

CONSENT AGENDA
FOR THE MEETING
OF
ST. LOUIS COUNTY BOARD OF COMMISSIONERS

October 4, 2016

County Board Room, Room No. 200, St. Louis County Courthouse, Duluth, Minnesota

All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

RESOLUTIONS FOR APPROVAL:

Minutes for September 27, 2016.

Health & Human Services Committee – Commissioner Boyle, Chair

1. Authorize a payment of up to \$65,000 to the Duluth Entertainment Convention Center for the use of the facility for the annual St. Louis County Health & Human Service Conference. *[16-420]*
2. Reallocate a 1.0 FTE Information Specialist I position to a 1.0 FTE Financial Worker position in the Public Health and Human Services Department. *[16-421]*
3. Reallocate a 1.0 FTE Information Specialist I position to a 1.0 FTE Triage Social Worker position in the Public Health and Human Services Department. *[16-422]*
4. Agreements with the following project partners to implement the Respite Services for Children with Autism Grant: Susan Larson Kidd, Ed.S, Ed.D (up to \$100,000) and St. Luke's Hospital Department of Occupational Therapy (up to \$30,000) as providers of Training and Curriculum Development; and Trillium Services, Inc. (up to \$258,200) and Duluth Regional Care Center, Inc. (up to \$256,800) as providers of Training and Service Delivery. *[16-423]*

Environment & Natural Resources Committee – Commissioner Rukavina, Chair

5. Cancellation of contract for repurchase of state tax forfeited land with Michael J. Vanert, Duluth, MN. *[16-424]*
6. Application for repurchase of state tax forfeited land by Patricia Friedman and Robin Nelson, Duluth, MN, upon total payment of \$1,890.22. *[16-425]*
7. Temporary utility easement across state tax forfeited lands located in Lot 17, Block 1, Stump Lake North (Ault Township) for the occupation and maintenance of a septic drain field until it is replaced. *[16-426]*

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8. Grant final approval to Registered Land Survey No. 135 located in Government Lot 5, Section 25, Township 63 North, Range 17 West (Greenwood Township). *[16-427]*
9. Public hearing established for December 20, 2016, at 11:00 a.m. at the St. Louis County Courthouse, Duluth, MN, to allow testimony in regard to the reclassification of state tax forfeited land located in the SE ¼ of SE ¼, Section 5, and NE ¼ of NE ¼, Section 8, both in Township 52 North, Range 13 West (Normanna Township) to non-conservation. *[16-436]*
10. Appraisal reports for the sale of timber at Public Oral Timber Auction, as submitted by the Land Commissioner.
11. Appraisal reports for the sale of timber, as submitted by the Land Commissioner.

Public Works & Transportation Committee – Commissioner Stauber, Chair

12. Amend an agreement with Erickson Engineering of Bloomington, MN, increasing the cost of design services on Bridge 823 located in Kabetogama Township (CP 0523-243941) by \$7,103.50 and extending the contract period through December 31, 2016. *[16-428]*

Finance & Budget Committee – Commissioner Nelson, Chair

13. Agreement for suspension of the Combination On/Off-Sale and Sunday On-Sale Liquor License issued to Murmac, LLC d/b/a Riverside Inn, French Township, for an alleged violation of St. Louis County Ordinance No. 28, sale to minor, on July 26, 2016. *[16-429]*
14. Agreement for suspension of the Off-Sale 3.2 Percent Malt Liquor License issued to Miner's Incorporated d/b/a Super One Foods #571, Canosia Township, for an alleged violation of St. Louis County Ordinance No. 28, sale to minor, on August 8, 2016. *[16-430]*
15. Agreement for suspension of the Off-Sale Intoxicating Liquor License issued to Wayside Bottle Shop, Inc., d/b/a Wayside Bottle Shop, Inc., New Independence Township, for an alleged violation of St. Louis County Ordinance No. 28, sale to minor, on August 15, 2016. *[16-431]*
16. Agreement for suspension of the Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor License issued to Wilbert, Inc., d/b/a Wilbert Café & El Toro Lounge, Cotton Township, for an alleged violation of St. Louis County Ordinance No. 28, sale to minor, on August 15, 2016. *[16-432]*

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17. Agreement with Twin Ports Mailing of Duluth, MN, for USPS outbound mail services for the Duluth-based Government Services Center and the County Courthouse including pickup, postmarking, sorting and delivery to the Duluth USPS Processing Facility at an ongoing yearly processing fee of \$21,000. *[16-433]*
18. Abatement list for Board approval. *[16-434]*

Central Management & Intergovernmental Committee – Commissioner Jewell, Chair

19. Extension of the agreement with Madden Galanter Hansen, LLC, for labor negotiations, grievance and arbitration professional services during the period January 1, 2017 through December 31, 2018. *[16-435]*

Official Proceedings of the County Board of Commissioners

BY COMMISSIONER _____

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of September 27, 2016, are hereby approved.

Health and Human Service Annual Conference Facility Payment

BY COMMISSIONER _____

WHEREAS, The St. Louis County Health & Human Service Conference (HHSC) has been held annually since 1982 and has grown through the years to its current enrollment of over 2,500 participants; and

WHEREAS, The mission of the conference is to bring together public and private sector practitioners for two days of training and networking, providing a forum for sharing innovative ideas, best practices and strengthening community health and human services; and

WHEREAS, The 2016 estimate of the cost of the Duluth Entertainment Convention Center for the HHSC is \$59,844, but the final figure will not be known until closer to the conference date;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes payment of up to \$65,000 to the Duluth Entertainment Convention Center for use of the facility for the annual St. Louis County Health & Human Service Conference, payable from funds available in the conference fund (Fund 855, Agency 855001, Object 634200).

Reallocation of Information Specialist I to Financial Worker

BY COMMISSIONER _____

WHEREAS, When a vacancy occurs in the Public Health and Human Services Department (PHHS), a review is done to determine if that position should be filled as is or be reallocated to a level more aligned with the needs of the department and the customers it serves; and

WHEREAS, With the increases in children needing Child Protection Services, there have been significant increases of children in out of home care, including the sustained increase in the case load of Financial Workers determining foster children's medical eligibility; and

WHEREAS, PHHS and the Human Resources Department conducted a review when an Information Specialist I (IS I) position become vacant in the Children and Family Services Division and determined that reallocation of the vacant IS I to Financial Worker was appropriate; and

WHEREAS, County Fiscal Policies specify that any position change greater than three pay grades must go to the County Board for approval; and

WHEREAS, Funding for this reallocation is available in the PHHS budget;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of 1.0 FTE Information Specialist I (Civil Service Basic Unit Pay Plan, pay grade 4), to 1.0 FTE Financial Worker (Civil Service Basic Unit Pay Plan, pay grade 13) in the Public Health and Human Services Department (an increase of \$7,842 annually), which is available in the departmental budget (Fund 230, Agency 231014, Object 540230).

Reallocation of Information Specialist I to Triage Social Worker

BY COMMISSIONER _____

WHEREAS, When a vacancy occurs in the Public Health and Human Services Department (PHHS), a review is done to determine if that position should be filled as is or be reallocated to a level more aligned with the needs of the department and the customers it serves; and

WHEREAS, PHHS and the Human Resources Department conducted a review when an Information Specialist I (IS I) become vacant in the PHHS Administration Division and determined that a reallocation to a Triage Social Worker in the Virginia, MN, office would provide a cost-effective continuum of services and help strengthen the Department's ability to serve the public; and

WHEREAS, County Fiscal Policies specify that any position change greater than three pay grades must go to the County Board for approval;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of 1.0 FTE Information Specialist I (Civil Service Basic Unit Pay Plan, pay grade 4), to 1.0 FTE Triage Social Worker position (Merit System Basic Unit Pay Plan, pay line step 7) in the Public Health and Human Services Department, to be accounted for in Fund 230, Agency 232013, Object 610100.

Respite Services for Children with Autism Grant Agreements

BY COMMISSIONER _____

WHEREAS, The Minnesota Department of Human Services (DHS) has grant funds that were authorized by the Minnesota Legislature in 2014, specifically, Chapter 312, Article 30, Section 2, subdivision 4(e); applicants must be a county or tribe and the fiscal host can use up to 10 percent of the grant funds for administration; and

WHEREAS, The grant funds can pay for short-term planned and emergency respite care services for individuals with a diagnosis of autism spectrum disorder including Asperger's Syndrome and pervasive developmental disorder; and

WHEREAS, On January 12, 2016, the County Board adopted Resolution No. 16-51, authorizing the Public Health and Human Services Department (PHHS) to apply for these grant funds; and

WHEREAS, DHS selected PHHS's proposal as suited to meeting the state's needs as set forth in the grant application; and

WHEREAS, On April 26, 2016, the County Board adopted Resolution No. 16-256, accepting the Respite Services for Children with Autism Grant funding from DHS for the period March 1, 2016 through June 30, 2018 in the amount of \$850,000: \$600,000 for the first year with an additional \$250,000 available in the second year upon completion of agreed upon deliverables; and

WHEREAS, The grant allows for 10% of the funds to be used for grant administration and for the hiring of a .50 FTE Social Worker with the understanding that if the grant funding is eliminated, the position will also be eliminated; and

WHEREAS, PHHS has completed a Request for Proposal and competitive bid process to identify project partners Susan Larson Kidd, Ed.S, Ed.D and St. Luke's Hospital Department of Occupational Therapy as providers of Training and Curriculum Development; and Trillium Services, Inc., and Duluth Regional Care Center, Inc., as providers of Training and Service Delivery;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to enter into agreements with the following project partners in order to implement the Respite Services for Children with Autism Grant: Susan Larson Kidd, Ed.S, Ed.D (up to \$100,000) and St. Luke's Hospital Department of Occupational Therapy (up to \$30,000) as providers of Training and Curriculum Development; and Trillium Services, Inc., (up to \$258,200) and Duluth Regional Care Center, Inc., (up to \$256,800) as providers of Training and Service

Delivery.

Budget References:

Autism Grant: March 1, 2016 – June 30, 2018

Expenditures: 230-232999-610100-23263-99999999-2016
 230-232999-629900-23263-99999999-2016
 230-232999-603200-23263-99999999-2016

Revenue: 230-232999-530668-23263-99999999-2016

Cancellation of Contract for Repurchase of State Tax Forfeited Land - Vanert

BY COMMISSIONER _____

WHEREAS, The contract with Michael J. Vanert of Duluth, MN, for the repurchase of state tax forfeited land is in default for failure to provide proof of insurance; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

CITY OF DULUTH
LOTS: 0025 & 0026, BLOCK: 004
GARY FIRST DIVISION DULUTH
Parcel Codes: 010-1800-00550, 00560
C22150126; and

WHEREAS, Minn. Stat. §§ 282.04, Subd. 2(d) and 504B.271 authorize the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owner of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.

Repurchase of State Tax Forfeited Land – Friedman/Nelson (Homestead)

BY COMMISSIONER _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicants, Patricia Friedman and Robin Nelson of Duluth, MN, have applied to repurchase state tax forfeited land legally described as:

CITY OF DULUTH
S1/2 OF LOT 2, BLOCK 4
WOODLAND AVENUE GARDENS DULUTH
Parcel Code: 010-4650-00275; and

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Patricia Friedman and Robin Nelson of Duluth, MN, on file in County Board File No. 60327, subject to payments including total taxes and assessments of \$1,699.61, service fee of \$114, deed tax of \$5.61, deed fee of \$25, and recording fee of \$46, for a total of \$1,890.22 to be deposited into Fund 240 (Forfeited Tax Fund).

Utility Easement on State Tax Forfeited Land (Ault Township)

BY COMMISSIONER _____

WHEREAS, Imposition of a temporary utility easement on tax forfeited land is required prior to sale to allow for continued occupation and maintenance of a drain field until it is replaced; and

WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts; and

WHEREAS, Minn. Stat. §§ 507.47 and 282.04, Subd. 4, authorize the St. Louis County Auditor to impose easements on state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to impose a utility easement on state tax forfeited lands for the benefit of the State of Minnesota in trust for the Taxing Districts as described in County Board File No. 60294.

Approval of Registered Land Survey No. 135 (Greenwood Township)

BY COMMISSIONER _____

WHEREAS, The Registrar of Titles is authorized to require Registered Land Survey No. 135 pursuant to Minn. Stat. § 508.47; and

WHEREAS, The County Surveyor and Examiner of Titles have approved Registered Land Survey No. 135; and

WHEREAS, The final prints have been submitted for filing;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board grants final approval to Registered Land Survey No. 135 located in Government Lot 5, Section 25, Township 63 North, Range 17 West, St. Louis County, Minnesota (Greenwood Township).

**Establish a Public Hearing for the
Reclassification of State Tax Forfeited Land**

BY COMMISSIONER _____

WHEREAS, St. Louis County Board Resolution No. 16-378, dated June 14, 2016, approved the reclassification to non-conservation and sale of state tax forfeited land in Normanna Township described as:

That portion of the SE1/4 of the SE1/4, Section 5, Township 52 North, Range 13 West, lying southeasterly of the southeasterly right-of-way of County State-Aid Highway 44, Pequaywan Lake Road,

AND

The north 330 feet of the NE1/4 of the NE1/4, Section 8, Township 52 North, Range 13 West, lying southeasterly of the southeasterly right-of-way of County State-Aid Highway 44, Pequaywan Lake Road; and

WHEREAS, Normanna Resolution No. 2016-04, dated July 28, 2016, disapproved the reclassification to non-conservation and the sale of state tax forfeited land located within the township; and

WHEREAS, Pursuant to Minn. Stat. § 282.01, Subd. 1, the St. Louis County Board must hold a public hearing if a town board or governing body disapproves of the classification or reclassification of state tax forfeited land, and must cause to be published a notice of the date, time, location and purpose of the required public hearing; and

WHEREAS, At the public hearing, the St. Louis County Board may classify, reclassify, or delay taking action on any parcel or parcels after allowing testimony from any person or agency possessing pertinent information;

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 282.01, Subd. 1, a public hearing shall be scheduled on Tuesday, December 20, 2016, 11:00 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, to allow testimony in regard to the reclassification of state tax forfeited land described above;

RESOLVED FURTHER, That the County Board shall give notice of its intent to meet for the reclassification of state tax forfeited land in accordance with Minn. Stat. § 282.01, Subd. 1.

Appraisal Reports for the Sale of Timber at Public Oral Auction

BY COMMISSIONER _____

RESOLVED, That the appraisal reports for the sale of timber to be offered at PUBLIC ORAL TIMBER AUCTION, Tracts 1 through 21 (totaling \$511,911.24) as submitted by the Land Commissioner, on file in the office of the County Auditor identified as County Board File No. 60295, are approved and the County Auditor is authorized to carry out the recommendations as listed in said appraisal reports.

Appraisal Reports for the Sale of Timber

BY COMMISSIONER _____

RESOLVED, That the appraisal report for the sale of timber, numbered Tracts 1 and 2 (totaling \$10,597.50), as submitted by the Land Commissioner, on file in the office of the County Auditor, identified as County Board File No. 60295, are approved and the County Auditor is authorized to carry out the recommendations as listed in said appraisal report.

LAND COMMISSIONER'S TRANSMITTAL OF
APPRAISAL REPORTS TO BOARD OF COUNTY COMMISSIONERS

TO: BOARD OF COUNTY COMMISSIONERS, ST. LOUIS COUNTY, MINNESOTA

Listed below are 2 tracts of timber to be offered for sale from State of Minnesota Tax Forfeited lands. Appraisal reports are on file in the Land Commissioner's Office upon request.

<u>LAND COMMISSIONER'S REPRESENTATIVE</u>					<u>Date</u>
<u>TRACT NUMBER</u>	<u>DESCRIPTION</u>	<u>SEC</u>	<u>TWP</u>	<u>RGE</u>	<u>TIMBER VALUE</u>
1	C19160115	20	52	14	\$6,517.50
2	C19160116	2	52	17	\$4,080.00

TOTAL VALUE OF TRACT: \$10,597.50

The Land Commissioner's appraisal and recommendation as listed above was approved except as noted by the Board of County Commissioners, and the County Auditor is hereby authorized and directed to carry out the recommendation of said report as approved by the Board of County Commissioners.

County Board File No. 60295

By: _____
Clerk of County Board

Date: _____

**Amendment to Agreement with Erickson Engineering for Design Services
on Bridge 823 (Kabetogama Township)**

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board authorizes an amendment to an agreement with Erickson Engineering of Bloomington, MN, whereby the county will increase the cost of design services under project CP 0523-243941, and extend the contract period through December 31, 2016. The total cost for additional services is \$7,103.50 payable from Fund 200, Agency 200008, Object 626600. The total contract cost shall not exceed \$43,703.50.

**Violation of St. Louis County Ordinance No. 28 – Riverside Inn
(French Township)**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Liquor Licensing Committee met on September 6, 2016, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation, sale to minor, on July 26, 2016, against Murmac, LLC d/b/a Riverside Inn, French Township; and

WHEREAS, The Liquor Licensing Committee recommended a ten (10) day suspension and \$1,000 civil penalty, with nine (9) days of the suspension and \$1,000 of the civil penalty stayed for one (1) year with no same or similar violations during that year, and recommended that the County Attorney's Office propose this penalty to Murmac, LLC; and

WHEREAS, Murmac, LLC has agreed to accept the proposal if approved by the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement suspending Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor License No. 17-CTCMBS-00178 issued to Murmac, LLC d/b/a Riverside Inn, French Township, for ten (10) days and \$1,000 civil penalty, with nine (9) days and \$1,000 of the civil penalty stayed for one (1) year on the condition that the licensee has no same or similar violations during that year;

RESOLVED FURTHER, That the date of suspension of the liquor license will be October 10, 2016;

RESOLVED FURTHER, That a new violation within the next year (ending October 4, 2017) will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance Number 28, Section 13.

**Violation of St. Louis County Ordinance No. 28 – Super One
(Canosia Township)**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Liquor Licensing Committee met on September 6, 2016, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation, sale to minor, on August 8, 2016, against Miner's Incorporated d/b/a Super One Foods #571, Canosia Township; and

WHEREAS, The Liquor Licensing Committee recommended a ten (10) day suspension and \$1,000 civil penalty, with nine (9) days of the suspension and \$1,000 of the civil penalty stayed for one (1) year with no same or similar violations during that year, and recommended that the County Attorney's Office propose this penalty to Miner's Incorporated; and

WHEREAS, Miner's Incorporated has agreed to accept the proposal if approved by the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement suspending Off-Sale 3.2 Percent Malt Liquor License No. 17-CT3.2OFSL-00182 issued to Miner's Incorporated d/b/a Super One Foods #571, Canosia Township, for ten (10) days and \$1,000 civil penalty, with nine (9) days and \$1,000 of the civil penalty stayed for one (1) year on the condition that the licensee has no same or similar violations during that year;

RESOLVED FURTHER, That the date of suspension of the liquor license will be October 10, 2016;

RESOLVED FURTHER, That a new violation within the next year (ending October 4, 2017) will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance Number 28, Section 13.

**Violation of St. Louis County Ordinance No. 28 - Wayside Bottle Shop, Inc.
(New Independence Township)**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Liquor Licensing Committee met on September 13, 2016, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation, sale to minor, on August 15, 2016, against Wayside Bottle Shop, Inc. d/b/a Wayside Bottle Shop, Inc., New Independence Township; and

WHEREAS, The Liquor Licensing Committee recommended a ten (10) day suspension and \$1,000 civil penalty, with nine (9) days of the suspension and \$1,000 of the civil penalty stayed for one (1) year with no same or similar violations during that year, and recommended that the County Attorney's Office propose this penalty to Wayside Bottle Shop, Inc.; and

WHEREAS, Wayside Bottle Shop, Inc., has agreed to accept the proposal if approved by the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement suspending Off-Sale Intoxicating Liquor License No. 17-CTOFSL-00199 issued to Wayside Bottle Shop, Inc. d/b/a Wayside Bottle Shop, Inc., New Independence Township, for ten (10) days and \$1,000 civil penalty, with nine (9) days and \$1,000 of the civil penalty stayed for one (1) year on the condition that the licensee has no same or similar violations during that year;

RESOLVED FURTHER, That the date of suspension of the liquor license will be October 10, 2016;

RESOLVED FURTHER, That a new violation within the next year (ending October 4, 2017) will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance Number 28, Section 13.

**Violation of St. Louis County Ordinance No. 28 – El Toro Lounge
(Cotton Township)**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Liquor Licensing Committee met on September 13, 2016, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation, sale to minor, on August 15, 2016, against Wilbert, Inc. d/b/a Wilbert Cafe & El Toro Lounge, Cotton Township; and

WHEREAS, The Liquor Licensing Committee recommended a ten (10) day suspension and \$1,000 civil penalty, with nine (9) days of the suspension and \$800 of the civil penalty stayed for one (1) year with no same or similar violations during that year, and recommended that the County Attorney's Office propose this penalty to Wilbert, Inc.; and

WHEREAS, Wilbert, Inc., has agreed to accept the proposal if approved by the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement suspending Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor License No. 17-CTCMBS-00173 issued to Wilbert, Inc. d/b/a Wilbert Cafe & El Toro Lounge, Cotton Township, for ten (10) days and \$1,000 civil penalty, with nine (9) days and \$800 of the civil penalty stayed for one (1) year on the condition that the licensee has no same or similar violations during that year;

RESOLVED FURTHER, That the date of suspension of the liquor license will be October 11, 2016;

RESOLVED FURTHER, That a new violation within the next year (ending October 4, 2017) will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance Number 28, Section 13.

Agreement with Twin Ports Mailing

BY COMMISSIONER _____

WHEREAS, The IT Department, in coordination with Administration, made the strategic decision to restructure mailing room and print shop operations which includes discontinuation of internal employees postmarking and preparing outbound United States Postal Service (USPS) mail for offices located at the Government Services Center and Courthouse in Duluth, MN; and

WHEREAS, The IT Department, in coordination with the Purchasing Division, solicited a Request for Bids to acquire USPS outbound mail services for the Duluth based Government Services Center and the County Courthouse including pickup, postmarking, sorting, delivery to the Duluth USPS Processing Facility; and

WHEREAS, The IT Department is recommending the contract be awarded to Twin Ports Mailing based on its bid response;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an agreement with Twin Ports Mailing of Duluth, MN, with an ongoing yearly processing fee of \$21,000, payable from Fund 100, Agency 117020, Object 620200, and to update the 2017 budget to include the annual processing cost.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60288.

**Extension of Agreement for Labor Negotiations, Grievance
and Arbitration Professional Services**

BY COMMISSIONER _____

WHEREAS, St. Louis County has entered into labor negotiations with bargaining units for labor contracts expiring at the end of 2016; and

WHEREAS, St. Louis County currently has a contract with Madden Galanter Hansen, LLC, for labor negotiation services, grievance arbitration and interest arbitration proceedings through December 31, 2016; and

WHEREAS, Ms. Susan Hansen of Madden Galanter Hansen, LLC, has valuable knowledge and experience from previous negotiations that will assist the county in resolution of its labor contracts and representation in grievance and interest arbitrations;

THEREFORE, BE IT RESOLVED, That the appropriate county officials are authorized to execute an extension of the agreement with Madden Galanter Hansen, LLC, to act as the exclusive labor negotiator for St. Louis County, effective January 1, 2017 through December 31, 2018, at the hourly fee of \$150 for labor negotiations and at the hourly fee of \$155 for grievance and interest arbitration proceedings, payable from Fund 100, Agency 107001, Object 629900.