

CONSENT AGENDA
FOR THE MEETING
OF
ST. LOUIS COUNTY BOARD OF COMMISSIONERS

February 8, 2011

County Board Room, Room No. 200, St. Louis County Courthouse, Duluth, Minnesota

RESOLUTIONS FOR APPROVAL:

1. Authorize and agreement with the Carlton-Cook-Lake-St. Louis County Community Health Board for Public Health Emergency Response Continuation outreach and education in the amount of \$95,698 for the period January 7, 2011 to July 30, 2011, with funds to be accounted for in Fund 230, Agency 233003, Grant 23307, Year 2011; and to revise the 2011 budget to reflect this revenue and expenditure.
2. Authorize a non-exclusive roadway easement across state tax forfeited land located in Section 27, Township 55 North, Range 12 West (Town of Ault) to Lake Bank of Two Harbors, Minnesota, upon a total payment of \$1,571, to be deposited into Fund 240 (Forfeited Tax Fund).
3. Authorize the Sheriff's Office to transfer a decommissioned 1999 Polaris Indy snowmobile to the Grand lake Volunteer Fire Department at no cost except for title transfer and registration expenses.
4. Authorize the purchase of a 19 foot Air/Ice boat for the Sheriff's Office from Lake Assault Boats of Superior, Wisconsin, in the amount of \$69,796.88 including sales tax, with funding to be provided from the Boat and Water Safety Grant (Resolution No.10-187), Fund 100, Agency 130999, Grant 13001, Year, 2010, as well as \$5,683.57 from Fund 100, Agency 130002, Object 665900, with remainder of funds coming from the sale of a third unit in 2011; and further, the revenue resulting from the sale of two (2) watercraft in 2010 to be deferred to 2011, with the revenue budget in Fund 100, Agency 130002, Object 583211, and expense budget in Fund 100, Agency 130002, Object 665900 increased accordingly.
5. Establish a public hearing for Tuesday, February 22, 2011, at 9:40 a.m., in the Hibbing City Council Chambers, Hibbing, Minnesota, to consider the suspension/revocation of liquor licenses for failure to pay real estate or personal property taxes when due.

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6. Establish a public hearing for Tuesday, March 8, 2011, at 9:40 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, to receive citizen comments on the established priorities and funding recommendations in the FY 2011 Action Plan of the 2010-2014 Consolidated Plan (Community Development Block Grant, HOME, and Emergency Shelter Grant.)
7. Authorize county officials to execute Amendment No. 1 to the Memorandum of Understanding between the State of Minnesota Judicial Branch and St. Louis County; and further, authorizes the Information Technology Department to purchase ShoreTel ShoreGear Voice over Internet Protocol equipment and software licenses from Transcend Communications for a total of \$67,283.59 plus Minnesota sales tax which will be reimbursed by the State of Minnesota Sixth Judicial District.
8. Appoint two (2) individuals to the St. Louis County Board of Adjustment for three-year terms expiring December 31, 2013: Kurt F. Johnson (Town of Normanna) and David Peterson (Town of Midway).
9. Official Proceedings of the County Board for the meeting of January 25, 2011.
10. Workers' Compensation report dated January 28, 2011, as submitted by Safety & Risk Management.
11. Authorization to sell/serve outside the designated serving area of the County Liquor License granted to Elephant Lake Lodge, Inc., d/b/a Melgeorge's Elephant Lake Lodge, Camp 5 Township, for the date of March 12, 2011; and further, license is contingent on Camp 5 Township approval, an additional security plan approved by the Sheriff's Office, the hiring of two (2) off-duty deputy Sheriffs, and no liquor law violations before March 12, 2011.
12. Approval of claims and accounts for January, 2011.

WHEREAS, the federal government has made Public Health Emergency Response (PHER) funds available to state health departments to support and enhance the state and local public health infrastructure to plan for and respond to pandemic influenza; and

WHEREAS, the State of Minnesota has entered into a contractual agreement for specific public health emergency response functions and duties in accordance with the Center for Disease Control and the Minnesota Department of Health with the Carlton-Cook-Lake-St. Louis County Community Health Board (CHB); and

WHEREAS, the CHB is contracting with each of its member counties to provide funding to implement these activities at the county level; and

WHEREAS, funds will be used for Public Health Emergency Response Continuation outreach and education.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes an agreement with the Carlton-Cook-Lake-St. Louis County Community Health Board for Public Health Emergency Response Continuation outreach and education in the amount of \$95,698 for the period January 7, 2011 to July 30, 2011, with funds to be accounted for in Fund 230, Agency 233003, Grant 23307, Year 2011; and to revise the 2011 budget to reflect this revenue and expenditure.

WHEREAS, Lake Bank has requested a non-exclusive roadway easement across state tax forfeited land to access private land; and

WHEREAS, there are no reasonable alternatives to obtain access to the property; and

WHEREAS, exercising the easement will not cause significant adverse environmental or natural resource management impacts; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4(a) allows for the granting of private easements across state tax forfeited land for such purposes.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Auditor, pursuant to Minn. Stat. § 282.04, Subd. 4(a), is authorized to grant a non-exclusive roadway easement across state tax forfeited land to Lake Bank described as follows:

All that part of Government Lot 2, Section 27, Township 55 North, Range 12 West, St. Louis County, Minnesota, that lies within 16.5 feet on either side of the following described centerline:

Assuming the north line of said Government Lot 2 to have a bearing of N87°51'17"E and commencing at the North Quarter corner of said section 27; thence S38°30'47"E, a distance of 945.62 feet to the centerline of Stone Lake Bridge Road and the point of beginning; thence following the centerline of the existing driveway N6°20'55"E, a distance of 72.06 feet; thence N12°41'24"E, a distance of 30.96 feet; thence N24°00'35"E, a distance of 40.01 feet; thence N25°42'45"E, a distance of 72.77 feet to the southerly line of the northerly 560 feet of said Government Lot 2 and there terminating. Said easement is 215.80 feet long and contains 0.16 acres. The easterly and westerly right-of-way lines are extended to and truncated by the south line of said northerly 560 feet.

RESOLVED FURTHER, that the granting of this easement is conditioned upon payment of \$160 land use fee, \$1240 survey fee, \$125 administration fee and \$46 recording fee; for a total of \$1571, to be deposited into Fund 240 (Forfeited Tax Fund).

BY COMMISSIONER _____

3.

WHEREAS, the Sheriff's Office has decommissioned a 1999 Polaris Indy snowmobile, which has been replaced by newer equipment; and

WHEREAS, the Grand Lake Volunteer Fire Department has need for a snowmobile for response to rural emergencies; and

WHEREAS, the Sheriff's Office wishes to transfer ownership of this vehicle to the Grand Lake Volunteer Fire Department to support its firefighting and first response to emergencies.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the Sheriff's Office to transfer the 1999 Polaris Indy snowmobile, VIN#T4XAET6AS2XC073046, to the Grand Lake Volunteer Fire Department at no cost except for any title transfer and registration expenses.

WHEREAS, the St. Louis County Sheriff's Office desires to provide quality long term assets for search and rescue operations upon St. Louis County waters; and

WHEREAS, acquiring an airboat would fulfill a need for four-season response to water emergencies and ice rescue capability; and

WHEREAS, two comparable quotes were obtained for the purchase of an airboat as follows:

Lake Assault Boats, 1 Clough Avenue, Superior, WI 54880
19ft x 8ft Air/Ice Boat including trailer and sales tax: \$69,796.88

American Airboat Corp., 108 E. Lutcher Drive, Orange, TX 77632
18ft x 8ft Air Ranger including trailer and sales tax: \$72,381.10

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the purchase of a 19 foot x 8 foot Air/Ice boat from Lake Assault Boats, Superior, Wisconsin, in the amount of \$66,796.88, plus \$3,000 in applicable sales tax for a total of \$69,796.88, with funding to be provided from the Boat and Water Safety Grant (Resolution No. 10-187), Fund 100, Agency 130999, Grant 13001, Year 2010, as well as \$5,683.57 from Fund 100, Agency 130002, Object 665900, with the remainder of the funds coming from the sale of a third unit in 2011.

RESOLVED FURTHER, that the revenue resulting from the sale of two watercraft in 2010 be deferred to 2011, with the revenue budget in Fund 100, Agency 130002, Object 583211, and expense budget in Fund 100, Agency 130002, Object 665900 increased accordingly.

BY COMMISSIONER _____

5.

RESOLVED, that a public hearing will be held at 9:40 a.m. on Tuesday, February 22, 2011, in the Hibbing City Council Chambers, Hibbing, Minnesota. for the purpose of considering the suspension/revocation of liquor licenses for failure to pay real estate or personal property taxes when due, pursuant to St. Louis County Ordinance No. 28.

BY COMMISSIONER _____

6.

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requires a consolidated application process for entitlement funds under the following Community Planning and Development programs: Community Development Block Grant, HOME, and Emergency Shelter Grant; and

WHEREAS, the St. Louis County Board of Commissioners approved the 2010-2014 Consolidated Plan on March 2, 2010; and

WHEREAS, St. Louis County has prepared a draft FY 2011 Action Plan of the 2010-2014 Consolidated Plan required by HUD; and

WHEREAS, HUD requires that a public hearing be conducted to allow citizen input prior to submittal of these plans.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board will hold a public hearing on Tuesday, March 8, 2011, at 9:40 a.m., at the St. Louis County Courthouse in Duluth, Minnesota, for the purpose of receiving citizen comments on the established priorities and funding recommendations included in the FY 2011 Action Plan of the 2010-2014 Consolidated Plan.

WHEREAS, pursuant to Minn. Stat. §484.77, St Louis County is required to provide suitable facilities for court purposes to the state and other optional services, as agreed upon; and

WHEREAS, a Memorandum of Understanding was negotiated and approved that included the optional purchase of miscellaneous county technology services by the state; and

WHEREAS, the State Sixth Judicial District requested the St. Louis County Information Technology Department to install a Voice over Internet Protocol phone system for their offices in St. Louis County; and

WHEREAS, the Sixth Judicial District will pay for the full cost of the build out and operation of the Voice over Internet Protocol system.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to execute Amendment No. 1 to the Memorandum of Understanding between the State of Minnesota Judicial Branch and St. Louis County, contained in County Board File _____.

RESOLVED FURTHER, that the St. Louis County Board authorizes the Information Technology Department to purchase ShoreTel ShoreGear Voice over Internet Protocol equipment including phones, phone switches and software licenses totaling \$67,283.59 plus applicable Minnesota state sales taxes which will be reimbursed by the State of Minnesota Sixth Judicial District.

BY COMMISSIONER _____

8.

RESOLVED, the St. Louis County Board appoints the following individuals to the St. Louis County Board of Adjustment for a three-year term expiring December 31, 2013:

Kurt F. Johnson
David Peterson

Town of Normanna
Town of Midway

BY COMMISSIONER _____

9.

RESOLVED, that the official proceedings of the St. Louis County Board of Commissioners for the meeting of January 25, 2011, are hereby approved.

BY COMMISSIONER _____

10.

RESOLVED, that the workers' compensation report of claims by employees for work-related injuries, dated January 28, 2011, on file in the office of the County Auditor, identified as County Board File No. 59188, is hereby received and ratified as payable from Fund 730, Agency 730001.

BY COMMISSIONER _____

11.

RESOLVED, that pursuant to Ordinance No. 28, Section 11, Subdivision 11.06 authorization is hereby granted to Elephant Lake Lodge, Inc. d/b/a Melgeorge's Elephant Lake Lodge, Camp 5 Township, to sell/serve outside the designated serving area of the County Liquor License for the date of March 12, 2011, as per application on file in the office of the County Auditor, identified as County Board File No. _____.

RESOLVED FURTHER, that said license is contingent on Camp 5 Township approval, additional security plan approved by Sheriff's Office, the hiring of two (2) off-duty Sheriff deputies for security and no liquor law violations before March 12, 2011.

RESOLVED, that the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 59197, are hereby approved and the County Auditor shall issue checks in the following amounts:

January 2011

100	General Fund	\$5,912,651.50
148	Volunteer Fire Departments	205,369.55
149	Personnel Service Fund	185.50
150	Sheriff's Nemesis Fund Group	104,263.31
160	MN Trail Assistance	69,636.24
164	Tax Certification Assurance	2.50
166	Sheriff Fine Contingency	4,573.00
167	Attorney's Forfeitures	15,217.94
168	Sheriff's State Forfeitures	2,104.05
170	Boundary Waters-Forfeitures	200.00
173	Emergency Shelter Grant	41,671.12
180	Law Library	11,457.20
183	City/County Communications	538.06
184	Extension Service	29,976.36
200	Public Works	2,690,325.86
210	Road Maint – Unorg Townships	200.86
220	State Road Aid	765,384.58
230	Public Health & Human Services	6,108,018.12
240	Forfeited Tax	443,302.18
260	CDBG Grant	44,772.31
270	Home Grant	83,944.39
280	Federal Septic Loan – EPA Fund	16,332.44
290	Forest Resources	3,644.00
400	County Facility	115,179.48
405	Public Works Building Const	80,580.04
407	Public Works – Equipment	1,129,725.72
421	Northland Office Bldg Improv.	15,302.43
437	2008A Capital Equipment Note	290,553.36
438	2008B Capital Improvement Bond	96,229.68
600	Environmental Services	470,334.10
616	On-Site Waste Water Division	42,789.06
626	Cap Exp/Operations Account	89,637.50
700	Printing	7,200.09
705	Postage Office Supplies	6,727.26
715	County Garage	201,742.74
720	Property Casualty Liability	6,089.48

730	Workers Compensation	339,713.86
750	Management Info Systems	176,576.03
760	Telecommunications	59,607.76
770	Retired Employees Health Ins	1,202.91
826	Taconite Production Tax	408,395.00
900	State of Minnesota	981,098.79
902	Courts	259,896.10
908	Cities and Towns Taxes	1,241,697.75
909	Tax Refunds	98,861.31
910	School Districts Taxes	1,095,547.10
911	Taxes and Penalties	270,900.99
925	Arrowhead Regional Corrections	1,764,185.70
955	Community Health Board	157,067.36
985	Collective Local Collaborative	82,239.02
989	Regional Railroad Authority	82,180.85
990	Northern Cities Land Use	800.20
992	Permits to Carry-Firearms	500.00
994	Sheriff Forfeits/Evidence	12.70
998	MPL-DUL Train Alliance	<u>246,404.90</u>
		\$26,372,750.34