

CONSENT AGENDA
FOR THE MEETING
OF
ST. LOUIS COUNTY BOARD OF COMMISSIONERS

February 3, 2015

County Board Room, Room No. 200, St. Louis County Courthouse, Duluth, Minnesota

All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

RESOLUTIONS FOR APPROVAL:

Minutes for January 27, 2015.

Health & Human Services Committee – Commissioner Boyle, Chair

1. Professional services agreements with Arrowhead Psychological Clinic and Dr. Jonathan Beyer authorized for Forensic Psychological Services during the period January 1, 2015 through December 31, 2015, for a contract maximum of up to \$65,000 for the two providers combined. *[15-21]*
2. Purchase of service contract with Lutheran Social Service Bethany Crisis Nursery authorized in the amount of \$37,182 for short-term emergency care for children and support services for families during times of crisis during the period January 1, 2015 through December 31, 2015. *[15-22]*
3. Trauma Assessment and Family Treatment Program (Children's Mental Health Adolescent Services) contract authorized with the Human Development Center, Duluth, MN, in the amount of \$153,534 for the period January 1, 2015 through December 31, 2015. *[15-23]*
4. Out-of-Home Placement and Children's Day Treatment contracts authorized with various providers for family and children's services during the period January 1, 2015 through December 31, 2015. *[15-24]*

Public Works & Transportation Committee – Commissioner Raukar, Chair

5. Agreement with the Bois Forte Band of Chippewa authorized for road improvement projects near Pelican Lake in Leiding Township - reclaiming, milling, overlay, chip sealing, and crack sealing on County Road 515, County Road 516, and adjoining Tribal Road 019/Indian Point Road (CP 0515-153447, CP 0516-153448 and CP 0000-243541). *[15-25]*

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6. Agreement with Rice Lake Township for the reconstruction of Rice Lake Dam Road (CP 0000-215963, SAP 69-600-044) whereby the township will pay the project costs with Minnesota Department of Natural Resources State Park Road Account funds (or township funds should any overages occur) as stated in the agreement; and further, Rice Lake Township will pay St. Louis County for administration services. *[15-26]*
7. Acquisition of necessary lands and temporary easements authorized for the reconstruction of County State Aid Highway 9/4th Street beginning at 6th Avenue East to Wallace Avenue within the city of Duluth (SP 069-609-040, CP 147349). *[15-27]*
8. Quote accepted from Bell Structural Solutions, New Brighton, MN, in the amount of \$63,310.00 for the purchase of wood decking materials for a bridge repair project on County Road 453/White Road in Cherry Township (CP 0453-242077, BR 607). *[15-28]*

Finance & Budget Committee – Commissioner Nelson, Chair

9. Abatement list for Board approval. *[15-29]*
10. Public hearing established for 9:40 a.m., February 17, 2015, in the Chisholm City Hall, 316 West Lake Street, Chisholm, MN, to consider the issuance of an off-sale intoxicating liquor license for Border Guide Service Base Camp Company, Kabetogama Township. *[15-31]*
11. Workers' compensation report dated January 23, 2015, as submitted by Safety & Risk Management.

Central Management & Intergovernmental Committee – Commissioner Jewell, Chair

12. Reallocation of an Information Specialist I position to an Information Specialist II in the Sheriff's Office authorized. *[15-30]*

Official Proceedings of the County Board of Commissioners

BY COMMISSIONER _____

RESOLVED That the official proceedings of the St. Louis County Board of Commissioners for the meeting of January 27, 2015, are hereby approved.

CY 2015 Forensic Psychological Services

BY COMMISSIONER _____

WHEREAS, The Public Health and Human Services Department (PHHS) wishes to ensure that parents who are involved with Children in Need of Protection and Services will have mental health needs addressed and recommendations presented for permanency planning and termination of parental rights hearings; and

WHEREAS, Arrowhead Psychological Clinic and Dr. Jonathan Beyer are able and willing to provide these services on behalf of the county;

THEREFORE, BE IT RESOLVED That the St. Louis County Board authorizes Professional Service Agreements with Arrowhead Psychological Clinic and Dr. Jonathan Beyer for Forensic Psychological Services for the period January 1, 2015 through December 31, 2015 at a fixed-cost basis for a variety of forensic psychological services that may be needed during CY 2015, to include \$675 per psychological evaluation, \$200 per diagnostic assessment, and related court testimony at a forensic rate of \$200 per hour for Psychologists and \$300 per hour for Psychiatrists, up to a contract maximum for the two (2) providers combined of \$65,000, payable from Fund 230 (Social Services), Agency 232008 (Children's Services), Expense Object 602000 (Other Children's Services).

CY 2015 Purchase of Service Contract with LSS Bethany Crisis Nursery

BY COMMISSIONER _____

WHEREAS, St. Louis County has need for a Crisis Nursery Service; and

WHEREAS, The Public Health and Human Services Department (PHHS) has contracted with Lutheran Social Service since March 1994 to provide child protection services on behalf of the county; and

WHEREAS, PHHS wishes to renew this agreement for an early intervention service committed to the prevention of child abuse and maltreatment by providing short-term emergency care for children and support services for families during times of crisis;

THEREFORE, BE IT RESOLVED That the St. Louis County Board authorizes a purchase of service contract with Lutheran Social Service Bethany Crisis Nursery for the period January 1, 2015 through December 31, 2015, and authorizes payment of \$37,182 payable from Fund 230 (Social Services); Agency 232008 (Children's Services); Expense Object 601200 (Out-of-Home Placement).

**CY 2015 Trauma Assessment and Family Treatment Program Contract
with Human Development Center**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Health and Human Services Department wishes to purchase intensive Children's Mental Health Adolescent Services, through the Trauma Assessment and Family Treatment Program, as an alternative to Out-of-Home Placement of children; and

WHEREAS, The Human Development Center, Duluth, MN, is able and willing to provide these services;

THEREFORE, BE IT RESOLVED That the St. Louis County Board authorizes the appropriate county officials to enter into a Trauma Assessment and Family Treatment Program contract with the Human Development Center of Duluth, MN, in the amount of \$153,534 for the period January 1, 2015 through December 31, 2015, payable from Fund 230 (Social Services); Agency 232008 (Children's Services); Expense Object 601600 (Children's Mental Health Services).

**CY 2015 Out-of-Home and Day Treatment Contracts
for Services to Families and Children**

BY COMMISSIONER _____

WHEREAS, St. Louis County has a variety of children's services available in the community that are Federal Title IV-E eligible, with the county paying the entire cost for any child who does not have private insurance coverage or is not eligible for Medical Assistance; and

WHEREAS, The Public Health and Human Services Department has contracted with the providers listed below to provide needed children's services on behalf of the county and wishes to renew these agreements;

THEREFORE, BE IT RESOLVED That the St. Louis County Board authorizes agreements for children's services for the period January 1, 2015 through December 31, 2015 with the following providers at the per diem rates and non-client specific amounts for sole St. Louis County use listed as follows:

<u>Emergency Shelters:</u>	<u>Requested Rate</u>	<u>% Increase</u>
<u>LSS - Bethany Crisis Shelter/Duluth:</u>		
Shelter Care and Emergency Foster Care	\$ 169.68/day	5%
Diagnostic – 25-day Evaluation	\$ 176.40/day	5%
Family Assessment Fee for Diagnostic	\$ 86.00/day	0%
Health Screening Fee	\$ 70.00/hour	0%
St. Louis County Shelter/ Non-Client Specific	\$ 469,165.00/year	5%
<u>LSS Family Resource Center-Range Youth Shelter Services:</u>		
Children's Shelter	\$ 194.00/day	0%
Health Screening Fee	\$ 50.00/hour	25%
St. Louis County Shelter/ Non-Client Specific	\$ 430,105.00/year	5%
 <u>Residential Treatment Centers:</u>		
<u>St. James Home of Duluth, Inc., d/b/a</u>		
<u>Woodland Hills and Cambia Hills:</u>		
Residential Treatment – Juvenile Justice	\$ 259.16 /day	7.36%
Chisholm House 30 - Short-Term Consequence	\$ 145.04 /day	2.5%
Community Transition Program	\$ 188.44 /day	7.36%
Residential Treatment – Mental Health	\$ 260.22/day	2.5%

Mesabi Academy:

Long-Term Residential Program \$ 231.81/day 3.0%

Requested Rate % Increase

Long-Term Secure Residential Program \$ 244.40/day 3.0%
 Sexual Offender Residential Program \$ 273.83/day 3.0%
 Diagnostic Residential Program \$ 253.40/day 3.0%
 Fire Setter Residential Program \$ 295.36/day 3.0%
 Specialized Residential (IQ 50-65) \$ 300.50/day 3.0%
 Chemical Dependency Program \$ 242.59/day 3.0%
 High Impact, Short-Term Secure Program \$ 249.26/day 3.0%
 One on One Services \$ 16.97/hour 3.0%
 Detention Program (For Internal Use Only) No Additional Cost

Requested Rate % Increase

Northwood Children's Services:

Residential Services \$ 250.26/day 2.8%
 Diagnostic & Assessment \$ 250.78/day 2.8%

Budget References for Out-of-Home Placement

Fund	230	Social Services
Agency	232008	Children's Services
Expense Objects	601200	Out-of-Home Placement Costs
	601600	Children's Mental Health Services

RESOLVED FURTHER That the St. Louis County Board authorizes Purchase of Service Agreements for the period January 1, 2015 through December 31, 2015 with Northwood Children's Services, Fond du Lac Foster Care Licensing and Placement Agency, and LSS Bethany Foster Care Program for Child Foster Care Services. These services include: Child Foster Care, Emergency and Respite Child Foster Care, Therapeutic Foster Care and Licensing and Placement Administration. All Child Foster Care rates shall comply with Northstar Care for Children set by the Minnesota Department of Human Services (DHS). Respite Child Foster Care, Emergency Child Foster Care and the Licensing and Placement Administration fees shall be at the per diem rates listed below:

Foster Care:

Requested Rate % Increase

Northwood Children's Services:

Therapeutic Foster Care DHS Northstar Care for Children Guidelines
 Licensing & Placement Administration \$ 34.36/day 2.8%

Fond du Lac Foster Care Licensing & Placement Agency:

Foster Care DHS Northstar Care for Children Guidelines
 Licensing & Placement Administration \$ 20.00/day 0%
 Respite Care (paid to foster home) \$ 35.00/day 0%

**Agreement with Bois Forte Band of Chippewa for Projects
near Pelican Lake (Leiding Township)**

BY COMMISSIONER _____

RESOLVED That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the Bois Forte Band of Chippewa where the Bois Forte Band will pay its share of projects CP 0515-153447, CP 0516-153448, and CP 0000-243541 (Tribal Road 0019, Indian Point Road), with the funds receipted into Fund 200, Agency 203342, Object 551592; Agency 203343, Object 551592; and Agency 203344, Object 551592.

Agreement with Rice Lake Township for Reconstruction of Rice Lake Dam Road

BY COMMISSIONER _____

RESOLVED That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and approve any amendments authorized by the County Attorney, with Rice Lake Township whereby the township will pay the project cost with Minnesota Department of Natural Resources State Park Road Account funds (or township funds should any overages occur) as listed in the Schedule of Prices in the Proposal/Plan Package for the project listed as CP 0000-215963, SAP 69-600-044;

RESOLVED FURTHER That Rice Lake Township will pay St. Louis County for administration services as stated in the agreement, with funds received from Rice Lake Township receipted into Fund 220, Agency 220340, Object 551521.

**Acquisition of Right of Way for the Reconstruction of
CSAH 9/4th Street (Duluth)**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a portion of County State Aid Highway 9/4th Street within the city of Duluth; and

WHEREAS, The State Aid funded reconstruction is approximately 1.9 miles in length, beginning at 6th Avenue East and proceeding northeast to Wallace Avenue; and

WHEREAS, The improvement consists of reconstructing the roadway as determined necessary to provide for the safety and convenience of the traveling public; and

WHEREAS, In addition to the existing highway right of way, certain lands are required for the construction, together with temporary construction easements;

THEREFORE, BE IT RESOLVED That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements, payable from Fund 200, Agency 203001;

RESOLVED FURTHER That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands for the necessary permanent highway easements and temporary construction easements for the project.

**Acceptance of Quote for Purchase of Bridge Materials –
Bridge 607 on CR 453/White Road (Cherry Township)**

BY COMMISSIONER _____

WHEREAS, Quotes have been received by the St. Louis County Public Works Department and the low responsible quote determined for the following project:

CP 0453-242077, BR 607, for wood decking materials for a bridge on County Road 453 in Cherry Township, length 0.1 mile; and

WHEREAS, It is in the best interest of St. Louis County that the award of said contract be made to the low responsible bidder;

THEREFORE, BE IT RESOLVED That the St. Louis County Board approves the following quote for wood decking materials:

<u>LOW QUOTE</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Bell Structural Solutions	778 1 st St. NW New Brighton, MN 55112	\$63,310.00

RESOLVED FURTHER That the appropriate county officials are authorized to approve the contractor's quote for the above listed project, payable from Fund 200, Agency 203345, Object 650800 for Misc. Bridge Materials.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. _____.

**Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License
(Kabetogama Township)**

BY COMMISSIONER _____

RESOLVED That the St. Louis County Board establishes a public hearing at 9:40 a.m. on February 17, 2015, in the Chisholm City Hall, 316 West Lake Street, Chisholm, MN, for the purpose of considering an Off-Sale Intoxicating Liquor License for Border Guide Service Base Camp Company of Kabetogama Township, MN.

Workers' Compensation Report

BY COMMISSIONER _____

RESOLVED That the workers' compensation report of claims by employees for work-related injuries, dated January 23, 2015, on file in the office of the County Auditor, identified as County Board File No. 60026, is hereby received and ratified as payable from Fund 730, Agency 730001.

**Reallocation of an Information Specialist I to Information Specialist II –
Sheriff's Office**

BY COMMISSIONER _____

WHEREAS, A sustained increase in clerical workload necessitates reassignment of higher level clerical duties to a vacant Information Specialist I position in the Sheriff's Office; and

WHEREAS, The Human Resources Department has determined that reallocation of a vacant Information Specialist I to Information Specialist II will assist in this sustained increase in higher level workload; and

WHEREAS, County Fiscal Policies specify that any position change greater than three (3) pay grades must go to the County Board for approval; and

WHEREAS, Funding for this reallocation is available in the Sheriff's Office budget;

THEREFORE, BE IT RESOLVED That the St. Louis County Board authorizes the reallocation of an Information Specialist I (Civil Service Basic Unit Pay Plan, pay grade 04) to an Information Specialist II (Civil Service Basic Unit Pay Plan, pay grade 10) in the Sheriff's Office. Funding for this reallocation is available in Fund 100, Agency 129003.