



## AGENDA

### REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF ST. LOUIS COUNTY, MINNESOTA

**Tuesday, July 8, 2014, 9:30 A.M.**

**Lakewood Town Hall  
3110 Strand Road  
Duluth, Minnesota**

**MIKE FORSMAN, Chair  
Fourth District**

**FRANK JEWELL  
First District**

**PATRICK BOYLE  
Second District**

**CHRIS DAHLBERG  
Third District**

**PETE STAUBER, Vice-Chair  
Fifth District**

**KEITH NELSON  
Sixth District**

**STEVE RAUKAR  
Seventh District**

County Auditor  
Donald Dicklich

County Administrator  
Kevin Gray

County Attorney  
Mark Rubin

Clerk of the Board  
Phil Chapman

The St. Louis County Board of Commissioners welcomes you to this meeting. This agenda contains a brief description of each item to be considered. The Board encourages your participation. If you wish to speak on an item contained in the agenda, you will be allowed to address the Board when a motion is on the floor. If you wish to speak on a matter that does not appear on the agenda, you may do so during the public comment period at the beginning of the meeting. Except as otherwise provided by the Standing Rules of the County Board, no action shall be taken on any item not appearing in the agenda.

When addressing the Board, please sign in at the podium and state your name and address for the record. Please address the Board as a whole through the Chair. Comments to individual Commissioners or staff are not permitted. The St. Louis County Board promotes adherence to civility in conducting the business of the County. Civility will provide increased opportunities for civil discourse in order to find positive resolutions to the issue before the Board. Tools of civility include: pay attention, listen, be inclusive, do not gossip, show respect, be agreeable, apologize, give constructive criticism and take responsibility [County Board Resolution No. 560, adopted on September 9, 2003]. Speakers will be limited to five (5) minutes.

**\*\*In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify Property Management 72 hours prior to the meeting at (218)725-5085.\*\***

All supporting documentation is available for public review in the County Auditor's Office, 100 North 5th Avenue West - Room No. 214, St. Louis County Courthouse, Duluth, MN, during regular business hours 8:00 A.M. - 4:30 P.M., Monday through Friday. Agenda is also available on our website at <http://www.stlouiscountymn.gov/GOVERNMENT/BoardofCommissioners.aspx>

**AGENDA**  
**St. Louis County Board**  
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9:30 A.M.      Moment of Silence  
                    Pledge of Allegiance  
                    Roll Call

AT THIS TIME CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA. [Speakers will be limited to 5 minutes each.]

FOR ITEMS LISTED ON THE BOARD AGENDA OR COMMITTEE OF THE WHOLE AGENDA, CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD AT THE TIME A MOTION IS ON THE FLOOR.

**CONSENT AGENDA**

Approval of business submitted on the consent agenda.

**REGULAR AGENDA**

**Finance & Budget Committee – Commissioner Nelson, Chair**

1. Lease authorized with the Cotton Volunteer Fire Department for the construction and operation of a Dry Hydrant facility on county fee owned land described as part of Government Lot 8, Section 3, Township 54 North, Range 16 West (Cotton Township), adjacent to the Whiteface River. **{14-266} [Without recommendation.]**

**Central Management & Intergovernmental Committee – Commissioner Jewell, Chair**

2. Appointment of election judges to process applications and ballots for the Uniformed and Overseas Citizen Absentee Voting Act (UOCAVA) Ballot Board during 2014. **{14-268} [Has not been to committee; requires consent of the Board to be considered.]**

**ADJOURNED:**



**Cotton Volunteer Fire Dept. Dry Hydrant Lease Request  
on County Fee Owned Land**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Cotton Volunteer Fire Department desires to develop a Dry Hydrant facility to access the Whiteface River for use in firefighting emergencies; and

WHEREAS, St. Louis County owns in fee the following described land:

That part of Government Lot 8, Section 3, Township 54 North, Range 16 West, lying southeasterly of the centerline of County Road No. 223 (Water Hen Road) and lying northeasterly of the centerline of County State Aid Highway No. 52 (Comstock Lake Road), containing 10 acres, more or less; and

WHEREAS, Minn. Stat. § 373.01, Subd. 1(4), authorizes the County Auditor and the Chair of the St. Louis County Board to sell, lease, and convey real estate owned by the county;

THEREFORE, BE IT RESOLVED, That pursuant to the requirements and procedures of Minn. Stat. § 373.01, Subd. 1(4), the Chair of the County Board and the County Auditor are authorized to execute a lease for Dry Hydrant construction and operation to the Cotton Volunteer Fire Department, a Minnesota non-profit corporation, over that part of the above described property: The southwesterly 150.00 feet of the above described tract of land as measured at a right angle to the centerline of County State Aid Highway No. 52 (Comstock Lake Road).

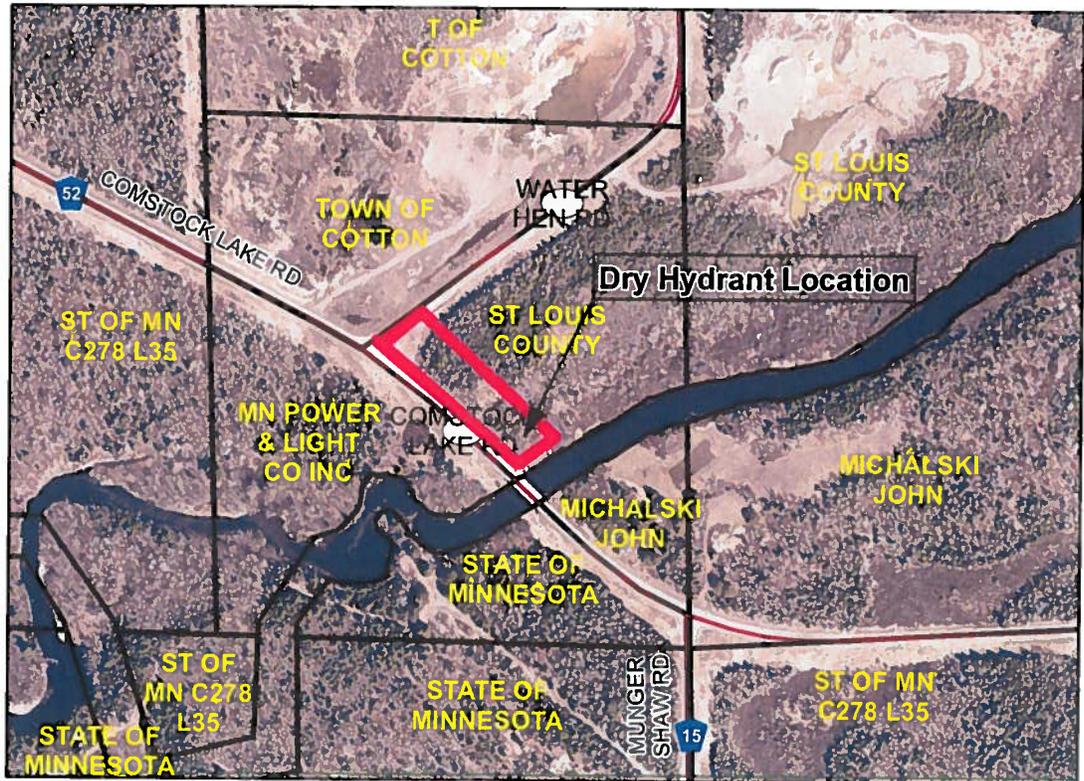


**Lease of County Fee Owned Property to Cotton Fire Department  
St. Louis County Property Management Dept.**

Parcel Code: 305-0010-00515

Legal Description: Part of G.L. 8, Section 3, T54N, R16W

Commissioner District # 6  
Maintenance District # 6



**Parcel Specifications:** This parcel is approximately 10 acres with frontage on both Comstock Lake Road and Water Hen Road. This parcel and Government Lot 9 (approximately 60 acres) were acquired in 2001 from Minnesota Power for continued gravel pit operations.

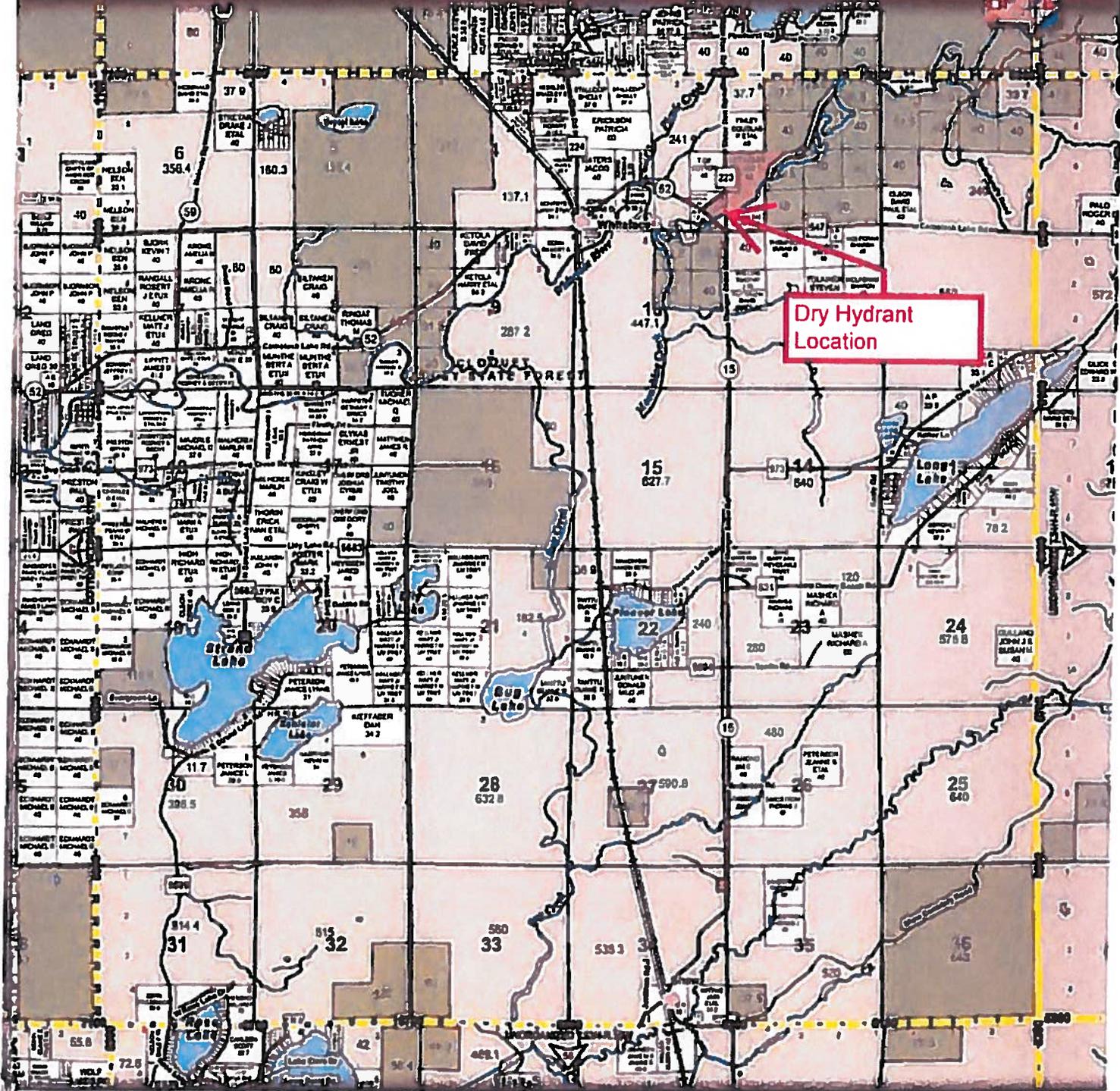
Public Works personnel have reviewed this request and have no objections to the installation of a Dry Hydrant in this location.

6/23/2014

Mark J. Hudson  
Right of Way Agent  
St. Louis County Property Management  
100 North 5th Avenue West RM 515  
Duluth, MN 55802  
218-726-2356 Office  
218-343-3505 Cell  
hudsonm@stlouiscountymn.gov

# COTTON (E)

T.54N-R.16W



Dry Hydrant Location

## LEGEND

- CITY
- INTERSTATE HIGHWAY
- US HIGHWAY
- MINNESOTA HIGHWAY
- COUNTY ROADS
- LOCAL ROADS
- RAILROADS
- STATE TRAILS
- CANYON
- BOAT LAUNCH

- USA
- STATE OF MINNESOTA
- STATE OF MINN. STATE FOREST
- ST. LOUIS COUNTY
- PRairie
- RESERVATION
- TOWNSHIP
- SECTION
- COUNTY
- MUNICIPALITY

- LAKE
- PRT LAKE
- DRY LAKE BED
- RIVER/STREAM
- VOYAGEURS NATIONAL PARK
- RESERVATION
- NATIONAL FOREST
- STATE FOREST
- STATE PARK
- BOUNDARY WATERS CANOE AREA WILDERNESS



**OWNERSHIP ABBREVIATIONS**  
 STA = STATE  
 ST & WIFE  
 ST & HUSBAND  
 P & HUSBAND  
 TR = TRUSTEES  
 TR = TRUST  
 REV TR = REVOCABLE TRUST  
 REV TR = REVOCABLE TRUST

**ROAD NAME ABBREVIATIONS**  
 ASB = ARCADE  
 BSH = BULLHEAD  
 CR = CREEK  
 CO = COUNTY  
 DR = DRIVE  
 LP = LOOP  
 EXP = EXPRESSWAY  
 HWY = HIGHWAY  
 LN = LAKE  
 PRT = PARTWAY  
 PL = PLACE  
 RD = ROAD  
 ST = STREET  
 TR = TRAIL  
 TRAIL = TRAIL  
 WY = WY



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Cotton Volunteer Fire Department  
7505 Comstock Lake Road  
Cotton, MN 55724

February 01, 2014

To Whom It May Concern:

The purpose of this letter is to address Cotton Volunteer Fire Department's need for Dry Hydrant / water access on Comstock Lake Road and nearest cross road of Water Hen Road. This venture would be a concerted effort between Cotton Volunteer fire Department and The Ellsburg Volunteer Fire department.

Cotton Volunteer Fire Department (C.V.F.D.) would like to have access of The White Face River to establish a water supply for fire emergencies. This would greatly enhance our source of water in this area. And speed up the process of fire fighting whether it be a Structure or Wildland fires. The Dry Hydrant would be available to neighboring Fire Departments and the D.N.R.

C.V.F.D. is committed to work in full cooperation with the residents of Cotton Township and the Minnesota Department of Natural Resources to establish this water source.

Please contact Fire Chief Craig Kinsley with any questions regarding this issue.

Craig Kinsley  
6844 Bug Creek Road  
Cotton, Mn. 55724  
(218) 780-8022  
[Criag.kinsley@cliffsnr.com](mailto:Criag.kinsley@cliffsnr.com)



**RECOMMENDATION:**

It is recommended that the St. Louis County Board appoint election judges for unorganized townships with polling places and those voting by mail, designate polling places and authorize appointment of the following boards: Absentee Ballot, Mail Ballot and UOCAVA ballot. Compensation shall be \$8.00 per hour - not including county staff - plus mileage of \$.565 per mile Funding is included in the 2014 Auditor Election Budget (Fund 100, Agency 127001, Objects 635300 and 635500).

**Appointment of Election Judges for Unorganized Townships, and Absentee,  
UOCAVA, and Mail Ballot Boards**

BY COMMISSIONER: \_\_\_\_\_

THEREFORE, BE IT RESOLVED, That the following unorganized townships are designated by the St. Louis County Board as election precincts with polling places as listed. Additionally, the below listed eligible voters are appointed as clerks and/or election judges for the 2014 Primary and General Elections:

UNORGANIZED TOWNSHIP 57-16 (Unorganized Precinct 14)

Clerk/Head Judge – Jan Dzwonkowski, 6317 Heritage Trail, Gilbert, MN, 55741  
Judge – Charlene Johnson, 6473 Heritage Trail, Gilbert, MN, 55741  
Judge – Elaine Elmquist, 4273 McKinley Road, Gilbert, MN, 55741  
Judge – Wanda Lerol, 4493 Lilac Rd, Gilbert, MN, 55741  
Judge – Jeanette Ekund, 4477 Lost Lake Road, Gilbert, MN 55741  
Polling Place - Lakeland Fire Hall, 4667 Vermilion Trail, Gilbert, MN, 55741

UNORGANIZED TOWNSHIP 60-18 (Unorganized Precinct 15)

Clerk/Head Judge – Barbara Harkonen, 9318 Goodell Road, Angora, MN, 55703  
Judge – Carolyn Nordlinder, 9069 Whitetail Drive, Britt, MN, 55710  
Judge – Susan Kolstad, 9204 Petola Road, Britt, MN, 55710  
Judge – Mary Elaine Arola, 7354 Donnywood Road, Britt, MN, 55710  
Judge – Mary Jean Eilertson, 7364 Highway 53, Britt, MN, 55710  
Polling Place – Sand Lake Chapel, 9038 Biss Road, Britt, MN, 55710

UNORGANIZED TOWNSHIP 60-19 (Unorganized Precinct 16)

Clerk/Head Judge – Victoria Emmons, 9659 Folsom Road, Britt, MN, 55710  
Judge – Diane Falstrom, 9705 Folsom Road, Britt, MN, 55710  
Judge – Margaret Morgan, 9783 Dickinson Lane, Brit, MN 55710  
Judge – Elizabeth Hayes, 24 Merritt Drive, Virginia, MN, 55792  
Judge – Cindy Morgan, 9790 Dickinson Lane, Britt, MN 55710  
Polling Place – Evergreen Volunteer Fire Department, 10233 Hwy 65, Britt, MN, 55710

UNORGANIZED TOWNSHIP 56-16 (Unorganized Precinct 17)

Clerk/Head Judge – Lorraine Niskala, 6118 Long Lake Road, Makinen, MN, 55763  
Judge – Sharon Wefel, 3722 Lost Lake Road, Gilbert, MN, 55741  
Judge – Linda Verbonich, 6377 Long Lake Road, Makinen, MN 55763  
Judge – Diane Langlee, 6022 Long Lake Road, Makinen, MN 55763  
Polling Place – Makinen Community Center, Makinen, MN, 55763

RESOLVED FURTHER, That the following eligible voters are appointed as election judges to process and tabulate votes in the St. Louis County Courthouse, Duluth, MN, for unorganized townships voting by mail and/or to serve on the County Absentee Ballot Board, Uniformed Overseas Citizen Absentee Voting Act (UOCAVA) Ballot Board and Mail Ballot Board:

Judge – Arlene Niskala, 5052 Alpine Drive, Hermantown, MN, 55811  
Judge – Sharon Stenberg, 4042 Munger Shaw Road, Duluth, MN, 55810  
Judge – Harla Lemmerman, 6316 Nashua Street, Duluth, MN, 55810  
Judge – Linda Derass, 3554 Prindle Road, Duluth, MN 55803  
Judge – Catherine (Tina) Voce, 822 5<sup>th</sup> Avenue, Two Harbors, MN 55616  
Judge – William Wise, 3618 Allendale, Duluth, MN 55803  
Judge/Staff – Lisa Sweet, 100 N. 5<sup>th</sup> Ave. W. #214, Duluth, MN 55802  
Judge/Staff – Wendy Johnson, 100 N. 5<sup>th</sup> Ave. W. #214, Duluth, MN 55802  
Judge/Staff – Brenda George, 100 N. 5<sup>th</sup> Ave. W. #214, Duluth, MN 55802  
Judge/Staff – Amy Gundersen, 100 N. 5<sup>th</sup> Ave. W. #214, Duluth, MN 55802  
Judge/Staff – Katie Bloom, 100 N. 5<sup>th</sup> Ave. W. #214, Duluth, MN 55802  
Judge/Staff – Mary Miller, 100 N. 5<sup>th</sup> Ave. W. #214, Duluth, MN 55802  
Judge/Staff – David Moseley, 100 N. 5<sup>th</sup> Ave. W. #214, Duluth, MN 55802

RESOLVED FURTHER, That the following eligible voters are appointed as election judges to serve on the County Absentee, UOCAVA and Mail Ballot Boards in the Virginia Auditor's Office, Northland Office Center, 307 1<sup>st</sup> Street, Virginia, MN:

Judge/Staff – JoAnn Newman, 307 1<sup>st</sup> Street, Virginia, MN 55792  
Judge/Staff – Lindsay Hambly, 307 1<sup>st</sup> Street, Virginia, MN 55792  
Judge/Staff – Jason Raida, 307 1<sup>st</sup> Street, Virginia, MN 55792  
Judge/Staff – Jill Berg, 307 1<sup>st</sup> Street, Virginia, MN 55792

RESOLVED FURTHER, That the County Auditor and/or Clerk/Head Election Judge may make election judge appointments to fill vacancies should they occur;

RESOLVED FURTHER, That compensation for 2014 election judge services - not including county staff - is established at \$8.00 per hour, and the current mileage reimbursement rate of \$.565 per mile. Funding will be from Auditor/Elections: Fund 100, Agency 127001, Objects 635300 and 635500.