

CONSENT AGENDA

FOR THE MEETING OF ST. LOUIS COUNTY BOARD OF COMMISSIONERS

October 14, 2014

Hermantown City Hall, 5105 Maple Grove Road, Hermantown, Minnesota

All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

RESOLUTIONS FOR APPROVAL:

Health & Human Resources Committee – Commissioner Stauber, Chair

1. Accept the 2014 Minnesota Family Investment Program (MFIP) Innovation Fund Grant – Racial and Ethnic Disparities in Employment Outcomes for Families Served by MFIP in the amount of \$769,708 for the period October 1, 2014 to June 30, 2016; and further, agreements are authorized with Community Action Duluth and the Arrowhead Economic Opportunity Agency in order to implement the grant.

Environment & Natural Resources Committee – Commissioner Dahlberg, Chair

2. Agreement authorized with Foth Infrastructure & Environment, LLC, in an amount not to exceed \$29,870 for a full assessment of the county's recycling collection, haulage, processing and marketing program.
3. Special sale of state tax forfeited land described as Lots 1 and 2, Block 42, Savanna Addition to Floodwood, to the City of Floodwood, for a total cost of \$18,052.10, to be used to promote economic development; and further, the County Auditor shall offer the described land for sale at public auction if the City of Floodwood does not purchase the land by March 31, 2015.
4. Special sale of state tax forfeited land described as Lots 395, 397 and 399, Lower Duluth Minnesota Avenue, City of Duluth, to the Duluth Economic Development Authority (DEDA) authorized for a total cost of \$47,949.86 to be used to promote economic development; and further, the County Auditor shall offer the described land for sale at public auction if DEDA does not purchase the land by March 31, 2015.
5. Cancellation of contract for purchase of state tax forfeited land by Brandon Myrum, Gilbert, MN.

Public Works & Transportation Committee – Commissioner Raukar, Chair

6. Purchase of two (2) 2015 Mack GU 432 single axle heavy duty diesel trucks from Twin Cities Mack and Volvo Trucks of Roseville, MN, at the State of Minnesota total contract price of \$158,230.40.

ST. LOUIS COUNTY BOARD

Consent Agenda

October 14, 2014

Page 2

7. Purchase of one (1) AZ600B Asphalt Zipper from Asphalt Zipper of Pleasant Grove, UT, in the amount of \$167,490.
8. Update the Road Maintenance Agreement with the City of Duluth for general surface maintenance and snowplowing of certain streets, roadways, and highways within their respective jurisdictions.
9. Authorize revisions to the State Aid Highway network within St. Louis County, subject to the approval of the State of Minnesota Commissioner of Transportation, revoking the designation of certain existing County State Aid Highways (CSAH) and establishing new CSAHs.
10. Agreement authorized with LHB Corporation, Duluth, MN, in the amount of \$76,317 for design services for the reconstruction of Bridge 69 located over Bearskin River on CSAH 5 in Unorganized Township 62-21 (CP 0005-204368, SP 69-605-044).
11. Authorize the application for two (2) Minnesota Lake Superior Coastal Program Grants through the Minnesota Department of Natural Resources – Division of Ecological and Water Resources for:
 - a.) Culvert Survey, Phase II (CP 0000-232133), and agree to act as legal sponsor and obligate funds in the amount not to exceed \$38,000 to complete the proposed project and become eligible for reimbursement.
 - b.) Culvert Survey, Phase III (CP 0000-232134), and agree to act as legal sponsor and obligate funds in the amount not to exceed \$33,000 to complete the proposed project and become eligible for reimbursement.
12. Purchase of six (6) 2015 Mack GU713 tandem axle diesel trucks from Twin Cities Mack and Volvo Trucks of Roseville, MN, at the State of Minnesota total contract price of \$662,559.72.

Finance & Budget Committee – Commissioner Nelson, Chair

13. Sale of surplus county fee land located in Government Lot 1, Section 3, Township 57 North, Range 16 West (Unorganized), authorized for a minimum bid amount of \$6,200; the Property Management Director is authorized to advertise for written bids; and establish the time for bid consideration to be at 9:40 a.m., December 16, 2014, at the Morse Town Hall. This parcel is approximately 1.8 acres.

ST. LOUIS COUNTY BOARD

Consent Agenda

October 14, 2014

Page 3

14. Sale of surplus county fee land located in the SE $\frac{1}{4}$ of SE $\frac{1}{4}$ and the NE $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 9, Township 52 North, Range 18 West (Alborn Township), authorized for a minimum bid amount of \$16,200; the Property Management Director is authorized to advertise for written bids; and establish the time for bid consideration to be at 9:40 a.m., December 2, 2014, at the St. Louis County Courthouse, Duluth, MN. This parcel is approximately 14.6 acres.
15. Execution of a Declaration of Restrictions Covenants for Project Specific Wetland Replacement document authorized prior to the sale of surplus county fee land located in the SE $\frac{1}{4}$ of SE $\frac{1}{4}$ and the NE $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 9, Township 52 North, Range 18 West (Alborn Township).
16. Abatement list for Board approval.
17. Application for Lawful Gambling approved for Gnesen Volunteer Fire Department to conduct off-site gambling (raffle) on October 18, 2014, at the Gnesen Town Hall, Gnesen Township.
18. Lease authorized with the North St. Louis Soil & Water Conservation District for 256 square feet of office space at the Northland Office Center in Virginia, MN, at the 2014 rate of \$8.58 per square foot.
19. Public hearing established for November 4, 2014 at 9:40 a.m. at the St. Louis County Courthouse, Duluth, MN, to consider the adoption of the 2015 Fee Schedule for various county services.
20. Approve the 2015 monthly premium rates, stop-loss rate, and administrative services fees for the self-funded employee and retiree health and dental insurance plans.

Central Management & Intergovernmental Committee – Commissioner Jewell, Chair

21. Approve the reallocation of a 1.0 FTE Accountant position to a 1.0 FTE Financial Analyst position in the County Auditor's Office.
22. Approve the reallocation of an Information Specialist I position to an Information Specialist II position in the Public Health and Human Services Department, Income Maintenance Program.
23. Appoint Marjorie McPeak of Tower, MN, to the Arrowhead Library System Board of Directors for a three-year term beginning January 1, 2015 and ending December 31, 2018.

ST. LOUIS COUNTY BOARD

Consent Agenda

October 14, 2014

Page 4

Public Safety & Corrections Committee – Commissioner Boyle, Chair

24. Memorandum of Understanding authorized with the City of Duluth for the 2014 Justice Assistance Grant in the amount of \$40,288 for approved activities for prevention and controlling of crime.

25. Purchase of “two-factor” authentication hardware and software provided by VASCO of Marlborough, MA, in the total amount of \$30,617.20 approved for secure access to law enforcement mobile data prior to January 1, 2015, as required by the State of Minnesota Bureau of Criminal Apprehension and the FBI, to be paid for by the Northeast Minnesota Enforcement Safety Information Systems (NEMESIS) fund balance.

**Acceptance of 2014 Minnesota Family Investment Program Innovation Fund Grant
– Racial and Ethnic Disparities in Employment Outcomes**

WHEREAS, St. Louis County Public Health and Human Services (PHHS) was notified that the Minnesota Department of Human Services (DHS) would be making MFIP Grant Funds available to address Racial and Ethnic Disparities in Employment Outcomes for Families served by the Minnesota Family Investment Program; and

WHEREAS, These funds are intended to support initiatives that result in higher numbers of adults securing sustained jobs through the MFIP program; and

WHEREAS, PHHS received permission to apply for this grant via County Board Board Resolution No. 14-432 dated August 5, 2014; and

WHEREAS, St. Louis County PHHS was notified on August 20, 2014 by DHS that its proposal was selected to receive a grant amount of \$769,708 for the time period of October 1, 2014 to June 30, 2016;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept the 2014 MFIP Innovation Fund Grant-Racial and Ethnic Disparities in Employment Outcomes for Families Served by MFIP in the amount of \$769,708 for the time period of October 1, 2014 to June 30, 2016. The budget reference for revenue is: 230-232020-540213-23212-99999999-2014. The budget reference for expenditures is: 230-232020-603800-23212-99999999-2014;

RESOLVED FURTHER, That the County Board authorizes the Public Health and Human Services Department to enter into agreements with Community Action Duluth, and the Arrowhead Economic Opportunity Agency in order to implement the grant.

Recycling Collection, Haulage, Processing and Marketing Program Assessment

BY COMMISSIONER _____

WHEREAS, St. Louis County is committed to providing comprehensive waste management services including recycling haulage and processing to its residents; and

WHEREAS, The recycling industry has changed considerably over the past 14 years since the county's recycling processing facility was designed and built; and

WHEREAS, More materials have become marketable recyclable commodities possibly requiring changes in the recyclables processing flow and equipment; and

WHEREAS, A full assessment of the existing recyclables collection and processing program, and recommendations for cost effective improvements in process efficiencies and marketed volumes, will position the county to make appropriate plans for future facility and program developments; and

WHEREAS, Foth Infrastructure & Environment, LLC, is qualified, registered, and willing to provide these assessment services;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement with Foth Infrastructure & Environment, LLC, to provide a full assessment of the county's existing recyclables collection and processing program, and make recommendations for cost effective improvements in process efficiencies and marketed volumes at a cost not to exceed \$29,870, payable from Fund 600, Agency 601004 (Recycling).

Special Sale to the City of Floodwood

BY COMMISSIONER _____

WHEREAS, The City of Floodwood has requested to purchase the following described state tax forfeited lands for the price of \$17,000, plus fees, to promote economic development:

Legal: City of Floodwood
LOTS 1 AND 2 BLOCK 42
SAVANNA ADDITION TO FLOODWOOD
Parcel Code: 125-0030-00640
LDKey: 117744; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1(a), authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, This lot has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, The parcel described here forfeited to the State of Minnesota on November 30, 2012, for nonpayment of real estate taxes; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the City of Floodwood for the price of \$17,000, plus the following fees: 3% assurance fee of \$510, deed fee of \$25, deed tax of \$56.10, recording fee of \$46 and appraisal fee of \$415 for a total of \$18,052.10 to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the County Auditor shall offer for sale at public auction the state tax forfeited lands described here if the City of Floodwood does not purchase the land by March 31, 2015.

Special Sale to the Duluth Economic Development Authority

BY COMMISSIONER _____

WHEREAS, The Duluth Economic Development Authority has requested to purchase the following described state tax forfeited land for the price of \$46,272, plus fees, to promote economic development:

Legal: City of Duluth
LOTS 395, 397 AND 399
LOWER DULUTH MINNESOTA AVENUE
Parcel Code: 010-3110-02040
LDKey: 118415; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1(a), authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, Laws of Minnesota, 2013, Chapter 73, Section 31 authorizes the sale of state tax forfeited land that is described above bordering public water under the remaining provisions of Minnesota Statutes, Chapter 282; and

WHEREAS, The parcel described here forfeited to the State of Minnesota on December 2, 1968, for nonpayment of real estate taxes; and

WHEREAS, This parcel has been classified as non-conservation land pursuant to Minn. Stat. § 282.01;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Duluth Economic Development Authority for the price of \$46,272, plus the following fees: 3% assurance fee of \$1,388.16, deed fee of \$25, deed tax of \$152.70, and recording fee of \$112; for a total of \$47,949.86, to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the St. Louis County Auditor shall offer for sale to adjacent landowners the state tax forfeited land described here if the Duluth Economic Development Authority does not purchase the land by March 31, 2015.

Cancellation of Contract for Purchase of State Tax Forfeited Land - Myrum

BY COMMISSIONER _____

WHEREAS, Brandon Myrum of Gilbert, MN, has agreed that the contract for the purchase of state tax forfeited lands should be canceled; and

WHEREAS, The purchaser voluntarily agreed to admission of service and waiver of time to cure default to the State of Minnesota for land legally described as:

CITY OF GILBERT
LOT: 0022 BLOCK: 007
GILBERT 1ST ADD TO THE TOWNSITE
Parcel Code: 060-0020-01710
C22100048; and

WHEREAS, Minn. Stat. §§ 282.04, Subd. 2(d), and 504B.271 authorize the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owner of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land by Brandon Myrum of Gilbert, MN listed on file in County Board File No. 59859, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.

State Contract Purchase of Single Axle Heavy Duty Diesel Trucks

BY COMMISSIONER _____

WHEREAS, The Public Works Department's equipment budget includes replacement of heavy duty single axle trucks for bridge project operations; and

WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested State of Minnesota contract pricing for the Mack GU432; and

WHEREAS, Twin Cities Mack and Volvo of Roseville, MN, responded with the state contract price for two (2) Mack GU432 single axle heavy duty trucks of \$158,230.40;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of two (2) 2015 Mack GU432 single axle heavy duty trucks from Twin Cities Mack and Volvo Trucks of Roseville, MN, for a total cost of \$158,230.40, payable from Fund 441, Agency 441001, and Object 666300.

Purchase of Asphalt Zipper

BY COMMISSIONER _____

WHEREAS, The Public Works Department's 2014 equipment budget allows for the purchase of an AZ600B Asphalt Zipper; and

WHEREAS, The Public Works Department received a single source quotation from Asphalt Zipper of Pleasant Grove, UT, in the amount of \$167,490;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase order of one (1) AZ600B Asphalt Zipper from single source provider Asphalt Zipper of Pleasant Grove, UT, in the amount of \$167,490, payable from Fund 441, Agency 441001, Object 665900.

**Updated Road Maintenance Agreement between
St. Louis County and the City of Duluth**

BY COMMISSIONER _____

WHEREAS, The City of Duluth and St. Louis County are responsible for general surface maintenance and snowplowing of certain streets, roadways, and highways within their respective jurisdictions; and

WHEREAS, The location of certain roadways make it more economical for the respective parties to perform general surface maintenance and/or winter maintenance on certain roadways which would otherwise be the responsibility of the other; and

WHEREAS, A Road Maintenance Agreement has been in place between the city and the county since authorized by County Board Resolution No. 03-334 adopted June 3, 2003, and operational requirements of the existing agreement have been amenable to both the city and the county; and

WHEREAS, The county, and city have been meeting over the last year to update the agreement, and it is desirable by both parties to enter into an updated agreement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to approve an agreement with the City of Duluth, and approve any amendments authorized by the County Attorney, whereby the county will provide general surface and winter road maintenance on the City of Duluth roads listed in the agreements in Exhibit B, and the City of Duluth will provide general surface and winter road maintenance on the county roads listed in the agreement in Exhibit B, and whereby the definition of the maintenance of these roads is described in Exhibit A. The county portion of \$143,499.86 will be paid from Fund 200, Agency 201005, Object 695100.

Establishment and Revocation of Certain County State Aid Highways

BY COMMISSIONER _____

WHEREAS, It appears to the St. Louis County Board that the roads hereinafter described as County State Aid Highways (CSAH) should revert to local jurisdiction under the provisions of Minnesota Laws; to wit:

- CSAH 107 - From CSAH 22 to County Road 923 – (CSAH segment # 069-707-010)
- CSAH 107 – From County Road 923 to County Road 793 – (CSAH segment # 069-707-020)
- CSAH 110 – From Trunk Highway 135 to County Road 341 – (CSAH segment # 069-710-007)
- CSAH 110 – From County Road 341 to a point 0.5 mile east – (CSAH segment # 069-710-008)
- CSAH 110 – From 0.5 mile east of CR 341 to CSAH 100 – (CSAH segment #069-710-009)
- CSAH 78 – From 1.2 mile north of CR 948 to County Road 540 – (CSAH segment # 069-678-035)
- CSAH 78 – From CR 540 to 1.4 mile west – (CSAH segment #069-678-040)
- CSAH 25 – From CSAH 22 to County Road 923 – (CSAH segment # 069-625-190)
- CSAH 25 – From County Road 923 to County Road 958 – (CSAH segment # 069-625-200)
- CSAH 25 – From County Road 958 to County Road 668 – (CSAH segment # 069-625-210)
- CSAH 65 – From CSAH 5 to 1.7 mile East – (CSAH segment # 069-665-010)
- CSAH 65 – From 1.7 mile east of CSAH 5 to 4.3 miles east of CSAH 5 – (CSAH segment #069-665-020); and

WHEREAS, It appears to the St. Louis County Board that the County Roads (CR) and Unorganized Township Roads (UT) hereinafter described should be designated as County State Aid Highways under the provisions of Minnesota Law; to wit:

- CR 793 (Lind Road) – From CSAH 107 easterly to TH 73 – designated CSAH 107
- CR 431 (Vermilion Lake Road) – From CSAH 115 to CSAH 78 – designated CSAH 78
- UT 8149 (Greaney Road) – From CSAH 114 to CSAH 75 – designated CSAH 5
- CR 668 (Samuelson Road) – From CSAH 22 to CSAH 25 – designated CSAH 25
- CR 656 (Levander Road) – From CSAH 21 to CR 615 – designated CSAH 138
- CR 364 (Levander Road) – From CR 615 to TH 135 – designated CSAH 138
- CR 730 (East Road) & UT 8175 (Murray Road) – From CSAH 5 to CSAH 65 – designated CSAH 65

THEREFORE, BE IT RESOLVED, That the first above-described highway segments be, and hereby are, revoked as County State Aid Highways of said St. Louis County subject to the approval of the Commissioner of Transportation of the State of Minnesota;

RESOLVED FURTHER, That the above-described segments of County and Unorganized Township Roads be, and hereby are, established, located, and so designated as County State Aid Highways of St. Louis County, subject to the approval of the Commissioner of Transportation of the State of Minnesota;

RESOLVED FURTHER, That the St. Louis County Auditor is hereby authorized and directed to forward two (2) certified copies of this resolution to the Commissioner of Transportation for consideration, and that upon his approval of the revocation and

designation of said roads or portions thereof, that the same be numbered, constructed, improved and maintained as County State Aid Highways, County Roads, and Unorganized Township Roads as herein described.

Agreement with LHB Corp for Design Services – Bridge 69 on CSAH 5

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and approve any amendments authorized by the County Attorney, with LHB Corporation of Duluth, MN, for the design of bridge reconstruction plans along County State Aid Highway (CSAH) 5 over the Bearskin River in Unorganized Township 62-21, C.P. 0005-204368, SP 69-605-044, the total cost of these services is \$76,317, payable from Fund 220, Agency 220330, Object 626600.

**Authorization to Apply for a Minnesota Lake Superior
Program Fund Grant – Culvert Survey, Phase II**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department plans to have a Culvert Survey project performed in the southeast part of the county from Chester Creek to the French River for inventory and future anticipated regulatory needs; and

WHEREAS, The State of Minnesota, through the Minnesota Department of Natural Resources - Division of Ecological and Water Resources, administers financial assistance for coastal management purposes, through Minnesota's Lake Superior Coastal Program; and

WHEREAS, The County of St. Louis desires financial assistance under Minnesota's Lake Superior Coastal Program;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the filing an application to Minnesota's Lake Superior Coastal Program; and

RESOLVED FURTHER, That the Public Works Director/Highway Engineer is hereby authorized and directed to execute and file an application with the Minnesota Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance; and

RESOLVED FURTHER, That the Board Chair, County Auditor, Public Works Director/Highway Engineer, and Assistant County Attorney have signatory authority to enter into an agreement with the State of Minnesota; and

RESOLVED FURTHER, That the St. Louis County Board agrees to act as legal sponsor and obligate funds from Fund 200, Agency 200008, Object 626600, in the amount not to exceed \$38,000 for CP 0000-232133 to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the Minnesota's Lake Superior Coastal Program.

**Authorization to Apply for a Minnesota Lake Superior
Program Fund Grant – Culvert Survey, Phase III**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department plans to have a Culvert Survey project performed in the southeast part of the county from Keene Creek to Chester Creek for inventory and future anticipated regulatory needs; and

WHEREAS, The State of Minnesota, through the Minnesota Department of Natural Resources - Division of Ecological and Water Resources, administers financial assistance for coastal management purposes, through Minnesota's Lake Superior Coastal Program; and

WHEREAS, St. Louis County desires financial assistance under Minnesota's Lake Superior Coastal Program;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the filing an application to Minnesota's Lake Superior Coastal Program; and

RESOLVED FURTHER, That the Public Works Director/Highway Engineer is hereby authorized and directed to execute and file an application with the Minnesota Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance; and

RESOLVED FURTHER, Tthat the Board Chair, County Auditor, Public Works Director/Highway Engineer, and Assistant County Attorney have signatory authority to enter into an agreement with the State of Minnesota; and

RESOLVED FURTHER, That the St. Louis County Board agrees to act as legal sponsor and obligate funds from Fund 200, Agency 200008, Object 626600, in the amount not to exceed \$33,000 for CP 0000-232134 to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the Minnesota's Lake Superior Coastal Program.

State Contract Purchase of Tandem Axle Diesel Trucks

BY COMMISSIONER _____

WHEREAS, The Public Works Department's equipment budget includes replacement of tandem trucks for snow and ice control, and gravel hauling; and

WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested State of Minnesota contract pricing for the Mack GU713, due to its quality, department experience, savings in inventory, and mechanic familiarity; and

WHEREAS, Twin Cities Mack & Volvo of Roseville, MN, responded with the state contract price for six (2) Mack GU713 tandem axle trucks of \$662,559.72;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of six (6) 2015 Mack GU713 tandem trucks from Twin Cities Mack and Volvo Trucks of Roseville, MN, for a total cost of \$662,559.72, payable from Fund 441, Agency 441001, and Object 666300 until funds in Agency 441001 are exhausted. Any additional funds required will be payable from Fund 407, Agency 407001, and Object 666300.

Sale of Surplus Fee Land in Unorganized Township 57-16

BY COMMISSIONER _____

WHEREAS, The Property Management Team has approved the public sale of the following property:

All that part of Government Lot 1, (NE ¼ of NE ¼), Section 3, Township 57 North of Range 16 West of the Fourth Principal Meridian described as follows: The north 433 feet of said Government Lot 1, lying between a line that is parallel with and 500 feet West of the East boundary line of said Government lot 1 and West of right of way of County Highway No. 4 except for the North 33 feet which is highway right of way; and

WHEREAS, A review of assessed value and sales has determined a minimum bid amount for this property to be \$6,200;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Property Management Director to advertise for written bids for the above described property, a parcel approximately 1.8 acres in size, pursuant to the requirements and procedures of Minn. Stat. § 373.01;

RESOLVED FURTHER, That the Board establishes the time for bid consideration to be at 9:40 a.m. on Tuesday, December 16, 2014, at the Morse Town Hall.

Sale of Surplus Fee Land (Alborn Township)

BY COMMISSIONER _____

WHEREAS, The Property Management Team has approved the public sale of the following property, legally described as follows:

That part of the SE1/4 of SE1/4 and NE1/4 of SE1/4 of Section 9, Township 52 North, Range 18 West, lying Northeasterly of the former Duluth, Missabe and Iron Range Railway right of way and easterly and southerly of the following described line:

Commencing at the southeast corner of said Section 9; thence South 85 degrees 34 minutes 08 seconds West, along the south line of said Section 9 a distance of 467.47 feet; thence North 22 degrees 14 minutes 03 seconds West a distance of 271.73 feet; thence northerly along a tangential curve concave to the east, having a radius of 1091.34 feet and central angle of 6 degrees 10 minutes 57 seconds a distance of 117.76 feet to the point of beginning of the line to be described; thence northerly, continuing along said curve having a central angle of 49 degrees 18 minutes 00 seconds a distance of 939.04 feet; thence North 33 degrees 14 minutes 53 seconds East a distance of 246.78 feet; thence northeasterly along a tangential curve concave to the northwest, having a radius of 1091.34 feet and a central angle of 7 degrees 13 minutes 11 seconds, a distance of 137.52 feet; thence South 63 degrees 58 minutes 18 seconds East, on a radial line a distance of 33.23 feet; thence southeasterly along a tangential curve concave to the southwest, having a radius of 272.84 feet and a central angle of 60 degrees 13 minutes 43 seconds, a distance of 286.80 feet to the east line of said Section 9 and there terminating;

EXCEPT the Southerly 250.0 feet of that part of the SE1/4 of SE1/4, lying northeasterly of the former Duluth, Missabe and Iron Range Railway right of way,

As currently embodied in Certificate of Title number 283844; and

WHEREAS, A review of assessed value and sales has determined a minimum bid amount for this property to be \$16,200;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Property Management Director to advertise for written bids for the above described property, a parcel approximately 14.6 acres in size, pursuant to the requirements and procedures of Minn. Stat. § 373.01.

RESOLVED FURTHER, That the County Board establishes the time for bid

consideration to be at 9:40 A.M. on Tuesday, December 2, 2014, at the St. Louis County Courthouse, Duluth, MN.

**Wetlands Dedication Covenant Prior to Sale of Surplus
Fee Land (Alborn Township)**

BY COMMISSIONER _____

WHEREAS, St. Louis County is planning to sell the following described real property that is subject to a requirement to maintain into perpetuity, a wetlands mitigation area required by the Department of the Army Permit Number 91-751-02-IP-TWP:

That part of the SE1/4 of SE1/4 and NE1/4 of SE1/4 of Section 9, Township 52 North, Range 18 West, lying Northeasterly of the former Duluth, Missabe and Iron Range Railway right of way and easterly and southerly of the following described line:

Commencing at the southeast corner of said Section 9; thence South 85 degrees 34 minutes 08 seconds West along the south line of said Section 9 a distance of 467.47 feet; thence North 22 degrees 14 minutes 03 seconds West a distance of 271.73 feet; thence northerly along a tangential curve concave to the east, having a radius of 1091.34 feet and central angle of 6 degrees 10 minutes 57 seconds, a distance of 117.76 feet to the point of beginning of the line to be described; thence northerly continuing along said curve having a central angle of 49 degrees 18 minutes 00 seconds, a distance of 939.04 feet; thence North 33 degrees 14 minutes 53 seconds East a distance of 246.78 feet; thence northeasterly along a tangential curve concave to the northwest having a radius of 1091.34 feet and a central angle of 7 degrees 13 minutes 11 seconds, a distance of 137.52 feet; thence South 63 degrees 58 minutes 18 seconds East on a radial line a distance of 33.23 feet; thence southeasterly along a tangential curve concave to the southwest, having a radius of 272.84 feet and a central angle of 60 degrees 13 minutes 43 seconds, a distance of 286.80 feet to the east line of said Section 9 and there terminating;

EXCEPT the Southerly 250.0 feet of that part of the SE1/4 of SE1/4, lying northeasterly of the former Duluth, Missabe and Iron Range Railway right of way.

As currently embodied in Certificate of Title number 283844

WHEREAS, A Declaration of Restrictions and Covenants for Project Specific Wetland Replacement must be executed and recorded with the Registrar of Titles for St. Louis County;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a Declaration of Restrictions Covenants for

Project Specific Wetland Replacement document pursuant to the requirements and procedures of Minn. Stat. § 373.01.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59797.

Lawful Gambling Application (Gnesen Township)

BY COMMISSIONER _____

RESOLVED, That pursuant to Minn. Stat. 349.213, Subd. 2, the St. Louis County Board approves the following Lawful Gambling License Application (raffle) on file in the office of the County Auditor, identified as County Board File No. 59802, for the following organization:

Gnesen Volunteer Fire Department, 4504 Datka Road, Duluth, MN 55803, to conduct off-site gambling on October 18, 2014, raffle, at Gnesen Town Hall, 4011 West Pioneer Road, Duluth, MN 55803, Gnesen Township.

**North St. Louis Soil & Water Conservation District Office Lease –
Northland Office Center**

BY COMMISSIONER _____

WHEREAS, The North St. Louis Soil & Water Conservation District (SWCD) has requested to lease office space in the Northland Office Center and St. Louis County Property Management has reassigned space within the building to accommodate the needs of SWCD; and

WHEREAS, The lease terms are for 256 square feet of space, with the 2014 rate of \$8.58 per square foot, with an annually renewed term commencing November 1, 2014 and being renewed December 31, 2015;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an annually renewed lease for 256 square feet of space, with the 2014 rate of \$8.58 per square foot, with the North St. Louis Soil & Water Conservation District at the Northland Office Center in Virginia. Proceeds from rent will be applied to the Northland Office Center operating accounts, Fund 100, Agency 128006.

**Establish Public Hearing to Consider Adoption
of 2015 Fee Schedule**

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board will convene a public hearing at 9:40a.m. on Tuesday, November 4, 2014, St. Louis County Courthouse, Duluth, MN, to consider the adoption of the fee schedule for various county services for the year 2015.

Health and Dental Plan Rates 2015

BY COMMISSIONER _____

WHEREAS, The County Board annually reviews health insurance trends, expected claims, and its self-insured health and dental fund to establish funding levels for the employee and retiree medical and dental plans; and

WHEREAS, The County Board believes a 0% percent rate increase for the self-funded health and dental plans in 2015 is reasonable based on projections prepared by its claims administrators and the County Auditor and as recommended by its Health Insurance Committee;

THEREFORE BE IT RESOLVED, That the St. Louis County Board authorizes 2015 monthly premium rates for the self-funded employee and retiree health insurance as follows:

For groups in 2014 paying \$687.00 for Single Coverage and \$1,595.57 for Family Coverage:

	<u>2015 Rate</u>
SINGLE COVERAGE:	\$ 687.00
FAMILY COVERAGE:	\$1,595.57

For groups in 2014 paying \$665.06 for Single Coverage and \$1,573.63 for Family Coverage:

	<u>2015 Rate</u>
SINGLE COVERAGE:	\$ 665.06
FAMILY COVERAGE:	\$1,573.63

For retirees:

	<u>2015 Rate</u>
SINGLE COVERAGE:	\$ 665.06
FAMILY COVERAGE:	\$1,573.63

RESOLVED FURTHER, That the 2015 stop-loss rate payable to Blue Cross Blue Shield of Minnesota of \$7.21 per contract per month is approved;

RESOLVED FURTHER, That a 2015 per contract per month administrative service fee of \$32.61 payable to Blue Cross Blue Shield of Minnesota is approved;

RESOLVED FURTHER, That the 2015 monthly premium rate for the self-insured dental plan is approved, with a 0% increase, in the amount of \$37.01;

RESOLVED FURTHER, That the 2015 per contract per month administrative service fee of \$2.18 payable to Delta Dental Plan of Minnesota is approved;

RESOLVED FURTHER, That the Board authorizes the appropriate county officials to execute a contract for administrative services of the medical and dental plans for the time period covering January 1 – December 31, 2015 as set forth above.

Reallocation of Accountant to Financial Analyst Classification

BY COMMISSIONER _____

WHEREAS, The County Auditor's Office requested that a position audit be conducted for an employee in the Accountant classification; and

WHEREAS, The Accountant classification is compensated at Grade B21 of the Civil Service Basic Unit Pay Plan; and

WHEREAS, The Financial Analyst classification is compensated at Grade E25 of the Civil Service Supervisory Unit Pay Plan; and

WHEREAS, The annual cost of reallocating the Accountant position to a Financial Analyst position will be an additional \$5,090;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the reallocation of an Accountant position (Civil Service Basic Unit Pay Plan, Grade B21) to a Financial Analyst position (Civil Service Supervisory Unit Pay Plan, Grade E25) at an increased cost of \$5,090 annually. Funding for this reallocation is available in Fund 100, Agency 115001.

Reallocation of an Information Specialist I to an Information Specialist II

BY COMMISSIONER _____

WHEREAS, Whenever a vacancy occurs in the Public Health and Human Services Department (PHHS), a review is done to determine if that position should be filled as is or if it should be reallocated to a level more aligned with the needs of the department and the customers it serves; and

WHEREAS, PHHS, in cooperation with the Human Resources Department, conducted a review when an Information Specialist I position become vacant in the Income Maintenance program area of the Financial Assistance Division; and

WHEREAS, It has been determined that reallocating the Information Specialist I (Civil Service Basic Unit Plan, pay grade B4) to an Information Specialist II position (Civil Service Basic Unit Plan, pay grade B10) would assist the program to more effectively and efficiently manage its duties; and

WHEREAS, The annual cost of reallocating the Information Specialist I position to an Information Specialist II position will be an additional \$5,070; and

WHEREAS, Funding for this reallocation is available in the PHHS budget; and

WHEREAS, This reallocation is more than three pay grades therefore County Board approval is required;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the reallocation of an Information Specialist I position (Civil Service Basic Unit Plan, pay grade B4) to an Information Specialist II position (Civil Service Basic Unit Plan, pay grade B10) in the Public Health and Human Services Department, Income Maintenance program at an increased cost of \$5,070 annually. Funding for this reallocation is available in Fund 230, Agency 230007, Object 610100.

Appointment to Arrowhead Library System Board of Directors

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board appoints Marjorie McPeak of Tower, MN, to the Arrowhead Library System Board of Directors for a three year term beginning January 1, 2015 and expiring on December 31, 2018.

**Memorandum of Understanding with the City of Duluth for
2014 Justice Assistance Grant**

BY COMMISSIONER _____

WHEREAS, The federal government, through the Bureau of Justice Assistance, has made available \$40,288 in funding from the Justice Assistance Grant for approved prevention and controlling of crime; and

WHEREAS, The Bureau of Justice Assistance requires a Memorandum of Understanding between St. Louis County and the City of Duluth for purposes of outlining the cooperative agreement and allocation of funds;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a Memorandum of Understanding with the City of Duluth for the 2014 Justice Assistance Grant.

**Purchase Two-Factor Authentication Hardware and
Software provided by VASCO**

BY COMMISSIONER _____

WHEREAS, The State of Minnesota Bureau of Criminal Apprehension and the FBI are requiring two (2) methods for secure access to law enforcement mobile data on January 1, 2015; and

WHEREAS, VASCO of Marlborough, MA, provides an affordable “two-factor” identification solution that would integrate easily with Northeastern Minnesota Enforcement Safety Information Systems (NEMESIS) Mobile Data Computer system; and

WHEREAS, The NEMESIS board has approved this expense;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the purchase of hardware and software provided by VASCO in the total of \$30,617.20 to be accounted for in Fund 150, Agency 150004, Object 634800;

RESOLVED FURTHER, That the appropriate county officials are authorized to execute all required agreements and contracts necessary;

RESOLVED FURTHER, That \$30,617.20 will be transferred from NEMESIS fund balance to Fund 150, Agency 150003, Object 634800.