



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

February 4, 2014

Immediately following the Board Meeting, which begins at 9:30 A.M.
Commissioners' Conference Room, St. Louis County Courthouse, Duluth, MN

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of January 28, 2014

Environment & Natural Resources Committee, Commissioner Dahlberg, Chair

1. Amend Zoning Ordinance No. 46, Zoning Map (Grand Lake Township) [14-50]

Public Works & Transportation Committee, Commissioner Raukar, Chair

2. Sponsorship and Maintenance of City of Floodwood Safe Routes to School Grant Project [14-51]
(Board Letter proposes two resolutions)

Finance & Budget Committee, Commissioner Nelson, Chair

3. Lease Amendment for PHHS Storage – Arvig Building [14-52]
4. Amend County Board Resolution No. 13-781 – Remodeling Change of Scope for County Extension Office [14-53]

Central Management & Inter-Governmental Committee, Commissioner Jewell, Chair

5. Request for Sponsorship of Snowmobile Trail Grooming Equipment Purchase – Eveleth Trail Hawks Snowmobile Club [14-54]
6. Support for Legislation Allowing Counties to Designate their County Websites to Publish Public Notices [14-55]

ESTABLISHMENT OF PUBLIC HEARINGS:

Finance & Budget Committee, Commissioner Nelson, Chair

7. Establish a Public Hearing on the FY 2014 Action Plan for CDBG, HOME and ESG Funding – Tuesday, March 11, 2014, 9:40 a.m., St. Louis County Courthouse, Duluth, MN [14-56]

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Public Works & Transportation Committee, Commissioner Raukar, Chair

1. Award of Bids – Micro Surfacing (Pike, Embarrass, Greenwood Townships) [14-57]
Resolution awarding a micro surfacing project to low bidder Asphalt Surface Technologies Corp., St. Cloud, MN.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

At this time, Commissioners may introduce items for discussion or report on past and future activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

February 11, 2014 Proctor City Hall, 100 Pionk Drive, Proctor, MN

February 25, 2014 City Council Chambers, City Hall, Hibbing, MN

March 11, 2014 Commissioners' Conference Room, Courthouse, Duluth, MN

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

Tuesday, January 28, 2014

Location: St. Louis County Courthouse, Virginia, Minnesota

Present: Commissioners Dahlberg, Stauber, Nelson, Raukar, and Chair Forsman

Absent: Commissioners Jewell and Boyle

Convened: Chair Forsman called the meeting to order at 9:54 a.m.

CONSENT AGENDA

Nelson/Stauber moved to approve the consent agenda. Commissioner Raukar discussed Item #3, Special Legislation for the Sale of State Tax Forfeited Lands, and asked that the Land Department provide a report to the Board at a future Board workshop detailing the sale and public benefits. After further discussion, the motion passed. (5-0)

- Minutes of January 14, 2014
- CY 2014 Out-of-Home and Day Treatment Contracts for Services to Families and Children [14-31]
- Special Sale to the City of Ely [14-32]
- Special Legislation for the Sale of State Tax Forfeited Lands [14-33]
- Acceptance of Flood Grant for Bridge Reconstruction – CR 281 (Lakewood Township) [14-34]
- Acceptance of Flood Grant for Bridge Reconstruction – CR 266 (Alden Township) [14-35]
- Acceptance of Flood Grant for Bridge Reconstruction – CR 253 (Alden Township) [14-36]
- Acceptance of Flood Grant for Bridge Reconstruction – TR 2406 (Alden Township) [14-37]
- Acceptance of Flood Grant for Bridge Reconstruction – CSAH 10 (Lakewood Township) [14-38]
- Acceptance of Flood Grant for Bridge Reconstruction – CSAH 31 (Brookston) [14-39]
- Acceptance of Grant for Bridge Replacement Project – CR 834 (Halden Township) [14-40]
- Abatement List for Board Approval [14-41]
- Amend County Board Resolution No. 13-694, Sale of Chris Jensen Health & Rehabilitation Center [14-42]
- Per Diem Rate Increase for the Board of Adjustment [14-43]
- Radio Communications Facilities Agreements [14-44]
- Establish a Public Hearing to Consider Adoption of Proposed St. Louis County Ordinance 61, Subsurface Sewage Treatment System Regulations, Tuesday, February 25, 2014, at 9:40 a.m. in the Hibbing City Council Chambers, Hibbing, MN [14-45]

REGULAR AGENDA

Central Management & Inter-Governmental

Dahlberg/Nelson moved that the St. Louis County Board approves the State of Minnesota's proposed acquisition of the property described in Board Letter No. 14-49 for the purpose of providing DNR /

wood products industry and was created due to a partnership between multiple entities including the St. Louis County Land Department, Associated Contract Loggers, Logging Companies, DNR, Itasca County, and Potlatch.

Commissioner Forsman said that he would be unable to attend tonight's Polymet/Supplemental Draft EIS meeting; however, he previously submitted his verbal and written testimony.

Commissioner Raukar reminded his fellow Commissioners that they should have received communication regarding a cartway decision in 2010 and encouraged Commissioners to read the communication and forward their thoughts to the County Attorney or County Administration.

Commissioner Dahlberg said he planned on attending and speaking at tonight's Polymet/Supplemental Draft EIS meeting held in St. Paul.

Commissioner Jewell discussed the Heart of the Continent reception being held on February 11, 2014.

Commissioner Stauber said he was impressed with respectful manner in which the Polymet/Supplement Draft EIS meeting held in Aurora was conducted. Commissioner Stauber welcomed Commissioner Boyle to the County Board.

At 11:50 a.m., Raukar/Nelson moved to adjourn the Committee of the Whole meeting. (7-0)

Mike Forsman, Chair of the County Board

Phil Chapman, Clerk of the County Board

Use Non-Shoreland. The Planning Commission voted unanimously to recommend approval of the zoning amendment as proposed. The minutes from the October 10, 2013 St. Louis County Planning Commission meeting and a rezoning map are attached.

RECOMMENDATION:

It is recommended that the St. Louis County Board adopt Zoning Ordinance No. 46 map amendment, as proposed. It is also recommended that the effective date of this zoning change be February 15, 2014.

Amend Zoning Ordinance No. 46, Zoning Map (Grand Lake Township)

BY COMMISSIONER _____

WHEREAS, The St. Louis County Planning Commission initiated a zoning map amendment for the NE 1/4 of SE 1/4 S7, T51N, R16W & NW 1/4 of SW 1/4 S8, T51N, R16W & Part of NE 1/4 of SW 1/4 S8, T51N, R16W; and

WHEREAS, The St. Louis County Planning Commission, on October 10, 2013 held a public hearing to consider amending the zoning map, Grand Lake 51-16; and

WHEREAS, The Planning Commission recommends approval of the proposed amendments;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board amends Ordinance 46, NE 1/4 of SE 1/4 S7, T51N, R16W & NW 1/4 of SW 1/4 S8, T51N, R16W & Part of NE 1/4 of SW 1/4 S8, T51N, R16W, (Grand Lake 51-16) as follows:

(LIU-1), Limited Industrial Use to (MUNS-4), Multiple Use Non-Shoreland.

RESOLVED FURTHER, That the effective date of this zoning change will be February 15, 2014.

MINUTES OF A PUBLIC HEARING CONDUCTED BY THE ST. LOUIS COUNTY PLANNING COMMISSION THURSDAY, OCTOBER 10, 2013, NORTHLAND OFFICE BUILDING, THIRD FLOOR CONFERENCE ROOM

9:30 A.M. – 12:10 P.M.

Planning Commission members in attendance: Tom Coombe
Kurt Johnson
Sonya Merhar
Roger Skraba
Ray Svatos
Diana Werschay

Planning Commission members absent: Chris Dahlberg
Steve Kucera

Decision/Minutes for the following public hearing matters are attached:

NEW BUSINESS:

Best Ready Mix, a zoning map amendment involving approximately 100 acres. The proposed change is from Limited Industrial Use (LIU)-1 to Multiple Use Non-Shoreland (MUNS)-4. NE 1/4 of SE 1/4, S7, T51N, R16W & NW 1/4 of SW 1/4, S8, T51N, R16W & Part of NE 1/4 of SW 1/4 S8, T51N, R16W (Grand Lake).

OTHER BUSINESS:

Motion by Svatos/Johnson to approve the minutes of the September 12, 2013 meeting.

In Favor: Coombe, Johnson, Merhar, Skraba, Svatos, Werschay – 6

Opposed: None – 0

Motion carried 6-0

The Planning Commission was requested to provide feedback and to raise questions or concerns regarding the proposed St. Louis County SSTS Ordinance 55 changes. *Mark St. Lawrence*, Environmental Program Administrator, discussed the next steps for the amendment. There would be a public review and comments for 60 days, from October through December 2013, with a possible public hearing before the Planning Commission in December 2013 and a County Board hearing in February 2014. *Ted Troolin*, Environmental Services Director, and *Ed Kerzinski*, Environmental Health Specialist, also attended the meeting to answer questions.

Motion by Merhar/Svatos to initiate and move the proposed Ordinance 55 amendment forward for 60 day public review and comment.

In Favor: Coombe, Johnson, Pineo, Skraba, Svatos, Werschay – 6

Opposed: None – 0

Motion carried 6-0

Best Ready Mix

The only hearing item was for the Best Ready Mix, a zoning map amendment involving approximately 100 acres. The proposed change is from Limited Industrial Use (LIU)-1 to Multiple Use Non-Shoreland (MUNS)-4. NE 1/4 of SE 1/4 S7, T51N, R16W & NW 1/4 of SW 1/4 S8, T51N, R16W & Part of NE 1/4 of SW 1/4, S8, T51N, R16W (Grand Lake). *Tyler Lampella*, St. Louis County Planner, presented the staff report as follows:

1. The proposal is to change the zoning from Limited Industrial Use (LIU)-1 to Multiple Use Non-Shoreland (MUNS)-4 for an area of approximately 100 acres involving six parcels.
2. This is not considered spot zoning because the proposed zone district will blend in with the existing zoning in the area.
3. There is a manmade body of water on the property. There are no setbacks required for it because it is not a shoreland area.
4. There are limited building sites on the property because of wetland issues.
5. This proposal is in part the reclamation of a borrow pit to convert an existing borrow pit to residential use.

STAFF CONCLUSIONS:

Amendments to the zoning map shall be recommended for approval only upon the finding by the Planning Commission that all of the following conditions exist:

1. The proposed zoning shall be consistent with the comprehensive or land use plan adopted for the county. The procedure for amendments to the land use plan is discussed in Ordinance 27, Article III. The applicant presented the proposed zoning change to the Town of Grand Lake and it met with their approval.
2. The proposed zoning shall not be spot zoning, which is zoning to discriminate in favor of one lot or parcel out of harmony with surrounding lots or parcels and the comprehensive or land use plan and without benefit to the community. If approved, the change to MUNS zoning will be the same as the property to the south and east.
3. There shall exist a clear public need for and benefit from additional zoning of the type proposed, which shall be above and beyond any benefit or convenience to the landowner. The Grand Lake Plan recognizes that water bodies attract residential development. In this case, the water body is manmade but it has many of the same attributes as a natural body of water. By rezoning the property to MUNS, residential development would be allowed while still allowing extractive uses.
4. Beyond a public need being evident, there shall be a showing that the public interest would be best served by rezoning the property in question rather than other property in the community. Being able to use the subject property for residential use would best serve the public as the extractive use of the property is near completion.

Tyler Lampella noted one item of correspondence from Czeslaw Miltakis in support of the proposal.

STAFF RECOMMENDATION:

Staff recommends that the Planning Commission forward the zoning map amendment to the County Board with the recommendation to approve the rezoning.

The applicant was not present.

No audience members spoke regarding this proposal.

The *Planning Commission* discussed the following:

- A. Inquired if a platting process would be needed to subdivide the lots. The concern was if septic sites would be available on lots where borrow pit activity existed. *Tyler Lampella* stated that there is no review with an equal subdivision. There is also a performance standard subdivision that would have a septic review.
- B. Inquired about other zone districts in the area. *Tyler Lampella* stated that the Residential (RES)-7 zone district was because of Beaver Lake. The lakes on the parcels being rezoned are manmade lakes.

DECISION

Motion by Coombe/Johnson to forward the zoning map amendment to the County Board with the recommendation to approve the rezoning.

In Favor: Coombe, Johnson, Merhar, Skraba, Svatos, Werschay – 6

Opposed: None – 0

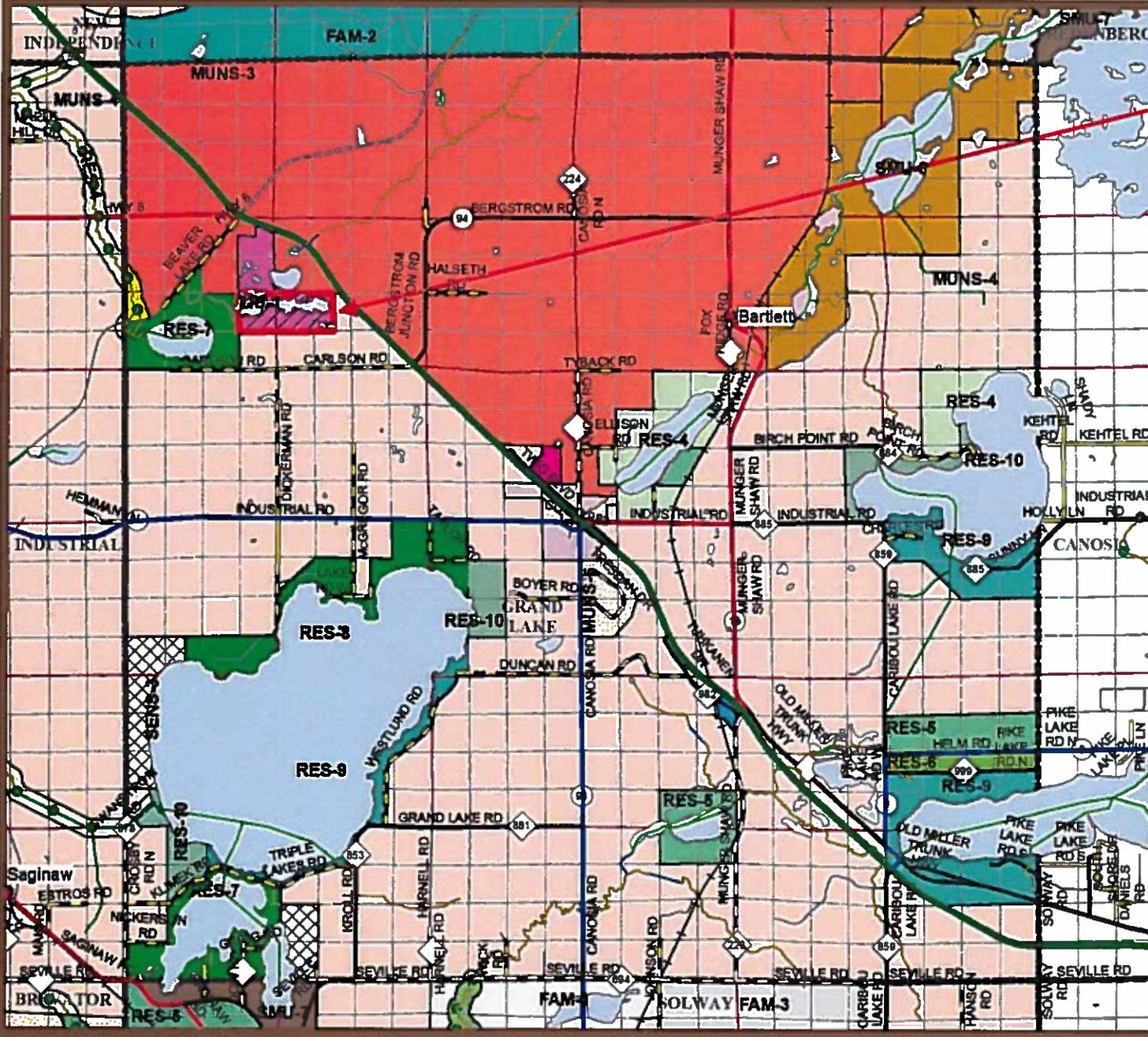
Motion carried 6-0

Motion to adjourn by Merhar. Meeting adjourned at 12:10 p.m.

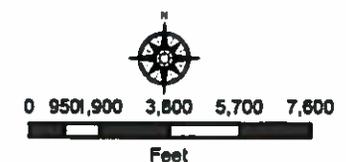


Grand Lake 51-16

St. Louis County Zoning Map



**Proposed Zone Change
LIU-1 to MUNS-4**



Prepared By:
St. Louis County
Planning & Community Development
(218) 725-5000
www.stlouiscountymn.gov

Map Created: 10/18/2013

Source: St. Louis County MN

Disclaimer
This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.

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BOARD LETTER NO. 14 - 51

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: February 4, 2014 **RE:** Sponsorship and Maintenance of
City of Floodwood Safe Routes to
School Grant Project

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to sponsor the City of Floodwood Safe Routes to School grant application and authorize cooperative agreements with the City of Floodwood and Minnesota Department of Transportation (Mn/DOT) to establish the county as the project sponsor and to assume maintenance responsibilities if the project is awarded.

BACKGROUND:

Mn/DOT administers the Safe Routes to School grant program. This program provides grants for infrastructure and non-infrastructure projects to encourage and support safe routes for students to walk and bike to and from school.

The City of Floodwood, with assistance from the Arrowhead Regional Development Commission, will submit an application for an infrastructure grant through the Safe Routes to School Program. This grant application will install sidewalk and lighting units on West 7th Avenue between Ash Street and US Highway 2; complete upgrades and improvements to sidewalks and ramps; and replace existing lighting units on County State Aid Highway 30 (West 7th Avenue) between US Highway 2 and Trunk Highway 73.

Because the City of Floodwood is not a State Aid City, St. Louis County is required to act as the sponsor agency for this project if it is awarded. The sponsor agency is the fiscal agent and is responsible for ensuring the project is completed in accordance with all state and federal regulations. The St. Louis County Traffic Engineer, Victor Lund, met with the City of Floodwood, Floodwood Public Schools, Arrowhead Regional Development Commission and Mn/DOT to review the project application. The Public Works Department has reviewed the application and would support being the role of the project sponsor.

The Safe Routes to School program also requires a resolution stating the infrastructure improvement will be maintained for its useful life.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize project sponsorship for the Safe Routes to School project within the city of Floodwood, and authorize cooperative agreements with the City of Floodwood and Minnesota Department of Transportation. It is further recommended that the Board authorize a cooperative agreement with the City of Floodwood establishing maintenance responsibilities for the useful life of the facilities constructed with these project funds.

Sponsorship of City of Floodwood Safe Routes to School Grant Project

BY COMMISSIONER _____

WHEREAS, The Minnesota Department of Transportation administers the Safe Routes to School Program to fund infrastructure and non-infrastructure projects; and

WHEREAS, The Minnesota Department of Transportation requires non state aid agencies to have a project sponsor; and

WHEREAS, St. Louis County is willing to be the project sponsor for the Safe Routes to School project within the city of Floodwood;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the county to act as the sponsoring agency for the Safe Routes to School Project within the city of Floodwood and acknowledges that it is willing to be the project sponsor knowing full well that such sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to execute agreements with the City of Floodwood and Minnesota Department of Transportation establishing St. Louis County as the project sponsor for the Safe Routes to School project within the city of Floodwood, and establish the requirement that all local share of costs associated with this Safe Routes to School project are the responsibility of the City of Floodwood.

**Agreement with City of Floodwood for Maintenance of
Floodwood Safe Routes to School Project**

BY COMMISSIONER _____

WHEREAS, The Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way or property ownership acquired without prior approval from the FHWA; and

WHEREAS, The Safe Routes to School projects receive federal funding; and

WHEREAS, The Minnesota Department of Transportation has determined that for projects implemented with alternative funds, this requirement should be applied to the project sponsor; and

WHEREAS, St. Louis County is the sponsoring agency for the Safe Routes to School project within the City of Floodwood;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board, the project's sponsoring agency, hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned Safe Routes to School project;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement with the City of Floodwood establishing maintenance responsibilities for those facilities constructed with Safe Routes to School funding for the useful life of the improvement.

Floodwood Proposed Sidewalk Improvement Project



2

73

7th Ave/CSAH 30

2

Legend

 School Site

 Proposed Project

0 225 450 900
Feet

BOARD LETTER NO. 14 - 52

FINANCE & BUDGET COMMITTEE CONSENT NO. 3

BOARD AGENDA NO.

DATE: February 4, 2014 **RE:** Lease Amendment for PHHS
Storage – Arvig Building

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Manage and coordinate building construction projects and lease functions and activities for the county.

ACTION REQUESTED:

The St. Louis County Board is requested to amend the lease on a month to month basis, with Infotel Investments L.L.C. in the Arvig Building, 325 West 1st Street, Duluth, MN, for an additional 3,874 square feet of storage space for an amount of \$1,614 per month.

BACKGROUND:

St. Louis County Public Health & Human Services (PHHS) Department has initiated a paper and hard file reduction program. The files are presently located in PHHS office space in the Government Services Center (GSC). The department does not have ample time to complete the paper/electronic scanning program prior to being relocated for the GSC remodeling project, and temporary storage space must be obtained. PHHS currently leases office space in the Arvig Building and storage space is available adjacent to PHHS staff, providing ready access. This lease amendment will be terminated when PHHS finishes the electronic scanning project, the new space is complete in the GSC, or the Arvig Building lease expires in 2015.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve a month to month lease amendment with Infotel Investments L.L.C. for 3,874 square feet of storage space in the Arvig Building, 325 West 1st Street, Duluth, MN, in the amount of \$1,614 per month, payable from Fund 230, Agency 230011.

Lease Amendment for PHHS Storage – Arvig Building

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Health & Human Services (PHHS) Department has initiated a paper and hard file reduction program for files presently located in PHHS office space in the Government Services Center (GSC); and

WHEREAS, The department does not have ample time to complete the file reduction program prior to being relocated for the GSC remodeling project, requiring temporary storage space to be obtained; and

WHEREAS, The PHHS Department currently leases office space in the Arvig Building and there is storage space available adjacent to PHHS staff, providing ready access;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves a month to month lease amendment with Infotel Investments L.L.C. for 3,874 square feet of storage space in the Arvig Building, 325 West 1st Street, Duluth, MN, in the amount of \$1,614 per month, payable from Fund 230, Agency 230011.

BOARD LETTER NO. 14 - 53

FINANCE & BUDGET COMMITTEE CONSENT NO. 4

BOARD AGENDA NO.

DATE: February 4, 2014

RE: Amend County Board Resolution
No. 13-781 – Remodeling Change
of Scope for County Extension
Office

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

Provide safe, secure, efficient, cost effective, and code compliant facilities and facility operations. Relocate county offices into county-owned facilities.

ACTION REQUESTED:

The St. Louis County Board is requested to amend County Board Resolution No. 13-781 which authorized a construction change of scope with Kraus-Anderson Construction Company for remodeling of space in the former Chris Jensen laundry building, now known as the A. P. Cook Building.

BACKGROUND:

On December 17, 2013 the County Board approved a change of scope for remodeling in the A. P. Cook Building to prepare space for the permanent home of the St. Louis County Extension Office. The architect's original budget estimate of \$474,540 for this additional work was based on generic square foot construction costs for similar office space build out on the second floor of the building for the county Safety & Risk Management Division. However, there was no condensed construction schedule factor, or winter conditions premiums built into this estimate as there wasn't ample time to calculate these estimates. The project architects and engineers have now completed the planning for the renovation and the first floor has been prepared for remodeling. Kraus-Anderson and the subcontractors have reviewed the plans and specifications and provided an updated cost of \$516,333, an increase of \$41,793. This revised figure includes premium pay for trades workers, priority delivery costs of equipment and materials to mitigate long lead times (meet schedule), and heating of the construction area. There is a Project Labor Agreement in place for this project and all of the contractors and subcontractors are local firms. The county will realize a savings of approximately \$65,000 in "outside" rent/lease payments with County Extension vacating its leased space in the Palladio Building 18 months early.

RECOMMENDATION:

It is recommended that the St. Louis County Board amend County Board Resolution No. 13-781 to authorize payment of \$516,333 to Kraus-Anderson Construction of Duluth, MN, for first floor remodeling of the A. P. Cook Building in Duluth, payable from Fund 400, Agency 400036.

**Amend County Board Resolution No. 13-781 –
Remodeling Change of Scope for County Extension Office**

BY COMMISSIONER _____

RESOLVED, That the language contained in the “resolved section” of County Board Resolution No. 13-781 is hereby amended to read as follows:

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to approve a construction change of scope with Krause-Anderson Construction Company of Duluth, Minnesota, or to develop this project with another qualified contractor, in an amount up to **\$516,333**, for the remodeling of the St. Louis County Extension Office space in the former laundry facility now known as the A. P. Cook Building, at the county’s Public Safety Campus located off Rice Lake Road in Duluth, payable from Fund 400, Agency 400036, with funds transferred from Fund 100, Agency 104006, Object 629900.



*Resolution
of the
Board of County Commissioners
St. Louis County, Minnesota*

Adopted on: December 17, 2013 Resolution No. 13-781

Offered by Commissioner: Nelson

Remodeling Change of Scope for County Extension Office

WHEREAS, The St. Louis County Extension Office, a division of Administration, is currently located in a temporary swing space leased in the downtown Duluth Palladio Building, and was slated to move into the Duluth Government Services Center as part of the major remodeling project; and

WHEREAS, The county received notice from the Palladio Building owner that the lease will be terminated on March 1, 2014; and

WHEREAS, Kraus-Anderson Construction Company is in the process of completing work in the former Chris Jensen Laundry building for the permanent home of Administration's Safety & Risk Management Division; and

WHEREAS, Kraus-Anderson Construction Company knows the building and can accomplish remodeling of the first floor of the facility to provide a permanent space for the County Extension Office within the time frame required to meet the lease vacation date;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to approve a construction change of scope with Kraus-Anderson Construction Company of Duluth, Minnesota, or to develop this project with another qualified contractor, in an amount up to \$474,540, for the remodeling of the St. Louis County Extension Office space in the former laundry facility now known as the A. P. Cook Building at the county's Public Safety Campus located off Rice Lake Road in Duluth, payable from Fund 400, Agency 400036, with funds transferred from Fund 100, Agency 104006, Object 629900.

Commissioner Nelson moved the adoption of the Resolution and it was declared adopted upon the following vote:

Yeas – Commissioners Jewell, Miller, Forsman, Stauber, Nelson, Raukar and Chair Dahlberg - 7

Nays – None

STATE OF MINNESOTA
Office of County Auditor, ss.
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 17th day of December, A.D. 2013, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 17th day of December, A.D., 2013.

DONALD DICKLICH, COUNTY AUDITOR

By

Deputy Auditor/Clerk of the County Board

BOARD LETTER NO. 14 - 54

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

DATE: February 4, 2014 **RE:** Request for Sponsorship of
Snowmobile Trail Grooming
Equipment Purchase – Eveleth
Trail Hawks Snowmobile Club

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor

RELATED DEPARTMENT GOAL:

Performing public services.

ACTION REQUESTED:

The St. Louis County Board is requested to provide sponsorship for the purchase of snowmobile trail grooming equipment by the Eveleth Trail Hawks Snowmobile Club.

BACKGROUND:

Funding for snowmobile trail grooming equipment is being applied for through the Minnesota Department of Natural Resources (DNR) Grant in Aid program and the Federal Recreational Trails Program by the Eveleth Trail Hawks Snowmobile Club. The equipment is expected to cost at least \$75,000, and, as part of the DNR Grant in Aid program, must be sponsored by a local government and St. Louis County is the Grant-in-Aid sponsor for this club. The Federal grant amount expected to be awarded the club is \$75,000. The club will receive from the Federal grant, 50% of what is spent on the equipment up to the grant amount awarded. The club is responsible for the remainder of the expenditure not covered by the grant. There is no cost to St. Louis County.

If awarded a grant by the DNR, St. Louis County is being asked to accept the grant award and enter into an agreement with the State of Minnesota for the above referenced project. St. Louis County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement.

RECOMMENDATION:

It is recommended that the St. Louis County Board agree to accept grant award funds on behalf of the Eveleth Trail Hawks Snowmobile Club for snowmobile trail grooming equipment purchase.

**Request for Sponsorship of Snowmobile Trail Grooming Equipment Purchase –
Eveleth Trail Hawks Snowmobile Club**

BY COMMISSIONER _____

WHEREAS, St. Louis County serves as the sponsor of various winter recreational trails that are part of the State of Minnesota Grant-in-Aid Trail System; and

WHEREAS, The construction and maintenance of these trails is funded through the Minnesota Trail Assistance Program Grants issued with the approval of the Minnesota Department of Natural Resources; and

WHEREAS, The Eveleth Trail Hawks Snowmobile Club will make application to the Minnesota Trail Assistance Program, and has requested that St. Louis County serve as the local government sponsor for the purchase of trail grooming equipment, to be funded by the State of Minnesota Trail Assistance Program and the Federal Recreational Trails Program;

THEREFORE, BE IT RESOLVED, That St. Louis County agrees to sponsor the purchase of trail grooming equipment on behalf of the Eveleth Trail Hawks Snowmobile Club; and

RESOLVED FURTHER, That the appropriate county officials are authorized to sign grant applications, agreements, and reimbursement claims to the Minnesota Department of Natural Resources for purchase of the trail grooming equipment; and

RESOLVED FURTHER, That the appropriate county officials are authorized to sign all easements, licenses, or other instruments associated with the purchase, subject to the approval of the County Attorney.

RESOLVED FURTHER, That this Resolution is contingent upon the Evelth Trail Hawks Snowmobile Club remaining individually named as an insured on the general liability policy covering St. Louis County sponsored State Grant-in-Aid Trails;

RESOLVED FURTHER, St. Louis County and/or Eveleth Trail Hawks Snowmobile Club will comply with the Federal Purchasing Requirements as set forth in the 2013 Manual for Equipment Grants of the Federal Recreational Trails Program published by the Minnesota Department of Natural Resources.

BOARD LETTER NO. 14 - 55

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 6

BOARD AGENDA NO.

DATE: February 4, 2014 **RE:** Support for Legislation Allowing
Counties to Designate their
County Websites to Publish
Public Notices

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To ensure that County Board directives are followed according to state statutes.

ACTION REQUESTED:

The St. Louis County Board is requested to support legislation that would provide local governments more flexibility to use websites to meet state-mandated publishing requirements

BACKGROUND:

The Association of Minnesota Counties (AMC) has long supported legislation that would provide local governments more flexibility to use websites to meet state-mandated publishing requirements. During the 2013 Legislative Session, a bill was introduced that would allow, but not require, local governments to use their official websites to publish official notices, proceedings and summaries. While the bill was introduced late in the session and not given a committee hearing, the concept will continue to be considered during the 2014 session. AMC is working with the League of Minnesota Cities and other local government organizations to build support for this bill, especially in the context of Governor Dayton's call for 2014 to be an "Unsession," in which the Legislature makes government "better, faster, simpler, and more efficient" while eliminating "old and outdated rules."

AMC is asking all counties to consider passing resolutions in support of H.F. 1286/S.F. 1152 so the organization can show the Legislature that this is an issue with broad support across Minnesota. The League of Minnesota Cities is asking the same of its member cities.

RECOMMENDATION:

It is recommended that the St. Louis County Board support legislation (H.F. 1286/S.F. 1152) that would provide local governments more flexibility to use websites to meet state-mandated publishing requirements, and directs that a copy of the certified resolution be sent to the St. Louis County Legislative Delegation and the Association of Minnesota Counties.

**Support for Legislation Allowing Counties to
Designate their County Websites to Publish Public Notices**

BY COMMISSIONER _____

WHEREAS, Minnesota counties are currently required by law to publish public notices in a designated official newspaper for the county (Minn. Stat. § 331A); and

WHEREAS, Counties are committed to providing information to citizens and increasing access to information about county operations and business; and

WHEREAS, Counties have limited resources and must use tax dollars in the most efficient way possible; and

WHEREAS, Counties should have the authority to determine the best and most efficient method of communicating information to citizens based on their expectations and demand for information in an immediate format; and

WHEREAS, Counties are continuously improving and investing in technology to reach more citizens in a timely manner; and

WHEREAS, Using county websites to publish official public notices would eliminate the time and costly burden of publishing in newspapers; and

WHEREAS, County websites are increasingly the first place citizens look for information about their counties; and

WHEREAS, The ability of county websites to provide citizens with up-to-date, detailed information exceeds that of print media;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners supports HF 1286 and SF 1152, legislation now before the 2014 Minnesota Legislature that would allow counties to publish certain official public notices on their websites instead of, or in addition to, in an official newspaper.

This Document can be made available in alternative formats upon request

State of Minnesota
HOUSE OF REPRESENTATIVES

EIGHTY-EIGHTH SESSION

H. F. No. 1286

03/05/2013 Authored by Dorholt, Runbeck, Halverson and Zerwas
The bill was read for the first time and referred to the Committee on Government Operations

1.1 A bill for an act
1.2 relating to local government; providing for alternative Web site publication;
1.3 amending Minnesota Statutes 2012, section 331A.12.

1.4 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

1.5 Section 1. Minnesota Statutes 2012, section 331A.12, is amended to read:

1.6 **331A.12 WEB SITE ADVERTISEMENT FOR BIDS PUBLICATION.**

1.7 Subdivision 1. **Definitions.** (a) The terms defined in this subdivision and section
1.8 331A.01 apply to this section.

1.9 (b) "Web site" means a specific, addressable location provided on a server connected
1.10 to the Internet and hosting World Wide Web pages and other files that are generally
1.11 accessible on the Internet all or most of the day.

1.12 Subd. 2. **Designation.** At the meeting of the governing body of the ~~local public~~
1.13 ~~corporation~~ political subdivision at which the governing body must designate its official
1.14 newspaper for the year, the governing body may designate in the same manner publication
1.15 of transportation projects, proceedings, official notices, and summaries on the ~~local public~~
1.16 ~~corporation's~~ political subdivision's Web site. Publication on the Web site may be used
1.17 in place of or in addition to any other required form of publication. Each year after
1.18 designating publication on the Web site for transportation projects, proceedings, official
1.19 notices, and summaries, the ~~local public corporation~~ political subdivision must publish in
1.20 a qualified newspaper in the jurisdiction and on the Web site, notice that the ~~local public~~
1.21 ~~corporation~~ political subdivision will publish any advertisements for bids, proceedings,
1.22 official notices, and summaries on its Web site.

1.23 Subd. 3. **Form, time for publication same.** A ~~local public corporation~~ political
1.24 subdivision that publishes on its Web site under this section must post the information in

2.1 substantially the same format and for the same period of time as required for publication
2.2 in an official newspaper or other print publication.

2.3 Subd. 4. **Record retention.** A ~~local public corporation~~ political subdivision that
2.4 publishes notice on its Web site under this section must ensure that a permanent record of
2.5 publication is maintained in a form accessible by the public.

2.6 Subd. 5. **Print copies.** When a political subdivision publishes exclusively on the
2.7 Web site, it must also make print copies of all published documents available at the main
2.8 office of the political subdivision, any other government offices designated by the political
2.9 subdivision, all public libraries within the jurisdiction, and by mail upon request.

2.10 Subd. 6. **Newspaper notice of Web site publication.** Each year after designating
2.11 alternative publication on the Web site, the political subdivision must publish notice of
2.12 the alternative means of publication in a qualified newspaper in the jurisdiction and on
2.13 the Web site.

**SENATE
STATE OF MINNESOTA
EIGHTY-EIGHTH LEGISLATURE**

S.F. No. 1152

(SENATE AUTHORS: PEDERSON, J., Pappas and Chamberlain)

DATE	D-PG	OFFICIAL STATUS
03/07/2013	682	Introduction and first reading Referred to State and Local Government

1.1 A bill for an act
1.2 relating to local government; providing for alternative Web site publication;
1.3 amending Minnesota Statutes 2012, section 331A.12.
1.4 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

1.5 Section 1. Minnesota Statutes 2012, section 331A.12, is amended to read:

1.6 **331A.12 WEB SITE ~~ADVERTISEMENT FOR BIDS~~ PUBLICATION.**

1.7 Subdivision 1. **Definitions.** (a) The terms defined in this subdivision and section
1.8 331A.01 apply to this section.

1.9 (b) "Web site" means a specific, addressable location provided on a server connected
1.10 to the Internet and hosting World Wide Web pages and other files that are generally
1.11 accessible on the Internet all or most of the day.

1.12 Subd. 2. **Designation.** At the meeting of the governing body of the ~~local public~~
1.13 ~~corporation~~ political subdivision at which the governing body must designate its official
1.14 newspaper for the year, the governing body may designate in the same manner publication
1.15 of transportation projects, proceedings, official notices, and summaries on the ~~local public~~
1.16 ~~corporation's~~ political subdivision's Web site. Publication on the Web site may be used
1.17 in place of or in addition to any other required form of publication. Each year after
1.18 designating publication on the Web site for transportation projects, proceedings, official
1.19 notices, and summaries, the ~~local public corporation~~ political subdivision must publish in
1.20 a qualified newspaper in the jurisdiction and on the Web site, notice that the ~~local public~~
1.21 ~~corporation~~ political subdivision will publish any advertisements for bids, proceedings,
1.22 official notices, and summaries on its Web site.

1.23 Subd. 3. **Form, time for publication same.** A ~~local public corporation~~ political
1.24 subdivision that publishes on its Web site under this section must post the information in

2.1 substantially the same format and for the same period of time as required for publication
2.2 in an official newspaper or other print publication.

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2.4 publishes notice on its Web site under this section must ensure that a permanent record of
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2.9 subdivision, all public libraries within the jurisdiction, and by mail upon request.

2.10 Subd. 6. **Newspaper notice of Web site publication.** Each year after designating
2.11 alternative publication on the Web site, the political subdivision must publish notice of
2.12 the alternative means of publication in a qualified newspaper in the jurisdiction and on
2.13 the Web site.

BOARD LETTER NO. 14 - 56

FINANCE & BUDGET COMMITTEE CONSENT NO. 7

BOARD AGENDA NO.

DATE: February 4, 2014 **RE:** Establish a Public Hearing on the
FY 2014 Action Plan for CDBG,
HOME and ESG Funding

FROM: Kevin Z. Gray
County Administrator

Barbara Hayden, Director
Planning and Community Development

RELATED DEPARTMENT GOALS:

Assist communities in achieving housing, economic development and community development objectives. Secure and administer federal, state and other funding which implement county policies and maximize local resources.

ACTION REQUESTED:

The St. Louis County Board is requested to set a public hearing, as required by the U.S. Department of Housing and Urban Development (HUD) for the FY 2014 Action Plan on March 11, 2014 at 9:40 a.m., at the St. Louis County Courthouse in Duluth, Minnesota.

BACKGROUND:

The U.S. Department of Housing and Urban Development (HUD) requires a consolidated application process for entitlement funds under the following Community Planning and Development (CPD) programs: Community Development Block Grant (CDBG); Home Investment Partnerships (HOME); and Emergency Solutions Grant (ESG). The five-year strategic plan, the 2010-2014 Consolidated Plan, provides a vision for housing and community development and sets forth program goals, objectives, and benchmarks for measuring progress. The plan was approved by the County Board on March 2, 2010, Resolution No. 10-111.

St. Louis County is required to submit to HUD a One-Year Action Plan outlining the use of HUD entitlement funds for the 2014 program year. The county CDBG funds are primarily used for affordable housing, human services, public facilities, infrastructure improvements, and economic development activities. The Northeast Minnesota HOME Consortium, composed of the five counties of St. Louis, Cook, Lake, Koochiching, and Itasca, focuses its HOME funding efforts on development and preservation of affordable housing and home buyer assistance. ESG funds are targeted to homeless prevention and rapid re-housing activities. The City of Duluth receives separate HUD entitlements.

The St. Louis County Citizen Advisory Committee for the CDBG program has completed its review of applications for FY 2014. The FY 2014 CDBG allocation for St. Louis County is anticipated to be \$1,834,000.

The projected 2014 HOME entitlement is \$430,000 for the five-county consortium and the projected ESG entitlement is \$125,000. Recommendations for specific use of HOME and ESG funds will be made by respective advisory committees in early 2014.

The draft FY 2014 Action Plan has been available for public comment since January 24, 2014. HUD requires the county to conduct a public hearing to solicit citizen comments on use of proposed resources and on priority needs and objectives prior to approval of the plans. Following the hearing, the County Board will consider formal action to approve the FY 2014 Action Plan. The Action Plan serves as the county's application to HUD for CDBG, HOME, and ESG funding and includes the specific FY 2014 CDBG funding recommendations.

RECOMMENDATION:

It is recommended that the St. Louis County Board hold a public hearing on the FY 2014 Action Plan on Tuesday, March 11, 2014, at 9:40 a.m. at the St. Louis County Courthouse, Duluth, MN.

**Establish a Public Hearing on the FY 2014 Action Plan
for CDBG, HOME and ESG Funding**

BY COMMISSIONER _____

WHEREAS, The U.S. Department of Housing and Urban Development (HUD) requires a consolidated application process for entitlement funds under the following Community Planning and Development (CPD) programs: Community Development Block Grant (CDBG); Home Investment Partnerships (HOME); and Emergency Solutions Grant (ESG); and

WHEREAS, The St. Louis County Board approved the 2010-2014 Consolidated Plan on March 2, 2010; and

WHEREAS, St. Louis County has prepared a draft FY 2014 Action Plan of the 2010-2014 Consolidated Plan required by HUD; and

WHEREAS, HUD requires a 30 day comment period and that a public hearing be conducted to allow citizen input prior to submittal of these plans;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board will hold a public hearing on Tuesday, March 11, 2014, at 9:40 a.m., at the St. Louis County Courthouse in Duluth, Minnesota, for the purpose of receiving citizen comments on the established priorities and funding recommendations included in the FY 2014 Action Plan of the 2010-2014 Consolidated Plan.

BOARD LETTER NO. 14 - 57

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: February 4, 2014 **RE:** Award of Bids – Micro Surfacing
(Pike, Embarrass, Greenwood
Townships)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the award of micro surfacing projects in various townships.

BACKGROUND:

County staff is authorized under Resolution No. 88-381, dated May 24, 1988, to call for bids on projects which are already included in the budget document. Bids were requested for a micro surfacing project in Pike, Embarrass, and Greenwood Townships.

A call for bids was received by the St. Louis County Public Works Department on January 30, 2014, for the project in accordance with the plans and specifications on file in the office of the County Highway Engineer:

Project:	SAP 69-030-032, CP 0000-204768 Micro Surfacing
Location:	A.) CSAH 21 from TH 169 to TH 135, in Pike and Embarrass Townships, length 8.47 miles B.) CSAH 77 from CSAH 104 to CR 651, in Greenwood Township, length 3.50 miles C.) CR 414 from CSAH 77 to East Termini, in Greenwood Township, length 1.30 miles D.) CR 651 from CSAH 77 to East Termini, in Greenwood Township, length 1.51 miles E.) CR 676 from CSAH 77 to North Termini, in Greenwood Township, length 1.09 miles
Traffic:	A. 1,833; B. 2,139; C. 280; D. 611; E. 321
PQI:	N.A.

Construction: Micro Surfacing
Funding: Fund 220, Agency 220307, Object 652700
Anticipated Start Date: June 15, 2014
Anticipated Completion Date: August 23, 2014
Engineer's Estimate: \$909,031.98

BIDS:
Asphalt Surface Technologies Corp. \$919,705.39 (+\$10,673.41, +1.17%)
a.k.a. Astech Corp. St. Cloud, MN

RECOMMENDATION:

It is recommended that the St. Louis County Board award County Project 0000-204768 to Asphalt Surface Technologies Corp a.k.a. Astech Corp of St. Cloud, MN in the amount of \$919,705.39, payable from Fund 220, Agency 220307, Object 652700, consisting of SLC Local Funds in the amount of \$234,935.78 and SLC State Aid Funds in the amount of \$684,769.61.

Award of Bids – Micro Surfacing (Pike, Embarrass, Greenwood Townships)

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following project:

- SAP 69-030-032, CP 0000-204768 Micro Surfacing located on
- A.) CSAH 21 from TH 169 to TH 135, in Pike and Embarrass Townships,
- B.) CSAH 77 from CSAH 104 to CR 651, in Greenwood Township,
- C.) CR 414 from CSAH 77 to East Termini, in Greenwood Township,
- D.) CR 651 from CSAH 77 to East Termini, in Greenwood Township,
- E.) CR 676 from CSAH 77 to North Termini, in Greenwood Township,

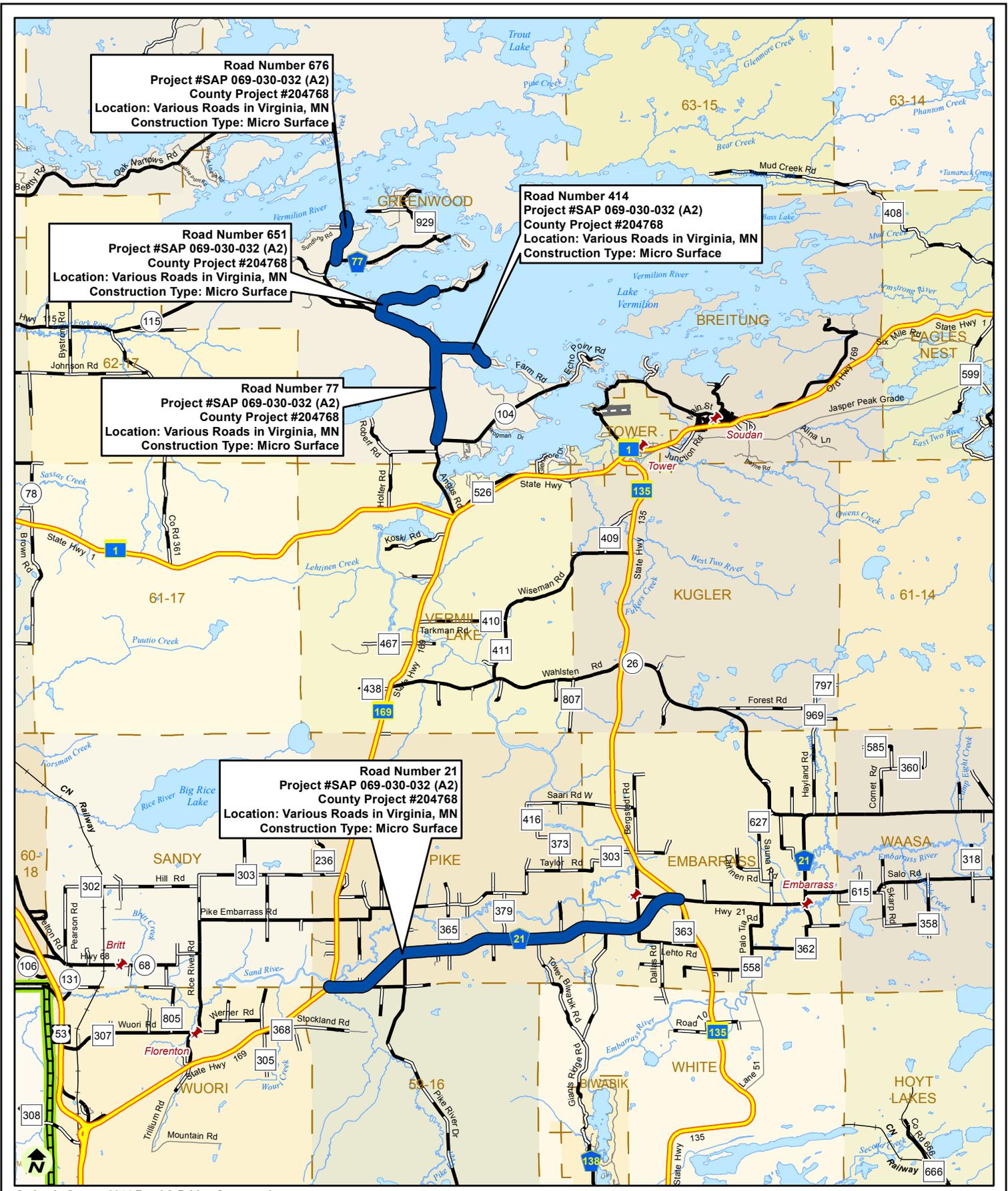
WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on January 30, 2014, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Asphalt Surface Technologies Corp. a.k.a. Astech Corp	P.O. Box 1025 St. Cloud, MN 56302	\$919,705.39

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220307, Object 652700 consisting of:

St. Louis County Local Funds:	\$234,935.78
St. Louis County State Aid Funds:	\$684,769.61



Road Number 676
 Project #SAP 069-030-032 (A2)
 County Project #204768
 Location: Various Roads in Virginia, MN
 Construction Type: Micro Surface

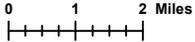
Road Number 651
 Project #SAP 069-030-032 (A2)
 County Project #204768
 Location: Various Roads in Virginia, MN
 Construction Type: Micro Surface

Road Number 77
 Project #SAP 069-030-032 (A2)
 County Project #204768
 Location: Various Roads in Virginia, MN
 Construction Type: Micro Surface

Road Number 414
 Project #SAP 069-030-032 (A2)
 County Project #204768
 Location: Various Roads in Virginia, MN
 Construction Type: Micro Surface

Road Number 21
 Project #SAP 069-030-032 (A2)
 County Project #204768
 Location: Various Roads in Virginia, MN
 Construction Type: Micro Surface

St. Louis County 2014 Road & Bridge Construction



Map Components			
	2014 Micro Surface		County Road - Paved
	Interstate Highway		County Road - Gravel
	U.S./State Highway		Railroad
	Commissioner District		City/Town
	Township Boundary		Lake
			River/Stream