



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

February 5, 2013

Immediately following the Board Meeting, which begins at 9:30 A.M.
Commissioners' Conference Room, St. Louis County Courthouse, Duluth, MN

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of January 22, 2013

Health & Human Services Committee – Commissioner Stauber, Chair

1. CY 2013 Detox and Hold Services Contracts [13-37]
2. Agreement with the Community Health Board for Community Transformation Grant Objectives [13-38]

Environment & Natural Resources Committee – Commissioner Nelson, Chair

3. Amend Zoning Ordinance No. 46, Zoning Map [13-39]
4. Cancellation of Contract for Purchase of State Tax Forfeited Land – Lokken [13-40]
5. Cancellation of Contract for Repurchase of State Tax Forfeited Land – Schweiger [13-41]
6. Repurchase of State Tax Forfeited Land – Truscott [13-42]

Public Works & Transportation Committee – Commissioner Forsman, Chair

7. Agreement with MnDOT and Wisconsin Central LTD for Crossing Improvements – CSAH 59/Melrude Road (Ellsburg Township) [13-43]
8. Agreement with LHB Corp for Design Services – CSAH 89/57th Avenue West and Highland Street and County Bridge 812 (Duluth) [13-44]

Finance & Budget Committee – Commissioner Raukar, Chair

9. Conveyance of Fee Land to Fulfill Contract for Deed – Virginia Hospital Property [13-45]
10. Abatement List for Board Approval [13-46]
11. Auditor's Service Center Project Design and Construction Administration [13-47]

Public Safety & Corrections Committee – Commissioner O'Neil, Chair

12. Security Upgrades for the County Jail in Duluth [13-48]

ESTABLISHMENT OF PUBLIC HEARINGS:

Finance & Budget Committee – Commissioner Raukar, Chair

13. Establish Public Hearing on FY 2013 Action Plan for CDBG, HOME and ESG Funding – Tuesday, March 12, 2013, 9:45 a.m., St. Louis County Courthouse, Duluth, MN [13-49]

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Public Works & Transportation Committee – Commissioner Forsman, Chair

1. Award of Bids – Reclaim and Overlay Project on CSAH 44/Normanna Road (Gnesen Township) [13-50]
Resolution awarding a bid for the reclamation and overlay of Normanna Road in Gnesen Township to the low bidder.

Finance & Budget Committee – Commissioner Raukar, Chair

1. **Duluth Courthouse HVAC System Commission Services [13-51]**
Resolution authorizing an agreement with Hallberg Engineering, White Bear Lake, MN, for the commissioning of the Duluth Courthouse heating, ventilation and air conditioning system.
2. **Duluth Motor Pool – Final Phase Window Replacement Project Construction Agreement [13-52]**
Resolution authorizing an agreement with Kraus-Anderson Construction, Duluth, MN for the final phase of window replacement at the Motor Pool facility in Duluth.
3. **Virginia Motor Pool Building Project – Architectural, Engineering and Design Services [13-53]**
Resolution authorizing an agreement with Damberg, Scott, Gerzina, Wagner Architects of Virginia and Duluth, MN, for architectural, engineering and design services for the construction of a new Virginia Motor Pool facility.
4. **Initial Funding for Arrowhead Center Contract – Camp Esquagama Management and Operation Services [13-54]**
Resolution authorizing an initial payment to the Arrowhead Center for promotion and preparations for 2013 camping session.

Central Management & Inter-Governmental Committee – Commissioner Jewell, Chair

1. **Appointments to the St. Louis County Cooperative Extension Committee [13-55]**
Resolution appointing two individuals to serve on the County Cooperative Extension Committee.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

At this time, Commissioners may introduce items for discussion or report on past and future activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

February 12, 2013 Hermantown City Hall, 5105 Maple Grove Road, Hermantown, MN
February 26, 2013 City Council Chambers, City Hall, Hibbing, MN
March 12, 2013 Commissioners' Conference Room, Courthouse, Duluth, MN

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

Tuesday, January 22, 2013

Location: Industrial Town Hall, 7519 County Road 871, Saginaw, MN
Present: Commissioners Jewell, O'Neil, Forsman, Stauber, Nelson, Raukar, and Chair Dahlberg
Absent: None.
Convened: Chair Dahlberg called the meeting to order at 12:52 p.m.

CONSENT AGENDA

O'Neil/Stauber moved to approve the consent agenda except items #5 and #6. (7-0)

- Minutes of January 15, 2013
 - County Burial Policy **[13-30]**
 - Repurchase of State Tax Forfeited Land – McCray **[13-31]**
 - .Rice Lake Road Safe Routes to School Grant Application **[13-32]**
 - Installation of Intersection Conflict Warning System **[13-33]**
 - Establish Public Hearing to Consider Renaming Johnson Point on Pelican Lake to "Eagle Point", March 12, 2013, 9:45 a.m., St. Louis County Courthouse, Duluth, MN **[13-36]**
-

REGULAR AGENDA

Public Works & Transportation Committee

Forsman/Stauber moved to authorize a cooperative agreement to install ground-in-wet-reflective edgeline in Carlton, Itasca, Lake, Pine and St. Louis counties **[13-34]**.

Commissioner Forsman explained that federal dollars would be utilized for the project.

Commissioner Raukar asked if a project map was available but no map was available at this time. After further discussion, the motion passed. (7-0)

Finance & Budget Committee

Raukar/Nelson moved to approve the applications for flood damage abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual **[13-35]**. County Administrator Kevin Gray explained that the 2012 property tax abatements total \$116,857.89 and that an additional list will be forthcoming for 2013 flood damage abatements. County Auditor Don Dicklich stated that the State of Minnesota would not refund 100% of the abatements since only a certain amount of flood abatement money was approved at legislation. Commissioner Nelson requested a detailed report with breakouts including residential and commercial abatements be available. After further discussion, the motion passed. (7-0)

COMMISSIONER DISCUSSION ITEMS

Commissioner Nelson attended the Arrowhead Counties Association (ACA) board meeting. Two items discussed were veterans involved in criminal activity and Ken Schoen's jail overcrowding study, both of which Commissioner Nelson would like to see the County Board address at a future Board workshop.

Commissioner Stauber attended the Arrowhead Regional Correction (ARC) board meeting. The discussion and study on jail overcrowding is an area Commissioner Stauber feels the County Board should discuss at a Board workshop.

Commissioner O'Neil announced that on Saturday, January 26, 2013, at First Methodist Church (The Coppertop Church), from 9:00 a.m. – 3:00 p.m., the 15th Annual Citizens in Action 2013 "Celebrate Our Voices" will be held. A coffee and conversation with elected officials is scheduled from 1:00 – 2:30 p.m.

Chair Dahlberg is planning to hold Board workshops and will address a few of the largest County cost areas: Public Safety, Public Works, and Public Health & Human Services.

At 1:26 p.m., Raukar/Nelson moved to adjourn the committee of the whole meeting. (7-0)

Chris Dahlberg, Chair of the County Board

Roberta Museta, Clerk of the County Board

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize grant agreements with the following providers for detoxification and hold services for the period January 1, 2013 through December 31, 2013, payable from Fund 230-232006-606000.

<u>Provider</u>	<u>2012</u>	<u>2013</u>	<u>Change</u>
Center for Alcohol and Drug Treatment	\$1,393,366.00	\$1,344,978.00	- 3%
Range Mental Health Center	\$ 376,342.00	\$ 424,730.00	+ 13%

CY 2013 Detox and Hold Services Contracts

BY COMMISSIONER _____

WHEREAS, St. Louis County has supported detoxification and hold services from Center for Alcohol and Drug Treatment in Duluth and Range Mental Health Center in Virginia with county funds for over ten years; and

WHEREAS, The Public Health and Human Services Department (PHHS) wishes to continue these grant agreements for Calendar Year 2013 with no change in total funds committed for this purpose; and

WHEREAS, After reviewing a five-year Detox utilization report from the Minnesota Department of Human Services, PHHS will adjust payments to the two providers, in twelve equal monthly installments;

THEREFORE, BE IT RESOLVED, The St. Louis County Board authorizes the appropriate county officials to enter into grant agreements with the following providers for detoxification and hold services for the period January 1, 2013 through December 31, 2013, payable from Fund 230-232006-606000.

<u>Provider</u>	<u>2012</u>	<u>2013</u>	<u>Change</u>
Center for Alcohol and Drug Treatment	\$1,393,366.00	\$1,344,978.00	- 3%
Range Mental Health Center	\$ 376,342.00	\$ 424,730.00	+ 13%

BOARD LETTER NO. 13 – 38

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: February 5, 2013

RE: Agreement with the
Community Health Board for
Community Transformation
Grant Objectives

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOALS:

Our community will make healthy life choices; have safe food, water, and air.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement with the Carlton-Cook-Lake-St. Louis Community Health Board (CHB) to convene, coordinate and implement evidenced-based strategies as specified in the state Community Transformation Grant Program.

BACKGROUND:

In 2011, the Centers for Disease Control and Prevention created the Community Transformation Grant (CTG) Program to engage multiple sectors such as education, transportation, business and faith-based organizations with the goal of improving the health of their communities' residents. In 2012, CTG was expanded to support areas with fewer than 500,000 people in neighborhoods, schools, cities and counties to increase opportunities to prevent chronic diseases and promote health.

The Minnesota Department of Health (MDH) was awarded \$3,603,724 per year of CTG funds for a five-year period (September 30, 2011 through September 29, 2016), designed to improve health and control health care spending. Because 37% of Minnesota's population resides in rural locations, 37% of the total MDH award is required to be used in rural locations. The CHB was awarded \$675,000 each year for the region. At its October 15, 2012 meeting, the CHB awarded \$37,482 of this funding to the St. Louis County Public Health & Human Services Department for the period December 1, 2012 to September 29, 2013 to support Active Transportation, and to include Safe Routes to School and Active School Day programs in the cities of Virginia, Cook and the Northwoods School near Orr.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an agreement with the Community Health Board to receive \$37,482 for the period December 1, 2012 through September 29, 2013 to carry out the additional activities of the current State Health Improvement Program in the communities of Virginia, Cook and Orr with existing public health staff through funding from the Community Transformation Grant. Funds will be accounted for in budget Revenue Fund 230, Agency 233999, Grant 23323, Project 99999999, Grant Year 2012, and Expenditure Fund 230, Agency 233999, Grant 23323, Project 99999999, Year 2012.

**Agreement with the Community Health Board for
Community Transformation Grant Objectives**

BY COMMISSIONER _____

WHEREAS, The Centers for Disease Control and Prevention wishes to continue its longstanding dedication to improving the health and wellness of all Americans through the Community Transformation Grant Program; and

WHEREAS, The Centers for Disease Control and Prevention has awarded \$3,603,724 per year to the Minnesota Department of Health to increase opportunities to prevent chronic diseases and promote health; and

WHEREAS, The Minnesota Department of Health has awarded the Carlton-Cook-Lake-St. Louis Community Health Board (CHB) \$675,000 of these funds per year for a five-year period; and

WHEREAS, The CHB has awarded St. Louis County \$37,482 for the period December 1, 2012 through September 29, 2013;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the acceptance of funds through a contract with the Carlton-Cook-Lake-St. Louis Community Health Board in the amount of \$37,482 for the period December 1, 2012 through September 29, 2013 to be placed in budget revenue Fund 230, Agency 233999, Grant 23323, Project 99999999, Grant Year 2012 and expenditure Fund 230, Agency 233999, Grant 23323, Project 99999999, Year 2012.

GRANT APPROVAL FORM

GRANT NAME: Community Transformation GRANT AMOUNT: \$37,482
 GRANTOR: Minn Dept of Health MATCH AMOUNT: 0
 FUND: 230 AGENCY: 233999 GRANT: 23323 GRANT YEAR: 2012
 AGENCY NAME: Public Health & Human Services
 CONTACT PERSON: Guy Peterson PHONE: 725-5267
 GRANT PERIOD: BEGIN DATE: 12/1/12 END DATE: 09/29/13
 STATE GRANT AWARD NUMBER OR FEDERAL CFDA # 93.531

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.

GRANTS OF \$25,000 OR LESS

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?

YES NO

If so, this type of grant requires the following review approval:

County Auditor	<input type="text"/>	Date:	<input type="text"/>
County Administrator	<input type="text"/>	Date:	<input type="text"/>
County Attorney	<input type="text"/>	Date:	<input type="text"/>

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

NEW GRANTS GREATER THAN \$25,000

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?
YES NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor

Nancy Nelson

Date:

1/31/13

County Administrator

Carl J. Schenk

Date:

1-31-13

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

RECURRING GRANTS GREATER THAN \$25,000

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?
YES NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor

Date:

County Administrator

Date:

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

The St. Louis County Planning Commission, on December 13, 2012, initiated a rezoning for portions of Sections 13, 14, 23 and 24, T56N, R16W, surrounding Section Fourteen Lake. On January 10, 2013, the Planning Commission held a public hearing to consider the proposed rezoning. In addition to notifying all owners of property within 1/2 mile of the proposed rezoning, all lease holders on the lake were also notified. Following the hearing, the Planning Commission voted to recommend approval of the rezoning as proposed.

RECOMMENDATION:

It is recommended that the St. Louis County Board amend Zoning Ordinance No. 46 with an effective date be March 29, 2013.

Amend Zoning Ordinance No. 46, Zoning Map

BY COMMISSIONER _____

WHEREAS, The St. Louis County Planning Commission initiated a zoning map amendment for portions of Sections 13, 14, 23 and 24, T56N, R16W (Unorganized); and

WHEREAS, On January 10, 2013 the County Planning Commission held a public hearing to consider amending Ordinance 46, zoning map; and

WHEREAS, The Planning Commission recommends approval of the proposed amendments;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board amends Ordinance 46, zoning map, T56N, R16W (Unorganized) to change the classification of Section Fourteen Lake from Natural Environment to Recreational Development.

RESOLVED FURTHER, That the St. Louis County Board amends Ordinance 46, zoning map, from Residential, RES-5, to Shoreland Mixed Uses, SMU-7.

RESOLVED FURTHER, That the effective date of this zoning change will be March 29, 2013.

MINUTES OF A PUBLIC HEARING CONDUCTED BY THE ST. LOUIS COUNTY PLANNING COMMISSION THURSDAY, JANUARY 10, 2013, NORTHLAND OFFICE BUILDING, THIRD FLOOR CONFERENCE ROOM

9:30 A.M. – 11:00 A.M.

Planning Commission members in attendance: Kurt Johnson
Steve Kucera
Sonya Pineo
Roger Skraba
Ray Svatos
Diana Werschay

Planning Commission members absent: Tom Coombe
Chris Dahlberg

Decision/Minutes for the following public hearing matters are attached:

NEW BUSINESS:

- A. KGM Contractors, a conditional use permit for a general purpose borrow pit. NE1/4 OF SW1/4 EX N1/2 & SE1/4 OF SW1/4 EX E 467 FT OF S 467 FT, S16, T61N, R18W, (Angora).
- B. St. Louis County Planning Commission, zoning map amendment. Part of S13, S14, S23, S24, T56N, R16W, (Unorganized).

OTHER BUSINESS:

ELECTION OF OFFICERS:

Motion by Svatos/Pineo to elect Roger Skraba as Chair.

In Favor: Johnson, Kucera, Pineo, Skraba, Svatos, Werschay - 6

Opposed: None - 0

Motion carried 6-0

Motion by Svatos/Skraba to elect Sonya Pineo as Vice-Chair.

In Favor: Johnson, Kucera, Pineo, Skraba, Svatos, Werschay - 6

Opposed: None - 0

Motion carried 6-0

Motion by Svatos to elect Barbara Hayden as Secretary.

In Favor: Johnson, Kucera, Pineo, Skraba, Svatos, Werschay - 6

Opposed: None - 0

Motion carried 6-0

Motion by Skraba/Svatos to approve the minutes of the December 13, 2012, meeting.

In Favor: Pineo, Skraba, Svatos – 3

Opposed: None – 0

Abstained: Johnson, Kucera, Werschay – 3 (not present at December hearing)

Motion carried 3-0-3

Motion by Kucera/Skraba to initiate the rezoning of the NW 1/4 of NW 1/4 in S14 and NE 1/4 of NE 1/4 in S15, in Unorganized Township 53-16 forward for rezoning from FAM-1 to FAM-3.

In Favor: Johnson, Kucera, Pineo, Skraba, Svatos, Werschay - 6

Opposed: None - 0

Motion carried 6-0

The first hearing item was for KGM Contractors, NE1/4 OF SW1/4 EX N1/2 & SE1/4 OF SW1/4 EX E 467 FT OF S 467 FT, S16, T61N, R18W, (Angora). *Mark Lindhorst*, St. Louis County Planner, presented the staff report as follows:

1. The proposal is for a general purpose borrow pit to include crushing, washing, recycling of asphalt and portable hot mix.
2. There will be up to 125,000 cubic yards of excavation per year.
3. There will be a maximum of 12 trucks leaving the site per day.
4. The applicant is requesting a waiver to the hours of operation to be open 24 hours a day Monday through Saturday until the completion of the Highway 53 road project.
5. The proposed pit site is located adjacent to two existing borrow pits.
6. Wetland areas have been identified on the property and no impacts are anticipated.

STAFF CONCLUSIONS:

1. The use conforms to the land use plan. The plan states that commercial uses should be encouraged to cluster together and have access roads adequate to handle anticipated traffic. There are two borrow pits adjacent to the proposed site. In addition, the access will be from U.S. Highway 53, which is a paved road that will minimize dust concerns.
2. The use is compatible with the existing neighborhood. The existing area is dominated by large tracts of land. The closest homesteaded residence is approximately one quarter mile away.
3. The use will not impede the normal and orderly development or improvement to the surrounding area because it is located adjacent to existing borrow pits and is accessed off a paved road minimizing traffic and dust concerns associated with small township roads. The conditional use permit will require minimum standards to be followed minimizing impacts to the surrounding residential properties.
4. The location and character of the proposal is consistent with a desirable pattern of development because it is located in an area dominated by large tracts of land, has access to a paved road and is located in an area that has several permitted pits.

Mark Lindhorst noted no items of correspondence.

STAFF RECOMMENDATION:

Staff recommends approval of a general purpose borrow pit including asphalt recycling and portable hot mix. Extended hours of operation will be allowed for the completion of the US Highway 53 project or no more than two years with the following conditions:

Conditions Precedent:

1. The applicant shall obtain approval for access from the appropriate road authority.

Conditions Concurrent:

1. A reclamation bond shall be submitted to the county for the cost of reclaiming the borrow pit. The bond shall equal \$10,000 plus \$2,000 per acre over 2 acres of disturbed area.
2. All minimum standards of the county borrow pit section of the zoning ordinance be followed by the applicant and all those utilizing the borrow pit. The operator and users of the pit shall sign an affidavit acknowledging that they have read the conditions of this permit and the minimum standards of the zoning ordinance.

Chuck Andrews, the applicant, stated he had nothing further to add.

The *Planning Commission* discussed the following:

- A. Inquired how long the adjacent borrow pits have been in operation. While the exact date is not known, one of the two pits has been operating for at least eighteen years.
- B. Inquired where the access to the property would be.

DECISION

Motion by Svatos/Kucera to approve a general purpose borrow pit including asphalt recycling and portable hot mix. Extended hours of operation will be allowed for the completion of the US Highway 53 project or no more than two years with the following conditions:

Conditions Precedent:

1. The applicant shall obtain approval for access from the appropriate road authority.

Conditions Concurrent:

1. A reclamation bond shall be submitted to the county for the cost of reclaiming the borrow pit. The bond shall equal \$10,000 plus \$2,000 per acre over 2 acres of disturbed area.
2. All minimum standards of the county borrow pit section of the zoning ordinance be followed by the applicant and all those utilizing the borrow pit. The operator and users of the pit shall sign an affidavit acknowledging that they have read the conditions of this permit and the minimum standards of the zoning ordinance.

In Favor: Johnson, Kucera, Pineo, Skraba, Svatos, Werschay - 6

Opposed: None - 0

Motion carried 6-0

The second hearing item was for a zoning map amendment, Part of S13, S14, S23, S24, T56N, R16W, (Unorganized). *Tyler Lampella*, St. Louis County Planner, presented the staff report as follows:

1. The proposal is to designate the lake from a Natural Environment lake to a Recreational Development lake.
2. The proposal is also to change the zoning from Residential (RES)-5 to Shoreland Mixed Use (SMU)-7, which is typical for a Recreational Development lake.
3. Section Fourteen lake has been classified as a Recreational Development lake by the Minnesota Department of Natural Resources (DNR). Other Recreational Development lakes in the area are zoned SMU-7.
4. The required setbacks for structures in SMU-7 are less restrictive than in RES-5.
5. The zoning change will not affect lease holders. The zoning change will apply to private landowners.

Five audience members spoke with concerns about the proposal.

Loren Cameron, 6292 Leisure Lake Road, asked what would happen to his property as it is not located on the lake, but it one of the 40 acre parcels included in the SMU-7 zoning. *Tyler Lampella* stated that this is a second tier zoning, which means there will be a doubling requirement. However, SMU-7 is less restrictive than RES-5 so the doubling requirements would not be nearly as much.

Lillian Ulland, 4610 West Pioneer Road, stated that they have been on their lake property since the beginning when it was first platted out. There is a reason why the zoning is where it is now.

Gus Josephson, 3775 Long Lake Road West, Eveleth, asked about taxing implications with the zoning change. *Mary Anderson*, St. Louis County Planner, stated taxes are based on a classification that the property is given by the Assessor's office and not on how a parcel is zoned. *Mr. Josephson* asked if variances would be needed if property owners wanted to add onto their existing cabins. *Tyler Lampella* stated that this zoning change will not have any impact on development that already exists.

Robert Curran, 6231 Leisure Lake Road, asked if there are restrictions on garage sizes. *Tyler Lampella* stated that the Land and Minerals Department would have the rules on the property as long as they lease the property. Otherwise, the size allowed for any accessory structure would be based on individual lot characteristics.

Rhonda Appicelli, 3991 River Road, Iron, asked questions pertaining to the sale of lease lots. Board member *Skraba* explained that the Planning Commission has no jurisdiction over the sale of lease lots. *Tyler Lampella* added that the Land and Minerals Department has a plan to sell all lease lots. If the lots are not sold to current lease holders, they will be put up for sale to the public.

The residents who were notified about the rezoning would like to be notified of the County's final decision on the rezoning.

DECISION

Motion by Kucera/Svatos, to forward the rezoning request, located in S14, T56N, R16W, from RES-5 to SMU-7 and change the lake designation from Natural Environment to Recreational Development, to the County Board with a recommendation for approval.

In Favor: Johnson, Kucera, Pineo, Skraba, Svatos, Werschay - 6

Opposed: None - 0

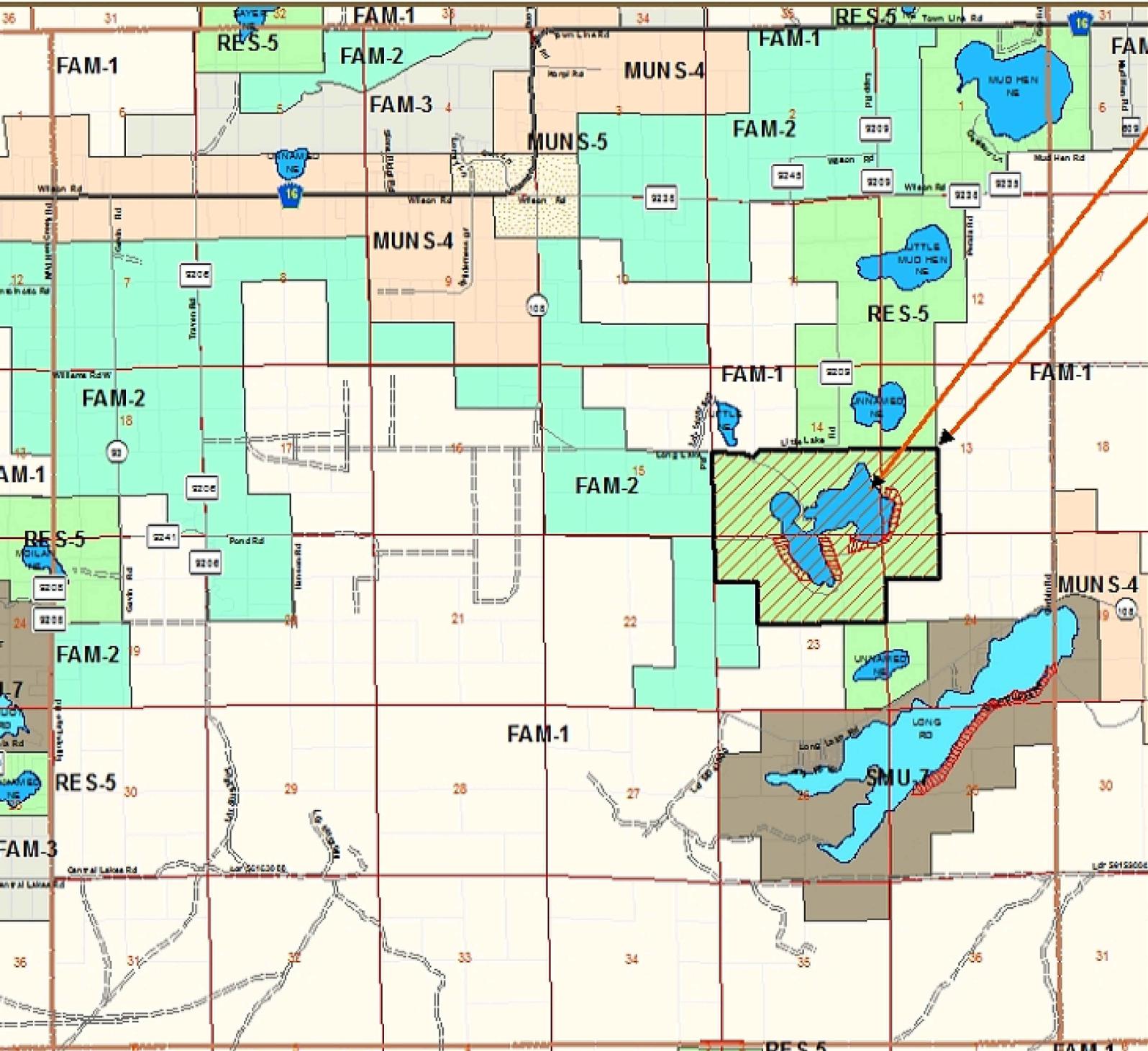
Motion carried 6-0

Motion to adjourn by Skraba. Meeting adjourned at 11:00 a.m.



Unorganized 56-16

St. Louis County Zoning Map



**Proposed Class Change
NE to RD**

**Proposed Zone Change
RES-5 to SMU-7**

**Section Fourteen Lake
Characteristics:**

Lake Area:	140.1 acres
Littoral Area:	109.5 acres
Maximum Depth:	27.0 feet
Water Clarity:	11.5 feet

Lake Classification

-  General Development
-  Recreational Development
-  Natural Environment

 SLC Leased Parcels



Prepared By:
St. Louis County
 Planning & Community Development
 (218) 725-6000
www.stlouiscounty.mn.gov

Map Created: 1/25/2013
 Source: St. Louis County MN

Disclaimer
 This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.

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BOARD LETTER NO. 13 - 40

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 4

BOARD AGENDA NO.

DATE: February 5, 2013 **RE:** Cancellation of Contract for
Purchase of State Tax Forfeited
Land – Lokken

FROM: Kevin Z. Gray
County Administrator

Robert Krepps, Land Commissioner
Land and Minerals

Donald Dicklich
County Auditor

RELATED DEPARTMENT GOAL:

Performing public services; financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel a contract for purchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. The purchase agreement has defaulted due to the purchasers' failure to provide proof of insurance. The purchasers, Mary and Joshua Lokken of Eveleth, MN, have been served with Notice of Cancellation of Contract by civil process but have failed to cure the default.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of this contract and authorize the disposal of abandoned personal property that may remain on the site.

Mary and Joshua Lokken, Eveleth, MN

Legal Description	CITY OF EVELETH LOT: 0019 BLOCK:035 EVELETH 2ND ADDITION Parcel Code: 040-0030-00720 C22090091
Purchase Price	\$9,000.00
Principal Amount Remaining	\$6,480.00
Date of Last Payment	2/24/2012
Installment Payments Not Made	\$0.00
Subsequent Del Taxes and Fees	\$66.90
Amount Needed to Cure Default	\$66.90
Insurance	Failure to provide insurance

Cancellation of Contract for Purchase of State Tax Forfeited Land - Lokken

BY COMMISSIONER _____

WHEREAS, The contract with Mary and Joshua Lokken of Eveleth, MN, for the purchase of state tax forfeited land is in default for failure to provide proof of insurance; and

WHEREAS, The purchasers were properly served with Notice of Cancellation of Contract by civil process and have failed to cure the default for lands legally described as:

CITY OF EVELETH
LOT: 0019 BLOCK: 035
EVELETH 2ND ADDITION
Parcel Code: 040-0030-00720
C22090091

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owners of the property will be notified by posting of property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



St. Louis County Land Department Tax Forfeited Land Sales

Cancellation of Contract

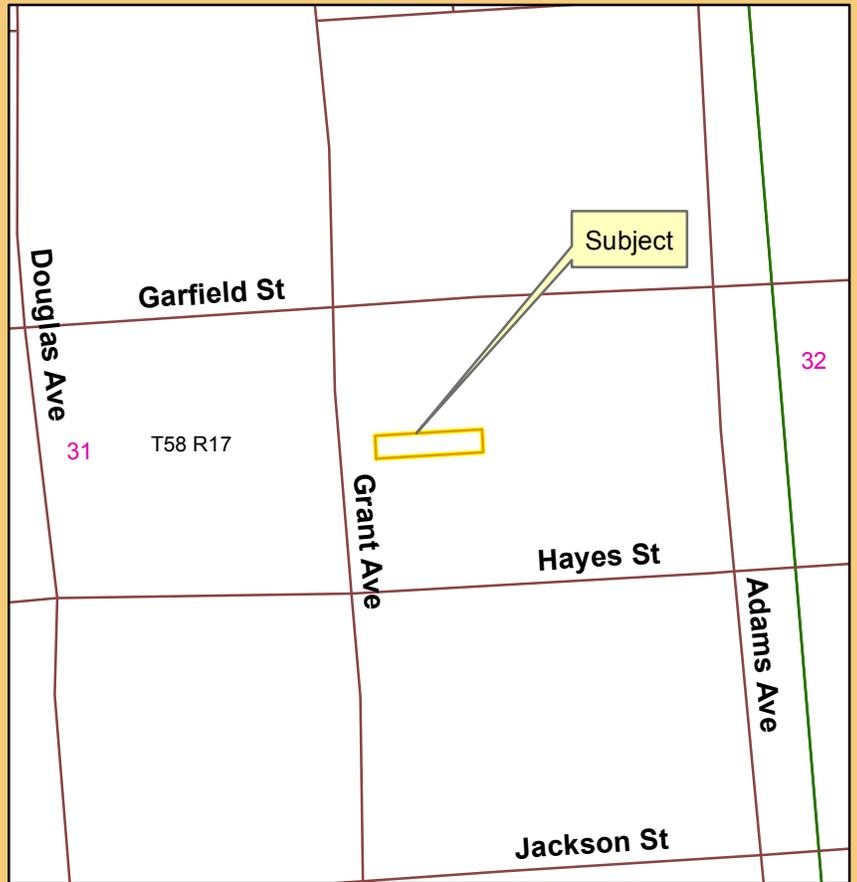
Legal : CITY OF EVELETH
LOT: 0019 BLOCK:035
EVELETH 2ND ADDITION

Parcel Code : 040-0030-00720

LDKEY : 70151

Acres: .06

Address: 610 GRANT AVE
EVELETH MN 55734

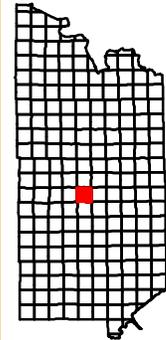


City of Eveleth

Sec: 31 Twp: 58 Rng: 17

Commissioner District # 6

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

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**St. Louis County
Land Department**

February 2013



2003 NAIP Photo

BOARD LETTER NO. 13 - 41

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

DATE: February 5, 2013 **RE:** Cancellation of Contract for
Repurchase of State Tax
Forfeited Land - Schweiger

FROM: Kevin Z. Gray
County Administrator

Robert Krepps, Land Commissioner
Land and Minerals

Donald Dicklich
County Auditor

RELATED DEPARTMENT GOAL:

Performing public services; financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel a contract for repurchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. The repurchase agreement has defaulted due to the purchaser's failure to provide proof of insurance. The purchaser, Christine Schweiger of Duluth, MN, has been served with Notice of Cancellation of Contract by civil process but has failed to cure the default.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of this contract and authorize the disposal of abandoned personal property that may remain on the site.

Christine Schweiger, Duluth, MN

Legal Description	TOWN OF DULUTH NW1/4 OF SW1/4 EX 3 AC AT SE CORNER FOR SCHOOL AND EX N1/2 Sec 29 Twp 52 Rge 12 Parcel Code: 315-0020-04830 C22110090
Purchase Price	\$7,512.58
Principal Amount Remaining	\$4,635.48
Date of Last Payment	9/6/2011
Installment Payments Not Made	\$0.00
Subsequent Del Taxes and Fees	\$66.90
Amount Needed to Cure Default	\$66.90
Insurance	Failure to provide insurance

Cancellation of Contract for Repurchase of State Tax Forfeited Land - Schweiger

BY COMMISSIONER _____

WHEREAS, The contract with Christine Schweiger of Duluth, MN, for the repurchase of state tax forfeited land is in default for failure to provide proof of insurance; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

TOWN OF DULUTH
NW1/4 OF SW1/4 EX 3 AC AT SE CORNER FOR SCHOOL AND EX N1/2
Sec 29 Twp 52 Rge 12
Parcel Code: 315-0020-04830
C22110090

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owners of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the repurchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



St. Louis County Land Department Tax Forfeited Land Sales

Cancellation of Contract

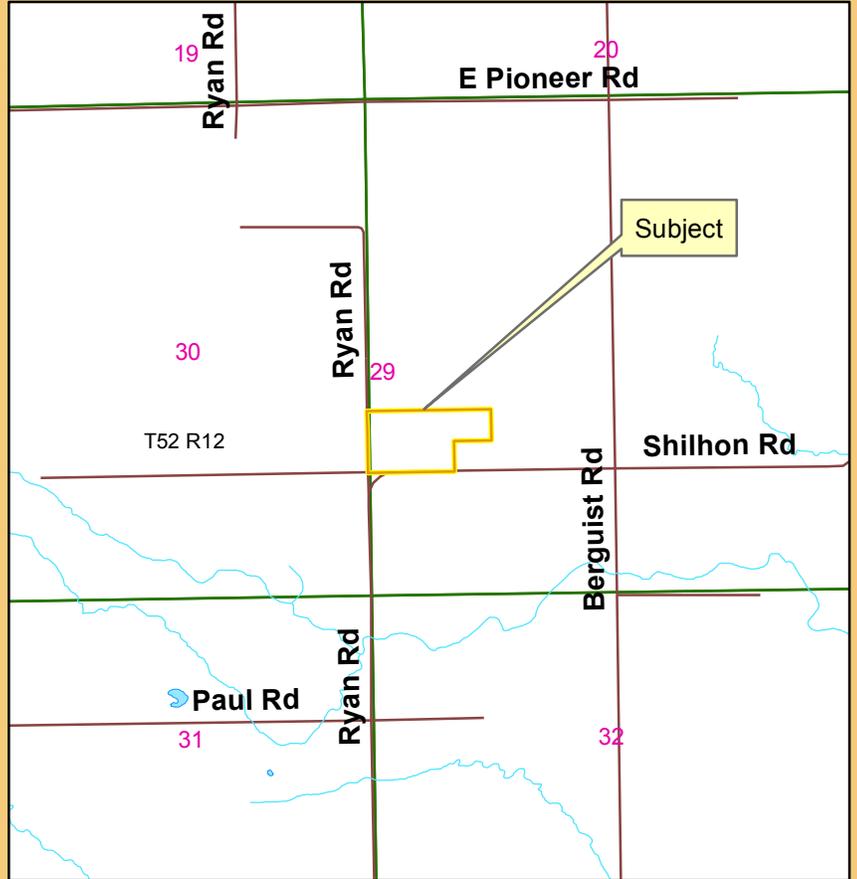
Legal : TOWN OF DULUTH
NW1/4 OF SW1/4 EX 3 AC AT SE CORNER
FOR SCHOOL AND EX N1/2
Sec 29 Twp 52 Rge 12

Parcel Code : 315-0020-04830

LDKEY : 70430

Acres: 17.00

Address: 2091 SHILHON RD
DULUTH 55804

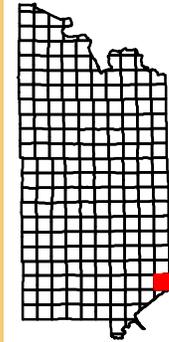


City of Duluth

Sec: 29 Twp: 52 Rng: 12

Commissioner District # 5

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

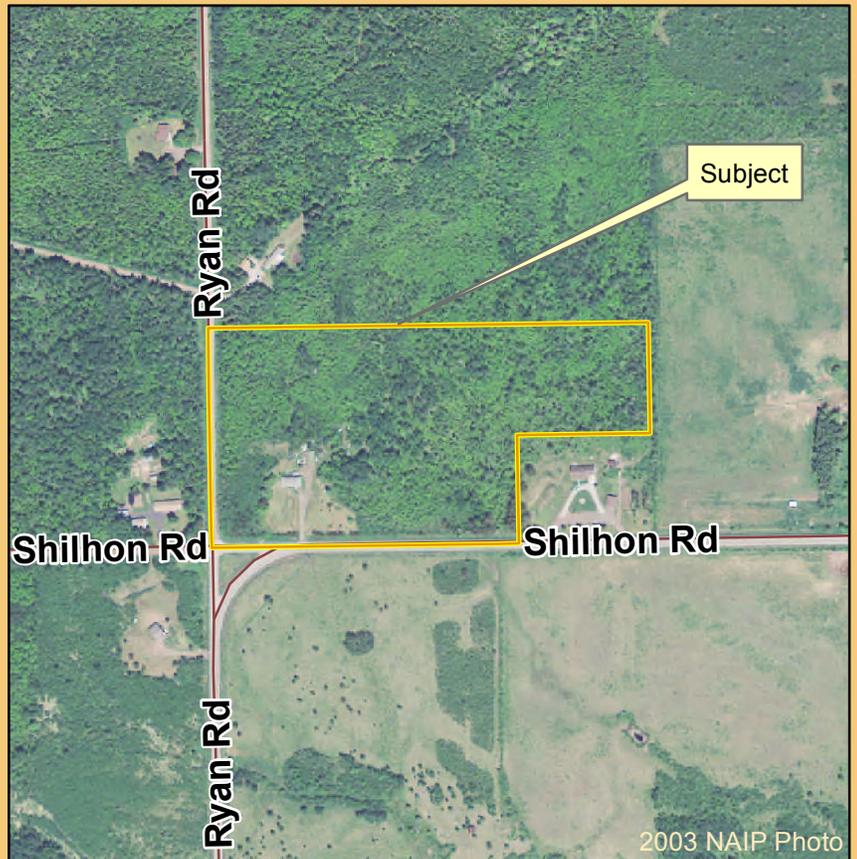


St. Louis County, Minnesota

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St. Louis County
Land Department

February 2013



2003 NAIP Photo

Kenneth Truscott, Duluth, MN

Parcel Code	010-2710-03010
Taxes and Assessments	\$25,080.37
Service Fees	\$114.00
Deed Tax	\$82.77
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$25,348.14

Repurchase of State Tax Forfeited Land - Truscott

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, Kenneth Truscott of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF DULUTH
COMM AT A PT ON THE W SIDE OF WOODLAND AVE WITH THE
INTERSECTION OF N BOUNDARY LINE OF OXFORD ST PRODUCED
ACROSS WOODLAND AVE EXTENDING NLY ALONG THE W LINE OF
WOODLAND AVE 68 FT TO A PT RUNNING THENCE SWLY 5.52 FT
PARALLEL WITH OXFORD ST THENCE SWLY 32 FT THENCE NWLY 1.11 FT
THENCE SWLY PARALLEL WITH OXFORD ST TO A PT 115 FT FROM
WOODLAND AVE RUNNING THENCE SELY 68 FT TO THE SAID N
BOUNDARY LINE OF SAID OXFORD ST PRODUCED W OF WOODLAND AVE
RUNNING THENCE NELY 115 FT ALONG SAID N BOUNDARY LINE OF
OXFORD ST TO PT OF BEG
DULUTH LANDS IN THE CITY
SEC 11 TWP 50 RGE 14
PARCEL: 010-2710-03010

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St Louis County Board approves the repurchase application by Kenneth Truscott of Duluth, MN, on file in County Board File No. _____, subject to payments including total taxes and assessments of \$25,080.37, service fee of \$114, deed tax of \$82.77, deed fee of \$25, and recording fee of \$46; for a total of \$25,348.14, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, Kenneth Truscott, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:
See Attached

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one)

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether mortgage or otherwise the right is exercised

That such taxes became delinquent in 2008 and remained delinquent and unpaid for the subsequent years of:
2009,2010,2011,2012

That pursuant to Minnesota Statutes, the total cost of repurchase \$25,348.14 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Please contact our office at 218-726-2606 for the current amount due which increases monthly.

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that applicant to state reasons why taxes were not paid. See attached

Please check the appropriate box below:

- There are one or more wells on this property (See enclosed well disclosure information sheet)
- No change since last well certificate Well disclosure completed - \$50.00 enclosed
- There are no wells on this property

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): Kenneth A Truscott

Are you currently in active military service? NO

If you have been discharged within the last 6 months, provide discharge date N/A and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.

Dated: 1-22 2013

By: Kenneth A Truscott
(Signature)

Address: 4879 Woodridge Dr.
City: Duluth State: MN Zip: 55811
Phone: 218-729-1827
(1st) 218-348-3177 cell

Legal Description for parcel 10-2710-3010

CITY OF DULUTH, COMM AT A PT ON THE W SIDE OF WOODLAND AVE WITH THE INTERSECTION OF N BOUNDARY LINE OF OXFORD ST PRODUCED ACROSS WOODLAND AVE EXTENDING NLY ALONG THE W LINE OF WOODLAND AVE 68 FT TO A PT RUNNING THENCE SWLY 5.52 FT PARALLEL WITH OXFORD ST THENCE SWLY 32 FT THENCE NWLY 1.11 FT THENCE SWLY PARALLEL WITH OXFORD ST TO A PT 115 FT FROM WOODLAND AVE RUNNING THENCE SELY 68 FT TO THE SAID N BOUNDARY LINE OF SAID OXFORD ST PRODUCED W OF WOODLAND AVE RUNNING THENCE NELY 115 FT ALONG SAID N BOUNDARY LINE OF OXFORD ST TO PT OF BEG, DULUTH LANDS IN THE CITY, Sec 11 Twp 50 Rge 14.

Deb Putney - APN # 010-2710-03010

From: "Ken Truscott" <ktruscott@prudentialnorthland.com>
To: <putneyd@stlouiscountymn.gov>
Date: 1/22/2013 4:36 PM
Subject: APN # 010-2710-03010

Deb, I was in your office on Tuesday and dropped off my application for repurchase for the property at 2301 Woodland Ave, Duluth, MN. I did not realize until I returned to my office that I neglected to state why I was behind on the real estate taxes. I am a real estate broker and my income is solely derived from my personal and company real estate sales. It is no surprise that over the past few years the real estate industry has suffered greatly and consequently made it next to impossible to keep up due to poor cash flows. While we were getting behind I did manage to pay a large amount on the real estate taxes at the end of 2011. However, that payment as you know starts with the current taxes owed and pays backwards and not to the oldest amount owed causing me to stay in default. If I am unable to repurchase this property it would be an extreme hardship on me as my wife and I have a substantial investment in this property and it is 1 of the few assets that we have. I would be happy to discuss this further with you and answer any questions that you may have.

Thank you for your consideration,

Ken Truscott
Prudential Truscott Northland Realty
1820 Maple Grove Rd.
Duluth, MN. 55811
218-726-1255 Office
218-348-3177 Cell
218-726-1456 Fax
ktruscott@prudentialnorthland.com
www.prudentialnorthland.com



St. Louis County Land Department Tax Forfeited Land Sales

Repurchase of Property

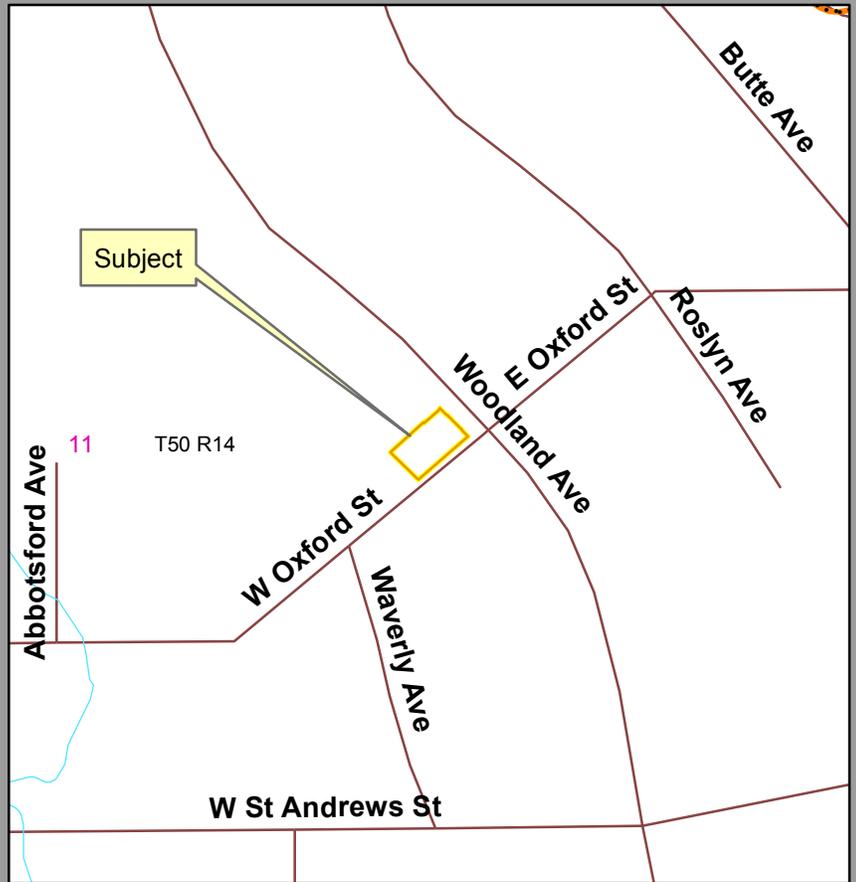
Legal : CITY OF DULUTH
 COMM AT A PT ON THE W SIDE OF
 WOODLAND AVE WITH THE INTERSECTION
 OF N BOUNDARY LINE OF OXFORD ST
 PRODUCED ACROSS WOODLAND AVE
 EXTENDING NLY ALONG THE W LINE OF
 WOODLAND AVE 68 FT TO A PT RUNNING
 THENCE SWLY 5.52 FT PARALLEL WITH
 OXFORD ST THENCE SWLY 32 FT THENCE
 NWLY 1.11 FT THENCE SWLY PARALLEL
 WITH OXFORD ST TO A PT 115 FT FROM
 WOODLAND AVE RUNNING THENCE SELY
 68 FT TO THE SAID N BOUNDARY LINE OF
 SAID OXFORD ST PRODUCED W OF
 WOODLAND AVE RUNNING THENCE NELY
 115 FT ALONG SAID N BOUNDARY LINE OF
 OXFORD ST TO PT OF BEG

Parcel Code : 010-2710-03010

LDKEY : 72493

Acres: .17

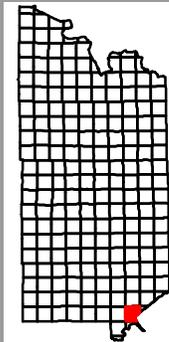
Address: 2301 WOODLAND AVE
 DULUTH MN 55803



City of Duluth Sec: 11 Twp: 50 Rng: 14

Commissioner District # 2

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract

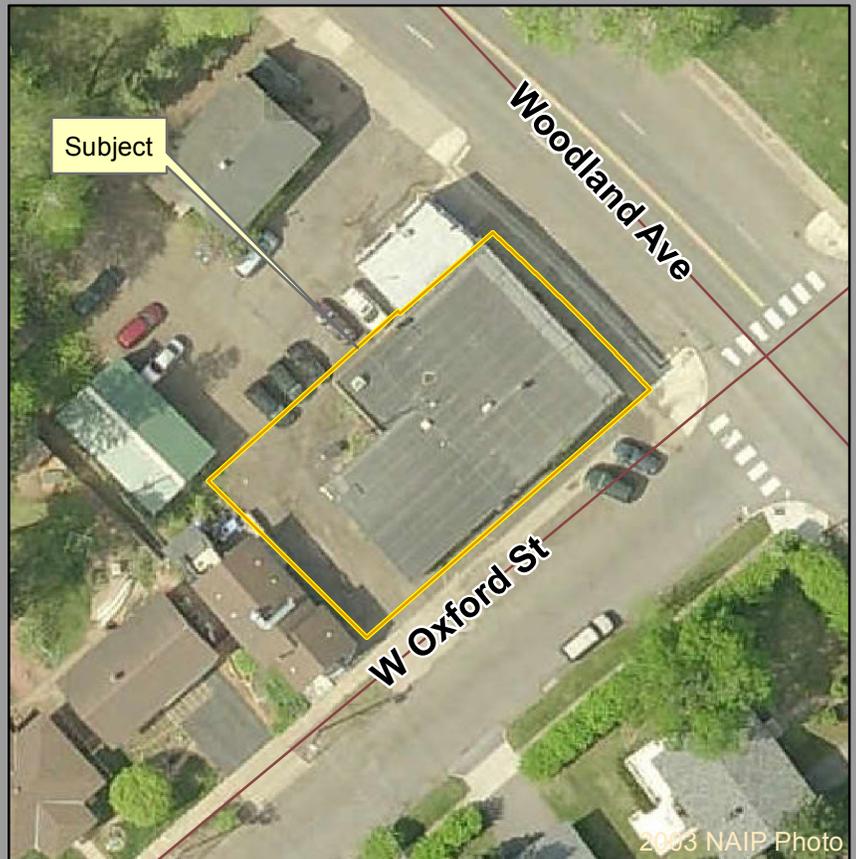


St. Louis County, Minnesota

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**St. Louis County
 Land Department**

February 2013



2003 NAIP Photo

BOARD LETTER NO. 13 - 43

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 7

BOARD AGENDA NO.

DATE: February 5, 2013

RE: Agreement with MnDOT and Wisconsin Central LTD for Crossing Improvements – CSAH 59/Melrude Road (Ellsburg Township)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement with the Minnesota Department of Transportation (MnDOT) and Wisconsin Central, LTD for railroad crossing improvements on County State Aid Highway (CSAH) 59 in Ellsburg Township.

BACKGROUND:

Wisconsin Central LTD has an at-grade crossing on CSAH 59/Melrude Road in Ellsburg Township. St. Louis County and MnDOT wish to complete crossing improvements to the roadway at this crossing. MnDOT has obtained federal funds to pay for 100% of the cost of the project, estimated to be \$192,858.

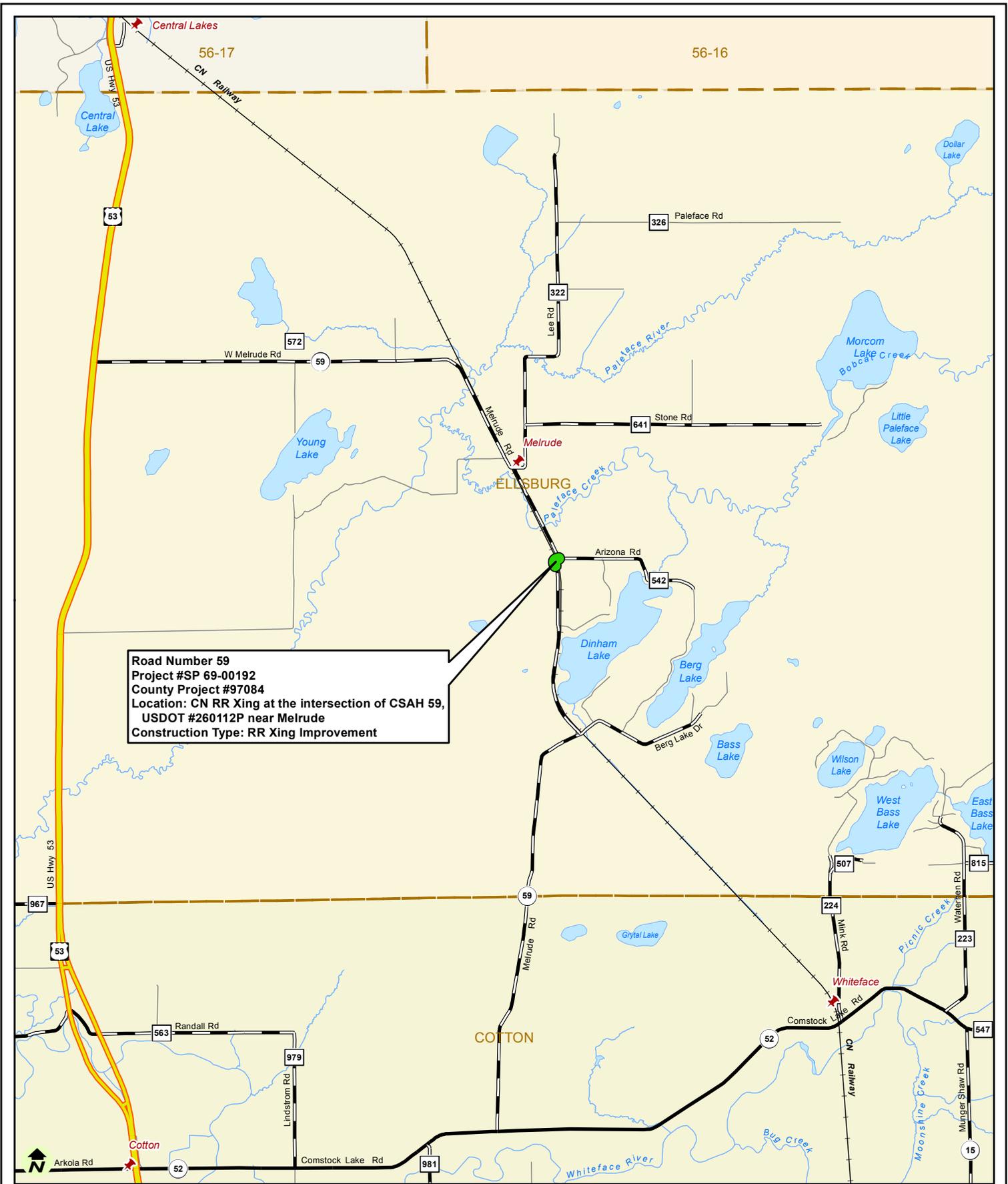
RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an agreement and any amendments approved by the County Attorney, whereby MnDOT will administer the federal funds for project number SP 69-00192, CP 97084.

**Agreement with MnDOT and Wisconsin Central LTD for Crossing
Improvements – CSAH 59/Melrude Road (Ellsburg Township)**

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board authorizes Minnesota Department of Transportation Agreement 95419, SP 69-00192, CP 97084 and any amendments approved by the County Attorney, with Wisconsin Central LTD and the Commissioner of Transportation for crossing improvements at crossing number USDOT 260112P (F-2071) on County State Aid Highway 59/Melrude Road, in Ellsburg Township, Minnesota, and appoints the Commissioner of Transportation agent for the county to supervise the project and administer available federal funds in accordance with Minn. Stat. Section 161.36. The cost will be paid by 100% Federal Rail Road Funds.

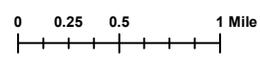


Road Number 59
Project #SP 69-00192
County Project #97084
Location: CN RR Xing at the intersection of CSAH 59,
USDOT #260112P near Melrude
Construction Type: RR Xing Improvement

St. Louis County 2013 Road & Bridge Construction

Map Components

2013 Road & Bridge Construction	County/Unorg. Twp. Road - Paved	Township Boundary
RR Xing Improvement	County/Unorg. Twp. Road - Gravel	City/Town
Interstate Highway	Railroad	Lake
U.S./State Highway	Commissioner District	River/Stream



BOARD LETTER NO. 13 - 44

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 8

BOARD AGENDA NO.

DATE: February 5, 2013 **RE:** Agreement with LHB Corp for
Design Services – CSAH 89/57th
Avenue West and Highland Street
and County Bridge 812 (Duluth)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement with LHB Corp, Duluth, MN for design services for the reconstruction of County State Aid Highway (CSAH) 89, Duluth, MN.

BACKGROUND:

The Public Works Department published a Request for Qualifications for design services for road reconstruction and the replacement of County Bridge No. 812 over Keene Creek on County State Aid Highway (CSAH) 89 (57th Ave W. and Highland Street) from Cody Street to Vinland in Duluth, MN due to damage from the storm event of June 19-20, 2012. Seven firms submitted proposals, and it was determined that LHB Corp, Duluth, MN and its sub-consultant have the training, experience, and knowledge to provide these services.

The factors considered to determine the best choice were based on content of the proposal, the proven ability to provide similar products within the established guidelines, demonstration of a clear understanding of the county's needs, references and past performance, and the ability to provide products within a specified time frame. The agreement states that those services shall include: retaining wall, bridge, and storm sewer design; and also overseeing geotechnical exploration activities performed through sub-consultant (Braun Intertec). The majority of the roadway design will be done by St. Louis County Public Works engineering staff. The design and construction of this project is anticipated to be funded through state bonds designated for flood disaster relief. Construction is anticipated in 2014.

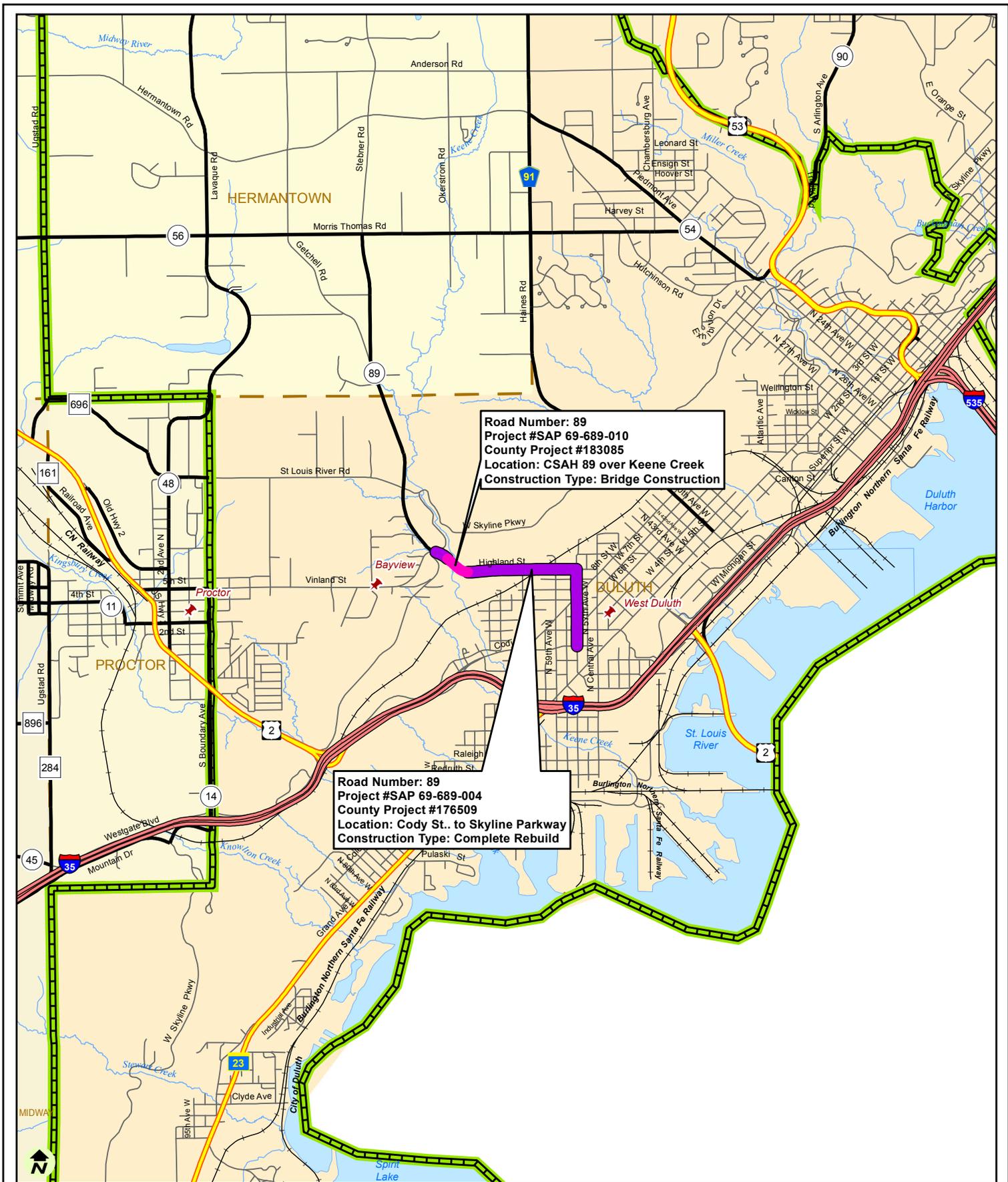
RECOMMENDATION:

It is recommended the St. Louis County Board authorize an agreement with LHB Corp, Duluth, MN, for the design of bridge, retaining wall and storm sewer reconstruction plans along CSAH 89 (57th Ave W. and Highland Street) in Duluth, MN, Project SAP 69-689-004(Low) CP 176509/SAP 69-689-010 C.P. 183085. The total cost of these services is \$343,856, payable from Fund 225, Agency 176509, Object 626600 using state bonds designated for flood disaster relief.

Agreement with LHB Corp for Design Services – CSAH 89/57th Avenue West and Highland Street and County Bridge 812 (Duluth)

BY COMMISSIONER _____

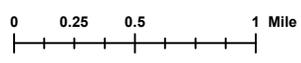
RESOLVED, that the St. Louis County Board authorizes an agreement, and any amendments authorized by the County Attorney, whereby the county will purchase the services of LHB Corp, Duluth, MN, for design services for the reconstruction of County State Aid Highway 89 (57th Ave, W. and Highland Street), and County Bridge No. 812 over Keene Creek in Duluth, MN, SAP 69-689-004(Low) CP 176509, and SAP 69-689-010, CP 183085. The total cost of these services is \$343,856, payable from Fund 225, Agency 176509, Object 626600.



Road Number: 89
Project #SAP 69-689-010
County Project #183085
Location: CSAH 89 over Keene Creek
Construction Type: Bridge Construction

Road Number: 89
Project #SAP 69-689-004
County Project #176509
Location: Cody St.. to Skyline Parkway
Construction Type: Complete Rebuild

St. Louis County 2013 Road & Bridge Construction



Map Components			
	2013 Road & Bridge Construction		County Road - Paved
	Bridge Construction		County Road - Gravel
	Complete Rebuild		Local Road/City Street
	Interstate Highway		Railroad
	U.S./State Highway		Commissioner District
	Township Boundary		City/Town
	Lake		River/Stream

BOARD LETTER NO. 13 - 45

FINANCE & BUDGET COMMITTEE CONSENT NO. 9

BOARD AGENDA NO.

DATE: February 5, 2013 **RE:** Conveyance of Fee Land to
Fulfill Contract for Deed –
Virginia Hospital Property

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

Facilitate county fee land purchase, sale and easement activities.

ACTION REQUESTED:

The St. Louis County Board is requested to approve conveyance of a parcel of county fee land to the City of Virginia to satisfy a contract for deed between St. Louis County and the City of Virginia. An additional parcel owned by St. Louis County contains a building and tunnel which was built and used when the county operated the Pioneer Infirmary. Conveyance of both parcels will consolidate ownership of the property with the City of Virginia.

BACKGROUND:

In 1967 pursuant to Resolution No. 67-252, St. Louis County agreed to sell the Pioneer Infirmary to the City of Virginia for \$250,000. A contract for deed was entered into and was paid in full in 1975. However, no deed to the property has been recorded. In addition to the parcel listed in the contract for deed, another small parcel was transferred to St. Louis County in 1956. This was used to construct a tunnel from the Pioneer Infirmary to the Virginia Hospital. The Pioneer Infirmary has since been torn down and although the tunnel is still in place it serves no county purpose. Transfer of this parcel will relieve the county of any liability for this structure.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the transfer of county fee land to the City of Virginia.

**Conveyance of Fee Land to Fulfill Contract for Deed –
Virginia Hospital Property**

BY COMMISSIONER _____

WHEREAS, St. Louis County is obligated to transfer ownership to satisfy a contract for deed with the City of Virginia entered into in 1967 and St. Louis County also wishes to transfer an additional parcel of county fee land to the City of Virginia currently occupied by a tunnel which served to connect the Pioneer Infirmary to the hospital. Said property is legally described as follows.

That tract of land lying and being in the City of Virginia in the County of St. Louis and State of Minnesota, described as follows:

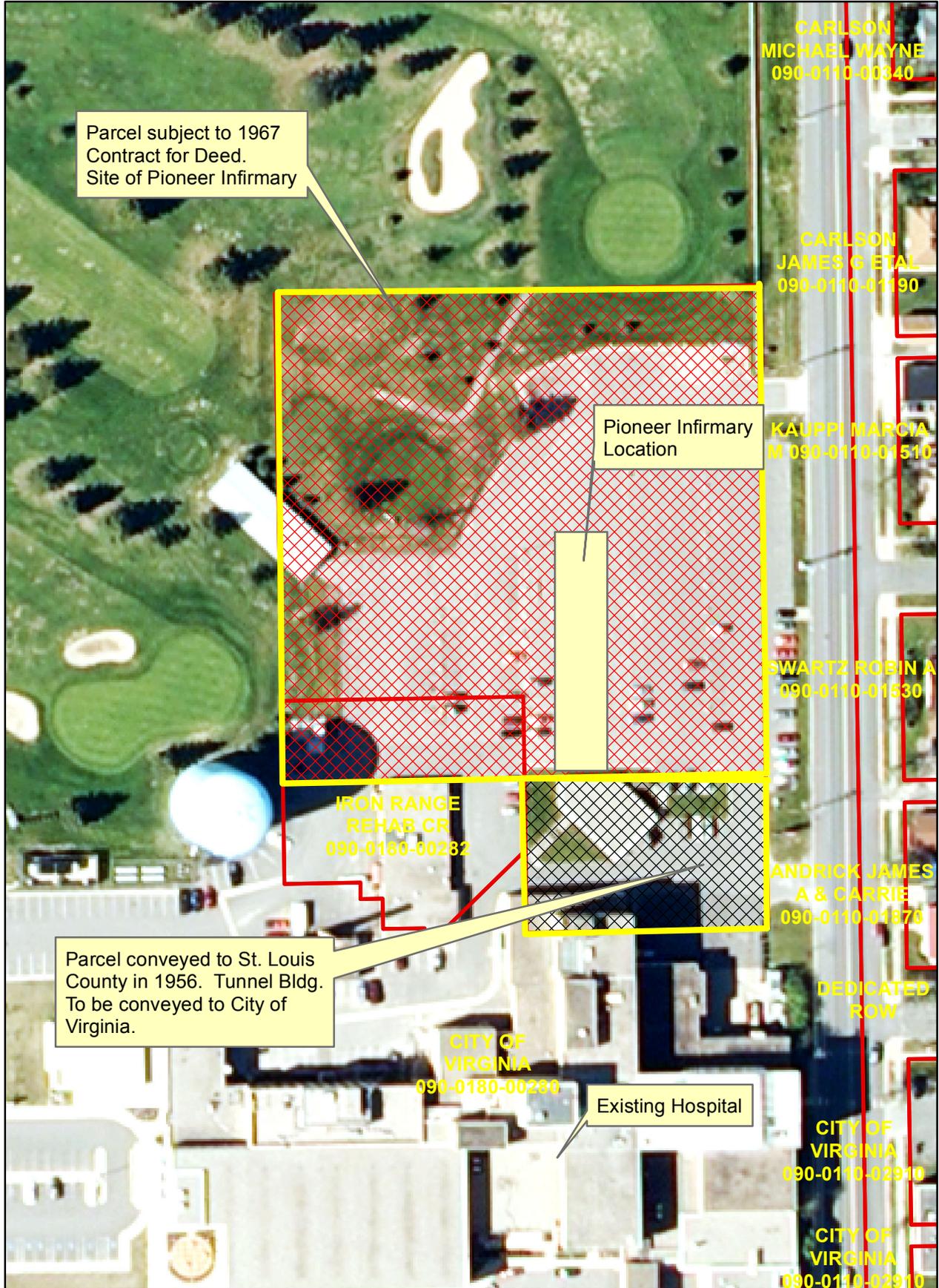
Beginning at a one inch iron pipe which is 443.43 feet South and 67 feet West of the Northeast corner of the Southwest Quarter of the Southeast Quarter of Section Six (6), Township Fifty-Eight (58) North, Range Seventeen (17) West of the 4th Principal Meridian, measured respectively along the East boundary of said Southwest Quarter of the Southeast Quarter and at right angles therefrom, thence running West a distance of 350 feet to a one inch iron pipe, thence running South a distance of 360 feet to a one inch iron pipe, thence running East a distance of 350 feet to a one inch iron pipe, thence running North a distance of 360 feet to the point of beginning, containing 2.9 acres; except, however, all iron ore and other minerals and mineral rights as heretofore reserved in former conveyances of record in the office of the Register of Deeds of St. Louis County, Minnesota.

And

Beginning at an iron pipe which is 803.43 feet South and 67 feet West of the North-East corner of the Southwest Quarter (SW $\frac{1}{4}$) of the Southeast Quarter (SE $\frac{1}{4}$) of Section Six (6), Township Fifty-eight (58) North, Range Seventeen West (R17W) of the Fourth Principal Meridian, measured respectively along the East boundary of the said Southwest Quarter (SW $\frac{1}{4}$) of the Southeast Quarter (SE $\frac{1}{4}$) at right angles therefrom; thence running West a distance of 175 feet ; thence running South a distance of 106 feet; thence running East a distance of 175 feet; thence running North a distance of 106 feet to the point of beginning, containing .43 of an acre, subject to prior mineral reservations.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute the necessary documents to transfer the county fee lands as above described to the City of Virginia.

**Virginia Hospital Property
090-0180-00285
Cross Hatched Areas Conveyed to City**



BOARD LETTER NO. 13 - 46

FINANCE & BUDGET COMMITTEE CONSENT NO. 10

BOARD AGENDA NO.

DATE: February 5, 2013 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 93-861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, that the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 59577.

1/25/2013
2:43:31PM

Abatements Submitted for Approval by the St. Louis County Board
on 2/12/2013

<u>PARCEL CODE</u>	<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>
141 20 4580	02146 14646	MCKAY, DUSTIN	M	Hibbing	Carol Waselk	HOMESTEAD	2012	64.00
625 52 80	0 14647	STATE OF MINNESOTA	R	61-13	Ben Thomas	EXEMPT	2012	558.18
240 30 3530	0 14648	USA	R	Bassett	Jan Jackson	EXEMPT	2012	43.28

BOARD LETTER NO. 13 - 47

FINANCE & BUDGET COMMITTEE CONSENT NO. 11

BOARD AGENDA NO.

DATE: February 5, 2013

RE: Auditor's Service Center Project
Design and Construction
Administration

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

Assist county departments in facility related activities.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a professional services contract with Scalzo Architects of Duluth, Minnesota, for the relocation of the Auditor's Service Center at the Miller Hill Mall, Duluth, MN.

BACKGROUND:

The owner/operator of the Miller Hill Mall in Duluth, Simon Properties, terminated the county's license service center lease in 2012. The county initially procured the services of Scalzo Architects in the relocation site selection, which included preliminary design drawings/options for several potential locations and sites in an amount of \$18,025. Several site options were investigated, but a different location at the Miller Hill Mall was selected and lease terms negotiated.

This required an expansion of the original contract to include additional, interior and exterior planning, design, construction documents, bid documents, bid review, construction administration, and project close out. The area to be remodeled served as a maintenance shop and required far more planning and design than that of an existing occupied space. In addition Simon Properties corporate headquarters required a high level of design documentation. Scalzo Architects has provided a proposal for the full spectrum of service for the project from layout, design, bid documents, construction administration to project close out, which resulted in additional fees, bringing the total to \$34,725.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve a professional services agreement with Scalzo Architects of Duluth, Minnesota in an amount of \$34,725. Funding is available from an increase in the revenue and expense budget in the License Center budget 100-115004, due to higher 2012 revenues than anticipated. This expense budget will then be transferred to Fund 400-400035 where the entire License Center Relocation project is being tracked.

Auditor's Mall Service Center Project Design and Construction Administration

BY COMMISSIONER _____

WHEREAS, The owner/operator of the Miller Hill Mall in Duluth, Simon Properties, terminated the county's license service center lease in 2012; and

WHEREAS, The county procured the service of Scalzo Architects in the relocation site selection, which included preliminary design drawings/options for several potential locations and sites; and

WHEREAS, A different location at the Miller Hill Mall was ultimately selected and lease terms negotiated and Scalzo Architects has provided the full spectrum of service for the project from layout, design, bid documents, construction administration to project close out.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a professional services agreement with Scalzo Architects of Duluth, Minnesota, in an amount of \$34,725.00. Funding is available from an increase in the revenue and expense budget in the License Center budget 100-115004, due to higher 2012 revenues than anticipated. This expense budget will then be transferred to Fund 400-400035 where the entire License Center Relocation project is being tracked.

BOARD LETTER NO. 13 - 48

PUBLIC SAFETY & CORRECTIONS COMMITTEE

CONSENT NO. 12

BOARD AGENDA NO.

DATE: February 5, 2013

RE: Security Upgrades for the
County Jail in Duluth

FROM: Kevin Z. Gray
County Administrator

Ross Litman
Sheriff

RELATED DEPARTMENT GOAL:

To enhance public safety.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the purchase of security upgrades for the county jail in Duluth.

BACKGROUND:

The county jail's current video security system is in need of upgrading. Unique Security, Inc. is the current security system vendor and has proposed to upgrade and migrate the existing analog closed circuit television (CCTV) system to an internet protocol based system. The new system will include upgrades to the existing four workstations in Central and Sigma control rooms and include Intouch security control, reconfigure and upgrades to the CCTV monitoring in central control from individual monitors to a matrix video wall, consolidate the various CCTV recording Systems into a single platform with expanded recording and storage capabilities, and migrate the logging system from the current proprietary format to the format implemented in other areas of the jail.

These upgrades will increase the safety of employees and inmates, and are included in the 2013 budget. Unique Security, Inc. has agreed to the amount of \$88,341 plus tax (not to exceed \$95,000) to upgrade the county's jail security system in Duluth.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a contract with Unique Security, Inc. for the purchase of security upgrades to the county jail in the amount of \$88,341 plus tax, not to exceed \$95,000, to be accounted for in Fund 100, Agency 137002, Object 665900.

Security upgrades for the Jail in Duluth

BY COMMISSIONER _____

WHEREAS, The county's jail security system runs on analog closed circuit television (CCTV) and is in need of upgrades; and

WHEREAS, Unique Security, Inc. is the current security system vendor and has proposed to upgrade and migrate the existing analog CCTV system to an internet protocol based system;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a contract with Unique Security, Inc., for security upgrades for the county jail in Duluth in the amount of \$88,341 plus tax, not to exceed \$95,000, to be accounted for in Fund 100, Agency 137002, Object 665900.

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

BOARD LETTER NO. 13 - 49

FINANCE & BUDGET COMMITTEE CONSENT NO. 13

BOARD AGENDA NO.

DATE: February 5, 2013 **RE:** Establish Public Hearing on FY
2013 Action Plan for CDBG, HOME
and ESG Funding

FROM: Kevin Z. Gray
County Administrator

Barbara Hayden, Director
Planning and Community Development

RELATED DEPARTMENT GOALS:

Assist communities in achieving housing, economic development and community development objectives. Secure and administer federal, state and other funding which implement county policies and maximize local resources.

ACTION REQUESTED:

The St. Louis County Board is requested to set a public hearing, as required by the U.S. Department of Housing and Urban Development (HUD) for the FY 2013 Action Plan.

BACKGROUND:

The U.S. Department of Housing and Urban Development (HUD) requires a consolidated application process for entitlement funds under the following Community Planning and Development (CPD) programs: Community Development Block Grant (CDBG), Home Investment Partnerships (HOME), and Emergency Solutions Grant (ESG). The five-year strategic plan, the 2010-2014 Consolidated Plan, provides a vision for housing and community development and sets forth program goals, objectives, and benchmarks for measuring progress. It was approved by the County Board on March 2, 2010, Resolution No. 10-111.

St. Louis County is required to submit to HUD a One-Year Action Plan outlining the use of HUD entitlement funds for the 2013 program year. The county CDBG funds are primarily used for affordable housing, human services, public facilities, infrastructure improvements, and economic development activities. The Northeast Minnesota HOME Consortium, composed of the five counties of St. Louis, Cook, Lake, Koochiching, and Itasca, focuses its HOME funding efforts on affordable housing, housing development and home ownership assistance. ESG funds are targeted to homeless prevention and rapid re-housing activities. The City of Duluth receives separate HUD entitlements.

The St. Louis County Citizen Advisory Committee for the Community Development Block Grant (CDBG) program has completed its review of applications for FY 2013. The FY 2013 CDBG allocation for St. Louis County is anticipated to be \$1,575,000.

The 2013 HOME allocation is \$405,000 for the five-county HOME consortium and \$190,000 for the ESG program. Recommendations for specific use of HOME and ESG funds will be made by respective advisory committees in early 2013.

The draft FY 2013 Action Plan has been available for public comment since February 1, 2013. HUD requires the county to conduct a public hearing to solicit citizen comments on use of proposed resources and on priority needs and objectives prior to approval of the plans.

Following the hearing, the County Board will consider formal action to approve the FY 2013 Action Plan. The Action Plan serves as the County's application to HUD for CDBG, HOME, and ESG funding and includes the specific FY 2013 CDBG funding recommendations.

RECOMMENDATION:

It is recommended that the St. Louis County Board hold a public hearing on Tuesday, March 12, 2013, at 9:45 a.m. at the St. Louis County Courthouse, Duluth, MN, to solicit citizen comments on the FY 2013 Action Plan.

**Establish Public Hearing on FY 2013 Action Plan for
CDBG, HOME and ESG Funding**

BY COMMISSIONER _____

WHEREAS, The U.S. Department of Housing and Urban Development (HUD) requires a consolidated application process for entitlement funds under the following Community Planning and Development (CPD) programs: Community Development Block Grant (CDBG), Home Investment Partnerships (HOME), and Emergency Solutions Grant (ESG); and

WHEREAS, The St. Louis County Board approved the 2010-2014 Consolidated Plan on March 2, 2010; and

WHEREAS, St. Louis County has prepared a draft FY 2013 Action Plan of the 2010-2014 Consolidated Plan required by HUD; and

WHEREAS, HUD requires that a public hearing be conducted to allow citizen input prior to submittal of these plans;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board will hold a public hearing on Tuesday, March 12, 2013, at 9:45 a.m., at the St. Louis County Courthouse in Duluth, Minnesota, for the purpose of receiving citizen comments on the established priorities and funding recommendations included in the FY 2013 Action Plan of the 2010-2014 Consolidated Plan.

**FY 2013 CDBG Advisory Committee
Project Descriptions and Funding Recommendations**

HOUSING	Total Cost	CDBG Request	Advisory Committee Recommendation
AEOA - Single Family Rehab Program County-wide program assists home owners with deferred loans for energy improvements, and rehab of heating, electrical, plumbing, and structural systems. Comprehensive rehab results through leverage from state and federal rehab programs AEOA administrates.	1,287,464	650,000	300,000
Avinity - LEE Center Rehab Rehabilitation of a 31 year old HUD subsidized property with Section 8 rental assistance serving persons over 62 years of age and persons with disabilities. Rehab to include brick replacement, tuckpointing, and re-caulking of air conditioner sleeves to prevent water damage to the buliding. Project also includes replacing existing parking lot surface to improve accessibility to building for residents and visitors.	74,048	74,048	35,000
City of Mt. Iron - Mountain Manor Rehab Rehabilitation of a Rural Development subsidized property that serves low- and moderate- income persons. Rehab to include window replacement to improve efficiency and reduce tenant heating bills.	300,000	50,000	45,000
NSLC Habitat for Humanity - Site Acquisition and Rehab Acquisition of sites and rehab of existing homes in various northern St. Louis County communities to support Habitat's building program. Homes are sold to low-income, first-time homebuyer families on a 0 percent, 30 year mortgage. Limited resale provisions are in place to maintain affordable units.	698,678	33,000	20,000
One Roof Housing - Site Acquisition and Rehab Acquisition and rehabilitation of four blighted, vacant or foreclosed homes targeted for southern St. Louis County (Hermantown, Proctor, and surrounding townships). Resale to first-time homebuyers as One Roof homes provides permanent affordable units.	340,000	110,000	0

ECONOMIC DEVELOPMENT	Total Cost	CDBG Request	Advisory Committee Recommendation
NE Entrepreneur Fund - Small Business Development County-wide program provides technical assistance and educational training to individual entrepreneurs and start-up businesses through group workshops and one-on-one counseling. The NE Entrepreneur Fund is based in Mt. Iron.	250,000	100,000	20,000

PHYSICAL IMPROVEMENT	Total Cost	CDBG Request	Advisory Committee Recommendation
City of Aurora - Infrastructure Utility line replacement including water, sanitary sewer and storm sewer lines on North First Street and Central Ave, along with associated street restoration. Project would improve the efficiency and effectiveness of all water services in the immediate project area and street restoration would improve all public travel. The project will benefit 26 homes through improved water and sanitary sewer service and 115 homes through improved storm water service.	554,000	200,000	175,000
City of Babbitt - Wastewater Plant Infrastructure Construction of a new garage stall at the wastewater treatment plant to house a new Terra-Gator land application vehicle that was purchased by the city to provide safer, cleaner and more efficient sludge operations. The new garage stall will improve city operation and maintenance expenses at the wastewater treatment plant and meet the needs of the city's Capital Improvements plan.	478,348	251,625	0
City of Biwabik - Infrastructure Utility line replacement including water, sanitary sewer and storm sewer lines and associated street reconstruction on 2 nd Street North, reducing inflow & infiltration problems, as mandated by the MPCA. The project will benefit 51 homes through improved water, sewer and storm water services and improve public safety and travel.	615,000	200,000	75,000
City of Buhl - Infrastructure Removal and replacement of an old 6 inch cast iron pipe, removal and replacement of water lines on Jones Ave and watermain replacement in three alleys, along with alley reconstruction. The project will reduce city operation and maintenance expenses and conform to the city's Capital Improvements plan.	405,900	150,000	75,000
City of Chisholm - Infrastructure Replacement and upgrade of water mains, sanitary sewer lines and storm sewer lines and associated street reconstruction on Center Drive. The project will reduce inflow and infiltration throughout the City and improve street quality for public travel. The project will benefit 45 homes, three that house persons with developmental disabilities, and includes the Range Center, which provides residential services to persons with disabilities.	750,000	250,000	0
City of Cook - Infrastructure Removal and replacement of components of the city wastewater treatment facility 3-cell stabilization pond system located south of Cook. The project is in response to a Notice of Violation from the MPCA and will insure compliance with state issued National Pollutant Discharge Elimination Systems (NPDES) permit.	288,000	100,000	50,000
City of Ely - Infrastructure Project consists of sanitary sewer and water main improvements in the alley of 1 st Ave West and 8 th Ave/Harvey Street, with a history of sewer backups, and water main breaks. The project also separates the utilities, reducing potential for cross contamination. The project will benefit 1/3 the population of the city (1,200 people) directly, and save on operating and maintenance expenses.	1,508,500	150,000	100,000
City of Eveleth - Accessibility and Rehab Accessibility and rehabilitation of the Eveleth City Auditorim, to meet ADA and building code requirements. The project will provide improved access to persons with disabilities and eliminate safety hazards in a public community center in a low-moderate income community.	160,183	50,000	0

PHYSICAL IMPROVEMENT	Total Cost	CDBG Request	Advisory Committee Recommendation
City of Floodwood - Slum and Blight Clearance Demolition of five abandoned structures to address blight in the city. The project will bring the property into compliance with the city Blight Ordinance and improve slum and blight conditions in a low-moderate income city.	9,000	9,000	0
City of Floodwood - Infrastructure Sanitary sewer extension along 5 th Ave, an area not currently served by city sewer services. The project will benefit one existing home, and provide a partial extension to allow six additional existing homes to connect and an additional three undeveloped lots the potential to connect in a low-moderate income city.	46,000	46,000	0
City of Floodwood - Park Improvements Improvements to the city's Riverwalk Community Park System, including sewer and water extension and a pedestrian lighting system. The project will benefit a low-moderate income community of 502 people.	360,000	230,000	0
Floodwood Services & Training - Expansion Relocation of a 30' x 50' building and construction of a 60' x 120' building for expansion of vocational training and work experience program to persons with disabilities. The project will enroll 5-7 new participants and allow for a license expansion of 20 people, and will employ three full-time equivalent positions in the next two years.	1,430,000	150,000	100,000
City of Hibbing - Infrastructure Rehabilitation of sanitary sewer pipe by placing a structural liner in approximately 3,000 feet of existing sanitary sewer from 25 th Street to West Howard, between 1 st Ave and 3 rd Ave West. The project will reduce the chance of sanitary sewer failures and backups in a low-moderate income level area of the city.	180,000	90,000	85,000
City of McKinley - Infrastructure Study of groundwater system and investigatory well drilling to improve the efficiency and effectiveness of the municipal water system that is currently non-compliant with the Minnesota Department of Health requirements. The project will benefit 54 homes in a low- and moderate- income city with improved water services.	244,435	50,000	0
MN Museum of Mining - Accessibility Handicapped accessibility improvements to facility that will allow visitors with physical disabilities to reach the lower level of the museum to view displays and use restrooms. Improvements include new accessible doors, ramps, sidewalk and paths.	37,000	33,620	0
City of Proctor - Slum and Blight Clearance Demolition and debris removal of structures on two abandoned properties designated by the city as blight and safety hazards. The project will improve the appearance and safety of the neighborhood and address blight issues.	11,500	10,000	5,000
Sisu Heritage - Historic Preservation Phase 3 of the Seitaniemi Housebarn Restoration project activities include log acquisition, peeling, milling and transportation, house and horse barn log wall repair, horse barn door and window restoration, new roofing, new windows and new doors. The project will improve the safety and accessibility to the historic structure.	70,520	30,000	0
City of Virginia - Infrastructure Replacement and upgrade of water mains, sanitary sewer lines, storm sewer lines and associated street reconstruction on Fourth Street North, between Sixth Ave West and Ninth Ave West. The project will reduce inflow and infiltration, reduce the city's operation and maintenance expenses, satisfy MPCA requirements, and improve water and sewer services to a low-moderate income residential area, including three HRA affordable housing complexes.	761,000	250,000	200,000
Neighborhood Revitalization Program Acquisition/demolition/site improvement or economic development activities in St. Louis County to allow partnership in projects that fall outside the CDBG funding time line.	0	0	0

PUBLIC SERVICE	Total Cost	CDBG Request	Advisory Committee Recommendation
AEOA - Homeless Shelter Operations The only shelter service for homeless population in rural St. Louis County. Funds will support shelter aide, crisis intervention/case management, and operations. This is an essential component of the Continuum of Care.	188,171	45,000	40,000
AEOA - Homeless Youth Services Intense case management services to youth participating in the Virginia Youth Foyer housing project. Supportive service provided include comprehensive employment services, continuing education, access to mental and physical health care, social and recreational activities and independent living skills.	36,786	24,418	24,000
AEOA - Homeownership Assistance Program County-wide program provides education to home buyers as a prerequisite to their receipt of down payment and closing cost assistance. CDBG funds the education component and HOME funds the financial component.	64,817	20,000	0
Advocates for Family Peace - Children's Program Provides direct and extended services to children witnessing domestic violence and their parents. The program consists of services designed to increase victim safety, access to stable housing and help a child or adolescent with trauma he or she experienced.	54,167	26,000	23,500
Legal Aid of NE MN - Housing Counseling, Information & Litigation Project Provides essential legal service component of the Continuum of Care and comprehensive housing counseling services to those at risk for homelessness and very low income clients. Funds support staff salaries.	160,973	49,000	33,000
Range Transitional Housing - Transitional and Permanent Housing Programs Only full term transitional housing program for homeless families in rural St. Louis County and an essential component of the Continuum of Care. Funds will support case management and operations.	604,000	48,000	43,000
Salvation Army - Melting Pot Meals Program Provides one meal per day to homeless and low income individuals and families in the Hibbing area. Funds support a full-time coordinator to train volunteers and oversee daily operation. This is an essential component of the Continuum of Care.	86,000	17,000	16,500
Salvation Army - Virginia Supper Club Serves one meal per day to homeless and low income individuals and families in the Virginia area. Funds support a coordinator to train volunteers and oversee daily operations. This is an essential component of the Continuum of Care.	61,000	18,000	16,500
Sexual Assault Program - Youth Outreach The program is dedicated to the elimination of child abuse and sexual assault, while providing comprehensive support to victims and their families, through prevention, education and early intervention.	96,059	32,059	23,500
SOAR - Employment Services Program assists unemployed and underemployed persons develop a career plan and gain entry into livable wage employment or self-employment through workshops, classes and one-on-one focus. Additional services include short term case management to overcome identified employment barriers prior to enrolling in pre-employment training to increase access to employment for low-moderate income clients.	677,000	25,000	25,000

FY 2013 CDBG Advisory Committee

Final Funding Recommendation

<u>Category</u>	<u>Number Applications</u>	<u>Total Costs</u>	<u>CDBG Funds Requested</u>	<u>Funding Recommendation</u>
Housing	5	2,694,190	917,048	400,000
Economic Development	1	250,000	100,000	20,000
Physical Improvement	19	7,909,386	2,300,245	865,000
Public Service	10	2,028,973	304,477	245,000
Total	35	12,882,549	3,621,770	1,530,000

BOARD LETTER NO. 13 - 50

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: February 5, 2013 **RE:** Award of Bids – Reclaim and Overlay Project on CSAH 44/ Normanna Road (Gnesen Township)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the award of bid to the low bidder for a reclaim and overlay project on County State Aid Highway (CSAH) 44, Normanna Road in Gnesen Township.

BACKGROUND INFORMATION:

County staff is authorized under Resolution No. 88-381, dated May 24, 1988, to call for bids on projects already included in the budget document. Bids were requested for a reclaim and overlay project in Gnesen Township.

A call for bids was received by the St. Louis County Public Works Department on January 24, 2013, for the following project in accordance with the plans and specifications on file in the Office of the County Highway Engineer:

- Project:** MP 44-1023, CP 1023
Location: CSAH 44 (Normanna Road) from CSAH 34 (Howard Gnesen Road) to CSAH 37 (Jean Duluth Road) Gnesen Township, length 3.02 miles
Traffic: 855 **PQI:** 3.6
Construction: Reclamation, Aggregate Base, Bituminous Surface, and Aggregate Shouldering
Funding: Fund 200, Agency 203278, Object 652800
Anticipated Start Date: May 20, 2013
Anticipated Completion Date: June 29, 2013
Engineer's Estimate: \$798,414.71

BIDS:

Ulland Brothers, Inc. Cloquet, MN	\$722,833.87 (-\$75,580.84, -9.47%)
Northland Constructors of Duluth, LLC Duluth, MN	\$741,782.50
KGM Contractors, Inc. Angora, MN	\$777,822.09
Hawkinson Construction Co., Inc. Grand Rapids, MN	\$799,159.63

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the award of bid for MP 44-1023, CP 1023 to Ulland Brothers of Cloquet, MN, in the amount of \$722,833.87, payable from Fund 200, Agency 203278, Object 652800.

**Award of Bids – Reclaim and Overlay Project on CSAH 44/Normanna Road
(Gnesen Township)**

BY COMMISSIONER _____

WHEREAS, Bids have been received by the County Auditor for the following project:

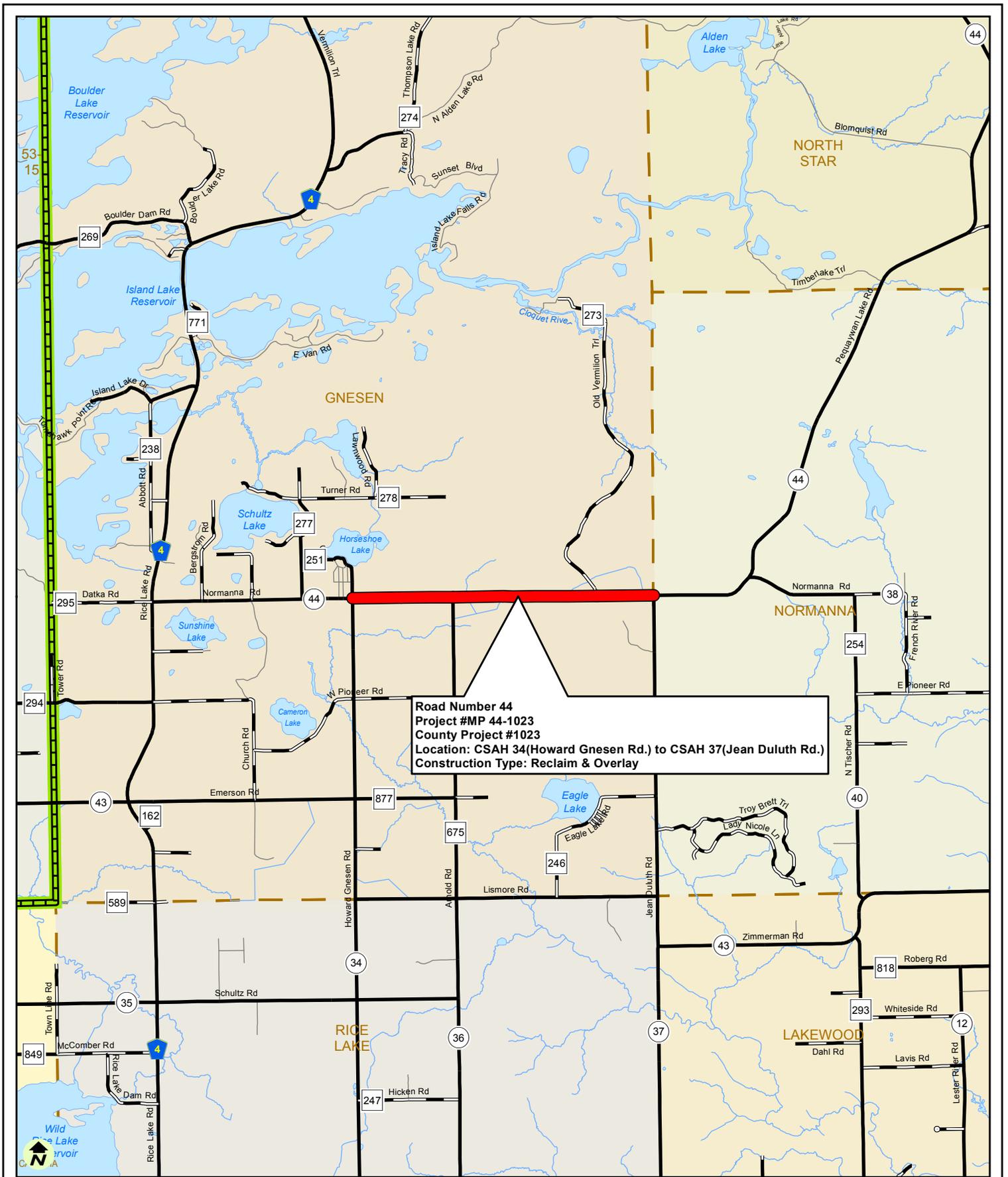
MP 44-1023, CP 1023 located on CSAH 44 (Normanna Road) from CSAH 34 (Howard Gnesen Road) to CSAH 37 (Jean Duluth Road) Gnesen Township.

WHEREAS, Bids were opened in the St. Louis County Courthouse, Duluth, MN on January 24, 2013, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder.

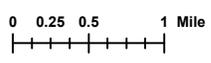
<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Ulland Brothers, Inc.	P.O. Box 340 Cloquet, MN 55720	\$722,833.87

RESOLVED FURTHER, That the Chairman of the County Board, the County Auditor, and the County Attorney are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 200, Agency 203278, Object 652800.



Road Number 44
Project #MP 44-1023
County Project #1023
Location: CSAH 34(Howard Gnesen Rd.) to CSAH 37(Jean Duluth Rd.)
Construction Type: Reclaim & Overlay

St. Louis County 2013 Road & Bridge Construction



Map Components	
2013 Road & Bridge Construction	County Road - Paved
Reclaim & Overlay	County Road - Gravel
Interstate Highway	Railroad
U.S./State Highway	Commissioner District
Township Boundary	City/Town
	Lake
	River/Stream

BOARD LETTER NO. 13 - 51

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: February 5, 2013 **RE:** Duluth Courthouse HVAC System
Commission Services

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

To perform deferred building maintenance, bring facilities up to current building and life safety codes, extend life cycle of facilities, and increase building operational efficiency.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement for the commissioning investigation and analysis of the Duluth Courthouse heating, ventilation and air conditioning (HVAC) system.

BACKGROUND:

The St. Louis County Courthouse in Duluth HVAC replacement project was implemented to bring the facility up to current building codes and was divided into three phases. The three phased project began in 2001 was completed in 2011. The long duration of this project requires that the systems, controls, pumps, fans, and other equipment and infrastructure be commissioned. HVAC commissioning is the verification that all systems are operating and functioning according to design protocol. With the multi year project, the systems need to communicate with each other and become functionally coordinated, as they are likely out of balance. The commissioning study will provide all the information and data for existing operations which will need to be calibrated, tuned, and adjusted in conjunction with the county's building control system contractor.

St. Louis County Property Management solicited quotes for building commissioning services for the Duluth Courthouse HVAC Upgrades with the following results:

Hallberg Engineering - White Bear Lake, MN	\$ 65,000.00
Gausman & Moore Engineers - Duluth, MN	\$ 98,000.00
McFarlane Engineering - Grand Forks, ND	\$182,300.00

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an agreement with Hallberg Engineering of White Bear Lake, Minnesota in an amount of \$65,000 for the Duluth Courthouse HVAC system commissioning investigation, analysis, and report, payable from Fund 400, Agency 400004, Object 660266.

Duluth Courthouse HVAC System Commission Services

BY COMMISSIONER _____

WHEREAS, The Duluth Courthouse HVAC upgrade phases which began in 2001 have been completed; and

WHEREAS, The long duration of this project requires that the systems, controls, pumps, fans, and other equipment and infrastructure be commissioned, providing a verification that all systems are operating and functioning according to design protocol; and

WHEREAS, St. Louis County Property Management solicited quotes for building commissioning services for the Duluth Courthouse HVAC Upgrades with Hallberg Engineering of White Bear Lake, Minnesota, submitting the low qualified quote in an amount of \$65,000.00;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement with Hallberg Engineering of White Bear Lake, Minnesota in an amount of \$65,000.00 for the Duluth Courthouse HVAC system commissioning investigation, analysis, and report. Funding for this agreement is available from Fund 400, Agency 400004, Object 660266.

BOARD LETTER NO. 13 - 52

FINANCE & BUDGET COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: February 5, 2013 **RE:** Duluth Motor Pool – Final Phase
Window Replacement Project
Construction Agreement

FROM: Kevin Z. Gray
County Administrator

Jim Foldesi
Highway Engineer/Public Works Director

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

Provide safe, secure, efficient, and code compliant facility operations.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a construction services contract with Kraus-Anderson Construction Company of Duluth, Minnesota for the final phase of window replacement at the Duluth Motor Pool facility.

BACKGROUND:

The Duluth Motor Pool facility was constructed in 1956 to serve as a vehicle maintenance repair shop and county vehicle, warm storage site. In 2006-07 the building exterior and mechanical systems renovation including roof replacement, tuck-pointing, sealing, insulation, 80% of the windows replaced, new ventilation, office A/C, and heating system replacement, were completed. This project will conclude the final phase of the window replacement project.

Bids were solicited and opened on January 16, 2013 with the following results:

Kraus-Anderson Construction, Duluth, Minnesota	\$72,397.00
Donald Holm Construction, Duluth, Minnesota	\$74,447.00
Ray Riihlouma Construction, Cloquet, Minnesota	\$74,900.00
Johnson-Wilson Construction, Duluth, Minnesota	\$81,000.00

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a contract with Kraus-Anderson Construction of Duluth, Minnesota to provide for the final phase of window replacement at the Duluth Motor Pool in the amount of \$72,397, payable from Fund 715, Agency 715001, Object 663100, with funds transferred from the Motor Pool fund balance 715, 311202.

**Duluth Motor Pool – Final Phase Window Replacement Project
Construction Agreement**

BY COMMISSIONER_____

WHEREAS, The Duluth area motor pool facility was constructed in 1956 to serve as a vehicle maintenance repair shop and county vehicle, warm storage site; and

WHEREAS, In 2006/2007 the building exterior and mechanical systems renovation including roof replacement, tuck-pointing, sealing, insulation, 80% of the windows replaced, and new ventilation, office A/C, and heating system replacement were completed; and

WHEREAS, This project will conclude the final phase of the window replacement;
and

WHEREAS, Bids were submitted on January 16, 2013 with Kraus-Anderson Construction Company of Duluth, Minnesota providing the low acceptable bid in the amount of \$72,397.00.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement with Kraus-Anderson Construction Company of Duluth, Minnesota in the amount of \$72,397, payable from Fund 715, Agency 715001, Object 663100, with funds transferred from the Motor Pool fund balance 715, 311202.

BOARD LETTER NO. 13 - 53

FINANCE & BUDGET COMMITTEE NO. 3

BOARD AGENDA NO.

DATE: February 5, 2013 **RE:** Virginia Motor Pool Building
Project – Architectural,
Engineering and Design Services

FROM: Kevin Z. Gray
County Administrator

Jim Foldesi
Highway Engineer/Public Works Director

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOALS:

Provide safe, secure, efficient, and code compliant facilities and facility operations.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a professional services agreement with Damberg, Scott, Gerzina, Wagner Architects of Virginia and Duluth, Minnesota for the planning, design, construction and bid documents, project administration, and project close out for the Virginia Motor Pool construction project.

BACKGROUND:

The Virginia Motor Pool operations are located three miles from using departments in downtown Virginia. The existing facility has a marginal shop area, inadequate space for outfitting Sheriff's vehicles, inadequate covered vehicle parking and is in need of significant repairs. Presently the motor pool fleet is not being used efficiently, as staff must use private vehicles to access the motor pool. This results in wasted staff time, potential liability issues, constant shuttling of vehicles, increased maintenance, wasted fuel, shortened vehicle life cycles and inconsistent/erratic pool car use resulting in motor pool business operational losses. The location of the new facility will be directly between the Virginia Courthouse and the Northland Office Center. The county owns several lots adjacent to the courthouse, and is negotiating the purchase of the remaining vacant lots necessary to construct this facility.

Other county operational improvements, efficiencies, and cost savings for relocating the motor pool to downtown Virginia include the Sheriff's Office Rescue Squad. The vast majority of Rescue Squad members respond to calls from the Virginia/Hibbing areas. The existing motor pool facility will be converted to house the North Rescue Squad operations at a conservative cost in 2015.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a professional service contract with Damberg, Scott, Gerzina, Wagner Architects of Virginia and Duluth, Minnesota for the planning, design, construction and bid documents, project administration, and project close out for the Virginia Motor Pool construction project in an amount of \$81,600. Funding is available in the Motor Pool Fund balance, Fund 715, Object 311500, transferred into Fund 715, Agency 715011, Object 626500. This expense would be eligible for 2013 bond sale proceeds reimbursement.

**Virginia Motor Pool Building Project – Architectural, Engineering
and Design Services**

BY COMMISSIONER _____

WHEREAS, The Virginia Motor Pool operations are located three miles from using departments in downtown Virginia; and

WHEREAS, The existing motor pool facility has a marginal shop area, inadequate space and is in need of significant repairs; and

WHEREAS, Relocating the motor pool to downtown Virginia will result in operational improvements, efficiencies and cost savings;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a professional service agreement with Damberg, Scott, Gerzina, Wagner Architects of Virginia and Duluth, Minnesota for the planning, design, construction and bid documents, project administration, and project close out for the Virginia Motor Pool construction project in an amount of \$81,600. Funding is available in the Motor Pool Fund balance, Fund 715, Object 311500, transferred into Fund 715, Agency 715011, Object 626500. This expense would be eligible for 2013 bond sale proceeds reimbursement.

BOARD LETTER NO. 13 - 54

FINANCE & BUDGET COMMITTEE NO. 4

BOARD AGENDA NO.

DATE: February 5, 2013

RE: Initial Funding for Arrowhead
Center Contract – Camp
Esquagama Management and
Operation Services

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

To manage county owned properties in an efficient and cost-effective manner to ensure success in their designated public use.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a payment of \$115,000 as the initial funding to the Arrowhead Center, Virginia, MN, for its contract for Camp Esquagama management and operation services.

BACKGROUND:

On January 22, 2013, the County Board approved a long-term contract with the Arrowhead Center for the strategic leadership, property management and administrative services of Camp Esquagama (Resolution No. 13-67). In its resolution the County Board directed County Administration to negotiate the contract using the proposal as a starting point. Those contract negotiations are ongoing and Administration anticipates a final contract to be executed in February.

In order to facilitate an orderly start to the camp promotion season, Administration requests that the County Board approve an initial payment of \$115,000. These funds are available in the budget adopted by the County Board for Camp Esquagama which included the same amount as was approved in 2012.

**Initial Funding for Arrowhead Center Contract – Camp Esquagama
Management and Operation Services**

BY COMMISSIONER _____

WHEREAS, The Camp Esquagama summer youth camp, located in Biwabik, Minnesota, was originally held in trust by St. Louis County on behalf of the residents of the county and 4-H participants, with the camp now wholly owned by the county; and

WHEREAS, In the fall of 2012, St. Louis County issued a Request for Proposals asking interested parties to submit proposals to “provide a viable arrangement for strategic leadership, property management and operation/administration services that would provide for the financially sustainable and self-sufficient operation of vibrant, high-value youth, adult, and community camping and recreation programming on the Camp Esquagama property;” and

WHEREAS, The County Board selected Arrowhead Center, Virginia, MN, to operate the camp and directed County Administration to negotiate a contract based on Arrowhead Center’s proposal; and

WHEREAS, The contract development and negotiation process is ongoing and expected to be complete in February, 2013; and

WHEREAS, There is \$115,000 of funding immediately available for Arrowhead Center to use as it begins to promote the 2013 camping season;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves an initial payment of \$115,000 to the Arrowhead Center, Virginia, MN, contingent on a contract being finalized in the first quarter of 2013. Funding is available from Fund 100, Agency 102006, Object 690300.

BOARD LETTER NO. 13 - 55

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: February 5, 2013 **RE:** Appointments to the St. Louis
County Cooperative Extension
Committee

FROM: Kevin Z. Gray
County Administrator

Patty Swedberg
County Extension Administrator

RELATED DEPARTMENT GOAL:

To connect community needs and University resources to address critical issues in St. Louis County by involving people in improving the quality of life and enhancing the economy and the environment through education and applied research.

ACTION REQUESTED:

The St. Louis County Board is requested to appoint two members to the St. Louis County Cooperative Extension Committee.

BACKGROUND:

The term of two members on the St. Louis County Extension Committee expired on December 31, 2012. The departing members are Diana Werschay and Dr. George Host. Citizen members are appointed by the county board. Appointees are expected to have knowledge of County Extension programs and be interested in the development of educational programs for the benefit of the citizens of St. Louis County.

The following individual individuals have applied and are eligible to serve on this committee:

Allen C. Willman, Duluth, Commissioner District 2
Donna Tini, Eveleth, Commissioner District 6
Jim Takala, Iron, Commissioner District 6
David Peterson, Duluth, Commissioner District 5

RECOMMENDATION:

It is recommended that the St. Louis County Board appoint two new members to the St. Louis County Cooperative Extension Committee for 3-year terms expiring December 31, 2015.

Appointment to the St. Louis County Cooperative Extension Committee

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board appoints the following two applicants to the St. Louis County Cooperative Extension Committee for 3-year terms expiring December 31, 2015:



Revised 1-2006
APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board
St. Louis County

Return Application to:
Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For:

ST LOUIS COUNTY EXTENSION COMM

Please list the committee, commission, or board for which you are applying

Applicant Name:

Willman Allen C
Last Name First Name Middle Initial

Mr. Mrs. Ms.

Home Address:

4002 Conner Rd 001326
Street

Duluth MN 55802
City State Zip

Telephone/Fax/
E-Mail:

218-625-8413
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County?

85 YEARS

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

City Planning
City Parks & Rec
City Alcohol Bd
City Building Appeals
St. Louis County Extension.

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I AM still interested in Education - I want to continue to have a great deal of respect for Extension & what it has done to improve the lives of citizens

4. Please describe your education, employment, areas of interest, and expertise.

BS. OMD Executive
MS OMD Education Adm
SP. OMD Education Adm

5. Please provide additional information you believe is important in considering your application?

6. Please list two references including name, address, and telephone number.

Anthony Stolar. 5418 Wagonwheel Dr. Deloit 28. 525 3067
Randy Mattson 2304 Hamford St. Deloit 28 76 0525

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:

Allen Wellman

Date

12/18/12

THANK YOU!

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District

Retention Date

Appointed: Yes No

Committee/Board/Commission:



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APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board

St. Louis County

Return Application to:

Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

OR e-mail at: larsonb@stlouiscountymn.gov

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For:

St. Louis County Cooperative Extension Committee

Please list the committee, commission, or board for which you are applying

Applicant Name:

Tini, Donna R. Mr. Mrs. Ms.

Last Name First Name Middle Initial

Home Address:

3865 Otter Creek Drive

Street

Eveleth

MN

55734

City

State

Zip

Telephone/Fax/
E-Mail:

218-744-3172 218-749-7470 Cell: 410-0925 dtini5@gmail.com

Home

Work

Fax

E-mail Address

1. How long have you lived in St. Louis County? All of my life

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Board of Directors Arrowhead Center (7 years), currently serving as Vice President;
Mastgar, University of Minnesota online forum for Master Gardeners;
Arrowhead RSVP Advisory Council with the AEOA (2 years);
Church Council (3 years) at my local church;
Zoning Board of Fayal Township
Fayal Garden Club
Volunteering in various aspects through AEOA programs

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I have enjoyed working with Boards as it is exciting to see the progress of an organization as it works its way through the challenges it has to face on a variety of issues. I have worked in administrative areas most of my career and I like working with people from diverse backgrounds coming together to reach their shared goals. In looking over the minutes of your previous meetings, I see several areas where I would particularly like to be involved.

4. Please describe your education, employment, areas of interest, and expertise.

I attended Mesabi Community College and UMD. I am a former business owner, worked at the East Range Clinic, Mesaba Clinic in Hibbing, and United States Steel. I retired from USS in 2009. I returned to USS in 2011 as a temp on a part time basis. At USS I work in Employee Relations (HR) handling workers compensation, insurance, benefits and training as well as special projects.

5. Please provide additional information you believe is important in considering your application?

At this point in my life I'm fortunate to be able to devote my time to new and interesting pursuits. I am confident that I can bring positive, knowledgeable contributions to your committee. I believe my background in human resources, training, being a Master Gardener, as well as having served on various boards and committees over the years, fit with what you are looking for. I appreciate your time and consideration and look forward to hearing from you. Thank you.

6. Please list two references including name, address, and telephone number.

Maureen Sadar, USSteel, PO Box 417, Mt.Iron, MN 55768 749-7255, 290-5916

Roy Connaughton, Arrowhead Center, 505 12th Ave.So, Virginia, MN 749-2877

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:

Donna R. Pine

Date

Dec 13, 2012

THANK YOU!

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District

Retention Date

Appointed: Yes No

Committee/Board/Commission:



Revised 1-2006
APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board
St. Louis County

Return Application to:
Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For:

County Extension Committee

Please list the committee, commission, or board for which you are applying

Applicant Name:

Takala, Jim
Last Name First Name Middle Initial

Mr. Mrs. Ms.

Home Address:

9281 Hwy 37
Street

Iron MN 55751
City State Zip

Telephone/Fax/
E-Mail:

218-744-1162 218-750-0101 **
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County?

60 years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Faith United Lutheran Church, Church Council,
Finance committee

St. Louis Valley LS Assoc. (Livestock Association)

MN state Holstein Assoc.

NE Forage and Grassland Council

MN. Milk Producers Assoc.

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

To help contribute to a mission that will enhance the education, quality of life and provide programming that will be useful to the citizens of St. Louis City

4. Please describe your education, employment, areas of interest, and expertise.

B.S. Univ. of MN - Animal Science
Agricultural Education
35 years as a Farm Business Mgt program instructor
- Now Retired
- Currently employed as owner/manager of Takala Farms Int.

5. Please provide additional information you believe is important in considering your application?

- I was in 4-H, & my wife was a 4-H Leader (Club leader)

6. Please list two references including name, address, and telephone number.

Comm. Keith Nelson
Mr. Pat Brodeur 666 5820 750-2840
9015 E. Leander Rd, Cook, MN 55723

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:

Jim Takala

Date

12/31/12

THANK YOU!

Office Use Only

Date Received []

Appointment Date []

Date Entered []

Term End Date []

Commissioner District []

Retention Date []

Appointed: Yes No

Committee/Board/Commission: []



Revised 1-2006
APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board
St. Louis County

Return Application to:
Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For: St Louis County Cooperative Extension Committee

Please list the committee, commission, or board for which you are applying

Applicant Name: Peterson, David Mr. Mrs. Ms.
Last Name First Name Middle Initial

Home Address: 2800 Ormsby Road
Street

Duluth MN 55810
City State Zip

Telephone/Fax/ E-Mail: 628-2296 529-6347 david@forestatspiritmountain.com
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County? 10 years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Saint Louis County Board of Adjustment, Board Member
Indian Housing Task Force, Former Member
Duluth Student Housing Task Force, Facilitator
Housing Minnesota Development Corporation, Officer
Golden Girl Homes, Founding Member
Hawk Ridge Estates Neighborhood Association, Past President and current Vice President

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

The University of Minnesota Extension Services now more than ever needs to foster and grow education opportunities at all age and income levels across the county. If my serving on this committee can assist in spreading the word I would really like to be part of the Extension Committee. The Universities tools and research can greatly enhance economic growth in Northeastern Minnesota if we as a county choose to more actively draw upon this research and information pool. These university resources can give the edge to communities that fully partake of this data. I would

4. Please describe your education, employment, areas of interest, and expertise.

With 25 years of working in economic and business development in the private sector and later in life going to graduate school to expand my knowledge on how to take private sector business approaches to the public sector, I feel that I can add a very different perspective. 25 years owning and running small companies and then almost 11 years working with the Duluth's Housing and Redevelopment Authority I have seen how there can be a mismatch when communities do not fully avail

5. Please provide additional information you believe is important in considering your application?

With many years of both private sector work running small development companies and over 10 years working here in Duluth trying to bring cost effective approaches to the public sector I believe I would bring a different perspective to the Committee. The public sector can become more self-sustaining and less dependent on ever increasing taxes.

6. Please list two references including name, address, and telephone number.

Professor Robert Powless, 4911 Wyoming Street, Duluth, 218-525-7544

Dan Moore, 4811 Kroll Road, Duluth, 218-590-4309

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:



Date

12/26/12

THANK YOU!

Page 2 of 2

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District

Retention Date

Appointed: Yes No

Committee/Board/Commission: