



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

October 2, 2012

Immediately following the Board Meeting, which begins at 9:30 A.M.
Commissioners' Conference Room, St. Louis County Courthouse, Duluth, MN

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of September 25, 2012

Health & Human Services Committee – Commissioner O’Neil, Chair

1. Family Group Decision Making [12-371]

Environment & Natural Resources Committee – Commissioner Dahlberg, Chair

2. 2013 Natural Resources Block Grant from Minnesota Board of Water and Soil Resources [12-372]
3. Cancellation of Contract for Repurchase of State Tax Forfeited Land – Lundberg [12-373]
4. Classification of November 30, 2011 Forfeitures as ‘Conservation’ [12-374]
5. Award of Bid: Containerized Tree Seedlings for 2014, 2015 [12-375]
6. Utility Easement across State Tax Forfeited Land to Lake Country Power [12-376]
7. Private Sale of State Tax Forfeited Land – McKinney [12-377]
8. Repurchase of State Tax Forfeited Land – Friend [12-378]
9. Special Sale to the Duluth Housing and Redevelopment Authority [12-379]

Public Works & Transportation Committee – Commissioner Forsman, Chair

10. Cooperative Agreement with CenturyLink for Utility Work on CSAH 91 (Haines Road) [12-380]
11. State of Minnesota Contract for Purchase of Calcium Chloride (Road Salt) [12-381]

Finance & Budget Committee – Commissioner Raukar, Chair

12. Abatement List for Board Approval [12-382]
13. Free Conveyance of Surplus Fee Land and Cook Rescue Squad Building to City of Cook [12-383]
14. Advertising for Sale of Surplus Fee Land Lot 15, Crescent Beach Plat (Section 14, T61N, R19W) [12-384]

Public Safety & Corrections Committee – Commissioner Sweeney, Chair

15. Authorization to Update Current Microwave Band and Purchase Updated Microwave Equipment [12-385]
16. CenturyLink Government Extended Maintenance Agreement [12-386]

TIME SPECIFIC PRESENTATIONS:

- 11:00 a.m. Metropolitan Inter-County Association – End of Session Report and 2013 Outlook – Keith Carlson, MICA**

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Environment & Natural Resources Committee – Commissioner Dahlberg, Chair

1. **Amendment to Adjust the Sale Price of State Tax Forfeited Land to Michael Jershe [12-387]**
Resolution authorizing the private sale of tax forfeit land to Michael Jershe at its adjusted appraised value.

Public Works & Transportation Committee – Commissioner Forsman, Chair

1. **Acceptance of Quote for Paving Project (Sandy Township, Unorganized Townships 57-14 and 58-14) [12-388]**
Resolution authorizing a contract with Mesabi Bituminous, Gilbert, MN for bituminous paving on CSAH 68, 16, and 110.

Finance & Budget Committee – Commissioner Raukar, Chair

1. **Fast Track Gov Purchase and Supplemental Software Products Order Approval [12-389]**
Resolution authorizing a contract with Fast Track Gov for software and services for online permit, applications, citizen requests and payment processing services through the county website.
2. **Health and Dental Plan Rates 2013 [12-390]**
Resolution approving the 2013 health and dental plan rates as recommended by the county's Health Insurance Committee.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

At this time, Commissioners may introduce items for discussion or report on past and future activities.

ADJOURNED:**NEXT COMMITTEE OF THE WHOLE MEETING DATES:**

October 9, 2012 Commissioners' Conference Room, Courthouse, Duluth, MN
October 23, 2012 City Hall, 327 First Street South, Virginia, MN
November 6, 2012 Commissioners' Conference Room, Courthouse, Duluth, MN

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

**COMMITTEE OF THE WHOLE
ST. LOUIS COUNTY BOARD OF COMMISSIONERS**

Tuesday, September 25, 2012

Location: Historic Miner's Dry, 105 Miner's Lake Landing, Ely, MN

Present: Commissioners Jewell, Dahlberg, Sweeney, Forsman, O'Neil, Raukar and Chair Nelson

Absent: None

Convened: Chair Nelson called the meeting to order at 10:05 a.m.

CONSENT AGENDA

Raukar/Dahlberg moved to approve the consent agenda. (7-0)

- Minutes of September 11, 2012
- Repurchase of State Tax Forfeited Land – Dick and Heim
- Special Sale to Arrowhead Township
- Advertising for Applicants to the Arrowhead Library System Board
- Authorization to Expend the 2009 Port Security Grant for Sonar and Positioning Equipment
- Authorization to Purchase AIS Server for ARMER Transition
- Establish Public Hearing to Consider Allegations of Liquor Law Violation – Bayview Lodge (Greenwood Township) October 23, 2012, 9:40 a.m., City Hall, Virginia, MN
- Establish Public Hearing to Consider Imposing Remainder of Penalties from Liquor Law Violation – Bayview Lodge (Greenwood Township) October 23, 2012, 9:45 a.m., City Hall, Virginia, MN

Central Management & Inter-Governmental Committee

Jewell/Raukar moved to consider a resolution in opposition to the proposed “Recognition of Marriage” amendment to the Minnesota Constitution. Commissioner Jewell said that he did not believe that the County Board should be in support of taking away rights from anybody. Commissioner Raukar said that the resolution is speaking in principle as to the appropriateness of the amendment question being on the ballot. Commissioner Forsman said that he was against the resolution from the beginning. Commissioner Nelson expressed his embarrassment with the resolution being brought before the Board and said that it was not directly related to St. Louis County government.

Commissioner Jewell then allowed citizens to address the Board regarding the motion of the proposed resolution. At this time, nineteen members of the public chose to address the Board expressing their personal opinions on the amendment and questioning the County Board's involvement with proposing the resolution. After lengthy discussion, the motion passed. (4-3) - Commissioners Dahlberg, Forsman, Chair Nelson.

Commissioner Discussion Items and Reports

Commissioner O'Neil said that St. Louis County was working on notifying citizens on the dangers of whooping cough and the importance of immunizations. Commissioner O'Neil also addressed the closing of the Duluth methadone clinic and he hopes that a new clinic will be established with more focus on treatment.

At 12:25 p.m., Dahlberg/Forsman moved to adjourn. (7-0)

Keith Nelson, Chair of the County Board

Brandon Larson, Clerk of County Board

BOARD LETTER NO. 12 - 371

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: October 2, 2012 **RE:** Family Group Decision Making

FROM: Kevin Z. Gray
County Administrator

Ann Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be born healthy, live a life free from abuse and neglect and will have a permanent living arrangement.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Public Health and Human Services Department (PHHS) to increase, by one FTE, the complement of social workers to continue to explore the effectiveness of Family Group Decision Making (FGDM) to African American families.

BACKGROUND:

Children of color are over represented in the Public Health and Human Service Department's out-of-home placement numbers. For example, while African American children are 1.22% of the total population of children in St Louis County, they are 14.38% of all children in out-of-home placement (2010 data).

The department has used FGDM as an effective tool to engage families and prevent out-of-home placements. PHHS has received federal/state grant funding for FGDM since 2004. This grant has funded activities focused on American Indian children through a joint effort between St. Louis County, Carlton County and the Fond du Lac Tribe.

PHHS conducted an African American FGDM pilot through a contract with Lutheran Social Services. This pilot has provided an opportunity to develop experienced staff and to establish the demand and value of this service. During the first 6 months of 2012, while operating less than full time, the project served 21 African American families. The FGDM process conducted by African American staff has significantly increased the use of this service by African American families. The families served and assigned social workers view this as a valued option for families.

The department would like to extend this pilot through the use of a full time PHHS staff person to further evaluate the effectiveness of this model in the prevention of out of

home placement. PHHS has available reserve funds for Prevention and Innovation Initiatives and Administration has agreed that the FGDM pilot would qualify as an appropriate use of the funding.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Public Health and Human Services Department to increase, by one FTE, the complement of social workers to continue to explore the effectiveness of FGDM to African American families. Funding for this position shall be Prevention and Innovation reserve funds and for a time period ending December 31, 2013, at which time the position and the funding shall be eliminated. However, based on the effectiveness of the initiative over the next 12+ months, the department may make a recommendation for continuance in its 2014 budget.

Family Group Decision Making

BY COMMISSIONER _____

WHEREAS, the Public Health and Human Services Department (PHHS) continues to explore ways to decrease the number of children in out-of-home placement, and;

WHEREAS, the department has used Family Group Decision Making (FGDM) as an effective tool to engage families and prevent out-of-home placements, with a focus on American Indian families, and;

WHEREAS, PHHS has conducted an African American FGDM pilot through a contract and wishes extend this pilot through the use of a full time PHHS staff person to further evaluate the effectiveness of this model in the prevention of out of home placement, and;

WHEREAS, PHHS has available reserve funds for Prevention and Innovation Initiatives and County Administration has agreed that the FGDM pilot would qualify as an appropriate use of the funding.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the Public Health and Human Services Department to increase, by one FTE, the complement of social workers to continue to explore the effectiveness of Family Group Decision Making to African American families.

RESOLVED FURTHER, that funding for this position shall be Prevention and Innovation reserve funds (Budget Reference: 230-999999-311405) and for a time period ending December 31, 2013, at which time the position and the funding shall be eliminated.

BOARD LETTER NO. 12 - 372

ENVIRONMENT AND NATURAL RESOURCES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: October 2, 2012 **RE:** 2013 Natural Resources Block
Grant from Minnesota Board of
Water and Soil Resources

FROM: Kevin Z. Gray
County Administrator

Barbara Hayden, Director
Planning and Community Development

Ted Troolin, Director
Environmental Services

RELATED DEPARTMENT GOAL:

To secure and administer federal, state and other funding which implement county policies and maximize local resources. Administer county ordinances and state regulations pertaining to land use in the most effective and efficient manner.

ACTION REQUESTED:

The St. Louis County Board is requested to accept a 2013 Natural Resources Block Grant from the Minnesota Board of Water and Soil Resources (BWSR).

BACKGROUND INFORMATION:

BWSR has awarded St. Louis County the 2013 Natural Resources Block Grant in the amount of \$122,628. St. Louis County has administered this grant since 1994. Grant revenue and expenditures of \$103,687 will be included in the Planning and Community Development Department 2013 budget, and grant revenue and expenditures of \$18,941 will be included in the Environmental Services 2013 budget.

The grant is intended to partially cover county costs relating to wetland, shoreland, water management and subsurface sewage treatment program administration. The grant requires that \$9,003 be transferred to each Soil and Water Conservation District for Wetland Conservation Act activities. A local in-kind match of \$95,593 will be provided by 2013 Planning and Community Development Department.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize acceptance of the grant in the amount of \$122,628, with \$103,687 to be accounted for in Fund 100, Agency 109999, Grant, 10902, Year 2013, and \$18,941 to be accounted for in Fund 616, Agency 616999, Object 530102, Grant 61601, Year 2013.

A local in-kind match of \$95,593 will be provided by the 2013 Planning and Community Development Department, Fund 100, Agency 109002 (Salaries and Benefits).

**2013 Natural Resources Block Grant from
Minnesota Board of Water and Soil Resources**

BY COMMISSIONER _____

WHEREAS, the Minnesota Board of Water and Soil Resources has awarded a 2013 Natural Resources Block Grant in the amount of \$122,628 to St. Louis County for wetland, shoreland, water plan, and subsurface sewage treatment system purposes.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board accepts the 2013 Natural Resources Block Grant in the amount of \$122,628 and authorizes appropriate county officials to execute the grant agreement and related documents.

RESOLVED FURTHER, that the Planning and Community Development Department proposed budget includes receipt of \$103,687 from the Natural Resources Block Grant, with funds to be deposited into Fund 100, Agency 109999, Grant 10902, Year 2013.

RESOLVED FURTHER, that the Environmental Services Department proposed budget includes receipt of \$18,941 from the Natural Resources Block Grant, with funds to be deposited into Fund 616, Agency 616999, Object 530102, Grant 61601, Year 2013.

RESOLVED FURTHER, that the St. Louis County Board authorizes a local match of \$95,593 from the Planning and Community Development Department, Fund 100, Agency 109002 (Salaries and Benefits).

RESOLVED FURTHER, that per conditions of the grant, \$9,003 shall be paid to the North Soil and Water Conservation District and \$9,003 shall be paid to the South Soil and Water Conservation District for Wetland Conservation Act activities.

GRANT APPROVAL FORM

GRANT NAME: Natural Resrcs Block Grant GRANT AMOUNT: \$122,628
 GRANTOR: MN Bd of Water&Soil Resrcs MATCH AMOUNT: \$95,593
 FUND: 100 AGENCY: 109999 GRANT: 10902 GRANT YEAR: 2013
 AGENCY NAME: Board of Water and Soil Resources
 CONTACT PERSON: David Weirens, Land & Water PHONE: 651-297-3432
 GRANT PERIOD: BEGIN DATE: 09/01/2012 END DATE: 06/30/2014
 STATE GRANT AWARD NUMBER OR FEDERAL CFDA # TBD

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.

GRANTS OF \$25,000 OR LESS

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, **or** if the match is monetary, that the department can find the necessary amount within its existing budget.

DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?

YES NO

If so, this type of grant requires the following review approval:

County Auditor	<input type="text"/>	Date:	<input type="text"/>
County Administrator	<input type="text"/>	Date:	<input type="text"/>
County Attorney	<input type="text"/>	Date:	<input type="text"/>

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

NEW GRANTS GREATER THAN \$25,000

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?

YES NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor _____ Date: _____
County Administrator _____ Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

RECURRING GRANTS GREATER THAN \$25,000

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?

YES NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor David P. Hill Date: 9-27-12
County Administrator Barbara J. Schenberg Date: 9/27/12

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

BOARD LETTER NO. 12 - 373

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 3

BOARD AGENDA NO.

DATE: October 2, 2012 **RE:** Cancellation of Contract for
Repurchase of State Tax
Forfeited Land - Lundberg

FROM: Kevin Z. Gray
County Administrator

Robert Krepps, Land Commissioner
Land and Minerals

Don Dicklich
County Auditor

RELATED DEPARTMENT GOAL:

Performing public services; financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel a contract for repurchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. The repurchase agreement has defaulted due to the purchasers' failure to pay the required installments. The purchasers, Edward and Bonnie Lundberg of Duluth, MN, have been served with Notice of Cancellation of Contract by civil process but have failed to cure the default.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of this contract and authorize the disposal of abandoned personal property that may remain on the site.

Edward and Bonnie Lundberg, Duluth, MN

Legal Description	CITY OF DULUTH LOTS 1 AND 2 EX SLY 55 FT INC BLK 2 WILLARDS ADDITION, BLOCK 9 STERLING DIVISION OF DULUTH Parcel Code: 010-4120-00735 C22100075
Purchase Price	\$20,522.79
Principal Amount Remaining	\$18,470.51
Date of Last Payment	07/13/2010
Installment Payments Not Made	\$1,847.05
Subsequent Del Taxes and Fees	\$3,865.92
Amount Needed to Cure Default	\$5,712.97
Insurance	N/A

Cancellation of Contract for Repurchase of State Tax Forfeited Land - Lundberg

BY COMMISSIONER _____

WHEREAS, the contract with Edward and Bonnie Lundberg of Duluth, MN, for the repurchase of state tax forfeited land is in default for nonpayment of installments; and

WHEREAS, the purchasers were properly served with Notice of Cancellation of Contract by civil process and have failed to cure the default for lands legally described as:

CITY OF DULUTH
LOTS 1 AND 2 EX SLY 55 FT INC BLK 2, WILLARDS ADDITION, BLOCK 9
STERLING DIVISION OF DULUTH
Parcel Code: 010-4120-00735
C22100075

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, the previous owners of the property will be notified by posting of the property or by mail.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the cancellation of contract for the repurchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, that the St. Louis County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



St. Louis County Land Department Tax Forfeited Land Sales

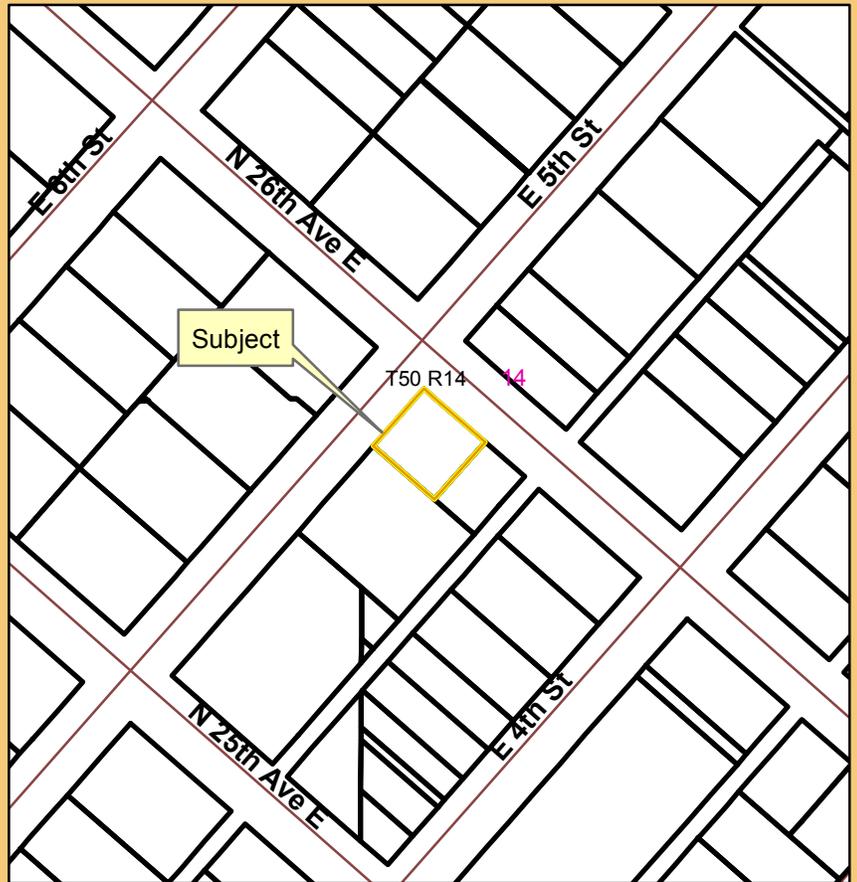
Cancellation of Contract

Legal : CITY OF DULUTH
LOTS 1 AND 2 EX SLY 55 FT INC BLK 2
WILLARDS ADDITION, BLOCK 9
STERLING DIVISION OF DULUTH

Parcel Code : 010-4120-00735

LDKEY : 70363

Address: 2530 E 5TH ST
Duluth 55812

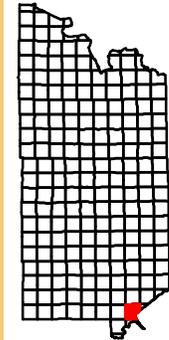


City of Duluth

Sec: 14 Twp: 50 Rng: 14

Commissioner District # 20

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract

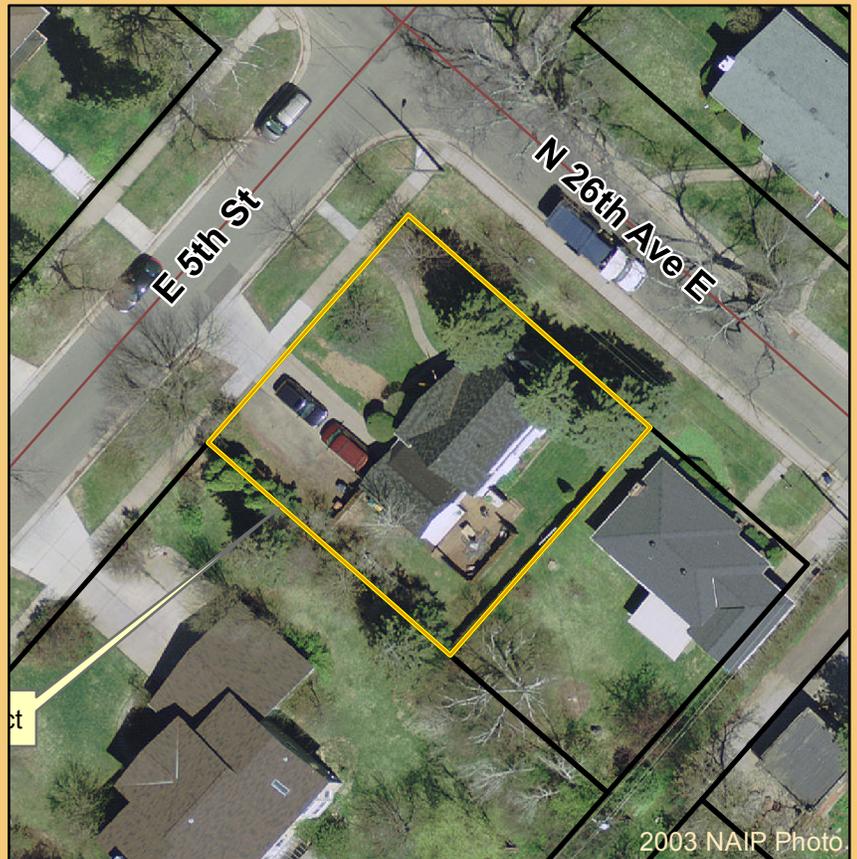


St. Louis County, Minnesota

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**St. Louis County
Land Department**

Fall 2012



BOARD LETTER NO. 12 - 374

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 4

BOARD AGENDA NO.

DATE: October 2, 2012

RE: Classification of November 30,
2011 Forfeitures as 'conservation'

FROM: Kevin Z. Gray
County Administrator

Robert Krepps, Land Commissioner
Land and Minerals

RELATED DEPARTMENT GOAL:

Financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to classify state tax forfeited lands as 'conservation'.

BACKGROUND:

Pursuant to Minn. Stat. § 282.01, Subd.1, all parcels of land becoming the property of the State of Minnesota in Trust through forfeiture for nonpayment of real estate taxes shall be classified as 'conservation' or 'non-conservation'. Attached to this board letter is a list of parcels that forfeited to the State of Minnesota on November 11, 2011. The Land and Minerals Department has reviewed these parcels and has determined that they are suitable to be classified as 'conservation' and retained in the tax forfeited Trust.

RECOMMENDATION:

It is recommended that the St. Louis County Board classify certain state tax forfeited lands as 'conservation'.

Classification of November 30, 2011 Forfeitures as 'conservation'

BY COMMISSIONER _____

WHEREAS, the parcels described here forfeited to the State of Minnesota on November 30, 2011 for nonpayment of real estate taxes; and

WHEREAS, all parcels of land becoming the property of the State of Minnesota in Trust through forfeiture for nonpayment of real estate taxes shall be classified as 'conservation' or 'non-conservation' as required by Minn. Stat. § 282.01, Subd. 1; and

WHEREAS, the Land and Minerals Department has recommended that the parcels be classified as 'conservation' after considering many factors including the present use of adjacent land, the productivity of the soil, the character of forest or other growth, the accessibility of lands to established roads, schools, and other public services, the suitability or desirability for particular uses and the suitability of the forest resources on the land for multiple use and sustained yield management; and

WHEREAS, the forfeited parcels may be located inside the boundaries of a municipality or town and Minn. Stat. § 282.01 provides that notice of the classification or reclassification and sale of lands situated within a municipality or town must be transmitted to its governing body; and

WHEREAS, the classification of the forfeited parcels will be deemed approved if the County Board does not receive notice of a municipality's or town's disapproval within 60 days of the date on which this resolution is delivered to the clerks of the municipalities or towns in which the parcels are located.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board classifies the state tax forfeited parcels described in County Board File No. _____ as 'conservation', and a notice of the classification shall be transmitted by the Land and Minerals Department to the clerks of the municipalities or towns in which the parcels are located.

New Tax Forfeitures - Nonplatted Lands - Conservation

13-Mar-12

Township			Description	Cvt	Plat	Parcel	Acres	Und	Forfeit Date	Parcel Key
55	12	23	RY RT OF WAY ACROSS W 1/2 OF SEC 23	230	10	4000	9.1	N	12/7/2011	71680
55	12	26	RY RT OF W ACROSS SECTION 26	230	10	4520	14.91	N	12/7/2011	71681
55	12	35	RY RT OF WAY ACROSS NE 1/4	230	10	5860	6.3	N	12/7/2011	71682
55	12	36	RY RT OF W ACROSS W 1/2 OF SEC 36	230	10	6110	8.51	N	12/7/2011	71683
57	20	16	NE1/4 OF NW1/4	141	20	2230	40	N	12/7/2011	71749
58	21	6	LOT 1	141	60	790	40.35	N	12/7/2011	71751
58	21	6	LOT 2	141	60	800	40.25	N	12/7/2011	71752
61	13	5	S1/2 OF S1/2 OF NW1/4 OF SE1/4	625	10	711	10	N	12/7/2011	71661
62	16	18	W 330 FT OF ELY 1367 FT OF LOT 5	387	10	1761	10	N	12/7/2011	71693
62	16	18	LOT 6	387	10	1770	51.39	N	12/7/2011	71694

Acres (Not including undivided interest parcels):

230.81

Acres total of undivided interest parcels:

0



St. Louis County Land and Minerals Department Tax Forfeited Land Sales

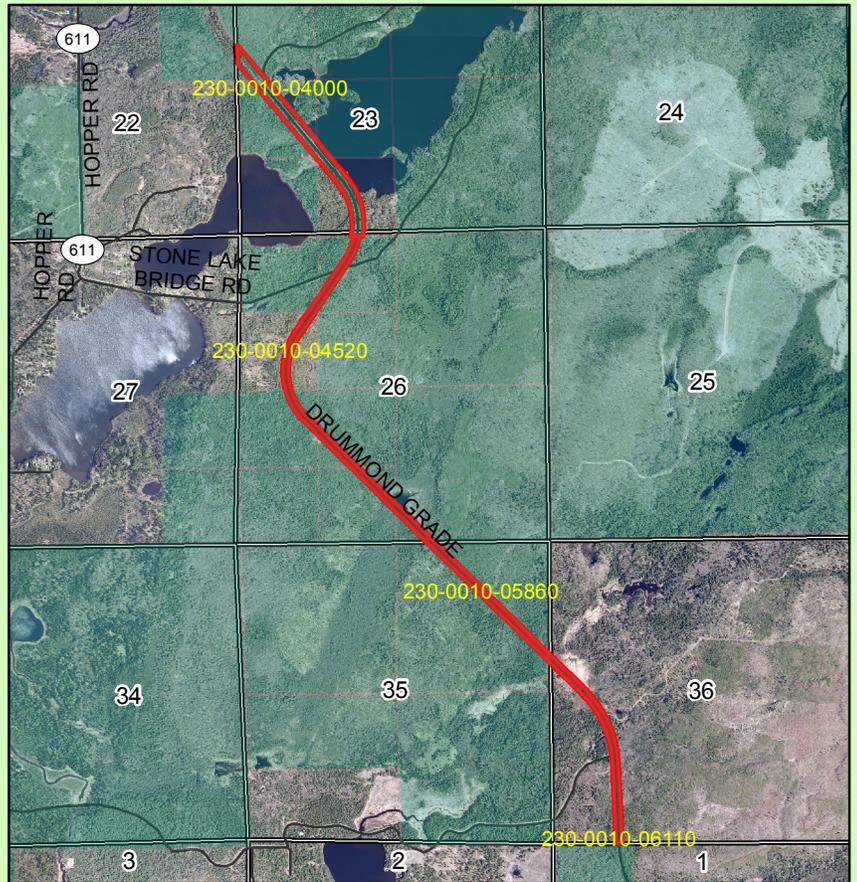
Classification to Conservation

55-12-23 RY RT OF WAY ACROSS W 1/2 OF SEC 23

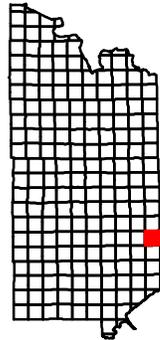
55-12-26 RY RT OF W ACROSS SECTION 26

55-12-35 RY RT OF WAY ACROSS NE 1/4

55-12-36 RY RT OF W ACROSS W 1/2 OF SEC 36



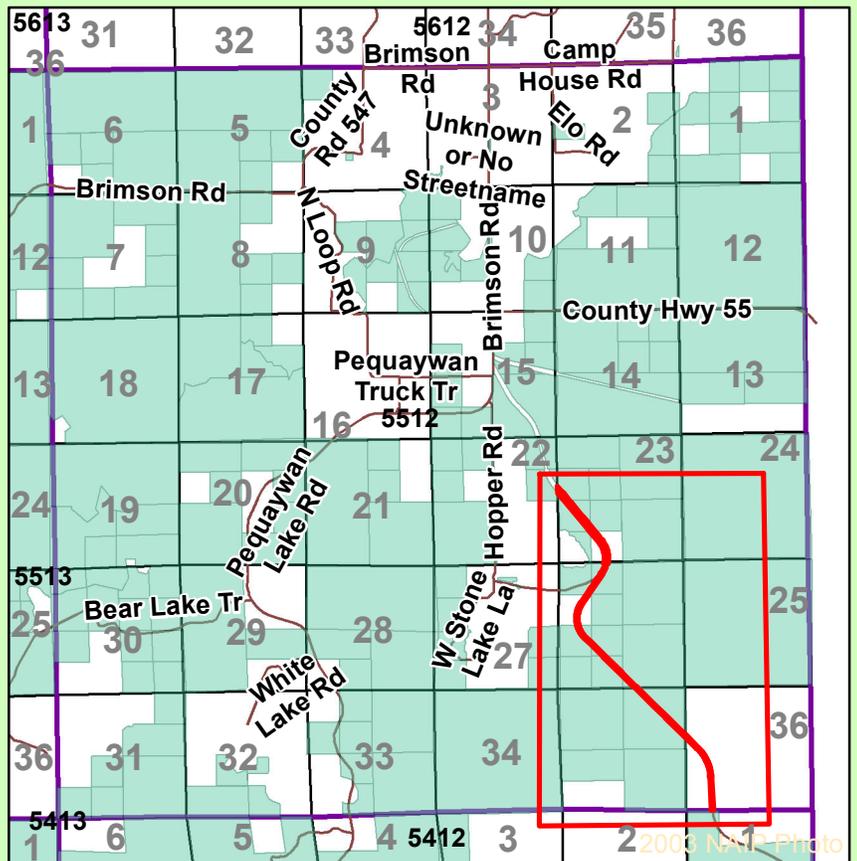
- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

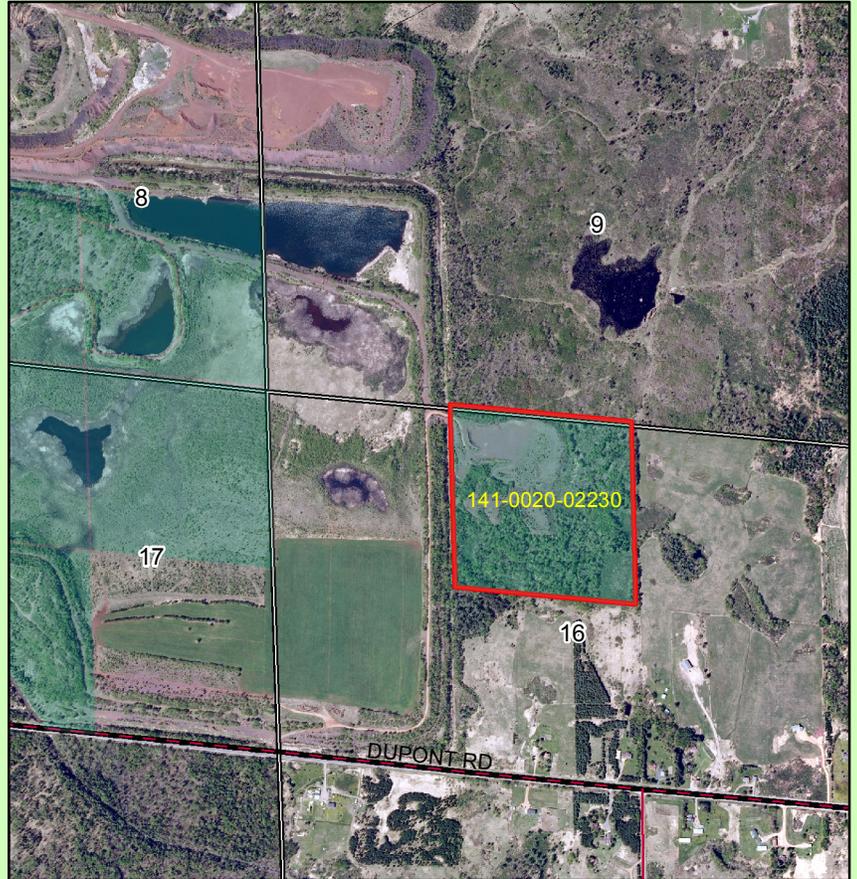
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**St. Louis County Land
and Minerals Department**





NE1/4 of NW1/4,
 Sec. 16, T57N, R20W

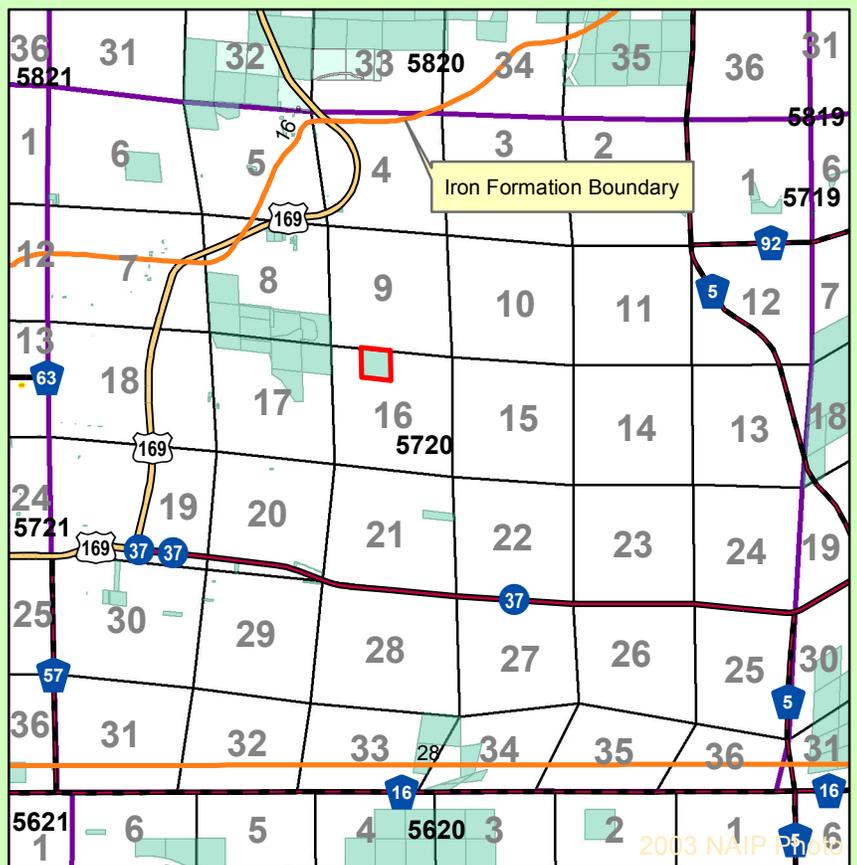


State Tax Forfeited Land
 Water
 Road
 Area of Interest
 Tract

St. Louis County, Minnesota

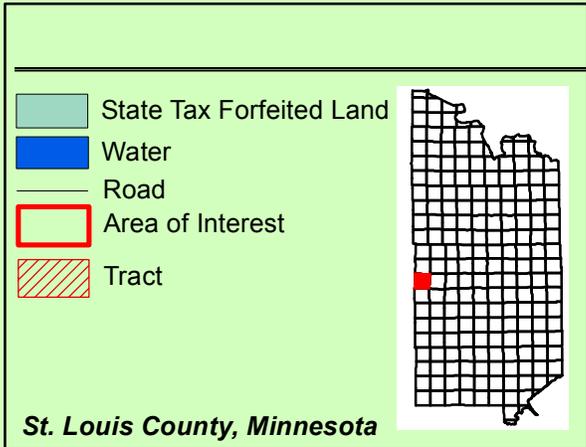
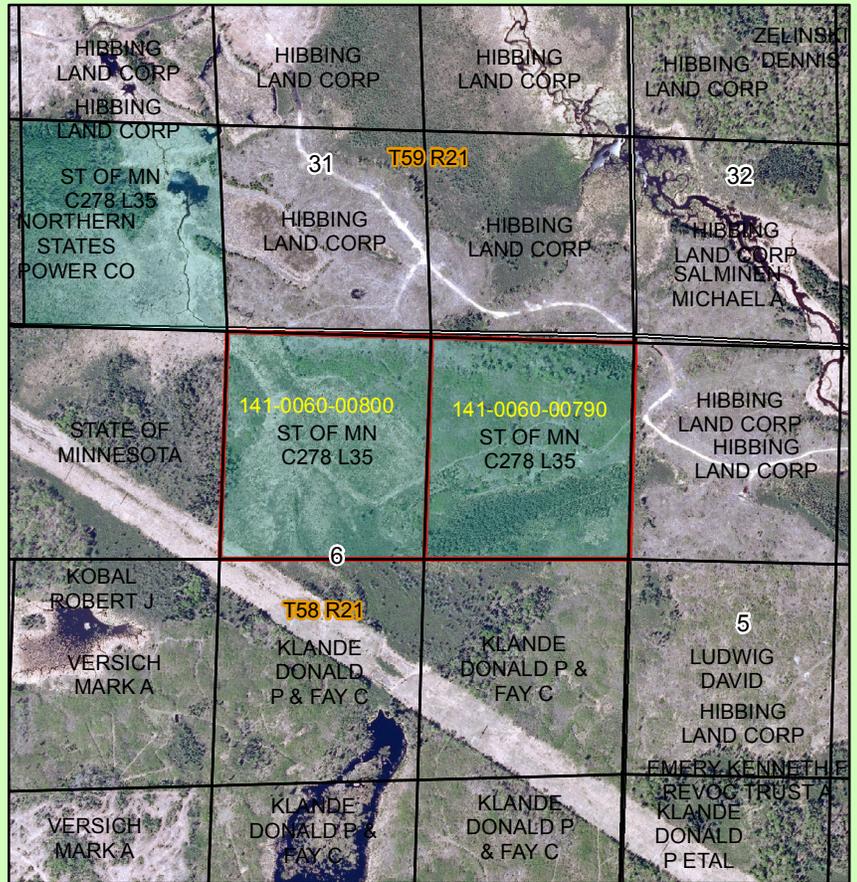
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St. Louis County Land and Minerals Department



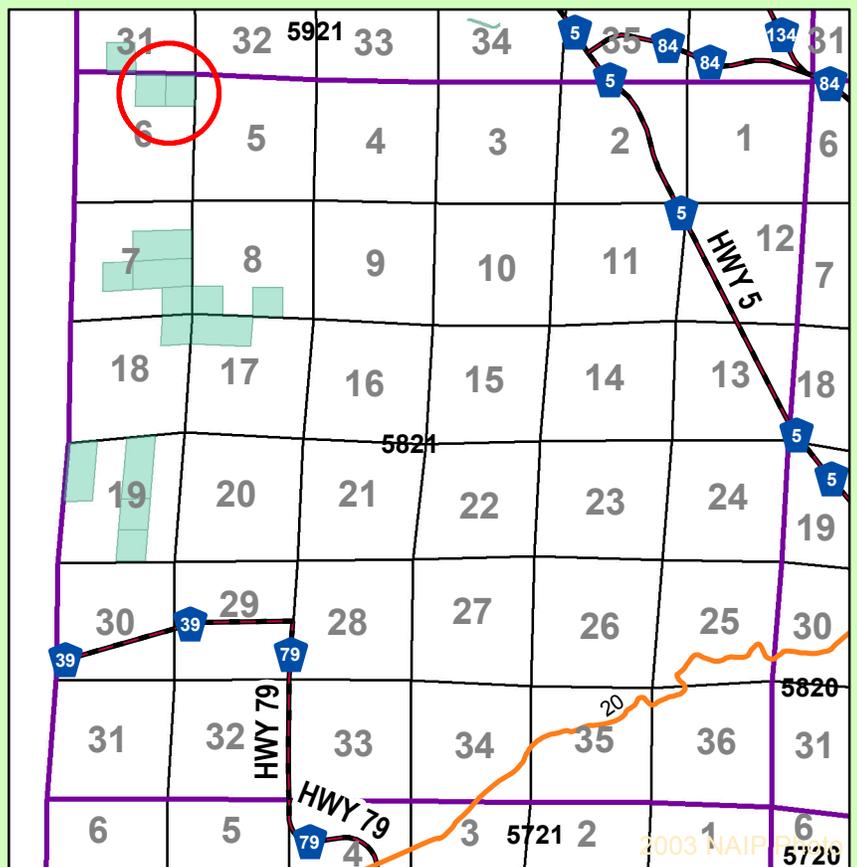


Lot 1 and Lot 6,
 Sec. 6, T58N, R21W



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St. Louis County Land and Minerals Department





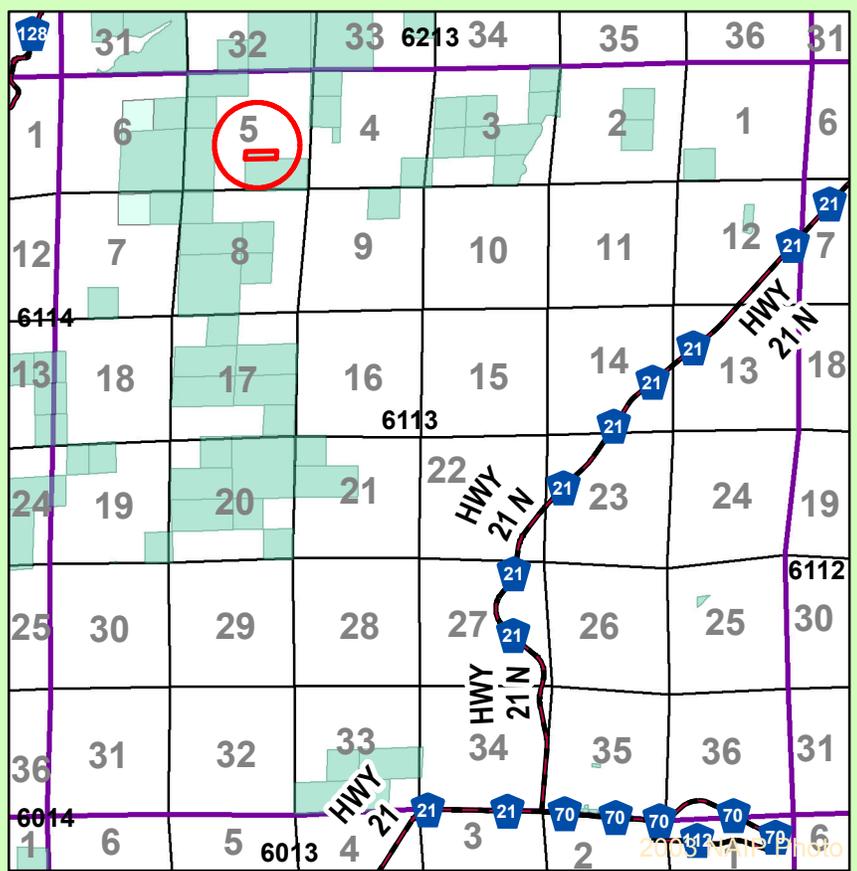
S1/2 OF S1/2 OF NW1/4 OF SE1/4,
Sec. 5, T61N, R13W



St. Louis County, Minnesota

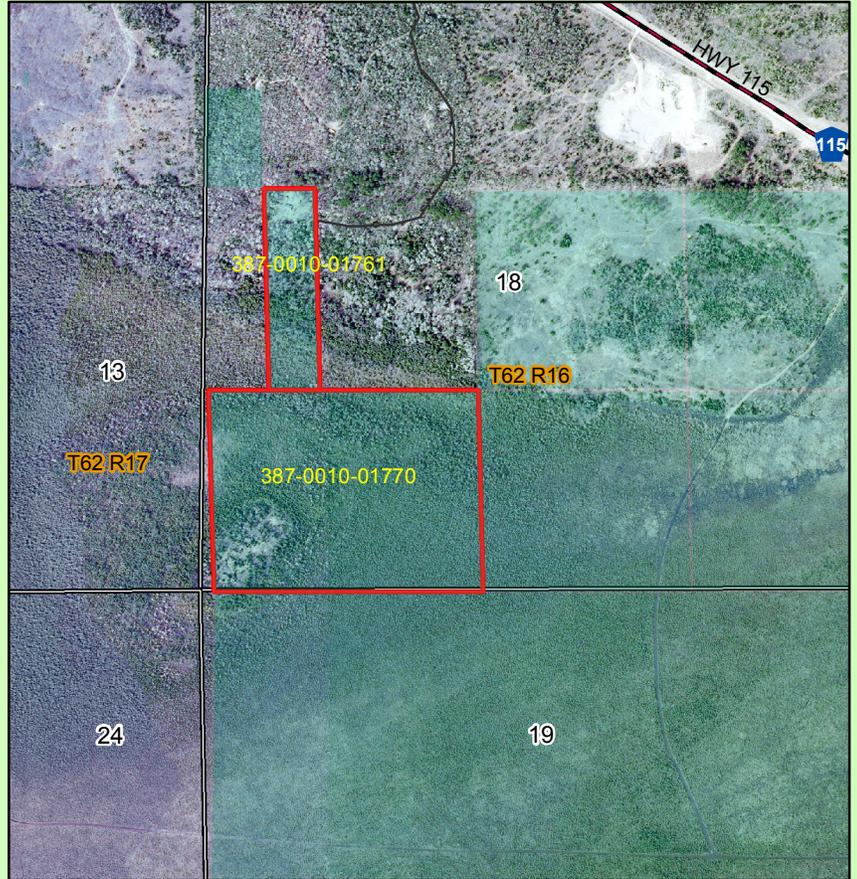
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St. Louis County Land and Minerals Department





W 330 FT OF ELY 1367 FT OF LOT 5
 and LOT 6,
 Sec. 18, T62N, R16W

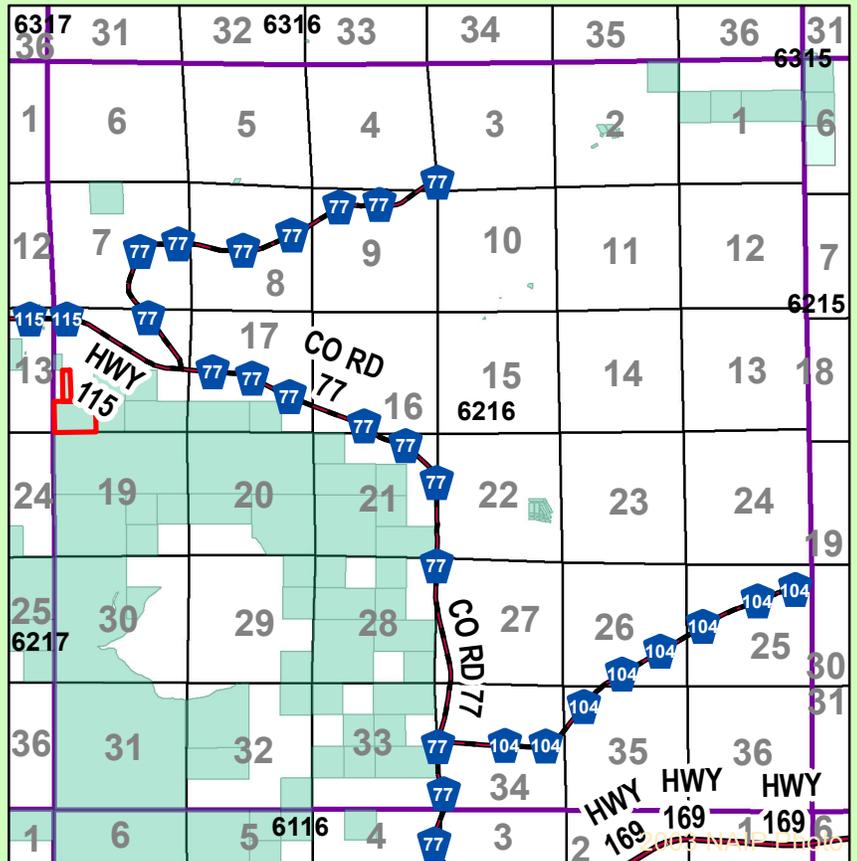


St. Louis County, Minnesota

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

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St. Louis County Land and Minerals Department



BOARD LETTER NO. 12 - 375

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

DATE: October 2, 2012 **RE:** Award of Bid: Containerized
Tree Seedlings for 2014, 2015

FROM: Kevin Z. Gray
County Administrator

Robert Krepps, Land Commissioner
Land and Minerals

RELATED DEPARTMENT GOAL:

Maintaining and improving forest health and productivity.

ACTION REQUESTED:

The St. Louis County Board is requested to award a contract for containerized tree seedlings.

BACKGROUND:

The 2012 Land and Minerals Department budget includes funding for the purchase of a total of 1,800,000 containerized tree seedlings for delivery in spring of 2014 and 2015. The request for bids went out through Demand Star to thirteen companies. Pacific Regeneration Technologies (PRT), USA of Victoria, Canada, and North Central Reforestation of Evansville, MN, downloaded notification of this bid offering and submitted bids. Specific bidding by section is included on the attached tabulation sheet.

PRT, USA, of Victoria, Canada, placed the low bid for all sections of the bid offering. Purchasing Division and Land and Minerals Department staff have reviewed the bid and recommend award to PRT, USA, of Victoria, Canada.

RECOMMENDATION:

It is recommended that the St. Louis County Board award the contract for a total of 1,800,000 containerized tree seedlings to PRT, USA of Victoria, Canada, at its low bid of \$255,800, payable from Fund 290, Agency 290001.

Award of Bid: Containerized Tree Seedlings for 2014, 2015

BY COMMISSIONER _____

WHEREAS, the St. Louis County Purchasing Division solicited bids to furnish and deliver containerized tree seedlings for planting on tax forfeited land in the years 2014 and 2015; and

WHEREAS, the bid offering was divided into 12 sections with the award of bid going to the low bidder of each section; and

WHEREAS, PRT, USA of Victoria, Canada, submitted the low bid for sections 1 through 12 in the amount of \$255,800.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to execute a contract with PRT, USA, of Victoria, Canada, to furnish and deliver a total of 1,800,000 containerized tree seedlings in spring of 2014 and 2015, in accordance with the specifications of Bid No. 5046, and subject to approval of the County Attorney, at the low specification bid price of \$255,800, payable from Fund 290, Agency 290001.

CONTAINERIZED SEEDLING BID TABULATION

Bid No. 5046

	PRT (USA) <small>(Victoria, Canada)</small>	North Central Reforestation <small>(Evansville, MN)</small>	
SECTION 1 350,000 Red Pine for 2014	\$49,700.00	No bid	
SECTION 2 350,000 Red Pine for 2015	\$49,700.00	No bid	
SECTION 3 400,000 "improved" White Spruce for 2014	\$56,800.00	\$57,186.00	
SECTION 4 400,000 "improved" White Spruce for 2015	\$56,800.00	\$58,320.00	
SECTION 5 40,000 "improved" Black Spruce for 2014	\$5,680.00	\$5,718.60	
SECTION 6 40,000 "improved" Black Spruce for 2015	\$5,680.00	\$5,832.00	
SECTION 7 20,000 Tamarack for 2014	\$2,840.00	\$2,859.30	
SECTION 8 20,000 Tamarack for 2015	\$2,840.00	\$2,916.00	
SECTION 9 50,000 "improved" Jack Pine for 2014	\$6,600.00	\$7,148.25	
SECTION 10 50,000 "improved" Jack Pine for 2015	\$6,600.00	\$7,290.00	
SECTION 11 40,000 White Pine for 2014	\$6,280.00	No Bid	
SECTION 12 40,000 White Pine " for 2015	\$6,280.00	No Bid	
LOW BID TOTALS	\$255,800.00		

BOARD LETTER NO. 12 - 376

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 6

BOARD AGENDA NO.

DATE: October 2, 2012 **RE:** Utility Easement across State
Tax Forfeited Land to Lake
Country Power

FROM: Kevin Z. Gray
County Administrator

Robert Krepps, Land Commissioner
Land and Minerals

Donald Dicklich
County Auditor

RELATED DEPARTMENTAL GOAL:

Performing public services.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an electrical utility easement across state tax forfeited land in Sections 1 and 12, Township 55 North, Range 19 West (Lavell Township).

BACKGROUND:

Lake Country Power is requesting an underground 20 foot-wide utility easement across state tax forfeited land to supply power to a Minnesota Department of Transportation Communication tower. The total area encumbered by the easement is approximately 1.1 acres. Exercising the easement will not cause significant adverse environmental or natural resource management impacts, and will not conflict with public use of the land.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the granting of a utility easement across state tax forfeited land to Lake Country Power for the amount of \$830 land use fee, \$50 administration fee, and \$46 recording fee; for a total of \$926, to be deposited into Fund 240 (Forfeited Tax Fund).

Utility Easement across State Tax Forfeited Land to Lake Country Power

BY COMMISSIONER _____

WHEREAS, Lake Country Power has requested an underground utility easement across state tax forfeited land to supply power to a Minnesota Department of Transportation Communication tower; and

WHEREAS, exercising the easement will not conflict with public use of land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4 authorizes the St. Louis County Auditor to grant easements for such purposes.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the County Auditor to grant a utility easement to Lake Country Power described as follows:

A 20 foot easement for utility purposes over, under and across, that part of the Southwest Quarter of the Northeast Quarter and the Northwest Quarter of the Northeast Quarter of Section 12, Township 55, Range 19 and the Southwest Quarter of the Southeast Quarter, Section 1, Township 55, Range 19, St. Louis County, Minnesota.

The centerline of said 20 foot easement is described as follows: Commencing at the West Quarter corner of said Section 12; thence North 89 degrees 49 minutes 03 seconds East along the East-West Quarter line of said Section 12, 2704.39 feet; thence North 02 degrees 08 minutes 33 seconds West, parallel with and distant 43 feet from the centerline of County Highway 83, 1061.33 feet to the **Point of Beginning**; thence continuing North 02 degrees 08 minutes 33 seconds West, parallel with and distant 43 feet from the centerline of said County Highway 83, 1810.23 feet; thence North 03 degrees 27 minutes 11 seconds West, parallel with and distant 43 feet from the centerline of said County Highway 83, 600 feet, more or less, to the west line of said Southwest Quarter of the Southeast Quarter. The sidelines of said easement are to be prolonged or shortened to terminate on said west line and on a line which bears South 72 degrees 32 minutes 28 seconds East from said Point of Beginning.

RESOLVED FURTHER, that the granting of this easement is conditioned upon payment of \$830 land use fee, \$50 administration fee, and \$46 recording fee; for a total of \$926, to be deposited into Fund 240 (Forfeited Tax Fund).

Private Sale of State Tax Forfeited Land - McKinney

BY COMMISSIONER _____

WHEREAS, pursuant to Laws of Minnesota 2012, Chapter 236, Section 26, St. Louis County may sell by private sale the following described state tax forfeited land to remedy an inadvertent trespass:

THAT PART OF LOT P EX RY R/W & INC PT OF VAC AVE ADJ LYING N OF
SAID RY R/W, BLOCK 18
HUNTER/MARKELLS GRASSY POINT ADDN TO DULUTH
Parcel Code: 010-2420-03701

WHEREAS, this parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, this parcel of land is not withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd. 8; and other statutes that require the withholding of state tax forfeited lands from sale.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the sale of state tax forfeited land described here to John and Suzanne McKinney of Cloquet, MN, to remedy an inadvertent trespass for the appraised value of \$5,200, plus 3% assurance fee of \$156, deed fee of \$25, deed tax of \$17.16, recording fee of \$46, and appraisal fee of \$800; for a total of \$6,244.16, to be deposited in Fund 240 (Forfeited Tax Fund).

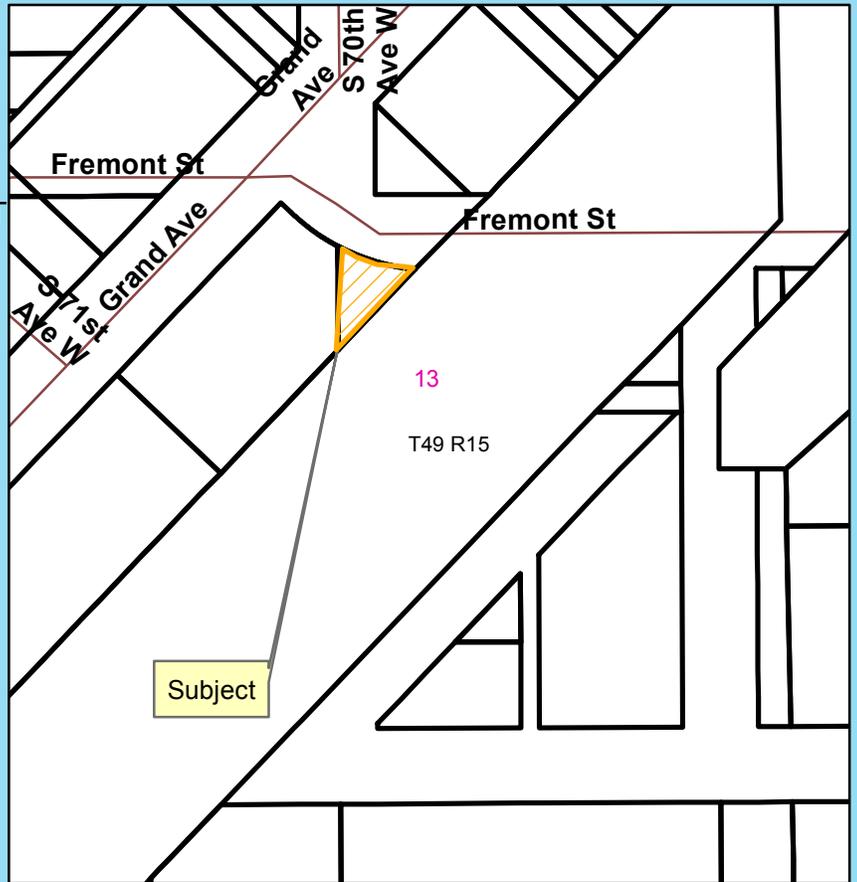


**St. Louis County Land Department
Tax Forfeited Land Sales**

Special Sale of Property

Legal : THAT PART OF LOT P EX RY R/W &
AVE ADJ LYING N OF SAID RY R/W
BLOCK 18, HUNTER/MARKELLS GRASSY
POINT ADDN TO DULUTH, CITY OF DULUT

Parcel Code : 010-2420-03701
LDKEY : 72243

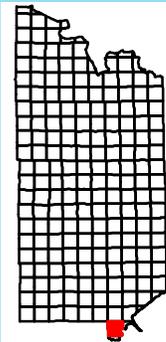


City of Duluth

Sec: 13 Twp: 49 Rng: 15

Commissioner District # 3

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

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**St. Louis County
Land Department**

Fall 2012



2003 NAIP Photo

Michael David Friend, Hibbing, MN

Parcel Code	141-0010-01677
Taxes and Assessments	\$3,909.30
Service Fees	\$114.00
Deed Tax	\$12.90
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$4,107.20

Repurchase of State Tax Forfeited Land - Friend

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, the applicant, Michael David Friend of Hibbing, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF HIBBING

PART OF NW1/4 OF NW1/4 BEG 200 FT W OF SE COR THENCE W 242 FT

THENCE N 604 FT THENCE SELY AT AN ANGLE OF 63DEG30' 271 FT

THENCE S 480 FT TO PT OF BEG INC W 100 FT OF E 200 FT

SEC 9 TWP 56 RGE 20

PARCEL 141-0010-01677

WHEREAS, the applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest.

NOW, THEREFORE, BE IT RESOLVED, that the St Louis County Board approves the repurchase application by Michael David Friend, on file in County Board File No. ____, subject to payments including total taxes and assessments of \$3,909.30, service fee of \$114, deed tax of \$12.90, deed fee of \$25, and recording fee of \$46; for a total of \$4,107.20, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, Michael David Friend, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

CITY OF HIBBING, PART OF NW1/4 OF NW1/4 BEG 200 FT W OF SE COR THENCE W 242 FT THENCE N 604 FT THENCE SELY AT AN ANGLE OF 63DEG30' 271 FT THENCE S 480 FT TO PT OF BEG INC W 100 FT

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one)

- the owner
heir(s) of the owner
the representative of the owner
the person to whom the right to pay taxes is given by statute, to wit:
designating under what claim of right, whether as mortgage or otherwise the right is exercised

That such taxes became delinquent in 2007 and remained delinquent and unpaid for the subsequent years of: 2008, 2009, 2010, 211

That pursuant to Minnesota Statutes, the total cost of repurchase \$4,107.20 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Please contact our office at 218-726-2606 for the current amount due which increases monthly.

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that: applicant to state reasons why taxes were not paid.

never recieved tax papers to pay them from my uncle who had it before me

Please check the appropriate box below:

- There are one or more wells on this property
No change since last well certificate
There are no wells on this property
Well disclosure completed - \$50.00 enclosed

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): Michael Friend

Are you currently in active military service? NO

If you have been discharged within the last 6 months, provide discharge date NO and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.

Dated: 9-19 20 12

By: [Signature] (Signature)

Address: 3263 city rd 444
City: Hibbing State: MN Zip: 55746
Phone: 218-2969-7738

CITY OF HIBBING, PART OF NW1/4 OF NW1/4 BEG 200 FT W OF SE COR THENCE W
242 FT THENCE N 604 FT THENCE SELY AT AN ANGLE OF 63DEG30' 271 FT THENCE
S 480 FT TO PT OF BEG INC W 100 FT OF E 200 FT, Sec 9 Twp 56 Rge 20
parcel 1141-0010-01677



St. Louis County Land Department Tax Forfeited Land Sales

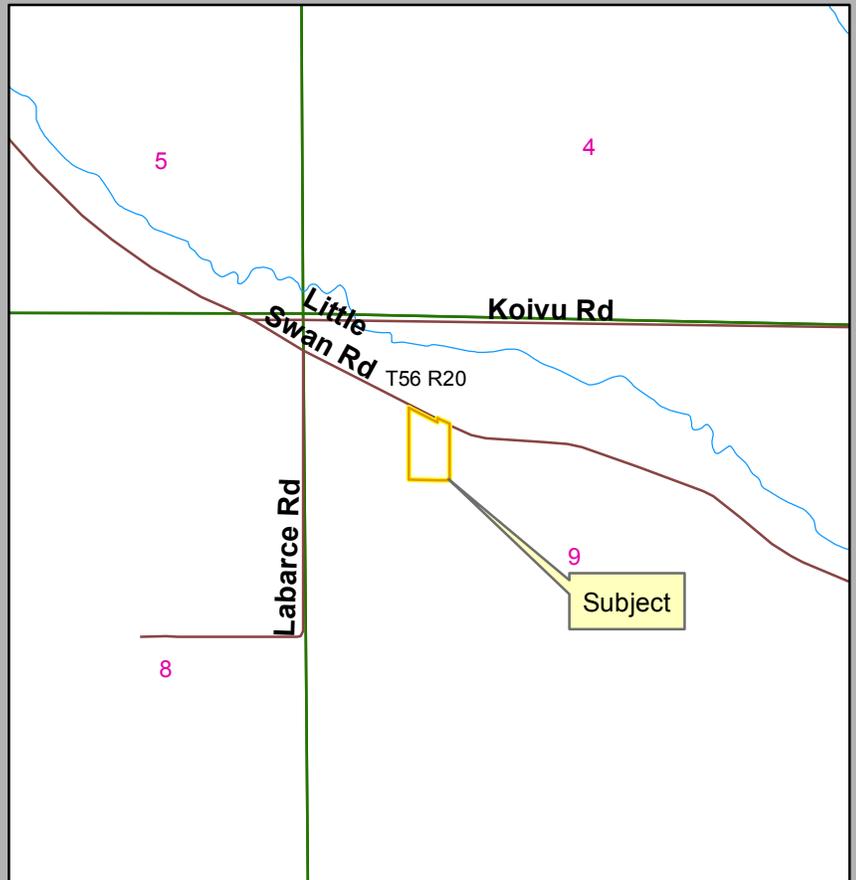
Repurchase of Property

Legal : CITY OF HIBBING
PART OF NW1/4 OF NW1/4 BEG 200 FT
W OF SE COR THENCE W 242 FT
THENCE N 604 FT THENCE SELY AT
AN ANGLE OF 63DEG30' 271FT THENCE
S 480 FT TO PT OF BEG INC W 100 FT OF
E 200 FT , Sec 9 Twp 56 Rge 20

Parcel Code : 141-0010-01677

Acres: 4.00

LDKEY : 71748

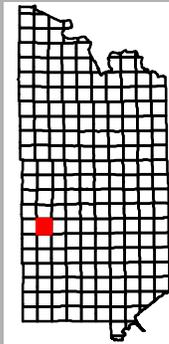


City of Hibbing

Sec: 9 Twp: 56 Rng: 20

Commissioner District # 7

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract

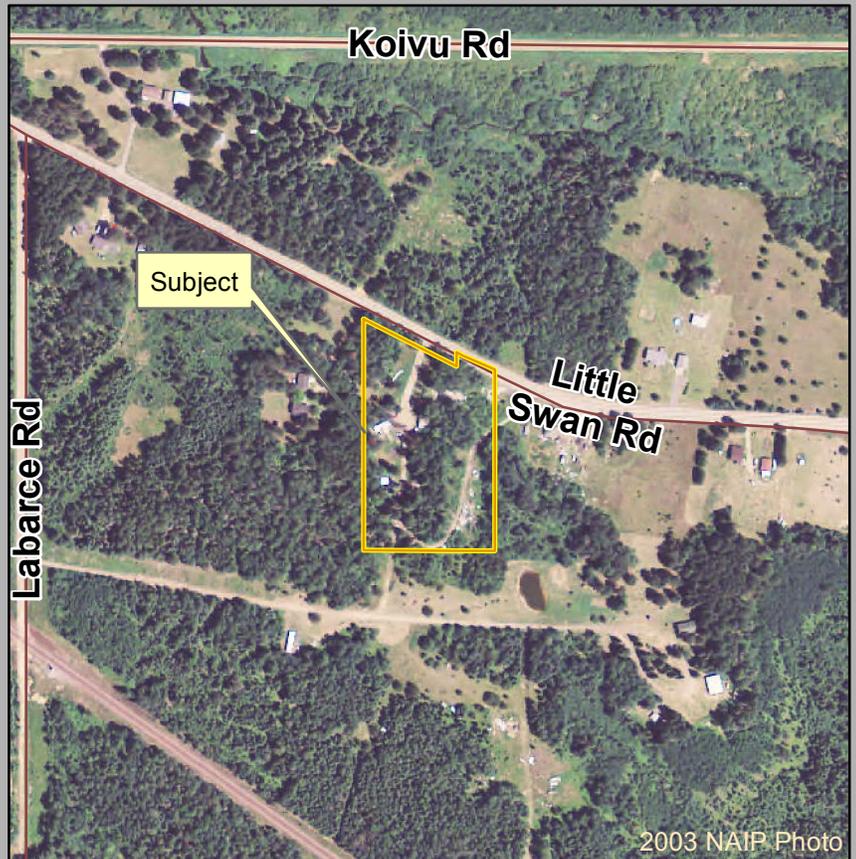


St. Louis County, Minnesota

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St. Louis County
Land Department

Fall 2012



2003 NAIP Photo

Special Sale to Duluth Housing and Redevelopment Authority

BY COMMISSIONER _____

WHEREAS, the Duluth Housing and Redevelopment Authority (HRA) has requested to purchase the following described state tax forfeited land for the value of \$2,100, plus fees, for the purpose of public housing:

Legal: LOT: 043 BLOCK: 006, DULUTH HEIGHTS 6TH DIVISION
City: Duluth
Sec 20, Twp 50N, Rng 14W
Parcel Code: 010-0890-02140
Acres: 0.07
LDKEY: 29823

WHEREAS, Minn. Stat. § 282.01, Subd. 1(a) authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, this lot has not been withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd. 8; and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, this lot has been classified as conservation land pursuant to Minnesota Statutes Section 282.01; and

WHEREAS, this parcel is located inside the boundaries of a municipality or town and Minn. Stat. § 282.01 provides that classification or reclassification and sale of land situated within a municipality or town must be approved by the governing body of the municipality or town; and

WHEREAS, the reclassification and sale of this parcel will be deemed approved if the County Board does not receive notice of the municipality's or town's disapproval of the reclassification and sale within 60 days of the date on which this resolution is delivered to the clerk; and

WHEREAS, the Land Commissioner recommends that this parcel be reclassified as non-conservation and offered for sale having considered, among other things, the present use of adjacent land; the productivity of the soil; the character of forest or other growth; the accessibility of lands to established roads, schools, and other public services; and the peculiar suitability or desirability of lands for particular uses.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the reclassification and sale of state tax forfeited land, as described, to the

Duluth Housing and Redevelopment Authority for the price of \$2,100, plus the following fees: 3% assurance fee of \$63, deed fee of \$25, deed tax of \$6.93, recording fee of \$46; for a total of \$2,240.93, to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, that the St. Louis County Auditor shall offer for sale at public auction the state tax forfeited land described here if the Duluth HRA does not purchase the land by December 31, 2012.



HOUSING AND REDEVELOPMENT AUTHORITY
OF DULUTH, MINNESOTA
222 EAST SECOND STREET
P.O. BOX 16900 • DULUTH, MINNESOTA 55816-0900
PHONE 218/529-6300 • FAX 218/529-6344 • TTY 218/529-6321



August 29, 2012

Karen Zeisler
St. Louis County Land Department
Government Services Center – Room 607
320 West 2nd Street
Duluth, Minnesota 55802

Re: Acquisition and Conveyance

Ms. Zeisler,

This letter is requesting the acquisition and conveyance of the tax forfeit property located at the following legal description by the Housing and Redevelopment Authority of Duluth to be included in the HRA's public housing.

PID 010-0890-02140

Lot 0043, Block 006, Duluth Heights 6th Division

I appreciate your assistance.

Sincerely,

David Peterson
Development Coordinator

RECEIVED

AUG 30 2012

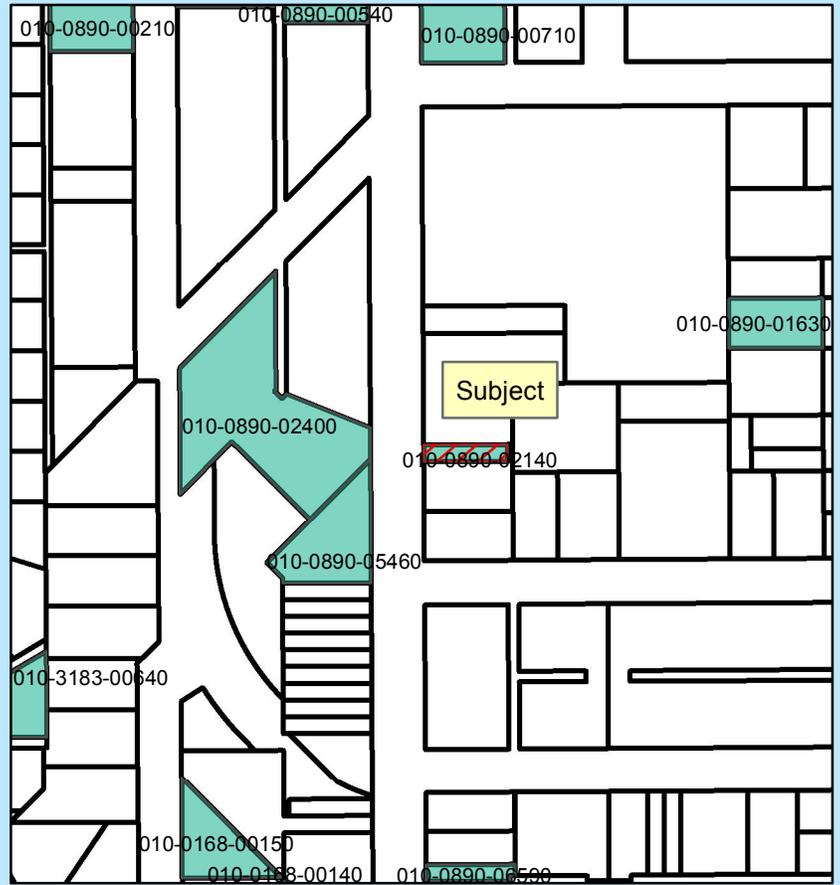
LAND COMMISSIONER



St. Louis County Land Department Tax Forfeited Land Sales

Special Sale to Duluth HRA

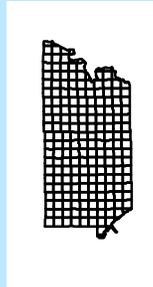
Legal: LOT: 0043 BLOCK:006,
DULUTH HEIGHTS 6TH DIVISION
City: Duluth
Sec 20 , Twp 50N Rng 14W
Parcel Code: 10-890-2140
0.07 Acres
LDKEY: 29823



City of Duluth, Duluth Heights 6th Division Twp 50N Rng 14W Sec 20

Commissioner District #1

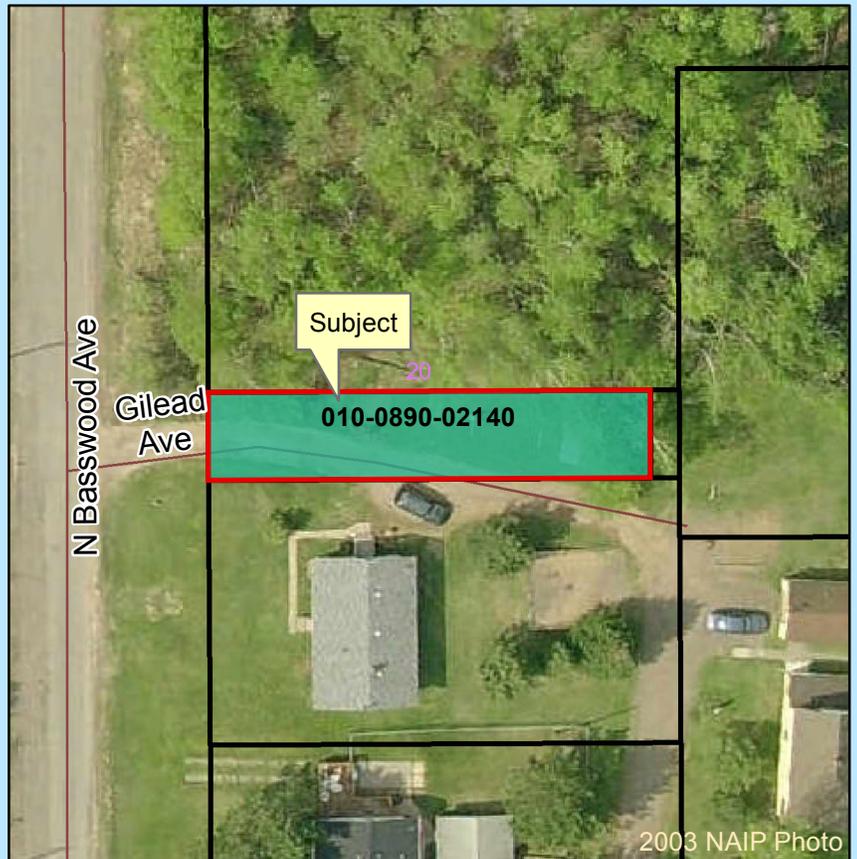
- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

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St. Louis County
Land Department
October 7, 2012



BOARD LETTER NO. 12 - 380

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 10

BOARD AGENDA NO.

DATE: October 2, 2012 **RE:** Agreement with CenturyLink
for Utility Work on CSAH 91
(Haines Road)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system and deliver the construction program on time and on budget.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement with CenturyLink for utility work on County State Aid Highway (CSAH) 91 (Haines Rd) in Duluth, MN, under project SP 69-691-020, CP 8269.

BACKGROUND:

The county will be reconstructing Haines Road, and as a part of that project, certain utility improvements will be needed. CenturyLink has agreed to pay for construction costs for its utility upgrades in the area, and to supply some of the materials for work on the project.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an agreement for SP 69-691-020, County Project 8269, whereby CenturyLink will pay to the county the costs of its utility improvements on the project. Funds from CenturyLink will be receipted into Fund 220, Agency 220182, Object 583100.

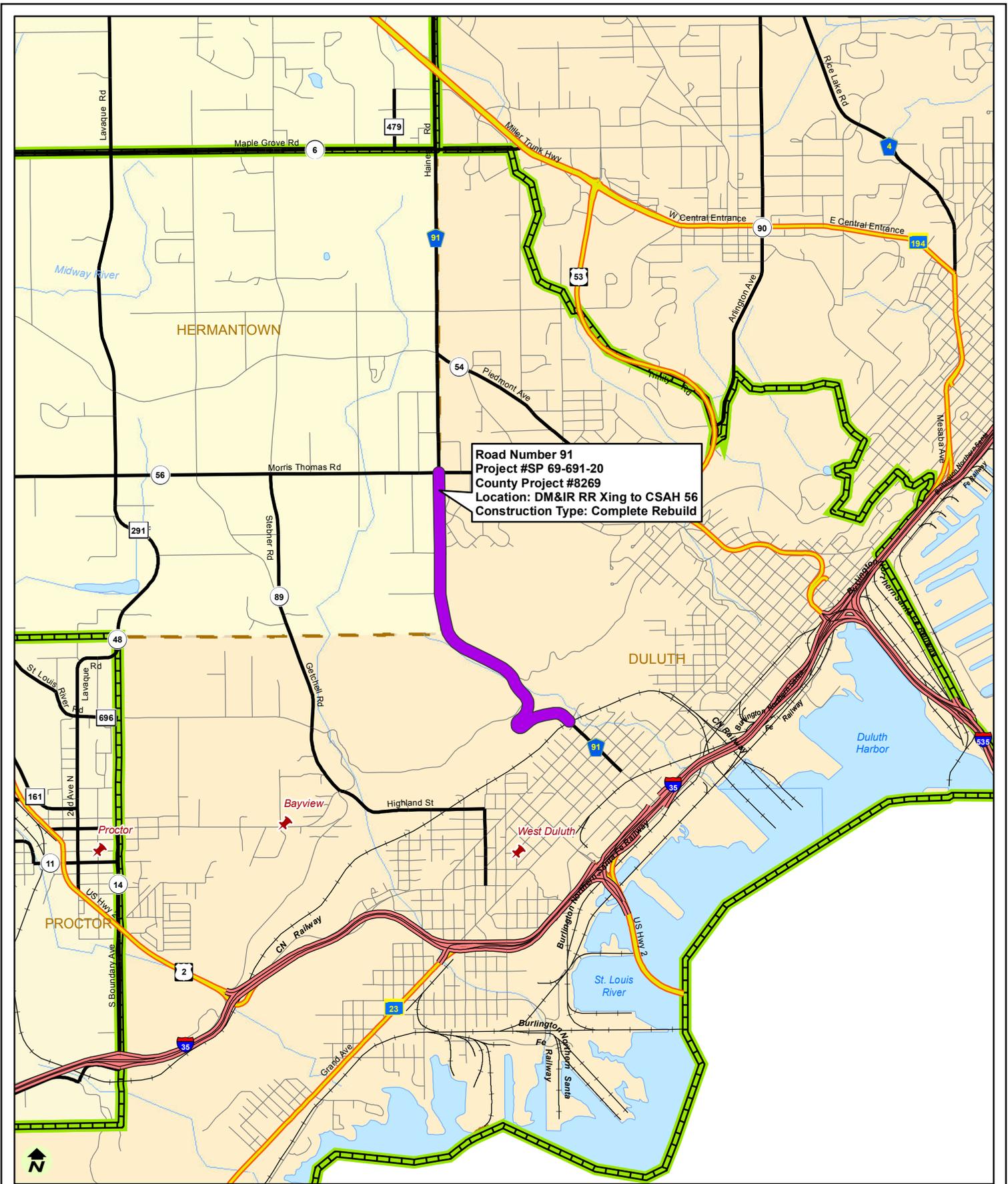
**Cooperative Agreement with CenturyLink for Utility Work
on CSAH 91 (Haines Road)**

BY COMMISSIONER _____

WHEREAS, the St. Louis County Public Works Department will be reconstructing Haines Road which will require certain utility improvements; and

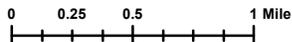
WHEREAS, CenturyLink has agreed to pay for construction costs for its utility upgrades in the area and supply some of the materials for work on the project.

RESOLVED, that the Public Works Department is authorized to enter into an agreement with CenturyLink and any amendments approved by the County Attorney's office for project SP 69-691-020, County Project 8269, whereby CenturyLink will pay the cost of its utility improvements. Funds from CenturyLink will be receipted into Fund 220, Agency 220182, Object 583100.



Road Number 91
Project #SP 69-691-20
County Project #8269
Location: DM&IR RR Xing to CSAH 56
Construction Type: Complete Rebuild

St. Louis County 2010 Road & Bridge Construction



Map Components	
	Interstate Highway
	U.S./State Highway
	Paved County Road
	Gravel County Road
	Railroad
	Complete Rebuild
	Commissioner District
	Township
	City/Town
	Lake

BOARD LETTER NO. 12 - 381

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 11

BOARD AGENDA NO.

DATE: October 2, 2012 **RE:** State of Minnesota Contract for
Purchase of Calcium Chloride
(Road Salt)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
County Engineer/Public Works Director

RELATED DEPARTMENT GOAL:

Provide as much service as possible with available funding.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the purchase of sodium chloride (road salt) for maintaining winter roads.

BACKGROUND INFORMATION:

The Public Works Department's 2012 budget includes funding for road salt. The salt will be bought from two vendors with the low delivered price using the State of Minnesota Contract based on estimated annual quantities used in previous years at seventeen (17) locations throughout the county. The low "delivered price" State Contract vendors are:

Cargill, Inc. Deicing Technology, North Olmstead, Ohio \$573,568.05
(5 of 17 locations)

North American Salt Co., Overland Park, Kansas \$847,033.00
(12 of 17 locations)

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the estimated purchase of salt at the State of Minnesota Contract price from Cargill Inc. of North Olmstead, Ohio for a maximum delivered cost of \$573,568.05 plus State of Minnesota Sales tax of \$39,432.80 and North American Salt Company of Overland Park, Kansas for a maximum delivered cost of \$847,033.00 plus State of Minnesota Sales Tax of \$58,233.52. The total amount of \$1,518,267.37 is payable from Fund 200, Agency 207012, Object 651700.

**State of Minnesota Contract for Purchase of
Calcium Chloride (Road Salt)**

BY COMMISSIONER _____

WHEREAS, the Public Works Department's 2012 budget includes purchase of sodium chloride (road salt) for maintaining winter roads; and

WHEREAS, the Public Works Department requested State Contact Pricing for road Salt; and

WHEREAS, Cargill Inc. submitted the lowest delivered price for delivery to 5 of 17 locations in the amount of \$573,568.05; and

WHEREAS, North American Salt submitted the lowest delivered price to the other 12 of 17 locations in the amount of \$847,033.00.

NOW THEREFORE, BE IT RESOLVED, the St. Louis County Board authorizes the estimated purchase of salt at the State of Minnesota Contract price from Cargill Inc. of North Olmstead Ohio for a maximum delivered cost of \$573,568.05 plus State of Minnesota Sales tax of \$39,432.80 and North American Salt Company of Overland Park, Kansas for a maximum delivered cost of \$847,033.00 plus State of Minnesota Sales Tax of \$58,233.52. The total amount of \$1,518,267.37 is payable from Fund 200, Agency 207012, Object 651700.

BOARD LETTER NO. 12 - 382

FINANCE & BUDGET COMMITTEE CONSENT NO. 12

BOARD AGENDA NO.

DATE: October 2, 2012 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59401.

Abatements Submitted for Approval by the St. Louis County Board
on 10/9/2012

<u>PARCEL CODE</u>	<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>
10 2610 1460	0 14572	BENNETT, BRETT	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	276.94
10 1860 635	0 14573	CHANG'AA, JOYCE	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	293.54
275 19 140	0 14580	FOND DU LAC BAND	R	Brevator	Jan Jackson	EXEMPT	2012	580.88
275 19 150	0 14581	FOND DU LAC BAND	R	Brevator	Jan Jackson	EXEMPT	2012	628.62
385 30 315	0 14574	GRIMES, TAMMY	R	Great Scott	Jan Jackson	HOMESTEAD	2010	567.54
385 30 315	0 14575	GRIMES, TAMMY	R	Great Scott	Jan Jackson	HOMESTEAD	2011	567.54
60 10 3640	0 14576	JUDNICK, JOHN	R	Gilbert	Patrick Orent	HOMESTEAD	2012	816.58
713 15 2296	0 14582	KRETMAN, BETTY	R	60-18		PENALTY & INTEREST	2012	51.38
10 2930 980	0 14577	STEBERG, TODD	R	City of Duluth	Diane Suomi	HOMESTEAD	2012	367.54
465 126 110	0 14578	STEVENS, RALPH	R	Morse	Beth Sokoloski	VALUATION	2010	71.48
465 126 110	0 14579	STEVENS, RALPH	R	Morse	Beth Sokoloski	VALUATION	2011	80.78

BOARD LETTER NO. 12 - 383

FINANCE & BUDGET COMMITTEE CONSENT NO. 13

BOARD AGENDA NO.

DATE: October 2, 2012 **RE:** Free Conveyance of Surplus
Fee Land and Cook Rescue
Squad Building to City of Cook

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

Facilitate county fee land purchase, sale and easement activities.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a free conveyance of surplus county fee owned land with improvements to the City of Cook.

BACKGROUND:

The St. Louis County Sheriff's Office Rescue Squad is consolidating its core response activities and functions in the Virginia area. The Virginia locale is where the vast majority of the Rescue Squad volunteers reside, and response time and quick availability of equipment and vehicles is paramount for successful operations. The Cook building is deemed surplus and its availability was communicated to all county departments, with no response of interest.

The City of Cook has expressed interest in ownership of the building for use by its volunteer Fire Department. The Rescue Squad will retain the use of one cold storage bay for boats and snowmobiles to serve the Cook area. The deed conveying the property to the City of Cook will contain a reversion clause if the property is no longer used for public purposes.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize transfer of county fee land and building to the City of Cook for public use, pursuant to Minn. Stat. Section 465.035. A \$500 land transfer administrative fee will be paid by City of Cook directed into Fund 100, Agency 128014, Object 583100.

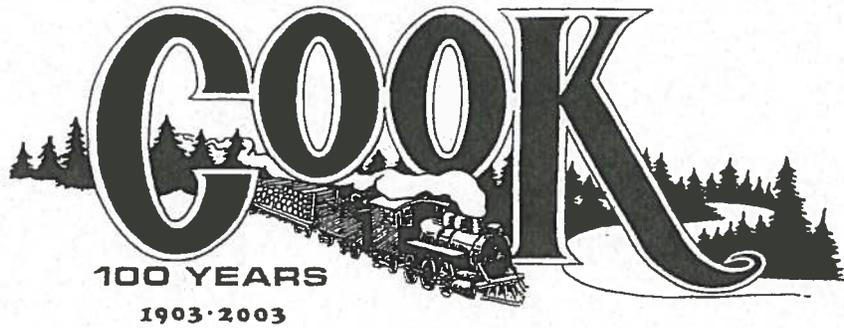
**Free Conveyance of Surplus Fee Land and Cook Rescue
Squad Building to City of Cook**

BY COMMISSIONER_____

WHEREAS, the Property Management Team has reviewed the free conveyance request made by the City of Cook for county fee land and building to be used for public purposes, property is legally described as follows.

Lots Seventeen (17) and Eighteen (18), Browns Division, Cook, MN

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the appropriate County Officials to execute the necessary documents to transfer county fee land and building for public use to the City of Cook, pursuant to Minnesota Statutes, Section 465.035. A \$500 land transfer administrative fee will be paid by the City of Cook directed into Fund 100, Agency 128014, Object 583100.



RECEIVED
AUG 27 2012

August 24, 2012

Tony Mancuso
St. Louis County Property Management
100 N. 5th Ave. W., Rm 2
Duluth, MN 55802

Dear Mr. Mancuso:

Please be informed that the Cook City Council approved at their August 23, 2012 Council Meeting to send a letter of interest in transferring ownership of the former St. Louis County Sheriff's Rescue Squad Building located in our city known as Lots Seventeen (17) and Eighteen (18) in Browns Division.

We understand that the county is allowed to transfer, upon County Board approval, this property for a nominal sum of \$500.

We look forward to further communication and contact with us if anything else is needed from our organization to complete this transfer.

Thanking you in advance.

Sincerely,

Theresa Martinson
Administrator-Clerk/Treasurer

**Cook St. Louis County Sheriff Rescue Squad Facility
St. Louis County Property Management Dept.**



Parcel Code: 120-0033-00170, 00180

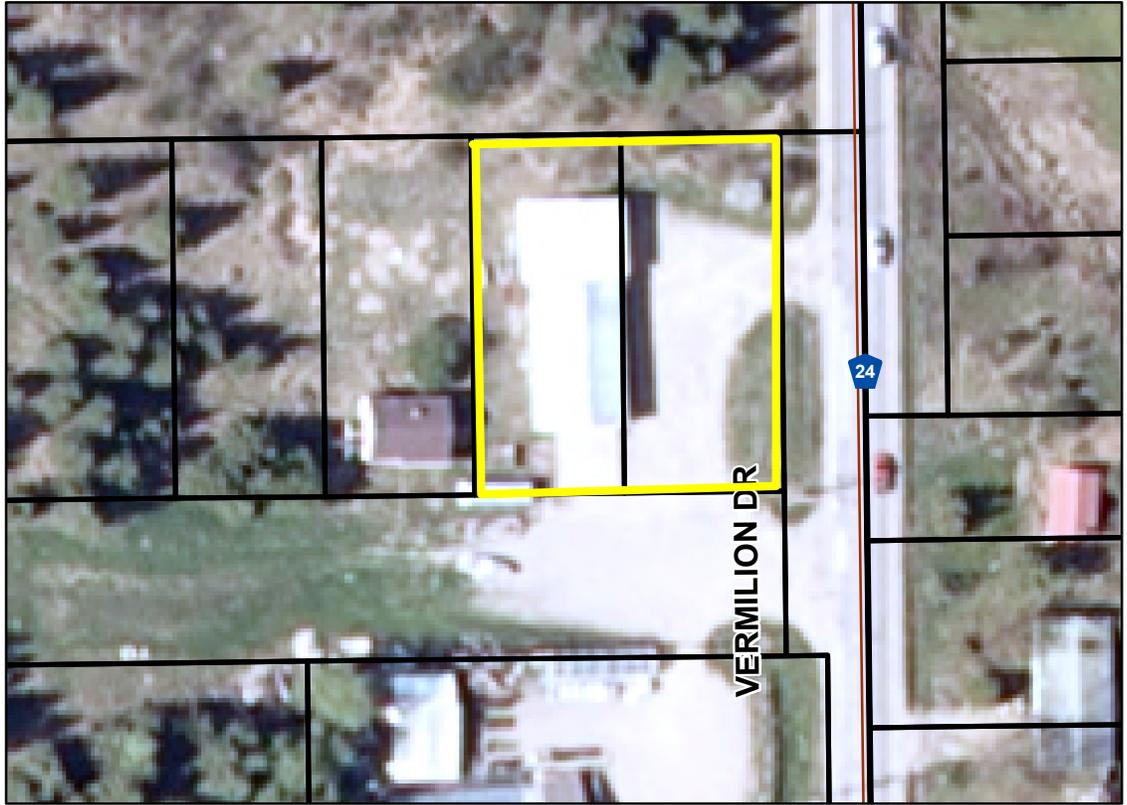
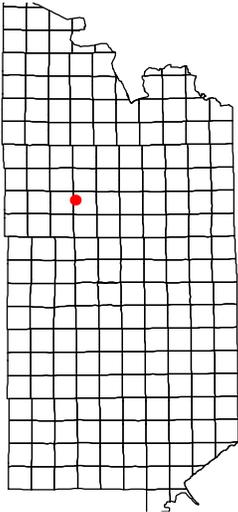
Legal Description: Lots 17 and 18, Browns Division

Address: 310 N Vermilion Dr. Cook

Acres: Approximately 0.41 Acres.

Commissioner District # 4

Maintenance District # 4



Parcel Specifications: The building is currently used by the St. Louis County Sheriff Rescue Squad which is planning to vacate this facility. The lot dimensions are 124' x 144'. A portion of the building has a concrete floor and is insulated and heated. The remainder of the building appears to be unheated cold storage.

Acquisition History: Parcel was acquired from the State of Minnesota Department of Taxation in 1973. There is no reversion clause in this deed.

Zoning: Zoning is administered by the City of Cook.

Recommendation: The availability of this building was sent to all County Departments and there were no response of interest.

Property will be conveyed subject to a reversion clause which will return the property to St. Louis County should the property no longer be used for a public purpose.

Mark J. Hudson
Right of Way Agent
St. Louis County Property Management
100 North 5th Avenue West RM 2
Duluth, MN 55802
218-726-2356 Office
218-343-3505 Cell
hudsonm@stlouiscountymn.gov



BOARD LETTER NO. 12 - 384

FINANCE & BUDGET COMMITTEE CONSENT NO. 14

BOARD AGENDA NO.

DATE: October 2, 2012 **RE:** Advertise for Sale of Surplus
Fee Land Lot 15, Crescent
Beach Plat (Section 14, T60N,
R19W)

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

Facilitate county fee land purchase, sale and easement activities.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the sale of surplus fee owned land in Section 14, T60N, R19W pursuant to the requirements and procedures of Minn. Stat. 373.01, and establish the time for bid proposal consideration.

BACKGROUND:

The St. Louis County Board by Resolution No. 11- 406 dated July 26, 2011 authorized the sale of this parcel of land. The property was advertised according to the requirements of Minn. Stat. § 373.01. Although there was interest in the property no bids were received. The property continued to be advertised for sale on the St. Louis County website and physically posted with a for sale sign. A bid for the property was received on August 17, 2012 from a private party. Lance Robertson, 1216 20th St. S, Virginia, MN 55792, offered bid of \$58,000 with \$12,000 down payment and a contract for deed for 10 years at 4% interest.

A letter was also received from the Lake Fourteen Clear Water Alliance dated July 1, 2012 which expressed interest in this parcel. The Lake Fourteen Clearwater Alliance group has requested St. Louis County to deed this property to them for use in their proposed weed control plans for Lake Fourteen and other lakes in northern Minnesota.

Notice of bid proposal consideration was sent to the two property owners who adjoin this parcel and to the Lake Fourteen Clear Water Alliance to offer them an opportunity to attend and comment. Notice was also sent to two additional parties that had requested information on this property. Several of those who were notified have indicated they wish to place an offer on the property.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Property Management Director to offer for sale this parcel of surplus county fee owned land, and set the time for bid proposal consideration at 9:40 A.M. on Tuesday, November 13, 2012, at the St. Louis County Courthouse, Duluth, MN. This will allow all parties interested in this property an opportunity to place a bid on this property. The minimum bid for this property will be \$63,800.

**Advertise for Sale of Surplus Fee Land Lot 15, Crescent Beach Plat
(Section 14, T60N, R19W)**

BY COMMISSIONER _____

WHEREAS, the Property Management Team identified the following described property as surplus county fee owned land legally described as follows.

Lot Fifteen (15), Crescent Beach Plat

WHEREAS, St. Louis County has previously advertised this property and received no bids to be considered.

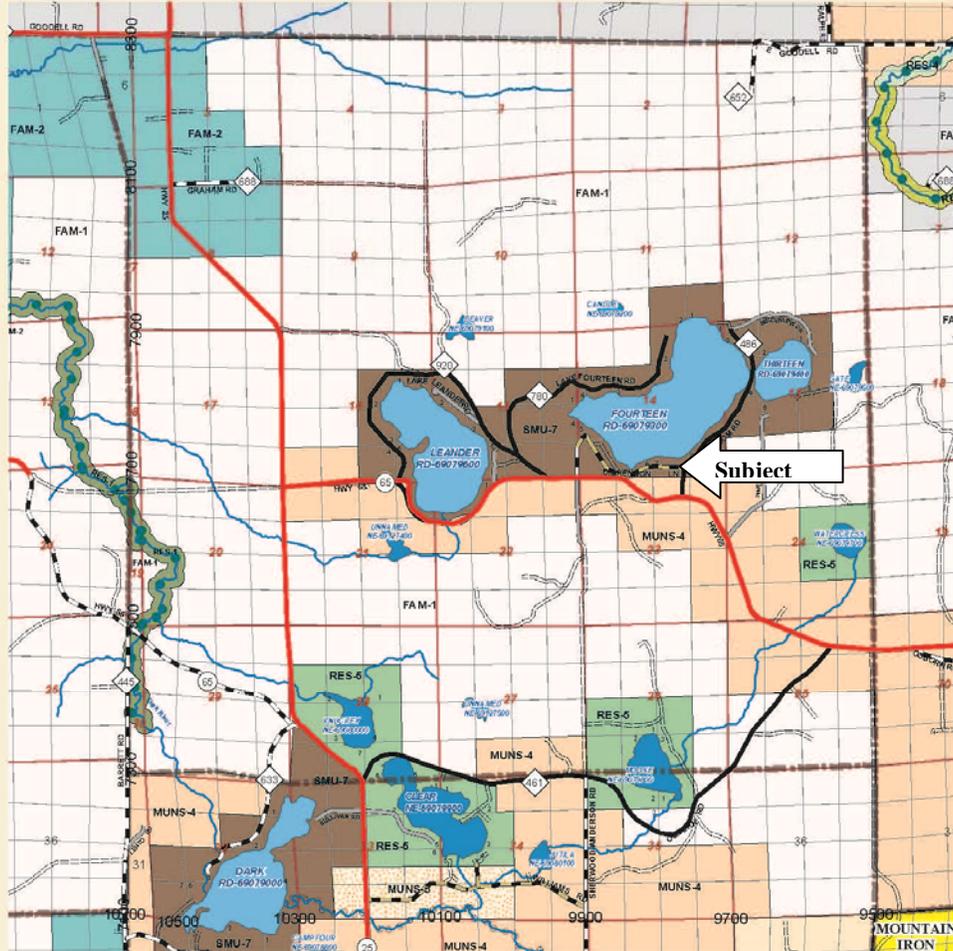
NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the Property Management Director to advertise for written bids for the above described property, pursuant to the requirements and procedures of Minn. Stat. § 373.01, with a minimum bid of \$63,800.

RESOLVED FURTHER, the County Board establishes the time for bid proposal consideration to be at 9:40 A.M. on Tuesday November 13, 2012, at the St. Louis County Courthouse, Duluth, MN.

Sale of County Fee Land
Section 14, T60N, R19W
Parcel 725-0030-001700.73 Acres

St. Louis County
Zoning Map

Unorganized 60-19 & Great Scott 60-19



Zone Districts

- Forest Agricultural Management
- Fam-1, 2, 3
- Residential
- Res-1, 1a, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12
- Shoreland Mixed Use
- Smu-1, 2, 3, 3a, 4, 4a, 5, 6, 7, 8, 9, 10, 11
- Multiple Use Non-Shoreland
- Muns-2, 3, 4, 5, 7
- Sensitive Areas
- Sens-1, 2, 3, 5
- Industrial
- Ind-4
- Limited Industrial
- Liu-1, 4, 5, 10, 11
- Non-Shoreland Commercial
- Com-4, 6, 7, 11
- Lake Superior Overlay
- Lso-10

6/29/2006

Lands within 300 feet of rivers, shall have same dimensional standards as adjacent non-shoreland area. Except for St. Louis, Cloquet, Whiteface, and Vermilion rivers.

River Classification & Setbacks

- | | | |
|-----------|----------------------|---------|
| ○ ○ ○ ○ ○ | Primitive | 300 ft. |
| ● ● ● ● ● | SLC Remote | 200 ft. |
| ○ ○ ○ ○ ○ | Recreational | 150 ft. |
| ● ● ● ● ● | Rural / Agricultural | 200 ft. |
| ○ ○ ○ ○ ○ | Urban | 100 ft. |
| ● ● ● ● ● | Trout Streams | 150 ft. |
| ○ ○ ○ ○ ○ | DNR Remote | 200 ft. |
| ● ● ● ● ● | DNR Forested | 150 ft. |
| — — — — — | Tributaries | 100 ft. |

Lake Classification

- #### & Shoreline Setbacks
- General Development - GD 75ft.
 - Recreational Development - RD 100ft.
 - Natural Environment - NE 150 ft.

Road Functional Classifications & Road Setbacks

- Principal and Minor Arterial 110 ft.
- Major Collectors 85 ft.
- Minor Collectors 68 ft.

St. Louis County Board Resolution No. 197
Adopted April 6, 2004

St. Louis County Board Resolution No. 961
Adopted December 19, 1995.



1 inch = 1 Mile

This zoning map was prepared on November 16, 1995. It is effective on January 29, 1996. For any subsequent changes contact the St. Louis County Planning & Zoning Department.

BOARD LETTER NO. 12 - 385

PUBLIC SAFETY & CORRECTIONS COMMITTEE CONSENT NO. 15

BOARD AGENDA NO.

DATE: October 2, 2012 **RE:** Authorization to Update Current
Microwave Band and Purchase
Updated Microwave Equipment

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELATED DEPARTMENT GOAL:

To enhance public safety.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the acceptance of \$100,000 from T-Mobile for the required move from 2110 to 2155 MHz microwave link to 6 GHz microwave band and purchase new updated microwave equipment in the amount of \$100,000.

BACKGROUND:

In 2000, the Federal Communications Commission (FCC) reallocated the 2110 to 2155 MHz spectrum from Public Safety microwave communications to Advanced Wireless Service (AWS) in ET Docket No. 00-258. The FCC then auctioned the spectrum to wireless carriers. St. Louis County has operated an FCC licensed microwave link to use the 2110 to 2155 MHz spectrum since 1989 for a point to point link. The FCC requires the AWS auction winner to pay operating licensed microwave users for relocation costs to another microwave frequency band before they can use the 2110 to 2155 MHz spectrum.

T-Mobile plans to use the 2110 to 2155 MHz spectrum in the Duluth area for its new 4G AWS build-out. T-Mobile has offered to pay St. Louis County \$100,000 to purchase new microwave equipment in 6 GHz microwave frequency band and install the necessary microwave equipment.

St. Louis County must agree to purchase the replacement microwave equipment in the amount of \$100,000, turn off the 2110 to 2155 MHz microwave equipment and cancel the 2110 to 2155 MHz FCC license. \$100,000 will cover the cost of relocating the existing 2110 to 2155 MHz microwave link to 6 GHz microwave band with new updated microwave equipment.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the acceptance of \$100,000 from T-Mobile to move from the 2110 to 2155 MHz microwave link to 6 GHz microwave band and purchase new updated microwave equipment, to be received in Fund 100 Agency 136001 Object 552504 and expended from Fund 100 Agency 136001 Object 665900.

**Authorization to Update Current Microwave Band and
Purchase Updated Microwave Equipment**

BY COMMISSIONER _____

WHEREAS, St. Louis County operates a fixed point-to-point microwave radio system on certain frequencies within the 2110 to 2155 MHz band that is used for St. Louis County's communication needs; and

WHEREAS, the Federal Communications Commission ("FCC"), pursuant to ET Docket No. 00-258, reallocated and auctioned the 2110 to 2155 MHz frequencies, including those used by St. Louis County to commercial enterprises for use by emerging technologies known as Advanced Wireless Services ("AWS"); and

WHEREAS, T-Mobile has determined that the AWS system in Duluth, MN may cause interference to St. Louis County's microwave link and desires that St. Louis County permanently vacate, in accordance with the FCC's stated priorities, its licenses to operate in the affected paths and relocate its operation onto other microwave frequencies available to St. Louis County; and

WHEREAS, T-Mobile has agreed to pay St. Louis County \$100,000 to design and implement a replacement system and cease all operations on the affected paths and vacate licenses to operate on those affected paths.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to negotiate and sign agreements and contracts with T-Mobile to relocate the current St. Louis County FCC licensed and operating 2110 to 2155 MHz microwave link at T-Mobile expense.

BOARD LETTER NO. 12 - 386

PUBLIC SAFETY & CORRECTIONS COMMITTEE CONSENT NO. 16

BOARD AGENDA NO.

DATE: October 2, 2012 **RE:** CenturyLink Government
Extended Maintenance Agreement

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELATED DEPARTMENT GOAL:

To enhance public safety.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an extended maintenance agreement with CenturyLink Government for the Intrado system for 911 and allow the purchase of two new Power 911 Intelligent Workstations.

BACKGROUND:

St. Louis County wishes to continue a maintenance agreement with CenturyLink Government (formerly Qwest) for the Power 911 and Positron VIPER System. The current agreement expires January 31, 2013. The premium maintenance includes twelve months of 24 hour Helpdesk assistance, seven days a week and a warranty for the Intrado system at a cost of \$23,622.91 for 2013.

Power 911 is an intelligent workstation providing on-screen command of both landline and wireless 911 calls in a variety of telephone environments. Scalable to meet the operational needs of any public safety answering point (PSAP), Power 911 offers a self-healing, fully integrated, end-to-end solution.

The VIPER System provides PSAPs with enhanced call-taking efficiencies, high availability, automatic call distribution and remote deployment capabilities. By using Voice-over-IP (VoIP) technology to deliver next-generation emergency call-handling services, Positron VIPER is easier to install, configure and maintain than traditional 911 call-handling systems. PSAPs that use Positron VIPER experience greater cost savings and operational flexibility.

The contract period is for one year, from February 1, 2013 through January 31, 2014, and will be automatically renewed thereafter for one-year terms unless one of the parties provides the other party with 90-days written notice.

Two new Power 911 Intelligent Workstations will add supporting hardware and additional administration lines to migrate from end of life Foreign Exchange Office gateways as well as facilitate the update to Windows 7. This purchase will cost \$55,537.11

RECOMMENDATION:

It is recommended that St. Louis County Board authorize an agreement with CenturyLink Government for maintenance at \$23,622.91, payable from Fund 100 Agency 135001 Object 629900, and purchase two new Power 911 Intelligent Workstations at \$55,537.11, payable from Fund 100 Agency 135001 Object 665900.

CenturyLink Government Extended Maintenance Agreement

BY COMMISSIONER _____

WHEREAS, the St. Louis County Sheriff's Office would like to continue the maintenance agreement with CenturyLink Government for the Power 911 and VIPER Systems; and

WHEREAS, the current maintenance agreement expires on January 31, 2012; and

WHEREAS, two new Power 911 Intelligent workstations will allow the Sheriff's Office Communications Division to migrate from the end of life Foreign Exchange Office gateways and facilitate the upgrade to Windows 7.

NOW THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to enter into an agreement with CenturyLink Government for maintenance for a one year term in the amount of \$23,622.91 payable from Fund 100 Agency 135001 Object 629900.

RESOLVED FURTHER, the St. Louis County Board authorizes the purchase of two new Power 911 Intelligent workstations in the amount not to exceed \$55,537.11 payable from Fund 100 Agency 135001 Object 665900.

RESOLVED FURTHER, that the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

BOARD LETTER NO. 12 - 387

ENVIRONMENT & NATURAL RESOURCES COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: October 2, 2012 **RE:** Amendment to Adjust the Sale
Price of State Tax Forfeited
Land to Michael Jershe

FROM: Kevin Z. Gray
County Administrator

Robert Krepps, Land Commissioner
Land and Minerals

Don Dicklich
County Auditor

RELATED DEPARTMENTAL GOAL:

Financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to amend a private sale of state tax forfeited land authorized by County Board Resolution No. 12-371, dated June 26, 2012, to adjust the sale price.

BACKGROUND:

St. Louis County Board Resolution No. 12-371, dated June 26, 2012, authorized a private sale of state tax forfeited land to Michael Jershe for a land value of \$2,800 plus fees. Mr. Jershe contested the land value at a meeting of the County Board held in Ely on that date, and chose not to purchase the parcel at the price set by the County Board. Instead, Mr. Jershe requested to have the parcel appraised, with full knowledge that the sale price may change as a result of the appraisal, and that he would be responsible for the cost of the appraisal.

A Restricted Summary Appraisal was presented to St. Louis County for its exclusive use by a Certified Real Property Appraiser under contract with St. Louis County. The Certified Real Property Appraiser concluded that the fair market value of the subject property is \$4,000. The cost of the Restricted Summary Appraisal to St. Louis County was \$600.

RECOMMENDATION:

It is recommended that the St. Louis County Board amend County Board Resolution No. 12-371 to adjust the land value and associated fees for the private sale of state tax forfeited land to Michael Jershe.

Amendment to Adjust the Sale Price of State Tax Forfeited Land to Michael Jershe

BY COMMISSIONER _____

NOW, THEREFORE, BE IT RESOLVED, that St. Louis County Board Resolution No. 12-371, dated June 26, 2012, authorizing a private sale of state tax forfeited land to Michael Jershe for a land value of \$2,800, 3% assurance fee of \$84, deed fee of \$25, deed tax of \$9.24, and recording fee of \$46, for a total of \$2,964.24, be amended to adjust the sale price to the following:

Land value of \$4,000, appraisal fee of \$600, 3% assurance fee of \$120, deed fee of \$25, deed tax of \$13.20, and recording fee of \$46, for a total of \$4,804.20.

RESOLVED FURTHER, that St. Louis County Board Resolution No. 12-371, dated June 26, 2012, be amended to add the following clause:

The St. Louis County Auditor shall offer for sale at an adjoining owner sale or public auction the state tax forfeited land described here if Michael Jershe does not purchase the land by November 30, 2012.



*Resolution
of the
Board of County Commissioners
St. Louis County, Minnesota*
Adopted on: June 26, 2012 Resolution No. 12-371
Offered by Commissioner: Dahlberg

Private Sale of State Tax Forfeited Land - Jershe

WHEREAS, pursuant to Laws of Minnesota 2011, Chapter 3, Section 31, St. Louis County may sell by private sale the following described state tax forfeited parcels:

The West 33 feet of the North 208 feet of the South 1,040 feet of the Northwest Quarter of the Northeast Quarter, Section 7, Township 60 North, Range 13 West, Parcel Code 105-0080-00988; and

The North 45.27 feet of the South 1,085.27 feet of the West 449 feet of the Northwest Quarter of the Northeast Quarter, Section 7, Township 60 North, Range 13 West, Parcel Code 105-0080-00989; and

WHEREAS, these parcels of land have been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, these parcels of land are not withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and other statutes that require the withholding of state tax forfeited lands from sale.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the sale of state tax forfeited parcels 105-0080-00988 and 105-0080-00989 to Michael Jershe for a land value of \$2,800, 3% assurance fee of \$84, deed fee of \$25, deed tax of \$9.24, and recording fee of \$46; for a total of \$2,964.24, to be deposited in Fund 240 (Forfeited Tax Fund).

Commissioner Dahlberg moved the adoption of the Resolution and it was declared adopted upon the following vote:
Yeas – Commissioners Jewell, O’Neil, Dahlberg, Forsman, Sweeney, Raukar, and Chair Nelson – 7
Nays – None

STATE OF MINNESOTA
Office of County Auditor, ss.
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 26th day of June, A.D. 2012, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 26th day of June, A.D., 2012.

DONALD DICKLICH, COUNTY AUDITOR

By

Deputy Auditor/Clerk of the County Board

BOARD LETTER NO. 12 - 388

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: October 9, 2011 **RE:** Acceptance of Quote for
Paving Project (Sandy
Township, Unorganized
Townships 57-14 and 58-14)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to accept a quote for paving on County State Aid Highway (CSAH) 68 in Sandy Township, CSAH 16 in Unorganized Township 57-14, and CSAH 110 Unorganized Township 58-14.

BACKGROUND INFORMATION:

As authorized by the St. Louis County Board, quotes were received on July 18, 2012, July 23, 2012, and July 24, 2012 for paving on three CSAH routes. Quotes over \$50,000.00 require board approval per the County Purchasing Rules & Regulations. This project, along with its financing, is shown below:

- Project:** MP 68-171141(Low), MP 16-171142, MP 110-171144
Location: Combined project.

A.) MP 68-171141(Low), CP 171141, CSAH 68 (Hwy 68) between CR 303 and TH 169, length 0.73 mi. (see attached map)

Traffic: 155
PQI: N.A.
Construction: Bituminous Paving
Funding: Fund 200, Agency 201001, Object 651100

B.) MP 16-171142, CP 171142, CSAH 16 (Townline Rd) near Bum Creek in Unorganized Township 57-14, length 410' (see attached map)

Traffic: 830

PQI: N.A.
Construction: Bituminous Paving
Funding: Fund 200, Agency 201001, Object 651100
C.) MP 110-171144, CP 171144, CSAH 110 (Forest Hwy
11) SE of Hoyt Lakes in Unorganized Township 58-14,
length 53' (see attached map)

Traffic: **325**
PQI: N.A.
Construction: Bituminous Paving
Funding: Fund 200, Agency 201001, Object 651100
Anticipated Start Date: October 15, 2012
Anticipated Completion Date: October 26, 2012
Engineer=s Estimate: \$85,000.00

Combined Quotes Paving:

Mesabi Bituminous, Inc., Gilbert, MN	\$80,000.00 (-\$5,000.00, -6.25%)
KGM Contractors, Inc., Angora, MN	\$87,500.00
Parrk Paving, Inc., Buhl, MN	\$96,040.00

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize acceptance of the quote from Mesabi Bituminous, Inc., Gilbert, MN, for MP 68-171141(Low), MP 16-171142, and MP 110-171144 for bituminous paving.

**Acceptance of Quote for Paving Project (Sandy Township,
Unorganized Townships 57-14 and 58-14)**

BY COMMISSIONER: _____

WHEREAS, quotes have been received by the Public Works Department for the following project:

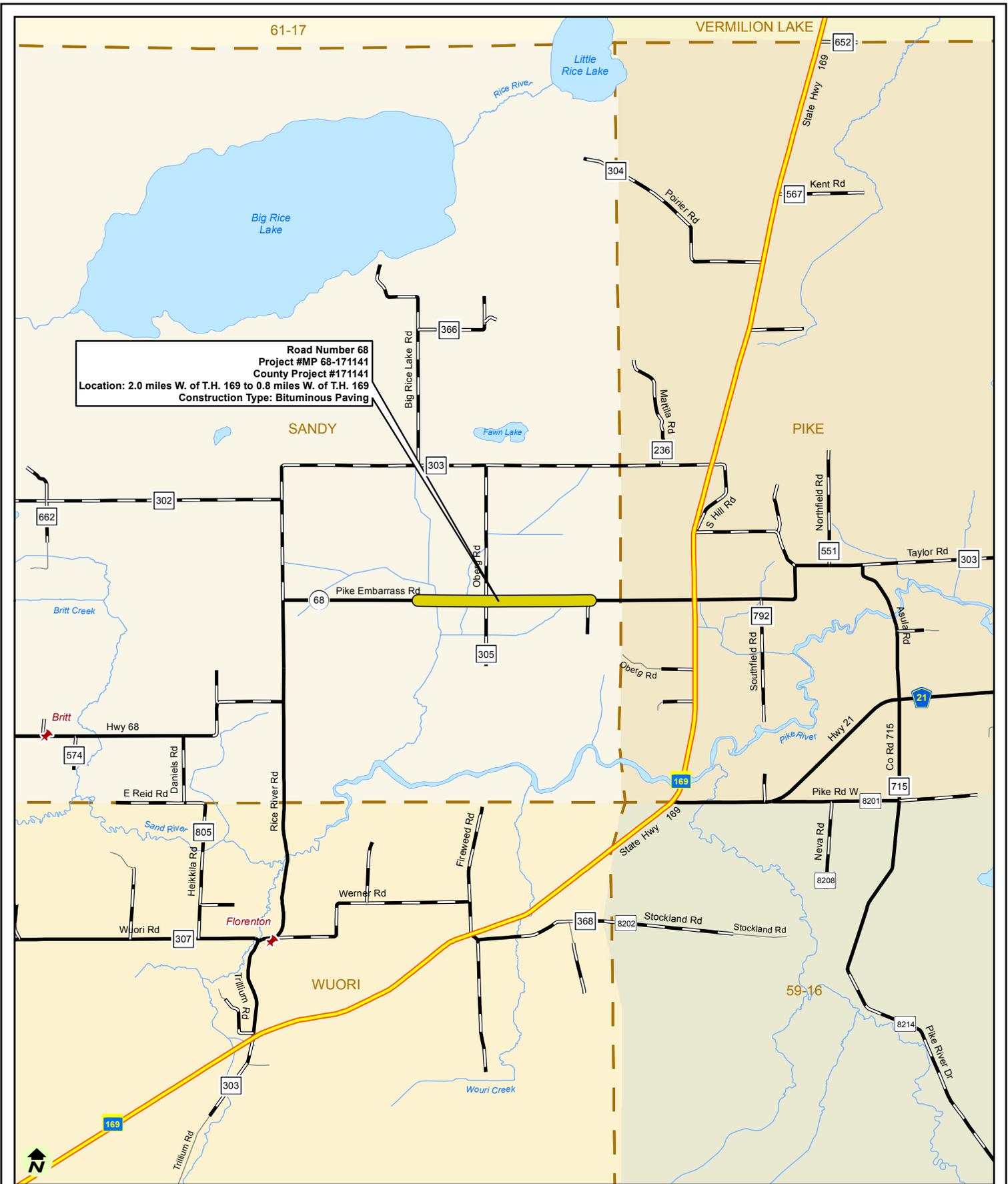
MP 68-171141(Low), MP 16-171142, and MP 110-171144 for paving on CSAH 68, CAH 16, and CSAH 110, and;

WHEREAS, quotes were received in the County Public Works Facility in Virginia, MN, and Mesabi Bituminous, Inc., Gilbert, MN provided the low acceptable quote.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the following quote for bituminous paving.

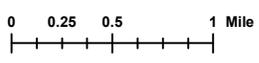
<u>LOW QUOTE</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Mesabi Bituminous, Inc.	P.O. Box 78 Gilbert, MN 55741	\$80,000.00

RESOLVED FURTHER, that the Chairman of the County Board, the County Auditor, and the Purchasing Department are authorized to approve the contractor's quote for the above listed project payable from Fund 200, Agency 201001, Object 651100 for paving.

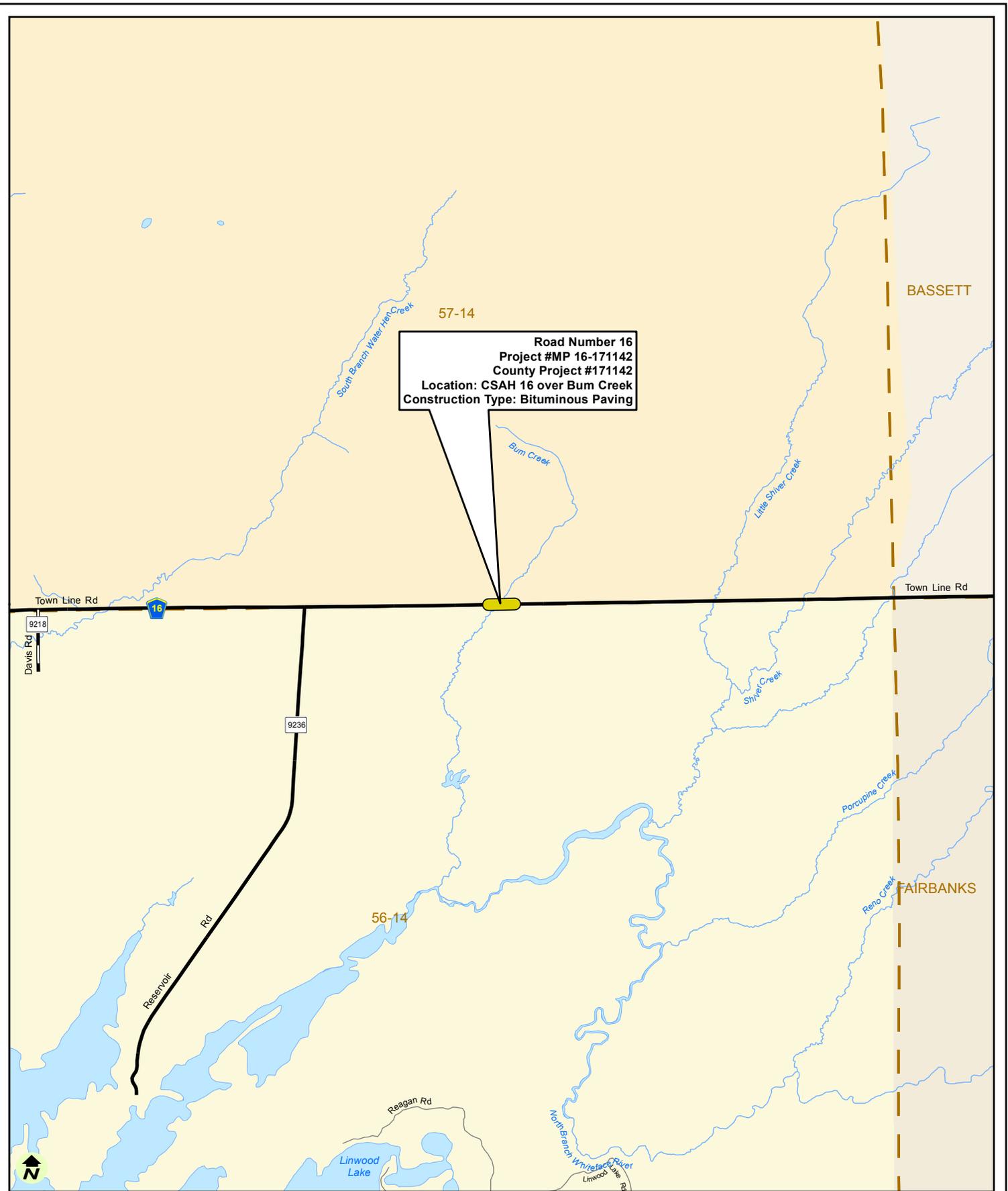


Road Number 68
Project #MP 68-171141
County Project #171141
Location: 2.0 miles W. of T.H. 169 to 0.8 miles W. of T.H. 169
Construction Type: Bituminous Paving

St. Louis County 2012 Road & Bridge Construction



Map Components	
2012 Road & Bridge Construction	County Road - Paved
Bituminous Paving	County Road - Gravel
Interstate Highway	Railroad
U.S./State Highway	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

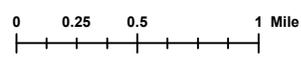


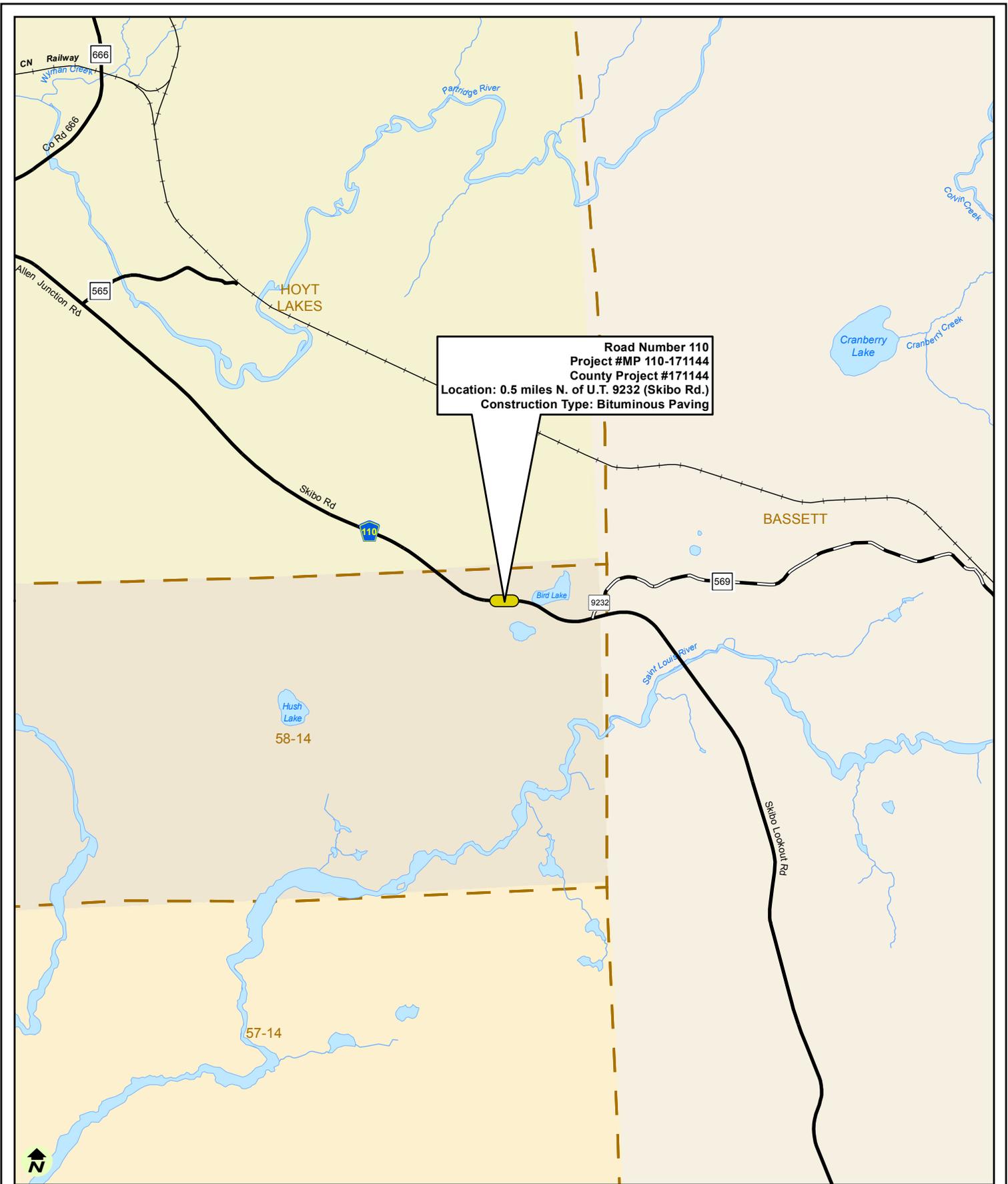
Road Number 16
Project #MP 16-171142
County Project #171142
Location: CSAH 16 over Bum Creek
Construction Type: Bituminous Paving

St. Louis County 2012 Road & Bridge Construction

Map Components

2012 Road & Bridge Construction	County Road - Paved	Township Boundary
Bituminous Paving	County Road - Gravel	City/Town
Interstate Highway	Railroad	Lake
U.S./State Highway	Commissioner District	River/Stream





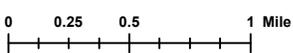
Road Number 110
Project #MP 110-171144
County Project #171144
Location: 0.5 miles N. of U.T. 9232 (Skibo Rd.)
Construction Type: Bituminous Paving

St. Louis County 2012 Road & Bridge Construction

Map Components

2012 Road & Bridge Construction

-  Bituminous Paving
-  Interstate Highway
-  U.S./State Highway
-  County Road - Paved
-  County Road - Gravel
-  Railroad
-  Commissioner District
-  Township Boundary
-  City/Town
-  Lake
-  River/Stream



BOARD LETTER NO. 12 - 389

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: October 2, 2012

RE: Fast Track Gov Purchase and
Supplemental Software Products
Order Approval

FROM: Kevin Z. Gray
County Administrator

Martin Buscombe, Director
Information Technology

Donald Dicklich
County Auditor

RELATED DEPARTMENT GOAL:

To maximize the use of technology to continue to improve customer service and process efficiency through the implementation of a key component of the county's E-Government plan.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Supplemental Software Products Order with Mitchell Humphrey for the implementation of its Fast Track Gov (FTG) program and specifically two pilot applications, Auditor's Liquor Licenses and Planning/Septic/911 Permitting and Addressing.

BACKGROUND:

St. Louis County has developed an E-Government Plan as part of its business improvement initiative. The concept of E-Government aims to use information and communication technologies to improve the transparency, efficiency and effectiveness of public institutions through enhanced delivery of services over the web. As part of the county's E-Government Plan an integrated solution has been researched that will provide web-based licensing, permitting, citizen request and payment processing services to residents and businesses that is integrated with an approved payment processor and the Mitchell Humphrey accounting system.

An internal workgroup has reviewed various options and solutions and has identified Mitchell Humphrey's FTG as the best option for St. Louis County. FTG provides government organizations with an easy-to-use, feature-rich suite of web-based solutions for licensing, local permitting, code enforcement, inspections and citizen request tracking.

Since 1977 Mitchell Humphrey has provided software solutions to all levels of government. The company is known for offering high quality, flexible software, with a proven commitment to support its clients. The FTG product line was launched in 2008 in partnership with Microsoft and is built using the rapidly growing Microsoft Dynamics Customer Relationship Management platform, which provides a powerful infrastructure for its products.

The three core goals of the pilot project implementation are as follows:

1. County-wide solution: Identify and implement a solution that can work for the entire county. Significant research has been done to determine that FTG can work for every type of use in St. Louis County.
2. Enhance customer service: FTG is a customer service initiative. Customers increasingly expect to be able to conduct business with the county from home at the time most convenient to them. These customer service applications will meet this expectation, including providing payment options from a secure payment processor.
3. Maximize process efficiencies: FTG requires thorough review of all internal workflow and approval processes. By using the best in process evaluation tools to redesign processes the county will experience improved efficiency, effectiveness, transparency and consistency.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a contract with Fast Track Gov for software and services including installation/implementation, annual maintenance costs for year one, license fee as well as consulting, training and technical services associated with Pilot 1 (Auditor's Licenses) and Pilot 2 (Planning/Septic/911 Permitting and Addressing Permit Application), for a total one-time installation cost of \$261,073 (Fund 100, Object 311139) and ongoing annual maintenance, license and support costs of \$52,583, payable from Fund 100, Agency 117051, Object 634800.

**Fast Track Gov Purchase and Supplemental Software
Products Order Approval**

BY COMMISSIONER _____

WHEREAS, St. Louis County has developed an E-Government Plan as part of its business improvement initiatives; and

WHEREAS, a key strategy of this E-Government Plan has been to identify a software solution to roll out permits, applications, citizen requests and payment processing services through the county website; and

WHEREAS, a workgroup including County Administration, Information Technology, the Auditor's Office and the Planning and Community Development Department reviewed various options and solutions and has identified Mitchell Humphrey's Fast Track Gov as the best option for St. Louis County; and

WHEREAS, funding is available for the one-time expenses associated with implementing this project in the General Fund assigned fund balance for Information Technology and in the Information Technology operating budget for the ongoing maintenance cost.

NOW, THEREFORE, BE IT RESOLVED, that the appropriate county officials are authorized to finalize and sign the Mitchell Humphrey Supplemental Software Products Order for Fast Track Gov.

RESOLVED FURTHER, that funds available for the \$261,073 of installation, implementation, consulting, technical and technical services are available in the General Fund assigned fund balance for Information Technology (Fund 100, Object 311139) and funds are available for \$52,583 of ongoing maintenance in Information Technology operating budget (Fund 100, Agency 117051, Object 634800).

RESOLVED FURTHER, that the county is authorized to pay ongoing annual maintenance, license and support costs to Mitchell Humphrey for Fast Track Gov at the current agreed upon rate up to \$52,583 per year for the county's use of the software for up to 75 users, at which time the rate would change. In addition, the software assurance part of this cost, \$34,058, can be increased by no more than the lesser of (i) the Consumer Price Index-Midwest Urban increase, or (ii) the percentage increment and maintenance fees for existing customers established by Mitchell Humphrey, with 60 days notice. Ongoing annual maintenance to be budgeted and paid from the Information Technology Operating budget Fund 100, Agency 117051, Object 634800.

RESOLVED FURTHER, that amendments to the licensing, maintenance and support agreements may be executed by the County Auditor provided the funding for requested changes to the license agreement are included in the appropriate budgets.

BOARD LETTER NO. 12 - 390

FINANCE & BUDGET COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: October 2, 2012

RE: Health and Dental Plan Rates 2013

FROM: Kevin Z. Gray
County Administrator

James R. Gottschald
Human Resources Director

RELATED DEPARTMENT GOAL:

To provide a strong county infrastructure through innovation, responsible stewardship of county resources, and cost-effective and efficient programs.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the self-insurance rates for 2013 employee and retiree medical and dental plans, the stop-loss medical insurance coverage fee, and the per contract per month administrative fees for the medical and dental plans.

BACKGROUND:

Each year, the county reviews health insurance trends and its self-insured health and dental fund to establish health and dental plan rates for the subsequent calendar year. The county also purchases stop-loss insurance to protect itself from financial losses due to individual catastrophic medical claims.

Health Insurance

The annual actuarial projection provided by Blue Cross Blue Shield of Minnesota (BCBSM) indicated a 10.8% increase in expected health insurance claims in 2013. A financial report prepared by the County Auditor's Office projected that based on 2012 year-to-date claims payments, it was likely that the self-insured health fund would have a reserve balance sufficient to cover up to 7 months of the current year medical claims payments. Johnson Insurance Consultants, the county's health care consultant, has reported that a 3 month reserve level is considered a healthy fund balance. Based on this information, the St. Louis County Health Insurance Committee agreed to recommend to the County Board a 0% medical premium increase. Since the county's health plan includes both employees and retirees, the recommended 2013 0% rate increase will apply to retirees as well as to employees.

As part of the 2010 – 2011 collective bargaining process, the county agreed to reduce the additional employee contribution amount for the single portion of the health premium for each of the bargaining units with this premium share arrangement. There was no reduction made to the county's contribution as a result, but it's important to note that the county is not picking

up the difference of \$17.78 between the current employee contribution and the amount of what the unreduced employee contribution would have been. The proposed total premium rates already reflect the reduced employee premium contribution.

As a point of information, the pattern of rate increases in the last five years is as follows:

2008:	+12.5%
2009:	+ 8.0%
2010:	+ 5.5%
2011:	+ 2.5%
2012:	+ 0.0%
2013:	+ 0.0% Proposed

The medical plan rates for employees and retirees, if approved for 2013, would remain as follows:

Single Coverage:	\$ 657.40
Family Coverage:	\$1,550.35

Stop-Loss Coverage

St. Louis County currently purchases \$750,000 specific stop-loss coverage per member contract, with no aggregate stop-loss. The proposed rate from BCBSM for the same coverage in 2013 will increase to \$6.02 per contract per month (PCPM) from \$5.52 in 2012. BCBSM's stop-loss coverage is pooled for the member groups purchasing this coverage. The rates are based on the pool's experience and the group's stop-loss benefit level. The estimated cost for 2013, based on the 2,022 projected contracts, is \$146,069.

BCBSM Administrative Fee

The county negotiated an annual 3.0% cap in administrative fee increases as part of its administrative service arrangement through 2016. The 2013 administrative fee will increase to \$30.74 (from \$29.84 in 2012) for an estimated total annual cost of \$745,875.

Alternative Medicare Supplement – Group Senior Gold

In 2006, the county added two fully-insured group Medicare supplement coverage options for retirees and their spouses enrolled in Medicare Parts A and B. BCBSM has reported that the 2013 rates of its Group Senior Gold/MedicareBlue Rx coverage options will be \$277.50/month for the \$10/\$25/\$40/25% option (down from \$303.00/month in 2012) and \$293.00/month for the proposed \$5/\$15/\$35/\$60 option (down from \$336.00/month in 2012).

Dental Insurance & Delta Dental Administrative Fee

For dental coverage in 2013, the Health Insurance Committee agreed to recommend a 0% increase in the monthly premium of \$37.01 for the self-insured dental plan.

Delta Dental of Minnesota reported a 0% increase in the \$2.18 PCPM Administrative Service Charge for 2013. Dental coverage is not a high-risk insurance due to limitations in the plan and capitation of expenses.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the following for 2013:

- Health Insurance Committee's recommendation for a 0% increase to its comprehensive major medical health plan premiums;

- Medical plan stop-loss insurance fee of \$6.02 per contract per month;
- BCBSM administrative service fee of \$30.74 per contract per month;
- The county continue to offer fully-insured BCBSM Group Senior Gold/MedicareBlue Rx copay options of \$10/\$25/\$40/25% with a \$277.50/month premium and \$5/\$15/\$35/\$60 with a \$293.00/month premium for Medicare A and B eligible retirees and their spouses;
- Health Insurance Committee's recommendation for a 0% increase in the \$37.01 per month premium for the self-insured dental plan; and
- Delta Dental of Minnesota's administrative service fee of \$2.18 per contract per month (no increase).

Health and Dental Plan Rates 2013

BY COMMISSIONER _____

WHEREAS, the County Board annually reviews health insurance trends, expected claims, and its self-insured health and dental fund to establish funding levels for the employee and retiree medical and dental plans; and

WHEREAS, the County Board believes a 0% percent rate increase for the self-funded health and dental plans in 2013 is reasonable based on projections prepared by its claims administrators and the County Auditor and as recommended by its Health Insurance Committee.

NOW THEREFORE BE IT RESOLVED, that the 2013 monthly premium rates for the self-funded employee and retiree health insurance are approved as follows:

SINGLE COVERAGE:	\$ 657.40
FAMILY COVERAGE:	\$1,550.35

RESOLVED FURTHER, that the 2013 stop-loss rate payable to Blue Cross Blue Shield of Minnesota of \$6.02 per contract per month is approved.

RESOLVED FURTHER, that a 2013 per contract per month administrative service fee of \$30.74 payable to Blue Cross Blue Shield of Minnesota is approved.

RESOLVED FURTHER, that in 2013, Medicare-eligible retirees and their spouses will continue to be offered the alternative fully-insured BCBSM Group Senior Gold program with MedicareBlue Rx copay options of either \$10/\$25/\$40/25% with a \$277.50 monthly premium, or \$5/\$15/\$35/\$60 with a \$293.00 monthly premium.

RESOLVED FURTHER, that the 2013 monthly premium rate for the self-insured dental plan is approved, with a 0% increase, in the amount of \$37.01.

RESOLVED FURTHER, that the 2013 per contract per month administrative service fee of \$2.18 payable to Delta Dental Plan of Minnesota is approved.

RESOLVED FURTHER, that the Board authorizes the appropriate county officials to execute a contract for administrative services of the medical and dental plans for the time period covering January 1 – December 31, 2013 as set forth above.