



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

June 4, 2013

Immediately following the Board Meeting, which begins at 9:30 A.M.
Commissioners' Conference Room, St. Louis County Courthouse, Duluth, MN

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of May 28, 2013

Public Works & Transportation Committee – Commissioner Forsman, Chair

1. Purchase of Wheeled Excavator [13-217]

Finance & Budget Committee – Commissioner Raukar, Chair

2. Abatement List for Board Approval [13-218]

Central Management & Inter-Governmental Committee – Commissioner Jewell, Chair

3. Litigation Settlement Authority Extended to Safety & Risk Management [13-219]

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Public Works & Transportation Committee – Commissioner Forsman, Chair

1. **Acquisition of Right of Way for County Project 177718 by Condemnation Proceedings** [13-220]

Resolution authorizing acquisition of the remaining necessary right of way for construction of County Project 177718 through eminent domain proceedings.

2. **Award of Bids: Crack/Chip Seal and Micro Surfacing (Canosia Township); Bridge Project (Proctor)** [13-221]

Bids were opened on May 30. The County Board will be provided bid results and recommendations for consideration at the June 4 Committee of the Whole meeting.

3. **Establishment of No Parking Zone on CSAH 6/Maple Grove Road (Hermantown)** [13-222]

Resolution establishing a no parking zone on CSAH 6/Maple Grove Road from Stebner Road to the entrance of Stebner Park in Hermantown.

Finance & Budget Committee – Commissioner Raukar, Chair

1. **Project Change Order – Virginia Courthouse Remodel and Addition** [13-223]

Resolution authorizing a project change order for the Virginia Courthouse remodel and addition project.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

At this time, Commissioners may introduce items for discussion or report on past and future activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

June 11, 2013 **Commissioners' Conference Room, Courthouse, Duluth, MN**

June 25, 2013 **Semers Park Pavilion, Ely, MN**

July 2, 2013 **Commissioners' Conference Room, Courthouse, Duluth, MN**

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE
ST. LOUIS COUNTY BOARD OF COMMISSIONERS

Tuesday, May 28, 2013

Location: Hibbing City Council Chambers, City Hall, Hibbing, Minnesota

Present: Commissioners Jewell, O'Neil, Forsman, Stauber, Nelson, Raukar,
and Chair Dahlberg

(Note: Commissioner Steve O'Neil participated telephonically using a speakerphone located at the St. Louis County Courthouse, Duluth Minnesota)

Absent: None

Convened: Chair Dahlberg called the meeting to order at 10:14 a.m.

CONSENT AGENDA

Raukar/Forsman moved to approve the consent agenda. The motion passed. (7-0)

- Minutes of May 14, 2013
 - Internal Document Management System Planning for Public Health & Human Services [13-197]
 - Cancellation of Contract for Purchase of State Tax Forfeited Land – Siveny [13-198]
 - Cancellation of Contracts for Repurchase of State Tax Forfeited Land - Abbett, Mitchell [13-199]
 - Utility Easement across State Tax Forfeited Land - Lake Country Power [13-200]
 - Utility Easement across State Tax Forfeited Land - Minnesota Power [13-201]
 - Reclassification of State Tax Forfeited Lands to Non-Conservation [13-202]
 - Repurchase of State Tax Forfeited Land - Lee, Hasselblad, Stoudt [13-203]
 - Special Sale to the Duluth Economic Development Authority (DEDA) [13-204]
 - Floor Drain Replacement at the Richard H. Hansen Public Works and Transportation Complex [13-205]
 - MnDOT Release of Old TH 53 to St. Louis County [13-206]
 - Agreement with Cedar Valley Township for the Replacement of Bridge 210 [13-207]
 - Abatement List for Board Approval [13-208]
 - Purchase of Hewlett Packard Blade Servers [13-209]
 - Amend the Public Hearing Date on an Amendment to the Capital Improvement Plan and on Intent to Issue Capital Improvement Bonds – Tuesday, July 2, 2013, 9:40 a.m., St. Louis County Courthouse, Duluth, MN [13-210]
-

PRESENTATION / DISCUSSION

Central Management & Intergovernmental

Deputy Administrator Linnea Mirsch and Communications Manager Dana Kazel discussed the 2013 Residential Survey Results. Commissioner Nelson requested that he receive a copy of the results specific to his district. [13-211]

Intergovernmental Relations Director John Ongaro provided a 2013 Legislative Session wrap-up. Administrator Kevin Gray stated that wheelage tax was not a priority of the Board. [13-212]

Break 11:40 a.m. – 11:50 a.m.

REGULAR AGENDA

Public Works & Transportation

Nelson/Forsman moved to award a bid to Ulland Brothers, Inc., of Cloquet, MN, in the amount of \$660,063.80 for WO 187634, Gravel Road Investment Program, North/Central 2013 [13-213]. The motion passed. (7-0)

Raukar/Forsman moved to award a bid to Ulland Brothers, Inc., of Cloquet, MN, in the amount of \$456,000 for project CP 0133-149178, Culvert Replacement and Bituminous Patches in Meadowlands, Elmer and Cedar Valley Townships [13-213]. The motion passed. (7-0)

Forsman/Nelson moved to award a bid to Ulland Brothers, Inc., of Cloquet, MN, in the amount of \$611,000 for project CP 0021-185332, Culvert Replacement in Embarrass Township [13-214]. The motion passed. (7-0)

Nelson/Forsman moved to award a bid to Ulland Brothers, Inc., of Cloquet, MN, in the amount of \$1,732,650.90 for combined project CP 0096-1486(Low) & SAP 69-697-001, CP 0097-180378, Culvert Replacement, Bituminous Pavement Reclamation, Bituminous Surface and Aggregate Shouldering in Fayal Township [13-214]. The motion passed. (7-0)

Forsman/Nelson moved to authorize the Auditor's Office, the Purchasing Division and the Public Works Department to implement an electronic bidding process for Public Works Department road and bridge projects. The Purchasing Rules and Regulations shall be modified to prescribe electronic bidding for Public Works Department road and bridge projects, with electronic format being the sole allowable form of bid submission [13-215]. After further discussion, the motion passed. (7-0).

COMMISSIONER DISCUSSION ITEMS

Commissioner Nelson attended Lake Association meetings with residents who were concerned about the surveying/appraisal process and pending sale of leased lots. Commissioner Nelson felt the meetings resulted in positive discussion with lake residents.

Commissioner Forsman said Public Works Director Jim Foldesi would be attending a wetlands program set-up by Governor Dayton. Director Foldesi will be working with the Army Corp of Engineers to discuss wetland issues and how they relate to transportation. This weekend, Commissioner Nelson will be attending the annual Minnesota Transportation Alliance Fly-In event to discuss transportation issues.

Commissioner Dahlberg attended a Memorial Day dinner at the American Legion in West Duluth. Vietnamese "Boat People" hosted the dinner in honor of Vietnam Veterans in order to thank the Veterans for the opportunity of freedom.

At 12:27 p.m., Raukar/Jewell moved to adjourn the committee of the whole meeting. (7-0)

Chris Dahlberg, Chair of the County Board

Phil Chapman, Interim Clerk of the County Board

The Public Works Department recommends purchase of the Hyundai model 200 W-7 Wheeled Excavator from Titan Machinery of Duluth, MN using the low bid price of \$119,000, subject to State of Minnesota sales tax in the amount of \$8,181.25, for a total cost of \$127,181.25, which is within that budgeted for this purchase. The department will save approximately \$50,000 by buying a “near new” unit as compared to purchasing a new unit off of the state contract.

RECOMMENDATION

It is recommended that the St. Louis County Board authorize the purchase of one Hyundai model 200 W-7 Wheeled Excavator from Titan Machinery of Duluth, Minnesota, in the amount of \$127,181.25, payable from Fund 407, Agency 407001, and Object 666400.

Purchase of Wheeled Excavator

BY COMMISSIONER _____

WHEREAS, The Public Works Department equipment budget includes the replacement of three tracked excavators; and

WHEREAS, The department has determined it would be beneficial to eliminate one tracked excavator from its budget and purchase a wheeled excavator in its place; and

WHEREAS, Titan Machinery of Duluth, responded with the low bid price for one Wheeled Excavator in the amount of \$119,000; and

WHEREAS, The purchase will be subject to State of Minnesota sales taxes of \$8,181.25 for a total cost of \$127,181.25;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of one Wheeled Excavator from Titan Machinery of Duluth, Minnesota, for a total cost of \$127,181.25, payable from Fund 407, Agency 407001, Object 666400.

BOARD LETTER NO. 13 - 218

FINANCE & BUDGET COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: June 4, 2013 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59577.

5/24/2013
10:20:34AM

Abatements Submitted for Approval by the St. Louis County Board
on 6/11/2013

<u>PARCEL CODE</u>	<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>
10 4670 300	0 14777	JOHNSON, SARA	R	City of Duluth	Bemen Carlson	HOMESTEAD	2011	239.02
10 4670 300	0 14778	JOHNSON, SARA	R	City of Duluth	Bemen Carlson	HOMESTEAD	2012	305.02

BOARD LETTER NO. 13 - 219

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 3

BOARD AGENDA NO.

DATE: June 4, 2013

RE: **Litigation Settlement Authority
Extended to Safety & Risk
Management**

FROM: **Kevin Z. Gray
County Administrator**

**Mark Rubin
County Attorney**

**Joseph Austin, Director
Safety & Risk Management Division**

RELATED DEPARTMENTAL GOAL:

To improve and enhance efficiency of negotiating, processing, and settlement of certain tort claims against St. Louis County.

ACTION REQUESTED:

The St. Louis County Board is requested to extend the authority granted in County Board Resolution No. 08-100, dated February 12, 2008, to the Director of the Safety and Risk Management Division of County Administration for property damage claims.

BACKGROUND INFORMATION:

The County Attorney's Office has the authority to negotiate and settle all tort claims up to \$10,000. The Claims Investigation function and the position responsible for routine property damage claims was transferred to the Safety and Risk Management Division in 2012. However, this settlement authority was not transferred or delegated to the Director of Safety and Risk Management at that time.

The County Attorney is supportive of extending the authority to settle property damage claims up to \$10,000 to the Director of Safety and Risk Management. Property damage claims are routine and do not (typically) involve the County Attorney's Office. The Insurance and Claims Specialist, who is supervised by the Director of Safety and Risk Management, has the appropriate expertise and specific educational background to evaluate and negotiate property damage claims against St. Louis County. Because responsibility for the evaluation and negotiation of property damage claims lies with the Safety and Risk Management Division, it is appropriate that the settlement authority of

up to \$10,000 also be delegated to the Director. Delegation of this authority will increase county efficiency.

RECOMMENDATION:

It is recommended that the St. Louis County Board extend the authority to settle property damage claims up to \$10,000 to the Director of Safety and Risk Management.

Litigation Settlement Authority Extended to Safety & Risk Management

BY COMMISSIONER _____

WHEREAS, The Safety and Risk Management Division of County Administration now includes an Insurance and Claims Investigator, who is responsible for evaluating and negotiating property damage claims of up to \$10,000; and

WHEREAS, To aid in the efficiency of processing and settling tort claims, the County Board authorized the County Attorney's Office to negotiate and settle all tort claims up to \$10,000; and

WHEREAS, The Insurance and Claims Investigator position was transferred from the County Attorney's Office to the Safety and Risk Management Division (County Board Resolution No.12-317); and

WHEREAS, Delegation of the authority to settle property damage claims up to \$10,000 to the Director of Safety and Risk Management is desirable and will promote county efficiency;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board extends the authority to settle property damage claims up to \$10,000 to the Director of Safety and Risk Management.



Resolution
of the
Board of County Commissioners
St. Louis County, Minnesota
Adopted on: February 12, 2008 Resolution No. 100
Offered by Commissioner: Nelson

WHEREAS, the County Attorney's Office is presently investigating, negotiating, and litigating all tort claims against St. Louis County; and

WHEREAS, to aid in the efficiency of processing and settling tort claims, the County Board, by previous Resolution No. 960, dated December 19, 1995, authorized the County Attorney's Office to negotiate and settle, without further County Board approval, all tort claims not exceeding \$7,500; and

WHEREAS, significant litigation cost increases related to rising costs in the medical and legal professions, as well as increasingly large settlement demands in personal injury cases, has impaired the efficient and timely settlement of relatively minor tort claims with the \$7,500 limitation;

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board hereby authorizes the County Attorney's Office to negotiate and settle all tort claims for amounts not exceeding \$10,000 without further approval by the County Board;

RESOLVED FURTHER, that Resolution No. 960, adopted December 19, 1995, is hereby rescinded in its entirety.

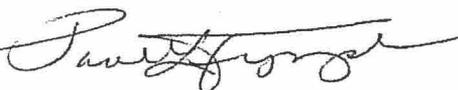
Commissioner Nelson moved the adoption of the Resolution and it was declared adopted upon the following vote:
Yeas - Commissioners Fink, O'Neil, Kron, Sweeney, Nelson, and Chair Forsman - 6
Nays - None
Absent - Commissioner Raukar - 1

STATE OF MINNESOTA
Office of County Auditor, ss.
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 12th day of February, A.D. 2008, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 12th day of February, A.D., 2008

DONALD DICKLICH, COUNTY AUDITOR

By 
Deputy Auditor/Clerk of County Board



*Resolution
of the
Board of County Commissioners
St. Louis County, Minnesota
Adopted on: June 5, 2012 Resolution No. 12-317
Offered by Commissioner: O'Neil*

New Job Class – Insurance and Claims Specialist

WHEREAS, the Human Resources Department has created a new class for the Safety and Risk Management Division of the Administration Department and determined that it should be allocated to Grade 24 of the Civil Service Basic Unit Pay Plan; and

WHEREAS, a transfer of the existing Investigator position tasked with these duties from the County Attorney's Office to the Safety and Risk Management Division is being proposed.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board adopts the Insurance and Claims Specialist class, which is allocated to Grade 24: \$45,903 - \$64,409 (annual steps and longevities through twenty-four years of service) of the Civil Service Basic Unit Pay Plan.

RESOLVED FURTHER, that the County Board authorizes the decrease of 1.0 full time equivalent (FTE) in the County Attorney's Office and an increase of 1.0 FTE position in the Administration Department Safety and Risk Management Division.

RESOLVED FURTHER, that this transferred and updated position will continue to be funded from the Property, Casualty and Liability Insurance Fund (Fund 720, Agency 720001) and the necessary budget adjustments will be made to reflect the new class, effective June 16, 2012.

Commissioner O'Neil moved the adoption of the Resolution and it was declared adopted upon the following vote:
Yeas – Commissioners Jewell, O'Neil, Dahlberg, Raukar, and Vice-Chair Sweeney - 5
Nays – None
Absent – Commissioner Forsman and Chair Nelson - 2

STATE OF MINNESOTA
Office of County Auditor, ss.
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 5th day of June, A.D. 2012, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 5th day of June, A.D., 2012.

DONALD DICKLICH, COUNTY AUDITOR

By
Deputy Auditor/Clerk of the County Board

BOARD LETTER NO. 13 - 220

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: June 4, 2013

RE: Acquisition of Right of Way for
County Project 177718 by
Condemnation Proceedings

FROM: Kevin Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the acquisition of the remaining necessary right of way for construction of County Project 177718 through eminent domain proceedings.

BACKGROUND:

The St. Louis County Public Works Department plans to replace County Bridge 81 (State Bridge 88558) over an unnamed tributary to the Lester River and reconstruct approximately 600 feet of County State Aid Highway 10 (Strand Road) located in the Town of Lakewood between the North Tischer and Lester River Roads. Part of the Right of Way necessary for this project has not yet been acquired by negotiation and direct purchase. Acquiring the additional right of way by eminent domain will allow for the timely construction of this project.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the County Attorney to acquire the remaining right of way necessary for the project through eminent domain proceedings payable from Fund 200, Agency 203001, Objects 636500, 636600, and 637500.

**Acquisition of Right of Way for County Project 177718
by Condemnation Proceedings**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department plans to replace County Bridge 81 (State Bridge 88558) over an unnamed tributary to the Lester River and reconstruct approximately 600 feet of County State Aid Highway 10 (Strand Road) located in the Town of Lakewood between the North Tischer and Lester River Roads; and

WHEREAS, The following two described parcels of needed right of way have not been acquired by negotiation and direct purchase:

Parcel 1

Owners and Interests:

Robert N. Roningen Jr., and Mara J. Roningen
as fee owners
5233 Lester River Road
Duluth, MN 55804
Heritage Financial Services, Inc.
as mortgagee
1732 London Road
Duluth, MN 55812

Property Legal Description:

Northeast Quarter of Southwest Quarter, Section 21, Township 51
North of Range 13 West of the Fourth Principal Meridian.
As currently embodied in Certificate of Title # 244068 (torrens
property)

Parcel Identification Number 415-0010-06160

Rights to be acquired:

A 78.00 foot wide PERMANENT EASEMENT for Highway
purposes over, under, and across the above described property.
Said Easement being 78.00 feet to the left of the following
described line:

Commencing at the east quarter corner of Section 21, Township 51
North, Range 13 West and assuming the east to west quarter
section line bears South 89 degrees 28 minutes 28 seconds West;
thence along said quarter section line 2,658.62 feet to the northeast
corner of the Northeast Quarter of the Southwest Quarter of
Section 21; thence North 00 degrees 09 minutes 47 seconds West
a distance of 0.17 feet to the point of beginning; thence South 89

degrees 29 minutes 39 seconds West a distance of 100.00 feet and there terminating.

TOGETHER WITH A 50.00 foot wide PERMANENT EASEMENT for Highway purposes over, under, and across the first above described property. Said Easement being 50.00 feet to the left of the following described line:

Beginning at the terminus of the above described line; thence continue South 89 degrees 29 minutes 39 seconds West a distance of 295.00 feet and there terminating.

Described permanent easement contains approximately 0.52 acre, of which 0.30 acre is existing roadway and 0.22 acre is new highway right of way.

AND TOGETHER with a TEMPORARY CONSTRUCTION EASEMENT over two strips of land southerly of and adjoining the above described strip:
one strip being 85.00 feet in width and lying between lines drawn perpendicular to the highway centerline from engineer's stations 208+00 and 209+00; and the second being 20.00 feet in width and lying between the east property line and a line drawn perpendicular to the highway centerline from engineer's station 209+00.

Described Temporary Easement contains approximately 0.24 acre and shall expire on December 31, 2015.

Parcel 2

Owners and Interests:

James B. Atkinson and Jeanne R. Atkinson,
husband and wife,
as joint tenants
2985 Strand Road
Duluth, MN 55804

BMO Harris Bank, N.A.
as mortgagee
111 West Monroe Street
Chicago, IL 60603

M&I Marshall & Ilsley Bank
As mortgagee
PO Box 5160
Appleton, WI 54912-5160

Countrywide Bank, N.A.
As mortgagee
PO Box 67009
Dallas, TX 75267-0009

Property Legal Description:

The westerly 450.00' of the following described land: Beginning at the NW corner of the S 1/2 of NE 1/4 of Sec 21 T51 R 13 W running thence S on the section line to the SW corner of said S 1/2 Sec of NE 1/4 of said Sec 21, thence E on the 1/2 Sec line to the center of the main channel of Lester River as the same flows thru said lands, thence following the center main channel of said river Nly according to the meandering to the N line of said S 1/2 of NE 1/4 of said Sec 21 thence W to the place of beginning. Containing 13.7 acres more or less.

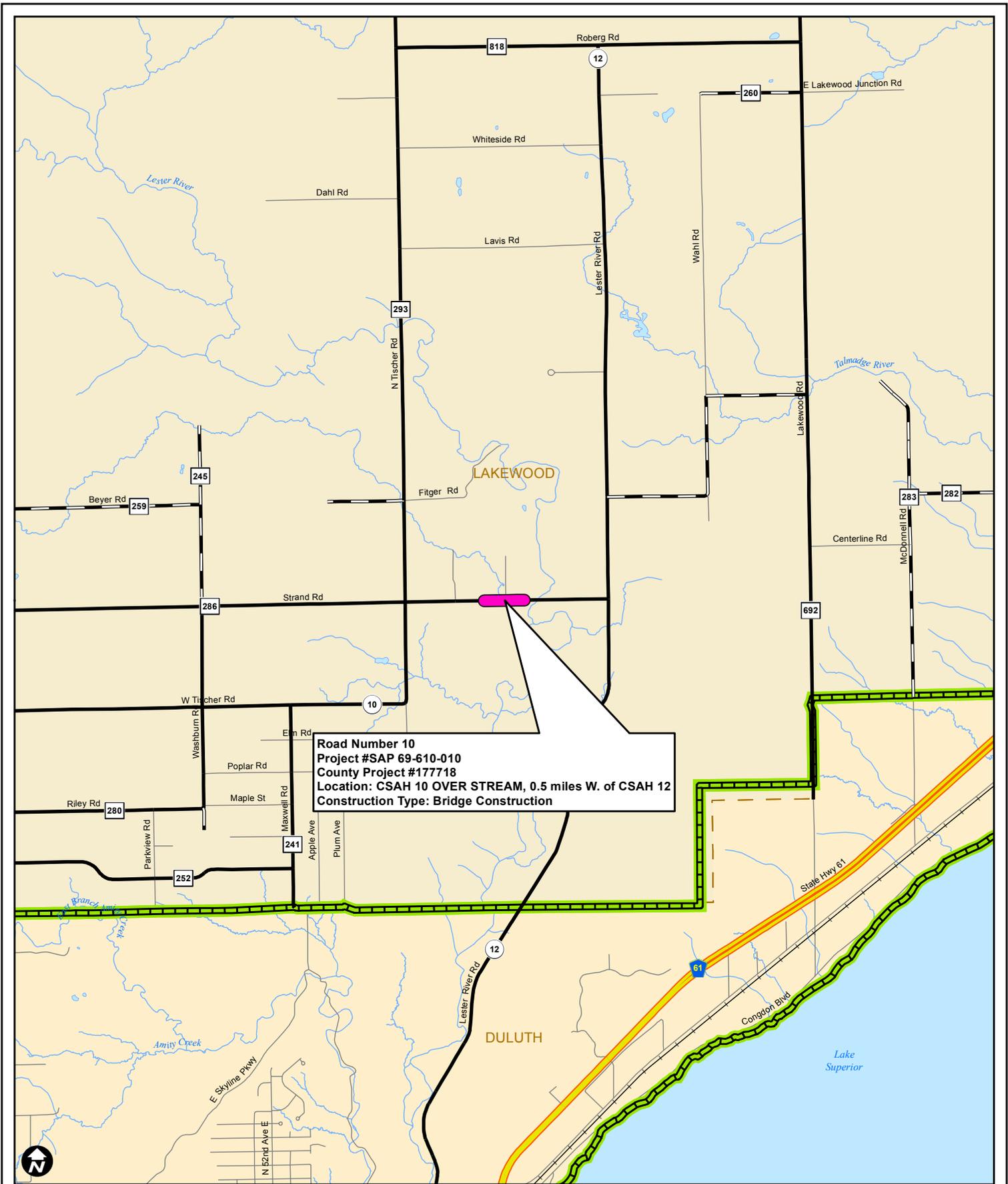
Parcel Identification Number 415-0010-06095

Rights to be acquired:

A PERMANENT EASEMENT for Highway purposes over, under, and across the westerly 185.00 feet of the southerly 50.00 feet of the above described property as measured at right angle to the south property line.

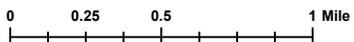
Described easement contains approximately 0.21 acre, of which 0.14 acre is existing roadway and 0.07 acre is new highway right of way.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board, pursuant to Minn. Stat. Chapter 163.02 et.al., authorizes the County Attorney to proceed under Minn. Stat. Chapter 117.02 et. al., to acquire the remaining necessary highway right of way by condemnation proceedings, payable from Fund 200, Agency 203001, Objects 636500, 636600, and 637500.



Road Number 10
Project #SAP 69-610-010
County Project #177718
Location: CSAH 10 OVER STREAM, 0.5 miles W. of CSAH 12
Construction Type: Bridge Construction

St. Louis County 2013 Road & Bridge Construction



Map Components

- | | | |
|---------------------------------|----------------------------------|-------------------|
| 2013 Road & Bridge Construction | County/Unorg. Twp. Road - Paved | Township Boundary |
| Bridge Construction | County/Unorg. Twp. Road - Gravel | City/Town |
| Interstate Highway | Local Road/City Street | Lake |
| U.S./State Highway | Railroad | River/Stream |
| | Commissioner District | |

BOARD LETTER NO. 13 - 221

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: June 4, 2013

RE: Award of Bids: Crack/Chip Seal and Micro Surfacing (Canosia Township); Bridge Project (Proctor)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an award of bids for a crack/chip sealing and micro surfacing project in Canosia Township, and for a bridge project in Proctor.

BACKGROUND:

County staff is authorized under Resolution No. 88-0381, dated May 24, 1988, to call for bids on projects which are already included in the budget document. Bids were requested for a crack seal, chip seal, and micro surfacing project in Canosia Township, and a bridge project in Proctor, MN.

A call for bids was received by the St. Louis County Public Works Department on May 30, 2013, for the following project in accordance with the plans and specifications on file in the office of the County Highway Engineer:

- Project:** SAP 69-648-028, CP 0048-189420

Location: CSAH 48 (LaVaque Road) between CSAH 9 (Martin Road) and CSAH 35 (Schultz Road) in Canosia Township, length 4.25 miles.

Traffic: 3,028

PQI: 3.6

Construction: Crack Seal, Chip Seal, Micro Surfacing

Funding: Fund 220, Agency 220296, Object 652700

Anticipated Start Date: June 15, 2013

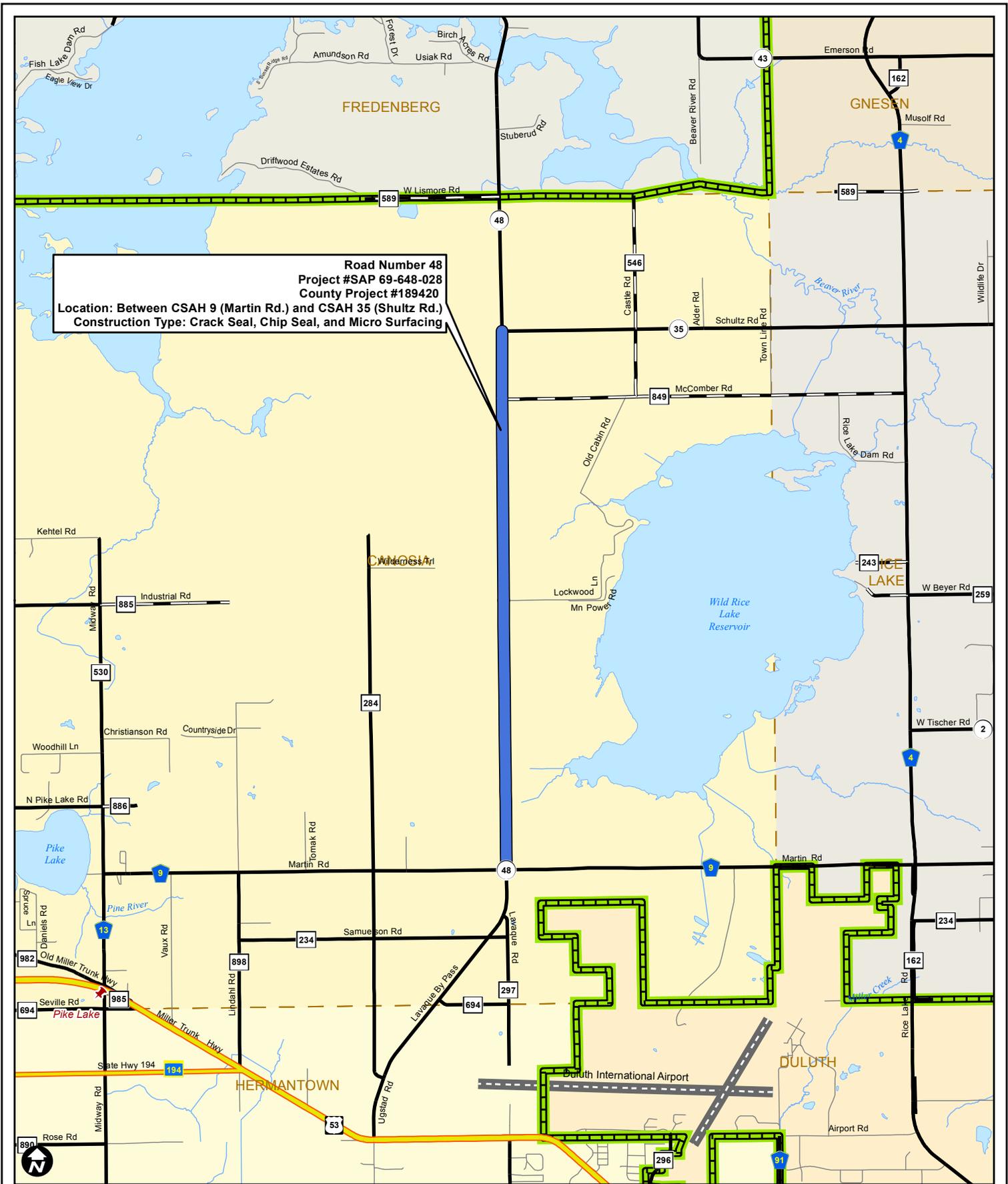
Anticipated Completion Date: August 23, 2013

Engineer's Estimate: To be provided after bid opened

2. **Project:** SAP 69-598-041, CP 0284-177705 (Storm)
Location: CR 284 (Ugstad Road) between CSAH 11 (Stark Road) and CN Railyard, in Proctor, MN, length 0.02 mi.
Traffic: 5
PQI: N.A.
Construction: Approach Grading, Bituminous Paving and Bridge 69J97 and Approaches
Funding: Fund 225, Agency 177705, Object 652706
Anticipated Start Date: June 11, 2013
Anticipated Completion Date: September 16, 2013
Engineer's Estimate: To be provided after bid opened

RECOMMENDATION:

Bids were opened on May 30. The County Board will be provided bid results and recommendations for consideration at the June 4 Committee of the Whole meeting.

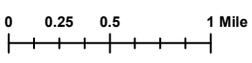


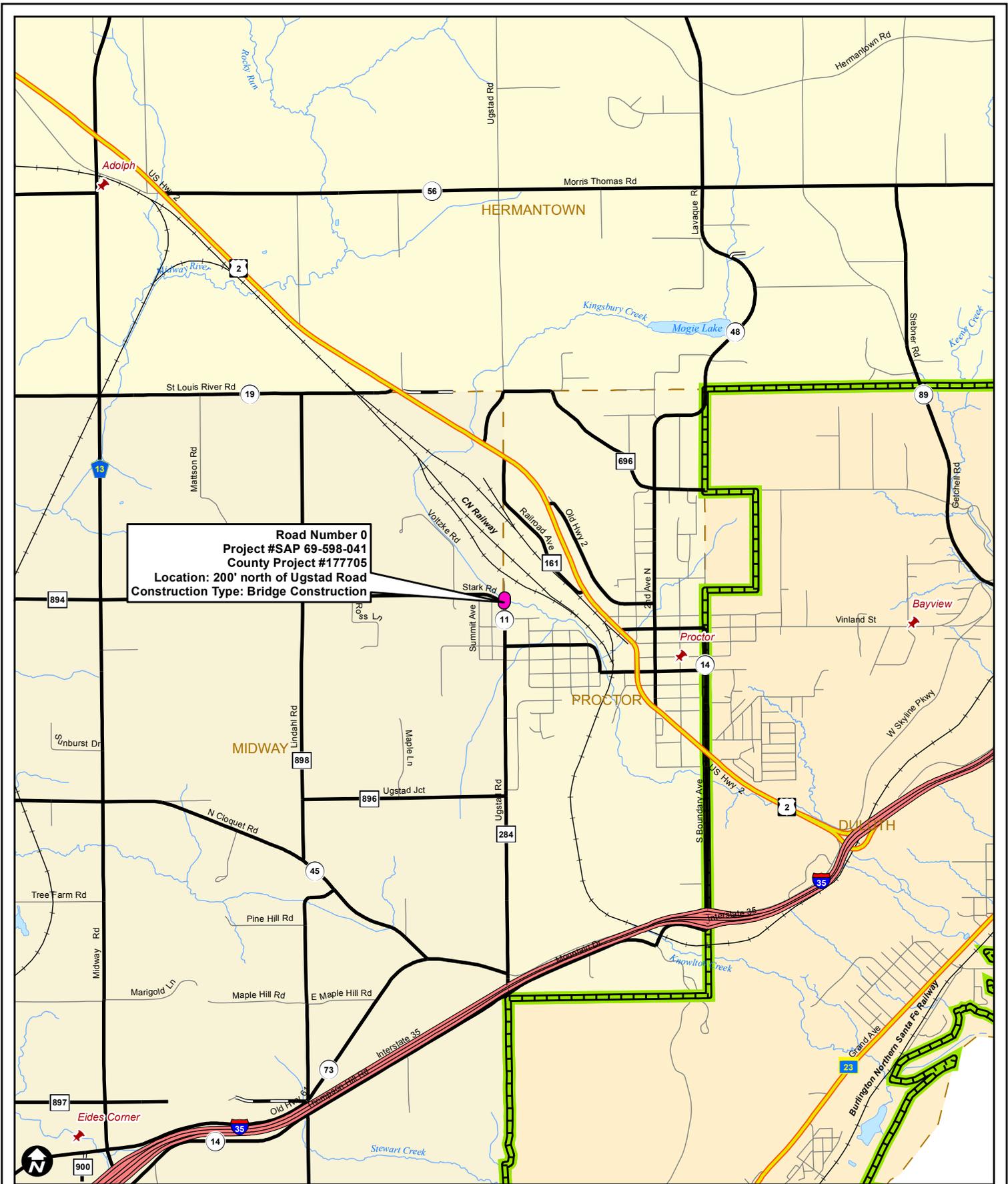
Road Number 48
Project #SAP 69-648-028
County Project #189420
Location: Between CSAH 9 (Martin Rd.) and CSAH 35 (Shultz Rd.)
Construction Type: Crack Seal, Chip Seal, and Micro Surfacing

St. Louis County 2013 Road & Bridge Construction

Map Components

2013 Road & Bridge Construction	County/Unorg. Twp. Road - Paved	Township Boundary
Crack Seal, Chip Seal, & Micro Surfacing	County/Unorg. Twp. Road - Gravel	City/Town
Interstate Highway	Local Road/City Street	Lake
U.S./State Highway	Railroad	River/Stream
	Commissioner District	



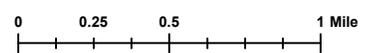


Road Number 0
Project #SAP 69-598-041
County Project #177705
Location: 200' north of Ugstad Road
Construction Type: Bridge Construction

St. Louis County 2013 Road & Bridge Construction

Map Components

- | | | |
|---------------------------------|----------------------------------|-------------------|
| 2013 Road & Bridge Construction | County/Unorg. Twp. Road - Paved | Township Boundary |
| Bridge Construction | County/Unorg. Twp. Road - Gravel | City/Town |
| Interstate Highway | Local Road/City Street | Lake |
| U.S./State Highway | Railroad | River/Stream |
| | Commissioner District | |



BOARD LETTER NO. 13 - 222

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 3

BOARD AGENDA NO.

DATE: June 4, 2013

RE: Establishment of No Parking Zone
on CSAH 6/Maple Grove Road
(Hermantown)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to establish a no parking zone on both sides of County State Aid Highway (CSAH) 6 (Maple Grove Road) from Stebner Road to the entrance of Stebner Park, all within the city of Hermantown.

BACKGROUND:

St. Louis County received a request from the Hermantown Youth Soccer Association to establish a no parking zone on Maple Grove Road between Stebner Road and the entrance of Stebner Park. During soccer games at the park, it has been observed that the shoulders on both sides of Maple Grove Road are utilized as overflow parking. Children have also been observed running across Maple Grove Road to and from the parked vehicles.

The Public Works Department understands that the Hermantown Youth Soccer Association has considered working with Hermantown Community Church to use the church's parking lot when overflow parking is needed. The Public Works Department has reviewed this issue and has determined that a no parking zone is warranted for this location. The Hermantown City Council adopted Resolution No. 2013-59 (attached) requesting the establishment of this no parking zone.

In addition to the no parking zone, the Public Works Department plans to install a right turn lane during the summer of 2013 for eastbound traffic on Maple Grove Road to support vehicles turning into Stebner Park.

RECOMMENDATION:

It is recommended that the St. Louis County Board establish a no parking zone for both sides of Maple Grove Road from Stebner Road to the entrance of Stebner Park, all within the city of Hermantown.

Establishment of No Parking Zone on CSAH 6/Maple Grove Road (Hermantown)

BY COMMISSIONER _____

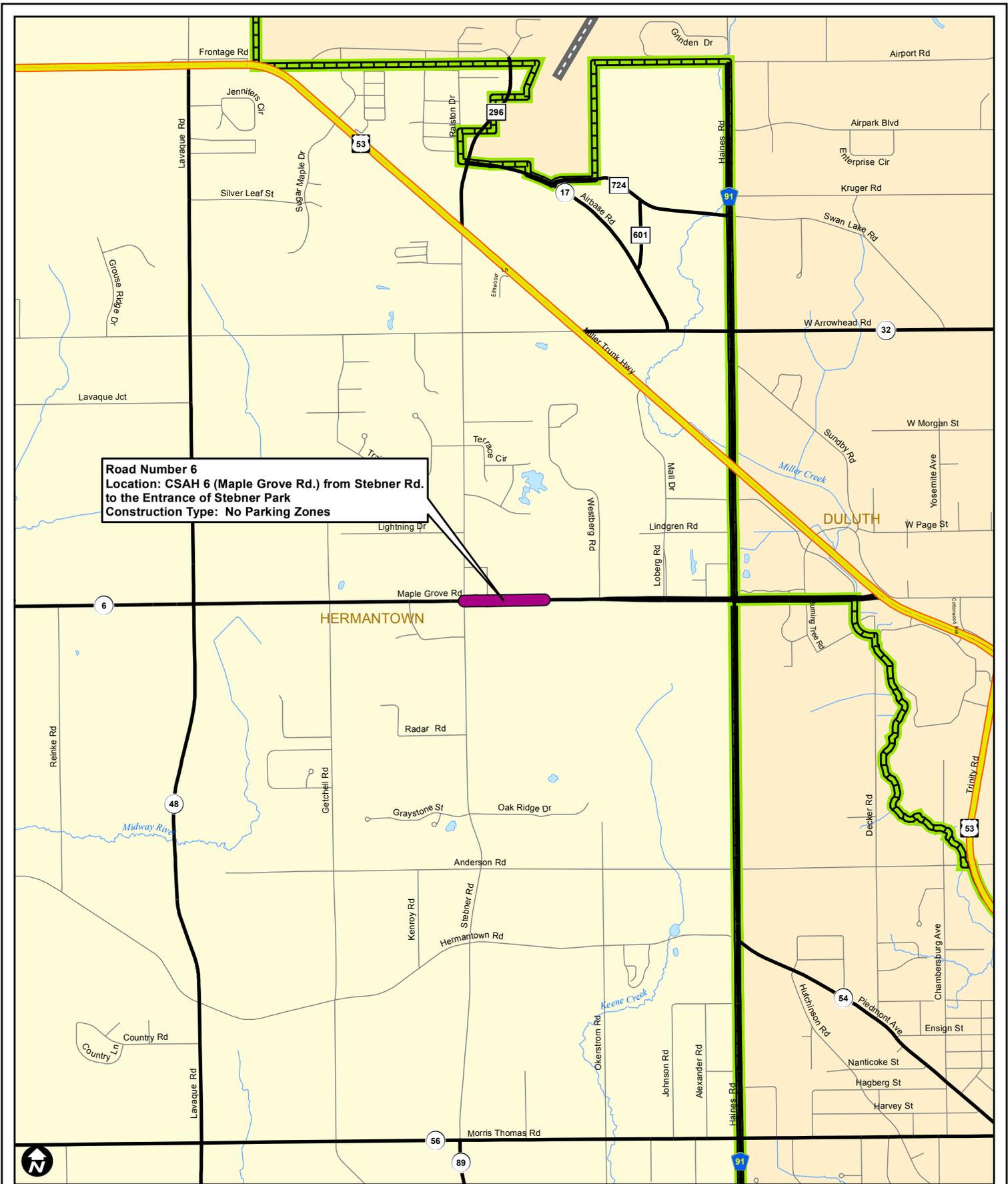
WHEREAS, Overflow parking onto County State Aid Highway (CSAH) 6 (Maple Grove Road) is generated by soccer games at Stebner Park; and

WHEREAS, The Hermantown Youth Soccer Association has requested a no parking zone on both sides of CSAH 6/Maple Grove Road from Stebner Road to the entrance of Stebner Park; and

WHEREAS, The Hermantown City Council adopted Resolution No. 2013-59 requesting this no parking zone; and

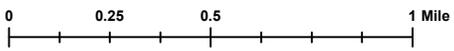
WHEREAS, The St. Louis County Public Works Department has reviewed this issue and has determined that a no parking zone is warranted at this location.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board establishes a no parking zone on both sides of County State Aid Highway 6/Maple Grove Road from Stebner Road to the entrance of Stebner Park in Hermantown, MN.



Road Number 6
Location: CSAH 6 (Maple Grove Rd.) from Stebner Rd. to the Entrance of Stebner Park
Construction Type: No Parking Zones

St. Louis County 2013 Road & Bridge Construction



Map Components

- 2013 Road & Bridge Construction**
- No Parking Zone
 - Interstate Highway
 - U.S./State Highway

- County/Unorg. Twp. Road - Paved
- County/Unorg. Twp. Road - Gravel
- Local Road/City Street
- Railroad
- Commissioner District

- Township Boundary
- City/Town
- Lake
- River/Stream



Hermantown Youth Soccer Association
23 W Central Entrance #318
Duluth, MN 55811
www.hermantownsoccer.com

St. Louis County Board
Attn: Commissioner Pete Stauber
100 N. 5th Ave W
Duluth, MN 55802

May 6, 2013

Re: Parking on Maple Grove

Dear Commissioner Stauber,

As many of you have probably noticed, Stebner Park continues to grow in numbers of families using the facilities during the Spring and Summer months each year. Along with this steady growth comes a need for changes to how the park users access the facilities.

Although we have a large parking lot which should be suitable to accommodate all of the users at any given time, more and more people are choosing to park along the side of Maple Grove Road and access the park from there due to the close proximity to a couple of the fields. There are many days/nights of the week where there are cars parked on both sides the entire width of the park.

As convenient as this may be for many, the soccer association feels that the threat of an automobile/pedestrian accident happening is far too great. Most vehicles arriving at the park are carrying at least one child and many have more. All it would take is for a soccer ball to bounce out of the back door and a child taking a step to grab it and we would have a horrible outcome. With the speed limit at 50 mph along that stretch, it would be very hard for a driver to react to that situation, or to a child darting out from behind a car to cross the street when all they are thinking about is getting on the field and sinking the ball deep in the net. Goooooaaaaaall!

HYSA is requesting that no parking be allowed on either side of Malpe Grove Road between the church entrance and the park entrance. I for one will find it less convenient, but think it will be well worth the little longer walk if it means increased safety for our players and community. We believe it is just a matter of time before an accident happens that could have been prevented.

Sincerely,

A handwritten signature in black ink that reads "Ross Bjorlin". The signature is written in a cursive style with a large, sweeping "R" and "B".

Ross Bjorlin
HYSA Vice President

Cc: Brandon Jenny, HYSA President

Mayor
Wayne Boucher

Administrator
John Mulder

Councilors
John Geissler
Darlene Koski
Gloria Nelson
Brad Tafs



5105 Maple Grove Road Hermantown, Minnesota 55811
Phone: 218-729-3600 / Fax: 218-729-3620
Website: www.hermantownmn.com

May 22, 2013

St. Louis County Public Works
Vic Lund, Traffic Engineer
4787 Midway Road
Duluth, MN 55811

Dear Mr. Lund:

Enclosed please find a copy of the City of Hermantown Resolution 2013-59, Supporting the Request of St. Louis County to establish No Parking Zones along Maple Grove Road for your records.

Sincerely,



Deborah Lund, CMC
City Clerk

/dll

Enc.

Office of City Clerk
Hermantown, MN
DEBORAH LUND, City Clerk

RESOLUTION NO. 2013-59

**RESOLUTION SUPPORTING REQUEST OF ST. LOUIS COUNTY TO ESTABLISH NO
PARKING ZONES ALONG MAPLE GROVE ROAD FROM STEBNER ROAD TO
STEBNER PARK IN THE CITY OF HERMANTOWN**

Motion made by Councilor Koski, seconded by Councilor Nelson to adopt Resolution 2013-59, Resolution Supporting Request Of St. Louis County To Establish No Parking Zones Along Maple Grove Road From Stebner Road To Stebner Park In The City Of Hermantown. Roll Call: Councilors Geissler, Koski, Nelson, Tafs, Mayor Boucher, aye. Motion carried.

I, Deborah Lund, City Clerk of the City of Hermantown, Minnesota, do hereby certify that I have compared the annexed copy of Resolution passed by the City Council of the City of Hermantown on the 20th day of May 2013, with the original in my custody as City Clerk of said City, and that the same is a true and correct transcript therefrom.

In Witness Whereof, I have hereunto set my hand and affixed the corporate seal of said City of Hermantown, the 22nd day of May 2013.

DEBORAH LUND, CITY CLERK

By 
City of Hermantown, MN

Resolution No. 2013-59

RESOLUTION SUPPORTING REQUEST OF ST. LOUIS COUNTY TO
ESTABLISH NO PARKING ZONES ALONG
MAPLE GROVE ROAD FROM STEBNER ROAD TO STEBNER PARK
IN THE CITY OF HERMANTOWN

WHEREAS, during soccer games parking occurs along the Maple Grove Road from Stebner Road to Stebner Park that causes potential unsafe conditions for pedestrians and vehicles; and

WHEREAS, Maple Grove Road is under the jurisdiction of St. Louis County at the affected areas;
and

WHEREAS, the City Council of the City of Hermantown supports no parking zones established at certain areas in the vicinity of the Maple Grove Road from Stebner Road to Stebner Park as requested by the County.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hermantown, Minnesota as follows:

1. The City Council supports St. Louis County's request to establish no parking zones along Maple Grove Road from Stebner Road to Stebner Park.

Councilor Koski introduced the foregoing resolution and moved its adoption.

The motion for the adoption of such resolution was seconded by Councilor Nelson and, upon a vote being taken thereon the following voted in favor thereof:

Councilors Geissler, Koski, Nelson, Tafs, Mayor Boucher, aye
and the following voted in opposition thereto:

None

WHEREUPON, such resolution was declared duly passed and adopted.

BOARD LETTER NO. 13 - 223

FINANCE & BUDGET COMMITTEE NO. 4

BOARD AGENDA NO.

DATE: June 4, 2013
FROM: Kevin Z. Gray
County Administrator
Tony Mancuso, Director
Property Management
RE: Project Change Order - Virginia
Courthouse Remodel and Addition

RELATED DEPARTMENT GOAL:

To provide safe, secure, efficient, and code compliant facilities and facility operations.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a project change order for the Virginia Courthouse addition project.

BACKGROUND:

The Virginia Courthouse was overcrowded, had critical security issues, an obsolete HVAC and mechanical infrastructure, inefficient shell and windows, and no energy management system. The 2010A bond project package includes remodeling, energy upgrades, window replacement, and a new addition for the courthouse approved by County Board Resolution No. 10-480, dated October 5, 2010. This project completes the Virginia Courthouse long term master space plan and brings the facility up to date for building safety, building code, and current efficiency standards.

The project has been underway since November, 2011 and is now in final stages of completion. This change order is a culmination of two change orders with 11 separate change requests for a variety of issues from life safety code changes, State Courts change requests, HVAC changes to accommodate low city water pressures and water temperature issues, relocation of electrical feeders per code officials, additional signs, the addition of floor tile per Sheriff's Office request, prepare under-floor surface for new flooring (unknown condition), installation of replacement heating components that could not be reused, additional electrical outlets, data drops, and painting from county departments.

This change order request of \$52,278.06 puts the total contract cost at \$5,874,630.76. Property Management deems this request valid, equitable, accurate, and appropriate.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize necessary change orders for the Virginia Courthouse remodel and addition project. Funding is available in Fund 400, Agency 400033.

Project:	Virginia Courthouse Remodel/New Addition	
Initial Contractor Bid: Max Gray Construction, Hibbing, MN	\$5,706,800	Approved County Board Resolution 11-549
Previous change orders/fee adjustment	\$45,769.21	N/A
Previous change order	\$69,783.49	Approved County Board Resolution 12-603
Current change order request	\$52,278.06	
Contract Total	\$5,874,630.76	

**Project Change Order – Virginia Courthouse
Remodel and Addition**

BY COMMISSIONER _____

WHEREAS, The 2010A bond project package includes remodeling, energy upgrades, window replacement, and new addition for the courthouse in Virginia, MN, approved by County Board Resolution No. 10-480, dated October 5, 2010; and

WHEREAS, This project will complete the Virginia Courthouse long term master space plan and bring the facility up to date for building safety, building code, and current efficiency standards; and

WHEREAS, The Virginia Courthouse remodeling and addition project began in 2011 is nearing completion and a change order is necessary for unforeseen work needed to comply with life safety code changes, State Courts change requests and other small adjustments to HVAC, electrical feeders, heaters, outlets, data drops and painting.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a project change order adjustment for the Virginia Courthouse remodel and addition in the amount of \$52,278.06 to Max Gray Construction, Hibbing, MN, payable from Fund 400, Agency 400033.