



**COMMITTEE OF THE WHOLE AGENDA**  
**Board of Commissioners, St. Louis County, Minnesota**

**March 8, 2016**  
**Immediately following the Board Meeting, which begins at 9:30 A.M.**  
**City Hall, 71 South Drive, Babbitt, MN**

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*Directions: US Highway 53 North through Virginia and veer right onto MN Highway 169 North. Turn right on County Highway 21, proceed through Embarrass. Highway 21 turns north near Babbitt where it intersects County Highway 70/Ely-Babbitt Road. Proceed straight on Highway 70/Ely-Babbitt Road about one mile, turn right onto Babbitt Road, turn left on South Drive, City Hall is on the left.*

**CONSENT AGENDA:**

*All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.*

**Minutes of March 1, 2016**

**Environment & Natural Resources Committee, Commissioner Rukavina, Chair**

1. Cancellation of Contract for Repurchase of State Tax Forfeited Land – Engelstad [16-108]
2. Application and Acceptance of Grant for MPCA GreenCorps Host Site Designation [16-109]

**Public Works & Transportation Committee, Commissioner Stauber, Chair**

3. Agreements for 2016 Crack Sealing (Cities of Aurora, Buhl, Chisholm, Rice Lake and Canosia Township) [16-110]

**Finance & Budget Committee, Commissioner Nelson, Chair**

4. Abatement List for Board Approval [16-111]

**Central Management & Intergovernmental Committee, Commissioner Jewell, Chair**

5. Uniform Administrative Requirement for Federal Awards – Two Year Grace Period [16-112]

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**REGULAR AGENDA:**

*For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.*

**Public Works & Transportation Committee, Commissioner Stauber, Chair**

1. **Award of Bids: March 3, 2016 Bid Opening [16-113]**  
Bids were opened on March 3. Bid results and recommendations for consideration will be provided at the March 8 Committee of the Whole meeting.
  - 1) **Reclaim/Resurface/Chip Seal Project (City of Orr, Leiding and Portage Townships)**
  - 2) **Tied Chip Seal Project in Ten Locations (South St. Louis County) and Three Tied Mill/Seal Coat Projects (Carlton County)**

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**COMMISSIONER DISCUSSION ITEMS AND REPORTS:**

*Commissioners may introduce items for future discussion, or report on past and upcoming activities.*

**ADJOURNED:**

**NEXT COMMITTEE OF THE WHOLE MEETING DATES:**

<b>March 22, 2016</b>	<b>St. Louis County Courthouse, Duluth, MN</b>
<b>April 5, 2016</b>	<b>St. Louis County Courthouse, Duluth, MN</b>
<b>April 12, 2016</b>	<b>City Hall, 4107 Beyer Road, Rice Lake, MN</b>

**BARRIER FREE:** *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

# COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

March 1, 2016

Location: St. Louis County Courthouse, Duluth, Minnesota

Present: Commissioners Jewell, Boyle, Rukavina, Stauber, and Chair Raukar

Absent: Commissioners Dahlberg and Nelson

Convened: Chair Raukar called the meeting to order at 11:56 a.m.

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Commissioner Dahlberg entered the meeting at 11:57 a.m. Commissioner Nelson entered the meeting at 12:02 p.m.

Bob Manzoline and Frank Loetterle gave a presentation to the Committee regarding the Northern Lights Express (NLX) Passenger Rail Project. The proposed high-speed intercity passenger rail project will provide four round trips a day between Duluth and Minneapolis with stops in Duluth, Superior, Hinckley, Cambridge, Coon Rapids, and Minneapolis. The average speed will be 60 mph. If funding is received, the project could be operational by 2020.

At 12:53 p.m., the Committee recessed. At 2:23 p.m., the Committee re-convened with all members present.

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## CONSENT AGENDA

Jewell/Rukavina moved to approve the consent agenda without Item #6, Agreement with Northeast Technical Services for Geotechnical Services [16-95]; Item #8, Cooperative Agreement with City of Duluth for Intersection Improvements – CSAH 34/Kenwood Avenue and West Arrowhead Road [16-97]; Item #10, Designating Unorganized Precinct 24 as a Mail Ballot Precinct [16-99]. The motion passed. (7-0)

- Minutes of February 16, 2016
- Extension of Addendum to the Procurement Card Policies and Procedures [16-90]
- Award of Bid: Broadcast Application of Herbicides [16-91]
- Repurchase of State Tax Forfeited Land – Showalter, Gustafson, Martinson, Ilse, Armstrong [16-92]
- Amend Zoning Ordinance No. 62, Zoning Map (Fayal Township) [16-93]
- Amendment to the 2014 and 2015 Natural Resources Block Grant from Minnesota Board of Water and Soil Resources [16-94]
- Acquisition of Right of Way – Resurface of CSAH 32/Arrowhead Road (Duluth and Hermantown) [16-96]
- Rescind No Parking Zone on CSAH 2/West Tischer Road and CSAH 34/Howard Gnesen Road (City of Rice Lake) [16-98]

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## **Environment & Natural Resources Committee**

Boyle/Nelson moved to approve the proposed 2016 Aquatic Invasive Species Prevention Aid allocations; that the appropriate county officials are authorized to execute contracts negotiated by the Planning and Community Development Director and a representative of the County Attorney in order to implement the aid program; and that the St. Louis County Board will continue this project application process for Aquatic Invasive Species Prevention Aid for future years provided the State of Minnesota continues funding the aid program. [16-101]. St. Louis County Planning & Community Development Director Barb Hayden gave the Committee an overview the allocation process. The following representatives spoke regarding projects: Ward Nelson of the Burntside Lake Association, Pat Conzemius of Wildlife Forever, Doug Grann of Wildlife Forever, and Jeff Lovegren of the Lake Vermilion Sportsmen's Club. After further discussion, the motion passed. (7-0)

Dahlberg/Boyle moved to add parcel 010-0930-00270, also known as Pastoret Terrace, to a list of tax-forfeited lands to be filed with the County Auditor to be withheld from repurchase for one year because the County Board is of the opinion that the property may be acquired by a municipal subdivision for redevelopment purposes. [16-102]. City of Duluth Planning Director Keith Hamre provided the Committee a brief history of the parcel. Duluth Area Chamber President Dave Ross discussed safety and community issues relating to the property. Mike Conlan, representative for Pastoret Terrace, discussed plans for the site and touched on various funding issues. After further discussion, the motion passed without recommendation. (7-0)

Commissioner Jewell stepped out of the meeting at 3:48 p.m.

Dahlberg/Nelson moved to add parcel 010-4510-00490 to a list of tax-forfeited lands to be filed with the County Auditor to be withheld from repurchase for one year because the County Board is of the opinion that the property may be acquired by the City of Duluth for reinvestment purposes. [16-103]. The motion passed. (6-0, Jewell absent)

At 3:50 p.m., the Committee recessed. At 4:02 p.m., the Committee re-convened with all members present except Commissioners Jewell and Dahlberg.

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## **Health & Human Services Committee**

Boyle/Stauber moved to authorize the removal of the State of Minnesota representative as a voting Council member on the Leadership Council, to instead serve the Council in an advisory, ex-officio capacity; that the St. Louis County Board authorizes the creation of a new position in a category to represent Persons of Color; and that the County Board authorizes the County Auditor to advertise county wide for the newly created position representing Persons of Color to serve on the Heading Home St. Louis County Leadership Council by notifying county newspapers and posting the application on the county's website. [16-100]. Commissioner Jewell entered the meeting at 4:05 p.m. Commissioner Rukavina stepped out of the meeting from 4:04 p.m. to 4:06 p.m. After further discussion, the motion passed. (6-0, Dahlberg absent)

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## **Public Works & Transportation Committee**

Rukavina/Stauber moved to authorize the appropriate county officials to enter into an agreement, and approve any amendments authorized by the County Attorney, with LHB Corporation of Duluth, MN, for construction administration and inspection services using Transportation Sales Tax (TST) funds, for the

following St. Louis County bridge projects: Bridges Numbered 197 (CP 0196-243856), 261 (CP 0185-243860), 305 (CP 0936-213059), 344 (CP 8121-247641/SAP 069-599-040), 355 (CP 0597-243861), 361 (CP 0024-229056/SAP 069-624-020), 367 (CP 0116-243925/SAP 069-716-011), 369 (CP 0779-243926), 650 (CP 0916-243933), 656 (CP 0488-190852), 705 (CP 0540-243937), 783 (CP 0611-213067) and 867 (CP 0180-21306). The total cost of these services is \$1,092,162 [16-104]. The motion passed. (6-0, Dahlberg absent)

Rukavina/Raukar moved to authorize the appropriate county officials to enter into an agreement, and approve any amendments authorized by the County Attorney, with Northeast Technical Services of Virginia, MN, for geotechnical investigations/evaluations, asbestos testing, and material testing on various county projects from April 1, 2016 through June 30, 2017. The total cost of these services is not to exceed \$100,000. [16-95]. The motion passed. (6-0, Dahlberg absent)

Boyle/Stauber moved to authorize the appropriate county officials to enter into a cooperative agreement with the City of Duluth, and approve any amendments authorized by the County Attorney, to replace the traffic signal at the intersection of County State Aid Highway 34/Kenwood Avenue and complete other improvements near this intersection. [16-97]. The motion passed. (6-0, Dahlberg absent)

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### **Finance & Budget Committee**

Nelson/Stauber moved to authorize the purchase of 2016 fleet vehicles from the recommended vendors in accordance with the bid specifications, including State Sales Tax for a total amount of \$1,111,299.51. [16-105]. The motion passed. (6-0, Dahlberg absent)

Nelson/Raukar moved to authorize the appropriate county officials enter into a professional services contract with LHB, Inc. of Duluth, MN, in an amount not to exceed \$1,234,817 for architect and engineering design services for the Arrowhead Economic Opportunity Agency (AEOA) and Range Mental Health Center (RMHC) facility construction project in Virginia, MN. [16-106]. The motion passed without recommendation. (6-0, Dahlberg absent)

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### **Central Management & Intergovernmental Committee**

Raukar/Nelson moved that the St. Louis County Board confirms and verifies the authority of St. Louis County Attorney Mark S. Rubin to execute the Master Subscriber Agreement for the Minnesota Government Access system on behalf of the St. Louis County Attorney's Office; and that the St. Louis County Board confirms and verifies that St. Louis County Attorney Mark S. Rubin has the authority to sign any subsequent amendment or agreement that may be required by the Minnesota Judicial Branch to maintain the county's connection to the Minnesota Government Access system and tools offered by the state. [16-107]. The motion passed. (6-0, Dahlberg absent)

Jewell/Nelson move to designate Unorganized Precinct 24 as a mail ballot precinct for all future state and county elections pursuant to Minn. Stat. § 204B.45. [16-99]. The motion passed without recommendation. (6-0, Dahlberg absent)

Rukavina/Nelson moved to direct the Board Chair to write a letter in support of the Minnesota Broadband Vision. (6-0, Dahlberg absent)

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## **COMMISSIONER DISCUSSION ITEMS AND REPORTS**

Commissioner Rukavina exited the meeting at 4:42 p.m.

Commissioner Nelson indicated that St. Louis County employees are no longer being housed in the Arvig Building. Commissioner Nelson mentioned that Arrowhead Regional Corrections have changed their method of calculating funding for capital improvements, which will result in cost savings to St. Louis County.

Commissioner Raukar encouraged people to participate in caucuses tonight and discussed the “Recharge the Range” event he attended on Monday, February 29, 2016.

At 4:47 p.m., Nelson/Jewell moved to adjourn the Committee of the Whole meeting. The motion passed. (5-0, Dahlberg, Rukavina absent)

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Steve Raukar, Chair of the County Board

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Phil Chapman, Clerk of the County Board

# **BOARD LETTER NO. 16 - 108**

## **ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 1**

### **BOARD AGENDA NO.**

**DATE:** March 8, 2016                      **RE:** Cancellation of Contract for  
Repurchase of State Tax  
Forfeited Land – Engelstad

**FROM:** Kevin Z. Gray  
County Administrator

Mark Weber, Director  
Land and Minerals

Donald Dicklich  
County Auditor/Treasurer

#### **RELATED DEPARTMENT GOAL:**

To perform public services; provide financial return to the county and taxing districts.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to cancel a contract for repurchase of state tax forfeited land.

#### **BACKGROUND:**

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. The purchase agreement has defaulted due to the purchaser's failure to provide proof of insurance. The purchaser, Kyle D. Engelstad of Biwabik, MN, has been served with Notice of Cancellation of Contract by civil process but has failed to cure the default.

#### **RECOMMENDATION:**

It is recommended that the St. Louis County Board approve cancellation of this contract and authorize the disposal of abandoned personal property that may remain on the site.

**Kyle D. Engelstad, Biwabik, MN**

Legal Description	CITY OF BIWABIK SLY 65 FT OF LOT 1, BLOCK 37 BIWABIK 015-0030-00690 C22150099
Purchase Price	\$2,730.14
Principal Amount Remaining	\$2,457.13
Date of Last Payment	6/1/2015
Installment Payments Not Made	\$0
Subsequent Del Taxes and Fees	\$67.48
Amount Needed to Cure Default	\$67.48
Insurance	Failure to provide insurance

## **Cancellation of Contract for Repurchase of State Tax Forfeited Land - Engelstad**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The contract with Kyle D. Engelstad of Biwabik, MN, for the repurchase of state tax forfeited land is in default for failure to provide proof of insurance; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

CITY OF BIWABIK  
SLY 65 FT OF LOT 1, BLOCK 37  
BIWABIK  
015-0030-00690  
C22150099

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owners of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



# St. Louis County Land & Minerals Department Tax Forfeited Land Sales

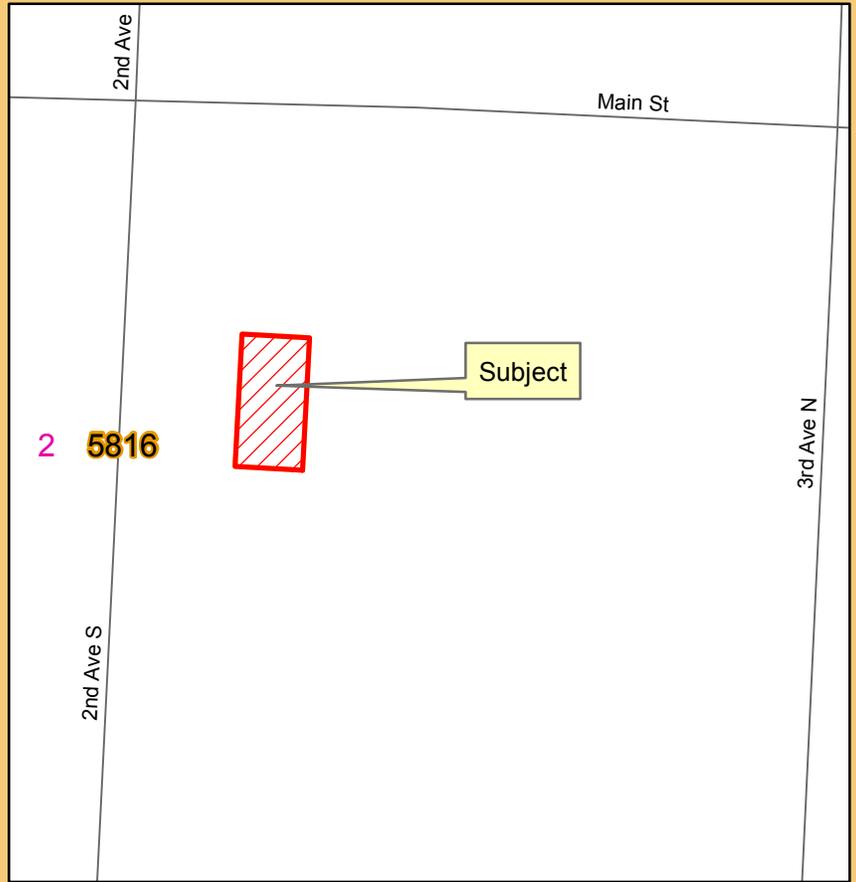
## Cancellation of Contract

Legal : CITY OF BIWABIK  
SLY 65 FT OF LOT 1, BLOCK 37  
BIWABIK

Parcel Code : 015-0030-00690

LDKEY : 120485

Address: 100 2nd Ave. South  
Biwabik, MN 55708

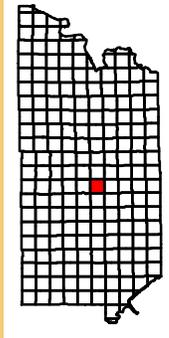


City of Biwabik

Sec: 2 Twp: 58 Rng: 16

### Commissioner District # 4

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
Land & Minerals  
Department  
2016**



# **BOARD LETTER NO. 16 - 109**

## **ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 2**

### **BOARD AGENDA NO.**

**DATE:** March 8, 2016                      **RE:** Application and Acceptance of  
Grant for MPCA GreenCorps  
Host Site Designation

**FROM:** Kevin Z. Gray  
County Administrator

Mark St. Lawrence, Director  
Environmental Services

#### **RELATED DEPARTMENT GOAL:**

To pursue efficient and effective waste management programs to enhance services to residents and businesses.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize the application and acceptance of a grant from the Minnesota Pollution Control Agency (MPCA) for designation as a GreenCorps Host Site.

#### **BACKGROUND:**

The goal of Minnesota GreenCorps is to preserve and protect Minnesota's environment while training a new generation of environmental professionals. The program places AmeriCorps members with host organizations around the state to assist communities and local governments in addressing a variety of statewide needs, including solid waste reduction and increasing recycling in Minnesota communities.

The Environmental Services Department will apply to host a GreenCorps volunteer from September 2016 through August 2017. This volunteer will integrate sustainable practices into schools and government entities with a primary focus on increasing waste reduction, reuse and recycling. Activities include:

- Work with area school administrations, staff and students to maintain and increase capture of recyclable materials.
- Provide classroom and assembly presentations to facilitate recycling and waste reduction education for school staff and students.

- Work with area residents to promote changes in behaviors and attitudes to increase waste reduction, reuse and recycling through outreach, education, and technical assistance.
- Provide technical assistance to the Cities of Virginia, Hibbing, Mt. Iron, Eveleth, Gilbert and Chisholm to quantify current office paper usage and recommend reduction initiatives.
- Work with cities with curbside collection to quantify current residential and commercial recycling volumes, facilitate increased collection opportunities for residents and the commercial sector.
- Work with area Chambers of Commerce, civic organizations, and private and public event centers to coordinate and expand event recycling.
- Work with area institutions on expanding carton recycling.
- Assist with implementation of Environmental Services Public Information Plan
- Work with Northeast Minnesota Waste Advisory Council to obtain requests for proposals to research options to add value to plastics recycled in NE Minnesota.

The volunteer will be paid by the MPCA through the AmeriCorps program. The Environmental Services Department will provide an in-kind match of office accommodations and supervision for the GreenCorps volunteer. This topic was discussed at the January 21, 2016 Solid Waste Subcommittee meeting.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the application and acceptance of a grant from the Minnesota Pollution Control Agency for designation as a GreenCorps Host Site. Funding for the in-kind match is available from Fund 600, Agency 601003, Object 610100 Regular Salaries, and Fund 600, Agency 601003, Object 634400 Intra-County Rent.

**Application and Acceptance of Grant for MPCA  
GreenCorps Host Site Designation**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Minnesota Pollution Control Agency (MPCA) has developed a program to place GreenCorps volunteers in host sites throughout the state to assist communities and local governments in addressing a variety of statewide needs, including solid waste reduction and increasing recycling in Minnesota communities; and

WHEREAS, The Environmental Services Department has the means to provide appropriate duties related to solid waste reduction and recycling, supervision and office accommodations for a GreenCorps volunteer; and

WHEREAS, The Environmental Services Department will provide an in-kind match of office accommodations and supervision for the GreenCorps volunteer;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application and acceptance of a grant from the Minnesota Pollution Control Agency for designation to operate as a GreenCorps host site. Funding for the in-kind match is available from Fund 600, Agency 601003, Object 610100 Regular Salaries, and Fund 600, Agency 601003, Object 634400 Intra-County Rent.

# BOARD LETTER NO. 16 – 110

PUBLIC WORKS & TRANSPORTATION COMMITTEE  
CONSENT NO. 3

BOARD AGENDA NO.

**DATE:** March 8, 2016                      **RE:** Agreements for 2016 Crack  
Sealing (Cities of Aurora, Buhl,  
Chisholm, Rice Lake and  
Canosia Township)

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

**RELATED DEPARTMENT GOAL:**

To provide a safe, well maintained road and bridge system.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize agreements with the cities of Aurora, Buhl, Chisholm, Rice Lake, and Canosia Township for crack sealing in 2016.

**BACKGROUND:**

St. Louis County wishes to perform maintenance in the form of crack sealing on various county roads and has prepared a plan for the project. The named cities and township also wish to perform crack sealing on roads in their jurisdictions and have provided details for the project. The project is described as CP 0000-277015, Crack Sealing 2016, St. Louis County and others.

St. Louis County will perform all necessary bidding/contract administration, and will administer the terms of the contract from award to certification of final payment. Each entity will pay to St. Louis County its share of crack sealing costs as referenced in the agreement.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize agreements with the cities of Aurora, Buhl, Chisholm, Rice Lake, and Canosia Township for 2016 crack sealing where each will pay its share for items listed in the respective agreements. The funds received from the various partners will be receipted into Fund 200, Agency 201085.

**Agreement with City of Aurora for 2016 Crack Sealing**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the City of Aurora where the city will pay its share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as CP 0000-277015, Crack Sealing 2016, with the funds to be receipted into Fund 200, Agency 201085, Object 551525.

**Agreement with City of Buhl for 2016 Crack Sealing**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the City of Buhl where the city will pay its share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as CP 0000-277015, Crack Sealing 2016, with the funds to be receipted into Fund 200, Agency 201085, Object 551528.

**Agreement with City of Chisholm for 2016 Crack Sealing**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the City of Chisholm where the city will pay its share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as CP 0000-277015, Crack Sealing 2016, with the funds to be receipted into Fund 200, Agency 201085, Object 551530.

**Agreement with City of Rice Lake for 2016 Crack Sealing**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the City of Rice Lake where the city will pay its share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as CP 0000-277015, Crack Sealing 2016, with the funds to be receipted into Fund 200, Agency 201085, Object 551521.

**Agreement with Canosia Township for 2016 Crack Sealing**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with Canosia Township where the township will pay its share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as CP 0000-277015, Crack Sealing 2016, with the funds to be receipted into Fund 200, Agency 201085, Object 551511.

# BOARD LETTER NO. 16 - 111

FINANCE & BUDGET COMMITTEE CONSENT NO. 4

BOARD AGENDA NO.

**DATE:** March 8, 2016                      **RE:** Abatement List for Board Approval

**FROM:** Kevin Z. Gray  
County Administrator

Mark Monacelli, Director  
Public Records & Property Valuation

David L. Sipila  
County Assessor

**RELATED DEPARTMENT GOAL:**

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

**ACTION REQUESTED:**

The St. Louis County Board is requested to approve the attached abatements.

**BACKGROUND:**

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the attached list of abatements.

## **Abatement List for Board Approval**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60288.

3/1/2016  
2:38:11PM

Abatements Submitted for Approval by the St. Louis County Board  
on 3/22/2016

<u>PARCEL CODE</u>	<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>
140 250 20	0 15691	FRIDER, KAREN	R	Hibbing	Shannon Cairns	HOMESTEAD	2015	203.00

# BOARD LETTER NO. 16 – 112

## CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 5

### BOARD AGENDA NO.

**DATE:** March 8, 2016                      **RE:** Uniform Administrative  
Requirement for Federal Awards  
– Two Year Grace Period

**FROM:** Kevin Z. Gray  
County Administrator

#### **RELATED DEPARTMENT GOAL:**

To ensure that all federal and state requirements are included within the operational responsibilities of county government.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to approve a resolution choosing to take advantage of a two-year grace period for the implementation of new federal procurement policies as prescribed in the “Uniform Administrative Requirement for Federal Awards.”

#### **BACKGROUND:**

The Office of the State Auditor recently informed the County Auditor’s Office of the Uniform Administrative Requirements for federal programs which came into effect for most, if not all, federal grants in 2015. For procurement, the requirements include the need for a local governmental entity to have a written procurement policy which reflects applicable state and local laws and regulations, and conforms to applicable federal statutes and procurement requirements. Also required are written standards of conduct covering conflicts of interest governing the performance of employees engaged in the selection, award, and administration of contracts. There are additional requirements, however, these two are the most significant changes.

If an entity has not yet implemented these new requirements, there is a grace period for implementation to allow more time to prepare. The grace period covers up to two years (2015 and 2016). To qualify for the grace period, the decision to delay implementation must be documented by a governing board resolution and established in the entity’s internal procurement policies.

#### **RECOMMENDATION:**

It is recommended that the St. Louis County Board approve a resolution to take advantage of the two-year grace period to provide time for analysis of the county’s current Purchasing Rules and Regulations to determine if any additions must be made under the new “Uniform Administrative Requirement for Federal Awards.”

## **Uniform Administrative Requirement for Federal Awards – Two Year Grace Period**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Board of Commissioners acknowledges that its written procurement policy, identified as *St. Louis County Purchasing Rules and Regulations*, dated November 10, 2015, may need to be updated to comply with the new federal “Uniform Administrative Requirement for Federal Awards;” and

WHEREAS, The new federal procurement requirements are effective on 2015 Federal Grant Awards; and

WHEREAS, The St. Louis County Board chooses to take advantage of a two-year grace period for implementation of the new requirements to provide time for analysis of the county’s current *Purchasing Rules and Regulations* to determine if any additions must be made under the new “Uniform Administrative Requirement for Federal Awards;”

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners hereby accesses the two-year grace period for implementation of new federal procurement requirements and directs the appropriate county officials to develop written procurement standards in compliance with the “Uniform Administrative Requirement for Federal Awards,” including all Cost Principles and Audit Requirements for Federal Awards beginning January 1, 2017.

# BOARD LETTER NO. 16 - 113

## PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

### BOARD AGENDA NO.

**DATE:** March 8, 2016

**RE:** Award of Bids: Reclaim/Resurface/Chip Seal Project (City of Orr, Leiding and Portage Townships); Tied Chip Seal Project in Ten Locations (South St. Louis County); Three Tied Mill/Seal Coat Projects (Carlton County)

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

**RELATED DEPARTMENT GOAL:**

To provide a safe, well maintained road and bridge system.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize the award to low bidders of projects in the 2016 Construction Program.

**BACKGROUND:**

County staff is authorized under Resolution No. 88-381, dated May 24, 1988, to call for bids on projects which are already included in the budget document. Bids were requested for the following projects:

- A reclaim, mill, bituminous surface, aggregate base, aggregate surfacing and chip seal project the city of Orr and Leiding and Portage Townships. Funded with federal and St. Louis County State Aid funds.
- A tied chip seal project in 10 locations in south St. Louis County (Alborn, Stoney Brook, New Independence, Industrial, Grand Lake, Canosia, Solway, Midway Townships, and the city of Hermantown) funded with St. Louis County State Aid and local funds; and three tied projects for Carlton County with Carlton County funds.

A call for bids is to be received by the St. Louis County Public Works Department on March 3, 2016, for the projects in accordance with the plans and specifications on file in the office of the County Highway Engineer:

**1. Project: CP 0023-72711 TST/SP 69-623-030 (See attached map)**

**Location:** CSAH 23 from TH 53 to CSAH 24, Length 15.92 miles  
**Traffic:** 715  
**PQI:** 1.2 – 2.5  
**Construction:** Reclaim, Mill, Bituminous Surface, Aggregate Base, Aggregate Surfacing  
**Funding:** Fund 220, Agency 220390, Object 65700, Fund 444, Agency 444080, Object 652806

**Anticipated Start Date:** July 5, 2016  
**Anticipated Completion Date:** June 30, 2017  
**Engineer's Estimate:** To be provided after bid opened

**2. Project: CP 0007-241426/SAP 69-607-051(Low), CP 0047-241967/SAP 69-647-012, CP 0013-211986, CP 0013-249390, CP 0031-249391, CP 0045-249392, CP 0048-257711, CP 0056-249393, CP 0073-249394, CP 0898-249395 (See attached maps); CP 0000-286249 Carlton County, CP 0000-286250 Carlton County, CP 0000-286251 Carlton County.**

**Location:** Combined Project

**A.) CP 0007-241426/SAP 69-607-051(Low),** CSAH 7 (Industrial Road) from CSAH 47 (Swan Lake Road) to TH 53, Length 14.16 miles  
**Traffic:** 961  
**PQI:** N.A.  
**Construction:** Bituminous Seal Coat, Fog Seal, Crack Repair and Pavement Markings  
**Funding:** Fund 220, Agency 220389, Object 652700

**B.) CP 0047-241967/SAP 69-647-012 (Tied)** CSAH 47 (Highway 47 and Swan Lake Road) from TR 5846 (Eier Road) to TH 53 Length 7.71 miles  
**Traffic:** 982  
**PQI:** N.A.  
**Construction:** Bituminous Seal Coat, Fog Seal, and Pavement Markings  
**Funding:** Fund 220, Agency 220390, Object 652700

**C.) CP 0013-211986 (Tied),** CSAH 13 (Midway Road) from CSAH 14 (Thompson Hill Road) to TH 2, Length 5.28 miles  
**Traffic:** 7,688  
**PQI:** N.A.  
**Construction:** Bituminous Seal Coat, Fog Seal, and Pavement Markings  
**Funding:** Fund 200, Agency 203413, Object 652800

**D.) CP 0013-249390 (Tied)** CSAH 13 (Midway Road) from TH 2 to TH 194, Length 4.18 miles  
**Traffic:** 9,969  
**PQI:** N.A.  
**Construction:** Bituminous Seal Coat, Fog Seal, and Pavement Markings  
**Funding:** Fund 200, Agency 203414, Object 652800

**E.) CP 0031-249391 (Tied),** CSAH 31 (Twin Lakes Drive) from CSAH 80 (Brookston Road West) to Brookston Length 2.95 miles  
**Traffic:** 619  
**PQI:** N.A.  
**Construction:** Bituminous Seal Coat, Fog Seal, and Pavement Markings  
**Funding:** Fund 200, Agency 203415, Object 652800

**F.) CP 0045-249392 (Tied)** CSAH 45 (North Cloquet Road) from Carlton County line to CR 284 (Ugstad Road), Length 3.30 miles  
**Traffic:** 2,488  
**PQI:** N.A.  
**Construction:** Bituminous Seal Coat, Fog Seal, Crack Repair and Pavement Markings  
**Funding:** Fund 200, Agency 203416, Object 652800

**G.) CP 0048-257711 (Tied),** CSAH 48 (Lavaque Bypass) from TH 53 to CSAH 9 (Martin Road), Length 2.31 miles  
**Traffic:** 3,363  
**PQI:** N.A.  
**Construction:** Bituminous Seal Coat, Fog Seal, and Pavement Markings  
**Funding:** Fund 200, Agency 203420, Object 652800

**H.) CP 0056-249393 (Tied)** CSAH 56 (Morris Thomas Road) from CSAH 98 (Canosia Road) to CSAH 13 (Midway Road), Length 4.01 miles  
**Traffic:** 1,144  
**PQI:** N.A.  
**Construction:** Bituminous Seal Coat, Fog Seal, and Pavement Markings  
**Funding:** Fund 200, Agency 203417, Object 652800

**I.) CP 0073-249394 (Tied),** CSAH 73 (Old Highway 61) from CSAH 13 (Midway Road) to CSAH 45 (North Cloquet Road), Length 1.97 miles  
**Traffic:** 1,014  
**PQI:** N.A.  
**Construction:** Bituminous Seal Coat, Fog Seal, and Pavement Markings  
**Funding:** Fund 200, Agency 203418, Object 652800

**J.) CP 0898-249395 (Tied)** CR 898 (Lindahl Road) from CSAH 73 (Old Highway 61) to CSAH 19 (St. Louis River Road), Length 3.45 miles

**Traffic:** 321  
**PQI:** N.A.  
**Construction:** Bituminous Seal Coat, Fog Seal, and Pavement Markings  
**Funding:** Fund 200, Agency 203419, Object 652800

**K.) CP 0000-286249 Carlton County (Tied),** Carlton County CSAH 6 from TH 73 to 516' W. of Carlton County CSAH 61, Length 8.91 miles

**Traffic:** 1,181  
**PQI:** N.A.  
**Construction:** Micro Milling, Bituminous Seal Coat, Fog Seal, and Pavement Markings  
**Funding:** Fund 220, Agency 220386, Object 652700

**L.) CP 0000-286250 Carlton County (Tied)** Carlton County CSAH 61 from South County Line to TH 210, Length 22.5 miles

**Traffic:** 5,030  
**PQI:** N.A.  
**Construction:** Bituminous Seal Coat, Fog Seal, and Pavement Markings  
**Funding:** Fund 220, Agency 220387, Object 652700

**M.) CP 0000-286251 Carlton County (Tied), Twin Lakes Township -** Douglas Road, West Chub Lake Road, and Godbout Road in Twin Lakes Township, Length 5.31 miles

**Traffic:** N.A.  
**PQI:** N.A.  
**Construction:** Bituminous Seal Coat, Fog Seal, and Pavement Markings  
**Funding:** Fund 220, Agency 220388, Object 652700

**Anticipated Start Date:** June 13, 2016  
**Anticipated Completion Date:** September 2, 2016  
**Engineer's Estimate:** To be provided after bid opened

**RECOMMENDATION:**

Bids were opened on March 3. Bid results, project maps and recommendations for consideration will be provided at the March 8 Committee of the Whole meeting.