



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

June 23, 2015

Immediately following the Board Meeting, which begins at 9:30 A.M.
Tower Civic Center, 402 Pine Street, Tower, MN

Directions: Highway 53 North through Virginia. Take MN-169 North approximately 21 miles into Tower, turn right onto Pine Street. The Civic Center is on the right with parking just beyond the building.

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of June 9, 2015

Health & Human Services Committee, Commissioner Boyle, Chair

1. Contract with the Carlton-Cook-Lake-St. Louis County Community Health Board to Accept UCare Grant Funds [15-264]

Environment & Natural Resources Committee, Commissioner Rukavina, Chair

2. Support for Federal Funding Assistance for Voyageurs National Park Clean Water Project [15-265]
3. Cancellation of Contracts for Purchase of State Tax Forfeited Land – Davis, Sturdevant, Davis [15-266]
4. Cancellation of Contracts for Repurchase of State Tax Forfeited Land – Pickett, Lundberg, Mian [15-267]
5. Access and Utility Easement across State Tax Forfeited Land to Patrick and Karen Lucia [15-268]
6. Third Party Auditing Services – NSF International, Rescind Resolution No 15-353 [15-269]

Public Works & Transportation Committee, Commissioner Raukar, Chair

7. Agreement with MnDOT for Mainline Dynamic Warning Systems [15-270]
8. Professional Services Agreement for Systems Engineering Analysis – Miller Hill Adaptive Signal Control (Duluth and Hermantown) [15-271]
9. Acquisition of Right of Way – Replacement of County Bridge 367 (Portage Township) [15-272]
10. Road Maintenance and Facilities Agreement with White Township [15-273]

Finance & Budget Committee, Commissioner Nelson, Chair

11. Lawful Gambling Application (Floodwood Township) [15-274]
12. Design Services Contract for Final Phase Remodeling – A.P. Cook Building, Public Safety Campus (Duluth) [15-275]
13. Abatement List for Board Approval [15-276]
14. Partial Liquor License Fee Refund – Ash-Ka-Nam Resort (Unorganized Township 68-19) [15-277]

ESTABLISHMENT OF PUBLIC HEARINGS:

Finance & Budget Committee, Commissioner Nelson, Chair

1. Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License – Unorganized Township 68-19 (9:40 a.m., Tuesday, July 28, 2015, St. Louis County Courthouse, Virginia, MN) [15-278]

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Public Works & Transportation Committee, Commissioner Raukar, Chair

- 1. Award of Bids: June 11, 2015 Bid Opening [15-279]**
 - A. Culvert Replacement and Surfacing Project on CR 291 (Virginia)**
Resolution awarding County Project 0921-238446 TST to low bidder Ulland Brothers, Inc., of Cloquet, MN.
 - B. Tied Culvert Replacement Projects in Various Townships**
Resolution awarding County Projects 0259-197180 TST, 0040-211415 and 0675-192051 TST to low bidder Ulland Brothers, Inc., of Cloquet, MN.
- 2. State of Minnesota Contract Purchase of Sodium Chloride (Road Salt) [15-280]**
Resolution authorizing the estimated purchase of salt from low bidder North American Salt Company (DBA Compass Minerals America Inc.) of Overland Park, Kansas.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

Commissioners may introduce items for future discussion, or report on past and upcoming activities.

ADJOURNED:**NEXT COMMITTEE OF THE WHOLE MEETING DATES:**

July 7, 2015 **St. Louis County Courthouse, Duluth, MN**
July 14, 2015 **Duluth Town Hall, 6092 Homestead Road, Duluth, MN**
July 28, 2015 **St. Louis County Courthouse, Virginia, MN**

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

June 9, 2015

Location: St. Louis County Courthouse, Duluth, Minnesota

Present: Commissioners Jewell, Boyle, Dahlberg, Rukavina, Nelson, Raukar, and Chair Stauber

Absent: None

Convened: Chair Stauber called the meeting to order at 11:19 a.m.

CONSENT AGENDA

Raukar/Nelson moved to approve the consent agenda. The motion passed. (7-0)

- Minutes of June 2, 2015
- Cancellation of Contract for Purchase of State Tax Forfeited Land – Nelson [15-255]
- Special Sale – Miltakis [15-256]
- Supplemental Agreement on County Project 0021-243053 for Chip Sealing on CSAH 102 (Mt. Iron) [15-257]

Environmental & Natural Resources Committee

Rukavina/Jewell moved to authorize an adjoining owner land sale of tax forfeited parcels located in the Park Point neighborhood of Duluth, authorize the County Auditor to offer the parcels at private sale to the adjacent property owners for not less than the appraised sale price in accordance with terms set forth in the Land and Minerals Department policy, and that the Land Commissioner shall give at least 30-days notice of its sales to all adjoining owners. The parcels that do not sell at this adjoining owner sale will be offered at public auction [15-258]. Dennis Fink, of Duluth, and Mary Ridella-Wade, of Duluth, discussed concerns they had regarding the proposed sale. Commissioner Nelson and Commissioner Jewell stepped out of the meeting from 11:54 a.m. to 11:56 a.m. Commissioner Raukar stepped out of the meeting at 11:56 a.m.

The meeting recessed at 12:01 p.m. At 12:07 p.m., the meeting re-convened with all Commissioners present.

Commissioner discussion continued regarding the original intent of the St. Louis County Board and the legislation. Jewell/Dahlberg moved to amend the motion striking the fifth “Resolved Further”. The amendment passed. (7-0) Nelson/Jewell offered an amendment to add an additional Resolved Further “That pending results of the auction, all land sales are subject to approval by the St. Louis County Board.” After further discussion, the amendment was withdrawn. The amended motion passed without recommendation. (7-0)

Public Works & Transportation Committee

Rukavina/Raukar moved to award a bid to Redstone Construction, LLC, of Mora, MN, for \$908,512.00 for project CP 0004-213068, SAP 069-604-076 Bridge 69A29, Approach Grading, Bituminous Paving, Guardrail and Bridge 69A29, located on CSAH 4 Between CR 632 and CSAH 16 over Water Hen Creek in Colvin Township [15-259]. The motion passed. (7-0)

Stauber/Rukavina moved to award a bid to KGM Contractors, Inc., Angora, MN, for \$427,668.25 for project CP 0004-249529, Culvert Replacement and Plant Mixed Bituminous Patches, located on CSAH 4 (Vermilion Trail) from CSAH 274 (Thompson Lake Road) to North District Line, Length 11.24 miles, Gnesen and Unorganized 54-14 Townships [15-259]. The motion passed. (7-0)

Finance & Budget Committee

Raukar/Nelson moved to authorize the appropriate county officials to execute an agreement with the Minnesota Department of Human Services to accept Minnesota State General Obligation Bond Grant funds in the amount of \$1,800,000 for predesign/design activities for a new office facility to house the Arrowhead Economic Opportunity Authority and Range Mental Health Center in Virginia, MN [15-260]. After further discussion, the motion passed. (6-1, Dahlberg)

Nelson/Stauber moved to authorize the appropriate county officials to execute an agreement with the Minnesota Department of Public Safety to accept Minnesota State General Obligation Bond Grant funds in the amount of \$700,000 for predesign, design, renovation and repurposing of existing space in the former county motor pool building located in Virginia, to be used as an operations and storage facility for the St. Louis County Rescue Squad [15-261]. After further discussion, the motion passed without recommendation. (7-0)

Central Management & Intergovernmental Committee

Jewell/Stauber moved to appoint the following eligible voters as election judges during 2015 to process applications and ballots in the Duluth Courthouse for the Uniformed and Overseas Citizen Absentee Voting Act (UOCAVA) Ballot Board:

Judge/Staff – Lisa Sweet, 100 N. 5th Ave. W., #214, Duluth, MN 55802

Judge/Staff – Amy Gundersen, 100 N. 5th Ave. W., #214, Duluth, MN 55802

The County Auditor and/or Clerk of the County Board may make election judge appointments to fill vacancies should they occur [15-261]. The motion passed. (7-0)

COMMISSIONER DISCUSSION ITEMS

Commissioner Nelson thanked Chair Stauber for his leadership in raising the Board's awareness and fundraising relating to the Lt. David Wheat statute that will be displayed at the Duluth International Airport. Commissioner Nelson discussed the dedication event that he attended last Friday.

Commissioner Stauber said that he appreciated the Board's support and said his heroes are veterans, not professional athletes.

Commissioner Jewell mentioned that his dad was a POW in World War II and commented on the human spirit needed to survive as a POW. Commissioner Jewell said the Duluth City Library is holding their annual used book sale over the next couple of days.

Commissioner Rukavina talked about issues people who are purchasing lake property are experiencing because banks are not accepting the certified appraisals. Commissioner Rukavina said the St. Louis County Land Department is working to resolve the issue with the banks.

Commissioner Nelson said he believed the issue was the appraisals were not getting to the bank in a timely manner.

At 12:48 p.m., Jewell/Dahlberg moved to adjourn the Committee of the Whole meeting. The motion passed. (7-0)

Pete Stauber, Chair of the County Board

Phil Chapman, Clerk of the County Board

BOARD LETTER NO. 15 - 264

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: June 23, 2015 **RE:** Contract with the Carlton-Cook-Lake-St. Louis County Community Health Board to Accept UCare Grant Funds

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Our community will make healthy life choices and have safe food, water, and air.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a contract with the Carlton-Cook-Lake-St. Louis County Community Health Board (CHB) to accept UCare grant monies to implement Statewide Health Improvement Program (SHIP) strategies.

BACKGROUND:

The CHB has received a grant in the amount of \$100,000 from the UCare health plan to complement SHIP initiatives which include the promotion of active living and healthy lifestyles, and decrease of tobacco use. The CHB will provide \$50,000 of this grant to the St. Louis County Public Health and Human Services Department (PHHS). PHHS plans to expend the funds in multiple methods including contracting with community partners as well as sponsoring health promotional events and community engagement activities that align with the grant requirements of decreasing obesity and chronic disease rates.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a contract with the Carlton-Cook-Lake-St. Louis County Community Health Board to accept \$50,000 for the period January 1, 2015 through December 31, 2015, and authorize PHHS to enter into contracts to expend the funds in accordance with the grant requirements.

Budget reference:

230-233999-584211-23327-99999999-2015 \$50,000-

230-233999-629900-23327-99999999-2015 \$50,000

**Contract with the Carlton-Cook-Lake-St. Louis County
Community Health Board to Accept UCare Grant Funds**

BY COMMISSIONER _____

WHEREAS, UCare health plan has provided a grant in the amount of \$100,000 to the Carlton-Cook-Lake-St. Louis County Community Health Board (CHB) to implement active living and healthy lifestyles activities with the goal of decreasing obesity and chronic disease rates; and

WHEREAS, The CHB has awarded the St. Louis County Public Health and Human Services Department (PHHS) the amount of \$50,000 for the period of January 2015 through December 2015, as the county's portion of the UCare grant; and

WHEREAS, PHHS has existing relationships with community partners to implement active living and healthy lifestyle strategies and will build upon those to implement the requirements of the UCare grant;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department (PHHS) to contract with the Carlton-Cook-Lake-St. Louis County Community Health Board (CHB) in order to accept UCare grant monies in the amount of \$50,000 for the period of January 1, 2015 through December 31, 2015;

RESOLVED FURTHER, That the County Board authorizes PHHS to enter into contracts to expend the funds in accordance with the grant requirements, subject to approval by the County Attorney's Office;

RESOLVED FURTHER, That the PHHS budgeted revenues and expenditures are increased for budget year 2015 and with any remaining unspent funds at the end of 2015 to be included in the 2016 budget.

Budget reference:

230-233999-584211-23327-99999999-2015 \$50,000-

230-233999-629900-23327-99999999-2015 \$50,000

GRANT APPROVAL FORM

GRANT NAME: UCare GRANT AMOUNT: \$50,000
 GRANTOR: UCare MATCH AMOUNT: 0
 FUND: 230 AGENCY: 233999 GRANT: 23327 GRANT YEAR: 2015
 AGENCY NAME: St. Louis County Public Health and Human Services
 CONTACT PERSON: Amy Westbrook PHONE: 725-5267
 GRANT PERIOD: BEGIN DATE: 01/01/2015 END DATE: 12/31/2015
 STATE GRANT AWARD NUMBER OR FEDERAL CFDA # N/A

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.

GRANTS OF \$25,000 OR LESS

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?

YES NO

If so, this type of grant requires the following review approval:

| | | | |
|----------------------|----------------------|-------|----------------------|
| County Auditor | <input type="text"/> | Date: | <input type="text"/> |
| County Administrator | <input type="text"/> | Date: | <input type="text"/> |
| County Attorney | <input type="text"/> | Date: | <input type="text"/> |

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

NEW GRANTS GREATER THAN \$25,000

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?

YES NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor

Nancy Nelson - Chief Deputy

Date: 6/17/15

County Administrator

[Signature]

Date: 6/18/15

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

RECURRING GRANTS GREATER THAN \$25,000

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?

YES NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor

[Redacted Signature]

Date: [Redacted]

County Administrator

[Redacted Signature]

Date: [Redacted]

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

BOARD LETTER NO. 15 - 265

ENVIRONMENT AND NATURAL RESOURCES COMMITTEE
CONSENT NO. 2

BOARD AGENDA NO.

DATE: June 23, 2015

RE: Support for Federal Funding Assistance for Voyageurs National Park Clean Water Project

FROM: Kevin Z. Gray
County Administrator

Mark St. Lawrence, Director
Environmental Services

RELATED DEPARTMENT GOAL:

To ensure the policy direction set by the St. Louis County Board is implemented in an effective and efficient manner.

ACTION REQUESTED:

The St. Louis County Board is requested to encourage elected and appointed federal officials from the state of Minnesota and federal government to direct monetary assistance to the Voyageurs National Park Clean Water Project to protect the waters of the Voyageurs National Park.

BACKGROUND:

The Voyageurs National Park is the nation's only water-based national park, consisting of more than 84,000 acres of water and 134,000 acres of land. The interconnected waterways of the park provide an unparalleled opportunity for citizens to explore the northwoods lake country. However, with that opportunity came warning signs that human impact is adversely affecting water quality within the park, threatening the long-term health of the ecosystem and the economic health of the tourism industry upon which the local economy is based.

The Voyageurs National Park Clean Water Joint Powers Board (JPB), formed in 2009 through an agreement between Koochiching County and St. Louis County, was created to carry out preliminary planning and to assist the park's gateway communities in securing funds to develop community wastewater systems for the purpose of protecting the water within the park.

The original planning areas included Kabetogama Township, Ash River, and Crane Lake. Later, the Koochiching County Island View area was added. In 2010, the JPB completed a Comprehensive Wastewater Plan within these planning areas. It revealed the age of existing on-site septic systems ranged from new to 40+ years old, and that a significant number of the older systems did not meet county compliance standards.

To date, funding for community sewer systems within the planning area has come from the state, county and local levels, but with no federal assistance. Yet the purpose of the JPB is to protect the waters within the national park. For this reason, the JPB requests the county boards of St. Louis and Koochiching Counties to pass a resolution encouraging the federal government to provide monetary assistance to the Voyageurs National Park Clean Water Project and also encourage the Minnesota Department of Natural Resources to become the state agency sponsor for funding from the Federal Water Resources Development Act and the Army Corps of Engineers.

RECOMMENDATION:

It is recommended that the St. Louis County Board strongly encourage elected and appointed officials from the state of Minnesota and the federal government to direct monetary assistance to the Voyageurs National Park Clean Water Project to protect the waters of the only water-based national park in the nation. It is further recommended that the Minnesota Department of Natural Resources be requested to accept the role of agency sponsor for funding from the Federal Water Resources Development Act and the Army Corps of Engineers.

**Support for Federal Funding Assistance for
Voyageurs National Park Clean Water Project**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Board of Commissioners is proud to have the Voyageurs National Park located in St. Louis County; and

WHEREAS, The citizens of St. Louis County, the state of Minnesota, and the United States have a special obligation to protect and ensure clean water within this unique water-based national park; and

WHEREAS, The local residents, seasonal property owners, and private businesses and resorts bear a major financial burden in treating and protecting the waters of the Voyageurs National Park; and

WHEREAS, St. Louis County has joined with Koochiching County, the Crane Lake Water and Sanitary District, Kabetogama Township, the Unorganized Township of Ash River, and has partnered with Voyageurs National Park and the Minnesota Department of Natural Resources to establish the Voyageurs National Park Clean Water Joint Powers Board to develop a comprehensive plan to protect the waters of the national park to relieve the burden on local residents and businesses by seeking funding to implement sanitary treatment facilities; and

WHEREAS, The Superintendent of Voyageurs National Park is a strong advocate for this project.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board strongly encourages elected and appointed officials from the state of Minnesota and the federal government to direct monetary assistance to the Voyageurs National Park Clean Water Project to protect the waters of the country's only water-based national park and also encourages the Minnesota Department of Natural Resources to become the state agency sponsor for funding received from the Federal Water Resources Development Act and the Army Corps of Engineers.

BOARD LETTER NO. 15 - 266

ENVIRONMENT & NATURAL RESOURCES COMMITTEE
CONSENT NO. 3

BOARD AGENDA NO.

DATE: June 23, 2015 **RE:** Cancellation of Contracts for
Purchase of State Tax
Forfeited Land – Davis,
Sturdevant, Davis

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To perform public services; provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel contracts for purchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to state tax forfeited land contracts which have been entered into under the provisions of Minn. Stat. Chapter 282. The purchase agreements have defaulted due to the purchasers' failure to pay the required installments and taxes and/or failure to provide proof of insurance. The purchasers, Michael Davis of St. Paul, MN, David Sturdevant of Duluth, MN, and Dennis Davis of Brooklyn Park, MN have been served with Notice of Cancellation of Contract by civil process but have failed to cure the defaults.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of these contracts and authorize the disposal of abandoned personal property that may remain on the sites.

Michael Davis, St. Paul, MN

| | |
|-------------------------------|--|
| Legal Description | CITY OF VIRGINIA LOT: 0021 BLOCK:024 VIRGINIA 090-0010-05410 C22120133 |
| Purchase Price | \$8,550.00 |
| Principal Amount Remaining | \$6,486.41 |
| Date of Last Payment | 05/05/2014 |
| Installment Payments Not Made | \$720.71 |
| Subsequent Del Taxes and Fees | \$594.59 |
| Amount Needed to Cure Default | \$1,315.30 |
| Insurance | Failure to provide insurance |

David Sturdevant, Duluth, MN

| | |
|-------------------------------|---|
| Legal Description | TOWN OF RICE LAKE E 1/2 OF SE 1/4 OF SE 1/4 OF NW 1/4 SEC 27 TWP 51 RGE 14 520-0016-03460 C22110111 |
| Purchase Price | \$9,700.00 |
| Principal Amount Remaining | \$6,900.63 |
| Date of Last Payment | 2/25/2014 |
| Installment Payments Not Made | \$0.00 |
| Subsequent Del Taxes and Fees | \$498.37 |
| Amount Needed to Cure Default | \$498.37 |
| Insurance | N/A |

Dennis Davis, Brooklyn Park, MN

| | |
|-------------------------------|---|
| Legal Description | TOWN OF MCDAVITT NW 1/4 OF NW 1/4 SEC 27 TWP 56 RGE 18 435-0010-04750 C22120036 |
| Purchase Price | \$21,000.00 |
| Principal Amount Remaining | \$15,445.00 |
| Date of Last Payment | 12/20/2013 |
| Installment Payments Not Made | \$1,544.50 |
| Subsequent Del Taxes and Fees | \$1,936.33 |
| Amount Needed to Cure Default | \$3,480.83 |
| Insurance | N/A |

Cancellation of Contract for Purchase of State Tax Forfeited Land - Davis

BY COMMISSIONER _____

WHEREAS, The contract with Michael Davis of St. Paul, MN, for the purchase of state tax forfeited land is in default for nonpayment of taxes and installments and failure to provide proof of insurance; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

CITY OF VIRGINIA
LOT: 0021 BLOCK:024
VIRGINIA
090-0010-05410
C22120133

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owner of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



St. Louis County Land & Minerals Department Tax Forfeited Land Sales

Cancellation of Contract

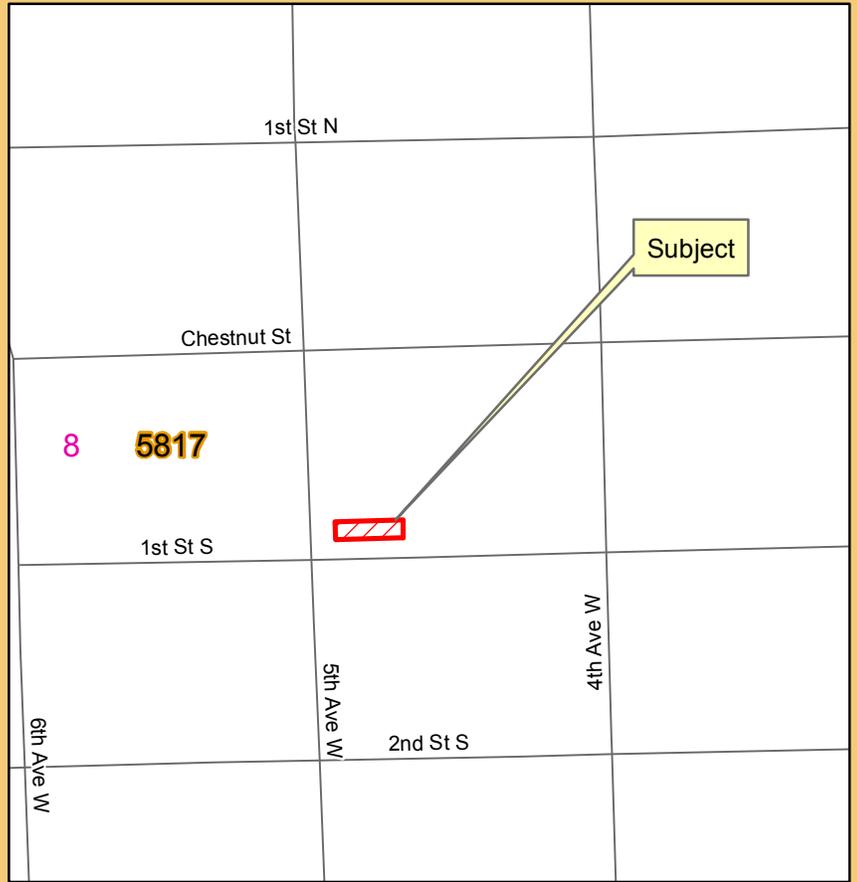
Legal : CITY OF VIRGINIA
LOT: 0021 BLOCK:024
VIRGINIA

Parcel Code : 090-0010-05410

LDKEY : 71734

Acres: .08

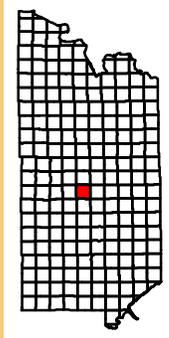
Address: 114 S 5th Ave
Virginia, MN 55792



City of Virginia Sec: 8 Twp: 58 Rng: 17

Commissioner District # 6

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land & Minerals
Department**

June 2015



2003 NAIP Photo

Cancellation of Contract for Purchase of State Tax Forfeited Land - Sturdevant

BY COMMISSIONER _____

WHEREAS, The contract with David Sturdevant of Duluth, MN, for the purchase of state tax forfeited land is in default for nonpayment of taxes and installments; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

TOWN OF RICE LAKE
E 1/2 OF SE 1/4 OF SE 1/4 OF NW 1/4
SEC 27 TWP 51 RGE 14
520-0016-03460
C22110111

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owners of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



St. Louis County Land & Minerals Department
Tax Forfeited Land Sales

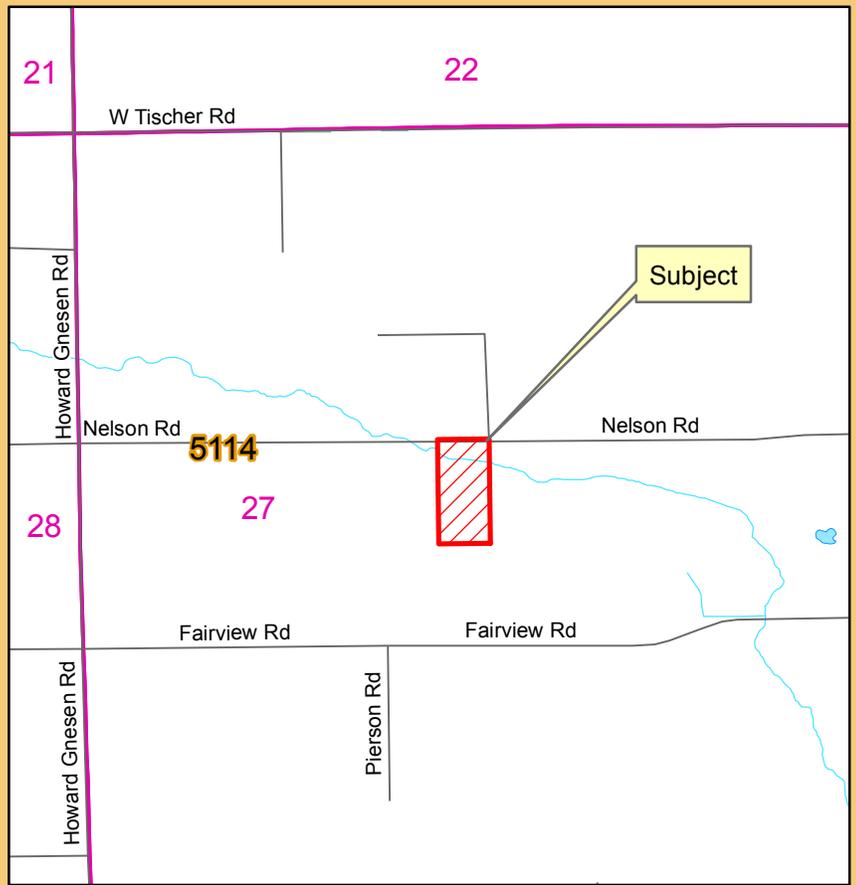
Cancellation of Contract

Legal : TOWN OF RICE LAKE
 E 1/2 OF SE 1/4 OF SE 1/4 OF
 NW 1/4, Sec 27 Twp 51 Rge 14

Parcel Code : 520-0016-03460

LDKEY : 45819

Acres: 5.00

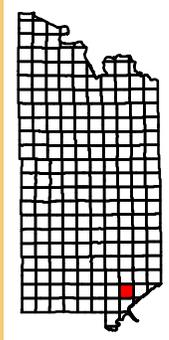


Town of Rice Lake

Sec: 27 Twp: 51 Rng: 14

Commissioner District # 5

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

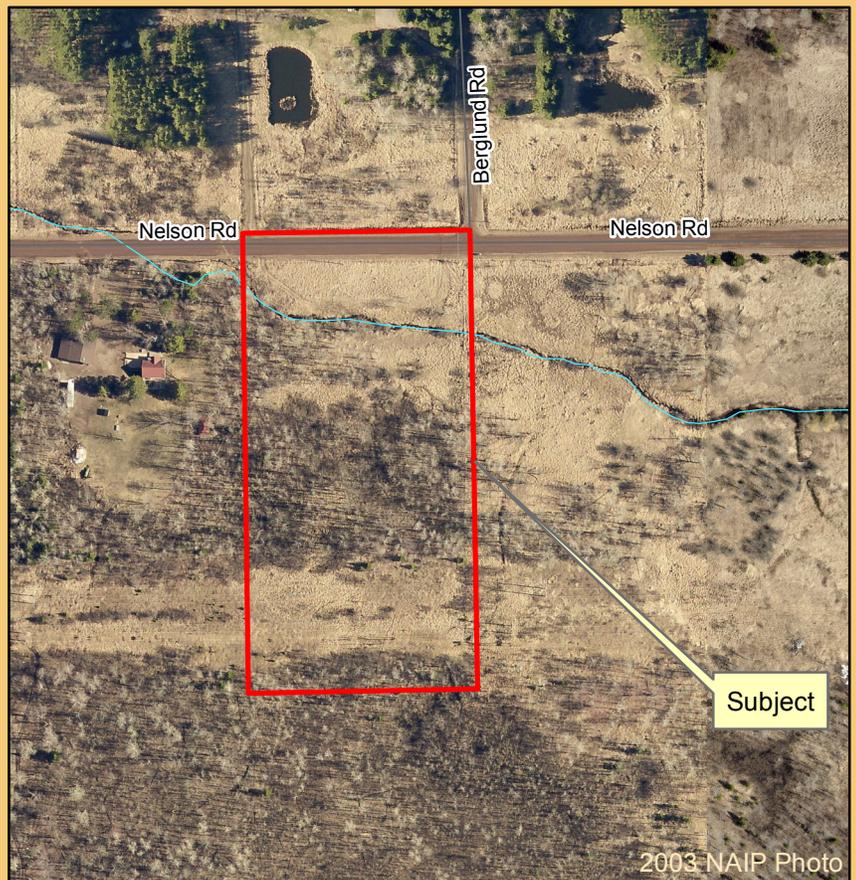


St. Louis County, Minnesota

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St. Louis County
Land & Minerals
Department

June 2015



2003 NAIP Photo

Cancellation of Contract for Purchase of State Tax Forfeited Land - Davis

BY COMMISSIONER _____

WHEREAS, The contract with Dennis Davis of Brooklyn Park, MN, for the purchase of state tax forfeited land is in default for nonpayment of taxes and installments; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

TOWN OF MCDAVITT
NW 1/4 OF NW 1/4
SEC 27 TWP 56 RGE 18
435-0010-04750
C22120036

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owners of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



St. Louis County Land & Minerals Department Tax Forfeited Land Sales

Cancellation of Contract

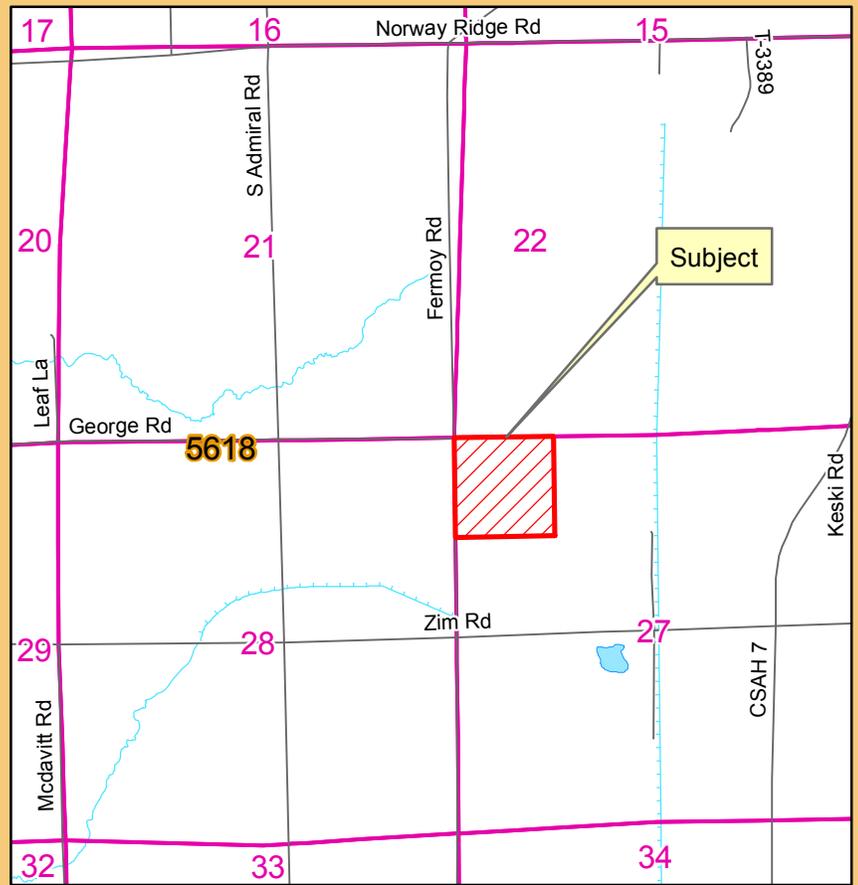
Legal : TOWN OF MCDAVITT
NW 1/4 OF NW 1/4
Sec 27 Twp 56 Rge 18

Parcel Code : 435-0010-04750

LDKEY : 60772

Acres: 40.00

Address: 2694 Fermoy Rd
Zim, MN 55738

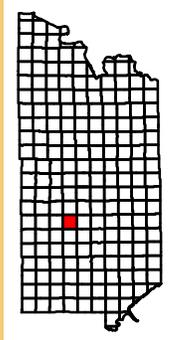


Town of McDavitt

Sec: 27 Twp: 56 Rng: 18

Commissioner District # 6

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

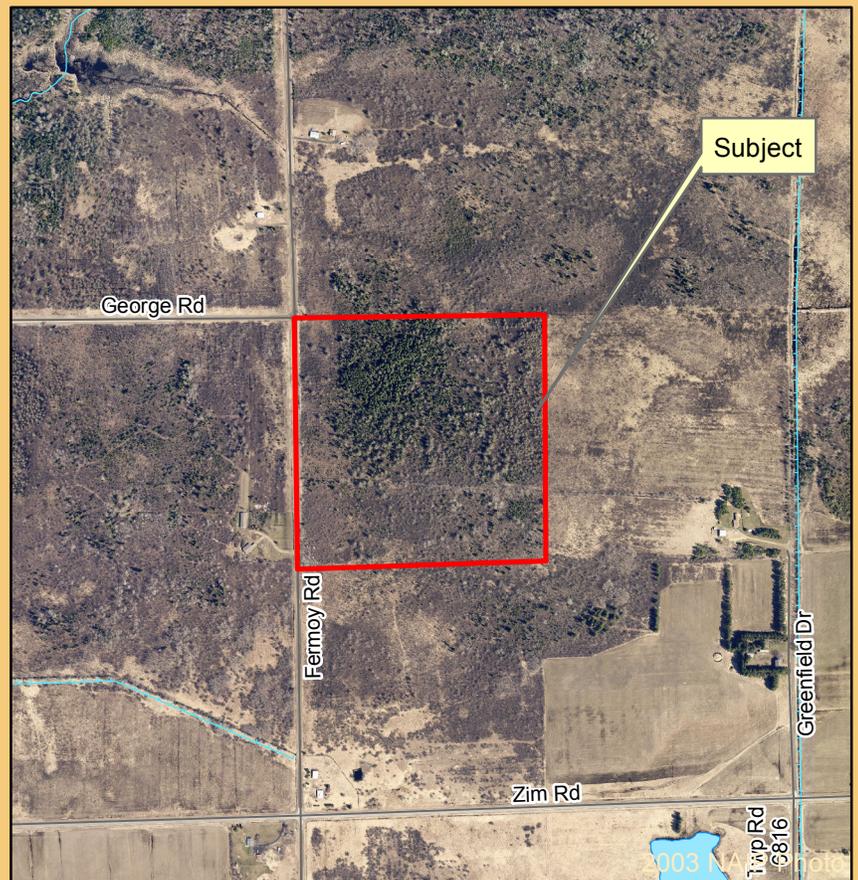


St. Louis County, Minnesota

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**St. Louis County
Land & Minerals
Department**

June 2015



BOARD LETTER NO. 15 - 267

ENVIRONMENT & NATURAL RESOURCES COMMITTEE
CONSENT NO. 4

BOARD AGENDA NO.

DATE: June 23, 2015 **RE:** Cancellation of Contracts for
Repurchase of State Tax
Forfeited Land – Pickett,
Lundberg, Mian

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To perform public services; provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel contracts for repurchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to state tax forfeited land contracts which have been entered into under the provisions of Minn. Stat. Chapter 282. The purchase agreements have defaulted due to the purchasers' failure to pay the required installments and taxes. The purchasers, Corliss Pickett (heir of Miles and Helen McCullough) of Union, MO, Edward and Bonnie Lundberg of Duluth, MN and Amer Mian of Sartell, MN have been served with Notice of Cancellation of Contract by civil process but have failed to cure the defaults.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of these contracts and authorize the disposal of abandoned personal property that may remain on the sites.

Corliss Pickett heir of Miles and Helen McCullough, Union, MO

| | |
|-------------------------------|--|
| Legal Description | TOWN OF ALBORN SE 1/4 OF SE 1/4 Sec 2 Twp 52 Rge 18 205-0010-00330 C22130153 |
| Purchase Price | \$4,865.43 |
| Principal Amount Remaining | \$4,378.53 |
| Date of Last Payment | 12/3/2013 |
| Installment Payments Not Made | \$437.90 |
| Subsequent Del Taxes and Fees | \$1,171.61 |
| Amount Needed to Cure Default | \$1,609.51 |
| Insurance | N/A |

Edward & Bonnie Lundberg, Duluth, MN

| | |
|-------------------------------|--|
| Legal Description | CITY OF DULUTH LOTS 1 AND 2 EX SLY 55 FT INC BLK 2 WILLARDS ADDITION BLOCK 9, STERLING DIVISION OF DULUTH 010-4120-00735 C22130003 |
| Purchase Price | \$26,369.72 |
| Principal Amount Remaining | \$11,082.31 |
| Date of Last Payment | 6/30/2014 |
| Installment Payments Not Made | \$0.00 |
| Subsequent Del Taxes and Fees | \$5,408.93 |
| Amount Needed to Cure Default | \$5,408.93 |
| Insurance | N/A |

Amer Mian, Sartell, MN

| | |
|-------------------------------|--|
| Legal Description | CITY OF DULUTH LOTS 19 AND 20 also LOT: 0021 BLOCK:029 GARY FIRST DIVISION DULUTH 010-1800-07010, 07030 C22110093 |
| Purchase Price | \$7,397.89 |
| Principal Amount Remaining | \$1,139.42 |
| Date of Last Payment | 2/27/2014 |
| Installment Payments Not Made | \$1,139.43 |
| Subsequent Del Taxes and Fees | \$748.50 |
| Amount Needed to Cure Default | \$1,887.93 |
| Insurance | N/A |

Cancellation of Contract for Repurchase of State Tax Forfeited Land - Pickett

BY COMMISSIONER _____

WHEREAS, The contract with Corliss Pickett (heir of Miles and Helen McCullough) of Union, MO, for the repurchase of state tax forfeited land is in default for nonpayment of taxes and installments; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

TOWN OF ALBORN
SE 1/4 OF SE 1/4
Sec 2 Twp 52 Rge 18
205-0010-00330
C22130153

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owner of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



St. Louis County Land Department Tax Forfeited Land Sales

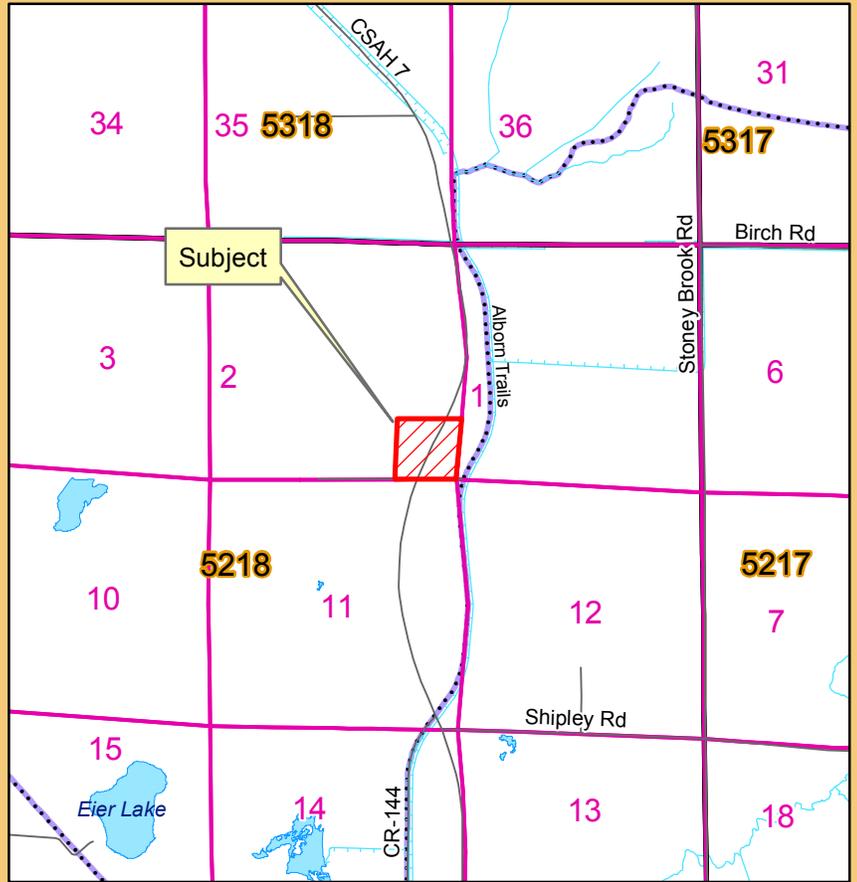
Cancellation of Contract

Legal : TOWN OF ALBORN
SE 1/4 OF SE 1/4
Sec 2 Twp 52 Rge 18

Parcel Code : 205-0010-00330

LDKEY : 117716

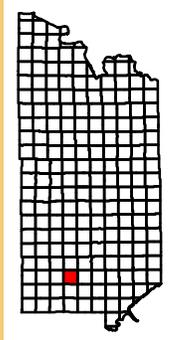
Acres: 40.00



Town of Alborn Sec: 2 Twp: 52 Rng: 18

Commissioner District # 7

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

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St. Louis County
Land Department

June 2015



Cancellation of Contract for Repurchase of State Tax Forfeited Land - Lundberg

BY COMMISSIONER _____

WHEREAS, The contract with Edward and Bonnie Lundberg of Duluth, MN, for the repurchase of state tax forfeited land is in default for nonpayment of taxes; and

WHEREAS, The purchasers were properly served with Notice of Cancellation of Contract by civil process and have failed to cure the default for lands legally described as:

CITY OF DULUTH
LOTS 1 AND 2 EX SLY 55 FT INC BLK 2
WILLARDS ADDITION
BLOCK 9, STERLING DIVISION OF DULUTH
010-4120-00735
C22130003

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owners of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



St. Louis County Land Department Tax Forfeited Land Sales

Cancellation of Contract

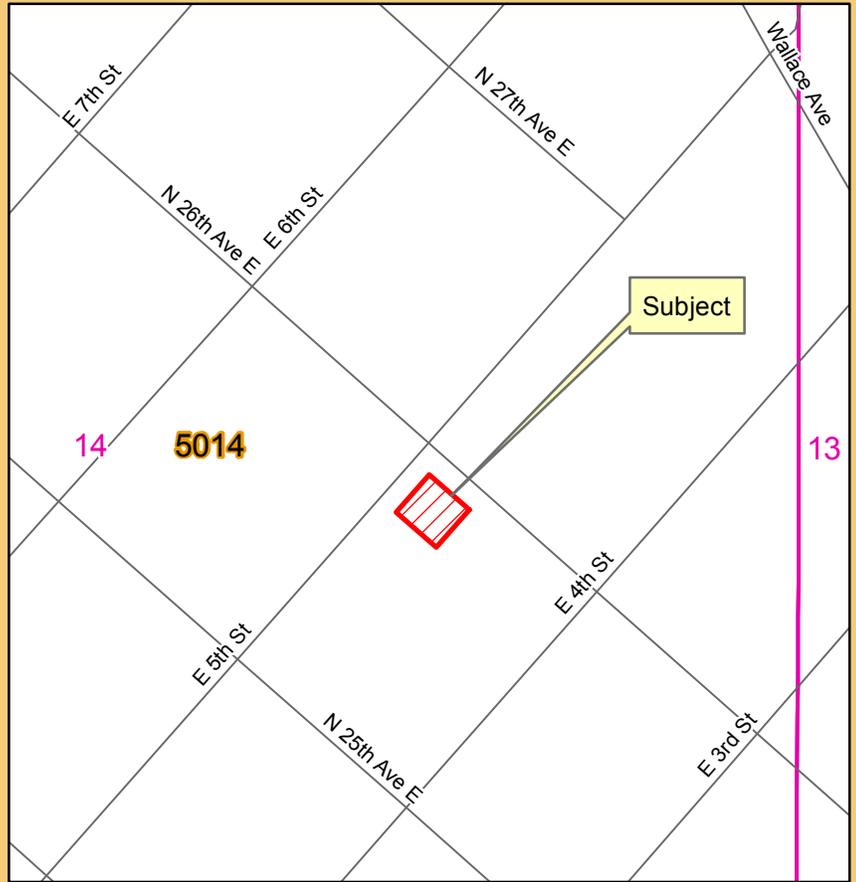
Legal : CITY OF DULUTH
LOTS 1 AND 2 EX SLY 55 FT INC
BLK 2 WILLARDS ADDITION,
BLOCK 9, STERLING DIVISION
OF DULUTH

Parcel Code : 010-4120-00735

LDKEY : 70363

Acres: .15

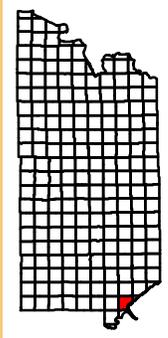
Address: 2530 E 5th St
Duluth, MN 55812



City of Duluth Sec: 14 Twp: 50 Rng: 14

Commissioner District # 2

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract

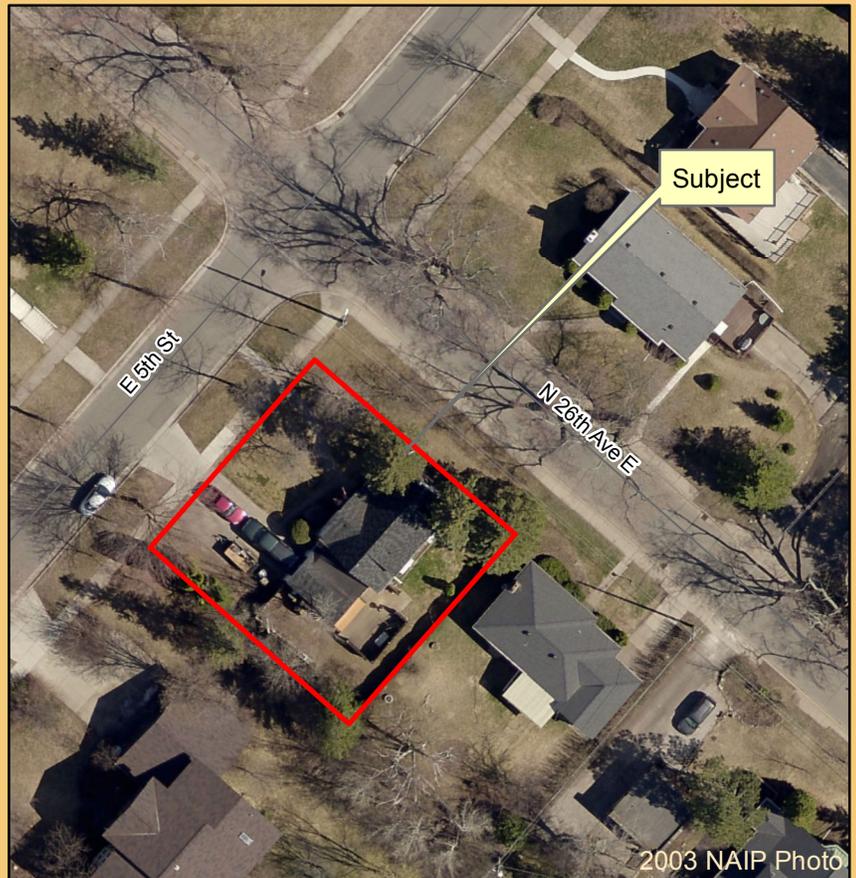


St. Louis County, Minnesota

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St. Louis County
Land Department

June 2015



Cancellation of Contract for Repurchase of State Tax Forfeited Land - Mian

BY COMMISSIONER _____

WHEREAS, The contract with Amer Mian of Sartell, MN for the repurchase of state tax forfeited land is in default for nonpayment of taxes and installments; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

CITY OF DULUTH
LOTS 19 AND 20 also LOT: 0021 BLOCK:029
GARY FIRST DIVISION DULUTH
010-1800-07010, 07030
C22110093

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owners of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



St. Louis County Land Department Tax Forfeited Land Sales

Cancellation of Contract

Legal : CITY OF DULUTH
LOTS 19, 20 AND 21, BLOCK 29
GARY FIRST DIVISION DULUTH

Parcel Code : 010-1800-07010,7030

LDKEY :

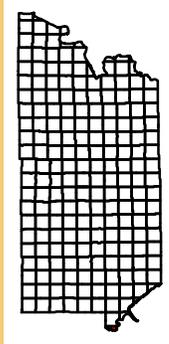


City of Duluth

Sec: 3 Twp: 48 Rng: 15

Commissioner District # 3

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

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St. Louis County
Land Department

June 2015



BOARD LETTER NO. 15 - 268

ENVIRONMENT & NATURAL RESOURCES COMMITTEE
CONSENT NO. 5

BOARD AGENDA NO.

DATE: June 23, 2015

RE: Access and Utility Easement
across State Tax Forfeited
Land to Patrick and Karen
Lucia

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENTAL GOAL:

Performing public services.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a non-exclusive easement to Patrick and Karen Lucia to cross state tax forfeited land in Unorganized Township 55-21.

BACKGROUND:

Patrick and Karen Lucia are requesting an easement for utilities and access to private property. The easement is 33 feet wide and 1188.7 feet long. The total area encumbered by the easement is 0.9 acres. Exercising the easement will not cause significant adverse environmental or natural resource management impacts, and will not conflict with public use of the land.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the granting of a non-exclusive access and utility easement across state tax forfeited land to Patrick and Karen Lucia, for the amount of \$635 land use fee, \$150 administration fee and \$46 recording fee; for a total of \$831, to be deposited into Fund 240 (Forfeited Tax Fund).

**Access and Utility Easement across State Tax Forfeited Land to
Patrick and Karen Lucia**

BY COMMISSIONER _____

WHEREAS, Patrick and Karen Lucia have requested an access and utility easement across state tax forfeited land; and

WHEREAS, There are no reasonable alternatives to obtain access to the property; and

WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4a authorizes the County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to grant a non-exclusive access and utility easement to Patrick and Karen Lucia across state tax forfeited lands as described in County Board File _____.

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of \$635 land use fee, \$150 administration fee, and \$46 recording fee; for a total of \$831 to be deposited into Fund 240 (Forfeited Tax Fund).

**Access and Utility Easement across State Tax Forfeited Land to
Patrick and Karen Lucia**

ACCESS & UTILITY EASEMENT

A 33.00 foot wide easement for access and utility purposes over, under and across that part of the Southwest Quarter of the Southwest Quarter of Section 33, Township 55 North, Range 21 West, St. Louis County, Minnesota, the centerline of said easement is described as follows:

Commencing at the northwest corner of said Section 33; thence South 89 degrees 15 minutes 25 seconds East, assumed bearing along the north line of the Northwest Quarter of said Section 33, a distance of 788.00 feet to the centerline of State Trunk Highway No. 73;
thence South 13 degrees 28 minutes 35 seconds West, along said centerline, 2434.80 feet; thence southerly 1831.67 feet continuing along said centerline, being a tangential curve, concave to the east, having a radius of 5729.58 feet and a central angle of 18 degrees 19 minutes 00 seconds;
thence South 04 degrees 50 minutes 25 seconds East continuing along said centerline, tangent to said curve, 556.85 feet;
thence North 85 degrees 09 minutes 35 seconds East, 160.00 feet to the point of beginning of the centerline to be described;
thence North 26 degrees 38 minutes 02 seconds East, 155.54 feet;
thence North 36 degrees 24 minutes 21 seconds East, 93.36 feet;
thence North 44 degrees 41 minutes 26 seconds East, 179.43 feet;
thence North 63 degrees 15 minutes 46 seconds East, 59.22 feet;
thence North 82 degrees 18 minutes 39 seconds East, 168.86 feet;
thence North 59 degrees 44 minutes 38 seconds East, 65.35 feet;
thence North 53 degrees 11 minutes 42 seconds East, 113.37 feet;
thence North 61 degrees 28 minutes 17 seconds East, 109.70 feet;
thence North 37 degrees 00 minutes 51 seconds East, 44.98 feet;
thence North 28 degrees 08 minutes 48 seconds East, 62.93 feet;
thence North 25 degrees 31 minutes 31 seconds East, 136 feet more or less to the North line of said Southwest Quarter of the Southwest Quarter and said centerline there terminating.

The side lines of said easement shall be prolonged or shortened to terminate on the easterly right-of-way line of State Trunk Highway No. 73 and on the north line of the Southwest Quarter of the Southwest Quarter of said Section 33.



SKETCH AND DESCRIPTION

ACCESS & UTILITY EASEMENT

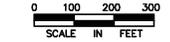
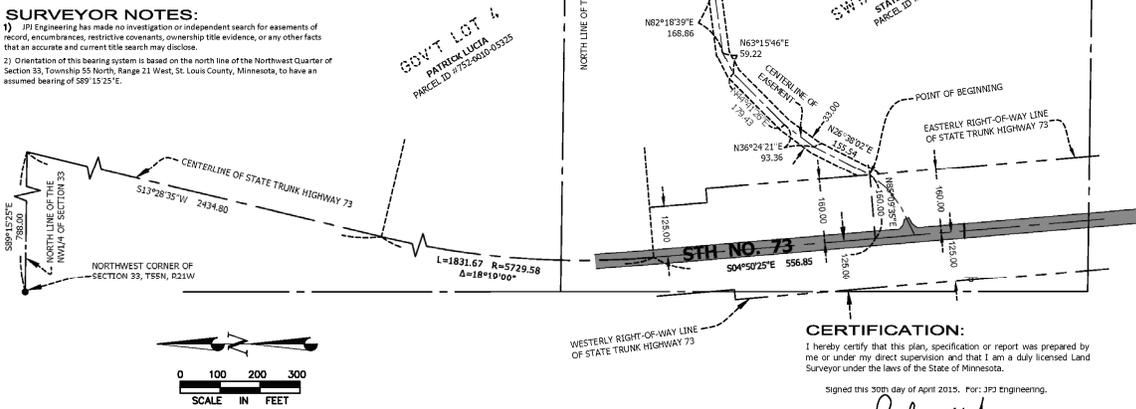
A 33.00 foot wide easement for access and utility purposes over, under and across that part of the Southwest Quarter of the Southwest Quarter of Section 33, Township 55 North, Range 21 West, St. Louis County, Minnesota, the centerline of said easement is described as follows:

Commencing at the northwest corner of said Section 33; thence South 89 degrees 15 minutes 25 seconds East, assumed bearing along the north line of the Northwest Quarter of said Section 33, a distance of 790.00 feet to the centerline of State Trunk Highway No. 73; thence South 13 degrees 20 minutes 25 seconds West, along said centerline, 2434.80 feet; thence southerly 1025.67 feet curving along said centerline, being a tangential curve, concave to the east, having a radius of 5729.58 feet and a central angle of 18 degrees 19 minutes 00 seconds; thence South 04 degrees 50 minutes 25 seconds East continuing along said centerline, tangent to said curve, 536.85 feet; thence North 85 degrees 02 minutes 35 seconds East, 160.00 feet to the point of beginning of the centerline to be described; thence North 26 degrees 38 minutes 02 seconds East, 155.54 feet; thence North 36 degrees 24 minutes 21 seconds East, 93.36 feet; thence North 44 degrees 14 minutes 26 seconds East, 179.43 feet; thence North 63 degrees 13 minutes 46 seconds East, 59.22 feet; thence North 81 degrees 18 minutes 39 seconds East, 168.86 feet; thence North 59 degrees 04 minutes 38 seconds East, 65.35 feet; thence North 53 degrees 11 minutes 42 seconds East, 113.37 feet; thence North 61 degrees 28 minutes 17 seconds East, 109.70 feet; thence North 37 degrees 31 seconds East, 44.98 feet; thence North 28 degrees 00 minutes 48 seconds East, 62.93 feet; thence North 25 degrees 31 minutes 31 seconds East, 136 feet more or less to the North line of said Southwest Quarter of the Southwest Quarter of said Section 33 and said centerline there terminating.

The side line of said easement shall be prolonged or shortened to terminate on the easterly right-of-way line of State Trunk Highway No. 73 and on the north line of the Southwest Quarter of the Southwest Quarter of said Section 33.

SURVEYOR NOTES:

- JPI Engineering has made no investigation or independent search for easements of record, encumbrances, restrictive covenants, ownership title evidence, or any other facts that an accurate and current title search may disclose.
- Orientation of this bearing system is based on the north line of the Northwest Quarter of Section 33, Township 55 North, Range 21 West, St. Louis County, Minnesota, to have an assumed bearing of 89° 15' 25".



JPI ENGINEERING, INC
425 Grant Street
P.O. Box 656
Hibbing, MN 55746
Phone: 218-262-5528
www.jpjeng.com

SKETCH AND DESCRIPTION
PAT LUCIA
SW 1/4 SW 1/4 SECTION 33, T. 55N, R. 21W
HIBBING, MINNESOTA

| | |
|-----------------|---------|
| SURVEY BY : | DRS |
| DRAWN BY : | DRS |
| DESIGNED BY : | |
| APPROVED BY : | RMM |
| DATE: | 4/30/15 |
| PROJECT NUMBER: | 15-124 |
| SHEET NUMBER: | 1 OF 1 |

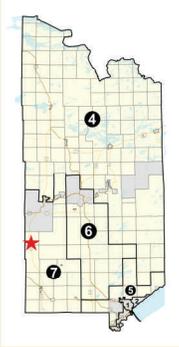
CERTIFICATION:
I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed Land Surveyor under the laws of the State of Minnesota.

Signed this 30th day of April 2015. For: JPI Engineering,
Randy M. Man
By: Randy M. Man, PLS, License No. 21401
Revised easement width from 30 feet to 33 feet June 5, 2015.

Affects parcel 752-0010-05350

7th Commissioner District

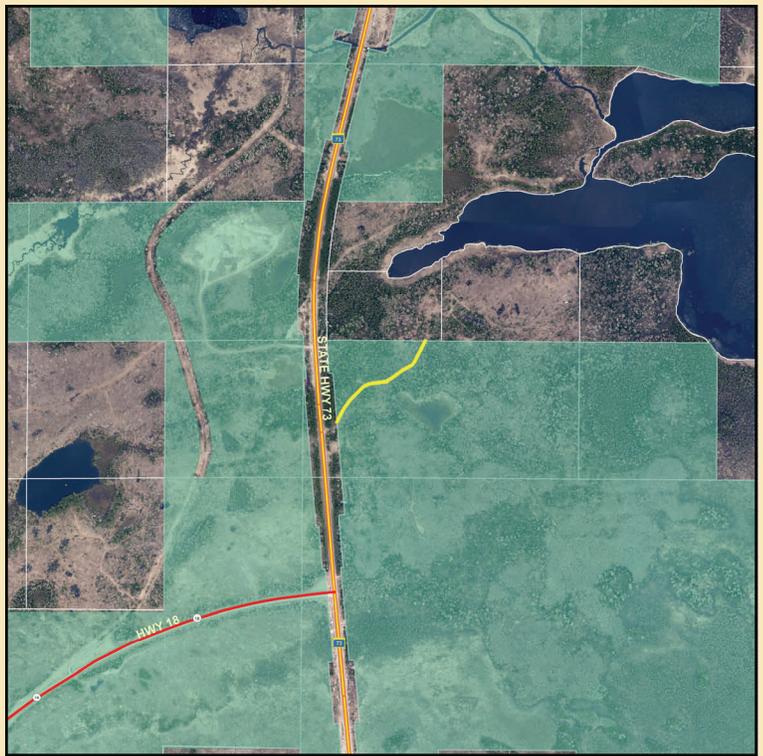
- State Tax Forfeited
- Easement
- Project location



St. Louis County
Minnesota

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St. Louis County
Land and Minerals
Department



SKETCH AND DESCRIPTION



Engineering
Land Surveying
Economic
Development

JPJ ENGINEERING, INC
425 Grant Street
P.O. Box 656
Hibbing, MN 55746
Phone: 218-262-5528
www.jpjeng.com

ACCESS & UTILITY EASEMENT

A 33.00 foot wide easement for access and utility purposes over, under and across that part of the Southwest Quarter of the Northwest Quarter of Section 33, Township 55 North, Range 21 West, St. Louis County, Minnesota, the centerline of said easement is described as follows.

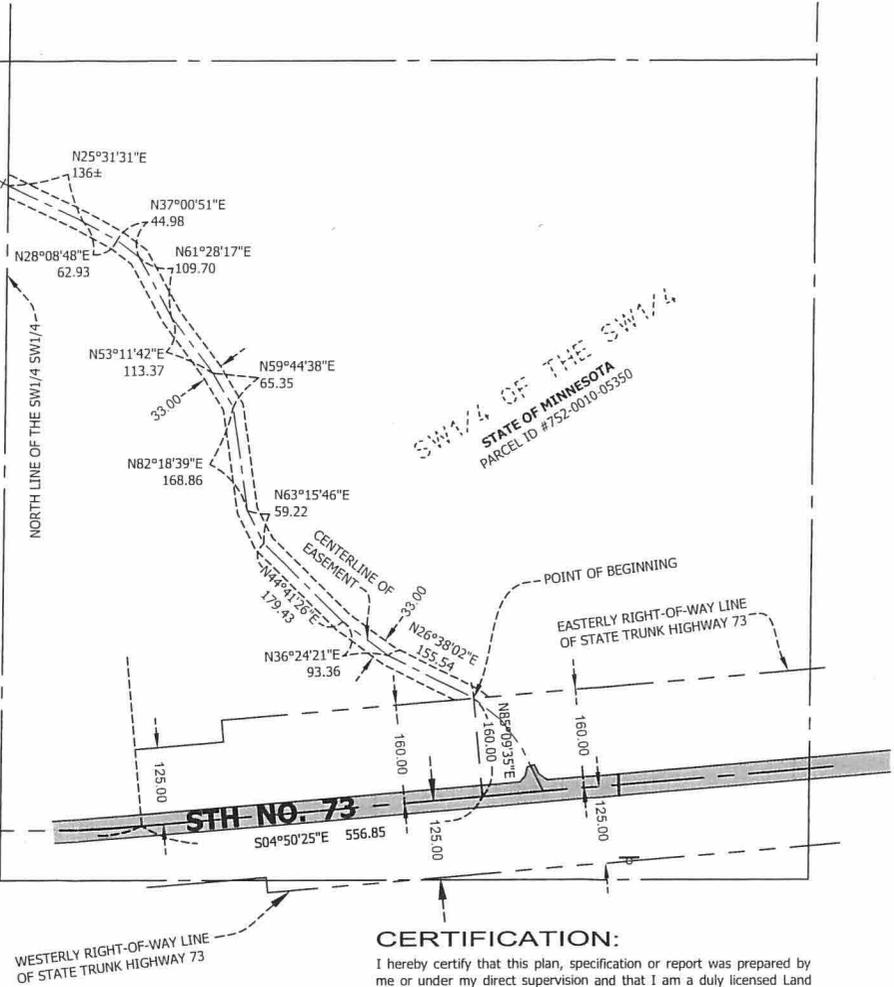
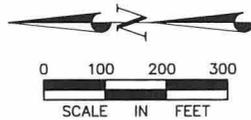
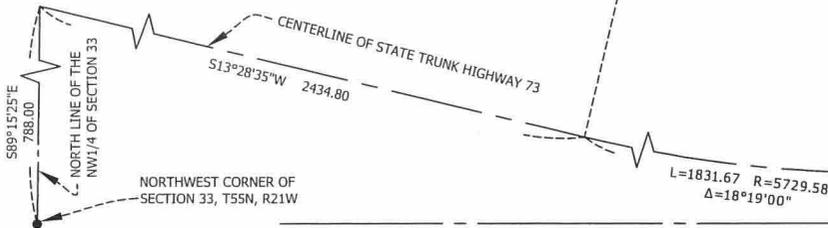
Commencing at the northwest corner of said Section 33; thence South 89 degrees 15 minutes 25 seconds East, assumed bearing along the north line of the Northwest Quarter of said Section 33, a distance of 788.00 feet to the centerline of State Trunk Highway No. 73; thence South 13 degrees 28 minutes 35 seconds West, along said centerline, 2434.80 feet; thence southerly 1831.67 feet continuing along said centerline, being a tangential curve, concave to the east, having a radius of 5729.58 feet and a central angle of 18 degrees 19 minutes 00 seconds; thence South 04 degrees 50 minutes 25 seconds East continuing along said centerline, tangent to said curve, 556.85 feet; thence North 85 degrees 09 minutes 35 seconds East, 160.00 feet to the point of beginning of the centerline to be described; thence North 26 degrees 38 minutes 02 seconds East, 155.34 feet; thence North 36 degrees 24 minutes 21 seconds East, 93.36 feet; thence North 44 degrees 41 minutes 26 seconds East, 179.43 feet; thence North 63 degrees 15 minutes 46 seconds East, 59.22 feet; thence North 82 degrees 18 minutes 39 seconds East, 168.86 feet; thence North 59 degrees 44 minutes 38 seconds East, 65.35 feet; thence North 53 degrees 11 minutes 42 seconds East, 113.37 feet; thence North 61 degrees 28 minutes 17 seconds East, 109.70 feet; thence North 37 degrees 00 minutes 51 seconds East, 44.98 feet; thence North 28 degrees 08 minutes 48 seconds East, 62.93 feet; thence North 25 degrees 31 minutes 31 seconds East, 136 feet more or less to the North line of said Southwest Quarter of the Southwest Quarter and said centerline there terminating.

The side lines of said easement shall be prolonged or shortened to terminate on the easterly right-of-way line of State Trunk Highway No. 73 and on the north line of the Southwest Quarter of the Southwest Quarter of said Section 33.

SURVEYOR NOTES:

- JPJ Engineering has made no investigation or independent search for easements of record, encumbrances, restrictive covenants, ownership title evidence, or any other facts that an accurate and current title search may disclose.
- Orientation of this bearing system is based on the north line of the Northwest Quarter of Section 33, Township 55 North, Range 21 West, St. Louis County, Minnesota, to have an assumed bearing of 589°15'25"E.

GOV'T LOT 4
PATRICK LUCIA
PARCEL ID #752-0010-05325



CERTIFICATION:

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed Land Surveyor under the laws of the State of Minnesota.

Signed this 30th day of April 2015. For: JPJ Engineering.

Randy M. Madison
By: Randy M. Madison, PLS, License No. 21401
Revised easement width from 30 feet to 33 feet June 5, 2015.

SKETCH AND DESCRIPTION

PAT LUCIA
SW1/4 SW1/4, SECTION 33, T55N, R31W
HIBBING, MINNESOTA

| | |
|----------------|---------|
| SURVEY BY : | DRS |
| DRAWN BY : | DRS |
| DESIGNED BY : | |
| APPROVED BY : | RMM |
| DATE: | 4/30/15 |
| PROJECT NUMBER | 15-124 |
| SHEET NUMBER | 1 OF 1 |

BOARD LETTER NO. 15 - 269

ENVIRONMENT & NATURAL RESOURCES COMMITTEE
CONSENT NO. 6

BOARD AGENDA NO.

DATE: June 23, 2015

RE: Third Party Auditing
Services – NSF International,
Rescind Resolution No. 15-353

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

Maintaining and improving forest health and productivity.

ACTION REQUESTED:

The St. Louis County Board is requested to award a contract for Forest Certification Third Party Auditing Services.

BACKGROUND:

The County Board awarded a contract for environmental auditing services with NSF International at it June 9, 2015 Board Meeting for a price of \$80,105 for the period of 2015 through 2019 by Resolution No. 15-353. However, the resolution that the County Board passed did not list the amount of the contract. The monetary value of the contract is required to be listed in the resolution for legal and historical purposes.

RECOMMENDATION:

It is recommended that the St. Louis County Board rescind County Board Resolution No. 15-353 and award a contract for Forest Service Certification Third Party Auditing Services to NSF International of Ann Arbor, MI, for the period of 2015 through 2019, at its price of \$80,105, payable from Fund 290, Agency 290001.

**Third Party Auditing Services – NSF International,
Rescind Resolution No. 15-353**

BY COMMISSIONER: _____

WHEREAS, The St. Louis County Land and Minerals Department has been third party certified to ISO 14001 Environmental Management Standard (EMS) and the Sustainable Forestry Initiative (SFI) Forest Management Standard since 2004; and

WHEREAS, Third party certification of ISO 14001 EMS and the SFI Forest Management Standard will verify that St. Louis County is achieving the SFI objectives on state tax forfeited trust lands;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement with NSF International, Ann Arbor, MI, for the purpose of ISO 14001 EMS Registration Services and SFI Forest Management Certification for the period of 2015 through 2019 at its price of \$80,105, payable from Fund 290, Agency 290001, subject to approval of the County Attorney.

RESOLVED FURTHER, That County Board Resolution No. 15-353, dated June 9, 2015 is rescinded.



Resolution
of the
Board of County Commissioners
St. Louis County, Minnesota
Adopted on: June 9, 2015 Resolution No. 15-353
Offered by Commissioner: Boyle

Forest Certification Third Party Auditing Services

WHEREAS, The St. Louis County Land and Minerals Department has been third party certified to ISO 14001 Environmental Management Standard (EMS) and the Sustainable Forestry Initiative (SFI) Forest Management Standard since 2004; and

WHEREAS, Third party certification of ISO 14001 EMS and the SFI Forest Management Standard will verify that St. Louis County is achieving the SFI objectives on state tax forfeited trust lands;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement with NSF International, of Ann Arbor, MI, for the purpose of ISO 14001 EMS Registration Services and SFI Forest Management Certification for the period of 2015 through 2019, payable from Fund 290, Agency 290001, subject to the approval of the County Attorney.

Commissioner Boyle moved the adoption of the Resolution and it was declared adopted upon the following vote:
Yeas – Commissioners Jewell, Boyle, Dahlberg, Rukavina, Nelson, Raukar and Chair Stauber – 7
Nays – None

STATE OF MINNESOTA
Office of County Auditor, ss.
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 9th day of June, A.D. 2015, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 9th day of June, A.D., 2015.

DONALD DICKLICH, COUNTY AUDITOR

By

Deputy Auditor/Clerk of the County Board

BOARD LETTER NO. 15 – 270

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 7

BOARD AGENDA NO.

DATE: June 23, 2015 **RE:** Agreement with MnDOT for
Mainline Dynamic Warning
Systems

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a cooperative agreement with the Minnesota Department of Transportation (MnDOT) for the Mainline Dynamic Warning Systems Project, SP 069-070-017, CP 0000-187068.

BACKGROUND:

The Public Works Department was awarded federal funding from the Highway Safety Improvement Program to install Mainline Dynamic Warning Systems at the following seven (7) intersections in St. Louis County in 2015. A map of these locations is enclosed.

- US-2 and CSAH 46 (Saginaw Road)
- US-2 and CR 223 (Munger Shaw Road)
- US-53 and CSAH 115 (Ashawa Road)
- MNTH-37 and CSAH 7 (Highway 7)
- MNTH-37 and CSAH 25 West (Highway 25)
- CSAH 4 (Rice Lake Road) and CSAH 43 (Emerson Road)
- CSAH 37 (Jean Duluth Road) and CSAH 2 (West Tischer Road)

These intersections were identified in the St. Louis County Road Safety Plan which used risk factors that are correlated to serious injury and fatal crashes to assess the relative risk of a serious crash occurring at each intersection on the paved county highway system. Those intersections with more risk factors were identified as receiving a recommendation for a traffic safety project.

The Mainline Dynamic Warning System is composed of warning signs located on the major road, with beacons mounted over the signs and the legend "ENTERING TRAFFIC" "WHEN FLASHING", and radar vehicle detectors facing the minor road. When a vehicle on the minor road is detected, a wireless signal is sent to the beacons on the warning signs to flash for the entire time that this vehicle is detected. Once this vehicle pulls away from STOP sign, the beacons turn off.

Rural, two-way stop intersections account for the second largest portion of serious injury and fatal crashes on the St. Louis County highway system. The county recently participated in research that found a mainline dynamic warning sign, when activated, reduced the average speed of traffic on the major road by 3.5 mph. This speed reduction is thought to have two benefits. First, the driver is made aware of a potential conflict at the intersection and is more prepared to make an evasive action. And second, the reduced speed of the major road vehicle may be enough to either avoid a crash or reduce the severity of a crash.

The total estimated project cost is \$350,000. MnDOT has committed to contribute \$75,000 to the project. The St. Louis County share is \$275,000 of which \$247,500 (90%) will be paid with the Federal funding and the remaining \$27,500 in St. Louis County funds serving as the 10% local match.

Five (5) of the locations are at intersections with state highways. Because this project will install these systems within state highway right-of-way and there will be a financial contribution by MnDOT, St. Louis County must enter into a cooperative agreement with MnDOT. This agreement will include maintenance responsibilities for each party.

RECOMMENDATION:

It is recommended the St. Louis County Board authorize a cooperative agreement with the Minnesota Department of Transportation for the maintenance responsibilities of Mainline Dynamic Warning Systems Project, payable from Fund 220, Agency 220366, Object 551580.

Agreement with MnDOT for Mainline Dynamic Warning Systems

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department was awarded Federal funding through the Highway Safety Improvement Program to install Mainline Dynamic Warning Systems at seven rural, two-way stop intersections; and

WHEREAS, Intersections involved were identified by the St. Louis County Road Safety Plan as higher risk for serious crashes; and

WHEREAS, The Minnesota Department of Transportation will contribute \$75,000 to the project cost of \$350,000, with \$247,500 from federal funds and the remaining \$27,500 in county funds; and

WHEREAS, This project will install Mainline Dynamic Warning Systems within the state highway right-of-way at five rural, two-way stop intersections;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and any amendments approved by the County Attorney's Office, with the State of Minnesota, Department of Transportation for Agreement No. 1000499 for the following purposes:

To provide for payment by the State to the County of the State's share of the costs of the Mainline Dynamic Warning Systems construction and other associated construction to be performed upon, along and adjacent to Trunk Highway No. 2, 37 and 53 located on seven rural intersections under County Project No. CP 0000-187068 and State Projects No. SP 069-070-017 and SP 8821-270 (T.H. 2, 37 & 53) with funds to be receipted into Fund 220, Agency 220366, Object 551580.

St. Louis County HSIP Application

Mainline Dynamic Warning System



Map Components

- Mainline Dynamic Warning System
- Interstate Highway
- U.S./State Highway
- County Road
- City/Town

ST. LOUIS COUNTY PUBLIC WORKS DEPARTMENT
 James T. Foldesi, P.E.
 Public Works Director/Highway Engineer

Note: The reference material for this edition was obtained through the cooperation of state, county and/or municipal government departments.

A sincere effort has been made to produce an up to date map. However, with the various sources we have to rely on, no guarantee can be made.

All voluntary input for updating our next edition will be accepted with gratitude.

St. Louis County Public Works - November 20, 2012

BOARD LETTER NO. 15 – 271

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 8

BOARD AGENDA NO.

DATE: June 23, 2015 **RE:** Professional Services
Agreement for Systems
Engineering Analysis – Miller
Hill Adaptive Signal Control
(Duluth and Hermantown)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement with Alliant Engineering, Inc., of Minneapolis, MN, to perform a systems engineering analysis of adaptive signal control for traffic signals located in the Miller Hill area within the cities of Duluth and Hermantown. The project is identified as CP 0000-259405.

BACKGROUND:

The Public Works Department and the Minnesota Department of Transportation (MnDOT) intend to submit an application to the Federal Highway Administration (FHWA) Accelerated Innovation Deployment (AID) Demonstration Program for funding to implement adaptive signal control technology at 17 traffic signals located in the Miller Hill area within the cities of Duluth and Hermantown. The AID Demonstration Program provides funding to state department of transportation agencies to implement and adopt innovative initiatives that improve the planning, design, construction and operation of the highway system to demonstrate that similar projects can be deployed in similar communities or agencies across the United States. Because this project would be funded by Federal funds, adaptive signal control technology, which is defined as an intelligent transportation system (ITS), requires a systems engineering analysis to be performed for its proposed application. A map of the project area is included.

Adaptive signal control technology intelligently improves traffic signal timing by continuously changing the green time for each intersection leg based upon traffic demand. This technology can reduce congestion, and improve travel time and reliability.

In addition, this technology will be able to actively respond to the dynamic traffic conditions in a high commercial density area such as the Miller Hill area that are due to seasonal changes of tourism and shopping.

If the systems engineering process recommends implementing adaptive signal control, St. Louis County will submit the grant application to FHWA. If awarded St. Louis County would enter into a cooperative agreement, which includes cost sharing, with MnDOT, City of Duluth and City of Hermantown to implement adaptive signal control.

An engineering consultant was identified as a need for this project because of the complexity of the adaptive signal technology. The following consultants were invited to submit a proposal for this project:

- Alliant Engineering, Inc. (Minneapolis, MN)
- Kimley Horn (St. Paul, MN), SEH, Inc. (St. Paul, MN)
- SRF Consulting Group (Minneapolis, MN)
- Stanley Consultants (Minneapolis, MN)
- WSB & Associates, Inc. (Minneapolis, MN)

Only Alliant Engineering, Inc., SRF Consulting Group and WSB & Associates, Inc. submitted a proposal. There are no local engineering consultants that can do this work because of its specialty nature. Typically, this type of work will generate only two to three proposals. The consultant was selected using the Quality Based Selection method which considers the quality of the proposal, understanding of the project, proposed tasks, timeline to complete and cost. The selection committee consisted of representation from MnDOT, St. Louis County, City of Duluth and City of Hermantown. Alliant Engineering, Inc., of Minneapolis, MN was selected as the consultant for this project.

St. Louis County will pay for 100 percent of the systems engineering cost which is \$30,000 using state aid funds.

RECOMMENDATION:

It is recommended the St. Louis County Board authorize a professional services agreement with Alliant Engineering, Inc. of Minneapolis, MN, to perform a systems engineering analysis of adaptive signal control for traffic signals located in the Miller Hill area within the cities of Duluth and Hermantown for a cost of \$30,000, payable from Fund 220, Agency 220368.

**Professional Services Agreement for Systems Engineering Analysis –
Miller Hill Adaptive Signal Control (Duluth and Hermantown)**

BY COMMISSIONER _____

WHEREAS, The Public Works Department and the Minnesota Department of Transportation intend to submit an application to the Federal Highway Administration Accelerated Innovation Deployment Demonstration Program for funding to implement adaptive signal control technology at 17 traffic signals located in the Miller Hill area within the cities of Duluth and Hermantown; and

WHEREAS, Adaptive signal control technology intelligently improves traffic signal timing by continuously changing the green time for each intersection based upon traffic demand; and

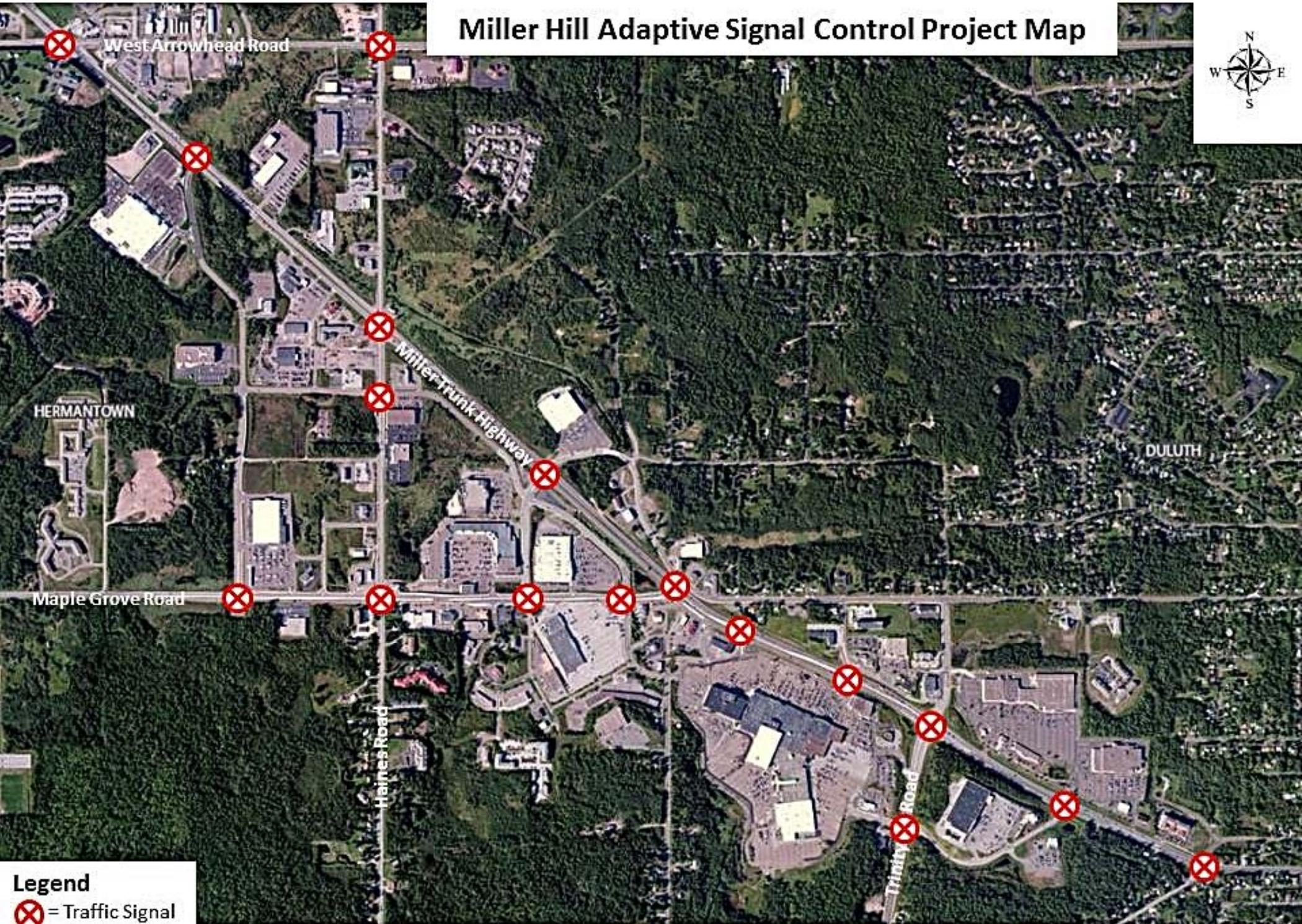
WHEREAS, A systems engineering analysis is required to submit a funding application to the Federal Highway Administration to implement adaptive signal control because it is defined as an intelligent transportation system; and

WHEREAS, If awarded by the Federal Highway Administration, St. Louis County would enter into a cooperative agreement, which includes cost sharing, with the Minnesota Department of Transportation, City of Duluth and City of Hermantown to implement adaptive signal control; and

WHEREAS, St. Louis County will pay \$30,000, which is 100% of this systems engineering analysis;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a professional services agreement, and any amendments approved by the County Attorney's Office, with Alliant Engineering, Inc., Minneapolis, MN, to perform a systems engineering analysis of adaptive signal control for traffic signals located in the Miller Hill area. This project is identified as CP 0000-259405, with \$30,000 for this project coming from Fund 220, Agency 220368.

Miller Hill Adaptive Signal Control Project Map



Legend
⊗ = Traffic Signal

BOARD LETTER NO. 15 - 272

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 9

BOARD AGENDA NO.

DATE: June 23, 2015 **RE:** Acquisition of Right of Way -
Replacement of County Bridge
367 (Portage Township)

FROM: Kevin Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the acquisition of right of way for the replacement of County Bridge 367 in Portage Township.

BACKGROUND:

The Public Works Department plans to reconstruct a short segment of County State Aid Highway 116 and to replace the existing bridge (County Bridge 367, State Bridge 7773) over the Picket River in Portage Township (State Aid Project 069-716-011, County Project 0116-243925). Additional Right of Way will be needed from adjacent parcels of land owned by the State of Minnesota. The project will affect one parcel of land (Parcel Code 510-0020-05460) that is currently in State of Minnesota ownership.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the acquisition of right of way necessary for the replacement of County Bridge 367, State Bridge 7773. Right of Way acquisition is payable from Fund 200, Agency 203001.

**Acquisition of Right of Way - Replacement of County Bridge 367
(Portage Township)**

BY COMMISSIONER _____

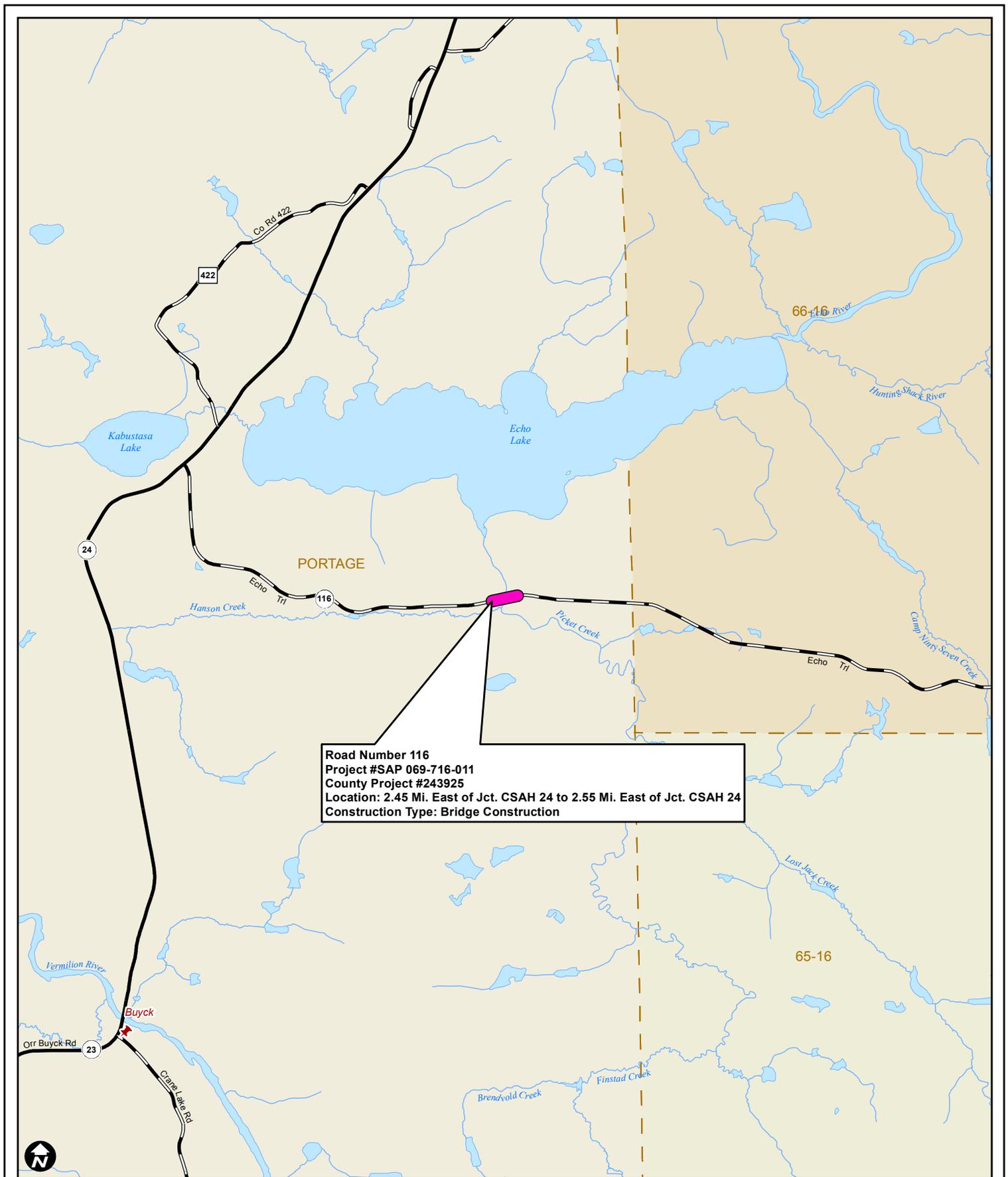
WHEREAS, The St. Louis County Public Works Department plans to reconstruct a small segment of County State Aid Highway 116 and replace the existing bridge (County Bridge 367, State Bridge 7773) over the Picket River in Portage Township, State Aid Project 069-716-011, County Project 0116-243925; and

WHEREAS, These improvements consist of replacing the existing structure with a similar structure at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

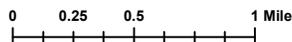
WHEREAS, In addition to the existing highway right of way, certain lands are required for this construction, together with temporary construction easements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001;

RESOLVED FURTHER, That the State of Minnesota Department of Natural Resources is requested to provide St. Louis County with easement across State of Minnesota Lands located in Section 36, Township 66 North, Range 17 West of the Fourth Principal Meridian adjacent to the present course of County State Aid Highway 116.



St. Louis County 2016 Road & Bridge Construction



Map Components

2016 Road & Bridge Construction

Bridge Construction

Interstate Highway

U.S./State Highway

County/Unorg. Twp. Road - Paved

County/Unorg. Twp. Road - Gravel

Local Road/City Street

Railroad

Commissioner District

Township Boundary

City/Town

Lake

River/Stream

Road Maintenance and Facilities Agreement with White Township

BY COMMISSIONER _____

WHEREAS, St. Louis County and White Township are responsible for maintenance and snowplowing of certain streets, roadways, and highways within their respective jurisdictions; and

WHEREAS, The location of certain roadways makes it more economical for White Township to perform regular maintenance and/or winter maintenance on certain roadways which would otherwise be the responsibility of St. Louis County; and

WHEREAS, The location and availability of space at the White Township garage provides efficiencies for county maintenance operations in the vicinity of White Township; and

WHEREAS, A Road Maintenance Agreement has been in place since September 30, 1976, and a Facilities Agreement has been in place since January 6, 1995 between the township and the county and it benefits both parties to enter into a new updated agreement combining Road Maintenance and Facility responsibilities into one agreement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to approve an agreement with White Township, and any amendments authorized by the County Attorney, whereby White Township will provide road maintenance on the county roads listed in the agreement, and the township will share facilities with the county. The county portion of \$85,000 will be paid from Fund 200, Agency 201006, Object 695100.

Lawful Gambling Application (Floodwood Township)

BY COMMISSIONER _____

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board hereby approves the following Lawful Gambling License Application (raffle) on file in the office of the County Auditor, identified as County Board File No. 60091, for the following organization:

Eagles Aerie 1163 Cloquet, PO Box 2202, Cloquet, MN 55720, to conduct off-site gambling on August 1, 2015, raffle, at Retreat Golf Course, 10761 Highway 2, Floodwood, MN 55736, Floodwood Township.

BOARD LETTER NO. 15 – 275

FINANCE & BUDGET COMMITTEE CONSENT NO. 12

BOARD AGENDA NO.

DATE: June 23, 2015 **RE:** Design Services Contract for
Final Phase Remodeling – A.P.
Cook Building, Public Safety
Campus (Duluth)

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOALS:

To execute capital building projects, bring facilities up to current building and life safety codes, extend life cycle of facilities, and increase building operational efficiency.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a contract with Scalzo Architects of Duluth, MN, in an amount of \$47,000 for the planning, programming, design, bid documentation, and project administration for the final phase of remodeling for the A. P. Cook Building located at the Public Safety Campus in Duluth.

BACKGROUND:

Chris Jensen Health & Rehabilitation Center and adjoining property was sold to Health Dimensions Group in November, 2013. The County Board distributed a portion of the sale proceeds for improvements to the Public Safety Campus, including the A. P. Cook Building (County Board Resolution No. 14-208). The street lighting, wall repairs, and landscaping portions of the project are presently underway. However, the interior remodeling could not begin until the laundry services vacated the building.

This agreement is for the final phase design for the building's interior to house the County Assessor's staff, the exterior (insulation and siding), replace the windows and roof, build a parking area, replace an exterior stair/fire exit, and internal mechanical infrastructure. This will bring the building to a near new life cycle and fill the needs of County Extension, Safety & Risk Management, and Assessor staff space needs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve a contract with Scalzo Architects of Duluth, MN, in an amount of \$47,000 for the final phase of remodeling design for the A. P. Cook Building in Duluth, payable from Fund 400-400003-630900.

**Design Services Contract for Final Phase Remodeling – A. P. Cook Building,
Public Safety Campus (Duluth)**

BY COMMISSIONER _____

WHEREAS, Chris Jensen Health & Rehabilitation Center and adjoining property was sold to Health Dimensions Group in November 2013 with a portion of the sale proceeds designated for improvements to the Public Safety Campus, including the A. P. Cook Building; and

WHEREAS, The final phase of the A. P. Cook Building remodel consists of interior design to house the County Assessor's staff, exterior work including windows, roof and stairs/fire exit replacement, construction of a parking area, and internal mechanical infrastructure, bringing the building to a near new life cycle;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to approve a contract with Scalzo Architects of Duluth, MN, in an amount of \$47,000 for the final phase of remodeling design for the A. P. Cook Building in Duluth, payable from Fund 400-400003-630900.

BOARD LETTER NO. 15 - 276

FINANCE & BUDGET COMMITTEE CONSENT NO. 13

BOARD AGENDA NO.

DATE: June 23, 2015 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60032.

6/16/2015
9:41:11AM

Abatements Submitted for Approval by the St. Louis County Board
on 7/7/2015

| <u>PARCEL CODE</u> | <u>AUD NBR</u> | <u>NAME</u> | <u>TYPE</u> | <u>LOCATION</u> | <u>APPRAISER</u> | <u>REASON</u> | <u>YEAR</u> | <u>REDUCTION</u> |
|--------------------|----------------|-----------------|-------------|-----------------|------------------|---------------|-------------|------------------|
| 10 3160 420 | 0 15499 | VCY AMERICA INC | R | City of Duluth | Terry Johnson | EXEMPT | 2015 | 1,348.00 |

BOARD LETTER NO. 15 – 277

FINANCE & BUDGET COMMITTEE CONSENT NO. 14

BOARD AGENDA NO.

DATE: June 23, 2015 **RE:** Partial Liquor License Fee
Refund – Ash-Ka-Nam Resort
(Unorganized Township 68-19)

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To provide mandated and discretionary licensing services in a timely manner.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a partial year refund of the fees paid for Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor Licenses, from January 6, 2015 through June 30, 2015, in the prorated amount of \$542 to Ash-Ka-Nam Resort & Lodge, LLC d/b/a Ash-Ka-Nam, Unorganized Township 68-19. On January 6, 2015, the establishment was destroyed by fire. This establishment is located in Area 3. The annual license fee is \$1100.00.

BACKGROUND:

Pursuant to St. Louis County Ordinance No. 28, Section 4. General Provisions, Subd. 4.07, License Fee, Refunds: If, during the term of any liquor license, the place of business of any licensee shall be destroyed or so damaged by fire or otherwise, that the licensee shall cease to carry on the licensed business, or in case the business of the licensee shall cease by reason of the licensee's illness or death, or it shall become unlawful for the licensee to carry on the licensed business under the license, except when such license is revoked, the County Board may refund to the licensee or to the estate such part of the license fee paid by the licensee as corresponds to the time such license had yet to run.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the above referenced refund request in the amount of \$542, payable from Fund 100, Agency 115003, Object 510200.

Partial Liquor License Fee Refund - Ash-Ka-Nam

BY COMMISSIONER _____

WHEREAS, The establishment known as Ash-Ka-Nam Resort & Lodge, LLC d/b/a Ash-Ka-Nam, Unorganized Township 68-19, was destroyed by fire on January 6, 2015; and

WHEREAS, Pursuant to St. Louis County Ordinance No. 28, Section 4. General Provisions, Subd. 4.07, License Fee, Refunds: If, during the term of any liquor license, the place of business of any licensee shall be destroyed or so damaged by fire or otherwise, that the licensee shall cease to carry on the licensed business, or in case the business of the licensee shall cease by reason of the licensee's illness or death, or it if shall become unlawful for the licensee to carry on the licensed business under the license, except when such license is revoked, the County Board may refund to the licensee or to the estate such part of the license fee paid by the licensee as corresponds to the time such license had yet to run;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a partial year refund of the fees paid for Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor Licenses to Ash-Ka-Nam Resort & Lodge, LLC d/b/a Ash-Ka-Nam, Unorganized Township 68-19;

RESOLVED FURTHER, That said refund will be as follows:

| | |
|------------------------------------|--------------|
| On-Sale Intoxicating Liquor | \$367.00 |
| Off-Sale Intoxicating Liquor | 76.00 |
| Sunday On-Sale Intoxicating Liquor | <u>99.00</u> |
| Total | \$542.00 |

Payable from Fund 100, Agency 115003, Object 510200

BOARD LETTER NO. 15 – 278

FINANCE & BUDGET COMMITTEE ESTABLISHMENT OF PUBLIC HEARINGS NO. 1

BOARD AGENDA NO.

DATE: June 23, 2015 **RE:** Establish Public Hearing to
Consider Off-Sale Intoxicating
Liquor License (Unorganized
Township 68-19)

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To provide mandated and discretionary licensing services in a timely manner.

ACTION REQUESTED:

The St. Louis County Board is requested to establish a public hearing to consider an off-sale intoxicating liquor license for an establishment in Unorganized Township 68-19.

BACKGROUND:

Ash-Ka-Nam Resort & Lodge, LLC, has made application for an Off-Sale Intoxicating Liquor License for the establishment known as Ash-Ka-Nam, Unorganized Township 68-19.

Minn. Stat. § 340A.405, subdivision 2d, relating to the issuance of off-sale intoxicating liquor licenses provides that "No license may be issued under this subdivision unless a public hearing is held on the issuance of the license. Notice must be given to all interested parties and to any city located within three miles of the premises to be licensed. At the hearing the county board shall consider testimony and exhibits presented by interested parties and may base its decision to issue or deny a license upon the nature of the business to be conducted and its impact upon any municipality, and the character and reputation of the applicant, and the propriety of the location."

The County Liquor Licensing Committee considered and approved the application and recommends County Board approval. According to the St. Louis County Fee Schedule, this establishment is applying for an Off-Sale Intoxicating Liquor License located in Area 3 and the annual license fee is \$150.00.

RECOMMENDATION:

It is recommended that a public hearing be scheduled for July 28, 2015, 9:40 a.m. at the St. Louis County Courthouse in Virginia to consider the above application.

**Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License
(Unorganized Township 68-19)**

BY COMMISSIONER _____

RESOLVED, That a public hearing will be held at 9:40 a.m., on July 28, 2015, in the St. Louis County Courthouse, Virginia, MN, for the purpose of considering an Off-Sale Intoxicating Liquor License for Ash-Ka-Nam Resort & Lodge, LLC d/b/a Ash-Ka-Nam, Unorganized Township 68-19.

BOARD LETTER NO. 15 – 279

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: June 23, 2015

RE: Award of Bids: Culvert Replacement and Surfacing Project on CR 921 (Virginia) and Tied Culvert Replacement Projects in Various Townships

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to award Public Works projects to the low bidders.

BACKGROUND:

County staff is authorized under Resolution No. 88-381, dated May 24, 1988, to call for bids on projects which are already included in the budget document. Bids were requested for:

- An excavation, embankment, aggregate base, bituminous surfacing, aggregate surfacing and culvert replacement project on County Road (CR) 921 in Virginia funded with Transportation Sales Tax Funds;
- A tied culvert replacement project in Rice Lake Township on CR 259, a culvert replacement project in Normanna and Duluth Townships on CR 40, and a culvert replacement project in Gnesen Township on CR 675 funded with Transportation Sales Tax Funds and Local Funds.

A call for bids is to be received by the Public Works Department on June 11, 2015, for the following projects in accordance with the plans and specifications on file in the office of the County Highway Engineer:

1. **Project:** CP 0921-238446 TST
Location: CR 921 from TH 135 to Landfill Road, Length 0.809 Miles (see attached map)

Traffic: 927
PQI: 0.6
Construction: Excavation, Embankment, Aggregate Base, Plant Mixed Bituminous Surfacing, Aggregate Surfacing and Culvert Replacement
Funding: Fund 444, Agency 444026, Object 652806
Anticipated Start Date: July 20, 2015
Anticipated Completion Date: October 2, 2015
Engineer's Estimate: \$870,326.70

BIDS:
Ulland Brothers, Inc., Cloquet, MN \$712,000.00 (-\$158,326.70, -18.19%)
Hoover Construction Co., \$739,173.90
Virginia, MN
KGM Contractors, Inc., Angora, MN \$757,972.79

2. Project: **CP 0259-197180 TST (Low); CP 0040-211415; CP 0675-192051 TST**

Location: Combined Project

A.) CP 0259-197180 TST (Low); CR 259 (West Beyer Road) from CSAH 4 (Rice Lake Road) to CSAH 34 (Howard Gnesen Road), Length 2.002 Miles (see attached map)

Traffic: 239
PQI: 0.4
Construction: Culvert Replacement and Plant Mixed Bituminous Patches
Funding: Fund 444, Agency 444027, Object 652806

B.) CP 0040-211415 (Tied); CSAH 40 (McQuade Road) Approximately 0.8 Miles North of CR 258 (Pioneer Road), Length 0.1 Miles (see attached map)

Traffic: 285
PQI: 0.4
Construction: Culvert Replacement
Funding: Fund 200, Agency 203379, Object 652800

C.) CP 0675-192051 TST (Tied); CR 675 Approximately 0.27 Miles South of CSAH 44, Length 0.1 Miles (see attached map)

Traffic: 100
PQI: 0.7
Construction: Culvert Replacement and Bituminous Patch
Funding: Fund 444, Agency 444028, Object 652806
Anticipated Start Date: July 1, 2015
Anticipated Completion Date: September 25, 2015
Engineer's Estimate: \$303,004.00

BIDS:

| | |
|---|--|
| Ulland Brothers, Inc., Cloquet, MN | \$280,587.00 (-\$22,417.00, -7.40%) |
| Utility Systems of America, Inc. Eveleth, MN | \$394,306.00 |
| KGM Contractors, Inc., Angora, MN | \$447,802.40 |

RECOMMENDATION:

It is recommended that the St. Louis County Board award the projects as follows:

CP 0921-238446 TST to Ulland Brothers, Inc. of Cloquet in the amount of \$712,000.00 payable from Fund 444, Agency 444026, Object 652806

CP 0259-197180 TST (Low); CP 0040-211415; CP 0675-192051 TST to Ulland Brothers, Inc. of Cloquet in the amount of \$280,587.00 payable from:

Fund 444, Agency 444027, Object 652806 \$169,087.02

Fund 200, Agency 203379, Object 652800 \$44,232.02

Fund 444, Agency 444028, Object 652806 \$67,267.96

Award of Bids: Culvert Replacement and Surfacing Project on CR 921 (Virginia)

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following project:

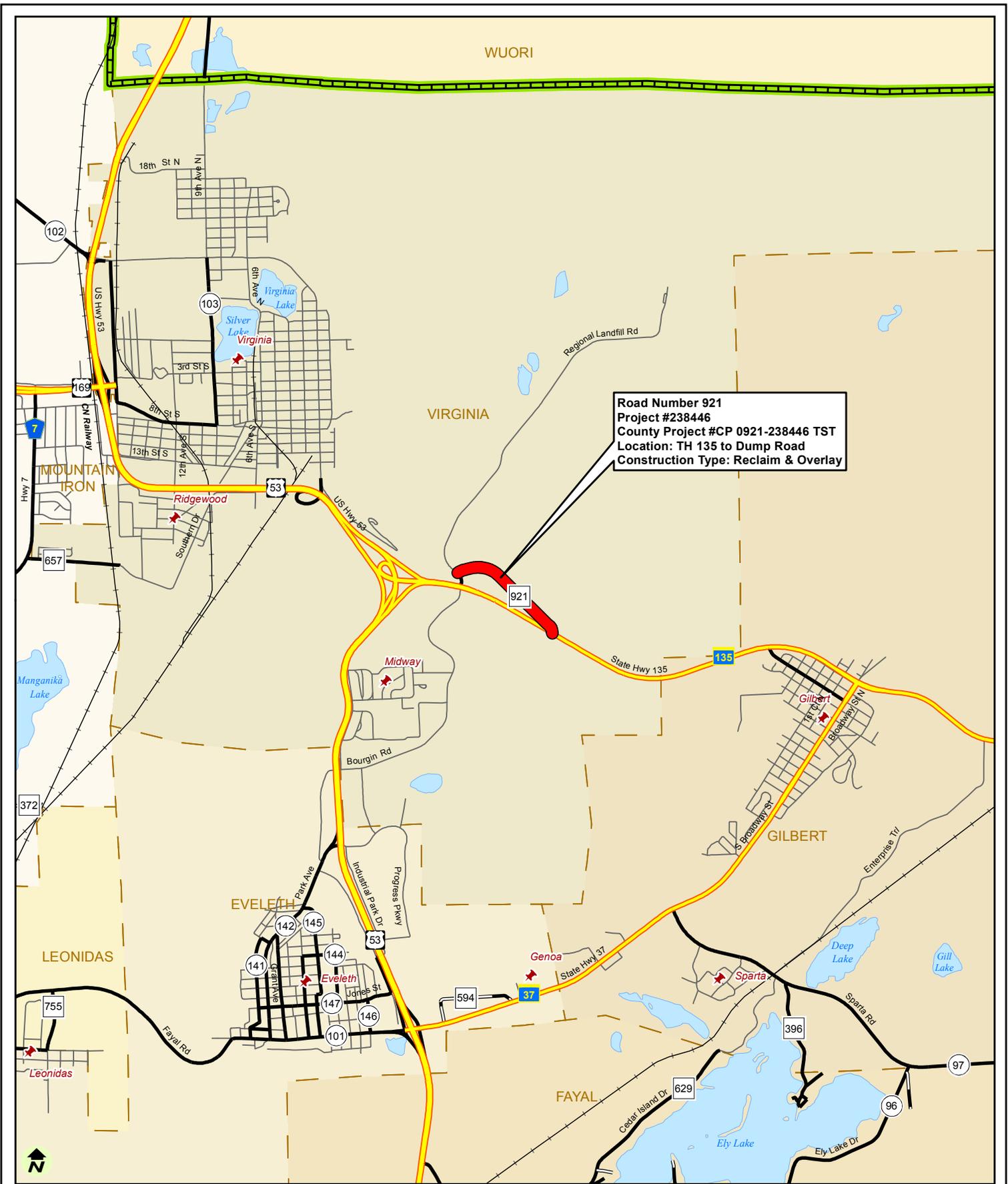
CP 0921-238446 TST Excavation, Embankment, Aggregate Base, Plant Mixed Bituminous Surfacing, Aggregate Surfacing and Culvert Replacement;

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on June 11, 2015, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award of the above project to the low bidder;

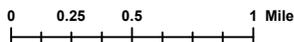
| <u>LOW BIDDER</u> | <u>ADDRESS</u> | <u>AMOUNT</u> |
|-----------------------|---------------------------------|---------------|
| Ulland Brothers, Inc. | PO Box 340 Cloquet, MN 55720 | \$712,000.00 |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 444, Agency 444026 Object 652806.



Road Number 921
Project #238446
County Project #CP 0921-238446 TST
Location: TH 135 to Dump Road
Construction Type: Reclaim & Overlay

St. Louis County 2015 Road & Bridge Construction



| Map Components | | |
|--|------------------------|-----------------------|
| 2015 Road & Bridge Construction | County Road - Paved | Township Boundary |
| Reclaim & Overlay | County Road - Gravel | City/Town |
| Interstate Highway | Local Road/City Street | Lake |
| U.S./State Highway | Railroad | Commissioner District |

Award of Bids: Tied Culvert Replacement Projects in Various Townships

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following tied project:

- CP 0259-197180 TST (Low); CR 259 (West Beyer Road) from CSAH 4 (Rice Lake Road) to CSAH 34 (Howard Gnesen Road)
- CP 0040-211415 (Tied); CSAH 40 (McQuade Road) Approximately 0.8 Miles North of CR 258 (Pioneer Road)
- CP 0675-192051 TST (Tied); CR 675 Approximately 0.27 Miles South of CSAH 44

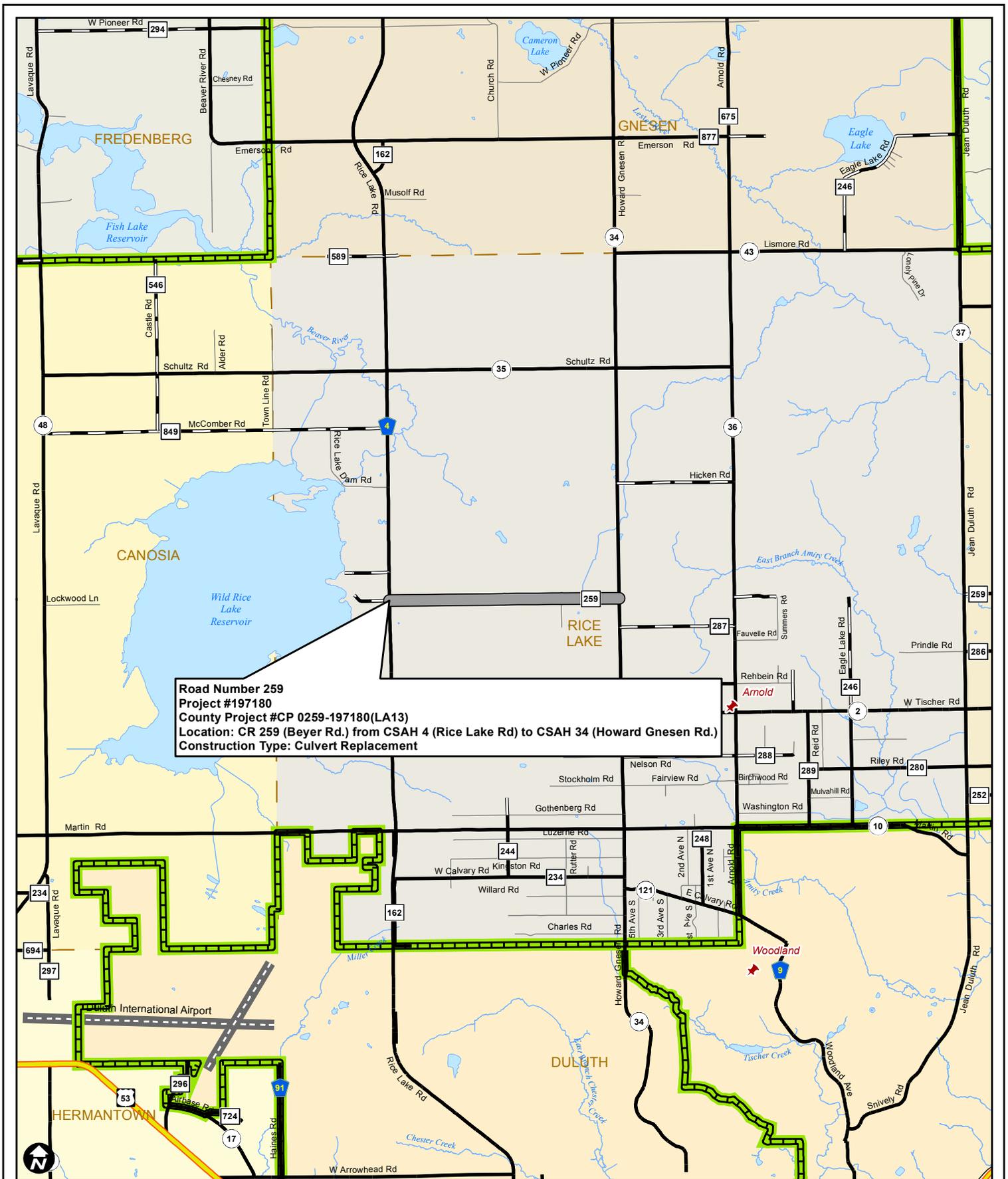
WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on June 11, 2015, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award of the above project to the low bidder;

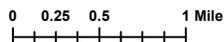
| <u>LOW BIDDER</u> | <u>ADDRESS</u> | <u>AMOUNT</u> |
|-----------------------|---------------------------------|---------------|
| Ulland Brothers, Inc. | PO Box 340 Cloquet, MN 55720 | \$280,587.00 |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

| | | |
|---------------------------|--|--------------|
| CP 0259-197180 TST (Low) | Fund 444, Agency 444027, Object 652806 | \$169,087.02 |
| CP 0040-211415 (Tied) | Fund 200, Agency 203379, Object 652800 | \$44,232.02 |
| CP 0675-192051 TST (Tied) | Fund 444, Agency 444028, Object 652806 | \$67,267.96 |



St. Louis County 2015 Road & Bridge Construction

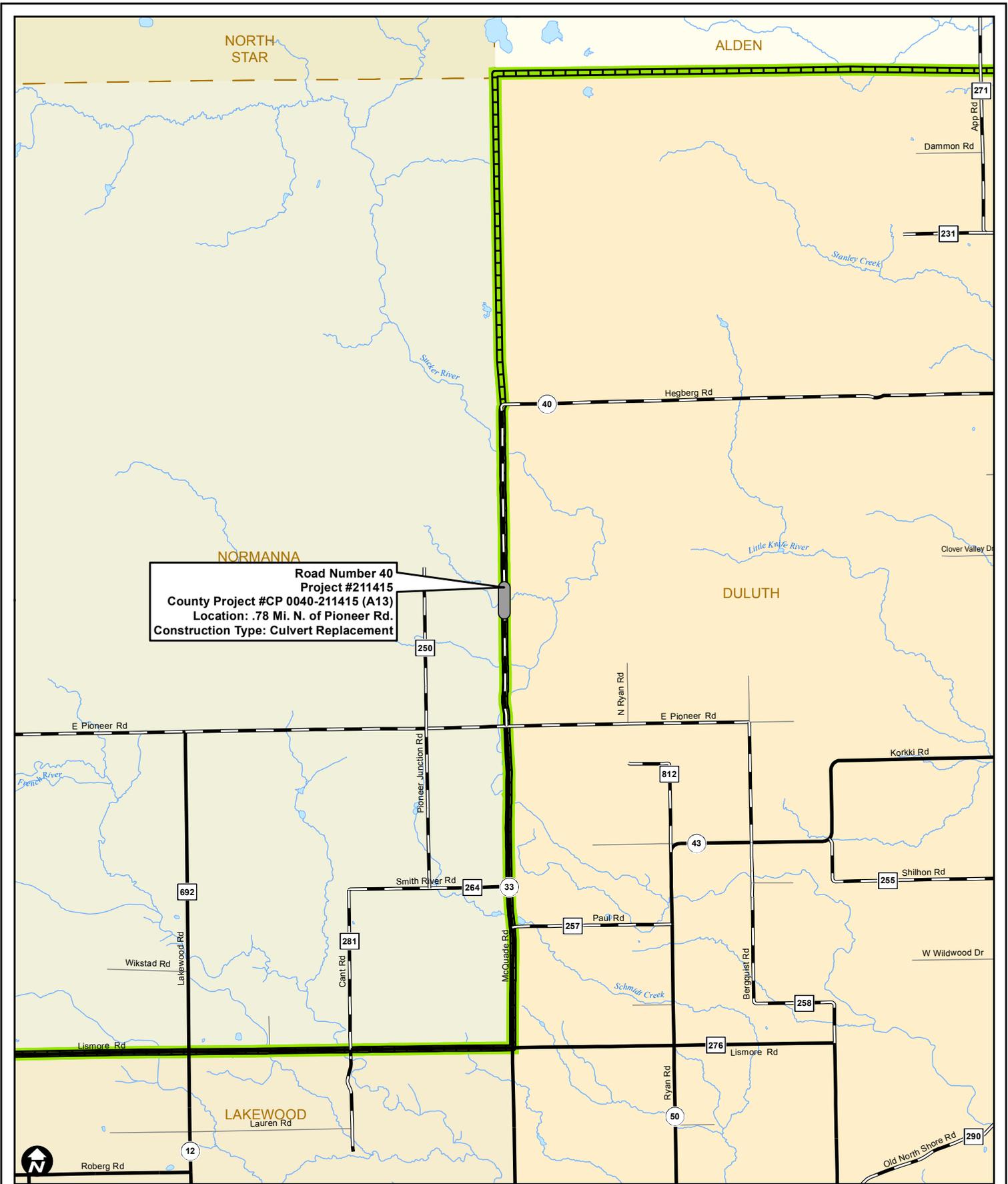


Map Components

- 2015 Road & Bridge Construction**
- Culvert Replacement
- Interstate Highway
- U.S./State Highway

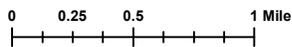
- County/Unorg. Twp. Road - Paved
- County/Unorg. Twp. Road - Gravel
- Railroad
- Commissioner District

- Township Boundary
- City/Town
- Lake
- River/Stream

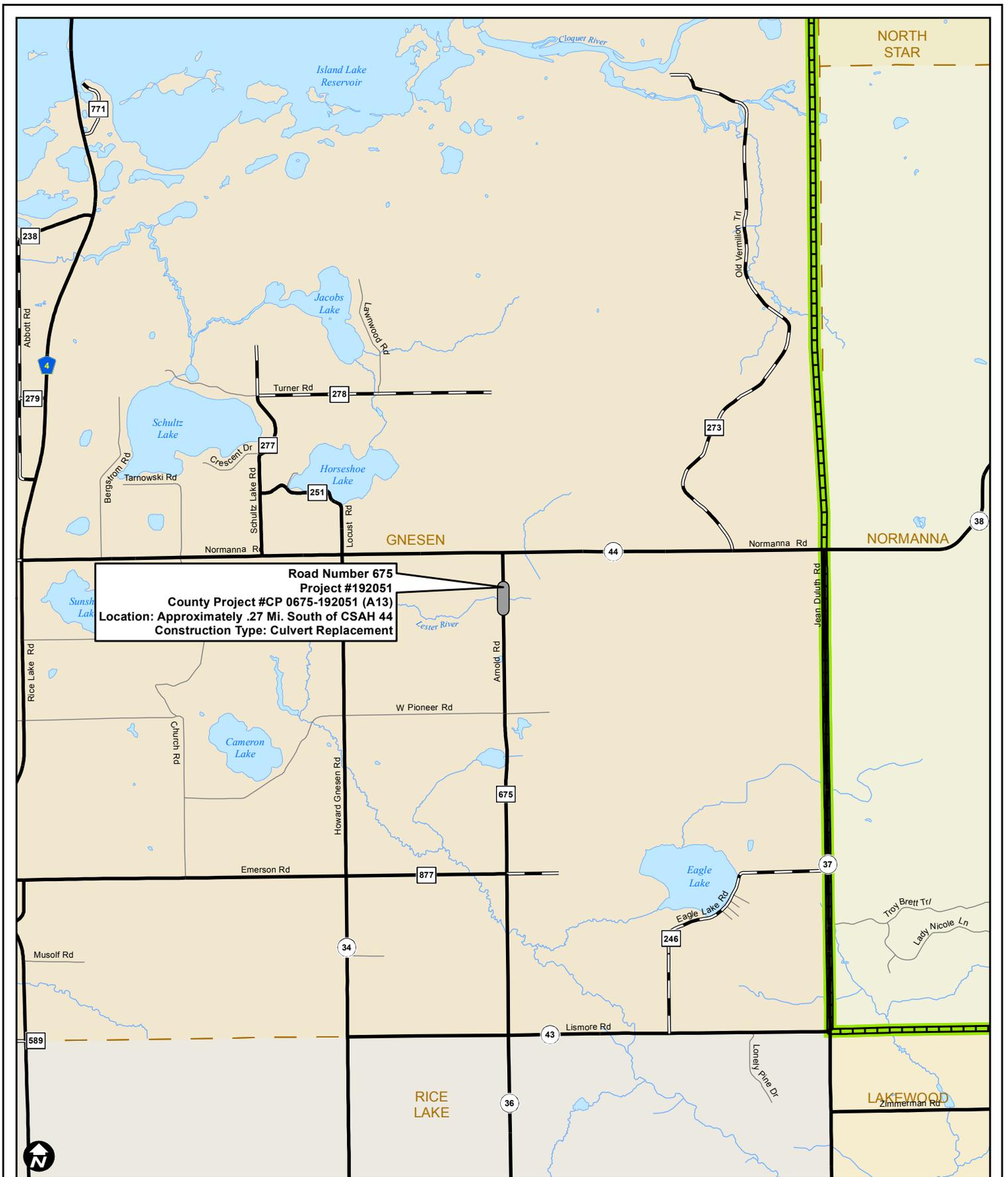


Road Number 40
Project #211415
County Project #CP 0040-211415 (A13)
Location: .78 Mi. N. of Pioneer Rd.
Construction Type: Culvert Replacement

St. Louis County 2015 Road & Bridge Construction

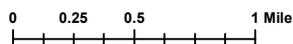


| Map Components | |
|---------------------------------|----------------------------------|
| 2015 Road & Bridge Construction | County/Unorg. Twp. Road - Paved |
| Culvert Replacement | County/Unorg. Twp. Road - Gravel |
| Interstate Highway | Railroad |
| U.S./State Highway | Commissioner District |
| | Township Boundary |
| | City/Town |
| | Lake |
| | River/Stream |



Road Number 675
Project #192051
County Project #CP 0675-192051 (A13)
Location: Approximately .27 Mi. South of CSAH 44
Construction Type: Culvert Replacement

St. Louis County 2015 Road & Bridge Construction



Map Components

2015 Road & Bridge Construction

- Culvert Replacement
- Interstate Highway
- U.S./State Highway

- County/Unorg. Twp. Road - Paved
- County/Unorg. Twp. Road - Gravel
- Railroad
- Commissioner District

- Township Boundary
- City/Town
- Lake
- River/Stream

BOARD LETTER NO. 15 – 280

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: June 23, 2015 **RE:** State of Minnesota Contract
Purchase of Sodium Chloride
(Road Salt)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
County Engineer/Public Works Director

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the purchase of sodium chloride (road salt) for snow and ice control on roads in winter.

BACKGROUND:

The Public Works Department's 2015 budget includes funding for road salt. The salt will be bought from one vendor with the lowest delivered price using the State of Minnesota Contract. Each year the county opts into the State of Minnesota Contract for its road salt needs. The purchase is based on estimated quantity used based upon previous years' purchases. With the state contract, it is required to purchase at least 80% of the estimated quantity and up to 120% of this identified quantity may be purchased without a unit price adjustment. The estimated total quantity of salt for the county's 120% figure is 19,980 tons, and will be purchased from the lowest "delivered price" State Contract vendor. The per ton price varies per delivery location across the county. There is an overall increase in price on the state bid of 2.1% over 2014 bids. The successful low "delivered price" bid for all county locations is:

| | |
|--|-----------------------|
| North American Salt Co. (DBA Compass Minerals America Inc.) Overland Park, Kansas | \$1,388,088.00 |
|--|-----------------------|

RECOMMENDATION:

It is recommended the St. Louis County Board authorize the estimated purchase of salt at the State of Minnesota Contract price from North American Salt Company (DBA Compass Minerals America Inc.) of Overland Park, Kansas, for a maximum delivered cost of \$1,388,088, payable from Fund 200, Agency 207015, Object 651700.

State of Minnesota Contract Purchase of Sodium Chloride (Road Salt)

BY COMMISSIONER _____

WHEREAS, The Public Works Department's 2015 budget includes purchase of sodium chloride (road salt) for snow and ice control on roads in winter; and

WHEREAS, The Public Works Department requested State Contact Pricing for this purchase and North American Salt (DBA Compass Minerals America Inc.) submitted the lowest delivered price to 17 locations in the amount of \$1,388,088.00;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the estimated purchase of salt at the State of Minnesota Contract price from North American Salt Company (DBA Compass Minerals America Inc.) of Overland Park, Kansas, for a maximum delivered cost of \$1,388,088, payable from Fund 200, Agency 207015, Object 651700.