

**OFFICIAL PROCEEDINGS OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF ST. LOUIS, MINNESOTA,
HELD ON MARCH 8, 2016**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 8th day of March 2016, at 9:49 a.m., at the Babbitt City Hall, Babbitt, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Chris Dahlberg, Tom Rukavina, Pete Stauber, Keith Nelson, and Chair Steve Raukar - 7. Absent: None.

Chair Raukar asked for a moment of silence to honor U.S. troops, their families, and for all innocent victims of war and conflict, and asked that everyone pray that mankind comes to the realization that our commonalities far outweigh our differences on a global scale, followed by the pledge of allegiance.

City of Babbitt Councilman Jim Lassi welcomed the Board to the City of Babbitt.

Chair Raukar noted that it was Arts Advocacy Day and offered the following quote from Joe Pocrinch, who was a mentor and colleague: "Art is long, life is short."

Chair Raukar then opened the meeting to persons who wanted to address the Board concerning issues not on the agenda. Dan Snidarich, of Angora, and Rick Cannata, Mayor of Hibbing, thanked the Board for passing the transportation sales tax and discussed concerns they had regarding project labor agreements in relation to road maintenance projects. Dan Hendrickson, of IBEW #294, said a contractor they represent recently lost a bid to an out of area contractor for generator work at the Hibbing Courthouse and asked the Board to consider using the local contractor in the future.

Commissioner Raukavina, supported by Commissioner Nelson, moved to approve the consent agenda without Item #14, Authorize the purchase of 2016 fleet vehicles from various vendors in accordance with Bid No. 5278. The motion passed; seven yeas, zero nays.

Commissioner Dahlberg, supported by Commissioner Boyle, moved that the St. Louis County Board shall add parcel 010-0930-00270, also known as Pastoret Terrace, to a list of tax forfeited lands to be filed with the County Auditor to be withheld from repurchase for one year because the County Board is of the opinion that the property may be acquired by a municipal subdivision for redevelopment purposes. City of Duluth Business and Economic Development Director Heather Rand stated that City of Duluth Mayor Emily Larson was unable to attend today's meeting due to prior commitments and read a letter from Mayor Larson in support of the action. City of Duluth Planning Director Keith Hamre discussed the number of police service calls to the location and provided an update on the previous owner's application status to seek tax credits from Minnesota Housing Finance Agency. Commissioner Stauber stepped of the meeting from 10:30 a.m. to 10:32 a.m. Jerod Clampitt, of Cloquet, discussed his working relationship with Eric Ringsred and expressed concern that jobs could be lost as a result of the action. Chair Raukar noted that the Board received communication

from both Eric Ringsred and Mike Conlan and stated that the communications are public record. Chair Raukar asked St. Louis County Attorney Mark Rubin to provide clarification regarding the resolution. Attorney Rubin stated that Minn. Stat. § 282.322 gives the Board authority to withhold tax forfeited lands from repurchase by the former owner if a municipality expresses interest. While the County is in possession of the property, Administration has a responsibility to maintain the property. In addition, St. Louis County has the right to assess costs incurred while the County is in possession of the property in the event the property reverts to the former owner. After further discussion, the motion passed; seven yeas, zero nays. Resolution No. 16-168.

At 11:13 a.m., the Board recessed. At 11:32 a.m., the Board re-convened with all members present.

Commissioner Nelson, supported by Commissioner Rukavina, moved to authorize the appropriate county officials enter into a professional services contract with LHB, Inc., of Duluth, MN, in an amount not to exceed \$1,234,817. Commissioner Dahlberg discussed concerns he had relating to St. Louis County owning the building. After further discussion, the motion passed; six yeas, one nay (Dahlberg). Resolution No. 16-169.

Commissioner Nelson, supported by Commissioner Stauber, moved to authorize the purchase of 2016 fleet vehicles from various vendors in accordance with Bid No. 5278. The motion passed; seven yeas, zero nays. Resolution No. 16-166.

Commissioner Jewell, supported by Commissioner Nelson, moved to designate Unorganized Precinct 24 as a mail ballot precinct for all future state and county elections pursuant to Minn. Stat. § 204B.45. Commissioner Nelson distributed two reports that summarized Unorganized Township Polling location information and expressed concern regarding the fairness of the charges in relation to other townships. Morse Township Supervisors Terry Soderberg and Bob Berrini spoke to the resolution. After further discussion, Commissioner Jewell, supported by Commissioner Rukavina, moved to table the resolution until the March 22, 2016 Board meeting. The motion passed; seven yeas, zero nays.

The following Board and contract files were created resulting from documents received at this Board meeting:

Kevin Gray, County Administrator, and Ann Busche, Public Health and Human Services Director, submitting Board Letter No. 16-100, Heading Home Leadership Council By-Laws Changes.—60326

Applications for repurchase of tax forfeited lands approved during CY 2016.—60327

Kevin Gray, County Administrator, and Barbara Hayden, Planning and Community Development Director, submitting Board Letter No. 16-93, Amend Zoning Ordinance No. 62, Zoning Map (Fayal Township).—60328

Kevin Gray, County Administrator, and Barbara Hayden, Planning and Community Development

Director, submitting Board Letter No. 16-101, Aquatic Invasive Species Prevention Aid.—60329

List of tax forfeited lands filed with the County Auditor to be withheld from repurchase for one year.—60330

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 16-98, Rescind No Parking Zone on CSAH 2/West Tischer Road and CSAH 34/Howard Gnesen Road (City of Rice Lake).—60331

Kevin Gray, County Administrator, and Donna Viskoe, Procurement Manager, submitting Board Letter No. 16-105, Award of 2016 Fleet Vehicle Purchases.—60332

Kevin Gray, County Administrator, and Tony Mancuso, Property Management Director, submitting Board Letter No. 16-106, Architect and Engineer Design Services – AEOA/Range Mental Health Center (Virginia).—60333

Kevin Gray, County Administrator, and Donald Dicklich, County Auditor/Treasurer, submitting Board Letter No. 16-99, Designating Unorganized Precinct 24 as a Mail Ballot Precinct.—60334

Service Contract between the County of St. Louis and Architectural Resources, Inc., Hibbing, MN, for roof structure analysis, roof design, bid specifications and documents, and project administration for the replacement of the roof at the Ely Government Services Center.—16-276

Purchase of Service Agreement, Contract No. 15626, between the St. Louis County Board of Commissioners and Center for Alcohol and Drug Treatment, Inc., for Assertive Community Treatment (ACT) Services during the period January 1, 2016 to December 31, 2016.—16-277

Purchase of Service Agreement, Contract No. 15639, between the St. Louis County Board of Commissioners and Dale Dodge, Ely, MN, for Chore Services during the period January 1, 2016 to June 30, 2016.—16-278

Purchase of Service Agreement, Contract No. 15640, between the St. Louis County Board of Commissioners and Dale Dodge, Ely, MN, for Chore Services during the period January 1, 2016 to June 30, 2016.—16-279

Purchase of Service Agreement, Contract No. 15675, between the St. Louis County Board of Commissioners and Mike Thelen, Gilbert, MN, for Chore Services during the period January 1, 2016 to June 30, 2016.—16-280

Purchase of Service Agreement, Contract No. 15688, between the St. Louis County Board of Commissioners and Dale Dodge, Ely, MN, for Chore Services during the period January 1, 2016 to June 30, 2016.—16-281

Purchase of Service Agreement, Contract No. 15689, between the St. Louis County Board of Commissioners and Dale Dodge, Ely, MN, for Chore Services during the period January 1, 2016 to

June 30, 2016.—16-282

Purchase of Service Agreement, Contract No. 15690, between the St. Louis County Board of Commissioners and Dale Dodge, Ely, MN, for Chore Services during the period January 1, 2016 to June 30, 2016.—16-283

Purchase of Service Agreement, Contract No. 15721, between the St. Louis County Board of Commissioners and Lake Superior Community Health Center, Duluth, MN, for the identification and treatment of sexually transmitted diseases during the period January 1, 2016 to December 31, 2016.—16-284

Purchase of Service Agreement, Contract No. 15736, between the St. Louis County Board of Commissioners and Great Lakes Excavating, Duluth, MN, for Chore Services during the period December 1, 2015 to June 30, 2016.—16-285

Purchase of Service Agreement, Contract No. 15740, between the St. Louis County Board of Commissioners and Mike Thelen, Gilbert, MN, for Chore Services during the period January 1, 2016 to June 30, 2016.—16-286

Purchase of Service Agreement, Contract No. 15784, between the St. Louis County Board of Commissioners and United Way of Greater Duluth, Duluth, MN, for Information and Referral and Central Client Area (CCA) Triage services from United Way 211 during the period January 1, 2016 to December 31, 2016.—16-287

Purchase of Service Agreement, Contract No. 15793, between the St. Louis County Board of Commissioners and Great Lakes Excavating, Duluth, MN, for Chore Services during the period January 26, 2016 to June 30, 2016.—16-288

Purchase of Service Agreement, Contract No. 15800, between the St. Louis County Board of Commissioners and Jana Nachtsheim, Duluth, MN, to provide consultation and training on *Reflective Practice* for the Public Health Home Visiting Teams during the period February 22, 2016 to February 22, 2017.—16-289

Group Residential Housing Rate Agreement, Contract No. 53059, between the St. Louis County Board of Commissioners and Duluth Regional Care Center, Inc. – Maple, Duluth, MN.—16-290

Group Residential Housing Rate Agreement, Contract No. 53061, between the St. Louis County Board of Commissioners and Shawndette Peterson Foster Home, Brookston, MN.—16-291

Addendum to Purchase Agreement, Contract No. 15579A, between the St. Louis County Board of Commissioners and Range Mental Health Center, Inc., for Adult Mental Health Integrated Fund Services.—16-292

Upon motion by Commissioner Rukavina, supported by Commissioner Nelson, resolutions numbered 16-148 through 16-165 and 16-167, as submitted on the consent agenda, were unanimously adopted as follows:

BY COMMISSIONER RUKAVINA:

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of March 1, 2016, are hereby approved.

Adopted March 8, 2016. No. 16-148

WHEREAS, There are times when Public Health and Human Services Department (PHHS) social workers may encounter a situation that requires an immediate purchase of an item for life and safety reasons (i.e. baby formula, diapers, baby gates, cribs, and cleaning supplies); and

WHEREAS, Authorizing the purchase of these items will allow the child to be safe in the household and will avoid a more costly out-of-home placement; and

WHEREAS, The Auditor's Office, the Purchasing Division, and PHHS developed a pilot program where procurement cards could be used to purchase these life and safety items in an emergency situation where other options are not available; and

WHEREAS, On August 11, 2015, the County Board adopted Resolution No. 15-534 authorizing a pilot program for the procurement of emergency client needs; and

WHEREAS, The resolution created the pilot program through February 29, 2016 and required an assessment of the pilot to be done to its effectiveness; however, the Department does not feel the procurement card pilot has been in actual use long enough to perform an adequate assessment;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves extension of the procurement card pilot program for the Public Health and Human Services Department to address emergency client needs to June 30, 2016.

Adopted March 8, 2016. No. 16-149

WHEREAS, In March 2007, the St. Louis County Board gave final approval to the Heading Home St. Louis County Ten Year Plan to End Homelessness with a leadership committee created to implement the Plan; and

WHEREAS, Over the years the Leadership Council has remained active and the County Board has appointed and/or reappointed members annually; and

WHEREAS, The Leadership Council was recently informed by the state that the current Leadership Team member representing the Minnesota Department of Health and Human Services cannot serve as a voting Council member, but must rather serve in an advisory, ex-officio position; and

WHEREAS, To remedy the potential problem of an even number of voting members, the Leadership Council has requested that a new position representing Persons of Color be created to replace the former State of Minnesota representative position, bringing the number of voting members back to fifteen (15);

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the removal

of the State of Minnesota representative as a voting Council member on the Leadership Council, to instead serve the Council in an advisory, ex-officio capacity;

RESOLVED FURTHER, That the St. Louis County Board authorizes the creation of a new position in a category to represent Persons of Color;

RESOLVED FURTHER, That the County Board authorizes the County Auditor to advertise county wide for the newly created position representing Persons of Color to serve on the Heading Home St. Louis County Leadership Council by notifying county newspapers and posting the application on the county's website.

Adopted March 8, 2016. No. 16-150

WHEREAS, The Land and Minerals Department plans to treat 1,023 acres with ground applied herbicides for tree plantation site preparation and the release of existing conifer plantations on state tax forfeited lands in the summer of 2016; and

WHEREAS, The Purchasing Division solicited bids for ground application of herbicides with Future Forests, Inc., of Askov, MN, submitting the only bid in the amount of \$124,290.75;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a contract with Future Forests, Inc., of Askov, MN, for the chemical site preparation (early spray) of 14 sites totaling 871 acres and the chemical release (late spray) of 5 sites totaling 152 acres, in accordance with the specifications of Bid No. 5292, subject to approval of the County Attorney, at its bid price of \$124,290.75, payable from Fund 290, Agency 290001.

Adopted March 8, 2016. No. 16-151

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicants, Jennifer & Jeremy Showalter of Chisholm, MN, have applied to repurchase state tax forfeited land legally described as:

CITY OF CHISHOLM

WLY 84 26/100 FT OF ELY 100 85/100 FT OF OUT LOT K INC PART OF VAC
ALLEY ADJ

WASHINGTON ADDITION TO CHISHOLM

Parcel Code: 020-0190-03834; and

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Jennifer & Jeremy Showalter of Chisholm, MN, on file in County Board File No. 60327, subject to payments including total taxes and assessments of \$495.93, service fee of \$114, deed tax of \$1.65, deed fee of \$25, and recording fee of \$46, for a total of \$682.58 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted March 8, 2016. No. 16-152

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicants, David & Karen Gustafson of Cook, MN, have applied to repurchase state tax forfeited land legally described as:

CITY OF COOK

BEG 11.74 FT S AND 25 FT W OF NE COR OF LOT 3 THENCE S 208.80 FT
THENCE W 110.20 FT THENCE N 202.60 FT THENCE E 110.40 FT TO PT OF BEG
SECTION 18, TOWNSHIP 62 NORTH, RANGE 18 WEST

Parcel Code: 120-0040-00195; and

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St Louis County Board approves the repurchase application by David & Karen Gustafson of Cook, MN, on file in County Board File No. 60327, subject to payments including total taxes and assessments of \$1,466.64, service fee of \$114, deed tax of \$4.84, deed fee of \$25, and recording fee of \$46, for a total of \$1,656.48 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted March 8, 2016. No. 16-153

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, Jeffrey Martinson of St. Paul, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF DULUTH

LOTS 946 AND 947 EX PART TAKEN FOR CROSLY AVE EXTENSION, BLOCK 73
CROSLY PARK ADDITION TO DULUTH

Parcel Code: 010-0790-09770; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Jeffrey Martinson of St. Paul, MN, on file in County Board File No. 60327, subject to payments including total taxes and assessments of \$924.38, service fee of \$114, deed tax of \$3.05, deed fee of \$25, and recording fee of \$46, for a total of \$1,112.43 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted March 8, 2016. No. 16-154

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs,

and interest; and

WHEREAS, The applicant, Sandra Ilse of Minnetonka, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF DULUTH
LOT 105 EX S 17 FT FOR BLVD, BLOCK 96
DULUTH PROPER THIRD DIVISION
Parcel Code: 010-1350-02920; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Sandra Ilse of Minnetonka, MN, on file in County Board File No. 60327, subject to payments including total taxes and assessments of \$14,243.59, service fee of \$114, deed tax of \$47, deed fee of \$25, and recording fee of \$46, for a total of \$14,475.59 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted March 8, 2016. No. 16-155

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, Vickie Armstrong of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:

TOWN OF CANOSIA
S1/2 OF NE1/4 OF NE1/4 OF SE1/4
SECTION 34, TOWNSHIP 51 NORTH, RANGE 15 WEST
Parcel Code: 280-0031-00215; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Vickie Armstrong of Duluth, MN, on file in County Board File No. 60327, subject to payments including total taxes and assessments of \$3,169.82, service fee of \$114, deed tax of \$10.46, deed fee of \$25, and recording fee of \$46, for a total of \$3,365.28 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted March 8, 2016. No. 16-156

WHEREAS, The Town of Fayal initiated a zoning map amendment for Government Lots 1, 2 and 3, Section 1, Township 57 North, Range 17 West; and

WHEREAS, The St. Louis County Planning Commission, on January 14, 2016, held a public hearing to consider amending the zoning map, T57N-R17W; and

WHEREAS, The Planning Commission recommends approval of the proposed amendments;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board amends Ordinance No. 62, Government Lots 1, 2 and 3, S1, T57N, R17W from (RES-5) Residential to (FAM-1) Forest Agriculture Management, effective April 1, 2016.

Adopted March 8, 2016. No. 16-157

WHEREAS, The Minnesota Board of Water and Soil Resources has awarded St. Louis County a \$300,000 increase in the 2014 and 2015 Natural Resources Block Grant to cover additional costs associated with the Lake Superior Wetland Bank;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board accepts the additional \$300,000 in 2014 and 2015 Natural Resources Block Grant funds increasing the grant from \$161,587 to \$461,587 and extending the expiration date of the grant to December 31, 2017;

RESOLVED FURTHER, That the additional funds will be deposited into Fund 100, Agency 109999, Grant 10902, Grant Year 2014, and will be used to reimburse departmental expenses as follows:

Departmental Reimbursements	Fund-Agency-Object	Amount
Administration	100-104001-610000	(7,875.66)
Intergovernmental Affairs	100-105001-610000	(3,500.00)
Planning	100-109002-610000	(84,528.52)
Planning	100-109003-610000	(2,204.20)
County Attorney	100-113001-610000	(39,160.76)
Auditors	100-115001-610000	(447.92)
Auditors	100-115003-610000	(206.27)
Auditors	100-115009-610000	(1,231.20)
Auditors	100-115010-610000	(4,128.44)
Recorders	100-121003-610000	(894.00)
Public Works	200-200001-610000	(20,147.07)
Administration	100-104001-629900	(787.57)
Intergovernmental Affairs	100-105001-629900	(350.00)
Planning	100-109002-629900	(7,510.61)
Planning	100-109003-629900	(220.42)
County Attorney	100-113001-629900	(3,916.08)
Auditors	100-115001-629900	(44.79)
Auditors	100-115003-629900	(20.63)
Auditors	100-115009-629900	(123.12)
Auditors	100-115010-629900	(412.84)
Recorders	100-121003-629900	(89.40)
Public Works	200-200001-629900	(2,014.71)

Adopted March 8, 2016. No. 16-158

WHEREAS, In 2014, the Minnesota Legislature established the Aquatic Invasive Species Prevention Aid Program, Minnesota Session Law Chapter 308; and

WHEREAS, County Board Resolution No. 15-284, dated May 12, 2015, approved the St. Louis County Aquatic Invasive Species Prevention Plan and authorized the Planning and Community Development Director to accept proposals for the use of the Aquatic Invasive Species Prevention Aid; and

WHEREAS, Minnesota Sea Grant provided a technical review of the proposals and provided comments to Planning Department staff; and

WHEREAS, Planning and Community Development staff, after review of the proposals and Sea Grant comments, has provided funding recommendations for the consideration of the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the 2016 Aquatic Invasive Species Prevention Aid projects and allocations as described in County Board File No. 60329;

RESOLVED FURTHER, That the appropriate county officials are authorized to execute contracts negotiated by the Planning and Community Development Director and a representative of the County Attorney in order to implement the aid program;

RESOLVED FURTHER, That funds for these contracts are available in Fund 100, Agency 109999, Grant 10910, Year 2016;

RESOLVED FURTHER, That the St. Louis County Board will continue this project application process for Aquatic Invasive Species Prevention Aid for future years provided the State of Minnesota continues funding the aid program.

Adopted March 8, 2016. No. 16-159

WHEREAS, Minn. Stat. § 282.322 authorizes county boards to file a list of forfeited lands with the county auditor to be withheld from repurchase if the board is of the opinion that such lands may be acquired by the state or any municipal subdivision for public purposes. If no proceeding to acquire such lands by the state or a municipal subdivision is started within one year after filing the list, the county board shall withdraw the list and the previous owner shall have one year in which to repurchase; and

WHEREAS, On November 30, 2015, the following described property forfeited to the State of Minnesota for nonpayment of taxes:

5907 Grand Avenue, Duluth
Lots 10 and 11
West Duluth 5th Division
Parcel 010-4510-00490; and

WHEREAS, The City of Duluth has expressed an interest in acquiring the property for reinvestment purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board shall add Parcel 010-4510-00490 to a list of tax forfeited lands to be filed with the County Auditor to be withheld from repurchase for one year because the County Board is of the opinion that the property may be acquired by the City of Duluth for reinvestment purposes.

Adopted March 8, 2016. No. 16-160

RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and approve any amendments authorized by the County Attorney, with Northeast Technical Services of Virginia, MN, for geotechnical investigations/evaluations, asbestos testing, and material testing on various county projects from April 1, 2016 through June 30, 2017. The total cost of these services is not to exceed \$100,000, payable from Fund 200, Agency 200008, Object 626600.

Adopted March 8, 2016. No. 16-161

WHEREAS, The St. Louis County Public Works Department plans to resurface County State Aid Highway (CSAH) 32/Arrowhead Road under Project CP 0032-153443, SAP 69-632-022, and perform access management, safety and traffic control improvements between Trunk Highway 53 and CSAH 90/Arlington Avenue; and

WHEREAS, In addition to the existing highway right of way, certain lands are required for said construction of this 3.6 mile project, together with potential temporary construction easements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and potential temporary easements for this project, payable from Fund 220, Agency 220392, Objects 636500 and 636600;

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subdivision 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands for the necessary permanent highway easements and temporary construction easements for the project.

Adopted March 8, 2016. No. 16-162

WHEREAS, The City of Duluth and St. Louis County have determined it is necessary to replace the traffic signal at the intersection of County State Aid Highway 34/Kenwood Avenue and to complete other improvements near this intersection; and

WHEREAS, The City of Duluth will prepare the project for bidding and bid the project in accordance with its standard competitive bidding process; and

WHEREAS, The City of Duluth will perform all contract administration, including certification of final payment; and

WHEREAS, The project will be funded by participation from St. Louis County (\$75,000), the City of Duluth and the developer of the property in the southwest corner of the intersection;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a cooperative agreement with the City of Duluth, and approve any amendments authorized by the County Attorney, to replace the traffic signal at the intersection of County State Aid Highway 34/Kenwood Avenue and complete other improvements near this intersection. This project is identified as CP 0034-278317 and the county's portion of \$75,000 will be accounted for in Fund 200, Agency 203421.

Adopted March 8, 2016. No. 16-163

WHEREAS, St. Louis County Board Resolution No. 83-644, dated September 26, 1983, established a no parking zone on both sides of the road of County State Aid Highway (CSAH)

2/West Tischer Road beginning at CSAH 34/Howard Gnesen Road and ending at a point 255 feet east, and also established a no parking zone on both sides of the road of CSAH 34/Howard Gnesen Road beginning at a point 475 feet south of CSAH 2/West Tischer Road and ending at a point 200 feet north of CSAH 2/West Tischer Road; and

WHEREAS, The Public Works Department received Resolution 16-01-02 from the City of Rice Lake requesting this no parking zone be removed; and

WHEREAS, The Public Works Department has determined this no parking zone is no longer warranted;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board rescinds St. Louis County Resolution No. 83-644, dated September 26, 1983, discontinuing the above described no parking zone within the City of Rice Lake.

Adopted March 8, 2016. No. 16-164

RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and approve any amendments authorized by the County Attorney, with LHB Corporation of Duluth, MN, for construction administration and inspection services using Transportation Sales Tax (TST) funds, for the following St. Louis County bridge projects:

- | | |
|--------------------------------------|--------------------------------------|
| 197/CP 0196-243856 | 261/CP 0185-243860 |
| 305/CP 0936-213059 | 344/CP 8121-247641 = SAP 069-599-040 |
| 355/CP 0597-243861 | 361/CP 0024-229056 = SAP 069-624-020 |
| 367/CP 0116-243925 = SAP 069-716-011 | 369/CP 0779-243926 |
| 650/CP 0916-243933 | 656/CP 0488-190852 |
| 705/CP 0540-243937 | 783/CP 0611-213067 |
| 867/CP 0180-213069 | |

The total cost of these services is \$1,092,162, payable as follows:

<u>Bridge No.</u>		
197	Fund 204, Agency 204006, Object 626600	\$ 30,538.00
261	Fund 204, Agency 204009, Object 626600	\$ 91,574.00
305	Fund 204, Agency 204024, Object 626600	\$ 97,203.00
344	Fund 204, Agency 204004, Object 626600	\$126,422.00
355	Fund 204, Agency 204010, Object 626600	\$ 91,724.00
361	Fund 204, Agency 204011, Object 626600	\$110,989.00
367	Fund 204, Agency 204012, Object 626600	\$131,574.00
369	Fund 204, Agency 204013, Object 626600	\$ 95,274.00
650	Fund 204, Agency 204014, Object 626600	\$101,711.00
656	Fund 204, Agency 204031, Object 626600	\$ 34,691.00
705	Fund 204, Agency 204017, Object 626600	\$ 33,386.00
783	Fund 204, Agency 204029, Object 626600	\$ 35,346.00
867	Fund 204, Agency 204030, Object 626600	\$111,730.00

Adopted March 8, 2016. No. 16-165

WHEREAS, The Minnesota Judicial Branch has developed and is offering a new Minnesota Government Access (MGA) system for government agencies; and

WHEREAS, The new MGA system will allow members of the County Attorney's Office to access appropriate electronic court records and documents stored in the Minnesota Court Information System for cases in Minnesota district courts; and

WHEREAS, The Minnesota Judicial Branch requires a government agency to execute a Master Subscriber Agreement and provide verification of authorization for the person signing the agreement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board confirms and verifies the authority of St. Louis County Attorney Mark S. Rubin to execute the Master Subscriber Agreement for the Minnesota Government Access system on behalf of the St. Louis County Attorney's Office;

RESOLVED FURTHER, That the St. Louis County Board confirms and verifies that St. Louis County Attorney Mark S. Rubin has the authority to sign any subsequent amendment or agreement that may be required by the Minnesota Judicial Branch to maintain the county's connection to the Minnesota Government Access system and tools offered by the state.

Adopted March 8, 2016. No. 16-167

BY COMMISSIONER DAHLBERG:

WHEREAS, Minn. Stat. § 282.322 authorizes county boards to file a list of tax-forfeited lands with the county auditor to be withheld from repurchase if the board is of the opinion that such lands may be acquired by the state or any municipal subdivision for public purposes. If no proceeding to acquire such lands by the state or a municipal subdivision is started within one year after filing the list, the county board shall withdraw the list and the previous owner shall have one year in which to repurchase; and

WHEREAS, On November 30, 2015, the following described property forfeited to the State of Minnesota for nonpayment of taxes:

Pastoret Terrace
Lots 29 and 31
Duluth Proper 1st Division East 1st Street
Parcel 010-0930-00270; and

WHEREAS, The former owner of Pastoret Terrace did not comply with an Abatement Order issued by the City of Duluth in 2015 ordering the submission of a report by a licensed engineer on the structural condition of the building; and

WHEREAS, The Duluth Economic Development Authority, working with the City of Duluth, has expressed an interest in acquiring the property for redevelopment purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board shall add parcel 010-0930-00270, also known as Pastoret Terrace, to a list of tax forfeited lands to be filed with the County Auditor to be withheld from repurchase for one year because the County Board is of the opinion that the property may be acquired by a municipal subdivision for redevelopment purposes.

Unanimously adopted March 8, 2016. No. 16-168

BY COMMISSIONER NELSON:

WHEREAS, The St. Louis County Purchasing Division requested bids on December 23, 2015 (RFP 5225A) for Architect/Engineer Services for the St. Louis County – Arrowhead Economic Opportunity Agency/Range Mental Health Center Office Building Project in Virginia, MN; and

WHEREAS, LHB, Inc., of Duluth, MN, submitted the winning technical and cost proposal of \$1,234,817 for these services; and

WHEREAS, St. Louis County reserves the right to renegotiate LHB’s professional service fees for Phases II and III based on the planning/design outcomes of Phases I and II; and

WHEREAS, The county also reserves the right to delay or discontinue Phase III Construction Administration of this contract contingent on successful construction funding of the project from both governmental and non-governmental sources; and

WHEREAS, The county is eligible for reimbursement for all predesign and design services under this contract from a \$3,000,000 2014 State of Minnesota Capital Appropriations Grant;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a professional services contract with LHB, Inc., of Duluth, MN, in an amount not to exceed \$1,234,817, payable from Fund 400, Agency 400040, Grant 40040, Year 2015.

Yeas – Commissioners Jewell, Boyle, Rukavina, Stauber, Nelson and Chair Raukar - 6
Nays – Commissioner Dahlberg – 1
Adopted March 8, 2016. No. 16-169

BY COMMISSIONER NELSON:

WHEREAS, The Purchasing Division has prepared bid specifications for new 2016 fleet vehicles; and

WHEREAS, Bids were received and compared with the State of Minnesota contracts; and

WHEREAS, Local qualifying bids within \$350 of the State of Minnesota Contract prices will be awarded to local bidders; and

WHEREAS, Build-out dates are often announced with short lead times for placing orders; and

WHEREAS, Quantities are based upon the available funds for the purchase of 2016 fleet vehicles; and

WHEREAS, The total purchase price of the vehicles amounts to \$1,072,351.05 plus 6.5% state sales tax of \$45,775.73 on taxable vehicles for a total cost of \$1,118,126.78;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of 2016 fleet vehicles, in accordance with the specifications of **Bid No. 5278**, and State of Minnesota Contract Releases as follows:

- 1.0 **Seven (7) Sedans, Class IIA, Mid-size, 4 Door, (Chevy Impala 1WF19) from Ranger GM, of Hibbing, MN, at state contract price of \$17,626.00 each, delivered to Duluth Motor Pool for a total of \$123,382.00, plus 6.5% State Sales Tax of \$1,145.69 per unit, for a total purchase price of \$131,401.83, payable from Fund 715, Agency 715001, Object Code**

666100 (automobiles).

- 1.1 **Seven (7) Sedans, Class IIA, Mid-size, 4 Door, (Chevy Impala 1WF19) from Ranger GM, of Hibbing, MN, at state contract price of \$17,626.00 each, delivered to Virginia Motor Pool for a total of \$123,382.00, plus 6.5% State Sales Tax of \$1,145.69 per unit, for a total purchase price of \$131,401.83, payable from Fund 715, Agency 715001, Object Code 666100 (automobiles).**
- 2.0 **Twelve (12) Sport Utility Vehicles, AWD, 4 Door, Police Package, (Ford Interceptor K8A) from Ford of Hibbing, of Hibbing, MN, at their low specification bid price of \$27,025.00 each, plus 6.5% State Sales Tax of \$1,756.63 on one (1) unmarked, eleven (11) marked vehicles are tax exempt, delivered to Duluth for a total of \$326,056.63, payable from Fund 100, Agency 129001, Object Code 666200 (pickups/vans).**
- 3.0 **Two (2) Sport Utility Vehicles, AWD, 4 Door, Police Package, 5.3L (Chevy Tahoe w/Police Package CK15706) from Ranger GM of Hibbing, MN, at state contract price of \$36,011.00 each, delivered to Duluth for a total of \$72,022.00, plus 6.5% State Sales Tax of \$2,340.72 per unit, for a total purchase price of \$76,703.43, payable from Fund 100, Agency 129001, Object Code 666200 (pickups/vans).**
- 4.0 **Two (2) Sedans, AWD, 4 Door, Police Package, Patrol Style, (Ford Interceptor Sedan P2M) from Ford of Hibbing of Hibbing, MN, at state contract price of \$24,810.00 each, delivered to Duluth for a total of \$49,620.00, tax exempt, for a total purchase price of \$49,620.00, payable from Fund 100, Agency 129001, Object Code 666100 (automobiles).**
- 5.0 **One (1) Pickup, Crew Cab, 4WD, 4 Door, Service Package, 6500 GVWR, (Dodge Ram Special Services DS6T98) from Waschke Family Chrysler of Virginia, MN, at their low specification bid price of \$25,717.00 each, delivered to Virginia for a total of \$25,717.00, plus State Sales Tax of \$1,671.61 per unit, for a total purchase price of \$27,388.61, payable from Fund 100, Agency 129001, Object Code 666200 (pickups/vans).**
- 6.0 **One (1) Pickup, Crew Cab, 4WD, 4 Door, Short Box, 8600 GVWR, (Dodge Ram 2500 DJ7L91) from Nelson Auto of Fergus Falls, MN, at state contract price of \$26,785.97 each, delivered to Virginia for a total of \$26,785.97, plus State Sales Tax of \$1,741.09 per unit, for a total purchase price of \$28,527.06, payable from Fund 100, Agency 129001, Object Code 666200 (pickups/vans).**
- 7.0 **One (1) Pickup, Crew Cab, 4WD, 4 Door, Short Box, 10,000 GVWR, (Ford F-350 W3B) from Ford of Hibbing of Hibbing, MN, at their low specification bid price of \$29,378.00 each, delivered to Virginia for a total of \$29,378.00, plus State Sales Tax of \$1,909.57 per unit, for a total purchase price of \$31,287.57, payable from Fund 100, Agency 129001, Object Code 666200 (pickups/vans).**

*Local preference added \$159.30 per vehicle

8.0 **One (1) Van, Compact, 7 Passenger, w/Extended Body, (Dodge Caravan RTKH53)** from **Waschke Family Chrysler** of Virginia, MN, at their low specification bid price of **\$21,214.00** each, delivered to Duluth for a total of **\$21,214.00**, tax exempt, for a total purchase price of **\$21,214.00**, payable from Fund 100, Agency 129001, Object Code 666200 (pickups/vans).

9.0 **One (1) Pickup, Crew Cab, 4WD, 4 Door, 6945 GVWR min., (Dodge Ram DS6L41)** from **Mike Motors** of Ely, MN, at their low specification bid price of **\$26,273.00** each, delivered to Pike Lake for a total of **\$26,273.00** plus 6.5% State Sales Tax of **\$1,707.75 per unit**, for a total purchase price of **\$27,980.75**, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).

*Local preference added \$243.08 per vehicle

9.1 **One (1) Pickup, Crew Cab, 4WD, 4 Door, 6945 GVWR min., (Dodge Ram DS6L41)** from **Mike Motors** of Ely, MN, at their low specification bid price of **\$26,273.00** each, delivered to Virginia for a total of **\$26,273.00** plus 6.5% State Sales Tax of **\$1,707.75 per unit**, for a total purchase price of **\$27,980.75**, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).

*Local preference added \$243.08 per vehicle

10.0 **One (1) Pickup, Extended Cab, 4WD, Short Box, 9500 GVWR, (GMC Sierra 2500 TK25753)** from **Nelson Auto** of Fergus Falls, MN, at their low specification bid price of **\$26,354.84** each, delivered to Pike Lake for a total of **\$26,354.84**, plus 6.5% State Sales Tax of **\$1,713.06 per unit**, for a total purchase price of **\$28,067.90**, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).

10.1 **One (1) Pickup, Extended Cab, 4WD, Short Box, 9500 GVWR, (GMC Sierra 2500 TK25753)** from **Nelson Auto** of Fergus Falls, MN, at their low specification bid price of **\$26,354.84** each, delivered to Virginia for a total of **\$26,354.84**, plus 6.5% State Sales Tax of **\$1,713.06 per unit**, for a total purchase price of **\$28,067.90**, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).

11.0 **One (1) Pickup, Standard Cab, 4WD, 2 Door, Long Box, 10,000 GVWR, (Ford F2500 F2B)** from **Ford of Hibbing** of Hibbing, MN, at their low specification bid price of **\$24,992.00** each, delivered to Pike Lake for a total of **\$24,992.00**, plus 6.5% State Sales Tax of **\$1,624.48 per unit**, for a total purchase price of **\$26,616.48**, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).

*Local preference added \$127.30 per vehicle

- 11.1 **One (1) Pickup, Standard Cab, 4WD, 2 Door, Long Box, 10,000 GVWR, (Ford F2500 F2B)** from **Ford of Hibbing** of Hibbing, MN, at their low specification bid price of **\$24,992.00** each, delivered to Virginia for a total of **\$24,992.00**, plus 6.5% State Sales Tax of **\$1,624.48 per unit**, for a total purchase price of **\$26,616.48**, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).
*Local preference added \$127.30 per vehicle
- 12.0 **Two (2) Pickups, Crew Cab, 2x4, Long Box, 10,800 GVWR, (Ford F350 T78)** from **Midway Ford** of Roseville, MN, at their state contract price of **\$26,952.70** each, delivered to Virginia for a total of **\$53,905.40**, plus 6.5% State Sales Tax of **\$1,751.93 per unit**, for a total purchase price of **\$57,409.25**, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).
- 13.0 **One (1) Pickup, 4WD, Quad Cab, Full Size, 6'4" Box, 6800 GVWR, (Dodge Ram 1500 DS6L41)** from **Waschke Family Chrysler** of Virginia, MN, at their low specification bid price of **\$24,327.00** each, delivered to Pike Lake for a total of **\$24,327.00** plus 6.5% State Sales Tax of **\$1,581.26 per unit**, for a total purchase price of **\$25,908.26**, payable from Fund 240, Agency 241008, Object Code 666200 (pickups/vans).
- 14.0 **One (1) Sport Utility Vehicle, 4WD, 4 Door, 8 Passenger, 8600 GVWR, with Max Trailering Package, & 18" Tires and Wheels (Chevy Suburban CK15906)** from **Waschke Family Chrysler** of Virginia, MN, at their low specification bid price of **\$43,078.00** each, delivered to Virginia for a total of **\$43,078.00**, plus 6.5% State Sales Tax of **\$2,800.07 per unit**, for a total purchase price of **\$45,878.07**, payable from Fund 240, Agency 241007, Object Code 666200 (pickups/vans).

Unanimously adopted March 8, 2016. No. 16-166

At 12:24 p.m., March 8, 2016, Commissioner Rukavina, supported by Commissioner Nelson, moved to adjourn the meeting. The motion passed; seven yeas, zero nays.


Steve Raukar, Chair of the Board
of County Commissioners

Attest:


Donald Dicklich, County Auditor
and Ex-Officio Clerk of the Board
of County Commissioners

(Seal of the County Auditor)