

**OFFICIAL PROCEEDINGS OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF ST. LOUIS, MINNESOTA,
HELD ON SEPTEMBER 23, 2014**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 23rd day of September 2014, at 9:41 a.m., at the Babbitt City Hall, Babbitt, Minnesota, with the following members present: Commissioners Patrick Boyle, Chris Dahlberg, Pete Stauber, Keith Nelson, Steve Raukar, and Chair Mike Forsman - 6. Absent: Commissioner Frank Jewell - 1.

Chair Forsman asked for a moment of silence in honor of the armed forces, public safety workers, law enforcement, attorneys, court workers, and for all of the innocent victims of conflicts throughout the world.

Chair Forsman then opened the meeting to persons who wanted to address the Board concerning issues not on the agenda, and no one came forth.

At 9:45 a.m., a public hearing was conducted pursuant to Resolution No. 14-466, adopted August 12, 2014, to consider penalties and/or suspension of liquor licenses for a liquor law violation by Bimbo's, Inc., d/b/a Bimbo's Octagon, French Township., sale to a minor. St. Louis County Attorney Mark Rubin submitted a packet to the Board that included the resolution for the public hearing, required notices, and affidavits of mailing. County Attorney Rubin explained that an agreement with Bimbo's, Inc., had been established prior to the board meeting. Chair Forsman asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action and no one came forth. At 9:49 a.m., Commissioner Nelson, supported by Commissioner Raukar, moved to close the public hearing; six yeas, zero nays (Jewell absent).

Commissioner Nelson, supported by Commissioner Dahlberg, moved that Combination On/Off-Sale Intoxicating Liquor License No. CMB15149 and Sunday On-Sale Intoxicating Liquor License No. SUN15149, issued to Bimbo's, Inc., d/b/a Bimbo's Octagon, French Township, are hereby suspended for ten (10) days and a \$1,000 civil penalty is due, with nine (9) days of the suspension and \$1,000 of the civil penalty stayed for one (1) year, with no same or similar violations during that period; the date of the one-day suspension will be September 29, 2014; and that a new violation within the next year (ending September 23, 2015) will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance Number 28, Section 13. The motion passed; six yeas, zero nays (Jewell absent). Resolution No. 14-508.

At 9:50 a.m., a public hearing was conducted pursuant to Resolution No. 14-467, adopted August 12, 2014, to consider penalties and/or suspension of liquor licenses for a liquor law violation by Martinson Log Cabin, Inc., d/b/a Log Cabin, Angora Township, sale to a minor. St. Louis County Attorney Mark Rubin submitted a packet to the Board that included the resolution for the public hearing, required notices, and affidavits of mailing. County Attorney Rubin explained that an agreement with Martinson Log Cabin, Inc., had been established prior to the board meeting. Chair Forsman asked if there were any other governmental entities, supporters or opponents, or citizens

who wished to speak regarding the proposed action and no one came forth. At 9:53 a.m., Commissioner Raukar, supported by Commissioner Dahlberg, moved to close the public hearing; six yeas, zero nays (Jewell absent).

Commissioner Nelson, supported by Commissioner Dahlberg, moved that the Combination On/Off-Sale Intoxicating Liquor License No. CMB1527 and Sunday On-Sale Intoxicating Liquor License No. SUN1527, issued to Martinson Log Cabin, Inc., d/b/a Log Cabin, Angora Township, are hereby suspended for ten (10) days and a \$1,000 civil penalty is due, with nine (9) days of the suspension and \$1,000 of the civil penalty stayed for one (1) year, with no same or similar violations during that period; the date of the one-day suspension will be September 29, 2014; and that a new violation within the next year (ending September 23, 2015) will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance Number 28, Section 13. The motion passed; six yeas, zero nays (Jewell absent). Resolution No. 14-509.

At 9:56 a.m., a public hearing was conducted pursuant to Resolution No. 14-468, adopted August 12, 2014, to consider the issuance of an off-sale intoxicating liquor license to Frygard, LLC d/b/a Timber's Edge Grill & Bar, Unorganized Township 56-17. St. Louis County Attorney Mark Rubin gave the initial presentation and submitted a packet for the record that included documentation of required notices, minutes from the Liquor Licensing Committee meeting, proof of paid property taxes and required documents for the license. Dennis Frye appeared on behalf of Frygard, LLC. Chair Forsman asked Mr. Frye if he had read the liquor ordinance and will abide by the rules; Mr. Frye replied yes. Commissioner Nelson disclosed to the Board that he is a neighbor and friend of Mr. Frye's mother. Commissioner Nelson also stated that he did not have any financial interest in the business; no Commissioners felt that there was a conflict of interest. Chair Forsman asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action and no one came forth. At 10:00 a.m., Commissioner Jewell entered the meeting. At 10:01 a.m., Commissioner Raukar, supported by Commissioner Dahlberg, moved to close the public hearing. The motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner Dahlberg, moved to approve granting the off-sale liquor license to Frygard, LLC d/b/a Timber's Edge Grill & Bar, Unorganized Township 56-17. The motion passed; seven yeas, zero nays. Resolution No. 14-510.

Commissioner Dahlberg, supported by Commissioner Boyle, moved to approve the consent agenda. The motion passed; seven yeas, zero nays.

Commissioner Stauber, supported by Commissioner Boyle, moved to authorize the Public Health & Human Services Department (PHHS) to execute purchase agreements and professional service contracts to implement a four-county regional Electronic Document Management System (EDMS) and that the County Board decreases the PHHS Technology Improvements fund balance by \$387,470 and increases the expenditure budget by \$387,470. In addition, the County Board authorizes a 1.0 FTE Technical Services Analyst II position within the Information Technology (IT) Department, estimated to cost \$69,226, effective January 1, 2015. The County Board requests that PHHS work with county administration to incorporate ongoing software maintenance and IT support into the department's 2015 operating budget and authorizes PHHS to enter into contracts with Cook, Lake,

and Carlton counties for this regional project including hosting the EDMS and allocating ongoing costs in a proportionate manner, subject to County Attorney review and approval. St. Louis County Public Health & Human Services Director Ann Busche discussed the agreement. The motion passed; seven yeas, zero nays. Resolution No. 14-511.

Commissioner Stauber, supported by Commissioner Boyle, moved to authorize the Public Health & Human Services Department (PHHS) to execute purchase agreements and professional service contracts to implement an Internal Document Management System (IDMS) in the PHHS Department and that the County Board decreases the PHHS Technology Improvements fund balance by \$1,060,908 and increases the expenditure budget by \$1,060,908. In addition, the County Board authorizes a 1.0 FTE Technical Services Analyst II position within the IT Department, estimated to cost \$69,226, effective January 1, 2015. The County Board requests that PHHS work with county administration to incorporate ongoing software maintenance and IT support into the department's 2015 operating budget. The motion passed; seven yeas, zero nays. Resolution No. 14-512.

Commissioner Nelson, supported by Commissioner Boyle, moved to certify the maximum property tax levy for 2015 in the amount of \$116,631,193. St. Louis County Administrator Kevin Gray gave a presentation regarding the 2015 Proposed Maximum Property Tax Levy. After further discussion, the motion passed; six yeas, one nay (Commissioner Dahlberg). Resolution No. 14-513.

The following Board and contract files were created as a result of documents received at this Board meeting:

Kevin Gray, County Administrator, Ann Busche, Public Health & Human Services Director, and Jeremy Craker, Information Technology Director, submitting Board Letter No. 14-338, Electronic Document Management System for Child Support.—59929

Kevin Gray, County Administrator, Ann Busche, Public Health & Human Services Director, and Jeremy Craker, Information Technology Director, submitting Board Letter No. 14-339, Internal Document Management System for Public Health and Human Services.—59930

Kevin Gray, County Administrator, and Donald Dicklich, County Auditor, submitting Board Letter No. 14-430, Certification of the 2015 Maximum Property Tax Levy, and Board Letter No. 14-333, Establish Public Meetings on the 2015 Property Tax and Operating Budget.—59931

Kevin Gray, County Administrator, and Donald Dicklich, County Auditor, submitting Board Letter No. 14-332, Fire Protection/First Responder Services Contracts for Unorganized Territories – 2015.—59932

Kevin Gray, County Administrator, Donald Dicklich, County Auditor, and Mark Rubin, County Attorney, submitting Board Letter No. 14-334, Establish Public Hearing to Consider Allegations of Liquor Law Violation – The Auto Club Group d/b/a AAA Minnesota/Iowa (Canosia Township).—59933

Kevin Gray, County Administrator, Donald Dicklich, County Auditor, and Mark Rubin, County Attorney, submitting Board Letter No. 14-335, Establish Public Hearing to Consider Allegations of Liquor Law Violation – Alborn Rail Station (Alborn Township).—59934

Kevin Gray, County Administrator, Donald Dicklich, County Auditor, and Mark Rubin, County Attorney, submitting Board Letter No. 14-336, Establish Public Hearing to Consider Allegations of St. Louis County Ordinance No. 28 – Ash-Ka-Nam Resort and Lodge (Unorganized Township 68-19).—59935

Kevin Gray, County Administrator, Donald Dicklich, County Auditor, and Mark Rubin, County Attorney, submitting Board Letter No. 14-337, Establish Public Hearing to Consider Allegations of Liquor Law Violation – A. P. Liquor (Gnesen Township).—59936

urchase of Service Agreement, Contract No. 15272, between the St. Louis County Board of Commissioners and Scooters Snow and Lawn, Hibbing, MN, for Chore Services for the period May 1, 2014 through June 30, 2014.—14-971

Purchase of Service Agreement, Contract No. 15273, between the St. Louis County Board of Commissioners and Scooters Snow and Lawn, Hibbing, MN, for Chore Services for the period July 1, 2014 through December 31, 2014.—14-972

Purchase of Service Agreement, Contract No. 15283, between the St. Louis County Board of Commissioners and Scooters Snow and Lawn, Hibbing, MN, for Chore Services for the period July 1, 2014 through December 31, 2014.—14-973

Purchase of Service Agreement, Contract No. 15284, between the St. Louis County Board of Commissioners and Scooters Snow and Lawn, Hibbing, MN, for Chore Services for the period July 1, 2014 through December 31, 2014.—14-974

Addendum to Purchase Agreement, Contract No. 15116B, between the St. Louis County Board of Commissioners and Human Development Center for Assertive Community Treatment Team Services increasing the total amount of the contract to \$1,101,231 and replacing Exhibit C.—14-975

Addendum to Purchase Agreement, Contract No. 13059M, between the St. Louis County Board of Commissioners and Access to Employment Too, Inc. (CCSA), Bloomington, MN, extending the termination date from June 30, 2014 to June 30, 2015 and increasing Day Training & Habilitation/Transportation rates by 5%.—14-976

Addendum to Purchase Agreement, Contract No. 13061O, between the St. Louis County Board of Commissioners and CHOICE, unlimited - CHOICE (CCSA), Duluth, MN, extending the termination date from June 30, 2014 to June 30, 2015 and increasing Day Training & Habilitation/Transportation rates by 5%.—14-977

Addendum to Purchase Agreement, Contract No. 13063O, between the St. Louis County Board of Commissioners and CHOICE, unlimited - OPTIONS (CCSA), Duluth, MN, extending the termination date from June 30, 2014 to June 30, 2015 and increasing Day Training & Habilitation/Transportation rates by 5%.—14-978

Addendum to Purchase Agreement, Contract No. 13065O, between the St. Louis County Board of Commissioners and East Range Developmental Achievement Center, Inc. (CCSA) Eveleth, MN, extending the termination date from June 30, 2014 to June 30, 2015 and increasing Day Training & Habilitation/Transportation rates by 5%.—14-979

Addendum to Purchase Agreement, Contract No. 13067O, between the St. Louis County Board of Commissioners and Floodwood Services and Training, Inc. (CCSA), Floodwood, MN, extending the termination date from June 30, 2014 to June 30, 2015 and increasing Day Training & Habilitation/Transportation rates by 5%.—14-980

Addendum to Purchase Agreement, Contract No. 13078O, between the St. Louis County Board of Commissioners and Pinewood-Duluth, Inc. (CCSA), Cloquet, MN, extending the termination date from June 30, 2014 to June 30, 2015 and increasing Day Training & Habilitation rates by 5%.—14-981

Addendum to Purchase Agreement, Contract No. 13076P, between the St. Louis County Board of Commissioners and UDAC, Inc., Duluth, MN, extending the termination date from June 30, 2014 to June 30, 2015 and increasing Day Training & Habilitation/Transportation rates by 5%.—14-982

Purchase of Service Agreement, Contract No. 15287, between the St. Louis County Board of Commissioners and Duluth Regional Care Center, Inc., Duluth, MN, for Semi-Independent Living Services for the period July 1, 2014 through June 30, 2015.—14-983

Purchase of Service Agreement, Contract No. 15288, between the St. Louis County Board of Commissioners and HOMES, Inc. – Hibbing, Bloomington, MN, for Semi-Independent Living Services for the period July 1, 2014 through June 30, 2015.—14-984

Purchase of Service Agreement, Contract No. 15289, between the St. Louis County Board of Commissioners and HOMES, Inc. – Virginia, Bloomington, MN, for Semi-Independent Living Services for the period July 1, 2014 through June 30, 2015.—14-985

Purchase of Service Agreement, Contract No. 15290, between the St. Louis County Board of Commissioners and Trillium Services, Inc., Duluth, MN, for Semi-Independent Living Services for the period July 1, 2014 through June 30, 2015.—14-986

Grant Agreement, Contract No. 21022, between the St. Louis County Board of Commissioners and Arrowhead Economic Opportunity Agency, Virginia, MN, for 2014 Minnesota Family Investment Program (MFIP) Innovation Fund education support services for the Young Parents Education Project, for the period July 1, 2014 through December 31, 2015.—14-987

Amended Exhibit B-1 (Service Locations), C-1 (Services), and D-1 (Fees), Original Damion No. 2013-008266, New Damion No. 2014-008733, to the Master Space and Power Lease Agreement with Minnesota Telecommunication, a unit of the Northeast Service Cooperative.—14-988

State of Minnesota Income Contract No. 83460 between the State of Minnesota through the Department of Natural Resources and St. Louis County, St. Louis County's Sheriff's Office, Duluth, MN, for the 2013 Operation Stonegarden Homeland Security Grant to enhance the security of the

international border and ports of entry between St. Louis County and Canada, for the period September 22, 2014, through June 30, 2015.—14-989

St. Louis County On-line Software Subscriber Agreement by and between the County of St. Louis and Sawbill Outstate, Inc., Stillwater, MN.—14-990

Agreement for Professional Services between the County of St. Louis and Duluth Archaeology Center, LLC, Duluth, MN, for archaeological and cultural resources surveys during the period October 1, 2014 through June 30, 2017.—14-991

Contract for County-State Aid Highway Project between the County of St. Louis and Road Reclaimers, Inc., St. Cloud, MN, for Reclaim and Aggregate Base Stabilization on County Road (CR) 184/Floodwood River Road (CP 0184-228886[Low]) and CR 443/Merrill Road (CP 0443-228887[Tied]).—14-992

Contract for County-State Aid Highway (CSAH) Project between the County of St. Louis and Ulland Brothers, Inc., Cloquet, MN, for Culvert Replacement on CSAH 116/Echo Trail (CP 0116-216738).—14-993

Upon motion by Commissioner Dahlberg, supported by Commissioner Boyle, resolutions numbered 14-494 through 14-507, as submitted on the consent agenda, were unanimously adopted as follows:

BY COMMISSIONER DAHLBERG:

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of September 9, 2014, are hereby approved.

Adopted September 23, 2014. No. 14-494

RESOLVED, That the appraisal reports for the sale of timber to be offered at PUBLIC ORAL TIMBER AUCTION, Tracts 1 through 37 (totaling \$869,987.66), as submitted by the Land Commissioner, on file in the office of the County Auditor, identified as County Board File No. 59811, are approved and the County Auditor is authorized to carry out the recommendations as listed in said appraisal reports.

Adopted September 23, 2014. No. 14-495

RESOLVED, That the St. Louis County Board authorizes an agreement, and approves any amendments authorized by the County Attorney, whereby the county will purchase the services of Erickson Engineering of Bloomington, MN, for the design of County Bridge 388 along County State Aid Highway (CSAH) 59 over the Paleface River in Ellsburg Township, MN, CP 0059-229537, SAP 69-659-002. The total cost of these services is \$47,720, payable from Fund 220, Agency 220329, Object 626600.

Adopted September 23, 2014. No. 14-496

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59797.

Adopted September 23, 2014. No. 14-497

WHEREAS, The St. Louis County Board is authorized to act on behalf of unorganized townships for purposes of furnishing fire protection and first responder services, pursuant to Minn. Stat. § 365.243; and

WHEREAS, The following legally organized corporations under the State of Minnesota have notified St. Louis County of their intent to provide fire protection and/or first responder services in said townships for the year 2015;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents;

RESOLVED FURTHER, That the County Auditor is hereby authorized to spread local levies for the furnishing of fire protection and/or first responder services in unorganized townships as follows, to be accounted for in Fund 148, Agency 148001, Object 699100:

<u>City of Babbitt</u>	
Unorganized Townships 61-12 & 61-13	\$81,884
<u>City of Chisholm</u>	
Unorganized Township 59-21 (part of)	\$15,756
<u>City of Cook</u>	
Unorganized Township 62-17	\$1,575
Unorganized Township 63-17	\$13,125
<u>City of Floodwood</u>	
Unorganized Township 52-21	\$16,882
<u>City of Orr</u>	
Unorganized Township 63-19	\$2,978
Unorganized Township 66-20	\$7,196
<u>Bearville Township Volunteer Fire Dept.</u>	
Unorganized Township 62-21	\$4,444
<u>Central Lakes Volunteer Fire Dept.</u>	
Unorganized Township 56-17	\$43,050
<u>Colvin Volunteer Fire Dept.</u>	
Unorganized Township 55-15 (part of)	\$9,975
<u>Ellsburg Volunteer Fire Dept.</u>	
Unorganized Township 55-15 (part of)	\$4,763
<u>Embarrass Region Volunteer Fire Dept.</u>	
Unorganized Township 61-14	\$5,843
<u>Evergreen Volunteer Fire Dept.</u>	
Unorganized Townships 60-19 & 60-20	\$23,100

<u>French Volunteer Fire Dept.</u> Unorganized Township 59-21 (part of)	\$1,026
<u>Gnesen Volunteer Fire Dept.</u> Unorganized Township 53-15	\$17,916
<u>Greenwood Township Volunteer Fire Dept.</u> Unorganized Township 63-15	\$7,875
<u>Lake Kabetogama Area Fire Dept.</u> Unorganized Townships 68-19, 69-19, 67-20, 68-20, 67-21 & 68-21	\$31,710
<u>Lakeland Volunteer Fire Dept.</u> Unorganized Township 57-16	\$58,800
<u>Makinen Volunteer Fire Dept.</u> Unorganized Township 56-16	\$48,300
<u>Morse-Fall Lake Rural Protection Assoc.</u> Unorganized Townships 64-12, 64-13, 65-13 & 63-14	\$21,000
<u>Northland Volunteer Fire Dept.</u> Unorganized Township 53-16	\$18,900
<u>Palo Regional Volunteer Fire Dept.</u> Unorganized Townships 56-14, 57-14, and 58-14 (part of)	\$37,800
<u>Pequaywan Lake Volunteer Fire Dept.</u> Unorganized Township 54-13	\$3,780
<u>Pike-Sandy-Britt Volunteer Fire Dept.</u> Unorganized Township 59-16 Unorganized Township 60-18	\$7,563 \$39,337
<u>Silica Volunteer Fire Dept.</u> Unorganized Township 55-21	\$47,250

Adopted September 23, 2014. No. 14-498

WHEREAS, Minn. Stat. § 275.065 requires that counties establish a public meeting date for the purpose of receiving comments from the public on the proposed property tax levy and operating budget for the year 2015 prior to adopting a final levy and budget;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board establishes public

meetings to gather comment on the proposed property tax levy and operating budget for year 2015 on Thursday, December 4, 2014, 7:00 p.m., St. Louis County Courthouse, Virginia, MN, and Thursday, December 11, 2014, 7:00 p.m., St. Louis County Courthouse, Duluth, MN.

Adopted September 23, 2014. No. 14-499

RESOLVED, That a public hearing will be held at 9:40 a.m., on Tuesday, October 7, 2014, in the St. Louis County Courthouse, Duluth, MN, for the consideration of the allegations and, if proven, the suspension or revocation of the liquor license issued to The Auto Club Group d/b/a AAA Minnesota/Iowa, Canosia Township, and/or the imposition of civil penalties for the violation.

Adopted September 23, 2014. No. 14-500

RESOLVED, That a public hearing will be held at 9:45 a.m., on Tuesday, October 7, 2014, in the St. Louis County Courthouse, Duluth, MN, for the consideration of the allegations and, if proven, the suspension or revocation of the liquor licenses issued to Shane Clemens d/b/a Alborn Rail Station, Alborn Township, and/or the imposition of civil penalties for the violation.

Adopted September 23, 2014. No. 14-501

RESOLVED, That a public hearing will be held at 9:50 a.m. on Tuesday, October 7, 2014, in the St. Louis County Courthouse, Duluth, MN, for the consideration of the allegations and, if proven, the suspension or revocation of the liquor licenses issued to Ash-Ka-Nam Resort & Lodge, LLC d/b/a Ash-Ka-Nam, Unorganized Township 68-19, and/or the imposition of civil penalties for the violation.

Adopted September 23, 2014. No. 14-502

RESOLVED, That a public hearing will be held at 9:40 a.m., on Tuesday, October 28, 2014, in the Mesabi Station, Eveleth, MN, for the consideration of the allegations and, if proven, the suspension or revocation of the liquor license issued to A. P. Inc. d/b/a A. P. Liquor, Gnesen Township, and/or the imposition of civil penalties for the violation.

Adopted September 23, 2014. No. 14-503

RESOLVED, That pursuant to Ordinance No. 28, Section 11, Subd. 11.06, authorization is hereby granted for the following applications to sell/serve outside the designated serving area of the county liquor license, as per applications on file in the office of the County Auditor, identified as County Board File No. 59788:

Ash-Ka-Nam Resort & Lodge, LLC d/b/a Ash-Ka-Nam, Unorganized Township 68-19, October 17, 18 & 19, 2014.

Adopted September 23, 2014. No. 14-504

WHEREAS, Pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 59788; and

WHEREAS, Said license is approved contingent upon license holder paying real estate or personal property taxes when due; and

WHEREAS, If named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-

rated refund of the license fees to the license holder;

THEREFORE, BE IT RESOLVED, That said license shall be effective through June 30, 2015;

RESOLVED FURTHER, That said license is approved contingent upon proof of liquor liability and workers' compensation insurance, Minnesota Department of Health Food/Beverage Service License application, and Minnesota and Federal Tax Identification numbers:

Michael Fink and Robert Pierce d/b/a Eagle's Nest Resort, Fredenberg Township, On-Sale Intoxicating Liquor License No. CMB15163 and Sunday On-Sale Intoxicating Liquor License No. SUN15163, transfer.

Adopted September 23, 2014. No. 14-505

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated September 5, 2014, on file in the office of the County Auditor, identified as County Board File No. 59787, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted September 23, 2014. No. 14-506

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 59790, are hereby approved and the County Auditor shall issue checks in the following amounts:

August 2014

100	General Fund	\$7,352,615.16
149	Personnel Service Fund	1,287.85
150	Sheriff's Nemesis Fund Group	51,693.15
160	MN Trail Assistance	13,448.78
166	Sheriff Fine Contingency	7,996.60
168	Sheriff's State Forfeitures	735.00
169	Attorney Trust Accounts-VW	1,265.01
173	Emergency Shelter Grant	9,229.07
179	Enhanced 9-1-1	7,472.83
180	Law Library	2,816.22
183	City/County Communication	274.86
184	Extension Service	48,057.58
200	Public Works	4,627,985.79
220	State Road Aid	7,020,511.71
225	PW – June 2012 Flood	3,246,452.27
230	Public Health & Human Services	6,735,009.69
240	Forfeited Tax	515,574.79
250	St. Louis County HRA	4,391.27
260	CDBG Grant	25,866.54
270	HOME Grant	27,271.56
290	Forest Resources	34,959.98
400	County Facilities	99,674.10
402	Depreciation Reserve Fund	2,375.00
405	Public Works Building Const.	54,992.39

407	Public Works – Equipment	32,880.00
440	2013A Capital Improvement Bond	70,097.55
441	2013B Capital Equipment Note	355,978.26
600	Environmental Services	649,589.02
616	On-Site Waste Water Division	112,727.02
715	County Garage	176,081.88
720	Property Casualty Liability	11,765.66
730	Workers Compensation	233,796.05
740	Medical Dental Insurance	2,002,742.39
770	Retired Employee Health Ins.	1,025.40
		<u>\$33,538,640.43</u>

Adopted September 23, 2014. No. 14-507

BY COMMISSIONER NELSON:

WHEREAS, The St. Louis County Liquor Licensing Committee met on August 5, 2014, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation on June 25, 2014, against Bimbo's, Inc., d/b/a Bimbo's Octagon, French Township; and

WHEREAS, The Liquor Licensing Committee recommended a ten (10) day suspension and \$1,000 civil penalty, with nine (9) days of the suspension and \$1,000 of the civil penalty stayed, for one year with no same or similar violations during that year; and

WHEREAS, After hearing testimony on the matter at a public hearing conducted on September 23, 2014, at 9:40 a.m. in the Babbitt City Hall, Babbitt, MN, the St. Louis County Board determined the recommendation of the St. Louis County Liquor Licensing Committee to be an appropriate penalty for the liquor law violation;

THEREFORE, BE IT RESOLVED, That the Combination On/Off-Sale Intoxicating Liquor License No. CMB15149 and Sunday On-Sale Intoxicating Liquor License No. SUN15149, issued to Bimbo's, Inc., d/b/a Bimbo's Octagon, French Township, are hereby suspended for ten (10) days and a \$1,000 civil penalty is due, with nine (9) days of the suspension and \$1,000 of the civil penalty stayed for one (1) year, with no same or similar violations during that period;

RESOLVED FURTHER, That the date of suspension of the liquor licenses will be September 29, 2014;

RESOLVED FURTHER, That a new violation within the next year (ending September 23, 2015), will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor licenses of the licensee pursuant to St. Louis County Ordinance Number 28, Section 13.

Yeas – Commissioners Boyle, Dahlberg, Stauber, Nelson, Raukar and Chair Forsman - 6

Nays – None

Absent – Commissioner Jewell – 1

Adopted September 23, 2014. No. 14-508

BY COMMISSIONER NELSON:

WHEREAS, The St. Louis County Liquor Licensing Committee met on August 5, 2014, to consider recommending action to be taken by the County Board as a result of an alleged liquor law

violation on June 25, 2014, against Martinson Log Cabin, Inc., d/b/a Log Cabin, Angora Township; and

WHEREAS, The Liquor Licensing Committee recommended a ten (10) day suspension and \$1,000 civil penalty, with nine (9) days of the suspension and \$1,000 of the civil penalty stayed, for one year with no same or similar violations during that year; and

WHEREAS, After hearing testimony on the matter at a public hearing conducted on September 23, 2014, at 9:45 a.m. in the Babbitt City Hall, Babbitt, MN, the St. Louis County Board determined the recommendation of the St. Louis County Liquor Licensing Committee to be an appropriate penalty for the liquor law violation;

THEREFORE, BE IT RESOLVED, That the Combination On/Off-Sale Intoxicating Liquor License No. CMB1527 and Sunday On-Sale Intoxicating Liquor License No. SUN1527, issued to Martinson Log Cabin, Inc., d/b/a Log Cabin, Angora Township, are hereby suspended for ten (10) days and a \$1,000 civil penalty is due, with nine (9) days of the suspension and \$1,000 of the civil penalty stayed for one (1) year, with no same or similar violations during that period;

RESOLVED FURTHER, That the date of suspension of the liquor licenses will be September 29, 2014;

RESOLVED FURTHER, That a new violation within the next year (ending September 23, 2015), will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor licenses of the licensee pursuant to St. Louis County Ordinance Number 28, Section 13.

Yeas – Commissioners Boyle, Dahlberg, Stauber, Nelson, Raukar and Chair Forsman - 6

Nays – None

Absent – Commissioner Jewell - 1

Adopted September 23, 2014. No. 14-509

BY COMMISSIONER NELSON:

WHEREAS, Frygard, LLC d/b/a Timber's Edge Grill & Bar, Unorganized Township 56-17, St. Louis County, Minnesota, has applied for an off-sale intoxicating liquor license; and

WHEREAS, Minn. Stat. § 340A.405, Subd. 2(d), requires that a public hearing be held prior to the issuance of an off-sale intoxicating liquor license; and

WHEREAS, A public hearing was held on September 23, 2014, at 9:50 a.m., in the Babbitt City Hall, Babbitt, MN, for the purpose of considering the off-sale intoxicating liquor license; and

WHEREAS, With regard to the application for said license, Timber's Edge Grill & Bar has complied in all respects with the requirements of Minnesota Law and St. Louis County Ordinance No. 28; and

WHEREAS, The Liquor Licensing Committee of the St. Louis County Board has considered the nature of the business to be conducted and the propriety of the location and has recommended approval of the application;

THEREFORE, BE IT RESOLVED, That Off-Sale Intoxicating Liquor License (License Number CMB15162) shall be issued to Frygard, LLC d/b/a Timber's Edge Grill & Bar, Unorganized Township 56-17, located in Area 3, and in accordance with the St. Louis County Fee Schedule the annual fee is \$150.00.

RESOLVED FURTHER, That said liquor license shall be effective September 23, 2014, through June 30, 2015;

RESOLVED FURTHER, That said license is approved contingent upon payment of real

estate taxes when due;

RESOLVED FURTHER, That if named license holder sells the licensed place of business, the County Board may at its discretion after an investigation, transfer the license to a new owner, but without pro-rated refund of license fee to the license holder.

Unanimously adopted September 23, 2014. No. 14-510

BY COMMISSIONER STAUBER:

WHEREAS, On July 10, 2012, the St. Louis County Board adopted Resolution No. 12-402 which authorized the Public Health and Human Services Department (PHHS) to explore a regional collaboration model of the child support program; and

WHEREAS, The outcome of discussions over the past two years has resulted in four counties wishing to move forward with a regional Electronic Document Management System (EDMS) within the Child Support area: St. Louis, Cook, Lake and Carlton counties; and

WHEREAS, The implementation of an EDMS for Child Support will increase the efficiency and effectiveness through automating business processes, increasing staff accountability and program outcomes, and improving communication between Income Maintenance and Child Support; and

WHEREAS, An implementation timeline and budget has been developed for the project with all four counties live on the new system by April, 2015; and

WHEREAS, The implementation of an EDMS will require purchase agreements as follows:

Software Purchase: Vendor: DataBank Estimate: \$ 95,136

(including 1st year maintenance and support)

Hardware Purchases: Vendor: Various Estimate: \$ 44,563;

and

WHEREAS, The implementation of an EDMS will require professional service agreements as follows:

Project Management: Vendor: MJS Consulting Not to exceed \$ 34,258

Technical Assistance: Vendor: DataBank Not to exceed \$213,513;

and

WHEREAS, The total one-time project cost is \$387,470, however, it is an eligible investment to receive federal reimbursement which is projected at \$259,605, leaving a net project cost of \$127,865; and

WHEREAS, There will be ongoing annual software and hardware maintenance costs of \$23,709; these expenses would need to be incorporated into the 2015 PHHS operating budget and would also be eligible for federal reimbursement; and

WHEREAS, There is also a need for an additional 1.0 Technical Services Analyst II position within the Information Technology Department estimated at a cost of \$69,226; this expense will also need to be incorporated into the PHHS operating budget beginning in 2015 and would also be eligible for federal reimbursement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health & Human Services Department (PHHS) to execute purchase agreements and professional service contracts to implement a four-county regional Electronic Document Management System (EDMS);

RESOLVED FURTHER, That the County Board decreases the PHHS Technology Improvements fund balance: Fund 230, Object 311401, by \$387,470 and increases the expenditure budget: Fund 230, Agency 231009, Object 629900, by \$387,470;

RESOLVED FURTHER, That the County Board authorizes a 1.0 FTE Technical Services Analyst II position within the Information Technology Department estimated to cost \$69,226 to be assigned to Fund 100, Agency 117001 effective January 1, 2015, in order to manage the EDMS system ongoing so as to further reduce or eliminate the need for support from more expensive outside vendors;

RESOLVED FURTHER, That the County Board requests that PHHS work with county administration to incorporate ongoing software maintenance and Information Technology support into the department's 2015 operating budget;

RESOLVED FURTHER, That the County Board authorizes PHHS to enter into contracts with Cook, Lake, and Carlton County for this regional project including hosting the EDM and allocating ongoing costs in a proportionate manner, subject to County Attorney review and approval.

Unanimously adopted September 23, 2014. No. 14-511

BY COMMISSIONER STAUBER:

WHEREAS, Recent planning for remodel of the Duluth Government Services Center requires conserving space by the elimination of as much paper storage as possible; and

WHEREAS, The Public Health and Human Services Department (PHHS) is seeking greater efficiency to solve the problem of increasing work-loads in all program areas; and

WHEREAS, The County Board has adopted resolutions allowing PHHS to plan for implementation of an Internal Document Management System (IDMS) throughout the department and as a result a Proof of Concept pilot was developed and was successful; and

WHEREAS, Based on the Proof of Concept pilot, an implementation timeline and budget has been developed for an IDMS throughout the following divisions: Adult Services, Children and Family Services, and Public Health; and

WHEREAS, The implementation of an IDMS will require purchase agreements as follows:

Software Purchase:	Vendor: DataBank	Estimate: \$351,120
(including 1 st year maintenance and support)		

Hardware Purchases:	Vendor: Various	Estimate: \$125,400;
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and

WHEREAS, The implementation of an IDMS will require professional service agreements as follows:

Project Management:	Vendor: MJS Consulting	Not to exceed \$566,524
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Technical Assistance:	Vendor: DataBank	Not to exceed \$ 17,864;
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and

WHEREAS, The total one-time project cost is \$1,060,908. However, it is an eligible investment to receive federal reimbursement which is projected at \$424,363, leaving a net project cost of \$636,545; and

WHEREAS, There will be ongoing annual software maintenance costs of \$58,806; these expenses would need to be incorporated into the 2015 PHHS operating budget and would also be eligible for federal reimbursement; and

WHEREAS, There is also a need for an additional 1.0 Technical Services Analyst II position within the Information Technology Department estimated to cost \$69,226; this expense will also need to be incorporated into the PHHS operating budget beginning in 2015 and would also be eligible for federal reimbursement;

RESOLVED FURTHER, That the County Board decreases the PHHS Technology Improvements fund balance: Fund 230, Object 311401, by \$1,060,908 and increases the expenditure budget: Fund 230, Agency 230038, Object 629900, by \$1,060,908;

RESOLVED FURTHER, That the County Board authorizes a 1.0 FTE Technical Services Analyst II position within the Information Technology Department estimated to cost \$69,226 effective January 1, 2015 in order to manage the IDMS ongoing so as to further reduce or eliminate the need for support from more expensive outside vendors;

RESOLVED FURTHER, That the County Board requests that PHHS work with county administration to incorporate ongoing software maintenance and Information Technology support into the department's 2015 operating budget.

Unanimously adopted September 23, 2014. No. 14-512

BY COMMISSIONER NELSON:

WHEREAS, The St. Louis County Board must establish a maximum proposed property tax levy and have this amount certified to the County Auditor by the St. Louis County Board by September 30, 2014;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board certifies the maximum property tax levy for 2015 in the amount of \$116,631,193.00.

Yeas – Commissioners Jewell, Boyle, Stauber, Nelson, Raukar and Chair Forsman - 6

Nays – Commissioner Dahlberg – 1

Adopted September 23, 2014. No. 14-513

At 11:04 a.m., September 23, 2014, Commissioner Jewell, supported by Commissioner Dahlberg, moved to adjourn the meeting. The motion passed; seven yeas, zero nays.


Mike Forsman, Chair of the Board
of County Commissioners

Attest:


Donald Dicklich, County Auditor
and Ex-Officio Clerk of the Board
of County Commissioners

(Seal of the County Auditor)