

CONSENT AGENDA
FOR THE MEETING
OF
ST. LOUIS COUNTY BOARD OF COMMISSIONERS

January 28, 2014

St. Louis County Courthouse, 300 South Fifth Avenue, Virginia, Minnesota

All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

RESOLUTIONS FOR APPROVAL:

Minutes for the January 7, 2014 meeting.
Minutes for the January 14, 2014 meeting.

Health & Human Services Committee – Commissioner Stauber, Chair

1. Public Health and Human Services Department authorized to implement a substance abuse prevention and intervention authority pilot for the period January 1, 2014 through December 31, 2014; increase the department's FTE complement by 4.0 FTE social workers for the same time period, with the positions eliminated on December 31, 2014; and further, the funding for the pilot will be one time prevention and innovation funds in the amount of \$275,654.

Environment & Natural Resources Committee – Commissioner Dahlberg, Chair

2. Reinstatement of contract for repurchase of state tax forfeited land by David McCray, Hibbing, MN.
3. Repurchase of state tax forfeited land by the Estate of Miles D. McCullough & Helen F. McCullough, Union, MO.
4. Special sale of state tax forfeited land described as Lots 14, 15 & 16, including part of vacated alley adjacent, Block 1, Riverside Park 2nd Addition to Duluth, to Pasquale Sackette, Duluth, MN, upon total payment of \$11,104.01, to resolve an occupancy trespass.

Finance & Budget Committee – Commissioner Nelson, Chair

5. Purchase of service contract authorized with Advocates for Family Peace for domestic violence related services for the period January 1, 2014 to December 31, 2014, at an annual cost not to exceed \$35,000.
6. Public Road Easement authorized over county fee owned land located at the Public Safety Campus to the City of Duluth to designate the existing service road that connects Rice Lake Road with Arlington Avenue as a Duluth street.

ST. LOUIS COUNTY BOARD

Consent Agenda

January 28, 2014

Page 2

7. Lawful gambling application (paper pull-tabs, bar bingo, tipboards) approved for Voyageur Trail Society, Inc., Crane Lake, MN, to operate out of Melgeorge's Elephant Lake Lodge, Camp 5 Township, new.
8. Payment authorized to Contract Tile and Carpet, LLC, Duluth, MN, in the amount of \$92,548 for the emergency replacement of carpet in the Northland Office Center in Virginia, MN.
9. Workers' compensation report dated December 28, 2013.

Central Management & Intergovernmental Committee – Commissioner Jewell, Chair

10. Approve the minimum 2015 salary compensation levels for newly elected officials to the positions of County Attorney at \$109,283; County Auditor at \$89,918; and County Sheriff at \$99,133 as identified in the St. Louis County Management Compensation Pay Plan AE, effective December 14, 2013; and further, the actual starting salary may reflect the newly elected officials' qualifications, experience, and performance.
11. County Auditor authorized to advertise and accept applications for a vacancy on the Civil Service Commission until February 28, 2014.
12. Approve the 2014 St. Louis County Pay Equity Implementation Report and authorize its submission to the State of Minnesota by the January 31, 2014 deadline.
13. Appoint Olaf Clemenson as an alternate member on the Civil Service Commission for a three-year term expiring December 31, 2016.
14. Ratify the 2012-2014 Deputy Sheriff Supervisory contract and authorize county officials to execute the Collective Bargaining Unit Agreement.

Official Proceedings of the County Board of Commissioners

BY COMMISSIONER _____

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of January 7, 2014, are hereby approved.

Official Proceedings of the County Board of Commissioners

BY COMMISSIONER _____

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of January 14, 2014, are hereby approved.

Substance Abuse Prevention and Intervention Authority Pilot

BY COMMISSIONER _____

WHEREAS, As a part of the 2014 budget discussions, the St. Louis County Board expressed interest in providing additional prevention services, particularly in the area of substance abuse and addiction; and

WHEREAS, Staff within the Public Health and Human Services Department developed a proposal for a substance abuse prevention and intervention authority pilot for Calendar Year 2014; and

WHEREAS, Services will be provided throughout the county with two social workers located in southern St. Louis County and two located in northern St. Louis County; and

WHEREAS, An evaluation of the model will be developed so that a cost/benefit analysis can occur as to the effectiveness of the pilot;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to implement a substance abuse prevention and intervention authority pilot (County Board File No. _____) for the period January 1, 2014 through December 31, 2014;

RESOLVED FURTHER, That the County Board authorizes an increase of the department's FTE complement by 4.0 FTE social workers for this same time period, with the four positions eliminated on December 31, 2014;

RESOLVED FURTHER, That funding for the pilot will be one time prevention and innovation funds in the amount of \$275,654, to be accounted for in 230-999999-311405-99999-999999999-9999.

Reinstatement of Contract for Repurchase of State Tax Forfeited Land – McCray

BY COMMISSIONER _____

WHEREAS, Under the provisions of Minn. Stat. § 282.341, Subd. 1, a contract for deed to repurchase state tax forfeited land previously canceled may be reinstated by the previous contract holders subject to payment of installments, taxes, assessments, penalties, costs and interest; and

WHEREAS, Less than 50 percent of the basic sale price was paid prior to cancellation; therefore, County Board approval is required for reinstatement; and

WHEREAS, David McCray of Hibbing, MN, has requested to reinstate Contract C22120116, having been canceled on 8/6/2013 under new Contract C22130157 for property described as:

CITY OF HIBBING
LOT: 0015 BLOCK: 004
AVIATORS FIELD ADDITION TO HIBBING
Parcel Code: 140-0030-00850

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the reinstatement of Contract C22130157 by David McCray, Hibbing, MN, in the amount \$9,351.10, to be deposited into Fund 240 (Forfeited Tax Fund).

Repurchase of State Tax Forfeited Land – Estate of McCullough

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs and interest; and

WHEREAS, The applicant, the Estate of Miles D. McCullough & Helen F. McCullough of Union, MO, has applied to repurchase state tax forfeited land legally described as:

TOWN OF ALBORN
SE 1/4 OF SE 1/4
SECTION 2, TOWNSHIP 52 NORTH, RANGE 18 WEST
PARCEL CODE: 205-0010-00330;

and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by the Estate of Miles D. McCullough & Helen F. McCullough of Union, MO, on file in County Board File No. 59798, subject to payments including total taxes and assessments of \$4,865.53, service fee of \$114, deed tax of \$16.06, deed fee of \$25, and recording fee of \$46; for a total of \$5,066.59, to be deposited into Fund 240 (Forfeited Tax Fund).

Special Sale to Pasquale Sackette

BY COMMISSIONER _____

WHEREAS, The Land and Minerals department sought and received special legislation to convey the following described state tax forfeited land for the appraised value of \$9,700, plus fees, to resolve an occupancy trespass;

Legal: City of Duluth
Lots 14, 15 & 16, Inc Part of Vacated Alley Adj, Block 1
Riverside Park 2nd Addition to Duluth
Parcel Codes: 010-3980-00140, 00150, 00160
Acres: 0.25
LDKeys: 103767, 103768, 103769;

and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01:

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to Pasquale Sackette of Duluth, MN, for the appraised value of \$9,700 plus the following fees: 3% assurance fee of \$291, deed fee of \$25, deed tax of \$32.01, and recording fee of \$46, and survey for \$1010, for a total of \$11,104.01, to be deposited into Fund 240 (Forfeited Tax Fund).

Purchase of Service Contract with Advocates for Family Peace

BY COMMISSIONER _____

WHEREAS, Advocates for Family Peace provides services that are considered critical to victims of domestic violence; and

WHEREAS, The need for these services still exists, and it is the best interest of the citizens of St. Louis County to renew the current contract at a rate of \$35,000 annually;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a purchase of service contract with Advocates for Family Peace for domestic violence related services from January 1, 2014 to December 31, 2014, at an annual cost not to exceed \$35,000, payable from Fund 100, Agency 113002, Object 629900.

Easement to City of Duluth for Service Road at Public Safety Campus

BY COMMISSIONER _____

WHEREAS, St. Louis County is the fee owner of the property known as the Public Safety Campus (former county Poor Farm); and

WHEREAS, The City of Duluth is requesting that St. Louis County grant a Public Road Easement over county fee owned land as part of the process for designating the service road as a City of Duluth Street; and

WHEREAS, Minn. Stat. § 465.035 allows such conveyances to other Governmental Entities and Public Corporations;

THEREFORE, BE IT RESOLVED, That pursuant to the requirements and procedures of Minn. Stat. § 465.035, the Chair of the County Board and the County Auditor are authorized to execute a Public Road Easement over county fee land to the City of Duluth. Said easement is shown on the attached map and Exhibits A and B, on file in the Property Management Department.

RESOLVED FURTHER, This easement is granted with no monetary consideration from either party.

Easement Exhibit Map Service Road Public Safety Campus



Exhibit A

Public Access Road

12/14/2012

A Sixty-Six Foot (66.00') wide easement for public road access over, under and across that part of the Northwest Quarter (NW1/4), Section Sixteen (16), Township Fifty (50) North, Range Fourteen (14) West of the Fourth Principal Meridian; being centered on the following described line:

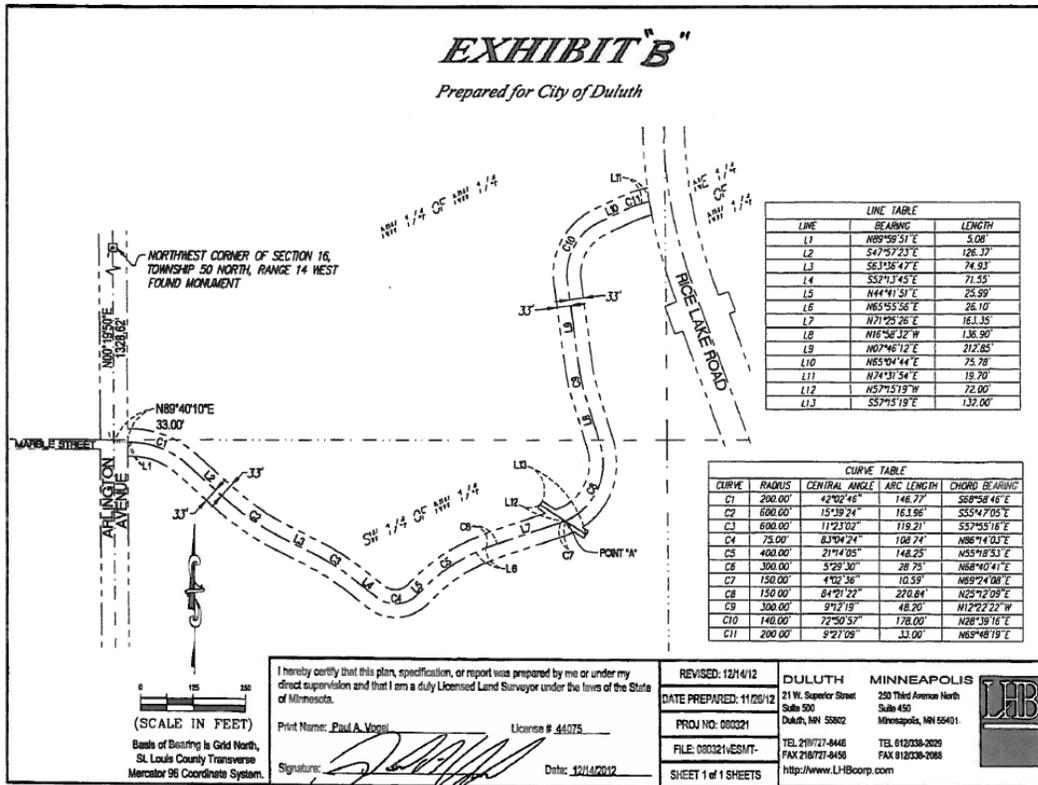
Commencing at the Northwest corner of Section Sixteen (16), thence South 00 degrees 19 minutes 50 seconds East, along the West line of said Section 16, a distance of 1328.62 feet; thence North 89 degrees 40 minutes 10 seconds East a distance of 33.00 feet to the intersection with the Easterly right of way line of Arlington Avenue and being the Point of Beginning of said centerline to be described; thence North 89 degrees 59 minutes 51 seconds East, a distance of 5.08 feet; thence continuing Easterly along said centerline, a distance of 146.77 feet along a tangential curve concave to the South having a radius of 200.00 feet and a central angle of 42 degrees 02 minutes 46 seconds; thence continuing along said centerline, tangent to said curve, South 47 degrees 57 minutes 23 seconds East, a distance of 126.37 feet; thence continuing Easterly along said centerline, a distance of 163.96 feet along a tangential curve concave to the South having a radius of 600.00 feet and a central angle of 15 degrees 39 minutes 24 seconds; thence continuing along said centerline, tangent to said curve, South 63 degrees 36 minutes 47 seconds East, a distance 74.93 feet; thence continuing Easterly along said centerline, a distance of 119.21 feet along a tangential curve concave to the South having a radius of 600.00 feet and a central angle of 11 degrees 23 minutes 02 seconds; thence continuing along said centerline, tangent to said curve, South 52 degrees 13 minutes 45 seconds East, a distance of 71.55 feet; thence continuing Easterly along said centerline, a distance of 108.74 feet along a tangential curve concave to the North having a radius of 75.00 feet and a central angle of 83 degrees 04 minutes 24 seconds; thence continuing along said centerline, tangent to said curve, North 44 degrees 41 minutes 51 seconds East, a distance 25.99 feet; thence continuing Easterly along said centerline, a distance of 148.25 feet along a tangential curve concave to the North having a radius of 400.00 feet and a central angle of 21 degrees 14 minutes 05 seconds; thence continuing along said centerline, tangent to said curve, North 65 degrees 55 minutes 56 seconds East, a distance 26.10 feet; thence continuing Easterly along said centerline, a distance of 28.75 feet along a tangential curve concave to the North having a radius of 300.00 feet and a central angle of 5 degrees 29 minutes 30 seconds; thence continuing along said centerline, tangent to said curve, North 71 degrees 25 minutes 26 seconds East, a distance 163.35 feet; thence continuing Easterly and Northerly along said centerline, a distance of 10.59 feet along a tangential curve concave to the West having a radius of 150.00 feet and a central angle of 4 degrees 02 minutes 36 seconds to a point hereinafter referred to as Point "A"; thence continuing Easterly and Northerly along said centerline, a distance of 220.84 feet along same tangential curve concave to the West having a radius of 150.00 feet and a central angle of 84

degrees 21 minutes 22 seconds; thence continuing along said centerline, tangent to said curve, North 16 degrees 58 minutes 32 seconds West, a distance 136.90 feet; thence continuing Northerly along said centerline, a distance of 48.20 feet along a tangential curve concave to the East having a radius of 300.00 feet and a central angle of 9 degrees 12 minutes 19 seconds; thence continuing along said centerline, tangent to said curve, North 7 degrees 46 minutes 12 seconds East, a distance 212.85 feet; thence continuing Easterly along said centerline, a distance of 178.00 feet along a tangential curve concave to the East having a radius of 140.00 feet and a central angle of 72 degrees 50 minutes 57 seconds; thence continuing along said centerline, tangent to said curve, North 65 degrees 04 minutes 44 seconds East, a distance 75.78 feet; thence continuing Easterly along said centerline, a distance of 33.00 feet along a tangential curve concave to the South having a radius of 200.00 feet and a central angle of 9 degrees 27 minutes 09 seconds; thence continuing along said centerline, tangent to said curve, North 74 degrees 31 minutes 54 seconds East, a distance 19.70 feet to the westerly Right of Way line of Rice Lake Road and said centerline there terminating.

TOGETHER WITH

A Twenty Foot (20.00') wide easement for public road access over, under and across that part of the Northwest Quarter (NW1/4), Section Sixteen (16), Township Fifty (50) North, Range Fourteen (14) West of the Fourth Principal Meridian; not included in the above described easement and being centered on the following described line:

Commencing at the aforementioned Point "A"; thence North 57 degrees 15 minutes 19 seconds West, a distance 72.00 feet to the Point of Beginning of the line to be described; thence South 57 degrees 15 minutes 19 seconds East, a distance 132.00 feet and said line there terminating.



Lawful Gambling Application (Camp 5 Township)

BY COMMISSIONER _____

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board approves the following Lawful Gambling License Application (Pull-tabs [paper], Bar bingo, Tipboards) on file in the office of the County Auditor, identified as County Board File No. _____, for the following organization:

Voyageur Trail Society, Inc., Crane Lake, Minnesota, to operate out of the following:

Melgeorge's Elephant Lake Lodge, Camp 5 Township, 6376 County Road 180, Orr, MN 55771, new

Carpet Replacement – Northland Office Center (Virginia)

BY COMMISSIONER _____

WHEREAS, The Northland Office Center's carpet is in very poor condition, and Property Management has been spot replacing the extremely bad areas on an ongoing basis; and

WHEREAS, County Administration determined that the condition of the carpet was such that an emergency purchase for replacement in several areas be implemented for staff and public welfare and safety purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes payment of \$92,548.00 to Contract Tile and Carpet, LLC, of Duluth, MN, for the replacement of carpet in the Northland Office Center in Virginia, payable from Fund 100, Agency 128777, Object 630903 (project #68130502).

Workers' Compensation Report

BY COMMISSIONER _____

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated December 28, 2013, on file in the office of the County Auditor, identified as County Board File No. 59787, is hereby received and ratified as payable from Fund 730, Agency 730001.

Establishing 2015 Minimum Compensation for Elected County Officials

BY COMMISSIONER _____

WHEREAS, The St. Louis County Board has the authority to set compensation for elected county officials including County Attorney, County Auditor, and the County Sheriff; and

WHEREAS, According to state statutes, at the January meeting prior to the first date on which applicants may file for the office of County Attorney, County Auditor, and County Sheriff, the Board shall set, by resolution, the minimum salary to be paid to the newly elected County Attorney, County Auditor, and County Sheriff, for the term next following; and

WHEREAS, The 2015 starting level compensation for these positions recognizes the salary schedule found in the St. Louis County Management Compensation Pay Plan AE for elected department heads, effective December 14, 2013;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the minimum 2015 salary compensation levels for newly elected officials to the positions County Attorney at \$109,283; County Auditor at \$89,918; and County Sheriff at \$99,133 as identified in the St. Louis County Management Compensation Pay Plan AE for elected department heads, effective December 14, 2013, a copy of which is on file in County Board File No. _____;

RESOLVED FURTHER, That the newly elected officials' qualifications, experience, and performance may require that the actual starting salary be placed appropriately along the Management Compensation Pay Plan AE schedule.

Advertising for Civil Service Commission Vacancy

BY COMMISSIONER_____

WHEREAS, The St. Louis County Board appoints citizens to serve on the Civil Service Commission; and

WHEREAS, The resignation of Mr. Thor Underdahl has created a vacancy on this commission which the Human Resources Department desires to fill;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to advertise and accept applications for a vacant position on the Civil Service Commission until February 28, 2014.

2014 Pay Equity Report

BY COMMISSIONER _____

WHEREAS, State Law requires all public jurisdictions to eliminate any gender-based wage inequities in compensation; and

WHEREAS, The 1984 Local Government Pay Equity Act mandated that each political subdivision establish a job evaluation system in order to determine the comparable work value of each job classification in its employment, and to establish and maintain equitable compensation relationships between female-dominated and male-dominated job classes; and

WHEREAS, The Act further mandated that each jurisdiction submit reports for monitoring on-going compliance with provisions of the statute and St. Louis County was notified that it must submit its compliance report by January 31, 2014; and

WHEREAS, According to the current report, St. Louis County continues to maintain compliance with the Act;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the 2014 St. Louis County Pay Equity Implementation Report and authorizes its submission to the State of Minnesota by the January 31, 2014 deadline.

Appointment to the Civil Service Commission

BY COMMISSIONER_____

RESOLVED, That the St. Louis County Board appoints Olaf Clemenson as an alternate member on the Civil Service Commission for a term expiring December 31, 2016.

Deputy Sheriff Supervisory Bargaining Agreement 2012 - 2014

BY COMMISSIONER _____

RESOLVED, That the 2012-2014 Deputy Sheriff Supervisory contract is ratified and the appropriate county officials are authorized to execute the Collective Bargaining Unit Agreement, a copy of which is on file in County Board File No. _____.