

CONSENT AGENDA
FOR THE MEETING
OF
ST. LOUIS COUNTY BOARD OF COMMISSIONERS

October 8, 2013

Hermantown City Hall, 5105 Maple Grove Road, Hermantown, Minnesota

All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

RESOLUTIONS FOR APPROVAL:

Minutes for October 1, 2013.

Environment & Natural Resources Committee – Commissioner Nelson, Chair

1. Authorize payment in an amount of up to \$60,000 to the Duluth Entertainment Convention Center (DECC) for use of the facility for the annual St. Louis County Health & Human Service Conference.
2. Centers for Disease Control and Prevention (CDC) Public Health Emergency Preparedness Grant in the amount of \$117,801 accepted from the Carlton-Cook-Lake-St. Louis Community Health Board (CHB) for the period July 1, 2013 through June 30, 2014; and further, the grant allocations for CY 2014, 2015, 2016 and 2017 will be included in the Public Health and Human Services budgets.

Public Works & Transportation Committee – Commissioner Forsman, Chair

3. Agreement authorized accepting a Minnesota State Transportation Fund grant in the amount of \$835,536.66 for the reconstruction of Bridge 69A15 located on County Road 255/Shilhon Road in Duluth Township (SAP 69-598-043/CP 177713); and further, commit the use of local funds for costs which exceed the grant amount.
4. Authorize the purchase of four (4) Mack tandem diesel trucks to be used for snow and ice control and gravel hauling, from Twin Cities Mack and Volvo Trucks of Roseville, MN, at the State contract price of \$467,054.77 including tax, to replace aged equipment, FEMA alternate project (Project # RJS-018-00713).
5. Authorize the purchase and installation of four (4) dump bodies with hydraulic systems and snow fighting equipment from Towmaster, Inc., of Litchfield, MN, at the State contract price of \$453,231.89 including tax.

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Finance & Budget Committee – Commissioner Raukar, Chair

6. Abatement list for Board approval.
7. Authorize the County Auditor to re-establish an electronic format assessment submission fee for the 2013 calendar year.
8. Establish a public hearing for November 5, 2013, at 9:50 a.m. in the St. Louis County Courthouse, Duluth, MN, to obtain public comment and consider adoption of the 2014 Fee Schedule for various county services.

Public Safety & Corrections Committee – Commissioner Miller, Chair

9. Authorize application and acceptance of the 2013 Infrastructure Protection Program Grant for Port Security in the amount of \$99,771 with a local match of \$33,256 to be paid by the Sheriff's Volunteer Rescue Squad, to replace some of its underwater robotics and sonar equipment. Total project cost not to exceed \$133,027.

Official Proceedings of the County Board of Commissioners

BY COMMISSIONER _____

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of October 1, 2013, are hereby approved.

Health and Human Service Annual Conference Facility Payment

BY COMMISSIONER _____

WHEREAS, The St. Louis County Health & Human Service Conference (HHSC) has been held annually since 1989 and has grown through the years to its current enrollment of over 2,000 participants; and

WHEREAS, The mission of the conference is to bring together public and private sector practitioners for two days of training and networking, providing a forum for sharing innovative ideas, best practices and programs, strengthening community health and human services, and addressing the significant challenges of poverty and human suffering in our communities; and

WHEREAS, Prior to this year, accounting for the HHSC had been performed using a separate checking account and had not been a part of the county's accounting system; and

WHEREAS, Bringing the HHSC into the Mitchell Humphrey system and closing the checking account brings the HHSC Fund into conformity with county practices, policies and procedures; and

WHEREAS, The estimate of the cost for use of the Duluth Entertainment Convention Center (DECC) for the HHSC in 2013 is \$52,600, but the final figure will not be known until closer to the conference date;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes payment of up to \$60,000 to the Duluth Entertainment Convention Center (DECC) for use of the facility for the annual St. Louis County Health & Human Service Conference, payable from Fund 855, Agency 855001, Object 634200.

Acceptance of Grant from Carlton-Cook-Lake-St. Louis Community Health Board for Public Health Emergency Preparedness Funding

BY COMMISSIONER _____

WHEREAS, The State of Minnesota has received funds from the Centers for Disease Control and Prevention (CDC) for the period of July 1, 2013 through June 30, 2017 to assess and enhance the capacity of the state and local health departments to respond to bio-terrorism, infectious diseases, and other threats to public health and has allocated these funds to Community Health Boards; and

WHEREAS, The citizens of the four-county region will be better served due to the work done through the Community Health Board and this CDC grant to ensure the region is prepared to respond to public health threats; and

WHEREAS, The grant funding awarded to St. Louis County for the period July 1, 2013 through June 30, 2014 is in the amount of \$117,801, with funding for the remaining terms of the grant yet to be determined; and

THEREFORE, BE IT RESOLVED, That the St. Louis County Board accepts funding from the Community Health Board in the amount of \$117,801 for the period July 1, 2013 through June 30, 2014, to be accounted for in Fund 230, Agency 233999, Grant 23601, Year 2013;

RESOLVED FURTHER, That the Board directs the Public Health and Human Services (PHHS) Department to work with County Administration to include grant allocations into the PHHS departmental budget for calendar years 2014, 2015, 2016, and 2017.

**Acceptance of Flood Grant for Bridge Project
on CR 255 (Duluth Township)**

BY COMMISSIONER _____

WHEREAS, St. Louis County has applied to the Minnesota Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Bridge 69A15 on project SAP 69-598-043/CP 177713 on County Road 255 in Duluth Township; and

WHEREAS, The Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, The amount of the grant has been determined to be \$835,536.66 Construction and \$126,605.00 Engineering, for a total of \$962,141.66;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board agrees to the terms and conditions of the grant consistent with Minn. Stat. § 174.50, Subd. 5(3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required;

RESOLVED FURTHER, That the appropriate county officials are authorized to execute a grant agreement with the Minnesota Commissioner of Transportation concerning the above-referenced grant.

Acct 266 Flood Bond Funds	\$835,536.66 Construction
	\$126,605.00 Engineering
Total Bond:	\$962,141.66

Purchase of Four Tandem Axle Diesel Trucks

BY COMMISSIONER _____

WHEREAS, The Public Works Department 2013 FEMA storm budget included funding to replace four (4) tandem trucks as a FEMA alternate project (Project # RJS-018-00713) to be used for snow and ice control, and gravel hauling; and

WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested State of Minnesota contract pricing for the Mack GU713 due to its quality, department experience, savings in inventory, and mechanic familiarity; and

WHEREAS, Twin Cities Mack & Volvo of Roseville, MN, responded with the state contract price for four (4) Mack GU713 tandem trucks of \$438,549.08, plus 6.5% state sales tax of \$28,505.69, for a total cost of \$467,054.77;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of four (4) 2014 Mack GU713 tandem trucks from Twin Cities Mack and Volvo Trucks of Roseville, MN, for a total cost of \$467,054.77, payable from Fund 225, Agency 161400, and Object 666300.

**Purchase of Four Dump Bodies with Hydraulic Systems
and Snow Fighting Equipment**

BY COMMISSIONER _____

WHEREAS, The Public Works Department 2013 FEMA storm budget included funding to replace four (4) dump bodies with hydraulic systems and snow fighting equipment for trucks purchased separately as a FEMA alternate project (Project # RJS-018-00713); and

WHEREAS, Towmaster, Inc., of Litchfield, MN, responded with the State of Minnesota contract price for this purchase in the amount of \$424,076.62 plus state sales tax of \$29,155.27 for a total cost of \$453,231.89;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase and installation of four (4) dump bodies with hydraulic systems and snow fighting equipment from Towmaster, Inc., of Litchfield, MN, for \$453,231.89, payable from Fund 225, Agency 161400, Object 666300.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59577.

Electronic Format Assessment Fee

BY COMMISSIONER _____

WHEREAS, St Louis County had an electronic format assessment fee for many years; and

WHEREAS, Due to the significant time and effort involved in dealing with adjusting and manipulating data submitted by clients, this fee was eliminated in 2012 for the 2013 calendar year fee schedule; and

WHEREAS, Elimination of this assessment submission option will have a significant cost impact to large submitter organizations, including local units of government and quasi-government units; and

WHEREAS, Acceptance of future submissions will be strictly dependent on adherence to format standards in order to minimize intervention and excess manipulation by Auditor staff;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to re-establish an electronic format submission fee for the 2013 calendar year.

**Establish Public Hearing to Consider Adoption
of 2014 Fee Schedule**

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board will convene a public hearing at 9:50 a.m. on Tuesday, November 5, 2013, in the St. Louis County Courthouse, Duluth, Minnesota, to consider the adoption of the fee schedule for various county services for the year 2014.

Application and Acceptance of 2013 Port Security Grant

BY COMMISSIONER _____

WHEREAS, The Department of Homeland Security has made funding available to the Port of Duluth/Superior under the FY 2013 Port Security Grant Program; and

WHEREAS, The term of the grant is 24 months and the majority of the work would be done in 2014; and

WHEREAS, The Sheriff's Office is eligible to receive funding under this grant for investments important to increasing Port Security while strengthening core services; and

WHEREAS, The investment proposed would allow the Sheriff's Office and Volunteer Rescue Squad to acquire the latest in robotic and sonar technology from VideoRay, LLC, of Pottstown, PA;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes application and acceptance of the 2013 Infrastructure Protection Program Grant for Port Security in the amount of \$99,771, to be accounted for in Fund 100, Agency 129999, Grant 12938, Year 2013, with a local match of \$33,256 to be paid by the Sheriff's Volunteer Rescue Squad, for a total project cost not to exceed \$133,027;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.