shp
-  Potlatch
-  State/Fed



Resolution
of the
Board of County Commissioners
St. Louis County, Minnesota

Adopted on: March 1, 2005

Resolution No. 107

Offered by Commissioner: Kron

WHEREAS, Minnesota Statutes 84.944, Subdivision 3, and Minnesota Statutes 84.003, Subdivision 2, pursuant to Minnesota Statutes 97A.145, Subdivision 2, allows County Boards of Commissioners to disallow the purchase of land by the Minnesota Department of Natural Resources (DNR) in counties; and

WHEREAS, the member counties of the Arrowhead Counties Association (ACA) are 50% or greater under public ownership; and

WHEREAS, the further purchase of land by the DNR and environmental land trusts further erodes the tax base of the counties in the ACA; and

WHEREAS, the State of Minnesota's plan to freeze gross PILT funding will cause a loss of PILT revenues to each ACA County in 2006 and beyond.

NOW, THEREFORE, BE IT RESOLVED, that the Arrowhead Counties Association hereby establishes a "no net gain policy" for both the Minnesota Department of Natural Resources and all environmental land trusts. No new lands may be acquired without the consent of the County Board in which the land is located. No new lands may be acquired unless the County agrees that either an equal amount of land or property of equal value is sold back to private ownership.

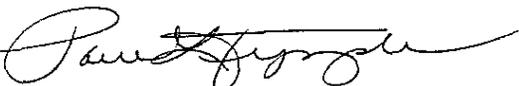
Commissioner Kron moved the adoption of the Resolution and it was declared adopted upon the following vote:
Yeas - Commissioners Fink, O'Neil, Kron, Forsman, Nelson, and Chair Sweeney - 6
Nays - None
Absent - Commissioner Raukar - 1

STATE OF MINNESOTA
Office of County Auditor, ss.
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 1st day of March, A.D. 2005, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 1st day of March, A.D., 2005

DONALD DICKLICH, COUNTY AUDITOR

By 

Deputy Auditor/Clerk of County Board