



**COMMITTEE OF THE WHOLE AGENDA**  
**Board of Commissioners, St. Louis County, Minnesota**

**March 12, 2013**

**Immediately following the Board Meeting, which begins at 9:30 A.M.**  
**Commissioners' Conference Room, St. Louis County Courthouse, Duluth, MN**

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**CONSENT AGENDA:**

*All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.*

**Minutes of February 26, 2013**

**Health & Human Services Committee – Commissioner Stauber, Chair**

1. Approve CY 2013 Mental Health Contracts with Human Development Center and Rescind County Board Resolution No. 12-670 [13-87]

**Environment & Natural Resources Committee – Commissioner Nelson, Chair**

2. Award of Bid: Broadcast Application of Herbicides [13-88]
3. Cancellation of Contract for Purchase of State Tax Forfeited Land – Adams [13-89]
4. Cancellation of Contract for Purchase of State Tax Forfeited Land – Kishel [13-90]

**Finance & Budget Committee – Commissioner Raukar, Chair**

5. Abatement List for Board Approval [13-91]

**Public Safety & Corrections Committee – Commissioner O'Neil, Chair**

6. Application and Acceptance of 2013 Boat and Water Safety Grant [13-92]
7. Amendment to the 2010 Interoperable Communications Grant for Training [13-93]

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**REGULAR AGENDA:**

*For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.*

**Health & Human Services Committee – Commissioner Stauber, Chair**

1. **Appointments to the Public Health and Human Services Advisory Committee [13-94]**  
Resolution appointing citizens to serve three year terms on the Public Health and Human Services Advisory Committee beginning January 1, 2013 and ending December 31, 2015.
2. **Family Homeless Prevention and Assistance Program Grant Application [13-95]**  
Resolution authorizing a grant application for up to \$900,000 to the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program for the 2013-15 biennium.
3. **Financial Assistance Division Trainer Position [13-96]**  
Resolution authorizing the reallocation of an Information Specialist 1 position to a Financial Assistance Division Trainer position in the Public Health and Human Services Department.

**Public Works & Transportation Committee – Commissioner Forsman, Chair**

1. **Award of Bids – Shouldering Contract for Storm Damage in Southwestern St. Louis County and Culvert Replacement, Reclamation and Overlay on CSAH 16 (Hibbing) [13-97]**  
Resolutions awarding bids for shouldering replacement in southwestern St. Louis County and culvert, reclamation and overlay on CSAH 16 to low bidder Hawkinson Construction., Inc., Grand Rapids, MN.

2. **Award of Bids – Reclaim and Overlay Projects in Unorganized Townships 60-18 and 60-19 and Bridge Project in Embarrass Township [13-98]**  
The call for bids is scheduled for March 7. The bid results and resolutions for consideration will be provided at the March 12 Committee of the Whole Meeting.

**Finance & Budget Committee – Commissioner Raukar, Chair**

1. **2012 Land and Minerals Department Proceeds Apportionment [13-99]**  
Resolution apportioning the 2012 Land and Minerals Department proceeds according to relevant statutes.

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**COMMISSIONER DISCUSSION ITEMS AND REPORTS:**

*At this time, Commissioners may introduce items for discussion or report on past and future activities.*

**ADJOURNED:**

**NEXT COMMITTEE OF THE WHOLE MEETING DATES:**

<b>March 26, 2013</b>	<b>Public Works Facility, 2210 East Sheridan Street, Ely, MN</b>
<b>April 2, 2013</b>	<b>Commissioners' Conference Room, Courthouse, Duluth, MN</b>
<b>April 9, 2013</b>	<b>Canosia Town Hall, 4896 Midway Road, Duluth, MN</b>

**BARRIER FREE:** *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

# COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

Tuesday, February 26, 2013

Location: Hibbing City Council Chambers, City Hall, Hibbing, Minnesota

Present: Commissioners Jewell, O'Neil, Forsman, Stauber, Nelson, Raukar, and Chair Dahlberg

Absent: None

Convened: Chair Dahlberg called the meeting to order at 10:29 a.m.

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## CONSENT AGENDA

Raukar/O'Neil moved to approve the consent agenda. (7-0)

- Minutes of February 12, 2013
  - Addendum to Community Health Board Joint Powers Agreement [13-65]
  - FY 2013 Safe Havens Grant Program Continuation Grant Application [13-66]
  - State Tax Forfeited Leases - Lake County [13-67]
  - Reinstatement of Contract for Repurchase of State Tax Forfeited Land – Lundberg [13-68]
  - Rescind St. Louis County Board Resolution No. 13-84 [13-69]
  - Public Land Survey Monumentation Reimbursement Program Policy [13-70]
  - Purchase of Pressure Washers [13-71]
  - Agreement with City of Eveleth for the Reconstruction of CSAH 146 and 147/Jones Street [13-72]
  - Agreement with City of Eveleth for Lighting Construction and Maintenance – CSAH 142/Grant Avenue, and 146 and 147/Jones Street [13-73]
  - Amendment to Federal Railroad Administration Grant Contract Between MnDOT and St. Louis County – Rail Alliance Environmental Study (NLX Project) [13-74]
  - Amendment to Agreement for Environmental Study Pass Through Funding Between St. Louis County and the Minneapolis-Duluth/Superior Passenger Rail Alliance (NLX Project) [13-75]
  - Food Services Contract for the Hibbing and Virginia Lockup Facilities [13-76]
  - Establish Public Hearing to Consider Imposing the Remainder of Penalties for Liquor Law Violation – Polley's Resort, Unorganized Township 63-17 – March 26, 2013, 9:40 a.m., Ely Public Works Facility, Ely, MN [13-77]
  - Establish Public Hearing to Consider Allegations of Liquor Law Violations – Polley's Resort, Unorganized Township 63-17 – March 26, 2013, 9:45 a.m., Ely Public Works Facility, Ely, MN [13-78]
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## **REGULAR AGENDA**

### **Environment & Natural Resources**

Nelson/Raukar moved to authorize the appropriate county officials to execute contracts with JPJ Engineering, Inc., Bear Island Surveying, Inc., S.E.H., SALO Engineering and Hayes Surveying and Mapping, and Northern Lights Surveying Co. for shoreland lease surveys. [13-79] After further discussion, the motion passed. (7-0)

### **Public Works & Transportation**

Stauber/Forsman moved to authorize the award bid as follows: SAP 69-030(low)/SAP 69-030-025, CP 16534 (Storm) to Northland Constructors of Duluth, LLC, in the amount of \$486,988.00 for road shouldering at various sites in south St. Louis County to repair damage related to the June 2012 storm event. Forsman/Nelson moved to award a second bid as follows: MP 525-153275(low), CP 153275, MP 9228-0142878(tied), and MP 0221-142846(tied) to Northland Constructors of Duluth, LLC, in the amount of \$903,024.45 for a reclaim and overlay project in Unorganized Township 57-16 and Biwabik Township. [13-80] After further discussion, the motions passed. (7-0)

### **Central Management & Inter-Governmental**

Jewell/Nelson moved to adopt the GIS Principal class, Grade 23 of the Civil Service Basic Unit Pay Plan. [13-81] After further discussion, the motion passed. (7-0)

Jewell/O'Neil moved to amend the Sick Leave Reserve Fund Policy. [13-82] After further discussion, the motion passed. (7-0)

Jewell/Raukar moved to approve the 2013 revised Affirmative Action Plan. [13-83] After further discussion, the motion passed. (7-0)

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## **COMMISSIONER DISCUSSION ITEMS**

Commissioner Nelson attended the State of Minnesota Legislative session on February 21, 2013 to discuss the mining permitting issue. Discussion next week at the legislature will be the relocation of Highway 53, stated Commissioner Nelson.

Commissioner O'Neil discussed the impact of the Superior Babies program and shared his first-hand experience with fetal alcohol syndrome.

Commissioner Forsman offered a heads up that at the March 12, 2013, County Board meeting, the Highway 169 Task Force will be discussed and a possible resolution will be on the table. Commissioner Forsman will attend NACO in Washington, DC where the permitting issue is to be discussed.

Commissioner Raukar invited everyone to tour the Hibbing Historical Museum.

Commissioner Jewell gave an account where juvenile records had been released during a background check causing a young person to lose a scholarship. Commissioner Jewell asked that Commissioners keep this subject on their radars and support the closing of these records.

Commissioner Stauber thanked Commissioner O'Neil for his passion in his causes. Commissioner Stauber wished all student athletes the best of luck in the Minnesota State Hockey Tournament.

Chair Dahlberg thanked the Commissioners for last week's workshop. Chair Dahlberg asked the Commissioners for hot-topic subjects on the "Big Three: Public Works, PHHS and Public Safety" for future workshops.

At 12:08 p.m., Jewell/Nelson moved to adjourn the committee of the whole meeting. (7-0)

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Chris Dahlberg, Chair of the County Board

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Roberta Museta, Clerk of the County Board

# BOARD LETTER NO. 13 - 87

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

**DATE:** March 12, 2013

**RE: Approve CY 2013 Mental Health  
Contracts with Human  
Development Center and  
Rescind County Board  
Resolution No. 12-670**

**FROM:** Kevin Z. Gray  
County Administrator

**Ann M. Busche, Director  
Public Health & Human Services**

## **RELATED DEPARTMENT GOAL:**

Children will be born healthy, live a life free from abuse and neglect, and will have a permanent living arrangement. Parents will be emotionally and financially able to provide for their children. Adults will live in the least restrictive living arrangement that meets their health and safety needs.

## **ACTION REQUESTED:**

The St. Louis County Board is requested to rescind County Board Resolution No. 12-670 to correct the number of clients to be served for Children's Mental Health-Targeted Case Management (MH-TCM) services.

## **BACKGROUND:**

On December 18, 2012, the St. Louis County Board adopted Resolution No. 12-670, establishing 2013 rates for mental health contracts with the Human Development Center. The resolution approved a rate of \$510 per month per client for 15 clients served each month for Children's MH-TCM services, when the service level was actually at 30 clients per month.

## **RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the CY 2013 Mental Health Contracts with Human Development Center to correct the number of clients to be served for Children's MH-TCM services to 30 cases per month, and rescind County Board Resolution No. 12-670.

**Approve CY 2013 Mental Health Contracts with Human Development Center  
and Rescind County Board Resolution No. 12-670**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Human Development Center (HDC) helps people with mental illness to remain safe and as independent as possible by providing a full range of community mental health services; and

WHEREAS, The Public Health and Human Services Department has contracted with HDC to provide needed community mental health services in southern St. Louis County for many years; and

WHEREAS, County funds must be set aside to pay the non-federal share of Medical Assistance for mental health services for residents of southern St. Louis County;

THEREFORE BE IT RESOLVED, the St. Louis County Board authorizes two agreements with HDC for the period January 1, 2013, through December 31, 2013. The county's required share is paid as indicated below:

1. Children MH-TCM contract (30 cases per month)  
\$510 per month per child  
Fund 230, Agency 232008, Object 601600
2. Adult MH-TCM contract (80 cases per month)  
\$364 per month per client  
Fund 230, Agency 232006, Object 604400

RESOLVED FURTHER, That St. Louis County Board Resolution No. 12-670, dated December 18, 2012, is hereby rescinded.



*Resolution  
of the  
**Board of County Commissioners**  
St. Louis County, Minnesota*  
*Adopted on: December 18, 2012 Resolution No. 12-670*  
*Offered by Commissioner: Sweeney*

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**CY 2013 Mental Health Contracts with Human Development Center**

WHEREAS, Human Development Center (HDC) helps people with mental illness to remain safe and as independent as possible by providing a full range of community mental health services; and

WHEREAS, the Public Health and Human Services Department has contracted with HDC to provide needed community mental health services in southern St. Louis County for many years; and

WHEREAS, county funds must be set aside to pay the non-federal share of Medical Assistance for mental health services for residents of southern St. Louis County.

NOW, THEREFORE, BE IT RESOLVED, that the St. Louis County Board authorizes two agreements with Human Development Center for the period January 1, 2013, through December 31, 2013. The county's required share is paid as indicated below:

1. Children MH-TCM contract (15 cases per month)  
\$510 per month per client  
Fund 230, Agency 232008, Object 601600
  
2. Adult MH-TCM contract (80 cases per month)  
\$364 per month per client  
Fund 230, Agency 232006, Object 604400

Commissioner Sweeney moved the adoption of the Resolution and it was declared adopted upon the following vote:

Yeas – Commissioners Jewell, Dahlberg, Forsman, Sweeney, Raukar, and Chair Nelson - 6

Nays – None

Absent – Commissioner O'Neil - 1

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STATE OF MINNESOTA  
Office of County Auditor, ss.  
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 18<sup>th</sup> day of December, A.D. 2012, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 18<sup>th</sup> day of December, A.D., 2012.

DONALD DICKLICH, COUNTY AUDITOR

By

Deputy Auditor/Clerk of the County Board

# BOARD LETTER NO. 13 - 88

ENVIRONMENT & NATURAL RESOURCES COMMITTEE  
CONSENT NO. 2

BOARD AGENDA NO.

**DATE:** March 12, 2013                      **RE:** Award of Bid: Broadcast  
Application of Herbicides

**FROM:** Kevin Z. Grey  
County Administrator

Robert Krepps, Land Commissioner  
Land and Minerals

**RELATED DEPARTMENT GOAL:**

Maintaining and improving forest health and productivity.

**ACTION REQUESTED:**

The St. Louis County Board is requested to award a contract for broadcast application of herbicide.

**BACKGROUND:**

The 2013 Land and Minerals Department budget includes funding for treatment of 1076.5 acres with ground applied herbicides for tree plantation site preparation and the release of existing conifer plantations on state tax forfeited lands. Vendors were notified of the request for bids through DemandStar. One bid was received from Future Forests Inc. of Askov, MN, for the amount of \$133,909. Purchasing Division and Land and Minerals Department staff have reviewed the bid and recommend award to Future Forests Inc.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board award the contract for the broadcast application of herbicides to Future Forests Inc. of Askov, MN, at its bid of \$133,909, payable from Fund 290, Agency 290001, and authorize the appropriate county officials to enter into a contract with Future Forests Inc., subject to approval of the County Attorney.

## Award of Bid: Broadcast Application of Herbicides

BY COMMISSIONER: \_\_\_\_\_

WHEREAS, The Land and Minerals Department plans to treat 1076.5 acres with ground applied herbicides for tree plantation site preparation and the release of existing conifer plantations on state tax forfeited lands in the summer of 2013; and

WHEREAS, The Purchasing Division solicited bids for ground application of herbicides with Future Forests Inc. of Askov, MN, submitting the only bid in the amount of \$133,909;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a contract with Future Forests Inc. of Askov, MN, for the chemical site preparation of 14 sites totaling 903 acres and the chemical release of 7 sites totaling 173.5 acres, in accordance with the specifications of Bid No. 5013, subject to approval of the County Attorney, at its bid price of \$133,909, payable from Fund 290, Agency 290001.

# BOARD LETTER NO. 13 - 89

ENVIRONMENT & NATURAL RESOURCES COMMITTEE  
CONSENT NO. 3

BOARD AGENDA NO.

**DATE:** March 12, 2013                      **RE:** Cancellation of Contract for  
Purchase of State Tax  
Forfeited Land - Adams

**FROM:** Kevin Z. Gray  
County Administrator

Robert Krepps, Land Commissioner  
Land and Minerals

Donald Dicklich  
County Auditor

**RELATED DEPARTMENT GOAL:**

Performing public services; financial return to the county and taxing districts.

**ACTION REQUESTED:**

The St. Louis County Board is requested to cancel a contract for purchase of state tax forfeited land.

**BACKGROUND:**

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. Adam Adams of Duluth, MN, has voluntarily agreed to admission of service and waiver of time to cure the default, and that the contract should be cancelled.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board approve cancellation of this contract and authorize the disposal of abandoned personal property that may remain on the site.

**Adam Adams, Duluth, MN**

Legal Description	CITY OF DULUTH LOT: 0003 BLOCK: 071 WEST DULUTH 6TH DIVISION Parcel Code: 010-4520-09510 C22090195
Purchase Price	\$7,500.00
Principal Amount Remaining	\$6,075.00
Date of Last Payment	11/9/2011
Installment Payments Not Made	\$0.00
Subsequent Del Taxes and Fees	\$0.00
Amount Needed to Cure Default	\$0.00
Insurance	N/A

**Cancellation of Contract for Purchase of State Tax Forfeited Land - Adams**

BYCOMMISSIONER \_\_\_\_\_

WHEREAS, Adam Adams of Duluth, MN, has agreed that the contract for the purchase of state tax forfeited lands should be cancelled; and

WHEREAS, The purchaser voluntarily agreed to admission of service and waiver of time to cure default to the State of Minnesota for land legally described as:

CITY OF DULUTH  
LOT: 0003 BLOCK: 071  
WEST DULUTH 6TH DIVISION  
Parcel Code: 010-4520-09510  
C22090195

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owner(s) of the property will be notified by posting of property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land by Adam Adams of Duluth, MN, listed on file in Country Board File No.\_\_\_\_\_, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Board authorizes the County Auditor to dispose of abandoned personal property from the above described state tax forfeited property.

NOTICE OF CANCELLATION OF CONTRACT OF  
PURCHASE/REPURCHASE CONTRACT

ADMISSION OF SERVICE AND WAIVER  
OF TIME TO CURE DEFAULT

Service of one copy of a Notice of Cancellation of Purchase/Repurchase of Contract No. C22090195 is hereby admitted this 22<sup>nd</sup> day of JANUARY, 2013. I, Adam D. Adams, do hereby waive the 60 day period to cure default and agree that said contract for lands legally described as CITY OF DULUTH, LOT 3, BLOCK 71, WEST DULUTH 6TH DIVISION, shall be cancelled. Contract No. C22090195 was recorded as Document # 01138040 on 06/24/2010. 10-4520-9510



Signature

Adam D. Adams

(Print Name)

Spouse's Signature

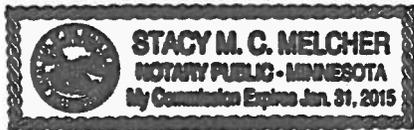
(Print Name)

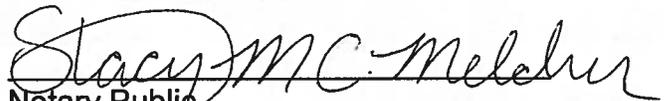
STATE OF MINNESOTA )

:ss

COUNTY OF ST. LOUIS )

Subscribed and sworn to before me this 22<sup>nd</sup> day of January, 2013,  
by Adam Dale Adams, purchaser(s).



  
Notary Public

This instrument was drafted by:

St. Louis County Attorney  
100 N. 5<sup>th</sup> Ave. W., #501  
Duluth MN 55802-1298



# St. Louis County Land Department Tax Forfeited Land Sales

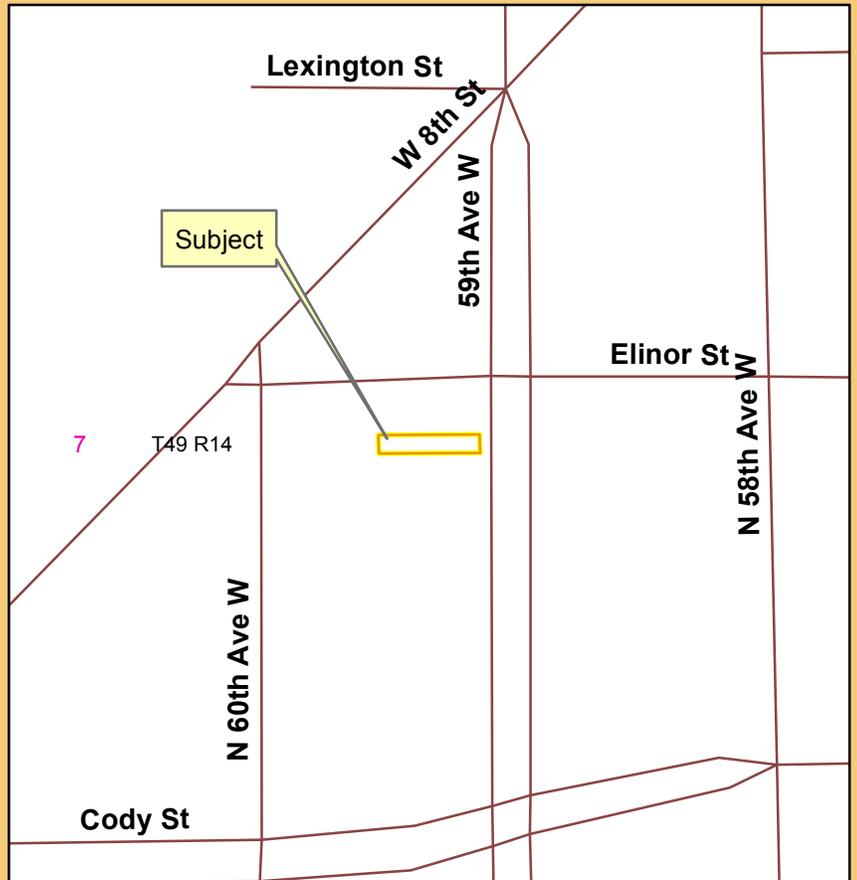
## Cancellation of Contract

Legal : CITY OF DULUTH  
LOT: 0003 BLOCK:071  
WEST DULUTH 6TH DIVISION

Parcel Code : 010-4520-09510

LDKEY : 58365

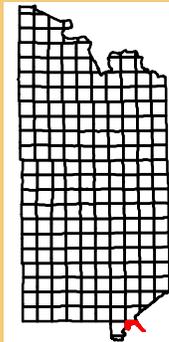
Address: 641 N 59TH AVE W  
Duluth 55807



City of Duluth      Sec: 7 Twp: 49 Rng: 14

### Commissioner District # 3

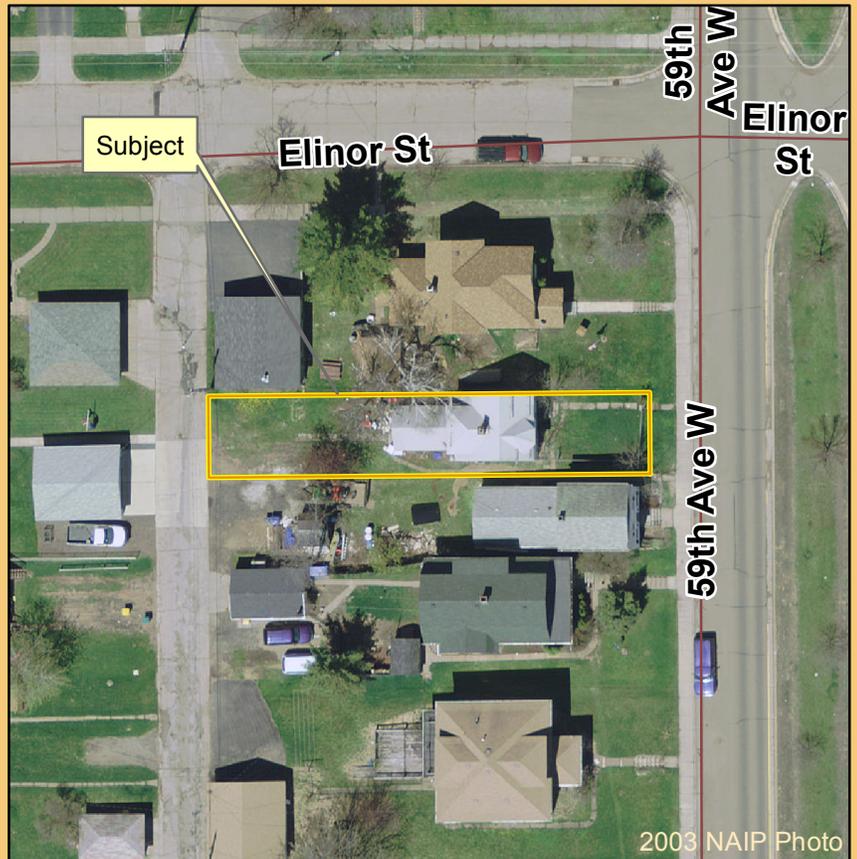
- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
Land Department**  
*Spring 2012*



2003 NAIP Photo

# BOARD LETTER NO. 13 - 90

ENVIRONMENT & NATURAL RESOURCES COMMITTEE  
CONSENT NO. 4

BOARD AGENDA NO.

**DATE:** March 12, 2013                      **RE:** Cancellation of Contract for  
Purchase of State Tax  
Forfeited Land - Kishel

**FROM:** Kevin Z. Gray  
County Administrator

Robert Krepps, Land Commissioner  
Land and Minerals

Donald Dicklich  
County Auditor

**RELATED DEPARTMENT GOAL:**

Performing public services; financial return to the county and taxing districts.

**ACTION REQUESTED:**

The St. Louis County Board is requested to cancel a contract for purchase of state tax forfeited land.

**BACKGROUND:**

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. Tammy and Bud Kishel of Virginia, MN, have voluntarily agreed to admission of service and waiver of time to cure the default, and that the contract should be cancelled.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board approve cancellation of this contract and authorize the disposal of abandoned personal property that may remain on the site.

**Tammy and Bud Kishel, Virginia, MN**

Legal Description	CITY OF MT IRON LOT: 0008 and NLY 62 FT of LOT 9 BLOCK:007 MERRITTS 1ST ADDITION TO MOUNTAIN IRON Parcel Code: 175-0020-00840, 855 C22090101
Purchase Price	\$8,600.00
Principal Amount Remaining	\$6,192.00
Date of Last Payment	01/27/2012
Installment Payments Not Made	\$0.00
Subsequent Del Taxes and Fees	\$0.00
Amount Needed to Cure Default	\$0.00
Insurance	N/A

**Cancellation of Contract for Purchase of State Tax Forfeited Land - Kishel**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Tammy and Bud Kishel of Virginia, MN, have agreed that the contract for the purchase of state tax forfeited lands should be cancelled; and

WHEREAS, The purchasers voluntarily agreed to admission of service and waiver of time to cure default to the State of Minnesota for land legally described as:

CITY OF MT IRON  
LOT: 0008 and NLY 62 FT of LOT 9 BLOCK:007  
MERRITTS 1ST ADDITION TO MOUNTAIN IRON  
Parcel Code: 175-0020-00840, 855  
C22090101

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owner(s) of the property will be notified by posting of property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land by Tammy and Bud Kishel of Virginia, MN listed on file in Country Board File No.\_\_\_\_\_, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Board authorizes the County Auditor to dispose of abandoned personal property from the above described state tax forfeited property.



CITY OF MT IRON, LOT: 0008, also NLY 62 FT of LOT: 0009, BLOCK:  
007, MERRITTS 1ST ADDITION TO MOUNTAIN IRON



# St. Louis County Land Department Tax Forfeited Land Sales

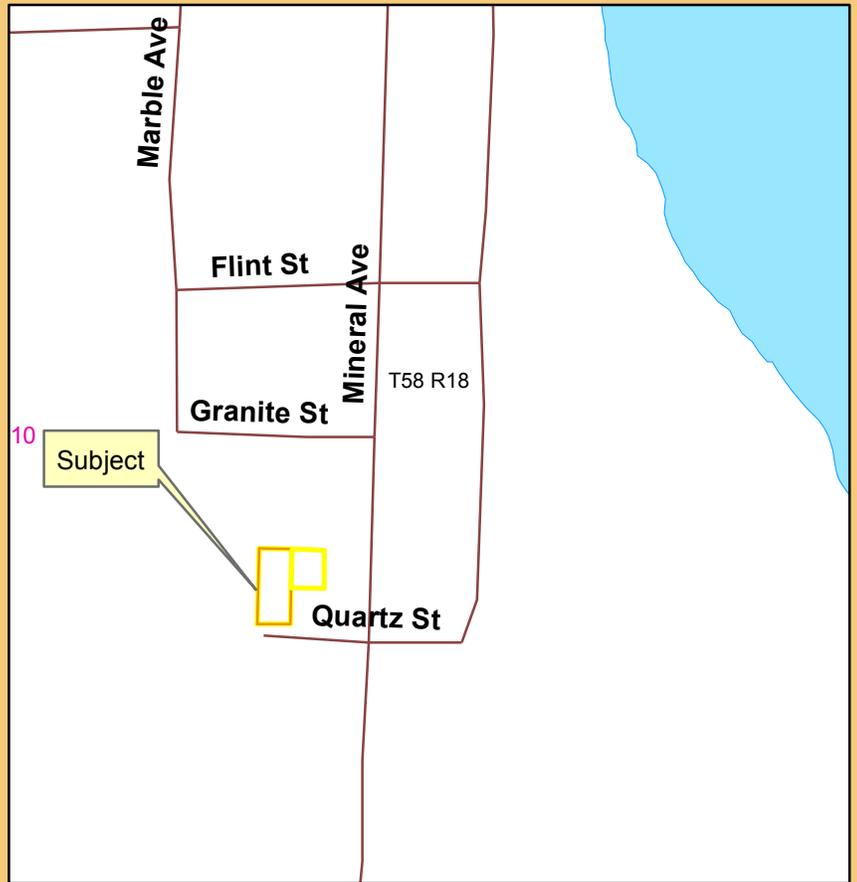
## Cancellation of Contract

Legal : CITY OF MT IRON  
LOT: 0008 and NLY 62 FT of LOT 9,  
BLOCK:007  
MERRITTS 1ST ADDITION TO  
MOUNTAIN IRON

Parcel Code : 175-0020-00840, 855

LDKEY : 70306

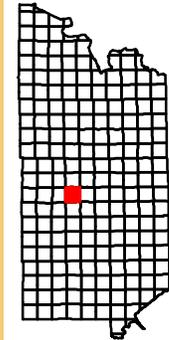
Address: 8863 QUARTZ ST  
MT IRON 55768



City of Mt Iron      Sec: 10 Twp: 58 Rng: 18

### Commissioner District # 6

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

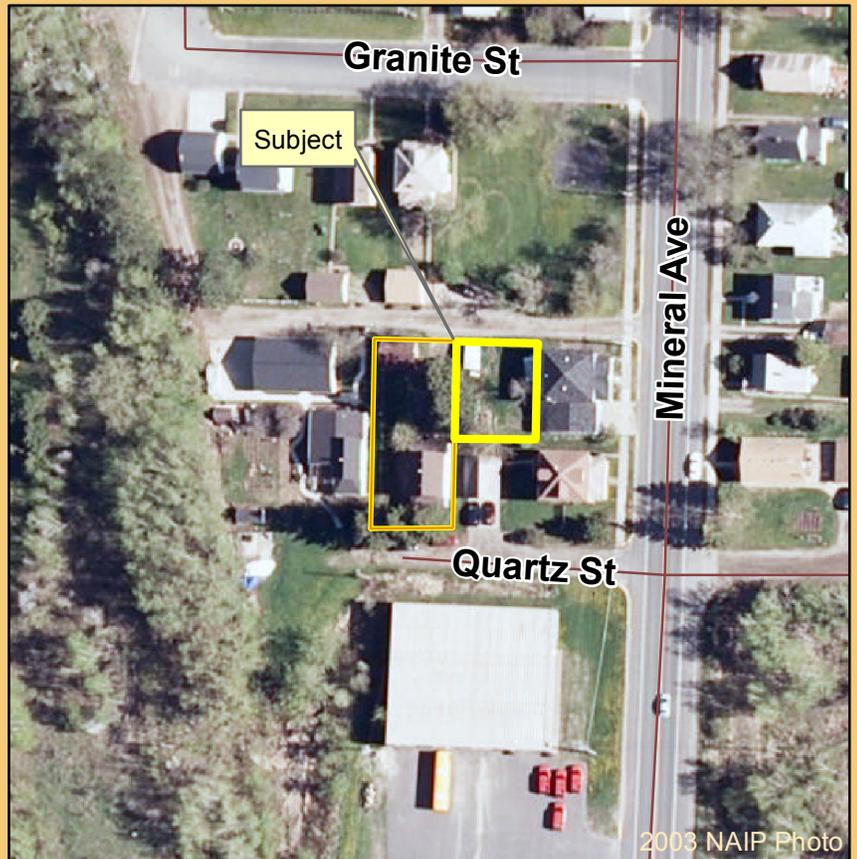


St. Louis County, Minnesota

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**St. Louis County  
Land Department**

**February 2013**



# BOARD LETTER NO. 13 - 91

FINANCE & BUDGET COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

**DATE:** March 12, 2013                      **RE:** Abatement List for Board Approval

**FROM:** Kevin Z. Gray  
County Administrator

Mark Monacelli, Director  
Public Records & Property Valuation

David L. Sipila  
County Assessor

**RELATED DEPARTMENT GOAL:**

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

**ACTION REQUESTED:**

The St. Louis County Board is requested to approve the attached abatements.

**BACKGROUND:**

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the attached list of abatements.

## Abatement List for Board Approval

BY COMMISSIONER \_\_\_\_\_

RESOLVED, that the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59577.

Abatements Submitted for Approval by the St. Louis County Board  
on 3/26/2013

<u>PARCEL CODE</u>			<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>	
10	2780	1620	0	14690	ATWOOD, CLYDE	R	City of Duluth	County Auditor	PENALTY & INTEREST	2012	740.27
387	80	65	0	14691	BIDLE, KERRY	R	Greenwood	Ellen Trancheff	VALUATION	2012	289.66
685	8050	1017	0	14692	COLD SPRING GRANITE	R	65-16	Ben Thomas	CODE CHANGE	2012	62.00
10	860	5140	0	14693	COUNTY AUDITOR	R	City of Duluth	County Auditor	CANCEL FORFEITURE	2012	
750	10	4330	0	14694	KARPIK, JOSEPH	R	52-21	Rodella LaFreniere	CODE CHANGE	2011	165.38
750	10	4330	0	14695	KARPIK, JOSEPH	R	52-21	Rodella LaFreniere	CODE CHANGE	2012	167.86
10	400	725	0	14708	KATZMAREK, KIRK	R	City of Duluth	County Auditor	PENALTY & INTEREST	2012	711.13
140	80	2030	0	14696	PARSON, JUDI	R	Hibbing	Bruce Sandberg	HOMESTEAD	2012	723.70
142	70	2555	01281	14697	SITTS, LARRY	M	Hoyt Lakes	Beth Sokoloski	HOMESTEAD	2012	205.64
142	24	3350	0	14698	SWANSON, ROBERT	R	Hoyt Lakes	Beth Sokoloski	HOMESTEAD	2012	844.00
485	10	4130	0	14701	SWARTZ, DAVID	R	Normanna	Dave Christensen	CODE CHANGE	2011	492.82
485	10	4130	0	14702	SWARTZ, DAVID	R	Normanna	Dave Christensen	CODE CHANGE	2012	540.02
485	10	4140	0	14703	SWARTZ, DAVID	R	Normanna	Dave Christensen	CODE CHANGE	2011	362.12
485	10	4140	0	14704	SWARTZ, DAVID	R	Normanna	Dave Christensen	CODE CHANGE	2012	408.62
485	10	4190	0	14699	SWARTZ, DAVID	R	Normanna	Dave Christensen	CODE CHANGE	2011	478.68
485	10	4190	0	14700	SWARTZ, DAVID	R	Normanna	Dave Christensen	CODE CHANGE	2012	513.36
141	20	2750	08150	14705	TOWER COMMUNICATIONS	P	Hibbing	Bruce Sandberg	PP CANCEL	2012	1,482.88
308	94	230	0	14670	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.70
308	94	240	0	14671	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.70
308	94	250	0	14672	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.70
308	94	260	0	14673	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.70
308	94	270	0	14674	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.70
308	94	280	0	14675	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.70
308	94	290	0	14676	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.70
308	94	300	0	14677	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.70
308	94	310	0	14678	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.70
308	94	320	0	14679	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.70
308	94	330	0	14680	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.70
308	94	340	0	14681	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.70
308	94	350	0	14682	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.70
308	94	360	0	14683	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.70
308	94	50	0	14651	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	1.30
308	94	60	0	14652	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	1.30
308	94	70	0	14653	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	1.30

<u>PARCEL CODE</u>			<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>	
308	94	80	0	14655	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	12.62
308	94	90	0	14656	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	12.42
308	94	100	0	14657	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	12.62
308	94	110	0	14658	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	12.62
308	94	120	0	14659	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	12.42
308	94	130	0	14660	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	12.62
308	94	140	0	14661	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.68
308	94	150	0	14662	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.70
308	94	160	0	14663	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.68
308	94	170	0	14664	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.68
308	94	180	0	14665	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.70
308	94	190	0	14666	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.70
308	94	200	0	14667	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.70
308	94	210	0	14668	VOYAGEUR LAKES DEV	R	Crane Lake	Jan Jackson	VALUATION	2012	30.70
308	94	220	0	14669	VOYAGEUR LAKES DEV.	R	Crane Lake	Jan Jackson	VALUATION	2012	30.70
260	13	730	0	14706	WELCH, JEROME	R	Biwabik	Patrick Orent	CODE CHANGE	2011	378.12
260	13	730	0	14707	WELCH, JEROME	R	Biwabik	Patrick Orent	CODE CHANGE	2012	417.58

# BOARD LETTER NO. 13 - 92

## PUBLIC SAFETY & CORRECTIONS COMMITTEE

CONSENT NO. 6

BOARD AGENDA NO.

**DATE:** March 12, 2013

**RE:** Application and Acceptance of  
2013 Boat and Water Safety  
Grant

**FROM:** Kevin Z. Gray  
County Administrator

Ross Litman  
Sheriff

**DEPARTMENT GOAL:**

To enhance public safety.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize application and acceptance of the 2013 Boat and Water Safety Grant from the State of Minnesota, Department of Natural Resources.

**BACKGROUND:**

Boat and Water Safety activities are addressed under Minn. Stat. 86B, the Minnesota Department of Natural Resources Rules Chapter 6110, and portions of Chapter 169A. The policy of the state is to maintain safe and useable waterways for its population. This is done by entering into grant agreements with the counties for sheriff services. The Boat and Water Safety Grant directs and enables the Sheriff to patrol St. Louis County waterways, enforce the Boat and Water Safety Rules, inspect watercraft, provide search and rescue operations, and conduct accident investigation as needed.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize application and acceptance of the Minnesota Department of Natural Resources 2013 Boat and Water Safety Grant in the amount of \$116,208, for the period January 1, 2013 through June 30, 2014, to be accounted for in Fund 100, Agency 130999, Grant 13001, Year 2013.

## **Application and Acceptance of 2013 Boat and Water Safety Grant**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, It is the policy of the State of Minnesota to promote safe and useable waterways within the state; and

WHEREAS, The state provides grants for sheriff services to carry out this policy; and

WHEREAS, The St. Louis County Sheriff's Office provides boat and water safety in the county;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes application and acceptance of the Minnesota Department of Natural Resources 2013 Boat and Water Safety Grant in the amount of \$116, 208, for the period January 1, 2013 through June 30, 2014, to be accounted for in Fund 100, Agency 130999, Grant 13001, Year 2013;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

**GRANT APPROVAL FORM**

GRANT NAME: 2013 State Boat and Water GRANT AMOUNT: 116,208

GRANTOR: MN DNR MATCH AMOUNT: 0

FUND: 100 AGENCY: 130999 GRANT: 13001 GRANT YEAR: 2013

AGENCY NAME: Sheriff Office

CONTACT PERSON: Dawn Sathers/ David Phillips PHONE: 218-726-2389

GRANT PERIOD: BEGIN DATE: 01/01/13 END DATE: 06/30/14

STATE GRANT AWARD NUMBER OR FEDERAL CFDA # \_\_\_\_\_

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

**IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.**

**GRANTS OF \$25,000 OR LESS**

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

**DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?**

YES  NO

If so, this type of grant requires the following review approval:

County Auditor	_____	Date:	_____
County Administrator	_____	Date:	_____
County Attorney	_____	Date:	_____

**The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.**

**NEW GRANTS GREATER THAN \$25,000**

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

**DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?**

YES  NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor \_\_\_\_\_ Date: \_\_\_\_\_  
County Administrator \_\_\_\_\_ Date: \_\_\_\_\_

**The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.**

**RECURRING GRANTS GREATER THAN \$25,000**

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

**DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?**

YES  NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor Nancy Nelson - Chief Deputy Date: 3/7/13  
County Administrator [Signature] Date: 3/7/13

**The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.**

# BOARD LETTER NO. 13 – 93

PUBLIC SAFETY & CORRECTIONS COMMITTEE

CONSENT NO. 7

BOARD AGENDA NO.

**DATE:** March 12, 2013

**RE:** Amendment to the 2010  
Interoperable Communications  
Grant for Training

**FROM:** Kevin Z. Gray  
County Administrator

Ross Litman  
Sheriff

**RELATED DEPARTMENT GOAL:**

To enhance public safety.

**ACTION REQUESTED:**

The St. Louis County Board is requested to accept the 2010 Interoperable Communications grant amendment from the Minnesota Department of Public Safety, Division of Emergency Communication Networks.

**BACKGROUND:**

On July 5, 2011, the St. Louis County Board adopted Resolution No. 11-314 authorizing acceptance of the 2010 Interoperable Communication Grant for Training. The grant provides training on Interoperable Communications to public safety agencies represented by the Northeast Regional Radio Board. On December 31, 2012, the Allied Radio Matrix for Emergency Response (ARMER) system was activated, and Motorola, Inc. was contracted for ARMER system training to be held on March 4, 2013. However, the 2010 Interoperable Communications grant was set to expire on February 28, 2013. The Minnesota Department of Public Safety, Division of Emergency Communication Networks agreed to extend the grant to April 30, 2013 so the training could proceed as scheduled.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize an amendment to the 2010 Interoperable Communications Training Grant extending the grant to April 30, 2013. The grant is accounted for in Fund 100, Agency 136999, Grant 13605, Year 2010.

## **Amendment to the 2010 Interoperable Communications Grant for Training**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, On July 5, 2011, the St. Louis County Board adopted Resolution No. 11-314 authorizing acceptance of the 2010 Interoperable Communications grant for training; and

WHEREAS, The State of Minnesota has amended the contract by extending the contract date to April 30, 2013; and

WHEREAS, The St. Louis County Sheriff's Office and the Northeast Regional Radio Board will be able to provide needed interoperable communications training as a result of this amendment;

THEREFORE BE IT RESOLVED, That the St. Louis County Board authorizes an amendment to the 2010 Interoperable Communications grant to extend the grant until April 30, 2013, which is accounted for in Fund 100 Agency 136999, Grant 13605, Year 2010;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

# BOARD LETTER NO. 13 – 94

HEALTH & HUMAN SERVICES COMMITTEE NO. 1

BOARD AGENDA NO.

**DATE:** March 12, 2013                      **RE:** Appointments to the Public Health and Human Services Advisory Committee

**FROM:** Kevin Z. Gray  
County Administrator

Ann M. Busche, Director  
Public Health & Human Services

**RELATED DEPARTMENT GOALS:**

To protect, promote, and improve the health and quality of life in St. Louis County.

**ACTION REQUESTED:**

The St. Louis County Board is requested to appoint three members to the Public Health and Human Services (PHHS) Advisory Committee.

**BACKGROUND:**

On December 18, 2012, the St. Louis County Board adopted Resolution No. 12-712, authorizing the County Auditor to advertise for applicants to fill four vacancies on the Public Health and Human Services (PHHS) Advisory Board in Districts 4, 5, 6, and At Large. Advertisements were placed in county newspapers and on the county website. Three applications were received, as follows:

<u>Member Name</u>	<u>Commissioner District</u>
Tom P. Gregorich, Duluth	At Large vacancy
John Soghigian, Ely	District 4
Albert Holm, Virginia (Vacant Position, District 5)	District 6

In accordance with the Board's Appointment Process Policy, this information was provided to the Board on February 7, 2013 through Board Memo 13-09.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board appoint Tom P. Gregorich, John Soghigian, and Albert Holm to serve three year terms on the Public Health and Human Services Advisory Committee beginning January 1, 2013 and ending December 31, 2015.

## Appointments to the Public Health & Human Services Advisory Committee

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Public Health and Human Services (PHHS) Advisory Committee was established to make recommendations relative to the public health and human services needs of St. Louis County communities; and

WHEREAS, Members of the PHHS Advisory Committee are appointed by the St. Louis County Board to serve three-year staggered terms of membership; and

WHEREAS, There are currently four vacancies on the PHHS Advisory Committee; and

WHEREAS, Three applications were received from citizens wishing to serve on the Committee;

THEREFORE, BE IT RESOLVED, That the St. Louis Count Board appoints the following three citizens to serve three years terms on the Public Health and Human Services Advisory Committee beginning January 1, 2013 and ending December 31, 2015:

<u>Member Name</u>	<u>Commissioner District</u>
Tom P. Gregorich, Duluth	At Large vacancy
John Soghigian, Ely	District 4
Albert Holm, Virginia	District 6



Revised 1-2006  
APP-CACCB

# Application

District 1

Citizen Advisory Committee, Commission, or Board  
St. Louis County

**Return Application to:**  
Clerk of the County Board  
100 N. 5th Avenue West, #214  
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For:

phhs

Please list the committee, commission, or board for which you are applying

Applicant Name:

gregorich tom p

Mr.  Mrs.  Ms.

Last Name First Name Middle Initial

Home Address:

330 n arlington ave

Street

duluth

City

State

Zip

Telephone/Fax/  
E-Mail:

218 260-6050

Home

Work

Fax

E-mail Address

1. How long have you lived in St. Louis County? 51yrs

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

saa alanon

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

im very concerned about citizensrights

4. Please describe your education, employment, areas of interest, and expertise.

12yrshigh school generalblue collar worker

5. Please provide additional information you believe is important in considering your application?

ihaveworkedwiththementallyilllowincome

6. Please list two references including name, address, and telephone number.

tim gregorich 5981martin rd 3937530

stevegregorich 10160theave 3930386

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature: tomgregorich

Date Sep 17, 2012

THANK YOU!

Page 2 of 2

		Office Use Only	
Date Received	<input type="text"/>	Appointment Date	<input type="text"/>
Date Entered	<input type="text"/>	Term End Date	<input type="text"/>
Commissioner District	<input type="text"/>	Retention Date	<input type="text"/>
Appointed:	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Committee/Board/Commission:	<input type="text"/>		

John F. Soghigian  
419 East Chapman Street  
Ely MN 55731-1432  
(218) 365-8408  
jfs@namcsystems.com

*District 4*



January 22, 2013

Ms. Roberta Museta  
Clerk of the County Board  
100 N. 5<sup>th</sup> Avenue West, #214  
Duluth MN 55802-1293

RE: Application for Public Health and Human Services Advisory Committee

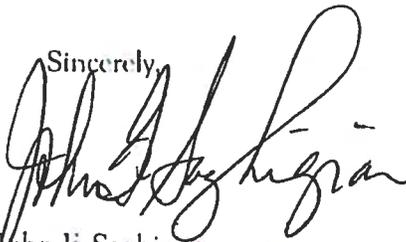
Dear Ms. Museta:

Please find enclosed my application for membership on the county's Public Health and Human Services Advisory Committee.

A separate page has been attached so that related experience could be described (in answer to question 2).

Please don't hesitate to contact me using the above contact information if you should have any questions about this application.

Thank you very much.

Sincerely,  
  
John F. Soghigian

CC: Mike Forsman



Revised 1-2006  
APP-CACCB

# Application

Citizen Advisory Committee, Commission, or Board  
St. Louis County

**Return Application to:**  
Clerk of the County Board  
100 N. 5th Avenue West, #214  
Duluth, MN 55802-1293

**Note:** Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For: Public Health and Human Services Advisory Committee

Please list the committee, commission, or board for which you are applying

Applicant Name: SOGHIGIAN JOHN F  Mr.  Mrs.  Ms.  
Last Name First Name Middle Initial

Home Address: 419 E CHAPMAN ST

Street

ELY MN 55731  
City State Zip

Telephone/Fax/ E-Mail: (218) 365-8408 (Retired) jfs@namacsystems.com  
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County? 9-1/2 YEARS

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

(See Attached)

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

There is increasing collaboration of various health providers in serving the population, as reflected in the concept of a single committee for advising on Public Health and Human Services. While the desire is there to collaborate in providing services to those with mental illness, opportunities to do so are not always identified. Committee membership would be an opportunity to build greater understanding of the needs of those challenged by mental illness and of the solutions available.

4. Please describe your education, employment, areas of interest, and expertise.

Holding Bachelor of Journalism degree from the University of Missouri, I worked for 20 years in advertising and public relations. To spend more time with family, I left that profession and worked for 20 years in local computer systems sales and services. My involvement in mental health as a family member covers 5 years in which I have been an organizer, collaborator and advocate in Ely, on the Range and in St. Paul.

5. Please provide additional information you believe is important in considering your application?

I have spoken with Ann Busche about the possibility of the unofficial County Mental Health Advisory Council becoming a subcommittee of the PHHS Advisory Committee with representation on it determined by Council members and approved by the Commissioners. That idea is a work in progress but could negate the consideration of this application for an existing seat on the committee.

6. Please list two references including name, address, and telephone number.

Jayme Collins, RMHC, PO BOX 1188, Virginia, MN 55792, 218-741-4714

Claire Taylor, 3422 North Arm, Ely MN 55731, (218) 365-7828

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:

Date

Jan. 22, 2013

**THANK YOU!**

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District \_\_\_\_\_

Retention Date

Appointed:  Yes  No

Committee/Board/Commission: \_\_\_\_\_

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Committee on Mental Health Resources for Ely Children (ad hoc, absorbed by Ely CCT).

Ely Community Care Team\* (a.k.a, CCT - a collaboration of health providers focused on care coordination).

Well Being Development (founder, past chair of umbrella organization for programs contributing to well being in Ely area - currently focused on development of community health workers and high need persons with mental health challenges).

Phoenix Group\* (Facilitator and Founder of support and information group for family and friends of adults with mental illness in Ely area).

Mining Our Future\* (Founder, chair of nonprofit sponsoring an ICCD Model Clubhouse for residents of Ely area with severe mental illness who are working on self-directed recovery).

Ely Chapter Founder and Chair\* and Co-chair\* of St. Louis County Advisory Council on Mental Health (assesses resources and gaps in service for county government).

Patient Partner\* on Essentia Health System's Eastern Region Patient Centered Primary Care Steering Committee (set policies for primary care clinics).

State Advisory Council on Mental Health Children's Subcommittee Co-chair\* (advises governor and legislature on mental health policy and programs - member of various task forces and work groups of the Council and Department of Human Services).

Member, Range Mental Health Center Board of Directors\*.

\* = Current



Revised 1-2008  
APP-CACCB

# Application

District 6

Citizen Advisory Committee, Commission, or Board  
St. Louis County

Return Application to:  
Clerk of the County Board  
100 N. 5th Avenue West, #214  
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For:

Human Service Citizen Advisory Commission

Please list the committee, commission, or board for which you are applying

Applicant Name:

Holm, Albert R.

Mr.  Mrs.  Ms.

Last Name

First Name

Middle Initial

Home Address:

1202 10th AVE W

Street

Virginia, MN 55792

City

State

Zip

Telephone/Fax/  
E-Mail:

(218)-750-1990 fax (218) 741-3080 aholm@rangementalhealth.org

Home

Work

Fax

E-mail Address

1. How long have you lived in St. Louis County? 36 years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Mental Health Association  
Blandin Community Leadership Foundation  
NAMI  
YMCA Board of Directors

C: Ann Busche

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I have 16 years of experience in the Human Services field. I currently assess and implement service delivery on the Iron Range. I am the Development and Special Project Associate for Range Mental Health Center. I am passionate about services and funding for services in our county. I support local providers and want to help ensure our region remains a leader in service delivery.

4. Please describe your education, employment, areas of interest, and expertise.

I graduated High School in 1995, completed my Associate of Arts Degree and additional Technical Degree in Carpentry (both of which are 2 year degrees) in 2000. I worked full -time in construction then Project Management. I received my Bachelor of Science degree in Applied Psychology in 2005. I have been employed with the Range Mental Health Center for 8 years in a variety of capacities. I specialize in project management, funding, efficiency analysis and grant writing.

5. Please provide additional information you believe is important in considering your application?

I am able to connect funding of services to implementation of services in our area, without sacrificing quality of services.

6. Please list two references including name, address, and telephone number.

Sandra Wallin, Virginia, MN (218)-780-9694

Chad Scott, Aurora, MN (218)-290-7301

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:

Date

1-14-13

**THANK YOU!**

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District

Retention Date

Appointed:  Yes  No

Committee/Board/Commission:

# BOARD LETTER NO. 13 – 95

## HEALTH & HUMAN SERVICES COMMITTEE NO. 2

### BOARD AGENDA NO.

**DATE:** March 12, 2013                      **RE:** Family Homeless Prevention  
and Assistance Program Grant  
Application

**FROM:** Kevin Z. Gray  
County Administrator

Ann M. Busche, Director  
Public Health & Human Services

#### **RELATED DEPARTMENT GOAL:**

Children will be born healthy, live a life free from abuse and neglect, and will have a permanent living arrangement. Adults will live in the least restrictive living arrangement that meets their health and safety needs.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize a grant application for up to \$900,000 to the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program for the 2013-15 biennium.

#### **BACKGROUND:**

The Minnesota Housing Finance Agency has grant funds available through the Family Homeless Prevention and Assistance Program (FHPAP) to nonprofit organizations and counties. Grant funds are offered to encourage innovation at the county level in redesigning the existing support system to homeless persons or those at risk of homelessness. St. Louis County has applied for and received funding since 1995.

FHPAP funds are used to provide three services county-wide, determined by the Homeless Programs Leadership Team composed of members appointed by St. Louis County and the City of Duluth in conjunction with two advisory committees. The key services are:

- Case management services to assist people in the prevention of homelessness or to rapidly re-house those who are homeless.
- Legal services and housing location services for people who are experiencing a housing crisis.
- Flexible funds, which are available to cover moving expenses, deposits, or other costs necessary to access permanent housing.

St. Louis County will serve as fiscal agent for the grant.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize a grant application for up to \$900,000 to the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program for the 2013-2015 biennium, to be accounted for in Fund 230, Agency 230004, Grant Year(s) 2013-2015.

## **Family Homeless Prevention and Assistance Program Grant Application**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Minnesota Housing Finance Agency awards grant funds to counties to fund services for the homeless and those at risk of homelessness; and

WHEREAS, St. Louis County has received funding from the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program since the 1995-1997 biennium to fund services for the homeless and those at risk of homelessness;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes submission of a grant application in an amount up to \$900,000 to the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program for the 2013-2015 biennium, to be accounted for in Fund 230, Agency 230004, Grant Year(s) 2013-2015;

RESOLVED FURTHER, That St. Louis County shall serve as fiscal agent for the grant.

### GRANT APPROVAL FORM

GRANT NAME: Family Homeless Prevention GRANT AMOUNT: \$900,000

GRANTOR: MN Housing Finance Agency MATCH AMOUNT: NA

FUND: 230 AGENCY: 230004 GRANT: \_\_\_\_\_ GRANT YEAR: 2013-15

AGENCY NAME: PHHS

CONTACT PERSON: Shelley Saukko PHONE: X2210

GRANT PERIOD: BEGIN DATE: July 1, 2013 END DATE: June 30, 2015

STATE GRANT AWARD NUMBER OR FEDERAL CFDA # \_\_\_\_\_

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.

#### GRANTS OF \$25,000 OR LESS

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

**DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?**

YES  NO

If so, this type of grant requires the following review approval:

County Auditor	_____	Date: _____
County Administrator	_____	Date: _____
County Attorney	_____	Date: _____

**The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.**

**NEW GRANTS GREATER THAN \$25,000**

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

**DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?**

YES  NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor \_\_\_\_\_ Date: \_\_\_\_\_  
County Administrator \_\_\_\_\_ Date: \_\_\_\_\_

**The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.**

**RECURRING GRANTS GREATER THAN \$25,000**

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

**DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?**

YES  NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor Nancy Hulser Chappenty Date: 3/7/13  
County Administrator [Signature] Date: 3-7-13

**The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.**

# BOARD LETTER NO. 13 – 96

HEALTH & HUMAN SERVICES COMMITTEE NO. 3

BOARD AGENDA NO.

**DATE:** March 12, 2013                      **RE:** Financial Assistance Division  
Trainer Position

**FROM:** Kevin Z. Gray  
County Administrator

Ann M. Busche, Director  
Public Health & Human Services

## **RELATED DEPARTMENT GOALS:**

Adults will be self-sufficient, providing for their own welfare and that of their children.

## **ACTION REQUESTED:**

The St. Louis County Board is requested to reallocate an Information Specialist I position to a Financial Assistance Division (FAD) Trainer position.

## **BACKGROUND:**

When a vacancy occurs in the Public Health and Human Services Department (PHHS), a review is done to determine if that position should be filled as is or if it should be reallocated to a level more aligned with the needs of the department and the customers it serves.

PHHS conducted this review when an Information Specialist I became vacant and determined that a reallocation of this position to a FAD trainer position would enable the department to respond to the following needs:

1. In the past two years staff turnover has increased significantly. New workers are required by the state to have several weeks of on-site and off-site training before they are ready to begin working on client cases. Currently, the off-site training requires staff to travel and lodge in St. Paul, however, more on-site training can be developed and provided to staff through this FAD Trainer, saving travel dollars.
2. Cash Assistance, Food Support and Health Care programs and policies are continuously created and modified with increased complexity according to the mandates from the federal and state entities. This requires on-going training/re-training of Financial Workers to ensure compliance with eligibility regulations and that errors do not occur.
3. With the economic downturn, FAD has experienced a significant increase in the number of intakes and cases opened in the past few years. Whereas co-workers could previously mentor each other, workers now have little or no time to support peer training needs.

4. With the implementation of the OnBase Electronic Document Management System, an investment is needed to ensure workers are using the functionality of the system to the fullest, resulting in increased efficiency.

The department needs to reallocate a current Information Specialist I position to a FAD Trainer position in order to meet the program requirements for FAD workers so that they may provide effective and efficient services to the clients they serve. The department has a budgeted vacant .5 FTE Financial Worker position in its 2013 budget and will use this budgeted amount to pay for the difference in salary between the two positions.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the reallocation of an Information Special I position (Pay Grade B6) to a Financial Assistance Division Trainer position (Pay Grade B17) in the Public Health and Human Services Department, to be accounted for in Fund 230, Agency 231014, Object 610100.

## Financial Assistance Division Trainer Position

BY COMMISSIONER \_\_\_\_\_

WHEREAS, when a vacancy occurs in the Public Health and Human Services Department (PHHS), a review is done to determine if that position should be filled as is or if it should be reallocated to a level more aligned with the needs of the department and the customers it serves; and

WHEREAS, PHHS conducted this review when an Information Specialist I (Pay Grade B6) became vacant and determined that a reallocation of this position to a Financial Assistance Division trainer position (Pay Grade B17) would enable the department to provide increased local training of new Financial Workers, ensure compliance with eligibility regulations to minimize errors, and ensure workers are using the functionality of the electronic document management system to the fullest; and

WHEREAS, PHHS has a budgeted vacant .5 FTE Financial Worker position in its 2013 budget and will use this budgeted amount to pay for the difference in salary between the two positions; and

WHEREAS, Because this reallocation is more than three pay grades, Board approval is required;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the reallocation of an Information Special I position (Pay Grade B6) to a Financial Assistance Division Trainer position (Pay Grade B17) in the Public Health and Human Services Department, to be accounted for in Fund 230, Agency 231014, Object 610100.

# BOARD LETTER NO. 13 - 97

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

**DATE:** March 12, 2013

**RE:** Award of Bids – Shouldering Contract for Storm Damage in Southwestern St. Louis County and Culvert Replacement and Reclamation and Overlay on CSAH 16 (Hibbing)

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

**RELATED DEPARTMENT GOAL:**

Provide a safe, well maintained road and bridge system.

**ACTION REQUESTED:**

The St. Louis County Board is requested to award projects to the low bidders for shouldering repair in southwestern St. Louis County due to storm damage and a culvert replacement and resurfacing project on County State Aid Highway (CSAH) 16 in Hibbing.

**BACKGROUND:**

As authorized by the St. Louis County Board, bids were taken on February 28, 2013 for a shouldering contract funded with State Aid Disaster funds (related to the June 2012 storm event) in various southwestern St. Louis County locations, and a reclamation and overlay project on CSAH 16 in Hibbing with County State Aid funds.

- Project:** SAP 69-030-023(low)/SAP 69-030-026, CP 160535  
**Location:** Southwestern St. Louis County  
**Traffic:** N.A.  
**PQI:** N.A.  
**Construction:** Aggregate Shouldering, Storm Event  
**Funding:** Fund 225, Agency 160535, Object 652706  
**Anticipated Start Date:** May 27, 2013  
**Anticipated Completion Date:** August 16, 2013  
**Engineer's Estimate:** \$1,055,450.00

**BIDS:**

**Hawkinson Construction Co., Inc.**      **\$791,180.20 (-\$264,269.80, -25.04%)**  
**Grand Rapids, MN**

Ulland Brothers, Inc., Cloquet, MN      \$836,249.68

KGM Contractors, Inc., Angora, MN      \$940,147.20

Northland Constructors of Duluth, LLC,      \$961,516.00  
Duluth, MN

- 2. Project:**                      SAP 69-616-046, CP 9297  
**Location:**                      CSAH 16 from CR 444 to CSAH 5 in Hibbing, MN, length 4.65  
mi.  
**Traffic:**                        972  
**PQI:**                              2.4  
**Construction:**                Culvert Replacement, Mill Bituminous Surface, Reclamation,  
Bituminous Surface, Aggregate Base and Aggregate  
Shouldering  
**Funding:**                        Fund 220, Agency 220177, Object 652700  
**Anticipated Start Date:**      July 22, 2013  
**Anticipated Completion Date:**      September 27, 2013  
**Engineer's Estimate:**              \$2,034,192.33

**BIDS:**

**Hawkinson Construction Co. Inc.,**      **\$1,729,514.04 (-\$304,678.29, -14.98%)**  
**Grand Rapids, MN**

KGM Contractors, Inc., Angora, MN      \$1,807,789.25

Knife River Materials, Bemidji, MN      \$1,861,092.50

Northland Constructors of Duluth, LLC      \$1,866,166.09

Ulland Brothers, Inc., Cloquet, MN      \$1,900,206.25

Mesabi Bituminous, Gilbert, MN      \$1,969,338.25

Hardrives, Inc., Rogers, MN      \$2,092,714.20

**RECOMMENDATION:**

It is recommended that the St. Louis County Board award the projects to the low bidders as follows:

CP 160535, SAP 69-030-023(low)/SAP 69-030-026 to Hawkinson Construction Co., Inc. of Grand Rapids, MN in the amount of \$ 791,180.20 payable from Fund 225, Agency 160535, Object 652706.

CP 9297, SAP 69-616-046, to Hawkinson Construction Co, Inc. of Grand Rapids, MN in the amount of \$1,729,514.04 payable from Fund 220, Agency 220177, Object 652700.

**Award of Bids – Shouldering Contract for Storm Damage  
in Southwestern St. Louis County**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Bids have been received by the County Auditor for the following project:

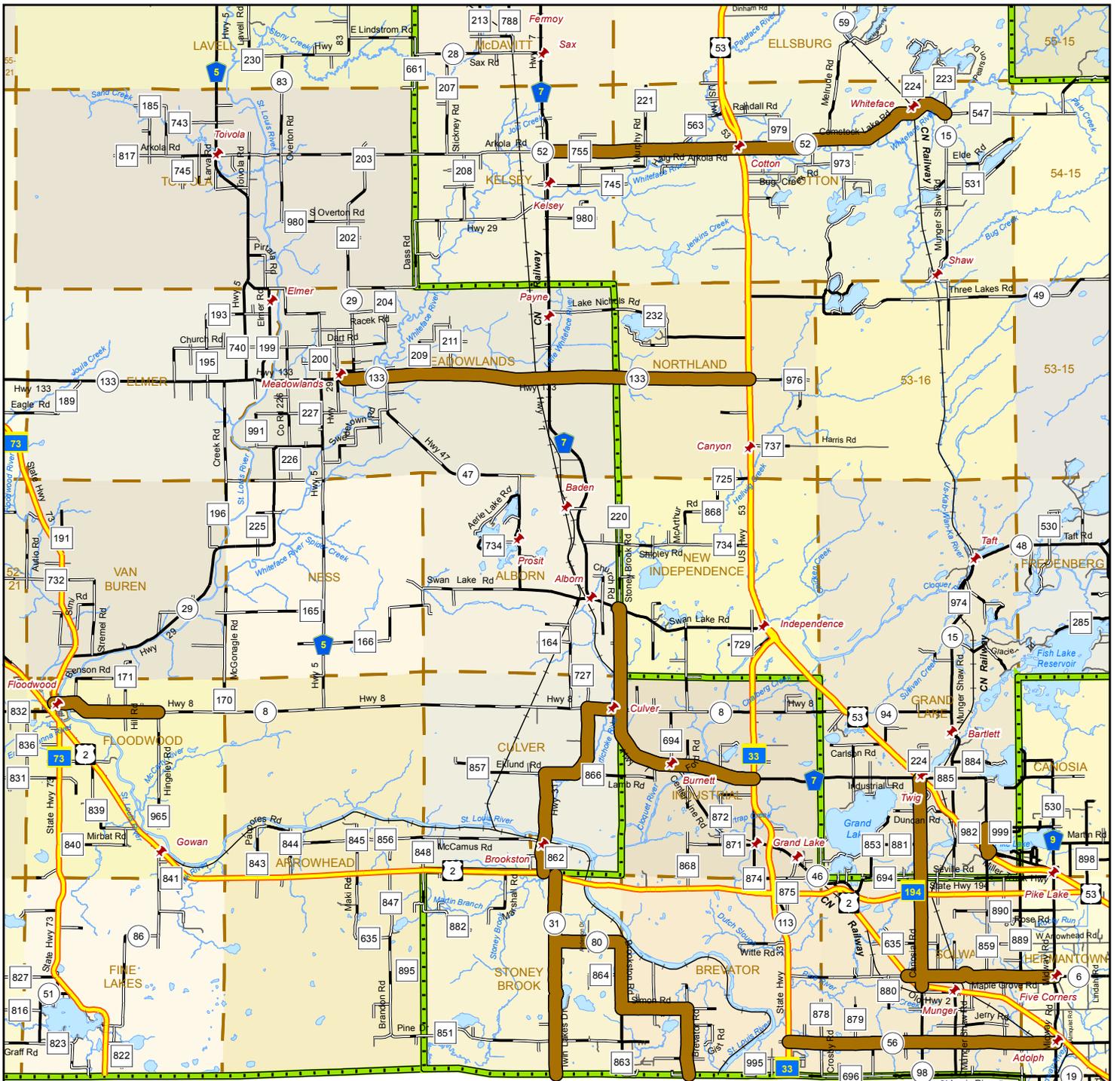
SAP 69-030-023(low)/SAP 69-030-026, CP 160535 located in Southwestern  
St. Louis County

WHEREAS, Bids were opened in the St. Louis County Courthouse, Duluth, MN on February 28, 2013, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder.

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Hawkinson Construction Co, Inc.	P.O. Box 278 Grand Rapids, MN 55744	\$791,180.20

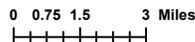
RESOLVED FURTHER, That the Chairman of the County Board, the County Auditor, and the County Attorney are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 225, Agency 160535, Object 652706.



Road Number - Multiple Roadways  
 Project #SAP 69-030-026  
 County Project #160535  
 Location: West County Line easterly to CSAH 13 (Midway Rd)  
 Construction Type: Aggregate Shouldering



St. Louis County 2013 Road & Bridge Construction



Map Components

- |  |                          |                     |
|--|--------------------------|---------------------|
| <b>2013 Road &amp; Bridge Construction</b> | — County Road - Paved    | — Township Boundary |
| Aggregate Shouldering                      | — County Road - Gravel   | ★ City/Town         |
| Interstate Highway                         | — Local Road/City Street | 🌊 Lake              |
| U.S./State Highway                         | — Railroad               | 🌊 River/Stream      |
|  | Commissioner District    |                     |

**Award of Bids - Culvert Replacement and Reclamation and  
Overlay on CSAH 16 (Hibbing)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Bids have been received by the County Auditor for the following project:

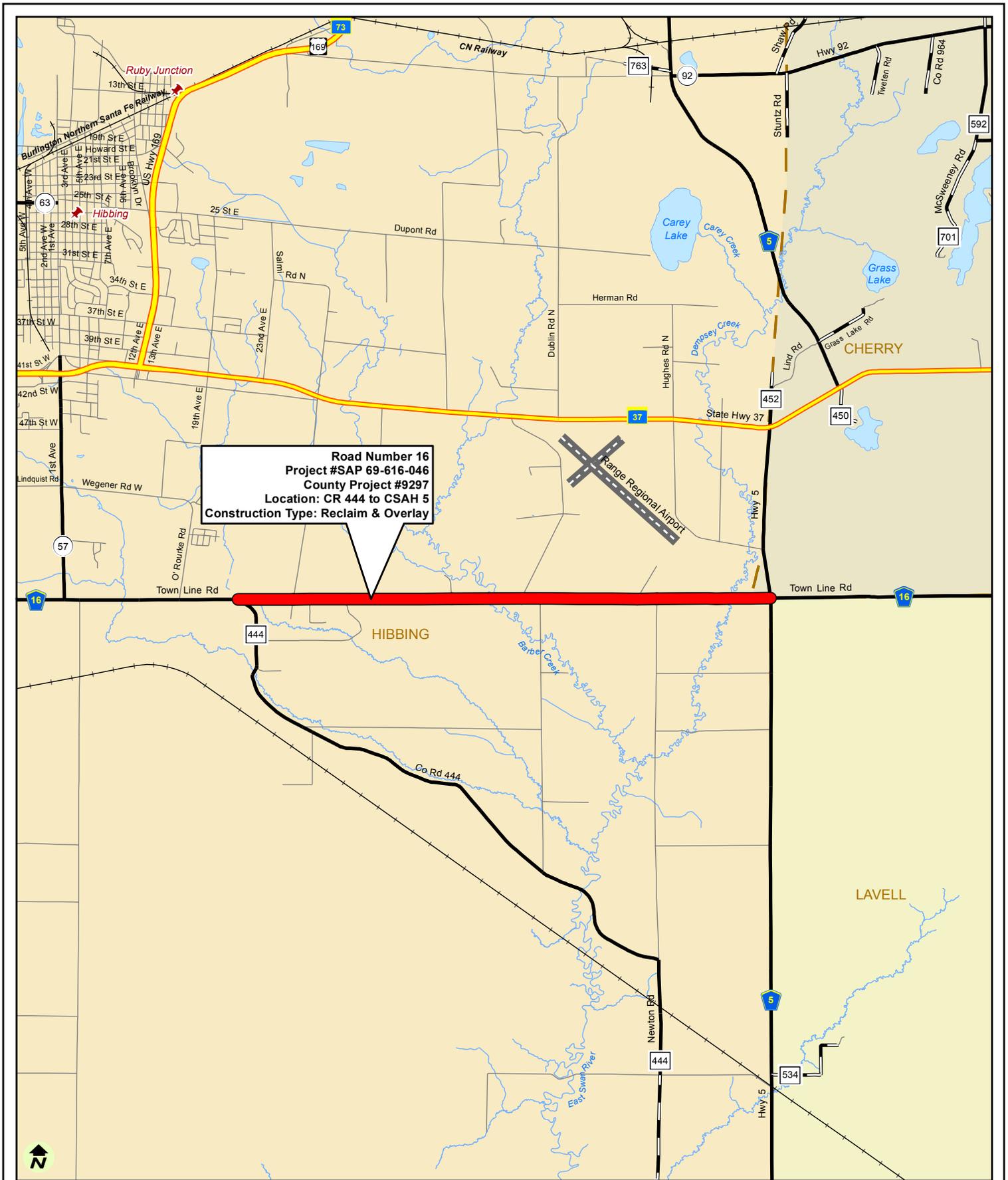
SAP 69-616-046, CP 9297 located on CSAH 16 from CR 444 to CSAH 5 in  
Hibbing, MN

WHEREAS, Bids were opened in the St. Louis County Courthouse, Duluth, MN on  
February 28, 2013, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the  
award on the above project to the low bidder.

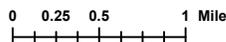
<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Hawkinson Construction Co, Inc.	P.O. Box 278 Grand Rapids, MN 55744	\$1,729,514.04

RESOLVED FURTHER, That the Chairman of the County Board, the County  
Auditor, and the County Attorney are authorized to approve the Contractor's Performance  
Bonds and to execute the bonds and contract for the above listed project payable from  
Fund 220, Agency 220177, Object 652700.



**Road Number 16**  
**Project #SAP 69-616-046**  
**County Project #9297**  
**Location: CR 444 to CSAH 5**  
**Construction Type: Reclaim & Overlay**

St. Louis County 2013 Road & Bridge Construction



**Map Components**

**2013 Road & Bridge Construction**

- Reclaim & Overlay
- Interstate Highway
- U.S./State Highway

- County Road - Paved
- County Road - Gravel
- Local Road/City Street
- Railroad
- Commissioner District

- Township Boundary
- City/Town
- Lake
- River/Stream



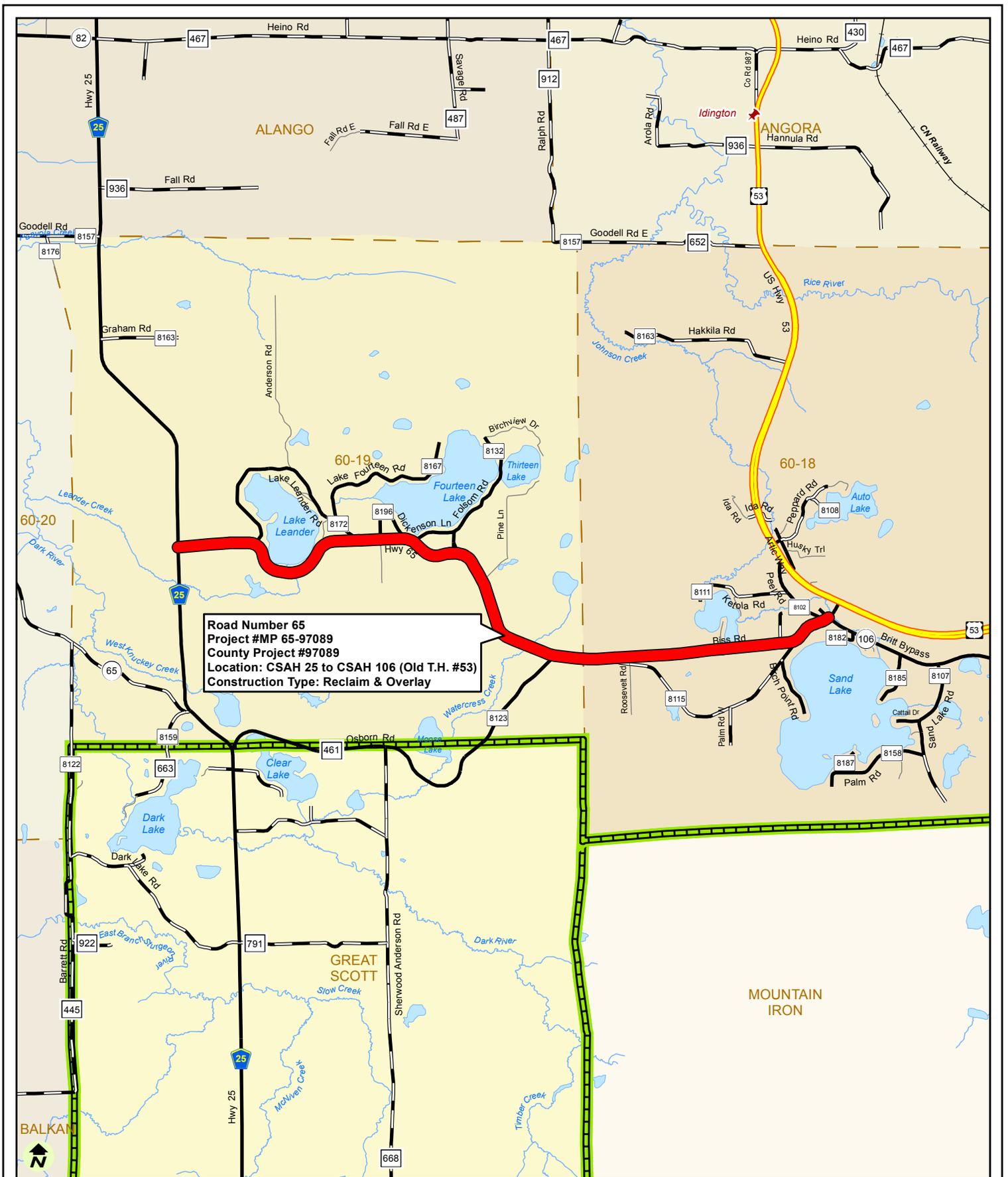
B.) MP 8172-142845(Tied) UT 8172 Lake Leander Rd from CSAH 65 to CSAH 65 in Unorganized Township 60-19, length 2.33 mi. (see attached map)

**Traffic:** 100                   **PQI:** N.A.  
**Construction:** Bituminous Pavement Reclamation, Aggregate Base Stabilization, Bituminous Surface and Aggregate Shouldering  
**Funding:** Fund 210, Agency 210048, Object 652800  
**Anticipated Start Date:** June 3, 2013  
**Anticipated Completion Date:** August 3, 2012  
**Engineer's Estimate:** To be provided after bid opened

2. **Project:** SAP 69-598-039, CP 128461, Bridge 69A02  
**Location:** CR 615 between CSAH 21 and 100' E of CR 318 in Embarrass, MN, length 0.19 mi.  
**Traffic:** 342                   **PQI:** N.A.  
**Construction:** Approach Grading, Bituminous Paving, Culverts, Guardrail, and Bridge No. 69A02  
**Funding:** Fund 220, Agency 220280, Object 652700  
Fund 200, Agency 203273, Object 652800  
**Anticipated Start Date:** July 8, 2013  
**Anticipated Completion Date:** September 14, 2013  
**Engineer's Estimate:** To be provided after bid opened

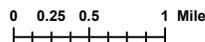
**RECOMMENDATION:**

The call for bids is scheduled for March 7. The bid results and recommendations for board consideration will be provided at the March 12 Committee of the Whole meeting.



**Road Number 65**  
**Project #MP 65-97089**  
**County Project #97089**  
**Location: CSAH 25 to CSAH 106 (Old T.H. #53)**  
**Construction Type: Reclaim & Overlay**

St. Louis County 2013 Road & Bridge Construction



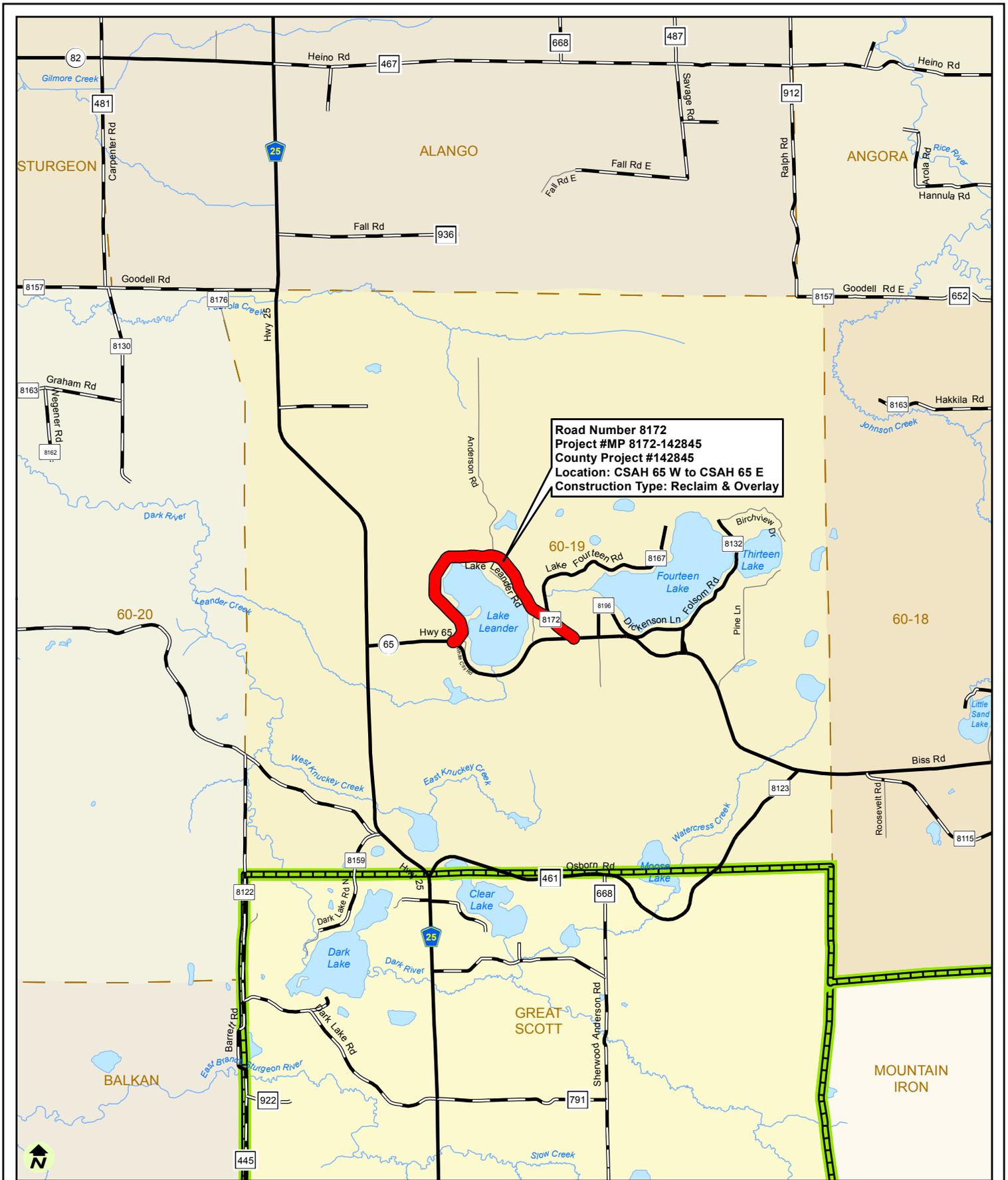
**Map Components**

**2013 Road & Bridge Construction**

- Reclaim & Overlay
- Interstate Highway
- U.S./State Highway

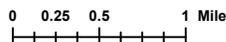
- County Road - Paved
- County Road - Gravel
- Local Road/City Street
- Railroad
- Commissioner District

- Township Boundary
- City/Town
- Lake
- River/Stream



**Road Number 8172**  
**Project #MP 8172-142845**  
**County Project #142845**  
**Location: CSAH 65 W to CSAH 65 E**  
**Construction Type: Reclaim & Overlay**

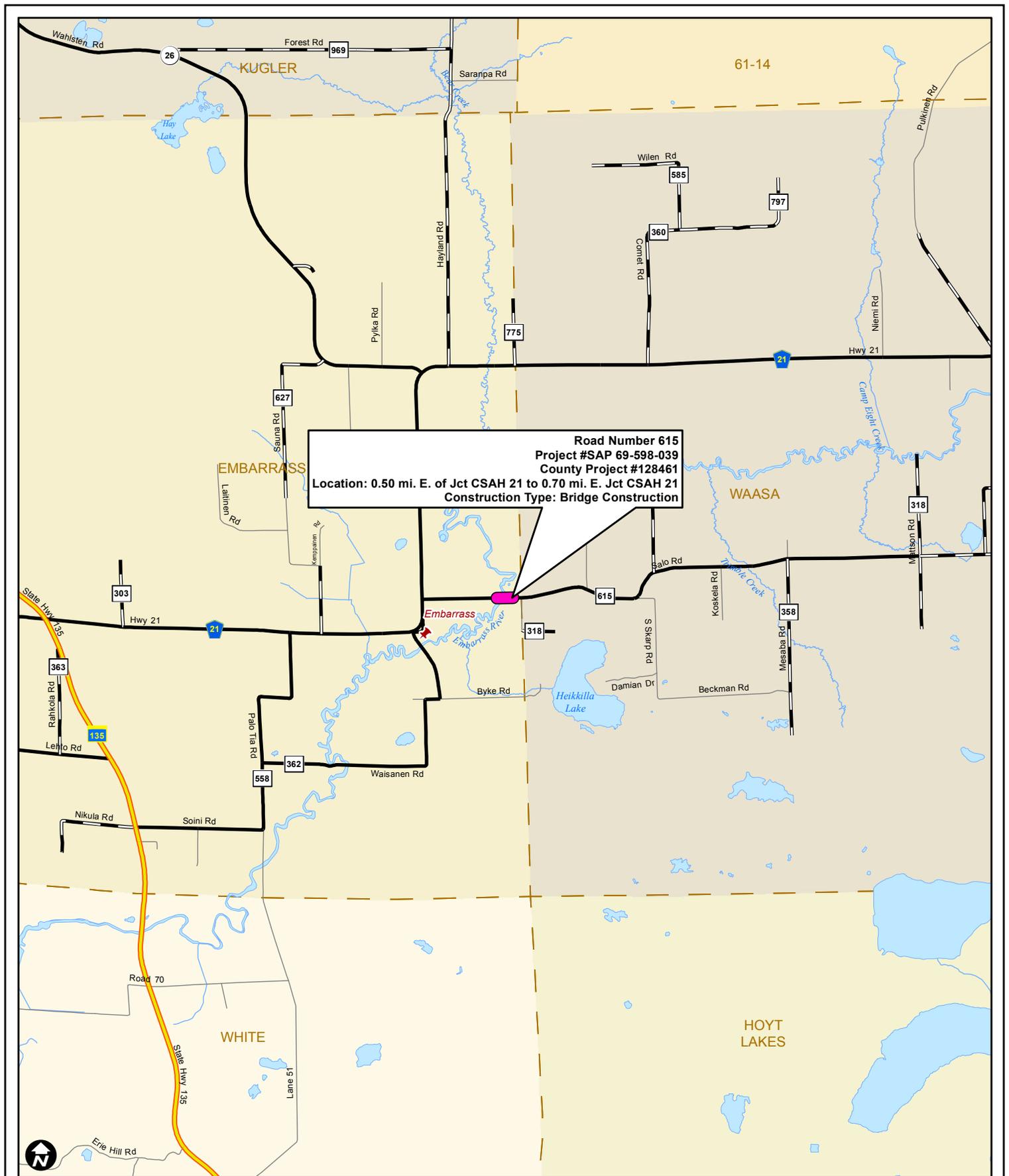
St. Louis County 2013 Road & Bridge Construction



Map Components

- 2013 Road & Bridge Construction**
- Reclaim & Overlay
- Interstate Highway
- U.S./State Highway

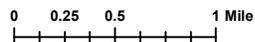
- County Road - Paved
- County Road - Gravel
- Local Road/City Street
- Railroad
- Commissioner District
- Township Boundary
- City/Town
- Lake
- River/Stream



St. Louis County 2013 Road & Bridge Construction

**Map Components**

	2013 Road & Bridge Construction		County/Unorg. Twp. Road - Paved		Township Boundary
	Bridge Construction		County/Unorg. Twp. Road - Gravel		City/Town
	Interstate Highway		Local Road/City Street		Lake
	U.S./State Highway		Railroad		River/Stream
			Commissioner District		





acres harvested but less volume/total cords). This is also impacted by the lower value timber species currently being harvested. In addition to the continued depression in the timber and logging industries, land sales are also down reflecting the continued depression in the housing market. Looking ahead to 2013 there are some positive signs and the Land and Minerals Department is seeing increased activity in all areas this year.

The following chart shows how the relevant Minnesota Statutes are applied to determine the apportionment:

<b>Minnesota Statutes, section 282.08 clause (4) and Minnesota Law (2002), Chapter 390, Sec 39</b>		
<b>Net Proceeds for Land and Minerals Department Operations</b>		<b>\$121,848.62</b>
No more than 30% of the balance is to be used for timber development on tax-forfeited land and dedicated memorial forests to be expended under the supervision of the county board on projects approved by the commissioner of natural resources.	The Land and Mineral Department's fund balance is reviewed annually to ensure it is sufficient to fund one year's operational expenses; since the balance has been deemed sufficient, no additional funds from 2012 operations are retained for this purpose.	
No more than 20 percent of the balance is to be used for the following purposes:	Administration recommends that 20% of the balance be elected for these purposes and that it be applied as follows:	\$ 24,369.72 as follows:
(1) Acquisition and maintenance of county parks and recreation areas (see MN Statute 398.31-398.36)	50% of the 20% elected to be used to fund current and future costs associated with Camp Esquagama, a qualifying outdoor recreation area per MS 398.32.	\$ 12,184.86
(2) No more than \$4 per capita of the county's population on the promotion of tourist, agricultural and economic development	50% of the 20% elected be used to begin to cover the deficit in the Forest Recreation Account within the Forest Resources Fund that has been used for expenditures over the past number of years. Using a portion of the 2012 apportionment will fund previous commitments.	\$ 12,184.86
Any balance must be apportioned as follows: 40% county 40% school district 20% town or city	Administration recommends that the 40% for the county general fund be placed into the General Fund, County Administration, Camp Esquagama to fund the budget request from the Arrowhead Center's proposal for the Camp.	\$ 38,991.56 \$ 38,991.56 \$ 19,495.78
<b>Total Apportioned</b>		<b>\$121,848.62</b>

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the apportionment of the 2012 Land and Minerals Department proceeds according to relevant statutes.

## 2012 Land and Minerals Department Proceeds Apportionment

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Land and Minerals Department generates revenue by sales of land, timber stumpage, gravel, peat and lease fees from recreational hunting and cabin sites; and

WHEREAS, There are net proceeds available from this revenue generated, after the allowable expenditures of the Land and Minerals Department in carrying out its activities; and

WHEREAS, Minn. Stat. § 282.08 specifies the apportionment formula the county is to use in determining the allowable use and transfer of these remaining funds (net proceeds), which in 2012 are \$121,848.62;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the following apportionment of the \$121,848.62 of net proceeds:

<b>Net Proceeds of the Forfeited Tax Sale Fund</b>	<b>\$121,848.62</b>	<b>Accounting Detail</b>
20% (Minnesota Law (2002), Chapter 390 Sec 39, Subd 3) to Fund 100 – 102006 for current and future costs associated with the Arrowhead Center’s contract for management and operation of Camp Esquagama; and to fund 290-290002 (Forest Rec Agency within the Forest Resources Fund) to begin to pay back current deficit from previous funding commitments	\$ 12,184.86	100-102006
	\$ 12,184.86	290-290002
40% St. Louis County General Fund, County Administration, Camp Esquagama	\$ 38,991.56	100-102006
40% Schools Fund	\$ 38,991.56	910
20% Cities and Towns Fund	\$ 19,495.78	908
Total	\$121,848.62	