



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

August 6, 2013

Immediately following the Board Meeting, which begins at 9:30 A.M.
Commissioners' Conference Room, St. Louis County Courthouse, Duluth, MN

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of July 30, 2013

Health & Human Services Committee – Commissioner Stauber, Chair

1. Memorandum of Agreement with Fairview Range Medical Center (Hibbing Fairview Hospital) [13-324]
2. Acceptance of Funds and Contract Approval for Special FHPAP Disaster Relief Funds [13-325]

Environment & Natural Resources Committee – Commissioner Nelson, Chair

3. Permanent Conservation Easements on State Tax Forfeited Land [13-326]
4. Special Sale – Brokaw – Occupancy Trespass [13-327]

Public Works & Transportation Committee – Commissioner Forsman, Chair

5. Purchase of Field Service Truck Equipment Package [13-328]
6. Agreement with MSA Professional Services for Phase I Culvert Survey [13-329]

Public Safety & Corrections Committee

7. Amended Joint Powers Agreement: Lake Superior Drug and Violent Crime Task Force [13-330]
8. Grant Extension for 2010 ARMER Integration Grant for Interoperable Communications Equipment [13-331]
9. Purchase of Water Operations Vehicle from LDV, Inc. [13-332]

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Health & Human Services Committee – Commissioner Stauber, Chair

1. **Parent Support Outreach Program [13-333]**
Resolution authorizing an increase in the PHHS 2013 budget for the county's allocation for the Parent Support Outreach Program, and an increase of 3.0 FTE social workers in the PHHS staffing complement.
2. **Acceptance of Grant for the Northeast Minnesota Project to End Long-Term Homelessness [13-334]**
Resolution accepting state grant funding for the 2013-2015 biennium for the Northeast Minnesota Project to End Long-Term Homelessness, and authorizing a contract with Hearth Connections to manage and administer the project.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

At this time, Commissioners may introduce items for discussion or report on past and future activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

August 13, 2013 Commissioners' Conference Room, Courthouse, Duluth, MN

September 3, 2013 Commissioners' Conference Room, Courthouse, Duluth, MN

September 10, 2013 Commissioners' Conference Room, Courthouse, Duluth, MN

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

Tuesday, July 30, 2013

Location: Floodwood City Hall, Floodwood, Minnesota

Present: Commissioners Jewell, Forsman, Stauber, Nelson, Raukar, and Chair Dahlberg

Absent: None

Vacant Seat: Second District

Convened: Chair Dahlberg called the meeting to order at 2:02 p.m.

CONSENT AGENDA

Forsman/Jewell moved to approve the consent agenda. The motion passed. (6-0)

- Minutes of July 9, 2013
- ShoreTel Call Center System – PPHS Income Maintenance Program Area [13-292]
- Day Training & Habilitation and Semi-Independent Living Services Contract Amendments for Fiscal Year Ending June 30, 2014 [13-293]
- Award of Bid: Budcapping Application [13-294]
- Cancellation of Contracts for Repurchase of State Tax Forfeited Land - McCray, Gheorghita, Anderson, Timmerman [13-295]
- Repurchase of State Tax Forfeited Land - Olsen, Hayden [13-296]
- Special Sales to the Duluth Housing and Redevelopment Authority (HRA) [13-297]
- Conveyance of Property - Orr Canister Site [13-298]
- Property Purchase – Breitung-Soudan Canister Site [13-299]
- Acquisition of Right of Way by Eminent Domain Proceedings for CP 177717 (Alden Township) [13-300]
- MnDOT Contract Amendment to Install Additional Intersection Conflict Warning System in St. Louis County [13-301]
- Acquisition of Right of Way – Replacement of County Bridge 396 (McDavitt Township) [13-302]
- Agreement for Construction Inspection Services – CSAH 61/Scenic Highway 61 (Duluth Township) [13-303]
- Acceptance of Quote - Project Materials for Bridge over West Swan River (Hibbing) [13-304]
- Acceptance of Flood Grants for Engineering on Six June 2012 Storm Related Projects [13-305]
- Agreement with LHB Inc. for Surveying Services – Southwest Ely Area [13-306]
- Agreement with Benchmark Engineering for Surveying Services – Northeast Ely Area [13-307]

- Utility Easement to the City of Virginia – Motor Pool Project [13-308]
- Abatement List for Board Approval [13-309]

REGULAR AGENDA

Health & Human Services

Stauber/Forsman moved to appoint Valerie Strukel, Eveleth, MN, and Nathan Thompson, Gilbert, MN, to the Heading Home St. Louis County Leadership Council to fill two (2) open At-Large positions [13-310]. After further discussion, the motion passed without recommendation. (6-0)

Environment & Natural Resources

Nelson/Jewell moved to approve the Minnesota Department of Natural Resources (DNR) acquisition of private lands for designation as an addition to the Burntside Islands Scientific and Natural Area. DNR representatives and former St. Louis County Land Commissioner, Bob Krepps, discussed the acquisition [13-311]. After further discussion, the motion passed without recommendation. (6-0)

Public Works & Transportation

Forsman/Nelson moved to award a bid to KGM Contractors, Inc., of Angora, MN, in the amount of \$717,702.24, for project CP 0024-9291, Culvert Replacement, Mill Bituminous Surface, Reclamation, Bituminous Surface, Aggregate Base and Shoulders on CSAH 24 in Beatty Township [13-312]. The motion passed. (6-0)

Forsman/Nelson moved to award a bid to Northland Constructors of Duluth, LLC., of Duluth, MN, in the amount of \$934,946.84, for project SAP 69-598-047, WO 177722 (Storm), Bridge 69A10 and Approaches on CR 981 in Cotton Township [13-312]. The motion passed. (6-0)

Finance & Budget

Raukar/Jewell moved to authorize the appropriate county officials to enter into a construction contract with Kraus-Anderson Construction Company of Duluth, MN, in an amount of \$499,800, for the remodeling of the Safety & Risk Management Building at the Public Safety Campus [13-313]. The motion passed. (5-0, Dahlberg absent)

Jewell/Forsman moved to authorize the appropriate county officials to enter into a Phase III contract with Perkins & Will of Minneapolis, MN, for construction administration, close-out, and commissioning phases for the Duluth GSC infrastructure replacement and general remodeling project in the amount of \$585,375 [13-314]. After further discussion, the motion passed without recommendation. (5-1, Raukar)

Stauber/Dahlberg moved to authorize a contract for Construction Management At-Risk services for the Duluth GSC infrastructure replacement and general remodeling construction project with Johnson Wilson Constructors, Duluth, MN, for a Guaranteed Maximum Price of \$17,413,000 to cover construction hard costs, general contingency and Construction Management At-Risk fees, in the amount of \$498,847 [13-315]. After further discussion, the motion passed without recommendation. (5-1, Raukar)

Raukar/Nelson moved to pass a resolution of support for a State of Minnesota 2014 Capital Appropriation request for the new office facility for AEOA/RMHC in the amount of \$10,000,000 and indicate it as St. Louis County's second bonding priority (after the Sheriff's Rescue Squad). This appropriation would finance up to 50% of the joint project cost, with AEOA/RMHC committing funds to match this request [13-316]. After further discussion, the motion passed without recommendation. (6-0)

Nelson/Forsman moved to pass a resolution directing Administration to add four (4.0) full time equivalent Janitor positions for the cleaning and maintenance of the Northland Office Building/Center [13-317]. After further discussion, Commissioner Nelson withdrew the motion.

At 3:55 p.m. Commissioner Frank Jewell exited the meeting.

COMMISSIONER DISCUSSION ITEMS

Commissioner Nelson said that he met last Monday with Governor Dayton, Senator Klobuchar, and Secretary of Transportation Fox to discuss funding and special designation of Highway 53 as a corridor of national significance for commerce.

At 4:17 p.m., Raukar/Forsman moved to adjourn the Committee of the Whole meeting. (5-0, Jewell absent)

Chris Dahlberg, Chair of the County Board

Phil Chapman, Clerk of the County Board

BOARD LETTER NO. 13 - 324

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: August 6, 2013

RE: Memorandum of Agreement
with Fairview Range Medical
Center (Hibbing Fairview
Hospital)

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

To provide a more efficient and effective government.

ACTION REQUESTED:

The St Louis County Board is requested to authorize a Memorandum of Agreement (MOA) with Fairview Range Medical Center (Hibbing Fairview Hospital).

BACKGROUND:

The 340B Drug Discount Program was established in 1992 under Section 340B of the Public Health Services Act and enables public health facilities to access medication price discounts of at least 15% off the average manufacturer's price and 11% for generics. In order to participate, hospitals must:

1. Meet the standard known as the government ownership or government control requirement; specifically in Hibbing Fairview Hospital's case, be a private, non-profit hospital with a contract with a state or local government to provide health care services to low-income individuals who are not entitled to benefits under Medicare or Medicaid.
2. Have a Medicare Disproportionate Share (DSH) Adjustment ratio of 11.75% or greater, and
3. Provide health care services to low income individuals who are not entitled to Medicare or Medicaid benefits at no reimbursement, or considerably less than full reimbursement, from these patients.

Hibbing Fairview Hospital meets criteria #2 and #3 above, and is requesting an agreement with St Louis County in order to meet #1 above. During the term of this MOA, Hibbing Fairview Hospital agrees to continue its historic commitment to the provision of health care to indigent, uninsured and underinsured residents of Minnesota. In the fiscal year ending December 31, 2012, this commitment totaled approximately \$4.9 million in uncompensated care. Pursuant to this commitment, it is the intention of

the hospital to provide, on an annual basis during the term of this MOA, a level of indigent care which results in Hibbing Fairview Hospital's DSH adjustment percentage being greater than, or equal to, that which is required by the United State Department of Health and Human Services Health Resources and Services Administration.

RECOMMENDATION:

It is recommended that the St Louis County Board authorize execution of a Memorandum of Agreement with Fairview Range Medical Center (Hibbing Fairview Hospital) to allow it to qualify for participation in the 340B Drug Discount Program.

**Memorandum of Agreement with Fairview Range
Medical Center (Hibbing Fairview Hospital)**

BY COMMISSIONER _____

WHEREAS, Fairview Range Medical Center (Hibbing Fairview Hospital) is a Minnesota not-for-profit hospital that provides a disproportionate share of healthcare services to the Medicare population, in addition to supporting many programs that benefit the indigent, uninsured, or underinsured population in Minnesota; and

WHEREAS, Hibbing Fairview Hospital desires to participate in the drug discount program established under Section 340B of the Public Health Services Act (the "340B Program"); and

WHEREAS, In order to participate in the 340B Program, Hibbing Fairview Hospital must enter into an agreement with a unit of government pursuant to which the hospital commits to provide health care services to low income individuals who are not entitled to Medicare or Medicaid benefits at no reimbursement, or considerably less than full reimbursement, from these patients; and

WHEREAS, Hibbing Fairview Hospital desires to make such a formal commitment to St. Louis County; and

THEREFORE, BE IT RESOLVED, That the St Louis County Board authorizes the appropriate county officials to execute a Memorandum of Agreement with Fairview Range Medical Center (Hibbing Fairview Hospital) to allow it to qualify for participation in the 340B Discount Drug Program.

BOARD LETTER NO. 13 - 325

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: August 6, 2013 **RE:** Acceptance of Funds and
Contract Approval for Special
FHPAP Disaster Relief Funds

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Adults will live in the least restrictive living arrangement that meets their health and safety needs.

ACTION REQUESTED:

The St. Louis County Board is requested to accept additional funding from the Minnesota Housing Finance Agency (MHFA) in order to continue to assist households impacted by the June 2012 floods.

BACKGROUND:

In 2012 the St. Louis County Board adopted Resolution No. 12-500, amending the county's Family Homeless Prevention and Assistance Program (FHPAP) contract to increase homeless funds by \$125,000 to assist households impacted by the June 2012 floods through a Special Disaster Relief Session of the Legislature. Since that time St. Louis County expended all of its flood disaster fund allotment.

MHFA is now offering an additional \$62,500, originally allocated to Carlton County but left unspent. A second grant amendment is being proposed by the state which will run from July 1, 2013 to June 30, 2014. As before, the funds are restricted to FHPAP eligible households under the same terms and conditions as the previous allotment.

RECOMMENDATION:

It is recommended that the St. Louis County Board accept \$62,500 from the Minnesota Housing Finance Agency by amending the current contract for the period of July 1, 2013 to June 30, 2014 to assist households impacted by the June 2012 floods, and to authorize the appropriate county officials to execute a contract agreement with the Salvation Army and the Arrowhead Economic Opportunity Agency to deliver services funded by these Special Disaster Relief Session funds to FHPAP eligible households, contract amendments to be paid from 230-232001-607200-23204-99999999-2013.

Contract Amendment for Special FHPAP Disaster Relief Funds

BY COMMISSIONER _____

WHEREAS, St. Louis County received \$125,000 from the Minnesota Housing Finance Agency (MHFA) Family Homeless Prevention and Assistance Program (FHPAP) to assist households impacted by the June 2012 floods through a Special Disaster Relief Session of the Legislature; and

WHEREAS, St. Louis County expended all of its flood disaster fund allotment by June 30, 2013; and

WHEREAS, MHFA is now offering an additional \$62,500, originally allocated to Carlton County but left unspent; and

WHEREAS, Funds are restricted to FHPAP eligible households under the same terms and conditions as the previous allotment;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board accepts \$62,500 from the Minnesota Housing Finance Agency by amending its current contract for the period July 1, 2013 to June 30, 2014 to assist households impacted by the June 2012 floods;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to execute a contract agreement with the Salvation Army and the Arrowhead Economic Opportunity Agency to deliver services funded by the Special Disaster Relief Session to Family Homeless Prevention and Assistance Program eligible households, to be paid from 230-232001-607200-23204-99999999-2013.

Budget Reference:

230-232001-530701-23204-99999999-2013 Revenue

230-232001-607200-23204-99999999-2013 Expense

GRANT APPROVAL FORM

GRANT NAME: Special FHPAP Flood Dis GRANT AMOUNT: \$62,500
GRANTOR: MN Housing Finance Agency MATCH AMOUNT: NA
FUND: 230 AGENCY: 232001 GRANT: _____ GRANT YEAR: 2013
AGENCY NAME: PHHS
CONTACT PERSON: Shelley Saukko PHONE: X2210
GRANT PERIOD: BEGIN DATE: July 1, 2013 END DATE: June 30, 2014
STATE GRANT AWARD NUMBER OR FEDERAL CFDA # _____

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.

GRANTS OF \$25,000 OR LESS

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?

YES NO

If so, this type of grant requires the following review approval:

County Auditor _____ Date: _____
County Administrator _____ Date: _____
County Attorney _____ Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

NEW GRANTS GREATER THAN \$25,000

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?

YES NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor _____ Date: _____
County Administrator _____ Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

RECURRING GRANTS GREATER THAN \$25,000

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?

YES NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor [Signature] Date: 8-1-13
County Administrator [Signature] Date: 8/1/13

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

Permanent Conservation Easements on State Tax Forfeited Land

BY COMMISSIONER _____

WHEREAS, Minnesota Session Laws 2013, Chapter 73, authorizes the public and private sale of state tax forfeited land bordering public water subject to the establishment of permanent conservation easements to provide riparian protection and access for anglers and for future restoration work; and

WHEREAS, Minn. Stat. § 282.37 authorizes the Commissioner of Revenue, upon recommendation from a county board, to grant permanent easements on state tax forfeited lands bordering lakes and streams to be held in the name of the State Department of Natural Resources;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board recommends that the Commissioner of Revenue grant the following permanent easements to the State Department of Natural Resources to provide riparian protection and angler access:

1. Lot 440, Homecroft Park, Town of Rice Lake, Section 34, Township 51 North, Range 14 West (parcel 520-0130-00460). The easement shall be 75 feet in width, lying southerly of the centerline of the stream.
2. Lot 493, Homecroft Park, Town of Rice Lake, Section 34, Township 51 North, Range 14 West (parcel 520-0130-01020). The easement shall be 75 feet in width, lying southerly of the centerline of the stream.
3. Lot 533, Homecroft Park, Town of Rice Lake, Section 34, Township 51 North, Range 14 West (parcel 520-0130-01430). The easement shall be 75 feet in width, lying northerly of the centerline of the stream.
4. The northerly 435.6 feet of the Northeast Quarter of the Northeast Quarter, except the westerly 400 feet, Town of Rice Lake, Section 12, Township 51 North, Range 14 West (parcel 520-0012-00555). The easement shall lie southerly of the centerline of the stream and 75 feet in width lying northerly of the centerline of the stream.
5. The North Half of the North Half of the Southwest Quarter of the Northwest Quarter, Town of Rice Lake, Section 15, Township 51 North, Range 14 West (parcel 520-0012-01460). The easement shall be 150 feet in width, lying 75 feet on each side of the centerline of the stream.
6. Lots 477 to 479, Homecroft Park, Town of Rice Lake, Section 34, Township 51 North, Range 14 West (parcel 520-0130-00840). The easement shall be 75 feet in width, lying northerly of the centerline of the stream.

7. Lot 534, Homecroft Park, Town of Rice Lake, Section 34, Township 51 North, Range 14 West (parcel 520-0130-01440). The easement shall be 75 feet in width, lying southerly of the centerline of the stream.
8. Lot 543, Homecroft Park, Town of Rice Lake, Section 34, Township 51 North, Range 14 West (parcel 520-0130-01530). The easement shall be 75 feet in width, lying southerly of the centerline of the stream.
9. Lot 544, Homecroft Park, Town of Rice Lake, Section 34, Township 51 North, Range 14 West (parcel 520-0130-01540). The easement shall be 75 feet in width, lying northerly of the centerline of the stream.

BOARD LETTER NO. 13 - 327

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 4

BOARD AGENDA NO.

DATE: August 6, 2013 **RE:** Special Sale-Brokaw-
Occupancy Trespass

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor

RELATED DEPARTMENTAL GOAL:

Financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a private sale of state tax forfeited land to Kenneth Brokaw, 1320 Third Ave. E., International Falls, MN 56649 to resolve an occupancy trespass in Leiding Township.

BACKGROUND:

An occupancy trespass was discovered by the St. Louis County Assessor's Office. The Land and Minerals Department sought and received special legislation in 2013 to sell to Mr. Brokaw directly. An investigation indicated that a cabin was constructed by the owner previous to Brokaw and was therefore unintentional. The most practical way to resolve the issue was to seek special legislation to sell to Mr. Brokaw directly and to allow the cabin to remain in the current location.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the private sale of state tax forfeited land to Kenneth Brokaw, to resolve an occupancy trespass.

Special Sale-Brokaw-Occupancy Trespass

BY COMMISSIONER _____

WHEREAS, Pursuant to Laws of Minnesota 2013, Chapter 73, Section 32 (3) (vi), St. Louis County may sell by private sale the following described state tax forfeited land to remedy a trespass:

SW1/4 OF SE1/4 EX R.R. R.O.W. 2.90 AC & EX 2 AC FOR STATE HWY & EX PART NELY OF HWY & EX THAT PART OF N 400 FT LYING WLY OF HWY & EX S 320 FT OF N 720 FT & EX THAT PART LYING S OF N 1020 FT, Twp 65N Rng 20 W Sec 24
Parcel Code: 425-0040-04030

WHEREAS, The parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, The parcel of land is not withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, subd. 8; and other statutes that require the withholding of state tax forfeited lands from sale;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of this state tax forfeited land to Kenneth Brokaw, to remedy a trespass for the appraised value of \$8,900, plus 3% assurance fee of \$267, appraisal fee of \$600, deed fee of \$25, deed tax of \$29.37, and recording fee of \$46, for a total of \$9,867.37 to be deposited in Fund 240 (Forfeited Tax Fund).



St. Louis County Land Department Tax Forfeited Land Sales

Special Sale Parcel

Legal: SW1/4 OF SE1/4 EX R.R. R.O.W. 2.90 AC & EX 2 AC FOR STATE HWY & EX PART NELY OF HWY & EX THAT PART OF N 400 FT LYING WLY OF HWY & EX S 320 FT OF N 720 FT & EX THAT PART LYING S OF N 1020 FT

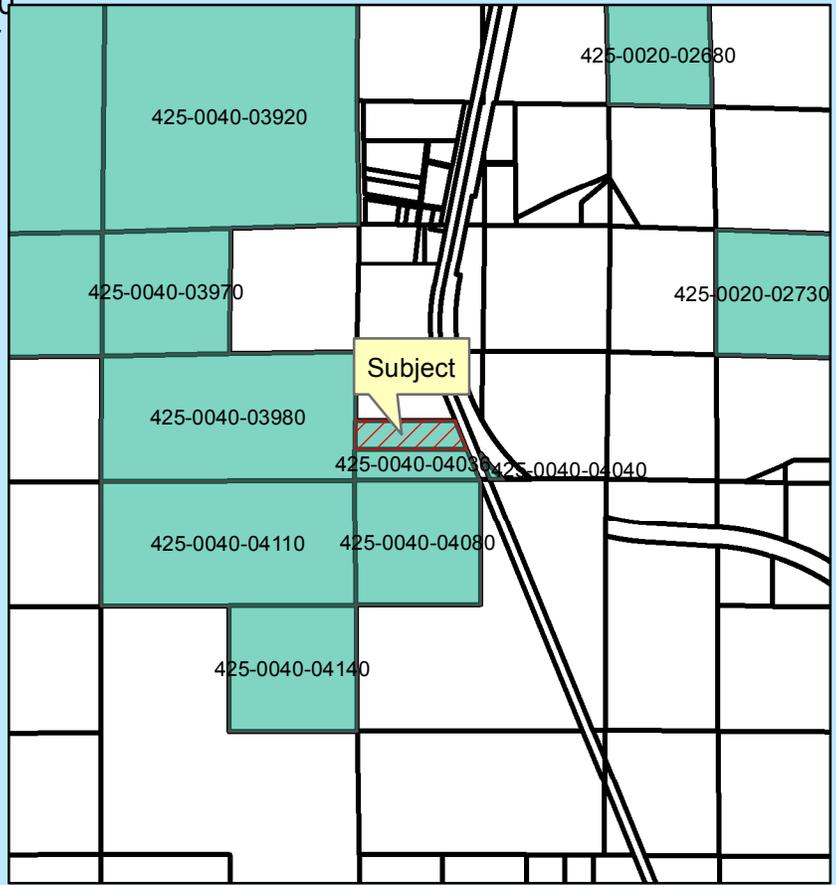
Town of Leiding

Sec 24 , Twp 65N Rng 20W

Parcel Code: 425-0040-04030

6.37 Acres

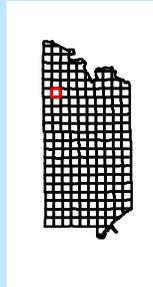
LDKEY: 70119



Town of Leiding Twp65N Rng 20W Sec 24

Commissioner District #4

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

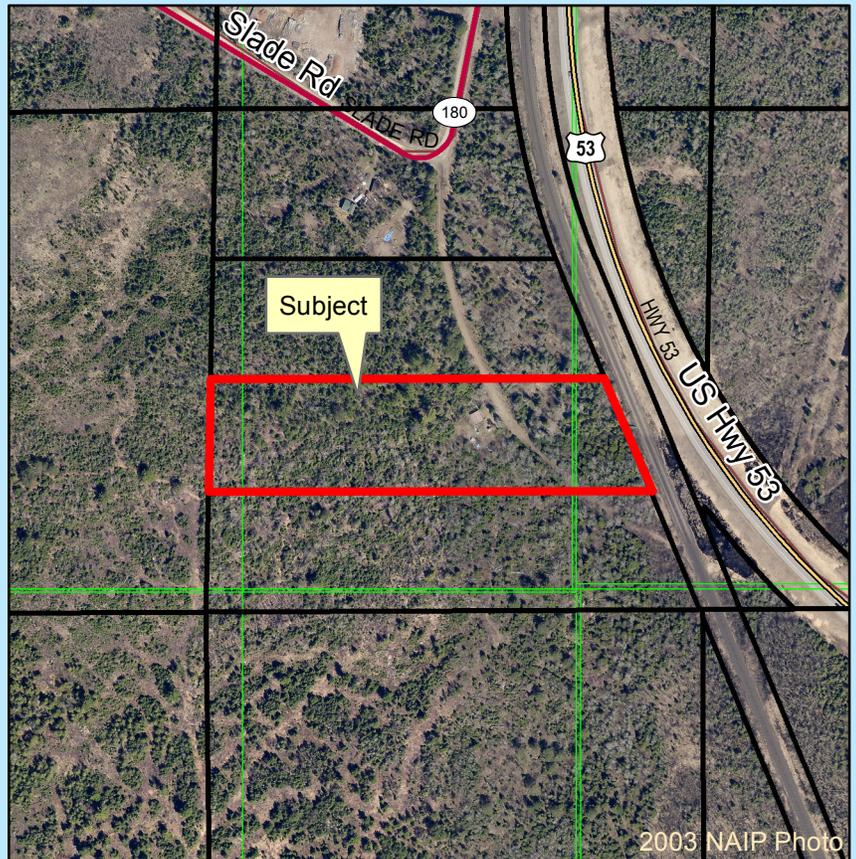


St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

St. Louis County
Land Department

August 6, 2013



2003 NAIP Photo

BOARD LETTER NO. 13 - 328

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 5

BOARD AGENDA NO.

DATE: August 6, 2013 **RE:** Purchase of Field Service Truck
Equipment Package

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the purchase of one field service truck equipment package from Towmaster Equipment Company of Litchfield, Minnesota.

BACKGROUND:

The Public Works Department's 2013 equipment budget includes the purchase and installation of one field service equipment package for one truck chassis purchased separately. This unit will be replacing an old unit at the Public Works Linden Grove Facility.

The field service equipment package and installation will be purchased from Towmaster Inc. of Litchfield, MN. Because this equipment package is not available on the State of Minnesota Contract, Public Works and the Purchasing Division sent out a specification to vendors. The only vendor that responded with a package meeting the specification was Towmaster Inc. The price for the equipment package is within that budgeted for the purchase. The field service equipment package includes: crane, generator-welder, torches, air compressor, tool storage, hose reels, and work lights along with all necessary miscellaneous gear to do field repairs.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the purchase and installation of one field service equipment package from Towmaster Inc. of Litchfield, MN, in the amount of \$78,060, payable from Fund 407, Agency 407001, and Object 665900.

Purchase of Field Service Truck Equipment Package

BY COMMISSIONER _____

WHEREAS, The Public Works Department equipment budget includes one field service truck package for a truck chassis purchased separately; and

WHEREAS, Towmaster Inc. of Litchfield, MN responded with the only acceptable quotation for this purchase in the amount of \$78,060.00;

THEREFORE, BE IT RESOLVED, the St. Louis County Board authorizes the purchase and installation of one field service truck equipment package from Towmaster Inc. of Litchfield, MN for \$78,060.00, payable from Fund 407, Agency 407001, Object 665900.

BOARD LETTER NO. 13 - 329

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 6

BOARD AGENDA NO.

DATE: August 6, 2013 **RE:** Agreement with MSA Professional
Services for Phase I Culvert
Survey

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement with MSA Professional Services of Duluth, MN for culvert inventory (County Project 0000-197187).

BACKGROUND:

The Public Works Department plans to conduct a culvert survey project in order to enhance hydrologic models in the area, and advertised for Request for Qualifications to engineering consultants for Phase I, French River to Lake County. The project work will locate culverts on county roadways to determine whether they are adequately sized, correctly placed, meet stream bank full width, perched, impede or prohibit fish passage, impede or prohibit natural sediment transport, and/or contribute to sediment loading in the stream reach. The culvert location data will be used to target culvert problem areas. This will allow the county to prioritize repairs and replacements on areas of sediment pollution, critical habitat, and bottleneck elimination in support of a naturally functioning stream network.

Seven firms submitted proposals, and after reviewing the proposals, it was determined that MSA Professional Services has the training, experience, and knowledge to provide these services, and would be the best choice. The factors considered were the ability to deliver within the project time frame, experience, proposed approach to the project, and estimated survey costs.

A Minnesota Department of Natural Resources Lake Superior Coastal Program Fund Grant has been applied for by County Board Resolution No. 12-644, dated December 11, 2012, and if approved, the grant will provide a 50% match to the survey costs. This survey project will be funded by the grant and local funds. The survey is not to exceed \$74,542

total or \$38,000 in St. Louis County funds as stipulated in Resolution No. 12-644, and is contingent upon confirmation of the Coastal Grant.

RECOMMENDATION:

It is recommended the St. Louis County Board authorize an agreement with MSA Professional Services of Duluth, MN for the culvert survey, contingent upon confirmation of the Coastal Grant. The cost of these services is \$74,542 total, payable from Fund 200, Object 626600 with a local match not to exceed \$38,000.

Agreement with MSA Professional Services for Phase I Culvert Inventory

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments authorized by the County Attorney, whereby the county will purchase the services of MSA Professional Services, Inc. of Duluth, MN for a culvert survey, Phase I, CP 000-197187, contingent upon confirmation of the Minnesota Department of Natural Resources Lake Superior Coastal Grant. The total cost of these services is not to exceed \$74,542, payable from Fund 200, Object 626600, with a local match not to exceed \$38,000.

BOARD LETTER NO. 13 – 330

PUBLIC SAFETY & CORRECTIONS COMMITTEE
CONSENT NO. 7

BOARD AGENDA NO.

DATE: August 6, 2013

Re: Amended Joint Powers
Agreement: Lake Superior
Drug and Violent Crime Task
Force

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELATED DEPARTMENT GOAL:

To enhance public safety.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an amendment to the Joint Powers Agreement of the Lake Superior Drug and Violent Crime Task Force by adding U.S. Immigration & Customs Enforcement as a member.

BACKGROUND:

The St. Louis County Sheriff's Office is currently a member of the Lake Superior Drug and Violent Crime Task Force (LSDVCTF), which was established under a Joint Powers Agreement (JPA) in 1991. The Task Force wishes to add U.S. Immigration & Customs Enforcement to its membership, which requires an amendment to the JPA.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an amendment to the Lake Superior Drug and Violent Crime Task Force Joint Powers Agreement by adding U.S. Immigration & Customs Enforcement as a member to the LSDVCTF.

**Amended Joint Powers Agreement:
Lake Superior Drug and Violent Crime Task Force**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Sheriff's Office is a member of the Lake Superior Drug and Violent Crime Task Force (LSDVCTF); and

WHEREAS, Members of the LSDVCTF wish to include U.S. Immigration & Customs Enforcement as a member; and

WHEREAS, The addition to membership requires an amendment to the Joint Powers Agreement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an amendment to the Lake Superior Drug and Violent Crime Task Force Joint Powers Agreement by adding U.S. Immigration & Customs Enforcement as a member;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

BOARD LETTER NO. 13 – 331

PUBLIC SAFETY & CORRECTIONS COMMITTEE CONSENT NO. 8

BOARD AGENDA NO.

DATE: August 6, 2013

Re: Grant Extension for 2010
ARMER Integration
Grant for Interoperable
Communications
Equipment

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELETED DEPARTMENT GOAL:

To enhance public safety.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an extension of the 2010 Allied Radio Matrix for Emergency Response (ARMER) Integration grant from the Minnesota Department of Public Safety, Division of Emergency Communications Networks.

BACKGROUND:

On June 7, 2011, the St. Louis County Board adopted Resolution No. 11-316 accepting an ARMER Integration grant for Interoperable Communications equipment from the Minnesota Department of Public Safety, Division of Emergency Communications Networks. On March 27, 2012 the Board adopted Resolution No. 12-177, extending the grant to June 30, 2013. As work through the grant continues by the St. Louis County Sheriff's Office, the State of Minnesota has extended the grant deadline to September 30, 2013.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize acceptance of the ARMER Integration grant extension from the State of Minnesota Department of Public Safety, Division of Emergency Communications Networks, to September 30, 2013, which is accounted for in Fund 100, Agency 136999, Grant 13603, Grant Year 2010.

**Grant Extension for 2010 ARMER Integration Grant
for Interoperable Communications Equipment**

BY COMMISSIONER _____

WHEREAS, On June 7, 2011, the St. Louis County Board adopted Resolution No. 11-316 accepting an Allied Radio Matrix for Emergency Response (ARMER) Integration grant for Interoperable Communications equipment from the Minnesota Department of Public Safety, Division of Emergency Communications Networks; and

WHEREAS, The State of Minnesota Department of Public Safety through the Division of Emergency Communication Networks has extended the original grant agreement to September 30, 2013;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes acceptance of the Allied Radio Matrix for Emergency Response (ARMER) Integration grant extension from the State of Minnesota Department of Public Safety, Division of Emergency Communications Networks, to September 30, 2013, which is accounted for in Fund 100, Agency 136999, Grant 13603, Grant Year 2010;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

Fund 100, Agency 130999, Grant 13001, Year 2013	\$85,000
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Fund 100, Agency 133001, Object 666900(Rescue)	\$24,035
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Purchase of Water Operations Vehicle from LDV, Inc.

BY COMMISSIONER _____

WHEREAS, The Sheriff's Office responds to water accidents, searches and drownings throughout St. Louis County and the region and is in need of a Water Operations Vehicle to replace a vehicle far beyond its serviceable life; and

WHEREAS, Sheriff's Office staff has performed its due diligence in research, planning, and design to find a custom-built water operations vehicle that will serve St. Louis County for decades to come; and

WHEREAS, The Sheriff's Office has determined that LDV, Inc. of Burlington, WI, offers unique design and build features in specialty public safety vehicles that are best suited to its needs;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of a customized F-450 Water Operations Vehicle as specified by LDV Model #C24EEQ1482412-10 from LDV, Inc. of Burlington, WI, for a total of \$109,035, to be accounted for as follows:

Fund 100, Agency 130999, Grant 13001, Year 2013	\$85,000
Fund 100, Agency 133001, Object 666900(Rescue)	\$24,035

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign all related contracts.

BOARD LETTER NO. 13 – 333

HEALTH & HUMAN SERVICES COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: August 6, 2013 **RE:** Parent Support Outreach Program

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be safe and live a life free from abuse and neglect.

ACTION REQUESTED:

The St. Louis County Board is requested to increase the Public Health and Human Services (PHHS) 2013 budget by \$132,500, and increase the PHHS staffing complement by 3.0 FTE social workers.

BACKGROUND:

The 2013 Minnesota Legislature appropriated \$4.5 million for the biennium for statewide expansion of the Parent Support Outreach Program (PSOP) beginning July 1, 2013. The program focuses on early intervention to prevent child abuse and neglect to keep children safe in their homes. PSOP provides voluntary support for at-risk families identified through screened out child maltreatment reports, community referrals, or self-referrals. In 2005, 38 counties agreed to participate in a PSOP pilot, which included a rigorous program evaluation. The PSOP evaluation showed strong improvement in family wellbeing, and a decrease in child maltreatment reports.

PHHS was notified that its allocation for the statewide expansion of PSOP is \$132,500 for the time period of July 1, 2013 through December 31, 2013, and \$265,000 for calendar year 2014. The funding allows the department to hire 3.0 FTE social workers who can be devoted to this work and provide these prevention services to children and their families.

RECOMMENDATION:

It is recommended that the St. Louis County Board:

- Increase the Public Health and Human Services 2013 budget by \$132,500, the amount of the county's allocation for the Parent Support Outreach Program.
- Increase the PHHS staffing complement by 3.0 FTE social workers, with the understanding that if the state allocation is discontinued, the positions will be eliminated.
- Authorize the associated budget changes in Fund 230, Agency 232008.

Parent Support Outreach Program

BY COMMISSIONER _____

WHEREAS, In 2005, 38 counties agreed to participate in a Parent Support Outreach Program (PSOP) pilot and the rigorous program evaluation showed strong improvement in family wellbeing and a decrease in child maltreatment reports; and

WHEREAS, As a result of these findings, the 2013 Minnesota Legislature appropriated \$4.5 million for the biennium for statewide expansion of the PSOP beginning July 1, 2013; and

WHEREAS, The St Louis County Public Health and Human Services Department (PHHS) was notified that its allocation for the statewide expansion of PSOP is \$132,500 for the period July 1, 2013 through December 31, 2013, and \$265,000 for calendar year 2014; and

WHEREAS, This funding will allow PHHS to hire 3.0 FTE social workers to provide prevention services to children and their families;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board increases the Public Health and Human Services (PHHS) 2013 budget by \$132,500 in Fund 230, Agency 232008, Revenue Object 530660, the amount of the county's allocation for the Parent Support Outreach Program (PSOP) for the period July 1, 2013 through December 31, 2013;

RESOLVED FURTHER, That the Board authorizes an increase to the PHHS staffing complement by 3.0 FTE social workers and make associated budgetary changes in Fund 230, Agency 232008, Object 610100 and 629900, with the understanding that if the state allocation is discontinued, the positions will be eliminated;

RESOLVED FURTHER, That the Board directs PHHS to work with County Administration to include the 2014 allocation of \$265,000 into its 2014 budget with is currently under development.

BOARD LETTER NO. 13 – 334

HEALTH & HUMAN SERVICES COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: August 6, 2013 **RE:** Acceptance of Grant for the
Northeast Minnesota Project to
End Long-Term Homelessness

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Adults will reside in the least restrictive living arrangement that meets their health and safety needs.

ACTION REQUESTED:

The St. Louis County Board is requested to accept state grant funding for the 2013-2015 biennium for the Northeast Minnesota Project to End Long-Term Homelessness.

BACKGROUND:

In 2005 the Minnesota Legislature approved funding for regional projects for long-term homeless supportive services. Beginning in September, 2006, the Northeast Minnesota project began to enroll participants. Counties included Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, and St. Louis, and Tribes included the Bois Forte, Fond du Lac, and Grand Portage Bands of the Minnesota Chippewa Tribe. The project is still operating and emphasizes three components: culturally specific responses to American Indians who experience long-term homelessness; linkages with existing supportive housing projects; and new mobile intensive service teams which provide services that follow participants and help maximize participant choice in living arrangements in the region.

Awards for the project have been announced for the 2013-2015 biennium, and the Northeast Region has secured \$1,448,926 to continue the project through June 30, 2015. Through the county partnership process, St. Louis County will continue to be the grantee and fiscal agent for this project. Hearth Connection is a Minnesota nonprofit organization that focuses on homeless issues and will be the management agent. State funding will be received by St. Louis County and through the contract process Hearth Connections will bill for services.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Public Health and Human Services Department to contract with the State of Minnesota to receive \$1,448,926 for the Northeast Minnesota Project to End Long-Term Homelessness from July 1, 2013 to June 30, 2015, with funds to be deposited as follows:

FY 2013: \$362,231
FY 2014: \$724,463
FY 2015: \$362,232

Expenditures and revenues of \$362,231 each will be added to the current 2013 Budget, with funds to be deposited into Fund 230, Agency 232001, Object 607200, Grant 23205, Project 99999999, Grant Year 2013.

It is further recommended that the St. Louis County Board authorize a contract with Hearth Connections to manage and administer the Northeast Minnesota Project to End Long-Term Homelessness, and the county will pay Hearth Connection based on invoices submitted for services performed from July 1, 2013 to June 30, 2015, to be paid from Fund 230, Agency 232001, Object 607200, Grant 23205, Project 99999999, Grant Year 2013.

**Acceptance of Grant for the Northeast Minnesota Project
to End Long-Term Homelessness**

BY COMMISSIONER _____

WHEREAS, The State of Minnesota has appropriated money to fund supportive services in the housing programs that serve individuals, unaccompanied youth, and families experiencing homelessness; and

WHEREAS, A regional proposal submitted by Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, and St. Louis counties, and the Bois Forte, Fond du Lac, and Grand Portage Bands of the Minnesota Chippewa Tribe was awarded grant funds to provide services to end long-term homelessness; and

WHEREAS, The State of Minnesota wishes to contract with St. Louis County to serve as fiscal agent for the Northeast Minnesota Project to end Long-Term Homelessness; and

WHEREAS, Hearth Connection, a Minnesota nonprofit organization, wishes to contract with St. Louis County to manage and administer the Northeast Minnesota Project to End Long-Term Homelessness;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department (PHHS) to contract with the State of Minnesota to receive \$1,448,926 for the Northeast Minnesota Project to End Long-Term Homelessness from July 1, 2013 to June 30, 2015, with funds to be deposited into Fund 230, Agency 232001, Object 607200, Grant 23205, Project 99999999, Grant Year 2013 in the amount of \$362,231;

RESOLVED FURTHER, That PHHS will work with County Administration to place \$724,463, for the period of January 1, 2014 through December 31, 2014, in the department's 2014 budget;

RESOLVED FURTHER, That PHHS will work with County Administration to place \$362,232, for the period of January 1, 2015 through June 30, 2015, in the Department's 2015 budget.

RESOLVED FURTHER, That the appropriate St. Louis County officials are authorized to contract with Hearth Connections to manage and administer the Northeast Minnesota Project to End Long-Term Homelessness, and the county will pay Hearth Connection based on invoices submitted for services performed from July 1, 2013 to June 30, 2015, to be paid from Fund 230, Agency 232001, Object 607200, Grant 23205, Project 99999999, Grant Year 2013.

GRANT APPROVAL FORM

GRANT NAME: NE MN Project to End Lon GRANT AMOUNT: \$1,448,926
GRANTOR: State of MN through DHS MATCH AMOUNT: NA
FUND: 230 AGENCY: 232001 GRANT: 23205 GRANT YEAR: 2013
AGENCY NAME: PHHS
CONTACT PERSON: Shelley Saukko PHONE: X2210
GRANT PERIOD: BEGIN DATE: July 1, 2013 END DATE: June 30, 2015
STATE GRANT AWARD NUMBER OR FEDERAL CFDA # _____

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.

GRANTS OF \$25,000 OR LESS

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?

YES NO

If so, this type of grant requires the following review approval:

County Auditor _____ Date: _____
County Administrator _____ Date: _____
County Attorney _____ Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

NEW GRANTS GREATER THAN \$25,000

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?

YES NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor _____ Date: _____
County Administrator _____ Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

RECURRING GRANTS GREATER THAN \$25,000

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?

YES NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor Don Lubber Date: 8-1-12
County Administrator Gary Fickenberg Date: 8/1/12

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.