



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

April 8, 2014
Immediately following the Board Meeting, which begins at 9:30 A.M.
Midway Town Hall, 3230 Midway Road, Duluth, MN

Location: The Midway Town Hall is located on the east side of Midway Road approximately 7.5 miles south of Highway 53 and approximately 2.5 miles north of Interstate 35.

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of April 1, 2014

Environment & Natural Resources Committee, Commissioner Dahlberg, Chair

1. Access Easement across State Tax Forfeited Land – Northview Bank [14-136]
2. Withdrawal of State Tax Forfeited Land from the Land Sale List [14-137]
3. Repurchase of State Tax Forfeited Land – Schall, Twight [14-138]

Public Works & Transportation Committee, Commissioner Raukar, Chair

4. State Contract Rental of Four Belly Dump Trailers [14-139]

Finance & Budget Committee, Commissioner Nelson, Chair

5. Abatement List for Board Approval [14-140]

Public Safety & Corrections Committee, Commissioner Boyle, Chair

6. Transfer of Vehicle to Arrowhead Juvenile Center [14-141]

ESTABLISHMENT OF PUBLIC HEARINGS:

Finance & Budget Committee, Commissioner Nelson, Chair

7. Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License – Beatty Township (Tuesday, May 6, 2014, 9:40 a.m., St. Louis County Courthouse, Duluth, MN) [14-142]

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Central Management & Inter-Governmental Committee, Commissioner Jewell, Chair

1. **Appointment of 2014 Special Board of Appeal and Equalization [14-143]**
Resolution appointing seven members to the 2014 Special Board of Appeal and Equalization.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

At this time, Commissioners may introduce items for discussion or report on past and future activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

April 22, 2014 **Gilbert City Hall, 16 South Broadway, Gilbert, MN**
May 6, 2014 **Commissioners' Conference Room, Courthouse, Duluth, MN**
May 13, 2014 **Commissioners' Conference Room, Courthouse, Duluth, MN**

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

Tuesday, April 1, 2014

Location: St. Louis County Courthouse, Duluth, Minnesota

Present: Commissioners Jewell, Boyle, Dahlberg, Stauber, Nelson, Raukar, and Chair Forsman

Absent: None

Convened: Chair Forsman called the meeting to order at 11:04 p.m.

CONSENT AGENDA

Raukar/Boyle moved to approve the consent agenda without Item #1, Special Sale to McLean and Lewerenz [14-125] and without Item #4, Short-Term Lease with the City of Duluth for Employee Development Training Space [14-128]. The motion passed. 7-0

- Minutes of March 25, 2014
- Rental of Five Mower Tractors [14-126]
- Agreement with LHB Corp. for Design Services – Bridge 637 on CSAH 107 (Sturgeon Township) [14-127]
- Assertive Community Treatment Program Space Lease Addendum No. 7 – Olcott Plaza (Virginia) [14-129]
- Lease with State of Minnesota – Driver and Vehicle Services [14-130]
- Agreement for Medical Examiner Facility on the UMD Campus [14-131]
- Three Year Maintenance Contract with Radio IP [14-132]

REGULAR AGENDA

Finance & Budget Committee

Nelson/Raukar moved to authorize a month-to-month lease with the City of Duluth for 2,100 square feet of space for the Employee Development training function at a monthly rate of \$2,773. Human Resources Director Jim Gottschald and Property Management Director Tony Mancuso discussed the lease agreement. After further discussion, Commissioner Nelson withdrew the motion. Jewell/Forsman moved to authorize a month-to-month lease with the City of Duluth for 2,100 square feet of space for the Employee Development training function at a monthly rate of \$2,773. After further discussion, the motion passed without recommendation. 7-0

Nelson/Raukar moved to approve the naming of the Duluth branch of the St. Louis County Law Library the “Alan Mitchell Law Library” and authorize the appropriate signage to incorporate the new name with the relocation and remodeling plans currently underway. A recess was taken from 12:15 p.m. to 12:21 p.m. The motion passed. 7-0

Central Management & Inter-Governmental Committee

Jewell/Forsman moved to adopt the revised Wireless Communications Device Police, effective May 23, 2014. Deputy Administrator Linnea Mirsch discussed the policy. The motion passed. 7-0

Environmental & Natural Resources Committee

Dahlberg/Nelson moved to approve the sale of state tax forfeited land, as described, to Dennis McLean and Sarah Lewerenz, of Duluth, MN, for the appraised value of \$4,700 plus the following fees: 3% assurance fee of \$141, deed fee of \$25, deed tax of \$15.51, recording fee of \$46, and appraisal fee of \$287.50; for a total of \$5,215.01. After further discussion, the motion passed. 7-0

COMMISSIONER DISCUSSION ITEMS

Commissioner Nelson discussed a recent “ride-along” he participated in with Sgt. McKenzie of the St. Louis County Sheriff’s Office.

Commissioner Jewell mentioned a story in today’s Duluth News Tribune regarding a Cooperative Light and Power lineman who is retiring after 47 years on the job.

Commissioner Stauber discussed 911 recordings of an incident in which a citizen confronted two Duluth Police Officers yielding a knife; Commissioner Stauber commended the manner in which the 911 dispatcher handled the call. Commissioner Stauber discussed a donation request for the Commander David Wheat memorial statue.

Administrator Gray said the Board would receive a Board memo regarding the Commander David Wheat memorial statue donation request.

Administrator Gray shared his experience while attending his uncle’s burial service at Arlington National Cemetery.

Commissioner Stauber discussed 2013 Chair Dahlberg’s initiative - St. Louis County History: People and Places, and cited three specific presentations that he felt were significant: Robert Givens, Joe Gomer, and Commander David Wheat.

At 12:55 p.m., Dahlberg/Jewell moved to adjourn the Committee of the Whole meeting. The motion passed. 7-0

Mike Forsman, Chair of the County Board

Phil Chapman, Clerk of the County Board

BOARD LETTER NO. 14 - 136

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: April 8, 2014

RE: Access Easement across State
Tax Forfeited Land – Northview
Bank

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor

RELATED DEPARTMENTAL GOAL:

Performing public services.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a non-exclusive easement to Northview Bank, Finlayson, MN, to cross state tax forfeited land in the Southwest Quarter of the Southwest Quarter, the Northwest Quarter of the Southwest Quarter and the Northeast Quarter of the Southwest Quarter of Section 24, Township 63 North, Range 12 West, (Morse Township).

BACKGROUND:

Northview Bank has requested a non-exclusive easement to use state tax forfeited parcels for access to a parcel owned by Northview Bank. There are no reasonable alternatives to obtain access to the property and exercising this easement will not cause significant adverse environmental or natural resource management impacts.

RECOMMENDATION:

It is recommended that the St. Louis County Board grant an access easement across state tax forfeited land to Northview Bank for the amount of \$2,452 easement fee, \$50 administration fee, and \$46 recording fee; for a total of \$2,548.00, to be deposited into Fund 240 (Forfeited Tax Fund).

Access Easement across State Tax Forfeited Land – Northview Bank

BY COMMISSIONER _____

WHEREAS, Northview Bank has requested a non-exclusive easement to use state tax forfeited parcels for access to a parcel they own; and

WHEREAS, Exercising the easement will not conflict with public use of land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4a authorizes the County Auditor to grant easements for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to grant an easement to Northview Bank across state tax forfeited lands described as follows:

A 40.00-foot-wide easement for ingress, egress and utility over, under and across portions of the Southwest Quarter of the Southwest Quarter, Northwest Quarter of the Southwest Quarter, and the Northeast Quarter of the Southwest Quarter, Section 24, Township 63 North, Range 12 West of the Fourth Principal Meridian, Louis County, Minnesota, lying 15.00 feet to the Westerly and Northerly AND 25.00 feet Easterly and Southerly of the following described line

Assuming the East Line of said Southwest Quarter of the Southwest Quarter to bear South 00° 06' 07" West and from the Northeast Comer of said Southwest Quarter of the Southwest Quarter run South 00° 06' 07" West along said East Line, a distance of 465.00 feet to the POINT OF BEGINNING.

Thence North 28° 37' 59" West, a distance of 310.00 feet;
thence North 37° 17' 34" West, a distance of 188.00 feet;
thence North 54° 50' 21" East, a distance of 590.00 feet to a tangential curve concave to the Northwest;
thence Northeasterly along said tangential, central angle of 60° 09' 38", radius of 800.00 feet, a distance of 480.00 feet to the centerline of County Road Number 781, and there terminate.

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of \$2,452 easement fee, \$50 administration fee, and \$46 recording fee; for a total of \$2,548.00, to be deposited into Fund 240 (Forfeited Tax Fund).



Sections 24, T63W R12N
Morse (NE)

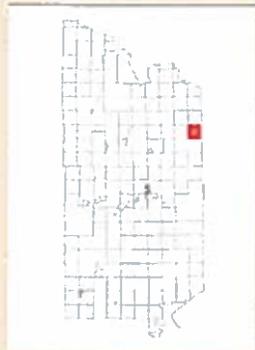
Parcel Codes Affected 465-0020-
03730 and 465-0020-03760



4th Commissioner District

-  State Tax Forfeited
-  Easement
-  Township-Range

St. Louis County
Minnesota



3/13/2014

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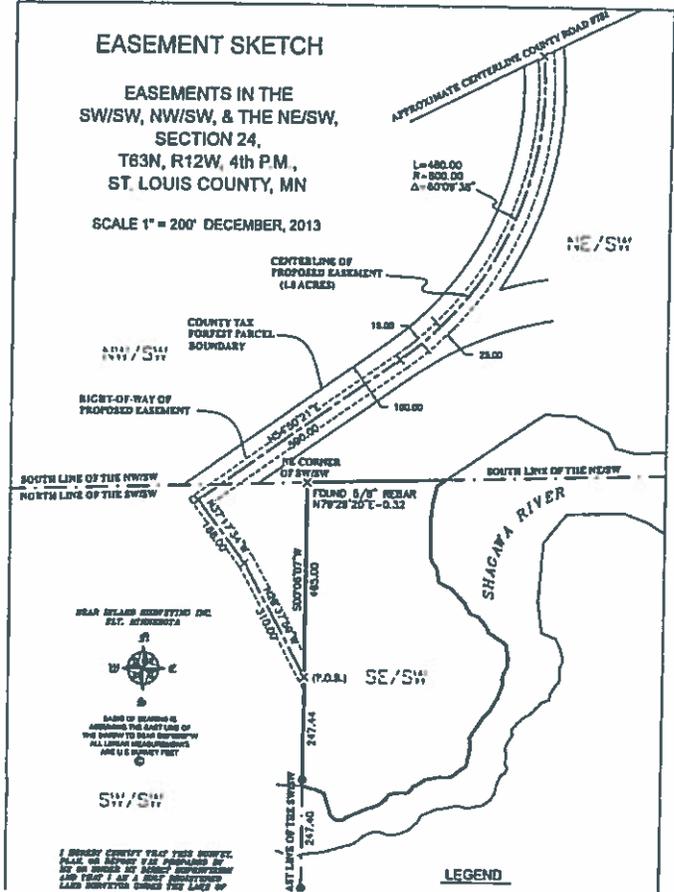
St. Louis County
Land and Minerals
Department



EASEMENT SKETCH

EASEMENTS IN THE
SW/SW, NW/SW, & THE NE/SW,
SECTION 24,
T63N, R12W, 4th P.M.,
ST. LOUIS COUNTY, MN

SCALE 1" = 200' DECEMBER, 2013



Withdrawal of State Tax Forfeited Land from the Land Sale List

BY COMMISSIONER _____

WHEREAS, Minn. Stat. § 282.01, Subd. 7, requires that a state tax forfeited land sale must continue until the county board orders a reappraisal or withdraws any or all parcels from sale; and

WHEREAS, The Land and Minerals Department has determined that the timber on the state tax forfeited parcel described below is suitable for forest management:

Lot 3, Section 1, Township 53 North, Range 17 West
Parcel Code 490-0010-00050
Town of Northland

THEREFORE, BE IT RESOLVED, That the St. Louis County Board withdraws from sale state tax forfeited parcel:

Lot 3, Section 1, Township 53 North, Range 17 West
Parcel Code 490-0010-00050
Town of Northland



St. Louis County Land and Minerals Department Tax Forfeited Land Sales

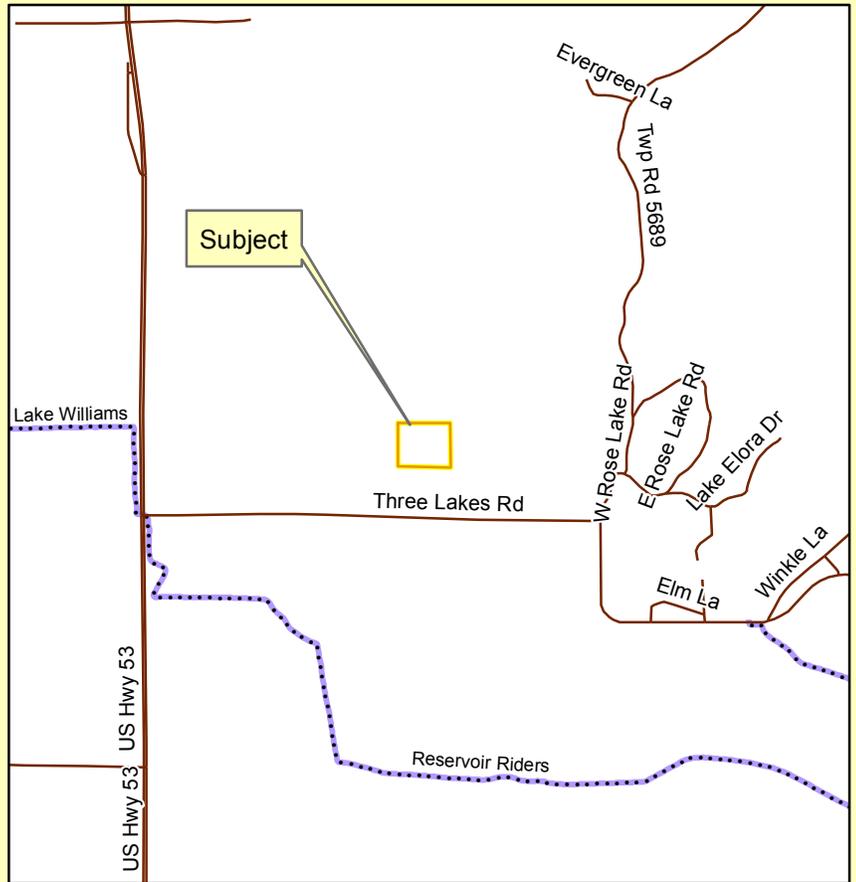
Withdraw From Sale

Legal: TOWN OF NORTHLAND
LOT 3
SEC 1 TWP 53 RGE 17

Parcel Code: 490-0010-00050

LDKEY: 112794

Acres: 34.8

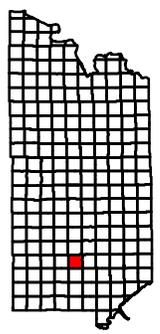


Town of Northland

Sec: 1 Twp: 53 Rng: 17

Commissioner District # 6

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract

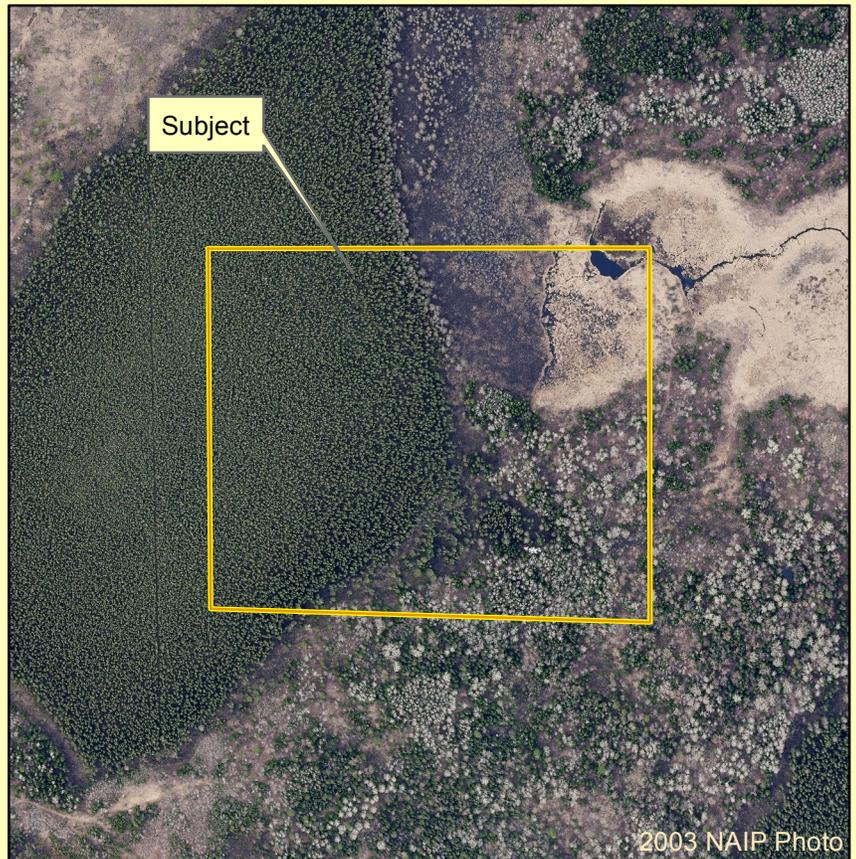


St. Louis County, Minnesota

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**St. Louis County
Land and Minerals Department**

2014



2003 NAIP Photo

BOARD LETTER NO. 14 - 138

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 3

BOARD AGENDA NO.

DATE: April 8, 2014

RE: Repurchase of State Tax
Forfeited Land – Schall,
Twight

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

RELATED DEPARTMENT GOAL:

To provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to approve applications to repurchase state tax forfeited land.

BACKGROUND:

Minn. Stat. § 282.241 provides for state tax forfeited land to be repurchased by the previous owners subject to payment equivalent to the delinquent taxes and assessments, with penalties, costs, and interest. The properties to be repurchased forfeited to the State of Minnesota on December 2, 2013. The repurchase deadline for these non-homestead properties is December 1, 2014. Dale Schall of Cook, MN, and Kathleen Twight of Duluth, MN, have made application to repurchase these properties and are eligible to repurchase the properties.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the repurchase requests of Dale Schall of Cook, MN and Kathleen Twight of Duluth, MN. The repurchase fees listed below are to be deposited into Fund 240 (Forfeited Tax Fund).

Dale Schall, Cook, MN

Parcel Code	460-0010-02930
Taxes and Assessments	\$3,463.07
Service Fees	\$114.00
Deed Tax	\$11.43
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$3,659.50

Kathleen Twight, Duluth, MN

Parcel Code	415-0010-02800
Taxes and Assessments	\$13,784.75
Service Fees	\$114.00
Deed Tax	\$45.49
Deed Fee	\$25.00
Recording Fee	\$46.00
Well Fee	\$50.00
Total Consideration	\$14,065.24

Repurchase of State Tax Forfeited Land - Schall

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, Dale Schall of Cook, MN, has applied to repurchase state tax forfeited land legally described as:

TOWN OF MORCOM

LOT 2

SEC 18 TWP 61 RGE 21

PARCEL CODE 460-0010-02930 and;

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Dale Schall of Cook, MN, on file in County Board File No.____, subject to payments including total taxes and assessments of \$3,463.07, service fee of \$114, deed tax of \$11.43, deed fee of \$25, and recording fee of \$46; for a total of \$3,659.50, to be deposited into Fund 240 (Forfeited Tax Fund).



St. Louis County Land and Minerals Department Tax Forfeited Land Sales

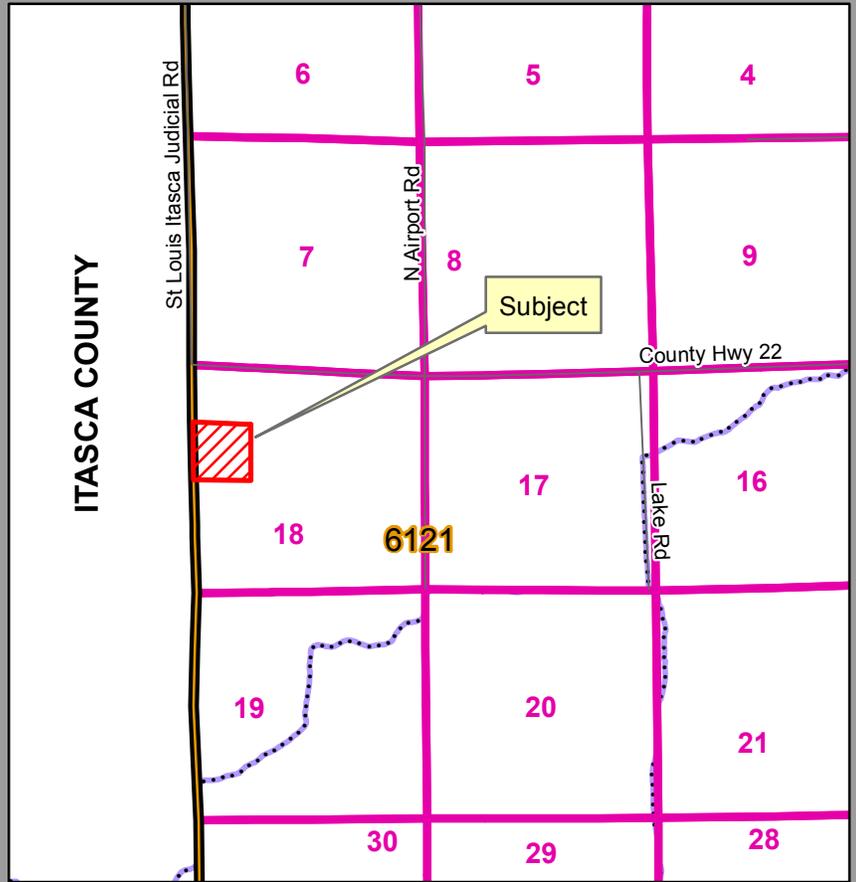
Repurchase of Property

Legal : TOWN OF MORCOM
LOT 2 , Sec 18 Twp 61 Rge 21

Parcel Code : 460-0010-02930

LDKEY : 118121

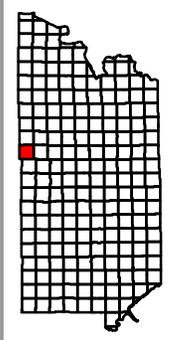
Acres: 39.59



Town of Morcom Sec: 18 Twp: 61 Rng: 21

Commissioner District # 4

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract

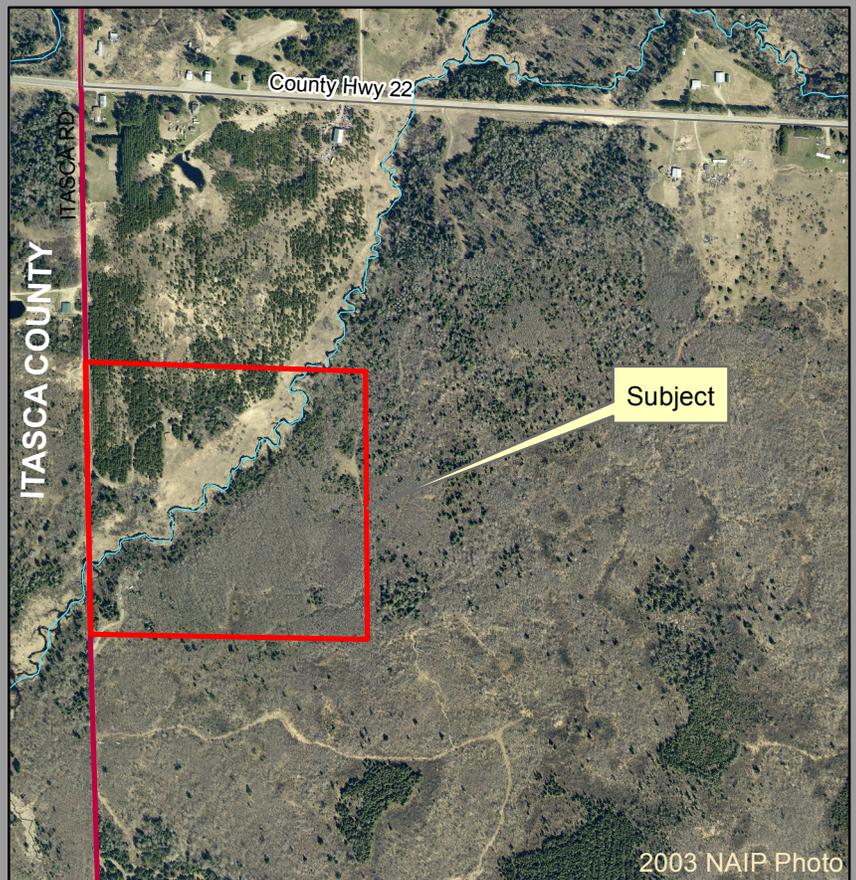


St. Louis County, Minnesota

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**St. Louis County
Land & Minerals
Department**

April 2014



2003 NAIP Photo

Repurchase of State Tax Forfeited Land - Twight

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, Kathleen Twight of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:

TOWN OF LAKEWOOD
E 1/2 OF E 1/2 OF SW 1/4 OF SE 1/4
SEC 9 TWP 51 RGE 13
PARCEL CODE 415-0010-02800 and;

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Kathleen Twight of Duluth, MN, on file in County Board File No.____, subject to payments including total taxes and assessments of \$13,784.75, service fee of \$114, deed tax of \$45.49, deed fee of \$25, recording fee of \$46 and well fee of \$50; for a total of \$14,065.24, to be deposited into Fund 240 (Forfeited Tax Fund).



St. Louis County Land and Minerals Department Tax Forfeited Land Sales

Repurchase of Property

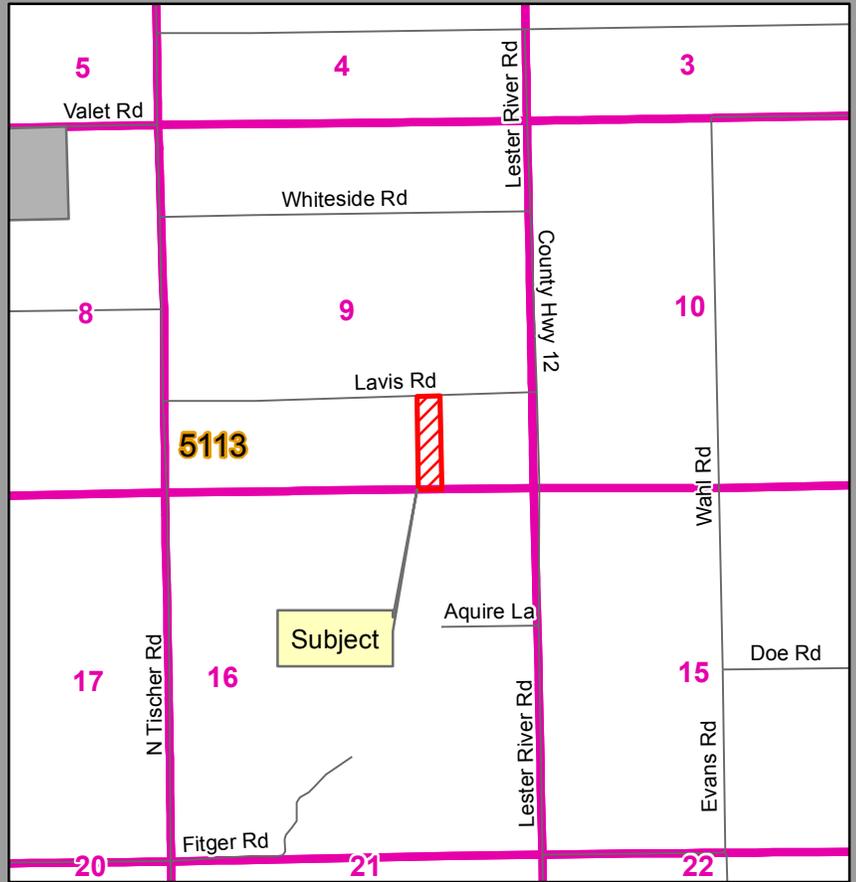
Legal : TOWN OF LAKEWOOD
E 1/2 OF E 1/2 OF SW 1/4 OF SE 1/4
Sec 9 Twp 51 Rge 13

Parcel Code : 415-0010-02800

LDKEY : 118139

Acres: 10.00

Address: 2950 Lavis Rd
Duluth, MN 55804

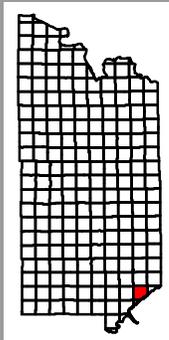


Town of Lakewood

Sec: 9 Twp: 51 Rng: 13

Commissioner District # 5

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

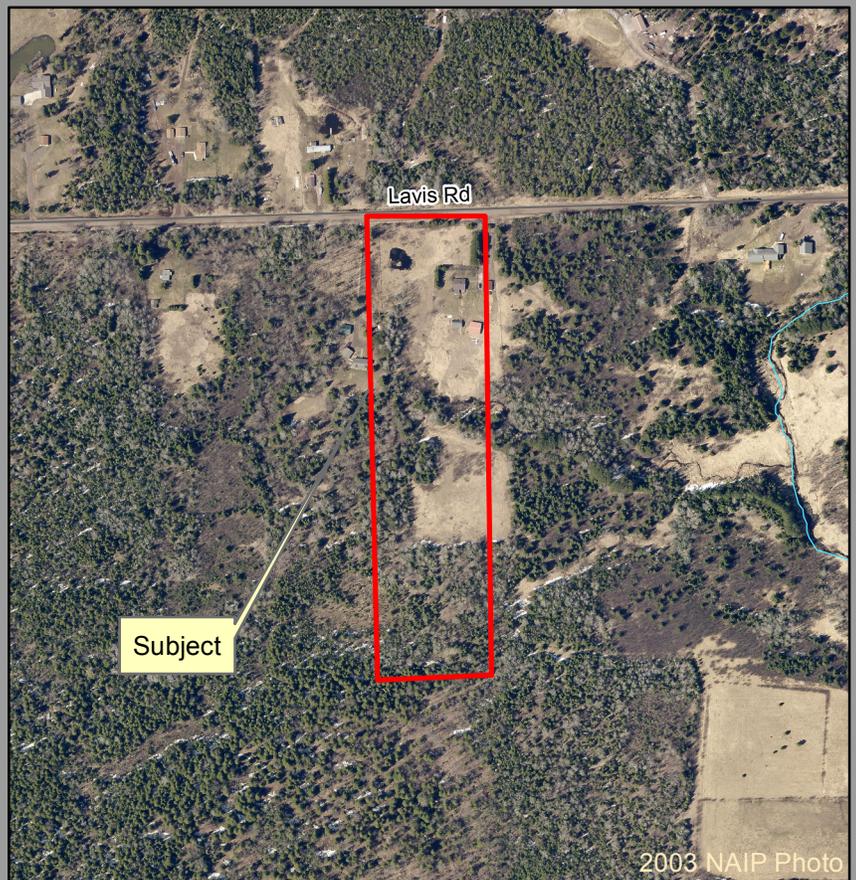


St. Louis County, Minnesota

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**St. Louis County
Land & Minerals
Department**

April 2014



State Contract Rental of Four Belly Dump Trailers

BY COMMISSIONER _____

WHEREAS, The Public Works Department budget includes rental of four (4) belly dump trailers for gravel hauling operations; and

WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested pricing for the equipment based on department needs; and

WHEREAS, NUSS Truck and Equipment of Roseville, MN responded with the State Contract price for four belly dump trailers in the amount of \$51,000;

THEREFORE, BE IT RESOLVED, The St. Louis County Board authorizes the rental of four belly dump trailers from NUSS Truck and Equipment of Roseville, MN, for a total cost of \$51,000, payable from Fund 202, Agency 202002, and Object 634100.

BOARD LETTER NO. 14 - 140

FINANCE & BUDGET COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

DATE: April 8, 2014 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59797.

Abatements Submitted for Approval by the St. Louis County Board
on 4/22/2014

<u>PARCEL CODE</u>			<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>	
10	3480	950	0	15097	BLOSS, SHAWN	R	City of Duluth	Mike Busick	HOMESTEAD	2013	354.96
141	40	4962	0	15086	DAVID, JOHN	R	Hibbing	Chris Link	HOMESTEAD	2014	669.94
60	30	2360	0	15087	ERCHUL, SHARI	R	Gilbert	Mason Couvier	HOMESTEAD	2013	801.40
60	30	2380	0	15088	ERCHUL, SHARI	R	Gilbert	Mason Couvier	HOMESTEAD	2013	0.00
395	10	2952	2310	15089	KILEN, LINDEE	M	Hermantown	Noah Mittlefehldt	PP CANCEL	2013	81.24
90	50	880	0	15090	KOCJANCICH, ROSANNE	R	Virginia	Cheryl Weappa	HOMESTEAD	2014	504.08
340	42	880	0	15091	LEE, SCOTT	R	Fayal	Mason Couvier	HOMESTEAD	2014	631.70
10	210	310	0	15092	NORTH AMER SALT CO	R	City of Duluth	County Auditor	PENALTY & INTEREST	2013	4,682.22
10	3510	5460	0	15093	OLCOTT, BRIAN	R	City of Duluth	Mike Busick	HOMESTEAD	2013	360.96
100	69	580	0	15094	RAVER, STEPHEN	R	Aurora	Tom Carlson	VALUATION	2012	83.64
100	69	580	0	15095	RAVER, STEPHEN	R	Aurora	Tom Carlson	VALUATION	2013	76.74
30	352	1160	0	15096	SKRABA, ROGER J	R	Ely	Andrew Olson	HOMESTEAD	2013	826.18

BOARD LETTER NO. 14 – 141

PUBLIC SAFETY & CORRECTIONS COMMITTEE CONSENT NO. 6

BOARD AGENDA NO.

DATE: April 8, 2014 **RE:** Transfer of Vehicle to
Arrowhead Juvenile Center

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELATED DEPARTMENT GOAL:

To provide for effective and efficient government.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the transfer of a 2005 Chevrolet Impala to the Arrowhead Juvenile Center.

BACKGROUND:

The Sheriff's Office has decommissioned Vehicle No. 765, a 2005 Chevrolet Impala, as part of a fleet upgrade and this vehicle is no longer needed by the county. Arrowhead Juvenile Center has made inquiry as to the availability of a vehicle to be used by its staff. Sheriff's Office staff has researched the estimated value of the Chevrolet Impala to be \$3,500. In accordance with County Purchasing Rules and Regulations, County Board action is necessary for this transaction:

Section VII Surplus Property; "The County Board must approve the transfer or sale of surplus, obsolete, or unused personal property to another public corporation for public use" Minn. State Statute Section 471.85.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Sheriff's Office to transfer ownership of a 2005 Chevrolet Impala, Vin # 2G1WF55K959308807, to Arrowhead Juvenile Center for \$3,500, with funds to be deposited into Fund 100, Agency 129001, Revenue 583208 (Sheriff) from Fund 925, Agency 945001, Object 666100 (AJC).

Transfer of Vehicle to Arrowhead Juvenile Center

BY COMMISSIONER _____

WHEREAS, The Sheriff's Office has decommissioned Vehicle No. 765, a 2005 Chevrolet Impala as part of an upgrade and this vehicle is no longer needed by the county; and

WHEREAS, Arrowhead Juvenile Center is in need of a vehicle to support its staff;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Sheriff's Office to transfer ownership of a 2005 Chevrolet Impala, Vin # 2G1WF55K959308807, to Arrowhead Juvenile Center in the amount of \$3,500, with funds to be deposited into Fund 100, Agency 129001, Revenue 583208 (Sheriff) from Fund 925, Agency 945001, Object 666100 (AJC).

BOARD LETTER NO. 14 - 142

FINANCE & BUDGET COMMITTEE CONSENT NO. 7

BOARD AGENDA NO.

DATE: April 8, 2014

RE: Establish Public Hearing to
Consider Off-Sale Intoxicating
Liquor License (Beatty Township)

FROM: Kevin Z. Gray
County Administrator

Don Dicklich
County Auditor

RELATED DEPARTMENT GOAL:

Provide mandated and discretionary licensing services in a timely manner.

ACTION REQUESTED:

The St. Louis County Board is requested to establish a public hearing to consider an off-sale intoxicating liquor license for an establishment in Beatty Township.

BACKGROUND:

Elbow Lake Holdings, LLC, has made application for an Off-Sale Intoxicating Liquor License for the establishment known as Elbow Lake Lodge, Beatty Township.

M.S. 340A.405, subdivision 2d, relating to the issuance of off-sale intoxicating liquor licenses provides that "No license may be issued under this subdivision unless a public hearing is held on the issuance of the license. Notice must be given to all interested parties and to any city located within three miles of the premises to be licensed. At the hearing the county board shall consider testimony and exhibits presented by interested parties and may base its decision to issue or deny a license upon the nature of the business to be conducted and its impact upon any municipality, and the character and reputation of the applicant, and the propriety of the location."

The County Liquor Licensing Committee considered and approved the application and recommends Board approval. This establishment is located in Area 3 and the annual license fee is \$150.00.

RECOMMENDATION:

It is recommended that the St. Louis County Board establish a public hearing on the matter on Tuesday, May 6, 2014 at 9:40 a.m., St. Louis County Courthouse, Duluth, MN.

**Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License
(Beatty Township)**

BY COMMISSIONER _____

RESOLVED, That a public hearing will be held at 9:40 a.m. on May 6, 2014, in the St. Louis County Courthouse, Duluth, MN, for the purpose of considering the granting of an Off-Sale Intoxicating Liquor License to Elbow Lake Holdings, LLC d/b/a Elbow Lake Lodge, Beatty Township.

BOARD LETTER NO. 14 - 143

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: April 8, 2014 **RE:** Appointment of 2014 Special
Board of Appeal and
Equalization

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

To meet all state mandates for classifying and valuing taxable parcels outlined in Minnesota Statutes.

ACTION REQUESTED:

The St. Louis County Board is requested to appoint a 2014 Special Board of Appeal and Equalization and establish membership, powers, duties and compensation.

BACKGROUND:

Minn. Stat. § 274.13 requires that county commissioners shall constitute the County Board of Appeal and Equalization to hear complaints of taxpayers and review assessments of real and personal property throughout the county. This statute empowers the County Board of Appeal and Equalization to appoint a Special Board of Appeal and Equalization to which it may delegate all powers and duties of the County Board of Appeal and Equalization.

Qualified candidates serving as Commissioner designees who have indicated a willingness to serve on a 2014 Special County Board of Appeal and Equalization are:

District 1	John Heino, Duluth
District 2	John Doberstein, Duluth
District 3	Kevin O'Brien, Duluth
District 4	Leonard Cersine, Ely
District 5	Tim Peterson, Hermantown
District 6	Dawn Cole, Town of Fayal
District 7	Frank Bigelow, City of Hibbing

The St. Louis County Board, as the County Board of Appeal and Equalization, may delegate all its powers and duties to the Special Board of Appeal and Equalization; require that the results of its deliberations be reported to the St. Louis County Board in the form of minutes kept by the Clerk of the Board; direct that at least one meeting day be held in the St. Louis County Courthouse, Duluth and one day at the Liz Prebich Conference Room of the Northland Office Center in Virginia; and direct that the Board convene at 10:00 AM, June 17, 2014, in the Commissioners Conference Room of the County Courthouse, Duluth, MN.

It is requested that the Special Appeal and Equalization Board members be compensated at the rate of \$200 per meeting day, with reimbursement for mileage and expenses at the current county rate.

RECOMMENDATION:

It is recommended the St. Louis County Board appoint the 2014 Special Board of Appeal and Equalization members and establish their powers, duties and compensation as identified above. Per diems and expenses will be paid from the Assessor's Department, Fund 100, Agency 118001, Object Codes 635300 and 635500.

Appointment of 2014 Special Board of Appeal and Equalization

BY COMMISSIONER _____

WHEREAS, Minn. Stat. § 274.13 requires that county commissioners constitute a County Board of Appeal and Equalization each year to hear complaints of taxpayers and review assessments of real and personal property throughout the county; and

WHEREAS, The statute empowers the County Board of Appeal and Equalization to appoint a Special Board of Appeal and Equalization to which it may delegate all powers and duties of the County Board of Appeal and Equalization; and

WHEREAS, The St. Louis County Board, having reviewed the matter, determines it is in the public interest to appoint said Special Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board appoints the following individuals to serve as the Special Board of Appeal and Equalization for Assessment Year 2014:

- John Heino, Duluth Commissioner District #1
- John Doberstein, Duluth Commissioner District #2
- Kevin O'Brien, Duluth Commissioner District #3
- Leonard Cersine, Ely Commissioner District #4
- Tim Peterson, Hermantown Commissioner District #5
- Dawn Cole, Town of Fayal Commissioner District #6
- Frank Bigelow, City of Hibbing Commissioner District #7

RESOLVED FURTHER, That the Special Board of Appeal and Equalization is:

- Delegated all powers and duties of the County Board of Appeal and Equalization;
- To report the results of their deliberations back to the St. Louis County Board in the form of minutes kept by the Clerk of the County Board;
- Directed to hold at least one meeting day in the St. Louis County Courthouse, Duluth, and one day at the Northland Office Center, in Virginia, Minnesota;
- To be compensated at the rate of \$200 per meeting day (payable from Assessor's Department Fund 100, Agency 118001, Object #635300 - Non-employee fees) and be reimbursed for mileage and expenses at the current county rate (from Assessor's Department Object #635500 - Non-employee travel).
- Directed to convene at 10:00 AM, June 17, 2014, in the Commissioner's Conference Room, St. Louis County Courthouse, Duluth, MN.