



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

October 13, 2015

Immediately following the Board Meeting, which begins at 9:30 A.M.
City Council Chambers, 5105 Maple Grove Road, Hermantown, MN

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of October 6, 2015

Environment & Natural Resources Committee, Commissioner Rukavina, Chair

1. Award of Bid: Tree Planting for Spring 2016, 2017, and 2018 **[15-451]**

Public Works & Transportation Committee, Commissioner Raukar, Chair

2. State Contract Purchase – Field Service Truck Equipment Package **[15-452]**
3. Acquisition of Right of Way by Eminent Domain Proceedings – CSAH 9/4th Street (Duluth) **[15-453]**
4. Conveyance of County Land for the Right of Way of Relocated Trunk Highway 53 (Virginia) **[15-454]**
5. Cooperative Agreement with MnDOT for Pedestrian and Roadway Improvements (Eveleth) **[15-455]**
6. Agreement with TKDA for Public Land Survey System Corners **[15-456]**
7. Amend Agreement with SRF Consulting Group, Inc. for Design Services – Traffic Warning System on CSAH 13/Midway Road **[15-457]**

Finance & Budget Committee, Commissioner Nelson, Chair

8. Violation of St. Louis County Ordinance No. 28 – Bait n’ Bite (Kabetogama Township) **[15-458]**
9. Violation of St. Louis County Ordinance No. 28 – Nelson’s Resort Inc. (Crane Lake Township) **[15-459]**
10. Violation of St. Louis County Ordinance No. 28 – Schanche’s Side Lake Store (French Township) **[15-460]**
11. Abatement List for Board Approval **[15-461]**
12. 2015 Third Quarter Budget Changes **[15-462]**
13. Sale of County Fee Land as Part of Tax Forfeited Shoreland Parcel (Unorganized Township 56-14) **[15-463]**

Public Safety & Corrections Committee, Commissioner Dahlberg, Chair

14. SHIELD Record Management System Upgrade for Web-Based Environment **[15-464]**

TIME SPECIFIC PRESENTATION:

- 11:00 a.m. Presentation on Centerline Mumble Stripes – Jim Foldesi, Highway Engineer/Public Works Director**

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Finance & Budget Committee, Commissioner Nelson, Chair

- 1. Contract Extension for Purchase of High Resolution Aerial Photography [15-465]**
Resolution authorizing a contract extension with Pictometry International Corporation, Rochester, NY for 2016 aerial photography and related technologies.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

Commissioners may introduce items for future discussion, or report on past and upcoming activities.

ADJOURNED:**NEXT COMMITTEE OF THE WHOLE MEETING DATES:**

October 27, 2015 Grand Lake Town Hall, Highway 53, Twig, MN

November 3, 2015 St. Louis County Courthouse, Duluth, MN

November 10, 2015 St. Louis County Courthouse, Duluth, MN

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

October 6, 2015

Location: Duluth Town Hall, Duluth, Minnesota

Present: Commissioners Jewell, Boyle, Dahlberg, Nelson, Raukar, and Chair Stauber

Absent: Commissioner Rukavina

Convened: Chair Stauber called the meeting to order at 10:56 a.m.

CONSENT AGENDA

Raukar/Nelson moved to approve the consent agenda. The motion passed. (6-0, Rukavina absent)

- Minutes of September 22, 2015
- Approval of Registered Land Survey No. 129 [15-433]
- Adjoining Owner Land Sales [15-434]
- Cancellation of Contract for Repurchase of State Tax Forfeited Land – Estate of Forrest J. Richardson [15-435]
- Rescind St. Louis County Board Resolution No. 15-453; Cancellation of a Contract with Kevin Richards, Richards Salvage & Recycling [15-436]
- Access Easement Across State Tax Forfeited Land to Sarah Stonich and Jon Ware (Eagles Nest Township) [15-437]
- Withdrawal of State Tax Forfeited Land from the Available Land Sale List [15-438]
- State Contract Purchase – Towmaster Equipment Trailer [15-439]
- Purchase of Two Motor Grader Rebuilds [15-440]
- Abatement List for Board Approval [15-441]

Establishment of Public Hearings

Nelson/Raukar moved to establish a public hearing to be held at 9:40 a.m., on Tuesday, November 3, 2015, in the St. Louis County Courthouse, Duluth, MN, to consider the adoption of the fee schedule for various county services for the year 2016. [15-442]. The motion passed. (6-0, Rukavina absent)

Health & Human Services Committee

Boyle/Jewell moved to authorize the Public Health and Human Services Department to make application to the Long Term Homeless Supportive Services Fund state grant funding in an amount up to \$2,000,000 for the 2016-2017 biennium on behalf of the Northeast Minnesota Project to End Long-Term Homelessness. [15-443]. Commissioner Nelson said that Iron Range Youth in Action will be holding a homeless event honoring former St. Louis County Commissioner Steve O'Neil. The motion passed. (6-0, Rukavina absent)

Environment & Natural Resources Committee

Jewell/Raukar moved to authorize the County Auditor to execute the sales of the bid offerings for the private adjoining owner land sale, dated September 24, 2015. [15-444]. After further discussion, the motion passed. (6-0, Rukavina absent)

Raukar/Nelson moved that the St. Louis County Board has reviewed a request made by Mr. Paul Weisinger to appeal the map designation for prescriptive easement RD-ID-40520, and has decided to retain prescriptive easement RD-ID-40520 to ensure the road will be available to the county's land managers in perpetuity, so they can continue to provide the county's citizens with high quality land management practices. [15-445]. St. Louis County Land Commissioner Mark Weber discussed the need for access in order to manage timber and discussed potential safety issues. Paul Weisinger and Steven Bradach spoke to the prescriptive easement. After further discussion, the motion passed without recommendation. (6-0, Rukavina absent)

Public Works & Transportation Committee

Raukar/Jewell moved to award a bid to Ulland Brothers, Inc., of Cloquet, MN, in the amount of \$463,895.00 for project CP 0611-213067 TST, Bridge 69K33, Approach Grading and Bridge 69K33 (County Bridge 783) located on CR 611 (Hopper Road) between Stone Lake Bridge Road and CSAH 44 over Pine Creek, length 0.076 miles, Ault Township [15-446]. The motion passed. (6-0, Rukavina absent)

Finance & Budget Committee

Nelson/Raukar moved to that the St. Louis County Board authorizes 2016 monthly premium rates for the self-funded employee and retiree health insurance as follows:

- For groups in 2015 paying \$687.00 for Single Coverage and \$1,595.57 for Family Coverage:

	2016 Rate
SINGLE COVERAGE:	\$712.76
FAMILY COVERAGE:	\$1,655.40
- For groups in 2015 paying \$665.06 for Single Coverage and \$1,573.63 for Family Coverage:

	2016 Rate
SINGLE COVERAGE:	\$685.91
FAMILY COVERAGE:	\$1,628.55
- For retirees:

	2016 Rate
SINGLE COVERAGE:	\$685.91
FAMILY COVERAGE:	\$1,628.55

And further moved that the 2016 stop-loss rate payable to Blue Cross Blue Shield of Minnesota of \$7.89 per contract per month is approved; that a 2016 per contract per month administrative service fee of \$33.59 payable to Blue Cross Blue Shield of Minnesota is approved; that the 2016 monthly premium rate for the self-insured dental plan is approved, with a 1.75% increase, in the amount of \$37.66; that the 2016 per contract per month administrative service fee of \$2.18 payable to Delta Dental Plan of Minnesota is approved; and that the St. Louis County Board authorizes the appropriate

county officials to execute a contract for administrative services of the medical and dental plans for the time period covering January 1 – December 31, 2016 as set forth above. [15-447]. St. Louis County Human Resources Director Jim Gottschald discussed changes to the plan. The motion passed. (6-0, Rukavina absent)

Central Management & Intergovernmental Committee

Nelson/Raukar moved to reappoint Dana Hiltunen (At-Large, Britt, MN) and Julie Spiering (At Large, rural Gilbert, MN) to the CDBG Citizen Advisory Committee for terms expiring April 30, 2018; and further, the County Auditor is authorized to advertise and accept applications until November 15, 2015, for three vacant positions on the CDBG Citizen Advisory Committee with terms expiring April 30, 2018 as follows: One representative of the southern townships, one representative of Chisholm and one representative of Ely Township. [15-448]. The motion passed. (6-0, Rukavina absent)

COMMISSIONER DISCUSSION ITEMS AND REPORTS

Commissioner Boyle provided a handout to the Committee detailing the final order of the Commissioner of Human Services regarding expedited county mediation regarding the 2016 managed care organization selection for St. Louis County. The order adds Medica as a third potential managed care plan in St. Louis County and will save St. Louis County \$250,000 or more in administration costs.

At 12:26 p.m., Raukar/Jewell moved to adjourn the Committee of the Whole meeting. The motion passed. (6-0, Rukavina absent)

Pete Stauber, Chair of the County Board

Phil Chapman, Clerk of the County Board

RECOMMENDATION:

It is recommended that the St. Louis County Board award the contract for tree planting for 2016, 2017, and 2018 to Express Forestry of Leslie, AR, at its low bid of \$74,864.16 for 2016, and authorize the appropriate county officials to enter into a three-year contract, subject to approval of the County Attorney. Contract will be payable from Fund 290, Agency 290001 (Forest Resources Fund).

Award of Bid: Tree Planting for Spring 2016, 2017, and 2018

BY COMMISSIONER _____

WHEREAS, The St. Louis County Purchasing Division solicited bids for tree planting on state tax forfeited land for the years 2016, 2017 and 2018; and

WHEREAS, The Land and Minerals Department has identified 1,706.5 acres for planting in 2016; and

WHEREAS, Express Forestry, Leslie, AR, submitted the low bid in the amount of \$74,864.16 for 2016 (with consideration of two one-year extensions), payment for 2017 and 2018 to be adjusted using the Consumer Price Index for all Urban Consumers (CPI-U) of the previous year;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a three-year contract with Express Forestry, Leslie, AR, to plant trees on 1,706.5 acres in 2016 at their low bid price of \$74,864.16, and to plant a minimum of 1000 acres each year in 2017 and 2018 (with consideration of two one-year extensions), and that the rate per acre for 2017 and 2018 will be adjusted annually, using the previous year's cost per acre +/- the percentage increase or decrease in the Consumer Price Index for all Urban Consumers (CPI-U), Midwest Region, Nonmetropolitan, as of October of the previous year, in accordance with the specifications of Bid No. 5255 and subject to approval of the County Attorney, payable from Fund 290, Agency 290001 (Forest Resources Fund).

BOARD LETTER NO. 15 – 452

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 2

BOARD AGENDA NO.

DATE: October 13, 2015 **RE:** State Contract Purchase –
Field Service Truck Equipment
Package

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
County Engineer/Public Works Director

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the State Contract purchase of one field service truck equipment package from Towmaster Equipment Company of Litchfield, MN.

BACKGROUND:

The Public Works Department's 2015 equipment budget includes the purchase and installation of a field service equipment package for one truck chassis purchased separately. This unit will be replacing an old unit at the Public Works Virginia Facility.

The field service equipment package will include a crane, generator-welder, torches, air compressor, tool storage, hose reels, and work lights along with all necessary miscellaneous gear to do field repairs. The equipment package and installation will be purchased from Towmaster Inc. of Litchfield, MN at the Minnesota State Contract price of which is within that budgeted for the purchase.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the purchase and installation of one field service equipment package from Towmaster Inc. of Litchfield, MN, at the state contract price of \$82,029, payable from Fund 407, Agency 407001, and Object 665900.

State Contract Purchase – Field Service Truck Equipment Package

BY COMMISSIONER _____

WHEREAS, The Public Works Department equipment budget includes a field service truck package for a truck chassis purchased separately; and

WHEREAS, Towmaster Inc. of Litchfield, MN responded with the State Contract quote for one field service truck package for \$82,029;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase and installation of one field service truck equipment package from Towmaster Inc. of Litchfield, MN for \$82,029, payable from Fund 407, Agency 407001, Object 665900.

BOARD LETTER NO. 15 – 453

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 3

BOARD AGENDA NO.

DATE: October 13, 2015 **RE:** Acquisition of Right of Way by
Eminent Domain Proceedings -
CSAH 9/4th Street (Duluth)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the acquisition of the necessary right of way for construction of County Project 147349/State Project 069-609-040, through eminent domain proceedings.

BACKGROUND:

The Public Works Department plans to reconstruct a portion of County State Aid Highway 9/4th Street East within the city of Duluth. Acquisition of additional right of way for the construction of this project was authorized by Resolution No. 15-65 adopted on February 3, 2015. Part of the right of way necessary for this project has not yet been acquired by negotiation and direct purchase. Acquiring the additional right of way by eminent domain will allow for the timely construction of this project.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the County Attorney to acquire the remaining right of way necessary for CP 147349 through eminent domain proceedings, payable from Fund 200, Agency 203001.

**Acquisition of Right of Way by Eminent Domain Proceedings –
CSAH 9/4th Street (Duluth)**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a portion of County State Aid Highway 9/4th Street East within the city of Duluth; and

WHEREAS, The following described parcel of needed right of way has not been acquired by negotiation and direct purchase:

Parcel 1

Owners and Interests:

1. Irene F. Katoski, a single person, fee owner subject to Transfer on Death Deed.
436 Hartley Place
Duluth, Mn 55803

2. Susan F. Kozarek, Diane C. Palmstein, and Nancy J. Katoski, Grantee Beneficiaries, each as equal tenants in common.

Property Legal Description:

Lots One through Five (1-5), inclusive, Block Ninety-three (93), Portland Division of Duluth, including that portion of vacated Fourth Street abutting thereof, EXCEPT the Northerly Seventy-five feet (N'y 75') thereof.
(abstract property)

AND TOGETHER WITH

All that part of Block 93, Portland Division of Duluth as currently embodied and described in Certificate of Title No. 285926 on file and of record in the office of the Registrar of Titles, Saint Louis County, Minnesota.

Rights to be acquired:

A PERMANENT EASEMENT for highway purposes over, under and across that part of the above described property, said permanent easement is described as follows: commencing at a point 13.0 feet northeasterly of the southeasterly corner of Lot 1, Block 93, PORTLAND DIVISION OF DULUTH, the point of beginning of the area to be described; thence southwesterly 13.0 feet along the southeasterly line of Lot 1 to the southeasterly corner of said lot, thence northwesterly 13.0 feet along the southwesterly line of Lot 1, thence easterly approximately 18.38 feet to the point of beginning.

Said PERMANENT EASEMENT contains 0.0 SF of existing right of way, and 85.0 SF of new right of way.

AND

A PERMANENT EASEMENT for highway purposes over, under and across that part of the above described property, said permanent easement to be described as follows: commencing at a point 69.61 feet northeasterly of the southeasterly corner of lots 1 thru 10, Block 93, PORTLAND DIVISION OF DULUTH, the point of beginning of the area to be described; thence northeasterly along the southeasterly property line a distance of 4.0 feet, thence northwesterly on a parallel line to the southwesterly line of said lots, a distance of 4.0 feet, thence southwesterly on a line parallel to the southeasterly line of said lots, a distance of 4.0 feet, thence southeasterly on a line parallel to the southwesterly line of said lots, a distance of 4.0 feet to the point of beginning.

Said PERMANENT EASEMENT contains 0.0 SF of existing right of way, and 16.0 SF of new right of way for utility.

AND

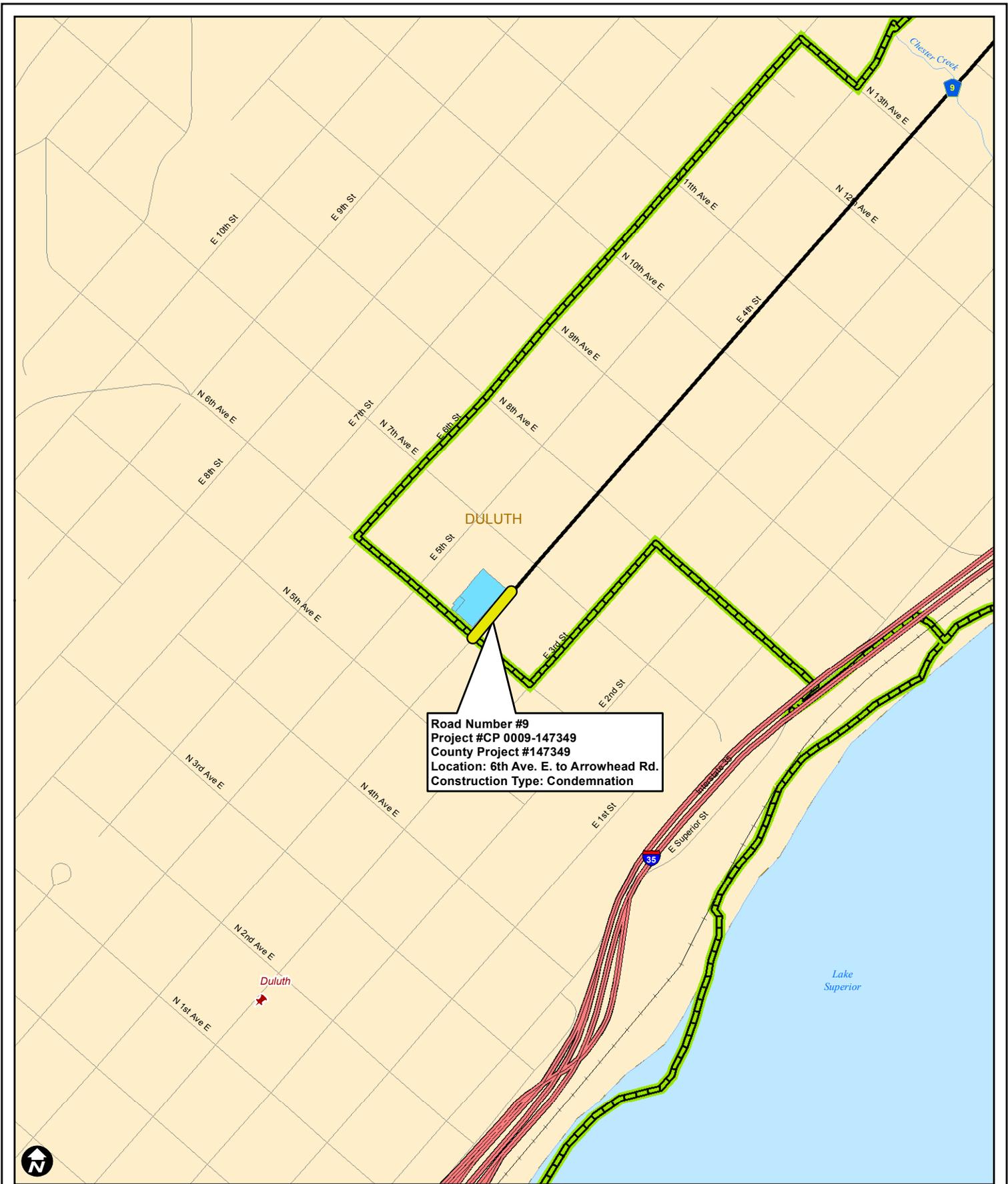
A PERMANENT EASEMENT for highway purposes over, under and across that part of the above described property, said permanent easement to be described as follows: commencing at a point 178.40 feet northeasterly of the southeasterly corner of lots 1 thru 10, Block 93, PORTLAND DIVISION OF DULUTH, the point of beginning of the area to be described; thence northeasterly along the southeasterly property line a distance of 4.0 feet, thence northwesterly on a parallel line to the southwesterly line of said lots, a distance of 4.0 feet, thence southwesterly on a line parallel to the southeasterly line of said lots, a distance of 4.0 feet, thence southeasterly on a line parallel to the southwesterly line of said lots, a distance of 4.0 feet to the point of beginning.

Said PERMANENT EASEMENT contains 0.0 SF of existing right of way, and 16.0 SF of new right of way for utility.

A TEMPORARY EASEMENT for highway purposes over, under and across that part of the above described property, said temporary easement is the southeasterly 30.0 feet of Lots 1-10, Block 93, PORTLAND DIVISION OF DULUTH.

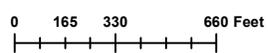
Said TEMPORARY EASEMENT contains 0.0 SF of existing right of way and 2384.1 SF of new right of way.

THEREFORE, BE IT RESOLVED, that the St. Louis County Board, pursuant to Minn. Stat. Chapter 163.02 et.al., authorizes the County Attorney to proceed under Minn. Stat. Chapter 117.02 et. al., to acquire the remaining necessary highway right of way by condemnation proceedings, payable from Fund 200, Agency 203001, Objects 636500, 636600, and 637500.



Road Number #9
Project #CP 0009-147349
County Project #147349
Location: 6th Ave. E. to Arrowhead Rd.
Construction Type: Condemnation

St. Louis County 2016 Road & Bridge Construction



Map Components	
2016 Road & Bridge Construction	
Condemnation	County/Unorg. Twp. Road - Paved
Parcels in Question	County/Unorg. Twp. Road - Gravel
Interstate Highway	Local Road/City Street
U.S./State Highway	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

BOARD LETTER NO. 15 – 454

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 4

BOARD AGENDA NO.

DATE: October 13, 2015 **RE:** Conveyance of County Land
for the Right of Way of
Relocated Trunk Highway 53
(Virginia)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize conveying fee ownership and temporary easements to the State of Minnesota for the purpose of improving and relocating Minnesota Trunk Highway 53 in the city of Virginia.

BACKGROUND:

The State of Minnesota, through the Department of Transportation (MnDOT), is acquiring an interest in county-owned property for the improvement and relocation of Trunk Highway 53 within the city of Virginia. The affected property is located approximately 1000 feet west of the Public Works Department campus. The fee acquisition totals 2.41 acres and is presently encumbered with a highway easement for the existing Trunk Highway 135. The Temporary Easement contains approximately 0.52 acre and shall expire on December 1, 2022.

On September 29, 2015, an authorized representative of MnDOT presented an offer to purchase the interests described above. The compensation offer of \$300 was supported by a Market Value Appraisal prepared by Norell Property Valuations effective as of July 29, 2015.

RECOMMENDATION:

It is recommended that the St. Louis County Board accept the September 29, 2015 purchase offer and authorize the appropriate county officials to execute a Quit Claim Deed for this conveyance subject to acceptance by the State of Minnesota.

**Conveyance of County Land for the Right of Way of Relocated
Trunk Highway 53 (Virginia)**

BY COMMISSIONER _____

WHEREAS, The State of Minnesota, through the Department of Transportation (MnDOT), has offered to purchase interests in county-owned property for the improvement and relocation of Trunk Highway 53 within the city of Virginia described as follows:

All of the following:

That part of the South Half of the Southwest Quarter of Section 16, and the Northeast Quarter of the Northwest Quarter of Section 21, both in Township 58 North, Range 17 West, shown as Parcel 19 on Minnesota Department of Transportation Right of Way Plat Numbered 69-158 as the same is on file and of record in the office of the County Recorder in and for St. Louis County, Minnesota;

Containing 2.41 acres, more or less, which is encumbered in its entirety by an existing highway easement.

Together with other rights as set forth below, forming and being part of said Parcel 19:
Temporary Easement

A temporary easement for highway purposes as shown on said plat as to said Parcel 19 by the temporary easement symbol, said easement shall cease on December 1, 2022, or on such earlier date upon which the Commissioner of Transportation determines by formal order that it is no longer needed for highway purposes.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute the sale of fee land and easements thereon as described above by Quit Claim Deed to the State of Minnesota for an amount of \$300. Funds from the sale are designated to Fund 100, Agency 128014, Object 883202.

RIGHT OF WAY PARCEL LAYOUT

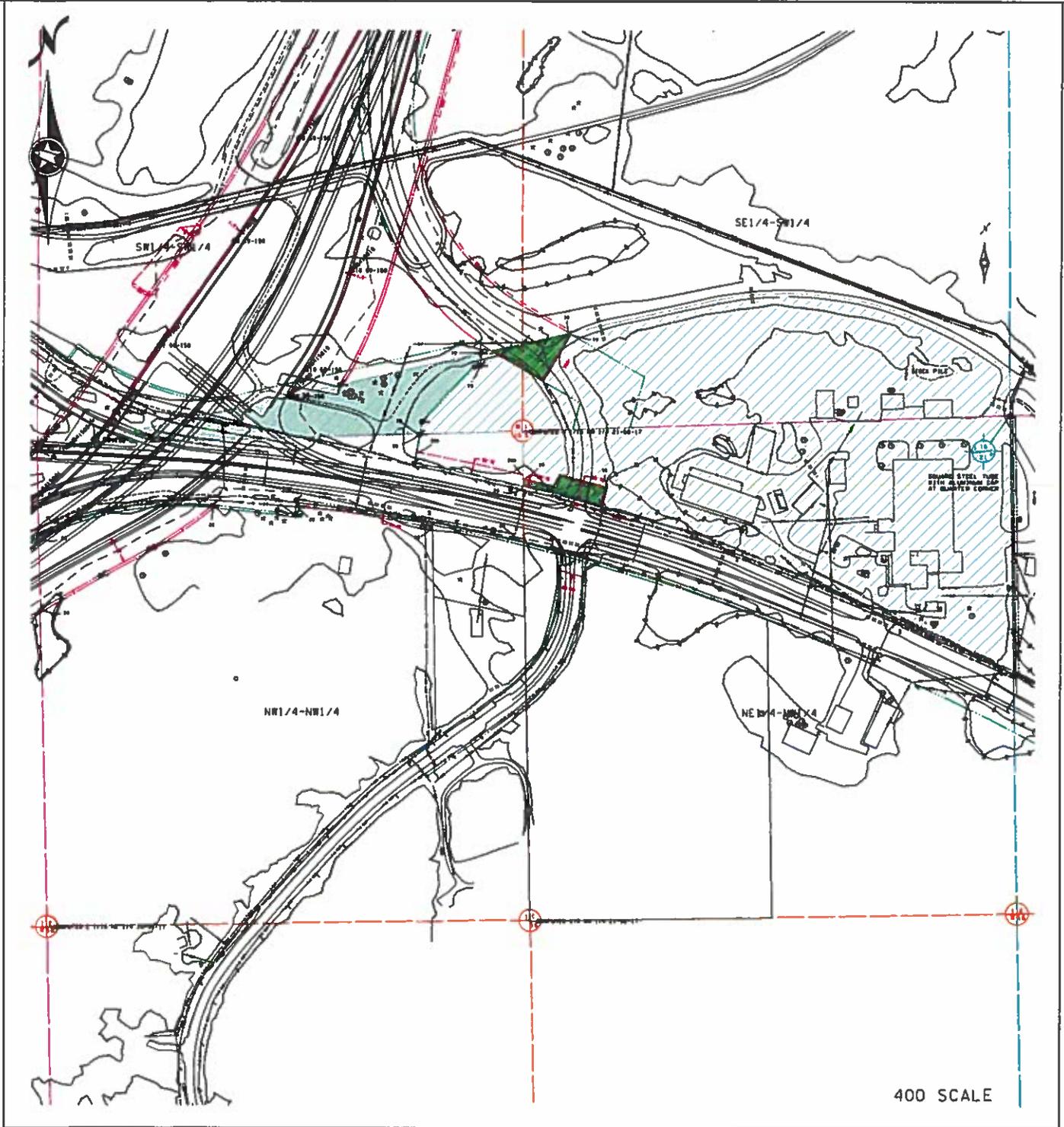
MINNESOTA DEPARTMENT OF TRANSPORTATION



Control Section: 6918 (53=11) 906
State Project: 6918-80RW
Owner: St. Louis County

County: St. Louis

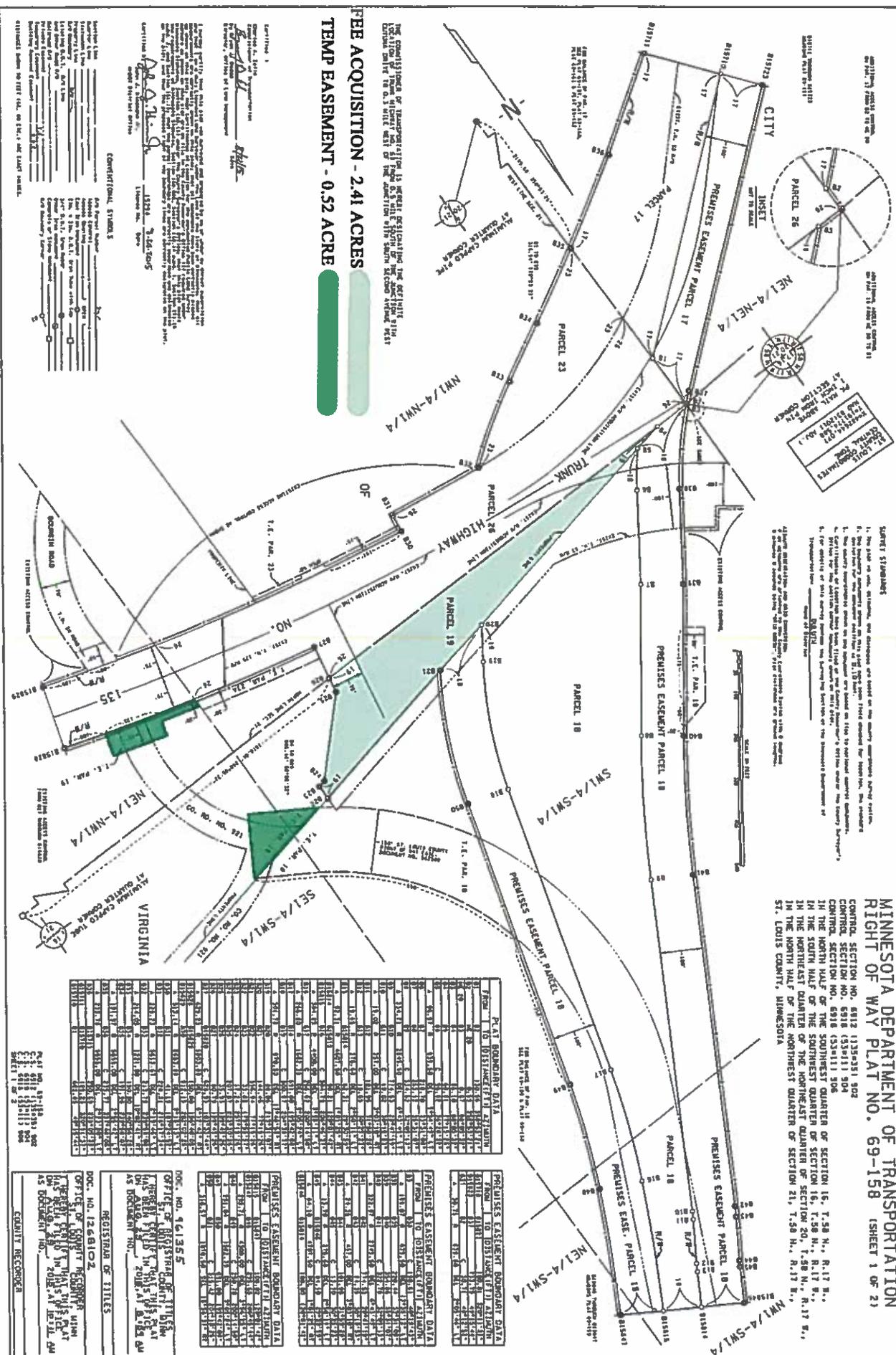
Parcel Number: 19
Sheet 1 of 1
Scale 1 inch = 400 ft.



MINNESOTA DEPARTMENT OF TRANSPORTATION
 RIGHT OF WAY PLAT NO. 69-158 (SHEET 1 OF 2)

- SUBJECT STATUTES**
- The plat on this certificate, and the easements are made in accordance with the provisions of the laws of the State of Minnesota.
 - The easements are made in accordance with the provisions of the laws of the State of Minnesota.
 - The easements are made in accordance with the provisions of the laws of the State of Minnesota.
 - The easements are made in accordance with the provisions of the laws of the State of Minnesota.
 - The easements are made in accordance with the provisions of the laws of the State of Minnesota.

CONTROL SECTION NO. 6912 (135231) 502
 CONTROL SECTION NO. 6912 (135211) 502
 CONTROL SECTION NO. 6912 (135211) 502
 IN THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION 15, T.58 N., R.17 W.,
 IN THE SOUTH HALF OF THE SOUTHWEST QUARTER OF SECTION 16, T.58 N., R.17 W.,
 IN THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION 20, T.58 N., R.17 W.,
 IN THE NORTH HALF OF THE NORTHWEST QUARTER OF SECTION 21, T.58 N., R.17 W.,
 ST. LOUIS COUNTY, MINNESOTA



FEE ACQUISITION - 2.41 ACRES
TEMP EASEMENT - 0.52 ACRE

CONVEYING PARTY
 [Signature]
 [Name]
 [Address]
 [City, State, Zip]

RECEIVING PARTY
 [Signature]
 [Name]
 [Address]
 [City, State, Zip]

WITNESSES
 [Signature]
 [Name]
 [Address]
 [City, State, Zip]

NOTARY PUBLIC
 [Signature]
 [Name]
 [Address]
 [City, State, Zip]

FROM	TO	DISTANCE	BEARING	AREA
17	18	100.00	N 89° 59' 59" W	0.0000
18	19	100.00	N 89° 59' 59" W	0.0000
19	20	100.00	N 89° 59' 59" W	0.0000
20	21	100.00	N 89° 59' 59" W	0.0000
21	22	100.00	N 89° 59' 59" W	0.0000
22	23	100.00	N 89° 59' 59" W	0.0000
23	24	100.00	N 89° 59' 59" W	0.0000
24	25	100.00	N 89° 59' 59" W	0.0000
25	26	100.00	N 89° 59' 59" W	0.0000
26	27	100.00	N 89° 59' 59" W	0.0000
27	28	100.00	N 89° 59' 59" W	0.0000
28	29	100.00	N 89° 59' 59" W	0.0000
29	30	100.00	N 89° 59' 59" W	0.0000
30	31	100.00	N 89° 59' 59" W	0.0000
31	32	100.00	N 89° 59' 59" W	0.0000
32	33	100.00	N 89° 59' 59" W	0.0000
33	34	100.00	N 89° 59' 59" W	0.0000
34	35	100.00	N 89° 59' 59" W	0.0000
35	36	100.00	N 89° 59' 59" W	0.0000
36	37	100.00	N 89° 59' 59" W	0.0000
37	38	100.00	N 89° 59' 59" W	0.0000
38	39	100.00	N 89° 59' 59" W	0.0000
39	40	100.00	N 89° 59' 59" W	0.0000
40	41	100.00	N 89° 59' 59" W	0.0000
41	42	100.00	N 89° 59' 59" W	0.0000
42	43	100.00	N 89° 59' 59" W	0.0000
43	44	100.00	N 89° 59' 59" W	0.0000
44	45	100.00	N 89° 59' 59" W	0.0000
45	46	100.00	N 89° 59' 59" W	0.0000
46	47	100.00	N 89° 59' 59" W	0.0000
47	48	100.00	N 89° 59' 59" W	0.0000
48	49	100.00	N 89° 59' 59" W	0.0000
49	50	100.00	N 89° 59' 59" W	0.0000
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56	57	100.00	N 89° 59' 59" W	0.0000
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60	61	100.00	N 89° 59' 59" W	0.0000
61	62	100.00	N 89° 59' 59" W	0.0000
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63	64	100.00	N 89° 59' 59" W	0.0000
64	65	100.00	N 89° 59' 59" W	0.0000
65	66	100.00	N 89° 59' 59" W	0.0000
66	67	100.00	N 89° 59' 59" W	0.0000
67	68	100.00	N 89° 59' 59" W	0.0000
68	69	100.00	N 89° 59' 59" W	0.0000
69	70	100.00	N 89° 59' 59" W	0.0000
70	71	100.00	N 89° 59' 59" W	0.0000
71	72	100.00	N 89° 59' 59" W	0.0000
72	73	100.00	N 89° 59' 59" W	0.0000
73	74	100.00	N 89° 59' 59" W	0.0000
74	75	100.00	N 89° 59' 59" W	0.0000
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76	77	100.00	N 89° 59' 59" W	0.0000
77	78	100.00	N 89° 59' 59" W	0.0000
78	79	100.00	N 89° 59' 59" W	0.0000
79	80	100.00	N 89° 59' 59" W	0.0000
80	81	100.00	N 89° 59' 59" W	0.0000
81	82	100.00	N 89° 59' 59" W	0.0000
82	83	100.00	N 89° 59' 59" W	0.0000
83	84	100.00	N 89° 59' 59" W	0.0000
84	85	100.00	N 89° 59' 59" W	0.0000
85	86	100.00	N 89° 59' 59" W	0.0000
86	87	100.00	N 89° 59' 59" W	0.0000
87	88	100.00	N 89° 59' 59" W	0.0000
88	89	100.00	N 89° 59' 59" W	0.0000
89	90	100.00	N 89° 59' 59" W	0.0000
90	91	100.00	N 89° 59' 59" W	0.0000
91	92	100.00	N 89° 59' 59" W	0.0000
92	93	100.00	N 89° 59' 59" W	0.0000
93	94	100.00	N 89° 59' 59" W	0.0000
94	95	100.00	N 89° 59' 59" W	0.0000
95	96	100.00	N 89° 59' 59" W	0.0000
96	97	100.00	N 89° 59' 59" W	0.0000
97	98	100.00	N 89° 59' 59" W	0.0000
98	99	100.00	N 89° 59' 59" W	0.0000
99	100	100.00	N 89° 59' 59" W	0.0000

BOARD LETTER NO. 15 – 455

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 5

BOARD AGENDA NO.

DATE: October 13, 2015 **RE:** Cooperative Agreement with
MnDOT for Pedestrian and
Roadway Improvements
(Eveleth)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a cooperative agreement with the Minnesota Department of Transportation (MnDOT) to define the responsibilities and cost share of each party.

BACKGROUND:

The MnDOT is leading a project to complete roadway improvements on State Trunk Highway 53 at the intersection of County State Aid Highway (CSAH) 142/Park Avenue in Eveleth, including work on CSAH 142 at the intersection. The Public Works Department is currently working with MnDOT on project costs and construction engineering. An agreement between St. Louis County and MnDOT must be authorized to define the responsibilities and cost share for each party. The construction project is funded by State Aid Funds (for the county) and is identified as State Project 6918-81 and SAP 69-742-003, CP 0142-268531.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a cooperative agreement with MnDOT to define the responsibilities and cost share of each party to complete roadway improvements to County State Aid Highway 142/Park Avenue in Eveleth. This project will be accounted for in Fund 220, Agency 220338.

**Cooperative Agreement with MnDOT for Pedestrian and Roadway Improvements
(Eveleth)**

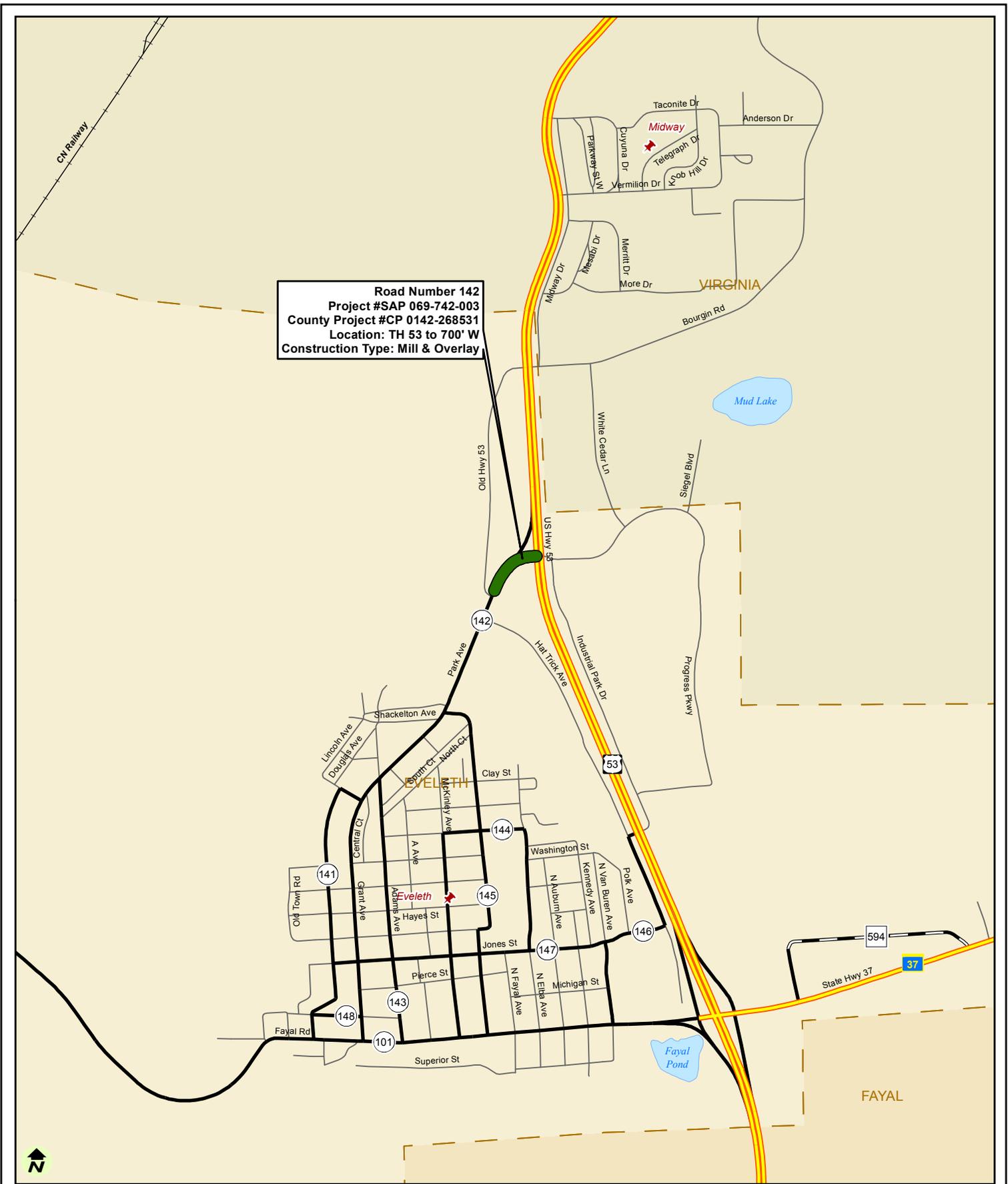
BY COMMISSIONER _____

WHEREAS, The Public Works Department is leading a project to complete roadway improvements on State Trunk Highway 53 at the intersection of County State Aid Highway 142/Park Avenue in the city of Eveleth; and

WHEREAS, The Public Works Department is working with the Minnesota Department of Transportation on the project costs and construction engineering; and

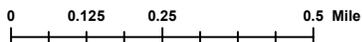
WHEREAS, A cooperative agreement between St. Louis County and the Minnesota Department of Transportation (Contract No. 1001431) must be authorized to define project responsibilities and cost share by each party;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with the Minnesota Department of Transportation defining the responsibilities and cost share of roadway improvements on County State Aid Highway 142/Park Avenue located within the city of Eveleth which project is identified as State Project 6918-81 and SAP 69-742-003, CP 0142-268531 and will be accounted for in Fund 220, Agency 220338.



Road Number 142
Project #SAP 069-742-003
County Project #CP 0142-268531
Location: TH 53 to 700' W
Construction Type: Mill & Overlay

St. Louis County 2016 Road & Bridge Construction



Map Components

2016 Road & Bridge Construction

- Mill & Overlay
- Interstate Highway
- U.S./State Highway
- County Road - Paved
- County Road - Gravel
- Local Road/City Street
- Railroad
- Commissioner District

- Township Boundary
- City/Town
- Lake

BOARD LETTER NO. 15 – 456

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 6

BOARD AGENDA NO.

DATE: October 13, 2015 **RE:** Agreement with TKDA for
Public Land Survey System
Corners

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

It is requested that the St. Louis County Board authorize an agreement with TKDA of Duluth, MN for Public Land Survey System (PLSS) corners in northern St. Louis County.

BACKGROUND:

The Public Works Department published a request for proposals (RFP) for surveying services for the recovery, restoration and perpetuation of corners of the PLSS. Ten firms were solicited and eight firms submitted proposals. TKDA was the firm that was determined the best choice for these services.

The factors considered to determine the best choice were based on content of the proposals, the proven ability to provide similar products within the established guidelines, demonstration of a clear understanding of the county's needs, references and past performance, and the ability to provide products within a specified time frame. The agreement states that those services shall include services for the recovery or restoration and verification of certain PLSS corners in Township 63 North Range 19 West in northern St. Louis County. This project will be funded as a part of the PLSS Survey Corner Acceleration Project, with completion by December 1, 2017.

RECOMMENDATION:

It is recommended the St. Louis County Board authorize an agreement with TKDA of Duluth, MN, for surveying services for the recovery, restoration and perpetuation of corners of the Public Land Survey System. The total cost of these services is \$76,500 payable from Fund 200, Agency 200122, Object 626600.

Agreement with TKDA for Public Land Survey System Corners

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board authorizes an agreement (number 5257-G), and any amendments authorized by the County Attorney, with TKDA of Duluth, MN for the recovery, restoration and perpetuation of corners of the Public Land Survey System in Township 63 North Range 19 West northern St. Louis County (5257-G) in the amount of \$76,500, payable from Fund 200, Agency 200122, Object 626600.

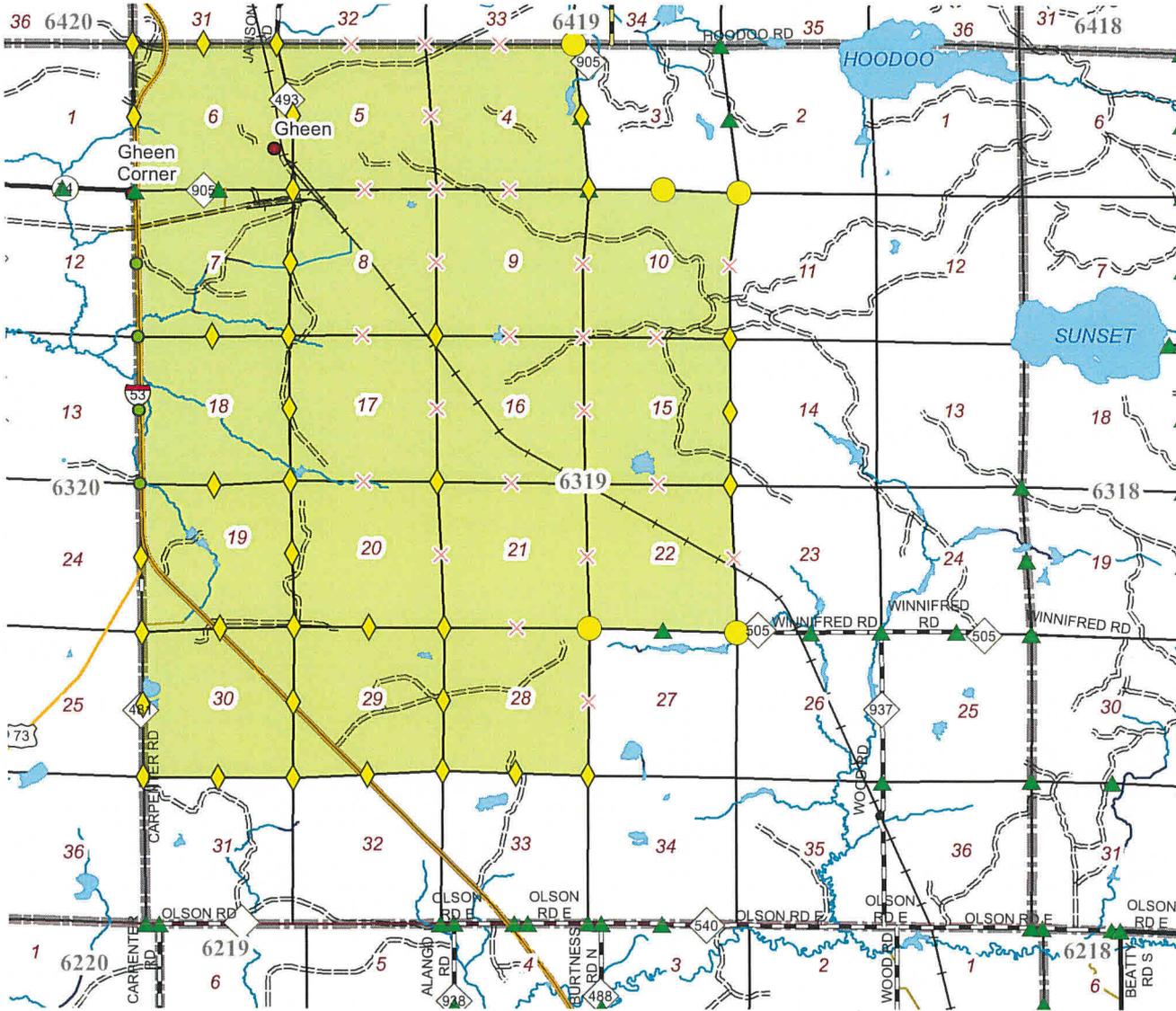


SAINT LOUIS COUNTY

MINNESOTA

PLSS Restoration Contract #5257 - Area G

Township 63N Range 19W
Sections 4-10, 15-22, 28-30



No Scale

Legend

- | | |
|---|----------------------|
| PLSS Corner Included in Contract | Contract Area |
| ● Corner in SLC CPDB to be verified (5) | ■ T63 R13 |
| ◆ Corner Certificate (36) | |
| ✱ Corner Card (0) | |
| ✕ Other (25) | |
| ● Corner Certificate in Progress by County Surveyors Office, not included in this project (4) | |
| ▲ Corner in SLC CPDB (Not included in this project) | |

Note: Existing monuments and records may be defective or erroneous. It is the responsibility of the licensed surveyor to evaluate all available evidence and certify the location of the PLSS corner.

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein.

BOARD LETTER NO. 15 – 457

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 7

BOARD AGENDA NO.

DATE: October 13, 2015 **RE:** Amend Agreement with SRF Consulting Group, Inc. for Design Services – Traffic Warning System on CSAH 13/ Midway Road

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well-maintained road and bridge system.

ACTION REQUESTED:

It is requested that the St. Louis County Board authorize an amendment to an agreement with SRF Consulting Group, Inc. of Minneapolis, MN, for design services for a traffic queue warning system on County State Aid Highway (CSAH) 13/Midway Road.

BACKGROUND:

The Public Works Department has an agreement with SRF Consulting Group, Inc. for design and engineering services for systems engineering analysis and design of a traffic queue warning system under project SAP 69-613-041, CP 0013-247751. This professional services agreement was originally for \$23,000 and was executed on May 18, 2015.

The Public Works Department has determined that it is necessary to increase the original project budget by \$8,500 to accommodate for additional work. This includes adding a vehicle detector on southbound lane on CSAH 13/Midway Road between the railroad crossing and US-2, designing the connection of the traffic queue warning system to the railroad crossing bungalow, and designing the dynamic message sign. This extra work scope came from the systems engineering process of the traffic queue warning system. The following is the estimated breakdown of the additional work.

Item	Cost
Plan sheet and coordination for advance loop connected to signal (1 plan sheet, 2 detail sheets)	\$2,000.00
Additional design effort for integration with the railroad bungalow (1 plan sheet)	\$1,000.00
Additional design effort for repeater and more robust communication system (system overview sheet)	\$2,000.00
Additional design effort for DMS (6 extra detail sheets)	\$2,500.00
System testing	\$1,000.00
Total	\$8,500.00

With this amendment, the consultant has stated there is adequate budget to perform construction administration, including system testing, when the system is built in 2016. In addition, it has been determined that it is necessary to extend the length of the professional services agreement from May 18, 2016 to December 31, 2016 to allow for the consultant to provide construction administration services during the construction.

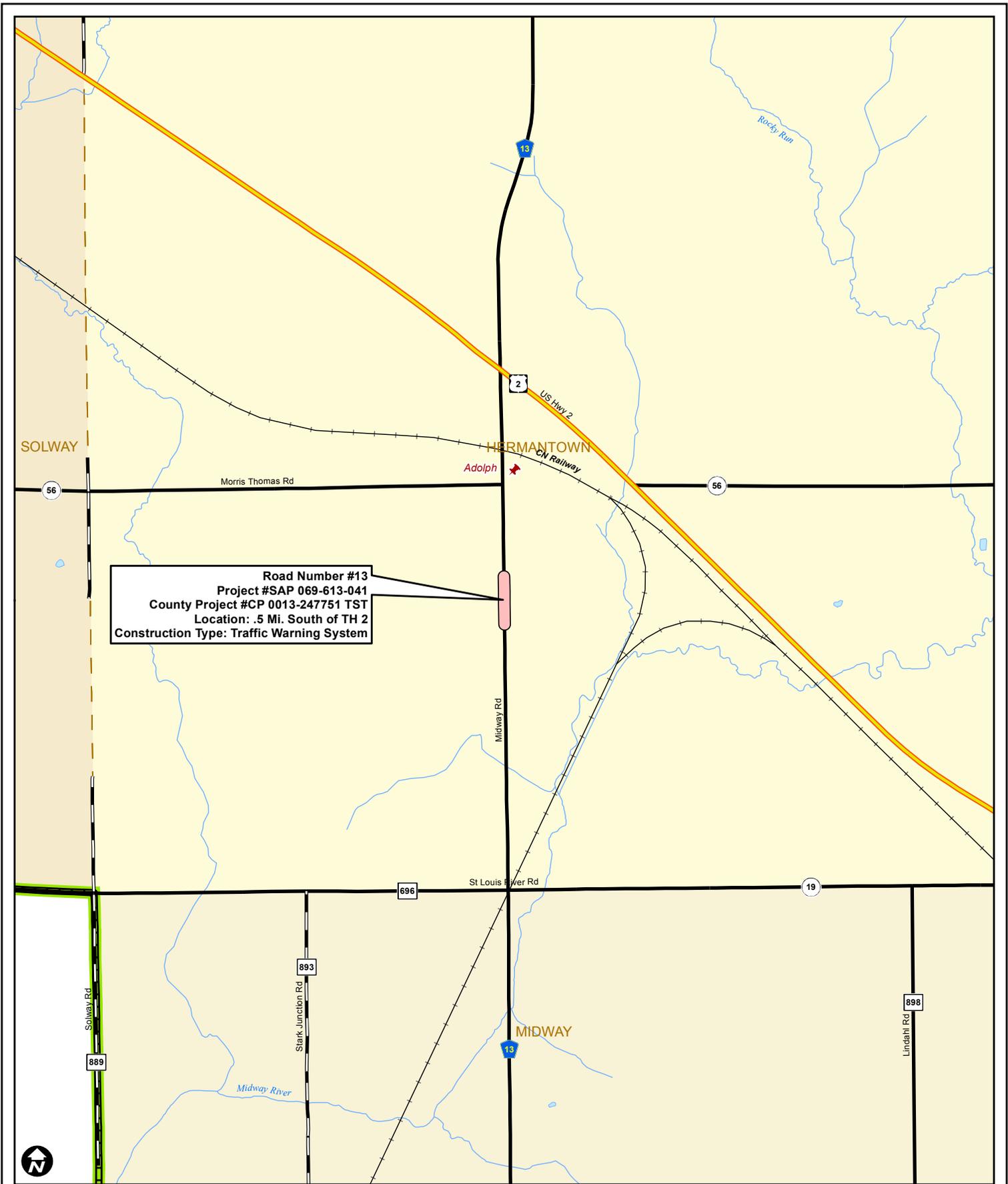
RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an amendment to the agreement with SRF Consulting Group to increase the cost and extend the contract to December 31, 2016 for design services on County Project 0013-247751. The cost of these additional services is \$8,500, payable from Fund 220, Agency 220367, Object 626600. The additional services will increase the total contract price to \$31,500.

Amend Agreement with SRF Consulting Group, Inc. for Design Services – Traffic Warning System on CSAH 13/Midway Road

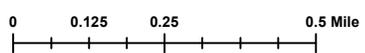
BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board authorizes an amendment to a contract with SRF Consulting Group, Inc., of Minneapolis, MN, increasing the cost of design and engineering services for systems engineering analysis and design of a traffic queue warning system under project SAP 69-613-041, CP 0013-247751 and extending the contract to December 31, 2016. The total cost of these additional services is \$8,500, payable from Fund 220, Agency 220367, Object 626600. The total contract cost shall not exceed \$31,500.



Road Number #13
Project #SAP 069-613-041
County Project #CP 0013-247751 TST
Location: .5 Mi. South of TH 2
Construction Type: Traffic Warning System

St. Louis County 2015 Road & Bridge Construction



Map Components	
2015 Road & Bridge Construction	
Traffic Warning System	County/Unorg. Twp. Road - Paved
Interstate Highway	County/Unorg. Twp. Road - Gravel
U.S./State Highway	Local Road/City Street
Commissioner District	Railroad
	Township Boundary
	City/Town
	Lake
	River/Stream

BOARD LETTER NO. 15 – 458

FINANCE & BUDGET COMMITTEE CONSENT NO. 8

BOARD AGENDA NO.

DATE: October 13, 2015 **RE:** Violation of St. Louis County
Ordinance No. 28 – Bait n’ Bite
(Kabetogama Township)

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor/Treasurer

Mark Rubin
County Attorney

RELATED DEPARTMENT GOAL:

To provide mandated and discretionary licensing services in a timely manner.

ACTION REQUESTED:

The St. Louis County Board is requested to consider penalties and/or suspension of liquor licenses for alleged violation of St. Louis County Ordinance No. 28 by T & M Enterprises of Kabetogama, LLC d/b/a Bait n' Bite, Kabetogama Township, sale to minor, August 22, 2015.

BACKGROUND:

The County Attorney and the County Auditor have received reports from the St. Louis County Sheriff’s Office of an alleged violation of St. Louis County Ordinance No. 28 on August 22, 2015, by T & M Enterprises of Kabetogama, LLC d/b/a Bait n' Bite, Kabetogama Township.

On September 22, 2015, the St. Louis County Liquor Licensing Committee met to discuss the alleged Ordinance No. 28 violation against Bait n’ Bite. After consideration of the allegations and circumstances, the committee recommended a ten (10) day license suspension and \$1,000 civil penalty, with nine (9) days and \$1,000 of the civil penalty stayed for one (1) year on the condition that the licensee have no same or similar violations during that year. The date of the one (1) day suspension will be November 2, 2015.

RECOMMENDATION:

It is recommended that the St. County Board authorize an agreement with T & M Enterprises of Kabotegama LLC d/b/a Bait n’ Bite suspending its liquor licenses as recommended by the St. Louis County Liquor Licensing Committee.

**Violation of St. Louis County Ordinance No. 28 – Bait n’ Bite
(Kabetogama Township)**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Liquor Licensing Committee met on September 22, 2015, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation, sale to minor, on August 22, 2015, against T & M Enterprises of Kabetogama, LLC d/b/a Bait n' Bite, Kabetogama Township; and

WHEREAS, The Liquor Licensing Committee recommended a ten (10) day suspension and \$1,000 civil penalty, with nine (9) days of the suspension and \$1,000 of the civil penalty stayed, for one year with no same or similar violations during that year, and recommended that the County Attorney’s Office propose this penalty to T & M Enterprises of Kabetogama, LLC; and

WHEREAS, T & M Enterprises of Kabetogama, LLC has agreed to accept the proposal if approved by the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement suspending the Wine/Strong Beer License No. 16-WNONSB-00105 and On-Sale 3.2 Percent Liquor License No. 16-CT3.2ONSS-00062 issued to T & M Enterprises of Kabetogama, LLC d/b/a Bait n' Bite, Kabetogama Township, for ten (10) days and \$1,000 civil penalty, with nine (9) days and \$1,000 of the civil penalty stayed for one (1) year on the condition that the licensee have no same or similar violations during that year;

RESOLVED FURTHER, That the date of suspension of the liquor licenses will be November 2, 2015;

RESOLVED FURTHER, That a new violation within the next year (ending November 2, 2016), will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance No. 28, Section 13.

Minutes
September 22, 2015
ST. LOUIS COUNTY LIQUOR LICENSING COMMITTEE MEETING

The meeting was called to order at 8:34 a.m., by Chair Keith Nelson, with the following members present: Deputy Auditor Phil Chapman, County Auditor Don Dicklich, Assistant County Attorney James Nephew, and Lt. Dave Rolland

Dicklich/Rolland moved to approve the minutes of the September 1, 2015, meeting. (4-0)

Commissioner Chris Dahlberg arrived at 8:40 a.m.

There was discussion regarding the alleged liquor law violation at T & M Enterprises of Kabetogama, LLC d/b/a Bait n' Bite, Kabetogama Township, sale to minor on August 22, 2015. Margaret Anderson appeared on behalf of T & M Enterprises of Kabetogama, LLC. Auditor Dicklich made a motion, supported by Commissioner Dahlberg, to recommend to the County Board a ten (10) day suspension and \$1,000.00 fine, nine (9) days and \$1,000.00, stayed, if no same or similar violations occur within one year, subject to additional penalties that may be imposed by the County Board. (5-0)

There was discussion regarding the alleged liquor law violation at Nelson's Resort, Inc. d/b/a Nelson's Resort, Inc., Crane Lake Township, sale to minor on August 28, 2015. Jeremy Pohlman appeared on behalf of Nelson's Resort, Inc. Commissioner Dahlberg made a motion, supported by Auditor Dicklich, to recommend to the County Board a ten (10) day suspension and \$1,000.00 fine, nine (9) days and \$1,000.00, stayed, if no same or similar violations occur within one year, subject to additional penalties that may be imposed by the County Board. (5-0)

There was discussion regarding the alleged liquor law violation at Schanche's Side Lake Store, French Township, sale to minor on August 20, 2015. Betty Schanche appeared on behalf of Schanche's Side Lake Store. Commissioner Dahlberg made a motion, supported by Auditor Dicklich, to recommend to the County Board a ten (10) day suspension and \$1,000.00 fine, nine (9) days and \$1,000.00, stayed, if no same or similar violations occur within one year, subject to additional penalties that may be imposed by the County Board. (5-0)

A Liquor License Fee Comparison Chart was given to each committee member. Chair Nelson asked for this chart to be sent to each County Commissioner and for this item to be place on the next Liquor License Committee meeting agenda.

The meeting was adjourned by Chair Nelson at 9:15 a.m.

Keith Nelson, Chair

Wendy M. Johnson, IS II

BOARD LETTER NO. 15 – 459

FINANCE & BUDGET COMMITTEE CONSENT NO. 9

BOARD AGENDA NO.

DATE: October 13, 2015 **RE:** Violation of St. Louis County
Ordinance No. 28 – Nelson’s
Resort, Inc. (Crane Lake
Township)

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor/Treasurer

Mark Rubin
County Attorney

RELATED DEPARTMENT GOAL:

To provide mandated and discretionary licensing services in a timely manner.

ACTION REQUESTED:

The St. Louis County Board is requested to consider penalties and/or suspension of liquor licenses for alleged violation of St. Louis County Ordinance No. 28 by Nelson's Resort, Inc. d/b/a Nelson's Resort, Inc., Crane Lake Township, sale to minor, August 28, 2015.

BACKGROUND:

The County Attorney and the County Auditor have received reports from the St. Louis County Sheriff's Office of an alleged violation of St. Louis County Ordinance No. 28 on August 28, 2015, by Nelson's Resort, Inc. d/b/a Nelson's Resort, Inc., Crane Lake Township.

On September 22, 2015, the St. Louis County Liquor Licensing Committee met to discuss the alleged Ordinance No. 28 violation against Nelson's Resort, Inc. After consideration of the allegations and circumstances, the committee recommended a ten (10) day license suspension and \$1,000 civil penalty, with nine (9) days and \$1,000 of the civil penalty stayed for one (1) year on the condition that the licensee have no same or similar violations during that year. The date of the one (1) day suspension will be November 2, 2015.

RECOMMENDATION:

It is recommended that the St. County Board authorize an agreement with Nelson's Resort d/b/a Nelson's Resort, Inc., suspending its liquor licenses as recommended by the St. Louis County Liquor Licensing Committee.

**Violation of St. Louis County Ordinance No. 28 – Nelson’s Resort, Inc.
(Crane Lake Township)**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Liquor Licensing Committee met on September 22, 2015, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation, sale to minor, on August 28, 2015, against Nelson's Resort, Inc. d/b/a Nelson's Resort, Inc., Crane Lake Township; and

WHEREAS, The Liquor Licensing Committee recommended a ten (10) day suspension and \$1,000 civil penalty, with nine (9) days of the suspension and \$1,000 of the civil penalty stayed, for one year with no same or similar violations during that year, and recommended that the County Attorney’s Office propose this penalty to Nelson's Resort, Inc.; and

WHEREAS, Nelson's Resort, Inc. has agreed to accept the proposal if approved by the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement suspending the Seasonal On-Sale Intoxicating Liquor License No. SE159 and Seasonal Sunday On-Sale Intoxicating Liquor License No. SES159 and Off-Sale 3.2 Percent Malt Liquor License No. 16-CT3.2OFSL-000 issued to Nelson's Resort, Inc. d/b/a Nelson's Resort, Inc., Crane Lake Township, for ten (10) days and \$1,000 civil penalty, with nine (9) days and \$1,000 of the civil penalty stayed for one (1) year on the condition that the licensee have no same or similar violations during that year;

RESOLVED FURTHER, That the date of suspension of the liquor licenses will be November 2, 2015;

RESOLVED FURTHER, That a new violation within the next year (ending November 2, 2016), will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance No. 28, Section 13.

Minutes
September 22, 2015
ST. LOUIS COUNTY LIQUOR LICENSING COMMITTEE MEETING

The meeting was called to order at 8:34 a.m., by Chair Keith Nelson, with the following members present: Deputy Auditor Phil Chapman, County Auditor Don Dicklich, Assistant County Attorney James Nephew, and Lt. Dave Rolland

Dicklich/Rolland moved to approve the minutes of the September 1, 2015, meeting. (4-0)

Commissioner Chris Dahlberg arrived at 8:40 a.m.

There was discussion regarding the alleged liquor law violation at T & M Enterprises of Kabetogama, LLC d/b/a Bait n' Bite, Kabetogama Township, sale to minor on August 22, 2015. Margaret Anderson appeared on behalf of T & M Enterprises of Kabetogama, LLC. Auditor Dicklich made a motion, supported by Commissioner Dahlberg, to recommend to the County Board a ten (10) day suspension and \$1,000.00 fine, nine (9) days and \$1,000.00, stayed, if no same or similar violations occur within one year, subject to additional penalties that may be imposed by the County Board. (5-0)

There was discussion regarding the alleged liquor law violation at Nelson's Resort, Inc. d/b/a Nelson's Resort, Inc., Crane Lake Township, sale to minor on August 28, 2015. Jeremy Pohlman appeared on behalf of Nelson's Resort, Inc. Commissioner Dahlberg made a motion, supported by Auditor Dicklich, to recommend to the County Board a ten (10) day suspension and \$1,000.00 fine, nine (9) days and \$1,000.00, stayed, if no same or similar violations occur within one year, subject to additional penalties that may be imposed by the County Board. (5-0)

There was discussion regarding the alleged liquor law violation at Schanche's Side Lake Store, French Township, sale to minor on August 20, 2015. Betty Schanche appeared on behalf of Schanche's Side Lake Store. Commissioner Dahlberg made a motion, supported by Auditor Dicklich, to recommend to the County Board a ten (10) day suspension and \$1,000.00 fine, nine (9) days and \$1,000.00, stayed, if no same or similar violations occur within one year, subject to additional penalties that may be imposed by the County Board. (5-0)

A Liquor License Fee Comparison Chart was given to each committee member. Chair Nelson asked for this chart to be sent to each County Commissioner and for this item to be place on the next Liquor License Committee meeting agenda.

The meeting was adjourned by Chair Nelson at 9:15 a.m.

Keith Nelson, Chair

Wendy M. Johnson, IS II

BOARD LETTER NO. 15 – 460

FINANCE & BUDGET COMMITTEE CONSENT NO. 10

BOARD AGENDA NO.

DATE: October 13, 2015

RE: Violation of St. Louis County Ordinance No. 28 – Schanche’s Side Lake Store (French Township)

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor/Treasurer

Mark Rubin
County Attorney

RELATED DEPARTMENT GOAL:

To provide mandated and discretionary licensing services in a timely manner.

ACTION REQUESTED:

The St. Louis County Board is requested to consider penalties and/or suspension of liquor license for alleged violation of St. Louis County Ordinance No. 28 by Jeffrey Schanche d/b/a Schanche's Side Lake Store, French Township, sale to minor, August 20, 2015.

BACKGROUND:

The County Attorney and the County Auditor have received reports from the St. Louis County Sheriff’s Office of an alleged violation of St. Louis County Ordinance No. 28 on August 20, 2015, by Jeffrey Schanche d/b/a Schanche's Side Lake Store, French Township.

On September 22, 2015, the St. Louis County Liquor Licensing Committee met to discuss the alleged Ordinance No. 28 violation against Schanche's Side Lake Store. After consideration of the allegations and circumstances, the committee recommended a ten (10) day license suspension and \$1,000 civil penalty, with nine (9) days and \$1,000 of the civil penalty stayed for one (1) year on the condition that the licensee have no same or similar violations during that year. The date of the one (1) day suspension will be November 2, 2015.

RECOMMENDATION:

It is recommended that the St. County Board authorize an agreement with Jeffrey Schanche d/b/a Schanche’s Side Lake Store suspending its liquor licenses as recommended by the St. Louis County Liquor Licensing Committee.

**Violation of St. Louis County Ordinance No. 28 – Schanche’s Side Lake Store
(French Township)**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Liquor Licensing Committee met on September 22, 2015, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation, sale to minor, on August 20, 2015, against Jeffrey Schanche d/b/a Schanche's Side Lake Store, French Township; and

WHEREAS, The Liquor Licensing Committee recommended a ten (10) day suspension and \$1,000 civil penalty, with nine (9) days of the suspension and \$1,000 of the civil penalty stayed, for one year with no same or similar violations during that year, and recommended that the County Attorney’s Office propose this penalty to Jeffrey Schanche; and

WHEREAS, Jeffrey Schanche has agreed to accept the proposal if approved by the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement suspending the Off-Sale 3.2 Percent Malt Liquor License No. 16-CT3.2OFSL-00079 issued to Jeffrey Schanche d/b/a Schanche's Side Lake Store, French Township, for ten (10) days and \$1,000 civil penalty, with nine (9) days and \$1,000 of the civil penalty stayed for one (1) year on the condition that the licensee have no same or similar violations during that year;

RESOLVED FURTHER, That the date of suspension of the liquor license will be November 2, 2015;

RESOLVED FURTHER, That a new violation within the next year (ending November 2, 2016), will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance No. 28, Section 13.

Minutes
September 22, 2015
ST. LOUIS COUNTY LIQUOR LICENSING COMMITTEE MEETING

The meeting was called to order at 8:34 a.m., by Chair Keith Nelson, with the following members present: Deputy Auditor Phil Chapman, County Auditor Don Dicklich, Assistant County Attorney James Nephew, and Lt. Dave Rolland

Dicklich/Rolland moved to approve the minutes of the September 1, 2015, meeting. (4-0)

Commissioner Chris Dahlberg arrived at 8:40 a.m.

There was discussion regarding the alleged liquor law violation at T & M Enterprises of Kabetogama, LLC d/b/a Bait n' Bite, Kabetogama Township, sale to minor on August 22, 2015. Margaret Anderson appeared on behalf of T & M Enterprises of Kabetogama, LLC. Auditor Dicklich made a motion, supported by Commissioner Dahlberg, to recommend to the County Board a ten (10) day suspension and \$1,000.00 fine, nine (9) days and \$1,000.00, stayed, if no same or similar violations occur within one year, subject to additional penalties that may be imposed by the County Board. (5-0)

There was discussion regarding the alleged liquor law violation at Nelson's Resort, Inc. d/b/a Nelson's Resort, Inc., Crane Lake Township, sale to minor on August 28, 2015. Jeremy Pohlman appeared on behalf of Nelson's Resort, Inc. Commissioner Dahlberg made a motion, supported by Auditor Dicklich, to recommend to the County Board a ten (10) day suspension and \$1,000.00 fine, nine (9) days and \$1,000.00, stayed, if no same or similar violations occur within one year, subject to additional penalties that may be imposed by the County Board. (5-0)

There was discussion regarding the alleged liquor law violation at Schanche's Side Lake Store, French Township, sale to minor on August 20, 2015. Betty Schanche appeared on behalf of Schanche's Side Lake Store. Commissioner Dahlberg made a motion, supported by Auditor Dicklich, to recommend to the County Board a ten (10) day suspension and \$1,000.00 fine, nine (9) days and \$1,000.00, stayed, if no same or similar violations occur within one year, subject to additional penalties that may be imposed by the County Board. (5-0)

A Liquor License Fee Comparison Chart was given to each committee member. Chair Nelson asked for this chart to be sent to each County Commissioner and for this item to be place on the next Liquor License Committee meeting agenda.

The meeting was adjourned by Chair Nelson at 9:15 a.m.

Keith Nelson, Chair

Wendy M. Johnson, IS II

BOARD LETTER NO. 15 – 461

FINANCE & BUDGET COMMITTEE CONSENT NO. 11

BOARD AGENDA NO.

DATE: October 13, 2015 **RE:** 2015 Third Quarter Budget Changes

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

Provide professional finance and accounting services in keeping with best practices, ensuring that public dollars are used exclusively for authorized public purposes.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the budgetary revenue and expenditure changes incurred in the third quarter of 2015.

BACKGROUND:

Each year, the County Board adopts a resolution which allows for transfers and appropriations within funds for the current budget year. In addition, the 2015 Budget Resolution No. 698, dated Dec. 16, 2014 requires that increases to the original governmental funds revenue and expenditure budgets cannot be made without County Board approval. The following represent the transfers and budgetary changes requested during the third quarter of 2015.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the 2015 third quarter budget changes.

2015 Third Quarter Budget Changes

BY COMMISSIONER _____

WHEREAS, All increases in original governmental funds revenue and expenditure budgets require County Board approval; and

WHEREAS, Departments anticipate being notified of additional revenues throughout the year and need approval to increase revenue and expenditure budgets; and

WHEREAS, Proposed budget adjustments are levy neutral;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the following budget changes:

1. Use of Recorder's Technology assigned fund balance for Torrens book binding (\$22,119.69).
2. Increase revenue and expense budget in Personal Service Fund to anticipated levels for Child in Need of Protective Services (CHIPS) court expenses (\$5,000.00).
3. Use of Attorney's forfeiture fund balance to purchase furniture (\$49,894.89) and to cover donations to agencies that provide support to the St. Louis County Attorney's office (\$10,000.00).
4. Reimburse ditching fund balance (County Drainage Authority Resolution No. 15-02) for items paid for by Emmons & Olivier Resources (\$13,966.20).
5. Increase Public Works revenue and expense budget to match actual revenue received from City of Biwabik and City of Floodwood for overage on SAP 69-030-035 (Resolution No. 15-357) (\$978.88).
6. Increase Land & Minerals revenue and expense budget as a result of reclassifying revenue to the correct category (\$25,000.00).
7. Increase Home Grant revenue and expense budget to reflect actual program income received (\$9,636.29).
8. Increase Septic Loans revenue and expense budget to account for loan funds anticipated to be received from the Minnesota Department of Agriculture to help fund septic system replacement and repair (acceptance of loan originally approved per Resolution No. 14-341) (\$55,000.00).
9. Increase capital projects revenue and expense budget to account for rebates received from MN Power (\$1,085.68).
10. Increase revenue and expense budget in 2015C Capital Improvement Bond to match year-to-date investment earnings (\$27,800.56).
11. Increase Motor Pool revenue and expense budget for Electric Vehicle Pilot grant, which will be used to lease an electric vehicle for three years (\$10,800.00).

	Fund	Agency	Object	Grant	Year	Expense Budget	Transfer Out	Accumulation of Fund Balance	Revenue Budget	Transfers In	Use of Fund Balance
1	100	121002	623200			22,119.69					
	100	999999	311014								(22,119.69)
2	149	149001	583100						(5,000.00)		
	149	149001	629900			5,000.00					
3	167	167001	640300			49,894.89					
	167	167001	624900			10,000.00					
	167	999999	311030								(59,894.89)
4	178	178002	583100						(13,966.20)		
	178	999999	311037					13,966.20			
5	220	220318	551540						(574.08)		
	220	220318	551553						(404.80)		
	220	220318	652700			978.88					
6	240	240002	583100						(25,000.00)		
	240	240002	629900			25,000.00					
7	270	271004	629900			9,636.29					
	270	271004	540307						(9,636.29)		
8	280	280001	532901						(55,000.00)		
	280	280001	629900			55,000.00					
9	400	400015	545137						(1,085.68)		
	400	400015	663100			1,085.68					
10	444	444001	571000						(27,800.56)		
	444	444001	629900			27,800.56					
11	715	715013	532502						(10,800.00)		
	715	715013	634101			10,800.00					

BOARD LETTER NO. 15 - 462

FINANCE & BUDGET COMMITTEE CONSENT NO. 12

BOARD AGENDA NO.

DATE: October 13, 2015 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60032.

9/28/2015
1:41:50PM

Abatements Submitted for Approval by the St. Louis County Board
on 10/13/2015

<u>PARCEL CODE</u>	<u>AUD.NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>
520 96 60	0 15554	BEATREZ, ANTHONY	R	Rice Lake	Bill Downs	HOMESTEAD	2015	110.00
10 4540 340	0 15557	BERG, RYAN	R	City of Duluth	Christina Johnson	HOMESTEAD	2015	364.00
140 170 1860	0 15560	DAWSON, JAN & THELMA	R	Hibbing	Rodella LaFreniere	HOMESTEAD	2015	650.00
105 30 430	0 15559	DUGDALE, LEIGH	R	Babbitt	David Hillstrom	HOMESTEAD	2015	878.00
10 470 1110	0 15562	HANN, MELISSA	R	City of Duluth	Frank Carver	HOMESTEAD	2015	366.00
520 12 1020	0 15553	MANNON, PHILIP	R	Rice Lake	Bill Downs	HOMESTEAD	2015	228.00
520 11 1251	0 15555	RUTKA PATRICIA	R	Rice Lake	Margaret Dunsmore	HOMESTEAD	2015	212.00
520 11 1251	0 15556	RUTKA, PATRICIA	R	Rice Lake	Margaret Dunsmore	HOMESTEAD	2014	207.72
141 40 2223	0 15558	TICHY, JAMES	R	Hibbing	Shannon Cairns	HOMESTEAD	2015	750.00
340 25 290	0 15561	YOUNG, NICOLE	R	Fayal	Mason Couvier	HOMESTEAD	2015	580.00

BOARD LETTER NO. 15 – 463

FINANCE & BUDGET COMMITTEE CONSENT NO. 13

BOARD AGENDA NO.

DATE: October 13, 2015 **RE:** Sale of County Fee Land as
Part of Tax Forfeited Shoreland
Parcel (Unorganized Township
56-14)

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

To facilitate county fee land purchase, sale and easement activities.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the sale of County Fee land adjoining and part of a tax forfeited shoreland lease parcel and authorize a quit claim deed to the current leaseholders.

BACKGROUND:

St. Louis County received a warranty deed for a parcel of land in Unorganized Township 56-14 in 1987. This parcel was conveyed to the county as a result of an encroaching tax-forfeited Shoreland Lease Cabin Site. This parcel has been administered by the Land and Minerals Department as part of its shoreland lease program. Minnesota Session Laws, 2012, Chapter 236, Section 28 authorized St. Louis County to sell tax forfeited parcels to current leaseholders. 2015 Minnesota Session Laws amended Section 28 to include county fee land when it is in the best interest of the county. The final Linwood plat was approved by County Board Resolution No. 14-715, dated December 16, 2014. The county fee land was included as a portion of Lot 19, Block 2 LINWOOD. The appraised value of \$21,700 for this property was proportioned between the forfeit land and the fee owned land and this amount will be paid to St. Louis County by the current lessees upon closing.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a Quit Claim Deed conveying the fee owned portion of Lot 19, Block 2, LINWOOD within Government Lot 4, Section 28, T56N, R14W to Jill Karlson and Mark Flynn as joint tenants. Payment of \$21,700 will be payable to Fund 100, Agency 128014, Object 583100, and the buyers are responsible for deed tax and recording fees.

**Sale of County Fee Land as Part of Tax Forfeited Shoreland Parcel
(Unorganized Township 56-14)**

BY COMMISSIONER _____

WHEREAS, Minnesota Session Laws, 2012, Chapter 236, Section 28, authorizes St. Louis County to sell tax forfeited shoreland parcels to current leaseholders and directs that the parcels be surveyed and appraised prior to sale; and

WHEREAS, Minnesota Session Laws 2015 amended Section 28 to include county fee land when it is in the best interest of the county; and

WHEREAS, Current leaseholders have expressed an interest in purchasing a tax forfeited shoreland parcel in Unorganized Township 56-14 described as follows:

That part of Lot 19, Block 2, LINWOOD lying within Government Lot 4, Section 28, T56N, R14W.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a quit claim deed conveying the above described property to Jill Karlson and Mark Flynn as joint tenants, with payment of \$21,700 payable to Fund 100, Agency 128014, Object 583202, and buyers are responsible for deed tax and recording fees.

Lot 19, Block 2, LINWOOD

County "fee" owned poriton shown in yellow.



ST OF MN
C278 L35
642-0010-04700

ST OF MN
C278 L35
642-0111-00270

ST OF MN
C278 L35
642-0111-00280

Government Lot 1, Seciton 28, T56N, R14W

Government Lot 4, Seciton 28, T56N, R14W

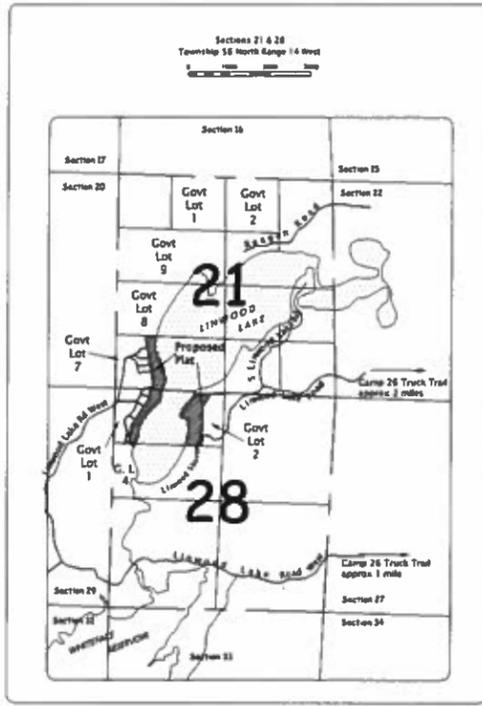
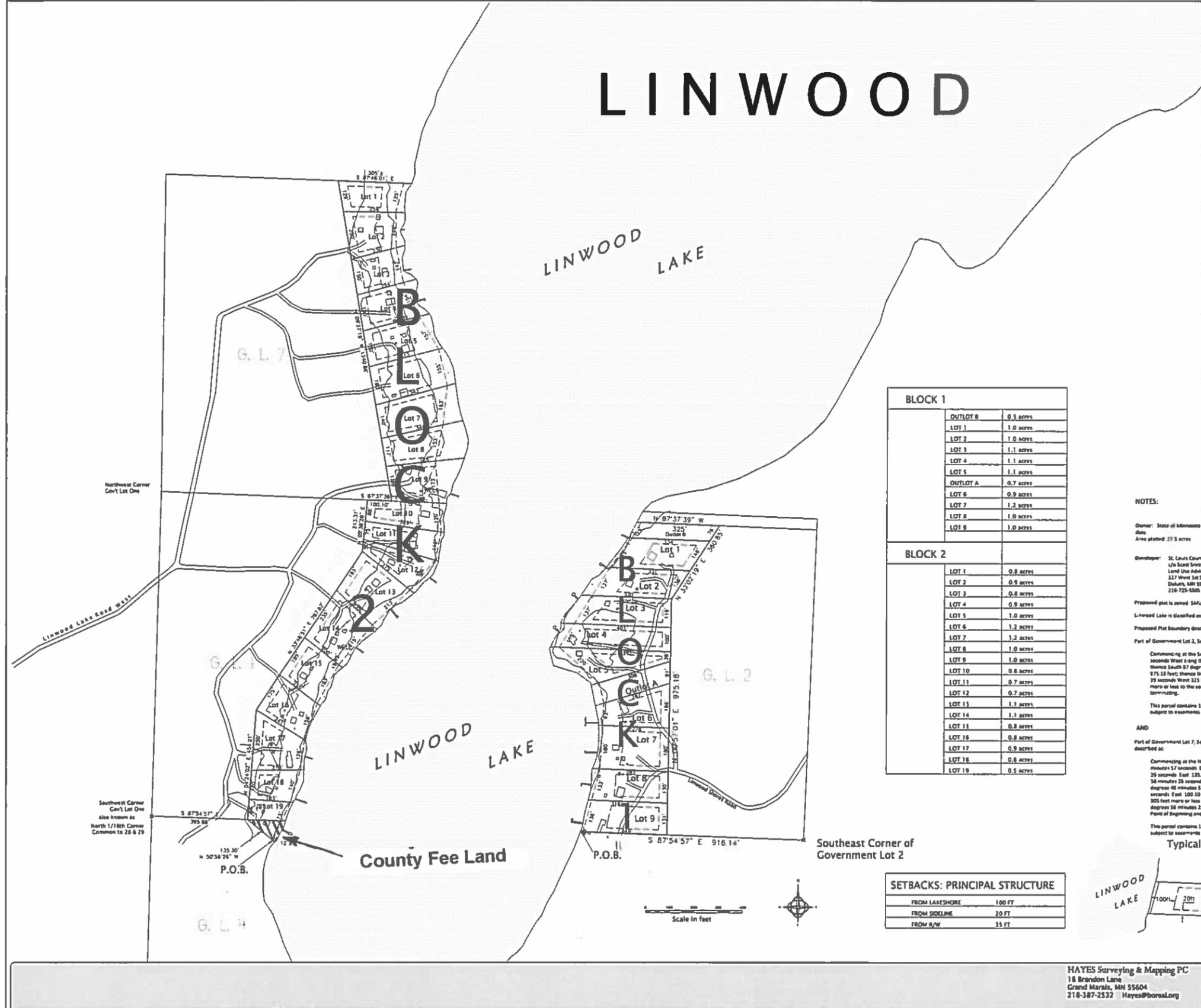
MAJEWSKI
WILLIAM C ETUX
642-0010-04716

ASSESSED
ELSEWHERE
642-0010-04717

Lot 19, Block 2, LINWOOD
shown in blue

County Fee Owned Parcel
Acquired 1987 shown in Yellow

LINWOOD



BLOCK 1	
OUTLOT B	0.5 acres
LOT 1	1.0 acres
LOT 2	1.0 acres
LOT 3	1.1 acres
LOT 4	1.1 acres
LOT 5	1.1 acres
OUTLOT A	0.7 acres
LOT 6	0.9 acres
LOT 7	1.2 acres
LOT 8	1.0 acres
LOT 9	1.0 acres

BLOCK 2	
LOT 1	0.8 acres
LOT 2	0.9 acres
LOT 3	0.8 acres
LOT 4	0.9 acres
LOT 5	1.0 acres
LOT 6	1.2 acres
LOT 7	1.2 acres
LOT 8	1.0 acres
LOT 9	1.0 acres
LOT 10	0.8 acres
LOT 11	0.9 acres
LOT 12	0.7 acres
LOT 13	1.7 acres
LOT 14	1.1 acres
LOT 15	0.8 acres
LOT 16	0.8 acres
LOT 17	0.9 acres
LOT 18	0.8 acres
LOT 19	0.5 acres

NOTES:

Owner: State of Minnesota
 Date: 6-22-2013 through 10-25-2013
 Area plotted: 27.5 acres
 Wetland Delineation USACE approved

Developer: St. Louis County Land Department
 1/2 Seward Street
 Land Use Advisor
 127 West 1st St.
 Duluth, MN 55802
 218-725-5805

Surveyor: Maureen Hayes
 Hayes Surveying & Mapping PC
 18 Broadland Lane
 Grand Marais, MN 55884
 218-387-2532

10-21-2013 #2013-02923-LEB
 Tamara E. Cameron
 St. Paul District, US ACEC
 180 Fifth St. E., Suite 700
 St. Paul, MN 55101

Proposed plat is issued S.M.A.-7. All adjoining corners are issued S.M.A.-7.

Linwood Lake is classified as a Recreational Development lake with a 100 foot building setback from Ordinary High Water Line. Shore impact zone is 50 feet.

Proposed Plat Boundary description:
 Part of Government Lot 2, Section 28, Township 56 North, Range 14 West more particularly described as:
 Commencing at the Southeast corner of Government Lot 2, marked by a 1/8 inch rebar with aluminum cap LS 043805, thence North 87 degrees 54 minutes 57 seconds West along the south line of Government Lot 2 916.14 feet to a 1/8 inch rebar with plastic cap LS 043805, the Point of Beginning of the land to be described; thence South 87 degrees 54 minutes 57 seconds East 340.13 feet along the south line of Government Lot 2; thence North 02 degrees 51 minutes 02 seconds East 875.18 feet; thence North 23 degrees 02 minutes 18 seconds East 362.05 feet; thence parallel with the north line of Government Lot 2 North 87 degrees 57 minutes 29 seconds West 225 feet more or less to the shore of Linwood Lake; thence southerly, southeasterly and easterly along the shore of Linwood Lake 1430 feet more or less to the north line of Government Lot 2, thence South 87 degrees 54 minutes 57 seconds East 5 feet more or less to the Point of Beginning and there commencing.

This parcel contains 10.6 acres, more or less, and incorporates by reference all calls for physical monuments shown on the attached survey map. Together with and subject to easements and servitudes of use or record, if any.

AND
 Part of Government Lot 7, Section 21 and part of Government Lot 1 and Government Lot 4, Section 28, of Township 56 North, Range 14 West, more particularly described as:
 Commencing at the North sixteenth corner common to Sections 21 and 28, marked by a 1/8 inch rebar with aluminum cap LS 043805, thence South 87 degrees 54 minutes 57 seconds East along the north line of Government Lot 4 775.88 feet to a 1/8 inch rebar with plastic cap LS 043805, thence South 53 degrees 56 minutes 26 seconds East 135.20 feet to a 1/8 inch rebar with plastic cap LS 043805, the Point of Beginning of the land to be described; thence returning North 50 degrees 56 minutes 26 seconds West 175.32 feet to the north line of Government Lot 4, thence North 54 degrees 34 minutes 02 seconds East 454.23 feet; thence North 23 degrees 48 minutes 51 seconds East 787.82 feet; thence North 05 degrees 58 minutes 28 seconds East 233.23 feet; thence South 87 degrees 57 minutes 29 seconds East 100.10 feet; thence North 23 degrees 17 minutes 19 seconds West 1340.86 feet; thence South 87 degrees 56 minutes 26 seconds East a distance of 305 feet more or less to the shore of Linwood Lake; thence southerly along the shore of Linwood Lake 2823 feet more or less to a point which bears South 30 degrees 58 minutes 28 seconds East from the Point of Beginning; thence North 50 degrees 54 minutes 26 seconds West a distance of 22 feet more or less to the Point of Beginning and there terminating.

This parcel contains 18.8 acres, more or less, and incorporates by reference all calls for physical monuments shown on the attached survey map. Together with and subject to easements and servitudes of use or record, if any.

SETBACKS: PRINCIPAL STRUCTURE

FROM LAKESHORE	100 FT
FROM SIDELINE	20 FT
FROM R/W	35 FT

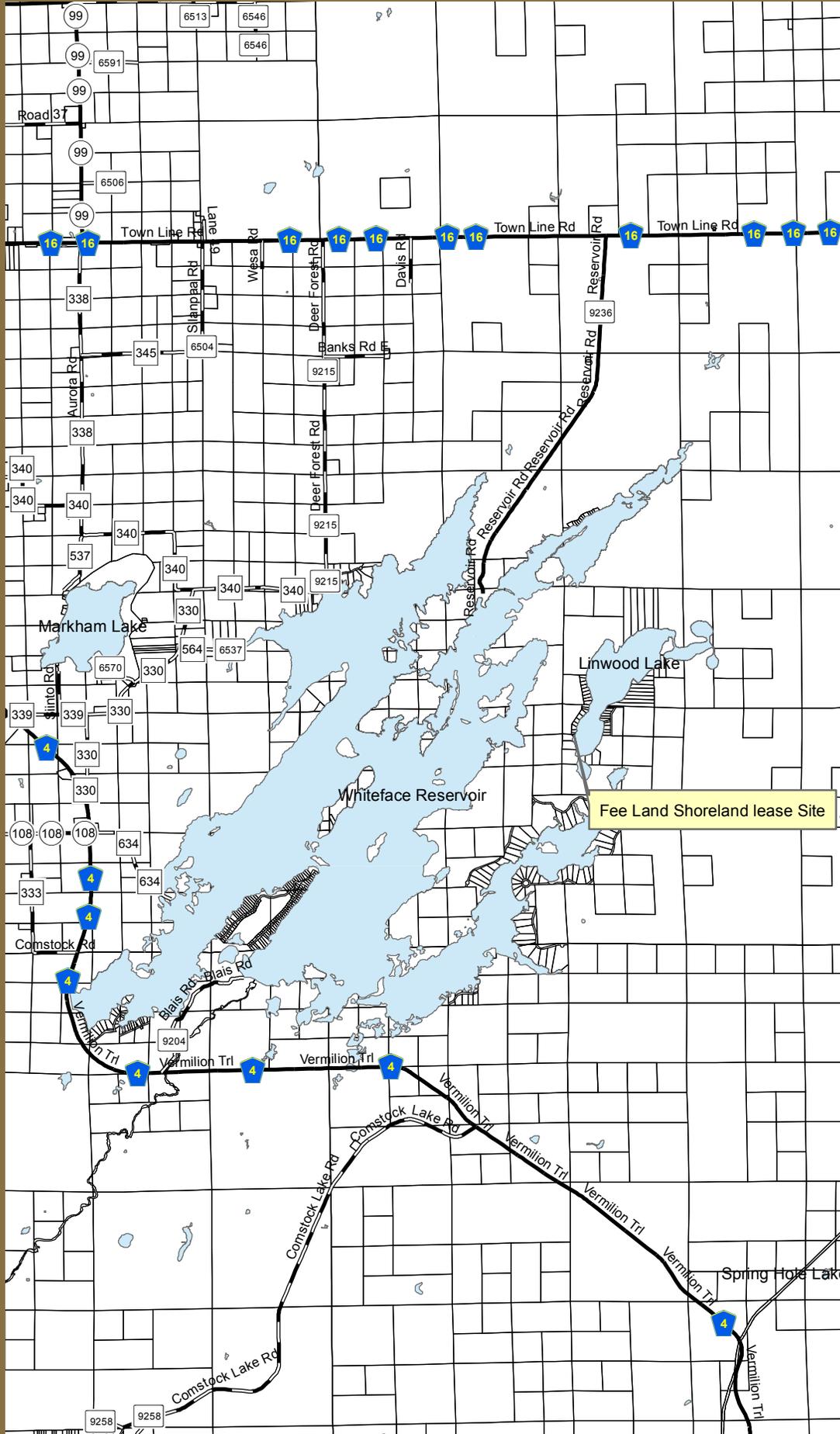




Fee Land Conveyance Part of Lot 19, Block 2, LINWOOD



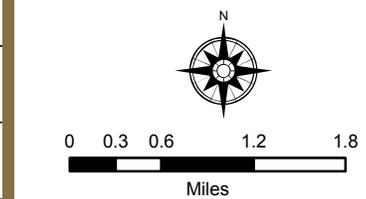
Unorganized Township T56N, R14W



Saint Louis County
Planning Department
GIS Division

Road Surface Class. Twp SURF_TYPE

- Paved Road
- Gravel Road
- sde.STLOUIS.ENVIRO_Lakes
- sde.STLOUIS.CDSTRL_ParcelsInfo
- mcd polygon



Property Management
(218) 725-5085
www.stlouiscountymn.gov

Source: St. Louis County, DNR

Map Created: 10/6/2015

Disclaimer
This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.

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BOARD LETTER NO. 15 – 464

PUBLIC SAFETY & CORRECTIONS COMMITTEE

CONSENT NO. 14

BOARD AGENDA NO.

DATE: October 13, 2015 **RE:** **SHIELD Record Management
System Upgrade for Web-
Based Environment**

FROM: **Kevin Gray
County Administrator**

**Ross Litman
Sheriff**

**Jeremy Craker, Director
Information Technology**

RELATED DEPARTMENT GOAL:

To enhance public safety.

ACTIONS REQUESTED:

The St. Louis County Board is requested to authorize an agreement with Courtview Justice Solutions of Canton, OH, for an upgrade to the SHIELD Record Management System to enable a web-based environment.

BACKGROUND:

Courtview Justice Solutions has proposed an upgrade project that will migrate SHIELD law enforcement application and related interfaces into a new Oracle environment that will replace client-server technology with new web-based technology.

In order for law enforcement to receive information regarding person cautions, warrants, and protection orders, 911 staff have SHIELD at every dispatch console position. The migration will simplify search screens to allow dispatchers to receive the information they need in a simple to navigate format. This migration to a web-based environment will create officer-friendly search screens and quicker returns on queries. The SHIELD application has several interfaces that will now be available to law enforcement on their Mobile Data Computers. This includes the interface with State of Minnesota Courts Information System/Odyssey application that pulls in warrants and protection orders from the Courts in real-time, and the Master Addressing Repository. These resources would then be available, not only to dispatcher stations and in squad rooms, but accessible to law enforcement in the squad for a more informed, safer and rapid response.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an agreement with Courtview Justice Solutions, Canton, OH, for an upgrade to the SHIELD Record Management System to enable a web-based environment in an amount not to exceed \$189,000, payable from:

- \$ 3,402 Account 166, Fund 166001, Object 634800
- \$15,498 Account 168, Fund 168001, Object 634800
- \$75,600 Account 992, Fund 992001, Object 634800
- \$94,500 Account 179, Fund 179001, Object 634800

**SHIELD Record Management System Upgrade
for Web-Based Environment**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Board supports the goals of sharing criminal justice information and communication systems throughout the region; and

WHEREAS, Currently 911 staff use SHIELD to perform searches and receive results from the Record Management System application regarding person cautions, warrants, and protection orders; and

WHEREAS, Courtview Justice Solutions of Canton, OH, has proposed an upgrade project that will migrate SHIELD law enforcement application and related interfaces into a new Oracle environment which will replace client-server technology with new web-based technology; and

WHEREAS, This upgrade will allow access to SHIELD for law enforcement responders in the field for a safer and more rapid response;

THEREFORE, BE IT RESOLVED, That the St. Louis County BOARD authorizes an agreement with Courtview Justice Solutions, Canton, OH, for an upgrade to the SHIELD Record Management System to enable a web-based environment in an amount not to exceed \$189,000, payable from:

\$ 3,402 Account 166, Fund 166001, Object 634800
\$15,498 Account 168, Fund 168001, Object 634800
\$75,600 Account 992, Fund 992001, Object 634800
\$94,500 Account 179, Fund 179001, Object 634800

RESOLVED FURTHER, That the appropriate county officials are authorized to execute all agreement and contracts necessary to fulfill the upgrade to SHIELD as approved by the St. Louis County Attorney.

BOARD LETTER NO. 15 – 465

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: October 13, 2015 **RE:** Contract Extension for
Purchase of High Resolution
Aerial Photography

FROM: Kevin Z. Gray
County Administrator

Barbara Hayden
Director of Planning

RELATED DEPARTMENT GOAL:

Provide quality data to policy makers, staff and the public in an accessible format.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a contract extension with Pictometry International Corporation for the acquisition of a second flight of new oblique and orthogonal aerial photography.

BACKGROUND:

Aerial photography has become a significant source of information for many St. Louis County departments, particularly those that use Geographic Information Systems (GIS). Aerial photography aids in business operations as the user can better visualize what exists on the ground than with traditional basemaps. St. Louis County has used aerial photography for a wide range of purposes, including 911 and public safety, land and forest management, property valuation and assessment, road construction projects, and land use planning. Additionally, the general public uses aerial photography as a reference layer in the County Land Explorer.

In July 2012, St. Louis County Board authorized an aerial imagery acquisition in 2013 with Pictometry International Corporation, Rochester, NY, which included an option for a second aerial imagery acquisition flight in three years.

The amount of the proposed 2016 pictometry acquisition is \$531,261 which includes the flight, aerial imagery delivered to the county, and supporting viewer/analytical technologies for three years. Six departments (Sheriff's/911 Communications, Public Works, Land and Minerals, Planning and Community Development, Public Records and Property Valuation, and Environmental Services) have budgeted funds for a 2016 pictometry imagery acquisition, which will be extended over a three-year period. Each of these departments will contribute approximately \$29,514 per year in 2016, 2017 and 2018.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a contract extension with Pictometry International Corporation, Rochester, NY, for 2016 aerial photography and related technologies, for an amount of \$531,261. Payment will be made in installments beginning with an initial payment of \$177,371 due upon shipments of the imagery in 2016 payable from Fund 100, Agency 109003, with the remaining balance due on the anniversaries of imagery shipments in 2017 and 2018.

Purchase High Resolution Aerial Photography

BY COMMISSIONER _____

WHEREAS, St. Louis County makes extensive use of aerial photography for business operations using Geographical Information Systems (GIS); and

WHEREAS, St. Louis County is in need of an updated high resolution aerial photography product to assist with business operations; and

WHEREAS, The St. Louis County Board authorized an aerial imagery acquisition in 2013 with Pictometry International Corporation which included an option for a second aerial imagery acquisition flight in three years; and

WHEREAS, St. Louis County departments have budgeted the second aerial imagery acquisition in respective 2016, 2017 and 2018 budgets;

THEREFORE, BE IT RESOLVED, The St. Louis County Board authorizes a contract extension with Pictometry International Corporation, Rochester, New York, for 2016 oblique and orthogonal aerial photography and related technologies in an amount of \$531,261;

RESOLVED FURTHER, That the purchase shall be payable from Fund 100, Agency 109003, Object 629900 with funds transferred from each of the following departments: Sheriff/911 Communications; Public Works; Land and Minerals; Public Records and Property Valuation; Environmental Services and Planning and Community Development.



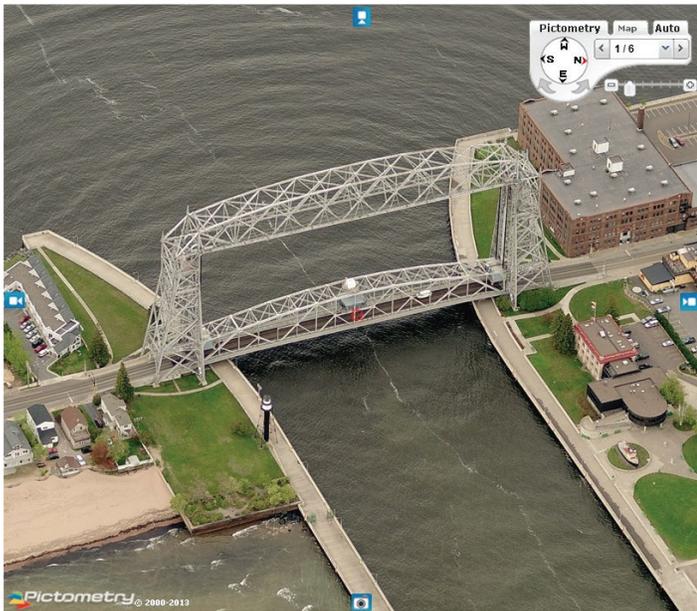
PICTOMETRY AERIAL IMAGERY

St. Louis County Project Overview

Oblique "Bird's Eye" Aerial Photography

About: Pictometry is a unique type of aerial photography that combines traditional orthographic (from directly above) images with oblique (45 degree angle or "bird's eye") images to produce a set of imagery ideally suited for County GIS and other mapping operations. Pictometry offers a suite of software that integrates well with St. Louis County's GIS and enables users to visualize and measure distances, heights, areas, and other characteristics of buildings and landscapes from as many as 12 different angles.

Time Period and Coverage of Data Content: St. Louis County first obtained Pictometry imagery in 2007, and then in 2009, for several municipal area projects. All of St. Louis County was photographed in early May, 2013. This timeframe assured "leaf off" conditions for maximum visibility of features. Most of St. Louis County was captured at a 9-inch pixel resolution, with several areas captured at enhanced 3-inch pixel resolution. The County's Land Records Work Group has recommended funding a Pictometry imagery capture for Spring 2016 that will include enhanced 3-inch imagery in many municipalities and high-density development areas.



Oblique "Bird's Eye" View (4-Way): All locations can be viewed at a 45 degree angle from multiple directions. Pictured is Duluth aerial lift bridge (from east).

Orthographic View: Traditional "ortho" images depict all areas as seen from directly above. Pictured is Duluth aerial lift bridge from above.

Imagery Resolution

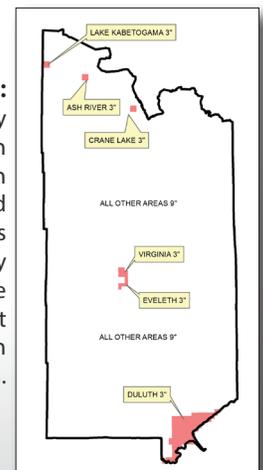


9-Inch Ortho/Oblique: 2013 imagery available throughout most areas of St. Louis County.



3-Inch Ortho/Oblique: 2013 enhanced resolution available in select areas (Duluth, Virginia, Eveleth, Crane Lake, Kabetogama Lake, and Ash River areas).

2013 Project: All of St. Louis County captured at 9-inch resolution with select (red shaded areas) municipalities and high-density lakeshore development captured at 3-inch resolution.

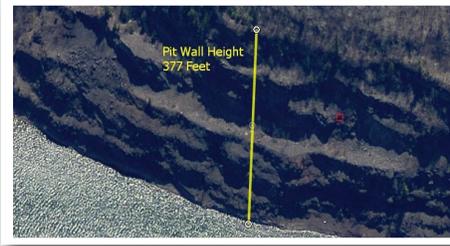


BENEFITS OF PICTOMETRY IMAGERY

Examples of Pictometry Analytics



MEASURE AREA & DISTANCE



MEASURE HEIGHT



MEASURE ELEVATION, GRADE

Pictometry is used by many departments at St. Louis County, in both the desktop and mobile environments. **Assessment/ Appraisal, Planning/Land Use, Public Safety, Land/Minerals/ Forestry, Septic/Environmental, Property Management** and other key business lines within the county benefit from the quality of decision support resources provided by Pictometry imagery.

LAND & PROPERTY

- Finding unpermitted structures, buildings that have not been assessed, or have been taken down
- Viewing appraisal subjects where access is restricted (airport, reservation, etc.) or where entry has been refused
- Reviewing parcels from the air before inspections so staff know where to devote time & attention
- Improved locational awareness -- ability of staff to see what parcel they are on when inspecting properties -- in relation to other parcels
- Verifying wall height changes on large commercial/industrial buildings
- Identifying and measuring cell towers & billboards
- Determining structure use / purpose
- Measuring lake frontage and lot sizes and setback distances
- Determining lot buildable area
- Evaluating property dimensions for septic systems and replacement areas
- Ability to view all sides of a building from different angles
- Locating trails and access routes to remote properties
- Measuring tree heights and evaluating forest health conditions
- Identifying illegal harvest sites, trails, shooting lanes, or other unpermitted activities in forested areas

PUBLIC SAFETY

- Situational awareness for communication between 911 dispatchers, callers, and responding units
- Identifying accesses/exits, escape routes, obstacles, and neighboring property details for raids or criminal apprehension
- Crime scene reconstruction and pictorial evidence for court presentations
- Search and Rescue operations and coordination
- Pre-planning for emergency response and hazard mitigation

TRANSPORTATION, ENGINEERING, DEVELOPMENT

- County facility inventory and management
- Prepare engineering designs and feasibility studies
- Calculate acreage, square footage, elevation, grade and distance
- Locate, inventory, and map utility infrastructure
- Imagery to support environmental impact statements



Illegal shooting lanes on tax forfeit lands.



Post-flood damage assessment.



Assignment and verification of addresses at remote properties.



Unpermitted private boat launch w/ evidence of runoff plume.



An armed murder suspect was apprehended in this house. Law enforcement utilized Pictometry to identify locations of doors, windows, fences and other features before entering the property.



Pictometry was used to inventory all 170+ boat accesses in just 2 days. The discovery of 457 previously undocumented trailer parking spaces, along with 5 additional boat accesses may yield up to \$63,000 in future AIS funding cycles.

